

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting –
January 25, 2011 – 6:00 p.m. – Center for Student Success, Room 217
Norco College, 2001 Third Street, Norco, California

AGENDA

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a “REQUEST TO ADDRESS THE BOARD OF TRUSTEES” card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact Heidi Wills at (951) 222-8801 as far in advance of the meeting as possible.

Any public record relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor’s Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507.

- I. Approval of Minutes – Committee Meetings of December 7, 2010
Regular Meeting of December 14, 2010
Special Meeting Minutes of December 16, 2010
- II. Chancellor’s Reports
 - A. Communications
Chancellor will share general information to the Board of Trustees, including federal, state, and local interests and District information.
Information Only
 1. Special Presentation – “Portal to Your Future’ Title V Grant Gaming Students Presentation” – Dr. Brenda Davis, President, Norco College
 - B. Reimbursement Agreement Between March Joint Powers Authority and Riverside Community College District
- Recommend approving the Reimbursement Agreement to assure that services and programs at March Dental Education Center remain operational at March Air Reserve Base until such time the new facility at Moreno Valley College is completed; and authorizing signing of the agreement.
 - C. Presentation of Reorganization Plan Implementation
- Recommend accepting information from staff for information only.
Information Only
- III. Student Report

IV. Comments from the Public

V. Consent Items

A. Action

1. Personnel

- Appointments and assignments of academic and classified employees.

a. Academic Personnel

1. Appointments

(a) Management

(b) Contract Faculty

(c) Long-Term, Temporary Faculty

2. Salary Reclassification

3. Correction to Effective Date of Request to Restore Faculty Member

b. Classified Personnel

1. Appointments

(a) Management/Supervisory

(b) Management/Supervisory – Categorically Funded

(c) Classified/Confidential

(d) Classified/Confidential – Categorically Funded

2. Requests for Leave Under the California Family Rights Act (CFRA) and/or the Federal Family and Medical Leave Act (FMLA)

3. Request for Permanent Increase in Workload Extension

4. Request to Extend Temporary Increase in Workload

5. Request to Resume Workload Assignment

6. Position Reclassified Due to Significant Job Content Changes
7. Separations
- c. Other Personnel
 1. Substitute Assignments
 2. Short-Term Positions
 3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study
 4. Request for Health Leave Without Pay
2. Purchase Order and Warrant Report—All District Resources
 - Recommend approving/ratifying Purchase Orders, Purchase Order Additions, and District Warrant Claims issued by the Business Office.
3. Budget Adjustments
 - a. Budget Adjustments
 - Request approval of various budget transfers between major object codes within the approved budget concerning supplies, services, equipment and personnel as requested by administrative personnel.
 - b. Resolution(s) to Amend Budget
 1. Resolution to Amend Budget – Resolution No. 22-10/11 2010-2011 TriTech Small Business Development Center
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 2. Resolution to Amend Budget – Resolution No. 24-10/11 2010-2011 Performance Riverside Carpenter Foundation Grant – The Sound of Music
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 3. Resolution to Amend Budget – Resolution No. 25-10/11 2010-2011 California Work Opportunity and Responsibility to Kids (CalWORKs) Program
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budgets for Riverside, Norco, and Moreno Valley Colleges and authorize signing of said Resolution.

4. Resolution to Amend Budget – Resolution No. 26-10/11
2010-2011 Temporary Assistance for Needy Families (TANF) Program
- Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 5. Resolution to Amend Budget – Resolution No. 27-10/11
2010-2011 Student Support Services Program – Moreno Valley College
- Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 6. Resolution to Amend Budget – Resolution No. 28-10/11
2010-2011 TriTech Small Business Development Center
- Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 7. Resolution to Amend Budget – Resolution No. 29-10/11
2010-2011 TriTech SBDC 2011 Cooperative Agreement
- Recommend, contingent upon approval of Board Report No. V-A-6-b presented later in the agenda, adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 8. Resolution to Amend Budget – Resolution No. 30-10/11
2010-2011 Procurement Assistance Center (PAC)
- Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
 9. Resolution to Amend Budget – Resolution No. 31-10/11
2010-2011 Lux Boreal Dance Event
- Recommend adopting a resolution to add revenue and expenditures to the adopted budget and authorize signing of said Resolution.
- c. Contingency Budget Adjustments
-Recommend approving by a two-thirds vote of the Board, a contingency budget transfer as presented.
4. Bid Awards
- a. Bid Award – Riverside Community College District – Moreno Valley College Lion’s Parking Lot – Bid Category 1 (General Engineering)
- Recommend awarding a bid award funded from an approved Measure C budget.

- b. Bid Award – Riverside Community College District – Moreno Valley College Lion’s Parking Lot – Bid Category 2 (Electrical)
 - Recommend awarding a bid award funded from an approved Measure C budget.
 - c. Using Competitively Bid Piggyback Contract to Purchase Office Supplies from Office Depot
 - Recommend approving the use of Bid No. 10-003 Contract from the Foundation for California Community Colleges in accordance with Public Contract Code Section 20652.
 - d. Using Competitively Bid Piggyback Contract for the Purchase of Information Technology Equipment, Software and Services from CDW-G
 - Recommend approving the use of a bid contract from the National Intergovernmental Purchasing Alliance Company in accordance with Public Contract Code Section 20652.
5. Out-of State Travel
- Recommend approving out-of-state travel requests.
6. Grants, Contracts and Agreements
- a. Contracts and Agreements Report Less than \$78,500 – All District Resources
 - Recommend ratifying the listing of the District’s contracts and agreements that are less than \$78,500, pursuant to Public Contract Code Section 20650.
 - Recommended Action: Request for Ratification**
 - b. TriTech Small Business Development Center Services
 - Recommend ratifying the subcontract with California State University Fullerton Auxiliary Services for operation of Riverside Community College District’s TriTech Small Business Development Center for the term of January 1, 2011 through December 31, 2011.
 - Recommended Action: Request for Ratification**
 - c. Agreement with Ramona Munsell and Associates Consulting, Inc.
 - Recommend approving the agreement to provide proposal development and award management services to Norco College for a Hispanic-Serving Institutions Science, Technology, Engineering, and Math (HSI-STEM) grant program.
 - Recommended Action: Request for Approval**

7. Other Items
 - a. Surplus Property
 - Recommend declaring listed property as surplus; finding the property does not exceed \$5,000, and authorizing the property be sold on behalf of the District.
 - b. 2011-2012 Nonresident Tuition and Capital Outlay Surcharge Fees
 - Recommend adopting a nonresident tuition rate of \$176 per unit and a capital outlay surcharge fee of \$24 per unit for FY 2011-2012; directing staff to promulgate these charges via the 2011-2012 catalog, schedule of classes and other appropriate materials.

Recommended Action: Request for Approval and Ratification

- B. Information
 1. Monthly Financial Report
 - Informational report relative to financial activity for the period from July 1, 2010, through December 31, 2010.

Information Only

- VI. Board Committee Reports
 - A. Governance Committee
 1. Revised and New Board Policies – Second Reading
 - Recommend approving revised Board Policies 2725, 4000, 5405, 5550, 6700, and 6870.
 - B. Teaching and Learning
 1. Resolution No. 21-10/11 – Best Practices In Grant Development
 - Recommend adopting the model district-wide and approve the Resolution.
Recommended Action: Request for Approval
 2. Proposed Curricular Changes
 - Recommend approving the curricular changes for inclusion in the catalog and schedule of class offerings.
Recommended Action: Request for Approval

3. Operational Agreement with the State of California. California Highway Patrol
 - Recommend approving an amendment to provide office space, classroom and laboratory facilities at Ben Clark Public Safety Education and Training Center.

Recommended Action: Request for Approval
4. Resolution establishing the Riverside Communities Learning in Partnership (CLIP)
 - Recommend approving a resolution establishing the Riverside Communities Learning in Partnership (CLIP) between Riverside Community College District, the City of Riverside, Alvord Unified School District, Riverside Unified School District (RUSD), Riverside County Office of Education (RCOE), University of California, Riverside (UCR), Greater Riverside Chamber of Commerce, Riverside County, and the Community Foundation.

Recommended Action: Request for Approval

C. Planning and Operations Committee

1. Learning Gateway Building – Lion’s Replacement Parking Lot at Moreno Valley College – Mitigated Negative Declaration
 - Recommend adopting the Mitigated Negative Declaration; approve the Learning Gateway Building Project; approve Associate Vice Chancellor, Facilities Planning, Design and Construction to sign the Notice of Determination; post the Notice of Determination and the Mitigated Negative Declaration with Riverside County Clerk’s Office; and direct staff to post the Notice of Determination at Riverside Community College District.

Recommended Action: Request for Approval

D. Facilities Committee

1. Learning Gateway Building at Moreno Valley College – Design Amendment No. 4 with LPA
 - Recommend approving an amendment with LPA architects for additional design services to the project.

Recommended Action: Request for Approval

E. Resources Committee

1. Alumni Carriage House Restoration – Tentative Project Budget Approval and Design Amendment No. 1 with Broeske Architects and Associates, Inc.
 - Recommend approving a tentative budget for design services using the District’s Allocated Program Contingency Measure C funds; approving Amendment No. 1 using the approved project and authorizing signing of the agreement.

Recommended Action: Request for Approval

2. Moreno Valley College Dental Education Center – Project Name Change and Tentative Budget Approval
 - Recommend approving a project name change and a tentative project budget using Moreno Valley Allocated Measure C funds.

Recommended Action: Request for Approval
3. Learning Gateway Building and Lion’s Replacement Parking Lot – Inspection and Testing Services Agreement
 - Recommend approving project inspection and testing service agreements and authorize signing of the agreements.

Recommended Action: Request for Approval

VII. Administrative Reports

- A. Vice Chancellors
- B. Presidents

VIII. Academic Senate Reports

- A. Moreno Valley College
- B. Norco College
- C. Riverside City College/Riverside Community College District

IX. Bargaining Unit Reports

- A. CTA – California Teachers Association
- B. CSEA – California School Employees Association

X. Business from Board Members

- A. Board members will briefly share information about recent events/conferences they have attended since the last meeting.

Information Only
- B. CCCT Board of Directors Election -2011
 - Recommend approving the nomination of Board Member Mary Figueroa to the CCCT Board of Directors for a two-year term.

Recommended Action: Request for Approval

XI. Closed Session

- Pursuant to Government Code Section 54956.9(a), conference with legal counsel – Existing Litigation – Meadows vs. RCCD.
- Recommended Action: To be Determined**

- Pursuant to Government Code Section 54957, public employee discipline/dismissal/release.

Recommended Action: To be Determined

XII. Adjournment

MINUTES OF THE BOARD OF TRUSTEES COMMITTEE MEETINGS
OF DECEMBER 7, 2010

President Blumenthal called the Board of Trustees meeting to order at 6:05 p.m.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal
Ms. Mary Figueroa
Mrs. Janet Green
Mr. Mark Takano
Mr. Jose Medina

Staff Present

Dr. Gregory W. Gray, Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Services
Dr. Ray Maghroori, Vice Chancellor, Educational Services
Dr. Tom Harris, President, Riverside City College
Dr. Brenda Davis, President, Norco College
Dr. Monte Perez, President, Moreno Valley College
Ms. Chris Carlson, Chief of Staff

Student Michelle Christianson led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

President Blumenthal turned the gavel over to Dr. Gray who presided over the election of the officers of the Board.

ORGANIZATIONAL MEETING

Ms. Blumenthal, seconded by Ms. Figueroa, nominated Ms. Green for President of the Board of Trustees. Motion carried. [5 ayes]

Election of President

Ms. Figueroa, seconded by Dr. Davis, nominated Mr. Takano as Vice President of the Board of Trustees. Motion carried. [5 ayes]

Election of Vice President

Mr. Takano, seconded by Ms. Blumenthal, nominated Ms. Figueroa as Secretary of the Board of Trustees. Motion carried. [5 ayes]

Election of Secretary

Further discussion on the Board of Trustees Committee restructuring was deferred to the December 14, 2010 regular meeting of the Board of Trustees..

Students Ms. Michelle Christenson, Ms. Kelly Denstitt, Ms. Katrina Garcia and Mr. Kushang Patel spoke about the loss of parking spaces that will occur as a result of the March Air Reserve Base dental programs and nursing programs relocating to Moreno Valley College.

COMMENTS FROM THE PUBLIC

President Green postponed consideration of the Board meeting calendar to the December 14, 2010, meeting.

CHANCELLOR'S REPORTS

Proposed Board of Trustees Meeting Calendar for January-December 2011

The Planning and Operations Committee Chair Janet Green convened the meeting at 6:40 p.m. Committee members in attendance: Ms. Kristina Kauffman, Associate Vice Chancellor, Institutional Effectiveness; Academic Senate Representatives: Dr. Travis Gibbs (Moreno Valley College) and Dr. Carol Farrar (Norco College); CTA Representatives: Dr. Fabian Biancardi (Moreno Valley College) and Ms. Karin Skiba (Norco College); CSEA Representative: Gustavo Segura; and Confidential Representative: Ms. Debra Creswell.

PLANNING AND OPERATIONS COMMITTEE

Mr. Bart Doering, Capital Program Administrator, Facilities Planning, Design and Construction, reviewed the Environmental Initial Study/Mitigated Negative Declaration for the project. No significant adverse effects on the environment were found. The Board will consider approval of the declaration at the December 14th Board meeting. Discussion followed.

Phase III Student Academic Services Facility at the Moreno Valley College – Mitigated Negative Declaration

Mr. Doering reviewed the Environmental Initial Study/Mitigated Negative Declaration for the project and no significant adverse effects on the environment were found. The Board will consider approval of the declaration at the December 14th Board meeting. Discussion followed.

Norco Operations Center Project – Mitigated Negative Declaration

Ms. Kristina Kauffman, Associate Vice Chancellor, Institutional Effectiveness, provided a report card on the District's strategic plan which included outcome measures for each strategy. The report card will be considered by the Board on the 14th of December. Discussion followed.

Riverside Community College District Report Card on the Strategic Plan 2008-2012

The committee adjourned at 7:20 p.m.

Adjournment

The Teaching and Learning Committee was called to order by Ms. Figueroa at 7:26 p.m. Committee Members in attendance: Dr. Ray Maghroori, Vice Chancellor, Educational Services; Academic Senate Representatives:

TEACHING AND LEARNING COMMITTEE

Dr. Travis Gibbs and Mr. Sal Soto (Moreno Valley); CTA Representative Mr. Chris Rocco (Moreno Valley); CSEA representative Mr. Gus Segura; and Confidential Representative: Ms. Debra Creswell .

Dr. Jan Schall, Coordinator, International Education/Study Abroad Program, reviewed a proposed agreement that will provide services for the summer session study abroad program. The proposed agreement will be presented to the Board on December 14th for approval. Discussion followed.

Agreement with Adventureland Safari Travel, LLC

Dr. Maghroori led the review of the new and revised language in the District's mission statement that the Board will be asked to approve on December 14, 2010. Discussion followed.

Riverside Community College District Mission Statement

Dr. Maghroori reviewed a proposed agreement with the Regents of the University of California that would allow the District to collaborate with them on the Building Bridges Across Riverside Through Nano-Water Research Project. The agreement will be presented to the Board of Trustees for approval on December 14th. Discussion followed.

USDA Research Sub Award Agreement

The committee adjourned at 7:50 p.m.

Adjournment

The Resources Committee Chair Mark Takano convened the meeting at 7:52 p.m. Committee members in attendance: Dr. James Buysse, Vice Chancellor, Administration and Finance; Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources; Academic Senate Representatives: Dr. Richard Davin and Dr. Ward Schinke, (Riverside City College); Dr. Travis Gibbs and Mr. Sal Soto (Moreno Valley College) and Ms. Karin Skiba (Norco College); CTA Representative: Ms. Shari Yates (Riverside City College); CSEA Representatives: Mr. Gustavo Segura (Moreno Valley College) and Ms. Tamara Caponetto (Norco College); Confidential Representative: Ms. Debra Creswell; and Management Representative: Ms. Cid Tenpas .

RESOURCES COMMITTEE

Mr. Doering reviewed an agreement to develop District design standards and services using Measure C funds that will be presented to the Board for approval on December 14th. Discussion followed.

Development of District Design Standards – Agreement with HMC Architects

Mr. Doering discussed an agreement with LSA Associates, Inc., for the completion of California Environmental Quality Act requirements. The agreement will be presented to the Board on December 14th for approval. Discussion followed.

Market Street Properties – Culinary Arts Academy and District Office Building

Mr. Doering reviewed a request that the Board approve an upgrade and a project budget using Centrally Controlled Allocated Funds, District Measure C funds, that will be presented to the Board on December 14th. Discussion followed.

District-wide Utility Infrastructure Upgrade – Approval of Project and Budget

Dr. Pat Schwerdtfeger, Vice President, Academic Affairs, Dr. Marilyn Martinez-Flores, Dean of Academic Support, and Ms. Debbie Whitaker, Associate Dean, Early Childhood Education, gave an overview of a proposed facilities use and lease agreement for childcare services at the Innovative Learning Center at Stokoe Elementary School. The agreement will be presented to the Board on December 14, 2010. Discussion followed.

Cooperative Agreement with the Child Care Amenity Group, the National Pediatric Support Services, Inc., and Alvord Unified School District for Early Childhood Services at the Innovative Learning Center at Stokoe Elementary

Dr. Buysse and Ms. Heidi White, Vavrinek from Trine, Day & Co., LLP, discussed highlights and recommendations in the independent audit report for the year ended June 20, 2010, that the Board will be asked to receive for the permanent file of the District on the 14th of December. Discussion followed.

2009-2010 Independent Audit Report for the Riverside Community College District

Dr. Buysse and Ms. White discussed the highlights and recommendations in the independent audit report for the year ended June 20, 2010, that the Board will be asked to receive for the permanent file of the District. Discussion followed.

2009-2010 Independent Audit Report for the Riverside Community College District Foundation

Dr. Buysse, Mr. Mark Farrell, Managing Director, Piper Jaffrey, and Mr. Gene Yee, President and Managing Director, Keygent Advisors, reviewed the issuance of the District's 2010 general obligation bonds. Discussion followed.

Riverside Community College District's 2010 General Obligation Bonds

Dr. Buysse provided the Board with an update on the FY 2010-11 California State Budget, particularly as it relates to community colleges. Discussion followed.

FY 2010-11 Budget Update

The committee adjourned at 9:32 p.m.

Adjournment

The Governance Committee Chair Mary Figueroa convened the meeting at 9:38 p.m. Committee members in attendance were Chancellor Greg Gray; Academic Senate Representatives: Dr. Travis Gibbs and Mr. Sal Soto (Moreno Valley College) and Dr. Richard Davin (Riverside City College); ASRCCD Representative: Mr. Courtney Davis; CTA Representative: Ms. Shari Yates (Riverside City College); CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Debra Creswell

GOVERNANCE COMMITTEE

Ms. Ruth Adams, General Counsel, Chancellor's Office, reviewed new and revised Board Policies 2725, 4000, 5405, 5550, 6700, and 6870 that will be presented to the Board on December 14th for approval. Discussion followed.

Revised and New Board Policies –
First Reading

The committee adjourned at 10:01 pm.

Adjournment

The Facilities Committee Chair Virginia Blumenthal convened the meeting at 10:05 p.m. Committee members in attendance: Academic Senate Representative: Dr. Travis Gibbs (Moreno Valley College) and Mr. Steve Brewster (Riverside City College); ASRCCD Representative: Mr. George Escutia, Jr.; CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Debra Creswell.

FACILITIES COMMITTEE

Mr. Doering reviewed with the Committee an amendment to the agreement with LPA architects for lighting design, fire suppression, and design changes to the project that will be considered by the Board on December 14th. Discussion followed.

Citrus Belt Savings and Loan
Gallery – Amendment No. 2 to
Agreement with LPA

Mr. Doering, Mr. Steve Flanagan, Architect, LPA, Inc., and Mr. Gregg Riddle, Project Executive, C.W. Driver, provided a project update and reviewed an amendment with DUDEK for a separate California Environmental Quality Act analysis for the project's Lion's Lot that the Board will consider for approval on December 14th. Discussion followed.

Learning Gateway Building at the
Moreno Valley College – Design
Presentation and Lion's Lot
Amendment No. 4 to Agreement
with DUDEK

The Board adjourned the meeting to closed session at 10:55 p.m., pursuant to Government Code Section 54956.8, to confer with real property negotiator regarding properties known as APN 297-200-003; Agency Negotiator: Chancellor Gray.

CLOSED SESSION

The Board reconvened to open session at 11:30 p.m. announcing no action and adjourned the meeting.

OPEN SESSION/ADJOURNMENT

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF DECEMBER 14, 2010

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:01 p.m., in Student Services Room 101, Moreno Valley College, 16130 Lasselle Street, Moreno Valley, California.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal
Dr. Sam Davis
Ms. Mary Figueroa
Mrs. Janet Green
Mr. Mark Takano (arrived at 6:09 p.m.)
Mr. Alexis Amor, Student Trustee

Staff Present

Dr. Gregory W. Gray, Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources
Dr. Ray Maghroori, Vice Chancellor, Educational Services
Dr. Brenda Davis, President, Norco College
Dr. Tom Harris, Acting President, Riverside City College
Dr. Monte Perez, President, Moreno Valley College
Ms. Chris Carlson, Chief of Staff
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations
Dr. Sharon Crasnow, President, Academic Senate, Norco College
Dr. Richard Davin, President, Academic Senate, Riverside City College and District
Dr. Travis Gibbs, President, Academic Senate, Moreno Valley College

Mr. Kushang Patel, Senator, Associated Students of Moreno Valley College, led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ORGANIZATIONAL MEETING

President Green announced the regular Board and Board committee meetings would rotate to all three colleges, with a 6:00 p.m. start time for both. Board committee meetings taking place on the first Tuesday of the month and the regular meetings occurring on the third Tuesday of the month. However, the January meetings will be held on Tuesday, January 18, 2011, Board committee meetings, and Tuesday, January 25, 2011, regular Board meeting. Both meetings will take place in the Center for Student Success Room 217 at Norco College. The February meetings will be held on February 8, 2011, Board committee meetings, and

Selection of Day, Time and Place of Board and Committee Meetings

February 22, 2011, regular Board meetings. Both meetings will take place in Board Room AD122 at Riverside City College. The December regular Board meeting will be held on December 13, 2011, in Board Room AD122 at Riverside City College.

President Green announced the Board committee appointments as follows: Governance Committee Chair, Ms. Figueroa; Planning and Operations Committee Chair, Ms. Green; Resources Committee Chair, Mr. Takano; Teaching and Learning Committee Chair, Dr. Davis, Facilities Chair, Ms. Blumenthal.

Appointments to Board Committees and Associations

President Green announced the committee liaison appointments as follows: Association of Community Colleges Trustees Liaison (ACCT), Ms. Figueroa; Association of Governing Boards of Universities and Colleges Liaison (AGB), Mr. Takano; California Community College Trustees Liaison (CCCT), Ms. Figueroa; Community College League of California Liaison (CCLC), Ms. Green; Latino Trustees Association Liaison, Ms. Figueroa; Inland Valleys' Trustees and CEO Association Liaison, Mr. Takano; African-American Organizations Liaison, Ms. Blumenthal and Dr. Davis; Hispanic Chamber of Commerce Liaison, Ms. Green; Riverside Chambers of Commerce Liaison, Ms. Blumenthal; Riverside County School Board Association Liaison, Dr. Davis; County Committee on School District Organization Liaison, Dr. Davis; Alvord Unified School District Ad-Hoc Committee, Mr. Takano and Ms. Green; Miné Okubo Committee, Mr. Takano and Ms. Green.

Moved by Ms. Figueroa, seconded by Ms. Blumenthal to accept the Board committee and association appointments and the selection of date, time, and place for the regular and committee meetings of the Board of Trustees. Motion carried. (4 ayes, 1 absent [Takano])

Ms. Figueroa, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the minutes of the Board of Trustees special meeting of November 1, 2010. Motion carried. [4 ayes, 1 absent [Takano]]

MINUTES OF THE SPECIAL
MEETING OF NOVEMBER 1, 2010

Ms. Figueroa, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the minutes of the Board of Trustees Committee meetings of November 2, 2010. Motion carried. (4 ayes, 1 absent [Takano])

MINUTES OF THE BOARD OF TRUSTEES COMMITTEE MEETING OF NOVEMBER 2, 2010

Ms. Figueroa, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the minutes of the regular meeting of November 16, 2010. Motion carried. (4 ayes, 1 absent [Takano])

MINUTES OF THE REGULAR MEETING OF NOVEMBER 16, 2010

CHANCELLOR'S REPORTS

Presentations

Associate Professor George Gage, Communication Interpreter in Spanish, gave an overview of the program which teaches students who are fluent in both English and Spanish to work as interpreters in the medical, legal and business fields. Current and past students remarked on their positive experiences and achievements in the program.

Special Presentation - "Moreno Valley College Community Presentation" – Dr. Monte Perez, President, Moreno Valley College

Chancellor Gray presented Student Trustee Alexis Amor with a scholarship award and recognized his service to the District.

Scholarship Award to Student Trustee

Dr. Marilyn Martinez-Flores, Dean of Academic Support, presented a check to each of the college presidents from RCCD's Management Association. The donations will be used to purchase textbooks for students.

Riverside Community College District Management Association Donation

Ms. Blumenthal, seconded by Ms. Figueroa, moved that the Board of Trustees approve the appointment of Dr. Cynthia Azari, as the President of Riverside City College, effective April 1, 2011, through March 31, 2014, and authorized the Chancellor to sign the employment. Motion carried. (5 ayes)

Appointment of President, Riverside City College

Ms. Figueroa, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the proposed academic calendar for 2011-2012. Motion carried. (5 ayes)

District Academic Calendar 2011-12

Mr. Jim Parsons gave a presentation on the brand identity process that began in 2009, which included the new logos, student/athletic marks, and ceremonial seals for each of the colleges, District, and District Foundation.

Brand Identity Results for Riverside City College, Norco College, Riverside Community College District, and the RCCD Foundation

Ms. Figueroa, seconded by Mr. Takano, moved that the Board of Trustees table consideration of Resolution No. 20-10/11 until the February 22, 2011 Board meeting to allow the Academic Senate time to review with faculty. Motion carried (5 ayes)

Resolution No. 20-10/11 in Support of a 2020 Vision for Student Success for California Community Colleges

Mr. Amor presented the report about recent and future student activities at Moreno Valley College, Norco College and Riverside City College.

STUDENT REPORT

Ms. Michelle Christianson, student spoke regarding parking spaces that will be lost when the dental and nursing programs housed at the March Air Reserve Base are moved to Moreno Valley College.

COMMENTS FROM THE PUBLIC

CONSENT ITEMS

Ms. Figueroa, seconded by Ms. Blumenthal, moved that the Board of Trustees:

Approve the amended listed academic and classified appointments, and assignment and salary adjustments; (Appendix No. 27)

Academic and Classified Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,240,905 and District Warrant Claims totaling \$7,194,145; (Appendix No. 28)

Purchase Order and Warrant Report – All District Resources

Approve the budget transfers as listed; (Appendix No.29)

Budget Adjustments

Approve adding the revenue and expenditures of \$1,771 to the budget and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 13-10/11 2010-2011 Middle College High School Program

Approve adding the revenue and expenditures of \$2,117,808 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 14-10/11 2010-2011 Affordable Care Act: Expansion of Physician Assistant Training Program

Approve adding the revenue and expenditures of \$584,286 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 15-10/11 2010-2011 Extended Opportunity Programs and Services (EOPS)

Approve adding the revenue and expenditures of \$38,093 to the budgets for Norco and Moreno Valley Colleges and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 16-10/11 2010-2011 Cooperative Agencies Resources for Education (CARE)

Approve adding the revenue and expenditures of \$25,000 to the budget and authorize the Vice chancellor, Administration and Finance, to sign the resolution.

Resolution to Amend Budget - Resolution No. 17-10/11 2010-2011 Riverside Community Health Foundation – Young at Heart Fitness Classes

Approve adding the revenue and expenditures of \$97,941 to the budget and authorize the Vice Chancellor, Administration and finance, to sign the resolution.

Resolution to Amend Budget – Resolution No. 19-10/11 2010-2011 Building Bridges Across Riverside through Nano-Water Research

Award a bid for the Riverside Community College District Voice Data Cabling Maintenance Project in the total amount of \$88,400 to SK Telecon Inc., and authorize the Vice Chancellor, Administration and Finance, to sign the associated agreement.

Bid Award – Riverside Community College District Voice Data Cabling Maintenance

Grant out-of-state travel requests; (Appendix No. 30)

Out-of-State Travel

Ratify the contracts totaling \$115,119; (Appendix No. 31)

Contracts and Agreements Report Less than \$78,500 – All District Resources

Approve the agreement with Blackboard, Inc., and CCCF for the purchase of dedicated two-year hosting, licensing and maintenance plus on-site faculty and staff training for \$420,942.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Blackboard, Inc., and California Community College Foundation

Authorize each Trustee and District Administrators, as listed, to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, purchase orders, and grant documents; (Appendix No. 32)

Signature Authorization

Declare the listed property to be surplus; find that the property does not exceed the total value of \$5,000; and authorize the property to be consigned to the Liquidation Company to be sold on behalf of the District; (Appendix No. 33)

Surplus Property

Accept the projects listed as complete; approve the execution of the Notices of Completion (under Civil code Section 3093 – Public Works; and; authorize the Board of Trustees President to sign the Notices of Completion.(Appendix No.34)

Notices of Completion

Motion carried. (5 ayes)

Information

In accordance with Board Policy 7350, the Chancellor has accepted the resignation of Mr. Charles Mitchell, for career advancement, effective January 3, 2011.

Separations

The Board received the quarterly financial status report for the quarter ended September 30, 2010.

2009-2010 CCFS-311 –
Quarterly Financial Status
Report for the Quarter Ended
September 30, 2010

The Board received the summary of financial information for the period July 1, 2010, through November 30, 2010.

Monthly Financial Report

BOARD COMMITTEE REPORTS

Planning and Operations Committee

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve, adopt, and direct staff to post as listed. (Appendix No. 35) Motion carried. (5 ayes)

Phase III Student Academic
Services Facility at the Moreno
Valley College – Mitigated
Negative Declaration

Ms. Green, seconded by Ms. Figueroa, moved that the Board of Trustees approve, adopt, and direct staff to post as listed. (Appendix No.36) Motion carried. (5 ayes)

Norco Operations Center Project –
Mitigated Negative Declaration

The Board received a second report card on the progress of the District Strategic Plan 2008-2012, covering the years 2008-2009.

Riverside Community College
District Report Card on the
Strategic Plan 2008-2012

Teaching and Learning Committee

Ms. Figueroa, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement for June 22, 2011, through July 6, 2011, for an amount not to exceed \$750.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (5 ayes)

Agreement with Adventureland
Safari Travel LLC

Ms. Figueroa, seconded by Ms Blumenthal, moved to amend the District's mission statement. Motion carried (5 ayes)

Riverside Community College
District Mission Statement

Ms. Figueroa, seconded by Mr. Takano, moved that the Board ratify the sub award agreement for this collaborative project with UCR from August 1, 2010 through July 31, 2013, in the amount of \$97,941.00, and authorize the Vice Chancellor, Administration and Finance, to sign the research sub award agreement. Motion carried. (5 ayes)

USDA Research Sub Award
Agreement

Resources Committee

Mr. Takano, seconded by Ms. Figueroa, moved that the Board of Trustees approve the agreement with HMC Architects in an amount not to exceed \$150,000 using District Measure C Funds for development of District Design Standards; and authorize the Vice Chancellor of Administration and Finance to sign the agreement. Motion carried. (5 ayes)

Development of District Design
Standards – Agreement with
HMC Architects

Mr. Takano, seconded by Ms. Figueroa, moved that the Board of Trustees approve the agreement with LSA Associates, Inc., in an amount not to exceed \$64,750 for the Market Street Properties – Culinary Arts Academy and District Office Building using the approved project budget, District and Riverside City College Measure C funds; and authorize the Vice Chancellor of Administration and Finance to sign the agreement. Motion agreed. (5 ayes)

Market Street Properties –
Culinary Arts Academy and
District Office Building

Mr. Takano, seconded by Ms. Figueroa, moved that the Board of Trustees approve the District-wide Utility Infrastructure Upgrade and the project budget in the amount of \$7,000,000, using the Centrally Controlled Allocated Funds, District Measure C funds. Motion carried. (5 ayes)

District-wide Utility Infrastructure Upgrade – Approval of Project and Budget

Mr. Takano, seconded by Ms. Figueroa, moved that the Board of Trustees approve the Facilities Use and Lease Agreement with CCAG/NPSS. Motion carried. (5 ayes)

Cooperative Agreement with Child Care Amenity Group, National Pediatric Support Services, Inc., and Alvord Unified School District for Early Childhood Services at the Innovative Learning Center at Stokoe Elementary

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees receive the Riverside Community College District's independent audit report for the year ended June 30, 2010 for the permanent file of the District. Motion carried. (5 ayes)

2009-2010 Independent Audit Report for the Riverside Community College District

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees receive the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2010, for the permanent file of the District. Motion carried. (5 ayes)

2009-2010 Independent Audit Report for the Riverside Community College District Foundation

Governance Committee

Ms. Figueroa, seconded by Ms. Blumenthal, moved that the Board of Trustees accept Board Policies 2725, 4000, 5405, 5550, 6700, and 6870. Motion carried. (5 ayes)

Revised and New Board Policies – First Reading

Facilities Committee

Ms. Blumenthal, seconded by Mr. Takano, moved that the Board of Trustees approve Amendment No.2 with LPA for lighting design, fire suppression, and design changes to the Citrus Belt Savings and Loan Gallery project in an amount not to exceed \$116,250, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment. Motion carried. (5 ayes)

Citrus Belt Savings and Loan Gallery – Amendment No. 2 to Agreement with LPA

Ms. Blumenthal, seconded by Mr. Takano, moved that the Board of Trustees approve Amendment No. 4 with DUDEK for the Learning Gateway Building – Lion’s Lot project in an amount not to exceed \$26,840 using Moreno Valley College’s allocated Measure C funds; and authorize the Vice Chancellor, Administration and Finance, to sign the amendment. Motion carried. (5 ayes)

Learning Gateway Building at the Moreno Valley College – Lion’s Lot Amendment No. 4 to Agreement with DUDEK

ADMINISTRATIVE REPORTS

Ms. Sylvia Thomas, Associate Vice Chancellor, Educational Services, and Dr. Richard Mahon, Associate Professor, Humanities, gave an information report regarding Senate Bill 1440, which is intended to streamline the transfer process, increase the number of students who successfully transfer, and reduce the time to complete two-year and four-year degrees. They discussed Riverside Community College District’s implementation of the bill and the benefits the bill will provide to students.

SB 1440 – The Student Transfer Achievement Reform Act (STAR)

BARGAINING UNIT REPORTS

Dr. Dariush Haghighat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

Mr. Gus Segura, President, and Ms. Angela Thomas, Vice President, CSEA, presented the report on behalf of the CSEA.

CSEA – California Schools Employee Association

The Board adjourned the regular meeting of the Board of Trustees at 8:55 p.m.

ADJOURNMENT

MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING ON DECEMBER 16, 2010

President Green called the special meeting of the Board of Trustees to order at 7:00 a.m., in the San Gabriel Room, Mission Inn, 3649 Mission Inn Boulevard, Riverside, California.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal, Member
Ms. Mary Figueroa, Secretary
Mrs. Janet Green, President
Mr. Mark Takano, Vice President

Trustees Absent

Mr. Alexis Amor, Student Trustee
Dr. Sam Davis, Member

Staff Present

Dr. Gregory W. Gray, Chancellor
Mr. Tom Harris, Acting President, RCC
Dr. Pat Schwerdtfeger, Vice President, Academic Affairs, RCC
Mr. Orin Williams, Associate Vice Chancellor, Facilities, Planning, Design and Construction, RCCD
Ms. Jodi Julian, Associate Professor, Theater Arts, RCC
Mr. Charlie Richard, Associate Professor, Music, RCC
Mr. Bud Tedesco, Assistant Professor, Film, Television and Video, RCC

Guest(s) Present

Mr. Jon Secada, Member, Chancellor Circle on Innovation
Mr. Hans Heinisch, Guest of Jon Secada

Update was presented on the Coil School for the Arts.

COIL SCHOOL FOR THE ARTS
(CSA) UPDATE

The Board adjourned the meeting at 8:30 a.m.

ADJOURNMENT

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S REPORT

Report No.: II-B

Date: January 25, 2011

Subject: Reimbursement Agreement Between March Joint Powers Authority and Riverside Community College District

Background: On December 23, 2008, RCCD and March Healthcare Development (MHD) entered into a non-binding Letter of Intent (LOI) to memorialize the intentions of both parties as it related to the presence of our March Dental Education Center (MDEC) and Moreno Valley College having a presence at the planned medical healthcare campus located at March Air Reserve Base (MARB). Included in the LOI was the intention that our dental programs would remain in the currently leased dental facility at March, until RCCD constructed a new dental education center, on MHD's medical campus. In the meantime, the lease with the March Joint Powers Authority (MJPA) was renewed as a month-to-month lease, as to not impede the progress of redeveloping the base.

As time and plans moved forward, it became evident that remaining at March and implementing the intentions of the LOI, was not going to materialize; and RCCD-MVC is moving forward with plans to relocate the dental programs to the college. However, MHD is moving forward with the development of the medical campus. Demolition of former base facilities is underway. The demolition of the MARB hospital is imminent and becomes problematic to our continued occupancy, in that, utility services for our facility run through the hospital. It is anticipated that the new dental facility at MVC will be available on or about July 1, 2011. Therefore, it is necessary for the utility services to be rerouted for MDEC to remain operational at MARB until such time the new facility at MVC is completed and the program can move.

The proposed reimbursement agreement, for an amount not to exceed \$250,000, addresses the need to relocate the utility services by MJPA, to assure that the services and programs at MDEC remain undisturbed and intact, which is essential to retaining its accreditation status, until the program occupies the new facility this summer. Funding Source: Redevelopment Funds.

Recommended Action: It is recommended that the Board approve the Reimbursement Agreement Between March Joint Powers Authority and Riverside Community College District and authorize the Vice Chancellor of Administration and Finance to sign the Agreement.

Gregory W. Gray
Chancellor

Prepared by: Ruth W. Adams, Esq.
General Counsel

Chris Carlson, Chief of Staff

REIMBURSEMENT AGREEMENT

Between

MARCH JOINT POWERS AUTHORITY

and

RIVERSIDE COMMUNITY COLLEGE DISTRICT

REIMBURSEMENT AGREEMENT

This Reimbursement Agreement (“Agreement”) is made this ___ day of _____, 2010, by and between the March Joint Powers Authority (the “Authority”), and Riverside Community College District (“RCCD”).

RECITALS

This Agreement is made with respect to the following facts.

A. RCCD is the Lessee of that certain real property (“Property”) located within the territorial jurisdiction of the March Joint Powers Authority, County of Riverside, California. The Property is more particularly described in Exhibit “A” attached hereto.

B. RCCD has requested to remain in its current location through June 2011. Structures providing electric and gas service to RCCD’s Property will be demolished prior to June 2011. To ensure continued utility services to the Property, the utilities will be rerouted. All of the above shall be referred to collectively as the “Project.”

C. The preparation of schematic designs to reroute the electric and gas services and construction of the rerouted utilities are required for this Project. The Authority is the owner of the gas and electric utilities servicing the Project (“Owner”).

D. To provide the Authority with the expertise and information necessary to the Authority’s design and construction process concerning the Project, it is necessary for the Authority to retain the services of utility consultants for the Project (collectively, “Consultants”).

E. In the Authority’s role as Owner and as a condition to the Authority’s completion of the design and construction process, RCCD has agreed to reimburse the Authority for the Consultants’ costs and expenses related to the Authority’s design and construction process in the manner and amounts set forth in this Agreement. RCCD’s reimbursement of the Authority under this Agreement will ensure that the Authority has the necessary resources to diligently and efficiently process RCCD’s Project.

NOW, THEREFORE, in consideration of the following mutual promises and agreements, Authority and RCCD agree as follows:

1. Incorporation of Recitals. The parties agree that the Recitals constitute the factual basis upon which the Authority and RCCD have entered into this Agreement. The Authority and RCCD each acknowledge the accuracy of the Recitals and agree that the Recitals are incorporated into this Agreement as though fully set forth at length.

2. Scope of Work. As a necessary and indispensable part of its fact finding process relating to the design and construction of RCCD's Project, the Authority shall retain the services of Consultants as set forth in Section 4 of this Agreement to provide advice as the Authority may deem necessary in its reasonable and sole discretion. The preliminary scope of work for the Consultants for the Project was derived as a result of onsite inspections of the utilities and is attached hereto as Exhibit "B". The scope of work shall include, but not be limited to, the preparation of all documents, including, but not limited to, the preparation of utility designs and construction of electric and gas utility rerouting and preparation for and attendance at any necessary meetings. The Authority agrees to seek RCCD's approval for any amendment to the scope of work related to the Authority's proper design and construction of RCCD's Project.

RCCD agrees that, notwithstanding RCCD's reimbursement obligations under this Agreement, Consultants shall be the contractors exclusively of the Authority and not of RCCD. Authority shall make available to RCCD upon RCCD's request any reports, correspondence, plans, maps, drawings, news releases or any and all other document or work product produced by the Consultants. As to any news releases that pertain to this Agreement or Project, RCCD shall approve prior to publication of said releases.

3. RCCD to Cooperate with Consultants. RCCD agrees to cooperate in good faith with the Consultants. RCCD agrees that it will instruct its agents, employees, consultants, contractors and attorneys to reasonably cooperate with the Consultants and to provide all necessary documents, information, or access reasonably requested of them by the Authority and/or the Consultants; provided, however, that the foregoing shall not require the disclosure of any documents or information of RCCD which by law is privileged, proprietary, confidential, and exempt from disclosure under the Federal Freedom of Information Act or the California Public Records Act.

Consultants shall give at least one (1) hour advance notice and obtain permission from the Director of the RCCD Dental Clinic, or Designee, for any walkthroughs or inspections of the leased space if such visits occur during working and instructional hours. Contractors performing exterior or interior work, such as excessive noise and utility interruption that may disrupt classes and patient treatment shall provide 24 hours advance notice. All utility disconnections/interruptions should occur outside working and instructional hours.

Authority shall insure that RCCD employees and patients have free and clear access to the parking area and that contractors and/or construction equipment will not be parked in the parking area for the building.

4. Authority's Selection of Consultants. The following consultants, which the Authority reserves the right to amend, will provide engineering, building and safety, and environmental, utility design for the Project:

(i) **Edison ESI – Design and Installation of Electrical Utility**

- (iii) **March Healthcare Development**
 - a. **RGI – Design of Natural Gas System**
 - b. **(ii) Strategic Communications – Design consultant for Electric Utility**
 - c. **Irvine Pipeline – trenching for installation**
- (iv) **Best Best and Krieger**
- (v) **Southern California Gas Company**
- (vi) **Altech Services, Inc.**

5. RCCD's Reimbursement of Costs and Expenditures. RCCD shall reimburse the Authority for one hundred percent (100%) of the actual costs and expenditures incurred by the Authority relative to the Consultant costs ("Costs"), in an amount not to exceed \$250,000.00. The Costs shall include the Consultants' time and materials. The anticipated costs are based on the preliminary scope of work (Exhibit B).

Within ten (10) calendar days of the execution of this Agreement, RCCD shall submit an initial deposit in the amount of Fifty Thousand Dollars (\$50,000) into the Project account to cover the Costs. Additional deposits shall be made on an as needed basis to maintain the Project account at a minimum of Ten Thousand Dollars (\$10,000). If, at any time, the amount in the project account is less than the minimum required amount established above, the Authority shall notify RCCD. RCCD shall have ten (10) days from the date of notification of the deficiency to deposit additional funds necessary to maintain the minimum amount. Failure to correct the deficiency, without reasonable cause, within ten (10) days of notification shall result in early termination of this Agreement as provided in Section 8.

RCCD and the Authority recognize that the actual cost of processing the Project may exceed the Costs ("Excess Costs"), due to unforeseen circumstances. In that event, the Authority shall meet and confer with RCCD to discuss any Excess Costs and the amount and the nature of those Excess Costs for RCCD's approval prior to amending the scope of services to be provided by the Consultants. Such approval shall not be unreasonably withheld.

Failure of RCCD to provide written approval for Excess Costs within ten (10) days of notice shall result in early termination of this Agreement as provided in Section 8.

If, after meeting and conferring on the issue of excess costs, RCCD disagrees with the Authority's incurring of Excess Costs, then RCCD's sole and exclusive remedy will be to terminate this Agreement pursuant to Section 8 of this Agreement, subject to RCCD's obligation to reimburse the Authority for all actual costs incurred by the Authority prior to the date of termination, whether or not yet paid by the Authority to Consultants.

6. Payment of Reimbursement Amounts. The Authority shall send RCCD an accounting statement with back up documentation, which describes the work, the name of the consultant providing the work and the amount paid by the authority, of the Authority's disbursement of funds from the Project account on a monthly basis. If there are insufficient

funds in the Project account to cover the payment, the Authority shall provide notice of the deficiency in funds as provided for in Section 5.

RCCD may request reasonable documentation to substantiate any notification for payment. The Authority shall provide RCCD with such reasonable documentation within thirty (30) days.

Failure of RCCD to pay the reimbursement amount requested or to correct any deficiency in the minimum amount required in the Project account within thirty (30) days, shall result in early termination of this Agreement as provided in Section 8.

7. Term. The term of this Agreement shall commence on the date that this Agreement is fully executed by the parties and shall terminate when all work required has been completed to the Authority's reasonable satisfaction and RCCD has satisfied all of its obligations under this Agreement including, without limitation, the obligation to reimburse the Authority for actual costs and Excess Costs, whether or not paid by the Authority to Consultants prior to the date of termination. RCCD's obligation to reimburse the Authority as provided in this Agreement shall survive the termination of this Agreement pursuant to Section 8.

8. Early Termination. In the event RCCD is in default of this Agreement as stated in Sections 5, 6 and 7, the Authority may terminate this Agreement prior to the term set forth in Section 7 above, without cost or liability to the Authority, upon thirty (30) days prior written notice to RCCD. RCCD may in its reasonable and sole discretion terminate this Agreement prior to the end of the term set forth in Section 7 above upon thirty (30) days prior written notice to the Authority; provided, however, that RCCD has satisfied all of its obligations under this Agreement to date of termination regarding reimbursement to the Authority of both actual costs and Excess Costs and, furthermore, that RCCD has given Authority written notice withdrawing its application(s) for the Project.

Within two (2) business days following either the Authority's decision to terminate this Agreement or the Authority's receipt of written notice indicating RCCD's decision to terminate this Agreement, the Authority shall notify Consultants and instruct them to cease work. Consultants shall be instructed to bill the Authority for any work completed prior to the date of termination.

As to the current Lease between the parties, Authority shall not terminate said Lease as of a date prior to July 1, 2011 unless RCCD is in default under said Lease or under this Reimbursement Agreement.

9. Assignability. This Agreement may not be assigned by either party without the prior and express written consent of the other party, which consent shall not be unreasonably withheld. In determining whether to approve a request by RCCD to assign this Agreement, the Authority may consider, among other things, the proposed assignee's financial status and commitment to the Project. Any attempted assignment of this

Agreement not in compliance with the terms of this Agreement shall be null and void and shall confer no rights or benefits upon the assignee.

10. No Oral Modifications. This Agreement represents the entire understanding of the Authority and RCCD and supersedes all other prior or contemporaneous written or oral agreements pertaining to the subject matter of this Agreement. This Agreement may be modified, only in writing signed by the authorized representatives of both the Authority and RCCD. All substantive modifications to this Agreement must be approved by the March Joint Powers Commission of the Authority.

11. Binding Upon Successors. This Agreement and each of its terms shall be binding upon the Authority, RCCD and their respective officers, elected officials, employees, agents, contractors, and permitted successors and assigns.

12. Indemnification. RCCD shall defend, at its expense, including attorneys' fees, indemnify, and hold harmless from any claim, action or other proceeding against Authority, its agents, officers, or employees to attack, set aside, void, annul, or otherwise challenge: (i) the approval of this Agreement, (ii) the issuance of any permit or other approvals in connection with the Project, and/or (iii) the Authority's compliance with state, federal, and/or local laws in connection with the Authority's approval of the Project, including but not limited to challenges under the California Environmental Quality Act and land use laws. Authority shall promptly notify RCCD of any such claim, action or proceeding, and Authority may cooperate in the defense. RCCD agrees that all expenses incurred by the Authority due to such cooperation in the defense – including but not limited to attorneys' fees incurred by the Authority's independent legal counsel and consultant fees – shall be reimbursed to the Authority pursuant to this Section. Authority may in its discretion participate in the defense of any such claim, action or proceeding.

With respect to this Section, Authority reserves the right to either: (1) approve the attorney(s) which RCCD selects, hires or otherwise engages to defend Authority hereunder, which approval shall not be unreasonably withheld, or (2) conduct its own defense, provided, however, that RCCD shall reimburse Authority forthwith for any and all reasonable expenses incurred for such defense, including attorneys' fees, upon billing and accounting therefore.

Nothing herein shall be construed to require Authority to defend any third party claims and suits challenging any action taken by the Authority with regard to any procedural or substantive aspect of the Authority's approval of development of the Property, the environmental process, or the proposed uses of the Property.

Authority shall defend, at its expense, including attorneys' fees, indemnify, and hold harmless from any claim, action or other proceeding against RCCD, its agents, officers, or employees, related to any work or services performed pursuant to this Agreement. RCCD shall promptly notify Authority of any such claim, action or proceeding, and RCCD may cooperate in the defense. Authority agrees that all expenses incurred by RCCD due to such cooperation in the defense – including but not limited to

attorneys' fees incurred by the RCCD's independent legal counsel and consultant fees – shall be reimbursed to the RCCD pursuant to this Section. RCCD may in its discretion participate in the defense of any such claim, action or proceeding.

With respect to this Section, RCCD reserves the right to either: (1) approve the attorney(s) which Authority selects, hires or otherwise engages to defend RCCD hereunder, which approval shall not be unreasonably withheld, or (2) conduct its own defense, provided, however, that Authority shall reimburse RCCD forthwith for any and all reasonable expenses incurred for such defense, including attorneys' fees, upon billing and accounting therefore.

Nothing herein shall be construed to require RCCD to defend any third party claims and suits challenging any action taken by the RCCD with regard to any procedural or substantive aspect of the RCCD's approval of development of the Property, the environmental process, or the proposed uses of the Property.

13. Attorneys' Fees. In the event that any action or proceeding, including arbitration, is commenced by either the Authority or RCCD against the other to establish the validity of this Agreement or to enforce any one or more of its terms, the prevailing party in any such action or proceeding shall be entitled to recover from the other, in addition to all other legal and equitable remedies available to it, its actual attorneys' fees and costs of litigation, including, without limitation, filing fees, service fees, deposition costs, arbitration costs and expert witness fees, including actual costs and attorneys' fees on appeal.

14. Jurisdiction and Venue. This Agreement is executed and is to be performed in Riverside County, California, and any action or proceeding brought relative to this Agreement shall be heard in the appropriate court in the County of Riverside, California. The Authority and RCCD each consent to the personal jurisdiction of the court in any such action or proceeding.

15. Severability. If any term or provision of this Agreement is found to be invalid or unenforceable, the Authority and RCCD both agree that they would have executed this Agreement notwithstanding the invalidity of such term or provision. The invalid term or provision may be severed from the Agreement and the remainder of the Agreement may be enforced in its entirety.

16. Headings. The headings of each Section of this Agreement are for the purposes of convenience only and shall not be construed to either expand or limit the express terms and language of each Section.

17. Representations of Authority. Each party signing this Agreement on behalf of a party which is not a natural person hereby represents and warrants to the other party that all necessary legal prerequisites to that party's execution of this Agreement have been satisfied and that he or she has been authorized to sign this Agreement and bind the party on whose behalf he or she signs.

18. Notices. Notices required under this Agreement shall be sent to the following:

If to the Authority: March Joint Powers Authority
Attn: Lori Stone, Executive Director
23555 Meyer Drive
Riverside, CA 92518

With copy to: John E. Brown
Best Best & Krieger
3750 University Ave., Suite 400
Riverside, CA 92501

If to RCCD: Riverside Community College District
Attn: Orin Williams, Assoc. Vice Chancellor,
Facilities Planning, Design and Construction
4800 Magnolia Ave.
Riverside, CA 92506

With copy to: Ruth W. Adams, General Counsel
Riverside Community College District_
4800 Magnolia Ave.
Riverside, CA 92506

Notices given pursuant to this Agreement shall be deemed received as follows:

- (1) If sent by United States Mail-five (5) calendar days after deposit into the United States Mail, first class postage prepaid.
- (2) If by facsimile-upon transmission and actual receipt by the receiving party.
- (3) If by express courier service or hand delivery – in the date of receipt by the receiving party.

The addresses for notices set forth in this Section 18 may be changed upon written notice of such change to either the Authority or RCCD, as appropriate.

[SIGNATURES ON FOLLOWING PAGE]

REIMBURSEMENT AGREEMENT SIGNATURE PAGE

Dated: _____

March Joint Powers Authority

By: _____
Lori M. Stone, Executive Director

ATTEST:

By: _____
Carey Allen, Secretary

Dated: _____

RCCD

By:

James L. Buisse, Vice Chancellor
Administration and Finance

Exhibit “A”

Description of the Property

Building 2995

23801 North Avenue, Riverside, CA 92518.

Exhibit “B”

Scope of Services

Electric

- 1) ESI will locate the path of the underground conduit to the dental clinic on Friday 12/10.
- 2) Strategic Connections will design a temporary service connection for the dental clinic following the service location.
- 3) RGI and Strategic Connections will determine a suitable location along the conduit path to install a temporary pull box.
- 4) Temporary conduits will be installed between the temporary pull box and the existing manhole MH-1. Who does this step will be determined by the available resources and schedule.
- 5) ESI will review the design and construction to meet utility standards and compliant with all existing codes and standards.
- 6) A planned outage will be required to energize the temporary service to the dental clinic to feed from MH-1. The length of the outage will depend on the design.

Gas

- 1) RGI will design the rerouted gas utility path.
- 2) Southern California Gas Company will review RGI’s design.
- 3) March Healthcare Development will install and connect the conduit for the gas line.

Telecommunications

- 1) Altech Services, Inc will design the rerouted telecommunication path.
- 2) March Healthcare Development will install and connect the conduit for the telecommunication line.
- 3) Altech Services, Inc. will install the new line.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S REPORT

Report No.: II-C

DATE: January 25, 2011

Subject: Presentation of Reorganization Plan Implementation

Background: To reflect a multi-college system, Riverside Community College District initiated a reorganization plan for the District and its three, independently accredited colleges. The Chancellor presented this reorganization plan at the May 18, 2010 Board meeting; whereby the Board of Trustees approved such plan to reorganize the District to support a multi-college system.

Since action by the Board, District and college administration has been undertaking efforts to implement the reorganization plan. As such, the report "*The Shaping of the Future, Riverside Community College District Reorganization*" has been produced. This report reflects the organizational changes implemented throughout the District and its colleges. The report contains both a summary narrative and overview of the elements of reorganization and provides a comprehensive view of a reorganized RCCD, as of October 31, 2010.

Information Only.

Gregory W. Gray
Chancellor

Prepared by: Chris Carlson
Chief of Staff



The Shape of the Future

Riverside Community College District Reorganization

Service

RCCD | RIVERSIDE COMMUNITY
COLLEGE DISTRICT

Fall 2010

REORGANIZATION SUMMARY

(As of October 31, 2010)

In support of a multi-college system, Riverside Community College District initiated a reorganization of key services effective July 1, 2010 (*Board of Trustees approval, May 18, 2010*) that redirected resources to the colleges, and restructured district services. This reorganization was intended to strengthen the newly accredited Moreno Valley and Norco colleges and to sustain required resources at Riverside City College while maintaining a small number of centralized services and operations at the district level.

Reorganization discussions spanned the District and included participation by constituent faculty and staff groups, student leadership, college leadership, and district administrators. All operational areas were studied and recommendations from units were reviewed and discussed prior to implementing the first phase of the plan. These organizational charts further reinforced the Function Maps which delineate primary and secondary responsibilities of the college(s) and District.

During the first phase of the district-wide reorganization, Student Service Operations were decentralized. Through reorganization, each college now has a full complement of services and leadership, inclusive of administrative personnel to manage day-to-day operations in Admissions and Records, Student Financial Services, Student Activities, Disabled Student Services, EOPS, and Health Services. Control and decision-making reside at the college.

During the initial term of implementation, the vice presidents of Student Services for each college have created leadership oversight in certain areas to provide the needed level of coordination throughout the district. These areas include: Athletics, Disabled Student Services, administration and records, Matriculation, and liaison to student trustee. Through this structure, leadership, coordination, and full responsibility for operations lie with the three college Student Services vice presidents, and not at the District.

Ancillary services such as Food Services, Bookstore operations, and College Safety and Police Services were also moved from the district to the colleges and those report to the college vice presidents of Business Services. In the case of College Safety and Police, each college has its own dedicated public safety staff, which is managed on-site via a sergeant who reports to the vice presidents of Business Services for daily operations, but the District Chief of Police retains POST (Police Officer Safety & Training) certification required authority for direct supervision of the sergeants. This direct line reporting is necessary to comply with POST standards, since RCCD College Safety and Police is a POST Certified entity.

In Finance and Business Services, the accounting services manager and division operations were transferred from the District to Riverside City College. In addition, a payroll technician, budget analyst, and microcomputer support specialists have been assigned to each college, and microcomputer support specialists are located on each college campus. The time and services of these staff members are dedicated to the needs of each college as determined by each college's vice president of Business Services. The District Diversity and Human Resources unit and the

Facilities, Planning, Design and Construction division have implemented a similar model, assigning a human resource specialist/analyst and director of construction, respectively, from the district to each college.

Some District services, like information technology remain centralized (pending the results of the IT Audit) and have not moved to the college level because of operational effectiveness and cost efficiencies, but processes and procedures have been implemented to provide seamless availability of services to the colleges. A small number of other services such as matriculation have begun to decentralize with the reorganization plan calling for complete decentralization over a three-year period. During the reorganization, it is important to note that each college has the capacity to deliver all essential student services and operations.

Using the successful first phase of reorganization as a baseline, the colleges and the District continue to examine other district service and support areas to determine benefits of potential reorganization. This discussion will incorporate input from constituency groups and pending findings from a number of sources, such as the district-wide Information Technology Audit, inclusive of service delivery.

REORGANIZATION IMPLEMENTATION

Renamed positions:

The reorganization process resulted in a limited number of positions being retitled to better reflect associated duties and services. In some cases, the title change occurred solely to reflect more modern or up-to-date terminology that resonates within the discipline. Other changes in positions, such as new or converted positions, are listed in each organizational chart. Positions that underwent title changes only are as follows:

- District Positions
 - General Counsel
 - Associate Vice Chancellor, Strategic Communications & Relations
 - Director, Web Development
 - Provost/Vice Chancellor, Educational Services
 - Associate Vice Chancellor, Educational Services
 - Associate Vice Chancellor, Facilities Planning & Development
 - Director, Construction
- College Positions
 - Vice President, Academic Affairs
 - Dean, Technology and Learning Services

Assigned District Positions to Colleges:

Through the reorganization, a variety of specialized district services were specifically assigned to each college to provide functional operational support. Because it did not make operational or financial sense to triplicate the services, these District administrative services remain centralized, with dedicated staff members assigned to support a specific college. In this way, the colleges and the District benefit from the full scope and strength of available services.

Diversity and Human Resources:

Human Resources is a district-wide, specialized function. A human resource specialist or analyst has been assigned to each college, and is located on campus on specific days each week. The following DHR personnel are assigned to colleges: RCC - Analyst Martha Arellano; MVC - Specialist Susan Boling; and NC - Specialist Hetal Patel. Overall review, budget, and accountability for these positions fall under the Director of Diversity and Human Resources under Vice Chancellor of Diversity and Human Resources;

however, performance and service is directly coordinated with each college's Vice President of Business under the College President.

Facilities Planning & Development:

With the passage of Measure C, RCCD is experiencing growth and facility development at each college and within the district. As a result, the District increased the number of Director of Construction positions to help oversee all of the construction and development throughout the district. Directors of Construction are now assigned to serve each college and associated projects, which are presently assigned as: RCC - Michael Stephens, MVC - Bart Doering, and NC - new hire (forthcoming). These are district positions with an assigned office at the system office, but the directors will be on site at the colleges and construction project sites as required for project development, planning, and construction needs. Overall review and operational accountability remains under the Associate Vice Chancellor of Facilities Planning and Development, with project review and coordination conducted in association with each college's Vice President of Business.

Administration & Finance:

Under the Vice Chancellor of Administration and Finance several service units are assigned to each college. First, Information Technology teams comprising a microcomputer specialist and part-time professionals are assigned to and reside at each college. Second, under the Associate Vice Chancellor of Finance, payroll technicians are assigned to each college and to the District. While these employees are based at North Hall, each college and District now have a lead payroll technician to serve their needs. Finally, each college now has a budget analyst assigned to assist its Vice President of Business with budget development and control, and another analyst budget analyst needs for the District portion of the budget.

Police & Safety Services:

Supervisory sergeants and police officers are now based at each college to provide safety and enforcement services. Each sergeant—RCC - Jack Kohlmeir; MVC - Richard Henry; and NC - Robert Kleveno—will have a senior and three officers assigned. The Chief of Police continues to oversee dispatch, emergency response operations, and community service officers to ensure overall, district-wide service delivery. Due to recruitment status for open officer positions, as of the end of October 2010 a full transition to the new system had not yet occurred, but will do so once full coverage by officer hiring can be completed. Supervisory sergeants are assigned to a college and supervised on a daily basis by the respective Vice President of Business, but they report to the Chief of Police as required by POST certification for police departments.

Distributed District-Wide Responsibilities:

Reorganization resulted in the entire Student Services and Operations division (operating previously under a district vice chancellor) moving to the college level. Limited exceptions included Police Administration and Grants, which remain at the district level. In the case of some distributed services there was a need, for a transitional time period, to retain a lead person to handle district-wide responsibilities. These positions are designated by an oval in the organizational charts; the narrative below identifies those positions and outlines the District related responsibilities. Note: This designation does not indicate that the college employee is providing service delivery throughout the district or to another college.

Riverside City College:

Vice President, Career and Technical Education: This position carries responsibility for all careers and technical education for the college, and provides district wide leadership for service learning programs, and also funded programs such as Perkins and student workers. Position reports to the president of RCC and coordinates district wide responsibilities with the provost/vice chancellor, educational services.

Dean, Enrollment Services: This position, previously titled Dean of Admissions and Records, was housed at RCC and also served the Norco and Moreno Valley campuses. Even though all three colleges are separately accredited, RCCD still operates under a one enrollment system (i.e., a student enrolls once, but can take classes at any college). Therefore, this position needs to retain a district-wide responsibility for admissions and records oversight while our multi-college system continues to grow. This position reports to the VP Student Services, who works with the other colleges and the District to assure enrollment services remain seamless for students.

Dean, Counseling & Specially Funded Programs: The Dean of Disabled Student and Program Services moved from the District to RCC, and the position was converted to include specially funded programs and counseling at RCC. While RCC has the largest percentage of disabled students, this dean carries district responsibilities for disabled student services and programming to assist college staff and faculty in meeting the disabled student service needs at MVC and NC. This position reports to the VP Student Services, who works with the other colleges to assure their needs are met for serving their disabled students and programs through technology and funding programs.

Director, International Students & Programs: This position continues to be based at RCC; the director will assist and work with MVC and NC to address the needs and responsibilities associated with international students. The largest percentage of international students attends RCC, but MVC and NC have expressed interest in increasing the number of international students on their campuses. This position reports

to the VP Student Services, who works with the other colleges to assure their needs are met.

Director, Student Health Services: This position was moved from the District to RCC, but some operational aspects, including oversight of student health fees and contracts for outside health services, such as behavioral health, require district-wide oversight. This position is supervised by the VP Student Services, but the majority of issues are programmatic and need to be coordinated with the other colleges' health service units.

Manager, Accounting Services: Historically, this service unit has been located on the RCC campus, but was part of the District operations. Day-to-day operations are now under RCC authority, where the majority of the activity occurs, but the Manager still carries district responsibilities in the area of accounting services. The position is overseen by the VP Business, with some services coordinated with the AVC Finance at the district.

Director, Food Services: Food Services was decentralized from the District to each college. Due to the management and inventory system requirements, as well as a number of district functions, the director position retains district-wide responsibility, especially in helping MVC and NC establish and grow new food services operations. This position is overseen by the VP Business; coordination is conducted with the other food services units.

Bookstore (Contract): Bookstore operations at each college are overseen by Barnes and Noble. The VP Business will take the lead oversight and responsibility for the management and operation of this contract, in consultation with the other colleges.

Moreno Valley College:

Dean, Student Financial Services: Student Financial Services was distributed to each of the three colleges with the conversion from a single college, multi-campus institution to a multi-college system. However, due to the unique oversight and coordination required to meet stringent state and federal student financial aid regulations, it will take time to accomplish a complete transition of all financial aid services and necessary staff training to the college level. Until that time, the dean will provide the oversight and leadership for the district responsibilities in financial aid and reporting. This position reports to the VP Student Services, but will coordinate with the other two colleges on financial aid matters, as well as with the District, to assure all reporting requirements are satisfied and student needs are met.

Norco College:

Vice President, Student Services: This is a new, converted position for the college, which was filled by reassigning the former AVC Student Services. With the complexity of implementating a full transition of student services to the colleges, the District required a point person to ensure the resolution of any remaining issues or requirements. This VP already has worked with the other VPs Student Services on distribution of key student services and needs. The position reports to the President of the college; the VP attends the Chancellor's Executive Cabinet and is a leader during this time of transitional oversight.

Student Services, Coordinated Transitional Plan: As mentioned above, the transition of student services from District to the three colleges requires coordination. As such, the three vice presidents met to review and plan for this transition and formed a VP Coordinating Council. Essentially, six areas of coordination are needed to support the transition of student services. The earlier coordination planning meetings resulted in each of the vice presidents taking the lead on two of the six areas: RCC - Athletics and Disabled Students Program Services; MVC - Student Trustee and Student Financial Services; and NC - Admissions and Records, and Matriculation. This structure will make it possible to advance the transition of students services in a new three-college system in a coordinated manner.

Summary of Position/Budget Changes:

The reorganization of the District into a multi-college system is occurring during a financially challenging time within the state. These economic pressures required that the District and colleges essentially freeze hiring, which also affected funded positions to become frozen when they became vacant due to retirement or other separation from employment. For existing positions to become "unfrozen" requires Chancellor approval at this time. Some new positions under reorganization have been created by the conversion of former positions, state allocations for new colleges, and the success of the two newly designated colleges in attracting multi-year grants (which require specific positions). Also, the District is implementing a plan to convert hourly positions to part-time permanent positions; this plan is budget neutral in its initial year.

While several components come into play, best efforts were made to capture the newly structured organization as of the end of October 2010. Organizations will continue to evolve, but the major restructuring is embodied in this document. It is fully expected that the District and colleges will amend organizational charts to keep up to date with the new organization structure and future changes.

With the institution of a budget allocation model for the District and colleges, positions that were dedicated to the colleges from the District through the reorganization were already calculated into the college's budget. These generally included DPSP positions (student support specialist, interpreters, specialist), Health Services staff, Food Services workers, and College Police

positions. Similarly, additional work to separate some District budgeted positions (such as director of Food Services) from the District to the college still needs to be completed. However, a summary of the breakdown of position and resource distribution is outlined below.

Budget Transitions: The budget allocations related to new, converted, and transferred positions are outlined below.

	NEW /CONVERTED	TRANSFERRED	TOTAL
RCCD		- \$2,061,873	- \$2,061,873
RCC	\$ 296,497	\$1,298,068	\$1,594,565
MVC	\$1,141,673	\$ 394,905	\$1,510,573
NC	\$1,099,916	\$ 368,900	\$1,494,821

Position Transitions:

Each college has a position summary sheet outlining each new, distributed or converted position. These sheets are found with the organizational charts for each college.

Demographic Distribution:

With the movement of resources and personnel from District to colleges, the District reviewed the changes to the demographics resulting from reorganization. The charts with the breakdown of demographics are found on the following pages. Most changes in demographics are modest moves, outside of indicators that have limited positions. Information specifically on the distribution within College Safety and Police is not currently available. The delay in College Safety and Police demographic distribution is directly related to the recruitments for the officer openings, which need to be filled, before final assignments of officers to each college are made. As soon as this is completed, the demographic distribution will be formulated.

