

Assessment Report- 4 Column



Student Services - First Year Experience

Contact Person(s): Edward F. Alvarez

Program Review report submitted: Spring 2018

Mission Statement: The First Year Experience Program, as part of the Student Equity Plan at Moreno Valley College, integrates academic enrichment and student support services to enable students in pre-college or college-level courses to complete successfully the transition from high school to college.

Annual Updates

2017 - 2018

Highlights and Accomplishments: : A total of 506 students served during 2017-2018 that account for 897.7 FTES during 2017-2018:

Summer Bridge 2017 = 294 students (39.2 FTES)

-294 students enrolled in 588 units/15units = 39.2 FTES

Fall 2017 Term = 506 students (430.5 FTES)

-506 students enrolled in 6458 units/15 = 430.5 FTES

Winter 2018 = 396 students (92.8 FTES)

-396 students enrolled in 1392 units/15 = 92.8 FTES

Spring 2018 = 434 students (335.2 FTES)

-434 students enrolled in 5028 units/15 = 335.2 FTES

Staff in program/department:

-One Full-Time Director

-One Full-Time Student Success Coach

-One 19 Hour Part-Time Enrollment Services Assistant (acquired March 2018)

Faculty provided re-assign time to program/department:

-Two counselors at 14 hours per week

Initiatives and goals accomplished:

Successfully launched the College Promise Initiative commencing summer 2017 with an enrollment goal of 250 students. Another major goal was increasing and serving 500 students via the College Promise Initiative by the start of the fall 2017 term. A total of 294 students participated in summer 2017 that increased to 506 students by fall 2017 all of which participated in the College Promise Initiative. Hosted another successful year of the College's One Book One College with overall average participation of 226 guest that included: students, faculty, staff, and administrators.

A total of 8 students from FYE YEAR 1 (81students) completed a degree.

Major Developments and Changes: In a short time, the program has grown substantially; FYE’s summer bridge program began in the of summer 2016 with 81 students, increasing to 294 students for summer 2017. Although, an increase in student enrollment have occurred staffing support has not and staff support must increase to allow the program to function adequately.

Another major development occurred fall ’17 when the program acquired SARS and acquired two counselors at 14 hours per week to assist FYE students. Additionally, FYE has become an early adopter of the Guided Pathway model and begin assisting/participating in the development of our College’s framework and restructuring.

FYE becoming a Guided Pathway model adopter will require FYE to acquire Educational Advisors (3) to assist students in early career exploration and persistence in their interest area (meta-majors)/Pathways.

Related Documents:

[MVC CCC Guided Pathways Self-Assessment-Tool_FINAL_DOCX\(with_cert\).pdf](#)

[FINAL_DOCX\(with_cert\).pdf](#)

[MVC Promise FYE Presentation 1-19-18 \(003\).pptx](#)

[Copy of One Book One College Student Attendance List.xlsx](#)

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Assessment Results</i>	<i>Action Plans</i>
<p>SAO 1: Increase & Streamline Summer Bridge Enrollment - Increase and streamline the on-boarding of summer bridge (year-round) students. Baseline: 81 students - summer 2016 Goal: 250 students - summer 2017 Goal Status: Active Assessment Cycle: 2017 - 2018</p>	<p>Direct: Statistical Data (Institutional Research) - Student enrollment will be retrieved and reported on census date for each summer term using institutional enrollment data. Summer bridge survey results conducted at the end of the six week program. Additional tracking will recorded utilizing FYE internal database and interest list. Performance Target (Required)*: 250 Students</p>	<p>Semester Assessed: 2017-2018 Performance Target Met?: Yes 294 were guided through the enrollment process and active at census during the six-week summer bridge program. The summer bridge program had many facets aimed at closing equity gaps and getting student acclimated to college resources/services. Summer Bridge program included: -Guidance 48 College Success Strategies, 2 units, -Basic Skill English/math workshop -Community building activities -Participants were provided course materials; free parking, free tuition, and meal tickets</p> <p>Although the enrollment goal was met, student survey results indicate that improvement areas exist that directly affect students and faculty.</p> <p>FYE key observations from students are: -to provide clear information regarding placement, enrollment, and degree requirements, educational plans thoroughly explained -majority of students were appreciative of program, qualitative data suggests program needs coherent structure and increase program organization – assess current structure and align a learning community approach</p>	<p>Action Plan: In effort to improve overall student and program performance, three Educational Advisors is a necessity to address the areas of improvement reflected in the summer bridge survey results.</p> <p>Acquiring 3 Educational Advisors will enable the program to align with the Guided Pathway support structure and staffing model that most community colleges implement. An Educational Advisor is vital and effective way to ensure the Guided Pathway Pillars identified by the RP Group are accomplish.</p> <p>Additionally, to enable FYE program to close equity gaps, program staffing should be model after other reputable programs such as El Camino College, their staffing model consist of 8 counselors, 2 program</p>

