

Agenda Item (VIII-D-1)

Meeting	12/11/2018 - Regular
Agenda Item	Committee - Resources (VIII-D-1)
Subject	2017-2018 Independent Audit Report for the Riverside Community College District Foundation
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees receive the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2018 for the permanent file of the District.

Background Narrative:

An independent audit of the Foundation's 2017-2018 financial statements was performed by CliftonLarsenAllen, LLP Certified Public Accountants (CLA). A representative of the firm will be available to present the report. Results of the audit are summarized below.

• Auditor's Opinion – The auditors have issued an unmodified opinion for the financial audit as of June 30, 2018, which is also known as a "clean" opinion. Unmodified is the highest level of assurance the auditors can provide of the four available opinions and indicates the financial statements are presented fairly, in all material respects, in accordance with generally accepted accounting principles.

• Audit Findings – There were no findings or questioned costs.

• Auditor's Required Communication – In accordance with the U.S. Auditing Standards AU-C 260, at the conclusion of the audit engagement CLA is required to communicate information to the Board of Trustees regarding their responsibility under Generally Accepted Auditing Standards (GAAS). Attached for your information is the required communication.

• The audit report was presented to and accepted by the Foundation's Board of Directors on November 13, 2018.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services Launa K. Wilson, District Foundation Executive Director Melissa Elwood, Controller

Attachments:

12112018_Foundation Audit Report FY17-18 and CLA USAS Letter

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RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION (A California Nonprofit Corporation)

FINANCIAL STATEMENTS

For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017 and Independent Auditors' Report

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION (A California Nonprofit Corporation)

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INDEPENDENT AUDITORS' REPORT

Board of Directors Riverside Community College District Foundation Riverside, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Riverside Community College District Foundation (the Foundation), a California nonprofit corporation, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the Foundation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



INDEPENDENT AUDITOR'S REPORT

Board of Directors Riverside Community College District Foundation Riverside, California

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of June 30, 2018, and the changes in its net assets and its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Foundation's June 30, 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated November 7, 2017. In our opinion, the summarized comparative information presented herein as of and for the fiscal year ended June 30, 2017, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Clifton Larson Allen LLP

CliftonLarsonAllen LLP Glendora, California November 5, 2018

STATEMENT OF FINANCIAL POSITION June 30, 2018 With Comparative Totals as of June 30, 2017

	Ju	June 30, 2017			
Assets					
Current Assets:					
Cash and cash equivalent	\$	573,182	\$	472,210	
Accounts receivable		17,567		27,625	
Pledge receivable - current portion		135,859		39,532	
Prepaid expenses		12,743			
Total Current Assets	\$	739,351	\$	539,367	
Non-Current Assets:					
Investments		9,522,729		8,669,696	
Funds held with FCCC		454,164		446,836	
Pledges receivable, net		506,192		773,314	
Split interest agreements receivable		2,083,503		2,035,849	
Total Non-Current Assets		12,566,588		11,925,695	
Total Assets	\$	13,305,939	\$	12,465,062	
Liabilities and Net Assets					
Current Liabilities:					
Accounts payable	\$	3,982	\$		
Due to Riverside Community College District		130,951		65,351	
Refundable advances		187,082		229,448	
Total Current Liabilities		322,015		294,799	
Net Assets:					
Unrestricted		549,070		833,591	
Temporarily restricted		5,767,232		4,915,781	
Permanently restricted		6,667,622		6,420,891	
Total Net Assets		12,983,924		12,170,263	
Total Liabilities and Net Assets	\$	13,305,939	\$	12,465,062	

STATEMENT OF ACTIVITIES For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

		June 3	0, 2018		<u>June 30, 2017</u>
		Temporarily	Permanently		
	Unrestricted	Restricted	Restricted	Total	Total
Revenue					
Support and revenue					
Contributions	\$	\$ 628,318	\$ 246,731	\$ 875,049	\$ 797,281
Grants		322,803		322,803	211,457
Special events Administrative fees	115 756	103,087		103,087	134,652
Donated salaries and benefits	115,756 550,701			115,756 550,701	- 425,905
Donated facilities	10,808			10,808	425,905
In-kind donations	41,378			41,378	155,490
Total Support	718,643	1,054,208	246,731	2,019,582	1,735,825
Other income Investment income	(82,209)	800,965		718,756	849,514
Change in value - split interest	(0_,_0))			, i i i i i i i i i i i i i i i i i i i	
agreements		47,652		47,652	54,651
Change in value - funds held by					
FCCC		7,327		7,327	29,658
Total Other Income	(82,209)	855,944		773,735	933,823
Total revenues before net					
assets released from restrictions	636,434	1,910,152	246,731	2,793,317	2,669,648
Net assets released from restrictions	1,058,701	(1,058,701)	210,751	-	2,009,010
Total Revenue	1,695,135	851,451	246,731	2,793,317	2,669,648
Operating Expenses					
Program services	1,236,091			1,236,091	1,116,761
Supporting services Management and general	571 795			524 285	282 210
Fundraising	524,285 219,280			524,285 219,280	283,219 273,151
e	1,979,656			1,979,656	1,673,131
Total Expenses	1,979,050			1,979,030	1,075,151
Change in net assets	(284,521)	851,451	246,731	813,661	996,517
Net Assets					
Beginning of year, before restatement	833,591	4,915,781	6,420,891	12,170,263	10,496,645
Restatements					677,101
Beginning of year	833,591	4,915,781	6,420,891	12,170,263	11,173,746
End of year	\$ 549,070	\$ 5,767,232	\$ 6,667,622	\$ 12,983,924	\$ 12,170,263

