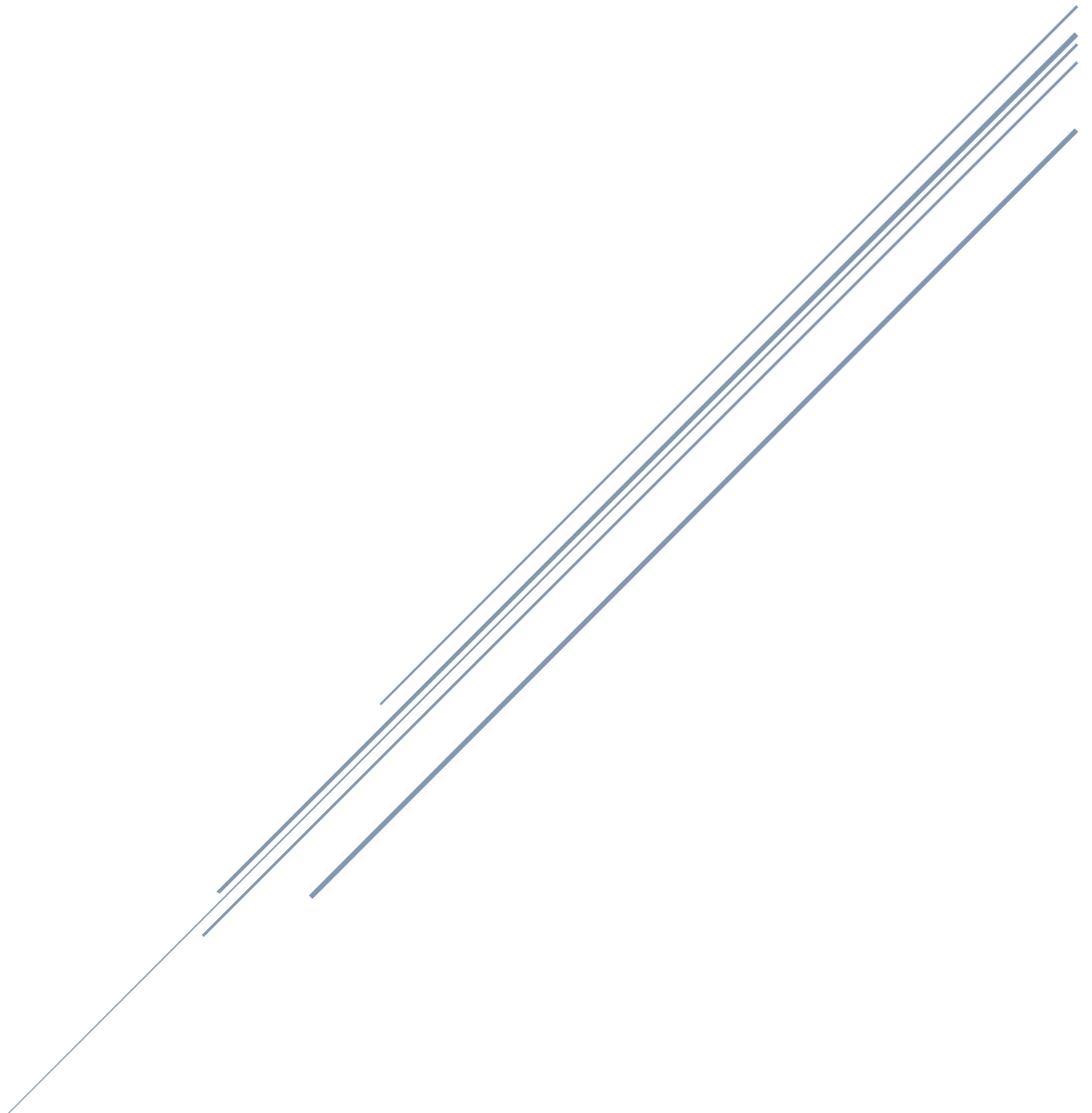


# DISTRICT STRATEGIC PLANNING COUNCIL, COMMITTEES & SUB-COMMITTEES

Operational Guidelines and Structure



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## Purpose

The District Strategic Planning Council (DSPC) and the five DSPC committees are responsible for integrating the strategic plans of the three colleges into a coherent District Strategic Plan and ensuring that appropriate district support services are available to assist the colleges in their efforts to improve student success, access, and equity. The three colleges develop and implement strategies to improve the quality of student instructional programs and have the primary responsibility to meet or exceed the district strategic goals and targets, which shall be derived essentially from the colleges and their planning activities. The guiding principle of the DSPC committees and sub-committees are to:

- identify and expand upon effective strategies among the three colleges
- share sound practices and ensure economies of scale
- conserve resources by identifying and coordinating infrastructure and technological solutions among district entities
- monitor, evaluate, and assess strategic goals and achievement by all entities

All planning proposals originate at one of the three colleges or from the program-review process within district support services and are submitted to the appropriate DSPC committees or sub-committees for vetting and input.

This Operational Guidelines and Structure document is subject to review and revision which should occur at least every three (3) years. Any necessary or appropriate changes may occur subject to DSPC approval.

## Structure

The DSPC includes representatives from the five committees and their sub-committees.

## Chancellor

The Chancellor must endorse any district or college plan documents that require Riverside Community College District Board of Trustees approval before it can be submitted to the Board. The Chancellor's cabinet and the District Academic Senate advises the Chancellor on all planning documents from district support services and/or the colleges. Once the Chancellor has approved the plan it is sent to the appropriate Board committee for discussion and recommendation for approval.

## The District Strategic Planning Council (DSPC)

The DSPC approves the District Strategic Plan and other district long- and short-term strategic plans as a recommendation to the Chancellor, oversees the work of the five DSPC committees, and makes recommendations to the Chancellor's cabinet on all college and district planning activities, documents, and policies that require approval by the Board of Trustees, particularly those that involve district budget appropriations and/or academic and student service initiatives that impact the colleges or district support services. DSPC will only act on any district or college

planning proposals if one or more of the five DSPC committees or one of the sub-committees has reviewed the proposal and made a formal recommendation to the DSPC. If the DSPC determines that it cannot make a positive recommendation to the Chancellor, the council will provide a written rationale and offer concrete suggestions for changes to the recommending committee or sub-committee who submitted the proposal.

It is expected that members of the council, committees, and sub-committees will have familiarity with the topics and issues addressed by their particular bodies. Each member shall have a vote unless specifically designated as a non-voting member. Members may appoint a designee or send a proxy to serve in place of the member. While members who will be unable to serve for an extended period may choose a designee who has voting rights, voting is not permitted for a proxy sent by a member who is unable to attend a scheduled meeting. When a vacancy occurs in an administrative position that is a member of the DSPC, the administrative co-chair shall appoint a designee.

DSPC meetings will be held monthly during the primary academic terms and as needed the remainder of the year. The District Academic Senate shall select the faculty co-chair (rotating by college each year). District employees may be asked to attend DSPC meetings to make presentations at the invitation of the co-chair(s). No recommendations made by the DSPC shall in any way override the authority of the Academic Senate conferred by Title 5 §53200 et seq.

