

**BP 3405 STUDENT DISTRICT CONSULTATION COUNCIL**

**Reference:**

Title 5 Section 51023.7

The Board of Trustees recognizes the Student District Consultation Council (SDCC) (formerly known as the Student District Executive Board) of the Riverside Community College District as the organization representing the students.

The SDCC shall be comprised of the following:

1. The Student Trustee (Chairperson)
2. All three (3) College Associated Students Organizations' (ASO) Presidents, or designee
3. One College Chief Student Services Officer (CSSO), or designee (non- voting)
4. One College Student Activities Coordinator (non-voting)

The College CSSO and the Student Activities Coordinator shall originate from the student trustee's designated home campus. At least one of them must be present in order for an SDCC meeting to take place.

As the fall and spring term calendars permit, the SDCC shall meet at least once a semester or as needed at the discretion of the Chair.

Quorum shall consist of the student trustee and two (2) College ASP presidents, or designees, in order to conduct business.

With the exception of the student trustee, all student members of the SDCC shall be voting members, reflecting the majority will of the student senates at their College. Every final SDCC recommendation must reflect that vote.

The SDCC's primary function shall be to ensure that all necessary information and issues dealing with the formation and development of District Policies and Administrative Procedures "that have, or will have, a significant effect on students" are communicated to all three (3) College Associated Students Organizations for further consideration, input, and/or action. Those issues considered to have, or that will have, a significant effect on students, are:

1. Grading policies;

2. Codes of student conduct;
3. Academic disciplinary policies;
4. Curriculum development;
5. Courses or programs which should be initiated or discontinued;
6. Processes for institutional planning and budget development;
7. Standards or policies regarding student preparation and success;
8. Student services planning and development;
9. Student fees within the authority of the District to adopt;
10. Any other District and college policy, procedure, or related matter that the Board of Trustees determines will have a significant effect on students.

The General Counsel will forward draft Board Policies and Administrative Procedures to the Student Trustee, who will disseminate the draft(s) to the SDCC, as well as the Colleges' Associated Students Organizations, for input. Recommendations from each College Associated Student Organizations shall be given to the SDCC. The SDCC will inform the appropriate College administrative office(s) and the Student Trustee, of all student-developed recommendations. The Student Trustee will forward the SDCC's final recommendations to the General Counsel.

The General Counsel will discuss any recommended changes to the drafts with the Vice Chancellor, Educational Services & Strategic Planning. Revised drafts shall be placed on the Chancellor's Executive Cabinet agenda for discussion.

For an Administrative Procedure, if the Executive Cabinet agrees with the SDCC's recommended changes, the changes shall be made to the Administrative Procedure and go forward for approval by Executive Cabinet. If it does not agree, further discussion will take place between the General Counsel and the SDCC and Student Trustee. Every reasonable consideration shall be made to accommodate the SDCC recommendations on the matters listed above, before Executive Cabinet gives final approval on an Administrative Procedure.

For a Board Policy on the matters listed above, the same process for Administrative Procedures shall be followed. However, in the event that agreement cannot be reached between the General Counsel, Executive Cabinet and the SDCC/Student Trustee, changes recommended by the SDCC, as well as those of Executive Cabinet, if any, shall be included on the draft Board Policy and brought forward to the Board of Trustees for consideration. The recommendations of the SDCC shall be given "every reasonable consideration" before the Board of Trustees acts on a Policy.

The Board of Trustees shall give reasonable consideration to recommendations and positions developed by students regarding District Policies pertaining to the hiring and evaluation of faculty, administration, and staff.

In accordance with Title 5, except in unforeseeable, emergency situations, the Board of Trustees shall not take action on a matter having a significant effect on students until it has provided students with an opportunity to participate in the formulation of the policy or procedure or the joint development of recommendations regarding the action.

The Vice President of Student Services of the College which the current Student Trustee declares as the Student Trustee's home campus shall be responsible for the administrative oversight of the SDCC.

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**Date Adopted:** August 18, 2009  
(Replaces RCCD Policy and Regulation 6010)  
**Revised:** January 25, 2011  
**Revised:** June 20, 2023  
**Formerly:** 5405