Outcomes	Assessment Methods	Assessment Results	Action Plans
		<p>Faculty key survey results are: -Strongly agree on additional and advance planning for FYE 2018 -Continuation of yearlong FYE program would require call for full-time faculty to teach during summer term (currently part-time faculty) (06/29/2018) Name and Contact Information : Edward F. Alvarez, ed.alvarez@mvc.edu Total # of Students Assessed: 294 Notes/Reflections: A total of 330 students were provided assistance that enrolled into summer bridge. However, 294 of 330 students were enrolled at census that participated in the six week program. Related Documents: FYE 2017 Summer Bridge Results.pdf 2017FYE_SurveyResults_FINAL.PDF crosswalk-success-factors (2).pdf</p>	<p>coordinators, and 3 student advisors. (06/29/2018) Action Plan Number: 1</p>
<p>SAO 2: Improve Program & Departmental Efficiency - Improve program collaboration and department's efficiency with other special programs and meet district/college deadlines. FYE Workgroup meetings will hosted year-round to improve collaboration with other special programs. To meet district/college deadlines, the Director will submit all programmatic needs/request in advance.</p> <p>Goal Status: Active Assessment Cycle: 2017 - 2018</p>	<p>Indirect: Anecdotal Data / Footprints Report - End of year totals for FYE Workgroup Meetings, Room Request 25Live, Printing & Graphics Request, Helpdesk Request, Catering Request, and other admin related request will be tracked.</p> <p>Performance Target (Required)*: 90% increase in FYE Workgroup participation & meeting 90% of district/college deadlines</p> <p>Related Documents: 17 18 R25 Live Request.pdf</p>	<p>Semester Assessed: 2017-2018 Performance Target Met?: No *FYE has received a lot negative anecdotal feedback that is directly related to the lack admin assistant support, which would enable FYE to acquire greater collaboration amongst all divisions. *College Promise budget and FYE budget related items were not tracked and completed after multiple reminders were provided by district personnel -10 FYE Workgroup meetings were hosted throughout the year -Over 50 25LIVE room request were submitted throughout the year -Over 20 Printing & Graphic request were submitted throughout the year -Over 20 Helpdesk (IS) request were submitted throughout the year -Over 10 catering request were submitted throughout the year (06/29/2018) Name and Contact Information : Edward F. Alvarez, ed.alvarez@mvc.edu</p>	<p>Action Plan: Hire a full-time Administrative Assistant I to ensure completion of logistical and programmatic needs. Similar programs/departments at MVC's that serve less than 500 students have Admin Assistance and FYE serves over 500 students without any day to day Admin Assistance.</p> <p>An Admin Assistant I will also ensure budgetary related items such as College Promise and FYE Departmental needs are completed by district deadlines. Hence, an Admin Assistant I will allow FYE to be complaint with college/district policies and procedures. (06/29/2018)</p>

