

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting –
December 11, 2007 - 6:00 p.m. – Board Room AD122, Riverside City College

AGENDA

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a “REQUEST TO ADDRESS THE BOARD OF TRUSTEES” card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in this meeting should contact Heidi Wills at (951) 222-8804 as far in advance of the meeting as possible.

*** ORGANIZATIONAL MEETING ***

- The Board will elect the President, Vice President and Secretary of the Board of Trustees for 2008; the selection of the day, time and place of Board meetings and the Board association and committee appointments must be determined.

Recommended Action: To Elect Officers; Consider Selection of Meeting Day, Time and Place; and Board Association and Committee Appointments

I. Approval of Minutes - Special Meeting of November 13, 2007
Regular Meeting of November 20, 2007

II. Chancellor’s Reports

A. Communications

Chancellor will share general information to the Board of Trustees, including federal, state, and local interests and District information.

Information Only

III. Student Report

IV. Comments from the Public

V. Consent Items

A. Action

1. Personnel

- Appointments and assignments of academic and classified employees.

a. Academic Personnel

1. Appointments

(a) Management

(b) Contract Faculty (None)

(c) Long-Term, Temporary Faculty

(d) Special Assignments

2. Salary Reclassification

3. Academic Rank

4. Request for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act

b. Classified Personnel

1. Appointments

(a) Management/Supervisory

(b) Management/Supervisory – Categorically Funded (None)

(c) Classified/Confidential

(d) Classified/Confidential – Categorically Funded

(e) Short Term

(f) Temporary as Needed Student Workers

(g) Special Assignments

2. Requests for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act
 3. Reorganization of Classified Bargaining Unit Positions
 4. Separations
2. Purchase Order and Warrant Report -- All District Funds
- Recommend approving the Purchase Order and Warrant Report issued by the Business Office.
 3. Budget Adjustments
 - a. Budget Adjustments
- Request approval of various budget transfers between major object codes as requested by administrative personnel.
 - b. Resolution(s) to Amend Budget
 1. Resolution to Amend Budget – Resolution No. 19-07/08 – 2007-2008 EOPS/CARE Program
- Recommend adopting a resolution to add revenue and expenditures to the adopted budget.
 2. Resolution to Amend Budget – Resolution No. 20-07/08 – 2007-2008 UCR/Moreno Valley Copernicus Alliance
- Recommend adopting a resolution to add revenue and expenditures to the adopted budget.
 3. Resolution to Amend Budget – Resolution No. 21-07/08 – 2007-2008 California Work Opportunity and Responsibility to Kids (CalWORKs) Program
- Recommend adopting a resolution to add revenue and expenditures to the adopted budget.

4. Bid Awards
 - a. Bid Awards – Phase III Industrial Technology Center - Norco
- Recommend awarding thirty-two (32) construction trade bids related to the Norco Phase III Industrial Technology Center.
 - b. Moreno Valley Hot Water Loop System Project – Change Order No. 2
- Recommend approving Change Order No. 2 for the Moreno Valley Hot Water Loop System Project and authorizing the signing of said Change Order.
5. Out-of State Travel
- Recommend approving out-of-state travel requests.
6. Grants, Contracts and Agreements
 - a. Contracts and Agreements Report Less than \$69,000 – All District Funds
- Recommend ratifying the listing of the District’s contracts and agreements that are less than \$69,000.
7. Other Items
 - a. Signature Authorization
- Recommend authorizing administrators, as listed, to sign vendor warrant orders, orders for salary payment, notices for employment, bank checks, purchase orders, grant document, self-insurance funds, section 125 plan-wire transfer documents and ASRCC and financial aid bank checks.

Recommended Action: Request for Approval and Ratification

B. Information

1. CCFS-311Q – Quarterly Financial Status Report for the Quarter Ended September 30, 2007
- Informational report relative to the District’s financial status for the period ending September 30, 2007.
Information Only

VI. Board Committee Reports

A. Teaching and Learning

1. Pulled
2. Proposed Curricular Changes
 - Recommend approving the proposed curricular changes.**Recommended Action: Request for Approval**

B. Resources Committee

1. 2006-2007 Independent Audit Report for the Riverside Community College District Foundation
 - Recommend receiving the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2007.
2. Emergency Repairs – 1533 Spruce Street
 - Recommend approving emergency mitigation and repairs to the Spruce Street property.

Recommended Action: Request for Approval

C. Planning Committee

1. Norco Soccer Field – Design Services Agreement
 - Recommend approving the agreement to provide design and construction management services.**Recommended Action: Request for Approval**

D. Governance Committee (None)

- E. Board of Trustees Committee Meeting Minutes
 - Recommend receipt of minutes from the November 13, 2007 Board of Trustees Teaching and Learning, Planning, Resources, and Governance Committee meetings.**Information Only**

VII. Administrative Reports

A. Vice Chancellors

B. Presidents

VIII. Academic Senate Reports

- A. Moreno Valley Campus
- B. Norco Campus
- C. Riverside City College/Riverside Community College District

IX. Bargaining Unit Reports

- A. CTA – California Teachers Association
- B. CSEA – California School Employees Association

X. Business from Board Members

- A. Board members will briefly share information about recent events/conferences they have attended since the last meeting.
Information Only
- B. Update on Chancellor Search Committee
- Chancellor Search Committee Chair Blumenthal will present an informational update following the first committee meeting.
Information Only
- C. 2008 Commencement Ceremonies
- Informational report relative to hosting three separate commencement ceremonies in June 2008.
Information Only

XI. Closed Session

- Pursuant to Government Code Section 54957.6, conference with District labor negotiator: Interim Chancellor Jim Buysse, Associate Vice Chancellor Ray Maghroori, Director of Administrative Services Ed Godwin; employee organization: Riverside Community College Association, CCA/CTA/NEA.
Recommended Action: To be Determined

- Pursuant to Government Code Section 54957.6, conference with District labor negotiator: Interim Chancellor Jim Buysse; employee organization: Riverside Community College Classified Employees, Chapter #535, California School Employees Association.
Recommended Action: To be Determined

- Pursuant to Government Code Section 54957(b)(1), Public employee,
discipline/dismissal/release.

Recommended Action: To be Determined

XII. Adjournment

MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING OF NOVEMBER 13, 2007

President Figueroa called the special meeting of the Board of Trustees to order at 7:58 p.m., in Board Room AD122, O. W. Noble Administration Building, Riverside City College.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal
Ms. Mary Figueroa
Mrs. Janet Green
Mr. José Medina
Mr. Mark Takano

Trustee(s) Absent

Mr. Carlos R. Naranjo, Jr., Student Trustee

Staff Present

Dr. Debbie DiThomas, Vice Chancellor, Student Services
And Operations
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources
Dr. Brenda Davis, President, Norco Campus
Ms. Chris Carlson, Chief of Staff
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and
Institutional Advancement
Dr. Doug Beckstrom President, Academic Senate, Moreno Valley Campus
Dr. Sharon Crasnow, President, Academic Senate, Norco Campus
Dr. Richard Mahon, President, Academic Senate, District and Riverside City College
Mr. Gustavo Segura, President, CSEA
Ms. Karin Skiba, President, CTA

Guests Present

Dr. William Vega, Search Consultant, Association of Community College Trustees
Dr. Serafin Zasueta, Search Consultant, Association of Community College Trustees

Dr. Fabian Biancardi, Assistant Professor, Political Science, Moreno Valley Campus, led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Ms. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees eliminate Option C for the Membership of the Chancellor Search Committee. Motion carried. (5 ayes)

PROCESS FOR SELECTION OF THE SEARCH COMMITTEE

Ms. Blumenthal, seconded by Ms. Green, moved that the Board of Trustees determine the search process for the next Chancellor as follows:

- 1) There will be 10-15 members of the Chancellor Search Committee;

- 2) The Committee will be chaired by a Trustee and Trustee Vice-Chair;
- 3) The Committee is charged to review the applications, interview applicants, and forward 7-9 unranked candidates to the full Board;
- 4) The Board will then interview and select up to four finalists to be invited to participate in open public forums and tours of the campuses;
- 5) The Board of Trustees will interview the finalists and make a selection.

Motion carried. (4 ayes, 1 no [Takano])

Ms. Blumenthal, seconded by Ms. Green, moved that the Chancellor Search Committee will be comprised of 15 members, selected by the Board of Trustees, representative of the various constituent groups of the District, as follows:

- 2 Trustees
 - 1 CSEA Representative
 - 1 Confidential Representative
 - 1 CTA Representative
 - 1 CTA Part-Time Faculty Representative
 - 3 Academic Senate Representatives (one from each of the three campuses)
 - 1 Administrator (selected by the Management Association)
 - 1 ASRCC Student Representative
 - 1 RCCD Foundation Board Representative
 - 3 Community members (to be selected by the three Board members not serving on this committee)
 - 15 Total Membership
- Motion carried. (5 ayes)

President Figueroa asked Trustee Blumenthal to chair this committee along with Trustee Medina and they both agreed.

The Board adjourned the meeting at 9:50 p.m.

ADJOURNMENT

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF NOVEMBER 20, 2007

President Figueroa called the regular meeting of the Board of Trustees to order at 6:00 p.m., in the Student Services Lobby, Norco Campus.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal
Ms. Mary Figueroa
Mrs. Janet Green
Mr. Mark Takano
Mr. Carlos Naranjo, Jr., Student Trustee

Trustees Absent

Mr. José Medina

Staff Present

Dr. James L. Buysse, Interim Chancellor
Mr. Aaron Brown, Interim Vice Chancellor, Administration and Finance
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Brenda Davis, President, Norco Campus
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Ms. Chris Carlson, Chief of Staff
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement
Dr. Patrick Schwerdtfeger, Vice President, Academic Affairs, Riverside City College
Dr. Sharon Crasnow, President, Academic Senate, Norco Campus
Dr. Richard Mahon, President, Academic Senate, District and Riverside City College
Ms. Ann Pffle, Vice President, Academic Senate, Moreno Valley Campus
Mr. Gustavo Segura, President, CSEA
Ms. Karin Skiba, President, CTA

Norco Campus Student Dina Faqih led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Mr. Takano, seconded by Ms. Green, moved that the Board of Trustees approve the minutes of the regular meeting of October 16, 2007. Motion carried. (4 ayes, 1 absent [Medina])

MINUTES OF THE REGULAR MEETING OF OCTOBER 16, 2007,

Ms. Blumenthal, seconded by Ms. Green, moved that the Board of Trustees approve the minutes of the special meetings of October 23 and 24, 2007. Motion carried. (4 ayes, 1 absent [Medina])

MINUTES OF SPECIAL MEETINGS OF OCTOBER 23 AND 24, 2007

CHANCELLOR’S REPORTS

Norco Campus President Davis introduced the Norco Choir, whose performance included “Norco Pride,” written by Dr. Gaither Loewenstein, Vice President, Educational Services, Norco Campus, under the direction of Ms. Dina Humble, Associate Professor, Music.

Performance by the Norco Choir

Ms. Blumenthal, seconded by Mr. Takano, moved that the Board of Trustees approve the Memorandum of Understanding (MOU) with California School Employees Association Chapter #535 that stipulates the dates of the winter recess for 2007, to be observed on December 27, 28 and 31, 2007 (designated as Admissions Day), with staff using one day of vacation, December 26, 2007, and authorize the Interim Chancellor, Riverside Community College District, to sign the MOU. Motion carried. (4 ayes, 1 absent [Medina])

Memorandum of Understanding (MOU) – Modification of California School Employees Association (CSEA) Contract – Winter Recess Days

Mr. Naranjo presented the report about recent and future student activities at the Moreno Valley, Norco and Riverside Campuses.

STUDENT REPORT

CONSENT ITEMS

Ms. Blumenthal, seconded by Mr. Takano, moved that the Board of Trustees:

Action

Approve the amended listed academic and classified appointments, and assignment and salary adjustments; (Appendix No. 16)

Academic and Classified Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$6,233,239 and District Warrant Claims totaling \$6,909,908; (Appendix No. 17)

Purchase Order and Warrant Report – All District Funds

Approve the budget transfers and presented; (Appendix No. 18)

Budget Adjustments

Approve adding the revenue and expenditures of \$12,453 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 07-07/08 – 2007-2008 Quick Start Partnership in Advance Transportation

Approve adding the revenue and expenditures of \$151,270 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$18,080,000 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$108,988 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$56 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$20,603 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$16,825 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$67,286 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$32,975 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$48,000 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 10-07/08 – 2007-2008 Basic Skills/ESL

Resolution to Amend Budget – Resolution No. 08-07/08 – Norco Phase III Industrial Technology Facility Project – Construction

Resolution to Amend Budget – Resolution No. 11-07/08 – 2007-2008 CCAMPIS (Child Care Access Means Parents in School) Program

Resolution to Amend Budget – Resolution No. 12-07/08 – 2007-2008 Foster and Kinship Care Education Program

Resolution to Amend Budget – Resolution No. 13-07/08 – 2007-2008 Temporary Assistance for Needy Families (TANF) Program

Resolution to Amend Budget – Resolution No. 14-07/08 – 2007-2008 California Work Opportunity and Responsibility to Kids (CalWORKs) Program

Resolution to Amend Budget – Resolution No. 15-07/08 – 2007-2008 Career Ladder, Nursing Education Program

Resolution to Amend Budget – Resolution No. 16-07/08 – Customized Solutions – City of Moreno Valley

Resolution to Amend Budget – Resolution No. 17-07/08 – Customized Solutions – LA Community College District

Approve adding the revenue and expenditures of \$12,100 to the budget, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 9-07/08 – Westat Agreement

Select the proposal for the TippingPoint 1200E Intrusion Prevention System from Net Spec, Inc., in the amount of \$73,157, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement;

TippingPoint 1200E Intrusion Prevention System

Approve Change Order No. 1 for the Moreno Valley Hot Water Loop System Project, in the amount of \$8,709, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the Change Order;

Moreno Valley Hot Water Loop System Project – Change Order No. 1

Reject all bids for the District Modular Redistribution Project;

Reject Bids – District Modular Redistribution Project – Ben Clark Training Center

Reject all bids for the Classic Coach Bus, and authorize the re-bidding after revising the specifications;

Reject Bids – Classic Coach Bus for ASRCCD

Grant out-of-state travel as listed; (Appendix No. 19)

Out-of-State Travel

Ratify the listed contracts and agreements totaling \$404,080; (Appendix No. 20)

Contracts and Agreements Less than \$69,000 Report – All District Funds

Ratify the amendments, from January 1, 2006 to December 31, 2007, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the amendments;

Amendments to the Agreement with California State University Fullerton Auxiliary Services Corporation

Declare the listed property to be surplus, find that the property does not exceed the total value of \$5,000, authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District. (Appendix No. 21)

Surplus Property

Motion carried. (4 ayes, 1 absent [Medina])

Information

The Board received the summary of financial information from July 1-October 31, 2007.

Monthly Financial Report

The Board received the annual statement of revenues and expenditures to be submitted to the Board of Governors for the California Community Colleges.

2006-2007 CCFS-311 – Annual Finance and Budget Report

BOARD COMMITTEE REPORTS

Teaching and Learning Committee

Ms. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the curricular changes for inclusion in the College catalog and in the schedule of class offerings. Motion carried. (Appendix No. 22) (4 ayes, 1 absent [Medina])

Proposed Curricular Changes

Resources Committee

The Board received the update on the District's Measure C General Obligation Bond program for information only.

Measure C General Obligation Bond Program Update

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement with The Pepsi Bottling Group to be the exclusive supplier of beverages to the District, from December 1, 2007 through June 30, 2012, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Agreement with The Pepsi Bottling Group

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement with Barnes and Noble College Bookstore, Inc., from December 1, 2007 through September 30, 2012, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Barnes and Noble College Bookstores, Inc.

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees approve Change Order No. 7 for the Quadrangle Modernization Project, in the amount of \$255,770, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the Change Order. Motion carried. (4 ayes, 1 absent [Medina])

Quadrangle Modernization Project – Change Order No. 7

Planning Committee

Ms. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement with Security By Design, Inc., from November 21, 2007 through June 30, 2008, at a cost of \$150,000, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Services Agreement – Security By Design, Inc.

Ms. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement with Information Technology Solutions, LLC, from November 21, 2007 through August 1, 2012, for the amount of \$112,300, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement with the provision that the Vice Chancellor, Administration and Finance, may extend the end date of the agreement without additional compensation. Motion carried. (4 ayes, 1 absent [Medina])

Moreno Valley Phase III – Student Academic Services Facility – Information Technology and Audio Visual Design Agreement

Ms. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement with Information Technology Solutions, LLC, to provide information technology and audio visual design services, for fees for services not to exceed \$158,400, from November 21, 2007 through April 1, 2010, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement with the provision that the Vice Chancellor, Administration and Finance, may extend the end date of the agreement without additional compensation. Motion carried. (4 ayes, 1 absent [Medina])

Norco Student Support Center – Information Technology and Audio Visual Design Agreement

Ms. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees authorize the Chancellor to provide notice to the March JPA of the District's intent to exercise the Lease Extension for an additional 3-year term, and authorize the Chancellor to renegotiate the lease. Motion carried. (4 ayes, 1 absent [Medina])

March Education Center – Lease Extension

Governance

Ms. Blumenthal, seconded by Mr. Takano, moved that the Board of Trustees adopt the resolution supporting Proposition 92. Motion carried. (4 ayes, 1 absent [Medina])

Adoption of Resolution No. 18-07/08 in Support of Proposition 92

The Board received for information the minutes from the October 9, 2007 Board of Trustees Teaching and Learning Committee, Governance and Resources Committee Meetings.

Board of Trustees Committee Meeting Minutes

ADMINISTRATIVE REPORTS

Norco President Davis presented video highlights of the Norco Campus Biology 11 and Fitness Labs.

Presidents

Ms. Pfifle presented the report on behalf of the Moreno Valley Academic Senate.

ACADEMIC SENATE REPORTS

Dr. Richard Mahon presented the report on behalf of the District and Riverside City College Academic Senates.

Ms. Karin Skiba, President, CTA, presented the report on behalf of the CTA.

BARGAINING UNIT REPORTS

Mr. Gustavo Segura, President, CSEA, presented the report on behalf of the CSEA.

BUSINESS FROM BOARD MEMBERS

Ms. Green, seconded by Mr. Takano, moved that the Board of Trustees receive the nominations for the committee membership and appoint the members as recommended by the District's constituencies:

Selection of the Chancellor Search Committee

Board of Trustees: Chair – Ms. Virginia Blumenthal, Vice Chair – Mrs. Jose Medina;
California Teacher's Association: Full-time Faculty: Dr. Fabian Biancardi (Assistant Professor, Political Science), Part-time Faculty: Dorothy Reina (History); Academic Senate: Mr. Douglas Beckstrom (Associate Professor, Dental Technology), Moreno Valley Campus, Mr. James Thomas (Associate Professor, Construction), Norco Campus, and Dr. Tim Brown (Associate

Professor, Reading), Riverside City College;
California School Employees Association:
Gustavo (Tony) Ortiz (Outreach Specialist);
Confidential Employees: Debra Creswell
(Administrative Assistant to the President, Norco
Campus); Management Association: Ms. Sylvia
Thomas (Associate Vice Chancellor of
Instruction); Associated Students of Riverside
Community College District: Ms. Yajaira
Tiscareño, RCCD Student (District Judicial Justice
and Former Student Trustee); Foundation Board
Community Representation: Dr. Benita Roberts,
retired Superintendent, Jurupa Unified School
District. Motion carried. (4 ayes, 1 absent
[Medina])

The Board recessed at 7:50 p.m. to consider the
slate of nominations for the three Board-selected
community representatives of the Chancellor
Search Committee. The Board reconvened to open
session at 7:58 p.m.

RECESS AND RECONVENEMENT

Ms. Green, seconded by Mr. Takano, moved that
the Board of Trustees select Ms. Waudieur
Rucker-Hughes, President of the Riverside Branch
of the NAACP, to be one of the Board-selected
community representatives on the Chancellor
Search Committee. Motion carried. (4 ayes,
1 absent [Medina])

Selection of the Chancellor Search
Committee (Continued)

Mr. Takano, seconded by Ms. Green, moved that
the Board of Trustees select Ms. Marcia McQuern
to be one of the Board-selected community
representatives on the Chancellor Search
Committee. Motion carried. (4 ayes, 1 absent
[Medina])

Mr. Takano, seconded by Ms. Green, moved that
the Board of Trustees select Dr. Larry Geraty,
President Emeritus, La Sierra University, to be one
of the Board-selected community representatives
on the Chancellor Search Committee. Motion
carried. (4 ayes, 1 absent [Medina])

The Board received information concerning counseling services across the District in response to questions presented by Board Secretary Green.

District Counseling Services

The Board adjourned the meeting at 8:05 p.m.

ADJOURNMENT

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-a

Date: December 11, 2007

Subject: Academic Personnel

1. Appointments

Board Policy 1040 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

It is recommended the following appointments be approved:

a. Management

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
	RIVERSIDE CITY COLLEGE			
*	(none)			

b. Contract Faculty
(none)

c. Long-Term, Temporary Faculty

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
	RIVERSIDE CITY COLLEGE			
*	Zhong Wen	Chemistry Instructor	01/07/08	H-1

d. Special Assignments

Payment as indicated to the individuals specified on the attached list.

