



Agenda Item (IV-E-1)

Meeting	1/14/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-1)
Subject	Change Order No. 1 for Moreno Valley Phase III Student Academic Services Facility with Western Painting and Wallcovering, Inc.
College/District	Moreno Valley
Funding	State Construction Act Funds and College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) project Change Order No. 1 with Western Painting and Wallcovering, Inc. in the amount of \$18,561; and 2) the change order in excess of ten percent by a total of \$5,617.10.

Background Narrative:

On March 20, 2012, the Board of Trustees approved award of bids for twenty (20) scopes of work in the amount of \$12,824,339 for the Phase III Student Academic Services Facility (SASF) project located at the Moreno Valley College. Included within the award of bids was a contract with Western Painting and Wallcovering, Inc. in the amount of \$129,439 for painting.

At this time, it is requested that the Board of Trustees approve Change Order No. 1 with Western Painting and Wallcovering, Inc. in the amount of \$18,561, totaling their contract to \$148,000, exceeding the allowable contingency by a total amount of \$5,617.10. Added costs are due to trade damage to painted items that had to be repainted. Costs will be back-charged to accountable contractors. Details are on attached Change Order Summary.

Prepared By: Sandra Mayo, President, Moreno Valley College
Norm Godin, Vice President, Business Services, MVC
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director

Attachments:

[20140114_Change Order Summary_Western Painting and Wallcovering](#)

Riverside Community College District
Facilities Planning & Development
Moreno Valley Phase III-Student Academic Services Facility Project

CHANGE ORDER SUMMARY

Change Order: 1

Contractor: Western Painting & Wallcovering, Inc.

Approved Contract Amount: \$129,439.00
Change Order No. 1 Amount: \$ 18,561.00
Revised Contract Sum: \$ 148,000.00

Original Contract Contingency \$ 12,943.90
Remaining Project Contingency: \$ -5,617.10

Change Order Description:

Item #1

The work consists of Credit back \$10,214 in remaining allowance funds plus \$1,532 of markup at 15%.
Requested by: C.W. Driver
Accountability: C.W. Driver

\$ (11,746.00)

Item #2

Trade damage to painted items and repaint due to punch list repairs by various trades.
Requested by: Western Painting & Wallcovering
Accountability: Berger Bros., Inc., Roy E. Whitehead, Inc., ISEC, Inc., Best Contracting Services, Whitehead Construction, Prospectra Contract Flooring, Columbia Steel Inc., Pierre

\$ 35,407.00

Item#3

Provide credit for roof-top ductwork not required to be painted per RFI #403.
Requested by: C.W. Driver
Accountability: DLR Group

\$ (5,100.00)

TOTAL ADD/CREDIT: \$ **18,561.00**



Agenda Item (IV-E-2)

Meeting	1/14/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-2)
Subject	Change Order No. 1 for District-wide ADA Transition Plan Implementation Project - Phase I with JRH Construction Company, Inc.
College/District	Riverside
Funding	District Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) project Change Order No. 1 with JRH Construction Company, Inc. in the amount of \$393,769.73; and 2) the change order in excess of ten percent by a total of \$334,952.83.

Background Narrative:

On March 19, 2013, the Board of Trustees approved award of bids for five (5) scopes of work in the amount of \$2,176,789 for the District-wide ADA Transition Plan Implementation Project – Phase I, located at the Riverside City College. Included within the award of bids was a contract with JRH Construction Company, Inc. in the amount of \$588,169 for General Construction.

At this time, it is requested the Board of Trustees approve Change Order No. 1 with JRH Construction Company, Inc. in the amount of \$393,769.73, totaling their contract to \$981,938.73, exceeding the allowable contingency by a total amount of \$334,952.83. Detailed costs are listed on the attached Change Order Summary for numerous existing conditions/non code compliant conditions that were uncovered/discovered during the implementation of work in the areas noted. The work/corrections were performed on a time and materials basis to maintain the project schedule and reduce the potential extended impact to over 40 restroom/areas that were being advanced at any given point and time on the scheduled. The project scope and work implementation included unique issues and circumstances that resulted in uniqueness in project scope of change orders. In effort to properly address the necessary work and balance the impact of the project on the college facilities and operations, the schedule of work proceeded to minimize impact and retain quality of work.

