



**Board of Trustees - Regular Meeting
Tuesday, May 20, 2014 6:00 PM
Riverside City College, O.W. Noble Building,
Board Room AD122 4800 Magnolia Avenue,
Riverside, CA 92506**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

- A. [Minutes of the Board of Trustees Regular/Committee Meeting of April 1, 2014](#)
Recommend approving the April 1, 2014, Board of Trustees Regular/Committee meeting minutes as prepared.
- B. [Minutes of the Board of Trustees Regular Meeting of April 15, 2014](#)
Recommend approving the April 15, 2014 Board of Trustees Regular meeting minutes as prepared.
- C. [Minutes of the Board of Trustees Special Meeting of April 22, 2014](#)
Recommend approving the April 22, 2014 Board of Trustees Special meeting minutes as prepared.

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

- A. [Chancellor's Communications](#)
Information Only
- B. [Presentation of Rank of Professor for 2014-2015](#)
Information Only
- C. [Presentation of Rank of Emeritus](#)

Information Only

- D. [Facilities Recognition and Naming Recommendation - Dr. Charles A. Kane](#)
Recommend approving the naming of the planned Student Services and Administration Building at Riverside City College in honor of former Superintendent/President Charles A. Kane, and transferring the designation O.W. Noble to the administration wing of the new building upon completion of construction.
- E. [RCCD Honors Program Presentation](#)
Information Only
- F. [Resolution Number 46-13/14 Order of Election, Ordering of Consolidated Governing Board Member Biennial Election](#)
Recommend adopting the resolution, Order of Election consolidating governing board member biennial election, specifications of the election order, and the request for consolidation for the November 4, 2014 election.
- G. [Health Care Update](#)
Information Only
- H. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar.](#)
Information Only
- V. STUDENT REPORT
 - A. [Student Report](#)
Information Only
- VI. CONSENT AGENDA ACTION
 - A. Diversity/Human Resources
 - 1. [Academic Personnel](#)
Recommend approving/ratifying academic personnel actions.
 - 2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 - 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
 - B. District Business
 - 1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$2,986,638 and District Warrant Claims totaling \$7,707,921.
 - 2. Budget Adjustments
 - a. [Budget Adjustments](#)
Recommend approving the budget transfers as presented.
 - 3. Resolution(s) to Amend Budget
 - a. [Resolution No. 41-13/14 – 2013-2014 TANF Program](#)
Recommend approving adding the revenue and expenditures of \$6,500 to the budget.
 - b. [Resolution No. 43-13/14 – 2013-2014 Upward Bound TRIO – Alvord Unified School District Program](#)
Recommend approving adding the revenue and expenditures of \$262,321 to the budget.
 - c. [Resolution No. 44-13/14 – 2013-2014 Board Financial Assistance Program – Student Financial Aid Administration](#)
Recommend approving adding the revenue and expenditures of \$5,000 to the budget.
 - d. [Resolution No. 45-13/14 – 2013-2014 Resource 3200 Food Services](#)
Recommend approving adding the revenue and expenditures of \$180,000 to the budget.
 - 4. Contingency Budget Adjustments (None)
 - 5. Bid Awards

- a. [Bid Award for the Chiller Replacement at Landis and MLK Data Room HVAC Upgrades Project](#)
Recommend awarding Bid Number 2013/14-43 – Chiller Replacement at Landis and MLK Data Room HVAC Upgrades Project, in the total amount of \$360,259 to Allison Mechanical, Inc.
- 6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than \\$84,100 – All District Resources](#)
Recommend ratifying contracts totaling \$319,623 for the period April 1, 2014 through April 30, 2014.
 - b. [Consulting Services for the AB86 Consortium Grant between Riverside Community College District on behalf of Norco College and WestEd](#)
Recommend approving Norco College (as fiscal agent for "ABout Students" Regional Consortium) effective May 21, 2014 in the amount of \$95,370 to assist in the development and submission of the Regional Comprehensive Plan.
 - c. [Approval to Procure Gas Supply and Delivery Arrangements from the Department of General Services \(DGS\), Utilizing the State of California Department of General Services Natural Gas Services Program Gas Services Agreement](#)
Recommend approving the procurement of gas supply and delivery arrangements for the Norco College Fuel Cell from the Department of General Services (DGS).
- 7. [Out-of-State Travel](#)
Recommend approving out-of-state travel.
- 8. Other Items
 - a. [Notice of Completion](#)
Recommend accepting the project listed on the attachment as complete and approving the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works).
 - b. [Part out and Disposal of RTA Buses](#)
Recommend approving the sale of three (3) 1995 buses for the amount of \$1.00 each to Transit Sales International (TSI).
 - c. [Surplus Property](#)
Recommend declaring the property on the attached list to be surplus, finding the property does not exceed the total value of \$5,000; and authorizing the property to be consigned to The Liquidation Company to be sold on behalf of the District.

VII.

CONSENT AGENDA INFORMATION

- A. [Monthly Financial Report for Month Ending – April 30, 2014](#)
Information Only
- B. [CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter Ended March 31, 2014](#)
Information Only

VIII.

BOARD COMMITTEE REPORTS

- A. Governance (None)
- B. Teaching and Learning
 - 1. [Proposed Curricular Changes](#)
Recommend approving curricular changes for inclusion in the college catalogs and in the schedule of class offerings.
- C. Planning and Operations (None)
- D. Resources (None)

- E. Facilities
 - 1. [Agreement Amendment 2 for the District-wide ADA Transition Plan Implementation Phase I Project with PSOMAS](#)
Recommend approving the amendment for the District-wide ADA Transition Plan Implementation Phase I Project for Architectural and Structural Design Services for Moreno Valley, Norco and Riverside City Colleges and partial Fire Alarm System upgrade for Norco College with PSOMAS in the amount not to exceed \$21,745.
- IX. ADMINISTRATIVE REPORTS
 - A. Vice Chancellors
 - B. Presidents
 - 1. [Presentation Update on Physician Assistant Program Information Only](#)
 - 2. [Community Colleges Pathway to Law School Initiative Information Only](#)
- X. ACADEMIC SENATE REPORTS
 - A. Moreno Valley College
 - B. Norco College
 - C. Riverside City College/Riverside Community College District
- XI. BARGAINING UNIT REPORTS
 - A. CTA - California Teachers Association
 - B. CSEA - California School Employees Association
- XII. BUSINESS FROM BOARD MEMBERS
 - A. [Annual Self Evaluation for Board of Trustees](#)
Recommend reviewing and discussing the results of the Board of Trustees' annual self assessment, review goals from 2013 and provide direction for establishing goals for 2014.
 - B. [Update from Members of the Board of Trustees on Business of the Board.](#)
Information Only
- XIII. CLOSED SESSION
 - A. [Conference with Legal Counsel - Existing Litigation \(Paragraph \(1\) of Subdivision \(D\) of Government Code Section 54956.9\) - CSEA Chapter 535 v. Riverside Community College District, PERB Case No. LA-CE-5895-E](#)
Recommended Action to be Determined
 - B. [Pursuant to Government Code Section 54957.6, "Conference with Labor Negotiator, District Negotiator: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Riverside City College President"](#)
Recommended Action to be Determined
 - C. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)
Recommended Action to be Determined.
- XIV. ADJOURNMENT



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

Agenda Item (II-A)

Meeting	5/20/2014 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of April 1, 2014
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the April 1, 2014 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Irving Hendrick, Acting Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[040114_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES AND FACILITIES COMMITTEES
OF APRIL 1, 2014

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the Center for Student Success, Room 217, Norco College, 2001 Third Street, Norco California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Nathan Miller, Secretary
Mary Figueroa, Board Member
Sam Davis, Board Member (arrived at 6:05 p.m.)
Jared Snyder, Student Trustee

Trustees Absent

Janet Green

Staff Present

Dr. Irving Hendrick, Interim Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning
Dr. Wolde-Ab Isaac, Interim President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations

Guest(s) Present

Ms. Sylvia Thomas, Associate Vice Chancellor, Educational Services
Mr. Laurens Thurman, Consultant, Moreno Valley College

Student Trustee Jared Snyder led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Miller/Davis moved that the Board of Trustees approve Trustee Green's absence as excused.
Motion carried. (4 ayes, 1 absent [Green])

Trustee Compensation

Miller/Davis moved that the Board of Trustees approve moving agenda item V1-B "Pursuant to Government Code Section 54957.6 Conference with Labor Negotiator, District Negotiator: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Interim Chancellor" to be heard upon the arrival of Mr. Bradley Neufeld. Motion carried.
(4 ayes, 1 absent [Green])

Amend Agenda

The Board adjourned to closed session at 6:09 p.m. and reconvened to open session at 6:18 p.m. announcing the following: “Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator, District Negotiator: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Interim Chancellor, by a vote of 4 to 0, with one absent [Green], approved the employment contract for Interim Chancellor Dr. Irving G. Hendrick.”

ADJOURNED TO CLOSED
SESSION/RECONVENED

The Teaching and Learning Committee Chair Sam Davis convened the meeting at 6:19 p.m. Committee members in attendance: Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Dr. Lyn Greene (Norco College), and Mr. Lee Nelson (Riverside City College/RCCD); Confidential Representative: Ms. Martha Arellano; and Management Representative: Ms. Lorena Patton.

TEACHING AND LEARNING

Ms. Sylvia Thomas reviewed for the committee the proposed curricular changes that will be presented to the Board for approval at the April 15 regular meeting. Discussion followed.

Proposed Curricular Changes

The committee adjourned the meeting at 6:20 p.m.

Adjourned

The Planning and Operations Committee Chair Mary Figueroa convened the meeting at 6:21 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Dr. Lyn Greene (Norco College) and Mr. Lee Nelson (Riverside City College/RCCD); CTA Representative: Dr. Dariush Haghghat; and Confidential Representative: Ms. Martha Arellano.

PLANNING AND OPERATIONS

Dr. Parnell and Ms. Carlson led the committee review of the agreement for the purchase of modular structures which will be used for student classrooms at Norco College which will be presented to the Board for approval at the April 15 regular meeting. Discussion followed.

Agreement for Purchase of Modular Structures with the Riverside County Superintendent of Schools

Mr. Thurman provided an informational presentation which included past, current and prospective sustainability efforts and measures of the District. Discussion followed.

Presentation on Riverside Community College District Sustainability Program

The committee adjourned the meeting at 6:47 p.m.

Adjourned

The Facilities Committee Chair Nathan Miller convened the meeting at 6:48 p.m. Committee members in attendance: Ms. Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Dr. Lyn Greene (Norco College), and Mr. Lee Nelson (Riverside City College/RCCD); ASRCCD Representative: Mr. Brennan Gonerig; CTA Representative: Dr. Mark Sellick; and Confidential Representative: Ms. Martha Arellano.

FACILITIES COMMITTEE

Ms. Carlson led the committee review of the District’s pre-qualified list of firms for inspection services/inspector of record (IOR) to be used on current and future projects that will be presented to the Board for approval at the April 15 regular meeting. Discussion followed.

Pre-qualification List of Firms for Inspection Services/Inspector of Record (IOR)

Ms. Carlson led the committee review of the District’s pre-qualified list of firms for geotechnical engineering services to be used on current and future projects that will be presented to the Board for approval at the April 15 regular meeting. Discussion followed.

Pre-qualification List of Firms for Geotechnical Engineering Services

Ms. Carlson led the committee review of the District’s firm selection and special inspection and materials testing services agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure with River City Testing that will be presented to the Board for approval at the April 15 regular meeting. Discussion followed.

Firm Selection and Special Inspection and Materials Testing Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure with River City Testing

Ms. Carlson led the committee review of the District’s firm selection and inspection services agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure projects with Inland Inspections & Consulting that will be presented to the Board for approval at the April 15 regular meeting. Discussion followed.

Firm Selection and Inspection Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure projects with Inland Inspections & Consulting

The committee adjourned the meeting at 7:01 p.m.

Adjourned

The Board adjourned the meeting at 7:02 p.m.

ADJOURNMENT



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

Agenda Item (II-B)

Meeting 5/20/2014 - Regular

Agenda Item Approval of Minutes (II-B)

Subject Minutes of the Board of Trustees Regular Meeting of April 15, 2014

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the April 15, 2014 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Irving Hendrick, Acting Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[041514_MIN](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF APRIL 15, 2014

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:00 p.m., in the Center for Student Success, Room 217, Norco College, 2001 Third Street, Norco, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Nathan Miller, Secretary
Mary Figueroa, Board Member

Trustees Absent

Sam Davis
Jared Snyder

Staff Present

Dr. Irving Hendrick, Interim Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services,
Workforce Development & Planning
Ms. Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources
Dr. Wolde-Ab Isaac, Interim President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Mr. Robert Schmidt, Senior Public Affairs Officer
Ms. Latonya Parker, Academic Senate Representative, Moreno Valley College
Dr. Dariush Haghighat, President, CTA

Guests Present

Dr. Lorena Patton, Director, Title III STEM Grant, Norco College
Dr. Monica Gutierrez, Associate Professor, Biology, Norco College

Ms. Sylvia Thomas led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Green/Miller moved that the Board of Trustees approve Trustee Sam Davis' absence as excused. Motion carried. (4 ayes, 1 absent [Davis])

MOTION TO EXCUSE TRUSTEE'S ABSENCE

Green/Miller moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of March 4, 2014. Motion carried. (4 ayes, 1 absent [Davis])

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF MARCH 4, 2014

Miller/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of March 18, 2014. Motion carried. (4 ayes, 1 absent [Davis])

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF MARCH 18, 2014

Miller/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of March 18, 2014. Motion carried. (4 ayes, 1 absent [Davis])

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF MARCH 18, 2014

Green/Miller moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of March 25, 2014. Motion carried. (4 ayes, 1 absent [Davis])

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF MARCH 25, 2014

CHANCELLOR'S REPORTS

Presentations

Dr. Patton gave a presentation on the new STEM (Science, Technology, Engineering, and Math) Center at Norco College and thanked the Board of Trustees for visiting the facility and taking the tour. Students who participated in a STEM workshop and wind turbine competition provided comments on their learning experiences, challenges, and teamwork in creating their joint project.

Presentation on STEM at Norco College

Dr. Gutierrez gave a presentation which provided an in depth report on the STEM outreach to the 5th grade elementary students and the grant that was awarded to help fund the program at Corona Norco Unified School District.

Five to Thrive Presentation Led by Monica M. Gutierrez, Ph.D., Associate Professor

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

CONSENT ITEMS

Action

Green/Miller moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,192,124 and District Warrant Claims totaling \$5,882,569;

Purchase Order and Warrant Report – All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve the resolution and adding the revenue and expenditures of \$435,294 to the budget;

Resolution No. 36-13/14 – 2013 -2014 AB 86 Adult Education

Approve the resolution and adding the revenue and expenditures of \$68,400 to the budget;	Consortium Planning Grant
Approve the resolution and adding the revenue and expenditures of \$5,587 to the budget;	Resolution No. 37-13/14 – 2013-2014 Enrollment Growth for ADN-RN Program
Approve the resolution and adding the revenue and expenditures of \$1,043,830 to the budget;	Resolution No. 38-13/14 – 2013-2014 Career Ladders Program
Award CAADO/CSA Phase 1 –Ground Work project - Bid Categories 01, 03, and 24, for the total bid amount of \$1,965,716 to the contractors as listed on the attachment;	Resolution No. 39-13/14 – 2013-2014 Proposition 39: Clean Energy Jobs Act of 2012
Award Bid Number 2013/14-39 - Bradshaw HVAC Replacement Project, in the total amount of \$276,568 to AMS Anderson Air Conditioning, LP;	Bid Award for the Culinary Arts Academy & District Offices, Coil School for the Arts, and Parking Structure (CAADO/CSA) Phase I – Ground Work – Bid Categories 01, 03, and 24
Award Bid Number 2013/14-40 –Wheelock Gymnasium Storm Drain Improvement Plan, in the total amount of \$245,777 to Hemet MFG Co., Inc. dba Genesis Construction;	Bid Award for the Bradshaw HVAC Replacement Project
Recommend ratifying contracts totaling \$248,311;	Bid Award for the Wheelock Gymnasium Storm Drain Improvement Plan
Recommend ratifying the Amendment to the Agreement between Riverside Community College District and Custom Corporate Communications, Inc., in an amount not to exceed \$480,000 for workforce training;	Contracts and Agreements Report Less than \$84,100 – All District Resources
Approve the out-of-state travel;	Amendment to Agreement between Riverside Community College District and Corporate Communications, Inc. for Workforce Training
Accept the projects listed on the attachment as complete, and approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works);	Out-of-State Travel
Declare the property on the attached list to be surplus; find that the property does not exceed the total value of \$5,000; find that the Surplus Portable Mobile Modular Trailer may exceed the total value of \$5,000; and authorize all property to be consigned to The	Notices of Completion
	Surplus Property

Liquidation Company to be sold on behalf of the District;

Approve the resolution and authorization to encumber funds;

Resolution No. 35-13/14 – Authorization to Encumber Funds

Approve the following: (1) Participation in the California School Cash Reserve Program; (2) Resolution No. 40-13/14 authorizing the borrowing of funds to a maximum amount of \$15 million for fiscal year 2014-2015; (3) the issuance and sale of 2014-2015 Tax and Revenue Anticipation Notes; and (4) requesting the Board of Supervisors of the County to issue and sell said note;

Resolution No. 40-13/14 – 2014-2015 Tax and Revenue Anticipation Note (TRAN)

Approve the proposed use of the estimated \$17,189,580 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits;

Adoption of Education Protection Account Funding and Expenditures

Authorize Dr. Irving Hendrick and Ms. Sylvia Thomas to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, wire transfers, purchase orders, and grant documents retroactive to April 1, 2014 and April 3, 2014, respectively.

Signature Authorization

Motion carried. (4 ayes, 1 absent [Davis])

Information

The Board received the monthly financial report for month ending March 31, 2014.

Monthly Financial Report for Month Ending – March 31, 2014

BOARD COMMITTEE REPORTS

Teaching and Learning

Green/Miller moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and the schedule of class offerings. Motion carried (4 ayes, 1 absent [Davis])

Planning and Operations

Figuroa/Green moved that the Board of Trustees approve the agreement for the purchase of modular structures with the Riverside County Superintendent of Schools (RCOE). Motion carried. (4 ayes, 1 absent [Davis])

Agreement for Purchase of Modular Structures with the Riverside County Superintendent of Schools

Facilities

Miller/Green moved that the Board of Trustees approve the following nine (9) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Stephen Payte DSA Inspections, Inc.; 2) Consulting & Inspection Services, LLC; 3) LCC3 Construction Services, Inc.; 4) The Vinewood Company, LLC; 5) Inland Inspections & Consulting; 6) TYR, Inc.; 7) Knowland Construction Services; 8) Blue Coast Consulting; and 9) Independent Construction Inspection. Motion carried. (4 ayes, 1 absent [Davis])

Pre-qualification List of Firms for Inspection Services/Inspector of Record (IOR)

Miller/Green moved that the Board of Trustees approve the following eleven (11) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Koury Engineering & Testing, Inc.; 2) Group Delta Consultants, Inc.; 3) Ninyo and Moore; 4) Leighton Consulting, Inc.; 5) Inland Foundation Engineering, Inc.; 6) GeoTek, Inc.; 7) CHJ Consultants; 8) MTGL, Inc.; 9) Geocon West, Inc.; 10) Converse Consultants; and 11) United Inspection and Testing. Motion carried. (4 ayes, 1 absent [Davis])

Pre-qualification List of Firms of Geotechnical Engineering Services

Miller/Green moved that the Board of Trustees approve: 1) the selection of River City Testing for Special Inspection and Materials Testing Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with River City Testing in the amount of \$192,154 for the CAA/DO project; and 3) agreement in the total amount of \$499,047 for the CSA and Parking Structure project. Motion carried (4 ayes, 1 absent [Davis])

Firm Selection and Special Inspection and Materials Testing Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure with River City Testing

Miller/Green moved that the Board of Trustees approve: 1) the selection of Inland Inspections & Consulting for Inspection Services/Inspector of Record (IOR) Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with Inland Inspections & Consulting in the amount of \$166,680 for the CAA/DO project; and 3) agreement in the total amount of \$294,200 for CSA and Parking Structure project. Motion carried (4 ayes, 1 absent [Davis])

Firm Selection and Inspection Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure projects with Inland Inspections & Consulting

ADMINISTRATIVE REPORTS

Vice Chancellors

Green/Miller moved that the Board of Trustees approve the Employee Benefits Consulting Services Agreement Amendment with Keenan and Associates to extend the agreement from May 1, 2014 through January 31, 2015 in the amount of \$81,097.47 payable in nine (9) monthly installments of \$9,010.83 Motion carried. (4 ayes, 1 absent [Davis])

Amendment to Agreement for Employee Benefits Consulting Services with Keenan and Associates

Green/Figueroa moved that the Board of Trustees approve the four-ten hour day workweek from June 16 through August 15, 2014 for management, classified and confidential support staff. Motion carried. (4 ayes, 1 absent [Davis])

Summer Workweek

ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

The Board observed a moment of silence in memory of the students who were injured or lost their lives on April 10, 2014, when their bus collided with another vehicle while on a college-bound excursion to Humboldt State University.

MOMENT OF SILENCE/
ADJOURNED TO CLOSED SESSION

The Board adjourned at 7:30 p.m. to consider the following items:

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

Conference with Legal Counsel – Existing Litigation (Paragraph (1) of Subdivision (D) of Government Code Section 54956.9) – CSEA Chapter 535 v. Riverside Community College District, PERB Case No. LA-CE-5895-E

Conference with Legal Counsel – Existing Litigation (Paragraph (1) of Subdivision (D) of Government Code Section 54956.9) – CSEA Chapter 535 v. Riverside Community College District, Grievance Arbitration

The Board reconvened to open session at 9:29 p.m., announcing no action had been taken on the closed session items and adjourned the meeting at 9:30 p.m.

RECONVENED/ADJOURNED



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

Agenda Item (II-C)

Meeting 5/20/2014 - Regular

Agenda Item Approval of Minutes (II-C)

Subject Minutes of the Board of Trustees Special Meeting of April 22, 2014

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the April 22, 2014 Board of Trustees Special meeting minutes as prepared.

Prepared By: Irving Hendrick, Acting Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[042214_MIN](#)

MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING OF APRIL 22, 2014

Vice President Green called the special meeting of the Board of Trustees to order at 6:00 p.m., in Conference Room 319, District Office, 1533 Spruce Street, Riverside, California.

CALL TO ORDER

Trustees Present

Janet Green, Vice President
Nathan Miller, Secretary
Mary Figueroa, Trustee
Sam Davis, Trustee

Trustees Absent

Virginia Blumenthal
Jared Snyder

Guest(s) Present

Attorney Brad Neufeld, Gresham Savage Nolan & Tilden

The Board adjourned to closed session at 6:12 p.m., Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release.

ADJOURNED TO CLOSED
SESSION

The Board reconvened to open session at 6:19 p.m., announcing no action had been taken on the closed session item and adjourned the meeting at 6:20 p.m.

RECONVENED/ADJOURNED



[e-board](#) › [Agenda Item](#)

[Agenda Item](#)

Agenda Item (IV-A)

Meeting 5/20/2014 - Regular

Agenda Item Chancellor's Reports (IV-A)

Subject Chancellor's Communications

College/District District

Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Irving Hendrick, Acting Chancellor

Attachments:



Agenda Item (IV-B)

Meeting	5/20/2014 - Regular
Agenda Item	Chancellor's Reports (IV-B)
Subject	Presentation of Rank of Professor for 2014-2015
College/District	District
Information Only	

Background Narrative:

AP 4000 provides for the granting of Rank of Professor to Riverside Community College District's faculty. Each year, faculty may submit an application for Rank of Professor to the District's Professional Growth & Sabbatical Leave Committee. The applications which meet the minimum qualifications are forwarded to the appropriate college president for review and then to the Chancellor. If all are in agreement that the applicant meets the criteria, the faculty member(s) names are forwarded to the Board for affirmation. This year, eight faculty have been recommended for Rank of Professor.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

Attachments:

[Rank of Professor List for 2014-2015](#)

ACADEMIC RANK LIST - NEW PROFESSORS FOR 2014-2015

New Professors

MORENO VALLEY

Nollette	Chris	Emergency Medical Services
----------	-------	----------------------------

NORCO

Beck	Rex	Business Administration
Chacon	Rosina	Counseling
Hitchcock	Dominique	Spanish
Zwart	Gail	Business Administration

RIVERSIDE

Cazares	Debbie	Early Childhood Education
Tutor	Patricia	Nursing
Wilcoxson	Don	Business Administration

Distinguished Professor - N/A

Agenda Item (IV-C)

Meeting 5/20/2014 - Regular
Agenda Item Chancellor's Reports (IV-C)
Subject Presentation of Rank of Emeritus
College/District District
Information Only

Background Narrative:

AP 4000 provides for the granting of Rank of Emeritus to Riverside Community College District faculty and academic administrators. These individuals will be recognized for their many years of outstanding service at Riverside Community College District.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
Sylvia Thomas, Associate Vice Chancellor Ed Services

Attachments:

[Emeritus List](#)

2013-14

Richard Finner	Professor, Applied Digital Media
Diane Solorzano	Professor, English
Jose Duran	Professor, Business Administration
Michael Cluff	Professor, English (Special circumstances)

Administrators

Reza Maghroori	Provost/Vice Chancellor, Educational Services
Shelagh Camak	Vice President, Workforce and Resource Development
Bernard Fradkin	Dean of Instruction,
Joy Chambers	Dean, Enrollment Services

2012-2013

Douglas Bowen	Associate Professor, English as a Second Language
Renee Kimberling	Director, Health Services
Bonnie Pavlis	Professor, Humanities

Agenda Item (IV-D)

Meeting	5/20/2014 - Regular
Agenda Item	Chancellor's Reports (IV-D)
Subject	Facilities Recognition and Naming Recommendation - Dr. Charles A. Kane
College/District	District
Funding	n/a
Recommended Action	Recommend approving the naming of the planned Student Services and Administration Building at Riverside City College in honor of former Superintendent/President Charles A. Kane, and transferring the designation O.W. Noble on the current Administration Building to the administration wing of the new building upon completion of construction.

Background Narrative:

BP/AP 3950 provides the opportunity for District and College facilities to be named in recognition of individuals judged to have made significant contributions to Riverside Community College District or one or more of its colleges. On April 7, 2009, the RCCD Facilities Recognition and Naming Committee received a nomination for Dr. Charles A. Kane, former Superintendent/President of Riverside Community College District. The Committee reviewed the nomination in 2010 and again in 2012. At those times, the Committee discussed the lack of a suitable existing facility at RCC for such a naming and deferred the matter to such time as when a new student services and administration building moved up in the college's priority queue for facilities planning. On May 6, 2014, the RCCD Facilities Recognition and Naming Committee again undertook discussion of the nomination. As a result, Committee members at the May 6 meeting voted unanimously to forward a recommendation to Interim Chancellor Hendrick that 1) the planned student services and administration building at RCC--which is expected to be completed in 2015--be named in recognition of Dr. Charles A. Kane's service and significant contributions to RCCD and RCC in the areas of student services and administration, and that 2) the designation of O.W. Noble on the current Administration Building be transferred to the administration wing of the new building in order to preserve the recognition and legacy of former RCC President Orland W. Noble. If approved by the Board of Trustees, these actions would result in the naming of the Charles A. Kane Students Services and Administration Building and the O.W. Noble Administration Wing. The above recommendation is in accordance with procedures established under BP/AP 3950.

Prepared By: Jim Parsons, Assoc Vice Chancellor, Strategic Communications & Relations

Attachments:

[Dr. Kane Nomination Packet](#)
[RCC Student Services-Administration Building Plan](#)

DR. CHARLES KANE

Dr. Charles Kane served as Superintendent/President of Riverside Community College for 13 years of progress. He was an innovative, dynamic and inspirational leader.



April 7, 2009

James Parsons
Associate Vice Chancellor, Public Affairs & Institutional Advancement
Co-Chair, Facilities Naming Committee

Marie Colucci
Associate Professor, Nursing
Faculty Co-chair, Facilities Naming Committee

Dear Co-chairs and Committee members

Dr. Charles Kane was Superintendent/President of Riverside Community College from 1978 to 1992. His vision and leadership during these years greatly influenced the direction of the college. We are currently separating into three separate accredited colleges. It was Dr. Kane that negotiated the acquisition of the Norco and Moreno Valley properties valued at that time at over 44 million dollars at essentially no cost to the district. It was under his leadership that these campuses were developed and their academic directions determined. He formed the Norco and Moreno Valley Site Committees to oversee the design, construction, furnishing, and staffing of these then new campuses. Construction of the new campuses in Norco and Moreno Valley is considered one of the highlights of Dr. Kane's career.

Dr. Kane formed the President's Strategic Planning Advisory Committee (PSPAC) which brought all segments of the college into the planning process. The first PSPAC developed statements regarding the college's values—teaching excellence, student centeredness, learning environment and tradition. Under Dr. Kane's leadership mission statements were written for the Riverside, Norco, and Moreno Valley campuses which profoundly influenced the direction and curriculums of each campus.

Dr. Kane had significant influence on Riverside Community College in many other ways. He was very proud of RCC and was determined to make the Community of Riverside equally proud. He was a tireless advocate of our college and greatly improved the image of the college. He expected his administrators and staff to be equally involved in our college district. He greatly expanded the Tiger Backers and was enthusiastic supporter of all of the college's athletic teams and student activities. RCC was told the state would not fund athletic fields, so Dr. Kane created a public/private partnership with Riverside and little league and pony league organizations which provided both money and volunteer labor and developed the arroyo property west of Magnolia Avenue into three state of the art baseball fields.

He brought the Marching Tigers under the direction of Gary Locke to RCC and supported their development into the best Community College marching band in the state. They have performed world wide in countries such as Switzerland, Canada, Japan, Ireland and Australia. They performed as the lead unit for the 101st Tournament of Roses Parade and have also performed in the Macy's Thanksgiving Parade, the Hollywood Christmas Parade and have appeared in several movies. They quickly became the City of Riverside's official band.

Dr. Kane believed RCC needed a performing arts program. He appointed Gary Schultz to start the Riverside Civic Light Opera at Landis Auditorium. Mr. Schultz combined students with a few professionals and produced many successful musicals. Performance Riverside has developed into a primere performing arts company which has been a continued source of pride for RCC and the City of Riverside.

Dr. Kane realized it is essential that our students develop a world view in this constantly shrinking world, so he brought an International Educational Program to RCC. Jan Schall was appointed Coordinator of International Education. What began as a program in Mexico has expanded to include programs in Costa Rica, Japan, England, Spain, Greece, Turkey and Italy. This program has greatly expanded and enriched the lives of many students since it began.

He expanded and strengthened RCC's Model United Nations program which quickly gained national recognition. RCC was the first community college in the country to serve as secretariat and host institution for a collegiate Model United Nations conference.

It became apparent that Riverside like most communities was faced with an ever-increasing need for child care for our students, staff and in the community as well. Dr. Kane developed a partnership with the Press-Enterprise, Community Hospital, City and County of Riverside, Chamber of Commerce, Riverside County Commission on Women and the League of Women Voters to double the Child Development Center's capacity from 50 to 100 plus. The total cost of the expansion was over a half million dollars without one penny from state construction funds.

Dr. Kane was extremely proud of RCC, both students and staff. He founded the RCC Hall of Fame to honor former RCC Alumni of the Year, Faculty Lecturers, Student Body Presidents, Boards of Trustees and outstanding athletes and teams. He also began a staff recognition ceremony to praise staff for accomplishments above and beyond normal job requirements.

RCC has one of the most outstanding Nursing Programs in the State. Under Dr. Kane's leadership the Nursing Program for the first time obtained accreditation by the National League of Nursing in 1989. Our Nursing Program continues to have one of the highest success rates in the State.

Dr. Kane initiated a series of meetings between RCC and UCR which ultimately culminated in the Riverside Scholars Program. Ten students each year were chosen for this cooperative program in which they spent their first two years at RCC and the last two at UCR. The program saved expense for students and parents and kept the brightest and best students in Riverside.

He developed the Riverside Community College Foundation and insured community involvement by having community leaders on the governing board. RCC's scholarship program continues to be second to none.

Dr. Kane was named Riverside Community College Alumnus of the Year in 1991. In 1995 he was enshrined in the California Community Basketball Coaches and Commission on Athletics halls of fame. He also was received the Award for Human Rights from the Northwest NAACP in 1995.

On behalf of the following family members and community leaders I would like to submit Dr. Kane's name to the Facilities Naming Committee for your consideration in the naming of the Science/Nursing/Library Complex in his honor.

Supporting Family Members:

Marie Kane, 830 832-6793

Kathy and Frank Bonelli, 4299 Knob Hill Dr., Riverside CA 92506 951 788-7744

Carol and Paul Bracey, 7972 Palm View Lane, Riverside CA 92508, 951 780-3496

Karen Kane, 4254 Teresa Ave. Cypress CA, 90630, 714 209-0900

Russ and LeeAnn Kane, 4890 Golden Valley Trail, Castle Rock CO, 80104
303, 814-2958

Kristy and Todd Mapes, 19418 Jennings, Riverside CA 92500, 951 259-2639

Supporting Community Leaders and Friends:

Dick Alden, 5965 Speyside Dr., Riverside CA, 951 686-7866

Chuck Beaty, 951 826-5991

Craig Blunden, 3756 Central Ave., Riverside CA, 92506

Jim Clooer, 4444 Magnolia Ave., Riverside CA, 92501

Frank Coral, 6011 Vera St. Riverside CA 92504, 951 351-1727

Tyree Ellison, 4736 Victoria Ave. Riverside CA 92507, 951 684-2522

Gay Hood, 2495 Knob Hill Dr., Riverside CA 92506, 951 686-2429

Scott Hooks, 1152 Tiger Tail Dr., Riverside CA 92506, 951 780-8347

Jo Hord, 5892 Shaker Dr. Riverside CA 92506, 951 684-9857

Debbie Guthrie, 4225 Garner Road, Riverside CA 92501

Sam D. Knight Sr., 5650 Camino Real, Riverside CA 92509, 951 695-2607

Rod Loveridge, 4590 University Ave. Riverside CA 92501, 951 682-5277

Don Luginbill, P.O. Box 5657 Riverside CA 92517-5657

John Matulich, 6223 Tecate Dr., Riverside CA 92506, 951 684-0587

Berry Meier, 5234 Nottingham Rd. Riverside CA 92506, 951 686-7295

Les Richter, 2053 Arroyo Dr. Riverside CA 92506

Dell Roberts, 4567 Sedgwick Riverside CA 92507, 951 684-0805

Ron Shumway, 4828 El. Molino Ave. Riverside CA 92504, 951 686-3589

Richard Stalder, 3732 Beechwood Place, Riverside CA 92506, 951 684-6149

Nick Tavaglione, 6868 Fraces, Riverside CA 92506

Jerome Wall, MD, 4444 Magnolia Ave. Riverside CA 92501

Phil Washburn, 807 Center St., Riverside CA 92507

Kathie Westly, 4238 Maplewood Place, Riverside CA 92506

Dr. Kane's vision of having a three campus district has been one of the most significant events in the history of the college. We would not be able to meet the needs of the district or serve the number of students we currently serve without his vision and leadership. We believe his contributions to our college more than warrant his name being placed on the Quadrangle formed by the new Library/Science/Nursing buildings complex.

