

BP 3052 OPEN ENROLLMENT

Reference:

Title 5 Section 51006

All courses, course sections, classes, and programs of the District shall be open for enrollment to any person who has been admitted to the colleges. Enrollment may be subject to any priority system that has been established. Enrollment may also be limited to students meeting properly validated prerequisites, co-requisites, and other limitations on enrollment, or due to other practical considerations, such as exemptions set out in statute or regulation.

The Chancellor shall assure that this policy is published in the catalog(s) and schedule(s) of classes.

Date Adopted: November 18, 2008

Revised: September 2, 2014 (references only)

Reviewed: June 20, 2023

(Replaces RCCD Policy 5015)

Formerly: 5052

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Reference:

Title 5 Section 51006

All courses are considered open enrollment, however, enrollment in specific courses/programs may be limited to:

1. Students meeting properly established pre-requisites and co-requisites. (See Board Policy and Administrative Procedure 2260 regarding pre- and co-requisites.)
2. Course/program limitation based on:
 - health and safety considerations
 - facility limitations
 - faculty workload
 - availability of qualified instructors
 - funding limitations
 - regional planning
 - legal requirements
 - contractual requirements

When enrollment must be limited, priorities for determining who may enroll are based on the following:

- priority for registration for enrollment shall be granted to any foster youth or former foster youth, as defined by Education Code section 66025.9(b);
- priority for registration for enrollment must be granted to any member of the Armed Forces of the United States, who is a resident of California, for any academic term within four years of leaving active duty;
- disabled students (DSP&S) and extended opportunity students (EOPS)
- limiting enrollment to first come, first served, or other non-evaluative selection techniques;
- limiting enrollment using a registration procedure authorized by the Education Code, Title 5, or any other law/regulation;
- in the case of intercollegiate completion, honors courses, or public performance courses, allocating available seats to those students judged most qualified;
- limiting enrollment in one or more sections to a cohort of students enrolled in one or more other courses, provided that a reasonable percentage of all sections of the course do not have such restrictions;
- with respect to students on probation or subject to dismissal, enrollment may be limited to a total number of units or to selected courses, or require students to

follow a prescribed educational plan. See also Board Policy/Procedure 2250, titled Probation, Dismissal and Readmission.

Office of Primary Responsibility: Vice Chancellor, Educational Services & Strategic Planning

Administrative Approval: December 8, 2008

Revised: September 24, 2012

Revised: September 2, 2014

(references/titles only)

Formerly: 5052