



## **Board of Trustees - Regular Meeting Tuesday, October 18, 2011 6:00 PM - Room 101 Student Services, Moreno Valley College 16130 Laselle Street, Moreno Valley CA 92551**

### **ORDER OF BUSINESS**

#### **Pledge of Allegiance**

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507.

I. COMMENTS FROM THE PUBLIC

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of September 6, 2011](#)

*Recommend approving minutes prepared for the September 6, 2011, Regular/Committee Meeting.*

B. [Minutes of the Board of Trustees Special Meeting of September 13, 2011](#)

*Recommend approving minutes prepared for the September 13, 2011 Special Meeting.*

C. [Minutes of the Board of Trustees Regular Meeting of September 20, 2011](#)

*Recommend approving minutes prepared for the September 20, 2011, Regular Meeting.*

D. [Minutes of the Board of Trustees Special Meeting of September 27, 2011](#)

*Recommend approving minutes prepared for the September 27, 2011, Special Meeting.*

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

- A. [Chancellor's Communications](#)  
*Information Only*
- B. [Presentation on Educational Services Outreach to Native American population](#)  
*Information Only*
- C. [Presentation by the Associated Student Body on "Making It Happen."](#)  
*Information Only*
- D. [Riverside Community College District and Riverside Community College Faculty Association, CCA/CTA/NEA, Memorandum of Agreement Contract Extension](#)  
*Recommend approving the MOA to extend the current contract, all of its provisions and its applicable MOU's, by one additional year, until June 30, 2013.*
- E. [Resolution Number 12-11/12 in Support of the City of Riverside Measure I Parcel Tax for Libraries and Services](#)  
*Recommend adopting Resolution No. 12-11/12 in support of the City of Riverside's Measure I.*
- F. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)  
*Information Only*

V. STUDENT REPORT

VI. CONSENT AGENDA ACTION

- A. Diversity/Human Resources
  - 1. [Academic Personnel](#)  
*Recommend approving/ratifying academic personnel actions.*
  - 2. [Classified Personnel](#)  
*Recommend approving/ratifying classified personnel actions.*
  - 3. [Other Personnel](#)  
*Recommend approving/ratifying other personnel actions.*
- B. District Business
  - 1. [Purchase Order and Warrant Report - All District Resources](#)  
*Recommend approving/ratifying the Purchase Orders, Purchase Order Additions, and District Warrant Claims issued by the Business District.*
  - 2. Budget Adjustments
    - a. [Budget Adjustments](#)  
*Recommend approving budget transfers as presented.*
  - 3. Resolution(s) to Amend Budget
    - a. [2011-2012 State Equipment Allocation for the Nursing/Science Building - Resolution No. 5-11/12](#)

*Recommend approving adding revenue and expenditures of \$2,972,000 to the budget and adopting the resolution to amend the budget.*

- b. [2011-2012 Foster and Kinship Care Education Program - Riverside City College - Resolution No. 10-11/12](#)

*Recommend approving revenue and expenditures of \$19,280 and adopting the resolution to amend the budget.*

- c. [2011-2012 STEM HSI Technology Access Program - Moreno Valley College - Resolution No. 09-11/12](#)

*Recommend approving adding revenue and expenditures of \$867,869 to the budget and adopting the resolution to amend the budget.*

- d. [2011-2012 CalGrip - Governor's Gang Reduction, Intervention, Prevention Initiative - Resolution No. 04-11/12](#)

*Recommend approving adding the revenue and expenditures of \$45,600 to the budget and adopting the resolution to amend the budget.*

- e. [2011-2012 National Center of Excellence for Logistics and Supply Chain Technology Education - National Science Foundation - Resolution No. 06-11/12](#)

*Recommend approving adding revenue and expenditures of \$933,879 to the budget and adopting the resolution to amend the budget.*

- f. [2011-2012 Title V - HSI Pathways to Excellence - Riverside City College - Resolution No. 11-11/12](#)

*Recommend approving adding revenue and expenditures of \$586,255 to the budget and adopting the resolution to amend the budget.*

4. Contingency Budget Adjustments

- a. [Contingency Budget Adjustments](#)

*Recommend approving the contingency budget transfer by a two-thirds vote.*

5. Bid Awards

- a. [Approval to Purchase Motorola APX Multi-Band Radios from Motorola, Solutions, Inc., Utilizing Competitively Bid County of Riverside, California Contract No. 011907](#)

*Recommend approving purchase of Motorola APX Multi-Band Radios utilizing competitively bid County of Riverside, California Contract No. 011907.*

6. Grants, Contracts and Agreements

- a. [Subcontract between Riverside Community College District, Norco College and Sinclair Community College](#)

*Recommend ratifying the subcontract with Sinclair Community College to implement a National Science Foundation National Center for Supply Chain Technology Education Grant.*

- b. [Contracts and Agreements Report Less than \\$78,900 - All District Resources](#)  
*Recommend ratifying contracts totaling \$580,508.*
  - 7. [Out-of-State Travel](#)  
*Recommend approving out-of-state travel.*
  - 8. Other Items
    - a. [Surplus Property](#)  
*Recommend declaring the listed property to be surplus; finding the property does not exceed \$5,000, and authorizing the property to be sold on behalf of the District.*
    - b. [Notices of Completion](#)  
*Recommend accepting the listed projects as complete; approving execution of the notices, under Civil Code Section 3093 - Public Works.*
- VII. CONSENT AGENDA INFORMATION
- A. [2010-2011 CCFS-311 - Annual Financial and Budget Report Information Only](#)
  - B. [Monthly Financial Report Information Only](#)
- VIII. BOARD COMMITTEE REPORTS
- A. Governance
    - 1. [Revised and New Board Policies - First Reading](#)  
*Recommend accepting for first reading Administrative Procedure 2345, as well as Board Policies 2345, 2745, 3501, 3520, and 3560.*
  - B. Teaching and Learning (None)
  - C. Planning and Operations (None)
  - D. Facilities
    - 1. [Design Amendment with Hill Partnership, Inc. for Norco Secondary Effects Project](#)  
*Recommend approving Amendment No. 3 with Hill Partnership, Inc.*
  - E. Resources
    - 1. [Tentative Project Budget for District Design Standards](#)  
*Recommend approving the tentative project budget in the amount of \$170,000 and the use of Measure C funds for the District Design Standards project.*
    - 2. [Self-Generation Incentive Program for Norco College](#)  
*Recommend approving the Self-Generation Incentive Program application fee in the amount of \$10,000.*
    - 3. [Budget Augmentation and Design Amendment for the Alumni Carriage House Restoration Project](#)

*Recommend approving a budget augmentation in the amount of \$20,000 increasing the estimated project budget to \$150,000; and Amendment No. 2 with the architect in the amount of \$3,200 for additional project design services.*

4. [Budget Augmentation for Wheelock Gymnasium, Seismic Retrofit Project](#)  
*Recommend approving the budget augmentation in the amount of \$395,000 for the Wheelock Gymnasium, Seismic Retrofit project at Riverside City College.*

IX. ADMINISTRATIVE REPORTS

- A. Vice Chancellors
- B. Presidents

X. ACADEMIC SENATE REPORTS

- A. Moreno Valley College/Riverside Community College District
- B. Norco College
- C. Riverside City College

XI. BARGAINING UNIT REPORTS

- A. CTA - California Teachers Association
- B. CSEA - California School Employees Association

XII. BUSINESS FROM BOARD MEMBERS

- A. [Board of Trustees Nomination for 2012 Associate Committee for the Association of Community College Trustees](#)  
*Recommend supporting the nomination of Board President Janet Green to an Association of Community College Trustees (ACCT) 2012 Associate Committee.*
- B. [Update from Members of the Board of Trustees on Business of the Board](#)  
*Information Only*

XIII. CLOSED SESSION

- A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)  
*Recommended Action to be Determined*



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[Agenda Item](#)

## Agenda Item (II-A)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Approval of Minutes (II-A)   |
| Subject            | Minutes of the Board of Trustees Regular/Committee Meeting of September 6, 2011  |
| College/District   | District   |
| Funding            | n/a  |
| Recommended Action | It is recommended that the Board of Trustees review and approve the minutes prepared for the September 6, 2011, Regular/Committee Meeting. |

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### Background Narrative:

Recommend approving minutes prepared for the September 6, 2011 Regular/Committee Meeting.

Prepared By: Greg Gray, Chancellor

Heidi Wills, Executive Administrative Assistant, Office of Chancellor/Bot

### Attachments:

[September 6, 2011 Minutes](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR  
AND COMMITTEE MEETINGS OF THE GOVERNANCE,  
TEACHING AND LEARNING, PLANNING AND OPERATIONS,  
FACILITIES AND RESOURCES COMMITTEES  
OF SEPTEMBER 6, 2011

President Green called the Board of Trustees meeting to order at 6:00 p.m., in Board Room AD122, O. W. Noble Administration Building, Riverside City College, 4800 Magnolia Avenue, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, Board Member  
Sam Davis, Board Member  
Mary Figueroa, Secretary  
Janet Green, President  
Mark Takano, Vice President  
Nick Bygon, Student Trustee

**UNOFFICIAL**  
*This is an uncorrected copy of Board Minutes. The minutes do not become official until they are approved by the Board at its next meeting.*

Staff Present

Dr. Gregory W. Gray, Chancellor  
Dr. Debbie DiThomas, Interim President, Norco College  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Services  
Dr. Ray Maghroori, Provost/Vice Chancellor, Educational Services  
Dr. Tom Harris, Acting President, Moreno Valley College  
Ms. Chris Carlson, Chief of Staff  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations  
Dr. Bernie Fradkin, Interim Vice President, Academic Affairs

Moreno Valley College Student Francisco Ramos led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The Governance Committee Chair Mary Figueroa convened the meeting at 6:10 p.m. Committee members in attendance: Chancellor Gregory Gray; Academic Senate Representatives: Dr. Sharon Crasnow (Norco College), Dr. Travis Gibbs (District and Moreno Valley College); and Mr. Lee Nelson (Riverside City College); ASRCCD Representative: Mr. Nick Bygon (RCCD); Confidential Representative: Ms. Debra Creswell; and CSEA Representative: Gustavo Segura.

GOVERNANCE COMMITTEE

Ms. Adams led the discussion regarding Board Policy 4000, Academic Rank, that will be presented for first reading at the September 20, 2011 regular meeting. There will also be a request to rescind two obsolete policies, 8010 – Gold Card Program and 3029 - Faculty Fellowship Grant Program, that were discontinued many years ago, and at the

Revised and New Board Policies –  
First Reading

recommendation of the Community College League of California. Discussion followed.

The committee adjourned the meeting at 6:30 p.m.

Adjourned

The Teaching and Learning Committee Chair Sam Davis convened the meeting at 6:35 p.m. Committee members in attendance: Dr. Ray Maghroori, Provost/Vice Chancellor, Educational Services; Academic Senate Representatives: Dr. Travis Gibbs (District and Moreno Valley College; ASRCCD Representative: Mr. Nick Bygon (RCCD); CTA Representative: Ms. Patricia Avila (RCC); Confidential Representative: Ms. Debra Creswell; CSEA Representative: Mr. Gustavo Segura; and Management Representative: Ms. Diane Dieckmeyer.

TEACHING AND LEARNING  
COMMITTEE

Dr. Maghroori led the Committee review of the proposed curricular changes that will be presented to the Board for approval at the September 20<sup>th</sup> regular Board meeting. Discussion followed.

Proposed Curricular Changes

Dr. DiThomas presented an overview of the briefing and indicated that this task force will be releasing their recommendations for student success in the coming months. Discussion followed.

Briefing for the California  
Community Colleges Student  
Success Task Force

The committee adjourned at 6:55 p.m.

Adjourned

The Planning and Operations Committee Chair Janet Green convened the meeting at 7:00 p.m. Committee members in attendance: Ms. Chris Carlson, Chief of Staff; Academic Senate Representatives: Dr. Travis Gibbs (District and Moreno Valley College), Ms. Carol Farrar (Norco College) and Mr. Lee Nelson (Riverside City College); Confidential Representative: Ms. Debra Creswell; and CSEA Representative: Mr. Gustavo Segura.

PLANNING AND OPERATIONS  
COMMITTEE

Mr. Orin Williams introduced Mr. Ron Beeler, Consultant, Facilities Planning and Program Services, who presented information on energy efficiencies at the Colleges and the District, and suggestions for further savings for the future. Discussion followed.

Presentation on Energy Efficiency  
Concepts

The committee adjourned at 7:15 p.m.

Adjourned

The Facilities Committee Chair Virginia Blumenthal convened the meeting at 7:17 p.m. Committee members in attendance: Mr. Orin Williams, Associate Vice Chancellor,

FACILITIES COMMITTEE



Facilities Planning, Design and Construction; Academic Senate Representative: Mr. Steve Brewster (Riverside City College); CTA Representative: Patricia Avila; Confidential Representative: Ms. Debra Creswell; CSEA Representative: Mr. Gustavo Segura; and Management Representative: Mr. Norm Godin.

Mr. Bart Doering, Capital Program Administrator, led the review of the requested design upgrade for the facility that will be presented to the Board for approval at the September 20<sup>th</sup> regular meeting. Discussion followed.

Amendment No. 1 with WWCOT for the Student Academic Services Facility – Phase III

Mr. Orin Williams led the committee review of the amendment to extend the agreement for another year that will be presented to the Board for approval on September 20<sup>th</sup>. Discussion followed.

Amendment No. 2 with Facilities Planning and Program Services, Inc. for Consulting Services

Mr. Williams explained that information is being provided regarding the status of bidders involved in the Project Labor Agreement. Discussion followed.

Status of Bidders for Project Labor Agreement

The committee adjourned at 8:05 p.m.

Adjourned

The Resources Committee Chair Mark Takano convened the meeting at 8:10 p.m. Committee members in attendance: Mr. Aaron Brown, Associate Vice Chancellor, Finance; Ms. Melissa Kane, Vice Chancellor, Diversity/ Human Resources; Academic Senate Representative: Dr. Travis Gibbs (District and Moreno Valley College); ASRCCD Representative: Mr. Francisco Ramos (Moreno Valley College); CTA Representative: Shari Yates (RCC); CSEA Representative: Gustavo Segura; Confidential Representative: Debra Creswell.

RESOURCES COMMITTEE

Mr. Aaron Brown led the Committee review of the final budget, indicating that it will be presented for adoption, following a public hearing, at the special Board meeting on Tuesday, September 13, 2011. Discussion followed.

2011-2012 Budget – Public Hearing and Budget Adoption

Mr. Bart Doering led the Committee review of the tentative project budget that will be presented to the Board for approval at the September 20<sup>th</sup> regular Board meeting. Discussion followed.

Tentative Project Budget for Emergency Phone Repairs at Moreno Valley College

Mr. Michael Stephens, Capital Program Administrator, reviewed with the Committee the change order for the project, indicating that it would also be presented for approval on September 20<sup>th</sup>. Discussion followed.

Change Order for Wheelock Gymnasium, Seismic Retrofit Project

Mr. Michael Stephens led the Committee review of the

Change Order for Nursing Science

change order that will be presented for approval on September 20<sup>th</sup>. Discussion followed.

Building Project

The committee adjourned the meeting at 9:29 p.m.

Adjourned

The Board adjourned to closed session at 9:30 p.m., pursuant to Government Code Section 54957, public employee discipline/dismissal/release; Government Code Section 54956.8, conference with real property negotiator; properties known as APN 213-221-001, APN 213-221-002, and APN 213-221-003. Agency Negotiator: Chancellor Gregory W. Gray; and pursuant to Government Code Section 54957.6, conference with labor negotiator, Chancellor Gregory W. Gray, regarding Agreements with Riverside Community College District Employees, Chapter #535 (CSEA), and Riverside Community College District Faculty Association CCA/CTA/NEA.

CLOSED SESSION

The Board reconvened to open session at 10:15 p.m. announcing no action taken, and adjourned the meeting.

RECONVENED/ADJOURNED



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[Agenda Item](#)

## Agenda Item (II-B)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Approval of Minutes (II-B)  |
| Subject            | Minutes of the Board of Trustees Special Meeting of September 13, 2011  |
| College/District   | District  |
| Funding            | n/a   |
| Recommended Action | It is recommended that the Board of Trustees review and approve the minutes prepared for the September 13, 2011, Special Board Meeting. |

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### Background Narrative:

Recommend approving minutes prepared for the September 13, 2011, Special Board Meeting.

Prepared By: Greg Gray, Chancellor

Heidi Wills, Executive Administrative Assistant, Office of Chancellor/Bot

### Attachments:

[September 13, 2011 Minutes](#)

MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING  
OF SEPTEMBER 13, 2011

President Green called the special meeting of the Board of Trustees to order at 6:00 p.m., in Board Room AD122, O. W. Noble Administrative Center, Riverside City College, 4800 Magnolia Avenue, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, Board Member  
Sam Davis, Board Member  
Mary Figueroa, Secretary  
Janet Green, President  
Mark Takano, Vice President  
Nick Bygon, Student Trustee

UNOFFICIAL

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Staff Present

Dr. Gregory W. Gray, Chancellor  
Dr. Cynthia Azari, President, Riverside City College  
Dr. Debbie DiThomas, Interim President, Norco College  
Dr. Tom Harris, Acting President, Riverside City College  
Ms. Melissa Kane, Vice Chancellor, Diversity/Human Resources  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations  
Dr. Sharon Crasnow, President, Academic Senate, Norco College  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Mr. Gustavo Segura, President, CSEA

RCC President Cynthia Azari led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

President Green opened the public hearing for comments at 6:01 p.m.

2011-2012 BUDGET – PUBLIC HEARING AND BUDGET ADOPTION

No comments were made and the public hearing was closed at 6:02 p.m.

Takano/Figueroa moved that the Board of Trustees adopt the 2011-2012 Budget for Riverside Community College District. Motion carried.  
(5 ayes)

The Board adjourned the meeting at 6:39 p.m.

ADJOURNMENT



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (II-C)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Approval of Minutes (II-C)   |
| Subject            | Minutes of the Board of Trustees Regular Meeting of September 20, 2011   |
| College/District   | District   |
| Funding            | n/a  |
| Recommended Action | It is recommended that the Board of Trustees review and approve the minutes prepared for the September 20, 2011 Regular Meeting. |

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### **Background Narrative:**

Recommend approving minutes prepared for the September 20, 2011, Regular Meeting.

Prepared By: Greg Gray, Chancellor

Heidi Wills, Executive Administrative Assistant, Office of Chancellor/Bot

### **Attachments:**

[September 20, 2011 Minutes](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF SEPTEMBER 20, 2011

President Green called the regular meeting of the Board of Trustees to order at 6:00 p.m., in Board Room AD122, O. W. Noble Administrative Center, Riverside City College, Riverside, California.

CALL TO ORDER

UNOFFICIAL

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Trustees Present

Virginia Blumenthal, Board Member  
Sam Davis, Board Member  
Mary Figueroa, Secretary  
Janet Green, President  
Mark Takano, Vice President (arrived at 6:03 p.m.)  
Nick Bygon, Student Trustee

Staff Present

Dr. Gregory W. Gray, Chancellor  
Dr. Cynthia Azari, President, Riverside City College  
Dr. Debbie DiThomas, Interim President, Norco College  
Dr. Tom Harris, Acting President, Moreno Valley Collage  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources  
Dr. Ray Maghroori, Provost/Vice Chancellor, Educational Services  
Ms. Chris Carlson, Chief of Staff  
Mr. Aaron Brown, Associate Vice Chancellor, Administration and Finance  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations  
Dr. Sharon Crasnow, President, Academic Senate, Norco College  
Dr. Travis Gibbs, President, Academic Senate, District and Moreno Valley College  
Mr. Lee Nelson, President, Academic Senate, Riverside City College  
Dr. Dariush Haghghat, President, CTA  
Mr. Gustavo Segura, President, CSEA

Riverside City College Student Rikki Hix led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Figueroa/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee meeting of August 2, 2011. Motion carried. (4 ayes, 1 absent [Takano])

MINUTES OF THE  
REGULAR/COMMITTEE MEETINGS  
OF AUGUST 2, 2011

Figueroa/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of August 16, 2011. Motion carried. (4 ayes, 1 absent [Takano])

MINUTES OF THE REGULAR  
MEETING OF AUGUST 16, 2011

## CHANCELLOR'S REPORTS

### Presentations

Dr. Azari introduced Mr. Rich Finner, Associate Professor, Applied Digital Media and Printing, and Director, RCCD Printing and Graphics Center, who recognized the Riverside City College students who were winners at the National Skills USA Competition in June 2011: Ms. Amanda Breese, National Silver Medal, Graphic Communications; Mr. Bounroeun Lor and Mr. Trevor Kamhiriri, 6<sup>th</sup> place, TV Production; and Ms. Maechelle Sesuca, 5<sup>th</sup> place, Advertising Design.

Presentation to Recognize Skills USA National Competition Winners

Dean of Student Financial Services Eugenia Vincent presented information about the transition to dispersing funds on Sallie Mae debit cards.

Information on Dispersing Financial Aid through Sallie Mae

Dr. Azari introduced Dr. Shelagh Camak, Executive Dean, Workforce and Resource Development; Mr. Daniel Martinez, Associate Dean, Institutional Research; and Ms. Cindy Taylor, Director, Community in Learning Partnership, staff members who work with the CLIP Grant, now known as Completion Counts, who presented an overview of the purpose and partners for the grant. The commitment is that more low income young adults will complete a postsecondary degree or credential.

Presentation on CLIP Grant

Blumenthal/Davis moved that the Board of Trustees approve the naming of the School for the Arts to be the Henry W. Coil, Sr., and Alice Edna Coil School for the Arts. Motion carried. (5 ayes)

School for the Arts Naming Recognition

Takano/Blumenthal moved that the Board of Trustees endorse and support the Invest in Excellence: 100 @ 100 Campaign leading up to the 100<sup>th</sup> Anniversary Celebration in 2016. Motion carried. (5 ayes)

Endorsement of New Major Gifts Campaign

Blumenthal/Green moved that the Board of Trustees approve the purchase, sale and use agreement for 100 parking spaces at Fox Entertainment Plaza parking structure with the City of Riverside. Motion carried. (3 ayes; 2 noes [Figueroa/Takano])

Purchase, Sale and Use Agreement for 100 Parking Spaces at Fox Entertainment Plaza with the City of Riverside

Chancellor Gray presented information on documents that are used to monitor and review upcoming action items or receive information items and presentations, as well as

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

planning the monthly committee and Board meetings.

Student Trustee Nick Bygon presented the report about recent and future student activities at Moreno Valley College, Norco College and Riverside City College.

Riverside City College student Rikki Hix made comments about student participation in strategic planning and accreditation.

STUDENT REPORT

COMMENTS FROM THE PUBLIC

CONSENT ITEMS

Action

Figueroa/Blumenthal moved that the Board of Trustees:

Approve the listed academic appointments, and assignment and salary adjustments, correcting Gustavo Ocegüera’s appointment effective date from 10/01/11- 6/30/12; (Appendix No. 8)

Academic Personnel

Approve the listed classified appointments, and assignment and salary adjustments; (Appendix No. 9)

Classified Personnel

Approve the listed other personnel appointments, and assignment and salary adjustments; (Appendix No. 10)

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$7,332,654 and District Warrant Claims totaling \$6,773,537; (Appendix No. 11)

Purchase Order and Warrant Report – All District Resources

Approve the purchase of information technology goods and services from Nexus IS, Inc., utilizing CMAS Contract Nos. 3-09-70-0163AE and 3-09-70-0163AC;

Purchase of Information Technology Goods and Services from Nexus IS, Inc.

Approve the purchase of science supplies, equipment, furniture, services and related science instructional items from Fisher Science Education, using the competitively bid U.S. Communities Government Purchasing Alliance Contract No. 08-04026;

Purchase of Science Supplies, Equipment, Furniture, Services and Related Science Instructional Items from Fisher Science Education



Approve the purchase of maintenance, repair and operating commodities and related services from Home Depot U.S.A., Inc., using the competitively bid U.S. Communities Government Purchasing Alliance Contract No. 11019;

Purchase Maintenance, Repair and Operating Commodities and Related Services from Home Depot U.S.A., Inc.

Approve the purchase of science supplies and chemicals from Sargent-Welch, utilizing competitively bid Los Angeles Unified School District (LAUSD) Contract No. 0950190;

Purchase of Science Supplies and Chemicals from Sargent-Welch

Approve the purchase of science lab equipment and supplies from VWR International, utilizing WSCA contract number SBPO1337;

Purchase of Science Lab Equipment and Supplies from VWR International

Approve the purchase of information technology goods and services utilizing CMAS Contract No. 3-11-70-2834A;

Purchase Information Technology Goods and Services from Presidio Networked Solutions

Approve the purchase of educational, computer and training furniture from Spectrum Industries, Inc., utilizing competitively bid Premier Educational Purchasing Program for Microcomputers (PEPPM) Contract;

Purchase of Educational, Computer and Training Furniture from Spectrum Industries, Inc.

Reject all bids listed, revise the scope of the project to reflect available funding, and rebid the construction trade categories;

Rejection of All Bids – Moreno Valley Learning Gateway Building

Approve the Riverside City College Nursing/Science Building award of bids for furniture, fixtures and equipment and award to the lowest responsive/responsible bidders as long as bids are within the project budget; permit project bid ratification at a subsequent Board of Trustees meeting;

Nursing/Science Building, Riverside City College

Approve the purchase of science educational equipment, utilizing competitively bid Los Angeles Community College District (LACCD) Contract No. 40137;

Purchase of Science Educational Equipment from Pasco Scientific

Ratify the contracts totaling \$985,322; (Appendix No. 13)

Contracts and Agreements Report Less than \$78,900 – All District Resources

Approve the amendment to the sub-contract with Alvord Unified School District;

Amendment to Sub-Contract for Completion Counts Initiative with Alvord Unified School District

Approve the amendment to the sub-contract with Riverside Unified School District;

Amendment to Sub-Contract for Completion Counts Initiative with Riverside Unified School District

Approve the modification to Riverside County Office of Education Contract C-1002618;

Contract Modification for Student Resource Services with Riverside County Office of Education

Approve the Song-Brown contract for \$80,000;

Song-Brown Contract for Nursing Student with Office of Statewide Health Planning and Development

Approve the agreement to provide cooperative auxiliary and employment services;

Contract for Disabled Student Services Program Workability III Program with Department of Rehabilitation

Approve the agreement to amend the Facilities Use and Lease Agreement to reflect the use of Alvord designated kitchen space by an authorized food vendor and preparation of food as needed which meets the requirements of the State licensing authority;

Agreement to Amend the Facilities Use and Lease Agreement with Child Care Amenity Group, the National Pediatric Support Services, Inc. and Alvord Unified School District

Approve the amendment to the joint use agreement for maintenance, utilities and usage provisions, update the City of Riverside User Group List, reduce administrative cost, and will establish financial support in the form of an annual sponsorship from the City of Riverside, not to exceed \$100,000;

First Amendment to Joint Use Agreement for Riverside Aquatics Complex with the City and County of Riverside

Grant out-of-state travel requests; (Appendix No. 14)

Out-of-State Travel

Accept the Moreno Valley Lion's Parking Lot – site Electrical Project complete with RIS Electrical Contractors, Inc.

Notice of Completion

Motion carried. (5 ayes)

## Information

In accordance with Board Policy 7350, the Chancellor has accepted the resignations of the following: Dennisse Alfaro Vicente, Library Clerk I (Part-time), effective August 23, 2011, non-continuance of probationary period; Ignacio Alvarez, Assessment Specialist, effective August 31, 2011, for personal reasons; Angela Creighton, Student Financial Services Analyst, effective September 2, 2011, for personal reasons; Ronald Ellis, Director, Construction, effective August 12, 2011, non-continuance of probationary period; Alisha Glass, Laboratory Technician II, effective September 6, 2011, for personal reasons; Rey O'Day, Producer/Artistic Director, effective July 21, 2011, for personal reasons; Brandy Robb, Computer Laboratory Assistant, effective July 21, 2011, for personal reasons (correction).

## Separations

The Board received the quarterly financial status report for the quarter ended June 30, 2011.

CCFS-311Q – Quarterly  
Financial Status Report for the  
Quarter Ended June 30, 2011

## BOARD COMMITTEE REPORTS

### Governance Committee

Board Policy 4000 was pulled from consideration for further review of the administrative procedures.

Revised and New Board Policies  
– First Reading

Figuroa/Blumenthal moved that the Board of Trustees rescind former Board Policy 3029 – Faculty Fellowship Grant Program, that has been inactive for 20 years; and former Board Policy 8010 – Gold Card Program, that was discontinued many, many years ago. Motion carried. (5 ayes)

### Teaching and Learning Committee

Davis/Blumenthal moved that the Board of Trustees approve the curricular changes for inclusion in the catalogs and in the schedule of classes. Motion carried. (5 ayes)

Proposed Curricular Changes

## Facilities Committee

Blumenthal/Figueroa moved that the Board of Trustees approve the amendment to the agreement, in the amount of \$183,000, for continued consulting services throughout the fiscal year 2011-2012. Motion carried. (5 ayes)

Amendment No. 2 with Facilities Planning and Program Services, Inc. for Consulting Services

Blumenthal/Figueroa moved that the Board of Trustees approve the amendment to the agreement, in the amount of \$15,215, for design upgrade of the electrical power system for Phase III of the project. Motion carried. (5 ayes)

Amendment No. 1 with WWCOT for the Student Academic Services Facility – Phase III

The Board received this status report for information only.

Status of Bidders for Project Labor Agreement

## Resources Committee

Takano/Figueroa moved that the Board of Trustees approve Change Order No. 2 with Pro Craft Plumbing Company, Inc., in the amount totaling \$23,733.63, for the Riverside City College project; and approve the change order in excess of ten percent (10%) by a total of \$22,398.95 with Pro Craft Plumbing Company, Inc. Motion carried. (5 ayes)

Change Order for Wheelock Gymnasium, Seismic Retrofit Project

Takano/Blumenthal moved that the Board of Trustees approve Change Order No. 5 and Change Order No. 6 with Roy E. Whitehead, in the amount of \$406,335 for the Riverside City College project; and approve the change order in excess of ten percent (10%), by a total of \$1,245,324 with Roy E. Whitehead. Motion carried. (5 ayes)

Change Orders for Nursing/Science Building Project

Takano/Figueroa moved that the Board of Trustees approve the tentative project, in the amount of \$450,000 using Measure C allocated funds for the project. Motion carried. (5 ayes)

Tentative Project Budget for Emergency Phone Repairs at Moreno Valley College

## ACADEMIC SENATE REPORTS

Dr. Travis Gibbs presented the report on behalf of the District and Moreno Valley College.

Moreno Valley College

Dr. Sharon Crasnow presented the report on behalf of Norco College.

Norco College

Mr. Lee Nelson presented the report on behalf of Riverside City College.

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of CTA.

CTA – California Teachers Association

Mr. Gustavo Segura, President, CSEA, presented the report on behalf of the CSEA.

CSEA – California Schools Employee Association

The Board adjourned the meeting to closed session at 8:47 p.m., pursuant to Government Code Section 54956.9(a), to confer with legal counsel, existing litigation, HP Construction vs. RCCD.

CLOSED SESSION

The Board reconvened the meeting to open session at 9:13 p.m., announcing that :

RECONVENED/ADJOURNED

Blumenthal/Figueroa moved that the Board of Trustees approve the settlement in the matter of HP Construction vs. RCCD, in the amount of \$650,000. Motion carried. (5 ayes)

The Board adjourned the meeting at 9:15 p.m.



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (II-D)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Approval of Minutes (II-D)  |
| Subject            | Minutes of the Board of Trustees Special Meeting of September 27, 2011  |
| College/District   | District  |
| Funding            | n/a   |
| Recommended Action | It is recommended that the Board of Trustees review and approve the minutes prepared for the September 27, 2011, Special Meeting. |

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### **Background Narrative:**

Recommend approving minutes prepared for the September 27, 2011 Special Meeting.

Prepared By: Greg Gray, Chancellor

Heidi Wills, Executive Administrative Assistant, Office of Chancellor/Bot

### **Attachments:**

[September 27, 2011 Minutes](#)

MINUTES OF THE SPECIAL JOINT BOARD OF TRUSTEES MEETING  
WITH RIVERSIDE UNIFIED SCHOOL DISTRICT BORAD OF EDUCATION  
OF SEPTEMBER 27, 2011

President Green called the special joint meeting of the Board of Trustees and Riverside Unified School District Board of Education to order at 6:03 p.m., in Board Room AD122, O. W. Noble Administrative Center, Riverside City College, 4800 Magnolia Avenue, Riverside, California.

CALL TO ORDER

UNOFFICIAL

This is an uncorrected copy of Board Minutes. The minutes do not become official until they are approved by the Board at its next meeting.

Riverside Community College District Trustees Present

Virginia Blumenthal, Board Member  
Sam Davis, Board Member  
Mary Figueroa, Secretary  
Janet Green, President

Trustees Absent

Mark Takano  
Nick Bygon, Student Trustee

Riverside Unified School District Trustees Present

Kathy Allavie, Board Member  
Charles Beaty, Vice President  
Gayle Cloud, Clerk  
Tom Hunt, President  
Lewis Vanderzyl, Board Member

Staff Present

Dr. Gregory W. Gray, Chancellor, Riverside Community College District  
Dr. Rick Miller, Superintendent, Riverside Unified School District  
Dr. Cynthia Azari, President, Riverside City College  
Dr. Debbie DiThomas, Interim President, Norco College  
Dr. Tom Harris, Acting President, Moreno Valley College  
Ms. Chris Carlson, Chief of Staff, Riverside Community College District  
Dr. Shelagh Camak, Executive Dean, Workforce Development and Student Support Services, Riverside City College  
Ms. Cindy Taylor, Director, Community in Learning Partnership, Riverside City College

Chancellor Gregory Gray led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Figueroa/Davis moved that the Board of Trustees approve the absence of Trustee Mark Takano from the meeting on Tuesday, September 27, 2011, as provided for in Education Code Section 35120 paragraph (d). Motion carried. (4 ayes, 1 absent [Takano])

TRUSTEE COMPENSATION

Dr. Azari presented an information report regarding Completion Counts, the \$3M grant for Riverside's initiative, focused on 16-26 year olds. Discussion followed.

COMPLETION COUNTS

Both Boards participated in an open discussion about their relationships with each other and the community.

RELATIONSHIPS AND  
COMMUNICATION

Discussion took place regarding the transition to a seamless curricula from K-12 to community college. Interest was expressed in combining resources for college-level classes. Further discussion followed.

SEAMLESS CURRICULA  
TRANSITION

Dr. Gray presented an update on the Riverside School for the Arts, including announcing the recent naming of Coil School for the Arts. Discussion followed.

UPDATE ON SCHOOL FOR THE  
ARTS

The Board adjourned the meeting at 7:50 p.m.

ADJOURNMENT





[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-A)

Meeting                    10/18/2011 - Regular

Agenda Item              Chancellor's Reports (IV-A)

Subject                    Chancellor's Communications

College/District         District

Information Only

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### Background Narrative:

Chancellor will share general information with the Board of Trustees, including federal, state and local interest and District information.

Prepared By: Greg Gray, Chancellor



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-B)

|                  |   |
|------------------|---|
| Meeting          | 10/18/2011 - Regular  |
| Agenda Item      | Chancellor's Reports (IV-B)   |
| Subject          | Presentation on Educational Services Outreach to Native American population |
| College/District | District  |
| Information Only |   |

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### Background Narrative:

Lt. Wood, Tribal Liason for Riverside County Sheriff's Department, will make a presentation regarding outreach to Native American populations, relative to educational services.

Prepared By: Greg Gray, Chancellor



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-C)

Meeting 10/18/2011 - Regular

Agenda Item Chancellor's Reports (IV-C)

Subject Presentation by the Associated Student Body on "Making It Happen."

College/District Moreno Valley

Information Only

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### Background Narrative:

A presentation by the Associated Students of Moreno Valley College will be presented to the Board.

Prepared By: Tom Harris, Acting President, Moreno Valley College  
Angie Arballo, Executive Administrative Assistant

### Attachments:

[Presentation: Making It Happen](#)

# “MAKING IT HAPPEN”

with Associated Students of Moreno Valley College





## SUMMER TRAINING 2011

Dr. Harris-College President joining  
Multi-Cultural Advisory Council,  
(MCAC) and Board of  
Commissioners, (BOC).

SUMMER TRAINING  
WITH  
MR. PETER  
MATTHEWS, AUTHOR  
OF PROPOSITION  
1481



Student Senators





CLUB RUSH 2011

Come join us!!!!!!



## CLUB RUSH 2011

LGBTSA Members  
recruiting more members.





CLUB RUSH 2011

Karate Club



## CLUB RUSH 2011

Checking out the  
“Dating Game”



## GRAND OPENING : DENTAL EDUCATION CENTER

Student Body President, Mr. Kushang Patel, with Chancellor Gray, Board of Trustee Members Janet Green-President, Mary Figueroa-Secretary, Dr. Tom Harris, Moreno Valley College-Acting President, Donna Lesser- Program Coordinator Assistant Professor, and the guy with the scissors



# DENTAL EDUCATION CENTER

Dental Assisting Program Students





## 9/11 “REMEMBRANCES” EVENT

Dental Hygiene Program Students  
assisting with the “set-Up”.



## 9/11 “REMEMBRANCES” EVENT

Mr. Ted Cabbage, Navy Veteran  
Personnel, Member of Student  
Government, Executive Cabinet.



# 9/11 “REMEMBRANCES” EVENT



9/11  
“REMEMBRANCES”  
EVENT







# ADVISOR'S LUNCHEON

“Welcome to the “Jungle”



## ADVISOR'S IN ATTENDANCE

“On the Hunt” representing Art Club, Sports Club, Human Services, Dance Club, RSP, Students for Christ, EOPS/Care Program, Karate Club, International Film Club, Fire Technology Club, Student Support Services Club,



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-D)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Chancellor's Reports (IV-D)   |
| Subject            | Riverside Community College District and Riverside Community College Faculty Association, CCA/CTA/NEA, Memorandum of Agreement Contract Extension   |
| College/District   | District  |
| Funding            | N/A   |
| Recommended Action | It is recommended that the Board of Trustees approve the MOA to extend the current contract, all of its provisions and its applicable MOU's, by one additional year, until June 30, 2013. |

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### Background Narrative:

The contract between Riverside Community College District and the Faculty Association, CCA/CTA/NEA, expired on June 30, 2010, and was "rolled over" on May 3, 2010 until June 30, 2012.

Given the uncertainty of California's financial situation and the administrative evolution of the District's three-college system which will impact various provisions of the current contract, both the District and the Faculty Association have agreed to extend the current contract by one additional year, until June 30, 2013.

Prepared By: Greg Gray, Chancellor

Melissa Kane, Vice Chancellor, Diversity and Human Resources

### Attachments:

[101811\\_RCCD\\_CTA\\_MOA\\_Contract\\_Extension](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

and

RIVERSIDE COMMUNITY COLLEGE FACULTY ASSOCIATION, CCA/CTA/NEA

MEMORANDUM OF AGREEMENT

Re: Contract Extension

October 18, 2011

The current contract between Riverside Community College District and Faculty Association CCA/CTA/NEA will expire on June 30, 2012. Given the uncertainty of California's financial situation and the administrative evolution of the District's three college system which will impact various provisions of the current contract, both the District and the Faculty Association agree to extend the current contract by one additional year. Thus, the current, contract, all of its provisions, and its applicable MOU's, will be extended until June 30, 2013.

Dated: \_\_\_\_\_

Riverside Community College District

By: \_\_\_\_\_  
Gregory W. Gray, Chancellor

Dated: \_\_\_\_\_

Riverside Community College District  
Faculty Association CCA/CTA/NEA

By: \_\_\_\_\_  
Dariush Haghighat, President



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-E)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Chancellor's Reports (IV-E)   |
| Subject            | Resolution Number 12-11/12 in Support of the City of Riverside Measure I Parcel Tax for Libraries and Services                |
| College/District   | District  |
| Funding            | N/a   |
| Recommended Action | It is recommended that the Board of Trustees Adopt Resolution Number 12-11/12 in support of the City of Riverside's Measure I |

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### **Background Narrative:**

In 2002 the voters of the City of Riverside passed Measure C to impose a \$19 annual parcel tax to secure funds to operate and provide library services throughout the city. The measure passed by a 69% majority vote, but is set to expire June 2012, since the measure included a 10-year term. Presently the parcel tax equates to 22% or \$1.43 million of the City's library budget.

To preserve the services, access and library resources to the community, the City has placed Measure I on the November 8th 2011 ballot. Measure I, if passed will continue the \$19 annual parcel tax, and likewise would preserve the services and operation of the libraries.

A resolution of support of Measure I has been prepared for the board's consideration.

Prepared By: Chris Carlson, Chief of Staff

### **Attachments:**

[Resolution Number 12-11/12 Support of City of Riverside Measure I](#)

RESOLUTION NUMBER 12-11/12

A RESOLUTION IN SUPPORT OF THE CITY OF RIVERSIDE MEASURE I TO  
TO CONTINUE AND ENHANCE LIBRARY PROGRAMS AND SERVICES  
THROUGH A LIBRARY PARCEL TAX ON THE NOVEMBER 2011 BALLOT

WHEREAS, the City of Riverside has placed a parcel tax on the November 8, 2011 ballot, known as Measure I; and

WHEREAS, in 2002 the voters of the City of Riverside passed Measure C to provide a secure, dedicated funding source for the City's libraries; and

WHEREAS, Measure C passed with 69% majority assessing a \$19 annual parcel tax on property within the City and the measure had a ten-year term and is set to expire June 2012 ; and

WHEREAS, in 2010-11, Measure C generated \$1.43 million for libraries and services representing 22% of the overall city budget for libraries and services; and

WHEREAS, passage of Measure I will continue the \$19 annual parcel tax with no increase to current tax rates; and

WHEREAS, passage of Measure I will preserve after-school programs, including homework assistance, teen activities and children's reading; and

WHEREAS, passage of Measure I will preserve free access to computer and internet resources assuring access to families and children; and

WHEREAS, passage of Measure I will provide Riverside's 300,000 plus residents extended hours of library operations, books, electronic resources, material for hearing and visually impaired, and programs to engage residents in reading and education;

NOW THEREFORE THE BOARD OF TRUSTEES OF RIVERSIDE COMMUNITY COLLEGE DISTRICT DOES HEREBY SUPPORT THE MEASURE I AS A BENEFIT TO THE RESIDENTS THROUGHOUT THE CITY OF RIVERSIDE, INCLUDING THE STUDENTS AND COMMUNITY MEMBERS OF OUR DISTRICT.

PASSED AND ADOPTED this 18<sup>th</sup> day of October, 2011 by Riverside Community College District Board of Trustees.

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[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-F)

Meeting 10/18/2011 - Regular

Agenda Item Chancellor's Reports (IV-F)

Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

College/District District

Information Only

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### Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items, at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planning and the Annual Master Planning Calendar is provided for the Board's information.

