

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
CLASSIFIED POSITION DESCRIPTION**

JOB TITLE: Designer Technical Director

BASIC FUNCTION: Under the supervision of the area Director, coordinates and performs duties ranging from scenic and lighting design, set construction, hanging lights, and technical direction for all department productions; assists technical students; and maintains theater equipment.

PROVIDES WORK OR LEAD DIRECTION TO: Short-Term employee(s) and/or Work Study student(s).

REPRESENTATIVE DUTIES:

1. Creates and executes imaginative set and lighting designs in a variety of styles for consultation with various directors.
2. Coordinates and performs all duties related to scenic construction.
3. Hangs all lighting instruments and runs cabling.
4. Performs role of technical director, coordinating all aspects of technical theater.
5. Maintains all equipment needed for successful and safe operation, including but not limited to, lighting and sound systems as well as power and hand tools.
6. Assists and oversees the training of students in aspects of technical theater and related safety issues.
7. Assists in property construction and set dressing and is responsible for scenic painting.
8. Assists in planning and scheduling departmental productions.
9. Prepares and maintains records of expenditures and current account balances related to production costs when necessary.
10. Participates in District-provided in-service training programs.
11. Maintains a friendly, supportive atmosphere for students, staff, faculty, and the public.
12. Performs other duties, related to the position, as assigned.

EDUCATION: An associate degree from an accredited institution is required.

EXPERIENCE: Four years of directly related theatrical experience in set and light design and technical direction is required. Two additional years of experience may be substituted for an associate degree. Past experience as technical director or assistant technical director for college level or professional theater is desired.

LICENSES/CERTIFICATIONS: None.

KNOWLEDGE OF: All aspects of theatrical environment.

ABILITY TO: Supervise and work with students.

OTHER: Candidate must demonstrate clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students, staff, and the community.

CONTACTS: Co-workers, other department staff, directors, and students.

WORKING CONDITIONS: Theater environment.

The Riverside Community College District is an equal opportunity employer and recognizes the need to provide reasonable accommodations to employees with disabilities. For more information, contact (951)222-8039.