STATEMENT OF CASH FLOWS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

	Jı	une 30, 2018	J	une 30, 2017
Cash flows from operating activities				
Cash received from donations, grants and fundraisers	\$	1,418,206	\$	1,026,885
Cash paid for student scholarships, grants and campus programs		(862,538)		(819,113)
Cash paid for operating expenses and fundraising		(307,827)		(143,565)
Net cash provided (used) by operating activities		247,841		64,207
Cash flows from investing activities				
Reinvested interest and dividends, net of expense		230,628		130,654
Proceeds from sale of investements		113,057		184,552
Purchase of investments		(490,554)		(1,128,136)
Net cash provided (used) by investing activities		(146,869)		(812,930)
Net increase (decrease) in cash and cash equivalents		100,972		(748,723)
Cash and cash equivalents, beginning of year		472,210		1,220,933
Cash and cash equivalents, end of year	\$	573,182	\$	472,210
Reconciliation of change in net assets to cash provided (used) by operating activi	ties			
Change in net assets		813,661		996,517
Adjustment to reconcile change in net assets to cash provided (used) by operating				
activities				
Realized and unrealized gains on investments		(488,128)		(718,860)
Reinvested interest and dividends, net of expense		(230,628)		(130,654)
Donated stock		(21,220)		-
Allowance and write off of				
uncollectable accounts, net		33,809		(3,904)
Change in value - split interest agreements		(47,652)		(54,651)
Change in value - funds held by FCCC		(7,327)		(29,658)
(Increase) decrease in operating assets:				
Accounts receivable		10,058		(5,909)
Pledges receivable, net		170,795		80,387
Prepaid		(12,743)		-
Increase (decrease) in operating liabilities:				
Accounts payable		3,982		
Due to Riverside Community College District		65,600		(59,009)
Refundable advances		(42,366)		(10,052)
Net cash provided (used) by operating activities	\$	247,841	\$	64,207

STATEMENT OF FUNCTIONAL EXPENSES For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

	 June 30, 2018								ne 30, 2017
	 Program	М	anagement						
	Services	an	d General	F	undraising		Total		Total
Donated salaries and benefits	\$ 105,175	\$	298,157	\$	147,369	\$	550,701	\$	425,905
Donated facilities	2,064		5,852		2,892		10,808		11,040
In-kind donations			41,378				41,378		155,490
Scholarships	541,042						541,042		520,549
Grant fulfillment	200,007						200,007		218,798
Support - instructional									
and student programs	121,489						121,489		79,766
Professional fees			17,975		7,374		25,349		-
Printing	1,539		1,853				3,392		7,895
Office expenses	5,028		110				5,138		50
Postage, shipping and delivery			165				165		1,232
Insurance	1,597						1,597		1,597
Equipment	15,685		57,033		1,608		74,326		1,423
Meetings and conferences	1,978						1,978		-
Travel	817						817		-
Memberships and dues	145						145		183
Advertising	435						435		-
Special events					60,037		60,037		70,845
Contract services	100,980						100,980		96,098
Administrative fees	115,756						115,756		-
Allowance and write off of									
uncollectable pledges receivable, net	(20)		33,829				33,809		(3,904)
Other expenses	22,374		67,933				90,307		86,164
	\$ 1,236,091	\$	524,285	\$	219,280	\$	1,979,656	\$	1,673,131

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 1: ORGANIZATION

The Riverside Community College District Foundation (the Foundation), is a nonprofit public benefit corporation incorporated in the State of California on October 21, 1975, to solicit funds, provide support for the programs and projects of the Riverside Community College District (the District), and to account for the issuance of scholarships to the students of the District. The Foundation also serves as a link between the District and the community.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting.