Prepared By: Greg Gray, Chancellor

### Attachments:

[Recommended 2011-2012 Governing Board Agenda Master Planning Calendar Planning Worksheet November 2011](#)



**RECOMMENDED 2011-12 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR**

| Month     | Planned Agenda Item  |
|-----------|--|
| August    | <ul style="list-style-type: none"> <li>• Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals</li> <li>• Proposed Curricular Changes</li> <li>• Presentation of Annual Report by Measure C Citizens' Bond Oversight Committee</li> </ul>   |
| September | <ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended June 30</li> <li>• Budget – Public Hearing</li> </ul>   |
| October   | <ul style="list-style-type: none"> <li>• Annual Master Grant Submission Schedule</li> <li>• College Closure – Holiday Schedule</li> </ul>  |
| November  | <ul style="list-style-type: none"> <li>• Annual CCFS-311 Financial and Budget Report</li> <li>• Annual Proposition 39 Financial and Performance Audits</li> </ul>  |
| December  | <ul style="list-style-type: none"> <li>• Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments.</li> <li>• Annual Board of Trustees Meeting Calendar for January-December</li> <li>• RCCD Report Card on the Strategic Plan</li> <li>• Annual District Academic Calendar</li> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended September 30</li> <li>• RCCD Report Card on the Strategic Plan</li> <li>• Annual Independent Audit Report for the Riverside Community College District</li> <li>• Annual Independent Audit Report for the Riverside Community College District Foundation</li> <li>• Fall Scholarship Award to Student Trustee</li> </ul> |
| January   | <ul style="list-style-type: none"> <li>• Accountability Reporting for Community Colleges</li> <li>• Grants Office Annual Winter Report</li> <li>• Governor's Budget Proposal</li> <li>• Federal Legislative Update</li> <li>• Nonresident Tuition and Capital Outlay Surcharge Fees</li> <li>• Proposed Curricular Changes</li> </ul>  |
| February  | <ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended December 31</li> </ul>  |
| March     | <ul style="list-style-type: none"> <li>• Recommendation Not to Employ (March 15<sup>th</sup> Letters)</li> </ul>   |
| April     | <ul style="list-style-type: none"> <li>• Academic Rank – Full Professors</li> <li>• Authorization to Encumber Funds</li> <li>• Proposed Curricular Changes</li> <li>• Accountability Reporting for Community Colleges</li> </ul>   |
| May       | <ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended March 31</li> <li>• Summer Workweek</li> <li>• Resolution to Recognize Classified School Employee Week</li> <li>• Board of Trustees Annual Self-Evaluation</li> <li>• Chancellor's Evaluation</li> </ul>  |
| June      | <ul style="list-style-type: none"> <li>• Administration of Oath of Office to Student Trustee</li> <li>• Spring Scholarship Award to Student Trustee</li> <li>• Department Chairs and Stipends, Academic Year</li> <li>• Coordinator Assignments</li> <li>• Extra-Curricular Assignments</li> <li>• Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded</li> <li>• Academic Administrator Employment Contracts</li> <li>• Emeritus Awards, Faculty</li> <li>• Tentative Budget and Notice and Public Hearing on the Budget</li> <li>• Moreno Valley College Catalog</li> <li>• Norco College Catalog</li> <li>• Riverside City College Catalog</li> <li>• Board Self Evaluation – Reporting Out</li> </ul>                                    |

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

| A. Governance | B. Teaching and Learning  | C. Planning and Operations   | D. Facilities   | E. Resources   |
|---------------|---|--|---|--|
| Chancellor    | Vice Chancellor, Academic Affairs   | Chief of Staff   | Associate Vice Chancellor, Facilities Planning, Design & Construction   | Vice Chancellor, Admin. & Finance; Vice Chancellor, Diversity and Human Resources            |
|               | <div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> <li>✓ Board report &amp; backup materials attached for review by the Cabinet.</li> <li>■ Board report and/or backup not yet complete – review pending.</li> <li>★ Approved by the Cabinet for placement on the Board agenda.</li> </ul> <p style="text-align: center; color: red; font-weight: bold; margin-top: 10px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 10/25/11 &amp; 11/08/11.</p> </div> | <ul style="list-style-type: none"> <li>■ BCTC Ground Lease Agreement (Gray/Carlson)</li> </ul> | <ul style="list-style-type: none"> <li>✓ Engineering Agreement with PSOMAS and Construction Management Agreement with Tilden Coil Constructors for Utility Infrastructure Project at the Norco College and Riverside City College (DiThomas/Azari/Williams)</li> <li>✓ Amendment No. 1 with PSOMAS for ADA Transition Plan and Implementation (Phase I) Project (Williams)</li> </ul> | <ul style="list-style-type: none"> <li>✓ IT Audit, Core Network Projects (Buisse)</li> </ul> |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-A-1)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Consent Agenda Action (VI-A-1)   |
| Subject            | Academic Personnel   |
| College/District   | District   |
| Funding            |  |
| Recommended Action | It is recommended that the Board of Trustees approve/ratify the academic personnel actions |

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### **Background Narrative:**

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Melissa Kane, Vice Chancellor, Diversity and Human Resources

### **Attachments:**

[Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Academic Personnel

Date: October 18, 2011

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval/ratification for the following appointments:

a. Management

| <u>Name</u>            | <u>Position</u>                                | <u>Term of Appointment</u> | <u>Salary Placement</u> |
|------------------------|--|----------------------------|-------------------------|
| RIVERSIDE CITY COLLEGE |  |                            |                         |
| Ferrer, Gregory        | Director, Disabled Student Programs & Services | 10/31/11-06/30/12          | V-1                     |

b. Contract Faculty  
(None)

c. Long-Term, Temporary Faculty  
(None)

d. Extra-Curricular Assignments, Academic Year 2010-11  
Addition to the list submitted/approved by the Board of Trustees on June 15, 2010.

| <u>Name</u>     | <u>Activity</u>       | <u>Stipend</u> |
|-----------------|-----------------------|----------------|
| Wilson, Michael | Assistant Track Coach | \$3650.00      |

2. Salary Placement Adjustment

At their meeting of April 19, 2011, the Board of Trustees approved the appointment of the following faculty member. The employee has provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the adjustment of salary placement for the faculty member listed below, effective August 23, 2011.

| <u>Name</u>  | <u>From Column/Step</u> | <u>To Column/Step</u> |
|--|-------------------------|-----------------------|
| Martinez-Culpepper, Rosaline<br>Visiting Assistant Professor,<br>Healthcare Tech | F-6                     | G-6                   |

Subject: Academic Personnel

Date: October 18, 2011

3. Request for Leave Under the California Family Rights Act (CFRA) and the Federal Family and Medical Leave Act (FMLA)

It is recommended the Board of Trustees approve/ratify the request for leave under the California Family Rights Act and/or the Federal Family and Medical Leave Act. A maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently, as indicated below, for the following employee:

| <u>Name</u>     | <u>Title</u>   | <u>Leave Type</u> | <u>Effective Date/<br/>Retroactive to:</u> |
|-----------------|--|-------------------|--|
| Chavez, Maureen | Associate Dean, Grants and<br>College Support Programs | FMLA/CFRA         | October 17, 2011                           |

4. Separation(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

| <u>Name</u>        | <u>Title</u>                | <u>Last Day of<br/>Employment</u> | <u>Reason</u> |
|--------------------|-----------------------------|-----------------------------------|---------------|
| Brown, William     | Assoc Prof, Counseling      | 12/16/11                          | Retirement    |
| Herzig, Paul       | Assoc Prof, CIS             | 12/19/11                          | Retirement    |
| Jeter, Charlene    | Assoc Prof, Counseling      | 12/16/11                          | Retirement    |
| Maradiaga, Anita   | Professor, Nursing          | 12/16/11                          | Retirement    |
| Middleton, Delores | Assoc Professor, PA Program | 12/16/11                          | Retirement    |
| Schall, Janice     | Professor, Sociology        | 12/16/11                          | Retirement    |
| Skiba, Karen       | Professor, Art              | 12/16/11                          | Retirement    |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-A-2)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Consent Agenda Action (VI-A-2)   |
| Subject            | Classified Personnel   |
| College/District   | District   |
| Funding            |  |
| Recommended Action | It is recommended that the Board of Trustees approve/ratify the classified personnel actions |

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### **Background Narrative:**

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Melissa Kane, Vice Chancellor, Diversity and Human Resources

### **Attachments:**

[Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Classified Personnel

Date: October 18, 2011

1. Appointments

In accordance with Board Policy 2200, the Chancellor recommends approval for the following:

- a. Management/Supervisory  
(None)
- b. Management/Supervisory – Categorically Funded  
(None)
- c. Classified/Confidential

| <u>Name</u>                   | <u>Position</u>   | <u>Effective Date</u> | <u>Salary</u> | <u>Action</u> |
|-------------------------------|---|-----------------------|---------------|---------------|
| <b>NORCO COLLEGE</b>          |   |                       |               |               |
| Kerr, Brady                   | Music Accompanist/Assistant<br>(11-Month, Part-time, 47.5%)   | 11/01/11              | M-1           | Appointment   |
| <b>RIVERSIDE CITY COLLEGE</b> |   |                       |               |               |
| Blessum, Froke                | Administrative Assistant I<br>(Part-time – Instruction, 35%)  | 10/19/11              | E-1           | Appointment   |
| Brown, Leslie                 | Art Gallery Coordinator/Curator<br>(10-Month, Part-time, 46%) | 10/19/11              | L-1           | Appointment   |
| Carenen, Nancy                | Photo Lab Assistant (10-Month,<br>Part-time, 26.25%)          | 10/19/11              | I-1           | Appointment   |
| Hampton, Bradley              | Piano Accompanist (Music)<br>(10-Month, Part-time, 47.5%)     | 10/19/11              | M-1           | Appointment   |
| Holland, Stephanie            | Journalism Program Support<br>Specialist (Part-time, 47.5%)   | 10/19/11              | I-1           | Appointment   |
| Nabours, Gregory              | Piano Accompanist (Theater)<br>(10-Month, Part-time, 47.5%)   | 10/19/11              | M-1           | Appointment   |

- d. Classified/Confidential – Categorically Funded  
(None)

2. Reorganization of Classified Bargaining Unit Position

It is recommended the Board of Trustees approve the reorganization of the following classified bargaining unit position, effective October 19, 2011.

| <u>Incumbent</u> | <u>Current</u>   | <u>Proposed</u>  |
|------------------|--|--|
| Fisher, Adrienne | Administrative Assistant II<br>Grade G, Step LS-1<br>Dept: Institutional Research (District) | Administrative Assistant III<br>Grade I, Step LS-1<br>Dept: Accounting Services (District) |

3. Requests for Leave Under the California Family Rights Act (CFRA) and/or the Federal Family and Medical Leave Act (FMLA)

It is recommended the Board of Trustees approve/ratify requests for leave under the California Family Rights Act and/or the Federal Family and Medical Leave Act. A maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently, as indicated below, for the following employees:

| <u>Name</u>       | <u>Title</u>             | <u>Leave Type</u> | <u>Effective/<br/>Retroactive to:</u> |
|-------------------|--------------------------|-------------------|---------------------------------------|
| Al-Ali, Howaida   | Laboratory Technician II | CFRA/FMLA         | September 14, 2011                    |
| Bailey, Catherine | Payroll Technician       | CFRA/FMLA         | September 15, 2011                    |
| Crippin, Rebecca  | Grants Writer            | CFRA/FMLA         | September 23, 2011                    |
| Dery, Donna       | College Receptionist     | CFRA/FMLA         | October 4, 2011                       |
| Ortiz, Gustavo    | Outreach Specialist      | CFRA/FMLA         | September 26, 2011                    |
| Payne, Carmen     | Administrative Asst III  | CFRA/FMLA         | September 26, 2011                    |

4. Rescind Reduction of Position due to Lack of Funds

On September 20, 2011, the Board approved a reduction of funding for Armone Lochard, Student Success Specialist from 100% to 50%, effective October 1, 2011. Funding from the STEM grant has been secured and will fund this position at 100% through June 30, 2012. This request has the approval of the President, Moreno Valley College. It is recommended the Board of Trustees rescind the original action.

5. Request for Extension of Temporary Increase in Workload

On September 20, 2011 the Board approved the temporary increase in workload for Rebecca Moon Stone, Supplemental Instructional Coordinator from October 1, 2011 through December 31, 2011 from 52.5% to 62.5%. Additional funding from Basic Skills has been secured to cover the Basic Skills portion of the workload and is recommended that the Board of Trustees extend through June 30, 2012. The request has the approval of the President, Riverside City College.



6. Separation(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee, and the Chancellor has accepted the following resignation(s).

In is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

| <u>Name</u>                | <u>Position</u>   | <u>Last Day of Employment</u> | <u>Reason</u> |
|----------------------------|---|-------------------------------|---------------|
| Argumedo, Pedro            | Groundsperson   | December 30, 2011             | Retirement    |
| Broyles, Lloyd             | Disabled Student Services Specialist                                      | December 29, 2011             | Retirement    |
| Buckley, Beverly           | Public Affairs & Marketing Specialist                                     | December 30, 2011             | Retirement    |
| Caponetto, Tamara          | Tutorial Services Technician  | December 30, 2011             | Retirement    |
| Carmona, Maria             | Copy Center Operator  | December 28, 2011             | Retirement    |
| Drake, Sharon              | Assessment Specialist   | December 29, 2011             | Retirement    |
| Faircloth, Katherine       | Library Clerk II  | December 29, 2011             | Retirement    |
| Fulk, Patricia             | Production Printer  | October 25, 2011              | Retirement    |
| Gilbert, Greg              | Interpreter Specialist  | December 29, 2011             | Retirement    |
| Goodwalt, Karen            | Instructional Department Specialist                                       | December 28, 2011             | Retirement    |
| Gilson, Steven             | AVC, Information Services   | December 29, 2011             | Retirement    |
| Gregory, Theodore Jr.      | Information Technology Analyst  | December 29, 2011             | Retirement    |
| Guzman, Jonell             | Administrative Assistant III  | December 28, 2011             | Retirement    |
| Hagar, Consuelo            | Education Technologies Trainer  | December 28, 2011             | Retirement    |
| Hill, Judy                 | Administrative Assistant III  | December 30, 2011             | Retirement    |
| Hilton, Phyllis            | Instructional Department Specialist                                       | December 29, 2011             | Retirement    |
| Kirkland, Lynnece          | Student Accounts Specialist   | December 29, 2011             | Retirement    |
| Paul, Maureen              | Administrative Assistant III  | December 29, 2011             | Retirement    |
| Pearne, Christine          | Aux. Business Serv. Bookkeeper  | December 29, 2011             | Retirement    |
| Perez, Ralph               | Director, Facilities Operations/Maint.                                    | December 30, 2011             | Retirement    |
| Retamoza, Sylvia           | Assist. to the Director, Upward Bound                                     | September 28, 2011            | Personal      |
| Schuman, Kathleen          | Instructional Department Specialist                                       | December 29, 2011             | Retirement    |
| Tewahaftewa,<br>Antoinette | Human Resources Specialist II   | December 29, 2011             | Retirement    |
| Tomazin, Charlotte         | Document Services Technician  | December 29, 2011             | Retirement    |
| Villanueva, Adelaida       | Administrative Assistant II   | December 30, 2011             | Retirement    |
| Wills, Heidi               | Executive Administrative Assistant to<br>the Chancellor/Board of Trustees | December 30, 2011             | Retirement    |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-A-3)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-A-3)  |
| Subject            | Other Personnel   |
| College/District   | District  |
| Funding            | n/a   |
| Recommended Action | It is recommend that the Board of Trustees approve/ratify the other personnel actions |

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### **Background Narrative:**

Riverside Community College District, pursuant to Board Policies, routinely makes other personnel appointments and takes actions. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Melissa Kane, Vice Chancellor, Diversity and Human Resources

### **Attachments:**

[Other Personnel](#)  
[Other Personnel\\_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Other Personnel

Date: October 18, 2011

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

SUBSTITUTE ASSIGNMENTS

| <u>NAME</u>                   | <u>POSITION</u>           | <u>DEPARTMENT</u> | <u>DATE</u>       | <u>RATE</u> |
|-------------------------------|---------------------------|-------------------|-------------------|-------------|
| <b>DISTRICT</b>               |                           |                   |                   |             |
| Ariza, Oscar                  | Warehouse Assistant       | Warehouse         | 12/8/11-06/30/12  | \$16.07     |
| Hild, Nicole                  | Purchasing Clerk          | Purchasing        | 09/19/11-11/11/11 | \$16.89     |
| Morris, Christopher           | Community Service Aide    | Safety & Police   | 10/19/11-06/30/12 | \$15.45     |
| Ochoa, Michael                | Community Service Aide    | Safety & Police   | 09/21/11-06/30/12 | \$15.45     |
| Sanchez, Joseph               | Community Service Aide    | Safety & Police   | 09/21/11-06/30/12 | \$15.45     |
| Simpson, Kimberly             | Community Service Aide    | Safety & Police   | 10/19/11-06/30/12 | \$15.45     |
| <b>MORENO VALLEY COLLEGE</b>  |                           |                   |                   |             |
| Ramirez, Darlene              | Counseling Clerk III      | Student Services  | 09/15/11-06/30/12 | \$20.39     |
| Rosas, Leticia                | Tutorial Services Clerk   | Tutorial Services | 10/01/11-06/30/12 | \$18.51     |
| <b>RIVERSIDE CITY COLLEGE</b> |                           |                   |                   |             |
| Broerman, Michael             | Groundsperson             | Facilities        | 10/18/11-06/30/12 | \$16.89     |
| Cravatt, Ben                  | Custodian                 | Facilities        | 09/21/11-06/30/12 | \$21.59*    |
| Wortman, Tyler                | Maintenance Mech, Plumber | Facilities        | 10/19/11-06/30/11 | \$23.61     |

\* Correction

SHORT-TERM POSITIONS

| <u>NAME</u>             | <u>POSITION</u>          | <u>DEPARTMENT</u>    | <u>DATE</u>       | <u>RATE</u> |
|-------------------------|--------------------------|----------------------|-------------------|-------------|
| 2011/2012 ACADEMIC YEAR |                          |                      |                   |             |
| DISTRICT                |                          |                      |                   |             |
| Almquist, Debra         | Registered Nurse II      | Health Services      | 10/19/11-06/30/12 | \$37.00     |
| Ballard, Renata         | Registered Nurse III     | Health Services      | 10/19/11-06/30/12 | \$40.00     |
| Coyle, Juanita          | Registered Nurse III     | Health Services      | 10/20/11-06/30/12 | \$40.00     |
| DeWitt, Janelle         | Interpreter I            | DSP&S                | 10/19/11-06/30/12 | \$18.00     |
| Fazio, Cynthia          | Registered Nurse I       | Health Services      | 10/19/11-06/30/12 | \$35.00     |
| Greenhouse, Max         | Special Project Employee | Educational Services | 10/19/11-06/30/12 | \$0.00      |
| Horowitz-Flournoy, Jan  | Registered Nurse II      | Health Services      | 10/19/11-06/30/12 | \$37.00     |
| Reeves, Sue             | Registered Nurse I       | Health Services      | 10/19/11-06/30/12 | \$35.00     |
| Sanchez, Denise         | Registered Nurse I       | Health Services      | 10/19/11-06/30/12 | \$35.00     |
| Waggoner, Jennifer      | Registered Nurse I       | Health Services      | 10/19/11-06/30/12 | \$35.00     |
| MORENO VALLEY COLLEGE   |                          |                      |                   |             |
| Abercromby, Tara        | Role Player              | PSET                 | 08/30/11-06/30/12 | \$8.00      |
| Aguirre, Priscilla      | Role Player              | PSET                 | 10/19/11-06/30/12 | \$8.00      |
| Boruff, Tyler           | Role Player              | PSET                 | 08/30/11-06/30/12 | \$8.00      |
| Maruyama, Julia         | Role Player              | PSET                 | 08/31/11-06/30/12 | \$8.00      |
| Myers, Bethany          | Tutor I                  | Writing Center       | 10/19/11-06/08/12 | \$8.00      |
| Nunez, Cassandra        | Role Player              | PSET                 | 08/30/11-06/30/12 | \$8.00      |
| Nunez, Fredy            | Role Player              | PSET                 | 08/30/11-06/30/12 | \$8.00      |
| Papica, Raymund         | Tutor III                | Writing Center       | 10/19/11-06/08/12 | \$9.25      |
| Samai, Selik            | Tutor II                 | Writing Center       | 10/19/11-06/08/12 | \$8.50      |
| Whitt, Jerry            | Role Player              | PSET                 | 08/30/11-06/30/12 | \$8.00      |
| NORCO COLLEGE           |                          |                      |                   |             |
| (None)                  |                          |                      |                   |             |
| RIVERSIDE CITY COLLEGE  |                          |                      |                   |             |
| Acosta, Justin          | SI Leader                | Academic Support     | 10/19/11-06/30/12 | \$12.00     |
| Noriega, Heather        | SI Leader                | Academic Support     | 10/19/11-06/30/12 | \$12.00     |
| Velez, Christopher      | Special Project Employee | Music                | 11/01/11-05/31/12 | \$0.00      |

\*The amount paid for a Special Projects Employees is listed in the Administrative Actions Library under Classified Short-Term and Non-Academic Special Assignments

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
October 18, 2011  
Page 1 of 5

DISTRICT FUNDS

| <u>NAME</u>                                 | <u>POSITION</u>  | <u>DEPARTMENT</u>          | <u>DATE</u> | <u>RATE</u> |
|---|------------------|----------------------------|-------------|-------------|
| <b>RIVERSIDE COMMUNITY COLLEGE DISTRICT</b> |                  |                            |             |             |
| Grant, Erin                                 | Student Aide III | Relations                  | 10/04/11    | \$11.00     |
| <b>MORENO VALLEY COLLEGE</b>                |                  |                            |             |             |
| Alford, Nicole                              | Student Aide I   | Food Services              | 09/26/11    | \$ 8.00     |
| Corona, Andrew                              | Student Aide I   | Tutorial Services          | 09/21/11    | \$ 8.25     |
| De La Cruz, Jazmine                         | Student Aide I   | Tutorial Services          | 09/21/11    | \$ 8.25     |
| Gillespie, Traci Elena                      | Student Aide II  | Middle College             | 09/20/11    | \$ 9.00     |
| Grajeda, Nancy                              | Student Aide I   | Tutorial Services          | 09/22/11    | \$ 8.25     |
| Hayes, Heather Marie                        | Student Aide II  | Outreach Department        | 09/01/11    | \$ 9.00     |
| Hicks, Tamika L                             | Student Aide I   | Library                    | 09/26/11    | \$ 8.00     |
| Ho, Phuong                                  | Student Aide I   | Writing and Reading Center | 09/26/11    | \$ 8.00     |
| Lowe, Eric Robert                           | Student Aide I   | Writing and Reading Center | 09/08/11    | \$ 8.00     |
| McGonigle, Katie M                          | Student Aide III | Early Childhood Education  | 09/21/11    | \$10.00     |
| Moussaoui, Alaa Ali                         | Student Aide II  | Tutorial Services          | 09/22/11    | \$ 9.00     |
| Padilla, Marcos A                           | Student Aide I   | Writing and Reading Center | 09/26/11    | \$ 8.00     |
| Perkins, Floyd D                            | Student Aide I   | Food Services              | 09/20/11    | \$ 8.00     |
| Smith, Pamela                               | Student Aide I   | Food Services              | 10/06/11    | \$ 8.00     |
| Tarula Jr., Justo                           | Student Aide I   | Tutorial Services          | 09/21/11    | \$ 8.25     |
| <b>NORCO COLLEGE</b>                        |                  |                            |             |             |
| Aleman, Anthony                             | Student Aide III | Title V                    | 09/13/11    | \$10.00     |
| Alladio, John Patrick                       | Student Aide III | BEIT                       | 09/26/11    | \$10.00     |
| Bejarano, Daniel                            | Student Aide I   | Library                    | 09/20/11    | \$ 8.00     |
| Chu, Peter                                  | Student Aide II  | Tutorial Services          | 10/04/11    | \$ 9.00     |
| Husain, Ali                                 | Student Aide III | Tutorial Services          | 10/07/11    | \$ 9.00     |
| Napier, Napier                              | Student Aide IV  | Tri-Tech                   | 09/06/11    | \$11.00     |
| Pedretti, Taylor                            | Student Aide III | Tutorial Services          | 09/20/11    | \$10.00     |
| Posner, Matthew                             | Student Aide III | Commercial Music           | 09/20/11    | \$10.00     |
| Ruggles, Kierstyn                           | Student Aide III | Tutorial Services          | 09/13/11    | \$10.00     |
| Saed, Fawzi Nasir                           | Student Aide III | Tutorial Services          | 09/18/11    | \$10.00     |
| Saxman, Brian                               | Student Aide II  | AHWL                       | 09/14/11    | \$ 9.00     |
| Stevens, Chad                               | Student Aide I   | CIS Lab                    | 09/16/11    | \$ 8.00     |
| Tait, Bradley                               | Student Aide III | BEIT-Game Lab              | 09/14/11    | \$10.00     |
| Taylor, Bryson                              | Student Aide III | Title V                    | 09/07/11    | \$10.00     |
| Trowbridge, Kenneth                         | Student Aide III | Title V                    | 09/07/11    | \$10.00     |
| Young, Danielle                             | Student Aide I   | Food Services              | 09/14/11    | \$ 8.00     |
| Zuniga Gomez, Wilber                        | Student Aide III | BEIT-Game Lab              | 09/14/11    | \$10.00     |

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
October 18, 2011  
Page 2 of 5

RIVERSIDE CITY COLLEGE

| <u>NAME</u>               | <u>POSITION</u> | <u>DEPARTMENT</u>            | <u>DATE</u> | <u>RATE</u> |
|---------------------------|-----------------|------------------------------|-------------|-------------|
| Aguirre, Elisa            | Student Aide I  | Tutorial Services            | 10/04/11    | \$ 8.00     |
| Aluni, Faaitaita          | Student Aide I  | Food Services                | 09/27/11    | \$ 8.00     |
| Alvarez, Gerardo          | Student Aide I  | Tutorial Services            | 09/29/11    | \$ 8.00     |
| Amin, Mohammad            | Student Aide I  | Tutorial Services            | 10/04/11    | \$ 8.00     |
| Arias, Armando            | Student Aide I  | International Student Center | 09/15/11    | \$ 8.00     |
| Arias, jose               | Student Aide I  | Tutorial Services            | 09/23/11    | \$ 8.50     |
| Arias, Nohemi             | Student Aide I  | International Student Center | 09/15/11    | \$ 8.00     |
| Atherton, Kristen         | Student Aide I  | Early Childhood Studies      | 09/23/11    | \$ 8.25     |
| Barnes, Stephanie         | Student Aide II | Applied Tech / FTV           | 09/15/11    | \$ 10.00    |
| Borromeo, Brian           | Student Aide I  | Tutorial Services            | 09/29/11    | \$ 8.00     |
| Brown, Howard             | Student Aide I  | Applied Digital Media        | 09/28/11    | \$ 8.00     |
| Burroughs, Tina           | Student Aide I  | Tutorial Services            | 09/29/11    | \$ 8.00     |
| Carrasquillo Robles, Juan | Student Aide I  | Performing Arts / Music      | 09/23/11    | \$ 8.00     |
| Castellano, Miguel        | Student Aide I  | Performing Arts / Theater    | 09/15/11    | \$ 8.00     |
| Cobian-Renderos, Melissa  | Student Aide I  | Early Childhood Studies      | 09/16/11    | \$ 8.25     |
| Colon, Alexandria         | Student Aide I  | Food Services                | 09/16/11    | \$ 8.00     |
| Dell'Osso, Gary           | Student Aide I  | Tutorial Services            | 10/04/11    | \$ 8.00     |
| Diaz, Araceli             | Student Aide I  | Early Childhood Studies      | 09/23/11    | \$ 8.25     |
| Elsner, Kyle              | Student Aide I  | Tutorial Services            | 09/20/11    | \$ 8.25     |
| Farris, Edward            | Student Aide I  | Performing Arts / Theater    | 09/15/11    | \$ 8.00     |
| Felix, Yesenia            | Student Aide I  | Tutorial Services            | 10/04/11    | \$ 8.00     |
| Franklin, Joshua          | Student Aide I  | Tutorial Services            | 09/20/11    | \$ 8.25     |
|                           |                 | Student Services             |             |             |
| Fusi, Daniel              | Student Aide I  | PE / Football                | 09/16/11    | \$ 8.00     |
| Gonzalez, Cinthya         | Student Aide II | Puente Program               | 09/12/11    | \$ 9.00     |
| Gonzalez, Salvador        | Student Aide V  | Academic Support             | 09/20/11    | \$ 12.00    |
| Gonzalez, Yujeissi        | Student Aide I  | Tutorial Services            | 09/29/11    | \$ 8.00     |
| Guillermo, Marjorie       | Student Aide I  | Tutorial Services            | 09/20/11    | \$ 9.00     |
| Hawkins, Levi             | Student Aide I  | Performing Arts / Dance      | 09/15/11    | \$ 8.00     |
| Herrington, Jaleesa       | Student Aide I  | Tutorial Services            | 10/04/11    | \$ 8.00     |
| Hoover, Jennifer          | Student Aide I  | Tutorial Services            | 09/20/11    | \$ 8.25     |
| Ittig, Kimberly           | Student Aide I  | Performing Arts / Music      | 09/29/11    | \$ 8.50     |
| Jackson, Erika            | Student Aide I  | Performing Arts / Music      | 09/23/11    | \$ 9.00     |
| Jaramillo, Diana          | Student Aide V  | Math Learning Center         | 09/15/11    | \$ 12.00    |
| Jurado, Josue             | Student Aide I  | Performing Arts / Music      | 09/20/11    | \$ 8.00     |
| Koehler, Kristin          | Student Aide I  | Tutorial Services            | 09/20/11    | \$ 8.25     |
| Lin, Jia                  | Student Aide I  | Tutorial Services            | 09/20/01    | \$ 8.25     |
| Mahbub, Mehnaz            | Student Aide V  | Academic Support             | 09/23/11    | \$ 12.00    |
| McIntosh, Elizabeth       | Student Aide I  | Tutorial Services            | 10/04/11    | \$ 8.00     |
| Mejia Dominguez, Sandra   | Student Aide I  | Tutorial Services            | 10/04/11    | \$ 8.00     |
| Mitchell, Brandon         | Student Aide V  | Academic Support             | 09/20/11    | \$ 12.00    |

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
October 18, 2011  
Page 3 of 5

RIVERSIDE CITY COLLEGE (continued)

| <u>NAME</u>                | <u>POSITION</u> | <u>DEPARTMENT</u>           | <u>DATE</u> | <u>RATE</u> |
|----------------------------|-----------------|-----------------------------|-------------|-------------|
| Neal, Joshua               | Student Aide I  | Performing Arts / Music     | 09/23/11    | \$ 8.00     |
| Neuharth, Gary Adam        | Student Aide I  | Performing Arts / Music     | 10/04/11    | \$ 8.00     |
| Nguyen, Hai                | Student Aide II | Facilities                  | 10/04/11    | \$ 9.00     |
| Nolan, Daniel              | Student Aide I  | Tutorial Services           | 09/23/11    | \$ 8.75     |
| Pantoja, Mario             | Student Aide I  | Performing Arts / Music     | 09/23/11    | \$ 8.00     |
| Parker, Timonthy           | Student Aide I  | Tutorial Services           | 10/05/11    | \$ 8.00     |
| Pirot, Samantha            | Student Aide I  | PE / Pool                   | 09/20/11    | \$ 8.00     |
| Ramirez, Jeannette         | Student Aide I  | Food Services               | 09/13/11    | \$ 8.00     |
| Rollins, Kellie            | Student Aide I  | Early Childhood Studies     | 09/15/11    | \$ 8.50     |
|                            |                 | Center for Communication    |             |             |
| Sandoval, Stacy            | Student Aide I  | Excellence                  | 09/20/11    | \$ 8.00     |
| Scott, Justin              | Student Aide I  | Business Admin / IST        | 09/20/11    | \$ 8.00     |
| Shrader, Kristin           | Student Aide I  | Innovative Learning Center  | 09/01/11    | \$ 8.50     |
| Smith, Courtnie            | Student Aide I  | Career and Technical Educ   | 09/15/11    | \$ 8.50     |
| Smith, Patrick             | Student Aide I  | Tutorial Services           | 09/15/11    | \$ 8.25     |
| Stankiewicz, Kyle          | Student Aide I  | Tutorial Services           | 09/20/11    | \$ 8.50     |
|                            |                 | Student Services            |             |             |
| Turrado Alburez, Valentin  | Student Aide I  | PE / Football               | 09/13/11    | \$ 8.00     |
| Urzua, Lourdes             | Student Aide I  | Tutorial Services           | 09/16/11    | \$ 9.00     |
| Wang, Peng                 | Student Aide I  | Tutorial Services           | 09/20/11    | \$ 8.25     |
|                            |                 | Student Services            |             |             |
| Wohlk, Heather             | Student Aide I  | PE / Women's Basketball     | 10/03/11    | \$ 8.00     |
| Wilson, Danyelle           | Student Aide II | Student Services/Activities | 09/20/11    | \$ 10.00    |
| Yanez-Alejandres, Veronica | Student Aide I  | Tutorial Services           | 09/23/11    | \$ 8.50     |
| Yuzon, Ramon               | Student Aide I  | Tutorial Services           | 10/05/11    | \$ 8.00     |

CATEGORICAL FUNDS

| <u>NAME</u>               | <u>POSITION</u> | <u>DEPARTMENT</u>         | <u>DATE</u> | <u>RATE</u> |
|---------------------------|-----------------|---------------------------|-------------|-------------|
| COMMUNITY SERVICE PROGRAM |                 |                           |             |             |
| Becerra, Monica           | Student Aide I  | Eastside Cybrary          | 09/23/11    | \$ 8.50     |
| Gamino, David Angel       | Student Aide I  | Sunnymead Middle/MVUSD    | 09/19/11    | \$ 8.50     |
|                           |                 | Early Childhood Studies - |             |             |
| Rivera, Gabriela          | Student Aide I  | RIV                       | 09/19/11    | \$ 8.25     |
|                           |                 | UCR Museum of             |             |             |
| Waiwerakij, Chalernpol    | Student Aide I  | Photography               | 09/15/11    | \$ 8.50     |
| MORENO VALLEY COLLEGE     |                 |                           |             |             |
| Argueta, Christian C      | Student Aide I  | EOPS                      | 09/19/11    | \$ 8.00     |
| Beas, Sandra Gabriela     | Student Aide II | BCTC/ EMS                 | 09/27/11    | \$ 9.00     |



FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
October 18, 2011  
Page 4 of 5

MORENO VALLEY COLLEGE (continued)

| <u>NAME</u>             | <u>POSITION</u>  | <u>DEPARTMENT</u>          | <u>DATE</u> | <u>RATE</u> |
|-------------------------|------------------|----------------------------|-------------|-------------|
| Bower, Megan C          | Student Aide II  | BCTC/Fire Academy          | 10/04/11    | \$ 10.00    |
| Christenson, Michelle B | Student Aide III | Student Activies Center    | 10/104      | \$ 10.25    |
| Cubbage, Theodore       | Student Aide II  | Student Activies           | 09/15/11    | \$ 9.25     |
| Garcia, Katrina Marie   | Student Aide II  | Student Activies           | 09/27/11    | \$ 9.75     |
| Gonzalez, Karen         | Student Aide I   | HHPS/PA Program            | 09/15/11    | \$ 8.50     |
| Lopez, Erica Natasha    | Student Aide III | Student Financial Services | 09/13/11    | \$ 10.00    |
| McManus, Aaron          | Student Aide V   | BCTC/Fire Academy          | 09/15/11    | \$ 12.00    |
| Pemberton, Shanda Marie | Student Aide II  | BCTC/ EMS                  | 09/27/11    | \$ 9.00     |
| Pena, Michelle          | Student Aide I   | Assessment Center          | 09/19/11    | \$ 8.00     |
| Robinson, Wyndora       | Student Aide IV  | Student Services           | 09/15/11    | \$ 10.50    |
| Saway, Chanthon         | Student Aide II  | Career/Transfer Center     | 09/13/11    | \$ 8.50     |
| Singleterry, Ashley N   | Student Aide I   | Assessment Center          | 10/03/11    | \$ 8.00     |
| Siordia, Jazmin A       | Student Aide I   | Assessment Center          | 09/20/11    | \$ 8.00     |
| Stevens, Matthew C      | Student Aide I   | EOPS                       | 09/19/11    | \$ 8.00     |
| Tav, Noravuth           | Student Aide II  | Student Activies           | 09/28/11    | \$ 9.50     |
| Valerio, Jeanette       | Student Aide I   | Health Servives            | 09/20/11    | \$ 8.00     |
| Vallejo, Myriam Yanira  | Student Aide I   | BCTC/ EMS                  | 09/30/11    | \$ 8.00     |
| Wuence, Julissa Reyes   | Student Aide IV  | Student Services           | 09/30/11    | \$ 9.00     |

NORCO COLLEGE

|                     |                  |                            |          |          |
|---------------------|------------------|----------------------------|----------|----------|
| Barron, Karla       | Student Aide I   | Disability Resource Center | 09/22/11 | \$ 8.00  |
| Bradford, Micestro  | Student Aide V   | Student Success            | 09/16/11 | \$ 12.00 |
| Castro, Brizelda    | Student Aide I   | Financial Aid              | 09/07/11 | \$ 8.00  |
| Davis, Shawn        | Student Aide III | Veterans Services          | 09/16/11 | \$ 10.00 |
| Dias, Gamaliel      | Student Aide II  | Transfer Center            | 10/04/11 | \$ 9.50  |
| Evans, John         | Student Aide III | Veterans Services          | 09/01/11 | \$ 10.00 |
| Ezenwa, Michael     | Student Aide I   | Disability Resource Center | 09/08/11 | \$ 8.00  |
| Ferguson, Carla     | Student Aide I   | Admissions and Records     | 09/16/11 | \$ 8.00  |
| Gierman, Kandace    | Student Aide II  | Admissions and Records     | 09/21/11 | \$ 9.00  |
| Gierman, Richard    | Student Aide II  | Admissions and Records     | 09/21/11 | \$ 9.00  |
| Hanson, Desiree     | Student Aide II  | Transfer Center            | 09/22/11 | \$ 9.50  |
| Herrera, Reinna     | Student Aide I   | Student Activities         | 09/07/11 | \$ 8.00  |
| Hunt, Jennifer      | Student Aide II  | Transfer Center            | 09/21/11 | \$ 9.50  |
| Jackson, Reneka     | Student Aide II  | SSS                        | 09/21/11 | \$ 9.00  |
| Johnson, Kristin    | Student Aide I   | Disability Resource Center | 09/08/11 | \$ 8.00  |
| Kaahanui, Kristoni  | Student Aide I   | Student Activities         | 09/26/11 | \$ 8.00  |
| Marin, Justine      | Student Aide I   | Customized Solutions       | 10/05/11 | \$ 8.00  |
| Martinez, Johnny    | Student Aide I   | Admissions and Records     | 09/16/11 | \$ 8.00  |
| Michel, Cori        | Student Aide I   | Admissions and Records     | 09/16/11 | \$ 8.00  |
| Miller Jr., Jeffrey | Student Aide III | AHWL                       | 09/16/11 | \$ 10.00 |

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
October 18, 2011  
Page 5 of 5

NORCO COLLEGE (continued)

| <u>NAME</u>       | <u>POSITION</u>  | <u>DEPARTMENT</u>          | <u>DATE</u> | <u>RATE</u> |
|-------------------|------------------|----------------------------|-------------|-------------|
| Perez, Ariana     | Student Aide I   | Disability Resource Center | 09/14/11    | \$ 8.00     |
| Ramirez, Fabian   | Student Aide I   | Student Employment         | 10/08/11    | \$ 8.00     |
| Rodriguez, Maria  | Student Aide I   | Admissions and Records     | 09/15/11    | \$ 8.00     |
| Roza, Aisha       | Student Aide I   | Admissions and Records     | 09/16/11    | \$ 8.00     |
| Ruggles, Kierstyn | Student Aide III | Tutorial Services          | 09/23/11    | \$10.00     |
| Sabella, Sara     | Student Aide I   | Disability Resource Center | 09/13/11    | \$ 8.00     |
| Safi, Hena        | Student Aide I   | Library                    | 09/14/11    | \$ 8.00     |
| Sainz, Edwin      | Student Aide I   | Student Employment         | 09/14/11    | \$ 8.00     |
| Sixtos, Danielle  | Student Aide I   | Admissions and Records     | 09/16/11    | \$ 8.00     |
| Solis, Kenny      | Student Aide II  | SSS                        | 09/22/11    | \$ 9.00     |
| Velasquez, Farah  | Student Aide I   | Library                    | 09/08/11    | \$ 8.00     |
| Yee, Trevor       | Student Aide III | Tutorial Services          | 10/04/11    | \$10.00     |

RIVERSIDE CITY COLLEGE

|                     |                  |                            |          |         |
|---------------------|------------------|----------------------------|----------|---------|
| Banks, Michael      | Student Aide I   | Performance Riverside      | 09/23/11 | \$ 8.25 |
| Becerra, Gabrielle  | Student Aide I   | Performance Riverside      | 09/22/11 | \$ 8.50 |
| Bradberry, Ryan     | Student Aide I   | Workforce Prep / ILP       | 10/05/11 | \$ 8.00 |
| Carlson, Micah      | Student Aide I   | DSPS                       | 09/23/11 | \$ 8.50 |
| Garcia, Brianna     | Student Aide I   | PE / Women's Basketball    | 09/22/11 | \$ 8.00 |
| Gaskin, Elisa       | Student Aide I   | Culinary Academy           | 09/13/11 | \$ 8.00 |
| Greenwalt, Jon      | Student Aide I   | PE / Football              | 09/19/11 | \$ 8.00 |
| Griffin, Willie     | Student Aide I   | Food Services              | 09/29/11 | \$ 8.00 |
| Kindle, Reginald    | Student Aide I   | PE / Men's Basketball      | 09/19/11 | \$ 8.00 |
| Knox, Kylie         | Student Aide II  | Foundation Office          | 09/19/11 | \$ 9.00 |
| Justo Roman, Thalia | Student Aide I   | Procurement Assistance Ctr | 09/21/11 | \$ 8.25 |
| Larsen, Kenzie      | Student Aide III | Community Education        | 09/13/11 | \$10.50 |
| Lemos-Tena, Jazmine | Student Aide I   | Workforce Prep / ILP       | 10/05/11 | \$ 8.00 |
| Loyd, Robyn         | Student Aide I   | Workforce Prep / ILP       | 09/19/11 | \$ 8.00 |
| Marquez, Anthony    | Student Aide I   | Printing and Graphics      | 09/19/11 | \$ 8.00 |
| Mercado, Raul       | Student Aide I   | Performance Riverside      | 09/19/11 | \$ 8.50 |
| Ngo, Tammy          | Student Aide I   | School of Nursing          | 09/14/11 | \$ 8.00 |
| Nguyen, Kevin       | Student Aide I   | EOPS                       | 09/19/11 | \$ 8.00 |
| Scanlan, David      | Student Aide I   | Applied Tech / Toolroom    | 09/22/11 | \$ 8.00 |
| Shepherd, Stephan   | Student Aide I   | PE / Men's Basketball      | 09/14/11 | \$ 8.00 |
| Singer, Solomon     | Student Aide II  | PE / Men's Basketball      | 09/13/11 | \$ 9.00 |
| Smith, Markus       | Student Aide I   | PE / Football              | 09/14/11 | \$ 8.00 |
| Steward II, Michael | Student Aide I   | Art Gallery                | 09/22/11 | \$ 8.00 |
| Taylor, Kristopher  | Student Aide I   | EOPS                       | 09/15/11 | \$ 8.00 |
| Thomas, Robert      | Student Aide II  | PE / Men's Track           | 09/12/11 | \$ 9.00 |
| Tomhave, Cheyenne   | Student Aide I   | Performance Riverside      | 09/15/11 | \$ 8.50 |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-1)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-1)  |
| Subject            | Purchase Order and Warrant Report - All District Resources  |
| College/District   | District  |
| Funding            | n/a   |
| Recommended Action | It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$5,962,886 and District Warrant Claims totaling \$9,692,738. |

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### Background Narrative:

The attached Purchase Order and Warrant Report - All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$5,962,886 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 180872-182530) totaling \$9,692,738 have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Majd Askar, Purchasing Manager

### Attachments:

[Purchase Order Report \(September 2011\) - October 18, 2011](#)

Report of Purchases-All District Resources  
Purchases Over \$78,900  
9/01/11 thru 9/30/11

| PO#  | Department                  | Vendor                               | Description                                     | Amount       |
|--|-----------------------------|--------------------------------------|---|--------------|
| B0009473   | EOPS                        | Barnes & Noble College Bookstores    | Book Grants                                     | \$ 123,235   |
| C0003561   | Facilities - Moreno Valley  | Enterprise Security, Inc             | MVC Dental Ed Center Bid Award                  | 108,500      |
| C0003565   | Facilities - Moreno Valley  | Jezowski & Markel Contractors, Inc   | MVC Dental Ed Center Bid Award                  | 532,218      |
| C0003569   | Facilities - Moreno Valley  | Terra Pave, Inc                      | MVC Dental Ed Center Bid Award                  | 159,000      |
| C0003570   | Information Services        | Computerland of Silicon Valley       | Computer Software Maint/Lic                     | 249,293      |
| C0003574   | Finance                     | Riverside County Office of Education | Information Systems Support Services            | 201,775      |
| C0003578   | Facilities - Moreno Valley  | Plas-Tal Manufacturing Co            | MV Dental Education Center Bid Award            | 145,200      |
| C0003580   | Facilities - Moreno Valley  | Marina Landscape Inc                 | MVC Dental Ed Center Bid Award                  | 172,300      |
| C0003584   | FPDC                        | Terra Pave, Inc                      | Nursing/Science Bid Award                       | 97,400       |
| C0003592   | Academy / Criminal Services | Riverside County                     | Continuity Sergeants                            | 379,330      |
| C0003600   | Workforce Preparation       | Alvord Unified School District       | Completion Counts Assistance                    | 110,000      |
| P0030070   | Facilities                  | Tangram                              | Nursing/Science Furniture Bid Award             | 990,971      |
| P0030271   | Facilities                  | Spectrum Industries                  | Nursing/Science Bid Award                       | 128,869      |
| <u>Additions to Approved/Ratify Purchase Orders of \$78,900 and Over</u>                         |                             |                                      |   |              |
| C0002806   | PSET                        | Riverside County                     | Deputy Assistant Continuity Officer             | 379,330      |
| C0003132   | Chancellor's Office         | Atkinson, and Elson, Loya, Ruud      | Legal Services                                  | 215,000      |
|  |                             |                                      | Total   | \$ 3,992,421 |
| <br><u>All Purchase Orders, Contracts, and Additions<br/>for the Period of 9/01/11 - 9/30/11</u> |                             |                                      |   |              |
|  |                             |                                      | Contracts- C3557 - C3602                        | \$ 580,508   |
|  |                             |                                      | Contract Additions- C2144 - C3525               |              |
|  |                             |                                      | Purchase Orders- P30040 - P30476                | 1,005,376    |
|  |                             |                                      | Purchase Order Additions- P24892 - P29949       |              |
|  |                             |                                      | Blanket Purchase Orders- B9372 - B9534          | 384,581      |
|  |                             |                                      | Blanket Purchase Order Additions- B8387 - B9371 |              |
|  |                             |                                      | Total   | \$ 1,970,465 |
|  |                             |                                      | Grand Total                                     | \$ 5,962,886 |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-2-a)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-2-a)  |
| Subject            | Budget Adjustments  |
| College/District   | District  |
| Funding            | Fund 11   |
| Recommended Action | It is recommended that the Board of Trustees approve the budget transfers as presented. |

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### Background Narrative:

The 2011-12 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are underbudgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000).