Sincerely,

Dr. Linda Lacy
Vice Chancellor, Student Services
Riverside Community College

Paula McCroskey
District Dean, Disabled Student Programs and Services
Associate Professor, Counseling
Riverside Community College

James Morrison
Associate Professor, Biology
Riverside Community College

Rich Ramirez
Vice President Emeritus, Student Services
Riverside Community College

April 27, 2014

Mr. Jim Parsons, Associate Vice Chancellor
Strategic Communications and Relations
Riverside Community College District
1533 Spruce Street
Riverside, CA 92507

Dear Jim:

Writing as a long time elected official in Riverside (1979-2012) and as a political science professor at UCR (1965-), I strongly endorse the naming of the proposed administration/student services building after Chuck Kane.

Chuck Kane was, of course, President at RCC for what I recall was about ten years. He cared deeply about the College, its students, and its staff.

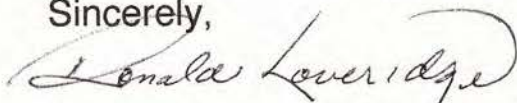
From my perspective, Kane was also a good citizen of Riverside. He was always willing to reach out and connect with City Hall as well as other community groups.

One striking accomplishment is Riverside's Sports Hall of Fame. Without Kane's superb leadership, this effort would not have been successful. He was at the center of defining its purposes and recruiting its members. I asked Kane to take the lead; I know of no one else likely to make it happen.

More generally, Kane was always respectful and responsive, effectively promoting town-gown relations. He brought clarity and stability to relations with RCC.

As I look back at my time in Riverside (came in 1965) and as a Council member (1979-1994) and Mayor (1994-2012), Chuck Kane stands out as a leader who made a difference for RCC and for the greater Riverside community.

Sincerely,



Ronald O. Loveridge, Director
Center for Sustainable Suburban Development

December 11, 2013

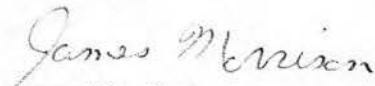
Jim Parsons, Associate Vice Chancellor
Strategic Communications and Relations

Dear Mr. Parsons,

Three years ago I submitted all of the paper work required by the District for the naming of a building after the former Superintendent/ President Dr. Charles Kane. The initial letter and required one year waiting period were followed by all the required supporting documents which were presented to the District Facilities Naming committee. The committee believed that Dr. Kane's vision and leadership had such great impact on the direction and success of RCCD that naming a building after him was very appropriate.

Dr. Kane loved RCC and was committed to the students of our District. He insisted that all components of RCCD be student oriented and brought many changes and programs to RCC to enhance student life and success. I believe naming the new student building which is scheduled for construction at RCC would be a most appropriate way to honor Dr. Kane's significant contributions to RCCD.

Sincerely,

A handwritten signature in cursive script that reads "James Morrison".

James Morrison

Professor Emeritus, Biology

From: "Joyce D. Bell" <joycedbell@sbcglobal.net>

Date: Thursday, April 24, 2014 at 10:36 AM

To: "Parsons, Jim" <Jim.Parsons@rccd.edu>

Subject: [External Sender] Naming of New Building on Riverside Campus

Dear Jim:

I have just learned that a new student services/administration building is being planned for Riverside Community College's Riverside Campus. I do hope the Facilities Naming Committee will consider naming this new building in honor of Dr. Charles A. Kane who served as the college president for many years.

I was Dr. Kane's executive secretary for some of those years; and I can honestly say no single person was ever more committed to Riverside Community College and its future than Dr. Kane. I truly believe his every thought and action was how to best serve our community through programs and services offered on our campuses. Although Dr. Kane highly valued faculty and staff, students were always upmost in his thoughts and plans. He was a visionary who foresaw the need for additional campuses in the Norco and Moreno Valley area and worked tirelessly to get these additional campuses started.

I believe Dr. Kane's background was in the area of student services while he was in college administration at Long Beach, so it seems to indicate his long-term interest in this area.

Please encourage the committee to give every consideration to naming the new facility in honor of Dr. Charles A. Kane.

Most sincerely,

Joyce Bell

Subject: Nomination

Date: Tuesday, November 23, 2010 2:38:34 PM PT

From: Castro, Armando

To: Parsons, Jim

Jim,

I'm not sure if anyone has made this suggestion in the past, but I would like to place in nomination the name of Dr. Charles Kane (the sixth President of R.C.C.) to have a building dedicated in his honor on the Riverside City Campus. I have recently been researching the almost 100 year history of the college and was reminded that four buildings at R.C.C. have been named after past Presidents of the college. The "A.G. Paul Quadrangle", the "O.W. Noble Administrative Center", the "Ralph H. Bradshaw Student Center" and the "Salvatore G. Rotella Digital Library and Learning Resource Center". Two of these Presidents served longer terms than Kane (Paul and Rotella) and two served shorter terms (Noble and Bradshaw). Kane was R.C.C. President while the Moreno Valley and Norco properties were acquired and the two campuses opened. It would be my suggestion that the Alumni House be dedicated to Kane since he was one of only two R.C.C. Presidents that also was an R.C.C. student (the other being O.W. Noble). Kane was named Alumnus of the Year in 1991.

Armando Castro
Instructional Media Technician
Instructional Media Center
Riverside City College
(951)222-8884

May 7, 2008

Mr. Jim Parsons

Associate Vice Chancellor, Public Affairs & Institutional Advancement
Public affairs/College Advancement
Co-chair Facilities and Naming Committee

Dear Mr. Parsons

Dr. Charles Kane was Superintendent/President of Riverside Community College from 1978 to 1992. During these years Dr. Kane worked diligently to establish RCC as a much respected, integral part of the Riverside Community. He brought the Marching Tigers to RCC, established the Hall of Fame, developed the RCC Foundation, and greatly expanded the Tiger Backers athletic support group. Dr. Kane guided the faculty and staff in the development of RCC's first mission statement which continues to stress the student centered nature of RCC.

Dr. Kane's commitment to serve the entire community led him to seek better ways to serve the Moreno Valley and Corona/Norco areas of our district. His commitment and guidance were instrumental in the purchase of the property for the Moreno Valley and Norco campuses of RCC. He was the driving force behind the design and academic emphasis of each campus. The separation of Norco and Moreno Valley into separate accredited colleges would not be possible if it were not for the early vision and guidance provided by Dr. Kane.

I believe that Riverside Community College should honor Dr. Kane's service to our college by naming a campus building after him. Dr. Kane always worked to make RCC a vital part of Riverside. I believe having his name on a building of the city campus is a very appropriate honor and one that he would have been very proud to receive.

Sincerely,

James Morrison

James Morrison

Associate Professor, Biology
Riverside Community College

RIVERSIDE COMMUNITY COLLEGE

Moreno Valley • Norco • Riverside

April 29, 2009

To Whom It May Concern:

This letter is written to enthusiastically and strongly support the naming of an RCCD building for President Emeritus, Dr. Charles Kane. This honor is highly appropriate to recognize Dr. Kane's significant and lasting contributions to the high quality and reputation of Riverside Community College District (RCCD).

Having been a faculty member at RCCD since 1968, my perception is that Dr. Kane "put RCCD on the map." RCCD became known for student centeredness and excellence in education throughout the greater Riverside community, the RCC District, the Inland Empire, across the nation, and internationally. He compared RCCD to the best of the best in community colleges and facilitated our growth to achieve such stature.

Dr. Kane established strategic goals for RCCD and then set out to assure that the RCCD Team members shared his vision. He valued the contributions of all members of the team and made sure there was a mix of staff, faculty, and administrators on all committees. The President's Strategic Planning and Advisory Committee (PSPAC) met each semester until all RCCD team members had had the opportunity to participate in establishing the college's goals and values, upon which we based (and I still base) our approach to education.

Dr. Kane believed in the value of diversity to an institution and he often personally spoke to hiring committees to encourage committee members to search for candidates with diverse backgrounds. One of the actions for which I most admire him, an action that made clear RCC's dedication to diversity, was his placing of a deaf person in the position of receptionist for the Administration Building. Never have I observed a stronger message to communicate and demonstrate acceptance of differences.

Dr. Kane understood the value of pride and he established many events, traditions, and departments to enhance the RCCD Team's sense of self-respect and dignity. The list is long and includes such things as the Marching Tiger Band, Tailgate parties, the million dollar Endowed Scholarship campaign, Distinguished Students Awards, and Student Services Awards.

Perhaps the legacy for which Dr. Kane is best known is his stewardship of the college to provide for growth to meet the ever-increasing educational needs of the citizens of the district. Through much negotiation, he procured two sites to serve as new campuses and these were strategically placed to reflect the population growth within the district. From empty land grew two new institutions of higher learning, developed through Dr. Kane's



RCC Moreno Valley • 16130 Lasselle Street, Moreno Valley, CA 92551-2045 • (951) 571-6100 • FAX (951) 571-6188
RCC Norco • 2001 Third Street, Norco, CA 92860-2600 • (951) 372-7000 • FAX (951) 372-7050
RCC Riverside • 4800 Magnolia Avenue, Riverside, CA 92506-1299 • (951) 222-8000 • FAX (951) 222-8036

strong leadership. The RCCD Team celebrated RCC's 75th anniversary with the opening of the two campuses.

Dr. Kane infused the standards expected at RCCD through all constituencies of the college. All team members knew to manifest service and provide access to the college and the community. He urged faculty to stop grade inflation by assigning "more Bs than As and More Cs than Bs. Faculty members were expected to assure that graduates of RCC were competent in mathematics and written communication. To this end he requested that each course incorporate assignments requiring mathematics and writing skills. Through the initiation of numerous innovative strategies, Dr. Kane was largely responsible for the development of the culture of excellence at Riverside Community College. His contributions to the Riverside Community College District are greatly admired and it is an honor to have served with Dr. Kane.

Thank you for considering the naming of a building after President Emeritus, Dr. Charles Kane. His imprint is still very much in evidence throughout the RCC District. Dr. Kane's visionary leadership to advance the quality, prominence, and reputation of RCCD deserves such a tribute.

Sincerely,

A handwritten signature in blue ink that reads "Phyllis L. Rowe". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Phyllis L. Rowe, DNP, RN, ANP
Associate Professor, Nursing

April 25, 2009

Mr. Jim Morrison, Chair
Facilities Naming Committee
Riverside Community College
4800 Magnolia Ave.
Riverside, CA 92506

Subject: Nomination of Dr. Charles A. Kane

Dear Jim,

It is an honor for me to recommend Dr. Charles A. Kane for consideration of naming a building in his honor. This is the highest form of recognition that the college can bestow on an individual and it is to be given to someone who has demonstrated commitment, leadership, and dedication above and beyond the expected. I believe Dr. Kane exemplifies those qualities and is deserving of this recognition. I could write pages on his accomplishments but I will try to highlight those I believe are most significant:

- The activation of the RCC Foundation, building on the success of the Tiger Backers. The Foundation became the bridge to the community and has raised substantial amounts of money for scholarships, the renovation of the old art gallery, the expansion of Early Childhood Studies, acquisition of property for the Ballpark, and the Moreno Valley Campus.
- Provided the leadership for the vision and values for the District. The process was facilitated through the President's Strategic Planning Advisory Council which involved the entire campus in weekly training and discussion sessions. Once adopted it was reaffirmed in subsequent years.
- The acquisition of property for the Moreno Valley Campus and Norco—all donated, no cost for the District or the taxpayers. Then the appraised value of those properties provided the 10% match required by the State to build the new campus.
- Student centered, Dr. Kane never forgot the students. He met with them he revitalized student government and activities. The students were his passion.
- Pride in the college. Through his leadership he turned the city campus into a showplace. There's not a day that passes that someone doesn't remark on the beauty of the campus. He recognized the groundsman, called them by name. He brought Gary Locke to the College to build the world renowned Marching Tigers. He assured commencement and all ceremonies were done

with dignity and accomplished in a timely manner. He recognized everyone for small and large accomplishments. He created a culture of pride that exists to this day.

These are a few examples of his leadership. He loved the college and the students, and he worked tirelessly to make RCC the best.

Thank you for your consideration to name a building in honor of this outstanding man. If you have any questions, please call me.

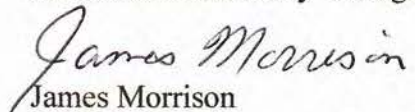
Sincerely,

Virginia MacDonald

Dr. Kane's vision of having a three campus district has been one of the most significant events in the history of the college. We would not be able to meet the needs of the district or serve the number of students we currently serve without his vision and leadership. We believe his contributions to the college more than warrant the naming of the new Student Services Building on the Riverside College Campus in his honor.

Sincerely,

Paula McCroskey
District Dean, Disabled Student Programs and Services
Associate Professor, Counseling
Riverside Community College


James Morrison
Associate Professor, Biology
Riverside Community College





KEYNOTES

- AREAS WITH NEW FURNITURE
- AREAS WITH REPURPOSED FURNITURE
- POSSIBLE AREAS WITH REPURPOSED FURNITURE * EXISTING FURNITURE STUDY IS REQUIRED.

NO.	NOTE - DETAIL
03.05	CONCRETE STEP
05.15	FREE STANDING HANDRAIL
05.24	OFFSET STU.D. ALIGN FINISH
05.19	WC1 - CUSTOM DIGITAL IMAGE VINYL WALL COVERING AT FULL HEIGHT
10.01	RECESSED KNOCK BOX - BA10.25
10.03	BUILDING ENTRY SIGNAGE
10.04	RECESSED DROP OFF BOX
10.05	MARKING BOARD - 4A10.55
10.06	BUILDING DIRECTORY SIGN - 2A10.67
10.35	SEMI RECESSED FIRE EXTINGUISHER CABINET - 1A10.59
10.35	CLEAR SPACE FOR AMBULATORY SEATING
10.40	EXIT ONLY TACTILE SIGN - 11A10.66
10.41	NO SMOKING SIGN - 7A10.56
10.42	EXIT ROUTE TACTILE SIGN - 2B1A10.56
10.44	MAXIMUM OCCUPANCY TACTILE SIGN - 1A10.56
10.45	ACCESSIBLE BUILDING SIGN - 8A10.66
10.46	EXIT TACTILE SIGN - 2A1A10.56
10.48	FLOOR DESIGNATION SIGN - 3A10.67
10.48	ACCESSIBLE SEATING SIGN - 8A10.67
10.51	FIRE ALARM CONTROL PANEL SIGN - 7A10.67
12.01	FIXED SEAT - 2A10.55
12.02	WHEELCHAIR SEATING
12.03	FIXED TABLE - 2A10.55
12.05	FIXED TABLE WITHOUT MODESTY PANEL - 2A10.55

LEGEND

ABBREVIATION	DESCRIPTION
XXXXXXXXXX	ONE-HOUR RATED WALL

WALL TYPE NOTES:

- EXTERIOR: REFER TO WALL SECTIONS
 - INTERIOR: ALL WALLS TO BE M41 U.N.G.
 - ALL COLUMN FUR-OUTS TO BE M42 U.N.G.
- FOR ALL ADDITIONAL WALL TYPES REFER TO SHEET A8.7.

GENERAL NOTES

1. REFER TO SHEET 05.2 FOR TYPICAL SYMBOLS AND ABBREVIATIONS

Contract End	Agency Approval	FILE NO. 1542
	IDENTIFICATION STAMP (IN. OF THE STATE ARCHITECT)	
	APP. _____	
	ACL _____	
	DATE _____	

STUDENT SERVICES & ADMIN. BLDG.
RIVERSIDE CITY COLLEGE
 4800 Magnolia Avenue, Riverside, CA 92506-1299
 (951) 222-8000
 www.rcc.edu

No.	Description	Date
01	DD PACKAGE	8/11
02	PROPOSED PACKAGE	8/15/13
03	DSA SUBMITTAL	11/25/13

Drawing Title: **FIRST FLOOR - PLAN**

Author's Note	Prepared	MJC	Project No.	5004011
	Drawn	DK	Disc.	As indicated
	DATE	11/25/13	Drawing No.	A2.1.1
	Date	11/25/13		

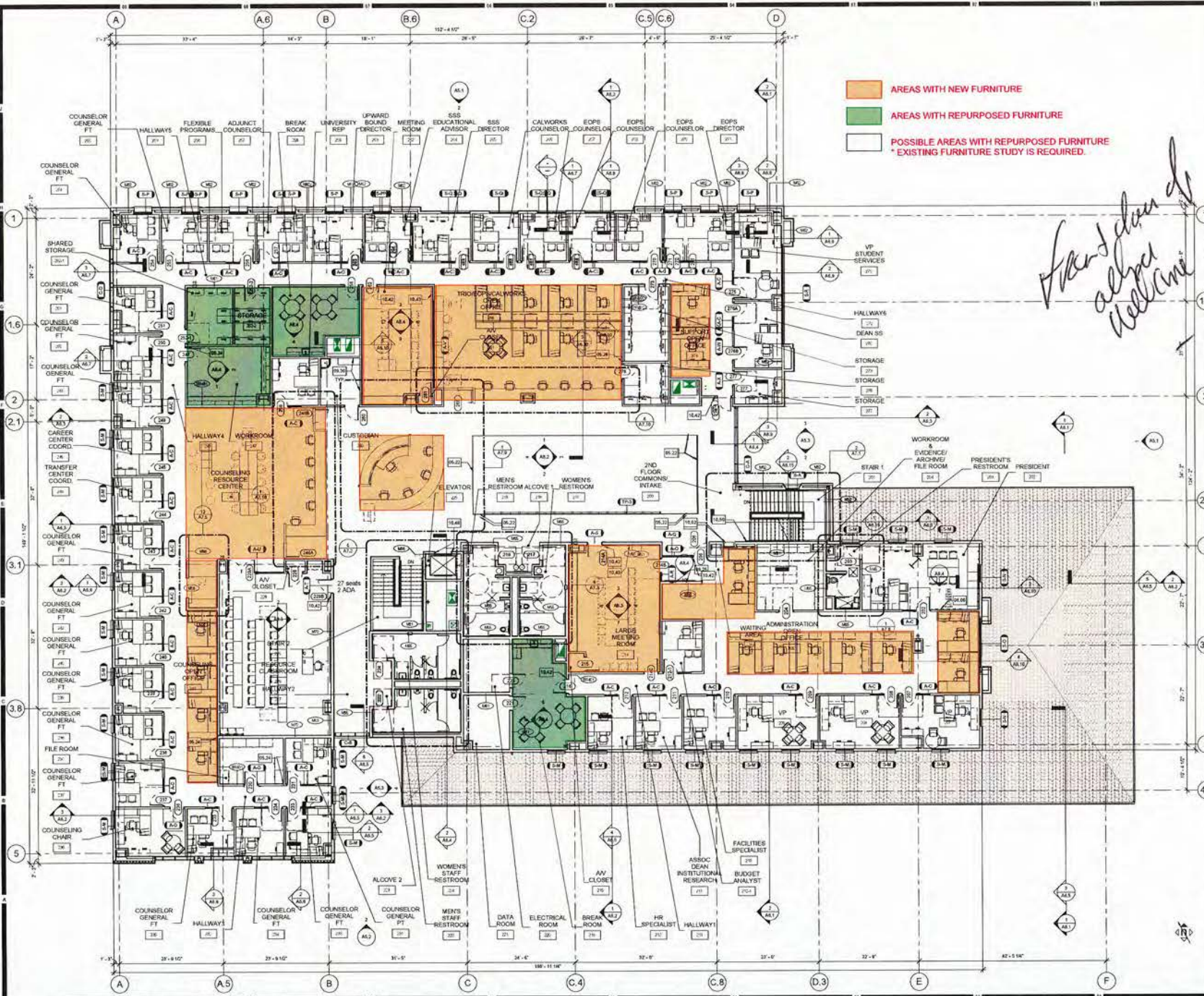
C:\Users\Local\Files\0304011-A2.1.1.dwg_11/25/13

KEYNOTES

NO.	NOTE - DETAIL
05.22	GLASS GUARDRAIL
05.24	OFFSET STUD - ALUMN FINISH
06.06	CPY - MAGNETIC GLASS PANEL
06.30	4'-0" HIGH ROUGH WALL SHEET
10.02	RECESSED EVACUATION CHAIR
10.42	EXIT ROUTE TACTILE SIGN - 20x10x0.65
10.43	ASSESSED LISTENING SIGN - 6x10x0.65
10.48	FLOOR DESIGNATION SIGN - 3x10x0.67
10.50	MAINTENANCE ACCESS ONLY SIGN - 6x10x0.67

- AREAS WITH NEW FURNITURE
- AREAS WITH REPURPOSED FURNITURE
- POSSIBLE AREAS WITH REPURPOSED FURNITURE
 * EXISTING FURNITURE STUDY IS REQUIRED.

*Hand drawn of
 all the
 wall type
 center
 ans - top serve*



WALL TYPE NOTES:
 EXTERIOR REFER TO WALL SECTIONS
 INTERIOR: ALL WALLS TO BE M42 U.N.O.
 ALL COLUMN FURR-OUTS TO BE M42 U.N.O.
 FOR ALL ADDITIONAL WALL TYPES REFER TO SHEET A8.7.

NOTES
 1. REFER TO SHEET G0.2 FOR TYPICAL SYMBOLS AND ABBREVIATIONS

Consultant Seal: _____ Agency Approval: TEL: NO. 33-03
 IDENTIFICATION STAMP
 DIV. OF THE STATE ARCHITECT
 APPL. _____
 ACC. _____ PLS. _____
 DATE _____

STUDENT SERVICES & ADMIN. BLDG.
RCC RIVERSIDE CITY COLLEGE
 4100 Magnolia Avenue, Riverside, CA 92506-1290
 (951) 522-8000
 www.rcc.edu

No.	Description	Date
001	CONCEPT	8/05
002	PRELIMINARY	10/07
003	FINAL	10/07

Drawing Title:
SECOND FLOOR - PLAN

Architect's Seal: _____
 Designed: MJD Project No.: 5004011
 Drawn: DS Scale: As indicated
 GAGE: MK Drawing No.:
 Date: 11/20/13 **A2.2.1**

C:\Bowl\Draw\Plan\05060311_A13_1.dwg, 12/15/2013 8:32:36 AM

Agenda Item (IV-E)

Meeting 5/20/2014 - Regular
Agenda Item Chancellor's Reports (IV-E)
Subject RCCD Honors Program Presentation
College/District District
Information Only

Background Narrative:

The RCCD Honors Program is a model program for our district, one that can be celebrated for its commitment to our mission. It has grown from serving 51 students enrolled in 4 honors seminars (Fall 2005) to serving 598 students enrolled in 22 honors seminars with classes at all three colleges (Fall 2013). With our statewide transfer agreements, RCCD honors students have priority consideration at three UCs, four Cal States, and several private universities. The UCLA agreement is a tremendous boost for students. Also, this year, the RCC Honors Program was invited into the prestigious Honors to Honors Program at UC/Irvine. Our honors offerings are diverse: we offer Art 6H and 2H, Economics 7H and 8H, English 1AH and 1BH, History 6H and 7H, Humanities 4H, 5H, and 10H; Political Science 1H; Philosophy 10H, Sociology 1H, Speech Communication 1H and 9H, Math 12H, Chemistry 1AH and 1BH, and recently, we have added Geography 1H, Biology 1H, and Biology 11H. Thank you for your continuing support of our students and the Honors Program here at RCCD.

Prepared By: Wolde-Ab Isaac, Acting President, Riverside

Attachments:

[RCCD Honors Program PowerPoint](#)

RCCD Honors Program



Discover. Challenge. Learn.

RCCD Honors Program

- ❧ 598 students in 22 honors seminars.
- ❧ Smaller class sizes, focus on writing, research, seminar style.
- ❧ Transfer agreements with UC Berkeley, UC Irvine, UCLA, Cal States, private universities, and soon with UCR.



Broadening Focus to STEM



- ❧ Geography 1H
- ❧ Biology 1H
- ❧ Chemistry 1AH and 1BH
- ❧ Math 12H



BIO-11 H



Hand



Research Lab Component



Learning Environment²



Student Centered College Experience



Agenda Item (IV-F)

Meeting	5/20/2014 - Regular
Agenda Item	Chancellor's Reports (IV-F)
Subject	Resolution Number 46-13/14 Order of Election, Ordering of Consolidated Governing Board Member Biennial Election
College/District	District
Funding	General Fund
Recommended Action	It is recommended that the Board of Trustees adopt Resolution Number 46-13/14, Order of Election of Riverside Community College District, Riverside, California - Resolution ordering consolidated governing board member biennial election, specifications of the election order, and request for consolidation for the November 4, 2014 election; and send Order of Election to the Registrar of Voters and County Superintendent of Schools.

Background Narrative:

Every even-numbered year, the seats of the district governing board are elected as part of the November consolidated election. This year, three seats are to be in the consolidated election. In 2012, the Board of Trustees and confirmed by the Board of Governors, moved from at large trustee elections to by-district/area trustee elections. As such, trustee areas two, four, and five will be on the consolidated ballot for November.

The Order of Election not only declares three seats for RCCD Board of Trustees to be on the Consolidated Election to be held November 4, 2014; but also that candidates, not the district, will bear the costs of any candidate statement. Upon adoption of the Resolution, three copies are to be signed and filed with the Registrar of Voters, County Superintendent of Schools and with the District Chancellor's office.

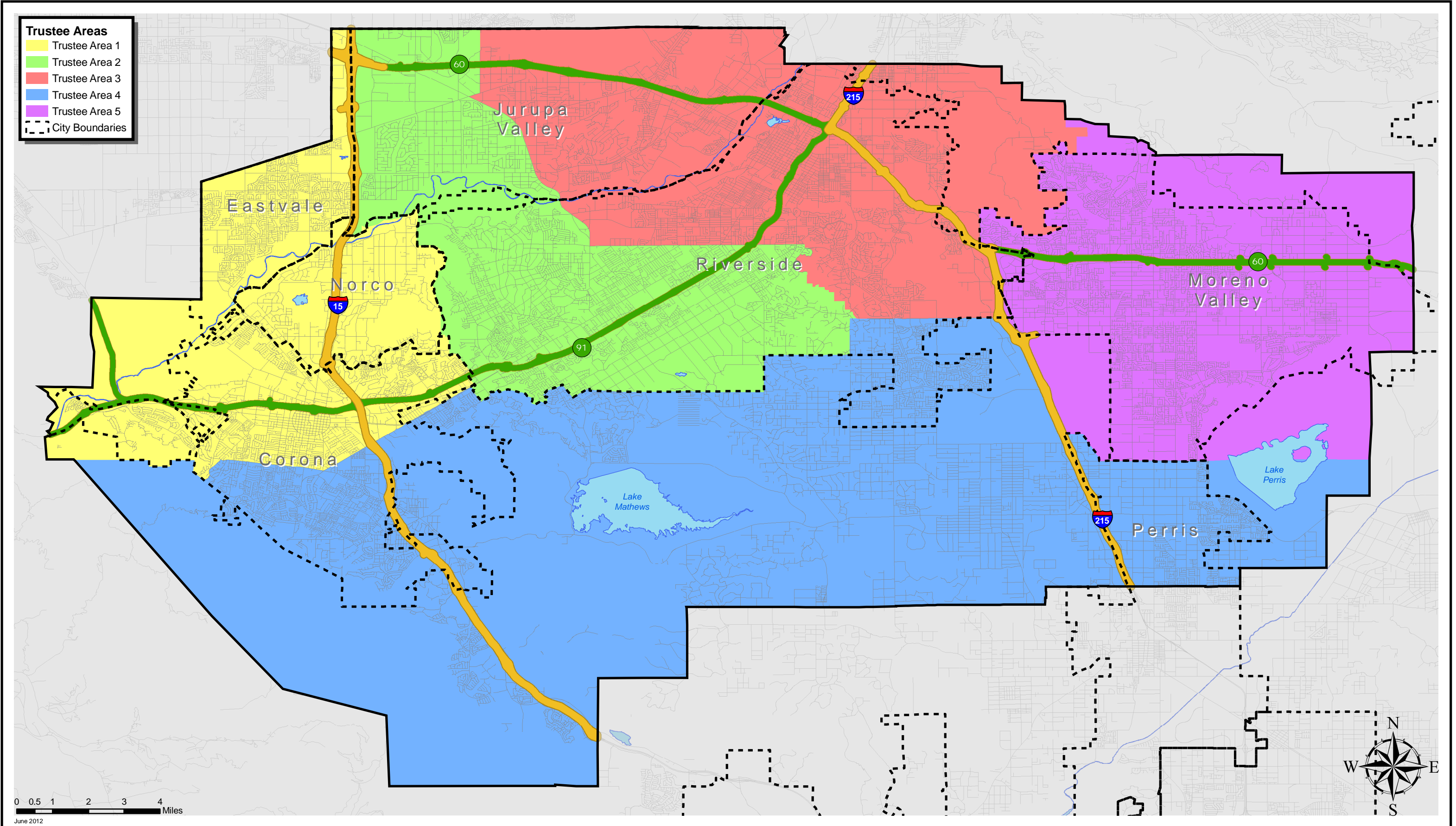
Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[By-District Area Map_052014](#)
[Resolution No. 46-13/14 Order of Election_052014](#)

Riverside Community College District

Trustee Areas



0 0.5 1 2 3 4 Miles

June 2012

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO 46-13/14

ORDER OF ELECTION

OF RIVERSIDE COMMUNITY COLLEGE DISTRICT,
RIVERSIDE COUNTY, CALIFORNIA

RESOLUTION ORDERING CONSOLIDATED GOVERNING BOARD MEMBER BIENNIAL
ELECTION, SPECIFICATION OF THE ELECTION ORDER AND REQUEST FOR
CONSOLIDATION

WHEREAS, Section 5300 of the Education Code states that school district elections shall be governed by the Elections Code: and

WHEREAS, Section 1302 of the Elections Code allows for a governing board election to be held biennially on the first Tuesday after the first Monday in November of each even-numbered year to fill the offices of governing board members whose terms expire on the first Friday of December next succeeding the election.

WHEREAS, the Riverside Community College District Board of Trustees and the California Community College system Board of Governor's approved moving Trustee Elections for Riverside Community College District from at large to by-district area trustee elections, with areas 1 and 3 held on November 6, 2012 and areas 2, 4, and 5 scheduled for the November 4, 2014 election; and

IT IS THEREFORE RESOLVED THAT, the County Superintendent of Schools of this county is hereby ordered to call an election for said purpose and in accordance with the designations contained in the following specifications of the election order made under the authority of Education Code Sections 5304 and 5322:

IT IS FURTHER ORERED that, pursuant to Education Code Section 5340 and Elections Code Section 1302(b)(3), the officer conducting the election shall cause said election to be consolidated with governing board elections being held on the same day by the school or community college district having area in common with this district.

The election shall be held on **Tuesday, November 4, 2014.**

The purpose of the election is to elect three (3) members of the governing board for a full term ending December 7, 2018, to the following members:

Area 2 Trustee	2014-2018	Riverside Community College District
Area 4 Trustee	2014-2018	Riverside Community College District
Area 5 Trustee	2014-2018	Riverside Community College District

The three (3) currently seated members of the Governing Board of the Riverside Community College District whose terms expire at this election are:

Virginia Blumenthal
Samuel Davis
Janet Green

IT IS FURTHER RESOLVED THAT, pursuant to Elections Code Section 13307, candidates requesting a Candidates Statement, limited to 200 words, printed and mailed to the voters, shall be required to pay the actual prorated cost thereof.

IT IS FURTHER ORDERED THAT, pursuant to Education Code Section 5322, the clerk of the District is hereby directed to furnish copies of this Order to the County Superintendent of Schools and the officer conducting this election not less than 123 days prior to the date of the election.

The foregoing Resolution and Order was adopted and affirmed by the governing board of Riverside Community College District of Riverside County, California, being the board authorized by law to make the designations contained herein, by formal vote as follows:

Ayes:

Noes:

Absent:

Date: May 20, 2014

Virginia M. Blumenthal
President of the Board of Trustees
Riverside Community College District

State of California)

ss

County of Riverside)

Certification

I hereby certify that the foregoing is a full, true and correct transcript of a resolution duly adopted and affirmed by the Governing Board named therein at a duly constituted regular meeting of the Governing Board held on May 20, 2014, as it appears in the minutes of said meeting.

