

**Board of Trustees Regular Meeting  
Tuesday, August 20, 2019 6:00 PM  
District Office, Board Room, 3801 Market Street,  
Riverside CA 92501**

**ORDER OF BUSINESS****Pledge of Allegiance**

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less. (This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used.)

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 and speak to an Executive Administrative Assistant as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at [www.rccd.edu/administration/board](http://www.rccd.edu/administration/board).

**I. COMMENTS FROM THE PUBLIC**

*Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.*

**II. APPROVAL OF MINUTES**

**II.A. [Minutes of the Board of Trustees Regular/Committee Meeting of June 4, 2019](#)  
*Recommend approving the June 4, 2019 Board of Trustees Regular/Committee meeting minutes as prepared.*  
[06042019 Minutes](#)**

**II.B. [Minutes of the Board of Trustees Regular Meeting of June 11, 2019](#)  
*Recommend approving the June 11, 2019 Board of Trustees Regular meeting minutes as prepared.*  
[06112019 Minutes](#)**

III. PUBLIC HEARING

IV. CHANCELLOR'S REPORTS

IV.A. [Chancellor's Communications](#)  
*Information Only*

IV.B. [Swearing In of 2019-2020 Student Trustee](#)  
*Information Only*

IV.C. [Five to Thrive Presentation: RCC Department of Dance](#)  
*Information Only*

IV.D. [Resolution No. 02-19/20 and Resolution No. 03-19/20 – California Public Employees' Retirement System Retirement Incentive Plan Under Government Code Section 20904 – Two Additional Years of Service Credit](#)  
*Recommend approving Resolution No. 02-19/20 and No. 03-19/20, for the California Public Employees' Retirement System Retirement Incentive Plan under Government Code Section 20904 – Two Additional Years of Service Credit.*  
[20190820 Res No 02-19/20 - CalPERS Retirement Incentive and Credit Savings - December 2019](#)  
[20190820 Res No 03-19/20 - CalPERS Retirement Incentive and Credit Savings - June 2020](#)

IV.E. [Healthcare Update](#)  
*Information Only*

IV.F. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)  
*Information Only*  
[Master Planning Calendar](#)

V. STUDENT REPORT

V.A. [Student Report](#)  
*Information Only*  
[Moreno Valley College](#)  
[Norco College](#)  
[Riverside City College](#)

VI. CONSENT AGENDA ACTION

VI.A. [Academic Personnel](#)

*Recommend approving/ratifying the academic personnel actions.*

[20190820 Academic Personnel](#)

VI.B. [Classified Personnel](#)

*Recommend approving/ratifying the classified personnel actions.*

[20190820 Classified Personnel](#)

VI.C. [Other Personnel](#)

*Recommend approving/ratifying the other personnel actions.*

[20190820 Other Personnel](#)

[20190820 Other Personnel - Backup](#)

VI.D. [Purchase Order and Warrant Report - All District Resources](#)

*Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$36,590,570, and District Warrant Claims totaling \$11,143,332.*

[08202019 Contracts and PO's Over Than \(June & July\)](#)

VI.E. [Bid Awards](#)

[Purchase Electrical, Lighting, Data Communications, and Security Supplies from Graybar Electric Company, Inc., Utilizing the U.S. Communities Government Purchasing Alliance OMNIA Partners Contract](#)

*Recommend approving the purchase of electrical, lighting, data communications, and security supplies from Graybar Electric Company, Inc., utilizing the U.S. Communities Government Purchasing Alliance OMNIA Partners Contract No. EV2370.*

VI.F. [Bid Awards](#)

[Purchase Adobe Products and Services Utilizing the Foundation for California Community Colleges negotiated Adobe Enterprise Term License Agreement \(ETLA\) Program](#)

*Recommend approving the purchase of Adobe products and services from Computerland of Silicon Valley, utilizing the Foundation for California Community Colleges negotiated Adobe Enterprise Term License Agreement (ETLA) program.*

VI.G. [Bid Awards](#)

[Bid Award for the Elevator Modernization Project at Moreno Valley College](#)

*Recommend awarding Bid Number 2018/19-35 Elevator Modernization project at Moreno Valley College, in the total amount of \$742,500 to Hinkley & Associates, Inc.*

08202019 Lowest Bidders Elevator Modernization Project

- VI.H. [Bid Awards](#)  
[Request for Proposal Award for Marketing Campaign Services for Norco College](#)  
*Recommend awarding RFP No. 2018/19-30, Marketing Campaign Services for Norco College, in the total allocated amount of \$150,000 to VisionPoint Marketing.*
- VI.I. [Grants, Contracts and Agreements](#)  
[Contracts and Agreements Report Less than \\$92,600 - All District Resources](#)  
*Recommend ratifying contracts totaling \$2,287,827 for the period of June 1, 2019 through July 31, 2019.*  
[08202019 Contracts & Agreements Under \\$92,600 \(June & July\)](#)
- VI.J. [Grants, Contracts and Agreements](#)  
[College Go-Pass with Riverside Transit Agency](#)  
*Recommend approving Amendment No. 5 to extend the College Go- Pass Revenue Agreement through February 13, 2020, and approve a new five-year agreement with Riverside Transit Agency (RTA) to provide unlimited ridership on RTA busses and routes for all students who pay the mandatory fee.*  
  
[08202019 RCCD Go-Pass Agreement](#)  
[08202019 Amendment No. 5 to College Go-Pass Revenue Agreement](#)
- VI.K. [Grants, Contract and Agreement](#)  
[Agreement for Legal Services with Liebert Cassidy Whitmore](#)  
*Recommend approving the agreement with Liebert Cassidy Whitmore, pursuant to the agreement hourly rates.*  
[Liebert Cassidy Whitmore Agreement](#)
- VI.L. [Grants, Contracts and Agreements](#)  
[Inland Empire Desert Region Participation Agreements No. 2017/20-19 Strong Workforce Program between Riverside Community College District and eight community college districts within the region.](#)  
*Recommend approving the ten (10) Inland Empire/Desert Region Strong Workforce Program Participation Agreements with Barstow Community College District, Chaffey Community College District, College of the Desert, Copper Mountain Community College District, Mt. San Jacinto Community College District, Palo Verde Community College District, San Bernardino Community College District, and Victor Valley Community College District in the amount of \$4,467,322.*  
[Participation Agreement Template - Revised](#)  
[Exhibit Tables-R4 - Regular](#)  
[Exhibit - Work Plans - Budgets](#)

- VI.M. [Grants, Contracts and Agreements](#)  
[Inland Empire Desert Region Participation Agreements No. 2017/20-19 Strong Workforce Program between Riverside Community College District and eight community college districts within the region.](#)  
*Recommend approving the Inland Empire/Desert Region Strong Workforce Program Participation Agreements with Barstow Community College District, Chaffey Community College District, College of the Desert, Copper Mountain Community College District, Mt. San Jacinto Community College District, Palo Verde Community College District, San Bernardino Community College District, and Victor Valley Community College District in the amount of \$662,004*  
[Participation Agreement Template - Restricted Use](#)  
[Exhibit Tables - R4 - Restricted](#)  
[Exhibit - Work Plans - Budgets](#)
- VI.N. [Grants, Contracts and Agreements](#)  
[Inland Empire Desert Region Participation Agreements No. 2017/20-19 Strong Workforce Program between Riverside Community College District and four community college districts within the region.](#)  
*Recommend approving the Inland Empire/Desert Region Strong Workforce Program Participation Agreements with College of the Desert, Mt. San Jacinto Community College District, San Bernardino Community College District, and Victor Valley Community College District in the amount of \$495,000*
- [COD Participation Agreement-P25 R1-XX](#)  
[MSJC Participation Agreement-P27 R1-XX](#)  
[SBCCD Participation Agreement-P09 R1-XX](#)  
[Victor Valley Participation Agreement-P26 R1-XX 3](#)  
[Exhibit Tables Round 1 Reallocation](#)  
[Exhibit Work Plans - Budgets](#)
- VI.O. [Out-of-State Travel](#)  
*Recommend approving out-of-state travel.*  
[08202019 Out-of-State Travel](#)
- VI.P. [Resolution No. 01-19/20 - Regarding Appropriations Subject to Proposition 4 - Gann Limitation](#)  
*Recommend adopting Resolution No. 01-19/20 which establishes the 2019-2020 Gann Limit for the Riverside Community College District at \$244,760,908.*  
[08202019 GANN Limit Worksheet FY2019-20](#)  
[08202019 Resolution No 01-1920 - GANN Limit](#)

VI.Q. [Surplus Property](#)  
*Recommend unanimous vote declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.*  
[08202019 Surplus Property List](#)

VI.R. [Notice of Completion](#)  
*Recommend accepting the project listed on the attachment as complete and approving the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works).*  
[08202019 Notice of Completion List](#)  
[08202019 Notice of Completion](#)

VII. CONSENT AGENDA INFORMATION

VII.A. [Capital Program Executive Summary Report as of July 31, 2019](#)  
*Information Only*  
[08202019 CPES Report - July](#)

VIII. BOARD COMMITTEE REPORTS

VIII.A. [Teaching and Learning](#)  
[Proposed Curricular Changes](#)  
*The Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.*  
[Proposed Curricular Changes 052119](#)  
[Proposed Curricular Changes 071519](#)

IX. ADMINISTRATIVE REPORTS

IX.A. [Vice Chancellors](#)

IX.B. [Presidents](#)

X. ACADEMIC SENATE REPORTS

X.A. [Moreno Valley College](#)

X.B. [Norco College](#)

X.C. [Riverside City College/Riverside Community College District](#)

XI. BARGAINING UNIT REPORTS

XI.A. [CTA - California Teachers Association](#)

XI.B. [CSEA - California School Employees Association](#)

XII. BUSINESS FROM BOARD MEMBERS

XII.A. [Update from Members of the Board of Trustees on Business of the Board  
Information Only](#)

XIII. CLOSED SESSION

XIII.A. [Conference with Legal Counsel - Existing Litigation  
Pursuant to Government Code Section 54956.9\(d\)\(1\)  
Case Name: Riverside Community College District v. Biersmith  
Case Number: RIC 1825186  
Names of Parties Involved: RIVERSIDE COMMUNITY COLLEGE DISTRICT, Petitioner, v.  
STEPHEN M. BIERSMITH, Respondent, and ERIC THOMPSON, Real Party in Interest  
Court: Superior Court of the State of California, County of Riverside  
Relief Sought: Writ of Mandate  
To Be Determined](#)

XIII.B. [Pursuant to Government Code Section 54957, Public Employee  
Discipline/Dismissal/Release  
To Be Determined](#)

XIV. ADJOURNMENT

## Board of Trustees Regular Meeting (II.A)

Meeting	August 20, 2019
Agenda Item	Minutes (II.A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of June 4, 2019
College/District	District
Funding	N/A
Recommended Action	Recommend approving the June 4, 2019 Board of Trustees Regular/Committee meeting minutes as prepared.

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### Background Narrative:

Recommend approving the June 4, 2019 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Wolde-Ab Isaac, Chancellor



MINUTES OF THE BOARD OF TRUSTEES REGULAR  
AND COMMITTEE MEETINGS OF THE GOVERNANCE,  
TEACHING AND LEARNING, PLANNING AND OPERATIONS,  
RESOURCES AND FACILITIES COMMITTEES  
OF JUNE 4, 2019

President Vackar called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California CALL TO ORDER

Trustees Present

Tracey Vackar, President  
Mary Figueroa, Vice President  
Bill Hedrick, Secretary  
Jose Alcala, Member  
Virginia Blumenthal, Member  
Jacob Alexander Velasquez, Student Trustee

Staff Present

Dr. Wolde-Ab Isaac, Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Susan Mills, Vice Chancellor, Educational Services and Strategic Planning  
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations  
Ms. Rebecca Goldware, Vice Chancellor, Intuitional Advancement and Economic Development  
Dr. Robin Steinback, President, Moreno Valley College  
Dr. Bryan Reece, President, Norco College  
Dr. Gregory Anderson, President, Riverside City College

Guests Present

Mr. Arnold Sanchez, ASMVC President, Moreno Valley College  
Mr. Abraham Melgarejo, ASNC Senator of Campus Relations, Norco College  
Ms. Geby Rawung, ASRCC Senator Pro Tempore, Riverside City College  
Mr. Hussain Agah, Associate Vice Chancellor, Facilities Planning and Development  
Ms. Lindsey Graff, Associate, DLR Group  
Ms. Leigh Ann Jones, Principal, DLR Group  
Dr. Nathaniel Jones, Vice President, Business Services, Moreno Valley College  
Ms. Lorraine Jones, District Compliance Officer, Human Resources and Employee Relations  
Mr. Carlos Lopez, Vice President, Academic Affairs, Moreno Valley College  
Mr. Art Turnier, Dean of Instruction, Public Safety Education & Training, Ben Clark Training Center

Student Trustee Velasquez led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

A public hearing was held on the Collective Bargaining – California Schools Employees Association (CSEA), Chapter 535, Initial Bargaining Proposal. No public comments or written protests were received and the hearing was closed.

Public Hearing – Collective Bargaining – California Schools Employees Association (CSEA), Chapter 535, Initial Bargaining Proposal

A public hearing was held on the Collective Bargaining – RCCD Faculty Association CCA/CTA/NEA Initial Bargaining Proposal. No public comments or written protests were received and the hearing was closed.

Public Hearing – Collective Bargaining – RCCD Faculty Association CCA/CTA/NEA Initial Bargaining Proposal

A public hearing was held on the Collective Bargaining – 2019-2020 RCCD California Schools Employees Association (CSEA), Chapter 535, Proposal for Retirement Incentive Plan. No public comments or written protests were received and the hearing was closed.

Public Hearing – Collective Bargaining – 2019/2020 RCCD California Schools Employees Association (CSEA), Chapter 535, Proposal for Retirement Incentive Plan

A public hearing was held on the Collective Bargaining – 2019/2020 RCCD Faculty Association CCA/CTA/NEA Proposal for Retirement Incentive Plan. No public comments or written protests were received and the hearing was closed.

Public Hearing – Collective Bargaining – 2019/2020 RCCD Faculty Association CCA/CTA/NEA Proposal for Retirement Incentive Plan

#### CHANCELLOR’S REPORT

The Board received the 2019/2020 RCCD/California Schools Employees Association (CSEA), Chapter 535, Bargaining Proposal. Item will return for a public hearing and approval on June 11, 2019.

