

Assessment Report- 4 Column



Student Services - Assessment

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Program Review report submitted: Spring 2017

Mission Statement: The Moreno Valley Assessment Center & Ben Clark Assessment Center is committed on being easily accessible and to provide a quiet student centered testing environment for students to accomplish their matriculation requirements. Assessment dedicates its resources to encourage and empower students to achieve their academic and occupational goals by guiding them through the enrollment process and available placement services.

Annual Updates

2017 - 2018

- Highlights and Accomplishments:**
1. The total number of students served in your program/department
 2. The number of students who completed degrees/certificates in your program/department
 3. The number of faculty and staff in your program/department
 4. Initiatives and goals accomplished

Total number of students tested in assessment has increased over the 2016-2017 year, with a total amount of 3782 tested over 16-17 numbers of 3243 (16.62% increase).(1)

This increase is of important notice, as staffing in assessment saw a decrease of .5 FTE staff in August (PT-Enrollment Services Assistant). This .5 FTE member was usually given a Full Time increase from January to Early August. Changes to testing per program review and testing accessibility account for this increase with less staffing. (3)

Testing has made a dramatic increase, in times offered and types. At the Moreno Valley Campus the inclusion of night testing 1-2 times a week has dramatically increased student attendance and participation. Attached (Day_Report) shows the numbers for testing. Of important notice: The 8am slots are the highest, but this is due to most high school testing being logged under an 8am time slot. The second highest time slots are the 5pm. Again, while most of the other times of the day are higher occurrence (other testing slots are 2-4 times a week) with an average of 2 times a week for the 5pm, it has brought huge numbers and participation. A 16.62% increase to students serviced over the 17-18 year, and stats in general, can be attributed to:

- 1) More night availability (students served felt this was the most accessible time)
- 2) Increased collaboration with Outreach to establish deeper networking for local high schools. High school testing over 16-17 at 390 increased to 762 for the 17-18 year (95% increase).
- 3) BCTC saw a slight decrease, due to the complete absence of a .5 FTE staff member. New testing scheduling and tactics minimized losses. 16-17 (195 students) to 17-18 (177 students) [Decrease of 9%]
- 4) Walk-in testing to allow free access to assessment on specific days of the month. Launched December 2018, five walk in tests saw 169 students, 4.46% of the overall 3782 students seen in 2017-18.
- 5) Implementation of texting service for requesting information and making appointments. Service 111 students through this method, through limited means. Full promotion and advertisement to be pushed for 18-19 year.(4)

As of July 1st, 2018, Assessment has implemented Automatic Placement for Multiple Measures Students (MMAP) in English and Reading subjects. Testing will be even more streamlined. Upon hiring of new .5 FTE Enrollment Service Assistant, Saturday testing at MVC will be regular. Currently Assessment is in process to launch the WebCape Spanish assessment, so testing in this subject area becomes more accessible. Exploring accessibility to Adult education demographics is a goal for the 18-19 academic year.

Major Developments and Changes: Jennifer Granados promoting, leaving .5FTE Enrollment Services Assistant vacant. (September 2017)

Alongside district assessment support, new placement methods and collaborations have taken place (MMAP, Direct Placement English/Reading, new Math Pathways).

Highlights and Accomplishments: Launched Walk-in testing days, testing service, and testing increased 16.62% over 16-17 academic year.

Related Documents:

[2017_2018TestTally.jpg](#)

[AppointmentAttendanceSummaryReport17_18.PDF](#)

[AppointmentAttendanceSummaryReport_16_17.pdf](#)

[BCTC_16_17.pdf](#)

[BCTC_17_18.pdf](#)

[Day_Report_17_18.pdf](#)

[HIGHSCHOOL_16_17_Attendance.PDF](#)

[HSAttendance_17_18.pdf](#)

[Walkin_17_18.pdf](#)