Dated: May 20, 2014

Virginia M. Blumenthal
President of the Board of Trustees
Riverside Community College District

Agenda Item (IV-G)

Meeting 5/20/2014 - Regular
Agenda Item Chancellor's Reports (IV-G)
Subject Health Care Update
College/District District
Information Only

Background Narrative:

At the November 25, 2013, Regular Board of Trustees meeting the Board of Trustees requested an update on the health care issues at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

Attachments:

Agenda Item (IV-H)

Meeting 5/20/2014 - Regular
Agenda Item Chancellor's Reports (IV-H)
Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar.
College/District District
Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Irving Hendrick, Acting Chancellor

Attachments:

[Future Monthly Committee Agenda Planner and Annual Master Planning Calendar_052014](#)

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

June 2014

Page 1

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
<div data-bbox="128 695 474 1101" style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. <p style="text-align: center; color: red; font-weight: bold; margin-top: 10px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 5/27/14 & 6/10/14</p> </div>		<ul style="list-style-type: none"> ■ Presentation – Summary of MVC CMP – by HMC Architects (Carlson, Thurman) ■ 2016-2020 Five Year Capital Construction Plan and Initial Project Proposals (Mayo, Parnell, Isaac, Carlson) ■ Mitigated Negative Declaration for RCC Student Services Bldg. – DUDEK (Isaac, Carlson, Thurman) 		<ul style="list-style-type: none"> ■ Amendment No. 1 for Utility Infrastructure Project (Norco & RCC) – Tilden-Coil Constructors (Carlson, Doering)

Updated 5/12/14

RECOMMENDED 2013-14 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> • Proposed Curricular Changes
September	<ul style="list-style-type: none"> • CCFS–311Q–Quarterly Financial Status Report for the Quarter Ended June 30 • Budget – Public Hearing
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty • Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • RCCD Report Card on the Strategic Plan • Annual District Academic Calendar • CCFS-311Q–Quarterly Financial Status Report for the Quarter Ended September 30 • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for the Riverside Community College District • Annual Independent Audit Report for the Riverside Community College District Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Governor’s Budget Proposal • Federal Legislative Update • Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended December 31 • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> •
April	<ul style="list-style-type: none"> • Academic Rank – Full Professors • Authorization to Encumber Funds • Proposed Curricular Changes • Accountability Reporting for Community Colleges
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended March 31 • Summer Workweek • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor’s Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded • Academic Administrator Employment Contracts • Tentative Budget and Notice and Public Hearing on the Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out



[e-board](#) › [Agenda Item](#)

[Agenda Item](#)

Agenda Item (V-A)

Meeting 5/20/2014 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

Background Narrative:

Student Trustee Jared Snyder will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Irving Hendrick, Acting Chancellor
Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[Student Report_052014](#)

**NORCO
COLLEGE**



In regards to activities on and off campus, ASNC has been involved in the following:

1. Student Employment Appreciation Day (April 22nd)

- Nacho bar and light refreshments were served

2. Olympics Game (April 29th)

3. Spring Carnival (May 1st)

- Clubs and organizations participated in the Spring Carnival
- Games and activities such as sumo wrestling, rock climbing, and dunk tank were available
- Part of the profits collected will be donated to Soroptimist International of Corona

4. General Assembly (May 2nd-4th)

- Nine ASNC officers attended General Assembly at Marriott Hotel, Los Angeles

5. Zombie Game (May 5-7th)

6. Disability Awareness Day (May 6th)

- Panels and forums took place to raise awareness among the students

7. Cinco de Mayo Celebration (May 6th)

8. Picnic Day (May 8th)

We are currently looking forward to these events:

1. ASNC Election (May 13th & May 14th)

2. Mustang Pride Day (May 22nd)

- Scantron, blue book, pencil, and note cards will be given to students who wear either maroon, red, or grey

3. Commencement (June 22nd)

For any questions or inquiries, please do not hesitate to contact ASNC President at Jocelyn.Yow@norcocollege.edu or visit www.asnorcocollege.org

Sincerely,

Jocelyn Yow
2013-14 President
Associated Students of Norco College

ASSOCIATED STUDENTS of riverside city college



The Associated Students of Riverside City College are ready for the final few weeks of the semester in which we continue to serve the needs of our students through educational workshops, events as well as improve the college experience by getting students engaged in campus life through fun and spirited activities.

The following are highlights from activities/events leading up to the May BOT Meeting:

- ASRCC Regional Leadership Conference was a collaboration between ASRCC and Mental Health Ambassador's. The conference focused on the importance of building student leaders and the crucial component of mental health on college campuses. This event was attended by well over 200 students from 8 different community colleges.
- ASRCC's Peace Week- Women's Herstory and Cesar Chavez Day were highlights, with both events introducing the historical significance of women empowerment and fieldworker rights.
- ASRCC Cinco De Mayo had a live band, a mini display of the Battle of Puebla, Mexico, and we sold churros and gave horchata to celebrate the Mexican Culture.
- ASRCC's Earth Day was a collaboration with Student Sustainability and the Community Garden. Showcasing the community garden to students and the importance of caring for our environment.
- ASRCC's Student Senate Coffee Night on Online Classes brought forth a healthy discussion on online classes between students, faculty, and administration in an open setting. This sets the foundation for change and student involvement in making online classes more effective.
- ASRCC participated in the Relay For Life, which raised over \$6000 dollars for the fight against cancer. It will be the goal of the upcoming team to bring the fight onto the Riverside City College Campus.
- ASRCC Elections were recently conducted, with a record of over 600 cast votes on the Riverside City College Campus alone. The highest turnout the college has seen in over 10 years. This year, ASRCC decided to move towards an "online" voting system through webadvisor and introduced classroom presentations on the importance of voting, which brought a significantly greater turnout.

Events to come:

An activities calendar of all our events is available on our website at www.rcc.edu under Associated Students of Riverside City College.

5/16- ASRCC's Spring Banquet, "Moonlight Masquerade" will celebrate student service once again. Platinum, Gold, Silver, and Bronze awards will be distributed to honor the countless hours devoted by students and advisors.

5/29- ASRCC's End of Year Celebration: "Carnival" will be the final event of the year. The carnival will include entertainment, giveaways, various carnival games, and educational giveaways to give to students preparing for finals. The celebration will then lead to RCC's Got Talent, which will celebrate all kinds of talent RCC students have to offer, all competing for a grand scholarship prize of \$400.

Best Regards,

Associated Students of Riverside City College



Agenda Item (VI-A-1)

Meeting 5/20/2014 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

Attachments:

[20140520_Academic Personnel](#)

[20140520_Academic Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Academic Personnel

Date: May 20, 2014

1. Appointments

Board Policy 2200 authorizes the Interim Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Interim Chancellor recommends approval/ratification for the following appointment(s) and authorizes the Acting Vice Chancellor, Diversity and Human Resources to sign the employment contracts:

a. Management Contract

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Contract Salary</u>
RIVERSIDE CITY COLLEGE			
Bauer, Scott	Dean of Instruction, Fine and Performing Arts	07/01/14-06/30/16	Z-4
Haley, Michael	Assistant Dean, Center for Int'l Students & Programs	07/01/14 – 06/30/15	T-3

b. Contract Faculty

MORENO VALLEY COLLEGE			
ASSISTANT PROFESSOR			
Floerke, Jennifer	Communication Studies	08/19/14	C-7

c. Long-Term, Temporary Faculty
(None)

d. Extra-Curricular Assignments, Academic Year 2013-14
(None)

2. Request for Tenure

The Agreement between Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA provides for tenure by the fall semester of the fourth year.

It is recommended the Board of Trustees grant tenure to the faculty as specified on the attached list.

3. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty members effective May 1, 2014.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>
Mulari, Jeff	D	E

4. Academic Rank

Board Policy 4000 establishes guidelines for academic rank; and the Professional Growth and Sabbatical Leave Committee reviewed the attached listing of academic rank changes for the 2014-2015 academic year.

It is recommended the Board of Trustees approve the 2014-2015 academic rank changes as specified on the attached list.

5. Emeritus Awards, Faculty

Board Policy and Administrative Procedure 4000 authorizes the rank of Emeritus to any faculty member who has earned retirement and is based on the academic rank the faculty member held at the time of retirement. The Academic Senate recommends that the Board of Trustees award the title of Emeritus for their many years of outstanding service at Riverside Community College District to the faculty as specified on the attached list.

6. Emeritus Awards, Administrators

With the concurrence of the Academic Senate, it is recommended that the Board of Trustees award the title of Emeritus to the following individuals in recognition for their many years of outstanding service at Riverside Community College District, effective upon their retirement.

<u>Administrator</u>	<u>Title</u>
RIVERSIDE CITY COLLEGE	
Camak, Shelagh	Vice President, Workforce and Resource Development
Chambers, Joy	Dean, Enrollment Services
Fradkin, Bernard	Dean of Instruction
Kimberling, Renee	Director, Health Services
DISTRICT	
Maghroori, Reza	Provost/Vice Chancellor Educational Services

Subject: Academic Personnel

Date: May 20, 2014

7. Request for Unpaid Leave of Absence

Winston Chi, Associate Professor of Economics, has requested an unpaid leave of absence for the 2014-15 academic year. This request has the support of the President.

It is recommended the Board of Trustees approve an unpaid leave of absence for the 2014-15 academic year for Winston Chi, Associate Professor of Economics.

REQUEST FOR TENURE

NORCO COLLEGE

Name

Discipline

Harris, Vivian

Library

Iliscupidez, Marissa

Counseling

Moore, John

Counseling

Muto, Jan

Communication Studies

CHANGE IN ACADEMIC RANK
ACADEMIC YEAR 2014-15

RANK CHANGE TO ASSOCIATE PROFESSOR

NORCO COLLEGE

Name

Harris, Vivian

Iliscupidez, Marissa

Moore, John

Muto, Jan

Discipline

Library

Counseling

Counseling

Speech Communication

RANK CHANGE TO PROFESSOR

MORENO VALLEY COLLEGE

Name

Nollette, Chris

Discipline

Emergency Medical Services

NORCO COLLEGE

Name

Beck, Rex

Chacon, Rosina

Hitchcock, Dominique

Zwart, Gail

Discipline

Business Administration

Counseling

Spanish

Business Administration

RIVERSIDE CITY COLLEGE

Name

Cazares, Debbie

Tutor, Patricia

Wilcoxson, Don

Discipline

Early Childhood Education

Nursing

Business Administration

Faculty Emeritus Awards

Emeriti 2013-2014

MORENO VALLEY COLLEGE

Name

Duran, Jose

Discipline

Business Administration

NORCO COLLEGE

Name

Cluff, Mike

(Posthumously)

Discipline

English

RIVERSIDE CITY COLLEGE

Name

Finner, Richard

Solorzano, Diane

Discipline

Applied Digital Media

English and Media Studies

Emeriti 2012-2013

NORCO COLLEGE

Name

Pavlis, Bonnie

Discipline

Humanities

RIVERSIDE CITY COLLEGE

Name

Bowen, Doug

Discipline

English as a Second Language



Agenda Item (VI-A-2)

Meeting 5/20/2014 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

Attachments:

[20140520_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Classified Personnel

Date: May 20, 2014

1. Appointments

Board Policy 2200 authorizes the Interim Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Interim Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory				
RIVERSIDE CITY COLLEGE				
Orr, Bill	Interim, Vice-President Business Services	05/01/14	Contract	Appointment
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
RIVERSIDE CITY COLLEGE				
Anaya, John	Custodian	*05/27/14	C-1	Appointment
Disalvio, Sherrie	Financial & Technical Analyst	05/21/14	P-LS-3	Promotion
Chamberlin, Dana	Admissions & Records Operations Assistant	*05/05/14	C-1	Appointment
Villarreal, Micah	Custodian	05/21/14	C-1	Appointment
MORENO VALLEY COLLEGE				
Terrazas, Denise	Administrative Assistant IV	04/16/14	K-5	Reassignment
NORCO				
Rubio, Cristina	Learning Center Assistant (Part-Time, 47.5%)	05/21/14	A-1	Appointment
d. Classified/Confidential – Categorically Funded				
NORCO				
Jones-Santos, Ruth	Administrative Assistant II (Part-Time, 47.5%)	06/02/14	G-4	Promotion

*Effective Date adjusted

2. Request for Permanent Increase in Workload

It is recommended the Board of Trustees approve the permanent increase in workload for the following individual. The request has the approval of the college President.

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date</u>
Bueno, Eloy	Support Center Technician	80% to 100%	07/01/14

3. Requests for Temporary Increase in Workload

It is recommended the Board of Trustees approve/ratify the temporary increase in workload for the following individuals. The requests have the approval of the college Presidents.

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
Castro, Brizeida	Customer Service Clerk	47.5% to 72.5%	05/22/14-06/30/14
Chavez, Lisa	Director, Student Support Services Grant	75% to 100%	05/21/14-06/30/14
DiSalvio, Linda	Customer Service Clerk	48.75% to 100%	07/01/14-06/30/15
Etchison, Ashley	Employment Placement Coord.	75% to 90%	07/01/14-06/30/15
Grimsby, Angela	Customer Service Clerk	47.5% to 72.5%	05/22/14-06/30/14
Jones-Santos, Ruth	Administrative Assistant II	47.5% to 72.5%	06/02/14-06/30/14
Lemus, Gabriela	Administrative Assistant I	48.75% to 100%	07/01/14-06/30/15
Serrato, Arlene	Learning Center Assistant	47.5% to 92.5%	05/01/14-08/30/14

4. Rescind Reassignment and Placement onto 39-Month Reemployment List and Bumping Due to Seniority Rights

On April 15, 2014, the Board approved several employees to be placed on the 39-Month Reemployment List due to the elimination of a categorically funded Counseling position at Riverside City College. Garth Schultz has elected not to exercise his bumping rights and has requested to be placed on the 39-Month Reemployment List. Therefore, it is recommended the Board of Trustees rescind the actions that were originally approved.

Rescind Bumping Due to Seniority Rights – Effective July 1, 2014

Schultz, Garth	From: Counseling (Full-Time Categorical, Non-Tenure Track) Riverside City College To: Adaptive Technology Specialist (100%) Riverside City College
Minkler, Dinah	From: Adaptive Technology Specialist (100%) Riverside City College To: Disability Specialist (100%) Norco College
Coleman, Keith	From: Disability Specialist (100%) Norco College To: Disability Specialist (62.5%) Moreno Valley College

4. Rescind Reassignment and Placement onto 39-Month Reemployment List and Bumping Due to Seniority Rights (Cont'd)

Rescind Placement on 39-Month Reemployment List – Effective July 1, 2014

Coleman, Keith	Disability Specialist (100%)
Pham, Theresa	Disability Specialist (62.5%)

5. Requests for Temporary Reduced Workload During the 4/10 Work Schedule

The following classified employees have requested a temporary reduced workload during the 4/10 work schedule beginning June 16, 2014 through August 15, 2014. There will be no impact to employee medical benefits during this period.

It is recommended the Board of Trustees approve temporary reduced workloads beginning June 16, 2014 through August 15, 2014, for the following classified, confidential and management employees:

<u>Name</u>	<u>Title</u>	<u>From</u>	<u>To</u>
DISTRICT			
Crippin, Rebecca	Grants Writer	100%	90%
Hwang, Chi-Chih	Network Specialist (Data)	100%	80%
MORENO VALLEY COLLEGE			
Al-Ali, Howaida	Laboratory Technician II	100%	80%
Contreras, Lisa	Academic Evaluations Specialist	100%	80%
Davis, Lourdes	Administrative Assistant III	100%	80%
Sampson, Tracy	Financial Aid Advisor	100%	80%
NORCO COLLEGE			
Alvord, Judith	Administrative Assistant I	100%	80%
Goldbaum, Victor	Maintenance Mechanic (HVAC)	100%	80%
Johnson, Polly	Laboratory Technician II	100%	80%
Perez, Rita	Counseling Clerk II	100%	90%
Stanley, Yolanda	Instructional Department Specialist	100%	90%

5. Requests for Temporary Reduced Workload During the 4/10 Work Schedule (Cont'd)

RIVERSIDE CITY COLLEGE

Acevedo, Lilia	Student Services Specialist	100%	90%	
Brautigam, Brian	Adaptive Technology Alternate Media Support Coordinator	100%	80%	
Brosious, Nancy	Production Graphic Designer	100%	80%	
Coverdell, Greta	Customer Service Clerk	100%	80%	
Delgadillo, Guadalupe	Matriculation Program Assistant	100%	80%	
Morris, April	Parking Administrative Clerk	100%	80%	
Pan, Ming	Library Network/Multimedia Integration Specialist	100%	80%	
Sanders, Richard	Senior Tool Room Attendant	100%	80%	
Sing, Linda	Library Technical Assistant II		100%	80%
Slaughter, Kheesa	Educational Advisor	100%	80%	
Vargas, Rosalba	Student Services Technician	100%	90%	
Wortman, Janelle	Administrative Assistant IV	100%	90%	

6. Separation(s)

Board policy 7350 authorizes the Interim Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>	<u>Reason</u>
Mehta, Neel	Computer Technician	05/09/14	Personal
Zona, Ronald	Chemistry Lab Coordinator	05/31/14	Retirement



Agenda Item (VI-A-3)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

Attachments:

[20140520_Other Personnel](#)

[20140520_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Other Personnel

Date: May 20, 2014

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

4. Professional Expert(s)

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve the employment of the following professional expert(s) for Riverside City College and authorize the Acting Vice Chancellor, Diversity and Human Resources to sign the employment agreements.

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Term</u>	<u>Amount</u>
Casella, Daniel	Psychological Health Services Supervisor	Health Services	07/01/14-06/30/16	\$85,000/Yr
Kuk, James	Assistant Head Football Coach	Athletics	*03/19/14-02/28/15	*\$61,583.37
Sanchez, Benjamin	Psychological Health Services/Intern	Health Services	05/21/14-05/21/16	\$25.00/hr (not to exceed 2,000 hrs)

*Amended Dates and Amount

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Aguirre, Marisela	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Davis, Suzanne	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Diaz, Jessica	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Flores, Evelyn	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Ochoa, Michael	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Reyes, Desiree	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Simpson, Kimberly	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Somers, Nivard	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Wilbur, John	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
MORENO VALLEY				
Antoine, Wendell	Custodian	Facilities	07/01/14-06/30/15	\$15.69
Lopez, Joe	Custodian	Facilities	07/01/14-06/30/15	\$15.69
Mabon, Theo	Groundsperson	Facilities	03/19/14-06/30/14	\$17.16
Romero, Elizabeth	Administrative Assistant III	Public, Safety, Education, & Training	03/19/14-05/19/14	\$20.71
Wilbur, John	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Williams, Jessica	Counseling Clerk I	EOPS	04/03/14-04/20/14	\$17.16
Wilkinson, Shawn	Groundsperson	Facilities	07/01/14-06/30/15	\$17.16
NORCO				
Ramirez, Carlos	Groundsperson	Facilities	04/23/14-06/30/15	\$17.16
RIVERSIDE				
Villarreal, Micah	Custodian	Facilities	04/17/14-05/20/14	\$15.69

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Baehr, Donnette	Registered Nurse III	Health Services	07/01/14-06/30/15	\$40.00
Booth, Marsha	Registered Nurse II	Health Services	07/01/14-06/30/15	\$37.00
	STEM Activities			
Bradshaw, LeeAnn	Coordinator	HIS STEM TAP	05/21/14-07/31/14	\$25.00
Falencki, Jr. Thaddeus	Detective	Safety & Police	07/01/14-06/30/15	\$25.00
Fazio, Cynthia	Registered Nurse III	Health Services	05/21/14-06/30/15	\$40.00
Felipe, Roxanne	Registered Nurse II	Health Services	07/01/14-06/30/15	\$37.00
Gilbert, Laurie	Registered Nurse II	Health Services	07/01/14-06/30/15	\$37.00
Hanohano, Ariel	Community Service Aide I	Safety & Police	07/01/14-06/30/15	\$15.69
Hernandez, Leslie	Registered Nurse II	Health Services	07/01/14-06/30/15	\$37.00
	Reserve College Police			
Martinez, Luis	Officer	Safety & Police	07/01/14-06/30/15	\$15.65
Olivas, Daisy	Registered Nurse II	Health Services	07/01/14-06/30/15	\$37.00
Peters, Celena	Assistant Pool Manager	Community Education	06/01/14-08/15/14	\$10.50
Redfearn, Terry	Detective	Safety & Police	07/01/14-06/30/15	\$25.00
Romero, Elizabeth	Office Assistant IV	Chancellor's Office	05/02/14-07/30/14	\$14.00
Stanton, Kevin	Detective	Safety & Police	07/01/14-06/30/15	\$25.00
Teets, Caroline	Assistant Pool Manager	Community Education	06/01/14-08/15/14	\$10.50
Vahl, Katie	Lifeguard (Instructor)	Community Education	06/01/14-06/30/14	\$8.00
Waggoner, Jennifer	Registered Nurse III	Health Services	07/01/14-06/30/15	\$40.00
MORENO VALLEY COLLEGE				
		Upward Bound Math &		
Azevedo, Jillian	Grant Facilitator	Science	06/18/14-06/30/15	\$40.00
Christ-Ewing, Zacary	Role Player	Law Enforcement	07/01/14-06/30/15	\$8.00
		Writing & Reading		
Cordero, Anel	Tutor I	Center	07/01/14-06/30/15	\$9.00
Flores, Brittney	Role Player	Law Enforcement	07/01/14-06/30/15	\$8.00
	Supplemental Instructional			
Harmison, Dominic	Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
	Supplemental Instructional			
Lara, Stephanie	Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
		Upward Bound Math &		
Lemons, Christie	Grant Facilitator	Science	06/18/14-06/30/15	\$40.00
	Supplemental Instructional			
Lopez, Briana	Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
	Supplemental Instructional			
Luevano, James	Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
	Supplemental Instructional			
Lusser, Dominique	Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
	Supplemental Instructional			
Macias, Angel	Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
Maciel, Sandra	Office Assistant II	Facilities	07/01/14-09/30/14	\$10.50

SHORT-TERM POSITIONS

Backup Other Personnel

May 20, 2014

Page 2 of 4

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Manuel, Leon	Grant Facilitator Upward Bound College	Upward Bound Math & Science	06/18/14-06/30/15	\$40.00
Marin, Rigoberto	Mentor	Upward Bound Math & Science	07/01/14-06/30/15	\$12.00
Maruyama, Julia	Role Player	Law Enforcement	07/01/14-06/30/15	\$8.00
Miller, Joseph	Role Player	Law Enforcement	07/01/14-06/30/15	\$8.00
Moreno, Delina	Supplemental Instructional Leader	GCSP/STEM Title III Writing & Reading Center	05/21/14-06/30/15	\$12.00
Myers, Bethany	Tutor II Supplemental Instructional Leader	GCSP/STEM Title III Writing & Reading Center	07/01/14-06/30/15	\$9.50
Noguera, Danilo	Supplemental Instructional Leader	GCSP/STEM Title III Writing & Reading Center	07/01/14-06/30/15	\$12.00
Pacheco, Emma	Tutor II Supplemental Instructional Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$9.50
Pak, Hye	Supplemental Instructional Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
Probizansky, Henry	Supplemental Instructional Leader	GCSP/STEM Title III Upward Bound Math & Science	07/01/14-06/30/15	\$12.00
Puckett, Kenisha	Grant Facilitator Supplemental Instructional Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$40.00
Schaffrath, Matthew	Supplemental Instructional Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
Seng, Thearan	Leader Upward Bound College	GCSP/STEM Title III Upward Bound Math & Science	07/01/14-06/30/15	\$12.00
Stanley, Alyssa	Mentor	Upward Bound Math & Writing & Reading Center	07/01/14-06/30/15	\$12.00
St. Claire, Ricky	Tutor I	Upward Bound Math & Science	07/01/14-06/30/15	\$9.00
Susuras, David	Grant Facilitator Upward Bound College	Upward Bound Math & Science	07/01/14-06/30/15	\$40.00
Valdez, Dalia	Mentor	Upward Bound Math & Science	07/01/14-06/30/15	\$12.00
Williams, Jessica	Office Assistant IV	Upward Bound Math & Science	04/21/14-06/30/14	\$14.00
Wilms, Stephanie	Grant Facilitator Supplemental Instructional Leader	Upward Bound Math & Science	06/18/14-06/30/15	\$40.00
Wood, Rozalyn	Leader	GCSP/STEM Title III	07/01/14-06/30/15	\$12.00
NORCO COLLEGE				
Aguirre, Roxanne	Grant Facilitator Upward Bound College	TRIO Upward Bound Programs	06/01/14-06/30/15	\$40.00
Ambriz, Aurora	Mentor	TRIO Upward Bound Programs	06/01/14-06/30/15	\$12.00

SHORT-TERM POSITIONS

Backup Other Personnel

May 20, 2014

Page 3 of 4

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Campbell, Melvin	Grant Facilitator	TRIO Upward Bound Programs	06/01/14-06/30/15	\$40.00
Chacon, Seth	Upward Bound College Mentor	TRIO Upward Bound Programs	06/01/14-06/30/15	\$12.00
DeWitt, Janelle	Interpreter II	Disability Resource Center	06/12/14-06/12/14	\$30.00
Escudero Sonco, Wellington	Upward Bound College Mentor	TRIO Upward Bound Programs	06/01/14-06/30/15	\$12.00
Esquivel, Erika	Office Assistant IV	TRIO SSS Program	06/13/14-06/30/15	\$14.00
Gomez Zorilla, Martha	Upward Bound College Mentor	TRIO Upward Bound Programs	07/01/14-06/30/15	\$12.00
Hernandez, Santiago	Tutor IV	TRIO Upward Bound Programs	07/01/14-06/30/15	\$10.00
Jaime, Antonio Benjamin	Upward Bound College Mentor	TRIO Upward Bound Programs	06/01/14-07/31/14	\$12.00
Langley, Bonnie	Summer Bridge Coordinator	Outreach	07/01/14-07/31/14	\$20.00
Moy, Kevin	Tutor IV	TRIO Upward Bound Programs	07/01/14-06/30/15	\$10.00
Recendez, Leicy	Student Support Services University Mentor	TRIO Support Services Program	06/13/14-08/31/14	\$12.00
Rodriguez, Elise	Interpreter II	Disability Resource Center	06/12/14-06/12/14	\$35.00
Rivera, Desiree	Upward Bound College Mentor	TRIO Upward Bound Programs	06/01/14-06/30/15	\$12.00
Romero, Kimberly	Interpreter II	Disability Resource Center	06/12/14-06/12/14	\$24.00
Torres, Teddy	Role Player	Law Enforcement	07/01/14-06/30/15	\$8.00
Valadez, Sarah	Role Player	Law Enforcement	07/01/14-06/30/15	\$8.00
Van Gorder, Bryan	Role Player	Law Enforcement	07/01/14-06/30/15	\$8.00
Viayra, Saul	Upward Bound College Mentor	TRIO Upward Bound Programs	06/01/14-06/30/15	\$12.00
Valencia, Cynthia	Tutor IV	TRIO Upward Bound Programs	06/01/14-06/30/15	\$10.00

RIVERSIDE CITY COLLEGE

Aquino, Angelo Benjie	Supplemental Instructional Leader	STEM Title III	07/01/14-06/30/15	\$12.00
Arias, Hector	Interpreter Apprentice	Admissions & Records	06/12/14-06/12/14	\$11.00
Armenta, Charles	Grant Facilitator	Upward Bound	06/09/14-07/17/14	\$40.00
Auman, Allen	Interpreter III	Admissions & Records	06/12/14-06/12/14	\$35.00
Bennett, Toryona	Supplemental Instructional Leader	Academic Support	05/21/14-06/30/14	\$12.00
Castaneda, Alejandra	Interpreter III	Admissions & Records	06/12/14-06/12/14	\$35.00
Coules, Casie	Interpreter II	Admissions & Records	06/12/14-06/12/14	\$30.00

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
	Supplemental Instructional			
Dietz, Jonathan	Leader	STEM Title III	07/01/14-06/30/15	\$12.00
Etz, Danielle	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Greer, Geoffrey	Grant Facilitator	Upward Bound	06/09/14-07/17/14	\$40.00
Guevara, Evan	Interpreter I	Admissions & Records	06/12/14-06/12/14	\$25.00
King, Tabatha	Interpreter II	Admissions & Records	06/12/14-06/12/14	\$30.00
Melendrez, Cynthia	Tutor IV	Upward Bound	07/01/14-06/30/15	\$10.00
Melendrez, Ronald	Tutor IV	Upward Bound	07/01/14-06/30/15	\$10.00
Northcott, Jason	Assistant Pool Manager*	Community Education	06/01/14-08/15/14	\$10.50
Peters, Celena	Assistant Pool Manager*	Community Education	06/01/14-08/15/14	\$10.50
Rubio, Abbey	Interpreter I	Admissions & Records	06/12/14-06/12/14	\$25.00
Smith, Erin	Grant Facilitator	Upward Bound	06/09/14-06/30/14	\$40.00
	Supplemental Instructional			
Talamaidao, Pene	Leader	Academic Support	07/01/14-06/30/15	\$12.00
Teets, Caroline	Assistant Pool Manager*	Community Education	06/01/14-08/15/14	\$10.50
Thakrar, Rahul	Lab Aide II	Film and Television	05/21/14-06/17/14	\$10.00
	Supplemental Instructional			
Thomas, Joshua	Leader	Academic Support	04/09/14-06/30/14	\$12.00
Turley-Trejo, Lanae	Interpreter I	Admissions & Records	06/12/14-06/12/14	\$25.00

*Position Title Change

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
May 20, 2014
Page 1 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
RIVERSIDE COMMUNITY COLLEGE DISTRICT				
Pastores, Alenia	Student Aide I	Printing and Graphics	04/18/14	\$ 8.50
Perez Cumplido, Julieta	Student Aide I	Printing and Graphics	04/15/14	\$ 8.50
MORENO VALLEY COLLEGE				
Carpinteyro, Kimberly	Student Aide I	Food Services	04/17/14	\$ 8.00
Delgado-Sanchez, Kennia Nicole	Student Aide I	Food Services	04/18/14	\$ 8.00
Mcclain, Jewell E.	Student Aide I	Writing Center	05/08/14	\$ 8.00
		Grants and College Support		
Villasenor, Sofia	Student Aide II	Programs	05/08/14	\$ 9.00
NORCO COLLEGE				
Norris, Quila	Student Aide I	Extended Opportunity Program	03/12/14	\$ 8.00
Orpet, Sharon	Student Aide II	Tutorial Services	05/09/14	\$ 9.00
Parsons, Larry	Student Aide II	Food Services	03/12/14	\$ 9.00
		Business, Engineering and		
Sbitany, Robbie	Student Aide III	Information Technologies	02/27/14	\$ 10.00
Venzor, Carla	Student Aide I	Food Services	03/18/14	\$ 8.00
RIVERSIDE CITY COLLEGE				
Aguilar, Alex	Student Aide I	Library	04/10/14	\$ 8.00
Allen, Christina A.	Student Aide II	Home Room	04/10/14	\$ 10.00
Capellano, Sherrie	Student Aide V	Academic Support	04/29/14	\$ 12.00
Finau, Tutula	Student Aide I	Library	04/10/14	\$ 8.00
Gonzalez Garcia, Priscila	Student Aide I	Performing Arts / Theatre	05/08/14	\$ 8.00
Hinojos, Manuel	Student Aide I	Library	04/29/14	\$ 8.00
Kim, Minjin	Student Aide I	International Student Center	04/29/14	\$ 8.00
Mendez Aviles, Jorge	Student Aide I	Outreach	05/08/14	\$ 8.00
Monroy, Nohemi	Student Aide I	Library	04/10/14	\$ 8.00
O'Keefe, Jillian	Student Aide I	English and Media Studies	04/15/14	\$ 8.00
Wen, Boqiang	Student Aide I	International Student Center	05/08/14	\$ 8.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
May 20, 2014
Page 2 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>CATEGORICAL FUNDS</u>				
AMERICA READS PROGRAM				
Mosley, Cynthia	Student Aide II	My Learning Studio-RCC	05/02/14	
AMERICA COUNTS PROGRAM				
Mosley, Cynthia	Student Aide II	My Learning Studio-RCC	05/02/14	
MORENO VALLEY COLLEGE				
Bravo, Rosa Elva	Student Aide I	Student Financial Services	04/15/14	\$ 9.00
Chulpema, Piyasri	Student Aide II	Workforce Prep	05/09/14	\$ 10.00
Ford, Tanisha M	Student Aide II	Workforce Prep	05/08/14	\$ 10.00
Gonzalez-Lopez, Noemi	Student Aide II	Workforce Prep	05/09/14	\$ 10.00
Navarrete, Adriana N	Student Aide II	Workforce Prep	05/08/14	\$ 10.00
Nepusz, Erin Michelle	Student Aide II	Workforce Prep	05/09/14	\$ 10.00
Prude, Breanna	Student Aide II	Dental Hygiene	04/15/14	\$ 9.00
NORCO COLLEGE				
Gutierrez, Kathryn	Student Aide I	Disability Resource Center	03/25/14	\$ 8.00
Holder, Veronica	Student Aide I	Admissions and Records	04/23/14	\$ 8.00
Muller, Azul	Student Aide I	Admissions and Records	03/24/14	\$ 8.00
Quan, Juidith	Student Aide II	Tutorial Services	04/25/14	\$ 9.00
Vargas, Benjamin	Student Aide I	Student Activities	03/18/14	\$ 8.00



Agenda Item (VI-B-1)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,986,638 and District Warrant Claims totaling \$7,707,921.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$2,986,638 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 222442 – 223755) totaling \$7,707,921 have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

[05202014_Contracts and Purchase Orders Over \\$84,100 Report \(April\)](#)

Report of Purchases-All District Resources
 Purchases Over \$84,100
 4/01/14 thru 4/30/14

PO#	Department	Vendor	Description	Amount
C0004541	Facilities Planning & Development	River City Testing	Testing for CAADO	\$ 192,154
C0004542	Facilities Planning & Development	Inland Inspections & Consulting	Inspection for CAADO	166,680
C0004543	Facilities Planning & Development	Inland Inspections & Consulting	Inspection for CSA/Parking Structure	294,200
C0004544	Facilities Planning & Development	River City Testing	Testing for CSA/Parking Structure	499,047
Additions to Approved/Ratify Purchase Orders of \$84,100 and Over				
			Total	<u>\$ 1,152,081</u>
			All Purchase Orders, Contracts, and Additions for the Period of 4/01/14 - 4/30/14	
			Contracts- C4521 - C4552	\$ 319,623
			Contract Additions- C3251 - C4506	
			Purchase Orders- P41689 - P42191	1,257,085
			Purchase Order Additions- P38497 - P41550	
			Blanket Purchase Orders- B12351 - B12389	257,849
			Blanket Purchase Order Additions- B11191 - B12350	
			Total	<u>\$ 1,834,557</u>
			Grand Total	<u><u>\$ 2,986,638</u></u>



Agenda Item (VI-B-2-a)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-2-a)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the budget transfers as presented.

