

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF DECEMBER 8, 2015

President Blumenthal called the Board of Trustees meeting to order at 6:13 p.m., in the Center for Student Success, Room 217, Norco College, 2001 Third Street, Norco, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Nathan Miller, Vice President (left at 6:40 p.m.)  
Tracey Vackar, Secretary  
Janet Green, Board Member  
Mary Figueroa, Board Member  
Ryan Rudolph, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations  
Dr. Paul Parnell, President, Norco College  
Dr. Sandra Mayo, Moreno Valley College  
Dr. Wolde-Ab Isaac, President, Riverside City College  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Ms. Peggy Cartwright, Associate Vice Chancellor, Strategic Communications and Institutional Advancement  
Ms. LaTonya Parker, Academic Senate Representative, Moreno Valley College  
Ms. Peggy Campo, Academic Senate Representative, District/Norco College  
Dr. Mark Sellick, Academic Senate Representative, Riverside City College  
Dr. Kevin Fleming, Dean of Instruction, Career and Technical Education, Norco College  
Mr. Jesse Lopez, Career and Technical Education Project Supervisor, Norco College  
Ms. Quinton Bemiller, Art Professor, Norco College

Guests Present

Dr. Henry Shannon, Superintendent/President, Chaffey College  
Dr. Lee McDougal, Immediate Past President, Board of Trustee, Chaffey College  
Ms. Katie Roberts, Clerk, Board of Trustee, Chaffey College  
Ms. Deborah Yorba, Senior Vice President, Keenan and Associates

Student Trustee Ryan Rudolph led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Moment of Silence for December 2, 2015 tragedy in San Bernardino, CA

Vackar/Figueroa moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of November 3, 2015. Motion carried.  
(5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING NOVEMBER 3, 2015

Vackar/Figueroa moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of November 17, 2015, with the following changes:

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF NOVEMBER 17, 2015

Page 6 of the Minutes, under “Board Committee Reports” and page 7 under “Business from Board Members.” Trustee Vackar’s name is misspelled. Also, under “Bargaining Unit Report,” change the title to “Dr. Fabian Biancardi.” Motion carried. (5 ayes)

PUBLIC HEARING

Figueroa/Vackar moved that the Board of Trustees accept the Collective Bargaining – 2015/2016 RCCD Faculty Association CCA/CTA/NEA Proposal for a Supplemental Early Retirement Program (SERP). Motion carried (5 ayes)

Public Hearing – Collective Bargaining – 2015/2016 RCCD Faculty Association CCA/CTA/NEA Proposal for a Supplemental Early Retirement Program (SERP)

Figueroa/Green moved that the Board of Trustees accept the Collective Bargaining – 2015/2016 RCCD California Schools Employees Associate (CSEA), Chapter 535 Proposal for a Golden Handshake. Motion carried (5 ayes)

Public Hearing – Collective Bargaining – 2015/2016 RCCD California Schools Employees Associate (CSEA), Chapter 535 Proposal for a Golden Handshake.

CHANCELLOR’S REPORTS

Dr. Fleming and Mr. Lopez presented information on the ACE program; courses are offered on each accelerated program for career pathways. Industrial automation will be offered in the next cohort. Students Edward Saenz and Suvanna Moua expressed confidence in their career path; met potential employers.

Presentation on the ACE Program at Norco College

Professor Bemiller presented on the exhibits currently featured at the Norco College Art Gallery. One of the exhibits features the art work of Professor emerita Karin Skiba-Russo.

Five to Thrive Presentation on Norco College's Art Gallery Exhibits

Green/Figueroa moved that Board of Trustees accept the proposal in the interest of commencing negotiations with Faculty Association beginning January 2016. Motion carried. (4 ayes, 1 absent, [Miller])

RCCD Request to Sunshine 2015/2016 Proposal to RCCD Faculty Association CCA/CTA/NEA for a Supplemental Early Retirement Program (SERP)

Green/Figueroa moved that Board of Trustees accept the proposal in the interest of commencing negotiations with CSEA, Chapter 535, beginning January 2016. Motion carried. (4 ayes, 1 absent, [Miller])

RCCD Request to Sunshine 2015/2016 Proposal for a Golden Handshake for California School Employees' Association (CSEA), Chapter 535.

Figueroa/Green moved that the Board of Trustees accept the proposal in the interest of commencing discussions with management and confidential employees beginning January 2016. Motion carried (4 ayes, 1 absent, [Miller])

RCCD Request to Sunshine 2015/2016 Proposal for a Golden Handshake for Management and Confidential Classified Employees

Ms. Cartwright gave a summary of the events scheduled since the last update.

Update on Silver Centennial Celebration

Ms. Yorba gave an update and reported there are currently open issues being addressed.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

### STUDENT REPORT

Student Trustee Ryan Rudolph presented the report about recent and future student activities at Norco, Moreno Valley, and Riverside City Colleges and Riverside Community College District.

