

Organization of the Self-Evaluation Process

The timeline is a graphic summary of the process of preparing the Institutional Self-Evaluation Report. The evidence gathering, narrative writing, fact checking, and editing was a collaborative effort driven by the Strategic Planning Council and the four Standard Sub-committees. Additionally, over 100 individuals contributed content and analyzed the report at Accreditation Retreats, FLEX events, President's Management Council, one on one sessions with staff, ASMVC presentations with students, open campus forums, and via online feedback. Invitations to participate were extended to faculty, staff, administrators, and students, ensuring that all constituents engaged in the process.

Plan	Spring 2018	Assembled Teams; District presentation to BOT (4/3); ACCJC ISER Training (5/2)
Structure	Summer 2018	Team Site established for collaboration; Refined the gap analysis process, Created an evidence system
Inform	Fall 2018	Accreditation kick off presentation at FLEX (8/23); Gap analysis training with all Standard Subcommittees; Advanced ISER Training with Gohar Momjian (11/30)
Gather	Winter 2019	Gap analysis/evidence locating workshops (Weekly); Plans established for identified gaps
Organize	Spring 2019	Update and faculty engagement at FLEX (2/8); President's Management Council Writing Lab (4/4); Accreditation Retreat (4/18); ACCJC Conference (4/30-5/3); Completed intro data; Identified highlights and gaps; Synthesized contributions into a single document
Write & Refine	Summer 2019	Draft QFE; Faculty lead meetings with the President; Evidence repository established and links added; District faculty leads collaborative meetings on multi-college content (6/11-8/20); District meeting for BOT presentation (8/8);
Edit & Approve	Fall 2019	Update and faculty engagement at FLEX (8/22); Presentations to governance committees; ISER shared with staff, students, and faculty; Graphic production; District presentation to BOT (9/3); Academic Senate, SPC, BOT, President's Cabinet first and second reads and approvals; Communication campaign launched; Report submitted
Prepare	Winter 2020	Visiting team preparations
Host	Spring 2020	Update and faculty engagement at FLEX (TBD); Site visit (3/2-3/5)