Background Narrative:

The 2013-14 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). Additionally, at the close of each fiscal year, it is necessary for the Board to grant authority to make necessary transfers among the various accounts and funds of the district.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[05202014_Budget Adjustments](#)

Budget Adjustments May 20, 2014

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to purchase vacuum cleaners.		
From: Grounds Maintenance & Repairs	Grounds/Garden Supplies	\$ 2,835
Custodial Services	Repairs	569
To: Custodial Services	Equipment	\$ 3,404
R2. Transfer to pave vendor area at the Riverside Aquatics Center.		
From: Community Use of Facilities	Administrative Contingency	\$ 4,722
To: Community Use of Facilities	Site Improvements	\$ 4,722
R3. Transfer to purchase a fax machine.		
From: Physical Education	Instructional Supplies	\$ 216
To: Physical Education	Equipment	\$ 216
R4. Transfer to provide for instructional supplies and to purchase computers.		
From: Printing & Lithography	Rents and Leases	\$ 1,955
	Repairs	2,560
Other Communications	Repairs	854
	Comp Software Maint/Lic	6,196
To: Printing & Lithography	Instructional Supplies	\$ 4,515
Other Communications	Equipment	7,050
R5. Transfer to provide for conferences. (Fund 12, Resource 1190)		
From: Song Brown RN Special Program	Instructional Supplies	\$ 10,000
To: Song Brown RN Special Program	Conferences	\$ 10,000

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
R6.	Transfer to provide for employee benefits, subscriptions, commencement supplies and expenses, and athletics travel costs.		
	From: Student Personnel Administration	Classified Perm PT	\$ 23,386
	To: Commencement	Employee Benefits	\$ 39
	Campus Student Services	Employee Benefits	434
	Counseling & Guidance	Employee Benefits	150
	Student Personnel Administration	Periodicals/Magazines	95
		Copying and Printing	100
		Supplies	430
	Commencement	Copying and Printing	1,774
		Supplies	3,641
	Intercollegiate Athletics	Travel Expenses	19,723
R7.	Transfer to purchase a printer. (Fund 12, Resource 1190)		
	From: Veterans Services	Conferences	\$ 430
	To: Veterans Services	Equipment	\$ 430
R8.	Transfer to reallocate the Student Mental Health budget. (Fund 12, Resource 1190)		
	From: Student Mental Health	Employee Benefits	\$ 2,488
		Supplies	1,081
	To: Student Mental Health	Student Help – Non-Instr	\$ 929
		Lecturers	1,291
		Equipment	1,349
R9.	Transfer to provide for health supplies and to purchase a printer.		
	From: Intercollegiate Athletics	Transportation	\$ 478
	To: Intercollegiate Athletics	Health Supplies	\$ 103
		Equipment	375

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R10. Transfer to reallocate the Completion Counts – CLIP budget. (Fund 12, Resource 1190)		
From: Completion Counts - CLIP	Academic Special Project	\$ 3,493
To: Completion Counts – CLIP	Instructional Aides, Hourly	\$ 1,425
	Employee Benefits	53
	Supplies	165
	Food	1,850
R11. Transfer to provide for athletic recordkeeping.		
From: Student Personnel Administration	Short-Term Temporary	\$ 6,000
To: Intercollegiate Athletics	Other Services	\$ 6,000
R12. Transfer to reallocate the Art Gallery budget.		
From: Art Gallery	Student Help - Non-Instr	\$ 1,138
	Short-Term Temporary	1,311
	Employee Benefits	68
To: Art Gallery	Supplies	\$ 1,720
	Mileage	373
	Memberships	110
	Other Services	314
R13. Transfer to provide for copying, printing and supplies.		
From: Performing Arts – Marching Band	Instructional Aides, Hourly	\$ 3,383
	Employee Benefits	128
To: Performing Arts – Marching Band	Copying and Printing	\$ 667
	Instructional Supplies	2,844
R14. Transfer to provide for travel.		
From: Performing Arts – Guitar Ensemble	Instructional Supplies	\$ 150
To: Performing Arts – Guitar Ensemble	Travel Expenses	\$ 150

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R15. Transfer to purchase a sub-woofer.		
From: Performing Arts – Show Choir	Instructional Supplies	\$ 806
	Consultants	510
	Other Services	269
To: Performing Arts – Show Choir	Equipment	\$ 1,585
R16. Transfer to purchase supplies and provide for adjudicators for the RCC Jazz Festival.		
From: Performing Arts – Jazz Band	Instructional Aides, Hourly	\$ 907
	Employee Benefits	34
To: Performing Arts – Jazz Band	Instructional Supplies	\$ 251
	Professional Services	690
R17. Transfer to purchase supplies and provide for fuel.		
From: Academic Affairs – Holding Account	Travel Expenses	\$ 1,644
	Conferences	1,000
To: Physical Science - Geology	Other Trans Supplies	\$ 1,644
Academic Affairs	Supplies	1,000
R18. Transfer to purchase supplies, a phone, and computer equipment.		
From: President	Administrative Contingency	\$ 1,024
To: President	Supplies	\$ 150
	Equipment	874
R19. Transfer to purchase a computer.		
From: History, Philosophy, Humanities	Instructional Salaries	\$ 955
To: History, Philosophy, Humanities	Equipment	\$ 955

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R20. Transfer to purchase supplies, a stationary steam cleaner, window blinds, and copy machines.		
From: Career & Technical Education	Administrative Contingency	\$ 10,278
To: Applied Tech – Automotive Tech	Instructional Supplies	\$ 3,070
	Equipment	3,930
Cosmetology	Fixtures & Fixed Equipment	1,652
Career & Technical Education	Equipment	426
	Supplies	700
Business Administration	Supplies	500
R21. Transfer to purchase a printer, an iPad, scales, computer, and instructional supplies.		
From: Dean of Instruction	Administrative Contingency	\$ 14,875
To: Dean of Instruction	Equipment	\$ 1,401
Life Sciences – Biology	Instructional Supplies	514
	Equipment Replacement	920
Physical Science – Physics	Equipment	7,263
	Instructional Supplies	777
Chemistry	Instructional Supplies	4,000
R22. Transfer to purchase instructional supplies and a printer.		
From: Behavioral Sciences	License Fees	\$ 39
	Fidelity Bond Premiums	529
To: Behavioral Sciences	Instructional Supplies	\$ 313
	Equipment	255
R23. Transfer to purchase instructional supplies.		
From: Information Systems & Technology	Memberships	\$ 5,112
To: Information Systems & Technology	Instructional Supplies	\$ 5,112

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R24. Transfer to provide for a short-term hourly help.		
From: Performance Riverside - Auditorium	Theater Supplies	\$ 1,592
	Professional Services	508
To: Performance Riverside - Auditorium	Short-Term Temporary	\$ 2,024
	Employee Benefits	76
R25. Transfer to reallocate the Riverside First 5 Access & Quality Initiative budget. (Fund 12, Resource 1190)		
From: Riverside First 5 Access & Quality	Academic PT Non-Instr	\$ 38,000
	Short-Term Substitute	5,000
	Instructional Media Material	3,500
	Copying and Printing	1,355
	Supplies	2,408
To: Riverside First 5 Access & Quality	Classified Ft Administrator	\$ 19,734
	Employee Benefits	4,451
	Other Services	26,078
R26. Transfer to reallocate the Early Childcare Services budget. (Fund 33, Resource 3300)		
From: Early Childcare Services	Employee Benefits	\$ 5,903
To: Early Childcare Services	Food	\$ 3,900
	Subsidized Meals	1,000
	Professional Services	1,003
R27. Transfer to provide for an academic special project and purchase an electronic time recorder and printer.		
From: Library	Repairs	\$ 880
	Administrative Contingency	673
To: Library	Academic Special Project	\$ 600
	Employee Benefits	73
	Equipment	880

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R28. Transfer to reallocate the Student Financial Services budget. (Fund 12, Resource 1190)		
From: SFAA - Capacity	Employee Benefits	\$ 92
To: SFAA - Capacity	Food	\$ 92
R29. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: SFAA - Base	Classified FT	\$ 1,732
	Employee Benefits	3,615
To: SFAA - Base	Supplies	\$ 5,347
R30. Transfer to reallocate the EOP&S budget. (Fund 12, Fund 1190)		
From: EOP&S	Book Grants	\$ 9,155
To: EOP&S	Copying and Printing	\$ 285
	Supplies	150
	Food	1,000
	Postage	100
	Equipment	7,620
R31. Transfer to reallocate the EOP&S/CARE budget. (Fund 12, Fund 1190)		
From: EOP&S/CARE	Conferences	\$ 1,250
To: EOP&S/CARE	Supplies	\$ 250
	Food	100
	Student Financial Grants	900

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R32. Transfer to reallocate the SSS/TRIO budget. (Fund 12, Fund 1190)		
From: SSS/TRIO	Classified Perm PT	\$ 4,100
	Instructional Supplies	3,715
To: SSS/TRIO	Transportation	\$ 2,000
	License Fees	4,815
	Comp Software Maint/Lic	299
	Travel Expenses	500
	Conferences	201

R33. Transfer to reallocate the Disabled Student Services & Programs budget. (Fund 12, Fund 1190)		
From: DSP&S	Academic Ft Non-Instr	\$ 108,880
To: DSP&S	Reference Books	\$ 11,800
	Supplies	28,400
	Comp Software Maint/Lic	29,198
	Equipment	39,482

Norco

N1. Transfer to provide for instructional supplies and office supplies. (Fund 12, Resource 1190)		
From: HSI Stem and Articulation	Equipment	\$ 5,000
To: HSI Stem and Articulation	Instructional Supplies	\$ 3,000
	Supplies	2,000
N2. Transfer to provide for software licenses. (Fund 12, Resource 1190)		
From: Upward Bound AUSD	Supplies	\$ 130
To: Upward Bound AUSD	Comp Software Maint/Lic	\$ 130

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N3. Transfer to provide for instructional supplies. (Fund 12, Resource 1190)		
From: HSI Coop Norco/CSUSB	Equipment	\$ 50,000
To: HSI Coop Norco/CSUSB	Instructional Supplies	\$ 50,000
N4. Transfer to provide for office supplies. (Fund 12, Resource 1190)		
From: Safety and Police	Laundry and Cleaning	\$ 230
	Comp Software Maint/Lic	145
To: Safety and Police	Supplies	\$ 375
N5. Transfer to reallocate the Upward Bound – Corona High School budget. (Fund 12, Resource 1190)		
From: Upward Bound –Corona HS	Classified Perm PT	\$ 10,300
	Employee Benefits	24,900
To: Upward Bound – Corona HS	Supplies	\$ 5,000
	Food	6,000
	Travel Expenses	13,000
	Consultants	4,000
	Memberships	1,600
	Transportation	4,000
	Other Services	1,600
N6. Transfer to provide for copying and printing.		
From: Community Outreach	Mileage	\$ 288
To: Community Outreach	Copying and Printing	\$ 288

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
N7.	Transfer to reallocate the Temporary Assistance to Needy Families (TANF) budget. (Fund 12, Resource 1190)		
	From: TANF	Instructional Supplies	\$ 2,548
		Copying and Printing	490
		Mileage	10
	To: TANF	Equipment	\$ 1,688
		Student Financial Grants	1,360
N8.	Transfer to purchase a modular building.		
	From: Campus Administrative Services	Administrative Contingency	\$ 1,001
	To: Campus Administrative Services	New Buildings	\$ 1,001
N9.	Transfer to purchase banners for commencement.		
	From: Campus Admin Svcs – Unallocated	Consultants	\$ 3,633
	To: Grounds Maintenance & Repairs	Supplies	\$ 3,633
N10.	Transfer to provide for software licenses and to purchase a currency counter.		
	From: Campus Admin Svcs – Salary Savings	Academic FT Administrator	\$ 2,495
	To: St Pers Admin Upward Bound AUSD	Comp Software Maint/Lic	\$ 1,019
	St Pers Admin Upward Bound CHS	Comp Software Maint/Lic	720
	Admissions & Records	Equipment	756
N11.	Transfer to provide for temporary services, repairs, and signs.		
	From: Building Maint – Signage	Supplies	\$ 533
	Custodial Services	Custodial Supplies	2,900
	Grounds Maint & Repairs	Grounds/Garden Supplies	400
	To: Building Maintenance	Repairs	\$ 2,900
	Grounds Maint & Repairs – Signage	Site Improvement Fixtures	533
	Grounds Maint & Repairs	Temporary Services	400

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N12. Transfer to purchase a printer and piano.		
From: Academic Affairs - Unallocated	Instructional Supplies	\$ 1,039
To: Mathematics	Equipment	\$ 260
Music	Equipment	779
N13. Transfer to purchase a piano, headsets, cabinet, and skeleton. (Fund 12, Resource 1190)		
From: Lottery	Instructional Supplies	\$ 46,349
To: Music – Lottery	Equipment	\$ 35,725
Dramatic Arts – Lottery	Equipment	8,696
Anthropology – Lottery	Equipment	420
Anatomy & Physiology	Equipment	1,508
N14. Transfer to purchase headphones.		
From: Academic Affairs	Administrative Contingency	\$ 950
To: Dean of Instruction	Equipment	\$ 950
N15. Transfer to provide for supplies.		
From: President	Conferences	\$ 2,500
President – Barnes & Noble	Administrative Contingency	1,000
President	Administrative Contingency	2,000
President	Equipment	394
To: President – Barnes & Noble	Supplies	\$ 1,000
President	Supplies	4,894
N16. Transfer to purchase a video archive hard drive.		
From: AV Labs and Services	Repair Parts	\$ 800
To: AV Labs and Services	Equipment	\$ 800

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N17. Transfer to provide for software licenses.		
From: Spanish	Instructional Supplies	\$ 153
Mathematics	Instructional Supplies	30
To: Spanish	Comp Software Maint/Lic	\$ 153
Mathematics	Comp Software Maint/Lic	30
N18. Transfer to provide for instructional supplies.		
From: Chemistry	Repairs	\$ 2,390
Engineering	Comp Software Maint/Lic	3,244
To: Chemistry	Instructional Supplies	\$ 1,500
Biology	Instructional Supplies	890
Electronics & Electric Technology	Instructional Supplies	3,244
N19. Transfer to provide for a temporary increase in workload.		
From: Student Personnel Administration	Administrative Contingency	\$ 316
Campus Admin Svcs – Salary Savings	Academic FT Administrator	9,466
To: Evaluators	Classified Perm PT	\$ 316
Admissions & Records	Classified Perm PT	8,314
	Employee Benefits	1,152
N20. Transfer to provide for copying and printing. (Fund 12, Resource 1190)		
From: Veterans Education	Conferences	\$ 250
To: Veterans Education	Copying and Printing	\$ 250
N21. Transfer to purchase an iPad.		
From: Transfer Center	Copying and Printing	\$ 50
	Supplies	579
To: Transfer Center	Equipment	\$ 629

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N22. Transfer to reallocate the Student Financial Aid Administration (SFAA) budget. (Fund 12, Resource 1190)		
From: SFAA	Classified Perm PT	\$ 8,223
	Classified Overtime	1,907
	Classified Substitutes	362
	Copying and Printing	325
To: SFAA	Employee Benefits	\$ 362
	Professional Services	10,130
	Conferences	325
N23. Transfer to provide for conferences.		
From: Campus Student Services	Supplies	\$ 705
To: Campus Student Services	Conferences	\$ 705
N24. Transfer to purchase furniture and a scanner. (Fund 12, Resource 1190)		
From: DSPS	Short-Term Temporary	\$ 4,250
	Other Services	1,407
To: DSPS	Equipment	\$ 5,657
<u>Moreno Valley</u>		
M1. Transfer to purchase gardening supplies and furniture, and to augment the commencement budget.		
From: VP, Business Services	Instructional Supplies	\$ 30,000
To: Facilities	Grounds/Garden Supplies	\$ 15,000
Admissions & Records	Other Services	12,308
VP, Business Services	Equipment	2,692

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M2. Transfer to purchase supplies.		
From: Communications & Web Dev.	License Fees	\$ 360
To: Communications & Web Dev.	Supplies	\$ 360
M3. Transfer to purchase a flatbed vehicle.		
From: VP, Business – Facilities Use	Supplies	\$ 7,976
President – Facilities Use	Supplies	6,000
To: Facilities – Facilities Use	Equipment	\$ 13,976
M4. Transfer to purchase custodial supplies.		
From: Facilities	Other Services	\$ 7,000
To: Facilities	Custodial Supplies	\$ 7,000
M5. Transfer to purchase instructional supplies.		
From: Dental Assisting	Repairs	\$ 246
To: Dental Assisting	Instructional Supplies	\$ 246
M6. Transfer to purchase a washer and dryer.		
From: Dental Hygiene	Conferences	\$ 1,229
To: Dental Hygiene	Equipment	\$ 1,229
M7. Transfer to purchase instructional supplies.		
From: Physician’s Assistant	Lecturers	\$ 123
To: Physician’s Assistant	Instructional Supplies	\$ 123

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M8. Transfer to purchase instructional supplies.		
From: Health, Human & Public Services	Mileage	\$ 90
To: Health, Human & Public Services	Instructional Supplies	\$ 90
M9. Transfer to provide for software licensing and travel expenses.		
From: VP, Academic Affairs	Academic Special Project	\$ 4,463
	Employee Benefits	537
	Equipment	1,745
To: VP, Academic Affairs	Comp Software Maint/Lic	\$ 1,745
Humanities & Social Sciences	Travel Expenses	5,000
M10. Transfer to purchase software licenses. (Fund 12, Resource 1190)		
From: VP, Academic Affairs - Lottery	Instructional Supplies	\$ 13,873
To: Communications	Comp Software Maint/Lic	\$ 3,750
Dean of Instruction	Comp Software Maint/Lic	9,243
Math, Science & Physical Education	Comp Software Maint/Lic	332
Early Childhood Studies	Comp Software Maint/Lic	548
M11. Transfer to purchase a file cabinet.		
From: Career and Technical Education	Short-Term Temporary	\$ 289
	Employee Benefits	11
To: Dental Assisting	Equipment	\$ 300
M12. Transfer to purchase supplies.		
From: Dean of Instruction	Conferences	\$ 500
To: Dean of Instruction	Supplies	\$ 500

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M13. Transfer to reallocate the Moreno Valley College Project TAP budget. (Fund 12, Resource 1190)		
From: Grants & College Support Programs	Professional Services	\$ 4,570
	Mileage	8,000
	Conferences	6,007
	Rents and Leases	500
	Advertising	489
	Equipment	46,178
To: Grants & College Support Programs	Academic FT Administrator	\$ 7,000
	Academic Special Project	5,000
	Short-Term Temporary	3,655
	Reference Books	260
	Supplies	824
	Food	518
Counseling	Academic FT Non-Instr	10,000
	Academic PT Non-Instr	10,000
Math, Science & Kinesiology	Academic PT Teaching	10,077
	Employee Benefits	557
	Instructional Supplies	17,853
M14. Transfer to provide for employee benefits and purchase an AV cable reel.		
From: Learning Resource Center	Classified Perm PT	\$ 16,064
	Instructional Media Material	460
To: Learning Resource Center	Employee Benefits	\$ 16,064
	Equipment	460
M15. Transfer to provide for repairs.		
From: Humanities & Social Sciences	Instructional Supplies	\$ 610
To: Humanities & Social Sciences	Repairs	\$ 610

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M16. Transfer to purchase software licenses.		
From: Public Safety, Education & Training	Classified FT	\$ 17,600
	Other Services	799
To: Public Safety, Education & Training	Comp Software Maint/Lic	\$ 17,600
	Equipment	799

M17. Transfer to reallocate the Title V – Answering the Call budget. (Fund 12, Resource 1190)

From: Grants & College Support Programs	Supplies	\$ 14,830
	Equipment	55,000
To: Humanities & Social Sciences	Academic PT Teaching	\$ 2,000
	Employee Benefits	230
Public Safety, Education & Training	Academic PT Teaching	28,500
	Employee Benefits	4,075
Grants & College Support Programs	Academic FT Administrator	20,000
	Academic FT Non-Instr	15,000
	Postage	25

M18. Transfer to purchase computers. (Fund 12, Resource 1190)

From: Student Services – Middle College High School - Nuview	Other Services	\$ 3,153
To: Student Services – Middle College High School - Nuview	Equipment	\$ 3,153

M19. Transfer to provide for a conference, memberships, cell phones, commencement production services, and to purchase a copier.

From: Admissions & Records	Supplies	\$ 9,385
To: Admissions & Records	Conferences	\$ 1,108
	Memberships	200
	Cellular Telephone	200
	Equipment	2,362
	Other Services	5,515

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M20. Transfer to provide for travel expenses.		
From: Counseling – Puente Program	Short-Term Temporary	\$ 3,848
	Fixtures & Fixed Equipment	60
To: Counseling – Puente Program	Travel Expenses	\$ 3,908
M21. Transfer to provide for a conference, repairs and a loan default management contract.		
From: Student Financial Services	Short-Term Temporary	\$ 403
	Classified FT	625
	Classified Overtime	362
	Supplies	144
To: Student Financial Services	Conferences	\$ 820
	Repairs	89
	Other Services	625
M22. Transfer to reallocate the EOP&S and CARE budgets. (Fund 12, Resource 1190)		
From: EOP&S	Equipment	\$ 4,663
	Transportation/Bus Passes	21,645
	Travel Expenses	5,270
CARE	Student Financial Grants	134
To: EOP&S	Student Help – Non-Instr	\$ 2,000
	Classified Perm PT	306
	Short-Term Temporary	2,000
	Classified Substitutes	4,118
	Employee Benefits	146
	Supplies	1,363
	Educational Supplies	21,645
CARE	Supplies	134

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M23. Transfer to provide for travel. (Fund 12, Resource 1190)		
From: Student Services – Foster Youth Support Services	Student Financial Grants	\$ 903
To: Student Services – Foster Youth Support Services	Travel Expenses Conferences	\$ 500 403
 <u>District Office and District Support Services</u>		
D1. Transfer to provide for supplies.		
From: Safety and Police	Equipment	\$ 221
To: Safety and Police	Supplies	\$ 221
 D2. Transfer to purchase supplies.		
From: Administrative Support Center	Postage	\$ 150
To: Administrative Support Center	Supplies	\$ 150
 D3. Transfer to renew a software license.		
From: Strategic Communications	Copying and Printing	\$ 7,000
To: Strategic Communications	Comp Software Maint/Lic	\$ 7,000
 D4. Transfer to provide for expenditures related to the relocation of offices from North Hall to the District Office.		
From: Facilities Planning, Design & Const.	Remodel Project	\$ 19,000
To: Facilities Planning, Design & Const.	Other Services Rents and Leases	\$ 11,800 7,200

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D5. Transfer to provide for licenses.		
From: Open Campus – Riverside	Supplies	\$ 1,064
Open Campus – Norco	Supplies	340
Open Campus – Moreno Valley	Supplies	298
To: Open Campus – Riverside	License Fees	\$ 1,064
Open Campus – Norco	License Fees	340
Open Campus – Moreno Valley	License Fees	298
D6. Transfer to purchase a cellular telephone.		
From: Micro-Support	Comp Software Maint/Lic	\$ 405
To: Micro-Support	Equipment	\$ 405
D7. Transfer to reallocate the CTE Community Collaborative Pathways Initiative budget. (Fund 12, Resource 1190)		
From: CTE	Classified FT Administrator	\$ 4,949
	Classified FT	16,235
	Classified Perm PT	12,528
	Student Help – Non-Instr	1,000
	Short-Term Temporary	5,365
	Employee Benefits	21,877
	Supplies	1,173
	Food	1,145
	Equipment	1,963
To: CTE	Other Services	\$ 66,235



Agenda Item (VI-B-3-a)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 41-13/14 – 2013-2014 TANF Program
College/District	Moreno Valley
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$6,500 to the budget.

Background Narrative:

Riverside Community College District's Moreno Valley College has received additional funding for the 2013-2014 TANF Program in the amount of \$6,500 from the California Community College Chancellor's Office. The funds will be used for salaries and benefits.

Prepared By: Sandra Mayo, President, Moreno Valley College
Eugenia Vincent, Dean, Student Financial Services

Attachments:

[05202014_Resolution No. 41-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 41-13/14

2013-2014 TANF Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$6,500 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 20, 2014.

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 41-13/14
 2013-2014 TANF Program**

Year	County	District	Date	Fund
14	33	07	5/20/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	F00	1190	0	0000	0366	8140	6,500 00	REVENUE
								EXPENDITURES
12	FCW	1190	0	6020	0366	1439	5,801 00	Acad PT Non-Instructional
12	FCW	1190	0	6020	0366	3130	479 00	Employee Benefits
12	FCW	1190	0	6020	0366	3335	84 00	
12	FCW	1190	0	6020	0366	3530	3 00	
12	FCW	1190	0	6020	0366	3630	133 00	
								↓
							6,500 00	TOTAL REVENUE
							6,500 00	TOTAL EXPENDITURES



Agenda Item (VI-B-3-b)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 43-13/14 – 2013-2014 Upward Bound TRIO – Alvord Unified School District Program
College/District	Norco
Funding	Grants and Categorical Programs
Recommended Action	It is recommend that the Board of Trustees approve adding the revenue and expenditures of \$262,321 to the budget.

Background Narrative:

Riverside Community College District's Norco College will receive additional funding for the 2013-2014 Upward Bound TRIO – Alvord Unified School District Program in the amount of \$262,321 from the United States Department of Education on June 1, 2014. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Paul Parnell, President, Norco College
Monica Green-Cochrane, Dean, Student Services

Attachments:

[05202014_Resolution No. 43-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 43-13/14

2013-2014 Upward Bound TRIO – Alvord Unified School District Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$262,321 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 20, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 43-13/14

2013-2014 Upward Bound TRIO - Alvord Unified School District Program

Year	County	District	Date	Fund
14	33	07	5/20/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0284	8120	262,321 00	REVENUE
								EXPENDITURES
12	EZG	1190	0	6450	0284	2118	90,753 00	Classified FT
12	EZG	1190	0	6450	0284	2129	51,410 00	Classified Perm Part Time
12	EZG	1190	0	6450	0284	3220	16,266 00	Employee Benefits
12	EZG	1190	0	6450	0284	3320	8,814 00	
12	EZG	1190	0	6450	0284	3325	2,061 00	
12	EZG	1190	0	6450	0284	3420	15,171 00	
12	EZG	1190	0	6450	0284	3520	71 00	
12	EZG	1190	0	6450	0284	3620	3,256 00	↓
12	EZG	1190	0	6450	0284	4590	13,855 00	Office and Other Supplies
12	EZG	1190	0	6450	0284	5890	41,233 00	Student Stipends & Fees
12	EZG	1190	0	6450	0284	5910	19,431 00	Indirect Admin Costs
							262,321 00	TOTAL REVENUE
							262,321 00	TOTAL EXPENDITURES



Agenda Item (VI-B-3-c)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-c)
Subject	Resolution No. 44-13/14 – 2013-2014 Board Financial Assistance Program – Student Financial Aid Administration
College/District	Riverside
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$5,000 to the budget.

Background Narrative:

Riverside Community College District's Riverside City College has received additional funding for the 2013-2014 Board Financial Assistance Program – Student Financial Aid Administration in the amount of \$5,000 from the California Community Colleges Chancellor's Office. These funds will be used for operational expenses of the program.

Prepared By: Wolde-Ab Isaac, Acting President, Riverside
Ed Bush, Vice President, Student Services

Attachments:

[05202014_Resolution No. 44-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 44-13/14

2013-2014 Board Financial Assistance Program –
Student Financial Aid Administration

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$5,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 20, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 44-13/14

2013-2014 Board Financial Assistance Program - Student Financial Aid Administration

Year	County	District	Date	Fund
14	33	07	5/20/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0067	8659	5,000 00	
								EXPENDITURES
12	DZE	1190	0	6460	0067	4590	1,992 00	Supplies
12	DZE	1190	0	6460	0067	4710	3,008 00	Food
							5,000 00	TOTAL INCOME
							5,000 00	TOTAL EXPENDITURES



Agenda Item (VI-B-3-d)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-d)
Subject	Resolution No. 45-13/14 – 2013-2014 Resource 3200 Food Services
College/District	District
Funding	Food Services
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$180,000 to the budget.

Background Narrative:

The food service operations at each college will experience an estimated increase in sales over budgeted revenue by June 30, 2014 as follows: Riverside City College - \$60,000, Norco College - \$50,000, and Moreno Valley College - \$70,000. The additional revenue will be used for salaries, benefits, bankcard fees and to purchase additional food supplies.

Prepared By: Wolde-Ab Isaac, Acting President, Riverside
Paul Parnell, President, Norco College
Sandra Mayo, President, Moreno Valley College
Beth Gomez, Vice President, Business Services (Norco)
Norm Godin, Vice President, Business Services, MVC
Bill Orr, Interim Vice President, Business Services (Riverside)

Attachments:

[05202014_Resolution No. 45-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 45-13/14

2013-2014 Resource 3200 Food Services

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$180,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 20, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 45-13/14
 2013-2014 Resource 3200 Food Services

Year	County	District	Date	Fund
14	33	07	5/20/2014	32

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
32	D00	3200	0	0000	0770	8844	60,000	00	REVENUE
32	E00	3200	0	0000	0770	8844	50,000	00	
32	F00	3200	0	0000	0770	8844	70,000	00	↓
									EXPENDITURES
32	DZM	3200	0	6943	0000	4711	10,000	00	Protein
32	DZM	3200	0	6943	0000	4712	5,000	00	Dessert
32	DZM	3200	0	6943	0000	4715	16,400	00	Beverage
32	DZM	3200	0	6943	0000	4717	23,600	00	Groceries
32	DZM	3200	0	6943	0000	5892	5,000	00	Bank Charges
32	EZM	3200	0	6943	0000	2118	11,579	00	Classified FT Administrator
32	EZM	3200	0	6943	0000	2129	591	00	Classified Perm Part Time
32	EZM	3200	0	6943	0000	3420	3,275	00	Employee Benefits
32	EZM	3200	0	6943	0000	4711	5,000	00	Protein
32	EZM	3200	0	6943	0000	4715	10,000	00	Beverage
32	EZM	3200	0	6943	0000	4716	1,500	00	Bread
32	EZM	3200	0	6943	0000	4717	12,300	00	Groceries
32	EZM	3200	0	6943	0000	5892	5,755	00	Bank Charges
32	FZM	3200	0	6943	0000	2331	8,000	00	Student Help Non-Instruct
32	FZM	3200	0	6943	0000	4711	12,660	00	Protein
32	FZM	3200	0	6943	0000	4715	27,990	00	Beverage
32	FZM	3200	0	6943	0000	4717	18,850	00	Groceries
32	FZM	3200	0	6943	0000	5892	2,500	00	Bank Charges
							180,000	00	TOTAL REVENUE
							180,000	00	TOTAL EXPENDITURES



Agenda Item (VI-B-5-a)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Bid Award for the Chiller Replacement at Landis and MLK Data Room HVAC Upgrades Project
College/District	Riverside
Funding	Proposition 39 Clean Energy Jobs Act
Recommended Action	It is recommended that the Board of Trustees award Bid Number 2013/14-43 – Chiller Replacement at Landis and MLK Data Room HVAC Upgrades Project, in the total amount of \$360,259 to Allison Mechanical, Inc.

Background Narrative:

On April 30, 2014, the District received bids in response to an Invitation for Bid solicitation for the Chiller Replacement at Landis and MLK Data Room HVAC Upgrades Project at Riverside City College. The project consists of the removal and replacement of a chiller, installation of variable frequency drives (VFD) and new interior heating, ventilation, and air conditioning (HVAC) in data rooms in the Martin Luther King building. See the attached Lowest Responsive and Responsible Bidders summary.

References for Allison Mechanical, Inc. were checked by District staff and found to be satisfactory.

Prepared By: Wolde-Ab Isaac, Acting President, Riverside
Scott Zwart, Assistant Director, Facilities, Maintenance and Operations
Majd Askar, Purchasing Manager

Attachments:

[05202014_Lowest Responsive and Responsible Bidders Summary](#)

**Lowest Responsive and Responsible Bidders
Chiller Replacement at Landis and MLK Data Room HVAC
Upgrades Project at Riverside City College**

<u>Contractor</u>	<u>Business Location</u>	<u>Bid Amount</u>
Allison Mechanical, Inc.	Redlands	\$ 360,259
CCS Contractors, Inc.	Riverside	\$ 367,577
Liberty Climate Control, Inc.	South El Monte	\$ 379,000
ACCO Engineered Systems, Inc.	Commerce	\$ 388,557
Cinbad Industry, Inc.	Winnetka	\$ 395,000
Plumbing, Piping & Construction, Inc.	Cypress	\$ 556,584



Agenda Item (VI-B-6-a)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$84,100 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$319,623 for the period April 1, 2014 through April 30, 2014.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$84,100. The attached listing of contracts and agreements under \$84,100 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

[05202014_Contracts and Agreements Less than \\$84,100 Report \(April\)](#)

Contracts and Agreements Report-All District Resources
\$84,100 and Under
4/01/14 thru 4/30/14

PO#	Department	Vendor	Location	Description	Amount
C0004521	Performance Riverside	Tickets.com	Costa Mesa	Computer Software Maint/Lic	\$ 2,743
C0004522	Health Services	Front Row Global LLC	Blackwood, NJ	Lecturers	3,500
C0004523	Dean of Instruction - Moreno Valley	Shred-It	Riverside	Shredding Services	1,413
C0004524	Student Financial Services - Norco	Carl's Jr. Restaurants LLC	Anaheim	Food	2,147
C0004525	EOPS - Norco	Certified Transportation Services, Inc	Santa Ana	Transportation Contracts	1,947
C0004526	Student Services - Moreno Valley	University of California	Riverside	Other Travel Expenses	450
C0004527	Facilities Planning & Development	American Alarm Systems, Inc.	Santa Ana	Alarm System	2,175
C0004528	Campus Student Services - Norco	Rosetta Stone Ltd	Harrisonburg, VA	Computer Software Maint/Lic	5,100
C0004529	Workforce Preparation	Pulu, Simei	Temecula	Professional Services	5,000
C0004530	President - Norco Campus	Nosotros Education Center	Allen, TX	Consultants	3,000
C0004531	Student Financial Services - Norco	Hyland Software, Inc	Westlake, OH	Professional Services	18,704
C0004532	Facilities	Higginson+Cartozian Architects, Inc	Redlands	Architect's Fees	47,500
C0004533	Counseling	A & H Rents	Riverside	Rents and Leases	482
C0004534	Community & Economic Development	Wakjira, Samson	San Jacinto	Faculty Development	1,441
C0004535	Admissions & Records	Golf Cars of Riverside, Inc.	Riverside	Rents and Leases	583
C0004536	Student Financial Services - Moreno Valley	Northstar Education Services LLC	Eagan, MN	Loan Default Management	5,625
C0004537	Campus Student Services - Norco	University of Redlands	Redlands	Other Travel Expenses	17,005
C0004538	Math, Science & Physical Ed - Moreno Valley	Regents of the University of California	Riverside	Soil Sample Analysis	527
C0004539	Counseling - Moreno Valley	Hyatt	Extension Davis	Other Travel Expenses	1,332
C0004540	Facilities Planning & Development	CK Financial Inc.	Newport Beach	Rents and Leases	14,400
C0004545	Academic Affairs	Adventureland Travel & Tours	Toluca Lake	Conferences	750
C0004546	Counseling - Moreno Valley	Ride the Ducks International, LLC	San Francisco	Other Travel Expenses	864
C0004547	EOPS - Moreno Valley	Moreno Valley Ranch Golf Club	Moreno Valley	Meeting Expenses	3,104
C0004548	Customized Solutions	Ortman, Carolyn	Riverside	Professional Services	401
C0004549	President - Norco Campus	Brunswick Classic Lanes	Norco	Bowling Party for CSEW Event	1,771
C0004550	Career and Technical Ed - Norco	Embassy Suites	Ontario	Meeting Expenses	1,341
C0004551	Business Operations - Norco	Riverside County Office of Education	Riverside	New Buildings	1,001
C0004552	CTE Projects	Magee, Gigi Christine	Riverside	Professional Services	300
N/A	Performance Riverside	Drum Corps International, Inc	Indianapolis, IN	International Tour Event	29,500
N/A	Associated Students	UCLA Conference Center	Lake Arrowhead	Use of Facilities	No Cost
N/A	Nursing	Pacific Grove Hospital	Riverside	Nursing Student Clinical Services	No Cost
N/A	Performance Riverside	Actor's Equity Association	Hollywood	Guest Artist, Tim Espinosa	No Cost
N/A	Performance Riverside	Actor's Equity Association	Hollywood	Guest Artist, Michelle Londor	No Cost
N/A	Performance Riverside	Actor's Equity Association	Hollywood	Guest Artist, DJ Gray	No Cost
N/A	Library	Milady, Cengage Learning	Clifton Park, NY	Transmit Videos Online	No Cost
N/A	Risk Management	City of Riverside	Riverside	Urban Area Security Initiative Training	No Cost
N/A	CTE Projects	Riverside City Fire Department	Riverside	EMS Field Internship	No Cost
N/A	Facilities, Planning, & Development	Southern California Gas Co.	Monterey Park	Norco Fuel Cell Line Extension	No Cost
N/A	Business and Financial Services	Sectran Security	Ontario	Armored Truck Services	No Cost
N/A	Nursing	Mor Nursing, LLC	Olathe, KS	Uniform Supplier	No Cost
N/A	CTE Projects	Riverside County Office of Education	Riverside	ECE Student Placement	No Cost
N/A	CTE Projects	Young Interventions, Inc.	Corona	ECE Student Placement	No Cost
N/A	CTE Projects	Carolyn E. Wylie Center for Children & Families	Riverside	ECE Student Placement	No Cost
N/A	CTE Projects	University of California, Riverside	Riverside	ECE Student Placement	No Cost
N/A	Customized Solutions	McLane Food Services	Riverside	Customized Training	No Cost
Additions to Approved/Ratify contracts of \$84,100 and Under					
C0003251	Communications & Web Development	Sharp Electronics Corp.	Wayne, PA	Rents and Leases	500

Contracts and Agreements Report-All District Resources
 \$84,100 and Under
 4/01/14 thru 4/30/14

PO#	Department	Vendor	Location	Description	Amount
C0003612	Business Operations - Moreno Valley	Acorn Technology Corporation	Riverside	Server Storage	375
C0003646	Community Ed & Senior Citizen Education	Wits	Virginia Beach, VA	Professional Services	3,500
C0003866	Workforce Preparation	Higginson+Cartozian Architects, Inc	Redlands	Architect's Fees	2,500
C0004038	Kinesiology	Pronto Gym Services, Inc.	Pacoima	Repairs - Service	5,609
C0004045	Performance Riverside	Music Theatre International	New York, NY	Rents and Leases	8,641
C0004118	Counseling	Canon Business Solutions, Inc	Ontario	Copying and Printing	29
C0004267	Business & Financial Services	Liebert Cassidy Whitmore	Los Angeles	Legal	12,000
C0004269	Business & Financial Services	Public Interest Investigation Inc	Los Angeles	Legal	15,000
C0004270	Business & Financial Services	Gresham Savage Nolan & Tilden, Apc	San Bernardino	Legal	75,000
C0004272	Information Services	ROC Software Systems, Inc.	Austin, TX	Computer Software Maint/Lic	3,050
C0004365	Performance Riverside	OD Music, Inc	Woodland Hills	Professional Services	1,725
C0004380	Administrative Support Center	Sharp Electronics Corp.	Pasadena	Repairs - Service	5,500
C0004411	Business Operations	Professional Personnel Leasing Inc	South Lake Tahoe	Professional Services	817
C0004442	Customized Solutions	Andy Ray LLC	Plano, TX	Customized Training	5,400
C0004452	Facilities - Norco	Higginson+Cartozian Architects, Inc	Redlands	Architect's Fees	4,300
C0004461	Academic Affairs	Mission Inn	Riverside	Other Supplies	1,500
C0004506	Diversity, Equity & Compliance	Gibson, Diana C	Venice	Other Travel Expenses	71
				Total	<u>\$ 319,623</u>



Agenda Item (VI-B-6-b)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-b)
Subject	Consulting Services for the AB86 Consortium Grant between Riverside Community College District on behalf of Norco College and WestEd
College/District	Norco
Funding	AB86 Grant funds
Recommended Action	It is recommended that the Board of Trustees approve Norco College (as fiscal agent for "About Students" Regional Consortium) move forward to engage WestEd effective May 21, 2014 in the amount of \$95,370 to assist in the development and submission of the Regional Comprehensive Plan completed to date by July 31, 2014.

