

BP 6230 CLASSIFIED EMPLOYEES

References:

Education Code Sections 88003, 88004, 88009, and 88013

Classified employees are those who are employed in positions that are not academic positions. The employees and positions shall be known as the classified service.

The Chancellor shall establish procedures to assure that the requirements of state law and regulations regarding the classified service are met.

The classified service does not include:

- Substitute and short-term employees who are employed and paid for less than 75 percent of the fiscal year.
- Part-time apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
- Full-time students employed part time, and part-time students employed part-time in any college work-study program or in a work experience education program conducted by the District.

The evaluation of classified employees must include consideration of the employee's demonstrated, or progress toward, proficiency in diversity, equity, inclusion, and accessibility competencies that enable work with diverse communities.

Date Adopted: October 20, 2009

Revised: September 19, 2023

Formerly: 7230

Human Resources

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Education Code Sections 88003, 88004, 88009, and 88013

In addition to the collective bargaining agreement between the Riverside Community College District and the Riverside Community College District Employees, Chapter 535, classified employees are also guided by the Classified/Confidential Employees Handbook. This handbook is reviewed and updated annually and can be found on the District's website at

https://www.rccd.edu/admin/hrer/Documents/handbooks/CLASSIFIED_PERSONNEL_HANDBOOK.pdf.

Office of Primary Responsibility: Vice Chancellor, Human Resources & Employee Relations

Date Approved: September 28, 2009
Formerly: 7230