



**Board of Trustees - Regular Meeting
Tuesday, May 17, 2016 6:00 PM
District Office, Board Room, 3801 Market Street,
Riverside CA 92501**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of April 5, 2016](#)

Recommend approving the April 5, 2016 Regular/Committee meeting minutes as prepared.

B. [Minutes of the Board of Trustees Regular Meeting of April 19, 2016](#)

Recommend approving the April 19, 2016 Board of Trustees Regular meeting minutes as prepared.

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

**A. [Chancellor's Communications](#)
*Information Only***

**B. [Student Presentation - Moreno Valley College Puente Program](#)
*Information Only***

**C. [Five to Thrive Presentation on the Hispanic Student Success Program at Moreno Valley College](#)
*Information Only***

**D. [Resolution Number 55-15/16 Resolution Recognizing Classified School Employees Week](#)
*Recommend adopting Resolution Number 55-15/16 and designate the week of May 16th through 20th, 2016 as Classified School Employees Week.***

- E. [Update on Silver Centennial Celebration](#)
Information Only
- F. [Healthcare Update](#)
Information Only
- G. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)
Information Only
- V. STUDENT REPORT
 - A. [Student Report](#)
Information Only
- VI. CONSENT AGENDA ACTION
 - A. Diversity/Human Resources
 - 1. [Academic Personnel](#)
Recommend approving/ratifying academic personnel actions.
 - 2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 - 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
 - B. District Business
 - 1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$4,597,595 and District Warrant Claims totaling \$6,105,769.17.
 - 2. Budget Adjustments
 - a. [Budget Adjustments](#)
Recommend approving the budget transfers as presented.
 - 3. Resolution(s) to Amend Budget
 - a. [Resolution No. 52-15/16 – 2015-2016 CA STEP Grant](#)
Recommend approving the resolution and adding the revenue and expenditures of \$193,822 to the budget.
 - b. [Resolution No. 53-15/16 – 2015-2016 Resource 3200 Food Services](#)
Recommend approving the resolution and adding the revenue and expenditures of \$38,000 to the budget.
 - c. [Resolution No. 54-15/16 – 2015-2016 Proposition 39 Clean Energy Grant](#)
Recommend approving the resolution and adding the revenue and expenditures of \$3,871 to the budget.
 - 4. Contingency Budget Adjustments (None)
 - 5. Bid Awards
 - a. [Bid Award for Tequesquite Channel Wash Repair](#)
Recommend awarding Bid No. 2015/16-17 - Tequesquite Channel Wash Repair, in the total amount of \$322,957 to Three Peaks Corporation.
 - 6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than \\$87,800 – All District Resources](#)
Recommend ratifying contracts totaling \$392,712 for the period of April 1, 2016 through April 30, 2016.
 - b. [Amend CTE Enhancement Fund Agreement with Chaffey Community College District](#)
Recommend approving the Amendment to the existing Career and Technical Education Enhancement Fund Agreement, approved by the Board on February 17, 2015, between Riverside Community College District and Chaffey Community College District adding an additional \$111,433 to the Agreement, and authorize the Vice Chancellor, Administration and Finance to sign the Amendment.

- c. [Amend Agreement with Blue Mountain Two L.P. – Culinary Lease Extension](#)
Recommend approving Amendment No. 4 to the Agreement with Blue Mountain Two L.P. for the culinary program, in the amount not to exceed \$69,856.02.
- 7. [Out-of-State Travel](#)
Recommend approving out-of-state travel.
- 8. Other Items
 - a. [Surplus Property](#)
Recommend declaring the property on the attached list to be surplus; finding the property does not exceed the total value of \$5,000; and authorizing the property to be consigned to The Liquidation Company to be sold on behalf of the District.
 - b. [Notices of Completion](#)
Recommend accepting the projects listed on the attachment as complete, and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

VII. CONSENT AGENDA INFORMATION

- A. [CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter Ended March 31, 2016](#)
Information Only
- B. [Monthly Financial Report for Month Ending – April 30, 2016](#)
Information Only

VIII. BOARD COMMITTEE REPORTS

- A. Governance (None)
- B. Teaching and Learning
 - 1. [Goals Framework and Indicators Established for FY 15-16](#)
Recommend approving the Goals Framework and Indicators established for FY 15-16 by the District and each of its colleges designed to measure the ongoing condition of Riverside Community College District's operational environment.
- C. Planning and Operations (None)
- D. Resources (None)
- E. Facilities
 - 1. [Change Orders No. 4 and No. 5 for Culinary Arts Academy and District Offices Project with Neal Electric](#)
Recommend approving the project Change Order No. 4 with Neal Electric in the amount of \$259,859.66 and the project Change Order No. 5 with Neal Electric in the amount of \$61,063.21 and the change orders in excess of ten percent by total of \$133,605.44.

IX. ADMINISTRATIVE REPORTS

- A. Vice Chancellors
 - 1. [Summer Workweek](#)
Recommend approving the four-ten hour day workweek from June 13, 2016 through August 19, 2016 for management, classified, and confidential support staff; contingent upon CSEA ratification.
- B. Presidents

X. ACADEMIC SENATE REPORTS

- A. Moreno Valley College
- B. Norco College/Riverside Community College District

- C. Riverside City College
- XI. BARGAINING UNIT REPORTS
 - A. CTA - California Teachers Association
 - B. CSEA - California School Employees Association
- XII. BUSINESS FROM BOARD MEMBERS
 - A. [Annual Self Evaluation for Board of Trustees](#)
Recommend reviewing and discussing the results of the Board of Trustees' annual self evaluation, review the goals from 2015 and provide direction for establishing goals for 2016.
 - B. [Update from Members of the Board of Trustees on Business of the Board](#)
Information Only
- XIII. CLOSED SESSION
 - A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)
Recommended Action to be Determined.
 - B. [Pursuant to Government Code Section 54957, Public Employee Performance Evaluation Title: Chancellor](#)
Recommended Action to be Determined.
 - C. [Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator District-Designated Representative: Brad Neufeld of Gresham Savage Unrepresented Employee: Chancellor](#)
Recommended Action to be Determined.
- XIV. ADJOURNMENT

Agenda Item (II-A)

Meeting	5/17/2016 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of April 5, 2016
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommended approving the April 5, 2016 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Jeanie Fortin, Executive Administrative Assistant

Attachments:

[040516 Committee Meeting Minutes](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES AND FACILITIES COMMITTEES
OF APRIL 5, 2016

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office Board Room, 3801 Market Street, Riverside, California, 92501

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Nathan Miller, Vice President (arrived at 7:15 p.m.)
Tracey Vackar, Secretary (via teleconference)
Mary Figueroa, Board Member
Janet Green, Board Member
Ryan Rudolph, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Wolde-Ab Isaac, President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Irving Hendrick, Interim President, Norco College
Ms. Peggy Cartwright, Associate Vice Chancellor, Strategic Communications and Institutional Advancement
Ms. Sylvia Thomas, Associate Vice Chancellor, Educational Services
Mr. David Torres, Dean, Institutional Research
Mr. Tom Allen, Associate Professor, Riverside City College

Student Trustee Ryan Rudolph led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

MVC Student Tom Vitrano provided the members of the Board information on the shortage in teaching instructors in the CIS Department at Moreno Valley College.

PUBLIC COMMENT

RCC Students Sarah Amro, Guin Negrete, Aisha Siddiqui and Nidia Levario (not an RCC Student) requested to yield their time to UC Berkeley student Aarefah Mosavi. No further comment was entered. UC Berkeley student, Aarefah Mosavi, provided comment regarding an incident that occurred at Mt. San Antonio College in 2013. RCC student Jose Venegas spoke to the hiring of compliance officer at RCCD.

The Committee Chair Virginia Blumenthal convened the meeting at 6:26 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College/RCCD) and Dr. Mark Sellick (Riverside City College); CTA Representative: Dr. Dariush Haghghat; and Management Association Representative: Virginia McKee Leone

GOVERNANCE COMMITTEE

Trustee Blumenthal reviewed Board Policies 7120, 7120a, 7120b, 7120c, 7120d, 7120e, and 7120g that will be presented to the Board for first reading at the April 19 regular Board meeting. Discussion followed.

Board Policies for First Reading

The committee adjourned the meeting at 6:45 p.m.

Adjourned

Trustee Figueroa convened the meeting at 6:46 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD)

TEACHING AND LEARNING COMMITTEE

Mr. Torres facilitated a presentation on the Dashboard Indicators for 2009-2015. Discussion followed.

Presentation on Dashboard Indicators for 2009-2015

Ms. Thomas led the committee review of the curricular changes for inclusion in the catalog and in the schedule of class offerings that will be presented to the Board for approval at the April 19 regular meeting. Discussion followed.

Proposed Curricular Changes

The committee adjourned the meeting at 7:25 p.m.

Adjourned

The Committee Chair Mary Figueroa convened the meeting at 7:26 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College/RCCD), Dr. Mark Sellick (Riverside City College); and CTA Representative: Dr. Dariush Haghghat.

PLANNING AND OPERATIONS

Mr. Allen presented the committee with the proposed Riverside City College 2015-2025 Master Plan that will be presented to the Board for approval at the April 19 regular meeting. Discussion followed.

Riverside City College's
Educational Master Plan 2015-
2025

The committee adjourned the meeting at 8:02 p.m.

Adjourned

The Resources Committee Chair Janet Green convened the meeting at 8:03 p.m. Committee members in attendance: Mr. Aaron Brown, Vice Chancellor, Business and Financial Services, Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations, Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College/RCCD) and Dr. Mark Sellick (Riverside City College).

RESOURCES

Ms. Carlson presented the committee with the budget augmentation for Capital Project Management System. Measure C projects not yet completed. Will be considered for the April 19 regular Board meeting. Discussion followed.

Budget Augmentation for Capital
Project Management System

Mr. Brown presented the committee with the FY 2016-17 Riverside Community College District Budget Planning. Discussion followed.

Presentation on FY 2016-17
Riverside Community College
District Budget Planning

The committee adjourned the meeting at 8:27 p.m.

Figueroa/Green moved that the Board of Trustees approve the time limit for public comment; provide UC Berkeley Student, Aarefah Mosavi additional time to complete her comments. Motion carried. (5 ayes).

MOTION TO EXTEND TIME LIMIT
FOR PUBLIC COMMENT

The Board of Trustees adjourned to closed session at 8:28 p.m. and reconvened at 8:37 p.m. after considering the following closed session items:

ADJOURNED TO CLOSED
SESSION/RECONVENED

The Board of Trustees announced that no action was taken.

Pursuant to Government Code
Section 54957, Public
Employee Performance
Evaluation Title: Chancellor

The Board of Trustees announced that no action was taken.

Pursuant to Government Code
Section 54957, Public
Employee Discipline/
Dismissal/Release

The Board adjourned the meeting at 8:38 p.m.

ADJOURNMENT

Agenda Item (II-B)

Meeting	5/17/2016 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of April 19, 2016
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommended approving the April 19, 2016 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Jeanie Fortin, Executive Administrative Assistant

Attachments:

[041916 Regular Meeting Minutes](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF APRIL 19, 2016

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California, 92501

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Tracey Vackar, Secretary
Mary Figueroa, Board Member
Janet Green, Board Member
Ryan Rudolph, Student Trustee

Trustees Absent

Nathan Miller, Vice President

Staff Present

Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Wolde-Ab Isaac, President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Irving Hendrick, Interim President, Norco College
Ms. Peggy Cartwright, Associate Vice Chancellor, Strategic Communications and Institutional Advancement
Ms. Sylvia Thomas, Associate Vice Chancellor, Educational Services
Mr. Sal Soto, Academic Senate Representative, Moreno Valley College
Ms. Peggy Campo, Academic Senate Representative, Norco College
Dr. Mark Sellick, Academic Senate Representative, Riverside City College
Dr. Rhonda Taube, Professor, CTA Representative, Riverside City College
Dr. Thatcher Carter, Professor/Honors Program Student Coordinator, Riverside City College

Guests Present

Ms. Joreen Campbell, Account Manager, Keenan and Associates

Student Trustee Ryan Rudolph led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Vackar/Green moved that the Board of Trustees approve Trustee Miller's absence as excused. Motion carried. (4 ayes, 1 absent [Miller])

MOTION TO EXCUSE TRUSTEE'S ABSENCE

Mr. Kevin Giser from Renaissance Village Senior Community presented on endowing scholarship to RCCD and offering internships to students. Ms. Nikki Abello, Ms. Sahar Pirzada and RCC student, Sarah Amro, discussed the hiring of the compliance officer.

COMMENTS FROM THE PUBLIC

Vackar/Figueroa moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of March 1, 2016. Motion carried. (4 ayes, 1 absent [Miller])

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING MARCH 1, 2016

Figueroa/Vackar moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of March 15, 2016. Motion carried. (4 ayes, 1 absent [Miller])

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF MARCH 15, 2016

Vackar/Green moved that the Board of Trustees approve amending the agenda to move Consent Agenda Item VI. A. 1. Diversity/Human Resources, Academic Personnel, for “full professor” to be heard after the Approval of the Minutes. Motion Carried (4 ayes, 1 absent [Miller])

AMEND AGENDA

Vackar/Green moved that the Board of Trustees approve the list of individuals for rank of full professor. Motion carried (4 ayes, 1 absent [Miller])

CHANCELLOR’S REPORTS

Ms. Thomas led the award presentation for twelve professors from the three campuses to the rank of full professor for 2016-2017.

Presentation of Rank of Professor for 2016-2017

Trustee Figueroa introduced a video created by Moreno Valley student, Estevan Hernandez presented at the César E. Chávez Scholarship Breakfast at Moreno Valley College on March 25, 2016.

Presentation of César E. Chávez Video

Figueroa/Vackar moved that the Board of Trustees adopt Resolution No. 51-15/16 in support of AB 1721 and AB 1892 Cal Grants and College Affordability. Motion carried. (4 ayes, 1 absent [Miller])

Resolution No. 51-15/16 in Support of AB 1721 and AB 1892 Cal Grants and College Affordability

Ms. Cartwright provided an update on the Silver Centennial celebrations.

Update on Silver Centennial Celebration

Green/Figueroa moved that the Board of Trustees approve amending the agenda to move IX. Administrative Reports B.3. “Riverside City College Honors Program” to be heard after Update on Silver Centennial. Motion Carried (4 ayes, 1 absent [Miller])

AMEND AGENDA

Dr. Carter led a presentation on the Riverside City College Honors Program. Three students shared their experiences with the honors program.

Riverside City College Honors Program

Ms. Campbell provided an update on the District's healthcare plans.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

STUDENT REPORT

Student Trustee Ryan Rudolph presented the report about recent and future student activities at Norco, Moreno Valley, and Riverside City Colleges and Riverside Community College District.

CONSENT ITEMS

Action

Green/Figueroa moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$3,605,665 and District Warrant Claims totaling \$8,746,428;

Purchase Order and Warrant Report – All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve adding the revenue and expenditures of \$47,500 to the budget;

Resolution No. 43-15/16 – 2015-2016 Foster Youth Support

Approve adding the revenue and expenditures of \$53,946 to the budget;

Resolution No. 44-15/16 – 2015-2016 Proposition 39 Clean Energy Grant

Approve adding the revenue and expenditures of \$963 to the budget;

Resolution No. 45-15/16 – 2015-2016 Equal Employment Opportunity Program

Approve adding the revenue and expenditures of \$34,657 to the budget;

Resolution No. 46-15/16 – 2015-2016 CalWORKs Programs

Approve adding the revenue and expenditures of \$3,256 to the budget;

Resolution No. 47-15/16 – 2015-2016 Extended Opportunity Programs and Services (EOPS)

Approve adding the revenue and expenditures of \$2,631 to the budget;

Resolution No. 48-15/16 – 2015-2016 Cooperative Agencies Resources for Education (CARE)

Approve adding the revenue and expenditures of \$5,000 to the budget;

Resolution No. 49-15/16 – 2015-2016 Board Financial Assistance Program – Student Financial Aid Administration (BFAP-SFAA) – Capacity

Ratify contracts totaling \$720,259 for the Period March 1, 2016 through March 31, 2016;

Contracts and Agreements Report Less than \$87,800 – All District Resources

Approve the Amendment to the Agreement with Cerritos College Foundation for up to \$115,000;

Amendment to Agreement for Training Services with Cerritos College Foundation

Approve out-of-state travel;

Out-of-State Travel

Other Items

Approve Resolution 50-15/16 - Authorization to Encumber Funds.

Resolution No. 50-15/16 – Authorization to Encumber Funds

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Motion carried. (4 ayes, 1 absent [Miller])

CONSENT AGENDA INFORMATION

The Board received the monthly Financial Report for the period July 1, 2015 through March 31, 2016.

Monthly Financial Report for Month Ending – March 31, 2016

BOARD COMMITTEE REPORTS

Teaching and Learning

Rudolph (on behalf of Trustee Vackar)/Green moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried. (4 ayes, 1 absent [Miller])

Proposed Curricular Changes

Planning and Operations

Figueroa/Green moved that the Board of Trustees approve the Riverside City College’s Educational Master Plan 2015-2025. Motion carried (4 ayes, 1 absent [Miller])

Riverside City College’s Educational Master Plan 2015-2025

Resources

Green/Figueroa moved that the Board of Trustees approve a budget augmentation in the amount of \$25,500 for the Capital Project Management System. Motion carried (4 ayes, 1 absent [Miller])

Budget Augmentation for Capital Project Management System

ADMINISTRATIVE REPORTS

Vice Chancellors

Dr. Mayo, President, Moreno Valley College, Dr. Hendrick, Interim President, Norco College and Dr. Isaac, President, Riverside City College updated the Board on the upcoming events and activities occurring on their campuses.

Presidents

Green/Vackar moved that the Board of Trustees approve the addendum to the 2015-2016 Norco College catalog as submitted. Motion carried (4 ayes, 1 absent [Miller])

Norco College Catalog Addendum 2015-2016

Vackar/Green moved that the Board of Trustees approve the addendum to the 2015-2016 Riverside City College catalog as submitted. Motion carried (4 ayes, 1 absent [Miller])

Riverside City College Catalog Addendum 2015-2016

ACADEMIC SENATE REPORTS

Mr. Sal Soto presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College and the District.

Norco College/District

Dr. Mark Sellick presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Rhonda Taube presented the report on behalf of the CTA.

CTA – California Teachers Association

BUSINESS FROM BOARD MEMBERS

Trustee Green attended Jurupa Unified School District board meeting. Attended Champions for Justice event. Spoke with Rotary about promoting our 100th anniversary.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa noted herein of the new dean at UCR School of Medicine, leading to new partnerships and possibility for RCCD/UCR students and programs, in particular underserved populations. Attending upcoming CCLC conference in Palm Desert where CCCT elections will be completed; and campus security conference in June. Attended Culinary graduation. Appreciated diversity of students who graduated.

Due to illness, Trustee Vackar elected not to provide an update.

Trustee Blumenthal noted her attendance of lecture at RCC by Susan Straight, who signed 1000 books for students in attendance. Attended Pell Conference with Dr. Isaac in Washington D.C. Will attend CCLC luncheon in Palm Desert honoring Trustee Figueroa's years of service.

Closed Session items moved to May 17, 2016 Regular Board meeting.

CLOSED SESSION

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

Pursuant to Government Code

Section 54957, Public Performance
Evaluation Title: Chancellor

Pursuant to Government Code
Section 54957.6 Conference with
Labor Negotiator District-
Designated Representative: Brad
Neufeld of Gresham Savage
Unrepresented Employee:
Chancellor

ADJOURNED

The Board adjourned the meeting at 7:53 p.m.

Agenda Item (IV-A)

Meeting 5/17/2016 - Regular
Agenda Item Chancellor's Reports (IV-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.

Agenda Item (IV-B)

Meeting 5/17/2016 - Regular
Agenda Item Chancellor's Reports (IV-B)
Subject Student Presentation - Moreno Valley College Puente Program
College/District Moreno Valley
Information Only

Background Narrative:

The Puente Community College Program is an academic counseling and mentoring program for students to build skills necessary for academic success in community college. Students enrolled in the Puente Program work closely with their college counselor, English instructor and mentor in preparation to transfer to a four-year university.

The presentation will review the program's mission, its three phases, pilot program student retention rate, course sequence, transfers to four-year universities, community involvement, and activities,

Prepared By: Sandra Mayo, President, Moreno Valley College

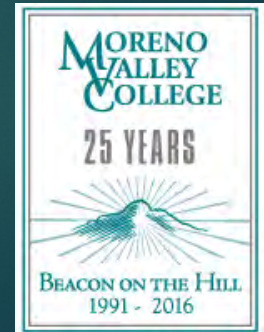
Attachments:

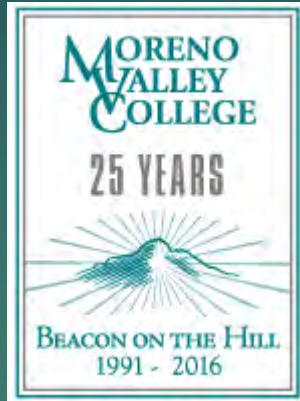
[Student Presentation_MVC Puente Program](#)



Moreno Valley College Puente Program

2015-2016 Program Coordinators:
Anna Marie Amezquita
Maria del Rocio Pacheco





Puente Student Presenters:

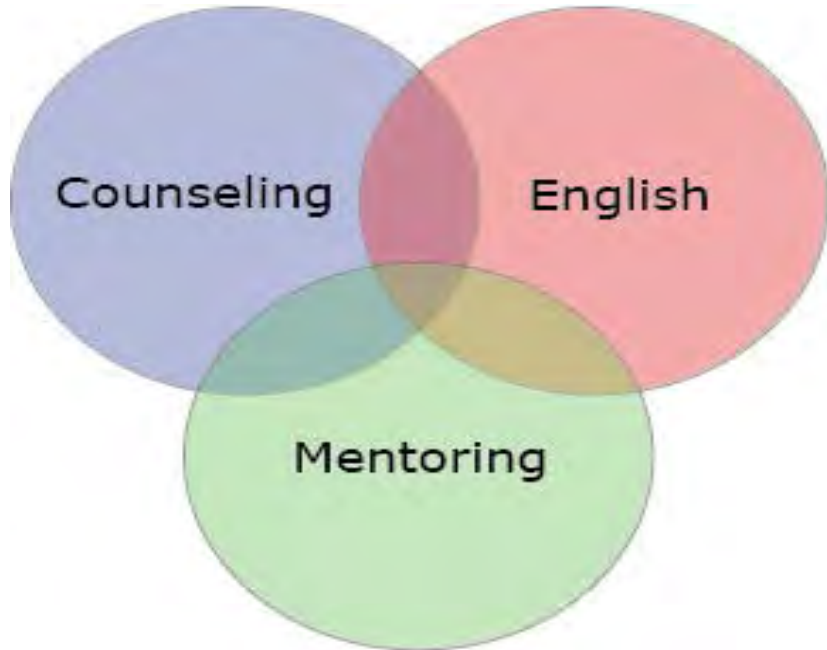
Angel Banda
German Farias
Sylvia Lepe
Crystal Lopez
Eric Pacheco
Belen Rios
and Other Transfer Students

MVC Puente's Purpose



The Puente Community College Program is an academic counseling and mentoring program for students to build skills necessary for academic success in community college. Students enrolled in the Puente Program work closely with their college counselor, English instructor and mentor in preparation to transfer to a four-year university.

PUENTE PROGRAM COMPONENTS



- The mission of the Puente Program at Moreno Valley College is to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors of future generations.

THREE PHASES OF PUENTE

❖ PHASE I

(Fall Semester)

- English 80 or 50
- Guidance Course
- Meetings with mentors
- Extracurricular activities

❖ PHASE II

(Spring Semester)

- English 1A
- Guidance Course
- Meetings with mentors
- Extracurricular activities

❖ PHASE III

- Students who completed the **one-year** series of guidance courses, English classes, and obtained mentoring from community professionals.
- Continues to meet with coordinators until transfer or completion with baccalaureate or professional degree

Phase III Puente Students become

- **Peer mentors**
- **Club members**
- **Volunteers**
- **Tutors**
- **Transfer Mentors**
- **University Tour Guides:** Once they transfer they provide tours for other Puentistas
- **Professional Mentors**

2015-2016 Pilot Program

❖ Fall Semester

- English 80
- Guidance 47
- Meetings with mentors
- Extracurricular Activities
- Volunteer Work (Club and Community)

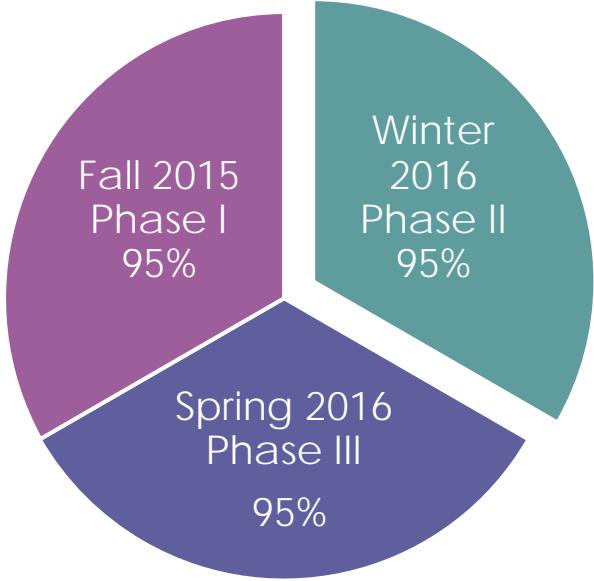
❖ Winter Semester

- English 1A
- Guidance 48
- Meetings with mentors
- Extracurricular activities
- Volunteer Work (Club and Community)

❖ Spring Semester

- English 1B
- Guidance 46
- Meetings with mentors
- College Visits
- Volunteer Work (Club and Community)
- End of the Year Activities

Moreno Valley College Puente Program Student Retention Rate

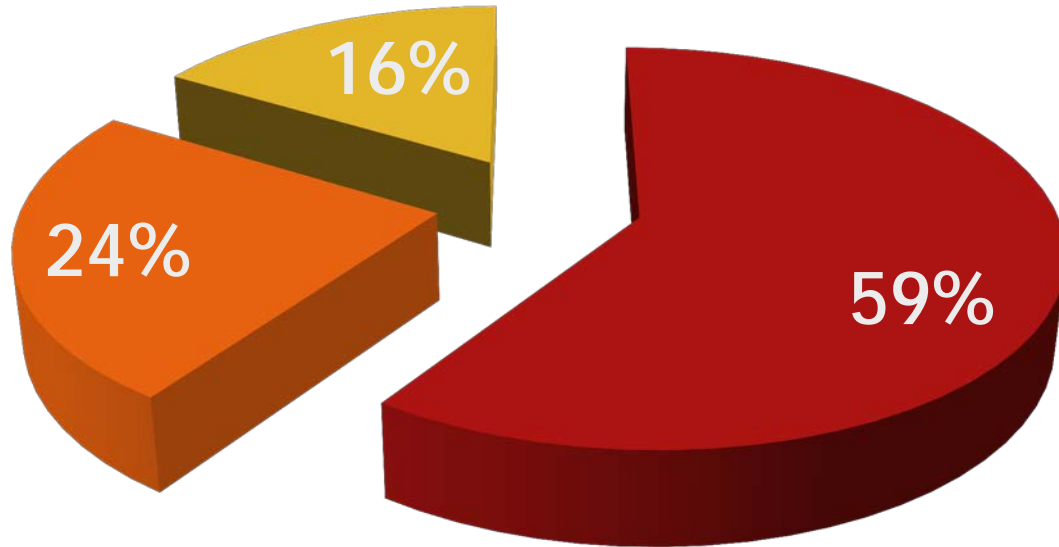


Course Sequence

2015-2016 Moreno Valley College Puente Program Course Sequence		
Fall 2015		Spring 2016
English 80: Preparatory Composition	English 1A: English Composition	
Guidance 47: Career Exploration and Life Planning	Guidance 46: Introduction to the Transfer Process	

Puente Transfers to Four-Year Universities, 2005-2014

■ CSU ■ IND/OUT ■ UC



Community Involvement: Dia de los Muertos

- ▶ MVC Puentistas hosted Cultural Events for the college community!



