

Requesting High School Articulation Credit: Completing the Admission Application

Office of Educational Services

What is your student responsibility in regards to high school articulation?

1. Complete the college admission application
2. Create a student account in CATEMA to add your high school teacher and class period for the articulated course
3. Fulfill the minimum grade requirements for the high school articulated credit to be awarded by passing the class with a C or better first semester and B or better for one-year courses

**Final grade for second semester(for one-year courses) is not cumulative*

Checklist for completing the Admission Application

Before beginning the application, gather the following information to successfully complete the admission application:

- ✓ Full legal name
- ✓ Date of birth
- ✓ Permanent Home/Mailing Address
- ✓ Personal Email Address (*do not use your high school or parent email*)
- ✓ Telephone Number
- ✓ Parent Guardian information: First Name, Last Name, educational status and contact information
- ✓ Social Security Number (not needed for DREAM ACT students)
- ✓ Lawful Permanent Residents: Registration Number, Issue and Expiration Date

Apply to the nearest college

Select the icon below to begin the college admission application



<https://www.opencccapply.net/gateway/apply?cccMisCode=962>California
Community
Colleges

CCCApply

[Cambiar a Español](#)

Application for Admission to College

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

Click here to create a new account

[Create an Account](#) or

[Sign In](#)

Click here if you created an account or if you are unsure

Sign In

To continue to your California Community Colleges student account, please sign in or create a new account.

★ Required field

Email or mobile phone ★

Email or mobile phone required.

Next

Click here if you created an account but forgot your log-in information

Create an Account

Forgot your password?

Bypass the *ID.me* Section



[Cambiar a Español](#)



CCC Students Expected to Verify Their Identity with ID.me

The California Community Colleges (CCC) now use ID.me to help keep your identity safe and make it easier to apply to college and get financial aid.

Why Do I Need to Verify My Identity?

- Verifying your identity helps protect against someone else stealing it to apply for college or financial aid.
- If you skip ID.me verification, your college application may be put on hold until you verify who you are.
- Identity verification is required before you can get your financial aid.

What to expect:

- 1 Redirecting you to the ID.me website
- 2 Verifying your identity with [primary](#) or [secondary](#) documents
- 3 Returning you to your community college application

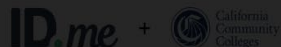
Step 1

Click here to opt out



What if I can't verify my identity with ID.me?

[Learn More](#)



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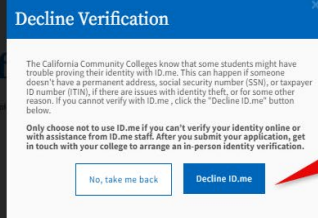
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What if I can't verify my identity with ID.me?

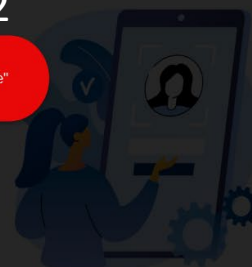
[Learn More](#)

ID.me is a trusted partner of the California Community Colleges. Your legal status will not affect your opportunity to verify your identity. If you choose to verify later, you'll be reminded each time you apply to a college.



Step 2

Click "Decline ID.me"



Ensure to use a personal email address when creating your account.

DO NOT USE YOUR HIGH SCHOOL EMAIL ADDRESS or A PARENT EMAIL ADDRESS

***A verification will be sent to verify email address**

Verify Your Account

A security code has been sent to *******@****.edu**. Please enter the security code to verify your account. If you did not receive the code in your inbox, check your spam or junk folder.

Security Code

Verify Email

Create Profile

What

Create a secure California Community Colleges account.

Why

A California Community Colleges account will save your progress for future sessions.

How Long

3 steps

(Estimated 2 minutes remaining)

Step 1 Contact Information

Please enter your Contact Information in the following fields.

* Required field

Email Address *

Confirm Email Address *

Primary Phone Number

Phone Type

For international numbers insert + before country code

☐ I agree to the [Terms of Use](#) and to receive emails at any email address I have provided or may provide in the future, from any entity associated with my application process, including but not limited to my designated schools and programs.