2019/2020 RCCD/California Schools Employees Association (CSEA), Chapter 535, Bargaining Proposal

The Board received the 2019/2020 RCCD/RCCD Faculty Association CCA/CTA/NEA, Bargaining Proposal. Item will return for a public hearing and approval on June 11, 2019.

2019/2020 RCCD/RCCD Faculty Association CCA/CTA/NEA, Bargaining Proposal

The Board received the 2019/2020 RCCD/California Schools Employees Association (CSEA), Chapter 535, Retirement Incentive Plan. Item will return for a public hearing and approval on June 11, 2019.

2019/2020 RCCD/California Schools Employees Association (CSEA), Chapter 535, Retirement Incentive Plan

The Board received the 2019/2020 RCCD/RCCD Faculty Association CCA/CTA/NEA, Retirement Incentive Plan. Item will return for a public hearing and approval on June 11, 2019.

2019/2020 RCCD/RCCD Faculty Association CCA/CTA/NEA, Retirement Incentive Plan

The Committee Chair Tracey Vackar convened the meeting at 6:35 p.m. Committee members in attendance: Academic Senate Representatives: Ms. Jennifer Floerke, Moreno Valley College, Dr. Peggy Campo, Norco College/RCCD, Dr. Mark Sellick, Riverside City College; ASRCCD Representative: Mr. Arnold Sanchez; CTA Representative: Dr. Rhonda Taube, and Management Association Representative: Dr. Tenisha James.

#### TEACHING AND LEARNING COMMITTEE

Dr. Mills reviewed the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Proposed Curricular Changes

Dr. Mills presented to the committee on the proposed Sabbatical Leave Requests that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Sabbatical Leave Requests

RCCD students, Sanchez, Rawung and Melgarejo reviewed the proposed Student Services Fee increase from \$15.00 in the fall and spring semesters, and \$2.00 in the winter and summer terms to \$30.00 in the fall and spring semesters, and \$10.00 in the winter and summer terms to be assessed to students at Moreno Valley College, Norco College, and Riverside City College. This proposal will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Proposed Student Services Fee Increase

The committee adjourned the meeting at 6:58 p.m.

Adjourned

The Committee Chair Mary Figueroa convened the meeting at 6:59 p.m. Committee members in attendance: Academic Senate Representatives: Ms. Jennifer Floerke, Moreno Valley College, Dr. Peggy Campo, Norco College/RCCD, Dr. Mark Sellick, Riverside City College; ASRCCD Representative: Mr. Arnold Sanchez; CTA Representative: Dr. Rhonda Taube, and Management Association Representative: Dr. Tenisha James.

PLANNING AND OPERATIONS COMMITTEE

Mr. Agah presented to the committee the 2021-2025 Five-Year Capital Construction Plan; Initial Project Proposals for Biological and Physical Science Building (Moreno Valley College), Library/Learning Resource Center (Norco College), MLK Renovation (Riverside City College), Kinesiology and Athletics Building (Moreno Valley College), Cosmetology Building (Riverside City College), Visual/Performing Arts Center (Moreno Valley College); and Final Project Proposals for Library Learning Center (Moreno Valley College) and Center for Human Performance and Kinesiology (Norco College). This plan will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

2021-2025 Five-Year Capital Construction Plan

Ms. Graff and Ms. Jones presented to the committee the Moreno Valley College 2019-2030 Facilities Master Plan Update that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Moreno Valley College 2019-2030 Facilities Master Plan Update

Ms. Graff and Ms. Jones presented to the committee the Norco College 2019-2030 Facilities Master Plan Update that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Norco College 2019-2030 Facilities Master Plan Update

Dr. Jones presented to the committee Resolution No. 67-18/19 for the Ben Clark Training Center Letter of Intent Application for Educational Center Status that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Ben Clark Training Center  
Letter of Intent Application  
for Educational Center Status

The committee adjourned the meeting at 8:39 p.m.

Adjourned

The Committee Chair Jose Alcala convened the meeting at 8:40 p.m. Committee members in attendance: Academic Senate Representatives: Ms. Jennifer Floerke, Moreno Valley College, Dr. Peggy Campo, Norco College/RCCD, Dr. Mark Sellick, Riverside City College; ASRCCD Representative: Mr. Arnold Sanchez; CTA Representative: Dr. Rhonda Taube, and Management Association Representative: Dr. Tenisha James.

RESOURCES COMMITTEE

Ms. Jones presented to the committee the RCCD EEO Fund Multiple Method Certification Form that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

RCCD EEO Fund Multiple  
Method Certification District

Mr. Brown and Mr. Agah presented to the committee the allocation from the District/Centrally Controlled Measure C Bond funds in the total amount of \$8 million for the following projects: Moreno Valley College: Elevator Modernization and Fire Alarm System Upgrades - \$1 million; Student Services Building Renovation - \$5 million; and the Education Center Building Phase 1 at Ben Clark Training Center - \$2 million. This allocation proposal will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Measure C Allocation  
Augmentation

Dr. Jones presented to the committee the Moreno Valley College Elevators Modernization and Fire Alarm System Repair and Upgrade projects and the allocation of \$1 million from District/Centrally Controlled Measure C bond funds that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Elevators Modernization and  
Fire Alarm System Repair and  
Upgrade Projects

Dr. Jones, Mr. Lopez and Mr. Turnier presented to the committee the Ben Clark Training Center Education Center Building, Phase 1 Project total budget in the amount of \$13 million; the agreement with SVA Architects in the amount not to exceed of \$717,869 for architectural services; and the allocation of \$2 million from District/Centrally Controlled Measure C bond funds. This project will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Ben Clark Training Center  
Education Center Building,  
Phase 1 Project

Drs. Jones and Foster presented to the committee the addition of the Moreno Valley College Student Services Renovation

Moreno Valley College  
Student Services Building

Project into the Student Services Welcome Center Project; a revised total project budget to \$19 million; and the allocation of \$5 million of District/Centrally Controlled Measure C bond funds. This project will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Renovation Project

Mr. Brown presented the Revised Budget Allocation Model that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Revised Budget Allocation Model

Mr. Brown facilitated a presentation on the Tentative Budget for FY 2019-2020 that will be presented to the Board for approval at the June 11 regular meeting. Discussion followed.

Tentative Budget for FY 2019-2020 and Notice of Public Hearing on the FY 2019-2020 Final Budget

The committee adjourned the meeting at 9:40 p.m.

Adjourned

The Board adjourned to closed session at 9:41 p.m. and reconvened at 10:25 p.m. after considering the following closed session items:

CLOSED SESSION

The Board announced no reportable action.

Pursuant to Government Code Section 54957 Public Employee Performance Evaluation  
Title: Chancellor

The Board adjourned the meeting at 10:27 p.m.

ADJOURNMENT

Official Minutes  
Approved on 8/20/19

Certified By: \_\_\_\_\_

## Board of Trustees Regular Meeting (II.B)

Meeting	August 20, 2019
Agenda Item	Minutes (II.B)
Subject	Minutes of the Board of Trustees Regular Meeting of June 11, 2019
College/District	District
Funding	N/A
Recommended Action	Recommend approving the June 11, 2019 Board of Trustees Regular meeting minutes as prepared.

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### Background Narrative:

Recommend approving the June 11, 2019 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Wolde-Ab Isaac, Chancellor

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF JUNE 11, 2019

President Vackar called the Board of Trustees meeting to order at 6:02 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California. CALL TO ORDER

Trustees Present

Tracey Vackar, President  
Mary Figueroa, Vice President  
Jose Alcala, Board Member  
Virginia Blumenthal, Board Member  
Jacob Alexander Velasquez, Student Trustee

Trustees Absent

Bill Hedrick, Secretary

Staff Present

Dr. Wolde-Ab Isaac, Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Susan Mills, Vice Chancellor, Educational Services and Strategic Planning  
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations  
Ms. Rebeccah Goldware, Vice Chancellor, Institutional Advancement and Economic Development  
Dr. Robin Steinback, President, Moreno Valley College  
Dr. Sam Lee, Vice President, Academic Affairs, Norco College  
Dr. Gregory Anderson, President, Riverside City College  
Ms. Jennifer Floerke, Academic Senate Representative, Moreno Valley College  
Dr. Quinton Bemiller, Academic Senate Representative, Norco College/RCCD  
Dr. Mark Sellick, Academic Senate Representative, Riverside City College

Guests Present

Mr. Mark DeAsis, Dean, Enrollment Services, Norco College  
Dr. Kaneesha Tarrant, Interim Vice President, Student Services, Norco College  
Dr. Rhonda Taube, President, California Teachers Association (CTA)  
Ms. Elena Santa Cruz, Vice President, California School Employee Association (CSEA)

Student Trustee Velasquez led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Figueroa/Alcala moved that the Board of Trustees approve Trustee Hedrick's absence as excused. Motion carried. (4 ayes, 1 absent [Hedrick])

MOTION TO EXCUSE ABSENCE

The following spoke in support of Dr. Reece, President Norco College: Monica Gutierrez, Eugene Montanez, Elexii Christianson, Barbara Moore, Jessica Dobson, Sarah Burnett, Sigrid Williams, Autumn Uriostegui, Melissa Bader, Thalia Moore-Shearer, Jacqueline Lugo, Swati Singh, Palbinder Badesha, Kevin Bash, Kris Anderson, Peggy Campo, Lisa Nelson, Stanley Tyler, Damien Saelak, Jody Tyler, Ruth Jones-Santos, Audrey Brandon, Yolanda Carrillo, Alexis Gray, Laura Roughton, Elizabeth Hayden, Maria

PUBLIC COMMENTS

Adams, Mike Goodland, Mahmood Ahmad, Nathaniel Ito, Bob Prior, Kurtis Nienhuis, Tandy Dang, Cyndi Gundersen, Kathi Vaiasuso, Jim Gore, Robin Grundmeyer, Mical Pena, Vyvyana Woolridge, Ann LaFond, Judy Perry, Abraham Melgarejo, Deserie Ramirez, Alan Ruelas, Rudy Castellanos.

Fabian Biancardi spoke in support of the Chancellor and the District.

Shari Yates spoke in support of the Chancellor and the Board of Trustees.

Dr. Quinton Bemiller shared his concerns with the District and supports the needs of the students.

Dr. Mark Sellick asked the Board to follow the process they are bound to and shared his support of the Chancellor and the Board of Trustees.

Dr. Dariush Haghighat spoke in support of the Chancellor and the Board of Trustees.

The Board adjourned the meeting at 9:10 p.m. and reconvened at 9:24 p.m.

#### ADJOURNMENT

Figueroa/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of May 7, 2019. Motion carried. (4 ayes; 1 absent [Hedrick])

#### MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF MAY 7, 2019

Blumenthal/Alcala moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of May 21, 2019. Motion carried. (4 ayes; 1 absent [Hedrick])

#### MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF MAY 21, 2019

#### PUBLIC HEARING

A public hearing was held on Collective Bargaining – California Schools Employees Association (CSEA), Chapter 535, Initial Bargaining Proposal. No comments or written protests were received and the hearing was closed.

Collective Bargaining – California Schools Employees Association (CSEA), Chapter 535, Initial Bargaining Proposal

A public hearing was held on Collective Bargaining – RCCD Faculty Association CCA/CTA/NEA Initial Bargaining Proposal. No comments or written protests were received and the hearing was closed.

Collective Bargaining – RCCD Faculty Association CCA/CTA/NEA Initial Bargaining Proposal



A public hearing was held on Collective Bargaining – 2019/2020 RCCD California Schools Employees Association (CSEA), Chapter 535, Proposal for Retirement Incentive Plan. No comments or written protests were received and the hearing was closed.

Collective Bargaining – 2019/2020 RCCD California Schools Employees Association (CSEA), Chapter 535, Proposal for Retirement Incentive Plan

A public hearing was held on Collective Bargaining – 2019/2020 RCCD Faculty Association CCA/CTA/NEA Proposal for Retirement Incentive Plan. No comments or written protests were received and the hearing was closed.

Collective Bargaining – 2019/2020 RCCD Faculty Association CCA/CTA/NEA Proposal for Retirement Incentive Plan

### CHANCELLOR’S REPORTS

Chancellor Isaac presented Student Trustee Velasquez with the Scholarship Award for Spring 2019.

Presentation of Student Trustee Scholarship Award for Spring 2019

Dr. Tarrant and Mr. DeAsis presented on Norco College Student Services Expanded Online Services.

Presentation on Norco College Student Services Expanded Online Services

Blumenthal/Figueroa moved that the Board of Trustees approve the Memorandum of Agreement between the Riverside Community College District and the California School Employees Association, Chapter 535, and authorize the Chancellor to sign the Agreement. Motion carried. (4 ayes; 1 absent [Hedrick])

Memorandum of Agreement to Offer a Retirement Incentive Plan for Classified Employees

Blumenthal/Alcala moved that the Board of Trustees approve the Memorandum of Agreement between the Riverside Community College District and the Riverside Community College District Faculty Association CCA/CTA/NEA and authorize the Chancellor to sign the Agreement. Motion carried. (4 ayes [Alcala, Blumenthal, Figueroa, Vackar]; 1 absent [Hedrick])

Memorandum of Agreement to Offer a Retirement Incentive Plan for Faculty

Figueroa/Blumenthal moved that the Board of Trustees approve the Memorandum of Understanding between the Riverside Community College District and the California School Employees Association, Chapter 535, and authorize the Chancellor to sign the Agreement. Motion carried. (4 ayes; 1 absent [Hedrick])

Memorandum of Understanding – Fringe Benefits/Retiree Health Benefits for Classified Employees

Figueroa/Alcala moved that the Board of Trustees approve the Memorandum of Understanding between the Riverside Community College District and the Riverside Community College District Faculty Association CCA/CTA/NEA and authorize the Chancellor to sign the Agreement. Motion carried. (4 ayes; 1 absent [Hedrick])

Memorandum of Understanding – Fringe Benefits/Retiree Health Benefits for Faculty

Figueroa/Alcala moved that the Board of Trustees approve the changes to Fringe Benefits and Retiree Health Benefits for Academic and Classified Management, and Classified Confidential Employees. Motion carried. (4 ayes; 1 absent [Hedrick])

Fringe Benefits and Retiree Health Benefits for Academic and Classified Management, and Classified Confidential Employees

Figueroa/Blumenthal moved that the Board of Trustees approve the Retirement Incentive Plan for Academic and Classified Management, and Classified Confidential Employees. Motion carried. (4 ayes; 1 absent [Hedrick])

Retirement Incentive Plan for Academic and Classified Management, and Classified Confidential Employees

Figueroa/Blumenthal moved that the Board of Trustees approve Resolution No. 69-18/19, for the Retirement Incentive Plan with California State Teachers' Retirement System. Motion carried. (4 ayes; 1 absent [Hedrick])

Resolution No. 69-18/19 – Retirement Incentive Plan with California State Teachers' Retirement System

Figueroa/Alcala moved that the Board of Trustees approve Resolution No. 70-18/19, Agreement for Administrative Services with Public Agency Retirement Services to implement the retirement incentive plan for faculty, classified, management and confidential employees; and authorize the Vice Chancellor, Business and Financial Services to sign the implementing documents. Motion carried. (4 ayes; 1 absent [Hedrick])

Resolution No. 70-18/19 and Administrative Services Agreement for the Proposed Public Agency Retirement Services Retirement Incentive Plan

Dr. Hampton provided the healthcare update and reported there is currently one open case.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

presentations, as well as planning for the monthly committee and Board meetings.

