



Minutes
RCCDFA/CCA/CTA/NEA
December 5, 2023
Riverside City College / Library Room 404 & Zoom

Present	Absent
Rhonda Taube (Riverside Community College District Faculty Association President)	
Emily Philippsen (Membership Chair)	
Lee Nelson (Treasurer)	
Sonya Nyrop (Secretary)	
Jeff Rhyne (Moreno Valley College VP)	
Jennifer Floerke (MVC FT Rep)	
Rhejean King-Johnson (MVC PT Rep)	
Virgil Lee (Norco College VP)	
Araceli Covarrubias (NC FT Rep)	
Diana Campuzano (NC PT Rep)	
Mike Chavez (Riverside City College VP)	
Garth Schultz (RCC FT Rep)	
David Martinez (RCC PT Rep)	
Faculty Guests	

1. Meeting called to order at 1:04pm.
2. Motion to approve [minutes from November 28, 2023](#) (Covarrubias/Campuzano).
Motion approved unanimously.
3. President's Report: Rhonda Taube
 - a. The discussion on [AP 6160\[A\]](#) is ongoing as the Professional Growth & Sabbatical Leave work group is still determining the language regarding undergraduate course work.

- b. Rhonda attended an emergency meeting with VC Mills and Dean Bushell about faculty pay for the DE training camp. This discussion is ongoing as they have not yet reached a consensus.
 - c. When requesting catastrophic leave, faculty need to complete the District's medical certification form. A medical/doctor's note is insufficient.
 - d. The recent District Safety Committee meeting focused on district protocols and the upcoming presentation to the Board. In addition, the Chief of Police stated that the District needs a detective position so that there is someone to investigate crimes.
 - e. The hiring committee for the position of Chief of Staff has forwarded four candidates.
 - f. During the standing meeting with VC Few, Rhonda learned that Diana Torres's position is going to be actively engaged with labor negotiations. Also, RCC is getting another HR analyst due to the significant workload at the college.
 - g. VC Goldware shared with Rhonda that there are faculty listservs that will become active in the future. These will include listservs specifically for all faculty, all associate faculty, and faculty from each college. The District has asked how these listservs, which are not private and are open to anyone in the District, will be moderated. As there is not a clear district policy for use of listservs, it is uncertain how they will be moderated. The FA does not want administration moderating these listservs, particularly as there have been situations in the past where faculty in Academic Senate and FA have had their communication through RCCD-all delayed or restricted.
4. Moreno Valley College
- a. Vice President's Report: Jeff Rhyne
 - i. Jeff recently learned that new faculty are no longer getting printers at MVC, which is adversely affecting faculty members who have offices that are not near common printers/copiers. Many faculty members located close to a common printer/copier donated the printers in their offices to these new faculty members. However, this may be an ongoing issue. One concern over the use of these shared printers is that faculty do not have an option for printing confidential documents, which could open the District to liability.
 - ii. Jeff had good conversations with VC Few and VC Mills last week and VC Brown yesterday during their visits to MVC. He appreciates the regular visits the VCs make to MVC and the time they make themselves available to meet with constituents at the college. He

encourages faculty at MVC to drop in or make appointments with them so that they can learn about the great work we do at MVC.

- iii. A new dean had questions about aspects of the collective bargaining agreement. As a reminder, all FT faculty must be on campus a minimum of three days a week, regardless of reassigned time, teaching schedules, or the number of online courses. Faculty can be written up for failing to meet their contractual requirements.
- b. Full-Time Representative's Report: Jennifer Floerke
 - i. Last week, Rhejean, Jeff, and Jennifer met and had a pleasant conversation with the new VP of Student Services, Corey Rodgers.
 - ii. Next week, Jennifer will be representing a faculty member in a meeting with HR to discuss accommodations.
- c. Part-Time Representative's Report: Rhejean King-Johnson
 - i. No report