Background Narrative:

In April 2014, Riverside Community College District (RCCD), as the fiscal agent of the "About Students" Regional Consortium invited Requests for Proposals (RFP) for Adult Education Consortium Consultant Services. The request for proposal was sent out to the 4 consulting firms, advertised in the newspaper as well as on the District website. Unfortunately, the District did not receive any response to the proposal.

The Consortium steering committee members contacted WestEd, a research and development service agency who is currently working with seven other adult education consortiums in the State to see if they were available to assist the consortium in the first three objectives of the plan which are due for submission to the Chancellor's office by July 31, 2014.

WestEd has agreed to provide the attached Scope of Work to support the About Students Consortium in meeting the following AB86 Adult Education Consortium Planning Grant Objectives:

1)An evaluation of current levels and types of adult education programs within its region, including education for adults in correctional facilities; credit, noncredit, and enhanced noncredit adult education coursework; and programs funded through Title II of the federal Workforce Investment Act, known as the Adult Education and Family Literacy Act (Public Law 05-220).

2)An evaluation of current needs for adult education programs within the region and within each sub-region.

3)Plans to address the gaps identified in (1) and (2).

Prepared By: Paul Parnell, President, Norco College

Beth Gomez, Vice President, Business Services (Norco)

Shelagh Camak, Vice President, Workforce & Resource Development

Attachments:

[WestEd Scope of Work](#)

WestEd Scope of Work

ABout Students Regional Consortium Objectives 1, 2, 4

WestEd is pleased to support the Riverside Community College ABout Students Regional Consortium in its efforts to rethink and redesign an educational system to establish linkages for students across the California Department of Education (CDE) and California Community College Chancellor’s Office (Chancellor’s Office) adult education systems that provide adults with the academic and career skills needed to succeed and contribute to California’s economy. This Scope of Work is for the work WestEd proposes supporting the consortium in meeting the following AB86 Adult Education Consortium Planning Grant Objectives:

- 1) An evaluation of current levels and types of adult education programs within its region, including education for adults in correctional facilities; credit, noncredit, and enhanced noncredit adult education coursework; and programs funded through Title II of the federal Workforce Investment Act, known as the Adult Education and Family Literacy Act (Public Law 05-220).
- 2) An evaluation of current needs for adult education programs within the region and within each sub-region.
- 3) Plans to address the gaps identified in (1) and (2).

Objectives	Budget
<p>Objective 1: Current services</p> <p>1.1 Identify consortium members and partners from which data need to be collected.</p> <p>1.2 Develop group process or individualized interview protocols to identify services currently being provided by members and partners.</p> <p>1.3 Execute group process to identify services provided, target population, level of reach, challenges to implementation, and existing collaborations on which to build</p> <p>1.4 Conduct follow-up interviews as needed with Consortium members and partners to further identify services provided, target population, level of reach, challenges to implementation, and existing collaborations</p> <p>1.5 Conduct online survey for faculty and classified staff as well as students to capture their opinions of current programs, need for programs, and adequacy of programs</p> <p>1.6 Establish a procedure and agreements for collecting enrollment and attendance data from consortium members and partners</p> <p>1.7 Collect and analyze unduplicated enrollment, attendance and cost data for adult</p>	<p>\$25,318</p>

Objectives	Budget
<p>basic education, secondary basic skills, classes for immigrants, short-term CTE programs, programs for adults and disabilities, and programs for apprenticeship for Tables 1.1 and 1.2.</p> <ul style="list-style-type: none"> • Establish data contacts • Collect data by sub-region • Clean and reconcile data <p>1.8 Develop self-evaluation tools or processes to assess the “adequacy and quality of services” that will identify best practices and engender commitment to collaborative systemic transformation and continuous improvement.</p> <p>1.9 Complete Tables 1.1 and 1.2.</p> <p>1.10 For each of the five program areas, provide a narrative description of services provided by members and consortia and of the adequacy and quality of the services.</p> <p>1.11 Synthesize and summarize findings from Objective 1. Provide summary to be used as part of the Regional Comprehensive Plan Completed-to-Date.</p>	
<p>Objective 2: Needs analysis</p> <p>2.1 Description and analysis of the local regional economy, drawing on economic development data. Sub-region of service gaps and needs will also be identified.</p> <p>2.2 Description and analysis of census data, such as numbers and percent of population living in poverty, numbers and percent without high school diploma, numbers and percent speaking English less than well; other data used to inform the AB 86 awards; school districts’ K-12 English Learner statistics, the number of students who qualify for free and reduced lunch; academic achievement data from local high schools; waiting lists for adult education services, and other data to ascertain need for adult education services.</p> <p>2.3 Establish past (2008-09), current (2012-13, 2013-14) and projected (2015-16) enrollment levels for each program area: adult basic education, secondary basic skills, classes for immigrants, short-term CTE programs, programs for adults and disabilities, and programs for apprenticeship; complete Table 2.1. (Note, Table 2.2 missing from Eligibility document.).</p> <p>2.4 Synthesize and summarize findings from Objective 2. Provide summary on current needs for adult education programs within the region to be used as part of the Regional Comprehensive Plan Completed-to-Date.</p>	<p>\$35,536</p>

Objectives	Budget
<p>Objective 4: Addressing gaps</p> <p>4.1 Analytically identify gaps in services based on comparisons of services to need, engaging community college and adult school staff by sub-region as needed to clarify and build understanding around the data.</p> <p>4.2 Establish a process for determining how best to align services/strategies to fill gaps in services, most likely at the sub-regional level, engaging colleges with their local adult schools and partners.</p> <p>4.3 Plan, prepare for, and conduct sub-regional convenings to:</p> <ul style="list-style-type: none"> • Present and discuss gaps in services in large group through a facilitated process • Generate strategies to address gaps in services. <p>4.4 Generate examples of recommended metrics to assess progress in identified strategies.</p> <p>4.5 Conduct follow-up convening to refine strategies and discuss metrics.</p> <p>4.6 Work with sub-regional teams or designated administrators to identify cost for each recommended strategy.</p> <p>4.7 Complete Table 4.1: Implementation Strategies to Address Identified Gaps.</p> <p>4.8 Synthesize and summarize findings for Objective 4. Provide summary on addressing gaps within the region to be used as part of the Regional Comprehensive Plan Completed-to-Date.</p>	<p>\$34,516</p>

*Timeline for deliverables and milestones chart will be created once work begins



Agenda Item (VI-B-6-c)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-c)
Subject	Approval to Procure Gas Supply and Delivery Arrangements from the Department of General Services (DGS), Utilizing the State of California Department of General Services Natural Gas Services Program Gas Services Agreement
College/District	Norco
Funding	General Fund
Recommended Action	It is recommended that the Board of Trustees approve the procurement of gas supply and delivery arrangements for the Norco College Fuel Cell from the Department of General Services (DGS), utilizing the State of California Department of General Services Natural Gas Services Program Gas Services Agreement.

Background Narrative:

State regulations from the California Public Utility Commission require that large users of natural gas (more than 250,000 therms per year) must get their natural gas from independent gas suppliers and use gas utility companies as transportation providers. The Norco College fuel cell will use in excess of 250,000 therms per year and requires an independent gas supplier as non-core use.

The Natural Gas Services (NGS) Program, within the California Department of General Services (DGS), procures natural gas on behalf of public sector organizations (state Executive Agencies, UC & CSU campuses, community college districts, cities, counties, and special districts) through an interagency agreement. The program was established to consolidate public agencies' non-core natural gas requirements into a single, large purchasing pool. By pooling together the gas demands of many users, DGS can purchase gas at competitive rates.

The California Department of General Services (DGS) consolidates the needs of multiple state agencies for goods, information technology and services. Master Agreements are contracts that are competitively bid by the DGS and available to California State and Local Government agencies that are empowered to expend public funds for the acquisition of products and services. Public Contract Code 10298 authorizes state and local agencies to contract with suppliers awarded state contracts without further competitive bidding.

Staff recommends use of the DGS awarded Interagency Agreement with the State of California Department of General Services for the procurement of gas supply and delivery arrangements. The agreement term is from June 1, 2014 through June 30, 1019, unless sooner terminated. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this agreement best meets the need of the District.

Prepared By: Paul Parnell, President, Norco College
Laurens Thurman, District Consultant
Majd Askar, Purchasing Manager

Attachments:



Agenda Item (VI-B-7)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	Recommended that the Board of Trustees approve the out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Irving Hendrick, Acting Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[Out-of-State Travel_052014](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 20, 2014

It is recommended that out-of-state travel be granted to:

Current:

Moreno Valley College:

- 1) Mr. W. Edward Chi, associate professor, economics, to travel to Washington DC, May 28-30, 2014, to attend the Conference on Teaching and Research on Economic Education and Professional Development. There is no cost to the District.
- 2) Ms. Cheryl Honore, professor, accounting, to travel to Pittsburgh, Pennsylvania, June 7-10, 2014, to attend the Nuventive 2014 Users Conference. Estimated cost: \$2,184.20. Funding source: the general fund.
- 3) Mr. Robert Loya, assistant professor, business and information technology systems, to travel to Chicago, Illinois, July 21-25, 2014, to attend the High Impact Technology Exchange Conference. Estimated cost: \$1,728.70. Funding source: the general fund.
- 4) Ms. Sheila Pisa, professor, math, to travel to Pittsburgh, Pennsylvania, June 7-10, 2014, to attend the Nuventive 2014 Users Conference. Estimated cost: \$2,184.20. Funding source: the general fund.

Norco College:

- 5) Ms. Elena Santa Cruz, grant administrative specialist, to travel to Chicago, Illinois, July 21-25, 2014, to attend the High Impact Technology Exchange conference. Estimated cost: \$1,956.00. Funding source: National Science Foundation Supply Chain Technology Education Grant.
- 6) Dr. Diane Dieckmeyer, vice president, academic affairs, to travel to Washington DC, June 24-26, 2014, to attend the Council for Higher Education Accreditation 2014 Summer Workshop. Estimated cost: \$2,386.86. Funding source: the general fund.
- 7) Dr. Kevin Fleming, dean of instruction, CTE, to travel to Chicago, Illinois, July 21-25, 2014, to attend the High Impact Technology Exchange Conference. Estimated cost: \$1,960.37. Funding source: National Science Foundation Supply Chain Technology Education Grant.
- 8) Ms. Colleen Molko, interim associate dean of instruction, CTE, to travel to Chicago, Illinois, July 21-24, 2014, to attend the High Impact Technology Exchange Conference. Estimated cost: \$1,751.42. Funding source: National Science Foundation Supply Chain Technology Education Grant.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 20, 2014

Riverside City College:

- 9) Dr. Sandy Baker, dean, school of nursing, to travel to Atlanta, Georgia, June 1-4, 2014, to participate in an evaluation review panel meeting for Accreditation Commission for Education in Nursing. There is no cost to the District.
- 10) Mr. Derrick Johnson, athletic director, to travel to Orlando, Florida, June 8-11, 2014, to attend the National Association of Collegiate Directors of Athletics Conference. Estimated cost: \$1,296.50. Funding source: the general fund.
- 11) Mr. Mohammad Moghaddam, director, culinary academy, to travel to Kansas City, Missouri, July 25-30, 2014, to attend the American Culinary Federation 2014 National Convention. Estimated cost: \$2,199.67. Funding source: the general fund.

Riverside Community College District:

- 12) Ms. Jan Schall, director, study abroad, to travel to Madrid, Cordoba, Granada, and Barcelona, Spain, June 24 – July 8, 2014, attending as the faculty leader during the summer study tour in Spain. Estimated cost: \$850.00. Funding source: the general fund. There is no other cost to the District.



Agenda Item (VI-B-8-a)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Notice of Completion
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees 1) accept the project listed on the attachment as complete, and 2) approve the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works).

Background Narrative:

Facilities Planning & Development staff reports that the project listed on the attachment is now complete.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Chris Carlson, Chief of Staff & Facilities Development
Dale Adams, Project Manager
Majd Askar, Purchasing Manager

Attachments:

[05202014_Notice of Completion](#)

COMPLETED PROJECTS

May 20, 2014

Project

Lovekin Portable Buildings Relocation

Contractor

Western Group, Inc.

RECORDING REQUESTED BY
Riverside Community College District
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
Business and Financial Services
Street Address **1533 Spruce Street**
City & State **Riverside, CA 92507**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 1533 Spruce Street, Riverside, CA 92507
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(if other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 05/20/2014. The work done was:
Lovekin Portable Buildings Relocation DSA #04-112766
- The name of the contractor, if any, for such work of improvement was Western Group, Inc.
(if no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(if no street address has been officially assigned, insert "none")

Dated: 05/20/2014

Riverside Community College District
President, Board of Trustees

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20 14, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)



Agenda Item (VI-B-8-b)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Part out and Disposal of RTA Buses
College/District	Riverside
Funding	No Cost to the District
Recommended Action	It is recommended that the Board of Trustees approve the sale of three (3) 1995 buses with the Vehicle Identification Numbers: 1GF5ACNK6SD106241, 1GF5CNK46SD106237, 1GF5ACNK7SD106233 for the amount of \$1.00 each to Transit Sales International (TSI).

Background Narrative:

Riverside City College received four (4) buses from Riverside Transit Authority in 2012 to assist the Automotive Technology Department in program enhancement. Three out of the four buses remain and need to be removed and will be sold to TSI.

Prepared By: Wolde-Ab Isaac, Acting President, Riverside

Attachments:

[Transit Sales International Letter](#)



April 30, 2014

Riverside Community College
1155 Spruce St.
Riverside, CA 92507

To Whom It May Concern:

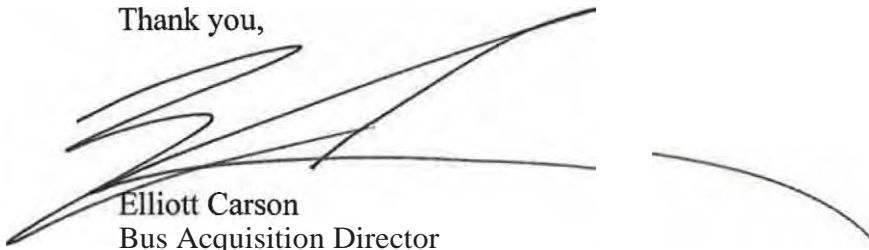
Transit Sales International (TSI) has agreed to purchase from Riverside Community College the following buses in the amount of \$1.00 per bus.

1995 Bus with VIN 1GF5ACNK6SD106241
1995 Bus with VIN 1GF5ACNK4SD106237
1995 Bus with VIN 1GF5ACNK7SD106233

TSI will pick up the buses within 72 hours of notification that the buses are ready to be transported. TSI understands that the buses have salvaged titles. TSI will part out and dispose of the buses with regards to making every effort to reclaim and recycle in an environmentally sustainable way while remaining in compliance with state laws.

This agreement is made upon the express condition that Transit Sales International agrees to hold harmless and indemnify Riverside Community College. Its agents and employees shall be free from all liabilities and claims for damage and/or suits for or by reason of any injury, or death to any person or property while moving the vehicles stated above.

Thank you,

A handwritten signature in black ink, appearing to read "Elliott Carson", is written over a horizontal line. The signature is fluid and cursive.

Elliott Carson
Bus Acquisition Director
Transit Sales International
(909) 973-0254



Agenda Item (VI-B-8-c)

Meeting	5/20/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-c)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[05202014_Surplus Property List](#)

**SURPLUS PROPERTY
 MAY 20, 2014**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	COMPUTER	PERFORMANCE 750	18412484	14957
1	VIEWSONIC	MONITOR	VE800	A13024801290	21117
1	GATEWAY	MONITOR	FPD1520	LIC152A4475	19170
1	HP	COMPUTER	XW8000	USV3180BT1	23090
1	NEC	MONITOR	FE2111SB	302421819	23087
1	NEC	MONITOR	FE2111SB	302420821	23086
1	HITACHI	LCD PROJECTOR	CPX-1250	F0AU10664	35778
1	HITACHI	LCD PROJECTOR	CP-X3010N	F9GU00267	41101
1	NEC	LCD PROJECTOR	MT-1060	3100154	NONE
1	HITACHI	LCD PROJECTOR	CP-X3010N	F6GU00309	41103
1	HITACHI	LCD PROJECTOR	CP-X417	F8H003361	35767
1	HITACHI	LCD PROJECTOR	CP-X417	F8H003364	35766
1	HITACHI	LCD PROJECTOR	CP-X417	F9C005790	NONE
1	HITACHI	LCD PROJECTOR	CP-X3010N	F9GU00320	41102
1	HITACHI	LCD PROJECTOR	CP-X401	F8JU05942	40219
1	SONY	LCD PROJECTOR	VPL-PX15	51984	21388
1	GATEWAY	PC LAPTOP	600YG2	30234084	22318
1	HITACHI	LCD PROJECTOR	CP-X417	F8H003374	35769
1	NEC	LCD PROJECTOR	MT1050	3100148	NONE
1	SONY	LCD PROJECTOR	VPL-X1000U	31456	15593
1	HITACHI	LCD PROJECTOR	CP-X445	F7C004610	34161
1	MANFROTTO	TRIPOD	3126	NONE	NONE
1	MANFROTTO	TRIPOD	3126	NONE	NONE
1	ITE	TRIPOD	H40	NONE	NONE
1	CANON	CAMERA	XL1	42620500310	21387
1	PANASONIC	CAMERA	AG-DVC10P	L0TKA0829	16939
1	PANASONIC	CAMERA	AG-456UP	D0HB00134	15140
1	AVID	COMPUTER	ADRENALINE	YQT323212	23088
1	PANASONIC	CAMERA	AG-DVC10P	KOTKA0180	NONE
1	PANASONIC	CAMERA	AG-456UP	C0HB00750	15003
1	HME	WIRELESS MIC	RX520	3056	2338
1	HME	WIRELESS MIC	RX520	811135	2337
1	TEAC	MIXER	2A	96011941	NONE
3	PANASONIC	BATTERY CHARGER	AG-B745	19A1237TJ	2363
1	SMITH-VICTOR	LIGHT	740-SG	NONE	NONE
1	SMITH-VICTOR	LIGHT	740-SG	NONE	NONE
1	SMITH-VICTOR	LIGHT	710-SG	NONE	NONE
1	SMITH-VICTOR	LIGHT	710-SG	NONE	NONE
1	PANASONIC	MIXER	WJMX12	03A08688	2382
1	PANASONIC	RECORD DECK	AG1300	G5KL03952	7762
1	PANASONIC	MONITOR	CT-1381Y	MB00450550	NONE
1	PANASONIC	RECORD DECK	WVVT12M	9ZR01118	NONE
1	PANASONIC	RECORD DECK	WV-F300	NONE	2398
1	GO-VIDEO	RECORD DECK	DDV9050	81905030154	NONE

**SURPLUS PROPERTY
 MAY 20, 2014**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	HITACHI	LCD PROJECTOR	CPX445	G4L003068	24924
1	SONY	LCD PROJECTOR	VPL-X1000U	31535	14139
1	SONY	LCD PROJECTOR	VPL-PX20	13957	14802
1	SONY	LCD PROJECTOR	VPL-PX20	31475	14138
1	SONY	LCD PROJECTOR	VPL-PX20	13112	014956/020455
1	SONY	LCD PROJECTOR	VPL-PX35	2002498	25283
1	PANASONIC	LCD PROJECTOR	PT-F300	SC1156104	44513
1	VIEWSONIC	LCD PROJECTOR	PJ1173	QY9083300399	38164
1	SONY	LCD PROJECTOR	VPL-X1000U	30991	13927
1	PEAVEY	AMPLIFIER	CS400X	20620	NONE
1	PEAVEY	AMPLIFIER	CS1000X	20621	NONE
1	SAMSON	MIXER	MPL2242	M0001721	20618
1	YORKVILLE	SPEAKER	PULCE 15	3101320	NONE
1	YORKVILLE	SPEAKER	PULCE 15	3101238	NONE
1	YORKVILLE	SPEAKER	PULCE 15	3101280	NONE
1	YORKVILLE	SPEAKER	PULCE 15	3101484	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	SONY	LCD PROJECTOR	VPL-PX31	21109	15780
1	PEAVEY	AMPLIFIER	CS400X	NONE	NONE
1	TECHNICS	CD PLAYER	VT-100	FD31F54474	NONE
1	SAMSON	MIXER	MPL2242	M0001652	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	JBL	SPEAKER	P108	NONE	NONE
1	PANASONIC	MONITOR	CT-1386YD	LB10150146	16925
1	PANASONIC	MONITOR	CT-1386YD	LB93440480	15143
1	IDEN	TBC	IVT-7	10052731	NONE
1	SONY	WIRELESS MIC	URX	309244	30947
1	SONY	WIRELESS MIC	URX	307998	30946

**SURPLUS PROPERTY
 MAY 20, 2014**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	HITACHI	LCD PROJECTOR	CPX-1250	G7D104203	35596
1	PANASONIC	LCD PROJECTOR	PT-L711U	SL0450070	15781
1	NEC	LCD PROJECTOR	XT5100	35B0005NJ	23146
1	HITACHI	SHORT THROW LCD PROJECTOR	FX-DUO-77	NONE	35761
1	NEC	LCD PROJECTOR	MT1060	3100126SE	NONE
1	POLYCOM	VIDEOCONFERENCING CODEC	VS4000	820408035DFDMD	NONE
1	NEC	LCD PROJECTOR	MT1060	3100515E	NONE
1	PANASONIC	LCD PROJECTOR	PT1350	H2TB00259	20015
1	SHARP	PROJECTOR BAG	NONE	NONE	NONE
1	GATEWAY	LAPTOP BAG	NONE	NONE	NONE
1	PEERLESS	LCD TV BASE	NONE	NONE	NONE
1	ANCHOR	8" SPEAKER	AN 130	H501509	NONE
1	ANCHOR	8" SPEAKER	AN130U1	C200423	NONE
1	ANCHOR	8" SPEAKER	AN130	F501165	NONE
1	ANCHOR	8" SPEAKER	AN 130	H800738	NONE
1	ROLLS	MINI LINE MIXER	NONE	2511257	NONE
1	PURELAND	2'X2' METAL CEILING PLATE	NONE	NONE	NONE
1	DOUG FLEENOR	INTERFACE	DMX2iPlay	107089	NONE
1	UNKNOWN	BOX OF COAXIAL CABLE	NONE	NONE	NONE
1	MICROSOFT	WIRELESS KEYBOARD	1014	7664201232968	
1	API	CLOSED CAPTION DECODER	1101	87512	NONE
1	MR. COFFEE	COFFEE MAKER W/CARAFE	BVMCEJX33	NONE	NONE
1	UNKNOWN	3" WHITE 3 RING BINDER	NONE	NONE	NONE
1	PEERLESS	PROJECTOR MOUNT PIECES	NONE	NONE	NONE
1	NONE	3'X2' WHITE BOARD	NONE	NONE	NONE
1	MOTOROLA	TALK ABOUTS CHARGER BASE	T5320	1564200R07	NONE
1	MOTOROLA	TALK ABOUT UNITS	NONE	NONE	NONE
1	USHIO	OVERHEAD BULBS 82WX360 VOLTS	NONE	NONE	NONE
1	GE	OVERHEAD BULBS 82WX300 VOLTS	NONE	NONE	NONE
1	EIKO	OVERHEAD BULBS 600WX125VOLTS	DVS-5	NONE	NONE
1	GE	OVERHEAD BULBS 600WX120VOLTS	NONE	NONE	NONE

**SURPLUS PROPERTY
 MAY 20, 2014**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GE	OVERHEAD BULBS 123WX100VOLTS	NONE	NONE	NONE
1	GE	OVERHEAD BULBS 82WX85VOLTS	NONE	NONE	NONE
1	GE	75WX120V BULB	NONE	NONE	NONE
1	PHOTOFLOOD	115WX120VOLTS	NONE	NONE	NONE
1	UNKNOWN	BNC, COAXIAL CBLES	NONE	NONE	NONE
1	GATEWAY	MONITOR	700G	5C50N02635	031752
1	BROTHER	LABELER	PT8000	B83248686	NONE
1	DA-LITE	6' PROJECTOR SCREENS	NONE	NONE	NONE
1	BRETFORD	5' PROJECTOR SCREENS	Series65	NONE	NONE
1	HAKO	SOILDERING STATION	926	9261521409	NONE
1	VIEWSONIC	VP191B	NONE	A1W050523671	039345
1	PEERLESS	VCR MOUNT BRKT	NONE	NONE	NONE
1	PEERLESS	VCR MOUNT	PM600	NONE	NONE
1	BOSE	OVERHEAD	NONE	58707	007169
1	LUCASEY	STABILIZIER KIT	NONE	NONE	NONE
1	TANBERG	STUDENT RECORDER	TSR5944	7207001902	NONE
1	UNKNOWN	DUAL MONTABLE POWER RECEPTICLES	NONE	NONE	NONE
1	TELEX	COPYETTE	300350000	33893	NONE
1	PEERLESS	26' -58' PULL OUT TV MOUNT	sp850-UNLP-GB		NONE
1	PURELAND	PROJECTOR LAMP PX- 21	LMP-P202	NONE	NONE
1	PURELAND	PROJECTOR LAMP	LMP-201	NONE	NONE
1	SHARP	PROJECTOR LAMP	XGE100043	NONE	NONE
1	ANCHOR	GREY SPEAKER STANDS	B4007207	NONE	NONE
1	ULTIMATE	BLACK SPEAKER STANDS	NONE	NONE	NONE
1	BOGEN	CAMERA TRIPOD	3033	NONE	NONE
1	HITACHI	PROJECTOR	Cp-X260	F6JU00844	034146
1	SONY	PROJECTOR	VPL-CS3	16683	NONE
1	HITACHI	PROJECTOR	CPX-260	NONE	036538
1	HITACHI	PROJECTOR	CPX-445	F7A004413	033791
1	SONY	PROJECTOR	VPL-PX11	6509163	022733
1	HITACHI	PROJECTOR	CPX-445	F7D005015	036184
1	SONY	PROJECTOR	VPL-PX21	12310	NONE



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

Agenda Item (VII-A)

Meeting 5/20/2014 - Regular

Agenda Item Consent Agenda Information (VII-A)

Subject Monthly Financial Report for Month Ending – April 30, 2014

College/District District

Information Only

Background Narrative:

See the attached monthly Financial Report for the period July 1, 2013 through April 30, 2014.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[05202014_Financial Report \(July-April 2014\)](#)

MONTHLY FINANCIAL REPORT
JULY 1, 2013 – APRIL 30, 2014

<u>General Funds</u>	<u>Page</u>
Resource 1000 - General Operating	2
Resource 1050 - Parking	3
Resource 1070 - Student Health Services	4
Resource 1080 - Community Education	5
Resource 1090 - Performance Riverside	6
Resource 1110 - Contractor-Operated Bookstore	7
Resource 1120 - Center for Social Justice and Civil Liberties	8
Resource 1170 - Customized Solutions	9
Resource 1180 - Redevelopment Pass-Through	10
Resource 1190 - Grants and Categorical Programs	11
<u>Special Revenue Funds</u>	
Resource 3200 - Food Services	12
Resource 3300 - Child Care	13
<u>Capital Projects Funds</u>	
Resource 4100 - State Construction & Scheduled Maintenance	14
Resource 4130 - La Sierra Capital	15
Resource 4170 - G. O. Bond Series 2010D Capital Appreciation Bonds	16
Resource 4180 - G. O. Bond Series 2010D Build America Bonds	17
<u>Internal Service Funds</u>	
Resource 6100 - Health and Liability Self-Insurance	18
Resource 6110 - Workers Compensation Self-Insurance	19
<u>Expendable Trust and Agency Funds</u>	
Associated Students of RCCD	20
Student Financial Aid	21
RCCD Development Corporation	22

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 134,711,086	\$ 138,958,089	\$ 139,022,089	\$ 105,045,644
Inter/Intrafund Transfer from				
La Sierra Capital Fund (Resource 4130)	2,000,000	0	0	0
Customized Solutions (Resource 1170)	0	67,407	67,407	0
District Bookstore (Resource 1110)	250,000	350,000	350,000	287,500
Total Revenues	\$ 136,961,086	\$ 139,375,496	\$ 139,439,496	\$ 105,333,144
Expenditures				
Academic Salaries	\$ 59,705,808	\$ 62,443,692	\$ 63,230,611	\$ 51,409,280
Classified Salaries	26,625,541	28,231,312	28,597,534	22,768,275
Employee Benefits	28,846,259	31,235,017	29,958,683	22,623,572
Materials & Supplies	1,518,326	2,368,078	2,155,211	1,477,927
Services	11,163,307	15,053,094	14,926,095	9,464,115
Capital Outlay	1,294,932	1,010,689	1,503,098	483,886
Intrafund Transfers For:				
DSP&S Program (Resource 1190)	665,157	665,157	665,157	498,868
Center for Social Justice and Civil Liberties (Resource 1120)	0	99,373	99,373	74,530
Federal Work Study (Resource 1190)	322,534	327,494	327,494	181,903
Veteran Services (Resource 1190)	0	4,842	4,842	4,842
ACA: Expansion of PA Training 1190)	0	0	34,650	34,650
General Fund Backfill (Resource 1190)	751,862	215,625	215,625	79,860
Interfund Transfer to:				
Resource 4130	0	1,270,000	1,270,000	952,500
Resource 6100	1,500,000	1,500,000	1,500,000	1,125,000
Total Expenditures	\$ 132,393,726	\$ 144,424,373	\$ 144,488,373	\$ 111,179,208
Revenues Over (Under) Expenditures	\$ 4,567,360	\$ (5,048,877)	\$ (5,048,877)	\$ (5,846,064)
Beginning Fund Balance	6,840,049	11,407,409	11,407,409	11,407,409
Ending Fund Balance	\$ 11,407,409	\$ 6,358,532	\$ 6,358,532	\$ 5,561,345
Ending Cash Balance				\$ 11,403,203

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,371,097	\$ 2,329,739	\$ 2,329,739	\$ 2,250,068
Expenditures				
Classified Salaries	\$ 1,481,460	\$ 1,487,396	\$ 1,492,938	\$ 1,174,681
Employee Benefits	572,864	569,710	551,686	439,150
Materials & Supplies	38,407	49,555	50,083	25,905
Services	595,364	543,757	555,762	347,795
Capital Outlay	129,925	173,000	172,949	111,883
Total Expenditures	\$ 2,818,020	\$ 2,823,418	\$ 2,823,418	\$ 2,099,414
Revenues Over (Under) Expenditures	\$ (446,923)	\$ (493,679)	\$ (493,679)	\$ 150,654
Beginning Fund Balance	644,289	197,366	197,366	197,366
Ending Fund Balance	\$ 197,366	\$ (296,313)	\$ (296,313)	\$ 348,020
Ending Cash Balance				\$ 388,162

