



Agenda Item (VIII-D-3)

Meeting	12/10/2013 - Regular
Agenda Item	Committee - Resources (VIII-D-3)
Subject	Resolution No.08-13/14 Designating Certain Products, Brands, and Services as District Standards
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees adopt Resolution Number 08-13/14 Designating Certain Products, Brands, and Services as District Standards for equipment and installation into District buildings as permitted by Public Contract Code §3400(b).

Background Narrative:

Public Contract Code §3400(b), states that California public agencies must allow contractors to provide an "or equal" substitution for materials, products, things, or services that are specified in the contract documents. However, specifications for such contracts may designate a product by brand or trade name if the Board has made a finding, described in the invitation for bids or Request for Proposal (RFP), that a particular material, product, thing, or service is designated for any of the following purposes (Public Contract Code §3400(c)):

1. To conduct a field test or experiment to determine its suitability for future use;
2. To match others in use on a particular public improvement that has been completed or is in the course of completion;
3. To obtain a necessary item that is only available from one source;
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP.

The definition of "or equal" is highly subjective and often results in incompatibility with existing systems and equipment. To address this situation, the Facility Working Group Committee was tasked with establishing District Standards. The Facility Working Group Committee includes the following members:

Chris Carlson, Chief of Staff and Facilities Development (District)
Bart Doering, Director of Construction (District)
Laurens Thurman, Facilities Consultant (District)
Norm Godin, Vice President, Business Services (Moreno Valley College)
Beth Gomez, Vice President, Business Services (Norco College)
John al-Amin, Interim Vice President, Business Services (Riverside City College)
Scott Zwart, Director, Facilities Maintenance and Operations (Riverside City College)
Steve Monsanto, Director, Facilities (Norco College)
Majd Askar, Purchasing Manager (District)

The District, in accordance with Public Contract Code §3400(c)(2), has found that the following systems and products should be designated by specific brand name to match other products already in use at the District and Colleges: Irrigation Control System, Key Cylinder System, Elevators, Energy Management System, Card Access System, and Fire Alarm System. The systems and products being designated have proven to be reliable and

efficient through installations in various locations throughout the District. By approving this Resolution, the District is establishing District Standards which will reduce maintenance, staff training and inventory parts cost.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Chris Carlson, Chief of Staff & Facilities Development
Majd Askar, Purchasing Manager

Attachments:

[12102013_Resolution No. 08-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION DESIGNATING CERTAIN PRODUCTS, BRANDS, AND SERVICES

RESOLUTION NO. 08-13/14

WHEREAS, Pursuant to Public Contract Code Section 3400(c), the Riverside Community College District ("District") may make a finding that designates certain products, things, or services by specific brand or trade name for the statutorily enumerated purposes, and

WHEREAS, District Staff has reviewed the District's current facilities, general contracts, plans, and specifications in order to evaluate the District's need to establish uniform, complete and compatible maintenance service systems and technology systems district wide in order to facilitate the most reliable, dependable, cost efficient and feasible education for students in the District, and

WHEREAS, based on the Board's above described review and Public Contract Code Section 3400(c), the Board has determined that the District must require and specify the use of certain products, things, or services on District projects as found below, and

NOW, THEREFORE, THE BOARD DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section I. The District, in accordance with Public Contract Code Section 3400(c), has made a finding that a particular material product, thing, or service designated by specific brand or trade name will be designated in order to match other products in use on a particular public improvement either completed or in the course of completion.

Section 2. The District, pursuant to Public Contract Code Section 3400(c), intends to establish uniform, complete and compatible control, management and monitoring systems, equipment, materials and products district wide in order to facilitate the most reliable, dependable, cost efficient development of District facilities and programmatic activity.

Section 3. The District has found compatibility, cost, and utility of other available systems to be problematic and believes it is necessary to establish complete District systems to avoid incompatibility issues, as well as durability and reliability issues, and costs associated with experimenting, replacing incompatible and useless system parts/components, and to avoid the waste of District funds associated with addressing incompatible components, equipment, materials, and products.

Section 4. The District and its consultants have undertaken considerable research into the products/brands utilized by the said system, which would properly serve the District's administrative and educational purposes.

Section 5. The District's existing facilities already utilize specific products/brands relating to the said system. The District's findings contained herein are made to match those existing systems

currently in the District, and to avoid the cost of designing and engineering systems and components that may not be compatible, could never be made compatible or could only be made compatible after expending considerable District resources and funds.

Section 6. Pursuant to Public Contract Code Section 3400(c), the District's Governing Board desires to designate several proprietary systems and products for the District's use in order to match items in existing projects to establish one complete district wide system, avoiding incompatibility of products and systems.

Section 7. In addition to the need to establish a district wide system to ensure the compatibility of existing parts to new District parts, the District, pursuant to Public Contract Code Section 3400(c), also intends to establish uniform standards for the listed product and system for the following reasons:

- A. Irrigation Control System – *Hunter Irrigation Controls* are necessary for the District's Riverside City College and Norco College maintenance service system because:
 - a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. These products limit the need for additional staff training in operation and repairs of the existing mechanical systems.

