Fees and non-payment

New registration process

See page 9 for information about dates and times.

All class fees must be paid by the stated deadline or students will be dropped from classes. Fee payment deadlines are on page 12. Student Financial Aid information is on pages 6 & 196.

Available in alternate formats

¡Aplique en Español por Internet ahora!
Información en español, páginas 18-26.
STEM Center
(Science, Technology, Engineering and Math Center)
Open to all science, technology, engineering and math students to provide information and support leading to university transfer and careers in STEM fields.

Riverside City College
Martin Luther King Building, Rm 222
Tutoring by Faculty and STEM Mentors
Monday - Thursday:
8:00am - 7:00pm
Friday:
8:00am - 3:00pm
951/222-8598

Health Care Orientations

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Care Technician</td>
<td>January 19</td>
<td>4-5:30 p.m.</td>
</tr>
<tr>
<td>(Moreno Valley College – HM 129)</td>
<td>Phone: 951/571-6391</td>
<td></td>
</tr>
<tr>
<td>EMT</td>
<td>January 24</td>
<td>10 a.m.-12 noon</td>
</tr>
<tr>
<td>January 27</td>
<td>10 a.m.-12 noon</td>
<td></td>
</tr>
<tr>
<td>January 31</td>
<td>10 a.m.-12 noon</td>
<td></td>
</tr>
<tr>
<td>(Ben Clark Training Center Auditorium, 16930 Bundy Avenue, Riverside 92518)</td>
<td>Phone: 951/571-6395</td>
<td></td>
</tr>
<tr>
<td>Dental Hygiene</td>
<td>February 16</td>
<td>4 p.m.</td>
</tr>
<tr>
<td>March 9</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>April 27</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>May 25</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>(March Dental Education Center, 23801 &quot;N&quot; Avenue, Bldg. 2995, March ARB 92518)</td>
<td>Phone: 951/571-6431</td>
<td></td>
</tr>
<tr>
<td>Dental Assistant</td>
<td>February 15</td>
<td>4 p.m.</td>
</tr>
<tr>
<td>March 8</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>April 27</td>
<td>3 p.m.</td>
<td></td>
</tr>
<tr>
<td>May 24</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>(March Dental Education Center, 23801 &quot;N&quot; Avenue, Bldg. 2995, March ARB 92518)</td>
<td>Phone: 951/571-6433</td>
<td></td>
</tr>
<tr>
<td>Physician Assistant</td>
<td>January 25</td>
<td>6 p.m.</td>
</tr>
<tr>
<td>February 22</td>
<td>6 p.m.</td>
<td></td>
</tr>
<tr>
<td>March 29</td>
<td>6 p.m.</td>
<td></td>
</tr>
<tr>
<td>April 26</td>
<td>6 p.m.</td>
<td></td>
</tr>
<tr>
<td>May 31</td>
<td>6 p.m.</td>
<td></td>
</tr>
<tr>
<td>June 28</td>
<td>6 p.m.</td>
<td></td>
</tr>
<tr>
<td>(Moreno Valley College – HM 227)</td>
<td>Phone: 951/571-6166</td>
<td></td>
</tr>
</tbody>
</table>

Moreno Valley College
16130 Lasselle Street
Moreno Valley, CA 92551
951-571-6292 www.rcc.edu

NORCO COLLEGE VETERANS SERVICES
norrco college is a VA certifying institution

UTILIZE YOUR VA EDUCATIONAL BENEFITS TODAY:
initial requirements:
1. New or returning students submit a Norco College admissions application
2. Provide a certificate of release or discharge (DD-214)
ask a certifying official to determine priority registration eligibility
phone: (951) 372-7002

admissions & records, first floor student services building
monday: 7:30am-6:00pm  tuesday - thursday: 7:30am-5:00pm  friday: 7:30am-4:00pm  sat & sun: closed
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How to Get Here
The spring 2011 semester finds Riverside Community College District and its three colleges ready to serve students and make sure you are successful in your academic pursuits.

In the face of continuing state economic issues and insufficient funding for community colleges, if you are planning to attend classes at Moreno Valley College, Norco College or Riverside City College, you will find that we have been able to maintain the number of class sections we are offering students this spring. This is great news for students who need to complete requirements for transfer or to graduate this June.

One of the things you’ll notice when you arrive on campus is that RCCD colleges are continuing to build for the future. We can do so because of the voter-approved Measure C bond that funds college construction projects. We need to do so because a growing number of individuals in our communities want and require a college education in order to better compete in the changing workplace.

As part of the largest community college district in the Inland Empire, RCCD colleges continue to offer comprehensive higher education in the liberal arts, sciences and career technical programs. Students can choose from more than 120 different programs offering day, evening, online and selected weekend classes. And each of our colleges offers a full range of student services including writing and reading labs, tutoring, disabled student services, veterans services, health services, and educational counseling.

I invite you to study this schedule of classes and take advantage of the opportunities you will find in the Riverside Community College District. Higher education can and will change your life.

Gregory W. Gray
Chancellor

District Mission Statement

Riverside Community College District is dedicated to the success of our students and to the development of the communities we serve. To advance this mission, our colleges and learning centers provide educational and student services to meet the needs and expectations of their unique communities of learners. To support this mission, District Offices provide our colleges with central services and leadership in the areas of advocacy, resource development, and planning.

The Riverside Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. This holds true for all students who are interested in participating in educational programs, including career and technical education programs, and/or extracurricular school activities. Limited English speaking skills will not be a barrier to admission or participation in any programs. Harassment of any employee or student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to the District’s Title IX Officer/Section 504/ADA Coordinator.

The Title IX Officer/Section 504/ADA Coordinator for the District is Ms. Chani Beeman, 3845 Market St., Riverside, CA 92501. Telephone Number: (951) 222-8039.

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Gregory Gray, RCCD Chancellor

Board of Trustees
Janet Green - President
Mark Takano - Vice President
Mary Figueroa - Secretary
Virginia Blumenthal - Member
Samuel Davis - Member
Alexis Amor - Student Trustee, 2010-11

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect classes that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College District website at www.rcc.edu for a current and comprehensive listing of available classes.
## Calendar for Spring 2011

**February 14 - June 9**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 15</td>
<td>Spring registration appointments can be viewed on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>January 18</td>
<td>Registration begins for continuing students who attended in 10FAL or 11WIN. Registration dates are based on the number of units completed in the Riverside Community College District. New and returning students register after continuing students.</td>
</tr>
<tr>
<td>January 31</td>
<td>High school students: Last day application packets are accepted for 11SPR classes; information and required forms are online at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>January 31</td>
<td>Fee payment deadline: Students who registered on or before January 24 must have all fees paid or they will be dropped from unpaid classes.</td>
</tr>
<tr>
<td>February 7</td>
<td>Fee payment deadline: Students who registered January 25 – February 7 must have all fees paid or they will be dropped from unpaid classes.</td>
</tr>
<tr>
<td>February 14</td>
<td>First day of the spring term. Check WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> for short-term, late start, fast track classes. Regular high school students: Bring your high school concurrent add card to the instructor for approval to add a course. Once approved, students must register in Admissions by the add deadline.</td>
</tr>
<tr>
<td>February 14</td>
<td>Graduation applications: First day to apply for a degree or certificate in the 11SPR term.</td>
</tr>
<tr>
<td>February 18</td>
<td>Holiday: Classes not in session.</td>
</tr>
<tr>
<td>February 21</td>
<td>Holiday: Classes not in session.</td>
</tr>
<tr>
<td>February 25</td>
<td>Last day to add most full term classes. Last day to drop with a refund for most full-term courses. Check WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> for course refund dates and short term class deadlines.</td>
</tr>
<tr>
<td>March 14</td>
<td>Last day to request Pass/No Pass and Audit options. Last day to drop most full term classes without a “W”.</td>
</tr>
<tr>
<td>April 1</td>
<td>Graduation applications: Last day to apply online for an associate degree or certificate during the 11SPR term.</td>
</tr>
<tr>
<td>April 11 - 15</td>
<td>Spring break: Classes not in session.</td>
</tr>
<tr>
<td>May 18</td>
<td>Last day to drop most full term classes with a “W”.</td>
</tr>
<tr>
<td>May 30</td>
<td>Holiday: Classes not in session.</td>
</tr>
<tr>
<td>June 2 - 8</td>
<td>Final examinations.</td>
</tr>
<tr>
<td>June 8</td>
<td>Last day of the 11SPR term.</td>
</tr>
<tr>
<td>June 9</td>
<td>Commencement</td>
</tr>
<tr>
<td>June 15</td>
<td>Grades are available on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a>. If grades are not posted by this date, contact the instructor or the academic department. Grades may be available earlier, but please do not call prior to this date.</td>
</tr>
</tbody>
</table>

---

### *Add, Drop, & Refund Deadlines*

Refer to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) for add, drop and refund deadlines (Click on Class Name/Deadlines) or check the Schedule of Classes for add deadlines.

**Note Regarding Fees:**

STUDENTS WILL BE DROPPED FROM UNPAID CLASSES PER DEADLINES (See Step 7)
Steps to Becoming a Student at RCCD~

Step 1 – Apply to RCCD - Page 5
• Online at www.rcc.edu. Help is available at our Admissions Offices.

Step 2 – Apply for Financial Aid - Page 6
• Online at www.fafsa.ed.gov. Help is available at each college location.

Step 3 – Mail Your Transcripts (if needed for credit or prerequisite validation) - Page 6
• Check on WebAdvisor at www.rcc.edu to see if received.
• Fill out a Prerequisite Validation form if you want credit for classes taken at another institution.

Step 4 – Complete Assessment, Orientation and Counseling - Page 7
• RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year.
• Testing dates and times are viewable at www.rccd.edu/services/assessment/dates.cfm.
• To make an appointment or learn more, contact one of the assessment centers and follow the prompts:
  Moreno Valley - (951) 571-6492; Norco - (951) 372-7156; Riverside - (951) 222-8451.
• Online orientation is now available through WebAdvisor at www.rcc.edu.

Step 5 – Activate Your RCCD Email Account - Page 8

Step 6 – Register for Classes - Pages 9-11
• Log into WebAdvisor at www.rcc.edu to check your registration date/holds.
• Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor.

Step 7 – Pay Enrollment Fees – Page 12
• Observe deadlines for payment and refunds.
• Students will be dropped for non-payment from unpaid class.

Step 8 – Get Your Free RCCD Student Photo/College ID Card - Page 13

Step 9 – Buy Your Textbooks - Page 13
• Take a copy of your schedule to the bookstore to find out what book you need to purchase for your classes or go online to get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home: www.rccmoreno.bncollege.com
  www.rccnorco.bncollege.com
  www.rcc.bncollege.com

Step 10 – Attend Class the First Day – Page 14
• If enrolled in an online class, go to www.opencampus.com.
• Arrive early to find parking; consider commuting alternatives.
Apply for Admission~

You may apply for admission to RCCD if you:
- Have graduated from high school or
- Have passed the CA High School Proficiency Exam or
- Have passed the GED examination or
- Did not graduate from high school but are 18 years of age or older or
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements or
- Are an international student who has satisfied specific international student admissions requirements.

Who must submit an application?
New or returning students must submit an application. Continuing students do not need to reapply.

When are applications accepted?
We generally begin accepting applications for summer and fall on March 1 and applications for winter and spring on October 1.

High School Students
Policies, procedures and forms are available only on the web at www.rcc.edu. Click on Going to College and then on High School Students.

Deadlines to Submit Documents
- Fall Term: Mar 1–Aug 15
- Winter Term: Oct 1–Nov 30
- Spring Term: Oct 1–Jan 31
- Summer Term: Mar 1–May 31

Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun. Students who plan to continue attending RCCD after exiting high school must submit a new RCCD application as a First-Time Student. Middle or Early College high school students should refer to the guidelines established by Middle or Early College program administrators.

International Students
You must apply for admission through the International Student Program located at Riverside City College. More information is available at (951) 222-8160 or online at www.rcc-int.us.

Students with Limitations
Students with learning, physical, psychological, or other health limitations are encouraged to contact:
- Moreno Valley Disabled Student Services. (951) 571-6138/TTY/6140
- Norco Disability Resource Center. (951) 372-7070
- Riverside City Disabled Student Services. (951) 222-8060

Apply Online~

Go to www.rcc.edu and click on Going to College to apply online.*

Applications are processed within 24 hours (weekends and holidays excluded)
Print confirmation page and keep for your records. Do not mail to RCCD.

- After you submit the application you will receive a confirmation email.
- A second email will be sent to your personal email account after your application is processed. It will contain your Student ID number, WebAdvisor User Name, RCCD Email Address and information on next steps. This is the last college email that will go to your personal email account. Your RCCD account is the ONLY approved method of formal communication from the District to the student. Set up your email account as soon as you receive your RCCD email address.

*Computers and staff are available in our Admissions lobbies to assist you.
Step 2 – Apply for Financial Aid~
How to Apply For Financial Assistance in Four Easy Steps!

1. You must have a current admissions application on file with RCCD Admissions and Records Department. You can submit an admissions application online at www.rcc.edu. Make sure your correct social security number is listed on the application. All students are communicated with via RCCD email. You MUST activate your assigned RCCD email account to receive our communications.

2. Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Be sure to list the college’s Title IV school code in the school section of the FAFSA application. Riverside City is 001270. Please check the website for Norco’s and Moreno Valley’s newly issued 2011/2012 school codes.

3. After RCCD receives your information from the U.S. Department of Education, we will notify you via RCCD email requesting additional document(s) necessary to complete your file. Required documents may also be found on WebAdvisor under Financial Aid - Required Documents. Submit your document(s) in a timely manner to your home college.

4. Your financial aid file will be reviewed for eligibility and you will be notified of the results via RCCD email. Once you receive the email notifying you of your award, you will then be able to go to WebAdvisor to view your awards online.

Important Facts...

- Need help with your financial aid application? Attend a financial aid FAFSA workshop on the web. Workshop times and locations can be found on our website at www.rcc.edu/studentfinancialservices or in any SFS Office.

- For information on grants, the BOG Waiver, Federal Work-Study, scholarships, loans and workshops, look under “Need Money for College?” in the table of contents or go online to www.rcc.edu/studentfinancialservices for more information.

- Any student who withdraws from all his classes, is dropped by all of his instructors, or receives a 0.00 GPA for the fall, spring and/or summer semester may be subject to repayment of federal financial assistance funds including the Federal Pell Grant, FSEOG Grant, ACG Grant and FFELP Stafford loans. If you have a reduction in units after receiving a disbursement, you may enter into an overaward status which will result in financial assistance funds having to be repaid.

Step 3 – Mail Your Transcripts~

Please provide official transcripts from any college or high school you have attended only if you need to meet prerequisites or want credit for courses taken at another learning institution.

All transcripts should be official, sealed, and printed no more than 90 days/3 months ago. Students who have completed a course at another institution for which they would like credit must fill out a Prerequisite Validation form in order to have coursework on official transcripts validated for math, English or other prerequisites. The form is available in our Counseling Offices.

Mail transcripts to one of the colleges:

- Riverside City College
  4800 Magnolia Avenue
  Riverside, CA 92506

- Moreno Valley College
  16130 Lasselle Street
  Moreno Valley, CA 92551

- Norco College
  2001 Third Street
  Norco, CA 92860

You can check the status of incoming transcripts on WebAdvisor at www.rcc.edu
If you are a first time student you need to participate in the assessment process if you:

- Plan to earn an associate degree
- Plan to earn a certificate
- Plan to transfer
- Explore career options
- Improve basic skills
- Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the assessment process.

If you have questions about these requirements, please contact Counseling at one of the following locations:

- Moreno Valley - (951) 571-6104
- Norco - (951) 372-7101
- Riverside - (951) 222-8440

Preparing for Assessment

To take an assessment a student must:

1. Complete an application for admission.
   - Apply online at www.rcc.edu and obtain clearance to take an RCCD placement test 24 hours after your application is submitted (not including weekends or holidays).
   - View test details, preparation tips and sample questions online at www.rcc.edu/services/assessment/testpreparation.cfm.

2. Take RCCD’s placement test.
   - Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID. A state-issued driver’s license or federal ID is preferred, but passports and high school ID are also acceptable.
   - The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
   - To ensure a distraction free environment, children are not permitted in the Assessment Center.
   - Food or drink is not permitted in the Assessment Center.

Assessment hours and information are posted at:

www.rcc.edu/services/assessment/dates.cfm
or by calling one of our assessment centers:

- Moreno Valley - (951) 571-6178
- Norco - (951) 372-7156
- Riverside - (951) 222-8451

RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, campus and time of year. It is advisable to confirm lab hours before driving to the college.

Orientation and Counseling

Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to college success.

Online orientations are offered to all incoming students and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students complete orientation and their first-term Student Education Plan (SEP) online through WebAdvisor at www.rcc.edu.

Have Questions about RCCD?

Visit our website at www.rcc.edu. It contains valuable information on:

- Admission Eligibility
- Athletics
- Counseling
- Disabled Student Services Program
- Financial Aid
- Schedule of Classes
- And much, much more!

www.rcc.edu
As a student of the Riverside Community College District you are provided with free student email via Windows Live by Microsoft; all you need to do is activate it! RCCD email gives you access to important notices, new classes, class changes, wait list status, notices from Student Financial Services, faculty correspondence and more. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

You should have received your RCCD email address in the mail a few days after applying. You may also find it by going to WebAdvisor and clicking on What’s My Email Address?

When you activate your account you will be asked to provide an alternate email address in case you forget your RCCD email password and need to be reminded of what it is. If you do not have an alternate or personal email account it is strongly advised that you get one before activating your RCCD email account. Hotmail.com, Yahoo.com and Gmail.com all offer free email accounts.

To activate your email:
1: Go to mail.live.com to SIGN IN (not SIGN up) with your RCCD email address. Your temporary password will be your 6-digit date of birth (ex: 061078). You will be asked to change it to a private password.
2: Follow the Microsoft prompts to set up and activate your account. This is where it’s a good idea to be able to provide an alternate email address.
3: You can also forward your RCCD email to another personal email account.

If you need help, view the tutorial at www.rcc.edu/students/email.cfm. If you are having difficulty and you cannot resolve your problem using the tutorial visit Admissions & Records or call one of the colleges: Riverside (951) 222-8574 or (951) 222-8601, Moreno Valley (951) 571-6101, or Norco (951) 372-7003. You can also go to the Digital Library at Riverside City College for in-person help.

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email studenttechhelp@rcc.edu for online tutorials or go to the Digital Library at Riverside City College for in-person help. For in-person assistance at Norco College, please visit the Career/Transfer Center located in the Center for Student Success. At Moreno Valley College, please visit the Admissions and Records lobby located in the Student Services building.
Step 6 – Check Your Registration Date/Holds

On **December 15** students may go to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) to view their registration date and see if they have any holds that may restrict their registration. **Please note:** Students will be given a date and time to register. Students can register on or after their assigned date and time. Registration dates are available approximately 6-8 weeks before the start of the term. After that time you may find out your registration date approximately 24 hours after your application is processed (weekends and holidays excluded).

And

Register for Classes

Students can register on WebAdvisor at [www.rcc.edu](http://www.rcc.edu).

Registration begins **January 18** for continuing students who attended in fall 2010 or winter 2011. Registration date is based on number of completed RCCD units; new and returning students register after continuing students. Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor. If you decide not to attend class and are not dropped from the class, you will receive and "F" in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

**Observe Payment Deadlines! Students will be dropped for non-payment from unpaid classes.**

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

---

### How to Read the Schedule of Classes

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-10</td>
<td>PRECALCULUS</td>
<td>The college level algebra and trigonometry preparation for calculus.</td>
<td>4.00 UNITS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **PREREQUISITE:** MAT-36.
- **DATE CLASS MEETS:** 01/02/07 - 02/08/07
- **TIME CLASS MEETS:** 10:20AM - 12:40PM
- **DAYS CLASS MEETS:** MW
- **BLDG/ROOM NUMBER:** LFSC 204
- **Last day to add:** 01/08/07
- **INSTRUCTOR:** G Edward

(They above class is an 8-week class. Please note the above dates.)

**SECTION NUMBER:** 11028

**TIME CLASS MEETS:** 06:00PM - 08:20PM

**DAYS CLASS MEETS:** TTH

**BLDG/ROOM NUMBER:** PS 108

**INSTRUCTOR:** L Gayle

---

**M** Monday  |  **TH** Thursday  |  **SU** Sunday  
**T** Tuesday |  **F** Friday     |  **TTH** Tuesday and Thursday  
**W** Wednesday | **S** Saturday | **SSU** Saturday and Sunday
**Registration Worksheet**

**Things to do before you register...**
- Check WebAdvisor for your registration appointment date and to view any holds.
- Complete steps 1-5 in *Steps to Becoming a Student at RCCD* (available in the Schedule of Classes).
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Ensure that all past-due fees and holds are cleared.
- Be sure your financial aid is processed.

**Things to check for as you make your class selections...**
- Is the class still open? Check WebAdvisor for open classes and waitlist options (new sections may be added and classes may re-open if students drop).
  If the class is closed, refer to *Adding Classes* in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and the Dean of Instruction, and add in person.

**Things to know when using WebAdvisor to register...**
- To access WebAdvisor go to [www.rcc.edu](http://www.rcc.edu) and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date and time, or if you have holds on your record.
- You will need your RCCD ID or social security number to access your registration. Click on *Log-In Help* on the WebAdvisor menu for assistance.
- WebAdvisor is always available except during maintenance.
- Confirm that you are registered for classes.
- Click on *Class Name/Deadlines*; print out the deadlines for adding or dropping classes and refunds.
- Print *My Class Schedule* from WebAdvisor.
- See Waitlist information on the next page.

<table>
<thead>
<tr>
<th>Section Number</th>
<th>Class Name</th>
<th>Units</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
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</tr>
</tbody>
</table>

Alternate Class Selections (in case any of your first choice classes are closed)

<table>
<thead>
<tr>
<th>Section Number</th>
<th>Class Name</th>
<th>Units</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Remember:**

- **Pay fees (check fee payment deadlines)**
  You will be dropped from classes if payment is not received by the payment deadline. Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through.

- **Be sure to check WebAdvisor or your RCCD email to see if there have been changes to scheduled classes prior to the first class meeting.**

- **Personal email addresses will not be used by RCCD.**
  Your RCCD account is the ONLY approved method of formal communication from the District to the student.

- **If you waitlist a class and space becomes available, you will be automatically enrolled.**
  If you do not intend to remain in the class, you must drop yourself by the drop and refund deadlines.
It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid. Students will be dropped for non-payment from unpaid classes.

Deadline Dates
Specific add deadlines are included with the class information in this publication and on WebAdvisor at www.rcc.edu. Refund and drop deadlines can be viewed/printed from WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

Dropping Classes
Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student's responsibility to drop classes on WebAdvisor or in person by the deadlines. Failure to drop a class may result in a permanent “F” grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

Adding Closed Classes
Make sure to check the deadline to add classes in this publication or on WebAdvisor (click on Class Name and Title).

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor. Authorization codes are not valid on WebAdvisor until the first day of the class.

When registering in person, you must have an authorization code from the instructor. Fees are due at time of registration.

Maximum Unit Load
The maximum number of units a college student may enroll in is 18 for fall/spring and 9 for summer/winter. Students will not be permitted to enroll in more units without authorization from a counselor. The maximum units for high school concurrent students is 8 units for fall/spring and 5 units for summer/winter. High School students will not be permitted to enroll in more units without authorization from the Dean of Admissions and Records or the Director of Enrollment Services at Riverside City and Moreno Valley Colleges or the Counseling Department at Norco College. Middle or Early College high school students should inquire with a high school academic counselor for more information.

Waitlists
Before the beginning of the semester, if a class is closed, you may place your name on a waitlist (if available). If a seat becomes available, you will automatically be added and your student account will be charged with the enrollment fees. Please check your schedule regularly online with WebAdvisor and/or your RCCD email account* to confirm your status. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

Waitlisting ends two days prior to the first class meeting. You must drop yourself from the class by the drop and refund deadlines if you do not intend to remain in the class. Students registered from the waitlist must attend the first day of class. Students not registered from the waitlist are encouraged to attend class the first day to see if space is available and the instructor is willing to add them.

You can manage your waitlist on WebAdvisor by doing the following:
• Log in to WebAdvisor at www.rcc.edu
• Click on “Register and Drop Classes”
• Then click on “Manage My Waitlist”
• The waitlist is visible only to the instructor on the first day of class

*To activate your RCCD email account –
• Go to www.rcc.edu and click on Students.
• Click the Student Email link on right side of the page.
In the event of a fee increase by the state legislature, please refer to the website, www.rcc.edu, for updated information.

### What fees will I need to pay?

Any fee may change without notice subject to changes issued by the State of California and/or changes in RCCD Board policies.

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$26 per unit</td>
</tr>
<tr>
<td>Nonresident Tuition and Enrollment Fee</td>
<td>$183 + $26 per unit</td>
</tr>
<tr>
<td>Out-of-Country Nonresident Surcharge</td>
<td>$24 per unit</td>
</tr>
<tr>
<td>Health Services*</td>
<td>$17</td>
</tr>
<tr>
<td>Student Services – ID Card (optional-see Student Services)</td>
<td>$10</td>
</tr>
<tr>
<td>Parking Permit – Auto (optional)**</td>
<td>$40</td>
</tr>
<tr>
<td>Parking Permit – Auto (optional-students with Board of Governors Waiver (BOGW))**</td>
<td>$20</td>
</tr>
<tr>
<td>Parking Permit – Motorcycle (optional)</td>
<td>$10</td>
</tr>
<tr>
<td>Transportation Fee (Norco College students are exempt)</td>
<td>$5.50</td>
</tr>
<tr>
<td>Over 6 Units</td>
<td>$5.50</td>
</tr>
<tr>
<td>6 Units and under</td>
<td>$5.00</td>
</tr>
<tr>
<td>Audit Fee</td>
<td>$15 per unit</td>
</tr>
<tr>
<td>PHP-30 First Aid &amp; CPR Fees</td>
<td>$15.50</td>
</tr>
<tr>
<td>PHP-42 Life Guard &amp; Water Safety Certification</td>
<td>$24</td>
</tr>
<tr>
<td>Diploma Fee (see Graduation for application deadlines)</td>
<td>$5</td>
</tr>
<tr>
<td>Non-sufficient Funds/Stop-payment Fee</td>
<td>$20</td>
</tr>
</tbody>
</table>

### Additional Fees

Some classes require an additional fee for materials, tools, technical and miscellaneous supplies for certain programs (70902(s) of the Educational Code). The charge is noted under the appropriate class. Additional fees must be paid at registration and are not covered by the Board of Governors Waiver (BOGW).

- **Required fee** – (Title V state regulations) supports general and emergency services provided by RCCD’s Health Services; not covered by BOGW waiver.
- Students attending under an approved apprenticeship program are exempt from this fee.
- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization are exempt from this fee.
- Students must apply for this waiver by submitting a Health Services Fee Waiver request and supporting documentation to the Health Services office. The Health Services Fee Waiver form can be obtained from Admissions and Records.

### Scholarships

If you are receiving a scholarship from an outside source, you must submit a Scholarship Action Form to your home college before the drop deadline. Check your RCCD email or contact Student Services for the form.

### Spring 2011 Payment Due Dates

Fees are based on when you register in each class. Students **WILL BE DROPPED** from unpaid classes per deadlines below:

- If you register on or before January 24, Fees* are due no later than: January 31 at 5:00 pm or you will be dropped for non-payment from unpaid classes.
- January 25-February 7, February 7 or you will be dropped for non-payment from unpaid classes beginning at 5:00PM.
- February 8 to the end of the term, Enrollment and other fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.

