

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF JUNE 21, 2016

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Nathan Miller, Vice President
Tracey Vackar, Secretary
Mary Figueroa, Board Member (arrived at 6:20)
Janet Green, Board Member
Ryan Rudolph, Student Trustee
Sammie Ayoub, Student Trustee-Elect

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Wolde-Ab Isaac, President, Riverside City College
Dr. Irving Hendrick, Interim President, Norco College
Ms. Peggy Cartwright, Associate Vice Chancellor, Strategic Communications and Institutional Advancement
Ms. LaTonya Parker, Academic Senate Representative, Moreno Valley College
Ms. Peggy Campo, Academic Senate Representative, District/Norco College
Dr. Mark Sellick, Academic Senate Representative, Riverside City College
Dr. Rhonda Taube, Professor, CTA Representative, Riverside City College
Mr. Gustavo Segura, President, CSEA

Guests Present

Ms. Debra Yorba, Vice President, Keenan and Associates
Dr. Richard Mahon, Professor, Riverside City College

Student Trustee Ryan Rudolph led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Mr. Tom Vitrano (Moreno Valley College student) discussed his concerns regarding the resignation of Moreno Valley College President.

COMMENTS FROM THE PUBLIC

Miller/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of May 3, 2016. Motion carried.
(4 ayes, 1 absent [Figueroa])

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING MAY 3, 2016

Green/Vackar moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of May 17, 2016. Motion carried. (4 ayes, 1 absent

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF MAY 17, 2016

[Figueroa])

Green/Vachar moved to consider Business From Board Member Item XII. B., “Appointment of Individuals to the Measure C Citizens’ Bond.” and Chancellor’s Reports Item, IV. E. “Presentation of Rank of Emeritus for 2016-2017.” Motion carried (4 ayes, 1 absent [Figueroa])

AMEND AGENDA

Miller/Green moved that the Board of Trustees appoint Mr. Clark Dupont to the Citizens’ Bond Oversight Committee. Motion carried (4 ayes, 1 absent [Figueroa])

Appointment of Individuals to the Measure C Citizens’ Bond Oversight Committee

Miller/Green moved that the Board of Trustees appoint Mr. Raymond Hicks to the Citizens’ Bond Oversight Committee. Motion carried (4 ayes, 1 absent [Figueroa])

Vackar/Green moved that the Board of Trustees recognize the following faculty and academic administrators who have earned the Rank of Emeritus. Motion carried (4 ayes, 1 absent [Figueroa])

Presentation of Rank of Emeritus for 2016-2017

Chancellor Burke recognized and presented certificates to the following faculty and academic administrators granted the Rank of Emeritus: Dr. Lisa Conyers, Associate Professor, Spanish, Dr. Olga Dumer, Associate Professor, English as a Second Language, Dr. Rosario Mercado, Associate Professor, Spanish, Dr. Kim Metcalfe, Associate Professor, Early Childhood Education, Dr. Carolyn Quin, Professor, Music, Ms. Paula Stafford, Assistant Professor, Physician Assistant, Mr. Gerald Cordier, Assistant Professor, Drafting, Mr. Joseph Eckstein, Associate Professor, Geography, Mr. Carlos Garcia, Associate Professor, Drafting, Dr. Deborah Tompsett-Makin, Professor, Political Science, Dr. Sheryl Tschetter, Professor, English, Mr. Tom Allen, Associate Professor, English, Mr. Shailesh Bhatia, Associate Professor, Computer Information Systems, Ms. Marsha Brown, Assistant Professor, Cosmetology, Ms. Jill Christiansen, Associate Professor, Nursing, Dr. Marie Colucci, Professor, Nursing, Ms. Janet Leigh Cordery, Associate Professor,

