

Student Services—Program Review Matrix

Program Review Component: Student Learning Outcomes	Meets expectations	Needs Improvement
Criterion: SLO Statement		
Statement is clear and measurable		
Describes what student will learn		
Proposed learning reflected in department's services & functions		
Criterion: Methodology		
Clearly states method of measurement		
Criteria stated for each outcome		
Appropriate for what its attempting to measure		
Addresses limitations		
Criterion: Implementation Process		
Identifies individual(s) responsible for each step of evaluation process		
Outlines the timeline for implementation		
Identifies who will be evaluated		
Identifies other programs assisting with evaluation		
Criterion: Findings		
Summarizes the results		
Summarizes the decisions & recommendations		
Identifies the groups/individuals who participated in the discussion (to ensure staff involvement)		
Summarizes the suggestions for improving the assessment process		
Indicates staff responsible for implementing recommendations		

Comments