Out of Classroom Activities



Trust-building and team exercises



Puente families having fun at MVC College Park



University visits!

UC San Diego, Stanford University, UC Berkeley, UC Santa Cruz, San Francisco State



University visits!

UC San Diego, Stanford University, UC Berkeley, UC Santa Cruz, San Francisco State



Puente invited students to this trip from other academic programs such as

- STEM
- Honors
- Spanish



PLEASE JOIN IN A GREAT
CELEBRATION OF THE *Graduate*



EDWARD NATHANIEL STINSON III

COMMENCEMENT FROM UC BERKLEY
History Major

CAMPUS WIDE GRADUATION
MAY 14TH 2016 AT 10:00 AM

DEPARTMENT GRADUATION
MAY 17TH 2016 AT 9:00 AM


AFRICAN AMERICAN GRADUATION
MAY 21ST 2016 AT 2:00 PM

2016 ^{BERKELEY} *Graduate*

MONETARY GIFTS ACCEPTED AT
PAYPAL.MC.EDWARDSTINSONIII



MVC Phase III Puento Student,
Edward Stinson speaking to current
Puentistas at UC Berkeley during the
Northern CA University Trip



Thank you for your
continuous support!

Agenda Item (IV-C)

Meeting 5/17/2016 - Regular

Agenda Item Chancellor's Reports (IV-C)

Subject Five to Thrive Presentation on the Hispanic Student Success Program at Moreno Valley College

College/District Moreno Valley

Information Only

Background Narrative:

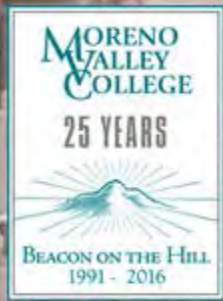
Moreno Valley College offers Spanish 3N Model, which is Spanish language instruction for the Native Spanish speaker. It reflects the Puente model.

The presentation will give an overview of why Spanish for Heritage speakers is offered, review the Spanish 3N model, the partnership with academic counselor, and provide commentary from a former Spanish 3N student.

Prepared By: Sandra Mayo, President, Moreno Valley College

Attachments:

[Five to Thrive 3N Model](#)



Pushing the Needle Toward Hispanic Student Success: Empowering Heritage Spanish Speakers Beyond Access Into Degree Completion

Bonavita Quinto-MacCallum, Ph.D., Faculty

Silvia Trejo, M.S., Faculty



Why offer Spanish for Heritage speakers?

- Guadalupe Valdés (Professor, Stanford University, Graduate School of Education) proposed three goals for Spanish Heritage Language teaching:
 - The acquisition of a formal/standard variety of Spanish
 - The transfer of literary skills from one language to another (Spanish/English or English/Spanish)
 - The expansion of the bilingual range.

MVC Spanish 3N Model

Spanish Language Instruction for the Native Spanish Speaker (reflects Puente model)

Provide additional support for students:

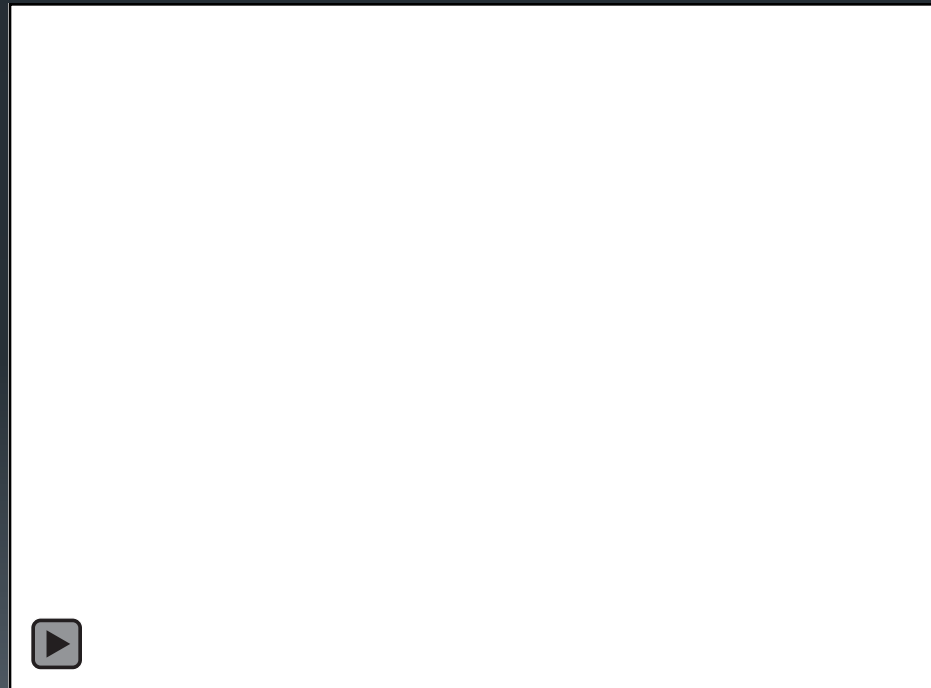
- Partnership with academic counselor(s)
- Motivational leaders from the college and community
 - BoT RCCD (Trustee Mary Figueroa)
- Facilitate informational meetings/workshops for parents and family of students

Partnership with Academic Counselor

- How it all began
- What I do:
 - STEM Services Presentation
 - Invite students to schedule counseling appointments
 - Invite students to attend Student Success Workshops
- Why Spanish 3N is different



(Video) Estevan Delgado: Should I meet with a Counselor?



[Link to Video \(new browser\)](#)



Conclude with two minute
commentary from former
Spanish3N student: MVC Student
Senator, Alma García

Agenda Item (IV-D)

Meeting	5/17/2016 - Regular
Agenda Item	Chancellor's Reports (IV-D)
Subject	Resolution Number 55-15/16 Resolution Recognizing Classified School Employees Week
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees adopt Resolution Number 55-15/16 and designate the week of May 16th through 20th, 2016 as Classified School Employees Week.

Background Narrative:

The third week in May, May 16-20, 2016, is designated by the California Education Code as Classified School Employees Week. This is pursuant to Article 10, Section 88270 of the California Education Code. The Classified School Employees Week has been supported by the Board of Trustees annually for many years to honor and recognize the classified school employees who contribute in outstanding fashion to the Riverside Community College District educational community. Events are typically planned at each College and District location during this special week.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160517_Res No 55 15-16 Res Recog CSEW_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
MORENO VALLEY COLLEGE • NORCO COLLEGE • RIVERSIDE CITY COLLEGE

Resolution No.55-15/16

Resolution to Recognize Riverside Community College Classified Employees During Classified School Employee Week

WHEREAS, May 16-20, 2016, has been designated as Classified School Employee Week in California by the California State Legislature and the California School Employees Association; and,

WHEREAS, the Riverside Community College District desires to acknowledge and thank its classified employees; and,

WHEREAS, Riverside Community College District's classified employees are essential to the District, serving students in a professional, helpful, friendly and courteous manner, and conducting business in an exemplary fashion; and,

WHEREAS, employees assigned to Moreno Valley College, Norco College, Riverside City College, and District Offices contribute in such a positive way to the fulfillment of district functions, goals and objectives; and,

WHEREAS, these same employees also provide valuable support to the faculty and administrators and in so doing contribute to a positive learning environment; and,

WHEREAS, Riverside Community College District's classified employees are key ambassadors to the community, involved in every facet of community life through non-profit organizations, youth sports, philanthropic efforts, and other endeavors; and,

WHEREAS, their dedication and caring contributes in a positive spirit to our communities and our students, young and old; and,

WHEREAS, Riverside Community College District's classified employees deserve our respect, commendation, and recognition;

THEREFORE, BE IT RESOLVED that the Board of Trustees officially recognizes the professional contributions of our classified employees, proclaims that they enhance the excellence of education in the state of California and in this District, and declares the week of May 16-20, 2016, as Classified School Employee Week in the Riverside Community College District.

Passed and adopted this 17th day of May 2016.

BOARD OF TRUSTEES OF THE RIVERSIDE
COMMUNITY COLLEGE DISTRICT

Agenda Item (IV-E)

Meeting 5/17/2016 - Regular
Agenda Item Chancellor's Reports (IV-E)
Subject Update on Silver Centennial Celebration
College/District District
Information Only

Background Narrative:

The Riverside Community College District's Silver Centennial Anniversaries campaign is in its eight month. The campaign encompasses the District, its three colleges as well as the faculty, staff, administrators, students, and the Board of Trustees and focuses on the District's Excellence.

Media Partnership

The District continues to partner with The Press-Enterprise newspaper on a 40-week advertising campaign to brand the Centennial and Silver anniversaries. Since the campaign began in September, the district has placed 36 half-page advertisements in the Sunday edition of the newspaper.

The following ads were published since the April 2016 Board of Trustees meeting:

- 4/17/16 RCC Nursing
- 4/24/16 Guardian Scholars/Foster Youth Program
- 5/1/16 Faculty Lecture, Dr. Jan Muto
- 5/8/16 Extended Opportunity Programs and Services

Anniversary Events

Two events were hosted in April and May recognizing the Centennial and Silver anniversaries:

April 26, 2016

2016 Annual Recognition Awards and Arts Gala

May 14, 2016

Moreno Valley College's 25th Anniversary
Roaring Block Party

Centennial Ambassador

Trustee Janet Green, Centennial Ambassador represented the District in promoting the Centennial and Silver Anniversaries in the community.

Prepared By: Michael Burke, Ph.D., Chancellor

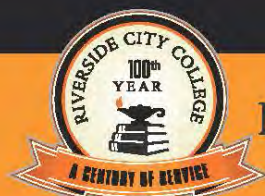
Peggy Cartwright, AVC, Strategic Communications and Institutional Advancement

Attachments:

[May Update](#)

RCCD Silver Centennial Campaign

The Press-Enterprise Advertisement
April 17, 2016



RIVERSIDE CITY COLLEGE

PROVEN EXCELLENCE IN NURSING EDUCATION FOR OUR COMMUNITY



"At 31, after being a stay-at-home mom for eight years with two beautiful little girls, I went through a divorce that left me feeling very uncertain about our future. I had always dreamed of going to nursing school, but I knew I didn't have the time or the money necessary to attend a four-to-five year university nursing program. I needed to get myself in the workforce relatively quickly with a career that would allow me to support my family. The associate degree nursing program offered at RCC, with its long history of excellence, afforded me that opportunity. Even before I graduated, I was able to secure a position in a local surgical-trauma intensive care unit. While working there, I completed my bachelor's and master's of science degrees in nursing, and last year I earned my PhD in Nursing Education. I owe everything I have become and the life I was able to provide for my daughters to my RCC nursing heritage. For this reason, in 2002, I became a full-time faculty member at the School of Nursing, where every day I am blessed to exemplify the excellence of RCC nursing to my students and the community.

Tammy Vant Hul, PhD, MSN, RN, ACNP, CNE
Department Chair, ADN Program/Student Outcome Specialist/
Associate Professor of Nursing

Did You Know

- 63 years of proven excellence
- Second largest ADN program in California
- RN program sports a 98 percent completion rate
- RN NCLEX pass rate of 81.8 percent
- VN program has a completion rate of 90 percent (national average 81.8 percent)
- VN NCLEX pass rate of 100 percent (national average 69 percent)
- School has a Virtual Hospital with high fidelity simulators
- Recognized as a National Student Nurses' Association Stellar School Chapter
- Recipient of over \$3.1 million in state and federal grants
- High job placement rate
 - RN – 98 percent become employed in the Inland Empire
 - VN – 60-65 percent employed, with 35-40 percent continuing education



Math and Science Building

The 137,000-square-foot nursing and sciences complex was a \$61.1 million project funded by state and local bonds. The complex consists of a two-story building for the School of Nursing and a four-story science building. Together the complex houses 22 nursing, science and math classrooms, 12 lecture halls, 20 laboratories and two teleconference rooms.

Virtual Hospital

The Virtual Hospital is a simulated hospital environment that houses five high-fidelity simulators. These simulators help to promote clinical reasoning, clinical judgement making and critical thinking skills. The Virtual Hospital is available for special appointments.

Learning Lab

The lab houses 18 medium-fidelity simulators that students can use to assimilate their knowledge, skills and attitudes. Knowledgeable part-time faculty, most of whom currently work in the acute care setting, are available to assist and guide students.

Calling All Alumni



Be part of history. Share your story about your time as a student; how Moreno Valley College, Norco College or Riverside City College helped shape your life; or why you choose to give back to your RCCD alma mater. Select stories will be featured on the 100/25 CELEBRATION website or in the Press-Enterprise.

To share your story, go to www.RCCD.edu/shareyourstory.

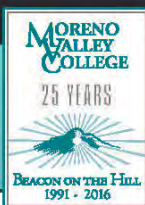
www.MVC.edu/25years

www.NorcoCollege.edu/25years

www.RCC.edu/centennial

RCCD Silver Centennial Campaign

The Press-Enterprise Advertisement
April 24, 2016



MORENO VALLEY COLLEGE

STUDENTS ARE MOTIVATED THROUGH MVC'S GUARDIAN SCHOLARS PROGRAM



"I was introduced to Moreno Valley College through the Independent Living Program. I never thought about going to college until Jeremy, the program coordinator, told me how important a college education is and encouraged me to enroll at MVC. Once I got to MVC I met Chris Dech in the Guardian Scholars program. Both Jeremy and Chris were very motivating and what I liked about them is that they were not social workers, they were counselors. They provided the valuable guidance I needed to go to college. Today I am a student at MVC studying game development. My goal is to earn an AA and transfer to UCR. There's a quote that inspired me: Life doesn't give us purpose, we give life purpose."

— **Allen Harper**
MVC Student
Former Foster Youth



"Coordinating the Guardian Scholars program for foster youth at Moreno Valley College is a true privilege. The difficulties faced by current and former foster youth cannot be overstated. The support received for this vulnerable population from the MVC community has been truly inspiring, and I look forward to helping more students complete their certificate, degree, or transfer in the coming years."

— **Christopher Dech**
Educational Advisor

Did You Know

- The County of Riverside reported 4,721 foster youth residing in the county in 2014.
- More than 200 of these children emancipated.
- Last year, MVC served one-third of the emancipated foster youth.
- Statewide, only about 3-7 percent of all foster youth ever attain a college degree, so it is important to meet the challenge head on and change that narrative.
- MVC is expanding services and support to address the needs of foster youth students.



The Guardian Scholars program at Moreno Valley College works in collaboration with Riverside City College and the University of California, Riverside to provide a network of supportive services to students from the foster care system. Students receive assistance applying to the College, registering for classes, accessing priority enrollment, selecting appropriate courses, and connecting with campus and community based resources that will help ensure their academic success.

You can support foster youth at RCCD through the *Invest in Excellence* campaign. For more information visit campaign.rccd.edu.



Calling All Alumni!

Be part of history. Share your story about your time as a student how Moreno Valley College, Norco College or Riverside City College helped shape your life; or why you choose to give back to your RCCD alma mater. Select stories will be featured on the 100/25 CELEBRATION website or in the Press-Enterprise.

To share your story, go to www.RCCD.edu/shareyourstory.

www.MVC.edu/25years

www.NorcoCollege.edu/25years

www.RCC.edu/centennial

RCCD Silver Centennial Campaign

The Press-Enterprise Advertisement
May 1, 2016



RIVERSIDE COMMUNITY COLLEGE DISTRICT FACULTY LECTURE HIGHLIGHTS TEACHING EXCELLENCE WITHIN RIVERSIDE COMMUNITY COLLEGE DISTRICT

Riverside Community College District
56th Distinguished Faculty Lecture



ARE YOU SURE?

Symbols, Meaning, and Reality

Jan Muto, Ph.D.

Associate Professor, Communications
Norco College



LECTURE DATES:

Thursday, May 5
12:50 to 1:50 PM
Norco College
2001 Third Street
Norco, CA 92860

Brenda and William Davis Center
for Student Success
Room 217

Tuesday, May 10
12:50 to 1:50 PM
Riverside City College
4800 Magnolia Avenue
Riverside, CA 92506

Salvatore G. Rotella Digital Library
& Learning Resource Center
Auditorium

Thursday, May 12
12:50 to 1:50 PM

Moreno Valley College
16130 Lasselle Street
Moreno Valley, CA 92551

Student Academic Services Building
Room 121

FREE PARKING
at the colleges.

Are You Sure?: Symbols, Meaning, and Reality

Communication is by definition a social activity. We use symbols, both verbal and nonverbal, for the purpose of creating and sustaining shared meaning. The act of assigning meaning to symbols is rife with challenges; in particular, we may overlook how words and objects can be attributed a meaning different from what we intend. Our intention can be noble or it can be self-serving, but whatever it is, the other party may not see the world in the same way. This “misunderstanding” is exacerbated when we are unable to or fail to engage the other person and further negotiate meanings. Ultimately it is our ability to be empathetic and other-oriented that leads us to greater understanding of one another and a more cohesive shared reality. Using three aspects of everyday life—leadership, diversity, and technology—we see the vast potential of symbols, meaning, and reality, and understand why we need to ask ourselves: are you sure?

Calling All Alumni



Be part of history. Share your story about your time as a student; how Moreno Valley College, Norco College or Riverside City College helped shape your life; or why you choose to give back to your RCCD alma mater. Select stories will be featured on the 100/25 CELEBRATION website or in the Press-Enterprise.

To share your story, go to www.RCCD.edu/shareyourstory.

www.MVC.edu/25years

www.NorcoCollege.edu/25years

www.RCC.edu/centennial

RCCD Silver Centennial Campaign

The Press-Enterprise Advertisement

May 8, 2016



RIVERSIDE COMMUNITY COLLEGE DISTRICT

EOPS: CREATING OPPORTUNITIES FOR STUDENTS



The Extended Opportunity Programs and Services (EOPS) is a state-funded support program designed to provide academic support, financial assistance and encouragement for eligible, financially disadvantaged, and academically underprepared students. The goal of the program is to help eligible students meet their educational objectives, whether they seek occupational certificates, associate degrees, or transfer to four-year institutions.

As a supplemental component, EOPS runs a state-funded program to provide additional support for RCCD's single parent population. The Cooperative Agencies Resources for Education (CARE) program serves low-income single parent students who receive cash aid from CalWORKs. In addition, CARE provides educational support services designed for the academically underprepared. Financial assistance and childcare may be awarded as a means of strengthening the retention, persistence, graduation, and transfer rates of these individuals.

The EOPS Program is available at Moreno Valley College, Norco College and Riverside City College.

For eligibility and application process, contact your local community college EOPS office.

In fall 2015, RCCD colleges served:

- 967 EOPS and CARE program students

Gender

- 77% female
- 23% male

Age

- 71% 18-24
- 17% 25-34
- 12% 35-50



"Thanks to the Norco College EOPS program, today I have a solid educational foundation. My counselors provided stellar support and motivated me to succeed in college despite life struggles. I graduated from Norco College with distinction in June 2015. I am currently pursuing a degree in pre-veterinary animal science from Cal Poly Pomona."

— **Brittany Arellano**
Former EOPS Student
Norco College, 2015



Calling All Alumni!

Be part of history. Share your story about your time as a student; how Moreno Valley College, Norco College or Riverside City College helped shape your life, or why you choose to give back to your RCCD alma mater. Select stories will be featured on the 100/25 CELEBRATION website or in the Press-Enterprise.

To share your story, go to www.RCCD.edu/shareyourstory.

www.MVC.edu/25years

www.NorcoCollege.edu/25years

www.RCC.edu/centennial

Agenda Item (IV-F)

Meeting 5/17/2016 - Regular
Agenda Item Chancellor's Reports (IV-F)
Subject Healthcare Update
College/District District
Information Only

Background Narrative:

At the November 5, 2013 regular Board of Trustees meeting the Board of Trustees requested an update of the healthcare issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

None.

Agenda Item (IV-G)

Meeting 5/17/2016 - Regular

Agenda Item Chancellor's Reports (IV-G)

Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

College/District District

Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Michael Burke, Ph.D., Chancellor
Jeanie Fortin, Executive Administrative Assistant

Attachments:

[Planning Calendar May 2016](#)

RECOMMENDED 2015-16 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> • Proposed Curricular Changes
September	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (4th Quarter) • Public Hearing and Budget Adoption for the Fiscal Year RCCD Budget
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty • Presentation of Annual Report by Measure C Citizens' Bond Oversight Committee • CCFS 311 Annual Financial and Budget Report
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report (1st Quarter) • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • Annual District Academic Calendar • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for RCCD • Annual Independent Audit Report for RCCD Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Federal Legislative Update • Annual Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (2nd Quarter) • Presentation of Governor's Budget Proposal • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> • Annual Adoption of Education Protection Account Funding and Expenditures
April	<ul style="list-style-type: none"> • Academic Rank – Full Professors • Annual Authorization to Encumber Funds (Resolution for RCOE) • Presentation on Fiscal Year RCCD Budget Planning • Proposed Curricular Changes
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (3rd Quarter) • Summer Workweek • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor's Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded Academic Administrator Employment Contracts • Notice of Public Hearing on the Fiscal Year Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
	<ul style="list-style-type: none"> ✓ Presentation of District Grants Office Mid-Year Report 2015-16 Info Only (Keeler/Doherty/Burke) ✓ Goals Framework and Indicators for Institutional Effectiveness Action Item (Pisa/Aycock/McEwen/Thomas) ✓ Sabbaticals (Info Only) Thomas/Mayo/Hendrick/Isaac <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. <p style="background-color: yellow; margin-top: 5px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 4/26/16 & 5/10/16.</p> </div>			<ul style="list-style-type: none"> ★ Change Orders – CAADO (Isaac, Carlson, Doering)

Updated 5/10/16

Agenda Item (V-A)

Meeting 5/17/2016 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

Background Narrative:

Student Trustee, Ryan Rudolph will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Michael Burke, Ph.D., Chancellor
Jeanie Fortin, Executive Administrative Assistant

Attachments:

None.

Agenda Item (VI-A-1)

Meeting 5/17/2016 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160517_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Academic Personnel

Date: May 17, 2016

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointment(s) and authorizes the Vice Chancellor, Human Resources and Employee Relations to sign the employment contracts:

a. Management
(none)

b. Contract Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
ASSISTANT PROFESSOR			
Escobar, Jennifer	English	08/29/16	F-7
James, Melanie	English	08/23/16	F-6
Stevenson, Kathryn	English	08/29/16	H-7
Nafzgar, Sara	Communication Studies	08/23/16	C-6
NORCO COLLEGE			
ASSISTANT PROFESSOR			
Warinski, Jeffrey	Mathematics	08/23/16	C-6
Dobson, Jessica	English	08/23/16	C-5
Reade, Daniel	English	08/23/16	F-6
RIVERSIDE CITY COLLEGE			
ASSISTANT PROFESSOR			
Ducat, James	English	08/29/16	G-7
Hogan, Daniel	English	08/23/16	C-6
Rosales, Carolyn	English	08/23/16	D-6
Taylor, Star	English	08/29/16	E-7
Vas, Renee	Reading	08/29/16	C-2
Rocillo, James	Marching Band Director/ Music	06/20/16	D-8

2. Transfer Request

It is recommended the Board of Trustees approve the transfer of Dr. Rosina Chacon, Professor of Counseling, from Norco College to Riverside City College beginning with the 2016-2017 academic year, with salary placement at Column H, Step 15.

3. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty member.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>	<u>Effective Date</u>
Indermuehle, Denise	F	G	06/01/2016

4. Sabbatical Leave Requests

The Agreement between Riverside Community College District and the Riverside Community College District Faculty Association CCA/CTA/NEA provides for faculty sabbatical leaves. Sabbatical applications were reviewed following the process delineated in Article XIII, P. of the Agreement. The following recommendations are forwarded from the College Presidents.

