

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 75-24/25

**RESOLUTION FOR APPROVAL OF THE CONTINUATION OF SERVICES FROM
CONCUR TECHNOLOGIES, INC.**

WHEREAS, Riverside Community College District has engaged Concur Technologies, Inc. to provide travel management services to District employees since January 2017. Concur Technologies, Inc. provides District employees with a single platform solution that integrates all travel-related processes, including request submission, approval, encumbrance, booking, and expense reimbursement; and

WHEREAS, 600 Bank of America VISA cards have been issued to employees, eliminating the need for cash advances. Transactions from these cards seamlessly integrate with Concur, enhancing accuracy and simplifying expense reporting. The implementation of Concur has significantly improved operational efficiency, streamlined workflows, and strengthened financial oversight.; and

WHEREAS, Concur Technologies, Inc. has already been firmly established as the District's preferred travel management platform through the system's proven reliability, extensive integration with the District's financial processes, and ongoing enhancements; and

WHEREAS, the estimated total cost for the services exceeds the statutory bidding limitations set forth in Public Contract Code Section 20651; and


WHEREAS, it would not be feasible or practical to bid the services since changing providers would result in a disruption of services to our employees; and

WHEREAS, sufficient evidence exists for the Board of Trustees to support a finding that a competitive bidding process would not produce any advantage to the District nor is it feasible or practical, and permitting an exception to be allowed under these circumstances; and

NOW, THEREFORE, BE IT RESOLVED that the services provided by Concur Technologies, Inc. continue thru March 31, 2030 and the total cost for the agreement not to exceed \$170,000.

IT IS FURTHER RESOLVED THAT, the foregoing reasons are sufficient to support a finding by the Board of Trustees that it is in the District's best interest to authorize the letting of contracts, as needed, to Concur Technologies, Inc.

ADOPTED this 18th day of March 2025.



Jose Alcala
President, Board of Trustees
Riverside Community College District