* Fees may be paid on campus up until the end of business hours at each college location. Fees may also be paid online via WebAdvisor at www.rcc.edu Payments made online on the deadline date must be completed by 5:00PM. If you decide not to attend class and are not dropped from the class, you will receive an “F” in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

- It is the student’s responsibility to verify that all classes have been added or dropped accordingly.
- Be sure that financial aid is processed prior to registration.
- See the table of contents for Residency for Tuition Purposes and AB540 Non-resident Fee Waiver information.

### Refunds

**When do I need to drop to receive a refund?**

Refund deadlines can be viewed/printed from the WebAdvisor menu at www.rcc.edu. Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card.

Students who drop all classes within the refund period and wish to receive a refund for a parking permit must turn the permit in to Parking Services.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building at Riverside City College.

For questions regarding your account and refunds call (951) 222-8604.

**To be sure of a refund, students must drop themselves within refund deadlines.**

### How do I pay?

1. WebAdvisor: Visa, Master Card, American Express, Discover Card
2. Mail or Drop Boxes: Check or Money Order
   - Norco College: Inside and outside Student Services Building
   - Riverside City College: Outside Admissions and Bradshaw buildings
3. All RCCD Colleges: Cash, Visa, MasterCard, American Express, Discover, Check, or Money Order

Make check or money order payable to ‘RCC’ and be sure to include your RCCD ID.
When can I get my books?
Books are available approximately two weeks prior to the start of the term. For the best chance at USED books, reserve your texts online.

To receive a refund:
Books must be returned in original condition within the 1st week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

Methods of payment at the bookstore:
- Cash
- Master Card *
- American Express *
- VISA *
- Discover *

Credit Card Policy:
All RCCD bookstores will gladly accept credit cards with a valid RCCD or state-issued ID. If the credit card is not in your name, you MUST have an authorization letter from the card holder with a signature on both the letter and the card as well as your own I.D.

* Student ID number required
General Education Student Learning Outcomes

Every student who graduates from RCCD with an A.A. or A.S. degree is unique—almost no two take exactly the same courses. But to be educated is to possess some values in common, some shared competencies and modes of thought. Thus all graduates meet a 23-unit general education requirement that gives them broad exposure to ideas and skills outside their own areas of special interest. After successfully completing the GE requirement, all RCCD students should be able to:

**Critical Thinking**
- Analyze and solve complex problems across a range of academic and everyday contexts
- Construct sound arguments and evaluate arguments of others
- Consider and evaluate rival hypotheses
- Recognize and assess evidence from a variety of sources
- Generalize appropriately from specific cases
- Integrate knowledge across a range of contexts
- Identify one’s own and others’ assumptions, biases, and their consequences

**Information Skills**
- Demonstrate computer literacy
- Locate, evaluate, and use information effectively

**Communication Skills**
- Write with precision and clarity to express complex thought
- Read college-level materials with understanding and insight
- Listen thoughtfully and respectfully to the ideas of others
- Speak with precision and clarity to express complex thought

**Breadth of Knowledge**
- Understand the basic content and modes of inquiry of the major knowledge fields
- Analyze experimental results and draw reasonable conclusions from them
- Use the symbols and vocabulary of mathematics to solve problems and communicate results
- Respond to and evaluate artistic expression

**Application of Knowledge**
- Maintain and transfer academic and technical skills to workplace
- Be life-long learners, with ability to acquire and employ new knowledge
- Set goals and devise strategies for personal and professional development and well being

**Global Awareness**
- Demonstrate appreciation for civic responsibility and ethical behavior
- Participate in constructive social interaction
- Demonstrate teamwork skills
- Demonstrate understanding of ethnic, religious, and socioeconomic diversity
- Demonstrate understanding of alternative political, historical, and cultural viewpoints

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*Step 10 – Attend Class the First Day*

- Arrive early to find a parking space, consider commuting alternatives.
- If enrolled in an online class go to [www.opencampus.com](http://www.opencampus.com).
- If your plans change and you cannot attend, please be sure to officially drop your class(es).
Continuing @ RCCD~

Continue Taking Classes
All continuing students are assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new admissions application in order to register again.

Continue To See a Counselor
Students should meet with a counselor during their first term to develop a 2-year SEP (Student Educational Plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

Veterans:
Riverside Community College District is proud to have you attend one of our community colleges. To take full advantage of your benefits, please call one of the following locations to get started or check our website at www.rcc.edu:

- Moreno Valley College Veterans ... (951) 571-6104
- Norco College Veterans ........ (951) 372-7142
- Riverside City College Veterans . (951) 222-8607

Re-apply For Financial Aid
The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the winter term. The priority filing date is March 2nd of each year.
If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the summer term.

Moving on from RCCD~

Apply For Certificates and Diplomas
In order to receive an associate degree or certificate, all RCCD fees must be paid in full. You must submit an application online for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available online at www.rcc.edu. Click on Students, on Admissions and Records, and then on Graduation/Certificate Applications. There is a $5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 9, 2011 must file their degree or certificate applications by April 1, 2011. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2010-2011 year during the following four applications periods:

- Summer – First day of summer term through July 15 to apply to graduate in summer, fall, winter, spring
- Fall – First day of fall term through October 15 to apply to graduate in fall, winter, spring
- Winter – First day of winter term through February 1 to apply to graduate in winter, spring
- Spring – First day of spring term to April 1 to apply to graduate in spring

Order Transcripts
(available online at www.rcc.edu)

Unofficial transcripts are also available on Web-Advisor at www.rcc.edu for no fee.

Official transcripts can be ordered on WebAdvisor at www.rcc.edu, by mail (printable forms available on our website), in Admissions (Riverside City College), or in the Student Service Office (Moreno Valley and Norco Colleges). Your first two official transcripts are free. Each additional official transcript is $5. For same day service there is an additional $10 fee for each transcript. All transcripts are mailed first class. In order to receive a transcript, all RCCD fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. Ordering transcripts on WebAdvisor will always be faster! For more information visit www.rcc.edu or call:

- Moreno Valley College . . . . . . . . . . . . . . . . . . . . . . . (951) 571-6102
- Norco College . . . . . . . . . . . . . . . . . . . . . . . . (951) 372-7004
- Riverside City College . . . . . . . (951) 222-8603

Transcripts only include RCCD coursework.

Transfer To Other Institutions
Be sure to verify that courses transfer to your desired institution prior to taking the course.
Information about transferring, including specific requirements for UC and CSU transfer, is available in the college catalog, student handbook, Schedule of Classes, at www.rcc.edu, and in the Transfer/Career Center in Admissions and Counseling. You can contact the Transfer/Career Center at (951) 222-8446 with any questions:

- Moreno Valley Career/Transfer Center . . . . . . . . . . . . . . . . . . . . . . . (951) 571-6205
- Norco Career/Transfer Center . . . . . . . . . . . . . . . . . . . . . . . . . . (951) 372-7043
- Riverside City Career/Transfer Center . . . . . . . . . . . . . . . . . . . . . (951) 222-8446

Official transcripts must be submitted to your desired institution in order to transfer units.
WebAdvisor

Log in to:

- Complete online new student orientation and Student Ed Plan
- View your registration date
- Search and register for classes
- Update your personal profile
- View/print class schedule
- Take the online skills workshop
- Apply for graduation
- View your financial aid award letter
- Pay fees
- Order: transcripts, enrollment verifications, and parking permits
- And much more!

Need Help?

- Click on Log-in tutorial on the WebAdvisor menu
- See Log-in Help to retrieve your username & to reset your password
- You may also click on FAQ for additional information

Email:
studenttechhelp@rcc.edu
admissionsmorenovalley@rcc.edu
admissionsnorco@rcc.edu
admissionsriverside@rcc.edu

Your WebAdvisor user name is the first letter of your first name and the first letter of your last name combined with your seven digit RCCD ID.

Example: Jane Smith ID# 1234567 = js1234567
Be sure to enter your user name in lower case.

Your temporary password is your six digit birth date.
Example: if your birth date is April 02, 1980, your password is 040280.

After logging in your temporary will expire causing you to change your password. Your new password must be 6-9 characters and include both letters and numbers.
## Online Services at RCCD~
(Use this sheet to keep track of your username and passwords for all services offered at RCCD.)

**Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email studenttechhelp@rcc.edu for online tutorials or visit one of our college locations for in-person help.**

### Online Application
Access the online application from RCCD homepage at [www.rcc.edu](http://www.rcc.edu).

If it is your first time completing an application, create an account by clicking on **New User**. Remember to write down your username and password for future reference.

If you have already created an account click on: **Returning User**

For help retrieving your username or password, click on **Log In Help** or call 1-800-468-6927

Remember to submit an application every time you miss a major term (fall or spring)

User ID: ____________________  Password: __________________

### WebAdvisor
Access WebAdvisor from the RCCD homepage: [www.rcc.edu](http://www.rcc.edu).

Use WebAdvisor to check registration date, search, register, manage your waitlist and drop classes, view financial aid information, order parking permits and transcripts, pay fees and more.

Log In: Click on **Log In Help** and **What’s My User ID**. Also see: **What’s My Password**. For additional assistance, view the **Log In Video**.

Your initial password is your 6-digit date of birth (mm/dd/yy).

Once you have logged in, be sure to view the registration video.

If you forget your password you can reset it anytime through **Log In Help**.

WebAdvisor ID: ________________   Password: ________________

### RCCD Email
Activate your RCCD email account immediately and read it often so that you don’t miss important notices! See Step 5 in this publication for more information. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

If you know your RCCD email address (Windows Live ID) you can type in [mail.live.com](http://mail.live.com) from your browser. Follow the Microsoft prompts to set up and activate your account. Your initial password is your 6-digit birthdate.

If you need help in activating your RCCD email account go to [www.rcc.edu](http://www.rcc.edu), click on **Students** and then click on **Student Email**. There is a tutorial there to help you.

If you just need to know your RCCD email address go to [www.rcc.edu](http://www.rcc.edu), click on **WebAdvisor**, and click on **What’s My RCC Email Address**?

You may forward your RCCD email to your own personal email account. Log in and click on **Options**. The tutorial referred to above will help you.

Windows Live ID: ________________  Password: ________________

### Blackboard CE 8
*(Open Campus online-based classes)*

Access online-based courses from the Open Campus homepage: [www.opencampus.com](http://www.opencampus.com).

- Click the log-in link or
- Click on **Credit Course Login** (green button).
- Your username: first and last initial w/Student ID (example: md1234567)
- Your password first time logging in: **student**.

For additional assistance contact the Open Campus Help Desk toll free at 1-866-259-7271 for 24 hour support or check [www.opencampus.com](http://www.opencampus.com) for course updates.

If you forget your password, contact the Help Desk to have it reset.

Username: ________________  Password: ________________
**Calendario par la primavera 2011**

14 de febrero – 9 de junio

<table>
<thead>
<tr>
<th>Fecha</th>
<th>Evento</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 de diciembre</td>
<td>Citas para matricularse/registrarse para la primavera se muestran en WebAdvisor, <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>18 de enero</td>
<td>Inscripción comienzan para los estudiantes que asistieron el otoño del 2010 o invierno del 2011. Las fechas de inscripción se basan en el número de unidades en el Distrito de Colegió Comunitario de Riverside. Nuevos y estudiantes que regresan pueden inscribirse después de los estudiantes que asistieron el otoño o invierno.</td>
</tr>
<tr>
<td>31 de enero</td>
<td>Estudiantes de secundaria: Último que se aceptan paquetes de aplicación para la primavera del 2011, a información y formularios necesarios están en línea en <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
</tr>
<tr>
<td>31 de enero</td>
<td>Fecha límite de pago: Estudiantes que se matricularon/registraron entre el 24 de enero tienen que tener todas sus cuentas pagadas o serán dados de baja de las clases sin pagar.</td>
</tr>
<tr>
<td>7 de febrero</td>
<td>Fecha límite de pago: Estudiantes que se matricularon/registraron entre enero 25 y febrero 7 tienen que tener todas sus cuentas pagadas o serán dados de baja de las clases sin pagar.</td>
</tr>
<tr>
<td>14 de febrero</td>
<td>Primer día del semestre de primavera.</td>
</tr>
<tr>
<td>14 de febrero</td>
<td>Estudiantes regulares de secundaria: Traiga su tarjeta para añadir high school concurrent add card al instructor para su aprobación para agregar un curso. Una vez aprobada, los estudiantes deben matricularse/registrarse en la oficina de admisión durante el plazo agregar.</td>
</tr>
<tr>
<td>14 de febrero</td>
<td>Aplicaciones de graduación: Primer día para solicitar un título o certificado en el semestre de primavera.</td>
</tr>
<tr>
<td>18 de febrero</td>
<td>Día feriado: Las clases no están en sesión.</td>
</tr>
<tr>
<td>21 de febrero</td>
<td>Día feriado: Las clases no están en sesión.</td>
</tr>
<tr>
<td>25 de febrero</td>
<td>Último día para agregar clases de semestre completo.</td>
</tr>
<tr>
<td>25 de febrero</td>
<td>Último día para darse de baja de las clases con reembolso para clases de semestre completo. Verifique en WebAdvisor en <a href="http://www.rcc.edu">www.rcc.edu</a> para las fechas de reembolso.</td>
</tr>
<tr>
<td>14 de marzo</td>
<td>Último día para solicitar la opciones Pasa/ No Pasa o auditoria.</td>
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<tr>
<td>14 de marzo</td>
<td>Último día para darse de baja sin “W”.</td>
</tr>
<tr>
<td>1 de abril</td>
<td>Aplicaciones de graduación: Último día para aplicar por la red para un título o certificado en el semestre de primavera.</td>
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<tr>
<td>11-15 de abril</td>
<td>Dias de vacación para la primavera – no habrá clases.</td>
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<tr>
<td>18 de mayo</td>
<td>Último día para darse de baja con “W”.</td>
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<tr>
<td>30 de mayo</td>
<td>Día feriado: Las clases no están en sesión.</td>
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<tr>
<td>2-8 de junio</td>
<td>Exámenes finales.</td>
</tr>
<tr>
<td>8 de junio</td>
<td>Último día del semestre de primavera.</td>
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<tr>
<td>9 de junio</td>
<td>Graduación</td>
</tr>
<tr>
<td>15 de junio</td>
<td>Las calificaciones están disponibles en WebAdvisor en <a href="http://www.rcc.edu">www.rcc.edu</a>. Si las calificaciones no son publicadas para esta fecha, contacte al instructor o el departamento académico.</td>
</tr>
</tbody>
</table>

**Fechas de Límite Para Matricularse, Omitir Clases y Reembolsos**

Hay que confirmar con “WebAdvisor” a [www.rcc.edu](http://www.rcc.edu) para fechas de límite para agregar clases, omitir clases, y reembolsos.

Nota sobre pagos: Es la responsabilidad del estudiante para saber las fechas de límite y/o agregar y omitir clases a tiempo.

Estudiantes serán retirados de las clases por falta de pagos.
Para empezar en RCCD~

Paso 1: Aplicar a RCCD en la red/Internet a www.rcc.edu. Hay ayuda disponible en la Oficina de Matrícula/Registración (Admissions Office). La aplicación sobre el Internet está disponible en Español.


Paso 3: Llame al Centro de Evaluación Preliminar (Assessment Center) para hacer una cita para completar la Evaluación Preliminar de (ESL) Inglés como Segundo Idioma (PTESL).
Moreno Valley (951) 571-6492 • Norco (951) 372-7156 • Riverside (951) 222-8451

Paso 4: Llame al Centro de Consejería para hacer una cita para asistir a una sesión (en grupo) de Orientación y Consejería.
Moreno Valley (951) 571-6104 • Norco (951) 372-7101 • Riverside (951) 222-8440

Paso 5: Revise su propia fecha para registrarse y regístrese en sus clases de (ESL) Inglés Como Segundo Idioma en una de las siguientes maneras:
• Vaya a www.rcc.edu y seleccione ‘WebAdvisor’ (Hay ayuda disponible en el sitio de web)
• Vaya a la Oficina de Matrícula/Registración en cualquier plantel de RCCD—Moreno Valley, Norco y Riverside

Paso 6: Asegurar que pagen todos los costos antes de las fechas de límite. Puede ser retirado por falta de pagos.

Paso 7: Compre sus libros. Se pueden comprar los libros por el Internet en www.rcc.bncollege.com o en la librería del plantel donde se dan sus clases.

Paso 8: Obtenga su identificación estudiantil. Es gratis.

Paso 9: Hay que asistir a sus clases el primer día de clase. Traigan su materia y prepárense para empezar a aprender.
Programa de Inglés como segundo idioma (ESL) de Riverside Community College District (RCCD)

Clases de Inglés como segundo idioma son para personas que tienen conocimiento del Inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco Inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCCD. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?
Usted es elegible para asistir a RCCD si:
- Ha cumplido 18 años de edad o
- Tiene diploma de estudios secundarios o su equivalente (GED) o,
- Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCCD?
Sí, se requiere que los estudiantes tomen el examen PTESL para personas con Inglés limitado. Este examen se usa solamente para asegurar que se inscriban la clase apropiada. El examen es gratis.

¿En cuál clase debo matricularme?
Utilizando los resultados del examen PTESL, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCCD?
Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de Inglés. Se puede repetir cada clase.

¿Cuándo empiezan las clases?
El día y la hora que empiezan las clases están indicados en el Horario de Clases (Schedule of Classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerías del colegio: Riverside, Moreno Valley, o Norco.

¿Cómo puedo matricularme?
1. Complete la solicitud que se encuentra al centro del Horario de Clases y traigala o envíe a la Oficina de Matrícula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.

2. Tome el examen PTESL y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejería al 222-8440 para hacer cita.

¿Cuánto cuesta asistir al colegio?
Vea la página, ¿Cuánto cuesta asistir a RCCD?

¿Hay asistencia financiera?
Sí, usted es residente o ciudadano, puede recibir asistencia financiera. Hay muchos programas y becas que proveen fondos para cubrir los gastos de matriculación. Para mayor información por favor llame al 222-8712.

¿Ofrece RCCD clases en Español?
Desafortunadamente, no se ofrecen clases en Español. Las únicas clases que ofrecemos en Español son para estudiantes que quieren aprender a hablar Español.

¿Ofrece RCCD cuidado de niños?
El campus de Riverside tiene un centro que ofrece cuidado de niños de 6 meses hasta 5 años. Los campus de Moreno Valley y Norco tienen centros que ofrecen cuidado de niños de de 2 a 5 años. Las horas de servicio son de 6:30 a.m. a 5:30 p.m. de lunes a viernes. Para mayor información y precios por favor llame al (951) 222-8068 para Riverside, (951) 571-6214 para Moreno Valley y (951) 734-0068 para Norco.

Si tiene otra pregunta o necesita más información en llenar la solicitud, por favor llame al 222-8107 o al 222-8744.

AB540
Desde el 1º de enero de 2002, la ley AB540 de California permite que todos los estudiantes (menos los extranjeros que no sean inmigrantes) que cumplan con los siguientes requisitos, asistan a las universidades públicas del estado de California, que son los Colegios Comunitarios de California/California Community Colleges (CCC), las Universidades de California (UC) y las Universidades Estatales de California (CSU).

El estudiante tiene que haber asistido a una escuela secundaria (High School) pública o privada, al menos durante tres años.

El estudiante tiene que haberse graduado de una Escuela Secundaria (High School) de California, o haber terminado el equivalente a esos estudios (por ejemplo haber aprobado el GED o el Examen de Graduación de la Escuela Secundaria de California).

El estudiante tiene que entregar una petición para la excepción con la universidad, incluyendo una declaración legal firmada, en la cual confirma haber cumplido con todos los requisitos.

Los estudiantes que completen 3 años en una escuela de adultos y/o consigan su GED podrían calificar para AB 540 si el Colegio Comunitario/Community College al que desean asistir lo considera equivalente a la Escuela Secundaria (High School).

Los estudiantes no residentes que cumplan con estos requisitos, podrán pagar las mismas cuotas que los residentes; sin embargo no se podrán considerar “residentes” de California.
¿Cuánto cuesta asistir a Riverside Community College District?

El Colegio Comunitario de Riverside (RCCD) cobra por unidad y no por clase. Cada unidad cuesta veintiséis dólares ($26) para residentes de California. Más aparte, residentes de otro estado pagan ciento ochenta y uno dólares ($181) por cada unidad, más veintiséis ($26) dólares si es residente de otro país. Todos los cargos pueden cambiar debido a acción legislativa del estado o a cambios de póliza del Consejo de RCCD. La mayoría de las clases de Inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud
El estado de California requiere que la institución cobre la quota de Servicios de Salud, no importa si el estudiante tiene aseguranzas de salud o no. El costo es diecisiete dólares ($17) por cada semestre de otoño y primavera y catorce dólares ($14) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governors Waiver (BOGW), todavía tienen que pagar la quota de servicios de salud.

Servicios Estudiantiles
La quota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta quota.

¡Riverside Community College District es para usted!

Riverside Community College District (RCCD) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES

Consejeros Académicos-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera-RCCD ofrece asistencia financiera que cubre los gastos de matrícula para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para más información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera)-EOPS es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del Inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.
<table>
<thead>
<tr>
<th>Spanish Line</th>
<th>Staff</th>
<th>951-222-8107</th>
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<td><strong>ACADEMIC AFFAIRS / ASUNTOS ACADÉMICOS</strong></td>
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<tr>
<td>Tish Chavez</td>
<td>Executive Administrative Assistant</td>
<td>951-222-8057</td>
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<td><strong>ACADEMIC SUPPORT / APOYO ACADÉMICO</strong></td>
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<tr>
<td>Marilyn Martinez-Flores Ph.D.</td>
<td>Dean, Academic Support</td>
<td>951-222-8644</td>
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<td><strong>ADMISSIONS &amp; RECORDS / DEPARTAMENTO DE REGISTRO Y MATRICULACIÓN</strong></td>
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<tr>
<td>Michelle Dassow</td>
<td>Student Services Technician</td>
<td>951-222-8947</td>
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<td>Daisy Figueroa</td>
<td>Transcripts</td>
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<td>Johanna Vasquez</td>
<td>Administrative Assistant III</td>
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<td>Rosa Vargas</td>
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<td>Juan Lopez</td>
<td>Admin Support Center Supervisor</td>
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<td>Ashley Martinez</td>
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<td>Lily Martinez</td>
<td>Counseling Clerk</td>
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<td>Elizabeth Yglesias</td>
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<td>Irene Reyes</td>
<td>Community Relations Specialist</td>
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<tr>
<td>David Dileo</td>
<td>Senior Interpreter</td>
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Spanish-Speaking Personnel
"¡Hola! ¿En que le puedo ayudar?"

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<tr>
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<tr>
<td>Leeshawn Moore Ph.D.</td>
<td>Institutional Research Specialist</td>
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<th><strong>OPEN CAMPUS / ASISTENCIA SOBRE TECNOLOGÍA PARA PROFESORES</strong></th>
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<td>Connie Hagar</td>
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<tr>
<td>Tony Ortiz</td>
<td>Outreach Specialist</td>
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<td>Diana Meza</td>
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<th><strong>RUBIDOUX ANNEX</strong></th>
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<tr>
<td>Claudia Castro</td>
<td>Educational Advisor</td>
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<th><strong>STUDENT EMPLOYMENT/EMPLEO PARA ESTUDIANTES</strong></th>
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<tr>
<td>Carmen Parra</td>
<td>Student Employment Specialist</td>
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<tr>
<td>Ana Arriaza</td>
<td>SFS Specialist</td>
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<td>Nelya Castro</td>
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<td>Monica Delgadillo-Flores</td>
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<tr>
<td>Michael Arellano</td>
<td>Job Development Specialist</td>
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<tr>
<td>Peggy Gutierrez</td>
<td>ILP Emancipation Coach</td>
</tr>
<tr>
<td>Miguel Contreras</td>
<td>Educational Advisor</td>
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</tbody>
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El Distrito completará su investigación de los siguientes puntos importantes:

- Si usted da seguimiento al proceso informal, la resolución propuesta por el Distrito cesará. Usted será notificado del supuesto ofensor y una declaración de que el comportamiento investigado es inapropiado, y también será notificado de la aclaración del malentendido o una disculpa por parte del ofensor, o usted no desee presentar una queja formal. La investigación informal se invocará cuando haya un simple incidente específico o los incidentes de la presunta discriminación ilícita.
- Usted tiene derecho a presentar una queja formal en el caso que anteriormente haya solicitado una resolución informal (mire la parte posterior para el procedimiento a seguir en este caso).
- A usted no se le pedirá que confronte o que trate de resolver los problemas con la persona acusada de discriminación ilícita.
- Usted puede presentar una queja basada en el refugio de empleo en la Oficina del Departamento de Educación sobre Discriminación y Acoso Sexual (OCR, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Si su queja es relacionada a empleo, usted puede presentar una queja en la Comisión de Estados Unidos de Igualdad en Oportunidad de Empleo (EEOC, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Usted puede presentar una queja en la Comisión de Estados Unidos de Igualdad en Oportunidad de Empleo (EEOC, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Usted tiene derecho a solicitar que los cargos sean resueltos informally, durante este tiempo, el Distrito se encargará de hacer lo necesario para solucionar los cargos informales.
- Usted no necesita participar en una resolución formal.

**PROCEDIMIENTO PARA UNA QUEJA FORMAL/INFORMAL**

- Usted tiene derecho a solicitar que los cargos sean resueltos informales, durante este tiempo, el Distrito se encargará de hacer lo necesario para solucionar los cargos informales.
- Usted tiene derecho a presentar una queja formal, aún en el caso que anteriormente haya solicitado una resolución informal (mire la parte posterior para el procedimiento a seguir en este caso).
- El proceso de resolución informal, no le previene a usted el poder tomar la decisión después de presentar una queja formal (sujeto a todas las reglas al presentar una queja formal). Usted puede hacer esto mientras el proceso informal esté en curso, si el proceso informal ha sido completado y usted no está satisfecho con el resultado o la propuesta resolución hecha por el Distrito, siempre y cuando que el período de tiempo para presentar una queja formal no haya terminado.

**COMO PRESENTAR UNA QUEJA FORMAL**

- La queja debe ser presentada utilizando el formulario indicado por la oficina del Rector del Estado. El formulario está disponible en la página de internet del Distrito, en la página web de la Junta Directiva y Recursos Humanos, o en la página web del Rector del Estado en www.rcc.edu.
- Le queja debe declarar discriminación ilícita bajo el Título 5, sección 59300.
- Usted debe de ser presentada por la persona que declara que ella/hé ha sufrido personalmente discriminación ilícita o por aquella persona que se ha enterado de tal discriminación ilícita en su función oficial como miembro de la facultad o administrador.
- En cualquier queja que no involucre un empleo, la queja deberá ser presentada en el espacio de un año a partir de la fecha de la presunta discriminación ilícita o en el espacio de un año a partir de la fecha en la cual usted se enteró o debió haberse enterado de los hechos que fundamentan el incidente específico o los incidentes de la presunta discriminación ilícita.
- En situaciones en que la queja afirme discriminación en el empleo, la queja deberá ser presentada en el espacio de 180 días a partir de la fecha en que la presunta discriminación ilícita ocurrió, con la excepción de que este periodo será extendido por no más de 90 días seguidos a la fecha de expiración de los 180 días, si usted se enteró o tuvo conocimiento de los hechos de la supuesta discriminación después de la fecha de expiración de los 180 días.
- Usted puede presentar una queja con el:

  Director
  Diversity, Equity and Compliance
  Riverside Community College District
  3845 Market Street
  Riverside, CA 92501-3244
  (951) 222-8039

  o con:
  Legal Affairs Division
  Office of the Chancellor
  California Community Colleges
  1102 Q Street
  Sacramento, CA 95811-6549

**Discriminación/Acoso Sexual**

Procedimiento de Queja

Continúa al Reverso
¿ qué sucede cuando una queja formal es presentada?

