

# Assessment: Assessment Unit Four Column

## Student Services - Outreach

**Mission Statement:** The Outreach department of Moreno Valley College strives to motivate and empower students in pursuit of their educational goals by promoting awareness of support services, academic programs and other scholastic opportunities. We are devoted to the educational success of all students including prospective, incoming, transfer and those continuing their collegiate endeavors.

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Assessment Results</i>	<i>Action Plans</i>
<p><b>SAO-1</b> - Students are able to complete the matriculation process within the priority deadline.  <b>Goal Status:</b> Active  <b>Program Assessment Cycle:</b> 2014 - 2015  <b>Start Date:</b> 02/02/2015  <b>Inactive Date:</b> 04/30/2015  <b>Activity_v4:</b> -Enrollment Series Workshops: This is a three workshop series designed to assist students in completing the admissions application, assessment testing and orientation/counseling session within the priority deadline for registration.</p>	<p><b>Direct: Institutional Research or Other Data</b> - Sign in sheets will be collected after each workshop. The data will be compiled in to a report detailing how many students complete the three workshop series prior to the priority deadline.  <b>Performance Target (Required)*:</b> All high schools from MVUSD &amp; VVUSD will participate in the Enrollment Series Workshops. An increased number of students will complete the three workshop series prior to the priority deadline.  <b>Notes:</b> This is the first full year of Outreach activities. Therefore, there is no baseline data.</p>	<p><b>Semester Assessed:</b> 2014 - 2015 (Spring 2015)  <b>Expected Goal Met:</b> Yes                      Workshops were completed at the ten high schools within the two school districts. 485 contacts were made with a total of 171 students completing the AOC process within the priority registration deadline for the Summer/Fall 2015 semester. (04/30/2015)  <b>Notes/Reflections:</b> Data was retrieved from sign in sheets of workshops. Workshops were held between February 2015 and April 2015.</p>	<p><b>Action Plan:</b> In order to better provide this service in the future, the following human resources may be necessary:                      Educational Advisor - to assist with the Counseling component                      Outreach Coordinator - to assist with office coverage...                      (04/30/2015)</p>
<p><b>SAO-2</b> - Provide services and assistance to current MVC student to enhance their overall experience while enrolled at the college.  <b>Goal Status:</b> Active  <b>Program Assessment Cycle:</b> 2014 - 2015  <b>Start Date:</b> 08/01/2014  <b>Inactive Date:</b> 06/30/2015  <b>Activity_v4:</b> -Registration Help</p>	<p><b>Direct: Institutional Research or Other Data</b> - Sign in sheets will be collected after each activity. The data will be compiled in to a report detailing how many students utilized the registration assistance centers.  <b>Performance Target (Required)*:</b> Reduce the amount of students seeking registration assistance and using the limited computers</p>	<p><b>Semester Assessed:</b> 2014-2015  <b>Expected Goal Met:</b> No                      Due to lack of staffing and location, the department was not able to provide this service consistently throughout the academic year. The data retrieve has been provided but is not conclusive as to whether the SAO was effective or not.                      (06/30/2015)</p>	

Outcomes	Assessment Methods	Assessment Results	Action Plans
<p>Center: Utilizing one of the computer labs while classes are not in session, the Outreach Department will provide one on one assistance with the MVC admissions application, Web Advisor, student email and financial aid.</p>	<p>available in the Admissions &amp; Records lobby.</p> <p><b>Direct: Institutional Research or Other Data</b> - Surveys will be distributed after each tour to gauge the effectiveness and usefulness of information provided.</p> <p><b>Performance Target (Required)*:</b> All feedback will reflect that campus tours are informative.</p>		
<p><b>SLO-1</b> - Outreach Department staff will be able to provide detailed and accurate information to prospective students regarding Academic and Student Support programs at the College.</p> <p><b>Goal Status:</b> Active</p> <p><b>Program Assessment Cycle:</b> 2014 - 2015</p> <p><b>Activity_v4:</b> -Program Project : Outreach Ambassadors will be tasked with researching one student support or academic program per month. Research will culminate in a written report and oral presentation to be given at each department staff meeting. Written reports will be added to the department notebook for future reference.</p> <p>-Student Ambassador Orientation: One day training designed to better acquaint student ambassador with student services departments and programs.</p>	<p><b>Direct: Presentation/Performance</b> - Outreach Ambassadors will be assigned one (1) program or service to research each month.</p> <p><b>Performance Target (Required)*:</b> Ambassadors will present their findings both orally and in writing at each department staff meeting. Thus, enriching their knowledge and that of their peers.</p> <p><b>Direct: Institutional Research or Other Data</b> - Pre and Post survey to gauge effectiveness of training and learning.</p> <p><b>Performance Target (Required)*:</b> Scores will improve between pre-orientation survey and post-orientation survey.</p> <p><b>Related Documents:</b>  <a href="#">Orientation Agenda.docx</a></p>		