

2019-20 Annual Report



Riverside Community College District
Citizens' Bond Oversight Committee





CITIZENS' BOND OVERSIGHT COMMITTEE

Riverside Community College District appreciates the community's support for students and its colleges. The passage of Measure C in March 2004 provided funding for much-needed projects to accommodate the growing number of students in the District.

Proceeds from the bond are designated to help pay for the acquisition, construction, improvement, and renovation of various college facilities as outlined in the ballot measure.

The Citizens' Bond Oversight Committee (CBOC) of appointed citizens oversees the expenditure of funds and the annual performance audit and financial audit of bond funds and projects. The CBOC, consisting of seven members, is responsible for ensuring that Measure C expenditures follow Proposition 39, and informing how Measure C proceeds are used through annual reports to the RCCD Board of Trustees and the public.

2019-20 CBOC Members:

Clark Dupont (*At-Large Representative*) (2019/20)

James Cuevas (*Business Representative*) (2019)

Philip Falcone (*At-Large Representative*) (2020)

Jeanette Hazelwood (*Student Representative*) (2019)

Raymond Hicks (*College Advisory Group*) (2019)

Jason Hunter (*Taxpayers Representative*) (2019/20)

Eva Petty (*Student Representative*)

Michael Vahl (*Senior Citizen Organization Representative*) (2020)

Proceedings and Activities

Meetings of the Citizens' Bond Oversight Committee

The Committee conducts its meetings in accordance with the provisions of the Ralph M. Brown Public Meeting Act Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the Committee within the required period and are posted at RCCD campuses and education centers. Meeting notices, agendas, minutes, and documents and reports received by the Committee are a matter of public record and are available through the RCCD website: <http://rccd.edu/cboc> or by emailing the RCCD Office of Institutional Advancement & Economic Development at CBOC@rccd.edu.

MEETING: JULY 18, 2019

Riverside Community College District
Executive Conference Room #309
3801 Market Street
Riverside, CA 92501

Measure C Financial Update

Project Commitments Summary

Series A, Series B, Series A Refunding, Series 2007 C,
Series 2010 D, Series 2015 E

Director, Business Services Majd Askar gave an update
on the Measure C funding.

Capital Project Executive Summary Report (CPES)

Director, Business Services Majd Askar gave an update
on the Capital Project Executive Summary Report.

Measure C Projects Updates

Board Reports – April 2019 through June 2019 Using Measure C funding

Associate Vice Chancellor, Facilities and Planning
Hussain Agah gave an update on Board Reports
from April 2019 through June 2019 using Measure C
funding.

Measure C Project Report July 2019

Associate Vice Chancellor, Facilities and Planning
Hussain Agah gave an update on Measure C Project
Report July 2019.

Business from Committee Members

After fulfilling three two year terms, ‘terming out’,
James Cuevas was thanked for his service to the CBOC.

MEETING: OCTOBER 17, 2019

Riverside Community College District
Executive Conference Room #309
3801 Market Street
Riverside, CA 92501

No Quorum, Meeting cancelled.



MEETING: FEBRUARY 4, 2020

Riverside Community College District
Executive Conference Room #309
3801 Market Street
Riverside, CA 92501

Approval of Annual Report

The Annual Report was submitted to the Board of Trustees by the Riverside Community College District Citizens' Bond Oversight Committee. The Committee advised that to the best of its knowledge the Riverside Community College District complied with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, to the best of the Committee's knowledge, bond revenue has been expended only for the purposes so described in Measure C and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section (b)(s)(a) of the California Constitution.

Measure C Financial Update

Report on Proposition 39 Funding Financial and Performance Audit and Letter

Syed Farhan, Director of Higher Education Practice Leaders from Clifton Larson Allen, LLP attended via phone. Farhan presented the audit for performance and financial audits in compliance with Prop 39. Auditors' opinion on financial statement this year. They issued an unmodified opinion meaning that the financials prepared by management were fairly stated and followed the appropriate policies. The salaries expenditure showed that in fiscal year 2018/19 no employees were charged 100 percent to the bond, no administrators were charged to the bond. Two employees were charged 50 percent to the bond: the facilities planning specialist and the project manager. Some other positions were charged ranging from ½ percent to 4 percent. There were no negative findings or observations related to internal control or compliance. For the standards opinion there were no findings for the current or prior year. The District has complied with all significant aspects of these requirements. Conclusion of audit: this year no significant findings.

Project Commitments Summary Report

Series A, Series B, Series A Refunding, Series 2007 C, Series 2010 D, Series 2015 E Information Only

Capital Program Executive Summary Report (CPES)

Vice Chancellor, Business and Financial Services Aaron Brown presented the budget document used to keep track of the projects that were sent to and approved by the Board for funding. He also noted that the projects were tracked by college versus centrally controlled by the District office. The Board approved Moreno Valley College using \$340,000 to augment the BCTC budget as well as \$340,000 of centrally controlled money to go towards the project for a total of \$680,000 moved. No other funds were moved for any other projects.

Measure C Projects Updates

Associate Vice Chancellor, Facilities and Planning Hussain Agah presented the Board Reports from September 2019 through December 2019 Using Measure C Funding

Business from Committee Members

Resignation S. Standerfer

Committee member S. Standerfer resigned. There are two vacancies on the committee - the business representative and the college advisory.

Measure C Ballot Language

Committee member requested the ballot language reviewed for allowances under the full text of Measure C.