Student Trustee Velasquez presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City colleges and Riverside Community College District.

STUDENT REPORT

CONSENT ITEMS

Action

Figuroa/Blumenthal moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$7,842,054 and District Warrant Claims totaling \$6,727,662;

Purchase Order and Warrant Report – All District Resources

Approve adding the revenue and expenditures of \$200,000 to the budget;

Resolution No. 68-18/19 – 2018-2019 Workforce Accelerator Fund Grant

Award RFP Number 2018/19-31 Apprenticeship Program project to Network Kinecton, LLC in the total amount of \$198,900;

Apprenticeship Program Project

Award Bid Number 2018/18-34-Rebid, Library Building G Roof Replacement project at Norco College, in the total amount of \$512,600 to CI Services, Inc.;

Bid Award for the Library Building G Roof Replacement Project

Approve the purchase of data equipment and services from authorized Cisco resellers, utilizing the National Association of State Procurement Officials (NASPO) ValuePoint Master Agreement Number AR233;

Purchase of Data Equipment and Services Utilizing the National Association of State Procurement Officials (NASPO) ValuePoint Master Agreement Number AR233

Adopt Resolution No. 66-18/19 with the County of Riverside for award of services agreement and Sole Source Procurement of the Public Safety Enterprise Communication (PSEC) System, Equipment, Software, Maintenance, and future Product Enhancement Services for the period of July 1, 2019 through June 30, 2020, in the total amount of \$103,386;

PSEC Service

Approve the Pre-Qualified List of forty-five (45) engineering and consulting firms for eligibility to provide Environmental, Engineering, Inspector of Records, HAZMAT/Asbestos, and Structural Consulting Services on an as needed basis for individual projects;

Pre-Qualified List of Engineering & Consulting Services

Ratify contracts totaling \$673,020 for the period of May 1, 2019 through May 27, 2019;

Contracts and Agreements Report  
Less than \$92,600 – All District Resources

Approve the agreement with Riverside City Fire in the amount not to exceed \$175,000, for firefighter training course instruction;

Inter-Agency Instructional Services Agreement with Riverside City Fire

Approve the contract with Terris Barnes Walters Boigon Heath, Inc. (TBWB) for future bond measure feasibility consulting services in the total amount of \$102,000;

Future Bond Measure Feasibility Consulting Services

Approve the contract with Apprentice Training Program Remittance to Local Union 477, I.B.E.W.-Southern Sierras, N.E.C.A. Educational and Training Trust for the period of July 1, 2018 through June 30, 2019 not to exceed \$600,000;

Contract for Apprentice Training Program Remittance to Local Union 477, I.B.E.W.-Southern Sierras, N.E.C.A. Educational and Training Trust

Approve the contract with Apprentice Training Program Remittance to Riverside County Educational and Training Trust Fund for the period of July 1, 2018 through June 30, 2019, not to exceed \$600,000;

Contract for Apprentice Training Program Remittance to Riverside County Educational and Training Trust Fund

Approve the Inland Empire/Desert Region Strong Workforce Program Participation Agreements with Chaffey Community College District, College of the Desert, San Bernardino Community College District, and Victor Valley Community College District in the amount of \$582,108;

Inland Empire Desert Region Participation Agreements No. 2017/20-19 Strong Workforce Program between Riverside Community College District and Four Community College Districts Within the Region

Approve the twenty-five (25) Inland Empire/Desert Region K-12 Strong Workforce Program Agreements with Apply Valley USD, Baldy View ROP, Beaumont USD, Chaffey Joint Union High School District, Colton-Redlands-Yucaipa ROP, Corona-Norco USD, Jurupa USD, Mojave USD, Moreno Valley USD, Murrieta Valley USD, Palm Spring USD, Riverside County Office of Education, Riverside USD, San Bernardino City USD, San Bernardino County ROP, Santa Rosa Academy, SIATech, Inc., and Temecula Valley USD in the amount of \$18,961,442;

Inland Empire Desert Region Agreements – K-12 Strong Workforce Program Between Riverside Community College District and Local Educational Agencies

Approve Amendment No. 3 for the Inland Empire/Desert Regional Consortium (IE/DRC) CTE Rebranding and Marketing Campaign with Interact to extend the contract period to July 1, 2019-June 30, 2020, fulfilling the final one-year extension.

Agreement Amendment for the Inland Empire/Desert Regional Consortium (IE/DRC) CTE Rebranding and Marketing Campaign

Approve Out-of-State Travel;

Out-of-State Travel

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Accept the projects listed on the attachment as complete, and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works);

Notices of Completion

Motion carried. (4 ayes; 1 absent [Hedrick])

#### Information

The Board received the Capital Program Executive Summary Report for May 31, 2019.

Capital Program Executive Summary Report as of May 31, 2019

The Board received the Monthly Financial Report for Month Ending – May 25, 2019.

Monthly Financial Report for Month Ending – May 25, 2019

#### BOARD COMMITTEE REPORTS

Governance

Blumenthal/Figueroa moved that the Board of Trustees approve the second reading of Board Policy and Administrative Procedure 3950 – Naming of Facilities. Motion carried. (4 ayes; 1 absent [Hedrick])

Board Policy for Second Reading –  
BPAP 3950 – Naming of Facilities

#### Teaching and Learning

Vackar/Alcala moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried. (4 ayes; 1 absent [Hedrick])

Proposed Curricular Changes

Vackar/Figueroa moved that the Board of Trustees approve the Sabbatical Leave requests. Motion carried. (4 ayes; 1 absent [Hedrick])

Sabbatical Leave Requests

Vackar/Figueroa moved that the Board of Trustees approve the proposed Student Services Fee increase from \$15.00 in the fall and spring semesters, and \$2.00 in the winter and summer terms to \$30.00 in the fall and spring semesters, and \$10.00 in the winter and summer terms to be assessed to students at Moreno Valley College, Norco College, and Riverside City College.

Proposed Student Services Fee  
Increase

#### Planning and Operations

Figueroa/Blumenthal moved that the Board of Trustees approve the 2021-2025 Five-Year Capital Construction Plan; the Initial Project Proposals for Biological and Physical Science Building (Moreno Valley College), Library/Learning Resource Center (Norco College), MLK Renovation (Riverside City College), Kinesiology and Athletics Building (Moreno Valley College), Cosmetology Building (Riverside City College), Visual/Performing Arts Center (Moreno Valley College); and the Final Project Proposals for Library Learning Center (Moreno Valley College) and Center for Human Performance and Kinesiology (Norco College). Motion carried. (4 ayes; 1 absent [Hedrick])

2021-2025 Five-Year Capital  
Construction Plan

Figueroa/Blumenthal moved that the Board

Moreno Valley College 2019-2030

of Trustees approve the Moreno Valley College 2019-2030 Facilities Master Plan. Motion carried. (4 ayes; 1 absent [Hedrick])

Facilities Master Plan

Figueroa/Blumenthal moved that the Board of Trustees approve the Norco College 2019-2030 Facilities Master Plan. Discussion followed. Motion was amended to approve the Norco College 2019-2030 Facilities Master Plan except the Student Housing and Performing Arts High School, until further policies are created. Motion carried. (4 ayes; 1 absent [Hedrick])

Norco College 2019-2030  
Facilities Master Plan

Figueroa/Blumenthal moved that the Board of Trustees approve Resolution No. 67-18/19 for the Ben Clark Training Center Letter of Intent Application for Educational Center Status. Motion carried. (4 ayes; 1 absent [Hedrick])

Ben Clark Training Center Letter  
of Intent Application for  
Educational Center Status

#### Resources

Alcala/Blumenthal moved that the Board of Trustees approve the RCCD EEO Fund Multiple Method Certification Form and authorize Human Resources and Employee Relations to submit. Motion carried. (4 ayes; 1 absent [Hedrick])

RCCD EEO Fund Multiple  
Method Certification District

Alcala/Vackar moved that the Board of Trustees approve the allocation from the District/Centrally Controlled Measure C Bond funds in the total amount of \$8 million for the following projects at Moreno Valley College: Elevator Modernization and Fire Alarm System Upgrades - \$1 million; Student Services Building Renovation – \$5 million; and the Education Center Building Phase 1 at Ben Clark Training Center - \$2 million. Motion carried. (3 ayes; 2 absent [Hedrick, Figueroa])

Measure C Allocation  
Augmentation

Alcala/Blumenthal moved that the Board of Trustees approve the Moreno Valley College Elevators Modernization and Fire Alarm System Repair and Upgrade projects and the allocation of \$1 million from District/Centrally Controlled Measure C bond funds. Motion carried. (3 ayes; 2 absent [Hedrick, Figueroa])

Elevators Modernization and Fire  
Alarm System Repair and Upgrade  
Projects

Alcala/Vackar moved that the Board of Trustees approve the Ben Clark Training Center Education Center Building, Phase 1 Project total budget in the amount of \$13 million; the agreement with SVA Architects in the amount not to exceed \$717,869 for architectural services; and the allocation of \$2 million from District/Centrally Controlled Measure C bond funds. Motion carried. (3 ayes; 2 absent [Hedrick, Figueroa])

Ben Clark Training Center  
Education Center Building, Phase  
1 Project

Alcala/Vackar moved that the Board of Trustees approve the addition of the Moreno Valley College Student Services Renovation Project into the Student Services Welcome Center Project; approving a revised total project budget to \$19 million; and the allocation of \$5 million of District/Centrally Controlled Measure C bond funds. Motion carried. (3 ayes; 2 absent [Hedrick, Figueroa])

Moreno Valley College Student  
Services Building Renovation  
Project

Alcala/Vackar moved that the Board of Trustees approve the revised Budget Allocation Model for implementation in 2019-20. Motion carried. (3 ayes; 2 absent [Hedrick, Figueroa])

Revised Budget Allocation Model

Alcala/Blumenthal moved that the Board of Trustees approve the FY 2019-2020 Tentative Budget, as presented, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools; announce the proposed FY 2019-2020 Final Budget will be available for public inspection beginning September 13, 2019, at the Office of the Vice Chancellor, Business and Financial Services; and the public hearing will be held at 6:00 p.m. at a Board meeting on September 17, 2019, to be followed by the adoption of the FY 2019-2020 Final Budget. Motion carried. (4 ayes; 1 absent [Hedrick])

Tentative Budget for FY 2019-  
2020 and Notice of Public Hearing  
on the FY 2019-2020 Final Budget

## ADMINISTRATIVE REPORTS

Dr. Steinback, President, Moreno Valley College,  
Dr. Lee, Vice President, Norco College, and Dr.  
Anderson, President, Riverside City College

Presidents

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updated the Board on the upcoming events and activities occurring at their colleges.

#### ACADEMIC SENATE REPORTS

Ms. Floerke presented the report on behalf of Moreno Valley College.

Moreno Valley College

Dr. Bemiller presented the report on behalf of Norco College and Riverside Community College District.

Norco College/Riverside Community College District

Dr. Sellick presented the report on behalf of Riverside City College.

Riverside City College

#### BARGAINING UNIT REPORTS

Dr. Taube presented the report on behalf of the CTA.

CTA – California Teachers Association

Ms. Santa Cruz presented the report on behalf of the CSEA.

CSEA – California School Employees Association

#### BUSINESS FROM BOARD MEMBERS

Trustee Blumenthal commented on RCC’s commencement and thanked Dr. Anderson for his involvement; shared she was asked to submit her name to serve on the California Community College Board of Governors.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa reminded everyone not to lose sight of why we here and the programs and careers offered to students; shared the events she attended last month; suggested more communication with the community.

Trustee Alcalá thanked the speakers; made a commitment to the community to improve communication; shared the events he attended last month.

Trustee Vackar thanked the speakers; reviewed the closed session process; reminded everyone of the impact you have on student’s lives; shared the events she attended last month; thanked everyone for their hard work throughout the year.

The Board adjourned to closed session at 11:26 p.m. and reconvened at 12:55 a.m. after considering the following closed session items:

#### CLOSED SESSION

Blumenthal/Figueroa moved that the Board of Trustees approve the recommendation to appoint a third-party officer for the purpose of conducting an evidentiary hearing pertaining to a classified public employee discipline/dismissal/release. Motion carried. (4 ayes; 1 absent [Hedrick])

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

The Board of Trustees voted 4 ayes, 1 absent [Hedrick], to terminate the employment agreement of Dr. Bryan Reece, President, Norco College, effective immediately.

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

The Board adjourned the meeting at 12:59 a.m.

ADJOURNMENT

Official Minutes  
Approved on 8/20/19

Certified By: \_\_\_\_\_

## Board of Trustees Regular Meeting (IV.A)

Meeting	August 20, 2019
Agenda Item	Other Items (IV.A)
Subject	Chancellor's Communications
College/District	District
Funding	N/A
Recommended Action	Information Only

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### Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Wolde-Ab Isaac, Chancellor

## Board of Trustees Regular Meeting (IV.B)

Meeting	August 20, 2019
Agenda Item	Other Items (IV.B)
Subject	Swearing In of 2019-2020 Student Trustee
College/District	District
Funding	N/A
Recommended Action	Information Only

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### Background Narrative:

The Chancellor will administer the oath of office for the 2019-2020 Student Trustee, Jorge Zavala.

Prepared By: Wolde-Ab Isaac, Chancellor

## Board of Trustees Regular Meeting (IV.C)

Meeting	August 20, 2019
Agenda Item	Other Items (IV.C)
Subject	Five to Thrive Presentation: RCC Department of Dance
College/District	Riverside City College
Funding	N/A
Recommended Action	Information Only

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### Background Narrative:

Professor Rita Chenoweth will provide a presentation on the Department of Dance at RCC.