5. Norco College

- a. Vice President's Report: Virgil Lee
 - i. The healthcare negotiations team met with the District's healthcare negotiations team and was supposed to get the new version of the MOU yesterday; however, the updated MOU was not received. Another meeting is scheduled for next week, so the team hopes to get the new version then. The team is pushing to get this completed by the spring term.
 - ii. Virgil attended the Academic Senate meeting. The NC President did not accept a portion of the APC ranking for new faculty hires as she felt that two of the five faculty hire requests were not representative of the needs of NC. Thus, a new faculty hire recommendation for these two positions has been requested from the Academic Senate.
 - 1. Araceli shared that part of the reason some disciplines do not ask for additional faculty is that they are unfamiliar with the process. While faculty do receive training on completing program reviews, they need specific training on the process for requesting additional faculty positions. The program review form/software does not provide information on this process.
 - 2. Rhonda pointed out that the deans are responsible for assisting faculty with position requests through program review.
- b. Full-Time Representative's Report: Araceli Covarrubias

- i. An associate faculty member completed a professional development activity in August but still had not been paid. When checking with the IDS and department chair, this faculty member learned that nothing had been entered into the system yet. Full-time faculty have had similar issues with their FLEX activities not being entered. The people who are responsible for entering information about professional development should ensure that this information is processed in a timely manner.
 - ii. The District Safety Committee is forming a sub-committee to look at standards of care, specifically on the issues of security cameras and consistency in safety and security protocols at all three colleges. Felipe shared that this may stem from recent vandalism at MVC, which has led to a lack of classrooms and labs and student concerns about safety.
 - c. Part-Time Representative's Report: Diana Campuzano
 - i. Diana met with Dr. Green. One question that arose was about the location of offices for faculty at a college with multiple sites. At MVC, full-time faculty at Ben Clark Training Center have their offices there. NC currently has an off-site facility at the Stokoe Elementary School, and its current policy is for faculty to have their own offices at their primary teaching site and a shared space at their secondary teaching site. This is a challenging issue overall because of the lack of space for faculty offices.

6. Riverside City College

- a. Vice President's Report: Mike Chavez
 - i. An associate faculty member had a previous IOI that fell through the cracks. This issue has been resolved.
- b. Full-Time Representative's Report: Garth Schultz
 - i. Mike, David, and Garth had a productive meeting with student government representatives regarding forms for faculty who become advisors of student clubs/organizations. The chief counsel for the District joined the meeting and created amenable language for the forms. The forms also designate substitutes when advisors are absent so that clubs can continue to meet. MV and NC may want to look at these forms for consistency across the three colleges.
- c. Part-Time Representative's Report: David Martinez
 - i. No report

7. Membership Chair: Emily Philippsen
 - a. Emily is more than halfway finished with digitizing historical membership forms.

8. Treasurer: Lee Nelson
 - a. Lee is working with the CPA to complete taxes.
 - b. A faculty member asked about the dependent verification audit. Everyone needs to participate in the audit, and its completion is crucial for payouts. Part of the process is to update information on dependents. At this point, faculty have been notified that the process/documents are coming.

9. Secretary: Sonya Nyrop
 - a. No report

10. District Academic Senate President: Felipe Galicia
 - a. Felipe attended the recent plenary session.
 - i. The addition of a DEIA component in our evaluations was supported by ASCCC.
 - ii. A resolution supporting revisions to Title 5 to include DEIA in our course outlines of record was supported by the ASCCC.
 - iii. The State Chancellor's 2030 report was shared.
 - iv. [AB-1111](#) was one topic of discussion. AB-1111 is the common course numbering and naming proposal. ASCCC has concerns about academic freedom as the degree to which curriculum will be standardized through this proposal is unclear.
 - b. The governance structure will be up for discussion again in DSPC on December 8 as revisions were made by the Chancellor.
 - c. DE certification is a significant topic of discussion in Academic Senate.
 - d. Academic Senate has also been discussing the AI feature in Zoom.
 - i. The current consensus is that it is not advisable to use this feature for meeting minutes because of the limitations of this feature.
 - ii. Felipe shared that there will be a soft rollout for this feature, probably with committees first before faculty.
 - iii. One concern is that all Zoom accounts are accessible to the District, as it owns these accounts.
 - iv. Rhonda reminded everyone that there is an MOU that states that the District cannot use faculty communication without a reasonable/justifiable cause. There is also a non-recording policy for faculty. The FA would likely need to issue a demand to bargain

about this feature when it is launched. The FA will revisit this issue in the spring after the winter trial.

11. Open Hearing

- a. Mike shared that the Chancellor finally called a meeting with the Labor Council regarding Trade Tech. The date is still being decided.

12. Closed Session: Seven items were discussed.

13. Meeting adjourned at 3:46pm.