Cost for the requested change order is within the original project budget approved by the Board of Trustees, and will be paid from project contingency funds.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[20140114_Change Order Summary_JRH Construction](#)

Riverside Community College District
Facilities Planning & Development
District-wide ADA Transition Plan Implementation Project – Phase I (*Riverside City College*)

CHANGE ORDER SUMMARY

Change Order: 1

Contractor: **JRH Construction Company, Inc.**

<i>Approved Contract Amount:</i>	\$588,168.00
<i>Change Order No. 1 Amount:</i>	<u>\$ 393,769.73</u>
<i>Revised Contract Sum:</i>	\$ 981,938.73
<i>Original Contract Contingency</i>	\$ 58,816.90
<i>Remaining Project Contingency:</i>	\$ -334,952.83

Change Order Description:

Item #1

Add: Quadrangle - Additional costs incurred in the Quad was for the replacement of all the existing tile wainscot throughout the following restrooms: #02, #03, #05, #06, #07, & #08. The replacement effort was due to the lack of availability to match the existing tile finish (3"x3") that was installed over seven years ago. The manufacturer discontinued this product. In lieu of a patchwork quilt of old and new tile, direction was received to replace the tile to make the finish consistent throughout. The replacement effort included the demo of existing fixtures and partitions for access to remove all wall finishes to the metal studs below. The effort included installation of new backing where it was missing, wall substrate, tile and finish of the walls. Also included in this effort was the reinstallation of all partitions and accessories. This work effort was tracked on time and materials beginning 06/25/13 thru 10/09/13. Costs for this culmination of work effort was submitted to the CM on 10/18/13. \$ 190,582.08

Requested by: Owner/College/Architect/CM
Accountability: Resolution of Field Conditions

Item#2

Add: Huntley Gym - Additional costs incurred in Huntley Gym was for the added furring that was required due to the unforeseen condition of not being able to anchor materials and finishes into the red brick that was throughout the Building. Upon demo of the existing walls and finishes, the extent of the attachment issue was realized. This propagated the need to install metal stud furred walls throughout restrooms #01, #02, #03, #04 & #05. This included the backing, wall substrate, finishes, additional tile prep and tile to complete these areas. This work effort was tracked on time and materials beginning 06/05/13 thru 10/18/13. Costs for this culmination of work effort was submitted to the CM on 10/18/13. \$ 83,458.77

Requested by: Owner/Architect/CM
Accountability: Resolution of Field Conditions

Item#3

Add: Landis - Additional costs incurred in Landis was for the relocation of drinking fountain stations in the lobby, the replacement of the partitions in the women's restroom, installation of new furred walls and patching of finishes. The existing drinking fountains in the corridor of the restroom areas were not in an accessible corridor. This issue prompted the relocation of the drinking fountains to the lobby and demo/abatement of the existing drinking fountains. In the women's restroom, the partitions were replaced to match the finish of the new partitions as the old partitions were not manufactured anymore. New furred walls were installed to replace the existing framing that was not constructed correctly or deteriorating and not code compliant in both men's and women's restrooms. This work effort was tracked on time and materials beginning 07/16/13 thru 09/19/13. Costs for this culmination of work effort was submitted to the CM on 10/18/13.

\$ 27,112.22

Requested by: Owner/Architect/CM

Accountability: Resolution of Field Conditions

Item#4

Add: Alumni House - Additional costs incurred in the Alumni House were for the removal and replacement of existing floor finishes, correction of existing notched studs, replacement of plaster walls at added cabinets, patching at the relocated light fixture and additional tile work on the counters. The existing floor and substrate was demoed and replaced to remove the 3 layers of flooring that had been installed over the years and provide an even substrate for the installation of the new flooring. Plywood sheathing was installed over the studs in the kitchen to reinforce the notched studs and provide rigidity and strength for the wall. This work effort was tracked on time and materials beginning 07/03/13 thru 08/03/13. Costs for this culmination of work effort was submitted on 10/18/13.

