

Board of Trustees Regular Meeting (VI.N)

Meeting	September 20, 2022
Agenda Item	Other Items (VI.N)
Subject	Other Items Resolution No. 09-22/23 for Educational Tools Services with Watermark Insights, LLC
College/District	District
Funding	Various Resources
Recommended Action	Recommend approving Resolution No. 09-22/23 for the approval of the continuation of services with Watermark Insights, LLC for the Educational Tools.

Background Narrative:

On July 25, 2019, Riverside Community College District entered into a contract with Watermark Insights, LLC to provide for student course evaluation software to automate and streamline the current manual and paper driven evaluation process. This software electronically captures and analyzes the student evaluation feedback to allow for increase response rates, instant compilation of insights from the responses and rapidly informs faculty of student reviews. The intent of the student course evaluation software is to eliminate the time consuming data entry process and provide instant review data from the students to the faculty. This solution is to improve efficiency, accelerate workflow processes, and help manage evaluation feedback more effectively.

The District has determined that the continuation of these services is necessary to provide a fully continuous student course evaluation process using the Watermark Insights, LLC software.

Since Watermark Insights, LLC evaluation software has already been established as the preferred method of course evaluation and is able to continue providing the services; it would be more feasible and practical to continue these services through December 30, 2025.

California Public Contract Code Section 20651 requires Districts to advertise publicly for bids for the purchase of goods or services involving an expenditure that exceeds the state-mandated bid limit. However, if sufficient evidence is provided to support a finding by the Board of Trustees that a competitive bidding process is not feasible or practical, and awarding contract to the existing consultant for the additional services required to complete the scope of work is in the best interest of the District, then an exception may be allowed under these circumstances.

Based on the above factors, competitive bidding would not produce any advantage to the District. As a result, it is recommended that the Board of Trustees find that it is in the District's best interest to authorize the letting of the purchase order contract to Watermark Insights, LLC. With the continuation of the services through December 30, 2025, the total cost for the agreement is not to exceed \$217,371.60.

Prepared By: Susan Mills, Vice Chancellor, Educational Services and Strategic Planning
Christopher Blackmore, Associate Vice Chancellor, Information Technology and Learning Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 09-22/23

**RESOLUTION FOR APPROVAL OF THE CONTINUATION OF SERVICES FROM
WATERMARK INSIGHTS**

WHEREAS, on July 25, 2019, Riverside Community College District entered into a contract with Watermark Insights, LLC to provide for student course evaluation software to automate and streamline the current manual and paper driven evaluation process;

WHEREAS, Watermark Insights, LLC has already provided a student course evaluation software to automate and streamline the current manual and paper driven evaluation process; is intimately familiar with the current required services necessary for the District; it would be more feasible and practical to award to Watermark Insights, LLC, so that the continuation of these services necessary to provide a fully continuous student course evaluation process is not disrupted;

WHEREAS, the estimated total cost for the additional services, plus the original contract amount, exceeds the statutory bidding limitations set forth in Public Contract Code Section 20651;

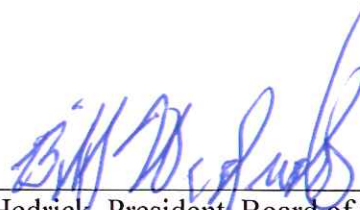
WHEREAS, it would be more costly and time-consuming to bid the additional services since it is integral to the current and future services needed by the District to provide efficient and effective student course evaluations;

WHEREAS, competitive bidding the additional services would result in the delay of the services being offered by the evaluation software;

WHEREAS, it would not produce any advantage to the District to competitively bid the additional services since such competitive bid services could result in more than one vendor being required to perform work and provide services more efficiently and effectively performed by one vendor; and

NOW, THEREFORE, BE IT RESOLVED that the services provided by Watermark Insights, LLC, continue through December 30, 2025, with the total cost for the agreement not to exceed \$217,371.60.

PASSED AND ADOPTED this 20th day of September 2022, at the meeting of the Riverside Community College District Board of Trustees.



Bill Hedrick, President, Board of Trustees
Riverside Community College District