Requesting High School Articulation Credit: Completing the Admission Application

Office of Educational Services

What is your student responsibility in regards to high school articulation?

1. Complete the college admission application

2. Create a student account in CATEMA to add your high school teacher and class period for the articulated course

3. Fulfill the minimum grade requirements for the high school articulated credit to be awarded by passing the class with a C or better first semester and B or better for one-year courses

**Final grade for second semester(for one-year courses) is not cumulative*

Checklist for completing the Admission Application

Before beginning the application, gather the following information to successfully complete the admission application:

- ✓ Full legal name
- ✓ Date of birth
- ✓ Permanent Home/Mailing Address
- ✓ Personal Email Address *(do not use your high school or parent email)*
- ✓ Telephone Number
- ✓ Parent Guardian information: First Name, Last Name, educational status and contact information
- ✓ Social Security Number (not needed for DREAM ACT students)
- ✓ Lawful Permanent Residents: Registration Number, Issue and Expiration Date

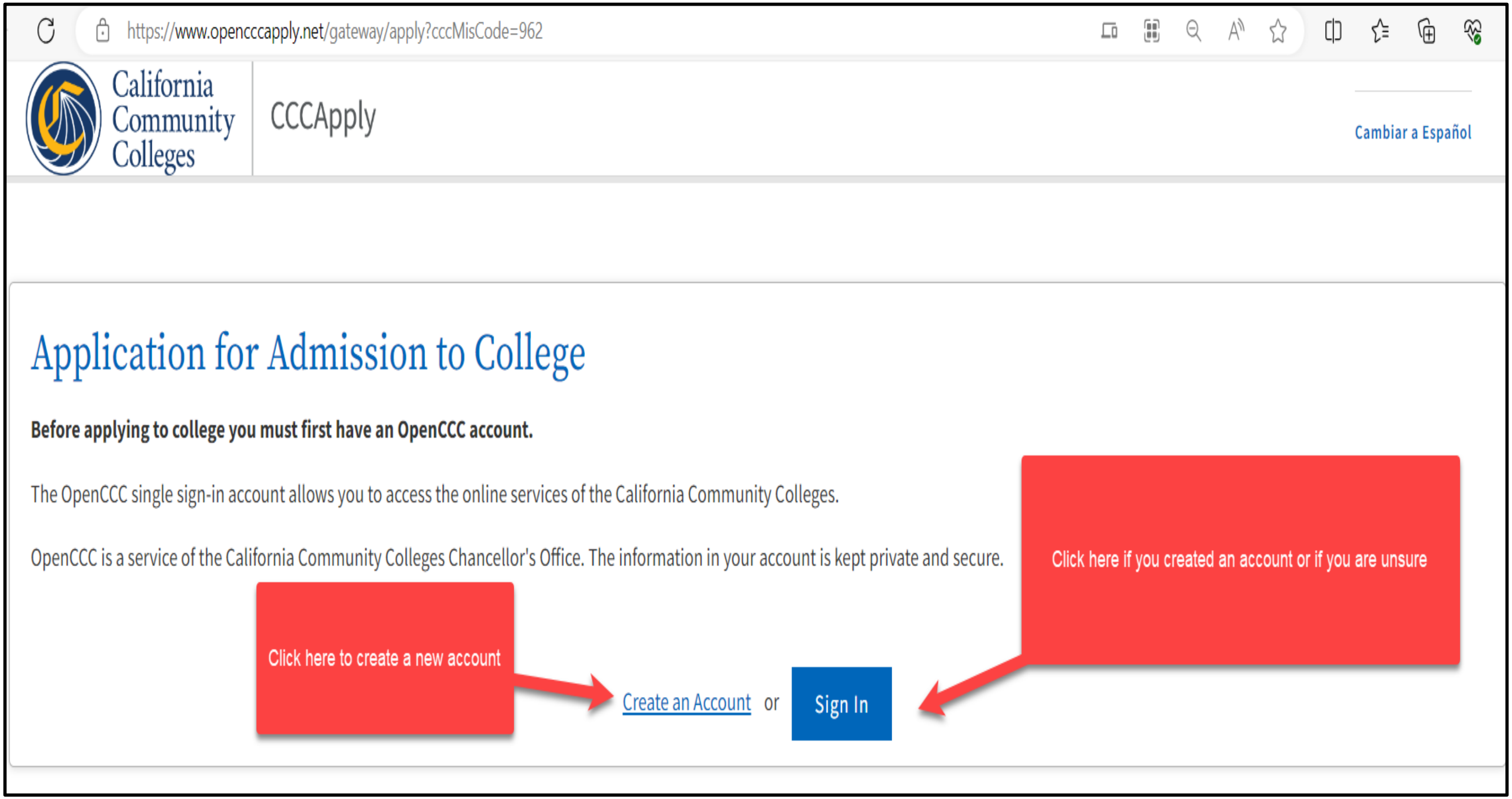
Apply to the nearest college

Select the icon below to begin the college admission application

MORENO VALLEY COLLEGE

NORCO COLLEGE

RCC
RIVERSIDE CITY COLLEGE


https://www.opencccapply.net/gateway/apply?cccMisCode=962
California Community Colleges
CCCApply
Cambiar a Español

Application for Admission to College

Before applying to college you must first have an OpenCCC account.

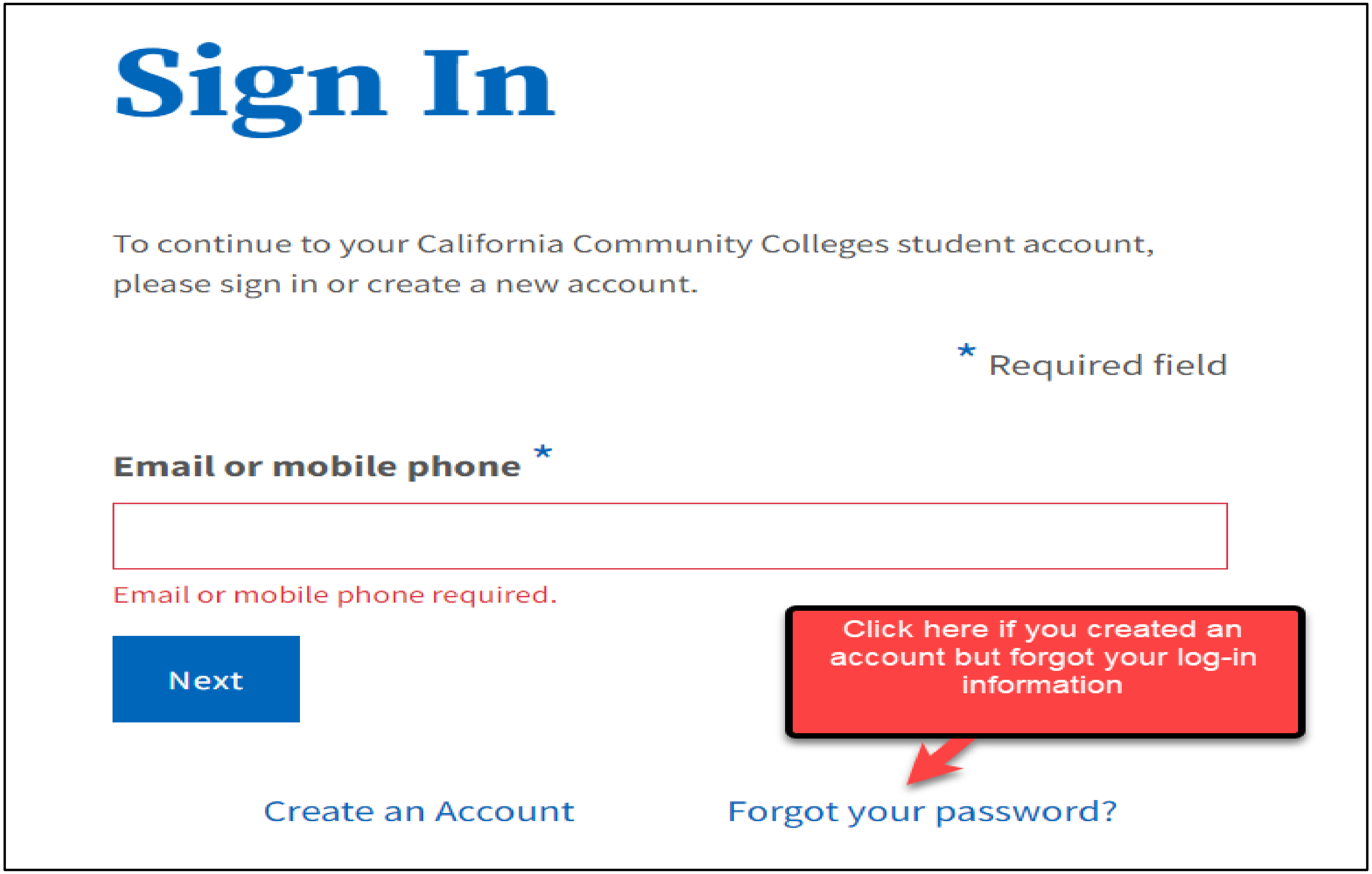
The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

Click here if you created an account or if you are unsure

Click here to create a new account

Create an Account
or
Sign In



Sign In

To continue to your California Community Colleges student account, please sign in or create a new account.