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Aaron Brown, Associate Vice Chancellor, Finance

### Attachments:

[Budget Adjustments](#)

## Budget Adjustments October 18, 2011

| <u>Program</u>   | <u>Account</u>               | <u>Amount</u> |
|--|------------------------------|---------------|
| <u>Riverside</u>   |                              |               |
| R1. Transfer to purchase switchboard headsets.                                     |                              |               |
| From: Administrative Support Center  | Supplies                     | \$ 582        |
| To: Administrative Support Center  | Equipment Replacement        | \$ 582        |
| R2. Transfer to provide for piano maintenance.                                     |                              |               |
| From: Performing Arts - Music  | Student Help - Instructional | \$ 768        |
|  | Employee Benefits            | 12            |
| To: Performing Arts, Music   | Repairs                      | \$ 780        |
| R3. Transfer to provide for a classified special project. (Fund 12, Resource 1190) |                              |               |
| From: Basic Skills/ESL 2011/2012   | Supplies                     | \$ 7,741      |
| To: Basic Skills/ESL 2011/2012   | Classified Special Project   | \$ 6,858      |
|  | Employee Benefits            | 883           |
| R4. Transfer to provide for student help.  |                              |               |
| From: Performing Arts - Theatre  | Theatre Supplies             | \$ 868        |
|  | Postage                      | 31            |
|  | Lecturers                    | 212           |
|  | Professional Services        | 837           |
|  | Mileage                      | 472           |
|  | Memberships                  | 171           |
|  | Repairs                      | 189           |
|  | Advertising                  | 3,372         |
|  | License Fees                 | 110           |
|  | Bank Charges                 | 56            |
| To: Performing Arts - Theatre  | Student Help - Instructional | \$ 6,220      |
|  | Employee Benefits            | 98            |

## Budget Adjustments October 18, 2011

| <u>Program</u>   | <u>Account</u>             | <u>Amount</u> |
|--|----------------------------|---------------|
| R5. Transfer to purchase security cameras.   |                            |               |
| From: Career & Technical Education   | Administrative Contingency | \$ 1,836      |
| To: Applied Tech - Media & Comm  | Equipment                  | \$ 1,836      |
| R6. Transfer to provide for membership in the California Campus and National Campus Compact. |                            |               |
| From: Service Learning - Riverside   | Supplies                   | \$ 2,700      |
| To: Service Learning - Riverside   | Memberships                | \$ 78         |
| Service Learning - Norco   | Memberships                | 1,311         |
| Service Learning - Moreno Valley   | Memberships                | 1,311         |
| R7. Transfer to purchase supplies.   |                            |               |
| From: Model United Nations   | Student Help - Non-Instr   | \$ 197        |
|  | Employee Benefits          | 3             |
| To: Model United Nations   | Supplies                   | \$ 200        |
| R8. Transfer to provide for technical training and criminal lab set up.                      |                            |               |
| From: Behavior Sciences  | Student Help - Non-Instr   | \$ 1,787      |
|  | Employee Benefits          | 28            |
| To: Behavior Sciences  | Professional Services      | \$ 1,815      |

## Budget Adjustments October 18, 2011

| <u>Program</u>  | <u>Account</u>               | <u>Amount</u> |
|---|------------------------------|---------------|
| R9. Transfer to purchase computer equipment.  |                              |               |
| From: Economics, Geography & Poli Sci   | Student Help - Non-Instr     | \$ 345        |
|   | Employee Benefits            | 5             |
|   | Instructional Media Material | 850           |
| To: Economics, Geography & Poli Sci   | Equipment                    | \$ 1,200      |
| R10. Transfer to purchase software and software licensing for the Wested Paraprofessional Program. (Fund 12, Resource 1190) |                              |               |
| From: Early Childhood Education   | Equipment                    | \$ 172        |
| To: Early Childhood Education   | Software                     | \$ 25         |
|   | Comp Software Maint/Lic      | 147           |
| R11. Transfer to provide for conferences. (Fund 12, Resource 1190)  |                              |               |
| From: EOPS CARE   | Food                         | \$ 1,500      |
| To: EOPS CARE   | Conferences                  | \$ 1,500      |
| R12. Transfer to purchase supplies and provide for copying and printing. (Fund 12, Resource 1190)                           |                              |               |
| From: DSPS  | Academic PT Non-Instr        | \$ 5,315      |
|   | Employee Benefits            | 685           |
| To: DSPS  | Supplies                     | \$ 3,000      |
|   | Copying and Printing         | 3,000         |



## Budget Adjustments October 18, 2011

| <u>Program</u>  | <u>Account</u>   | <u>Amount</u>          |
|---|--|------------------------|
| R13. Transfer to reallocate the Foster and Kinship Care Education grant budget.<br>(Fund 12, Resource 1190)           |  |                        |
| From: Foster and Kinship Care Education   | Professional Services                                  | \$ 21,487              |
| To: Foster and Kinship Care Education   | Classified Perm PT<br>Supplies                         | \$ 9,688<br>11,799     |
| R14. Transfer to purchase supplies. (Fund 12, Resource 1190)  |  |                        |
| From: Step into College   | Classified FT<br>Employee Benefits<br>License Fees     | \$ 76<br>8<br>400      |
| To: Step into College   | Supplies   | \$ 484                 |
| R15. Transfer to reallocate the Riverside County Pre-Emancipation Services grant budget.<br>(Fund 12, Resource 1190)  |  |                        |
| From: Riverside Co. Pre-Emancipation  | Travel Expenses<br>Transportation/ Bus Passes          | \$ 533<br>1,500        |
| To: Riverside Co. Pre-Emancipation  | Instructional Supplies<br>Copying and Printing<br>Food | \$ 146<br>130<br>1,757 |
| R16. Transfer to reallocate the Riverside County Post-Emancipation Services grant budget.<br>(Fund 12, Resource 1190) |  |                        |
| From: Riverside Co. Post-Emancipation   | Supplies<br>Food                                       | \$ 5,000<br>600        |
| To: Riverside Co. Post-Emancipation   | Conferences<br>Other Services                          | \$ 600<br>5,000        |

## Budget Adjustments October 18, 2011

| <u>Program</u>   | <u>Account</u>              | <u>Amount</u> |
|--|-----------------------------|---------------|
| R17. Transfer to reallocate the Riverside County Emancipation Services grant budget.<br>(Fund 12, Resource 1190) |                             |               |
| From: Riverside Co. Emancipation Services  | Grant Sub-Agreement         | \$ 12,019     |
|  | Travel Expenses             | 773           |
|  | Conferences                 | 1,094         |
|  | Cellular Telephone          | 351           |
| To: Riverside Co. Emancipation Services  | Classified FT Administrator | \$ 12,950     |
|  | Employee Benefits           | 1,287         |
| R18. Transfer to reallocate the Completion Counts grant budget. (Fund 12, Resource 1190)                         |                             |               |
| From: Completion Counts  | Short-Term Temporary        | \$ 2,620      |
|  | Supplies                    | 98,436        |
|  | Equipment                   | 27,506        |
| To: Completion Counts  | Grant Sub-Agreement         | \$ 123,536    |
|  | Mileage                     | 26            |
|  | Travel Expenses             | 5,000         |
| R19. Transfer to purchase personal computers and pen tablet computers.   |                             |               |
| From: Other Communications   | Repairs                     | \$ 2,390      |
|  | Comp Software Maint/Lic     | 9,507         |
| To: Other Communications   | Equipment                   | \$ 11,897     |
| R20. Transfer to purchase instructional supplies.  |                             |               |
| From: Welding Technology   | Repairs                     | \$ 1,105      |
| To: Welding Technology   | Instructional Supplies      | \$ 1,105      |

## Budget Adjustments October 18, 2011

| <u>Program</u>  | <u>Account</u>         | <u>Amount</u> |
|---|------------------------|---------------|
| R21. Transfer to purchase an abdominal palpation model. (Fund 12, Resource 1190)          |                        |               |
| From: Nurse Education Practice 10/13  | Instructional Supplies | \$ 579        |
| To: Nurse Education Practice 10/13  | Equipment              | \$ 579        |
| R22. Transfer to purchase supplies.   |                        |               |
| From: Student Services  | Travel Expenses        | \$ 4,079      |
| To: Puente Project  | Supplies               | \$ 4,079      |
| R23. Transfer to provide for mileage, cellular telephone, and statistical record keeping. |                        |               |
| From: Athletics   | Short-Term Temporary   | \$ 4,400      |
| To: Athletics   | Mileage                | \$ 500        |
|   | Cellular Telephone     | 200           |
|   | Other Services         | 3,700         |
| R24. Transfer to purchase a ballistic vest and filing cabinet.                            |                        |               |
| From: Safety & Police   | Other Services         | \$ 432        |
| To: Safety & Police   | Equipment              | \$ 432        |
| R25. Transfer to purchase Accuplacer tests.   |                        |               |
| From: VP, Business Services   | Classified FT          | \$ 42,848     |
| To: Counseling  | Tests                  | \$ 42,848     |

## Budget Adjustments October 18, 2011

| <u>Program</u>   | <u>Account</u>                   | <u>Amount</u> |
|--|----------------------------------|---------------|
| <u>Norco</u>   |                                  |               |
| N1. Transfer to provide for concrete work. (Fund 12, Resource 1050)  |                                  |               |
| From: Safety & Police  | Supplies                         | \$ 446        |
|  | Other Transportation Supplies    | 621           |
| To: Safety & Police  | Fixtures & Fixed Equipment       | \$ 1,067      |
| N2. Transfer to purchase a ballistic vest.                           |                                  |               |
| From: Safety & Police  | Other Services                   | \$ 315        |
| To: Safety & Police  | Equipment                        | \$ 315        |
| N3. Transfer to purchase supplies and other transportation supplies. |                                  |               |
| From: Safety & Police  | Other Services                   | \$ 1,200      |
| To: Safety & Police  | Supplies                         | \$ 1,175      |
|  | Other Transportation Supplies    | 25            |
| N4. Transfer to provide for conferences.                             |                                  |               |
| From: VP, Academic Affairs   | Copying and Printing<br>Supplies | \$ 100<br>64  |
| To: VP, Academic Affairs   | Conferences                      | \$ 164        |
| N5. Transfer to purchase library textbooks.                          |                                  |               |
| From: VP, Academic Affairs   | Administrative Contingency       | \$ 2,655      |
| To: Library  | Books/New & Expd Library         | \$ 2,655      |

## Budget Adjustments October 18, 2011

| <u>Program</u>  | <u>Account</u>             | <u>Amount</u>     |
|---|----------------------------|-------------------|
| N6. Transfer to provide for a special project.                  |                            |                   |
| From: VP, Academic Affairs                                      | Instructional Supplies     | \$ 2,512          |
| To: President   | Classified Special Project | \$ 2,512          |
| N7. Transfer to provide for repairs and purchase IMC equipment. |                            |                   |
| From: Learning Resource Center                                  | Student Help-Non-Instr     | \$ 5,606          |
| To: Learning Resource Center                                    | Repairs<br>Equipment       | \$ 2,000<br>3,606 |
| N8. Transfer to provide for cabinetry repairs and modification. |                            |                   |
| From: Library   | Supplies                   | \$ 850            |
| To: Library   | Fixtures & Fixed Equipment | \$ 850            |
| N9. Transfer to provide for student help.                       |                            |                   |
| From: Student Services  | Administrative Contingency | \$ 1,395          |
| To: Student Activities  | Student Help-Non-Instr     | \$ 1,395          |
| N10. Transfer to provide for conferences.                       |                            |                   |
| From: Transfer Center   | Supplies                   | \$ 181            |
| To: Transfer Center   | Conferences                | \$ 181            |

## Budget Adjustments October 18, 2011

| <u>Program</u>   | <u>Account</u>           | <u>Amount</u> |
|--|--------------------------|---------------|
| N11. Transfer to provide for a special project and student help, and to purchase supplies.<br>(Fund 12, Resource 1190) |                          |               |
| From: EOPS   | Meeting Expenses         | \$ 1,000      |
|  | Equipment                | 287           |
|  | Book Grants              | 3,864         |
|  | Educational Supplies     | 2,000         |
| To: EOPS   | Academic Special Project | \$ 5,000      |
|  | Student Help-Non-Instr   | 2,000         |
|  | Supplies                 | 151           |
| N12. Transfer to provide for copying and printing. (Fund 12, Resource 1190)  |                          |               |
| From: DSPS   | Academic PT Non-Instr    | \$ 571        |
| To: DSPS   | Copying and Printing     | \$ 571        |
| N13. Transfer to provide for conferences. (Fund 12, Resource 1190)   |                          |               |
| From: Matriculation  | Copying and Printing     | \$ 821        |
| To: Matriculation  | Conferences              | \$ 821        |
| N14. Transfer to purchase Accuplacer tests.  |                          |               |
| From: VP, Business Services  | Classified FT            | \$ 18,500     |
| To: Counseling   | Tests                    | \$ 18,500     |

## Budget Adjustments October 18, 2011

| <u>Program</u>   | <u>Account</u>             | <u>Amount</u> |
|--|----------------------------|---------------|
| <u>Moreno Valley</u>   |                            |               |
| M1. Transfer to upgrade a network switch.                                  |                            |               |
| From: VP, Business Services  | Contingency                | \$ 10,015     |
| To: Student Services   | Fixtures & Fixed Equipment | \$ 10,015     |
| M2. Transfer to purchase a pressure washer and an impact driver.           |                            |               |
| From: Facilities   | Grounds Supplies           | \$ 312        |
|  | Repair Parts               | 215           |
| To: Facilities   | Equipment                  | \$ 527        |
| M3. Transfer to provide for academic part-time non-instructional salaries. |                            |               |
| From: Academic Affairs   | Short-Term Temporary       | \$ 10,000     |
| Dean of Instruction  | Travel Expenses            | 4,000         |
|  | Memberships                | 2,273         |
| To: Dean of Instruction  | Academic PT Non-Instr      | \$ 14,827     |
|  | Employee Benefits          | 1,446         |
| M4. Transfer to purchase a washer and dryer.                               |                            |               |
| From: Health, Human and Public Services                                    | Other Services             | \$ 729        |
|  | Instructional Supplies     | 729           |
| To: Health, Human and Public Services                                      | Equipment                  | \$ 1,458      |

## Budget Adjustments October 18, 2011

| <u>Program</u>   | <u>Account</u>               | <u>Amount</u> |
|--|------------------------------|---------------|
| M5. Transfer to provide for a curriculum proposal services contract with Loma Linda University. (Fund 12, Resource 1190) |                              |               |
| From: Health Sciences Programs   | Supplies                     | \$ 1,500      |
| To: Health Sciences Programs   | Other Services               | \$ 1,500      |
| M6. Transfer to provide for art models.  |                              |               |
| From: Humanities and Social Sciences   | Instructional Supplies       | \$ 2,000      |
| To: Humanities and Social Sciences   | Professional Services        | \$ 2,000      |
| M7. Transfer to purchase oscilloscopes and instructional supplies.   |                              |               |
| From: Math, Science & Physical Education   | Student Help – Instructional | \$ 4,500      |
| To: Math, Science & Physical Education   | Instructional Supplies       | \$ 500        |
|  | Equipment                    | 4,000         |
| M8. Transfer to purchase computer equipment and file cabinets.   |                              |               |
| From: Public Safety, Education & Training  | Repairs                      | \$ 2,322      |
| To: Public Safety, Education & Training  | Equipment                    | \$ 2,322      |
| M9. Transfer to provide for a classified short-term substitute. (Fund 12, Resource 1190)                                 |                              |               |
| From: Student Financial Services   | Other Services               | \$ 2,000      |
| To: Student Financial Services   | Classified Substitutes       | \$ 2,000      |



## Budget Adjustments October 18, 2011

| <u>Program</u>  | <u>Account</u>             | <u>Amount</u> |
|---|----------------------------|---------------|
| M10. Transfer to purchase a washer, dryer, and window coverings and to provide for playground equipment installation and a conference. (Fund 33, Resource 3300) |                            |               |
| From: Early Childhood Studies   | Academic FT Non-Instr      | \$ 9,500      |
| To: Early Childhood Studies   | Conferences                | \$ 1,100      |
|   | Fixtures & Fixed Equipment | 5,400         |
|   | Equipment                  | 3,000         |
| M11. Transfer to purchase ballistic vests.  |                            |               |
| From: Safety & Police   | Other Services             | \$ 655        |
| To: Safety & Police   | Equipment                  | \$ 655        |
| M12. Transfer to purchase Accuplacer tests.   |                            |               |
| From: VP, Business Services   | Classified FT              | \$ 18,741     |
| To: Counseling  | Tests                      | \$ 18,741     |
| M13. Transfer to provide for conferences and dues.  |                            |               |
| From: Educational Services  | Short-Term Temporary       | \$ 988        |
|   | Employee Benefits          | 46            |
|   | Supplies                   | 2,900         |
| To: Educational Services  | Conferences                | \$ 2,900      |
| Academic Senate   | Memberships                | 1,034         |

## Budget Adjustments October 18, 2011

| <u>Program</u>   | <u>Account</u>              | <u>Amount</u> |
|--|-----------------------------|---------------|
| M14. Transfer to purchase software licensing and provide for tutors in the Basic Skills program.<br>(Fund 12, Resource 1190) |                             |               |
| From: Educational Services   | Academic Special Project    | \$ 6,696      |
|  | Employee Benefits           | 793           |
|  | Supplies                    | 21            |
| To: Educational Services   | Instructional Aides, Hourly | \$ 1,510      |
|  | Comp Software Maint/Lic     | 6,000         |
| <br><u>District Office and District Support Services</u>   |                             |               |
| D1. Transfer to purchase a ballistic vest.   |                             |               |
| From: Safety & Police  | Consultants                 | \$ 340        |
| To: Safety & Police  | Equipment                   | \$ 340        |
| D2. Transfer to purchase a computer and color printer.   |                             |               |
| From: Chancellor   | Administrative Contingency  | \$ 4,136      |
| To: Compliance, Contracts & Legal Svcs   | Equipment                   | \$ 2,131      |
| College Relations/Special Projects   | Equipment                   | 2,005         |
| D3. Transfer to purchase a computer.   |                             |               |
| From: Strategic Comm & Relations   | Copying and Printing        | \$ 1,711      |
| To: Strategic Comm & Relations   | Equipment                   | \$ 1,711      |
| D4. Transfer to purchase a computer.   |                             |               |
| From: Finance  | Supplies                    | \$ 1,808      |
| To: Finance  | Equipment                   | \$ 1,808      |

## Budget Adjustments October 18, 2011

|     | <u>Program</u>  | <u>Account</u>   |    | <u>Amount</u>                             |
|-----|---|--|----|---|
| D5. | Transfer to purchase a date stamp machine.                |  |    |   |
|     | From: Accounting Services                                 | Supplies   | \$ | 327                                       |
|     | To: Accounting Services                                   | Equipment  | \$ | 327                                       |
| D6. | Transfer to provide for a classified special project.     |  |    |   |
|     | From: Institutional Effectiveness                         | License Fees   | \$ | 6,801                                     |
|     | To: Institutional Effectiveness                           | Classified Special Project<br>Employee Benefits                                  | \$ | 6,500<br>301                              |
| D7. | Transfer to provide for license fees.                     |  |    |   |
|     | From: Open Campus   | Short-Term Temporary<br>Classified Overtime<br>Software<br>Supplies<br>Equipment | \$ | 7,757<br>1,850<br>7,002<br>2,482<br>6,600 |
|     | To: Open Campus   | License Fees   | \$ | 25,691                                    |
| D8. | Transfer to purchase notebook computers.                  |  |    |   |
|     | From: Information Services                                | Comp Software Maint/Lic  | \$ | 472                                       |
|     | To: Information Services                                  | Equipment  | \$ | 472                                       |
| D9. | Transfer to provide for postage. (Fund 12, Resource 1190) |  |    |   |
|     | From: Matriculation                                       | Supplies   | \$ | 297                                       |
|     | To: Matriculation   | Postage  | \$ | 297                                       |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-3-a)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-3-a)  |
| Subject            | 2011-2012 State Equipment Allocation for the Nursing/Science Building - Resolution No. 5-11/12  |
| College/District   | District  |
| Funding            | Fund 41   |
| Recommended Action | It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$2,972,000 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution. |

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### Background Narrative:

The Riverside Community College District has received funding for the 2011-2012 Nursing/Science Building in the amount of \$2,972,000 from the California Community Colleges Chancellor's Office. The funds will be used to purchase equipment for the Nursing/Science Building.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Aaron Brown, Associate Vice Chancellor, Finance

### Attachments:

[2011-2012 State Equipment Allocation for the Nursing/Science Building - Resolution No. 5-11/12](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 5-11/12

2011-2012 State Equipment Allocation for the Nursing/Science Building

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$2,972,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on October 18, 2011.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 5-11/12

2011-2012 State Equipment Allocation for the Nursing/Science Building

| Year | County | District | Date       | Fund |
|------|--------|----------|------------|------|
| 12   | 33     | 07       | 10/18/2011 | 41   |

| Fund | School | Resource | PY | Goal | Func | Object | Amount    |    | Object Code Description       |
|------|--------|----------|----|------|------|--------|-----------|----|-------------------------------|
| 41   | 000    | 4100     | 0  | 0000 | 0626 | 8659   | 2,972,000 | 00 | REVENUE                       |
|      |        |          |    |      |      |        |           |    |                               |
|      |        |          |    |      |      |        |           |    | EXPENDITURES                  |
| 41   | DDD    | 4100     | 0  | 7121 | 4626 | 6481   | 2,872,000 | 00 | Equip Additional \$200-\$4999 |
| 41   | DDD    | 4100     | 0  | 7121 | 4626 | 6482   | 100,000   | 00 | Equip Additional \$200-\$4999 |
|      |        |          |    |      |      |        | 2,972,000 | 00 | TOTAL INCOME                  |
|      |        |          |    |      |      |        | 2,972,000 | 00 | TOTAL EXPENDITURES            |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-3-b)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Consent Agenda Action (VI-B-3-b)   |
| Subject            | 2011-2012 Foster and Kinship Care Education Program - Riverside City College - Resolution No. 10-11/12   |
| College/District   | District   |
| Funding            | Fund 12  |
| Recommended Action | It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$19,280 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution. |

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### Background Narrative:

The Riverside Community College District has received additional funding for the 2011-2012 Foster and Kinship Care Education Program - Riverside City College in the amount of \$19,280 from the California Community Colleges Chancellor's Office. The funds will be used to provide education to foster parents within Riverside County.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance

Shelagh Camak, Executive Dean, Workforce & Resource Development

Michael Wright, Director, Workforce Preparation Grants and Contracts

### Attachments:

[2011-2012 Foster and Kinship Care Education Program - Riverside City College - Resolution No. 10-11/12](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 10-11/12

2011-2012 Foster and Kinship Care Education Program - Riverside City College

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$19,280 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on October 18, 2011.

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Clerk or Authorized Agent



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
INCOME & EXPENDITURES - BUDGET AMENDMENT**

Resolution No. 10-11/12

2011-2012 Foster and Kinship Care Education Program - Riverside City College

| Year | County | District | Date       | Fund |
|------|--------|----------|------------|------|
| 12   | 33     | 07       | 10/18/2011 | 12   |

| Fund | School | Resource | PY | Goal | Func | Object | Amount    | Object Code Description |
|------|--------|----------|----|------|------|--------|-----------|-------------------------|
| 12   | 000    | 1190     | 0  | 0000 | 0098 | 8190   | 9,520 00  | REVENUE                 |
| 12   | 000    | 1190     | 0  | 0000 | 0098 | 8659   | 9,760 00  | REVENUE                 |
|      |        |          |    |      |      |        |           |                         |
|      |        |          |    |      |      |        |           | EXPENDITURES            |
| 12   | DCW    | 1190     | 0  | 6020 | 0098 | 5120   | 18,810 00 | Lecturers               |
| 12   | DCW    | 1190     | 0  | 6020 | 0098 | 5910   | 470 00    | Indirect Admin Costs    |
|      |        |          |    |      |      |        | 19,280 00 | TOTAL INCOME            |
|      |        |          |    |      |      |        | 19,280 00 | TOTAL EXPENDITURES      |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-3-c)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-3-c)  |
| Subject            | 2011-2012 STEM HSI Technology Access Program - Moreno Valley College - Resolution No. 09-11/12  |
| College/District   | District  |
| Funding            | Fund 12   |
| Recommended Action | It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$867,869 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution. |

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### Background Narrative:

The Riverside Community College District has received funding for the 2011-2012 STEM HSI Technology Access Program - Moreno Valley College in the amount of \$867,869 from the U.S. Department of Education. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance

### Attachments:

[2011-2012 STEM HSI Technology Access Program - Moreno Valley College - Resolution No. 09-11/12](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 09-11/12

2011-2012 STEM HSI Technology Access Program - Moreno Valley College

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$867,869 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on October 18, 2011.

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Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
INCOME & EXPENDITURES - BUDGET AMENDMENT**

Resolution No. 09-11/12

2011-2012 STEM HSI Technology Access Program - Moreno Valley College

| Year | County | District | Date       | Fund |
|------|--------|----------|------------|------|
| 12   | 33     | 07       | 10/18/2011 | 12   |

| Fund | School | Resource | PY | Goal | Func | Object | Amount     | Object Code Description     |
|------|--------|----------|----|------|------|--------|------------|-----------------------------|
| 12   | 0      | 1190     | 0  | 0    | 0324 | 8120   | 867,869 00 | REVENUE                     |
|      |        |          |    |      |      |        |            |                             |
|      |        |          |    |      |      |        |            | EXPENDITURES                |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 1218   | 57,819 00  | Acad FT Administrator       |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 1219   | 36,741 00  | Acad FT Non-Instructional   |
| 12   | FZC    | 1190     | 0  | 6301 | 0324 | 1219   | 64,230 00  | Acad FT Non-Instructional   |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 1490   | 30,000 00  | Acad Special Project        |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 2118   | 44,288 00  | Classified FT Administrator |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 2119   | 24,282 00  | Classified FT               |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 2190   | 10,000 00  | Classified Special Project  |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3130   | 10,276 00  | Employee Benefits           |
| 12   | FZC    | 1190     | 0  | 6301 | 0324 | 3130   | 5,299 00   |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3220   | 7,490 00   |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3320   | 4,871 00   |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3325   | 1,139 00   |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3335   | 1,806 00   |                             |
| 12   | FZC    | 1190     | 0  | 6301 | 0324 | 3335   | 931 00     |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3420   | 16,724 00  |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3430   | 19,250 00  |                             |
| 12   | FZC    | 1190     | 0  | 6301 | 0324 | 3430   | 16,212 00  |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3520   | 1,265 00   |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3530   | 2,005 00   |                             |
| 12   | FZC    | 1190     | 0  | 6301 | 0324 | 3530   | 1,034 00   |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3620   | 1,234 00   |                             |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 3630   | 1,956 00   |                             |
| 12   | FZC    | 1190     | 0  | 6301 | 0324 | 3630   | 1,008 00   | ↓                           |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 4555   | 500 00     | Copying/Printing            |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 4590   | 5,000 00   | Office and Other Supplies   |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 5210   | 5,000 00   | Mileage                     |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 5219   | 242,509 00 | Other Travel                |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 5220   | 5,000 00   | Conferences                 |
| 12   | FMA    | 1190     | 0  | 6017 | 7324 | 6482   | 250,000 00 | Equip Additional \$5000 >   |
|      |        |          |    |      |      |        | 867,869 00 | TOTAL INCOME                |
|      |        |          |    |      |      |        | 867,869 00 | TOTAL EXPENDITURES          |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-3-d)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Consent Agenda Action (VI-B-3-d)   |
| Subject            | 2011-2012 CalGrip - Governor's Gang Reduction, Intervention, Prevention Initiative - Resolution No. 04-11/12   |
| College/District   | District   |
| Funding            | Fund 12  |
| Recommended Action | It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$45,600 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution. |

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### Background Narrative:

The Riverside Community College District has received funding for the 2011-2012 CalGrip - Governor's Gang Reduction, Intervention, Prevention Initiative in the amount of \$45,600 in the form of a subcontract with California Family Life Center. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
John Tilquist, Dean, Economic Development

### Attachments:

[2011-2012 CalGrip - Governor's Gang Reduction, Intervention, Prevention Initiative - Resolution No. 04-11/12](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 04-11/12

2011-2012 CalGrip - Governor's Gang Reduction, Intervention, Prevention Initiative

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$45,600 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on October 18, 2011.

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Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
INCOME & EXPENDITURES - BUDGET AMENDMENT**

Resolution No. 04-11/12

2011-2012 CalGrip - Governor's Gang Reduction, Intervention, Prevention Initiative

| Year | County | District | Date       | Fund |
|------|--------|----------|------------|------|
| 12   | 33     | 07       | 10/18/2011 | 12   |

| Fund | School | Resource | PY | Goal | Func | Object | Amount    | Object Code Description     |
|------|--------|----------|----|------|------|--------|-----------|-----------------------------|
| 12   | 000    | 1190     | 0  | 0000 | 0354 | 8130   | 45,600 00 | REVENUE                     |
|      |        |          |    |      |      |        |           | EXPENDITURES                |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 2118   | 1,732 00  | Classified FT Administrator |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 2119   | 2,034 00  | Classified FT               |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 3220   | 411 00    | Employee Benefits           |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 3320   | 233 00    |                             |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 3325   | 55 00     |                             |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 3420   | 545 00    |                             |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 3520   | 61 00     |                             |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 3620   | 59 00     | ↓                           |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 4350   | 5,000 00  | Instructional Media         |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 4590   | 500 00    | Office & Other Supplies     |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 4599   | 2,000 00  | Contract Ed Inst. Supplies  |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 5045   | 50 00     | Postage                     |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 5210   | 300 00    | Mileage                     |
| 12   | AXD    | 1190     | 0  | 7012 | 0354 | 5890   | 32,620 00 | Other Services, Trainers    |
|      |        |          |    |      |      |        | 45,600 00 | TOTAL INCOME                |
|      |        |          |    |      |      |        | 45,600 00 | TOTAL EXPENDITURES          |



## Agenda Item (VI-B-3-e)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-3-e)  |
| Subject            | 2011-2012 National Center of Excellence for Logistics and Supply Chain Technology Education - National Science Foundation - Resolution No. 06-11/12   |
| College/District   | District  |
| Funding            | Fund 12   |
| Recommended Action | It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$933,879 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution. |

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### Background Narrative:

The Riverside Community College District has received funding for the 2011-2012 National Center of Excellence for Logistics and Supply Chain Technology Education in the amount of \$933,879 from the National Science Foundation. The four-year \$3.5 million award will position Norco College and Riverside Community College District as a national leader in the logistics and supply chain industries. The Center's four primary partner community colleges are located across America: Jefferson Community and Technical College in Kentucky, Oakton Community College in Illinois, Sinclair Community College in Ohio, and Tacoma Community College in Washington.

The Center's objectives are to increase the number of high school, community college, and university faculty teaching supply chain technology or completing advanced professional development; disseminate best practices for supply chain technology education; and develop career pathways for students in such fields as operations technology, automation, and control technology. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Debbie DiThomas, Interim President, Norco College  
Kevin Fleming, Associate Dean, Career and Technical Education



**Attachments:**

2011-2012 National Center of Excellence for Logistics and Supply Chain Technology  
Education - National Science Foundation - Resolution No. 06-11/12

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 06-11/12

2011-2012 National Center of Excellence for Logistics and Supply Chain Technology Education  
- National Science Foundation

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$933,879 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on "October 18, 2011.

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Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**INCOME & EXPENDITURES - BUDGET AMENDMENT**  
**Resolution No. 06-11/12**

**2011-2012 National Center of Excellence for Logistics and Supply Chain Technology Education -  
National Science Foundation**

| Year | County | District | Date       | Fund |
|------|--------|----------|------------|------|
| 12   | 33     | 07       | 10/18/2011 | 12   |

| Fund | School | Resource | PY | Goal | Func | Object | Amount     | Object Code Description     |
|------|--------|----------|----|------|------|--------|------------|-----------------------------|
| 12   | 000    | 1190     | 0  | 0000 | 0323 | 8190   | 933,879.00 | REVENUE                     |
|      |        |          |    |      |      |        |            | EXPENDITURES                |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 1218   | 38,974.00  | Academic FT Administrator   |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 1490   | 10,000.00  | Academic Special Project    |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 2118   | 82,442.00  | Classified FT Administrator |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 2119   | 42,415.00  | Classified FT               |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3220   | 17,895.00  | Employee Benefits           |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3320   | 10,158.00  |                             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3325   | 2,231.00   |                             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3335   | 145.00     |                             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3420   | 15,039.00  |                             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3430   | 18,500.00  |                             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3520   | 2,638.00   |                             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3530   | 161.00     |                             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3620   | 2,572.00   |                             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 3630   | 157.00     | ↓                           |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 4590   | 20,000.00  | Supplies                    |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 4555   | 5,000.00   | Copying and Printing        |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5110   | 158,540.00 | Consultants                 |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5197   | 343,053.00 | Sub Awards                  |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5211   | 15,000.00  | Meeting Costs               |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5210   | 3,750.00   | Mileage                     |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5219   | 25,900.00  | Travel Expenses             |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5220   | 13,870.00  | Conferences                 |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5310   | 2,000.00   | Memberships                 |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5649   | 5,000.00   | Comp Software Maint/Lic     |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5890   | 1,000.00   | Other Services              |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 5910   | 59,439.00  | Indirect Charges            |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 6485   | 15,000.00  | Computer Equipment          |
| 12   | EJC    | 1190     | 0  | 6010 | 4323 | 6481   | 23,000.00  | Equipment                   |
|      |        |          |    |      |      |        | 933,879.00 | TOTAL INCOME                |
|      |        |          |    |      |      |        | 933,879.00 | TOTAL EXPENDITURES          |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-3-f)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-3-f)  |
| Subject            | 2011-2012 Title V - HSI Pathways to Excellence - Riverside City College - Resolution No. 11-11/12   |
| College/District   | District  |
| Funding            | Fund 12   |
| Recommended Action | It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$586,255 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution. |

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### Background Narrative:

The Riverside Community College District has received a grant for the 2011-2012 Title V - HSI Pathways to Excellence - Riverside City College in the amount of \$586,255 from the US Department of Education. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Cynthia Azari, President, Riverside City College  
Marilyn Martinez-Flores, Dean of Academic Support

### Attachments:

[2011-2012 Title V - HSI Pathways to Excellence - Riverside City College - Resolution No. 11-11/12](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 11-11/12

2011-2012 Title V - HSI Pathways to Excellence - Riverside City College

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$586,255 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on October 18, 2011.

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Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
INCOME & EXPENDITURES - BUDGET AMENDMENT**

Resolution No. 11-11/12

2011-2012 Title V - HSI Pathways to Excellence - Riverside City College

| Year | County | District | Date       | Fund |
|------|--------|----------|------------|------|
| 12   | 33     | 07       | 10/18/2011 | 12   |

| Fund | School | Resource | PY | Goal | Func | Object | Amount     | Object Code Description       |
|------|--------|----------|----|------|------|--------|------------|-------------------------------|
| 12   | 000    | 1190     | 0  | 0000 | 0196 | 8120   | 586,255 00 | REVENUE                       |
|      |        |          |    |      |      |        |            | EXPENDITURES                  |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 1490   | 22,800 00  | Faculty Stipends              |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 2118   | 95,449 00  | Classified FT Administrator   |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 2119   | 64,579 00  | Classified FT                 |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 2129   | 17,640 00  | Classified PT                 |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3130   | 1,881 00   | Employee Benefits             |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3220   | 19,407 00  |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3320   | 11,015 00  |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3325   | 2,576 00   |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3335   | 331 00     |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3420   | 57,708 00  |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3520   | 2,860 00   |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3530   | 367 00     |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3620   | 2,789 00   |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 3630   | 358 00     |                               |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 4590   | 93,737 00  | Office and Other Supplies     |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 5110   | 27,000 00  | Consultants                   |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 5220   | 7,500 00   | Conferences                   |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 5890   | 3,000 00   | Other                         |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 6226   | 65,220 00  | Remodel Projects              |
| 12   | DJA    | 1190     | 0  | 6010 | 2196 | 6481   | 90,038 00  | Equip Additional \$200-\$4999 |
|      |        |          |    |      |      |        | 586,255 00 | TOTAL INCOME                  |
|      |        |          |    |      |      |        | 586,255 00 | TOTAL EXPENDITURES            |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-4-a)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Consent Agenda Action (VI-B-4-a)   |
| Subject            | Contingency Budget Adjustments   |
| College/District   | District   |
| Funding            | Fund 12  |
| Recommended Action | It is recommended that the Board of Trustees, by a two-thirds vote of the members, approve the contingency budget transfer as presented. |

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### Background Narrative:

The 2011-12 adopted budget represents our best estimate of anticipated expenditures necessary to address the educational needs of students pursuant to the District's mission, goals and objectives. New initiatives and projects and unanticipated needs may be identified subsequent to budget adoption, requiring that additional funds be established in the budget. The additional funds can be provided by transferring budget from available contingency balances.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Aaron Brown, Associate Vice Chancellor, Finance

### Attachments:

[Contingency Budget Adjustments - October 18, 2011](#)

Contingency Budget Adjustments  
October 18, 2011

|       | <u>Program</u>  | <u>Account</u>   | <u>Amount</u>         |
|-------|---|--|-----------------------|
| 1.    | Transfer to provide for the increase of the Citrus Belt Savings & Loan Gallery Project;<br>approved by the Board of Trustees on October 4, 2011, Board Report No. II-D.<br>(Fund 12, Resource 1180) |  |                       |
| From: | Redevelopment Pass-Through<br>Fund  | Contingency  | \$ 950,000            |
| To:   | Facilities Plng Desgn & Cnstr<br>Chief of Staff   | Citrus Belt Svgs & Loan Glry Proj<br>Citrus Belt Svgs & Loan Glry Proj | \$ 350,000<br>600,000 |





[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-5-a)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-5-a)  |
| Subject            | Approval to Purchase Motorola APX Multi-Band Radios from Motorola, Solutions, Inc., Utilizing Competitively Bid County of Riverside, California Contract No. 011907   |
| College/District   | District  |
| Funding            | Various Resources   |
| Recommended Action | It is recommended that the Board of Trustees approve the purchase of Motorola APX Multi-Band Radios from Motorola Solutions, Inc., utilizing competitively bid County of Riverside, California Contract No. 011907. |

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### Background Narrative:

The County of Riverside has awarded a competitively bid contract to Motorola Solutions, Inc. for the purchase and implementation of mobile and portable communication radio systems to meet public safety and general government radio communication needs. Community College District governing boards have the authority to piggyback on bid proposals properly advertised and awarded by other public entities, per Public Contract Code Section 20652. Piggybacking reduces the cost of procurement and often provides lower prices than a single jurisdiction would be able to obtain.

Staff recommends use of the County of Riverside Contract No. 011907, to purchase Motorola APX Multi-Band Radios from Motorola Solutions, Inc. The term of the contract is from January 22, 2007 through January 21, 2012. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this contract best meets the needs of the District.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Majd Askar, Purchasing Manager



## Agenda Item (VI-B-6-a)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-6-a)  |
| Subject            | Subcontract between Riverside Community College District, Norco College and Sinclair Community College  |
| College/District   | Norco   |
| Funding            | National Science Foundation Grant   |
| Recommended Action | It is recommended that the Board of Trustees ratify the subcontract with Sinclair Community College to implement a National Science Foundation National Center for Supply Chain Technology Education Grant. |

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### Background Narrative:

Presented for the Board's review and consideration is a subcontract with Sinclair Community College and Norco College to implement a National Science Foundation National Center for Supply Chain Technology Education Grant. On August 15, 2011, Norco College was awarded a four-year National Science Foundation Grant totaling \$3.5 million to implement a model 2+2+2 supply chain technology career pathway through high school/community college/university partnerships across the United States, to increase the number of teachers and faculty participating in supply chain technology professional development, and to be the national hub for supply chain education dissemination and best practices.

Norco College will use over \$2 million on these efforts while partner institutions will help facilitate activities nationwide with the remaining funds. Sinclair Community College in Dayton, Ohio shall receive \$698,971 over 4 years to oversee curriculum benchmarking, collection & dissemination, articulation with the Defense Acquisition University, and 2+2+2 program development. The funds will be used for salaries, benefits, materials, software, equipment, travel, and other operational expenses from August 15, 2011 through July 31, 2015.

Prepared By: Debbie DiThomas, Interim President, Norco College  
Kevin Fleming, Associate Dean, Career and Technical Education

**Attachments:**

[RCCD Subcontract MOU with Sinclair CC](#)

A Subcontract Between  
Riverside Community College District, Norco College  
And  
Sinclair Community College  
Resulting from a Cooperative Agreement to Implement a  
National Science Foundation National Center of Excellence for Supply Chain Technology  
Education  
Between  
The National Science Foundation  
And  
Riverside Community College District, Norco College  
(Award Number DUE-1104176)

Grant Award Notification for Award Number DUE-1104176 between the National Science Foundation and Riverside Community College District, Norco College (RCCD/NC) is attached to this subcontract as well as the General Terms and Conditions and the referenced proposal and budget. These references, as well as those relating to the use of program income, and disclosing federal funding in public announcements, apply to this subcontract and are binding upon the parties to this subcontract.

#### I. Scope of Subcontract

Contracting Agent: Riverside Community College District (RCCD) (Lead Agency/Fiscal Agent) for Norco College (NC). Subawardee: Sinclair Community College (SINCLAIR)  
Subcontract Amount: Up to \$698,971 in federal funds, unless otherwise determined by the National Science Foundation, will be utilized in accordance with the terms and conditions of this subcontract (including the attached budget), all applicable sections of the contract between RCCD/NC and the National Science Foundation, as well as the information contained within the grant application to the National Science Foundation written in response to the Department's request for ATE proposals. This sum is subject to reduction by RCCD/NC should RCCD/NC experience a reduction in funding from the National Science Foundation (NSF). However, any impact on services as a result of reduction will be discussed, agreed upon and approved by Norco College Principal Investigator of the NSF Grant.

Effective Date of Subcontract: August 15, 2011

Expiration Date of Subcontract: June 30, 2015 unless terminated early by the National Science Foundation; in that case the termination date of this subcontract would be the same date as the termination date given by the National Science Foundation.

#### II. Description of Work

Through this Federal National Science Foundation funding opportunity, Riverside Community College, Norco College and Sinclair Community College have entered into a collaborative agreement to increase the supply of highly qualified supply chain technicians by 14,000 over four years to meet the growing national need across the private and public supply chains.

We have established this collaborative effort between Norco College and Sinclair Community College with the overarching goals to:

1. **Objective 1:** Implement a model 2+2+2 supply chain technology career pathway through high school/community college/university partnerships across the United States to meet the industry's needs for educated technicians.
2. **Objective 2:** Increase the number of high school, community college, and university faculty participating in supply chain technology professional development.
3. **Objective 3:** Disseminate best practices in supply chain technology education.

SINCLAIR will meet with Norco College as requested by the Norco College Principal Investigator to discuss progress made toward grant objectives, review fiscal issues, address challenges, barriers, and/or concerns regarding the grant, and coordinate activities.

SINCLAIR will provide the necessary administrative services to maintain fiscal and contract compliance with regard to its specific role and responsibilities concerning this grant, while RCCD/NC will provide overall administrative oversight for all parts of this grant and serve as the primary contact to the National Science Foundation.

### III. Consideration

In consideration of the performance by SINCLAIR in administering this National Science Foundation Grant, RCCD shall make payments to SINCLAIR totaling no more than \$223,053 in the first year, \$190,128 in the second year, \$148,643 in the third year, and \$137,147 in the fourth year, as approved in the attached grant budget, unless modified by unanimous approval of Norco College NSF Principal Investigator and the National Science Foundation. These funds will be released no more frequently than monthly and only after the delivery of services and periodic progress reports at intervals determined by the Norco College Principal Investigator. An invoice detailing expenses by major cost category and personnel expenses by individual line item (to correspond with line items listed in the approved budget) shall be sent to the NSF Principal Investigator at Norco College.