2. Salary Reclassification

Board Policy 3080 establishes the procedures for professional growth and salary reclassification. The following employee has fulfilled the requirements of this policy.

It is recommended the Board of Trustees grant salary reclassification to the following faculty member effective January 1, 2008:

<u>Name</u>	<u>From Column</u>	<u>To Column</u>
Scott Brown	G	H

Report No.: V-A-1-a

Date: December 11, 2007

Subject: Academic Personnel

3. Academic Rank

Board Policy 3092 establishes the procedures for academic rank, and the following employee has fulfilled the requirements of this policy. The Professional Growth and Sabbatical Leave Committee forwards a favorable recommendation.

It is recommended the Board of Trustees grant a change of academic rank to the following faculty member, effective January 1, 2008:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Discipline</u>
Glenn Hunt	Associate Professor	Professor	Mathematics

4. Request for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act

It is recommended the Board of Trustees approve/ratify a request for leave under the California Family Rights Act and the Federal Family and Medical Leave Act, a maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently for Carla Reible, Associate Professor of English as a Second Language, effective December 3rd, 2007.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-b

Date: December 11, 2007

Subject: Classified Personnel

1. Appointments

In accordance with Board Policy 1040, the Chancellor recommends approval for the following appointments:

a. Management/Supervisory

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT				
*Khaled Khalil	Payroll Manager	01/07/08	15.5	Appointment
MORENO VALLEY CAMPUS (None)				
NORCO CAMPUS (None)				
RIVERSIDE CITY COLLEGE				
David Cooper	Facilities Supervisor, Grounds & Utilization	12/12/07	10.3	Promotion

b. Management/Supervisory – Categorically Funded

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT (None)				
MORENO VALLEY CAMPUS (None)				
NORCO CAMPUS (None)				
RIVERSIDE CITY COLLEGE (None)				

Report No.: V-A-1-b

Date: December 11, 2007

Subject: Classified Personnel

1. Appointments – Continued

c. Classified/Confidential

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT				
*Aprilyn Acosta	Accounts Payable Specialist	01/02/08	18-1	Appointment
*Bianca Vidales	Secretary II (Institutional Reporting and Academic Services)	01/02/08	15-1	Appointment
*Denise Terrazas	Secretary III (Academic Innovative Programs/Occupational Education)	12/19/07	16-1	Appointment
MORENO VALLEY CAMPUS				
Jan Ponder	Instructional Department Specialist (PSET/Law Enforcement Program)	01/07/08	17-6	Transfer
NORCO CAMPUS (None)				
RIVERSIDE CITY COLLEGE				
Dawn Martin	Culinary Program Specialist	12/12/07	17-1	Appointment

d. Classified/Confidential – Categorically Funded

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT (None)				
MORENO VALLEY CAMPUS (None)				
NORCO CAMPUS				
Natalie Aceves	Educational Advisor	01/02/08	18-1	Appointment

Report No.: V-A-1-b

Date: December 11, 2007

Subject: Classified Personnel

1. Appointments – Continued

d. Classified/Confidential – Categorically Funded (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
RIVERSIDE CITY COLLEGE				
*Nelya Castro	Student Financial Services Outreach Specialist	01/02/08	18-4	Promotion
*Isaac Dannelley	Nursing Simulation Lab Assistant	01/07/08	16-1	Appointment
Trisha Wilging	Supplemental Instructional (SI) Coordinator (Part-time, 75%)	01/07/08	19-1	Appointment

e. Short Term

Short-term appointments of individuals to serve on an hourly, as needed basis, as indicated on the attached list.

f. Temporary as Needed Student Workers

Short-term appointments of individuals to serve on an hourly, as needed basis, as indicated on the attached list.

g. Special Assignments

Payment to be approved for the following individuals in the amount indicated for their participation in a special assignment:

Parenting Workshop for Children’s Center Families (01/24/08 – 05/31/08)

Penny Davis – Total amount not to exceed \$1,000

* Supplemental Instruction Program Development (12/14/07 – 02/14/08)

Gilbert Gardiner – Total amount not to exceed \$5,025

Family Newsletters for Children’s Center at Riverside Campus (12/12/07 – 06/30/08)

Joyce Whalen – Total amount not to exceed \$600

2. Requests for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act.

It is recommended the Board of Trustees approve/ratify requests for leave under the California Family Rights Act and the Federal Family and Medical Leave Act, a maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently for the following classified employees:

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Rachelle Arispe	Facilities and Planning Specialist/Support Services	November 19, 2007
Judy Hill	Secretary IV	November 20, 2007
*Christina Leon	Support Center Technician	December 18, 2007
Ruth Smith	Administrative Assistant	November 26, 2007
Louis Tamayo	Outreach Specialist	November 20, 2007

Report No.: V-A-1-b

Date: December 11, 2007

Subject: Classified Personnel

3. Reorganization of Classified Bargaining Unit Positions

As a result of changes in the level of responsibilities for the positions indicated, a change in classification is recommended;

It is recommended the Board of Trustees approve the reorganization and related title and/or salary adjustments for the following employees:

<u>Name</u>	<u>Current Title/Range</u>	<u>Proposed Title and/or Range</u>	<u>Effective Date</u>
Howaida Al-Ali	Lab Technician Range 17	Lab Technician II Range 20	January 1, 2008
Susan Clark	Lab Technician Range 17	Lab Technician II Range 20	January 1, 2008
David Daley	Lab Technician Range 17 (75%)	Lab Technician II Range 20 (75%)	January 1, 2008
Preston Galusky	Lab Technician Range 17 (50%)	Lab Technician II Range 20 (50%)	January 1, 2008
Sarah Kavanaugh	Lab Technician Range 17 (50%)	Lab Technician II Range 20 (50%)	January 1, 2008
Carmen Medina	Lab Technician Range 17	Lab Technician II Range 20	January 1, 2008
Chandra Ratnayake	Lab Technician Range 17	Lab Technician II Range 20	January 1, 2008
Abel Sanchez	Lab Technician Range 17	Lab Technician II Range 20	January 1, 2008
Gary Tsubota	Lab Technician Range 17	Lab Technician II Range 20	January 1, 2008
Dale Adams	Project Manager Range 20	Project Manager Range 21	March 1, 2006
Calvin Belcher	Project Manager Range 20	Project Manager Range 21	August 22, 2007
George Brucks	Instructional Media Assistant - Range 15	Instructional Media Assistant - Range 17	April 1, 2005
Stephen Ashby	Multi-Media Operations Specialist - Range 20	Multi-Media Operations Specialist - Range 22	July 1, 2007
Armando Castro	Instructional Media Technician - Range 18	Instructional Media Technician - Range 20	July 1, 2007
Rene Diaz	Instructional Media Broadcast Technician Range 19	Instructional Media Broadcast Technician Range 20	July 1, 2007
Angela Thomas	Instructional Media Broadcast Technician Range 19	Instructional Media Broadcast Technician Range 20	July 1, 2007

Report No.: V-A-1-b

Date: December 11, 2007

Subject: Classified Personnel

4. Separations

Board policy 1042 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignation(s);

It is recommended the Board of Trustees receive, for information only, the resignation of the individuals listed below, effective at the end of the workday:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
David Dieckmeyer	Instructional Support Specialist	November 23, 2007	Career Advancement
Sam Jordan	Maintenance Mechanic	November 16, 2007	Personal
Carmen Perches	Educational Advisor	November 30, 2007	Career Advancement

Report No.: V-A-1-b

Date: December 11, 2007

Subject: Classified Personnel

Submitted by:



Melissa Kane
Vice Chancellor, Diversity and Human
Resources

Transmitted to the Board by:



James L. Buysse
Interim Chancellor

Concurred by:



Chris Carlson
Chief of Staff/Executive Assistant to
the Chancellor

Concurred by:



Linda Lacy
Interim President, Riverside City College

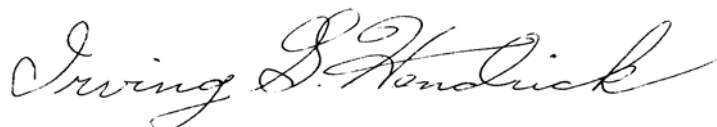


Ray Maghroori
Vice Chancellor, Academic Affairs

Brenda Davis
President, Norco Campus



Aaron Brown
Interim Vice Chancellor, Administration
and Finance



Irv Hendrick
Interim President, Moreno Valley Campus

Debbie DiThomas
Interim Vice Chancellor, Student Services/Operations

The Aurora Project (Winter 2008)

Science faculty will provide training sessions for Aurora Project students on science pedagogy.

Terry Shaw – Paid as a lump sum upon completion in the amount of \$250

Virlynn Burton – Paid as a lump sum upon completion in the amount of \$500

Heather Smith – Paid as a lump sum upon completion in the amount of \$250

AmeriCorps ALERT Project (Fall 2007)

Provide supervision and support to AmeriCorps ALERT members during the closeout phase of the project. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Paula Stafford – Paid as a lump sum upon completion in the amount of \$1000

SLO Training Workshop (Fall 2007)

SLO Training.

Renee DeMont – Paid as a lump sum upon completion in the amount of \$150

Tammy Gaboury – Paid as a lump sum upon completion in the amount of \$150

Glen Graham – Paid as a lump sum upon completion in the amount of \$150

Lori Rainville – Paid as a lump sum upon completion in the amount of \$150

Karen Stadick – Paid as a lump sum upon completion in the amount of \$150

Marsha Brown – Paid as a lump sum upon completion in the amount of \$150

English 60A Workshop (Fall 2007)

Organize a three hour workshop for Norco adjunct instructors (English)

Heather Gonzalez – Paid as a lump sum upon completion in the amount of \$1080

English 60A Workshop (Fall 2007)

Help organizer with work load

David Mills – Paid as a lump sum upon completion in the amount of \$165

Melissa Bader – Paid as a lump sum upon completion in the amount of \$165

Carol Miter – Paid as a lump sum upon completion in the amount of \$165

Michael Cluff – Paid as a lump sum upon completion in the amount of \$165

Lisa Nelson – Paid as a lump sum upon completion in the amount of \$165

Andres Elizalde – Paid as a lump sum upon completion in the amount of \$165

Prepare for winter sport season (Fall 2007)

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Alicia Berber – Total amount to be paid not to exceed \$431.76

John Smith – Total amount to be paid not to exceed \$431.76

Teacher Preparation Title V Grant (Winter 2008)

CBEST Workshop presenter. Compensation at Group 1, Step 3 of the Faculty hourly Salary Schedule.

Anna Christian – Total amount to be paid not to exceed \$215.88

Deborah Smith – Total amount to be paid not to exceed \$215.88

Winter inter-session pay (Winter 2008)

To prepare for the upcoming sport season. Compensation at Group 1, Step 3 of the Faculty hourly Salary Schedule.

Alicia Berber – Total amount to be paid not to exceed \$2698.50
Thomas Borden – Total amount to be paid not to exceed \$2050.86
Dennis Kahn – Total amount to be paid not to exceed \$2050.86
Michael Barbee – Total amount to be paid not to exceed \$2050.86
James McCarron – Total amount to be paid not to exceed \$2050.86
Dennis Rogers – Total amount to be paid not to exceed \$2050.86
Rudolph Arguelles – Total amount to be paid not to exceed \$2050.86
William Elton – Total amount to be paid not to exceed \$2050.86
Michelle Daddona-Moya – Total amount to be paid not to exceed \$2050.86
Nikki Bonzoumet – Total amount to be paid not to exceed \$2050.86
David Almquist – Total amount to be paid not to exceed \$2050.86
John Smith – Total amount to be paid not to exceed \$2698.50

National Science Foundation Advanced Technological Education Program (Winter 2008)

Outreach to under-represented populations: develop curriculum. Compensation at Group 1, Step 3 of the Faculty hourly Salary Schedule.

Paul VanHulle – Total amount to be paid not to exceed \$1888.95

Homeland Security Development Project (Winter 2008)

Conduct research, develop course outlines of record and move proposed program through curriculum process. Compensation at Group 1, Step 3 of the Faculty hourly Salary Schedule.

Larisa Broyles – Total amount to be paid not to exceed \$809.55

Homeland Security Development Project (Spring 2008)

Conduct research, develop course outlines of record and move proposed program through curriculum process. Compensation at Group 1, Step 3 of the Faculty hourly Salary Schedule.

Larisa Broyles – Total amount to be paid not to exceed \$3669.96

Title V Articulation Committee Meeting (Fall 2007)

Assisting Title V with articulation projects. Participate in and provide faculty representation for the local P-16 council under the Inland Empire Educational Consortium (IEEC).

Richard Ma – Paid as a lump sum upon completion in the amount of \$50

Jose Duran – Paid as a lump sum upon completion in the amount of \$50

Jurupa Early College Academies Program (RECHS) (Spring 2008)

Participate in program-related activities.

Silvia Trejo – Paid as a lump sum upon completion in the amount of \$500

Jurupa Early College Academies Program (RECHS) (Winter 2008)

Participate in program-related activities.

Mary Legner – Paid as a lump sum upon completion in the amount of \$500

Kim Seymour – Paid as a lump sum upon completion in the amount of \$500

Jurupa Early College Academies Program (RECHS) (Winter 2008)

Participate in program-related activities. Compensation at Group 1, Step 3 of the Faculty hourly Salary Schedule.

Bonavita Quinto – Total amount to be paid not to exceed \$4317.60

Middle College High School Recruitment/Enrollment Coordination (Winter 2008)

Coordinate recruitment process with feeder high schools; serve as liaison with school districts during pre-application/application period. Compensation at Group 1, Step 3 of the Faculty hourly Salary Schedule.

Tom Hale – Total amount to be paid not to exceed \$9800

Discipline Assessment (Fall 2007)

Analyzing student learning outcomes

Grace Stinson – Paid as a lump sum upon completion in the amount of \$100

Dorothy Ray – Paid as a lump sum upon completion in the amount of \$100

Michele Weber – Paid as a lump sum upon completion in the amount of \$100

Sara Nafzgar – Paid as a lump sum upon completion in the amount of \$100

Student Equity Program Coordinator (Spring 2007)

Coordinate the implementation of the Norco Campus Student Equity Program. Compensation at Group 1, Step 3 of the Faculty hourly Salary Schedule.

Jimmie Hill – Total amount to be paid not to exceed \$2500.00

Test Bank Mini Grant (Winter 2008)

Create test bank for Spanish discipline.

Elena Kobzeva – Paid as a lump sum upon completion in the amount of \$375

SALARY SCHEDULE FOR CLASSIFIED EMPLOYEES
EMPLOYED AS NEEDED

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Dorinda Aikens	Clerical Substitute	11/07/07-06/30/08	14-1
Steven Martinez	Groundsperson Substitute	11/30/07-06/30/08	14-1

EMPLOYED AS NEEDED

SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Joseph Agosto	Computer Technician	11/30/07-06/30/08	\$10.00/hour
Stephanie Arciniega	Computer Technician	11/21/07-06/30/08	\$10.00/hour
Jared Burton	Computer Technician	12/04/07-06/30/08	\$10.00/hour
Mehdi Jaffery	Computer Technician	11/30/07-06/30/08	\$10.00/hour
Areli Escobar	Custodian Assistant	12/03/07-06/30/08	\$12.50/hour
Ozie Martin	Custodian Assistant	12/03/07-06/30/08	\$12.50/hour
Ernest Powers	Custodian Assistant	12/03/07-06/30/08	\$12.50/hour
Robert Klabunde	Food Service Assistant	11/20/07-06/30/08	\$9.00/hour
Steven Martinez	Grounds Assistant	11/30/07-06/30/08	\$13.00/hour
Jack Sellers	Instructional Aide I	11/21/07-06/30/08	\$7.50/hour
John Woodard	Instructional Aide II	11/14/07-06/30/08	\$8.05/hour
Austin Frankel	Interpreter II	11/26/07-06/30/08	\$23.00/hour
Joseph Lopez	Interpreter II	11/26/07-06/30/08	\$23.00/hour
Dominique Jones	Office Assistant I	12/03/07-02/29/08	\$9.00/hour
Ashley Broussard	Office Assistant II	11/21/07-06/30/08	\$10.50/hour
Christopher Chavez	Office Assistant II	11/20/07-06/30/08	\$10.50/hour
Bulon Randolph	Office Assistant II	11/21/07-06/30/08	\$10.50/hour
Dana Tate	Office Assistant II	11/27/07-06/30/08	\$10.50/hour
Sandi Sandoval	Office Assistant IV	11/21/07-06/30/08	\$14.00/hour
Ruth Vaugh	Office Assistant IV	12/01/07-12/14/07	\$14.00/hour
Robin Arostegui	Photographer II	11/27/07-06/30/08	\$15.00/hour
Brian Van Gorder	Role Player	11/14/07-06/30/08	\$7.50/hour
Tracey Dennis	Student Activities Advisor	12/04/07-06/30/08	\$13.45/hour

EMPLOYED AS NEEDED
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035, CONT.

<u>Salary</u> <u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Policy 4035</u>
Jacob Perkio	Student Activities Assistant	12/01/07-06/30/08	\$10.50/hour
Heidi Henderson	Tutor I	11/08/07-06/30/08	\$7.50/hour
Jay Barillaro	Tutor III	11/14/07-06/30/08	\$9.00/hour
Michael Botts	Tutor III	11/14/07-06/30/08	\$9.00/hour
Abria Hoskins	Tutor III	11/14/07-06/30/08	\$9.00/hour
Danielle Misa	Tutor III	11/14/07-06/30/08	\$9.00/hour
Michelle Smith	Tutor III	11/14/07-06/30/08	\$9.00/hour
Timothy Underwood	Tutor III	11/14/07-06/30/08	\$9.00/hour
Heather Steffani	Tutor IV	11/14/07-06/30/08	\$10.00/hour

District Funds

MORENO VALLEY CAMPUS

NAME	POSITION	DEPARTMENT	DATE	RATE
Amor, Alexis	Tutor	Tutorial Services	11/19/07	7.50
Changsek, Johans Selky	Tutor	Tutorial Services	11/19/07	7.50
De La Cruz, Yovanni	Tutor	Tutorial Services	11/07/07	8.00
Johnson, Theresa	Tutor	Tutorial Services	11/07/07	7.50
Magdaleno Jr. Jesus	CSA	College Safety & Police	11/19/07	7.50
Parks, Jennifer	Tutor	Tutorial Services	11/08/07	8.00

NORCO CAMPUS

NAME	POSITION	DEPARTMENT	DATE	RATE
Alifard, Mehdi	Tutor	Tutorial Services	11/20/07	7.50
Dealy, Llinda	Instructional Aide	Early Childhood Studies	11/08/07	7.50
Gama, Catherine	Accommodations Aide	DSPS	11/19/07	7.50
Harris, Taylor	Instructional Aide	Early Childhood Studies	11/28/07	7.50
Oh, Sharon Spring	Tutor	Tutorial Services	11/20/07	7.50
Rahmani, Afarin	Tutor	Tutorial Services	10/17/07	7.50
Russell, Lauren	Tutor	Tutorial Services	11/08/07	7.50
Turnbull, Wayne	Accommodations Aide	DSPS	11/19/07	7.50
Valencia, Kristofer	Tutor	Tutorial Services	11/20/07	7.50

RIVERSIDE CITY COLLEGE

NAME	POSITION	DEPARTMENT	DATE	RATE
Cohut, Ioana	E-Text Transcriber	DSPS	11/01/07	7.50
Creutzburg, Keoni	CSA	Police/Parking	11/02/07	7.50
De Atley, Bridget Claire	Art Attendant	Art Gallery	11/28/07	7.50
Fernando, Rathugamage	Instructional Aide	Early Childhood Studies	10/10/07	7.50
Ferrer, Crystal	Music Librarian	Performing Arts	11/01/07	8.50
Gray, Bryan	Lab Aide	Eng/Spec Communications	11/28/07	7.50
Hernandez, Michael	Tutor	Tutorial Services	11/08/07	8.00
Humphries, Jed	Lab Aide	English Writing Center	11/08/07	8.50
Kim, Hyunkoo	Tutor	Tutorial Services	11/28/07	7.50
Kim, Sangil	Tutor	Tutorial Services	11/19/07	7.50
Makthepharaks, Brandon	Tutor	Tutorial Services	11/19/07	7.50
Potter, Kathleen	Tutor	Tutorial Services	11/05/07	7.50
Southwick, Dawn	Tutor	Tutorial Services	11/08/07	7.50
Tom-Hoon, Christopher	Lab Aide	Performing Arts	11/08/07	8.00
Torrez, Diana	Student Worker	Student Activities/Athletics	11/28/07	7.50
Zuniga, Michael	Tutor	Tutorial Services	11/19/07	7.50

Categorical Funds

AMERICA READS PROGRAM

NAME	POSITION	DEPARTMENT	DATE	RATE
Campbell, Chris	Tutor	Ridge Crest Elementary	11/01/07	9.00
Williams, Stephanie	Tutor	Victoriano Elementary	10/29/07	9.00

COMMUNITY SERVICE PROGRAM

NAME	POSITION	DEPARTMENT	DATE	RATE
Gordon, Quionna	Student Worker	Riverside Co. Housing Auth	10/31/07	8.00
Wilson, Samuel	Student Clerk	Riverside Co. Housing Auth	11/02/07	8.00