Are you currently homeless? *

☐ Yes ☐ No

Please agree to the Terms of Use and fill all required fields in Step 1 to continue to the next step.

Creating your profile account:
Complete each step and click "next" to continue

Next >

Step 2 Personal Information

Step 3 Credentials

Step 2 Personal Information

* Required field

Legal First Name

Legal Middle Name

Legal Last Name *

Suffix

Preferred Name

Date of Birth * 

Confirm Date of Birth *

Ensure to use your full legal name when applying.
Do not enter a preferred name

Next >

Create Profile

What

Create a secure California Community Colleges account.

Why

A California Community Colleges account will save your progress for future sessions.

How Long

3 steps

(Estimated 2 minutes remaining)



Step 1 Contact Information

Step 2 Personal Information

Step 3 Credentials

Password must:

- not contain your name
- be at least 8 characters in length
- contain at least one uppercase letter
- contain at least one lowercase letter
- contain at least one number
- contain at least one of the following special characters (!, @, #, \$, %, ^, & or *)

Password

Confirm Password

Create Account

Create a password for your profile that will easy to remember

admissionsriverside@rcc.edu

To: Student Name

😊 ↩ Reply ↩ Reply all ➡ Forward 📎 🗑 ⋮

Wed 7/16/2025 2:41 PM

Information only. Please do not reply to this message.

Welcome, Adriana.

Your Riverside City College admission application for **Fall 2025** has been received. Your confirmation number is [REDACTED] Your application will be processed in 1-2 business days (weekends and holidays excluded).

After your application has been processed, a welcome email will be sent to this email account. Please add admissionsriverside@rcc.edu to your address book so the email is not directed to your junk/spam folder. The welcome email will contain your RCCD student ID number, MyPortal login, RCCD student email address, and information on next steps to take.

In the meantime, please visit <http://www.rcc.edu> to learn more about getting started at Riverside City College.

Sincerely,

Riverside City College
Admissions and Records
admissionsriverside@rcc.edu | (951) 222-8600
www.rcc.edu/become-a-student/

Confirmation number [REDACTED]

CCCID: [REDACTED]

This is not your
college ID#

Not the college ID

Once you successful submitted the application
you will automatically receive the email above from
the college you applied to.

The college will email you a “Welcome Letter” to the
personal email address listed



CCCApply

CCCID: Sign Out

My Applications Settings

My Applications

Your name should appear here

Click here to begin the admission application



Start a New Application

Account Information

Important: Please carefully review your account information for accuracy. This information is passed to the college with your application.

Legal Name & Address

Phone:

Email:

Preferred Method of Contact: email

Homeless: No

Birthdate:

Edit My Account

All students select the options below

Welcome

Enrollment



Profile

Education

Citizenship/Military

Residency

Needs & Interests

Demographic Information

Supplemental Questions

Submission

Enrollment Information

Term Applying For 

Fall 2025 (August 25, 2025 to December 19, 2025) 

Educational Goal 

Discover/formulate career interests, plans, goals 

Major Category 

-- Select --

Intended Major or Program of Study 

-- Select --

Make any selection, even if unsure.
The major/program of study does not
apply for high school articulated credit

Save

Continue



Education

Your responses will be kept private and secure and will not be used for discriminatory purposes.

College Enrollment Status

As of February 17, 2025, I will have the following college enrollment status: ?

Enrolling in high school (or lower grade) and college at the same time

High School Education

High school education level as of August 25, 2024 ?

Will be enrolled in high school (or lower grade) and college at the same time

This will autofill once
you make the above
selection

Current or Most Recent High-School Attended ?

I attended high school.

Country ?

United States of America (the)

State ?

Enrollment ✓

Profile ✓

Education ①

Citizenship/Military ○

Residency

Needs & Interests ○

Demographic Information ①

Supplemental Questions ○

Submission

Enrollment	✓
Profile	●
Education	
Citizenship/Military	
Residency	
Needs & Interests	○
Demographic Information	✓
Supplemental Questions	○
Submission	

Enter your
Social
Security
Number or
TIN if you
have one

Mailing address
was already
entered, select
box only

Previous Name

Do you have a **previous legal name** that was used on legal documents or education transcripts?