- B. Irrigation Control System – *Rain Bird Irrigation Controls* are necessary for the District's Moreno Valley College maintenance service system because:
 - a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. These products limit the need for additional staff training in operation and repairs of the existing mechanical systems.

- C. Key Cylinder Systems – *Corbin Key Cylinder Systems* are necessary for the District's maintenance service system because:
 - a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. These products limit the need for additional staff training in operation and repairs of the existing mechanical systems.

- D. Elevators – *Otis Elevators* are necessary for the District's maintenance service system because:

- a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. These products limit the need for additional staff training in operation and repairs of the existing mechanical systems.
 - d. The district will benefit from the economies of scale for maintenance contracts.
- E. Energy Management System – *WebCTRL by Automated Logic* is necessary for the District's Energy Management System because:
- a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. This product limits the need for additional staff training in operation and repairs of the existing mechanical systems and associated software.
 - d. The district will benefit from the economies of scale for maintenance contracts.
- F. Card Access – *C-Cure Card Access System by Software House* is necessary for the District's card door access system because:
- a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. This product limits the need for additional staff training in operation and repairs of the existing mechanical systems and associated software.
 - d. The district will benefit from the economies of scale for maintenance contracts.
- G. Fire Alarm System – *Notifier Fire Alarm Panels* are necessary for the District because:
- a. This system and its component parts have already been installed District wide and are monitored by the Colleges Facilities Departments. This product limits the need for additional staff training in operation and repairs.
 - b. This system is integrated into our District wide fire alarm monitoring system, is fully functional at all campuses, and it integrates campuses, enhancing safety and control.
 - c. Introducing another product for new or renovated buildings will greatly reduce the built-in capabilities of the system. If another product was introduced, it would be a stand-alone

system and would not be integrated into the existing system.

Section 8: The designation of certain products/brands contained herein shall be effective until the District determines the certain products/brands contained herein need to be revised. At that time, District staff will review the products/brands and recommend to the Governing Board either re-adoption or discontinued use of the designated products/brands. The Governing Board shall then consider the recommendations and re-approve or discontinue the designation of the products/brands contained herein and/or approve additional/replacement products/brands as determined by the Governing Board.

ADOPTED this 10th day of December, 2013.



President, Board of Trustees



Agenda Item (VIII-D-1)

Meeting	3/18/2014 - Regular
Agenda Item	Committee - Resources (VIII-D-1)
Subject	Adoption of Resolution No. 30-13/14 Designating Certain Products, Brands, and Services as District Standards
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees adopt Resolution Number 30 - 13/14 Designating Certain Products, Brands, and Services as District Standards for equipment and installation into District buildings as permitted by Public Contract Code §3400(c).

Background Narrative:

Public Contract Code §3400(b), states that California public agencies must allow contractors to provide an "or equal" substitution for materials, products, things, or services that are specified in the contract documents. However, specifications for such contracts may designate a product by brand or trade name if the Board has made a finding, described in the invitation for bids or Request for Proposal (RFP), that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code §3400(c))

1. To conduct a field test or experiment to determine its suitability for future use;
2. To match others in use on a particular public improvement that has been completed or is in the course of completion;
3. To obtain a necessary item that is only available from one source;
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP.

The definition of "or equal" is highly subjective and often results in incompatibility with existing systems and equipment. To address this situation, the Facility Working Group Committee was tasked with establishing District Standards. The Facility Working Group Committee includes the following members:

Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, District - Facilities Development Director
Laurens Thurman, College Facilities Consultant
Norm Godin, Moreno Valley College - Vice President, Business Services
Beth Gomez, Norco College - Vice President, Business Services
John al-Amin, Riverside City College - Acting Vice President, Business Services
Scott Zwart, Riverside City College - Director, Facilities Maintenance
Steve Monsanto, Norco College - Director, Facilities Maintenance
Majd Askar, District - Purchasing Manager

The District, in accordance with Public Contract Code §3400(c)(2), has found that the following systems and products should be designated by specific brand name to match other products already in use at the District and Colleges: Cable Fiber, Uninterruptable Power Systems and Power Distribution Units, Audio-Visual Floor Boxes, Audio-Visual Wall Plates/Connectors, Audio-Visual Wall Boxes, and Audio-Visual Connectors. The systems and products being designated have proven to be reliable and efficient through installations in various locations throughout the District. By approving this Resolution, the District is establishing District Standards which will reduce maintenance, staff training and inventory parts cost.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Chris Carlson, Chief of Staff & Facilities Development
Rick Herman, Associate Vice Chancellor, Information Technology & Learning SVS
Beth Gomez, Vice President, Business Services (Norco)

John al-Amin, Interim Vice President, Business Services (RCC)
Norm Godin, Vice President, Business Services, MVC
Majd Askar, Purchasing Manager

Attachments:

[03182014_Resolution No. 30-13/14 Designating Certain Products, Brands, and Services as District](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION DESIGNATING CERTAIN PRODUCTS, BRANDS, AND SERVICES

RESOLUTION NO. 30-13/14

WHEREAS, Pursuant to Public Contract Code Section 3400(c), the Riverside Community College District ("District") may make a finding that designates certain products, things, or services by specific brand or trade name for the statutorily enumerated purposes, and

WHEREAS, District Staff has reviewed the District's current facilities, general contracts, plans, and specifications in order to evaluate the District's need to establish uniform, complete and compatible maintenance service systems and technology systems district wide in order to facilitate the most reliable, dependable, cost efficient and feasible education for students in the District, and

WHEREAS, based on the Board's above described review and Public Contract Code Section 3400(c), the Board has determined that the District must require and specify the use of certain products, things, or services on District projects as found below, and

NOW, THEREFORE, THE BOARD DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The District, in accordance with Public Contract Code Section 3400(c), has made a finding that a particular material product, thing, or service designated by specific brand or trade name will be designated in order to match other products in use on a particular public improvement either completed or in the course of completion.

Section 2. The District, pursuant to Public Contract Code Section 3400(c), intends to establish uniform, complete and compatible control, management and monitoring systems, equipment, materials and products district wide in order to facilitate the most reliable, dependable, cost efficient development of District facilities and programmatic activity.

Section 3. The District has found compatibility, cost, and utility of other available systems to be problematic and believes it is necessary to establish complete District systems to avoid incompatibility issues, as well as durability and reliability issues, and costs associated with experimenting, replacing incompatible and useless system parts/components, and to avoid the waste of District funds associated with addressing incompatible components, equipment, materials, and products.

Section 4. The District and its consultants have undertaken considerable research into the products/brands utilized by the said system, which would properly serve the District's administrative and educational purposes.

Section 5. The District's existing facilities already utilize specific products/brands relating to the said system. The District's findings contained herein are made to match those existing systems currently in the District, and to avoid the cost of designing and engineering systems and components that may not be compatible, could never be made compatible or could only be made compatible after expending considerable District resources and funds.

Section 6. Pursuant to Public Contract Code Section 3400(c), the District's Governing Board desires to designate several proprietary systems and products for the District's use in order to match items in existing projects to establish one complete district wide system, avoiding incompatibility of products and systems.

Section 7. In addition to the need to establish a district wide system to ensure the compatibility of existing parts to new District parts, the District, pursuant to Public Contract Code Section 3400(c), also intends to establish uniform standards for the listed product and system for the following reasons:

- A. Uninterruptable Power Systems (UPS) and Power Distribution Units (PDU) – *American Power Conversion (APC)* are necessary for the District's network electronics power backup systems because:
 - a. This system and its component parts have already been installed District wide and are monitored by Information Services' Network Support Department.
 - b. The District has a considerable investment in the existing systems.
 - c. These products limit the need for additional staff training in operation and repairs of the existing mechanical systems.

- B. Cable Fiber – *Corning* Cable Fiber and Certified Parts are necessary for the District's fiber infrastructure because:
 - a. The District has a considerable investment in the existing system.
 - b. These products limit the need for additional staff training in operation, maintenance, and repairs of the existing infrastructure.
 - c. These products avoid the cost of designing and engineering systems and components that may not be compatible.

- C. Audio-Visual Floor boxes – *FSR* are necessary for the District's audio-visual infrastructure system because:
 - a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. These products limit the need for additional staff training in operation and repairs of the existing audio-visual systems.

- D. Audio-Visual Wall Plates/Connectors – *Extron* are necessary for the District's audio-visual infrastructure system because:
 - a. The systems installed are proprietary and not interchangeable with other systems.

- b. The District has a considerable investment in the existing system.
 - c. These products limit the need for additional staff training in operation and repairs of the existing audio-visual systems.
 - d. The district will benefit from the economies of scale for maintenance.
- E. Audio-Visual Wall boxes – *Extron* are necessary for the District’s audio-visual infrastructure system because:
- a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. These products limit the need for additional staff training in operation and repairs of the existing audio-visual systems.
 - d. The district will benefit from the economies of scale for maintenance.
- F. Audio-Visual Connectors – *Extron* are necessary for the District’s audio-visual infrastructure system because:
- a. The systems installed are proprietary and not interchangeable with other systems.
 - b. The District has a considerable investment in the existing system.
 - c. These products limit the need for additional staff training in operation and repairs of the existing audio-visual systems.
 - d. The district will benefit from the economies of scale for maintenance.

Section 8: The designation of certain products/brands contained herein shall be effective until the District determines the certain products/brands contained herein need to be revised. At that time, District staff will review the products/brands and recommend to the Governing Board either re-adoption or discontinued use of the designated products/brands. The Governing Board shall then consider the recommendations and re-approve or discontinue the designation of the products/brands contained herein and/or approve additional/replacement products/brands as determined by the Governing Board.

ADOPTED this 18th day of March, 2014.



President, Board of Trustees