

Assessment Report- 4 Column



Student Services - Career / Transfer Center

Mission Statement: The Career/Transfer Center's mission is dedicated to improving students' career exploration process and increasing the transfer function. This is done by educating students and increasing their awareness of the Career/Transfer center and the services provided in effort to increase the number of students prepared for transfer to baccalaureate - level institutions. The Career/Transfer Center coordinates college transfer efforts, with an emphasis on the preparation and transfer of underrepresented students, including students with disabilities, low-income students, first-generation college students, and other groups of students underrepresented in the transfer process. The Career/Transfer Center serves as the focal point for career and transfer activities and is designed to strengthen the career exploration and transfer functions at Moreno Valley College by assisting students through the career exploration and transfer process.

Annual Updates

2017 - 2018

Highlights and Accomplishments: : Mission Statement: The Career/Transfer Center's mission is dedicated to improving students' career exploration process and increasing the transfer function. This is done by educating students and increasing their awareness of the Career/Transfer center and the services provided in effort to increase the number of students prepared for transfer to baccalaureate - level institutions. The Career/Transfer Center coordinates college transfer efforts, with an emphasis on the preparation and transfer of underrepresented students, including students with disabilities, low-income students, first-generation college students, and other groups of students underrepresented in the transfer process. The Career/Transfer Center serves as the focal point for career and transfer activities and is designed to strengthen the career exploration and transfer functions at Moreno Valley College by assisting students through the career exploration and transfer process.

- Total number of students served by the Career Transfer Center:

Four Year College and University Representative Visits: 6 universities (98 students served)

Workshops and Class Presentations: 19 (465 students served)

- Number of admitted students from 8 universities and self-reported information from the Transfer Achievement Ceremony totals 305 students admitted to four-year colleges and universities. Please note some of the numbers are duplicated due to students applying to multiple universities and being accepted to multiple universities. More information is expected since the college is still expecting reports from additional UC's, CSU's and local Private Universities.

- The number of faculty and staff in the Career Transfer Center: 1 Faculty Counselor/Coordinator

- Initiatives and goals accomplished:

2 Transfer Fairs

Visits to UC Riverside College of Humanities Arts and Social Sciences

Hosted meeting of the Transfer Advisory Committee

College Career Transfer Exploration Committee met monthly to plan coordinated activities and services

Major Developments and Changes: New tenure track Counselor Coordinator hired in Fall 2017

Purchase of MVC Career Connect (Symplicity) online career exploration and job search tool for students

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Assessment Results</i>	<i>Action Plans</i>
<p>SAO 1: Provide students with a variety of Transfer Center services and activities: Fall Transfer Fair and Spring Transfer & Career Fair - Provide a Transfer Fair in Fall and Transfer Fair in Spring and assist CTC with Career Fair in Spring. Goal Status: Active Assessment Cycle: 2014 - 2015, 2015 - 2016, 2017 - 2018 Start Date: 07/01/2014</p>	<p>Directly related to Outcome</p>	<p>Semester Assessed: 2015-2016 Performance Target Met?: Yes The Transfer Fair during Fall 2015 fair wasn't evaluated as the CTC Coordinator started working a week after the event. Per the sign in sheet, 29 universities were in attendance. The Transfer and Career Fair during Spring 2016. We had 21 Universities (UCR, CSUSB ,UCLA, La Sierra, UCSD among others), 18 employers (District Attorneys office, Riverside Sheriff's Department, City of Moreno Valley among others) and 7 MVC departments (Counseling, Game Art, STEM, Ben Clark, Dental Assistant among others) with at total of 46, the most we have had in attendance. (06/22/2016) Name and Contact Information : Karolia Macias Total # of Students Assessed: 71 Notes/Reflections: To Increase students participation, we had a gift basket incentive if they completed a survey. The survey consisted of asking questions to one university, one employer and on MVC Student Services department. The Gift baskets consisted of donation items from student activities, Dr. Foster donated 50 dollars (purchased \$5 dollars gift cards from bookstore) and asked university representatives to bring insignia items. Related Documents: Career Transfer Fair Flyer.pdf</p>	<p>Action Plan: Have more visuals leading to the event . Purchase more posters with the fair's information and have them around campus leading to the event. Also a banner that can be hanging in one of the buildings one week before the event. (08/19/2016) Action Plan Number: 2 Follow-Up: Karolia Macias (08/12/2016)</p>
		<p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes 2 Transfer Fairs were held in the Fall 2014 and Spring 2015 semesters (1 transfer fair held each semester) 150 students were expected to participate in each of the 2</p>	<p>Action Plan: Incorporate assessment process into planning of 2015-2016 Transfer Career Fairs. Develop incentive process</p>