To watch the video click the link below  
<https://youtu.be/4WM0X1gksdk>

Prepared By: Gregory Anderson, President, Riverside City College

## Board of Trustees Regular Meeting (IV.D)

Meeting	August 20, 2019
Agenda Item	Human Resources & Employee Relations (IV.D)
Subject	Resolution No. 02-19/20 and Resolution No. 03-19/20 – California Public Employees’ Retirement System Retirement Incentive Plan Under Government Code Section 20904 – Two Additional Years of Service Credit
College/District	District
Funding	N/A
Recommended Action	Recommend approving Resolution No. 02-19/20 and No. 03-19/20, for the California Public Employees’ Retirement System Retirement Incentive Plan under Government Code Section 20904 – Two Additional Years of Service Credit.

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### Background Narrative:

The District has offered a retirement incentive plan with the California Public Employees’ Retirement System (CalPERS) for classified, classified confidential, and classified management employees as an alternative to participation in the PARS Retirement Incentive Plan. Participation in the CalPERS Retirement Incentive Plan precludes participation in the PARS Retirement Incentive Plan.

The District has determined the best interest of the District would be served by encouraging eligible employees to retire, resulting in net savings to the District. Employees’ resignation from District employment would be irrevocable.

Attached for the Board of Trustees review and consideration are Resolutions No. 02-19/20 and No. 03-19/20, California Public Employees’ Retirement System Retirement Incentive Plan under Government Code Section 20904 – Two Additional Years of Service Credit. To receive the two additional years of service credit, members must retire during the window period of October 1, 2019 through December 31, 2019, with the last day of work being no later than December 30, 2019 or the window period of April 1, 2020 through June 30, 2020, with the last day of work no later than June 29, 2020.

Prepared By: Wolde-Ab Isaac, Chancellor  
Aaron S. Brown, Vice Chancellor, Business & Financial Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
BOARD RESOLUTION NO. 02-19/20

CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
RETIREMENT INCENTIVE PLAN UNDER GOVERNMENT CODE SECTION 20904

TWO YEARS ADDITIONAL SERVICE CREDIT

WHEREAS, the Riverside Community College District (District) hereby finds and declares that because of an impending curtailment of, or change in the manner of performing service, it is in the best interest of the District to encourage retirement of eligible employees under the provisions of Government Code Section 20904; and

WHEREAS, this section provides that a community college district may permit members of the California Public Employees' Retirement System (CalPERS) who retire to receive up to two additional years of service credit at the time of retirement; and

WHEREAS retirements under this section will result in a net savings to the District; and

WHEREAS the District shall pay to the California Public Employees' Retirement System Fund an amount equal to the actuarial present value cost of the additional service credit, and a fee to cover administrative costs; and

WHEREAS the Riverside Community College District wishes to make this program available to all classified members eligible for retirement; and

WHEREAS each CalPERS eligible member interested in participating in the CalPERS Retirement Incentive Plan shall submit a written application for retirement to the District through Human Resources and Employee Relations office no later than August 30, 2019; and

WHEREAS it is understood that employee participation in the CalPERS Retirement Incentive Plan precludes the employee's participation in the PARS retirement incentive plan.

NOW, THEREFORE, BE IT RESOLVED that the CalPERS Retirement Incentive Plan Under Government Code Section 20904 is hereby adopted and that the window period during which eligible classified, classified confidential and classified management employees may retire under this plan is designated as October 1, 2019 through December 31, 2019, with the last day of work being no later than December 30, 2019.

BE IT FURTHER RESOLVED that the projected annual cost savings of this action are

being disclosed in a public meeting on behalf of the county superintendent of schools, which is at least two weeks prior to the adoption of a resolution by the county of superintendent of schools.

APPROVED AND ADOPTED THIS 20<sup>th</sup> day of August, 2019, by the Governing Board of the Riverside Community College District of Riverside County, California.

STATE OF CALIFORNIA  
COUNTY OF RIVERSIDE

Bill Hedrick, the Secretary of the Board of Trustees of the Riverside Community College District of Riverside County, California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the 20<sup>th</sup> of August, 2019, and passed by a \_\_\_\_ vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this \_\_\_\_\_, 2019.

\_\_\_\_\_  
Secretary of the Board



# Cost Analysis of Two Years Additional Service Credit - December 31, 2019 Offer

#	Position	Group	Cost of Incentive	3 Years Annual Salary (W/Steps If Applicable)	Replacement Salary w/ Steps, 3 Years	Savings
1	ACADEMIC EVALUATIONS SPECIALIST	Classified (Non-Mgmt)	47,134	242,915	199,970	42,945
2	ACADEMIC EVALUATIONS SPECIALIST	Classified (Non-Mgmt)	47,568	249,043	199,970	49,073
3	ADMINISTRATIVE ASSISTANT I	Classified (Non-Mgmt)	37,412	184,177	151,625	32,551
4	ADMINISTRATIVE ASSISTANT II	Classified (Non-Mgmt)	38,220	200,270	166,196	34,075
5	ADMINISTRATIVE ASSISTANT III	Classified (Non-Mgmt)	42,472	227,907	183,033	44,875
6	ADMINISTRATIVE ASSISTANT III	Classified (Non-Mgmt)	42,087	222,363	183,033	39,330
7	ADMINISTRATIVE ASSISTANT III	Classified (Non-Mgmt)	46,295	227,907	183,033	44,875
8	ADMINISTRATIVE ASSISTANT IV	Classified (Non-Mgmt)	49,344	249,043	199,970	49,073
9	ADMINISTRATIVE ASSISTANT IV	Classified (Non-Mgmt)	45,169	222,363	199,970	22,393
10	ADMINISTRATIVE ASSISTANT IV	Classified (Non-Mgmt)	49,344	242,915	199,970	42,945
11	APPLICATION SUPPORT TECHNICIAN	Classified (Non-Mgmt)	58,244	286,729	-	286,729
12	APPLICATION SUPPORT TECHNICIAN	Classified (Non-Mgmt)	59,709	293,941	230,292	63,649
13	ATHLETIC FIELD CARETAKER	Classified (Non-Mgmt)	39,272	202,394	158,569	43,825
14	AUDITORIUM SPECIALIST	Classified (Non-Mgmt)	44,222	227,907	183,033	44,875
15	AUXILIARY BUSINESS SERVICES BOOKKEEPER	Classified (Non-Mgmt)	53,732	281,309	220,396	60,914
16	BENEFITS SPECIALIST	Confidential	59,138	309,978	244,734	65,244
17	BUDGET ANALYST	Classified (Non-Mgmt)	59,430	306,280	239,934	66,346
18	BUSINESS DEVELOPMENT ASSISTANT	Classified (Non-Mgmt)	43,531	233,618	-	233,618
19	BUSINESS SYSTEMS ANALYST	Classified (Non-Mgmt)	73,060	386,071	310,042	76,028
20	CALWORKS SPECIALIST	Classified (Non-Mgmt)	47,134	242,915	199,970	42,945
21	CIS - CYBER SECURITY	Faculty	67,531	369,606	220,194	149,412
22	COMMUNITY EDUCATION CLERK	Classified (Non-Mgmt)	42,036	206,938	-	206,938
23	COUNSELING	Faculty	86,986	448,296	232,705	215,591
24	COUNSELING CLERK III	Classified (Non-Mgmt)	44,222	227,907	183,033	44,875
25	CULINARY ARTS	Faculty	116,519	610,485	330,291	280,193
26	CUSTODIAN	Classified (Non-Mgmt)	33,390	168,544	138,658	29,886
27	CUSTODIAN	Classified (Non-Mgmt)	31,895	164,375	138,658	25,717
28	CUSTODIAN	Classified (Non-Mgmt)	35,973	177,090	138,658	38,432
29	CUSTODIAN	Classified (Non-Mgmt)	34,362	177,090	138,658	38,432
30	CUSTODIAN	Classified (Non-Mgmt)	35,084	172,713	138,658	34,055
31	CUSTODIAN	Classified (Non-Mgmt)	32,704	168,544	138,658	29,886
32	CUSTODIAN	Classified (Non-Mgmt)	32,704	168,544	138,658	29,886
33	CUSTODIAN	Classified (Non-Mgmt)	33,825	177,090	138,658	38,432
34	DEAN, EDUCATIONAL SERVICES	Academic Management	102,023	525,791	454,664	71,126
35	DEAN, GRANTS DEVELOPMENT AND ADMINISTRATION	Academic Management	106,805	525,791	454,664	71,126
36	DEAN, TECHNOLOGY & LEARNING RESOURCES	Academic Management	104,769	539,944	466,903	73,040
37	DIRECTOR, CAREER AND TECHNICAL EDUCATION PROJECTS	Classified Management	77,500	399,411	345,376	54,035
38	DISABILITY SPECIALIST	Classified (Non-Mgmt)	51,939	270,024	220,396	49,628
39	DISABILITY SPECIALIST	Classified (Non-Mgmt)	51,939	272,280	220,396	51,884
40	DISABILITY SPECIALIST	Classified (Non-Mgmt)	53,732	281,309	220,396	60,914
41	DISABILITY SPECIALIST/WORKABILITY III	Classified (Non-Mgmt)	51,939	267,677	220,396	47,282
42	DISTANCE EDUCATION SUPPORT SPECIALIST	Classified (Non-Mgmt)	49,958	263,884	211,868	52,016
43	ECONOMIC DEVELOPMENT ASSISTANT	Classified (Non-Mgmt)	51,673	240,715	199,970	40,745
44	EMPLOYMENT PLACEMENT COORDINATOR	Classified (Non-Mgmt)	44,861	231,201	199,970	31,231
45	EOPS SPECIALIST	Classified (Non-Mgmt)	49,529	255,254	199,970	55,285
46	EOPS/CARE SPECIALIST	Classified (Non-Mgmt)	50,589	255,254	199,970	55,285
47	EXECUTIVE ADMIN. ASSIST., CHANCELLOR AND BOARD OF TRUSTEES	Confidential	66,517	327,458	256,508	70,950
48	EXECUTIVE DIRECTOR, CORP & BUSINESS INNOVATION	Classified Management	76,290	399,411	-	399,411
49	FACILITIES ADMINISTRATIVE & UTILIZATION SPECIALIST	Classified (Non-Mgmt)	48,158	239,107	199,970	39,133
50	FACILITIES DEVELOPMENT DIRECTOR	Classified Management	81,156	418,250	361,670	56,580
51	FINANCIAL AID ADVISOR	Classified (Non-Mgmt)	41,262	214,489	175,006	39,484

# Cost Analysis of Two Years Additional Service Credit - December 31, 2019 Offer

#	Position	Group	Cost of Incentive	3 Years Annual Salary (W/Steps If Applicable)	Replacement Salary w/ Steps, 3 Years	Savings
52	FINANCIAL AND TECHNICAL ANALYST	Classified (Non-Mgmt)	62,277	320,954	251,472	69,483
53	FINANCIAL AND TECHNICAL ANALYST	Classified (Non-Mgmt)	59,284	313,159	251,472	61,687
54	FLOOR CREW	Classified (Non-Mgmt)	37,412	188,679	151,625	37,054
55	FOOD SERVICE WORKER III	Classified (Non-Mgmt)	39,123	195,893	158,569	37,324
56	FOOD SERVICE WORKER IV	Classified (Non-Mgmt)	44,222	227,907	183,033	44,875
57	GRANTS SPECIALIST	Classified (Non-Mgmt)	65,196	320,954	251,472	69,483
58	GROUNDS EQUIPMENT REPAIRPERSON/OPER.	Classified (Non-Mgmt)	45,466	242,071	191,105	50,966
59	GROUNDSPERSON	Classified (Non-Mgmt)	36,039	190,359	151,625	38,734
60	GROUNDSPERSON	Classified (Non-Mgmt)	35,179	188,679	151,625	37,054
61	GROUNDSPERSON	Classified (Non-Mgmt)	36,611	191,974	151,625	40,349
62	GROUNDSPERSON	Classified (Non-Mgmt)	38,327	188,679	151,625	37,054
63	GROUNDSPERSON	Classified (Non-Mgmt)	34,855	184,177	151,625	32,551
64	HELP DESK SUPPORT TECHNICIAN	Classified (Non-Mgmt)	46,295	227,907	183,033	44,875
65	HUMAN RESOURCES LIAISON	Confidential	57,699	304,779	244,734	60,045
66	INFORMATION SUPPORT OPERATOR	Classified (Non-Mgmt)	35,084	174,234	138,658	35,576
67	INFORMATION TECHNOLOGY ANALYST	Classified (Non-Mgmt)	56,574	296,451	239,934	56,517
68	INFORMATION TECHNOLOGY ANALYST	Classified (Non-Mgmt)	58,501	306,280	239,934	66,346
69	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	48,324	249,043	199,970	49,073
70	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	48,158	242,915	199,970	42,945
71	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	50,589	251,201	199,970	51,231
72	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	50,589	251,201	199,970	51,231
73	INSTRUCTIONAL MEDIA CENTER MANAGER	Classified Management	72,923	381,784	330,142	51,642
74	INSTRUCTIONAL MEDIA TECHNICIAN	Classified (Non-Mgmt)	53,732	281,309	220,396	60,914
75	INSTRUCTIONAL MEDIA/BROADCAST COORDINATOR	Classified (Non-Mgmt)	63,879	334,805	264,287	70,518
76	INSTRUCTIONAL SUPPORT SPECIALIST	Classified (Non-Mgmt)	48,324	249,043	199,970	49,073
77	LAB TECHNICIAN II	Classified (Non-Mgmt)	56,574	296,451	239,934	56,517
78	LAB TECHNICIAN II	Classified (Non-Mgmt)	59,430	306,280	239,934	66,346
79	LIBRARY / LEARNING RESOURCES ADM MGR	Classified Management	77,553	381,784	330,142	51,642
80	LIBRARY CATALOG CLERK	Classified (Non-Mgmt)	44,622	233,618	183,033	50,586
81	LIBRARY CLERK I	Classified (Non-Mgmt)	36,962	193,515	151,625	41,889
82	LIBRARY OPERATIONS ASSISTANT	Classified (Non-Mgmt)	44,622	233,618	183,033	50,586
83	MAINTENANCE MANAGER	Classified Management	63,215	326,895	282,670	44,225
84	MAINTENANCE MECHANIC	Classified (Non-Mgmt)	51,012	257,464	211,868	45,596
85	MAINTENANCE MECHANIC (EQUIPMENT REPAIR)	Classified (Non-Mgmt)	52,299	257,464	211,868	45,596
86	MAINTENANCE MECHANIC (HVAC)	Classified (Non-Mgmt)	54,933	270,429	211,868	58,561
87	MANAGER, FACILITIES, GROUNDS AND UTILIZATION	Classified Management	63,430	326,895	282,670	44,225
88	MEDICAL ADMINISTRATIVE ASSISTANT	Classified (Non-Mgmt)	44,060	220,623	183,033	37,591
89	MULTI-MEDIA GRAPHIC ARTIST/WEB TECHNICIAN	Classified (Non-Mgmt)	54,277	284,498	230,292	54,206
90	NETWORK COMMUNICATIONS SPECIALIST	Classified (Non-Mgmt)	68,934	355,263	-	355,263
91	NETWORK SPECIALIST - DATA	Classified (Non-Mgmt)	63,613	313,159	251,472	61,687
92	NETWORK SPECIALIST - INFRASTRUCTURE MANAGEMENT	Classified (Non-Mgmt)	72,166	355,263	-	355,263
93	OFFICER, SAFETY & POLICE	Classified (Non-Mgmt)	58,244	293,941	230,292	63,649
94	PAYROLL TECHNICIAN	Classified (Non-Mgmt)	54,933	270,429	211,868	58,561
95	POLICE RECORDS CLERK	Classified (Non-Mgmt)	38,220	200,270	-	200,270
96	PRODUCTION COORDINATOR	Classified (Non-Mgmt)	57,966	301,357	239,934	61,423
97	PRODUCTION PRINTING SPECIALIST	Classified (Non-Mgmt)	54,584	281,309	220,396	60,914
98	READING PARAPROFESSIONAL	Classified (Non-Mgmt)	50,589	249,043	199,970	49,073
99	SENIOR CUSTODIAN	Classified (Non-Mgmt)	36,611	191,974	151,625	40,349
100	SENIOR CUSTODIAN	Classified (Non-Mgmt)	37,549	193,515	151,625	41,834
101	SENIOR GRAPHICS DESIGNER	Classified (Non-Mgmt)	59,430	306,280	239,934	66,346
102	SENIOR HUMAN RESOURCES LIAISON	Confidential	63,539	327,458	256,508	70,950