MORENO VALLEY CAMPUS

NAME	POSITION	DEPARTMENT	DATE	RATE
Ruiz, Elydia	Instructional Assistant	Early Childhood Studies	11/02/07	7.75

NORCO CAMPUS

NAME	POSITION	DEPARTMENT	DATE	RATE
Elisarraraz, Anthony	Peer Health Educator	Health Services	11/28/07	7.50
Moltz, Kaitlin	Library Assistant	Library	11/02/07	7.50

RIVERSIDE CITY COLLEGE

NAME	POSITION	DEPARTMENT	DATE	RATE
Brown, Katina	Student Assistant	Academic Support	11/06/07	7.50
Bunting, Michael	Education Assistant	Business Admin/Paralegal	11/02/07	10.50
Chen, Annie	EOPS Clerk	EOPS	11/02/07	7.50
Colvin, Stephen	Student Worker	Athletics - Men's Basketball	11/06/07	8.25
Encines, Maria	E-Text Transcriptionist	DSPS	11/05/07	7.50
Flores, Jorge	Office Assistant I	Academic Support	11/01/07	9.00
Garcia, Charles	Student Worker	Athletics - Men's Basketball	10/30/07	8.25
Gradilla Jr., Jorge	College Service Attendant	College Safety and Police	11/02/07	7.50
Izurieta, Kathleen	Gallery Attendant	Riverside School for the Arts	10/29/07	7.50
Knowles, Christopher	Office Worker	Swimming	11/27/07	8.00
Kruckenber, Sean	Student Clerk	Administrative Support Ctr	10/31/07	7.50
Little Whirlwind, Mary	Instructional Aide	Early Childhood Studies	11/05/07	7.50
Lopez Rosaura	Student Ambassador	Outreach	11/02/07	7.50
Luzanilla-Gutierrez, Ayleen	Office Clerk	Nursing Education	10/16/07	7.50
Macias, Karolin	Student Assistant	Student Services	11/02/07	7.50
Morales, Marcos	College Service Attendant	College Safety and Police	11/02/07	7.50
Musharbash, Christine	Education Assistant	Business Admin/Paralegal	11/02/07	10.50
Petris, Shannon	Instructor Assistant	Business Administration	11/05/07	7.50

Categorical Funds (Cont'd)

RIVERSIDE CITY COLLEGE

NAME	POSITION	DEPARTMENT	DATE	RATE
Reid, Fredrick	College Service Attendant	College Safety and Police	11/02/07	7.50
Ruiz, Jamie	Peer Health Educator	Health Services	11/05/07	7.50
Sanford, Clayton	College Service Attendant	College Safety and Police	11/06/07	7.50
Seal, Joshua	Student Assistant	Student Services	11/06/07	7.50
West, Wayne	Student Assistant	Athletics - Track	11/05/07	7.50
Wilkerson, Rollin	Student Clerk	Administrative Support Ctr	11/02/07	7.50
Willard, Brett	Student Clerk	Administrative Support Ctr	11/02/07	7.50
Younger, Torian	Student Assistant	Student Services	11/02/07	7.50
Zamora, Alexander	Student Assistant	Student Services	11/05/07	7.50

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-2

Date: December 11, 2007

Subject: Purchase Order and Warrant Report – All District Funds

Background: The attached Purchase Order and Warrant Report –All District Funds is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions totaling \$1,406,196, requested by campus and District staff and issued by the District Business Office, have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (108927-109920) totaling \$3,023,218 have been reviewed by the Business Office to verify that monies are available in the appropriate Funds for payment of these warrants. These claims also have been reviewed by the Riverside County Office of Education through their claim audit program.

Recommended Action: It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,406,196 and District Warrant Claims totaling \$3,023,218.

James L. Buysse
Interim Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

Report of Purchases
 All District Funds
 Purchases over \$69,000
 11/1/07 - 11/25/07

Reference #	Fund	Department	Vendor	Description	Amount
C0001632	11	Academy/Criminal Services	Riverside County Sherriffs Dept	Services	\$ 441,922
C0001723	11	Health, Human & Public Serv - MV	Riverside County Sherriffs Dept	Rents & Leases	180,000
				Total	\$ 621,922
All Purchase Orders, Contracts and Additions under \$69,000 for the period of 11/1/07 - 11/25/07					
				Contracts C1311 - C1720	
				Contract Additions 1233-1678	\$ 238,694
				Purchase Orders P11076 - P11329	
				Purchase Order Additions 9725-10993	480,517
				Blanket Purchase Orders B2992 - B3051	
				Blanket Purchase Order Additions-None	65,063
				Total	\$ 784,274
				Grand Total	\$ 1,406,196

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: December 11, 2007

Subject: Budget Adjustments

Background: The 2007-08 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are underbudgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). The following budget transfers have been requested:

<u>Program</u>	<u>Account</u>	<u>Amount</u>
1. Transfer to purchase display phone.		
From: Human Resources	Copying and Printing	\$ 280
To: Human Resources	Equipment	\$ 280
2. Transfer to provide for Secretary IV position. (Fund 12, Resource 1190)		
From: Title V – Riverside Campus	Other Services	\$ 5,000
To: Title V – Riverside Campus	Classified FT	\$ 5,000
3. Transfer to reallocate the Riverside County Emancipation Services Grant. (Fund 12, Resource 1190)		
From: Workforce Prep	Rents and Leases	\$ 5,000
To: Workforce Prep	Supplies	\$ 5,000
4. Transfer to provide for construction management services for the Measure C funded projects. (Fund 41, Resource 4160)		
From: Physical Facilities Planning	Classified FT Admin	\$ 55,177
To: Construction Management Services	Consulting	\$ 55,177

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: December 11, 2007

Subject: Budget Adjustments (continued)

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
5. Transfer to purchase a replacement computer.			
From:	Information Services	Conferences	\$ 1,016
To:	Information Services	Equipment Replacement	\$ 1,016
6. Transfer to purchase a new computer for VC's Administrative Assistant.			
From:	Student Services – District Office	Supplies	\$ 116
To:	Student Services – District Office	Equipment	\$ 116
7. Transfer to purchase a chair.			
From:	Admissions & Records	Supplies	\$ 378
To:	Admissions & Records	Equipment	\$ 378
8. Transfer to purchase laptops for Basic Skills staff. (Fund 12, Resource 1190)			
From:	Academic Affairs - Riverside	Software	\$ 10,000
To:	Academic Affairs - Riverside	Equipment	\$ 10,000
9. Transfer to purchase a printer.			
From:	Intercollegiate Athletics	Instructional Supplies	\$ 214
To:	Intercollegiate Athletics	Equipment	\$ 214

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: December 11, 2007

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
10. Transfer to purchase supplies.		
From: Campus Admin. Services - Norco	Equipment	\$ 335
To: Grounds Maintenance - Norco	Supplies	\$ 335
11. Transfer to provide for cell phone expenses.		
From: Admissions & Records - Norco	Classified Overtime	\$ 340
To: Admissions & Records - Norco	Cellular Telephone	\$ 340
12. Transfer to reallocate the Matriculation budget. (Fund 12, Resource 1190)		
From: Matriculation - Norco	Supplies	\$ 530
To: Matriculation - Norco	Classified Overtime	\$ 530
13. Transfer to provide for printing.		
From: Campus Admin. Services – Mo Val	Budget Augmentation Acct	\$ 336
To: Emergency Medical Services	Copying and Printing	\$ 336
14. Transfer to purchase supplies for the accreditation site visit.		
From: Accreditation – Moreno Valley	Travel Expenses	\$ 1,353
To: Accreditation – Moreno Valley	Supplies	\$ 1,353

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-a

Date: December 11, 2007

Subject: Budget Adjustments (continued)

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
15.	Transfer to purchase office equipment.		
From:	Academy/Criminal Services	Supplies	\$ 414
To:	Academy/Criminal Services	Equipment	\$ 414
16.	Transfer to provide for intrusion prevention hardware and software.		
From:	Salary Savings	Classified FT Admin.	\$ 73,158
To:	Information Services - District	Equipment	\$ 65,125
		Comp Software Maint/Lic	8,033

Recommended Action: It is recommended that the Board of Trustees approve the budget transfers as presented.

James L. Buysse
Interim Chancellor

Prepared by: Patricia A. Braymer
Interim Associate Vice Chancellor, Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-1

Date: December 11, 2007

Subject: Resolution to Amend Budget – Resolution No. 19-07/08
2007-2008 EOPS/CARE Program

Background: The Riverside Community College District has received additional funding for the 2007-2008 EOPS/CARE Program in the amount of \$127,612 from the California Community College Chancellor's Office. The funds will be used to provide additional support for the program in the form of salaries, benefits, supplies, computer equipment, and student grants.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$127,612 to the budget and authorize the Interim Vice Chancellor, Administration and Finance to sign the resolution.

James L. Buysse
Interim Chancellor

Prepared by: Michael S. Carrillo
Director, EOPS/CARE Program

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 19-07/08

2007-2008 EOPS/CARE Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$127,612 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on December 11, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-2

Date: December 11, 2007

Subject: Resolution to Amend Budget – Resolution No. 20-07/08
2007-2008 UCR/Moreno Valley Copernicus Alliance

Background: The Riverside Community College District has received funding for the 2007-2008 UCR/Moreno Valley Copernicus Alliance in the amount of \$60,500 from the University of California Riverside. The Copernicus Alliance is designed to contribute to the success of science education goals and objectives approved and funded through U.S. Department of Education Teacher Quality Enhancement Grants, *The Copernicus Project*. The funds will be used to provide salaries, benefits, mileage, and office and other supplies.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$60,500 to the budget and authorize the Interim Vice Chancellor, Administration and Finance to sign the resolution.

James L. Buysse
Interim Chancellor

Prepared by: Lisa Conyers
Vice President of Educational Services
Moreno Valley Campus

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 20-07/08

2007-2008 UCR/Moreno Valley Copernicus Alliance

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$60,500 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on December 11, 2007.

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 20-07/08
 2007-2008 UCR/Moreno Valley Copernicus Alliance**

Year	County	District	Date	Fund
08	33	07	12/11/2007	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0350	8190	60,500 00	REVENUE
								EXPENDITURES
12	FJA	1190	0	6010	2350	1219	21,711 00	Acad FT Non-Instructional
12	FJA	1190	0	6010	2350	1490	24,535 00	Acad Special Projects
12	FJA	1190	0	6010	2350	2139	4,750 00	Classified Hrly
12	FJA	1190	0	6010	2350	3130	3,815 00	Employee Benefits
12	FJA	1190	0	6010	2350	3325	69 00	
12	FJA	1190	0	6010	2350	3335	671 00	
12	FJA	1190	0	6010	2350	3430	2,169 00	
12	FJA	1190	0	6010	2350	3520	2 00	
12	FJA	1190	0	6010	2350	3530	23 00	
12	FJA	1190	0	6010	2350	3620	62 00	
12	FJA	1190	0	6010	2350	3630	606 00	↓
12	FJA	1190	0	6010	2350	4590	1,915 00	Office and Other Supplies
12	FJA	1190	0	6010	2350	5210	172 00	Mileage
							60,500 00	TOTAL INCOME
							60,500 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3-b-3

Date: December 11, 2007

Subject: Resolution to Amend Budget – Resolution No. 21-07/08
2007-2008 California Work Opportunity and Responsibility to Kids (CalWORKs)
Program

Background: The Riverside Community College District has received additional funding for the 2007-2008 California Work Opportunity and Responsibility to Kids (CalWORKs) Program in the amount of \$40,895 from the California Community College Chancellor's Office. The funds will be used to provide CalWORKs participants with work study opportunities.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$40,895 to the budget and authorize the Interim Vice Chancellor, Administration and Finance to sign the resolution.

James L. Buysse
Interim Chancellor

Prepared by: Shelagh Camak
Associate Vice Chancellor, Workforce Development

Michael Wright
Director, Workforce Preparation Grants and Contracts

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 21-07/08

2007-2008 California Work Opportunity and Responsibility to Kids (CalWORKs) Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$40,895 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on December 11, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: December 11, 2007

Subject: Bid Awards – Phase III Industrial Technology Center – Norco

Background: On October 17, 2006, the Board of Trustees approved entering into an agreement with ProWest Constructors to provide construction management services for the Phase III Industrial Technology Center - Norco project. These services include assisting the District with the bid process and recommending construction trade contracts under the multi-prime delivery method.

During the bid opening process from November 13 through November 15, 2007, the District received 240 bid packages from contractors in thirty-three (33) separate construction trades in response to an Invitation for Bid solicitation. Attached for your information are the complete bid results for each construction trade. The low bid results are as follows:

Construction Trades	Contractor	Business Location	Low Bid Amount
Final Clean	Plyco Corp.	Mira Loma	\$ 47,900
Earthwork & Demolition	IAC Engineering, Inc.	Upland	\$ 569,000
Utilities	PK Mechanical Systems	Wildomar	\$ 190,000
Concrete & Asphalt	Western Rim Constructors, Inc.	Escondido	\$ 396,235
Landscape & Irrigation	Versa Landscape, Inc.	Corona	\$ 107,850
Cast in Place Concrete & Reinforcing	D. F. Perez, Inc.	Anaheim	\$ 1,039,637
Masonry - CMU	ASR Constructors, Inc.	Riverside	\$ 38,000
Structural Steel & Metal Deck	Blazing Industrial Steel, Inc.	Riverside	\$ 2,849,000
Misc. Steel & Railings	Rivera's Iron Works, Inc.	Vista	\$ 64,520
Rough Carpentry	West-Helm Construction, Inc	Chino	\$ 68,000
Cabinets	K & Z Cabinet Co., Inc.	Ontario	\$ 62,066
Waterproofing	Alcal Arcade Contracting, Inc.	Riverside	\$ 37,885

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: December 11, 2007

Subject: Bid Awards – Phase III Industrial Technology Center – Norco (continued)

Construction Trades	Contractor	Business Location	Low Bid Amount
Built-Up, Clay Tile Roofing & Insulation	Alcal Arcade Contracting, Inc.	Riverside	\$ 532,190
Flashing, Sheet Metal & Louvers	Risher Sutherland, Inc. dba United Contractors	San Bernardino	\$ 127,000
Doors, Frames, Hardware & Installation	Inland Building Construction Companies, Inc.	San Bernardino	\$ 269,800
Glass & Aluminum	Perfection Glass, Inc.	Lake Elsinore	\$ 290,000
Lath & Plaster	Apex Plastering Co.	El Monte	\$ 285,584
Drywall, Metal Studs & Insulation	Caston Plastering & Drywall, Inc.	San Bernardino	\$ 1,285,585
Ceramic Tile	Inland Pacific Tile, Inc.	San Bernardino	\$ 119,000
Acoustical Ceilings	Southcoast Acoustical Interiors, Inc.	Rancho Cucamonga	\$ 122,500
Floor Covering	Donald M. Hoover Company	Fontana	\$ 183,000
Painting	Pennsylvania Coatings	Murrieta	\$ 82,979
Specialties	Inland Building Construction Companies, Inc.	San Bernardino	\$ 112,000
Signage	Architectural Sign Identity Inc.	San Jacinto	\$ 17,246
Horizontal Blinds	Diversified Window Coverings	San Dimas	\$ 14,335
Laboratory Casework	Dennis Reeves, Inc.	La Verne	\$ 57,500
Fixed Seating	Inland Empire Architectural Specialties, Inc.	Riverside	\$ 39,200
Fire Protection	Daart Engineering Company, Inc.	San Bernardino	\$ 210,809

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: December 11, 2007

Subject: Bid Awards – Phase III Industrial Technology Center – Norco (continued)

Construction Trades	Contractor	Business Location	Low Bid Amount
Elevator	Inland Building Construction Companies, Inc.	San Bernardino	\$ 146,900
Plumbing	Munson Plumbing, Inc.	Rancho Cucamonga	\$ 359,000
HVAC & Controls	Couts Heating & Cooling, Inc.	Corona	\$ 1,633,000
Electrical, Fire Alarm, IT, AV & Security	BEC, Inc.	San Bernardino	\$ 3,890,000

Following review, District staff recommends awarding the thirty-two (32) construction trade bids listed above for the total amount of \$15,247,721.

The District has received a bid protest for the Precast Concrete construction trade work from Clark Pacific. The *Resolution of Bid Controversy* provision contained in the bid specifications document requires that the District investigate and analyze the protest. Once the protest has been reviewed, District staff will make a recommendation to the Board.

This project will be funded from the State Construction Act allocation and the approved Measure C budget.

Recommended Action: It is recommended that the Board of Trustees award the thirty-two (32) construction trade bids listed for the total amount of \$15,247,721 and authorize the Interim Vice Chancellor, Administration and Finance to sign the associated agreements.

James L. Buysse
Interim Chancellor

Prepared by: Dr. C. Michael Webster
Riverside Community College District Planning Consultant
Facilities Planning, Design and Construction

Doretta Sowell
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
01011.01 FINAL CLEAN							
	Plyco Corp.	47,900		49,087	X	X	Mira Loma
	Inland Building Construction Companies, Inc.		51,900				San Bernardino
	Madill Enterprises, Inc. dba Advanced Property Services		195,000				Sacramento
	Pacific Coast Cleaning, Inc.		47,978				San Diego
	Bizzy Bee Cleaning Services		Nonresponsive				Victorville
	Day and Night Cleaning Services		Nonresponsive				Los Angeles
	Onecco Integrated Service		Nonresponsive				Victorville
01011.02 EARTHWORK & SITE DEMOLITION							
	IAC Engineering, Inc.	569,000		795,387			Upland
	LT Excavating Inc., dba LT Engineering		993,700				Laguna Niguel
	U.S. Construction		1,284,100				Tustin
	McKenna General Engineering, Inc.		660,578		X	X	Corona
	Doja, Inc.		699,000				Ontario
	American Pride General Engineering, Inc.		836,750				San Marco
	Calex Engineering Company		779,600		X		Newhall
	Crew, Inc.		647,000				Racho Dominguez
	Sean Malek Engineering & Construction, Inc.		1,799,550				Temecula
	Southern California Grading, Inc.		844,400				Irvine
	Vance Corporation		1,286,821		X	X	Rialto
	William Kanayan Construction		625,000				Rim Forest
	Onecco Integrated Service		Nonresponsive				Victorville
01011.03 SITE UTILITIES							
	PK Mechanical Systems	190,000		164,248			Wildomar
	ABBCO Services, Inc.		318,863			X	Redlands
	ASR Constructors, Inc.		211,000			X	Riverside

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 Industrial Technology Norco Center
 BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	Atlas-Allied, Inc.		296,800				Anaheim
	Bali Construction, Inc.		445,796		X		So. El Monte
	Cass Construction, Inc.		239,000				El Cajon
	Continental Plumbing, Inc.		448,391			X	Mira Loma
	Dilorenzo Bros, Inc.		192,000				Banning
	Empyrean Plumbing, Inc.		304,024			X	Riverside
	Pro Tec Mechanical, Inc.		308,228		X		Murrieta
	JPI Development Group, Inc.		354,000				Murrieta
	Kincaid Industries, Inc.		279,000				Thousand Palms
	Munson Plumbing, Inc.		238,000				Rancho Cucamonga
	Pro-Craft Plumbing Company, Inc.		213,519			X	Redlands
	Savala Construction Company		630,790		X		Irvine
	Verne's Plumbing, Inc.		292,500		X		Buena Park
	HPS Mechanical, Inc.		269,725				Bakersfield
	Onecco Integrated Service		Nonresponsive				Victorville
01011.04 SITE CONCRETE & ASPHALT PAVING							
	Western Rim Constructors, Inc.	396,235		440,987			Escondido
	Edge Development, Inc.		734,957				Temecula
	Roadway Engineering & Contracting, Inc.		559,400			X	Riverside
	JBH Structural Concrete, Inc.		579,000				Murrieta
	4-Con Engineering, Inc.		699,000			X	Riverside
	Terra Pave, Inc.		723,000				Whittier

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	Hanan Construction Company, Inc.		596,000				Pomona
	Sean Malek Engineering & Construction, Inc.		1,131,000				Temecula
	Plyco Corporation		727,247	X	X		Mira Loma
	ASR Constructors, Inc.		517,000		X		Riverside
	McKenna General Engineering, Inc.		449,000	X	X		Corona
	CalCoast Concrete Construction, Inc.		609,000				Temecula
	PBC Companies		Nonresponsive				Romoland
	Onecco Integrated Service		Nonresponsive				Victorville
01011.05 LANDSCAPE & IRRIGATION							
	Versa Landscape, Inc.	107,850		202,052		X	Corona
	Worthington Construction		111,875			X	Corona
	Western Rim Constructors, Inc.		137,260				Escondido
	Sierra Landscape Company		165,940				Palm Desert
	Phoenix Landscape, Inc.		175,312		X		Fullerton
	FYR Landscaping Inc. dba Pierre Sprinkler & Landscape		136,500				Baldwin Park
	ASR Constructors, Inc.		138,000			X	Riverside
	Teserra		125,727				Coachella
	4-Con Engineering, Inc.		152,000			X	Riverside
	Agave Landform, Inc.		119,153				Temecula
	America West Landscape, Inc.		160,000				Downey
	Mariposa Horticultural Enterprises, Inc.		127,230				Irwindale
	Onecco Integrated Service		Nonresponsive				Victorville
01011.06 CAST-IN-PLACE CONCRETE & REINFORCING							
	D. F. Perez, Inc.	1,039,637		1,062,154			Anaheim
	Edge Development, Inc.		1,540,346				Temecula

