

Board of Trustees Regular Meeting (VI.P)

Meeting	January 21, 2020
Agenda Item	Grants, Contracts and Agreements (VI.P)
Subject	Grants, Contracts and Agreements Agreement Amendment No. 1 with SVA Architects for the Moreno Valley College Ben Clark Training Center (BCTC) Phase 1, Education Center Building Project
College/District	Moreno Valley College
Funding	Measure C Allocation
Recommended Action	Recommend approving Agreement Amendment No. 1 with SVA Architects in the not to exceed amount of \$14,000 to increase the total contract amount to \$731,869 for architectural services.

Background Narrative:

On June 11, 2019, the Board of Trustees approved the Ben Clark Training Center Education Center (BCTC) Phase 1, Education Center Building Project total budget in the amount of \$13,000,000 which includes the agreement with SVA Architects in the not to exceed amount of \$717,869 for architectural services.

The original architectural services agreement did not include a scope for selecting and specifying a project furnishings plan. Staff recommends that the Board of Trustees approve the agreement amendment No. 1 in the not to exceed amount of \$14,000 for additional architectural services to specify and develop a project furnishings plan along with color schemes and budget estimates. The total contract amount would increase to \$731,869 for SVA architectural services. This increase to the SVA agreement is within the previously approved budget of \$13,000,000.

Prepared By: Robin Steinback, President, Moreno Valley College
Carlos Lopez, Vice President, Academic Affairs (MVC)
Nathaniel Jones III, Vice President, Business Services (MVC)
Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services
Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development
Bart Doering, Facilities Development Director, Facilities Planning & Development

FIRST (1) AMENDMENT TO AGREEMENT

BETWEEN

RIVERSIDE COMMUNITY COLLEGE DISTRICT

AND

SVA ARCHITECTS, INC.

(Moreno Valley College Ben Clark Education Center, Phase 1)

This document amends the original agreement between the Riverside Community College District and SVA Architects, Inc, which was originally approved by the Board of Trustees on June 11, 2019.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$14,000, including reimbursable expenses, totaling agreement to \$731,869. The term of this agreement shall be from the original agreement date of July 1, 2019 to the completion of the project. Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

SVA ARCHITECTS, INC.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

By: _____
Robert M. Simmons
Partner & President
6 Hutton Centre Drive
Suite 1150
Santa Ana, CA 9707

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

AMENDMENT NO. 1

Architect:	SVA Architects, Inc. ("Architect") 6 Hutton Centre Drive, Suite 1150 Santa Ana, CA 92707	Client:	Riverside Community College District ("Client") 3801 Market Street Riverside, CA 92501
Architect Contact:	Doug Brown	Client Contact:	Mr. Majd S. Askar (majd.askar@rccd.edu)
Agreement Date:	July 1, 2019 ("Agreement")	Amendment Date:	October 9, 2019 Revised December 19, 2019 ("Amendment")
Project Name:	RCCD – Ben Clark Education Center Building Phase 1 ("Project")	Description:	Furniture Design Services
Job No:	2019-40130.801	Client Ref:	n/a

A. Scope of Services

SVA shall provide the following services in accordance with the terms and conditions of the Agreement:

1. SVA will assist the Owner in the selection, specification and purchase of project furnishings based on the Owner's approved plan, color scheme and budget. SVA will consult with the Owner to coordinate the selection of furniture finish materials with the approved interior finishes.
2. If a furniture dealer is not designated by the Owner, SVA will prepare bid packages of all furnishings to be issued to the Owner approved dealers or through a public bid process. SVA will be available during the bid process to answer questions and to provide clarifications of design intentions to the bidding dealers.
3. SVA will be available to the Owner and Owner's furniture dealer throughout the course of the project to answer questions and provide design clarification.
4. Upon the completion of the furniture installation, SVA will provide a Punchlist walkthrough with the Owner and the furniture dealer to assist in the furniture dealer's Punchlist identifying missing or defective work in need of correction.