# Cost Analysis of Two Years Additional Service Credit - December 31, 2019 Offer

#	Position	Group	Cost of Incentive	3 Years Annual Salary (W/Steps If Applicable)	Replacement Salary w/ Steps, 3 Years	Savings
103	SENIOR INTERPRETER	Classified (Non-Mgmt)	49,958	263,884	211,868	52,016
104	SENIOR OFFICER, SAFETY & POLICE	Classified (Non-Mgmt)	65,196	320,954	251,472	69,483
105	SENIOR OFFICER, SAFETY & POLICE	Classified (Non-Mgmt)	60,764	318,471	251,472	66,999
106	SENIOR PUBLIC AFFAIRS OFFICER	Classified (Non-Mgmt)	68,934	355,263	278,328	76,935
107	SERGEANT	Classified Management	74,393	366,231	316,681	49,550
108	SPRINKLER REPAIRPERSON	Classified (Non-Mgmt)	42,289	219,827	175,006	44,821
109	STEM SERVICES DEVELOPER	Classified (Non-Mgmt)	50,677	267,677	220,396	47,282
110	STUDENT FINANCIAL SERVICES ANALYST	Classified (Non-Mgmt)	55,746	274,431	220,396	54,035
111	STUDENT FINANCIAL SERVICES ANALYST	Classified (Non-Mgmt)	52,418	274,431	220,396	54,035
112	STUDENT SERVICES TECHNICIAN	Classified (Non-Mgmt)	47,176	238,037	191,105	46,932
113	STUDENT SERVICES TECHNICIAN	Classified (Non-Mgmt)	44,360	234,256	191,105	43,151
114	SUPPORT CENTER TECHNICIAN	Classified (Non-Mgmt)	40,243	209,222	175,006	34,216
115	SUPPORT CENTER TECHNICIAN	Classified (Non-Mgmt)	44,271	221,637	175,006	46,631
116	THEATER BOX OFFICE COORDINATOR	Classified (Non-Mgmt)	48,324	249,043	199,970	49,073
117	TUTORIAL SERVICES TECHNICIAN	Classified (Non-Mgmt)	54,374	274,431	220,396	54,035
118	VICE CHANCELLOR, BUSINESS AND FINANCIAL SERVICES	Classified Management	151,003	778,217	630,749	147,468
			<b>6,364,541</b>	<b>32,603,758</b>	<b>24,420,093</b>	<b>8,183,664</b>

<b>Salary Savings</b>	8,183,664
<b>Less Cost of Incentive</b>	(6,364,541)
<b>Net Saving</b>	<b>1,819,123</b>

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
BOARD RESOLUTION NO. 03-19/20

CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
RETIREMENT INCENTIVE PLAN UNDER GOVERNMENT CODE SECTION 20904

TWO YEARS ADDITIONAL SERVICE CREDIT

WHEREAS, the Riverside Community College District (District) hereby finds and declares that because of an impending curtailment of, or change in the manner of performing service, it is in the best interest of the District to encourage retirement of eligible employees under the provisions of Government Code Section 20904; and

WHEREAS, this section provides that a community college district may permit members of the California Public Employees' Retirement System (CalPERS) who retire to receive up to two additional years of service credit at the time of retirement; and

WHEREAS retirements under this section will result in a net savings to the District; and

WHEREAS the District shall pay to the California Public Employees' Retirement System Fund an amount equal to the actuarial present value cost of the additional service credit, and a fee to cover administrative costs; and

WHEREAS the Riverside Community College District wishes to make this program available to all classified members eligible for retirement; and

WHEREAS each CalPERS eligible member interested in participating in the CalPERS Retirement Incentive Plan shall submit a written application for retirement to the District through Human Resources and Public Relations office no later than March 13, 2020; and

WHEREAS it is understood that employee participation in the CalPERS Retirement Incentive Plan precludes the employee's participation in the PARS retirement incentive plan.

NOW, THEREFORE, BE IT RESOLVED that the CalPERS Retirement Incentive Plan Under Government Code Section 20904 is hereby adopted and that the window period during which eligible classified, classified confidential and classified management employees may retire under this plan is designated as April 1, 2020 through June 30, 2020, with the last day of work being no later than June 29, 2020.

BE IT FURTHER RESOLVED that the projected annual cost savings of this action have

being disclosed in a public meeting on behalf of the county superintendent of schools, which is at least two weeks prior to the adoption of a resolution by the county superintendent of schools.

APPROVED AND ADOPTED THIS 20<sup>th</sup> day of August, 2019, by the Governing Board of the Riverside Community College District of Riverside County, California.

STATE OF CALIFORNIA  
COUNTY OF RIVERSIDE

\_\_\_\_\_, the Secretary of the Board of Trustees of the Riverside Community College District of Riverside County, California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the 20<sup>th</sup> of August, 2019 and passed by a \_\_\_\_\_ vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this \_\_\_\_\_, 2019.

\_\_\_\_\_  
Secretary of the Board

# Cost Analysis of Two Years Additional Service Credit - June 30, 2020 Offer

#	Position	Group	Cost of Incentive	3 Years Annual Salary (W/Steps If Applicable)	Replacement Salary w/ Steps, 3 Years	Savings
1	ACADEMIC EVALUATIONS SPECIALIST	Classified (Non-Mgmt)	47,134	242,915	199,970	42,945
2	ACADEMIC EVALUATIONS SPECIALIST	Classified (Non-Mgmt)	47,568	249,043	199,970	49,073
3	ADMINISTRATIVE ASSISTANT I	Classified (Non-Mgmt)	37,412	184,177	151,625	32,551
4	ADMINISTRATIVE ASSISTANT II	Classified (Non-Mgmt)	38,220	200,270	166,196	34,075
5	ADMINISTRATIVE ASSISTANT III	Classified (Non-Mgmt)	42,472	227,907	183,033	44,875
6	ADMINISTRATIVE ASSISTANT III	Classified (Non-Mgmt)	42,087	222,363	183,033	39,330
7	ADMINISTRATIVE ASSISTANT III	Classified (Non-Mgmt)	46,295	227,907	183,033	44,875
8	ADMINISTRATIVE ASSISTANT IV	Classified (Non-Mgmt)	49,344	249,043	199,970	49,073
9	ADMINISTRATIVE ASSISTANT IV	Classified (Non-Mgmt)	45,169	222,363	199,970	22,393
10	ADMINISTRATIVE ASSISTANT IV	Classified (Non-Mgmt)	49,344	242,915	199,970	42,945
11	APPLICATION SUPPORT TECHNICIAN	Classified (Non-Mgmt)	58,244	286,729	-	286,729
12	APPLICATION SUPPORT TECHNICIAN	Classified (Non-Mgmt)	59,709	293,941	230,292	63,649
13	ATHLETIC FIELD CARETAKER	Classified (Non-Mgmt)	39,272	202,394	158,569	43,825
14	AUDITORIUM SPECIALIST	Classified (Non-Mgmt)	44,222	227,907	183,033	44,875
15	AUXILIARY BUSINESS SERVICES BOOKKEEPER	Classified (Non-Mgmt)	53,732	281,309	220,396	60,914
16	BENEFITS SPECIALIST	Confidential	59,138	309,978	244,734	65,244
17	BUDGET ANALYST	Classified (Non-Mgmt)	59,430	306,280	239,934	66,346
18	BUSINESS DEVELOPMENT ASSISTANT	Classified (Non-Mgmt)	43,531	233,618	-	233,618
19	BUSINESS SYSTEMS ANALYST	Classified (Non-Mgmt)	73,060	386,071	310,042	76,028
20	CALWORKS SPECIALIST	Classified (Non-Mgmt)	47,134	242,915	199,970	42,945
21	CIS - CYBER SECURITY	Faculty	67,531	369,606	220,194	149,412
22	COMMUNITY EDUCATION CLERK	Classified (Non-Mgmt)	42,036	206,938	-	206,938
23	COUNSELING	Faculty	86,986	448,296	232,705	215,591
24	COUNSELING CLERK III	Classified (Non-Mgmt)	44,222	227,907	183,033	44,875
25	CULINARY ARTS	Faculty	116,519	610,485	330,291	280,193
26	CUSTODIAN	Classified (Non-Mgmt)	33,390	168,544	138,658	29,886
27	CUSTODIAN	Classified (Non-Mgmt)	31,895	164,375	138,658	25,717
28	CUSTODIAN	Classified (Non-Mgmt)	35,973	177,090	138,658	38,432
29	CUSTODIAN	Classified (Non-Mgmt)	34,362	177,090	138,658	38,432
30	CUSTODIAN	Classified (Non-Mgmt)	35,084	172,713	138,658	34,055
31	CUSTODIAN	Classified (Non-Mgmt)	32,704	168,544	138,658	29,886
32	CUSTODIAN	Classified (Non-Mgmt)	32,704	168,544	138,658	29,886
33	CUSTODIAN	Classified (Non-Mgmt)	33,825	177,090	138,658	38,432
34	CUSTODIAN	Classified (Non-Mgmt)	33,513	177,090	138,658	38,432
35	CUSTOMER SERVICE CLERK	Classified (Non-Mgmt)	33,491	179,633	151,625	28,007
36	DEAN, EDUCATIONAL SERVICES	Academic Management	102,023	525,791	454,664	71,126
37	DEAN, GRANTS DEVELOPMENT AND ADMINISTRATION	Academic Management	106,805	525,791	454,664	71,126
38	DEAN, TECHNOLOGY & LEARNING RESOURCES	Academic Management	104,769	539,944	466,903	73,040
39	DIRECTOR, ADMINISTRATIVE SUPPORT CENTER	Classified Management	68,279	351,887	304,283	47,603
40	DIRECTOR, CAREER AND TECHNICAL EDUCATION PROJECTS	Classified Management	77,500	399,411	345,376	54,035
41	DISABILITY SPECIALIST	Classified (Non-Mgmt)	51,939	270,024	220,396	49,628
42	DISABILITY SPECIALIST	Classified (Non-Mgmt)	51,939	272,280	220,396	51,884
43	DISABILITY SPECIALIST	Classified (Non-Mgmt)	53,732	281,309	220,396	60,914
44	DISABILITY SPECIALIST/WORKABILITY III	Classified (Non-Mgmt)	51,939	267,677	220,396	47,282
45	DISTANCE EDUCATION SUPPORT SPECIALIST	Classified (Non-Mgmt)	49,958	263,884	211,868	52,016
46	ECONOMIC DEVELOPMENT ASSISTANT	Classified (Non-Mgmt)	51,673	240,715	199,970	40,745
47	EDUCATIONAL ADVISOR	Classified (Non-Mgmt)	50,677	267,677	220,396	47,282
48	EMPLOYMENT PLACEMENT COORDINATOR	Classified (Non-Mgmt)	44,861	231,201	199,970	31,231
49	EOPS SPECIALIST	Classified (Non-Mgmt)	49,529	255,254	199,970	55,285
50	EOPS/CARE SPECIALIST	Classified (Non-Mgmt)	50,589	255,254	199,970	55,285
51	EXECUTIVE ADMIN. ASSIST., CHANCELLOR AND BOARD OF TRUSTEES	Confidential	66,517	327,458	256,508	70,950
52	EXECUTIVE DIRECTOR, CORP & BUSINESS INNOVATION	Classified Management	76,290	399,411	-	399,411