* Required field

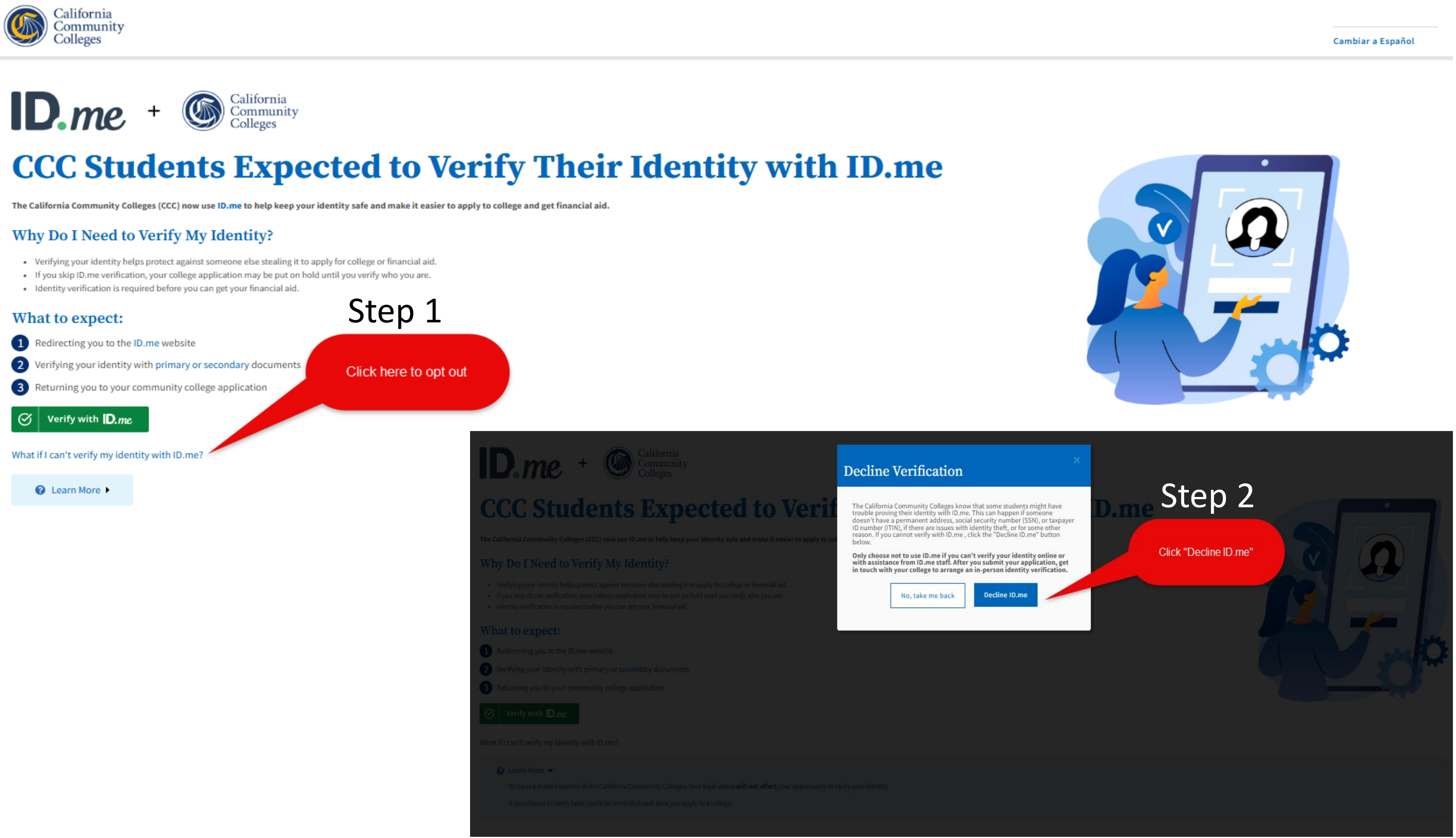
Email or mobile phone *

Email or mobile phone required.

Next
Create an Account
Forgot your password?

Click here if you created an account but forgot your log-in information

Bypass the *ID.me* Section



California Community Colleges

Cambiar a Español

ID.me + California Community Colleges

CCC Students Expected to Verify Their Identity with ID.me

The California Community Colleges (CCC) now use ID.me to help keep your identity safe and make it easier to apply to college and get financial aid.

Why Do I Need to Verify My Identity?

- Verifying your identity helps protect against someone else stealing it to apply for college or financial aid.
- If you skip ID.me verification, your college application may be put on hold until you verify who you are.
- Identity verification is required before you can get your financial aid.

What to expect:

1. Redirecting you to the ID.me website
2. Verifying your identity with primary or secondary documents
3. Returning you to your community college application

Verify with ID.me

What if I can't verify my identity with ID.me?

Learn More

Step 1

Click here to opt out

Decline Verification

The California Community Colleges know that some students might have trouble proving their identity with ID.me. This can happen if someone doesn't have a permanent address, social security number (SSN), or taxpayer ID number (ITIN), if there are issues with identity theft, or for some other reason. If you cannot verify with ID.me , click the "Decline ID.me" button below.

Only choose not to use ID.me if you can't verify your identity online or with assistance from ID.me staff. After you submit your application, get in touch with your college to arrange an in-person identity verification.

No, take me back | Decline ID.me

Learn More

ID.me is a trusted partner of the California Community Colleges. Your legal status **will not affect** your opportunity to verify your identity.

If you choose to verify later, you'll be reminded each time you apply to a college.

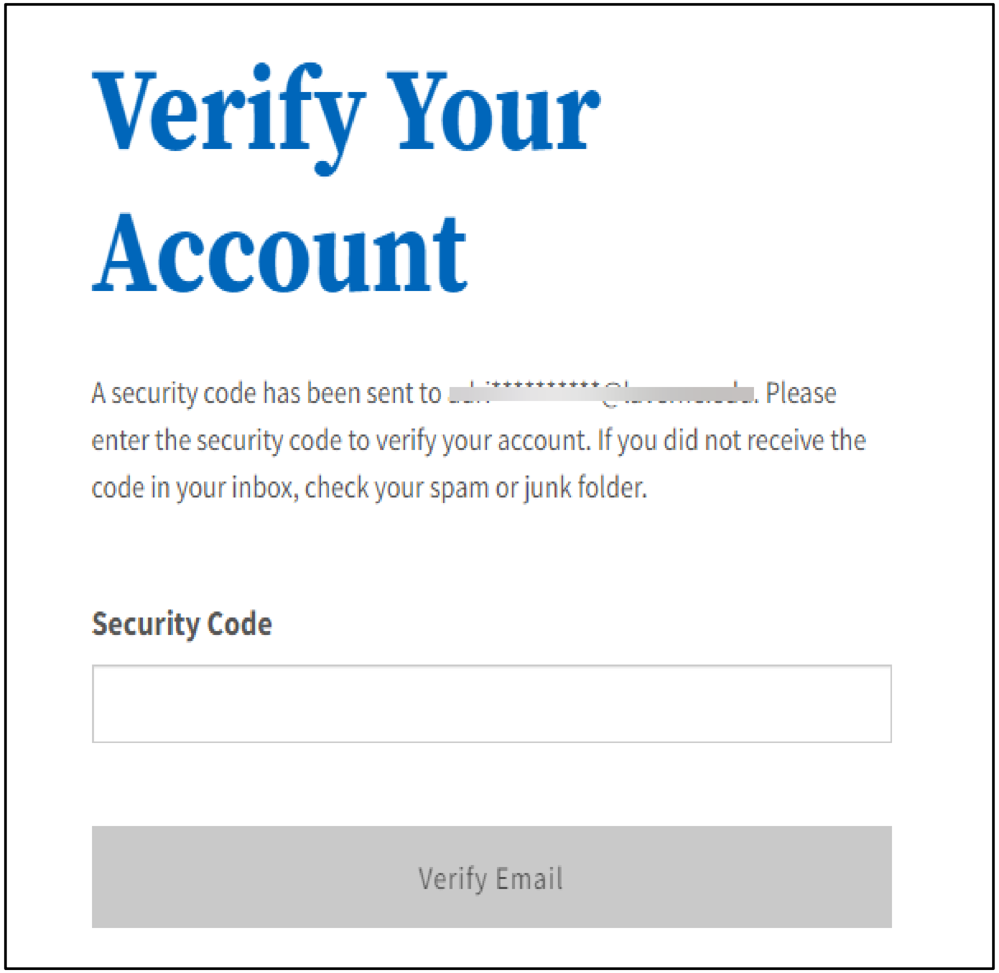
Step 2

Click "Decline ID.me"

Ensure to use a personal email address when creating your account.

DO NOT USE YOUR HIGH SCHOOL EMAIL ADDRESS or A PARENT EMAIL ADDRESS

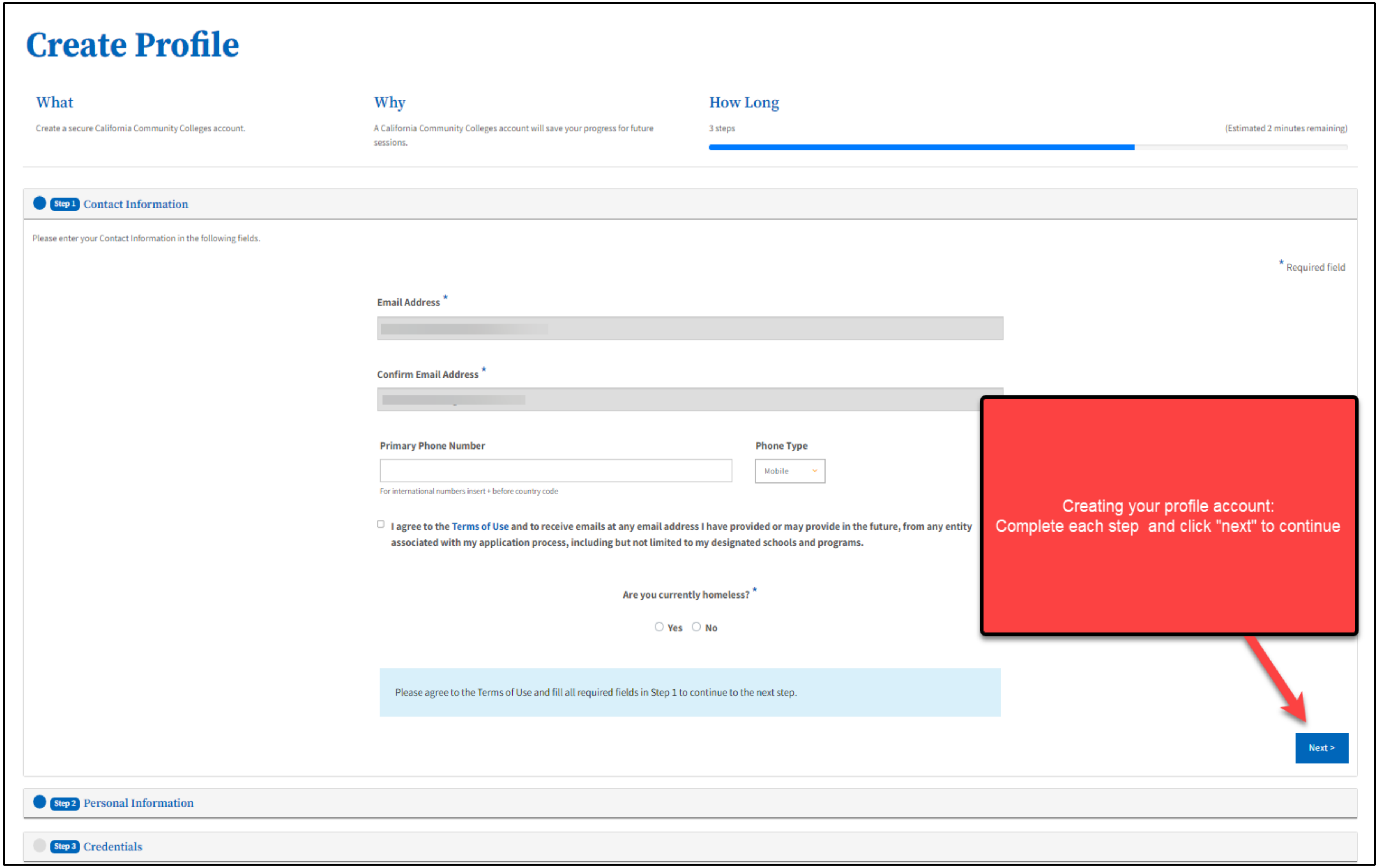
*A verification will be sent to verify email address



Verify Your Account

A security code has been sent to [redacted]. Please enter the security code to verify your account. If you did not receive the code in your inbox, check your spam or junk folder.

Security Code



Create Profile

What

Create a secure California Community Colleges account.

Why

A California Community Colleges account will save your progress for future sessions.

How Long

3 steps (Estimated 2 minutes remaining)

Step 1 Contact Information

Please enter your Contact Information in the following fields.

* Required field

Email Address *

[redacted]

Confirm Email Address *

[redacted]

Primary Phone Number

For international numbers insert + before country code

Phone Type

Mobile

☐ I agree to the Terms of Use and to receive emails at any email address I have provided or may provide in the future, from any entity associated with my application process, including but not limited to my designated schools and programs.