## Committees of the District Strategic Planning Council (DSPC)

The primary responsibilities of the five DSPC committees are to monitor, assess, and evaluate the district strategic goals and objectives assigned to them by the DSPC and provide one written assessment of the assigned goal(s) to the DSPC in spring. The appropriate DSPC committee assists in the development of the district five-year plans listed in the District Strategic Plan and coordinates the planning activities of the colleges into a coherent strategy. The committees are charged to provide regular updates to DSPC on the progress of plan development. The Chancellor will designate one of the Vice Chancellors or Associate Vice Chancellors to chair a committee, who shall provide the necessary district support services to the committee. The District Academic Senate shall ratify the selection of the faculty co-chair (rotating by college each year) for each of the five committees. The administrative co-chair shall also serve on the parallel Board of Trustees committee to provide regular updates for Board consideration. Members of the Board of Trustees who oversee the functional areas in question and receive recommendations from the groups are strongly encouraged to attend committee meetings.

Each member shall have a vote unless specifically designated as a non-voting member. Members may appoint a designee or send a proxy to serve in place of the member. While members who will be unable to serve for an extended period may appoint a designee who has voting rights, voting is not permitted for a proxy sent by a member who is unable to attend a scheduled meeting. When a vacancy occurs in an administrative position that is a member of a committee or sub-committee, the administrative co-chair shall appoint a designee.

Each committee may create temporary task forces or work groups and designate specific tasks to them. Unless there are extenuating circumstances, the sub-committee, task force, or workgroup will regularly report the results of their work to the authorizing committee. The authorizing committee may permit the sub-committee, task force, or workgroup to report directly to DSPC if deemed necessary. The committees shall select the membership of all task forces using the accreditation guidelines (Accreditation Standard IV A, Sections 1-5). The administrative co-chairs of the committees shall select the administrative co-chairs of the designated sub-committees, task forces, and workgroups. Vice Chancellors shall provide the necessary and appropriate district administrative support to the sub-committees, task forces, or workgroups. District employees may be asked to attend DSPC committee and sub-committee meetings to make presentations at the invitation of the co-chair(s). The faculty co-chair of a task force or sub-committee shall be selected by the faculty serving on the task force or sub-committee, given that the Academic Senate has delegated the co-chair selection process. Ideally, the membership of the sub-committees or task forces should come directly from the college committees assigned to complete the work and have the necessary expertise in the area. Each college, using its participatory governance processes, shall submit its representatives to the various committees.

To ensure that the topics or issues addressed within the DSPC are brought to the colleges for their consideration and implementation, members of the DSPC shall report district-level actions and discussions to their college-level units. The colleges shall provide feedback on the issues for DSPC's consideration.

Following are the Committees of the DSPC:

- Teaching and Learning Committee (TLC)
- Equity, Social, Economic, and Environmental Justice Committee (ESEEJC)
- Institutional Planning, Effectiveness, and Governance Committee (IPEGC)
- Resources Committee (RC)
- Advancement and Partnership Committee (APC)

## Membership of District Strategic Planning Council

- Vice Chancellor, Educational Services & Strategic Planning –co-chair (1)
- College Presidents (3)
- Vice Presidents, Planning and Development (3)
- Vice Chancellor, Business & Financial Services (1)
- Vice Chancellor, Human Resources & Employee Relations (1)
- Vice Chancellor, Institutional Advancement & Economic Development (1)
- Academic Senate Presidents (3)
- Faculty member from each college, ideally the Strategic Planning faculty co-chairs (3)
- Academic Planning Council/ Department Leadership Council faculty co-chairs (3)
- Faculty Association representative (1)

- Classified Professional representatives (5)
  - Confidential representative (1)
  - Student Trustee (1)
- 
1. Presidents, Vice Chancellors, and Vice Presidents of Planning & Development are permanent members.
  2. All other member terms are two years, with the exception of the student representative who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair will be the current District Academic Senate President, rotating by college each year.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. Faculty Association will appoint Faculty Association representative.
  7. CSEA will appoint Classified Professional representatives.

## Teaching and Learning Committee

The Teaching and Learning Committee (TLC) is charged with improving the overall quality of teaching and learning throughout the district in alignment with district mission, vision, and commitment to diversity, equity, inclusion, accessibility, and anti-racism.

The TLC oversees student access, success, and equity goals established in the District Strategic Plan. The TLC coordinates specific strategies and practices used by the colleges and district office to implement plans efficiently and effectively, thereby ensuring integration, alignment, and economies of scale in goal attainment. The TLC monitors, assesses, and evaluates the district strategic goals and objectives assigned by the DSPC and provides at least one written assessment of the assigned goals to the DSPC in spring. The TLC assists in the development of the district five-year plan listed in the District Strategic Plan, coordinates the planning activities of the colleges into an integrated strategy, and provides regular updates to DSPC on the progress of plan development.

Specifically, TLC accomplishes its coordination and integration through:

- gathering and sharing promising practices for teaching and learning for possible districtwide scaling
- supporting and facilitating innovation and development of teaching and learning by identifying or connecting projects/initiatives to appropriate resources
- providing recommendations on prioritized shared needs for teaching and learning

## Membership of the Teaching & Learning Committee

- Vice Chancellor, Educational Services & Strategic Planning – co-chair (1)
- Associate Vice Chancellor, Educational Services and Institutional Effectiveness (1)
- Vice Presidents, Academic Affairs (3)
- Vice Presidents, Student Services (3)
- Dean, Educational Services and Distance Learning (1)
- Faculty member from each college, ideally the College Teaching & Learning Committee Faculty Chair (3)
- Faculty member from each college, ideally Faculty Counselors overseeing Transfer Center (3)
- Faculty Guided Pathway Leads (3)
- District Curriculum Chair (1)
- Classified Professional representatives (4)
- Student representative from each college, ideally the college Teaching and Learning student representative (3)



1. Vice Chancellor, Educational Services and Strategic Planning; Associate Vice Chancellor, Educational Services and Institutional Effectiveness; Vice Presidents of Academic Affairs and Student Services; and Dean, Educational Services and Distance Learning are permanent members.
2. All other member terms are two years, with the exception of the student representatives who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair, rotating by college each year, will be chosen by the faculty members on the committee.
5. Co-chairs vote on recommendations only in the event of a tie.
6. CSEA will appoint Classified Professional representatives.
7. The Associated Students will appoint the student representatives.

Following are the **Teaching and Learning sub-committees**. Teaching and Learning sub-committees' purpose and membership are detailed below.

- Guided Pathways Sub-Committee (GPS)
- Noncredit Sub-Committee (NCS)
- Distance Education Sub-Committee (DES)
- Basic Needs Sub-Committee (BNSC)

### Guided Pathways Sub-Committee (GPS)

A permanent sub-committee which develops design principles and coordinates scaling of Guided Pathways and focuses on strategies and practices to reduce student equity gaps districtwide. Sub-committee members share promising practices, align pillar activities, advance efforts to create an environment of inclusion and belonging for students, coordinate on statewide reports, and develop Board of Trustees presentations. GPS focuses on equitable student pathways emphasizing technical skills and living wage employment, on pathways to further educational attainment, and on pathways partnerships with feeder K-12 districts and four-year colleges and universities.

#### **Membership:**

- Associate Vice Chancellor, Educational Services and Institutional Effectiveness – co-chair (1)
- Vice Chancellor, Educational Services & Strategic Planning (1)
- College Deans or Associate Deans of Educational Partnerships (3)
- Administrative Guided Pathways Leads (3)
- Administrative Student Equity Leads (3)
- Faculty member from each college, ideally the Guided Pathways College Leads (3)
- Faculty member from Diversity, Equity, Inclusion and Accessibility from each college (3)

- Classified Professional representatives (3)
  - Student representative (1)
1. Associate Vice Chancellor, Educational Services and Institutional Effectiveness; Vice Chancellor, Educational Services and Strategic Planning; College Deans or Associate Deans of Educational Partnerships; and Administrative Guided Pathways Leads are permanent members.
  2. All other member terms are two years, with the exception of the student representative who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair, rotating by college each year, will be chosen by the faculty members on the committee.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. CSEA will appoint Classified Professional representatives.
  7. The Student District Consultation Council will appoint the student representative.