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,280,925	\$ 1,304,925	\$ 1,304,925	\$ 1,157,440
Expenditures				
Academic Salaries	\$ 256,730	\$ 318,987	\$ 323,995	\$ 266,377
Classified Salaries	606,300	588,661	578,488	416,147
Employee Benefits	180,296	177,759	185,574	124,708
Materials & Supplies	49,508	66,078	76,568	44,216
Services	261,107	255,101	251,526	140,634
Capital Outlay	239	31,786	22,221	5,880
Total Expenditures	\$ 1,354,180	\$ 1,438,372	\$ 1,438,372	\$ 997,962
Revenues Over (Under) Expenditures	\$ (73,255)	\$ (133,447)	\$ (133,447)	\$ 159,478
Beginning Fund Balance	1,960,089	1,886,834	1,886,834	1,886,834
Ending Fund Balance	\$ 1,886,834	\$ 1,753,387	\$ 1,753,387	\$ 2,046,312
Ending Cash Balance				\$ 1,998,737

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 399,419	\$ 438,878	\$ 438,878	\$ 157,621
Expenditures				
Academic Salaries	\$ 4,310	\$ 4,272	\$ 4,339	\$ 3,560
Classified Salaries	220,790	207,610	209,299	109,535
Employee Benefits	57,017	59,123	57,367	32,171
Materials & Supplies	1,162	1,200	1,200	1,171
Services	230,472	157,275	157,275	56,387
Total Expenditures	\$ 513,751	\$ 429,480	\$ 429,480	\$ 202,824
Revenues Over (Under) Expenditures	\$ (114,332)	\$ 9,398	\$ 9,398	\$ (45,203)
Beginning Fund Balance	(49,063)	(163,395)	(163,395)	(163,395)
Ending Fund Balance	\$ (163,395)	\$ (153,997)	\$ (153,997)	\$ (208,598)
Ending Cash Balance				\$ (206,913)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 518,401	\$ 380,304	\$ 380,304	\$ 224,498
Expenditures				
Academic Salaries	\$ 2,994	\$ 86,957	\$ 88,273	\$ 56,078
Classified Salaries	286,078	146,500	148,547	147,379
Employee Benefits	108,995	94,041	90,678	69,650
Materials & Supplies	18,066	9,587	9,587	11,197
Services	332,594	172,450	172,450	295,205
Total Expenditures	\$ 748,727	\$ 509,535	\$ 509,535	\$ 579,509
Revenues Over (Under) Expenditures	\$ (230,326)	\$ (129,231)	\$ (129,231)	\$ (355,011)
Beginning Fund Balance	(269,707)	(500,033)	(500,033)	(500,033)
Ending Fund Balance	\$ (500,033)	\$ (629,264)	\$ (629,264)	\$ (855,044)
Ending Cash Balance				\$ (837,705)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 769,350	\$ 890,772	\$ 890,772	\$ 708,175
Expenditures				
Materials & Supplies	\$ 30	\$ 0	\$ 0	\$ 0
Services	43,770	43,770	43,770	32,728
Interfund Transfer to				
Food Services (Resource 3200)	441,414	577,569	577,569	288,784
Intrafund Transfer to				
General Operating (Resource 1000)	250,000	350,000	350,000	287,500
Total Expenditures	\$ 735,214	\$ 971,339	\$ 971,339	\$ 609,012
Revenues Over (Under) Expenditures	\$ 34,136	\$ (80,567)	\$ (80,567)	\$ 99,163
Beginning Fund Balance	56,242	90,378	90,378	90,378
Ending Fund Balance	\$ 90,378	\$ 9,811	\$ 9,811	\$ 189,541
Ending Cash Balance				\$ 189,541

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 59,056	\$ 25,014	\$ 25,014	\$ 25,040
Intrafund Transfer from General Operating (Resource 1000)	0	99,373	99,373	74,530
Total Revenues	\$ 59,056	\$ 124,387	\$ 124,387	\$ 99,570
Expenditures				
Academic Salaries	\$ 5,555	\$ 0	\$ 0	\$ 0
Classified Salaries	0	50,651	51,446	23,560
Employee Benefits	269	35,771	34,976	12,090
Materials & Supplies	2,735	262	262	405
Services	54,980	31,320	31,320	30,531
Capital Outlay	900	0	0	0
Total Expenditures	\$ 64,439	\$ 118,004	\$ 118,004	\$ 66,586
Revenues Over (Under) Expenditures	\$ (5,383)	\$ 6,383	\$ 6,383	\$ 32,984
Beginning Fund Balance	0	(5,383)	(5,383)	(5,383)
Ending Fund Balance	\$ (5,383)	\$ 1,000	\$ 1,000	\$ 27,601
Ending Cash Balance				\$ 27,601

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 248,022	\$ 1,118,659	\$ 1,746,249	\$ 179,810
Expenditures				
Academic Salaries	\$ 5,766	\$ 111,564	\$ 107,898	\$ 31,688
Classified Salaries	37,344	101,830	101,830	95,113
Employee Benefits	17,344	60,497	65,673	43,008
Materials & Supplies	9,604	164,250	169,000	4,583
Services	158,993	473,761	1,095,091	256,102
Capital Outlay	184	1,000	1,000	0
Intrafund Transfer For:				
General Fund (Resource 1000)	0	67,407	67,407	0
Total Expenditures	\$ 229,235	\$ 980,309	\$ 1,607,899	\$ 430,494
Revenues Over (Under) Expenditures	\$ 18,787	\$ 138,350	\$ 138,350	\$ (250,684)
Beginning Fund Balance	73,559	92,346	92,346	92,346
Ending Fund Balance	\$ 92,346	\$ 230,696	\$ 230,696	\$ (158,338)
Ending Cash Balance				\$ (155,991)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,514,400	\$ 1,493,550	\$ 1,493,550	\$ 727,013
Expenditures				
Services	\$ 215,139	\$ 352,887	\$ 352,887	\$ 169,285
Capital Outlay	56,403	4,264,139	4,264,139	189,497
Total Expenditures	\$ 271,542	\$ 4,617,026	\$ 4,617,026	\$ 358,782
Revenues Over (Under) Expenditures	\$ 1,242,858	\$ (3,123,476)	\$ (3,123,476)	\$ 368,231
Beginning Fund Balance	6,167,452	7,410,310	7,410,310	7,410,310
Ending Fund Balance	<u>\$ 7,410,310</u>	<u>\$ 4,286,834</u>	<u>\$ 4,286,834</u>	<u>\$ 7,778,541</u>
Ending Cash Balance				<u>\$ 7,778,541</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 22,357,653	\$ 31,393,439	\$ 34,090,800	\$ 18,355,253
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	1,008,530	774,302	665,157	498,868
For Federal Work Study	322,534	327,494	327,494	181,903
For Matriculation	332,749	0	0	0
For Middle College High School	75,740	106,480	106,480	79,860
For Veteran Services	0	4,842	4,842	4,842
Total Revenues	<u>\$ 24,097,206</u>	<u>\$ 32,606,557</u>	<u>\$ 35,194,773</u>	<u>\$ 19,120,726</u>
Expenditures				
Academic Salaries	\$ 4,106,966	\$ 3,843,123	\$ 4,330,894	\$ 2,689,125
Classified Salaries	7,639,284	9,612,072	10,136,088	7,131,235
Employee Benefits	3,674,350	4,020,499	4,312,326	2,661,025
Materials & Supplies	1,576,677	2,474,432	2,620,632	619,971
Services	4,599,737	6,650,625	7,412,017	2,744,032
Capital Outlay	1,651,033	4,112,236	4,354,503	2,657,992
Student Grants (Financial, Book, Meal, Transportation)	849,159	1,893,570	2,028,313	764,859
Total Expenditures	<u>\$ 24,097,206</u>	<u>\$ 32,606,557</u>	<u>\$ 35,194,773</u>	<u>\$ 19,268,239</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ (147,513)
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (147,513)</u>
Ending Cash Balance				<u>\$ (239,270)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,932,995	\$ 1,848,115	\$ 1,848,115	\$ 1,696,682
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	<u>441,414</u>	<u>577,569</u>	<u>577,569</u>	<u>288,785</u>
Total Revenues	<u>\$ 2,374,409</u>	<u>\$ 2,425,684</u>	<u>\$ 2,425,684</u>	<u>\$ 1,985,467</u>
Expenditures				
Classified Salaries	\$ 740,126	\$ 803,600	\$ 803,600	\$ 649,875
Employee Benefits	257,626	297,755	297,755	220,929
Materials & Supplies	862,628	864,410	843,163	771,091
Services	149,651	150,131	154,760	132,888
Capital Outlay	<u>2,020</u>	<u>7,000</u>	<u>23,618</u>	<u>22,912</u>
Total Expenditures	<u>\$ 2,012,051</u>	<u>\$ 2,122,896</u>	<u>\$ 2,122,896</u>	<u>\$ 1,797,695</u>
Revenues Over (Under) Expenditures	\$ 362,358	\$ 302,788	\$ 302,788	\$ 187,772
Beginning Fund Balance	<u>9,632</u>	<u>371,990</u>	<u>371,990</u>	<u>371,990</u>
Ending Fund Balance	<u>\$ 371,990</u>	<u>\$ 674,778</u>	<u>\$ 674,778</u>	<u>\$ 559,762</u>
Ending Cash Balance				<u>\$ 553,081</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Child Care was established to manage the finances of the District's child care centers at all three colleges.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,022,236	\$ 1,024,978	\$ 1,024,978	\$ 813,262
Expenditures				
Academic Salaries	\$ 514,616	\$ 557,619	\$ 561,062	\$ 402,400
Classified Salaries	143,415	208,221	210,077	154,519
Employee Benefits	127,714	162,253	146,051	83,643
Materials & Supplies	31,216	33,255	44,655	25,957
Services	114,293	50,840	50,343	28,689
Capital Outlay	1,628	40,304	40,304	22,102
Total Expenditures	\$ 932,882	\$ 1,052,492	\$ 1,052,492	\$ 717,310
Revenues Over (Under) Expenditures	\$ 89,354	\$ (27,514)	\$ (27,514)	\$ 95,952
Beginning Fund Balance	63,825	153,179	153,179	153,179
Ending Fund Balance	\$ 153,179	\$ 125,665	\$ 125,665	\$ 249,131
Ending Cash Balance				\$ 262,758

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160). The State has suspended funding Scheduled Maintenance.

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 9,728,785	\$ 4,120,840	\$ 5,164,670	\$ 3,468,127
Intrafund Transfer from General Obligation Bond Funded Projects (Resource 4170)	0	313,550	313,550	313,550
Total Revenues	\$ 9,728,785	\$ 4,434,390	\$ 5,478,220	\$ 3,781,677
Expenditures				
Capital Outlay	\$ 9,728,785	\$ 4,434,390	\$ 4,434,390	\$ 3,283,621
Total Expenditures	\$ 9,728,785	\$ 4,434,390	\$ 4,434,390	\$ 3,283,621
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 1,043,830	\$ 498,056
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	\$ 0	\$ 0	\$ 1,043,830	\$ 498,056
Ending Cash Balance				\$ 57,284

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 28,200	\$ 21,250	\$ 21,250	\$ 12,127
Inter/Intrafund Transfer from General Operating (Resource 1000)	<u>0</u>	<u>1,270,000</u>	<u>1,270,000</u>	<u>952,500</u>
Total Revenues	<u>\$ 28,200</u>	<u>\$ 1,291,250</u>	<u>\$ 1,291,250</u>	<u>\$ 964,627</u>
Expenditures				
Services	\$ 6,444	\$ 1,650	\$ 1,650	\$ 1,113
Capital Outlay	0	7,202,885	7,202,885	0
Interfund Transfer to General Operating (Resource 1000)	<u>2,000,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 2,006,444</u>	<u>\$ 7,204,535</u>	<u>\$ 7,204,535</u>	<u>\$ 1,113</u>
Revenues Over (Under) Expenditures	\$ (1,978,244)	\$ (5,913,285)	\$ (5,913,285)	\$ 963,514
Beginning Fund Balance	<u>7,891,529</u>	<u>5,913,285</u>	<u>5,913,285</u>	<u>5,913,285</u>
Ending Fund Balance	<u>\$ 5,913,285</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 6,876,799</u>
Ending Cash Balance				<u>\$ 6,876,799</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

General Obligation Series 2010D Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4170 - General Obligation Bond Series 2010D Capital Appreciation Bonds

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 33,568	\$ 20,000	\$ 20,000	\$ 9,663
Expenditures				
Classified Salaries	\$ 386,101	\$ 527,248	\$ 527,248	\$ 278,047
Employee Benefits	173,348	215,120	215,120	104,387
Services	588,102	677,820	677,820	386,763
Intrafund Transfer For:				
State Construction & Scheduled Maintenance (Resource 4100)	0	313,550	313,550	313,550
Capital Outlay	1,560,500	5,548,835	5,548,835	869,173
Total Expenditures	\$ 2,708,051	\$ 7,282,573	\$ 7,282,573	\$ 1,951,920
Revenues Over (Under) Expenditures	\$ (2,674,483)	\$ (7,262,573)	\$ (7,262,573)	\$ (1,942,257)
Beginning Fund Balance	9,268,957	6,594,474	6,594,474	6,594,474
Ending Fund Balance	\$ 6,594,474	\$ (668,099)	\$ (668,099)	\$ 4,652,217
Ending Cash Balance				\$ 4,663,814

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

General Obligation Series 2010D Build America Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4180 - General Obligation Bond Series 2010D Build America Bonds

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 452,764	\$ 1,219,456	\$ 1,219,456	\$ 164,870
Expenditures				
Classified Salaries	\$ 16,199	\$ 0	\$ 10,479	\$ 9,200
Employee Benefits	1,077	0	2,248	1,630
Materials & Supplies	635	0	8,507	8,506
Services	35,140	0	0	1,464
Capital Outlay	23,510,347	112,716,545	112,695,311	16,725,098
Total Expenditures	\$ 23,563,398	\$ 112,716,545	\$ 112,716,545	\$ 16,745,898
Revenues Over (Under) Expenditures	\$ (23,110,634)	\$ (111,497,089)	\$ (111,497,089)	\$ (16,581,028)
Beginning Fund Balance	77,006,286	53,895,652	53,895,652	53,895,652
Ending Fund Balance	\$ 53,895,652	\$ (57,601,437)	\$ (57,601,437)	\$ 37,314,624
Ending Cash Balance				\$ 37,407,606

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self insurance programs.

Fund 61, Resource 6100 - Health and Liability Self-Insurance

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,351,618	\$ 4,559,308	\$ 4,559,308	\$ 4,296,301
Interfund transfer from General Operating (Resource 1000)	1,500,000	1,500,000	1,500,000	1,125,000
Total Revenue	<u>\$ 5,851,618</u>	<u>\$ 6,059,308</u>	<u>\$ 6,059,308</u>	<u>\$ 5,421,301</u>
Expenditures				
Academic Salaries	\$ 0	\$ 0	\$ 0	\$ 409
Classified Salaries	158,167	184,549	187,446	164,548
Employee Benefits	66,553	75,259	72,362	55,027
Materials & Supplies	392	1,700	1,700	434
Services	6,306,443	5,577,442	5,572,555	4,717,994
Capital Outlay	5,413	15,000	19,887	16,960
Total Expenditures	<u>\$ 6,536,968</u>	<u>\$ 5,853,950</u>	<u>\$ 5,853,950</u>	<u>\$ 4,955,372</u>
Revenues Over (Under) Expenditures	\$ (685,350)	\$ 205,358	\$ 205,358	\$ 465,929
Beginning Fund Balance	1,145,392	460,042	460,042	460,042
Ending Fund Balance	<u>\$ 460,042</u>	<u>\$ 665,400</u>	<u>\$ 665,400</u>	<u>\$ 925,971</u>
Ending Cash Balance				<u>\$ 1,888,800</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

Fund 61, Resource 6110 - Workers' Compensation Self-Insurance

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,344,649	\$ 2,425,660	\$ 2,425,660	\$ 2,042,397
Expenditures				
Classified Salaries	\$ 201,734	\$ 279,772	\$ 273,560	\$ 227,829
Employee Benefits	78,230	102,832	92,082	71,678
Materials & Supplies	495	1,300	4,156	1,588
Services	2,422,972	2,582,947	2,543,855	1,774,157
Capital Outlay	2,728	0	53,198	53,908
Total Expenditures	\$ 2,706,159	\$ 2,966,851	\$ 2,966,851	\$ 2,129,160
Revenues Over (Under) Expenditures	\$ (361,510)	\$ (541,191)	\$ (541,191)	\$ (86,763)
Beginning Fund Balance	3,193,460	2,831,950	2,831,950	2,831,950
Ending Fund Balance	\$ 2,831,950	\$ 2,290,759	\$ 2,290,759	\$ 2,745,187
Ending Cash Balance				\$ 4,948,951

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

Associated Students of RCCD

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 594,712	\$ 860,000	\$ 860,000	\$ 868,506
Expenditures				
Materials & Supplies	\$ 637,604	\$ 755,745	\$ 756,505	\$ 609,053
Total Expenditures	\$ 637,604	\$ 755,745	\$ 756,505	\$ 609,053
Revenues Over (Under) Expenditures	\$ (42,892)	\$ 104,255	\$ 103,495	\$ 259,453
Beginning Fund Balance	848,614	805,722	805,722	805,722
Ending Fund Balance	\$ 805,722	\$ 909,977	\$ 909,217	\$ 1,065,175
ASRCCD Trust Fund Ending Balance	\$ 1,114,982			\$ 963,899
Ending Cash Balance				\$ 2,025,223

** Note: Ending Cash Balnce includeds both ASRCCD Funds and Trust Funds for College and Students Organizations

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

Student Financial Aid

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 46,775,063	\$ 55,457,000	\$ 55,457,000	\$ 36,069,524
Expenditures				
Other				
Scholarships and Grant Reimbursements	\$ 46,767,408	\$ 55,457,000	\$ 55,457,000	\$ 35,479,579
Total Expenditures	\$ 46,767,408	\$ 55,457,000	\$ 55,457,000	\$ 35,479,579
Revenues Over (Under) Expenditures	\$ 7,655	\$ 0	\$ 0	\$ 589,945
Beginning Fund Balance	0	7,655	7,655	7,655
Ending Fund Balance	\$ 7,655	\$ 7,655	\$ 7,655	\$ 597,600
Ending Cash Balance				\$ 668,370

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED APRIL 30, 2014**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

	<u>RCCD Development Corporation</u>			
	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 8	\$ 0	\$ 0	\$ 7
Expenditures				
Services	\$ 20	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 20	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ (12)	\$ 0	\$ 0	\$ 7
Beginning Fund Balance	<u>16,232</u>	<u>16,220</u>	<u>16,220</u>	<u>16,220</u>
Ending Fund Balance	<u>\$ 16,220</u>	<u>\$ 16,220</u>	<u>\$ 16,220</u>	<u>\$ 16,227</u>
Ending Cash Balance				<u>\$ 16,227</u>



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

Agenda Item (VII-B)

Meeting 5/20/2014 - Regular

Agenda Item Consent Agenda Information (VII-B)

Subject CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter Ended March 31, 2014

College/District District

Information Only

Background Narrative:

See the attached CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter ended March 31, 2014.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[05202014_CCFS-311Q \(3rd Quarter\)](#)

CCFS-311Q – Quarterly Financial Status Report Background Narrative March 31, 2014

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report each fiscal quarter for submission to the Chancellor’s Office. The CCFS-311Q compares actual information for the prior three fiscal years to projected information for the current fiscal year. The Revenue, Expenditure and Fund Balance are the Unrestricted Funds of the General Fund. However the Cash Balance reflects both Unrestricted and Restricted Funds.

The General Fund consists of the following:

Fund 11 – Unrestricted

Resource 1000 – General Unrestricted

Resource 1080 – Community Education

Resource 1090 – Performance Riverside

Resource 1110 – Bookstore (Contractor Operated)

Resource 1170 – Customized Solutions

Fund 12 – Restricted

Resource 1050 – Parking

Resource 1070 – Student Health

Resource 1120 – Center for Social Justice and Civil Liberties

Resource 1180 – Redevelopment Pass-Through

Resource 1190 – Grants and Categorical Programs

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 GENERAL FUND REVENUE AND EXPENDITURE REPORT
 FOR THE PERIOD ENDED MARCH 31, 2014**

Cash Position - Unrestricted and Restricted

	<u>YTD Activity</u>
Beginning Cash, July 1, 2013	\$ 13,724,286
Net Change in Accounts Receivables	35,561,163
Net Change in Accounts Payables	(23,402,041)
Revenue and Other Financial Sources	119,821,572
Expenditures and Other Outgo	(120,240,126)
Ending Cash, March 31, 2014	<u>\$ 25,464,854</u>

Budget and Actual Activity - Unrestricted

	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>YTD Activity</u>
Revenues			
Federal	\$ 188,321	\$ 188,321	\$ 29,298
State	96,935,401	96,935,401	69,200,719
Local	44,649,980	45,341,570	29,866,523
Total Revenues	<u>141,773,702</u>	<u>142,465,292</u>	<u>99,096,540</u>
Other Financing Sources	<u>(1,299,491)</u>	<u>(1,299,491)</u>	<u>(781,574)</u>
Total Revenues	<u>140,474,211</u>	<u>141,165,801</u>	<u>98,314,966</u>
Expenditures			
Academic Salaries	\$ 62,646,485	\$ 63,445,206	\$ 46,055,330
Classified Salaries	28,687,252	29,104,580	20,798,564
Employee Benefits	31,448,678	30,171,243	20,051,668
Materials & Supplies	2,543,115	2,354,726	1,344,811
Services	15,900,350	16,363,782	9,331,223
Capital Outlay	1,011,689	1,454,972	401,665
Total Expenditures	<u>142,237,569</u>	<u>142,894,509</u>	<u>97,983,261</u>
Other Outgo - Objects	<u>3,347,569</u>	<u>3,382,219</u>	<u>2,401,059</u>
Total Expenditures and Other Outgo	<u>145,585,138</u>	<u>146,276,728</u>	<u>100,384,320</u>
Revenues Over (Under)			
Expenditures	\$ (5,110,927)	\$ (5,110,927)	\$ (2,069,354)
Beginning Fund Balances	10,926,705	10,926,705	10,926,705
Ending Fund Balances	<u>\$ 5,815,778</u>	<u>\$ 5,815,778</u>	<u>\$ 8,857,351</u>
Contingency			
Unrestricted	\$ 4,915,778	\$ 4,915,778	\$ 7,957,351
Reserve	900,000	900,000	900,000
Total Contingency/Reserve	<u>\$ 5,815,778</u>	<u>\$ 5,815,778</u>	<u>\$ 8,857,351</u>

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2013-2014

Quarter Ended: (Q3) Mar 31, 2014

District: (960) RIVERSIDE

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Aaron S. Brown

CBO Phone: 951-222-8789

CBO Signature: 

Date Signed: 4-23-14

Chief Executive Officer Name: Dr. Irving Hendrick

CEO Signature: 

Date Signed: 04/23/2014

Electronic Cert Date: 04/23/2014

District Contact Person

Name: Bill J. Bogle, Jr.

Title: Controller

Telephone: 951-222-8041

Fax: 951-222-8021

E-Mail: Bill.Bogle@rccd.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 catalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu

© 2007 State of California. All Rights Reserved.

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2013-2014

District: (960) RIVERSIDE

Quarter Ended: (Q3) Mar 31, 2014

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2010-11	Actual 2011-12	Actual 2012-13	Projected 2013-2014
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	143,808,312	130,719,885	136,633,788	142,465,292
A.2	Other Financing Sources (Object 8900)	1,410,028	-176,023	272,935	-1,299,491
A.3	Total Unrestricted Revenue (A.1 + A.2)	145,218,340	130,543,862	136,906,723	141,165,801
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	142,578,585	135,251,667	130,689,682	142,894,509
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	632,790	1,251,129	1,941,414	3,382,219
B.3	Total Unrestricted Expenditures (B.1 + B.2)	143,211,375	136,502,796	132,631,096	146,276,728
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	2,006,965	-5,958,934	4,275,627	-5,110,927
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	-25,000	125,235	34,130	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	10,443,684	12,575,884	6,651,080	10,926,705
E.	Fund Balance, Ending (C. + D.2)	12,450,649	6,616,950	10,926,707	5,815,778
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	8.7%	4.8%	8.2%	4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	29,437	25,858	25,119	26,493
-----	--	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

As of the specified quarter ended for each fiscal year			
2010-11	2011-12	2012-13	2013-2014

b. BENEFITS:	Year 3:								
	Year 1:								
	Year 2:								
	Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

Due to the State's continuing Budget Strategy of deferring apportionment, the District was forced to seek cash flow alternatives such as internal borrowing, and Mid-Year Tax and Revenue Anticipation Notes (TRAN).

VII. Does the district have significant fiscal problems that must be addressed? **This year? YES**
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

FY 2013-2014

An improving economy and the passage of Proposition 30 halted the revenue reductions experienced in prior years and resulted in marginal revenue restoration, albeit not to the level of prior years. However uncertainty still exists relative to the amount of new revenues to be generated by Proposition 30, and ultimately the impact on community college and, specifically, Riverside Community College District.

The State continues to defer apportionment funding albeit at lower amounts than in prior fiscal years. The District was forced again to implement internal borrowing measures, and possibly Mid-Year Tax and Revenue Anticipation Notes (TRAN) to mitigate the impact of cash deficits as a result of the apportionment deferrals.

FY 2014-2015

The Governor's proposed budget provides for a small COLA, Access and elimination of all apportionment deferrals. However, these modest increases and deferral reductions will not be sufficient to fully mitigate the impact of prior years' reductions the District is still dealing with.



Agenda Item (VIII-B-1)

Meeting	5/20/2014 - Regular
Agenda Item	Committee - Teaching and Learning (VIII-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's review and approval are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
Sylvia Thomas, Associate Vice Chancellor Ed Services

Attachments:

[Proposed Curricular Change_May 2014_backup 051314](#)

Course	Title	Location
--------	-------	----------

1. Course Inclusions:

The college would like to add this course to their inventory:

PHI-22	Philosophy of Science	N
--------	-----------------------	---

2. New Courses:

These courses are proposed to address repeatability by leveling and replacing KIN-A31 :

KIN-A31A	Beginning Water Aerobics and Deep Water Exercise	R
KIN-A31B	Intermediate Water Aerobics and Deep Water Exercise	R
KIN-A31C	Advanced Water Aerobics and Deep Water Exercise	R

These courses are proposed to address repeatability by leveling and replacing KIN-A89 :

KIN-A89A	Beginning Body Sculpting	MR
KIN-A89B	Intermediate Body Sculpting	MR
KIN-A89C	Advanced Body Sculpting	MR

3. Major Course Modifications:

The following modification is proposed to link the Student Learning Outcomes (SLOs) with the new General Education Student Learning Outcomes (GESLOs) as well as update the course content, sample assignments and course materials:

ARA-11	Culture and Civilization	R
--------	--------------------------	---

The following modification is proposed to change the course title from “Introduction to Language,” to update the SLOs, course content, methods of instruction (MOI), methods of evaluation (MOE), sample assignments, and course materials:

ENG-16	Introduction to Linguistics	MR
--------	-----------------------------	----

The following modification is proposed in order to be compatible with the C-ID descriptor by changing the course title from “Newswriting,” and updating the course description, SLOs, course content, MOI, MOE, course materials and to add sample assignments :

JOU-2	Intermediate Reporting/Newswriting	MR
-------	------------------------------------	----

The following modifications are proposed to link the SLOs with the new GESLOs as well as update the course materials:

FRE-1	French 1	NR
FRE-2	French 2	NR
FRE-3	French 3	NR
FRE-4	French 4	NR

The following modification is proposed to updated the course description, SLOs, course content, and course materials:

MAT-4	Finite Mathematics	NR
-------	--------------------	----

4. Course Exclusions:

This course has not been offered in many years:

PHI-22	Philosophy of Science	R
--------	-----------------------	---

Course	Title	Location
5. Course Deletions:		
The following courses have not been offered for several years:		
HIS-23	History of the Middle East	R
HIS-53	Modern American Society	R
6. New State Approved Degree:		
	Associate in Arts in Political Science for Transfer (attachment A)	M
7. Modification to State/Locally Approved Certificates/Degrees:		
The degree/certificate is being updated to remove ENG-50:		
	Dental Assisting (attachment B)	M
The degree is being updated to add ENG-34 as an elective option:		
	Associate in Arts in English for Transfer (attachment C)	R
The degree/certificate is being updated to move two courses from required to electives:		
	Game Art: 3D Animation (attachment D)	N
The degree/certificate is being updated to replace GAM-45 with GAM-41:		
	Game Art: Environments and Vehicles (attachment E)	N
The degree is being updated to add MUS-87 as an elective option:		
	Music (attachment F)	M

ATTACHMENT A
PROGRAM OUTLINE OF RECORD
NEW DEGREE

Associate in Arts in Political Science for Transfer

College: Moreno Valley

The Associate in Arts in Political Science for Transfer degree is a curricular pattern designed specifically to transfer students as Political Science majors with junior status to the CSU system. Though the Associate in Arts in Political Science for Transfer also provides broad general preparation for Political Science majors entering any four-year university, students must consult the specific requirements of any non-CSU campus to which they are applying. Students earning the Associate in Arts in Political Science for Transfer will be provided with a deep appreciation of the social, economic and cultural dimensions of politics and encouraged to approach all political designs and ideas critically.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Describe, explain, and evaluate American political institutions, political systems, policies and processes;
2. Identify and analyze the major current global and domestic political theories and ideologies;
3. Objectively explain critical issues in American, Comparative and World politics and be able to use theories and debates to argue convincingly in defense of a position, selecting examples to illustrate points and organizing these appropriately;
4. Employ a variety of current social scientific methodologies in the research, analysis and evaluation of data;
5. Demonstrate critical thinking ability including the understanding of alternative explanations and the forming of conclusions from the data presented.

<u>Required Courses (18-19 units)</u>		<u>Units</u>
POL-1/1H*	American Politics	3
LIST A	Choose from the list below	9-10
LIST B	Choose from the list below	6-7

LIST A Choose three courses from the following (9-10 units):

POL-2/2H*	Comparative Politics	3
POL-3*	Introduction to Politics	3
POL-4/4H*	Introduction to World Politics	3
POL-11*	Political Theory	3
SOC-50	Introduction to Social Research Methods	3
OR		
MAT 12/12H*	Statistics	4

LIST B Choose two courses from the following (6-7 units)

<u>Any course from List A not already used</u>		
POL-5*	The Law and Politics	3
POL-6*	Introduction to Political Economy	3
POL-8*	Introduction to Public Administration and Policy Development	3

ECO-7/7H*	Principles of Macroeconomics	3
HIS-7/7H*	Political and Social History of the US	3

*courses may be double-counted

Associate in Arts for Transfer Degree

The Associate in Arts in Political Science for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

ATTACHMENT B
PROGRAM OUTLINE OF RECORD
DEGREE/CERTIFICATE MODIFICATION

Dental Assistant MAS621/MCE621

COLLEGE: MORENO VALLEY

This program prepares individuals to provide patient care, take dental radiographs (x-ray), prepare patients and equipment for dental procedures, as well as discharge office administrative functions under the supervision of dentists and dental hygienists. This includes instruction in dental record-keeping, general office duties, reception and patient intake, scheduling, equipment maintenance and sterilization, dental radiography, pre and post-operative patient care and instruction, chair-side assisting, taking tooth and mouth impressions, and supervised practice.

Certificate Program

Program Learning Outcomes

Upon successful completion of this certificate program, students should be able to:

- Collect diagnostic data and perform clinical supportive treatments as outlined by the State Dental Practice Act.
- Perform business office procedures as related to dental practices.
- Adhere to the ADAA's Code of Ethical Conduct and apply this to established ethical, legal and regulatory concepts for dental assisting.
- Apply self-assessment skills to promote life-long learning.
- Demonstrate interpersonal and communication skills to effectively interact with diverse population.

Required Courses (32 units)	Units
<u>Fall:</u>	
DEA-10 Introduction to Dental Assisting and Chairside assisting	4
DEA-20 Infection Control for Dental Assistants	2
DEA-21 Introduction to Radiology for Dental Assistants	2
DEA-22 Introduction to Supervised Externships	1.5
DEA-23 Introduction to Dental Sciences	3
DEA-24 Dental Materials for the Dental Assistant	2
<u>Winter:</u>	
DEA-30 Intermediate Chairside Dental Assisting	2
DEA-31 Radiology for Dental Assistants	1.5
DEA-32 Intermediate Supervised Externships	1
<u>Spring:</u>	
DEA-40A Advanced Chairside Surgical Dental Assistant	3.5
DEA-40B Advanced Chairside Orthodontic Dental Assistant	3
DEA-40C Advanced Chairside Restorative Dental Assistant	5
DEA-41 Dental Office Procedures	1.5

Associate of Science Degree

The Associate of Science Degree in Dental Assisting will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT C
PROGRAM OUTLINE OF RECORD
Degree Modification

Associate in Arts in English for Transfer Degree (CSUGE) AA648 (IGETC) AA649

College: Riverside City

The Associate in Arts in English for Transfer degree is a curricular pattern designed specifically to transfer students as English majors with junior status to the CSU system. Though the Associate in Arts in English for Transfer also provides broad general preparation for English majors entering any four-year university, students must consult the specific requirements of any non-CSU campus to which they are applying. Students earning the Associate in Arts in English for Transfer will analyze, interpret, and synthesize diverse texts in order to construct well-supported academic arguments and literary analyses, and they will encounter interpretive questions to which there are multiple plausible answers. Students earning this degree will also have exposure to a variety of literary genres and periods and will be able to illustrate a basic understanding of the ways that literature can embody cultural, intellectual, and artistic trends.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Think critically about and interpret literature, employing language and methods of literary analysis to construct interpretive arguments and to address the ways that literature invites multiple interpretive possibilities.
- Write essays of literary analysis effectively supported by effectively integrated, interpreted, and relevant textual evidence.
- Demonstrate an understanding of how cultural history informs and is informed by literature.