\$ 4,311.46

Requested by: Owner/Architect/CM

Accountability: Resolution of Field Conditions

Item#5

Add: Digital Library - Additional costs incurred in Digital Library were for the removal and prep work for the existing tile that was damaged by graffiti and the removal and replacement of concrete in the alcoves outside restrooms #01, #02, & #03 to make the slopes compliant. The replacement effort of the damaged tile was done in restrooms #01, #02, #03, #04, #05, #06, #07, #08, & #09. The costs included are for the demo and substrate patch back of the tile. The material and labor for the tile installation was included in the tile allowance outlined in this Contractor's scope of work. The concrete on the exterior of restrooms #01, #02 & #03 was removed and replaced due to allow for the installation of a code compliant threshold. This work effort was tracked on time and materials beginning 07/05/13 thru 10/28/13. Costs for this culmination of work effort was submitted to the CM on 10/28/13.

\$ 19,696.57

Requested by: Owner/Architect/CM

Accountability: Resolution of Field Conditions

Item#6

Add: Bradshaw Student Center - Additional costs incurred in Bradshaw were for the removal and replacement of tile in restrooms #01, #02, #03, #04 & #05 and the renovation of restroom #06 (Kitchen preparation area) during the summer break to avoid construction during their higher use periods. The replacement effort was due to the lack of availability to match the existing tile finish that was installed during the original construction of the Building. The manufacturer discontinued this product. In lieu of a patchwork quilt of old and new tile, direction was received to replace the tile to make the finish consistent throughout. The replacement effort included the demo of existing fixtures and partitions for access to remove all wall finishes to the cmu & wood walls. The effort included installation of new backing where it was missing, wall substrate, tile and finish of the walls. Included in this effort was the reinstallation of all partitions and accessories. This work effort was tracked on time and materials beginning 04/11/13 thru 10/22/13. Costs for this culmination of work effort was submitted to the CM on 10/22/13.

\$ 53,360.12

Requested by: Owner/Architect/CM

Accountability: Resolution of Field Conditions

Item#7

Add: MLK - Additional costs incurred in MLK were for the repair to the doorway at restroom #03 and removal and replacement of the tile in restroom #01. At the 2nd floor women's restroom, the existing door was framed and patched in with grout. The project was slated to demo and replace the frame. During this procedure, the existing grout patch broke off. This needed to be repaired with a concrete patch to avoid it fracturing again. Additionally, the tile at restroom #01 was discontinued and a match could not be found. This prompted the replacement of all the tile in the restroom to provide a consistent finish throughout. This work effort was tracked on time and materials beginning 07/26/13 thru 10/24/13. Costs for this culmination of work effort was submitted to the CM on 10/24/13.

\$ 4,825.84

Requested by: Owner/Architect/CM

Accountability: Resolution of Field Conditions

Item#8

Add: Stover Music Hall - Additional costs incurred in Music Hall were for the removal, relocation and reframing of the entrance door to the men's restroom to correct the privacy issue when the door was in an open position. This included demoing the existing door, reframing and finishing the new door and finish of the tackable wall surface. This work effort was tracked on time and materials beginning 06/24/13 thru 07/22/13. Costs for this culmination of work effort was submitted to the CM on 10/18/13.

\$ 4,197.57

Requested by: Owner/Architect/CM

Accountability: Resolution of Field Conditions

Item #9

Add: Pilates - Additional costs incurred in Pilates were for the removal and replacement of all framing and finishes damaged by an existing water leak. Removal included all finishes with apparent water damage, dry rot or mold. All materials were removed and replaced including all substrate, flooring and finishes. This work effort was tracked on time and materials beginning 04/09/13 thru 04/30/13. Costs for this culmination of work effort was submitted to the CM on 10/18/13.

\$ 6,225.10

Requested by: Owner/Architect/CM

Accountability: Resolution of Field Conditions

TOTAL ADD/CREDIT:

\$ 393,769.73



Agenda Item (IV-E-3)

Meeting	1/14/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-3)
Subject	Change Order No. 1 for District-wide ADA Transition Plan Implementation Project - Phase I with FATA Construction and Development
College/District	Riverside
Funding	District Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) project Change Order No. 1 with FATA Construction and Development in the amount of \$68,038.94; and 2) the change order in excess of ten percent by a total of \$44,638.94.