Are you currently homeless? *

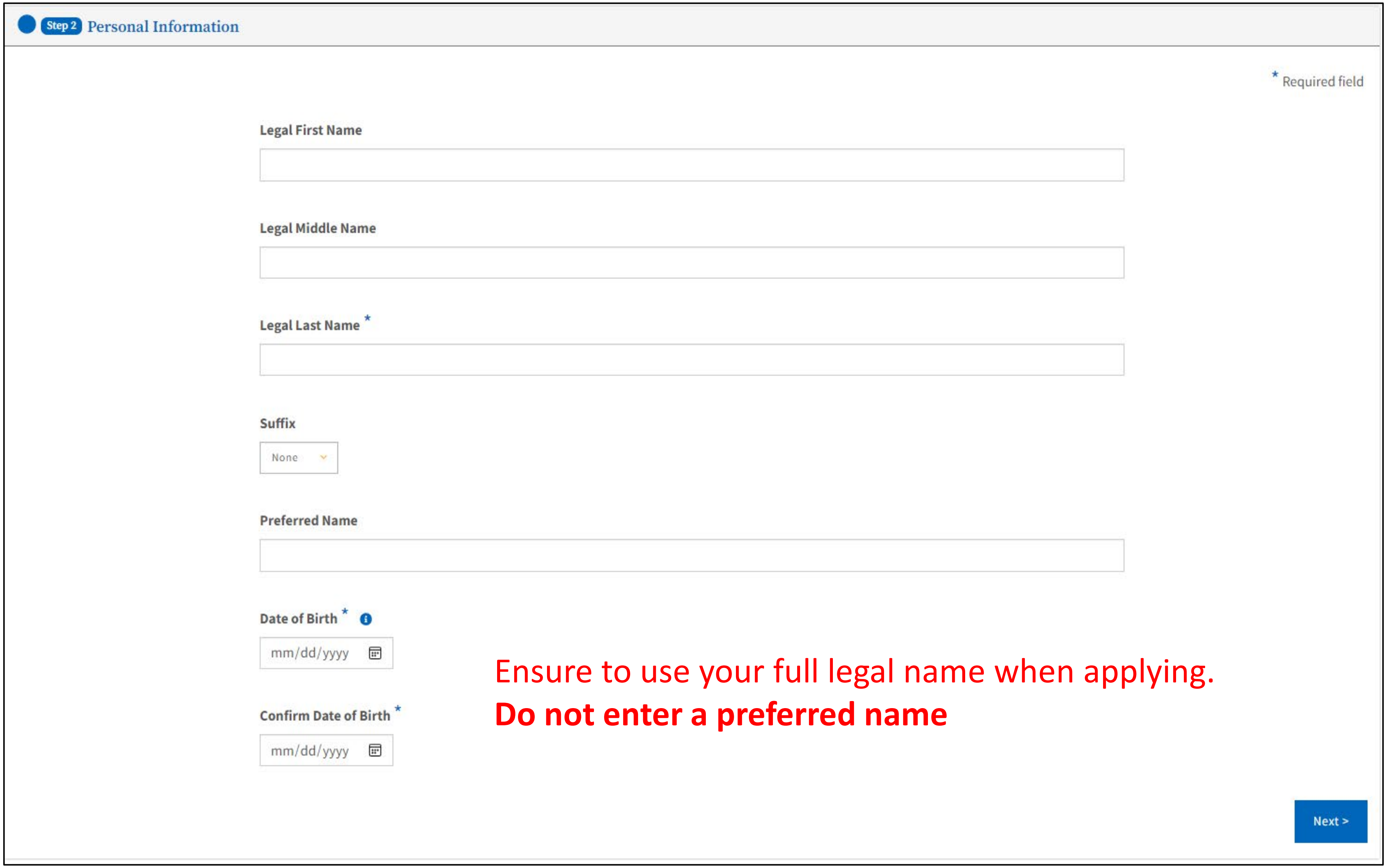
○ Yes ○ No

Please agree to the Terms of Use and fill all required fields in Step 1 to continue to the next step.

Creating your profile account:
Complete each step and click "next" to continue

Step 2 Personal Information

Step 3 Credentials



Step 2 Personal Information

* Required field

Legal First Name

Legal Middle Name

Legal Last Name *

Suffix

None

Preferred Name

Date of Birth *

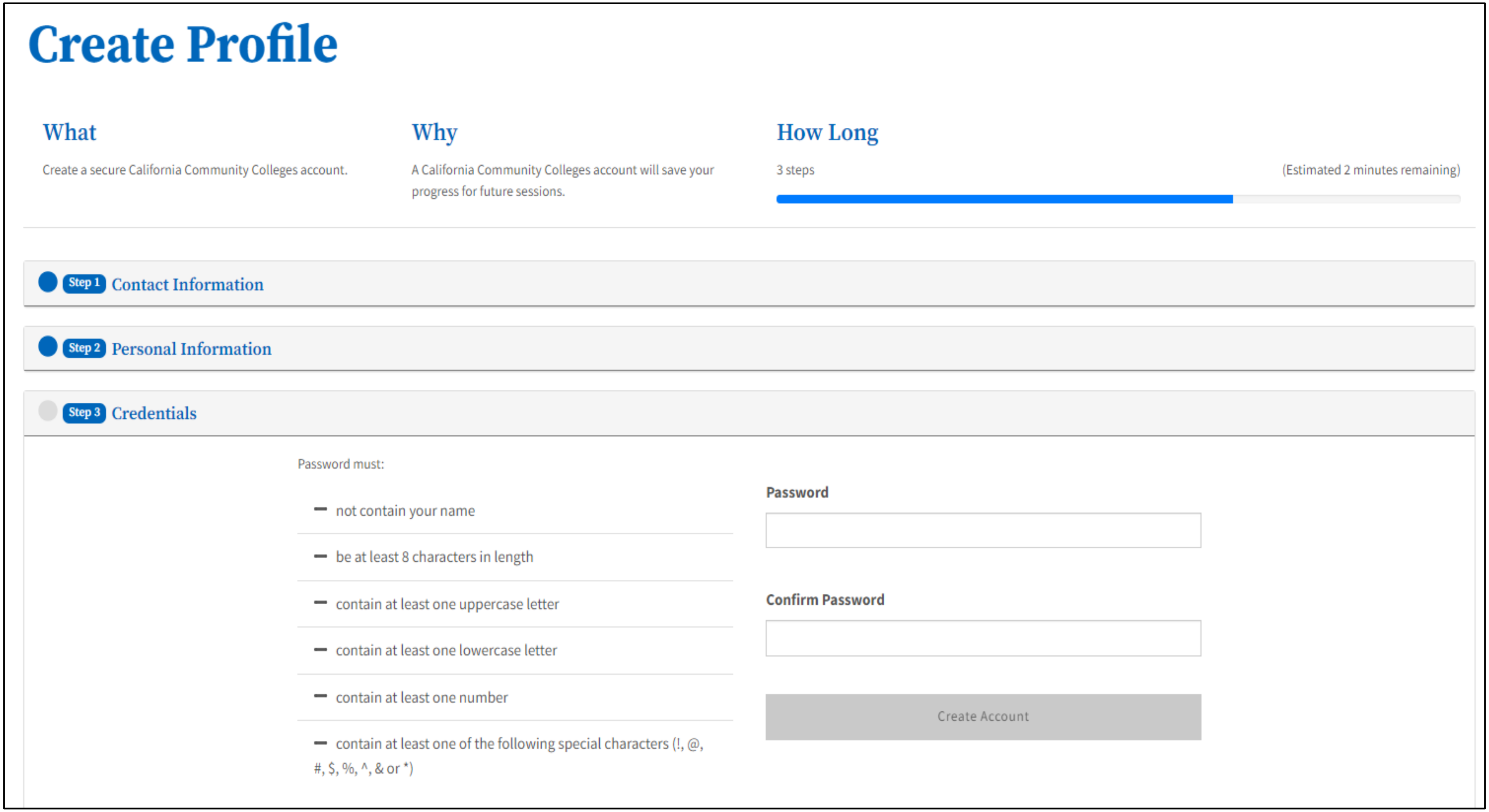
mm/dd/yyyy

Confirm Date of Birth *

mm/dd/yyyy

Ensure to use your full legal name when applying.

Do not enter a preferred name



Create Profile

What

Create a secure California Community Colleges account.

Why

A California Community Colleges account will save your progress for future sessions.

How Long

3 steps (Estimated 2 minutes remaining)

● Step 1 Contact Information

● Step 2 Personal Information

○ Step 3 Credentials

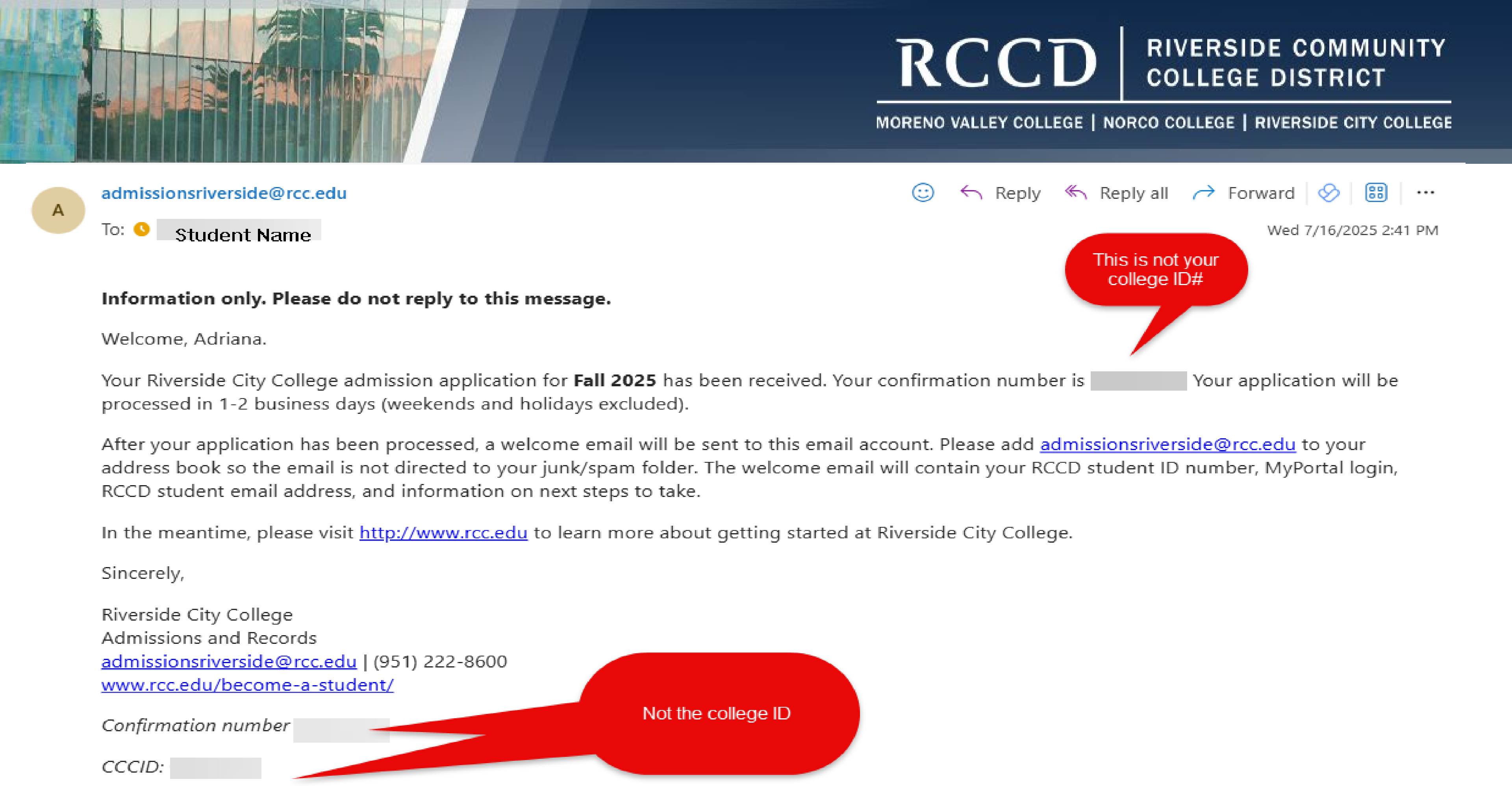
Password must:

- not contain your name
- be at least 8 characters in length
- contain at least one uppercase letter
- contain at least one lowercase letter
- contain at least one number
- contain at least one of the following special characters (!, @, #, $, %, ^, & or *)

Password

Confirm Password

Create a password for your profile that will easy to remember


RCCD
RIVERSIDE COMMUNITY COLLEGE DISTRICT
MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE
A
Reply
Reply all
Forward

admissionsriverside@rcc.edu

To: Student Name

Wed 7/16/2025 2:41 PM

This is not your college ID#

Information only. Please do not reply to this message.