Payment for the delivery of services specified shall be made upon written request of SINCLAIR to RCCD/NC by submission of a request for reimbursement. As agreed to in advance, request for reimbursement must report expenses by major budget categories on an actual cost reimbursement basis. RCCD/NC will make every effort to reimburse SINCLAIR for services rendered within thirty days. SINCLAIR shall have the right to re-budget expenses as long as the re-budgeting falls within the terms and conditions described in attached Memorandum of Understanding (MOU), incorporated herein by reference and attached hereto. Likewise, any carry forward of funds from grant year to grant year can only be allowed by RCCD/NC if the National Science Foundation allows such carry forward. During the third and fourth quarters of the grant year, both parties agree to reevaluate the transfer of grant funds under this subcontract to reflect actual and anticipated grant deliverables. A subcontract amendment may increase or decrease the total amount of consideration due under this subcontract.

The restrictions on the expenditure of federal funds in appropriations acts are applicable to this subaward to the extent those restrictions are pertinent.

OMB Circular A-110 or 45 CFR Part 602 as applicable.

The NSF Grant Policy Manual, including addenda, in effect as of the beginning date of the period of performance.

NSF Grant General Conditions (GC-1), including addenda, in effect as of the beginning date of the period of performance and found at [http://www.nsf.gov/home/grants/grants\\_gac.htm](http://www.nsf.gov/home/grants/grants_gac.htm), except for the following:

- a) The right to initiate an automatic one-time extension of the end date provided by Article 4 is replaced by the need to obtain prior written approval from RCCD/NC.
- b) The payment mechanism described in Article 12 and the final report requirements described in Article 15 are replaced with Reporting Requirements and Terms and Conditions in this agreement; and
- c) Any prior approvals are to be sought from RCCD/NC and not the Federal Awarding Agency.

Title to equipment costing \$5,000 or more that is purchased or fabricated with research funds or collaborator cost sharing funds, as direct costs of the project or program, shall unconditionally vest in the collaborator upon acquisition without further obligation to the Federal Awarding Agency subject to the conditions specified in Article 6 of the GC-1.

#### IV. Records/Audits

In accordance with the Terms and Conditions of the grant, in order to be in compliance with federal requirements, SINCLAIR must maintain records regarding the use of grant funds and progress toward grant objectives. SINCLAIR will maintain appropriate financial records in accordance with generally accepted accounting practices. SINCLAIR will make available to RCCD upon request, backup financial documentation (invoices and receipts) that clearly describe the nature of each expense, as authorized in the approved budget and as required by the terms of the National Science Foundation award agreement. SINCLAIR will submit progress reports as requested by the RCC Project Director that address progress made toward grant objectives and barriers or challenges to successful achievement of program objectives.

SINCLAIR shall preserve and, with advance notification, make available all records related to this Agreement for examination by Riverside Community College District, the federal government, and/or their duly authorized representative. SINCLAIR shall retain these records for three years after the completion of the grant program. If any audit or other action involving the records has been started before the expiration of this period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the three-year period, whichever is later; the retention period starts on the day the grantee submits its last expenditure report for that period or when the grant ends, whichever is later. Any costs which, upon audit, are found to be unallowable will be reduced from future claims for reimbursement, or shall be refunded if the Agreement has expired. SINCLAIR is subject to the

uniform administrative requirements of OMB Circular A-21, A-110 and A-133 and/or other federal guidelines.

## V. Assurances

Acceptance of this subcontract constitutes certification that SINCLAIR is not presently debarred, suspended, proposed for disbarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.

Acceptance of this subcontract constitutes certification that SINCLAIR is not delinquent on any Federal debt.

Acceptance of this subcontract constitutes certification that SINCLAIR is in compliance with Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Public Law 100-960, Title V, Subtitle D).

Acceptance of this subcontract constitutes the subawardee is providing the Drug-Free Work Place Certification contained in Appendix A of the Grant Proposal Guide, NSF 02-2; the Debarment and Suspension Certification contained in Appendix B of the Grant Proposal Guide, NSF 02-2; Certification Regarding Lobbying contained in Chapter II, Section C of the Grant Proposal Guide, NSF 02-2 (applicable if subaward exceeds \$100,000). In addition, if Collaborator employs more than fifty person, the authorized Collaborator official certifies by signing this subaward that Collaborator has implemented a written and enforced conflict of interest policy that is consistent with the provisions of the Grant Policy Manual Section 510. Conflicts which cannot be satisfactorily managed, reduced or eliminated must be disclosed, via Norco College's Authorized Official, to NSF.

Acceptance of this subcontract constitutes certification that SINCLAIR is in compliance with the Series 3000 of the Staff Diversity/Affirmative Action Policy (Americans with Disabilities Act [1990], Ed. Code 87100, Title 5, California Code of Regulations Policy Number 3010x).

Acceptance of this subcontract constitutes certification that to the best of SINCLAIR's knowledge and belief: No federal appropriated funds have been paid or will be paid, by or on behalf of SINCLAIR to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement. If funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, SINCLAIR shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

SINCLAIR agrees to abide by all regulations regarding intellectual property, compliance with ADA and the FEHA/Rehabilitation Act 1973.

Copyrights: SINCLAIR shall grant an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use, reproduce, make derivative works, display, and perform publicly any copyrights or copyrighted material (including any computer software and its documentation and/or databases) first developed and delivered under this subaward Agreement solely for the purpose of and only to the extent required to meet RCCD/NC's obligations to the Federal Government under its Prime Award.

Data Rights: SINCLAIR grants to RCCD/NC the right to use data created in the performance of this subaward Agreement solely for the purpose of and only to the extent required to meet RCCD/NC's obligations to the Federal Government under its Prime Award.

SINCLAIR agrees to notify RCCD immediately if there is any change of status in any of the above.

#### VI. Designation of Personnel

RCCD/NC and National Science Foundation have designated Kevin Fleming as the Principal Investigator of the NSF National Center grant program. Mr. Fleming is responsible for technical and administrative management of the national center project. All inquiries and reports regarding this subcontract should be directed to Mr. Fleming. SINCLAIR has designated Dr. Ned Young the Co-PI of the program. These designated individuals are responsible for coordinating programmatic, financial and administrative matters as they relate to this subcontract.

#### VII. Suspension and Termination of Funds

Pursuant to a mutual understanding that the terms of this subcontract do not encumber the Implementation of Award Number DUE-1104176, as granted by the National Science Foundation for the explicit purposes of this NSF Grants Program, either party may suspend or terminate this subcontract upon thirty (30) days written notice, when at any time in either party's determination, the other party to this subcontract violates or departs from the terms and conditions of this subcontract; or if the program would not be achieved by continuance of the existing subcontract; or if SINCLAIR fails to submit the reports required under this subcontract according to the established schedule. Termination of this subcontract, however, will not invalidate commitments or obligations properly incurred by SINCLAIR prior to the date of termination that cannot be cancelled. SINCLAIR also agrees to adhere to conflict of interest regulations as approved by its governing body.

#### VIII. Liability

Each party agrees to be responsible and assume liability for its own willful or negligent acts or omissions, or those of its officers, agents, or employees, resulting from the performance of this subcontract, and agrees to hold the other party, its officers, employees, subcontractors, agents,



State agencies, Trustees, or representatives harmless from any such liability. All partners of the NSF National Center are institutions of higher education and assume liability only to the extent allowed by law.

#### IX. Anti-Kickback

The Anti-Kickback Act of 1986 was passed to deter entities from making payment for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract or a subcontract relating to a prime contract. By acceptance of this subcontract, SINCLAIR agrees to comply with the following regulations: FAR 3.502 and FAR 52.203.7.

#### X. Acknowledgement of Support

SINCLAIR is responsible for assuring that an acknowledgment of the National Science Foundation support is made during news media interviews, including popular media such as radio, television and news magazines, that discuss in a substantial way work funded by this award.

#### XI. Law

This contract shall be governed by and construed in accordance with the laws of the State of California. The parties recognize that Sinclair is a political subdivision of the State of Ohio and nothing in this Agreement shall prevent Sinclair from asserting any and all claims, defenses, and immunities available to it under law, including but not limited to the political subdivision immunities set forth in Ohio Revised Code Chapter 2744.

#### XII. Notices

All notices, claims, correspondence, reports, invoices and/or statements authorized or required by this subcontract shall be addressed as follows:

RCCD/NC: Mr. Kevin Fleming  
Associate Dean, Career & Technical Education  
Norco College  
2001 Third Street  
Norco, CA 92860

SINCLAIR: Dr. Ned Young  
Professor, Management and MIS  
Sinclair Community College  
444 W. Third St.  
Dayton, OH 45402

All notices, claims, correspondence, reports, invoices and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

### Signature Authorization

Riverside Community College District, for  
Norco College

Sinclair Community College

---

Dr. James L. Buysse  
Vice Chancellor, Administration and Finance

---

Steven Lee Johnson, Ph.D.  
President and CEO

---

Date

---

Date

MEMORANDUM OF UNDERSTANDING  
Between  
NORCO COLLEGE  
(Fiscal Agent)

AND  
SINCLAIR COMMUNITY COLLEGE  
(Subawardee)

AWARD NUMBER: DUE-1104176

This Memorandum of Understanding is made a part of the subcontract entered into between Riverside Community College District, Norco College (NC) and Sinclair Community College, Ohio (SINCLAIR), on October 18 2011.

It is hereby understood between the parties:

A. SCOPE OF WORK

1. The general objectives of the work to be performed shall be as described in the grant under the Goals, Objectives, Activities and Deliverables section.
2. SINCLAIR shall notify NC of any intent to significantly deviate from the described statement of work and provide written justification.
3. SINCLAIR shall notify NC of changes in key personnel.
4. NC shall notify SINCLAIR of any intent to significantly deviate from the described statement of work.
5. NC shall notify SINCLAIR of any changes in key personnel.
6. NC shall notify SINCLAIR of any changes in this Memorandum of Understanding.

B. AUTHORITY

Where this agreement refers to NC prior approval, it means the written approval of the Principal Investigator of the grant, along with the approval of NC grant management process.

C. ALLOWABLE COSTS AND PAYMENTS

1. Cost Ceiling

NC shall reimburse SINCLAIR for actual direct costs incurred in the performance of the memorandum of understanding to a maximum amount of the following as listed:

|                |                     |
|----------------|---------------------|
| Year 1-        | \$223,053.00        |
| Year 2-        | \$190,128.00        |
| Year 3-        | \$148,643.00        |
| <u>Year 4-</u> | <u>\$137,147.00</u> |
| Total          | \$698,971.00        |

## 2. Carry Forward

- a.) Carry forward of funds from one fiscal year to the next can only be allowed if approved by NC's Principal Investigator and if unspent funds are made available to NC by the NSF. SINCLAIR shall submit a written request to NC no later than May 1 of each year to carry forward unspent funds. The request shall include a proposed budget equal to the carry forward amount being requested and written justification for wanting to carry forward funds.
- b.) Carry forward of funds shall only be allowed in the first three years of the grant. Grant funds may not carry forward beyond the end date of the grant (June 30, 2015).

## 3. Basis of Payment

- a.) Subject to the cost ceiling of each year noted above, allowable costs shall be determined by cost categories established by approved budget in the grant, which may be administratively revised by the parties during the performance of this MOU pursuant to the National Science Foundation's re-budgeting authority. Re-budgeting by SINCLAIR must be approved by NC's Principal Investigator.
- b.) SINCLAIR's established cost policies, which are in compliance with those required by the National Science Foundation policy.

## 4. Payment Procedures

- a.) A detailed statement of actual expenditures by major category and an invoice shall be submitted to NC on a monthly or quarterly basis for review and approval.
- b.) Two copies of the statement and invoice, signed by the appropriate financial officer of SINCLAIR, shall be submitted to NC. A copy of SINCLAIR's detailed general ledger trial balance shall be attached to the invoice.

- c) The materials shall be mailed to:

Mr. Kevin Fleming  
Associate Dean, Career & Technical Education  
Norco College  
2001 Third Street  
Norco, CA 92860

- c.) The accounting of funds shall indicate current period and cumulative cost totals for the approved budget categories.
- d.) Costs incurred under the MOU shall be in accordance with the cost principles and procedures contained in OMB Circulars A-21, A-110, and A-133 as in effect on the date of the MOU.
- e.) Payment of costs questioned by NC may be withheld until SINCLAIR provides adequate documentation to substantiate the costs as proper under the terms of the grant and this MOU.
- f.) Payment to SINCLAIR from NC will be sent within 30 days of the receipt of all required reports from SINCLAIR and approval for payment by the Principal Investigator.
- g.) The final Accounting of Funds for each fiscal year must be submitted no later than July 15 of each year and must be marked "Final" by SINCLAIR for inclusion in NC's annual performance report to the National Science Foundation.

#### E. EQUIPMENT

1. Title to equipment, reimbursed as a direct time of cost under this MOU, shall immediately vest to SINCLAIR.
2. In order to be in compliance with federal requirements, SINCLAIR shall maintain an "Equipment Inventory List." Upon request, the list must be readily available for review by NC Principal Investigator, Riverside Community College District internal auditors, and as requested to comply with federal audits conducted by the National Science Foundation.
3. Disposition of equipment that exceeds its normal life expectancy shall be executed in accordance to federal regulations.

#### F. COMMUNICATION WITH FUNDING AGENCY

SINCLAIR shall communicate with the grant-funding agency (National Science Foundation) through NC. SINCLAIR has no authority under this MOU to communicate directly with the funding agency regarding the work funded by this agreement.

#### G. PROGRESS REPORTS

SINCLAIR must provide quarterly program reports concerning the progress of the work, or as may be requested by NC. Quarterly progress reports shall be due to the Project Director 30 days after the end of the quarter. For this agreement, quarter periods are defined as follows:

1<sup>st</sup> Quarter- August, September, October  
2<sup>nd</sup> Quarter- November, December, January  
3<sup>rd</sup> Quarter- February, March, April  
4<sup>th</sup> Quarter- May, June, July

A final statement of cumulative costs incurred, marked "FINAL," must be submitted to Riverside Community College's Principal Investigator NOT LATER THAN forty-five (45) days after subaward end date. The final statement of costs shall constitute Collaborator's final financial report.

H. SUBCONTRACTING

SINCLAIR may not subcontract any portion of the work to be performed under this MOU agreement without prior written approval of NC.

I. ASSIGNMENT

SINCLAIR shall not assign or transfer any interest in the MOU or assign any claims for money due or to become due under this MOU without the prior written approval of NC.

J. INDEPENDENT CONTRACTOR

SINCLAIR, its agents and employees are independent contractors performing services for NC under this grant and are not employees of NC. SINCLAIR, its agents and employees shall not accrue leave, retirement, insurance, bonding, or any other benefit afforded to employees of NC as a result of this MOU.

K. MODIFICATION

This MOU shall not be altered, changed or amended except by instrument in writing executed by the parties hereto. Modification of this MOU agreement shall be in writing and agreed to by both parties.

Signature Authorization

Riverside Community College District, for  
Norco College

Sinclair Community College

\_\_\_\_\_  
Dr. James L. Buysse  
Vice Chancellor, Administration and Finance

\_\_\_\_\_  
Steven Lee Johnson, Ph.D.  
President and CEO

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-6-b)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-6-b)  |
| Subject            | Contracts and Agreements Report Less than \$78,900 - All District Resources       |
| College/District   | District  |
| Funding            | n/a   |
| Recommended Action | It is recommended that the Board of Trustees ratify contracts totaling \$580,508. |

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### Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$78,900. The attached listing of contracts and agreements under \$78,900 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Majd Askar, Purchasing Manager

### Attachments:

[Contracts and Agreements Less than \\$78,900 \(September 2011\) - October 18, 2011](#)

Contracts and Agreements Report-All District Resources  
\$78,900 and Under  
9/01/11 thru 9/30/11

| PO#      | Department                                | Vendor                                       | Business Location   | Description   | Amount   |
|----------|---|--|---------------------|---|----------|
| C0003557 | CTE Projects                              | UC Regents                                   | Riverside           | CTE Faculty Retreat                                 | \$ 3,306 |
| C0003558 | Academy / Criminal Services               | City of Moreno Valley                        | Moreno Valley       | Facilities Rental                                   | 769      |
| C0003559 | Customized Solutions                      | Softskills                                   | Chatsworth          | Training  | 6,250    |
| C0003560 | Customized Solutions                      | Ortman, Carolyn                              | Riverside           | Training  | 400      |
| C0003562 | Open Campus                               | The Koll Company                             | Riverside           | Rent  | 19,235   |
| C0003563 | Information Services                      | Butte Glenn Community College                | Chico               | Secondary Internet Circuit                          | 11,535   |
| C0003564 | Workforce Preparation                     | Sullivan, M. Alayne                          | Derby, England      | Workshops for ERWC                                  | 2,250    |
| C0003566 | Performance Riverside                     | California Theatre Center                    | Sunnyvale           | Discovery Theater Productions                       | 13,500   |
| C0003568 | FPD&C                                     | E & R Glass Contractors, Inc                 | Montclair           | Citrus Belt Savings & Loan                          | 66,205   |
| C0003571 | Performance Riverside                     | City of Riverside                            | Riverside           | City Street Banners                                 | 150      |
| C0003572 | Board of Trustees                         | State of California                          | Sacramento          | Admin Law Judge Fees                                | 2,500    |
| C0003573 | Performing Arts                           | The Theatre Company                          | Upland              | Production of 'Spring Awakenings'                   | 3,000    |
| C0003575 | Physical Science                          | Spitz, Inc.                                  | Chadds Ford, PA     | Star Machine  | 7,957    |
| C0003576 | Community & Economic Development          | Crystal Water & Party Rentals                | Chino               | Rentals for Veterans & Business Development Summit  | 953      |
| C0003577 | Learning Resource Center                  | Omnimusic                                    | Port Washington, NY | Music for Media Productions                         | 1,600    |
| C0003579 | Facilities - Moreno Valley                | Best Contracting Services, Inc               | Gardena             | MVC Dental Ed Center Bid Award                      | 39,000   |
| C0003581 | Facilities - Moreno Valley                | Painting and Decor Ltd.                      | Orange              | MVC Dental Ed Center Bid Award                      | 12,890   |
| C0003582 | Math, Science & Physical Ed-Moreno Valley | Steris Corporation                           | Erie, PA            | Maintenance Agreement                               | 5,693    |
| C0003583 | Open Campus                               | Foundation for California Community Colleges | Sacramento          | Help Desk for Blackboard                            | 57,052   |
| C0003585 | Academic Affairs                          | Jenco Creative                               | Los Angeles         | Brochure Design Services                            | 3,800    |
| C0003586 | Library                                   | Innovative Interfaces, Inc.                  | Emeryville          | Computer Software Maint/Lic                         | 42,072   |
| C0003587 | Customized Solutions                      | Behavioral Momentum Associates, LLC          | Corona              | Training  | 800      |
| C0003588 | Community & Economic Development          | Behavioral Momentum Associates, LLC          | Corona              | Training  | 5,000    |
| C0003589 | Community & Economic Development          | Gereau, Servando                             | Redlands            | Training  | 2,800    |
| C0003590 | FPD&C                                     | Continental Flooring Inc                     | Rancho Cucamonga    | Citrus Belt Savings & Loan Bid Award                | 66,126   |
| C0003591 | Facilities - Moreno Valley                | Whitehead Construction, Inc                  | Riverside           | MVC Dental Ed Center Bid Award                      | 9,900    |
| C0003593 | Dean of Instruction                       | Lifesigns, Inc.                              | Riverside           | Sign Language Interpreters                          | 10,000   |
| C0003594 | Workforce Preparation                     | Tucker, Wendel                               | Riverside           | Grant Monitoring & Services                         | 31,000   |
| C0003595 | Community & Senior Citizen Education      | Nicholson, Kellie R                          | Sherman Oaks        | Instructional Services                              | 200      |
| C0003596 | Community & Senior Citizen Education      | Napoli, William                              | Alta Loma           | Instructional Services                              | 275      |
| C0003597 | Community & Senior Citizen Education      | Notary Public Seminars, Inc                  | Los Angeles         | Instructional Services                              | 700      |
| C0003598 | Facilities                                | Marina Landscape Inc                         | Anaheim             | Fairfax Avenue Improvements Bid Award               | 59,000   |
| C0003599 | Workforce Preparation                     | Foot Solutions                               | Riverside           | Calworks Recipient Occupation                       | 7,020    |
| C0003601 | HHPS - Moreno Valley                      | ATCC   | Manassas, VA        | Cell Culture Module                                 | 301      |
| C0003602 | Health Sciences Programs - Moreno Valley  | Loma Linda University                        | Loma Linda          | Develop Curriculum Proposal for Health Info Program | 1,500    |
| N/A      | Nursing                                   | Dove Professional Apparel Inc.               | San Diego           | A.D.N. Students to Purchase Uniforms & Patches      | No Cost  |
| N/A      | Nursing                                   | Dove Professional Apparel Inc.               | San Diego           | L.V.N. Students to Purchase Uniforms & Patches      | No Cost  |
| N/A      | Customized Solutions                      | American Electrical Supply                   | Corona              | In Kind Match for Grant Requirements                | No Cost  |
| N/A      | Workforce Preparation                     | Riverside County Office of Education         | Riverside           | RCOE Paraprofessional Career Ladders Program        | No Cost  |
| N/A      | Tri-Tech                                  | CSUF Auxilary Services Corporation           | Fullerton           | Orange County/Inland Empire Regional SBDC Network   | No Cost  |
| N/A      | Auxiliary Business Services               | Chancellor of CA Community Colleges          | Sacramento          | Annual COTOP Agreement                              | No Cost  |
| N/A      | Nursing                                   | Walden University                            | Minneapolis, MN     | Allows Students to Observe Teaching Methods         | No Cost  |



Contracts and Agreements Report-All District Resources  
 \$78,900 and Under  
 9/01/11 thru 9/30/11

| PO#   | Department                 | Vendor  | Business Location | Description                             | Amount     |
|---|----------------------------|---|-------------------|---|------------|
| N/A   | Tri-Tech                   | City of Riverside                                 | Riverside         | Match Funds                             | No Cost    |
| N/A   | Workforce Preparation      | Housing Authority of the County of Riverside      | Riverside         | Work for FWS Students                   | No Cost    |
| N/A   | Workforce Preparation      | Operation Safehouse                               | Riverside         | Work for FWS Students                   | No Cost    |
| N/A   | Workforce Preparation      | The Growing Place                                 | Riverside         | Work for FWS Students                   | No Cost    |
| N/A   | Workforce Preparation      | My Learning Studion Outreach                      | Riverside         | Work for FWS Students                   | No Cost    |
| N/A   | Workforce Preparation      | Office of Statewide Health Planning & Development | Sacramento        | Song-Brown Nursing Grant                | No Cost    |
| N/A   | FPD&C                      | GKK Works   | Irvine            | MOU Resolving Contract Language         | No Cost    |
| <u>Additions to Approved/Ratify Contracts of \$78,900 and Under</u> |                            |   |                   |   |            |
| C0002144  | Open Campus                | The Koll Company                                  | Riverside         | Office Space Lease                      | 199        |
| C0002150  | Facilities                 | ADECCO USA, Inc.                                  | Ontario           | Transportation Services                 | 10,000     |
| C0002824  | FPD&C                      | KAR Construction, Inc                             | Ontario           | Nursing/Science Bid Award               | 7,778      |
| C0002936  | FPD&C                      | Elljay Acoustics, Inc                             | Placentia         | Nursing/Science Bid Award               | 9,726      |
| C0003171  | Chancellor's Office        | Currier & Hudson, a Professional Corporation      | San Diego         | Agreement - Legal                       | 7,500      |
| C0003202  | Grants & Contract Services | Hal Fischer Associates                            | San Francisco     | Consulting Services                     | 30,000     |
| C0003313  | Community Education        | Riverside Unified School District                 | Riverside         | Rent                                    | 3,001      |
| C0003406  | FPDC                       | GDA Incorporated                                  | Yucaipa           | Wheelock Gym Seismic Retrofit           | 17,365     |
| C0003525  | Administration & Finance   | Magnon Property Management                        | Riverside         | Property Management of District Offices | 200        |
| N/A   | Chancellor's Office        | Orrock, Popka, Fortino, & Brislin                 | Riverside         | Amend #2/Extends Date to 12/31/12       | No Cost    |
| N/A   | Workforce Preparation      | Riverside County Office of Education              | Riverside         | Amends/Adds Funding                     | No Cost    |
| N/A   | Business Services          | City & County of Riverside                        | Riverside         | Amends Funding & Wording                | No Cost    |
| Total   |                            |   |                   |   | \$ 580,508 |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-7)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-7)  |
| Subject            | Out-of-State Travel   |
| College/District   | District  |
| Funding            | n/a   |
| Recommended Action | Recommended that the Board of Trustees approve the out-of-state travel. |

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### **Background Narrative:**

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Greg Gray, Chancellor  
Kathy Tizcareno, Administrative Assistant

### **Attachments:**

[Out-of-State Travel October 2011](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: October 18, 2011

It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Dr. Edward Bush, vice president, student services, Riverside City College, to travel to Dallas, Texas, October 10-12, 2011, to attend the Symposium on Student Success Promoting the Completion Commitment: Strengthening the Agenda among Key Stakeholders. Estimated cost: \$1,058.30. Funding source: Completion Counts Grant funds. (The travel arrangements were not finalized until after the September Board meeting. Therefore, the travel request could not be included in the September Board report.)
- 2) Dr. John Tillquist, dean, economic development, District office, to travel to Columbia, Missouri, October 10-13, 2011, to attend the Missouri Small Business Development Center Best Practices Meeting. Estimated cost: \$1,011.20. Funding source: TriTech Grant Funds. (The travel arrangements were not finalized until after the September Board meeting. Therefore, the travel request could not be included in the September Board report.)

Revision:

- 1) At the meeting of March 15, 2011, the Board of Trustees approved out of state travel for Mr. Gustavo Ocegura, associate dean, grants and college support programs, Riverside City College and Cynthia Alcantar, grant facilitator, Riverside City College, to travel to New York, Pennsylvania and Washington, D.C., March 27-April 2, 2011, to accompany nine (9) Upward bound students to the east coast to tour various colleges/universities (New York University, Columbia University, Temple University, University of Pennsylvania, and George Washington University) and educational/historical tours. Estimated cost: \$14,439.50. Funding source: Upward Bound Corona-Norco Unified School District funds. (The person traveling in place of Mr. Gustavo Ocegura changed to Ms. Julie Mendez, Director, Upward Bound, Norco College.)

Current:

*Moreno Valley College*

- 1) Mr. Michael Estrada, assistant professor, physician assistant program, to travel to New Orleans, Louisiana, November 2-7, 2011, to attend the Physician Assistant Education Association Annual Forum. Estimated cost: \$2,440.00. Funding source: Perkins Title IV/1-C Grant funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel (continued)

Date: October 18, 2011

- 2) Ms. Paula Stafford, assistant professor, career and technical education, physician assistant program, to travel to New Orleans, Louisiana, November 1-7, 2011, to attend the Physician Assistant Education Association Annual Forum. Estimated cost: \$2,619.00. Funding source: Perkins Title IV/1-C Grant funds.

*Norco College*

- 1) Dr. Sharon Crasnow, professor, philosophy, to travel to Pittsburgh, Pennsylvania, November 10-13, 2011, to attend the Reasons with Cases in the Social Sciences Workshop at the University of Pittsburgh. There is no cost to the District.

*Riverside City College*

- 1) Ms. Leigh Cordery, visiting assistant professor, disabled student programs and services, to travel to Baltimore, Maryland, November 16-20, 2011, to accompany three (3) students attending the Active Minds 8<sup>th</sup> National Mental Health Conference. Estimated cost: \$5,294.00. Funding sources: \$800.00 from ASRCC fund; \$995.00 from the Active Minds Trust Account fund; and \$3,499.00 from the Riverside County Mental Health Department/Active Minds Grant funds.
- 2) Dr. Dariush Haghghat, associate professor, political science, to travel to New York City, New York, March 31-April 7, 2012, to attend the National Model United Nations as a faculty advisor. Estimated cost: \$3,219.20. Funding source: the general fund.
- 3) Ms. Tonya Huff, assistant professor, biology, to travel to Vancouver, Washington, November 11-13, 2011, to coordinate the judging of student talks and posters at the Western Society of Naturalists Annual Meeting. There is no cost to the District.
- 4) Dr. Ward Schinke, associate professor, political science, to travel to New York City, New York, March 31-April 7, 2012, to accompany ten (10) students participating in the National Model United Nations. Estimated cost: \$21,480.90. Funding sources: \$15,780.90 from the general fund; and \$5,700.00 from the Associated Students/RCC fund.
- 5) Dr. Virginia White, associate professor, biology, to travel to Amelia Island, Florida, October 26-29, 2011, to attend the Mc-Graw Hill Symposium for Health Sciences. There is no cost to the District.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel (continued)

Date: October 18, 2011

*Riverside Community College District*

- 1) Mr. Jeffrey Williamson, statewide director, center for international trade development, to travel to Hong Kong; Ho Chi Minh City, Vietnam; Guangzhou, China, October 27-November 5, 2011, to implement export promotion program activities at the Eco Expo Asia Trade Show in Hong Kong, the Canton Fair in Guangzhou, China, and meetings in Ho Chi Minh City, Vietnam. Estimated cost: \$4,035.00. Funding source: Statewide Director-Centers for International Trade Development Grant funds.

Gregory W. Gray  
Chancellor

Prepared by: Kathryn Tizcareno  
Administrative Assistant



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-8-a)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Consent Agenda Action (VI-B-8-a)  |
| Subject            | Surplus Property  |
| College/District   | District  |
| Funding            | n/a   |
| Recommended Action | It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find that the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District. |

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### Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Bill Bogle, Controller

### Attachments:

[Surplus Property - October 18, 2011](#)

**Surplus Property  
October 18, 2011**

| QUANTITY | BRAND     | DESCRIPTION                 | MODEL #   | SERIAL #        | ASSET TAG # |
|----------|-----------|-----------------------------|-----------|-----------------|-------------|
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247369      | 014352      |
| 1        | GATEWAY   | MONITOR                     | VX700     | P910144360      | 014239      |
| 1        | GATEWAY   | MONITOR                     | VX700     | P910144344      | 014241      |
| 1        | GATEWAY   | MONITOR                     | VX700     | P910144349      | 014247      |
| 1        | GATEWAY   | MONITOR                     | VX700     | P910144349      | 014249      |
| 1        | GATEWAY   | MONITOR                     | VX700     | P910144359      | 014252      |
| 1        | GATEWAY   | MONITOR                     | VX700     | P906012143      | 014357      |
| 1        | PANASONIC | TV/VCR COMBO UNIT - 19 INCH | AG5200    | G0AA20356       | 017282      |
| 1        | PANASONIC | TV/VCR COMBO UNIT - 19 INCH | AG5200    | G0AA20467       | 017284      |
| 1        | MACINTOSH | CPU PC                      | G4        | XB1131PTKXS     | 017346      |
| 1        | PANASONIC | CAMCORDER                   | PV-DV600D | AOSA10345       | 017482      |
| 1        | PANASONIC | CAMCORDER                   | PV-DV600D | AOSA10266       | 017485      |
| 1        | GATEWAY   | LAPTOP                      | SOLO 9500 | 0026275917      | 018777      |
| 1        | GATEWAY   | MONITOR                     | EV910     | MU19003A0054560 | 018482      |
| 1        | JVC       | CASSETTE RECORDER           | BR-S800U  | 17659132        | 018967      |
| 1        | CISCO     | FIREWALL                    | PIX525    | 44406093509     | 018895      |
| 1        | CISCO     | FIREWALL                    | PIX525    | 44406093510     | 018890      |
| 1        | SHARP     | COPIER                      | AR-164    | 26500768        | 020036      |
| 1        | GATEWAY   | CPU PC                      | PROFILE   | 0027582303      | 020741      |
| 1        | JVC       | CASSETTE PLAYER             | BR-S500U  | 07756429        | 020423      |
| 1        | JVC       | CASSETTE PLAYER             | BR-S800U  | 10759315        | 020424      |
| 1        | JVC       | CONTROLLER                  | RM-G800U  | 10757356        | 021711      |
| 1        | GATEWAY   | CPU PC                      | E4000     | 0030253836      | 021973      |
| 1        | MACINTOSH | CPU PC                      | G5        | XB34207RNV9     | 022795      |
| 1        | GATEWAY   | MONITOR                     | FPD1730   | QS7330600559    | 022136      |
| 1        | GATEWAY   | CPU PC                      | E6100     | 0032661698      | 022864      |
| 1        | SHARP     | COPIER                      | AR507     | 06504537        | 023565      |
| 1        | GATEWAY   | CPU PC                      | PROFILE   | 0032654112      | 022823      |
| 1        | GATEWAY   | CPU PC                      | PROFILE   | 0032654110      | 022827      |
| 1        | GATEWAY   | CPU PC                      | E6100     | 0032661694      | 022857      |
| 1        | GATEWAY   | LAPTOP                      | M675      | 0032792853      | 023177      |
| 1        | GATEWAY   | LAPTOP                      | M675      | 0032809690      | 023176      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247368      | 014246      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247360      | 014238      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247343      | 014351      |
| 1        | JVC       | VHS PLAYER                  | BR-5500   | 16013061        | 018400      |
| 1        | JVC       | RECORDER                    | BR-S800U  | 17659132        | 018967      |
| 1        | PANASONIC | CAMCORDER - DVC             | PV-DV702  | I2SA10471       | 020557      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247361      | 014200      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247356      | 014202      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247351      | 014204      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247348      | 014206      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247347      | 014208      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247357      | 014210      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247345      | 014212      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247366      | 014216      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247346      | 014218      |
| 1        | GATEWAY   | CPU PC                      | E4200-450 | 0016247354      | 014234      |

**Surplus Property  
October 18, 2011**

| QUANTITY | BRAND     | DESCRIPTION  | MODEL #        | SERIAL #          | ASSET TAG # |
|----------|-----------|--------------|----------------|-------------------|-------------|
| 1        | GATEWAY   | CPU PC       | E4200-450      | 0016247355        | 014236      |
| 1        | GATEWAY   | LAPTOP       | SOLO 9550      | 0025541843        | 018461      |
| 1        | GATEWAY   | LAPTOP       | SOLO 5150      | 0015110029        | 013881      |
| 1        | GATEWAY   | LAPTOP       | SOLO 9550      | 0025541842        | 018463      |
| 1        | MACINTOSH | CPU PC       | G5             | YM3401Z8NVQ       | 023197      |
| 1        | DELL      | CPU PC       | DIMENSION 4100 | 78MKB01           | 016621      |
| 1        | GATEWAY   | CPU PC       | E4600          | 00252900566       | 018484      |
| 1        | GATEWAY   | CPU PC       | E4200          | 14005400          | 011176      |
| 1        | GATEWAY   | CPU PC       | E4200          | 0013997547        | 013356      |
| 1        | N/A       | FURNITURE    | N/A            | N/A               | N/A         |
| 1        | GATEWAY   | CPU PC       | E4200          | 0013997563        | 013358      |
| 1        | GATEWAY   | LAPTOP       | 450E           | 02232662347       | 022855      |
| 1        | HP        | PRINTER      | 2300           | CNBGB97414        | 023399      |
| 1        | GATEWAY   | CPU PC       | E6100          | 0033198059        | 021335      |
| 1        | VIEWSONIC | MONITOR      | E90            | 367040900633      | 026410      |
| 1        | GATEWAY   | CPU PC       | E6100C         | 0034771158        | 024610      |
| 1        | DODGE     | VAN          | 1991           | 2B7HB21X1MK431505 | 027186      |
| 1        | FORD      | VAN          | 1990           | 1FBJS31G6IHA72505 | 027219      |
| 1        | SHARP     | COPIER       | ARM350N        | 45007307          | 025188      |
| 1        | HP        | LASERJET     | 4250           | CNBXD14680        | 025443      |
| 1        | GATEWAY   | CPU PC       | E4300          | 0034980555        | 025369      |
| 1        | GATEWAY   | LAPTOP       | 450ROG         | 0034664823        | 024691      |
| 1        | GATEWAY   | CPU PC       | E4100C         | 0034579914        | 024694      |
| 1        | GATEWAY   | CPU PC       | E4100C         | 0034579915        | 024696      |
| 1        | MACINTOSH | CPU PC       | G5             | G85210fXRTZ       | 026869      |
| 1        | GATEWAY   | LAPTOP       | M680           | 0035518654        | 026542      |
| 1        | GATEWAY   | MONITOR      | FPD1765        | NW65CB0C00249     | 031594      |
| 1        | GATEWAY   | CPU PC       | PROFILE 5.5SB  | 0036378936        | 031592      |
| 1        | EPSON     | PRINTER      | R024           | GMSE020840        | 025476      |
| 1        | GATEWAY   | CPU PC       | E6100          | 0032661697        | 022859      |
| 1        | GATEWAY   | CPU PC       | E6100          | 0032659523        | 022873      |
| 1        | GATEWAY   | MONITOR      | FPD1730        | MUL7007A0095331   | 023492      |
| 1        | GATEWAY   | MONITOR      | FPD1940        | MUI9002I0002563   | 024520      |
| 1        | PANASONIC | TV/VCR COMBO | AG5200         | G0AA20318         | 017283      |
| 1        | CANON     | FAX MACHINE  | CFX-L3500IF    | 12218             | 015819      |
| 1        | GATEWAY   | CPU PC       | E4000          | 0030255628        | 021976      |
| 1        | GATEWAY   | MONITOR      | FPD1730        | QS7330602214      | 021839      |
| 1        | GATEWAY   | CPU PC       | E6000          | 0030062978        | 021040      |
| 1        | GATEWAY   | MONITOR      | FPD1730        | QS7330100087      | 021065      |
| 1        | GATEWAY   | CPU PC       | E4650          | 0026057542        | 018814      |
| 1        | HP        | FAX MACHINE  | 1240           | CN5A8GH09J        | 038362      |





[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-8-b)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Consent Agenda Action (VI-B-8-b)   |
| Subject            | Notices of Completion  |
| College/District   | District   |
| Funding            | n/a  |
| Recommended Action | It is recommended that the Board of Trustees 1) accept the projects listed as complete, 2) approve the execution of the Notices of Completion (under Civil Code Section 3093 - Public Works), and 3) authorize the Board President and the Vice Chancellor, Administration and Finance to sign said Notices. |

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### Background Narrative:

Staff reports that the following projects, previously approved by the Board of Trustees, are now complete.

#### Project

Quad Basement Remodel - Atom, Inc.

Wheelock Stadium Synthetic Turf Replacement - Astro Turf, LLC

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Majd Askar, Purchasing Manager

### Attachments:

[Notices of Completion - October 18, 2011](#)

RECORDING REQUESTED BY  
**Riverside Community College District**  
 AND WHEN RECORDED MAIL TO:

Name **James L. Buysse**  
 Administration and Finance  
 Street Address **4800 Magnolia Avenue**  
 City & State **Riverside, CA 92506**

|   |   |   |      |      |      |      |      |      |      |
|---|---|---|------|------|------|------|------|------|------|
| S | R | U | PAGE | SIZE | DA   | MISC | LONG | RFD  | COPY |
|   |   |   |      |      |      |      |      |      |      |
| M | A | L | 465  | 426  | PCOR | NCOR | SMF  | NCHG | EXAM |
|   |   |   |      |      |      | T:   | CTY  | UNI  |      |

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION**

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

|             |           |
|-------------|-----------|
| NAMES       | ADDRESSES |
| <u>None</u> |           |
- A work of improvement on the property hereinafter described was completed on 10/18/2011. The work done was:  
Wheelock Stadium Synthetic Turf Replacement
- The name of the contractor, if any, for such work of improvement was AstroTurf, LLC  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506  
(If no street address has been officially assigned, insert "none")

Dated: 10/18/2011

**Riverside Community College District**  
 President, Board of Trustees

Signature of owner or corporate officer of owner  
 named in paragraph 2 or his agent

**VERIFICATION**

I, the undersigned, say: I am the Vice Chancellor of Admin & Finance, Dr. James Buysse the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
**Riverside Community College District**  
 AND WHEN RECORDED MAIL TO:

Name **James L. Buysse**  
 Administration and Finance  
 Street Address **4800 Magnolia Avenue**  
 City & State **Riverside, CA 92506**

|   |   |   |      |      |      |      |      |      |      |
|---|---|---|------|------|------|------|------|------|------|
| S | R | U | PAGE | SIZE | DA   | MISC | LONG | RFD  | COPY |
|   |   |   |      |      |      |      |      |      |      |
| M | A | L | 465  | 426  | PCOR | NCOR | SMF  | NCHG | EXAM |
|   |   |   |      |      |      | T:   | CTY  | UNI  |      |

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

|             |           |
|-------------|-----------|
| NAMES       | ADDRESSES |
| <u>None</u> |           |
- A work of improvement on the property hereinafter described was completed on 10/18/2011. The work done was:  
Quad Basement Remodel DSA #04-111097
- The name of the contractor, if any, for such work of improvement was Atom, Inc.  
(if no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,  
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506  
(if no street address has been officially assigned, insert "none")

Dated: 10/18/2011

**Riverside Community College District**  
 President, Board of Trustees

Signature of owner or corporate officer of owner  
 named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor of Admin & Finance, Dr. James Buysse the declarant of the foregoing  
("President of," "Manager of," "A partner of," "Owner of," etc.)  
 notice of completion; I have read said notice of completion and know the contents thereof, the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VII-A)

Meeting                    10/18/2011 - Regular

Agenda Item              Consent Agenda Information (VII-A)

Subject                    2010-2011 CCFS-311 - Annual Financial and Budget Report

College/District         District

Information Only

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### Background Narrative:

Title 5 of the California Code of Regulations, Sections 58300, et seq., requires that financial information be submitted annually to the Board of Governors for the California Community Colleges. To comply with this requirement, the District prepares a statement of revenues and expenditures commonly known as the CCFS-311 - Annual Financial and Budget Report. The CCFS-311 reports the following information:

- Analysis of Compliance with the 50 Percent Law
- Analysis of Net Ending Fund Balance
- Detail of Unrestricted and Restricted General Fund Revenues
- Expenditures by Combined General Fund Activity
- Gann Appropriation Limit
- Actual Financial Information - FY 2010-2011
- Budget Financial Information - FY 2011-2012
- Analysis of Interfund Transfers
- Receipt and Expenditure of Lottery Proceeds

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance  
Bill Bogle, Controller

**Attachments:**

[2010-2011 CCFS-311 Report](#)

California Community Colleges

**ANNUAL FINANCIAL AND BUDGET REPORT**  
(Financial Report for Fiscal Year 2010-2011)  
(Budget Report for Fiscal Year 2011-2012)

District: RIVERSIDE

District Code: 960

This is to certify that the Annual Financial and Budget Report has been prepared and the budget adopted in accordance with the *California Code of Regulations*, beginning with Section 58300. Further, to the best of my knowledge, the data contained in this report are correct.