### **Noncredit Sub-Committee (NCS)**

A permanent sub-committee which develops, monitors, and assesses the implementation of RCCD's five-year plan for noncredit. This plan aligns college and District Strategic Plans to support faculty in developing and offering noncredit courses and programs for basic skills, English as a second language, career and technical education, adults with disabilities, and older adults and to enhance noncredit student support services.

#### **Membership:**

- Executive Director, Adult Education and Community Initiatives – co-chair (1)
  - Associate Vice Chancellor, Educational Services & Institutional Effectiveness (1)
  - Vice President, Academic Affairs (1)
  - Dean, Enrollment Services (1)
  - Associate Deans, Career and Technical Education (3)
  - Faculty member from each college, ideally the Noncredit College Leads (3)
  - Faculty member from each college, ideally representing each College's Curriculum Committee (3)
  - Classified Professional representatives (4)
  - Student representative (1)
1. Associate Vice Chancellor, Educational Services & Institutional Effectiveness; Executive Director, Adult Education and Community Initiatives; Vice President, Academic Affairs; Associate Deans, Career and Technical Education; and Dean of Enrollment Services are permanent members.
  2. Vice President, Academic Affairs and Dean, Enrollment Services will rotate by college each year.

3. All other member terms are two years, with the exception of the student representative who will serve a one-year term.
4. College Academic Senates will appoint faculty members.
5. The faculty co-chair will be chosen by the faculty members on the committee.
6. Co-chairs vote on recommendations only in the event of a tie.
7. CSEA will appoint Classified Professional representatives.
8. The Student District Consultation Council will appoint the student representative.

### **Distance Education Sub-Committee (DES)**

A permanent sub-committee which contributes to policy development, recommends procedures, and promotes practices that contribute to the quality of distance education in the district. DES considers academic issues in distance education, along with promising practices for delivering student support services in the online environment. DES also considers economies of scale in districtwide technology solutions for distance education.

#### **Membership:**

- Dean, Educational Services and Distance Learning – co-chair (1)
  - Administrative co-chairs of College Distance Education Committees (3)
  - Associate Vice Chancellor, Information Technology and Learning Services (1)
  - Vice President, Academic Affairs (1)
  - Vice President, Student Services (1)
  - Faculty member from each college, ideally the Distance Education College Committee Chairs (3)
  - Classified Professional representatives (3)
  - Student representative (1)
1. Dean, Educational Services and Distance Learning; Associate Vice Chancellor, Informational Technology and Learning Services; administrative co-chairs of College Distance Education Committees; Vice President of Academic Affairs (rotated by college); and Vice President of Student Services (rotated by college) are permanent members.
  2. All other member terms are two years, with the exception of the student representative who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair will be chosen by the faculty members on the committee.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. CSEA will appoint Classified Professional representatives.
  7. The Student District Consultation Council will appoint the student representative.

### Basic Needs Sub-Committee (BNSC)

A permanent sub-committee which contributes to policy development, recommends procedures, and promotes practices to meet students' basic needs district-wide.

#### **Membership:**

- Administrative – co-chair (1)
  - College Basic Needs Supervisors (3)
  - Financial Aid Director (1)
  - Health and Psychological Services Director (1)
  - Faculty members from each college, ideally the Basic Needs College Committee Chairs (3)
  - Classified Professional representative (3)
  - Student representative from each college (3)
1. Administrator is a permanent member and provides support but is not a voting member.
  2. All other member terms are two years, with the exception of the student representatives who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair will be chosen by the faculty members on the committee.
  5. Faculty co-chair votes on recommendations only in the event of a tie.
  6. CSEA will appoint Classified Professional representatives.
  7. The Associated Students will appoint the student representatives.

## Equity, Social, Economic, and Environmental Justice Committee

The Equity, Social, Economic, and Environmental Justice Committee coordinates specific strategies and practices used by the colleges and district office to implement plans efficiently and effectively, thereby ensuring integration, alignment, and economies of scale in goal attainment related to matters that foster the creation of a socially just and inclusive environment. The Equity, Social, Economic, and Environmental Justice Committee monitors, assesses and evaluates the district strategic goals and objectives assigned by the DSPC and provides at least one written assessment of the assigned goals to the DSPC in spring. The Equity, Social, Economic, and Environmental Justice Committee assists in the development of the district five-year plans listed in the District Strategic Plan, coordinates the planning activities of the colleges into an integrated strategy, and provides regular updates to DSPC on the progress of plan development.

### Membership of Equity, Social, Economic, and Environmental Justice Committee

- Vice Chancellor, Human Resources and Employee Relations – co-chair (1)
- Other administrative members
- Faculty member from each college (3)
- Faculty Association representatives (3)
- Classified Professional representatives (4)
- Student Representative (1)

1. Vice Chancellor, Human Resources and Employee Relations; TBD, TBD are permanent members.
2. All other member terms are two years, with the exception of the student representative who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair will be chosen by the faculty members on the committee, exclusive of Faculty Association representatives.
5. Co-chairs vote on recommendations only in the event of a tie.
6. Faculty Association will appoint Faculty Association representatives.
7. CSEA will appoint Classified Professional representatives.
8. The Associated Students will appoint the student representatives.

Following are the **Equity, Social, Economic, and Environmental Justice sub-committees**. Equity, Social, Economic, and Environmental Justice sub-committees' purpose and membership are detailed below.

- Diversity, Equity, Inclusion, and Accessibility (DEIA) Sub-Committee
- Professional and Organizational Development Sub-Committee

- Employee Well-Being Sub-Committee
- Civic Engagement Sub-Committee
- Sustainability and Climate Action Sub-Committee (SCAC)

### **Diversity, Equity, Inclusion, and Accessibility (DEIA) Sub-Committee**

A permanent sub-committee serving as an advisory body to promote understanding and support policies and procedures as they relate to diversity, equity, inclusion and accessibility, especially those addressing discrimination, harassment, retaliation, and equal employment opportunities.

The Diversity, Equity, Inclusion, and Accessibility sub-committee assists with the implementation and communication of the District's EEO Plan in accordance with state and federal regulations and guidelines; monitors equal employment opportunity progress; and provides suggestions for EEO Plan revisions as appropriate. The committee will focus its work through a racial justice and equity lens to advance efforts to create an environment of inclusion and belonging for employees.

#### **Membership:**

- Vice Chancellor, Human Resources and Employee Relations – co-chair (1)
- Associate Vice Chancellor, Educational Services and Institutional Effectiveness (1)
- District Compliance Officer and Title IX Coordinator (1)
- Vice President, Student Services (3)
- Director, Social Justice and Civil Liberties (1)
- Faculty member from each college (3)
- Faculty Association representative (1)
- Classified Professional representatives (1)
- Student Representative (1)

1. Vice Chancellor, Human Resources and Employee Relations; Associate Vice Chancellor, Educational Services and Institutional Effectiveness; District Compliance Officer and Title IX Coordinator; Vice Presidents, Student Services; and Director, Social Justice and Civil Liberties are permanent members.
2. All other member terms are two years, with the exception of the student representatives who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair will be chosen by the faculty members on the committee, exclusive of the Faculty Association representative.
5. Co-chairs vote on recommendations only in the event of a tie.
6. Faculty Association will appoint Faculty Association representative.
7. CSEA will appoint Classified Professional representatives.
8. The Associated Students will appoint the student representative.