Background Narrative:

On March 19, 2013, the Board of Trustees approved award of bids for five (5) scopes of work in the amount of \$2,176,789 for the District-wide ADA Transition Plan Implementation Project – Phase I, located at the Riverside City College. Included within the award of bids was a contract with FATA Construction and Development in the amount of \$234,000 for Building and Site Concrete.

At this time, it is requested the Board of Trustees approve Change Order No. 1 with FATA Construction and Development in the amount of \$68,038.94, totaling their contract to \$302,038.94, exceeding the allowable contingency by a total amount of \$44,638.94. The summary cost in this change order includes revisions in the concrete scope of work for the entrance at the Early Childhood and Cutter Pool areas to accommodate ADA ramp and slope requirements. These costs are a result of existing concrete flatwork being out of compliance.

Cost for the requested change order is within the original project budget approved by the Board of Trustees, and within the project contingency fund.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[20140114_Change Order Summary_FATA Construction](#)

Riverside Community College District
Facilities Planning & Development
District-wide ADA Transition Plan Implementation Project – Phase I (*Riverside City College*)

CHANGE ORDER SUMMARY

Change Order: 1
Contractor: **FATA Construction and Development**

<i>Approved Contract Amount:</i>	\$234,000.00
<i>Change Order No. 1 Amount:</i>	<u>\$ 68,038.94</u>
<i>Revised Contract Sum:</i>	\$ 302,038.94
<i>Original Contract Contingency</i>	\$ 23,400.00
<i>Remaining Project Contingency:</i>	\$ -44,638.94

Change Order Description:

Item #1

Add: The summary of costs noted in this change order is associated with the revisions in the concrete scope of work for the entrance areas at Early Childhood and Cutter Pool. Per the direction outlined in RFI #038/R001, the limits of demolition and replacement increased due to the existing concrete flatwork being out of compliance with the maximum allowed slopes. The limits required removal of existing concrete flatwork, planters and irrigation to install a revised switchback ramp at Cutter Pool and an elongated ramp with a slope of less than 8% at Early Childhood.

\$ 68,038.94

Requested by: Owner/College/Architect/CM
Accountability: Resolution of Field Conditions

TOTAL ADD/CREDIT: \$ **68,038.94**



Agenda Item (IV-E-4)

Meeting	1/14/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-4)
Subject	Agreement Amendment No. 1 for the District-wide ADA Transition Plan Implementation Phase I Project with Tilden-Coil Constructors, Inc.
College/District	District
Funding	District Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Amendment Agreement No. 1 for the District-wide ADA Transition Plan Implementation Phase I Project for the services contract with Tilden-Coil Constructors, Inc. in the amount not to exceed \$38,934.87. An additional four month extension of time is requested, for a revised completion date of December 31, 2013.

Background Narrative:

On September 21, 2010, the Board of Trustees approved an agreement with Tilden-Coil Constructors, Inc. in the total amount of \$928,486 for the District-wide ADA Transition Plan Implementation Phase I Project.

The project was originally approved for a ten month construction period including project closeout. Based on the staggered Division of the State Architect (DSA) approvals of the Moreno Valley, Norco and Riverside campuses, Moreno Valley College and Norco College began in November 2012, but the delayed start with Riverside City College extended the overall project schedule an additional four months. Based on a revised strategy in utilizing the general conditions, the request below is only for the additional costs to bring the project to completion and closeout.

At this time, it is requested that the Board of Trustees approve extending the services of Tilden-Coil Constructors, Inc. in the amount not to exceed \$38,934.87, totaling their agreement to \$967,420.87. Funds in the project contingency will cover the amendment and no augmentation to the project budget is required.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[20140114_Amendment 1_Tilden-Coil Constructors](#)

FIRST (1) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
TILDEN-COIL CONSTRUCTORS, INC.
(District-wide ADA Transition Plan Implementation -Phase I)

This document amends the original agreement between the Riverside Community College District and Tilden-Coil Constructors, Inc., which was originally approved by the Board of Trustees on September 21, 2010.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$38,934.87, including reimbursable expenses, totaling agreement to \$967,420.87. The term of this agreement shall be from the original agreement date of September 22, 2010, to the extended amended date of December 31, 2013.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