  
District Chief Business Officer

9/28/11  
Date

  
District Superintendent

9/27/11  
Date

Contact: James Buysse

(951) 222-8047

In accordance with the *California Code of Regulations*, Section 58305(d) a copy of this report is due to the Chancellor's Office on or before October 10, 2011. Please submit the report to :

Chancellor's Office  
California Community Colleges  
Fiscal Services Unit  
1102 Q Street, Suite 300  
Sacramento, CA 95814-6511

Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

|   | Object Code | Activity (ECSA)           | Activity (ECSB) | Activity (ECSX) |             |
|---|-------------|---------------------------|-----------------|-----------------|-------------|
|   |             | ECS 84362 A               | ECS 84362 B     | Excluded        |             |
| Academic Salaries                             |             | Instructional Salary Cost | Total CEE       | Activities      |             |
|   |             | AC 0100-5900 & AC 6110    | AC 0100 - 6799  | AC 6800 - 7390  | Total       |
| <b>Instructional Salaries</b>                 |             |                           |                 |                 |             |
| Contract or Regular                           | 1100        | 27,130,874                | 27,130,874      |                 | 27,130,874  |
| Other   | 1300        | 24,691,569                | 24,691,569      |                 | 24,691,569  |
| <b>Total Instructional Salaries</b>           |             | 51,822,443                | 51,822,443      | 0               | 51,822,443  |
| <b>Non-Instructional Salaries</b>             |             |                           |                 |                 |             |
| Contract or Regular                           | 1200        |                           | 11,394,675      | 756,348         | 12,151,023  |
| Other   | 1400        |                           | 1,333,523       | 96,405          | 1,429,928   |
| <b>Total Non-Instructional Salaries</b>       |             | 0                         | 12,728,198      | 852,753         | 13,580,951  |
| <b>Total Academic Salaries</b>                |             | 51,822,443                | 64,550,641      | 852,753         | 65,403,394  |
| <b>Classified Salaries</b>                    |             |                           |                 |                 |             |
| <b>Non-Instructional Salaries</b>             |             |                           |                 |                 |             |
| Regular Status                                | 2100        |                           | 26,576,608      | 1,179,009       | 27,755,617  |
| Other   | 2300        |                           | 545,333         | 318,795         | 864,128     |
| <b>Total Non-Instructional Salaries</b>       |             | 0                         | 27,121,941      | 1,497,804       | 28,619,745  |
| <b>Instructional Aides</b>                    |             |                           |                 |                 |             |
| Regular Status                                | 2200        | 2,209,053                 | 2,209,053       |                 | 2,209,053   |
| Other   | 2400        | 245,891                   | 245,891         |                 | 245,891     |
| <b>Total Instructional Aides</b>              |             | 2,454,944                 | 2,454,944       | 0               | 2,454,944   |
| <b>Total Classified Salaries</b>              |             | 2,454,944                 | 29,576,885      | 1,497,804       | 31,074,689  |
| <b>Employee Benefits</b>                      |             |                           |                 |                 |             |
|   | 3000        | 12,010,017                | 28,140,265      | 652,553         | 28,792,818  |
| <b>Supplies and Materials</b>                 |             |                           |                 |                 |             |
|   | 4000        |                           | 1,928,334       | 85,000          | 2,013,334   |
| <b>Other Operating Expenses</b>               |             |                           |                 |                 |             |
|   | 5000        | 3,161                     | 13,422,030      | 1,024,173       | 14,446,203  |
| <b>Equipment Replacement</b>                  |             |                           |                 |                 |             |
|   | 6420        |                           | 2,622           |                 | 2,622       |
| <b>Total Expenditures Prior to Exclusions</b> |             | 66,290,565                | 137,620,777     | 4,112,283       | 141,733,060 |

Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

|   |                    | Activity (ECSA)           | Activity (ECSB) | Activity (ECSX) |           |
|---|--------------------|---------------------------|-----------------|-----------------|-----------|
|   |                    | ECS 84362 A               | ECS 84362 B     | Excluded        |           |
| Exclusions  |                    | Instructional Salary Cost | Total CEE       | Activities      |           |
|   |                    | AC 0100-5900 & AC 6110    | AC 0100 - 6799  | AC 6800 - 7390  | Total     |
| <b>Activities to Exclude</b>  | <b>TOP Code</b>    |                           |                 |                 |           |
| Instructional Staff-Retirees' Benefits and Retirement Incentives    | 5900               |                           | 263,997         |                 | 263,997   |
| Student Health Services Above Amount Collected                      | 6441               |                           | 27,815          |                 | 27,815    |
| Student Transportation  | 6491               |                           | 1,242           |                 | 1,242     |
| Noninstructional Staff-Retirees' Benefits and Retirement Incentives | 6740               |                           | 504,896         |                 | 504,896   |
| <b>Objects to Exclude</b>   | <b>Object Code</b> |                           |                 |                 |           |
| Rents and Leases  | 5060               |                           | 1,538,096       | 151,608         | 1,689,704 |
| Lottery Expenditures  |                    |                           |                 |                 |           |
| Academic Salaries   | 1000               |                           | 3,006,432       |                 | 3,006,432 |
| Classified Salaries   | 2000               |                           | 382,196         |                 | 382,196   |
| Employee Benefits   | 3000               |                           |                 |                 | 0         |
| Supplies and Materials  | 4000               |                           |                 |                 |           |
| Software  | 4100               |                           |                 |                 | 0         |
| Books, Magazines, & Periodicals                                     | 4200               |                           |                 |                 | 0         |
| Instructional Supplies & Materials                                  | 4300               |                           |                 |                 | 0         |
| Noninstructional, Supplies & Materials                              | 4400               |                           |                 |                 | 0         |
| Total Supplies and Materials  |                    | 0                         | 0               | 0               | 0         |
| Other Operating Expenses and Services                               | 5000               |                           |                 |                 | 0         |



Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

|  |        | Activity (ECSA)           | Activity (ECSB) | Activity (ECSX) |             |
|--|--------|---------------------------|-----------------|-----------------|-------------|
|  |        | ECS 84362 A               | ECS 84362 B     | Excluded        |             |
|  | Object | Instructional Salary Cost | Total CEE       | Activities      |             |
|  | Code   | AC 0100-5900 & AC 6110    | AC 0100 - 6799  | AC 6800 - 7390  | Total       |
| Capital Outlay   | 6000   |                           |                 |                 |             |
| Library Books  | 6300   |                           |                 |                 | 0           |
| Equipment  | 6400   |                           |                 |                 |             |
| Equipment - Additional   | 6410   |                           |                 |                 | 0           |
| Equipment - Replacement  | 6420   |                           |                 |                 | 0           |
| Total Equipment  |        | 0                         | 0               | 0               | 0           |
| Total Capital Outlay   |        | 0                         | 0               | 0               | 0           |
| Other Outgo  | 7000   |                           |                 |                 | 0           |
| <b>Total Exclusions</b>  |        | 0                         | 5,724,674       | 151,608         | 5,876,282   |
| <b>Total for ECS 84362, 50% Law</b>  |        | 66,290,565                | 131,896,103     | 3,960,675       | 135,856,778 |
| <b>Percent of CEE (Instructional Salary Cost / Total CEE)</b>                |        | 50.26%                    | 100.00%         |                 |             |
| <b>50% of Current Expense of Education</b>                                   |        |                           | 65,948,052      |                 |             |
| <b>Nonexempted (Remaining) Deficiency from second preceeding Fiscal Year</b> |        |                           |                 |                 |             |
| <b>Amount Required to be Expended for Salaries of Classroom Instructors</b>  |        | 66,290,565                | 131,896,103     | 3,960,675       | 135,856,778 |
| <b>Reconciliation to Unrestricted General Fund Expenditures</b>              |        |                           |                 |                 |             |
| <b>Total Expenditures Prior to Exclusions</b>                                |        | 66,290,565                | 137,620,777     | 4,112,283       | 141,733,060 |
| <b>Capital Expenditures</b>  | 6000   | 179,614                   | 713,318         | 134,827         | 848,145     |
| <b>Equipment Replacement (Back out)</b>                                      | 6420   |                           | (2,622)         | 0               | (2,622)     |
| <b>Total Unrestricted General Fund Expenditures</b>                          |        | 66,470,179                | 138,331,473     | 4,247,110       | 142,578,583 |

COMBINED BALANCE SHEET

10 General Fund — Combined

(Total Unrestricted and Restricted)

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                              | CA<br>(Object) | 11                           | 12                         | 10                       |
|--|----------------|------------------------------|----------------------------|--------------------------|
|  |                | General Fund<br>Unrestricted | General Fund<br>Restricted | General Fund<br>COMBINED |
| <b>ASSETS</b>                            |                |                              |                            |                          |
| Cash, Investments, and Receivables       | 9100           |                              |                            |                          |
| Cash:                                    |                |                              |                            |                          |
| Awaiting Deposit and in Banks            | 9111           | 139,659                      | 148,261                    | 287,920                  |
| In County Treasury                       | 9112           | 2,174,425                    | 10,506,431                 | 12,680,856               |
| Cash With Fiscal Agents                  | 9113           |                              |                            | 0                        |
| Revolving Cash Accounts                  | 9114           | 50,000                       |                            | 50,000                   |
| Investments (at cost)                    | 9120           |                              |                            | 0                        |
| Accounts Receivable                      | 9130           | 28,068,260                   | 6,102,632                  | 34,170,892               |
| Due from Other Funds                     | 9140           | 1,077,752                    | 534,939                    | 1,612,691                |
| Inventories, Stores, and Prepaid Items   | 9200           |                              |                            |                          |
| Inventories and Stores                   | 9210           |                              |                            | 0                        |
| Prepaid Items                            | 9220           | 44,548                       | 28,802                     | 73,350                   |
| <b>TOTAL ASSETS</b>                      |                | 31,554,644                   | 17,321,065                 | 48,875,709               |
| <b>LIABILITIES</b>                       |                |                              |                            |                          |
| Current Liabilities and Deferred Revenue | 9500           |                              |                            |                          |
| Accounts Payable                         | 9510           | (5,181,085)                  | (2,055,144)                | (7,236,229)              |
| Accrued Salaries and Wages Payable       | 9520           |                              |                            | 0                        |
| Compensated Absences Payable Current     | 9530           |                              |                            | 0                        |
| Due to Other Funds                       | 9540           | (1,118,141)                  | (10,130)                   | (1,128,271)              |
| Temporary Loans                          | 9550           | (11,710,000)                 |                            | (11,710,000)             |
| Current Portion of Long-Term Debt        | 9560           |                              |                            | 0                        |
| Deferred Revenues                        | 9570           | (1,094,769)                  | (2,928,438)                | (4,023,207)              |
| <b>TOTAL LIABILITIES</b>                 |                | (19,103,995)                 | (4,993,712)                | (24,097,707)             |

COMBINED BALANCE SHEET

10 General Fund — Combined

(Total Unrestricted and Restricted)

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                       | CA<br>(Object) | 11                           | 12                         | 10                       |
|---|----------------|------------------------------|----------------------------|--------------------------|
|   |                | General Fund<br>Unrestricted | General Fund<br>Restricted | General Fund<br>COMBINED |
| <b>FUND EQUITY</b>                                |                |                              |                            |                          |
| Fund Balance Reserved                             | 9710           |                              |                            | 0                        |
| NonCash Assets                                    | 9711           |                              |                            | 0                        |
| Amounts Restricted by Law for Specific Purposes   | 9712           |                              |                            | 0                        |
| Reserve for Encumbrances Credit                   | 9713           |                              |                            | 0                        |
| Reserve for Encumbrances Debit                    | 9714           |                              |                            | 0                        |
| Reserve for Debt Services                         | 9715           |                              |                            | 0                        |
| Total Reserved Fund Balance                       |                | 0                            | 0                          | 0                        |
| <b>Designated Fund Balance</b>                    | 9750           |                              |                            |                          |
| Commitments by Contract or Other Legal Obligation | 9751           |                              |                            | 0                        |
| Self Insurance Programs                           | 9752           |                              |                            | 0                        |
| Payments Resulting from Court Orders              | 9753           |                              |                            | 0                        |
| Specific Future Purposes                          | 9754           |                              |                            | 0                        |
| Total Designated Fund Balance                     |                | 0                            | 0                          | 0                        |
| Uncommitted(Unrestricted) Fund Balance            | 9790           | (12,450,649)                 | (12,327,353)               | (24,778,002)             |
| <b>TOTAL FUND EQUITY</b>                          |                | (12,450,649)                 | (12,327,353)               | (24,778,002)             |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b>          |                | (31,554,644)                 | (17,321,065)               | (48,875,709)             |

Annual Financial and Budget Report

20 Debt Service Funds:

21 Bond Interest and Redemption Fund

22 Revenue Bond Interest and Redemption Fund

29 Other Debt Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                              | CA<br>(Object) | 21<br>Bond Interest<br>and<br>Redemption Fund | 22<br>Revenue Bond<br>Interest and<br>Redemption Fund | 29<br>Other Debt<br>Service Fund |
|--|----------------|---|---|----------------------------------|
| <b>ASSETS</b>                            |                |   |   |                                  |
| Cash, Investments, and Receivables       | 9100           |   |   |                                  |
| Cash:                                    |                |   |   |                                  |
| Awaiting Deposit and in Banks            | 9111           |   |   |                                  |
| In County Treasury                       | 9112           | 11,863,219                                    |   |                                  |
| Cash With Fiscal Agents                  | 9113           |   |   |                                  |
| Investments (at cost)                    | 9120           |   |   |                                  |
| Accounts Receivable                      | 9130           |   |   |                                  |
| Due from Other Funds                     | 9140           |   |   |                                  |
| <b>TOTAL ASSETS</b>                      |                | 11,863,219                                    | 0   | 0                                |
| <b>LIABILITIES</b>                       |                |   |   |                                  |
| Current Liabilities and Deferred Revenue | 9500           |   |   |                                  |
| Accounts Payable                         | 9510           |   |   |                                  |
| Accrued Salaries and Wages Payable       | 9520           |   |   |                                  |
| Compensated Absences Payable Current     | 9530           |   |   |                                  |
| Due to Other Funds                       | 9540           |   |   |                                  |
| Temporary Loans                          | 9550           |   |   |                                  |
| Current Portion of Long-Term Debt        | 9560           |   |   |                                  |
| Deferred Revenues                        | 9570           |   |   |                                  |
| <b>TOTAL LIABILITIES</b>                 |                | 0   | 0   | 0                                |

**CALIFORNIA COMMUNITY COLLEGES**

**Governmental Funds Group**

**Annual Financial and Budget Report**

- 20 Debt Service Funds:**
- 21 Bond Interest and Redemption Fund**
- 22 Revenue Bond Interest and Redemption Fund**
- 29 Other Debt Service Fund**

**COMBINED BALANCE SHEET**

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                       | CA<br>(Object) | 21<br>Bond Interest<br>and<br>Redemption Fund | 22<br>Revenue Bond<br>Interest and<br>Redemption Fund | 29<br>Other Debt<br>Service Fund |
|---|----------------|---|---|----------------------------------|
| <b>FUND EQUITY</b>                                |                |   |   |                                  |
| Fund Balance Reserved                             | 9710           |   |   |                                  |
| NonCash Assets                                    | 9711           |   |   |                                  |
| Amounts Restricted by Law for Specific Purposes   | 9712           |   |   |                                  |
| Reserve for Encumbrances Credit                   | 9713           |   |   |                                  |
| Reserve for Encumbrances Debit                    | 9714           |   |   |                                  |
| Reserve for Debt Services                         | 9715           |   |   |                                  |
| Total Reserved Fund Balance                       |                | 0   | 0   | 0                                |
| <b>Designated Fund Balance</b>                    | 9750           |   |   |                                  |
| Commitments by Contract or Other Legal Obligation | 9751           |   |   |                                  |
| Self Insurance Programs                           | 9752           |   |   |                                  |
| Payments Resulting from Court Orders              | 9753           |   |   |                                  |
| Specific Future Purposes                          | 9754           |   |   |                                  |
| Total Designated Fund Balance                     |                | 0   | 0   | 0                                |
| Uncommitted(Unrestricted) Fund Balance            | 9790           | (11,863,219)                                  |   |                                  |
| <b>TOTAL FUND EQUITY</b>                          |                | (11,863,219)                                  | 0   | 0                                |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b>          |                | (11,863,219)                                  | 0   | 0                                |

Annual Financial and Budget Report

30 Special Revenue Funds:

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                              | CA<br>(Object) | 31<br>Bookstore Fund | 32<br>Cafeteria Fund | 33<br>Child<br>Development<br>Fund | 34<br>Farm Operation<br>Fund | 35<br>Revenue Bond<br>Project Fund | 39<br>Other Special<br>Revenue Fund |
|--|----------------|----------------------|----------------------|------------------------------------|------------------------------|------------------------------------|-------------------------------------|
| <b>ASSETS</b>                            |                |                      |                      |                                    |                              |                                    |                                     |
| Cash, Investments, and Receivables       | 9100           |                      |                      |                                    |                              |                                    |                                     |
| Cash:                                    |                |                      |                      |                                    |                              |                                    |                                     |
| Awaiting Deposit and in Banks            | 9111           |                      | 15,872               | 3,833                              |                              |                                    |                                     |
| In County Treasury                       | 9112           |                      | 83,582               | 5,815                              |                              |                                    |                                     |
| Cash With Fiscal Agents                  | 9113           |                      |                      |                                    |                              |                                    |                                     |
| Revolving Cash Accounts                  | 9114           |                      |                      |                                    |                              |                                    |                                     |
| Investments (at cost)                    | 9120           |                      |                      |                                    |                              |                                    |                                     |
| Accounts Receivable                      | 9130           |                      | 15,886               | 69,370                             |                              |                                    |                                     |
| Due from Other Funds                     | 9140           |                      | 14,127               | 2,870                              |                              |                                    |                                     |
| Inventories, Stores, and Prepaid Items   | 9200           |                      |                      |                                    |                              |                                    |                                     |
| Inventories and Stores                   | 9210           |                      | 31,336               |                                    |                              |                                    |                                     |
| Prepaid Items                            | 9220           |                      |                      |                                    |                              |                                    |                                     |
| <b>TOTAL ASSETS</b>                      |                | 0                    | 160,803              | 81,888                             | 0                            | 0                                  | 0                                   |
| <b>LIABILITIES</b>                       |                |                      |                      |                                    |                              |                                    |                                     |
| Current Liabilities and Deferred Revenue | 9500           |                      |                      |                                    |                              |                                    |                                     |
| Accounts Payable                         | 9510           |                      | (59,324)             | (53,473)                           |                              |                                    |                                     |
| Accrued Salaries and Wages Payable       | 9520           |                      |                      |                                    |                              |                                    |                                     |
| Compensated Absences Payable Current     | 9530           |                      |                      |                                    |                              |                                    |                                     |
| Due to Other Funds                       | 9540           |                      | (43,006)             | (1,655)                            |                              |                                    |                                     |
| Temporary Loans                          | 9550           |                      |                      |                                    |                              |                                    |                                     |
| Current Portion of Long-Term Debt        | 9560           |                      |                      |                                    |                              |                                    |                                     |
| Deferred Revenues                        | 9570           |                      |                      |                                    |                              |                                    |                                     |
| <b>TOTAL LIABILITIES</b>                 |                | 0                    | (102,330)            | (55,128)                           | 0                            | 0                                  | 0                                   |

Annual Financial and Budget Report

30 Special Revenue Funds:

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                       | CA<br>(Object) | 31<br>Bookstore Fund | 32<br>Cafeteria Fund | 33<br>Child<br>Development<br>Fund | 34<br>Farm Operation<br>Fund | 35<br>Revenue Bond<br>Project Fund | 39<br>Other Special<br>Revenue Fund |
|---|----------------|----------------------|----------------------|------------------------------------|------------------------------|------------------------------------|-------------------------------------|
| <b>FUND EQUITY</b>                                |                |                      |                      |                                    |                              |                                    |                                     |
| Fund Balance Reserved                             | 9710           |                      |                      |                                    |                              |                                    |                                     |
| NonCash Assets                                    | 9711           |                      |                      |                                    |                              |                                    |                                     |
| Amonts Restricted by Law for Specific Purposes    | 9712           |                      |                      |                                    |                              |                                    |                                     |
| Reserve for Encumbrances Credit                   | 9713           |                      |                      |                                    |                              |                                    |                                     |
| Reserve for Encumbrances Debit                    | 9714           |                      |                      |                                    |                              |                                    |                                     |
| Reserve for Debt Services                         | 9715           |                      |                      |                                    |                              |                                    |                                     |
| Total Reserved Fund Balance                       |                | 0                    | 0                    | 0                                  | 0                            | 0                                  | 0                                   |
| <b>Designated Fund Balance</b>                    | 9750           |                      |                      |                                    |                              |                                    |                                     |
| Commitments by Contract or Other Legal Obligation | 9751           |                      |                      |                                    |                              |                                    |                                     |
| Self Insurance Programs                           | 9752           |                      |                      |                                    |                              |                                    |                                     |
| Payments Resulting from Court Orders              | 9753           |                      |                      |                                    |                              |                                    |                                     |
| Specific Future Purposes                          | 9754           |                      |                      |                                    |                              |                                    |                                     |
| Total Designated Fund Balance                     |                | 0                    | 0                    | 0                                  | 0                            | 0                                  | 0                                   |
| Uncommitted(Unrestricted) Fund Balance            | 9790           |                      | (58,473)             | (26,760)                           |                              |                                    |                                     |
| <b>TOTAL FUND EQUITY</b>                          |                | 0                    | (58,473)             | (26,760)                           | 0                            | 0                                  | 0                                   |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b>          |                | 0                    | (160,803)            | (81,888)                           | 0                            | 0                                  | 0                                   |

Annual Financial and Budget Report

40 Capital Projects Funds:

41 Capital Outlay Projects Fund

42 Revenue Bond Construction Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                              | CA<br>(Object) | 41                              | 42                                |
|--|----------------|---------------------------------|-----------------------------------|
|  |                | Capital Outlay<br>Projects Fund | Revenue Bond<br>Construction Fund |
| <b>ASSETS</b>                            |                |                                 |                                   |
| Cash, Investments, and Receivables       | 9100           |                                 |                                   |
| Cash:                                    |                |                                 |                                   |
| Awaiting Deposit and in Banks            | 9111           |                                 |                                   |
| In County Treasury                       | 9112           | 128,130,360                     |                                   |
| Cash With Fiscal Agents                  | 9113           |                                 |                                   |
| Revolving Cash Accounts                  | 9114           |                                 |                                   |
| Investments (at cost)                    | 9120           |                                 |                                   |
| Accounts Receivable                      | 9130           | 15,160,127                      |                                   |
| Due from Other Funds                     | 9140           | 453,222                         |                                   |
| Inventories, Stores, and Prepaid Items   | 9200           |                                 |                                   |
| Inventories and Stores                   | 9210           |                                 |                                   |
| Prepaid Items                            | 9220           |                                 |                                   |
| <b>TOTAL ASSETS</b>                      |                | 143,743,709                     | 0                                 |
| <b>LIABILITIES</b>                       |                |                                 |                                   |
| Current Liabilities and Deferred Revenue | 9500           |                                 |                                   |
| Accounts Payable                         | 9510           | (11,452,230)                    |                                   |
| Accrued Salaries and Wages Payable       | 9520           |                                 |                                   |
| Compensated Absences Payable Current     | 9530           |                                 |                                   |
| Due to Other Funds                       | 9540           | (216,272)                       |                                   |
| Temporary Loans                          | 9550           |                                 |                                   |
| Current Portion of Long-Term Debt        | 9560           |                                 |                                   |
| Deferred Revenues                        | 9570           |                                 |                                   |
| <b>TOTAL LIABILITIES</b>                 |                | (11,668,502)                    | 0                                 |



Annual Financial and Budget Report

40 Capital Projects Funds:

41 Capital Outlay Projects Fund

42 Revenue Bond Construction Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                       | CA<br>(Object) | 41                              | 42                                |
|---|----------------|---------------------------------|-----------------------------------|
|   |                | Capital Outlay<br>Projects Fund | Revenue Bond<br>Construction Fund |
| <b>FUND EQUITY</b>                                |                |                                 |                                   |
| Fund Balance Reserved                             | 9710           |                                 |                                   |
| NonCash Assets                                    | 9711           |                                 |                                   |
| Amonts Restricted by Law for Specific Purposes    | 9712           |                                 |                                   |
| Reserve for Encumbrances Credit                   | 9713           |                                 |                                   |
| Reserve for Encumbrances Debit                    | 9714           |                                 |                                   |
| Reserve for Debt Services                         | 9715           |                                 |                                   |
| Total Reserved Fund Balance                       |                | 0                               | 0                                 |
| <b>Designated Fund Balance</b>                    | 9750           |                                 |                                   |
| Commitments by Contract or Other Legal Obligation | 9751           |                                 |                                   |
| Self Insurance Programs                           | 9752           |                                 |                                   |
| Payments Resulting from Court Orders              | 9753           |                                 |                                   |
| Specific Future Purposes                          | 9754           |                                 |                                   |
| Total Designated Fund Balance                     |                | 0                               | 0                                 |
| Uncommitted(Unrestricted) Fund Balance            | 9790           | (132,075,207)                   |                                   |
| <b>TOTAL FUND EQUITY</b>                          |                | (132,075,207)                   | 0                                 |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b>          |                | (143,743,709)                   | 0                                 |

Annual Financial and Budget Report

50 Enterprise Funds:

COMBINED BALANCE SHEET

- 51 Bookstore Fund
- 52 Cafeteria Fund

- 53 Farm Operations Fund
- 59 Other Enterprise Fund

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                | CA<br>(Object) | 51                | 52                | 53                         | 59                          |
|--|----------------|-------------------|-------------------|----------------------------|-----------------------------|
|  |                | Bookstore<br>Fund | Cafeteria<br>Fund | Farm<br>Operations<br>Fund | Other<br>Enterprise<br>Fund |
| <b>ASSETS</b>                              |                |                   |                   |                            |                             |
| Cash, Investments, and Receivables         | 9100           |                   |                   |                            |                             |
| Cash:                                      |                |                   |                   |                            |                             |
| Awaiting Deposit and in Banks              | 9111           |                   |                   |                            |                             |
| In County Treasury                         | 9112           |                   |                   |                            |                             |
| Cash With Fiscal Agents                    | 9113           |                   |                   |                            |                             |
| Revolving Cash Accounts                    | 9114           |                   |                   |                            |                             |
| Investments (at cost)                      | 9120           |                   |                   |                            |                             |
| Accounts Receivable                        | 9130           |                   |                   |                            |                             |
| Due from Other Funds                       | 9140           |                   |                   |                            |                             |
| Inventories, Stores, and Prepaid Items     | 9200           |                   |                   |                            |                             |
| Inventories and Stores                     | 9210           |                   |                   |                            |                             |
| Prepaid Items                              | 9220           |                   |                   |                            |                             |
| <b>Fixed Assets</b>                        | 9300           |                   |                   |                            |                             |
| Sites                                      | 9310           |                   |                   |                            |                             |
| Site Improvements                          | 9320           |                   |                   |                            |                             |
| Accumulated Depreciation Site Improvements | 9321           |                   |                   |                            |                             |
| Buildings                                  | 9330           |                   |                   |                            |                             |
| Accumulated Depreciation Buildings         | 9331           |                   |                   |                            |                             |
| Library Books                              | 9340           |                   |                   |                            |                             |
| Equipment                                  | 9350           |                   |                   |                            |                             |
| Accumulated Depreciation Equipment         | 9351           |                   |                   |                            |                             |
| Work in Progress                           | 9360           |                   |                   |                            |                             |
| <b>Total Fixed Assets</b>                  |                | 0                 | 0                 | 0                          | 0                           |
| <b>TOTAL ASSETS</b>                        |                | 0                 | 0                 | 0                          | 0                           |

Annual Financial and Budget Report

50 Enterprise Funds:

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                    | CA<br>(Object) | 51                | 52                | 53                         | 59                          |
|--|----------------|-------------------|-------------------|----------------------------|-----------------------------|
|  |                | Bookstore<br>Fund | Cafeteria<br>Fund | Farm<br>Operations<br>Fund | Other<br>Enterprise<br>Fund |
| <b>LIABILITIES</b>                             |                |                   |                   |                            |                             |
| Current Liabilities and Deferred Revenue       | 9500           |                   |                   |                            |                             |
| Accounts Payable                               | 9510           |                   |                   |                            |                             |
| Accrued Salaries and Wages Payable             | 9520           |                   |                   |                            |                             |
| Compensated Absences Payable Current           | 9530           |                   |                   |                            |                             |
| Due to Other Funds                             | 9540           |                   |                   |                            |                             |
| Temporary Loans                                | 9550           |                   |                   |                            |                             |
| Current Portion of Long-Term Debt              | 9560           |                   |                   |                            |                             |
| Deferred Revenues                              | 9570           |                   |                   |                            |                             |
| Total Current Liabilities and Deferred Revenue |                | 0                 | 0                 | 0                          | 0                           |
| Long-Term Liabilities                          | 9600           |                   |                   |                            |                             |
| Bonds Payable                                  | 9610           |                   |                   |                            |                             |
| Revenue Bonds Payable                          | 9620           |                   |                   |                            |                             |
| Certificates of Participation                  | 9630           |                   |                   |                            |                             |
| Lease Purchase of Capital Lease                | 9640           |                   |                   |                            |                             |
| Compensated Absences Long Term                 | 9650           |                   |                   |                            |                             |
| Post-Employment Benefits Long Term             | 9660           |                   |                   |                            |                             |
| Other Long-Term Liabilities                    | 9670           |                   |                   |                            |                             |
| Total Long-Term Liabilities                    |                | 0                 | 0                 | 0                          | 0                           |
| <b>TOTAL LIABILITIES</b>                       | 968            | 0                 | 0                 | 0                          | 0                           |

Annual Financial and Budget Report

50 Enterprise Funds:

COMBINED BALANCE SHEET

- 51 Bookstore Fund
- 52 Cafeteria Fund

- 53 Farm Operations Fund
- 59 Other Enterprise Fund

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                       | CA<br>(Object) | 51                | 52                | 53                         | 59                          |
|---|----------------|-------------------|-------------------|----------------------------|-----------------------------|
|   |                | Bookstore<br>Fund | Cafeteria<br>Fund | Farm<br>Operations<br>Fund | Other<br>Enterprise<br>Fund |
| <b>FUND EQUITY</b>                                |                |                   |                   |                            |                             |
| Fund Balance Reserved                             | 9710           |                   |                   |                            |                             |
| NonCash Assets                                    | 9711           |                   |                   |                            |                             |
| Amounts Restricted by Law for Specific Purposes   | 9712           |                   |                   |                            |                             |
| Reserve for Encumbrances Credit                   | 9713           |                   |                   |                            |                             |
| Reserve for Encumbrances Debit                    | 9714           |                   |                   |                            |                             |
| Reserve for Debt Services                         | 9715           |                   |                   |                            |                             |
| Total Reserved Fund Balance                       |                | 0                 | 0                 | 0                          | 0                           |
| <b>Designated Fund Balance</b>                    | 9750           |                   |                   |                            |                             |
| Commitments by Contract or Other Legal Obligation | 9751           |                   |                   |                            |                             |
| Self Insurance Programs                           | 9752           |                   |                   |                            |                             |
| Payments Resulting from Court Orders              | 9753           |                   |                   |                            |                             |
| Specific Future Purposes                          | 9754           |                   |                   |                            |                             |
| Total Designated Fund Balance                     |                | 0                 | 0                 | 0                          | 0                           |
| Uncommitted(Unrestricted) Fund Balance            | 9790           |                   |                   |                            |                             |
| <b>Other Equity</b>                               | 9800           |                   |                   |                            |                             |
| Contributed Capital                               | 9810           |                   |                   |                            |                             |
| Retained Earnings                                 | 9850           |                   |                   |                            |                             |
| Investment in General Fixed Assets                | 9890           |                   |                   |                            |                             |
| <b>TOTAL FUND EQUITY</b>                          |                | 0                 | 0                 | 0                          | 0                           |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b>          |                | 0                 | 0                 | 0                          | 0                           |

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                | CA       | 61                  | 69                          |
|--|----------|---------------------|-----------------------------|
|  | (Object) | Self-Insurance Fund | Other Internal Service Fund |
| <b>ASSETS</b>                              |          |                     |                             |
| Cash, Investments, and Receivables         | 9100     |                     |                             |
| Cash:                                      |          |                     |                             |
| Awaiting Deposit and in Banks              | 9111     | 1,502               |                             |
| In County Treasury                         | 9112     | 8,512,984           |                             |
| Cash With Fiscal Agents                    | 9113     | 20,000              |                             |
| Revolving Cash Accounts                    | 9114     |                     |                             |
| Investments (at cost)                      | 9120     |                     |                             |
| Accounts Receivable                        | 9130     | 779,209             |                             |
| Due from Other Funds                       | 9140     | 3,747               |                             |
| Student Loans Receivable                   | 9150     |                     |                             |
| Inventories, Stores, and Prepaid Items     | 9200     |                     |                             |
| Inventories and Stores                     | 9210     |                     |                             |
| Prepaid Items                              | 9220     |                     |                             |
| <b>Fixed Assets</b>                        | 9300     |                     |                             |
| Sites                                      | 9310     |                     |                             |
| Site Improvements                          | 9320     |                     |                             |
| Accumulated Depreciation Site Improvements | 9321     |                     |                             |
| Buildings                                  | 9330     |                     |                             |
| Accumulated Depreciation Buildings         | 9331     |                     |                             |
| Library Books                              | 9340     |                     |                             |
| Equipment                                  | 9350     |                     |                             |
| Accumulated Depreciation Equipment         | 9351     |                     |                             |
| Work in Progress                           | 9360     |                     |                             |
| <b>Total Fixed Assets</b>                  |          | 0                   | 0                           |
| <b>TOTAL ASSETS</b>                        |          | 9,317,442           | 0                           |

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                    | CA<br>(Object) | 61<br>Self-Insurance Fund | 69<br>Other Internal Service<br>Fund |
|--|----------------|---------------------------|--------------------------------------|
| <b>LIABILITIES</b>                             |                |                           |                                      |
| Current Liabilities and Deferred Revenue       | 9500           |                           |                                      |
| Accounts Payable                               | 9510           | (2,295,529)               |                                      |
| Accrued Salaries and Wages Payable             | 9520           |                           |                                      |
| Compensated Absences Payable Current           | 9530           |                           |                                      |
| Due to Other Funds                             | 9540           | (595,203)                 |                                      |
| Temporary Loans                                | 9550           |                           |                                      |
| Current Portion of Long-Term Debt              | 9560           |                           |                                      |
| Deferred Revenues                              | 9570           | (1,095,057)               |                                      |
| Total Current Liabilities and Deferred Revenue |                | (3,985,789)               | 0                                    |
| Long-Term Liabilities                          | 9600           |                           |                                      |
| Bonds Payable                                  | 9610           |                           |                                      |
| Revenue Bonds Payable                          | 9620           |                           |                                      |
| Certificates of Participation                  | 9630           |                           |                                      |
| Lease Purchase of Capital Lease                | 9640           |                           |                                      |
| Compensated Absences Long Term                 | 9650           |                           |                                      |
| Post-Employment Benefits Long Term             | 9660           |                           |                                      |
| Other Long-Term Liabilities                    | 9670           |                           |                                      |
| Total Long-Term Liabilities                    |                | 0                         | 0                                    |
| <b>TOTAL LIABILITIES</b>                       | 968            | (3,985,789)               | 0                                    |

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                       | CA       | 61                  | 69                          |
|---|----------|---------------------|-----------------------------|
|   | (Object) | Self-Insurance Fund | Other Internal Service Fund |
| <b>FUND EQUITY</b>                                |          |                     |                             |
| Fund Balance Reserved                             | 9710     |                     |                             |
| NonCash Assets                                    | 9711     |                     |                             |
| Amonts Restricted by Law for Specific Purposes    | 9712     |                     |                             |
| Reserve for Encumbrances Credit                   | 9713     |                     |                             |
| Reserve for Encumbrances Debit                    | 9714     |                     |                             |
| Reserve for Debt Services                         | 9715     |                     |                             |
| Total Reserved Fund Balance                       |          | 0                   | 0                           |
| <b>Designated Fund Balance</b>                    | 9750     |                     |                             |
| Commitments by Contract or Other Legal Obligation | 9751     |                     |                             |
| Self Insurance Programs                           | 9752     |                     |                             |
| Payments Resulting from Court Orders              | 9753     |                     |                             |
| Specific Future Purposes                          | 9754     |                     |                             |
| Total Designated Fund Balance                     |          | 0                   | 0                           |
| Uncommitted(Unrestricted) Fund Balance            | 9790     | (5,331,653)         |                             |
| <b>Other Equity</b>                               | 9800     |                     |                             |
| Contributed Capital                               | 9810     |                     |                             |
| Retained Earnings                                 | 9850     |                     |                             |
| Investment in General Fixed Assets                | 9890     |                     |                             |
| <b>TOTAL FUND EQUITY</b>                          |          | (5,331,653)         | 0                           |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b>          |          | (9,317,442)         | 0                           |

Annual Financial and Budget Report

70 Trust Funds

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                | CA<br>(Object) | 71                                   | 72  | 73                                       | 74                                     | 75                                    | 76                       | 77                                     | 79                  |
|--|----------------|--------------------------------------|---|--|--|---------------------------------------|--------------------------|--|---------------------|
|  |                | Associated<br>Students<br>Trust Fund | Student<br>Representation<br>Fee Trust Fund | Student Body<br>Center Fee<br>Trust Fund | Student<br>Financial Aid<br>Trust Fund | Scholarship<br>and Loan<br>Trust Fund | Investment<br>Trust Fund | Deferred<br>Compensation<br>Trust Fund | Other<br>Trust Fund |
| <b>ASSETS</b>                              |                |                                      |   |  |  |                                       |                          |  |                     |
| Cash, Investments, and Receivables         | 9100           |                                      |   |  |  |                                       |                          |  |                     |
| Cash:                                      |                |                                      |   |  |  |                                       |                          |  |                     |
| Awaiting Deposit and in Banks              | 9111           |                                      |   |  |  |                                       |                          |  |                     |
| In County Treasury                         | 9112           | 2,000,087                            |   |  | 104,001                                |                                       |                          |  |                     |
| Cash With Fiscal Agents                    | 9113           |                                      |   |  |  |                                       |                          |  |                     |
| Revolving Cash Accounts                    | 9114           |                                      |   |  |  |                                       |                          |  |                     |
| Investments (at cost)                      | 9120           |                                      |   |  |  |                                       |                          |  |                     |
| Accounts Receivable                        | 9130           | 12,557                               |   |  | 2,394,694                              |                                       |                          |  |                     |
| Due from Other Funds                       | 9140           | 48,154                               |   |  | 49,281                                 |                                       |                          |  |                     |
| Student Loans Receivable                   | 9150           |                                      |   |  |  |                                       |                          |  |                     |
| Inventories, Stores, and Prepaid Items     | 9200           |                                      |   |  |  |                                       |                          |  |                     |
| Inventories and Stores                     | 9210           |                                      |   |  |  |                                       |                          |  |                     |
| Prepaid Items                              | 9220           |                                      |   |  |  |                                       |                          |  |                     |
| <b>Fixed Assets</b>                        | 9300           |                                      |   |  |  |                                       |                          |  |                     |
| Sites                                      | 9310           |                                      |   |  |  |                                       |                          |  |                     |
| Site Improvements                          | 9320           |                                      |   |  |  |                                       |                          |  |                     |
| Accumulated Depreciation Site Improvements | 9321           |                                      |   |  |  |                                       |                          |  |                     |
| Buildings                                  | 9330           |                                      |   |  |  |                                       |                          |  |                     |
| Accumulated Depreciation Buildings         | 9331           |                                      |   |  |  |                                       |                          |  |                     |
| Library Books                              | 9340           |                                      |   |  |  |                                       |                          |  |                     |
| Equipment                                  | 9350           |                                      |   |  |  |                                       |                          |  |                     |
| Accumulated Depreciation Equipment         | 9351           |                                      |   |  |  |                                       |                          |  |                     |
| Work in Progress                           | 9360           |                                      |   |  |  |                                       |                          |  |                     |
| <b>Total Fixed Assets</b>                  |                | 0                                    | 0   | 0  | 0                                      | 0                                     | 0                        | 0                                      | 0                   |
| <b>TOTAL ASSETS</b>                        |                | 2,060,798                            | 0   | 0  | 2,547,976                              | 0                                     | 0                        | 0                                      | 0                   |



Annual Financial and Budget Report

70 Trust Funds

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description                                    | CA<br>(Object) | 71                                   | 72  | 73                                       | 74                                     | 75                                    | 76                       | 77                                     | 79                  |
|--|----------------|--------------------------------------|---|--|--|---------------------------------------|--------------------------|--|---------------------|
|  |                | Associated<br>Students<br>Trust Fund | Student<br>Representation<br>Fee Trust Fund | Student Body<br>Center Fee<br>Trust Fund | Student<br>Financial Aid<br>Trust Fund | Scholarship<br>and Loan<br>Trust Fund | Investment<br>Trust Fund | Deferred<br>Compensation<br>Trust Fund | Other<br>Trust Fund |
| <b>LIABILITIES</b>                             |                |                                      |   |  |  |                                       |                          |  |                     |
| Current Liabilities and Deferred Revenue       | 9500           |                                      |   |  |  |                                       |                          |  |                     |
| Accounts Payable                               | 9510           | (65,210)                             |   |  | 2,377,808                              |                                       |                          |  |                     |
| Accrued Salaries and Wages Payable             | 9520           |                                      |   |  |  |                                       |                          |  |                     |
| Compensated Absences Payable Current           | 9530           |                                      |   |  |  |                                       |                          |  |                     |
| Due to Other Funds                             | 9540           | (29,519)                             |   |  | 170,168                                |                                       |                          |  |                     |
| Temporary Loans                                | 9550           |                                      |   |  |  |                                       |                          |  |                     |
| Current Portion of Long-Term Debt              | 9560           |                                      |   |  |  |                                       |                          |  |                     |
| Deferred Revenues                              | 9570           |                                      |   |  |  |                                       |                          |  |                     |
| Total Current Liabilities and Deferred Revenue |                | (94,729)                             | 0   | 0  | 2,547,976                              | 0                                     | 0                        | 0                                      | 0                   |
| Long-Term Liabilities                          | 9600           |                                      |   |  |  |                                       |                          |  |                     |
| Bonds Payable                                  | 9610           |                                      |   |  |  |                                       |                          |  |                     |
| Revenue Bonds Payable                          | 9620           |                                      |   |  |  |                                       |                          |  |                     |
| Certificates of Participation                  | 9630           |                                      |   |  |  |                                       |                          |  |                     |
| Lease Purchase of Capital Lease                | 9640           |                                      |   |  |  |                                       |                          |  |                     |
| Compensated Absences Long Term                 | 9650           |                                      |   |  |  |                                       |                          |  |                     |
| Post-Employment Benefits Long Term             | 9660           |                                      |   |  |  |                                       |                          |  |                     |
| Other Long-Term Liabilities                    | 9670           |                                      |   |  |  |                                       |                          |  |                     |
| Total Long-Term Liabilities                    |                | 0                                    | 0   | 0  | 0                                      | 0                                     | 0                        | 0                                      | 0                   |
| <b>TOTAL LIABILITIES</b>                       | 968            | (94,729)                             | 0   | 0  | 2,547,976                              | 0                                     | 0                        | 0                                      | 0                   |

Annual Financial and Budget Report

70 Trust Funds

COMBINED BALANCE SHEET

For Year Ended June 30, 2011

District ID: 960

Name: RIVERSIDE

| Description  | CA<br>(Object) | 71                                   | 72  | 73                                       | 74                                     | 75                                    | 76                       | 77                                     | 79                  |
|--|----------------|--------------------------------------|---|--|--|---------------------------------------|--------------------------|--|---------------------|
|  |                | Associated<br>Students<br>Trust Fund | Student<br>Representation<br>Fee Trust Fund | Student Body<br>Center Fee<br>Trust Fund | Student<br>Financial Aid<br>Trust Fund | Scholarship<br>and Loan<br>Trust Fund | Investment<br>Trust Fund | Deferred<br>Compensation<br>Trust Fund | Other<br>Trust Fund |
| <b>FUND EQUITY</b>                                   |                |                                      |   |  |  |                                       |                          |  |                     |
| Fund Balance Reserved                                | 9710           |                                      |   |  |  |                                       |                          |  |                     |
| NonCash Assets                                       | 9711           |                                      |   |  |  |                                       |                          |  |                     |
| Amounts Restricted by Law for Specific Purposes      | 9712           | (971,508)                            |   |  |  |                                       |                          |  |                     |
| Reserve for Encumbrances Credit                      | 9713           |                                      |   |  |  |                                       |                          |  |                     |
| Reserve for Encumbrances Debit                       | 9714           |                                      |   |  |  |                                       |                          |  |                     |
| Reserve for Debt Services                            | 9715           |                                      |   |  |  |                                       |                          |  |                     |
| Total Reserved Fund Balance                          |                | (971,508)                            | 0   | 0  | 0                                      | 0                                     | 0                        | 0                                      | 0                   |
| <b>Designated Fund Balance</b>                       | 9750           |                                      |   |  |  |                                       |                          |  |                     |
| Commitments by Contract or Other Legal<br>Obligation | 9751           |                                      |   |  |  |                                       |                          |  |                     |
| Self Insurance Programs                              | 9752           |                                      |   |  |  |                                       |                          |  |                     |
| Payments Resulting from Court Orders                 | 9753           |                                      |   |  |  |                                       |                          |  |                     |
| Specific Future Purposes                             | 9754           |                                      |   |  |  |                                       |                          |  |                     |
| Total Designated Fund Balance                        |                | 0                                    | 0   | 0  | 0                                      | 0                                     | 0                        | 0                                      | 0                   |
| Uncommitted(Unrestricted) Fund Balance               | 9790           | (994,561)                            |   |  |  |                                       |                          |  |                     |
| <b>Other Equity</b>                                  | 9800           |                                      |   |  |  |                                       |                          |  |                     |
| Contributed Capital                                  | 9810           |                                      |   |  |  |                                       |                          |  |                     |
| Retained Earnings                                    | 9850           |                                      |   |  |  |                                       |                          |  |                     |
| Investment in General Fixed Assets                   | 9890           |                                      |   |  |  |                                       |                          |  |                     |
| <b>TOTAL FUND EQUITY</b>                             |                | (1,966,069)                          | 0   | 0  | 0                                      | 0                                     | 0                        | 0                                      | 0                   |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b>             |                | (2,060,798)                          | 0   | 0  | 2,547,976                              | 0                                     | 0                        | 0                                      | 0                   |