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	Plyco Corporation		1,397,700		X	X	Mira Loma
	K.A.R. Construction, Inc.		1,367,000				Ontario
	USS Cal Builders, Inc.		2,996,800		X		Stanton
	CalCoast Concrete Construction, Inc.		1,440,000				Temecula
	ASR Constructors, Inc.		1,413,000			X	Riverside
	Hanan Construction Company, Inc.		1,450,000				Pomona
	IMAC Construction, Inc.		1,854,701			X	Corona
	CPE Construction, Inc.		1,549,441				Lemon Grove
	4-Con Engineering, Inc.		1,399,000			X	Riverside
	JBH Structural Concrete, Inc.		1,698,000				Murrieta
	T.B. Penick & Sons, Inc.		1,733,000				San Diego
	Onecco Integrated Service		Nonresponsive				Victorville
01011.07 PRECAST CONCRETE							
	HP Construction & Management, Inc.	1,726,000		1,738,773		X	Riverside
	Clark Pacific		2,555,000		X		W. Sacramento
	Onecco Integrated Service		Nonresponsive				Victorville
01011.08 MASONRY - CMU							
	ASR Constructors, Inc.	38,000		55,830		X	Riverside
	Persall Masonry, Inc.		50,000		X		Beaumont
	Plyco Corporation		51,700		X	X	Mira Loma
	MSL Development, Inc.		45,730				Fontana
	Onecco Integrated Service		Nonresponsive				Victorville
01011.09 STRUCTURAL STEEL & METAL DECK							

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	Blazing Industrial Steel, Inc.	2,849,000		2,689,075		X	Riverside
	Onecco Integrated Service		Nonresponsive				Victorville
	JD2, Inc.		Nonresponsive				San Dimas
01011.10 MISCELLANEOUS STEEL & RAILINGS							
	Rivera's Iron Works, Inc.	64,520		121,616			Vista
	Onecco Integrated Service		Nonresponsive				Victorville
01011.11 ROUGH CARPENTRY							
	West-Helm Construction, Inc	68,000		35,332	X		Chino
	Plyco Corporation		74,700		X	X	Mira Loma
	Rocky Coast Framers, Inc.		68,394				Escondido
	HCC Construction, Inc.		Nonresponsive				Murrieta
	Onecco Integrated Service		Nonresponsive				Victorville
01011.12 CABINETS							
	K & Z Cabinet Co., Inc.	62,066		187,300			Ontario
	Dennis Reeves, Inc.		97,900				La Verne
	Westmark Products, Inc.		78,687				Tacoma
	Spooners Woodworks		107,455				Poway
	Stolo Cabinets		71,000				Brea
	Lozano Caseworks, Inc.		83,000			X	Colton
	Roy E. Whitehead, Inc.		108,865		X	X	Riverside
01011.13 WATERPROOFING							
	Alcal Arcade Contracting, Inc.	37,885		51,024	X	X	Riverside
	Best Contracting Services, Inc.		55,765		X		Gardena
	Waterproofing Experts, Inc.		99,000				Canoga Park
01011.14 BUILT-UP, CLAY TILE ROOFING & INSULATION							

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	Alcal Arcade Contracting, Inc.	532,190		516,742	X	X	Riverside
	Best Contracting Services, Inc.		763,565		X		Gardena
	A Good Roofer, Inc.		681,720				Lakeside
	Coast Roof Co., Inc.		717,740				Fullerton
	Exbon Development, Inc.		567,800				Cerritos
	Danny Letner, Inc. dba Letner Roofing Co.		644,150				Orange
	Waterproofing Experts, Inc.		639,454				Canoga Park
01011.15 FLASHING, SHEET METAL & LOUVERS							
	Risher Sutherland, Inc. dba United Contractors	127,000		103,210			San Bernardino
	Best Contracting Services, Inc.		167,060		X		Gardena
	Action Sheet Metal, Inc.		209,895		X		Los Angeles
	Exbon Development, Inc.		175,900				Cerritos
	Western Bay Sheet Metal, Inc.		128,900				San Diego
01011.16 DOORS, FRAMES, HARDWARE & INSTALLATION							
	Inland Building Construction Companies, Inc.	269,800		398,332			San Bernardino
	Johnson, Barnes & Finch, Inc.		320,256		X		Lakeside
	T.R. Mulligan, Inc.		284,000				Carlsbad
	Roy E. Whitehead, Inc.		293,534		X	X	Riverside
	HCH Constructors-Managers, Inc.		311,499				Murrieta
01011.17 GLASS & ALUMINUM							
	Perfection Glass, Inc.	290,000		337,823			Lake Elsinore
	Queen City Glass Co.		337,668				Palm Springs
	Glazcon Production, Inc.		327,000				Bermuda Dunes

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 Industrial Technology Norco Center
 BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	North State Specialty Contracting, Inc.		324,350				Auburn
01011.18 LATH & PLASTER							
	Apex Plastering Co.	285,584		393,019	X		El Monte
	Standard Drywall, Inc.		520,800			X	Corona
	T-Mar Construction, Inc. dba Martin Corporation		318,930		X		Escondido
	Nevell Group, Inc.		321,573				Brea
	Caston Plastering & Drywall, Inc.		285,585				San Bernardino
01011.19 DRYWALL, METAL STUDS & INSULATION							
	Caston Plastering & Drywall, Inc.	1,285,585		1,501,818			San Bernardino
	Angeles Contractor, Inc.		1,643,000				Buena Park
	Plyco Corporation		2,399,700		X	X	Mira Loma
	Pre Con Industries		1,594,725				Santa Maria
	Standard Drywall, Inc.		1,955,000			X	Corona
	Quality Production Services, Inc.		1,299,840		X		Torrance
	T-Mar Construction, Inc. dba Martin Corporation		1,359,760		X		Escondido
	Amber Construction, Inc.		1,355,069		X	X	Moreno Valley
	Nevell Group, Inc.		1,653,000				Brea
	Johnson Barnes & Finch, Inc.		1,480,075		X		Lakeside
	USS Cal Builders, Inc.		2,728,800		X		Stanton
	Hanan Construction Company, Inc.		1,485,000				Pomona
01011.20 CERAMIC TILE							
	Inland Pacific Tile, Inc.	119,000		82,450	X		San Bernardino
	Continental Marble and Tile Company		129,248		X	X	Corona
01011.21 ACOUSTICAL CEILINGS							
	Southcoast Acoustical Interiors, Inc.	122,500		179,210			Rancho Cucamonga
	Eiljay Acoustics, Inc.		129,447		X		Orange

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	Cochran Interiors, Inc.		132,630		X		Arcadia
	Amber Construction, Inc.		138,234		X	X	Moreno Valley
	Inland Building Construction Companies, Inc.		152,855				San Bernardino
01011.22 FLOOR COVERING							
	Donald M. Hoover Company	183,000		155,841			Fontana
	Pro Installations, Inc. dba ProSpectra Contract Flooring		260,840		X		San Diego
	Lambard Enterprises		189,800				Chino
	New Image Commercial Flooring, Inc.		204,732			X	Colton
	Mike's Custom Flooring		188,000				San Bernardino
	Empire Floor Covering, Inc.		199,657		X		Rancho Cucamonga
	Riccardi Floor Covering		232,800				Ontario
01011.23 PAINTING							
	Pennsylvania Coatings	82,979		163,837			Murrieta
	Cramer Painting, Inc.		136,980				Montclair
	Lockwood Painting Co.		158,850				Laguna Niguel
	Industry Coatings Co.		184,000				San Pedro
	Nike Construction Co.		207,000				Sylmar
	Simmons & Wood, Inc.		118,335				Lakeside
	C.T. Georgiou Painting Co.		149,000				Wilmington
	Robert V. Hoppe Co., Inc.		138,500		X	X	Riverside
	Bitshell, Inc.		148,466			X	Covina
	Borbon Incorporated		187,000		X		Buena Park
	Saunders & McMillin, Inc.		146,000		X	X	Riverside
	Western Painting & Wallcovering, Inc.		149,950				Monrovia

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	C&TR Development, Inc.		187,700				Gardena
	Hugo Alonso Inc. dba Alonso Painting		139,450				Spring Valley
	Triumph Painting		142,800			X	Riverside
01011.24 SPECIALTIES							
	Inland Building Construction Companies, Inc.	112,000		88,172			San Bernardino
	Inland Empire Architectural Specialties, Inc.		117,400			X	Riverside
01011.25 SIGNAGE							
	Architectural Sign Identity Inc.	17,246		72,599			San Jacinto
	Vomar Products		31,890				Canoga Park
	Signs Portal		41,342				Los Angeles
	Architectural Design & Signs		45,707			X	Corona
	A Good Sign, Inc.		36,500				Mission Viejo
	Inland Building Construction Companies, Inc.		43,000				San Bernardino
	Inland Empire Architectural Specialties, Inc.		24,200			X	Riverside
01011.26 HORIZONTAL BLINDS							
	Diversified Window Coverings	14,335		24,378			San Dimas
	Inland Building Construction Companies, Inc.		20,000				San Bernardino
	A-1 Quality Blinds		Nonresponsive				San Diego
01011.27 LABORATORY CASEWORK							
	Dennis Reeves, Inc.	57,500		51,126			La Verne
	K & Z Cabinet Co., Inc.		62,320				Ontario
01011.28 FIXED SEATING							
	Inland Empire Architectural Specialties, Inc.	39,200		76,229		X	Riverside
	Sierra School Equipment Company		39,600				Bakersfield
	Herk Edwards, Inc.		52,580				Torrance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 Industrial Technology Norco Center
 BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
01011.29 FIRE PROTECTION							
	Daart Engineering Company, Inc.	210,809		280,551	X		San Bernardino
	Transbay Fire Protection, Inc.		305,000		X		Pleasanton
	Bradshaw Engineering Corporation		332,500				Santee
	United Automatic Sprinklers, Inc.		224,500			X	Moreno Valley
	Alpha Mechanical Heating & Air Conditioning, Inc.		369,300				San Diego
01011.30 ELEVATOR							
	Inland Building Construction Companies, Inc.	146,900		153,378			San Bernardino
01011.31 PLUMBING							
	Munson Plumbing, Inc.	359,000		383,720			Rancho Cucamonga
	JJ Plumbing Company, Inc.		682,000				Los Angeles
	HPS Mechanical, Inc.		750,048				Bakersfield
	Dave Miller Plumbing, Inc.		545,000				Glendora
	DiLorenzo Bros Inc.		454,900				Banning
	Plumbing, Piping & Construction, Inc.		564,800				Cypress
	Pro Tec Mechanical, Inc.		551,239				Murrieta
	J. M. Farnan Co., Inc.		590,600				La Verne
	Xcel Mechanical Systems, Inc.		786,332				Gardena
	HPL Mechanical, Inc.		857,937				Santa Ana
	Vemes Plumbing, Inc.		461,338		X		Buena Park
	Alpha Mechanical Heating & Air Conditioning, Inc.		617,700				San Diego
	JPI Development Group, Inc.		450,000				Murrieta
	Pro-Craft Plumbing Company, Inc.		472,000			X	Redlands
	Inland Mechanical Construction, Inc.		535,000		X		Lake Elsinore
	Kincaid Industries Inc.		449,900				Thousand Palms
	Empyrean Plumbing, Inc.		621,868			X	Riverside

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	Temecula Mechanical Inc.		545,380		X		Temecula
01011.32 HVAC & CONTROLS							
	Couts Heating & Cooling, Inc.	1,633,000		1,951,063	X	X	Corona
	RAN Enterprises, Inc.		2,275,000				Huntington Beach
	Pro Mechanical Corporation		1,874,000				Orange
	ACR Engineering dba A/C Perfections Heating & Air Conditioning		1,849,725				Alta Loma
	Xcel Mechanical System, Inc.		1,882,292				Gardena
	ACCO Engineered Systems, Inc.		1,998,564				San Diego
	Scorpio Enterprises dba AireMasters Air Conditioning		1,998,200				Santa Fe Springs
	Alpha Mechanical Heating & Air Conditioning, Inc.		1,833,600				San Diego
	WH Smith Co. Inc. / Carroll William Ind.		1,840,000				Corona
	Athena Engineering, Inc.		2,000,500				San Dimas
	Inland Mechanical Construction, Inc.		2,340,000		X		Lake Elsinore
	Air-Ex Air Conditioning, Inc.		1,991,616				Pomona
	West-Tech Mechanical, Inc.		1,675,000				Montclair
	ACH Mechanical Contractors, Inc.		1,983,000		X	X	Redlands
	Arrowhead Mechanical Inc. dba Arrowhead Sheet Metal		1,820,000				San Bernardino
	Hickman Mechanical, Inc.		2,180,000				Arcadia
01011.33 ELECTRICAL, FIRE ALARM, IT, AV & SECURITY							
	BEC, Inc.	3,890,000		4,357,744			San Bernardino
	R.I.S. Electric Contractors, Inc.		4,297,000			X	Riverside
	Mei Smith Electric, Inc.		3,960,000				Stanton
	Gould Electric, Inc.		4,245,000				Poway
	Champion Electric, Inc.		4,235,000			X	Riverside
	Baker Electric, Inc.		4,669,000				Escondido

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Industrial Technology Norco Center
BID RESULTS - Bid Release 1

DATE: 11/16/07

BID PACKAGE/NUMBER	CONTRACTOR	LOW BID AMOUNT	BID AMOUNT	PROWEST ESTIMATE 8/16/2007 (including bonds)	UNION	LOCAL	CITY
	CAM/BK Inc. dba Tri City Electric		4,537,000				Temecula
	SSI Systems, Inc.		4,569,000				Westminster
	Helix Electric, Inc.		3,897,000				San Diego
	TOTAL:	16,973,721		18,864,107			

TOTAL UNDER PROWEST ESTIMATE:	-\$1,890,386
--------------------------------------	---------------------

Notes:

1. Unit prices are not shown above.
2. Alternate prices are not shown above.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b

Date: December 11, 2007

Subject: Moreno Valley Hot Water Loop System Project - Change Order No. 2

Background: On May 15, 2007, the Board of Trustees awarded a contract to Plumbing, Piping and Construction, Inc., for the Moreno Valley Hot Water Loop System Project in the amount of \$699,700. On November 20, 2007, the Board approved Change Order No. 1 in the amount of \$8,709 to bring the total contract price to \$708,409.

Staff is requesting the Board's approval of Change Order No. 2, which increases the contract price by \$26,333 for necessary project changes as noted on the attached change order listing.

Funding for this change order will come from the Board approved Measure C project budget in Fund 41, Resource 4160.

Recommended Action: It is recommended that the Board of Trustees approve Change Order No. 2, for the Moreno Valley Hot Water Loop System Project in the amount of \$26,333, and authorize the Interim Vice Chancellor, Administration and Finance to sign the Change Order.

James L. Buysse
Interim Chancellor

Prepared by: Bill Orr
Vice President of Business Services
Moreno Valley Campus

Change Order No. 2



**Plumbing,
Piping & Construction, Inc.**

Li: #291740

5950 Lakeshore Drive, Cypress, CA 90630

(714) 952-2001 • Fax: (714) 995-0352

Facsimile Transmission

Date: 11/14/2007 From: Bill Collins
 To: Riverside Community College Bid No.: _____
 Attn: Dale Barajas Job: Moreno Valley Hot Water Loop
 Fax No.: _____ Subject: Piping Modifications

WE PROPOSE TO PERFORM THE FOLLOWING SCOPE OF WORK ON THE REFERENCED PROJECT PER THE PLANS & SPECIFICATIONS DATED.

INCLUSIONS:

Labor and material to make pipe modifications
to the boiler room and control modifications
from ACCS.

EXCLUSIONS:

<u>Labor</u>	<u>\$ 6,600.00</u>
<u>Material</u>	<u>\$ 13,460.00</u>
<u>Insulation</u>	<u>\$ 2,800.00</u>
<u>ACCS</u>	<u>\$ 3,473.00</u>

ALL FOR THE SUM OF \$26,333.00

Note: Asbestos/hazardous material removal & abatement are not a part of this bid.

Number of pages (including cover sheet). 1

If you do not receive all pages, please call (714) 952-2001.

Plumbing, Piping & Construction, Inc. fax number (714) 995-0352.

Approved by:

 Aaron S. Brown
 Interim Vice Chancellor
 Administration and Finance

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-5

Date: December 11, 2007

Subject: Out-of-State Travel

Board Policy 7011 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles; It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Mr. William T. Phelps, instructor, physical science, to travel to Denver, Colorado, October 30, 2007, to attend a Geological Society of America Meeting. Estimated cost: \$420.00. Funding source: the general fund.
- 2) Mr. Lewis Hall, associate professor, computer information systems, to travel to Boston, Massachusetts, December 6-8, 2007, to attend MYITLAB Faculty Advocate Training. There is no cost to the District.

Current:

Moreno Valley Campus:

- 1) Dr. Irving Hendrick, interim president, to travel to Washington, D.C., January 9-11, 2008, to attend the Fund for the Improvement of Postsecondary Education Project Directors' Meeting. Estimated cost: \$1,583.95. Funding source: Fund for the Improvement of Postsecondary Education grant funds.

Norco Campus:

None

Riverside City College:

- 1) Dr. Lee Gladden, faculty emeritus, philosophy, and Dr. Jan Kollitz, faculty emeritus, English, to travel to Oxford, England, February 28-May 16, 2008, to participate in the spring semester 2008 International Education/Study Abroad Program. There is no cost to the District.
- 3) Ms. Elena Kobzeva-Herzog, associate professor, Spanish/Russian, to travel to Chicago, Illinois, December 28-30, 2007, to attend the 2007 American Association of Teachers of Slavic and Eastern European Languages Conference. Estimated cost: \$1,266.61. Funding sources: \$200.00 from the general fund, 500.00 from faculty development funds, and \$566.61 to be paid by the employee.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-5

Date: December 11, 2007

Subject: Out-of-State Travel (continued)

- 4) Mr. Dennis Rogers, associate professor, physical education, to travel to Philadelphia, Pennsylvania, January 3-6, 2008, to attend the American Baseball Coaches Association Conference. Estimated cost: \$1,120.00 Funding sources: \$200.00 from the general fund, \$500.00 from faculty development funds, and \$420.00 to be paid by the employee.
- 5) Mr. Jason Spangler, instructor, English, to travel to Honolulu, Hawaii, May 23-25, 2008, to attend the Oceanic Popular Culture Association Conference. Estimated cost: \$1,200.00. Funding sources: \$200.00 from the general fund, \$500.00 from faculty development funds, and \$500.00 to be paid by the employee.

Riverside Community College District:

- 1) Interim Chancellor James Buysse and Chris Carlson, chief of staff/executive assistant to the Chancellor, to travel to Washington, DC, February 10-12, 2008, to attend the 2008 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$2,253.70 each. Funding source: the general fund.
- 2) Board President Mary Figueroa, Ms. Virginia Blumenthal, Ms. Janet Green, Mr. Jose Medina, and Mr. Mark Takano, Board Members, to travel to Washington, DC, February 10-12, 2008, to attend the 2008 Association of Community College Trustees Community College National Legislative Summit. Estimated cost: \$2,211.90. Funding source: the general fund.
- 3) Ms. Eugenia Vincent, district dean, student financial services, to travel to Washington, DC, March 8-12, 2008, to attend the Datatel Users Group 2008 Annual Conference and Exposition. Estimated cost: \$2,404.40. Funding source: Augmentation Grant.

James L. Buysse
Interim Chancellor

Prepared by: Michelle Haeckel
Administrative Secretary III

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-6-a

Date: December 11, 2007

Subject: Contracts and Agreements Report Less than \$69,000 – All District Funds

Background: On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to authorize contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$69,000. The attached listing of contracts and agreements under \$69,000, requested by campus and District staff and issued by the District Business Office, have been reviewed to verify that budgeted funds are available in the appropriate category of expenditure. Unless otherwise noted, the period covered by the contract or agreement is within fiscal year 2007-2008. The contracts and agreements have been executed pursuant to the boards' delegation of authority and are presented on this agenda for ratification.

Recommended Action: It is recommended that the Board of Trustees ratify the contracts and agreements totaling \$237,694.