<u>Name</u>	<u>Discipline</u>	<u>Percent of Compensation</u>
MORENO VALLEY COLLEGE		
Foster, Donald	Music	70%
NORCO COLLEGE		
Perry, Judy	Computer Information Systems	100%
RIVERSIDE CITY COLLEGE		
Mahon, Richard	Humanities	70%
Scott-Coe, Jo	English	70%

5. Academic Administrator Employment Contracts

The Board of Trustees, consistent with the provisions of Education Code Section 72411, employs academic administrators by contract. It is recommended that the Board of Trustees approve the employment contract for the person listed below for the term of employment specified and authorize the Vice Chancellor, Human Resources & Employee Relations to sign the contract.

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Contract Salary</u>
Craft, Thomas	Director, Football Operations/ Head Football Coach	01/27/16-06/30/18	\$125,851/year

Subject: Academic Personnel

Date: May 17, 2016

7. Separation(s) – Resignation(s) and Retirement(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Title</u>	<u>Last Day of Employment</u>	<u>Reason</u>
Bhatia, Shailesh	Associate Professor, Computer Information Systems	06/30/2016	Retirement
Chi, Winston	Assistant Professor, Economics	06/30/2016	Resignation
Cordier, Gerald	Assistant Professor, Career Technical Education, Drafting	06/09/2016	Retirement
Eckstein, Joseph	Associate Professor, Geography	06/30/2016	Retirement
Howard, Lin	Associate Professor, English	06/30/2016	Retirement
Issa, Ali	Associate Professor, Health Science	06/30/2016	Retirement
Metcalf, Kim	Associate Professor, Early Childhood Education	06/30/2016	Retirement
Rosario, John	Associate Professor, Anatomy/ Physiology	06/09/2016	Retirement
Quin, Carol	Professor, Music	06/30/2016	Retirement

Agenda Item (VI-A-2)

Meeting 5/17/2016 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160517_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Classified Personnel

Date: May 17, 2016

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ (On/After) Salary</u>	<u>Action</u>
a.	Management/Supervisory (None)			
b.	Management/Supervisory – Categorically Funded (None)			
c.	Classified/Confidential			
	DISTRICT			
	Brekke, Janelle Academic Evaluations Specialist	05/18/16	K-1	Promotion
	Estrada Toro, Administrative Assistant II	05/18/16	G-1	Appointment
	Gabriela (Educational Services)			
	Greenwood, Facilities Planning Specialist -	05/18/16	K-1	Appointment
	Roxanne Support Services			
	Julienne, Silvester Human Resources Liaison	05/18/16	O-5	Appointment
	NORCO			
	Lyter, Adam Warehouse Assistant	05/18/16	D-1	Appointment
	MORENO VALLEY			
	Cervantes, Cristina Administrative Assistant III	05/18/16	I-5	Transfer
	Jacques, Rebecca Outreach Specialist	05/18/16	K-1	Appointment
	(Part-Time 40%)			
	RIVERSIDE			
	Lugo, Karla Library Clerk I	05/18/16	E-1	Appointment
	(Part-Time 37.5%)			
	Rossum Jr., Jim Officer, Safety and Police	05/18/16	N-1	Appointment

1. Appointments (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date (On/After)</u>	<u>Contract/ Salary</u>	<u>Action</u>
d. Classified/Confidential – Categorically Funded RIVERSIDE				
Faircloth, Rebecca	Educational Advisor	05/18/16	M-5	Promotion
Franco, Lorena	Outreach Specialist (Part-Time, 47.5%)	05/18/16	K-5	Transfer
Ghopreal, Nader	Grants Administrative Specialist	05/18/16	I-1	Appointment
Lozano, Laura	Assessment Specialist	05/18/16	M-1	Appointment
Martinez, Ashley	Educational Advisor	05/18/16	M-5	Promotion
Parada, Nelya	Educational Advisor	05/18/16	M LS-1	Promotion
Vargas, Benjamin	Educational Advisor	05/18/16	M-1	Promotion

2. Request(s) for Temporary Increase/Decrease in Workload

It is recommended the Board of Trustees approve the temporary increase in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Crouse, Laurie	Administrative Assistant I	48.75% to 100%	04/20/16-06/30/16
Travis, Towanda	Customer Service Clerk	48.75% to 100%	*04/20/16-06/30/16 *Revised Dates

3. Separation(s) – Resignation(s) and/or Retirement(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>
<u>RETIREMENT(S)</u>		
Langeveld, Ilse	Instructional Department Specialist	06/30/16
Melendez, Nancy	Assistant Director, RCCD Foundation	05/18/16
Sanders Jr., Richard	Senior Tool Room Attendant	06/30/16
Simmons, Rosana	Student Services Technician	06/29/16

Agenda Item (VI-A-3)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160517_Other Personnel](#)
[20160517_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Other Personnel

Date: May 17, 2016

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

4. Professional Experts

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve the employment of the following professional experts and authorize the Interim Vice Chancellor, Human Resources and Employee Relations to sign the employment agreement.

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>Term</u>	<u>Amount</u>
Mosqueda, Denise	Professional Expert	Health Services	RCC	07/01/16- 06/30/17	\$30.00/hr
Navarro, Lynette	Professional Expert	Health Services	RCC	07/01/16- 06/30/17	\$30.00/hr
Northcott, Jason	Professional Expert	Aquatics Complex	RCC	07/01/16- 06/30/17	\$30.00/hr

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Rodriguez, Rene	Community Service Aid I	Safety and Police	04/21/16-06/30/16	\$16.47
MORENO VALLEY				
Hammond, Darrin	Groundsperson	Facilities	05/18/16-06/30/16	\$18.01
Sanchez, Sylvia	Custodian	Facilities	05/18/16-06/30/16	\$16.47
NORCO				
Fierro-Nishkian, Christina	Administrative Assistant I	Dean of Instruction	04/27/16-06/30/16	\$18.01
Jolly, Misty	Outreach Specialist	Outreach	04/01/16-06/30/16	\$23.75
RIVERSIDE				
Yearyean, Sarah	Laboratory Technician II	Chemistry	04/04/16-06/09/16	\$28.49

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Alton, Christina	Interpreter III	Disabled Student Services	05/18/16-06/30/16	\$35.00
Booth, Marsha	Registered Nurse II	Health Services Center for International Trade	07/01/16-06/30/17	\$37.00
Conaway, Christian	Research Intern	Development	03/16/16-06/30/16	\$14.22
Estrada, Laura	Registered Nurse II	Health Services	07/01/16-06/30/17	\$37.00
George, Stephanie	Interpreter II	Disability Resource Center	07/01/16-06/30/17	\$30.00
Gilbert, Laurie	Registered Nurse II	Health Services	07/01/16-06/30/17	\$37.00
Guevara, Evan	Interpreter II	Disability Resource Center	07/01/16-06/30/17	\$30.00
Harris, James	Interpreter III	Disability Resource Center	07/01/16-06/30/17	\$35.00
Helland, Allyson	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00
Herrera, Jared	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00
Hunter, Gloria	Interpreter III	Disability Resource Center	07/01/16-06/30/17	\$35.00
Jackson, Jennica	Interpreter II	Disability Resource Center	07/01/16-06/30/17	\$30.00
Jones, Claudia	Office Assistant IV	Human Resources and Employee Relations	05/18/16-12/31/16	\$14.00
Killen, Laura	Interpreter III	Disability Resource Center	07/01/16-06/30/17	\$35.00
King, Tabatha	Interpreter III	Disability Resource Center	07/01/16-06/30/17	\$35.00
Komori, Hiroko	Interpreter III	Disability Resource Center	07/01/16-06/30/17	\$35.00
Magill, Brittany	Interpreter II	Disability Resource Center	07/01/16-06/30/17	\$30.00
Maurer, James	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00
Miller, Gwendolyn	Interpreter III	Disability Resource Center	07/01/16-06/30/17	\$35.00
Minkler, Jack	Interpreter III	Disability Resource Center	07/01/16-06/30/17	\$35.00
Myers, Mary	Lifeguard (Instructor)	RCCD Community Education	06/01/16-08/11/16	\$10.00
Newsom, Helen	Nurse Practitioner	Health Services	07/01/16-06/30/17	\$60.00
Nunez, Roberto	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00
Olivas, Daisy	Registered Nurse II	Health Services	07/01/16-06/30/17	\$37.00
Phelps, Suzanne	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00
Picker, Krista	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00
Rocio Ramirez	Interpreter II	Disability Resource Center	07/01/16-06/30/17	\$30.00
Ridlon, Tracey	Interpreter III	Disability Resource Center	07/01/16-06/30/17	\$35.00
Rodriguez, Christopher	Interpreter II	Disability Resource Center	07/01/16-06/30/17	\$30.00
Rodriguez Valencia, Javier	Interpreter II	Disability Resource Center	07/01/16-06/30/17	\$30.00
Rojas, Yessenia	Interpreter I	Disability Resource Center	07/01/16-06/30/16	\$25.00
Stephenson, Jacob	Interpreter II	Disability Resource Center	07/01/16-06/30/17	\$30.00
Steward, Lashon	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00
Swanson, Wendi	Nurse Practitioner	Health Services	07/01/16-06/30/17	\$60.00
Trevino, Catherine	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00
Turley-Trejo, Lanae	Interpreter I	Disability Resource Center	07/01/16-06/30/17	\$25.00

*Position Title Change

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY				
Citrowski, Shaunna	Role Player	Ben Clark Training Center	07/01/16-06/30/17	\$10.00
Corbitt, William	Role Player	Ben Clark Training Center	07/01/16-06/30/17	\$10.00
Guevara, Evan	Interpreter II	Disabled Student Services	05/18/16-06/30/16	\$30.00
Hunter, Gloria	Interpreter III	Disabled Student Services	05/18/16-06/30/16	\$35.00
		Law Enforcement Training Programs/Ben Clark Training Center		
Maruyama, Julia	Role Player	Center	07/01/16-06/30/17	\$10.00
		Law Enforcement Training Programs/Ben Clark Training Center		
McCallon, Edward	Role Player	Center	07/01/16-06/30/17	\$10.00
	Student Success			
Miller, Delia	Coach	Outreach	06/01/16-06/30/16	\$25.00
	Student Success			
Munoz, Rosa	Coach	Outreach	06/01/16-06/30/16	\$25.00
		Law Enforcement Training Programs/Ben Clark Training Center		
O'Quinn, Gregory	Role Player	Center	07/01/16-06/30/17	\$10.00
Reyes, Ralene	Office Assistant IV	Dean of Student Services	04/20/16-06/30/16	\$14.00
	Conference			
Solis, Gladys Veronica	Coordinator	EOPS	03/16/16-06/08/16	\$24.00
Turley-Trejo, Lanae	Interpreter I	Disabled Student Services	05/18/16-06/30/16	\$25.00
		Grants College & Support Prog/ Science, Tech., Eng., & Math (Title III)		
Walbert, Jesse	Supplemental Instructional Leader	Math (Title III)	04/20/16-06/30/16	\$12.00
NORCO				
Hysmith, Nishara	Tutor IV	Tutorial Services	05/20/16-06/30/16	\$10.00
RIVERSIDE				
Armenta, Charles	Grant Facilitator	Upward Bound	06/01/16-06/30/17	\$40.00
Garcia, Evelyn	Office Assistant IV	Student Financial Services	07/01/16-12/31/16	\$14.00
Garcia Garate, Isabel	Lifeguard (Instructor)	Community Education	06/01/16-08/11/16	\$10.00
Gocinez, Jacqueline	Lifeguard (Instructor)	Community Education	06/01/16-08/11/16	\$10.00
Godinez, Josceline	Lifeguard (Instructor)	Community Education	06/01/16-08/11/16	\$10.00
Greer, Geoffrey	Grant Facilitator	Upward Bound	06/01/16-06/30/17	\$40.00
	Assistant Pool			
Henderson, Jessica	Manager	Community Education	06/01/16-08/11/16	\$10.50
Johnson, Erin	Registered Nurse II	Health Services	03/16/16-06/30/16	\$37.00

*Position Title Change

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE (Cont'd)				
Johnson, Jacqui	Lifeguard (Instructor) Supplemental	Community Education	06/01/16-08/11/16	\$10.00
Lavengood-Ryan, Andrew	Instructional Leader	Academic Support	05/18/15-06/30/16	\$12.00
Martin, Emily	Lifeguard (Instructor)	Community Education	06/01/16-08/11/16	\$10.00
McArdle, Kelly	Grant Facilitator	Upward Bound Grants and Student Equity	08/10/16-06/30/17	\$40.00
Medina, Cardona, Noemi	Office Assistant IV	Initiatives	04/04/16-06/30/16	\$14.00
Melendez, Cynthia	Grant Facilitator	Upward Bound	06/01/16-06/30/16	\$40.00
Poray, Zachary	Stage Technician IV	Landis Performing Arts Center	02/20/16-06/30/16	\$12.65
Roble, Briane	Grant Facilitator Assistant Pool	Upward Bound	08/10/16-05/30/17	\$40.00
Teets, Kathryn	Manager Matriculation Educational Support	Community Education	06/01/16-08/11/16	\$10.50
Vaipulu, Victoria	Associate	Counseling	05/18/16-06/30/16	\$20.00

*Position Title Change

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
May 17, 2016
Page 1 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
<u>MORENO VALLEY COLLEGE</u>				
Johnson, Kiaria D	Student Aide I	Tutorial Services	04/21/16	\$ 10.00
Jones, Jasmine D	Student Aide I	Upward Bound Career and Transfer Center	04/27/16	\$ 10.00
Serrano Ciscomani, Karen	Student Aide I	Center	04/21/16	\$ 10.00
Vazquez, Manuel Jr	Student Aide II	Tutorial Services	04/22/16	\$ 10.75
<u>NORCO COLLEGE</u>				
Affeldt, Ryan	Student Aide I	Tutorial Services	02/20/16	\$ 10.00
Aguero, Christopher Matthev	Student Aide I	Tutorial Services	02/24/16	\$ 10.00
Alestwani, Burhanuddin	Student Aide I	Tutorial Services	02/14/16	\$ 10.00
Camacho, Matthew	Student Aide I	Tutorial Services	02/12/16	\$ 10.00
Deshommes, Sebastien	Student Aide I	Tutorial Services	02/23/16	\$ 10.00
Flores, John	Student Aide I	Tutorial Services	02/19/16	\$ 10.00
George, William	Student Aide III	Business, Engineering & Information Technology	04/27/16	\$ 11.50
Gomez, Jose	Student Aide I	Tutorial Services Disability Resource Center	02/16/16	\$ 10.00
Gomez, Jose	Student Aide I	Center	04/27/16	\$ 10.00
Gutierrez, Brenda	Student Aide I	Tutorial Services	02/22/16	\$ 10.00
Iqbal, Mariam	Student Aide I	Tutorial Services	02/18/16	\$ 10.00
Medina, Gisel	Student Aide III	STEM	02/11/16	\$ 12.50
Melendez, Ryan	Student Aide I	STEM	02/11/16	\$ 10.00
Navarro, Bejamin	Student Aide I	Tutorial Services	02/13/16	\$ 10.00
Ray, Prinze Malcom	Student Aide I	Food Services Business, Engineering & Information Technology	04/15/16	\$ 10.00
Robertson Jr., Kevin	Student Aide III	Information Technology	04/19/16	\$ 11.50
Saroni, Cristine	Student Aide I	Tutorial Services	02/17/16	\$ 10.00
Sok, Sreyoun	Student Aide I	Tutorial Services	02/15/16	\$ 10.00
Vargas, Grisel	Student Aide I	Tutorial Services	02/21/16	\$ 10.00
Vega, Lizeth	Student Aide I	Tutorial Services	02/11/16	\$ 10.00
Zamanian, Pegah	Student Aide I	STEM	04/15/16	\$ 10.00
<u>RIVERSIDE CITY COLLEGE</u>				
Castorena, Mayra	Student Aide I	Student Activities	04/21/16	\$ 10.00
Havadjia, Loukia	Student Aide IV	Academic Support	*03/01/16	\$ 12.00
Llerenas Jr., Eleazar	Student Aide I	Performing Arts/Music	04/21/16	\$ 10.00
Pedraza, Fabian	Student Aide I	Performing Arts/Music	04/21/16	\$ 10.00
Ruiz, Sadie	Student Aide IV	Academic Support	04/19/16	\$ 12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
May 17, 2016
Page 2 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>CATEGORICAL FUNDS</u>				
AMERICA COUNTS PROGRAM				
Garcia, Sara	Student Aide II	My Learning Studio-RCC	04/29/16	\$ 10.00
CALWORKS WORK STUDY				
Ramirez, Alyssa Marie	Student Aide I	Workforce Preparation - MVC	04/22/16	\$ 10.00
MORENO VALLEY COLLEGE				
Coston, Jelani E	Student Aide I	Extended Opportunity Programs and Services	04/15/16	\$ 10.00
Garza Avalos, David	Student Aide I	Food Services	04/21/16	\$ 10.00
Joseph, Yul P	Student Aide I	Accounting Services	04/22/16	\$ 10.00
Pinedo, Diana	Student Aide I	Extended Opportunity Programs and Services	04/21/16	\$ 10.00
Vassallo, Sarahi	Student Aide I	Counseling	04/21/16	\$ 10.00
Walker, Bryon J	Student Aide I	Extended Opportunity Programs and Services	04/21/16	\$ 10.00
NORCO COLLEGE				
Domen, Letrishiana	Student Aide I	College Safety	05/02/16	\$ 10.00
RIVERSIDE CITY COLLEGE				
Lopez, Crystal	Student Aide I	Payroll	04/18/16	\$ 10.00
Lopez, Alyssa	Student Aide I	Accounting Services	04/22/16	\$ 10.00
Bean, Jamie	Student Aide I	Purchasing	04/22/16	\$ 10.00
Smith, Jonathan	Student Aide I	Kinesiology / Tennis	04/26/16	\$ 10.00
Gallardo, Kayla	Student Aide I	Faculty Development	04/29/16	\$ 10.00

*Revised

Agenda Item (VI-B-1)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$4,597,595 and District Warrant Claims totaling \$6,105,769.17.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$4,597,595 requested by staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 253068 - 254422) totaling \$6,105,769.17, paid against approved Purchase Orders, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[05172016_Contracts and Purchase Orders Over \\$87,800 Report \(April\)](#)

Report of Purchases-All District Resources
 Purchases Over \$87,800
 4/01/16 thru 4/30/16

PO#	Department	Vendor	Description	Amount
C0005306	Finance	Riverside County Office of Education	Galaxy System Support	\$ 158,700
P0052119	Facilities - Riverside	Interior Office Solutions, Inc.	Kane Building Furniture RFP Award	571,209
P0052335	Facilities Planning & Development	Socal Pianos, Inc.	Pianos RFP Award	223,292
P0052347	Information Services	CDW-G	Firewall Software CMAS Agreement	132,114
P0052348	Information Services	Netecs	Cisco Equipment CMAS Agreement	563,697
P0052494	Business Administration - Riverside	Sigmanet, Inc.	Security Equipment CMAS Agreement	126,439
Additions to Approved/Ratify Purchase Orders of \$87,800 and Over				
C0004630	Facilities Planning & Development	Nealelectric, Inc.	CAADO P2 Electrical	99,495
C0005043	Facilities - Norco	Doosan Fuel Cell America, Inc.	Fuel Cell Services	739,749
			Total	<u>\$ 2,614,695</u>
All Purchase Orders, Contracts, and Additions for the Peroid of 4/01/16 - 4/30/16				
			Contracts C5298 - C5309 and Contract Additions C4118 - C5291	392,712
			Purchase Orders P52118 - P52665 and Purchase Order Additions P48256 - P52075	1,240,130
			Blanket Purchase Orders B14662 - B14687 and Blanket Purchase Order Additions B13574 - B14629	350,058
			Total	<u>\$ 1,982,900</u>
			Grand Total	<u><u>\$ 4,597,595</u></u>

Agenda Item (VI-B-2-a)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-2-a)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the budget transfers as presented.

Background Narrative:

The 2015-16 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). Additionally, at the close of each fiscal year, it is necessary for the Board to grant authority to make necessary transfers among the various accounts and funds of the district.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[05172016_Budget Adjustments](#)

BUDGET ADJUSTMENTS MAY 17, 2016

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to provide for repairs and copying and printing.		
From: Administrative Support Center	Classified FT	\$ 1,300
	Student Help	3,500
To: Administrative Support Center	Copying and Printing	\$ 4,000
	Repairs	800
R2. Transfer to provide for supplies.		
From: Institutional Effectiveness	Conferences	\$ 300
To: Institutional Effectiveness	Supplies	\$ 300
R3. Transfer to provide for repairs.		
From: Vice President, Business Services	Academic FT Administrator	\$ 2,000
	Other Services	6,000
To: Facilities	Repairs	\$ 8,000
R4. Transfer to provide for athletics post season travel and office furniture.		
From: Vice President, Business Services	Academic FT Administrator	\$ 45,840
To: Athletics	Travel	\$ 25,103
	Equipment	20,737
R5. Transfer to provide for repairs.		
From: Facilities	Fixtures & Fixed Equip	\$ 10,000
To: Facilities	Repairs	\$ 10,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R6. Transfer to provide for travel and a guest artist performance.		
From: Performing Arts - Music	Instructional Supplies	\$ 818
To: Performing Arts – Music	Travel	\$ 315
	Other Services	503
R7. Transfer to provide for transportation supplies related to Geology field studies.		
From: Vice President, Academic Affairs	Conferences	\$ 1,566
To: Physical Science – Geology	Transportation Supplies	\$ 1,566
R8. Transfer to provide for conferences.		
From: Career and Technical Education	Equipment	\$ 172
To: Applied Technology	Conferences	\$ 172
R9. Transfer to provide for a computer and phone equipment.		
From: Technology Support Services	Repairs	\$ 5,462
To: Technology Support Services	Equipment	\$ 5,462
R10. Transfer to provide for repair work.		
From: Behavioral Science	Supplies	\$ 144
To: Behavioral Science	Repair	\$ 144
R11. Transfer to provide for a new printer.		
From: World Languages	Comp Software Maint/Lic	\$ 212
To: World Languages	Equipment	\$ 212

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R12. Transfer to provide for office supplies and a new printer.		
From: History/Humanities/Philosophy	Mileage	\$ 220
	License Fees	42
To: History/Humanities/Philosophy	Supplies	\$ 134
	Equipment	128
R13. Transfer to provide for supplies, copying and printing, and cell phone charges.		
From: Business & Info Technology Systems	Comp Software Maint/Lic	\$ 41
	Instr. Aides, Other Overtime	1,324
To: Business & Info Technology Systems	Supplies	\$ 32
	Copying and Printing	259
	Instructional Supplies	318
	Cellular Phones	756
R14. Transfer to provide for supplies.		
From: Applied Technology	Mileage	\$ 665
To: Applied Technology	Supplies	\$ 665
R15. Transfer to purchase a new printer and office supplies.		
From: School of Nursing	Other Services	\$ 1,177
	Mileage	250
	Memberships	248
	Cellular Telephones	600
To: School of Nursing	Equipment	\$ 577
	Supplies	1,698
R16. Transfer to provide for operating services related to the library catalog.		
From: Library	Software	\$ 1,641
To: Library	Other Services	\$ 1,641

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R17. Transfer to provide for supplies.		
From: Admissions & Records - Wells Fargo Contract	Comp Software Maint/Lic	\$ 2,329
To: Admissions & Records - Wells Fargo Contract	Supplies	\$ 2,329
R18. Transfer to provide for a new scanner, office supplies, and copying and printing.		
From: Student Services	Administrative Contingency	\$ 1,200
To: Student Services	Equipment	\$ 450
	Supplies	500
	Copying and Printing	250
R19. Transfer to provide professional services including flyaway rigging, LED wall, staging, and security associated with the RCC Centennial Commencement Ceremony.		
From: Admissions and Records	Copying and Printing	\$ 8,000
	Supplies	6,150
To: Admissions and Records	Professional Services	\$ 14,150
R20. Transfer to provide for supplies.		
From: Student Activities	Transportation	\$ 460
	Conferences	800
To: Student Activities	Supplies	\$ 1,260
R21. Transfer to provide a new computer.		
From: College Safety and Police	Repairs	\$ 552
To: College Safety and Police	Equipment	\$ 552

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R22. Transfer to provide for software licensing. (Fund 12, Resource 1190)		
From: Applied Technology – Lottery	Instructional Supplies	\$ 90
To: Applied Technology – Lottery	Comp Software Maint/Lic	\$ 90
R23. Transfer to provide for professional services. (Fund 12, Resource 1190)		
From: Applied Technology	Instructional Aides, Hourly	\$ 1,605
	Employee Benefits	45
To: Applied Technology	Professional Services	\$ 1,650
R24. Transfer to realign the Enrollment Growth for ADN-RN grant budget. (Fund 12, Resource 1190)		
From: Nursing	Other Services	\$ 17,451
To: Nursing	Academic PT Non-Instr	\$ 1,394
	Classified Perm PT	276
	Employee Benefits	4,884
	Tests	7,502
	Computer Equipment	3,395
R25. Transfer to realign the Student Financial Aid Administration – Capacity (SFAA) grant budget. (Fund 12, Resource 1190)		
From: Student Financial Services	Classified Perm PT	\$ 15,238
	Employee Benefits	4,052
To: Student Financial Services	Supplies	\$ 19,201
	Mileage	89