Donations, other than cash, or the equivalent of cash (stocks, bonds, etc.), are recorded at estimated fair value at the time of the donation.

Classification of Net Assets

The Foundation reports information regarding its financial position and activities according to three classes of net assets:

Unrestricted Net Assets

Net assets that are not subject to donor-imposed stipulations.

Temporarily Restricted Net Assets

Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Foundation and/or passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Temporarily restricted net assets are restricted for scholarships, endowment grants and other programmatic support.

Permanently Restricted Net Assets

Net assets subject to donor-imposed stipulations that they be maintained permanently by the Foundation. Generally, the donors of these assets permit the Foundation to use all or part of the income earned on any related investments for general or specific purposes.

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Contributions

Contributions, including unconditional promises to give are recognized as revenues in the period the contribution or unconditional promise is received. Contributions of assets other than cash are recorded at their estimated fair value at the time of the gift.

The gifts are reported as either temporarily or permanently restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified as unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Cash and Cash Equivalents

Cash and cash equivalents are defined as all checking and money market accounts with an original maturity of 90 days or less.

Accounts Receivable

Accounts receivable consists primarily of interest and donations receivable. Bad debts are accounted for by the direct write off method. Management has deemed all amounts as collectable; therefore, no allowance for doubtful accounts is considered necessary.

Pledges Receivable

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional pledges that are due in more than one year are recognized at fair value using the applicable mid-term federal rate published by the Internal Revenue Service (IRS) for the month of June 2018. Amortization of the discount is included in contribution revenue.

The Foundation has net pledges receivables for unconditional promises to give in the amount of \$642,051 and \$812,846 at June 30, 2018 and 2017, respectively. Management has reviewed the collectability of these pledges and determines the balances to be fully collectable; however, a 5% allowance of uncollectable pledges is established. A plan to regularly evaluate pledges receivable and the potential collectability is in place and reviewed throughout the year. The allowance and write off of uncollectable pledges receivable is netted in the statement of functional expense.

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Investment income (interest and dividends) is included in the change in net assets from operations unless the income or loss is restricted by donor or law.

Split-Interest Agreements

The Foundation has two charitable remainder trusts and one testamentary trust, referred to as split-interest agreements. The terms and discount rates for these agreements are based upon the life expectancy of the donor(s) and present value tables provided by the Internal Revenue Service for determining the amount of the charitable contribution. The charitable remainder trusts are administered by a third-party. Assets associated with the split-interest agreements are recognized at the present value of the estimated future benefits of the agreement.

Accounts Payable

Accounts payable consists of amounts due to vendors for goods and services received prior to June 30th annually.

Functional Allocations of Expenses

The costs of providing the various programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Reclassifications

Certain reclassifications to the summarized comparative information have been made to conform to the current year presentation. The reclassifications has no effect on the previously reported net assets or change in net assets.

<u>Estimates</u>

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Administrative Fee

To allow for sufficient operating support, a 5% administrative fee may be assessed on all new gifts to the Foundation. In addition, an annual fee of up to 2% may be charged on all gifts. These fee assessments are reviewed on an annual basis.

In-Kind Donations

The Foundation receives non-cash donations for items auctioned during their special fundraising events. These donations have been reflected in the statement of activities as in-kind donations and as management and general expenses. The amount represents the fair value, when available, of the donated item.

Comparative Totals

The financial statements and notes include certain prior-year summarized comparative information in total, but not by net assets class. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the fiscal year ended June 30, 2017.

Income Taxes

The Foundation is a non-profit foundation exempt from federal income and California franchise taxes under Section 501(c)(3) of the Internal Revenue Code and corresponding California provisions.

The Foundation has evaluated its tax positions and the certainty as to whether those positions will be sustained in the event of any audit by taxing authorities at the federal and state levels. The primary tax positions evaluated relate to the Foundation's continued qualification as a tax-exempt organization and whether there are unrelated business income activities that would be taxable. Management has determined that all income tax positions will more likely than not be sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required.

The Foundation files informational returns in the U.S. federal jurisdiction, and the state of California. With few exceptions, the Foundation is no longer subject to U.S. federal and state examinations for generally three and four years, respectively.

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Subsequent Events

The Foundation has evaluated subsequent events through November 5, 2018, which is the date these financial statements were available to be issued. There were no subsequent events requiring disclosure as of June 30, 2018.