James L. Buysse
Interim Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

Contracts and Agreements Report-All District Funds

\$69,000 and under
11/1/07 thru 11/25/07

Department	Vendor	Business Location	Description Of Services	Amount
Customized Solutions	Andersen Consulting Group	Los Angeles, Ca	Other Services-Training	\$ 500
Customized Solutions	Andersen Consulting Group	Los Angeles, Ca	Other Services-Training	100
Customized Solutions	Andersen Consulting Group	Corona, Ca	Other Services-Training	10,000
Customized Solutions	Anderson, Rita	Riverside, Ca	Other Services-Training	500
VTEA	Baker, John D	Austin ,Tx	Professional Services	4,717
Customized Solutions	Boylan Management Institute	Lake Arrowhead, Ca	Other Services-Training	551
Economic Development	City of Moreno Valley	Moreno Valley, Ca	Administrative Costs	4,946
VTEA	College of the Desert	Palm Desert, Ca	Professional Services	37,500
Facilities	Facilities Planning & Consulting Svs	Exeter, Ca	Professional Services	34,000
Grant & Contract Services	Garrison, William	San Francisco, Ca	Student Services Support Program	3,400
Facilities -Riverside	Higginson + Cartozian, Architects	Redlands, Ca	Quad Elevator Project	8,000
Facilities -Riverside	Higginson + Cartozian, Architects	Redlands, Ca	Tech B HVAC Replacement Project	9,600
Facilities -Riverside	Higginson + Cartozian, Architects	Redlands, Ca	Tech A Plumbing Line Replacement Project	4,400
Facilities -Riverside	Higginson + Cartozian, Architects	Redlands, Ca	Admissions Concrete Sidewalks & Planter Project	4,000
Facilities -Riverside	Higginson + Cartozian, Architects	Redlands, Ca	Architectural Services-Carpet Specifications	4,000
Performance Riverside	Jensen, Renee	Corona, Ca	Professional Services	1,000
Performance Riverside	Jensen, Renee	Corona, Ca	Wardrobe for Seussical	1,000
Dean of Instruction Mo Val	National Parenting Institute	Temecula, Ca	Lecturing Series Parenting Classes	6,000
Customized Solutions	New Horizons CLC	Anaheim, Ca	Other Services-Training	9,000
Open Campus	Notary Public Seminars Online.Com	Los Angeles, Ca	Professional Services	2,000
Office of Instruction- Mo Val	Regents of UCR, Research	Riverside, Ca	Copernicus Alliance Project	60,500
Nursing	St. Bernardines Medical Center	San Bernardino, Ca	Clinical Rotations for Nursing Students	No Cost
Performance Riverside	Strobl, Carla Jean	Glendora, Ca	Professional Services	1,000
Business Services, Mo Val	Westat, A Delaware Corp	Rockville, MD	Trailer, Health & Nutrition Survey	No Cost
Additions to Approved/Ratified Agreements/Contracts				
Facilities Plan, Constr & Design	Higginson + Cartozian Architects	Redlands, Ca	Amend to extend to 12/31/08 Food Serv Remod	No Cost
Finance	The Magnon Companies	Riverside, CA	Amend & Increase Contract \$140/month	980
Diversity Equity & Compliance	Norman A. Traub Associates	Yorba Linda, Ca	Amend fee increase from \$5,000 to \$35,000	30,000
Total				\$ 237,694

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-7-a

Date: December 11, 2007

Subject: Signature Authorization

Background: Education Code Sections 81655, 85232 and 85233 specify that authorization can be given to designated District administrators to sign orders drawn on District funds and notices of employment. Attached is the Certification of Signatures form required to be filed with the Riverside County Office of Education to certify the authorization.

In addition, to properly manage the District's banking activities, purchasing operations and Federal, State and locally funded grant programs, designated administrators can be authorized to sign bank checks, purchase orders, and grant documents.

Recommended Action: It is recommended that the Board of Trustees authorize each Trustee and the following District administrators to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, purchase orders, and grant documents:

James L. Buysse	Interim Chancellor
Aaron S. Brown	Interim Vice Chancellor, Administration and Finance
Reza Maghroori	Vice Chancellor, Academic Affairs
Debbie DiThomas	Interim Vice Chancellor, Student Services/Operations
Melissa Kane	Vice Chancellor, Diversity and Human Resources
Patricia A. Braymer	Interim Associate Vice Chancellor, Finance
Bill J. Bogle, Jr.	District Controller
Edward Godwin	Director, Administrative Services

It is recommended that the Board of Trustees authorize the following District administrators to sign the listed documents:

Reyna Philp	Accounting Services Manager	Vendor Warrant Orders, Salary Payment Orders, and Purchase Orders
Doretta Sowell	Purchasing Manager	Purchase Orders

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-7-a

Date: December 11, 2007

Subject: Signature Authorization (continued)

It is recommended that the Board of Trustees authorize the following District administrators to sign the listed documents:

Arturo Alcaraz	Director, Diversity and Human Resources	Self-Insurance Funds and Section 125 Plan-Wire Transfer Documents
Monica Green	Interim Associate Vice Chancellor Student Services and Operations	ASRCC and Financial Aid Bank Checks

James L. Buysse
Interim Chancellor

Prepared by: Patricia A. Braymer
Interim Associate Vice Chancellor, Finance

CERTIFICATION OF SIGNATURES

DISTRICT: Riverside Community College District Date of meeting: December 11, 2007 I, James L. Buysse, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, and 85233. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board. Attached is the board agenda authorizing the following signatures.

Signature of Clerk/Secretary of the Board of Trustees: _____ Date: December 11, 2007

SIGNATURES OF MEMBERS OF GOVERNING BOARD	SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT	SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT
COLUMN I	COLUMN II	COLUMN III

President of the Board	<u>James L. Buysse, Interim Chancellor</u>	<u>James L. Buysse, Interim Chancellor</u>
Vice-President of the Board	<u>Aaron S. Brown, Interim Vice Chancellor, Administration and Finance</u>	<u>Aaron S. Brown, Interim Vice Chancellor, Administration and Finance</u>
Secretary of the Board	<u>Reza (Ray) Maghroori, Vice Chancellor, Academic Affairs</u>	<u>Reza (Ray) Maghroori, Vice Chancellor, Academic Affairs</u>
Member of the Board	<u>Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations</u>	<u>Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations</u>
Member of the Board	<u>Melissa Kane, Vice Chancellor, Diversity and Human Resources</u>	<u>Melissa Kane, Vice Chancellor, Diversity and Human Resources</u>
	<u>Patricia A. Braymer, Interim Associate Vice Chancellor, Finance</u>	<u>Patricia A. Braymer, Interim Associate Vice Chancellor, Finance</u>
	<u>Bill J. Bogle Jr., District Controller</u>	<u>Bill J. Bogle Jr., District Controller</u>
	<u>Reyna Philp, Accounting Services Manager</u>	<u>Reyna Philp, Accounting Services Manager</u>

Number of signatures district requires on Orders for Salary Payment: 1 Number of signatures district requires for "B" Warrant Orders: 1

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK:

_____ Newly Elected Governing Board	_____ Replacement in Column I
<u>X</u> Addition in Column II	_____ Replacement in Column II
<u>X</u> Addition in Column III	_____ Replacement in Column III

CERTIFICATION OF SIGNATURES

DISTRICT: Riverside Community College District Date of meeting: December 11, 2007 I, James L. Buysse, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, and 85233. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board. Attached is the board agenda authorizing the following signatures.

Signature of Clerk/Secretary of the Board of Trustees: _____ Date: December 11, 2007

SIGNATURES OF MEMBERS OF GOVERNING BOARD

SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT

SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT

COLUMN I

COLUMN II

COLUMN III

Edward Godwin, Director, Administrative Services

Edward Godwin, Director, Administrative Services

Number of signatures district requires on Orders for Salary Payment: 1 Number of signatures district requires for "B" Warrant Orders: 1

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK:

____ Newly Elected Governing Board
 Addition in Column II
 Addition in Column III

____ Replacement in Column I
____ Replacement in Column II
____ Replacement in Column III

DFS#3350

PLEASE SUBMIT AN ORIGINAL AND FOUR COPIES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: December 11, 2007

Subject: CCFS-311Q – Quarterly Financial Status Report for the Quarter Ended
September 30, 2007

Background: Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report each fiscal quarter for submission to the Chancellor’s Office. The Chancellor’s Office has revised the CCFS-311Q format beginning the quarter ended September 30, 2007.

The General Fund consists of the following:

Fund 11 – Unrestricted

Resource 1000 – General Unrestricted
Resource 1080 – Community Education
Resource 1090 – Performance Riverside
Resource 1110 – Bookstore (Contractor Operated)
Resource 1170 – Customized Solutions

Fund 12 – Restricted

Resource 1050 – Parking
Resource 1070 – Student Health
Resource 1180 – Redevelopment Pass-Through
Resource 1190 – Grants and Categorical Programs

Information Only: Attached for the Board’s review and information is a copy of the CCFS-311Q – Quarterly Financial Status Report for the quarter ended September 30, 2007.

James L. Buysse
Interim Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

District: (960) RIVERSIDE

CHANGE THE PERIOD ▾

Fiscal Year: 2007-2008

Quarter Ended: (Q1) Sep 30, 2007

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

Aaron S. Brown

District Contact Person

Bill J. Bogle, Jr.

CBO Name:

951-222-8047

Title: District Controller

CBO Phone:



CBO Signature:

11-9-07

Telephone: 951-222-8041

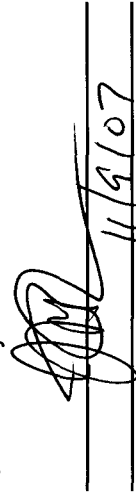


Chief Executive Officer Name:

James L. Buysse

Fax: 951-222-8021

CEO Signature:



Date Signed:

11/9/07

E-Mail: bill.bogle@rcc.edu

Electronic Cert Date:

11/09/2007

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511
Send questions to Kuldeep Kaur, (916) 327-6818 kkaur@ccccc.edu

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CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q VIEW QUARTERLY DATA

CHANGE THE PERIOD ▾

District: (960) RIVERSIDE Fiscal Year: 2007-2008
Quarter Ended: (Q1) Sep 30, 2007

Line	Description	As of June 30 for the fiscal year specified		
		Actual 2004-05	Actual 2005-06	Projected 2007-2008
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:				
A. Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	106,405,524	119,560,718	136,328,169
A.2	Other Financing Sources (Object 8900)	880,941	-429,132	-965,504
A.3	Total Unrestricted Revenue (A.1 + A.2)	107,286,465	119,131,586	135,362,665
B. Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	100,774,630	118,163,127	128,975,161
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,146,930	1,076,930	976,930
B.3	Total Unrestricted Expenditures (B.1 + B.2)	101,921,560	119,240,057	129,952,091
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	5,364,905	-108,471	5,410,574
D.	Fund Balance, Beginning	7,261,554	12,344,738	12,638,845
D.1	Prior Year Adjustments + (-)	-281,721	402,578	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	6,979,833	12,747,316	12,638,845
E.	Fund Balance, Ending (C. + D.2)	12,344,738	12,638,845	18,049,419
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.1%	10.6%	13.9%
6.2%				
II. Annualized Attendance FTES:				
G.1	Annualized FTES (excluding apprentice and non-resident)	24,666	26,258	23,967
				26,325

As of the specified quarter ended for each fiscal year

	2004-05	2005-06	2006-07	2007-2008
III. Total General Fund Cash Balance (Unrestricted and Restricted)				
H.1 Cash, excluding borrowed funds				33,871,337
H.2 Cash, borrowed funds only				0
H.3 Total Cash (H.1 + H.2)	14,406,223	21,052,743	27,477,165	33,871,337

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	137,998,398	137,998,398	30,524,485	22.1%
I.2	Other Financing Sources (Object 8900)	-921,683	-921,683	5,118	-0.6%
I.3	Total Unrestricted Revenue (I.1 + I.2)	137,076,715	137,076,715	30,529,603	22.3%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	144,843,892	144,843,892	24,573,879	17%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,166,930	1,166,930	100,000	8.6%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	146,010,822	146,010,822	24,673,879	16.9%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-8,934,107	-8,934,107	5,855,724	
L	Adjusted Fund Balance, Beginning	18,049,419	18,049,419	18,049,419	
L.1	Fund Balance, Ending (C. + L.2)	9,115,312	9,115,312	23,905,143	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	6.2%	6.2%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management	Academic	Permanent	Temporary	Classified

	Increase	% *	Increase	% *	Increase	% *	Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 GENERAL FUND REVENUE AND EXPENDITURE REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2007**

Cash Position - Unrestricted and Restricted

	<u>YTD Activity</u>
Beginning Cash, July 1, 2007	\$ 19,788,196
Net Change in Accounts Receivables	(13,319,743)
Net Change in Accounts Payables	7,265,782
Revenue and Other Financial Sources	36,779,593
Expenditures and Other Outgo	<u>(28,750,413)</u>
Ending Cash, June 30, 2007	<u><u>\$ 33,871,337</u></u>

Budget and Actual Activity - Unrestricted

	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>YTD Activity</u>
Revenues			
Federal	\$ 120,000	\$ 120,000	\$ -
State	91,929,038	91,929,038	24,934,205
Local	45,949,360	45,949,360	5,590,280
Total Revenues	<u>137,998,398</u>	<u>137,998,398</u>	<u>30,524,485</u>
Other Financing Sources	516,727	516,727	5,118
Total Revenues	<u>138,515,125</u>	<u>138,515,125</u>	<u>30,529,603</u>
Expenditures			
Academic Salaries	\$ 67,320,030	\$ 67,320,330	\$ 11,670,964
Classified Salaries	30,930,955	30,930,955	6,663,213
Employee Benefits	25,023,522	25,023,522	2,920,614
Materials & Supplies	2,515,190	2,556,558	437,351
Services	16,629,819	16,594,194	2,674,005
Capital Outlay	2,424,376	2,418,333	207,733
Total Expenditures	<u>144,843,892</u>	<u>144,843,892</u>	<u>24,573,879</u>
Other Outgo	2,605,339	2,605,339	100,000
Total Expenditures and Other Outgo	<u>147,449,231</u>	<u>147,449,231</u>	<u>24,673,879</u>
Revenues Over (Under)			
Expenditures	(8,934,106)	(8,934,106)	5,855,724
Beginning Fund Balances	18,049,419	18,049,419	18,049,419
Ending Fund Balances	<u><u>\$ 9,115,313</u></u>	<u><u>\$ 9,115,313</u></u>	<u><u>\$ 23,905,143</u></u>
Contingency			
Unrestricted	\$ 8,215,313	\$ 8,215,313	\$ 23,005,143
Reserve	900,000	900,000	900,000
Total Contingency/Reserve	<u><u>\$ 9,115,313</u></u>	<u><u>\$ 9,115,313</u></u>	<u><u>\$ 23,905,143</u></u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
TEACHING AND LEARNING

Report No.: VI-A-2

Date: December 11, 2007

Subject: Proposed Curricular Changes

Background: Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Recommended Action: It is recommended that the Board of Trustees approve the curricular changes for inclusion in the Catalog and in the schedule of class offerings.

James L. Buysse
Interim Chancellor

Prepared by: Sylvia Thomas
Associate Vice Chancellor of Instruction

New Course Proposals

1. ARA-8 – Intermediate Conversation 3 units
Prerequisite: ARA-2.
Intermediate-level vocabulary building and improvement of speaking proficiency in the context of Arabic culture, daily life, and topics of current interest. May be taken a total of four times. 54 hours lecture.
2. MAT-12H – Honors Statistics 3 units
Prerequisite: MAT-35 or qualifying placement level.
Limitation on enrollment: Enrollment in the Honors Program.
A comprehensive study of measures of central tendency and variation, the normal distribution, the t-distribution, the chi-square distribution, linear correlation, testing of hypotheses, probability, and estimation. Honors course offers an enriched experience for accelerated students through limited class size, seminar format, focus on primary texts, and application of higher-level critical thinking skills. Students may not receive credit for both MAT-12 and MAT-12H. 54 hours lecture.

New Stand-Alone Course Proposal

1. MAT-802 – Supervised Mathematics Tutoring 0 units
Prerequisite: None.
This course provides supervised mathematics tutoring, study skills development, and assistance in understanding assignments for mathematics students. Students receive individualized mathematics tutoring and small group instruction outside of class time in a math learning center, which is designed to help achieve specific course objectives or to improve learning and study skills in mathematics. Content varies according to the math course for which tutoring is needed.

Course Revision Proposals

1. CAT-54A – Introduction to Flash – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
2. CIS-11 – Computer Programming Using Assembler – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
3. CIS-15A – Visual Basic Programming: Objects – prerequisite, hours changes
From: Prerequisite: None.
Advisory: Previous programming experience writing function and using arrays on PC platforms as well as CIS-5, 72A and concurrent enrollment in CIS-96 or 97.
54 hours lecture.

To: Prerequisite: None.

Advisory: Previous programming experience writing functions and using arrays on PC platforms, as well as CIS-5 and concurrent enrollment in CIS 96 or CIS 97.

54 hours lecture and 18 hours laboratory.

4. CIS-17A – C++ Programming: Objects – prerequisite, hours changes

From: Prerequisite: None.

Advisory: Previous programming experience writing functions and using arrays on PC platforms as well as CIS-5 and concurrent enrollment in CIS-96 or CIS-97.

54 hours lecture.

To: Prerequisite: None.

Advisory: CIS-5 and concurrent enrollment in CIS-96 or CIS-97.

54 hours lecture and 18 hours laboratory.

5. CIS-17C – C++ Programming: Data Structures – hours change

From: 54 hours lecture.

To: 54 hours lecture and 18 hours laboratory.

6. CIS-18A – Java Programming: Objects – hours change

From: 54 hours lecture.

To: 54 hours lecture and 18 hours laboratory.

7. CIS-18C – Java Programming: Data Structures – hours change

From: 54 hours lecture.

To: 54 hours lecture and 18 hours laboratory.

8. CIS-21 – Introduction to Operating Systems – hours change

From: 54 hours lecture.

To: 54 hours lecture and 18 hours laboratory.

9. CIS-54A – Introduction to Flash – hours change

From: 54 hours lecture.

To: 54 hours lecture and 18 hours laboratory.

10. CIS-63 – Introduction to Structured Query Language (SQL) – hours change

From: 54 hours lecture.

To: 54 hours lecture and 18 hours laboratory.

11. FIT-9 – Fire Ground Hydraulics description change

From: This is a course in the principles of hydraulics; hydraulic measurement; engine and hose appliance calculations; calculate discharge and velocity flow; determine engine and nozzle pressure in field simulations. 54 hours lecture.

To: Provides a review of applied mathematics and hydraulic principles as they relate to fire service applications. Hydraulic formulas will be utilized and mental calculations required. Engine pressure, hose appliances, friction loss and nozzle pressure will be discussed. Adopted from the National Fire Academy Model Fire Science Associate Degree Curriculum. 54 hours lecture.

12. FIT-C30 – Intermediate Incident Command System (I-300) – description, hours changes
From: Provides Public Safety managers/supervisors and potential Public Safety managers/supervisors with the knowledge necessary to perform in a management/supervisory capacity at an incident or event being managed within the organizational guidelines, defined terminology, and common responsibilities and roles of the Incident Command System. 8 hours lecture and 16 hours laboratory.

To: This course provides public safety managers and supervisors with the terminology, duties and responsibilities of positions within the Incident Command System. Organizational relationships, flow of information, and emergency incident action planning are topics of discussion. The course provides guidelines for organizational growth during an emergency incident, and demobilization procedures for an emergency incident that is ending. 12 hours lecture and 12 hours laboratory.

13. FIT-C40 – Advanced Incident Command System (I-400) – units, description, hours changes
From: .25 unit
Provides Public Safety managers/supervisors with the knowledge necessary to perform in a management/supervisory capacity at an incident or event. Defines terminology, common responsibilities and roles of the Incident Command System. 8 hours lecture and 16 hours laboratory.

To: .5 unit
This course provides public safety managers with the knowledge and skills associated with executive-level authority and decision making within the Incident Command System. Managerial theories, progressive discipline, conflict resolution, and emergency incident action planning will be discussed. This course emphasizes fiscal accountability and responsibility, and allocation of emergency resources. 12 hours lecture and 12 hours laboratory.

14. FIT-C41 – Safety Officer (S-404) – title, description, hours changes
From: Safety Officer (I-401)
This course introduces new safety officers to the ICS framework. Subjects covered include Safety Officer effectiveness, analysis techniques, safety messages, briefings and special reports and high hazard operations. 24 hours lecture.

To: Safety Officer (I-404)

This course introduces new safety officers to the tasks and responsibilities associated with being an emergency incident Safety Officer within the framework of the Incident Command System. Students will analyze safety hazards, draft safety messages and memos, brief other students on safety topics, and prepare documents and forms associated with on-the-job injuries or deaths. 24 hours lecture 8 hours laboratory.

15. NRN-4 – Advanced Nursing Concepts of Health and Illness – prerequisite change
From: Prerequisite: Completion of NRN-3
Corequisite: Prior completion of, concurrent enrollment in, or subsequent completion of NRN-16.

To: Prerequisite: Completion of NRN-3

Corequisite: Prior completion of or concurrent enrollment in NRN-16.

Proposed Course Deletions

1. CAT-82A – MOSPrep-Word Core Level
2. CAT-82B – MOSPrep-Word Expert Level
3. CAT-83A – MOSPrep-Excel Core Level
4. CAT-83B – MOSPrep-Excel Expert Level
5. CAT-85 – MOSPrep-Access Core Level
6. CAT-86 – MOSPrep-PowerPoint Comprehensive Level
7. CAT-87 – MOSPrep-Outlook Core Level
8. CIS-82A – MOSPrep-Word Core Level
9. CIS-82B – MOSPrep-Word Expert Level
10. CIS-83A – MOSPrep-Excel Core Level
11. CIS-83B – MOSPrep-Excel Expert Level
12. CIS-85 – MOSPrep-Access Core Level
13. CIS-86 – MOSPrep-PowerPoint Comprehensive Level
14. CIS-87 – MOSPrep-Outlook Core Level
15. FIT-D3 – Dispatcher Communication Systems
16. MAT-62A – Mathematics in the Workplace (Part I)
17. MAT-62B – Mathematics in the Workplace (Part II)
18. MAT-62C – Mathematics in the Workplace (Part III)

Revised Certificate Patterns

1. State-approved degree/certificate – Executive Office Management, see Attachment A.
2. Locally-approved certificate – Administrative Office Professional, see Attachment A.
3. Locally-approved certificate – Office Assistant, see Attachment B.
4. Locally-approved certificate – Executive Office Professional, see Attachment B.
5. Locally-approved certificate – Web Master, see Attachment B.