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R26. Transfer to realign the Student Financial Aid Administration – Base (SFAA) grant budget. (Fund 12, Resource 1190)		
From: Student Financial Services	Classified FT	\$ 21,307
	Employee Benefits	5,644
To: Student Financial Services	Supplies	\$ 23,649
	Computer Equipment	3,302
R27. Transfer to realign the Student Success & Support Program (SSSP) grant budget. (Fund 12, Resource 1190)		
From: Student Services	Administrative Contingency	\$ 34,871
To: Student Services	Academic PT Non-Instr	\$ 10,306
	Academic Special Project	5,426
	Student Help – Non-Instr	11,433
	Classified Overtime	173
	Employee Benefits	5,709
	Computer Equipment	1,824
R28. Transfer to realign the Title V – HSI Pathways to Excellence grant budget. (Fund 12, Resource 1190)		
From: Workforce Preparation	Supplies	\$ 7,339
	Consultants	6,000
	Architect’s Fees	1,870
To: Workforce Preparation	Student Help – Instructional	\$ 5,652
	Instructional Aides, Hourly	9,109
	Employee Benefits	448

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R29. Transfer to realign the First 5 Riverside Access & Quality Initiative grant budget. (Fund 12, Resource 1190)		
From: Early Child Development Center	Classified FT Administrator	\$ 39,471
	Employee Benefits	12,334
	Supplies	38,477
To: Early Child Development Center	Academic PT Non-Instr	\$ 18,476
	Other Services	71,806
R30. Transfer to purchase a computer. (Fund 12, Resource 1050)		
From: Safety & Police	Repairs	\$ 532
To: Safety & Police	Equipment	\$ 532
<u>Norco</u>		
N1. Transfer to purchase repair parts, a cell phone, and to provide for repairs.		
From: Building Maintenance	Classified Overtime	\$ 3,100
To: Building Maintenance	Repair Parts	\$ 2,150
	Repairs	550
	Equipment	400
N2. Transfer to purchase computers. (Fund 12, Resource 1190)		
From: Basic Skills	Instructional Supplies	\$ 3,388
To: Basic Skills	Equipment	\$ 3,388

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N3. Transfer to purchase video production equipment and a greenhouse.		
From: VP, Academic Affairs	Administrative Contingency	\$ 35,195
To: AV Labs and Services	Equipment	\$ 1,449
Biology	Fixtures & Fixed Equip	13,009
	Equipment	3,864
Botany	Fixtures & Fixed Equip	13,009
	Equipment	3,864
N4. Transfer to realign the Lottery budget. (Fund 12, Resource 1190)		
From: Engineering	Comp Software Maint/Lic	\$ 7,364
Computer Information Systems	Comp Software Maint/Lic	2,054
To: Engineering	Equipment	\$ 7,364
Computer Information Systems	Instructional Supplies	2,054
N5. Transfer to purchase a cell phone. (Fund 12, Resource 1190)		
From: Supply Chain Technology	Supplies	\$ 272
To: Supply Chain Technology	Equipment	\$ 272
N6. Transfer to realign the Apprenticeship program.		
From: Apprenticeship	Other Services	\$ 25,232
To: Apprenticeship	Classified FT	\$ 15,138
	Employee Benefits	10,094
N7. Transfer to provide for a conference and bus rental.		
From: Dean of Instruction	Academic Special Project	\$ 900
Honors Program	Supplies	727
To: Dean of Instruction	Conferences	\$ 900
Honors Program	Transportation	727

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N8. Transfer to purchase tack boards.		
From: Information Technology	Instructional Aides, Hourly	\$ 623
Engineering	Rents and Leases	695
To: Computer Information Systems	Equipment	\$ 1,318
N9. Transfer to provide for a software license.		
From: Library	Student Help – Non-Instr	\$ 373
To: Library	Comp Software Maint/Lic	\$ 373
N10. Transfer to reimburse the salary savings account and to purchase supplies, chairs, copier, and mobile workstation.		
From: VP, Student Services	Administrative Contingency	\$ 25,705
To: VP, Business Services	Classified Instructional FT	\$ 8,628
	Employee Benefits	1,772
VP, Student Services	Supplies	2,443
	Equipment	1,471
Admissions & Records	Equipment	5,940
Counseling	Equipment	5,451
N11. Transfer to purchase supplies.		
From: Admissions & Records	Repairs	\$ 82
To: Admissions & Records	Supplies	\$ 82
N12. Transfer to purchase supplies and provide for copies. (Fund 12, Resource 1190)		
From: Veterans Education	Mileage	\$ 106
	Conferences	2,061
To: Veterans Education	Supplies	\$ 2,023
	Copying and Printing	144

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N13. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: EOPS	Book Grants	\$ 6,149
To: EOPS	Supplies	\$ 6,149
N14. Transfer to provide for educational supplies. (Fund 12, Resource 1190)		
From: CARE	Travel Expenses	\$ 500
	Conferences	200
	Transportation	300
To: CARE	Educational Supplies	\$ 1,000
N15. Transfer to realign the Middle College High School grant budget. (Fund 12, Resource 1190)		
From: Middle College High School	Supplies	\$ 13,846
To: Middle College High School	Academic PT Non-Instr	\$ 3,841
	Employee Benefits	6,001
	Conferences	380
	Cellular Telephone	372
	Equipment	3,252
N16. Transfer to realign the Disabled Student Programs & Services grant budget. (Fund 12, Resource 1190)		
From: DSPS	Instructional Aides, Hourly	\$ 885
	Food	500
	Repairs	5,400
To: DSPS	Employee Benefits	\$ 885
	Equipment	3,900
	Educational Supplies	2,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N17. Transfer to realign the Student Success and Support Program grant budget. (Fund 12, Resource 1190)		
From: SSSP	Other Services	\$ 40,783
To: SSSP	Supplies	\$ 26,224
	Food	500
	Equipment	14,059
N18. Transfer to purchase computers.		
From: VP, Business Services	Administrative Contingency	\$ 61,645
To: Technology Support Services	Equipment	\$ 61,645
N19. Transfer to purchase a golf cart, anatomical models, and a copy machine.		
From: VP, Business Services	Classified FT	\$ 7,182
	Classified FT Instructional	10,455
	Employee Benefits	4,194
To: Building Maintenance	Equipment	\$ 6,500
Anatomy and Physiology	Equipment	8,392
Dean of Instruction	Equipment	6,939
N20. Transfer to purchase a workstation, AV equipment, and to provide for general liability and property expense.		
From: VP, Business Services	Academic FT Administrator	\$ 2,641
	Classified FT	24,278
	Classified Perm PT	1,497
	Classifies FT Instructional	9,048
	Employee Benefits	7,612
To: Student Employment	Equipment	\$ 5,451
Other Interdisciplinary Studies	Equipment	39,590
Administrative Support Center	General Liability & Property	35

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N21. Transfer to purchase food and a refrigerated self-service case. (Fund 32, Resource 3200)		
From: Food Services	Classified FT Administrator	\$ 19,884
	Student Help – Non-Instr	11,175
	Employee Benefits	3,496
	Consultants	2,369
To: Food Services	Food - Protein	\$ 15,000
	Food – Beverage	8,097
	Equipment	13,827

Moreno Valley

M1. Transfer to provide for parking citation processing fees. (Fund 12, Resource 1050)		
From: Safety & Police	Copying and Printing	\$ 100
To: Safety & Police	License Fees	\$ 100
M2. Transfer to provide for bank fees. (Fund 12, Resource 1190)		
From: Non-Resident Capital Outlay	Equipment	\$ 831
To: Non-Resident Capital Outlay	Bank Charges	\$ 831
M3. Transfer to purchase supplies and concrete trash containers and to provide for the Humanities Building landscape and drainage project.		
From: VP, Business – Position holding acct	Administrative Contingency	\$ 16,168
Barnes & Noble Interfund Transfer	Administrative Contingency	12,432
Indirect Expenditure Holding Acct	Administrative Contingency	17,027
To: Facilities	Equipment	\$ 15,000
	Grounds/Garden Supplies	1,168
	Site Improvements	29,459

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M4. Transfer to purchase cell phones and a laptop.		
From: Technology Support Services	License Fees	\$ 1,256
To: Technology Support Services	Equipment	\$ 1,256
M5. Transfer to purchase furniture and rescue manikins and provide for an academic special project.		
From: PSET	Professional Services	\$ 20,000
	Reference Books	190
	Copying and Printing	510
	Other Services	2,400
	Lecturers	1,500
	Mileage	2,600
	Cellular Telephone	1,526
	Rents and Leases	35,900
	Repairs	3,500
To: Educational Programs	Equipment	\$ 23,400
PSET	Equipment	1,010
	Academic Special Project	2,506
	Employee Benefits	210
Career & Technical Education	Equipment	41,000
M6. Transfer to provide for play area improvements. (Fund 33, Resource 3300)		
From: Early Childcare Education	Conferences	\$ 1,000
	Repairs	300
	Other Services	1,500
	Governmental Fees	145
To: Early Childcare Education	Site Improvement	\$ 2,945
M7. Transfer to provide for library subscriptions.		
From: Library	Academic FT Non-Instr	\$ 35,339
	Employee Benefits	4,535
To: Library	Library Subscriptions	\$ 39,874

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M8. Transfer to realign the Student Equity grant budget. (Fund 12, Resource 1190)		
From: Student Equity	Administrative Contingency	\$ 61,039
To: Student Equity	Academic Special Project	\$ 30,000
	Employee Benefits	20,039
	Copying and Printing	5,000
	Food	5,000
	Supplies	1,000
M9. Transfer to provide for short-term temporary help. (Fund 12, Resource 1190)		
From: SFAA - Implementation	Mileage	\$ 529
	Conferences	300
To: SFAA - Implementation	Short-Term Temporary	\$ 829
M10. Transfer to purchase food. (Fund 12, Resource 1190)		
From: SFAA - Base	Classified FT	\$ 3,300
To: SFAA - Base	Food	\$ 3,300
<u>District Office and District Support Services</u>		
D1. Transfer to purchase computer monitors and refreshment cart.		
From: Human Resources & Empl Relations	Supplies	\$ 1,000
To: Human Resources & Empl Relations	Equipment	\$ 1,000
D2. Transfer to provide for repairs.		
From: Administrative Support Center	Repair Parts	\$ 200
To: Administrative Support Center	Repairs	\$ 200

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D3. Transfer to provide for a consultant.		
From: Strategic Comm & Relations	Copying and Printing	\$ 20,000
To: Strategic Comm & Relations	Consultants	\$ 20,000
D4. Transfer to provide for cell phone service.		
From: Educational Services	Supplies	\$ 353
To: Educational Services	Cellular Telephone	\$ 353
D5. Transfer to provide for temporary help.		
From: Finance	Classified FT	\$ 15,000
To: Payroll	Other Services	\$ 15,000
D6. Transfer to provide for advertising.		
From: Risk Management	Equipment	\$ 1,392
To: Risk Management	Advertising	\$ 1,392
D7. Transfer to provide for software maintenance.		
From: Open Campus	Supplies	\$ 1,200
	Equipment	2,411
To: Open Campus	Comp Software Maint/Lic	\$ 3,611
D8. Transfer to provide for professional services and to build a fire prop. (Fund 12, Resource 1190)		
From: CTE Enhancement	Instructional Supplies	\$ 42,764
To: CTE Enhancement	Professional Services	\$ 12,000
	Fixtures & Fixed Equip	30,764

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D9. Transfer to realign the Perkins grant. (Fund 12, Resource 1190)		
From: Perkins	Classified Perm PT	\$ 26,571
	Student Help – Non-Instr	57,838
	Employee Benefits	16,325
To: Perkins	Instructional Supplies	\$ 15,875
	Professional Services	60,560
	Conferences	1,950
	Equipment	22,349
D10. Transfer to purchase equipment for the network firewall system.		
From: Network Systems	Comp Software Maint/Lic	\$ 67,565
To: Network Systems	Equipment	\$ 67,565
D11. Transfer to purchase a computer		
From: Comm & Econ Develop	Periodicals/Magazines	\$ 318
	Conferences	1,340
	Waste Disposal	256
	Advertising	200
	Other Services	684
To: Comm & Econ Develop	Equipment	\$ 2,798
D12. Transfer to purchase a laptop.		
From: Administration & Finance	Consultants	\$ 1,324
To: Purchasing	Equipment	\$ 662
Finance	Equipment	662

Agenda Item (VI-B-3-a)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 52-15/16 – 2015-2016 CA STEP Grant
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$193,822 to the budget.

Background Narrative:

The Riverside Community College District has received funding for the 2015-2016 CA STEP Grant in the amount of \$193,822 from the California Community Colleges Chancellor's Office. The funds will be used for salaries, benefits, and other operating expenses.

Prepared By: Michael Burke, Ph.D., Chancellor
Richard Keeler, Dean, Grants
Jeff Williamson, Statewide Dir, Center for International Trade Development

Attachments:

[05172016_Resolution No. 52-15/16 – CA STEP Grant](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 52-15/16

2015-2016 CA STEP Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$193,822 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 17, 2016.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 52-15/16
 2015-2016 CA STEP Grant

Year	County	District	Date	Fund
16	33	07	5/17/2016	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	A00	1190	0	0000	0209	8190	193,822 00	REVENUE
								EXPENDITURES
12	AXD	1190	0	6819	0209	2118	25,175 00	Classified FT Administrator
12	AXD	1190	0	6819	0209	3220	2,982 00	Employee Benefits
12	AXD	1190	0	6819	0209	3320	1,561 00	
12	AXD	1190	0	6819	0209	3325	365 00	
12	AXD	1190	0	6819	0209	3420	4,318 00	
12	AXD	1190	0	6819	0209	3460	76 00	
12	AXD	1190	0	6819	0209	3520	13 00	
12	AXD	1190	0	6819	0209	3620	252 00	↓
12	AXD	1190	0	6819	0209	4555	50 00	Copying/Printing
12	AXD	1190	0	6819	0209	4590	1,450 00	Office and Other Supplies
12	AXD	1190	0	6819	0209	5110	15,000 00	Consultants
12	AXD	1190	0	6819	0209	5198	8,200 00	Professional Services
12	AXD	1190	0	6819	0209	5220	25,180 00	Conferences
12	AXD	1190	0	6819	0209	5890	109,200 00	Export Promotional Activities
							193,822 00	TOTAL REVENUE
							193,822 00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-b)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 53-15/16 – 2015-2016 Resource 3200 Food Services
College/District	Moreno Valley
Funding	Food Services
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$38,000 to the budget.

Background Narrative:

The food service operations at Moreno Valley College will receive an estimated increase in sales over budgeted revenue in the amount of \$38,000 by June 30, 2016. The additional revenue will be used for salaries, benefits and to purchase additional food supplies.

Prepared By: Sandra Mayo, President, Moreno Valley College
Norm Godin, Vice President, Business Services, MVC

Attachments:

[05172016_Resolution No. 53-15/16 – Food Services](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 53-15/16

2015-2016 Resource 3200 Food Services

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$38,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 17, 2016.

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 53-15/16
 2015-2016 Resource 3200 Food Services**

Year	County	District	Date	Fund
16	33	07	5/17/2016	32

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
32	F00	3200	0	0000	0770	8844	25,000 00	REVENUE
32	F00	3200	0	0000	0771	8844	13,000 00	↓
								EXPENDITURES
32	FZM	3200	0	6943	0000	2331	24,298 00	Student Help Non-Instruct
32	FZM	3200	0	6943	0000	3620	243 00	Employee Benefits
32	FZM	3200	0	6943	0000	3460	459 00	↓
32	FZM	3200	0	6943	0000	4712	2,500 00	Dessert
32	FZM	3200	0	6943	0000	4714	3,500 00	Produce
32	FZM	3200	0	6943	0000	4716	2,000 00	Bread
32	FZM	3200	0	6943	0000	4791	2,000 00	Paper Products
32	FZM	3200	0	6943	0000	4793	3,000 00	Kitchen Expendables
							38,000 00	TOTAL REVENUE
							38,000 00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-c)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-c)
Subject	Resolution No. 54-15/16 – 2015-2016 Proposition 39 Clean Energy Grant
College/District	Riverside
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$3,871 to the budget.

Background Narrative:

Riverside Community College District's Riverside City College has received funding for the 2015-2016 Proposition 39 Clean Energy Grant in the amount of \$3,871 from College of the Desert, passed through from the California Community Colleges Chancellor's Office. The funds will be used to purchase equipment for the environmental control technology program.

Prepared By: Wolde-Ab Isaac, President, Riverside
Patricia Avila, Dean, Career and Technical Education

Attachments:

[05172016_Resolution No. 54-15/16 – Proposition 39 Clean Energy Grant](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 54-15/16

2015-2016 Proposition 39 Clean Energy Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$3,871 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 17, 2016.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 54-15/16
 2015-2016 Proposition 39 Clean Energy Grant

Year	County	District	Date	Fund
16	33	07	5/17/2016	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0031	8658	3,871 00	REVENUE
								EXPENDITURES
12	DSA	1190	0	0946	0031	6481	3,871 00	Equip Additional \$200-\$4999
							3,871 00	TOTAL REVENUE
							3,871 00	TOTAL EXPENDITURES

Agenda Item (VI-B-5-a)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Bid Award for Tequesquite Channel Wash Repair
College/District	Riverside
Funding	Scheduled Maintenance
Recommended Action	It is recommended that the Board of Trustees award Bid No. 2015/16-17 - Tequesquite Channel Wash Repair, in the total amount of \$322,957 to Three Peaks Corporation.

Background Narrative:

On April 13, 2016, the District received bids in response to an Invitation for Bid Solicitation for the Tequesquite Channel Wash Repair project at Riverside City College. The project consists of repairing sections of the flood control channel.

See the attached Lowest Responsive and Responsible Bidders summary list.

Prepared By: Wolde-Ab Isaac, President, Riverside
Scott Zwart, Director, Facilities, Maintenance and Operations
Majd Askar, Director of Business Services

Attachments:

[05172016_Lowest Responsive and Responsible Bidders Summary](#)

**Lowest Responsive and Responsible Bidders
Tequesquite Channel Wash Repair
at Riverside City College**

<u>Contractor</u>	<u>Location</u>	<u>Total Bid Amount</u>
Three Peaks Corporation	Calimesa, CA	\$ 322,957
West Coast Structures, Inc. DBA Western Structures	Riverside, CA	\$ 359,296

Agenda Item (VI-B-6-a)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$87,800 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$392,712 for the period of April 1, 2016 through April 30, 2016.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$87,800. The attached listing of contracts and agreements under \$87,800 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[05172016_Contracts and Agreements Less than \\$87,800 Report \(April\)](#)

Contracts and Agreements Report-All District Resources
\$87,800 and Under
4/01/16 thru 4/30/16

PO#	Department	Vendor	Business Location	Description	Amount
C0005298	Customized Solutions	Alcaraz, Arturo	Riverside	Training	\$ 1,640
C0005299	Facilities - Riverside	Ben's Asphalt, Inc.	Santa Ana	2016 Spring Asphalt Repair Bid Award	41,650
C0005300	Dean of Instruction - Norco	H & L Charter Company, Inc.	Rancho Cucamonga	Transportation Contracts	1,233
C0005301	Workforce Preparation - Riverside	Tinto, Vincent	Syracuse, NY	Professional Services	5,000
C0005302	Student Services - Moreno Valley	City of Moreno Valley	Moreno Valley	Meeting Expenses	1,921
C0005303	Information Systems & Technology-Riv	Lynda.com, Inc.	Carpinteria	Computer Software Maint/Lic	1,200
C0005304	Institutional Effectiveness	Inteport, LLC	Sammamish, WA	Computer Software Maint/Lic	14,000
C0005305	Counseling - Norco	California Baptist University	Riverside	Rents and Leases	295
C0005307	Workforce Preparation - Riverside	Crawford, Leonard	Inglewood	Professional Services	1,250
C0005308	CTE Projects - Moreno Valley	Arkside Marketing, Inc.	Riverside	Website Development	60,560
C0005309	Performance Riverside	Music Theatre International	New York, NY	Rents and Leases	9,706
N/A	Nursing	Loma Linda University Medical Center	Loma Linda	Clinical Rotation Site	No Cost
N/A	Center for Social Justice & Civil Liberties	California African American Museum	Los Angeles	Exhibit	No Cost
N/A	Facilities & Planning	Department of Toxic Substances Control	Cypress	Groundwater Monitoring Wells	No Cost
N/A	CITD	BOG CCC Chancellor's Office	Sacramento	State Trade & Export Promotion	No Cost
N/A	Nursing	State of California, Dept. of State Hospitals	Patton	Clinical Rotation Site	No Cost
Additions to Approved/Ratify Contracts of \$87,800 and Under					
C0004118	Counseling - Riverside	Canon Solutions America, Inc.	Ontario	Copying and Printing	540
C0004214	Facilities - Norco	Prudential Overall Supply	Riverside	Laundry and Cleaning	3,404
C0004299	Risk Management	Southern California Schools Risk Management	San Bernardino	Liability Insurance	18,600
C0004311	Business & Financial Services	Atkinson, Andelson, Loya, Ruud	Cerritos	Legal	10,110
C0004388	Athletics - Riverside	Adecco USA, Inc.	Melville, NY	Transportation Contracts	10,000
C0004632	Facilities Planning & Development	Columbia Steel, Inc.	Rialto	CAADO P2 Structural & Misc. Steel	26,023
C0004635	Facilities Planning & Development	Caston, Inc.	San Bernardino	CAADO P2 Metal	18,544
C0004641	Facilities Planning & Development	Caston, Inc.	San Bernardino	CSA P2 Metal Stud/Drywall	5,213
C0004642	Facilities Planning & Development	Columbia Steel, Inc.	Rialto	CSA P2 Misc. Steel	45,973
C0004646	Facilities Planning & Development	Inland Building Construction Companies, Inc.	San Bernardino	CSA P2 Miscellaneous	18,407
C0004653	Facilities Planning & Development	Letner Roofing, Co.	Orange	CSA P2 Roofing	10,077
C0004767	Dean of Instruction - Moreno Valley	CBE Office Solutions	Irvine	Repairs - Service	67
C0004873	Public Affairs & Institutional Advancement	Parsons & Roth	Moreno Valley	Amend. #2/Increases Funds	1,528
C0004922	Information Services	Enow, Inc.	Riverside	Professional Services	4,000
C0005012	Customized Solutions	Ortman, Carolyn	Riverside	Training Services	2,850
C0005016	Facilities - Moreno Valley	Pro-Craft Construction, Inc.	Redlands	Remodel Projects	4,466
C0005022	Business & Financial Services	Gresham Savage Nolan & Tilden, APC	San Bernardino	Legal	29,000
C0005028	Business & Financial Services	Liebert Cassidy Whitmore	Los Angeles	Legal	7,000
C0005218	Customized Solutions	Cerritos College	Norwalk	Amend. #1/Increases Funds	35,000
C0005275	Human Resources & Diversity	The Blake Group Organizational Consulting, LLC	Elgin, AZ	Professional Services	55
C0005291	Community Ed & Senior Citizen Education	Ellis-Woodson, Cassandra	Eastvale	Professional Services	3,400
N/A	Admissions	Higher One, Inc.	New Haven, CT	Amend. #1/Wording Only	No Cost
Total					<u>\$ 392,712</u>

Agenda Item (VI-B-6-b)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-b)
Subject	Amend CTE Enhancement Fund Agreement with Chaffey Community College District
College/District	Riverside
Funding	California Community Colleges Chancellor's Office
Recommended Action	It is recommended that the Board of Trustees approve the Amendment to the existing Career and Technical Education Enhancement Fund Agreement, approved by the Board on February 17, 2015, between Riverside Community College District and Chaffey Community College District adding an additional \$111,433 to the Agreement.

Background Narrative:

Riverside City College is the fiscal agent for the Inland Empire/Desert Region for the purpose of distributing special Career and Technical Education Enhancement Funding to the Community Colleges within the Inland Empire/Desert Region. The Enhancement Funds are to be used to create greater incentive for regional community colleges to develop, enhance, retool and expand quality Career and Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs. The amendment provides an additional \$111,433 to the existing Agreement, with total payments to the college not to exceed \$555,237 for the period January 5, 2015 through June 30, 2016.

Prepared By: Wolde-Ab Isaac, President, Riverside
Michael Wright, Director, Workforce Preparation Grants and Contracts

Attachments:

[Chaffey Amendment](#)

AMENDMENT #2 TO THE MASTER AGREEMENT-CTE ENHANCEMENT FUND

This document amends the original Master Agreement between the Riverside Community College District and Chaffey Community College District, which was signed by the Riverside Community College District on March 5, 2015.

The agreement is hereby amended as follows:

Paragraph 1: RCCD will allocate to CHAFFEY COLLEGE, using the CTE Enhancement Fund (EF) awarded by the California Community Colleges Chancellor's Office, a total of \$304,615 designated as CTE EF 60% funds. RCCD will advance a payment \$121,846 upon execution of the Master Agreement, receipt of a signed face sheet from the CCCC and project certification by the Regional Consortia. Additional CTE EF 60% funds up to \$152,308 may be requested at the time progress reports are submitted.

RCCD will allocate to CHAFFEY COLLEGE an additional \$111,433, designated as CTE EF 40% funds. The additional CTE EF 40% funds up to may be requested with a submission of an invoice.

If total expenditure the 60% EF and/or 40% funds by June 30, 2016 is less than the advance payments, RCCD may invoice CHAFFEY COLLEGE for the excess amount.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

Riverside Community College District

Chaffey Community College District

**By: _____
Aaron S. Brown
Vice Chancellor,
Business & Financial Services**

**By: _____
Henry Shannon
Superintendent/President**

Dated: _____

Dated: _____

Agenda Item (VI-B-6-c)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-c)
Subject	Amend Agreement with Blue Mountain Two L.P. – Culinary Lease Extension
College/District	Riverside
Funding	General Fund
Recommended Action	It is recommended that the Board of Trustees approve the Fourth Amendment to the Agreement with Blue Mountain Two L.P. for the culinary program, in the amount not to exceed \$69,856.02.

Background Narrative:

On June 16, 2009, the Board approved the lease for the culinary program for the space it currently occupies at 1511 Spruce Street, Riverside CA. It is necessary to extend the lease until the program is ready to move. The current lease expires on May 31, 2016 and this Fourth Amendment extends the expiration date to August 31, 2016. The current monthly lease rate of \$23,285.34 does not change.