El Distrito entonces conducirá una investigación. A partir de 90 días de haber recibido la queja de la presunta discriminación bajo el Título 5, secciones 59300 et seq., el Distrito completará la investigación y le enviará una copia del reporte investigativo, o un resumen a usted, junto con la notificación de su derecho a apelar la decisión ante la Junta Directiva Escolar del Distrito y la oficina del Rector del Estado. Este reporte es la Determinación Administrativa del Distrito.

Derechos de apelación de la persona afectada

Usted, como persona afectada, tiene derechos que puede ejercer para apelar si usted no está satisfecho con los resultados de la Determinación Administrativa del Distrito. En el momento en que el resumen investigativo y/o el resumen le sea enviado a usted por correo, el oficial responsable del Distrito y/o su designado/a le notificará a usted acerca de los derechos que tiene para solicitarle una apelación de la siguiente manera:

Todas las apelaciones deberán ser hechas por escrito

(El correo electrónico no es un método satisfactorio.)

Primer Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a los Miembros de la Junta Directiva Escolar en el espacio de 15 días del calendario a partir de la fecha en que la Determinación Administrativa fue hecha. Los Miembros de la Junta Directiva Escolar revisarán la queja original, la Determinación Administrativa y la apelación.

Por favor envíe una petición hecha por escrito para poder solicitar una apelación a los Miembros de la Junta Directiva Escolar en el periodo de tiempo indicado, dirigido con atención de:

District Board of Trustees
C/o Diversity, Equity and Compliance
Riverside Community College District
3845 Market Street
Riverside, CA 92501-3244

Los miembros de la Junta Directiva Escolar darán una decisión final del Distrito acerca del asunto en el espacio de 45 días del calendario, después de haber recibido la apelación. Alternativamente, los Miembros de la Junta Directiva Escolar pueden elegir no tomar ninguna acción en el espacio de 45 días del calendario, en este caso la decisión original en cuanto a la Determinación Administrativa será considerada afirmativa y será la decisión final del Distrito en este asunto. Usted recibirá una copia de la decisión final retenida por los Miembros de la Junta Directiva Escolar del Distrito y otra copia será enviada a la oficina del Rector del Estado.

Segundo Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a la oficina del Rector de Colegios Comunitarios de California en cualquier caso que no involucre discriminación relacionada con el empleo, en el espacio de 30 días del calendario a partir de la fecha en que los Miembros de la Junta Directiva Escolar dictaminen la Decisión final del Distrito o permitan que la Determinación Administrativa sea la Decisión final al no tomar ninguna acción el el espacio de 45 días del calendario. La apelación debe ser acompañada de una copia de la decisión de los Miembros de la Junta Directiva Escolar del Distrito o evidencia mostrando la fecha en que el afectado solicitó una apelación a la Junta Directiva Escolar del Distrito en el espacio de 45 días del calendario a partir de esa fecha.

En cualquier caso que involucre discriminación con el empleo, usted tiene derecho a solicitar una apelación en el Departamento de Igualdad de Empleo y Vivienda o la Comisión de Estados Unidos de Oportunidad de Igualdad en el empleo.

Para más información contactar

Director
Diversity, Equity and Compliance
Riverside Community College District
3845 Market Street
Riverside, CA 92501-3244
(951) 222-8039
www.rcc.edu

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684
TTY (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
555 West Beech Street, Suite 504
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

U.S. Department of Education Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

State Chancellor’s Office
California Community Colleges (CCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu
Cómo Denunciar Discriminación u Hostigamiento

La oficina de Diversidad, Igualdad y Cumplimiento (DEC por sus siglas en inglés) del Distrito está disponible para asistir a los estudiantes, profesores, empleados o visitantes con problemas o preguntas relacionadas a la discriminación y hostigamiento. Para mayor información sobre los procedimientos para denunciar o para transferir del Internet una copia del formulario de quejas del Distrito, por favor visite nuestra página web al: www.rcc.edu/administration/dec.cfm o llame al: (951) 222-8039.

CÓMO DENUNCIAR
Si usted experimenta o presencia lo que usted cree ser discriminación u hostigamiento ilícito, por favor documente la siguiente información:

- Fecha, hora y ubicación del incidente;
- Nombres e información para ponerse en contacto con personas involucradas y posibles testigos, si se conocen;
- Información detallada referente al/a los incidente(s) que observó;
- Reporte sus preocupaciones y problemas llamando al (951) 222-8039.

La discriminación o el hostigamiento van contra de la misión de educación superior de RCCD y es contra la ley. La política del Distrito prohíbe las prácticas discriminatorias (reales, percibidas, o por asociación con otras personas) basadas en la:

- Identificación de Grupo Étnico • Nacionalidad • Religión • Edad • Sexo/Género
- Raza • Color • Ascendencia • Orientación Sexual • Discapacidad Física o Mental
- O cualquier característica enumerada o definida en la sección 11135 del Código Gubernamental o cualquier característica contenida en la prohibición de crímenes de odio contenidos en la subdivisión (a) de la sección 422.6 del Código Penal.

El Hostigamiento Sexual no tiene cabida en un ambiente académico o de trabajo. RCCD está comprometido a proveer un ambiente positivo y seguro para todos los estudiantes, empleados y visitantes. A continuación hay una lista parcial de actividades de hostigamiento sexual prohibidas:

- Propuestas sexuales indeseables;
- Ofrecimiento de empleo o de beneficios de calificaciones a cambio de favores sexuales;
- Represalias, reales o en forma de amenaza, por no participar;
- Miradas impúdicas, hacer gestos sexuales; o mostrar o exhibir objetos, fotos, caricaturas o carteleros que sugieran sexualidad;
- Hacer difamaciones, bromas o comentarios despectivos, o usar apodos;
- Hacer comentarios sexuales, incluyendo comentarios gráficos, sobre el cuerpo de una persona;
- Usar palabras sexualmente degradantes para describir a una persona; o
cartas, notas o invitaciones sugestivas u obscenas;
- Tocar o atacar físicamente, como también impedir o bloquear movimientos.

La Resolución se puede lograr por un proceso, ya sea formal o informal. La opción del proceso la determina la persona que plantea la queja. El propósito del proceso de resolución informal es de permitir a la persona que cree que ha sido discriminada ilícitamente o ha sido hostigada sexualmente, resolver el problema a través de un proceso de mediación en lugar de un proceso formal de queja. Típicamente, el proceso informal es utilizado cuando existe un simple malentendido o la persona procura solamente una aclaración del malentendido o el derecho de reportar una queja formal durante el periodo que tiene para reportar quejas.

Las Quejas Informales se pueden citar en la oficina de RCCD DEC del Distrito llamando al (951) 222-8039. Las quejas informales requieren que la persona que reporta la queja lo haga por escrito. Escoger el proceso informal no le impide el derecho a reportar una queja formal durante el periodo que tiene para reportar quejas.

Las Quejas Formales se pueden reportar en la oficina de DEC del Distrito llamando al (951) 222-8039 o a la oficina del Rector del Estado (California Community Colleges Chancellor’s Office, 1102 Q Street, Sacramento, CA 95811). Las quejas formales deben ser presentadas por escrito en el formulario de queja requerida. Las quejas formales pueden ser reportadas solamente por la persona que alega que ha sufrido discriminación u hostigamiento ilícito o por una persona que se ha dado cuenta de esta discriminación u hostigamiento ilícito en su capacidad oficial de maestro o administrador del Distrito.

El formulario de queja esta disponible en las siguientes páginas web:

- www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf

Cuando se reciba el formulario completo, el Distrito conducirá una investigación dentro del tiempo requerido por las políticas de Distrito y la sección 59300 del Título 5 del Código de Regulaciones de California. El demandante y la persona acusada de la conducta recibirán notificación de los resultados de la investigación.

El Plazo para Reportar una Queja en casos que no involucran discriminación u hostigamiento en el empleo se encuentra dentro de un año de la última fecha en que ocurrió la conducta presunta. Quejas que involucran discriminación u hostigamiento en el empleo se reportaran dentro de 180 días de la última fecha en que ocurrió la conducta presunta. Una extensión puede estar disponible si el conocimiento de los hechos de la presunta discriminación o violación ocurrió después de la fecha de caducidad.

En casos donde no se involucran discriminación u hostigamiento relacionados con el empleo, además de la oficina del Rector del Estado arriba mencionada, tiene el derecho de reportar una queja con las siguientes agencias externas:

U.S. Department of Education, Office of Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

En casos donde se involucran discriminación u hostigamiento relacionados con el empleo, el derecho de reportar una queja con las siguientes agencias externas:

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
555 West Beech Street, Suite 504
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

Las Represalias en contra de cualquier persona que presente una queja de discriminación u hostigamiento, o refiera el asunto para investigación, son ilegales.

La Confidencialidad se mantiene hasta la medida que sea posible por ley.
For more information, see “How to Read the Schedule of Classes.”

MISSION STATEMENT

Today’s Students, Tomorrow’s Leaders

Norco College provides educational programs, services, and learning environments for a diverse community. We equip our students with the knowledge and skills to attain their goals in higher, career/technical, and continuing education; workforce development; and personal enrichment. To meet the evolving community needs Norco College emphasizes the development of technological programs. As a continuing process we listen to our community and respond to its needs while engaging in self-examination, learning outcomes assessment, ongoing dialogue, planning, and improvement.
ACC-63  INCOME TAX ACCTNG  3.00 UNITS
Theory and method of preparation of federal income tax returns for
individuals.
• PREREQUISITE: None.
ONLINE
32693  ON LINE    J Liu
02/14/11 04/08/11
The above section is a short term online class. Computer with Internet access required.
See www.opencampus.com. Please note the start and end dates.

ACC-65  COMPUTERIZED ACCOUNTING  3.00 UNITS
Computerized accounting through the use of commercial software
accounting packages.
• PREREQUISITE: ACC-1A.
• ADVISORY: CIS-1.
EVENING
32567  06:30PM 09:53PM TH TEC 118 M Scott
The above section is a hybrid class. Computer with Internet access required. See

ADMINISTRATION OF JUSTICE
ADJ-3  CONCEPTS OF CRIMINAL LAW  3.00 UNITS
Philosophy of law and constitutional provisions; definitions, classification
of crimes.
• PREREQUISITE: None.
EVENING
32501  06:00PM 09:10PM TH ST 108 F Pradia
The above section is a web-enhanced class. Internet access may be required.
Last day to add: 02/25/11

ADJ-4  LEGAL ASPECTS OF EVIDENCE  3.00 UNITS
Origin, development, philosophy, and Constitutional-based evidence.
• PREREQUISITE: None.
EVENING
32502  06:00PM 09:10PM T JFK 116 V Pradia
The above section is a web-enhanced class. Internet access may be required.
Last day to add: 02/25/11

ADJ-23  CRIM JUSTICE REPORT WRITING  3.00 UNITS
An introductory course emphasizing the practical aspects of preparing
written reports for the criminal justice system.
• PREREQUISITE: None.
EVENING
32500  06:00PM 09:10PM M HUM 103 J Oller
The above section is a web-enhanced class. Internet access may be required.
Last day to add: 02/25/11

ANATOMY & PHYSIOLOGY
AMY-2A  ANATOMY & PHYSIOLOGY I  4.00 UNITS
An integrated study of body organization and terminology, cells and tissues,
skeletal and muscular systems, and eye and ear.
• PREREQUISITE: None.
32703  08:30AM 11:40AM M ST 211 P Campo
12:30PM 01:30PM M WEQ W6 P Campo
12:30PM 01:25PM W WEQ W6 P Campo
12:30PM 03:40PM F ST 211 P Campo
Last day to add: 02/25/11

32704  12:30PM 01:30PM M WEQ W6 P Campo
12:30PM 01:25PM W WEQ W6 P Campo
06:00PM 09:10PM TTH ST 211 Staff
Last day to add: 02/25/11

AMY-2B  ANATOMY & PHYSIOLOGY II  4.00 UNITS
An integrated study of these systems: nervous, endocrine, cardiovascular,
respiratory, urinary, digestive and reproductive.
• PREREQUISITE: AMY-2A.
32581  11:10AM 12:10PM T WEQ W6 P Campo
12:30PM 03:40PM TTH ST 211 R Gibbons
11:10AM 12:05PM TH WEQ W6 P Campo
Last day to add: 02/25/11

32582  11:10AM 12:10PM T WEQ W6 P Campo
08:30AM 11:40AM WF ST 211 P Campo
11:10AM 12:05PM TH WEQ W6 P Campo
Last day to add: 02/25/11

ANTHROPOLOGY
ANT-1  PHYSICAL ANTHROPOLOGY  3.00 UNITS
Examination of human biological evolution and physical diversity,
incorporating genetics, primates, fossils, and relationship to the animal world.
• PREREQUISITE: None.
32710  11:10AM 12:35PM T HUM 111 A Gray
Last day to add: 02/25/11

32711  02:20PM 03:45PM MW HUM 111 A Gray
Last day to add: 02/25/11

EVENING
32713  06:00PM 09:10PM W HUM 111 J Swartout
Last day to add: 02/25/11

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
CULTURAL ANTHRO

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.
• PREREQUISITE: None.

PREHISTORIC CULTURES

The development of prehistoric societies from the earliest evidence of human culture to the beginnings of recorded history.
• PREREQUISITE: None.

FORENSIC ANTHROPOLOGY

Application of methods of physical anthropology to the identification of human skeletal remains for medico-legal purposes.
• PREREQUISITE: None.

ARCHITECTURE

Introduction to architectural drafting techniques with emphasis on line quality, lettering, dimensioning, scaling, notes.
• PREREQUISITE: ENE-21 and 30.

ADV ARCH DRAFTING

Advanced study and preparation of detailed architectural drawings.
• PREREQUISITE: ARE/ENE-24.

ARCHITECTURAL RENDERING

Study of rendering techniques necessary to produce architectural presentation layouts.
• PREREQUISITE: None.

HIST ARCH BEGIN-GOTHIC

Purposes and types of buildings from antiquity through the Gothic period. Emphasis on processes and sources of design.
• PREREQUISITE: None.

ART APPRECIATION

An introductory course for the non-art major. An overview of the creative process and various art forms.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.

ART APPRECIATION

Survey of the history of modern and contemporary art beginning with mid 19th century (Realism and Impressionism) and continuing through current trends and new media.
• PREREQUISITE: None.

MODERN & CONTEMPORARY ART HIST

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.
• PREREQUISITE: None.

BEGINNING DRAWING

Continued study of the skills acquired in Beginning Drawing, with the emphasis on color theory and color media in drawing.
• PREREQUISITE: ART-17 or 22.

BASIC DESIGN

Introduction to the fundamentals of two-dimensional design. The practice of the organization of the visual elements, according to the principles of design.
• PREREQUISITE: None.
• ADVISORY: ART-17, 22 or 35.

DESIGN AND GRAPHICS

Fundamentals of design for visual communication. Exploration of advertising and layout design, type and lettering techniques, corporate imagery and portfolio preparation.
• PREREQUISITE: None.
• ADVISORY: ART-17, 22 or 35.

Get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home! www.rccnorco.bncollege.com
<table>
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<tr>
<th>Code</th>
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<tr>
<td><strong>BIOLOGY</strong></td>
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<tr>
<td><strong>BIO-1</strong> GENERAL BIOLOGY 4.00 UNITS</td>
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</tbody>
</table>
| A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.  
* PREREQUISITE: None. |  |  |  |  |
| 32739 | 07:45AM 10:55AM T | IT 128 | M Gutierrez |                  |
| 11:10AM 12:35PM TTH | THTR 101 | M Gutierrez |                  |
| Last day to add: 02/25/11 | | | | |
| 32741 | 11:10AM 12:35PM TTH | THTR 101 | M Gutierrez |                  |
| 08:00AM 11:10AM F | IT 128 | T Friedrich Finnern |                  |
| Last day to add: 02/25/11 | | | | |
| 32742 | 07:45AM 10:55AM TH | IT 128 | M Gutierrez |                  |
| 11:10AM 12:35PM TTH | THTR 101 | M Gutierrez |                  |
| Last day to add: 02/25/11 | | | | |
| **EVENING**                                |       |      |      |                  |
| 32740 | 06:00PM 09:10PM T | IT 101 | B Moore |                  |
| 02:15PM 05:25PM TH | IT 128 | Staff |                  |
| Last day to add: 02/25/11 | | | | |
| 32743 | 06:00PM 09:10PM T | IT 101 | B Moore |                  |
| 06:00PM 09:10PM TH | IT 128 | K Thrippleton-Hunter |                  |
| Last day to add: 02/25/11 | | | | |
| **BIO-8** PRINCIPLES OF ECOLOGY 4.00 UNITS |       |      |      |                  |
| A study of basic ecological relationships between organisms and their environment. Topics will include populations, communities, competition, predation, succession, species diversity, ecosystems, evolutionary relationships, and human impacts on the environment. This course requires field trips.  
* PREREQUISITE: None. |  |  |  |  |
| 32576 | 08:30AM 11:40AM MW | IT 128 | T Friedrich Finnern |                  |
| Last day to add: 02/25/11 | | | | |
| **BIO-12** INTRO ORGISMAL POPL BIOL 5.00 UNITS |       |      |      |                  |
| An intensive course for Life Science majors studying plants, animals, ecology and evolution.  
* PREREQUISITE: BIO-11. |  |  |  |  |
| 32575 | 01:00PM 03:05PM MW | IT 128 | T Friedrich Finnern |                  |
| 01:00PM 04:10PM F | IT 128 | T Friedrich Finnern |                  |
| Last day to add: 02/25/11 | | | | |
| **BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal or Real Estate** |       |      |      |                  |
| **BUS-10** INTRO TO BUSINESS 3.00 UNITS |       |      |      |                  |
| Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.  
* PREREQUISITE: None. |  |  |  |  |
| 32748 | 09:35AM 11:00AM MW | IT 117 | V Mixson |                  |
| Last day to add: 02/25/11 | | | | |
| The above section is a web-enhanced class. Internet access may be required. | | | | |
| **EVENING**                                |       |      |      |                  |
| 32750 | 06:30PM 09:40PM W | JFK 114 | E Lew |                  |
| Last day to add: 02/25/11 | | | | |
| The above section is a web-enhanced class. Internet access may be required. | | | | |
| **BUS-18A** BUSINESS LAW I 3.00 UNITS |       |      |      |                  |
| Legal and ethical environment of business torts, contracts, sales and principles of employment.  
* PREREQUISITE: None. |  |  |  |  |
| 32758 | 06:30PM 09:40PM T | JFK 112 | T Wagner |                  |
| Last day to add: 02/25/11 | | | | |
| The above section is a web-enhanced class. Internet access may be required. | | | | |
| **BUS-18B** BUSINESS LAW II 3.00 UNITS |       |      |      |                  |
| Commercial paper, business organizations, government regulations, protection of property rights and international law.  
* PREREQUISITE: None. |  |  |  |  |
| 32759 | 06:30PM 09:40PM W | JFK 112 | T Wagner |                  |
| Last day to add: 02/25/11 | | | | |
| The above section is a web-enhanced class. Internet access may be required. | | | | |

**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
### BUS-20 BUSINESS MATH 3.00 UNITS
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
- **PREREQUISITE:** None.

**EVENING**

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<tr>
<td>32760</td>
<td>06:00PM 07:43PM</td>
<td>TH</td>
<td>JFK 102</td>
<td>R Beck</td>
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Last day to add: 02/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### BUS-22 MGMT COMMUNICATIONS 3.00 UNITS
Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.
- **PREREQUISITE:** None.
- **ADVISORY:** CAT-30.

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<tr>
<td>32763</td>
<td>09:35AM 11:00AM</td>
<td>TTH</td>
<td>ATEC 118</td>
<td>R Carrigan</td>
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Last day to add: 02/25/11

### BUS-30 ENTREPRENEURSHIP 3.00 UNITS
Surveys the nature and extent of business. Includes organizations and opportunities in business.
- **PREREQUISITE:** None.

**EVENING**

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<tr>
<td>32764</td>
<td>06:30PM 09:40PM</td>
<td>W</td>
<td>IT 209</td>
<td>R Carrigan</td>
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Last day to add: 02/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### BUS-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS
An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as MAG-47)
- **PREREQUISITE:** None.

**ONLINE**

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<tr>
<td>32568</td>
<td>08:00AM 11:00AM</td>
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<td>ON LINE</td>
<td>A Riker</td>
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</table>

Last day to add: 02/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

### BUS-80 PRINCIPLES OF LOGISTICS 3.00 UNITS
Introduction to the field of logistics and the methods for improving product distribution effectiveness.
- **PREREQUISITE:** None.

**ONLINE**

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Last day to add: 02/22/11

The above section is a short term online class. Computer with Internet access required. See www.opencampus.com.

### BUS-85 WAREHOUSE MANAGEMENT 1.50 UNITS
Analysis of warehouse location, operation and management.
- **PREREQUISITE:** None.

**EVENING**

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Last day to add: 02/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### BUS-86 TRANSPORTATION/TRAFFIC MGMT 3.00 UNITS
A study of the domestic freight transportation system, including pricing, regulation and traffic management.
- **PREREQUISITE:** None.

**ONLINE**

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Last day to add: 02/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### CHE-1A GENERAL CHEMISTRY I 5.00 UNITS
Simple chemical systems—gas laws, weight relations, thermodynamics, atomic structure and bonding.
- **PREREQUISITE:** CHE-2A or 3 and MAT-35.

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Last day to add: 02/25/11

The above section is a web-enhanced class. Internet access may be required.

### CHE-1B GENERAL CHEMISTRY II 5.00 UNITS
Sequel to CHE-1A: reaction rates, equilibrium, acid-base, thermodynamics, electrochemistry, nuclear, inorganic and organic chemistry.
- **PREREQUISITE:** CHE-1A or 1AH.

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Last day to add: 02/25/11

The above section is a web-enhanced class. Internet access may be required.

### CHE-2A INTRO CHEMISTRY I 4.00 UNITS
Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.
- **PREREQUISITE:** MAT-52.

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Last day to add: 02/25/11

The above section is a web-enhanced class. Internet access may be required.

### COMMUNICATION STUDIES (SPEECH)

#### SPE-1 PUBLIC SPEAKING 3.00 UNITS
Prepare, present and evaluate a variety of speeches.
- **PREREQUISITE:** None.
- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

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Last day to add: 02/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

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Last day to add: 02/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.
COMPUTER INFORMATION SYSTEMS  
CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS
  Introduction to computer concepts, theory and computer applications.
  Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
  • PREREQUISITE: None.
  
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<td>J Coverdale</td>
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</table>

The above section is a web-enhanced class. Internet access may be required.

SPE-3A  ARGUMENT AND DEBATE  3.00 UNITS
  Prepare and orally present different types of debate and develop ethical and well-reasoned arguments supported by evidence.
  • PREREQUISITE: None.
  • ADVISORY: SPE-51 and/or qualification for ENG-1A.
  
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The above section is a web-enhanced class. Internet access may be required.

SPE-9  INTERPERSONAL COMMUNICATION  3.00 UNITS
  Analyzes the dynamics, components and ethics of the two-person communication process in relationships.
  • PREREQUISITE: None.
  • ADVISORY: SPE-51 and/or qualification for ENG-1A.
  
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The above section is an online class. Computer with Internet access required.

SPE-13  GENDER AND COMMUNICATION  3.00 UNITS
  Gender as an important component in a variety of human communication contexts.
  • PREREQUISITE: None.
  • ADVISORY: SPE-51 and/or qualification for ENG-1A.
  
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The above section is a web-enhanced class. Internet access may be required.

COMPUTER APPLICATIONS/OFFICE
  
CAT-78A  INTRO ADOBE PHOTOSHOP  3.00 UNITS
  Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)
  • PREREQUISITE: None.
  
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The above section is a web-enhanced class. Internet access may be required.

Most Computer Applications/Computer Information Systems/Computer Science courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.
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The above section is a web-enhanced class. Internet access may be required.

**Advisory:** Knowledge of HTML and the Internet; CIS-72A and 95A.

**Prerequisite:** None.

**Prerequisite:** None.

**Prerequisite:** None.
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The above section is a web-enhanced class. Internet access may be required.

### CIS-81 INTRO ADOBE INDESIGN 3.00 UNITS
Page design and layout techniques using Adobe InDesign (Same as CIS-81)
- **PREREQUISITE:** None.
- **ADVISORY:** None.
- **ADVISORY:** Past computer experience with any software application.

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The above section is a web-enhanced class. Internet access may be required.

### CIS-93 COMPUTERS FOR BEGINNERS 3.00 UNITS
An introduction to personal computers for the beginning student. (Same as CAT-93)
- **PREREQUISITE:** None.

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The above section is a web-enhanced class. Internet access may be required.

### COMPUTER SCIENCE

#### CSC-5 PROGRAM LOGIC USING C++ 3.00 UNITS
Introduction to computer programming for gaming, business, scientific and mathematical applications using C++. (Same as CIS-5)
- **PREREQUISITE:** None.
- **ADVISORY:** Basic arithmetic, algebra.

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The above section is a web-enhanced class. Internet access may be required.

#### CSC-17A C++ PROGRAMMING: OBJECTS 3.00 UNITS
Object-oriented program development using C++. (Same as CIS-17A)
- **PREREQUISITE:** None.
- **ADVISORY:** Preparation of proficient computer user.

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<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>CSC-17A</td>
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<td>MW</td>
<td>C Andersen</td>
</tr>
<tr>
<td></td>
<td></td>
<td>09:10PM</td>
<td>IT 106</td>
<td>C Andersen</td>
</tr>
</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CSC-20 SYSTEM ANALYSIS/DESIGN 3.00 UNITS
Exposure to the techniques used in the development of effective computer systems for business systems applications. (Same as CIS-20)
- **PREREQUISITE:** CIS/CSC-2.
- **ADVISORY:** Working knowledge of MS Access.

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<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>CSC-20</td>
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<td>09:10PM</td>
<td>IT 122</td>
<td>H Lindner</td>
</tr>
</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CSC-35 INTRO COMPUTER GAME DEV 3.00 UNITS
An introduction to computer gaming. Students will explore the job market, career paths and business aspects of gaming professions. (Same as CIS-35)
- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>CSC-35</td>
<td>3.00</td>
<td>08:00AM</td>
<td>TTH</td>
<td>M Williams</td>
</tr>
<tr>
<td></td>
<td></td>
<td>09:25AM</td>
<td>IT 122</td>
<td>Last day to add: 02/25/11</td>
</tr>
</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CSC-36 INTRO COMPUTER GAME DESIGN 3.00 UNITS
Students will design, document and create a 2D computer game. No previous computer programming experience is required. (Same as CIS-36)
- **PREREQUISITE:** None.

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<tr>
<th>Code</th>
<th>Hours</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>CSC-36</td>
<td>3.00</td>
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<td>J Perry</td>
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<td>11:00AM</td>
<td>IT 202</td>
<td>Last day to add: 02/25/11</td>
</tr>
</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CSC-37 BEGINNING GAME LEVEL DESIGN 3.00 UNITS
An introduction to level design. Students will design and create 3D computer games. No previous computer programming experience required. (Same as CIS-37)
- **PREREQUISITE:** None.

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<th>Code</th>
<th>Hours</th>
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<td>09:10PM</td>
<td>IT 106</td>
<td>Last day to add: 02/25/11</td>
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</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CSC-38A SIM GAMING/3D MODELING 4.00 UNITS
Create computationally efficient 3D digital models and implement them in a real-time interactive simulation or video game. (Same as CIS-38A)
- **PREREQUISITE:** None.