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2010-2011

District ID: 960

Name: RIVERSIDE

| Description   | Object Code | Fund S11     | Fund S12   | Fund S10 Total |
|---|-------------|--------------|------------|----------------|
|   |             | Unrestricted | Restricted | General Fund   |
|   |             | Actual       | Actual     | Actual         |
| <b>Federal Revenues</b>   | 8100        |              |            |                |
| Forest Revenues   | 8110        |              |            | 0              |
| Higher Education Act  | 8120        |              | 3,771,217  | 3,771,217      |
| Workforce Investment Act  | 8130        |              | 1,741,203  | 1,741,203      |
| Temporary Assistance for Needy Families (TANF)                    | 8140        |              | 205,825    | 205,825        |
| Student Financial Aid   | 8150        | 158,627      |            | 158,627        |
| Veterans Education  | 8160        | 5,649        |            | 5,649          |
| Vocational and Technical Education Act (VATEA)                    | 8170        |              | 1,693,297  | 1,693,297      |
| Other Federal Revenues  | 8190        | 58,361       | 5,470,889  | 5,529,250      |
| <b>Total Federal Revenues</b>                                     | 8100        | 222,637      | 12,882,431 | 13,105,068     |
| <b>State Revenues</b>   | 8600        |              |            |                |
| General Apportionments  | 8610        |              |            | 0              |
| Apprenticeship Apportionment                                      | 8611        | 99,393,406   |            | 99,393,406     |
| State General Apportionment                                       | 8612        |              |            | 0              |
| Other General Apportionment                                       | 8613        | 794,765      |            | 794,765        |
| General Categorical Programs                                      | 8620        |              |            |                |
| Child Development   | 8621        |              | 1,621,057  | 1,621,057      |
| Extended Opportunity Programs and Services(EOPS)                  | 8622        |              | 1,134,201  | 1,134,201      |
| Disabled Students Programs and Services(DSPS)                     | 8623        |              |            | 0              |
| Temporary Assistance for Needy Families (TANF)                    | 8624        |              |            | 0              |
| California Work Opportunity and Responsibility to Kids (CalWORKs) | 8625        |              | 496,914    | 496,914        |
| Telecommunications and Technology Infrastructure Program (TTIP)   | 8626        |              |            | 0              |
| Other General Categorical Programs                                | 8627        |              | 324,070    | 324,070        |

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2010-2011

District ID: 960

Name: RIVERSIDE

| Description                              | Object Code | Fund S11     | Fund S12   | Fund S10 Total |
|--|-------------|--------------|------------|----------------|
|  |             | Unrestricted | Restricted | General Fund   |
|  |             | Actual       | Actual     | Actual         |
| <b>Reimbursable Categorical Programs</b> | 8650        |              |            |                |
| Instructional Improvement Grant          | 8651        |              |            | 0              |
| Other Reimbursable Categorical Programs  | 8652        |              | 4,139,695  | 4,139,695      |
| <b>State Tax Subventions</b>             | 8670        |              |            |                |
| Homeowners' Property Tax Relief          | 8671        | 467,466      |            | 467,466        |
| Timber Yield Tax                         | 8672        |              |            | 0              |
| Other State Tax Subventions              | 8673        | 573          |            | 573            |
| <b>State Non-Tax Revenues</b>            | 8680        |              |            |                |
| State Lottery Proceeds                   | 8681        | 3,388,628    | 545,489    | 3,934,117      |
| State Mandated Costs                     | 8685        | 548,390      |            | 548,390        |
| Other State Non-Tax Revenues             | 8686        |              |            | 0              |
| Other State Revenues                     | 8690        |              |            | 0              |
| <b>Total State Revenues</b>              | 8600        | 104,593,228  | 8,261,426  | 112,854,654    |

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2010-2011

District ID: 960

Name: RIVERSIDE

| Description   | Object Code | Fund S11     | Fund S12   | Fund S10 Total |
|---|-------------|--------------|------------|----------------|
|   |             | Unrestricted | Restricted | General Fund   |
|   |             | Actual       | Actual     | Actual         |
| <b>Local Revenues</b>                               | 8800        |              |            |                |
| Property Taxes                                      | 8810        |              |            |                |
| Tax Allocation, Secured Roll                        | 8811        | 26,781,450   |            | 26,781,450     |
| Tax Allocation, Supplemental Roll                   | 8812        | 200,260      |            | 200,260        |
| Tax Allocation, Unsecured Roll                      | 8813        | 1,357,759    |            | 1,357,759      |
| Prior Years Taxes                                   | 8816        | 2,116,477    |            | 2,116,477      |
| Education Revenues Augmentation Fund (ERAF)         | 8817        | (5,238,444)  |            | (5,238,444)    |
| Redevelopment Agency Funds                          | 8818        | 327,165      |            | 327,165        |
| Contributions, Gifts, Grants, and Endowments        | 8820        | 211,022      | 434,735    | 645,757        |
| Contract Services                                   | 8830        |              |            |                |
| Contract Instructional Services                     | 8831        | 65,821       |            | 65,821         |
| Other Contranct Services                            | 8832        |              |            | 0              |
| Sales and Commissions                               | 8840        | 1,467,631    |            | 1,467,631      |
| Rentals and Leases                                  | 8850        | 156,577      | 1,718      | 158,295        |
| Interest and Investment Income                      | 8860        | 87,123       | 103,365    | 190,488        |
| Student Fees and Charges                            | 8870        |              |            |                |
| Community Services Classes                          | 8872        | 901,696      |            | 901,696        |
| Dormitory   | 8873        |              |            | 0              |
| Enrollment  | 8874        | 7,309,642    |            | 7,309,642      |
| Field Trips and Use of Nondistrict Facilities       | 8875        |              |            | 0              |
| Health Services                                     | 8876        |              | 1,390,769  | 1,390,769      |
| Instructional Materials Fees and Sales of Materials | 8877        |              |            | 0              |
| Insurance   | 8878        |              |            | 0              |
| Student Records                                     | 8879        | 106,575      |            | 106,575        |
| Nonresident Tuition                                 | 8880        | 1,818,347    | 10,218     | 1,828,565      |
| Parking Services and Public Transportation          | 8881        |              | 1,503,779  | 1,503,779      |
| Other Student Fees and Charges                      | 8885        | 364,872      |            | 364,872        |
| Other Local Revenues                                | 8890        | 958,474      | 2,633,848  | 3,592,322      |
| <b>Total Local Revenues</b>                         | 8800        | 38,992,447   | 6,078,432  | 45,070,879     |
| <b>Total Revenues</b>                               |             | 143,808,312  | 27,222,289 | 171,030,601    |

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2010-2011

District ID: 960

Name: RIVERSIDE

| Description                                       | Object Code | Fund S11     | Fund S12   | Fund S10 Total |
|---|-------------|--------------|------------|----------------|
|   |             | Unrestricted | Restricted | General Fund   |
|   |             | Actual       | Actual     | Actual         |
| <b>Other Financing Sources</b>                    | 8900        |              |            |                |
| Proceeds of General Fixed Assets                  | 8910        | 13,669       |            | 13,669         |
| Proceeds of Long-Term Debt                        | 8940        |              |            | 0              |
| Incoming Transfers -- (8981/8982/8983)            | 898#        | 1,396,359    | 1,993,641  | 3,390,000      |
| <b>Total Other Financing Sources</b>              | 8900        | 1,410,028    | 1,993,641  | 3,403,669      |
| <b>Total Revenues and Other Financing Sources</b> |             | 145,218,340  | 29,215,930 | 174,434,270    |

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

| Activity Classification                        | Activity Code | Salaries and Benefits |                   | Operating Expenses<br>(4000 - 5000) | Capital Outlay<br>(6000) | Other Outgo<br>(7000) | Total       |
|--|---------------|-----------------------|-------------------|-------------------------------------|--------------------------|-----------------------|-------------|
|  |               | Instructional         | Non Instructional |                                     |                          |                       |             |
| Agriculture and Natural Resources              | 0100          |                       |                   |                                     |                          |                       | 0           |
| Architecture and Environmental Design          | 0200          | 66,596                |                   |                                     |                          |                       | 66,596      |
| Environmental Sciences and Technologies        | 0300          | 23,606                |                   |                                     |                          |                       | 23,606      |
| Biological Sciences                            | 0400          | 3,416,188             | 5,945             | 105,362                             | 8,858                    |                       | 3,536,353   |
| Business and Management                        | 0500          | 3,060,342             |                   | 5,060                               |                          |                       | 3,065,402   |
| Communications                                 | 0600          | 1,086,439             |                   | 61,766                              | 84,444                   |                       | 1,232,649   |
| Computer and Information Science               | 0700          | 2,325,984             |                   | 51,717                              | 117,320                  |                       | 2,495,021   |
| Education                                      | 0800          | 5,514,830             | 786               | 236,948                             | 22,634                   |                       | 5,775,198   |
| Engineering and Related Industrial Technology  | 0900          | 2,138,411             |                   | 179,866                             | 112,553                  |                       | 2,430,830   |
| Fine and Applied Arts                          | 1000          | 6,027,870             | 11,241            | 257,444                             | 38,741                   |                       | 6,335,296   |
| Foreign language                               | 1100          | 2,175,668             |                   | 15,734                              | 11,977                   |                       | 2,203,379   |
| Health   | 1200          | 6,901,615             |                   | 1,022,068                           | 706,580                  |                       | 8,630,263   |
| Consumer Education And Home Economics          | 1300          | 1,230,537             |                   | 394,186                             | 488                      |                       | 1,625,211   |
| Law  | 1400          | 68,090                |                   |                                     |                          |                       | 68,090      |
| Humanities(Letters)                            | 1500          | 7,722,054             | 69                | 27,962                              | 402                      |                       | 7,750,487   |
| Library Science                                | 1600          | 43,672                |                   |                                     |                          |                       | 43,672      |
| Mathematics                                    | 1700          | 5,681,062             |                   | 4,088                               |                          |                       | 5,685,150   |
| Military Studies                               | 1800          |                       |                   |                                     |                          |                       | 0           |
| Physical Sciences                              | 1900          | 2,786,030             |                   | 61,154                              | 13,685                   |                       | 2,860,869   |
| Psychology                                     | 2000          | 1,201,797             |                   | 2,098                               |                          |                       | 1,203,895   |
| Public Affairs and Services                    | 2100          | 2,979,772             | 1,056             | 1,301,440                           | 207,150                  |                       | 4,489,418   |
| Social Sciences                                | 2200          | 5,279,778             |                   | 11,395                              |                          |                       | 5,291,173   |
| Commercial Services                            | 3000          | 1,317,771             | 82                | 55,900                              | 3,843                    |                       | 1,377,596   |
| Interdisciplinary Studies                      | 4900          | 7,514,596             | 106               | 91,034                              | 2,207                    |                       | 7,607,943   |
| Instruc Staff-Retirees' Bnfts & Retire Incents | 5900          | 96,424                | 167,573           |                                     |                          |                       | 263,997     |
| <b>Sub-Total Instructional Activites</b>       |               | 68,659,132            | 186,858           | 3,885,222                           | 1,330,882                |                       | 74,062,094  |
| <b>Total Expenditures for GF Activities*</b>   |               | 70,914,743            | 72,830,864        | 22,473,981                          | 3,960,253                | 1,612,578             | 171,792,419 |

\*Total Expenditures for GF Activities above is the grand total of Instructional and Non-Instructional activities.

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

| Activity Classification                            | Activity Code | Salaries and Benefits |                   | Operating Expenses<br>(4000 - 5000) | Capital Outlay<br>(6000) | Other Outgo<br>(7000) | Total      |
|--|---------------|-----------------------|-------------------|-------------------------------------|--------------------------|-----------------------|------------|
|  |               | Instructional         | Non Instructional |                                     |                          |                       |            |
| Instructional Administration and Governance        | 6000          |                       |                   |                                     |                          |                       |            |
| Academic Administration                            | 6010          | 606,895               | 17,323,946        | 2,740,256                           | 518,374                  |                       | 21,189,471 |
| Course and Curriculum Development                  | 6020          | 46,805                | 3,336,790         | 706,103                             | 125,682                  |                       | 4,215,380  |
| Academic / Faculty Senate                          | 6030          |                       |                   |                                     |                          |                       | 0          |
| Other Instructional Administration & Governance    | 6090          |                       |                   |                                     |                          |                       | 0          |
| <b>Total Instructional Admin. &amp; Governance</b> |               | 653,700               | 20,660,736        | 3,446,359                           | 644,056                  | 0                     | 25,404,851 |
| Instructional Support Services                     | 6100          |                       |                   |                                     |                          |                       |            |
| Learning Center                                    | 6110          |                       | 622,997           | 6,447                               |                          |                       | 629,444    |
| Library  | 6120          | 100,776               | 3,203,409         | 455,606                             | 46,543                   |                       | 3,806,334  |
| Media  | 6130          |                       | 1,265,867         | 118,410                             | 54,975                   |                       | 1,439,252  |
| Museums and Galleries                              | 6140          |                       |                   |                                     |                          |                       | 0          |
| Academic Information Systems and Technology        | 6150          |                       |                   |                                     |                          |                       | 0          |
| Other Instructional Support Services               | 6190          |                       |                   |                                     |                          |                       | 0          |
| <b>Total Instructional Support Services</b>        |               | 100,776               | 5,092,273         | 580,463                             | 101,518                  | 0                     | 5,875,030  |
| Admissions and Records                             | 6200          | 5,473                 | 3,439,162         | 286,927                             | 68,175                   |                       | 3,799,737  |
| Student Counseling and Guidance                    | 6300          |                       |                   |                                     |                          |                       |            |
| Counseling and Guidance                            | 6310          |                       |                   |                                     |                          |                       | 0          |
| Matriculation and Student Assessment               | 6320          |                       |                   |                                     |                          |                       | 0          |
| Transfer Programs                                  | 6330          |                       |                   |                                     |                          |                       | 0          |
| Career Guidance                                    | 6340          |                       |                   |                                     |                          |                       | 0          |
| Other Student Counseling and Guidance              | 6390          |                       |                   |                                     |                          |                       | 0          |
| <b>Total Student Counseling and Guidance</b>       |               | 0                     | 0                 | 0                                   | 0                        | 0                     | 0          |



Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

| Activity Classification                           | Activity Code | Salaries and Benefits |                   | Operating Expenses<br>(4000 - 5000) | Capital Outlay<br>(6000) | Other Outgo<br>(7000) | Total      |
|---|---------------|-----------------------|-------------------|-------------------------------------|--------------------------|-----------------------|------------|
|   |               | Instructional         | Non Instructional |                                     |                          |                       |            |
| Other Student Services                            | 6400          |                       |                   |                                     |                          |                       |            |
| Cal Work Opportunity and Responsibility to Kids * | 6410          |                       |                   |                                     |                          |                       | 0          |
| Disabled Student Programs and Services (DSPS)     | 6420          | 48,933                | 1,820,825         | 50,029                              | 13,629                   |                       | 1,933,416  |
| Extended Opportunity Programs and Services (EOPS) | 6430          | 31,599                | 904,076           | 66,350                              | 25,279                   | 460                   | 1,027,764  |
| Health Services                                   | 6440          | 28,027                | 942,878           | 383,950                             | 53,444                   |                       | 1,408,299  |
| Student Personnel Administration                  | 6450          | 47,953                | 2,295,010         | 361,576                             | 60,754                   |                       | 2,765,293  |
| Financial Aid Administration                      | 6460          | 26,727                | 2,572,643         | 155,052                             | 55,682                   |                       | 2,810,104  |
| Job Placement Services                            | 6470          |                       | 100,275           | 1,009                               |                          |                       | 101,284    |
| Veterans Services                                 | 6480          |                       |                   |                                     |                          |                       | 0          |
| Miscellaneous Student Services                    | 6490          |                       |                   | 275,864                             |                          |                       | 275,864    |
| <b>Total Other Student Services</b>               |               | 183,239               | 8,635,707         | 1,293,830                           | 208,788                  | 460                   | 10,322,024 |
| Operation and maintenance of Plant                | 6500          |                       |                   |                                     |                          |                       |            |
| Building Maintenance and Repairs                  | 6510          |                       | 2,161,113         | 806,720                             | 63,227                   |                       | 3,031,060  |
| Custodial Services                                | 6530          | 989,711               | 1,983,977         | 278,922                             |                          |                       | 3,252,610  |
| Grounds Maintenance and Repairs                   | 6550          |                       | 1,907,610         | 152,602                             | 43,159                   |                       | 2,103,371  |
| Utilities   | 6570          |                       |                   | 2,778,067                           |                          |                       | 2,778,067  |
| Other Operations and Maintenance of Plant         | 6590          |                       |                   | 142,193                             | 11,198                   |                       | 153,391    |
| <b>Total Operation and Maintenance of Plant</b>   | 6500          | 989,711               | 6,052,700         | 4,158,504                           | 117,584                  | 0                     | 11,318,499 |
| <b>Planning, Policymaking and Coordinations</b>   | 6600          | 73,536                | 3,342,512         | 1,545,888                           | 23,960                   |                       | 4,985,896  |

\* California Work Opportunity and Responsibility to Kids (CalWORKs).

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

| Activity Classification                             | Activity Code | Salaries and Benefits |                   | Operating Expenses<br>(4000 - 5000) | Capital Outlay<br>(6000) | Other Outgo<br>(7000) | Total      |
|---|---------------|-----------------------|-------------------|-------------------------------------|--------------------------|-----------------------|------------|
|   |               | Instructional         | Non Instructional |                                     |                          |                       |            |
| General Institutional Support Services              | 6700          |                       |                   |                                     |                          |                       |            |
| Community Relations                                 | 6710          |                       | 1,591,448         | 1,184,109                           | 27,971                   |                       | 2,803,528  |
| Fiscal Operations                                   | 6720          | 9,678                 | 3,932,687         | 752,674                             | 4,338                    |                       | 4,699,377  |
| Human Resources Management                          | 6730          | 741                   | 1,643,369         | 245,724                             | 4,266                    |                       | 1,894,100  |
| Noninstruct Staff Retirees' Benefits & Retirement * | 6740          |                       | 506,475           |                                     |                          |                       | 506,475    |
| Staff Development                                   | 6750          | 4,965                 | 71,473            | 18,269                              |                          |                       | 94,707     |
| Staff Diversity                                     | 6760          |                       |                   | 14,458                              |                          |                       | 14,458     |
| Logistical Services                                 | 6770          | 3,162                 | 3,990,923         | 1,106,667                           | 52,449                   |                       | 5,153,201  |
| Management Information Systems                      | 6780          |                       | 3,826,243         | 1,394,856                           | 53,882                   |                       | 5,274,981  |
| Other General Institutional Support Services        | 6790          |                       | 46,010            |                                     |                          |                       | 46,010     |
| <b>Total General Institutional Support Services</b> | 6700          | 18,546                | 15,608,628        | 4,716,757                           | 142,906                  | 0                     | 20,486,837 |
| Community Services & Economic Development           | 6800          |                       |                   |                                     |                          |                       |            |
| Community Recreation                                | 6810          |                       | 127,904           | 23,247                              | 1,212                    |                       | 152,363    |
| Community Service Classes                           | 6820          | 355                   | 896,349           | 431,734                             | 347                      |                       | 1,328,785  |
| Community Use of Facilities                         | 6830          |                       | 412,916           | 68,527                              |                          |                       | 481,443    |
| Economic Development                                | 6840          |                       |                   |                                     |                          |                       | 0          |
| Other Community Services & Economic Development     | 6880          |                       |                   |                                     |                          |                       | 0          |
| <b>Total Community Services</b>                     | 6800          | 355                   | 1,437,169         | 523,508                             | 1,559                    | 0                     | 1,962,591  |

\* Noninstructional Staff Retirees' Benefits & Retirement Incentives.

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

| Activity Classification              | Activity Code | Salaries and Benefits |                   | Operating Expenses<br>(4000 - 5000) | Capital Outlay<br>(6000) | Other Outgo<br>(7000) | Total     |
|--------------------------------------|---------------|-----------------------|-------------------|-------------------------------------|--------------------------|-----------------------|-----------|
|                                      |               | Instructional         | Non Instructional |                                     |                          |                       |           |
| Ancillary Services                   | 6900          |                       |                   |                                     |                          |                       |           |
| Bookstore                            | 6910          |                       |                   | 43,830                              |                          |                       | 43,830    |
| Child Development Centers            | 6920          | 52                    | 644               | 16,779                              |                          |                       | 17,475    |
| Farm Operations                      | 6930          |                       |                   |                                     |                          |                       | 0         |
| Food Services                        | 6940          |                       | 17,943            |                                     | 41,949                   |                       | 59,892    |
| Parking                              | 6950          | 7                     | 1,441,400         | 372,544                             | 217,002                  |                       | 2,030,953 |
| Student and Co-Curricular Activities | 6960          | 57,345                | 1,177,799         | 85,403                              | 6,214                    |                       | 1,326,761 |
| Student Housing                      | 6970          |                       |                   |                                     |                          |                       | 0         |
| Other Ancillary Services             | 6990          |                       |                   |                                     |                          |                       | 0         |
| <b>Total Ancillary Services</b>      | 6900          | 57,404                | 2,637,786         | 518,556                             | 265,165                  | 0                     | 3,478,911 |
| Auxiliary Operations                 | 7000          |                       |                   |                                     |                          |                       |           |
| Contract Education                   | 7010          | 14,368                | 1,113,822         | 934,202                             | 52,763                   |                       | 2,115,155 |
| Other Auxiliary Operations           | 7090          |                       | 452,724           | 452,143                             |                          |                       | 904,867   |
| <b>Total Auxiliary Operations</b>    | 7000          | 14,368                | 1,566,546         | 1,386,345                           | 52,763                   | 0                     | 3,020,022 |

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

| Activity Classification                              | Activity Code | Salaries and Benefits |                   | Operating Expenses<br>(4000 - 5000) | Capital Outlay<br>(6000) | Other Outgo<br>(7000) | Total       |
|--|---------------|-----------------------|-------------------|-------------------------------------|--------------------------|-----------------------|-------------|
|  |               | Instructional         | Non Instructional |                                     |                          |                       |             |
| <b>Physical Property and Related Acquisitions</b>    | 7100          |                       |                   | 25,942                              | 984,577                  |                       | 1,010,519   |
| Long-Term Debt and Other Financing                   | 7200          |                       |                   |                                     |                          |                       |             |
| Long_Term Debt                                       | 7210          |                       |                   |                                     |                          |                       | 0           |
| Tax revenue Anticipation Notes                       | 7220          |                       |                   |                                     |                          |                       | 0           |
| Other Financing                                      | 7290          |                       |                   |                                     |                          |                       | 0           |
| <b>Total Long-Term Debt and Other Financing</b>      | 7200          | 0                     | 0                 | 0                                   | 0                        | 0                     | 0           |
| Transfers, Student Aid and Other Outgo               | 7300          |                       |                   |                                     |                          |                       |             |
| Transfers  | 7310          |                       |                   |                                     |                          | 632,790               | 632,790     |
| Student Aid  | 7320          |                       |                   |                                     |                          | 979,328               | 979,328     |
| Other Outgo  | 7330          |                       |                   |                                     |                          |                       | 0           |
| <b>Total Transfers, Student Aid and Other Outgo</b>  | 7300          | 0                     | 0                 | 0                                   | 0                        | 1,612,118             | 1,612,118   |
| <b>Sub-Total Non-Instructional Activities</b>        |               | 2,255,611             | 72,644,006        | 18,588,759                          | 2,629,371                | 1,612,578             | 97,730,325  |
| <b>Total Expenditures General Fund: activities *</b> |               | 70,914,743            | 72,830,864        | 22,473,981                          | 3,960,253                | 1,612,578             | 171,792,419 |

\* Total Expenditures for the General Fund: Instructional Activities and Non-Instructional Activities.

Gann Appropriations Limit

GANN Report

DISTRICT NAME: RIVERSIDE

|     |   |           |     |               |
|-----|---|-----------|-----|---------------|
| I.  | 2011-2012 Appropriations Limit:   |           |     |               |
| A.  | 2010-2011 Appropriations Limit:   |           |     | \$185,400,539 |
| B.  | 2011-2012 Price Factor:   | 1.0251    |     |               |
| C.  | Population factor:  |           |     |               |
|     | 1. 2009-2010 Second Period Actual FTES  | 30,840.00 |     |               |
|     | 2. 2010-2011 Second Period Actual FTES  | 29,201.00 |     |               |
|     | 3. 2010-2011 Population change factor (C2/C1)   | 0.9469    |     |               |
| D.  | 2010-2011 Limit adjusted by inflation and population factors (A * B * C.3)                                |           |     | \$179,962,220 |
| E.  | Adjustments to increase limit:  |           |     |               |
|     | 1. Transfers in of financial responsibility   |           | \$0 |               |
|     | 2. Temporary voter approved increases   |           | 0   |               |
|     | 3. Total adjustments - increase   |           |     | 0             |
|     | Sub-Total (D + E.3)   |           |     | \$179,962,220 |
| F.  | Adjustments to decrease limit:  |           |     |               |
|     | 1. Transfers out of financial responsibility  |           | \$0 |               |
|     | 2. Lapses of voter approved increases   |           | 0   |               |
|     | 3. Total adjustments - decrease   |           |     | 0             |
| G.  | 2011-2012 Appropriations Limit (D + E.3 - F.3)  |           |     | \$179,962,220 |
| II. | 2011-2012 Appropriations Subject to Limit:  |           |     |               |
| A.  | State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence) |           |     | 95,126,008    |
| B.  | State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)                               |           |     | 461,000       |
| C.  | Local Property taxes  |           |     | 23,615,000    |
| D.  | Estimated excess Debt Service taxes   |           |     | 0             |
| E.  | Estimated Parcel taxes, Square Foot taxes, etc.   |           |     | 0             |
| F.  | Interest on proceeds of taxes   |           |     | 17,170        |
| G.  | Local appropriations from taxes for unreimbursed State, court, and federal mandates                       |           |     | 0             |
| H.  | 2011-2012 Appropriations Subject to Limit   |           |     | \$119,219,178 |

Annual Financial and Budget Report

**10 General Fund**

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

**General Fund**

| Description   | Object Code | Fund: 11             |             | Fund: 12           |             | Fund: 10    |             |
|---|-------------|----------------------|-------------|--------------------|-------------|-------------|-------------|
|   |             | UNRESTRICTED SUBFUND |             | RESTRICTED SUBFUND |             | TOTAL       |             |
|   |             | Actual               | Budget      | Actual             | Budget      | Actual      | Budget      |
| <b>REVENUES:</b>  |             |                      |             |                    |             |             |             |
| Federal Revenues  | 8100        | 222,637              | 151,281     | 12,882,431         | 13,624,400  | 13,105,068  | 13,775,681  |
| State Revenues  | 8600        | 104,593,228          | 96,100,720  | 8,261,426          | 9,463,831   | 112,854,654 | 105,564,551 |
| Local Revenues  | 8800        | 38,992,447           | 39,707,783  | 6,078,432          | 8,245,220   | 45,070,879  | 47,953,003  |
| <b>Total Revenues</b>                                     |             | 143,808,312          | 135,959,784 | 27,222,289         | 31,333,451  | 171,030,601 | 167,293,235 |
| <b>EXPENDITURES:</b>                                      |             |                      |             |                    |             |             |             |
| Academic Salaries   | 1000        | 65,403,395           | 60,471,738  | 4,696,578          | 4,962,852   | 70,099,973  | 65,434,590  |
| Classified Salaries                                       | 2000        | 31,074,689           | 30,745,748  | 9,591,259          | 9,154,947   | 40,665,948  | 39,900,695  |
| Employee Benefits   | 3000        | 28,792,818           | 30,705,589  | 4,186,868          | 4,376,406   | 32,979,686  | 35,081,995  |
| Supplies and Materials                                    | 4000        | 2,013,335            | 2,329,934   | 1,909,801          | 2,159,800   | 3,923,136   | 4,489,734   |
| Other Operating Expenses and Services                     | 5000        | 14,446,203           | 15,716,630  | 4,104,642          | 6,935,796   | 18,550,845  | 22,652,426  |
| Capital Outlay  | 6000        | 848,145              | 811,145     | 3,112,108          | 6,487,309   | 3,960,253   | 7,298,454   |
| <b>Total Expenditures</b>                                 |             | 142,578,585          | 140,780,784 | 27,601,256         | 34,077,110  | 170,179,841 | 174,857,894 |
| <b>Excess /(Deficiency) of Revenues over Expenditures</b> |             | 1,229,727            | (4,821,000) | (378,967)          | (2,743,659) | 850,760     | (7,564,659) |
| <b>Other Financing Sources</b>                            | 8900        | 1,410,028            | -344,073    | 1,993,641          | 1,973,055   | 3,403,669   | 1,628,982   |
| <b>Other Outgo</b>  | 7000        | 632,790              | 1,251,129   | 979,788            | 2,265,955   | 1,612,578   | 3,517,084   |
| <b>Net Increase/(Decrease) in Fund Balance</b>            |             | 2,006,965            | (6,416,202) | 634,886            | (3,036,559) | 2,641,851   | (9,452,761) |
| <b>BEGINNING FUND BALANCE:</b>                            |             |                      |             |                    |             |             |             |
| Net Beginning Balance, July 1                             | 9010        | 10,468,684           | 12,450,649  | 11,692,467         | 12,327,353  | 22,161,151  | 24,778,002  |
| Prior Years Adjustments                                   | 9020        | (25,000)             |             |                    |             | (25,000)    |             |
| Adjusted Beginning Balance                                | 9030        | 10,443,684           |             | 11,692,467         |             | 22,136,151  |             |
| <b>Ending Fund Balance, June 30</b>                       |             | 12,450,649           | 6,034,447   | 12,327,353         | 9,290,794   | 24,778,002  | 15,325,241  |

Annual Financial and Budget Report

20 Debt service Funds

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

DEBT SERVICE FUNDS

| Description  | Object Code | Fund: 21                          |            | Fund: 22                                  |        | Fund: 29                |        |
|--|-------------|-----------------------------------|------------|---|--------|-------------------------|--------|
|  |             | BOND INTEREST AND REDEMPTION FUND |            | REVENUE BOND INTEREST AND REDEMPTION FUND |        | OTHER DEBT SERVICE FUND |        |
|  |             | Actual                            | Budget     | Actual                                    | Budget | Actual                  | Budget |
| <b>REVENUES:</b>                                   |             |                                   |            |   |        |                         |        |
| Federal Revenues                                   | 8100        | 564,180                           |            |   |        |                         |        |
| State Revenues                                     | 8600        | 127,550                           |            |   |        |                         |        |
| Local Revenues                                     | 8800        | 10,926,663                        |            |   |        |                         |        |
| <b>Total Revenues</b>                              |             | 11,618,393                        | 0          | 0   | 0      | 0                       | 0      |
| Other Financing Sources                            | 8900        |                                   |            |   |        |                         |        |
| Interfund Transfers In                             | 8981        |                                   |            |   |        |                         |        |
| Other Incoming Transfers                           | 8983        | 795,813                           |            |   |        |                         |        |
| <b>Total Other Financing Sources</b>               |             | 795,813                           | 0          | 0   | 0      | 0                       | 0      |
| Other Outgo  | 7000        |                                   |            |   |        |                         |        |
| Debt Retirement (Long Term Debt)                   | 7100        |                                   |            |   |        |                         |        |
| Debt Reduction                                     | 7110        | 14,585,494                        |            |   |        |                         |        |
| Debt Interest and Other Service Charges            | 7120        |                                   |            |   |        |                         |        |
| Transfers Outgoing                                 | 7300 & 7400 |                                   |            |   |        |                         |        |
| Reserve for Contingencies                          | 7900        |                                   |            |   |        |                         |        |
| <b>Total Other Outgo</b>                           | 7000        | 14,585,494                        | 0          | 0   | 0      | 0                       | 0      |
| <b>Net Other Financing Sources / (Other Outgo)</b> | 8900 & 7000 | (13,789,681)                      | 0          | 0   | 0      | 0                       | 0      |
| <b>Net Increase/Decrease in Fund Balance</b>       |             | (2,171,288)                       | 0          | 0   | 0      | 0                       | 0      |
| <b>BEGINNING FUND BALANCE:</b>                     |             |                                   |            |   |        |                         |        |
| Net Beginning Balance, July 1                      | 9010        | 14,034,507                        | 11,863,219 |   | 0      |                         | 0      |
| Prior Years Adjustments                            | 9020        |                                   |            |   |        |                         |        |
| Adjusted Beginning Balance                         | 9030        | 14,034,507                        |            | 0   |        | 0                       |        |
| <b>Ending Fund Balance, June 30</b>                |             | 11,863,219                        | 11,863,219 | 0   | 0      | 0                       | 0      |

Annual Financial and Budget Report

30 Special Revenue Funds -- Part 1

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

Special Revenue Funds

| Description   | Object Code | FUND: 31       |        | FUND 32        |           | FUND 33                |           |
|---|-------------|----------------|--------|----------------|-----------|------------------------|-----------|
|   |             | BOOKSTORE FUND |        | CAFETERIA FUND |           | CHILD DEVELOPMENT FUND |           |
|   |             | Actual         | Budget | Actual         | Budget    | Actual                 | Budget    |
| <b>REVENUES:</b>  |             |                |        |                |           |                        |           |
| Federal Revenues  | 8100        |                |        |                |           | 150,295                | 150,295   |
| State Revenues  | 8600        |                |        |                |           | 70,940                 | 70,940    |
| Local Revenues  | 8800        |                |        | 1,935,677      | 1,864,378 | 850,264                | 905,088   |
| <b>Total Income</b>                                       |             | 0              | 0      | 1,935,677      | 1,864,378 | 1,071,499              | 1,126,323 |
| <b>Expenditures</b>                                       |             |                |        |                |           |                        |           |
| Academic Salaries   | 1000        |                |        |                |           | 677,471                | 693,572   |
| Classified Salaries                                       | 2000        |                |        | 834,623        | 830,934   | 170,506                | 171,301   |
| Employee Benefits   | 3000        |                |        | 336,975        | 346,640   | 141,880                | 166,023   |
| Supplies and Materials                                    | 4000        |                |        | 978,826        | 908,808   | 39,667                 | 41,150    |
| Other Operating Expenses and Services                     | 5000        |                |        | 281,829        | 146,102   | 48,688                 | 79,537    |
| Capital Outlay  | 6000        |                |        | 4,847          | 13,496    | 6,744                  | 1,500     |
| <b>Total Expenditures</b>                                 |             | 0              | 0      | 2,437,100      | 2,245,980 | 1,084,956              | 1,153,083 |
| <b>Excess /(Deficiency) of Revenues over Expenditures</b> |             | 0              | 0      | (501,423)      | (381,602) | (13,457)               | (26,760)  |
| <b>Other Financing Sources</b>                            | 8900        |                |        | 382,790        | 323,129   |                        |           |
| <b>Other Outgo</b>  | 7000        |                |        |                |           |                        |           |
| <b>Net Increase/(Decrease) in Fund Balance</b>            |             | 0              | 0      | (118,633)      | (58,473)  | (13,457)               | (26,760)  |
| <b>Beginning Fund Balance:</b>                            |             |                |        |                |           |                        |           |
| Net Beginning Balance, July 1                             | 9010        |                | 0      | 177,106        | 58,473    | 40,217                 | 26,760    |
| Prior Years Adjustments                                   | 9020        |                |        |                |           |                        |           |
| Adjusted Beginning Balance                                | 9030        | 0              |        | 177,106        |           | 40,217                 |           |
| <b>Ending Fund Balance, June 30</b>                       |             | 0              | 0      | 58,473         | 0         | 26,760                 | 0         |



Annual Financial and Budget Report

30 Special Revenue Funds -- Part 2

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

Special Revenue Funds

| Description   | Object | FUND: 34            |        | FUND 35                   |        | FUND 39                    |        |
|---|--------|---------------------|--------|---------------------------|--------|----------------------------|--------|
|   | Code   | FARM OPERATION FUND |        | REVENUE BOND PROJECT FUND |        | OTHER SPECIAL REVENUE FUND |        |
|   |        | Actual              | Budget | Actual                    | Budget | Actual                     | Budget |
| <b>REVENUES:</b>  |        |                     |        |                           |        |                            |        |
| Federal Revenues  | 8100   |                     |        |                           |        |                            |        |
| State Revenues  | 8600   |                     |        |                           |        |                            |        |
| Local Revenues  | 8800   |                     |        |                           |        |                            |        |
| <b>Total Income</b>                                       |        | 0                   | 0      | 0                         | 0      | 0                          | 0      |
| <b>Expenditures</b>                                       |        |                     |        |                           |        |                            |        |
| Academic Salaries   | 1000   |                     |        |                           |        |                            |        |
| Classified Salaries                                       | 2000   |                     |        |                           |        |                            |        |
| Employee Benefits   | 3000   |                     |        |                           |        |                            |        |
| Supplies and Materials                                    | 4000   |                     |        |                           |        |                            |        |
| Other Operating Expenses and Services                     | 5000   |                     |        |                           |        |                            |        |
| Capital Outlay  | 6000   |                     |        |                           |        |                            |        |
| <b>Total Expenditures</b>                                 |        | 0                   | 0      | 0                         | 0      | 0                          | 0      |
| <b>Excess /(Deficiency) of Revenues over Expenditures</b> |        | 0                   | 0      | 0                         | 0      | 0                          | 0      |
| <b>Other Financing Sources</b>                            | 8900   |                     |        |                           |        |                            |        |
| <b>Other Outgo</b>  | 7000   |                     |        |                           |        |                            |        |
| <b>Net Increase/(Decrease) in Fund Balance</b>            |        | 0                   | 0      | 0                         | 0      | 0                          | 0      |
| <b>Beginning Fund Balance:</b>                            |        |                     |        |                           |        |                            |        |
| Net Beginning Balance, July 1                             | 9010   |                     | 0      |                           | 0      |                            | 0      |
| Prior Years Adjustments                                   | 9020   |                     |        |                           |        |                            |        |
| Adjusted Beginning Balance                                | 9030   | 0                   |        | 0                         |        | 0                          |        |
| <b>Ending Fund Balance, June 30</b>                       |        | 0                   | 0      | 0                         | 0      | 0                          | 0      |

Annual Financial and Budget Report

40 Capital Projects Funds

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

**Capital Projects Funds**

| Description   | Object Code | FUND: 41                     |               | FUND 42                        |        |
|---|-------------|------------------------------|---------------|--------------------------------|--------|
|   |             | CAPITAL QUTLAY PROJECTS FUND |               | REVENUE BOND CONSTRUCTION FUND |        |
|   |             | Actual                       | Budget        | Actual                         | Budget |
| <b>REVENUES:</b>  |             |                              |               |                                |        |
| Federal Revenues  | 8100        | 545,400                      |               |                                |        |
| State Revenues  | 8600        | 30,377,255                   | 9,905,601     |                                |        |
| Local Revenues  | 8800        | 1,562,351                    | 620,005       |                                |        |
| <b>Total Income</b>                                       |             | 32,485,006                   | 10,525,606    | 0                              | 0      |
| <b>Expenditures</b>                                       |             |                              |               |                                |        |
| Academic Salaries   | 1000        |                              |               |                                |        |
| Classified Salaries                                       | 2000        | 265,299                      | 472,362       |                                |        |
| Employee Benefits   | 3000        | 114,930                      | 219,294       |                                |        |
| Supplies and Materials                                    | 4000        | 442                          |               |                                |        |
| Other Operating Expenses and Services                     | 5000        | 960,875                      | 482,597       |                                |        |
| Capital Outlay  | 6000        | 61,749,767                   | 127,911,078   |                                |        |
| <b>Total Expenditures</b>                                 |             | 63,091,313                   | 129,085,331   | 0                              | 0      |
| <b>Excess /(Deficiency) of Revenues over Expenditures</b> |             | (30,606,307)                 | (118,559,725) | 0                              | 0      |
| <b>Other Financing Sources</b>                            | 8900        | 109,999,279                  | 678,000       |                                |        |
| <b>Other Outgo</b>  | 7000        | 3,390,000                    | 1,615,982     |                                |        |
| <b>Net Increase/(Decrease) in Fund Balance</b>            |             | 76,002,972                   | (119,497,707) | 0                              | 0      |
| <b>Beginning Fund Balance:</b>                            |             |                              |               |                                |        |
| Net Beginning Balance, July 1                             | 9010        | 57,074,512                   | 132,075,207   |                                | 0      |
| Prior Years Adustments                                    | 9020        | (1,002,277)                  |               |                                |        |
| Adjusted Beginning Balance                                | 9030        | 56,072,235                   |               | 0                              |        |
| <b>Ending Fund Balance, June 30</b>                       |             | 132,075,207                  | 12,577,500    | 0                              | 0      |

Annual Financial and Budget Report

50 Enterprise Funds Group -- Part 1

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

Enterprise Funds

| Description                                    | Object Code | FUND: 51       |        | FUND 52        |        | FUND 53         |        |
|--|-------------|----------------|--------|----------------|--------|-----------------|--------|
|  |             | BOOKSTORE FUND |        | CAFETERIA FUND |        | FARM OPERATIONS |        |
|  |             | Actual         | Budget | Actual         | Budget | Actual          | Budget |
| <b>REVENUES:</b>                               |             |                |        |                |        |                 |        |
| Local Revenues                                 | 8800        |                |        |                |        |                 |        |
| Other Financing Sources                        | 8900        |                |        |                |        |                 |        |
| <b>Total Income</b>                            |             | 0              | 0      | 0              | 0      | 0               | 0      |
| <b>Cost of Sales</b>                           | 5890        |                |        |                |        |                 |        |
| <b>Gross Profit or Loss</b>                    |             | 0              | 0      | 0              | 0      | 0               | 0      |
| <b>Expenditures</b>                            |             |                |        |                |        |                 |        |
| Academic Salaries                              | 1000        |                |        |                |        |                 |        |
| Classified Salaries                            | 2000        |                |        |                |        |                 |        |
| Employee Benefits                              | 3000        |                |        |                |        |                 |        |
| Supplies and Materials                         | 4000        |                |        |                |        |                 |        |
| Other Operating Expenses and Services          | 5000        |                |        |                |        |                 |        |
| Capital Outlay                                 | 6000        |                |        |                |        |                 |        |
| <b>Total Expenditures</b>                      |             | 0              | 0      | 0              | 0      | 0               | 0      |
| <b>Net Profit or Loss</b>                      |             | 0              | 0      | 0              | 0      | 0               | 0      |
| <b>Other Outgo</b>                             | 7000        |                |        |                |        |                 |        |
| <b>Net Increase/(Decrease) in Fund Balance</b> |             | 0              | 0      | 0              | 0      | 0               | 0      |
| <b>Beginning Fund Balance:</b>                 |             |                |        |                |        |                 |        |
| Net Beginning Balance, July 1                  | 9010        |                | 0      |                | 0      |                 | 0      |
| Prior Years Adjustments                        | 9020        |                |        |                |        |                 |        |
| Adjusted Beginning Balance                     | 9030        | 0              |        | 0              |        | 0               |        |
| <b>Ending Fund Balance, June 30</b>            |             | 0              | 0      | 0              | 0      | 0               | 0      |

Annual Financial and Budget Report

50 Enterprise Funds Group -- Part 2

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

Enterprise Funds

| Description                                    | Object Code | FUND: 59              |        |  |  |  |  |
|--|-------------|-----------------------|--------|--|--|--|--|
|  |             | OTHER ENTERPRISE FUND |        |  |  |  |  |
|  |             | Actual                | Budget |  |  |  |  |
| <b>REVENUES:</b>                               |             |                       |        |  |  |  |  |
| Local Revenues                                 | 8800        |                       |        |  |  |  |  |
| Other Financing Sources                        | 8900        |                       |        |  |  |  |  |
| <b>Total Income</b>                            |             | 0                     | 0      |  |  |  |  |
| <b>Cost of Sales</b>                           | 5890        |                       |        |  |  |  |  |
| <b>Gross Profit or Loss</b>                    |             | 0                     | 0      |  |  |  |  |
| <b>Expenditures</b>                            |             |                       |        |  |  |  |  |
| Academic Salaries                              | 1000        |                       |        |  |  |  |  |
| Classified Salaries                            | 2000        |                       |        |  |  |  |  |
| Employee Benefits                              | 3000        |                       |        |  |  |  |  |
| Supplies and Materials                         | 4000        |                       |        |  |  |  |  |
| Other Operating Expenses and Services          | 5000        |                       |        |  |  |  |  |
| Capital Outlay                                 | 6000        |                       |        |  |  |  |  |
| <b>Total Expenditures</b>                      |             | 0                     | 0      |  |  |  |  |
| <b>Net Profit or Loss</b>                      |             | 0                     | 0      |  |  |  |  |
| <b>Other Outgo</b>                             | 7000        |                       |        |  |  |  |  |
| <b>Net Increase/(Decrease) in Fund Balance</b> |             | 0                     | 0      |  |  |  |  |
| <b>Beginning Fund Balance:</b>                 |             |                       |        |  |  |  |  |
| Net Beginning Balance, July 1                  | 9010        |                       | 0      |  |  |  |  |
| Prior Years Adjustments                        | 9020        |                       |        |  |  |  |  |
| Adjusted Beginning Balance                     | 9030        | 0                     |        |  |  |  |  |
| <b>Ending Fund Balance, June 30</b>            |             | 0                     | 0      |  |  |  |  |