Deleted Certificate Patterns

1. Locally-approved certificate – Fire Technology/Dispatch

ATTACHMENT A

EXECUTIVE OFFICE MANAGEMENT

Certificate Program

<u>Required Courses (34 Units)</u>		<u>Units</u>
CAT-1A	Business Etiquette	1
CAT/CIS-3	Computer Applications for Working Professionals	3
CAT-30	Business English	3
CAT-31	Business Communications	3
CAT-40	Administrative Office Management	3
CAT-51	Intermediate Typewriting/Document Formatting	3
CAT-55	Applied Accounting/Bookkeeping	3
CAT-61	Professional Office Procedures	3
CAT-62	Records Management	3
CAT/CIS-80	Word Processing: Microsoft Word for Windows	3
or		
CAT/CIS-84	Word Processing: WordPerfect for Windows	3
CAT/CIS-90	Microsoft Outlook	3
CAT/CIS-98A	Introduction to Excel	1.5
CAT/CIS-98B	Advanced Excel	1.5

Associate in Science Degree

The Associate in Science Degree in Executive Office Management will be awarded upon completion of the requirements for the certificate, plus completion of the graduation requirements as described in the catalog, as well as electives totaling 60 units of college work as required for the Associate Degree.

ADMINISTRATIVE OFFICE PROFESSIONAL

Certificate Program

<u>Required Courses (13.5 Units)</u>		<u>Units</u>
CAT/CIS-3	Computer Applications for Working Professionals	3
CAT-31	Business Communications	3
CAT-61	Professional Office Procedures	3
CAT-62	Records Management	3
CAT/CIS-98A	Introduction to Excel	1.5

ATTACHMENT B

OFFICE ASSISTANT

Certificate Program

<u>Required Courses (10 Units)</u>		<u>Units</u>
CAT-1A	Business Etiquette	1
CAT-30	Business English	3
CAT-51	Intermediate Typewriting/Document Formatting	3
CAT/CIS-93	Computers for Beginners	3

EXECUTIVE OFFICE PROFESSIONAL

Certificate Program

<u>Required Courses (13.5 Units)</u>		<u>Units</u>
CAT-40	Administrative Office Management	3
CAT/ACC-55	Applied Accounting/Bookkeeping	3
CAT/CIS-80	Word Processing: Microsoft Word for Windows	3
CAT-90	Microsoft Outlook	3
CAT-98B	Advanced Excel	1.5

WEB MASTER

Certificate Program

<u>Required Courses (13.5 units)</u>		<u>Units</u>
CIS-14A	Web Programming: JavaScript	3
CIS/CAT-72A	Introduction to Web Page Creation	1.5
CIS/CAT-72B	Intermediate Web Page Creation using Cascading Style Sheets (CSS)	1.5
CIS/CAT-76B	Introduction to DreamWeaver	3
Electives	(Choose from list below)	4.5

Electives (4.5 units)

CIS-12	PHP Dynamic Web Site Programming	3
CIS-14B	Web Programming: Active Server Pages	3
CIS/CAT-54A	Introduction to Flash	3

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOURCES COMMITTEE

Report No.: VI-B-1

Date: December 11, 2007

Subject: 2006-2007 Independent Audit Report for the Riverside Community College District Foundation

Background: An independent audit of the Riverside Community College District Foundation's (Foundation) 2006-2007 financial statements was performed by Vavrinek, Trine, Day & Co., LLP Certified Public Accountants (VTD). A representative of the firm will present the report. The Foundation's Board of Directors accepted the audit report on November 20, 2007. Results of the audit are summarized below.

Management Recommendations

There were no reported management recommendations for fiscal year 2006-2007.

The following management recommendation from fiscal year 2005-2006 was fully implemented in fiscal year 2006-2007:

- Include all investment purchases and sales activities on the monthly investment reconciliations and maintain all investment cost basis information for the Common Fund

Audit Adjustments

VTD recommended one audit adjustment to the Foundation's financial statements:

- Defer \$150,000 of revenue from the James Irvine Foundation that was received prior to the corresponding expense being incurred

Audit Reclassifications

Two reclassification entries were made to the Foundation's financial statements:

- Recognition of in-kind donated assets and related expenses
- Recognition of the current and long-term portions of bonds with maturities greater than three months

Auditor's Required Communication – Audit Completion

In accordance with Statement on Auditing Standards No. 114, at the conclusion of the audit engagement VTD is required to communicate information to the Foundation Board of Directors regarding their responsibility under United States Generally Accepted Auditing Standards, significant accounting policies, accounting estimates, significant audit adjustments and uncorrected misstatements, disagreements with management, consultation with other

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOURCES COMMITTEE

Report No.: VI-B-1

Date: December 11, 2007

Subject: 2006-2007 Independent Audit Report for the Riverside Community College
District Foundation (continued)

independent accountants, issues discussed prior to retention of the independent auditors and difficulties encountered in performing the audit. Attached for your information is the required communication issued by VTD.

Recommended Action: It is recommended that the Board of Trustees receive the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2007 for the permanent file of the District.

James L. Buysse
Interim Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

Amy Cardullo
Director, RCC Foundation
and Alumni Affairs



To the Board of Directors
Riverside Community College District Foundation

We have audited the financial statements of Riverside Community College District Foundation (the Foundation) for the year ended June 30, 2007, and have issued our report thereon dated October 22, 2007. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Auditing Standards Generally Accepted in the United States of America

As stated in our engagement letter, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

We performed the audit according to our planned scope and timing as noted in our engagement letter. There were no significant changes to the scope of our audit during the engagement.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Riverside Community College District Foundation are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2007. We noted no transactions entered into by the Foundation during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The financial statements of the Foundation reflect the cost of capital assets net of accumulated depreciation. Depreciation is the recognition of the use of your capital assets over time. Conditions may exist that result in assets having a longer or shorter useful life than is reflected within these statements. The Foundation also holds significant investments that are subject to unrealized gains and losses due to the timing of the year end financial statements. The Foundation will sell investments during the year and the actual gain or loss realized on the sale may be different than the estimated unrealized gain or loss included within these financial statements.

Difficulties Encountered in Performing the Audit

We are pleased to report we encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We have proposed, and management has accepted, two reclassification entries: one to recognize the In-Kind donated assets and related expenses, and one to properly show the investment maturity on Bonds held greater than three months. These reclassifications are considered routine in nature and do not indicate a material misstatement of the financial statements. Additionally, we proposed, and management accepted, one adjusting entry to recognize revenue that was received prior to the corresponding expense being incurred. This entry was also considered routine in nature and not an indication of a material misstatement of the financial statements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 22, 2007. These representations provide assurance that all material transactions and disclosures have been provided to us during the course of our audit.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Foundation's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition to our retention. We have provided a management letter that identifies areas of improvements in the accounting and disclosures of the Foundation. This letter, along with management's responses, is included for your review.

This information is intended solely for the use of the Board of Directors and management of Riverside Community College District Foundation and is not intended to be and should not be used by anyone other than these specified parties.

Vaurinek, Irine Day & Co. LLP

Rancho Cucamonga, California
October 22, 2007

**RIVERSIDE COMMUNITY COLLEGE
DISTRICT FOUNDATION**

(A California Nonprofit Corporation)

ANNUAL FINANCIAL REPORT

JUNE 30, 2007 AND 2006

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)**

JUNE 30, 2007 AND 2006

CONTENTS

INDEPENDENT AUDITORS' REPORT	1
 FINANCIAL STATEMENTS	
Statements of Financial Position June 30, 2007 and 2006	2
Statements of Activities For the Years Ended June 30, 2007 and 2006	3
Statements of Cash Flows For the Years Ended June 30, 2007 and 2006	4
Statements of Functional Expenses For the Years Ended June 30, 2007 and 2006	5
Notes to Financial Statements	6
 SUPPLEMENTARY INFORMATION	
Schedule of Unrestricted Net Assets	13
Schedule of Temporarily Restricted Net Assets	14
Schedule of Permanently Restricted Net Assets	22
Note to Supplementary Information	25



INDEPENDENT AUDITORS' REPORT

The Board of Directors
Riverside Community College Foundation
Riverside, California

We have audited the accompanying balance sheet of Riverside Community College District Foundation (the Foundation) (a California nonprofit corporation) as of June 30, 2007, and the related statements of activities, cash flows, and functional expenses for the year then ended. These financial statements are the responsibility of Riverside Community College District Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audit. The financial statements of Riverside Community College District Foundation as of June 30, 2006, were audited by other auditors whose report dated September 15, 2006, expressed an unqualified opinion on those statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Riverside Community College District Foundation as of June 30, 2007, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary schedules on pages 13 through 24 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Vavrinek, Trine, Day & Co. LLP

Rancho Cucamonga, California
October 22, 2007

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

STATEMENTS OF FINANCIAL POSITION
JUNE 30,

	<u>2007</u>	<u>2006</u>
ASSETS		
Current Assets		
Cash and Cash Equivalents		
Unrestricted	\$ 26,954	\$ (25,766)
Restricted	1,530,697	689,398
Accounts receivable	7,129	-
Unconditional promises to give	149,260	162,847
Total Current Assets	<u>1,714,040</u>	<u>826,479</u>
Noncurrent Assets		
Investments - restricted	3,242,131	3,556,763
Long-term unconditional promises to give, net of allowance	170,879	111,345
Total Noncurrent Assets	<u>3,413,010</u>	<u>3,668,108</u>
Total Assets	<u>\$ 5,127,050</u>	<u>\$ 4,494,587</u>
 LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	\$ 113,900	\$ 73,841
Refundable advances	150,000	150,000
Total Current Liabilities	<u>263,900</u>	<u>223,841</u>
Long-Term Liabilities		
Long-term obligation to Riverside Community College District	421,368	177,037
Total Long-Term Liabilities	<u>421,368</u>	<u>177,037</u>
Total Liabilities	<u>685,268</u>	<u>400,878</u>
 NET ASSETS		
Unrestricted		
Undesignated	206,088	41,051
Board designated	(586,644)	(190,611)
Total Unrestricted	<u>(380,556)</u>	<u>(149,560)</u>
Temporarily restricted	1,977,541	1,878,506
Permanently restricted	2,844,797	2,364,763
Total Net Assets	<u>4,441,782</u>	<u>4,093,709</u>
Total Liabilities and Net Assets	<u>\$ 5,127,050</u>	<u>\$ 4,494,587</u>

See the accompanying notes to financial statements.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30,

	2007			Total
	Unrestricted	Temporarily Restricted	Permanently Restricted	
REVENUES				
Donations	\$ 181,871	\$ 641,114	\$ 238,598	\$ 1,061,583
In-kind donations				
Donated assets	104,075	-	-	104,075
Donated material	43,734	-	-	43,734
Donated services	390,231	-	-	390,231
Assets released from restrictions	754,328	(699,569)	(54,759)	-
Total Revenues	<u>1,474,239</u>	<u>(58,455)</u>	<u>183,839</u>	<u>1,599,623</u>
EXPENSES				
Operating expenses	445,069	-	-	445,069
Program expenses	1,082,902	-	-	1,082,902
Fundraising expenses	194,076	-	-	194,076
Total Expenses	<u>1,722,047</u>	<u>-</u>	<u>-</u>	<u>1,722,047</u>
OTHER INCOME (EXPENSE)				
Realized losses on sale of investments	(67)	(1,042)	(4,345)	(5,454)
Unrealized gains	4,420	68,416	285,409	358,245
Interest and dividends income	1,633	25,274	105,434	132,341
Interest expense	(14,635)	-	-	(14,635)
Transfers	25,461	64,842	(90,303)	-
Total Other Income (Expense)	<u>16,812</u>	<u>157,490</u>	<u>296,195</u>	<u>470,497</u>
CHANGE IN NET ASSETS	(230,996)	99,035	480,034	348,073
NET ASSETS, BEGINNING OF YEAR	<u>(149,560)</u>	<u>1,878,506</u>	<u>2,364,763</u>	<u>4,093,709</u>
NET ASSETS, END OF YEAR	<u>\$ (380,556)</u>	<u>\$ 1,977,541</u>	<u>\$ 2,844,797</u>	<u>\$ 4,441,782</u>

See the accompanying notes to financial statements.

2006			
Unrestricted	Temporarily Restricted	Permanently Restricted	Total
\$ 89,975	\$ 408,532	\$ 238,467	\$ 736,974
19,008	-	-	19,008
28,151	-	-	28,151
197,817	-	-	197,817
796,362	(727,407)	(68,955)	-
<u>1,131,313</u>	<u>(318,875)</u>	<u>169,512</u>	<u>981,950</u>
288,191	-	-	288,191
790,703	-	-	790,703
202,920	-	-	202,920
<u>1,281,814</u>	<u>-</u>	<u>-</u>	<u>1,281,814</u>
-	-	-	-
700	40,264	113,459	154,423
431	24,814	69,921	95,166
(1,035)	-	-	(1,035)
-	-	-	-
<u>96</u>	<u>65,078</u>	<u>183,380</u>	<u>248,554</u>
(150,405)	(253,797)	352,892	(51,310)
845	2,132,303	2,011,871	4,145,019
<u>\$ (149,560)</u>	<u>\$ 1,878,506</u>	<u>\$ 2,364,763</u>	<u>\$ 4,093,709</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30,

	<u>2007</u>	<u>2006</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	\$ 348,073	\$ (51,310)
Adjustments to Reconcile Change in Net Assets to Net Cash Flows From Operating Activities		
Unrealized gain	(358,245)	(173,640)
Changes in Assets and Liabilities		
Increase in accounts receivable	(7,129)	-
Increase in unconditional promises to give	(45,947)	(756,478)
Increase (decrease) in accounts payable	40,059	(62,936)
Increase in refundable advances	-	150,000
Net Cash Flows From Operating Activities	<u>(23,189)</u>	<u>(894,364)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(1,033,570)	(905,096)
Proceeds from sale of investments	1,706,447	1,161,967
Net Cash Flows From Investing Activities	<u>672,877</u>	<u>256,871</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from issuance of debt	244,331	722,249
Net Cash Flows From Investing Activities	<u>244,331</u>	<u>722,249</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	894,019	84,756
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	663,632	578,876
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 1,557,651</u>	<u>\$ 663,632</u>
CASH AND CASH EQUIVALENTS CONSIST OF:		
Unrestricted cash	\$ 26,954	\$ (25,766)
Restricted cash	1,530,697	689,398
TOTAL CASH AND CASH EQUIVALENTS	<u>\$ 1,557,651</u>	<u>\$ 663,632</u>

See the accompanying notes to financial statements.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

STATEMENTS OF FUNCTIONAL EXPENSES
FOR THE YEARS ENDED JUNE 30,

	2007			Totals
	Operating	Program	Fundraising	
In-Kind Distributions				
Donated material	\$ -	\$ 43,734	\$ -	\$ 43,734
Donated services	390,231	-	-	390,231
Donated assets	-	104,075	-	104,075
Support - Instructional and student programs	17,808	53,590	-	71,398
Scholarships		504,251	-	504,251
Printing	2,436	2,220	5,071	9,727
Uncollected pledges	1,646	1,147	-	2,793
Investment fees	18,944	9,346	-	28,290
Professional services	-	181,073	181,074	362,147
Office supplies	24	331	2,276	2,631
Postage	485	390	-	875
Other services	13,495	182,745	5,655	201,895
TOTAL EXPENSES	\$ 445,069	\$ 1,082,902	\$ 194,076	\$ 1,722,047

See the accompanying notes to financial statements.

2006			
Operating	Program	Fundraising	Totals
\$ -	\$ -	\$ -	\$ -
178,820	-	-	178,820
-	19,008	-	19,008
-	171,778	-	171,778
-	599,917	-	599,917
13,558	-	4,418	17,976
11,719	-	-	11,719
19,994	-	-	19,994
18,997	-	-	18,997
4,562	-	4,465	9,027
6,141	-	-	6,141
34,400	-	194,037	228,437
<u>\$ 288,191</u>	<u>\$ 790,703</u>	<u>\$ 202,920</u>	<u>\$ 1,281,814</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2007 AND 2006

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Nature of Activities

The Riverside Community College District Foundation (the Foundation) was formed as a nonprofit corporation on October 21, 1975, to solicit funds, provide support for the programs and projects of the Riverside Community College District (the District), and to account for the issuance of scholarships to the students of the District. The Foundation also serves as a link between the District and the community.

Basis of Accounting

The financial statements of the Foundation have been prepared on the accrual basis of accounting. The statement of activities is a statement of financial activities related to the current reporting period. Using this method, revenues are recognized when earned, and expenses are recognized when incurred.

Public Support and Revenue

The Foundation receives substantially all of its revenue from direct donations, pledges, and corporate grants. Revenues are reported as increases in unrestricted net assets unless use of the related asset is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Realized gains/losses and unrealized gains/losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expiration of restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) is reported as assets released from restriction between the applicable classes of net assets.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value at the time of the gift.

Comparative Financial Information

Comparative financial information for the prior year has been presented for additional analysis; certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

Donated Assets, Service, and Facilities

The Foundation records the value of donated assets, services, and facilities when there is an objective basis available to measure their value. Donated facilities are reflected as support in the accompanying statements at their estimated values at date of donation and fair market value of facilities for the year. Donated assets are capitalized at the stated donated value and depreciated in accordance with Foundation policies, unless they are passed through to the District. Donated services are reflected in the accompanying statements when the criteria for recognition under Statement of Financial Accounting Standard (SFAS) No. 116 have been met and are recorded at fair value.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2007 AND 2006**

Use of Estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the reporting date, and revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income Taxes

The Foundation is a charitable, not-for-profit, tax-exempt organization qualified under provisions of Section 501(c)(3) of the Internal Revenue Code and corresponding California provisions. Accordingly, no provision for income taxes has been provided in the financial statements. The Foundation has also been classified as an entity that is not a private foundation within the meaning of Section 509(a). The Foundation annually files information returns, Forms 990, 199, and RRF-1, with the appropriate agencies.

Cash Equivalents for Statements of Cash Flows

For purposes of the statements of cash flows, the Foundation considers all highly liquid investments purchased with an initial maturity of three months or less to be cash equivalents.

Investments

The Foundation has adopted SFAS No. 124, *Accounting for Certain Investments Held by Not-for-Profit Organizations*, as amended. Under SFAS No. 124, investments in marketable securities with readily determinable fair values are presented at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets.

Pledges Receivable

The Foundation has accounts receivables for pledges made. Management uses the mid-term adjusted fixed rate as the discount rate used on long-term promises to give, which was 5.00 percent and 5.06 percent at June 30, 2007 and 2006, respectively. Management has determined the amount of allowance for uncollectible promises to give at June 30, 2007 and 2006, to be \$16,849 and \$28,176, respectively.

Functional Allocation of Expenses

The costs of providing various programs and activities have been summarized on a functional basis. Accordingly, based upon management's estimates, certain costs have been allocated among the programs, support services, and fundraising activities.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2007 AND 2006

NOTE 2 - CONCENTRATION OF RISK

Cash accounts maintained by the Foundation are insured up to \$100,000 by the Federal Deposit Insurance Corporation. As of June 30, 2007, the balances held in financial institutions of \$1,415,249 were not fully insured. As of June 30, 2006, at various times throughout the year, the Foundation may have had cash balances at financial institutions which exceeded the FDIC insurance limits. However, management reviewed the financial condition of these financial institutions on a periodic basis and did not believe the concentration of cash resulted in a high level of risk for the Foundation.

NOTE 3 - RESTRICTIONS ON NET ASSETS

Permanently restricted net assets are gifts of cash and securities restricted by donors in ways that permit only the earnings to be used for specific programs, scholarships, and general operations of the Foundation. As restrictions on the net assets expire, due to time passing and earnings becoming available for expenditure, the funds are released to either temporarily restricted net assets or unrestricted net assets as applicable.