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<th>Code</th>
<th>Hours</th>
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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>CSC-38A</td>
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<td>IT 106</td>
<td>Last day to add: 02/25/11</td>
</tr>
</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CSC-38B SIM GAMING/3D ANIMATION 4.00 UNITS
Animate objects created with a 3D modeling program and then implement them in a real-time interactive simulation or video game. (Same as CIS-38B)
- **PREREQUISITE:** CIS/CSC-38A.

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<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
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<td>05:20PM</td>
<td>IT 106</td>
<td>Last day to add: 02/25/11</td>
</tr>
</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CSC-38C SIM GAMING/DYNAMICS/RENDERING 4.00 UNITS
Create dramatic cinematic sequences based on 3D animations and incorporate them into a simulation or video game. (Same as CIS-38C)
- **PREREQUISITE:** CIS/CSC-38B.

<table>
<thead>
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<th>Code</th>
<th>Hours</th>
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<th>Room</th>
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<td>CSC-38C</td>
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<td>IT 106</td>
<td>Last day to add: 02/25/11</td>
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</table>

### CONSTRUCTION TECHNOLOGY

#### CON-60 INTRO TO CONSTRUCTION 3.00 UNITS
Introduction to materials, techniques and sources of information in building construction.
- **PREREQUISITE:** None.

<table>
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<th>Code</th>
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<td>CON-60</td>
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<td>IT 122</td>
<td>Last day to add: 02/25/11</td>
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</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CON-62 BLUEPRINT READING 3.00 UNITS
Overview of the basic concepts of reading construction blueprints.
- **PREREQUISITE:** None.

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<th>Code</th>
<th>Hours</th>
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<tr>
<td>CON-62</td>
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<td>Last day to add: 02/25/11</td>
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</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

#### CON-63A UNIFORM BLDG CODE/ORDIN 3.00 UNITS
Use of uniform building code in plan checking for compliance.
- **PREREQUISITE:** None.

<table>
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<th>Code</th>
<th>Hours</th>
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<td>CON-63A</td>
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<td>Last day to add: 02/25/11</td>
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</table>

The above section is a web-enhanced class. Internet access may be required.

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### NORCO COMPUTER LAB HOURS
ST 101
Monday-Thursday: 8:30AM – 8:00PM
Friday: 8:00AM – 2:00PM
Saturday & Sunday: CLOSED
CON-63B  ANALYSIS OF REVISIONS-UBC  3.00 UNITS
This course is for students who have successfully completed CON-63A but need refreshing on code revisions.
• PREREQUISITE: CON-63A.

EVENING
32815  06:30PM 09:40PM  W  IT 122  J Thomas
Last day to add: 02/25/11

CON-63C  ANALYSIS OF REVISIONS-UBC  3.00 UNITS
This course is for students who have successfully completed CON-63A but need refreshing on code revisions.
• PREREQUISITE: CON-63A.

32816  06:30PM 09:40PM  W  IT 122  J Thomas
Last day to add: 02/25/11

CON-63D  ANALYSIS OF REVISIONS-UBC  3.00 UNITS
This course is for students who have successfully completed CON-63A but need refreshing on code revisions.
PREREQUISITE: CON-63A.

32817  06:30PM 09:40PM  W  IT 122  J Thomas
Last day to add: 02/25/11

CON-64  OFFICE/FIELD INSPECT  3.00 UNITS
Building and safety office management and inspections for Compliance.

• PREREQUISITE: None.

EVENING
32819  06:30PM 09:40PM  TH  IT 123  J Thomas
Last day to add: 02/25/11

CON-66  NATIONAL ELEC CODE  3.00 UNITS
Review of electrical codes and code requirements.

• PREREQUISITE: None.

EVENING
32520  06:30PM 09:40PM  T  JFK 120  P Link
Last day to add: 02/25/11

CON-67  MECHANICAL CODE  3.00 UNITS
Review of mechanical codes and regulations in construction.

• PREREQUISITE: None.

EVENING
32816  06:30PM 09:40PM  TH  IT 122  J Thomas
Last day to add: 02/25/11

CON-71  ENERGY CONSERVATION  1.50 UNITS
Application of current Energy Conservation Standards, regulations and codes to residential building.

• PREREQUISITE: None.

EVENING
32517  06:30PM 09:40PM  M  IT 123  J Thomas
02/14/11 04/06/11
Last day to add: 02/25/11

The above section is a short term class. Please note the start and end dates.

CON-72  CALIF STATE ACCESSIBILITY  1.50 UNITS
Examines the provisions of Title 24 accessibility standards of the California Uniform Building Code.

• PREREQUISITE: None.

EVENING
32518  06:30PM 09:40PM  M  IT 123  J Thomas
04/18/11 06/06/11
Last day to add: 04/22/11

CON-73  PROJECT PLANNING  3.00 UNITS
General provisions, procedures, specifications and plan processes to carry out the work for site improvement.

• PREREQUISITE: None.

EVENING
32599  06:30PM 09:40PM  T  IT 123  J Thomas
Last day to add: 02/25/11

DANCE

DAN-6  DANCE APPRECIATION  3.00 UNITS
A non-technical course leading to the appreciation and understanding of dance as communication, entertainment and art.

• PREREQUISITE: None.

32828  02:00PM 03:25PM  TTH  WEO W6  S Roginski
Last day to add: 02/25/11

DAN-32  JAZZ, BEGINNING  1.00 UNITS
Introduces the fundamentals of jazz dance skills and vocabulary through basic technique and styles.

• PREREQUISITE: None.

32829  11:10AM 12:35PM  TTH  WEO W2  L Dismuke
Last day to add: 02/25/11

DRAFTING - See Architecture & Engineering

EARLY CHILDHOOD EDUCATION

EAR-20  CHILD DEVELOPMENT  3.00 UNITS
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

• PREREQUISITE: None.

32830  11:20AM 12:45PM  MW  ECEN 115  S Burnett
Last day to add: 02/25/11

32831  11:20AM 12:45PM  MW  ECEN 115  S Burnett
Last day to add: 02/25/11

EVENING
32832  06:00PM 09:10PM  M  ECEN 115  J Stenger
Last day to add: 02/25/11

EAR-24  CREATIVE ACTIVITIES  3.00 UNITS
Integration of creative activity into various aspects of the curriculum.

• PREREQUISITE: None.

32834  08:00AM 11:10AM  M  ECEN 115  S Burnett
Last day to add: 02/25/11

EAR-28  PRINCIPLES/PRACTICES  3.00 UNITS
The effects of the different principles and practices used to educate young children.

• PREREQUISITE: None.

• ADVISORY: EAR-33.

EVENING
32835  08:00AM 11:10AM  W  ECEN 115  S Burnett
Last day to add: 02/25/11

EAR-34  CURRICULUM INFANTS, TODDLERS  3.00 UNITS
An introduction to organizing and developing age-appropriate activities and curriculum for infants and toddlers.

• PREREQUISITE: None.

• ADVISORY: EAR-33.

EVENING
32836  08:00AM 11:10AM  M  ECEN 115  S Burnett
Last day to add: 02/25/11

The above section is a web-enhanced class. Internet access may be required.

EAR-38  ADULT SUPERVISION - ECE/CD  3.00 UNITS
Emphasizes methods and principles of supervising adults in ECE/CD environments. Required by the Child Development Permit for administrators of ECE/CD programs.

• PREREQUISITE: EAR-44.

EVENING
32837  06:00PM 09:10PM  W  ECEN 115  T Oliver
Last day to add: 02/25/11

EAR-42  CHILD, FAMILY AND COL DYNAMICS  3.00 UNITS
Perspectives of inter-and intra-relationships of home, school, and community, and their impact on both teachers and the developing child in the learning environment.

• PREREQUISITE: None.

32838  08:00AM 11:10AM  T  ECEN 115  S Burnett
Last day to add: 02/25/11

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
ECONOMICS 3.00 UNITS
ECO-4 INTRO ECONOMICS
An entry-level, general education course which introduces and surveys
basic macroeconomic and microeconomic principles.
• PREREQUISITE: None.
32840 08:00AM 09:25AM TTH HUM 102 C Rajakone
32839 09:35AM 11:00AM MW HUM 103 C Rajakone
ECONOMICS 3.00 UNITS
ECO-7 MACROECONOMICS
Economic theory and analysis as applied to the U.S. economy as a whole.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A and MAT-52.
32841 09:35AM 11:00AM TTH ATEC 205 P Boelman
32510 02:20PM 03:45PM MW IT 117 P Boelman
ECONOMICS 3.00 UNITS
ECO-8 MICROECONOMICS
Economic theory and analysis applied to consumer and producer behavior
in markets.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A and MAT-52.
32844 11:10AM 12:35PM TTH IT 101 P Boelman
32843 12:45PM 02:10PM MW IT 117 P Boelman
ELECTRONICS 4.00 UNITS
ELE-10 SURVEY ELECTRONICS
Basic electronic theory, including Ohm’s Law, DC, AC, solid state devices,
and oscilloscope operation.
• PREREQUISITE: None.
EVENING
32846 06:30PM 09:40PM T CACT 1 W Montgomery
32847 06:30PM 09:40PM TH CACT 2 G Graham
ELE-23 ELECT DEVICES & CIRCUITS 4.00 UNITS
Characteristics and circuit applications of electronic devices.
• PREREQUISITE: None.
• ADVISORY: ELE-21.
EVENING
32523 06:30PM 09:40PM M CACT 1 G Graham
32524 06:30PM 09:40PM T CACT 2 G Graham
ELE-27 TECHNICAL COMMUNICATIONS 3.00 UNITS
Procedures for organizing and presenting technical data. (Same as ENE-27)
• PREREQUISITE: None.
EVENING
32527 06:30PM 09:40PM W ST 108 S Curren
ENGINEERING 3.00 UNITS
ENE-1B PLANE SURVEYING, II
Fundamental surveying methods and procedures.
• PREREQUISITE: ENE-1A.
EVENING
32528 06:00PM 08:05PM T JFK 102 W Hofferber Jr.
32529 08:00AM 02:20PM F ATEC 209 W Hofferber Jr.
EVENING
32530 06:00PM 08:05PM T JKF 102 W Hofferber Jr.
32531 08:00AM 02:20PM F ATEC 209 W Hofferber Jr.
32532 02:20PM 04:45PM T TH ECON 115 A Calloway
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<tbody>
<tr>
<td>ENE-42</td>
<td>3.00</td>
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<tr>
<td>SOLIDWORKS I</td>
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<tr>
<td>Basic parametric solid modeling techniques using SolidWorks and advancing into complex assemblies requiring animation.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<td>• ADVISORY: PC computer experience.</td>
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<tr>
<td>32860</td>
<td>06:00PM 09:25PM TTH</td>
<td>IT 125</td>
<td>C Garcia</td>
<td>Last day to add: 02/25/11</td>
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<tr>
<td>ENE-42B</td>
<td>3.00</td>
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<tr>
<td>SOLIDWORKS II</td>
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<tr>
<td>This course is designed to further 3D parametric solid modeling software techniques learned in SolidWorks I.</td>
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<tr>
<td>• PREREQUISITE: ENE-42 or prior SolidWorks experience.</td>
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<tr>
<td>32534</td>
<td>06:00PM 09:25PM MW</td>
<td>IT 125</td>
<td>C Garcia</td>
<td>Last day to add: 02/25/11</td>
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<tr>
<td>ENE-52</td>
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<tr>
<td>GEOMETRIC DIMEN &amp; TOLER</td>
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<tr>
<td>Covers international standards regarding form and fit using industry and government standards.</td>
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<td>• PREREQUISITE: None.</td>
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<td>EVENING</td>
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<tr>
<td>32862</td>
<td>06:00PM 08:05PM W</td>
<td>ATEC 118</td>
<td>G Cordier</td>
<td>Last day to add: 02/25/11</td>
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<tr>
<td>ENE-60</td>
<td>3.00</td>
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<tr>
<td>MATH FOR ENGINEERING TECH</td>
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<tr>
<td>Math problems used in industry, including basic arithmetic, algebra, geometry and trigonometry.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>32536</td>
<td>08:00AM 11:10AM F</td>
<td>CACT 1</td>
<td>G Cordier</td>
<td>Last day to add: 02/25/11</td>
</tr>
</tbody>
</table>

**PLACEMENT GUIDELINES:**

**ENGLISH COMPOSITION COURSES**

**ENGLISH 1A:** One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

**ENGLISH 1B:**
A grade of C or better in ENG-1A.

**ENGLISH 50:**
One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

**ENGLISH 60A:**
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See “Moving through English” for more details.

**ENGLISH 1AH**
HONORS ENGLISH COMP 4.00 UNITS

Offers students in the Honors Program an enriched experience in the development of college-level critical reading, academic writing, and research skills.

• PREREQUISITE: ENG-50 or qualifying placement level.

• LIMITATION ON ENROLLMENT: Enrollment in the Honors Program.

All sections of ENG-1AH have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>32882</td>
<td>10:15AM 12:20PM TTH</td>
<td>IT 210</td>
<td>L Nelson</td>
<td>Last day to add: 02/25/11</td>
</tr>
</tbody>
</table>

**ENG-1B** CRITICAL THINKING/Writing 4.00 UNITS

Through a study of argument and literature, this course develops students’ critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

• PREREQUISITE: ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>32883</td>
<td>08:00AM 10:05AM MW</td>
<td>IT 206</td>
<td>M Cluff</td>
<td>Last day to add: 02/25/11</td>
</tr>
<tr>
<td>32884</td>
<td>08:00AM 10:05AM MW</td>
<td>IT 208</td>
<td>A Romagnoli</td>
<td>Last day to add: 02/25/11</td>
</tr>
<tr>
<td>32885</td>
<td>10:15AM 12:20PM MW</td>
<td>IT 109</td>
<td>M Cluff</td>
<td>Last day to add: 02/25/11</td>
</tr>
<tr>
<td>32583</td>
<td>12:30PM 02:35PM MW</td>
<td>CACT 1</td>
<td>L Nelson</td>
<td>Last day to add: 02/25/11</td>
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</table>

The above section is designed with special emphasis on African American culture. See the instructor and a counselor before enrolling.
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<td>IT 111</td>
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<td>TTH</td>
<td>IT 109</td>
<td>J Jo</td>
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</table>

**ENG-1BH  HON CRITICAL THINK/WRIT  4.00 UNITS**

An Honors course that focuses on literature and argument, while developing critical thinking, reading, and writing skills beyond the level achieved in ENG-1A or 1AH.

- **PREREQUISITE:** ENG-1A or 1AH.
- **LIMITATION ON ENROLLMENT:** Enrollment in the Honors Program.

All sections of ENG-1BH have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online.

<table>
<thead>
<tr>
<th>Code</th>
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<td>TTH</td>
<td>IT 208</td>
<td>S Tschetter</td>
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</table>

**ENG-11 CREATIVE WRITING  3.00 UNITS**

Studies in the principles of writing fiction and poetry.

- **PREREQUISITE:** ENG-1A or 1AH.

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<td>M Cluff</td>
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</table>

**ENG-15 AMERICAN LIT II: 1860-PRESENT  3.00 UNITS**

A survey of American literature from 1860 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** ENG-1B or 1BH.

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**ENG-50 BASIC ENGLISH COMP  4.00 UNITS**

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying placement level.
- **ADVISORY:** REA-82 or qualifying placement level.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online.

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<tr>
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</table>

The above section is designed with special emphasis on African American culture and requires concurrent enrollment in GUI-47-32957. See the instructor and a counselor before enrolling.
### English as a Second Language

**Oral Communication**
- ESL-91 Beginning
- ESL-92 Intermediate
- ESL-93** Advanced

**Reading & Vocabulary**
- ESL-71 Basic
- ESL-72 Intermediate
- ESL-73** High Intermediate

**Writing & Grammar**
- ESL-51 Basic
- ESL-52 Low Intermediate
- ESL-53 Intermediate
- ESL-54* High Intermediate
- ESL-55* Advanced

**Shaded areas indicate possible course placements**

* Indicates UC/CSU transferable course
** Associate Degree applicable only

### English Composition

**ENG-60A** Fundamentals: Sentence to Paragraph

**ENG-60B** Fundamentals: Paragraph to Essay

**ENG-50** Basic Composition

**ENG-57** Optional non-transferable

**ENG-1A** Composition

**ENG-18** Critical Thinking & Writing

### Reading

**REA-81** Reading Level I

**REA-82** Reading Level II

**REA-83** Reading Level III

It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

### NORCO WRITING/READING CENTER HOURS

LIBR 113
- Monday-Thursday: 8:30AM – 8:00PM
- Friday: 8:00AM – 2:00PM
- Saturday and Sunday: CLOSED

### Moving through English, ESL and Reading

**ENG-60B** ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

*PREREQUISITE: ENG-60A or qualifying placement level.*

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online.

- **32922** 08:00AM-10:05AM MW ST 108 A Elizalde Last day to add: 02/25/11
- **32923** 08:00AM-10:05AM TTH IT 123 J Hill Last day to add: 02/25/11
- **32924** 10:15AM-12:20PM TTH CACT 2 N Capps Last day to add: 02/25/11
- **32928** 12:30PM-02:35PM MW IT 111 A Elizalde Last day to add: 02/25/11
- **32929** 02:00PM-04:05PM MTWTH IT 209 D Mills 04/18/11 06/07/11 Last day to add: 02/25/11
- **32925** 02:00PM-04:05PM TTH ST 108 T Stavropoulos Last day to add: 02/25/11
- **32927** 03:45PM-05:50PM TTH IT 109 J Saedi Last day to add: 02/25/11
- **32932** 06:00PM-08:05PM TTH IT 110 J Saedi Last day to add: 02/25/11

The above section is a web-enhanced class. Internet access may be required.

**WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**

Get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home! [www.rccnorco.bncollege.com](http://www.rccnorco.bncollege.com)
### ENGLISH AS A SECOND LANGUAGE

#### SPRING 2011 ESL ONE-STOP DATES
**NEW ESL STUDENTS MUST TAKE PTESL TEST**
We offer “ESL One-Stop” sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at [www.rcc.edu/services/assessment/dates.cfm](http://www.rcc.edu/services/assessment/dates.cfm). Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Norco College: Call 951-372-7101 for an appointment.

<table>
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<td>ESL-54</td>
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#### ESL-51 BASIC WRITING AND GRAMMAR 4.00 UNITS
A beginning ESL course for non-native speakers focusing on basic academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

**EVENING**
- 32934 06:30PM 09:00PM MW JFK 118 N Rodriguez
  Last day to add: 02/25/11

#### ESL-52 LOW-INTERMEDIATE WRITING/GRAMMAR 4.00 UNITS
A low-intermediate ESL course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** Qualifying placement level on a state-approved placement instrument, or successful completion of ESL-51.

**EVENING**
- 32935 06:30PM 09:00PM MW HUM 102 D Tougas
  Last day to add: 02/25/11

#### ESL-53 INTERMEDIATE WRITING/GRAMMAR 4.00 UNITS
An intermediate English as a Second Language course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** Qualifying placement level on a state-approved placement instrument, or successful completion of ESL-52.

**EVENING**
- 32936 06:30PM 09:00PM TTH IT 211 L Tougas
  Last day to add: 02/25/11

#### ESL-54 HIGH-INTERMEDIATE WRITING/GRAMMAR 5.00 UNITS
A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development. (Degree-credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying placement level on a state-approved placement instrument, or successful completion of ESL-53.

**EVENING**
- 32937 10:10AM 12:40PM MW IT 122 M Shirinian
  Last day to add: 02/25/11

All sections of ESL-54 and 55 have an 18 hour laboratory requirement to be arranged.

#### ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS
An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying placement level on a state-approved placement instrument, or successful completion of ESL-54.

**ESL-55**

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### GEOGRAPHY

#### GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS
The interacting physical processes of air, water, land, and life which impact Earth’s surface.

- **PREREQUISITE:** None.

**EVENING**
- 32940 08:00AM 09:25AM MW ATEC 114 J Eckstein
  Last day to add: 02/25/11
- 32941 08:00AM 09:25AM TTH ATEC 205 E Ogbuchiekwe
  Last day to add: 02/25/11
- 32944 11:10AM 12:35PM MW ATEC 205 R Christov
  Last day to add: 02/25/11

#### GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS
Practical application of physical geography principles through geographically based in-class exercises.

- **PREREQUISITE:** None.

**EVENING**
- 32943 06:30PM 09:40PM M ATEC 205 R Jacobsen
  Last day to add: 02/25/11

#### GEG-2 HUMAN GEOGRAPHY 3.00 UNITS
The geographic analysis of the human imprint on the planet. Topics include population, food, language, religion, economic activity, physical environment and political geography.

- **PREREQUISITE:** None.

**EVENING**
- 32948 06:30PM 09:40PM W ATEC 205 R Jacobsen
  Last day to add: 02/25/11

### GUIDANCE

#### GUI-46 INTRO TRANSFER PROCESS 1.00 UNITS
Survey of transfer requirements with hands-on activities through the application process for students transferring to four-year institutions.

- **PREREQUISITE:** None.

**GUI-46**

<table>
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The above section is designed for students in the Puente Program. Please see the instructor and a counselor before enrolling.
### HEALTH SCIENCE

#### HES-1 HEALTH SCIENCE 3.00 UNITS
- **PREREQUISITE:** None.

<table>
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#### EVENING

The above section is a web-enhanced class. Internet access may be required.

### HISTORY

#### HIS-1 WORLD CIVILIZATIONS 1 3.00 UNITS
Historical development of world societies from the time of human origins to the 16th century.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

<table>
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#### HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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#### HIS-3 INTRO CHICANO STUDIES 3.00 UNITS
A survey of regional Chicano history and social problems from 1950 to the present.
- **PREREQUISITE:** None.

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<td>32976</td>
<td>06:00PM 09:10PM T</td>
<td>HUM 103</td>
<td>T Russell</td>
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#### HONORS

This is a specialized program. For more information regarding entry into the program, go to [www.academic.rce.edu/honors](http://www.academic.rce.edu/honors) or call 222-8779.

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<td>G Marshall</td>
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#### ENG-1AH HONORS ENGLISH COMP 4.00 UNITS
Offers students in the Honors Program an enriched experience in the development of college-level critical reading, academic writing, and research skills.
- **PREREQUISITE:** ENG-50 or qualifying placement level.
- **LIMITATION ON ENROLLMENT:** Enrollment in the Honors Program.

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| www.rcc.edu/
### MANAGEMENT

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<tr>
<td>MAG-51</td>
<td>MAG-51</td>
<td>3.00 UNITS</td>
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</tbody>
</table>
| Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.  
  • PREREQUISITE: None. |

**ONLINE**  
32566  
ON LINE  
E Davalos  
Last day to add: 02/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

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<td>MAG-53</td>
<td>3.00 UNITS</td>
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</tbody>
</table>
| Practical application of basic psychology in building better employer-employee relationships.  
  • PREREQUISITE: None. |

**EVENING**  
33012  06:30PM 09:40PM  
T  IT 117  
E Davalos  
Last day to add: 02/25/11

The above section is a hybrid class that meets alternating Tuesdays beginning 02/15/11. Computer with Internet access required. See www.opencampus.com.

**ONLINE**  
33011  02/14/11 04/08/11  
02/22/11  
G Zwart  
Last day to add: 02/22/11

The above section is a short term online class. Computer with Internet access required. See www.opencampus.com.

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<tr>
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<td>MAG-56</td>
<td>MAG-56</td>
<td>3.00 UNITS</td>
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</tbody>
</table>
| Introduces techniques involving the selection, training, evaluation and promotion of employees.  
  • PREREQUISITE: None. |

**EVENING**  
33013  06:30PM 09:40PM  
TH  IT 101  
E Davalos  
Last day to add: 02/25/11

The above section is a hybrid class that meets alternating Thursdays beginning 02/17/11. Computer with Internet access required. See www.opencampus.com.

### MANUFACTURING TECHNOLOGY

<table>
<thead>
<tr>
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<th>Hours</th>
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<tbody>
<tr>
<td>MAN-53</td>
<td>MAN-53</td>
<td>3.00 UNITS</td>
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</tbody>
</table>
| An advanced course in the computer-aided manufacture of 3-dimensional parts and assemblies, using various Computer-Aided Manufacturing (CAM) software packages.  
  • PREREQUISITE: MAN-52. |

**EVENING**  
32538  06:00PM 08:05PM  
T  IT 121  
P Van Hulle  
06:00PM 09:10PM  
TH  CACT 2  
P Van Hulle  
Last day to add: 02/25/11

The above section is a web-enhanced class. Internet access may be required.

**MAN-56**  
3015  03:15PM 05:20PM  
MTW  CACT 2  
P Van Hulle  
Last day to add: 02/25/11

The above section is a web-enhanced class. Internet access may be required.

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<tr>
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<th>Instructor</th>
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<tr>
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<td>MAN-57</td>
<td>3.00 UNITS</td>
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</tbody>
</table>
| Introduction to manual CNC program writing including hands-on experience with CNC machine tools.  
  (Same as MAC-57)  
  • PREREQUISITE: None. |

**EVENING**  
32547  06:00PM 09:30PM  
MW  CACT 2  
P Van Hulle  
Last day to add: 02/25/11

The above section is a web-enhanced class. Internet access may be required.

### MARKETING

<table>
<thead>
<tr>
<th>Code</th>
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<th>Room</th>
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<tr>
<td>MKT-20</td>
<td>MKT-20</td>
<td>3.00 UNITS</td>
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</tbody>
</table>
| Examines the role of marketing along with an analysis of both profit and non-profit organizations’ product, price, distribution and promotion.  
  • PREREQUISITE: None.  
  • ADVISORY: BUS-10. |

**EVENING**  
33100  06:30PM 09:40PM  
TH  IT 117  
A Riker  
Last day to add: 02/25/11

The above section is a hybrid class that meets alternating Thursdays beginning 02/17/11. Computer with Internet access required. See www.opencampus.com.

**ONLINE**  
32571  02/17/11 04/08/11  
02/22/11  
A Riker  
Last day to add: 02/22/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**MKT-40**  
3101  06:30PM 09:40PM  
TH  WEQ W5  
D Cescolini  
Last day to add: 02/25/11

The above section is a hybrid class that meets alternating Thursdays beginning 02/17/11. Computer with Internet access required. See www.opencampus.com.

**ONLINE**  
3101  02/17/11 04/08/11  
02/22/11  
D Cescolini  
Last day to add: 02/22/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.
Moving through Math

MATHEMATICS

<table>
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<tbody>
<tr>
<td>MAT-1A</td>
<td>4.00</td>
<td>MW</td>
<td>TTH</td>
<td>J Reilly</td>
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<tr>
<td>MAT-1B</td>
<td>4.00</td>
<td>MW</td>
<td>TTH</td>
<td>R Ries</td>
</tr>
<tr>
<td>MAT-1C</td>
<td>4.00</td>
<td>MW</td>
<td>TTH</td>
<td>A Roberts</td>
</tr>
</tbody>
</table>

MAT-1A CALCULUS I
Plane analytic geometry, functions, differentiation with applications and basic integration.

- PREREQUISITE: MAT-10 or qualifying placement level.

MAT-1B CALCULUS II
Integration, applications of integration, series, parametric equations, and polar coordinates.

- PREREQUISITE: MAT-1A.

MAT-1C CALCULUS III
Vectors, partial differentiation and multiple integrals with applications.

- PREREQUISITE: MAT-1B.

NORCO
MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS
Algebra preparation for college-level mathematics.
• PREREQUISITE: MAT-52 or qualifying placement level.
33039 08:10AM 10:40AM MW IT 101 F Gelenchi
               Last day to add: 02/25/11
33047 08:10AM 10:40AM TTH ATEC 119 J Margo
               Last day to add: 02/25/11
33040 09:35AM 11:00AM MW ATEC 119 B Johnson
               Last day to add: 02/25/11

The above section is a hybrid class. Computer with Internet access required.