CONSENT ITEMS

Action

Green/Figueroa moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,427,186 and District Warrant Claims totaling \$4,382,147;

Purchase Order and Warrant Report  
– All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve adding the revenue and expenditures of \$55,107 to the budget;

Resolution No. 23-15/16 – 2015-2016 TANF and CalWORKS Programs

Approve adding the revenue and expenditures of \$949,908 to the budget;

Resolution No. 25-15/16 – 2015-2016 State of California Employment Training Panel - #16-0217

Approve the purchase of office products from Office Depot, Inc. utilizing the Foundation for California Community Colleges Contract Number CB15-016 through October 2018, with option to renew for two (2) additional one-year periods;

Purchase office products from Office Depot, Inc., utilizing the Foundation for California Community Colleges Contract Number CB15-016

Ratify contracts totaling \$274,423 for the Period November 1, 2015 through November 19, 2015;

Contracts and Agreements Report Less than \$86,000 – All District Resources

Approve agreement ET16-0217 with the Employment Training Panel for reimbursement of training costs not to exceed \$949,908;

Agreement ET16-0217 for Training Funds with Employment Training Panel

Ratify the agreement with Riverside County Fire Department, for an amount not to exceed \$206,793.00 annually from July 1, 2015 through June 30, 2017.

Agreement with County of Riverside Fire Department

Approve out-of-state travel;

Out-of-State Travel

Approve the projects listed on the attachment as complete and approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works);

Notices of Completion

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Authorize each Trustee and designated District administrators to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, purchase orders, change orders, and grant documents.

Signature Authorization

Motion carried (4 ayes,1 absent, [Miller])

## BOARD COMMITTEE REPORTS

### Governance

Vackar/Figueroa moved that the Board of Trustees accept Board Policy and Administrative Procedure 3560 – for first reading. Requested changes that Alcoholic beverages policy include distilled spirits. Committee to review for 2<sup>nd</sup> reading at the committee meeting on January 12, 2016. Motion carried. (4 ayes,1 absent [Miller])

Board Policy for First Reading

### Teaching and Learning

Vackar/Green moved that the Board of Trustees approve the curricular changes for inclusion in the catalog and in the schedule of class offerings. Motion carried. (4 ayes, 1 absent [Miller])

Proposed Curricular Changes

Vackar/Figueroa moved that the Board of Trustees approve the Student Equity Plans from each of the district colleges: Moreno Valley College, Norco College and Riverside City College for 2015-2018. Motion carried (4 ayes, 1 absent [Miller])

Student Equity Plans for Moreno Valley, Norco, and Riverside City College for 2015-2018

#### Planning and Operations

Figueroa/Green moved that the Board of Trustees adopt Resolution No. 24-15/16 – to establish Riverside Community College District segment of the Riverside County Operational Area Multi-Jurisdictional Local Hazard Mitigation Plan. Motion carried. (4 ayes, 1 absent [Miller])

Resolution No. 24-15/16 – Adopting the Local Hazard Mitigation Plan

#### Resources

Green/Figueroa moved that the Board of Trustees approve project budget in the amount of \$23,081 for the Student Academic Services Facility at Moreno Valley College and approve the Exterior Building signage services agreement with All Star Signs in the amount of \$20,980.24. Motion carried. (4 ayes, 1 absent [Miller])

Project Budget Approval and Professional Services Agreement for Exterior Building Signage for the Student Academic Services Facility with All Star Signs

Green/Figueroa moved that the Board of Trustees receive the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2015 for the permanent file of the District. Motion carried. (4 ayes, 1 absent [Miller])

2014-15 Independent Audit Report for the Riverside Community College District Foundation

Green/Figueroa moved that the Board of Trustees receive the Riverside Community College District independent audit report for the year ended June 30, 2015 for the permanent file of the District. Motion carried. (4 ayes, 1 absent [Miller])

2014-15 Independent Audit Report for the Riverside Community College District

ADMINISTRATIVE REPORTS

Vice Chancellors

Green/Figueroa moved that the Board of Trustees approve the 2015-2016 holiday schedule for classified, confidential and management employees (subject to CSEA ratification processes). Motion Carried. (4 ayes, 1 absent [Miller])

2015-16 Holiday Schedule

ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College and the District.

Norco College/District

Dr. Mark Sellick presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, presented the report on behalf of the CTA.

CTA – California Teachers Association

Mr. Gustavo Segura, President, CSEA, presented the report on behalf of CSEA.

CSEA – California School Employees Association

BUSINESS FROM BOARD MEMBERS

Trustee Vackar wished everyone a happy holiday and happy new year.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa conveyed the ACCT review on students and stereotypes; and related issues that need to be addressed. Trustee Figueroa congratulated Dr. Hampton on her Ph.D. and for providing grief counseling after recent tragic events in San Bernardino. She inquired about the status of ethnic/diversity data for the District. Wished all a memorable Christmas and New Year.

Trustee Green thanked the Foundation for the luncheon for retired faculty. She attended the Hanukkah festival and was very impressed with event; 1,200 people attended. Wished everyone a healthy holiday season.

Trustee Blumenthal complimented Tigerbackers on their successful event. Will be accompanying RCC Band to Paris. Wished all happy holidays.

The Board adjourned to closed session at 8:11 p.m. and reconvened at 8:19 p.m. after considering the following closed sessions items:

The Board announced no action was taken.

The Board announced no action was taken.

The Board adjourned the meeting at 8:20 p.m.

ADJOURNED TO CLOSED  
SESSION/RECONVENED

Pursuant to Government Code  
Section 54957, Public Employee  
Discipline/Dismissal/Release

Conference with Labor Negotiators  
Pursuant to Government Code  
Section 54957.6, District  
representatives: Bradley Neufeld of  
Gresham Savage, Employee  
Organization: California School  
Employees Association

ADJOURNED