Outcomes	Assessment Methods	Assessment Results	Action Plans
	<p>Directly related to Outcome</p>	<p>transfer fairs. The Spring Semester Transfer Fair was the college's first combined Transfer and Career Fair. (06/29/2015) Name and Contact Information : Michael Paul Wong 951-571-6251 Total # of Students Assessed: 300</p>	<p>for students to increase response rate (goal increase by 10%) (09/30/2015) Action Plan Number: 3 Follow-Up: Incorporate \$50 for this incentive into CTC budget (07/31/2015)</p> <hr/> <p>Action Plan: M.G. to upload a copy of the program evaluation for the 2 Transfer Fairs. MG to upload data synopsis of evaluations from students, employers, transfer institutions with data synopsis. Included: plan to incorporate results from the evaluations in planning for 2015-2016 Transfer Fairs in order to improve the program. (07/31/2015) Action Plan Number: 2 Follow-Up: MPW to follow up with MG that this has been accomplished (08/01/2015)</p> <hr/> <p>Action Plan: M.G. to upload employer, school, and student participant sign in forms with synopsis of participation numbers. (07/31/2015) Action Plan Number: 1 Follow-Up: MPW to follow up with MG that this has been accomplished (08/01/2015)</p>
	<p>Direct: Presentation/Performance - Evidence of the fair having taken place -- document with marketing materials, student and transfer institution participation sign-in materials, other documentation. Performance Target (Required)*: 100 students participating and 20</p>	<p>Semester Assessed: 2017-2018 Performance Target Met?: Yes Fall 2017 Transfer Fair, 32 Universities (UCR, UCLA, CSUSB, CSU San Marcos, CBU, La Sierra Univ and more) 9 MVC Departments (Counseling, Umojoa, Financial Aid and more) With a total of 41 reps in attendance. Spring 2018 Transfer Fair, 24 Universities attended (UC Santa Cruz, UCR, CSUSB, Azusa Pacific and more)</p>	<p>Action Plan: Get a better count of students attending fair by having student sign-in in two locations with tablets for easy sign-in and automatic survey of the event. Since the fair is outside it is difficult to get an accurate count of student attendance, also to</p>

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	<p>transfer institutions.</p> <p>Related Documents: Career Transfer Fair Flyer.pdf CTC FAIR LAYOUT.docx Employers Sign in Sheet 2.jpeg University Sign in sheet 2.jpeg</p>	<p>Assisted CTE with Spring 2018 Career Fair, 41 employers attended, 171 students participated in CTE Career Fair. (06/25/2018)</p> <p>Name and Contact Information : Carmen Perches, carmen.perches@mvc.edu, 951-571-6349</p> <p>Total # of Students Assessed: 100</p> <p>Notes/Reflections: Add questions to survey so that students better understand the difference between required GPA and average admitting GPA. Questions to get clarification from reps on acceptance of ADT.</p> <p>Get a better count of students attending fair by having student sign-in in two locations. Since the fair is outside it is difficult to get an accurate count of student attendance, also to attract students, they will be given a bag so that they can put info received from universities in the bag.</p> <p>Rep survey was positive. They like the location, food and student interaction. They would like parking to be blocked, but with a small campus and growing student population that is difficult.</p> <p>Related Documents: Career Transfer Fair Extra Credit Assignment docx final 2017.pdf CareerFair18_Employers_Flyer_R1.pdf CTC Budget Plan 2017.2018.xlsx Fall 2017 Transfer Fair rep survey.docx Fall 2017 Transfer Fair student survey.docx Transfer Fair 2017 Workshops.pdf Transfer Fair Flyer 2018.pdf transfer-fair-2017.pdf Rep sign-in.xlsx Spring 2018 Fair invite list.xlsx</p> <hr/> <p>Semester Assessed: 2015 - 2016 (Multiple Semesters) Performance Target Met?: Yes The Transfer Fair during Fall 2015 fair wasn't evaluated as the CTC Coordinator started working a week after the event. Per the sign in sheet, 29 universities were in attendance.</p>	<p>attract students, they will be given a bag so that they can put info received from universities in the bag. Create a transfer awareness week or month which will include the fair, and workshops on ADT's, applications, How to pay for your Bachelor's degree, Why transfer, and careers that require a BA or MA. Also include participation from First Year Experience and College Promise Students to increase student attendance. Plan an Evening Career/Transfer fair at Ben Clark Training Center for the public safety programs. With extra assistance in the CTC the planning of this large event will also go smoother. (06/25/2018)</p> <p>Action Plan Number: 1</p> <hr/> <p>Action Plan: Collaborate with Student Activities in the planning of Transfer Fair and Career & Transfer Fair. Involve Akia from Outreach to see if we can have local high schools bus in the</p>