# Cost Analysis of Two Years Additional Service Credit - June 30, 2020 Offer

#	Position	Group	Cost of Incentive	3 Years Annual Salary (W/Steps If Applicable)	Replacement Salary w/ Steps, 3 Years	Savings
53	FACILITIES ADMINISTRATIVE & UTILIZATION SPECIALIST	Classified (Non-Mgmt)	48,158	239,107	199,970	39,137
54	FACILITIES DEVELOPMENT DIRECTOR	Classified Management	81,156	418,250	361,670	56,580
55	FINANCIAL AID ADVISOR	Classified (Non-Mgmt)	41,262	214,489	175,006	39,484
56	FINANCIAL AND TECHNICAL ANALYST	Classified (Non-Mgmt)	62,277	320,954	251,472	69,483
57	FINANCIAL AND TECHNICAL ANALYST	Classified (Non-Mgmt)	59,284	313,159	251,472	61,687
58	FLOOR CREW	Classified (Non-Mgmt)	37,412	188,679	151,625	37,054
59	FLOOR CREW	Classified (Non-Mgmt)	35,737	188,679	151,625	37,054
60	FOOD SERVICE WORKER III	Classified (Non-Mgmt)	39,123	195,893	158,569	37,324
61	FOOD SERVICE WORKER IV	Classified (Non-Mgmt)	44,222	227,907	183,033	44,875
62	GRANTS SPECIALIST	Classified (Non-Mgmt)	65,196	320,954	251,472	69,483
63	GROUNDS EQUIPMENT REPAIRPERSON/OPER.	Classified (Non-Mgmt)	45,466	242,071	191,105	50,966
64	GROUNDSPERSON	Classified (Non-Mgmt)	36,039	190,359	151,625	38,734
65	GROUNDSPERSON	Classified (Non-Mgmt)	35,179	188,679	151,625	37,054
66	GROUNDSPERSON	Classified (Non-Mgmt)	36,611	191,974	151,625	40,349
67	GROUNDSPERSON	Classified (Non-Mgmt)	38,327	188,679	151,625	37,054
68	GROUNDSPERSON	Classified (Non-Mgmt)	34,855	184,177	151,625	32,551
69	HELP DESK SUPPORT TECHNICIAN	Classified (Non-Mgmt)	46,295	227,907	183,033	44,875
70	HUMAN RESOURCES LIAISON	Confidential	57,699	304,779	244,734	60,045
71	INFORMATION SUPPORT OPERATOR	Classified (Non-Mgmt)	35,084	174,234	138,658	35,576
72	INFORMATION TECHNOLOGY ANALYST	Classified (Non-Mgmt)	56,574	296,451	239,934	56,517
73	INFORMATION TECHNOLOGY ANALYST	Classified (Non-Mgmt)	58,501	306,280	239,934	66,346
74	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	48,324	249,043	199,970	49,073
75	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	48,158	242,915	199,970	42,945
76	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	50,589	251,201	199,970	51,231
77	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	50,589	251,201	199,970	51,231
78	INSTRUCTIONAL DEPARTMENT SPECIALIST	Classified (Non-Mgmt)	46,002	242,915	199,970	42,945
79	INSTRUCTIONAL MEDIA CENTER MANAGER	Classified Management	72,923	381,784	330,142	51,642
80	INSTRUCTIONAL MEDIA TECHNICIAN	Classified (Non-Mgmt)	53,732	281,309	220,396	60,914
81	INSTRUCTIONAL MEDIA/BROADCAST COORDINATOR	Classified (Non-Mgmt)	63,879	334,805	264,287	70,518
82	INSTRUCTIONAL SUPPORT SPECIALIST	Classified (Non-Mgmt)	48,324	249,043	199,970	49,073
83	LAB TECHNICIAN II	Classified (Non-Mgmt)	56,574	296,451	239,934	56,517
84	LAB TECHNICIAN II	Classified (Non-Mgmt)	59,430	306,280	239,934	66,346
85	LIBRARY / LEARNING RESOURCES ADM MGR	Classified Management	77,553	381,784	330,142	51,642
86	LIBRARY CATALOG CLERK	Classified (Non-Mgmt)	44,622	233,618	183,033	50,586
87	LIBRARY CLERK I	Classified (Non-Mgmt)	36,962	193,515	151,625	41,889
88	LIBRARY OPERATIONS ASSISTANT	Classified (Non-Mgmt)	44,622	233,618	183,033	50,586
89	MAINTENANCE MANAGER	Classified Management	63,215	326,895	282,670	44,225
90	MAINTENANCE MECHANIC	Classified (Non-Mgmt)	51,012	257,464	211,868	45,596
91	MAINTENANCE MECHANIC (EQUIPMENT REPAIR)	Classified (Non-Mgmt)	52,299	257,464	211,868	45,596
92	MAINTENANCE MECHANIC (HVAC)	Classified (Non-Mgmt)	54,933	270,429	211,868	58,561
93	MANAGER, FACILITIES, GROUNDS AND UTILIZATION	Classified Management	63,430	326,895	282,670	44,225
94	MEDICAL ADMINISTRATIVE ASSISTANT	Classified (Non-Mgmt)	44,060	220,623	183,033	37,591
95	MULTI-MEDIA GRAPHIC ARTIST/WEB TECHNICIAN	Classified (Non-Mgmt)	54,277	284,498	230,292	54,206
96	NETWORK COMMUNICATIONS SPECIALIST	Classified (Non-Mgmt)	68,934	355,263	-	355,263
97	NETWORK SPECIALIST - DATA	Classified (Non-Mgmt)	63,613	313,159	251,472	61,687
98	NETWORK SPECIALIST - INFRASTRUCTURE MANAGEMENT	Classified (Non-Mgmt)	72,166	355,263	-	355,263
99	OFFICER, SAFETY & POLICE	Classified (Non-Mgmt)	58,244	293,941	230,292	63,649
100	PAYROLL TECHNICIAN	Classified (Non-Mgmt)	54,933	270,429	211,868	58,561
101	POLICE RECORDS CLERK	Classified (Non-Mgmt)	38,220	200,270	-	200,270
102	PRODUCTION COORDINATOR	Classified (Non-Mgmt)	57,966	301,357	239,934	61,399
103	PRODUCTION PRINTING SPECIALIST	Classified (Non-Mgmt)	54,584	281,309	220,396	60,914
104	READING PARAPROFESSIONAL	Classified (Non-Mgmt)	50,589	249,043	199,970	49,073

# Cost Analysis of Two Years Additional Service Credit - June 30, 2020 Offer

#	Position	Group	Cost of Incentive	3 Years Annual Salary (W/Steps If Applicable)	Replacement Salary w/ Steps, 3 Years	Savings
105	SENIOR CUSTODIAN	Classified (Non-Mgmt)	36,611	191,974	151,625	40,349
106	SENIOR CUSTODIAN	Classified (Non-Mgmt)	37,549	193,515	151,625	41,889
107	SENIOR GRAPHICS DESIGNER	Classified (Non-Mgmt)	59,430	306,280	239,934	66,346
108	SENIOR HUMAN RESOURCES LIAISON	Confidential	63,539	327,458	256,508	70,950
109	SENIOR INTERPRETER	Classified (Non-Mgmt)	49,958	263,884	211,868	52,016
110	SENIOR OFFICER, SAFETY & POLICE	Classified (Non-Mgmt)	65,196	320,954	251,472	69,483
111	SENIOR OFFICER, SAFETY & POLICE	Classified (Non-Mgmt)	60,764	318,471	251,472	66,999
112	SENIOR PUBLIC AFFAIRS OFFICER	Classified (Non-Mgmt)	68,934	355,263	278,328	76,935
113	SERGEANT	Classified Management	74,393	366,231	316,681	49,550
114	SPRINKLER REPAIRPERSON	Classified (Non-Mgmt)	42,289	219,827	175,006	44,821
115	STEM SERVICES DEVELOPER	Classified (Non-Mgmt)	50,677	267,677	220,396	47,282
116	STUDENT FINANCIAL SERVICES ANALYST	Classified (Non-Mgmt)	55,746	274,431	220,396	54,035
117	STUDENT FINANCIAL SERVICES ANALYST	Classified (Non-Mgmt)	52,418	274,431	220,396	54,035
118	STUDENT SERVICES TECHNICIAN	Classified (Non-Mgmt)	47,176	238,037	191,105	46,932
119	STUDENT SERVICES TECHNICIAN	Classified (Non-Mgmt)	44,360	234,256	191,105	43,151
120	SUPPLEMENTAL INSTRUCTIONAL (SI) COORDINATOR	Classified (Non-Mgmt)	50,677	261,174	220,396	40,778
121	SUPPORT CENTER TECHNICIAN	Classified (Non-Mgmt)	40,243	209,222	175,006	34,216
122	SUPPORT CENTER TECHNICIAN	Classified (Non-Mgmt)	44,271	221,637	175,006	46,631
123	THEATER BOX OFFICE COORDINATOR	Classified (Non-Mgmt)	48,324	249,043	199,970	49,073
124	TUTORIAL SERVICES TECHNICIAN	Classified (Non-Mgmt)	54,374	274,431	220,396	54,035
125	VICE CHANCELLOR, BUSINESS AND FINANCIAL SERVICES	Classified Management	151,003	778,217	630,749	147,468
			<b>6,682,917</b>	<b>34,272,812</b>	<b>25,807,046</b>	<b>8,465,766</b>

<b>Salary Savings</b>	8,465,765.59
<b>Less Cost of Incentive</b>	(6,682,917.42)
<b>Net Saving</b>	<b>1,782,848.17</b>



## Board of Trustees Regular Meeting (IV.E)

Meeting	August 20, 2019
Agenda Item	Human Resources & Employee Relations (IV.E)
Subject	Healthcare Update
College/District	District
Funding	N/A
Recommended Action	Information Only

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### Background Narrative:

At the November 5, 2013 regular Board of Trustees meeting, the Board of Trustees requested an update of the healthcare issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

## Board of Trustees Regular Meeting (IV.F)

Meeting	August 20, 2019
Agenda Item	Other Items (IV.F)
Subject	Future Monthly Committee Agenda Planner and Annual Master Planning Calendar
College/District	District
Funding	N/A
Recommended Action	Information Only

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### Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar is provided for the Board's information.

Prepared By: Wolde-Ab Isaac, Chancellor

**RECOMMENDED 2019-20 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR**

Month	Planned Agenda Item *(Consent Item)
August	<ul style="list-style-type: none"> <li>• Resolution Regarding Appropriations Subject to Proposition 4 – Gann Limitation*</li> <li>• Resolutions – California Public Employees’ Retirement Incentive Plan Under Government Code Section 20904 – Two Additional Years of Service Credit</li> </ul>
September	<ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report (4<sup>th</sup> Quarter) *</li> <li>• Public Hearing and Budget Adoption for the Fiscal Year RCCD Budget</li> <li>• Resolution Authorizing the Issuance of Measure C General Obligation Bonds, Series 2019F, and Actions Related Thereto</li> <li>• Annual Adoption of Education Protection Account Funding and Expenditures*</li> </ul>
October	<ul style="list-style-type: none"> <li>• Emeritus Awards, Faculty</li> <li>• Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee</li> <li>• CCFS 311 Annual Financial and Budget Report*</li> <li>• Measure C Update</li> <li>• Bond Survey Results</li> <li>• Business &amp; Financial Service Strategic Plan</li> <li>• Long-Term Capital Facilities Program</li> <li>• Clery Act Report</li> <li>• Fiscal Viability Assessment</li> <li>• Land Use Policy</li> </ul>
November	<ul style="list-style-type: none"> <li>• CCFS-311Q Financial and Budget Report (1<sup>st</sup> Quarter)*</li> <li>• Annual Master Grant Submission Schedule</li> <li>• 2020-21 BAM Phase II Implementation</li> <li>• Public Private Partnership Policies &amp; Standards/Protocols/Procedures</li> <li>• Resolution to Order an Election for March 2020</li> <li>• Total Cost of Ownership</li> </ul>
December	<ul style="list-style-type: none"> <li>• Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments.</li> <li>• Annual Board of Trustees Meeting Calendar for January-December</li> <li>• Annual District Academic Calendar</li> <li>• Annual Independent Audit Report for RCCD</li> <li>• Annual Independent Audit Report for RCCD Foundation</li> <li>• Annual Proposition 39 Financial and Performance Audits</li> <li>• Fall Scholarship Award to Student Trustee</li> <li>• Signature Authorization*</li> </ul>
January	<ul style="list-style-type: none"> <li>• Grants Office Annual Winter Report</li> <li>• Federal Legislative Update</li> <li>• Annual Nonresident Tuition and Capital Outlay Surcharge Fees*</li> <li>• Proposed Curricular Changes</li> </ul>
February	<ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report (2<sup>nd</sup> Quarter)*</li> <li>• Presentation of Governor’s Budget Proposal</li> <li>• Recommendation Not to Employ (March 15<sup>th</sup> Letters)</li> </ul>
March	<ul style="list-style-type: none"> <li>• Agreement for Information Technology Support Services to the Galaxy System with Riverside County Superintendent of Schools*</li> </ul>
April	<ul style="list-style-type: none"> <li>• Academic Rank – Full Professors</li> <li>• Annual Authorization to Encumber Funds (Resolution for RCOE)</li> <li>• Proposed Curricular Changes</li> <li>• Future Bond Measure Survey Update</li> <li>• Economic Impact Study</li> <li>• Presentation for FY 2020-21 RCCD Budget Planning</li> </ul>
May	<ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report (3<sup>rd</sup> Quarter)</li> <li>• Spring Scholarship Award to Student Trustee</li> <li>• Summer Workweek</li> <li>• College Closure – Holiday Schedule</li> <li>• Resolution to Recognize Classified School Employee Week</li> <li>• Board of Trustees Annual Self-Evaluation</li> <li>• Chancellor’s Evaluation</li> <li>• Annual Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines</li> <li>• Safety and Police Update</li> </ul>

June

- Administration of Oath of Office to Student Trustee
- Department Chairs and Stipends, Academic Year
- Coordinator Assignments
- Extra-Curricular Assignments
- 2022-2026 Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals
- Tentative Budget for FY 2020-21 and Notice of Public Hearing on the FY 2019-20 Final Budget
- Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded Academic Administrator Employment Contracts
- Moreno Valley College Catalog
- Norco College Catalog
- Riverside City College Catalog
- Board Self Evaluation – Reporting Out

Revised 8/14/2019

**COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET**

**August 2019**

Page 1

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Educational Services		Vice Chancellor, Business & Financial Services; Vice Chancellor, Human Resources & Employee Relations	
	<div data-bbox="499 743 846 1133" style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> <li>■ Board report and/or backup not yet complete – review pending.</li> <li>✓ Board report &amp; backup materials attached for review by the Cabinet.</li> <li>★ Approved by the Cabinet for placement on the Board agenda.</li> </ul> <p style="background-color: yellow; margin-top: 5px;"><b>ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 07/30/2019 &amp; 08/13/2019.</b></p> </div>			

Updated 04/17/19

## Board of Trustees Regular Meeting (V.A)

Meeting	August 20, 2019
Agenda Item	Other Items (V.A)
Subject	Student Report
College/District	District
Funding	N/A
Recommended Action	Information Only

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### Background Narrative:

Student Trustee will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Jorge Zavala, Student Trustee

Juan Hernandez

ASMVC Report

### Moreno Valley College Report #1

Throughout the summer ASMVC has been non stop working for the upcoming 2019-2020 school year. Immediately after graduation, the new executive cabinet had a transitional retreat where we finished planning out the calendar of events and had various workshops which ranged from Robert's rules of order to updating the college mission statement. In July ASMVC actively recruited for the new school year; along with that we also held a BBQ for all students. There was no food left over! We were especially proud of that. And now in August we are preparing for the new school year and getting ready for the ASRCCD retreat. Finally, our theme for Fall 2019 is Neverland and our Spring 2020 theme is The Roaring 20's."



