



Minutes
RCCDFA / CCA / CTA / NEA
May 13, 2025
Moreno Valley College / Welcome Center 103 and Zoom
[RCCDFA District Webpage](#)

Present	Absent
Rhonda Taube (President)	
Sonya Nyrop (Secretary and Membership Chair)	
Carrie Foster (Treasurer)	
Jennifer Floerke (Moreno Valley College Vice-President)	
Felipe Galicia (MVC FT Representative)	
Johnina Grozav (MVC PT Representative)	
Araceli Covarrubias (Norco College Vice-President)	
Michelle Ramin (NC FT Representative)	
Diana Campuzano (NC PT Representative)	
Emily Philippsen (Riverside City College Vice-President)	
Araceli Calderón (RCC FT Representative)	
David Martinez (RCC PT Representative)	
	Marianne Reynolds (California Teachers Association Staff Member)
Faculty Guests	

1. Call to Order: 2:34pm
2. Approval of [minutes from May 6](#)
 - a. Motion to approve: Floerke / Ramin
 - b. Approved unanimously

3. President's Report: Rhonda Taube
 - a. Rhonda asked for patience on the process to create a new DE certification path. Academic Senate presidents, DEC chairs, and the DE dean will be working on this. Rhonda asked again for department chairs to be patient also as faculty have until June 2026 for certification.
 - b. **Motion** for funds of \$750 at each college to provide beer and wine at graduation: Floerke / Covarrubias
 - i. Approved unanimously
 - c. Rhonda thanked the Elections Committee and congratulated those who were elected.
4. Moreno Valley College
 - a. Vice President's Report: Jennifer Floerke
 - i. Jennifer attended a DSPC subcommittee meeting. The group is reviewing and making basic revisions to chapters 1 and 4 of BP/APs. Only one (BP 1610) has been pertinent to the FA, but no substantive changes were made.
 - ii. The DE camp is still showing up in Canvas and the college and district websites which is creating confusion because the current "camp" is not to be used for new certifications. A new RCCD certification class needs to be developed and then approved by Senate for that certification option to be used.
 - b. Full-Time Representatives: Felipe Galicia
 - i. An ASL instructor is still struggling to receive needed accommodations. While the District is providing interpreters, the challenge is that the company being used is not providing skilled interpreters.
 - ii. There is inconsistency in the FLEX approval process for department chairs.
 1. Some departments have operational procedures for approving FLEX. Rhonda reminded everyone that the procedures cannot supersede Academic Senate or Ed Code.
 2. Adam said final approval comes from the chair and not the entire department.
 - c. Part-Time Representative's Report: Johnina Grozav
 - i. No report
5. Norco College
 - a. Vice President's Report: Araceli Covarrubias
 - i. Araceli thanked Rhonda for her assistance on several issues.
 - b. Full-Time Representative's Report: Michelle Ramin
 - i. Faculty are not receiving annual notifications on salary (PANs) from HR. Although classified professionals are receiving these, faculty have

not for numerous years. Faculty should be receiving PANs once a year, so they can self-audit their pay & steps, and check for errors.

- c. Part-Time Representative's Report: Diana Campuzano
 - i. No report

6. Riverside City College

- a. Vice President's Report: Emily Philippsen
 - i. President Oliveros unilaterally decided to invite the VPs again to the monthly meetings between the FA and her. Emily declined the meeting invitation.
 - ii. Emily asked if the engagement center coordinator/faculty advising and student support coordinator duties have been memorialized. It is not in the CBA, but job descriptions have been approved by Academic Senate.
 - 1. Many coordinators feel the responsibilities are significantly more than the 0.2 reassignment, especially since there are often five or more hours of weekly meetings. RCC is having difficulty recruiting coordinators due to the workload.
 - 2. The MVC reps were startled to learn that RCC has been giving reassignments to multiple coordinators while MVC has never provided reassignments to its faculty liaisons. This discrepancy is highly problematic and needs to be investigated.
- b. Full-Time Representative's Report: Araceli Calderón
 - i. A faculty member asked for clarification on "coordinates" in [Article X.Z.4.k](#). Faculty do not supervise or manage classified professionals. However, there may be situations where faculty provide direction, such as science faculty with lab workers. In this scenario, it is still the manager who supervises lab workers.
 - ii. Araceli received a few questions about loadbanking.
 - 1. A department chair wondered why chairs need to sign the cash out form. This is an IRS requirement.
 - 2. Who is responsible for keeping track of loadbank? It is the responsibility of administrators.
 - 3. If faculty load bank in summer, can they use this to reduce their teaching load in the fall? Yes, but the classes must be equivalent modalities; an online summer class can only be used towards an online class in the fall.
- c. Part-Time Representative's Report: David Martinez
 - i. Preference only applies to fall and spring semesters.

7. Treasurer: Carrie Foster

- a. No report

8. Secretary and Membership Chair: Sonya Nyrop
 - a. No report
9. Open Hearing: None
10. Adjournment: 3:57pm

Spring Meetings

May 20 (FA townhall 2:30-3:30pm on Zoom)

May 27

June 3

*[Zoom link for meetings](#)