

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
CLASSIFIED SUPERVISOR POSITION DESCRIPTION**

JOB TITLE: Mental Health Services Supervisor

BASIC FUNCTION: Responsible to the Health Services Director for mental health care delivery to students, faculty, and staff for the College.

PROVIDES WORK OR LEAD DIRECTION TO: Psychological interns, Marriage and Family Therapist interns, contract psychologists or Marriage and Family Therapists, and student workers.

REPRESENTATIVE DUTIES:

1. Performs personal short-term and crisis counseling services through direct contact with students individually, in groups and in screenings.
2. Provides input for programs and services for related mental health issues.
3. Develops students, faculty and staff training/workshops and educational/resource materials.
4. Provides counseling services in which the student is assisted in problem resolution, crisis intervention, assessing planning and implementing his/her short-, medium-, and long-range goals; providing referrals in which the student is advised on the use of college and community support services to resolve psychosocial stressors.
5. Provides personal counseling, in which the student is assisted with identifying psychosocial stressors which may impact academic success.
6. Provides project and/or program leadership and coordination services as assigned in support of the **College** Health Services objectives.
7. Provides consultation for students, faculty, and staff regarding concerns and mental health issues.
8. Provides crisis intervention for students and staff.
9. Assesses the psychological needs of students using the Student Health Center; refers students to appropriate community health care networks.
10. Chairs and participates with the Behavior Resource Team at the College.
11. Educates students and staff about the maintenance of mental health.
12. Assists college faculty and staff with recognizing presenting behaviors, and possible mental health needs of students.
13. Assists the Director, physician/nurse practitioner with contract services supervision.
14. Oversees and places psychology interns.
15. Participates in research and review of effectiveness of psychological counseling programs, policies and procedures.
16. Maintains records and prepares reports as necessary.
17. Serves as a member of the Management Leadership Association.
18. Maintains an understanding of current ideas, research and practices pertaining to the areas of responsibility for this position, through continued study and participation in professional organizations.
19. Performs other related responsibilities as may be assigned.

EDUCATION: Possession of a Master's degree from an accredited institution in counseling, rehabilitation counseling, clinical psychology; or counseling psychology is required.

EXPERIENCE: At least three years' experience working as a licensed marriage and family therapist, or a licensed clinical social worker, or a licensed professional clinical counselor or psychologist is required. Two years' experience in supervising mental health interns and a strong foundation of training and experience in counseling theory and practice in counseling students in higher education, a community agency or high school are preferred.

LICENSES/CERTIFICATIONS: Must have possession of a current California license as either: Marriage and Family Therapist (LMFT), Licensed Clinical Social Worker (LCSW), Licensed Professional Clinical Counselor (LPCC) or a Licensed Psychologist.

KNOWLEDGE OF: Principles and practices of mental health counseling; current guiding principles in psychological services in community college settings; crisis intervention, drug and alcohol addiction/use and eating disorders; technical aspects of field of specialty; research methods in psychological counseling; legal and ethical standards of licensed mental health professionals; and laws pertaining to mental health counseling in community colleges.

ABILITY TO: Assess mental status of patients; make decisions regarding appropriate care for patient and need for contacting physician/nurse practitioner; provide appropriate emergency response and crisis intervention; understand technical and medical terminology; communicate effectively with a diverse population; read, interpret, apply and explain rules, regulations, policies and procedures; analyze situations accurately and adopt an effective course of action; understand and work within scope of authority; communicate clearly and concisely both orally and written.

OTHER: Candidate must demonstrate clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students (E.C. 87360a).

CONTACTS: Students, staff and the general public.

WORKING CONDITIONS/PHYSICAL HAZARDS: Health Clinical setting with possible exposure to communicable disease and blood borne pathogens.

The Riverside Community College District is an equal opportunity employer and recognizes the need to provide reasonable accommodations to employees with disabilities. For more information, contact (951) 222-8039.