NOTE 3: CONCENTRATION OF CREDIT RISK

Financial Instruments and Credit Risk

The Foundation manages deposit concentration risk by placing cash and money market accounts, with financial institutions believed by us to be creditworthy. At times, amounts on deposit may exceed insured limits or include uninsured investments in money market mutual funds. To date, the Foundation has not experienced losses in any of these accounts. Credit risk associated with accounts receivable and promises to give is considered to be limited due to high historical collection rates and because substantial portions of the outstanding amounts are due organizations supportive of our mission. Investments are made by diversified investment managers whose performance is monitored by the Finance Committee of the Board of Directors. Although the fair values of investments are subject to fluctuation on a year-to-year basis, the Finance Committee believes that the investment policies and guidelines are prudent for the long-term welfare of the organizations.

Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Foundation's deposits may not be returned to it. The Foundation occasionally has a need to maintain cash balances in excess of \$250,000, the amount insured by the Federal Deposit Insurance Corporation (FDIC).

Investments

Investments with brokers are insured by the Securities Investor Protection Corporation (SIPC) up to \$500,000 of which \$250,000 may be cash. Insurance protects assets in the case of brokerdealer insolvency and not against declines in market valuation. As of June 30, 2018 the Foundation had investments in excess of the SIPC insurance amount. The Foundation followed established policies in directing and monitoring the investment management of the Foundation's investments during the year.

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 4: INVESTMENTS

Investment return for the fiscal year ended June 30, 2018 was as follows:

		2017		
Realized loss on investments, net	\$	103,576	\$ (57,503)	
Unrealized gain on investments, net		384,552	776,363	
Interest and dividends		296,935	 180,310	
Total investment income		785,063	 899,170	
Investment expenses		(66,307)	 (49,656)	
Total investment income, net of expenses	\$	718,756	\$ 849,514	

Realized losses result from the sale of investments below historical cost. Unrealized losses result from the decline in market value of investments held from period to period.

Cost and fair values at June 30, 2018, are as follows:

		June 3	018		June 3	0, 2017				
Investments		Cost		Cost		Fair Value		Cost		Fair Value
Fixed Income (Level 1)	\$	3,451,894	\$	3,386,543	\$	5,907,371	\$	6,198,760		
Equities (Level 1)		4,932,653		6,136,186		2,029,915		2,470,936		
Total	\$	8,384,547	\$	9,522,729	\$	7,937,286	\$	8,669,696		

Levels 1 through 3 have been assigned to the fair value measurement of investments. The fair value of measurement is determined as follows:

- Level 1 quoted prices in an active market for identical assets.
- Level 2 quoted prices for similar assets and market-corroborated inputs.
- Level 3 the organization's own assumptions about market participation, including assumptions about risk, developed based on the best information available in the circumstances.

NOTE 5: <u>SPLIT INTEREST AGREEMENTS</u>

The Foundation is the beneficiary of three split-interest agreement (two charitable remainder unitrusts and one testamentary trust) for which the Foundation is not the administrator. The Foundation recognized the present value of the estimated future benefits of the agreement to be received as temporarily restricted contribution revenue and as a receivable when notified of the agreement.

Contributions receivable from split-interests agreements totaled \$2,083,503 and \$2,035,849 at June 30, 2018 and 2017, respectively. The Foundation will not receive its share of the trust assets until the last heir to the estates passes away.

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 6: PLEDGES RECEIVABLE

Unconditional promises to give at June 30, 2018 are as follows:

		 2017	
Receivable - less than one year	\$	135,859	\$ 39,532
Receivable - one to five years		550,757	843,478
Gross unconditional pledges		686,616	883,010
Less: discount		(44,565)	(70,164)
Net pledges receivable	\$	642,051	\$ 812,846

Pledges receivable have been discounted to present value using a discount rate of 2.17% in 2017-18 and 1.96% in 2016-17.

NOTE 7: <u>REFUNDABLE ADVANCES</u>

During the fiscal year ended June 30, 2016, the Foundation was awarded and received a \$250,000 grant to sustain and strengthen campus-based support and services that promote the health, wellbeing and higher education success of current and former foster youth across the District, through May 31, 2019. Of the total received, \$62,918 had been incurred as general and administrative fees and thus recognized as revenue through the fiscal year ended June 30, 2018. During the years ended June 30, 2018 and 2017, total expenses incurred as general and administrative fees and thus recognized as revenue were \$42,366 and \$10,052, respectively.

NOTE 8: <u>INVESTMENT WITH FOUNDATION FOR CALIFORNIA COMMUNITY</u> <u>COLLEGES (FCCC)</u>

The Foundation has entered into a partnership arrangement with the California Community Colleges Scholarship Endowment (CCCSE) through the Foundation for California Community Colleges (FCCC). The FCCC has an investment advisory committee charged with the responsibility for directing and monitoring the investment management of the CCCSE's assets.