☐ Yes ☒ No

Social Security Number

The Social Security Number (SSN) or Taxpayer Identification Number (TIN/ITIN) is used by the college as a means of matching student records, facilitating federal financial aid, and reporting tax-related information to the Internal Revenue System (IRS). However, it is not required for admission.

Why am I being asked for my social security number? ⓘ

Do you have a social security number or taxpayer identification number?

☒ Yes, I have a social security number or taxpayer identification number.

☐ No, I do not have a social security number or taxpayer identification number, or I decline to provide one at this time.

Please enter your 9-digit social security number or taxpayer identification number (format xxx-xx-xxxx or xxxxxxxxx, it does not matter if you include the dashes).

Confirm your social security number or taxpayer identification number.

Current Mailing Address

☐ My mailing address is the same as the Permanent Address in my OpenCCC Account. ⓘ

☐ My current mailing address is **outside the United States** ⓘ

Street Address ⓘ

Include apartment number or suite

City ⓘ

State ⓘ

-- Select State --

Zip Code ⓘ

Citizenship/Military

Your responses will be kept private and secure and will not be used for discriminatory purposes.

Citizenship & Immigration

This information will be used for admissions and state reporting purposes. Your responses will be kept private and secure, and will not be used for discriminatory purposes.

Citizenship & Immigration Status ?

-- Select Status --



U.S. Military/Dependent of Military

U.S. Military status as of February 17, 2025 ?

-- Select Status --



Save

Continue



Enrollment



Profile



Education



Citizenship/Military



Residency

Needs & Interests



Demographic Information



Supplemental Questions



Submission

Following tabs ask personal
information:

Citizenship/Military

Residency

Needs and Interests

Before submitting application,
review you application.

*Ensure your full legal name
and date of birth are accurate in
the application.

Once you submit, you cannot
edit the application.

Enrollment

Profile

Education

Citizenship/Military

Residency

Hobbies & Interests

Demographic Information

Supplemental Questions

Submission

Submission

Review Your Responses

[Save as PDF](#)

We recommend that you review your responses to ensure you've provided complete and accurate information.

[Hide My Application](#)

Enrollment Information

[Edit](#)

Term	Fall 2025
Educational Goal	Discover/formulate career interests, plans, goals
Major/Program area of study	Applied Digital Media & Printing - Graphic Design & Printing, Cert. (CE653)

Profile Information

[Edit](#)

OpenCCC Account

Name	
Permanent Address	
	United States of America (the)
Previous Name	Not Provided
Preferred Name	Not Provided
Main Phone	
Phone Type	Mobile
Email	
Preferred Method of Contact:	Email

Once you have read
the statements, select
the boxes

Submit Your Application

You are about to submit your application to Riverside Community College.
NO CHANGES can be made to your application once it is submitted.

California state law* allows you to submit your application and residency information online with an electronic signature verification. Your completion of this page will provide the necessary verification for electronic submission. The security and privacy of the information in your submitted application are protected as described in the CCCApply Privacy Policy.

* Section 54300 of subchapter 4.5 of chapter 5 of division 6 of title 5 of the California Code of Regulations.

☒ By Checking here, I, Miss Test Account, declare that: ?

- All of the information in this application pertains to me.
- Under penalty of perjury, the statements and information submitted in this online admission application are true and correct.
- I understand that falsification, withholding pertinent data, or failure to report changes in residency may result in District action.
- I understand that all materials and information submitted by me for purposes of admission become the property of Riverside Community College.

☒ By Checking here, I, Miss Test Account, acknowledge understanding that: ?

- Federal and state financial aid programs are available and may include aid in the form of grants, work study, and/or any available student loans. I am aware that I may apply for assistance for up to the total cost of my education including enrollment fees, books & supplies, transportation, and room and board expense.
- I may apply for financial assistance if I am enrolled in an eligible program of study (certificate, associate degree, or transfer), and may receive aid if qualified, regardless of whether I am enrolled full-time or part-time.
- Financial aid program information and application assistance are available in the financial aid office at the college. The application is also available on-line.

Note: CCCApply will provide links to financial aid information and applications after you submit this application. You can also find financial aid information at www.icanaffordcollege.com, and on most college websites.