### **Professional and Organizational Development Sub-Committee**

A permanent sub-committee serving as an advisory body for professional development opportunities throughout the District. Facilitates and provides training to employees in maintaining, enhancing, and acquiring skills. Creates a personal development system to ensure that district personnel update and improve their knowledge and skills.

#### **Membership:**

- Vice Chancellor, Human Resources and Employee Relations – co-chair (1)
- Director, Learning, Organizational Development, and Human Resources Communications (1)
- Faculty member from each college, ideally District Faculty Development Coordinator (3)
- Faculty Association representative (1)
- Classified Professional representative (1)

1. Vice Chancellor, Human Resources and Employee Relations; and Director, Learning, Organizational Development, and HR Communications are permanent members.
2. All other member terms are two years.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair will be chosen by the faculty members on the committee, exclusive of the Faculty Association representative.
5. Co-chairs vote on recommendations only in the event of a tie.
6. Faculty Association will appoint Faculty Association representative.
7. CSEA will appoint Classified Professional representatives.

### **Employee Well-Being Sub-Committee**

A permanent sub-committee serving as an advisory body to aid in creating a culture of physical, psychological, and emotional well-being by providing activities and support that will result in healthier lifestyles. Advises on matters related to developing strategies to encourage healthy behaviors in the workplace and creating a health-friendly work environment.

The District recognizes that those represented groups (faculty and classified) are entitled, pursuant to the terms set forth in the Educational Employment Relations Act, to negotiate those matters that fall within the scope of representation. Moreover, it is also recognized that health and welfare may fall within said scope and shall, as required by law, be negotiated with represented groups.

#### **Membership:**

- Vice Chancellor, Human Resources and Employee Relations – co-chair (1)
- Director, Total Rewards and Human Resources Information Systems (1)
- Controller (1)

- Faculty member from each college (3)
  - Faculty Association representative (1)
  - Classified Professional representative (1)
1. Vice Chancellor, Human Resources and Employee Relations; Director, Total Rewards and Human Resources Information Systems; and Controller are permanent members.
  2. All other member terms are two years.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair will be chosen by the faculty members on the committee, exclusive of the Faculty Association representative.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. Faculty Association will appoint Faculty Association representative.
  7. CSEA will appoint Classified Professional representative.

### Civic Engagement Sub-Committee

A main element of social justice work in higher education is to conduct outreach and engage with the community at large beyond the four walls of the college institutions. This is being done in a variety of ways across RCCD as faculty, administrators, students, and classified professionals (many themselves are members of the communities in which they work) collaborate with the community on a regular basis with the goal of empowering students and community members as well as enriching the college experience for all stakeholders. While this committee is still emerging, it sees a commitment to the intersection of social justice, community, and engagement at its core. The committee recognizes the importance of connecting the RCCD community to opportunities in which people can bridge their social justice passions and build community with others who are committed to leading social justice-centered lives.

#### **Membership:**

- Vice Chancellor, Institutional Advancement and Economic Development (1)
  - Executive Director, External Relations and Strategic Communications (1)
  - Director, Center for Social Justice and Civil Liberties – co-chair (1)
  - Management representative from each college (3)
  - Faculty member from each college (3)
  - Classified Professional representatives (3)
  - Student representative from each college (3)
1. Vice Chancellor, Institutional Advancement and Economic Development; Executive Director, External Relations and Strategic Communications; and Director, Center for Social Justice and Civil Liberties are permanent members.
  2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.



3. College Academic Senates will appoint faculty members.
4. The faculty co-chair will be chosen by the faculty members on the committee
5. Co-chairs vote on recommendations only in the event of a tie.
6. College presidents will appoint college management representatives.
7. CSEA will appoint Classified Professional representatives.
8. The Associated Students will appoint the student representatives.

### **Sustainability and Climate Action Sub-Committee (SCAC)**

A permanent sub-committee that serves as the primary advisor on sustainability and climate action matters to the Resources Committee and then the DSPC. SCAC provides a collaborative forum for the exchange of information necessary in setting goals and priorities regarding sustainability and climate action procedures, policies, compliances, leadership, advocacy, implementation, monitoring and communication. SCAC works towards continuous evaluation and quality improvement to support and advance the institutional mission of the district that promotes sustainability decision-making and resiliency-thinking for climate action, social justice and resources conservation.

#### **Membership:**

- Associate Vice Chancellor, Facilities Planning and Development – co-chair (1)
  - Vice Presidents, Business Services (3)
  - Sustainability and Energy Manager (1)
  - Director, Capital Planning (1)
  - District Director, Business Services (1)
  - Director, Government Relations (1)
  - Directors, Facilities Maintenance and Operations (3)
  - Academic Senate Presidents, (3)
  - Classified Professional representatives (4)
  - Student representative from each college (3)
1. Associate Vice Chancellor, Facilities Planning and Development; Director, Capital Planning; District Director, Business Services; Director, Government Relations; Vice Presidents, Business Services; and Directors, Facilities Maintenance and Operations are permanent members.
  2. All other members serve two-year terms, with the exception of the student representatives who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. District Academic Senate President will serve as faculty co-chair.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. CSEA will appoint Classified Professional representatives.
  7. The Associated Students will appoint the student representatives.

## Institutional Planning, Effectiveness, and Governance Committee

The purpose of the Institutional Planning, Effectiveness, and Governance Committee (IPEGC) is to promote and facilitate an equity-focused culture of evidence and inquiry in which accurate data and information provide the basis for data-driven decisions to improve teaching and learning and institutional effectiveness.

In addition to the direct and indirect methods of assessment as means to improve the teaching and learning by monitoring, assessing, and evaluating student progress at the course and program levels at the colleges, the committee will also work collaboratively to assist the district to measure institutional effectiveness by using additional parameters such as efficiency, effectiveness, accountability, and transparency. To accomplish this aim, the committee will develop the methodology and instruments to monitor, assess, and evaluate the effectiveness of the district in these four parameters. The committee will determine baselines so that targets for improvement may be set. Additionally, the committee will develop key performance indicators (KPIs) and tracking tools to measure, monitor, and assess progress toward achieving district strategic goals and objectives. The committee will also coordinate Board Policy and Administrative Procedure (BP/AP) updating efforts between the district office and the colleges to ensure BP/AP is up to date and governing processes are followed properly.

The IPEGC coordinates specific strategies and practices used by the colleges and district office to implement plans efficiently and effectively, thereby ensuring integration, alignment, and economies of scale in goal attainment. The IPEGC monitors, assesses and evaluates the district strategic goals and objectives assigned by the DSPC and provides at least one written assessment of the assigned goals to the DSPC in spring. The IPEGC assists in the development of the district five-year plans listed in the District Strategic Plan, coordinates the planning activities of the colleges into an integrated strategy, and provides regular updates to DSPC on the progress of plan development.