Prepared By: Wolde-Ab Isaac, President, Riverside
Michelle Davila, Executive Administrative Assistant

Attachments:

[1151 Spruce Street Fourth Amendment to lease](#)

FOURTH AMENDMENT TO AGREEMENT

This document amends the original Office Lease Agreement between the Riverside Community College District and Blue Mountain Two L.P., which was approved by the Board of Trustees on June 16, 2009, at their regularly scheduled meeting.

The agreement is hereby amended a fourth time as follows:

Paragraph 1.3 Term. The ending date of the agreement shall be extended from May 31, 2016 to August 31, 2016.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

BLUE MOUNTAIN TWO, L.P.

By: _____

Dr. Wolde-Ab Isaac, President,
Riverside City College

By: *Daniel C. Burke*
Daniel C. Burke

Dated: 4/12/16

Dated: _____

By: *Michael P. Burke*
Michael P. Burke

Dated: 4/12/16

Agenda Item (VI-B-7)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	Recommended that the Board of Trustees approve the out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Michael Burke, Ph.D., Chancellor
Jeanie Fortin, Executive Administrative Assistant

Attachments:

[Out of State Travel May 2016](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 17, 2016

It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Ms. Patricia Gill, services developer, science, technology, engineering, mathematics, Norco College, to travel to Baltimore, Maryland, May 17-20, 2016, to attend the U.S. News Science, Technology, Engineering, Mathematics (STEM) Solutions 2016 Conference. Estimated cost: \$1,663.60. Funding source: Science, Technology, Engineering, Mathematics (STEM) grant funds. (The request submitted on March 29th was not fully approved until after the April 1st deadline for the April Board Report.)

Current:

Moreno Valley College:

- 1) Ms. Deborah Moon, interim director dental hygiene program, health, human & public services, to travel to New Orleans, Louisiana, June 4-7, 2016, to attend the 2016 American Dental Education Association Allied Dental Program Directors Conference. Estimated cost: \$1,857.93. Funding source: Perkins Title 1-C Grant fund.
- 2) Ms. Frankie Moore, coordinator, student activities, to travel to Park City, Utah, June 22-25, 2016, to attend the American Student Association of Community Colleges (ASACC) Advisors Training Conference. Estimated cost: \$1,442.65. Funding source: Associated Students Moreno Valley College fund.

Norco College:

- 1) Ms. Kim Kamerin, assistant professor, arts, humanities, and world language, to travel to Seattle, Washington and Vancouver, BC, Canada, June 11-15, 2016, to accompany sixteen (16) students to participate in the Seattle Vancouver Choir Tour. Estimated cost: \$31,096.00. Funding source: \$26,204.16 to be paid by Norco College Choir Trust fund and \$4,891.84 to be paid by Associated Students of Norco College Travel Line fund.
- 2) Mr. Brady Kerr, accompanist/music assistant, arts, humanities, and world language, to travel to Seattle, Washington and Vancouver, BC, Canada, to participate in the Seattle Vancouver Choir Tour. Estimated cost: \$2,200.00. Funding source: Norco College Choir Trust fund.

Riverside City College:

- 1) Dr. Jami Brown, professor of sociology, behavioral sciences, to travel to Paris, France, July 6-20, 2016, to participate in the Study Abroad Summer Program. Estimated cost: \$2,900.00. Funding source: Riverside City College General fund.
- 2) Mr. Richard Gabriel, chef instructor, applied technology, to travel to Chicago, Illinois, May 20-24, 2016, to attend the National Restaurant Association Show. Estimated cost: \$1,789.51. Funding source: Perkins grant fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 17, 2016

- 3) Mr. Michael Haley, assistant dean, center for international students and programs, to travel to Denver, Colorado, May 28 through June 3, 2016, to attend the National Association of Foreign Student Advisors Annual Conference. Estimated cost: \$3,240.66. Funding source: Riverside City College General fund.
- 4) Mr. Michael Haley, assistant dean, center for international students and programs, to travel to Yangon, Myanmar, Hanoi and Ho Chi Minh City, Vietnam, June 7-20, 2016, to the Access American Education Fair and School Recruitment. Estimated cost: \$7,798.10. Funding source: Riverside City College General fund.
- 5) Dr. Tonya Huff, associate professor, life sciences, to travel to Galapagos Islands, Ecuador, June 30 through July 11, 2016, to accompany thirteen (13) students to Biology 31 A,B Regional Studies Course. No cost to District. Estimated cost: \$5,795. Funding source: All-inclusive expenses to be paid by Ecology Project International (Student expenses paid as part of registration).
- 6) Ms. Laneshia Judon, associate professor, business, to travel to Chicago, Illinois, June 6-11, 2016, to attend the Pre-Law Advisors National Council (PLANEC) Conference. No cost to District. Estimated cost: \$2,610.69. Funding source: All expenses to be paid by Law School Admission Council.
- 7) Ms. Rebecca Moon-Stone, coordinator, academic support, to travel to Kansas City, Missouri, May 24-28, 2016, to accompany two (2) students to the University of Missouri-Kansas City 9th International Conference on Supplemental Instruction. Estimated cost: \$5,813.67. Funding source: \$4,091.25 to be paid by the Title V grant fund, and \$1,722.42 to be paid by the Basic Skills Initiative grant fund.
- 8) Ms. Kimberly Reimer, associate professor, school of nursing, to travel to Washington, DC, June 11-12, 2016, to attend the National League for Nursing Scholarly Writing Retreat. Estimated cost: \$825 (airfare fees not applicable). Funding source: \$500 to be paid by the Enrollment Growth grant and \$325 to be paid by the traveler.
- 9) Mr. Richard Rodman, professor, applied technology, to travel to Louisville, Kentucky, June 19-25, 2016, to attend the National Skills USA Leadership Conference as Faculty Advisor. Estimated cost: \$2,126.98. Funding source: Perkins Grant fund.
- 10) Dr. Ward Schinke, associate professor, political science, to travel to New York, New York, May 26-30, 2016, to attend the Latin American Studies Association 2016. Estimated cost: \$2,653.26. Funding source: Riverside City College General fund.
- 11) Mr. Patrick Scullin, associate professor, applied digital media, to travel to Louisville, Kentucky, June 20-25, 2016, to attend the National Skills USA Leadership Conference (Faculty Development). Estimated cost: \$2,375.51. Funding source: Applied Digital Media Perkins Grant fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 17, 2016

- 12) Mr. Kwokwai Siu, assistant professor, applied digital media, to travel to Louisville, Kentucky, June 20-25, 2016, to accompany six (6) students to the National Skills USA Leadership (Faculty Development). Estimated cost: \$10,089.50. Funding source: \$2409.50 to be paid by Applied Digital Media (ADM) Perkins grant, \$3,000 to be paid by the Associates Students Riverside City College Graphix Club, \$3,680 to be paid by the SkillsUSA Graphics Trust and \$1,000 to be paid by Industry donations.
- 13) Ms. Star Taylor, assistant professor, english, to travel to Kansas City, Missouri, May 24-27, 2016, to attend the 9th International Supplemental Instruction Conference. Estimated cost: \$1,622.64. Funding source: Basic Skills Initiative Grant fund.
- 14) Ms. Tammy Vant Hul, associate professor, school of nursing, to travel to Washington, DC, June 11-12, 2016, to attend the National League for Nursing Scholarly Writing Retreat. Estimated cost: \$825 (airfare fees not applicable). Funding source: \$500 to be paid by the Enrollment Growth grant and \$325 to be paid by the traveler.
- 15) Ms. Joy Wells, international student specialist, center for international students and programs, to travel to Denver, Colorado, May 29 through June 3, 2016, to attend the National Association of Foreign Student Advisors Annual Conference. Estimated cost: \$2,582.45. Funding source: Riverside City College General fund.
- 16) Ms. Virginia White, associate professor, life sciences, to travel to Galapagos Islands, Ecuador, June 30 through July 11, 2016, to accompany thirteen (13) students to Biology 31 A,B Regional Field Studies Course. No cost to District. Estimated cost: \$5,795.00. Funding source: All-inclusive expenses to be paid by Ecology Project International (Student expenses paid as part of registration).
- 17) Dr. Marc Wolpoff, associate professor, behavioral sciences, to travel to Minneapolis, Minnesota, June 24-26, 2016, to attend The Society for the Psychological Study of Social Issues. Estimated cost: \$1,278.29. Funding source: \$700.00 to be paid by Riverside City College Faculty Development fund and \$578.29 to be paid by traveler.
- 18) Ms. Lara (Xin) Zhang, international student specialist, center for international students and programs, to travel to Denver, Colorado, May 29 through June 3, 2016, to attend the National Association of Foreign Student Advisors Annual Conference. Estimated cost: \$2,571.11. Funding source: Riverside City College General fund.

Riverside Community College District:

- 1) Ms. Mary Figueroa, board member, board of trustees, to travel to Portland , Oregon, June 12-14, 2016, to attend the Association of Community College Trustees (ACCT) Summit on Safeguarding College Campuses. Estimated cost: \$1,409.96. Funding source: Riverside Community College District General fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 17, 2016

- 2) Mr. Michael Simmons, director, risk management, safety & police services, to travel to Portland, Oregon, June 12-14, 2016, to attend the Becoming a Disaster Resilient College Summit on Safeguarding College Campuses. Estimated cost: \$1,397.72. Funding source: Risk Management, Safety & Police Services General fund.
- 3) Dr. Sherry Colgan Stone, safety & emergency planning manager, risk management, safety & police services, to travel to Washington D.C., June 1-5, 2016, to attend the Emergency Management in Higher Education Summit & University/College Caucus Meeting. No cost to District. Estimated cost: \$1,305.13. Funding source: All conference and meals to be paid for by George Washington University; traveler to pay all other expenses.
- 4) Dr. Sherry Colgan Stone, safety & emergency planning manager, risk management, safety & police services, to travel to Schaumburg, Illinois, July 20-22, 2016, to present workshop at Community College Risk Management Consortium. Estimated cost: \$898.52. Funding source: \$122.25 to be paid by Self Insurance fund and \$776.52 to be paid by Gallagher & Company.
- 5) Ms. Colleen Walker, chief of police, safety & police, to travel to Portland, Oregon, June 12-14, 2016, to attend the Becoming a Disaster Resilient College Summit on Safeguarding College Campuses. Estimated cost: \$877.72. Funding source: \$263.32 to be paid by Risk Management, Safety & Police Services General fund; \$614.40 to be paid by Parking General fund.

Agenda Item (VI-B-8-a)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[05172016_Surplus Property List](#)

SURPLUS PROPERTY
MAY 17, 2016

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	APPLE	IPAD	A1337	GB0416B3ETU	042766
1	SHARP	PRINTER/COPIER	AR-EF3J	66002259	036620
1	LENOVO	LAPTOP	THINKPAD 6474	L3-B3917 09/02	038289
1	GATEWAY	LAPTOP	M680	35518653	026655
1	GATEWAY	LAPTOP	M460	35437245	026950
1	ASUS	MONITOR	VH226H	93LMQS007707	NONE
1	HP	PRINTER	OFFICE JET 6000	CNAB1FOCR	NONE
1	HP	SCANNER	L1910C	CN8BTT1099	NONE
1	YAWMAN	FILE CABINET	SPACE SAVE	NOT AVAILABLE	002448
1	UMI	FILE CABINET	SPACE SAVE	NOT AVAILABLE	002441
1	YAWMAN	FILE CABINET	SPACE SAVE	NOT AVAILABLE	002437
1	YAWMAN	FILE CABINET	SPACE SAVE	NOT AVAILABLE	002444
1	YAWMAN	FILE CABINET	SPACE SAVE	NOT AVAILABLE	002445
1	YAWMAN	FILE CABINET	SPACE SAVE	NOT AVAILABLE	002447
1	YAWMAN	FILE CABINET	SPACE SAVE	NOT AVAILABLE	002449
1	MARKET FORGE	OVEN	FT-6E	221416	NONE
1	VAN NORMAN	ROTARY BROACH	570AF	7931 875	002692
1	KALAMUZOO	SAW	39085	47792	005122
9	VARIOUS MFG.'S	TELEVISIONS	VARIOUS	NOT AVAILABLE	NONE
1	HUNTER	OMOTIVE DIAGNOSTIC STAT	P611	NOT AVAILABLE	NONE
1	VALCAN	OVEN WITH SINK	NOT AVAILABLE	A02030	32344
1	NOT AVAILABLE	REFRIGERATOR	MFU21M3BW2	WB50401349	NONE
1	MARKET FORGE	OVEN	ET-6E	221415	NONE
1	NOT AVAILABLE	SERVER WITH LOCK BOX	NOT AVAILABLE	NOT AVAILABLE	NONE
1	FRUEH	MARCHING BAND TRAILER	1972	MER343006	NONE
1	HP	PRINTER	LJ400N	USEF197984	024206
1	HP	PRINTER	1100	USGN296697	015800
1	CANNON	SCANNER/PRINTER	1P90	FCPJ49083	031427
1	CANNON	SCANNER/PRINTER	1P90	FCPJ68721	031424
1	CANNON	SCANNER/PRINTER	1P90	FCPJ68679	031421
1	HP	PRINTER	339	CNLFP56770	034104
1	APPLE	LAPTOP	MAC BOOK PRO	W86190TZVJ3	037122
1	GATEWAY	LAPTOP	M460E	0036297144	031450
1	GATEWAY	LAPTOP	M460E	0036295854	031440
1	GATEWAY	LAPTOP	M465E	0039040153	033920
1	LENOVO	MONITOR	L1940P	V662576	040504
1	GATEWAY	MONITOR	FPD2185W	MPT5B50N05224	031522
1	LENOVO	MONITOR	L1940P	V6C5557	040819
1	LENOVO	MONITOR	L2551PWP	V6L9987	042748
1	DELL	MONITOR	P190S	CN09M62C742610CE0AAL	043049
1	LENOVO	MONITOR	4424HB6	V6C2989	039978
1	LENOVO	CPU	6483	MJO3862	040907
1	LENOVO	CPU	MTM7484WUT	MJPFF08	041946
1	LENOVO	CPU	6483	MJ03851	040601
1	DELL	CPU	T1500	924B9P1	043009
1	DELL	CPU	T1500	925B9P1	042984
1	DELL	CPU	T1500	HSMXSW1	052401
1	LENOVO	CPU	6483	MJ03722	040782
1	LENOVO	CPU	9088CT0	LKMKMRY	037876
1	LENOVO	CPU	7484W7J	MJ10607	039996
1	LENOVO	CPU	7484CTO	MJFRW04	041426
1	LENOVO	CPU	6483	MJ03708	040543

SURPLUS PROPERTY
MAY 17, 2016

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	LENOVO	CPU	6483	MJ03741	040545
1	LENOVO	CPU	6483	MJ03762	040666
1	DELL	CPU	T1500	BS9C9P1	042999
1	DELL	CPU	T1500	922C9P1	042986
1	DELL	CPU	T1500	926BP1	042987
1	DELL	CPU	T1500	BSCB9P1	042989
1	DELL	CPU	T1500	92599P1	043010
1	GATEWAY	CPU	E4500S	0036286685	031407
1	DELL	CPU	T1500	923B9P1	042992
1	DELL	CPU	T1500	BS999P1	043017
1	DELL	CPU	T1500	91X89P1	043019
1	DELL	CPU	T1500	92699P1	042983
1	DELL	CPU	T1500	91X99P1	043007
1	DELL	CPU	T1500	924C9P1	042997
1	DELL	CPU	T1500	BS7C9P1	043015
1	DELL	CPU	T1500	91Z99P1	043016
1	DELL	CPU	T1500	92099P1	042996
1	DELL	CPU	T1500	91YB9P1	043002
1	DELL	CPU	T1500	91Y99P1	043018
1	DELL	CPU	T1500	BSBB9P1	043013
1	DELL	CPU	T1500	92199P1	042998
1	GATEWAY	LAPTOP	E265M	0040456125	037239
1	GATEWAY	LAPTOP	E265M	0040456112	037244
1	GATEWAY	LAPTOP	E265M	0040456117	037246
1	GATEWAY	LAPTOP	E265M	0040456124	037238
1	GATEWAY	LAPTOP	E265M	0040456116	037232
1	GATEWAY	LAPTOP	E265M	0040456126	037242
1	GATEWAY	LAPTOP	E265M	0040456127	037245
1	GATEWAY	LAPTOP	E265M	0040456123	037236
1	GATEWAY	LAPTOP	E265M	0040456120	037234
1	GATEWAY	LAPTOP	E265M	0040456119	037235
1	GATEWAY	LAPTOP	E265M	0040456115	037231
1	GATEWAY	LAPTOP	E265M	0040456118	037240
1	LENOVO	CPU	THINKCENTER	MJLXB85	041993
1	LENOVO	CPU	THINKCENTER	MJLXB62	041981
1	DELL	CPU	PRECISION 1500	925C9P1	043022
1	GATEWAY	CPU	E6610D	0038931987	034142
1	LENOVO	CPU	THINKCENTER	MJLXB73	041856
1	LENOVO	CPU	THINKCENTER	MJPKY61	042553
1	DELL	CPU	PRECISION 1500	92299P1	043004
1	DELL	CPU	PRECISION 1500	H46DYQ1	044042
1	LENOVO	CPU	THINKCENTER	MJPKY74	041979
1	DELL	CPU	OPTIPLEX GX 520	C6BPQ91	031861
1	LENOVO	CPU	THINKCENTER	MJPF87	041918
1	DELL	CPU	OPTIPLEX745	11MKPC1	033857
1	LENOVO	CPU	THINKCENTER	MJXVRL5	044200
1	LENOVO	CPU	THINKCENTER	MJLXB76	042512
1	LENOVO	CPU	THINKCENTER	MJLXB63	042511
1	APPLE	LAPTOP	A1150	W87361H9XAH	043104
1	LENOVO	CPU	THINKCENTER	MJLXB86	042515
1	LENOVO	CPU	THINKCENTER	MJLXB70	042513
1	DELL	MONITOR	1706FPVT	CN-0T9401-71618-58I-AECA	039865

SURPLUS PROPERTY
MAY 17, 2016

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL	MONITOR	1706FPVT	CN-0T9401-71618-58I-AECS	031875
1	GATEWAY	LAPTOP	M285-E	0037310738	032928
1	GATEWAY	CPU	E4300	0035043465	025127
1	GATEWAY	CPU	E2100	0033839892	031257
1	GATEWAY	CPU	E4500S	0037311174	032933
1	GATEWAY	CPU	E4500S	0037311173	032932
1	GATEWAY	CPU	E6300	0035193648	026925
1	GATEWAY	CPU	E3200	0013155429	011371
1	COPISTAR	PRINTER	CS-3035	AJK3031305	025194
1	GATEWAY	MONITOR	FPD1570	KUL5033D02615	017841
1	KONICA MINOLTA	COPIER	C6501	87064109	038276
1	GATEWAY	MONITOR	FPD1530	MUL5022C0122241	023763
1	GATEWAY	MONITOR	FPD1730	MUL7007K0019362	025737
1	GATEWAY	CPU	E4300	003488957	024552
1	HP	PRINTER	C3982A	USCB067050	011590
1	DELL	MONITOR	1702FP	MX08G1524760523PAZ0H	044655
1	VIEWSONIC	MONITOR	VLCD522034-1	A09020901663	019291
1	DELL	MONITOR	1907FPVT	CN0-0C553H-74445-93N-A586	038782
1	SONY	PROJECTOR	VPL-PX21	16618	017693
1	FELLOWS	SHREDDER	220	220000607A00100013474	015606
1	GATEWAY	CPU	E2600S	0036654144	034659
1	GATEWAY	CPU	E4100	0033237224	023748
1	DELL	MONITOR	1702FP	MX08G1524760523PA20E	044656
1	GATEWAY	CPU	E6610D	0037209630	032593
1	PANASONIC	TV		KD9540166-92	004627
1	PANASONIC	TV		KA3620031	005577
1	GATEWAY	CPU	E6610D	0037209631	032588
1	GATEWAY	CPU	E45650	0026896564	017424
1	DELL	CPU	PRECISION 5400	BQTR1K1	038877
1	SONY	PROJECTOR	VPL-PX21	16671	017694
1	GATEWAY	CPU	E4300	0036381592	031598
1	TELESENSORY	TV	MB3A	MB39409-076	007505
1	SONY	PROJECTOR	VP1-PX21	16565	017697
1	EPSON	PRINTER	K141A	JJXE004890	033983
1	HP	PRINTER	CE956A	CNDG110088	051797
1	LENOVO	MONITOR	LT2223PW	VN217840	48943

Agenda Item (VI-B-8-b)

Meeting	5/17/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Notices of Completion
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees 1) accept the projects listed on the attachment as complete, and 2) approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Background Narrative:

Facilities Planning & Development staff reports that the projects listed on the attachment are now complete.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bart Doering, Facilities Development Director
Steve Monsanto, Director, Facilities
Majd Askar, Director of Business Services

Attachments:

[05172016_Notices of Completion](#)

COMPLETED PROJECTS

May 17, 2016

Project

Tile Replacement Building E at Norco College
Moreno Valley Network Operations Center

Contractor

Letner Roofing Company
Adams Mallory, Inc.

RECORDING REQUESTED BY
Riverside Community College District
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
Business and Financial Services
Street Address **1533 Spruce Street**
City & State **Riverside, CA 92507**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "In Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 05/17/2016. The work done was:
Tile Replacement Bldg. E Project at Norco College
- The name of the contractor, if any, for such work of improvement was Letner Roofing Company
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Norco, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 2001 Third Street, Norco, CA 92860
(If no street address has been officially assigned, insert "none")

Dated: 05/17/2016

Riverside Community College District
President, Board of Trustees

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown, the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY
Riverside Community College District
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
Business and Financial Services
Street Address **1533 Spruce Street**
City & State **Riverside, CA 92507**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(if other than fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 05/17/2016. The work done was:
Moreno Valley Network Operations Center DSA# 04-113253
- The name of the contractor, if any, for such work of improvement was Adams Mallory, Inc.
(if no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle Street, Moreno Valley, CA 92551
(if no street address has been officially assigned, insert "none")

Dated: 05/17/2016

Riverside Community College District
President, Board of Trustees

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.
I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

Agenda Item (VII-A)

Meeting 5/17/2016 - Regular

Agenda Item Consent Agenda Information (VII-A)

Subject CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter Ended March 31, 2016

College/District District

Information Only

Background Narrative:

See the attached CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter ended March 31, 2016.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[05172016_ CCFS-311Q \(3rd Quarter\)](#)

CCFS-311Q – Quarterly Financial Status Report Background Narrative March 31, 2016

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report each fiscal quarter for submission to the Chancellor's Office. The CCFS-311Q compares actual information for the prior three fiscal years to projected information for the current fiscal year. The Revenue, Expenditure and Fund Balance are the Unrestricted Funds of the General Fund. However, the cash balance reflects both Unrestricted and Restricted Funds.

The General Fund consists of the following:

Fund 11 – Unrestricted

Resource 1000 – General Unrestricted

Resource 1080 – Community Education

Resource 1090 – Performance Riverside

Resource 1110 – Bookstore (Contractor Operated)

Resource 1170 – Customized Solutions

Fund 12 – Restricted

Resource 1050 – Parking

Resource 1070 – Student Health

Resource 1120 – Center for Social Justice and Civil Liberties

Resource 1180 – Redevelopment Pass-Through

Resource 1190 – Grants and Categorical Programs

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2015-2016

Quarter Ended: (Q3) Mar 31, 2016

District: (960) RIVERSIDE

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name:

Aaron S. Brown

CBO Phone:

951-222-8789

CBO Signature:

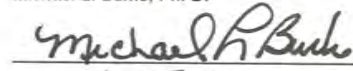


Date Signed:

4-25-16

Chief Executive Officer Name: Michael L. Burke, Ph. D.

CEO Signature:



Date Signed:

4-25-16

Electronic Cert Date:

04/25/2016

District Contact Person

Name: Bill J. Bogle, Jr.

Title: Controller

Telephone: 951-222-8041

Fax: 951-222-8021

E-Mail: Bill.Bogle@rccd.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:

Christine Atalig (916)327-5772 atalig@ccccc.edu or Tracy Britten (916)324-9794 tbritten@ccccc.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-31 IQ

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2015-2016

Quarter Ended: (Q3) Mar 31, 2016

District: (960) RIVERSIDE

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2012-13	Actual 2013-14	Actual 2014-15	Projected 2015-2016
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	136,633,788	142,471,581	152,045,454	180,466,074
A.2	Other Financing Sources (Object 8900)	272,935	-1,360,199	-734,910	-1,156,488
A.3	Total Unrestricted Revenue (A.1 + A.2)	136,906,723	141,111,382	151,310,544	179,309,586
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	130,689,682	137,015,538	147,166,125	182,282,406
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,941,414	3,288,493	1,626,406	1,576,503
B.3	Total Unrestricted Expenditures (B.1 + B.2)	132,631,096	140,304,031	148,792,531	183,858,909
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	4,275,627	807,351	2,518,013	-4,549,323
D.	Fund Balance, Beginning	6,616,950	10,926,707	11,734,058	14,252,070
D.1	Prior Year Adjustments + (-)	34,130	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	6,651,080	10,926,707	11,734,058	14,252,070
E.	Fund Balance, Ending (C. + D.2)	10,926,707	11,734,058	14,252,071	9,702,747
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	8.2%	8.4%	9.6%	5.3%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	25,119	26,400	27,660	28,436
-----	--	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year			
	2012-13	2013-14	2014-15	2015-2016

Year 3: 2017-18								2%
b. BENEFITS:								
Year 1: 2015-16								
Year 2: 2016-17								
Year 3: 2017-18								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

CSEA Classified 535 - Contract Settlement Terms Revenue Source - Growth and Funded COLA
 2015/16 - 3% plus 1.02% Funded COLA increase
 2016/17 - 2% plus Funded COLA increase
 2017/18 - 2% plus Funded CO LA increase

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year?
 Next year?