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		<p>The Transfer and Career Fair during Spring 2016. We had 21 Universities (UCR, CSUSB ,UCLA, La Sierra, UCSD among others), 18 employers (District Attorneys office, Riverside Sheriff's Department,City of Moreno Valley among others) and 7 MVC departments (Counseling, Game Art, STEM, Ben Clark, Dental Assistant among others) with at total of 46, the most we have had in attendance. (06/28/2016)</p> <p>Name and Contact Information : Karolia Macias : karolia.macias@mvc.edu 951-571-6205</p> <p>Total # of Students Assessed: 71</p> <p>Notes/Reflections: I would be adding some questions to the student survey so I can get more student satisfaction results from the fair and create at least one SLO and evaluate it in the survey.</p> <p>In order to increased student interaction, the student survey had an incentive to win a gift basket. The student survey included questions to ask representatives from at least one university, one employer and one MVC department. This seemed to help to have students asking questions to representatives.</p> <p>The representative survey results were positive and provided with feedback in how to improve. For instance, start the fair earlier and finish later (9-2 pm instead of 10-1 pm).</p> <p>I would continue renting a 20x40 canopy to be able host more representatives as the college doesn't have as many ez-ups.</p> <p>Related Documents: Employers Sign in Sheet.jpeg Employers Sign in Sheet 2.jpeg CTC FAIR LAYOUT.docx Career Transfer Fair Flyer.pdf Representatives Evaluation Spring 2016.docx student survey.doc transfer fair combined survey.doc University Sign in sheet.jpeg University Sign in sheet 2.jpeg</p>	<p>seniors and/or juniors that have been identify as community college bound. (06/29/2016)</p> <p>Action Plan Number: 1</p> <p>Follow-Up: Collaborate with Student Activities in the planning of Transfer Fair and Career & Transfer Fair. Involve Akia from Outreach to see if we can have local high schools bus in the seniors and/or juniors that have been identify as community college bound. (08/15/2016)</p>

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		<p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes In Fall 2014 the event had 32 4-year college and university representatives. In Spring 2015 the event had 25 4-year college and university representatives (including UC Merced, University of Redlands, UC Riverside, UCLA, UC Santa Cruz, La Sierra University), and 20 employers (including FedEx, CHP, San Bernardino Sheriffs, LAPD, Amazon, Jack n the Box) at our 1st ever combined Career and Transfer Fair. University and employer participation was only limited by space. 150-200 students participated. Program evaluations. (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Total # of Students Assessed: 150</p>	<p>Action Plan: Plan Fall and Spring events early in 2015-2016 so that we can have more space available -- outcome: increase in participation in both events from employers and transfer institutions. Put together marketing plan for employers and transfer institutions to encourage participation. (07/31/2015) Action Plan Number: 4 Follow-Up: MPW to follow up with MG that this has been submitted and uploaded (08/01/2015)</p>
<p>SAO 2: Provide a variety of Transfer Center services and activities - Provide 12-15 transfer workshops annually Goal Status: Active Assessment Cycle: 2014 - 2015, 2017 - 2018 Start Date: 07/01/2014</p>	<p>Directly related to Outcome</p>	<p>Semester Assessed: 2015 - 2016 (Multiple Semesters) Performance Target Met?: Yes CTC offered more than 20 workshops and classroom presentations (06/29/2016) Name and Contact Information : Karolia Macias karolia.macias@mvc.edu Total # of Students Assessed: 349 Notes/Reflections: Not that many students will show up to some of the workshops. Will be collaborating with STEM and CalWORKS to create a Transfer and Career Calendar so we are not duplicating efforts. Related Documents: CTC Fall 15 Events.pdf Spring Events 2016.pdf</p>	
		<p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes 12 transfer workshops held with 5 students participating in each (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Total # of Students Assessed: 60</p>	<p>Action Plan: MG to provide marketing materials, agenda/PowerPoint, student sign-in materials, and evaluation/surveys to show documentation of the workshops and student participation. (07/31/2015) Action Plan Number: 5 Follow-Up: MPW to follow up</p>