Counseling, Ms. Leslie Dean, Professor,
 Geography, Mr. Douglas Graham,
 Associate Professor, Student
 Activities, Ms. Dayna Gregg, Professor,
 Art, Ms. Lin Howard, Associate Professor,
 English, Dr. Lisa Howard, Professor,
 Nursing, Dr. Ali Issa, Associate Professor,
 Health Science, Ms. Gloria Leifer-Hartson,
 Professor, Nursing, Mr. Gary Locke,
 Associate Professor, Music, Mr. Paul
 Moores, Associate Professor, Library, Dr.
 John Rosario, Associate Professor,
 Anatomy/Physiology, Dr. Donna Schutte,
 Professor, Nursing, Ms. Kathy Slicer,
 Associate Professor, Nursing, Mr. David
 Slocum, Assistant Professor, Automotive
 Technology, Ms. Darlene Willie, Assistant
 Professor, Cosmetology, Ms. Virginia
 McKee-Leone, Dean of Instruction,
 Academic Affairs, Ms. Sylvia Thomas,
 Associate Vice Chancellor, Educational
 Services.

CHANCELLOR’S REPORTS

Chancellor Burke presented the Spring 2016
 Scholarship Award to Student Trustee Ryan
 Rudolph and thanked him for a job well done as
 Student Trustee.

Presentation of Student Trustee
 Scholarship Award for Spring 2016

Chancellor Burke administered the oath of office to
 Mr. Sammie Ayoub, Student Trustee for the 2016-
 2017 term.

Swearing in of 2016-17 Student
 Trustee

Ms. Hortencia Cuevas presented on the TRiO
 student programs; Puente (HOPE) students who
 participated in the Latina Action Day event in
 Sacramento.

Presentation of TRiO Student
 Support Services Programs

Mr. Richard Mahon presented on the Dr. Ron
 Yoshino naming of the College Quad.

Proposed Naming of Riverside City
 College Quad 25

Miller/Green moved that the Board of
 Trustees approve the naming of Riverside
 City College Quad 25 to honor Dr. Ron
 Yoshino. Motion carried (5 ayes)

Vackar/Green moved that the Board of Trustees adopt Resolution Number 59-15/16, Order of Election of Riverside Community College District, Riverside, California – Resolution ordering consolidated governing board member biennial election, specifications of the election order, and request for consolidation for the November 8, 2016 election; and send Order of Election to the Registrar of Voters and County Superintendent of Schools. Motion carried. (5 ayes)

Resolution Number 59-15/16
Ordering of Consolidated
Governing Board Member Biennial
Election, Specification of the
Election Order and Request for
Consolidation

Green/Miller moved that the Board of Trustees accept notice of the proposal in the interest of commencing negotiations with CSEA, Chapter 535. Motion carried. (5 ayes)

RCCD Sunshine Notice of RCCD
CSEA, Chapter 535, Proposal to
Re-Open and Amend Articles I and
V in the 2015-2018 Collective
Bargaining Agreement

Ms. Yorba provided an update on the District's healthcare plans.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee
Agenda Planner and Annual Master
Planning Calendar

Student Trustee Rudolph presented the report about recent and future student activities at Norco, Moreno Valley, and Riverside City Colleges and Riverside Community College District.

STUDENT REPORT

Student Trustee Ayoub expressed his appreciation to the Board for the opportunity to serve as a Student Trustee.

CONSENT ITEMS

Action

Vackar/Green moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified

Classified Personnel

appointments, separations, and assignment and salary adjustments;

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$3,810,999 and District Warrant Claims totaling \$7,490,061;

Approve adding the revenue and expenditures of \$123,931 to the budget;

Approve adding the revenue and expenditures of \$3,000 to the budget;

Approve adding the revenue and expenditures of \$15,000 to the budget;

Approve the purchase of technology products from CDW-G, utilizing University of California agreement number 960/90/251

Approve the purchase of Medical Equipment and Medical Training Products from Laerdal Medical Corporation, utilizing the Foundation for California Community Colleges negotiated agreement number CB 16-203

Ratify contracts totaling \$367,454 for the Period May 1, 2016 through May 31, 2016;

Approve the contract for the period of July 1, 2016 through June 30, 2017 not to exceed \$600,000.