## Membership of Institutional Planning, Effectiveness, and Governance Committee

- Vice Chancellor, Educational Services and Strategic Planning – co-chair (1)
- Associate Vice Chancellor, Educational Services and Institutional Effectiveness (1)
- Vice Presidents, Planning and Development (3)
- District Dean, Institutional Research (1)
- College Deans, Institutional Effectiveness (3)
- Faculty member from each college, ideally the College Institutional Effectiveness Faculty co-chairs (3)
- Faculty member from the District, ideally the District Program Review Chair (1)
- Faculty Association representatives (3)
- Classified Professional representatives (4)
- Student representative from each college (3)

1. Vice Chancellor, Educational Services and Strategic Planning; Associate Vice Chancellor, Educational Services and Institutional Effectiveness; District Dean, Institutional Research; Vice Presidents, Planning and Development; and College Deans, Institutional Effectiveness are permanent members.
2. All other member terms are two years, with the exception of the student representatives who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair will be chosen by the faculty members on the committee, exclusive of the Faculty Association representative.
5. Co-chairs vote on recommendations only in the event of a tie.
6. Faculty Association will appoint Faculty Association representatives.
7. CSEA will appoint Classified Professional representatives.
8. The Associated Students will appoint the student representatives.

Following are **Institutional Planning, Effectiveness, and Governance sub-committees**. Institutional Planning, Effectiveness, and Governance sub-committees' purpose and membership are detailed below.

- District Enrollment Management Sub-Committee (DEMC)
- Program Review Sub-Committee
- Governance Sub-Committee

### **District Enrollment Management Sub-Committee (DEMC)**

A permanent sub-committee which serves as the primary advisor on enrollment management matters. DEMC provides a collaborative forum for effective enrollment management decisions based on an agreed upon set of principles and guidelines. In addition to enrollment metrics, the DEMC considers the supplemental and success metrics components of the Student-centered Funding Formula.

#### **Membership:**

- Associate Vice Chancellor, Educational Services and Institutional Effectiveness – co-chair (1)
- Vice Chancellor, Educational Services and Strategic Planning (1)
- Vice Chancellor, Business and Financial Services (1)
- Vice Presidents, Academic Affairs (3)
- Vice Presidents, Student Services (3)
- Vice Presidents, Business Services (3)
- Financial Aid Directors (3)
- Dean of Instruction from each college (3)
- Academic Senate Presidents (3)

- Faculty member from each college, ideally a department chair (3)
- Faculty Association representative (1)
- Classified Professional representatives (3)
  1. Vice Chancellor, Educational Services and Strategic Planning; Vice Chancellor, Business and Financial Services; Associate Vice Chancellor, Educational Services and Institutional Effectiveness; Vice Presidents, Academic Affairs, Student Services, and Business Services, Financial Aid Directors, and Deans of Instruction are permanent members.
  2. All other member terms are two years.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair will be chosen by the faculty members on the committee, exclusive of Faculty Association representative.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. Faculty Association will appoint Faculty Association representative.
  7. CSEA will appoint Classified Professional representatives.

### **Program Review Sub-Committee**

Shares best practices among colleges and district office for program review process and technologies. Ensure horizontal alignment of program review processes for measuring goal attainment and integration of districtwide strategic planning efforts.

#### **Membership:**

- Associate Vice Chancellor, Educational Services and Institutional Effectiveness (1)
- Faculty co-chairs of college program review committees (3)

### **Governance Sub-Committee**

The purpose of the Governance sub-committee is to ensure leadership roles and the institution's governance and decision-making policies, procedures, and processes are regularly evaluated and updated to assure their integrity and effectiveness. The committee will also make sure the processes for decision-making and the resulting decisions are documented and widely communicated across the institution. The committee will also regularly review and update the function maps.

#### **Membership:**

- Vice Chancellor, Educational Services and Strategic Planning – co-chair (1)
- Vice Chancellor, Human Resources and Employee Relations (1)
- Vice Chancellor, Business and Financial Services (1)
- Vice Chancellor, Institutional Advancement and Economic Development (1)
- General counsel (not a voting member) (1)

- Management Association representative from each college (3)
  - Academic Senate Presidents (3)
  - Faculty Association representatives (3)
  - Classified Professional representatives (3)
  - Student representative from each college (3)
1. Vice Chancellor, Educational Services and Strategic Planning; Vice Chancellor, Business and Financial Services; Vice Chancellor of Human Resources and Employee Relations; Vice Chancellor, Institutional Advancement and Economic Development; and General Counsel are permanent members. General Counsel is not a voting member.
  2. All other member terms are two years, with the exception of the student representative who will serve a one-year term.
  3. District Academic President will serve as faculty co-chair.
  4. Co-chairs vote on recommendations only in the event of a tie.
  5. College presidents will appoint college management representatives.
  6. Faculty Association will appoint Faculty Association representatives.
  7. CSEA will appoint Classified Professional representatives.
  8. The Associated Students will appoint the student representatives.

## Resources Committee

The Resources Committee is charged with acquiring, managing, and deploying resources—including human, facilities, technology, and financial—to support district goals and advancement.

The Resources Committee coordinates specific strategies and practices used by the colleges and district office to implement plans efficiently and effectively, thereby ensuring integration, alignment, and economies of scale in goal attainment. The Resources Committee monitors, assesses and evaluates the district strategic goals and objectives assigned by the DSPC and provides at least one written assessment of the assigned goals to the DSPC in spring. The Resources Committee assists in the development of the district five-year plans listed in the District Strategic Plan, coordinates the planning activities of the colleges into an integrated strategy, and provides regular updates to DSPC on the progress of plan development.

The primary areas of Resources Committee oversight and monitoring are: Finance, Facilities, Safety and Risk Management, and Information Technology. The Resources Committee will be guided by the following general responsibilities as it relates to resource stewardship:

- improve efficiency and effectiveness by avoiding unnecessary duplications (economy of scale) and by enhancing synergies among available resources.
- identify best practices used by the colleges and scale them districtwide.
- identify barriers that impede the implementation of plans and recommend administrative and/or policy changes to remove those barriers.

## Membership of Resources Committee

- Vice Chancellor, Business & Financial Services – co-chair (1)
- Vice Presidents, Business Services (3)
- Director, Risk Management (1)
- Chief of Police (1)
- Associate Vice Chancellor, Information Technology & Learning Services (1)
- Associate Vice Chancellor, Facilities Planning & Development (1)
- Associate Vice Chancellor, Grants & Economic Development (1)
- Executive Director, RCCD Foundation (1)
- Director, Employee Relations, Labor Relations and College Support (1)
- Faculty member from each college, ideally the College Resources Committee faculty co-chairs (3)
- Classified Professional representatives (4)
- Student representative from each college (3)

1. Vice Chancellor, Business and Financial Services; Vice Presidents, Business Services; Director, Risk Management; Chief of Police; Associate Vice Chancellor, Information Technology and Learning Services; Associate Vice Chancellor, Facilities Planning and Development; Associate Vice Chancellor, Grants and Economic Development; Executive Director, RCCD Foundation; and Director, Employee Relations, Labor Relations, and College Support are permanent members.
2. All other member terms are two years, with the exception of the student representatives who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair will be chosen by the faculty members on the committee, rotating by college.
5. Co-chairs vote on recommendations only in the event of a tie.
6. CSEA will appoint Classified Professional representatives.
7. The Associated Students will appoint the student representatives.

Following are the **Resources sub-committees**. Resources sub-committees' purpose and membership are detailed below.