Outcomes	Assessment Methods	Assessment Results	Action Plans
	<p>Directly related to Outcome</p> <hr/> <p>Direct: Presentation/Performance - Evidence of the workshops having taken place -- document with marketing materials.</p> <p>Performance Target (Required)*: 120 students overall participating in workshops</p> <p>Related Documents: CTC Fall 15 Events.pdf Interview Coaching Class.pdf LAPD Exam -03292016 (2).pdf Spring Events 2016.pub</p>	<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: Yes CTC offered about 19 workshops and class presentations. Works held: UC, CSU Application workshops, Interview Skills, Personal In-site Questions and more. 8 Class Presentations, and presented at the Senior Day events. (06/25/2018)</p> <p>Name and Contact Information : Carmen Perches, carmen.perches@mvc.edu, 951-571-6349</p> <p>Total # of Students Assessed: 461</p> <p>Notes/Reflections: Would like more students to attend workshops, will collaborate with other departments and programs as to not duplicate workshops for better attendance. May also add a raffle or give away to entice students to attend.</p> <p>Related Documents: application workshops.pub April 2018.pdf December 2017.pdf February 2018.pdf march 18.pdf May 2018.pdf November.pdf october 2017.pdf Sep 2017 calendar.pdf Transfer Fair 2017 Workshops.pdf Squarage workshop2.pdf</p> <hr/> <p>Semester Assessed: 2015 - 2016 (Multiple Semesters)</p> <p>Performance Target Met?: Yes 349 students were serviced by either workshops and/or classroom presentations. (07/05/2016)</p> <p>Name and Contact Information : Karolia Macias Karolia.macias@mvc.edu 951-571-6205</p> <p>Total # of Students Assessed: 349</p> <p>Related Documents: CTC Fall 15 Events.pdf</p>	<p>with MG that the documents have been uploaded (08/03/2015)</p> <hr/> <p>Action Plan: Develop survey's or some kind of assessment tools for workshops, as well as sign-in sheets to get more accurate count of students attending. (06/25/2018)</p> <p>Action Plan Number: 2</p>

Outcomes	Assessment Methods	Assessment Results	Action Plans
		<p> Spring Events 2016.pdf LAPD Exam -03292016 (2).pdf Interview Coaching Class.pdf Career Transfer Fair Flyer.pdf UC Information Night.jpeg Transfer Achievement Final Flyer.pdf </p> <hr/> <p> Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes Workshops were held -- student sign-in materials, agenda/PowerPoint from the workshops, marketing materials all available (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Total # of Students Assessed: 60 </p>	<p> Action Plan: MG to develop student evaluations (numbers) and synopsis of results. MG to develop plan to improve assessment, workshops, marketing with a plan to incorporate evaluation results into improvement of the program (07/31/2015) Action Plan Number: 6 Follow-Up: MPW to document that the information has been uploaded, assessment and improvement plan developed (08/03/2015) </p>
	<p> Direct: Institutional Research or Other Data - Document student sign-ins for each workshop Performance Target (Required)*: 60 -- 5 students at 12 workshops Notes: Some of the workshops had 2 students in attendance. Next year should be more marketing about workshops. For instance, ask Julio Cuz to advertise it in the MVC website calendar. </p>	<p> Semester Assessed: 2015 - 2016 (Spring 2016) Performance Target Met?: Yes 349 students attended to various workshops and/or were present during classroom presentations. (07/05/2016) Name and Contact Information : Karolia Macias karolia.macias@mvc.edu 951-571-6205 Total # of Students Assessed: 349 Notes/Reflections: Attend to more guidance courses to present on CTC services. Also attend at least once a semester to ICC and ASMVC senate meetings to further develop a relationship with ASMVC. Related Documents: Workshop.Presentation Sign in Sheets.pdf </p>	
		<p> Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes Workshop student sign-ins, marketing, planning documents, agenda/PowerPoint from the workshops, </p>	<p> Action Plan: Develop plan to improve student participation in workshops (07/31/2015) Action Plan Number: 7 </p>