Welcome, Adriana.

Your Riverside City College admission application for **Fall 2025** has been received. Your confirmation number is [redacted] Your application will be processed in 1-2 business days (weekends and holidays excluded).

After your application has been processed, a welcome email will be sent to this email account. Please add admissionsriverside@rcc.edu to your address book so the email is not directed to your junk/spam folder. The welcome email will contain your RCCD student ID number, MyPortal login, RCCD student email address, and information on next steps to take.

In the meantime, please visit http://www.rcc.edu to learn more about getting started at Riverside City College.

Sincerely,

Riverside City College
Admissions and Records
admissionsriverside@rcc.edu | (951) 222-8600
www.rcc.edu/become-a-student/

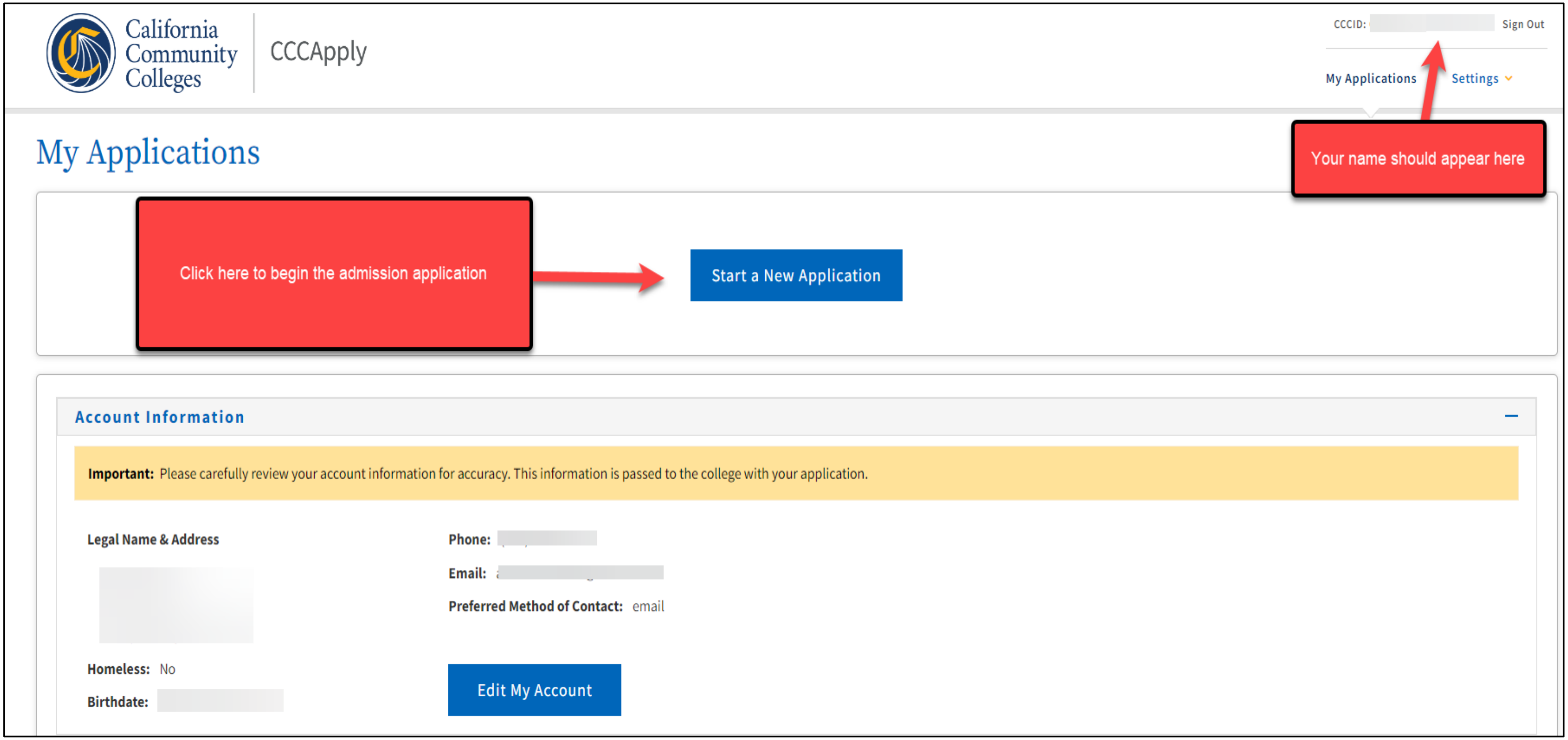
Confirmation number [redacted]

CCCID: [redacted]

Not the college ID

Once you successful submitted the application you will automatically receive the email above from the college you applied to.

The college will email you a “Welcome Letter” to the personal email address listed



California Community Colleges | CCCApply

CCCID: [redacted] Sign Out

My Applications
Settings

Your name should appear here

My Applications

Click here to begin the admission application

Start a New Application

Account Information

Important: Please carefully review your account information for accuracy. This information is passed to the college with your application.

Legal Name & Address

[redacted]

Homeless: No

Birthdate: [redacted]

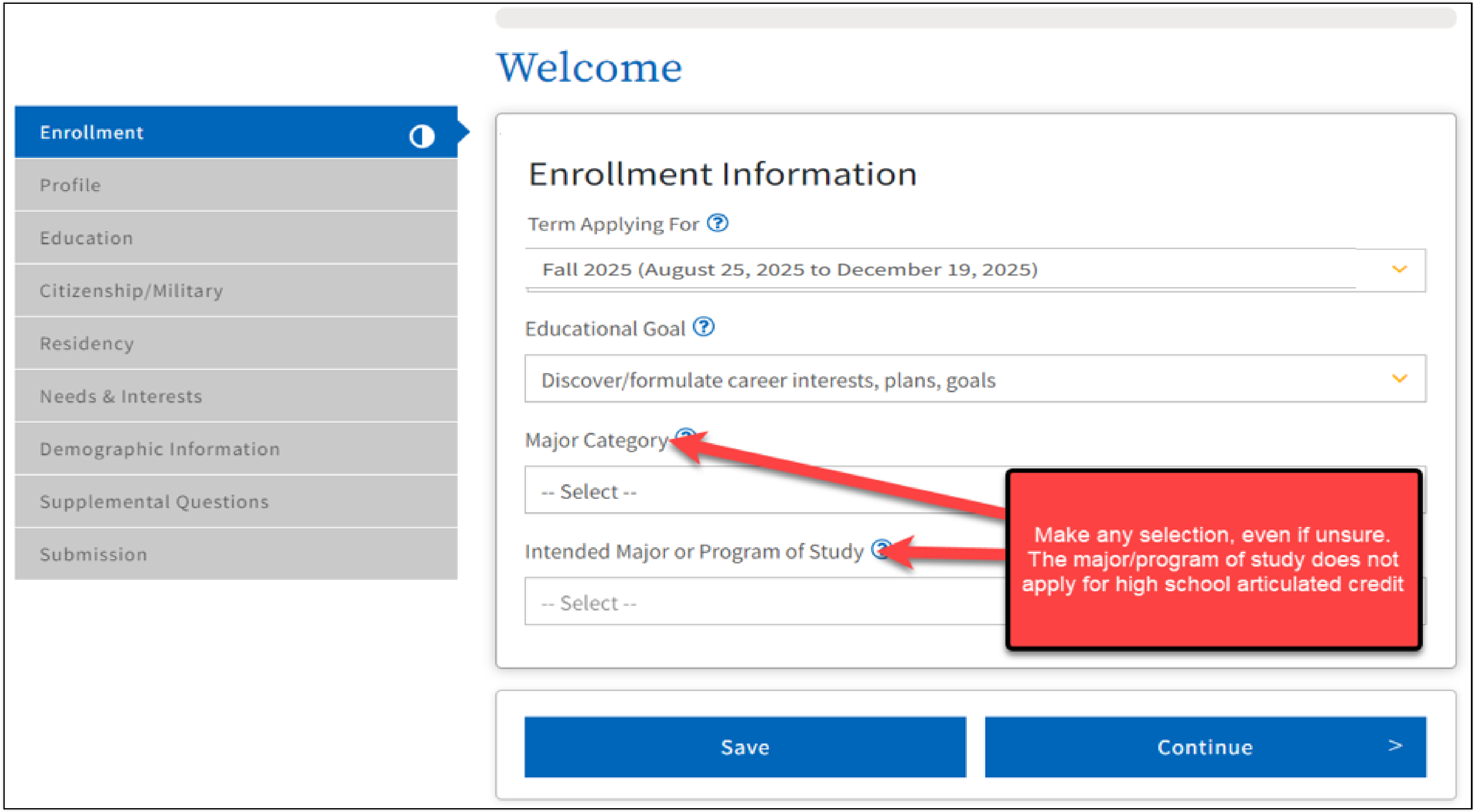
Phone: [redacted]

Email: [redacted]

Preferred Method of Contact: email

Edit My Account

9th-11th Grade students select the options below


Enrollment
Profile
Education
Citizenship/Military
Residency
Needs & Interests
Demographic Information
Supplemental Questions
Submission
Save
Continue >

Welcome

Enrollment Information

Term Applying For: Fall 2025 (August 25, 2025 to December 19, 2025)