Outcomes	Assessment Methods	Assessment Results	Action Plans
		<p>Total # of Students Assessed: 1</p> <p>Related Documents:</p> <p>17 18 R25 Live Request.pdf</p> <p>FootPrints Service Core - Printing & Graphics 17-18.pdf</p> <p>FW_ Catering for May 17.pdf</p> <p>FYE WORKGROUP MEETINGS FALL.pdf</p> <p>FYE WORKGROUP MEETINGS SPRING.pdf</p> <p>One Book Catering Request Yearround 17 18.pdf</p>	
<p>SAO 3: One Book One College & FYE Student Participation - One Book One College mission is to improve critical reading and thinking and creating opportunities for students, faculty, staff, administrators, and the community to connect through shared reading events and activities, the 2017/2018 One Book/One College program plans to host a Fall Speaker Series and Spring student Research Symposium.</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2017 - 2018</p>	<p>Indirect: Survey/Self-Reported Learning - Quantitative data will be collected; the names of participants via a sign-in sheet and work with Institutional Effectiveness to track the success of individual participants, over the course of the next 3 years, as measured by the five student success indicators identified in the Student Equity Plan.</p> <p>Performance Target (Required)*: Serve an average of 300 guests from the college community.</p>	<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: No</p> <p>An average attendance of 226 guest that included students, faculty, staff, and administrators. Feedback from FYE students is positive towards the program and many contribute their active involvement to the FYE program to One Book One College events. Although, 300 students on average were not serve per event it is expected that with the increase of FYE student enrollment and early planning efforts will generate a increase student participation/attendance by the college community. (06/29/2018)</p> <p>Name and Contact Information : Edward F. Alvarez</p> <p>Total # of Students Assessed: 226</p> <p>Notes/Reflections: The One Book One College during the Fall 2017 with direct oversight by FYE hosted the meet the Author Event that gained district wide/public recognition as noted on Press Release.</p> <p>Related Documents:</p> <p>Copy of One Book One College Student Attendance List.xlsx</p> <p>One Book Needs Assessment and allocation breakdown (003) (002).pdf</p> <p>mr_MVC_One_Book Press Release.pdf</p>	<p>Action Plan: Provide a secure funding source to support this campus wide program. The overall cost of this program cost is \$39K, this includes:</p> <ul style="list-style-type: none"> -books for the campus community \$18K -food for events that serve the campus community \$16K -guest speaker costs \$5K <p>Task the Office of Institutional Effectiveness (OIE) to track the success of individual participants, over the course of the next years, as measured by the five student success indicators identified in the Student Equity Plan. Task OIE to disaggregate student information by race and economic status, for instance, in order to examine the student groups identified as impacted in the Student Equity report. OIE should then compare the success rates of individual participants with similar non-participants in the program--for example, examining the course completion rates of One Book participant-students enrolled full time with the course completion</p>