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<p>SAO 3: Evaluate CTC events, workshops and activities - Develop and use written assessment for CTC activities Goal Status: Active Assessment Cycle: 2014 - 2015, 2017 - 2018 Start Date: 07/01/2014</p>	<p>Directly related to Outcome</p>	<p>evaluations/surveys from workshops with information and plan to use the information to improve the program (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Total # of Students Assessed: 60</p> <p>Semester Assessed: 2015 - 2016 (Multiple Semesters) Performance Target Met?: Yes The students were satisfied by the information provided in the application and uc personal statement workshops (07/05/2016) Name and Contact Information : Karolia Macias karolia.macias@mvc.edu Total # of Students Assessed: 23 Notes/Reflections: Not all students completed the survey in all workshops. Need to include questions to evaluate SLO's for workshop: Upon attending an application workshop, students will be able to identify the golden 4 for CSU application and 7 course pattern in UC application and minimum requirements needed to transfer to each system. Related Documents: Application Workshop Evaluation.docx Personal Statement Evaluation.docx</p>	
		<p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes Document of the survey instrument created and a plan for use of the survey and how the information can be incorporated into the improvement of the program (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Total # of Students Assessed: 150</p>	<p>Action Plan: Develop the survey, and document both its creation and planned use, both in the implementation of the survey instrument and in planned use of the survey in the improvement of the program. Send a copy of the survey to every student who signs in for a CTC activity: drop-in career transfer counseling, transfer institution meeting, workshops, fairs (07/31/2015) Action Plan Number: 7 Follow-Up: Summer 2015 meeting between Ms. Green and Dr. Wong to collect program documents to</p>

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	<p>Directly related to Outcome</p>		<p>be incorporated into Program Review (07/31/2015)</p> <p>Follow-Up: Spring 2015 planning meeting with MG and MPW to begin program evaluation, start planning for 2015-2016 (06/05/2015)</p>
	<p>Indirect: Survey/Self-Reported Learning - Hold a monthly Career and Transfer Center staff meeting to evaluate all events and take into consideration how to make events more effective on campus</p> <p>Performance Target (Required)*: 6 meetings</p> <p>Notes: Have meeting minutes taken in order to document the meetings took place and to have a mechanism for the information in the meeting to find its way into the program planning</p>	<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: Yes</p> <p>CTC Counselor/Coordinator (Ms. Perches) and Dean of Counseling (Dr. Wong) met once a month to discuss CTC event planning and needs of the center. (06/25/2018)</p> <p>Name and Contact Information : Carmen Perches, carmen.perches@mvc.edu, 951-571-6349</p> <p>Total # of Students Assessed: 0</p> <p>Notes/Reflections: Keep track of notes from meetings, also have meetings with other programs and services on campus that may be offering some of the same services to combine efforts.</p>	<p>Action Plan: Meeting with other programs and services on campus that may be offering some of the same services to combine efforts. (06/25/2018)</p> <p>Action Plan Number: 3</p>
		<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: Yes</p> <p>Career and Transfer Center Advisory Meeting with University Rep's, MVC Administrators, MVC, Faculty/Counselors, MVC Staff and students with a total of 31 in attendance. (06/25/2018)</p> <p>Name and Contact Information : Carmen Perches, carmen.perches@mvc.edu</p> <p>Total # of Students Assessed: 0</p> <p>Notes/Reflections: 1st advisory meeting to held since 2015. Good collaboration of thoughts from all who attended to help promote transfer and to create a "Transfer Culture" at MVC.</p> <p>Related Documents:</p> <p>Transfer Advisory Meeting 1 .docx</p>	<p>Action Plan: The goal of RCCD is to increase the number of transfer students by 50% over the next 5 years. The Advisory Committee came up with some ideas to begin using to create the "Transfer Culture" at MVC and make more students aware of the reasons to transfer on to a Bachelor's degree. Such as more faculty awareness and creating flex activities, private university fairs, transfer campaigns and more. (06/25/2018)</p> <p>Action Plan Number: 4</p>
		<p>Semester Assessed: 2015 - 2016 (Multiple Semesters)</p> <p>Performance Target Met?: Yes</p> <p>CTC Counselor/Coordinator (Ms.Macias) and Dean of Counseling (Dr. Wong) met once a month to discuss CTC event planning and needs of the center. (07/05/2016)</p> <p>Name and Contact Information : Karolia Macias</p>	