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS
An introduction to the concepts of algebra.
• PREREQUISITE: MAT-54 (formerly 50), 65, 90F or qualifying placement level.
33065 07:00AM 09:05AM MW ATEC 204 L Ting
               Last day to add: 02/25/11
33070 07:00AM 09:05AM TTH ATEC 204 J Rey
               Last day to add: 02/25/11
33066 10:15AM 12:20PM MW ATEC 204 J DeGuzman
               Last day to add: 02/25/11
33077 10:15AM 12:20PM TTH ATEC 204 S Park
               Last day to add: 02/25/11
33067 12:30PM 02:35PM MW ATEC 204 J Frewing
               Last day to add: 02/25/11
33076 02:00PM 04:05PM TTH ATEC 204 Z Hashemi
               Last day to add: 02/25/11
33079 02:45PM 04:50PM MW ATEC 204 Z Hashemi
               Last day to add: 02/25/11
33080 02:45PM 04:50PM MW WEO W5 L Pierce
               Last day to add: 02/25/11

EVENING
33068 05:00PM 07:05PM TTH ATEC 211 S Park
               Last day to add: 02/25/11
33071 07:15PM 09:20PM MW WEO W5 M Devitt
               Last day to add: 02/25/11
33074 07:15PM 09:20PM TTH ATEC 211 S Park
               Last day to add: 02/25/11

The online sections below require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access required. See www.opencampus.com.

ONLINE
32550 ON LINE E Chung
               Last day to add: 02/25/11
33069 ON LINE R Prior
               Last day to add: 02/25/11
33072 ON LINE R Prior
               Last day to add: 02/25/11
33073 ON LINE J Frewing
               Last day to add: 02/25/11
33075 ON LINE D Smith
               Last day to add: 02/25/11
33078 ON LINE D Smith
               Last day to add: 02/25/11

MAT-53 COLLEGE GEOMETRY 3.00 UNITS
A course in the study of Euclidian geometry.
• PREREQUISITE: MAT-52 or qualifying placement level.
33081 11:10AM 12:35PM MW IT 101 A Robles
               Last day to add: 02/25/11
33082 02:00PM 03:25PM TTH WEO W7 K Helmick
               Last day to add: 02/25/11

MAT-63 ARITHMETIC 3.00 UNITS
Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems. (Non-degree credit course.)
• PREREQUISITE: None.

33088 08:00AM 09:25AM TTH ATEC 211 Staff
               Last day to add: 02/25/11
33086 12:45PM 02:10PM MW WEO W7 N Alvarado
               Last day to add: 02/25/11

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2011 Spring
### MICROBIOLOGY

**MIC-1 MICROBIOLOGY 4.00 UNITS**

General characteristics of microbes with emphasis on their control and role in disease.

- **PREREQUISITE:** CHE-2A and one of the following: AMY-2A, 2B, 10, BIO-1, 2A, 2B, 5, 8, 11, 12 or 34.

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<td>MW</td>
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<td>09:00AM 12:10PM</td>
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<td>ST 207</td>
<td>M Gutierrez</td>
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<td>09:00AM 12:10PM</td>
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<td>B Moore</td>
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<td>07:35PM 09:10PM</td>
<td>MW</td>
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<td>B Moore</td>
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### COMMERCIAL MUSIC

**MUC-1 PERFORM TECHNIQUES-STUDIO REC 1.00 UNITS**

Introduction to practical performance techniques for the recording studio. Students will have the opportunity to plan and implement their own recording session utilizing techniques such as sound design, microphone technique, sound effects, mixing and production. This course is appropriate for vocalists, instrumentalists and future recording artists.

- **PREREQUISITE:** None.

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<td>THTR 204</td>
<td>B Kerr</td>
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<td>02:00PM 03:55PM</td>
<td>F</td>
<td>THTR 204</td>
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**MUC-2 SONGWRITING 1.00 UNITS**

Introduction to commercial songwriting techniques. Topics include form, rhythm, melody, lyrics, chord progressions, preparing lead sheets and arranging.

- **PREREQUISITE:** None.

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<tbody>
<tr>
<td>33106</td>
<td>02:00PM 03:15PM</td>
<td>TTH</td>
<td>HUM 101</td>
<td>B Kerr</td>
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</table>

**MUC-3 INTRO TO PRO TOOLS 3.00 UNITS**

An introduction to MIDI and digital audio using the industry-standard Pro Tools software.

- **PREREQUISITE:** None.

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</table>

The above section has additional laboratory hours to be arranged.

### MUSIC

**MUS-3 MUSIC FUNDAMENTALS 4.00 UNITS**

Basic course in music including notation, rhythm, pitch, keys, scales, intervals, chords and music terminology.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in MUS-32 and another music performance class.

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<td>V Sheldon</td>
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</table>

**MUS-19 MUSIC APPRECIATION 3.00 UNITS**

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

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The above section is a web-enhanced class. Internet access may be required.

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The above section is a short term online class. Computer with Internet access required. See www.opencampus.com. Please note the start and end dates.

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<th>Instructor</th>
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<td>D Valcarcel</td>
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<td>D Humble</td>
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</tbody>
</table>

The above section is a short term online class. Computer with Internet access required. See www.opencampus.com. Please note the start and end dates.
PHILOSOPHY

PHI-10H HONORS INTRO PHILOSOPHY 3.00 UNITS
Introduction to the major questions of Western philosophy and their answers.
• PREREQUISITE: None.
32526 11:10AM 12:35PM TTH IT 208 S Crasnow
Last day to add: 02/25/11

PHI-11 CRITICAL THINKING 3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.
• PREREQUISITE: None.
EVENING
33125 06:00PM 09:10PM TH WEQ W7 T Keith
Last day to add: 02/25/11

PHI-12 ETHICS: CONTEMP MORAL ISSUES 3.00 UNITS
An examination of contemporary moral problems in light of ethical theory.
• PREREQUISITE: None.
EVENING
32524 06:00PM 09:10PM W WEQ W7 C Gordon
Last day to add: 02/25/11

PHI-15 BIO-MEDICAL ETHICS 3.00 UNITS
Introduction to the major ethical questions which affect medical research and the health care industry.
• PREREQUISITE: None.
EVENING
32525 06:00PM 09:10PM M WEQ W7 C Gordon
Last day to add: 02/25/11

PHI-32 INTRO SYMBOLIC LOGIC 3.00 UNITS
Principles of deductive reasoning applying modern symbolic techniques.
(Same as MAT-32)
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: May not be taken if credit for MAT-32 has been granted.
32529 12:45PM 02:10PM MW HUM 103 R Ries
Last day to add: 02/25/11

PHOTOGRAPHY

PHO-20 INTRO DIGITAL STILL PHOTO 3.00 UNITS
Digital imaging processes. Explores digital image creation, retrieval, manipulation, printing and storage.
• PREREQUISITE: None.
32542 09:00AM 02:40PM F ATEC 118 B May
Last day to add: 02/25/11

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS
Principles of basic nutrition and their application to health and diseases.
• PREREQUISITE: None.
33140 09:35AM 11:00AM TTH WEQ W7 T Wallstrom
Last day to add: 02/25/11
33141 11:10AM 12:35PM TTH WEQ W7 T Wallstrom
Last day to add: 02/25/11
33142 03:55PM 05:20PM TTH ATEC 114 T Wallstrom
Last day to add: 02/25/11

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
<table>
<thead>
<tr>
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<th>Units</th>
<th>Days</th>
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<tbody>
<tr>
<td>PHP-30</td>
<td>FIRST AID AND CPR</td>
<td>3.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>P Mahoney</td>
</tr>
</tbody>
</table>

Earn “American Red Cross Responding to Emergencies” and “American Heart Association Healthcare Professional” certificates. First Aid and CPR fees totaling $15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- **PREREQUISITE:** None.

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<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHP-36</td>
<td>WELLNESS: LIFESTYLE CHOICES</td>
<td>3.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>P Mahoney</td>
</tr>
</tbody>
</table>

Studies the various dimensions of health as they relate to living a positive, healthy life.

- **PREREQUISITE:** None.

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Units</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHP-38</td>
<td>STRESS MANAGEMENT</td>
<td>3.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>B Wimer</td>
</tr>
</tbody>
</table>

Stress Management is explored through informative lectures, projects, and discussion, while the lab component offers students an opportunity to practice a variety of relaxation techniques.

- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Days</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>PHP-A75</td>
<td>WALKING FOR FITNESS</td>
<td>1.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>B Wimer</td>
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</tbody>
</table>

Provides instruction in walking technique and fitness, nutrition, and weight control as it relates to a walking program.

- **PREREQUISITE:** None.

<table>
<thead>
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<th>Code</th>
<th>Course Title</th>
<th>Units</th>
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<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHP-A83</td>
<td>KICKBOXING AEROBICS</td>
<td>1.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>M Kassouf</td>
</tr>
</tbody>
</table>

Develops muscular strength, flexibility and endurance with kickboxing aerobic activity and body conditioning exercises.

- **PREREQUISITE:** None.

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Units</th>
<th>Days</th>
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</thead>
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<tr>
<td>PHP-A9</td>
<td>OUT-OF-SEASON SPORT COND</td>
<td>1.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>L Jalayer</td>
</tr>
</tbody>
</table>

Applies advanced conditioning and weight training principles for an out-of-season training program preparing for varsity sport competition.

- **PREREQUISITE:** None.

<table>
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<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>PHS-1</td>
<td>INTRO PHYSICAL SCI</td>
<td>3.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>B Wimer</td>
</tr>
</tbody>
</table>

Descriptive survey of the physical sciences: astronomy, geology, physics, chemistry as they relate to daily living.

- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Days</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>PHY-4A</td>
<td>MECHANICS</td>
<td>4.00</td>
<td>MW</td>
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<td>B Wimer</td>
</tr>
</tbody>
</table>

The study of the mathematical laws describing the effects of forces on bodies.

- **PREREQUISITE:** None.

- **COREQUISITE:** MAT-1A.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>PHY-4B</td>
<td>ELEC MAGNETISM</td>
<td>4.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>B Wimer</td>
</tr>
</tbody>
</table>

The study of mathematical law describing the electromagnetic interactions between bodies.

- **PREREQUISITE:** PHY-4A.

- **COREQUISITE:** MAT-1B.

<table>
<thead>
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<th>Code</th>
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<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>PHY-10</td>
<td>INTRO GEN PHYSICS</td>
<td>3.00</td>
<td>MW</td>
<td>WEQ 3</td>
<td>B Wimer</td>
</tr>
</tbody>
</table>

Introduces study of mechanics, matter, heat, sound light, electricity, magnetism and nuclear physics.

- **PREREQUISITE:** MAT-52.
### THE WORLD IS YOURS

Seeking a unique, challenging and rewarding educational experience? Interested in world affairs, international employment, transferring to quality universities and travel?

RCCD will role-play a foreign nation at simulations of the United Nations including a foreign conference in fall and New York in April, attended by 5000 students from around the world. Minimal costs. Get a head start and attend the team meetings Friday afternoons in fall or enroll in POL-10A in the winter session.

For more information:
On Facebook, search Model United Nations Riverside Community College or email: Ward.Schinke@rcc.edu.

### POLITICAL SCIENCE

#### AMERICAN POLITICS

<table>
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<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
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<td>R Greene</td>
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<tr>
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<td>08:00AM 09:25AM TTH</td>
<td>WEO W6</td>
<td>Staff</td>
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</tr>
<tr>
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<td>ST 202</td>
<td>R Greene</td>
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<tr>
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<td>I Cargile</td>
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<td>R Brown</td>
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#### HYBRID

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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<tbody>
<tr>
<td>33163</td>
<td>ON LINE</td>
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</tr>
</tbody>
</table>

### PSYCHOLOGY

#### GENERAL PSYCH

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

**PREREQUISITE:** None.

<table>
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<tr>
<th>Code</th>
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<th>Instructor</th>
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<tr>
<td>33169</td>
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<td>HUM 111</td>
<td>Staff</td>
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<td>33176</td>
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<td>K Norton</td>
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<td>ST 203</td>
<td>Staff</td>
<td>Last day to add: 02/25/11</td>
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</table>

### PHYSIOLOGICAL PSYCH

A scientific study of the physiological determinants of behavior.

**PREREQUISITE:** None.

<table>
<thead>
<tr>
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</table>

### DEVELOPMENTAL PSYCH

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

**PREREQUISITE:** None.

<table>
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<tr>
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<th>Days</th>
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<th>Instructor</th>
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<tr>
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<td>IT 117</td>
<td>A Avila</td>
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<tr>
<td>33184</td>
<td>12:45PM 02:10PM TTH</td>
<td>ST 203</td>
<td>L Krajevski</td>
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### ONLINE

- **PREREQUISITE:** None.

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</table>

THE above section is an online class. Computer with Internet access required. See www.opencampus.com.

#### COMPARATIVE POLITICS

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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<td>Last day to add: 02/25/11</td>
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</tbody>
</table>

The above section is a hybrid class. Computer with Internet access required.
## REAL ESTATE

### RLE-83 REAL ESTATE FINANCE 3.00 UNITS
Analysis of real estate finance in residential, apartment, commercial and special purpose properties.
- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
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<th>Days</th>
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<td>02/14/11</td>
<td>04/08/11</td>
<td>T Wagner</td>
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<td>Last day to add: 02/22/11</td>
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<tr>
<td></td>
<td>The above section is a short term online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>. Please note the start and end dates.</td>
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### RLE-85 REAL ESTATE ECON 3.00 UNITS
Examples of trends and factors affecting real estate values, fluctuations, cycles and market trends.
- **PREREQUISITE:** None.

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### SENIOR CITIZEN EDUCATION/YOUNG@HEART - These classes are listed in current Community Education Schedule. Call 328-3811 for current copy.

### SOCIOLOGY

### SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS
An introduction to the basic concepts of societal organization.
- **PREREQUISITE:** None.

<table>
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<td>HUM 102</td>
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<td>TTH</td>
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<td>F</td>
<td>HUM 102</td>
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<td>MW</td>
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### SOC-2 AMER SOCIAL PROB 3.00 UNITS
Identification and analysis of major contemporary social problems.
- **PREREQUISITE:** None.

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<td>TTH</td>
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</table>
**SOC-10  RACE/ETHNIC RELATIONS  3.00 UNITS**
An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.
• PREREQUISITE: None.
32507  02:00PM 03:25PM  TTH  ECEN 115  M Ysais  Last day to add: 02/25/11

**SOC-12  MARRIAGE FAMILY REL  3.00 UNITS**
Contemporary patterns in marriage and family relations.
• PREREQUISITE: None.

**ENGLISH 1**

**SOC-20  CRIMINOLOGY  3.00 UNITS**
A sociological analysis of crime, criminal law and criminality.
• PREREQUISITE: None.

**SPANISH PLACEMENT TESTING**
The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.
Norco College: Call (951) 372-7156 or come to the Assessment Center in SSV 218 to make an appointment.

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
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<td>8:30 AM</td>
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<tr>
<td>January 11</td>
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<tr>
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<td>2:00 PM</td>
<td>SSV 218</td>
</tr>
<tr>
<td>February 14</td>
<td>Monday</td>
<td>10:00 AM</td>
<td>SSV 218</td>
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<tr>
<td>February 23</td>
<td>Wednesday</td>
<td>10:00 AM</td>
<td>SSV 218</td>
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</tbody>
</table>

*Schedule subject to change.

**ENROLLMENT GUIDELINES: SPANISH COURSES**
1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).
   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.
2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

**SPANISH**

**SPA-1  SPANISH 1  5.00 UNITS**
- Develops basic skills in understanding, reading, communicating and writing in Spanish.
  • PREREQUISITE: None.
33217  06:50AM 09:47AM  M  IT 209  P Rivera  Last day to add: 02/25/11
06:50AM 08:48AM  W  IT 209  Last day to add: 02/25/11
08:48AM 09:47AM  W  IT 202  Last day to add: 02/25/11
33221  06:50AM 09:47AM  T  IT 122  R Charcas-Salazar  Last day to add: 02/25/11
06:50AM 08:48AM  TH  IT 122  Last day to add: 02/25/11
08:48AM 09:47AM  TH  IT 121  Last day to add: 02/25/11
33219  09:55AM 12:52PM  M  IT 209  D Hitchcock  Last day to add: 02/25/11
09:55AM 11:47AM  W  IT 209  Last day to add: 02/25/11
11:47AM 12:52PM  W  IT 202  Last day to add: 02/25/11
33218  09:55AM 12:52AM  TTH  IT 121  G Hagar  Last day to add: 02/25/11
09:55AM 11:47AM  W  IT 209  Last day to add: 02/25/11
02:00PM 04:02PM  TH  IT 210  N Guillen  Last day to add: 02/25/11
04:02PM 04:57PM  TH  IT 202  Last day to add: 02/25/11
33222  02:00PM 04:57PM  T  IT 210  N Guillen  Last day to add: 02/25/11
08:02PM 08:57PM  T  IT 106  Last day to add: 02/25/11
08:02PM 08:57PM  TH  IT 210  Last day to add: 02/25/11
33220  06:00PM 08:02PM  M  IT 211  C Solorzano  Last day to add: 02/25/11
08:02PM 08:57PM  M  IT 202  Last day to add: 02/25/11
06:00PM 08:57PM  W  IT 211  Last day to add: 02/25/11
32533  06:00PM 08:02PM  T  IT 210  L Johnston  Last day to add: 02/25/11
08:02PM 08:57PM  T  IT 106  Last day to add: 02/25/11
08:02PM 08:57PM  TH  IT 210  Last day to add: 02/25/11

**SPA-2  SPANISH 2  5.00 UNITS**
Further development of basic skills in understanding, reading, communicating and writing in Spanish.
• PREREQUISITE: SPA-1, 1H or 1B.
33224  09:55AM 12:52PM  T  IT 122  D Hitchcock  Last day to add: 02/25/11
09:55AM 11:47AM  TH  IT 122  Last day to add: 02/25/11
11:47AM 12:52PM  TH  IT 121  Last day to add: 02/25/11
33223  02:00PM 04:57PM  M  IT 211  D Hitchcock  Last day to add: 02/25/11
02:00PM 04:02PM  W  IT 211  Last day to add: 02/25/11
04:02PM 04:57PM  W  IT 202  Last day to add: 02/25/11

**SPA-3  SPANISH 3  5.00 UNITS**
Development of intermediate skills in understanding, reading, communicating and writing in Spanish.
• PREREQUISITE: SPA-2 or 2H.

**ENGLISH 2**

**EVENING**
33225  06:00PM 08:57PM  TH  IT 202  I Vejar  Last day to add: 02/25/11

Electronic workbook exercises require computer with Internet access.

**SPEECH** – See Communication Studies

[Note: The raw text contains a table and a section on enrollment guidelines, which are not transcribed here.]
## SUPERVISED TUTORING

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development, and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. **Students must have a referral from an instructor or counselor in order to enroll.**

### ILA-800 SUPERVISED TUTORING 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- **PREREQUISITE:** None.
- **COREQUISITE:** Must be enrolled in one other non-tutoring course.
- **LIMITATION ON ENROLLMENT:** Student must have a referral from an instructor or counselor.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>33000</td>
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<td>ST 101</td>
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<tr>
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<td>ST 101</td>
<td>J Coverdale</td>
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<td>LIBR 113</td>
<td>M Bader</td>
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<tr>
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<td>ST 101</td>
<td>R Prior</td>
<td>Last day to add: 06/08/11</td>
</tr>
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## THEATER ARTS

### THE-3 INTRO TO THE THEATER 3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<td>W Stevens</td>
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#### EVENING

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#### ONLINE

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<td>See <a href="http://www.opencampus.com">www.opencampus.com</a></td>
</tr>
</tbody>
</table>

The above section is an online class. Computer with Internet access required.

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<td>See <a href="http://www.opencampus.com">www.opencampus.com</a></td>
</tr>
</tbody>
</table>

#### THE-33 SCENE ACTING-CREATING A ROLE 3.00 UNITS

Fundamentals of creating a role through scene study in modern realism. Emphasis on psychophysical development of actor’s instrument through character work.

- **PREREQUISITE:** THE-32.

<table>
<thead>
<tr>
<th>Code</th>
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<th>Room</th>
<th>Instructor</th>
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<td>THTR 101</td>
<td>W Stevens</td>
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<td>Last day to add: 03/17/11</td>
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</tbody>
</table>
## Short Term Classes

### Moreno Valley

**BUSINESS ADMINISTRATION**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-51</td>
<td>PRINCIPLES OF E-COMMERCE</td>
<td>3.00 UNITS</td>
<td>ONLINE</td>
<td>23033</td>
</tr>
</tbody>
</table>

**SHORT TERM CLASSES**

**BUS-51 PRINCIPLES OF E-COMMERCE**

- Provides theory and practice of conducting business transactions over the Internet and the World Wide Web.
- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10 and CIS-1A.

Some courses have an additional ON-CAMPUS laboratory requirement to be arranged. Please refer to WebAdvisor or the college-specific listing in the printed Schedule of Classes for details.

### COMPUTER INFORMATION SYSTEMS

**INTRO TO PERSONAL FINANCE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-53</td>
<td>3.00 UNITS</td>
<td>ONLINE</td>
<td>23034</td>
<td>08:00AM - 11:10AM</td>
</tr>
</tbody>
</table>

**INTRO TO COMP INFO SYS**

- Introduction to computer concepts, theory and computer applications.
- Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
- **PREREQUISITE:** None.

All sections of ENG-60A and 60B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online.

### ENGLISH

**ENGL FUND: SENT TO PARAGRAPH**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
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<tr>
<td>ENG-60A</td>
<td>4.00 UNITS</td>
<td>ONLINE</td>
<td>23185</td>
<td>10:15AM - 12:20PM</td>
</tr>
</tbody>
</table>

**ENGL FUND: PARAGRAPH TO ESSAY**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-60B</td>
<td>4.00 UNITS</td>
<td>ONLINE</td>
<td>23198</td>
<td>10:15AM - 12:20PM</td>
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</tbody>
</table>

**THE RESEARCH PAPER PROCESS**

<table>
<thead>
<tr>
<th>Code</th>
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<th>Room</th>
<th>Instructor</th>
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</thead>
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<tr>
<td>ENG-90B</td>
<td>1.00 UNITS</td>
<td>ONLINE</td>
<td>23202</td>
<td>10:15AM - 12:20PM</td>
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</tbody>
</table>

The above section is a web-enhanced class. Internet access may be required.

The English 60 A and 60B sections below are Connect Learning to Life classes which require concurrent enrollment in multiple courses. See section tabbed, “Connect Learning to Life” or call 951-571-6164.

**EARLY CHILDHOOD EDUCATION**

**EAR-20 CHILD DEVELOPMENT**

- A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.
- **PREREQUISITE:** None.

**EAR-28 PRINCIPLES/PRACTICE**

- The effects of the different principles and practices used to educate young children.
- **PREREQUISITE:** None.

Some courses have an additional ON-CAMPUS laboratory requirement to be arranged. Please refer to WebAdvisor or the college-specific listing in the printed Schedule of Classes for details.
**GUIDANCE**

GUI-45  INTRODUCTION TO COLLEGE  1.00 UNITS  
Introduction to programs, resources and personal factors that contribute to college success.  
• PREREQUISITE: None.  
23219  08:00AM 08:50AM  TTH  STU 107  04/19/11 06/07/11  Last day to add: 04/23/11  
23218  09:00AM 09:50AM  MW  STU 107  02/14/11 04/06/11  Last day to add: 02/20/11  
23220  03:00PM 03:50PM  MW  HM 210  02/14/11 04/06/11  Last day to add: 02/20/11  
The above section is designed for the Nuview Bridge Early College High School program.  
23221  03:00PM 03:50PM  MW  HM 210  04/18/11 06/08/11  Last day to add: 04/22/11  
The above section is designed for the Nuview Bridge Early College High School program.  

**MUSIC**

MUS-19  MUSIC APPRECIATION  3.00 UNITS  
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.  
• PREREQUISITE: None.  
23380  02/14/11 04/08/11  Last day to add: 02/22/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  
23381  04/18/11 06/08/11  Last day to add: 04/26/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  

**LIBRARY**

LIB-1  INFORMATION COMPETENCY  1.00 UNITS  
Presents the fundamentals of the effective use of libraries, electronic databases and information.  
• PREREQUISITE: None.  
23298  10:00AM 12:15PM  W  LIB 241  04/20/11 06/08/11  Last day to add: 04/24/11  
The above section is a web-enhanced class. Internet access may be required.  

**SOCIOMETRY**

SOC-1  INTRO TO SOCIOMETRY  3.00 UNITS  
An introduction to the basic concepts of societal organization.  
• PREREQUISITE: None.  
ONLINE  23502  02/14/11 04/08/11  Last day to add: 02/22/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  
23506  04/18/11 06/08/11  Last day to add: 04/26/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  

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**ACCOMPTING**

ACC-1A  PRINCIPLES OF ACCOUNTING I  3.00 UNITS  
An introduction to accounting principles and procedures. Course geared to accounting and business majors.  
• PREREQUISITE: BUS-20.  
• PREREQUISITE: ACC-1A.  
32687  08:00AM 09:25AM  TTH  HUM 103  P Worsham  02/14/11 04/08/11  Last day to add: 02/21/11  
The above section is a hybrid class. Computer with Internet access required. See  www.opencampus.com.  
32685  02/14/11 04/08/11  Last day to add: 02/22/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  
32686  04/18/11 06/08/11  Last day to add: 04/26/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  

ACC-1B  PRINCIPLES OF ACCOUNTING II  3.00 UNITS  
A study of managerial accounting principles and information systems.  
• PREREQUISITE: ACC-1A.  
32691  08:00AM 09:25AM  TTH  HUM 103  P Worsham  04/18/11 06/08/11  Last day to add: 04/23/11  
The above section is a hybrid class. Computer with Internet access required. See  www.opencampus.com.  
32689  04/18/11 06/08/11  Last day to add: 04/26/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  
32690  02/14/11 04/08/11  Last day to add: 02/22/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  

ACC-38  MANAGERIAL ACCOUNTING  3.00 UNITS  
Conceptual and technical analysis of accounting information used by managers. Course for non-accounting majors.  
• PREREQUISITE: ACC-1A.  
ONLINE  32692  04/18/11 06/08/11  Last day to add: 04/26/11  
The above section is an online class. Computer with Internet access required. See  www.opencampus.com.  

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**WARNING!**  
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
BUSINESS ADMINISTRATION

BUS-10  INTRO TO BUSINESS  3.00 UNITS
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

•  PREREQUISITE: None.

ONLINE  
32795  ON LINE  G Zwart  
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-20  BUSINESS MATH  3.00 UNITS
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

•  PREREQUISITE: None.

ONLINE  
32761  ON LINE  R Beck  
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-80  PRINCIPLES OF LOGISTICS  3.00 UNITS
Introduction to the field of logistics and the methods for improving product distribution effectiveness.

•  PREREQUISITE: None.

ONLINE  
32765  ON LINE  R Beck  
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-86  TRANSPORTATION/Traffic MGMT  3.00 UNITS
A study of the domestic freight transportation system, including pricing, regulation and traffic management.

•  PREREQUISITE: None.

ONLINE  
32570  ON LINE  C Pentis  
04/18/11 06/08/11  Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
ENGLISH

All sections of ENG-1A, 1B, 60A and 60B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online.