TILDEN-COIL CONSTRUCTORS, INC.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

Brian Jaramillo
President
3612 Mission Inn Avenue
Riverside, CA 92501

By: _____

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



November 20, 2013

Chris Carlson
Riverside Community College District
450 E. Alessandro Blvd.
Riverside, CA 92508

Project: ADA Transition Plan Phase I Project
Subject: General Condition Augmentation

General Conditions Augmentation Request

NARRATIVE:

The summary of the costs being requested below is an augmentation for our general conditions for the project. The project was originally approved for a 10 month construction period including the project closeout. Based on the staggered DSA approvals of the Norco, Moreno Valley and Riverside Campus, Norco and Moreno Valley campuses began in November of 2012. This staggered start for the Riverside campus extended the overall project schedule an additional 4 months. Based on a revised management strategy in utilizing the general conditions, the request is only for the additional costs to bring the project to completion and successful closeout.

REFERENCES:

- 1) General Condition Projection Summary distributed 07/10/13
- 2) General Conditions Agreement
- 3) Construction Schedules for all 3 College Campuses

COST DETAIL BREAKDOWN:

Item	Description	Monthly Rate	Months	Cost
1.	Project Manager	\$ 17,525.73	1.25	\$ 21,907.16
2.	Project Superintendent	\$ 16,765.72	0.50	\$ 8,382.86
3.	Project Engineer	\$ 11,526.46	0.75	\$ 8,644.85
<i>Total:</i>				<u>\$ 38,934.87</u>

SCHEDULE IMPACT:

The overall project timeframe of implementation and completing the scope of work was 14 months. This request is being developed to cover only the additional amount to close the project out.

APPROVAL TIMELINE:

We are requesting approval of this request within the next few weeks or by 12/10/13, as our current approved general conditions will run out.

Tilden-Coil Constructors, Inc.
Construction Manager


By: Steve Fuentes Date 11/20/13

Riverside Community College District
Owner's Representative


By: Chris Carlson Date 12/19/13

3612 Mission Inn Avenue Riverside, CA 92501

951 684 5901 fax: 951 684 0725



Agenda Item (IV-E-1)

Meeting	2/4/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-1)
Subject	Agreement Amendment 2 for Moreno Valley College Phase III Student Academic Services Facility with PALid Studio
College/District	Moreno Valley
Funding	College Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment 2 with PALid Studio in the amount of \$8,204, with an extension of time to April 30, 2014.

Background Narrative:

On February 9, 2012, the college President approved an agreement with PALid Studio in the amount of \$79,649 for Group II Furniture, Fixtures and Equipment planning and implementation services for the Student Academic Services project. Amendment 2 will increase the contractual amount to \$87,853.

On October 31, 2013, the college president approved an amendment to extend the term of the agreement to reflect planning outcomes that required modification to staff workstations in academic affairs that will result in improved utilization of space.

Additional programming services are required of the consultant to address these changes. Since all programming had been completed and the bidding process complete, additional fees in the amount of \$8,204 are required for this service. Funds for the group II FF&E project contingency will cover the amendment and no augmentation to the project budget is required.

Prepared By: Sandra Mayo, President, Moreno Valley College
Norm Godin, Vice President, Business Services, MVC

Attachments:

[Amendment 2 PALid Studio](#)

AMENDMENT TO AGREEMENT

This document amends the original agreement between the Riverside Community College District on behalf of Moreno Valley College and PALid Studios, which was approved by the President on February 9, 2012.

The agreement is hereby amended as follows:

Paragraph 1: Add Exhibit A for additional services required by programming changes.

Paragraph 3: Increase the cost of the project by \$8,240, for a total cost of \$87,853.

Paragraph 4: Extend the term of the original agreement to April 30, 2014

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT ON BEHALF OF
MORENO VALLEY COLLEGE

PALid Studios
118 E. Amerige Avenue
Fullerton, CA 92832

By: _____
Sandra Mayo, President

By: _____
Tevy Pal, Principal

Dated: _____

Dated: _____

Project: Student Academic Services - Moreno Valley College
Client: RCCD

Scope: Additional FF&E Design Services

Pids P/N 13390.00

Date: October 28, 2013



EXHIBIT "A"

The following is the scope of work and deliverables for the additional furniture programming, specifications and coordination for the Student Success Center at Moreno Valley College.