The Foundation has transferred a total of \$365,253 to the FCCC for Osher Scholarships and a donation of \$26,668 was made on the Foundation's behalf for Sempra Energy Scholarships. These funds are invested in a pooled investment fund held by the FCCC (Level 2). At June 30, 2018 the fair value of these pooled investments totaled \$454,163, which consisted of cash of \$22,708, equity securities of \$313,373, and fixed income instruments of \$118,082. A net investment gain of \$27,862 was recognized during the fiscal years ended June 30, 2018. At June 30, 2017 the fair value of these pooled investments totaled \$446,836, which consisted of cash of \$22,342, equity securities of \$290,444, and fixed income instruments of \$134,051. A net investment gain of \$52,392 was recognized during fiscal year ended June 30, 2017.

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 8: <u>INVESTMENT WITH FOUNDATION FOR CALIFORNIA COMMUNITY</u> <u>COLLEGES (FCCC)</u>

FCCC Net Assets as of June 30, 2018

		June 30, 2018	June 30, 2017	
	Temporarily	Permanently		
	Restricted	Restricted	Total	Total
Osher Scholarships	\$ 56,556	\$ 365,253	\$ 421,809	\$ 414,999
Sempra Energy Scholarships	5,687	26,668	32,355	31,837
	\$ 62,243	\$ 391,921	\$ 454,164	\$ 446,836

Changes in FCCC Net Assets for the Fiscal Year Ended June 30, 2018

			June 30, 2017					
	nporarily estricted	I	Restricted		Total	Total		
Endowment net assets,								
beginning of year	\$ 54,915	\$	391,921	\$	446,836	\$	417,178	
Contributions	_		-		-		-	
Investment return:								
Investment income, net of expenses	7,338		-		7,338		7,957	
Net appreciation (realized and unrealized)	20,524		-		20,524		44,435	
Total investment return	 27,862				27,862		52,392	
Other changes:								
Fund distributions	(20,534)		-		(20,534)		(22,734)	
Total other changes	 (20,534)		-		(20,534)		(22,734)	
Endowment net assets,								
end of year	\$ 62,243	\$	391,921	\$	454,164	\$	446,836	

The CCCSE was set up to provide matching scholarships funds for California community colleges. The CCCSE was formed through a generous \$50 million matching commitment from the Osher Foundation and an initial contribution of \$25 million. The CCCSE began to distribute scholarship funding from the initial \$25 million gift to each participating community college in the 2009-10 year. The allocation is based on each college's full time equivalent students (FTES) and each scholarship will be valued at \$1,000 for a school year. For the year ended June 30, 2018, the Foundation received \$63,286 including \$20,534 in fund distributions from investment returns from the Osher Scholarship Fund. For the fiscal year ended June 30, 2017, the Foundation received \$68,390 including \$22,734 in fund distributions from investment returns

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 8: <u>INVESTMENT WITH FOUNDATION FOR CALIFORNIA COMMUNITY</u> <u>COLLEGES (FCCC)</u>

from the Osher Scholarship Fund.

NOTE 9: <u>ENDOWMENT</u>

The Foundation's endowment consists of various endowments established for scholarships and educational program purposes. Its endowment includes both donor-restricted endowment funds and funds designated by the Board of Directors to function as endowments. As required by generally accepted accounting principles, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law

The Board of Directors of the Foundation has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donorrestricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- 1. The duration and preservation of the fund
- 2. The purposes of the organization and the donor-restricted endowment fund
- 3. General economic conditions
- 4. The possible effect of inflation and deflation
- 5. The expected total return from income and the appreciation of investments
- 6. Other resources of the organization
- 7. The investment policies of the organization

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 9: ENDOWMENT

Endowment Net Asset Composition by Type of Fund as of June 30, 2018

		June 30, 2018										
	Uni	restricted	Temporarily Restricted		1		Permanently Restricted		Total		Total	
Donor-restricted	\$		\$	1,349,485	\$	6,069,051	\$	7,418,536	\$	6,833,437		
Board-designated		81,272						81,272		72,898		
-	\$	81,272	\$	1,349,485	\$	6,069,051	\$	7,499,808	\$	6,906,335		

Changes in Endowment Net Assets for the Fiscal Year Ended June 30, 2018

	June 30, 2018						<u>June 30, 2017</u>			
	Unr	estricted	Temporarily Restricted		Permanently Restricted		Total			Total
Endowment net assets,										
beginning of year	\$	72,898	\$	1,048,975	\$	5,784,462	\$	6,906,335	\$	6,339,049
Contributions Investment return:						284,589		284,589		106,708
Investment income, net of expenses Net depreciation (realized and		1,206		92,010				93,216		99,401
unrealized)		7,168		546,946				554,114		545,729
Total investment return		8,374		638,956				647,330		645,130
Other changes:										
Distributions				(338,446)				(338,446)		(184,552)
Total other changes		-		(338,446)				(338,446)		(184,552)
Endowment net assets, end of year	\$	81,272	\$	1,349,485	\$	6,069,051	\$	7,499,808	\$	6,906,335
		,		, ,	_	, ,		, ,		, ,