ENG-1A  ENGLISH COMPOSITION  4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
• PREREQUISITE: ENG-50 or qualifying placement level.
32878  08:00AM 10:05AM  T  CACT 1  M Bader
02/14/11 04/08/11  Last day to add: 02/19/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.
ONLINE
32875  ON LINE  M Bader
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
32876  ON LINE  M Bader
04/18/11 06/08/11  Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-1B  CRITICAL THINKING/WRITING  4.00 UNITS
Through a study of argument and literature, this course develops students’ critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.
• PREREQUISITE: ENG-1A or 1AH.
ONLINE
32886  ON LINE  S Tschetter
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
32887  ON LINE  S Tschetter
04/18/11 06/08/11  Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-60A  ENGL FUND: SENT TO PARAGRAPH  4.00 UNITS
This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)
• PREREQUISITE: None.
32921  02:00PM 04:05PM  MTWTH  IT 209  D Mills
02/14/11 04/07/11  Last day to add: 02/21/11
ENG-60B  ENGL FUND: PARAGRAPH TO ESSAY  4.00 UNITS
This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)
• PREREQUISITE: ENG-60A or qualifying placement level.
32929  02:00PM 04:05PM  MTWTH  IT 209  D Mills
04/18/11 06/07/11  Last day to add: 02/25/11

GUIDANCE

GUI-46  INTRO TRANSFER PROCESS  1.00 UNITS
Survey of transfer requirements with hands-on activities through the application process for students transferring to four-year institutions.
• PREREQUISITE: None.
32577  09:00AM 09:50AM  TTH  WEG W5  R Chacon
02/14/11 04/08/11  Last day to add: 02/21/11
The above section is designed for students in the Puente Program. Please see the instructor and a counselor before enrolling.

HUMANITIES

HUM-10  WORLD RELIGIONS  3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
ONLINE
32519  ON LINE  B Pavlis
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
32995  ON LINE  B Pavlis
04/18/11 06/08/11  Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MANAGEMENT

MAG-53  HUMAN RELATIONS  3.00 UNITS
Practical application of basic psychology in building better employer-employee relationships.
• PREREQUISITE: None.
ONLINE
33011  ON LINE  G Zwart
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MUSIC

MUS-19  MUSIC APPRECIATION  3.00 UNITS
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.
• PREREQUISITE: None.
ONLINE
33109  ON LINE  D Humble
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
33111  ON LINE  D Humble
04/18/11 06/08/11  Last day to add: 04/26/11

PHILOSOPHY

PHI-10  INTRO TO PHILOSOPHY  3.00 UNITS
Introduction to the major questions of Western philosophy and their answers.
• PREREQUISITE: None.
ONLINE
33119  ON LINE  S Crasnow
02/14/11 04/08/11  Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
33120  ON LINE  S Crasnow
04/18/11 06/08/11  Last day to add: 04/26/11

Some courses have an additional ON-CAMPUS laboratory requirement to be arranged. Please refer to WebAdvisor or the college-specific listing in the printed Schedule of Classes for details.
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<th>Hours</th>
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<td>RLE-85</td>
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**REAL ESTATE**

RLE-80 **REAL ESTATE PRINCIPLES** 3.00 UNITS

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- **PREREQUISITE:** None.

**ONLINE**

- **43197**
  - 02/14/11 04/08/11
  - Last day to add: 02/22/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **43198**
  - 04/18/11 06/08/11
  - Last day to add: 04/26/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

RLE-81 **REAL ESTATE PRACTICE** 3.00 UNITS

Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.

- **PREREQUISITE:** None.

**ONLINE**

- **43199**
  - 02/14/11 04/08/11
  - Last day to add: 02/22/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **43000**
  - 04/18/11 06/08/11
  - Last day to add: 04/26/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

RLE-82 **LEGAL ASPECT RL ESTAT** 3.00 UNITS

California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.

- **PREREQUISITE:** None.

**ONLINE**

- **43021**
  - 02/14/11 04/08/11
  - Last day to add: 02/22/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **43022**
  - 04/18/11 06/08/11
  - Last day to add: 04/26/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

RLE-83 **REAL ESTATE FINANCE** 3.00 UNITS

Analysis of real estate finance in residential, apartment, commercial and special purpose properties.

- **PREREQUISITE:** None.

**ONLINE**

- **43080**
  - 02/14/11 04/08/11
  - Last day to add: 02/22/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- **43091**
  - 04/18/11 06/08/11
  - Last day to add: 04/26/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

RLE-85 **REAL ESTATE ECON** 3.00 UNITS

Examples of trends and factors affecting real estate values, fluctuations, cycles and market trends.

- **PREREQUISITE:** None.

**ONLINE**

- **43091**
  - 02/14/11 04/08/11
  - Last day to add: 02/22/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

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**Riverside AMERICAN SIGN LANGUAGE**

AML-1 **AMERICAN SIGN LANGUAGE 1** 4.00 UNITS

Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of deaf people.

- **PREREQUISITE:** None.

**EVENING**

- **44111**
  - 05:00PM 07:05PM
  - MW
  - QD 121
  - R Stone
  - 04/18/11 06/08/11
  - Last day to add: 04/22/11
  - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

All sections of AML-1 and 2 have an 18 hour laboratory requirement to be arranged.

AML-2 **AMERICAN SIGN LANGUAGE 2** 4.00 UNITS

Further expansion and development of intermediate skills in ASL vocabulary and consideration of more complex ASL grammatical structures in interactive communicative discourse. Further exposure to deaf culture and communities.

- **PREREQUISITE:** AML-1.

**EVENING**

- **44118**
  - 05:00PM 07:05PM
  - TTH
  - QD 121
  - R Stone
  - 04/19/11 06/07/11
  - Last day to add: 04/23/11
  - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

AML-10 **INTRO SIGN LANG/INTERPRETING** 3.00 UNITS

An introductory course on the theoretical models of ASL/English interpretation, the historical overview of the profession, and skill development of text translation necessary for the task of interpretation.

- **PREREQUISITE:** None.

**EVENING**

- **44114**
  - 06:00PM 09:10PM
  - TTH
  - QD 229
  - D MacDougall
  - 02/14/11 04/08/11
  - Last day to add: 02/21/11

AML-20 **ETHICAL STANDARDS** 3.00 UNITS

An introduction to professional Code of Ethics governing the ASL English interpreting profession. An emphasis on the development of intellectual, professional, and ethical decision-making skills required of sign language interpreters.

- **PREREQUISITE:** None.

**EVENING**

- **44120**
  - 06:00PM 09:10PM
  - TTH
  - QD 229
  - D MacDougall
  - 04/18/11 06/08/11
  - Last day to add: 04/23/11

AML-22 **AMERICAN DEAF CULTURE** 3.00 UNITS

Introduction to the cultural and linguistic aspects, development of awareness and appreciation of the special diversity of deaf people. (Same as SOC-22)

- **PREREQUISITE:** None.

**EVENING**

- **44125**
  - 06:00PM 07:25PM
  - MW
  - QD 26
  - B Strom
  - 02/14/11 04/08/11
  - Last day to add: 02/20/11
  - The above section is a web-enhanced class. Internet access may be required.

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Some courses have an additional ON-CAMPUS laboratory requirement to be arranged. Please refer to WebAdvisor or the college-specific listing in the printed Schedule of Classes for details.
BUSINESS ADMINISTRATION

BUS-18A BUSINESS LAW I 3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment.
- **PREREQUISITE:** None.

**ONLINE**
44284 ON LINE L Judon 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
44285 ON LINE L Judon 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-18B BUSINESS LAW II 3.00 UNITS
Commercial paper, business organizations, government regulations, protection of property rights and international law.
- **PREREQUISITE:** None.

**ONLINE**
44287 ON LINE L Judon 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
44288 ON LINE L Judon 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-58 MARKETING THE VIRTUAL OFFICE 3.00 UNITS
Identify and evaluate various techniques to secure employment as a virtual assistant. Topics include networking, virtual interviews, and development of web marketing resources. (Same as CAT-58)
- **PREREQUISITE:** None.
- **ADVISORY:** CAT-57 and CAT/CIS-76A or 76B.

**ONLINE**
44299 ON LINE D Wilcoxson 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

COMPUTER APPLICATIONS/OFFICE

CAT-1A BUSINESS ETIQUETTE 1.00 UNITS
Provides students with both the knowledge and the skills required to apply business standards of acceptable behavior and etiquette to project a professional image.
- **PREREQUISITE:** None.

**ONLINE**
44301 ON LINE L Ramalingam 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-36B LEGAL OFFICE PROCED II 3.00 UNITS
A continuation and in-depth study of California legal procedure for the legal secretary in various areas of law.
- **PREREQUISITE:** None.
- **ADVISORY:** CAT-36A and Microsoft Word or Corel WordPerfect.

**ONLINE**
44308 ON LINE S Cortez 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-38 LEGAL WORD PROCESS/FORMS 3.00 UNITS
Preparing California legal documents and Judicial Council forms using a computer.
- **PREREQUISITE:** None.
- **ADVISORY:** CAT-36A and Microsoft Word or Corel WordPerfect.

**ONLINE**
44309 ON LINE S Cortez 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-57 CREATE, MANAGE VIRTUAL OFFICE 3.00 UNITS
Time management, workplace customization, software/hardware evaluation for the virtual office entrepreneur or telecommuter.
- **PREREQUISITE:** None.
- **ADVISORY:** CAT-95A.

**ONLINE**
44315 ON LINE J Lehr 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-65 INTRO TO MS POWERPOINT 1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65)
- **PREREQUISITE:** None.

**ONLINE**
44317 ON LINE C Morris 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-90 MICROSOFT OUTLOOK 3.00 UNITS
Communication, information sharing and collaboration using Microsoft Outlook. (Same as CIS-90)
- **PREREQUISITE:** None.
- **ADVISORY:** Not recommended for AOL users.

**ONLINE**
44321 11:10AM 12:35PM T BE 200 J Lehr 02/14/11 04/08/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CAT-98A INTRO TO EXCEL 1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)
- **PREREQUISITE:** None.

**ONLINE**
44326 ON LINE S Torre 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Most Computer Applications/Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class..

Some courses have an additional ON-CAMPUS laboratory requirement to be arranged.
Please refer to WebAdvisor or the college-specific listing in the printed Schedule of Classes for details.

www.rcc.edu
COMPUTER INFORMATION SYSTEMS

CIS-26A CISCO NETWORKING ACADEMY 1A  4.00 UNITS
Cisco Networking Academy: Protocols, networking terminology, understanding IP addressing and networking adapter related to routers.
• PREREQUISITE: None.
• ADVISORY: CIS-1A, 21 and 23.
EVENING
44384 06:00PM 09:45PM T MLK 226 J Cregg
02/15/11 04/05/11 Last day to add: 02/19/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-26B CISCO NETWORKING ACADEMY 1B  4.00 UNITS
Cisco Networking Academy: Protocols, networking terminology, understanding IP addressing, OSI models, Ethernet, Fiber Distributed Data Interface and networking adapter related to routers.
• PREREQUISITE: CIS-26A.
EVENING
44385 06:00PM 09:45PM T MLK 226 R Parkinson
04/19/11 06/07/11 Last day to add: 04/23/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-26C CISCO NETWORKING ACADEMY 1C  4.00 UNITS
Cisco Networking Academy: Protocols, LAN segmentation, understanding segmentation with routers, benefits of fast Ethernet, spanning tree protocol, and benefits of virtual LANs.
• PREREQUISITE: CIS-26B.
EVENING
44386 06:00PM 09:45PM W MLK 226 J Cregg
02/16/11 04/06/11 Last day to add: 02/20/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-26D CISCO NETWORKING ACADEMY 1D  4.00 UNITS
Cisco Networking Academy: WAN services, Frame Relay, understanding encapsulate WAS data on CISCO routers, benefits of fast ISDN, PPP, and benefits of WAN devices.
• PREREQUISITE: CIS-26C.
EVENING
44387 06:00PM 09:45PM W MLK 226 J Cregg
04/20/11 06/08/11 Last day to add: 04/24/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-72A INTRO WEB PAGE CREATION  1.50 UNITS
Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.
• PREREQUISITE: None.
• ADVISORY: Competency in the use of a computer and familiarity with the Internet; CIS-96A.
44398 09:35AM 11:00AM T BE 104 J Cregg
02/15/11 04/05/11 Last day to add: 02/19/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE
44399 ON LINE J Cregg
02/14/11 04/08/11 Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

44400 ON LINE J Cregg
04/18/11 06/08/11 Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-72B INTERMED WEB PAGE CREATION  1.50 UNITS
Intermediate webpage creation using cascading style sheets (CSS). Learn to format and layout webpage content in style using CSS techniques.
• PREREQUISITE: None.
• ADVISORY: Knowledge of HTML and the Internet; CIS-72A and 95A.
44401 09:35AM 11:00AM T BE 104 S McLeod
04/18/11 06/08/11 Last day to add: 04/23/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

DANCE

DAN-09 CONCERT DANCE ENSEMBLE  0.50 UNITS
Designed to provide students an opportunity for intensive preparation, performance and appraisal of choreography for public performance.
• PREREQUISITE: None.
• ADVISORY: High competence in performance area.
• LIMITATION ON ENROLLMENT: Audition on or before the first class meeting.
42710 12:45PM 01:45PM F PLTS 102 J Dierdorff
02/14/11 03/25/11 Last day to add: 02/22/11

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT  3.00 UNITS
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.
• PREREQUISITE: None.
44470 09:00AM 12:10PM TTH ECER 9 M Flyr
02/14/11 04/07/11 Last day to add: 02/21/11
44471 09:00AM 12:10PM TTH ECER 9 M Flyr
04/19/11 06/07/11 Last day to add: 04/23/11

EAR-24 CREATIVE ACTIVITIES  3.00 UNITS
Integration of creative activity into various aspects of the curriculum.
• PREREQUISITE: None.
EVENING
42626 06:00PM 09:10PM TTH DL 108 B Kirby
02/15/11 04/07/11 Last day to add: 02/21/11
The above section is intended for CARES AB212 participants. See www.riversidechildcare.org.

EAR-28 PRINCIPLES/PRACTICES  3.00 UNITS
The effects of the different principles and practices used to educate young children.
• PREREQUISITE: None.
EVENING
42625 06:00PM 09:10PM TTH DL 108 S Edelbrock
04/19/11 06/07/11 Last day to add: 04/23/11
The above section is intended for CARES AB212 participants. See www.riversidechildcare.org.

EAR-40 CHILDREN WITH SPECIAL NEEDS  3.00 UNITS
Introduces concepts basic to an understanding of infants and children with disabilities and other special needs and their families. Observation required.
• PREREQUISITE: None.
44483 09:00AM 12:10PM M ECER 9 D Cazares
03/07/11 06/06/11 Last day to add: 03/18/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com. Class meets alternating Mondays beginning 03/07/11.
The following ENG-60A and 60B sections are web-enhanced classes that are part of the CAP program, which require concurrent enrollment in multiple courses. Computer with Internet access may be required. See the section labeled “Learning Communities” in the Schedule of Classes for more information or call the CAP office at 951-328-3820.

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS
This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

ENG 60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS
This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

All sections of ENG-60A and ENG-60B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online.

ENGLISH AS A SECOND LANGUAGE

ESL-801 ESL SUPPORT: CAREER AND TECH 0.00 UNITS
An intermediate-level ESL course for non-native speakers of English that prepares students to develop skills necessary for success in an entry-level vocational class. Students will practice necessary skills such as reading, writing, speaking and listening to successfully complete assignments typically required in the linked career and technical course.

FRENCH

FRE-1 FRENCH 1 5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in French.

FRE-2 FRENCH 2 5.00 UNITS
Further development of basic skills in understanding, reading, communicating and writing in French.

Some courses have an additional ON-CAMPUS laboratory requirement to be arranged.
Please refer to WebAdvisor or the college-specific listing in the printed Schedule of Classes for details.
A survey of electronic media including the history and development of mass media from its beginning in early radio and television to the current period of dynamic change in the telecommunications industry.

- **PREREQUISITE:** None.

**ONLINE**
42559
04/18/11 06/08/11
Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
42560
04/18/11 06/08/11
Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**FILM, TELEVISION AND VIDEO**

**FTV-41**
**INTRO TO TELECOM**
3.00 UNITS
A survey of electronic media including the history and development of mass media from its beginning in early radio and television to the current period of dynamic change in the telecommunications industry.

**PREREQUISITE:** None.

**ONLINE**
42559
04/18/11 06/08/11
Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
42560
04/18/11 06/08/11
Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**FVT-52**
**TELECOMMUNICATIONS LAB 2**
2.00 UNITS
Supervised laboratory work on television production and film projects.

- **PREREQUISITE:** None.
- **ADVISORY:** Completion of or concurrent enrollment in FTV-11, 42, 43, 44 or 45.

**ONLINE**
42565
04/21/11 06/08/11
Last day to add: 05/06/11
The above section first meets: Thursday, 4/21 at 9:00AM, Landis 101.

**GUIDANCE**

**GUI-45**
**INTRODUCTION TO COLLEGE**
1.00 UNITS
Introduction to programs, resources and personal factors that contribute to college success.

- **PREREQUISITE:** None.

**ONLINE**
44732
07:15AM 08:15AM MW RXHS T7 C Castro
02/14/11 04/06/11
Last day to add: 02/20/11
The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

**GUI-46**
**INTRO TRANSFER PROCESS**
1.00 UNITS
Survey of transfer requirements with hands-on activities through the application process for students transferring to four-year institutions.

- **PREREQUISITE:** None.

**ONLINE**
44734
01:00PM 02:00PM TTH QD 118 E Yglecias
02/15/11 04/07/11
Last day to add: 02/21/11

**GUIDE-47**
**CAREER EXPLOR/LIFE PLANNING**
3.00 UNITS
Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.

- **PREREQUISITE:** None.

**ONLINE**
44739
12:10PM 02:10PM MW QD 105 P Avila
02/14/11 05/09/11
Last day to add: 02/27/11
The above section is designed for students in the Puente Program. Please see the counselor and instructor before enrolling.

**GUI-48**
**COLLEGE SUCCESS STRAT**
2.00 UNITS
Exploration of various learning strategies. Students will identify their own learning styles and utilize that information to succeed in college.

- **PREREQUISITE:** None.

**ONLINE**
23226
10:15AM 12:20PM MW STU 107 M Pacheco
02/14/11 04/06/11
Last day to add: 02/20/11
44748
07:15AM 09:15AM MW RXHS T7 C Castro
04/18/11 06/08/11
Last day to add: 04/22/11
The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

**HISTORY**

**HIS-6**
**POL SOC HIST OF US**
3.00 UNITS
A history of the United States from Colonial time to 1877.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

**ONLINE**
44779
11:10AM 02:20PM MW QD 213 E Gutierrez
02/14/11 04/06/11
Last day to add: 02/20/11

**HIS-7**
**POL SOC HISTORY OF US**
3.00 UNITS
A history of the United States from 1877 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

**ONLINE**
44785
11:10AM 02:20PM MW QD 213 E Gutierrez
04/18/11 06/08/11
Last day to add: 04/22/11

**LIBRARY**

**LIB-1**
**INFORMATION COMPETENCY**
1.00 UNITS
Presents the fundamentals of the effective use of libraries, electronic databases and information.

- **PREREQUISITE:** None.

**ONLINE**
42712
04/18/11 06/08/11
Last day to add: 04/26/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.
44830
02/14/11 04/08/11
Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

**MATHEMATICS**

**MAT-63**
**ARITHMETIC**
3.00 UNITS
Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems.

- **PREREQUISITE:** None.

**EVENING**
44929
06:00PM 09:10PM MW LFSC 204 E Buhr
02/14/11 04/06/11
Last day to add: 02/20/11

**MAT-64**
**PRE-ALGEBRA**
3.00 UNITS
Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- **PREREQUISITE:** MAT-63 or 90C.

**EVENING**
44935
06:00PM 09:20PM MW LFSC 204 E Buhr
04/18/11 06/08/11
Last day to add: 04/22/11

**MUSIC**

**MUS-19**
**MUSIC APPRECIATION**
3.00 UNITS
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

**ONLINE**
44972
02/14/11 04/08/11
Last day to add: 02/22/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

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Some courses have an additional ON-CAMPUS laboratory requirement to be arranged. Please refer to WebAdvisor or the college-specific listing in the printed Schedule of Classes for details.
PARALEGAL STUDIES

PAL-70  LAW OFFICE POLICIES  1.50 UNITS
The policies and procedures in a law office as they relate to the role of the paralegal with an emphasis on ethics.
  •  PREREQUISITE: None.
45116  11:10AM 12:35PM  W  BE 104  L Judon
02/16/11 04/06/11  Last day to add: 02/20/11
The above section is a short term hybrid class. Computer with Internet access required. See www.opencampus.com.

PHILO

PHI-11  CRITICAL THINKING  3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.
  •  PREREQUISITE: None.
45127  09:35AM 11:00AM  TTH  QD 202  C Gobatie
02/14/11 04/07/11  Last day to add: 02/21/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.
45134  09:35AM 11:00AM  TTH  QD 202  C Gobatie
04/18/11 06/07/11  Last day to add: 04/23/11
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

PHYSICAL EDUCATION

PHP-12  SPORT PSYCHOLOGY  3.00 UNITS
Provides basic principles of sport psychology and fundamentals of communication, counseling and motivation.
  •  PREREQUISITE: None.
45158  06:30PM 09:40PM  W  LVKN A7  J McCarron
03/16/11 06/08/11  Last day to add: 03/27/11
PHP-A57  BASKETBALL  1.00 UNITS
Introduces basic skills, techniques and strategy of basketball for leisure time activity.
  •  PREREQUISITE: None.
45224  TBA  HG 100  A Berber
02/14/11 04/08/11  Last day to add: 03/03/11
The above section is intended for women. First meeting: Monday, 2/14, 3:30pm, Huntley Gym 100.
45225  TBA  HG 100  J Smith
02/14/11 04/08/11  Last day to add: 03/03/11
The above section is intended for men. First meeting: Monday, 2/14, 1pm, Huntley Gym 100.
PSYCHOLOGY

The online sections below require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access required. See www.opencampus.com.

PSY-1  GENERAL PSYCH  3.00 UNITS
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.
• PREREQUISITE: None.

ONLINE
45331 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45300 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45301 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PSY-9  DEVELOPMENTAL PSYCH  3.00 UNITS
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.
• PREREQUISITE: None.

ONLINE
45302 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45303 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45304 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45305 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

READING

REA-83  READING, LEVEL III  3.00 UNITS
Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)
• PREREQUISITE: REA-82 or ESL-73 or qualifying placement level.

ONLINE
45337 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45306 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45307 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45308 04/18/11 06/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOCIETY

SOC-1  INTRO TO SOCIOLOGY  3.00 UNITS
An introduction to the basic concepts of societal organization.
• PREREQUISITE: None.

ONLINE
45398 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45400 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

45401 02/14/11 04/08/11
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Some courses have an additional ON-CAMPUS laboratory requirement to be arranged.
Please refer to WebAdvisor or the college-specific listing in the printed Schedule of Classes for details.
### SPANISH

All sections of SPA-1 and 2 have an 18 hour laboratory requirement to be arranged.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-1</td>
<td>5.00</td>
<td>EVENING</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPA-2</td>
<td>5.00</td>
<td>EVENING</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### SPA-1 SPANISH 1
Develops basic skills in understanding, reading, communicating and writing in Spanish.
- **PREREQUISITE:** None.

- **EVENING**
  - Code: 45430
  - Hours: 05:20PM - 07:50PM
  - Days: MW
  - Room: QD 107
  - Instructor: G Yount
  - Last day to add: 02/25/11
  - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

#### SPA-2 SPANISH 2
Further development of basic skills in understanding, reading, communicating and writing in Spanish.
- **PREREQUISITE:** SPA-1, 1H or 1B.

- **EVENING**
  - Code: 45435
  - Hours: 05:20PM - 07:50PM
  - Days: MW
  - Room: QD 107
  - Instructor: D Gaylor
  - Last day to add: 04/22/11
  - The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

### THEATER ARTS

#### THE-3 INTRO TO THE THEATER
A survey of theatrical styles and forms intended for the general college student.
- **PREREQUISITE:** None.

- **ONLINE**
  - Code: 42706
  - Hours: 04/18/11 06/08/11
  - Last day to add: 04/26/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.

- Code: 45491
  - Hours: 02/14/11 04/08/11
  - Last day to add: 02/22/11
  - The above section is an online class. Computer with Internet access required. See www.opencampus.com.
What Every Student Should Know~

AB540 Non-Resident Fee Waiver

A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the out-of-state tuition fee and will pay the $26 per unit enrollment fee. The qualifications for the waiver are stated below:

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 11001 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying non-resident tuition at RCCD:

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California. Certificates of Completion may also qualify students for the waiver.
3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants for example, those who hold F (student) visas, B (visitor) visas, etc. are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the “Residence Classification for Tuition Purposes” section above. Students without lawful immigration status are not eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records Office. This form can be printed out at www.rcc.edu/services/admissions/forms.cfm.

Academic Freedom

The District endorses the American Association of University Professor’s Statement of Principles on Academic Freedom and Tenure: “Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning” (BP 4030).

Academic Honesty

Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another’s words, ideas, data, or product without appropriate acknowledgment—and cheating—the intention use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the “Standards of Student Conduct”, listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

Academic Renewal

Academic Renewal allows previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. The form and information is available online at www.rcc.edu/services/admissions/forms.cfm.

Americans with Disabilities Act

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College District makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

Area of Emphasis Grade Requirements

Beginning in 2009, each course counted toward the unit requirement in an area of emphasis or a major or program of study must be completed with a grade of “C” or better, or a “P” if the course is taken on a Pass/No Pass basis.

Attendance Policy

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

Auditing

RCCD offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor’s signature.
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor’s signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. With the instructor’s signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor’s discretion is strongly recommended.
8. The audit fee is $15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one-unit courses.) The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all RCCD college locations. Fees are due when the form is submitted. For more information, please contact Student Services at Moreno Valley (951) 571-6101 or Norco (951) 372-7003, or the Admissions and Records Office at Riverside (951) 222-8600.
Basic Skills Requirements
In 2009, the basic skills requirements changed from completion of ENG 50, 1A or 1AH and MAT 1-49, 52 or 53 with a "C" grade or higher, to completion of ENG 1A or 1AH or equivalent and MAT 1-49*, or equivalent.
*MAT-32 is excluded.

Class Cancellation
Each college reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

Counseling
Counseling appointments are available at all three RCCD college locations. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:

- Moreno Valley College – (951) 571-6104
- Norco College – (951) 372-7101
- Riverside City College – (951) 222-8440

Course Grade Verification
Students enrolled in a course who are seeking to re-enroll in the same course the next term must get verification from the instructor that they will not receive a passing grade in order to be eligible to register now for the same course next term. The form is available at www.rcc.edu/services/admissions/forms.cfm.

Credit By Exam
Credit may be granted to any student who satisfactorily passes an examination approved or conducted by the discipline or program in which a comparable course is offered. In the case of foreign languages, students must complete a higher level course in order to receive credit for a lower level language course. Forms are available at www.rcc.edu/services/admissions/forms.cfm.

Deadlines
Add deadlines are listed with each class in this publication and on WebAdvisor at www.rcc.edu. Drop deadlines and refund deadlines can be printed on WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

Degree Change Alert!
The math and English competency requirements for the associate degree changed beginning fall 2009. All new students and all other students who are returning after a break in their continuous enrollment are required to get a "C" or better in ENG-1A and MAT-35 to complete an associate degree. Students who maintain continuous enrollment as defined in “Catalog Rights” in the college catalog will be able to fulfill this requirement by completing the prior requirements of ENG-50 and MAT-52.