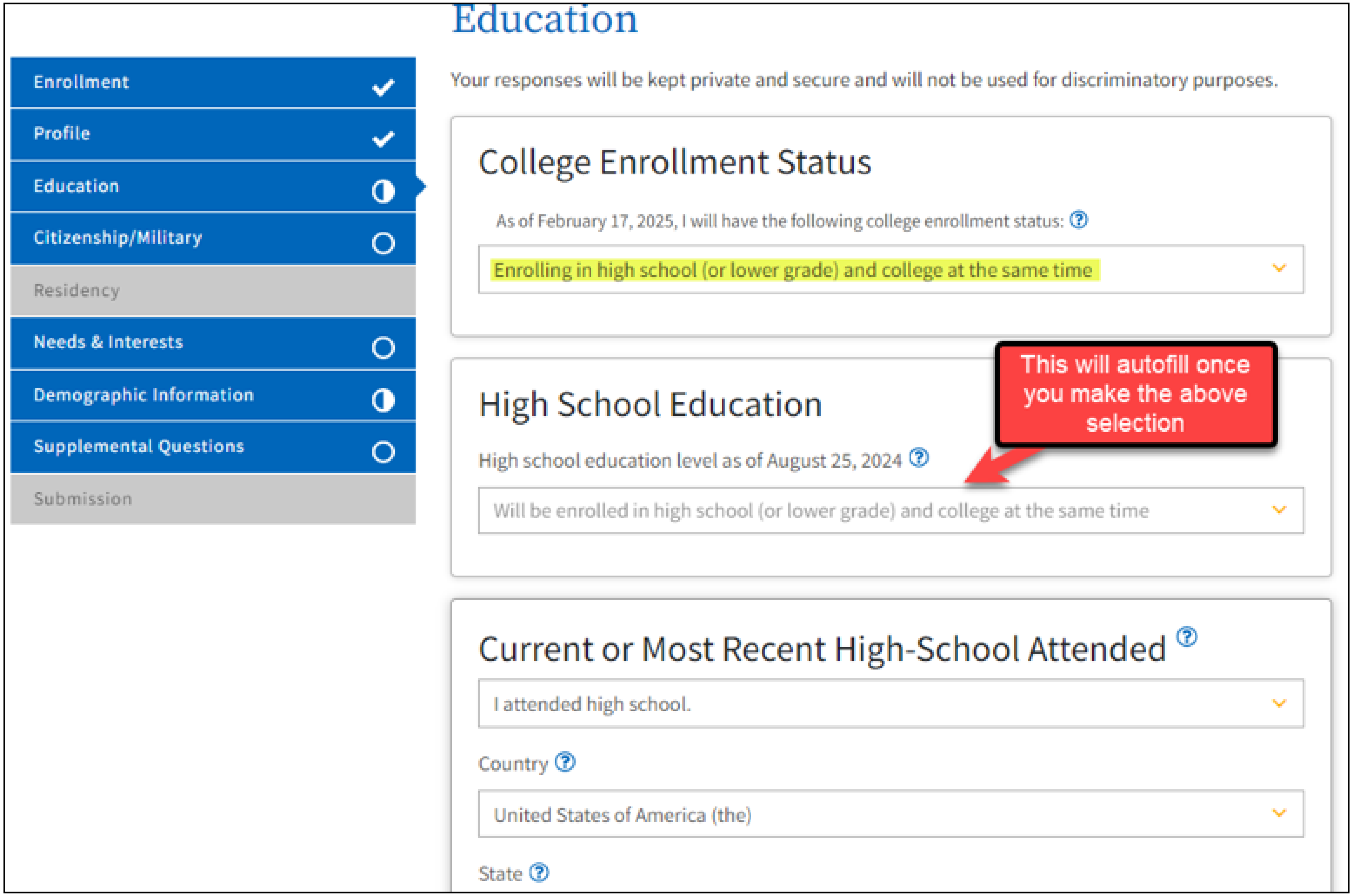
Educational Goal: Discover/formulate career interests, plans, goals

Major Category: -- Select --

Intended Major or Program of Study: -- Select --

Make any selection, even if unsure. The major/program of study does not apply for high school articulated credit

9th-11th Grade students select the options below, *seniors* skip to next slide


Enrollment ✓
Profile ✓
Education ◑
Citizenship/Military ○
Residency
Needs & Interests ○
Demographic Information ◑
Supplemental Questions ○
Submission

Education

Your responses will be kept private and secure and will not be used for discriminatory purposes.

College Enrollment Status

As of February 17, 2025, I will have the following college enrollment status:

Enrolling in high school (or lower grade) and college at the same time

High School Education

High school education level as of August 25, 2024

Will be enrolled in high school (or lower grade) and college at the same time

This will autofill once you make the above selection

Current or Most Recent High-School Attended

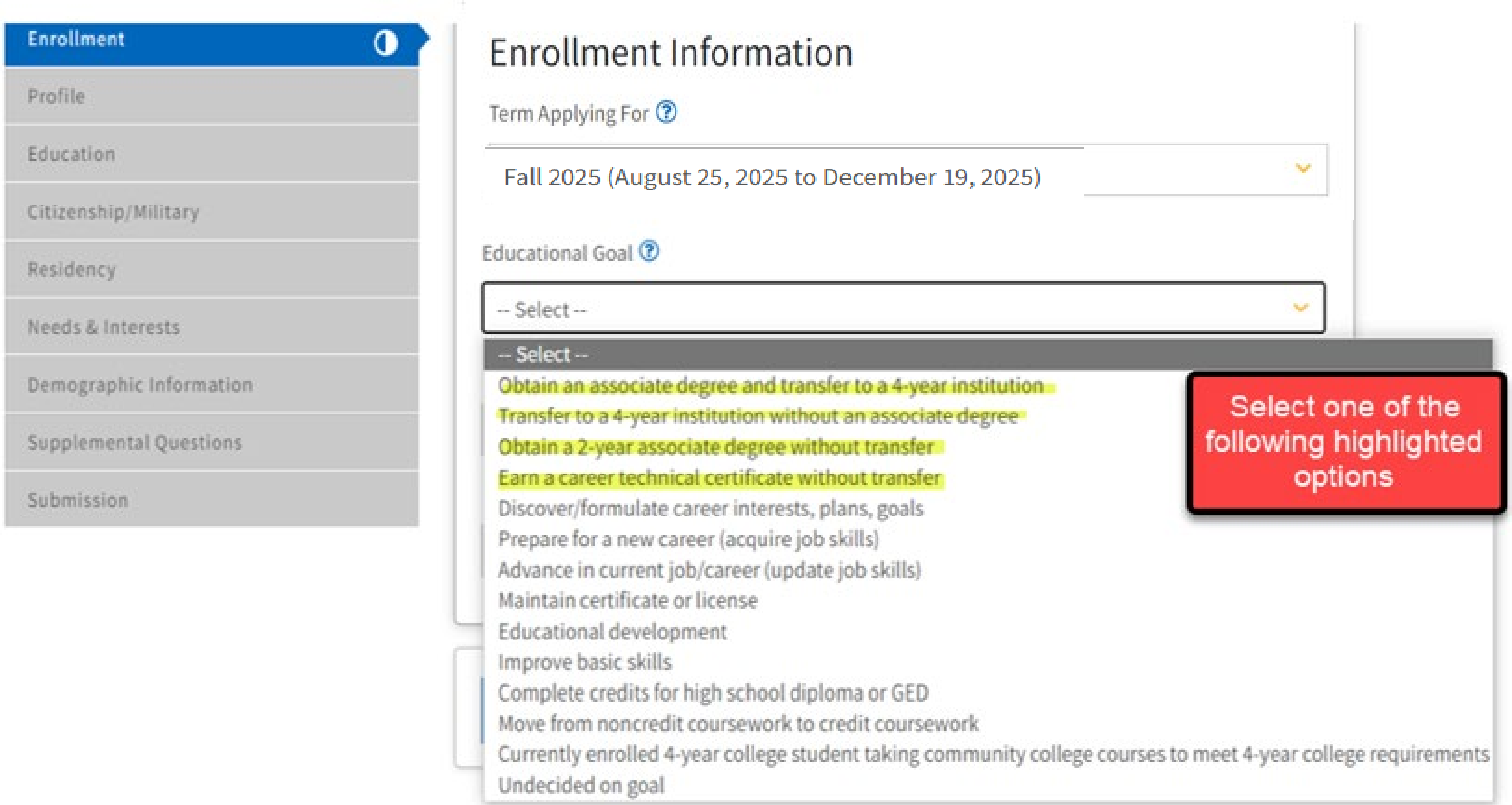
I attended high school.

Country

United States of America (the)

State

SENIORS ONLY


Enrollment
Profile
Education
Citizenship/Military
Residency
Needs & Interests
Demographic Information
Supplemental Questions
Submission

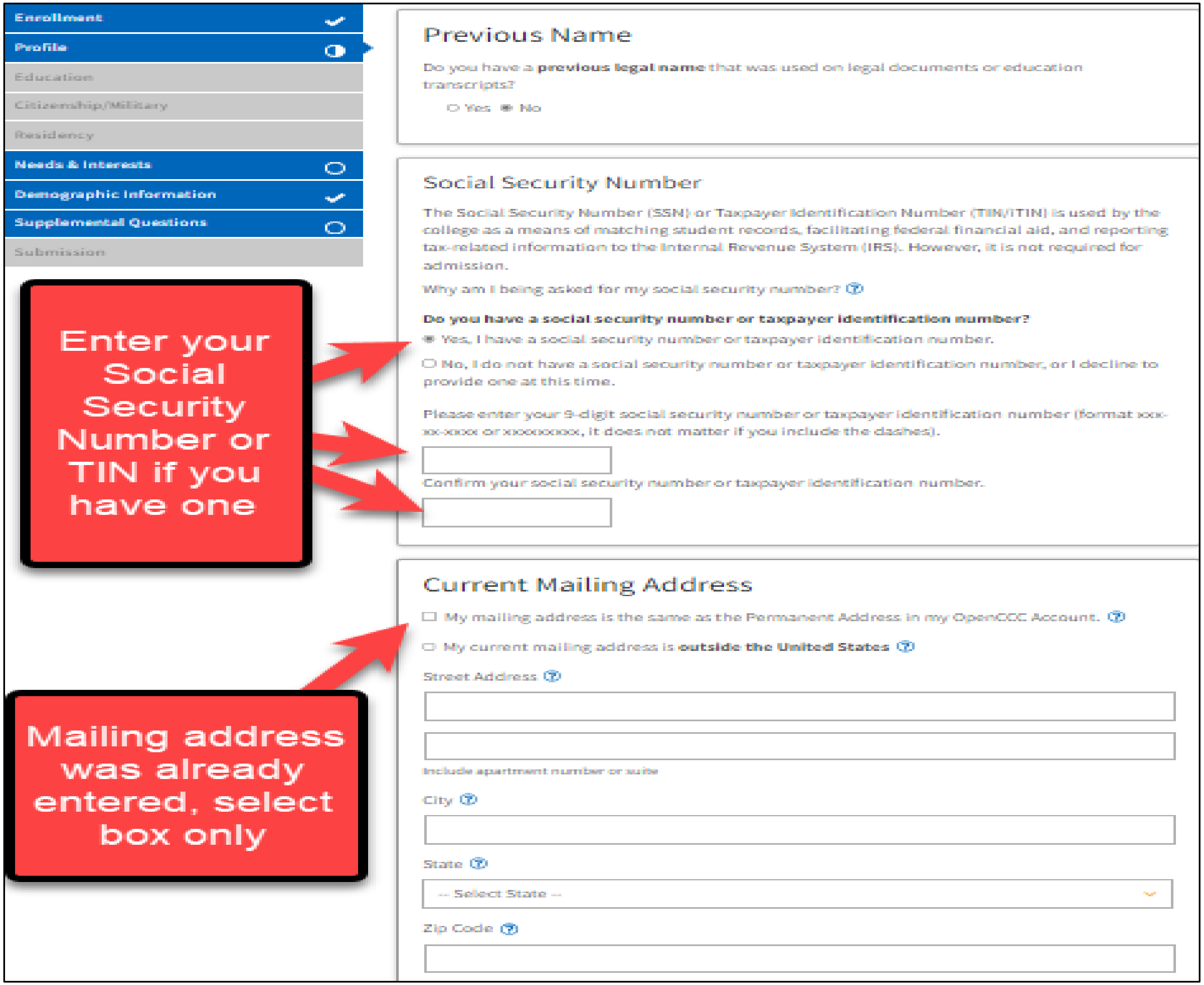
Enrollment Information

Term Applying For: Fall 2025 (August 25, 2025 to December 19, 2025)

Educational Goal: -- Select --

- -- Select --
- Obtain an associate degree and transfer to a 4-year institution
- Transfer to a 4-year institution without an associate degree
- Obtain a 2-year associate degree without transfer
- Earn a career technical certificate without transfer
- Discover/formulate career interests, plans, goals
- Prepare for a new career (acquire job skills)
- Advance in current job/career (update job skills)
- Maintain certificate or license
- Educational development
- Improve basic skills
- Complete credits for high school diploma or GED
- Move from noncredit coursework to credit coursework
- Currently enrolled 4-year college student taking community college courses to meet 4-year college requirements
- Undecided on goal

Select one of the following highlighted options



Previous Name

Do you have a **previous legal name** that was used on legal documents or education transcripts?