A. The scope of services is based on the following understanding of the project requirements.

1. The area under the scope of services for the Student Success Center shall encompass the following rooms:
 - Room 100 Program will not change. Change depth of flip-top tables to 30", keep same layout, with potential to convert to conference table set up. Incorporate three 8'-0" EVS whiteboards for projection on 103 side.
 - Room 102B Program change – KRCC has been discontinued. It will become staff office and will need to work with IMC on changes.
 - Room 202 Tutoring/Study space that can convert to small group lecture. Add 1 staff workstation w/walk up area for computer check-in. Add literature racks 1-2 walls. It will need space to store supplies and stock literature. Include portable whiteboards for study groups. Render one floor plan option that replaces booth with technology table (if existing electrical can accommodate) and one without booth or technology table. Change to flip-top tables if not what was on original plan.
 - Room 206 Student Success/Tutoring: Add 1 staff workstation with walk up area for computer check-in; change tables to 24"x60" for side-by-side one-on one tutoring (can put two together for groups of four if needed.)
 - Room 214 Speech/Language/Pathology Classroom – maintain collaborative format, but use larger or deeper tables to accommodate laptops, books and other equipment. Add three 36"x18" 5-high storage units to rear wall, and laptop cart next to storage. Class cap is 35 minimum. Add two or three 8'-0"x4'-0" marker boards to front wall.
 - Room 313 This will become archive space. High density storage will be relocated from room 205 to room 313.
 - Room 319 Dean of Instruction – Program will not change, pending review, might have minor changes.
2. Room 303 - Meeting room to remain the same.
3. Room 317 - Faculty Research to remain the same.
4. Rooms - 102C, 102D, 205, and 301 to remain empty.

p: (714) 870-6500

c: (714) 519-8830

f: (714) 707-4277

www.palidstudio.com

118 E. Amerige Avenue, Fullerton, CA 92832

Project: Student Academic Services - Moreno Valley College
Client: RCCD



Scope: Additional FF&E Design Services

Pids P/N 13390.00

Date: October 28, 2013

5. The Design Scope of Services for the above listed areas will include the following:

- Furniture programming coordination and (1) approval meeting
- Compile and present furniture layout options for review and approval
- Compile and submit the furniture specifications for review and approval
- Oversee the furniture vendor coordination and meetings
- Issue information to Consultants for field coordination
- Coordinate with GM on specifications proposals, contracts, and pricings
- Review the furniture installation document and specification prior to processing it
- Compile and review the furniture proposals prior to submitting it to MVC for review and approval
- Coordinate with RCCD Purchasing Department for the commencement of the Procurement Process
- Second round of field coordination, installation, and punch walk.

6. PAL id studio will proceed under the directives of Vice President of Business Services to obtain all approvals required.

We propose to provide the Services in the above summary
for a fixed fee not to exceed of (not to exceed 56 hours)

\$8,000.00

Estimated Reimbursable Allowance of

\$ 240.00

Total Proposal Fee of

\$ 8,240.00

B. REIMBURSABLES

A Reimbursable Allowance of \$240.00 (3% of proposal fee) is included in addition to the fee for expenses incurred in the interest of the project. The cost of reimbursable expenses will be billed separately each month for items such as printing and reprographic charges, postage and presentation materials. All reimbursable expenses will be billed at cost plus 10%

C. EXCLUSIONS

The following services are not part of the scope of this project, and can be provided under additional services agreement, with the consent of the client.

1. Any other services not listed in the above scope.

D. SCHEDULE

Our proposal is based upon the estimated furniture schedule to commence upon the issuance of the purchase order and 100% completion of layouts and specifications on November 8, 2013, with the expectation of MVC rendering final sign-off and approval of Phase II on October 31, 2013.

GM (the furniture dealer) to render an installation schedule based on 100% completion of Phase II submittal on November 8, 2013.

p: (714) 870-6500

c: (714) 519-8830

f: (714) 707-4277

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118 E. Amerige Avenue, Fullerton, CA 92832