<u>Required Courses (19 units)</u>		<u>Units</u>
ENG-1B/1BH*	Critical Thinking and Writing	4
List A	Choose from the list below	6
List B	Choose from the list below	6
List C	Choose from the list below	3

List A Choose two courses from the following (6 units):

ENG-6*	British Literature I: Anglo-Saxon through Eighteenth Century	3
ENG-7*	British Literature II: Romanticism through Modernism/Post-Modernism	3
ENG-14*	American Literature I: Pre-Contact through Civil War	3
ENG-15*	American Literature II: 1860 to the Present	3
ENG-40*	World Literature I: From Ancient Literatures to the Seventeenth Century	3
ENG-41*	World Literature II: Seventeenth Century Through the Present	3

List B Choose two courses from the following (6 units)

Any course from List A not already used		
ENG/HUM-8*	Introduction to Mythology	3
ENG-11*	Creative Writing	3
ENG-16*	Introduction to Language	3
ENG-44*	Poetry from the Twentieth Century to the Present	3

List C Choose one course from the following (3 units)

Any course from List A and List B not already used		
ENG-9*	Introduction to Shakespeare	3
ENG-10	Special Studies in Literature	3
ENG-12*	Special Studies in Creative Writing	3
ENG-13	Introduction to Playwriting	3
ENG-18*	Survey of Native American Literature	3

ENG-20*	Survey of African American Literature	3
ENG/HUM-23*	The Bible as Literature	3
ENG-25*	Latino Literature of the United States	3
ENG-26*	The Literature of Mysticism, Meditation, and Madness	3
ENG-30*	Children's Literature	3
ENG-34*	Literature by Women	3
ENG-35*	Images of Women in Literature	3
ENG-38	Introduction to Screenwriting	3
ENG-39	Screenwriting II	3
ENG-45*	Modern Drama	3
ENG-47	Inlandia: Regional Writing about the Inland Empire	3
ENG-48*	Short Story and Novel from the Twentieth Century to the Present	3
ENG-49	Introduction to the One-Hour Teleplay	3

*Courses may be double counted within CSUGE/IGETC.

Associate in Arts for Transfer Degree

The Associate in Arts in English for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development

ATTACHMENT D
PROGRAM OUTLINE OF RECORD
DEGREE/CERTIFICATE MODIFICATION

Game Art: 3D Animation NAS686/NCE686

COLLEGE: NORCO

The Game Art: 3D Animation program is designed to provide students with the knowledge and skills necessary for an entry level job in the video games industry and animation industry. Courses cover fundamental artistic preparation and animation principles, as well as industry-standard production tools and techniques. Students are provided a solid foundation in traditional and digital art techniques which are then applied to 3D animation applications. Students learn to plan, set-up, execute, fine tune, and finally import character animations into a game engine. The final course of this program is a capstone project where students work in an interdisciplinary team with students from the other tracks of the game development programs to create a complete, original game ready to publish. Students will complete the program with a polished portfolio. Classes are taught in state-of-the-art computer studios with the latest versions of industry-standard software packages. Students will be prepared to enter the field as a junior character animator, previsualization artist, layout artist, or concept artist.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate competent skill in 3D character animation including thoughtful application of the 12 principles of animation.
- Utilize character animation cycles effectively within a game engine including the use of forward and inverse kinematics.
- Demonstrate effective professional communication skills while working with colleagues in an industry standard production project.
- Create an industry standard portfolio containing 3D animations developed in class projects.

Required Courses (37 units)		Units
ART-17	Beginning Drawing	3
ART-44A	Beginning Animation Principles	3
GAM-31	Introduction to 3D Modeling	3
GAM-35	Introduction to Simulation and Game Development	3
GAM-42	Photoshop for Game Art and Animation	3
GAM-44	Portfolio Production	2
GAM-47	Introduction to 3D Animation	3
GAM-48	3D Character Animation	3
GAM-70	Computer Skills for Game Art	1
GAM-71	Perspective for Game and Animation	3
GAM-72	Anatomy for Game Art	3
GAM-79A	Game Studio: Animation	4
Electives	choose from the list below	3

Electives (3 units)

CAT/CIS-54A	Introduction to Flash	3
GAM-73	Storyboarding for Games	3

Associate of Science Degree

The Associate of Science Degree in Game Art: 3D Animation will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT E
PROGRAM OUTLINE OF RECORD
DEGREE/CERTIFICATE MODIFICATION

Game Art: Environments and Vehicles NAS688/NCE688

COLLEGE: NORCO

The Game Art: Environments and Vehicles program is designed to provide students with the knowledge and skills necessary for an entry level job in the video games industry. Students completing the program will be well qualified to create large scale models including environments, props, and vehicles, as well as indoor and specialized enclosures in video game worlds. The final course of this program is a capstone project where students work in an interdisciplinary team with students from the other tracks of the game development programs to create a complete, original game ready to publish. Students will complete the program with a polished portfolio. Classes are taught in state-of-the-art computer studios with the latest versions of industry-standard software packages. Students will be prepared to enter the field as a 3-D environments artist, prop modeler, level builder or junior modeler.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Employ the proper use of industry standard terminology to describe geometry and scenes in a 3D environment
- Utilize both polygonal and nurbs modeling to create 3D hard surface and organic objects for use in game, animation and simulation environments
- Create digital vehicles, terrains and environments to scale according to a specific art style direction containing aspects of realism, futuristic and fantasy based design and function.
- Demonstrate mastery of interdisciplinary communication and team skills while working with colleagues in an industry standard production project.
- Create an industry standard portfolio and demo reel containing 3D environments and vehicle models developed in class projects

Required Courses (31 units)		Units
ART-17	Beginning Drawing	3
GAM-31	Introduction to 3D Modeling	3
GAM-35	Introduction to Simulation and Game Development	3
GAM-41	Game Asset and Engine Integration	3
GAM-42	Photoshop for Game Art and Animation	3
GAM-44	Portfolio Production	2
GAM-46	Environment and Vehicle Modeling	3
GAM-49	Game Modeling and Texturing	3
GAM-70	Computer Skills for Game Art	1
GAM-71	Perspective for Game and Animation	3
GAM-79C	Game Studio: Environments and Vehicles	4

Associate of Science Degree

The Associate of Science Degree in Game Art: Environments and Vehicles will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT F
PROGRAM OUTLINE OF RECORD
DEGREE MODIFICATION

Associate of Arts in Music MAA564

COLLEGE: MORENO VALLEY

The Associate of Arts in Music from Moreno Valley College offers students a systematic plan of study for developing skills in music theory, musicianship, music literature, collaborative performance, and keyboard proficiency. The program provides students with broad knowledge of the field of film music and/or Western musical history through listening and writing and opportunities to focus on preparation for specific career paths, such as music therapy, musicology, independent studio teaching, or general music. Students planning to transfer to a four-year institution and major in music should consult with a counselor regarding the transfer process and lower division requirements.

Associate of Arts Degree

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate proficiency in musicianship skills including functional keyboard skills.
- Successfully communicate within the music environment using notation, computer skills, written expression, and oral communication skills.
- Analyze and evaluate notated music using appropriate symbols.
- Compare historical style periods in Western concert from the Middle Ages to the present or to compare film music styles with other styles of music.
- Prepare stylistically sensitive performance interpretations on an instrument or voice.

Required Courses (18 units)

Core Requirements (12 units)		Units
MUS-4	Music Theory I	4
MUS-22	Survey of Music Literature	3
MUS-19	Music Appreciation	3
or		
MUS-26	Film Music Appreciation	3
Electives	(choose from the list below)	2

Electives (2 units)

MUS-29	Concert Choir	1
MUS-30	Class Voice	1
MUS-31	College Choir	1
MUS-32A	Class Piano I	1
MUS-32B	Class Piano II	1
MUS-32C	Class Piano III	1
MUS-32D	Class Piano IV	1
MUS-37	Class Guitar	1
MUS-38	Beginning Applied Music Training	2
MUS-53	Keyboard Proficiency	1
MUS-57	Gospel Singers	1
MUS-58	Gospel Choir	1
MUS-70	Guitar Lab Ensemble	1
MUS-71	College Chorus	1
MUS-77	Guitar Ensemble	2
MUS-83	Advanced Chamber Choir	1
MUS-87	Applied Music Training	1

In addition choose and complete courses from one emphasis below:

Music History Emphasis

Core Requirements 12

and

MUS-20 Great Composers and Masterpieces of Music before 1820 3

MUS-21 Great Composers/Music Masterpieces After 1820 3

Music Therapy Emphasis

Core Requirements 12

and

MUS-5 Music Theory II 4

Take two of the following (2 units)

MUS-32A Class Piano I 1

MUS-32B Class Piano II 1

MUS-32C Class Piano III 1

MUS-32D Class Piano IV 1

General Music Emphasis

Core Requirements 12

and

MUS-5 Music Theory II 4

Electives (choose from the list below) 2

Electives (2 units)

MUS-29 Concert Choir 1

MUS-30 Class Voice 1

MUS-31 College Choir 1

MUS-32A Class Piano I 1

MUS-32B Class Piano II 1

MUS-32C Class Piano III 1

MUS-32D Class Piano IV 1

MUS-37 Class Guitar 1

MUS-38 Beginning Applied Music Training 2

MUS-53 Keyboard Proficiency 1

MUS-57 Gospel Singers 1

MUS-58 Gospel Choir 1

MUS-70 Guitar Lab Ensemble 1

MUS-71 College Chorus 1

MUS-77 Guitar Ensemble 2

MUS-83 Advanced Chamber Choir 1

MUS-87 Applied Music Training 1

Associate of Arts Degree

The Associate of Arts Degree in Music will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.



Agenda Item (VIII-E-1)

Meeting	5/20/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-1)
Subject	Agreement Amendment 2 for the District-wide ADA Transition Plan Implementation Phase I Project with PSOMAS
College/District	District
Funding	District Allocated Measure C Funds and Norco College Facilities Maintenance Fund
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment No. 2 for the District-wide ADA Transition Plan Implementation Phase I Project for Architectural and Structural Design Services for Moreno Valley College, Norco College and Riverside City College and partial Fire Alarm System upgrade for Norco College with PSOMAS in the amount not to exceed \$21,745.

Background Narrative:

On September 21, 2010, the Board of Trustees approved an agreement with PSOMAS for engineering and architectural services in the amount of \$324,578.20 for the District-wide ADA Transition Plan Implementation Phase I Project. On November 15, 2011, the Board of Trustees approved Amendment No. 1 in the amount of \$44,619.70 for re-scoping efforts, requested by the District.

At this time, it is requested that the Board of Trustees approve Agreement Amendment No. 2 for the District-wide ADA Transition Plan Implementation Phase I Project for additional services with PSOMAS in the amount not to exceed \$21,745. This amendment is separated into two tasks as follows:

Task 1: During construction, the District requested scope changes related to barrier removal work and unforeseen site conditions at all three colleges. These changes will need to be reviewed and approved by DSA as they affect alterations to structural, fire/life safety and accessibility. Costs for these construction revisions will be in the amount of \$13,583.

Task 2: During construction at Norco College, existing fire alarm devices were discovered, that were not DSA approved. Additional cost/design is required to add these devices to the existing fire alarm plans. Costs for this upgrade will be in the amount of \$8,162. Details of all changes are described in Exhibit 1, on the attached amendment.

District Measure C Funds will cover the cost of Task 1, requiring no augmentation to the project budget; however, Task 2 will be covered by the Norco College Facilities Building Maintenance Fund.

Prepared By: Irving Hendrick, Acting Chancellor

Sandra Mayo, President, Moreno Valley College
Paul Parnell, President, Norco College
Wolde-Ab Isaac, Acting President, Riverside
Norm Godin, Vice President, Business Services, MVC
Beth Gomez, Vice President, Business Services (Norco)
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[Amendment 2- DW ADA Trans.Plan and Implem.Ph.I-PSOMASr2](#)

SECOND (2) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
PSOMAS
(District-wide ADA Transition Plan Implementation – Phase I Project)

This document amends the original agreement between the Riverside Community College District and PSOMAS, which was originally approved by the Board of Trustees on September 21, 2010.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$21,745 including reimbursable expenses. PSOMAS agreement, including amendments and reimbursable expenses, now totals \$390,942.90. The term of this agreement shall be from the original agreement date of September 22, 2010, to the extended amended date of December 31, 2014.

Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

PSOMAS

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

By: _____

Bruce Kirby, P.E.
Vice President / Project Mgr.
1500 Iowa Avenue
Suite 210
Riverside, CA 92507-2465

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I

PSOMAS

Balancing the Natural and Built Environment

April 14, 2014

JN4RIV240300

Calvin Belcher
Project Manager
Facilities, Planning, Design, and Construction
**RIVERSIDE COMMUNITY COLLEGE DISTRICT
(RCCD) SYSTEMS OFFICE**
450 E. Alessandro Blvd.,
Riverside, CA 92508

Subject: **Amendment to Agreement –
RCCD ADA Transition Plan Implementation Phase 1, Barrier Removal Project
(DSA File # 33-C1), Riverside Community College District**

Dear Calvin:

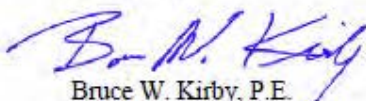
Psomas is requesting this Add Service Request. During the construction, the District has requested changes to the DSA-approved construction documents. Changes that effect alterations to structural safety, fire/life safety or accessibility are to be made by means of Construction Change Documents (CCDs) for review and approval by the DSA.

The scope of additional services is described in attached Exhibit "A."

Please let me know when you would like to schedule some time to review this request.

Sincerely,

PSOMAS



Bruce W. Kirby, P.E.
Vice President / Project Manager

cc: Glenn Dea- CDA

Enclosure: Exhibit A

1500 Iowa Avenue
Suite 210
Riverside, CA 92507-2465

Tel 951.787.6421
Fax 951.682.3379
www.psomas.com

April 15, 2014
Amendment to Agreement
Page 2 of 2

ATTACHMENT "A"
RIVERSIDE COMMUNITY COLLEGE DISTRICT - ADA TRANSITION PLAN REPAIR PROJECT

SCOPE OF WORK:

1. Per CDA Letter dated April 10, 2014 - Exhibit A - see attached

FEE SUMMARY: Per EXHIBIT A (attached)

TASK 1: (MORENO VALLEY COLLEGE, NORCO COLLEGE, RIVERSIDE CITY COLLEGE - DISTRICT-DIRECTED CONSTRUCTION CHANGES):

CDA, and Lin & Wu Fee	\$12,803.00
Psomas (Project Coordination Fee):	780.00
(4 hrs = at \$195/hr)	
Subtotal:	\$13,583.00

TASK 2: (NORCO COLLEGE - PARTIAL FIRE ALARM SYSTEM UPGRADE):

CDA, and S&K Fee	\$ 7,382.00
Psomas (Project Coordination Fee):	780.00
(4 hrs = at \$195/hr)	
Subtotal:	\$ 8,162.00

TOTAL FEE: \$21,745.00

Agreed & Accepted:

Calvin Belcher
Project Manager, Facilities, Planning, Design, and Construction

Date

If acceptable, please sign and return.



O: [626]913-8101
F: [626]913-8102
W: www.cda-arc.com

Creative Design Associates, Inc.
17528 E. Rowland St.
City of Industry, CA 91748

January 6, 2014
Revised March 24, 2014
Revised April 10, 2014

Mr. Bruce Kirby, PE
Vice President – Civil Engineering Services
PSOMAS
1500 Iowa Avenue, Suite 210
Riverside, CA 92507

EXHIBIT A

Subject:	Proposal – Additional A/E Professional Services Riverside Community College District (RCCD) Agreement between Psomas and CDA dated September 10, 2012 RCCD ADA Transition Project - JN 4RIV240300
Projects:	RCCD ADA Transition Plan Implementation Phase I, Barrier Removal Projects (DSA File # 33-C1) comprised of: Moreno Valley College – DSA A#04-112105 Norco College – DSA A# 04-112101 Riverside City College – DSA A# 04-112151 Riverside City College – Landis Auditorium – DSA A# 04-112393 Riverside City College – District Offices (Alumni House) – DSA A# 04-112115
Project No:	Promas Project No: 4RIV240300 CDA Project No: 1229

Dear Mr. Kirby:

Thank you for the opportunity for CDA to provide architectural and engineering services in support of completing the ADA Transition Plan Implementation (Phase I) project referenced above. This project is near completion and achieves significant and substantial progress towards implementing barrier removals on RCCD colleges and District support facilities in accordance with the District's ADA Transition Plan, approved by the District Board on September 21, 2010.

The Phase I project is unique in its breadth and scope. It has implemented, from November 2012 to date, barrier removals at multiple buildings on all three RCCD colleges and District facilities, including two designated historic buildings: Alumni House (a City of Riverside Structure of Merit) and Riverside City College's Quadrangle (a designated City of Riverside Landmark). Over this period, the Phase I project has successfully addressed unique challenges and opportunities:

- Complying with applicable Federal and State accessibility standards, through the removal of architectural barriers;
- Preserving historic structures;

- Coordinating and obtaining approvals across numerous jurisdictions including the Division of the State Architect - San Diego region office (DSA/SS, DSA/FLS, and DSA/ACS) and CEQA / historic resources reviews;
- In partnership with the District and other project team members, mitigating disruptions to the District's three college campuses, which were in continuous operation over the project's duration.

We are submitting this fee proposal to provide additional A/E professional services on behalf of Psomas and RCCD as described below:

SCOPE OF SERVICES:

CDA will provide additional A/E professional services as requested and provided to the District in support of the Riverside Community College District (RCCD) ADA Transition Plan and Implementation – Phase I Project for the following Colleges and Facilities:

- Moreno Valley College
- Norco College
- Riverside City College
- District Office Support Facilities

The term of this agreement shall be from the original agreement date of September 22, 2010, to the extended estimated completion date of December 31, 2014. Payments and final payment shall coincide with original agreement.

TASK 1: MORENO VALLEY COLLEGE, NORCO COLLEGE, RIVERSIDE CITY COLLEGE – DISTRICT-DIRECTED CONSTRUCTION CHANGES

This task is related to barrier removal work undertaken at multiple College campus buildings, for example, those dating from 1924 (RCC-Quadrangle) and 1933 (RCC-Technology A) thru 1991 (MVC-Library), 1995 (NC-Applied Technology), 2003 (RCC-Digital Library) and 2007 (RCC-Quadrangle Addition).

During the construction, the District has requested changes to the DSA-approved construction documents. Changes that effect alterations to structural safety, fire/life safety or accessibility are to be made by means of Construction Change Documents (CCDs) for review and approval by the DSA. Generally, these changes have been requested to address items identified, reviewed, and resolved while construction has progressed:

- District Direction to Remove or Add Scope: These are items that were designed by the Psomas team and approved by the DSA prior to construction. During construction, options and alternatives were provided per District direction to address unique conditions. For example, following dialog with RCC staff regarding present instructional activities and the extent of future student use at RCC- Cutter Pool, the District has elected to defer selected building-related barrier removals at this building to a later phase. The District then chose to “de-scope” these items from the plans or “add scope” to approved plans since the

Page 2 of 7

January 6, 2014

Revised March 24, 2014 and April 10, 2014

benefit, as reflected in the Phase 1 plans, and its associated construction cost, may no longer reflect the current status of a college program or activity. These “de-scope or add scope” items then required that the Psomas team prepare a plan revision (by means of Construction Change Documents - CCDs) for processing and approval by the DSA.

- Unforeseen site conditions: These are items that relate to any area of a building or site that cannot be reached without doing permanent damage to other building or site components. These occurrences or events, when encountered, were not actually or reasonably anticipated by one or more parties involved in the construction process. Generally speaking, they are physical conditions on the site that either are not indicated in the contract documents for a construction project or in varying degrees are different from conditions normally encountered on a project of the character under construction.

With respect to existing site conditions, the Psomas team’s Basic Services include review of the documents provided by the District and field verification of readily observable existing building and site conditions. During the Phase I project’s construction, a common unforeseen condition encountered by the team relates to existing structural wall or ceiling framing found at variance with current structural and fire/life safety codes (for example, improper notching of studs or improper bracing of joists). In response, following initial demolition work and dialog with the project team, the DSA, and the Inspector of Record, condition-specific and code-conforming design solutions have been prepared for review by the District.

Once these items were identified and reviewed, the District then chose to “de-scope, add scope, or change” these items from the DSA-approved plans. These “Unforeseen site conditions” items then required that a plan revision (by means of Construction Change Documents - CCDs) be prepared, processed and approved by DSA.

- Other: These are items that were designed by the Psomas team and approved by the DSA prior to construction. During construction, options and alternatives were provided per District direction to address unique conditions. For example, the District requested that the Psomas team’s design of a code-compliant below stair safety rail at MVC- Humanities (part of the access improvements under this DSA-approved project), be redesigned, based on discussion with MVC staff. The Psomas team then prepared a CCD to prepare plans to document these design changes.

Page 3 of 7
January 6, 2014
Revised March 24, 2014 and April 10, 2014

TASK 2: NORCO COLLEGE – PARTIAL FIRE ALARM SYSTEM UPGRADE

This task is related to barrier removal work undertaken at Norco College – DSA A# 04-112101. During construction, existing fire alarm strobe devices not part of the subject project were found by the Inspector-of-Record not to synchronize with each other.

In response, RCCD authorized the replacement of existing fire alarm strobe devices on existing fire alarm circuits serving two buildings at Norco College: Bldg. #10 – Applied Technology DSA A# 59311 (1995), and Bldg. #13 – Center for Applied and Competitive Technologies (CACT), DSA A# 04-102703 (1999). This work comprises one for one device replacement at existing device locations, on existing fire alarm circuits.

RCCD informed the Division of the State Architect (DSA) of these conditions and of a proposed design solution. RCCD also advised that it cannot locate DSA-approved “as-built” fire alarm system plans for several campus buildings, and therefore cannot provide voltage drop calculations to DSA to account for each notification device’s voltage draw, or to provide total draw and drop for each circuit. On May 13, 2013, the DSA advised in a meeting with RCCD and design team representatives of the following:

DSA requested a fire alarm plan documenting all fire alarm devices, both new and existing to remain, at the subject buildings. The design solution to synchronize replacement fire alarm strobe devices on existing fire alarm circuits with each other is to be documented on these plans. If DSA-approved “as-built” fire alarm system plans cannot be located, voltage drop calculations need not be submitted to DSA. All CCD’s related to such fire alarm work on existing, undocumented, fire alarm circuits shall be submitted directly to Don Fenlason.

Task 2 - Scope of Services:

The A/E professional services consist of the following:

1. For existing fire alarm strobe devices not previously part of the subject project, include Contractor’s as-built drawing information of existing fire alarm strobes that have been replaced with new into the present, approved DSA drawings (DSA A# 04-112101).
2. Revise voltage drop calculations based on installed devices which have lower current draw than specified.
- 3a. Indicate new devices’ current draw is less than original devices and therefore new devices have no detrimental effect on voltage drop.
- 3b. Provide voltage drop calculation for existing as-built system based on new, lower current draw devices.
4. Prepare documentation for submittal to DSA for approval.

Page 4 of 7
January 6, 2014
Revised March 24, 2014 and April 10, 2014

The project will be designed and processed as a Construction Change Document to the existing, approved DSA A# 04-112101 – Norco College, ADA Transition Plan Implementation / Phase 1, Barrier Removal project, for approval by the Division of State Architect (DSA). There will not be multiple design phases.

Tasks 1 and 2 - Scope of Services:

CDA will assist Psomas as its plan review liaison in support of Psomas obtaining plan review approvals from the Division of the State Architect (DSA). CDA will serve as the prime design consultant for this project and will provide or retain the required services of architectural, structural, and FA sub-consultants. CDA will coordinate and manage the services of these subconsultants as well as obtain from each sub consultant all necessary information and work products necessary for the execution of the project through its completion. As subconsultant to Psomas, CDA will provide services as follows:

- **Drawings & Specifications** - CDA will assist Psomas in updating Drawings and Specifications for the subject projects. For existing fire alarm strobe devices not previously part of the subject project, this task includes incorporating into the DSA-approved Fire Alarm design drawings the Contractors' as-built information of existing fire alarm strobes that have been replaced with new.
- **DSA Backcheck & Revisions** – CDA will assist Psomas in the DSA backcheck meetings for this Construction Change Document submittal and integrate the backcheck correction comments into final documents for approval by DSA.
- **Bidding & Negotiations** – CDA will assist Psomas in responding to requests for information.
- **Construction Administration** – CDA will assist Psomas in responding to requests for information.
- **DSA Closure** – CDA will assist Psomas in securing the approval of the construction documents and closure of the DSA A#.

TIMELINES:

TASK 1 (MORENO VALLEY COLLEGE, NORCO COLLEGE, RIVERSIDE CITY COLLEGE – DISTRICT-DIRECTED CONSTRUCTION CHANGES): (November 1, 2012 to June 30, 2014) = (86) weeks

TASK 2 (NORCO COLLEGE – PARTIAL FIRE ALARM SYSTEM UPGRADE): (March 1, 2014 to September 30, 2014) = (30) weeks

TOTAL TIMELINE (November 1, 2012 to December 31, 2014) = (112) weeks

The title of this amendment is "Additional A/E Professional Services" however, this amendment includes all (3) of the Tasks related and listed above.

Page 5 of 7
January 6, 2014
Revised March 24, 2014 and April 10, 2014

COMPENSATION:

These professional services shall be provided for a Firm Fixed Price (FFP) of \$20,184.50.

Task	Fee	Remarks
TASK 1 - MORENO VALLEY COLLEGE Architectural and Structural Design Services	\$ 5,960.00	\$4,640.00 for Architectural Design portion by CDA \$1,320.00 for Structural Design portion by Lin & Wu Engineering (formerly Johnson & Nielsen Assoc.) and <u>no</u> consultant mark-up by CDA
TASK 1 - NORCO COLLEGE Architectural and Structural Design Services	\$ 3,100.00	\$2,860.00 for Architectural Design portion by CDA \$240.00 for Structural Design portion by Lin & Wu Engineering (formerly Johnson & Nielsen Assoc.) and <u>no</u> consultant mark-up by CDA
TASK 1 - RIVERSIDE CITY COLLEGE Architectural and Structural Design Services	\$ 3,743.00	\$3,023.00 for Architectural Design portion by CDA \$720.00 for Structural Design portion by Lin & Wu Engineering (formerly Johnson & Nielsen Assoc.) and <u>no</u> consultant mark-up by CDA
TASK 1 TOTAL - DISTRICT-DIRECTED CONSTRUCTION CHANGES	\$ 12,803.00	\$10,523.00 for Architectural Design portion by CDA \$2,280.00 for Structural Design portion by Lin & Wu Engineering (formerly Johnson & Nielsen Assoc.) and <u>no</u> consultant mark-up by CDA
Task	Fee	Remarks
TASK 2 Architectural Design Services <u>*fn1</u>	\$ 1,680.00	\$1,680.00 for Architectural Design portion by CDA
TASK 2 Fire Alarm Design and Engineering (see attached proposal by S&K Engineers Revised 12/19/2013)	\$ 5,702.00	
TASK 2 TOTAL - NORCO COLLEGE - PARTIAL FIRE ALARM SYSTEM UPGRADE	\$ 7,382.00	\$1,680.00 for Architectural Design portion by CDA \$5,702.00 for Fire Alarm Design and Engineering portion by S&K Engineers and <u>no</u> consultant mark-up by CDA
TOTAL - TASKS 1 and 2	\$20,185.00	

Page 6 of 7
 January 6, 2014
 Revised March 24, 2014 and April 10, 2014

*fnl

<i>*Task 2 Architectural Design Services (inclusive of design, thru DSA closure phases)</i>	<i>Fee Breakdown Task 2</i>
<i>Architect (2 hrs @ \$150/hr)</i>	<i>\$ 300.00</i>
<i>Proj. Mgr. (6 hrs @ \$130/hr)</i>	<i>\$ 780.00</i>
<i>Coordination w/ DSA (4 hrs @ \$150/hr)</i>	<i>\$ 600.00</i>
<i>Consultant mark-up</i>	<i>\$ 0.00</i>
<i>Total</i>	<i>\$ 1,680.00</i>

QUALIFICATIONS:

We will perform these services in character, sequence and timing so that they will be coordinated with those of the project subconsultants, and as expeditiously as is consistent with professional skill and care. We will provide these services in accordance with current, generally accepted professional practices, and it is understood that our firm makes no warranties, either express or implied, as to its findings, design, recommendations, specifications or professional advice.

If you have any questions regarding this proposal, please don't hesitate to contact us at [626] 913-8101. Thank you for this opportunity to assist Psomas and the Riverside Community College District.

Sincerely,
Creative Design Associates, Inc.

Accepted by:
Psomas

Glenn K. Dea, Architect C-26299
Certified Access Specialist (CAsp-023)
Vice President

Name

Signature

Date

Page 7 of 7
January 6, 2014
Revised March 24, 2014 and April 10, 2014



[e-board](#) › [Agenda Item](#)

[Agenda Item](#)

Agenda Item (IX-B-1)

Meeting 5/20/2014 - Regular
Agenda Item Administrative Reports (IX-B-1)
Subject Presentation Update on Physician Assistant Program
College/District Moreno Valley
Information Only

Background Narrative:

The presentation will summarize the Physician Assistant Program's progress from its start, the program's growth, the accreditation process, its current projects, and its future goals.

Prepared By: Sandra Mayo, President, Moreno Valley College
Roslynn Byous, Director

Attachments:

[Presentation - Physician Assistant Program "Moving forward ... "](#)

RCRM/RCDD-Moreno Valley
College
Physician Assistant Program
Moving forward...

Rosslynn S. Byous, DPA, PAC
Program Director

Accreditation Review Commission on Education for the Physician Assistant (ARC-PA)

This is where we started ...

- Change in accreditation status:
 - Probation notification in September 2012
 - Five areas of concern:
 1. Institutional support
 2. Administration of the program
 3. Program evaluation
 4. Appropriate enrollment criteria
 5. High attrition rate

Timeline of Events...

- Ongoing continuous assessment began May 2012
- Notification of probation--September 2012
- External Evaluation, January 2014 (completed)
- Self-study report due April 24, 2014 (Completed)
- Mock site visit June 1, 2014
- Site visit--June 19 – 20, 2014
- Pending notification of accreditation decision-- September 2014

Observations

- The program's successful student had the following academic and professional profile:
 - ✓ Successful students were defined as students who graduated and passed the certification examination on the first attempt.
 - ✓ Average age 36
 - ✓ 3,000 to 5,000 hours of paid clinical experience (e.g., RN, LVN, Back Office MA in primary care, etc.)
 - ✓ Science GPA – 3.62
 - ✓ Prerequisite GPA – 3.31
 - ✓ Average certification exam scores – 523 at or near national average (highest was 925/1,000)
 - ✓ Academic record was relatively free of course repetitions, D's, F's, Incompletes and Withdrawals

PANCE Scores...

- 2013 Cohort
 - 92% pass rate
 - The unsuccessful students have passed
 - Over 50% of graduates are employed
 - Average starting salary - \$95k
 - Emergency medicine
 - Family practice
 - Orthopedic residency at RCRMC

Today

- New enrollment criteria were implemented to enroll students who are academically prepared to **complete successfully the program**
 - MVC successful student profile based on program data
- Assessments that are designed to enhance student mastery of course materials
 - Classroom to clinical pre-enrollment note taking
 - Grant funded test-taking workshop (summer 2014)
- Degree options
 - St Francis
 - Master of Medical Science (current)
 - Accelerated Bachelor's (pending)
 - UC Riverside partnership (discussions)
 - Applicants must be able to meet UC graduate enrollment requirements

Tomorrow's goals – MVC Excellence

- Retention and graduation of the most competent students
- Maintain 92% certification pass rate
- Continue degree discussions

Partnerships...

- Riverside County Regional Medical Center (RCRMC)
 - Clinical partners
- RCC Nursing
 - Student simulation opportunities
 - Faculty development in the use of simulation
- Ben Clark Training Center
 - ACLS/PALS
- St Francis University
 - Masters of Medical Science
 - Bachelor's of Health Science
- University of California, Riverside
 - Long term goal is to confer graduate locally





Agenda Item (IX-B-2)

Meeting	5/20/2014 - Regular
Agenda Item	Administrative Reports (IX-B-2)
Subject	Community Colleges Pathway to Law School Initiative
College/District	Riverside
Information Only	

Background Narrative:

The Community Colleges Pathway to Law School Initiative established under the auspices of the State Bar of California's Council on Access and Fairness. The purpose of this Initiative is to provide a 2+2+3 pathway to a law school education for students whose post-secondary education begins at the community college level by establishing a special relationship, partnership between the 6 participating law schools and the 24 participating community colleges.

Specifically, this innovative Initiative will provide a clear pathway from community college to law school. The model involves affirming existing articulation agreements or Transfer Guides between community colleges and the four-year undergraduate institutions to facilitate admissions, and developing a special partnership between the community colleges and law schools. Students from the selected community colleges would be provided additional support, access, and information to the law school admission process and targeted outreach and recruitment would occur at the 24 participating community colleges if the Students achieve specific criteria such as successfully completing certain community college courses that are based on the Shultz-Zedeck Lawyering Competencies (Effectiveness Factors). Support for the Students, including mentoring, pre-law activities, counseling, civic engagement, internships, and possibly scholarships, will be developed as part of the Initiative in order to provide Students with the best possible chance for success on the LSAT, in the law school admission process, in law school, and in the legal profession.

Prepared By: Wolde-Ab Isaac, Acting President, Riverside

Attachments:

[Community Colleges Pathway to Law School Initiative Presentation](#)

Riverside City College Pathway to Law School 2 + 2 + 3

A PUBLICATION OF THE STATE BAR OF CALIFORNIA COUNCIL ON ACCESS & FAIRNESS

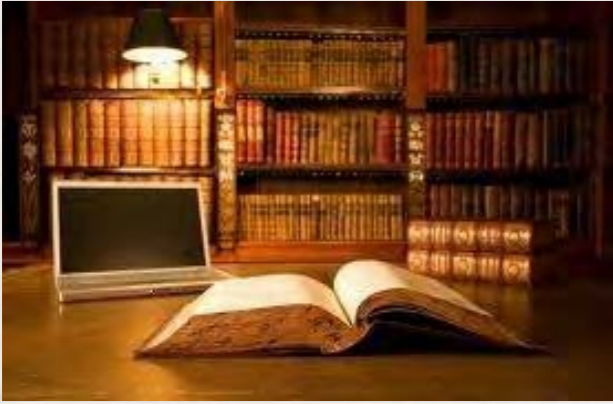


Achieving Diversity
IN THE LEGAL PROFESSION

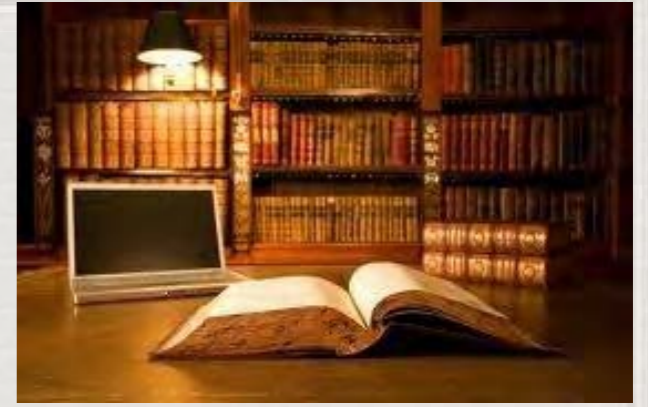
When Your Dream



*Community College – Pathway to Law
School*



Summary



- *California is a 60% majority-minority state*
- *California Bar consist of only 20% minority lawyers*
- *2 + 2 + 3 = Community College Pathway to Law School - An initiative by the State Bar of California*
- *Clear pathway for community college students, that meet specific requirements, are given priority acceptance and enrollment*
- *UD Davis, UC Irvine, Santa Clara, USC, University of San Francisco, and Loyola University*



Agenda Item (XII-A)

Meeting	5/20/2014 - Regular
Agenda Item	Business From Board Members (XII-A)
Subject	Annual Self Evaluation for Board of Trustees
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and discuss the results of their annual self assessment, review goals from 2013 and provide direction for establishing goals for 2014.