NO
 NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 GENERAL FUND REVENUE AND EXPENDITURE REPORT
 FOR THE PERIOD ENDED MARCH 31, 2016**

Cash Position - Unrestricted and Restricted

	YTD Activity
Beginning Cash, July 1, 2015	\$ 31,232,164
Net Change in Accounts Receivables	10,901,976
Net Change in Accounts Payables	(17,111,831)
Revenue and Other Financial Sources	175,005,948
Expenditures and Other Outgo	(145,980,529)
Ending Cash, March 31, 2016	\$ 54,047,728

Budget and Actual Activity - Unrestricted

	Adopted Budget	Revised Budget	YTD Activity
Revenues			
Federal	\$ 188,246	\$ 188,246	\$ 39,947
State	129,933,500	129,933,500	99,355,381
Local	49,394,420	50,344,328	35,904,027
Total Revenues	179,516,166	180,466,074	135,299,355
Other Financing Sources	(1,156,488)	(1,156,488)	(811,816)
Total Revenues	178,359,678	179,309,586	134,487,539
Expenditures			
Academic Salaries	\$ 73,022,922	\$ 72,649,566	\$ 53,384,589
Classified Salaries	31,384,196	31,113,757	22,450,366
Employee Benefits	37,037,684	37,057,527	23,531,228
Materials & Supplies	2,267,542	2,437,672	1,131,969
Services	36,633,560	37,485,231	11,144,108
Capital Outlay	986,594	1,538,653	328,400
Total Expenditures	181,332,498	182,282,406	111,970,660
Other Outgo - Objects	1,576,503	1,576,503	1,169,513
Total Expenditures and Other Outgo	182,909,001	183,858,909	113,140,173
Revenues Over (Under)			
Expenditures	\$ (4,549,323)	\$ (4,549,323)	\$ 21,347,366
Beginning Fund Balances	14,252,070	14,252,070	14,252,071
Ending Fund Balances	\$ 9,702,747	\$ 9,702,747	\$ 35,599,437
Contingency			
Unrestricted	\$ 8,802,747	\$ 8,802,747	\$ 34,699,437
Reserve	900,000	900,000	900,000
Total Contingency/Reserve	\$ 9,702,747	\$ 9,702,747	\$ 35,599,437

Agenda Item (VII-B)

Meeting 5/17/2016 - Regular
Agenda Item Consent Agenda Information (VII-B)
Subject Monthly Financial Report for Month Ending – April 30, 2016
College/District District
Information Only

Background Narrative:

See the attached monthly Financial Report for the period July 1, 2015 through April 30, 2016.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[05172016_Financial Report for July-April 2016](#)

MONTHLY FINANCIAL REPORT
JULY 1, 2015 – APRIL 30, 2016

<u>General Funds</u>	<u>Page</u>
Resource 1000 - General Operating	2
Resource 1050 - Parking	3
Resource 1070 - Student Health Services	4
Resource 1080 - Community Education	5
Resource 1090 - Performance Riverside	6
Resource 1110 - Contractor-Operated Bookstore	7
Resource 1120 - Center for Social Justice and Civil Liberties	8
Resource 1170 - Customized Solutions	9
Resource 1180 - Redevelopment Pass-Through	10
Resource 1190 - Grants and Categorical Programs	11
<u>Special Revenue Funds</u>	
Resource 3200 - Food Services	12
Resource 3300 - Child Care	13
<u>Capital Projects Funds</u>	
Resource 4100 - State Construction & Scheduled Maintenance	14
Resource 4130 - La Sierra Capital	15
<u>General Obligation Bond Capital Project Funds</u>	
Resource 4370 - G. O. Bond Series 2010D Capital Appreciation Bonds	16
Resource 4380 - G. O. Bond Series 2010D Build America Bonds	17
Resource 4390 - G. O. Bond Series 2015E Capital Appreciation Bonds	18
<u>Internal Service Funds</u>	
Resource 6100 - Self-Insured PPO Health Plan	19
Resource 6110 - Self-Insured Workers Compensation	20
Resource 6120 - Self-Insured General Liability	21
Resource 6900 – Internal Service Fund – OPEB	22
<u>Expendable Trust and Agency Funds</u>	
Associated Students of RCCD	23
Student Financial Aid	24
RCCD Development Corporation	25

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2016**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 149,281,413	\$ 176,965,511	\$ 176,965,511	\$ 149,553,526
Inter/Intrafund Transfer from				
Customized Solutions (Resource 1170)	0	56,714	56,714	0
District Bookstore (Resource 1110)	250,000	612,035	612,035	459,026
Total Revenues	\$ 149,531,413	\$ 177,634,260	\$ 177,634,260	\$ 150,012,552
Expenditures				
Academic Salaries	\$ 67,800,981	\$ 72,997,146	\$ 72,623,790	\$ 57,559,589
Classified Salaries	28,182,877	30,970,619	30,700,180	24,643,055
Employee Benefits	30,768,316	36,858,835	36,878,678	26,361,115
Materials & Supplies	1,705,643	2,222,356	2,376,136	1,255,674
Services	14,852,358	35,390,875	35,308,988	11,983,263
Capital Outlay	2,280,304	977,066	1,529,125	367,045
Intrafund Transfers For:				
DSP&S Program (Resource 1190)	326,630	665,157	665,157	498,868
Center for Social Justice and Civil Liberties (Resource 1120)	110,900	159,847	159,847	119,885
Federal Work Study (Resource 1190)	304,157	338,342	338,342	206,566
Veteran Services (Resource 1190)	4,842	4,842	4,842	4,842
Interfund Transfer to:				
Resource 4130	1,270,000	1,270,000	1,270,000	952,500
Total Expenditures	\$ 147,607,008	\$ 181,855,085	\$ 181,855,085	\$ 123,952,402
Revenues Over (Under) Expenditures	\$ 1,924,405	\$ (4,220,825)	\$ (4,220,825)	\$ 26,060,150
Beginning Fund Balance	12,743,536	14,667,941	14,667,941	14,667,941
Ending Fund Balance	\$ 14,667,941	\$ 10,447,116	\$ 10,447,116	\$ 40,728,091
Ending Cash Balance				\$ 41,073,709

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2016**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget <u> </u>	Revised Budget <u> </u>	Year to Date Activity <u> </u>
Revenues	\$ 2,798,691	\$ 2,910,696	\$ 2,910,696	\$ 2,139,857
Expenditures				
Classified Salaries	\$ 1,550,221	\$ 1,666,852	\$ 1,663,352	\$ 1,359,828
Employee Benefits	592,060	662,232	662,232	487,044
Materials & Supplies	31,461	52,017	51,604	25,081
Services	697,161	717,153	720,716	452,392
Capital Outlay	<u>127,945</u>	<u>201,550</u>	<u>201,900</u>	<u>65,174</u>
Total Expenditures	\$ 2,998,848	\$ 3,299,804	\$ 3,299,804	\$ 2,389,519
Revenues Over (Under) Expenditures	\$ (200,157)	\$ (389,108)	\$ (389,108)	\$ (249,662)
Beginning Fund Balance	<u>163,175</u>	<u>(36,982)</u>	<u>(36,982)</u>	<u>(36,982)</u>
Ending Fund Balance	<u>\$ (36,982)</u>	<u>\$ (426,090)</u>	<u>\$ (426,090)</u>	<u>\$ (286,644)</u>
Ending Cash Balance				<u>\$ (247,455)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2016**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,461,427	\$ 1,482,293	\$ 1,482,293	\$ 1,209,966
Expenditures				
Academic Salaries	\$ 418,712	\$ 442,863	\$ 448,279	\$ 369,677
Classified Salaries	410,399	638,821	633,220	421,168
Employee Benefits	187,091	364,050	367,440	194,961
Materials & Supplies	81,492	103,900	105,930	62,123
Services	203,338	301,825	285,144	165,238
Capital Outlay	19,853	28,413	39,859	25,845
Total Expenditures	\$ 1,320,885	\$ 1,879,872	\$ 1,879,872	\$ 1,239,012
Revenues Over (Under) Expenditures	\$ 140,542	\$ (397,579)	\$ (397,579)	\$ (29,046)
Beginning Fund Balance	2,048,836	2,189,378	2,189,378	2,189,378
Ending Fund Balance	\$ 2,189,378	\$ 1,791,799	\$ 1,791,799	\$ 2,160,332
Ending Cash Balance				\$ 2,108,293

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2016**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 176,659	\$ 177,806	\$ 177,806	\$ 77,763
Expenditures				
Academic Salaries	\$ 4,243	\$ 4,317	\$ 4,317	\$ 2,712
Classified Salaries	88,299	91,752	91,752	75,353
Employee Benefits	24,381	26,021	26,021	19,690
Materials & Supplies	390	550	1,550	675
Services	<u>63,914</u>	<u>80,986</u>	<u>79,986</u>	<u>25,806</u>
Total Expenditures	<u>\$ 181,227</u>	<u>\$ 203,626</u>	<u>\$ 203,626</u>	<u>\$ 124,236</u>
Revenues Over (Under) Expenditures	\$ (4,568)	\$ (25,820)	\$ (25,820)	\$ (46,473)
Beginning Fund Balance	<u>(232,374)</u>	<u>(236,942)</u>	<u>(236,942)</u>	<u>(236,942)</u>
Ending Fund Balance	<u><u>\$ (236,942)</u></u>	<u><u>\$ (262,762)</u></u>	<u><u>\$ (262,762)</u></u>	<u><u>\$ (283,415)</u></u>
Ending Cash Balance				<u><u>\$ (283,151)</u></u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2016**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 289,260	\$ 335,721	\$ 335,721	\$ 257,399
Intrafund Transfer from Performance Riverside (Resource 1090)	275,000	275,000	275,000	206,250
Total Revenues	<u>\$ 564,260</u>	<u>\$ 610,721</u>	<u>\$ 610,721</u>	<u>\$ 463,649</u>
Expenditures				
Academic Salaries	\$ 7,008	\$ 8,431	\$ 8,431	\$ 8,174
Classified Salaries	164,014	172,016	172,016	152,616
Employee Benefits	72,332	75,183	75,183	58,742
Materials & Supplies	12,738	11,163	24,013	20,490
Services	204,823	212,413	199,563	175,433
Total Expenditures	<u>\$ 460,915</u>	<u>\$ 479,206</u>	<u>\$ 479,206</u>	<u>\$ 415,455</u>
Revenues Over (Under) Expenditures	\$ 103,345	\$ 131,515	\$ 131,515	\$ 48,194
Beginning Fund Balance	<u>(909,778)</u>	<u>(806,433)</u>	<u>(806,433)</u>	<u>(806,433)</u>
Ending Fund Balance	<u>\$ (806,433)</u>	<u>\$ (674,918)</u>	<u>\$ (674,918)</u>	<u>\$ (758,239)</u>
Ending Cash Balance				<u>\$ (818,662)</u>

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Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget <u> </u>	Revised Budget <u> </u>	Year to Date Activity <u> </u>
Revenues	\$ 1,001,228	\$ 1,035,037	\$ 1,035,037	\$ 786,690
Expenditures				
Services	\$ 43,600	\$ 43,600	\$ 43,600	\$ 32,700
Interfund Transfer to				
Food Services (Resource 3200)	256,503	231,503	231,503	160,763
Riverside - Early Childhood Services (Resource 3300)	99,903	75,000	75,000	56,250
Intrafund Transfer to				
Performance Riverside (Resource 1090)	275,000	275,000	275,000	206,250
General Operating (Resource 1000)	250,000	612,035	612,035	459,026
Total Expenditures	<u>\$ 925,006</u>	<u>\$ 1,237,138</u>	<u>\$ 1,237,138</u>	<u>\$ 914,989</u>
Revenues Over (Under) Expenditures	\$ 76,222	\$ (202,101)	\$ (202,101)	\$ (128,299)
Beginning Fund Balance	<u>132,095</u>	<u>208,317</u>	<u>208,317</u>	<u>208,317</u>
Ending Fund Balance	<u><u>\$ 208,317</u></u>	<u><u>\$ 6,216</u></u>	<u><u>\$ 6,216</u></u>	<u><u>\$ 80,018</u></u>
Ending Cash Balance				<u><u>\$ 211,270</u></u>

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Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 25,056	\$ 25,100	\$ 25,100	\$ 25,017
Intrafund Transfer from				
General Operating (Resource 1000)	<u>110,900</u>	<u>159,847</u>	<u>159,847</u>	<u>119,885</u>
Total Revenues	<u>\$ 135,956</u>	<u>\$ 184,947</u>	<u>\$ 184,947</u>	<u>\$ 144,902</u>
Expenditures				
Classified Salaries	\$ 74,429	\$ 81,836	\$ 81,836	\$ 58,350
Employee Benefits	42,367	53,807	53,807	34,456
Materials & Supplies	1,021	6,100	1,479	1,478
Services	34,039	47,672	50,115	44,516
Capital Outlay	<u>2,875</u>	<u>0</u>	<u>2,178</u>	<u>2,178</u>
Total Expenditures	<u>\$ 154,731</u>	<u>\$ 189,415</u>	<u>\$ 189,415</u>	<u>\$ 140,978</u>
Revenues Over (Under) Expenditures	\$ (18,775)	\$ (4,468)	\$ (4,468)	\$ 3,924
Beginning Fund Balance	<u>24,243</u>	<u>5,468</u>	<u>5,468</u>	<u>5,468</u>
Ending Fund Balance	<u>\$ 5,468</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 9,392</u>
Ending Cash Balance				<u>\$ 10,657</u>

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Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,308,513	\$ 1,013,791	\$ 1,963,699	\$ 41,906
Expenditures				
Academic Salaries	\$ 24,257	\$ 13,028	\$ 13,028	\$ 17,099
Classified Salaries	142,266	149,809	149,809	124,818
Employee Benefits	67,927	77,645	77,645	60,178
Materials & Supplies	6,170	33,473	35,973	2,960
Services	618,303	905,686	1,853,094	213,112
Capital Outlay	30,980	9,528	9,528	0
Intrafund Transfer For:				
General Fund (Resource 1000)	0	56,714	56,714	0
Total Expenditures	\$ 889,903	\$ 1,245,883	\$ 2,195,791	\$ 418,167
Revenues Over (Under) Expenditures	\$ 418,610	\$ (232,092)	\$ (232,092)	\$ (376,261)
Beginning Fund Balance	577	419,187	419,187	419,187
Ending Fund Balance	\$ 419,187	\$ 187,095	\$ 187,095	\$ 42,926
Ending Cash Balance				\$ 300

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Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,782,831	\$ 1,700,000	\$ 1,700,000	\$ 962,748
Expenditures				
Materials & Supplies	\$ 5,218	\$ 0	\$ 0	\$ 0
Services	236,578	380,028	521,853	216,919
Capital Outlay	<u>414,141</u>	<u>6,720,236</u>	<u>7,505,169</u>	<u>4,463,218</u>
Total Expenditures	<u>\$ 655,937</u>	<u>\$ 7,100,264</u>	<u>\$ 8,027,022</u>	<u>\$ 4,680,137</u>
Revenues Over (Under) Expenditures	\$ 1,126,894	\$ (5,400,264)	\$ (6,327,022)	\$ (3,717,389)
Beginning Fund Balance	<u>8,352,058</u>	<u>9,478,952</u>	<u>9,478,952</u>	<u>9,478,952</u>
Ending Fund Balance	<u>\$ 9,478,952</u>	<u>\$ 4,078,688</u>	<u>\$ 3,151,930</u>	<u>\$ 5,761,563</u>
Ending Cash Balance				<u>\$ 5,761,563</u>

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Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 29,487,267	\$ 48,281,081	\$ 56,338,093	\$ 37,456,443
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	326,630	665,157	665,157	498,868
For Federal Work Study	304,157	338,342	338,342	206,566
For Veteren Services	4,842	4,842	4,842	4,842
Total Revenues	<u>\$ 30,122,896</u>	<u>\$ 49,289,422</u>	<u>\$ 57,346,434</u>	<u>\$ 38,166,719</u>
Expenditures				
Academic Salaries	\$ 4,227,374	\$ 4,448,279	\$ 6,428,831	\$ 4,440,250
Classified Salaries	10,178,948	11,449,237	13,304,834	9,423,245
Employee Benefits	4,003,395	5,604,435	6,489,294	3,942,681
Materials & Supplies	1,683,396	5,979,653	4,972,446	1,093,280
Services	4,691,641	15,909,532	19,372,782	6,787,401
Capital Outlay	4,701,262	4,641,546	5,146,420	1,329,841
Student Grants (Financial, Book, Meal, Transportation)	636,880	1,256,740	1,631,827	842,388
Total Expenditures	<u>\$ 30,122,896</u>	<u>\$ 49,289,422</u>	<u>\$ 57,346,434</u>	<u>\$ 27,859,086</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 10,307,633
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 10,307,633</u>
Ending Cash Balance				<u>\$ 9,346,922</u>

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Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 2,500,566	\$ 2,554,726	\$ 2,554,726	\$ 2,297,510
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	256,503	231,503	231,503	160,763
Total Revenues	<u>\$ 2,757,069</u>	<u>\$ 2,786,229</u>	<u>\$ 2,786,229</u>	<u>\$ 2,458,273</u>
Expenditures				
Classified Salaries	\$ 937,452	\$ 991,338	\$ 960,279	\$ 784,489
Employee Benefits	334,057	355,857	352,361	246,982
Materials & Supplies	1,157,914	1,194,823	1,218,420	952,835
Services	193,152	223,765	225,764	174,355
Capital Outlay	41,155	40,593	49,552	29,329
Total Expenditures	<u>\$ 2,663,730</u>	<u>\$ 2,806,376</u>	<u>\$ 2,806,376</u>	<u>\$ 2,187,990</u>
Revenues Over (Under) Expenditures	\$ 93,339	\$ (20,147)	\$ (20,147)	\$ 270,283
Beginning Fund Balance	680,026	773,365	773,365	773,365
Ending Fund Balance	<u>\$ 773,365</u>	<u>\$ 753,218</u>	<u>\$ 753,218</u>	<u>\$ 1,043,648</u>
Ending Cash Balance				<u>\$ 1,053,879</u>

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Child Care is used to manage the finances of the District's child care centers at Riverside and Moreno Valley Colleges.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,351,652	\$ 1,300,322	\$ 1,300,322	\$ 978,093
Interfund Transfer from Contractor-Operated Bookstore (Resource 1110)	99,903	75,000	75,000	56,250
Total Revenues	<u>\$ 1,451,555</u>	<u>\$ 1,375,322</u>	<u>\$ 1,375,322</u>	<u>\$ 1,034,343</u>
Expenditures				
Academic Salaries	\$ 578,809	\$ 704,276	\$ 704,276	\$ 446,673
Classified Salaries	220,488	223,302	219,215	193,081
Employee Benefits	123,290	154,307	154,307	98,598
Materials & Supplies	38,189	52,250	52,250	26,244
Services	71,650	84,050	81,105	38,692
Capital Outlay	9,844	43,000	50,032	13,709
Total Expenditures	<u>\$ 1,042,270</u>	<u>\$ 1,261,185</u>	<u>\$ 1,261,185</u>	<u>\$ 816,997</u>
Revenues Over (Under) Expenditures	\$ 409,285	\$ 114,137	\$ 114,137	\$ 217,346
Beginning Fund Balance	<u>192,346</u>	<u>601,631</u>	<u>601,631</u>	<u>601,631</u>
Ending Fund Balance	<u>\$ 601,631</u>	<u>\$ 715,768</u>	<u>\$ 715,768</u>	<u>\$ 818,977</u>
Ending Cash Balance				<u>\$ 837,987</u>

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State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160). The State has suspended funding Scheduled Maintenance.

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,000,487	\$ 5,796,258	\$ 5,796,258	\$ 4,331,861
Interfund Transfer from General Obligation Bond Funded Projects (Resource 4370)	193,605	20,950	20,950	20,950
Total Revenues	\$ 2,194,092	\$ 5,817,208	\$ 5,817,208	\$ 4,352,811
Expenditures				
Classified Salaries	\$ 3,118	\$ 0	\$ 597	\$ 597
Employee Benefits	306	0	57	57
Services	42	2,600	2,611	5,782
Capital Outlay	2,178,204	5,802,608	5,801,943	1,559,228
Total Expenditures	\$ 2,181,670	\$ 5,805,208	\$ 5,805,208	\$ 1,565,664
Revenues Over (Under) Expenditures	\$ 12,422	\$ 12,000	\$ 12,000	\$ 2,787,147
Beginning Fund Balance	0	12,422	12,422	12,422
Ending Fund Balance	\$ 12,422	\$ 24,422	\$ 24,422	\$ 2,799,569
Ending Cash Balance				\$ 2,756,115

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La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 36,402	\$ 20,000	\$ 20,000	\$ 14,729
Inter/Intrafund Transfer from General Operating (Resource 1000)	<u>1,270,000</u>	<u>1,270,000</u>	<u>1,270,000</u>	<u>952,500</u>
Total Revenues	<u>\$ 1,306,402</u>	<u>\$ 1,290,000</u>	<u>\$ 1,290,000</u>	<u>\$ 967,229</u>
Expenditures				
Services	\$ 862	\$ 0	\$ 0	\$ 0
Capital Outlay	<u>0</u>	<u>9,800,141</u>	<u>9,800,141</u>	<u>5,171,633</u>
Total Expenditures	<u>\$ 862</u>	<u>\$ 9,800,141</u>	<u>\$ 9,800,141</u>	<u>\$ 5,171,633</u>
Revenues Over (Under) Expenditures	\$ 1,305,540	\$ (8,510,141)	\$ (8,510,141)	\$ (4,204,404)
Beginning Fund Balance	<u>7,204,601</u>	<u>8,510,141</u>	<u>8,510,141</u>	<u>8,510,141</u>
Ending Fund Balance	<u>\$ 8,510,141</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,305,737</u>
Ending Cash Balance				<u>\$ 4,397,429</u>

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General Obligation Series 2010D Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 43, Resource 4370 - General Obligation Bond Series 2010D Capital Appreciation Bonds

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 8,634	\$ 2,946	\$ 2,946	\$ 2,946
Interfund Transfers From:				
General Obligation Bond Series 2010D				
Capital Appreciation Bonds (Resource 4370)	4,741,337	0	0	0
Total Revenues	\$ 4,749,971	\$ 2,946	\$ 2,946	\$ 2,946
Expenditures				
Classified Salaries	\$ 289,648	\$ 0	\$ 0	\$ 0
Employee Benefits	137,687	0	0	0
Services	195,919	0	0	0
Capital Outlay	2,988,443	926,665	926,665	926,665
Interfund Transfers From:				
General Obligation Bond Series 2010D				
Capital Appreciation Bonds (Resource 4370)	193,605	20,950	20,950	20,950
Total Expenditures	\$ 3,805,302	\$ 947,615	\$ 947,615	\$ 947,615
Revenues Over (Under) Expenditures	\$ 944,669	\$ (944,669)	\$ (944,669)	\$ (944,669)
Beginning Fund Balance	0	944,669	944,669	944,669
Ending Fund Balance	\$ 944,669	\$ 0	\$ 0	\$ 0
Ending Cash Balance				\$ 0

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General Obligation Series 2010D Build America Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 43, Resource 4380 - General Obligation Bond Series 2010D Build America Bonds

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 411,700	\$ 0	\$ 0	\$ 0
Interfund Transfers from:				
General Obligation Bond Series 2010D Build America Bonds (Resource 4180)	35,432,351	0	0	0
Total Revenues	\$ 35,844,051	\$ 0	\$ 0	\$ 0
Expenditures				
Materials & Supplies	123	0	0	0
Services	130,467	0	0	0
Capital Outlay	35,713,461	0	0	0
Total Expenditures	\$ 35,844,051	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Ending Cash Balance				\$ 0

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General Obligation Series 2015E Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 43, Resource 4390 - GO BOND SERIES 2015E CAPITAL APPRECIATION BONDS

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 0	\$ 672,218	\$ 672,218	\$ 87,160
Interfund Transfers from:				
General Obligation Bond Series 2010D				
Build America Bonds (Resource 4180)	0	44,788,378	44,788,378	44,817,527
Total Revenues	\$ 0	\$ 45,460,596	\$ 45,460,596	\$ 44,904,687
Expenditures				
Classified Salaries	\$ 0	\$ 746,860	\$ 746,860	\$ 322,291
Employee Benefits	0	363,472	363,472	143,215
Materials & Supplies	0	0	0	1,531
Services	0	241,192	241,192	142,038
Capital Outlay	0	55,547,759	55,547,759	29,858,307
Total Expenditures	\$ 0	\$ 56,899,283	\$ 56,899,283	\$ 30,467,382
Revenues Over (Under) Expenditures	\$ 0	\$ (11,438,687)	\$ (11,438,687)	\$ 14,437,305
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	\$ 0	\$ (11,438,687)	\$ (11,438,687)	\$ 14,437,305
Ending Cash Balance				\$ 15,559,294

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Self-Insured PPO Health Plan is used to account for the revenues and expenditures of the District's health self-insurance program.