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Assessment Results</i>	<i>Action Plans</i>
<p>SLO 1 Pre Testing/ Post Testing survey w/utilization of test prep materials - Students will Engage in Pre Testing material and post test, report on their testing attitude/confidence with the assessment in contrast to the resources used.</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2016 - 2017, 2017 - 2018</p> <p>Start Date: 03/01/2017</p> <p>Activity_v4: 16-17 action plan did not execute 17-18 plan to launch by September 1st</p>	<p>Indirect: Survey/Self-Reported Learning - During Spring 17, Post-Assessment Survey to gauge implementation level and success ratios in regards to student assessment testing.</p> <p>Performance Target (Required)*: 80% of students utilize pre assessment test datas</p> <p>Notes: Potentially expecting low performance target with first year of roll out</p>	<p>Semester Assessed: 2016-2017</p> <p>Performance Target Met?: No</p> <p>Verbal promotion of pre assessment information and feedback provided infrequent results (07/09/2017)</p> <p>Name and Contact Information : Andrew Graham Andrew.graham@mvc.edu x6410</p> <p>Notes/Reflections: Attempted to rollout specific SLO too early. Have taken input and feedback to create a more credible and concrete method of collection requested data. Revising SLO for 2017-2018 year w/anticipated launch of Fall 2017.</p>	<p>Action Plan: Update policy and procedure to inform and train all staff in regards to current and newly implemented pre-assessment resources. Implement through assessment tool</p> <p>Accuplacer a pre-assessment survey that first asks a student if they have partook in pre-assessment prep, and if so what types. Post test will gauge the student in terms of 3 levels of confidence, or "testing attitude", based on their efforts to pretest. (07/07/2017)</p> <p>Action Plan Number: 1</p>
	<p>Direct: Exam/Quiz - Pre-Post - Utilize Branching profiles via Accuplacer, or paper surveys to track students responses.</p> <p>Performance Target (Required)*: 70% of all students tested</p>	<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: No</p> <p>Not implemented (07/05/2018)</p> <p>Name and Contact Information : Andrew Graham Andrew.graham@mvc.edu x6410</p> <p>Notes/Reflections: Priority fell to other areas of testing</p>	<p>Action Plan: The goal is to utilize branching profiles to present pre/post survey of students feelings of confidence towards their testing experience and results. (08/01/2017)</p>

Outcomes	Assessment Methods	Assessment Results	Action Plans
<p>Increase Student Accessibility and services (2017-18) - To increase the volume of follow up and address attrition issues within the matriculation process - specifically in assessment - through renewed policy and procedures. Assess scheduling of testing to more accommodate the community and incoming students based on testing numbers.</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2017 - 2018</p> <p>Start Date: 07/17/2017</p> <p>Inactive Date: 06/30/2018</p> <p>Activity_v4: Department will log follow up calls for no-show and cancelled assessment appointments. Data will be pulled and updated bi-weekly with assistance from Application Support Technician to see students who have not done their assessment. A review of times of cancelations and no-shows will be used to determine scheduling times for assessment.</p>	<p>Direct: Institutional Research or Other Data - Implementation of new methods of outreach/in reach, complied with SARS data on attendance increases.</p> <p>Performance Target (Required)*: 10% tested increase over 16-17 numbers of 3243 (3567 Goal)</p> <p>Notes: Attempting to increase night testing plus daily availability throughout the year.</p>	<p>accessibility.</p> <p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: Yes</p> <p>Achieved a total of 16.62% increase over 16-17 year, for a total of 3782 students assessed. (07/05/2018)</p> <p>Name and Contact Information : Andrew Graham Andrew.Graham@mvc.edu x6410</p> <p>Total # of Students Assessed: 3782</p> <p>Notes/Reflections: Assessment scheduling was a big shift for this increase. Increased night testing, test message services, and walk in testing all attributed the increase in student attendance at MVC assessment. A huge accessibility point as night scheduling (See day_report attachment), 5 non advertised walk in sessions garnered over 110 students, and a mobile registration system allowed students (110) to ask questions and schedule appointments.</p> <p>Related Documents: 2016_2017 Test Tally.jpg 2017_2018TestTally.jpg Day_Report_17_18.pdf</p>	<p>Action Plan Number: 2</p> <p>Action Plan: Increase night testing and schedule frequency. Create a number of path ways and methods for students to schedule, follow up, and participate in assessment.</p> <p>-Add better follow up services for students -Look at testing trends and attempt to find accessibility points through scheduling. -Offer walk in testing</p> <p>Staffing- Increase .5 FTE Enrollment Service Assistant to 1FTE status to address staffing needs at both MVC and BCTC Add 1FTE Educational Advisor to allow for new, creative, and expansive ideas for testing and follow up. Educational advisor can not only proctor event testing, but provide additional guidance with students throughout the matriculation process. (01/07/2018) (08/01/2017)</p> <p>Action Plan Number: 1</p>
<p>SAO 1 Increase BCTC testing - Increase testing at Ben Clark Training Center by 10% Year-over-year</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2016 - 2017, 2017 - 2018</p> <p>Start Date: 11/16/2016</p> <p>Inactive Date: 06/30/2017</p> <p>Activity_v4: Use of .5 FTE Enrollment Service Assistant to</p>	<p>Direct: Institutional Research or Other Data - Pulled Attendance data from SARS Reporting for BCTC Testing</p> <p>Performance Target (Required)*: 110</p> <p>Notes: Not all attendance was logged. Furthermore, other testing types (Spanish, ESL) were not necessarily logged as well. End result</p>	<p>Semester Assessed: 2016-2017</p> <p>Performance Target Met?: Yes</p> <p>Saw a successful increase of roughly 70% of 2015-2016 numbers for testing @BCTC (07/07/2017)</p> <p>Name and Contact Information : Andrew Graham Andrew.graham@mvc.edu</p> <p>Total # of Students Assessed: 177</p> <p>Notes/Reflections: Not all attendance was calculated for additional tests (Spanish and ESL), as well as some general assessment.</p>	<p>Action Plan: Further attempt a 10% increase for Ben Clark Training Center in 2017-2018. Increase number of offered night and weekend testing at Ben Clark Training Center</p> <p>Staffing- Increase .5 FTE Enrollment Service Assistant to</p>