○ Yes ● No

Social Security Number

The Social Security Number (SSN) or Taxpayer Identification Number (TIN/ITIN) is used by the college as a means of matching student records, facilitating federal financial aid, and reporting tax-related information to the Internal Revenue System (IRS). However, it is not required for admission.

Why am I being asked for my social security number? ⓘ

Do you have a social security number or taxpayer identification number?

● Yes, I have a social security number or taxpayer identification number.

○ No, I do not have a social security number or taxpayer identification number, or I decline to provide one at this time.

Please enter your 9-digit social security number or taxpayer identification number (format xxx-xx-xxxx or xxxxxxxxx, it does not matter if you include the dashes).

Confirm your social security number or taxpayer identification number.

Current Mailing Address

☐ My mailing address is the same as the Permanent Address in my OpenCCC Account. ⓘ

☐ My current mailing address is **outside the United States** ⓘ

Street Address ⓘ

Include apartment number or suite

City ⓘ

State ⓘ

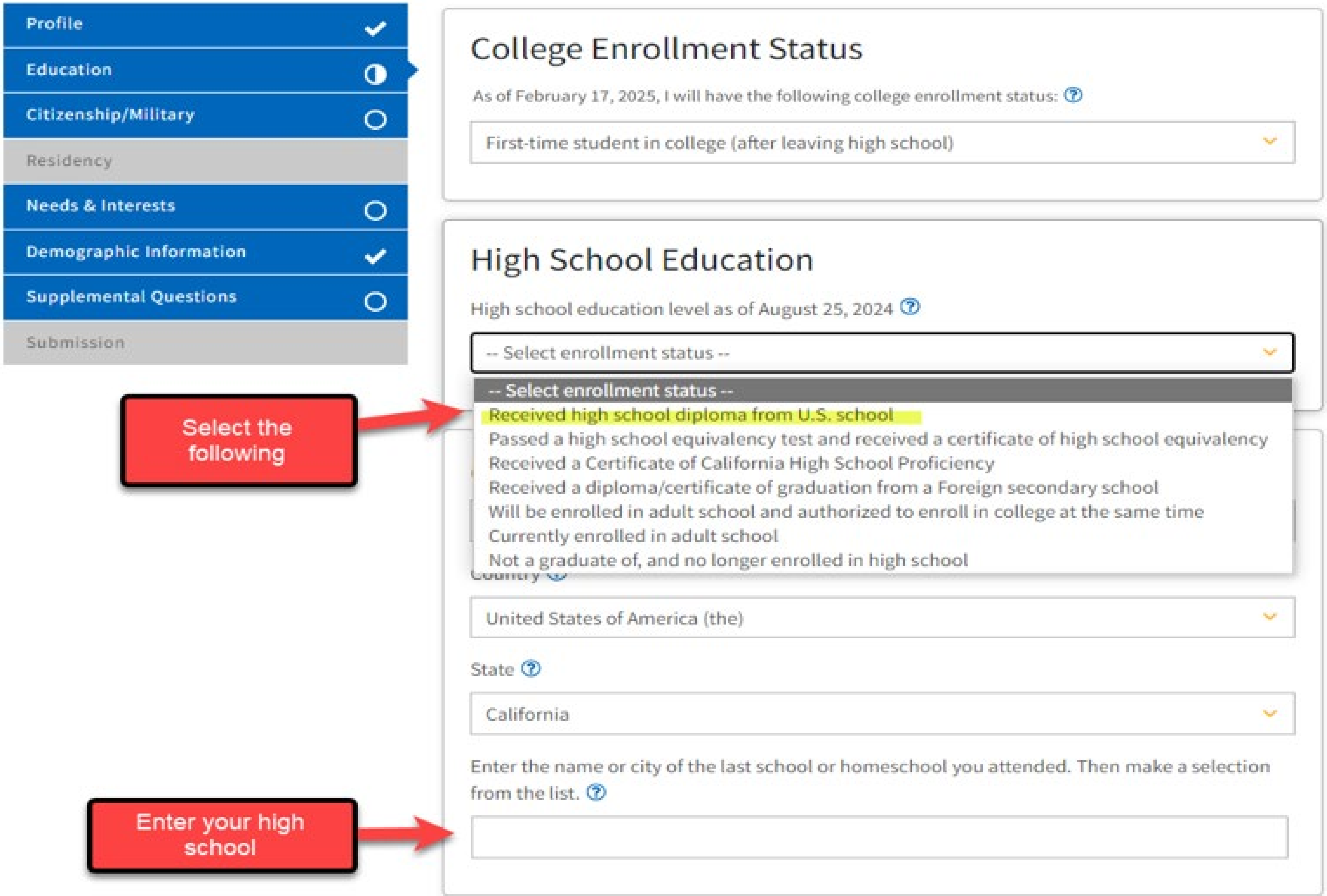
-- Select State --

Zip Code ⓘ

Enter your Social Security Number or TIN if you have one

Mailing address was already entered, select box only

SENIORS ONLY



Profile ✓
Education ◑
Citizenship/Military ○
Residency
Needs & Interests ○
Demographic Information ✓
Supplemental Questions ○
Submission

College Enrollment Status

As of February 17, 2025, I will have the following college enrollment status: ⓘ

First-time student in college (after leaving high school)

High School Education

High school education level as of August 25, 2024 ⓘ

-- Select enrollment status --

- -- Select enrollment status --
- Received high school diploma from U.S. school
- Passed a high school equivalency test and received a certificate of high school equivalency
- Received a Certificate of California High School Proficiency
- Received a diploma/certificate of graduation from a Foreign secondary school
- Will be enrolled in adult school and authorized to enroll in college at the same time
- Currently enrolled in adult school
- Not a graduate of, and no longer enrolled in high school

Country ⓘ

United States of America (the)

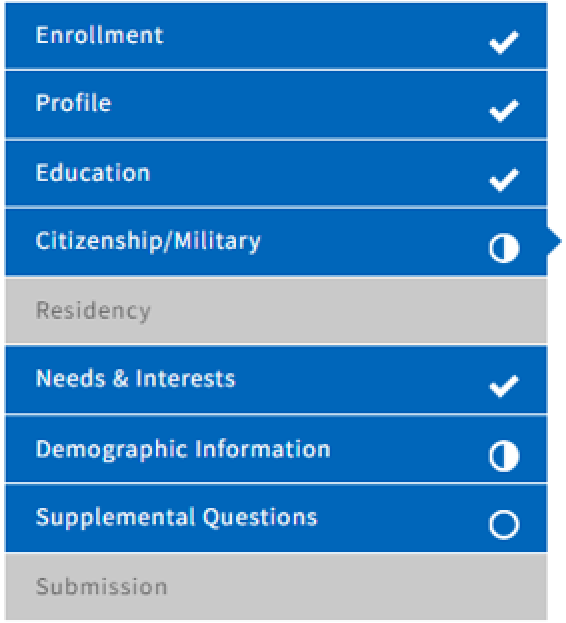
State ⓘ

California

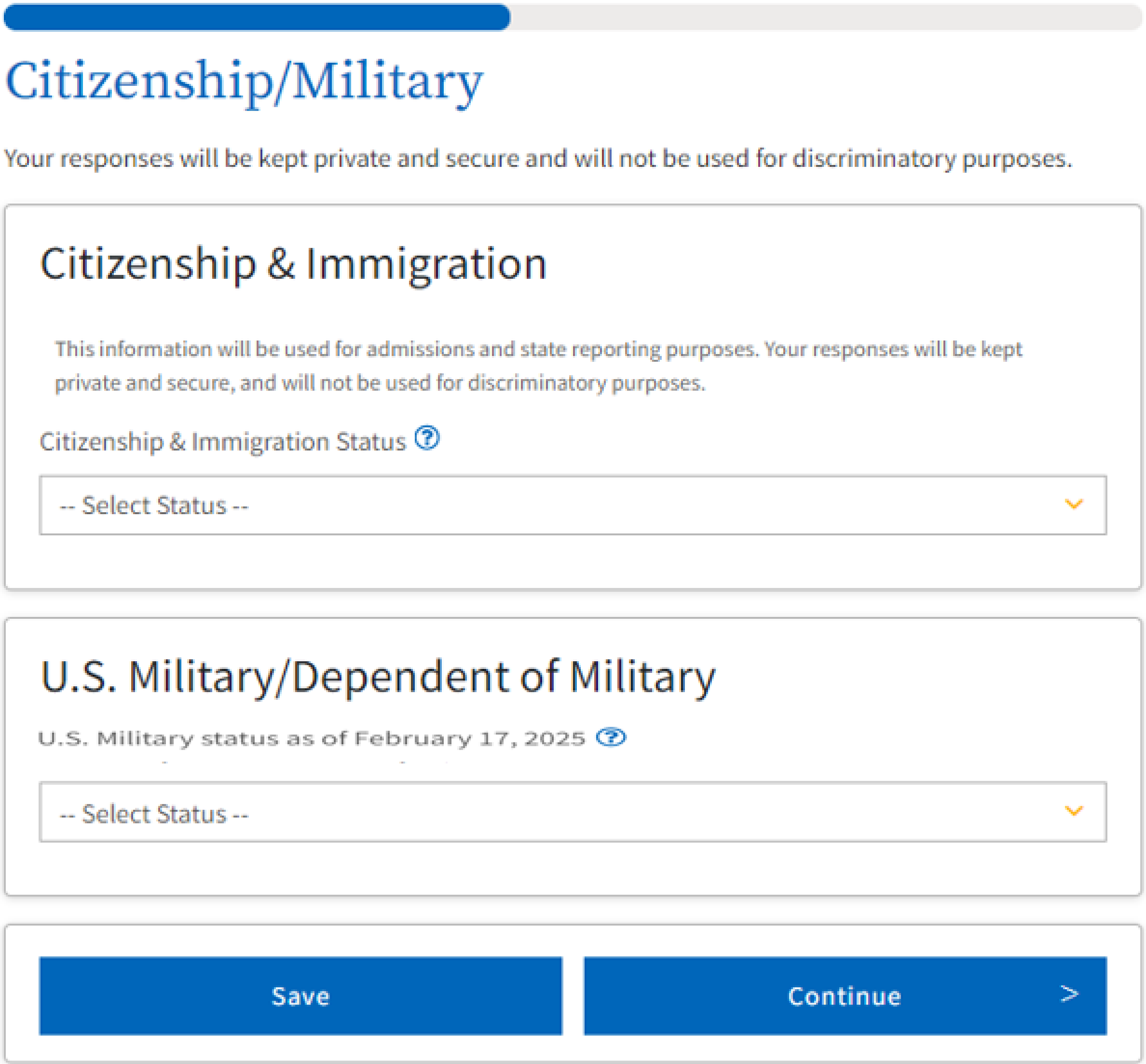
Enter the name or city of the last school or homeschool you attended. Then make a selection from the list. ⓘ

Select the following

Enter your high school



- Enrollment ✓
- Profile ✓
- Education ✓
- Citizenship/Military ◐
- Residency
- Needs & Interests ✓
- Demographic Information ◐
- Supplemental Questions ○
- Submission



Citizenship/Military

Your responses will be kept private and secure and will not be used for discriminatory purposes.