B. Compensation

Architect will be compensated for the additional services delineated herein in accordance with the terms and conditions of the Agreement on a fixed fee basis in the amount of **Thirteen Thousand Five Hundred Dollars (\$13,500.00)**.

Reimbursable expenses of Architect will be invoiced in accordance with the terms and conditions of the Agreement in the amount not to exceed **Five Hundred Dollars (\$500.00)**.

It is expressly understood that the requirements of Cal. Business and Professions Code § 5536.22 requiring mutual written agreement by the parties prior to proceeding with the work are met by this Amendment. In the event that contract negotiations are pending at the time this Amendment is executed, the parties understand and agree that upon execution of such final agreement, that all work performed under this Amendment will be governed by the terms and conditions thereof. In the event that an agreement has been executed by the parties at the time of this Amendment, it is understood that this Amendment amends the Agreement only as delineated herein, all other terms of the Agreement shall remain the same. Architect will not proceed with work until this form is executed and returned. **The undersigned represents and warrants that he/she has the authority to bind the entity for which he/she is executing this Amendment.**

Approved and Accepted:

Architect:	SVA Architects, Inc.
Signature:	
Printed Name:	Robert M. Simons, AIA Lic. No. C18301
Title:	President & Partner
Date:	

Approved and Accepted:

Client:	
Signature:	
Printed Name:	
Title:	
Date:	

Board of Trustees Regular Meeting (VI.M)

Meeting	March 17, 2020
Agenda Item	Grants, Contracts and Agreements (VI.M)
Subject	Grants, Contracts & Agreements Professional Services Agreement with Logic Domain for the Capital Project Management System
College/District	District
Funding	District Measure C Funds
Recommended Action	Recommend approving the Agreement Amendment No. 1 with Logic Domain in the amount of \$25,550 for the Capital Project Management System.

Background Narrative:

On April 17, 2018 the Board of Trustees approved an agreement with Logic Domain for the Capital Project Management System (CPMS) in the amount of \$25,500 (\$12,750 annually) to fund the CPMS for two years, through April 30, 2020.

The CPMS is a user-friendly system that allows the District to manage and control individual projects from planning and budgeting through design and construction. Services include annual basic support, maintenance and hosting.

It is requested that the Board of Trustees approve Agreement Amendment No. 1 in the amount of \$25,550 (\$12,750 annually) to fund the CPMS for two years, through April 30, 2022. Attached is the detailed scope of work as Exhibit I.

Prepared By: Aaron S. Brown, Vice Chancellor, Business & Financial Services
Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development

FIRST (1) AMENDMENT TO AGREEMENT

BETWEEN

RIVERSIDE COMMUNITY COLLEGE DISTRICT

AND

LOGIC DOMAIN

(Capital Project Management System)

This document amends the original agreement between the Riverside Community College District and Logic Domain, which was originally approved by the Board of Trustees on April 17, 2018.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$25,550 (\$12,750 annually). The term of the agreement shall be from the original agreement date of April 17, 2018, to the estimated completion date of April 30, 2022. Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

LOGIC DOMAIN

RIVERSIDE COMMUNITY COLLEGE DISTRICT

By: _____
Jay Hedjazi
Principal
3972 Barranca Parkway, Suite J
Irvine, CA 92606

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Riverside Community College District