### **ASNC Status Report**

In the past month, The Executive board of the Associated Students of Norco College appointed new members to the senate. Currently we consist of 20 members including reps at large and senators. During that same meeting, we approved funding for hydration stations, and a new printer. I had a meeting with the Director of Facilities Steve Marshall in which we walked around campus to look around and see potential locations for the hydrations stations; we are currently looking at five potential locations. We also just returned from our summer retreat, where we did training on the Parliamentary Procedure and the Brown Act. We also looked over our budget and discussed the meaning to each line item. Overall, the retreat was successful since all the members were able to attend and bond with one another. We will be having our annual welcome day on August 24, 2019 where we will be welcome new student, future students and parents into our campus. . ASNC is also planning to have their semester Welcome Week on August 26 – August 28 where students can attend information booths and have access to campus maps, spirited school supplies, as well as access to resources around campus.





## Board Report

### June & July

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#### ASRCC Summer Activities

- Summer Recruitment Booth
  - ASRCC had put out an effective recruitment booth for two weeks in June, Monday-Thursday, to try and get more members. Total of 30 students signed up for ASRCC, 18 were sorted to a council, a 12 are yet to confirm.
- Final Survival
  - Our Final Survival event was on July 18th. Very successful for a summer intersession. We had a lot more students show up than we expected. Served burgers and Veggie Burgers along with refreshing water, gatorade, and chips. Students loved the food and enjoyed receiving final survival baggies. Around 3 clubs attended this event as well.
- Disney Leadership Retreat- 08/19/2019
  - 30 RCC Student Leaders have been chosen for their outstanding work and will be attending the ASRCC's Disney Leadership Retreat on August 19. This will be an all day retreat that will allow students to explore the relationship between good leadership and successful business strategies. Participants will discover the value of communication, training and empowerment when creating an environment conducive to performance excellence and the achievement of business results.

- RCCD Retreat- 08/20-22/2019
  - ASRCC will be attending the Riverside City College District Retreat with the sister colleges Norco and Moreno Valley. The first day of the retreat will be hosted by Norco College. The second day will be hosted by Moreno Valley. The last day will be hosted by Riverside City College.
  - Purpose is to communicate with other student leaders and learn from them as well. Also to learn about skills that can help you improve your leadership skills.

## Board of Trustees Regular Meeting (VI.A)

Meeting	August 20, 2019
Agenda Item	Human Resources & Employee Relations (VI.A)
Subject	Academic Personnel
College/District	District
Funding	N/A
Recommended Action	Recommend approving/ratifying the academic personnel actions.

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### Background Narrative:

Riverside Community College District, pursuant to the Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Academic Personnel

Date: August 20, 2019

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointment(s) and authorizes the Vice Chancellor, Human Resources and Employee Relations to sign the employment contracts:

a. Management Contract

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
Hall, Lawanda	Director, Disabled Student Programs & Services	07/15/19-06/30/20	V-2
NORCO COLLEGE			
Chou, NiHua	Interim Director, Health Services	08/13/19 – not to exceed 1 year or until vacancy is permanently filled	V-1
RIVERSIDE CITY COLLEGE			
DiMemmo, Kristine	Interim Vice President, Planning & Development	08/01/19 – Not to exceed six months or until vacancy is permanently filled	AB-3

b. Contract Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
INSTRUCTOR			
Aguirre, Nancy	Administration of Justice/ Law Enforcement	08/20/19	E-6
ASSISTANT PROFESSOR			
Bany, James	Sociology	08/20/19	H-6
Florida, Gabriela	Mathematics	08/20/19	C-2
Rice, Edward	Journalism	08/20/19	H-2
Willey, Jennifer	American Sign Language	08/20/19	C-2

1. Appointments (cont'd)

b. Contract Faculty (cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE			
ASSISTANT PROFESSOR			
Bhavsar, Kinnari	Business	08/20/19	F-6
Brown, Deborah	History	08/20/19	G-6
Contreras, Lisa	Counseling	08/26/19	D-6
Hamilton, Jessica	History	08/20/19	F-4
Kern, Katie	Physics/Astronomy	08/20/19	F-3
Williams, Christopher	Counseling	08/20/19	F-5

c. Long-Term, Temporary Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
VISITING ASSISTANT PROFESSOR			
Murillo, Gabriel	Mathematics (Fall Semester 2019)	08/20/19	H-2
Pasala, Sumana	Biology (Academic Year 2019-20)	08/20/19	H-3
Yancey, Thomas	Kinesiology (Academic Year 2019-20)	08/20/19	C-5
NORCO COLLEGE			
VISITING ASSISTANT PROFESSOR			
Huizar, Monica	Counseling (NextUp/CAYFES)	08/20/19	D-2
RIVERSIDE CITY COLLEGE			
VISITING ASSISTANT PROFESSOR			
Buuck, Jason	Theater Arts (Acting/Directing) (2019-20)	08/20/19	E-6
McCracken, Michael	Counseling (Categorically Funded)	08/26/19	C-7
Urena, Jacqueline	Counseling–CTE (Categorically Funded)	08/20/19	G-3

d. Extra-Curricular, Academic Year 2019-20

Additions/Changes to the list submitted/approved by the Board of Trustees on June 18, 2019.

<u>Name</u>	<u>Activity</u>	<u>Add/Change/Remove</u>
Criswell-Ortiz, Kayla	Assistant Soccer Coach (W)	Add 100%
Diaz, Edwin	Assistant Soccer Coach (M)	Add 100%
Gonzalez, Daniel	Assistant Soccer Coach (W)	Add 100%
Gonzalez, Daniel	Assistant Soccer Coach (M)	Add 100%
Gutierrez, Audriana	Assistant Softball Coach	Change to 50%
Mendoza, Felicia	Assistant Softball Coach	Add 50%

1. Appointments (cont'd)

- d. Extra-Curricular, Academic Year 2019-20 (cont'd)  
 Additions/Changes to the list submitted/approved by the Board of Trustees on June 18, 2019.

<u>Name</u>	<u>Activity</u>	<u>Add/Change/Remove</u>
Parra, Ernesto	Assistant Soccer Coach (M)	Add 100%
Shelton, Cody	Assistant Soccer Coach (W)	Add 100%
Yancy, Randi	Assistant Tennis Coach (W)	Remove

- e. Extra-Curricular, Academic Year 2018-19  
 Additions/Changes to the list submitted/approved by the Board of Trustees on June 19, 2018.

<u>Name</u>	<u>Activity</u>	<u>Add/Change/Remove</u>
Segura, Nanyo	Assistant Track Coach	Add 100%

- f. Department Chairs and Stipends, Academic Year 2019-20  
 Additions/Changes to the list submitted/approved by the Board of Trustees on June 18, 2019.

<u>Name</u>	<u>Department</u>	<u>Add/Change/Remove</u>
Judon, Laneshia	Business and Information Systems & Technology	Change to 50%
Tyler, Stanley	Science & Kinesiology	Change to 70%
Wallstrom, Tim	Science & Kinesiology	Change to 30%
Wilcoxson, Don	Business and Information Systems & Technology	Remove

2. Salary Placement Correction

At their meetings of May 21, 2019, and June 11, 2019, the Board of Trustees approved the appointment(s) of the following faculty member(s). The employee(s) have provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the correction of salary placement for the faculty member(s) listed below:

<u>Name</u>	<u>Discipline</u>	<u>Placement</u>	<u>Effective Date</u>
Ahumada, Juan	Communication Studies	E-3	08/20/19
Lee, David	Psychology	H-6	08/20/19
Reyes, Jesus	Biology/Anatomy & Physiology	D-6	08/20/19

3. Separation(s) – Resignation(s) and Retirement(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position Title</u>	<u>Last Day of Employment</u>
RESIGNATION(S)		
Smith, Nicole	Director, Disabled Student Programs and Services	06/30/19
McAllister, Lisa	Director, Health Services	07/31/19
RETIREMENT(S)		
Yoshinaga, Ann	Associate Dean, Academic Support	06/30/19

## Board of Trustees Regular Meeting (VI.B)

Meeting	August 20, 2019
Agenda Item	Human Resources & Employee Relations (VI.B)
Subject	Classified Personnel
College/District	District
Funding	N/A
Recommended Action	Recommend approving/ratifying the classified personnel actions.

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### Background Narrative:

Riverside Community College District, pursuant to the Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Classified Personnel

Date: August 20, 2019

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Date (On/After)</u>	<u>Effective Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory				
NORCO COLLEGE				
Fleming, Kevin	Interim, Vice President Strategic Development	12/13/19 - Not to exceed 1 year	AB-5	Extend Contract
RIVERSIDE CITY COLLEGE				
Bailey, Roy	Assistant Custodial Manager	08/12/19	L-2	Promotion
McClintock, Jeffrey	Grounds Supervisor	07/02/19	L-2	Appointment
b. Management/Supervisory – Categorically Funded				
NORCO COLLEGE				
Reeves, James	Interim Program Director, NSF National Center for Supply Chain Automation	09/19/19- Not to exceed 1 year	T-4	Extend Contract
RIVERSIDE CITY COLLEGE				
Owashi, Brandon	Director, Institutional Research	07/01/19	T-1	Promotion
c. Classified/Confidential				
DISTRICT				
Aguilar, Angela	College Receptionist	08/19/19	C-3	Transfer
Carmichael, Demarius	Community Relations Specialist	08/05/19	P-2	Appointment
Carranza, Cesar	Foundation Administrative Technician	08/05/19	K-1	Appointment
MORENO VALLEY COLLEGE				
Botello, Joseph	Groundsperson	07/22/19	E-1	Appointment
DeAnda, Julieta	Officer, Safety and Police	06/12/19	N-1	Appointment
Ealy, Devoree	Grants Administrative Specialist	07/29/19	I-1	Appointment
Negrete, Peggy	Student Success Coach	08/19/19	M/LS-3	Promotion

1. Appointments (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Date (On/After)</u>	<u>Effective Contract/ Salary</u>	<u>Action</u>
c. Classified/Confidential (Cont'd)				
NORCO COLLEGE				
Norgard, Colleen	Custodian	08/15/19	C-3	Transfer
Ochoa, Michael	Officer, Safety and Police	06/12/19	N-1	Appointment
RIVERSIDE CITY COLLEGE				
Bieldman, Jennifer	Administrative Assistant IV	08/21/19	K-1	Appointment
Campos, Juanita	Custodian	06/13/19	C-1	Appointment
Curiel, Roberto	Senior Groundsperson	07/02/19	F-5	Appointment
Duarte, Silvia	Custodian	06/13/19	C-1	Appointment
Elizondo, Danielle	Food Service Worker III (Part-Time, 48.75%)	06/17/19	F-1	Appointment
Gonzalez, Sarah	Custodian	06/27/19	C-1	Appointment
d. Classified/Confidential - Categorically Funded				
DISTRICT				
Myers, Suzanne	Procurement Specialist	09/05/19	O-1	Appointment
MORENO VALLEY COLLEGE				
Livingston, Sylvia	Student Success Coach	08/05/19	M-5	Promotion
NORCO COLLEGE				
Lopez, Elizabeth	Counseling Clerk II (Part-Time, 47.5%)	06/24/19	G-1	Appointment
Rodriguez, Rachel	Educational Advisor	07/01/19	M-3	Promotion
RIVERSIDE CITY COLLEGE				
Cannon, Samantha	Student Resource Specialist	08/21/19	L-1	Appointment
Gallegos, Maria de Jesus	Counseling Clerk II	06/24/19	G-1	Appointment
Purdy, Steven	Educational Advisor	09/30/19	M/LS-3	Promotion
Zamudio, Vanessa	Student Activities Clerk (Part-Time, 50%)	06/12/19	G-1	Appointment

2. Request(s) for Temporary Increase/Decrease in Workload

It is recommended the Board of Trustees approve the temporary increase/decrease in workload for the following individual(s). The request(s) have the approval of the College President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Cruz, Jennifer	Administrative Assistant I	100% to 80%	08/21/19-06/30/20
Diaz, Jessica	Community Service Aide I	48.75% to 100%	07/01/19-06/30/20
Fonseca, Erick	Computer Technician	47.5% to 100%	07/01/19-12/31/19
Koperski, Erica	Administrative Assistant I	48.75% to 70%	08/19/19-12/31/19
McGurn, Colleen	Student Activities Clerk	50% to 100%	07/01/19-12/31/19
Moise-Swanson, Dominique	Outcomes Assessment Specialist	50% to 75%	07/01/19-06/30/20
Orozco, Victoria	Administrative Assistant I	47.5% to 100%	07/01/19-06/30/20
Phillips, Carla	Student Accounts Specialist	47.5% to 55%	06/10/19-08/12/19

3. Request(s) for Permanent Increase in Workload

It is recommended the Board of Trustees approve the permanent increase/decrease in workload for the following individual(s). The request(s) have the approval of the College President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Arnhart, Katie	Senior Interpreter	62.5% to 90%	07/01/19
Fonseca, Raina	Network Support Specialist	47.5% to 100%	07/01/19
Zadeh, Alex	Network Support Specialist	47.5% to 100%	07/01/19

4. Separation(s) – Resignation(s) and/or Retirement(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>
RESIGNATION(S)		
Barrios, Odili	Assistant Manager, Food Services	06/30/19
Concepcion, Ryan	Analyst Programmer	06/28/19
Finley, Roxana	Grants Administrative Specialist	06/30/19
Florida, Gabriela	STEM Student Success Center Coordinator	07/25/19
Grajeda, Daniel	Counseling Clerk II	08/23/19
Lee, Tiffanie	Administrative Assistant II	08/02/19
Murdock, Skyler	Senior Tool Room Attendant	06/30/19

Subject: Classified Personnel

Date: August 20, 2019

4. Separation(s) – Resignation(s) and/or Retirement(s) (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>
RESIGNATION(S) (Cont'd)		
Rodriguez, Jaime	Institutional Research Specialist	06/27/19
Rodriguez, Monique	Medical Office Receptionist	07/11/19
Sales-Martinez, Ariel	Educational Advisor	07/05/19
Simmons, Michael	Director, Risk Management, Safety and Police	08/31/19
Smalley, Amber	Administrative Assistant I	07/11/19
Steckman, Dean	Educational Advisor	07/31/19
Voss, Crystal	Outreach and Recruitment Services Specialist	07/31/19
RETIREMENT(S)		
Kasner, Richard	Groundsperson	06/20/19
Longman, Jerry	Designer/Technical Director	03/25/19
Mendoza, Rene	Custodian	03/31/19

## Board of Trustees Regular Meeting (VI.C)

Meeting	August 20, 2019
Agenda Item	Human Resources & Employee Relations (VI.C)
Subject	Other Personnel
College/District	District
Funding	N/A
Recommended Action	Recommend approving/ratifying the other personnel actions.