Outcomes	Assessment Methods	Assessment Results	Action Plans
<p>increase student follow up, rescheduling, and additional testing hours.</p>	<p>is that the numbers being reported are actually lower than the actual tested amount.</p> <p>Related Documents: BCTC_16_17.pdf</p> <p>Direct: Institutional Research or Other Data - Pulled attendance data from eSARs for BCTC General, ESL, and Spanish Assessment</p> <p>Performance Target (Required)*: 215</p>	<p>Related Documents: BCTC_16_17_Attendance.PDF Ben Clark Appt 14-15 SARS-GRID Report.pdf</p> <p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: No</p> <p>BCTC Saw a decrease of roughly 9%, due to lack of staffing (.5FTE Decrease) [195-177] (07/05/2018)</p> <p>Name and Contact Information : Andrew Graham x6410</p> <p>Total # of Students Assessed: 177</p> <p>Notes/Reflections: 16-17 was actually 195 students assessed, incorrectly reported as 177. Goal would have been roughly 215 students tested and attended through BCTC. While efforts to clean up attendance were successful, due to a lack of PPT .5FTE Enrollment Service Assistant, testing was severely limited at BCTC.</p> <p>Related Documents: BCTC_16_17.pdf BCTC_17_18.pdf</p>	<p>1FTE status to address staffing needs at both MVC and BCTC</p> <p>Add 1FTE Assessment Specialist to assist in night testing (07/09/2017)</p> <p>Action Plan Number: 2</p> <p>Action Plan: Further address scheduling issues in lieu of vacant staffing position. Regain lost 9% and gain additional 5-7% for 2018-19 year (14-16% total)</p> <p>Crucial is the follow up and advertisement of these services. BCTC is in a unique location, and target populations do not necessarily come out of feeder school districts.</p> <p>Staffing- Increase .5 FTE Enrollment Service Assistant to 1FTE status to address staffing needs at both MVC and BCTC</p> <p>Add 1FTE Educational Advisor to assist in night testing and Post-Testing Program Support. (01/07/2018)</p> <p>Action Plan Number: 1</p>
<p>Increase BCTC Academy inreach and assessment of program population (2017-2018) - To engage BCTC Academy Students who do not usually take the assessment test. Encourage and promote general assessment and Spanish tests. Tie students to counseling services @ BCTC in an effort to promote completing an Associates degree</p> <p>Goal Status: Active</p> <p>Assessment Cycle: 2017 - 2018</p>	<p>Direct: Institutional Research or Other Data - Utilizing SARS Data and Accuplacer reporting, calculate and track numbers for BCTC Academies recruited for assessment testing</p> <p>Performance Target (Required)*: 45 students</p>	<p>Semester Assessed: 2017-2018</p> <p>Performance Target Met?: No</p> <p>Non-Applicable (07/05/2018)</p> <p>Name and Contact Information : Andrew Graham x6410</p> <p>Notes/Reflections: A vacancy prevented any serious data collection and interaction with target group at BCTC. With other implementations and schedule adjustments, priority for this was set aside.</p>	<p>Action Plan: Utilize data on assessment completing at BCTC and in specialized programs to conduct inreach for students not assessed.</p> <p>Staffing- Increase .5 FTE Enrollment Service Assistant to 1FTE status to address staffing support at BCTC</p> <p>Add 1FTE Educational Advisor to</p>

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Assessment Results</i>	<i>Action Plans</i>
<p>Start Date: 09/01/2017 Inactive Date: 02/01/2018 Activity_v4: -Focus on Enrollment Services Assistant (.5fte) @ BCTC and program coordinators of various academies.</p>			<p>assist in assessment and post testing matriculation services/specialized programs at various academies (01/09/2018) (08/01/2017) Action Plan Number: 1</p>