

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOLUTION REGARDING BOARD MEMBER ABSENCE

RESOLUTION No. 29-25/26

WHEREAS, Education Code section 72024 and Riverside Community College District Board Policy 1725 state that Board members may be paid for an absence from a Board meeting if the Board adopts a Resolution excusing that absence because the absent member: 1) was performing services outside the meeting for the District; 2) was ill; 3) was on jury duty; or 4) had a hardship deemed acceptable by the Board.


WHEREAS, on October 21, 2025, the Governing Board of the Riverside Community College District held a Regular Board meeting; and,

WHEREAS, Trustee Jose Alcala was not present at the Board meeting; and,

WHEREAS, the Board determined that Trustees Alcala's absence was due to out of state travel for District business;

NOW, THEREFORE, BE IT RESOLVED that Trustee Alcala shall be paid at the regular rate of compensation for the Board meeting of October 21, 2025.

PASSED AND ADOPTED by the Governing Board of the Riverside Community College District this 21st day of October, 2025.



Acting President of the Board of Trustees
Riverside Community College District

EXHIBIT “A”

The Independent Contractor Service, Kristen Himmerick shall provide expert product strategy and design for Credit for Prior Learning (CPL) tools, translating high-level concepts into actionable plans that align with statewide CPL policies, MAP objectives, and regulatory requirements. The Contractor shall establish timelines, sprint goals, and quality standards; monitor risks and dependencies; and implement KPIs to measure user satisfaction, vendor performance, and adoption rates. The Contractor shall embed UI/UX best practices to ensure CPL tools are intuitive, accessible, and responsive to the needs of diverse user groups, while promoting design-first approaches across all developments. The Contractor shall maintain strong partnerships with vendors, MAP leadership, and stakeholders to refine product requirements; facilitate workshops and user testing; and lead workflow and system development for statewide CPL processes and key integrations, including the Student Portal and Career Passport. The Contractor shall develop and implement change management strategies to support adoption, ensure transparent decision-making, maintain accountability to MAP leadership, and contribute to the long-term sustainability of CPL technology solutions.

DELIVERABLES

Kristen Himmerick agrees to provide the following deliverables during the contract period:

1. Lead the design and implementation of student-facing CPL planning tools that transform articulation and credit recommendation data into clear, actionable pathways for learners.
2. Provide expert guidance on CPL-specific workflows, including evaluation, approval, adoption, and transcript transcription processes, ensuring MAP technology supports the full lifecycle of CPL.
3. Align vendors, developers, and constituents specifically around CPL product requirements, ensuring fidelity to statewide CPL policy and institutional needs.
4. Embed UI/UX best practices tailored to CPL into the development process, ensuring CPL tools are intuitive for students, counselors, and faculty navigating prior learning credit.
5. Contribute to the MAP CPL product roadmap, balancing rapid delivery of CPL features with long-term strategic initiatives such as interoperability with other CPL technology providers.
6. Develop and recommend change management and faculty engagement strategies to ensure smooth adoption of new CPL technology features at both the state and college levels.
7. Provide expertise on interoperability with other CPL systems and products, ensuring MAP occupies a central, connected role in the CPL technology ecosystem.
8. Deliver ongoing strategic recommendations for scaling CPL through technology, rooted in proven approaches from past CPL system development work.

Board of Trustees Regular Meeting (IV.D)

Meeting	October 21, 2025
Agenda Item	Other Items (IV.D)
Subject	Resolution No. 29-25/26 - Board of Trustee Absence
College/District	District
Funding	N/A
Recommended Action	Recommend adopting the attached Resolution No. 29-25/26 which specifies that Trustees be compensated for absences as indicated.

Background Narrative:

Pursuant to Education Code section 72024 and RCCD Board Policy 1725, a Board member will be paid for any meeting when absent if the Board adopts a resolution that at the time of the meeting the Board member was performing other services for the District, was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.

Trustee Jose Alcala is not present at the October 21, 2025 Board meeting due to out of state travel for District business and thus meets the requirements of Education Code section 72024 and BP 1725. It is recommended that the Board adopt the resolution allowing for payment for Trustee Alcala's excused absence.

Prepared By: Keith Dobyms, General Counsel

Attachment(s):

[Resolution No. 29-25/26 Trustee Absence](#)