Approve the contract for the period of July 1, 2016 through June 30, 2017 not to exceed \$600,000.

Other Personnel

Purchase Order and Warrant Report
– All District Resources

Resolution No. 56-15/16 – 2015 -
2016 Full-Time Student Success
Grant

Resolution No. 57-15/16 – 2015-
2016 GO-Biz-Grant

Resolution 58-15/16 – 2015-2016
EOPS Special Project Set-Aside-
Grant

Purchase Technology Products
Utilizing the University of
California awarded agreement
number 960/90/251

Purchase Medical Equipment and
Medical Training Products Utilizing
the Foundation for California
Community Colleges negotiated
agreement number #CB 16-203

Contracts and Agreements Report
Less than \$87,800 – All District
Resources

Contract for Apprentice Training
Program Remittance to Riverside
County Educational and Training
Trust Fund

Contract for Apprentice Training
Program Remittance to Local Union
477, I.B.E.W. – Southern Sierras,
N.E.C.A. Educational and Training
Trust

Approve the two year agreement with Blackboard Inc. for \$173,420.50 starting July 1, 2016 through June 30, 2018.

Agreement with Blackboard, Inc.

Approve the agreement with Professional Personnel Leasing, Inc. for an amount not to exceed \$86,526, using Measure C Funds to provide part-time consulting services to assist District with coordination of construction efforts; and to assist the District with the project management, resource development and project oversight for Facilities Planning & Development.

Agreement for Facilities Planning and Construction Services with Professional Personnel Services Leasing, Inc.

Approve Amendment No. 4 of the College Go-Pass Revenue Agreement No. 10-035 with Riverside Transit Agency for Norco College.

Agreement Amendment for College Go-Pass with Riverside Transit Agency

Approve the five-year renewal agreement for the period of July 1, 2016 to June 30, 2021 with California State University, San Bernardino for a total estimated maximum amount of \$546,782.

Renewal Agreement for Dispatch Services with California State University, San Bernardino (CSUSB)

Approve the Amendment to the existing Financial Aid Set-Aside contract, approved by the Board on May 19, 2015, between Riverside Community College District and the California Community Colleges Chancellor's Office extending the term of the contract to June 30, 2016, and authorize the Vice Chancellor, Administration and Finance to sign the Amendment.

Amendment to the Financial Aid Set-Aside Contract with the State Chancellor's Office

Approve the Amendment to the existing Extended Opportunity Programs and Services (EOPS) Set-Aside contract, approved by the Board on August 18, 2015, between Riverside Community College District and California Community Colleges Chancellor's Office, adding an additional \$15,000 to the Contract, and authorizing the Vice Chancellor, Administration and Finance to sign the Amendment.

Amendment to the Extended Opportunity Programs and Services Set-Aside Contract with the State Chancellor's Office

Approve out-of-state travel;

Out-of-State Travel

Approve the Financial Aid Set-Aside contract, approved by the Board between Riverside Community College District and the California

Financial Aid Set-Aside Contract with the State Chancellor's Office

Community Colleges Chancellor's Office for the period May 1, 2016 through March 30, 2017, in the amount of \$508,660, and authorize the Vice Chancellor, Administration and Finance to sign the Amendment.

By unanimous vote, declaring the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorizing the property to be donated to University of Redlands, Community School of Music, and the Arts to meet their music program's needs.

Surplus Property – Donation

By unanimous vote, declaring the property on the attached list to be surplus; finding the property is not required for school purposes; and authorizing the property to be donated to Ramona High School to meet their music program's needs.

Surplus Property – Donation

By unanimous vote, declaring the property on the attached list to be surplus; finding the property is not required for school purposes; and authorizing the property to be donated to Riverside Poly High School meet their music program's needs.