Outcomes	Assessment Methods	Assessment Results	Action Plans
	<p>Indirect: Survey/Self-Reported Learning - Document creation of the written assessment document (survey) and results back from using it</p> <p>Performance Target (Required)*: Documented survey tied to program outcomes, and documented timeline for use of the survey, use of the survey results in improvement of the program.</p>	<p>Total # of Students Assessed: 0 Notes/Reflections: Take meeting minutes to be able to discuss and follow up with agenda items in future meetings.</p> <hr/> <p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes Regular monthly meetings held between CTC counselor/coordinator, Counseling Clerk III assigned to support the program (Y. Paloma), and FWS student staff. (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Yoshi Palomo, yoshi.palomo@mvc.edu Total # of Students Assessed: 1</p> <p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes Surveys created in Spring 2015, information gathered to distribute the surveys, but ran out of time to distribute the survey and bring back information. Target partially met. (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Yoshi Palomo, yoshi.palomo@mvc.edu Total # of Students Assessed: 0</p>	<p>Action Plan: MG to provide evidence of meetings, agendas (07/31/2015) Action Plan Number: 8 Follow-Up: MPW follow up with MG to assess usefulness of meetings, and how they can be improved (08/03/2015)</p> <p>Action Plan: Re-evaluate the survey, in Summer 2015 develop assessment calendar to gather student contacts, send survey to students, and analyze returned surveys in order to improve program (06/29/2015) Action Plan Number: 9 Follow-Up: Document assessment calendar (uploaded to documents), creation of assessment use plan, evaluation of student survey and creation of other assessment plans and incentive program to encourage students to provide needed information to improve the program. (07/31/2015)</p>
<p>SAO 4: Provide necessary resources to equip students, faculty, and staff with current information necessary for transfer transition - Develop a resource library of college and university catalogs Have transfer information available inside and outside the Transfer</p>	<p>Directly related to Outcome</p>	<p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes CTC gathered 10 college and university catalogs, and 10 career and transfer books for student use (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Total # of Students Assessed: 0 Notes/Reflections: Incorporate usefulness of resource</p>	<p>Action Plan: Purchase and gather resources for the resource library (06/29/2015) Action Plan Number: 10 Follow-Up: Assess pre and post plan, document purchases and communication with transfer institutions (07/08/2015)</p>

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<p>Center Goal Status: Active Assessment Cycle: 2014 - 2015, 2017 - 2018 Start Date: 07/01/2014</p>	<p>Directly related to Outcome</p> <hr/> <p>Direct: Portfolio Review - Develop portfolio that includes: figures on specific materials at the beginning and end of the year, evidence of e-mailed information going out to counselors, copies of flyers sent out to students with dates and deadlines for transfer, copies of marketing materials used to bring students into Career/Transfer Center</p> <p>Performance Target (Required)*: Substantial value added based on professional judgment</p>	<p>library materials into CTC survey</p> <hr/> <p>Semester Assessed: 2017-2018 Performance Target Met?: Yes Students received multiple email blasts regarding appointments with UC representatives and workshops. Monthly calendar posted on CTC website with dates and times of workshop, and university rep visits. Moreover, flyers were posted in bulletin boards. Coordinator was able to collect updated brochures from UC's, CSU's, Private Universities and HBCU's brochures. The materials are in the center and there are some located outside the center for students to take when the center is closed. The center also received some new catalogs from California Community Colleges. (06/25/2018)</p> <p>Name and Contact Information : Carmen Perches, carmen.perches@mvc.edu, 951-571-6349</p> <p>Total # of Students Assessed: 0</p> <p>Related Documents: April 2018.pdf application workshops.pub December 2017.pdf February 2018.pdf march 18.pdf May 2018.pdf November.pdf october 2017.pdf Sep 2017 calendar.pdf Transfer Achievement flyer.pdf Transfer Fair Flyer 2018.pdf transfer-fair-2017.pdf</p> <hr/> <p>Semester Assessed: 2015 - 2016 (Multiple Semesters) Performance Target Met?: Yes students received multiple email blasts regarding appointments with UC representatives and workshops. Moreover, flyers were posted in bulletin boards. Coordinator was able to collect all 9 UC's, 15 CSU and 5 HBCU's brochures. The materials are in the center and there are some located outside the center for students to take</p>	<p>Action Plan: Continue to update resource library in the CTC. Purchase updated college and career guides. Add more computers to serve more students, with university applications and with career and major exploration. Also add more space for University rep visits. (06/25/2018)</p> <p>Action Plan Number: 5</p>