DEMOGRAPHIC CHARTS

- **District**
 - **Counts**
 - **Percentages**
- **Moreno Valley College**
 - **Counts**
 - **Percentages**
- **Norco College**
 - **Counts**
 - **Percentages**
- **Riverside City College**
 - **Counts**
 - **Percentages**

DISTRICT OFFICE EMPLOYEE DEMOGRAPHICS BEFORE & AFTER THE REORGANIZATION

COUNTS

Before Reorganization as of June 1, 2010

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M	Total
Classified Managers	0	2	2	1	3	3	0	0	9	19	0	3	14	28	42
Total	2		3		6		0		28		3				
Academic Managers	0	1	1	0	0	2	0	0	6	6	1	0	8	9	17
Total	1		2		2		0		12		1				
Supervisors	0	0	0	0	1	0	1	0	0	0	0	0	2	0	2
Total	0		0		1		1		0		0				
Classified/Confidential	7	1	15	3	31	11	4	0	68	35	8	2	133	52	185
Total	8		18		42		4		103		10				
Gender Totals	7	4	18	4	35	16	5	0	83	60	9	5	157	89	246
TOTAL	11		22		51		5		143		14				

After Reorganization & Employment Activity as of 10/31/10

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M	Total
Classified Managers	0	2	0	0	3	3	0	0	3	14	0	3	6	22	28
Total	2		0		6		0		17		3				
Academic Managers	0	1	1	0	0	2	0	0	3	6	1	0	5	9	14
Total	1		2		2		0		9		1				
Supervisors	0	0	0	0	0	0	1	0	0	0	0	0	1	0	1
Total	0		0		0		1		0		0				
Classified/Confidential	5	1	9	5	25	13	3	1	50	25	4	2	96	47	143
Total	6		14		38		4		75		6				
Gender Totals	5	4	10	5	28	18	4	1	56	45	5	5	108	78	186
TOTAL	9		15		46		5		101		10				

4 Classified Positions and 1 Management Position Currently in Recruitment

LEGEND:

FA	Female Asian/Pacific Islander	MA	Male Asian/Pacific Islander
FB	Female Black or African American	MB	Male Black or African American
FH	Female Hispanic/Latino	MH	Male Hispanic/Latino
FN	Female American Indian/Alaskan Native	MN	Male American Indian/Alaskan Native
FW	Female White (Non-Hispanic)	MW	Male White (Non-Hispanic)
F2+	Female Two or More	M2+	Male Two or More

DISTRICT OFFICE EMPLOYEE DEMOGRAPHICS BEFORE & AFTER THE REORGANIZATION

PERCENTAGES

Before Reorganization as of June 1, 2010

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M
Classified Managers	0%	7%	14%	4%	21%	11%	0%	0%	64%	68%	0%	11%	33%	67%
Total	5%		7%		14%		0%		67%		7%			
Academic Managers	0%	11%	13%	0%	0%	22%	0%	0%	75%	67%	13%	0%	47%	53%
Total	6%		6%		12%		0%		71%		6%			
Supervisors	0%	0%	0%	0%	50%	0%	50%	0%	0%	0%	0%	0%	100%	0%
Total	0%		0%		50%		50%		0%		0%			
Classified/Confidential	5%	2%	11%	6%	23%	21%	3%	0%	51%	67%	6%	4%	72%	28%
Total	4%		10%		23%		2%		56%		5%			
Gender Totals	4%	4%	11%	4%	22%	18%	3%	0%	53%	67%	6%	6%	64%	36%
TOTAL	4%		9%		21%		2%		58%		6%			

After Reorganization & Employment Activity as of 10/31/10

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M
Classified Managers	0%	9%	0%	0%	50%	14%	0%	0%	50%	64%	0%	14%	21%	79%
Total	7%		0%		21%		0%		61%		11%			
Academic Managers	0%	11%	20%	0%	0%	22%	0%	0%	60%	67%	20%	0%	36%	64%
Total	7%		7%		14%		0%		64%		7%			
Supervisors	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Total	0%		0%		0%		0%		0%		0%			
Classified/Confidential	5%	2%	9%	11%	26%	28%	3%	2%	52%	53%	4%	4%	67%	33%
Total	4%		10%		27%		3%		52%		4%			
Gender Totals	5%	5%	9%	6%	26%	23%	4%	1%	52%	58%	5%	6%	58%	42%
TOTAL	5%		8%		25%		3%		54%		5%			

LEGEND:

FA	Female Asian/Pacific Islander	MA	Male Asian/Pacific Islander
FB	Female Black or African American	MB	Male Black or African American
FH	Female Hispanic/Latino	MH	Male Hispanic/Latino
FN	Female American Indian/Alaskan Native	MN	Male American Indian/Alaskan Native
FW	Female White (Non-Hispanic)	MW	Male White (Non-Hispanic)
F2+	Female Two or More	M2+	Male Two or More

MORENO VALLEY COLLEGE EMPLOYEE DEMOGRAPHICS BEFORE & AFTER THE REORGANIZATION

COUNTS

Before Reorganization as of June 1, 2010

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M	Total
Classified Managers	0	0	0	1	0	4	0	0	2	2	1	0	3	7	10
Total	0	0	1	1	4	4	0	0	4	4	1	1	3	7	10
Academic Managers	1	0	1	2	1	2	0	0	2	0	1	0	6	4	10
Total	1	0	1	3	3	3	0	0	2	2	1	0	6	4	10
Supervisors	0	0	0	1	0	0	0	0	0	0	0	0	0	1	1
Total	0	0	1	1	0	0	0	0	0	0	0	0	0	1	1
Classified/Confidential	0	1	5	1	18	7	0	0	18	7	6	0	47	16	63
Total	1	1	6	6	25	25	0	0	25	25	6	0	47	16	63
Gender Totals	1	1	6	5	19	13	0	0	22	9	8	0	56	28	84
TOTAL	2	11	32	32	31	8	0	0	31	8	0	0	56	28	84

After Reorganization & Employment Activity as of 10/31/10

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M	Total
Classified Managers	0	0	0	3	0	4	0	0	1	3	2	0	3	10	13
Total	0	0	3	3	4	4	0	0	4	4	2	0	3	10	13
Academic Managers	1	0	2	2	1	3	0	0	2	0	1	0	7	5	12
Total	1	0	4	4	4	4	0	0	2	2	1	0	7	5	12
Supervisors	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Classified/Confidential	0	1	5	2	18	7	0	0	17	10	6	0	46	20	66
Total	1	1	7	7	25	25	0	0	27	27	6	0	46	20	66
Gender Totals	1	1	7	7	19	14	0	0	20	13	9	0	56	35	91
TOTAL	2	14	33	33	33	9	0	0	33	9	0	0	56	35	91

18 Classified Positions Currently In Recruitment

LEGEND:

- FA Female Asian/Pacific Islander
- FB Female Black or African American
- FH Female Hispanic/Latino
- FN Female American Indian/Alaskan Native
- FW Female White (Non-Hispanic)
- F2+ Female Two or More

- MA Male Asian/Pacific Islander
- MB Male Black or African American
- MH Male Hispanic/Latino
- MN Male American Indian/Alaskan Native
- MW Male White (Non-Hispanic)
- M2+ Male Two or More

MORENO VALLEY COLLEGE EMPLOYEE DEMOGRAPHICS BEFORE & AFTER THE REORGANIZATION

PERCENTAGES

Before Reorganization as of June 1, 2010

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M
Classified Managers	0%	0%	0%	14%	0%	57%	0%	0%	67%	29%	33%	0%		
Total	0%		10%		40%		0%		40%		10%		30%	70%
Academic Managers	17%	0%	17%	50%	17%	50%	0%	0%	33%	0%	17%	0%		
Total	10%		30%		30%		0%		20%		10%		60%	40%
Supervisors	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%		
Total	0%		100%		0%		0%		0%		0%		0%	100%
Classified/Confidential	0%	6%	11%	6%	38%	44%	0%	0%	38%	44%	13%	0%		
Total	2%		10%		40%		0%		40%		10%		75%	25%
Gender Totals	2%	4%	11%	18%	34%	46%	0%	0%	39%	32%	14%	0%	67%	33%
TOTAL	2%		13%		38%		0%		37%		10%		67%	33%

After Reorganization & Employment Activity as of 10/31/10

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M
Classified Managers	0%	0%	0%	30%	0%	40%	0%	0%	33%	30%	67%	0%		
Total	0%		23%		31%		0%		31%		15%		23%	77%
Academic Managers	14%	0%	29%	40%	14%	60%	0%	0%	29%	0%	14%	0%		
Total	8%		33%		33%		0%		17%		8%		58%	42%
Supervisors	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%		
Total	0%		0%		0%		0%		0%		0%		0%	0%
Classified/Confidential	0%	5%	11%	10%	39%	35%	0%	0%	37%	50%	13%	0%		
Total	2%		11%		38%		0%		41%		9%		70%	30%
Gender Totals	2%	3%	13%	20%	34%	40%	0%	0%	36%	37%	16%	0%	62%	38%
TOTAL	2%		15%		36%		0%		36%		10%		62%	38%

LEGEND:

FA	Female Asian/Pacific Islander	MA	Male Asian/Pacific Islander
FB	Female Black or African American	MB	Male Black or African American
FH	Female Hispanic/Latino	MH	Male Hispanic/Latino
FN	Female American Indian/Alaskan Native	MN	Male American Indian/Alaskan Native
FW	Female White (Non-Hispanic)	MW	Male White (Non-Hispanic)
F2+	Female Two or More	M2+	Male Two or More

NORCO COLLEGE EMPLOYEE DEMOGRAPHICS BEFORE & AFTER THE REORGANIZATION

COUNTS

Before Reorganization as of June 1, 2010

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M	Total
Classified Managers	0	0	0	1	1	1	0	0	0	2	0	0			
Total	0		1		2		0		2		0		1	4	5
Academic Managers	0	1	1	0	2	0	0	0	1	2	1	0			
Total	1		1		2		0		3		1		5	3	8
Supervisors	0	1	0	0	0	0	0	0	0	0	0	0			
Total	1		0		0		0		0		0		0	1	1
Classified/Confidential	1	6	6	3	10	10	0	0	10	4	2	2			
Total	7		9		20		0		14		4		29	25	54
Gender Totals	1	8	7	4	13	11	0	0	11	8	3	2	35	33	68
TOTAL	9		11		24		0		19		5		42	42	84

After Reorganization & Employment Activity as of 10/31/10

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M	Total
Classified Managers	0	1	0	1	1	1	0	0	0	3	0	0			
Total	1		1		2		0		3		0		1	6	7
Academic Managers	0	1	1	0	2	0	0	0	3	3	1	0			
Total	1		1		2		0		6		1		7	4	11
Supervisors	0	0	0	0	0	0	0	0	0	0	0	0			
Total	0		0		0		0		0		0		0	0	0
Classified/Confidential	2	6	6	4	13	13	0	0	12	6	1	3			
Total	8		10		26		0		18		4		34	32	66
Gender Totals	2	8	7	5	16	14	0	0	15	12	2	3	42	42	84
TOTAL	10		12		30		0		27		5		42	42	84

18 Classified Positions and 2 Management Positions Currently In Recruitment

LEGEND:

FA Female Asian/Pacific Islander
 FB Female Black or African American
 FH Female Hispanic/Latino
 FN Female American Indian/Alaskan Native
 FW Female White (Non-Hispanic)
 F2+ Female Two or More

MA Male Asian/Pacific Islander
 MB Male Black or African American
 MH Male Hispanic/Latino
 MN Male American Indian/Alaskan Native
 MW Male White (Non-Hispanic)
 M2+ Male Two or More

NORCO COLLEGE EMPLOYEE DEMOGRAPHICS BEFORE & AFTER THE REORGANIZATION

PERCENTAGES

Before Reorganization as of June 1, 2010

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M
Classified Managers	0%	0%	0%	25%	100%	25%	0%	0%	0%	50%	0%	0%	20%	80%
Total	0%		20%		40%		0%		40%		0%		20%	80%
Academic Managers	0%	33%	20%	0%	40%	0%	0%	0%	20%	67%	20%	0%	63%	38%
Total	13%		13%		25%		0%		38%		13%		63%	38%
Supervisors	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Total	100%		0%		0%		0%		0%		0%		0%	100%
Classified/Confidential	3%	24%	21%	12%	34%	40%	0%	0%	34%	16%	7%	8%	54%	46%
Total	13%		17%		37%		0%		26%		7%		54%	46%
Gender Totals	3%	24%	20%	12%	37%	33%	0%	0%	31%	24%	9%	6%	51%	49%
TOTAL	13%		16%		35%		0%		28%		7%		51%	49%

After Reorganization & Employment Activity as of 10/31/10

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M
Classified Managers	0%	17%	0%	17%	100%	17%	0%	0%	0%	50%	0%	0%	14%	86%
Total	14%		14%		29%		0%		43%		0%		14%	86%
Academic Managers	0%	25%	14%	0%	29%	0%	0%	0%	43%	75%	14%	0%	64%	36%
Total	9%		9%		18%		0%		55%		9%		64%	36%
Supervisors	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Total	0%		0%		0%		0%		0%		0%		0%	0%
Classified/Confidential	6%	19%	18%	13%	38%	41%	0%	0%	35%	19%	3%	9%	52%	48%
Total	12%		15%		39%		0%		27%		6%		52%	48%
Gender Totals	5%	19%	17%	12%	38%	33%	0%	0%	36%	29%	5%	7%	50%	50%
TOTAL	12%		14%		36%		0%		32%		6%		50%	50%

LEGEND:

FA	Female Asian/Pacific Islander	MA	Male Asian/Pacific Islander
FB	Female Black or African American	MB	Male Black or African American
FH	Female Hispanic/Latino	MH	Male Hispanic/Latino
FN	Female American Indian/Alaskan Native	MN	Male American Indian/Alaskan Native
FW	Female White (Non-Hispanic)	MW	Male White (Non-Hispanic)
F2+	Female Two or More	M2+	Male Two or More

RIVERSIDE CITY COLLEGE EMPLOYEE DEMOGRAPHICS BEFORE & AFTER THE REORGANIZATION

COUNTS

Before Reorganization as of June 1, 2010

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M	Total
Classified Managers	1	0	0	1	1	5	0	0	5	5	1	0	8	11	19
Total	1		1		6		0		10		1				
Academic Managers	2	0	1	1	3	0	0	0	6	5	0	0	12	6	18
Total	2		2		3		0		11		0				
Supervisors	0	0	0	0	1	1	0	0	1	0	0	0	2	1	3
Total	0		0		2		0		1		0				
Classified/Confidential	1	7	14	8	25	39	0	0	59	39	4	2	103	95	198
Total	8		22		64		0		98		6				
Gender Totals	4	7	15	10	30	45	0	0	71	49	5	2	125	113	238
TOTAL	11		25		75		0		120		7				

After Reorganization & Employment Activity as of 10/31/10

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M	Total
Classified Managers	1	0	1	1	1	5	0	0	8	7	0	0	11	13	24
Total	1		2		6		0		15		0				
Academic Managers	2	0	0	1	3	0	0	0	8	5	0	0	13	6	19
Total	2		1		3		0		13		0				
Supervisors	0	0	0	0	2	1	0	0	1	0	0	0	3	1	4
Total	0		0		3		0		1		0				
Classified/Confidential	3	7	20	10	37	41	1	0	74	49	8	2	143	109	252
Total	10		30		78		1		123		10				
Gender Totals	6	7	21	12	43	47	1	0	91	61	8	2	170	129	299
TOTAL	13		33		90		1		152		10				

LEGEND:

FA Female Asian/Pacific Islander
 FB Female Black or African American
 FH Female Hispanic/Latino
 FN Female American Indian/Alaskan Native
 FW Female White (Non-Hispanic)
 F2+ Female Two or More

MA Male Asian/Pacific Islander
 MB Male Black or African American
 MH Male Hispanic/Latino
 MN Male American Indian/Alaskan Native
 MW Male White (Non-Hispanic)
 M2+ Male Two or More

RIVERSIDE CITY COLLEGE EMPLOYEE DEMOGRAPHICS BEFORE & AFTER THE REORGANIZATION

PERCENTAGES

Before Reorganization as of June 1, 2010

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M
Classified Managers	13%	0%	0%	9%	13%	45%	0%	0%	63%	45%	13%	0%	42%	58%
Total	5%		5%		32%		0%		53%		5%			
Academic Managers	17%	0%	8%	17%	25%	0%	0%	0%	50%	100%	0%	0%	67%	33%
Total	11%		11%		17%		0%		61%		0%			
Supervisors	0%	0%	0%	0%	50%	100%	0%	0%	50%	0%	0%	0%	67%	33%
Total	0%		0%		67%		0%		33%		0%			
Classified/Confidential	1%	7%	14%	8%	24%	41%	0%	0%	57%	41%	4%	2%	52%	48%
Total	4%		11%		32%		0%		49%		3%			
Gender Totals	3%	6%	12%	9%	24%	40%	0%	0%	57%	43%	4%	2%	53%	47%
TOTAL	5%		11%		32%		0%		50%		3%			

After Reorganization & Employment Activity as of 10/31/10

Classification	FA	MA	FB	MB	FH	MH	FN	MN	FW	MW	F2+	M2+	Total F	Total M
Classified Managers	9%	0%	9%	8%	9%	38%	0%	0%	73%	54%	0%	0%	46%	54%
Total	4%		8%		25%		0%		63%		0%			
Academic Managers	15%	0%	0%	17%	23%	0%	0%	0%	62%	83%	0%	0%	68%	32%
Total	11%		5%		16%		0%		68%		0%			
Supervisors	0%	0%	0%	0%	67%	100%	0%	0%	33%	0%	0%	0%	75%	25%
Total	0%		0%		75%		0%		25%		0%			
Classified/Confidential	2%	6%	14%	9%	26%	38%	1%	0%	52%	45%	6%	2%	57%	43%
Total	4%		12%		31%		0%		49%		4%			
Gender Totals	4%	5%	12%	9%	25%	36%	1%	0%	54%	47%	5%	2%	57%	43%
TOTAL	4%		11%		30%		0%		51%		3%			

LEGEND:

FA	Female Asian/Pacific Islander	MA	Male Asian/Pacific Islander
FB	Female Black or African American	MB	Male Black or African American
FH	Female Hispanic/Latino	MH	Male Hispanic/Latino
FN	Female American Indian/Alaskan Native	MN	Male American Indian/Alaskan Native
FW	Female White (Non-Hispanic)	MW	Male White (Non-Hispanic)
F2+	Female Two or More	M2+	Male Two or More

ORGANIZATIONAL CHARTS

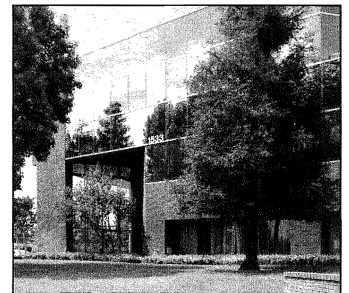
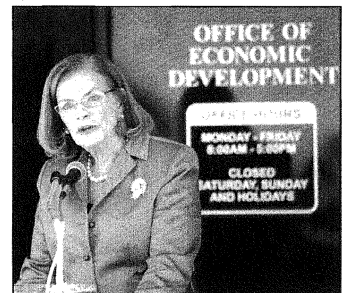
- **Chancellor**
- **Chief of Staff**
- **Vice Chancellor, Finance & Administration**
 - Associate Vice Chancellor, Finance
 - Associate Vice Chancellor, Information Services
 - Director, Administration
- **Provost/Vice Chancellor, Educational Services**
 - Associate Vice Chancellor, Educational Services
 - Associate Vice Chancellor, Institutional Effectiveness
 - Chief of Police
 - Dean, Economic Development
 - Dean, Institutional Reporting
- **Vice Chancellor, Diversity & Human Resources**
- **Associate Vice Chancellor, Facilities Planning & Development**
- **Moreno Valley College, President**
 - Vice President, Academic Affairs
 - Vice President, Student Services
 - Vice President, Business Services
 - Position Summary Sheet
- **Norco College, President**
 - Vice President, Academic Affairs
 - Vice President, Student Services
 - Vice President, Business Services
 - Position Summary Sheet
- **Riverside City College, President**
 - Vice President, Academic Affairs
 - Vice President, Student Services
 - Vice President, Business Services
 - Vice President, Career & Technology Education
 - Executive Dean, Workforce & Resource Development
 - Position Summary Sheet

The organizational charts first and foremost reflect budgeted positions (not future-vacant, and not frozen-existing), secondly direct reporting lines, then distributional changes to resources due to actual reorganization (i.e., new positions [green] and allocated positions from District to colleges [yellow]) and the positions that carry district-wide responsibilities/leadership (ovals-this is college based only). The organizational charts include funded positions as of October 31, 2010.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

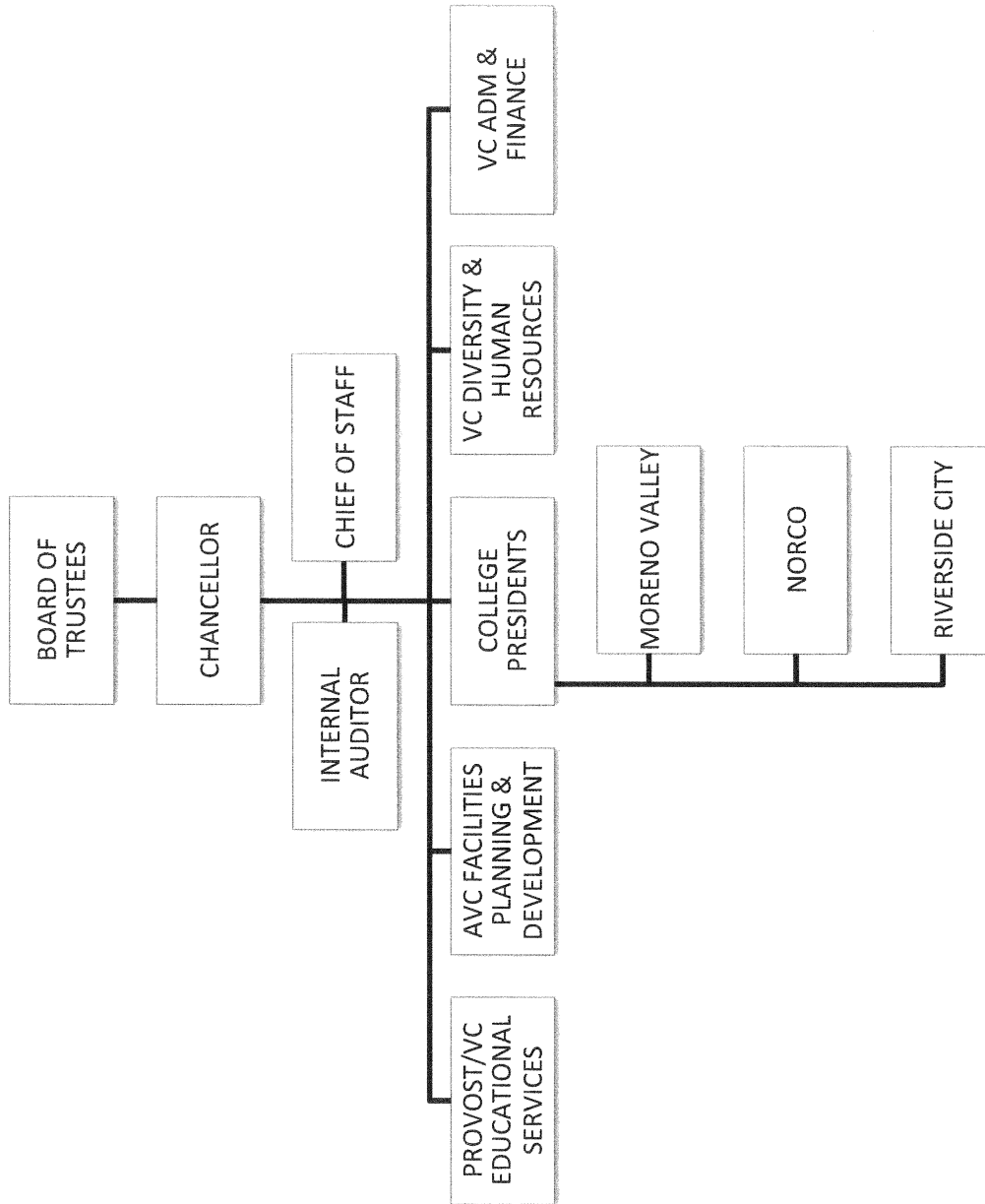
MISSION STATEMENT

Riverside Community College District is dedicated to supporting the missions of our colleges, to the success of our students, and to the development and enhancement of the communities we serve. To advance this commitment, the District will provide leadership, advocacy, resource development, planning and services.

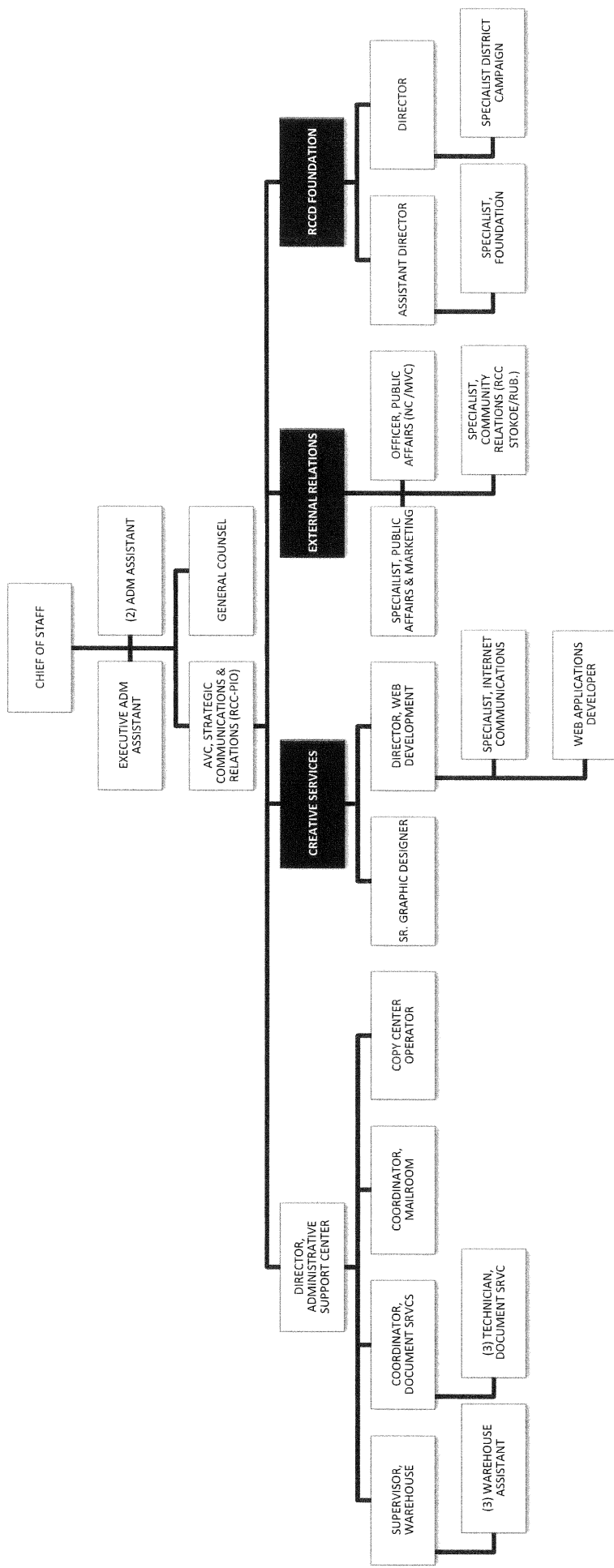


RCCD

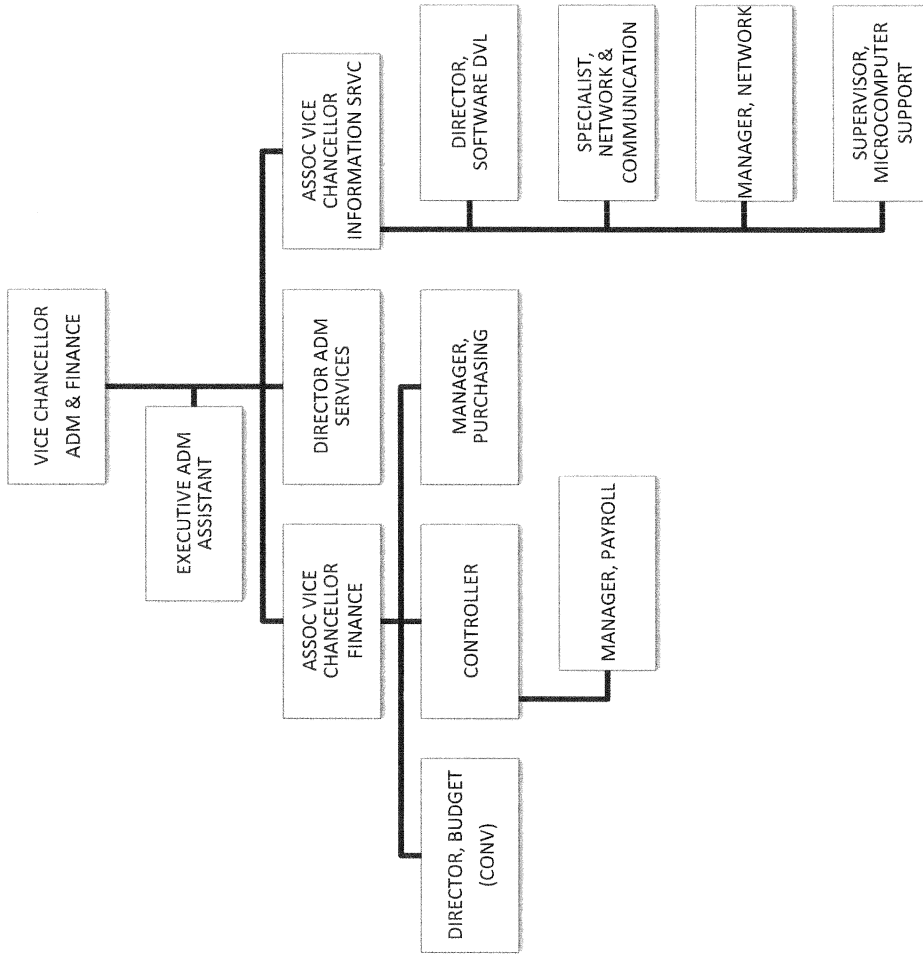
**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**



- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
- Changes:
- Rename Provost/VC Educational Services with merger of VC of Academic Affairs / Student Services & Operations
 - Rename Associate Vice Chancellor, Facilities Planning & Development



- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
- Changes
- Rename Public Affairs and Institutional Advancement to Strategic Communications and Relations
 - Rename Director of Compliance, Contracts and Legal Services to General Counsel
 - Rename Director, Communication & Web Development to Director, Web Development
- OCT 2010



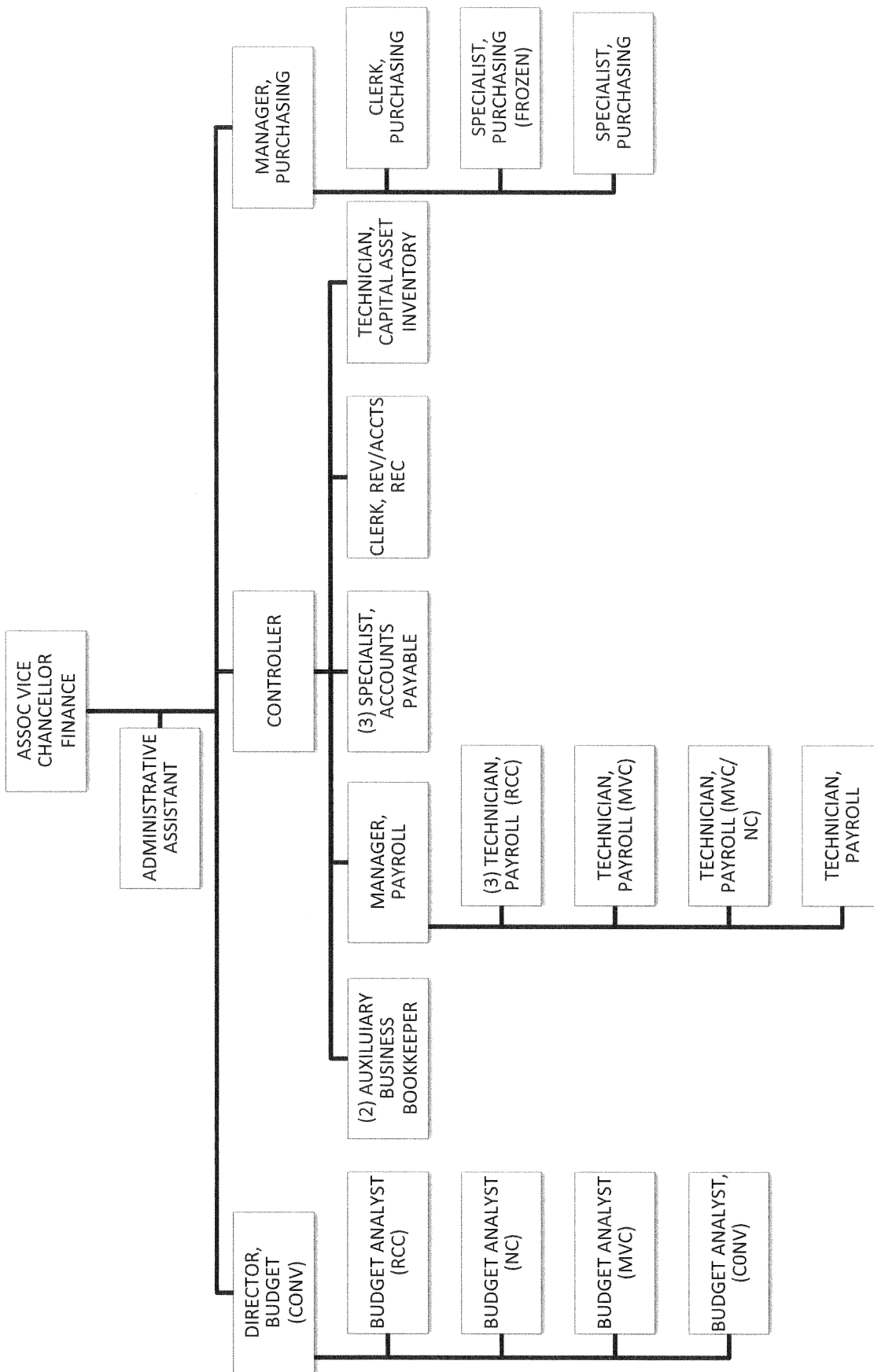
Key

- Yellow, position transferred to College
- Green, new position
- White, existing position, no change due to reorganization

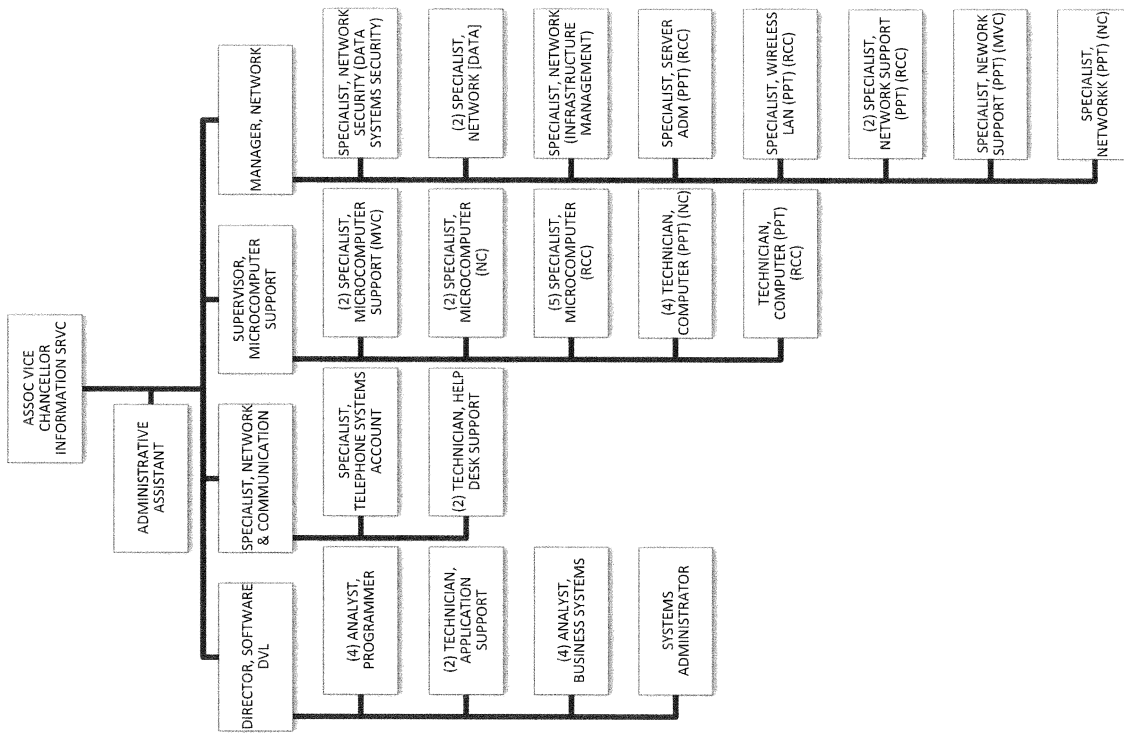
Changes:

- Reassign to RCC Accounting Services Manager, Cashier/Clerk, (2) Assistant Cashier/Clerk, Student Acct Specialist (carries district-wide responsibilities)
- Realign Network & Communication Specialist with the Assistant Director of Operations (open) to be Cable Plant Manager, eliminate DOO position.
- Convert Budget Manager to Budget Director
- Moves purchasing to AVC Finance
- District centralized services with dedicated personnel serving each college/campus, with oversight by VP-Business.
 - Microcomputer Support Specialist (physically located at each college/campus)
 - Payroll Technician (located at district, with dedicated person to serve each college/campus)
 - Reassign to each college/campus Budget Analysts

District is issuing an RFP for audit/review of IT services/needs/programmatic review. Further review from the results of the work by hired consultants may warrant future re-organization of IT Services throughout the District.
 OCT 2010

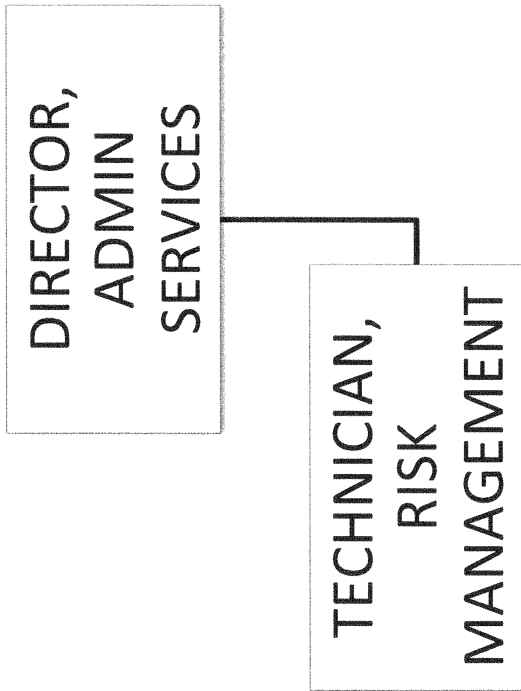


- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
- Changes:
- Budget Manager converted to Budget Director
 - Converts open Accounting Tech to Budget Analyst
 - Eliminates Acct Svc Clerk
 - Moved purchasing unit to AVC Finance from Director of Administrative Services
 - RCC- Accounting Services Manager, cashier/clerk, (2) Assistant Cashier/Clerks, Student Account Specialist (carries district-wide responsibilities/oversight)
 - District centralized services with dedicated campus personnel
 - Budget Analyst assigned to colleges located at North Hall, with oversight by VP-Business @ colleges
 - Payroll Technicians assigned to the colleges located at North Hall, with oversight by VP-Business
- OCT 2010

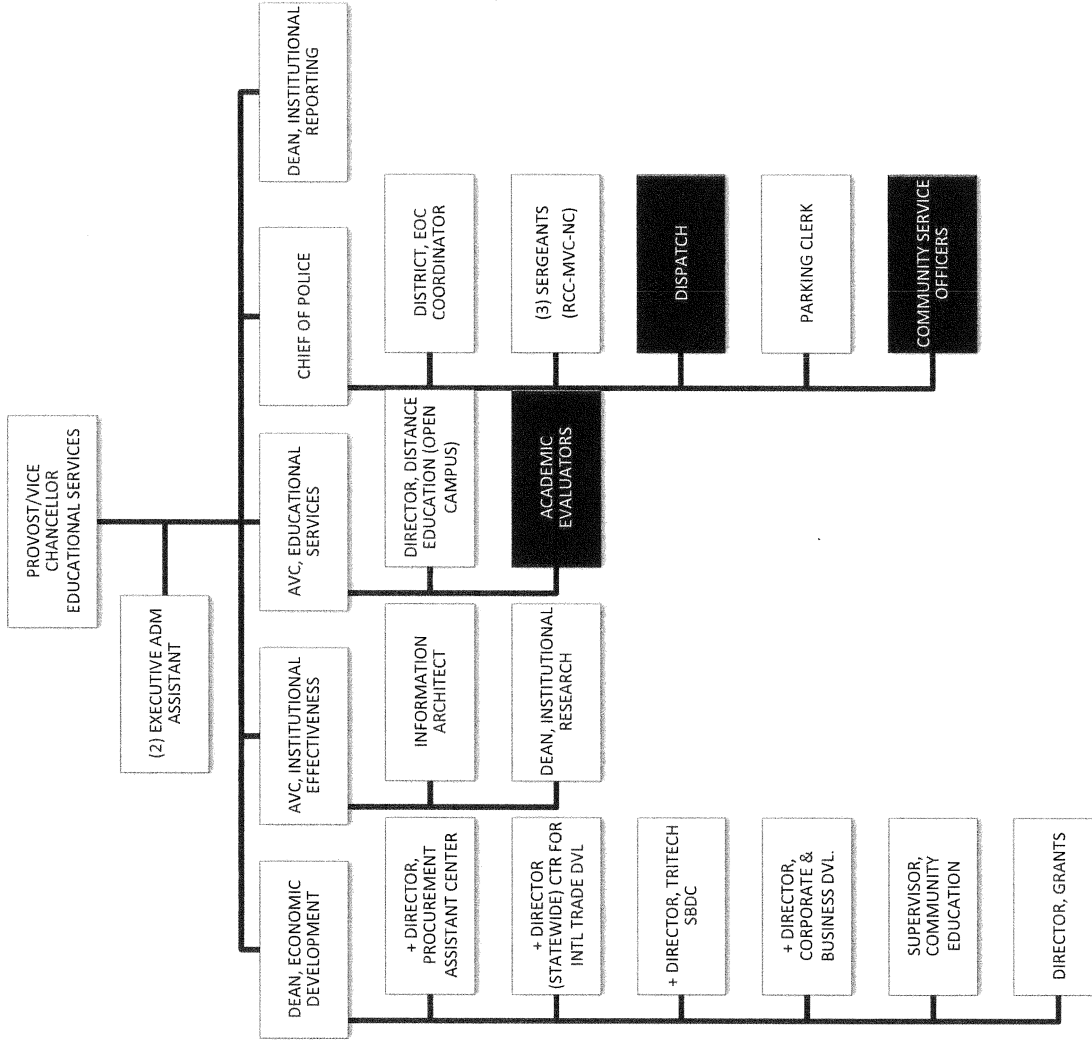


Key

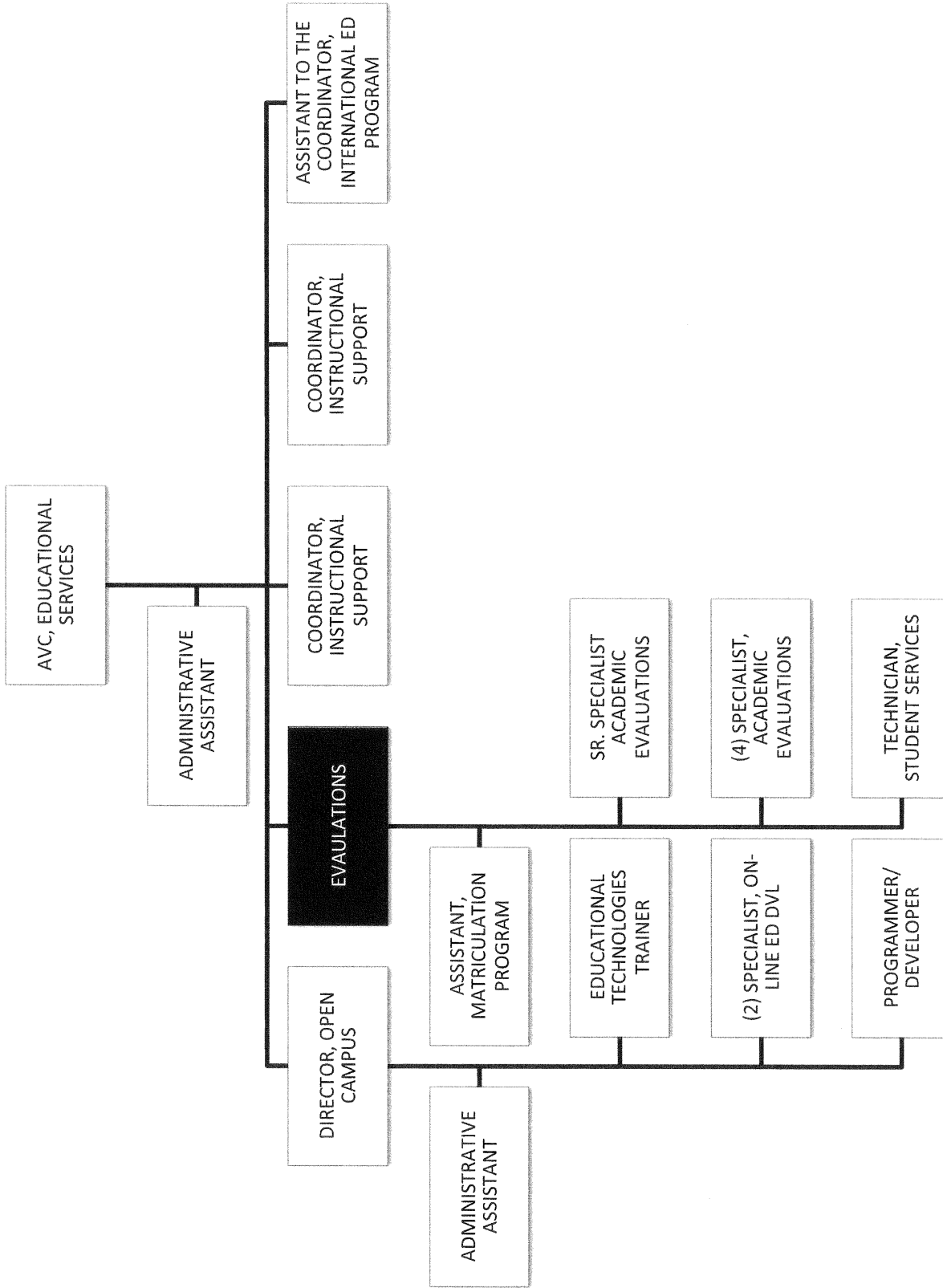
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
 - District centralized services with dedicated personnel located and serving each college/campus
 - **Microcomputer Support Specialist: Dedicated and located at each college/campus, with oversight by VP-Business**
 - MVC: (2) Microcomputer Support + part-time positions
 - NC: (2) Microcomputer Support + part-time positions
 - RCC: (5) Microcomputer Support + part-time positions
- District is issuing an RFP for audit/review of IT services/needs/programmatic review. Further review from the results of the work by hired consultants may warrant future re-organization of IT Services throughout the District.



- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
- Changes:
- Moved purchasing unit to AVC, Finance
- OCT 2010



- key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
- Changes:
- Eliminates VC Student Services
 - Renames Provost/VC Educational Services from VC Academic Affairs
 - Renames AVC Educational Services from AVC Instruction
 - Reassigns AVC-Student Services position to convert to new VPSS position at Nonco
 - Moves police sergeants and officers colleges with oversight, parking, dispatch and District EOC remaining District
 - Police Sergeant and Officers dedicated and located at college; POST supervision of Sergeant by District Chief of Police, in coordination with VP-Business
 - Moves financial aid, student services to campuses
 - Moves reporting of grants/evaluators
 - + Denotes grant funded positions
- OCT 2010



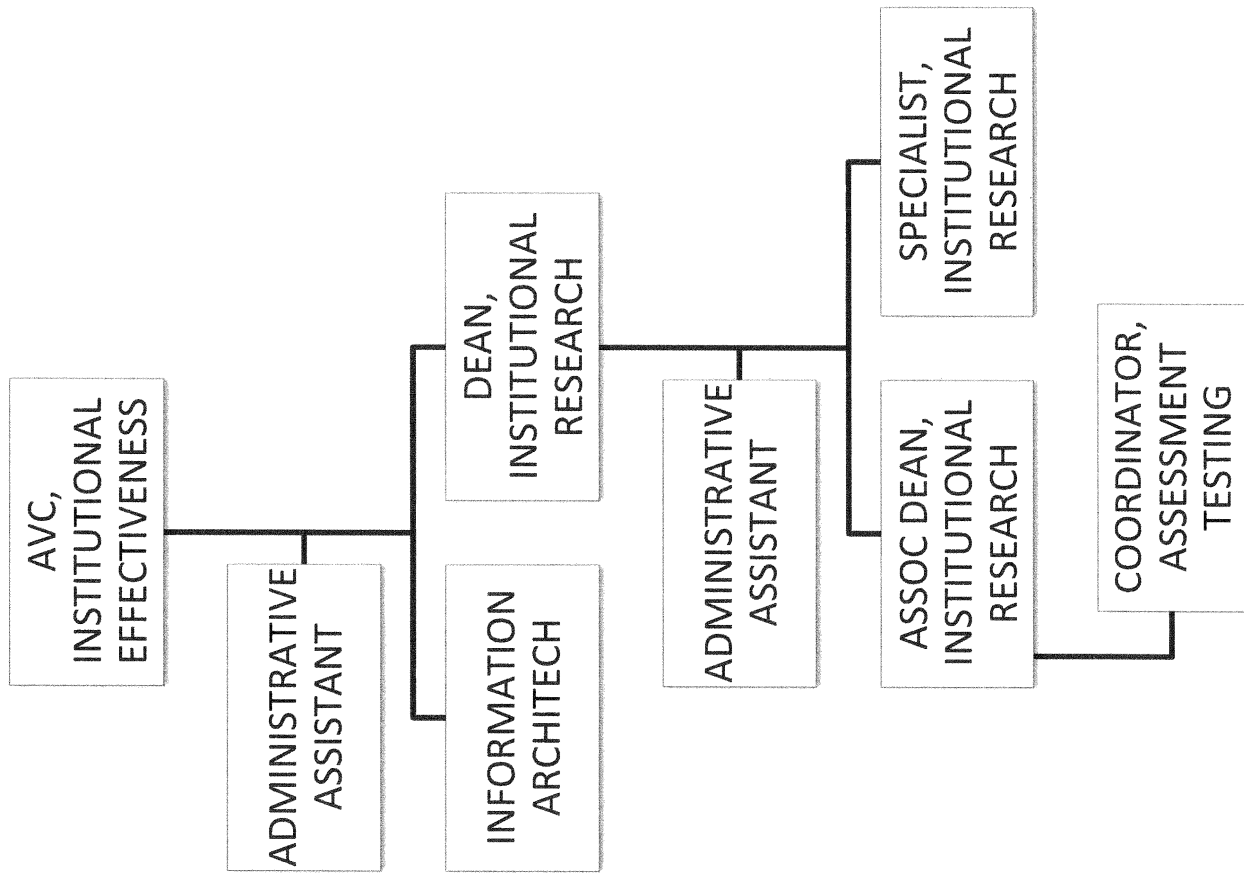
Key

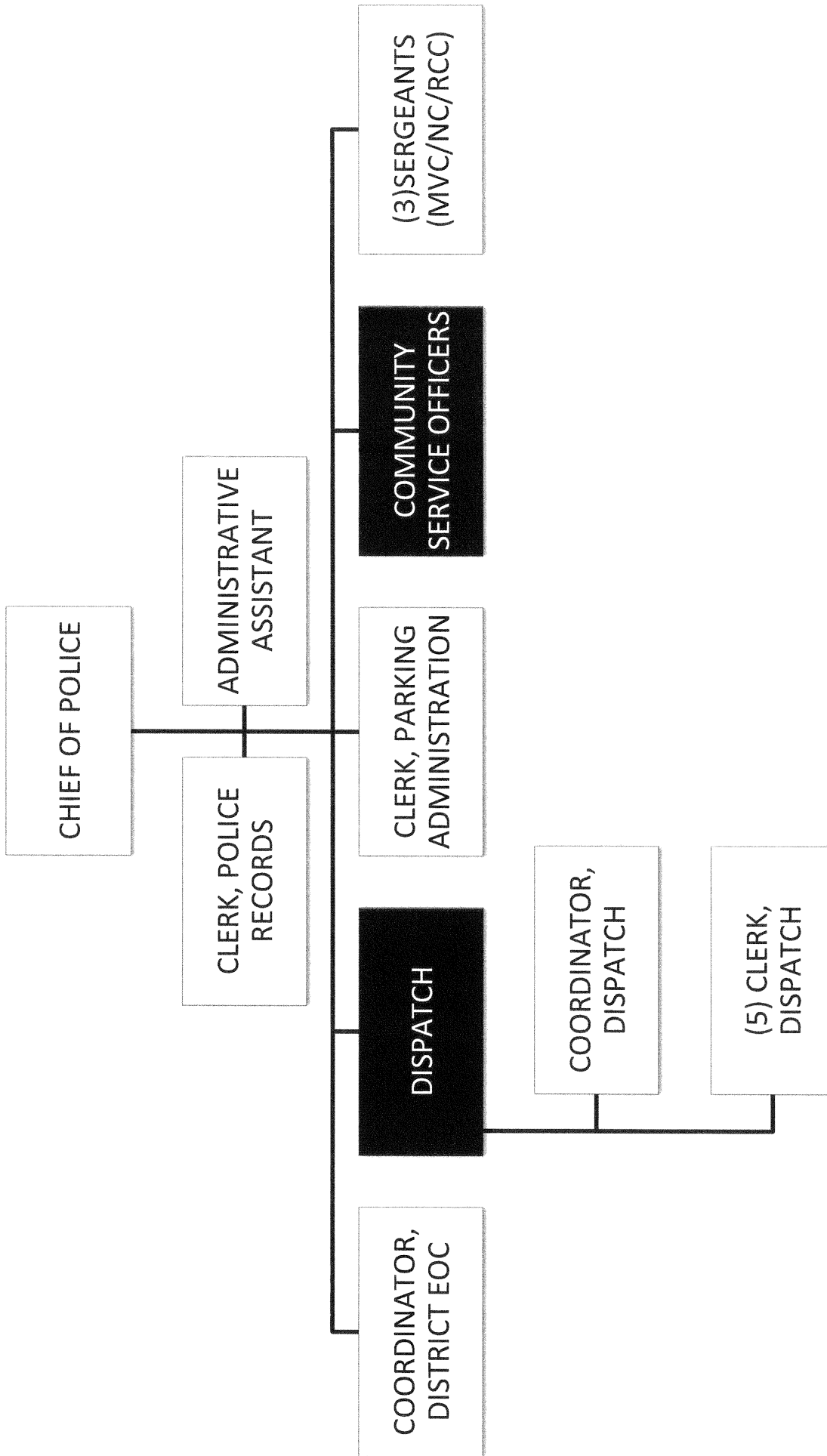
- Yellow, position transferred to College
- Green, new position
- White, existing position, no change due to reorganization

Changes:

- Renamed AVC Educational Services from AVC Instruction
- Move evaluators from VC-55 to AVC, move assistant for matriculation program with evaluators.

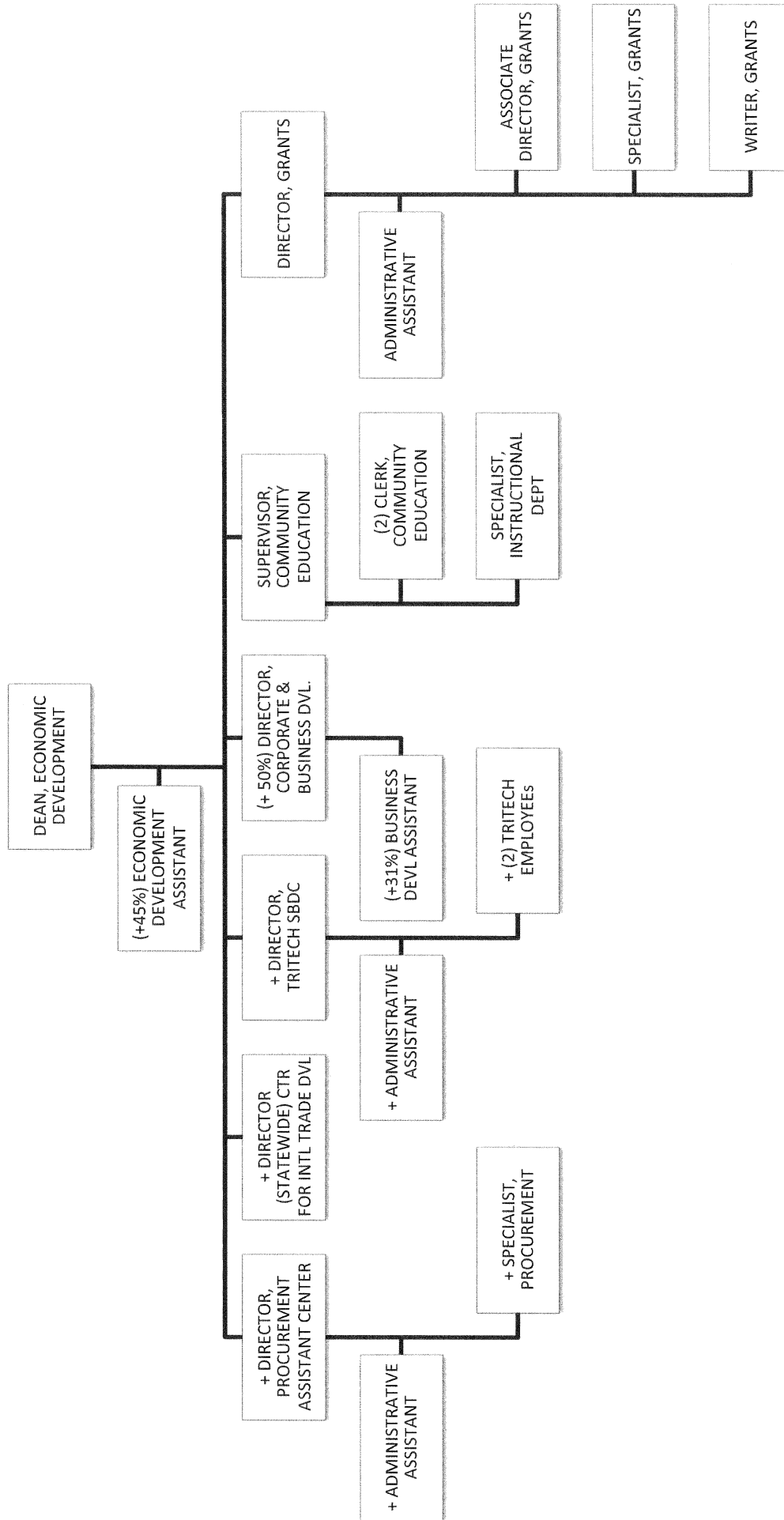
OCT 2010





- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
 - Changes
 - > Decentralized sergeants and officers to colleges, with dedicated sergeants and officers to colleges. Due to POST requirements, Sergeants are supervised by the Chief of Police with daily operations coordinated by college VP-Business
 - > Community Services Officers to be overseen at District, but assigned to colleges as needed for events and other scheduling demands
 - + Denotes grant funded positions

OCT 2010



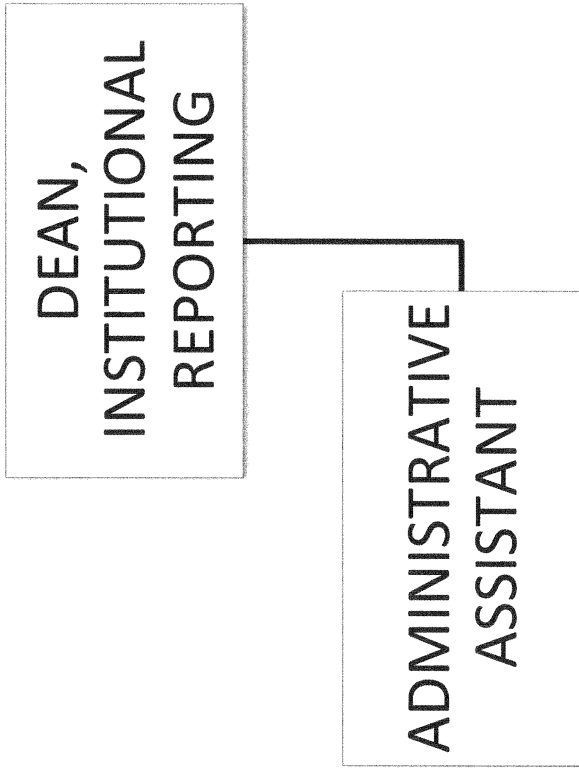
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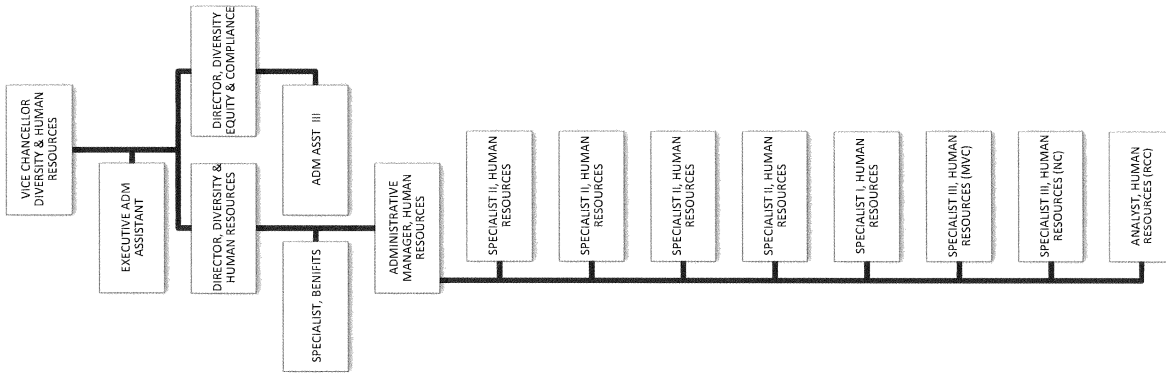
- Yellow, position transferred to College
- Green, new position
- White, existing position, no change due to reorganization

Changes

- Moves grants reporting from AVC-Student Services to Economic Development
- + Denotes grant funded positions

OCT 2010





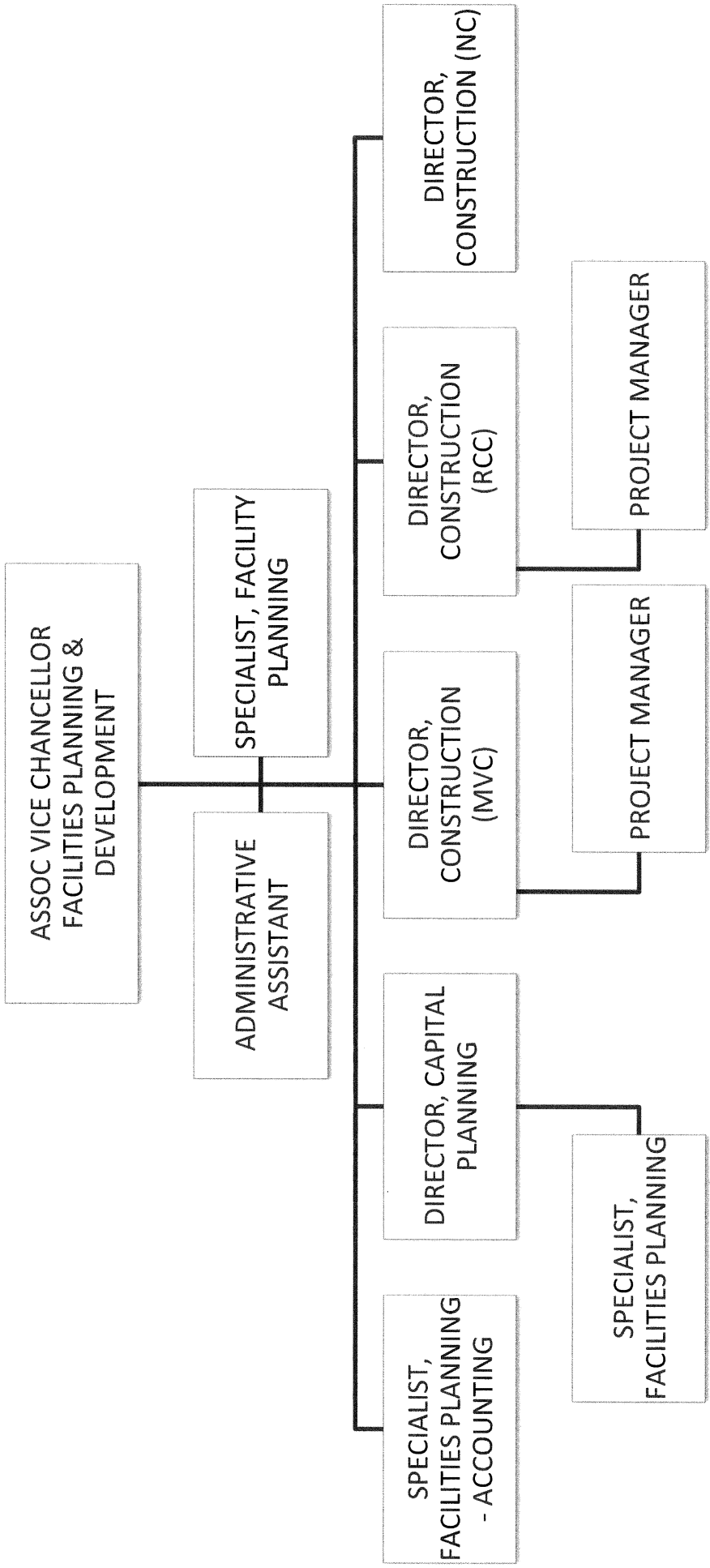
Key

- Yellow, position transferred to College
- Green, new position
- White, existing position, no change due to reorganization

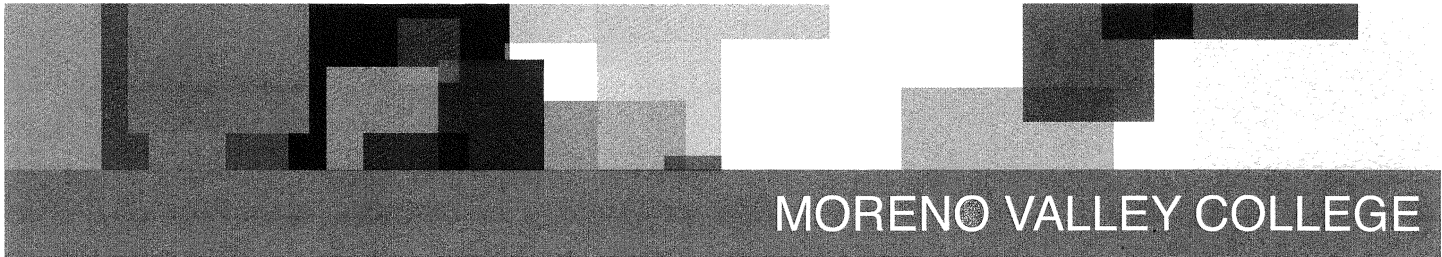
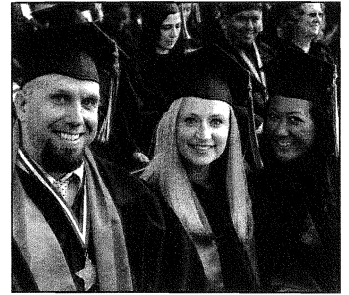
Changes:

- District centralized services with dedicated personnel to serve each college
- 3 Positions to serve college but remain as District personnel. College oversight of these positions/services by the VP-Business
- Convert Specialist II to a III, assigned to NC

+ Denotes grant funded positions
 OCT 2010

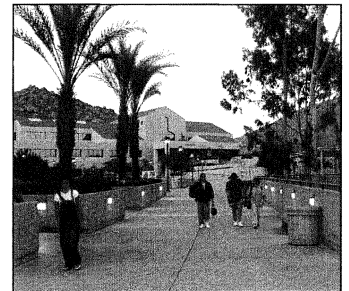


- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
- Changes:
- Changed title of Associate Vice Chancellor of Facilities Planning, Design & Construction to Associate Vice Chancellor of Facilities Planning & Development
 - Changed title of Capital Program Administrator positions to Director of Construction
 - Director of Construction positions to serve college, but remain as District personnel. Directors will work at job sites for college projects with client coordination by VP-Business Services for college.
 - With a PLA, the PLA Administrator is a contract service reporting to AVC-FPD
- OCT 2010

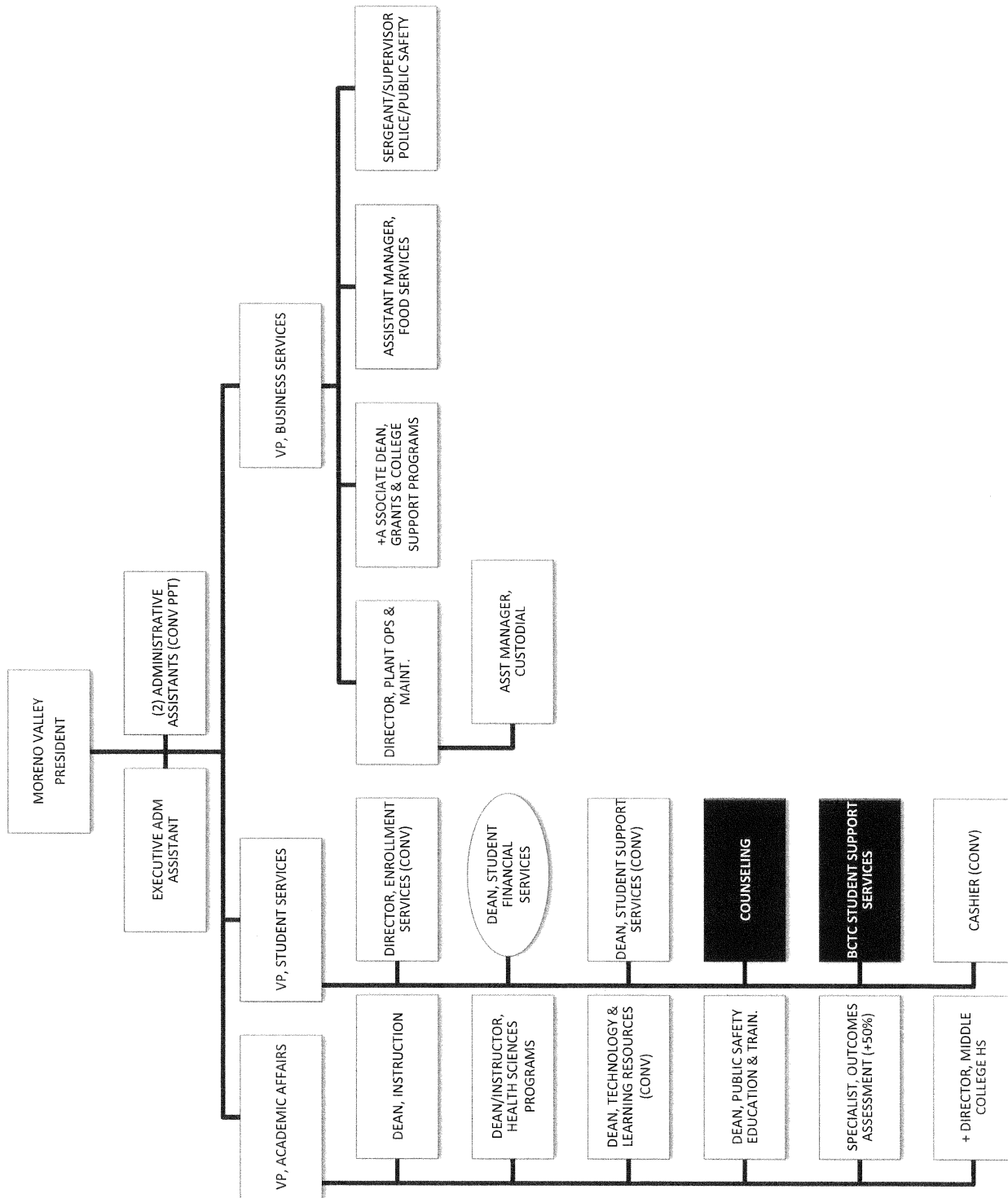


MISSION STATEMENT

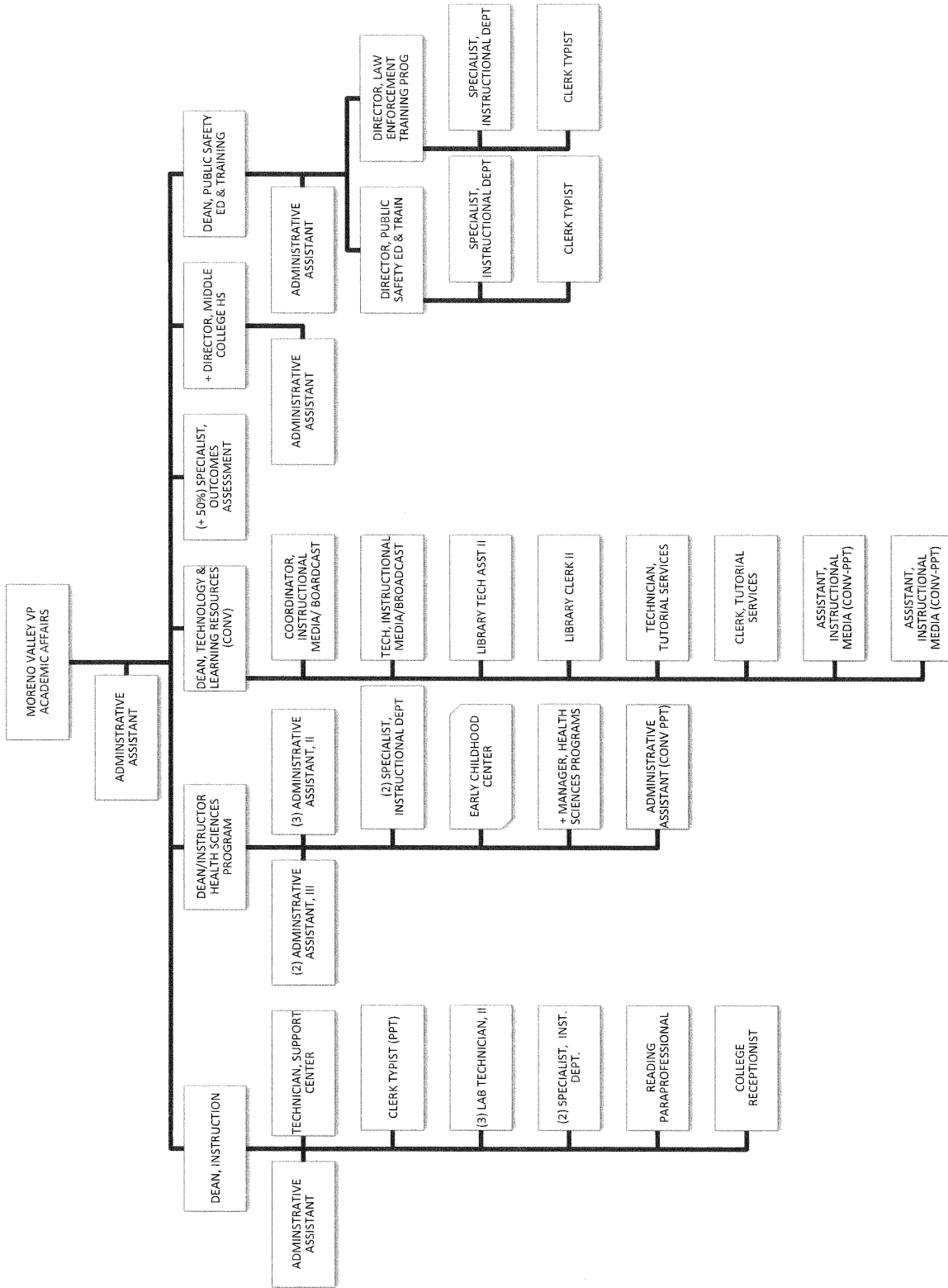
Responsive to the educational needs of its region, Moreno Valley College offers academic programs and student support services which include baccalaureate transfer, professional, pre-professional, and pre-collegiate curricula for all who can benefit from them. Life-long learning opportunities are provided, especially, in health and public service preparation.