Click here to submit.
*Remember, once you submit
your application you cannot
make any corrections

Submit My Application

Congratulations in completing your college admission application
to request credit for your high school articulated class!

California
Community
Colleges

CCCApply



Great Job, Adriana!

Your application was submitted.

Confirmation

Adriana, your application for admission has been submitted to Riverside Community College.

Name	Adriana C. Test Account
CCCID	
College	Riverside Community College
Term	Fall 2025
Email	
Date & Time	
Confirmation #	

This is not your college ID#

Example of Welcome Email

Welcome to **Riverside** City College



This is your College ID#.
You will need this for
Step 2: Create your
CATEMA account

Dear Adriana,

Welcome to **Riverside** City College! Your admission application has been processed. Please print or screen shot this email-it includes your login information for online services. Here is your personal log in information:

- RCCD Student ID Number: [REDACTED]
 - RCCD Student Email: [REDACTED]
 - MyPortal User Name: [REDACTED]
- The default MyPortal password is the upper-case initial of your first name, the lower-case initial of your last name, and your 6-digit date of birth (e.g., Ben Tiger, Mar. 27, 2002 = Bt032702).

MyPortal is a single sign-on, one stop shop to register for classes, view your grades, check your financial aid status, access your student email, and more! **It may take 1-2 business days (weekends and holidays excluded) for your MyPortal account to be activated.** The URL to access MyPortal is <https://myportal.rccd.edu/Student>. If you previously logged into MyPortal and established a password, it has not changed.

To reset your password for MyPortal, visit [GO.RCCD.EDU](https://go.rccd.edu). Setting up your profile will just take a few minutes and will allow you to reset your password on your own. [See these instructions for more details.](#)

To review your next steps, select your student type:

- [First-Time College Student](#) (You are a new student and have never attended a college or university)
- [Transfer Student](#) (You have attended another college or university but not RCC, Moreno Valley College, or Norco College)
- [Returning Student](#) (You have attended RCC, Moreno Valley College, or Norco College before and you are coming back after a break)
- [International Student](#) (You currently live outside the United States and will be applying for a Visa to study here)
- [High School Dual Enrollment](#) (You are taking high school and RCC classes at the same time)
- [Extended Learning \(Noncredit\)](#) (Only taking Non-Credit Courses)

Riverside City College offers a wide range of student services to support you in reaching your goals. These services include [Veterans Services](#), [Health Services](#), and the [Disability Resource Center](#), and [more](#). Be sure to get involved by joining one of the many on-campus [clubs](#) or [Student Government](#). For students who are undocumented or come from a mixed status family, please contact our Undocumented Student Liaison at undocu@rccd.edu for resources.

Please be sure to complete the [FAFSA](#) or [California Dream Application](#) for [Financial Aid](#), even if you don't think you will qualify. If you've already completed your financial aid application, make sure RCC is listed as one of your schools! RCC's FAFSA school code is 001270; our California Dream Application school code is 00127000.

Riverside City College students registered in one or more units can ride anywhere RIA travels by using your student information. To ride, students at participating colleges will use a free mobile ticketing app. Please visit [Riverside Transit Agency website for details](#) or call: (951) 565-5000.

If you have any other questions or need further assistance, please contact **Admissions** and Records at (951) 222-8600; leave a message and you will receive a call back, or send an email to admissions@riverside@rccd.edu, or visit our website at <https://www.rccd.edu/become-a-student/student-knowledge.html>.

Sincerely,

Admissions and Records
Riverside City College

1-2 business days after you apply, you will be sent a Welcome Email to the personal email you entered on the admission application.

Ensure to check the spam and junk folder of the personal email address used.

Students, please follow the check-list below to complete your request for high school articulated credit during the time you are actively enrolled in the course

High School Articulation Student Checklist

- ☒ Complete the college admission application
- ☐ Create a student account in CATEMA to add your high school teacher and class period
(After you receive the Welcome Letter with your college ID#)
- ☐ Fulfill the minimum grade requirements for the high school articulated credit to be awarded by passing the class with a C or better first semester and B or better for one-year courses

**Final grade for second semester(for one-year courses) is not cumulative*