NOTE 4 - UNCONDITIONAL PROMISES TO GIVE

Unconditional promises to give at June 30, 2007 and 2006, consists of pledges and are due within the following schedule:

	<u>2007</u>	<u>2006</u>
Unconditional promises to give - other	\$ 336,988	\$ 302,368
Less: Allowance for uncollectible promises to give	(16,849)	(28,176)
Total	<u>\$ 320,139</u>	<u>\$ 274,192</u>
	<u>2007</u>	<u>2006</u>
Due within 1 year	\$ 149,260	\$ 161,082
Due within 1 to 5 years	187,728	141,286
Less: Allowance for uncollectible promises to give	(16,849)	(28,176)
Total	<u>\$ 320,139</u>	<u>\$ 274,192</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2007 AND 2006

NOTE 5 - INVESTMENTS

Investments are presented at fair value in the financial statements and are composed of the following at June 30, 2007:

	Adjusted Cost	Fair Market Value	Unrealized Appreciation (Depreciation)
Equity	\$ 1,798,939	\$ 2,129,922	\$ 330,983
Corporate bonds	905,262	932,524	27,262
Government bonds	179,685	179,685	-
	<u>\$ 2,883,886</u>	<u>\$ 3,242,131</u>	<u>\$ 358,245</u>

Investments are presented at fair value in the financial statements and are composed of the following at June 30, 2006:

	Adjusted Cost	Fair Market Value	Unrealized Appreciation (Depreciation)
Equity funds	\$ 1,465,413	\$ 1,626,712	\$ 161,299
Bond funds	1,936,927	1,930,051	(6,876)
	<u>\$ 3,402,340</u>	<u>\$ 3,556,763</u>	<u>\$ 154,423</u>

The following schedule summarizes the investment return and its classification in the statement of activities for the year ended June 30, 2007:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Interest and dividends	\$ 1,633	\$ 25,274	\$ 105,434	\$ 132,341
Net realized and unrealized gains	4,353	67,374	281,064	352,791
	<u>\$ 5,986</u>	<u>\$ 92,648</u>	<u>\$ 386,498</u>	<u>\$ 485,132</u>

The following schedule summarizes the investment return and its classification in the statement of activities for the year ended June 30, 2006:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Interest and dividends	\$ 431	\$ 24,814	\$ 69,921	\$ 95,166
Net realized and unrealized gains (losses)	700	40,264	113,459	154,423
	<u>\$ 1,131</u>	<u>\$ 65,078</u>	<u>\$ 183,380</u>	<u>\$ 249,589</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2007 AND 2006

NOTE 6 - REFUNDABLE ADVANCES LIABILITY

During the year ended June 30, 2006, the Foundation received a \$300,000 grant award to develop an education model in conjunction with a local unified school district through the summer of 2008. As of June 30, 2007, the remaining \$150,000 of the \$300,000 total grant was received and is included in refundable advances pending expenditures next fiscal year.

NOTE 7 - OBLIGATIONS PAYABLE TO DISTRICT

During the year ended June 30, 2006, the Foundation entered into an agreement with the District whereby the District will advance funds up to \$1.3 million to the Foundation to cover costs associated with the Major Gifts Campaign. Repayment of advances will be in equal semi-annual payments beginning July 1, 2009, with the final payment due on or before June 30, 2111. Balances accrue interest at the rate realized by the District from the Riverside County Treasurer, which is 5.17 percent at June 30, 2007. Total amounts due to the District at June 30, 2007 and 2006, is \$421,368 and \$177,037, respectively, which includes \$14,635 and \$1,035, respectively, in accrued interest. The repayment schedule is presented below:

Year Ending June 30,	Principal	Interest	Total Payment
2010	\$ 181,761	\$ 67,277	\$ 249,038
2011	239,607	9,432	249,039
Total Due	<u>\$ 421,368</u>	<u>\$ 76,709</u>	<u>\$ 498,077</u>

NOTE 8 - RELATED PARTY TRANSACTIONS

The Foundation provides various levels of monetary support and service to the District. The transactions are recorded within the financial statements as distributions, student programs, and scholarship expense. The District provides office space and other support to the Foundation. As described in Note 7, the Foundation has a long-term debt balance of \$421,368 at June 30, 2007, with the District. Interest expenses for the year ended June 30, 2007, was \$14,635. The Foundation office is currently housed in a building, which is owned by the District, and is jointly used by both the District and the Foundation. The Foundation leases the property at a cost of \$1.00 per year. This agreement expires November 30, 2008.

The Foundation received contributed employee services, other professional services, and materials valued at \$433,965 and \$329,355 from the District for the years ended June 30, 2007 and 2006, respectively. During the years ended June 30, 2007 and 2006, the Foundation also received donated assets of \$104,075 and \$28,158, respectively, which they passed through to the District for use in its facilities and programs.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
 (A California Nonprofit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2007 AND 2006**

NOTE 9 - COMMITMENTS

During the year ended June 30, 1997, the Foundation began the "Passport to College" program which was designed to encourage local elementary-age school children to pursue a college education. As part of this program, the Foundation guaranteed scholarships to eligible local elementary school students who would be beginning their first year of college at the District in the fall of 2005. At June 30, 2007, \$30,819 is included to fund the remaining Passport to College scholarships in the Foundation's temporarily restricted scholarship funds. During the year ended June 30, 2007, the Foundation paid \$25,230 to the District for scholarships and expenses related to the program.

The Foundation is the fiscal agent for a scholarship component of a District Gear-Up Grant through the Department of Education. As of June 30, 2007, the Foundation has received a total of \$1,289,400 for years one through five of the five-year grant. At June 30, 2007, the funds, including interest income less a small amount expended for investment management fees, are included in the Foundation's temporarily restricted scholarship funds and total \$1,201,695. The Foundation will hold the funds until the scholarships are distributed beginning in the summer of 2006. To date, the Foundation has expended \$198,055 in scholarships.

NOTE 10 - RESTRICTIONS ON NET ASSET BALANCES

Temporarily restricted net assets consist of the following at June 30:

	2007	2006
Programs	\$ 263,264	\$ 271,456
Scholarships	1,714,277	1,607,050
Total Temporarily Restricted Net Assets	<u>\$ 1,977,541</u>	<u>\$ 1,878,506</u>

Permanently restricted net assets consist of the following at June 30:

	2007	2006
Endowed scholarships	\$ 2,844,797	\$ 2,364,763
Total Permanently Restricted Net Assets	<u>\$ 2,844,797</u>	<u>\$ 2,364,763</u>

NOTE 11 - TRANSFERS BETWEEN FUNDS

During the year ended June 30, 2007, management reviewed original donor instructions and determined donations in the amount of \$90,303 had been classified as permanently restricted when the donors' intent was that the funds be temporary and unrestricted.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2007 AND 2006

NOTE 12 - DEFICIT NET ASSETS

The unrestricted fund of the Foundation has incurred operating deficits in past years that created a net deficit ending balance. Management has increased unrestricted fundraising efforts and has reduced operating costs to correct this deficit. During the years ended June 30, 2007 and 2006, the unrestricted fund noted a negative change in ending balances of (\$380,555) and (\$149,560), respectively. The deficit account balance is a result of the Major Gift Campaign expenses and will be in the deficit until such time as there are sufficient gifts from the Campaign. Management is continuing to address this deficit and has developed a plan to be in a positive position within three years.

Supplementary Information

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

SCHEDULE OF UNRESTRICTED NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2007

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
Unrestricted				
Undesignated	\$ 41,051	\$ 219,367	\$ (54,330)	\$ 206,088
Total Unrestricted - Undesignated	<u>41,051</u>	<u>219,367</u>	<u>(54,330)</u>	<u>206,088</u>
Unrestricted - Board Designated				
Major Gifts Campaign	(203,951)	(7,921)	(389,784)	(601,656)
Powell, Berkeley Douglas Endowment	13,340	2,105	(433)	15,012
Total Board Designated	<u>(190,611)</u>	<u>(5,816)</u>	<u>(390,217)</u>	<u>(586,644)</u>
Total Unrestricted	<u>\$ (149,560)</u>	<u>\$ 213,551</u>	<u>\$ (444,547)</u>	<u>\$ (380,556)</u>

See accompanying notes to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2007

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
TEMPORARY RESTRICTED PROGRAMS				
Alumni House Bricks	\$ (17,294)	\$ 1,300	\$ (572)	\$ (16,566)
Alumni House Library	14,559	-	-	14,559
Advanced Technology Center - Norco	965	5,100	(162)	5,903
Alumni House Program	61,661	13,215	(814)	74,062
Applied Technology	42	-	(42)	-
Alumni House - Fundraising	(375)	375	-	-
Art Gallery	535	-	-	535
Annual Recognition Event	2,946	16,583	(15,860)	3,669
Airey, Wilfred J. Library Fund	650	-	-	650
RCC Associates	8,279	3,782	(2,766)	9,295
Arbor Fund Performance Riverside	-	5,000	-	5,000
African American Heritage Fund	-	4,930	(179)	4,751
Supplies for Art Department	821	336	(3)	1,154
Aquatics Fund	-	-	(4,000)	(4,000)
Athletics	14,082	4,515	(5,994)	12,603
Baseball Program Fund	50	-	-	50
Best Technician Academy	3,598	-	-	3,598
Basketball Reunion	778	-	(778)	-
Campus Account - Moreno Valley	905	-	-	905
Basic Skills and Readiness - Riverside	2,458	1,160	(7)	3,611
Basic Skills and Readiness - Norco	311	254	(1)	564
Basic Skills and Readiness - Moreno Valley	1,884	(89)	32	1,827
Black History Month	4,364	509	(4,873)	-
Center for Primary Education La Sierra	1,708	203	16	1,927
Chancellor Retirement	-	27,450	(23,448)	4,002
Chemistry Department Equipment	-	432	(18)	414
Chemistry Instructional Improvements (Bond)	306	-	-	306
Chemistry Instructional Improvements (Pleasants)	4,130	-	(4,130)	-
College Safety and Police	398	(300)	-	98
Community Events	131	-	-	131
Construction Technology	2,000	-	-	2,000
Culinary Arts	21	-	-	21

See accompanying notes to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 2007

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
Dance Studio Renovation	\$ 284	\$ -	\$ (89)	\$ 195
DSP&S	209	-	-	209
Dental Assisting	-	500	-	500
Dental Hygiene Grant	-	25,000	(24,736)	264
Dental Hygiene Program	31,115	74,292	(84,618)	20,789
Dental Hygiene Clinic	525	500	-	1,025
Digital Library Opening	3,199	-	-	3,199
Early Childhood Studies	6,191	100	-	6,291
Early Childhood Studies - Moreno Valley	3,011	603	(655)	2,959
EMS Program Event	75	500	-	575
Faculty Development - Moreno Valley	1,232	203	4	1,439
Faculty Project	5,000	-	(5,000)	-
Ford Asset	96	-	-	96
Forensics	16,518	14,203	(1,854)	28,867
Foundation Restricted	255	-	-	255
Handicapped Students	1,164	-	-	1,164
Iannone, Laura	1,470	-	(1,470)	-
Instructional Media Services	79	-	-	79
International Students Program	218	23	(11)	230
Journalism Department	635	1,000	-	1,635
Library Acquisition	1,354	-	-	1,354
Library, Moreno Valley	153	-	-	153
Loma Linda Toy Project	283	-	-	283
Machine Shop	604	-	-	604
Men's Tennis Program	-	3,000	(120)	2,880
Moreno Valley Outreach	54	3	3	60
Music Department	1,970	270	-	2,240
Musical Theater Conservatory	1,960	640	(2,600)	-
Moreno Valley Campus Grounds Beautification	958	469	-	1,427
Moreno Valley Music Department	90	605	1	696
New Directions Book Fund	25	-	(25)	-
New Nursing Prep Program - Moreno Valley	558	185	4	747

See accompanying notes to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 2007

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
New Directions	\$ 721	\$ -	\$ (721)	\$ -
Norco Children's Playground	154	-	-	154
Norco ECS Fund	290	543	3	836
Nursing Immersion	60,000	-	(55,643)	4,357
Off-Broadway	509	-	-	509
Okubo, Mine Memorial Fund	3,770	-	-	3,770
Passport Plus	260	-	-	260
Performance Riverside	3,359	41,432	(30,200)	14,591
Perris Youth Initiative	18	-	(18)	-
Physician Assistant Program	907	156	46	1,109
Planetarium Development	934	-	-	934
President's Discretionary	149	-	-	149
Professional Auto Tech Center	931	141	8	1,080
Public Art - Norco	-	1,000	-	1,000
Public Safety and Homeland Security	1,902	164	38	2,104
Rawlings	8	-	(8)	-
Retiree Luncheon	175	-	-	175
Riverside Master Chorale	-	1,000	(855)	145
RSA Rotella Fund	-	5,225	-	5,225
School of Nursing	3,559	2,597	(66)	6,090
Showcase Singers	200	-	-	200
Study Abroad Program	-	500	-	500
Teacher Prep Program	-	1,500	(1,000)	500
Toyota T-Ten	727	15,981	(13,157)	3,551
Toyota T-Ten Books	2,999	-	-	2,999
Toyota T-Ten Regionals	518	2,043	(2,043)	518
Tworek, Dr. Richard Retirement	-	6,305	(5,251)	1,054
Young at Heart	170	-	-	170
Total Temporarily Restricted - Programs	\$ 271,458	\$ 285,438	\$ (293,632)	\$ 263,264

See accompanying notes to supplementary information.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
 (A California Nonprofit Corporation)**

**SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS, CONTINUED
 FOR THE YEAR ENDED JUNE 30, 2007**

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
TEMPORARILY RESTRICTED SCHOLARSHIPS				
AARP	\$ -	\$ 200	\$ -	\$ 200
AAUW Scholarship	350	-	-	350
Aguilar, Joe Scholarship	140	-	-	140
Aiko, Dora Katono Scholarship	-	300	(300)	-
Air Force Association Scholarship	500	750	(500)	750
Allied Health Scholarship	200	-	-	200
Alpha Delta Kappa Scholarship	3,610	2,565	(1,350)	4,825
American Legion Scholarship	-	400	(200)	200
Amrich, Leora Tracy Memorial Scholarship	1,805	-	(1,605)	200
Angel, Nicholas Scholarship	768	100	(250)	618
Applied Technology Scholarship	4,215	75	(600)	3,690
Ayres, Tillie Scholarship	-	645	(2)	643
Asper Scholarship	1	-	(1)	-
Anderberg Nursing Scholarship	1,581	3,505	-	5,086
Baum, Drs. Bradley and Carla Lidner	500	1,000	(500)	1,000
Baum, Drs. Lloyd and Alma Scholarship	500	-	(500)	-
Bigbee, Elizabeth Scholarship	25	-	-	25
Brown, Bart	-	80	(80)	-
Belote, Roberta Memorial Scholarship	-	1,400	(51)	1,349
Business Office Scholarship	1,797	211	(168)	1,840
Blaker, Bill Memorial Scholarship	-	940	-	940
Communication Department Scholarship - Norco	-	400	(19)	381
Cancer Federation Award Scholarship	550	250	(250)	550
Carnes, Carl and Margaret Scholarship	500	-	(250)	250
Carranza Memorial Scholarship	416	363	(209)	570
Clark, Christopher A. Scholarship	125	-	-	125
Thomas/Vallejo Family Scholarship	6,209	1,702	(1,953)	5,958
Clark, Megan E. Memorial Scholarship	4,516	-	(250)	4,266
College for Kids Scholarship	2,622	240	-	2,862
Community Foundation Scholarship	16,220	43,158	(43,700)	15,678
Information Services Scholarship	105	35	(140)	-
Community Foundation Designated Scholarship	-	11,002	(8,097)	2,905

See accompanying notes to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 2007

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
Community Foundation - Edna Bailey Lockhart	\$ -	\$ 3,000	\$ (3,000)	\$ -
Creative Writing Scholarship	3,094	1,774	(549)	4,319
Cutter, Albert B. Memorial Scholarship	450	1,800	(1,800)	450
Deutsch, Osker Memorial Nursing	250	250	(250)	250
Dance Scholarship	6,149	922	(214)	6,857
Dassow Memorial Scholarship	86	-	-	86
Deluhery, James Memorial Scholarship	500	-	-	500
Dieguez, Alcira Memorial Scholarship	1,540	147	13	1,700
DLLRC Scholarship	-	500	-	500
Dyer, Bob Memorial Scholarship	1,575	-	-	1,575
Dyslexia Scholarship	331	-	(331)	-
Ehret, Dr. Charles F. Memorial Scholarship	-	910	(4)	906
Ellis, Robert Memorial Scholarship	50	-	-	50
EOPS Scholarship Fund	-	3,000	(123)	2,877
ESL Scholarship	45	2	2	49
Eslamidoust, Pouran Memorial Scholarship	295	-	-	295
Exchange Club Scholarship	3,000	2,500	(2,000)	3,500
Faculty Memorial Scholarship	7,403	1,789	(4)	9,188
Foreman Scholarship	1,250	1,500	(1,500)	1,250
Gateway to College	3,634	25,000	(2,313)	26,321
Gear-Up Scholarship	1,333,852	75,244	(207,401)	1,201,695
Gospel Singers Scholarship	805	-	-	805
Grant, David Memorial Scholarship	-	50	-	50
Griffin, Dale and Theresa Scholarship	-	104,792	-	104,792
Groves, Eleanore Memorial Nursing Scholarship	15,140	-	(15,140)	-
Groves, Paul Douglas Memorial Scholarship	250	-	(250)	-
Hardesty, Drs. Robert and Marti	500	-	(500)	-
Harriss, Tawny Memorial Scholarship	85	-	(85)	-
High School Achievement Scholarship	200	250	(450)	-
History Department Scholarship	882	71	21	974
Hispanic Educators Scholarship	380	-	-	380
Horstman, Dorothy Memorial Scholarship	50	-	(50)	-
Huang Family Scholarship	500	-	(500)	-

See accompanying notes to supplementary information.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)**

**SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 2007**

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
International Student Scholarship	\$ -	\$ 360	\$ (16)	\$ 344
Insurance Women San Bernardino/ Riverside Scholarship	800	-	-	800
Iravani, Roya Telecom Scholarship	-	600	(600)	-
Irvine, James Foundation Fund	-	150,000	(53,367)	96,633
Jacobs, Doug Memorial Scholarship	1,951	686	(747)	1,890
Johnson, Tom Memorial Scholarship	4,940	(1,779)	(3,161)	-
Kaiser Community Service Grant	-	5,000	-	5,000
Kaiser Volunteer Scholarship	250	125	(375)	-
Kane, Helen Memorial Scholarship	75	-	(75)	-
Kinser, William M. Nursing Scholarship	-	5,153	(175)	4,978
Kipper	4,050	-	(4,050)	-
Locke Family Scholarship	3,603	1,000	-	4,603
Louisor, Dr. Guy Memorial Scholarship	50	-	(50)	-
MacDonald Family Scholarship	-	6,170	-	6,170
Maguire Family Scholarship	1,310	-	(65)	1,245
McNair, David Scholarship	74	-	(74)	-
Medrano, Martin J. Memorial Scholarship	-	1,625	(19)	1,606
Mehegan, Dr. James Memorial Scholarship	2,356	652	(298)	2,710
Mosaic Scholars Foster Youth	-	675	(26)	649
Moors, Susen Study Abroad Scholarship	600	1,500	(66)	2,034
Moreno Valley Middle College HS Program	267	12	8	287
Music Department Faculty Scholarship	1,850	100	-	1,950
Moreno Valley Math/Science Scholarship	2,765	642	(77)	3,330
Neufeld, Bill Scholarship	120	-	-	120
Nightingales, Memorial Scholarship	500	500	(550)	450
Norco Campus Student Book Scholarship	-	1,000	-	1,000
Nursing Leadership Scholarship	1,705	350	(500)	1,555
Ogata-Sarafian Family Memorial	100	1,400	(1,000)	500
Oksman, Dr. Linda Cosmetology	-	100	-	100
Panhellenic Association Scholarship	500	500	(450)	550
Parry, Ed Memorial Scholarship	105	-	(105)	-
Parker, Chrystine Memorial Scholarship	1,305	-	(100)	1,205
Passport to College Program	18,900	37,149	(25,230)	30,819

See accompanying notes to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 2007

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
Passport/Wells Fargo Grant	\$ 33,500	\$ -	\$ (33,500)	\$ -
Pauley, Blaga S. Memorial	1,354	3,735	(315)	4,774
Pond, Lena T. Scholarship	416	16,519	(16,935)	-
Puente Scholarship	65	-	(65)	-
Quin Piano Scholarship	350	500	(250)	600
RCC Moreno Valley Campus Student Services	5,231	2,067	(1,321)	5,977
Renaissance Scholars - Moreno Valley	-	1,000	(48)	952
Rickson, Roger Memorial Scholarship	4,704	-	(500)	4,204
Riverside Community Hospital Auxiliary Nursing Scholarship	4,000	1,000	(5,000)	-
Riverside School for the Arts	5,923	1,821	(101)	7,643
Riverside Scholars Scholarship	13,000	20,000	(11,500)	21,500
Riverside Women's Club Scholarship	-	2,000	(2,000)	-
Nursing Faculty Scholarship Fund	4,711	235	(4,946)	-
Roby, Paul Memorial Nursing Scholarship	2,000	500	(500)	2,000
Rotary Club of Magnolia Center Scholarship	-	4,350	(4,350)	-
Rotary Norco Scholarship	400	2,675	(2,300)	775
Rowden, Mary Photo Scholarship	-	200	(200)	-
Russell, Hazel M. Hawkins Scholarship	372	-	-	372
Ryan's Scholarship	1,980	775	(300)	2,455
Scandura, Al Scholarship	-	50	-	50
Schmitt, Chuck Memorial Scholarship	138	-	-	138
Smith, Brodie James Scholarship	6,367	250	(300)	6,317
So Cal Restaurant Writers Scholarship	-	1,000	(1,000)	-
Spoto, Luciana Memorial Scholarship	940	-	(200)	740
SOS Awards Scholarship	38	-	(38)	-
Stalder, Cecil Scholarship	250	500	-	750
Stalder, Evelyn RN Scholarship	-	500	-	500
Strickland, Dean E. Memorial Scholarship	4,400	1,500	(300)	5,600
Student Financial Aid Scholarship	239	-	-	239
Student Equity Scholarship	8,842	8,929	(251)	17,520
Stull, Georgenia L. Memorial Nursing	3,000	-	(2,000)	1,000
Telecom Award Fund	500	-	(200)	300
Tassari, Patrick Memorial	500	250	(500)	250