Return Objectives and Risk Parameters

The Foundation has adopted an investment policy which actively safeguards the assets while maintaining some growth to ensure the donations will provide a benefit to the college and its student population. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified period(s) as well as board designated funds. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to balance safety of principal, growth of principal and

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 9: <u>ENDOWMENT</u>

generation of income.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Foundation invests the funds for long-term growth and income, while preserving principal with minimum risk.

Spending Policy and How the Investment Objectives Relate to Spending Policy

The Foundation has a spending policy which allows an annual spending limit of no more than 4.5% of a trailing three-year average of the total Endowment market value calculated on June 30 of each year.

NOTE 10: NET ASSETS RELEASED FROM RESTRICTIONS

Net assets of \$1,058,701 were released from temporary donor restrictions during the fiscal year 2017-18. The Foundation met donor imposed restrictions by incurring qualified expenses.

NOTE 11: RESTRICTED NET ASSETS

The Foundation has temporarily restricted and permanently restricted endowed scholarship programs or programs as of June 30, 2018 and is represented as follows:

	June 30, 2018			ne 30, 2017
Temporarily restricted				
Scholarships	\$	3,275,825	\$	2,696,518
Other restricted programs		2,491,407		2,219,263
Total temporarily restricted	\$	5,767,232	\$	4,915,781
Permanently restricted				
Endowed scholarships	\$	6,667,622	\$	6,420,891
Total permanently restricted	\$	6,667,622	\$	6,420,891

NOTE 12: RELATED PARTY

The Foundation was organized as an independent organization under California Business Code and has a signed master agreement with the District. The agreement allows the District to provide administrative services to assist the Foundation in carrying out its purpose. The District pays salaries and benefits of the executive director, assistant director, and three administrative positions. In addition, working space for employees who perform administrative services for

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 12: <u>RELATED PARTY</u>

the Foundation is provided by the District at no charge. In return, the Foundation provides various levels of monetary support and service to the District. These transactions are recorded within financial statements as distributions, student programs, and scholarship expense.

The donated services and facilities for the fiscal year ended June 30, 2018 were valued at \$550,701 and \$10,808. The donated services and facilities for the fiscal year ended June 30, 2018 were valued at \$425,905 and \$11,040. These were recognized in the financial statements as donated services and facilities and operating expenses. In addition, certain expenses for professional services, supplies and equipment for the Foundation were paid for by the District. For the fiscal years ended June 30, 2018 and 2017, these expenses were valued at \$41,378 and \$155,490, respectively, and are recognized as in-kind donations and operating expenses.

NOTE 13: <u>PRIOR YEAR RESTATEMENTS</u>

Restatements applied to the beginning temporarily and permanently restricted net assets at July 1, 2016 comprise of four amounts. A summary and description of these restatements are as follows:

	Temporarily		Permanently			
		Restricted		Restricted		Total
Change in designation	\$	2,021,862	\$	(2,021,862)	\$	-
Funds held with FCCC - Osher						
Donation				85		85
Cumulative change in value		22,349				22,349
Funds held with FCCC - Sempra Energy						
Donation				26,668		26,668
Cumulative change in value		2,908				2,908
Split interest agreement - testamentary trust		625,091				625,091
Total restatements	\$	2,672,210	\$	(1,995,109)	\$	677,101

Change in Designation

The corpus amounts of net assets were researched by the Foundation during the fiscal year ended June 30, 2017 to identify earnings on permanently restrictions donations which had previously been classified as permanently restricted. These amounts has been transferred to temporarily restricted net assets, in the amount of \$2,021,862.

Funds Held with FCCC – Osher

The Foundation had not previously recognized the additional funds sent by a donor to FCCC on the Foundations behalf as funds held with FCCC or the change in value of Osher as management's interpretation was to not recognize the change in value since management did

NOTES TO THE FINANCIAL STATEMENTS For the Fiscal Year Ended June 30, 2018 With Comparative Totals for the Fiscal Year Ended June 30, 2017

NOTE 13: <u>PRIOR YEAR RESTATEMENTS</u>

not manage or maintain control of the investment. Additional research determined that the change in value be reflected in the statement of activities and changes in net assets. A restatement of \$22,349 was applied to increase temporarily restricted net assets and \$85 to increase permanently restricted net assets was applied. These amounts represents the additional fair value of funds held with FCCC at June 30, 2016 and the additional donation.