Surplus Property – Donation

By unanimous vote, declaring the property on the attached list to be surplus; finding that Lot #1 property does not exceed the total value \$5,000; and finding that Lot #2 may exceed the total value of \$5,000; and authorizing the property to be consigned to the Liquidation Company and sold at a private sale on behalf of the District.

Surplus Property

Approve the projects listed on the attachment as complete, and the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Notice of Completion

Motion carried. (5 ayes)

CONSENT AGENDA INFORMATION

The Board received the monthly Financial Report for the month May 31, 2016.

Monthly Financial Report for Month Ending – May 31, 2016

BOARD COMMITTEE REPORTS

Teaching and Learning

Green/Vackar moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried (5 ayes)

Proposed Curricular Changes

Planning and Operations

Blumenthal/Vackar moved to approve the 2018-2022 Five-Year Capital Construction Plan; the Initial Project Proposals for Natural Science Building (Moreno Valley College), Center for Human Performance (Moreno Valley College), Library/Learning Resource Center (Norco College), Center for Human Performance and Kinesiology (Norco College) and Cosmetology Building (Riverside City College). Motion carried. (5 ayes)

2018-2022 Five-Year Capital Construction Plan and Initial Project Proposals

Resources

Green/Vackar moved to approve a budget augmentation for the Culinary Arts Academy and District Offices project in the amount of \$185,000. Motion carried. (5 ayes)

Budget Augmentation for the Culinary Arts Academy and District Offices Projects

Green/Figueroa moved to approve the FY 2016-2017 Tentative Budget, as presented, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools. Announcing that the proposed FY 2016-2017 Final Budget will be available for public inspection beginning September 15, 2016, at the Office of the Vice Chancellor, Business and Financial Services; and the public hearing will be held at 6:00 p.m. at a Board meeting on September 20, 2016, to be followed by the adoption of FY 2016-2017 Final Budget. Motion carried. (5 ayes)

Tentative Budget for the FY 2016-2017 and Notice of Public Hearing on the FY 2016-2017 Final Budget

Green/Vackar moved to approve the Goals for Fiscal Viability and Programmatic Compliance for 2016-2017. Motion carried. (5 ayes)

2016-2017 Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines

Facilities

Miller/Green moved to approve the Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration Building project at Riverside City College for additional inspection services with The Vinewood Company, LLC in the amount not to exceed \$11,374. Motion carried. (5 ayes)

Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration Building with the Vinewood Company, LLC

Miller/Green moved to approve Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc., in the amount of \$41,500 for the Culinary Arts Academy/District Office Building project; and Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc., in the amount of \$41,500 for the Coil School for the Arts Project. Motion carried. (5 ayes)

Agreement Amendment No. 2 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 2 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with Tilden-Coil Constructors, Inc.

Miller/Green moved that the Board of Trustees approve the project Change Order No. 3 with Pro-Craft Construction, Inc. in the amount of \$3,199.87 and the change order in excess of ten percent by a total of \$1,628.40. Motion carried. (5 ayes)

Change Orders No. 3 for Culinary Arts Academy and District Offices Project with Pro-Craft Construction, Inc.

Miller/Green moved that the Board of Trustees approve the project Change Order No. 3 with Kamran and Co., Inc. in the amount of \$151,863.92; project Change Order No. 4 with Kamran and Co. Inc. in the amount of \$17,244.90 and the change orders in excess of ten percent by a total of \$226, 649.20. Miller commented on lack of communication. Motion carried. (5 ayes)

Change Orders No. 3 and No. 4 for Culinary Arts Academy and District Offices Project with Kamran and Co., Inc.