Citizenship & Immigration

This information will be used for admissions and state reporting purposes. Your responses will be kept private and secure, and will not be used for discriminatory purposes.

Citizenship & Immigration Status ⓘ

-- Select Status --

U.S. Military/Dependent of Military

U.S. Military status as of February 17, 2025 ⓘ

-- Select Status --

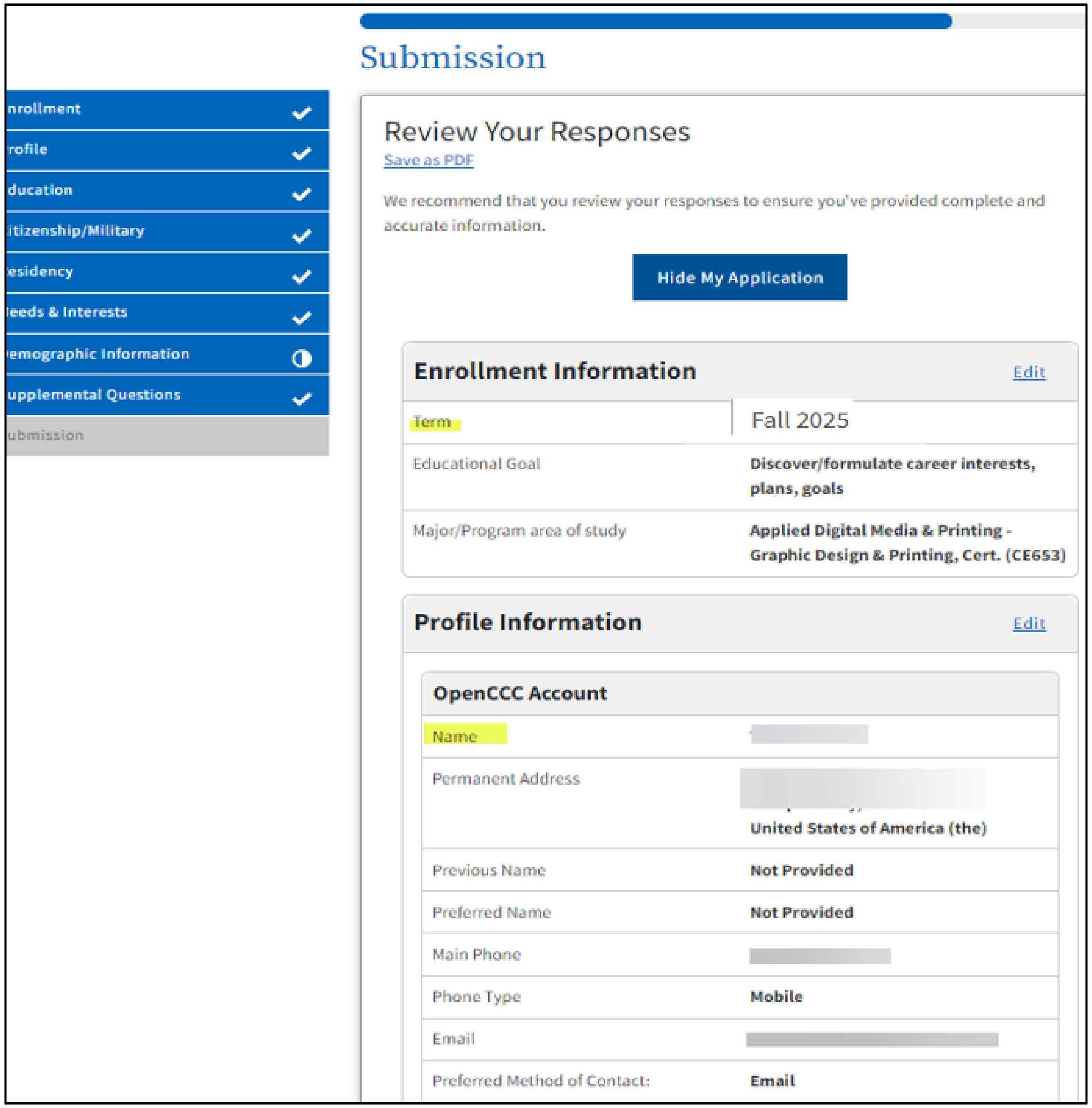
Following tabs ask personal information:

Citizenship/Military
Residency
Needs and Interests

Before submitting application, review you application.

*Ensure your full legal name and date of birth are accurate in the application.

Once you submit, you cannot edit the application.



- nrollment ✓
- rofile ✓
- ducation ✓
- itizenship/Military ✓
- esidency ✓
- leeds & Interests ✓
- emographic Information ◐
- upplemental Questions ✓
- ubmission

Submission

Review Your Responses

Save as PDF

We recommend that you review your responses to ensure you've provided complete and accurate information.

Hide My Application

Enrollment Information Edit

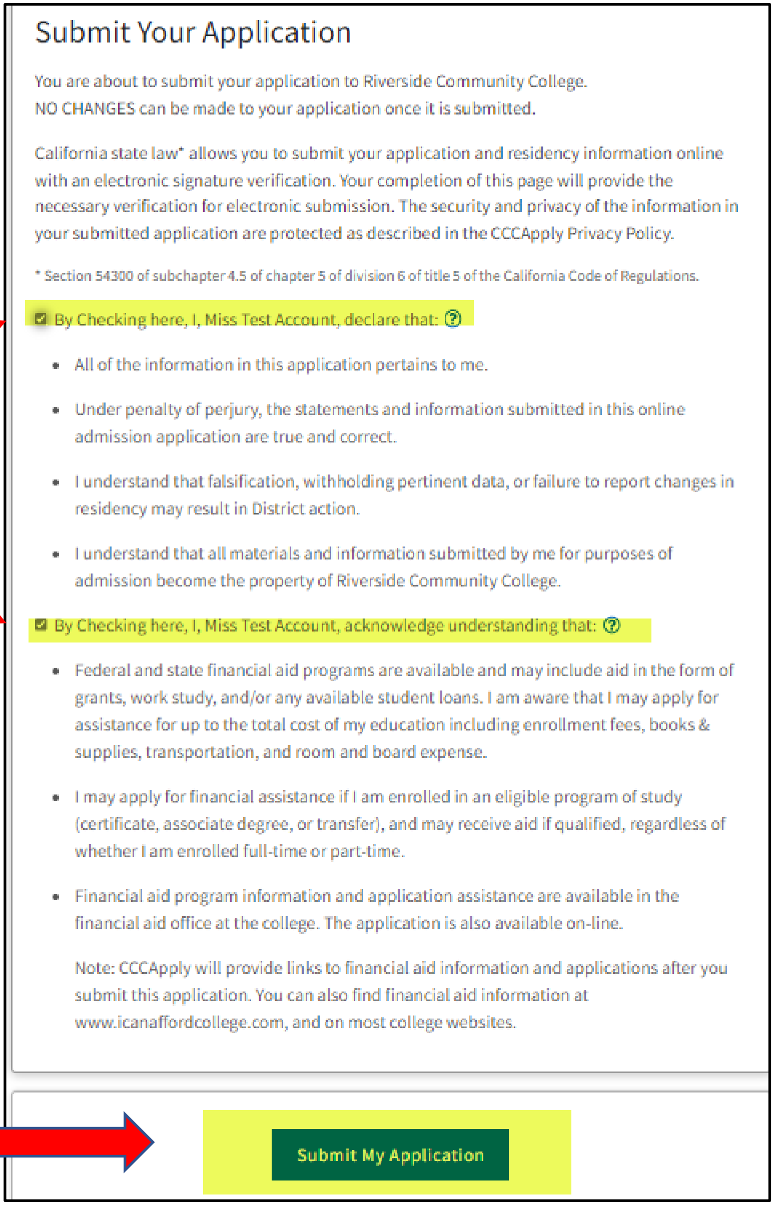
Term	Fall 2025
Educational Goal	**Discover/formulate career interests, plans, goals**
Major/Program area of study	**Applied Digital Media & Printing - Graphic Design & Printing, Cert. (CE653)**

Profile Information Edit

OpenCCC Account

Name	[redacted]
Permanent Address	[redacted] **United States of America (the)**
Previous Name	**Not Provided**
Preferred Name	**Not Provided**
Main Phone	[redacted]
Phone Type	**Mobile**
Email	[redacted]
Preferred Method of Contact:	**Email**

Once you have read the statements, select the boxes



Submit Your Application

You are about to submit your application to Riverside Community College.
NO CHANGES can be made to your application once it is submitted.

California state law* allows you to submit your application and residency information online with an electronic signature verification. Your completion of this page will provide the necessary verification for electronic submission. The security and privacy of the information in your submitted application are protected as described in the CCCApply Privacy Policy.

* Section 54300 of subchapter 4.5 of chapter 5 of division 6 of title 5 of the California Code of Regulations.

☑ By Checking here, I, Miss Test Account, declare that: ?

- All of the information in this application pertains to me.
- Under penalty of perjury, the statements and information submitted in this online admission application are true and correct.
- I understand that falsification, withholding pertinent data, or failure to report changes in residency may result in District action.
- I understand that all materials and information submitted by me for purposes of admission become the property of Riverside Community College.

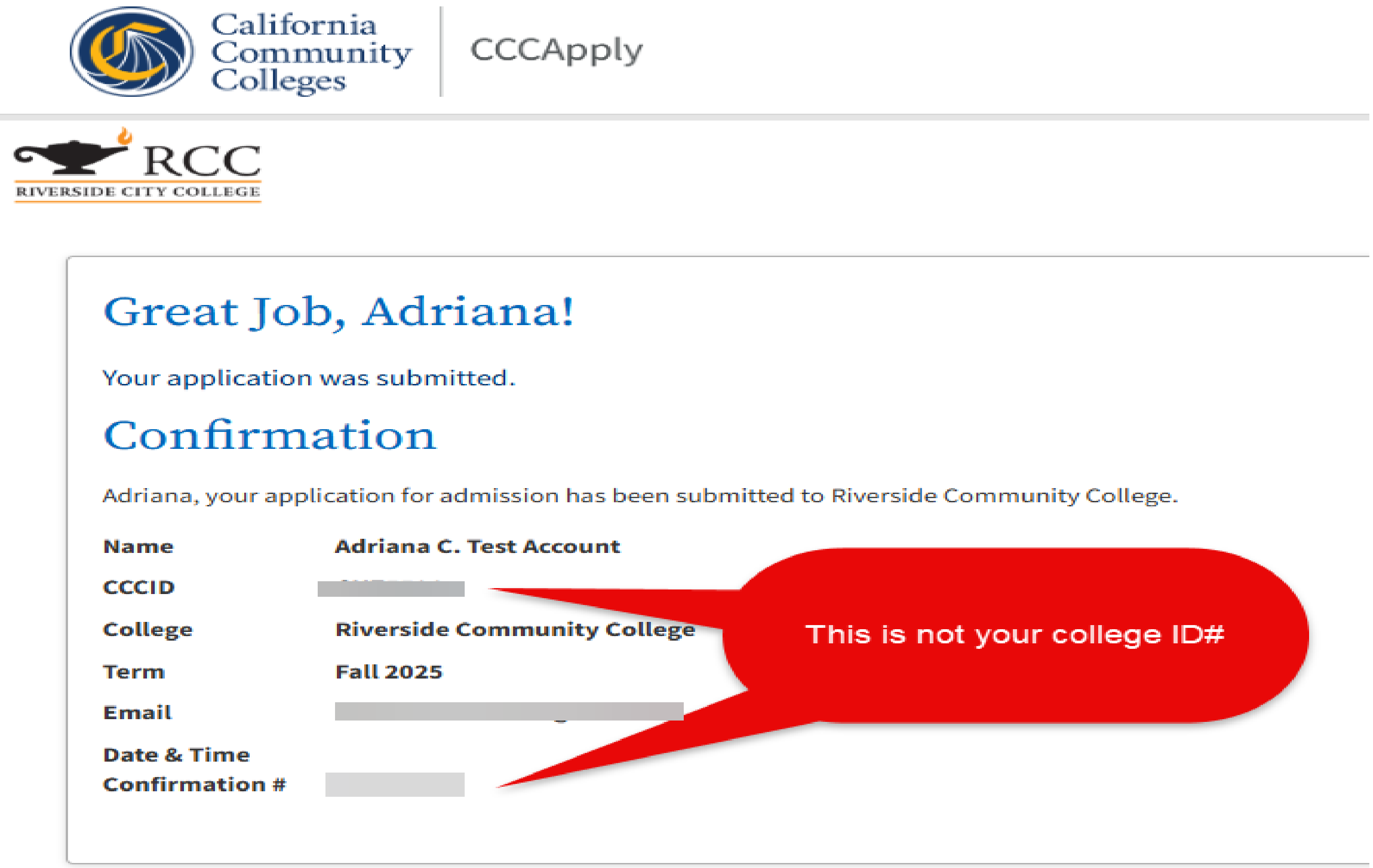
☑ By Checking here, I, Miss Test Account, acknowledge understanding that: ?

- Federal and state financial aid programs are available and may include aid in the form of grants, work study, and/or any available student loans. I am aware that I may apply for assistance for up to the total cost of my education including enrollment fees, books & supplies, transportation, and room and board expense.
- I may apply for financial assistance if I am enrolled in an eligible program of study (certificate, associate degree, or transfer), and may receive aid if qualified, regardless of whether I am enrolled full-time or part-time.
- Financial aid program information and application assistance are available in the financial aid office at the college. The application is also available on-line.

  Note: CCCApply will provide links to financial aid information and applications after you submit this application. You can also find financial aid information at www.icanaffordcollege.com, and on most college websites.

Click here to submit.
*Remember, once you submit your application you cannot make any corrections

Congratulations in completing your college admission application to request credit for your high school articulated class!


California Community Colleges
CCCApply
RCC
RIVERSIDE CITY COLLEGE

Great Job, Adriana!

Your application was submitted.

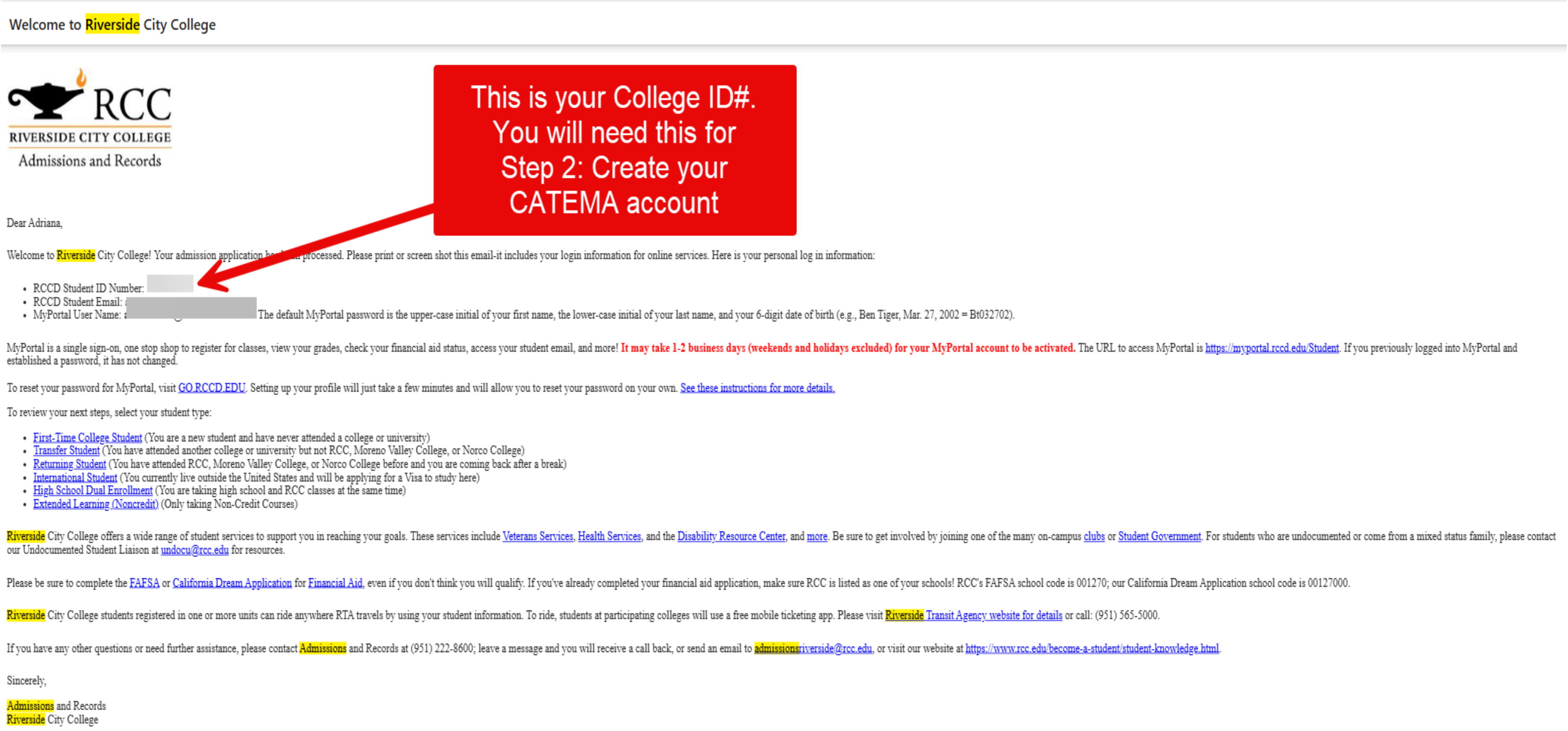
Confirmation

Adriana, your application for admission has been submitted to Riverside Community College.

Name	**Adriana C. Test Account**
CCCID	[redacted]
College	**Riverside Community College**
Term	**Fall 2025**
Email	[redacted]
Date & Time	
Confirmation #	[redacted]

This is not your college ID#

Example of Welcome Email



This is your College ID#. You will need this for Step 2: Create your CATEMA account

Welcome to Riverside City College

RCC
RIVERSIDE CITY COLLEGE
Admissions and Records

Dear Adriana,

Welcome to Riverside City College! Your admission application has been processed. Please print or screen shot this email-it includes your login information for online services. Here is your personal log in information:

- RCCD Student ID Number: [redacted]
- RCCD Student Email: [redacted]
- MyPortal User Name: The default MyPortal password is the upper-case initial of your first name, the lower-case initial of your last name, and your 6-digit date of birth (e.g., Ben Tiger, Mar. 27, 2002 = Bt032702).

MyPortal is a single sign-on, one stop shop to register for classes, view your grades, check your financial aid status, access your student email, and more! **It may take 1-2 business days (weekends and holidays excluded) for your MyPortal account to be activated.** The URL to access MyPortal is https://myportal.rccd.edu/Student. If you previously logged into MyPortal and established a password, it has not changed.

To reset your password for MyPortal, visit GO.RCCD.EDU. Setting up your profile will just take a few minutes and will allow you to reset your password on your own. See these instructions for more details.

To review your next steps, select your student type:

- First-Time College Student (You are a new student and have never attended a college or university)
- Transfer Student (You have attended another college or university but not RCC, Moreno Valley College, or Norco College)
- Returning Student (You have attended RCC, Moreno Valley College, or Norco College before and you are coming back after a break)
- International Student (You currently live outside the United States and will be applying for a Visa to study here)
- High School Dual Enrollment (You are taking high school and RCC classes at the same time)
- Extended Learning (Noncredit) (Only taking Non-Credit Courses)

Riverside City College offers a wide range of student services to support you in reaching your goals. These services include Veterans Services, Health Services, and the Disability Resource Center, and more. Be sure to get involved by joining one of the many on-campus clubs or Student Government. For students who are undocumented or come from a mixed status family, please contact our Undocumented Student Liaison at undocu@rcc.edu for resources.

Please be sure to complete the FAFSA or California Dream Application for Financial Aid, even if you don't think you will qualify. If you've already completed your financial aid application, make sure RCC is listed as one of your schools! RCC's FAFSA school code is 001270; our California Dream Application school code is 00127000.

Riverside City College students registered in one or more units can ride anywhere RTA travels by using your student information. To ride, students at participating colleges will use a free mobile ticketing app. Please visit Riverside Transit Agency website for details or call: (951) 565-5000.

If you have any other questions or need further assistance, please contact Admissions and Records at (951) 222-8600; leave a message and you will receive a call back, or send an email to admissionsriverside@rcc.edu, or visit our website at https://www.rcc.edu/become-a-student/student-knowledge.html.

Sincerely,

Admissions and Records
Riverside City College

1-2 business days after you apply, you will be sent a Welcome Email to the personal email you entered on the admission application.

Ensure to check the spam and junk folder of the personal email address used.

Students, please follow the check-list below to complete your request for high school articulated credit during the time you are actively enrolled in the course

High School Articulation Student Checklist

☒ Complete the college admission application

☐ Create a student account in CATEMA to add your high school teacher and class period
(After you receive the Welcome Letter with your college ID#)

☐ Fulfill the minimum grade requirements for the high school articulated credit to be awarded by passing the class with a C or better first semester and B or better for one-year courses

**Final grade for second semester(for one-year courses) is not cumulative*