Annual Financial and Budget Report

60 Enterprise Funds Group

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

Internal Service Funds

| Description                                    | Object Code | FUND: 61            |           | FUND 69                      |        |  |  |
|--|-------------|---------------------|-----------|------------------------------|--------|--|--|
|  |             | SELF-INSURANCE FUND |           | OTHER INTERNAL SERVICES FUND |        |  |  |
|  |             | Actual              | Budget    | Actual                       | Budget |  |  |
| <b>REVENUES:</b>                               |             |                     |           |                              |        |  |  |
| Local Revenues                                 | 8800        | 6,825,432           | 6,407,676 |                              |        |  |  |
| Other Financing Sources                        | 8900        | 250,000             | 250,000   |                              |        |  |  |
| <b>Total Income</b>                            |             | 7,075,432           | 6,657,676 | 0                            | 0      |  |  |
| <b>Expenditures</b>                            |             |                     |           |                              |        |  |  |
| Academic Salaries                              | 1000        |                     |           |                              |        |  |  |
| Classified Salaries                            | 2000        | 204,048             | 151,387   |                              |        |  |  |
| Employee Benefits                              | 3000        | 84,721              | 67,535    |                              |        |  |  |
| Supplies and Materials                         | 4000        | 46,645              | 3,500     |                              |        |  |  |
| Other Operating Expenses and Services          | 5000        | 3,789,712           | 6,943,684 |                              |        |  |  |
| Capital Outlay                                 | 6000        | 168,686             | 40,000    |                              |        |  |  |
| <b>Total Expenditures</b>                      |             | 4,293,812           | 7,206,106 | 0                            | 0      |  |  |
| <b>Net Profit or Loss</b>                      |             | 2,781,620           | (548,430) | 0                            | 0      |  |  |
| <b>Other Outgo</b>                             | 7000        |                     |           |                              |        |  |  |
| <b>Net Increase/(Decrease) in Fund Balance</b> |             | 2,781,620           | (548,430) | 0                            | 0      |  |  |
| <b>Beginning Fund Balance:</b>                 |             |                     |           |                              |        |  |  |
| Net Beginning Balance, July 1                  | 9010        | 2,550,033           | 5,331,653 |                              | 0      |  |  |
| Prior Years Adjustments                        | 9020        |                     |           |                              |        |  |  |
| Adjusted Beginning Balance                     | 9030        | 2,550,033           |           | 0                            |        |  |  |
| <b>Ending Fund Balance, June 30</b>            |             | 5,331,653           | 4,783,223 | 0                            | 0      |  |  |

Annual Financial and Budget Report

70 Fiduciary Funds Group -- Part 1

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

**Fiduciary Funds Group**

| Description   | Object | FUND: 71                       |                               | FUND 72 |        | FUND 73 |        |
|---|--------|--------------------------------|-------------------------------|---------|--------|---------|--------|
|   | Code   | ASSOCIATED STUDENTS TRUST FUND | REPRESENTATION FEE TRUST FUND | Actual  | Budget | Actual  | Budget |
|   |        | Actual                         | Budget                        | Actual  | Budget | Actual  | Budget |
| <b>REVENUES:</b>  |        |                                |                               |         |        |         |        |
| Federal Revenues  | 8100   |                                |                               |         |        |         |        |
| State Revenues  | 8600   |                                |                               |         |        |         |        |
| Local Revenues  | 8800   | 688,812                        | 700,000                       |         |        |         |        |
| <b>Total Income</b>                                       |        | 688,812                        | 700,000                       | 0       | 0      | 0       | 0      |
| <b>Expenditures</b>                                       |        |                                |                               |         |        |         |        |
| Academic Salaries   | 1000   |                                |                               |         |        |         |        |
| Classified Salaries                                       | 2000   |                                |                               |         |        |         |        |
| Employee Benefits   | 3000   |                                |                               |         |        |         |        |
| Supplies and Materials                                    | 4000   | 334,707                        | 378,000                       |         |        |         |        |
| Other Operating Expenses and Services                     | 5000   | 270,635                        | 322,000                       |         |        |         |        |
| Capital Outlay  | 6000   |                                |                               |         |        |         |        |
| <b>Total Expenditures</b>                                 |        | 605,342                        | 700,000                       | 0       | 0      | 0       | 0      |
| <b>Excess /(Deficiency) of Revenues over Expenditures</b> |        | 83,470                         | 0                             | 0       | 0      | 0       | 0      |
| <b>Other Financing Sources</b>                            | 8900   |                                |                               |         |        |         |        |
| <b>Other Outgo</b>  | 7000   | 18,944                         |                               |         |        |         |        |
| <b>Net Increase/(Decrease) in Fund Balance</b>            |        | 64,526                         | 0                             | 0       | 0      | 0       | 0      |
| <b>Beginning Fund Balance:</b>                            |        |                                |                               |         |        |         |        |
| Net Beginning Balance, July 1                             | 9010   | 930,035                        | 994,561                       |         | 0      |         | 0      |
| Prior Years Adjustments                                   | 9020   |                                |                               |         |        |         |        |
| Adjusted Beginning Balance                                | 9030   | 930,035                        |                               | 0       |        | 0       |        |
| <b>Ending Fund Balance, June 30</b>                       |        | 994,561                        | 994,561                       | 0       | 0      | 0       | 0      |

Annual Financial and Budget Report

70 Fiduciary Funds Group -- Part 2

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

**Fiduciary Funds Group**

| Description   | Object Code | FUND: 74                 |            | FUND 75                       |        | FUND 76               |        |
|---|-------------|--------------------------|------------|-------------------------------|--------|-----------------------|--------|
|   |             | FINANCIAL AID TRUST FUND |            | SCHOLARSHIP & LOAN TRUST FUND |        | INVESTMENT TRUST FUND |        |
|   |             | Actual                   | Budget     | Actual                        | Budget | Actual                | Budget |
| <b>REVENUES:</b>  |             |                          |            |                               |        |                       |        |
| Federal Revenues  | 8100        | 49,943,306               | 49,337,725 |                               |        |                       |        |
| State Revenues  | 8600        | 1,944,275                | 2,000,000  |                               |        |                       |        |
| Local Revenues  | 8800        |                          |            |                               |        |                       |        |
| <b>Total Income</b>                                       |             | 51,887,581               | 51,337,725 | 0                             | 0      | 0                     | 0      |
| <b>Expenditures</b>                                       |             |                          |            |                               |        |                       |        |
| Academic Salaries   | 1000        |                          |            |                               |        |                       |        |
| Classified Salaries                                       | 2000        |                          |            |                               |        |                       |        |
| Employee Benefits   | 3000        |                          |            |                               |        |                       |        |
| Supplies and Materials                                    | 4000        |                          |            |                               |        |                       |        |
| Other Operating Expenses and Services                     | 5000        |                          |            |                               |        |                       |        |
| Capital Outlay  | 6000        |                          |            |                               |        |                       |        |
| <b>Total Expenditures</b>                                 |             | 0                        | 0          | 0                             | 0      | 0                     | 0      |
| <b>Excess /(Deficiency) of Revenues over Expenditures</b> |             | 51,887,581               | 51,337,725 | 0                             | 0      | 0                     | 0      |
| <b>Other Financing Sources</b>                            | 8900        |                          |            |                               |        |                       |        |
| <b>Other Outgo</b>  | 7000        | 51,887,581               | 51,337,725 |                               |        |                       |        |
| <b>Net Increase/(Decrease) in Fund Balance</b>            |             | 0                        | 0          | 0                             | 0      | 0                     | 0      |
| <b>Beginning Fund Balance:</b>                            |             |                          |            |                               |        |                       |        |
| Net Beginning Balance, July 1                             | 9010        |                          | 0          |                               | 0      |                       | 0      |
| Prior Years Adjustments                                   | 9020        |                          |            |                               |        |                       |        |
| Adjusted Beginning Balance                                | 9030        | 0                        |            | 0                             |        | 0                     |        |
| <b>Ending Fund Balance, June 30</b>                       |             | 0                        | 0          | 0                             | 0      | 0                     | 0      |

Annual Financial and Budget Report

70 Fiduciary Funds Group -- Part 3

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2010-2011

Budget Year: 2011-2012

Fiduciary Funds Group

| Description   | Object Code | FUND: 77                         |        | FUND 79           |        |
|---|-------------|----------------------------------|--------|-------------------|--------|
|   |             | DEFERRED COMPENSATION TRUST FUND |        | OTHER TRUST FUNDS |        |
|   |             | Actual                           | Budget | Actual            | Budget |
| <b>REVENUES:</b>  |             |                                  |        |                   |        |
| Federal Revenues  | 8100        |                                  |        |                   |        |
| State Revenues  | 8600        |                                  |        |                   |        |
| Local Revenues  | 8800        |                                  |        |                   |        |
| <b>Total Income</b>                                       |             | 0                                | 0      | 0                 | 0      |
| <b>Expenditures</b>                                       |             |                                  |        |                   |        |
| Academic Salaries   | 1000        |                                  |        |                   |        |
| Classified Salaries                                       | 2000        |                                  |        |                   |        |
| Employee Benefits   | 3000        |                                  |        |                   |        |
| Supplies and Materials                                    | 4000        |                                  |        |                   |        |
| Other Operating Expenses and Services                     | 5000        |                                  |        |                   |        |
| Capital Outlay  | 6000        |                                  |        |                   |        |
| <b>Total Expenditures</b>                                 |             | 0                                | 0      | 0                 | 0      |
| <b>Excess /(Deficiency) of Revenues over Expenditures</b> |             | 0                                | 0      | 0                 | 0      |
| <b>Other Financing Sources</b>                            | 8900        |                                  |        |                   |        |
| <b>Other Outgo</b>  | 7000        |                                  |        |                   |        |
| <b>Net Increase/(Decrease) in Fund Balance</b>            |             | 0                                | 0      | 0                 | 0      |
| <b>Beginning Fund Balance:</b>                            |             |                                  |        |                   |        |
| Net Beginning Balance, July 1                             | 9010        |                                  | 0      |                   | 0      |
| Prior Years Adjustments                                   | 9020        |                                  |        |                   |        |
| Adjusted Beginning Balance                                | 9030        | 0                                |        | 0                 |        |
| <b>Ending Fund Balance, June 30</b>                       |             | 0                                | 0      | 0                 | 0      |



Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2010-2011

District ID: 960

Name: RIVERSIDE

| Fund Number In | Fund Name            | Fund Number Out | Fund Name                    | Amount Transferred |
|----------------|----------------------|-----------------|------------------------------|--------------------|
| 32             | CAFETERIA FUND       | 11              | UNRESTRICTED SUBFUND         | 382,790            |
| 61             | SELF-INSURANCE FUND  | 11              | UNRESTRICTED SUBFUND         | 250,000            |
| 11             | UNRESTRICTED SUBFUND | 41              | CAPITAL OUTLAY PROJECTS FUND | 3,390,000          |

CALIFORNIA COMMUNITY COLLEGES  
Annual Financial and Budget Report  
SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds  
Lottery Actual Report  
L10 GENERAL FUND

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

| Activity Classification               | Activity Code | Unrestricted                                  |   |   | Restricted Prop 20    |  |             |
|---------------------------------------|---------------|---|---|---|-----------------------|--|-------------|
| Lottery Adjustments and Proceeds:     |               |   |   |   |                       |  |             |
| Net Beginning Balance, July 1         | 9010          |   |   |   |                       |  |             |
| Adjustments                           | 9020          |   |   |   |                       |  |             |
| Adjusted Beginning Balance            | 9030          |   | 0                                       |   |                       | 0  |             |
| Actual Fiscal Year Data               |               |   |   |   |                       |  |             |
| State Lottery Proceeds:               | 8681          |   | 3,388,628                               |   |                       | 545,489                                      |             |
|                                       |               | Instructional & Institutional<br>Unrestricted |   |   |                       | Instructional<br>Materials<br>Proposition 20 | Total       |
|                                       |               | Instructional<br>Activities<br>(AC 0100-5900) | Support<br>Activities<br>(AC 6000-6700) | Support<br>Activities<br>(AC 6800-7390) | Total<br>Unrestricted | Instructional<br>(AC 0100-4900)              |             |
| <b>Expenditures</b>                   |               |   |   |   |                       |  |             |
| Academic Salaries                     | 1000          |   |   |   | 0                     |  | 0           |
| Classified Salaries                   | 2000          |   | 3,006,432                               |   | 3,006,432             |  | 3,006,432   |
| Employee Benefits                     | 3000          |   | 1,441,329                               |   | 1,441,329             |  | 1,441,329   |
| <b>Supplies &amp; Materials</b>       | 4000          |   |   |   |                       |  |             |
| Software                              | 4100          |   |   |   | 0                     | 42,544                                       | 42,544      |
| Books, Magazines, & Periodicals       | 4200          |   |   |   | 0                     |  | 0           |
| Instructional Supplies & Materials    | 4300          |   |   |   | 0                     | 502,945                                      | 502,945     |
| Noninstructional Supplies & Mtrls     | 4400          |   |   |   | 0                     |  | 0           |
| <b>Total Supplies and Materials</b>   |               | 0   | 0                                       | 0                                       | 0                     | 545,489                                      | 545,489     |
| Other Operating Expenses and Services | 5000          |   |   |   | 0                     |  | 0           |
| Capital Outlay                        | 6000          |   |   |   |                       |  |             |
| Library Books                         | 6300          |   |   |   | 0                     |  | 0           |
| Equipment                             | 6400          |   |   |   |                       |  |             |
| Equipment - Additional                | 6410          |   |   |   | 0                     |  | 0           |
| Equipment - Replacement               | 6420          |   |   |   | 0                     |  | 0           |
| <b>Total Capital Outlay</b>           |               | 0   | 0                                       | 0                                       | 0                     |  | 0           |
| Other Outgo                           | 7000          |   |   |   | 0                     |  | 0           |
| <b>Total Expenditures</b>             |               | 0   | 4,447,761                               | 0                                       | 4,447,761             | 545,489                                      | 4,993,250   |
| <b>Ending Balance</b>                 |               |   |   |   | (1,059,133)           | 0  | (1,059,133) |

CALIFORNIA COMMUNITY COLLEGES  
 Annual Financial and Budget Report  
 SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds  
 Lottery Budget Report  
 L10 GENERAL FUND

2010-2011 CCFS - 311  
 October 18, 2011  
 Page 46 of 46

For Actual Year: 2010-2011

Budget Year: 2011-2012

District ID: 960

Name: RIVERSIDE

| Activity Classification               | Activity Code | Unrestricted                               |                                   |                                   | Restricted Prop 20 |  |           |
|---------------------------------------|---------------|--|-----------------------------------|-----------------------------------|--------------------|--|-----------|
| Lottery Adjustments and Proceeds:     |               |  |                                   |                                   |                    |  |           |
| Net Beginning Balance, July 1         | 9010          |  | (1,059,133)                       |                                   |                    |  |           |
| Adjustments                           | 9020          |  |                                   |                                   |                    |  |           |
| Adjusted Beginning Balance            | 9030          |  | (1,059,133)                       |                                   |                    | 0                                      |           |
| Budget Fiscal Year Data               |               |  |                                   |                                   |                    |  |           |
| State Lottery Proceeds:               | 8681          |  | 3,200,000                         |                                   |                    | 600,000                                |           |
|                                       |               | Instructional & Institutional Unrestricted |                                   |                                   |                    | Instructional Materials Proposition 20 | Total     |
|                                       |               | Instructional Activities (AC 0100-5900)    | Support Activities (AC 6000-6700) | Support Activities (AC 6800-7390) | Total Unrestricted | Instructional (AC 0100-4900)           |           |
| <b>Expenditures</b>                   |               |  |                                   |                                   |                    |  |           |
| Academic Salaries                     | 1000          |  |                                   |                                   | 0                  |  | 0         |
| Classified Salaries                   | 2000          |  | 2,893,131                         |                                   | 2,893,131          |  | 2,893,131 |
| Employee Benefits                     | 3000          |  | 1,410,543                         |                                   | 1,410,543          |  | 1,410,543 |
| <b>Supplies &amp; Materials</b>       | 4000          |  |                                   |                                   |                    |  |           |
| Software                              | 4100          |  |                                   |                                   | 0                  |  | 0         |
| Books, Magazines, & Periodicals       | 4200          |  |                                   |                                   | 0                  |  | 0         |
| Instructional Supplies & Materials    | 4300          |  | (600,000)                         |                                   | (600,000)          | 600,000                                | 0         |
| Noninstructional Supplies & Mtrls     | 4400          |  |                                   |                                   | 0                  |  | 0         |
| <b>Total Supplies and Materials</b>   |               | 0  | (600,000)                         | 0                                 | (600,000)          | 600,000                                | 0         |
| Other Operating Expenses and Services | 5000          |  |                                   |                                   | 0                  |  | 0         |
| Capital Outlay                        | 6000          |  |                                   |                                   |                    |  |           |
| Library Books                         | 6300          |  |                                   |                                   | 0                  |  | 0         |
| Equipment                             | 6400          |  |                                   |                                   |                    |  |           |
| Equipment - Additional                | 6410          |  |                                   |                                   | 0                  |  | 0         |
| Equipment - Replacement               | 6420          |  |                                   |                                   | 0                  |  | 0         |
| <b>Total Capital Outlay</b>           |               | 0  | 0                                 | 0                                 | 0                  |  | 0         |
| Other Outgo                           | 7000          |  |                                   |                                   | 0                  |  | 0         |
| <b>Total Expenditures</b>             |               | 0  | 3,703,674                         | 0                                 | 3,703,674          | 600,000                                | 4,303,674 |
| <b>Ending Balance</b>                 |               |  |                                   |                                   | (1,562,807)        | 0                                      |           |



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VII-B)

|                  |                                    |
|------------------|------------------------------------|
| Meeting          | 10/18/2011 - Regular               |
| Agenda Item      | Consent Agenda Information (VII-B) |
| Subject          | Monthly Financial Report           |
| College/District | District                           |
| Information Only |                                    |

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### Background Narrative:

The Financial Report provides summary financial information, by Resource, for the period July 1, 2011 through September 30, 2011. The report presents the current year adopted budget, revised budget and year-to-date actual financial activity along with prior year actual financial information for comparison purposes.

#### General Funds

Resource 1000 - General Operating  
Resource 1050 - Parking  
Resource 1070 - Student Health Services  
Resource 1080 - Community Education  
Resource 1090 - Performance Riverside  
Resource 1110 - Contractor-Operated Bookstore  
Resource 1170 - Customized Solutions  
Resource 1180 - Redevelopment Pass-Through  
Resource 1190 - Grants and Categorical Programs

#### Special Revenue Funds

Resource 3200 - Food Services  
Resource 3300 - Child Care

#### Capital Projects Funds

Resource 4100 - State Construction & Scheduled Maintenance  
Resource 4120 - Non-State Funded Capital Outlay Projects

Resource 4130 - La Sierra Capital  
Resource 4160 - G. O. Bond Funded Capital Outlay Projects  
Resource 4170 - G. O. Bond Series 2010D Capital Appreciation Bonds  
Resource 4180 - G. O. Bond Series 2010D Build America Bonds

Internal Service Funds

Resource 6100 - Health and Liability Self-Insurance

Resource 6110 - Workers Compensation Self-Insurance

Expendable Trust and Agency Funds

Associated Students of RCCD

Student Financial Aid

RCCD Development Corporation

Prepared By: Jim Buysse, Vice Chancellor, Administration & Finance

Bill Bogle, Controller

**Attachments:**

[September 2011 Financial Report](#)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

**Fund 11, Resource 1000 - General Operating - Unrestricted**

|  | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget     | Revised<br>Budget     | Year to Date<br>Activity |
|--|--|-----------------------|-----------------------|--------------------------|
| Revenue                                | \$ 141,369,852                             | \$ 133,490,346        | \$ 133,490,346        | \$ 26,213,856            |
| Inter/Intrafund Transfer from          |  |                       |                       |                          |
| La Sierra Capital Fund (Resource 4130) | 3,390,000                                  | 1,615,982             | 1,615,982             | 0                        |
| District Bookstore (Resource 1110)     | 247,943                                    | 171,169               | 171,169               | 0                        |
| Total Revenues                         | <u>\$ 145,007,795</u>                      | <u>\$ 135,277,497</u> | <u>\$ 135,277,497</u> | <u>\$ 26,213,856</u>     |
| Expenditures                           |  |                       |                       |                          |
| Academic Salaries                      | \$ 65,395,190                              | \$ 60,450,881         | \$ 60,465,708         | \$ 11,848,293            |
| Classified Salaries                    | 30,366,484                                 | 30,138,861            | 30,121,008            | 7,237,502                |
| Employee Benefits                      | 28,575,184                                 | 30,501,173            | 30,502,835            | 4,687,055                |
| Materials & Supplies                   | 1,976,479                                  | 2,291,659             | 2,273,450             | 350,485                  |
| Services                               | 13,557,871                                 | 14,828,543            | 14,798,786            | 2,859,701                |
| Capital Outlay                         | 848,145                                    | 811,145               | 860,475               | 88,050                   |
| Intrafund Transfers For:               |  |                       |                       |                          |
| DSP&S Program (Resource 1190)          | 665,157                                    | 665,157               | 665,157               | 0                        |
| Federal Work Study (Resource 1190)     | 188,189                                    | 239,280               | 239,280               | 0                        |
| Instr. Equipment Match (Resource 1190) | 13,002                                     | 0                     | 0                     | 0                        |
| Performance Riverside (Resource 1090)  | 0  | 730,982               | 730,982               | 0                        |
| ARRA Stimulus Backfill (Resource 1190) | 58,361                                     | 0                     | 0                     | 0                        |
| General Fund Backfill (Resource 1190)  | 1,068,932                                  | 1,068,618             | 1,068,618             | 0                        |
| Interfund Transfer to:                 |  |                       |                       |                          |
| Resource 4130                          | 0  | 678,000               | 678,000               | 0                        |
| Resource 6100                          | 250,000                                    | 250,000               | 250,000               | 0                        |
| Total Expenditures                     | <u>\$ 142,962,994</u>                      | <u>\$ 142,654,299</u> | <u>\$ 142,654,299</u> | <u>\$ 27,071,086</u>     |
| Revenues Over (Under) Expenditures     | \$ 2,044,801                               | \$ (7,376,802)        | \$ (7,376,802)        | \$ (857,230)             |
| Beginning Fund Balance                 | <u>11,172,448</u>                          | <u>13,217,249</u>     | <u>13,217,249</u>     | <u>13,217,249</u>        |
| Ending Fund Balance                    | <u>\$ 13,217,249</u>                       | <u>\$ 5,840,447</u>   | <u>\$ 5,840,447</u>   | <u>\$ 12,360,019</u>     |
| Ending Cash Balance                    |  |                       |                       | <u>\$ 31,162,796</u>     |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

**Fund 12, Resource 1050 - Parking**

|                                    | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget | Revised<br>Budget | Year to Date<br>Activity |
|------------------------------------|--|-------------------|-------------------|--------------------------|
| Revenues                           | \$ 2,152,681                               | \$ 2,167,591      | \$ 2,167,591      | \$ 539,396               |
| Expenditures                       |  |                   |                   |                          |
| Classified Salaries                | \$ 1,078,827                               | \$ 1,203,264      | \$ 1,203,264      | \$ 272,276               |
| Employee Benefits                  | 362,205                                    | 410,752           | 410,752           | 53,813                   |
| Materials & Supplies               | 48,143                                     | 70,591            | 69,524            | 6,616                    |
| Services                           | 324,576                                    | 450,944           | 450,944           | 113,475                  |
| Capital Outlay                     | 217,002                                    | 192,443           | 193,510           | 29,985                   |
| Total Expenditures                 | \$ 2,030,753                               | \$ 2,327,994      | \$ 2,327,994      | \$ 476,165               |
| Revenues Over (Under) Expenditures | \$ 121,928                                 | \$ (160,403)      | \$ (160,403)      | \$ 63,231                |
| Beginning Fund Balance             | 627,305                                    | 749,233           | 749,233           | 749,233                  |
| Ending Fund Balance                | \$ 749,233                                 | \$ 588,830        | \$ 588,830        | \$ 812,464               |
| Ending Cash Balance                |  |                   |                   | \$ 829,849               |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

**Fund 12, Resource 1070 - Student Health Services**

|                                    | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget          | Revised<br>Budget          | Year to Date<br>Activity   |
|------------------------------------|---|----------------------------|----------------------------|----------------------------|
| Revenues                           | \$ 1,529,009                                      | \$ 1,519,066               | \$ 1,519,066               | \$ 386,394                 |
| Expenditures                       |   |                            |                            |                            |
| Academic Salaries                  | \$ 321,514  | \$ 342,761                 | \$ 342,761                 | \$ 75,794                  |
| Classified Salaries                | 443,810   | 683,898                    | 683,898                    | 100,721                    |
| Employee Benefits                  | 177,765   | 240,646                    | 240,646                    | 24,919                     |
| Materials & Supplies               | 120,862   | 143,753                    | 143,753                    | 10,681                     |
| Services                           | 263,898   | 455,160                    | 455,160                    | 139,691                    |
| Capital Outlay                     | 53,444  | 45,447                     | 45,447                     | 0                          |
| Total Expenditures                 | <u>\$ 1,381,293</u>                               | <u>\$ 1,911,665</u>        | <u>\$ 1,911,665</u>        | <u>\$ 351,806</u>          |
| Revenues Over (Under) Expenditures | \$ 147,716  | \$ (392,599)               | \$ (392,599)               | \$ 34,588                  |
| Beginning Fund Balance             | <u>2,022,740</u>                                  | <u>2,170,456</u>           | <u>2,170,456</u>           | <u>2,170,456</u>           |
| Ending Fund Balance                | <u><u>\$ 2,170,456</u></u>                        | <u><u>\$ 1,777,857</u></u> | <u><u>\$ 1,777,857</u></u> | <u><u>\$ 2,205,044</u></u> |
| Ending Cash Balance                |   |                            |                            | <u><u>\$ 2,152,217</u></u> |



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

**Fund 11, Resource 1080 - Community Education**

|                                    | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget       | Revised<br>Budget       | Year to Date<br>Activity |
|------------------------------------|---|-------------------------|-------------------------|--------------------------|
| Revenues                           | \$ 901,927  | \$ 830,100              | \$ 830,100              | \$ 216,087               |
| Expenditures                       |   |                         |                         |                          |
| Academic Salaries                  | \$ 4,169  | \$ 4,185                | \$ 4,185                | \$ 1,046                 |
| Classified Salaries                | 356,558   | 298,619                 | 298,619                 | 87,118                   |
| Employee Benefits                  | 81,513  | 59,855                  | 59,855                  | 9,513                    |
| Materials & Supplies               | 5,161   | 3,600                   | 3,600                   | 811                      |
| Services                           | 410,859   | 377,807                 | 377,807                 | 52,222                   |
| Total Expenditures                 | <u>\$ 858,260</u>                                 | <u>\$ 744,066</u>       | <u>\$ 744,066</u>       | <u>\$ 150,710</u>        |
| Revenues Over (Under) Expenditures | \$ 43,667   | \$ 86,034               | \$ 86,034               | \$ 65,377                |
| Beginning Fund Balance             | <u>(90,690)</u>                                   | <u>(47,023)</u>         | <u>(47,023)</u>         | <u>(47,023)</u>          |
| Ending Fund Balance                | <u><u>\$ (47,023)</u></u>                         | <u><u>\$ 39,011</u></u> | <u><u>\$ 39,011</u></u> | <u><u>\$ 18,354</u></u>  |
| Ending Cash Balance                |   |                         |                         | <u><u>\$ 21,971</u></u>  |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

**Fund 11, Resource 1090 - Performance Riverside**

|  | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget   | Revised<br>Budget   | Year to Date<br>Activity |
|--|--|---------------------|---------------------|--------------------------|
| Revenue  | \$ 846,073                                 | \$ 900,000          | \$ 900,000          | \$ 293,635               |
| Intrafund Transfer from<br>General Operating (Resource 1000) | <u>0</u>                                   | <u>730,982</u>      | <u>730,982</u>      | <u>0</u>                 |
| Total Revenues   | <u>\$ 846,073</u>                          | <u>\$ 1,630,982</u> | <u>\$ 1,630,982</u> | <u>\$ 293,635</u>        |
| Expenditures   |  |                     |                     |                          |
| Classified Salaries  | \$ 319,472                                 | \$ 303,290          | \$ 303,290          | \$ 68,766                |
| Employee Benefits  | 122,769                                    | 140,383             | 140,383             | 14,785                   |
| Materials & Supplies   | 29,131                                     | 27,750              | 27,750              | 1,945                    |
| Services   | <u>403,035</u>                             | <u>375,243</u>      | <u>375,243</u>      | <u>74,349</u>            |
| Total Expenditures   | <u>\$ 874,407</u>                          | <u>\$ 846,666</u>   | <u>\$ 846,666</u>   | <u>\$ 159,845</u>        |
| Revenues Over (Under) Expenditures                           | \$ (28,334)                                | \$ 784,316          | \$ 784,316          | \$ 133,790               |
| Beginning Fund Balance                                       | <u>(755,982)</u>                           | <u>(784,316)</u>    | <u>(784,316)</u>    | <u>(784,316)</u>         |
| Ending Fund Balance  | <u>\$ (784,316)</u>                        | <u>\$ 0</u>         | <u>\$ 0</u>         | <u>\$ (650,526)</u>      |
| Ending Cash Balance  |  |                     |                     | <u>\$ (663,678)</u>      |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

**Fund 11, Resource 1110 - Contractor-Operated Bookstore**

|                                    | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget      | Revised<br>Budget      | Year to Date<br>Activity  |
|------------------------------------|---|------------------------|------------------------|---------------------------|
| Revenues                           | \$ 638,018  | \$ 532,938             | \$ 532,938             | \$ 0                      |
| Expenditures                       |   |                        |                        |                           |
| Services                           | \$ 43,830   | \$ 43,830              | \$ 43,830              | \$ 29                     |
| Interfund Transfer to              |   |                        |                        |                           |
| Food Services (Resource 3200)      | 382,790   | 323,129                | 323,129                | 110,000                   |
| Intrafund Transfer to              |   |                        |                        |                           |
| General Operating (Resource 1000)  | <u>247,943</u>                                    | <u>171,169</u>         | <u>171,169</u>         | <u>0</u>                  |
| Total Expenditures                 | <u>\$ 674,563</u>                                 | <u>\$ 538,128</u>      | <u>\$ 538,128</u>      | <u>\$ 110,029</u>         |
| Revenues Over (Under) Expenditures | \$ (36,545)                                       | \$ (5,190)             | \$ (5,190)             | \$ (110,029)              |
| Beginning Fund Balance             | <u>46,735</u>                                     | <u>10,190</u>          | <u>10,190</u>          | <u>10,190</u>             |
| Ending Fund Balance                | <u><u>\$ 10,190</u></u>                           | <u><u>\$ 5,000</u></u> | <u><u>\$ 5,000</u></u> | <u><u>\$ (99,839)</u></u> |
| Ending Cash Balance                |   |                        |                        | <u><u>\$ 10,498</u></u>   |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

**Fund 11, Resource 1170 - Customized Solutions**

|                                    | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget | Revised<br>Budget | Year to Date<br>Activity |
|------------------------------------|--|-------------------|-------------------|--------------------------|
| Revenues                           | \$ 66,111                                  | \$ 219,400        | \$ 219,400        | \$ (3,440)               |
| Expenditures                       |  |                   |                   |                          |
| Academic Salaries                  | \$ 4,036                                   | \$ 16,672         | \$ 16,672         | \$ 9,941                 |
| Classified Salaries                | 32,176                                     | 4,978             | 4,978             | 1,244                    |
| Employee Benefits                  | 13,351                                     | 4,178             | 4,178             | 1,579                    |
| Materials & Supplies               | 2,563                                      | 6,925             | 6,925             | 57                       |
| Services                           | 30,609                                     | 91,207            | 91,207            | 6,704                    |
| Total Expenditures                 | \$ 82,735                                  | \$ 123,960        | \$ 123,960        | \$ 19,525                |
| Revenues Over (Under) Expenditures | \$ (16,624)                                | \$ 95,440         | \$ 95,440         | \$ (22,965)              |
| Beginning Fund Balance             | 71,173                                     | 54,549            | 54,549            | 54,549                   |
| Ending Fund Balance                | \$ 54,549                                  | \$ 149,989        | \$ 149,989        | \$ 31,584                |
| Ending Cash Balance                |  |                   |                   | \$ 30,203                |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

**Fund 12, Resource 1180 - Redevelopment Pass-Through**

|                                    | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget   | Revised<br>Budget   | Year to Date<br>Activity |
|------------------------------------|--|---------------------|---------------------|--------------------------|
| Revenues                           | \$ 1,463,675                               | \$ 1,440,000        | \$ 1,440,000        | \$ 392                   |
| Expenditures                       |  |                     |                     |                          |
| Services                           | \$ 193,124                                 | \$ 218,686          | \$ 218,686          | \$ 29,499                |
| Capital Outlay                     | 905,308                                    | 3,704,871           | 3,704,871           | 173,732                  |
| Total Expenditures                 | \$ 1,098,432                               | \$ 3,923,557        | \$ 3,923,557        | \$ 203,231               |
| Revenues Over (Under) Expenditures | \$ 365,243                                 | \$ (2,483,557)      | \$ (2,483,557)      | \$ (202,839)             |
| Beginning Fund Balance             | 9,042,422                                  | 9,407,665           | 9,407,665           | 9,407,665                |
| Ending Fund Balance                | <u>\$ 9,407,665</u>                        | <u>\$ 6,924,108</u> | <u>\$ 6,924,108</u> | <u>\$ 9,204,826</u>      |
| Ending Cash Balance                |  |                     |                     | <u>\$ 7,998,296</u>      |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

**Fund 12, Resource 1190 - Grants and Categorical Programs**

|   | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget    | Revised<br>Budget    | Year to Date<br>Activity |
|---|--|----------------------|----------------------|--------------------------|
| Revenue   | \$ 22,076,924                              | \$ 26,206,794        | \$ 26,206,794        | \$ 5,120,806             |
| Intrafund Transfers from                                  |  |                      |                      |                          |
| General Operating (Resource 1000)                         |  |                      |                      |                          |
| For DSP&S   | 913,239                                    | 774,123              | 774,123              | 0                        |
| For EOPS  | 188,514                                    | 210,999              | 210,999              | 0                        |
| For Federal Work Study                                    | 188,189                                    | 239,280              | 239,280              | 0                        |
| For Instructional Equipment                               | 13,002                                     | 0                    | 0                    | 0                        |
| For Matriculation   | 590,049                                    | 637,905              | 637,905              | 0                        |
| For Middle College High School                            | 89,995                                     | 91,145               | 91,145               | 0                        |
| For Foster Youth Independent Living                       | 5,372                                      | 0                    | 0                    | 0                        |
| For CITD Grant  | 5,281                                      | 0                    | 0                    | 0                        |
| For General Fund Backfill                                 | 0  | 19,603               | 19,603               | 0                        |
| Total Revenues  | <u>\$ 24,070,565</u>                       | <u>\$ 28,179,849</u> | <u>\$ 28,179,849</u> | <u>\$ 5,120,806</u>      |
| Expenditures  |  |                      |                      |                          |
| Academic Salaries   | \$ 4,375,064                               | \$ 4,620,091         | \$ 4,619,204         | \$ 815,199               |
| Classified Salaries                                       | 8,068,622                                  | 7,267,785            | 7,298,973            | 1,599,154                |
| Employee Benefits   | 3,646,897                                  | 3,725,008            | 3,725,284            | 467,284                  |
| Materials & Supplies                                      | 1,740,797                                  | 1,945,456            | 1,850,045            | 159,071                  |
| Services  | 3,323,044                                  | 5,811,006            | 5,909,776            | 443,567                  |
| Capital Outlay  | 1,936,353                                  | 2,544,548            | 2,517,162            | 288,443                  |
| Student Grants (Financial,<br>Book, Meal, Transportation) | 979,788                                    | 2,265,955            | 2,259,405            | 65,374                   |
| Total Expenditures  | <u>\$ 24,070,565</u>                       | <u>\$ 28,179,849</u> | <u>\$ 28,179,849</u> | <u>\$ 3,838,092</u>      |
| Revenues Over (Under) Expenditures                        | \$ 0                                       | \$ 0                 | \$ 0                 | \$ 1,282,714             |
| Beginning Fund Balance                                    | <u>0</u>                                   | <u>0</u>             | <u>0</u>             | <u>0</u>                 |
| Ending Fund Balance                                       | <u>\$ 0</u>                                | <u>\$ 0</u>          | <u>\$ 0</u>          | <u>\$ 1,282,714</u>      |
| Ending Cash Balance                                       |  |                      |                      | <u><u>\$ 85,216</u></u>  |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

**Fund 32, Resource 3200 - Food Services**

|  | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget | Revised<br>Budget | Year to Date<br>Activity |
|--|--|-------------------|-------------------|--------------------------|
| Revenue  | \$ 1,935,677                               | \$ 1,864,378      | \$ 1,864,378      | \$ 294,074               |
| Interfund Transfers from<br>Contractor-Operated<br>Bookstore (Resource 1110) | 382,790                                    | 323,129           | 323,129           | 110,000                  |
| Total Revenues   | \$ 2,318,467                               | \$ 2,187,507      | \$ 2,187,507      | \$ 404,074               |
| Expenditures   |  |                   |                   |                          |
| Classified Salaries  | \$ 834,623                                 | \$ 830,934        | \$ 830,934        | \$ 177,807               |
| Employee Benefits  | 336,975                                    | 346,640           | 346,640           | 39,719                   |
| Materials & Supplies   | 978,826                                    | 908,808           | 908,808           | 138,050                  |
| Services   | 281,829                                    | 146,102           | 146,102           | 14,365                   |
| Capital Outlay   | 4,847                                      | 13,496            | 13,496            | 0                        |
| Total Expenditures   | \$ 2,437,100                               | \$ 2,245,980      | \$ 2,245,980      | \$ 369,941               |
| Revenues Over (Under) Expenditures   | \$ (118,633)                               | \$ (58,473)       | \$ (58,473)       | \$ 34,133                |
| Beginning Fund Balance   | 177,106                                    | 58,473            | 58,473            | 58,473                   |
| Ending Fund Balance  | \$ 58,473                                  | \$ 0              | \$ 0              | \$ 92,606                |
| Ending Cash Balance  |  |                   |                   | \$ 83,986                |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Child Care was established to manage the finances of the District's child care centers at all three colleges.

**Fund 33, Resource 3300 - Child Care**

|                                    | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget | Revised<br>Budget | Year to Date<br>Activity |
|------------------------------------|---|-------------------|-------------------|--------------------------|
| Revenues                           | \$ 1,071,499                                      | \$ 1,126,323      | \$ 1,126,323      | \$ 210,717               |
| Expenditures                       |   |                   |                   |                          |
| Academic Salaries                  | \$ 677,471  | \$ 693,572        | \$ 684,072        | \$ 101,463               |
| Classified Salaries                | 170,506   | 171,301           | 171,301           | 25,645                   |
| Employee Benefits                  | 141,881   | 166,023           | 166,023           | 14,990                   |
| Materials & Supplies               | 39,667  | 41,150            | 41,150            | 7,647                    |
| Services                           | 48,687  | 79,537            | 80,637            | 11,833                   |
| Capital Outlay                     | 6,744   | 1,500             | 9,900             | 0                        |
| Total Expenditures                 | \$ 1,084,956                                      | \$ 1,153,083      | \$ 1,153,083      | \$ 161,578               |
| Revenues Over (Under) Expenditures | \$ (13,457)                                       | \$ (26,760)       | \$ (26,760)       | \$ 49,139                |
| Beginning Fund Balance             | 40,217  | 26,760            | 26,760            | 26,760                   |
| Ending Fund Balance                | \$ 26,760   | \$ 0              | \$ 0              | \$ 75,899                |
| Ending Cash Balance                |   |                   |                   | \$ 81,417                |



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160). The State has suspended funding Scheduled Maintenance.

**Fund 41, Resource 4100 - State Construction & Scheduled Maintenance**

|                                    | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget   | Revised<br>Budget   | Year to Date<br>Activity |
|------------------------------------|---|---------------------|---------------------|--------------------------|
| Revenues                           | \$ 30,377,254                                     | \$ 9,905,601        | \$ 9,905,601        | \$ 0                     |
| Expenditures                       |   |                     |                     |                          |
| Services                           | \$ 0  | \$ 0                | \$ 0                | \$ 0                     |
| Capital Outlay                     | <u>30,377,254</u>                                 | <u>9,905,601</u>    | <u>9,905,601</u>    | <u>2,666,288</u>         |
| Total Expenditures                 | <u>\$ 30,377,254</u>                              | <u>\$ 9,905,601</u> | <u>\$ 9,905,601</u> | <u>\$ 2,666,288</u>      |
| Revenues Over (Under) Expenditures | \$ 0  | \$ 0                | \$ 0                | \$ (2,666,288)           |
| Beginning Fund Balance             | <u>0</u>  | <u>0</u>            | <u>0</u>            | <u>0</u>                 |
| Ending Fund Balance                | <u>\$ 0</u>                                       | <u>\$ 0</u>         | <u>\$ 0</u>         | <u>\$ (2,666,288)</u>    |
| Ending Cash Balance                |   |                     |                     | <u>\$ (2,671,640)</u>    |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Non-State Funded Capital Outlay Projects was established to account for financial activities related to the acquisition or construction of major capital projects that are funded from non-state revenue sources.