- District Budget Advisory Sub-Committee (DBAC)
- Facilities Planning and Development Sub-Committee (FPDC)
- District Safety and Security Sub-Committee (DSSC)
- Human Resources Sub-Committee (HRSC)
- Information Technology Strategy Sub-Committee (ITSC)
  - Cybersecurity Advisory Sub-Committee (CASC)

### District Budget Advisory Sub-Committee (DBAC)

A permanent sub-committee which serves as the primary advisor on fiscal and budget matters to the Resources Committee and then the DSPC. DBAC provides a collaborative forum for the exchange of information necessary to inform strategic decisions regarding budget and fiscal policies, procedures, planning, budget development, and resource allocations within the Riverside Community College District (RCCD). DBAC works towards continuous evaluation and quality improvement of the budget allocation process by systematically assessing the effectiveness of resource allocation methodologies within approved principles and guidelines to advance the mission and goals of RCCD.

#### **Membership:**

- Vice Chancellor, Business and Financial Services – co-chair (1)
- Director, Business Services (1)
- Vice Presidents, Business Services (3)
- Executive Director, Grants and Sponsored Programs (1)

- Management representative (3)
- Academic Senate Presidents (3)
- Faculty member from each college, ideally involved with Budgetary Areas (3)
- Classified Professional representatives (4)
- Student representative (1)
  1. Vice Chancellor Business and Financial Services; Director, Business Services; Vice Presidents of Business Services; and Executive Director, Grants and Sponsored Programs are permanent members.
  2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. District Academic Senate President will serve as faculty co-chair.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. College presidents will appoint college management representatives.
  7. CSEA will appoint Classified Professional representatives.
  8. The Student District Consultation Council will appoint the student representative.

### **Facilities Planning and Development Sub-Committee (FPDC)**

A permanent sub-committee that serves as the primary advisor on facilities planning and development matters to the Resources Committee and then the DSPC. FPDC provides a collaborative forum for the exchange of information necessary in setting goals and priorities regarding facilities planning and development procedures, policies, capital resources administration, total cost of ownership, construction project management, and facilities compliances within the federal, state and local agencies. FPDC works towards continuous evaluation and quality improvement to support and advance the institutional mission of the District that promotes a safe, sustainable and high-quality college learning environment.

#### **Membership:**

- Associate Vice Chancellor, Facilities Planning and Development – co-chair (1)
- Vice Presidents, Business Services (3)
- Director, Capital Planning (1)
- Director, Facilities Development (1)
- Director, Business Services (1)
- Director, Risk Management (1)
- Director, Information Technology Infrastructure and Systems (1)
- Directors, Facilities Maintenance and Operations (3)
- Academic Senate Presidents (3)
- Classified Professional representatives (4)
- Student representative (1)



1. Associate Vice Chancellor, Facilities Planning and Development; Director, Capital Planning; Facilities Development Director; Director, Risk Management; Director, Information Technology Infrastructure and Systems; Director, Business Services; and Vice Presidents, Business Services; and Directors, Facilities Maintenance and Operations are permanent members.
2. All other members serve two-year terms, with the exception of the student representatives who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. District Academic Senate President will serve as faculty co-chair.
5. Co-chairs vote on recommendations only in the event of a tie.
6. CSEA will appoint Classified Professional representatives
7. The Student District Consultation Council will appoint the student representative.

### **District Safety and Security Sub-Committee (DSSC)**

A permanent sub-committee that serves as the primary advisor on districtwide safety and security matters to the Resources Committee and then the DSPC. The DSSC meets regularly to identify all areas of safety and security concern; strategically plan for risk identification and mitigation; address regulatory and compliance matters; provide guidance and research; and address all unsafe conditions that could result in harm to our students, faculty, staff, and visitors.

#### **Membership:**

- Director, Risk Management – co-chair (1)
  - Manager, District Safety & Emergency Preparedness (1)
  - Chief of Police (1)
  - Director, Employee Relations, Labor Relations and College Support (1)
  - Vice Presidents, Business Services (3)
  - Behavioral Intervention Resource Team (BIRT) representative (1)
  - Faculty member from each college (3)
  - Faculty Association representatives (3)
  - Classified Professional representatives (4)
  - Student representative from each college (3)
1. Director, Risk Management; Manager, District Safety & Emergency Preparedness; Chief of Police; Director, Employee Relations, Labor Relations and College Support; and Vice Presidents of Business Services are permanent members.
  2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair, rotating by college, will be chosen by the faculty members on the committee, exclusive of Faculty Association representatives.
  5. Co-chairs vote on recommendations only in the event of a tie.

6. Faculty Association will appoint Faculty Association representatives.
7. CSEA will appoint Classified Professional representatives.
8. The Associated Students will appoint the student representatives.

### Human Resources Sub-Committee

The HR Sub-Committee coordinates specific human strategies and practices used by the colleges and district office to implement plans efficiently and effectively, thereby ensuring integration, alignment, and economies of scale in goal attainment. The HR Sub-Committee monitors, assesses and evaluates the district strategic goals and objectives assigned by the DSPC and provides at least one written assessment of the assigned goals to the DSPC in spring. The HR Sub-Committee assists in the development of the district five-year plans listed in the District Strategic Plan, coordinates the planning activities of the colleges into an integrated strategy, and provides regular updates to DSPC on the progress of plan development.

A permanent sub-committee serving as an advisory body to promote understanding and support policies and procedures as they relate to Human Resources, especially those addressing discrimination, harassment, retaliation, and equal employment opportunities.

#### **Membership:**

- Vice Chancellor, Human Resources and Employee Relations – co-chair (1)
- Director, Employee Relations, Labor Relations, and College Support Services (1)
- Director, Staffing, Employment and Records (1)
- Vice Presidents, Business Services (3)
- Faculty member from each college (3)
- Faculty Association representatives (3)
- Classified Professional representatives (4)

1. Vice Chancellor, Human Resources and Employee Relations; District Compliance Office and Title IX Coordinator, Director, Employee Relations, Labor Relations, and College Support Services; Director, Staffing, Employment and Records; and Vice Presidents, Business Services are permanent members.
2. All other member terms are two years.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair will be chosen by the faculty members on the committee, exclusive of the Faculty Association representative.
5. Co-chairs vote on recommendations only in the event of a tie.
6. Faculty Association will appoint Faculty Association representative.
7. CSEA will appoint Classified Professional representatives.

### Information Technology Strategy Sub-Committee (ITSC)

A permanent sub-committee that provides a collaborative forum to advise and inform the Resources Committee and the DSPC in setting priorities and making strategic decisions involving the provision of information services and technology to advance the institutional goals of the Riverside Community College District and its three colleges.

#### **Membership:**

- Associate Vice Chancellor, Information Technology and Learning Services – co-chair (1)
- Vice Chancellor, Human Resources and Employee Relations (1)
- Vice Presidents, Business Services (3)
- Director, Technology Support Services, Moreno Valley College (1)
- Director, College Technology Support Services, Riverside City College (1)
- Dean, Educational Services and Distance Learning (1)
- Faculty member from each college (3)
- Faculty Association representative (1)
- Classified Professional representatives (4)
- Student representative (1)

1. Associate Vice Chancellor, Information Technology and Learning Services; Vice Chancellor, Human Resources and Employee Relations; Vice Presidents of Business Services; Director, Technology Support Services; Director, College Technology Support Services; and Dean, Educational Services and Distance Learning are permanent members.
2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair, rotating by college, will be chosen by the faculty member on the committee, exclusive of Faculty Association representative.
5. Co-chairs vote on recommendations only in the event of a tie.
6. Faculty Association will appoint Faculty Association representative.
7. CSEA will appoint Classified Professional representatives.
8. The Student District Consultation Council will appoint the student representative.