Funds Held with FCCC – Sempra Energy

The Foundation had not previously recognized the additional funds sent by Sempra Energy to FCCC on the Foundations behalf as funds held with FCCC. Management's interpretation was to not recognize the donation and change in value since management did not manage or maintain control of the investment. Additional research determined that the additional funds sent to FCCC on the Foundations behalf be recognized as funds held with FCCC and change in value be reflected in the statement of activities and changes in net assets. A restatement of \$2,908 to increase temporarily restricted net assets and \$26,668 to increase permanently restricted net assets was applied. These amounts represent the fair value of funds held with FCCC at June 30, 2016 and the donation.

<u>Split Interest Agreement – Testamentary Trust</u>

As discussed in Note 13, the Foundation had researched and reviewed donor files to verify corpus amounts. During this process, the Foundation identified a testamentary trust that had not previously recognized the as a receivable from the split-interest agreement. A restatement of \$625,091 was applied to increase temporarily restricted net assets. This amount represents the fair value of the split interest agreement receivable at June 30, 2016.



CliftonLarsonAllen LLP CLAconnect.com

November 5, 2018

The Board of Directors Riverside Community College District Foundation Riverside, California

We have audited the financial statements of Riverside Community College District Foundation (the Foundation) for the year ended June 30, 2018, and have issued our report thereon dated November 5, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 29, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Foundation are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2017-18. We noted no transactions entered into by the Foundation during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements are:

Allowances for Uncollectable Accounts – The Foundation utilizes the reserve method of accounting for bad debts and evaluates its ability to collect pledges receivable based on specific donor circumstances, current economic conditions and trends, historical experience and the age of past due pledges receivable. See Notes 2 and 6.

Fair Value of Pledges Receivable – Unconditional promises to give that are not due on a current basis are measured at fair value. Management has elected to measure fair value using the present value valuation technique and has assumed a discount rate of 2.17% in 2017-18 and 1.96% in 2016-17. See Notes 2 and 6.



Qualitative Aspects of Accounting Practices (continued)

Fair Value of Investments – Investments are reported at fair value based on the priority of the inputs to the valuation technique and classified based on a three-level fair value hierarchy as discussed in Notes 4 and 9.

Fair Value of Split-Interest Agreements – The Trusts are reported at fair value based on the present value of the net proceeds that are expected to be available to the Foundation at their maturity dates. Management has elected to measure fair value using the present value valuation technique and has assumed a discount rate of 1.49% in 2017-18 and 1.96% in 2016-17 through the estimated maturity dates. See Note 5.

Functional Expenses - Management's estimate of the functional allocation of expenses shared between programs, management and general, and fundraising is based on a reasonable and consistent basis using factors such as direct payroll allocation, square footage, full time equivalents within each department, and total direct expenses.

Donated Services, Facilities and In-Kind Donations – The Foundation records the value of donated services and facilities, and donated items as in-kind donations on the statement of activities and statement of functional expense when there is an objective basis available to measure their value. See Notes 2 and 12.

Unrelated Business Income Tax (UBIT) – The Foundation has considered the Financial Accounting Standards Board's (FASB) statement related to uncertainty in income taxes. This guidance requires organizations to evaluate tax positions and the certainty as to whether those positions will be sustained in the event of an audit by taxing authorities. The primary tax positions evaluated relate to the Foundation's tax exempt status and the potential for unrelated business income activities conducted that would be taxable. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of income tax contingencies are required. See Note 2.

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The financial statement disclosures are neutral, consistent, and clear. The most sensitive disclosures affecting the financial statements were:

Investments - The disclosure of investments described in Note 4 to the financial statements summarizes the cost and fair value information for the investments held by the Foundation as of June 30, 2018 and 2017. Fair value measurements of the investments are assigned a category based on the source of valuation for the indicated investments (measured using significant unobservable inputs).

Uniform Prudent Management of Institutional Funds Act (UPMIFA) – UPMIFA is the disclosure pertaining to endowments and interpretation of the Uniform Prudent Management of Institutional Funds Act (UPMIFA) described in Note 8 to the financial statements. This disclosure summarizes the Board's interpretation of UPMIFA and the criteria used to determine the value of permanently restricted net assets as of June 30, 2018, with comparative information as of June 30, 2017.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 5, 2018.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole. Exhibit A summarizes uncorrected misstatements of the financial statements.

In addition, a reconciliation between the internal financial statements ending net assets and the audited ending net assets has been provided for management's use in Exhibit B. A post-closing entry from 2016-17 for investments earnings was recognized in the 2017-18 Statement of Activities. This adjustment had no effect on the ending net assets.