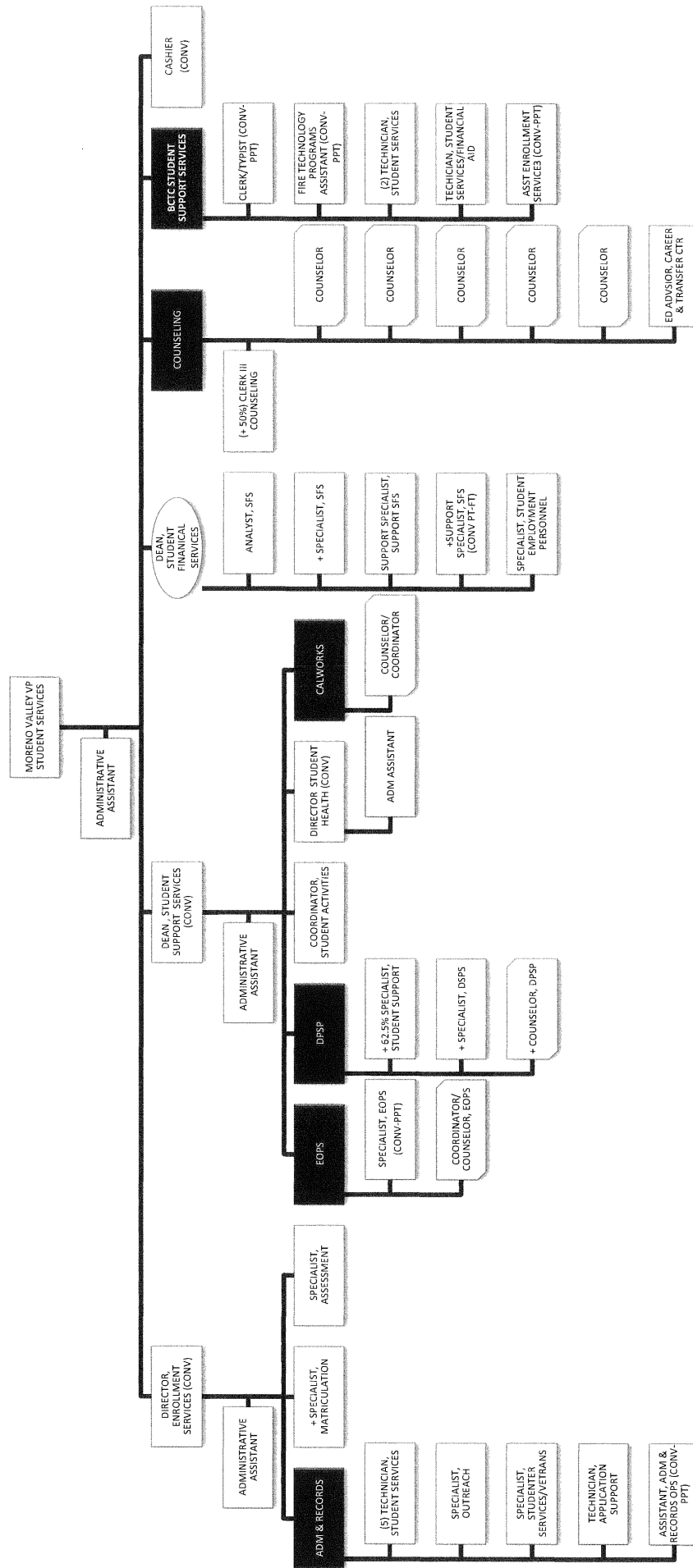
**MORENO
VALLEY
COLLEGE**



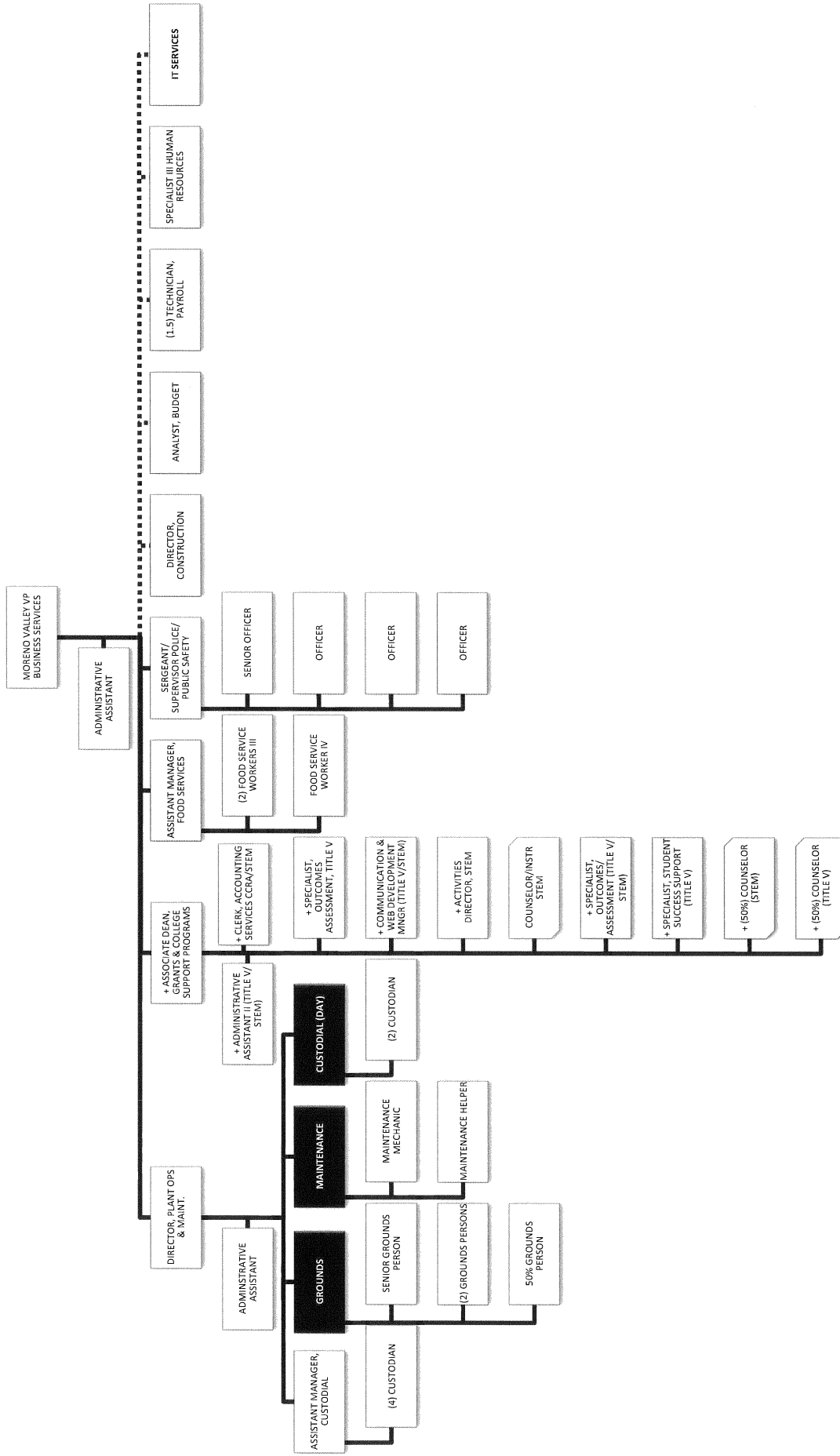
- Key
- Yellow, position transferred to College.
 - Green, new position
 - White, existing position, no change due to reorganization
 - Gray, District position aligned to serve college
- + Denotes grant funded positions
 OCT 2010



- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
 - Gray, District position aligned to serve college
- Changes:
- VP of Educational Services changed to VP Academic Affairs due to creation of VP Student Services at the college.
 - Assoc Dean of Library, converted to Dean of Library & Learning Resources
 - (3) Assistant IMC, converted from hourly to part-time permanent
 - + Denotes grant funded positions
- OCT 2010



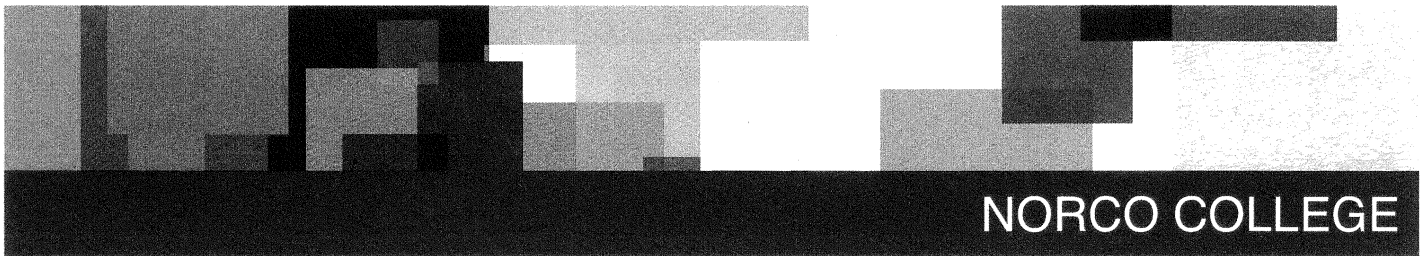
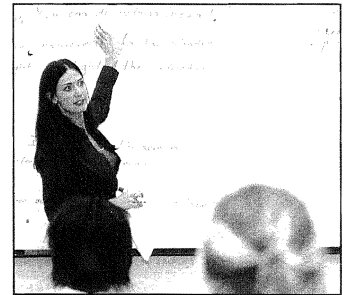
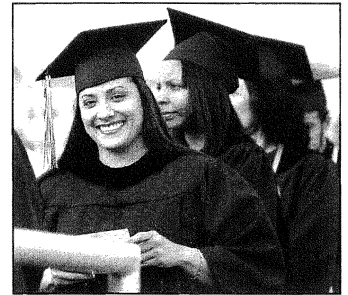
- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
 - Gray, District position aligned to serve college
- Changes:
- Director of Enrollment Services is a position created from the conversion of the Assistant Director of A&R @ RCC moving to MVC.
 - VP Student Services added to campus
 - Dean of Student Services converted to Dean of Student Support Services
 - Converts MVC Adm. & Rec Supervisor to Cashier
 - CALWORKS: (3) IOP Emancipation Coaches and a clerk/typist from RCC is assigned to MVC
 - Dean, Student Financial Services moves from district to campus with district oversight responsibilities
 - Student Financial aid moved from District to college
 - Denotes grant funded positions
- OCT 2010



- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
 - Gray, District position aligned to serve college
 - Positions Reassigned
 - Moved from district Police Sergeant and Officers dedicated and located at college
 - Daily operations overseen by VP-Business; POST Supervision of Sergeant by District Chief of Police, in coordination with VP-Business
 - Move food services from District to College
 - Assigned District Services:
 - IT Services is a centralized service with two FT positions dedicated to and located at the Moreno Valley College, along with PT positions.
 - Human Resources is a centralized service that dedicates a Human Resource Specialist III to serve the Moreno Valley College @ RCCSO
 - Payroll Services is a centralized service that dedicates a Payroll Technician to serve the Moreno Valley College @ North Hall.
 - Budget Analyst dedicated to serve the Moreno Valley campus @North Hall.
 - Facilities Capital Projects is a centralized service that dedicates a Director of Construction @ RCCSO to serve Moreno Valley College projects
 - + Denotes grant funded positions

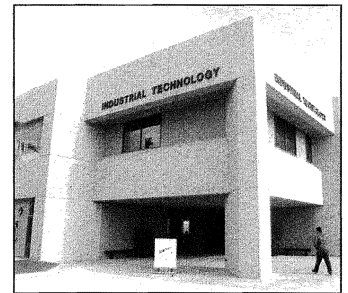
MORENO VALLEY COLLEGE - REORGANIZATION POSITIONS

<i>Position</i>	<i>Status (new/moved/converted)</i>
MV, PRESIDENT	
Administrative Assistant	New, converted from hourly to PPT
Administrative Assistant	New, converted from hourly to PPT
MV, VP ACADMEIC AFFAIRS	
Dean, Library and Learning Resources	Converted position within college (from Assoc Dean)
Administrative Assistant	New, converted from hourly to PPT
(2) Assistant Instructional Media	New, converted from hourly to PPT
MV, VP STUDENT SERVICES	
VP Student Services	New
Adm Asst	New
Director, Adm & Records	Converted position, moved from RCC to MVC
Adm Asst	New
Assistant, Adm & Rec Operations	New, converted from hourly to PPT
Technician, Application Support	New
Specialist, EOPS	New, converted from hourly to PPT
EOPS Counselor/Coordinator	New, faculty position
Director, Student Health Services	Converted position from Supervisor
Medical Office Receptionist	New
Cashier	Converted college position
Dean, Student Financial Services	Moved from RCCD to MVC
Dean, Student Support Services	Converted college position
SFS Outreach Specialist	Moved from RCCD to MVC and converted from PT to FT
Clerk/Typist, BCTC	New, converted from hourly to PPT
Fire Technology Program Assistant	New, converted from hourly to PPT
Enrollment Services Assistant	New, converted from hourly to PPT
MV, VP BUSINESS	
Outcomes/Assessment specialist	New, grant funded until 12.31.10
Student Success Support Specialist	New, grant funded, Title V
Counselor (STEM) 50%	Grant funded, CCRAA Grant
Counselor (Title V) 50%	Grant funded, Title V Grant
Assistant Manager, Food Services	New
Food Service Worker III	Moved from RCCD to MVC
Food Service Worker III	Moved from RCCD to MVC
Food Service Worker IV	Moved from RCCD to MVC
Sergeant	Moved from RCCD to MVC (RCCD Supervises)
Sr. Officer	Moved from RCCD to MVC
Officer	Moved from RCCD to MVC
Officer	Moved from RCCD to MVC
Officer	New
Other	
Faculty - Music	Transfer from RCC Administration

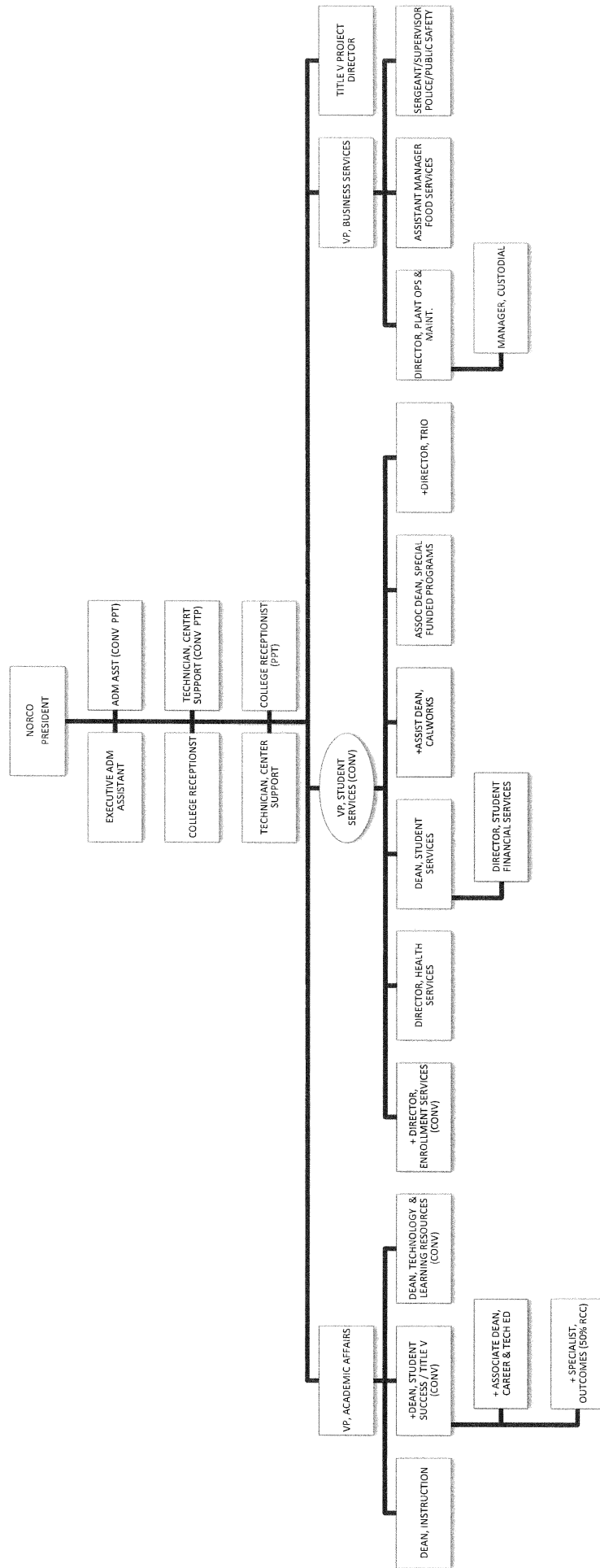


MISSION STATEMENT

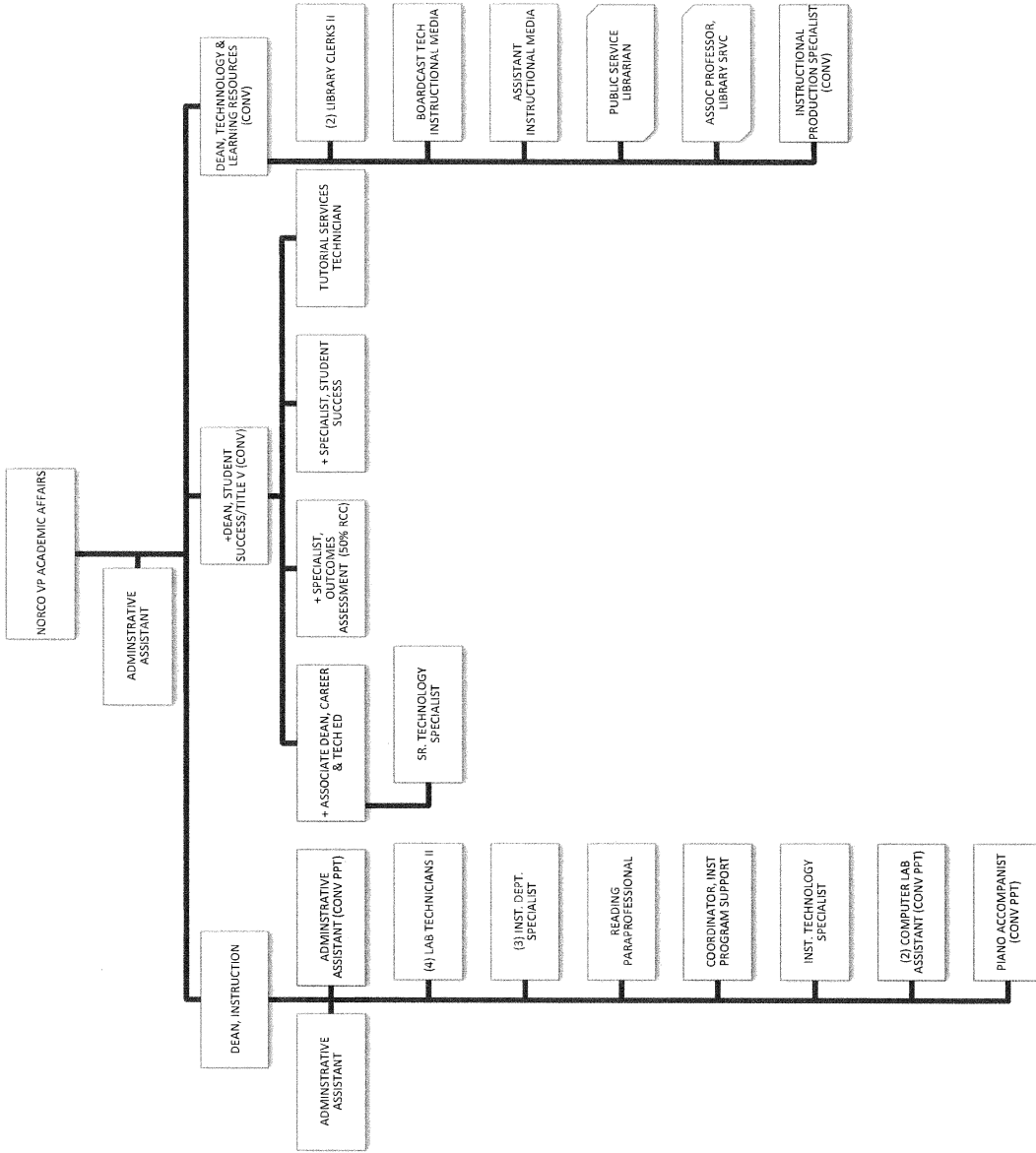
Norco College provides educational programs, services, and learning environments for a diverse community. We equip our students with the knowledge and skills to attain their goals in higher, career/technical, and continuing education; workforce development; and personal enrichment. To meet the evolving community needs, Norco College emphasizes the development of technological programs. As a continuing process we listen to our community and respond to its needs while engaging in self-examination, learning outcomes assessment, ongoing dialogue, planning, and improvement.



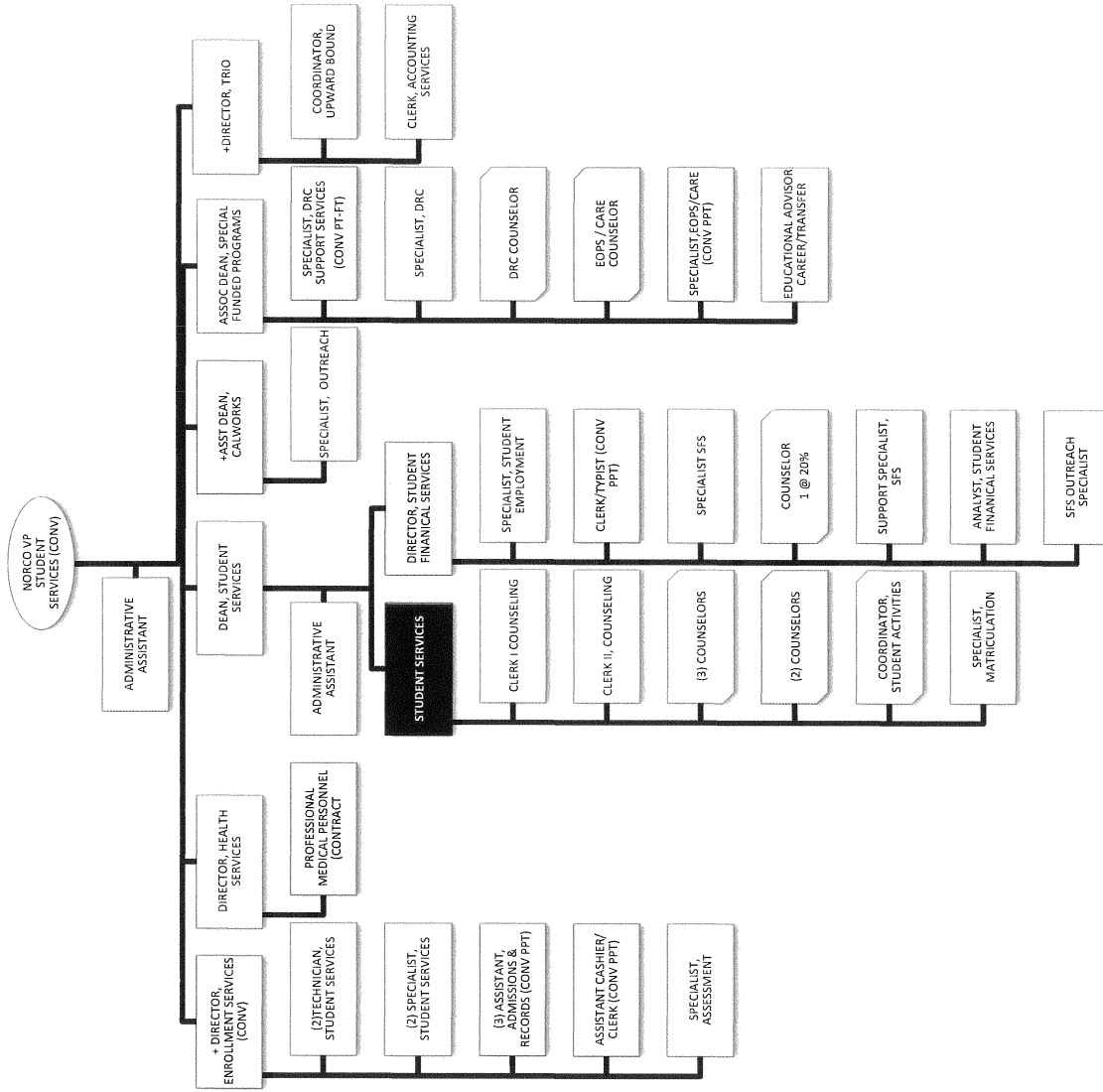
NORCO
COLLEGE



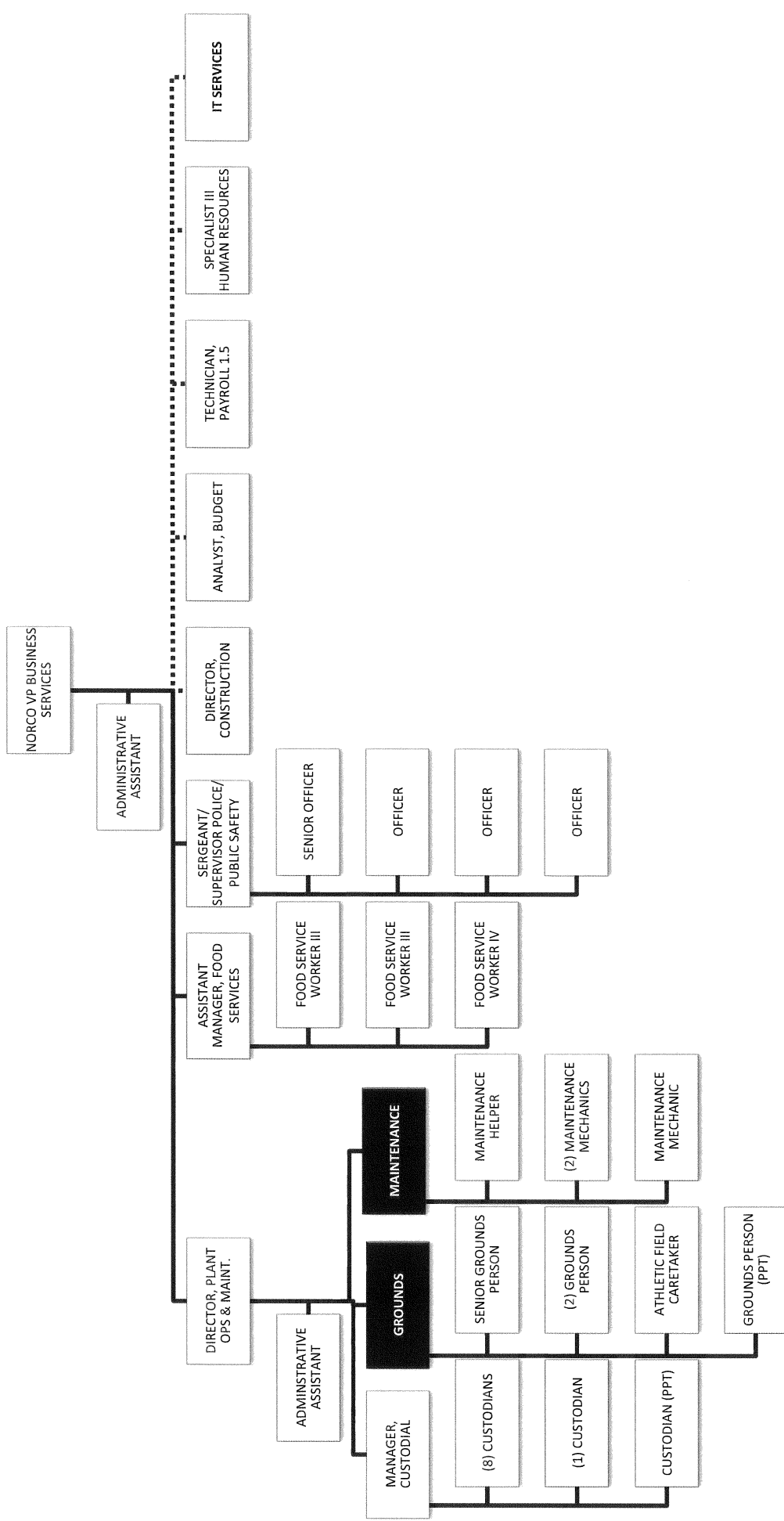
- Key
- Yellow, position transferred to College
 - Green, new position
 - White, existing position, no change due to reorganization
 - Gray, District position aligned to serve college
 - + Denotes grant funded positions
- OCT 2010



- Key
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- Changes:
- > VP of Educational Services changed to VP Academic Affairs due to creation of VP Student Services at the college.
 - > Assoc Dean of Library, converted to Dean of Library & Learning Resources
 - > Assoc Dean, converted to Dean of Student Success
 - > Grant added Assoc Dean of Career and Tech Ed.
 - > Converted Sr. Tech Specialist fulltime to college (27% RCCD)
 - > Added Public Services Librarian
 - + Denotes grant funded positions
- OCT 2010

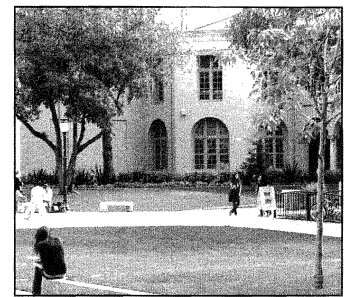
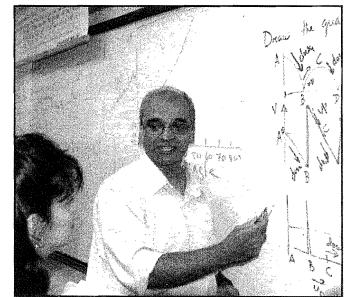
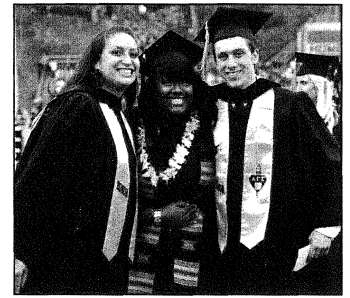


- Key
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 - Gray, District position aligned to serve college
- Changes:
- AVC Student Services moved from RCCD to NC as VP-Student Services
 - Director of Enrollment converted from Supervisor of Enrollment
 - New positions created from hourly to permanent, part-time (19 hour) positions.
 - DRC Counselor moved from RCC to NC
 - Supervisor of Student Services converted to Director of Enrollment
 - + Denotes grant funded positions
- OCT 2010



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 - Gray, District position aligned to serve college
- Changes
- Moved from district Police Sergeant and Officers dedicated and located at college
 - Daily operations overseen by VP-Business; POST Supervision of Sergeant by District Chief of Police, in coordination with VP-Business
 - Move food services from District to College
- Assigned District Services:
- IT Services is a centralized service with two FT positions dedicated to and located at the Moreno Valley College, along with PT positions.
 - Human Resources is a centralized service that dedicates a Human Resource Specialist III to serve the Moreno Valley College @ RCCSO
 - Payroll Services is a centralized service that dedicates a Payroll Technician to serve the Moreno Valley College @ North Hall.
 - Budget Analyst dedicated to serve the Moreno Valley campus @ North Hall.
 - Facilities Capital Projects is a centralized service that dedicates a Director of Construction @ RCCSO to serve Norco College projects
- + Denotes grant funded positions
- OCT 2010

Position	Status (new/moved/converted)
NC, PRESIDENT	
Administrative Assistant	New, converted hourly to PPT
Technician, Center Support	New, converted hourly to PPT
NC, VP ACADMEIC AFFAIRS	
Dean, Student Success, Title V	Converted college position, from Assoc Dean
Administrative Assistant	New, converted hourly to PPT
Coordinator, Inst Program Support	New, grant funding
(2) Computer Lab Assistant	New, converted hourly to PPT
Piano Accompanist	New, converted hourly to PPT
Assoc Dean, Career & Tech Ed	New, grant funding
Sr. Tech Specialist	Moved 27% from RCCD to NC (100%)
Specialist, Student Success	New
Dean, Library & Learning Resources	Converted college position, from Assoc Dean
Public Services Librarian	New, faculty position
Instructional Production Specialist	New, Converted from Asst Inst Media position
NC, VP STUDENT SERVICES	
VP, Student Services	Converted AVC position from RCCD to NC
Administrative Assistant	Moved from RCCD to NC
Director, Enrollment Services	Converted college position, from Supervisor, Student Services
(3) Asst, Adm & Records	New, converted hourly to PPT
Assistant Cashier/Clerk	New, converted hourly to PPT
Professional Nursing	Contracted services
(2) Student Services Counselors	New
Director, Student Financial Aid	New
Clerk/Typist	New, converted hourly to PPT
Financial Services Counselor (faculty)	20% from RCC
Support Specialist, SFS	Moved from RCCD to NC
SFS Outreach Specialist	Moved from RCC to NC
Asst Dean, Calworks	New
DRC Support Services Specialist	New, converted hourly to PPT
DRC Counselor (faculty)	Moved from RCC to NC
EOPS/CARE Counselor (faculty)	New, Adjust Faculty 15 hrs/week
EOPS/CARE Specialist	New, converted hourly to PPT
NC, VP BUSINESS	
Maintenance Mechanic	New
Administrative Assistant	New
Grounds person	New, Permanent Part Time
Custodian	New
Custodian	New, Permanent Part Time
Assistant Manager, Food Services	New
Food Service Worker III	Moved from RCCD to NC
Food Service Worker III	Moved from RCCD to NC
Food Service Worker IV	New
Sergeant	Moved from RCCD to NC (RCCD Supervises)
Sr. Officer	Moved from RCCD to NC
Officer	Moved from RCCD to NC
Officer	Moved from RCCD to NC
Officer	Moved from RCCD to NC

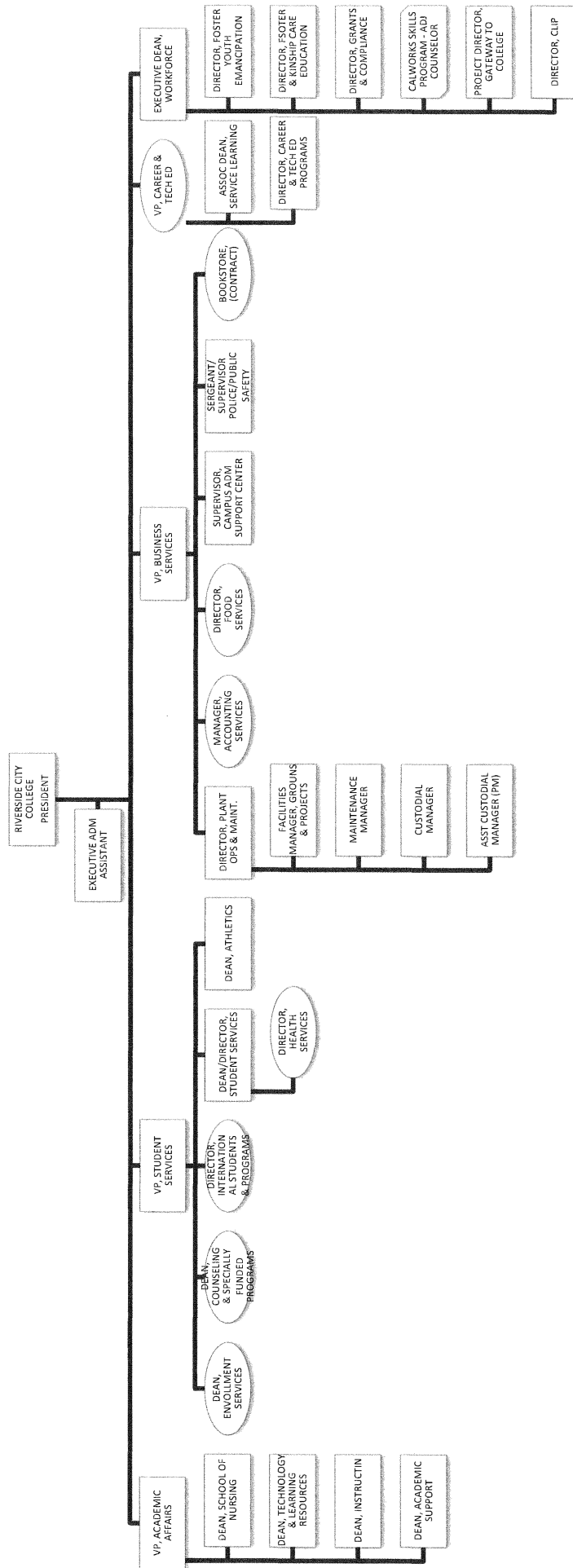


MISSION STATEMENT

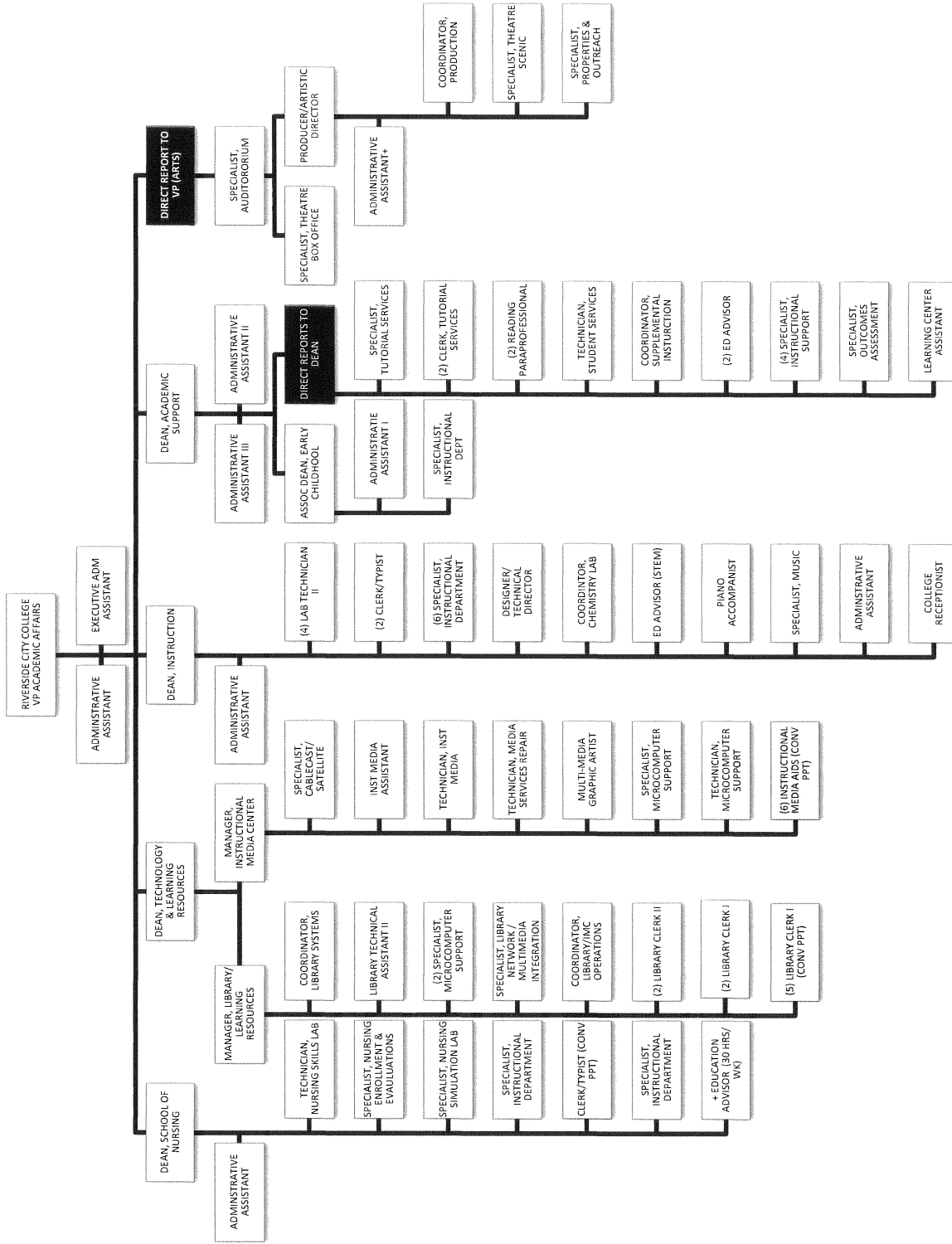
Riverside City College provides a high-quality, affordable education, including comprehensive student services, student activities, and community programs, and empowers and supports a diverse community of learners as they work toward individual achievement and life-long learning. To help students achieve their goals, the College offers learning support services, pre-college and transferable courses, and career and technical programs leading to certificates or associate degrees. Based on a learner-centered philosophy, the College fosters critical thinking, develops information and communication skills, expands the breadth and application of knowledge, and promotes community and global awareness.

RIVERSIDE CITY COLLEGE

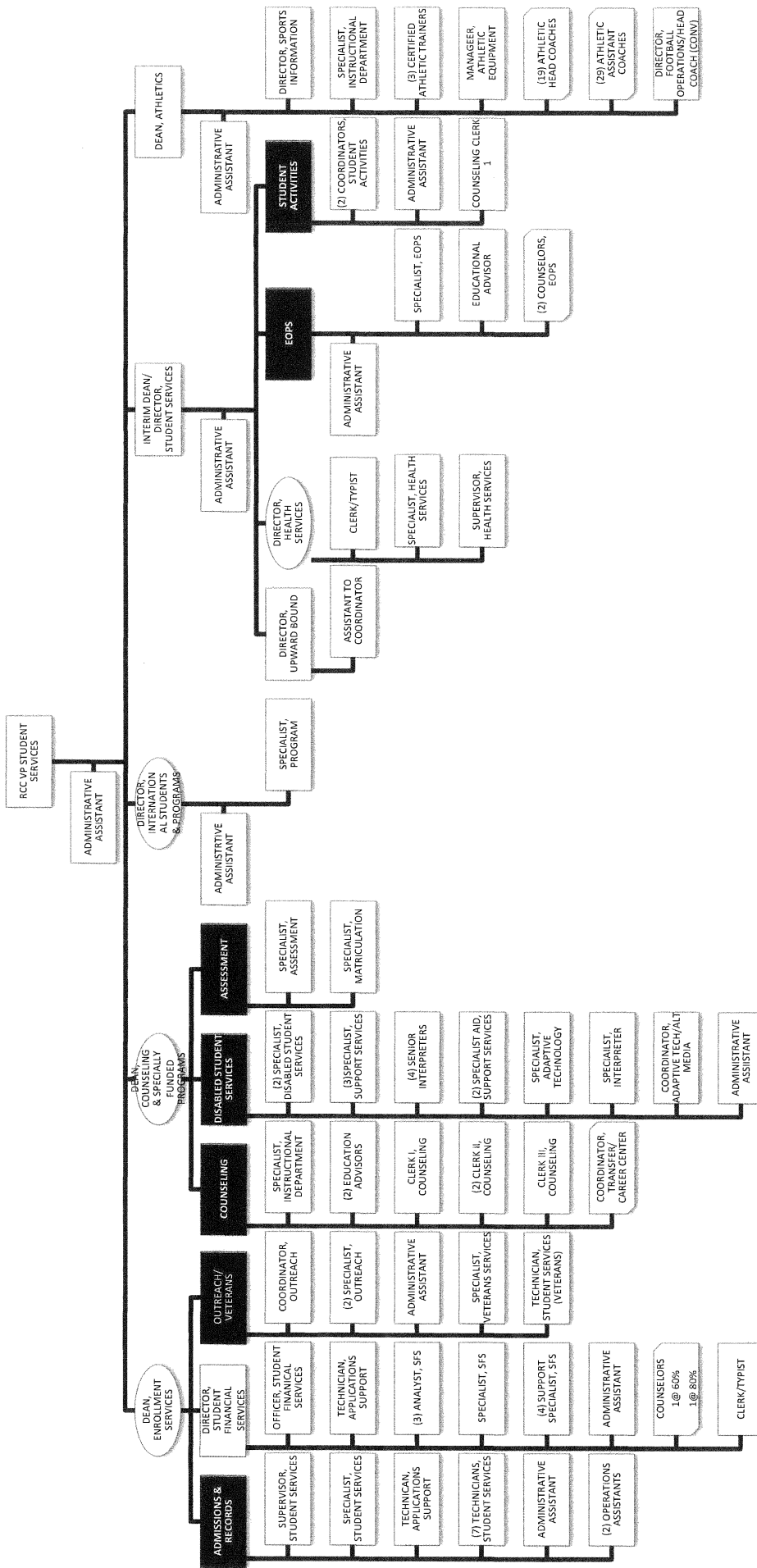




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- Changes:
- Dean of School of Arts, returned to faculty (MVC)
 - Reassigned Dean's adm assistant within college
 - + Denotes grant funded positions
- OCT 2010



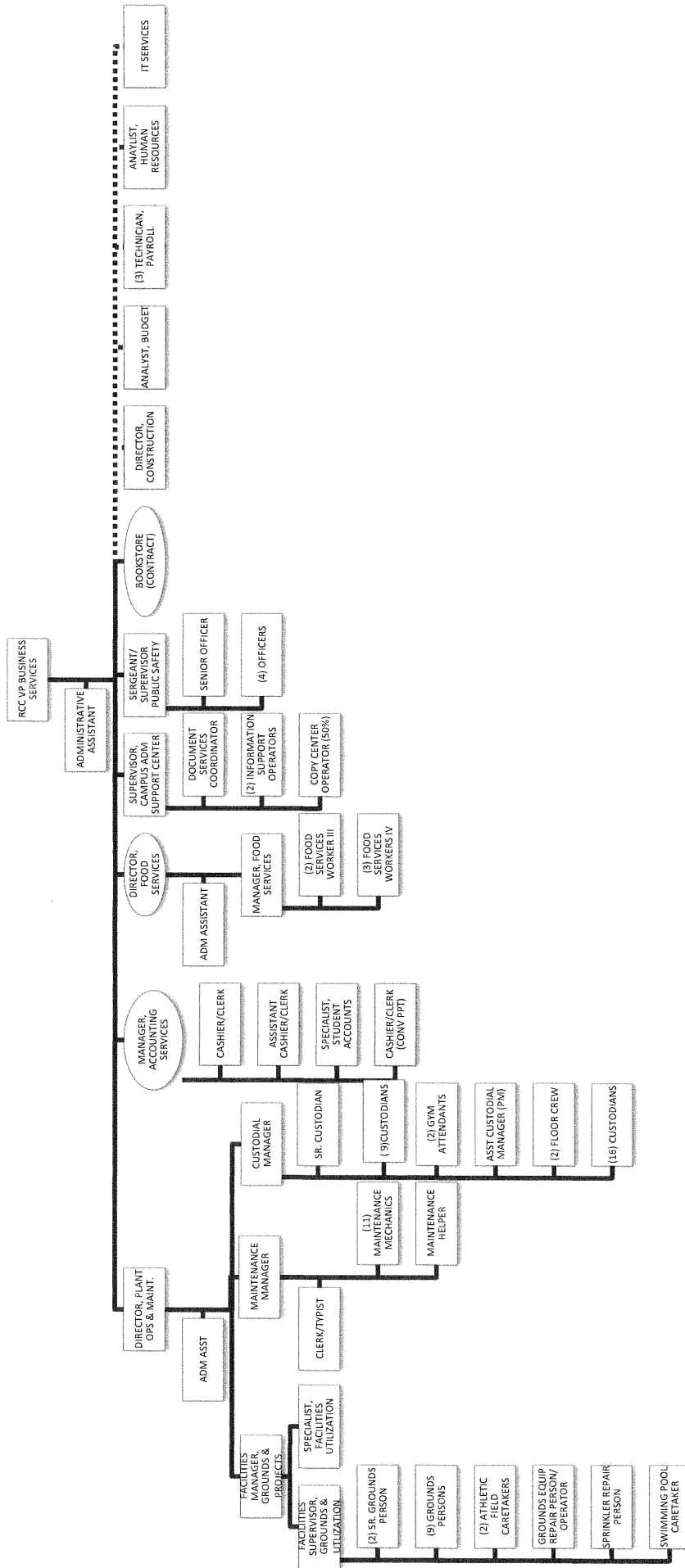
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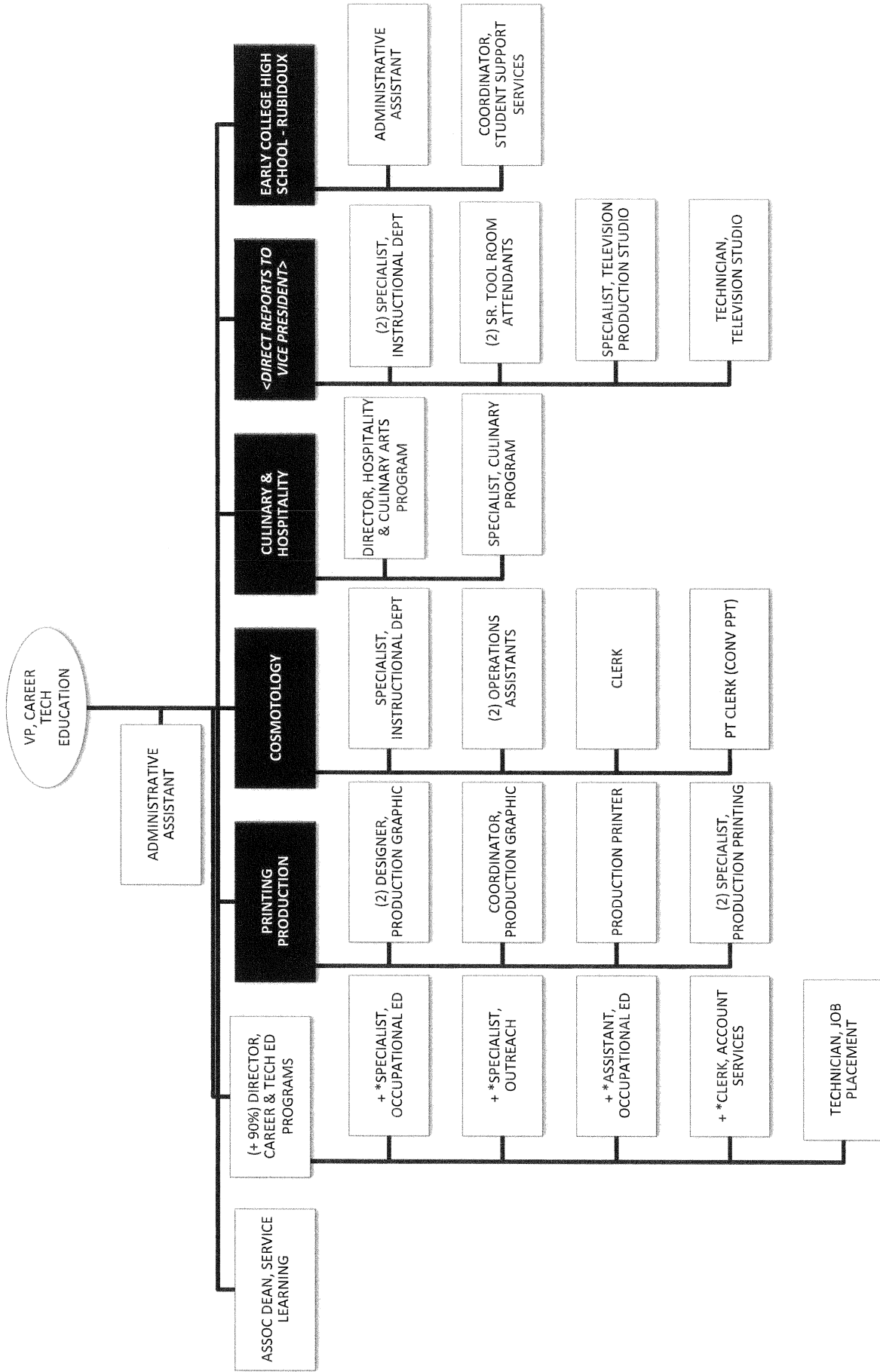
Changes:

- Converted Asst Director Financial Aid to Director
- Health Services moves from district to campus
- Student Financial aid moved from District to college
- Dean, DSPS moved to College from District with District oversight responsibilities (interpreter & technology) and position assumes college responsibilities inclusive of counseling and other specially funded programs with a new title, Dean, Counseling & Specially Funded Programs.
- + Denotes grant funded positions

OCT 2010



- Key**
- Yellow, position transferred to College
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 - Gray, District position aligned to serve college
 - Positions Reassigned
 - Moved from district Police Sergeant and Officers dedicated and located at college
 - Daily operations overseen by VP-Business; POST Supervision of Sergeant by District Chief of Police, in coordination with VP-Business
 - Move food services from District to College
 - Moved Accounting Services from District to College
 - Places contract bookstore oversight from District to College
 - Assigned District Services:
 - IT Services is a centralized service with two FT positions dedicated to and located at the Moreno Valley College, along with PT positions.
 - Human Resources is a centralized service that dedicates a Human Resource Analyst III to serve RCC @ RCCSO
 - Payroll Services is a centralized service that dedicates 3 Payroll Technicians to serve the RCC @ Nprth Hall.
 - Budget Analyst dedicated to serve the RCC @ North Hall.
 - Facilities Capital Projects is a centralized service that dedicates a Director of Construction @ RCCSO to serve RCC projects
 - + Denotes grant funded positions
- OCT 2010



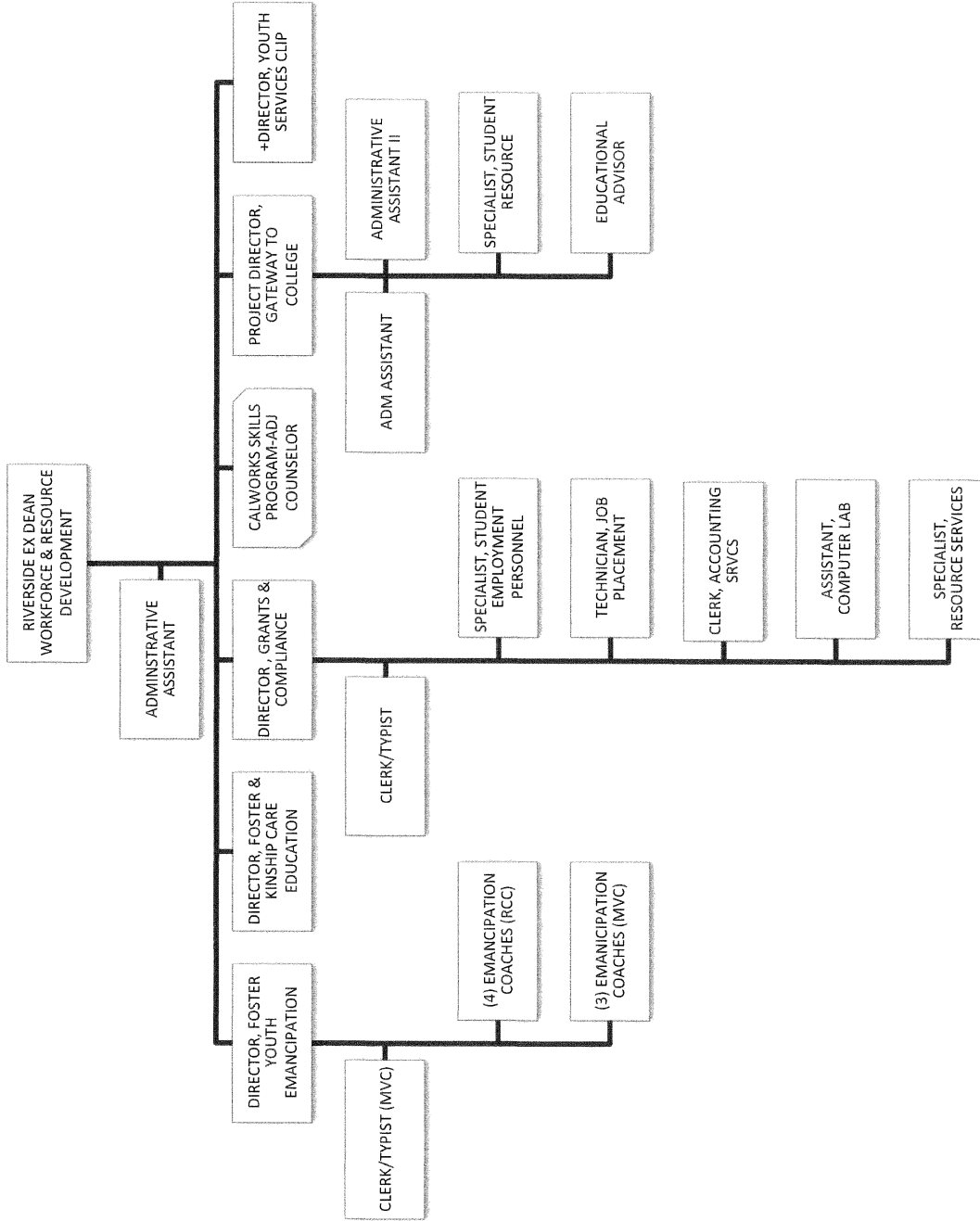
Key

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Changes:

- > Created new Assoc Dean, Service Learning from college
- + Denotes grant funded positions

OCT 2010



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 - Green, new position
 - White, existing position, no change due to reorganization
 - Gray, District position aligned to serve college
- Changes:
- New CLIP Grant
 - Emancipation Coaches to MVC (3) & Clerk/Typist
 - + Denotes grant funded positions
- OCT 2010

Position

Status (new/moved/converted)

RCC VP ACADMEIC AFFAIRS	
Clerk/typist, Nursing	New, converted from hourly to PPT
Library Clerk I	New, converted from hourly to PPT
Library Clerk I	New, converted from hourly to PPT
Library Clerk I	New, converted from hourly to PPT
Library Clerk I	New, converted from hourly to PPT
Library Clerk I	New, converted from hourly to PPT
Library Clerk I	New, converted from hourly to PPT
Instructional Media Aide	New, converted from hourly to PPT
Instructional Media Aide	New, converted from hourly to PPT
Instructional Media Aide	New, converted from hourly to PPT
Instructional Media Aide	New, converted from hourly to PPT
Instructional Media Aide	New, converted from hourly to PPT
Instructional Media Aide	New, converted from hourly to PPT
RCC VP STUDENT SERVICES	
Director, Student Financial Aid	Moved from RCCD to RCC, and converted from Asst Director
Officer, Student Financial Aid	Moved from RCCD to RCC
Technician, Applications Support	Moved from RCCD to RCC
Analyst, Student Financial Services	Moved from RCCD to RCC
Analyst, Student Financial Services	Moved from RCCD to RCC
Analyst, Student Financial Services	Moved from RCCD to RCC
Specialist, Student Financial Services	Moved from RCCD to RCC
Support Specialist, Student Financial Support	Moved from RCCD to RCC
Support Specialist, Student Financial Support	Moved from RCCD to RCC
Support Specialist, Student Financial Support	Moved from RCCD to RCC
Support Specialist, Student Financial Support	Moved from RCCD to RCC
Administrative Assistant	Moved from RCCD to RCC
Clerk/typist	Moved from RCCD to RCC
Dean, Counseling & Specially Funded Programs	Moved from RCCD to RCC, and converted from Dean of DSPS
Specialist, Disabled Student Services	Moved from RCCD to RCC
Specialist, Disabled Student Services	Moved from RCCD to RCC
Specialist, Support Services	Moved from RCCD to RCC
Specialist, Support Services	Moved from RCCD to RCC
Specialist, Support Services	Moved from RCCD to RCC
Senior Interpreter	Moved from RCCD to RCC
Senior Interpreter	Moved from RCCD to RCC
Senior Interpreter	Moved from RCCD to RCC
Senior Interpreter	Moved from RCCD to RCC
Specialist Aid, Support Services	Moved from RCCD to RCC
Specialist Aid, Support Services	Moved from RCCD to RCC
Specialist, Adaptive Technology	Moved from RCCD to RCC
Specialist, Interpreter	Moved from RCCD to RCC
Coordinator, Adaptive Tech/Alt Media	Moved from RCCD to RCC
Administrative Assistant	Moved from RCCD to RCC
Director, Health Services	Moved from RCCD to RCC
Clerk/typist	Moved from RCCD to RCC
Specialist, Health Services	Moved from RCCD to RCC
Supervisor, Health Sciences	Moved from RCCD to RCC
Interim Director/Dean, Student Services	Filled internally by Director of EOPS
Director, Football Ops/Head Coach	Converted position within the college
RCC VP Business	

Manager, Accounting Services	Moved from RCCD to RCC
Cashier/clerk	Moved from RCCD to RCC
Assistant Cashier/clerk	Moved from RCCD to RCC
Clerk/cashier	New, converted from hourly to PPT
Specialist, Student Accounts	Moved from RCCD to RCC
Cashier/clerk	Moved from RCCD to RCC
Director, Food Services	Moved from RCCD to RCC
Administrative Asst	Moved from RCCD to RCC
Manager, Food Services	Moved from RCCD to RCC
Food Service Worker III	Moved from RCCD to RCC
Food Service Worker IV	Moved from RCCD to RCC
Food Service Worker IV	Moved from RCCD to RCC
Food Service Worker IV	Moved from RCCD to RCC
Sergeant	Moved from RCCD to RCC
Sr. Officer	Moved from RCCD to RCC
Officer	Moved from RCCD to RCC
Officer	Moved from RCCD to RCC
Officer	Moved from RCCD to RCC
Officer	Moved from RCCD to RCC
RCC VP CAREER & TECH ED	
Cosmetology Clerk	new, converted from hourly to PPT
Assoc Dean, Service Learning	new, aligned from college assoc dean
EX DEAN WORKFORCE	
Director, CLIP	New, grant
Other	
Dean of Student Services	Moved from RCC Adm to classroom/counseling
Dean, RSA	Moved from RCC Adm to MVC classroom

Riverside Community College District Function Map

The Riverside Community College District (RCCD) Function Map is intended to illustrate how the three colleges and the District manage the distribution of responsibility by function. It is based on the Policy and Procedures for the Evaluation of Institutions in Multi-College/Multi-Unit Districts or Systems of ACCJC/WASC.

It was produced as the result of a collaborative process among the three colleges of the District—Riverside City, Norco, and Moreno Valley—and the Riverside Community College District office. It was first drafted by the Associate Vice Chancellor Institutional Effectiveness and Associate Vice Chancellor Instruction and sent for feedback to the members of the District and campuses. After consultation and revision it was given to the Chancellor’s Cabinet for review and approval. It was returned to the District Accreditation Coordination Committee for final approval before its inclusion in the colleges’ self-study drafts.

The revision process helped clarify some areas in the standards and also revealed the differing perspectives on a few of these responsibilities. The places where this is a concern have been identified in the self studies and, where needed, recommendations are included in the planning agenda.

The Function Map includes indicators that depict the level and type of responsibility as follows:

P = Primary Responsibility: Primary responsibility indicates leadership and oversight of a given function which may include design, development, implementation and successful integration.

S = Secondary Responsibility: Secondary responsibility indicates support of a given function which may include feedback, technical assistance, input and communication to assist with successful integration.

SH = Shared Responsibility: Pertains primarily to functions for which responsibility is shared, either by the faculties of the three District colleges/campuses (in the case of curriculum) or by the college/campus and the District Office (in the case of human resources, technology services and financial management).

N/A = Responsibility Not Applicable: In cases where neither the District nor the college has such responsibility, for example, Standard II.A.8, concerning offering courses in foreign locations.