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		<p>when the center is closed. (06/29/2016) Name and Contact Information : Karolia Macias karolia.macias@mvc.edu Notes/Reflections: Create new flyers with ADT/CSU and UC application deadlines and information.</p> <hr/> <p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes CTC counselor/coordinator was able to gather 10 additional materials in the resource library (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Total # of Students Assessed: 0 Notes/Reflections: Incorporate usefulness of the resource library materials into annual survey</p>	<p>Action Plan: Develop portfolio that includes: figures on specific materials at the beginning and the end of the year available in the CTC; evidence of e-mailed information going out to counselors; copies of flyers sent out to students with dates and deadlines for transfer; copies of marketing materials used to bring students into Career/Transfer Center</p> <p>(07/31/2015) Action Plan Number: 10 Follow-Up: MPW to follow up with MG that the portfolio has been created, uploaded to TracDat (08/03/2015)</p> <p>Action Plan: Document expenses and photos of new reference materials. Document reevaluated survey with information requested about usefulness of the resource library materials (07/31/2015) Action Plan Number: 11 Follow-Up: MPW to follow up with MG that CTC reference materials have been documented (08/03/2015)</p>
<p>SAO 7: Collect data on MVC students transferring to four-year universities - Report on MVC students that apply</p>	<p>Direct: Institutional Research or Other Data - Document expenses, portfolio photos of new reference materials available for use in the CTC Performance Target (Required)*: 5 new documents available in the CTC</p>	<p>Semester Assessed: 2014 - 2015 (Spring 2015) Performance Target Met?: Yes 10 new documents gathered for the resource library (list them) (06/29/2015) Name and Contact Information : Monique Green, monique.green@mvc.edu Cristina Cervantes, cristina.cervantes@mvc.edu Total # of Students Assessed: 0</p> <p>Semester Assessed: 2015 - 2016 (Spring 2016) Performance Target Met?: Yes Per the data collected the number of students applying and</p>	

Outcomes	Assessment Methods	Assessment Results	Action Plans
<p>and have been admitted to four-year universities. Especially for UCR and CSUSB. Increase the number of MVC applicants by 5%.</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2015 - 2016, 2016 - 2017, 2017 - 2018</p> <p>Start Date: 07/01/2016</p>	<p>Directly related to Outcome</p> <hr/> <p>Direct: Institutional Research or Other Data - Information gathered from Universities after students were sent acceptance notifications. Self reported by students.</p> <p>Performance Target (Required)*: 300 admits</p> <p>Notes: Not all UC's and Cal States reported back with information regarding admitted students.</p>	<p>getting admitted from MVC has increased in various universities such as UCR, CSUSB and UCLA. (07/05/2016)</p> <p>Name and Contact Information : Karolia Macias Karolia.Macias@mvc.edu 951-571-6205</p> <p>Related Documents: F16 Admitted Transfer Report.doc.docx</p> <hr/> <p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: Yes</p> <p>Per the data collected the number of students applying and getting admitted from MVC has increased in various universities such as UCR, CSUSB and UCLA. (06/27/2018)</p> <p>Name and Contact Information : Carmen Perches, carmen.perches@mvc.edu, 951-571-6349</p> <p>Total # of Students Assessed: 300</p> <p>Notes/Reflections: It is difficult to get an accurate count of admitted students. Students apply and are accepted to multiple universities, so there is duplication. Not all universities report back when asked for the information.</p> <p>Related Documents: CSUSB Admits for Fall 2018.pdf RSVP list.xlsx University of Redlands Fall 2018 Admits as of 5.pdf UCR Fall 2018 admits.pdf UCLA Admits Fall 2018.pdf UC Santa Cruz Fall 2018 Admits.pdf UC Berkeley Fall 2018 Admits.pdf</p>	
<p>SAO 8: Offer 4 University Campus tours throughout the year (2 in the Fall and 2 in the Spring) - Invite students from special programs to attend university tours.</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2016 - 2017, 2017 - 2018</p> <p>Start Date: 07/01/2016</p>	<p>Direct: Presentation/Performance - Document with marketing materials. Students from special programs were invited such as UMOJA, Puente, ACES, DSS EOPS, Veterans along with faculty that teach in the HASS Majors..</p> <p>Performance Target (Required)*: 25 students</p> <p>Related Documents: CHASS Transfer Event 3.16.18.pdf</p>	<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: Yes</p> <p>UC Riverside's College of Humanities, Arts and Social Sciences hosted a tour for about 25 students to find out more info on that college and the programs that they offer. Student were hosted for lunch and also received a tour of UCR. (06/25/2018)</p> <p>Name and Contact Information : Carmen Perches, carmen.perches@mvc.edu, 951-571-6348</p> <p>Total # of Students Assessed: 8</p> <p>Notes/Reflections: 15 students signed up and 8 attended, for future would like to offer more tours and find ways to</p>	<p>Action Plan: Find ways to fund more tours through the academic year, focused not just on transfer but also career. Collaborate with other programs on campus to combine efforts. (06/25/2018)</p> <p>Action Plan Number: 6</p>

