

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 28-25/26

RESOLUTION TO APPROVE SOLE SOURCE PROCUREMENT OF KRISTEN HIMMERICK SERVICES RELATED TO THE DISTRICT'S MAP PLATFORM, CREDIT FOR PRIOR LEARNING TECHNOLOGY BASED UPON THE FINDING THAT COMPETITIVE BIDDING WOULD NOT PRODUCE ANY ADVANTAGE

WHEREAS, Kristen Himmerick ("KH") provides professional expertise in the design development, and implementation of student-facing Credit for Prior Learning (CPL) technology solutions related to the refinement of the MAP Platform processes, and workflow with respect to the District's Credit for Prior Learning statewide initiative (collectively, "Services"); and

WHEREAS, KH has provided, performed, and developed assessments, reviews, and deployment task that are intimately familiar with the current required services necessary for the District; it would be more feasible and practical to award KH so the continuation of these services necessary to provide support to the MAP team, and the Credit for Prior Learning initiative, is not disrupted; and

WHEREAS, subsequent to KH providing the Services and performing additional review, assessments and improvements of the MAP Platform for better interoperability as more fully set forth in Exhibit "A" ("Additional Services");

WHEREAS, the estimated total cost for the additional services, plus the original contract amount, exceeds the statutory bidding limitations set forth in Public Contract Code Section 20651; and

WHEREAS, it would be more costly and time-consuming to bid the additional services since it is integral to the current and future services needed by the District to provide a fully developed, integrated, and comprehensive MAP platform (CA MAP Initiative) integration and user experience development; and

WHEREAS, sufficient evidence exists for the Board of Trustees to support a finding that a competitive bidding process is not feasible or practical, and that a sole source procurement is in the best interest of the District, permitting an exception to be allowed under these circumstances; and

WHEREAS, Kristen Himmerick is uniquely qualified to provide professional expertise in the design, development, and implementation of student-facing Credit for Prior Learning (CPL) technology solutions. The Contractor will ensure that the California Mapping Articulated Pathways (MAP) Initiative's CPL platform is operationally effective, intuitive for end users, and aligned with statewide policy and institutional needs.; and

NOW, THEREFORE, BE IT RESOLVED THAT, the District request to enter into a Service Agreement between Riverside Community College District and Kristen Himmerick from October 1, 2025 through June 30, 2026, with the total cost for the agreement not to exceed 1,510 hours or \$151,000.

IT IS FURTHER RESOLVED THAT, the foregoing reasons are sufficient to support a finding by the Board of Trustees that it is in the District's best interest to authorize the letting of sole source contracts, as needed, to Kristen Himmerick.

ADOPTED this 21st day of October 2025.

A handwritten signature in blue ink, appearing to read "DM Himmerick", is written over a horizontal line.

Acting President of the Board of Trustees
Riverside Community College District

Board of Trustees Regular Meeting (VI.AB)

Meeting	October 21, 2025
Agenda Item	Bid Awards (VI.AB)
Subject	Bid Award - Resolution No. 28-25/26 - To Approve Sole Source Procurement to Kristen Himmerick Services and to Award Service Agreement to Kristen Himmerick
College/District	District
Funding	Various Resources
Recommended Action	Recommend adopting Resolution No. 28-25/26 to approve sole source procurement of Kristen Himmerick Services in support of the Credit for Prior Learning Mapping Articulated Pathways initiative and award of Service Agreement to Kristen Himmerick.

Background Narrative:

Credit for Prior Learning (CPL) technology demands a rare combination of technical expertise, product development leadership, and deep knowledge of academic credit processes. Kristen Himmerick is the only consultant with a proven record of uniting these elements into scalable, high-quality solutions for higher education. She has designed and deployed CPL tools that enable learners to identify prior learning, align it with credit pathways, and take actionable steps toward completion. By integrating data into transparent, user-friendly guidance while streamlining articulation workflows for students, advisors, and institutions.

With more than a decade of nationwide experience leading the full CPL product lifecycle, Kristen Himmerick consistently embeds equity, transparency, and policy compliance into her solutions, ensuring alignment with both institutional success in technology design and implementation. Engaging Kristen Himmerick as a sole source provider is essential to ensure timely, compliant, and effective delivery of CPL technology solutions for the California Community Colleges Chancellor's Office Credit for Prior Learning Initiative California Mapping Articulated Pathways.

California Public Contract Code Section 20651 requires Districts to advertise publicly for bids for the purchase of goods or services involving an expenditure that exceeds the state-mandated bid limit. However, if sufficient evidence is provided to support a funding by the Board of Trustees that a competitive bidding process is not feasible or practical, and that a sole source procurement is in the best interest of the District, then an exception may be allowed under these circumstances.

Based on the above factors, competitive bidding would not produce any advantage to the District. As a result, it is recommended that the Board of Trustees find that it is in the District's best interest to authorize the letting of a sole source purchase order contract to Kristen Himmerick.

Prepared By: Lijuan Zhai, Acting Vice Chancellor, Educational Services & Strategic Planning
Samuel Lee, Chief Ambassador, MAP
Crystal Nasio, MAP Initiative Executive Advisor, Operations & CPL Integration