Outcomes	Assessment Methods	Assessment Results	Action Plans
			<p>rates of those full-time students who did not participate in One Book's program.</p> <p>(06/29/2018)</p> <p>Action Plan Number: 3</p>
<p>SLO 1: Increase Persistence and Indirect Learning - FYE students enrolled in the fall semester will persist into the spring semester</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2017 - 2018</p>	<p>Direct: Statistical Data (Institutional Research) - FYE fall semester enrolled students will be tracked and compared to spring enrollment. Enrollment data will be retrieved and as reported on census date for each term using institutional enrollment data. FYE counseling appointments will be tracked. FYE focus group will be conducted to obtain program satisfaction feedback.</p> <p>Performance Target (Required)*: 90% of fall students will enroll into the spring semester. 400 students will attend an FYE counseling appointment. Focus group participants will report overall positive program satisfaction</p> <p>Related Documents:</p> <p>AppointmentAttendanceSummaryReport.PDF</p> <p>FYE_College Promise Focus Group.pdf</p> <p>Spring_Census_Data.xlsx</p>	<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: No</p> <p>86% persistence rate from fall to spring (goal was 90%)</p> <p>A total of 506 students enrolled during the fall term. Of the 506 a total of 435 students enrolled in the spring term.</p> <p>222 FYE counseling appointments were attended from Oct 2017 to spring 2018 (goal was 400)</p> <p>Focus group conducted a master program intern and results were:</p> <ul style="list-style-type: none"> -Overall, all participants had a positive outlook and sentiment of the First Year Experience program and the College Promise Initiative -Students also indicated that they would want more activities to boost their involvement and engagement throughout the year through special events and community building activities <p>(06/29/2018)</p> <p>Name and Contact Information : Edward F. Alvarez</p> <p>Total # of Students Assessed: 506</p> <p>Related Documents:</p> <p>Spring_Census_Data.xlsx</p> <p>FYE_College Promise Focus Group.pdf</p> <p>AppointmentAttendanceSummaryReport.PDF</p> <p>Copy of View_Detail_Account_(Galaxy_Web)(003).pdf</p>	<p>Action Plan: To increase persistence rate: acquire 3 Educational Advisors will enable the program to align with the Guided Pathway support structure and staffing to working closely with student throughout the year</p> <p>To increase counseling appointment attendance and student program stratification: fund \$65 for peer leader budget. A secure funding source is needed to support the Peer Leader team that plays a critical role with appointment reminders and host of summer bridge - year-round activities. \$65K is needed to continue peer leader program year-round. \$65K was funded in 17-18 via SSSP funds and the peer leader support directly relates to goals of SSSP. (06/29/2018)</p> <p>Action Plan Number: 4</p>
<p>SLO 2: Identification of Program Benefit(s) - Students will identify one benefit of enrolling into the First-Year Experience Program.</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2017 - 2018</p>	<p>Indirect: Interviews/Focus Group - Post survey or focus group will be administered.</p> <p>Performance Target (Required)*: Students will identify at least one benefit of enrolling into the FYE program.</p>	<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: No</p> <p>Priority registration was ranked as the #1 most beneficial aspect in FYE followed by the financial assistance.</p> <p>Students in FYE felt that they were more focused</p>	<p>Action Plan: Necessity: 3 Educational Advisors: the lack of full-time support is needed serve students every day of the week. One of the perks that FYE promotes is a direct support by</p>

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Assessment Results</i>	<i>Action Plans</i>
	<p>Notes: A pre & post survey was planned but due to lack of staffing support a focus group was conducted. Staffing support is needed to conduct and analyze survey data results.</p>	<p>academically in comparison to their peers that were not in a special program.</p> <p>Students have reported anecdotally that they have benefited from FYE services and feel that staff is not adequate to support all FYE students. (06/29/2018)</p> <p>Name and Contact Information : Edward F. Alvarez</p> <p>Total # of Students Assessed: 506</p> <p>Notes/Reflections: 3 students participated in focus group, a total of 434 were tracked and their academic success was tracked/monitored via enrollment data.</p> <p>Related Documents:</p> <p>FYE College Promise Focus Group.pdf</p> <p>MVC Promise FYE Presentation 1-19-18 (003).pptx</p>	<p>Educational Advisor (Student Success Coach) and the program dosent currently have enough staff to fulfill this promise to students. A ratio of one Educational Advisor for 250 students is ideal. A total of 500 new students is projected (Y18-19) and with 434 students (Y17-18) presisting to spring 2018 will mean that over 800 students will be receiving some type of assistance from FYE starting summer 2018 and/or fall 2018. As mentioned in the previous sections, outstanding FYE programs who service 900 students have a larger FYE teams.</p> <p>Fund \$65K Peer Leader Program: fully supporting the growth of the FYE Peer Leader Program to assist FYE students in their mission to help students enroll and persist successfully to their second year at MVC. The FYE Peer Leader Program provides year-round support to campus activities that address campus wide goals in SSSP, Equity, and BSI.</p> <p>Fund \$75K to fully support FYE year-round activities that include: summer bridge, fall, winter, and spring events, marketing/advertisement and office supplies. (06/29/2018)</p> <p>Action Plan Number: 5</p>