



Minutes
RCCDFA/CCA/CTA/NEA
April 16, 2024
Riverside City College / Library Room 404 & Zoom

Present	Absent
Rhonda Taube (Riverside Community College District Faculty Association President)	
Emily Philippsen (Membership Chair)	
Lee Nelson (Treasurer)	
Sonya Nyrop (Secretary)	
Jeff Rhyne (Moreno Valley College VP)	
Jennifer Floerke (MVC FT Rep)	
Rhejean King-Johnson (MVC PT Rep)	
Virgil Lee (Norco College VP)	
Araceli Covarrubias (NC FT Rep)	
Diana Campuzano (NC PT Rep)	
Mike Chavez (Riverside City College VP)	
David Martinez (RCC PT Rep)	
Marianne Reynolds (CTA [California Teachers Association] Staff Member)	
Faculty Guests	

1. Meeting called to order at 1:07pm.
2. Motion to approve minutes from [April 2, 2024](#) (Lee/Nelson). Approved unanimously.

3. President's Report: Rhonda Taube

- a. The institutional service form created by Educational Services is being adjusted to reflect that faculty only need to submit the form once a year rather than once a semester.
- b. Educational Services is also creating a standardized form to be used for new reassignment requests. This form will be submitted to local administration to begin the approval process, which will include notification for department chairs.
- c. VC Few shared that updated/corrected associate faculty IOI lists will be sent by Monday, April 22. Associate faculty who request an evaluation should be prioritized and evaluated even if a complete list hasn't yet been received.
- d. The Chancellor would like department chairs to receive training from the Chronicle of Higher Education. In previous conversations about this specific training, the chairs believed that it wouldn't be useful as so much of it only pertains to universities. Rhonda suggested a pilot program for chairs who wish to do the program and who can then share what they learn with other chairs. If they find it meaningful, the training can be brought to RCCD.
- e. The curriculum chairs from the three colleges have submitted a proposal for an increase in release time due to their expanded workload.
- f. After months of difficult and heated exchanges, a tentative agreement has been reached with the Chancellor on a two-year contract rollover, pending ratification, and more information will be forthcoming. FA is urging the District to put this in writing and finalize the MOU so that it can be ratified by faculty. Discussion ensued about outreach with membership.

4. Moreno Valley College

- a. Vice President's Report: Jeff Rhyne
 - i. Jeff will be representing a faculty member who is going through the accommodations process.
 - ii. Jeff attended a course caps task force meeting and is hopeful that the process will be completed at the next meeting in May. Currently, the task force is working to ensure the process for administrators who wish to change course caps mirrors the process for faculty initiating a change.
 - iii. Two colleagues in Jeff's department are earning tenure, but only one of their names is on the board book even though both names were forwarded in November. Jeff contacted college leadership, who reached out to HR.

- b. Full-Time Representative's Report: Jennifer Floerke
 - i. Elections are ongoing through April 29.
 - ii. Faculty who are interested in attending the [CCA conference](#) on April 26-28 should contact Sonya Nyrop.
 - iii. Faculty have found themselves placed on hiring committees or scheduled for meetings without consultation. Hiring managers should consult with Academic Senate and the FA and talk with people about participation first. They should not simply put items on people's calendars.
 - iv. The catastrophic leave audit has been completed.
 - c. Part-Time Representative's Report: Rhejean King-Johnson
 - i. No report
5. Norco College
- a. Vice President's Report: Virgil Lee
 - i. Students from the RCC newspaper interviewed Virgil about the part-time healthcare MOU. Virgil recommended that the reporter also contact Rhonda and Diana for the article.
 - b. Full-Time Representative's Report: Araceli Covarrubias
 - i. A student threatened to report a faculty member for harassment for communication/information that went out to all students. The faculty member was advised to contact the Dean of Student Life or the VP of Student Services as this is a student conduct issue.
 - c. Part-Time Representative's Report: Diana Campuzano
 - i. No report
6. Riverside City College
- a. Vice President's Report: Mike Chavez
 - i. Mike heard questions about the contract rollover and concerns about incomplete part-time faculty IOI lists at yesterday's Senate meeting.
 - ii. Faculty who have been approved to attend the [CCA Conference](#) need to email Shelbie Casella and copy Rhonda to complete their registration.
 - b. Full-Time Representative's Report:
 - c. Part-Time Representative's Report: David Martinez
 - i. No report

7. Membership Chair: Emily Philippsen
 - a. Because of the ongoing elections, Emily has added numerous faculty members.
8. Treasurer: Lee Nelson
 - a. No report
9. Secretary: Sonya Nyrop
 - a. No report
10. CCA Director N: Dorothy Reina
 - a. Dorothy shared the [March CCA board report](#) via email.
11. Open Hearing:
 - a. The issue of stipends for coaches will likely be on hold until the contract rollover is completed.
 - b. A faculty member shared concerns about IOIs being conducted late in the semester.
 - c. A question was asked about institutional service for faculty whose time is significantly taken up by reassignments. There are many ways to complete institutional services ([CBA Article X.O](#)).
 - d. A faculty member asked about required safety training. Currently, faculty cannot be required to complete safety training.
 - e. At RCC, classrooms are being converted to high-flex. A faculty member wondered if there have been conversations about room conversions and scheduling. This is largely the purview of Academic Senate, but issues such as training required to use these rooms may be something that needs to be negotiated by the FA.
12. Closed Session: 8 items were discussed.
13. Meeting adjourned at 3:58pm.