Standard I: Institutional Mission and Effectiveness

<p>A. MISSION The institution has a statement of mission that defines the institution’s broad educational purposes, its intended student population, and its commitment to achieving student learning.</p>		
	College	District
1. The institution establishes student learning programs and services aligned with its purposes, its character, and its student population.	P	S
2. The mission statement is approved by the governing board and published.	P	S
3. Using the institution's governance and decision-making processes, the institution reviews its mission statement on a regular basis and revises it as necessary.	P	S
4. The institution’s mission is central to institutional planning and decision-making.	P	S
<p>B. IMPROVING INSTITUTIONAL EFFECTIVENESS The institution demonstrates a conscious effort to produce and support student learning, measures that learning, assesses how well learning is occurring, and makes changes to improve student learning. The institution also organizes its key processes and allocates its resources to effectively support student learning. The institution demonstrates its effectiveness by providing 1) evidence of the achievement of student learning outcomes and 2) evidence of institution and program performance. The institution uses ongoing and systematic evaluation and planning to refine its key processes and improve student learning.</p>		
	College	District
1. The institution maintains an ongoing, collegial, self-reflective dialogue about the continuous improvement of student learning and institutional processes.	P	S
2. The institution sets goals to improve its effectiveness consistent with its stated purposes. The institution articulates its goals and states the objectives derived from them in measurable terms so that the degree to which they are achieved can be determined and widely discussed. The institutional members understand these goals and work collaboratively toward their achievement.	P	S
3. The institution assesses progress toward achieving its stated goals and makes decisions regarding the improvement of institutional effectiveness in an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. Evaluation is based on analyses of both quantitative and qualitative data.	P	S
4. The institution provides evidence that the planning process is broad-based, offers opportunities for input by appropriate constituencies, allocates necessary resources, and leads to improvement of institutional effectiveness.	P	S

Standard II: Student Learning Programs and Services

A. INSTRUCTIONAL PROGRAMS		
The institution offers high-quality instructional programs in recognized and emerging fields of study that culminate in identified student outcomes leading to degrees, certificates, employment, or transfer to other higher education institutions or programs consistent with its mission. Instructional programs are systematically assessed in order to assure currency, improve teaching and learning strategies, and achieve stated student learning outcomes. The provisions of this standard are broadly applicable to all instructional activities offered in the name of the institution.		
	College	District
2. The institution demonstrates that all instructional programs, regardless of location or means of delivery, address and meet the mission of the institution and uphold its integrity.	P	S
a. The institution identifies and seeks to meet the varied educational needs of its students through programs consistent with their educational preparation and the diversity, demographics, and economy of its communities. The institution relies upon research and analysis to identify student learning needs and to assess progress toward achieving stated learning outcomes.	P	S
b. The institution utilizes delivery systems and modes of instruction compatible with the objectives of the curriculum and appropriate to the current and future needs of its students.	P	S
c. The institution identifies student learning outcomes for courses, programs, certificates, and degrees; assesses student achievement of those outcomes; and uses assessment results to make improvements.	P	S
3. The institution assures the quality and improvement of all instructional courses and programs offered in the name of the institution, including collegiate, developmental, and pre-collegiate courses and programs, continuing and community education, study abroad, short-term training courses and programs, programs for international students, and contract or other special programs, regardless of type of credit awarded, delivery mode, or location. *Except for community education and study abroad which are coordinated at the District level.	P	S*
a. The institution uses established procedures to design, identify learning outcomes for, approve, administer, deliver, and evaluate courses and programs. The institution recognizes the central role of its faculty for establishing quality and improving instructional courses and programs.	P	S
b. The institution relies on faculty expertise and the assistance of advisory committees when appropriate to identify competency levels and measurable student learning outcomes for courses, certificates, programs including general and vocational education, and degrees. The institution regularly assesses student progress towards achieving those outcomes.	P	S

c. High-quality instruction and appropriate breadth, depth, rigor, sequencing, time to completion, and synthesis of learning characterize all programs. *The three colleges share a common core curriculum across the District, e.g. Eng 1A, His 7, Math 35, etc.	SH*	N/A
d. The institution uses delivery modes and teaching methodologies that reflect the diverse needs and learning styles of its students.	P	S
e. The institution evaluates all courses and programs through an on-going systematic review of their relevance, appropriateness, achievement of learning outcomes, currency, and future needs and plans.	P	S
f. The institution engages in ongoing, systematic evaluation and integrated planning to assure currency and measure achievement of its stated student learning outcomes for courses, certificates, programs including general and vocational education, and degrees. The institution systematically strives to improve those outcomes and makes the results available to appropriate constituencies	P	S
g. If an institution uses departmental course and/or program examinations, it validates their effectiveness in measuring student learning and minimizes test biases.	P	S
h. The institution awards credit based on student achievement of the course's stated learning outcomes. Units of credit awarded are consistent with institutional policies that reflect generally accepted norms or equivalencies in higher education.	P	S
i. The institution awards degrees and certificates based on student achievement of a program's stated learning outcomes.	P	S
3. The institution requires of all academic and vocational degree programs a component of general education based on a carefully considered philosophy that is clearly stated in its catalog. The institution, relying on the expertise of its faculty, determines the appropriateness of each course for inclusion in the general education curriculum by examining the stated learning outcomes for the course. General education has comprehensive learning outcomes for the students who complete it, including the following:	P	N/A
a. An understanding of the basic content and methodology of the major areas of knowledge: areas include the humanities and fine arts, the natural sciences, and the social sciences.	P	N/A
b. A capability to be a productive individual and life long learner: skills include oral and written communication, information competency, computer literacy, scientific and quantitative	P	N/A

reasoning, critical analysis/logical thinking, and the ability to acquire knowledge through a variety of means.		
c. A recognition of what it means to be an ethical human being and effective citizen: qualities include an appreciation of ethical principles; civility and interpersonal skills; respect for cultural diversity; historical and aesthetic sensitivity; and the willingness to assume civic, political, and social responsibilities locally, nationally, and globally.	P	N/A
4. All degree programs include focused study in at least one area of inquiry or in an established interdisciplinary core.	P	N/A
5. Students completing vocational and occupational certificates and degrees demonstrate technical and professional competencies that meet employment and other applicable standards and are prepared for external licensure and certification.	P	S
6. The institution assures that students and prospective students receive clear and accurate information about educational courses and programs and transfer policies. The institution describes its degrees and certificates in terms of their purpose, content, course requirements, and expected student learning outcomes. In every class section students receive a course syllabus that specifies learning objectives consistent with those in the institution's officially approved course outline.	P	S
a. The institution makes available to its students clearly stated transfer-of-credit policies in order to facilitate the mobility of degree requirements, the institution certifies that the expected learning outcomes for transferred courses are comparable to the learning outcomes of its own courses. Where patterns of student enrollment between institutions are identified, the institution develops articulation agreements as appropriate to its mission.	P	S
b. When programs are eliminated or program requirements are significantly changed, the institution makes appropriate arrangements so that enrolled students may complete their education in a timely manner with a minimum of disruption.	P	S
c. The institution represents itself clearly, accurately, and consistently to prospective and current students, the public, and its personnel through its catalogs, statements, and regularly reviews institutional policies, procedures, and publications, including those presented in electronic formats. It regularly reviews institutional policies, procedures, and publications to assure integrity in all representations about its mission, programs, and services. *The three colleges share the same Board policies and procedures which are reviewed periodically.	P*	N/A

7. In order to assure the academic integrity of the teaching-learning process, the institution uses and makes public governing board-adopted policies on academic freedom and responsibility, student academic honesty, and specific institutional beliefs or world views. These policies make clear the institution's commitment to the free pursuit and dissemination of knowledge.	P	S
a. Faculty distinguishes between personal conviction and professionally accepted views in a discipline. They present data and information fairly and objectively.	P	S
b. The institution establishes and publishes clear expectations concerning student academic honesty and the consequences for dishonesty.	P	S
c. Institutions that require conformity to specific codes of conduct of staff, faculty, administrators, or students, or that seek to instill specific beliefs or worldviews, give clear prior notice of such policies, including statements in the catalog and/or appropriate faculty or student handbooks.	P	S
8. Institutions offering curricula in foreign locations to students other than U.S. nationals operate in conformity with standards and applicable Commission policies.	N/A	N/A
B. STUDENT SUPPORT SERVICES The institution recruits and admits diverse students who are able to benefit from its programs, consistent with its mission. Student support services address the identified needs of students and enhance a supportive learning environment. The entire student pathway through the institutional experience is characterized by a concern for student access, progress, learning, and success. The institution systematically assesses student support services using student learning outcomes, faculty and staff input, and other appropriate measures in order to improve the effectiveness of these services.		
	College	District
1. The institution assures the quality of student support services and demonstrates that these services, regardless of location or means of delivery, support student learning and enhance achievement of the mission of the institution.	P	S
2. The institution provides a catalog for its constituencies with precise, accurate, and current information concerning the following: a. General Information b. Requirements c. Major Policies Affecting Students d. Locations or publications where other policies may be found.	P	S
3. The institution researches and identifies the learning support needs of its student population and provides appropriate services and programs to address those needs.	P	S
a The institution assures equitable access to all of its students by providing appropriate, comprehensive, and reliable services to	P	S

students regardless of service location or delivery method.		
b. The institution provides an environment that encourages personal and civic responsibility, as well as intellectual, aesthetic, and personal development for all of its students.	P	S
c. The institution designs, maintains, and evaluates counseling and/or academic advising programs to support student development and success and prepares faculty and other personnel responsible for the advising function.	P	S
d. The institution designs and maintains appropriate programs, practices, and services that support and enhance student understanding and appreciation of diversity.	P	S
e. The institution regularly evaluates admissions and placement instruments and practices to validate their effectiveness while minimizing biases. *The three colleges share one application and placement instruments for math and English.	P	S
f. The institution maintains student records permanently, securely, and confidentially, with provision for secure backup of all files, regardless of the form in which those files are maintained. The institution publishes and follows established policies for release of student records. *The District maintains one administrative system, Datatel.	P	S
4. The institution evaluates student support services to assure their adequacy in meeting identified student needs. Evaluation of these services provides evidence that they contribute to the achievement of student learning outcomes. The institution uses the results of these evaluations as the basis for improvement.	P	S
C. LIBRARY AND LEARNING SUPPORT SERVICES Library and other learning support services for students are sufficient to support the institution's instructional programs and intellectual, aesthetic, and cultural activities in whatever format and wherever they are offered. Such services include library services and collections, tutoring, learning centers, computer laboratories, and learning technology development and training. The institution provides access and training to students so that library and other learning support services may be used effectively and efficiently. The institution systematically assesses these services using student learning outcomes, faculty input, and other appropriate measures in order to improve the effectiveness of the services.		
	College	District
1. The institution supports the quality of its instructional programs by providing library and other learning support services that are sufficient in quantity, currency, depth, and variety to facilitate educational offerings, regardless of location or means of delivery.	P	S
a. Relying on appropriate expertise of faculty, including librarians and other learning support services professionals, the institution selects and maintains educational equipment and materials to support student learning and enhance the achievement of the mission of the institution.	P	S
b. The institution provides ongoing instruction for users of library and other learning support services so that students are able to develop	P	S

skills in information competency.		
c. The institution provides students and personnel responsible for student learning programs and services adequate access to the library and other learning support services, regardless of their location or means of delivery.	P	S
d. The institution provides effective maintenance and security for its library and other learning support services.	P	S
e. When the institution relies on or collaborates with other institutions or other sources for library and other learning support services for its instructional programs, it documents that formal agreements exist and that such resources and services are adequate for the institution's intended purposes, are easily accessible, and utilized. The performance of these services is evaluated on a regular basis. The institution takes responsibility for and assures the reliability of all services provided either directly or through contractual arrangement.	N/A	N/A
2. The institution evaluates library and other learning support services to assure their adequacy in meeting identified student needs. Evaluation of these services provides evidence that they contribute to the achievement of student learning outcomes. The institution uses the results of these evaluations as the basis for improvement.	P	S

Standard III: Resources		
A. HUMAN RESOURCES		
<p>The institution employs qualified personnel to support student learning programs and services wherever offered and by whatever means delivered, and to improve institutional effectiveness. Personnel are treated equitably, are evaluated regularly and systematically, and are provided opportunities for professional development. Consistent with its mission, the institution demonstrates its commitment to the significant educational role played by persons of diverse backgrounds by making positive efforts to encourage such diversity. Human resource planning is integrated with institutional planning.</p>		
	College	District
1. The institution assures the integrity and quality of its programs and services by employing personnel who are qualified by appropriate education, training, and experience to provide and support these programs and services.	SH	SH
a. Criteria, qualifications, and procedures for selection of personnel are clearly and publicly stated. Job descriptions are directly related to institutional mission and goals and accurately reflect position duties, responsibilities, and authority. Criteria for selection of faculty include knowledge of the subject matter or service to be performed (as determined by individuals with discipline expertise), effective teaching, scholarly activities, and potential to contribute to the mission of the institution. Institutional faculty play a significant role in selection of new faculty. Degrees held by faculty and administrators are from institutions accredited by recognized U.S. accrediting agencies. Degrees from non-U.S. institutions are recognized only if equivalence has been established.	P	S
b. The institution assures the effectiveness of its human resources by evaluating all personnel systematically and at stated intervals. The institution establishes written criteria for evaluating all personnel, including performance of assigned duties and participation in institutional responsibilities and other activities appropriate to their expertise. Evaluation processes seek to assess effectiveness of personnel and encourage improvement. Actions taken following evaluations are formal, timely, and documented.	P	S
c. Faculty and others directly responsible for student progress toward achieving stated student learning outcomes have, as a component of their evaluation, effectiveness in producing those learning outcomes.	P	S
d. The institution upholds a written code of professional ethics for all of its personnel.	P	S
2. The institution maintains a sufficient number of qualified faculty with full-time responsibility to the institution. The institution has a sufficient number of staff and administrators with appropriate preparation and experience to provide the administrative services necessary to support the institution's mission and purposes.	P	S

3. The institution systematically develops personnel policies and procedures that are available for information and review. Such policies and procedures are equitably and consistently administered.	S	P
a. The institution establishes and adheres to written policies ensuring fairness in all employment procedures.	S	P
b. The institution makes provision for the security and confidentiality of personnel records. Each employee has access to his/her personnel records in accordance with law.	S	P
4. The institution demonstrates through policies and practices an appropriate understanding of and concern for issues of equity and diversity.	SH	SH
a. The institution creates and maintains appropriate programs, practices, and services that support its diverse personnel.	P	S
b. The institution regularly assesses its record in employment equity and diversity consistent with its mission.	SH	SH
c. The institution subscribes to, advocates, and demonstrates integrity in the treatment of its administration, faculty, staff and students.	P	S
5. The institution provides all personnel with appropriate opportunities for continued professional development, consistent with the institutional mission and based on identified teaching and learning needs.	P	S
a. The institution plans professional development activities to meet the needs of its personnel.	P	S
b. With the assistance of the participants, the institution systematically evaluates professional development programs and uses the results of these evaluations as the basis for improvement.	P	S
6. Human resource planning is integrated with institutional planning. The institution systematically assesses the effective use of human resources and uses the results of the evaluation as the basis for improvement.	P	S
B. PHYSICAL RESOURCES Physical resources, which include facilities, equipment, land, and other assets, support student learning programs and services and improve institutional effectiveness. Physical resource planning is integrated with institutional planning.		
	College	District
1. The institution provides safe and sufficient physical resources that support and assure the integrity and quality of its programs and services, regardless of location or means of delivery.	P	S
a. The institution plans, builds, maintains, and upgrades or replaces its physical resources in a manner that assures effective utilization and the continuing quality necessary to support its programs and services.	P	S
b. The institution assures that physical resources at all locations where it offers courses, programs, and services are constructed and maintained to assure access, safety, security, and a healthful learning and working environment.	P	S

3. To assure the feasibility and effectiveness of physical resources in supporting institutional programs and services, the institution plans and evaluates its facilities and equipment on a regular basis, taking utilization and other relevant data into account.	P	S
a. Long-range capital plans support institutional improvement goals and reflect projections of the total cost of ownership of new facilities and equipment.	P	S
b. Physical resource planning is integrated with institutional planning. The institution systematically assesses the effective use of physical resources and uses the results of the evaluation as the basis for improvement.	P	S
C. TECHNOLOGY RESOURCES Technology resources are used to support student learning programs and services and to improve institutional effectiveness. Technology planning is integrated with institutional planning.		
	College	District
1. The institution assures that any technology support it provides is designed to meet the needs of learning, teaching, college-wide communications, research, and operational systems.	P	S
a. Technology services, professional support, facilities, hardware, and software are designed to enhance the operation and effectiveness of the institution.	SH	SH
b. The institution provides quality training in the effective application of its information technology to students and personnel.	SH	SH
c. The institution systematically plans, acquires, maintains, and upgrades or replaces technology infrastructure and equipment to meet institutional needs.	SH	SH
d. The distribution and utilization of technology resources support the development, maintenance, and enhancement of its programs and services.	SH	SH
2. Technology planning is integrated with institutional planning. The institution systematically assesses the effective use of technology resources and uses the results of evaluation as the basis for improvement.	P	S
D. FINANCIAL RESOURCES Financial resources are sufficient to support student learning programs and services and to improve institutional effectiveness. The distribution of resources supports the development, maintenance, and enhancement of programs and services. The institution plans and manages its financial affairs with integrity and in a manner that ensures financial stability. The level of financial resources provides a reasonable expectation of both short-term and long-term financial solvency. Financial resources' planning is integrated with institutional planning.		
	College	District
1. The institution relies upon its mission and goals as the foundation for financial planning.	P	S
a. Financial planning is integrated with and supports all	P	S

institutional planning.		
b. Institutional planning reflects realistic assessment of financial resource availability, development of financial resources, partnerships, and expenditure requirements.	P	S
c. When making short-range financial plans, the institution considers its long-range financial priorities to assure financial stability. The institution clearly identifies and plans for payment of liabilities and future obligations.	P	S
d. The institution clearly defines and follows its guidelines and processes for financial planning and budget development, with all constituencies having appropriate opportunities to participate in the development of institutional plans and budgets.	P	S
2. To assure the financial integrity of the institution and responsible use of financial resources, the financial management system has appropriate control mechanisms and widely disseminates dependable and timely information for sound financial decision making.	S	P
a. Financial documents, including the budget and independent audit, reflect appropriate allocation and use of financial resources to support student learning programs and services. Institutional responses to external audit findings are comprehensive, timely, and communicated appropriately.	S	P
b. Appropriate financial information is provided throughout the institution.	SH	SH
c. The institution has sufficient cash flow and reserves to maintain stability, strategies for appropriate risk management, and realistic plans to meet financial emergencies and unforeseen occurrences.	S	P
d. The institution practices effective oversight of finances, including management of financial aid, grants, externally funded programs, contractual relationships, auxiliary organizations or foundations, and institutional investments and assets.	SH	SH
e. All financial resources, including those from auxiliary activities, fund-raising efforts, and grants are used with integrity in a manner consistent with the mission and goals of the institution.	P	S
f. Contractual agreements with external entities are consistent with the mission and goals of the institution, governed by institutional policies, and contain appropriate provisions to maintain the integrity of the institution.	P	S
g. The institution regularly evaluates its financial management processes, and the results of the evaluation are used to improve financial management systems.	SH	SH

3. The institution systematically assesses the effective use of financial resources and uses the results of the evaluation as the basis for improvement.	P	S
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Standard IV: Leadership and Governance		
A. DECISION-MAKING ROLES AND PROCESSES The institution recognizes that ethical and effective leadership throughout the organization enables the institution to identify institutional values, set and achieve goals, learn, and improve.		
	College	District
1. Institutional leaders create an environment for empowerment, innovation, and institutional excellence. They encourage staff, faculty, administrators, and students, no matter what their official titles, to take initiative in improving the practices, programs, and services in which they are involved. When ideas for improvement have policy or significant institution-wide implications, systematic participative processes are used to assure effective discussion, planning, and implementation.	P	S
2. The institution establishes and implements a written policy providing for faculty, staff, administrator, and student participation in decision-making processes. The policy specifies the manner in which individuals bring forward ideas from their constituencies and work together on appropriate policy, planning, and special-purpose bodies.	P	S
a. Faculty and administrators have a substantive and clearly defined role in institutional governance and exercise a substantial voice in institutional policies, planning, and budget that relate to their areas of responsibility and expertise. Students and staff also have established mechanisms or organizations for providing input into institutional decisions.	P	S
b. The institution relies on faculty, its academic senate or other appropriate faculty structures, the curriculum committee, and academic administrators for recommendations about student learning programs and services.	P	S
3. Through established governance structures, processes, and practices, the governing board, administrators, faculty, staff, and students work together for the good of the institution. These processes facilitate discussion of ideas and effective communication among the institution's constituencies.	SH	SH
4. The institution advocates and demonstrates honesty and integrity in its relationships with external agencies. It agrees to comply with Accrediting Commission standards, policies, and guidelines, and Commission requirements for public disclosure, self study and other reports, team visits, and prior approval of substantive changes. The institution moves expeditiously to respond to recommendations made by the Commission.	P	S
5. The role of leadership and the institution's governance and decision-making structures and processes are regularly evaluated to assure their integrity and effectiveness. The institution widely communicates the results of these evaluations and uses them as the basis for improvement.	P	S

B. BOARD AND ADMINISTRATIVE ORGANIZATION In addition to the leadership of individuals and constituencies, institutions recognize the designated responsibilities of the governing board for setting policies and of the chief administrator for the effective operation of the institution. Multi-college districts/systems clearly define the organizational roles of the district/system and the colleges.		
	College	District
1. The institution has a governing board that is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning programs and services and the financial stability of the institution. The governing board adheres to a clearly defined policy for selecting and evaluating the chief administrator for the college or the district/system.	N/A	P
a. The governing board is an independent policy-making body that reflects the public interest in board activities and decisions. Once the board reaches a decision, it acts as a whole. It advocates for and defends the institution and protects it from undue influence or pressure.	N/A	P
b. The governing board establishes policies consistent with the mission statement to ensure the quality, integrity, and improvement of student learning programs and services and the resources necessary to support them.	S	P
c. The governing board has ultimate responsibility for educational quality, legal matters, and financial integrity.	S	P
d. The institution or the governing board publishes the board bylaws and policies specifying the board's size, duties, responsibilities, structure, and operating procedures.	N/A	P
e. The governing board acts in a manner consistent with its policies and bylaws. The board regularly evaluates its policies and practices and revises them as necessary.	N/A	P
f. The governing board has a program for board development and new member orientation. It has a mechanism for providing for continuity of board membership and staggered terms of office.	N/A	P
g. The governing board's self-evaluation processes for assessing board performance are clearly defined, implemented, and published in its policies or bylaws.	N/A	P
h. The governing board has a code of ethics that includes a clearly defined policy for dealing with behavior that violates its code.	N/A	P
i. The governing board is informed about and involved in the accreditation process.	P	S
j. The governing board has the responsibility for selecting and evaluating the district/system chief administrator (most often known as the chancellor) in a multi-college district/system or the college chief administrator (most often known as the president) in the case of a single college. The governing board delegates full responsibility and authority to him/her to implement and administer board policies without board interference and holds him/her	N/A	P

accountable for the operation of the district/system or college, respectively. In multi-college districts/systems, the governing board establishes a clearly defined policy for selecting and evaluating the presidents of the colleges.		
2. The president has primary responsibility for the quality of the institution he/she leads. He/she provides effective leadership in planning, organizing, budgeting, selecting and developing personnel, and assessing institutional effectiveness.	P	S
a. The president plans, oversees, and evaluates an administrative structure organized and staffed to reflect the institution's purposes, size, and complexity. He/she delegates authority to administrators and others consistent with their responsibilities, as appropriate.	P	S
b. The president guides institutional improvement of the teaching and learning environment by the following: <ul style="list-style-type: none"> • establishing a collegial process that sets values, goals, and priorities; • ensuring that evaluation and planning rely on high quality research and analysis on external and internal conditions; • ensuring that educational planning is integrated with resource planning and distribution to achieve student learning outcomes; and • establishing procedures to evaluate overall institutional planning and implementation efforts. 	P	S
c. The president assures the implementation of statutes, regulations, and governing board policies and assures that institutional practices are consistent with institutional mission and policies.	P	S
d. The president effectively controls budget and expenditures.	P	S
e. The president works and communicates effectively with the communities served by the institution.	P	S
3. In multi-college districts or systems, the district/system provides primary leadership in setting and communicating expectations of educational excellence and integrity throughout the district/system and assures support for the effective operation of the colleges. It establishes clearly defined roles of authority and responsibility between the colleges and the district/system and acts as the liaison between the colleges and the governing board.	S	P
a. The district/system clearly delineates and communicates the operational responsibilities and functions of the district/system from those of the colleges and consistently adheres to this delineation in practice.	S	P
b. The district/system provides effective services that support the colleges in their missions and functions.	S	P
c. The district/system provides fair distribution of resources that are adequate to support the effective operations of the colleges.	S	P

d.	The district/system effectively controls its expenditures.	S	P
e.	The chancellor gives full responsibility and authority to the presidents of the colleges to implement and administer delegated district/system policies without his/her interference and holds them accountable for the operation of the colleges.	S	P
f.	The district/system acts as the liaison between the colleges and the governing board. The district/system and the colleges use effective methods of communication, and they exchange information in a timely manner.	S	P
g.	The district/system regularly evaluates district/system role delineation and governance and decision-making structures and processes to assure their integrity and effectiveness in assisting the colleges in meeting educational goals. The district/system widely communicates the results of these evaluations and uses them as the basis for improvement.	S	P

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-a

Date: January 25, 2011

Subject: Academic Personnel

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointments:

a. Management

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE			
Lorraine Anderson	Interim Dean, Enrollment Services	01/01/11	Contract

b. Contract Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
NORCO COLLEGE			
ASSISTANT PROFESSOR			
Vivian Harris	Library	02/11/11	F-5
Marissa Iliscupidez	Counseling	02/11/11	D-2
John Moore	Counseling	02/11/11	D-3
Jan Muto	Speech Communication	01/15/11	H-6
RIVERSIDE CITY COLLEGE			
ASSISTANT PROFESSOR			
Sharon Alexander	Nursing	02/11/11	E-9
Sabrina Kroetz	Nursing	02/11/11	G-8

Subject: Academic Personnel

1. Appointments (Cont'd)

c. Long-Term, Temporary Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
VISITING INSTRUCTOR			
TBA	Dental Assisting	02/11/11	TBA
RIVERSIDE CITY COLLEGE			
VISITING ASSISTANT PROFESSOR			
Mary Fehn	Nursing Instructor	02/11/11	H-6
TBA	Mathematics Instructor	02/11/11	TBA
TBA	Nursing Instructor	02/11/11	TBA
TBA	Nursing Instructor	02/11/11	TBA

2. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty member effective February 1, 2011:

<u>Name</u>	<u>From Column</u>	<u>To Column</u>
Richard Rodman	E	F

3. Correction to Effective Date of Request to Restore Faculty Member

At the Board meeting of October 19, 2010, the Board of Trustees approved the request to restore faculty member, Ms. Christine Sandoval, Associate Professor of English, to be effective February 14, 2011. The effective date needs to be corrected.

It is recommended the Board of Trustees approve the effective date of employment for Ms. Christine Sandoval, Associate Professor of English, from February 14, 2011 to February 11, 2011.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-b

Date: January 25, 2011

Subject: Classified Personnel

1. Appointments

In accordance with Board Policy 2200, the Chancellor recommends approval for the following:

a. Management/Supervisory

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT				
TBA	Capital Program Administrator	TBA	TBA	TBA
NORCO COLLEGE				
TBA	Custodial Manager	TBA	TBA	TBA
TBA	Assistant Manager, Food Services	TBA	TBA	TBA

b. Management/Supervisory – Categorically Funded

RIVERSIDE CITY COLLEGE				
TBA	Director, Student Support Services Grant	TBA	TBA	TBA

c. Classified/Confidential

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
MORENO VALLEY COLLEGE				
Nathaniel Finney	Applications Supp Tech (Student Services)	02/07/11	N-LS3	Transfer
Angelo Jackson	Officer, Safety and Police	02/14/11	N-1	Appointment
Mindy Reeves	Administrative Assistant III	02/01/11	I-3	Transfer
TBA	Instructional Media Assistant (Part-time, 48.75%) (IMC)	TBA	TBA	TBA
TBA	Instructional Media Assistant (Part-time, 48.75%) (IMC)	TBA	TBA	TBA

Subject: Classified Personnel

1. Appointments (Continued)

c. Classified/Confidential – Cont'd

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
NORCO COLLEGE				
Eloy Bueno	Support Center Technician (Part-time, 47.5%)	01/26/11	H-1	Appointment
Victor Chavira-Mendoza	Groundsperson (Facilities) (Part-time, 47.5%)	01/26/11	E-1	Appointment
TBA	Administrative Assistant I (Instruction) (Part-time, 47.5%)	TBA	TBA	TBA
TBA	Administrative Assistant II (Facilities)	TBA	TBA	TBA
TBA	Learning Center Assistant (Academic Success) (Part-time, 47.5%)	TBA	TBA	TBA
TBA	Student Financial Services Analyst	TBA	TBA	TBA
RIVERSIDE CITY COLLEGE				
Catherine Charlton	Learning Center Assistant (Part-time, 48.75%) (World Language)	01/26/11	A-1	Appointment
Adrian Landa Guzman	Learning Center Assistant (Part-time, 48.75%) (Writing & Reading Center)	01/26/11	A-1	Appointment
Juan Najjar	Custodian	01/26/11	C-1	Appointment
TBA	Cashier/Clerk (Accounting Srvs) (Part-time, 47.5%)	TBA	TBA	TBA
TBA	Admissions & Records Ops. Assist. (Part-time, 48.75%) (A&R)	TBA	TBA	TBA
TBA	Admissions & Records Ops. Assist. (Part-time, 48.75%) (A&R)	TBA	TBA	TBA
TBA	Administrative Assistant I (Nursing) (Part-time, 48.75%)	TBA	TBA	TBA
TBA	Cosmetology Operations Assistant	TBA	TBA	TBA

Subject: Classified Personnel

1. Appointments (Continued)

d. Classified/Confidential – Categorically Funded

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
MORENO VALLEY COLLEGE				
TBA	Student Success Specialist (CCRAA/STEM)	TBA	TBA	TBA
NORCO COLLEGE				
TBA	Administrative Assistant I (EOPS) (Part-time, 47.5%)	TBA	TBA	TBA
RIVERSIDE CITY COLLEGE				
TBA	Clerk Typist (Student Fin. Services) (Part-time, 48.75%)	TBA	TBA	TBA
TBA	Clerk Typist (Student Fin. Services) (Part-time, 48.75%)	TBA	TBA	TBA

2. Requests for Leave Under the California Family Rights Act (CFRA) and/or the Federal Family and Medical Leave Act (FMLA)

It is recommended the Board of Trustees approve/ratify requests for leave under the California Family Rights Act and/or the Federal Family and Medical Leave Act. A maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently, as indicated below, for the following employees:

<u>Name</u>	<u>Title</u>	<u>Leave Type</u>	<u>Effective/ Retroactive to:</u>
Chambers, Ann	Administrative Assistant II	CFRA/FMLA	January 3, 2011
Federico, Patricia	Document Services Technician	CFRA/FMLA	January 7, 2011
LeDuff, Nicole	Emancipation Coach	CFRA/FMLA	January 1, 2011
Maness, Maria	Matriculation Specialist	CFRA/FMLA	January 10, 2011
Smith, Carmen	Outreach Specialist	CFRA/FMLA	December 10, 2010

Subject: Classified Personnel

3. Request for Permanent Increase in Workload Extension

It is recommended the Board of Trustees approve the permanent increase in workload for the following employee. The request has the department's approval, and will be effective February 1, 2011.

<u>Name</u>	<u>Title</u>	<u>From Workload:</u>	<u>To Workload:</u>
Carol Wohlk	Administrative Assistant II	62.5%	100%

4. Request to Extend Temporary Increase in Workload

At its meeting of October 19, 2010, the Board of Trustees approved a temporary increase in workload for Linda Martinez from 75% to 100% effective October 21, 2010 through December 31, 2010. The department has requested that this be extended through June 30, 2011.

It is recommended the Board of Trustees approve the extension for Linda Martinez, Administrative Assistant I, through June 30, 2011. The request has the approval of the Vice-Chancellor, Educational Services.

5. Request to Resume Workload Assignment

It was recommended, and approved, by the Board of Trustees on August 17, 2010 to temporarily increase the workload for the following employee. It is recommended the Board of Trustees approve the request to resume the original workload assignment.

<u>Name</u>	<u>Title</u>	<u>Workload</u>	<u>Effective</u>
Myung Koh	Outcomes Assessment Specialist	75% to 50%	01/01/2011

6. Position Reclassified Due to Significant Job Content Changes

In accordance with Board Policy 7232, as a result of changes and level of responsibilities identified with the decentralization of Business Services, a change in salary placement is recommended for the Vice President, Business Services position.

It is recommended the Board of Trustees approve the reclassification of the following classified management employees, effective January 26, 2011:

<u>Name</u>	<u>Current Salary</u>	<u>Proposed Salary</u>
Norm Godin	Range 19, Step 9	Grade AB, Step 5
Claude Martinez	Grade Z, Step 1	Grade AB, Step 1

Subject: Classified Personnel

7. Separations

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignations;

It is recommended the Board of Trustees approve/ratify the resignation of the individuals listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Paul Giordano	Custodian	03/29/11	Retirement
Edward Godwin	Director, Administrative Services	12/30/10 * (*Revised)	Retirement
Sandra Goulsby	Director, Enrollment Services	12/30/10 * (*Revised)	Retirement
Talia Hogan	Instructional Department Specialist	02/01/11	Personal
James Sutton	Senior Applied Technologist	06/30/11	Retirement

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-c

Date: January 25, 2011

Subject: Other Personnel

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

4. Request for Health Leave Without Pay

Under the Agreement between Riverside Community College District and the Riverside Community College District Employees Chapter #535, the Board of Trustees may grant a leave of absence for health reasons to a permanent employee for illness or injury which extends beyond the expiration of all other paid leaves. Sheri Corral, Senior Officer, has exhausted all paid leaves and has requested a leave without pay effective December 22, 2010 through March 18, 2011.

District administration recommends that the Board of Trustees place the employee on a 39 month rehire list and not approve/ratify the request for leave. Since this is a critical position, it would place an undue hardship on the Safety and Police department if they could not proceed with replacing this position.

Report No.: V-A-1-c

Date January 25, 2011

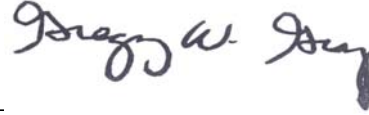
Subject: Classified Personnel

Submitted by:



Melissa Kane
Vice Chancellor, Diversity and Human
Resources

Transmitted to the Board by:



Gregory W. Gray
Chancellor

Concurred by:



Chris Carlson
Chief of Staff/Executive Assistant to
the Chancellor

Concurred by:

Tom Harris
Acting President, Riverside City College



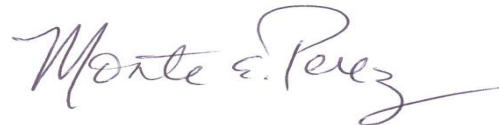
Ray Maghroori
Vice Chancellor, Educational Services



Brenda Davis
President, Norco Campus



James Buysse
Vice Chancellor, Administration and Finance
and Finance



Monte Perez
President, Moreno Valley Campus

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Bowser, Christine	(Conf.)	Administrative Svcs	02/01/11-02/28/11	\$27.66
Valenzuela, Shannon	(Conf.)	Purchasing	12/21/10-02/10/11	\$16.89
MORENO VALLEY COLLEGE				
Gomez, Raul	IMC Coord., Sub	IMC	01/26/11-06/30/11	\$29.45
Gomez, Raul	IMC Tech, Substitute	IMC	01/26/11-06/30/11	\$24.55
Gutierrez, Louie	Outreach Spec., Sub	Outreach	01/03/11-06/30/11	\$22.28
Martinez, Jimmy	IMC Coord., Sub	IMC	01/26/11-06/30/11	\$29.45
Martinez, Jimmy	IMC Tech, Substitute	IMC	01/26/11-06/30/11	\$24.55
McLaughlin, Devin	IMC Coord., Sub	IMC	01/26/11-06/30/11	\$29.45
McLaughlin, Devin	IMC Tech, Substitute	IMC	01/26/11-06/30/11	\$24.55
McLaughlin, Ian	IMC Coord., Sub	IMC	01/03/11-06/30/11	\$29.45
McLaughlin, Ian	IMC Tech, Substitute	IMC	01/03/11-06/30/11	\$24.55
		Grants & College		
Ruiz, Rigo	Clerical Substitute	Support Prog.	01/26/11-02/28/11	\$16.89
		Grants & College		
Ruvalcaba, Vanessa	Clerical Substitute	Support Prog.	01/26/11-02/28/11	\$16.89
Velarde, Heidi	IMC Coord., Sub	IMC	01/26/11-06/30/11	\$29.45
NORCO COLLEGE				
Storar, Jared	Custodian Substitute	Facilities	01/03/11-02/28/11	\$15.45
RIVERSIDE CITY COLLEGE				
Brown, Dayna	Clerical, Substitute	Auxillary Bus Svcs	12/20/10-12/23/10	\$18.51
Garibay, Angel	Custodial Substitute	Facilities	01/01/11-06/30/11	\$15.45
Gomez-Najar, Juan	Custodial Substitute	Facilities	01/01/11-06/30/11	\$15.45
Guevara, Reiner	Custodial Substitute	Facilities	01/01/11-06/30/11	\$15.45
Martinez, Edmund	Custodian Substitute	Facilities	01/01/11-06/30/11	\$15.45
Munoz, Irma	Custodian Substitute	Facilities	01/01/11-06/30/11	\$15.45
Rader, Marilyn	Piano Accomp, Sub	Performing Arts	02/14/11-06/08/11	\$24.55
Valdez, Marcos	Custodian Substitute	Facilities	01/01/11-06/30/11	\$15.45
Wills, Larissa	(Conf.)	Auxillary Bus Svcs	12/20/10-12/23/10	\$18.51
Winton, Mercedes	Substitute	Workforce Prep.	01/26/11-06/30/11	\$25.66
Zarate, Ruben	Custodian Substitute	Facilities	01/01/11-06/30/11	\$15.45

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
English, Sara	Research Intern	Institutional Research	01/26/11-06/30/11	\$14.22
Greenhouse, Max	Research Intern	Institutional Research	01/26/11-06/30/11	\$14.22
Napier, Napier	Office Assistant II	Development	01/10/11-01/24/11	\$10.50
MORENO VALLEY COLLEGE				
Carrio, Carlos	Special Project Employee	Title V	01/26/11-06/30/11	\$0.00
Gomez, Raul	IMC Trainee	IMC	01/26/11-02/28/11	\$8.00
Horn, Lisa	IMC Assistant I	IMC	01/03/11-02/28/11	\$9.00
Krotz, Robert	Role Player	PSET	01/26/11-06/30/11	\$8.00
Landin, Daniel	Office Assistant II	Counseling	01/26/11-02/28/11	\$10.50
Martinez, Jimmy	IMC Assistant I	IMC	01/03/11-02/28/11	\$9.00
Martinez, Joanna	Computer Technician	Support Programs	01/26/11-06/30/11	\$10.00
McFadden, Shawn	Role Player	PSET	12/10/10-06/30/11	\$8.00
McLaughlin, Devin	IMC Assistant II	IMC	01/26/11-02/28/11	\$11.00
Pacheco, Emma	SI Leader	Basic Skills	02/07/11-06/08/11	\$12.00
Pena, Olivia	Office Assistant I	Counseling	01/26/11-02/28/11	\$9.00
Ramirez, Darlene	Office Assistant II	Counseling	01/26/11-02/28/11	\$10.50
Rodriguez, Jessica	Role Player	PSET	01/26/11-06/30/11	\$8.00
Rosas, Michael	Role Player	PSET	01/26/11-06/30/11	\$8.00
Samai, Selik	SI Leader	Basic Skills	02/07/11-06/08/11	\$12.00
Velarde, Heidi	Office Assistant III	IMC	01/26/11-02/28/11	\$12.50
Weitemeyer, Deena	Instructional Aide III	Writing/Reading Cntr	01/16/11-02/28/11	\$9.00
NORCO COLLEGE				
Holland, Clarence	Grounds Assistant	Facilities	01/26/11-02/28/11	\$13.00
Huang, Tina	SI Leader	Student Success	11/01/10-06/30/11	\$12.00
Storar, Jared	Custodial Assistant	Facilities	01/03/11-02/28/11	\$12.50
Thorsheim, JoAnn	RN IV/Nurse Pract.	Health Services	01/26/11-06/30/11	\$52.00
Vargas, Vidal	Special Projects Employee	Coop Title V	01/26/11-06/30/11	\$0.00
RIVERSIDE CITY COLLEGE				
Balboa, Daniel	Photographer II	Strategic Comm/Reltn	01/03/11-02/28/11	\$20.50
Beemer-McGuire, Andre	Office Assistant III	Riv/PAC	01/03/11-06/20/11	\$12.50
Bow, James	Computer Operator	Information Services	01/03/11-04/29/11	\$15.00
Chisholm, Keith	Stage Master Electrician	Riv/PAC	11/20/10-12/22/10	\$17.00
Darconte, Jennifer	Stage Technician IV	Riv/PAC	01/10/11-06/20/11	\$10.65
Gay, Andy	Stage Technician IV	Riv/PAC	01/20/11-06/20/11	\$10.65

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Hardin, Shelley	Laboratory Aide II	EC Education	01/03/11-02/28/11	\$10.00
Hennager, David	Stage Technician II	Riv/PAC	01/10/11-06/20/11	\$9.55
Heredia-Reuther, Christir	Office Assistant III	EC Education	01/03/11-02/28/11	\$12.50
Jordan, Towanda	Office Assistant IV	Financial Services	01/01/11-02/28/11	\$14.00
Kaneaster, Jenny	SI Leader	Academic Support	02/10/11-06/30/11	\$12.00
Kelly, Shamica	Interpreter II	Disabled Student Srvs	01/01/11-06/30/11	\$23.00
Kingsley, Travis	Tutor IV	Tutorial Services	01/03/11-06/30/11	\$10.00
Lemus, Gabriela	Office Assistant IV	Student Fin Services	01/01/11-02/28/11	\$14.00
Maclean, David	Stave Technician IV	Riv/PAC	01/26/11-06/20/11	\$10.65
Morales, Lyneet	Office Assistant II	Early Childhood Ed	01/03/11-02/28/11	\$10.50
Moyers, Jessica	Interpreter I	Disabled Student Srvs	01/01/11-06/30/11	\$18.00
Nabours, Greg	Accompanist III	Performing Arts	03/31/11-06/30/11	\$30.00
Noriega, Jaime	SI Leader	Academic Support	01/03/11-06/30/11	\$12.00
Webb, Kristina	Asst Softball Coach	Athletics	01/15/11-06/30/11	\$3,898.00
Woolls, Michael	Study Group Leader	Mathematics	01/03/11-06/08/11	\$12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

DISTRICT FUNDS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE COMMUNITY COLLEGE DISTRICT				
Napier, Napier	Business Associate	SBDC / Tri-Tech	01/13/11	\$ 11.00
MORENO VALLEY COLLEGE				
Amin, Mohammad	Tutor III	Math Lab	12/03/10	\$ 9.25
Bishop, Lauren	Lab Aide	WRC	12/14/10	\$ 8.00
Enobakhare, Osamedo	Tutor III	Math Lab	12/03/10	\$ 9.25
Johnson, Tai	Tutor III	Math Lab	12/03/10	\$ 9.25
Marin, Olivia	Office Assistant	STEM	12/09/10	\$ 9.00
Moussaoui, Alaa	Tutor	Tutorial Services	01/13/11	\$ 8.50
Murillo, Vannia	Tutor I	WRC	01/13/11	\$ 8.00
Nguyen, Jodie	Tutor III	Math Lab	12/03/10	\$ 9.25
Ruiz, Ysamar	Instructional Assistant	ECE	12/09/10	\$ 8.25
Samai, Selik	Tutor II	WRC	12/09/10	\$ 8.50
Stinson, Edward	Lab Aide	WRC	12/14/10	\$ 8.00
Tarrabe, Teresa	Tutor III	Math Lab	12/09/10	\$ 9.25
Womack, Laurel	Lab Aide	WRC	01/04/11	\$ 8.00
NORCO COLLEGE				
Contreras, Jacqueline	Office Assistant	AHWL	12/03/10	\$ 9.00
Kroeker, Jacob	Lab Aide	BEIT	12/21/10	\$ 10.00
Muresan, Mirela	Student Assistant	EOPS / Care	01/12/11	\$ 8.00
Robinson, Benjamin	Lab Aide	BEIT	01/06/11	\$ 10.00
Serna, Paul	Lab Aide	BEIT	12/21/10	\$ 10.00
RIVERSIDE CITY COLLEGE				
Andres, Danilu	Lab Aide	English Writing Center Student Services/	12/14/10	\$ 8.00
Belt, Marreon	Student Worker	PE/Women's Basketball	01/11/11	\$ 8.00
			Revised from 11/18/10	
Burns, Zachary	Band Office Aide	Performing Arts / Marching Band	to 11/04/10	\$ 8.00
Bussey, Laura	Student Clerk	Health Services	01/05/11	\$ 8.50
Cabrera, Javier	Journalism Assistant	Journalism	12/14/10	\$ 8.00
Canete, Jose	Lab Aide	English Writing Center	12/13/10	\$ 8.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

DISTRICT FUNDS

RIVERSIDE CITY COLLEGE (Continued)

David, Porshe	Educational Assistant	Study Abroad	10/15/10	\$ 8.00
Griggs, Isaiah	Tutor	STEM Program	12/09/10	\$ 10.00
Hucks, Andrew	Lab Aide	English Writing Center	12/14/10	\$ 8.00
Lawton, Yvette	Lab Aide	English Writing Center	12/09/10	\$ 8.00
Pallotto, Jessica	Lab Aide	English Writing Center	12/14/10	\$ 8.00
Quiroz, Maria	Office Worker	PE / Pool	01/04/11	\$ 8.00
Rowe, Lisa	Stdt Food Services Worker	Food Services	12/21/10	\$ 8.00
		Student Services/		
Shanks, Sasha	Student Worker	PE/Women's Basketball	01/12/11	\$ 8.00

CATEGORICAL FUNDS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
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AMERICA READS PROGRAM

(None)

AMERICA COUNTS PROGRAM

(None)

COMMUNITY SERVICE PROGRAM

Becerra, Monica	Community Service Worker	Eastside Cybrary - RIV	12/07/10	\$ 8.50
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LITERACY PROGRAM

(None)

MORENO VALLEY COLLEGE

Neal, La'Mar	Office Assistant II	Admissions & Records	12/07/10	\$ 9.00
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NORCO COLLEGE

RIVERSIDE CITY COLLEGE

Anderson, Zaier	Football Quality Control	PE / Football	01/04/11	\$ 8.00
Marin, Claudia	Assistant to the Director	Culinary Academy	12/07/10	\$ 8.75
Moreno, Gabino	Student Assistant	Payroll	01/04/11	\$ 8.50
Tumser, Whitney	Office Worker	PE / Pool	12/07/10	\$ 8.00

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-2

Date: January 25, 2011

Subject: Purchase Order and Warrant Report--All District Resources

Background: The attached Purchase Order and Warrant Report--All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$2,385,535 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 167384-168928) totaling \$11,025,722 have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit program.

Recommended Action: It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,385,535 and District Warrant Claims totaling \$11,025,722.

Gregory W. Gray
Chancellor

Prepared by: Majd S. Askar
Purchasing Manager

Report of Purchases-All District Resources

Purchases Over \$78,500
11/29/10 thru 12/31/10

PO#	Department	Vendor	Description	Amount
C0003275	Facilities - MV	R Jensen Co	MV Nursing Portables	\$283,000
C0003268	Open Campus	Blackboard Inc	Consent Item 12/14/10	415,442
P0026864	Facilities - RIV	American Technologies Inc	Repairs - Service	100,000
P0026597	Risk Management	American Liberties Institute Inc	Self-Insurance Claims	125,000
P0026751	Risk Management	American Liberties Institute Inc	Self-Insurance Claims	125,000
			Total	<u>\$1,048,442</u>
All Purchase Orders, Contracts, and Additions for the Period of 11/29/10 - 12/31/10				
			Contracts- C3255 - C3278	\$241,717
			Contract Additions- C2150 - C3114	
			Purchase Orders- P26567 - P26864	980,701
			Purchase Order Additions- P23709 - P26529	
			Blanket Purchase Orders- B8106 - B8136	114,675
			Blanket Purchase Order Additions- None	
			Total	<u>\$1,337,093</u>
			Grand Total	<u>\$2,385,535</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments

Background: The 2010-11 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are underbudgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). The following budget transfers have been requested:

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to purchase supplies.		
From: VP, Business	Administrative Contingency	\$ 6,337
To: VP, Business	Supplies	\$ 5,263
Physical Education	Supplies	1,074
R2. Transfer to purchase equipment and provide for copying and printing expenses.		
From: VP, Academic Affairs	Administrative Contingency	\$ 636
To: Performing Arts - Dance	Copying and Printing	\$ 500
Model United Nations	Equipment	136
R3. Transfer to provide for subscriptions. (Fund 12, Resource 1190)		
From: Basic Skills/ESL 2008/2009	Conferences	\$ 200
To: Basic Skills/ESL 2008/2009	Periodicals/Subscriptions	\$ 200

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R4. Transfer to reallocate the Basic Skills/ESL 2010/2011 grant budget. (Fund 12, Resource 1190)		
From: Basic Skills/ESL 2010/2011	Supplies	\$ 15,409
To: Basic Skills/ESL 2010-2011	Instructional Aides, Hourly	\$ 5,400
	Student Help - Instructional	9,720
	Employee Benefits	289
R5. Transfer to provide for a permanent part-time employee.		
From: Rubidoux Annex	Other Services	\$ 737
To: Rubidoux Annex	Classified Perm PT	\$ 711
	Employee Benefits	26
R6. Transfer to provide for subscriptions.		
From: Library	Mileage	\$ 890
	Memberships	110
	Repairs	10,625
	Comp Software Maint/Lic	4,310
	Rents and Leases	1,127
To: Library	Periodicals/Magazines	\$ 15,935
	Supplies	1,127
R7. Transfer to purchase equipment.		
From: Model United Nations	Short-Term Temporary	\$ 1,824
	Employee Benefits	68
To: Model United Nations	Equipment	\$ 1,892

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R8. Transfer to purchase equipment and provide for cabling and repair parts.		
From: VP, Student Services	Administrative Contingency	\$ 3,294
To: VP, Student Services	Fixtures & Fixed Equipment	\$ 750
Counseling	Equipment	44
Facilities	Repair Parts	2,500
R9. Transfer to purchase supplies and equipment and provide for copying, printing and short-term temporary help.		
From: President	Administrative Contingency	\$ 25,356
	Advertising	1,122
To: VP, Business	Supplies	\$ 5,207
World Languages	Instructional Supplies	6,687
	Equipment	8,398
Athletics	Equipment	3,997
RCCD Safety & Police	Short-Term Temporary	1,029
	Employee Benefits	38
President	Copying and Printing	1,122
R10. Transfer to purchase equipment.		
From: Innovative Learning Center	Short-Term Temporary	\$ 119
To: Innovative Learning Center	Equipment	\$ 119

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R11. Transfer to reallocate the President's Administrative Contingency budget.		
From: President	Administrative Contingency	\$ 98,613
To: Athletics	Equipment	\$ 7,850
Information Systems & Technology	Equipment	40,664
Counseling	Equipment	5,910
Disabled Student Services	Equipment	13,611
Learning Resource Center	Supplies	7,541
Library	Reference Books	4,000
	Instructional Media Material	2,000
	Periodicals/Magazines	13,595
Performing Arts - Music	Equipment	3,442
R12. Transfer to provide for short-term temporary help and part-time faculty for the Student Financial Aid Administration Augmentation grant budget. (Fund 12, Resource 1190)		
From: Student Financial Services	Other Services	\$ 15,616
To: Student Financial Services	Short-Term Temporary	\$ 5,908
	Academic PT Non-Instr	9,708
R13. Transfer to provide for Matriculation services for the Athletics Department. (Fund 12, Resource 1190)		
From: Disabled Student Services	Short-Term Temporary	\$ 5,000
To: Disabled Student Services	Academic Special Project	\$ 5,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Norco</u>		
N1. Transfer to provide for repairs.		
From: Facilities	Custodial Supplies	\$ 224
	Fixtures and Fixed Equip.	2,739
To: Facilities	Repairs	\$ 2,963
N2. Transfer to reallocate funds for the Basic Skills grant budget. (Fund 12, Resource 1190)		
From: Academic Affairs	Instructional Supplies	\$ 1,443
	Supplies	1,067
	Food	1,023
	Consultants	1,000
	Lecturers	500
	Transportation	353
	Other Services	21
	Equipment	2,120
To: Academic Affairs	Short-Term Temporary	\$ 1,324
	Student Help – Non Instr.	6,097
	Classified Overtime	30
	Employee Benefits	76
N3. Transfer to provide for supplies.		
From: Academic Affairs	Administrative Contingency	\$ 615
To: Dean of Instruction - Service Learning	Supplies	\$ 615

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N4. Transfer to reallocate funds for the Title V Portal to Your Future grant budget. (Fund 12, Resource 1190)		
From: Title V Portal to Your Future	Other Services	\$ 111,665
To: Title V Portal to Your Future	Classified Overtime	\$ 358
	Employee Benefits	17,262
	Supplies	4,045
	Equipment	90,000
N5. Transfer to provide for repair parts and cellular phone service.		
From: Learning Resource Center	Student Help Non-Instr.	\$ 5,427
To: Learning Resource Center	Repair Parts	\$ 4,062
	Cellular Telephone	1,365
N6. Transfer to provide for equipment.		
From: Library	Supplies	\$ 240
To: Library	Equipment	\$ 240
N7. Transfer to reallocate funds for the CARE grant budget. (Fund 12, Resource 1190)		
From: EOPS	Meal Grants	\$ 10,000
To: EOPS	Supplies	\$ 3,713
	Student Financial Grants	4,030
	Book Grants	2,017
	Transportation/Bus Passes	240

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N8. Transfer to reallocate funds for the Upward Bound Trio grant budget. (Fund 12, Resource 1190)		
From: Upward Bound Trio	Classified FT	\$ 10,295
	Employee Benefits	30,191
	Equipment	2,775
To: Upward Bound Trio	Supplies	\$ 2,883
	Food	12,640
	Consultants	3,000
	Travel Expenses	16,980
	Conferences	5,260
	Cellular Telephone	546
	Rents and Leases	752
	Other Services	1,200
N9. Transfer to provide mileage.		
From: Outreach	Copying and Printing	\$ 411
To: Outreach	Mileage	\$ 411
N10. Transfer to reallocate funds for the Matriculation grant budget. (Fund 12, Resource 1190)		
From: Matriculation	Supplies	\$ 4,306
To: Matriculation	Classified FT	\$ 3,569
	Employee Benefits	737

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N11. Transfer to provide for consulting services. (Fund 32, Resource 3200)		
From: Food Services	Classified FT Administrator	\$ 9,326
	Employee Benefits	1,924
To: Food Services	Consultants	\$ 11,250

Moreno Valley

M1. Transfer to provide for conferences. (Fund 12, Resource 1190)

From: Workforce Preparation, Cal Works	Office Supplies	\$ 1,150
To: Workforce Preparation, Cal Works	Conferences	\$ 1,150

M2. Transfer to purchase equipment. (Fund 12, Resource 1190)

From: Workforce Prep, WIA/ARRA Com. College Class Size Training	Instructional Supplies	\$ 4,157
To: Workforce Prep, WIA/ARRA Com. College Class Size Training	Equipment	\$ 4,157

M3. Transfer to provide for fire line repair.

From: VP, Business	Administrative Contingency	\$ 6,767
	Instructional Supplies	43,233
To: Facilities	Site Improvements	\$ 50,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M4. Transfer to reallocate the Nursing Portables project budget. (Fund 41, Resource 4180)		
From: Facilities	Professional Services	\$ 13,007
To: Facilities	New Buildings	\$ 13,007
M5. Transfer to reallocate the Basic Skills/ESL 2008-2009 grant budget. (Fund 12, Resource 1190)		
From: Academic Affairs	Conferences	\$ 9,979
To: Academic Affairs	Student Help - Instructional	\$ 3,500
	Academic Special Project	4,018
	Employee Benefits	537
	Periodicals/Magazines	1,924
M6. Transfer to reallocate the Basic Skills/ESL 2009-2010 grant budget. (Fund 12, Resource 1190)		
From: Academic Affairs	Other Services	\$ 700
To: Academic Affairs	Periodicals/Magazines	\$ 700
M7. Transfer to reallocate the Basic Skills/ESL 2010-2011 grant budget. (Fund 12, Resource 1190)		
From: Academic Affairs	Office Supplies	\$ 36,284
To: Academic Affairs	Academic Special Project	\$ 13,000
	Short-Term Temporary	6,300
	Employee Benefits	1,795
	Conferences	10,000
Math, Science and Physical Ed	Instructional Aides, Hourly	5,000
	Employee Benefits	189

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M8. Transfer to purchase equipment.		
From: President	Administrative Contingency	\$ 2,638
To: President	Equipment	\$ 2,638
M9. Transfer to reallocate the CCRAA Project Success Program budget. (Fund 12, Resource 1190)		
From: President	Classified FT	\$ 11,383
To: President	Travel Expenses	\$ 7,971
	Equipment	3,412
M10. Transfer to provide for a part-time permanent employee.		
From: Communications	Student Help – Instructional	\$ 352
To: Communications	Employee Benefits	\$ 352
M11. Transfer to provide for equipment.		
From: Humanities & Social Sciences	Instructional Supplies	\$ 22
	Office Supplies	227
To: Humanities & Social Sciences	Fixtures & Fixed Equipment	\$ 249

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M12. Transfer to reallocate the Public Safety, Education and Training budget.		
From: Administration of Justice	Professional Services	\$ 78,035
To: Administration of Justice	Academic PT Teaching	\$ 28,300
	Academic PT Non-Instr	39,000
	Employee Benefits	5,735
	Repair Parts	5,000
M13. Transfer to purchase instructional supplies for the Title V, Answering the Call Expanding Access to Public Safety Program. (Fund 12, Resource 1190)		
From: Administration of Justice	Equipment Replacement	\$ 13,065
To: Administration of Justice	Instructional Supplies	\$ 13,065
M14. Transfer to purchase equipment.		
From: Counseling	Office Supplies	\$ 3,045
To: Counseling	Equipment	\$ 3,045
<u>District Office and District Support Services</u>		
D1. Transfer to provide for cellular phone service.		
From: Chancellor	Supplies	\$ 1,400
To: College Relations/Special Projects	Cellular Telephone	\$ 1,400

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D2. Transfer to provide operational funding for the Corona facility.		
From: Administration and Finance	Other Services	\$ 18,024
To: Norco: Facilities	Maintenance Supplies	\$ 3,000
	Custodial Supplies	6,024
	Repair Parts	4,000
	Equipment	5,000
D3. Transfer to provide for an academic special project.		
From: Institutional Effectiveness	Supplies	\$ 1,000
To: Institutional Effectiveness	Academic Special Project	\$ 1,000
D4. Transfer to provide for equipment.		
From: Finance	Supplies	\$ 397
To: Purchasing	Equipment	\$ 397
D5. Transfer to provide for a computer software maintenance/license. (Fund 12, Resource 1190)		
From: Riverside County Board of Supervisor's Book Program	Instructional Supplies	\$ 5,000
To: Riverside County Board of Supervisor's Book Program	Comp Software Maint/Lic.	\$ 5,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: January 25, 2011

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D6. Transfer to provide for professional services.		
From: Open Campus	Academic Special Project	\$ 1,800
	Reference Books	2,131
	Software	6,069
	Supplies	5,000
	Equipment	6,600
	Equipment Replacement	1,500
To: Open Campus	Professional Services	\$ 23,100
D7. Transfer to reallocate the CTE Community Collaborative grant budget. (Fund 12, Resource 1190)		
From: CTE – Community Collaborative	Supplies	\$ 1,846
To: CTE – Community Collaborative	Copying and Printing	\$ 392
	Other Services	1,454

Recommended Action: It is recommended that the Board of Trustees approve the budget transfers as presented.

Gregory W. Gray
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-1

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 22-10/11
2010-2011 TriTech Small Business Development Center

Background: The Riverside Community College District TriTech Small Business Development Center has received additional funding for 2010-2011 in the amount of \$10,000 from California State University Fullerton Auxiliary Services Corporation. The funds will be used for operational expenses of the program.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$10,000 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: John Tillquist
Dean, Economic Development and Community Education

Mark Mitchell
Director, TriTech SBDC

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 22-10/11

2010-2011 TriTech Small Business Development Center

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 10,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 22-10/11
 2010-2011 TriTech Small Business Development Center

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	0	1190	0	0	131	8190	10,000 00	REVENUE
								EXPENDITURES
12	AXD	1190	0	7012	0131	5110	10,000 00	Consultants
							10,000 00	TOTAL INCOME
							10,000 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-2

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 24-10/11
2010-2011 Performance Riverside Carpenter Foundation Grant - The Sound of Music

Background: The Riverside Community College District has received funding for the 2010-2011 production of The Sound of Music in the amount of \$10,500 from The Carpenter Foundation, passed through the Riverside Community College District Foundation. The funds will be used for scenic and costume rentals.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$10,500 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: Rey O'Day
Producer / Artistic Director

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 24-10/11

2010-2011 Performance Riverside Carpenter Foundation Grant - The Sound of Music

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 10,500 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 24-10/11

2010-2011 Performance Riverside Carpenter Foundation Grant - The Sound of Music

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
12	000	1190	0	0000	0226	8820	10,500	00	REVENUE
									EXPENDITURES
12	DPR	1190	0	7099	0226	5198	1,850	00	Professional Services
12	DPR	1190	0	7099	0226	5632	3,000	00	Scenic Rentals
12	DPR	1190	0	7099	0226	5633	5,650	00	Costume Rentals
							10,500	00	TOTAL INCOME
							10,500	00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-3

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 25-10/11
2010-2011 California Work Opportunity and Responsibility to Kids (CalWORKs)
Program

Background: The Riverside Community College District has received additional funding for the 2010-2011 California Work Opportunity and Responsibility to Kids (CalWORKs) Program in the amount of \$116,645 from the California Community Colleges Chancellor's Office. These funds have been allocated to the Riverside, Norco, and Moreno Valley Colleges by the State Chancellor's Office as follows: Riverside College - \$56,599, Norco College - \$10,549, and Moreno Valley College - \$49,497. The funds will be used for salaries, benefits, equipment, and other operational expenses of each program.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$116,645 to the budgets for Riverside, Norco, and Moreno Valley Colleges and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: Shelagh Camak
Executive Dean, Workforce & Resource Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 25-10/11

2010-2011 California Work Opportunity and Responsibility to Kids (CalWORKs) Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$116,645 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 25-10/11

2010-2011 Riverside College California Work Opportunity and Responsibility to Kids
 (CalWORKs) Program

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0367	8626	56,599 00	REVENUE
								EXPENDITURES
12	DCW	1190	0	6020	1367	2119	7,157 00	Classified FT
12	DCW	1190	0	6020	1367	3220	766 00	Employee Benefits
12	DCW	1190	0	6020	1367	3320	444 00	
12	DCW	1190	0	6020	1367	3325	104 00	
12	DCW	1190	0	6020	1367	3520	52 00	
12	DCW	1190	0	6020	1367	3620	112 00	↓
12	DCW	1190	0	6020	1367	4320	13,067 00	Instructional Supplies
12	DCW	1190	0	6020	1367	4555	1,494 00	Copying/Printing
12	DCW	1190	0	6020	1367	4575	1,300 00	Software <\$200
12	DCW	1190	0	6020	1367	4590	1,380 00	Office and Other Supplies
12	DCW	1190	0	6020	1367	5890	11,732 00	Consultant Evaluations
12	DCW	1190	0	6020	3367	4590	2,500 00	Office and Other Supplies
12	DCW	1190	0	6020	4367	5890	16,491 00	Employer Reimbursement
							56,599 00	TOTAL INCOME
							56,599 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 25-10/11

2010-2011 Norco College California Work Opportunity and Responsibility to Kids
 (CalWORKs) Program

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0367	8626	10,549 00	REVENUE
								EXPENDITURES
12	ECW	1190	0	6020	1367	4320	6,800 00	Instructional Supplies
12	ECW	1190	0	6020	1367	4555	500 00	Copying/Printing
12	ECW	1190	0	6020	1367	6485	3,249 00	Comp Equip Addl \$200-\$4999
							10,549 00	TOTAL INCOME
							10,549 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 25-10/11

2010-2011 Moreno Valley College California Work Opportunity and Responsibility to Kids
 (CalWORKs) Program

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	F00	1190	0	0000	0367	8626	49,497 00	REVENUE
								EXPENDITURES
12	FCW	1190	0	6020	1367	1439	19,665 00	Acad PT Non-Instructional
12	FCW	1190	0	6020	1367	3130	1,622 00	Employee Benefits
12	FCW	1190	0	6020	1367	3335	285 00	
12	FCW	1190	0	6020	1367	3530	142 00	
12	FCW	1190	0	6020	1367	3630	309 00	↓
12	FCW	1190	0	6020	1367	4320	5,500 00	Instructional Supplies
12	FCW	1190	0	6020	1367	4555	500 00	Copying/Printing
12	FCW	1190	0	6020	1367	5790	2,000 00	Fees
12	FCW	1190	0	6020	4367	5890	19,474 00	Employer Reimbursement
							49,497 00	TOTAL INCOME
							49,497 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-4

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 26-10/11
2010-2011 Temporary Assistance for Needy Families (TANF) Program

Background: The Riverside Community College District has received additional funding for the 2010-2011 Temporary Assistance for Needy Families (TANF) Program in the amount of \$52,605 from the California Community Colleges Chancellor's Office. These funds have been allocated to the Riverside, Norco and Moreno Valley Colleges by the State Chancellor's Office as follows: Riverside - \$4,570, Norco College - \$13,839, and Moreno Valley College - \$34,196. The funds will be used for salaries, benefits, and other operational expenses of each program.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$52,605 to the budgets for Norco and Moreno Valley Colleges and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: Shelagh Camak
Executive Dean, Workforce & Resource Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 26-10/11

2010-2011 Temporary Assistance for Needy Families (TANF) Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$52,605 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 26-10/11

2010-2011 Temporary Assistance for Needy Families (TANF) Program

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0366	8140	4,570 00	REVENUE
12	E00	1190	0	0000	0366	8140	13,839 00	REVENUE
12	F00	1190	0	0000	0366	8140	34,196 00	REVENUE
								EXPENDITURES
12	DCW	1190	0	6020	0366	4320	4,570 00	Instructional Supplies
12	ECW	1190	0	6020	0366	2119	8,563 00	Classified FT
12	ECW	1190	0	6020	0366	3220	917 00	Employee Benefits
12	ECW	1190	0	6020	0366	3320	531 00	
12	ECW	1190	0	6020	0366	3325	124 00	
12	ECW	1190	0	6020	0366	3420	3,458 00	
12	ECW	1190	0	6020	0366	3520	62 00	
12	ECW	1190	0	6020	0366	3620	134 00	↓
12	ECW	1190	0	6020	0366	4590	50 00	Office and Other Supplies
12	FCW	1190	0	6020	0366	1439	20,563 00	Acad PT Non-Instructional
12	FCW	1190	0	6020	0366	3130	1,696 00	Employee Benefits
12	FCW	1190	0	6020	0366	3335	298 00	
12	FCW	1190	0	6020	0366	3530	148 00	
12	FCW	1190	0	6020	0366	3630	323 00	↓
12	FCW	1190	0	6020	0366	4320	7,200 00	Instructional Supplies
12	FCW	1190	0	6020	0366	4555	500 00	Copying/Printing
12	FCW	1190	0	6020	0366	4590	1,268 00	Office and Other Supplies
12	FCW	1190	0	6020	0366	5045	500 00	Postage
12	FCW	1190	0	6020	0366	5210	500 00	Mileage
12	FCW	1190	0	6020	0366	5220	1,200 00	Conferences
							52,605 00	TOTAL INCOME
							52,605 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-5

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 27-10/11
2010-2011 Student Support Services Program - Moreno Valley College

Background: The Riverside Community College District has received additional funding for the 2010-2011 Student Support Services Program - Moreno Valley College in the amount of \$110,000 from the Federal Department of Education. The funds will be used for salaries, benefits, and other operational expenses of the program.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$110,000 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: Maureen Chavez
Associate Dean, Grants and College Support Programs

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 27-10/11

2010-2011 Student Support Services Program - Moreno Valley College

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 110,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 27-10/11

2010-2011 Student Support Services Program - Moreno Valley College

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0104	8120	110,000 00	REVENUE
								EXPENDITURES
12	FMA	1190	0	6017	7104	1218	45,000 00	Acad FT Administrator
12	FMA	1190	0	6017	7104	1219	32,000 00	Acad FT Non-Instructional
12	FMA	1190	0	6017	7104	3130	6,353 00	Employee Benefits
12	FMA	1190	0	6017	7104	3335	1,117 00	
12	FMA	1190	0	6017	7104	3430	20,767 00	
12	FMA	1190	0	6017	7104	3530	554 00	
12	FMA	1190	0	6017	7104	3630	1,209 00	
12	FMA	1190	0	6017	7104	5210	3,000 00	↓
							110,000 00	TOTAL INCOME
							110,000 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-6

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 28-10/11
2010-2011 TriTech Small Business Development Center

Background: The Riverside Community College District TriTech Small Business Development Center has received additional funding for 2010-2011 in the amount of \$6,000 from cash match sponsors. The funds will be used for operational expenses of the program.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$6,000 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: John Tillquist
Dean, Economic Development and Community Education

Mark Mitchell
Director, TriTech SBDC

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 28-10/11

2010-2011 TriTech Small Business Development Center

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 6,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 28-10/11
 2010-2011 TriTech Small Business Development Center

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	0	1190	0	7012	0132	8190	6,000 00	REVENUE
								EXPENDITURES
12	AXD	1190	0	7012	0132	5110	6,000 00	Consultants
							6,000 00	TOTAL INCOME
							6,000 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-7

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 29-10/11
2010-2011 TriTech SBDC 2011 Cooperative Agreement

Background: With the Board of Trustees approval of Board Report No. V-A-6-b, presented later in this agenda, the Riverside Community College District will enter into an agreement with TriTech Small Business Development Center (SBDC) beginning January 1, 2011 through December 31, 2011 in the amount of \$300,000 from California State University Fullerton Auxiliary Services Corporation. The funds will be used for salaries, benefits, and other operational expenses of the program, in order to provide business counseling and training services to grow the high technology business sector within Riverside and Orange Counties.

Recommended Action: Contingent upon the Board of Trustees' approval of Board Report No. V-A-6-b, presented later in this agenda, it is recommended that the Board of Trustees approve adding the revenue and expenditures of \$300,000 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: John Tillquist
Dean, Economic Development and Community Education

Mark Mitchell
Director, TriTech SBDC

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 29-10/11

2010-2011 TriTech SBDC 2011 Cooperative Agreement

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 300,000 is assured to said district, and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 29-10/11
 2010-2011 TriTech SBDC 2011 Cooperative Agreement

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
12	000	1190	0	0000	0109	8190	300,000	00	REVENUE
									EXPENDITURES
12	AXD	1190	0	7012	0109	2118	69,050	00	Classified FT Administrator
12	AXD	1190	0	7012	0109	2119	36,058	00	Classified FT
12	AXD	1190	0	7012	0109	2331	5,300	00	Student Help Non-Instruct
12	AXD	1190	0	7012	0109	3220	11,254	00	Employee Benefits
12	AXD	1190	0	7012	0109	3320	6,517	00	
12	AXD	1190	0	7012	0109	3325	1,524	00	
12	AXD	1190	0	7012	0109	3420	9,318	00	
12	AXD	1190	0	7012	0109	3520	800	00	
12	AXD	1190	0	7012	0109	3620	1,735	00	↓
12	AXD	1190	0	7012	0109	4590	3,000	00	Office and Other Supplies
12	AXD	1190	0	7012	0109	4555	500	00	Copying/Printing
12	AXD	1190	0	7012	0109	5045	75	00	Postage
12	AXD	1190	0	7012	0109	5110	115,500	00	Consultants
12	AXD	1190	0	7012	0109	5210	1,500	00	Mileage
12	AXD	1190	0	7012	0109	5211	750	00	Meeting Expenses
12	AXD	1190	0	7012	0109	5220	5,000	00	Conferences
12	AXD	1190	0	7012	0109	5541	2,000	00	Cell Phones
12	AXD	1190	0	7012	0109	5630	12,000	00	Rent and Leases
12	AXD	1190	0	7012	0109	5910	10,708	00	Indirect Admin Costs
12	AXD	1190	0	7012	0109	6481	2,361	00	Equip Additional \$200-\$4999
12	AXD	1190	0	7012	0109	6482	5,050	00	Equip Additional \$5000 >
							300,000	00	TOTAL INCOME
							300,000	00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-8

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 30-10/11
2010-2011 Procurement Assistance Center (PAC)

Background: The Riverside Community College District has received funding for the 2010-2011 Procurement Assistance Center (PAC) in the amount of \$154,776 from the Defense Logistics Agency. The funds will be used for salaries, benefits, and other operational expenses of the program.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$154,776 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: John Tillquist
Dean, Economic Development and Community Education

Julie Ann Padilla
Director

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 30-10/11

2010-2011 Procurement Assistance Center (PAC)

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 154,776 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 30-10/11
 2010-2011 Procurement Assistance Center (PAC)

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	0	1190	0	0	0147	8190	154,776 00	REVENUE
								EXPENDITURES
12	AXD	1190	0	7012	0147	2118	50,969 00	Classified FT Administrator
12	AXD	1190	0	7012	0147	2119	43,131 00	Classified FT
12	AXD	1190	0	7012	0147	3220	10,075 00	Employee Benefits
12	AXD	1190	0	7012	0147	3320	5,834 00	
12	AXD	1190	0	7012	0147	3325	1,364 00	
12	AXD	1190	0	7012	0147	3420	17,869 00	
12	AXD	1190	0	7012	0147	3520	678 00	
12	AXD	1190	0	7012	0147	3620	1,474 00	↓
12	AXD	1190	0	7012	0147	4330	638 00	Periodicals/Magazines
12	AXD	1190	0	7012	0147	4590	6,000 00	Office and Other Supplies
12	AXD	1190	0	7012	0147	4555	390 00	Copying/Printing
12	AXD	1190	0	7012	0147	5045	425 00	Postage
12	AXD	1190	0	7012	0147	5220	9,109 00	Conferences
12	AXD	1190	0	7012	0147	5310	1,000 00	Membership/Dues
12	AXD	1190	0	7012	0147	5541	820 00	Cell Phones
12	AXD	1190	0	7012	0147	5890	5,000 00	Other
							154,776 00	TOTAL INCOME
							154,776 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-9

Date: January 25, 2011

Subject: Resolution to Amend Budget – Resolution No. 31-10/11
2010-2011 Lux Boreal Dance Event

Background: The Riverside Community College District has received funding for the 2010-2011 Lux Boreal Dance Event in the amount of \$4,000 from the City of Riverside and \$4,710 from the Coil School for the Arts fund, passed through from the Riverside Community College District Foundation. The funds will be used for the services performed by the Lux Boreal Dance Troupe.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$8,710 to the budget and authorize the Vice Chancellor, Administration and Finance to sign the resolution.

Gregory W. Gray
Chancellor

Prepared by: Patrick Schwerdtfeger
Vice President, Academic Affairs

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 31-10/11

2010-2011 Lux Boreal Dance Event

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$8,710 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 25, 2011.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 31-10/11
 2010-2011 Lux Boreal Dance Event

Year	County	District	Date	Fund
11	33	07	1/25/2011	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0227	8820	8,710 00	REVENUE
								EXPENDITURES
12	DEB	1190	0	6967	0227	5198	8,710 00	Profession Services
							8,710 00	TOTAL INCOME
							8,710 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-c

Date: January 25, 2011

Subject: Contingency Budget Adjustments

Background: The 2010-11 adopted budget represents our best estimate of anticipated expenditures necessary to address the educational needs of students pursuant to the District's mission, goals and objectives. New initiatives and projects and unanticipated needs may be identified subsequent to budget adoption, requiring that additional funds be established in the budget. The additional funds can be provided by transferring budget from available contingency balances. The following contingency budget adjustments have been requested:

<u>Program</u>	<u>Account</u>	<u>Amount</u>
1. Transfer to provide for development of the District's Design Standards; approved by the Board of Trustees on December 14, 2010, Board Report No. VI-C-1. (Fund 41, Resource 4170)		
From: GO Bond Capital Project	Contingency	\$ 150,000
To: Facilities	District	\$ 150,000

Recommended Action: It is recommended that the Board of Trustees, by a two-thirds vote of the members, approve the contingency budget transfer as presented.

Gregory W. Gray
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 25, 2011

Subject: Bid Award Riverside Community College District - Moreno Valley College
Lion's Parking Lot - Bid Category 1 (General Engineering)

Background: On January 6, 2011, the District received nine (9) bids in response to an Invitation for Bid solicitation for the Riverside Community College District - Moreno Valley College Lion's Parking Lot - Bid Category 1 (General Engineering). This project for the construction of the Lion's Parking Lot and Access Road will consist of 143 parking spaces, with associated demolition, grading, landscaping and other site improvements. The results were as follows:

<u>Contractor</u>	<u>Business Location</u>	<u>Total Bid</u>
Vance Corporation	Rialto	\$1,589,000
Earth Construction & Mining.	Garden Grove	\$1,487,500
Doug Wall Construction	Bermuda Dunes	\$1,313,000
Laird Construction Co Inc	Rancho Cucamonga	\$1,374,565
Roadway Engineering	Riverside	\$1,198,000
Heartland Grading	Carlsbad	\$1,600,619
Delmac Construction	Los Angeles	\$1,448,000
Shelton Construction	Garden Grove	\$1,177,674
NPG Corporation	Perris	\$1,370,000

Staff recommends awarding the bid to the lowest bidder, Shelton Construction, for the total bid amount of \$1,177,674. References for Shelton Construction were checked by Purchasing staff and found to be satisfactory. This project will be funded from the approved Measure C budget.

Recommended Action: It is recommended that the Board of Trustees award of the bid for the Riverside Community College District - Moreno Valley College Lion's Parking Lot - Bid Category 1(General Engineering), in the total amount of \$1,177,674 to Shelton Construction and authorize the Vice Chancellor, Administration and Finance to sign the associated agreement.

Gregory W. Gray
Chancellor

Prepared by: Majd S. Askar
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b

Date: January 25, 2011

Subject: Bid Award Riverside Community College District - Moreno Valley College
Lion's Parking Lot - Bid Category 2 (Electrical)

Background: On January 6, 2011, the District received one (1) bid in response to an Invitation for Bid solicitation for the Riverside Community College District - Moreno Valley College Lion's Parking Lot - Bid Category 2 (Electrical). This project for the construction of the Lion's Parking Lot and access road will consist of 143 parking spaces with associated site electrical work. The results were as follows:

<u>Contractor</u>	<u>Business Location</u>	<u>Total Bid</u>
RIS Electrical Contractors Inc.	Riverside	\$157,000

Staff recommends awarding the bid to RIS Electrical Contractors, Inc., for the total bid amount of \$157,000. References for RIS Electrical Contractors Inc. were checked by Purchasing staff and found to be satisfactory. This project will be funded from the approved Measure C budget.

Recommended Action: It is recommended that the Board of Trustees award of the bid for the Riverside Community College District - Moreno Valley College Lion's Parking Lot - Bid Category 2 (Electrical) in the total amount of \$157,000 to RIS Electrical Contractors Inc. and authorize the Vice Chancellor, Administration and Finance to sign the associated agreement.

Gregory W. Gray
Chancellor

Prepared by: Majd S. Askar
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-c

Date: January 25, 2011

Subject: Using Competitively Bid Piggyback Contract to Purchase Office Supplies from Office Depot

Background: The Foundation for California Community Colleges has awarded a Competitively Bid Contract to Office Depot for office supplies. The District may use this contract in accordance with Public Contract Code Section 20652.

Staff recommends use of this contract as needed throughout the District. The term of the contract is from November 1, 2010 and shall expire December 31, 2013, with an option to extend the term for two (2) additional one (1) year terms. The contract has been reviewed and meets District requirements.