**Fund 41, Resource 4120 - Non-State Funded Capital Outlay Projects**

|                                    | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget | Revised<br>Budget | Year to Date<br>Activity |
|------------------------------------|--|-------------------|-------------------|--------------------------|
| Revenues                           | \$ 545,402                                 | \$ 5              | \$ 5              | \$ 0                     |
| Expenditures                       |  |                   |                   |                          |
| Capital Outlay                     | \$ 545,400                                 | \$ 0              | \$ 0              | \$ 0                     |
| Total Expenditures                 | \$ 545,400                                 | \$ 0              | \$ 0              | \$ 0                     |
| Revenues Over (Under) Expenditures | \$ 2                                       | \$ 5              | \$ 5              | \$ 0                     |
| Beginning Fund Balance             | 552  | 554               | 554               | 554                      |
| Ending Fund Balance                | <u>\$ 554</u>                              | <u>\$ 559</u>     | <u>\$ 559</u>     | <u>\$ 554</u>            |
| Ending Cash Balance                |  |                   |                   | <u>\$ (544,846)</u>      |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

**Fund 41, Resource 4130 - La Sierra Capital**

|  | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget   | Revised<br>Budget   | Year to Date<br>Activity |
|--|---|---------------------|---------------------|--------------------------|
| Revenues   | \$ 74,877   | \$ 35,000           | \$ 35,000           | \$ 0                     |
| Interfund Transfer from<br>General Operating (Resource 1000) | <u>0</u>  | <u>678,000</u>      | <u>678,000</u>      | <u>0</u>                 |
| Total Revenues   | <u>\$ 74,877</u>                                  | <u>\$ 713,000</u>   | <u>\$ 713,000</u>   | <u>\$ 0</u>              |
| Expenditures   |   |                     |                     |                          |
| Services   | \$ 23,255   | \$ 24,108           | \$ 24,108           | \$ 188                   |
| Capital Outlay   | 78,866  | 1,465,755           | 1,465,755           | 0                        |
| Interfund Transfer to<br>General Operating (Resource 1000)   | <u>3,390,000</u>                                  | <u>1,615,982</u>    | <u>1,615,982</u>    | <u>0</u>                 |
| Total Expenditures   | <u>\$ 3,492,121</u>                               | <u>\$ 3,105,845</u> | <u>\$ 3,105,845</u> | <u>\$ 188</u>            |
| Revenues Over (Under) Expenditures                           | \$ (3,417,244)                                    | \$ (2,392,845)      | \$ (2,392,845)      | \$ (188)                 |
| Beginning Fund Balance                                       | <u>12,324,957</u>                                 | <u>8,907,713</u>    | <u>8,907,713</u>    | <u>8,907,713</u>         |
| Ending Fund Balance  | <u>\$ 8,907,713</u>                               | <u>\$ 6,514,868</u> | <u>\$ 6,514,868</u> | <u>\$ 8,907,526</u>      |
| Ending Cash Balance  |   |                     |                     | <u>\$ 8,607,526</u>      |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

General Obligation Bond Funded Capital Outlay Projects was established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

**Fund 41, Resource 4160 - General Obligation Bond Funded Capital Outlay Projects**

|                                    | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget    | Revised<br>Budget    | Year to Date<br>Activity |
|------------------------------------|---|----------------------|----------------------|--------------------------|
| Revenues                           | \$ 1,034,361                                      | \$ 180,000           | \$ 180,000           | \$ 0                     |
| Expenditures                       |   |                      |                      |                          |
| Classified Salaries                | \$ 265,299  | \$ 472,362           | \$ 472,362           | \$ 68,393                |
| Employee Benefits                  | 114,930   | 219,294              | 219,294              | 16,185                   |
| Materials & Supplies               | 442   | 0                    | 0                    | 0                        |
| Services                           | 651,818   | 281,192              | 281,192              | 42,239                   |
| Capital Outlay                     | <u>11,040,209</u>                                 | <u>30,271,122</u>    | <u>30,271,122</u>    | <u>453,114</u>           |
| Total Expenditures                 | <u>\$ 12,072,698</u>                              | <u>\$ 31,243,970</u> | <u>\$ 31,243,970</u> | <u>\$ 579,931</u>        |
| Revenues Over (Under) Expenditures | \$ (11,038,337)                                   | \$ (31,063,970)      | \$ (31,063,970)      | \$ (579,931)             |
| Beginning Fund Balance             | <u>43,746,726</u>                                 | <u>32,708,389</u>    | <u>32,708,389</u>    | <u>32,708,389</u>        |
| Ending Fund Balance                | <u>\$ 32,708,389</u>                              | <u>\$ 1,644,419</u>  | <u>\$ 1,644,419</u>  | <u>\$ 32,128,458</u>     |
| Ending Cash Balance                |   |                      |                      | <u>\$ 32,323,236</u>     |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

General Obligation Series 2010D Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

**Fund 41, Resource 4170 - General Obligation Bond Series 2010D Capital Appreciation Bonds**

|   | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget   | Revised<br>Budget * | Year to Date<br>Activity |
|---|---|---------------------|---------------------|--------------------------|
| Revenues  | \$ 32,919   | \$ 30,000           | \$ 30,000           | \$ 0                     |
| Proceeds from General Obligation Bond<br>Series D | <u>7,699,278</u>                                  | <u>0</u>            | <u>0</u>            | <u>0</u>                 |
| Total Revenues                                    | <u>\$ 7,732,197</u>                               | <u>\$ 30,000</u>    | <u>\$ 30,000</u>    | <u>\$ 0</u>              |
| Expenditures                                      |   |                     |                     |                          |
| Services  | \$ 3,594  | \$ 0                | \$ 0                | \$ 0                     |
| Capital Outlay                                    | <u>348,145</u>                                    | <u>7,165,460</u>    | <u>7,165,460</u>    | <u>75,374</u>            |
| Total Expenditures                                | <u>\$ 351,739</u>                                 | <u>\$ 7,165,460</u> | <u>\$ 7,165,460</u> | <u>\$ 75,374</u>         |
| Revenues Over (Under) Expenditures                | \$ 7,380,458                                      | \$ (7,135,460)      | \$ (7,135,460)      | \$ (75,374)              |
| Beginning Fund Balance                            | <u>0</u>  | <u>7,380,458</u>    | <u>7,380,458</u>    | <u>7,380,458</u>         |
| Ending Fund Balance                               | <u>\$ 7,380,458</u>                               | <u>\$ 244,998</u>   | <u>\$ 244,998</u>   | <u>\$ 7,305,084</u>      |
| Ending Cash Balance                               |   |                     |                     | <u>\$ 7,305,084</u>      |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

General Obligation Series 2010D Build America Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

**Fund 41, Resource 4180 - General Obligation Bond Series 2010D Build America Bonds**

|   | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget    | Revised<br>Budget*   | Year to Date<br>Activity |
|---|---|----------------------|----------------------|--------------------------|
| Revenues  | \$ 420,193  | \$ 375,000           | \$ 375,000           | \$ 0                     |
| Proceeds from General Obligation Bond<br>Series D | <u>102,300,000</u>                                | <u>0</u>             | <u>0</u>             | <u>0</u>                 |
| Total Revenues                                    | <u>\$ 102,720,193</u>                             | <u>\$ 375,000</u>    | <u>\$ 375,000</u>    | <u>\$ 0</u>              |
| Expenditures                                      |   |                      |                      |                          |
| Services  | \$ 282,208  | \$ 177,297           | \$ 177,297           | \$ 58,440                |
| Capital Outlay                                    | <u>19,359,893</u>                                 | <u>79,103,140</u>    | <u>79,103,140</u>    | <u>5,025,948</u>         |
| Total Expenditures                                | <u>\$ 19,642,101</u>                              | <u>\$ 79,280,437</u> | <u>\$ 79,280,437</u> | <u>\$ 5,084,388</u>      |
| Revenues Over (Under) Expenditures                | \$ 83,078,092                                     | \$ (78,905,437)      | \$ (78,905,437)      | \$ (5,084,388)           |
| Beginning Fund Balance                            | <u>0</u>  | <u>83,078,092</u>    | <u>83,078,092</u>    | <u>83,078,092</u>        |
| Ending Fund Balance                               | <u>\$ 83,078,092</u>                              | <u>\$ 4,172,655</u>  | <u>\$ 4,172,655</u>  | <u>\$ 77,993,704</u>     |
| Ending Cash Balance                               |   |                      |                      | <u>\$ 79,073,381</u>     |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self-insurance programs.

**Fund 61, Resource 6100 - Health and Liability Self-Insurance**

|  | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget   | Revised<br>Budget   | Year to Date<br>Activity |
|--|--|---------------------|---------------------|--------------------------|
| Revenues   | \$ 5,016,626                               | \$ 4,722,500        | \$ 4,722,500        | \$ 1,098,341             |
| Interfund transfer from<br>General Operating (Resource 1000) | <u>250,000</u>                             | <u>250,000</u>      | <u>250,000</u>      | <u>0</u>                 |
| Total Revenue  | <u>\$ 5,266,626</u>                        | <u>\$ 4,972,500</u> | <u>\$ 4,972,500</u> | <u>\$ 1,098,341</u>      |
| Expenditures   |  |                     |                     |                          |
| Classified Salaries  | \$ 147,385                                 | \$ 103,842          | \$ 103,842          | \$ 22,940                |
| Employee Benefits  | 60,892                                     | 47,858              | 47,858              | 5,473                    |
| Materials & Supplies   | 46,645                                     | 3,200               | 3,200               | 42,027                   |
| Services   | 4,485,341                                  | 5,709,584           | 5,709,584           | 1,673,662                |
| Capital Outlay   | <u>168,686</u>                             | <u>40,000</u>       | <u>40,000</u>       | <u>347,135</u>           |
| Total Expenditures   | <u>\$ 4,908,949</u>                        | <u>\$ 5,904,484</u> | <u>\$ 5,904,484</u> | <u>\$ 2,091,237</u>      |
| Revenues Over (Under) Expenditures                           | \$ 357,677                                 | \$ (931,984)        | \$ (931,984)        | \$ (992,896)             |
| Beginning Fund Balance                                       | <u>1,752,955</u>                           | <u>2,110,632</u>    | <u>2,110,632</u>    | <u>2,110,632</u>         |
| Ending Fund Balance  | <u>\$ 2,110,632</u>                        | <u>\$ 1,178,648</u> | <u>\$ 1,178,648</u> | <u>\$ 1,117,736</u>      |
| Ending Cash Balance  |  |                     |                     | <u>\$ 1,852,299</u>      |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

**Fund 61, Resource 6110 - Workers' Compensation Self-Insurance**

|                                    | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget | Revised<br>Budget | Year to Date<br>Activity |
|------------------------------------|--|-------------------|-------------------|--------------------------|
| Revenues                           | \$ 1,808,806                               | \$ 1,685,176      | \$ 1,685,176      | \$ 364,672               |
| Expenditures                       |  |                   |                   |                          |
| Classified Salaries                | \$ 56,663                                  | \$ 47,545         | \$ 47,545         | \$ 15,761                |
| Employee Benefits                  | 23,828                                     | 19,677            | 19,677            | 2,609                    |
| Materials & Supplies               | 0  | 300               | 300               | 0                        |
| Services                           | (695,628)                                  | 1,234,100         | 1,234,100         | 359,157                  |
| Total Expenditures                 | \$ (615,137)                               | \$ 1,301,622      | \$ 1,301,622      | \$ 377,527               |
| Revenues Over (Under) Expenditures | \$ 2,423,943                               | \$ 383,554        | \$ 383,554        | \$ (12,855)              |
| Beginning Fund Balance             | 797,079                                    | 3,221,022         | 3,221,022         | 3,221,022                |
| Ending Fund Balance                | \$ 3,221,022                               | \$ 3,604,576      | \$ 3,604,576      | \$ 3,208,167             |
| Ending Cash Balance                |  |                   |                   | \$ 4,484,835             |



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

**Associated Students of RCCD**

|                                    | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget        | Revised<br>Budget        | Year to Date<br>Activity   |
|------------------------------------|---|--------------------------|--------------------------|----------------------------|
| Revenues                           | <u>\$ 688,812</u>                                 | <u>\$ 700,000</u>        | <u>\$ 700,000</u>        | <u>\$ 239,757</u>          |
| Expenditures                       |   |                          |                          |                            |
| Materials & Supplies               | <u>\$ 624,286</u>                                 | <u>\$ 700,000</u>        | <u>\$ 700,000</u>        | <u>\$ 213,017</u>          |
| Total Expenditures                 | <u>\$ 624,286</u>                                 | <u>\$ 700,000</u>        | <u>\$ 700,000</u>        | <u>\$ 213,017</u>          |
| Revenues Over (Under) Expenditures | \$ 64,526   | \$ 0                     | \$ 0                     | \$ 26,740                  |
| Beginning Fund Balance             | <u>930,035</u>                                    | <u>994,561</u>           | <u>994,561</u>           | <u>994,561</u>             |
| Ending Fund Balance                | <u><u>\$ 994,561</u></u>                          | <u><u>\$ 994,561</u></u> | <u><u>\$ 994,561</u></u> | <u><u>\$ 1,021,301</u></u> |
| Ending Cash Balance                |   |                          |                          | <u><u>\$ 2,112,109</u></u> |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

**Student Financial Aid**

|                                    | Prior Year<br>Actuals<br>7-1-10 to 6-30-11 | Adopted<br>Budget    | Revised<br>Budget    | Year to Date<br>Activity |
|------------------------------------|--|----------------------|----------------------|--------------------------|
| Revenues                           | <u>\$ 51,887,581</u>                       | <u>\$ 51,337,725</u> | <u>\$ 51,337,725</u> | <u>\$ 4,987,956</u>      |
| Expenditures                       |  |                      |                      |                          |
| Other                              |  |                      |                      |                          |
| Scholarships and Grant             |  |                      |                      |                          |
| Reimbursements                     | <u>\$ 51,887,581</u>                       | <u>\$ 51,337,725</u> | <u>\$ 51,337,725</u> | <u>\$ 4,658,580</u>      |
| Total Expenditures                 | <u>\$ 51,887,581</u>                       | <u>\$ 51,337,725</u> | <u>\$ 51,337,725</u> | <u>\$ 4,658,580</u>      |
| Revenues Over (Under) Expenditures | \$ 0                                       | \$ 0                 | \$ 0                 | \$ 329,376               |
| Beginning Fund Balance             | <u>0</u>                                   | <u>0</u>             | <u>0</u>             | <u>0</u>                 |
| Ending Fund Balance                | <u>\$ 0</u>                                | <u>\$ 0</u>          | <u>\$ 0</u>          | <u>\$ 329,376</u>        |
| Ending Cash Balance                |  |                      |                      | <u>\$ 556,431</u>        |

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2011**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

**RCCD Development Corporation**

|                                    | Prior Year<br>Actuals<br><u>7-1-10 to 6-30-11</u> | Adopted<br>Budget | Revised<br>Budget | Year to Date<br>Activity |
|------------------------------------|---|-------------------|-------------------|--------------------------|
| Revenues                           | \$ 3  | \$ 0              | \$ 0              | \$ 3                     |
| Expenditures                       |   |                   |                   |                          |
| Services                           | \$ 20   | \$ 0              | \$ 0              | \$ 0                     |
| Total Expenditures                 | \$ 20   | \$ 0              | \$ 0              | \$ 0                     |
| Revenues Over (Under) Expenditures | \$ (17)   | \$ 0              | \$ 0              | \$ 3                     |
| Beginning Fund Balance             | <u>16,240</u>                                     | <u>16,223</u>     | <u>16,223</u>     | <u>16,223</u>            |
| Ending Fund Balance                | <u>\$ 16,223</u>                                  | <u>\$ 16,223</u>  | <u>\$ 16,223</u>  | <u>\$ 16,226</u>         |
| Ending Cash Balance                |   |                   |                   | <u>\$ 16,226</u>         |



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[Agenda Item](#)

## Agenda Item (VIII-A-1)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Committee - Governance (VIII-A-1)  |
| Subject            | Revised and New Board Policies - First Reading   |
| College/District   | District   |
| Funding            | N/A  |
| Recommended Action | Recommend accepting for first reading Administrative Procedure 2345, as well as Board Policies 2345, 2745, 3501, 3520, and 3560. |

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### Background Narrative:

In keeping with our current process of updating our Board Policies, the items below come before the Board for first reading:

#### Board of Trustees

Board Policy and Administrative Procedure 2345 Participation at Board Meetings. This is a discussion and revision of the Policy and procedure that was approved by the Board on November 18, 2008.

Board Policy 2745 Board Self-Evaluation. This is a revision of the Policy that was revised by the board on September 16, 2008.

#### General Institution

Board Policy 3501 Campus Security and Access. This is a new Policy for the District based on changes to the Clery Act and is legally required.

Board Policy 3520 Local Law Enforcement. This is a revision, based on changes to the Clery Act, of the Policy that was originally adopted by the Board on May 19, 2009.

Board Policy 3560 Alcoholic Beverages. This is a revision, based on changes to the Clery Act, of the Policy that was originally adopted by the Board on May 19, 2009.

Prepared By: Greg Gray, Chancellor

Ruth Adams, General Counsel

**Attachments:**

[Board Policy 2345](#)

[Administrative Procedure 2345](#)

[Board Policy 2745](#)

[Board Policy 3501](#)

[Board Policy 3520](#)

[Board Policy 3560](#)

**BP 2345 PARTICIPATION AT BOARD MEETINGS**

**References:**

Education Code Sections 72121, 72121.5, and 72129;  
Government Code Sections 54950 et seq., especially 54954.2, 54954.3, 54956,  
54956.5, 54957.5, 54960.1, and 54960.5

It is the policy of the Riverside Community College District that all meetings, except for closed sessions, be open to the public, and all Board actions authorized or required by law of the governing board shall be taken at those meetings.

The Board of Trustees shall provide opportunities for participation in the business of the Board.

Matters directly related to the business of the District may be brought to the attention of the Board of Trustees in one of two ways:

1. There will be a time at each ~~regularly scheduled~~ Board meeting for individuals to discuss items not on the agenda.
2. Individuals may place items on a Board agenda in accordance with Administrative Procedure 2345.

If requested, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board of Trustees under this rule, but shall be submitted to the District, ***pursuant to Board Policy/Administrative Procedure 3810, titled Claims Against the District.***

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Date Adopted: November 18, 2008  
(Replaces RCCD Policy 1036)  
***Revised:***

**AP 2345 PARTICIPATION AT BOARD MEETINGS**

**References:**

Education Code Section 72121.5;  
Government Code Section 54954.2, 54956.5

**ADDRESSING THE BOARD OF TRUSTEES**

**Agenda Items**

**A. Audience Comments**

Before formal action is taken or discussion completed on any agenda item, the presiding officer will ask for comments from the audience so they may ask questions or speak about the topic under consideration.

Those wishing to communicate with the Board on agenda items, may do so in writing. The written communication should be sent to the office of the Chancellor not later than 48 hours prior to the meeting at which the matter concerned is to be before the Board. All such written communications shall be dated and signed by the author, and should contain the address of the author and the author's organizational affiliation, if any.

**B. Speaker's Procedure**

In order to ensure efficient conduct of District business, each speaker generally will be allowed five minutes. The Board, by consensus or a motion to limit or extend debate in accordance with Robert's Rules of Order, may allow more or less time to a speaker. Speakers are urged, but not required, to fill out a request form. Forms to address the Board will be made available at the meeting. Speakers will be asked, **but are not required**, to state their names and addresses for the record.

**C. The President of the Board may rule speakers out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board of Trustees or if their remarks are unduly repetitive.**

**D. Non-scheduled substitutes may not speak in place of scheduled speakers unless alternatives have been submitted on the original request to address the Board.**

## Non-Agenda Items

### A. Recognition of Speakers

Persons who wish to ask questions or make statements about District matters not related to agenda items will be recognized by the presiding officer during the portion of the agenda titled, "Comments from the Public."

### B. Speaker's Procedure

In order to ensure efficient conduct of District business, each speaker generally will be allowed five minutes. The Board, by consensus or a motion to limit or extend debate in accordance with Robert's Rules of Order, may allow more or less time to a speaker. Speakers are urged, but not required, to fill out a request form. Forms to address the Board will be made available at the meeting. Speakers will be asked, **but are not required**, to state their names and addresses for the record.

### C. Legal Limits — Action on Non-Agenda Items

The law does not allow action to be taken on non-agenda items at the same meeting where comments are made or testimony is taken, except in an emergency or other specifically authorized situation.

## Placing An Item on the Agenda

### A. Notification to Chancellor — Time Limit

Persons who wish to place a District matter of concern on the agenda, or who wish to make a presentation to the Board, must notify the Chancellor in writing at least three weeks prior to the ~~regular~~ meeting where that agenda item will appear. The written notification must include a summary of the item, must be signed by the initiator and indicate the specific Board meeting date for which the agenda item is proposed.

### B. Speaker Information

The notification should also contain the name, address and telephone number of the intended speaker(s). If the speaker(s) is (are) representing either an informally organized group, or an established organization, the name of that group, or organization, should be indicated.

### C. Statement of Topic



Each request should state the topic, contain a brief outline of the speaker's position, and indicate any action expected from the Board of Trustees.

D. Action on Agenda Items

Once the item is on the agenda, it will be acted upon in the same fashion as all other agenda items.

Alternative to Board Action on Issues

The Board recommends that individuals first attempt to secure action, or resolve problems, through established District channels prior to requesting that the issue be placed on a Board agenda. These channels include, but are not limited to: Consultation with the Academic Senate, the appropriate District Advisory Committee, or conferences with the Chancellor, Vice Chancellors, the appropriate College President, deans, department heads, counselors, or other appropriate administrative **department** authorization.

Parliamentary Procedure

The Board of Trustees shall follow parliamentary procedures applicable to small boards in accordance with Robert's Rules of Order Newly Revised, except in cases where California law requires a different procedure.

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Date Approved: November 18, 2008  
(Replaces RCCD Regulation 1036)

**Revised:**

## BP 2745 BOARD SELF-EVALUATION

References:

Accreditation Standards IV.B.1.e and g

The Board of Trustees is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its functioning.

As the District's elected body, the Board of Trustees recognizes that it has a fiduciary responsibility to meet the learning needs of those who might benefit from the District's programs in the communities it serves.

To that end, the Board of Trustees has established the following process:

To assess whether it is effective in meeting this fiduciary responsibility, the Board adopts a Board Effectiveness approach to guide its self-assessment process. The approach is grounded in four key principles:

- A. **Learner Centeredness:** The Board recognizes its fiduciary responsibility to meet learner needs and act in the interest of learners in the communities served by the District.
- B. **Continuous Assessment:** Particularly in terms of rapid change, organizations must continuously assess their effectiveness to maintain and improve their alignment with environmental trends and changing learner needs. As a consequence, the Board agrees to continuously assess and review its effectiveness and that of the institution.
- C. **Evidence Based Assessment.** The Board commits to open, evidence-based institutional and community dialogue.
- D. **Commitment to Act:** The Board agrees to act on its assessments to improve both Board and institutional effectiveness.

In keeping with these principles the Board of Trustees establishes a continuous-self-assessment process to both consider its effectiveness and model its commitment to continuous improvement. ~~and~~ ***In order to ensure the sustainability of*** said process, ***the Board*** will be conducted ***a self-evaluation*** ~~no less than~~ annually ***to occur prior to the end of June of each year.*** The process is intended to assist the Board in

the assessment of its performance as a whole body. It is not intended to evaluate or assess the performance of individual Board members.

Initially, the Board will review and discuss its record of performance periodically in open session. Staff will inventory and assist the Board in the preparation of its record. Dialogue will be structured around the following seven dimensions of Board Effectiveness. It is anticipated that the Board will calendar discussions regarding a specific set of the dimensions each year. More formal measurement tools may be incorporated into the process over time.

- A. **Commitment to Learners:** The Board assesses its role in ensuring that the focus remains on the learner and that processes are in place to maintain that focus. For example, the Board might discuss its use of institutional and student research and its efforts to encourage inquiry about learner populations that may not be adequately served by the District.
- B. **Constituency Interface:** The Board assesses its constituency interface by discussing its relationship with District constituencies. Questions might include: What mechanisms and processes are in place for the Board to listen to, respond to, and communicate with its constituency? Do the mechanisms and processes promote input from diverse interests? How should the Board represent and advocate for the District in the community?
- C. **Community College System Interface:** The Board assesses its Community College System interface by evaluating its interaction with the California Community College System and other community college organizations. Questions might include: Does the Board engage in activities to support the District's position within the system? What are the appropriate advocacy roles to be played – learner advocacy, college advocacy?
- D. **Economic/Political System Interface:** The Board assesses its economic and political system interface by assessing its interaction with local, state and federal economic and political processes, institutions and personnel. Here questions might include: How does, and should, the Board advocate District interest and learner interests to local, state and federal government agencies and legislators?
- E. **District Policy Leadership:** The Board assesses policy leadership by examining its role in the District policy process. Questions might include: What is the appropriate role of the Board in addressing issues confronted by the District and learners? What issues occupy the attention of the board? What is the relationship of the issues to the District's mission? Was the Board appropriately engaged in defining the District's mission, strategies, and goals? Is the Board informed of and appropriately engaged in the setting of District policies?

- F. Management Oversight: The Board assesses its management oversight primarily through the assessment of its relationship with the Chancellor and senior administrative staff. Therefore, much of this conversation is reflected in the Board's Chancellor assessment process.
- G. Process Guardianship: The Board assesses its role in assuring that the District engages in appropriate budgeting, planning, institutional assessment and other processes. If it desired, the Board could discuss its own structure, policies, practices and procedures.

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Date Adopted: May 15, 2007  
Revised: September 16, 2008  
(Replaces Policy 1044)  
**Revised:**

General Institution  
DRAFT as of 9/3/11

**BP 3501 CAMPUS SECURITY AND ACCESS**

**Reference:**

34 Code of Federal Regulations Section 668.46(b)(3)

**The Chancellor shall establish procedures for security and access to District facilities.**

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***NOTE:** The **bold type** signifies **legally required** language recommended from the Community College League and legal counsel (Liebert Cassidy Whitmore) in legal Update 19 dated August 2011.*

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**Date Adopted:**

*(This is a new policy recommended by the CCLC and the League's legal counsel)*

General Institution  
DRAFT – CCLC REVISION 9/2011

**BP 3520 LOCAL LAW ENFORCEMENT**

**Reference:**

Education Code Section 67381

**34 Code of Federal Regulations Part 668.46(b)(4)**

Each ~~campus or center~~ of The District, ***on behalf of each College, campus or center***, shall enter into a written Memorandum of Understanding (MOU) with local law enforcement agencies. The agreement shall clarify operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.

The MOU shall designate which law enforcement agency shall have operational responsibility for violent crimes and delineate the specific geographical boundaries of each agency's operational responsibility, including maps as necessary. Nothing in this policy or written MOU between law enforcement agencies shall preclude any agency from investigating or sharing resources in Part I crimes (this includes the D.A.'s office, Parole, FBI, etc.).

The MOU required by this policy shall be public records and shall be made available for inspection by members of the public upon request.

***The District encourages accurate and prompt reporting of all crimes to the campus police and/or the appropriate police agencies. The Chancellor shall establish procedures that encourage pastoral counselors and professional counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.***

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Date Adopted: May 19, 2009

**Revised:**

General Institution  
DRAFT – CCLC  
UPDATES 9/2011

Recent Changes to the Clery Act

**BP 3560 ALCOHOLIC BEVERAGES**

**Reference:**

Business and Professions Code Sections 24045.4, 24045.6, 25608(a)(10), 25608(a)(14), and 23399.1

***34 Code of Federal Regulations Part 668.46(b)***

Every person who possesses, consumes, sells, gives or delivers to any other person, any alcoholic beverage in or on the grounds of the District is guilty of a misdemeanor, unless the following circumstances apply:

- ❖ The alcoholic beverages are acquired, possessed, or used during events at a District/college-owned or District/college-operated stadium or other facility. “Events” means fundraisers held to benefit a nonprofit corporation that has obtained a license, pursuant to the Business and Professions Code, for the event. “Events” does not include football games or other athletic contests sponsored by the District.
- ❖ The alcoholic beverage is beer or wine acquired, possessed, used, sold, or consumed only in connection with a course of instruction, sponsored dinner, or meal demonstration given as part of a culinary arts program at the District, and the person has been authorized to acquire, possess, use, sell, or consume the beer or wine by the Chancellor, ***or designee***.

Alcoholic beverages shall not be served on District/College property except in accordance with the above.

**The Chancellor is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fund-raising events held to benefit a non-profit corporation.**

Any employee or student of the District violating this policy, **or any other policies of the District**, will be subject to discipline in accordance with the law, Board Policy, and/or Administrative Procedure.

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Date Adopted: May 19, 2009

**Revised:**







## Agenda Item (VIII-D-1)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Committee - Facilities (VIII-D-1)  |
| Subject            | Design Amendment with Hill Partnership, Inc. for Norco Secondary Effects Project   |
| College/District   | Norco  |
| Funding            | Norco College Allocated Measure C Funds  |
| Recommended Action | The Board of Trustees approve Amendment No. 3 with Hill Partnership, Inc. in an amount not to exceed \$8,540 for the Secondary Effects project located at the Norco College. |

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### Background Narrative:

On May 19, 2009, the Board of Trustees approved \$1.1 million using District Measure C funds for the planning and design of the Secondary Effects project located at the Norco College. Also approved was an agreement with Hill Partnership, Inc. (HPI) in the amount of \$807,752 to provide design and engineering services for the project. On June 15, 2010, the Board of Trustees approved Amendment No. 1 with HPI in the amount of \$144,671.60 for scope revisions requested by the College which included revisions to architectural, structural, mechanical and electrical engineering, and lab design. On August 16, 2011, the Board of Trustees ratified Amendment No. 2 for no additional compensation, only extension of the agreement completion date to December 31, 2012.

Staff now requests approval of Amendment No. 3 with HPI in the amount of \$8,540 to provide architectural and structural engineering design services for the physical security implementation within Building G. The amendment is attached for the Board's review and consideration. The HPI agreement, including amendments and reimbursable expense, totals \$960,963.60.

Prepared By: Debbie DiThomas, Interim President, Norco College

Laurens Thurman, (Interim) Vice President, Business Services

Orin Williams, Associate Vice Chancellor, Facilities Planning & Development

Michael Stephens, Director, Construction

**Attachments:**

[Amendment No. 3 - Hill Partnership, Inc. 10-18-11](#)

THIRD (3) AMENDMENT TO AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
HILL PARTNERHSHIP, INC.  
(*Norco Secondary Effects Project*)

This document amends the original agreement and amendments between Riverside Community College and Hill Partnership, Inc., which was approved by the Board of Trustees on May 19, 2009, June 15, 2010 and August 16, 2011.

The agreement is hereby amended as follows:

- I. Additional compensation of this amended agreement shall not exceed \$8,540, including reimbursable expenses, totaling agreement to \$960,963.60. The term of this agreement shall be from the original agreement date of May 20, 2009, to the estimated completion date of December 31, 2012. Payments and final payment shall coincide with the original agreement.
- II. The additional scope of work is described in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed Amendment No. 3 as of the date written below.

HILL PARTNERSHIP, INC.

RIVERSIDE COMMUNITY COLLEGE  
DISTRICT

By: \_\_\_\_\_  
Lawrence A. Frapwell  
President  
115 Twenty-Second St.  
Newport Beach, CA 92663

By: \_\_\_\_\_  
James L. Buysse  
Vice Chancellor  
Administration and Finance

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit I

Project: Secondary Effects at Norco College

### SCOPE REVISIONS

As requested by the College, provide architectural, structural engineering design services for the following additional scope of work:

- ❖ Prepare sketch drawings per attached Exhibit A for following:
  - Removal of existing door, close door opening with metal stud wall and gyp bd;
  - Adding new door exterior aluminum door at existing storefront;
  - Add aluminum storefront at main reading lab entrance;
  - Building G: Storefront window framing replacement (at bottom) at grid H between grid 3 & 5. Sack and patch existing concrete slab edge, place new concrete edge to slope away from window between column furring;
  - Building G (South Site): Remove existing concrete walk and stairs to removed door at H/3;
  - Building G (South Site): Remove and replace existing railing set on concrete wall, extend new railing to stair at the south/west area of Building E.
  
- ❖ Coordination of engineering disciplines.
  
- ❖ Process a FCD to DSA.

### EXCLUSIONS

With regard to Building G (South Site), HPI will not address any existing non-compliant accessibility issues at existing sidewalks.

### COMPENSATION

Services outlined above are at a fixed fee basis of \$8,540 and outlined below:

|                              |                |         |         |
|------------------------------|----------------|---------|---------|
| Structural Engineering (MHP) |                |         |         |
| Fixed Fee of \$2,000 x 1.1   |                |         | \$2,200 |
| Architectural Services (HPI) |                |         |         |
| Project Manager              | 10 hrs x \$140 | \$1,400 |         |
| Project Architect            | 36 hrs x \$125 | \$4,500 |         |
| Design                       | 4 hrs x \$110  | \$440   |         |
| Total Architectural Services |                |         | \$6,340 |

Total Additional Services for Amendment No. 3: \$8,540





## Agenda Item (VIII-E-1)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Committee - Resources (VIII-E-1)  |
| Subject            | Tentative Project Budget for District Design Standards  |
| College/District   | District  |
| Funding            | District Allocated Measure C Funds  |
| Recommended Action | The Board of Trustees approve the tentative project budget in the amount of \$170,000 using District Measure C funds for the District Design Standards project; and authorize the processing of the attached proposals with the following consultants: P2S Engineering, Lerch Bates, Assa Abloy, Sweeney & Associates, Inc., Francis Krahe & Associates, Inc. and Independent Roofing Consultant. |

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### Background Narrative:

On December 14, 2010, the Board of Trustees approved staff development of District Design Standards to establish design and construction consistency, operational efficiency and maintainability with the District's capital facilities. The Board also approved an agreement with HMC Architects to develop the Design Standards for the District in an amount of \$150,000 using District Measure C funds. On April 19, 2011, the Board of Trustees approved an amendment with HMC Architects in the amount of \$35,000 to revise the scope of work, requested by the Chancellor, to develop further detail of campus signage and wayfinding standards.

On April 6, 2011, a Request for Proposal was emailed to the District's consultants for categories pertaining to the District's Design Standards: Civil/Accessibility, Mechanical/Electrical/Plumbing, Food Services, Information Technology/Audio Visual/Data/Telecom/Security/Acoustics, Elevator, Hardware, Landscape, Irrigation, Laboratory, Lighting, Roofing/Waterproofing and Signage. After proposals were received on April 13, 2011 and interviews conducted for each category, staff now requests the Board's approval of a tentative project budget in the amount of \$170,000 for six (6) categories for the District's Design Standards. The consultants and categories are listed as follows:

P2S Engineering - Mechanical/Electrical/Plumbing  
Lerch Bates - Elevator  
Assa Abloy - Hardware

Sweeney & Associates, Inc. - Irrigation (only)  
Francis Krahe & Associates, Inc. - Lighting  
Independent Roofing Consultant - Roofing/Waterproofing

Attached for the Board's review and consideration is a "Consultant Proposals Summary" (Exhibit A).

Prepared By: Orin Williams, Associate Vice Chancellor, Facilities Planning & Development

**Attachments:**

[Exhibit A - Consultant Proposals Summary](#)

**EXHIBIT A**

**District Design Standards Project**

General Scope of Work for all Consultants as follows:

- Background and information gathering which includes detailed field surveys, assessment, and evaluation of each of the 3 college sites to verify and establish basis for existing conditions.
- Review existing record drawings, archives, site surveys and other related documents available through the District or HMC Architects.
- Develop and establish programmatic and functional needs of the District Standards based on District's specifications, master plans and other related documents.
- Attend meetings with District's site and curriculum staff to further define and develop needs at each of the college sites.
- Meet and work with the District's site and its stakeholders in addressing the long-term. Programmatic plans for District colleges in conjunction with the development of District Standards.
- Attend meetings with District stakeholders, consultants and community members, and provide meeting materials, such as boards and digital presentation as needed.
- Present District Standards studies and options to the Board, District Staff, and other staff meetings as required.

**Consultant Proposals Summary:**

| SECTIONS                           | CONSULTANTS                     | Fixed Fee | Reimb.  | TOTAL    | Proposed Total | Recommended TOTAL |
|------------------------------------|---------------------------------|-----------|---------|----------|----------------|-------------------|
| Mechanical/Electrical/<br>Plumbing | P2S Engineering                 | \$42,500  | \$2,000 | \$44,500 | \$44,500       | \$44,500          |
| Elevator                           | Lerch Bates                     | \$14,300  |         | \$14,300 | \$14,300       | \$14,300          |
| Hardware                           | Assa Abloy                      | \$10,000  |         | \$10,000 | \$10,000       | \$10,000          |
| Irrigation (only)                  | Sweeney + Assoc                 | \$20,000  | \$2,000 | \$22,000 | \$22,000       | \$22,000          |
| Lighting                           | Francis Krahe & Assoc           | \$56,000  |         | \$56,000 | \$56,000       | \$56,000          |
| Roofing/Waterproofing              | Independent Roofing Consultants | \$22,800  |         | \$22,800 | \$22,800       | \$22,800          |





## Agenda Item (VIII-E-2)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Committee - Resources (VIII-E-2)   |
| Subject            | Self-Generation Incentive Program for Norco College  |
| College/District   | Norco  |
| Funding            | Norco College Allocated Measure C Funds  |
| Recommended Action | Recommend approving the Self-Generation Incentive Program application fee in the amount of \$10,000 for the Norco College. |

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### Background Narrative:

With the joint work of Pacific Gas and Electric, Southern California Edison, the Southern California Gas Company, California Center for Sustainable Energy, San Diego Gas and Electric, California Energy Commission and the Energy Division of the California Public Utilities Commission, the Self-Generation Incentive Program (SGIP) was established. SGIP provides financial incentives for the installation of new, qualifying self-generation equipment installed to meet all or a portion of the electric energy needs of a facility. These funds benefit all ratepayers whose utilities have a reduced need to invest in expensive transmission and distribution infrastructure.

With the Board of Trustees goals of reducing energy use and saving general funds, the Norco College is requesting the Board's consideration to apply for the Self-Generation Incentive Program which would provide the College with a one-time incentive payment of \$900,000 to help reduce the cost installation of self-generation equipment. Applying for the SGIP does not obligate the College to proceed with the installation of a 400kw fuel cell with an attached absorption chiller however it would place the College at the front of the line for what are expected to be limited funds. Although, the program funding is not guaranteed, if received, the expected return on investment for the fuel cell and chiller would be less than 5.7 years with a savings of over \$300,000 of Norco College's \$500,000+ in electricity charges. If the SGIP funding is not approved, the project would not have a viable return on investment and would not be further pursued.

The total project cost for the installation of the self-generation equipment would be less than \$2.9 million from a source still to be identified, however after the incentive payment the total net cost would be less than \$2,000,000. At this time, the College requests approval to apply for the SGIP which includes a \$10,000 application fee. The College will

provide the Board of Trustees status of the application once it becomes available and will not pursue further contracts for the project until authorized by the Board of Trustees.

Prepared By: Debbie DiThomas, Interim President, Norco College

Laurens Thurman, (Interim) Vice President, Business Services

Orin Williams, Associate Vice Chancellor, Facilities Planning & Development

Michael Stephens, Director, Construction



## Agenda Item (VIII-E-3)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Committee - Resources (VIII-E-3)  |
| Subject            | Budget Augmentation and Design Amendment for the Alumni Carriage House Restoration Project  |
| College/District   | District  |
| Funding            | District Allocated Program Contingency and ADA Implementation - Measure C Funds   |
| Recommended Action | It is recommended that the Board of Trustees approve the budget augmentation in the amount of \$20,000, increasing the Alumni Carriage House Restoration estimated project budget to \$150,000; approve Amendment No. 2 with Broeske Architects and Associates, Inc. in the amount of \$3,200 for additional project design services. |

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### Background Narrative:

On May 18, 2010, the Board of Trustees approved an agreement with Broeske Architects and Associates, Inc. in the amount of \$16,000 to provide design services for the District's Alumni Carriage House Restoration project. On January 25, 2011, the Board of Trustees approved the tentative project budget in the amount of \$130,000 for the Alumni Carriage House Restoration project using the District's Allocated Program Contingency Measure C funds. An amendment with Broeske Architects and Associates, Inc. was also approved in the amount of \$8,030 for additional design services required to address specific City plan-check requirements.

In effort to compliment the pending Americans with Disability Act (ADA) Transition Plan, the District has elected to add an access ramp from the rear of the Alumni House to the rear yard area and area serving the Alumni Carriage House. This will allow better access from a heavily used area of the facility. This improvement makes the Alumni House facility more compliant with ADA transition goals.

With the Board's consideration, staff request approval of a budget augmentation to the Alumni Carriage House Restoration project in an amount of \$20,000 using the District's Allocated Program Contingency Measure C funds, bringing the estimated project budget to \$150,000. The budget augmentation includes costs associated with the additional access ramp, and for additional design services with Broeske Architects and Associates, Inc. in the amount of \$3,200, bringing their agreement total to \$27,230. Amendment No. 2 with Broeske Architects and Associates, Inc. is attached for the Board's review and consideration.

(Note: As indicated to the Board of Trustees on October 4, 2011, language corrected in paragraph two and paragraph three.)

Prepared By: Orin Williams, Associate Vice Chancellor, Facilities Planning & Development  
Michael Stephens, Director, Construction

**Attachments:**

[Amendment No. 2 - Broeske Architects and Associates, Inc.](#)

SECOND (2) AMENDMENT TO AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
BROESKE ARCHITECTS AND ASSOCIATES, INC.  
*(Alumni Carriage House Restoration Project)*

This document amends the original agreement between the Riverside Community College District and Broeske Architects and Associates, Inc., which was originally approved by the Board of Trustees on May 18, 2010.

The agreement is hereby amended as follows:

- I. Additional compensation of this amended agreement shall not exceed \$3,200, including reimbursable expenses. Broeske Architects and Associates, Inc. agreement, including amendments and reimbursable expenses, now totals \$27,230. The term of this agreement shall be from the original agreement date of May 19, 2010, to the completion of the project. Payments and final payment shall coincide with original agreement.
- II. The additional scope of work is described in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed Amendment (2) as of the date written below.

BROESKE ARCHITECTS  
AND ASSOCIATES, INC.

RIVERSIDE COMMUNITY COLLEGE  
DISTRICT

By: \_\_\_\_\_

James L. Broeske  
Principal  
4344 Latham Street, Ste. 100  
Riverside, CA 92501

By: \_\_\_\_\_

James L. Buysse  
Vice Chancellor  
Administration and Finance

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit I

Project: Alumni Carriage House Restoration

### SCOPE OF SERVICES:

Additional scope will be to provide the layout and detailing for construction of a new accessible ramp for the rear of the Alumni House. Broeske Architects and Associates, Inc. will provide design review approval with the Cultural Heritage Board, construction documents for the City of Riverside Building department for approval and construction purposes. Sheet specifications will be included within the working drawing set as well as basic construction administration services.

### COMPENSATION:

Fixed Fee Basis \$3,200

#### Fee Breakdown:

|               |         |
|---------------|---------|
| Architectural | \$2,200 |
| Structural    | \$1,000 |

Amendment No. 2 not to exceed the total amount of \$13,400.



## Agenda Item (VIII-E-4)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Committee - Resources (VIII-E-4)   |
| Subject            | Budget Augmentation for Wheelock Gymnasium, Seismic Retrofit Project   |
| College/District   | Riverside  |
| Funding            | Riverside City Allocated Measure C Funds   |
| Recommended Action | The Board of Trustees approve the budget augmentation in the amount of \$395,000 for the Wheelock Gymnasium, Seismic Retrofit project at the Riverside City College. |

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### Background Narrative:

On June 16, 2009, the Board of Trustees approved the design and tentative project budget in an amount of \$18,411,120 for the Wheelock Gymnasium, Seismic Retrofit project located at the Riverside City College (RCC) using State Construction Act and Measure C funds. On February 16, 2010, the Board of Trustees approved a budget augmentation of \$600,000 for the interim housing facilities for the project, totaling the tentative project budget to \$19,011,120. On June 21, 2011, the Board of Trustees approved a budget augmentation in the amount of \$2,125,000 for office and lobby furniture, instructional and non-instructional equipment, audio visual equipment, data and voice equipment, building access/security equipment and systems needed to appropriately support the instructional, intercollegiate programs. The budget augmentation also included funds due to the extended construction schedule related to delays in the project caused from unforeseen/deteriorated structural conditions in the building's foundation and structure, weather delays (flooding) and the default from Tidwell Concrete Construction. The current tentative project budget for the Wheelock Gymnasium, Seismic Retrofit project is \$21,136,120.

Staff now request an additional budget augmentation at request of the College in the amount of \$395,000 for removal of existing exterior plaster and installation of new exterior plaster due to the deterioration of the current exterior plaster and moisture barrier as a result of the multiple penetrations required to accommodate the extensive ongoing structural work on the Wheelock Gymnasium; interim facility lease extension with VBS Leasing; added service fees with GKK Works (architect) and Inland Inspections (Inspector of Record); and added contingency for unforeseen conditions. The tentative project budget for the Wheelock Gymnasium, Seismic Retrofit project with the approved budget augmentation would now total \$21,531,120.

Prepared By: Cynthia Azari, President, Riverside City College

Norm Godin, Vice President

Orin Williams, Associate Vice Chancellor, Facilities Planning & Development

Michael Stephens, Director, Construction





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[Agenda Item](#)

## Agenda Item (XII-A)

|                    |  |
|--------------------|--|
| Meeting            | 10/18/2011 - Regular   |
| Agenda Item        | Business From Board Members (XII-A)  |
| Subject            | Board of Trustees Nomination for 2012 Associate Committee for the Association of Community College Trustees  |
| College/District   | District   |
| Funding            |  |
| Recommended Action | Recommend approving the nomination of Board President Janet Green to an Association of Community College Trustees (ACCT) 2012 Associate Committee. |

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### Background Narrative:

Presently the Association of Community College Trustees (ACCT) is inviting trustees to serve on 2012 Associate Committees to expand membership participation in the governance of the Association, while bringing new ideas and expertise to committee deliberations.

Board President Janet Green has expressed an interest in serving on one of the 2012 Associate Committees and the Board is being asked to take action in support of her participation.

Prepared By: Greg Gray, Chancellor

### Attachments:

[ACCT Letter of Nomination for Janet Green](#)

October 18, 2011

ACCT Chair  
ACCT  
1233 20<sup>th</sup> Street, NW, Suite 301  
Washington, DC 20036

Dear ACCT Chair:

As vice president of the Riverside Community College District (RCCD) Board of Trustees, and on behalf of my colleagues on the Board, it is my pleasure to write this letter of nomination for Board of Trustees President Janet Green's appointment to an ACCT associate committee. Attached is the 2012 Associate Committee Interest Form completed by President Green.

Janet Green, elected to the RCCD Board of Trustees in November 2006, is serving her first-term as President of RCCD's Board of Trustees this year. Beginning in fall 2008, Janet continues to serve on the Community College League of California's Advisory Committee on Legislation. Agendas for that committee include the review of pending and proposed legislation, especially those affecting student learning and success, college operations, student services, career and technical training, institutional accountability, cost of education, employment relations, and governance; development of advocacy strategies and messages; and planning other legislative advocacy activities for college representatives and students.

Our District, Board of Trustees, and Ms. Green understand the commitment which this national position entails and commits to the required responsibilities -- and we strongly support and endorse Board President Green as an excellent candidate for any of the ACCT associate committees.

Sincerely,

Mark A. Takano  
Vice President  
Board of Trustees

Attachment

---

1533 Spruce Street, Suite 210  
Riverside, CA 92507-2427  
(951) 222-8800  
Fax (951) 682-5339  
[www.rccd.edu](http://www.rccd.edu)



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (XII-B)

Meeting                    10/18/2011 - Regular

Agenda Item              Business From Board Members (XII-B)

Subject                    Update from Members of the Board of Trustees on Business of the Board

College/District         District

Information Only

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### Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting.

Prepared By: Chris Carlson, Chief of Staff



[e-board](#) ▶ [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (XIII-A)

|                    |   |
|--------------------|---|
| Meeting            | 10/18/2011 - Regular  |
| Agenda Item        | Closed Session (XIII-A)   |
| Subject            | Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release |
| College/District   | District  |
| Funding            |   |
| Recommended Action | Recommended Action to be Determined   |

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### **Background Narrative:**

None

Prepared By: Greg Gray, Chancellor

Heidi Wills, Executive Administrative Assistant, Office of Chancellor/Bot