### Cybersecurity Advisory Sub-Committee

A permanent sub-committee that provides a collaborative forum to advise and inform the Information Technology Strategy Sub-Committee, Resources Committee, and the DSPC in creating policy concerning cybersecurity, information technology use, data security and protection, privacy, compliance, and cyber-risk.

#### **Membership:**

- Associate Vice Chancellor, Information Technology and Learning Services (1)

- Vice President, Business Services, Norco College (1)
  - Director, Information Technology, Infrastructure & Systems – co-chair (1)
  - Director, Risk Management (1)
  - Director, College Technology Support Services, Riverside City College (1)
  - Manager, Technology Support Services, Moreno Valley College (1)
  - Faculty member from each college (3)
  - Faculty Association representative (1)
  - Classified Professional representatives (3)
  - Student representative (1)
1. Associate Vice Chancellor, Information Technology and Learning Services; Director, Informational Technology, Infrastructure & Systems; Director, Risk Management; Director, Technology Support Services; Director, College Technology Support Services; and Vice President, Business Services are permanent members.
  2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair, rotating by college, will be chosen by the faculty member on the committee, exclusive of Faculty Association representative.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. Faculty Association will appoint Faculty Association representative.
  7. CSEA will appoint Classified Professional representatives.
  8. The Student District Consultation Council will appoint the student representative.

## Advancement and Partnership Committee

The Advancement and Partnership Committee (APC) supports the District through efforts that expand the awareness of, advocacy for, and engagement with RCCD and its colleges. The APC reviews and provides guidance on a variety of institutional advancement and economic development efforts to support districtwide initiatives to achieve the District Strategic Plan. These include, but are not limited to, the annual legislative program, workforce and economic development efforts, strategic communication efforts, and the identification of external funding sources.

The APC coordinates specific strategies and practices used by the colleges and district office to implement plans efficiently and effectively, thereby ensuring integration, alignment, and economies of scale in goal attainment. The APC monitors, assesses and evaluates the district strategic goals and objectives assigned by the DSPC and provides at least one written assessment of the assigned goals to the DSPC in spring. The APC assists in the development of the district five-year plans listed in the District Strategic Plan, coordinates the planning activities of the colleges into an integrated strategy, and provides regular updates to DSPC on the progress of plan development.

### Membership of Advancement and Partnership Committee

- Vice Chancellor, Institutional Advancement & Economic Development – co-chair (1)
- Associate Vice Chancellor, Grants and Economic Development (1)
- Vice Presidents, Planning and Development (3)
- Dean, Workforce and Economic Development and Entrepreneurship (1)
- Dean, Grants & Student Equity Initiatives, Norco College (1)
- Dean, Grants Development & Administration, Riverside City College (1)
- Executive Director, RCCD Foundation (1)
- Executive Director, Grants and Sponsored Programs (1)
- Executive Director, External Relations & Strategic Communications (1)
- Director, Business Services (1)
- Director, Center for Social Justice & Civil Liberties (1)
- Director, Grants, Moreno Valley College (1)
- Faculty member from each college, ideally the College Grants Committee/Workgroup faculty co-chairs (3)
- Faculty member from each college, ideally engaged in economic development, community engagement and outreach, or other related area (3)
- Classified Professional representatives (4)
- Student representative from each college (3)

1. Vice Chancellor, Institutional Advancement and Economic Development; Vice Presidents, Planning and Development; Associate Vice Chancellor, Grants and

- Economic Development; Dean, Workforce and Economic Development and Entrepreneurship; Executive Director, RCCD Foundation; Executive Director, Grants and Sponsored Programs; Executive Director, External Relations and Strategic Communications; Director, Business Services; Director, Center for Social Justice and Civil Liberties; MVC Director, Grants, NC Dean, Grants and Student Equity Initiatives; and RCC Dean, Grants Development and Administration are permanent members.
2. All other member terms are two years, with the exception of the student representatives who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair will be chosen by the faculty members on the committee, rotating by college.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. CSEA will appoint Classified Professional representatives.
  7. The Associated Students will appoint the student representatives.

Following are **Advancement and Partnership sub-committees**. Advancement and Partnership sub-committees' related purpose and membership are detailed below.

- District Marketing & Communications Sub-Committee (DMCC)
- Facilities Naming Sub-Committee (FNC)
- Institutional Partnerships Sub-Committee (IPSC)
- Alternate Resources Sub-Committee (ARSC)

### **District Marketing and Communications Sub-Committee (DMCC)**

In support of the District Strategic Plan, the District Marketing and Communications sub-committee (DMCC) will provide guidelines and set standards for creating and producing marketing, advertising, and strategic communications for the District and its colleges.

#### **Membership:**

- Vice Chancellor, Institutional Advancement and Economic Development – co-chair (1)
- Management representatives from External Relations and Strategic Communications (2)
- Management representative from each college (3)
- Faculty member from each college (3)
- Classified Professional representatives (4)
- Student representative from each college (3)

1. Vice Chancellor, Institutional Advancement and Economic Development; and management representatives from RCCD External Relations and Strategic Communications are permanent members.
2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair, rotating by college, will be chosen by the faculty members on the committee.
5. Co-chairs vote on recommendations only in the event of a tie.
6. College presidents will appoint college management representatives.
7. Administrative co-chair will appoint management representatives from External Relations and Strategic Communications.
8. CSEA will appoint Classified Professional representatives.
9. The Associated Students will appoint the student representatives.

### Facilities Naming Sub-Committee (FNC)

The Facilities Naming sub-committee assists the chancellor in evaluating and making recommendations on naming facilities, events and programs in compliance with Board Policy No. 4400 (NAMING OF FACILITIES, EVENTS AND PROGRAMS). Facilities, events, and programs may be named for a unique, extraordinary, or significant personal contributions of someone closely associated with the District or a significant financial gift made through the RCCD Foundation. In addition to facilities, plaques, memorials, and monuments, selected events—such as athletics, fine arts, and lectures—other activities and programs are eligible for naming under this policy. All proposed names for facilities, events, and programs shall be consistent with the principles and mission of the District and must receive prior approval by the RCCD Board of Trustees.

#### **Membership:**

- Vice Chancellor, Institutional Advancement and Economic Development (1)
  - Associate Vice Chancellor, Facilities Planning and Development (1)
  - Executive Director, RCCD Foundation, co-chair (1)
  - Management representatives from each college (3)
  - RCCD Foundation board member (1)
  - Faculty member from each college (3)
  - Classified Professional representative (1)
  - Student representative (1)
1. Vice Chancellor, Institutional Advancement and Economic Development; Associate Vice Chancellor, Facilities, Planning and Development; and Executive Director, RCCD Foundation are permanent members.

2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.
3. College Academic Senates will appoint faculty members.
4. The faculty co-chair, rotating by college, will be chosen by the faculty members on the committee.
5. Co-chairs vote on recommendations only in the event of a tie.
6. RCCD Foundation board will appoint RCCD Foundation board member.
7. College presidents will appoint college management representatives.
8. CSEA will appoint Classified Professional representative.
9. The Student District Consultation Council will appoint the student representative.

### **Institutional Partnerships Sub-Committee (IPSC)**

The Institutional Partnerships Sub-Committee (IPSC) supports collaborative work across the District that effectively connects academic, business, government, and community organizations in support of RCCD's mission. As a dynamic bridge, the IPSC fosters alignment of networks and efforts that contribute directly to the educational and economic outcomes of the District's programs and services. The IPSC seeks to develop and deploy equitable strategies that amplify RCCD's impacts on individual, family, and community prosperity.