Enrollment Limitations
RCCD offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

Prerequisite - When a course has a prerequisite, it means that a student must have certain knowledge to be successful in the course. The prior knowledge may be a skill (type 40 wpm), an ability (speak and write French fluently), a preparation level (placement test and prior academic background), or successful completion of a course (grade of C or better or P). Completion of the prerequisite is required prior to enrolling in the class. Successful completion of a prerequisite requires a grade of C or better or P (Pass). D, F, NP (No Pass) or I grades are not acceptable. Instructions for validating prerequisites taken at another college follow.

Corequisite - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course (for example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A).

All course prerequisites and corequisites will be enforced. This means that a student’s registration will be blocked if he/she does not have the required prerequisites and corequisites.

Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLS and/or MDTP test(s) and students who unsuccessfully completed classes based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

If you are currently enrolled in a prerequisite course at RCCD (i.e., MAT-52), you will be allowed to register for the succeeding class (i.e., MAT-35). However, if you do not pass the prerequisite course with at least a C grade, you will be dropped from the succeeding class.

Verifying Prerequisites/Corequisites - It is the student’s responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within the Schedule of Classes and a current RCCD catalog. When the student has completed the prerequisite or corequisite, the District shall reserve a seat for the student and resolve the challenge within five (5) working days. If the challenge is upheld or the District fails to resolve the challenge within the five (5) working-day period, the student shall be allowed to enroll in the course.

It is imperative that students who have met prerequisites at other schools begin the evaluation process immediately so that it will be complete prior to the beginning of registration. Students will not be able to register for classes for which prerequisites have not been met.

Prerequisite/Corequisite Challenge Procedure - Any student who does not meet a prerequisite or corequisite, or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. If space is available in a course when a student files a challenge to the prerequisite or corequisite, the District shall reserve a seat for the student and resolve the challenge within five (5) working days. If the challenge is upheld or the District fails to resolve the challenge within the five (5) working-day period, the student shall be allowed to enroll in the course.

2. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the students registers for that subsequent term.
Students wishing to utilize the challenge procedure must contact Counseling and complete the required Matriculation Appeals Petition. Prerequisites and/or corequisites may be challenged based on the following criteria:

1. The prerequisite or corequisite has not been established in accordance with the District’s process for establishing prerequisites and corequisites;
2. The prerequisite or corequisite is in violation of Title 5, Section 55003;
3. The prerequisite or corequisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
4. The student has the knowledge or ability to succeed in the course or program despite not meeting the prerequisite or corequisite;
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the prerequisite or corequisite course has not been made reasonably available or such other grounds for challenge as may be established by the Board;
6. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students;
7. The student seeks to enroll in a course that has a prerequisite established to protect health and safety, and the student demonstrates that he or she does not pose a threat to himself or herself or others;

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student’s challenge should be upheld are or ought to be in the District’s own records, then the District has the obligation to produce that information.

Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation.

Advisory - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. The preparation is considered advantageous to a student’s success in the course. Since the preparation is advised, but not required to meet the condition before or in conjunction with enrollment in the course (i.e., eligibility for ENG-1A is recommended), the student will not be blocked from enrolling in a class if he/she does not meet the advisory.

Limitation on Enrollment - are other restrictions that are stated in the course description such as “an audition or try out” or eligibility for a program like Honors which requires a specific GPA and qualification or completion of ENG-1A.

Enrollment Verifications

Enrollment verifications are available on WebAdvisor at www.rcc.edu or they may be obtained at the Transcript Office at Riverside City College (951) 222-8603 or from Admissions and Records at Moreno Valley College (951) 571-6102 or Admissions and Records at Norco College (951) 372-7002. Students receive two free verifications. After that there is a $2.00 fee for each enrollment verification requested.

Requests for enrollment verification are accepted at each college location and are processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the $2.00 enrollment verification fee, if required, before the verification request can be processed.

Final Examinations

The final examination schedule for fall and spring semesters is published in the back of this publication. Final examinations for winter and summer classes are held on the last class meeting date at the regularly scheduled time.

Grades

Grades are available on WebAdvisor at www.rcc.edu (see calendar). If grades are not posted by this date, contact the instructor. If necessary, contact the appropriate academic department. Grades may be available earlier, but please do not call prior to this date. Students with financial holds cannot receive transcripts or diplomas.

Grade Changes

According to RCCD Board Policy: The student has one year following the semester in which the grade was recorded to request a change of grade. After the one-year limit, the grade is no longer subject to change. Students must file an Extenuating Circumstances Petition (ECP) and supporting documentation with the Admissions and Records Office at one of the three colleges.

Honors Program

The requirements for the Honors Program include:

- A 3.0 GPA in at least 9 units of transferable coursework
- A 3.0 GPA in at least 9 units of transferable coursework
- Verification of eligibility for or completion of English 1A (we’ll check this for you)
- Completion of an Honors Program application (which is available on the website or from the program coordinators.)

If you’d like more information, please contact:
Sheila McDonald at (951) 222-8571 or email: sheila.mcdonald@rcc.edu.

Identification

No student information will be given or changes made to a student’s records (other than filing an application) without photo identification. Changes cannot be made for another person.

Military Credit

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOSs, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit).

CCAF, SMARTS, AARTS, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at Riverside City College after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCCD only and is not posted to your RCCD transcript. See Veterans’ Services for more information.

Non-Credit Basic Skills Courses

Non-credit basic skills courses are those courses in reading, writing, computation, and English as a Second Language which are designated as non-credit courses pursuant to Title 5, subdivision (c) of section 55002. These courses (English 885, Guidance 801 and Reading 887) are intended to provide students with skill remediation, development or proficiency but do not carry any unit value and are not degree-applicable.
Non-Degree Credit

Courses indicated as non-degree credit earn credit, but the credit is not counted toward the associate degree. These courses (Art 95 to 99; Computer Applications and Office Technology 99 ABCDE; English 60AB, 60A1, 60A2, 60A3, 60A4, 85, 90B; English as a Second Language 51, 52, 53, 65, 71, 72, 90 A-K, 91, 92, 95, Guidance 95; Mathematics 63, 64, 65, 90 A-F, 98; Nursing - Continuing Education 81, 83; Reading 81, 82, 83, 86, 87, 95; Spanish 85 are intended to help students develop skills necessary to succeed in college level degree-applicable courses. Non-degree credit courses can be used toward the following: athletic eligibility, work study, financial aid, social security benefits, veteran’s benefits, associated student body office, and full-time status.

Notification of Rights under FERPA for Postsecondary Institutions

Riverside Community College District adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the District applies the provisions of FERPA in a strict manner, the law allows the District to release student directory information. RCCD, based on FERPA regulations, designates as directory information the following: student’s name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports, weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students with RCCD may go to the Student Services Office at Moreno Valley or Admissions and Records at Norco College or Riverside City College and request to have directory information withheld.

The student’s prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclose education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa/ for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student’s education records within 45 days of the day RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to Admissions and Records, the dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

Overlapping Classes

If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. The form is available online at www.rcc.edu/services/admissions/forms.cfm.

Pass/No Pass

If a class is offered with a Pass/No Pass (formerly Credit/No Credit) grade option, students may elect to take the class on that basis; this option is available the first 30% of the course (see “Deadlines” for deadlines to elect Pass/No Pass). Pass (P) is equivalent to passing a class with a “C” or better. Requests for Pass/No Pass must be submitted to Admissions and Records at Riverside City College or to Student Services at Moreno Valley or Norco. Check a RCCD catalog for classes that are offered with a Pass/No Pass option.

Personal Profile Update

The Personal Profile Update link on WebAdvisor allows students to update their address, phone number, education goal, privacy, personal email address and home campus. Students can also submit a Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), educational goal or admit status. Students should speak to a counselor before changing their program of study (major) or educational goal, or for assessment and orientation/counseling questions. Personal email addresses will not be used by RCCD except in an emergency. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

Probationary and Dismissal Students

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures. (Procedures for dismissal students can be viewed in WebAdvisor by selecting Check My Registration Dates/holds.)

Probationary Students

Students who have attempted 12 or more term units will be placed on academic probation if their grade point average is below a 2.0. Students who have attempted 12 or more term units will be placed on progress probation if they have 50% or more of their units as withdrawals, incompletes, or no-credits. To learn more about probation, or if you are on academic/progress probation go to the online workshop at www.rcc.edu.
Repeat Policy - Course Repetition

Non-Repeatable Classes

• Students are limited to a maximum of 5 attempts per course including Ws and substandard grades (D,F,NP,NC);
• Students are limited to a maximum of four Ws per course;
• MWs (military withdrawals) are excluded from the W counts;
• Students are limited to a maximum of 3 attempts that result in a substandard grade (D,F,NP,NC);

A Request for Course Repetition is required for all other requests: Go to www.rcc.edu/services/admissions/forms.cfm for information on reasons to request a course repetition. (Examples include legally mandated training requirements, changes in course outline, recency requirements, extenuating circumstances.)

When course repetition occurs, the permanent academic records will be annotated in such a manner that all work remains legible ensuring and true and complete academic history. For non-repeatable courses taken and repeated at RCCD the most recent grade earned will be used to compute an adjusted grade point average.

Repeatable Classes

Repeatable activity and performance classes may be taken up to a total of four times without a Request for Course Repetition; these courses are identified in the college catalog.

A Request for Course Repetition is required for all other requests: Go to www.rcc.edu/services/admissions/forms.cfm, for information on reasons to request a course repetition. (Examples include legally mandated training requirements, significant lapse of time, special class for students with disabilities.)

Requests for Course Repetition must be submitted to the Dean of Instruction at the student's home campus. If approved, the student must bring the signed form to Admissions and register in person. A Request for Course Repetition must be approved prior to the beginning of the academic term. The form is available at www.rcc.edu/services/admissions/forms.cfm.

Residency for Tuition Purposes

You are considered a California resident for tuition purposes if:
1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend). The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.
2. You verify an intent to make California your permanent place of residence. U.S. Citizens, Permanent Residents, and those with Refugee/Asylee status or qualifying visas may establish residency for tuition purposes based on the above criteria. Further questions may be directed to the Admissions & Records Office.

Students who do not meet these requirements will be classified as non-residents and will be required to pay non-resident fees. Non-resident students pay both the $26 per unit enrollment fee and the $183 per unit non-resident tuition. International students also pay the $24 per unit surcharge. Non-resident students may be eligible to pay resident enrollment fees using the AB540 Non-Resident Fee Waiver. See the AB540 section for additional information.

Military and Veteran Students and Family Members:
RCCD exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from non-resident tuition.

Students who feel they are eligible for a fee exemption should contact the Riverside County Dept of Veterans Services at (951) 955-6050 for more information.

Standards of Student Conduct

The responsibility to maintain and respect conditions conducive to learning is shared by all members of the college community. Students should exercise their freedoms with maturity and responsibility. Standards of student conduct, along with other rights and responsibilities, are available in the Student Handbook or in each college's catalog.

Student Right-to-Know Disclosure Statement

In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District to make available its completion and transfer rates to all current and prospective students. Beginning in fall 2006, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population in the Riverside Community College District, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 20.98% attained a certificate, degree or became “transfer-prepared” during a three-year period (fall 2006 to spring 2009). Students who are “transfer-prepared” have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 16.48% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming “transfer-prepared” during a five semester period (spring 2007 to spring 2009).

More information about Student Right-to-Know rates and how they should be interpreted can be found at the California Community Colleges Student Right-to-Know Information Clearinghouse website at srtk.cccco.edu/index.asp

Textbook Cost Containment

Effective July 1, 2010, institutions are required to disclose in their course schedules, “to the maximum extent practicable,” the International Standard Book Number (ISBN) of every required and recommended textbook and supplemental materials, and retail price information. RCCD has worked with Barnes and Noble to provide this information through each college location's bookstore website, which provides all of the pertinent information regarding course textbooks:

• Moreno Valley College Bookstore: www.rccmoreno.bncollege.com
• Norco College Bookstore: www.rccnorco.bncollege.com
• Riverside City College Bookstore: www.rcc.bncollege.com
Transfer Courses
You may obtain a list of RCCD classes which are transferable to the University of California and the California State University from the Career and Transfer Center at each RCCD college location. The information also appears in each college catalog.

UC or CSU Cross Enrollment
Undergraduate students enrolled at any RCCD college may enroll at a CSU or UC campus without formal admission to take a maximum of one course per academic term at a campus on a space-available basis at the discretion of the appropriate university authorities on both campuses.

An RCCD student is qualified to cross enroll if the following requirements are met:
- Completed at least one term at RCCD as a matriculated student
- Earned a grade point average of 2.0 (grade of “C”) for work completed
- Enrolled for a minimum of six units for the current term at RCCD and paid appropriate fees
- Completed appropriate academic preparation as determined by host campus (UC or CSU)
- Is a California resident

Cross Enrollment application forms are available online at www.rcc.edu/services/admissions/forms.cfm and at UC and CSU campuses. UC and CSU may charge a $10 or more administrative fee each term. See the application form for other important information.

Units for Full-Time Status
For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in for fall/spring semesters is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

Veterans’ Services
Riverside Community College District provides assistance to veterans for the following benefit programs:
- Active Duty Educational Assistance Program – Montgomery GI Bill – Chapter 30
- Vietnam Era GI Bill – Montgomery GI Bill – Chapter 34/40
- Selected Reserve Educational Assistance Program – Montgomery GI Bill – Chapter 1606
- Vocational Rehabilitation – Chapter 31
- Post-Vietnam Era Veterans Educational Assistance Program (VEAP) – Chapter 32
- Survivors and Dependents Educational Assistance Program – Chapter 35
- Reserve Educational Assistance Program (REAP), Chapter 1607.
- Post-9/11 GI Bill – Chapter 33, refer to www.gibill.va.gov for updated information.

Riverside Community College District is a member of the Servicemembers Opportunity Colleges (SOC). This consortium of national higher education associations functions in cooperation with the Dept of Defense (DOD), the Military Services including the National Guard, and the Coast Guard to help meet the voluntary higher education needs of service members.

Veterans who are seeking to use VA Educational Benefits should apply online to the VA at www.gibill.va.gov. Allow 3-6 weeks for processing. Once processed, the VA will send applicants two copies of their Certificate of Eligibility. One copy must be given to the RCC Veterans’ Services Office in the Bradshaw Building at Riverside or to Student Services at Norco and Moreno Valley. For questions regarding pay, Certificate of Eligibility or benefits call 1-888-GIBILL-1.

While waiting for the Certificate of Eligibility veterans should continue with RCCD procedures in order to enroll and be certified for payment. Veterans apply to RCCD online at www.rcc.edu and complete assessment testing and/or counselor orientation (if applicable). Veterans may also be eligible for other financial aid and are encouraged to submit the FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov. Veterans may meet with a counselor to discuss program options but before a VA Student Education Plan (SEP) can be developed, all transcripts must be sent or walked in to the college in order to have prior credit evaluated. Transcripts must be official, sealed and printed less than 90 days ago. After transcripts are received veterans can request a transcript evaluation and an SEP for a VA approved Program of Study. Veterans are referred to Counseling to make an appointment two weeks out to develop the VA Student Educational Plan (SEP). After completion of the SEP, veterans can register for approved classes. Check the VA website at www.gibill.va.gov for the listing of VA approved programs at RCCD.

After registering, veterans must turn in the Veteran’s Statement of Responsibility (Blue Sheet) to the Veterans’ Services Office at Riverside City College, or Student Services at Norco and Moreno Valley. This “Blue Sheet” is required in order for enrollment certification to be submitted to the VA and to avoid being dropped for non-payment by RCCD; this process may take 2-3 weeks. This form must be submitted to RCCD every term to request benefits.

Veterans are eligible for priority registration for two years after being discharged from active duty. In order to be eligible veterans must take a copy of their DD214 discharge papers to the Veterans’ Services or Admissions Office at Riverside City College, or to Student Services at Norco and Moreno Valley. Staff there will tell eligible veterans their priority registration dates. These dates are also posted on the VA website.

Veterans’ assistance is available at all three colleges. Contact the Veterans’ Office by phone:
- Moreno Valley College & Ben Clark Training Center ........ (951) 571-6178
- Norco College ........................................ (951) 372-7142
- Riverside City College ............................. (951) 222-8607
- Or email veterans@rcc.edu for more information. Information is also available at www.rcc.edu. Click on Going to College and then on Veteran’s Assistance.

See the Military Credit and Residency for Tuition Purposes sections for more information.

Workforce Preparation
Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKS Program, the Workforce Preparation Skills Classes, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-C-D-E), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students at Riverside City College only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Lovekin F2.
Matriculation

Matriculation at Riverside Community College District is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete assessment, freshman orientation and counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCCD uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the Assessment Center at any RCCD college location. RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year. To hear more detailed information, call one of the assessment centers and follow the prompts: Moreno Valley (951) 571-6492; Norco (951) 372-7156; Riverside (951) 222-8451.

Testing dates and times are also viewable online at www.rcc.edu/services/assessment/dates.cfm.

Orientation/Counseling Sessions

All first time college students must complete a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors introduce students to services and educational programs at Riverside Community College District; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. New students seeking to complete a freshman orientation/counseling session should log on to WebAdvisor at www.rcc.edu for the orientation link. New students should also register for GUI-45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCCD before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When majors or courses are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCCD (special support programs may have additional requirements).

Follow-up

Counselors and instructors will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

Prerequisite/Corequisite Challenge Procedure - Any student who does not meet a prerequisite or corequisite, or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. The prerequisite or corequisite has not been established in accordance with the District's process for establishing prerequisites and corequisites;
2. The prerequisite or corequisite is in violation of Title 5, Section 55003;
3. The prerequisite or corequisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
4. The student has the knowledge or ability to succeed in the course or program despite not meeting the prerequisite or corequisite;
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the prerequisite or corequisite course has not been made reasonably available or such other grounds for challenge as may be established by the Board;
6. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students;
7. The student seeks to enroll in a course that has a prerequisite established to protect health and safety, and the student demonstrates that he or she does not pose a threat to himself or herself or others;

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student's challenge should be upheld are or ought to be in the District's own records, then the District has the obligation to produce that information.

Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation.
Registration Checklist -- New, Returning Students

**STEPS TO REGISTER**

1. **APPLICATION**
   - Admissions
   - 222-8600

2. **ASSESSMENT**
   - 571-6492 (MOV)
   - 372-7156 (NOR)
   - 222-8451 (RIV)

3. **ORIENTATION/COUNSELING**
   - (New students enroll in GUI-45)
   - 571-6104 (MOV)
   - 372-7101 (NOR)
   - 222-8440 (RIV)

**EXEMPTION CRITERIA**

- All students are welcome to participate in any of these services even if an exemption has been granted.

1. AA/AS or higher
2. Taking 5 units or less and a goal of:
   - Advancement in current career
   - Maintaining certificate/license
   - Educational development

- YES

- NO

**REGISTRATION**

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<thead>
<tr>
<th>Steps Without Exemption</th>
<th>Steps With Exemption</th>
</tr>
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<tbody>
<tr>
<td>YES</td>
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Library Hours & Information

**Overdue Fines:**
General Collection - overdue fines will be levied at 20¢ per day per item.
Hourly Reserves - overdue fines will be levied at $1.00 per hour per item.

**Replacement Bills:**
If materials are not returned, they are declared “lost.” A bill will be issued for each lost item which will include: 1) the actual replacement cost of the item or $25.00 for out of print materials; 2) a processing fee of $10.00; and 3) any overdue fines (the maximum overdue fine is $20.00).

**Refunds:**
If the item is returned after the bill is issued (within one year) the replacement cost and processing fee will be waived or refunded; however, the overdue fines will still be charged.

**Library Card Fees:**
All currently registered students and currently employed faculty and staff receive a college card, which is used as the library card. Community members may purchase a library card for $5.00 per session upon proof of District residence and age of 16 years or older (California Driver’s License, California Identification Card or Military Identification Card).

**Hours of Operation:**
Special hours will be posted at each campus location for exam days, holidays and weekends. Reference librarians are available to assist with reference questions, library orientations and collection development. Library schedules for the three campuses are as follows:

**Moreno Valley College Library**
Phone: circulation (951) 571-6111; reference (951) 571-6447
Monday - Thursday .......................................................8:00AM - 9:00PM
Friday .................................................................8:00AM - 5:00PM
Saturday and Sunday ..................................................CLOSED

**Norco College, Wilfred J. Airey Library**
Phone: circulation (951) 372-7019; reference (951) 372-7115
Monday - Thursday .......................................................7:30AM - 8:00PM
Friday .................................................................7:30AM - 1:00PM
Saturday - Sunday ........................................................CLOSED

**Riverside City College, Digital Library/Learning Resource Center**
Phone: (951) 222-8650; circulation x8651; reference x8652
Monday - Thursday .......................................................8:00AM - 7:00PM
Friday .................................................................8:00AM - 3:00PM
Saturday and Sunday ..................................................CLOSED

**ALL COLLEGE LIBRARIES WILL BE CLOSED:**
February 18 & 21
April 11-15
May 30
The Riverside Community College District offers a variety of financial assistance programs for eligible students consisting of the following:

**Need Money for College? We Can Help~**

### Financial Aid Application Workshops
- Workshops are available to assist you with the FAFSA application. Please refer to our website at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) for workshop dates, times and locations. For more information, please refer to the Consumer Guide available on the SFS website listed above. Questions may be directed via email to studentfinancialservices@rcc.edu.

### Grants
- Grants (range from $400-$5550, subject to change) – Grants are financial assistance awarded to students based on financial need and do not require repayment if you successfully complete your courses. Grants consist of the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Academic Competitiveness Grant (ACG) and the Cal Grant. The ACG grant is for students who are enrolled full time in their first and second academic years and have graduated from a rigorous high school program of study. Completing the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) is the basis for all the grants and loans listed below. Make sure to add RCCD Title IV school code #001270. The Cal Grant GPA Verification form and FAFSA must be completed by March 2nd of each year in order to apply for the Cal Grant program. Certain certificate or short term programs may not qualify for grant or loan assistance; please visit one of our SFS Academic Counselors to inquire about your program’s eligibility. Remember, apply early!

### Board of Governors Fee Waiver
- (waive fees from .5 units to maximum unit load) – The Board of Governors Fee Waiver (BOGW) is a state program which waives enrollment fees and reduces parking fees for the fall and spring semesters for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and list the RCCD Title IV school code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives your FAFSA information from the Department of Education. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees. If you are not a California resident, you may be eligible to apply for a non-resident tuition exemption through the AB540 program. See Admissions and Records for additional information or view our consumer guide online.

### Federal Work Study
- (earn up to $3000) – The Federal Work Study (FWS) Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA. When eligible to work, your supervisors will contact you. To view available jobs or for more information on FWS, please view the Student Employment section.

### Scholarships
- (range from $50 - $6000) – Students may utilize scholarships at RCCD in two ways: Scholarships from sources outside of RCCD or from scholarships offered through the RCCD Foundation. A list of scholarships available from outside sources, including free Internet scholarship search sites, is published throughout the year and is available at the Student Financial Services website at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) and in the Student Financial Services office at all three college locations. When outside scholarship funds are received by RCCD, the student is notified by mail and must submit a Scholarship Action form in order to use the scholarship funds at RCCD. The RCCD Foundation Scholarship brochure for continuing and transferring students is available during the fall semester with an application deadline in early December. Applicants chosen for RCCD scholarships are notified by May of each year. The scholarship funds for students continuing at RCCD are disbursed during the following fall and spring semesters upon verification of eligibility. The scholarship funds for students transferring to a university are disbursed to the transfer institution during the next fall semester. Transfer students must return the Transfer Notification form with the transfer institution information. RCCD Foundation Scholarship brochure and application for high school seniors who plan to attend RCCD are available during January and February of each year.

### Chafee Grant
- (up to $5000) – Are you or were you a foster youth between the age of 16-22 years old? You may be eligible for this grant. This grant awards up to $5000 annually to eligible or current foster youths and does not have to be paid back. Applications can be found online at [www.chafee.csac.ca.gov](http://www.chafee.csac.ca.gov).

### Student Financial Services Counseling/Outreach
- If you would like assistance to apply for financial assistance, search for scholarships over the Internet, or meet with our Student Financial Services (SFS) Academic Counselors, please visit our office located at Riverside City College behind the Bradshaw Student Center. You may also visit the SFS Office at Moreno Valley and Norco to make appointments to meet with our SFS Academic Counselors.

### Loans
- Riverside Community College District (RCCD) strives to help students reach their educational goal with the least amount of student loan debt possible. RCCD participates in the Federal Family Education Loan (FFEL) program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters in the SFS Office at each college location. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student’s education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and satisfactory academic progress. Students applying for a loan are required to have a two year Student Educational Plan (SEP) on file with RCCD before applying for the loan and must be enrolled in 6 or more units on that SEP plan.

For specialized grants including Gear Up, Child Development Grant, SSS Grant, etc., please see any Student Financial Services Office for additional information or visit our consumer guide online.

If you are considered an out-of-state (or non-resident) student, the SFS Office may be able to assist you with your fees. Please visit the SFS Office and inquire about our non-resident deferment policy.

Not all RCCD courses are approved for financial assistance by the Department of Education. For a list of courses that are not approved to receive financial assistance, please visit the SFS Office.
Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District’s intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the Health Service Office at each college location.

Assistance and Referral

Students can seek help through Student Health and Psychological Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at one of the following locations:

- Moreno Valley: 571-6103 in PSC-6;
- Norco: 372-7046 in the Student Services building opposite Admissions;
- Riverside City College: 222-8151 in the Bradshaw building (beneath the bookstore);

Regulations for Policy 3230/4230/6230,
Smoking/Non-Smoking

Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District.

Off-campus Services

For off-campus services call:
Riverside County Substance Abuse Program ................. 955-2105
24-hr Detox Line .......................................................... 955-2100
After-hours (5pm) ...................................................... 1-800-499-3008

For toll-free information call:
For a local Al-Anon (Inland Empire Central Office) ... 909-825-4700
Alcoholics Anonymous ................................................ 909-825-4700
Assisted Recovery ....................................................... 1-800-527-5344
Assisted Recovery website ...................................... aca-usa.org
Cocaine Anonymous ............................................... 951-359-3895
Cocaine/Substance-abuse hotline ......................... 1-800-662-HELP
National Council on Alcoholism ......................... 1-800-662-HELP

Medical Emergencies:
Dial 911 for life threatening or serious conditions.

Health and Psychological Services Available for Enrolled Students:
- First Aid/Urgent Care while on campus
- Physician/Nurse Practitioner visits by appointment
- Prescription medication, if needed
- Personal counseling — MFCC - by appointment
- Health education/counseling and literature
- Crisis counseling on a walk-in basis
- Immunizations at low-cost student rate (Measles, Tetanus, Hep. A and B, TB testing, HPV, polio and influenza)
- Laboratory testing
- Community referrals
- Weight loss counseling
- Smoking cessation
- Substance-abuse counseling
- Over-the-counter medication

For more information call:
Moreno Valley College (951) 571-6103
Norco College (951) 372-7046
Riverside City College (951) 222-8151

AlertU - Know First!
- College emergency notification service
- SMS messages direct to your mobile phone
- AlertU gets you up-to-date fast
- Stay connected, stay safe
- AlertU is FREE!
- It’s quick and easy!
- Sign up today @ www.rcc.edu/district/alertu.cfm
### Student Support Services Available at RCCD~

**Telephone Numbers (Area Code 951)**

**Admissions and Records**
- Moreno Valley College: 571-6101
- Norco College: 372-7003
- Riverside City College: 222-8600

**Assessment**
- Moreno Valley College: 571-6492
- Norco College: 372-7176
- Riverside City College: 222-8451

**Associated Students/Student Government**
- Moreno Valley ASMV: 571-6105
- Norco ASNC: 372-7007
- Riverside City College ASRCC: 222-8573

**Auxiliary Business Services**
- Cashier: 222-8415

**Bookstore**
- Moreno Valley College: 571-6107
- Norco College: 372-7085
- Riverside City College: 222-8140

**CalWORKs/Workforce Preparation**
- Moreno Valley College: 571-6154
- Norco College: 372-7052
- Riverside City College: 222-8573

**Career/Transfer Center**
- Moreno Valley College: 571-6205
- Norco College: 372-7043
- Riverside City College: 222-8446

**College Safety & Police (Campus Police)**
- 222-8520

**Community Education**
- 222-8090

**Counseling**
- Moreno Valley College: 571-6104
- Norco College: 372-7001/7102
- Riverside City College: 222-8440

**Disabled Student Programs & Services (DSPS)**
- Moreno Valley College: 571-6138
- Norco College: 372-7070
- Riverside City College: 222-8060
- TDD: 222-8061

**EOPS**
- Moreno Valley College: 571-6253
- Norco College: 372-7128
- Riverside City College: 222-8045

**Evaluations/Graduation Office**
- 222-8610

**Financial Services**
- 222-8710

**International Student Center**
- 222-8160

**Job Placement**
- Moreno Valley College: 571-6414
- Norco College: 372-7147
- Riverside City College: 222-8480

**Student Accounts**
- 222-8604

**Student Activities**
- Moreno Valley College: 571-6105
- Norco College: 372-7007
- Riverside City College: 222-8570

**Student Health and Psychological Services**
- Moreno Valley College: 571-6103
- Norco College: 372-7046
- Riverside City College: 222-8151

**Student Services**
- Moreno Valley College: 571-6101
- Norco College: 372-7003/7004
- Riverside City College: 222-8700

**Transcripts**
- Moreno Valley College: 571-6102
- Norco College: 372-7004
- Riverside City College: 222-8603

**Tutorial Services**
- Moreno Valley College: 571-6167
- Norco College: 372-7143
- Riverside City College: 222-8169

**Veterans Services**
- Moreno Valley College: 571-6102
- Norco College: 372-7142
- Riverside City College: 222-8607
Discounts, Benefits and Services Provided Through Your Student Services Fees

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

**Student Savings:**
- Photo ID
- Free Admission to Live Entertainment
- Eligible to Participate in Student Government
- Bookstore Discounts
- Free Admission to Campus Music Concerts
- Free Admission to Recognition Banquets
- Discounts at Local Merchants
- Free Barbecues and Food Giveaways
- Representation by ASRCCD Membership
- Free Admission to World Renown Speakers
- Free Admission to Athletic Events
- Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions
- Discount Tickets to Knott’s Berry Farm, Universal Studios, Magic Mountain and Sea World
- Discount tickets to Cinema Star
- Field Trips—Use of College Vans

**Services:**
- Club/Organization Membership
- Dance Theatre and Touring Company
- Student Savings
- Cosmetology Completion Ceremonies
- Student Scholarships from ASRCCD
- Nursing Program Pinning Ceremonies
- Organizational Conferences Funded by AS-RCCD
- Instrumental/Vocal Music Performance Groups
- Marching Band
- Membership in Multicultural Advisory Council
- Student Emergency Academic Loans from ASRCCD
- Athletic Teams

If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained at Riverside City College in the Student Activities Office between 7:30 am-5 pm, Monday-Thursday and 7:30am-4pm on Friday, or in the Admissions Office when Student Activities office is closed. At Moreno Valley fee waivers are available at the Admissions and Records Office during the winter term only. At Norco the waivers are available in Student Activities in the Center for Student Success. Please refer to www.rcc.edu for Admission and Records hours.
Listed below are some of the most frequently asked questions by students regarding the parking rules on campus. If your specific questions are not addressed, please contact:

Moreno Valley College Safety and Police ............... (951) 571-6190
(located outside of the Warehouse)

Norco College Safety and Police ....................... (951) 372-7088
(located behind the Student Services building)

Riverside City College Safety and Police ............ (951) 222-8521
(located in Lot G, Lovekin Complex A-1)

We are here to help you understand the rules you will have to follow should you choose to bring a motorized vehicle to campus.

Q: The grace period is over and I still haven't received the parking permit I ordered. What should I do?
A: Parking permits are mailed within 1-3 days after payment (weekends & holidays excluded). If you haven't received your parking permit in the mail by the time the grace period is over, please contact Parking Services to find out why it may have been delayed.

Q: What are the hours permits are required?
A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCCD ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK.

A parking permit is not required for the winter term so long as students park in student spaces.

Q: If I paid for a parking permit, can I park wherever I want, right?
A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?
A: NO! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: So where can I park on campus if I choose not to purchase a semester parking permit?
A: There are parking permit dispensers at each of the three RCCD college locations. The prices of the permits are: $1 for two hours, $2 for four hours and $3 buys an all day permit. Semester permits are more economical and convenient for most students. It is your responsibility to have a valid parking permit properly displayed on your vehicle.

Q: I ride a motorcycle. Do I have to purchase a parking permit?
A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?
A: NO. If you forget your permit, call or stop by the College Safety and Police Office (see locations and phone numbers listed above). You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: I have a disabled placard. Do I have to purchase a parking permit?
A: YES. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

Q: If I lost my permit, can I get another one?
A: No. Parking permits are personal property. You wouldn't leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit.

We will help you in finding a solution. If you lost your permit contact Parking Services for the procedures for replacing your permit.

Q: I got a parking citation. Now what do I do?
A: No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. You have twenty-one (21) calendar days from the date the citation was issued to do so. The appeal process is in accordance with California law.

Q: What happens if a citation is not paid?
A: If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation will increase. Further failure to adjudicate the citation will ultimately result in a Department of Motor Vehicles hold being placed on the vehicles registration, and can also initiate a California state tax lien to be placed on the registered owner of the vehicle in violation.

Q: Why is parking such a challenge?
A: The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. Riverside City College has a new multi-structured parking building on Magnolia Avenue that can be accessed from Magnolia or 15th Street. Additional parking is also available at 3rd and Magnolia/Market, Riverside. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside campus first. REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.

NOTE: A parking permit is not required for winter so long as students park only in student spaces.

Department of Safety & Police Parking Services offers a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include lockout service on non-automatic lock vehicles and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Program your cell phone with our dispatch center at (951) 222-8171. This number will work for all District properties.

If you need emergency services, each campus has several “Blue Light” emergency phones that will connect you directly to our 911 dispatch center. Please use these only in an emergency. You may also dial 911 from any campus inside desk telephone.
# Career and Technical Certificates and Degrees

<table>
<thead>
<tr>
<th>Certificates and Degrees</th>
<th>Moreno Valley</th>
<th>Norco</th>
<th>Riverside</th>
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<tr>
<td>Basic Electronic Prepress</td>
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<td>Basic Multimedia Design</td>
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<td>Automotive Trim and Upholstery</td>
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<td>Toyota</td>
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<td>International Business</td>
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<td>Operations and Production Mgt</td>
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<td>** COMMUNITY INTERPRETATION **</td>
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<td>** COMPUTER APPLICATIONS &amp; OFFICE TECHNOLOGY **</td>
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<tr>
<td>Administrative Office Professional</td>
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**COMPUTER INFORMATION SYSTEMS**

| C++ Programming | • | | NCE803 | | | CE803* |
| CISCO Networking | • | | | MCE815 | NCE815 | CE815 |
| Computer Applications | • • | MAS726/MCE726 | NAS726/NCE726 | AS726*/JE726* |
| Computer Programming | • • | MAS728/MCE728 | NAS728/NCE728 | AS728*/JE728* |
| E-Commerce | • | | | | | CE807* |
| Java Programming | • | | | NCE809 | | CE809* |
| PC Publishing | • | MCE815 | | | | CE815 |
| Relational Database Mgmt Tech | • | | | | | CE816* |
| Simulation and Gaming | • • | MAS739/MCE739 | NAS739/NCE739 | | | |
| Systems Development | • | | | NCE806 | | CE806* |
| Visual Basic Programming | • | | | | | CE817* |
| Webmaster | • | MCE820 | | | | CE820* |

**CONSTRUCTION TECHNOLOGY**

| • • | | NASS32/MCE532 |

**COSMETOLOGY**

| • • | | AS534/CE534 |
| Cosmetology Business Admin-Entrepreneurial Concentration | • • | | | | | AS537*/CE537* |
| Cosmetology Business Admin- Mgmt and Supervision Concentration | • • | | | | | AS535*/CE535* |
| Cosmetology, Instructor Training | • | | | | | CE675 |
| Esthetician | • | | | | | CE673 |

**CULINARY ARTS**

| • • | | AS561/CE561 |

**DENTAL ASSISTANT**

| • • | MAS621/MCE621 |

**DENTAL HYGIENE**

| • | MAS724 |

**DENTAL LABORATORY TECHNOLOGY**

| • • | MAS723/MCE723 |

**DRAFTING TECHNOLOGY**

| • • | | NASS32/CE532 |

**EARLY CHILDHOOD EDUCATION**

| • • | MAS544/MCE544 | NAS544/NCE544 | AS543*/CE543* |
| ECE / Asst Teacher | • | MCE795 | NCE795 | CE795* |
| ECE / Twelve Core Units | • | MCE797 | NCE797 | CE797* |
| Early Childhood Intervention Asst | • • | MAS601/MCE601 | NAS601/NCE601 | AS601/CE601 |
| Infant and Toddler Specialization | • | MCE681 | NCE681 | CE681 |

**EDUCATION PARAPROFESSIONAL**

| • • | MAS603/MCE603 | | AS603*/CE603* |

**ELECTRONICS TECHNOLOGY**

| Analog and Digital Microelectronics | • | | NCE831 |
| Analog Electronics, Analysis and Documentation | • | | NCE834 |

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## Career and Technical Certificates and Degrees~

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<th>Riverside</th>
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<tbody>
<tr>
<td>Analog Electronics Technology</td>
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<td>Digital Electronics Technology</td>
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<td>Microcomputer Technology</td>
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<td>Wireless and Fiber-Optic Comm</td>
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<td>NCE846</td>
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</table>

### EMERGENCY MEDICAL SERVICES

| Emergency Medical Technician            |               |       | MCE801    |
| Paramedic                               |               |       | MAS585/MCE585 |

### ENGINEERING

| Engineering Graphics                    |               |       | NCE796    |
| Engineering Technician                  |               |       | NAS550/NCE555 |
| Engineering Technology                  |               |       | NAS551    |

### FILM, TELEVISION AND VIDEO

| Basic Television Production             |               |       | CE842     |
| Production Specialist                   |               |       | AS641/CE641 |

### FIRE TECHNOLOGY

| Chief Officer                           |               |       | MAS826/MCE826 |
| Fire Officer                            |               |       | MAS827/MCE827 |
| Firefighter Academy                     |               |       | MAS669/MCE669 |

### GEOGRAPHIC INFORMATION SYSTEMS

| Core Certificate in GIS Mapping         |               |       | NCE790    |

### HUMAN SERVICES

| Employment Support Specialization       |               |       | MCE802    |

### LOGISTICS MANAGEMENT

| Automated Systems                       |               |       | NAS732/NCE732 |
| Automated Systems Technician            |               |       | NAS737/NCE737 |
| Computer-Aided Production Technology    |               |       | NCE799     |

### MEDICAL ASSISTING

| Admin/Clinical Medical Assisting        |               |       | MAS718/MCE718 |
| Medical Transcription                   |               |       | MAS701/MCE701 |

### MUSIC

| Jazz Performance                        |               |       | CE852     |
| MIDI                                    |               |       | CE850     |

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## Career and Technical Certificates and Degrees

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<tr>
<td>Critical Care Nurse</td>
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<td>Nursing Assistant</td>
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</table>

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**LOCATION**

**MORENO VALLEY COLLEGE**

- **Ben Clark Training Center**
  - Administration of Justice  MAS504/MCE504
  - AOJ/Basic Correctional Deputy Academy MCE783
  - AOJ/Basic Public Safety Dispatch Course MCE784
  - Law Enforcement  MAS563/MCE563
  - Emergency Medical Technician  MCE801
  - Paramedic  MAS585/MCE585
  - Fire Technology  MAS555/MCE555
  - Chief Officer  MAS826/MCE826
  - Fire Officer  MAS827/MCE827
  - Firefighter Academy  MAS669/MCE669

- **March Dental Education Center**
  - Dental Assistant  MAS621/MCE621
  - Dental Hygiene  MAS724
  - Dental Laboratory Technology  MAS723/MCE723

**RIVERSIDE CITY COLLEGE**

- **Culinary Academy**
  - Culinary Arts AS561/CE561

- **March Education Center**
  - Registered Nursing AS586
Commitment to Diversity

Riverside Community College District is committed to building a diverse and accessible environment that fosters intellectual and social advancement. All District programs and activities seek to affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age and socioeconomic class. Diversity is encouraged and welcomed because RCCD recognizes that our differences, as well as our commonalities, promote integrity and resilience that prepares our students for the evolving and changing community we serve.

Nondiscrimination

The Riverside Community College District Board of Trustees has adopted policies and procedures that comply with Federal and State laws relating to prohibition of discrimination and/or harassment on the basis of an actual, perceived or association with others': disability, sex/gender, nationality, race or ethnicity, age (40+), religion, sexual orientation, marital status, Vietnam Veteran status or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Prohibition of Harassment and Retaliation

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by State and Federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based upon an individual’s actual or perceived association with others': ethnic group identification, national origin, religion, age, sex or gender, race, color, ancestry, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation may involve, but is not limited to, the making or threats of reprisals, intimidation, coercion, discrimination or harassment following the initiation of an informal or formal complaint. Such conduct is illegal and constitutes a violation of this policy.

Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint, who refers a matter for investigation or complaint, who participates in an investigation, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of unlawful discrimination or harassment.
Reporting Discrimination or Harassment

Riverside Community College District • Diversity and Human Resources

The RCCD Diversity, Equity and Compliance office is available to assist students, faculty, staff and visitors with problems or questions regarding discrimination or harassment. For more information on reporting procedures or to download a copy of the required form to file a formal complaint, please visit our web site at: www.rcc.edu or we may be reached by telephone at: (951) 222-8039.

How to Report

If you experience or witness what you believe to be unlawful discrimination or harassment please document the following information:

- Date, time and location of the incident;
- Names and contact information for those involved and possible witnesses, if known;
- Detailed information on what occurred;
- Report your concerns and problems to the District by calling (951) 222-8039.

Discrimination/Harassment is contrary to the RCCD mission of higher education and is against the law. District policy prohibits any discriminatory practice that is based upon an individual’s actual, perceived or association with others:

- Ethnic group identification
- National origin
- Religion
- Age
- Sex or Gender
- Race
- Color
- Ancestry
- Sexual Orientation
- Physical or Mental Disability
- Or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Sexual Harassment has no place in an academic or work setting. RCCD is committed to providing a positive and safe environment for all students, employees and visitors. The following is a partial list of prohibited activities that may be considered sexual harassment:

- Unwanted sexual advances;
- Offering employment or grade benefits in exchange for sexual favors;
- Actual or threatened retaliation for non-participation;
- Leering; making sexual gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters, sexual comments including graphic comments about an individual’s body;
- Making or using derogatory comments, epithets, slurs, or jokes;
- Sexually degrading words describing an individual; suggestive or obscene letters, notes, or invitations;
- Physical touching or assault, as well as impeding or blocking movements.

Resolution of complaints may be achieved by either formal or informal process. The choice of resolution process is determined by the individual raising the complaint. The purpose of the informal resolution process is to allow an individual who believes they have experienced discrimination or harassment to resolve the issue through a mediation process rather than the formal complaint process. Typically, the informal process is utilized when there is a simple misunderstanding or the individual seeks nothing more than a clarification of the misunderstanding or an apology from the other person and an assurance that the offending behavior will cease. Informal resolutions are to be reviewed by the Director of Diversity, Equity and Compliance. Formal complaints must be filed in writing using the required formal complaint form available on our web site, the State Chancellor’s web site or in the Diversity and Human Resources department. If a formal complaint is filed, the District conducts an investigation within required timeframes according to policy and law. During the formal process the complainant will not be required to confront, or work out problems with, the person accused of unlawful conduct.

Informal Resolutions may be arranged by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039. Informal resolutions require written acknowledgement from the person raising the concern. Choosing the informal process does not hinder the right to file a formal complaint within the regulatory time period for formal complaints.

Formal Complaints may be filed by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039 or the California Community Colleges Chancellor’s Office at 1102 Q Street, Sacramento, CA 95811. Formal complaints must be submitted in writing on the required complaint form. Formal complaints may only be filed by one who alleges they have personally suffered unlawful discrimination/harassment or by one who has learned of such unlawful discrimination in their official capacity as a District faculty member or administrator.

The complaint form is available from the following web sites: www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf

Upon receipt of a completed complaint form, the District will conduct an investigation within the time period required by Board Policy and California Code of Regulations, Title 5, Section 59300. Both the complainant and person accused of the conduct will be notified of the investigative findings.

Timeline for Filing a Complaint in cases not involving employment discrimination/harassment is within one year of the last date the alleged conduct occurred. Complaints involving employment discrimination/harassment shall be filed within 180-calendar days of the last date the alleged conduct occurred. An extension may be available if knowledge of the facts of the alleged discrimination or violation occurs after the expiration date.

In cases not involving employment related discrimination/harassment, in addition to the State Chancellor’s office cited above, individuals have the right to file a complaint with the following external agencies:

- U.S. Department of Education, Office for Civil Rights (OCR)
  50 Beale Street, Suite 7200
  San Francisco, CA 94105
  (415) 486-5555
  www.ed.gov

In any case involving employment related discrimination/harassment, individuals have the right to file a complaint with the following external agencies:

- Department of Fair Employment and Housing (DFEH)
  Santa Ana District Office
  2101 East 4th Street, Suite 255-B
  Santa Ana, CA 92705
  (800) 884-1684
  www.dfeh.ca.gov

- Equal Employment Opportunity Commission (EEOC)
  555 West Beech Street, Suite 504
  San Diego, CA 92101
  (800) 669-4000
  www.eeoc.gov

Retaliation for filing a discrimination/harassment complaint or referring a matter for investigation is unlawful.

Confidentiality is maintained to the extent possible by law.
Director, Diversity, Equity and Compliance
Diversity and Human Resources
Riverside Community College System Offices
3845 Market Street
Riverside, CA 92501
(951) 222-8039
www.rcc.edu

U.S. Department of Education Office for Civil Rights (OCR)
50 Beale St, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684 TTY (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
555 West Beech Street, Suite 504
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

State Chancellor’s Office
California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu
Riverside City College

UPPER CAMPUS
1. DIGITAL LIBRARY & LEARNING RESOURCE CENTER
   Auditorium
   Instructional Media Center
   Tutorial Services
2. ADMINISTRATION (O.W. NOBLE)
   Section A
   Board Room
   Disabled Services
   Learning Disabilities Center
   Section B
   Academic Affairs
   Academic Innovative Program
   Dean of Instruction
   Mailroom
   President's Office
   Title V
3. QUADRANGLE (ARTHUR G. PAUL)
   Art Gallery
4. BUSINESS EDUCATION
   (ALAN D. PAUW)
5. MUSIC
6. MUSIC HALL
   (RICHARD M. STOVER)
7. LANDIS PERFORMING ARTS CENTER
7A. LANDIS ANNEX
8. MARTIN LUTHER KING, JR. HIGH TECH CENTER
   Academic Labs
   Faculty Innovation Center
   Open Campus
9. ASSESSMENT CENTER
10. PLANETARIUM
    (ROBERT T. DIXON)
11. PHYSICAL SCIENCES
12. LIFE SCIENCES
13. STUDENT CENTER
    (RALPH H. BRADSHAW)
    Agular Patio
    Auxiliary Business Services
    Bookstore
    Cafeteria/Food Services
    Cashier & Student Accounts
    Citrus Room
    Extended Opportunities
    Programs & Services (E.O.P.S.)
    Hall of Fame
    Health Services
    Heritage Room
    Matriculation
    Staff Dining Room
    Student Services
    Veterans' Services
13A. ASRCC STUDENT GOVERNMENT
13B. FINANCIAL AID ANNEX
14. STUDENT FINANCIAL SERVICES
    Financial Aid
    Information Services
15. ADMISSIONS & COUNSELING
    (CESAR E. CHAVEZ)
    Admissions & Records
    Career/Transfer Counseling
    Transcripts
15A. OUTREACH ANNEX
    Wells Fargo

LOWER CAMPUS
16. SPORTS COMPLEX
    (SAMUEL C. EVANS)
    Baseball Field
    Pony League Field
    (NATE DEFRANCISCO)
    Softball Field (AB BROWN)
17. EARLY CHILDHOOD STUDIES
18. CERAMICS
19. ART
20. GYMNASIUM
    (ARTHUR N. WHEELOCK)
    Coaches' Office
    Fitness Room
21. STADIUM (ARTHUR N. WHEELOCK FIELD)
    Locker Room
    Weight Room
    NATURE TRAIL (ARLENE & ROBERT F. RICHARD)
23. NORTH HALL
    Finance & Accounting Services
    Purchasing & Accounts Payable
24. COLLEGE HOUSE
    Administration & Finance
    Risk Management
25. POOL (CUTTER)
26. TECHNOLOGY B
    Community Education
    International Students Center/ WAC
    RCCD Printing & Graphics Center
27. TECHNOLOGY A
    Air Conditioning & Refrigeration
    Welding
28. AUTOMOTIVE TECHNOLOGY
29. LOVEKIN COMPLEX
    Athletics (H1)
    CTA & Academic Senate (E4)
    International Students (A3)
    Karate/Yoga (A8)
    Marching Tigers (C6)
    Photo Lab & Studio (G1, G2)
    Police (A1, A2)
    Student Job Placement & Employment Services (F2)
    Teacher Prep (F1)
    Upward Bound (A4)
    Workforce Preparation (E5, E6, F2)
30. GYMNASIUM
    (CATHERINE S. HUNTLEY)
    Band
    PE/Cheer
    Dance
31. PILATES STUDIO
    (ELEANOR H. GRABTREE)
32. WAREHOUSE
33. MAINTENANCE & OPERATIONS
    Facilities
34. COSMETOLOGY
35. ALUMNI HOUSE -
    3564 RAMONA DRIVE
    Foundation
36. PARKING STRUCTURE
    (FRAN BUSHMAN)
    Tennis Courts
37. PRACTICE FIELD

www.rcc.edu
Final Examination Schedule

- Failure to report for scheduled final examinations may result in a failing grade for the course. In case of illness or other emergency, the student must report to the instructor's office or department prior to the beginning of the examination.
- Final examinations for evening (4:30 pm and later) and Saturday and Sunday classes will be held at the time and place of the regular class meeting on the following dates:

  Thursday, June 2       Friday, June 3
  Monday, June 6        Tuesday, June 7        Wednesday, June 8

Classes meeting two nights per week shall meet both nights and use the second meeting for the final exam.

- Final examinations for classes shorter than a full semester will be held on the last class meeting date.
- The chart below details the final examination of full semester weekday classes. Note the start time of the examination and arrive promptly.

For classes not on the grid or conflicts that cannot be resolved, instructors will consult the department chair and the campus Dean of Instruction for resolutions.

<table>
<thead>
<tr>
<th>Examination Dates</th>
<th>Start 8:00am - End 10:30am</th>
<th>Start 11:00am - End 1:30pm</th>
<th>Start 2:00pm - End 4:30pm</th>
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<tr>
<td>Thursday June 2</td>
<td>MTWTH 8:00 - 9:10</td>
<td>MTWTH 12:00 - 1:10</td>
<td>MTWTH 1:20 - 2:30</td>
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<td>MTWTH 8:00 - 9:25</td>
<td>MTWTH 12:45 - 2:10</td>
<td>MTWTH 2:00 - 4:30</td>
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<td>MTWTH 8:00 - 10:30</td>
<td>TTH 10:40 - 1:10</td>
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<td>MTWTH 8:00 - 10:05</td>
<td>MWF 10:15 - 12:20</td>
<td>MWF 2:45 - 4:50</td>
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<td></td>
<td>F 8:00 - 11:10</td>
<td>MWF 11:30 - 1:05</td>
<td>MW 12:45 - 2:10</td>
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<td>Tuesday June 7</td>
<td>MTWTH 9:20 - 10:30</td>
<td>MTWTH 10:40 - 11:50</td>
<td>MTWTH 3:35 - 5:00</td>
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<td>MTWTH 9:35 - 11:00</td>
<td>MTWTH 11:10 - 12:35</td>
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<td>MW 2:45 - 4:50</td>
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</tbody>
</table>

** If you have two finals scheduled at the same time, see your instructors to schedule an alternate time for one of your finals.
*** For any conflicts, the afternoon block of Friday, 2:00pm - 4:30pm may be considered.
Performing arts at Riverside City College, Norco College and Moreno Valley College offer outstanding student performances. Visit the colleges' websites for the latest information about classes and upcoming performances and concerts.

Riverside City College Performing Arts
http://academic.rcc.edu/performingarts/

Riverside City College Dance Department
http://academic.rcc.edu/dance/

Riverside City College Music Department
http://academic.rcc.edu/music/

Norco College Music Department
http://academic.rcc.edu/musicatnorco/

Moreno Valley College
http://www.rcc.edu/morenovalley/hss.cfm

Last Chance for Spring Semester in Beijing, China

Spend spring semester walking the streets of the magnificent Forbidden City and historical Monument to the People’s Heroes, Tiananmen Square, visiting the Temple of Heaven and the Great Wall of China in the ancient cultural citadel of Beijing. Now the political and economic center of China, Beijing welcomes our next generation of global students. Courses offered in Political Science, Philosophy, and Mandarin Chinese.

Join our Fall Semester in the “birthplace of the Renaissance,” exquisite Florence, Italy, home of Michelangelo and Dante. Stroll ancient piazzas while immersed in the history and culture of this famous Tuscan city. Earn transferable units in Economics, History and Italian language in a quality academic-cultural program that welcomes our students for the 17th year in La Bella Italia.

Cost of all programs includes roundtrip airfare, transfers, residence, orientation materials, and some meals.

Summer Study Tour in Italy for 15 Days

Visit historic Rome, Florence, Venice, San Marino and the Amalfi Coast.

For further information on study abroad programs, please telephone Jan Schall, Coordinator, International Education at (951) 222-8340. The Study Abroad Office is located in Quadrangle 100 at Riverside City College, 4800 Magnolia Avenue in Riverside.
E-mail jan.schall@rcc.edu. Look for us in the Clock Tower corner!

Remember that life is not measured by the number of breaths we take but by the moments that take our breath away!

Looking for a LIFE-CHANGING experience?

International Education
Study Abroad Program

Riverside CLIP Gives Students New Opportunities for Success

The community of Riverside is focused sharply on local students and college. While the push to “Go to College” helped increase the college-going rate, enrolling in college is only one part of the story. We now have a new message to share, one that will ensure our students’ overall success: College completion counts!

On September 27, 2010, the Bill and Melinda Gates Foundation officially announced Riverside as one of four cities to receive a $3 million dollar grant to increase the area’s college graduation rates through their Communities Learning in Partnership (CLIP) initiative. Riverside CLIP partners include: City of Riverside, RCC, AUSD, RUSD, UCR, RCOE, Greater Riverside Chambers of Commerce, Riverside County, and The Community Foundation.

When Riverside students complete their college education by earning a career certificate, associate’s degree, bachelor’s degree or other success measure, we all win! By simply increasing Riverside’s completion rate of four-year college degrees it would translate into a $181 million-a-year boost for the local economy!

For more information please contact Cindy Taylor, CLIP Director, at 951-222-8065 or via email at cindy.taylor@rcc.edu.
Closed Classes Don’t Mean You’re Closed Out.
The RCCD Waitlist – page 11