Recommended Action: It is recommended that the Board of Trustees approve using the Office Depot Competitively Bid Piggyback Bid No. 10-003 Contract from the Foundation for California Community Colleges for the Riverside Community College District to purchase office supplies, for the term of November 1, 2010 through December 31, 2013.

Gregory W. Gray
Chancellor

Prepared by: Majd S. Askar
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-d

Date: January 25, 2011

Subject: Using Competitively Bid Piggyback Contract for the Purchase of Information Technology Equipment, Software, and Services from CDW-G

Background: The National Intergovernmental Purchasing Alliance Company (National IPA) maintain lists of contracts for goods and services awarded to vendors and approved for use of all governmental entities that are empowered to expend public funds for the acquisition of goods and services. Piggybacking is considered a best practice for public agencies to reduce the cost of procurement, and is allowed in California under Public Contract Code 20652.

Staff recommends use of this contract as needed throughout the District. The term of the contract is from August 18, 2008 and shall expire July 31, 2013. The contract has been reviewed and meets District requirements.

Recommended Action: It is recommended that the Board of Trustees approve using the CDW-G Competitively Bid Piggyback Contract from the National Intergovernmental Purchasing Alliance Company for the Riverside Community College District to purchase information technology equipment, software and services, for the term of August 18, 2008 through July 31, 2013.

Gregory W. Gray
Chancellor

Prepared by: Majd S. Askar
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-5

Date: January 25, 2011

Subject: Out-of-State Travel

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles; It is recommended that out-of-state travel be granted to:

Retroactive

- 1) Dr. Monte Perez, president, Moreno Valley College, to travel to Washington, D.C., January 9-13, 2011, to attend the Advisory Committee on Apprenticeship. There is no cost to the District. (The travel arrangements were not finalized until after the December Board meeting. Therefore, the travel request could not be included in the December Board report.)

Current:

Moreno Valley College

- 1) Dr. Monte Perez, president, to travel to Washington, D.C., February 2-9, 2011, to attend the National Association of Workforce Boards Forum 2011. Estimated cost: \$3,430.00. Funding source: The general fund.
- 2) Dr. Monte Perez, president, to travel to San Juan, Puerto Rico, February 22-27, 2011, to attend the Hispanic Association of Colleges and Universities 9th International Conference. Estimated cost: \$2,735.00. Funding source: The general fund.

Norco College

- 1) Mr. Paul Van Hulle, associate professor, manufacturing technology, to travel to Miamisburg, Ohio, February 7-11, 2011, to attend the Radio Frequency Identification training by the Alien Academy. Estimated cost: \$3,281.02. Funding source: National Science Foundation Grant funds.

Riverside City College

- 1) Ms. Sandra Baker, dean, school of nursing, to travel to Atlanta, Georgia, February 10-12, 2011, to attend the National League for Nursing Accrediting Commission Program Evaluator Forum to receive training to become a program evaluator. Estimated cost: \$1,020.40. Funding source: The general fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-5

Date: January 25, 2011

Subject: Out-of-State Travel (continued)

- 2) Ms. Sabrina Kroetz, visiting assistant professor, nursing, to travel to Tampa, Florida, February 21-25, 2011, to attend the Human Patient Simulation Network 2011 to expand knowledge base in human patient stimulation for integration into new curriculum and create networking opportunities. Estimated cost: \$1,029.61. Funding source: Perkins Title 1-C Grant funds.
- 3) Ms. Amy Vermillion, associate professor, nursing, to travel to Tampa, Florida, February 21-25, 2011, to attend the Human Patient Simulation Network 2011 to expand knowledge base in human patient stimulation for integration into new curriculum and create networking opportunities. Estimated cost: \$1,029.61. Funding source: Perkins Title 1-C Grant funds.

Riverside Community College District

- 1) Ms. Virginia Blumenthal, Board Member, to travel to Washington, D.C., February 13-17, 2011, to attend the 2011 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$2,931.00. Funding source: The general fund.
- 2) Ms. Chris Carlson, Chief of Staff, to travel to Washington, D.C., February 13-17, 2011, to attend the 2011 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$2,931.00. Funding source: The general fund.
- 3) Dr. Sam Davis, Board Member, to travel to Washington, D.C., February 13-17, 2011, to attend the 2011 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$2,931.00. Funding source: The general fund.
- 4) Ms. Mary Figueroa, Board Member, to travel to Washington, D.C., February 12-17, 2011, to attend the 2011 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$3,418.00. Funding source: The general fund.
- 5) Dr. Gregory W. Gray, Chancellor, to travel to Washington, D.C., February 13-17, 2011, to attend the 2011 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$2,931.00. Funding source: The general fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-5

Date: January 25, 2011

Subject: Out-of-State Travel (continued)

- 6) Ms. Janet Green, Board President, to travel to Washington, D.C., February 13-17, 2011, to attend the 2011 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$2,931.00. Funding source: The general fund.
- 7) Ms. Julie Padilla, director, procurement assistance center, to travel to Fort Lauderdale, Florida, March 20-24, 2011, to attend the Association of Procurement of Technical Assistance Centers Spring 2011 Membership and Training Conference. Estimated cost: \$2,283.64. Funding source: Procurement Assistance Center fund.
- 8) Mr. Mark Takano, Board Member, to travel to Washington, D.C., February 13-17, 2011, to attend the 2011 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$2,931.00. Funding source: The general fund.

Gregory W. Gray
Chancellor

Prepared by: Kathryn Tizcareno
Administrative Assistant

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-6-a

Date: January 25, 2011

Subject: Contracts and Agreements Report Less than \$78,500–All District Resources

Background: On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$78,500. The attached listing of contracts and agreements under \$78,500 requested by campus and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. Unless otherwise noted, the period covered by the contract or agreement is within fiscal year 2010 - 2011. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Recommended Action: It is recommended that the Board of Trustees ratify contracts totaling \$241,717.

Gregory W. Gray
Chancellor

Prepared by: Majd Askar
Purchasing Manager

Contracts and Agreements Report-All District Resources
 \$78,500 and Under
 11/29/10 thru 12/31/10

PO#	Department	Vendor	Business Location	Description	Amount
C0002150	Facilities - RIV	Adecco USA, Inc.	Ontario	Transportation Services	\$568
C0002760	Facilities - MV	Dudek	Encinitas	MV Parking Structure	6,863
C0002932	Facilities - RIV	Advanced Systems	San Diego	Nursing/Sciences Building	11,968
C0003065	Board of Trustees	Gresham Savage Nolan & Tilden, APC	San Bernardino	Legal Services	15,000
C0003071	Community & Economic Development	Vantages	Newport Beach	Consulting Services	2,035
C0003073	Community & Economic Development	Resonect Marketing	Carlsbad	Consulting Services	3,960
C0003078	Community & Economic Development	Plenum Revenue Group	Laguna Niguel	Consulting Services	2,970
C0003114	Workforce Preparation	Stephan, Victoria	Corona	Lecturer	125
C0003255	Community & Economic Development	Moreno Valley, City of	Moreno Valley	Facility Rental	350
C0003256	Workforce Preparation	Riverside Convention Center	Riverside	Independent Living Youth Summit	12,580
C0003257	Community & Senior Citizen Education	Eydie's Office	Corona	Community Ed Classes	275
C0003258	Community & Senior Citizen Education	California Mind Institute	La Quinta	Community Ed Classes	7,382
C0003259	Applied Technology - RIV	Varga Design & Marketing	San Leandro	Website/Data Management	3,500
C0003260	Community & Senior Citizen Education	Edwards, Nancy F.	Riverside	Community Ed Classes	943
C0003261	Customized Solutions	Softskills	Chatsworth	Training	400
C0003262	Customized Solutions	Softskills	Chatsworth	Training & Development	450
C0003263	Community & Senior Citizen Education	Boston Reed College	Napa	Community Ed Classes	71,520
C0003264	Community & Economic Development	Gereau, Servando	Redlands	Training	5,600
C0003265	Community & Economic Development	Napoli, William	Alta Loma	Training	3,700
C0003266	FPD&C	Accurate Concrete Sawing Incorporated	Santa Fe Springs	Citrus Belt Savings & Loan Gallery Project	31,007
C0003267	CTE Projects	Riverside Marriott	Riverside	Meeting Room And Catering	2,500
C0003269	Community & Senior Citizen Education	Lopez, Jonathan	Murrieta	Teach Community Ed Classes	138
C0003270	Academic Affairs	MMM Publications	Sedona, AZ	Presentation	1,000
C0003271	Community & Economic Development	Napoli, William	Alta Loma	Training	5,875
C0003272	Community & Senior Citizen Education	Moran, Elaine	Chula Vista	Community Ed Classes	137
C0003273	Facilities - NOR	Above All Names Concrete Construction	Rialto	Norco Student Support Center	27,777
C0003274	CTE Projects	Pala Mesa Resort	Fallbrook	CTE Leadership Institute	20,810
C0003276	Community & Senior Citizen Education	National Capital Funding	Laguna Beach	Community Ed Classes	700
C0003277	Applied Technology - RIV	Socal Office Technologies, Inc	Cypress	Maintenance Agreement	270
C0003278	Community & Senior Citizen Education	Youngerman, Stephen	Riverside	Community Ed Classes	1,314
N/A	Performing Arts - RIV	Winter Guard International	Dayton, OH	Hosting Pageantry Regional Contest	No Cost
N/A	President's Office - MV	MTV Networks	New York, NY	MTV-U equipment and service for Lion's Den	No Cost
N/A	Academic Support - RIV	National Pediatric Support Services	Costa Mesa	Lease Agreement for Innovative Learning Center	No Cost
Additions to Approved/Ratify Contracts of \$78,500 and Under					
C0001437	FPD&C	Higginson and Cartozian	Redlands	Amends/Extends Date to 3/31/2011	No Cost
C0002071	FPD&C	Tilden-Coil Constructors Inc	Redlands	Amends/Extends Date to 4/30/2011	No Cost
C0002430	FPD&C	Higginson and Cartozian	Redlands	Amends/Extends Date to 3/30/2011	No Cost
C0002561	FPD&C	PSOMAS	Riverside	Amends/Extends Date to 8/30/2011	No Cost
C0002933	FPD&C	United Contractors	San Bernardino	Reduces Contract by \$9,270	No Cost
C0002934	FPD&C	Premier Tile and Marble	Gardena	Reduces Contract by \$2,757	No Cost
N/A	Customized Solutions	City of Moreno Valley	Moreno Valley	Amendment for Training	No Cost
Total					<u>\$241,717</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES

Report No.: V-A-6-b

Date: January 25, 2011

Subject: TriTech Small Business Development Center Services

Background: Attached for the Board's review and consideration is a renewal agreement between Riverside Community College District and California State University Fullerton Auxiliary Services Corporation (CSUF ASC) which allows for the continuing operation of Riverside Community College District's TriTech Small Business Development Center that provides business counseling and training services to grow the high technology business sector within Riverside and Orange Counties. The term of the subcontract is January 1, 2011 through December 31, 2011. Funding source: United States Small Business Administration/California State University Fullerton Auxiliary Services Corporation.

Recommended Action: It is recommended that the Board of Trustees ratify the subcontract with California State University Fullerton Auxiliary Services Corporation which provides business counseling and training services, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance to sign the subcontract.

Gregory W. Gray
Chancellor

Prepared by: Ray Maghroori
Vice Chancellor, Educational Services

John Tillquist
Dean, Economic Development

**MEMORANDUM OF UNDERSTANDING
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
CSU FULLERTON AUXILIARY SERVICES CORPORATION**

This Memorandum of Understanding ("MOU") is entered into by and between **Riverside Community College District** (hereinafter "SUBRECIPIENT"), a community college district and host administrative agent for TriTech Small Business Development Center, (hereafter "TriTech SBDC) and **CSU Fullerton Auxiliary Services Corporation** (hereinafter "ASC"), a non-profit auxiliary corporation and fiscal agent of California State University Fullerton (hereinafter "CSUF").

RECITALS

WHEREAS, this MOU was prepared in anticipation of a SUBCONTRACTOR that will be issued to SUBRECIPIENT upon ASC's acceptance of continuation funding for the **Orange County/Inland Empire Regional SBDC Project** under Cooperative Agreement No. **1-603001-Z-0066-09** (hereinafter "PRIME AWARD"), to be issued by the **U.S. Small Business Administration** (hereinafter "SBA");

WHEREAS, by accepting this MOU, both parties understand and agree that the provisions of the SUBCONTRACT will supersede the provisions of this MOU.

WHEREAS, SUBRECIPIENT has the expertise and resources to perform its proposed work and meet the commitments described in the "Subrecipient Commitment Form" dated 08/24/10, and understands and agrees to abide by all the terms and conditions of the Prime Award;

Now, therefore, it is mutually understood and agreed by ASC and SUBRECIPIENT as follows:

TERMS and CONDITIONS

1. Scope of Work. Each party shall be responsible for the specific tasks and commitments described in the proposed "Scope of Work," incorporated as Exhibit A.

2. Confidential Information. During the course of this MOU, the parties may provide each other with certain information, data, or material which the disclosing party has clearly marked or identified in writing as confidential or proprietary in nature ("Confidential Information"). The receiving party shall receive and hold Confidential Information in confidence and agrees to use its reasonable efforts to prevent disclosure to third parties.

The receiving party shall not consider information disclosed to it by the disclosing party Confidential Information which: (a) is now public knowledge or subsequently becomes such through no breach of this MOU; (b) is rightfully in the receiving party's possession prior to the disclosing party's disclosure as shown by written records; (c) is disclosed to the receiving party by an independent third party who, to the best of the receiving party's knowledge, is not under an obligation of confidentiality for such information to the disclosing party; or (d) is Independently developed by or for the receiving party without benefit of confidential Information received from the disclosing party as shown by written records.

3. Contacts

Dr. Dmitry Khanin, California State University, Fullerton (CSUF), shall serve as the Principal Investigator and may be reached at (657) 278-5569 or dkhanin@fullerton.edu.

Ms. Priscilla Lopez, Director, Lead SBDC Center, California State University, Fullerton (CSUF), shall serve as technical contact and may be reached at (657) 278-5168 or plopez@fullerton.edu.

Shou-Yinn (Pearl) Cheng, Director, Office of Sponsored Programs, ASC, shall serve as administrative contact and may be reached at (657) 278-4103 or pcheng@fullerton.edu.

Mark Mitchell, Director, TriTech Riverside Community College District, shall serve as the administrative contact on behalf of SUBRECIPIENT, and may be reached at (951) 571-6477 or Mark.Mitchell@rcc.edu

Changes in Principal Contacts and any amendments to this MOU must be approved in writing by **William M. Dickerson**, Executive Director of the CSU Fullerton Auxiliary Services Corporation and by **James Buysse**, Vice Chancellor of the Riverside Community College District, or their respective designee(s).

4. Term of MOU. This MOU shall be effective beginning **January 1, 2011** and shall terminate on **December 31, 2011** or the completion and acceptance of SUBCONTRACTOR S-5133-TriTech, whichever is earlier.

5. Compensation. In consideration of the work to be conducted by SUBRECIPIENT, ASC shall pay SUBRECIPIENT an amount not to exceed \$300,000. SUBRECIPIENT shall provide total Matching Funds of \$300,000 of which \$150,000 is cash match and \$150,000 is in-kind as proposed and committed by SUBRECIPIENT, and incorporated as Exhibit B.

In the event that the SBA will operate under a Continuing Resolution when it issues the award notice to ASC, funding for SUBRECIPIENT will only be available to the extent that funds are provided to the ASC for this purpose by the SBA. No reimbursement shall be made to SUBRECIPIENT prior to the completion of a mutually acceptable contract signed by both parties.

6. Invoicing & Payment. SUBRECIPIENT shall submit quarterly invoices to ASC. Invoices shall be sent to:

Shou-Yinn (Pearl) Cheng
Director, Office of Sponsored Programs
2600 Nutwood Ave., Suite 275
Fullerton CA 92831-3137
Phone: (657) 278-4103
FAX: (657) 278-1403
Email: pcheng@fullerton.edu

ASC agrees to pay the full amount of each approved invoice within thirty (30) days of receipt of approved invoice. Payment shall be by check and issued to SUBRECIPIENT and mailed to:

Riverside Community College District
Attn: Mark Mitchell, Director, TriTech
4800 Magnolia Ave.
Riverside, CA 92506-1299
Phone: 951-571-6477
E-mail: Mark.Mitchell@rcc.edu

7. Termination of MOU. Either party may terminate this MOU upon thirty (30) days advance written notice to the other party.

8. Modification or Waiver. No part of this MOU shall be modified without the express written consent of both parties. The waiver by one party of any breach of any term or condition of this MOU shall not be construed as a waiver of any similar or other breach of any term or condition of this MOU. Nor shall said waiver be construed as a continuing waiver of the original breach.

9. Independent Contractor. SUBRECIPIENT shall, during the entire term of this MOU, be construed to be an independent contractor and not an employee of ASC. This MOU is not intended nor shall it be construed to create an employer-employee relationship or a joint venture relationship, or to allow ASC to exercise discretion or control

over the professional manner in which SUBRECIPIENT performs its services. The services, however, to be provided by SUBRECIPIENT shall be provided in a manner consistent with all applicable standards and regulations governing such services.

10. Indemnification. ASC shall indemnify and hold harmless SUBRECIPIENT their officers, employees and representatives from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the ASC, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence or willful misconduct of the SUBRECIPIENT.

SUBRECIPIENT shall indemnify and hold harmless the State of California, the Trustees of the California State University, California State University Fullerton, ASC their officers, employees, representatives and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the SUBRECIPIENT, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence or willful misconduct of the ASC.

11. Insurance. Without limiting the parties indemnification, SUBRECIPIENT warrants that it has and will maintain Workers' compensation insurance coverage of not less than one million dollars (\$1,000,000) per accident; General Liability insurance of not less than one million dollars (\$1,000,000), and Automobile Liability insurance of not less than one million dollars (\$1,000,000) combined single limit per occurrence applicable to all owned, non-owned, and hired vehicles.

12. Nondiscrimination. SUBRECIPIENT shall comply with all applicable federal and state laws and statutes related to nondiscrimination, including those Acts and amendments prohibiting discrimination on the basis of race, color, natural origin, gender, handicap or disability, sexual preference, drug addiction and alcoholism.

13. Retention of Records. SUBRECIPIENT agrees to maintain and preserve all records relative to this MOU, for three (3) years after termination. SUBRECIPIENT agrees to permit ASC or any of its duly authorized representatives to have access to and to examine and audit, any pertinent books, documents, papers, and records related to this MOU.

14. Severability. Should any part, term, or provision of this MOU, be declared or determined by any court or other tribunal or appropriate jurisdiction to be invalid or unenforceable, any such invalid or unenforceable part, term, or provision shall be deemed stricken and severed from this MOU any and all of the other terms of this MOU shall remain in full force and effect.

15. Applicable Law. This MOU and any disputes concerning it shall be interpreted under the laws of the State of California.

16. Entire MOU. This MOU, including any referenced attachments, appendices and references, constitutes the entire MOU and supersedes any other written or oral representations, statements negotiations, or agreements.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding.

James Buysse
Vice Chancellor
SUBRECIPIENT

Date

William M. Dickerson
Executive Director
ASC

Date

EXHIBIT A
RIVERSIDE COMMUNITY COLLEGE DISTRICT
SCOPE OF WORK
January 1, 201 through December 31, 2011

EXHIBIT A SCOPE OF WORK

1. DEFINITION OF TERMS

- A. Capitalized terms as used in this Agreement have the following definitions:
- B. "8(a) Program" means the SBA 8(a) Business Development Program - An SBA Program that offers a broad scope of assistance to socially and economically disadvantaged firms.
- C. "Agreement" refers to this Agreement, number 03CBE006.
- D. "Budget Category" means the major budget subject headings designated in Exhibit B. They are: Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual, Consultants, Other and Indirect Costs.
- E. "Budget Line Item" means any specific budget item designated within each Budget Category in Exhibit B.
- F. "Business consulting services" means one-on-one or small group meetings with current and/or prospective small business owners in person, by telephone, video conferencing, or computer, to coach, mentor or provide information to help the small business owner move towards intended results.
- G. "Cash Match" means that term as defined in 13 CFR Parts 130, 143, 145 and 146 and OMB Circulars A-21, A-87, A-102, A-110, A-122 and A-133, as applicable and as amended or superceded.
- H. "CATS" means the SoftShare WinCATS OR WebCATS Client Activity Tracking System used by the Lead Center Program.
- I. "CDBG" means the United States Department of Housing and Urban Development, Community Development Block Grant.
- J. "CFR" means the Code of Federal Regulations.
- K. "COCCC" means the Chancellor's Office of the California Community Colleges.
- L. "SUBRECIPIENT" means Riverside Community College District.
- M. "Cooperative Partners" means those partners identified in the annual Notice of Award (Cooperative Agreement) issued by SBA. The 2011 Notice of Award specifies the Cooperative Partners as CSU Fullerton Auxiliary Services Corporation ("ASC") and SBA.
- N. "Orange County/Inland Empire Regional SBDC Network" means the Lead Center, the

2011 Riverside Community College District Exhibit A

Inland Empire SBDC, Orange County SBDC and TriTech SBDC.

- O. "Empowerment Zones" means a community designated by the federal Department of Housing and Urban Development (HUD) as an area that suffered significant economic distress and may receive targeted funding from federal agencies.
- P. "Funds" means any Funds listed in any column of Exhibit B.
- Q. "Expiration" means the expiration, termination or cancellation of this Agreement.
- R. "In-Kind Match" means that term as defined in 13 CFR Parts 130, 143, 145 and 146 and OMB Circulars A-21, A-87, A-102, A-110, A-122 and A-133, as applicable and as amended or superceded.
- S. "Host Institution" means Riverside Community College District.
- T. "HUBZone" means a Historically Under-utilized Business Zone designated by SBA as an area located within one or more qualified census tracts, qualified non-metropolitan counties or lands within the external boundaries of an Indian Reservation.
- U. "Lead Center" means the Orange County/Inland Empire Regional Lead SBDC, hosted by California State University Fullerton.
- V. "Lead Center Director" refers to the individual, or designee, on behalf of the Lead Center who has the overall responsibility to administer and evaluate the work of the SUBRECIPIENT during the term of this Agreement.
- W. "Notice" means a notice of probation.
- X. "OMB" means the federal Office of Management and Budget.
- Y. "OSBDC" means the SBA's Office of Small Business Development Centers
- Z. "Program Announcement" means the annual document released by OSBDC regarding the Small Business Development Center Program, provided as Exhibit C.
- AA. "Program Income" means all monies earned or received from Service Center clients and others in payment for Lead Center Program activities and/or products other than consulting services.
- BB. "PQL" means the SBA Prequalification Loan Program.

- CC. "SBA" means the United States Small Business Administration.
- DD. "SBDC" means Small Business Development Center.
- EE. "SCORE" means the Service Corps of Retired Executives.
- FF. "Service Center" means the TriTech Small Business Development Center.
- GG. "Special Emphasis Groups" refer to underrepresented populations of business owners compared to their representation in the overall population. Depending upon the service territory demographics of the Service Center, Special Emphasis Groups may include: disabled individuals, Native Americans or Alaska Natives, Black or African Americans, Asian Americans, Native Hawaiians or other Pacific Islanders, Hispanics, women, veterans, service-connected disabled veterans, individuals in rural areas and HUBZones and those in low to moderate income urban areas as determined by Census Bureau information.

**EXHIBIT A
ATTACHMENT 1
SUBRECIPIENT RESPONSIBILITIES AND MILESTONES**

The SUBRECIPIENT agrees the following responsibilities and milestones shall be met by its Service Center:

1. **Principal Place of Business.** The Service Center, with a principal office located at 1650 Spruce Street, Suite 500, Riverside CA 92507, shall provide services to existing and potential small business owners in the following service territory: Orange, Riverside and San Bernardino counties. The Service Center may also provide services consisting of scheduled business consulting and training at outreach centers. As used in this Attachment, "outreach center" means a location where SBDC consulting and training services may be provided on an "as needed basis," outside of the normal Service Center setting. The Service Center and its satellite office(s) shall be open a minimum of eight (8) hours each business day with services provided during the evening or on weekends. The Service Center and its satellite office(s) shall have prominent display of the SBA/SBDC co-branding at the front of the office at each satellite office and shall have separate and clearly identifiable operations, programs and phones from the SUBRECIPIENT. The SUBRECIPIENT shall obtain prior written approval from the Lead Center to relocate or change the address of the Service Center and satellite office(s). The facilities and staff of the Service Center and its satellite office(s) shall be located in such places as to provide maximum accessibility and benefits to the existing and potential small businesses for which the Service Center is intended to serve.
2. **Service Delivery Mechanisms.** The Service Center shall increase the contribution of the small business sector to the economic development of its service territory, as specified in paragraph 1 of this Attachment. The Service Center shall accomplish this by using a variety of service delivery mechanisms, including satellite locations, traveling consultants or electronic capabilities, when appropriate and by providing in-depth, high quality, one-on-one business consulting, training services, information and referral services, outreach and marketing services, and specialized services to existing and prospective small business owners. These services must result in business growth, expansion, job creation/retention, innovation, increased productivity; improved management of small businesses; lead to positive economic impact; and meet the milestones of this Agreement for calendar year 2011.
3. **Policies and Procedures Manual.** This Agreement is subject to the terms and conditions incorporated by reference to the Orange County/Inland Empire Regional SBDC Network Policies and Procedures Manual, as amended, and the Orange County/Inland Empire Regional SBDC Network Policy on Logo Use. In the event of conflicting or otherwise inconsistent policies, this Agreement shall prevail.
4. **Cooperative Agreements.** The Service Center shall establish and maintain active cooperative agreements with other service providers (e.g., colleges, universities, economic development corporations, local government agencies) to further the objectives detailed in the annual Notice of Award (Cooperative Agreement, to be provided to the SUBRECIPIENT by the Lead Center upon request) issued by SBA.

5. **Participation Agreements.** The Service Center shall establish and maintain annual participation agreements with private-sector persons or firms to provide professional consulting services (e.g., accounting, engineering, and law) at an agreed-upon rate (e.g., pro bono, market or below market rate). The objective of a participation agreement is to provide services not available from the Service Center's staff. Participation agreements shall be reviewed annually by the Lead Center.
6. **Special Emphasis Groups.** The Service Center shall identify and foster relationships with entities representing Special Emphasis Groups in order to increase the number of clients served in those populations. Additionally, the Service Center shall endeavor to raise the level of awareness of its audiences at small business seminars, conferences and outreach program announcements about the needs of veterans and service-connected disabled veterans.
7. **Annual Business Plan.** The Service Center shall submit to the Lead Center an updated 2011 SBDC Business Plan no later than May 1, 2011.
8. **Service Center Director.** The SUBRECIPIENT shall notify the Lead Center immediately upon Service Center Director resignation/termination.

The SUBRECIPIENT shall appoint a new Service Center Director within ninety (90) days of a Service Center Director vacancy. An Acting Director may be appointed until a permanent Service Center Director is selected. The SUBRECIPIENT shall conduct its search for a new Service Center Director to obtain the most qualified candidate. The Lead Center Director, or designee, shall have input on the job description and participate in reviewing and interviewing potential candidate.

Attendance of network meetings and participation in network events by Service Center Director scheduled by the Lead Center is required. The Lead Center will publish a list of network meetings and events on an annual basis, which require participation by the Service Center Director.

Service Center Staff – SBDC Director shall provide a list of SBDC staff funded by the SBDC program funds (including match funds) to the Lead Center upon execution of the agreement. SBDC Director shall include name, title and function of each SBDC staff person on the list, and notify the Lead Center immediately upon any change in SBDC staff. SBDC Staff includes part or full-time SUBRECIPIENTs retained as client consultants/consultants.

The Service Center Director shall be a full-time (100%), senior manager who shall direct and monitor Program activities and financial affairs of the Service Center to deliver effective services to the small business community, ensure Service Center compliance with applicable laws, regulations, OMB circulars and Executive Orders, as well as implement this Agreement. The Service Center Director shall be responsible for providing information to the Lead Center Director, or designee, for negotiating the annual Agreement with the Lead Center, ensuring that local needs are addressed. The Service Center Director has authority to

control expenditures under the Service Centers budget. The Service Center Director shall serve as the principal contact point for all matters involving the SBDC Network. To the extent that CSUF ASC and/or the Lead Center Director wish to communicate with the Host Institution relative to matters concerning this Agreement, CSUF ASC and the Lead Center may do so through the Service Center Director.

9. **Core Services.** The Service Center shall develop and implement a client intake process to determine the best utilization of resources in providing service to each inquiry or client. Services provided shall fall under one of the following five (5) core service categories: 1) business consulting; 2) training services; 3) information and referral services; 4) outreach and marketing; and, 5) specialized services.

9.1. Business Consulting

The Service Center shall provide confidential, quality business consulting services, including consulting provided electronically, to improve the business skills of existing and prospective small business owners. Business consulting services shall consist of advice, guidance or instruction concerning the formation, management, financing and operation of small business enterprises.

In addition to the milestones for business consulting, the Service Center shall document businesses progressing from the “start up” stage to the “in business” stage.

The Service Center shall document capital infusion, which includes all forms of capital debt, investments from all sources (i.e., lines of credit, consumer debt products used specifically for the business, angel investors, owner’s capital contributions, etc.). Credit lines and other revolving debt facilities/instruments are to be recognized for the full amount of the line of credit when established and not to be based on individual draw-downs.

The Lead Center will work with Service Center Director to develop and publish a review process for developing and amending Service Center milestones. Upon conclusion of the third quarter period ending September 30, 2011, the Lead Center Director and Service Center Director shall jointly review Service Center Milestones. Based on joint review, Lead Center Director may initiate amendments to the Service Center’s milestones identified in paragraph 11 of this Attachment.

In the course of delivering business consulting services, the Service Center shall:

- Provide in-depth consulting services to small businesses in the Service Center's service territory.
- Use the A,B,C,D, and S Client Assessment model and criteria when classifying clients. Key focus is on A/B clients who can create most economic impact for the region.
- Provide specialized services to high-growth/high-impact clients.
- Establish a strategy to provide consistent consulting services at the Service

Center's local outreach locations.

- Provide pre- and post-loan technical assistance
- Provide consulting to assist small business entrepreneurs to gain access to federal and state contracts.

9.2. Training Services

The Service Center shall conduct training activities or events in which the Service Center shall actively deliver a structured program of knowledge, information, or experience on a business-related subject to groups of six (6) or more existing and prospective small businesspersons that address specific small business needs. The Service Center is encouraged to charge reasonable fees to cover SBDC Program costs associated with training services.

Training services shall be scheduled to accommodate the varied schedules of entrepreneurs and vary from daytime to evenings and weekends.

Training services shall be coordinated with the SBA and other service providers to avoid duplication.

Training services shall be co-sponsored with other organizations, including, but not limited to, the Women's business organizations or associations, local Chambers of Commerce, organizations representing Special Emphasis Groups, community colleges, universities, SCORE, Women's Business Centers and private companies.

- Coordinate training activities with local economic development organizations to avoid duplication of services.
- Provide a list of scheduled training workshops and seminars, including dates, locations, instructor and background, and course content to the Lead Center no later than the first day of the quarter in which the training is provided. Include a Program Income semi-annually, Expenditure Plan to include projected use of existing program income, and projected training fees.

9.3. Information and Referral Services

The Service Center shall establish and maintain an on-site or online resource library that contains current resource materials, publications, information and statistical data needed by existing and prospective small business owners. The library shall include at least one (1) computer workstation dedicated for use by clients to access the Internet for business research purposes.

The Service Center shall maintain a listing of appropriate services and resource providers to which clients may be referred for services not offered by the Service Center, including, but not limited to, SCORE and local community colleges.

9.4. Outreach and Marketing

The Service Center shall promote access to capital and improve finance opportunities for small businesses through support of the SBA Loan Fairs, improved and expanded relationships with bankers, and direct promotion and branding of the Orange County/Inland Empire Regional SBDC Network to small businesses at their place of business.

The Service Center shall implement the targeted approach established to increase minority owned small businesses into the Service Center's client portfolio and establish Memorandums of Understanding with economic development organizations to focus on small business and community development activities of minority owned small businesses.

The Service Center shall assist the SBDC Network with activities to brand the SBDC Network and promote specialized services and initiatives.

9.5. Specialized Services

The Service Center shall offer specialized services and emphasis in areas designed to meet needs of small business clients including Special Emphasis Groups. Activities shall support and compliment business consulting and training services, including:

- Foster relationships with Special Emphasis Groups.
- Actively participate in activities related to SBA Small Business Week and support all SBA and Lead Center small business activities.
- Submit at least one (1) Small Business Week Award client packages to SBA.
- Continue to collaborate with the local Center for International Trade Development on international trade training and service delivery and refer clients to the US Export Assistance Center as needed.
- Collaborate with SBA to assist companies to secure SBA 8(a) Certification and provide specialized training as appropriate.
- Improve feedback on the quality of Service Center services by mailing quarterly client surveys to clients who received over three (3) hours of consulting.
- Encourage clients to respond to the Client Satisfaction Survey conducted by the Lead Center.
- Notify clients upon meeting with them, to respond to the economic impact survey.
- Notify clients upon meeting with them, to respond to the annual Chrisman Study.
- Collaborate with the SBA program and resource partners such as Business Information Center's (BIC), SCORE, Tribal BIC's, and US Export Assistant Centers.
- Assist the Lead Center with activities related to program development for SBDC Network staff and consultants.
- Use and present all regional network marketing materials.
- Update and use regional website as primary website for marketing services and information about the service center (when regional website is activated).
- Enhance regional SBDC services by coordinating specialized services and activities with the SBA Santa Ana District Office and the SBDC Network.
- Collaborate with the Lead Center to achieve Agreement milestones.

10. **Minimum Performance Milestones.** The Service Center shall use its best efforts to meet or exceed the following performance milestones set by the Lead Center. The Service Center's ability to achieve Performance Milestone Count set in each category specified by the Lead Center. The Capital Infusion category shall be a regional goal. Definition of the following is set forth in the Program Announcement (attached hereto as Exhibit C) and by OSBDC.

<i>Critical Goals*</i>	<i>Performance Target</i>	* S e r v i c e c e n t e r
<i>Extended Engagement Clients (EEC)</i> <i>(5 hrs or more consulting contact time as of Jan 1, 2011)</i>	160	
<i>Long-Term Consulting Clients (LTC)</i> <i>(5 hrs or more consulting contact & prep time in same calendar year)</i>	174	
<i>Business Start-ups</i>	7	
<i>Capital Infusion* this is a regional goal</i>	\$40,000,000	

<i>Enabling Goals</i>	<i>Performance Target</i>
<i>Total Consulting Hours</i>	2216
<i>Total Clients Counseled</i>	185
<i>Attendees Trained</i>	720
<i>Training Events</i>	24

Without limiting the generality of the foregoing, the productivity of each service center measured by economic impact from services delivered to client via one-on-one consulting is one factor for agreement renewal annually. Performance exceeding negotiated milestones is one factor in possible increased funding to the Service Center if additional funding is available.

11. **Advertisement of Services Available from SUBRECIPIENT's Service Center.**

SUBRECIPIENT shall participate in community outreach, marketing and advertising efforts

and projects at the network level conducted by the Lead Center, and use reasonable community outreach, marketing and advertising efforts to inform current and prospective Clients of the services available from SUBRECIPIENT through its Service Center.

**EXHIBIT A
ATTACHMENT 2
BUDGET DETAIL AND PAYMENT PROVISIONS**

1. BUDGET CONTINGENCY CLAUSE

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for this Agreement, this Agreement shall be of no further force and effect. In this event, the ASC shall have no liability to pay any funds whatsoever to the SUBRECIPIENT or to furnish any other considerations under this Agreement and the SUBRECIPIENT shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this Agreement, the ASC shall have the option to either cancel this Agreement with no liability occurring to the ASC, or offer an amendment to this Agreement to the SUBRECIPIENT to reflect the reduced amount.

2. AGREEMENTS FUNDED IN WHOLE OR IN PART BY THE FEDERAL GOVERNMENT

- A. The SUBRECIPIENT shall comply with applicable federal government provisions.
- B. This Agreement is valid and enforceable only if sufficient funds are made available to the ASC by the United States Government for the current federal fiscal year and/or any subsequent years covered for the purposes of this Agreement. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms or funding of this Agreement in any manner.
- C. The SUBRECIPIENT shall provide Cash Match and/or In-Kind Match as identified in Exhibit B. The SUBRECIPIENT certifies that Cash Match and In-Kind Match as identified in Exhibit B, shall only be used for the purpose of this Agreement and shall be expended proportionately with Lead Center and SBA funds. The SUBRECIPIENT further certifies Program Income shall be spent solely to accomplish Lead Center and SBA Program objectives. The Service Center director shall monitor and be responsible for Cash Match, In-Kind Match, and Program Income contributions and expenditures. Neither Program Income nor other federal funds (except CDBG funds) shall be used to meet the Cash Match requirement.

Program Income, including any interest earned, must be used to expand the quantity or quality of services, resources or outreach provided by the Service Center. Any unused Program Income shall be carried over to a subsequent budget period.

- D. The SUBRECIPIENT shall maintain complete and accurate records and supporting documentation to facilitate financial and/or program audits by CSUF ASC and/or the

SBA. The SUBRECIPIENT shall furnish at its own expense (to the location specified by CSUF ASC) such records, including current financial statements, indirect cost rate agreements and documentation for matching funds, for examinations and review by CSUF ASC upon request. The SUBRECIPIENT shall provide CSUF ASC with the latest copy of Host Institution A-133 Single Audit report and other financial audit/review/examination findings reports or documentation provided by SBDC funding partners (including the SBA) or funding sources managed by the SBDC program. Without limiting the generality of this paragraph, the SUBRECIPIENT shall maintain time and effort records of part-time and salaried employees for determination of time charged to this Agreement, as specified in and to the extent required by the U.S. Office of Management and Budget (“OMB”) Circulars A-21, A-87, A-110, and A-122, as applicable. The SUBRECIPIENT may transfer records to computer storage in accordance with the Cooperative Agreement. The SUBRECIPIENT shall otherwise comply with the Cooperative Agreement and with the regulations, Program Announcement, and OMB Circulars identified therein, to the extent applicable to the SUBRECIPIENT’s record retention. The SUBRECIPIENT must maintain an updated list of funding sources and amounts for each source of funds it receives, including without limitation grants, contracts and other contributions. Additionally, for each source of funds, the SUBRECIPIENT shall keep a record of the name and phone number of the person or entity from whom the funds were received, the amount of funding, the intended purpose, and any requirements, stipulations or limitations on the use of the funds imposed by the person or entity as a condition of that funding. All financial records and reports shall be certified and signed by the Service Center Director, and an authorized representative or designee of the Host Institution. In order to facilitate any audit conducted pursuant to Government Code § 8546.7, the SUBRECIPIENT shall retain all records pertaining to this Agreement for not less than three (3) years after the date on which CSUF ASC makes the final report to the SBA under this Agreement. If any dispute or audit is ongoing, the SUBRECIPIENT shall continue retain those records until the dispute is resolved or the audit is completed. Notwithstanding the foregoing, Financial Records and Reporting requirements may be modified per annual OSBDC program announcement.

- E. The Service Center shall maintain a separate budget distinguishable from that of its Host Institution. The Service Center budget must be under the direct control of the Service Center Director employed by and designated by the Host Institution to manage and operate the Service Center. Budget allocation should be focused on direct client services in order to meet or surpass performance milestones. The SUBRECIPIENT shall demonstrate to CSUF ASC’s satisfaction, upon CSUF ASC’s request, that the Service Center can and does oversee and manage its budget and maintain separate accounts and tracking as appropriate for reporting purposes and auditing requirements, and that the Service Center has systems in place to ensure sound fiscal and contractual management of the programs and activities conducted by the Service Center hereunder. The Service Center shall report ALL match from ALL non-SBA funded programs that are under the direct management/oversight of the Service Center Director. The Service Center shall immediately notify CSUF ASC, and provide CSUF ASC with copies of, any internal audits, reports or other

documents prepared by the SUBRECIPIENT which may affect the Service Center's budget, change in use of funds, or which conflict with budgetary information previously given by the SUBRECIPIENT to CSUF ASC.

- F. Overmatch (expended within one budget period) may be used: 1) as match against additional federal funding within the same budget period, 2) to offset confirmed audit disallowances applicable to the budget period in which the overmatch was expended; and/or 3) to match federal funds approved for carryover from the same budget period into the next budget period.
- G. The consideration to be paid to the SUBRECIPIENT, as specified in Exhibit B, shall be compensation for all of the Service Center's reimbursable expenses pursuant to this Agreement, including, but not limited to labor, employee fringe benefits, operating expenses, equipment, overhead, employer taxes and insurance, subcontracting services, out-of-pocket expenses for travel and subsistence, and taxes due on equipment.
- H. The SUBRECIPIENT is hereby notified and agrees that payment of invoices, partial or in-full, by CSUF ASC does not imply eligibility or allowability of expenditures included in the invoices. Final eligibility and allowability of expenditures per SBA and SBDC program requirements is determined via an official review of network financial documentation by the designated SBA Examiner for the applicable program year. The SUBRECIPIENT shall be financially responsible for any and all expenses deemed unallowable by the SBA Examiner for the Service Center.
- I. The SUBRECIPIENT hereby agrees to expend all allocated funds in the performance of its obligations under this Agreement by December 31, 2011. The Service Center shall notify the Lead Center no later than October 15, 2011 of any projected or estimated funds not expected to be expended by the performance period.
- J. Without limiting the generality of the foregoing, the SUBRECIPIENT is hereby notified that budget allocation is at the sole discretion of the Lead Center, based on evaluation factors contained within the agreement, including Service Center performance, operations efficiency and effectiveness, and allocated funds expended in the previous year.
- K. The SUBRECIPIENT shall not receive additional compensation for reimbursement of costs not identified in Exhibit B, and shall not decrease the work to compensate therefore.
 - 1) Variations to Exhibit B are allowable as per the terms of the Orange County/Inland Empire Regional SBDC Network Policies and Procedures Manual.
- L. No requests for variations shall be submitted to the Lead Center after November 1, 2011. Requests for variations submitted after this date are automatically disapproved.

3. INVOICING AND PAYMENT

- A. In no event shall the SUBRECIPIENT request reimbursement from the ASC for obligations entered into or for costs incurred prior to the commencement date or after the Expiration of this Agreement.
- B. The invoice containing the final costs to be paid by the ASC shall be identified as the "FINAL INVOICE" and shall be submitted pursuant to Article 8 of the Subcontract. Final invoice expenditures shall reflect costs incurred but not previously submitted for the period ending *December 31, 2011*. The final invoice must be received by the Lead Center by February 11, 2012, or within (60) days of Expiration of this Agreement and shall not include expenditures stated in previous invoices.
- C. The final invoice shall be paid upon completion of the following:
 - 1) Satisfactory completion of this Agreement; and,
 - 2) Submittal of the following:
 - a) All reports required in this Agreement to the Lead Center Director as described in the Subcontract and this Exhibit and in the current Orange County/Inland Empire District SBDC Network Policies and Procedures Manual;
 - b) A complete and accurate final invoice with required documentation to the Lead Center Director;
 - c) The SBA 2113 / Program Income;
 - d) A current equipment inventory list
- D. "Satisfactory completion" as used in this Agreement means that the SUBRECIPIENT has complied with all terms, conditions, and performance requirements of this Agreement.
- E. ASC agrees to make payment as promptly as fiscal procedures permit, upon receipt of the invoice, subject to approval of the Lead Center Director, or his or her designee, and contingent upon satisfactory completion of the terms of this Agreement.
- F. All Funds shall be used solely for the purpose of performing the work set forth in Attachment 1 of Exhibit A. Equipment, furniture, and supplies purchased with funds are for the use of the Service Center staff in furtherance of the SBDC Program. The Lead Center shall have final determination of allowable and reimbursable costs under this Agreement.

4. MISCELLANEOUS PAYMENT PROVISIONS

- A. Funds allocated under this Agreement for travel, subsistence and per diem rates shall not exceed those amounts specified in Exhibit B. No reimbursement for travel outside the Orange County/Inland Empire Region (Orange, Riverside and San Bernardino Counties) shall be allowed without prior written approval of the Lead Center Director or designee.
- B. The SUBRECIPIENT shall not use funds allocated under this Agreement for any of the following purposes:
 - 1) Entertainment expenses;
 - 2) Professional dues and/or subscriptions for use by any person other than those identified as Service Center professional staff in Exhibit B;
 - 3) Purchase, construction, renovation, alteration, improvement, or repair of capital assets, such as real estate and vehicles;
 - 4) Influencing or attempting to influence public officials;
 - 5) Partisan or nonpartisan political activity;
 - 6) To further the election or defeat of any candidate for public office; or,
 - 7) To provide voters or prospective voters with transportation to the polls or similar assistance in connection with any election or in any voter registration activity.
- C. The SUBRECIPIENT is the fiduciary under this Agreement and therefore is responsible for the administration and oversight of the Service Center.

EXHIBIT B
RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUDGET JUSTIFICATION
January 1, 2011 through December 31, 2011

Exhibit B
 BUDGET JUSTIFICATION

CENTER: TRITECH SBDC YEAR: 2011

DESCRIPTION	ESTIMATED COSTS			TOTAL
	SBA	CASH MATCH	IN-KIND	
A. PERSONNEL				
Key personnel costs	\$69,050	\$34,010	\$7,000	\$110,060
Part-Time Professional staff	\$0	\$0	\$9,000	\$9,000
Clerical staff	\$36,058	\$18,028	\$0	\$54,086
Total Salaries & Wages	\$105,108	\$52,038	\$16,000	\$173,146
B. FRINGE BENEFITS				
Fringe Benefits (42%)	\$46,718	\$23,364	\$2,000	\$72,082
Total Fringe Benefits	\$46,718	\$23,364	\$2,000	\$72,082
C. TRAVEL				
In-State				\$0
Mileage @\$.50 / mile	\$1,500	\$0	\$0	\$1,500
Other In-State:	\$0			
State Meetings	\$750	\$0	\$0	\$750
ASBDC Meeting	\$1,250	\$0	\$0	\$1,250
Unplanned Out-of-State (Out-of-Region)	\$0	\$0	\$0	\$0
Total Travel	\$3,500	\$0	\$0	\$3,500
D. EQUIPMENT				
	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0
E. SUPPLIES				
General office, operational and computer supplies	\$3,000	\$0	\$0	\$3,000
Total Supplies	\$3,000	\$0	\$0	\$3,000
F. CONTRACTUAL				
	\$0	\$0	\$0	\$0
Total Contractual	\$0	\$0	\$0	\$0
G. CONSULTANTS				
Specialized Consulting	\$105,402	\$74,598	\$0	\$180,000
Total Consultants	\$105,402	\$74,598	\$0	\$180,000
H. OTHER				
Accounting Services				\$0
Advertising/Comm. Outreach	\$0	\$0	\$0	\$0
Conference Fees/ASBDC Dues	\$0	\$0	\$0	\$0
Communications	\$2,000	\$0	\$0	\$2,000
Copying	\$0	\$0	\$0	\$0
Data Processing/Computer Equipment	\$0	\$0	\$0	\$0
Events	\$0	\$0	\$0	\$0
Facilities	\$21,800	\$0	\$2,781	\$24,381
Insurance	\$0	\$0	\$0	\$0
Internet Media	\$0	\$0	\$0	\$0
Library Purchases	\$750	\$0	\$0	\$750
Marketing	\$0	\$0	\$0	\$0
Minor Equipment	\$519	\$0	\$0	\$519
Office Equipment Repair & Maintenance	\$120	\$0	\$0	\$120
Postage	\$75	\$0	\$0	\$75
Printing	\$500	\$0	\$0	\$500
Professional Development	0	0	0	0
Publications	\$0	\$0	\$0	\$0
Software	\$0	\$0	\$0	\$0
Total Other	\$25,564	\$0	\$2,781	\$28,345
I. TOTAL DIRECT COSTS	\$289,292	\$150,000	\$20,781	\$460,073
Total Modified Direct (On-Campus)	\$267,692	\$150,000		\$417,692
Total Modified Direct (Off-Campus)	\$0	\$0		\$0
Total Eligible Base	\$267,692	\$150,000	\$0	\$417,692
J. Indirect Rate (4%)	\$10,708			\$10,708
Waived Indirect - On-Campus (33.5%)			\$129,219	\$129,219
Waived Indirect - Off-Campus (19.7%)			\$0	\$0
Total Indirect Costs	\$10,708	\$0	\$129,219	\$139,927
TOTAL BUDGET	\$300,000	\$150,000	\$150,000	\$600,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
NORCO COLLEGE

Report No: V-A-6-c

Date: January 25, 2011

Subject: Agreement with Ramona Munsell and Associates Consulting, Inc.

Background: Presented for the Board's review and consideration is an agreement with Ramona Munsell and Associates Consulting, Inc., to provide proposal development and award management services to Norco College for a Hispanic-Serving Institutions Science, Technology, Engineering, and Math (HSI-STEM) program.

The agreement covers activities beginning January 26, 2011, through submission of the grant, or until the final payment is made to the consultant in the event of an award. If the proposal is successful, compensation will equal six percent of the HSI-STEM funds received by Norco College each year during the term of the grant which may exceed \$78,900. To be funded by the general fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement with Ramona Munsell and Associates Consulting, Inc., for providing proposal development and award management services to Norco College for a HSI-STEM grant program at six percent of the grant award, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Gregory W. Gray
Chancellor

Prepared by: Brenda Davis
President, Norco College

Annebelle Nery
Dean, Student Success
Title V Project Director

Independent Contractor Agreement
Between Riverside Community College District
on Behalf of the Norco College
And Ramona Munsell & Associates Consulting, Inc.

This Agreement is entered into this January 26, 2011 between Riverside Community College District, whose address is 4800 Magnolia Avenue, Riverside, California, 92506, hereinafter referred to as the "Client," and Ramona Munsell & Associates Consulting, Inc., whose address is 5208 Village Parkway Ste. 1, Rogers, AR 72758, hereinafter referred to as the "Contractor".

ARTICLE I. TERM OF CONTRACT

1.01 This Agreement is effective to cover activities beginning January 26, 2011, and will continue in effect until the date of the 2011 submission deadline for the U.S. Department of Education Hispanic-Serving Institutions Science, Technology, Engineering and Math (STEM) Program, or in the the case of an award, until the last payment is made to the Contractor as detailed in Exhibit B – Compensation.

ARTICLE II. SERVICES TO BE PERFORMED BY CONTRACTOR

2.01 Contractor agrees to perform the services specified in the " Scope of Services " attached to this Agreement as "Exhibit A" and incorporated by reference herein.

ARTICLE III. COMPENSATION

3.01 In consideration for the services to be performed by the Contractor, Client shall pay Contractor as described in "Exhibit B" attached hereto and incorporated by reference herein.

ARTICLE IV. OBLIGATIONS OF CONTRACTOR

- 4.01 Minimum Amount of Service. Contractor agrees to devote its best efforts to performance of the services outlined in "Exhibit A" on behalf of Riverside Community College District. Contractor may represent, perform services for, and be employed by such additional clients, persons, or companies as Contractor, in Contractor's sole discretion, sees fit.
- 4.02 Time for Performance of Services. Contractor shall meet with the Client and complete deliverables as outlined in and by the deadline specified in "Exhibit A."
- 4.03 Assignment and Delegation. Neither this Agreement nor any duties or obligations under this Agreement may be assigned or delegated by the Contractor without the prior written consent of the Client.
- 4.04 Treatment of Client Information. Contractor shall regard all Client data and information used in the work performed under this agreement as confidential, and will comply with all Family Educational Rights and Privacy Act (FERPA) regulations regarding privacy of student data.

ARTICLE V. OBLIGATIONS OF CLIENT

- 5.01 Cooperation of Client. Client agrees to comply with all reasonable requests of the Contractor and provide access to all documents reasonably necessary to the performance of Contractor's duties under this Agreement.

ARTICLE VI. TERMINATION OF AGREEMENT

- 6.01 Termination Upon Notice. Notwithstanding any other provision of this Agreement, either party hereto may terminate this Agreement at any time during the initial proposal development phase by giving 15 days written notice to the other. After this period of

time, both parties agree that there will be no termination option for the duration of the contractual relationship.

ARTICLE VII. GENERAL PROVISIONS

- 7.01 Entire Agreement of the Parties. This Agreement supersedes any and all Agreements, either oral or written, between the parties hereto with respect to the rendering of services by Contractor for Client and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by the party to be charged.
- 7.02 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 7.03 Independent Contractor. Contractor, and its officers, employees, and agents, shall act in an independent capacity during the term of this Agreement and not as officers, employees or agents of RCCD.
- 7.04 Intellectual Property. All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this Agreement, shall be the property of Client.
- 7.05 Use of Project Deliverables. All project deliverables become the property of the Client upon termination of this Agreement, and as such may be used at will by the Client at any or all of its sites, for purposes determined by the Client.

- 7.06 Indemnification and Hold Harmless. During the term of this Agreement, the parties shall defend, indemnify and hold the other and its trustees, agents, students and employees, harmless from all claims, actions and judgments, including attorney fees, costs, interest and related expenses for losses, liability, or damages of any kind in any way caused by, related to, or resulting from, the acts or omissions of Contractor, its officers, directors, agents, affiliates and employees, arising out of the performance of this Agreement.
- 7.07 Contractor shall not discriminate against any person in the provision of services, or employment of persons on the basis of race, religion, medical condition, disability, marital status, gender, age or sexual orientation.

ARTICLE XIII. NOTICES

- 8.01 All notices, claims, correspondence, invoices, and/or statements authorized or required by this subcontract shall be addressed as follows:

RCCD/Norco College Annebelle Nery
Dean, Student Success
Norco College
2001 Third Street
Norco, CA 92860

Contractor: Ramona Munsell
Ramona Munsell & Associates Consulting, Inc.
5208 Village Parkway Ste. 1
Rogers, AR 72758

- 8.02 All notices, claims, correspondence, reports, invoices, and/or statements shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail.

Signature Authorization Page

Riverside Community College District

Ramona Munsell
Ramona Munsell & Associates
Consulting, Inc.

James L. Buysse
Vice Chancellor, Administration and Finance

Independent Contractor

Date

Date

EXHIBIT A

Independent Contractor Agreement
Between Riverside Community College District
And Ramona Munsell & Associates Consulting, Inc.

Scope of Services

With this Agreement, Contractor will perform services and produce deliverables as detailed within this scope of service.

Hispanic-Serving Institutions Science, Technology, Engineering and Math (STEM) Program
Proposal Development and Award Management Services

Contractor will provide proposal development services to the Norco College that will include, but not be limited to the following:

- Perform all activities necessary to plan and develop one individual HSI-STEM proposal package for the Norco College, first in draft form, then in final submission format, incorporating input from college officials in all drafts. Proposal development services will include the review of all documents and attachments considered to be part of the application package.
- Confer with college officials at the Norco College to develop the focus and a detailed plan for the grant application.

Contractor will not be expected to prepare or complete the Program Assurances and Certifications, the Application Face Sheet or Budget Forms, although guidance will be provided relevant to the development of the project budget. The Client will be responsible for the completion and submission of these documents as well as submission of the application electronically on Grants.gov.

The services provided by the Contractor will also include grant management assistance in establishing appropriate program and fiscal controls, technical assistance with program

implementation, and assistance with annual performance reports during the term of the grant, in the case that a grant award is obtained.

It is agreed that the Contractor will serve only in a consultant or advisory capacity and that the Client retains its decision-making powers in both the preparation of the proposal and in the management of the grant program.

The Contractor will not name Ramona Munsell & Associates Consulting, Inc. or any other consultant or individual in any portion of the proposal, unless specifically requested by the Client to do so. Instead, Contractor will specify, if and where warranted, that the District will select consultants according to the expertise the proposed scope of work requires and the District's regulations regarding the selection of consultants.

Deliverables

The following will be delivered to the Client a full two weeks prior to the submission deadline as a result of the provision of services described within this Scope of Services: Final documents relating to proposal development services as described above for the HSI-STEM Program. The Contractor will ensure that all rules, regulations, and legislative requirements and funding criteria are fully addressed in the final draft.

EXHIBIT B

Independent Contractor Agreement
Between Riverside Community College District
And Ramona Munsell & Associates Consulting, Inc.

Compensation

It is agreed that should the proposal be successful as a result of the joint efforts of the Contractor and Client, the Client will pay the Contractor a fee equal to six (6%) of the HSI-STEM funds received by the Client each year during the term of the grant. Payment of the Contractor's fee will be made in equal, quarterly installments, commencing with the date the grant begins (October 1). All fees will be paid from the general fund and will not be charged to the grant. These agreed upon totals include all Contractor outlays (time, travel, materials, etc.).

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-7-a

Date: January 25, 2011

Subject: Surplus Property

Background: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Recommended Action: It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find that the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Gregory W. Gray
Chancellor

Prepared by: Bill J. Bogle, Jr.
Controller

Surplus Property

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	HP	PRINTER	2100TN	USGR030588	014475
1	GATEWAY	MONITOR	EV700	17004A160489	011757
1	GATEWAY	CPU	E4400-800	0021057772	017329
1	GATEWAY	CPU	SELECT SB	0021886506	017357
1	HP	PRINTER	2200DN	USBRC02778	017932
1	GATEWAY	CPU	E4400-XL	0022873470	017735
1	GATEWAY	MONITOR	EV700	MU17026C0370304	018470
1	GATEWAY	MONITOR	EV700	MU17026CD427863	018739
1	VIEWSONIC	MONITOR	VE170	A09020901916	019090
1	VIEWSONIC	MONITOR	VE170	A09020902271	019103
1	GATEWAY	MONITOR	FPD1570	KUL5033D0017767	019272
1	GATEWAY	MONITOR	FPD1530	MUL5018A0014201	019586
1	GATEWAY	CPU	E4650	0026896563	019214
1	GATEWAY	MONITOR	FPD1530	LIC23773381	019933
1	GATEWAY	CPU	E4000	0029220939	019950
1	GATEWAY	CPU	E4000	0029220937	019951
1	GATEWAY	MONITOR	FPD1730	MUL7006C0029789	019952
1	EPSON	SCANNER	1260	EHQV003151	019955
1	GATEWAY	LAPTOP	400SD4	0029468062	020022
1	GATEWAY	CPU	E4000	0029568256	020136
1	GATEWAY	CPU	E6000	0030048472	020267
1	GATEWAY	CPU	E6000	0030111428	021099
1	GATEWAY	MONITOR	FPD1730	MUL7003D0020595	021100
1	GATEWAY	MONITOR	FPD1730	MUL7003D0020593	021101
1	DELL	LAPTOP	LATITUDE C840	TW-03J010-12961-25B-1472	019081
1	GATEWAY	CPU	E6100	0032297829	022715
1	GATEWAY	CPU	E3110	0010485950	012093
1	GATEWAY	CPU	E4100	0032739271	023152
1	GATEWAY	CPU	E6000	0028110707	019578
1	GATEWAY	CPU	E4100	0032391619	022772
1	GATEWAY	CPU	E3400	0024715986	018738
1	GATEWAY	CPU	E4650	0027912169	019703
1	GATEWAY	CPU	E4650	0027912183	019704
1	GATEWAY	CPU	E4650	0027912178	019709
1	GATEWAY	CPU	E4650	0027912184	019710
1	GATEWAY	CPU	E4650	0027912172	019712
1	GATEWAY	CPU	E4650	0027912181	019713
1	GATEWAY	CPU	E4650	0027912182	019698
1	GATEWAY	CPU	E1800	0025572001	018411
1	GATEWAY	CPU	E4200	13997562	013316
1	EIKI	PROJECTOR	LC330	04901480	024012
1	N/A	FILE CARD DRAWERS	N/A	N/A	002439
1	GATEWAY	CPU	E4400	0022491790	017986
1	HP	PRINTER	LJ5M	MJK052KF05	009449
1	GATEWAY	CPU	E3100	0005485226	010357
1	GATEWAY	CPU	E3100	00054659900	012094
1	GATEWAY	CPU	E3100	00054584690	023699
1	GATEWAY	CPU	E3200	0011220625	012070
1	GATEWAY	CPU	E4100	0033004477	023309
1	SAMSUNG	MONITOR	SYNCMaster 193S	GY19H9NX333716	023477
1	GATEWAY	CPU	E-4100-C	0034326509	024308
1	XEROX	PRINTER	8400N PHASER	161002 SRPC135807	024792

Surplus Property

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	CPU	E6000	0030111427	021098
1	LEXMARK	PRINTER	C500N	5810F2T	032856
1	HP	PRINTER	1022	VNB3C53639	033945
1	HP	PRINTER	P2015	CNB1N10562	034091
1	GATEWAY	CPU	E6000	0028110701	019629
1	GATEWAY	CPU	E6000	0028110705	019631
1	GATEWAY	CPU	E6000	0028110725	019637
1	GATEWAY	CPU	E6000	0028110712	019572
1	GATEWAY	LAPTOP	600	0030113149	021115
1	GATEWAY	CPU	E4600	0022325091	017503
1	DELL	LAPTOP	PP18l	J4J0TH1	037982
1	HP	PRINTER	C3916A	USHC049771	008399
1	GATEWAY	CPU	E4000	0028289887	034982
1	EPSON	PRINTER	K111A	D8U0028712	039800
1	GATEWAY	CPU	E4000	0030045342	020257
1	HP	PRINTER	D2680	CN9B7DH1R5	041277

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-7-b

Date: January 25, 2011

Subject: 2011-2012 Nonresident Tuition and Capital Outlay Surcharge Fees

Background: Education Code Section 76140 requires California community college districts to establish a nonresident tuition fee rate by Board action prior to February 1 each year for the succeeding academic year. The District has historically established its rate at the statewide average. For 2010-2011, the District's nonresident tuition fee rate is \$183 per unit. The statewide calculated average rate for fiscal year 2011-2012 is \$176 per unit.

In addition, Education Code Section 76141 authorizes California community college districts to charge nonresident students, except for AB 540 nonresident students who have attended high school in California and received a high school diploma or its equivalent, a capital outlay surcharge amount not to exceed the amount expended for capital outlay in the preceding year, divided by the total full-time equivalent students. The District's capital outlay surcharge rate was increased from \$19 per unit, to the fee level for the previous five years, to \$24 per unit for FY 2010-2011. The calculated rate is \$48 per unit for FY 2011-2012. Staff recommends maintaining the current rate at \$24 per unit for fiscal year 2011-2012.

Recommended Action: It is recommended that the Board of Trustees adopt a nonresident tuition rate of \$176 per unit and a capital outlay surcharge fee rate of \$24 per unit for FY 2011-2012; and direct staff to promulgate these charges via the 2011-2012 catalog, schedule of classes, and other appropriate materials.

Gregory W. Gray
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

Norm Godin
Vice President, Business Services – Riverside

Claude Martinez
Interim Vice President, Business Services – Moreno Valley

Ed Bush
Vice President, Student Services – Riverside

Gregorio Sandoval
Vice President, Student Services – Moreno Valley

Debbie DiThomas
Vice President, Student Services – Norco

California Community Colleges

2011-12 NONRESIDENT FEES WORKSHEET

NONRESIDENT TUITION FEE CALCULATIONS

2011-12 NONRESIDENT TUITION FEE (ECS 76140)	(Col. 1) Statewide	(Col. 2) District	(Col. 3) 10% or More Noncredit FTES
A. Expense of Education for Base Year (2009-10 CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	\$ 6,572,810,163	\$ _____	\$ _____
B. Annual Attendance FTES (Recal 2009-10)	1,309,138	_____	_____
C. Average Expense of Education per FTES (A ÷ B)	\$ 5,021	\$ _____	\$ _____
D. U.S. Consumer Price Index Factor (2 years)	x 1.053	x 1.053	x 1.053
E. Average Cost per FTES for Tuition Year (C x D)	\$ 5,287	\$ _____	\$ _____
F. Average Per Unit Nonresident Cost:			
Semester-System (E ÷ 30 units)	\$ 176	\$ _____	\$ _____
OR			
Quarter-System (E ÷ 45 units)	\$ 117	\$ _____	\$ _____

Annual Attendance FTES includes all student contact hours of attendance in credit and noncredit courses for resident students, nonresident students and apprentices; however apprentice hours are divided by 525 to compute an FTES equivalent. Round tuition fee to the nearest dollar.

BASIS FOR ADOPTION: Options 1-7 (place an X in one box only).

- 1. Statewide average cost, per column 1. (ECS 76140(e)(1)(B))
- 2. District average cost, per column 2. (ECS 76140(e)(1)(A))
- 3. District average cost with 10% or more noncredit FTES, per column 3. (ECS 76140(e)(1)(A))
- 4. Contiguous district: _____ . (Specify district and its fee.)
- 5. No more than district average cost (Col. 2 or 3); no less than statewide average cost.
- 6. Highest Years Statewide average tuition. (ECS 76140(e)(1)(B))
- 7. No more than 12 Comparable States' Average Tuition. (ECS 76140(e)(1)(E))

NONRESIDENT TUITION FEE CALCULATION DETAILS FOR OPTIONS 3, 6 AND 7

Option 3 comes from information provided in **Column 3**. Districts with ten percent or more noncredit FTES are only able to utilize this option. If your district qualifies, then exclude noncredit FTES and noncredit expense of education data when you fill out this column (ECS 76140(e)(1)(A)).

Option 6 'Highest Years Statewide Average Tuition'. The greater amount of statewide nonresident tuition from 2006-07 through 2011-12, which is from 2007-08 at **\$190 per semester unit** or **\$126 per quarter unit** (ECS 76140(e)(1)(B)).

Option 7 'No more than 12 Comparable States' Average Tuition'. No greater than the 2009-10 average nonresident tuition fee of public community colleges in a minimum of 12 states comparable to California in cost of living. This average is calculated to be **\$280 per semester unit** or **\$187 per quarter unit**.

Requirement for Use of Options 6 and 7: It is the responsibility of the district to ensure and document that the additional revenue generated by the increased nonresident tuition permitted under options 6 and 7 shall be used to expand and enhance services to resident students only (ECS 76140(e)(2)).

NONRESIDENT CAPITAL OUTLAY FEE (ECS 76141)

For districts electing to charge a **capital outlay fee** to any nonresident student, please compute this fee as follows:

- a. Capital Outlay expense for 2009-10 \$ _____
- b. FTES for 2009-10 _____
- c. Capital outlay expense per FTES (*line a divided by line b*) _____
- d. Capital Outlay Fee per unit:
 - 1. Per semester unit (*line c divided by 30 units*) _____

OR

- 2. Per quarter unit (*line c divided by 45 units*) _____
- e. 2011-12 Nonresident Student Capital Outlay Fee (*the lesser of line d **OR** 50% of adopted 2011-12 Nonresident Tuition Fee*) _____

The district governing board at its _____, 20____ meeting adopted a **nonresident tuition fee** of \$ _____ per semester unit or \$ _____ per quarter unit, and a **nonresident capital outlay fee** of \$ _____ per semester unit or \$ _____ per quarter unit.

District _____

Contact Person _____

Phone Number & email _____

Upon adoption of the 2011-12 nonresident tuition and capital outlay fees by your district governing board no later than **February 1, 2011**, please submit a completed copy of this worksheet by **February 15, 2011** to:

California Community Colleges Chancellor's Office
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811-6549 FAX (916) 323-3057
ATTN: Mike Yarber

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: January 25, 2011

Subject: Monthly Financial Report

Background: The Financial Report provides summary financial information, by Resource, for the period July 1, 2010 through December 31, 2010. The report presents the current year adopted budget, revised budget and year-to-date actual financial activity along with prior year actual financial information for comparison purposes.

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Resource 1000 – General Operating	1
Resource 1050 – Parking	2
Resource 1070 – Student Health Services	3
Resource 1080 – Community Education	4
Resource 1090 – Performance Riverside	5
Resource 1110 – Contractor-Operated Bookstore	6
Resource 1170 – Customized Solutions	7
Resource 1180 – Redevelopment Pass-Through	8
Resource 1190 – Grants and Categorical Programs	9
<u>Special Revenue Funds</u>	
Resource 3200 – Food Services	10
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<u>Capital Projects Funds</u>	
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Resource 4120 – Non-State Funded Capital Outlay Projects	13
Resource 4130 – La Sierra Capital	14
Resource 4160 – G. O. Bond Funded Capital Outlay Projects	15
Resource 4170 – G. O. Bond Series 2010D Capital Appreciation Bonds	16
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<u>Internal Service Funds</u>	
Resource 6100 – Health and Liability Self-Insurance	18
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<u>Expendable Trust and Agency Funds</u>	
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RCCD Development Corporation	22

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: January 25, 2011

Subject: Monthly Financial Report (continued)

Information Only.