**Capital Project Management System
 Compass V10 Support and Maintenance**

Cost Proposal #: RCCD0220

Item	Description	Cost
Software	Complete cloud-based capital project control includes following modules:	\$ 0
	➤ Budgeting project accounts and sub-accounts	
	➤ Scheduling SPWCE phases	
	➤ Forecasting cost (potential change orders and time slippages)	
	➤ Complete cost accounting (Encumbrances, invoice payments and other charges)	
	➤ Timesheet tracking module	
	➤ Construction module (RFI, Bulletins, Submittals, Field order, Change orders)	
	Available online to contractors, architects and engineers for document control	
	➤ Work order system and task assignment	
	➤ Vendors full project activity reporting	
	➤ Multiple Prime contractors project activity breakdown and roll ups	
	➤ Project Number, Job number, Phase, Funding source, Individual contract reporting	
	➤ Executive reports include Project Status Reports and Workload distribution	
	➤ Account permissions control for multiple user access	
	➤ Multi-level password and IP security access and restriction	
➤ Google Maps on project locations and easy access for Board Members to view project information		
Support	Annual Basic Support & Maintenance Package includes:	
	➤ Department users support with issues accessing the application and the Compass information	\$ 9,750.00
	➤ Monthly Compass data backup	
	➤ Microsoft Server 2019, SQL server 2017 and Coldfusion server 2018 patches and updates from the software manufacturer	
	➤ Application anomalies fixes due to technological changes	
	➤ Additional minor requested reports to be added to the system	
	➤ Continuous monitoring of the application via automatic alerts	
	➤ 4 hour response time to issues	
	➤ New staff training	
Hosting	Off-campus Hosting of COMPASS v10 cloud-based application for FP&D	\$ 3,000.00
Total Cost		\$ 12,750.00

Special Notes

Coverage Period: May 1, 2020 - April 30, 2022

Board of Trustees Regular Meeting (VIII.C)

Meeting	March 17, 2020
Agenda Item	Resources (VIII.C)
Subject	Resources Norco College Soccer Field Turf Replacement Project
College/District	Norco College
Funding	Measure C - Centrally Controlled and Associated Students of Norco College (ASNC) Funds
Recommended Action	Recommend approving the Norco College Soccer Field Turf Replacement Project budget in the amount of \$507,648; and allocation of \$500,648 Centrally Controlled Measure C funds.

Background Narrative:

Public Contract Code 10298 authorizes state and local agencies to contract with suppliers awarded CMAS contracts without further competitive bidding. On September 17, 2019, the Board of Trustees for the Riverside Community College District approved the use of Department of General Services CMAS Contract #4-06-78-0031A for the purchase, warranty, and installation of synthetic turf.

The Norco College Soccer field was originally purchased in 2008 from FieldTurf USA, Inc. (FieldTurf). Norco College expressed concerns to FieldTurf representatives regarding the expected longevity of the original turf product and the performance of the product since the original installation. During the past year, staff and the District's General Counsel engaged in discussions and negotiations with corporate and regional representatives from Field Turf regarding a discounted replacement of the college's twelve year-old athletic field. As a result, FieldTurf submitted a proposal to replace Norco College's existing turf athletic field with the company's current industry-standard FieldTurf Revolution 360 product at a 50% discounted price.

FieldTurf agreed to honor the discounted price for the Norco College Soccer Field Turf Replacement Project as long as the project was completed and paid for no later than June 30, 2020. Construction could not begin until the soccer and rugby seasons were completed in November and mid-February, respectively. In addition, an alternative site was necessary to accommodate Kinesiology students during the construction period. They will be relocated to the Silver Lakes athletic facilities. Finally, there were significant time constraints required to expedite the project as soon as the athletic seasons were complete, such as: obtaining DSA approval (estimated from 6-8 weeks); the lead-time for receiving the Field Turf order (estimated from 6-8 weeks); construction duration (approximately 6 weeks); and Inspector of Record coordination.

The lead-time to accommodate these time constraints and Board of Trustees approval was not appropriately planned for in advance of the project start date. A review of the internal process and procedures has been conducted to ensure that this situation does not occur in the future.

It is now requested that the Board of Trustees retroactively authorize approval of the Norco College Soccer Field Turf Replacement Project and the total budget in the amount of \$507,648 to be funded from \$500,648 of Centrally Controlled Measure C funds and \$7,000 from ASNC funds. If the District is successful in gaining voter approval of Measure A, the Field Turf project will be paid for from Norco College's allocation. If Measure A does not pass, the cost will be split 50/50 between Norco College and the District using Measure C Centrally Controlled funds and Norco College General Fund.

Prepared By: Monica Green, Interim President, Norco College
Michael Collins, Vice President, Business Services (NC)
Aaron S. Brown, Vice Chancellor, Business & Financial Services
Majd Askar, Director, Business Services