Miller/Vackar moved that the Board of Trustees approve the project Deductive Change Order No. 6 with Neal Electric in the amount of -\$11,151.50; 2) project Change Order No. 7 with Neal Electric in the amount of \$5,107.20 and 3) the change orders currently excess of ten percent by a

Change orders No. 6 and No. 7 for Culinary Arts Academy and District Offices Project with Neal Electric

total of \$127,561.14. Motion carried. (5 ayes)

ADMINISTRATIVE REPORTS

Vice Chancellors

Green/Vackar moved that the Board of Trustees approve the Employee Benefit Consulting Services Agreement Amendment with Keenan and Associates to extend the agreement from May 1, 2016 through April 30, 2017 in the amount of \$111,373.92. Motion carried. (5 ayes)

Amendment to Agreement for Employee Benefits Consulting Services with Keenan and Associates

Miller/Vackar moved that the Board of Trustees approve the Campus Clarity Site License Membership agreement with LawRoom from July 1, 2016 through June 30, 2019 in the amount of \$90,000.00. Motion carried. (5 ayes)

Campus Clarity Site License Membership Student/Staff/Faculty Training

Mr. Brown recognized the Business and Financial Services staff who are retiring.

Acknowledgment of Business and Financial Services staff

Presidents

Vackar/Miller moved that the Board of Trustees approve the Moreno Valley College Catalog 2016-2017. Motion carried. (5 ayes)

Moreno Valley College Catalog 2016-2017

Vackar/Miller moved that the Board of Trustees approve the Norco College Catalog 2016-2017. Motion carried. (5 ayes)

Norco College Catalog 2016-2017

Vackar/Miller moved that the Board of Trustees approve the Riverside City College Catalog 2016-2017. Motion carried. (5 ayes)

Riverside City College Catalog 2016-2017

ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College and the District.

Norco College/District

Dr. Mark Sellick presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Rhonda Taube, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

Mr. Gustavo Segura, President, CSEA presented the report on behalf on CSEA.

CSEA – California School Employees Association

BUSINESS FROM BOARD MEMBERS

Figueroa/Miller moved that the Board of Trustees approve a delay in reporting out results of self-evaluation until a one-day Board retreat is scheduled. There will also be a mini retreat scheduled in six months to maintain the continuity of attaining the goals set for the Board. Motion Carried. (5 ayes)

Reporting Out of Board of Trustees Annual Self-Evaluation for 2016

Trustee Green congratulated Norco faculty and staff for a successful graduation; recognizing students for their achievements; attended State of the City, Corona, honoring Trustee Miller; attended CTA banquet and Veteran's event.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa attended the ACCT Campus Security Summit in Portland with staff; attended CCLC meeting in Sacramento, state budget was discussed; acknowledged the retirees and the commitment provided to the District.

Trustee Miller congratulated the new emeriti; attended commencement at Norco College; addressed the need for accountability related to management of funds for culinary changes; need to have greater representation from our region for CCLC.

Trustee Vackar deferred, due to timing of meeting and agenda for closed session.

Trustee Blumenthal congratulated RCC on their commencement ceremony.

The Board observed a moment of silence honoring the victims of the Orlando tragedy that occurred on June 12, 2016.

MOMENT OF SILENCE

The Board adjourned to closed session at 8:25 p.m. and reconvened at 10:23 p.m. after considering the following closed session items:

ADJOURNED TO CLOSED SESSION/RECONVENED

The Board announced no action was taken

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

The Board announced no action was taken

Conference with Legal Counsel – Existing Litigation [Paragraph (1) of Subdivision (D) of Government Code Section 54956.9]

The Board announced no action was taken.

Pursuant to Government Code Section 54957, Public Employee Performance Evaluation Title: Chancellor

The Board of Trustees unanimously voted to extend the Chancellor’s Employment Agreement by one year and provide him with the same salary increase that is provided to full-time faculty on July 1, 2016 and July 1, 2017.

Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator District-Designated Representative: Brad Neufeld of Gresham Savage Unrepresented Employee: Chancellor

The Board adjourned the meeting at 10:24 p.m.

ADJOURNED