Gregory W. Gray
Chancellor

Prepared by: Bill J. Bogle, Jr.
Controller

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2010**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals <u>7-1-09 to 6-30-10</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 138,537,689	\$ 141,356,700	\$ 141,356,700	\$ 69,517,694
Inter/Intrafund Transfer from				
La Sierra Capital Fund (Resource 4130)	0	3,390,000	3,390,000	0
District Bookstore (Resource 1110)	<u>303,000</u>	<u>350,426</u>	<u>350,426</u>	<u>87,607</u>
Total Revenues	<u>\$ 138,840,689</u>	<u>\$ 145,097,126</u>	<u>\$ 145,097,126</u>	<u>\$ 69,605,301</u>
Expenditures				
Academic Salaries	\$ 65,646,759	\$ 64,566,885	\$ 64,581,687	\$ 30,584,091
Classified Salaries	31,072,446	32,118,327	32,134,602	15,078,087
Employee Benefits	26,632,748	29,367,497	29,369,978	11,874,311
Materials & Supplies	1,854,577	2,313,618	2,368,209	938,439
Services	11,883,115	15,777,951	15,535,603	6,505,286
Capital Outlay	972,227	840,552	994,751	235,013
Intrafund Transfers For:				
DSP&S Program (Resource 1190)	654,220	665,157	665,157	332,578
Federal Work Study (Resource 1190)	175,303	199,621	199,621	77,952
Instr. Equipment Match (Resource 1190)	9,002	13,002	13,002	13,002
Performance Riverside (Resource 1090)	193,257	0	0	0
ARRA Stimulus Backfill (Resource 1190)	454,608	73,434	73,434	58,361
General Fund Backfill (Resource 1190)	<u>1,319,977</u>	<u>1,354,474</u>	<u>1,354,474</u>	<u>660,608</u>
Interfund Transfer to:				
Resource 3200	0	0	0	0
Resource 3300	372,761	0	0	0
Resource 6100	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>125,000</u>
Total Expenditures	<u>\$ 141,491,000</u>	<u>\$ 147,540,518</u>	<u>\$ 147,540,518</u>	<u>\$ 66,482,728</u>
Revenues Over (Under) Expenditures	\$ (2,650,311)	\$ (2,443,392)	\$ (2,443,392)	\$ 3,122,573
Beginning Fund Balance	<u>13,822,759</u>	<u>11,172,448</u>	<u>11,172,448</u>	<u>11,172,448</u>
Ending Fund Balance	<u>\$ 11,172,448</u>	<u>\$ 8,729,056</u>	<u>\$ 8,729,056</u>	<u>\$ 14,295,021</u>
Ending Cash Balance				<u>\$ 22,133,760</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 UNAUDITED MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2010**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,130,642	\$ 2,144,000	\$ 2,144,000	\$ 1,077,295
Expenditures				
Classified Salaries	\$ 1,072,224	\$ 1,251,866	\$ 1,251,866	\$ 505,314
Employee Benefits	335,245	379,071	379,071	142,415
Materials & Supplies	39,302	76,700	76,700	21,214
Services	299,137	396,910	396,910	133,296
Capital Outlay	64,139	236,999	236,999	35,045
Total Expenditures	\$ 1,810,047	\$ 2,341,546	\$ 2,341,546	\$ 837,284
Revenues Over (Under) Expenditures	\$ 320,595	\$ (197,546)	\$ (197,546)	\$ 240,011
Beginning Fund Balance	306,710	627,305	627,305	627,305
Ending Fund Balance	\$ 627,305	\$ 429,759	\$ 429,759	\$ 867,316
Ending Cash Balance				\$ 880,938

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
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Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals <u>7-1-09 to 6-30-10</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,656,047	\$ 1,690,000	\$ 1,690,000	\$ 622,255
Expenditures				
Academic Salaries	\$ 257,055	\$ 343,722	\$ 329,143	\$ 168,460
Classified Salaries	546,126	536,316	589,649	208,671
Employee Benefits	183,250	216,418	216,664	72,610
Materials & Supplies	101,521	141,725	141,725	39,203
Services	194,789	407,943	368,943	137,280
Capital Outlay	23,574	45,447	45,447	11,530
Total Expenditures	\$ 1,306,315	\$ 1,691,571	\$ 1,691,571	\$ 637,754
Revenues Over (Under) Expenditures	\$ 349,732	\$ (1,571)	\$ (1,571)	\$ (15,499)
Beginning Fund Balance	<u>1,673,008</u>	<u>2,022,740</u>	<u>2,022,740</u>	<u>2,022,740</u>
Ending Fund Balance	<u>\$ 2,022,740</u>	<u>\$ 2,021,169</u>	<u>\$ 2,021,169</u>	<u>\$ 2,007,241</u>
Ending Cash Balance				<u>\$ 1,957,855</u>

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Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 766,381	\$ 725,800	\$ 725,800	\$ 469,567
Expenditures				
Academic Salaries	\$ 4,300	\$ 4,272	\$ 4,272	\$ 2,136
Classified Salaries	301,501	271,186	271,186	206,465
Employee Benefits	74,089	78,531	78,531	38,842
Materials & Supplies	4,696	3,200	3,200	2,181
Services	411,145	363,276	363,276	212,125
Total Expenditures	\$ 795,731	\$ 720,465	\$ 720,465	\$ 461,749
Revenues Over (Under) Expenditures	\$ (29,350)	\$ 5,335	\$ 5,335	\$ 7,818
Beginning Fund Balance	(61,340)	(90,690)	(90,690)	(90,690)
Ending Fund Balance	\$ (90,690)	\$ (85,355)	\$ (85,355)	\$ (82,872)
Ending Cash Balance				\$ (79,658)

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Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 679,890	\$ 921,691	\$ 921,691	\$ 474,724
Intrafund Transfer from General Operating (Resource 1000)	<u>193,257</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 873,147</u>	<u>\$ 921,691</u>	<u>\$ 921,691</u>	<u>\$ 474,724</u>
Expenditures				
Classified Salaries	\$ 312,362	\$ 324,894	\$ 324,894	\$ 150,588
Employee Benefits	112,526	122,948	122,948	48,674
Materials & Supplies	25,088	28,200	28,200	12,357
Services	<u>385,311</u>	<u>445,649</u>	<u>445,649</u>	<u>209,038</u>
Total Expenditures	<u>\$ 835,287</u>	<u>\$ 921,691</u>	<u>\$ 921,691</u>	<u>\$ 420,657</u>
Revenues Over (Under) Expenditures	\$ 37,860	\$ 0	\$ 0	\$ 54,067
Beginning Fund Balance	<u>(768,842)</u>	<u>(730,982)</u>	<u>(730,982)</u>	<u>(730,982)</u>
Ending Fund Balance	<u>\$ (730,982)</u>	<u>\$ (730,982)</u>	<u>\$ (730,982)</u>	<u>\$ (676,915)</u>
Ending Cash Balance				<u>\$ (668,109)</u>

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Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 826,496	\$ 802,394	\$ 802,394	\$ 269,107
Expenditures				
Services	\$ 43,751	\$ 43,760	\$ 43,760	\$ 21,931
Interfund Transfer to Food Services (Resource 3200)	529,809	425,753	425,753	212,876
Intrafund Transfer to General Operating (Resource 1000)	303,000	350,426	350,426	87,607
Total Expenditures	\$ 876,560	\$ 819,939	\$ 819,939	\$ 322,414
Revenues Over (Under) Expenditures	\$ (50,064)	\$ (17,545)	\$ (17,545)	\$ (53,307)
Beginning Fund Balance	96,799	46,735	46,735	46,735
Ending Fund Balance	\$ 46,735	\$ 29,190	\$ 29,190	\$ (6,572)
Ending Cash Balance				\$ (6,572)

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Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 211,494	\$ 156,400	\$ 156,400	\$ 1,947
Expenditures				
Classified Salaries	\$ 66,418	\$ 33,801	\$ 33,801	\$ 17,135
Employee Benefits	22,936	13,169	13,169	5,545
Materials & Supplies	3,840	7,200	7,200	923
Services	130,731	86,676	86,676	12,696
Total Expenditures	\$ 223,925	\$ 140,846	\$ 140,846	\$ 36,299
Revenues Over (Under) Expenditures	\$ (12,431)	\$ 15,554	\$ 15,554	\$ (34,352)
Beginning Fund Balance	83,604	71,173	71,173	71,173
Ending Fund Balance	\$ 71,173	\$ 86,727	\$ 86,727	\$ 36,821
Ending Cash Balance				\$ 26,683

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Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,758,909	\$ 1,738,700	\$ 1,738,700	\$ 60,484
Expenditures				
Services	\$ 133,533	\$ 200,200	\$ 200,200	\$ 83,377
Capital Outlay	147,066	4,190,484	4,190,484	176,047
Total Expenditures	\$ 280,599	\$ 4,390,684	\$ 4,390,684	\$ 259,424
Revenues Over (Under) Expenditures	\$ 1,478,310	\$ (2,651,984)	\$ (2,651,984)	\$ (198,940)
Beginning Fund Balance	7,564,112	9,042,422	9,042,422	9,042,422
Ending Fund Balance	\$ 9,042,422	\$ 6,390,438	\$ 6,390,438	\$ 8,843,482
Ending Cash Balance				\$ 7,707,640

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
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Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 21,557,659	\$ 27,629,612	\$ 32,032,082	\$ 7,226,633
Intrafund Transfers from				
General Operating (Resource 1000)				
For CITD Grant	17,029	0	0	0
For CITD Statewide Leadership Grant	24,576	0	0	0
For CITD HUB FP3	2,378	0	0	0
For DSP&S	1,289,005	1,085,618	1,085,618	542,809
For EOPS	258,954	247,807	247,807	111,634
For Federal Work Study	177,603	199,621	199,621	77,952
For Instructional Equipment	9,002	13,002	13,002	13,002
For Matriculation	702,961	637,884	637,884	340,586
For Middle College High School	90,972	103,310	90,231	47,295
For Emancipation Services	40,631	18,446	18,446	9,223
Total Revenues	<u>\$ 24,170,770</u>	<u>\$ 29,935,300</u>	<u>\$ 34,324,691</u>	<u>\$ 8,369,134</u>
Expenditures				
Academic Salaries	\$ 4,142,733	\$ 5,717,109	\$ 6,070,878	\$ 2,009,773
Classified Salaries	8,334,839	9,301,595	9,869,945	4,169,927
Employee Benefits	3,386,757	3,952,647	4,124,547	1,461,673
Materials & Supplies	1,638,151	2,932,600	2,867,068	314,978
Services	4,272,025	5,296,668	5,950,686	1,099,455
Capital Outlay	2,061,270	2,101,978	2,879,846	302,176
Scholarships	33,572	0	0	0
Student Grants (Financial, Book, Meal, Transportation)	301,423	632,703	2,561,721	156,055
Total Expenditures	<u>\$ 24,170,770</u>	<u>\$ 29,935,300</u>	<u>\$ 34,324,691</u>	<u>\$ 9,514,037</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ (1,144,903)
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (1,144,903)</u>
Ending Cash Balance				<u>\$ (1,607,542)</u>

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Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,605,079	\$ 2,270,715	\$ 2,270,715	\$ 847,112
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	<u>529,809</u>	<u>425,753</u>	<u>425,753</u>	<u>212,876</u>
Total Revenues	<u>\$ 2,134,888</u>	<u>\$ 2,696,468</u>	<u>\$ 2,696,468</u>	<u>\$ 1,059,988</u>
Expenditures				
Classified Salaries	\$ 765,199	\$ 975,654	\$ 966,328	\$ 402,716
Employee Benefits	319,147	447,827	445,903	134,552
Materials & Supplies	815,271	1,139,447	1,138,462	445,274
Services	199,941	260,590	271,840	119,234
Capital Outlay	<u>3,133</u>	<u>0</u>	<u>985</u>	<u>960</u>
Total Expenditures	<u>\$ 2,102,691</u>	<u>\$ 2,823,518</u>	<u>\$ 2,823,518</u>	<u>\$ 1,102,736</u>
Revenues Over (Under) Expenditures	\$ 32,197	\$ (127,050)	\$ (127,050)	\$ (42,748)
Beginning Fund Balance	<u>144,909</u>	<u>177,106</u>	<u>177,106</u>	<u>177,106</u>
Ending Fund Balance	<u>\$ 177,106</u>	<u>\$ 50,056</u>	<u>\$ 50,056</u>	<u>\$ 134,358</u>
Ending Cash Balance				<u>\$ 129,148</u>

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Child Care was established to manage the finances of the District's child care centers at all three colleges.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,357,833	\$ 1,343,169	\$ 1,343,169	\$ 495,700
Interfund Transfer from General Operating (Resource 1000)	<u>372,761</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 1,730,594</u>	<u>\$ 1,343,169</u>	<u>\$ 1,343,169</u>	<u>\$ 495,700</u>
Expenditures				
Academic Salaries	\$ 1,040,869	\$ 757,308	\$ 757,308	\$ 320,950
Classified Salaries	370,982	230,157	230,157	80,538
Employee Benefits	256,477	164,960	164,960	58,664
Materials & Supplies	58,519	44,542	44,542	14,678
Services	78,019	70,041	70,041	19,424
Capital Outlay	<u>649</u>	<u>2,672</u>	<u>2,672</u>	<u>1,172</u>
Total Expenditures	<u>\$ 1,805,515</u>	<u>\$ 1,269,680</u>	<u>\$ 1,269,680</u>	<u>\$ 495,426</u>
Revenues Over (Under) Expenditures	\$ (74,921)	\$ 73,489	\$ 73,489	\$ 274
Beginning Fund Balance	<u>115,138</u>	<u>40,217</u>	<u>40,217</u>	<u>40,217</u>
Ending Fund Balance	<u>\$ 40,217</u>	<u>\$ 113,706</u>	<u>\$ 113,706</u>	<u>\$ 40,491</u>
Ending Cash Balance				<u><u>\$ 42,895</u></u>

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State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160). The State has suspended

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 10,959,353	\$ 40,044,855	\$ 40,044,855	\$ 3,720,512
Expenditures				
Services	\$ 0	\$ 94,900	\$ 94,900	\$ 45,476
Capital Outlay	11,921,211	39,949,955	39,949,955	11,751,706
Total Expenditures	\$ 11,921,211	\$ 40,044,855	\$ 40,044,855	\$ 11,797,182
Revenues Over (Under) Expenditures	\$ (961,858)	\$ 0	\$ 0	\$ (8,076,670)
Beginning Fund Balance	961,858	0	0	0
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ (8,076,670)
Ending Cash Balance				\$ (8,076,670)

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Non-State Funded Capital Outlay Projects was established to account for financial activities related to the acquisition or construction of major capital projects that are funded from non-state revenue sources.

Fund 41, Resource 4120 - Non-State Funded Capital Outlay Projects

	Prior Year Actuals <u>7-1-09 to 6-30-10</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 7	\$ 1,662,076	\$ 1,662,076	\$ 1
Expenditures				
Capital Outlay	\$ 0	\$ 1,661,076	\$ 1,661,076	\$ 0
Total Expenditures	\$ 0	\$ 1,661,076	\$ 1,661,076	\$ 0
Revenues Over (Under) Expenditures	\$ 7	\$ 1,000	\$ 1,000	\$ 1
Beginning Fund Balance	<u>545</u>	<u>552</u>	<u>552</u>	<u>552</u>
Ending Fund Balance	<u>\$ 552</u>	<u>\$ 1,552</u>	<u>\$ 1,552</u>	<u>\$ 553</u>
Ending Cash Balance				<u>\$ 553</u>

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La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 152,598	\$ 100,000	\$ 100,000	\$ 20,930
Expenditures				
Services	\$ (6,462)	\$ 50,000	\$ 50,000	\$ 0
Capital Outlay	98,083	1,543,535	1,543,535	69,867
Interfund Transfer to General Operating (Resource 1000)	0	3,390,000	3,390,000	0
Total Expenditures	\$ 91,621	\$ 4,983,535	\$ 4,983,535	\$ 69,867
Revenues Over (Under) Expenditures	\$ 60,977	\$ (4,883,535)	\$ (4,883,535)	\$ (48,937)
Beginning Fund Balance	12,263,980	12,324,957	12,324,957	12,324,957
Ending Fund Balance	\$ 12,324,957	\$ 7,441,422	\$ 7,441,422	\$ 12,276,020
Ending Cash Balance				\$ 11,826,020

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General Obligation Bond Funded Capital Outlay Projects was established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4160 - General Obligation Bond Funded Capital Outlay Projects

	Prior Year Actuals <u>7-1-09 to 6-30-10</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 6,629,828	\$ 900,000	\$ 360,000	\$ (872,834)
Proceeds from General Obligation Bond Series D	0	113,000,000	3,000,000	0
Total Revenues	<u>\$ 6,629,828</u>	<u>\$ 113,900,000</u>	<u>\$ 3,360,000</u>	<u>\$ (872,834)</u>
Expenditures				
Classified Salaries	\$ 212,038	\$ 352,111	\$ 352,111	\$ 112,125
Employee Benefits	87,313	167,381	167,381	39,582
Materials & Supplies	0	0	1,282	4,609
Services	368,345	2,499,337	2,256,354	384,665
Capital Outlay	29,217,534	145,888,254	41,345,991	7,586,655
Total Expenditures	<u>\$ 29,885,230</u>	<u>\$ 148,907,083</u>	<u>\$ 44,123,119</u>	<u>\$ 8,127,636</u>
Revenues Over (Under) Expenditures	\$ (23,255,402)	\$ (35,007,083)	\$ (40,763,119)	\$ (9,000,470)
Beginning Fund Balance	<u>68,004,405</u>	<u>44,749,003</u>	<u>44,749,003</u>	<u>44,749,003</u>
Ending Fund Balance	<u>\$ 44,749,003</u>	<u>\$ 9,741,920</u>	<u>\$ 3,985,884</u>	<u>\$ 35,748,533</u>
Ending Cash Balance				<u>\$ 37,092,476</u>

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General Obligation Series 2010D Capital Appreciation Bonds was established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4170 - General Obligation Bond Series 2010D Capital Appreciation Bonds

	Prior Year Actuals <u>7-1-09 to 6-30-10</u>	Adopted Budget	Revised Budget *	Year to Date Activity
Revenues	\$ 0	\$ 0	\$ 40,000	\$ 0
Proceeds from General Obligation Bond				
Series D	<u>0</u>	<u>0</u>	<u>7,700,000</u>	<u>7,699,278</u>
Total Revenues	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 7,740,000</u>	<u>\$ 7,699,278</u>
Expenditures				
Classified Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>7,328,605</u>	<u>4,450</u>
Total Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 7,328,605</u>	<u>\$ 4,450</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 411,395	\$ 7,694,828
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 411,395</u>	<u>\$ 7,694,828</u>
Ending Cash Balance				<u>\$ 7,694,828</u>

* The budget associated with Capital Appreciation Bond funded projects as shown above will be established in the accounting records in December 2010 by transferring budget from Resource 4160.

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General Obligation Series 2010D Build America Bonds was established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4180 - General Obligation Bond Series 2010D Build America Bonds

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget*	Year to Date Activity
Revenues	\$ 0	\$ 0	\$ 500,000	\$ 0
Proceeds from General Obligation Bond Series D	0	0	102,300,000	102,300,000
Total Revenues	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 102,800,000</u>	<u>\$ 102,300,000</u>
Expenditures				
Classified Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0
Materials & Supplies	0	0	0	0
Services	0	0	444,255	68,377
Capital Outlay	0	0	100,346,658	2,173,992
Total Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 100,790,913</u>	<u>\$ 2,242,369</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 2,009,087	\$ 100,057,631
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,009,087</u>	<u>\$ 100,057,631</u>
Ending Cash Balance				<u>\$ 100,057,631</u>

* The budget associated with Build America Bond funded projects as shown above will be established in the accounting records in December 2010 by transferring budget from Resource 4160.

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Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self-insurance programs.

Fund 61, Resource 6100 - Health and Liability Self-Insurance

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,962,650	\$ 4,890,000	\$ 4,890,000	\$ 2,587,024
Interfund transfer from General Operating (Resource 1000)	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>125,000</u>
Total Revenue	<u>\$ 5,212,650</u>	<u>\$ 5,140,000</u>	<u>\$ 5,140,000</u>	<u>\$ 2,712,024</u>
Expenditures				
Classified Salaries	\$ 163,955	\$ 177,465	\$ 177,465	\$ 85,047
Employee Benefits	58,514	63,983	63,983	25,253
Materials & Supplies	1,852	3,200	3,200	337
Services	4,902,593	5,606,885	5,606,885	2,305,840
Capital Outlay	<u>3,978</u>	<u>40,000</u>	<u>40,000</u>	<u>0</u>
Total Expenditures	<u>\$ 5,130,892</u>	<u>\$ 5,891,533</u>	<u>\$ 5,891,533</u>	<u>\$ 2,416,477</u>
Revenues Over (Under) Expenditures	\$ 81,758	\$ (751,533)	\$ (751,533)	\$ 295,547
Beginning Fund Balance	<u>1,671,197</u>	<u>1,752,955</u>	<u>1,752,955</u>	<u>1,752,955</u>
Ending Fund Balance	<u>\$ 1,752,955</u>	<u>\$ 1,001,422</u>	<u>\$ 1,001,422</u>	<u>\$ 2,048,502</u>
Ending Cash Balance				<u>\$ 4,516,938</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 UNAUDITED MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2010**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

Fund 61, Resource 6110 - Workers' Compensation Self-Insurance

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,551,863	\$ 1,809,492	\$ 1,809,492	\$ 874,820
Expenditures				
Classified Salaries	\$ 78,645	\$ 89,220	\$ 89,220	\$ 34,323
Employee Benefits	29,943	33,188	33,188	12,142
Materials & Supplies	0	300	300	0
Services	1,418,714	1,404,100	1,404,100	570,374
Total Expenditures	\$ 1,527,302	\$ 1,526,808	\$ 1,526,808	\$ 616,839
Revenues Over (Under) Expenditures	\$ 24,561	\$ 282,684	\$ 282,684	\$ 257,981
Beginning Fund Balance	772,518	797,079	797,079	797,079
Ending Fund Balance	\$ 797,079	\$ 1,079,763	\$ 1,079,763	\$ 1,055,060
Ending Cash Balance				\$ 3,908,867

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 UNAUDITED MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2010**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

Associated Students of RCCD

	Prior Year Actuals <u>7-1-09 to 6-30-10</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	<u>\$ 709,781</u>	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 337,626</u>
Expenditures				
Materials & Supplies	<u>\$ 677,880</u>	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 298,735</u>
Total Expenditures	<u>\$ 677,880</u>	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 298,735</u>
Revenues Over (Under) Expenditures	\$ 31,901	\$ 0	\$ 0	\$ 38,891
Beginning Fund Balance	<u>898,134</u>	<u>930,035</u>	<u>930,035</u>	<u>930,035</u>
Ending Fund Balance	<u><u>\$ 930,035</u></u>	<u><u>\$ 930,035</u></u>	<u><u>\$ 930,035</u></u>	<u><u>\$ 968,926</u></u>
Ending Cash Balance				<u><u>\$ 2,066,194</u></u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 UNAUDITED MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2010**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

Student Financial Aid

	Prior Year Actuals 7-1-09 to 6-30-10	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 36,424,698	\$ 38,193,303	\$ 38,193,303	\$ 21,347,428
Expenditures				
Other				
Scholarships and Grant Reimbursements	\$ 36,424,698	\$ 38,193,303	\$ 38,193,303	\$ 21,378,689
Total Expenditures	\$ 36,424,698	\$ 38,193,303	\$ 38,193,303	\$ 21,378,689
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ (31,261)
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ (31,261)
Ending Cash Balance				\$ 127,999

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 UNAUDITED MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2010**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

RCCD Development Corporation

	Prior Year Actuals <u>7-1-09 to 6-30-10</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1	\$ 0	\$ 0	\$ 1
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 1	\$ 0	\$ 0	\$ 1
Beginning Fund Balance	<u>16,239</u>	<u>16,240</u>	<u>16,240</u>	<u>16,240</u>
Ending Fund Balance	<u>\$ 16,240</u>	<u>\$ 16,240</u>	<u>\$ 16,240</u>	<u>\$ 16,241</u>
Ending Cash Balance				<u><u>\$ 16,241</u></u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
GOVERNANCE COMMITTEE

Report No.: VI-A-1

Date: January 25, 2011

Subject: Revised and New Board Policies – Second Reading

Background: In keeping with our current process of updating our Board Policies and Administrative Procedures, the items below come before the Board for second reading and approval.

Board of Trustees

BP 2725 – Board Member Compensation – This is a revision of the Policy originally adopted by the Board on November 18, 2008.

Academic Affairs

BP 4000 – Academic Rank – This is a revision of the Policy originally adopted by the Board on August 19, 2008.

Student Services

BP 5405 – Student District Consultation Council – This is a revision of the Policy originally adopted by the Board on August 18, 2009.

BP 5550 – Speech: Time, Place, and Manner – This is a revision of the Policy originally adopted by the Board on March 17, 2009.

Business and Fiscal Affairs

BP 6700 – Use of Facilities – This is a revision of the Policy originally adopted by the Board on March 17, 2009.

BP 6870 – Sustainability and Environmental Responsibility – This is a new Policy for the District.

Recommended Action: It is recommended that the Board of Trustees approve Board Policies 2725, 4000, 5405, 5550, 6700, and 6870.

Gregory W. Gray
Chancellor

Prepared by: Ruth W. Adams, Esq.
General Counsel

Riverside Community College District Policy

No. 2725
Board of Trustees
DRAFT

BP 2725 BOARD MEMBER COMPENSATION

References:

Education Code Sections 1090, 35120, and 72024

Members of the Board of Trustees shall receive compensation at a rate not to exceed the maximum allowable by law.

Board members may be paid for any meeting at which they were absent, if the Board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting the absent Board member was performing services outside the meeting for the District, was ill or on jury duty, or was absent due to a hardship deemed acceptable by the Board.

Date Adopted: November 18, 2008

Revised:

Riverside Community College District Policy

No. 4000

Academic Affairs

BP 4000 **ACADEMIC RANK**

References: None

As an institution of higher education, the Riverside Community College District will award to the faculty, the ranks of Instructor, Assistant Professor, Associate Professor, Professor, ***Distinguished Professor***, and Professor Emeritus for those individuals who earn these titles by meeting specific requirements.

Criteria and procedures to achieve these ranks will be developed jointly by the Academic Senate and the Administration.

Date Adopted: August 19, 2008

Revised:

(Replaces RCCD Policy 3092)

Riverside Community College District Policy

No. 5405

**Student Services
DRAFT**

BP 5405 ~~STUDENT DISTRICT EXECUTIVE BOARD~~
STUDENT DISTRICT CONSULTATION COUNCIL

References:

Title 5, Section 51023.7

The Board of Trustees recognizes the Student District **Consultation Council (SDCC)** Executive Board (**formerly known as the Student District Executive Board**) of the Riverside Community College District as the organization representing the students.

The SDCC shall be comprised of the following:

- 1. *The Student Trustee (Chairperson)***
- 2. *All three (3) College Associated Students Organizations' (ASO) Presidents, or designee***
- 3. *One College Chief Student Services Officer (CSSO), or designee (non-voting)***
- 4. *One College Student Activities Coordinator (non-voting)***

The College CSSO and the Student Activities Coordinator shall originate from the student trustee's designated home campus. At least one of them must be present in order for an SDCC meeting to take place.

As the fall and spring term calendars permit, the SDCC shall meet at least once a semester or as needed at the discretion of the Chair.

Quorum shall consist of the student trustee and two (2) College ASO presidents, or designees, in order to conduct business.

With the exception of the student trustee, all student members of the SDCC shall be voting members, reflecting the majority will of the student senates at their College. Every final SDCC recommendation must reflect that vote.

The SDCC's primary function will be of the student District Executive Board is to ensure that all necessary information and issues dealing with make recommendations in the formation and development of District Policies and Administrative Procedures "that have, or will have, a significant effect on students" are communicated to all three (3) College Associated Students Organizations for

further consideration, input, and/or action. Those issues considered to have, or that will have, a significant effect on students, are:

1. Grading policies;
2. Codes of student conduct;
3. Academic disciplinary policies;
4. Curriculum development;
5. Courses or programs which should be initiated or discontinued;
6. Processes for institutional planning and budget development;
7. Standards or policies regarding student preparation and success;
8. Student services planning and development;
9. Student fees within the authority of the District to adopt;
10. Any other District and college policy, procedure, or related matter that the Board of Trustees determines will have a significant effect on students.

The General Counsel will forward draft Board Policies and Administrative Procedures to the Student Trustee, who will disseminate the draft(s) to the SDCC, as well as the Colleges' associated students organizations, for input. Recommendations from each College will be given to the SDCC. The SDCC District Executive Board will work with **inform** the appropriate **College** administrative office(s) **and the Student Trustee, of all student-developed recommendations** while developing its position. **The Student Trustee will forward the SDCC's** The student District Executive Board will then forward its final recommendations to the **General Counsel.**

The General Counsel will discuss any recommended changes to the drafts with the Vice Chancellor, Educational Services. Revised drafts will be placed on the Chancellor's Executive Cabinet agenda for discussion.

For an Administrative Procedure, if the Executive Cabinet agrees with the SDCC's recommended changes, the changes will be made to the Administrative Procedure and go forward for approval by Executive Cabinet. If it does not agree, further discussion will take place between the General Counsel and the SDCC and Student Trustee. Every reasonable consideration will be made to accommodate the SDCC recommendations on the matters listed above, before Executive Cabinet gives final approval on an Administrative Procedure. Chief Student Services Officer of the District, who, in concert with the Chancellor, will present

~~them in a timely manner to the Board of Trustees with or without his/her endorsements or comments.~~

For a Board Policy on the matters listed above, the same process for Administrative Procedures will be followed. However, in the event that agreement cannot be reached between the General Counsel, Executive Cabinet and the SDCC/Student Trustee, changes recommended by the SDCC, as well as those of Executive Cabinet, if any, will be included on the draft Board Policy and brought forward to the Board of Trustees for consideration. The recommendations ***of the SDCC*** of the ~~Student District Executive Board~~ will be given “every reasonable consideration” before the Board of Trustees acts on a Policy.

The Board of Trustees shall ***also*** give reasonable consideration to recommendations and positions developed by students regarding District ~~and College~~ Policies and procedures pertaining to the hiring and evaluation of faculty, administration, and staff.

~~The Board of Trustees shall recognize the Associated Students of Riverside Community College District (ASRCCD) as the authority for defining student participatory governance procedures.~~

In accordance with Title 5, except in unforeseeable, emergency situations, the governing board shall not take action on a matter having a significant effect on students until it has provided students with an opportunity to participate in the formulation of the policy or procedure or the joint development of recommendations regarding the action.

The SDCC will have responsibility for all financial and budgetary matters with regard to the associated students' District budget for the fiscal year 2010-2011, or until July 1, 2011, at which time that responsibility will shift to each College's Associated Students Organization.

The Vice President of Student Services of the College which the current Student Trustee declares as his/her home campus will be responsible for the administrative oversight of the SDCC.

Date Adopted: August 18, 2009
(Replaces RCCD Policy and Regulation
6010)

Revised:

Riverside Community College District Policy

No. 5550

General Institution

DRAFT

BP 5550 SPEECH: TIME, PLACE, AND MANNER

References:

Education Code Sections 76120 and 66301

Students, employees and members of the public shall be free to exercise their rights of free expression, subject to the requirements of this Policy and the corresponding Administrative Procedure.

The college(s) of the District is/are non-public forums, except for those areas that are ***designated public forums available for the exercise of expression by students, employees, and members of the public*** generally available for use by students or the community, which are limited public forums. The Chancellor shall enact such administrative procedures as are necessary to reasonably regulate the time, place, and manner of the exercise of free expression in the limited public forums.

The administrative procedures promulgated by the Chancellor shall not prohibit the right of students to exercise free expression, including but not limited to the use of bulletin boards designated for such use, the distribution of printed materials or petitions in those parts of the District designated as areas generally available to students and the community, and the wearing of buttons, badges, or other insignia.

~~Students shall be free to exercise their rights of free expression, subject to the requirements of this policy.~~

Speech shall be prohibited that is defamatory, obscene according to current legal standards, or which so incites others as to create a clear and present danger of the commission of unlawful acts on district property or the violation of District policies or procedures, or the substantial disruption of the orderly operation of the District.

Nothing in this policy shall prohibit the regulation of hate violence, ***This Policy does not prohibit the regulation of hate violence directed at students in a manner that denies their full participation in the educational process*** is not prohibited by this Policy so long as the regulation conforms to the requirements of the First Amendment to the United States Constitution, and of Section 2 of Article 1 of the California Constitution. Students may be disciplined for harassment, threats **or** intimidation, ~~or hate violence~~ unless such speech is constitutionally protected.

This Policy, relating to use of facilities, distribution and posting of literature, and preventing disruption of instructional and/or other District activities does not apply to student news media as provided for in Board Policy 4600, titled News Media.

Date Adopted: March 17, 2009
(Replaces RCCD Policy 5120)

Revised:

Riverside Community College District Policy

No. 6700

Business and Fiscal Affairs DRAFT

BP 6700 USE OF FACILITIES

References:

Education Code Sections 82537 and 82542

Use of the District's facilities shall be granted as provided by law. The Chancellor shall establish procedures regarding the use of District property, including but not limited to facilities, equipment and supplies, by community groups and other outside groups or organizations.

The administrative procedures shall reflect the requirements of applicable law, including Education Code Sections referenced above, regarding **use of** District facilities. The procedures shall include reasonable rules regarding the time, place, and manner of use of District facilities. They shall assure that persons or organizations using District property are charged such fees as are authorized by law. Public use of District property shall not interfere with scheduled instructional programs or other activities **of the District on behalf of Students**.

No group or organization may use District property **to unlawfully** ~~for purposes that~~ discriminate on the basis of race, color, religion, ancestry, national origin, disability, sex (i.e., gender), or sexual orientation, or the perception that a person has one or more of the foregoing characteristics, **or on any basis prohibited by law**.

Use of the District's facilities will be only for the purposes described by the California Legislature in Education Code Section 82537(a). These purposes include use by associations "formed for recreational, educational, political, economic, artistic, or moral activities of the public school district" in order to "engage in supervised recreational activities" or "meet and discuss from time to time, as they may desire, any subjects and questions which in their judgment appertain to the educational, political, economic, artistic, and moral interests of the citizens of the communities in which they reside" (Education Code Section 82537(a)). In granting permission to use District facilities, the District will not discriminate on the basis of viewpoint with regard to organizations engaging in expressive activities on the topics and subject matters articulated above.

Date Adopted: March 17, 2009
(Replaces RCCD Policy 8005)

Revised:

Riverside Community College District Policy

No. 6870

**Business and Fiscal Affairs
DRAFT**

BP 6870 *SUSTAINABILITY AND ENVIRONMENTAL
RESPONSIBILITY*

References:

California Code of Regulations, Title 5, Sections 57050-57055

The Riverside Community College District recognizes its responsibility to exercise environmental stewardship and to economically manage the use of buildings, land and natural resources. It is the intent of the district to create a set of operating principles and guidelines in the execution of its responsibilities to facilities design and operation; campus management and teaching and learning, thereby minimizing negative environmental impacts of activities under its control and oversight.

Principles and Guidelines of Sustainable Stewardship

- 1. Responsible and thoughtful utilization of land under its control;***
- 2. Strive to make as energy efficient as economically practical, heating, ventilation, air conditioning, lighting systems, and all other mechanical (pumps, etc.) and building systems within the District;***
- 3. Pursuant to Board Resolution 13-09/10, all new facilities of the District will be planned, designed and constructed to meet LEED (Leadership in Energy and Environmental Design) certification standards and, to the greatest extent practical, major renovations are to be designed to also meet LEED standards.***
- 4. Promote initiatives that advance a sustainable environment by partnerships with energy production and other agencies, public and private.***
- 5. Operating practices District-wide that demonstrate the commitment to sustainable management, such as, but not limited to, recycling programs, waste reduction, modified irrigation systems to minimize water usage and/or the use of reclaimed water, xeriscape and the use of native and drought resistant plants in landscaping projects.***
- 6. Encouragement of curriculum in environmental sustainability.***

Date Adopted:

RIVERSIDE COMMUNITY COLLEGE DISTRICT
TEACHING AND LEARNING COMMITTEE

Report No.: VI-B-1

Date: January 25, 2011

Subject: Resolution No. 21-10/11 - Best Practices in Grant Development

Background: In October 2009, the Grants Office presented a Best Practices in Grant Development model to the Board of Trustees and reported on the success achieved in the U.S. Department of Education's 2009 Student Support Services Program competition by employing the model. Therefore, the Grants Office is pleased to present this Best Practices in Grant Development resolution for consideration by the Board. If adopted, the resolution would encourage the application of the principles embodied in the best practices model for all grant applications.

Recommended Action: It is recommended that the Board of Trustees consider the resolution.

Gregory W. Gray
Chancellor

Prepared by: Ray Maghroori
Vice Chancellor, Educational Services

Richard Keeler
Director, Grants

Colleen Molko
Associate Director, Grants

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION RECOGNIZING BEST PRACTICES IN GRANT DEVELOPMENT

RESOLUTION NO. 21-10/11

WHEREAS, the Riverside Community College District Board of Trustees approved BP 3280, which governs the handling of grants in a three-college district;

WHEREAS, The Board acknowledges the unparalleled success achieved by the district and its three colleges in the U.S. Department of Education's 2009 Student Support Services Program competition; and

WHEREAS, the Board recognizes that this success resulted from the employment of a best practices in grant development model comprised of the following essential principles:

- Select and pursue only those grant opportunities that offer the greatest competitive advantage
- Begin work early, as much as a year in advance
- Assess the landscape to determine the potential for success and to ensure a good return on investment
- Consider the need for and secure external expertise
- Designate an outstanding content team with faculty involvement
- Appoint a strong liaison to lead the project
- Develop competitive partnerships early on in the process that will make tangible commitments and participate in the development of the proposal
- Align proposed activities with funding agency emphases
- Use relevant data to demonstrate a strong need for the project
- Design an evaluation that is both data-driven and directly related to the outcomes proposed; and

WHEREAS, the Board would like to see this type of success in all grant competitions;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees does hereby officially adopt this Best Practices in Grant Development model district-wide.

PASSED AND ADOPTED this 25th day of January, 2011, at the regular meeting of the Riverside Community College District Board of Trustees

Janet Green, President of the Board of Trustees
Riverside Community College District

RIVERSIDE COMMUNITY COLLEGE DISTRICT
TEACHING AND LEARNING COMMITTEE

Report No.: VI-B-2

Date: January 25, 2011

Subject: Proposed Curricular Changes

Background: Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Recommended Action: It is recommended that the Board of Trustees approve the curricular changes for inclusion in the catalog and in the schedule of class offerings.

Gregory W. Gray
Chancellor

Prepared by: Ray Maghroori
Vice Chancellor, Educational Services

Sylvia Thomas
Associate Vice Chancellor, Educational Services

New Stand Alone Course Proposals

1. BIT-200 Biotechnology Work Experience M
This course was previously deleted but will now be activated for use in the new Biotechnology certificate.
2. COM-51 Enhancing Communication Skills MR
This course is proposed to address the discipline name change by changing the course designation from SPE to COM.
3. ENE-4 Introduction to Engineering Design R
This course is proposed as an introductory course in the Project Lead the Way program which is part of a transfer program with Cal Poly Pomona.
4. MUC-7 Introduction to Music Technology N
This course will serve as an overview of introductory music technology principles and survey of many different types of software.
5. PHT 21A Neurosurgery Clerkship M
This course is proposed to meet the demands of the healthcare community, and increase the marketability of our graduates in this field of medicine.
6. PHT 21B Advanced Mental Health Clerkship M
This course is proposed as an expansion of the year II clinical curriculum for the PA program. The course is designed to meet the needs of the mental health community.
7. PHT 21C Advanced Geriatrics Clerkship M
This course is proposed as an expansion of the current clinical curriculum in the Physician Assistant Program.
8. PHT 21D Hospitalist Medicine Clerkship M
This course is proposed as an expansion of the current clinical curriculum in the Physician Assistant Program that will better prepare students for entry into the PA profession.

New Course Proposals (not stand alone)

1. COM-1 Public Speaking MR
2. COM-1H Public Speaking Honors MR
3. COM-2 Persuasion in Rhetorical Perspective MR
4. COM-3 Argumentation and Debate MR
5. COM-5 Parliamentary Procedure MR
6. COM-6 Dynamics of Small Group Communication MR
7. COM-7 Oral Interpretation of Literature MR
8. COM-9 Interpersonal Communication MR
9. COM-9H Honors Interpersonal Communication MR
10. COM-11 Storytelling MR
11. COM-12 Intercultural Communication MR
12. COM-13 Gender and Communication MR
13. COM-19 Reader's Theater MR
These courses are proposed to address the discipline name change by changing the course designation from SPE to COM.
14. MUS-10 MIDI/Digital Audio Music Production R
This course is proposed with an emphasis in professional quality recordings.
15. MUS-23 History of Rock and Roll NR
This course will offer students an alternative to our established appreciation courses while aligning with other California community colleges and four-year institutions.

- | | | |
|--|-----------------------------------|-----|
| 16. MUS-40 | Class Percussion | R |
| This course will provide basic level instruction on percussion for non-music majors and music majors interested in percussion as a secondary instrument. | | |
| 17. PSY-8 | Introduction to Social Psychology | MNR |
| This course will provide students with a broader exposure and understanding to the link between the social environment and the psychology of the individual. | | |

Adoption of Existing Courses

- | | | |
|-----------|---------------------------------|---|
| 1. ESL-91 | Beginning Oral Communication | M |
| 2. ESL-92 | Intermediate Oral Communication | M |
| 3. ESL-93 | Advanced Oral Communication | M |

These courses are to be included in the Moreno Valley college's course inventory. Assignments were updated to bring the COR into Title 5 compliance. Courses are offered currently at Norco and Riverside.

- | | | |
|-----------|--------------------------|---|
| 4. JPN-3 | Japanese 3 | N |
| 5. JPN-4 | Japanese 4 | N |
| 6. JPN-11 | Culture and Civilization | N |

These courses are to be included in the Norco College's course inventory and are currently offered at Riverside.

- | | | |
|------------|---------------------------------------|---|
| 7. SPA-1H | Honors Spanish 1 | N |
| 8. SPA-2H | Honors Spanish 2 | N |
| 9. SPA-3N | Spanish for Spanish Speakers | N |
| 10. SPA-4 | Spanish 4 | N |
| 11. SPA-11 | Spanish Culture and Civilization | N |
| 12. SPA-13 | Spanish for Health Care Professionals | N |

These courses are to be included in Norco College's inventory and are currently offered at Moreno Valley and Riverside.

Proposed Course Deletions:

- | | | |
|--|---|----|
| 1. GUI-95 | Practicum in Adaptive Computer Technologies Seminar | NR |
| This course is being deleted in compliance with state mandated regulations | | |
| 2. MAN-46 | Fundamentals of Manufacturing Processes I | N |
| 3. SPA-85 | Writing Clinic | R |
| These courses are being deleted due to lack of student interest. | | |
| 4. SPE-10A | Forensics: Speech and Debate | R |
| 5. SPE-10B | Forensics: Speech and Debate Expanded | R |
| These courses are being deleted due to redesigning of forensics program. | | |

Major Course Modifications Proposals

- | | | |
|--|--|---|
| 1. ADJ-B1B | Basic Peace Officer Training Academy | M |
| This course has been modified to change from 18 units to 39 units. | | |
| 2. FIT-H2 | Hazardous Materials First Responder Operational | M |
| This course has been modified to update the course description. | | |
| 3. FIT-H3 | Hazardous Materials First Responder
Operational-Decontamination | M |
| This course has been modified to update the course description, content, and course materials. | | |
| 4. FIT-R3 | Basic Automobile Extrication | M |

Attachment A

COMMERCIAL MUSIC (N)

Commercial Music: Performance

The *Commercial Music: Performance* certificate is a program designed to provide students with the knowledge and skills necessary for studio recording and live performance in the commercial music industry. Courses allow students to become proficient on an instrument or voice, gain experience as an ensemble member, study the fundamentals of music including sight-reading and piano skills, become familiar with music technology and record in a state-of-the-art recording studio. Classes are taught utilizing industry-standard software and equipment in state-of-the-art facilities.

Certificate Program

Program Learning Outcomes:

Upon successful completion of this program, students should be able to:

1. Understand and employ fundamentals of music and musicianship such as melody, harmony, chord structure, rhythm, key signatures, phrasing, sight-singing and scalar patterns.
2. Identify and discuss the origins of commercial music and explain how it relates to society today.
3. Create and manipulate vocal or instrumental technique in a studio and live performance setting such as fingerings, dynamics, diction, breathing, rhythm, phrasing and vowel or finger placement.
4. Memorize and recall standard commercial music literature in a live ensemble performance.

<u>Required Courses (32 units)</u>		<u>Units</u>
MUC 1	Performance Techniques for Studio Recording (3 semesters/2 units)	6
MUC 7	Introduction To Music Technology	3
MUS 3	Fundamentals of Music	4
MUS 32	Class Piano	1
MUS 38	Beginning Applied Music Training (3 semesters/2 units)	6
MUS 65	Basic Musicianship	2
Electives (choose from the lists below)		10

Select 6 units from the following:

MUC 3	Introduction to Pro Tools: MIDI and Audio Production	3
MUS 19	Music Appreciation	3
MUS 23	History of Rock and Roll	3
MUS 93	The Business of Music	3

Select 4 units from the following:

MUC 10	Norco Choir	2
MUC 11	Studio Arts Ensemble	2

Associate of Arts Degree

The Associate of Arts Degree in Commercial Music: Performance will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

Attachment B

APPLIED DIGITAL MEDIA AND PRINTING (R)

This program prepares students for a wide variety of careers in graphic arts and multimedia. This includes instruction in graphic design, illustration, photo manipulation, web design, animation, electronic prepress, press operation, bindery, and management, using the latest equipment and software available. Classes are structured to give strong academic and hands-on experience for entry into the graphic arts / multimedia industries.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Describe and demonstrate the sequence of steps involved in producing a printed product
- Evaluate current technical applications and trends occurring in the graphics industry
- Develop budgeted hourly rates, and estimates
- Develop an organizational structure of layout, planning, and work flow in a production company
- Evaluate and assign a substrate and ink to a project for effectiveness and consistency
- Use Adobe InDesign publishing software to complete page layouts and designs for a variety of professional publishing purposes
- Use live jobs to demonstrate the ability to interpret job ticket instructions, keep accurate records, and maintain job flow and deadlines of production projects
- Demonstrate the basic use of Adobe Photoshop tools and functions including channels, layers, masking, color correction, duotones, and filters
- Identify file formats appropriate for digital image manipulation and output file formats appropriate for business and industry
- Produce high quality line and halftone images through the use of a digital camera and/or imagesetter and/or flatbed scanner
- Assemble one-color to four-color images both manually and digitally in preparation for platemaking
- Demonstrate safe work practices in the printing and graphics workplace
- Demonstrate proper set-up, operation, and clean-up of a small offset-duplicator
- Demonstrate proper set-up and operation of finishing equipment
- Develop economic, civic, and moral responsibility and ethics of good citizenship through an understanding of the role that printing has played in our society
- Produce a portfolio of projects suitable for use in an employment interview

Required Courses (34 units)

Units

ADM-1	Introduction to Applied Digital Media	3
ADM-30	Contemporary Topics in Applied Digital Media	1
ADM-55	Management and Estimating in the Graphics/Design Industry	3
ADM-58	Paper and Inks for Multi-purposed Design	1
ADM-63	Adobe InDesign	3
ADM-70	Project Design and Production	3
ADM-71	Adobe Photoshop	3
ADM-80	Introductory Digital Darkroom	3

ADM-85	Beginning Offset Presswork	3
ADM-89	Applied Digital Media Portfolio	1
Electives	(Choose from list below)	10

Electives (10 units)

ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-65	Cross Platform File Management	1
ADM-67	WEB Animation with Flash	3
ADM-68	3D Animation with Maya	3
ADM-69	Motion Graphics and Compositing with After Effects	3
ADM-72	Advanced Photoshop	3
ADM-74	Dreamweaver for Graphic Designers	3
ADM-76	QuarkXPress	3
ADM-77A	Adobe Illustrator	3
ADM-77B	Advanced Adobe Illustrator	3
ADM-86	Advanced Offset Presswork and Bindery	3
ADM-88	3D Creature Creations with Maya	3
ADM-200	Applied Digital Media and Printing Work Experience	1-2-3-4
ART-22	Basic Design	3
ART-36	Computer Art	3
CIS-54B	Introduction to Flash Scripting	3
ENG-17	Literary Magazine Production	2
FTV-64	Digital Editing Principles and Techniques	3
PHO-20	Introduction to Digital Still Photography	3

Associate of Science Degree

The Associate of Science Degree in Applied Digital Media and Printing will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT C

FILM STUDIES

Associate of Arts Degree

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Recognize film, television, and related media as the object of creative, critical, and historical academic study
- Identify, compare, and analyze the multi-cultural, multi-national, economic, political, and technological forces behind the movies, television, and related and emerging examples of the moving image;
- Produce written arguments and interpretations (criticism and analyses) about film and related examples of the moving image based in primary and secondary research;
- Analyze and/or produce writing for the camera (screenwriting).

<u>Required Courses (18 units)</u>		<u>Units</u>
FST-1	Introduction to Film Studies	3
FST-7	History of World Film I	3
or		
FST-8	History of World Film II	3
Level One Electives (Choose from list)		3
Level Two Electives (Complete Group A or B)		6
Level Three Electives (Choose from list)		3
<u>Level One Electives (3 units)</u>		
FST-2	Introduction to Television Studies	3
FST-5	Fiction and Film: Adaptation	3
FST-6	Screenplay Analysis: The Craft of the Screenplay	3
<u>Level Two Electives - Complete Group A or B (6 units)</u>		
Group A		
FST-3	Introduction to International Cinema	3
FST-4	Introduction to Film Genres	3
or		
Group B		
ENG-38	Introduction to Screenwriting	3
ENG-39	Screenwriting II	3
<u>Level Three Electives (3 units)</u>		
ART-10	Modern and Contemporary Art History	3
ENG-11	Creative Writing	3
ENG-13	Introduction to Playwriting	3
ENG-49	Introduction to the One-Hour Teleplay	3
FTV-12	History of American Film	3
FTV-48	Short Film Production	3
FTV-60	Overview of Digital Media	3
FTV-65	The Director's Art in Filmmaking	3
FTV-68	Story Development Process in the Entertainment Industry	3
MUS-26	Film Music Appreciation	3
THE-3	Introduction to the Theater	3
THE-39	Acting for the Camera	3

Associate of Arts Degree

The Associate of Arts Degree in Film Studies will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
TEACHING AND LEARNING COMMITTEE

Report No: VI-B-3

Date: January 25, 2011

Subject: Operational Agreement with the State of California, California Highway Patrol

Background: The State of California, California Highway Patrol (CHP) has requested an amendment to the operational agreement with Riverside Community College District to supply office space, adequate classroom and laboratory facilities for the purpose of teaching administration of justice classes at the Ben Clark Public Safety Education and Training Center, from May 19, 2009 through December 31, 2010. In the original operational agreement, approved by the Board of Trustees, section 4.2 refers to a Riverside County administrative fee study being conducted and to the possibility that the agreement may need to be modified with an addendum to reflect any change, if one occurs, in the administrative fee for the rent and lease of classroom and lab space of facilities located at the Ben Clark Public Safety Training Center.

The amendment makes three changes to the original agreement. First, section 4.1 presents revised language based upon the new fee schedule approved by the County of Riverside and describes the cost of the shared use of facilities to administer RCCD's academic programs at the Ben Clark Training Center. The new fee schedule approved by Riverside County in 2009 changed the rental and lease rates from a \$1.34 per student contact hour to costs based upon the use of square footage of classroom or laboratory space for a half day or day's use. Second, the amendment deletes section 4.2 from the original agreement, which refers to a fee study being conducted by Riverside County. Third, the amendment provides revised language in section 4.3 about CHP's method of invoicing to RCCD based upon the square footage of used classroom space rather than per student contact hour.

Because of the transition in administrative staff in the State of California, California Highway Patrol, RCCD has had to accrue the costs of services provided by CHP, from January 1, 2010 to December 31, 2010. Using the new administrative fee schedule approved by Riverside County, CHP will bill RCCD based upon the square footage of adequate classroom and lab facilities supplied to RCCD each day or half day. The cost shall not exceed \$100,000.00. Funding Source: General Fund.

Recommended Action: it is recommended that the Board of Trustees should ratify the amendment to the operational agreement with the State of California, the California High Patrol to provide office space, classroom and laboratory facilities for the amended effective and expiration dates of January 1, 2010 through December 31, 2010, which is based upon the approved fee schedule by Riverside County to use facilities at the Ben Clark Public Safety Education and Training.

Gregory W. Gray
Chancellor

Prepared by: Monte Perez
President, Moreno Valley College

Cordell Briggs
Dean, Public Safety Education and Training

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER 8R093000	AMENDMENT NUMBER 1
REGISTRATION NUMBER	



- This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
 Department of California Highway Patrol
CONTRACTOR'S NAME
 Riverside Community College District
- The term of this Agreement is 05/20/2009 through 12/31/2010
- The maximum amount of this Agreement after this amendment is: \$138,020.00
 (One Hundred Thirty-Eight Thousand Twenty Dollars and Zero Cents)
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Operational Agreement Number V-A-6-c, CHP Number 8R093000, dated May 20, 2009, providing office and classroom leasing, is hereby amended, effective July 1, 2010 to reflect the following change.

Under Section 4 - COMPENSATION FOR CLASSROOMS AND LABORATORY FACILITIES, items 4.1 and 4.3 have been replaced in their entirety (see attached).

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only EXEMPT FROM DEPARTMENT OF GENERAL SERVICES APPROVAL IN ACCORDANCE WITH THE STATE ADMINISTRATIVE MANUAL
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Riverside Community College District		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 4800 Magnolia Avenue Riverside, CA 92506-1299		<input checked="" type="checkbox"/> Exempt per:SCM 5.80
STATE OF CALIFORNIA		
AGENCY NAME Department of California Highway Patrol		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING T. L. ANDERSON, Assistant Chief, Administrative Services Division		
ADDRESS PO Box 942898, Sacramento, Ca 94298-0001		

AMENDMENT OF OPERATIONAL AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT AND THE STATE OF CALIFORNIA,
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

COMPENSATION FOR CLASSROOMS AND LABORATORY FACILITIES

Effective July 1, 2010 – the following items will apply.

4.1 The administrative fee provided herein is the cost of the shared use of the facilities in the administrative of RCCD's academic programs. The administrative fee of \$1.34 was charged per student contact hour for the fiscal year. Effective January 1, 2010 this administrative fee was amended for this agreement as a result of an administrative fee study conducted by Riverside County. The new administrative fee will be billed per square footage use per day or half day. The classroom rate of \$0.16 per square foot per day shall be charged for the fiscal year. The classroom rate of \$0.08 per square foot per half day shall be charged for the fiscal year. The mat room rate of \$0.10 per square foot per day shall be charged for the fiscal year. The mat room rate of \$0.05 per square foot per half day shall be charged for the fiscal year. The minimum use of 4 hours will equal a half day. Billing and payment for the fee will remain quarterly.

4.3 CHP shall submit quarterly an invoice to RCC of the courses or course section (s) and the square footage of the classroom that is used. CHP shall also indicate whether the course or course section (s) were a full day or a half day and will indicate the square footage of the classroom used. CHP will also indicate if the course or course section (s) were in a classroom or mat room. If the Dean of Public Safety Education and Training of RCCD disputes the invoice, then RCCD shall notify the California Highway Patrol, Accounting Section, Accounts Receivable Unit, P.O. Box 942898, Sacramento, CA 94298-0001, in writing within 60 calendar days upon receipt of invoice. The dispute should include the following information:

- a. CHP invoice number
- b. Name and identification of the CHP instructor(s)
- c. Number of hours and/or students disputed
- d. Date(s) of service
- e. Reason for dispute or requested amount
- f. The total amount of credit requested

The invoice will not be paid until any dispute is settled.

Either party may request resolution of the invoice dispute by bringing it to the attention of the President of the Moreno Valley Campus, RCCD (or a designated representative) and the CHP Administrative Officer for joint resolution. If an agreement cannot be reached through the application of high level management attention, either party may assert its other rights and remedies within this contract or within a court of competent jurisdiction.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
TEACHING AND LEARNING COMMITTEE

Report No. VI-B-4

Date: January 25, 2011

Subject: Resolution establishing the Riverside Communities Learning in Partnership (CLIP)

Background: Presented for the Board's review and consideration is a resolution establishing the Riverside Communities Learning in Partnership (CLIP) between Riverside Community College District, the City of Riverside, Alvard Unified School District, Riverside Unified School District (RUSD), Riverside County Office of Education (RCOE), University of California, Riverside (UCR), Greater Riverside Chamber of Commerce, Riverside County, and the Community Foundation. This resolution established a concerted community effort to improve college access and success for all youth within the City of Riverside. Through its efforts, [Riverside CLIP] will build a college-minded culture, promote student success, and align education and support services to:

- Provide a smooth transition into a postsecondary education of youth within our community,
- Advocate for state and federal policies that increase postsecondary education access, and
- Ensure completion of college degrees and certificates with value in the marketplace.

Riverside CLIP will be an outcome-driven partnership guided by research and data. Riverside CLIP will support and seek to realize the vision set in Seizing our Destiny: The Agenda for Riverside's Innovative Future. The Riverside CLIP has a three year budget of \$3,000,000.00 previously adopted by the Board. Funding source: The Bill and Melinda Gates Foundation.

Recommended Action: It is recommended that the Board of Trustees approve the Resolution and authorize Janet Green, President, Board of Trustees, to sign the Resolution.

Gregory W. Gray
Chancellor

Prepared by: Tom Harris
Acting President, Riverside City College

Shelagh Camak
Executive Dean, Workforce & Resource Development

Michael Wright
Director, Workforce Preparation Grants and Contracts

RIVERSIDE COMMUNITY COLLEGE DISTRICT

A RESOLUTION establishing Riverside-Communities Learning in Partnership (CLIP), a community partnership committed to raising degree outcomes for all youth and young adults within the city of Riverside.

Resolution No. 23-10/11

WHEREAS, current and future generations of students will require some form of postsecondary education to access and advance within family-sustaining careers; and

WHEREAS, the quality of life and economic vitality of the City of Riverside requires a citizenry prepared for a life of learning, civic engagement, and participation in its next-generation workforce; and

WHEREAS, “college” encompasses the full range of accredited postsecondary experiences that lead to degrees and credentials that prepare learners for continuous career development, lifelong learning, and engaged citizenship; and

WHEREAS, youth should graduate from high school ready for college and career preparation and be fully supported in their efforts to succeed in college and enter the workforce;

NOW, THEREFORE, BE IT RESOLVED by The Board of Trustees of the Riverside Community College District as follows:

Section 1: Riverside – Communities Learning In Partnership (Riverside CLIP) is established to engage the community in a concerted effort to improve college access and success for all youth within the City of Riverside. Through its efforts, [Riverside CLIP] will build a college-minded culture, promote student success, and align education and support services to:

- Provide a smooth transition into a postsecondary education of youth within our community,
- Advocate for state and federal policies that increase postsecondary education access, and
- Ensure completion of college degrees and certificates with value in the marketplace.

Section 2: Riverside CLIP will be an outcome-driven partnership guided by research and data. Successful strategies and innovations will inform policy and practice change to improve college completion and employment outcomes.

Section 3: Riverside CLIP will support and seek to realize the vision set in Seizing our Destiny: *The Agenda for Riverside’s Innovative Future*.

- Riverside’s college-minded culture fosters learning opportunities that support and enhance career and personal growth. Secondary and postsecondary pathways are linked and aligned to enable seamless transitions throughout the City’s postsecondary education pipeline to support program completion, career readiness, and job placement. Innovative partnerships

and assessed practice inform the design of multiple pathways to address the educational needs and goals of the populations served by the City's schools, colleges, and universities. As a result, the City's college-going and completion rates exceed national averages.

- Riverside's educational and training resources are mobilized to prepare all residents for careers within its next-generation workforce. Professional and career-technical programs are enhanced and aligned with targeted industries to increase access and career transitions. Training programs, job-placement, and retention services ensure that people are trained to their highest level and prepared for employment and family-sustaining careers.

ADOPTED this 25th day of January, 2011, by The Riverside Community College District Board of Trustees.

Janet Green, President, Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PLANNING AND OPERATIONS COMMITTEE

Report No.: VI-C-1

Date: January 25, 2011

Subject: Learning Gateway Building - Lion's Replacement Parking Lot at Moreno Valley College – Mitigated Negative Declaration

Background: An Environmental Initial Study/Mitigated Negative Declaration was completed by DUDEK in December 2010 for the Learning Gateway Building – Lion's Replacement Parking Lot project located at the Moreno Valley College. Based upon staff's analysis and professional judgment the Final Initial Study/Mitigated Negative Declaration is in accordance with District Guidelines for implementing the California Environmental Quality Act (CEQA). The Initial Study was undertaken for the purpose of deciding whether the project would have a significant adverse effect on the environment. If no substantial evidence for such an effect exists, or if the potential effect can be reduced to a level of insignificance through project revisions, a Negative Declaration can be adopted.

On the basis of the Environmental Initial Study/Mitigated Negative Declaration staff has concluded that the project, with mitigation measures incorporated, will have no significant adverse effect on the environment and has therefore prepared a Mitigated Negative Declaration based on the following:

1. The proposed project is in conformance with the Riverside Community College District – Moreno Valley College Educational Master Plan (January 2008).
2. The proposed project is designed to protect public health, safety and general welfare.
3. The proposed project is compatible with present and future logical development of the area.
4. The Environmental Initial Study/Mitigated Negative Declaration has been prepared for the proposed project to document reasons to support the finding.
5. The Environmental Initial Study finds that the project with proposed mitigation will not have a significant effect on the environment and a Notice of Public Hearing and Notice to Adopt a Mitigated Negative Declaration should be posted.

The Environmental Initial Study/Mitigated Negative Declaration (Exhibit A) and the Mitigation Monitoring and Reporting Program (Exhibit B) are attached for the Board's review and consideration. The documents and any comments received constitute the record of proceedings on which these findings have been based and are located at the Riverside Community College District System Offices, 3845 Market Street, Riverside, California 92501. The custodian for these records is the Associate Vice Chancellor of Facilities Planning, Design and Construction.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PLANNING AND OPERATIONS COMMITTEE

Report No.: VI-C-1

Date: January 25, 2011

Subject: Learning Gateway Building - Lion's Replacement Parking Lot at Moreno Valley College – Mitigated Negative Declaration (continued)

Recommended Action: It is recommended that the Board of Trustees:

1. Adopt a Mitigated Negative Declaration based on the findings incorporated in the Initial Study and the conclusion that with the proposed mitigation measures, the project will not have a significant effect on the environment.
2. Approve the Learning Gateway Building - Lion's Replacement Parking Lot Project, subject to the mitigation measures and conditions of approval based upon the findings and conclusions incorporated in the Environmental Initial Study/Mitigated Negative Declaration (Exhibit A) and the Mitigation Monitoring and Reporting Program (Exhibit B).
3. Approve the Associate Vice Chancellor of Facilities Planning, Design and Construction to sign the Notice of Determination.
4. Direct staff to post the Notice of Determination and Mitigated Negative Declaration with the Riverside County Clerk's Office.
5. Direct staff to post the Notice of Determination in the Riverside Community College District Facilities Planning, Design and Construction office.

Gregory W. Gray
Chancellor

Prepared by: Monte Perez
President, Moreno Valley College

Claude Martinez, Interim Vice President
Business Services, Moreno Valley College

Orin L. Williams, Associate Vice Chancellor
Facilities Planning, Design and Construction

Bart L. Doering, Capital Program Administrator
Facilities Planning, Design and Construction

Exhibit A

**ENVIRONMENTAL INITIAL STUDY
and
MITIGATED NEGATIVE DECLARATION
for the
MORENO VALLEY COLLEGE – LION’S LOT**

Prepared for:



3845 Market Street
Riverside, California 92501
Contact: Bart Doering, Capital Program Administrator
951.222.8962
Bart.Doering@rcc.edu

Prepared by:

DUDEK
1650 Spruce Street, Suite 240
Riverside, California 92507
Contact: Aaron Gettis, Esq.
951.300.2100 ext. 3714
agettis@dudek.com

DECEMBER 2010

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ACRONYMS AND ABBREVIATIONS

AB	Assembly Bill
ADA	Americans with Disabilities Act
afy	acre-feet per year
amsl	above mean sea level
APN	Assessor's Parcel Number
BMP	best management practice
CA-91	California State Route 91
Caltrans	California Department of Transportation
CARB	California Air Resources Board
CCAR	California Climate Action Registry
CDC	California Department of Conservation
CEQA	California Environmental Quality Act
cf	cubic feet
cy	cubic yards
CH ₄	methane
City	City of Moreno Valley
CNEL	community noise equivalent level
CO	carbon monoxide
CO ₂	carbon dioxide
CO ₂ E	carbon dioxide equivalent
CWA	Clean Water Act
dB	decibel
EIR	Environmental Impact Report
EMWD	Eastern Municipal Water District
FEMA	Federal Emergency Management Agency
FIRM	Flood Insurance Rate Map
GHG	greenhouse gas
GIS	geographic information system
gpm	gallons per minute
I-15	Interstate 15
I-215	Interstate 215
IS	Initial Study

LOS	level of service
mgd	million gallons per day
MND	Mitigated Negative Declaration
MSHCP	Multiple Species Habitat Conservation Plan
N ₂ O	nitrous oxide
NO ₂	nitrogen dioxide
NO _x	nitrogen oxides
NPDES	National Pollutant Discharge Elimination System
O ₃	ozone
P	Public Facilities/Public District
PM ₁₀	respirable particulate matter
PM _{2.5}	fine particulate matter
PVC	polyvinyl chloride
RCCD	Riverside Community College District
RCFCWCD	Riverside County Flood Control and Water Conservation District
RCWMD	Riverside County Waste Management Department
RWQCB	Regional Water Quality Control Board
SCAB	South Coast Air Basin
SCAQMD	South Coast Air Quality Management District
sf	square feet
SO _x	sulfur oxides
SWPPP	Stormwater Pollution Prevention Plan
SWRCB	State Water Resources Control Boards
TAC	toxic air contaminant
UWMP	Urban Water Management Plan
VOC	volatile organic compound
WQMP	Water Quality Management Plan

1.0 INTRODUCTION

1.1 California Environmental Quality Act Compliance

This document serves as the Initial Study and Mitigated Negative Declaration (IS/MND) for the Moreno Valley College Lion's Lot proposed by the Riverside Community College District (RCCD) located within the City of Moreno Valley (City). This IS/MND has been prepared in accordance with the California Environmental Quality Act (CEQA), California Public Resources Code (Pub. Res. Code) Section 21000 et seq., and Title 14 of the California Code of Regulations (hereinafter, "State CEQA Guidelines"), Section 15000 et seq.

An initial study is prepared by a lead agency to determine whether a project may have a significant impact on the environment (State CEQA Guidelines, Section 15063(a)) and thereby to identify the appropriate environmental document to be prepared by the lead agency. The RCCD is the lead agency responsible for the review and approval of the proposed project. Based on the environmental evaluation contained in this Environmental IS, the RCCD has made the determination that an MND is the appropriate environmental document to be prepared in compliance with CEQA. Pursuant to Pub. Res. Code, Section 21064.5, an MND may be prepared for a project subject to CEQA when an "initial study has identified potentially significant effects on the environment, but (1) revisions in the project plans or proposals made by, or agreed to by, the applicant before the proposed negative declaration and initial study are released for public review would avoid the effects or mitigate the effects to a point where clearly no significant effect on the environment would occur, and (2) there is no substantial evidence in light of the whole record before the public agency that the project, as revised, may have a significant effect on the environment."

This IS/MND has been prepared by the RCCD and is in conformance with State CEQA Guidelines, Section 15070(a). The purpose of the IS/MND is to determine any potentially significant impacts associated with the proposed project and incorporate mitigation measures into the project design as necessary to reduce or eliminate the potentially significant effects of the project.

1.2 Public Review Process

In reviewing the IS/MND, affected public agencies and the interested public should focus on the sufficiency of the document in identifying and analyzing the possible impacts on the environment, as well as ways in which the significant effects of the project are proposed to be avoided, reduced, or mitigated.

Comments can be made on the IS/MND in writing before the end of the comment period. The City has established a 30-day review and comment period in accordance with Section 15105(b) of the State CEQA Guidelines. Following the close of the public comment period, the RCCD


will consider the IS/MND and comments thereto in determining whether to approve the proposed project. Written comments on the IS/MND should be sent to the following address by the close of the comment period.

Bart Doering, Capital Program Administrator
Facilities Planning, Design, & Construction
Riverside Community College District
3845 Market Street
Riverside, California 92501
Bart.Doering@rcc.edu


1.3 Results of Public Review

- No comments were received during the public input period.
- Comments were received during the public input period, but they do not address the Draft Mitigated Negative Declaration findings or the accuracy or completeness of the Initial Study. No response is necessary. The letters are attached.
- Comments addressing the findings of the Draft Mitigated Negative Declaration and/or accuracy or completeness of the Initial Study were received during the public input period. The letters and responses are presented in this Final MND.

Copies of the Draft MND and any IS materials are available in the Riverside Community College District Headquarters at 3845 Market Street, Riverside, California 92501 for review, or for purchase at the cost of reproduction.



Bart Doering, Capital Program Administrator
Facilities Planning, Design, & Construction
Riverside Community College District



Date of Final Report

2.0 SUMMARY OF FINDINGS

The RCCD finds that the project would not have a significant adverse effect on the environment. Potentially significant effects have been identified, and mitigation measures have been incorporated to ensure that these effects remain below a level of significance. An MND is therefore proposed to satisfy the requirements of CEQA pursuant to the State CEQA Guidelines, Section 15000 et seq. and Pub. Res. Code, Section 21000 et seq.

2.1 No Impact or Less than Significant Impact

Based on the environmental discussion contained in Section 4.3 of this IS/MND, the RCCD has determined that the proposed project would have no impact, or a less than significant impact, in the following environmental issue areas:

- Aesthetics (Sec 4.3.1)
- Agricultural Resources (Sec 4.3.2)
- Air Quality (Sec 4.3.3)
- Greenhouse Gas Emissions (Sec 4.3.7)
- Land Use and Planning (Sec 4.3.10)
- Mineral Resources (Sec 4.3.11)
- Population and Housing (Sec 4.3.13)
- Public Services (Sec 4.3.14)
- Recreation (Sec 4.3.15)
- Transportation and Traffic (Sec 4.3.16)
- Utilities and Service Systems (Sec 4.3.17).

2.2 Less than Significant Impact with Mitigation Incorporated

Based on the environmental discussion contained in Section 4.3 of this IS/MND, the RCCD has determined that impacts of the proposed project would be less than significant with mitigation incorporated in the following environmental issue areas:

- Biological Resources (Sec 4.3.4)
- Cultural Resources (Sec 4.3.5)
- Geology and Soils (Sec 4.3.6)
- Hazards and Hazardous Materials (Sec 4.3.8)
- Hydrology and Water Quality (Sec 4.3.9)
- Noise (Sec 4.3.12)
- Mandatory Findings of Significance (Sec 4.3.18)

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3.0 PROJECT DESCRIPTION

3.1 Background

The RCCD proposes to construct a new 144-space surface parking lot within the boundaries of the existing RCCD Moreno Valley College located at 16130 Lasselle Street in the City of Moreno Valley, California.

Currently, the site is mostly undeveloped and is composed of graded fill, asphalt, and various piles of riprap. Due to normal growth of the college and continued growth of building development, there is an existing need for additional parking at the campus and the RCCD has determined that a new surface parking lot supports such a need at this location.

3.2 Project Location and Environmental Setting

The proposed parking lot site is located to the east of the main college campus. The site is located east of approximately seven existing modular structures and an asphalt parking area. The immediate area north, east, and south of the project site is primarily open space.

The project site includes the campus Assessor's Parcel Number (APN) 308-030-001 and APN 308-030-002. Interstate 215, located west of the project site, and State Route 60, located north of the project site, provide regional access to the project site (Figure 1). Main access to the college campus is provided via Lasselle Street. The project site is located towards the east of the intersection of Krameria Avenue and Cahuilla Drive in the City of Moreno Valley, California (Figure 2). A service road from Krameria Avenue currently runs along the southern boundary of the proposed project site.

The project site is located towards the eastern boundary of the existing Moreno Valley College operated by the RCCD (Figure 3). The college has roughly 7,000 students and is nationally recognized for its academic programs in health science and public safety. The RCCD and associated Moreno Valley College confer associate degrees and act as a major feeder of students to traditional four-year colleges and universities. In this capacity, given the reduced enrollment at four-year colleges and universities and the increasing tuition at such institutions, the RCCD fulfills a critical role in providing students with needed education and skills. The college is relatively new, approximately 20 years old, and recently became accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges in October of 2009.

The existing site contains a mixture of invasive plants, sparse native vegetation, fill, riprap, and asphalt. The site is gently sloping and undulates and the elevation changes from approximately 1,560 feet above mean sea level (amsl) at the western portion of the site to approximately 1,610 amsl at the northeast corner of the proposed project site. A number of existing dirt roadways and pedestrian paths crisscross the project site. The site has previously been graded and paved for existing campus uses likely when the campus was first graded and constructed in

1990. However, more recent grading appears to have occurred towards the northwest portion of the project site where two small detention basins are located. Undocumented artificial fill materials and alluvial fan soils consisting of silty to clayey sand predominantly underlie the site. Weathered granitic soils also exist along with the fill and alluvial soils towards the north of the site.

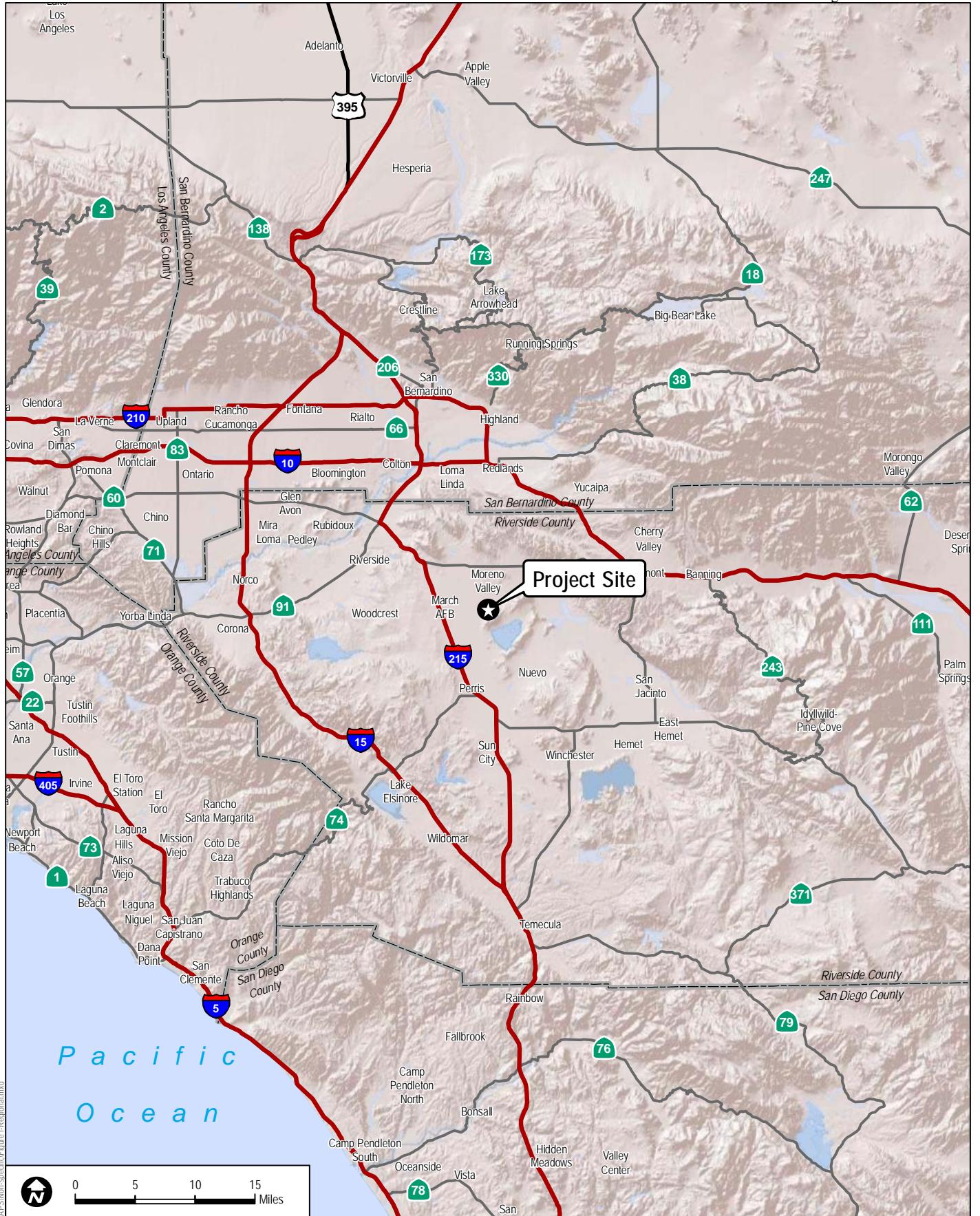
The project site supports two erosive features that are part of natural topographic drainages on site and do not appear to exhibit characteristics of natural stream channels under State or federal regulations. Sheet flow runoff is evident along the project site. Much of the water drains towards the west of the project site, terminating at the existing paved area along the existing modular buildings, or to a water detention basin located towards the northwestern boundary of the site. An elevated corrugated metal drain exists within the drainage basin where stormwater is allowed to percolate back into the groundwater or removed from the site via an enclosed drainage pipe. The detention basin is currently filled with rocks, earth, and other debris and a dirt roadway traverses the basin, effectively cutting the basin in half. The drainage eventually leaves the college campus and empties into a canal that ultimately delivers the runoff to the Perris Valley Storm Drain system.