Background Narrative:

On April 25, 2014, each Board member was provided with an evaluation packet that included; Board Policy 2745-Board Self Evaluation, a self assessment tool, a summary of Board activities from June 2013-2014, and a copy of the results from the Board Self Evaluation that was reported out at the June 2013 regular Board meeting.

The Board members, independently, filled out and returned the self-evaluation tool. Staff has compiled and summarized the results, and categorized the information provided into the seven dimensions of effectiveness contained within the Board Policy, to facilitate the board's review.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[2014 Board Self Evaluation Presentation](#)
[2014 Board Self Evaluation Summary and Results](#)



May 2014 Board Self Assessment Highlights

RIVERSIDE CCD BOARD OF TRUSTEES

PROCESS

- Receives report of board tasks and accomplishments
- Completes Board Self-Assessment Form
 - 70 items in 7 dimensions
 - Open-ended questions
 - ranking Scale
 - 1 = *strongly disagree*;
 - 2 = *somewhat disagree*;
 - 3 = *somewhat agree*;
 - 4 = *agree*;
 - 5 = *strongly agree*.
- Results presented at May 20th Board meeting
- Reporting out / Goals setting scheduled for June 17th Board meeting

OVERVIEW

- With few exceptions, all members ranked all items from 3 to 5 (somewhat agree to strongly agree)
 - Some items received individual ranking of 1 or 2
- 64 of the 70 items received an average of 4.0 and higher
 - 16 of those were 4.6 or higher, indicating strong agreement
 - 5 of those were 5.0, unanimous strong agreement
- 6 were ranked between 3.0 – 3.8 (somewhat agree to agree)
 - No ranking was less than 3.2
- Improvement / Decline
 - 20 items ranked more positive than 2013 (+0.4)
 - 11 items ranked less positive than 2013 (-0.4)

OVERVIEW (CONT.)

Of the 70 items, this year's self assessment included:

- 19 ranked with unified perspectives (four or more, the same)
- 26 ranked with diverse perspectives (across three or more ranking levels)

Overall Unified Dimensions:

- Consistency Interface (5/9), with high ratings (one split)

Overall Split Dimensions

- Commitment to Learners
- Economic / Political Systems Interface
 - Includes “super-splits” ranks of 1 & 5 range, and
 - Includes item with both split and unified rankings (4/1)
- Management Oversight (70% Split)

Dimensions with Unified and Diverse Perspectives

- Board Organization
- Community College System Interface
- District Policy Leadership
- Guardianship (1/3, 1.3, 1/3)

HIGHLY RANKED DIMENSIONS

The following dimensions had unanimous rankings of 5.0:

- Segment of Board Organization:
 - Board meetings comply with state laws
- Segment of Constituency Interface, related to:
 - Board members maintain good relationships with community leaders
 - Board members assist and support the District by attending community events
 - Board members support the development of programs in partnership with local school districts and other educational entities
 - Board recognizes and celebrates positive accomplishment of the District's students, faculty and staff

HIGHLY RANKED DIMENSIONS (CONT.)

The following dimensions had high percentages of rankings 4.0 and above:

- Segments of Board Organization
 - Except one ranked 5 and one ranked 3.8
- Commitment to Learners
- Constituency Interface, related to:
 - Knowledgeable about community and regional needs and expectations.
 - Educate local community about community college needs and causes.
 - Support development of educational partnerships.
 - Adhere to protocols for dealing with college and community citizens and the media.
 - Actively supports the District's Foundation and fundraising efforts

HIGHLY RANKED DIMENSIONS (CONT.)

The following dimensions had high percentages of rankings 4.0 and above (cont.):

- Segments of Community College System Interface, related to:
 - Support of educational partnerships
 - Understanding and awareness of state educational policies
 - Board is aware of the policies of state government (BOG & State Chancellor's office)
- Economic/Political System Interface
 - Except one ranked 3.8.
- District Policy Leadership
- Management Oversight
 - Except two ranked in the 3.0-3.8 range
- Guardianship

LOWEST RANKED DIMENSIONS

The following dimensions had high percentages of rankings 3.0 to 3.8:

- Segment of Board Organization - Operates as a unit
- Segment of Community College System Interface- Assist and support District by attending CCCT and State events
- Segment of Economic/Political System Interface- Agendas contain sufficient state policy issues facing District
- Segments of Guardianship, related to:
 - Board maintains open communication with the Chancellor.
 - Climate of mutual trust and respect exists between Board & Chancellor

NO DIMENSIONS RANKED LESS THAN 3.2

BOARD ORGANIZATION (12)

- Variability in average scores (3.8 – 5.0)
 - 3.8: Board operates at a unit
 - 5.0: Board meetings comply with state laws
- Rankings were relatively the same, or more positive (25%)
- Rankings by trustees diverse in perceptions for 42% (5/12) of dimensions, but unified for 42% of dimensions (one in both)
 - Unified: Board meetings conducted effectively; Board meetings allow for adequate input; Board meetings comply with state law; Board operates without conflict; and Board is appropriately involved in accreditation process.
 - Diverse: Board operates as a unit; Board understands its roles and responsibilities; Board Operates without conflict; Board reviews mission statement regularly; and Board is knowledgeable about culture, history and values.

COMMITMENT TO LEARNERS (7)

- All ranking above average (4.2 – 4.6)
- Ranking relatively the same, and higher and lower:
 - Same: Board makes decisions based on what is best for learners and community; Board reviews reports on student outcomes and success; Board receives information on students ed. programs, services, and initiatives; and Board is knowledgeable about the educational programs of the District
 - Lower (-0.4): Board demonstrates a concern for the success of all students; and Board monitors the effectiveness of the district in fulfilling its mission.
 - Higher (+0.4): Board supports one student contract and a learner-center curriculum
- Diverse on ranking the majority (4/7) of the dimensions
 - Board demonstrates a concern for the success of all students; and Board monitors the effectiveness of the district in fulfilling its mission; Board reviews reports on student outcomes and success; and Board receives information on students ed. programs, services, and initiatives

CONSTITUENCY INTERFACE (9)

- Continues to be STRONGLY ranked dimension, ranked 4.0-5.0
 - Rankings remained consistent or increased (4 of 9):
 - 8 of 9 ranked 4.6 or higher;
 - Only one ranked 4.0
- Unified in 6 of 9 dimension, with 4 of 9 Unanimous 5.0
 - 5.0: Maintain good relationships with community leaders; Assist and support District by attending events; Support development of programs and partnerships with K-12 and other education; and Recognizes/celebrates accomplishments of students, faculty & staff
 - 4.8: Educate community about colleges issues & needs; and Supports educational partnerships with community agencies, businesses and government
- Diverse in only 1 dimension:
 - Board members adhere to protocols for dealing with college and community citizens and the media (4.0)

COMMUNITY COLLEGE SYSTEM INTERFACE (5)

- Continues to be a lower ranked dimension (3.4-4.2)
- Ranked same, with one lower from prior year
 - Actively seek to understand state education policy (4.0 from 4.4)
- Unified in one area:
 - Aware of state government/chancellor's office policies (4.2)
- Diverse in 3 of 5:
 - Support District by attending CCCT/State Chancellor's office events; Supports development of educational partnerships with state agencies; and Actively seek to understand state education policy

ECONOMIC / POLITICAL SYSTEM INTERFACE (9)

- Rankings all fairly strong (3.8-4.6)
 - 3.8: Agendas contain sufficient state policy issues facing District
 - 4.6: Board attends national events of interest to District
- Rankings equally same, higher and lower
 - Lower: Advocates District interest to national agencies and legislators; Advocates and interfaces with local, state and federal bodies; and Actively seeks political and civic support for district
 - Higher: Knowledgeable about national policy affecting District; Attends national events of interest to District; and Educates state legislators on college issues and District needs
- 8 of 9 rankings diverse in member perspectives
 - Unified in 2 of 8: Actively seeks political and civic support for District; and Helps educate state legislators about community college issues and needs

DISTRICT POLICY LEADERSHIP (9)

- Rankings all fairly strong (4.0-4.6)
 - 4.0: Policy recommendations contain adequate information and sufficient time to allow for study and discussion
 - 4.6: Board discusses issues openly and seeks views
- Rankings consistent or improved (4 of 9)
- Diverse in majority of dimensions (5 of 9)
 - Board ensures and involved in systematic/comprehensive review of Board policies; Focuses policy in Board discussions; Policy making is clear, transparent and inclusive; Board is appropriately involved in defining vision, mission and goals of District; and Policy recommendations contain adequate information and sufficient time to allow for study and discussion
- Unified in two dimensions
 - Board seeks community input in developing policies that affect community at large; and Board understands its policy role and differentiates it from those of Chancellor and staff

MANAGEMENT OVERSIGHT (10)

- Variability in average scores (3.2–4.6):
 - 3.2: Climate of mutual trust and respect exist between Board and Chancellor
 - 4.6: Board has clear protocols for communicating with staff and Chancellor
- Rankings consistent or declined (40%)
 - Board maintains open communication with Chancellor
 - Board annually evaluates Chancellor consistent with AP 2435
 - Climate of mutual trust and respect exist between Board and Chancellor (largest decline 4.0 to 3.2 of any dimension)
 - Board sets clear expectations and goals for Chancellor
- Diverse in majority of rankings (70%)
- Unified in no ranking of any dimension

GUARDIANSHIP (9)

- Variability in above average scores (4.0–4.8)
- Rankings either consistent, or improved (4/9) from prior year with only one decline
 - Largest increased of any dimension (3.8 to 4.8): Board supports and seeks external funding
- Rankings by trustees equally divided amongst perceptions of unified, diverse or otherwise
 - Diverse: Board assures budget is linked to planning; Board monitors implementation of facilities master plans; and Board policies assure fiscal management and fiscal internal controls
 - Unified: Board assure District budget reflects the District's mission and plans; Board regularly receives and reviews reports on fiscal status of District; and Board supports and assist in seeking external funding

OPEN ENDED QUESTIONS

1. What are the Board's greatest strengths?

- Involvement in community and District activities.
- Community groups and events.
- Community involvement.
- Connection with the community on a variety of different constituencies.
- Promotion of shared governance,
- Genuine concern for the District.
- Dedication to the District – Community-K12.
- Leadership of [Board] President.

2. What are the major accomplishments of the Board this past year?

- Dealing with difficult budget related decisions.
- Accreditation input.
- Accreditation process.
- Fluid accreditation process.
- Surviving the chancellor changes.
- Immediate attention to sensitive matters and their resolution.
- New partnerships and the community.

OPEN ENDED QUESTIONS

3. What are the areas in which the Board could improve?

- Greater oversight of the Chancellor through the implementation of better systems.
- Understanding our differences and allowing appropriate dialogue for understanding.
- Interpersonal relationships of members during meetings; whether public session or closed.
- We need more collegiality and civility amongst board members.

4. As a Trustee, I am most pleased about...

- The ability of the District to go forward in spite of fiscal and personnel challenges.
- The hard work and fiscal accountability the board took to keep the District operating.
- Our reputation on a state-wide level.
- The opportunity this role gives me to affect change that can truly improve the lives of at risk students.

OPEN ENDED QUESTIONS

5. As a Trustee, I would like to see the following change(s) in how the Board conducts business.

- A workshop where each board member can air their concerns with a facilitator.
- Understand education is a business.
- Better written documentation of the Board meetings.

6. What issue(s) do you feel the Board should make a priority for the coming year?

- Putting into place a goal of all three colleges being supported and enhanced for their individual contributions/benefits.
- Chancellor Search finalized.
- Permanent assignments for Vice-Presidents at colleges.
- Emphasis on high school students ready for college.
- Maintain good fiscal management of District.
- Looking into number of counselors in comparison to students trying to register.
- Additional class access to students for high demand courses.
- Restoration of 5% reserves.

GOALS SET FROM JUNE 2013

Board planned to:

- Interim Chancellor recruitment and selection.
- Chancellor recruitment and selection.
- Provide support and direction to Interim Chancellor that advances the role of the Chancellor and actions of the Board as a whole; and to fulfill the greater mission of the District and Board, as we steadfastly focus on our core mission.
- Advocate the role, mission, and vitality of community colleges within the state system, by exploring and addressing funding/revenue models to build fiscal sustainability and provide student success, access and equity.
- Monitor student success and access of all student populations and review data and reports that provide perspective and trend analysis to support programs, operations and policy matter. Monitoring shall include attention to and support for efforts to close the “achievement gap” of under-prepared and under-represented students, and implement the Student Success Scorecard.
- Continue to advance and support the maturation and further develop the District and the three, separately accredited colleges by providing latitude and develop processes, roles, accountability and autonomy.

GOALS SET FROM JUNE 2013 (CONT.)

- Responsibly assure that mission and planning for colleges and District are linked to budget and resource development.
- Strive for a positive, synergistic Board of Trustees that recognizes, respects, and capitalizes on the uniqueness of each individual, and that leverages and positions the board for the overall advancement of the District.
- Advocate community college funding to support the mission and objective of California Community Colleges including funding restorations and measures of fiscal sustainability, and provide sound budgeting and stewardship of District funds.
- Advance the mission statement of the Board of Trustees, with development of guiding principles for assuring service to and governing of the District as whole, with by-district elected members providing local relationships with district community.
- Support and facilitate relationships with local schools, industries and businesses, to facilitate a better educational continuum and for “making life better” in our community. This includes a continuation of holding joint meetings with school boards on focused topics of common interest.

GOALS SET FROM JUNE 2013 (CONT.)

- Assure leadership and policy matters are undertaken and aligned with the District Strategic Plan Themes of Student Access; Student Learning and Success; Resource Stewardship; Community Collaboration and Partnership; Creativity and Innovation; and System Effectiveness.
- Set policy and direction for the District; support Chancellor in advancing and executing the plan, and monitor implementation through the CEO evaluation process.
- The Board remains unanimous in their support of Chancellor in leading labor negotiations to assure District resources and services are maintained and responsibly deployed, and to anticipate fair bargaining agreements will be realized with all labor groups.
- Support the development of standards, policies and protocols that lead to efficiencies and sound resource development and implementation, including continued support for the Chancellor's role in resource development.
- Support programs, policies and investments that advance the district and its operations into sustainable practices, including but not limited to use of technology, LEED certified development and other resource and environmentally sustainable measures.

What's Next?

SETTING OF GOALS FOR 2014

Summary of 2014 Board Self-Assessment Form

With receipt of the five, independently completed Board Self-Assessment forms, the results were compiled. With the use of the same assessment tool from the Board's Self Evaluation since 2009, the results were tabulated and a comparative ranking to the board's evaluation to the three, prior reviews included.

As prior, the ranking were fairly consistent amongst the board members, with most rankings, primarily between 3-5. As such, the composite results reflect mostly positive rankings.

Dimensions with a perfect (5.0) Strongly Agree Rating included:

- Segment of Board Organization – Board meetings comply with state laws.
- Segment of Constituency Interface, related to:
 - Board members maintain good relationships with community leaders.
 - Board members assist and support the District by attending community events.
 - Board members support the development of programs in partnership with local school districts and other educational entities.
 - Board recognizes and celebrates positive accomplishment of the District's students, faculty and staff.

Dimensions assessed as Strongly Agree/Highly Rated Dimensions (4.0 or higher) in:

- Segments of Board Organization, except one ranked 5 and one ranked 3.8.
- Commitment to Learners.
- Constituency Interface, related to:
 - Board is knowledgeable about community and regional needs and expectations.
 - Board helps educate the local community about community college needs and causes.
 - Board supports the development of educational partnerships with community agencies, businesses, and local government, where appropriate.
 - Board members adhere to protocols for dealing with college and community citizens and the media.
 - Board actively supports the District's Foundation and fundraising efforts.
- Segments of Community College System Interface, related to:
 - Support of educational partnerships.
 - Understanding and awareness of state educational policies.
 - Board is aware of the policies of state government (BOG & State Chancellor's office).
- Economic/Political System Interface, except one segment ranked 3.8.
- District Policy Leadership.
- Management Oversight, except two ranked in the range of 3.0-3.8.

- Guardianship.

Dimensions assessed at “Somewhat Agreed/Lowest Rated” (3.0-3.9), included:

- Segment of Board Organization, related to Board operates as a unit.
- Segment of Community College System Interface, related to:
 - Board members assist and support District by attending CCCT and State events.
- Segment of Economic / Political System Interface, related to Board agendas contain sufficient state policy issues facing the district.
- Segments of Guardianship, related to:
 - Board maintains open communication with the Chancellor.
 - A climate of mutual trust and respect exists between the Board and Chancellor

There were no dimensions ranked below 3.0, with 3.0 ranking equating to “Somewhat Agree”.

Overall, the results of the 2014 Board Self-Assessment showed minimal variation to the prior year ranking, however the number of increases (20) were nearly double to that of the number of reductions (11) in the seven dimensions ranked numerically. However, final numerical rankings show only one measurement. With the comparative ranking to the board’s assessment in 2013, it is easy to see areas where the board saw measureable (+0.4 or more points, shown with **blue numbers**) favorable advancements in certain dimensions; and conversely, dimensions where measureable reductions (-0.4 or more points shown in **red numbers**) in ranking from the board members for the past 12 months.

Many dimensions received positive increases from 2013, and included most notably:

- Segments of Board Organization, related to:
 - Board meetings are conducted in an orderly, efficient and effective manner.
 - Board operates as a unit.
 - Board operates without conflict of interest.
 - Board is appropriately involved in accreditation process.
- Segments of Commitment to Learners, related to board supports one student contract and a learner-centered curriculum.
- Segments of Constituency Interface, related to:
 - Board helps educate the local community about community college needs and causes.
 - Board members support development of programs in partnership with local school districts and other educational entities.
 - Board recognizes and celebrates positive accomplishments of the District’s students, faculty and staff.
 - Board members adhere to protocols for dealing with college and community citizens and the media.

- Economic/Political System Interface, related to:
 - Board is knowledgeable about national policy that affects the district.
 - Board attends national events on behalf of the interest of district.
 - Board helps educate legislators about community college causes and district needs
- Segments of District Policy Leadership, related to:
 - Board focuses on policy in board discussions.
 - Board is appropriately involved in the vision, mission and goals of the district.
 - Policy making process is clear, transparent, and inclusive.
 - Board seeks community input in developing policies that affect the community at-large.
- Segments of Guardianship, related to:
 - Board regularly receives and reviews reports on the financial status of the District.
 - Board supports and assists in seeking external funding.
 - Board ensures the District maintains an adequate reserve.
 - Board assures budget is linked to planning.

Limited dimensions experience reduced rankings from 2013, and they included:

- Segments of Commitment to Learners related to:
 - Board demonstrates a concern for all students.
 - Board monitors the effectiveness of the District in fulfilling its mission.
- Segment of Community College System Interface relating board actively seek to understand state educational policy issues.
- Segments of Economic / Political System Interface, related to:
 - Board advocates District interest to national agencies and legislators.
 - Board advocated with and interfaces with local, state and federal bodies.
 - Board actively seeks political and civic support for the District.
- Segments of Management Oversight, related to:
 - Board maintains open communication with Chancellor.
 - Board annual evaluates Chancellor in a manner consistent with board policy.
 - A climate of mutual trust and respect exist between Board and Chancellor.
 - Board sets clear expectations and goals for Chancellor.
- Segment of Guardianship, related to Board monitors the implementation of facilities master plans.

Additionally, some areas show a spread of rankings (across three ranking levels, shown in the highlighted yellow). These marks were the individual rankings, or perceptions of board members are not as congruent, as some of the other dimension. This year, great splits were seen in the area of Management Oversight (70%) and Economic/Political Systems Interface (89%) with many “super splits” of ranging 4-5 ranking levels. Equally, the dimensions with the highlighted blue rankings show areas

were the board, as members are primarily congruent with each other. Oddly enough this year, some of these congruent rankings occur in segments that also have non-congruent (split) rankings in Economic/Political Interface.

In June 2013, when the board reported out the result of the 2012 Self-Assessment, the Board planned to:

1. Interim Chancellor Recruitment and selection.
2. Chancellor recruitment and selection.
3. Provide support and direction to Interim Chancellor that advances the role of the Chancellor and actions of the Board as a whole; and to fulfill the greater mission of the District and Board, as we steadfastly focus on our core mission.
4. Advocate the role, mission, and vitality of community colleges within the state system, by exploring and addressing funding/revenue models to build fiscal sustainability and provide student success, access and equity.
5. Monitor student success and access of all student populations and review data and reports that provide perspective and trend analysis to support programs, operations and policy matter. Monitoring shall include attention to and support for efforts to close the “achievement gap” of under-prepared and under-represented students, and implement the Student Success Scorecard.
6. Continue to advance and support the maturation and further develop the District and the three, separately accredited colleges by providing latitude and develop processes, roles, accountability and autonomy.
7. Responsibly assure that mission and planning for colleges and district are linked to budget and resource development.
8. Strive for a positive, synergistic Board of Trustees that recognizes, respects, and capitalizes on the uniqueness of each individual, and that leverages and positions the board for the overall advancement of the District.
9. Advocate community college funding to support the mission and objective of California Community Colleges including funding restorations and measures of fiscal sustainability, and provide sound budgeting and stewardship of District funds.
10. Advance the mission statement of the Board of Trustees, with development of guiding principles for assuring service to and governing of the District as whole, with by-district elected members providing local relationships with district community.
11. Support and facilitate relationships with local schools, industries and businesses, to facilitate a better educational continuum and for “making life better” in our community. This includes a continuation of holding joint meetings with school boards on focused topics of common interest.
12. Assure leadership and policy matters are undertaken and aligned with the District Strategic Plan Themes of Student Access; Student Learning and Success; Resource Stewardship; Community Collaboration and Partnership; Creativity and Innovation; and System Effectiveness.
13. Set policy and direction for the District; support Chancellor in advancing and executing the plan, and monitor implementation through the CEO evaluation process.

14. The Board remains unanimous in their support of Chancellor in leading labor negotiations to assure District resources and services are maintained and responsibly deployed, and to anticipate fair bargaining agreements will be realized with all labor groups.
15. Support the development of standards, policies and protocols that lead to efficiencies and sound resource development and implementation, including continued support for the Chancellor's role in resource development.
16. Support programs, policies and investments that advance the district and its operations into sustainable practices, including but not limited to use of technology, LEED certified development and other resource and environmentally sustainable measures.

This Summary is intended only to facilitate the board's self-evaluation process and reporting of outcomes for the June Board meeting.

RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

**This is intended to describe the Board as a whole rather than as individual members.
Please rate the Board in the following key functional areas related to the seven dimensions of Board Effectiveness (BP 2745).**

1 = strongly disagree; 2 = somewhat disagree; 3= somewhat agree;

4= agree; 5 = strongly agree

Board Organization	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• Board meetings are conducted in an orderly, efficient and effective manner that provides sufficient time for discussion	4.8	4.4	4.0	3.4
• The Board operates as a unit.	3.8	3.2	3.4	3.6
• Agenda items contain sufficient background and documentation for the Board's review and decision	4.4	4.4	4.2	4.6
• The Board understands its roles and responsibilities.	4.0	3.8	3.4	3.0
• Board meetings allow appropriate input from constituencies (staff, faculty, students, community)	4.8	4.6	3.2	4.4
• The Board works to achieve the District's goals	4.6	4.8	4.0	4.6
• Board meetings comply with state laws	5.0	4.8	4.8	4.6
• The Board operates without conflict of interest	4.6	4.2	4.2	4.2
• Members uphold the final majority decision of the Board	4.6	4.6	3.8	3.4
• The Board reviews the District's mission statement on a regular basis	4.2	4.4	4.0	4.2
• The Board is appropriately involved in the accreditation process	4.8	4.2	4.4	4.6
• The Board is knowledgeable about the culture, history, and values of the District	4.4	4.2	4.0	4.4

Commitment to Learners	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• The Board is knowledgeable about the educational programs and services of the District	4.4	4.4	4.0	4.2
• The Board demonstrates a concern for the success of all students	4.4	5	4.6	4.4
• The Board monitors the effectiveness of the District in fulfilling its mission	4.2	4.6	4.2	3.8

RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

Commitment to Learners	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• The Board receives information about students, educational programs, services and initiatives	4.4	4.6	4.8	4.6
• The Board reviews reports on student outcomes and success	4.2	4.4	4.4	4.6
• The Board supports one student contract and a learner-centered curriculum	4.6	4.2	4.4	4.0
• The Board makes decisions based on what is best for learners and the community	4.6	4.4	4.0	4.0

Constituency Interface	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• The Board is knowledgeable about community and regional needs and expectations	4.6	4.6	4.4	4.4
• Board members maintain good relationships with community leaders	5.0	4.8	4.8	4.6
• Board members assist and support the District by attending community events	5.0	5	5.0	4.8
• The Board helps educate the local community about community college needs and causes	4.8	4.4	4.4	4.6
• The Board supports the development of educational partnerships with community agencies, businesses, and local government, where appropriate	4.8	4.6	4.6	4.8
• Board members support the development of programs in partnership with local unified school districts and other educational entities	5.0	4.6	4.4	4.8
• The Board recognizes and celebrates positive accomplishments of the District's students, faculty, and staff.	5.0	4.4	4.8	4.8
• Board members adhere to protocols for dealing with college and community citizens and the media	4.0	3.6	4.2	4.2
• The Board actively supports the District's Foundation and fundraising efforts	4.6	4.6	4.2	4.4

RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

Community College System Interface	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• Board members assist and support the District by attending events of CCCT and State Chancellor's Office	3.6	3.8	3.6	4.2
• The Board supports the development of educational partnerships with state government agencies, where appropriate	4.2	4	4.4	4.6
• The Board members actively seek to understand state educational policy issues	4.0	4.4	4.2	4.6
• Board members assist and support the District by attending events of State Chancellor's Office	3.4	3.6	3.8	
• Board is aware the policies of state government and Chancellor's Office and Board of Governors	4.2	4.2	4.4	4.4

Comments:

- Attendance at training conferences from full Board is lacking.

Economic/Political System Interface	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• The Board advocates District interests to national agencies and legislators	4.0	4.4	4.4	4.8
• The Board advocates with and interfaces with local, state, and federal bodies	4.0	4.4	4.4	5
• The Board is knowledgeable about national policy that affects the District	4.4	3.6	4.4	4.6
• The Board attends national events on behalf of the interests of the District	4.6	4	4.6	4.6
• The Board advocates District interests to regional legislators	4.2	4.2	4.4	4.8
• The Board actively seeks political and civic support for the District	4.4	4.8	4.4	4.8
• The Board advocates District interests to state agencies and legislators	4.2	4.2	4.4	4.6
• The Board helps educate the state legislators about community college causes and District needs	4.4	4	3.8	4.6
• Board agendas contain sufficient state policy issues facing the District	3.8	3.8	4.2	4.4

District Policy Leadership	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• The Board ensures and is involved in a systematic and comprehensive review of Board policies	4.2	4.2	4.0	4.2
• The Board focuses on policy in Board discussions	4.2	3.8	4.0	3.8
• The Board is appropriately involved in defining the vision, mission, and goals of the District	4.4	4	4.2	4.2
• Policy recommendations contain adequate and accurate information and are presented with sufficient time to allow for study and discussion	4.0	4.2	4.2	4.4

RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

District Policy Leadership	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• The policy-making process is clear, transparent, and inclusive	4.2	3.8	4.2	3.6
• The Board, through the Chancellor, seeks advice and recommendations from faculty, staff and students in developing educational policy	4.4	4.4	4.6	4.6
• The Board seeks community input in developing policies that affect the community at large	4.2	3.8	4.0	3.8
• The Board discusses issues openly and actively seeks the views of college constituents	4.6	4.4	4.6	4.4
• The Board understands its policy role and differentiates it from those of the Chancellor and college staff	4.2	4.2	4.2	3.6

Comments:

- Some policy agenda items could be provided with more time to digest the information.
- Not all board members understand their roles.

Management Oversight	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• The Board and the Chancellor have a positive and cooperative relationship	4.2	4	3.6	3.4
• The Board provides a high level of support to the Chancellor	4.4	4.4	4.2	4.4
• The board maintains open communication with the Chancellor	3.8	4.4	4.2	4.2
• The Board annually evaluates the Chancellor in a manner consistent with AP 2435 (Evaluation of Chancellor)	4.4	4.8	4.6	4.6
• A climate of mutual trust and respect exists between the Board and the Chancellor	3.2	4	3.4	4.0
• The Board encourages the professional growth of the Chancellor	4.4	4.6	4.6	4.6
• The Board is adequately informed about the important issues facing the District	4.2	4.2	4.4	4.6
• The Board has clear protocols for communicating with staff that include the Chancellor	4.6	4.4	4.2	3.4
• The Board clearly delegates the administration of the District to the Chancellor	4.0	4.2	3.75	4.0
• The Board sets clear expectations and goals for the Chancellor	4.2	4.6	4.5	4.2

Comments:

- In the last 12 months, the board has had a better working relationship with the Chancellor's Office
- The cooperative relationship with the Chancellor has occurred recently with the current Interim Chancellor

RIVERSIDE COMMUNITY COLLEGE DISTRICT BOARD SELF-ASSESSMENT FORM

Guardianship	2014 Ranking	2013 Ranking	2012 Ranking	2011 Ranking
• The Board assures that the District budget reflects the District's mission and plans	4.2	4.2	4.6	4.6
• Board policies assure effective fiscal management and internal controls [only 4 responses]	4.5	4.2	4.4	4.6
• Board regularly receives and reviews reports on the financial status of the District	4.8	4.4	4.4	5.0
• The Board reviews the annual audit and monitors responses to recommendations	4.6	4.4	4.6	4.8
• The Board monitors the implementation of facilities master plans	4.0	4.4	3.8	5.0
• The Board supports and assists in seeking external funding	4.8	3.8	3.8	4.8
• The Board ensures the District maintains an adequate financial reserve [only 4 responses]	4.25	3.8	4.0	4.8
• The Board assures that budget is linked to planning	4.0	3.2	3.4	4.0
• The Board monitors the appropriate use of all District funding, e.g., Bond oversight	4.4	4.2	4.0	4.8

Comments:

- We are under our 5% reserve, however we are capable of increasing the percentage to meet that goal once again

OPEN ENDED QUESTIONS

Please provide your thoughts on the following question.

1. What are the Board's greatest strengths?
 - a. Involvement in community and District activities.
 - b. Community groups and events.
 - c. Community involvement.
 - d. Its connection with the community on a variety of different constituency groups.
 - e. Promotion of shared governance,
 - f. Genuine concern for the District.
 - g. Dedication to the District – Community-K12
 - h. Leadership of [Board] President.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
BOARD SELF-ASSESSMENT FORM**

2. What are the major accomplishments of the Board this past year?
 - a. Dealing with difficult budget related decisions.
 - b. Accreditation input.
 - c. Accreditation process.
 - d. Fluid accreditation process.
 - e. Surviving the chancellor changes.
 - f. Immediate attention to sensitive matters and their resolution.
 - g. New partnerships and the community.

3. What are the areas in which the Board could improve?
 - a. Greater oversight of the Chancellor through the implementation of better systems.
 - b. Understanding our differences and allowing appropriate dialogue for understanding.
 - c. Interpersonal relationships of members during meetings; whether public session or closed.
 - d. We need more collegiality and civility amongst board members.

4. As a Trustee, I am most pleased about...
 - a. The ability of the District to go forward in spite of fiscal and personnel challenges.
 - b. The hard work and fiscal accountability the board took to keep the District operating.
 - c. Our reputation on a state-wide level.
 - d. The opportunity this role gives me to affect change that can truly improve the lives of at risk students.

5. As a Trustee, I would like to see the following change(s) in how the Board conducts business.
 - a. A workshop where each board member can air their concerns with a facilitator.
 - b. Understand education is a business.
 - c. Better written documentation of the Board meetings.

6. What issue(s) do you feel the Board should make a priority for the coming year?
 - a. Putting into place a goal of all three colleges being supported and enhanced for their individual contributions/benefits.
 - b. Chancellor Search finalized.
 - c. Permanent assignments for Vice-Presidents at colleges.
 - d. Emphasis on high school students ready for college.
 - e. Maintain good fiscal management of the District.
 - f. Looking into number of counselors in comparison to students trying to register.
 - g. Additional class access to students for high demand courses.
 - h. Restoration of 5% reserves.



Agenda Item (XII-B)

Meeting	5/20/2014 - Regular
Agenda Item	Business From Board Members (XII-B)
Subject	Update from Members of the Board of Trustees on Business of the Board.
College/District	District
Information Only	

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)

Association of Governing Board of Universities and Colleges (AGB)

California Community College Trustees and Legislative Network (CCCT)

Community College League of California (CCLC)

Latino Trustees Association

Inland Valleys Trustees and CEO Association

African-American Organizations Liaison Riverside Branch - NAACP

Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside

Chambers of Commerce: Corona, Moreno Valley, and Norco

Riverside County School Board Association

Riverside County Committee on School District Organization

Alvord Unified School District Ad-Hoc Committee

Mine Okubo Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

Agenda Item (XIII-A)

Meeting	5/20/2014 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Conference with Legal Counsel - Existing Litigation (Paragraph (1) of Subdivision (D) of Government Code Section 54956.9) - CSEA Chapter 535 v. Riverside Community College District, PERB Case No. LA-CE-5895-E
College/District	District
Funding	N/A
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Irving Hendrick, Acting Chancellor

Attachments:

Agenda Item (XIII-B)

Meeting	5/20/2014 - Regular
Agenda Item	Closed Session (XIII-B)
Subject	Pursuant to Government Code Section 54957.6, "Conference with Labor Negotiator, District Negotiator: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Riverside City College President"
College/District	District
Funding	
Recommended Action	To Be Determined

Background Narrative:

None

Prepared By: Irving Hendrick, Acting Chancellor

Attachments:

Agenda Item (XIII-C)

Meeting	5/20/2014 - Regular
Agenda Item	Closed Session (XIII-C)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None

Prepared By: Irving Hendrick, Acting Chancellor

Attachments: