

CITIZENS' BOND OVERSIGHT COMMITTEE
Riverside Community College District
May 8, 2025 – 3pm
District Office
Conference Room 309
3801 Market Street, Riverside, California 92501

COMMITTEE MEMBERS PRESENT

Monica Delgadillo (Participated Virtually)
Gabriel Graves
Don Kindred
Sheryl Plumley
Patricia Reynolds, Vice Chair
Michael Vahl, Chair
Jordan Wright

DISTRICT EMPLOYEES PRESENT

Aaron Brown, Vice Chancellor (VC), Business and Financial Services
Rebecca Goldware, VC, Institutional Advancement & Economic Development
Hussain Agah, Associate Vice Chancellor (AVC), Facilities Planning & Development
John Geraghty, Controller
Misty Griffin, Director, Business Services
Mark Knight, Information Architect (Participated Virtually)
Renee Vigil, Executive Administrative Assistant
Stephen Ashby, Multi-Media Operator Specialist (Participated Virtually)

CALL TO ORDER

Meeting called to order at 3:01pm by member Reynolds and the pledge of allegiance was taken. Member Delgadillo attended remotely due to medical purposes.

WELCOME AND INTRODUCE MEMBERS

CBOC members were welcomed and introduced.

CHAIR AND VICE CHAIR VOTE FOR 2025

Member Reynolds nominated member Vahl as chair and member Wright seconded (5 ayes). Member Plumley nominated member Reynolds as vice chair and member Wright seconded (5 ayes).

PUBLIC COMMENTS

No public comments received.

MEASURE C/CC OVERVIEW

VC Brown led an introduction on Measure C/CC and introduced the Business and Financial Services team that support the CBOC. Member Delgadillo joined at 3:11pm via phone and chair Vahl joined in person at 3:14pm. VC Goldware read the remote allowance script. Chair Vahl inquired about the Wheelock stadium.

APPROVAL OF MINUTES FROM OCTOBER 10, 2024

Vice chair Reynolds motioned and member Graves seconded to accept the Minutes from Oct. 10, 2024 (5 ayes; 2 abstentions).

MEASURE C FINANCIAL UPDATE - PROJECT COMMITMENTS SUMMARY REPORT AS OF APRIL 30, 2025

VC Brown requested the agenda be reordered for this section for the future meetings. Director Misty Griffin presented the Measure C Project Commitments Summary report. The report's highlighted sections reflect financial transaction changes as of Apr. 30, 2025. The highlighted sections highlight financial transaction changes since the last CBOC meeting. The cash on hand has been reduced to \$3.45M due to the expenditures related to the Student Services Welcome Center at Moreno Valley College (MVC) plus some smaller other payments going out for staffing. The completed projects increased by \$5.7M due to two projects being moved from in-progress to completed projects. The in-progress projects decreased to \$2.6M and there have been two projects added to the list from MVC. The contingency has increased about \$60K due to the interest rate. The highlighted items are due to one scheduled maintenance match from one group to another and the projects at MVC.

CAPITAL PROGRAM EXECUTIVE SUMMARY (CPES) REPORT OCTOBER 2024 TO APRIL 2025

The CPES Report was presented by Director Griffin and reflects budgetary changes between Oct. and Apr. There was an increase of \$1.1M due to the income distribution and closing out of work projects. The report highlights change to the non-Measure C budget due to the projects at MVC. VC Brown provided feedback regarding the CPES Report.

MEASURE CC – PROJECT COMMITMENTS SUMMARY REPORT AS OF APRIL 30, 2025

Director Griffin presented the Measure CC Project Commitments Summary report. The report's highlighted sections reflect financial transaction changes as of Apr. 30, 2025. The highlighted sections highlight financial transaction changes since the last CBOC meeting. \$954M was approved for Measure CC and the cash on hand is \$183M. There is no budget information available as the information will be included for the adopted budget in September. VC Brown shared that the Board Reports will go before the Board of Trustees (BOT) in Aug. with the allocated projects and budget.

BOARD REPORTS USING MEASURE C/CC FUNDING AS OF APRIL 15, 2025

AVC Agah presented the BOT reports. The BOT Dec. 2024 report recommended approval of the MVC Organic Chemistry Laboratory project and approve the project budget of \$3,911,600. The BOT Feb. 2025 report recommended approval of construction management services agreement with C.W. Driver in the total amount of \$1,303,715. The BOT Mar. 2025 report recommended approval of the Construction Management Services Agreement with Kitchell/CEM, Inc. for the total amount of \$312,952. The BOT Apr. 2025 report recommended approval of Resolution No. 80-24/25 for the General Contractors Prequalification Package for the Norco College (NC) Center for Human Performance & Kinesiology project. The BOT Apr. 2025 report recommended approval of the general contractors' prequalification list for the NC Center for Human Performance & Kinesiology Project, RFQ No. 25-24/25-4.

MEASURE C/CC PROJECT SUMMARY STATUS UPDATES AS OF MAY 8, 2025

The Project Summary Updates report was presented by AVC Agah. The MVC Student Service Welcome Center project was substantially completed on Apr. 7, 2025 and is now occupied by

college stakeholders. The MVC Organic Chemistry Lab project adds a new organic chemistry lab to the Science & Technology building. The renovation includes: 1) converting Humanities Classroom 323 to Anatomy Laboratory and relocating Anatomy Lab 207 from Science & Technology to Humanities Classroom 323, and 2) converting Science & Technology 207 for a new Organic Chemistry Laboratory. Project was approved by the BOT in Dec. 2024 and will open by fall 2025. The NC Center for Human Performance & Kinesiology is a state-funded project, approved in FY 21–22 pending a local contribution, is now in the procurement phase following the passage of Measure CC. The project is targeting a bid award in Jun. 2025 and start construction in Jul. 2025.

BUSINESS FROM COMMITTEE MEMBERS - DISCUSS 2025-2030 CBOC MEETING SCHEDULE

VC Goldware shared that traditionally the CBOC has meet quarterly and VC Brown suggested to continue to meet in Oct. It was motioned for the CBOC to meet in Jan., Apr., Jul. and Oct. on the second Thursday at 3pm annually by member Kindred and seconded by member Plumley (7 ayes).

BUSINESS FROM COMMITTEE MEMBERS - CBOC SITE UPDATE

VC Goldware shared about CBOC correspondence from CBOC@rccd.edu the CBOC website and the resources available on the site.

BUSINESS FROM COMMITTEE MEMBERS - BROWN ACT TRAINING

VC Goldware will inquire with the bond counsel to provide an update for the members roles and responsibilities. VC Goldware will ask RCCD legal counsel to provide an overview about the Brown Act.

ADJOURN

The CBOC meeting adjourned at 3:59pm.