The majority of the surrounding area to the north, west, and south of the college boundaries are developed primarily for residential purposes. The area to the east of the college is comprised of land designated as Open Space by the City. The land beyond that area designated as Open Space is part of the Lake Perris State Recreational Area. Immediately north, east, and south of the project site is vacant land. The area immediately west of the site has approximately seven small modular buildings currently utilized by the college. The main college structures are located northwest of the proposed parking lot site. A small playground is located to the southwest of the project site and the Lasselle Elementary School is located further southeast of the playground, along the southernmost border of the college.

The project site is designated under the City's General Plan as Public Facilities. Aside from the land designated as Open Space east of the college, the surrounding area north, west, and south of the site are designated as Residential, ranging from various densities from R5 (maximum of 5 units per acre) to R20 (maximum of 20 units per acre).

3.3 Project Purpose and Main Features

Due to continued growth on the campus and development of needed classroom space, the Moreno Valley College has an existing need to increase its existing on campus parking opportunities for both students and staff. The RCCD has determined that based upon this current need, the proposed lot is a necessary project to enhance existing student and staff needs as well as planning for the future in order to continue to provide the City and region with superior college opportunities for all students.



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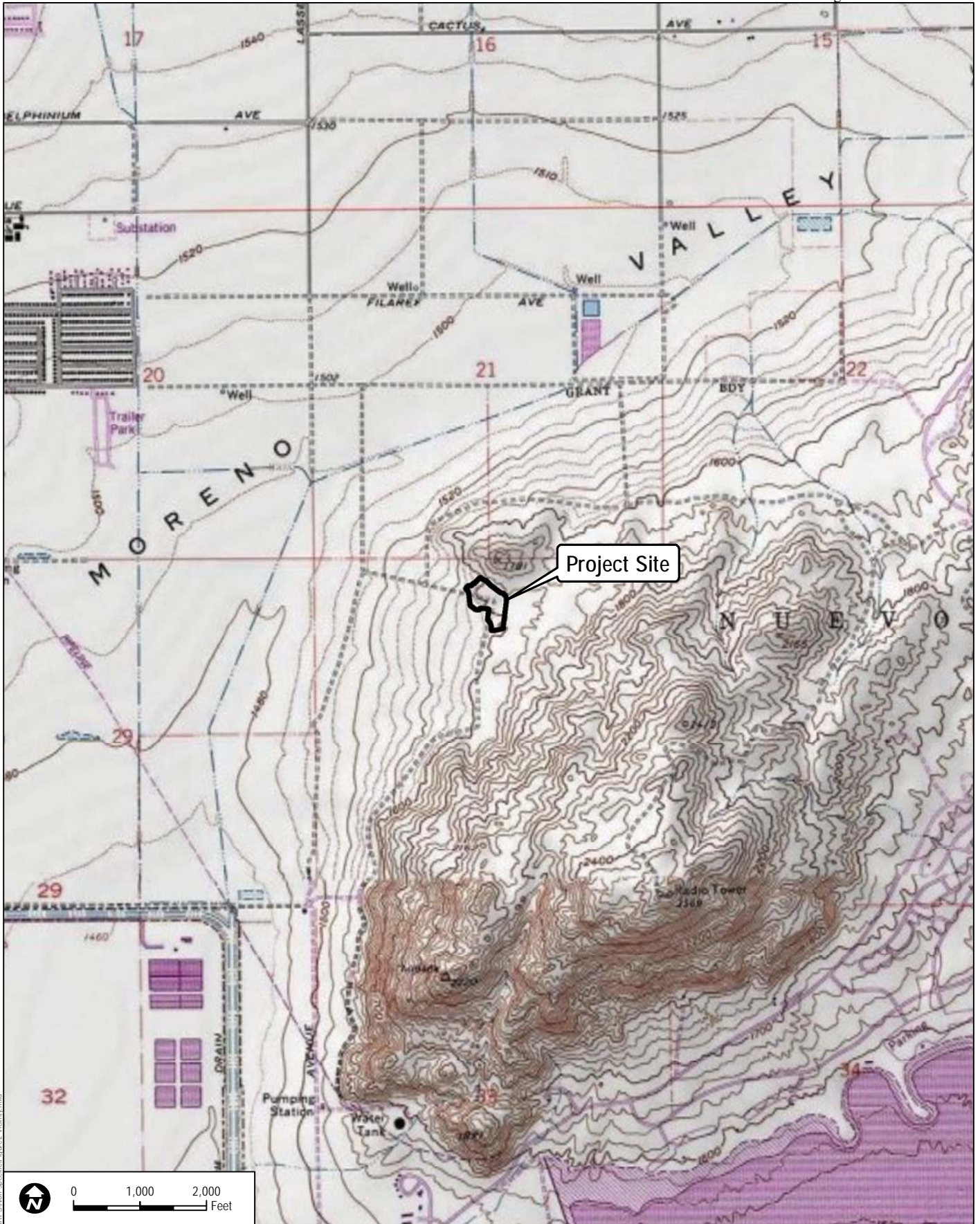
6764-01

DECEMBER 2010

LIONS LOT

**FIGURE 1
Regional Map**

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DUDEK

SOURCE: USGS 7.5-Minute Series Sunnymead Quadrangle.

6764-01

DECEMBER 2010

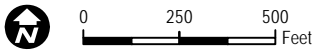
LIONS LOT

FIGURE 2
Vicinity Map

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Project Boundary



DUDEK

SOURCE: County of Riverside, Digitalglobe

FIGURE 3
Site Plan

6764-01

DECEMBER 2010

LIONS LOT

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The key features of the project include the following details:

- The proposed project will include the development of a 144-space surface parking lot and associated access roads for ingress and egress to the lot. The existing access road will be expanded by approximately 10 feet and a new access road will be developed to connect the parking garage to the existing college buildings located northwest of the project site. The entire amount of area to be paved is approximately 61,679 square-feet. Paved pedestrian walkways connecting the parking lot to the campus will also be provided. The entire site will be constructed within the existing college boundaries.
- The project will include updated drainage facilities and a new 60 by 120 square foot drainage basin will be created in order to improve groundwater percolation and stormwater controls. The basin will range from approximately 5 to 15 feet deep and will significantly delay the vast bulk of stormwater created from the project site, as well as other existing areas of the college. Permeable materials will be utilized for the paved areas in order to maximize percolation of stormwater.

All pathways and the parking lot will be sufficiently lighted for safety for use of the project site at night. However, the RCCD will ensure appropriate use of shielding to reduce any potential impacts related to nighttime glow as well as glare. The anticipated hours of operation for the structure would follow typical college hours, running from approximately 6:00 a.m. to 10:00 p.m.

Construction of the site will consist of four phases. The first phase will last approximately 2 weeks and will consist of the demolition of the existing area. Expected materials would include asphalt, fill, rocks, gravel, and plant material. The RCCD will make a good faith effort to recycle and/or reuse as much of the demolition material as feasible. The second phase will consist of mass grading of the project site, lasting approximately 3 weeks in duration. The third phase will consist of trenching and will take approximately 1 week. The construction phase will last approximately 9 weeks to complete.

Typical equipment utilized during construction will include bulldozers, haul trucks, scrapers, graders, backhoes/excavators, compactors, concrete trucks, ditch witch, and water trucks. The site will be mass graded and it is anticipated 36,340 cubic yards (cy) of cut and 3,670 cy of fill would be required for the site due to the existing volume of fill at the site and the size of the proposed detention basin. However, the existing fill would be obtained from the excavation and the remaining cut would be deposited east of the project site and would not necessitate the need to export the fill from the college campus.

The overall benefits of the project include the following:

- The Moreno Valley College has a current need for additional parking in order to accommodate the current needs of the students and staff. This project will provide an additional 144 parking spaces to be utilized on the campus.
- The project will improve the existing access road and provide a new access road to the existing college buildings, effectively improving access for service vehicles and students/staff throughout the campus.
- The project will greatly improve the existing stormwater drainage at the project site, allowing enhanced percolation opportunities and significantly reducing the amount of runoff and sediment that currently exists.

The site will not require significant levels of electricity or other utilities. Any electrical needs can easily be pulled from the existing college campus. There are no requirements for telecommunications, domestic water use, or sewer infrastructure. The proposed project will include suitable waste bins and the project is anticipated to only create a minimal amount of operational waste. Any potential impacts related to such infrastructure are anticipated to be minimal. The RCCD will install any necessary fire service with backflow device lines and fire hydrants as may be needed to ensure a reliable and appropriate water source exists on site for firefighting purposes. However, given the lack of structures proposed and the nature of the proposed project, there are no anticipated risks due to fire and the proposed project will enhance access to this portion of the campus for any service personnel.

4.0 ENVIRONMENTAL INITIAL STUDY

1. Project Title:

Lion's Lot

2. Lead Agency Name and Address:

Riverside Community College District
3845 Market Street
Riverside, California 92501

3. Contact Person and Phone Number:

Bart Doering, Project Manager
951.222.8680
Bart.Doering@rcc.edu

4. Project Location:

The project site is located at 16130 Lasselle Street, in the City of Moreno Valley, California.

5. Project Sponsor's Name and Address:

Riverside Community College District
3845 Market Street
Riverside, California 92501

6. General Plan Designation:

Public Facilities (P)

7. Zoning:

Public District (P)

8. Description of Project:

The proposed project will include the development of a 144-space surface parking lot and associated access roads for ingress and egress to the lot. The existing access road will be expanded by approximately 10 feet and a new access road will be developed to connect the parking garage to the existing college buildings located northwest of the project site. The entire amount of area to be paved is approximately 61,679 square-feet. The project will include updated drainage facilities and a new 60 by 120 square foot drainage basin will be

created in order to improve groundwater percolation and stormwater controls. Permeable materials will be utilized for the paved areas in order to maximize percolation of stormwater.

9. Surrounding Land Uses and Setting:

The Moreno Valley College site is surrounded on three sides by predominantly residential uses. The entire eastern boundary of the college is dedicated as open space. Land use designations around the site include R5 (Residential: Maximum 5 units per acre), R10 (Residential: Maximum 10 units per acre), R20 (Residential: Maximum 20 units per acre), and OS (Open Space). The college itself is designated as P (Public Facilities).

10. Other public agencies whose approval is required:

None.

4.1 Environmental Factors That Could Result in a Potentially Significant Impact

The environmental factors listed below are not checked because the proposed project would not result in a "potentially significant impact" after mitigation has been included as indicated by the checklist on the following pages and supported by substantial evidence provided in this document.

- | | | |
|--|---|---|
| <input type="checkbox"/> Aesthetics | <input type="checkbox"/> Agriculture and Forestry Resources | <input type="checkbox"/> Air Quality |
| <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Cultural Resources | <input type="checkbox"/> Geology/Soils |
| <input type="checkbox"/> Greenhouse Gas Emissions | <input type="checkbox"/> Hazards and Hazardous Materials | <input type="checkbox"/> Hydrology/Water Quality |
| <input type="checkbox"/> Land Use/Planning | <input type="checkbox"/> Mineral Resources | <input type="checkbox"/> Noise |
| <input type="checkbox"/> Population/Housing | <input type="checkbox"/> Public Services | <input type="checkbox"/> Recreation |
| <input type="checkbox"/> Transportation/Traffic | <input type="checkbox"/> Utilities/Services Systems | <input type="checkbox"/> Mandatory Findings of Significance |
| <input checked="" type="checkbox"/> None with Mitigation | | |

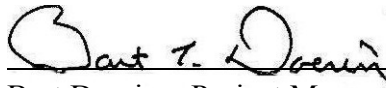
4.2 Environmental Determination

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described in Sections 4.3 and summarized in Section 5.0 have been incorporated into the project. A MITIGATED NEGATIVE DECLARATION will be prepared.
- I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been

adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.

- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.



Bart Doering, Project Manager
Riverside Community College District

12/9/2010

Date

4.3 Evaluation of Environmental Impacts

1. A brief explanation is required for all answers except “No Impact” answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A “No Impact” answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A “No Impact” answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
2. All answers must take account of the whole action involved including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
3. Once the lead agency has determined that a particular physical impact may occur, then the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. “Potentially Significant Impact” is appropriate if there is substantial evidence that an effect may be significant. If there are one or more “Potentially Significant Impact” entries when the determination is made, an EIR is required.
4. “Negative Declaration: Less Than Significant With Mitigation Incorporated” applies where the incorporation of mitigation measures has reduced an effect from “Potentially Significant

Impact” to a “Less Than Significant Impact.” The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from “Earlier Analyses,” as described in (5) below, may be cross-referenced).

5. Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. State CEQA Guidelines, section 15063(c)(3)(D). In this case, a brief discussion should identify the following:
 - a. Earlier Analysis Used. Identify and state where they are available for review.
 - b. Impacts Adequately Addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
 - c. Mitigation Measures. For effects that are “Less than Significant with Mitigation Measures Incorporated,” describe the mitigation measures which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.
6. Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside document should, where appropriate, include a reference to the page or pages where the statement is substantiated.
7. Supporting Information Sources. A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.
8. This is only a suggested form, and lead agencies are free to use different formats; however, lead agencies should normally address the questions from this checklist that are relevant to a project's environmental effects in whatever format is selected.
9. The explanation of each issue should identify:
 - a. The significance criteria or threshold, if any, used to evaluate each question.
 - b. The mitigation measure identified, if any, to reduce the impact to less than significant.

4.3.1 Aesthetics

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Have a substantial adverse effect on a scenic vista?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially degrade the existing visual character or quality of the site and its surroundings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Create a new source of substantial light or glare which would adversely affect day- or night-time views in the area?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Discussion

a) *Have a substantial adverse effect on a scenic vista?*

No Impact. The Scenic Resources section of the *City of Moreno Valley General Plan* (2006) recognizes the importance of certain vista points within the City. The major aesthetic resources within the study area include views of the mountain as well as southerly views to the valley. The *City of Moreno Valley General Plan* states the major scenic resources within Moreno Valley are visible along State Route 60. According to the City's General Plan, as well as specific site visits of the college, there are no scenic vistas in the immediate area, and the proposed project will not significantly impact any local views of the area. The proposed project will be creating a detention basin where one already exists and building a flat parking lot with roadway improvements within the campus boundaries. Little of the proposed project will be seen from the surrounding area. There are no unique visual resources in this specific area that would be impacted by the proposed project. Development of the new surface parking lot and detention basin would not be a substantial increase in scale compared to the surrounding college structures and would not block any scenic views of surrounding hillsides or ridgelines. Therefore, implementation of the proposed project would result in no impact on a scenic vista.

Mitigation Measure(s)

No mitigation measures are required.

b) *Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?*

No Impact. According to the California Department of Transportation (2009), there are no officially designated or eligible state scenic highways located adjacent to or near the project site. The closest segments of state scenic highway are CA-74, located a

significant distance south of the project site. Implementation of the proposed project would not impact scenic resources within a state scenic highway.

Mitigation Measure(s)

No mitigation measures are required.

c) *Substantially degrade the existing visual character or quality of the site and its surroundings?*

No Impact. The proposed project site consists of an existing flat paved area with grass and some miscellaneous piles of earthen fill, as well as an existing detention basin. The basin is currently filled with piles of fill and is effectively cut in two by an existing earth berm that acts as a defacto dirt road. The proposed development would not substantially alter the visual character of the project site. The land has already been previously graded and has only minimal vegetation and evidence of surface runoff. The area will be graded and a 144-space parking lot will be added. The existing roadway will be enhanced and a small roadway linking the parking lot to the campus buildings will be added, as well as pathways for staff and students. The existing drainage basin will be improved in order capture and hold a greater amount of surface runoff. Overall, the visual quality of the site will remain similar or will actually improve the visual quality of the site and surroundings. Further, the site will not be visible from the surrounding community or motorists unless the motorist physically enters the college campus. Construction activity will be minimal and short-term. No impacts are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

d) *Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?*

Less than Significant Impact. The proposed project would result in the addition of lighting for the parking lot and pathways. While the proposed project will increase the intensity of the existing land use, as well as additional sources of lighting, the project will comply with the City's Municipal Code (2009), Sections 19.10.110 (Light and Glare) and 19.08.100 (Lighting), which require that all lights be directed, oriented, and shielded to prevent light from shining onto adjacent residential properties. Additionally, as directed by the City's Municipal Code, on site lighting will not exceed .5 foot-candle beyond the property line and shall not blink, flash, oscillate, or be of unusually high intensity or brightness. Lighting will conform to the City's requirements regarding coverage, intensity, and adherence to the City's Municipal Code. Given the project's conformance to

the City's Municipal Code, and use of shielding and intensity controls, light and glare resulting from the project would not adversely affect day or nighttime views in the area, and impacts would be less than significant. Therefore, no significant nighttime or glare impacts are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

4.3.2 Agricultural and Forest Resources

In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Department of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project. Forest carbon measurement methodology is provided in the Forest Protocols adopted by the California Air Resources Board (CARB).

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Result in the loss of forest land or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

- a) ***Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?***

No Impact. The proposed project does not contain Prime Farmland, Unique Farmland, or Farmland of Statewide Importance, and the property is not designated for agricultural resources as shown on Figure 2-2 or Figure 4-1 of the *City of Moreno Valley General Plan* (2006). According to the Farmland Mapping and Monitoring Program of the California Resource Agency, the project and its vicinity are classified as "Urban and Built-up Land" (California Department of Conservation 2008). This classification applies to land occupied by structures and is used for residential, industrial, commercial, construction, institutional, and other developed purposes, and is not applied to Prime Farmland, Unique Farmland, or Farmland of State or Local Importance. Therefore, no impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

- b) ***Conflict with existing zoning for agricultural use, or a Williamson Act contract?***

No Impact. The project site is currently designated as Public Facilities (P) under the City's General Plan and zoned as Public District, which is not an agricultural zoning designation. The Public Facilities and District designations purpose and intent is to provide for the conduct of public and institutional activities, including providing protected designated areas for public and institutional facilities (City of Moreno Valley 2009). In addition, the project site is not subject to any Williamson Act contracts. Therefore, no impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

- c) *Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?*
- d) *Result in the loss of forest land or conversion of forest land to non-forest use?*
- e) *Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?*

No Impact. As described in responses (a) and (b) above, no portion of the project is located within or adjacent to existing agricultural areas, nor would facilities necessary for project implementation or operation result in any impacts to ongoing agricultural operations or the conversion of farmland to non-agricultural use. According to Figure 2-2 and Figure 4-1 of the *City of Moreno Valley General Plan*, open space areas exist to the east of the eastern border of the college. While the General Plan discusses the use of open space for some agricultural or forest resource purposes (Section 4.2.3, Open Space for the Production of Resources), open space devoted to such purposes only encompasses today a small amount of land within the City and does not exist in or around the college area. Moreover, the proposed project site is not located within a zoning area for forest land or timberland, and the project will not have any impact on any forest land or timber production. The site is zoned for public facilities, and no agricultural land or timberland will be physically impacted in any way. Therefore, conversion of existing farmland or forest land to non-agricultural or non-forest uses would not occur due to the proposed project; the project will not result in the loss of any forest land; and the proposed project will not conflict with any zoning provisions for either agriculture or forest land and timberland. There will be no impact on such resources.

Mitigation Measure(s)

No mitigation measures are required.

4.3.3 Air Quality

Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations.

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Conflict with or obstruct implementation of the applicable air quality plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions, which exceed quantitative thresholds for ozone precursors)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Expose sensitive receptors to substantial pollutant concentrations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Create objectionable odors affecting a substantial number of people?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Discussion

a) Conflict with or obstruct implementation of the applicable air quality plan?

Less than Significant Impact. An Air Quality Technical Report was prepared for the project site in order to identify air quality impacts that have the potential to result from development of the proposed project (Dudek 2010). For reference purposes, the Air Quality Technical Report is included as Appendix A.

The South Coast Air Quality Management District (SCAQMD) is the regional agency responsible for the regulation and enforcement of federal, state, and local air pollution control regulations in the South Coast Air Basin (SCAB), where the proposed project is located. The SCAQMD sets forth quantitative emission significance thresholds below which a project would not have a significant impact on ambient air quality. The SCAQMD also recommends the evaluation of localized air quality impacts to sensitive receptors in the immediate vicinity of the project because of construction activities, utilizing the SCAQMD Localized Significance Threshold Methodology. Refer to Appendix A for more information regarding significance thresholds and analysis methodologies.

Construction of the proposed project would result in a temporary addition of pollutants to the local airshed caused by soil disturbance, dust emissions, and combustion

pollutants from on-site construction equipment, as well as from off-site trucks hauling construction materials. Fugitive dust emissions (respirable particulate matter (PM₁₀)) would be minimized with the incorporation of standard construction measures and adherence with the SCAQMD rules and requirements. The analysis concludes that daily construction emissions would not exceed the thresholds for VOC, NO_x, CO, SO_x, PM₁₀, or PM_{2.5}. As such, the construction of the proposed project would result in a less than significant impact.

Estimated daily maximum construction emissions for the proposed project are presented in Table 4.3.3-1.

**Table 4.3.3-1
 Estimated Daily Maximum Construction Emissions
 (lbs/day unmitigated)**

	VOC	NO _x	CO	SO _x	PM ₁₀	PM _{2.5}
Year 2011						
Proposed Project	6.99	55.99	27.76	0.00	6.91	3.55
<i>Pollutant Threshold</i>	<i>75</i>	<i>100</i>	<i>550</i>	<i>150</i>	<i>150</i>	<i>55</i>
Threshold Exceeded?	No	No	No	No	No	No

Source: URBEMIS 2007 Version 9.2.4. See Appendix A for complete results
 These estimates reflect control of fugitive dust required by Rule 403.

As shown, daily construction emissions would not exceed the thresholds for VOC, NO_x, CO, SO_x, PM₁₀, or PM_{2.5} and impacts at sensitive receptors in the vicinity of the project site would be less than significant.

In general, long-term, operational emissions result from project-generated motor vehicle trips to and from a project site, and area sources, which include space heating and cooling, consumer products, natural gas usage, and landscaping. The proposed parking lot is intended to serve the parking demand currently accommodated by the existing 144-space lot located towards the northeast corner of College Drive and Lasselle Street, which is planned to be replaced by the proposed Learning Gateway Building. It is reasonable to assume that the proposed Lion's Lot project would not generate additional trips, but would instead, provide parking for existing students and faculty of the Moreno Valley Community College campus. Additional trips generated by proposed development, such as the Learning Gateway Building and Student Academic Services Phase III building, on campus are associated with the proposed new uses and not the proposed parking lot and associated improvements. The proposed Learning Gateway Building will provide approximately 800 new parking spaces that would accommodate the continued growth of

the campus and existing need for additional campus parking. As the proposed parking lot would not include structures that would result in an energy demand or would generate additional vehicular trips, it is not anticipated to generate long-term, operational emissions. Maintenance of the proposed drainage basin is also not anticipated to result significant air pollutant emissions. Operational air quality impacts are anticipated to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

b) *Violate any air quality standard or contribute substantially to an existing or projected air quality violation?*

Less than Significant Impact. Refer to response (a) above. The proposed project would not violate or contribute substantially to an existing or projected air quality violation. This potential impact would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

c) *Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions, which exceed quantitative thresholds for ozone precursors)?*

Less than Significant Impact. In analyzing cumulative impacts from the proposed project, the analysis must specifically evaluate a project's contribution to the cumulative increase in pollutants for which the SCAB is listed as nonattainment for the NAAQS or CAAQS. If the proposed project does not exceed thresholds and is determined to have less-than-significant project-specific impacts, it may still have a cumulatively considerable impact on air quality if the emissions from the project, in combination with the emissions from other proposed or reasonably foreseeable future projects, are in excess established thresholds. However, the project would only be considered to have a cumulative impact if the project's contribution accounts for a significant proportion of the cumulative total emissions. As noted above, the proposed project would replace an existing parking lot with about the same capacity. As the project would not generate new trips or result in substantial operational emissions, it would not generate a cumulatively considerable contribution to cumulative emissions.

PM₁₀ and PM_{2.5} emissions associated with construction generally result in near-field impacts. As discussed in Section 7.1, Construction Impacts, the emissions of all criteria pollutants, including PM₁₀ and PM_{2.5}, would be well below the significance levels. Construction would be short-term and consistent with the size and scale of the proposed project. Construction activities required for the implementation of the proposed project would be considered minor and not intensive. Project construction is not anticipated to result in a cumulatively significant impact on air quality.

As a result, implementation of the proposed project would not result in any cumulatively considerable impacts to air quality.

Mitigation Measure(s)

No mitigation measures are required.

d) *Expose sensitive receptors to substantial pollutant concentrations?*

Less than Significant Impact. Air quality problems arise when the rate of pollutant emissions exceeds the rate of dispersion. Reduced visibility, eye irritation, and adverse health impacts upon those persons termed sensitive receptors are the most serious hazards of existing air quality conditions in the area. Some land uses are considered more sensitive to changes in air quality than others, depending on the population groups and the activities involved. People most likely to be affected by air pollution, as identified by the CARB, include children, the elderly, athletes, and people with cardiovascular and chronic respiratory diseases. Sensitive receptors include residences, schools, playgrounds, childcare centers, athletic facilities, long-term health care facilities, rehabilitation centers, convalescent centers, and retirement homes.

The greatest potential for TAC emissions during construction would be diesel particulate emissions from heavy equipment operations and heavy-duty trucks and the associated health impacts to sensitive receptors. As stated in Section 2.2, above, the nearest sensitive receptors are single family residences to the north and west of the project site. Health effects from carcinogenic air toxics are usually described in terms of cancer risk. The SCAQMD recommends an incremental cancer risk threshold of 10 in 1 million. “Incremental Cancer Risk” is the likelihood that a person continuously exposed to concentrations of TACs resulting from a project over a 70-year lifetime will contract cancer based on the use of standard risk-assessment methodology. The project would not require the extensive use of heavy-duty construction equipment, which is subject to a CARB Airborne Toxics Control Measure for in-use diesel construction equipment to reduce diesel particulate emissions, and would not involve extensive use of diesel trucks. The construction period for proposed project would total up to 3 months, after which project-related TAC emissions would cease. Thus, the proposed project would not result

in a long-term (i.e., 70 years) source of TAC emissions. No residual TAC emissions and corresponding cancer risk are anticipated after construction. As such, the exposure of project-related TAC emission impacts to sensitive receptors during construction would be less than significant.

As such, the exposure of project-related TAC emission impacts to sensitive receptors during construction would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

e) ***Create objectionable odors affecting a substantial number of people?***

Less than Significant Impact. Odors are a form of air pollution that is most obvious to the general public. Odors can present significant problems for both the source and surrounding community. Although offensive odors seldom cause physical harm, they can be annoying and cause concern.

Construction Odor Impacts. Potential sources that may emit odors during construction activities include diesel equipment and gasoline fumes and asphalt paving material. Odors from these sources would be localized and generally confined to the project site. The release of potential odor-causing compounds would tend to be during the work day, when many residents would not be at home. Furthermore, the SCAQMD rules restrict the VOC content (the source of odor-causing compounds) in paints. The proposed project would utilize typical construction techniques in compliance with SCAQMD rules. Additionally, the odors would be temporary. As such, proposed project construction would not cause an odor nuisance, and odor impacts would be less than significant.

Operational Odor Impacts. Land uses and industrial operations that are associated with odor complaints include agricultural uses, wastewater treatment plants, food processing plants, chemical plants, composting, refineries, landfills, dairies and fiberglass molding (SCAQMD 1993). The proposed project entails the utilization of a 144-space parking lot and associated access roads, which would not result in the creation of a land use that is commonly associated with odors. Therefore, project operations would result in a less-than-significant odor impact.

Mitigation Measure(s)

No mitigation measures are required.

4.0 ENVIRONMENTAL INITIAL STUDY

4.3.4 Biological Resources

<i>Environmental Issues</i> <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) <i>Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) <i>Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) <i>Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) <i>Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of wildlife nursery sites?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) <i>Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) <i>Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

- a) ***Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?***

Less than Significant Impact with Mitigation Incorporated. General biological and wildlife reconnaissance-level surveys of the study area were conducted by Dudek biologist Brock Ortega on August 26, 2010 and Dr. Phil Behrends, Ph.D. (Permit # TE-031287-5; CDFG MOU) on August 31, 2010. A review of the site for potential jurisdictional areas within the survey area was conducted by Dudek biologist Tricia Wotipka on October 29, 2010. Wildlife species and plants that were detected during the surveys were recorded and are included in Appendix E.

A presence/absence trapping study for Los Angeles pocket mouse (*Perognathus longimembris brevinasus*; LAPM) was conducted by Dudek biologist Phillippe Vergne (Permit # TE-831207-2; CDFG MOU) between October 17 and 23, 2010. Trapping surveys for the LAPM were conducted according to U. S. Fish and Wildlife Service (USFWS) protocols established for Stephen's kangaroo rat and adopted by the Riverside County for LAPM surveys. The current protocol calls for five nights of trapping, conducted when the species is active above ground at night and preferably during a new moon phase. Trapping lines of 30 traps, set 7 meters apart, were set at each trapping area. Traps were placed in suitable habitat areas on the project site, concentrating on locating traps in areas containing small-mammal sign and /or suitable soils and open vegetation.

Each trap was baited with a mixture of birdseed placed at the back of the traps. The traps were left in place and opened at dusk each night and inspected once during the night and at dawn each morning. All animals were identified and released at the point of capture. Vegetation communities and land covers were mapped in the field directly onto 100-scale (1 inch = 100 feet) topographic or aerial photographic base and later digitized into a GIS format using ArcGIS. The project site was mapped according to *List of Terrestrial Natural Communities* (CDFG 2010b).

The entire project area consists of disturbed habitat. This land cover is not described in the *List of Terrestrial Communities* (CDFG 2010b). Native plant species include brittlebush (*Encelia farinosa*), telegraph weed (*Heterotheca grandiflora*), doveweed (*Croton setigerus*), and a variety of asters; however, the native plants are sparse in cover and non-native plants such as red-stem filaree (*Erodium cicutarium*), short-podded mustard (*Hirschfeldia incana*), Mediterranean grass (*Schismus barbatus*), and Russian thistle (*Salsola tragus*) dominate the landscape. Topographically the site gently slopes toward the existing campus where all runoff is collected in a storm drain/pipe. Evidence of gullies and sheet flow is present. The project site supports two erosive features that are part of natural topographic drainages on site and do not appear to exhibit characteristics of natural stream channels under State or federal regulation.

The site supports limited habitat diversity since it occurs in disturbed land in an urban environment. Consequently, the wildlife diversity and richness in the project area is also limited. Common wildlife species observed during the general site visit and focused small mammal trapping include California ground squirrel (*Spermophilus beecheyi*), Audubon's cottontail (*Sylvilagus aubudonii*), Dulzura kangaroo rat (*Dipodomys simulans*), deer mouse (*Peromnyscus maniculatis*), mourning dove (*Zenaida macroura*), and house finch (*Carpodacus mexicanus*). No amphibian or reptile species were observed, but numerous common species are expected to occur. There is no suitable habitat for amphibians within the project site. Common reptile species that may occur on site include side-blotched lizard (*Uta stansburiana*), western fence lizard (*Sceloporus*

occidentalis), western rattlesnake (*Crotalus oreganus*), and western whiptail (*Aspidoscelis tigris*). A full list of wildlife species by taxonomic group observed in the project area is provided in Appendix E.

Due to the disturbed nature of the area, the site supports limited habitat diversity. Consequently, the plant diversity and richness in the project area is also limited. Much of the project site is sparsely covered with vegetation and the majority of plant species observed are non-native. Common plant species observed include brittlebush, telegraph weed, mustard, and Mediterranean grass. A full list of plant species observed in the project area is provided in Appendix E.

Potential habitat for LAPM, Stephen's kangaroo rat (*Dipodomys stephensi*), San Diego desert woodrat (*Neotoma lepida intermedia*), and northwestern San Diego pocket mouse (*Chaetodipus fallax fallax*) occurs over most of the site with the exception of hard packed or heavily disturbed areas in the central portion of the project footprint area. The presence/absence trapping study was conducted within soils suitable for species such as the LAPM and other small mammals. The trapping study was positive for LAPM (observed twice) and northwestern San Diego pocket mouse (observed once). Two areas were identified as occupied habitat for LAPM. Table 3 under Appendix E includes special-status wildlife and Table 4 show special-status plants whose geographic ranges fall within the general Project vicinity and have been documented within one mile of the project site based on CNDDDB records (CDFG 2010a). The majority of wildlife species have no or little potential to occur within the project area given the lack of native vegetation, high level of disturbance, and developed surroundings. Further, Due to the highly disturbed nature of the project area (i.e., disturbed habitat), no special-status plant species are expected to occur within the project area (see Figure 4 and Table 3 and Table 4 of the biological impact report in Appendix E).

Two areas on site were identified as occupied habitat for LAPM during trapping survey. In addition, one northwestern San Diego pocket mouse was observed. Both are considered a California Species of Special Concern by the CDFG. No other special-status species were observed. Although the LAPM is a special-status species, based on its known range and population status in the region, the potential loss of LAPM or suitable habitat as a result of the proposed project, would be considered adverse, but not significant. The proposed conservation measures set forth in the MSHCP for LAPM conservation areas in Riverside County should allow for long-term sustainability of LAPM populations. Under CEQA, no further action with respect to the LAPM is required for project implementation.

The area of impact is limited compared to its status on a regional scale, and impacts to northwestern San Diego pocket mouse from project implementation would be considered

adverse, but not significant. Under CEQA, no further action with respect to the northwestern San Diego pocket mouse is required for project implementation.

Impacts to nesting native birds would be considered significant under the Migratory Bird Treaty Act (MBTA). If construction occurs during the bird nesting season (i.e., February 15 through August 31 for most bird species, and January 1 through August 31 for raptors), nesting birds could be directly impacted by vegetation clearing activities. This would be considered a significant impact.

Mitigation Measure(s)

BIO-1: The following items are recommended to ensure that the proposed project avoids, minimizes, and mitigates impacts to biological resources:

1. All project construction activities shall be confined to the limits of the project site. Special-status biological resources have the potential to occur adjacent to the site.
2. Construction-related BMPs must be followed in order to minimize indirect impacts to adjacent habitats. These include:
 - a. Erosion, sedimentation, and dust control;
 - b. Prohibit the disposal or storage of paint, solvents, stucco, fuel, cement, excess soil, mortar, and other toxicants in off site areas; and
 - c. Access to the site shall be via existing access roads.
3. Dudek recommends clearly marking the boundary of the project site with orange construction fencing to prevent accidental disturbance of off site resources.
4. In order to minimize the potential for direct or indirect impacts to nesting birds, Dudek recommends implementing the project between September 1 and December 31, to the maximum extent practicable. If grading begins after January 1 or before August 31, it is recommended that a pre-construction nesting bird survey is completed to ensure that no nesting birds are present. If species are found nesting on the project site, the qualified biologist shall make recommendations regarding avoidance, if needed.

- b) *Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?*

No Impact. Refer to response (a) above. No riparian habitat or other sensitive natural communities exist on the project site. While there are open channels that drain to a small detention basin, the channels do not support riparian habitat and do not provide downstream support to other areas where riparian habitat exists. Moreover, as discussed previously, the site does not support any other sensitive natural communities and will not interfere with any such communities. Therefore, no impacts on riparian habitat or other sensitive natural community would occur.

Mitigation Measure(s)

No mitigation measures are required.

- c) *Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?*

Less Than Significant Impact. Dudek biologist Tricia Wotipka performed a biological investigation of the property focusing on whether or not lands under the jurisdiction of the U.S. Army Corps of Engineers (ACOE), Regional Water Quality Control Board (RWQCB), and the California Department of Fish and Game (CDFG) were present onsite. To determine presence of ACOE wetlands, the biologist followed the 1987 *Corps of Engineers Wetland Delineation Manual (TR Y-87-1)* (ACOE 1987), the *Interim Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Arid West Region* (ACOE 2006), and guidance provided by the ACOE and Environmental Protection Agency (EPA) on the geographic extent of jurisdiction based on the U.S. Supreme Court's interpretation of the CWA. The ACOE/EPA guidance states that the ACOE will regulate traditional, navigable waters of the U.S., adjacent wetlands, and relatively permanent waters tributary to traditional navigable waters and adjacent wetlands. Non-navigable tributaries that are not relatively permanent and wetlands adjacent to such tributaries will be assessed on a case-by-case basis to determine whether they have a significant nexus to a traditional navigable water of the U.S. (ACOE and EPA 2007). Non-wetland waters of the U.S. are determined based on the limits of an ordinary high water mark (OHWM). During the jurisdictional determination, each drainage feature was examined for evidence of an OHWM, saturation, permanence of surface water, wetland vegetation, and nexus to a traditional navigable water of the U.S.

Topographically the site gently slopes toward the existing campus where all runoff is collected in a storm drain/pipe. Evidence of gullies and sheet flow is present. The project

site supports two erosive features that are part of natural topographic drainages on site and do not appear to exhibit characteristics of natural stream channels under State or federal regulation. Evidence of sheet flow is present in some areas along the toe of a riprap enforced slope. However, there is no typical bed and bank geomorphology or hydrophytic vegetation indicative of wetlands, and none of the drainages of concern are “blue-line” streams on USGS topographic maps. Therefore, there are no lands under the jurisdiction of the ACOE, RWQCB, and CDFG onsite.

No federally protected wetlands as defined from Section 404 of the Clean Water Act exist on the project site. Implementation of the proposed project would not result in impacts to any wetlands within the project vicinity. Less than significant impacts to federally protected wetlands are anticipated to occur.

Mitigation Measure(s)

No mitigation measures are required.

- d) ***Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of wildlife nursery sites?***

No Impact. The site is not located within a known wildlife corridor or habitat linkage. Set in a largely urban setting, the site is surrounded by the college campus and residential developments to the west and north. The Lake Perris State Recreation Area is located further south of the project area; wildlife may use this area for movement, although movement to the west is impeded by Highway 215. Movement through the project area is not expected due to restrictions from the campus and residential developments. As a result, no impacts would occur, and the proposed project will not interfere substantially with the movement of any native resident or migratory fish or wildlife species and will not interfere with established wildlife corridors or nursery sites.

Mitigation Measure(s)

No mitigation measures are required.

- e) ***Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?***

No Impact. Title 9, Planning and Zoning, of the City's Municipal Code contains policies regarding street trees and vegetation (City of Moreno Valley 2009, Chapters 9.14 and 9.17). Currently, as designed, the proposed project will only be removing existing turf; regardless, any removal of the existing ornamental landscaping located to the northeast of

the site would not violate any of these provisions. Additionally, all future landscape planting will conform to the City's Municipal Code. No additional local policies or ordinances protecting biological resources would apply. No impact would result.

Mitigation Measure(s)

No mitigation measures are required.

f) *Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?*

No Impact. The proposed project does not conflict with an adopted habitat conservation plan, natural community conservation plan, or any other locally approved regional or state habitat conservation plans. The Western Riverside Multiple Species Habitat Conservation Plan (MSHCP) (County of Riverside 2003) is the adopted local habitat conservation plan for this area of western Riverside County. The area falls within the Reche Canyon/Badlands Area Plan; however, the proposed project is not located within an existing cell, cell group, proposed habitat core, or wildlife linkage (City of Moreno Valley 2006b, Figure 5.9-4). While the Lake Perris State Recreational Area exists east of the college boundary, in no way would this proposed project impact that recreational area or the open space identified on Figure 2-2, Land Use, or Figure 4-1, Open Space, of the *City of Moreno Valley General Plan*. Additionally, while the area located east of the college boundary has been identified as public/quasi-public (PQP) lands pursuant to the MSHCP, the proposed project will not negatively impact that land, and no part of the college has been identified a PQP lands. The RCCD will pay any required MSHCP and Stephens' kangaroo rat (*Dipodomys stephensi*) fees applicable to the proposed project. No other approved local, regional, or state habitat conservation plans would apply to the project area. Therefore, no impacts would occur.

Mitigation Measure(s)

No mitigation measures are required.

4.3.5 Cultural Resources

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Disturb any human remains, including those interred outside of formal cemeteries?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion

a) *Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?*

No Impact. There are no historic resources located on the College Campus or in the immediate area according to the *City of Moreno Valley General Plan Environmental Impact Report (EIR)* (2006b). According to the Conservation Element of the City's General Plan (2006a), there are no historic sites located at or around the project area. Section 7.2.2 of the General Plan states there are no sites within the Moreno Valley study area listed as a state landmark or any sites listed on the National Register of Historic Places. The project will also not interfere with any of the City designated landmarks such as The Old Moreno Valley Schoolhouse located on the northwest corner of Alessandro Boulevard and Wilmot Street or the First Congregational Church of Moreno, built in 1891.

As discussed in the State CEQA Guidelines, Section 15064.5, a historic resource need not only include such resources already identified as being listed on the California Register of Historic Resources, but it may include such resources deemed by the lead agency to be eligible of such a listing. It can be a structure, building, place, or area that may have been associated with an event or person, or it may represent distinctive characteristics of a type, period, region, or method of construction; or it may reveal additional information important to our understanding of history. Thus, there are any number of potential qualities that would identify an area as a potential historic resource. Regardless, the proposed project is not located within any identified historic districts and will not impact any identified or potentially eligible historic resources in the area or areas of potential historic value. No historic structures will be removed from the proposed project site, and the proposed project will not damage any area of particular historic value. Due to the lack of historic resources in and around the project site, no impacts are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

b) *Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?*

Less than Significant Impact with Mitigation Incorporated. According to the Conservation Element of the City's General Plan, in 1987 the Archaeological Research Unit of the University of California conducted an inventory of archaeological sites within the City of Moreno Valley. It found a total of 168 recorded sites, the majority of which were located in surrounding hillsides. Most of the identified artifacts related to milling and food processing by native peoples, likely ancestors of the Luiseno and Cahuilla Indian tribes that were the first inhabitants of the greater area. The inventory also found rock art and the remains of an adobe structure. According to the General Plan EIR, over 190 potential sites exist within the City. As stated in the EIR, in order to organize the sites into a meaningful and useful pattern, the City created "complexes" that typically contained one or more habitation areas and scattered milling stations. Figure 5.10-2 of the General Plan EIR illustrates these complexes and their location throughout the City. The two closest "complexes" to the proposed project appear to be the Wolfskill Ranch North and the Wolfskill Ranch West complexes, the latter being the closest to the college. However, this complex is not located within the college boundaries and in no way will the proposed project impact this complex or any other identified site.

According to the Preliminary Geotechnical Evaluation prepared for the proposed project, undocumented artificial fill materials and alluvial fan soils consisting of silty to clayey sand predominantly underlie the site. Weathered granitic soils also exist along with the fill and alluvial soils towards the north of the site (Leighton Consulting, Inc. 2010). The undocumented fills are likely associated with previous grading across the project site when the site was originally graded as part of the overall campus development in 1990. Although unlikely given the existing grading of the site that has already taken place, given the volume of fill and grading necessary, grading at the site could potentially affect unknown archaeological resources.

The proposed site, as previously discussed has been previously graded. The area is highly disturbed, and no archaeological resources are anticipated to be located on site. In addition, the proposed project will not impact the existing Wolfskill Ranch complexes. However, despite the anticipated less than significant impact finding, given the site's proximity to the complexes and the unknown potential for buried resources to be located typically during grading activities, Mitigation Measure CR-1 will be implemented. Implementation of this measure will be consistent with the mitigation provided in the General Plan EIR and will minimize or eliminate potential impacts to unknown

archaeological resources that may be buried underneath the project site. Impacts would therefore be less than significant with mitigation incorporated.

Mitigation Measure(s)

CR-1: In the event that archaeological resources or sites containing human remains or artifacts are inadvertently discovered during construction activities (including grading), all construction work shall be halted in the vicinity of the discovery until the Riverside Community College District can contact a registered professional archaeologist to visit the site of discovery and assess the significance and origin of the archaeological resource. If the resource is determined to be of Native American origin, the appropriate Native American tribe shall be consulted. Treatment of encountered archeological resources and sites may include monitoring, resource recovery, and documentation. For any human remains discovered, the county coroner will be contacted, and all procedures shall comply with California Health and Safety Code, Section 7050.5, and Public Resources Code, Section 5097.98.

c) ***Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?***

Less than Significant Impact with Mitigation Incorporated. As indicated on Figure 5.10-3 of the General Plan EIR, the project site is located in an area determined to be of low potential for paleontological resources. Yet, a search of the County of Riverside's land information system identified the area as having a High B, which corresponds to a high potential or sensitivity for such resources (County of Riverside 2010). The City's General Plan EIR states that the Moreno Valley area contains sedimentary rock with the potential to contain such resources and which may be subject to significant impacts during ground disturbance. However, it also found that much of the area is covered by recent alluvium that overlies such sedimentary rock of the Mt. Eden and San Timoteo Formations and that typical excavation depths for most developments would not likely penetrate such depths to reach these resources. Additionally, according to the General Plan EIR, the areas of the highest potential for paleontological resources are located within the hills in the Badlands planning area.

As discussed under b) above, due to the potential to encounter unknown resources during grading activities associated with the quantity of fill and volume of grading required, implementation of Mitigation Measure CR-2 is required. By retaining a qualified paleontologist to monitor for these resources if inadvertently discovered, the RCCD will ensure that a proper inspection of exposed surfaces is conducted to determine if fossils are present and that appropriate treatment of any paleontological resources is

implemented. Impacts would therefore be less than significant with mitigation incorporated.

Mitigation Measure(s)

CR-2: In the event that paleontological resources are inadvertently discovered during construction activities (including grading), all construction work shall be halted in the vicinity of the discovery until a qualified paleontologist retained by the Riverside Community College District can visit the site and assess the significance of the potential paleontological resource. Specifically, the qualified paleontologist shall conduct on-site paleontological monitoring for the project site to include inspection of exposed surfaces to determine if fossils are present. The monitor shall have authority to divert grading away from exposed fossils temporarily in order to recover the fossil specimens.

d) *Disturb any human remains, including those interred outside of formal cemeteries?*

Less than Significant Impact with Mitigation Incorporated. Refer to the response to b) and c) above. There is no indication that development on the project site would disturb any human remains; however, the potential exists to uncover human remains during grading. Although unlikely, the discovery of human remains would be a potentially significant impact without mitigation.

Due to the potential to uncover human remains during grading activities, implementation of Mitigation Measure CR-1 is required. By ceasing all construction work in the vicinity of any potential discovery of human remains until a registered professional archaeologist can visit the site of discovery and assess the significance and origin of the archaeological resource, as well as contacting the county coroner and complying with required state law regarding the discovery of human remains, any potential impacts related to human remains will be substantively reduced. Impacts would therefore be less than significant with mitigation incorporated.

Mitigation Measure(s)

Implement Mitigation Measure CR-1.

4.3.6 Geology and Soils

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

a) ***Expose people or structures to potential substantial adverse effects, including the risk of loss, injury or death involving:***

i) ***Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.***

Less than Significant Impact. According to the *City of Moreno Valley General Plan EIR (2006a)*, the City lies primarily on bedrock known as the Perris Block. This structural unit is located within the Peninsular Range Geomorphic Province, one of the major geologic provinces of Southern California. The Perris Block is a large mass of granitic rock generally bounded by the San Jacinto Fault, the Elsinore Fault, the Santa Ana River, and a non-defined southeast boundary. The

nearest fault zone is the San Jacinto Fault, which is located approximately 5 miles northeast of the project site. This fault zone has experienced significant activity in the recent geologic past. Additionally, the San Andreas Fault is located approximately 16 miles northeast of the site. According to the City's General Plan and the General Plan EIR, the site is not located within an existing fault zone, and no faults appear to run under the project area (City of Moreno Valley 2006b, Figure 6-3, Geologic Faults & Liquefaction; City of Moreno Valley 2006a, Figure 5.6-2, Seismic Hazards). No active or potentially active fault is known to exist at the project site, nor is the site situated within an Alquist-Priolo Earthquake Fault Zone, a State of California Special Studies Zone, or a County of Riverside designated fault zone.

According to the geotechnical investigation prepared for the proposed project by Leighton Consulting, Inc., the site is not located over any known faults and is not located near a pressure ridge or within a current State of California designated Earthquake Fault Zone, and the potential for future surface rupture of active faults on site is considered to be very low (Leighton Consulting, Inc. 2010). Therefore, damage resulting from surface rupture or fault displacement is not expected at the project site. Impacts are considered to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

ii) *Strong seismic ground shaking?*

Less than Significant Impact. Because the project site is located in seismically active Southern California, it is subject to moderate to severe ground shaking in the event of a major earthquake along any of the active faults in the region. The known regional active faults that could produce the most significant ground shaking at the site include the San Jacinto, San Andreas, and the Elsinore-Glen Ivy faults. The closest fault to the site appears to be the San Jacinto fault roughly 8 kilometers (5 miles) away from the site. The site, however, does not possess any greater seismic risk than that of the surrounding developments. According to the USGS 2008 Interactive Deaggregations utility, the predominant modal earthquake for the site has a PHGA of 0.81g with a magnitude of approximately 7.6 Mw at a distance of 8 kilometers for the Maximum Considered Earthquake (MCE) which refers to a 2% probability of exceedance in 50 years (Leighton Consulting, Inc. 2010). Site-specific ground motion hazard analysis was completed for the site in order to develop a design response spectrum in accordance with the 2007 California Building Code and American Society of Civil Engineers Standards, a summary of which is included

in the Appendix (the project's geotechnical report), as well as all recommended seismic design acceleration parameters (Leighton Consulting, Inc. 2010). All seismic design of the parking lot features would be performed in accordance with the Uniform Building Code guidelines, and as a result structural damage resulting from ground shaking would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

iii) Seismic-related ground failure, including liquefaction?

Less than Significant Impact. Liquefaction is the loss of soils strength or stiffness due to a buildup of pore-water pressure during strong ground shaking activity and is typically associated with loose, granular, and saturated soils. According to both the City's General Plan and the Riverside County Land Information System, the site is designated as having a low to moderate liquefaction potential, and it is not shown on an area requiring liquefaction hazards needing to be studied on the Riverside County Geologic Hazards Map (Leighton Consulting, Inc. 2010). The geotechnical report found that regional groundwater maps and data indicate that groundwater levels have not risen above a historic depth of 150 feet below ground surface (bgs) and that the earth units encountered were dense to very dense in consistency. Test borings taken at a depth of 15 feet bgs at the project site did not locate the presence of groundwater. Additionally, based upon borings sampled at the site and the proposed recompaction recommendations, the on-site soils do not have any significant potential for seismically induced settlement and only has the potential for less than ½ inch of seismic settlement during a design earthquake (Leighton Consulting, Inc. 2010). Therefore, the potential for liquefaction, or other effects of liquefaction including lateral spreading or induced settlement, is very low and any potential impacts are anticipated to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

iv) Landslides?

No Impact. The site is not located near any substantial slopes that would represent any risks due to landslide failure. The project site has not been identified as a slide-prone area, as it is relatively flat. As a result, impacts resulting from landslides would be not be significant.

Mitigation Measure(s)

No mitigation measures are required.

b) *Result in substantial soil erosion or the loss of topsoil?*

Less than Significant Impact with Mitigation Incorporated. Construction activities such as grading may have the potential to cause soil erosion or the loss of topsoil. As required in Mitigation Measure HYD-2 in Section 4.3.8 the grading and erosion control plan will include erosion control measures such as silt fencing and sand bagging to prevent on- and off-site erosion. Additional erosion control measures may be used as appropriate depending on field conditions to prevent erosion and/or the introduction of dirt, mud, or debris into existing public streets and/or onto adjacent properties during construction. As part of the plan, topsoil will be stockpiled and covered on the project site for reuse.

A project-specific WQMP is in the process of being prepared for the project, which identifies BMPs that would be employed to prevent discharge of other project-related pollutants that could contaminate nearby water resources. An implementation inspection and maintenance program is proposed as part of the WQMP to ensure that BMPs are implemented according to design and are effective in controlling discharges of stormwater-related pollutants. Additionally, the proposed project will create an improved stormwater basin to capture and hold runoff from the site in the basin, allowing for percolation into the soil. Given the size of the basin, only extreme storm events would allow for a substantial amount of runoff to be released from the project site.

Short-term erosion effects during the construction phase of the project would be prevented through implementation of a grading and erosion control plan as provided in Mitigation Measure HYD-2, which would incorporate BMPs to reduce project-related hydrology and water quality impacts. The BMPs provided in the WQMP prepared for the project would prevent the discharge of pollutants that could contaminate nearby water resources and cause erosion, thereby addressing both short- and long-term erosion impacts. Impacts would therefore be less than significant with mitigation incorporated.

Mitigation Measure(s)

Implement Mitigation Measure HYD-2.

- c) ***Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?***

Less than Significant Impact. Refer to responses (a)(i) through (a)(iv) regarding the risk of strong seismic shaking, lateral spreading, landslides, subsidence, and liquefaction. The site is locally underlain by artificial fill materials, alluvial soils, and granitic bedrock. Based upon site investigations, the geotechnical report concluded that the alluvial and artificial soil are slightly compressible, but that the artificial fill is moderately compressible (Leighton Consulting, Inc. 2010). Moreover, based on previous reports at the college campus, the soils at the site represent a very low expansion potential and little risk of seismically induced soil sediment (Leighton Consulting, Inc. 2010). Impacts are anticipated to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- d) ***Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?***

Less than Significant Impact. Refer to response (c) above. The proposed project is not located on expansive soils that would create a substantial risk to life or property; therefore, impacts would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- e) ***Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?***

No Impact. Implementation of the proposed project would not result in the need for a septic tank or alternative wastewater disposal system. No impact would result.

Mitigation Measure(s)

No mitigation measures are required.

4.3.7 Greenhouse Gas Emissions

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Discussion

- a) ***Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?***

Less than Significant Impact. Global climate change is a cumulative impact, and a project participates in this potential impact through its incremental contribution combined with the cumulative increase of all other sources of greenhouse gases (GHGs). There are currently no established thresholds for measuring the significance of a project's cumulative contribution to global climate change; however, all reasonable efforts should be made to minimize a project's contribution to global climate change.

While the proposed project would result in emissions of GHGs during construction, no guidance exists to indicate what level of GHG emissions would be considered substantial enough to result in a significant adverse impact on global climate. However, it is generally the case that an individual project is of insufficient magnitude by itself to influence climate change or result in a substantial contribution to the global GHG inventory. Thus, GHG impacts are recognized as exclusively cumulative impacts; there are no non-cumulative GHG emission impacts from a climate change perspective (CAPCOA 2008). Accordingly, further discussion of the project's GHG emissions and their impact on global climate are addressed below.

Construction Impacts. Construction of the proposed project would result in GHG emissions, which are primarily associated with use of off-road construction equipment and vehicles and on-road construction and worker vehicles. The URBEMIS 2007 model was used to calculate the annual CO₂ emissions based on the construction scenario described in Section 7.1 of Appendix A. The model results were adjusted to estimate CH₄ and N₂O emissions in addition to CO₂. The CO₂ emissions from off-road equipment and on-road trucks, which are assumed by URBEMIS 2007 to be diesel fueled, were adjusted by a factor derived from the relative CO₂, CH₄, and N₂O for diesel fuel as reported in the California Climate Action Registry's (CCAR) *General Reporting Protocol* (CCAR 2009) for transportation fuels and the GWP for each GHG. The CO₂ emissions associated with

construction worker trips and vendor trips were multiplied by a factor based on the assumption that CO₂ represents 95% of the CO₂E emissions associated with passenger vehicles (EPA 2005). The results were then converted from annual tons per year to metric tons per year. Table 4.3.7-1, Estimated Construction Greenhouse Gas Emissions, presents construction emissions for the proposed project in the year 2011 from off-road equipment, on-road trucks, employee vehicles, and vendor vehicles.

**Table 4.3.7-1
 Estimated Construction Greenhouse Gas Emissions**

Construction Year 2011	MT CO ₂ E/year
Off-Road Equipment	57
On-Road Trucks	1
Employee Vehicles	5
Total	63

Source: URBEMIS 2007. See Appendix A for complete results
 MT/year = metric tons per year. 1 metric ton = 1.1023 tons

As shown in the table above, the estimated total GHG emissions during construction would be 63 metric tons of CO₂E, in the year 2011. Additional details regarding these calculations are found in Appendix A.

Operational Impacts: The proposed Lion’s Lot project is not anticipated to result in operational impacts associated with energy use or vehicle emissions.

Although the Lion’s Lot project is not anticipated to generate additional vehicular trips or associated long-term operational GHG emissions, the proposed project is part of the Moreno Valley College, which instituted a Green Initiative as part of a District-wide effort aimed at establishing environmentally sensitive and sustainable practices across the RCCD campuses. Five sub-committees focus on greening of the campus and curriculum, green outreach, resource and energy conservation, and fundraising. The resource and energy conservation sub-committee’s role is to develop recommendations and guidelines that will facilitate a reduction in electricity usage, utilization of recycled water, incorporation of solar panels as an energy source, and plantings of drought-resistant vegetation. Implementation of these campus-wide green strategies and design guidelines will result in reductions of GHG emissions generated by college operation, and thus, will help reduce the Moreno Valley College campus’s contribution to global climate change.

While all sources of GHG emissions, including construction of the proposed project, contribute to some extent to global climate change, the amount of GHG emissions generated by the proposed project would not likely impede or conflict with the State’s ability to achieve the goals of AB 32. Accordingly, the proposed project would not result

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in a cumulatively considerable contribution, and the project would result in less than significant construction impact on global climate change.

Mitigation Measure(s)

No mitigation measures are required.

b) *Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?*

Less than Significant Impact. Refer to answer (a) and the discussion in 4.3.3 regarding air quality. The amount of GHG emissions generated by the proposed project will not likely impede or conflict with the state's ability to achieve the goals of AB 32. Accordingly, the proposed project would not result in a cumulatively considerable contribution, and the project would result in a less than significant impact on global climate change. The proposed project will not conflict with any plan, policy, or regulation adopted for the purpose of reducing the emissions of GHGs.

Mitigation Measure(s)

No mitigation measures are required.

4.3.8 Hazards and Hazardous Materials

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the likely release of hazardous materials into the environment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Discussion

- a) ***Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?***

Less than Significant Impact. Construction activities on the project site would not result in the routine transport of, emission, or disposal of hazardous materials, and no acutely hazardous materials would be used on site during project construction. All activities involving toxic, flammable, or explosive materials (including refueling construction vehicles and equipment) will be conducted with adequate safety and fire suppression devices readily accessible on the project site, as specified by the City's fire department and per the Uniform Building Code.

Relatively small amounts of commonly used hazardous substances, such as gasoline, diesel fuel, lubricating oil, grease, and solvents would be used on site for construction and maintenance. These materials would be transported and handled in accordance with all federal, state, and local laws regulating the management and use of hazardous materials. Consequently, use of these materials for their intended purpose would not pose a significant risk to the public or environment. Once construction is complete, fuels and other petroleum products would no longer remain on site. The transport, use, or disposal of hazardous materials would be limited to common hazardous materials. Although limited quantities of these hazardous materials (e.g., cleaning agents, paints and thinners, fuels, insecticides, and herbicides) will potentially be used during both construction and operation of the proposed project, these activities generally do not entail the use of such substances in quantities that would present a significant hazard to the public or the environment. Impacts are considered to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- b) *Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the likely release of hazardous materials into the environment?*

Less than Significant Impact with Mitigation Incorporated. As described in response (a) above, construction activities on the project site would involve the transport of gasoline and other materials to the site during construction. Relatively small amounts of commonly used hazardous substances, such as gasoline, diesel fuel, lubricating oil, grease, and solvents would be used on site for construction and maintenance. The materials alone and use of these materials for their intended purpose would not pose a significant risk to the public or environment; however, accidental spills of hazardous materials during construction could potentially result in soil contamination or water quality impacts. To minimize/eliminate fuel spillage, all construction vehicles will be adequately maintained and equipped. All equipment maintenance work, including refueling, will occur off site or within the designated construction staging area. All potentially hazardous construction waste, including trash, litter, garbage, other solid wastes, petroleum products, and other potentially hazardous materials, will be removed to a hazardous waste facility permitted to treat, store, or dispose of such materials. Once construction is complete, fuels and other petroleum products would no longer remain on site.

By incorporating the project design features described above, developing a hazardous materials management plan as provided for in Mitigation Measure HAZ-1, and implementing BMPs to address the accidental spillage of hazardous materials as provided for in Mitigation Measure HYD-1, potential hazards to the public or the environment resulting from foreseeable upset or accidental conditions related to hazardous materials will be substantially minimized or eliminated. Impacts would therefore be less than significant with mitigation incorporated.

Mitigation Measure(s)

HAZ-1: Prior to approval of final construction plans, a hazardous materials management plan for the construction phase of the proposed project shall be created. The plan shall identify all hazardous materials that will be present on any portion of the construction site, including, but not limited to, fuels, solvents, and petroleum products. A contingency plan shall be developed to identify potential spill hazards, how to prevent their occurrence, and how to address any spills that may occur. The plan shall also identify materials that will be on site and readily accessible to clean up small spills (i.e., spill kit, absorbent pads, and shovels). The hazardous materials management plan shall

be included as part of all contractor specifications and final construction plans to the satisfaction of the Riverside Community College District.

Implement Mitigation Measure HYD-1.

- c) ***Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?***

Less than Significant Impact. Lasselle Elementary School is located approximately 300 feet southwest of the proposed project site. As noted in response (a) and (b), limited amounts of hazardous materials could be used during construction and operation of the project, including the use of standard construction materials (e.g., lubricants, solvents, and paints), cleaning and other maintenance products (used in the maintenance of buildings, pumps, pipes, and equipment), diesel and other fuels (used in construction and maintenance equipment and vehicles), and the limited application of pesticides associated with landscaping. These materials would be transported and handled in accordance with all federal, state, and local laws regulating the management and use of hazardous materials. None of these activities would result in the routine transport of, emission, or disposal of hazardous materials, and no acutely hazardous materials would be used on site during construction or operation of the project.

While construction equipment will release emissions including diesel particulate matter, given the small scale of the proposed project, this would be a less than significant impact (see Air Quality, Section 4.3.3). All construction activity would be performed in compliance with City regulations, and compliance with these regulations would ensure that the general public would not be exposed to any unusual or excessive risks related to hazardous materials during construction on the project site. Impacts would be less than significant. All equipment maintenance work, including refueling, will occur off site or within the designated construction staging area. All potentially hazardous construction waste, including trash, litter, garbage, other solid wastes, petroleum products, and other potentially hazardous materials, will be removed to a hazardous waste facility permitted to treat, store, or dispose of such materials if so needed. Once construction is complete, fuels and other petroleum products would no longer remain on site, and the use of the site for student and staff parking would not release any hazardous materials or emissions that would negatively affect the school.

Mitigation Measure(s)

No mitigation measures are required.

- d) ***Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or environment?***

No Impact. As indicated on Figure 5.5-1 of the *City of Moreno Valley General Plan EIR*, the project site is not located on a hazardous waste site (City of Moreno Valley 2006a, Figure 5.5-1, Hazardous Materials Sites). The site has been vacant and no previous land uses warrant additional hazardous evaluations. The closest hazardous waste handlers are located along Perris Blvd, a distance of over 3.5 miles from the college site. Therefore, the project would not result in a significant hazard to the public or to the environment. While no impacts are anticipated due to contaminated soils on the project site, if contaminated soils are located during the course of construction for the proposed project, all standard hazardous remediation and removal procedures would be followed. No impacts related to on-site hazardous materials are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

- e) ***For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?***

No Impact. The proposed project site is located approximately 2 miles east of the March Air Reserve Base area of flight operations. However, as identified on Figure 6-5 of the City's General Plan, the site is not located within an Accident Potential Zone (City of Moreno Valley 2006b, Section 6.10). No impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

- f) ***For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?***

No Impact. The proposed project is not located within the vicinity of a private airstrip. No impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

g) ***Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?***

Less Than Significant Impact. Implementation of the proposed project would not result in an interference with any existing emergency response plan or emergency evacuation plan. The major roadway to access the site is via Lasselle Street, with access to the campus from Cahuilla Drive and Krameria Avenue. While not identified in the City's General Plan as a major evacuation route, Lasselle Street would likely act as a major thoroughfare for the immediate area under such circumstances since it travels south to Ramona Expressway, as well as numerous roads towards the north of the campus towards Highway 60. The proposed project will not interfere substantially with the use of Lasselle Street and is not anticipated to result in any actions that would impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan. Multiple entry and evacuation routes would remain at the college, construction of the site would not significantly affect Lasselle Street, and any potential impacts are anticipated to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

h) ***Expose people or structures to a significant risk of loss, injury, or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?***

Less than Significant Impact. The proposed project is located in an area where urban development currently exists and is not susceptible to the threat of fire from wildlands. While Figure 5.5-2 of the General Plan EIR (2006a) does identify areas of substantial wildfire risk east of the college primarily around the open areas of Lake Perris, the proposed project itself is not located within a fire hazard area. Additionally, numerous access points to the eastern boundary of the college exist, and the College Park Fire Station is located due north of the college. The site will only be used for parking and will not construct any residences or office/student space. Less than significant impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

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4.3.9 Hydrology and Water Quality

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Violate any water quality standards or waste discharge requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Substantially alter the existing drainage pattern of area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Otherwise substantially degrade water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h) Place within a 100-year flood hazard area structures, which would impede or redirect flood flows?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
j) Inundation by seiche, tsunami, or mudflow?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

a) *Violate any water quality standards or waste discharge requirements?*

Less than Significant Impact with Mitigation Incorporated. Sheet flow runoff is evident along the project site. Much of the water drains towards the west of the project site, terminating at the existing paved area along the existing modular buildings, or to a water detention basin located towards the northwestern boundary of the site. An elevated corrugated metal drain exists within the drainage basin where stormwater is allowed to percolate back into the groundwater or removed from the site via an enclosed drainage

pipe. The detention basin is currently filled with rocks, earth, and other debris and a dirt roadway traverses the basin, effectively cutting the basin in half. Ultimately, water that does not percolate back into the site will drain to the Kitching Channel, a large open channel that drains in a southerly direction to the Perris Valley Storm Drain and ultimately to the San Jacinto River Watershed.

The proposed project will increase and enhance the existing drainage infrastructure at the site, adding improved drainage facilities. The project will include updated drainage facilities and a new 60 by 120 square foot drainage basin will be created in order to improve groundwater percolation and stormwater controls. The basin will range from approximately 5 to 15 feet deep and will significantly delay the vast bulk of stormwater created from the project site, as well as other existing areas of the college, allowing for the stormwater to percolate into the ground. Permeable materials will be utilized for the paved areas in order to maximize percolation of stormwater. Further, a WQMP will be completed for the site and the use of BMPs during construction in order to properly manage any stormwater runoff during construction.

During construction, gasoline, diesel fuel, lubricating oil, grease, and solvents may be used on the project site. Although only small amounts necessary to maintain the construction equipment will be on site at any one time, accidental spills of these materials during construction could potentially result in water quality impacts. In addition, soil loosened during grading or miscellaneous construction materials or debris could also degrade water quality if mobilized and transported off site via water flow. As construction activities may occur during the rainy season or during a storm event, construction of the project could result in impacts to water quality without implementation of appropriate BMPs.

Once operational, the primary source of pollutants will be from the small number of cars parking at the site, as well as potential sources of trash from people utilizing the site. Potential pollutants of concern for a commercial project would include trash and debris, oil and grease, organic compounds, and heavy metals. In addition, the following are considered potential pollutants due to incorporation of landscaping into the site design: sediment, nutrients, oxygen demanding substances, bacteria and viruses, and pesticides. However, only minimal landscaping may be incorporated into the final design and the site is intended to be left in its natural state upon project completion.

The project is designed to reduce urban runoff volume by maximizing, to the extent practicable, the percentage of permeable surfaces in order to allow increased percolation, and minimize the amount of runoff directed to impermeable areas. The site will be designed to capture the bulk of the runoff water on site and direct the flow to

this expanded and enhanced drainage basin proposed at the northwest corner of the project site.

By incorporating the site, source, and treatment control BMPs as part of appropriate stormwater controls being prepared for the project; implementing BMPs to address the accidental spillage of hazardous materials as provided for in Mitigation Measure HYD-1; and preparing a grading and erosion control plan as required in Mitigation Measure HYD-2, the project would be consistent with the City's water quality and waste discharge requirements. Impacts would therefore be less than significant with mitigation incorporated.

Mitigation Measure(s)

To reduce potentially significant water quality impacts related to construction and operation of the proposed project, the following mitigation is provided:

HYD-1: Best management practices shall be incorporated into the final construction and design plans to be reviewed and approved by the Riverside Community College District and shall include, but not be limited to, the following:

- All construction vehicles shall be adequately maintained and equipped to minimize/eliminate fuel spillage. All equipment maintenance work shall occur off site or within the designated construction staging area.
- Any construction materials that need to be temporarily stockpiled or equipment/supplies that need to be stored on site shall be kept within the construction staging areas and shall be covered when not in use.
- The access road and access points will be swept to maintain cleanliness of the pavement.
- Informational materials to promote the prevention of urban runoff pollutants are included in the Water Quality Management Plan for the project. These materials include general working site practices that contribute to the protection of urban runoff water quality and best management practices that eliminate or reduce pollution during property improvements.
- All trash enclosure areas proposed at the site shall be appropriately designed and maintained to ensure functionality.
- The Riverside Community College District will perform a visual inspection annually of the project site to ensure that proper litter/debris controls are maintained and that proper landscaping, fertilizer, and pesticide practices are upheld.

HYD-2: Prior to approval of final construction plans, a grading and erosion control plan shall be reviewed and approved by the Riverside Community College District. The plan shall be implemented for all construction activities associated with the proposed project. The plan shall include measures to stabilize the soil to prevent erosion and retain sediment where erosion has already occurred. Stabilization measures may include temporary seeding, permanent seeding, or mulching if needed. Structural control measures may include silt fencing, sand bagging, sediment traps, or sediment basins. Additional erosion control measure (e.g., hydroseeding, mulching of straw, diversion ditches, and retention basins) may be necessary as determined by field conditions to prevent erosion and/or the introduction of dirt, mud, or debris into existing public streets and/or onto adjacent properties during any phase of construction operations. Particular attention shall be given to additional erosion control measures during the rainy season, generally from October 15 to April 15. Topsoil shall be stockpiled and covered on the project site for reuse. The grading and erosion control plan shall be included as part of all contractor specifications and final construction plans to the satisfaction of the Riverside Community College District.