2003 Facilities Master Plan

Committee members discussed the Facilities Master list to verify what was built or is scheduled to be built.

Board of Trustees Measure C Recap

Vice Chancellor, Institutional Advancement and Economic Development Rebeccah Goldware offered a tour of all the colleges and the Ben Clark Training Center to committee members. Future quarterly meetings scheduled for the third Thursday of the month



MEETING: APRIL 16, 2020

Riverside Community College District
<https://cccconfer.zoom.us/j/9458783307>

Measure C Financial Update

Project Commitments Summary Report Series A, Series B, Series A Refunding, Series 2007 C, Series 2010 D, Series 2015 E

Changes from last quarter January 2020-March 2020 the cash decreased amount is \$287,000 approximately for current projects that are still ongoing. Expenses related to the core current projects are due to the master plan update at Riverside City College. There are also expenses related to the student services at Moreno Valley College that is still preliminary work related due to the Environmental Quality Act, the geo survey and architect fee. Some costs at the Ben Clark Training Center are fees due to feasibility, including salaries. Other changes to the budget are related to the Norco College soccer field turf replacement. The agreement to complete the project cost \$507,648; if the measure didn't pass the cost would be split 50/50 as Norco College would pay \$253,824 from general funds and the other 50% would come from Measure C's program reserve account.

Capital Program Executive Summary Report (CPES)

Director, Business Services Majd Askar reported that the only allocation from the Board during the period since the last meeting was for one half of the cost for the Filter Replacement Project for Norco College. The other half of the cost was transferred from centrally controlled funds to Norco College.

Measure C Projects Updates

The Riverside City College Life Science and Physical Science project was approved to be funded at \$35 million, of which \$27 million is from the state and the rest will be from other sources. This project was included in the governor's budget in January. Plans are formed to send for approval in May toward next fiscal year's budget. Will not know if this is approved until May 2020.

The green house at Riverside City College was approved and a bid was made April 15th. Contract will go to the Board in May and construction will begin in June. The project is expected to be completed in the fall.

The Welcome Center at Moreno Valley College received the vision of the state architect approval and is currently under construction. The target for project completion is June.

The Ben Clark Training Center is in phase one, design and development. The plan is to complete this project by the end of the year or early next year.

The elevator modernization project is under construction and the project's targeted completion is the end of May.

Norco College master plan is similar to Moreno Valley College. Riverside City College final report will be completed by June.

The soccer field is the last project with the field replacement. Project was approved in March and is under construction; it is expected to be completed at the end of April.

*Board Reports – January 2020 through March 2020
Using Measure C Funding*

There have been three Board reports since the last meeting of the CBOC.

The first was approved January 21st for \$14,000 as a contract amendment or agreement amendment for the SBA architect. SBA is the architect for the Moreno Valley College Ben Clark Training Center phase one

project. The amount is within the approved contract amendment which was within the budget approved by the Board.

The second was the approval of the professional service agreement or contract amendment for number one for Logic Domain, which is the capital project management system software that is utilized for the management of the District's Measure C capital projects. That is a two-year contract for Logic Domain.

The third item was the approval of 50% of the cost for the field turf at Norco College.

Measure C Project Summary Status Updates

RCCD Facilities Improved Plan

Business from Committee Members

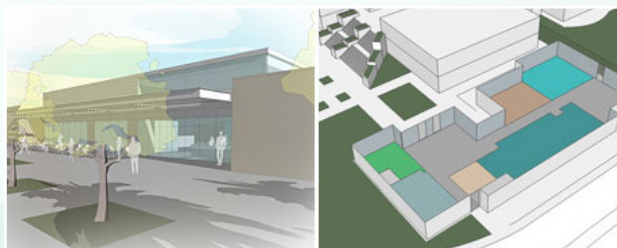
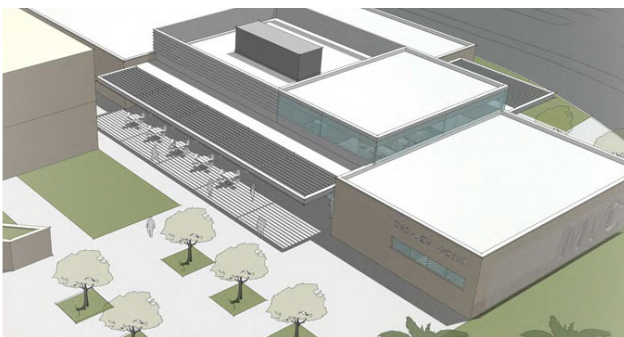
Elections of Officers

Nominations were discussed with the committee.

Memberships/Vacancies

Eva is not eligible as she serves as an employee of the District.

Quorum was lost after meeting started; no votes taken/recorded.



Statement of Compliance

This Annual Report is submitted to the Board of Trustees by the Riverside Community College District Citizens' Bond Oversight Committee. This Committee advises that, to the best of its knowledge, the Riverside Community College District complies with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure C and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section (b) (s) (a) of the California Constitution.

Respectfully submitted:

_____, Chair
Citizens' Bond Oversight Committee

Date:



Riverside Community College District
Citizens' Bond Oversight Committee

2019-20 Annual Report



<http://rccd.edu/cboc>

RCCD | RIVERSIDE COMMUNITY
COLLEGE DISTRICT
MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

Submitted to the
Riverside Community College District Board of Trustees
[Date]