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<p>SAO 9: Provide a variety of Transfer Center services and activities: Transfer Achievement Ceremony - CTC hosted Transfer Achievement Ceremony where students are celebrated on their achievement to transfer. Moreover, they are able to meet other students that are transferring to the same four-year institution.</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2015 - 2016, 2017 - 2018</p> <p>Start Date: 07/01/2015</p>	<p>Direct: Institutional Research or Other Data - Students RSVP list</p> <p>Performance Target (Required)*: 75</p>	<p>increase number of students attending.</p> <p>Related Documents:</p> <p>CHASS Transfer Event 3.16.18.pdf</p> <p>ReportProcess.pdf</p> <hr/> <p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: Yes</p> <p>54 students signed up to participate in the Transfer Achievement Ceremony. 40 students attended, 25 guest, and 20 administrators, faculty and staff. 85 total in attendance (06/26/2018)</p> <p>Name and Contact Information : Carmen Perches, carmen.perches@mvc.edu, 951-571-6349</p> <p>Total # of Students Assessed: 54</p> <p>Notes/Reflections: Would like to increase the number of students getting awarded.</p> <p>Related Documents:</p> <p>CTC Budget Plan 2017.2018.xlsx</p> <p>program.pub</p> <p>RSVP list.xlsx</p> <p>Transfer Achievement flyer.pdf</p>	<p>Action Plan: Find ways to get a better list of students who are accepted by the universities for transfer. Find a way to link flyer for Transfer Achievement Ceremony to the MVC application. This will help get the word out to more students. (06/26/2018)</p> <p>Action Plan Number: 7</p>
<p>SLO 1: Students will be able to navigate the available Career and Transfer services to reach their goal(s). - Provide a center where students can do career and transfer exploration, meet with University Representatives and Transfer</p>	<p>Direct: Institutional Research or Other Data - Students will learn the career/transfer process from selection of major or career to application and transfer or career selection.</p> <p>Performance Target (Required)*:</p>	<p>Semester Assessed: 2015 - 2016 (Spring 2016)</p> <p>Performance Target Met?: Yes</p> <p>99 students RSVP'd and 75 students attended. (07/05/2016)</p> <p>Name and Contact Information : Karolia Macias karolia.macias@mvc.edu</p> <p>Total # of Students Assessed: 75</p> <p>Notes/Reflections: This is the most students ever attended to this event per the coordinator from last year.</p> <p>Related Documents:</p> <p>Transfer Achievement Ceremony. RSVP's.pdf</p> <p>Transfer Achievement Final Flyer.pdf</p>	<p>Action Plan: More computers are need to allow more students use of the center for career and transfer exploration. A private area needed for when the University Rep's visit with students for individual</p>

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Assessment Results</i>	<i>Action Plans</i>
<p>Counselor. Students, can attend workshops related to career and transfer goals as well as attend Career and Transfer Fairs.</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2017 - 2018</p> <p>Start Date: 07/01/2017</p>	<p>80% of students who utilize Career/Transfer center services will gain knowledge on the career/transfer process.</p>	<p>perches@mvc.edu, 951-571-6349</p> <p>Total # of Students Assessed: 469</p> <p>Notes/Reflections: A better system is required in order to get a better count of students utilizing the center, and to assesses the usage of the center.</p> <p>Related Documents:</p> <p>Career-Transfer Counselor SARS Report 17-18.pdf</p> <p>CTC SARS Report 17-18.pdf</p>	<p>appointments. A system of sign-in and survey to be incorporate at the front counter or on the CTC computers, to get an accurate count of students utilizing the CTC. (06/20/2018)</p> <p>Action Plan Number: 8</p>