- b) *Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?*

Less than Significant Impact. As discussed in the *City of Moreno Valley General Plan*, groundwater only provides a small fraction of the local water supply. Nonetheless, it is a valuable natural resource that needs to be protected (City of Moreno Valley 2006, Section 6.7, Water Quality). The proposed project would minimally increase the amount of impervious surface area, which could potentially reduce infiltration of precipitation into the groundwater table. However, given the small footprint of the parking lot, such impacts are anticipated to be minimal. Additionally, permeable paving will be utilized to the extent possible as well as improving the site's drainage infrastructure to drain to the enhanced drainage basin located on site. The bulk of this water will be captured on site and stored water will typically naturally infiltrate back into the surrounding soil. A small amount may flow into the existing municipal storm drain system west of the project site, thereby reducing adverse impacts to the local groundwater basin.

The proposed project will use only limited amounts of water resources during construction, mostly related to water trucks for dust suppression. During operations, no water is anticipated other than the potential for landscaping if landscaping is later

incorporated into the final design of the project. The City has adequate supply to currently meet their municipal, commercial, and industrial demands, as described in Section 4.3.16.

According to the report by Leighton Consulting, Inc., groundwater was not encountered during subsurface explorations, and according to the report, regional groundwater maps and data indicate groundwater levels in the region have not risen above depths of 150 feet bgs recently or historically and the bedrock encountered at shallow depths and overlaying soils were dense and would not be anticipated to be water-bearing units (Leighton Consulting, Inc. 2010).

The project is not expected to encounter groundwater and would not involve permanent pumping of groundwater; therefore, the project would not substantially deplete groundwater supplies. Due to the incorporation of structural and treatment control BMPs, the proposed project would not substantially interfere with groundwater recharge. Impacts would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- c) *Substantially alter the existing drainage pattern of area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?*

Less than Significant Impact with Mitigation Incorporated. See the discussion in (a) above. As discussed, the drainage system will be improved to channel water to the enhanced drainage basin that will hold the majority of the water until it percolates into the ground. Water currently drains via sheet flow and natural drainage courses to the existing parking lot below the proposed site, as well as draining to an existing drainage basin of water prior to entering the municipal storm drain system. However, the proposed project will enhance the drainage of the site in order to drain to an enhanced drainage basin that will capture the bulk of the drainage, allowing for percolation into the ground and capturing the siltation within the drainage basin.

Construction activities such as grading may have the potential to cause erosion or siltation. Short-term erosion effects during the construction phase of the project would be prevented through implementation of grading and erosion control measures, which would incorporate BMPs to reduce project-related hydrology and water quality impacts (Mitigation Measure HYD-2).

Although the existing drainage pattern of the site will be slightly altered due to the increase of impervious surfaces and the incorporation of structural and treatment control BMPs and improved drainage infrastructure in order to drain the bulk of the water to the new drainage basin, the proposed project would not result in physical alteration of the drainage course in a manner that would result in substantial on- or off-site erosion or siltation.

By incorporating a system of storm drains to ensure the runoff is captured and sent to the improved drainage basin, along with erosion control techniques as required by the grading and erosion control plan in Mitigation Measure HYD-2, the project would reduce or eliminate the potential for erosion and siltation caused by implementation of the project. Impacts would therefore be less than significant with mitigation incorporated.

Mitigation Measure(s)

Implement Mitigation Measure HYD-2.

- d) *Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?*

Less than Significant Impact. Refer to response (c) above. The proposed project will not substantially alter the existing drainage pattern of the site or area or substantially increase the rate or amount of runoff. The impact is considered to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- e) *Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?*

Less than Significant Impact with Mitigation Incorporated. Refer to responses (a) and (c) above. The proposed project will enhance the existing drainage infrastructure and capacity on site and will construct a new drainage basin that will capture and hold the bulk of the runoff water in the basin, allowing for natural percolation into the ground. The impact is considered to be less than significant.

Mitigation Measure(s)

Implement Mitigation Measures HYD-1 and HYD-2.

f) Otherwise substantially degrade water quality?

Less than Significant Impact. Refer to the previous responses from (a) to (e) above. The proposed project will enhance the existing drainage infrastructure and capacity on site and will construct a new drainage basin that will capture and hold the bulk of the runoff water in the basin, allowing for natural percolation into the ground. The project as proposed will not substantially degrade water quality.

Mitigation Measure(s)

No mitigation measures are required.

g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?

Less than Significant Impact. According to the *City of Moreno Valley General Plan*, Figure 6-4 Flood Hazards, and the County of Riverside Land Information System (County of Riverside 2010), the proposed project site is not located within a flood hazard zone. Federal Emergency Management Agency (FEMA) mapping indicates that the project site is not located within a special flood hazard area that could be inundated by a 100-year flood (FEMA 2008). Impacts would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

h) Place within a 100-year flood hazard area structures, which would impede or redirect flood flows?

Less than Significant Impact. As stated in the response to (g) above, the proposed project is not within a designated flood hazard area; therefore, the project would not impede or redirect flood flows. Additionally, the proposed project will construct a surface parking lot and access roads, as well as a new drainage basin. There will be no structure proposed on the project site. The impact is considered to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

4.0 ENVIRONMENTAL INITIAL STUDY

- i) ***Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?***

Less than Significant Impact. As stated in the response to (g) and (h) above, the proposed project is not within a designated flood hazard area; therefore, the project would not expose people or structures to a significant risk of loss, injury, or death involving flooding. According to Figure 6-4 Flood Hazards from the *City of Moreno Valley General Plan*, the project is not located within a potential inundation area due to failure of the Lake Perris Dam. Impacts would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- j) ***Inundation by seiche, tsunami, or mudflow?***

No Impact. The project site is located inland and not located sufficiently near Lake Perris or the ocean to be impacted by a seiche or tsunami. The topography of the site and project area is relatively flat would not be subject to significant impacts from mudflow.

Mitigation Measure(s)

No mitigation measures are required.

4.3.10 Land Use and Planning

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Physically divide an established community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Conflict with any applicable habitat conservation plan or natural communities conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

a) ***Physically divide an established community?***

No Impact. The proposed project is located within the existing Moreno Valley College campus on an area of land that has already been graded. Designated open space exists to the east of the site and college campus development to the west and north of the site. The proposed project is compatible with adjacent land uses for further campus use. The proposed project will not divide the established community and is not expected to result in additional physical barriers between nearby land uses. Thus, no impact will occur.

Mitigation Measure(s)

No mitigation measures are required.

b) ***Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?***

Less than Significant Impact. According to the City's General Plan, Objective 2.15 commands that the "Moreno Valley residents have access to high-quality educational facilities, regardless of their socioeconomic status or location within the City" (City of Moreno Valley 2006). The entire campus is designated under the City's General Plan as Public Facilities. The expansion of the site for enhanced parking and access, as well as improved drainage for the campus, is consistent with the RCCD's plans for the college and the proposed project is consistent with the *City of Moreno Valley General Plan*.

The project site is currently zoned as Public District uses, which is established to create and preserve areas for public uses of property and related activities, including civic center, public schools, public buildings, and parks. While as a designated college district the RCCD is not specifically bound to the actual land use requirements from the City, the City's Municipal Code does allow for such uses as the proposed project and the project is consistent with the code. According to geographic information system (GIS) maps on the City's website, the Moreno Valley College is located within a Specific Plan identified as SP193CF. This designation as Community Facilities (CF) allows, among others, the principal use of the site as a community college and accessory buildings, structures, and uses related and incidental to this use of the site. This included providing for suitable parking for student and staff.

According to the *2007 Moreno Valley College Long Range Educational & Facilities Master Plan* (2008) for the college, the RCCD has envisioned the development of this

site for parking uses. While the plan originally called for a parking garage to be built at this location, the use of the site for a surface parking lot is still consistent with the RCCD's goals and plans envisioned for the college at this location.

Thus, the new parking lot is consistent with the City's municipal code and general plan, as well as the goals of Specific Plan SP193CF and as envisioned within the RCCD's *2007 Moreno Valley College Long Range Educational & Facilities Master Plan*. Therefore, the proposed project would not conflict with any applicable land use plan, policy, or regulation and would not constitute a significant impact.

Mitigation Measure(s)

No mitigation measures are required.

c) *Conflict with any applicable habitat conservation plan or natural communities conservation plan?*

No Impact. The proposed project does not impede upon a habitat conservation plan, natural community conservation plan, or any other locally approved regional or state habitat conservation plans. The Western Riverside MSHCP is the adopted local habitat conservation plan, and the proposed project is not located within an existing or proposed habitat core or linkage. Additionally, the college is not a permittee to the MSHCP and is not bound by the MSHCP's requirements or conditions. Therefore, no impacts would occur.

Mitigation Measure(s)

No mitigation measures are required.

4.3.11 Mineral Resources

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

- a) ***Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?***

No Impact. The proposed project site, as well as the entire college campus boundaries, has been designated as MRZ-3 according to the County of Riverside's General Plan (2003). This designation indicates that the State of California has determined this is an area where mineral deposits are likely; however, their significance has not been determined. Further, according to the *City of Moreno Valley General Plan EIR* (2006a), the California Department of Conservation, Division of Mines and Geology, has not identified significant mineral resources within the City of Moreno Valley. The City's General Plan (2006b) does not identify any mineral recovery sites within the City or any active mining areas beyond the Jack Rabbit Canyon Quarry located northeast of Jack Rabbit Trail and Gilman Springs Road next to the Quail Ridge Golf Course, which has been inactive since 2001. The proposed project site is located within the designated boundary of the Moreno Valley College and is part of the RCCD's plans for continued growth and improvement of the college in order to enhance higher education opportunities to the surrounding area. No mining operations will be impacted by this development and the site would likely never be used for any mining operations in the future. No impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

- b) ***Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan?***

No Impact. Refer to response (a) above. The proposed project would not result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan.

Mitigation Measure(s)

No mitigation measures are required.

4.0 ENVIRONMENTAL INITIAL STUDY

4.3.12 Noise

Environmental Issues <i>Would the project result in:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

a) *Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?*

Less than Significant Impact with Mitigation Incorporated. An Environmental Noise Study was prepared for the project site to evaluate potential noise impacts resulting from the proposed project. A copy of the Environmental Noise Study is included as Appendix C.

The City has established noise criteria within both the City's General Plan and the City's Municipal Code. While the RCCD is not required to comply with local noise standards, the report did consider local noise standards as they relate to compatibility with the proposed project in order to take a conservative approach towards potential impacts regarding noise.

The City has also adopted a quantitative noise ordinance to control excessive noise generated in the City. The City's noise ordinance limits are in terms of a maximum sound level. The allowable noise limits depend upon the City's land use classification as defined in the City's noise ordinance and time of day. The applicable noise ordinance limits for this project for nonimpulsive sound are that the maximum noise level shall not exceed 65

decibels (dB) between the hours of 7:00 a.m. to 7:00 p.m. and 60 dB between the hours of 7:00 p.m. to 7:00 a.m. at a distance of 200 feet or more from the real property line of the source of the sound. Regarding construction noise, the City requires that no person shall operate or cause the operation of any tools or equipment used in construction, drilling, repair, alteration, or demolition work between the hours of 8:00 p.m. and 7:00 a.m. the following day such that the sound there from creates a noise disturbance.

A noise measurement was conducted at the project site adjacent to Lasselle Street. The noise measurement site is depicted as Site 1 on Figure 3 within the associated noise impact study. The noise measurement was made using a calibrated Larson-Davis Laboratories Model 700 (S.N. 2132) integrating sound level meter equipped with a Type 2551 0.5-inch pre-polarized condenser microphone with pre-amplifier. When equipped with this microphone, the sound level meter meets the current American National Standards Institute (ANSI) standard for a Type 1 precision sound level meter. The sound level meter was positioned at a height of approximately 5 feet above the ground.

Site 1 was located along the north side of Lasselle Street. The noise measurement location is approximately 70 feet from the center line of Lasselle Street. The measured average noise level at Site 1 was 64 dB. The measured noise level was primarily the result of traffic along Lasselle Street. The measured noise level and concurrent traffic volume along Lasselle Street are depicted in Table 3 in the noise study (see Appendix C).

Construction Noise and Vibration Related to the Proposed Project

Construction activities would occur during the City's allowable hours of operation. The noise levels generated by construction equipment would vary greatly depending upon factors such as the type and specific model of the equipment, the operation being performed and the condition of the equipment. The average sound level of the construction activity also depends upon the amount of time that the equipment operates and the intensity of the construction during the time period.

Construction would involve several phases including demolition, clearing and grubbing, and grading. Construction equipment would vary by the construction activity and would include standard equipment such as graders, scrapers, backhoes, loaders, dozer, water truck, rollers, portable generators and air-compressors, and miscellaneous trucks.

The maximum noise level ranges for various pieces of construction equipment at a distance of 50 feet are depicted in Table 4. The maximum noise levels at 50 feet would range from approximately 65 to 90 dB for the type of equipment normally used for this type of project. Construction noise in a well-defined area typically attenuates at approximately 6 dB per doubling of distance.

The closest residences would be located south of the site approximately 350 feet from the parking lot. The maximum noise level associated with construction activities could range up to approximately 73 dB at the closest residences. Construction activities associated with development of the project has the potential to adversely affect adjacent noise-sensitive uses. As such, these noise levels are considered to represent a potentially significant impact. The project would be required to limit construction hours, place mufflers on equipment engines, and orient stationary sources to direct noise away from sensitive uses. These measures are included as a part of the noise mitigation NOI-1. With mitigation, this impact would be less than significant.

The heavier pieces of construction equipment used at this site could include bulldozers, graders, loaded trucks, water trucks and pavers. Groundborne vibration and noise information related to construction activities has been collected by Caltrans (Caltrans 2004). Information from Caltrans indicates that continuous vibrations with a peak particle velocity of approximately 0.1 inch/second begin to annoy people. Groundborne vibration is typically attenuated over short distances. However, vibration is very subjective, and some people may be annoyed at continuous vibration levels near the level of perception (or approximately a peak particle velocity of 0.01 inch/second). Construction activities are not anticipated to result in continuous vibration levels that typically annoy people, and the vibration impact would be less than significant.

Off-Site Traffic Noise Impacts Related to the Proposed Project

The project would generate traffic along several existing roads in the area including Lasselle Street and Iris Avenue (VRPA Technologies 2010). The project-generated traffic would result in a less than 1 dB CNEL increase along the nearby roads. A plus or minus 1 dB change is typically within the tolerance limit of traffic noise prediction models. In community noise assessments a 1 dB increase is not noticeable to the human ear. A noise level change of 3 dB CNEL is generally considered to be a just perceptible change in environmental noise. A noise level increase of up to 3 dB is generally not considered significant. The additional project-generated traffic volume along the roads would not substantially increase the ambient noise level. Therefore, the traffic noise impact associated with the project is less than significant.

The cumulative (existing plus project plus year 2015 ambient growth) traffic noise would increase by up to 1 dB CNEL along the various roads as shown in Table 5 in the noise study in the appendix. The additional cumulative plus project-generated traffic volume along the roads would not substantially increase the ambient noise level. Thus, the future near-term cumulative traffic noise level increase would be less than significant. The project's contribution to the near-term cumulative noise level increase would be less than 1 dB CNEL and would be less than significant.

Parking Lot Noise

Noise associated with the parking lot would include opening and shutting of car doors, starting engines in addition to the vehicle pass-bys. Noise levels from these activities can range from approximately 70 to 80 dB at a distance of 10 feet. The closest residences would be located approximately 350 feet south of the parking lot. At this distance the maximum noise level would be approximately 49 dB. These noise levels would comply with the City's noise ordinance criteria. Therefore, the noise impact is considered less than significant.

Mitigation Measure(s)

To reduce potentially significant impacts related to construction of the proposed project, the following mitigation is provided:

NOI-1: During and prior to construction activities, the RCCD shall ensure the following:

- All construction equipment, fixed or mobile, shall be equipped with properly operating and maintained mufflers.
- Construction noise reduction methods such as shutting off idling equipment, installing temporary acoustic barriers around stationary construction noise sources, maximizing the distance between construction equipment staging areas and occupied residential areas, and use of electric air compressors and similar power tools, rather than diesel equipment, shall be used where feasible.
- During construction, stationary construction equipment shall be placed such that emitted noise is directed away from or shielded from sensitive noise receivers.
- During construction, stockpiling and vehicle staging areas shall be located as far as practical from noise sensitive receptors.
- Construction activities should be limited to the hours of 8:00 a.m. to 5:00 p.m., Monday through Saturday.

b) *Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?*

Less than Significant Impact. Refer to response (a) above. Construction activities are not anticipated to result in continuous vibration levels that typically annoy people, and the vibration impact would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- c) *A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?*

Less than Significant Impact. Refer to response (a) above. The proposed project will not have a significant impact related to noise once the proposed project is operational.

Mitigation Measure(s)

No mitigation measures are required.

- d) *A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?*

Less than Significant Impact with Mitigation Incorporated. Refer to response (a) above specifically related to construction impacts. Once the proposed project is operational, any impacts would be less than significant.

Mitigation Measure(s)

Implement Mitigation Measures NOI-1.

- e) *For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?*

No Impact. The proposed project site is located approximately 2 miles east of the March Air Reserve Base area of flight operations. However, as identified on Figure 6-5 of the City's General Plan, the site is not located within an Accident Potential Zone. The proposed project would not expose people residing or working in the project area to excessive noise levels. No impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

- f) *For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?*

No Impact. The proposed project is not located within the vicinity of a private airstrip. No impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

4.3.13 Population and Housing

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Induce substantial population growth in an area, either directly (e.g., by proposing new homes and businesses) or indirectly (e.g., through extension of roads or other infrastructure)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Displace substantial numbers of people necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

- a) ***Induce substantial population growth in an area, either directly (e.g., by proposing new homes and businesses) or indirectly (e.g., through extension of roads or other infrastructure)?***

Less than Significant Impact. The project would not induce substantial population growth in the area, as no residential units are proposed. While providing more availability for parking and access will further improve the services offered by the college, this in turn may encourage regional growth through increased enrollment or attractiveness to future employees and/or staff, this is only a minor consideration. The RCCD, as the lead agency, as identified within the RCCD's *2007 Moreno Valley College Long Range Educational & Facilities Master Plan*, has anticipated the addition of parking at this location as part of their master planning efforts and parking improvements are already needed under the existing conditions. As identified in the *City of Moreno Valley General Plan (2006)*, the site has been designated for public district uses. The proposed project is therefore considered infill development and increasing the intensity of an already existing use within the college limits, rather than encouraging new development within a currently undeveloped area. The new parking lot and drainage basin are needed for the existing students and staff in order to implement the college's goals of providing excellent college-level education for the residents. The project would not induce substantial population growth either directly or indirectly. Impacts would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?

No Impact. The proposed project consists of the construction of a surface parking lot for student and staff within the college boundaries. The proposed project would not displace existing housing and would not necessitate the construction of replacement housing elsewhere. Therefore, there would be no impact.

Mitigation Measure(s)

No mitigation measures are required.

c) Displace substantial numbers of people necessitating the construction of replacement housing elsewhere?

No Impact. See discussion under a) above. The proposed project would not displace existing housing or result in the displacement of existing residents. Therefore, no impact would result.

Mitigation Measure(s)

No mitigation measures are required.

4.3.14 Public Services

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
a) Fire Protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Police Protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Schools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Parks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Other public facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

a) Fire Protection?

Less than Significant Impact. The closest fire station to the proposed project site is Station 91 (College Park Fire Station), located at 16110 Lasselle Street, which was opened in 2003 and is located approximately one block north and one block west of the

project site. The station houses one 75-foot ladder truck, one second-line engine, and a breathing support unit. Additionally, the City contracts with the County of Riverside Fire Department in order to provide fire services to the City, including the proposed project site. The City is served by five stations within its boundary, along with another station that is shared with the City of Riverside. According to the City's General Plan (2006), there are a total of five first-line municipal fire engines, three second-line municipal fire engines, one wildland fire engine, two aerial ladder trucks, five rescue squads, and a breathing support unit. The project would not result in the need for new or physically altered fire facilities, or result in the station's inability to maintain acceptable service ratios, response times, or other performance objectives. Suitable access to the site will remain during both construction and operations, along with sufficient emergency water connections and water pressure. The increase in demand for fire protection services due to the proposed project would result in a less than significant impact.

Mitigation Measure(s)

No mitigation measures are required.

b) *Police Protection?*

Less than Significant Impact. The proposed project site is currently served by the City of Moreno Valley Police Department. The Moreno Valley Police Department has adopted a "Zone Policing" strategy. The intent of "Zone Policing" is to improve response times to calls for service, make officers more familiar with community areas, and connect the department with citizens and business owners within their assigned zones. To facilitate this concept, the City has been divided into four zones and police officers are assigned to a specific zone. Each zone is comprised of a team that consists of a Zone Commander, Zone Supervisor, and Zone Coordinator. The proposed project falls within Zone 4. According to the department website (2010), the City of Moreno Valley Police Department has an Administrative Division, Patrol Division, Special Enforcement Division, Traffic/Community Services Division, and a Detective Division. The Patrol Division has 2 lieutenants, 10 supervising sergeants, 57 sworn patrol officers, 2 K-9 teams, and 12 non-sworn officers. According to discussions with Sergeant Jack Kohlmeier from the Riverside Community College Police Department on March 13, 2010, the RCCD has its police department, with over 20 sworn officers, 6 reserve officers, 5 reserve detectives, and 19 community service officers (non-sworn). The bulk of these resources are located at the main college in Riverside; however, there are four full-time officers assigned to the Moreno Valley College, as well as a number of community service officers and part-time officers for shift overlap and special services.

While the proposed project would require police protection services, the project is not expected to result in the need for new or physically altered police facilities, or result in an

inability to maintain acceptable service ratios, response times, or other performance objectives. A new police substation is currently planned as part of the ongoing approval process for a new parking garage facility to be located on the college northwest of the proposed project site, which will further improve public safety services for the entire campus, including the proposed parking lot. The increase in demand for police protection services due to the proposed project would result in a less than significant impact.

Mitigation Measure(s)

No mitigation measures are required.

c) *Schools?*

No Impact. The construction and operation of the proposed project would either not increase the population within the area, or would only contribute a very small addition to the greater community. The proposed project is required for the existing staff and students located at the Moreno Valley College, which will improve the education for the existing college. Therefore, the project would not generate the need for additional school capacity and no impact would result.

Mitigation Measure(s)

No mitigation measures are required.

d) *Parks?*

No Impact. The construction and operation of the proposed project would not substantially increase the population within the area. The proposed project will not be eliminating any parks or recreational opportunities. The proposed project is needed for the existing staff and students and will not dramatically increase the number of students attending this college, creating additional demands of parks in the surrounding community. Therefore, the project would not generate the need for additional parks or significantly impact the use of any existing parks in the area. No impacts to parks are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

e) *Other public facilities?*

No Impact. The proposed project would not result in adverse impacts related to the provision of other public facilities, including emergency medical services or libraries. The proposed project is needed under existing conditions and will not contribute to a

significant growth in the surrounding community and will not exert undue pressure on public facilities. No impacts to other public facilities are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

4.3.15 Recreation

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Include recreational facilities or require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

- a) ***Increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?***

No Impact. The project does not propose any residential uses that may increase the utilization of existing neighborhood parks in the vicinity such that substantial physical deterioration of the facility or an increase in park facilities would occur or be accelerated. The proposed project is needed under existing conditions at the college. No impacts related to the increase of use to existing parks will occur.

Mitigation Measure(s)

No mitigation measures are required.

- b) ***Include recreational facilities or require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment?***

No Impact. The proposed project will not include any recreational facilities and will not require the expansion of any recreational facilities elsewhere that may have a physical impact on the environment. No impacts due to recreational facilities will occur.

Mitigation Measure(s)

No mitigation measures are required.

4.0 ENVIRONMENTAL INITIAL STUDY

4.3.16 Transportation and Traffic

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Conflict with an applicable congestion management program, including, but not limited to level of service (LOS) standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Result in inadequate emergency access?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f) Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

- a) ***Conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?***

Less than Significant Impact. A Traffic Impact Analysis was prepared for the proposed project to address traffic-related impacts resulting from implementation of the project (VRPA Technologies 2010). The Traffic Impact Analysis is included as Appendix D. In traffic engineering methodology, roadway operations are described in terms of level of service (LOS), ranging from LOS A (light traffic, minimal delays) to LOS F (significant traffic congestion). The City's traffic guidelines allow LOS D to be used as the maximum threshold for the study intersections and roadway segments. The analysis concluded that the proposed project would generate an additional 91 a.m. and 87 p.m. trips. However, all segments and intersections within the study area outside of the college would continue to operate at an LOS of D or better under both the existing plus the project conditions as

well as the existing plus ambient growth plus project (opening in 2015) conditions. Therefore, trips generated from the proposed project are not expected to result in the deterioration of any roadway segments or intersections in the study area to below LOS D. Impacts will remain less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- b) ***Conflict with an applicable congestion management program, including, but not limited to level of service (LOS) standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?***

Less than Significant Impact. Refer to response (a) above. The proposed project will not result in either a direct, indirect, or cumulative impact to an existing level of service within the applicable study area. Impacts are less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- c) ***Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?***

No Impact. The proposed project site is located approximately 2 miles east of the March Air Reserve Base area of flight operations. However, as identified on Figure 6-5 of the City's General Plan, the site is not located within an Accident Potential Zone (City of Moreno Valley 2006, Section 6.10). The proposed project will not result in any changes to air traffic patterns. No impacts would result.

Mitigation Measure(s)

No mitigation measures are required.

- d) ***Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?***

Less than Significant Impact. The main access to the parking lot is assumed to be from Krameria Avenue and Cahuilla Drive. The proposed project will incorporate improved access to the park by widening and enhancing the existing access road, along with constructing a new access road that will connect the lot to the college buildings located north of the site. All construction will be appropriately staged and construction controls

including temporary signage, access, detours, and fencing will be provided during construction activities as needed. The use of the new lot will be for continued college uses by students and staff. Therefore, the proposed project will not substantially increase any hazards due to design features, incompatible uses, or construction of the project during college hours of operation. Impacts will remain less than significant.

Mitigation Measure(s)

No mitigation measures are required.

e) *Result in inadequate emergency access?*

Less than Significant Impact. The proposed parking lot at the site has existing access roads and the project will include an additional access road to connect the parking lot to the buildings located to the north and northwest of the proposed site. Numerous ingress and egress points exist for emergency access. Neither construction nor operation of the new parking lot or drainage basin will unduly affect access to the college via Lasselle Street, Krameria Avenue, or Cahuilla Drive. Any potential impacts are anticipated to be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

f) *Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?*

No Impact. The proposed project is a new parking lot at the existing college site. In no way will the development of the site conflict with any policies, plans, or programs related to public transit, bicycle, or pedestrian facilities. The proposed project will increase access to parking for student and staff use and will construct new pedestrian pathways from the main college buildings to the proposed lot. No impacts are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

4.0 ENVIRONMENTAL INITIAL STUDY

4.3.17 Utilities and Service Systems

Environmental Issues <i>Would the project:</i>	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g) Comply with federal, state, and local statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion

a) *Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?*

No Impact. The Eastern Municipal Water District (EMWD) manages wastewater for the proposed project service area. According to the EMWD's updated Urban Water Management Plan (UWMP) (2005), the district's wastewater collection system includes upwards of 1,534 miles of gravity sewer lines, 53 lift stations, and 5 regional water reclamation facilities. According to the City's General Plan (2006a), the EMWD's Moreno Valley Regional Water Reclamation Facility, located in the southwestern portion of the City, has a capacity to treat 16 million gallons of wastewater per day and a capacity to expand to 48 million gallons per day. The utilization in the year 2000 was 10 million gallons per day. The Moreno Valley regional reclamation facility produces tertiary effluent as part of its processes and is suitable for subsequent uses such as irrigation.

The proposed project, once completed, will not generate any need for wastewater at the site. The site will be used for surface parking and access only. No impacts are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

- b) ***Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?***

No Impact. Refer to the response to (a) above. The proposed project is for a surface parking lot and access roads with pathways and would not require or result in the construction or expansion of new water or wastewater treatment facilities. No Impacts are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

- c) ***Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?***

No Impact. Refer to the response to 4.3.8 (a) above. As discussed previously, the project will improve the existing surface drainage and will construct a new drainage basin on site that will capture and hold the vast majority of any drainage from the site. The proposed project will not necessitate the need for new drainage facilities or the expansion of existing facilities outside the college boundaries. No impacts are anticipated.

Mitigation Measure(s)

No mitigation measures are required.

- d) ***Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?***

Less than Significant Impact. The California Urban Water Management Planning Act (California Water Code, Section 10610–10656) requires water utilities providing water for municipal uses to more than 3,000 customers or supplying more than 3,000 acre feet per year to prepare a UWMP every 5 years. The 2005 plan is currently in the process of being updated by the agency. The EMWD last updated their UWMP on December 21, 2005 (Resolution No. 4379). The updated 2005 UWMP describes the EMWD's service area projected water demand and supply through 2030 and concludes that the service area, with the proposed plans for additional water supply, has adequate supply to meet municipal, commercial, and industrial demands through 2030.

A water supply assessment for the proposed project is not required pursuant to California Water Code, Section 10910, since the project as proposed does not meet the criteria under California Water Code, Section 10912, nor does it meet the definition of a “water demand project” pursuant to CEQA Guidelines, Section 15155(a). Based on the site engineering and design plans, the RCCD will construct all necessary infrastructure extensions of existing lines to the site if so needed in order to meet the water and sewer demands of the project. The RCCD will also install all necessary fire service with backflow device lines and fire hydrants to ensure a reliable and appropriate water source exists on site for firefighting purposes. In addition, the RCCD will pay all applicable connection fees and monthly usage charges to the City for the provision of water to the project site.

Due to the limited water requirements for the proposed project, sufficient capacity for both domestic water and sewer is reasonably expected. Once operational, the site will not generate wastewater and will not need water resources for the site. If landscaping is later incorporated into the final design of the project, this would only create a minimal need for such resources. Impacts would be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

- e) ***Result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?***

No Impact. Refer to the response to a) above. The proposed project would not result in the determination by the wastewater treatment provider (EMWD) that it does not have sufficient capacity to serve the proposed project's anticipated wastewater demand. As previously discussed, the EMWD maintains sufficient wastewater infrastructure and service capacity and the proposed project is not anticipated to create any wastewater. No impacts are anticipated to result.

Mitigation Measure(s)

No mitigation measures are required.

- f) ***Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?***

Less than Significant Impact. The Riverside County Waste Management Department (RCWMD) manages Riverside County's solid waste system through the provision of facilities and programs that meet or exceed all applicable local, state, federal, and land

use regulations. The department manages seven Riverside County Sanitary Landfills: Badlands, Blythe, Desert Center, El Sobrante, Lamb Canyon, Mecca II, and Oasis. Each of these landfills has sufficient capacity to accommodate the project's minimal solid waste disposal needs and are permitted to receive non-hazardous municipal solid waste. According to the General Plan EIR (2006b), solid waste generated within the City planning area is typically deposited in the RCWMD's Badlands Landfill. However, other landfills typically utilized by the City include the Lamb Canyon Landfill and the El Sobrante Landfill. The Badlands Landfill is anticipated to reach capacity between 2018 and 2020; however, the landfill site has potential for further expansion. Additionally, both the Lamb Canyon and El Sobrante Landfills have additional storage capacity beyond the Badlands Landfill.

Construction of the proposed project will include only minimal construction debris from the demolition of the existing surface area, consisting primarily of earth, gravel, and turf. While a large volume of cut is anticipated, the cut will be maintained within the campus for future use and will not be removed from site. Further, the RCCD will make a good faith effort to recycle as much of the demolition material as feasible. Any number of local landfills typically utilized by the City and college has sufficient capacity to accommodate this volume of non-hazardous waste. Moreover, there is sufficient capacity to accommodate the minimal amount of operational waste anticipated for this surface parking lot. The largest producer of operational waste is likely from the food service operations. Any impacts related to solid waste will be less than significant.

Mitigation Measure(s)

No mitigation measures are required.

g) *Comply with federal, state, and local statutes and regulations related to solid waste?*

No Impact. The proposed uses for the project site are consistent with surrounding educational uses of the site. The proposed project will not violate any adopted federal, state, or local policies and regulations related to solid waste. Compliance with these regulations would not result in any impacts.

Mitigation Measure(s)

No mitigation measures are required.

4.3.18 Mandatory Findings of Significance

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discussion

- a) ***Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?***

Less than Significant Impact With Mitigation Incorporated. As described in Sections 4.3.4 and 4.3.5 of this IS/MND, the proposed project would not substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife species population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory. Mitigation measures are provided to avoid or reduce adverse effects that would potentially degrade the quality of the environment. The RCCD will implement all required mitigation measures, thereby reducing all environmental impacts to below a level of significance.

Mitigation Measure(s)

Refer to Mitigation Measures BIO-1, CR-1, and CR-2 related to potential impacts to biological resources and the potential discovery of cultural resources during grading activities.

- b) *Does the project have impacts that are individually limited, but cumulatively considerable? (“Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.)*

Less than Significant Impact With Mitigation Incorporated. In addition to direct impacts resulting from the project, this IS/MND (as described in Sections 4.3.1 through 4.3.16) considers the project's potential incremental effects that may be cumulatively considerable. Mitigation measures identified in the applicable sections of this IS/MND would reduce both project-specific impacts, as well as any cumulatively considerable impacts attributable to the project's incremental environmental effects. With implementation of these mitigation measures, there is no substantial evidence that there are cumulatively considerable impacts associated with the project.

Mitigation Measure(s)

Implementation of mitigation measures described in Section 4.3.1 through 4.3.16.

- c) *Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?*

Less than Significant Impact With Mitigation Incorporated. The potential for adverse direct or indirect impacts to human beings was considered in this IS/MND in Section 4.3.1, Aesthetics; Section 4.3.3, Air Quality; Section 4.3.6, Geology and Soils; Section 4.3.7, Hazards and Hazardous Materials; Section 4.3.8, Hydrology and Water Quality; Section 4.3.11, Noise; Section 4.3.12, Population and Housing; and Section 4.3.15, Transportation and Traffic. Based on this evaluation, there is no substantial evidence that construction or operation of the proposed project would result in a substantial adverse effect on human beings.

Mitigation Measure(s)

Implementation of mitigation measures described in Sections 4.3.1 through 4.3.16 and summarized in Section 5.0 of this IS/MND.

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5.0 LIST OF MITIGATION MEASURES

BIO-1: The following items are recommended to ensure that the proposed project avoids, minimizes, and mitigates impacts to biological resources:

1. All project construction activities shall be confined to the limits of the project site. Special-status biological resources have the potential to occur adjacent to the site.
2. Construction-related BMPs must be followed in order to minimize indirect impacts to adjacent habitats. These include:
 - a. Erosion, sedimentation, and dust control;
 - b. Prohibit the disposal or storage of paint, solvents, stucco, fuel, cement, excess soil, mortar, and other toxicants in off site areas; and
 - c. Access to the site shall be via existing access roads.
3. Dudek recommends clearly marking the boundary of the project site with orange construction fencing to prevent accidental disturbance of off site resources.
4. In order to minimize the potential for direct or indirect impacts to nesting birds, Dudek recommends implementing the project between September 1 and December 31, to the maximum extent practicable. If grading begins after January 1 or before August 31, it is recommended that a pre-construction nesting bird survey is completed to ensure that no nesting birds are present. If species are found nesting on the project site, the qualified biologist shall make recommendations regarding avoidance, if needed.

CR-1: In the event that archaeological resources or sites containing human remains or artifacts are inadvertently discovered during construction activities (including grading), all construction work shall be halted in the vicinity of the discovery until the Riverside Community College District can contact a registered professional archaeologist to visit the site of discovery and assess the significance and origin of the archaeological resource. If the resource is determined to be of Native American origin, the appropriate Native American tribe shall be consulted. Treatment of encountered archeological resources and sites may include monitoring, resource recovery, and documentation. For any human remains discovered, the county coroner will be contacted, and all procedures shall comply with California Health and Safety Code, Section 7050.5, and Public Resources Code, Section 5097.98.

CR-2: In the event that paleontological resources are inadvertently discovered during construction activities (including grading), all construction work shall be halted in the vicinity of the discovery until a qualified paleontologist retained by the

Riverside Community College District can visit the site and assess the significance of the potential paleontological resource. Specifically, the qualified paleontologist shall conduct on-site paleontological monitoring for the project site to include inspection of exposed surfaces to determine if fossils are present. The monitor shall have authority to divert grading away from exposed fossils temporarily in order to recover the fossil specimens.

HAZ-1: Prior to approval of final construction plans, a hazardous materials management plan for the construction phase of the proposed project shall be created. The plan shall identify all hazardous materials that will be present on any portion of the construction site, including, but not limited to, fuels, solvents, and petroleum products. A contingency plan shall be developed to identify potential spill hazards, how to prevent their occurrence, and how to address any spills that may occur. The plan shall also identify materials that will be on site and readily accessible to clean up small spills (i.e., spill kit, absorbent pads, and shovels). The hazardous materials management plan shall be included as part of all contractor specifications and final construction plans to the satisfaction of the Riverside Community College District.

HYD-1: Best management practices shall be incorporated into the final construction and design plans to be reviewed and approved by the Riverside Community College District and shall include, but not be limited to, the following:

- All construction vehicles shall be adequately maintained and equipped to minimize/eliminate fuel spillage. All equipment maintenance work shall occur off site or within the designated construction staging area.
- Any construction materials that need to be temporarily stockpiled or equipment/supplies that need to be stored on site shall be kept within the construction staging areas and shall be covered when not in use.
- The access road and access points will be swept to maintain cleanliness of the pavement.
- Informational materials to promote the prevention of urban runoff pollutants are included in the Water Quality Management Plan for the project. These materials include general working site practices that contribute to the protection of urban runoff water quality and best management practices that eliminate or reduce pollution during property improvements.
- All trash enclosure areas proposed at the site shall be appropriately designed and maintained to ensure functionality.
- The Riverside Community College District will perform a visual inspection annually of the project site to ensure that proper litter/debris controls are

maintained and that proper landscaping, fertilizer, and pesticide practices are upheld.

HYD-2: Prior to approval of final construction plans, a grading and erosion control plan shall be reviewed and approved by the Riverside Community College District. The plan shall be implemented for all construction activities associated with the proposed project. The plan shall include measures to stabilize the soil to prevent erosion and retain sediment where erosion has already occurred. Stabilization measures may include temporary seeding, permanent seeding, or mulching. Structural control measures may include silt fencing, sand bagging, sediment traps, or sediment basins. Additional erosion control measure (e.g., hydroseeding, mulching of straw, diversion ditches, and retention basins) may be necessary as determined by field conditions to prevent erosion and/or the introduction of dirt, mud, or debris into existing public streets and/or onto adjacent properties during any phase of construction operations. Particular attention shall be given to additional erosion control measures during the rainy season, generally from October 15 to April 15. Topsoil shall be stockpiled and covered on the project site for reuse. The grading and erosion control plan shall be included as part of all contractor specifications and final construction plans to the satisfaction of the Riverside Community College District.

NOI-1: Prior to grading permit issuance, the RCCD shall ensure the following:

- All construction equipment, fixed or mobile, shall be equipped with properly operating and maintained mufflers.
- Construction noise reduction methods such as shutting off idling equipment, installing temporary acoustic barriers around stationary construction noise sources, maximizing the distance between construction equipment staging areas and occupied residential areas, and use of electric air compressors and similar power tools, rather than diesel equipment, shall be used where feasible.
- During construction, stationary construction equipment shall be placed such that emitted noise is directed away from or shielded from sensitive noise receivers.
- During construction, stockpiling and vehicle staging areas shall be located as far as practical from noise sensitive receptors.
- Construction activities should be limited to the hours of 8:00 a.m. to 5:00 p.m., Monday through Saturday.

5.0 LIST OF MITIGATION MEASURES

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6.0 INFORMATIONAL SOURCES

14 CCR 15000–15387 and Appendix A–L. Guidelines for Implementation of the California Environmental Quality Act, as amended.

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7.0 LIST OF PREPARERS

This IS/MND was prepared by Dudek. The following individuals participated in its preparation.

Riverside Community College District (Lead Agency)

Orin Williams, Associate Vice Chancellor

Bart Doering, Project Manager

Dudek (IS/MND Preparation)

Aaron Gettis, Legal Counsel and Senior Project Manager

Mike Komula, Senior Acoustician

Dave Deckman, Director of Air Quality Services

Brock Ortega, Director of Biological Services

Julie Corrales, Publications Assistant

Technical Analyses

Traffic Impact Analysis

VRPA Technologies, Inc., Aditya Jatar

Air Quality Technical Report

Dudek, Dave Deckman

Biological Resources Technical Report

Dudek, Brock Ortega

Environmental Noise Study

Dudek, Mike Komula

Preliminary Geotechnical Evaluation

Leighton Consulting, Inc., Jason Hertzberg

Exhibit B

MITIGATION MONITORING AND
REPORTING PROGRAM
for the
LION'S LOT PROJECT

Prepared for:

Riverside Community College District

3845 Market Street
Riverside, California 92501
Contact: Bart Doering, Capital Program Administrator
951-222-8962
Bart.Doering@rcc.edu

Prepared by:

DUDEK

1650 Spruce Street, Suite 240
Riverside, California 92507
Contact Aaron Gettis, Esq.
951.300.2100 ext. 3714
agettis@dudek.com

DECEMBER 2010

Mitigation Monitoring and Reporting Program for the Lion's Lot

MITIGATION MONITORING AND REPORTING PROGRAM

The Mitigation Monitoring and Reporting Program (MMRP) will be used by the Riverside Community College District (District) as Lead Agency to ensure compliance with adopted mitigation measures associated with the development of the proposed project. The District, as Lead Agency pursuant to the State CEQA Guidelines, will ensure that all mitigation measures are carried out.

The MMRP consists of a checklist that identifies the mitigation measures associated with the proposed project. The table identifies the mitigation monitoring and reporting requirements, including the person(s) responsible for verifying implementation of the mitigation measure, timing of verification (prior to, during, or after construction) and responsible party. Space is provided for sign-off following completion/implementation of the design feature or mitigation measure.

Mitigation Monitoring and Reporting Program for the Lion's Lot

Mitigation Measure No.	Mitigation Measures/ Design Features	Method of Verification	Timing of Verification			Responsible Party	Completed		Comments
			Pre Const.	During Const.	Post Const.		Initials	Date	
BIO-1	<p>The following items are recommended to ensure that the proposed project avoids, minimizes, and mitigates impacts to biological resources:</p> <ol style="list-style-type: none"> 1. All project construction activities shall be confined to the limits of the project site. Special-status biological resources have the potential to occur adjacent to the site. 2. Construction-related BMPs must be followed in order to minimize indirect impacts to adjacent habitats. These include: Erosion, sedimentation, and dust control; Prohibit the disposal or storage of paint, solvents, stucco, fuel, cement, excess soil, mortar, and other toxicants in off site areas; and access to the site shall be via existing access roads. 3. Dudek recommends clearly marking the boundary of the project site with orange construction fencing to prevent accidental disturbance of off site resources. 4. In order to minimize the potential for direct or indirect impacts to nesting birds, Dudek recommends implementing the project between September 1 and December 31, to the maximum extent practicable. If grading begins after January 1 or before August 31, it is recommended that a pre-construction nesting bird survey is completed to ensure that no nesting birds are present. If species are found nesting on the project site, the qualified biologist shall make recommendations regarding avoidance, if needed. 	Environmental Monitor (District)	X	X		District			
CR-1	In the event that archaeological resources or sites containing human remains or artifacts are inadvertently discovered during construction activities (including grading), all construction work shall be halted in the vicinity of the discovery until the Riverside Community College District can contact a registered professional archaeologist to visit the site of discovery and assess the significance and origin of the archaeological resource. If the resource is determined to be of Native American origin, the appropriate Native American tribe shall be consulted. Treatment of	Environmental Monitor (District)		X		District			

Mitigation Monitoring and Reporting Program for the Lion's Lot

Mitigation Measure No.	Mitigation Measures/ Design Features	Method of Verification	Timing of Verification			Responsible Party	Completed		Comments
			Pre Const.	During Const.	Post Const.		Initials	Date	
	encountered archeological resources and sites may include monitoring, resource recovery, and documentation. For any human remains discovered, the county coroner will be contacted, and all procedures shall comply with California Health and Safety Code, Section 7050.5, and Public Resources Code, Section 5097.98.								
CR-2	In the event that paleontological resources are inadvertently discovered during construction activities (including grading), all construction work shall be halted in the vicinity of the discovery until a qualified paleontologist retained by the Riverside Community College District can visit the site and assess the significance of the potential paleontological resource. Specifically, the qualified paleontologist shall conduct on-site paleontological monitoring for the project site to include inspection of exposed surfaces to determine if fossils are present. The monitor shall have authority to divert grading away from exposed fossils temporarily in order to recover the fossil specimens.	Environmental Monitor (District)		X		District			
HAZ-1	Prior to approval of final construction plans, a hazardous materials management plan for the construction phase of the proposed project shall be created. The plan shall identify all hazardous materials that will be present on any portion of the construction site, including, but not limited to, fuels, solvents, and petroleum products. A contingency plan shall be developed to identify potential spill hazards, how to prevent their occurrence, and how to address any spills that may occur. The plan shall also identify materials that will be on site and readily accessible to clean up small spills (i.e., spill kit, absorbent pads, and shovels). The hazardous materials management plan shall be included as part of all contractor specifications and final construction plans to the satisfaction of the Riverside Community College District.	Environmental Monitor (District)	X	X		District			
HYD-1	Best management practices shall be incorporated into the final construction and design plans to be reviewed and approved by the Riverside Community College District and shall include, but not be limited to, the following: -All construction vehicles shall be adequately maintained and equipped to minimize/eliminate fuel spillage.	Environmental Monitor (District)	X	X		District			

Mitigation Monitoring and Reporting Program for the Lion's Lot

Mitigation Measure No.	Mitigation Measures/ Design Features	Method of Verification	Timing of Verification			Responsible Party	Completed		Comments
			Pre Const.	During Const.	Post Const.		Initials	Date	
	<p>-All equipment maintenance work shall occur off site or within the designated construction staging area.</p> <p>-Any construction materials that need to be temporarily stockpiled or equipment/supplies that need to be stored on site shall be kept within the construction staging areas and shall be covered when not in use.</p> <p>-The access road and access points will be swept to maintain cleanliness of the pavement. Informational materials to promote the prevention of urban runoff pollutants are included in the Water Quality Management Plan for the project. These materials include general working site practices that contribute to the protection of urban runoff water quality and best management practices that eliminate or reduce pollution during property improvements.</p> <p>-All trash enclosure areas proposed at the site shall be appropriately designed and maintained to ensure functionality.</p> <p>-The Riverside Community College District will perform a visual inspection annually of the project site to ensure that proper litter/debris controls are maintained and that proper landscaping, fertilizer, and pesticide practices are upheld.</p>								
HYD-2	<p>Prior to approval of final construction plans, a grading and erosion control plan shall be reviewed and approved by the Riverside Community College District. The plan shall be implemented for all construction activities associated with the proposed project. The plan shall include measures to stabilize the soil to prevent erosion and retain sediment where erosion has already occurred. Stabilization measures may include temporary seeding, permanent seeding, or mulching. Structural control measures may include silt fencing, sand bagging, sediment traps, or sediment basins. Additional erosion control measure (e.g., hydroseeding, mulching of straw, diversion ditches, and retention basins) may be necessary as determined by field conditions to prevent erosion and/or the introduction of dirt, mud, or debris into existing public streets and/or onto adjacent properties during any phase of construction operations. Particular attention shall be given to additional erosion control measures during the rainy season, generally from October 15 to April 15. Topsoil</p>	Environmental Monitor (District)	X	X		District			

Mitigation Monitoring and Reporting Program for the Lion's Lot

Mitigation Measure No.	Mitigation Measures/ Design Features	Method of Verification	Timing of Verification			Responsible Party	Completed		Comments
			Pre Const.	During Const.	Post Const.		Initials	Date	
	shall be stockpiled and covered on the project site for reuse. The grading and erosion control plan shall be included as part of all contractor specifications and final construction plans to the satisfaction of the Riverside Community College District.								
NOI-1	Prior to grading permit issuance, the RCCD shall ensure the following: -All construction equipment, fixed or mobile, shall be equipped with properly operating and maintained mufflers. -Construction noise reduction methods such as shutting off idling equipment, installing temporary acoustic barriers around stationary construction noise sources, maximizing the distance between construction equipment staging areas and occupied residential areas, and use of electric air compressors and similar power tools, rather than diesel equipment, shall be used where feasible. -During construction, stationary construction equipment shall be placed such that emitted noise is directed away from or shielded from sensitive noise receivers. -During construction, stockpiling and vehicle staging areas shall be located as far as practical from noise sensitive receptors. Construction activities should be limited to the hours of 8:00 a.m. to 5:00 p.m., Monday through Saturday.	Environmental Monitor (District)	X	X					

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FACILITIES COMMITTEE

Report No.: VI-D-1

Date: January 25, 2011

Subject: Learning Gateway Building at Moreno Valley College – Design Amendment No. 4 with LPA

Background: On April 28, 2009, the Board of Trustees approved an agreement with LPA to provide planning and design services for the Learning Gateway Building project (formerly Parking Structure and Surge Space) located at the Moreno Valley College in the amount of \$1,910,000 using Measure “C” funds. On February 17, 2010, the Board of Trustees approved Amendment No. 1 with LPA in the amount of \$125,000 to provide design and engineering services for the Parking Structure and Surge Space - Lion’s Replacement Parking Lot. On May 18, 2010, the Board of Trustees approved Amendment No. 2 in the amount of \$44,500 for an augmentation to the fire sprinkler design allowance, and added furniture design and management services for Group II furnishings within the building. On June 15, 2010, the Board of Trustees approved Amendment No. 3 in the amount of \$66,820 for design services to relocate four dry utilities and for added services of a vibration isolation design. The total agreement with LPA, including these amendments is \$2,146,320.

Staff now requests approval of Amendment No. 4 with LPA in the total amount of \$25,500 which includes design of a water easement required by Eastern Municipal Water District, design services total \$19,500. Also included within the amendment is an additional fee of \$6,000 for upgrading the project’s chilled water pump and adding an additional chiller to the existing Central Plant No. 2 for the future Student Academic Services Building (Phase III). The fourth amendment is attached for the Board’s review and consideration. The LPA agreement, including the four amendments and reimbursable expenses, would total \$2,171,820.

To be funded by the Board-approved Learning Gateway Building project budget contingency, Moreno Valley College Allocated Measure C Funds.

Recommended Action: It is recommended that the Board of Trustees approve Amendment No. 4 with LPA architects for additional services to the Learning Gateway Building at the Moreno Valley College in an amount not to exceed \$25,500; and authorize the Vice Chancellor, Administration and Finance to sign the amendment.

Gregory W. Gray
Chancellor

Prepared by: Monte Perez, President
Moreno Valley College

Claude Martinez, Interim Vice President
Business Services, Moreno Valley College

Orin L. Williams, Associate Vice Chancellor,
Facilities Planning, Design and Construction

Bart L. Doering, Capital Program Administrator
Facilities Planning, Design and Construction

FOURTH (4) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
LPA
(Learning Gateway Building – Moreno Valley College)

This document amends the original agreement, Amendment No. 1, 2 and 3 between the Riverside Community College District and LPA, which was originally approved by the Board of Trustees on April 28, 2009.

The agreement is hereby amended as follows:

- I. Additional compensation of this amended agreement shall not exceed \$25,500, including reimbursable expenses. The term of this agreement shall be from the original agreement date of April 29, 2009, to the estimated completion date of October 31, 2011. Payments and final payment shall coincide with original agreement.
- II. The additional scope of work is described in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed Amendment No. 4 as of the date written below.

LPA

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

Robert O. Kupper, AIA
Chief Executive Officer
5161 California Ave., Suite 100
Irvine, CA 92617

By: _____

James L. Buysse
Vice Chancellor
Administration and Finance

Date: _____

Date: _____

Exhibit I

Project: Learning Gateway Building
Moreno Valley College

SCOPE OF SERVICES:

The project will consist of upgrading and extending 100 linear feet of the existing Eastern Municipal Water District (EMWD) fire main line on Krameria Avenue near the Moreno Valley College. Along with the construction documents for the waterline upgrade, LPA will be required to record a water easement with Riverside County. Additionally, LPA will upgrade the LGB chilled water pump and additional chiller to the existing "Central Plant #2" for the Student Academic Service Building.

This additional fee of \$25,500 is attributed to the following scope of work:

Schematic Design (waterline upgrade):

- Research existing utilities and agencies
- One (1) Site Visit
- Schematic fire main layout
- One (1) Meeting with EMWD and Client

Construction Document (waterline upgrade):

- Utility Sheet showing the proposed fire main.
- Detail Sheet
- Final Specification
- Engineer's Cost Estimate
- Processing of plans through agencies
- One (1) Meeting with EMWD and Client

Construction Documents (water pump/chiller):

- Revise equipment selections, schedules, and details
- Revise central plant drawings and schematics
- Revise controls schematics and sequences
- Coordination with Student Academic Services design requirements
- Processing of plans through DSA back check

Surveying (waterline upgrade):

- Guida Surveying will utilize the existing water easement by EMWD recorded on December 30th, 1987.
- Legal Description and Plat will be a supplement easement language.
- Recordation of the easement in Riverside County.

Construction Administration:

- Review RFI's and approve submittals
- One (1) Site Visit if required (for waterline upgrade)
- Field inspection and punch list (for water pump/chiller)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOURCES COMMITTEE

Report No.: VI-E-1

Date: January 25, 2011

Subject: Alumni Carriage House Restoration – Tentative Project Budget Approval and Design Amendment No. 1 with Broeske Architects and Associates, Inc.

Background: On May 18, 2010, the Board of Trustees approved an agreement with Broeske Architects and Associates, Inc. in the amount of \$16,000 to provide design services for the District's Alumni Carriage House Restoration project. Services included; generating plans and elevations, preparing complete architectural and structural construction documents, submitting drawings to the Cultural Heritage Board for approval, and also submitting plans to the City of Riverside Building Department for review and approval.

On September 15, 2010 the Cultural Heritage Board approved the Alumni Carriage House Restoration project and plans were submitted to the City of Riverside for review and approval. The City's Building Department has requested corrections to the plans to account for modern concentrated roof/ceiling load standards for the existing foundation; therefore additional architectural and engineering services are required. Staff requests approval of Amendment No. 1 with Broeske Architects and Associates, Inc. in an amount not to exceed \$8,030 for additional design services required to address specific City plan-check requirements. The amendment is attached for the Board's review and consideration. The Broeske Architects and Associates, Inc. agreement, including this amendment and reimbursable expenses, totals \$24,030.

Additionally, staff requests approval of a tentative project budget allocation in the amount of \$130,000 for the Alumni Carriage House Restoration project. To be funded by the District's Allocated Program Contingency Measure C Funds.

Recommended Action: It is recommended that the Board of Trustees approve the tentative project budget in the amount of \$130,000 for the Alumni Carriage House Restoration project using the District's Allocated Program Contingency Measure C Funds; approve Amendment No. 1 with Broeske Architects & Associates, Inc. in an amount not to exceed \$8,030 using the approved project budget; and authorize the Vice Chancellor, Administration and Finance to sign the amendment.

Gregory W. Gray
Chancellor

Prepared by: Orin L. Williams
Associate Vice Chancellor
Facilities Planning, Design and Construction

Michael J. Stephens
Capital Program Administrator
Facilities Planning, Design and Construction

FIRST (1) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
BROESKE ARCHITECTS AND ASSOCIATES, INC.
(Alumni Carriage House Restoration Project)

This document amends the original agreement between the Riverside Community College District and Broeske Architects and Associates, Inc., which was originally approved by the Board of Trustees on May 18, 2010.

The agreement is hereby amended as follows:

- I. Additional compensation of this amended agreement shall not exceed \$8,030, including reimbursable expenses. The term of this agreement shall be from the original agreement date of May 19, 2010, to the completion of the project. Payments and final payment shall coincide with original agreement.
- II. The additional scope of work is described in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed Amendment No. 1 as of the date written below.

BROESKE ARCHITECTS
AND ASSOCIATES, INC.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

James L. Broeske
Principal
4344 Latham Street, Ste. 100
Riverside, CA 92501

By: _____

James L. Buysse
Vice Chancellor
Administration and Finance

Date: _____

Date: _____

Exhibit I

Project: Alumni Carriage House Restoration

SCOPE OF SERVICES:

The Alumni Carriage House Restoration project will consist of a complete replacement and restoration of the existing roof of the historic garage of the District's Alumni House located at 3564 Ramona Dr. The roof has considerable deterioration and will be reframed and reroofed as required to recreate the original character and appearance.

Additional services described below:

Task One (Cost \$1,980):

The initial services provided by Broeske Architects will be the structural calculations and detailing to provide the currently required City Building Department corrections concerning the new concentrated roof/ceiling loads on the existing foundation. Architectural coordination is included.

Task Two (Cost \$6,050):

If the City Building Department should additionally require the building lateral analysis and upgrade shearwalls to bring the entire building up to current building codes, the structural engineer (T&B Engineering) will provide the required engineering and detailing. Architectural coordination is included.

Hourly Rates (If applicable)

Principal Architect:	\$110.00 / Hr.
Project Architect:	90.00 / Hr.
Senior Draftsman:	60.00 / Hr.
Drafting:	50.00 / Hr.

Amendment No. 1 not to exceed the total amount of \$8,030.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOURCES COMMITTEE

Report No.: VI-E-2

Date: January 25, 2011

Subject: Moreno Valley College Dental Education Center – Project Name Change and Tentative Project Budget Approval

Background: On March 17, 2009, the Board of Trustees approved the initial planning and design process for the March Dental Education Center (MDEC) for development of a facility to house the dental programs of the Moreno Valley College. The Board approved \$500,000 using Measure C funds and also approved a design agreement with HMC Architects to provide site development plans and design for a modular facility. On June 16, 2009, the Board of Trustees approved additional funding in the amount of \$700,000 for the planning and design of a permanent MDEC facility since the leased MDEC facility located at March Air Force Base was scheduled to be demolished to make way for a major medical center campus.

At this time, the Moreno Valley College requests to change the project name from “March Dental Education Center” to the “Moreno Valley College Dental Education Center”. Since the facility will no longer be located on March Air Force Base, the name change would be more appropriate. Once the project is completed, a permanent name will be addressed.

Staff is now requesting Board approval of a tentative project budget for the Moreno Valley College Dental Education Center in the amount of \$9,500,181. The tentative project budget includes the planning and working drawings, construction, test and inspection services, construction management, and other related plan check fees. If approved, the staff and design team will complete the contract documents and present a design presentation to the Board of Trustees for review.

To be funded by the Moreno Valley College Allocated Measure C Funds.

Recommended Action: It is recommended that the Board of Trustees approve the project name change of the “March Dental Education Center” to the “Moreno Valley College Dental Education Center”; and approve a tentative project budget in the amount of \$9,500,181 for the project using Moreno Valley College Allocated Measure C Funds.

Gregory W. Gray
Chancellor

Prepared by: Monte Perez, President
Moreno Valley College

Claude Martinez, Interim Vice President Business Services
Moreno Valley College

Orin L. Williams, Associate Vice Chancellor
Facilities Planning, Design and Construction

Bart L. Doering, Capital Program Administrator
Facilities Planning, Design and Construction

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOURCES COMMITTEE

Report No.: VI-E-3

Date: January 25, 2011

Subject: Learning Gateway Building and Lion's Replacement Parking Lot - Inspection and Testing Services Agreements

Background: On December 15, 2009, the Board of Trustees approved the scope design for the Learning Gateway Building (formerly known as Moreno Valley Parking Structure and Surge Space) located at the Moreno Valley College. The Board also approved a project budget in the amount of \$31,800,000 using the District's Measure C funds. On February 16, 2010, the Board of Trustees approved a budget in the amount of \$150,000 for the Learning Gateway Building - Lion's Replacement Parking Lot using the Learning Gateway Building project budget contingency. The Lion's Replacement Parking Lot consists of remote parking of 140 spaces, lighting, American with Disabilities Act (ADA) compliance, associated fire lane access, landscape, irrigation and street improvements.

Staff is now requesting approval to enter into the attached agreement with Inland Inspections and Consulting for DSA Inspection Services for the Learning Gateway Building and Lion's Replacement Parking Lot project. Services under this agreement would include all on-site DSA required Inspector of Record (IOR) services and District specialty and quality control inspections for a total amount not to exceed \$257,054.50.

Additionally, staff is requesting approval to enter into an agreement with River City Testing to provide DSA Special Inspection and Testing Laboratory Services for the Learning Gateway Building and Lion's Replacement Parking Lot project. Services under this agreement would include all specialty and material testing for a total amount not to exceed \$517,928. The proposed agreements are attached for the Board's review and consideration.

Agreements to be funded by the Board-approved Learning Gateway Building project budget, Moreno Valley College Allocated Measure C Funds.

Recommended Action: It is recommended that the Board of Trustees approve the attached agreements for the Learning Gateway Building and Lion's Replacement Parking Lot project with Inland Inspections and Consulting in the amount of \$257,054.50 for DSA Inspector of Record services; and River City Testing in the amount of \$517,928 for DSA Special Inspection and Testing Laboratory Services; and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Gregory W. Gray
Chancellor

Prepared by: Monte Perez, President
Moreno Valley College

Claude Martinez, Interim Vice President
Business Services, Moreno Valley College

Orin L. Williams
Associate Vice Chancellor
Facilities Planning, Design and Construction

Bart L. Doering, Capital Program Administrator
Facilities Planning, Design and Construction

AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT

And

INLAND INSPECTIONS & CONSULTING

THIS AGREEMENT is made and entered into on the 26th day of January, 2011, by and between INLAND INSPECTIONS & CONSULTING hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the "District."

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant's office(s), and on site at Riverside Community College District's Moreno Valley College.
3. The services rendered by the Consultant are subject to review by the Associate Vice Chancellor of Facilities Planning, Design and Construction or his designee.
4. The term of this agreement shall be from January 26, 2011, to the estimated completion date of December 31, 2012, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$257,054.50 including expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Associate Vice Chancellor of Facilities Planning, Design and Construction, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by Associate Vice Chancellor of Facilities Planning, Design and Construction.
6. All data prepared by Consultant hereunder specific only to this project, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District's

sole risk, and provided further, that Consultant shall be indemnified and defended against any damages resulting from such use. In the event the Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall make the request in writing through the office of the Associate Vice Chancellor of Facilities Planning, Design and Construction, who will obtain approval from the Board of Trustees before releasing the information requested.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon adjudicated any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such actual negligence, recklessness or willful misconduct and only in proportion thereto. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon any adjudicated negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such actual negligence, recklessness, or willful misconduct and only in proportion thereto. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligent acts are fully and finally barred by the applicable statute of limitations.

10. Consultant shall procure and maintain comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as District's activities under this contract. Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Such insurance shall provide for limits of not less than \$1,000,000.
11. District may terminate this Agreement for convenience at any time upon written notice to Consultant, in which case District will pay Consultant in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Consultant, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Consultant shall not discriminate against any person in the provision of services or employment of persons on the basis of race, religion, sex or gender, disability, medical condition, marital status, age or sexual orientation. Consultant understands that harassment of any student or employee of District with regard to religion, sex or gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited.
13. Consultant is an independent contractor and no employer-employee relationship exists between Consultant and District.
14. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Inland Inspections & Consulting

Riverside Community College District

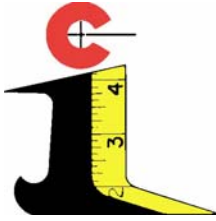
Robert E. Schumacher
Director of Operations
7338 Sycamore Canyon Blvd., Ste. 4
Riverside, CA 92508

James L. Buysse
Vice Chancellor
Administration and Finance

Date: _____

Date: _____

Exhibit I
Scope of Services



INLAND INSPECTIONS & CONSULTING
7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508
(951) 697-1000 * FAX (951) 697-1030

Mr. Bart Doering
Capital Program Administrator
Facilities Planning Design and Construction
Riverside Community College District
3845 Market St.
Riverside, CA 92501

December 20, 2010
December 23, 2010

RE: Moreno Valley College Learning Gateway Building and Lion's Replacement Parking Lot
DSA Application Numbers Unknown, DSA File Number 33-C1
DSA Project Inspector

Pursuant to your request, I am providing this proposal for the referenced service. The Learning Gateway Building portion of this proposal is based on a 15-month duration as suggested by C. W. Driver, a review of a reduced (not DSA-approved) set of plans, and a full set of specifications. Our project start and completion dates of April 1, 2011, through June 30, 2011 for Learning Gateway Utilities and July 1, 2011, through September 30, 2012, for Learning Gateway Building were arbitrarily selected.

The Lion's Replacement Parking Lot portion of this proposal is based on a review of plans (not DSA-approved). We have not reviewed specifications or schedules for this project. This proposal will cover work performed on the Lion's Replacement Parking Lot from February 1, 2011, through August 5, 2011.

Our estimated fee for Project Inspector for these projects is \$257,054.50.

NOTE REGARDING OVERTIME RATES:

Normal hours:	eight hours Monday-Friday, excluding any Holiday
Overtime hours:	first 4 overtime hours Monday-Friday, excluding any Holiday
(1½ x hourly rate)	first 12 hours on Saturday, excluding any Holiday
Double-time hours:	all hours over 12 on Monday-Saturday
(2 x hourly rate)	all hours on Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,
Robert E. Schumacher
Robert E. Schumacher
Director of Operations

AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT

And

RIVER CITY TESTING

THIS AGREEMENT is made and entered into on the 26th day of January, 2011, by and between RIVER CITY TESTING hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the "District."

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant's office(s), and on site at Riverside Community College District's Moreno Valley College.
3. The services rendered by the Consultant are subject to review by the Associate Vice Chancellor of Facilities Planning, Design and Construction or his designee.
4. The term of this agreement shall be from January 26, 2011, to the estimated completion date of December 31, 2012, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$517,928 including expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Associate Vice Chancellor of Facilities Planning, Design and Construction, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by Associate Vice Chancellor of Facilities Planning, Design and Construction.
6. All data prepared by Consultant hereunder specific only to this project, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District's

sole risk, and provided further, that Consultant shall be indemnified and defended against any damages resulting from such use. In the event the Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall make the request in writing through the office of the Associate Vice Chancellor of Facilities Planning, Design and Construction, who will obtain approval from the Board of Trustees before releasing the information requested.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon adjudicated any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such actual negligence, recklessness or willful misconduct and only in proportion thereto. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon any adjudicated negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such actual negligence, recklessness, or willful misconduct and only in proportion thereto. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligent acts are fully and finally barred by the applicable statute of limitations.

10. Consultant shall procure and maintain comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as District's activities under this contract. Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Such insurance shall provide for limits of not less than \$1,000,000.
11. District may terminate this Agreement for convenience at any time upon written notice to Consultant, in which case District will pay Consultant in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Consultant, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Consultant shall not discriminate against any person in the provision of services or employment of persons on the basis of race, religion, sex or gender, disability, medical condition, marital status, age or sexual orientation. Consultant understands that harassment of any student or employee of District with regard to religion, sex or gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited.
13. Consultant is an independent contractor and no employer-employee relationship exists between Consultant and District.
14. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

River City Testing

Riverside Community College District

Robert E. Schumacher
Director of Operations
7338 Sycamore Canyon Blvd., Ste. 4
Riverside, CA 92508

James L. Buysse
Vice Chancellor
Administration and Finance

Date: _____

Date: _____

Exhibit I

Scope of Services



River City Testing
7338 Sycamore Canyon Blvd., Ste. 4 ~ Riverside, CA 92508
(951) 697-0800 ~ fax (951) 697-5744

December 20, 2010
Amended December 23, 2010

Mr. Bart Doering
Capital Program Administrator
Facilities Planning Design and Construction
Riverside Community College District
3845 Market St.
Riverside, CA 92501

RE: Moreno Valley College Learning Gateway Building and Lion's Parking Lot
DSA Application Numbers Unknown, DSA File Number 33-C1
DSA Special Inspection and Testing Laboratory Services

Pursuant to your request, I am providing this proposal for the referenced services. The Learning Gateway portion of this proposal is based on a 15-month duration as suggested by C. W. Driver, a review of reduced (not DSA-approved) set of plans, and a full set of specifications. Our project start and completion dates of April 1, 2011, through June 30, 2011 for the Learning Gateway Utilities and July 1, 2011, through September 30, 2012, for Learning Gateway Building were arbitrarily selected.

The Lion's Replacement Parking Lot portion of this proposal is based on a review of plans (not DSA-approved) and Addendum 1. This proposal will cover work performed for Lion's Replacement Parking Lot from February 1, 2011, through August 5, 2011.

Our estimated fee for the referenced services for these projects is \$517,928.00. We will submit monthly invoices as work on these projects progresses.

NOTE REGARDING OVERTIME RATES:

Normal hours:	eight hours Monday-Friday, excluding any Holiday
Overtime hours: (1½ x hourly rate)	first 4 overtime hours Monday-Friday, excluding any Holiday first 12 hours on Saturday, excluding any Holiday
Double-time hours: (2 x hourly rate)	all hours over 12 on Monday-Saturday all hours on Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,
Robert E Schumacher
Robert E. Schumacher
Director of Operations

RIVERSIDE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

Report No.: X-B

DATE: January 25, 2011

Subject: CCCT Board of Directors Election – 2011

Background: The nomination for membership on the CCCT Board of Directors are being requested at this time. Board consideration is requested to re-elect Board Member Mary Figueroa to the CCCT Board of Directors for another two-year term.

Recommended Action: It is recommended that the Board of Trustees nominate Board Member Mary Figueroa to the CCCT Board of Directors for another two-year term.

Gregory W. Gray
Chancellor

Prepared by: Chris Carlson
Chief of Staff



Date: December 8, 2010
To: California Community College Trustees
California Community College Chancellors/Superintendents
From: Scott Lay
Subject: CCCT Board Election - 2011

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by a member district board of trustees; and each district may nominate only members of its board.

Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

An official Biographical Sketch Form and Statement of Candidacy **must** accompany the Nominating Ballot mailed to the League office, and please use only these forms. Nomination materials should be sent by certified mail – return receipt requested. Faxed materials will **not** be accepted due to the quality of transmission.

The election of members of the CCCT board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT board. Eight persons will be elected to the board this year. Five incumbents (elected and appointed) are eligible to run for re-election. In accordance with the CCCT Board Governing Policies, as adopted by the board at its June 2008 meeting, “CCCT Board members shall be elected by the institutional member governing boards for alternate three-year terms. No CCCT Board member shall serve more than three (3) terms consecutively.”

Election results will be announced at the CCCT annual conference. The newly elected members of the board will assume their responsibilities at the conclusion of the annual conference, May 1, 2011.

If you have any questions about the CCCT board election process, please call the League office.

Attachments: (mailed only to CCC Chancellors/Superintendents c/o Board Assistants)
Official Nominating Form
Official Biographical Sketch Form
Official Statement of Candidacy
CCCT Board Terms of Office
CCCT Board Roster

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2011**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: _____ Date: _____

Address: _____

City: _____ Zip: _____

Phone: _____
(home) _____ (office)

E-Mail: _____

EDUCATION

Certificates/Degrees: _____

PROFESSIONAL EXPERIENCE

Present Occupation: _____

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: _____

Years of Service on Local Board: _____

Offices and Committee Memberships Held on Local Board: _____

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

OTHER

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2011** along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: _____ DATE: _____

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

<u>Election</u>	<u>Group</u>	<u>Seat</u>	<u>First Elected/Appointed</u>	<u>Next Election</u>	<u>Terms Left for Incumbent</u>
2011	I.	*Albiani	2000	2011	0
	I.	Casas Frier	2010	2011	2
	I.	Figueroa	2007	2011	1
	I.	Gomez	2010	2011	2
	I.	McMillin	2008	2011	1
	I.	*Mercer	2002	2011	0
	I.	Ortell	2004	2011	1
I.	*Villegas	2000	2011	0	
2012	II.	Chaniot	2009	2012	2
	II.	Jones	2008	2012	1
	II.	*Mann	2005	2012	0
	II.	Ontiveros	2008	2012	1
	II.	Otto	2009	2012	2
	II.	Stampolis	2009	2012	2
	II.	Zableckis	2009	2012	2
2013	III.	Barreras	2006	2013	1
	III.	Gulassa	2010	2013	2
	III.	Hart	2010	2013	2
	III.	Jaffe	2009	2013	1
	III.	Kinsman	2010	2013	2
	III.	*Singer	2004	2013	0

* Board member is unable to seek reelection due to three-term limit.

CALIFORNIA COMMUNITY COLLEGE TRUSTEES
2010-11 BOARD ROSTER

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STAFF

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