#### **Membership:**

- Vice Chancellor, Institutional Advancement and Economic Development (1)
  - Associate Vice Chancellor, Facilities Planning and Development (1)
  - Dean, Workforce and Economic Development (WED) and Entrepreneurship (1)
  - Executive Director, RCCD Foundation, co-chair (1)
  - Executive Director, External Relations and Strategic Communications (1)
  - Management representatives from each college (3)
  - Faculty member from each college (3)
  - Classified Professional representative (1)
  - Student representative (1)
1. Vice Chancellor, Institutional Advancement and Economic Development; Associate Vice Chancellor, Facilities, Planning and Development; Executive Director, RCCD Foundation; Executive Director, External Relations and Strategic Communications; and Dean, Workforce and Economic Development (WED) and Entrepreneurship are permanent members.
  2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair, rotating by college, will be chosen by the faculty members on the committee.
  5. Co-chairs vote on recommendations only in the event of a tie.



6. College presidents will appoint college management representatives.
7. CSEA will appoint Classified Professional representative.
8. The Student District Consultation Council will appoint the student representative.

### **Alternate Resources Sub-Committee (ARSC)**

The Alternative Resource Sub-Committee (ARSC) is tasked with supporting the strategic identification, evaluation, and pursuit of resource development opportunities in non-traditional focus areas and from previously underutilized organizations and programs. This involves the guidance and support for the exploration of new and expanded potentials for grant development, community partnerships, and philanthropic pursuits. The ARSC aims to diversify RCCD's resource base by creatively sourcing funding avenues that align with the District's mission and advance strategic objectives to bolster its financial resilience.

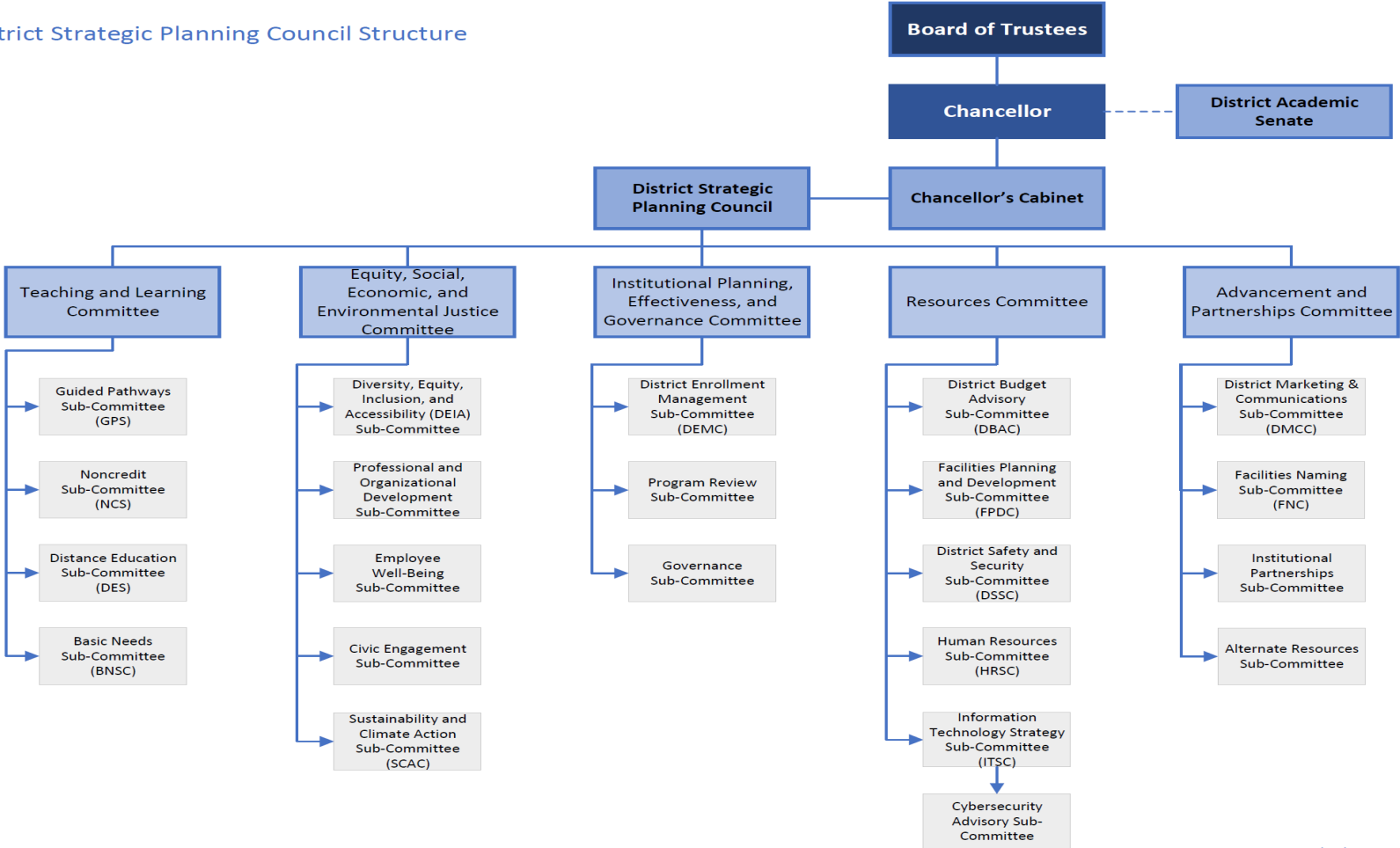
#### **Membership:**

- Vice Chancellor, Institutional Advancement and Economic Development (1)
  - Dean, Workforce and Economic Development (WED) and Entrepreneurship (1)
  - Executive Director, Grants and Sponsored Programs (1)
  - Executive Director, RCCD Foundation, co-chair (1)
  - Director, Government Relations (1)
  - Management representatives from each college (3)
  - Faculty member from each college (3)
  - Classified Professional representative (4)
  - Student representative from each college (3)
1. Vice Chancellor, Institutional Advancement and Economic Development; Dean, Workforce and Economic Development (WED) and Entrepreneurship; Executive Director, RCCD Foundation; and Director, Government Relations are permanent members.
  2. All other members serve two-year terms, with the exception of the student representative who will serve a one-year term.
  3. College Academic Senates will appoint faculty members.
  4. The faculty co-chair, rotating by college, will be chosen by the faculty members on the committee.
  5. Co-chairs vote on recommendations only in the event of a tie.
  6. College presidents will appoint college management representatives.
  7. CSEA will appoint Classified Professional representative.
  8. The Student District Consultation Council will appoint the student representatives.

Exhibit A

District Strategic Planning Council Structure

District Strategic Planning Council Structure



Dated: 02/28/24

## Exhibit B

### Planning/Policy Documents to be Submitted to DSPC

Planning Document	Review for alignment	Recommend moving forward
College Educational Master Plans	✓	
District Long-term Master Plan		✓
District 5-year Strategic Plan		✓
College Facilities Plans	✓	
Integrated 5-year Capital Construction Plan		✓
Equal Employment Opportunity Plan		✓
Workforce and Applicant Analysis	✓	
Multiple Methods Certification Form	✓	
Student Equity and Achievement Plans	✓	
Sustainability Plan	✓	
District Technology Plan		✓
District Cybersecurity Plan		✓
District Noncredit Strategic Plan		✓
Guided Pathways Plans	✓	
College Enrollment Management Plans	✓	
Accreditation Reports	✓	
Board Policies	May vary by chapter	May vary by chapter
RCCD Budget		✓