Fund 61, Resource 6100 - Self-Insured PPO Health Plan

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,958,236	\$ 7,254,557	\$ 7,254,557	\$ 6,943,540
Expenditures				
Classified Salaries	\$ 70,260	\$ 113,040	\$ 113,040	\$ 66,029
Employee Benefits	33,109	37,109	37,109	25,987
Materials & Supplies	0	4,459	4,459	2,769
Services	6,309,656	5,432,253	5,432,253	4,665,516
Intrafund transfer to				
General Liability (Resource 6120)	124,894	0	0	0
Total Expenditures	\$ 6,537,919	\$ 5,586,861	\$ 5,586,861	\$ 4,760,301
Revenues Over (Under) Expenditures	\$ (1,579,683)	\$ 1,667,696	\$ 1,667,696	\$ 2,183,239
Beginning Fund Balance	499,576	(1,080,107)	(1,080,107)	(1,080,107)
Ending Fund Balance	\$ (1,080,107)	\$ 587,589	\$ 587,589	\$ 1,103,132
Ending Cash Balance				\$ 1,761,707

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Self-Insured Workers' Compensation is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

Fund 61, Resource 6110 - Self-Insured Workers' Compensation

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,674,489	\$ 1,052,996	\$ 1,052,996	\$ 1,201,455
Expenditures				
Academic Salaries	\$ 750	\$ 0	\$ 0	\$ 0
Classified Salaries	281,856	442,985	442,985	183,452
Employee Benefits	94,771	204,891	204,891	56,272
Materials & Supplies	3,394	17,479	17,479	1,367
Services	2,169,332	1,974,927	1,976,319	1,113,780
Capital Outlay	13,062	259,100	257,708	0
Total Expenditures	\$ 2,563,165	\$ 2,899,382	\$ 2,899,382	\$ 1,354,871
Revenues Over (Under) Expenditures	\$ 111,324	\$ (1,846,386)	\$ (1,846,386)	\$ (153,416)
Beginning Fund Balance	3,795,961	3,907,285	3,907,285	3,907,285
Ending Fund Balance	\$ 3,907,285	\$ 2,060,899	\$ 2,060,899	\$ 3,753,869
Ending Cash Balance				\$ 5,758,401

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Self-Insured General Liability is used to account for the revenues and expenditures of the District's general liability self-insurance program.

Fund 61, Resource 6120 - Self-Insured General Liability

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues				
Revenues	\$ 1,368,704	\$ 1,965,176	\$ 1,965,176	\$ 1,440,066
Intrafund transfer to PPO Health Plan (Resource 6100)	124,894	0	0	0
Total Revenues	<u>\$ 1,493,598</u>	<u>\$ 1,965,176</u>	<u>\$ 1,965,176</u>	<u>\$ 1,440,066</u>
Expenditures				
Academic Salaries	\$ 750	\$ 0	\$ 0	\$ 0
Classified Salaries	109,303	187,820	177,820	70,559
Employee Benefits	36,598	90,915	90,915	21,643
Materials & Supplies	348	2,500	2,500	673
Services	1,058,146	1,694,598	1,704,598	818,744
Capital Outlay	27	0	0	2,678
Total Expenditures	<u>\$ 1,205,172</u>	<u>\$ 1,975,833</u>	<u>\$ 1,975,833</u>	<u>\$ 914,297</u>
Revenues Over (Under) Expenditures	\$ 288,426	\$ (10,657)	\$ (10,657)	\$ 525,769
Beginning Fund Balance	0	288,426	288,426	288,426
Ending Fund Balance	<u>\$ 288,426</u>	<u>\$ 277,769</u>	<u>\$ 277,769</u>	<u>\$ 814,195</u>
Ending Cash Balance				<u>\$ 1,547,708</u>

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Internal Services Fund - OPEB Liability is used to account for the funds accumulated to address future retiree health benefits that are transferred to an irrevocable trust established with CalPERS - California Employees' Retiree Benefit Trust (CERBT).

Fund 69, Resource 6900 - Internal Services Fund - OPEB Liability

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 252,639</u>
Expenditures				
Services	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 252,639</u>
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>\$ 0</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 252,639</u></u>
Ending Cash Balance				<u><u>\$ 252,639</u></u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2016**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

Associated Students of RCCD

	Prior Year Actuals <u>7-1-14 to 6-30-15</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,031,088	\$ 1,043,400	\$ 1,043,400	\$ 855,466
Expenditures				
Materials & Supplies	\$ 718,839	\$ 1,109,971	\$ 1,109,971	\$ 715,773
Total Expenditures	\$ 718,839	\$ 1,109,971	\$ 1,109,971	\$ 715,773
Revenues Over (Under) Expenditures	\$ 312,249	\$ (66,571)	\$ (66,571)	\$ 139,693
Beginning Fund Balance	1,003,232	1,315,481	1,315,481	1,315,481
Ending Fund Balance	\$ 1,315,481	\$ 1,248,910	\$ 1,248,910	\$ 1,455,174
ASRCCD Trust Fund Ending Balance				\$ 1,173,458
Ending Cash Balance				\$ 2,625,632

** Note: Ending Cash Balance includes both ASRCCD Funds and Trust Funds for College and Students Organizations

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2016**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

	<u>Student Financial Aid</u>			
	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 55,317,739	\$ 69,866,605	\$ 69,866,605	\$ 41,627,837
Expenditures				
Other				
Scholarships and Grant Reimbursements	\$ 55,305,786	\$ 69,866,605	\$ 69,866,605	\$ 40,673,007
Total Expenditures	\$ 55,305,786	\$ 69,866,605	\$ 69,866,605	\$ 40,673,007
Revenues Over (Under) Expenditures	\$ 11,953	\$ 0	\$ 0	\$ 954,830
Beginning Fund Balance	34,652	46,605	46,605	46,605
Ending Fund Balance	\$ 46,605	\$ 46,605	\$ 46,605	\$ 1,001,435
Ending Cash Balance				\$ 1,346,108

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2016**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

RCCD Development Corporation

	Prior Year Actuals 7-1-14 to 6-30-15	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 8	\$ 8	\$ 8	\$ 6
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 8	\$ 8	\$ 8	\$ 6
Beginning Fund Balance	16,229	16,237	16,237	16,237
Ending Fund Balance	\$ 16,237	\$ 16,245	\$ 16,245	\$ 16,243
Ending Cash Balance				\$ 16,243

Agenda Item (VIII-B-1)

Meeting	5/17/2016 - Regular
Agenda Item	Committee - Teaching and Learning (VIII-B-1)
Subject	Goals Framework and Indicators Established for FY 15-16
College/District	District
Funding	Grant
Recommended Action	It is recommended that the Board of Trustees approve the Goals Framework and Indicators established for FY 15-16 by the District and each of its colleges designed to measure the ongoing condition of Riverside Community College District's operational environment.

Background Narrative:

Presented for the Board's review and adoption are the short-term (1-year) and long-term (6-year) goals established by Moreno Valley College, Norco College, and Riverside City College. These goals conform to the Framework of Indicators, pursuant to Education Code section 84754.6 and adopted by the Board of Governors in 2014. This framework was also reviewed and adopted by the RCCD Board of Trustees in June 2015. As a condition of receipt of Student Success and Support Program funds, each college must develop, adopt and post a goals framework that addresses, at a minimum, the following four areas: student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with state and federal guidelines. In all, these four areas encompass 22 indicators – five required and 17 optional.

Prepared By: Sylvia Thomas, Associate Vice Chancellor Ed Services
Sandra Mayo, President, Moreno Valley College
Irving Hendrick, Interim President, Norco College
Wolde-Ab Isaac, President, Riverside
Sheila Pisa, Interim Dean, Institutional Effectiveness
Gregory Aycock, Dean, Student Success/Project Director, Title V
Wendy McEwen, Dean, Institutional Effectiveness (RCC)

Attachments:

[Presentation for Goals and Framework](#)

INSTITUTIONAL EFFECTIVENESS PARTNERSHIP INITIATIVE (IEPI) INDICATORS

May 2016

Presented by the Deans, Institutional Effectiveness

Dr. Sheila Pisa Moreno Valley College

Dr. Greg Aycok Norco College

Wendy McEwen Riverside City College

IEPI Major Components

- Indicators
- Professional Development
- Partnership Resource Teams

Indicators

- Student Outcomes (Achievement)
- Accreditation Status
- Fiscal Viability

Definitions

- Completion Rate
 - College-Prepared, Unprepared for College, Overall
 - Percentage of students in a cohort who complete a degree, certificate, or transfer-related outcome within 6 years.
- Remedial Progress Rate (Math, English, ESL)
 - Percentage of students in English, math, or ESL starting below college-level that successfully complete a transfer level course in (or related to) that discipline within 6 years.
- CTE Completion Rate
 - Percentage of CTE students in a cohort who complete a degree, certificate, or transfer-related outcome within 6 years.
- Successful Course Completion
 - Percentage of Fall term credit course enrollments where student earned a grade of C (or equivalent) or better.
- Completion of Degrees/Certificates
 - Number of chancellor's office approved associate degrees or certificates.

MORENO VALLEY COLLEGE

Indicator Reporting Approach

- Five year trends for all goals reported to Academic Senate and the Strategic Planning Council.
 - 1-year and 6-year goals were considered at MVC's Strategic Planning retreat in February.
 - New framework goals were approved by governing bodies in March (adjustment to goal 15 still in progress).
 - 1-year goals based on five-year trends. 6-year goals were determined using college plans and initiatives.

Completion Rates

		1-YEAR TARGET	6-YEAR TARGET
#8	College-Prepared	58.1%	60.1%
#9	Unprepared for College	35.2%	37.2%
#10	Overall	36.9%	38.9%

		1-YEAR TARGET	6-YEAR TARGET
#11	Math	21.8%	23.8%
#12	English	37.5%	42.5%
#13	ESL	In progress	In progress

		1-YEAR TARGET	6-YEAR TARGET
#14	CTE Rate	38.7%	40.7%

Successful Course Completion

- Target-Setting Methodology: in line with Strategic Planning Goals

		1-YEAR TARGET	6-YEAR TARGET
#15	Successful Course Completion (Fall)	In progress	In progress

*These goals are not yet final, but will go to Strategic Planning Council and Academic Senate in May

Accreditation Status

- 13 different status labels ranging from Fully Accredited-No Action (FA-N) to Fully Accredited-Pending Termination (FA-PT)

		1-YEAR TARGET	6-YEAR TARGET
#19	Accreditation Status	FA-N	FA-N

Completion of Degrees, Certificates, and Transfer

- Target-Setting Methodology: 14% increase from base year over 6 years.

		1-YEAR TARGET	6-YEAR TARGET
#16	Degrees	485	552
#17	Certificates	300	324

Full-Time Equivalent Students

- College Fiscal Viability Indicator
- No target, report historical counts

		2012-2013	2013-2014	2014-2015	2015-2016 Target	2016-2017 Target
#20	FTES	5752.07	6362.52	6563.18	6606.3	6832.72

College Choice Indicators

- **Indicator #21: College Choice Student Achievement-Required**
 - College must set a goal focused on unprepared students or basic skills students from indicators 9, 11, 12, or 13 above – Complete.
- **Indicator #22: Optional College Choice**
 - Will not report this year, but under discussion for next year.

NORCO COLLEGE

Indicator Reporting Approach

- Currently tracking and reporting very similar indicators in our strategic planning goals
 - After discussion in ISPC, methodology for setting targets is to align with strategic planning goals
 - Aligning methodologies will create consistency in targets for both frameworks.

Completion Rate

		2009-10 Entering Freshmen*	1-YEAR TARGET	6-YEAR TARGET
#8	College-Prepared	70.9%	71.7%	78.0%
#9	Unprepared for College	44.9%	45.6%	49.4%
#10	Overall	46.6%	47.4%	51.3%

		2009-10 Entering Freshmen*	1-YEAR TARGET	6-YEAR TARGET
#11	Math	15.6%	15.9%	17.2%
#12	English	38.4%	39.0%	42.2%
#13	ESL	17.4%	17.7%	19.1%

		2009-10 Entering Freshmen*	1-YEAR TARGET	6-YEAR TARGET
#14	CTE Rate	53.9%	54.8%	59.3%

****Entering Freshmen tracked for 6 years***

Successful Course Completion

		2014-15	1-YEAR TARGET	6-YEAR TARGET
#15	Successful Course Completion (Fall)	67.6%	68.0%	70.1%

Completion of Degrees, Certificates, and Transfer

		2014-15	1-YEAR TARGET	6-YEAR TARGET
#16	Degrees	819	833	901
#17	Certificates	142	144	156

Accreditation Status

- 13 different status labels ranging from Fully Accredited-No Action (FA-N) to Fully Accredited-Pending Termination (FA-PT)

		2014-15	1-YEAR TARGET	6-YEAR TARGET
#19	Accreditation Status	FA-N	FA-N	FA-N

Full-Time Equivalent Students

- College Fiscal Viability Indicator
- Target-Setting Methodology: 2% increase per year

		2014-15	1-YEAR TARGET	6-YEAR TARGET
#20	FTES	6401.4	6832.7	7209.0

College Choice Indicators

- **Indicator #21: College Choice Student Achievement-Required**
 - College must set a goal focused on unprepared students or basic skills students from indicators 9, 11, 12, or 13 above—Complete.
- **Indicator #22: Optional College Choice**
 - College may self-identify an indicator related to any topic. Briefly explain the indicator and provide short-term and long-term goals. Goals must be presented as counts, percentages, or rates.

RIVERSIDE CITY COLLEGE

Indicator Reporting Approach

- Currently tracking and reporting on all indicators is as part of our Strategic Planning process
 - Methodology for setting targets is to align it with strategic planning goals
- Have set one-year goals for all metrics but are refining some of the six-year goals

Completion Rate

		2009-10 Entering Freshmen*	1-YEAR TARGET	6-YEAR TARGET
#8	College-Prepared	64.4%	65.0%	70.0%
#9	Unprepared for College	35.0%	36.0%	41.0%
#10	Overall	40.1%	41.0%	46.0%

		2009-10 Entering Freshmen*	1-YEAR TARGET	6-YEAR TARGET
#11	Math	28.6%	30.0%	35.0%
#12	English	40.7%	42.0%	47.0%
#13	ESL	23.8%	25.0%	30.0%

		2009-10 Entering Freshmen*	1-YEAR TARGET	6-YEAR TARGET
#14	CTE Rate	50.6%	52.0%	57.0%

****Entering Freshmen tracked for 6 years***

Successful Course Completion

		2014-15	1-YEAR TARGET	6-YEAR TARGET
#15	Successful Course Completion (Fall)	67.6%	68.0%	73.0%

Accreditation Status

- 13 different status labels ranging from Fully Accredited-No Action (FA-N) to Fully Accredited-Pending Termination (FA-PT)

		2014-15	1-YEAR TARGET	6-YEAR TARGET
#19	Accreditation Status	FA-N	FA-N	FA-N

Full-Time Equivalent Students

- College Fiscal Viability Indicator

		2014-15	1-YEAR TARGET	6-YEAR TARGET
#20	FTES	15,259.3	15,913.5	17,184.5

College Choice Indicators

- **Indicator #21: College Choice Student Achievement-Required**
 - College must set a goal focused on unprepared students or basic skills students from indicators 9, 11, 12, or 13 above—Complete.
- **Indicator #22: Optional College Choice**
 - Will not report but have identified two different options:
 - Percentage of remedial students who progress from below college-level to college-level within one year
 - Percentage of college-level students in the transfer pathways who graduate and / or transfer within two years

Successful Course Completion

- Target-Setting Methodology: in line with Strategic Planning Goals

		1-YEAR TARGET	6-YEAR TARGET
#15	Successful Course Completion (Fall)	68.3%	69.3%

*These goals are not yet final, but will go to Strategic Planning Council and Academic Senate in May

THANK YOU

Agenda Item (VIII-E-1)

Meeting	5/17/2016 - Regular
Agenda Item	Committee - Facilities (VIII-E-1)
Subject	Change Orders No. 4 and No. 5 for Culinary Arts Academy and District Offices Project with Neal Electric
College/District	District
Funding	District and Riverside City College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) project Change Order No. 4 with Neal Electric in the amount of \$259,859.66; 2) project Change Order No. 5 with Neal Electric in the amount of \$61,063.21 and 3) the change orders in excess of ten percent by total of \$133,605.44.

Background Narrative:

On June 17, 2014, the Board of Trustees approved award of bids for Twenty-two (22) scopes of work in the amount of \$50,266,678 for the Culinary Arts Academy & District Offices (CAA/DO), Coil School for the Arts (CSA) and Parking Structure (Phase 2 Construction Bid Categories 04 through 23 & 25).

At this time it is requested the Board of Trustees approve Change Order No. 4 with Neal Electric in the amount of \$259,859.66 and Change Order No. 5 in the amount of \$61,063.21 amending their contract to \$3,911,290.34, exceeding the allowable change order contingency by a total amount of \$133,605.44 to date. The added costs are for Audio Visual (AV) changes made to the CAA/DO building design. Also, revisions/updates were made to override switches; grease duct redesign and installations with electrical conduit re-routed; lights added to fire riser room; security changes; equipment changes; and power, touch panel changes were made. Detailed costs are listed on the attached Change Order Summary.

Cost for the requested change order is within the project budget approved by the Board of Trustees and will be paid from project contingency funds.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Aaron Brown, Vice Chancellor, Business and Financial Services
Bart Doering, Facilities Development Director

Attachments:

[Change Order Summary - Neal Electric No 4 and 5_r1](#)

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order **No. 4**
Contractor: **Neal Electric**

<i>Approved Contract Amount:</i>	\$3,434,259.00
<i>Change Order No.1 Amount:</i>	\$ 56,613.32
<i>Change Order No.2 Amount:</i>	\$ 59,152.73
<i>Change Order No.3 Amount:</i>	\$ 40,342.42
<i>Change Order No.4 Amount: :</i>	\$ <u>259,859.66</u>
<i>Revised Contract Sum:</i>	\$3,850,227.13
<i>Original Contract Contingency:</i>	\$ 343,425.90
<i>Remaining Project Contingency:</i>	\$ - 72,542.23

Change Order Description:

Item No. 1

Cost Proposal #218: Pursuant to direction given in CCD#053, AV changes have been made to the CAA/DO building. Proposal has been reviewed and approved by TK1 per comment review dated 1/26/16.

This Change Order will be resolved thru the formal change process and require formal Board Approval.

\$259,859.66

Requested by: Owner/Riverside Community College District
Accountability: Owner/ Riverside Community College District

TOTAL ADD/CREDIT:

\$259,859.66

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order **No. 5**
Contractor: **Neal Electric**

<i>Approved Contract Amount:</i>	\$3,434,259.00
<i>Change Order No.1 Amount:</i>	\$ 56,613.32
<i>Change Order No.2 Amount:</i>	\$ 59,152.73
<i>Change Order No.3 Amount:</i>	\$ 40,342.42
<i>Change Order No.4 Amount: :</i>	\$ 259,859.66
<i>Change Order No. 5 Amount:</i>	\$ <u>61,063.21</u>
<i>Revised Contract Sum:</i>	\$3,911,290.34
<i>Original Contract Contingency:</i>	\$ 343,425.90
<i>Remaining Project Contingency:</i>	\$ -133,605.44

Change Order Description:

Item No. 1

Cost Proposal #266 – Pursuant to release of CCD#007, override switches were revised and updated in the CAADO Building (Neal CCN 45)

\$ 9,291.97

Requested by: Owner/Riverside Community College District
Accountability: Owner/ Riverside Community College District

Item No. 2

Cost Proposal 259 – Pursuant to response received in RFI #524R1, access panels for grease duct cleanout are required. Due to the late grease duct redesign and installations previously installed electrical conduit had to be removed and re-routed in order to make access for grease duct clean-out access doors (Neal CCN 61)

\$ 553.57

Requested by: Design Team
Accountability: Design Team

Item No. 3

Cost Proposal 263 – Pursuant to response received in RFI #1183, lights have been added at fire riser room 119. (Neal CCN 94)

\$ 1,959.64

Requested by: Design Team

Accountability: Owner/ Riverside Community College District

Item No. 4

Cost Proposal 268 – Pursuant to response received in RFI#864, Owner directed security changes have been made. (Neal CCN 88)

\$ 9,049.00

Requested by: Owner/Riverside Community College District

Accountability: Owner/ Riverside Community College District

Item No. 5

Cost Proposal 269 – Pursuant to response received in RFI#847, CCTV equipment changes were made due to availability of specified equipment. (Neal CCN 90)

\$ 5,004.84

Requested by: Owner/Riverside Community College District

Accountability: Owner/ Riverside Community College District

Item No. 6

Cost Proposal 270 – Pursuant to direction received in CCD#194, power, touch panel and campus land changes have been made. (Neal CCN 99)

\$ 35,204.19

Requested by: Owner/Riverside Community College District

Accountability: Owner/ Riverside Community College District

TOTAL ADD/CREDIT:

\$ 61,063.21

Agenda Item (IX-A-1)

Meeting	5/17/2016 - Regular
Agenda Item	Administrative Reports (IX-A-1)
Subject	Summer Workweek
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve the four-ten hour day workweek from June 13, 2016 through August 19, 2016 for Classified and Confidential Support staff; contingent upon CSEA ratification.

Background Narrative:

For the past several years, the District has provided a four-ten summer workweek schedule that has provided staff with a shortened workweek and lengthened weekend. The District and CSEA have agreed to activate a four-ten workweek for 2016 summer, as described below:

1. The four-ten schedules will start June 13, 2016 and will end August 19, 2016.
2. Full-time classified employees who work Monday through Friday schedules will work ten (10) hours per day during the four (4) days Monday through Thursday of each week with the following exceptions:
 - a. Offices that are required to serve the needs of the District and/or the public Monday through Friday will provide staffing for the five (5) days.
 - b. For employees working schedules other than those noted in item #2 above, options for alternate work plans may be developed. The immediate supervisor shall schedule classified employees with input from the employees involved, and in consultation with CSEA. Such scheduling shall remain the same for the entire summer. Any exceptions will be approved and communicated by the appropriate President, Vice-President, Vice Chancellor or Chief of Staff to the immediate supervisor.
 - c. Those employees choosing not to participate in the alternate work week schedule may be reassigned to an alternative work location if his/her regular work site is closed as a result of the summer schedule.
3. Part-time classified employees with supervisor approval may have their work hours adjusted to accommodate the four-ten summer workweek, but the total number of hours shall not increase the total number of hours worked in a week.
4. For the week of July 4, 2016, the District will revert back to a five-day, 40-hour workweek.
5. Except for the week of July 4, 2016, employees taking advantage of the alternate workweek summer schedule, all full-day absences (vacation, sick, bereavement, etc.) will be reported in increments of ten (10) hours, not to exceed forty- (40) hours in a workweek.
6. Classified employees who do not wish to participate in the four-ten hour day workweek have the option of using vacation, compensatory time off, or may request a reduced workload. All requests are subject to supervisory approval.

Attachments:

[20160517_Summer Workweek MOU_Backup](#)

MEMORANDUM OF UNDERSTANDING
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 535

2016 SUMMER WORKWEEK

The Riverside-Community College District (hereinafter "District") and the California School Employees Association, Chapter 535 (hereinafter "CSEA"), have agreed to activate a four-ten workweek for 2016 summer, as described below:

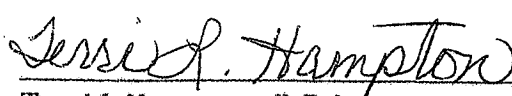
1. The four-ten schedules will start June 13, 2016 and will end August 19, 2016.
2. Full-time classified employees who work Monday through Friday schedules will work ten (10) hours per day during the four (4) days Monday through Thursday of each week with the following exceptions:
 - a. Offices that are required to serve the needs of the District and/or the public Monday through Friday will provide staffing for the five (5) days.
 - b. For employees working schedules other than those noted in item #2 above, options for alternate work plans may be developed. The immediate supervisor shall schedule classified employees with input from the employees involved, and in consultation with CSEA. Such scheduling shall remain the same for the entire summer. Any exceptions will be approved and communicated by the appropriate President, Vice-President, Vice Chancellor or Chief of Staff to the immediate supervisor.
 - c. Those employees choosing not to participate in the alternate work week schedule may be reassigned to an alternative work location if his/her regular work site is closed as a result of the summer schedule.
3. Part-time classified employees with supervisor approval may have their work hours adjusted to accommodate the four-ten summer workweek, but the total number of hours shall not increase the total number of hours worked in a week.
4. For the week of July 4, 2016, the District will revert back to a five-day, 40-hour workweek.
5. Except for the week of July 4, 2016, employees taking advantage of the alternate workweek summer schedule, all full-day absences (vacation, sick, bereavement, etc.) will be reported in increments of ten (10) hours, not to exceed forty- (40) hours in a workweek.
6. Classified employees who do not wish to participate in the four-ten hour day workweek have the option of using vacation, compensatory time off, or may request a reduced workload. All requests are subject to supervisory approval.

This agreement is subject to approval per CSEA Policy 610 and by the RCCD Governing Board of Trustees.

Dated this 30 day of April, 2016



Gustavo Segura
President - CSEA, Chapter 535



Terri L Hampton, D.P.A.
Vice-Chancellor - HRER

Agenda Item (XII-A)

Meeting	5/17/2016 - Regular
Agenda Item	Business From Board Members (XII-A)
Subject	Annual Self Evaluation for Board of Trustees
College/District	District
Funding	n/a
Recommended Action	Recommend reviewing and discussing the results of the Board of Trustees' annual self evaluation, review the goals from 2015 and provide direction for establishing goals for 2016.

Background Narrative:

On April 19, 2015, each Board member was provided with an evaluation packet that included: Board Policy 2745-Board Self Evaluation, a self evaluation tool, a summary of the Board activities from June 2015-2016 and a copy of the results from the Board Self Evaluation that was reported out at the June 2015 regular Board meeting.

The Board members, independently, filled out and returned the self-evaluation tool. Staff has compiled and summarized the results, and categorized the information provided into the seven dimensions of effectiveness contained within the Board Policy, to facilitate the Board's review.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[2016 Board Evaluation Presentation](#)
[Board Evaluation Summary](#)
[Board Evaluation Ranking](#)



Board Self Assessment Highlights

Riverside Community College District,
Board of Trustees
May 2016

PROCESS

- Board receives report of Board tasks and accomplishments
- Completes Board Self Assessment Form, independently
 - 70 items, in 7 dimensions
 - Open-ended questions
 - Ranking Scale:
 - *1=strongly disagree*
 - *2= somewhat disagree*
 - *3=somewhat agree*
 - *4=agree*
 - *5=strongly agree*
- Results presented at May 2016 Board meeting
- Reporting out / Goals setting scheduled for June 2016 Board meeting

OVERVIEW

- With few exceptions, all members ranked all items from 3.0 - 5.0
 - This year, the ranking of 2.0 was more prevalent than prior years
- 37 of 70 items received an average ranking of 4.0 and higher (53%)
 - 10 of these 4.6 or higher, indicating strong agreement (15%)
 - 1 of these 5.0, unanimous strong agreement (1.5%)
- 33 ranked between 3.0 - 3.8 (47%)
 - No ranking was less than 3.0 (and only three)
- Improvement / Decline
 - 5 items ranked more positive since 2015 (+0.4)
 - 45 items ranked less positive since 2015 (-0.4)
 - *24 of these items ranked less positive since 2015 by -0.8 to -1.4*

OVERVIEW (cont.)

