1. Annual College RSI Check will occur each spring semester based on previous fall completed online course section
   a. Exception – For Spring 2021, current online course sections in progress will be reviewed
   b. Exception – For Spring 2021, any course section that has already had a faculty initiated RSI check could use the feedback already provided
   c. Local MVC College RSI Check will remain in place until there is a district-wide process in place
   d. The local policy will be regularly evaluated and updated by the Distance Education Committee
2. Random Sample of 25-30 Online Course Sections for RSI Check/Review
   a. Faculty teaching these course sections must be contacted and volunteer to be part of the review process, thus the need to oversample
3. College RSI Checks to be completed by a faculty peer DE review team.
   a. Faculty peer reviewers will be assigned by the Distance Education Committee
4. College RSI Check is non-evaluative and confidential
   a. Forms and feedback will only be shared with the faculty members and the Office of Institutional Effectiveness
   b. Faculty names and course information will be removed before sharing the forms and feedback with the Office of Institutional Effectiveness
   c. Only the faculty peer DE review team can access completed RSI checks.
5. Office of Institutional Effectiveness will collect the data and produce quantitative/qualitative analysis used to assist in informing MVC DE professional development efforts
   a. Strength, weaknesses, gaps, etc.
   b. No identifying faculty or student data will be included in the report