Significant Issues Discussed with Management

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

The following issues are considered significant and relevant to communicate to management and those charged with governance in overseeing the financial reporting process:

Master Agreement

In accordance with California Code and Regulations (Title 5, Division 6, Chapter 10, Subchapter 4.5, Section 59257) the Riverside Community College District (the District) and the Foundation have entered into a master agreement dated November 17, 2009.

The agreement allows the District to provide administrative services and working space to assist the Foundation in carrying out its purpose and establishes monitoring procedures. Per the terms of the agreement, this document is to be reviewed every five years.

We recommend the agreement be reviewed to ensure it is updated and reflects the current operations of the Foundation & monitoring procedures of the District.

Items to be Considered in the Future Audits

The Financial Accounting Standards Board (FASB) released a new standard pertaining to the presentation of financial statements for not for-profit entities that will have significant implications to the Riverside Community College District Foundation's financial statements. This standard is effective for fiscal years beginning after December 15, 2017. For the Riverside Community College District Foundation, this standard is effective for the fiscal year June 30, 2019 and early implementation is allowed.

The proposed standard contains a number of changes to the current Not-for-Profit financial statement model. Some of the more significant changes include a shift in the presentation of net assets on the statement of financial position and the statement of activities from the current three classes (unrestricted, temporarily restricted, and permanently restricted) to two classes (net assets with and net assets without donor restrictions). This change attempts to highlight the specific nature of each net asset restriction rather than on whether there are temporary or permanent restrictions.

In addition to the changes to the basic financial statements, certain disclosures will also be enhanced to provide additional information. Disclosures impacted by the new requirements include, but are not limited to, the availability of resources to meet cash needs for general expenditures within the next year, resources restricted by governing board actions, the composition of net assets subject to donor restrictions and how the restrictions affect the use of resources, and the nature and function of operating expenses.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Foundation's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Information in Documents Containing Audited Financial Statements

We are aware that the District issues other documents that contain the audited basic financial statements of the Foundation. When such documents are to be published, such as the Foundation's Annual Report, we have a responsibility to determine that such financial information is materially consistent with the audited statements of the Foundation.

Closing

This information is intended solely for the use of the Board of Directors and management of the Foundation and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Clifton Larson Allen LLP

CliftonLarsonAllen LLP Glendora, California

Exhibits:

- A. Schedule of Uncorrected Misstatements
- B. Reconciliation between Internal and External Financial Statements

EXHIBIT A Schedule of Uncorrected Misstatements

Account	Description	Debit	Credit	Net Effect on Ending Net Assets
recorded in the ge Equities, but reco number for Union 99.0-00-8860	1 plicate recognition of donated stock. The donated stock was meral ledger investment account number for UBS Financial - gnized as unrealized gain in the general ledger investment account Bank during the reconciliation process. INTEREST INCOME UBS Financial - Equities : INVESTMENTS	\$ 21,220 21,220	\$ 	\$ (21,220)
testamentary trust 98.0-00-8815	2 ange in net present value for split interest agreement for the Wetzel . The beginning balance was not updated in the calculation. REMAINDER TRUST CONTRIBUTIONS BENEFICL INT, REMAINDER TRUST	54,185 54,185	54,185 54,185	(54,185)
for the Stover Cha	3 restricted administrative fees charged to the split interest agreements aritable Remainder Unitrusts. Change is in classification only. no effect on ending net assets. REMAINDER TRUST CONTRIBUTIONS UNAPPROPRIATED FUND BALANCE REMAINDER TRUST CONTRIBUTIONS UNAPPROPRIATED FUND BALANCE	1,301 69,688 70,989	1,301 69,688 70,989	_
	4 receivable for premiums paid by donor for life insurance. payments is associated with a contingent receivable and should not CONTRIBUTIONS, GIFTS, GRANTS PLEDGES RECEIVABLE	24,500 24,500	24,500 24,500	(24,500)

\$ (99,905)

EXHIBIT B Reconciliation between Internal and External Financial Statements

	Ţ	Unrestricted		Temporarily Restricted		Permanently Restricted		Total
Unrestricted (97000)	\$	467,798	\$		\$		\$	467,798
Restricted Programs (98000-98499)				2,506,679				2,506,679
Scholarships (98500-98999)				481,089				481,089
Spendable PR (99000)				2,794,736				2,794,736
Perm Rest (88000)						6,733,622		6,733,622
Ending net assets - per financial highlights		467,798		5,782,504		6,733,622		12,983,924
Reclassifications:								
Board designated endowments		81,272		(15,272)		(66,000)		-
Ending net assets - per audited financial								
statements	\$	549,070	\$	5,767,232	\$	6,667,622	\$	12,983,924