Of the 70 items, this years self assessment included:

- Overall unified dimensions
 - 7 ranked with unified perspectives (four or more, ranked the same)
- Overall split dimensions
 - 44 ranked with diverse perspectives (rankings across three or more rankings)
 - 13 ranked as "super splits", meaning across four or more rankings
- Dimensions with unified & diverse perspectives
 - Only one this year

Overview: Since using this tool in 2009, this years assessment has the largest number of split dimensions, and lower rankings

All ranking are positive at being 3.0 or above

BOARD ORGANIZATION

12 Dimensions ranked

- Ranking ranged from 3.6 to 4.6
- 2 ranked congruently
- 50% (6) split rankings (only one super-split)
- 1/3 (4) ranked lower than prior year
 - 2 ranked -0.8 less than prior year
 - Board Operates as a Unit (3.6 from 4.4)
 - Board works to achieve the District's goals (4.0 from 4.8)
- 2/3 ranked similar to prior year

COMMITMENT TO LEARNERS

7 Dimensions ranked

- Ranking ranged from 3.8 to 5.0
- 1 ranked congruently
 - 5.0: Board monitors the effectiveness of the District in fulfilling her mission
- 3 split rankings
- 2 ranked higher than prior year
- 1 ranked lower than prior year
- 4 ranked similar to prior year

CONSTITUENCY INTERFACE

9 Dimensions ranked

- Ranking ranged from 3.2 to 4.8
- 2 ranked congruently
- 3 split rankings
- 1 ranked higher than prior year
- 6 ranked lower than prior year
- 2 ranked similar to prior year

COMMUNITY COLLEGE SYSTEM INTERFACE

5 Dimensions ranked

- Ranking ranged from 3.2 to 3.8
 - Lower ranked dimension
- All 5 split rankings
- 1 ranked congruently; and split
 - 5.0: Board monitors the effectiveness of the District in fulfilling her mission
- 4 ranked lower than prior year
- 1 ranked similar to prior year

ECONOMIC / POLITICAL SYSTEM INTERFACE

9 Dimensions ranked

- Ranking ranged from 3.8 to 4.6
- 6 split rankings
- 1 ranked higher than prior year
- 5 ranked lower than prior year
- 3 ranked similar to prior year

DISTRICT POLICY LEADERSHIP

9 Dimensions ranked

- Ranking ranged from 4.0 to 3.0
- 1 ranked congruently (all five ranked)
 - 3.0: Board understands its policy role and differentiates it from those of the chancellor and college staff.
- 8 split rankings
 - 4 super split rankings
- 8 ranked lower than prior year
 - 5 ranked -0.8 to 1.4 less than prior year
- 1 ranked similar to prior year

MANAGEMENT OVERSIGHT

10 Dimensions ranked

- Ranking ranged from 3.0 to 4.0
- 9 split rankings
 - 6 super split rankings
- 9 ranked lower than prior year
 - 3 ranked -0.8 less than prior year
 - 2 ranked -1.0 less than prior year
 - 2 ranked -1.2 less than prior year
 - 2 ranked -1.4 less than prior year
- 1 ranked similar to prior year

GUARDIANSHIP

9 Dimensions ranked

- Ranking ranged from 3.4 to 4.0
- 5 split rankings
- 8 ranked lower than prior year
 - 3 ranked -0.8 less than prior year
- 1 ranked similar to prior year

6 OPEN ENDED QUESTIONS

1. What are the Board's greatest strengths

- Its commitment to our students.
- The district's health.
- Community involvement.
- The experience and community connection that individual members bring.
- Ability to work with each other.
- Genuine concern for the students and district.

2. What are the major accomplishments of the Board this past year?

- Have begun to request serious information regarding student success.
- Accreditation completion.
- Contract negotiations with CSEA.
- Attending special activities for each college.
- Successful centennial campaign and unified support,
- Good working relationship with the chancellor.

6 OPEN ENDED QUESTIONS (cont.)

3. What are the areas in which the Board could improve?

- Give the chancellor clear understanding of responsibilities as a community college chancellor.
- Being active listeners when on an agenda item.
- Quit making promises to fix things outside of a meeting.
- Overall community outreach.
- Policy review and updates.
- The board has become less congenial. Back stabbing needs to stop.
- Better attendance to events outside of Riverside.

4. As a Trustee, I am most pleased about...

- The positive interaction generated with our students and faculty/staff and administration.
- The continuing relationship between the chancellor and the board.
- The facility projects and that we support each other when one our own is recognized.
- Board meeting organization and following according to the agenda.
- The opening of Centennial Plaza, the Silver & Centennial and RCC Student Center.

6 OPEN ENDED QUESTIONS (cont.)

5. As a Trustee, I would like to see the following change(s) in how the Board conducts business.

- Organized time attributed to board members with given reports.
- Closed session needs to stay closed session. This may not be the fault of the board, but too many discussions seems to be leaked.
- Higher ability to *{unfinished sentence}*.

6. What issue(s) do you feel the Board should make a priority for the coming year?

- There are massive amounts of openings in all levels of employees, these must be filled.
- Increased faculty and administration diversity.
- The deficit spending of PERS/STRS, etc., structure a long-term plan to address this deficit and rising costs.
- Assist chancellor in understanding the duties of chancellor for this district.
- Overhauling the websites and establish a consistent/efficient method of events and issue communication between the colleges, district, chancellor and board.

GOALS SET JUNE 2015

The board identified the following priorities for 2015-2016:

1. Continue to review, discuss, and monitor student success, particularly related to equity outcomes.
2. Engage in setting expectations and policy direction for district-wide planning
3. Support and monitor progress toward achieving a strong identity as a multi-college district, with a "college-centric" philosophy
4. Ensure the Board has ample opportunity to discuss and make recommendations (if needed) on state and national policy and legislative issues
5. Expect and monitor ongoing attention to leadership development, including succession planning
6. Review fiscal policies and budget parameters to ensure long-term fiscal stability
7. Participate as appropriate in the Centennial/25 year celebrations
8. Expect, support, and monitor implementation of a capital campaign

What's next . . .

SETTING OF GOALS FOR 2016



Summary of 2016 Board Self-Assessment Form

With receipt of the five, independently completed Board Self-Assessment forms, the results were compiled. With the use of the same assessment tool from the Board's Self Evaluation since 2009, the results were tabulated and a comparative ranking to the board's evaluation to the three, prior reviews included.

As prior, the ranking were fairly consistent amongst the board members, with most rankings, primarily between 3-5; however this year rankings of 2.0 were more prevalent than prior years. As such, the composite results reflect rankings of 3.0 to 5.0.

Dimensions with a perfect (5.0) Strongly Agree Rating included only one, being:

- Segment of Commitment to Learners, Board monitor's effectiveness of the District in fulfilling its mission.

Dimensions assessed as Strongly Agree/Highly Rated Dimensions (4.0 or higher) in:

- Segments of Board Organization, related to:
 - Board meetings are conducted in an orderly, efficient and effective manner that provides sufficient time for discussion.
 - Board meeting allow appropriate input from constituencies.
 - Board works to achieve District's goals.
 - Board meetings comply with state laws.
 - Board operates without conflict of interest.
 - Members uphold the final majority decision of the board.
 - Board is appropriately involved in the accreditation process.
 - Board's knowledgeable about the culture, history, and values of the District.
- All segments of Commitment to Learners, except one ranked 3.8 and one 5.0.
- Segments of Constituency Interface, related to:
 - Board is knowledgeable about community and regional needs and expectations.
 - Board members maintain good relationships with community leaders.
 - Board members assist and support the District by attending community events.
 - Board supports the development of educational partnerships with community agencies, business and local government.
 - Board recognizes and celebrates positive accomplishments of the District's students, faculty and staff.
 - Board actively supports the District's foundation and fundraising efforts.
- Segments of Economic/Political System Interface except two ranked 3.8

- Segment of District Policy Leadership, related to Board discusses issues openly and actively seeks the view of college constituents.
- Segments of Management Oversight, related to:
 - Board provides a high level of support to the Chancellor.
 - Board annually evaluates the Chancellor in a manner consistent with AP 2435.
- Segments of Guardianship, except one that ranked 3.4

Dimensions assessed at “Somewhat Agreed/Lowest Rated” (3.0-3.9), included:

- Segments of Board Organization, related to:
 - Board operates as a unit.
 - Agenda items contain sufficient background and documentation for the Board’s review and decision.
 - Board understands its roles and responsibilities.
- Segment of Commitment to Learners, related to Board supports one student contract and a learner-centered curriculum
- Segments of Constituency Interface, related to:
 - Board helps educate the local community about community college needs and causes.
 - Board members support the development of programs in partnership with local K-12, and other educational entities.
 - Board members adhere to protocols for dealing with college and community citizens and the media.
- All segments of Community College System Interface.
- Segments of Economic / Political System Interface, related to:
 - Board is knowledgeable about national policy that affects the District.
 - Board agenda contains sufficient state policy issues facing the District.
- Segments of District Policy Leadership, except one that ranked 4.0.
- Segments of Management Oversight, related to:
 - Board and Chancellor have a positive and cooperative relationship.
 - Board maintains open communication with Chancellor.
 - Climate of mutual trust and respect exist between Board and Chancellor.
 - Board encourages professional growth of Chancellor.
 - Board is adequately informed about the important issues facing District.
 - Board has clear protocols for communicating with staff that include the Chancellor.
 - Board clearly delegates the administration of District to Chancellor.
 - Board sets clear expectations and goals for Chancellor.
- Segments of Guardianship, related to:
 - Board ensures that District budget reflects District’s mission and plans.
 - Board policies assure effective fiscal management and internal controls.

There were no dimensions ranked below 3.0, with 3.0 ranking equating to “Somewhat Agree”.

Summary of Results from Prior Year Assessment

Overall, the results of the 2016 Board Self-Assessment showed variations of nearly 72% of the dimensions to the prior year ranking. One ranking was 5.0, with 35 (51%) ranked between 4.0-4.9 and 33 (47%) ranked between 3.0 and 3.9. With the comparative ranking to the board’s assessment in 2015, it is easy to see areas where the board saw measureable (+0.4 or more points, shown with **blue numbers**) favorable advancements in certain dimensions; and conversely, dimensions where measureable reductions (-0.4 or more points shown in **red numbers**) in ranking from the board members for the past 12 months. This year’s rankings were comprised of a small number of increases in five (7%) and a number of reductions in 45 (64%) the seventy elements ranked. However, final numerical rankings show only one measurement.

Five dimensions received positive increases from 2015, and included most notably:

- Segments of Commitment to Learners, related to:
 - Board monitors the effectiveness of the District in fulfilling its mission.
 - Board receives information about students, educational programs, services and initiatives.
- Segment of Constituency Interface, related to Board is knowledgeable about community and regional needs and expectations.
- Segment of Economic/Political System Interface, related to Board attends national events on behalf of the interest of the District.

Several dimensions experience reduced rankings from 2015, and they included:

- Segments of Board Organization, related to:
 - Board operates as a unit.
 - Board works to achieve the District’s goals.
 - Board reviews the District’s mission statement on a regular basis.
 - Board is knowledgeable about the culture, history and values of the District.
- Segment of Commitment to Learners related to Board makes decisions based upon what is best for learner and the community.
- Segments of Constituency Interface, related to:
 - Board helps educate the local community about community college needs and causes.
 - Board supports the development of educational partnerships with community agencies, businesses and local government.
 - Board members support the development of programs in partnership with local USD and other educational institutions.

- Board members adhere to protocols for dealing with college and community citizens and the media.
- Board actively supports District's Foundation and fundraising efforts.
- All segments of Community College System Interface, except for one.
- Segment of Economic / Political System Interface, related to:
 - Board advocates with and interfaces with local, state and federal bodies.
 - Board is knowledgeable about national policy that affects the Board.
 - Board advocates District interest to state agencies and legislature.
 - Board helps educate state legislators about community college causes and District needs.
 - Board agendas contain sufficient state policy issues facing the District.
- All segments of District Policy Leadership, except for one.
 - Eight of nine elements decreased; with five of them decreased by -0.8 or more [including two that reduced by -1.4]
- All segments of Management Oversight, except for one.
 - Nine of 10 elements decreased, with all nine decreased by -0.8 or more; including two reduced by -1.4; two reduced by -1.2; and two by reduced by -1.0.
- All segments of Guardianship, except for one.

This year's rankings were largely either stable or declined over prior years with many decreasing at a larger rate beyond the -0.4 deviation from last year; particularly in District Policy Leadership, Management Oversight, and Guardianship.

Additionally, some areas show a spread of rankings (across three ranking levels or more). These marks individual rankings, or perceptions of board members which are not as congruent with one another. This year had the greatest number of splits at 44 (63%) with 13 (19%) of those being super splits (over 4 or more rankings). Dimensions that included rankings with large number of splits included; Board Organization (50%), Commitment to Learners (50%), Community College System Interface (100%), Economic/Political Leadership (67%), District Policy Leadership (89%), Management Oversight (90%), and Guardianship (56%). Of these splits, Management Oversight saw the majority of the splits to be super splits, as does Community College System Interface, and 50% of the splits in District Policy Leadership are super splits.

Similarly the dimensions with one ranking of four or more trustees indicate areas where the board, as members are primarily congruent with each other. Congruent rankings applied to only 7 of the 70 elements, and there were no clusters within any one dimension. This is the lowest rate of congruent ranking amongst board members in recent years. One of the seven elements ranked with congruent perceptions of the board members, also include a split ranking; that element being Community College System Interface – Board is aware of policies of state government and Chancellor's office and Board of Governors.

In June 2015, when the board reported out the result of the 2015 Self-Assessment, the Board planned to:

1. Continue to review, discuss, and monitor student success, particularly related to equity outcomes.
2. Engage in setting expectations and policy direction for district-wide planning.
3. Support and monitor progress toward achieving a strong identity as a multi-college district, with a “college-centric” philosophy.
4. Ensure the Board has ample opportunity to discuss and make recommendations (if needed) on state and national policy and legislative issues.
5. Expect and monitor ongoing attention to leadership development, including succession planning.
6. Review fiscal policies and budget parameters to ensure long-term fiscal stability.
7. Participate as appropriate in the Centennial/25 year celebrations.
8. Expect, support, and monitor implementation of a capital campaign.

This Summary is intended only to facilitate the board’s self-evaluation process and reporting of outcomes for the June Board meeting.

2016 RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

This is intended to describe the Board as a whole rather than as individual members.
Please rate the Board in the following key functional areas related to the seven dimensions of Board Effectiveness (BP 2745).

*1 = strongly disagree; 2 = somewhat disagree; 3= somewhat agree;
4= agree; 5 = strongly agree*

Board Organization	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• Board meetings are conducted in an orderly, efficient and effective manner that provides sufficient time for discussion	4.4	4.4	4.8	4.4
• The Board operates as a unit.	3.6	4.4	3.8	3.2
• Agenda items contain sufficient background and documentation for the Board's review and decision	3.8	3.6	4.4	4.4
• The Board understands its roles and responsibilities.	3.8	4.0	4.0	3.8
• Board meetings allow appropriate input from constituencies (staff, faculty, students, community)	4.2	4.4	4.8	4.6
• The Board works to achieve the District's goals	4.0	4.8	4.6	4.8
• Board meetings comply with state laws	4.6	4.8	5.0	4.8
• The Board operates without conflict of interest	4.2	4.4	4.6	4.2
• Members uphold the final majority decision of the Board	4.2	4.25	4.6	4.6
• The Board reviews the District's mission statement on a regular basis	3.6	4.0	4.2	4.4
• The Board is appropriately involved in the accreditation process	4.6	4.8	4.8	4.2
• The Board is knowledgeable about the culture, history, and values of the District	4.0	4.6	4.4	4.2

Commitment to Learners	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• The Board is knowledgeable about the educational programs and services of the District	4.0	4.0	4.4	4.4
• The Board demonstrates a concern for the success of all students	4.6	4.8	4.4	5
• The Board monitors the effectiveness of the District in fulfilling its mission	5.0	4.2	4.2	4.6
• The Board receives information about students, educational programs, services and initiatives	4.6	4.2	4.4	4.6

2016 RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

Commitment to Learners	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• The Board reviews reports on student outcomes and success	4.4	4.2	4.2	4.4
• The Board supports one student contract and a learner-centered curriculum (only 4 votes)	3.8	4.0	4.6	4.2
• The Board makes decisions based on what is best for learners and the community	4.4	4.8	4.6	4.4

Constituency Interface	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• The Board is knowledgeable about community and regional needs and expectations	4.8	4.2	4.6	4.6
• Board members maintain good relationships with community leaders	4.6	4.6	5.0	4.8
• Board members assist and support the District by attending community events	4.6	4.8	5.0	5
• The Board helps educate the local community about community college needs and causes	3.6	4.4	4.8	4.4
• The Board supports the development of educational partnerships with community agencies, businesses, and local government, where appropriate	4.0	4.8	4.8	4.6
• Board members support the development of programs in partnership with local unified school districts and other educational entities	3.8	4.6	5.0	4.6
• The Board recognizes and celebrates positive accomplishments of the District's students, faculty, and staff.	4.4	5.0	5.0	4.4
• Board members adhere to protocols for dealing with college and community citizens and the media	3.2	4.4	4.0	3.6
• The Board actively supports the District's Foundation and fundraising efforts	4.0	4.4	4.6	4.6

Community College System Interface	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• Board members assist and support the District by attending events of CCCT and State Chancellor's Office	3.4	4.0	3.6	3.8
• The Board supports the development of educational partnerships with state government agencies, where appropriate	3.8	4.4	4.2	4
• The Board members actively seek to understand state educational policy issues	3.8	4.2	4.0	4.4

2016 RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

• Board members assist and support the District by attending events of State Chancellor's Office	3.2	3.2	3.4	3.6
• Board is aware of the policies of state government and Chancellor's Office and Board of Governors	3.4	3.8	4.2	4.2

Economic/Political System Interface	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• The Board advocates District interests to national agencies and legislators	4.6	4.8	4.0	4.4
• The Board advocates with and interfaces with local, state, and federal bodies	4.4	4.8	4.0	4.4
• The Board is knowledgeable about national policy that affects the District	3.8	4.2	4.4	3.6
• The Board attends national events on behalf of the interests of the District	4.2	3.8	4.6	4
• The Board advocates District interests to regional legislators	4.4	4.6	4.2	4.2
• The Board actively seeks political and civic support for the District	4.4	4.6	4.4	4.8
• The Board advocates District interests to state agencies and legislators	4.2	4.8	4.2	4.2
• The Board helps educate the state legislators about community college causes and District needs	4.2	4.6	4.4	4
• Board agendas contain sufficient state policy issues facing the District	3.8	4.2	3.8	3.8

District Policy Leadership	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• The Board ensures and is involved in a systematic and comprehensive review of Board policies	3.6	4.2	4.2	4.2
• The Board focuses on policy in Board discussions	3.6	4.0	4.2	3.8
• The Board is appropriately involved in defining the vision, mission, and goals of the District	3.6	4.4	4.4	4
• Policy recommendations contain adequate and accurate information and are presented with sufficient time to allow for study and discussion (only 4 votes)	3.8	4.0	4.0	4.2
• The policy-making process is clear, transparent, and inclusive	3.6	4.4	4.2	3.8
• The Board, through the Chancellor, seeks advice and recommendations from faculty, staff and students in developing educational policy	3.0	4.4	4.4	4.4
• The Board seeks community input in developing policies that affect the community at large	3.6	4.6	4.2	3.8
• The Board discusses issues openly and actively seeks the views of college constituents	4.0	4.4	4.6	4.4
• The Board understands its policy role and differentiates it from those of the Chancellor and college staff	3.0	4.4	4.2	4.2

2016 RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

Management Oversight	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• The Board and the Chancellor have a positive and cooperative relationship	3.4	4.6	4.2	4
• The Board provides a high level of support to the Chancellor	4.0	4.8	4.4	4.4
• The board maintains open communication with the Chancellor	3.4	4.6	3.8	4.4
• The Board annually evaluates the Chancellor in a manner consistent with AP 2435 (Evaluation of Chancellor)	4.0	4.0	4.4	4.8
• A climate of mutual trust and respect exists between the Board and the Chancellor	3.2	4.6	3.2	4
• The Board encourages the professional growth of the Chancellor	3.8	4.6	4.4	4.6
• The Board is adequately informed about the important issues facing the District	3.4	4.6	4.2	4.2
• The Board has clear protocols for communicating with staff that include the Chancellor	3.0	4.4	4.6	4.4
• The Board clearly delegates the administration of the District to the Chancellor	3.8	4.8	4.0	4.2
• The Board sets clear expectations and goals for the Chancellor	3.6	4.6	4.2	4.6

Guardianship	2016 Ranking	2015 Ranking	2014 Ranking	2013 Ranking
• The Board assures that the District budget reflects the District's mission and plans	3.6	4.4	4.2	4.2
• Board policies assure effective fiscal management and internal controls	3.4	4.2	4.5	4.2
• Board regularly receives and reviews reports on the financial status of the District	4.2	4.6	4.8	4.4
• The Board reviews the annual audit and monitors responses to recommendations	4.2	4.6	4.6	4.4
• The Board monitors the implementation of facilities master plans	4.4	4.6	4.0	4.4
• The Board supports and assists in seeking external funding	4.4	4.8	4.8	3.8
• The Board ensures the District maintains an adequate financial reserve	4.6	5.0	4.25	3.8
• The Board assures that budget is linked to planning	4.0	4.6	4.0	3.2
• The Board monitors the appropriate use of all District funding, e.g., Bond oversight	4.0	4.8	4.4	4.2

2016 RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

OPEN ENDED QUESTIONS

Please provide your thoughts on the following question. OPEN ENDED QUESTIONS

Please provide your thoughts on the following question.

1. What are the Board's greatest strengths?
 - a. Its commitment to our students.
 - b. The district's health.
 - c. Community involvement.
 - d. The experience and community connection that individual members bring.
 - e. Ability to work with each other.
 - f. Genuine concern for the students and district.

2. What are the major accomplishments of the Board this past year?
 - a. Have begun to request serious information regarding student success.
 - b. Accreditation completion.
 - c. Contract negotiations with CSEA.
 - d. Attending special activities for each college.
 - e. Successful centennial campaign and unified support,
 - f. Good working relationship with the chancellor.

3. What are the areas in which the Board could improve?
 - a. Give the chancellor clear understanding of his responsibilities as a community college chancellor not as a traveling chancellor.
 - b. Being active listeners when on an agenda item.
 - c. Quit making promises to fix things outside of a meeting.
 - d. Overall community outreach.
 - e. Policy review and updates.
 - f. The board has become less congenial. Back stabbing needs to stop.
 - g. Better attendance to events outside of Riverside.

4. As a Trustee, I am most pleased about...
 - a. The positive interaction generated with our students and faculty/staff and administration.
 - b. The continuing relationship between the chancellor and the board.
 - c. The facility projects and that we support each other when one our own is recognized.
 - d. Board meeting organization and following according to the agenda.
 - e. The opening of Centennial Plaza, the Silver Centennial and RCC Student center.

5. As a Trustee, I would like to see the following change(s) in how the Board conducts business.
 - a. Organized time attributed to board members with given reports.

**2016 RIVERSIDE COMMUNITY COLLEGE DISTRICT
BOARD SELF-ASSESSMENT FORM**

- b. Closed session needs to stay closed session. This may not be the fault of the board, but too many discussions seems to be leaked.
 - c. Higher ability to *{unfinished sentence}*.
6. What issue(s) do you feel the Board should make a priority for the coming year?
- a. There are massive amounts of openings in all levels of employees, these must be filled.
 - b. Increased faculty and administration diversity.
 - c. The deficit spending of PERS/STRS, etc., structure a long-term plan to address this deficit and rising costs.
 - d. Assist chancellor in understanding the duties of chancellor for this district.
 - e. Overhauling the websites and establish a consistent/efficient method of events and issue communication between the colleges, district, chancellor and board.

Agenda Item (XII-B)

Meeting 5/17/2016 - Regular
Agenda Item Business From Board Members (XII-B)
Subject Update from Members of the Board of Trustees on Business of the Board
College/District District
Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)
Association of Governing Board of Universities and Colleges (AGB)
California Community College Trustees and Legislative Network (CCCT)
Community College League of California (CCLC)
Latino Trustees Association
Inland Valleys Trustees and CEO Association
African-American Organizations Liaison Riverside Branch - NAACP
Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside
Chambers of Commerce: Corona, Moreno Valley, Norco and Riverside
Riverside County School Board Association
Riverside County Committee on School District Organization
Alvord Unified School District Ad-Hoc Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

None.

Agenda Item (XIII-A)

Meeting	5/17/2016 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.

Agenda Item (XIII-B)

Meeting	5/17/2016 - Regular
Agenda Item	Closed Session (XIII-B)
Subject	Pursuant to Government Code Section 54957, Public Employee Performance Evaluation Title: Chancellor
College/District	District
Funding	n/a
Recommended Action	Recommended Action to be Determined.

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.

Agenda Item (XIII-C)

Meeting	5/17/2016 - Regular
Agenda Item	Closed Session (XIII-C)
Subject	Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator District-Designated Representative: Brad Neufeld of Gresham Savage Unrepresented Employee: Chancellor
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

Recommended Action to be Determined.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.