See accompanying notes to supplementary information.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
 (A California Nonprofit Corporation)**

**SCHEDULE OF TEMPORARILY RESTRICTED NET ASSETS, CONTINUED
 FOR THE YEAR ENDED JUNE 30, 2007**

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures Transfers	Balance June 30, 2007
Textbook Assistance	\$ 1,050	\$ 971	\$ -	\$ 2,021
Thonis Family Scholarship	5,000	3,500	-	8,500
Tolson, Jay Memorial Scholarship	125	-	-	125
Tworek, Dr. R K President Scholarship	4,364	2,164	(23)	6,505
Ursua, Genora Memorial	250	250	(500)	-
Ursua Memorial Scholarship	755	500	(750)	505
RCC Norco Campus Faculty Scholarship	2,573	415	(1,500)	1,488
Vargas, Gina Memorial Scholarship	3,274	5,398	(78)	8,594
Veltum, Ann Memorial Scholarship	1,482	-	-	1,482
Vocational/Occupational Scholarship	2,123	-	-	2,123
Voiture 394 Scholarship	250	1,500	(1,500)	250
Walsh, Bonita Scholarship	2,230	-	-	2,230
Wilson, Dorcas Bingaman Nursing	-	1,110	(1,110)	-
Wright, Ken Scholarship	125	-	(125)	-
Zimmerman Family Scholarship	-	300	-	300
Zonta Club	2,500	1,200	(3,700)	-
Total Temporarily Restricted Scholarships	<u>1,607,048</u>	<u>594,006</u>	<u>(486,777)</u>	<u>1,714,277</u>
GRAND TOTAL TEMPORARY RESTRICTED NET ASSETS	<u>\$ 1,878,506</u>	<u>\$ 879,444</u>	<u>\$ (780,409)</u>	<u>\$ 1,977,541</u>

See accompanying notes to supplementary information.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)**

**SCHEDULE OF PERMANENTLY RESTRICTED NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2007**

	Balance	Capital		Balance
	July 1, 2006	Additions/ Transfers	Expenditures	June 30, 2007
Blakely, Marjorie C. Memorial Endowed	\$ -	\$ 10,524	\$ (450)	\$ 10,074
Brown, Bartholomew Endowed Memorial	11,047	2,000	(310)	12,737
Day, Betty Endowed Scholarship	16,059	2,556	(386)	18,229
Distribution Management Assn. Endowment	11,735	9,355	(617)	20,473
Hawkins-Newstead Endowed Scholarship	27,099	15,036	(771)	41,364
Hayashi, Norio Endowed Scholarship	10,954	1,733	(410)	12,277
Hord, Roy Endowed Scholarship	16,054	2,538	(611)	17,981
Hunt, Debby Endowed Nursing Scholarship	22,612	4,427	(601)	26,438
Information Services Endowed Scholarship	17,884	3,988	(778)	21,094
Jaeger, Edmund Endowment	14,481	2,273	(545)	16,209
Kincell, Dorothy - For Lang Endowment	26,867	4,855	(997)	30,725
Kincell, Dorothy - Spanish Endowment	26,738	4,203	(967)	29,974
Knox, Harley Endowed Scholarship	-	107,426	(4,000)	103,426
Arlington/Riverside Gakuen Endowment	12,320	1,947	(473)	13,794
ASRCC Endowment	202,745	32,672	(14,178)	221,239
RCC Associates Endowment	47,895	10,008	(2,279)	55,624
Barron, Paul Memorial Endowment	26,982	4,295	(645)	30,632
Bates, Cheri Jo Endowment	11,324	1,793	(413)	12,704
Board of Realtors/Devonne Armstrong Endowment	27,279	4,327	(923)	30,683
Brauti, T. Martin Memorial Endowment	17,219	2,703	(647)	19,275
Castro, Rodolpho Endowment	86,655	14,291	(3,291)	97,655
Chemistry/Allied Health Endowment	-	5,735	-	5,735
Chin, Harry S.P. Endowment	14,583	2,311	(546)	16,348
Coil, Horace O. Endowment	14,698	2,308	(547)	16,459
Coil, James L. Endowment	15,528	2,459	(555)	17,432
Corona, Frank and Mary Endowed	19,640	3,128	(618)	22,150
DeAro, Steven Memorial Endowment	11,831	1,813	(718)	12,926
DeFrancisco, Nate Endowment	15,713	2,488	(607)	17,594
Riverside Public Utilities Energy Tech Endowment	40,494	6,448	(955)	45,987
Faculty Memorial Endowment	47,870	7,679	(1,979)	53,570
Fauth, Bette Memorial Endowment	23,957	3,867	(240)	27,584
Finch, Vernon and Sylvia Endowment	18,731	2,970	(687)	21,014
Ford, Charles and Elaine Endowment	114,050	18,411	(1,141)	131,320
Foster, Sandra Memorial Endowment	9,419	1,488	(294)	10,613

See accompanying notes to supplementary information.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)**

**SCHEDULE OF PERMANENTLY RESTRICTED NET ASSETS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 2007**

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures	Balance June 30, 2007
Virginia Blumenthal FOF Endowment	\$ -	\$ 10,743	\$ -	\$ 10,743
Friends of Forensics Endowment	14,273	2,304	(143)	16,434
Alan and Jan Pauw FOF Endowment	9,957	1,607	(100)	11,464
Elsie Ferne McCoy FOF Endowment	11,176	1,804	(112)	12,868
Louise Griffitts FOF Endowment	7,491	2,606	(98)	9,999
Lionel Rentschler FOF Endowment	9,796	1,581	(98)	11,279
John W. and Dina Stallings FOF Endowment	11,514	1,859	(115)	13,258
Leila Vahdani FOF Endowment	9,820	11,578	(196)	21,202
General Scholarship Endowment	198,751	23,711	(105,576)	116,886
General Scholarship Endowment - Riverside	634	62,638	(1,198)	62,074
General Scholarship Endowment - Moreno Valley	21,850	34,201	(852)	55,199
General Scholarship Endowment - Norco	4,367	37,915	(883)	41,399
Griffin Endowed Scholarship	90,425	9,608	(100,033)	-
Grindstaff, Leonard Memorial Endowment	10,921	1,728	(409)	12,240
Groves, Eleanore Endowed Nursing	-	17,898	-	17,898
Heers, John C. Memorial Endowment	17,293	2,738	(673)	19,358
Holmes, Clifford W., Jr. Endowment	20,062	3,467	(476)	23,053
Holmes, Dale S. Endowment	21,490	3,388	(715)	24,163
Johnson, Tom Memorial Endowment Scholarship	-	14,886	(149)	14,737
Kaiser Permanente Nursing Endowment	87,134	13,786	(2,871)	98,049
Kane, Charles A. Endowment	26,428	4,260	(764)	29,924
Kipper, Daniel J. Memorial Civil Engineers	25,920	9,217	(1,259)	33,878
Kiwanis Endowment	34,455	5,408	(1,295)	38,568
Knopf, Arthur C. Memorial Endowment	43,657	6,929	(1,437)	49,149
Knopf, Dorothy Memorial Endowment	27,197	4,232	(1,272)	30,157
Lamar, Margaret Endowment	13,962	2,197	(489)	15,670
Leonard, John L. Memorial Endowment	21,977	3,548	(220)	25,305
L.P.E.C. Club Endowed Scholarship	12,637	2,027	(127)	14,537
Management Association Endowment	13,795	3,551	(138)	17,208
Marsh, Jack and Jean Endowment	18,650	3,002	(186)	21,466
McCoy, Ferne Future Teachers	16,621	2,630	(616)	18,635
Moeller, Karen/Harold Memorial Endowment	142,865	22,612	(5,428)	160,049
Moors/Goodwill Memorial Endowment	12,005	1,900	(470)	13,435
Nursing Faculty Endowed Scholarship	3,502	9,979	(482)	12,999

See accompanying notes to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)

SCHEDULE OF PERMANENTLY RESTRICTED NET ASSETS, CONTINUED
FOR THE YEAR ENDED JUNE 30, 2007

	Balance July 1, 2006	Capital Additions/ Transfers	Expenditures	Balance June 30, 2007
Patterson, Lewis/Jessie Memorial Endowment	\$ 14,417	\$ 2,262	\$ (544)	\$ 16,135
Alan and Jan Pauw Endowment	58,319	9,371	(983)	66,707
Playday for Women	22,162	3,518	(672)	25,008
Poison Garden Endowment	10,982	1,765	(220)	12,527
Kathleen Gonzales Puente Program Book Fund	12,170	3,540	(243)	15,467
Ramirez Family Endowed	10,988	1,715	(610)	12,093
Riverside Sunrise Rotary Endowment	16,582	2,623	(666)	18,539
Roberts, Dell Endowed Scholarship	19,378	5,118	(514)	23,982
Rotary Club of Riverside Endowment	14,518	2,279	(545)	16,252
Schlein, David and Sadie Memorial Endowment	10,216	1,695	(602)	11,309
Singletary Family Endowment	18,052	2,841	(630)	20,263
Soroptimist Intl Corona/Norco Endowment	15,709	2,511	(382)	17,838
Stover Fellowship Endowment	40,939	12,420	(409)	52,950
Swoffer, Betty J. and Gordon N. Endowment	9,267	1,460	(393)	10,334
Taber Family Endowment	18,525	2,909	(685)	20,749
Thompson and Colegate Endowment	14,277	2,305	(143)	16,439
Toro Company Endowment	15,108	2,374	(551)	16,931
Wadding, Richard Nursing Endowment	11,999	1,912	(615)	13,296
Waite, Martha/Ernest K. Endowment	25,194	3,984	(952)	28,226
Wecksler, Becky Endowment	11,403	4,735	(2,614)	13,524
Western Community Bank Endowment	15,402	2,439	(554)	17,287
Williams, Clarence R. Endowment Memorial	-	6,016	(10)	6,006
Willmon, David C., Jr. Endowment	14,800	2,372	(148)	17,024
Wilson, Dorcas B. Nursing	-	22,195	(382)	21,813
Ybarra, Cecil Endowment	12,183	1,929	(422)	13,690
Yount, Gwen Endowment	11,085	2,888	(111)	13,862
Zonta Club Riverside Endowment	-	11,924	-	11,924
Total Permanently Restricted	<u>\$ 2,364,763</u>	<u>\$ 766,693</u>	<u>\$ (286,659)</u>	<u>\$ 2,844,797</u>

See accompanying notes to supplementary information.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
(A California Nonprofit Corporation)**

**NOTE TO SUPPLEMENTARY INFORMATION
JUNE 30, 2007**

***NOTE 1 - SCHEDULES OF UNRESTRICTED, TEMPORARILY RESTRICTED, AND PERMANENTLY
RESTRICTED NET ASSETS***

These schedules are presented as optional schedules. The schedules show the changes under the various funds within the larger classifications. These schedules are prepared on the same basis as the financial statements.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOURCES COMMITTEE

Report No.: VI-B-2

Date: December 11, 2007

Subject: Emergency Repairs – 1533 Spruce Street

Background: On October 22, 2007, the first floor tenant at the District owned property located at 1533 Spruce Street, Riverside, Ca (District Office) discovered water leaking from the northeast corner of the second floor. The water caused considerable damage to both the first and second floors of the building. District personnel responded and determined that a danger to life and property existed. As permitted under Public Contract Code (PCC) 20654, the District authorized the initiation of emergency repairs to the building without advertising for or inviting bids. PCC 20654 reads as follows:

20654. (a) In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of the college, or to permit the continuance of existing college classes, or to avoid danger to life or property, the board may by unanimous vote, with the approval of the county superintendent of schools, do either of the following:

(1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.

(2) Notwithstanding Section 20655, authorize the use of day labor or force account for the purpose.

(b) Nothing in this section shall eliminate the need for any bonds or security otherwise required by law.

The District authorized Brinkley Environmental to remove the water damaged property and to initiate mold and fungus remediation efforts. Brinkley's preliminary cost estimate of \$24,335 was prepared on October 24, 2007. The District estimates the final cost to be approximately \$30,000.

The District authorized another vendor, CA Construction, to begin immediate repair work to the first and second floors including:

- replacement of dry wall
- texture and painting of drywall
- replacement of base molding
- replacement of acoustical ceiling
- reinstallation of insulation
- replacement of subfloor and carpeting
- replacement of cabinets

CA Construction's preliminary cost estimate of \$29,271 was prepared on October 26, 2007. The District estimates final cost to be approximately \$35,000.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOURCES COMMITTEE

Report No.: VI-B-2

Date: December 11, 2007

Subject: Emergency Repairs – 1533 Spruce Street (continued)

District staff is preparing a report for the County Superintendent of Schools for approval of the actions taken without advertising for or inviting bids.

Recommended Action: It is recommended that the Board of Trustees declare that an emergency situation existed related to the water damage that occurred at the District's property located at 1533 Spruce Street, Riverside, Ca; approve the emergency actions taken by the District to mitigate and repair the damage without advertising for or inviting bids; and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreements with Brinkley Environmental and CA Construction.

James L. Buysse
Interim Chancellor

Prepared by: Edward Godwin
Director, Administrative Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PLANNING COMMITTEE

Report No.: VI-C-1

Date: December 11, 2007

Subject: Norco Soccer Field – Design Services Agreement

Background: Through its campus strategic planning process and during the development of its Long Range Educational Master Plan and Long Range Facilities Master Plan, the Norco Campus identified the construction of a competitive soccer field complex (to support Riverside Community College District men’s and women’s soccer programs) as a priority project.

In order to develop the full scope of the project, staff is recommending that GKK Works be hired to provide design services for the development of design, specifications and a project cost estimate for regulation and practice synthetic turf soccer fields and support facilities at the Norco Campus. The project would include a new parking lot, restrooms/team room/concession facility and landscaping. Staff will bring the final project design and proposed project budget to the Board for final approval. Should the project be approved for funding, GKK Works services will include construction management services for pre-construction and construction through project close out.

Fees for the GKK Works services would not exceed \$285,000 (design services - \$200,000, reimbursables - \$5,000, construction management - \$80,000). The term of the agreement is from December 12, 2007 to December 31, 2008 with the provision that the Vice Chancellor Administration and Finance may extend the end date of the agreement without additional compensation. Staff is requesting the use of Measure C funds. Agreement attached.

Recommended Action: It is recommended that the Board of Trustees approve the attached agreement, for December 12, 2007 to December 31, 2008, for an amount not to exceed \$285,000.00 from Measure C funds, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement with the provision that the Vice Chancellor, Administration and Finance, may extend the end date of the agreement without additional compensation.

James L. Buysse
Interim Chancellor

Prepared by: Gaither Lowenstein
Vice President, Educational Services
Rick Hernandez
Director, Capital Planning
Michael Webster
Riverside Community College District Planning Consultant,
Facilities Planning, Design and Construction

AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT

And

GKK WORKS

THIS AGREEMENT is made and entered into on the 12 day of December, 2007, by and between GKK WORKS hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the "District."

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant's office(s), and on site at Riverside Community College, Norco Campus.
3. The services rendered by the Consultant are subject to review by the Director of Capital Planning or his designee.
4. The term of this agreement shall be from December 12, 2007, to the estimated completion date of December 31, 2008, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$285,000 (design services - \$200,000, reimbursables - \$5,000, construction management - \$80,000). Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Director of Capital Planning, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by Director of Capital Planning.
6. All data prepared by Consultant hereunder, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District's sole risk, and provided further, that Consultant shall be indemnified against any damages resulting from such use. In the event Consultant, following the termination of this Agreement,

desires to use any such data, Consultant shall first obtain approval of District's representative in writing.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based or asserted upon any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such alleged negligence, recklessness or willful misconduct. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based or asserted upon any negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such alleged negligence, recklessness, or willful misconduct. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged negligent acts are fully and finally barred by the applicable statute of limitations.
10. Consultant shall procure and maintain comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as District's activities under this contract. Such insurance shall name District as an

additional insured with respect to this agreement and the obligations of District hereunder. Such insurance shall provide for limits of not less than \$1,000,000.

11. District may terminate this Agreement for convenience at any time upon written notice to Consultant, in which case District will pay Consultant in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Consultant, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Consultant shall not discriminate against any person in the provision of services, or employment of persons on the basis of race, religion, medical condition, disability, marital status, sex, age or sexual orientation. Consultant understands that harassment of any student or employee with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited.
13. Consultant is an independent contractor and no employer-employee relationship exists between Consultant and District.
14. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

GKK Works

Riverside Community College District

Kris Kay
Director, Higher Education Facilities
3600 Lime Street, Suite 632
Riverside, CA 92501

Aaron S. Brown
Interim Vice Chancellor
Administration and Finance

Date: _____

Date: _____

Exhibit I

Scope of Services

Scope of Project:

Consultant to provide design services and construction management services for soccer playfields and support facilities located on the Norco Campus.

Scope of Work for Design Services:

A. Site Design

1. Gkk Works and its Engineers will provide a design for the new Regulation and Practice soccer field utilizing a synthetic turf. These new fields will replace the existing grass soccer field at the west end of the campus and will be surrounded by fencing.
2. Landscaping adjacent to the playing fields will be designed to blend with the existing campus landscape palette and drought resistant xeriscape.
3. The existing 10 car parking lot and drive to the south of the existing soccer field will be replaced by a new 75 car asphalt parking lot and drive, without new lighting.

B. Building Design

1. GKK Works and its Engineers will provide a design for a new, approximately 1,000 GSF, restrooms/team room/concession facility building. The building will be in conformance with DSA, Structural Accessibility, Fire & Life Safety and Title 24, CCR requirements.
2. The phasing for the design documents will be as follows:
 - a. Schematic Design
 - b. Design Development
 - c. Construction Documents
 - d. Bidding and Award
 - e. Construction Administration

C. Agency Coordination

1. GKK Works will meet with the coordinating agencies; DSA and the local Fire Authority. 3 meetings with DSA (introductory, submittal and back check) and 2 meetings with the Local Fire Authority (introductory and final).

D. Project Phasing

1. GKK Works and the District will develop a project schedule acceptable to the District and Campus for delivery of this project.

Fees:

- A. The design work described herein will be performed for a sum not to exceed \$200,000.00 (Two-hundred thousand dollars).
- B. Reimbursable expenses are not to exceed \$5,000 (Five thousand dollars).
- C. For any additional services requested and approved in writing by the District, the fee shall be computed on an hourly basis as negotiated and approved by the District.
- D. Consultants and Engineers not included in GKK Work's Basic Services include:
 - Land Survey
 - Environmental Engineer for CEQA and EIR
 - Hazard Materials Survey
 - Geotechnical Engineer
 - Testing and Inspection
 - Food Services
- E. Items excluded from Scope:
 - Agency Fees
 - A food preparation kitchen

Scope of Work for Construction Management Services:

- A. Preconstruction Services
 - Preparing and updating the project budgets and estimates
 - Assist in obtaining outside agency approvals
 - Develop Project Bidding Strategies
 - Develop Project Construction Strategies
 - Develop and Update the overall Program and Construction Schedules
 - Development of Bid Packages
 - Develop Contractor and Subcontractor interest in the project
 - Receive and review all bids
 - Recommend contract awards
 - Write contracts for RCCD approval and execution
- B. Construction Services
 - Administration of contractor contract requirements
 - Coordination of contracts and construction activities
 - Assist in obtaining any owner furnished items
 - Document control
 - Cost control
 - Review and approve contractor monthly payment requests
 - Maintain project progress documents
 - Review of as-built drawings

- Update and monitor the construction schedule
- Monitor construction quality
- Monitor contractor safety
- Obtain all agency approvals of the work in place including Division of State Architect close out.
- Prepare and distribute final construction punch list

C. Closeout Services

- Ensure completion of final construction punch list
- Obtain all O & M Manuals
- Obtain all as-built drawings
- Obtain all substantial completion documentation

Fees:

Consultant's construction management fee for the pre-construction and the duration of construction through the close out process is \$80,000.00 (Eighty thousand dollars).

RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUSINESS FROM BOARD MEMBERS

Report No.: X-C

Date: December 11, 2007

Subject: 2008 Commencement Ceremonies

Background: On June 12, 2008 for the first time in its history, Riverside Community College District will host three separate commencement ceremonies, one on each of its three campuses. All three ceremonies will begin at 6:00 p.m.

Until final accreditation has been granted for Moreno Valley Community College and Norco Community College, degrees and certificates will continue to be awarded under Riverside City College's accreditation. As per Riverside Community College District's current requirements, students must complete 15 units in residence in order to earn a degree and at least 50% of the courses required for a certificate in order to earn that certificate from Riverside City College. In accordance with these regulations, students who have completed at least 50% of the units required for a certificate will be eligible to participate in the ceremony at the campus where that certificate is offered. Students earning a degree will be eligible to participate in the ceremony on any campus where they have completed the required 15 or more units in residency.

This Board report has been prepared as a reminder of this change in practice and to stimulate a discussion relative to Board participation in the commencement ceremonies.

Information Only.

James L. Buysse
Interim Chancellor

Prepared by: Debbie DiThomas
Interim Vice Chancellor, Student Services and Operations