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### Background Narrative:

Riverside Community College District, pursuant to the Board Policies and Education Code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Other Personnel

Date: August 20, 2019

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions indicated on the attached list.

4. Professional Experts

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve the employment of the following professional experts and authorize the Vice Chancellor, Human Resources and Employee Relations to sign the employment agreement.

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>Term</u>	<u>Amount</u>
Anderson, Dennis	Creative Consultant	Performance	Riverside	07/01/19- 03/31/20	\$16,650/Contract Period
Blank, Kaytlyn	Athletic Program Coordinator	Athletics	Norco	07/15/19- 08/14/19	\$30/Hour

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<b>DISTRICT</b>				
Alegria Cordon, Victor	Community Service Aide I	Safety and Police	08/26/19-10/24/19	\$19.19
Arellano Sandoval, Beatriz	Community Service Aide I	Safety and Police	08/26/19-10/24/19	\$19.19
Bergen, Shyan	Community Service Aide I	Safety and Police	08/26/19-10/24/19	\$19.19
Burns, Bryant	Procurement Specialist	Procurement		
DeAnda, Julie	Police Officer	Assistance Center	08/12/19-10/11/19	\$33.22
		Safety and Police	05/11/19-06/11/19	\$30.27
		Administrative		
Tewahaftewa, Antoinette	College Receptionist	Services Center	08/19/19-10/19/19	\$19.19
		Grants and Economic		
Vargas, Annette	Administrative Assistant IV	Development	07/01/19-08/21/19	\$27.68
<b>MORENO VALLEY</b>				
Aparicio, Sergio	Custodian	Facilities	07/01/19-06/30/20	\$19.19
Bergen, Shyan	Community Service Aide I	Safety and Police	08/26/19-10/24/19	\$19.19
	Instructional Department			
Currie, Terrie	Specialist	Instruction	07/01/19-08/30/19	\$27.68
Edwards, Curtis	Custodian	Facilities	07/01/19-06/30/20	\$19.19
Flores, David	Custodian	Facilities	07/01/19-06/30/20	\$19.19
Herrera, Angela	Custodian	Facilities	07/01/19-06/30/20	\$19.19
Honesto, Michael	Custodian	Facilities	07/01/19-06/30/20	\$19.19
Jacob, Alvin	Custodian	Facilities	07/01/19-06/30/20	\$19.19
		Middle College High		
Martinez, Leonardo	Administrative Assistant I	School Program	08/12/19-11/27/19	\$20.99
Pacheco, Eric	Customer Service Clerk	Dean of Instruction	07/01/19-08/29/19	\$20.99
Robinson, Earl	Custodian	Facilities	07/01/19-06/30/20	\$19.19
Rodriguez, Cruz	Custodian	Facilities	07/01/19-06/30/20	\$19.19
Sanchez, Sylvia	Custodian	Facilities	07/01/19-06/30/20	\$19.19
Wright, Nichole	Custodian	Facilities	07/01/19-06/30/20	\$19.19
<b>RIVERSIDE</b>				
	Support Service Specialist	Disability Resource		
Auman, Allen	Aide	Center	07/01/19-08/30/19	\$20.99
Dean, Chancellor	Designer/Technical Director	Performing Arts	07/01/19-07/23/19	\$36.59
Diaz Solorio, Jose	Counseling Clerk II	Counseling	07/01/19-06/30/20	\$23.01
	Maintenance Mechanic,	Maintenance and		
Fabian, Martin	General	Operations	07/01/19-06/30/20	\$29.34

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Jackson-Akins, Sharon	Administrative Assistant III	Languages, Humanities, and Social Science	07/01/19-06/30/20	\$25.34
Jackson-Akins, Sharon	Student Activities Clerk	Student Life	08/05/19-10/03/19	\$23.01
Nash, Tanya	Custodian	Maintenance and Operations	06/10/19-06/30/19	\$19.19
Nash, Tanya	Custodian	Maintenance and Operations	07/01/19-06/30/20	\$19.19
Ramirez, Hector	Sprinkler Repair Person	Maintenance and Operations	08/05/19-06/30/20	\$24.23
Rupe, Jason	Designer/Technical Director	Performing Arts	07/01/19-07/23/19	\$36.59
Tucker, Kyara	Custodian	Maintenance and Operations	07/01/19-06/30/20	\$19.19
Zelazo, Michael	Program Specialist, Fine and Performing Arts	Fine and Performing Arts	06/17/19-06/30/19	\$21.85
Zelazo, Michael	Program Specialist, Fine and Performing Arts	Fine and Performing Arts	07/01/19-06/30/20	\$23.01



SHORT TERM ASSIGNMENTS

<u>NAME</u> <u>DISTRICT</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
		Procurement Assistance		
Altamirano, Adrienne	Office Assistant III	Center	07/01/19-09/30/19	\$12.50
		Disability Resource		
Arthur, Johanna	Interpreter III	Center	08/06/19-06/30/20	\$35.00
	Conference	Procurement Assistance		
Blount, Laycee	Coordinator	Center	07/01/19-09/30/19	\$24.00
		Strategic		
Buckley, Beverly	Proofreader	Communications	07/01/19-06/30/20	\$25.00
		Disability Resource		
Carrera, Angelia	Interpreter I	Center	07/29/19-06/30/20	\$25.00
Garwood, Gerald	Reserve Police Officer	Safety and Police	07/01/19-06/30/20	\$15.65
		Disability Resource		
Guerrero, Stephanie	Interpreter I	Center	08/01/19-06/30/20	\$25.00
		Disability Resource		
Hughes, Brianna	Interpreter I	Center	08/05/19-06/30/20	\$25.00
Martinez, Luis	Detective/Investigator	Safety and Police	07/01/19-06/30/20	\$25.00
		Disability Resource		
Marquis, Matthew	Interpreter IV	Center	07/01/19-06/30/20	\$40.00
		Disability Resource		
McMurtry, Jacob	Interpreter II	Center	07/01/19-06/30/20	\$30.00
		Disability Resource		
Paul, Winter	Interpreter I	Center	08/05/19-06/30/20	\$25.00
Redfearn, Terry	Detective/Investigator	Safety and Police	07/01/19-06/30/20	\$25.00
Trevino, Lee	Detective/Investigator	Safety and Police	07/01/19-06/30/20	\$25.00
		Disability Resource		
Valencia Viveros, Javier	Interpreter III	Center	08/01/19-06/30/20	\$35.00
<b>MORENO VALLEY</b>				
Acevedo, Jesse	College Mentor	Student Services	07/01/19-06/30/20	\$12.00
Araujo, Nicholas	Study Group Leader	Student Services	07/01/19-06/30/20	\$12.00
Clouser, Alise	Grant Facilitator	Student Services	07/01/19-06/30/20	\$40.00
Contreras, Samantha	Grant Facilitator	Student Services	07/01/19-06/30/20	\$40.00
Cosgrove, Erin	Grant Facilitator	Student Services	07/01/19-06/30/20	\$40.00
De Leon, Gabriel	Community Liaison	Student Services	07/01/19-06/30/20	\$13.00
Drayton, Jakai	Study Group Leader	Student Services	07/17/19-06/30/20	\$12.00
Elizalde, Jasmine	Study Group Leader	Student Services	08/01/19-06/30/20	\$12.00
Jacobo, Fatima	Study Group Leader	Student Services	08/01/19-06/30/20	\$12.00
	STEM Activities			
Jaime, Elizabeth	Coordinator	Student Services	07/01/19-06/30/20	\$25.00

SHORT TERM ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Levin, Phillip	Grant Facilitator	Student Services	07/01/19-06/30/20	\$40.00
	Coach, Summer			
Lewis, Ryan	Activities	Athletics	07/01/19-08/25/19	\$17.54
Lopez, Giovanni	Community Liaison	Student Services	07/01/19-06/30/20	\$13.00
Lopez, Jasmine	Community Liaison	Student Services	07/01/19-06/30/20	\$13.00
	Student Activities			
Lopez, Laura	Advisor	Student Services	07/01/19-06/30/20	\$13.45
Luu, Mai	Study Group Leader	Student Services	07/01/19-06/30/20	\$12.00
	STEM Activities			
Maldonado, Kehily	Coordinator	Student Services	07/01/19-06/30/20	\$25.00
	Upward Bound			
Maldonado, Kehily	College Mentor	Student Services	07/01/19-06/30/20	\$12.00
Manuel, Leon Robert	Grant Facilitator	Student Services	07/01/19-06/30/20	\$40.00
Martin, Darryl	Grant Facilitator	Student Services	07/01/19-06/30/20	\$40.00
		Student Health and		
Nelson, Yesenia	Office Assistant IV	Psychological Services	07/01/19-06/30/20	\$14.00
		Disability Resource		
Nunez, Roberto	Interpreter II	Center	06/06/19-06/07/19	\$30.00
	Coach, Summer			
Segura, Michael	Activities	TRiO	07/15/19-06/30/20	\$17.54
	Student Activities			
Sibrian-Marquez, Emelin	Advisor	Student Services	07/01/19-06/30/20	\$13.45
Sibrian-Marquez, Emelin	Grant Facilitator	Student Services	07/01/19-06/30/20	\$40.00
Sibrian-Marquez, Kimberl	Community Liaison	Student Services	07/01/19-06/30/20	\$13.00
Susuras, David	Grant Facilitator	Student Services	07/01/19-06/30/20	\$41.00
Taylor, Sway	Study Group Leader	Student Services	08/01/19-06/30/20	\$12.00
	Upward Bound			
Quezada, Breejha	College Mentor	Student Services	06/27/19-06/30/19	\$12.00
	Upward Bound			
Quezada, Breejha	College Mentor	Student Services	07/01/19-06/30/20	\$12.00
Taketa, Mykaela	Study Group Leader	Student Services	07/01/19-06/30/20	\$12.00
		Law Enforcement		
Tonnesen, Darcy	Role Player	Training Programs	07/01/19-06/30/20	\$12.00
		Disability Resource		
Turley-Trejo, Lanae	Interpreter I	Center	06/06/19-06/07/19	\$25.00
	Upward Bound			
Walker, Justin	College Mentor	Student Services	07/01/19-06/30/20	\$12.00

SHORT TERM ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<b>NORCO</b>				
Anvery, Syed	Study Group Leader	Tutorial Services	07/01/19-07/31/19	\$12.00
Bermudez, Ashley	Grant Facilitator	Upward Bound	06/12/19-06/30/19	\$40.00
Bermudez, Ashley	Grant Facilitator	Upward Bound	07/01/19-06/30/20	\$40.00
Cheney, Stephanie	Interpreter III	Student Life	06/07/19-06/07/19	\$35.00
Eddy, Carmen	Interpreter III	Student Life	06/07/19-06/07/19	\$35.00
Gallardo, Gustavo	Technician	Student Equity	07/01/19-06/30/20	\$20.00
	Upward Bound			
Gutierrez, Madison	College Mentor	Upward Bound	07/01/19-06/30/20	\$12.00
	Upward Bound			
Hernandez, Elizabeth	College Mentor	Upward Bound	07/01/19-06/30/20	\$12.00
Phelps, Suzanne	Interpreter III	Student Life	06/07/19-06/07/19	\$35.00
Rodriguez, Christopher	Interpreter III	Student Life	06/07/19-06/07/19	\$35.00
Walcott, Mark	Office Assistant IV	Library	08/31/19-12/07/19	\$14.00
Yurkins, Victoria	Office Assistant IV	Student Services	07/01/19-06/30/20	\$14.00
<b>RIVERSIDE</b>				
Alcaraz, Troy	Laboratory Aide II	Applied Technology	08/01/19-06/30/20	\$12.00
Arteaga, Alejandra	Stage Technician IV	Performance Riverside	07/01/19-06/30/20	\$12.00
		Fine and Performing		
Arteaga, Alejandra	Stage Technician IV	Arts	07/01/19-06/30/20	\$12.00
Arteaga, Alejandra	Stage Technician IV	Theatre	07/01/19-06/30/20	\$12.00
	Coaches, Summer			
Banua, Andrew	Activities	Athletics	07/01/19-08/25/19	\$17.54
		Fine and Performing		
Beemer-McGuire, Andrea	Box Office Specialist	Arts	07/01/19-06/30/20	\$13.00
Chin, Alexander	Tutor IV	Academic Support	08/01/19-06/30/20	\$12.00
Croft, Sarah	Office Assistant III	Applied Technology	07/01/19-06/30/20	\$12.50
Edsall, Sophie	Lifeguard (Instructor)	Community Ed	06/03/19-06/30/19	\$12.00
Edsall, Sophie	Lifeguard (Instructor)	Community Ed	07/01/19-07/31/19	\$12.00
Espinoza, Alexander	Stage Technician IV	Performance Riverside	07/01/19-06/30/20	\$12.00
		Fine and Performing		
Espinoza, Alexander	Stage Technician IV	Arts	07/01/19-06/30/20	\$12.00
Espinoza, Alexander	Stage Technician IV	Theatre	07/01/19-06/30/20	\$12.00
		Fine and Performing		
Gallardo, Amanda	Box Office Specialist	Arts	07/01/19-06/30/20	\$13.00
Jaurigue, Amanda	Grant Facilitator	Upward Bound	06/25/19-06/30/19	\$40.00

SHORT TERM ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Jaurigue, Amanda	Grant Facilitator	Upward Bound	07/01/19-06/30/20	\$40.00
Leyva-Guevara, Christian	Tutor IV	Upward Bound	07/01/19-06/30/20	\$12.00
Lillard, Randy	Laboratory Aide I	Performing Arts	07/01/19-06/30/20	\$12.00
		Fine and Performing		
Martinez, Paula	Box Office Specialist	Arts	07/01/19-06/30/20	\$13.00
Morales-Torres, Samantha	Tutor IV	Upward Bound	06/17/19-06/30/19	\$12.00
Morales-Torres, Samantha	Tutor IV	Upward Bound	07/01/19-06/30/20	\$12.00
Nunez, Christopher	Office Assistant IV	Applied Technology	08/01/19-06/30/20	\$14.00
Ochoa-Suarez, Javier	Laboratory Aide II	Applied Technology	08/01/19-06/30/20	\$12.00
Pacheco, Amanda	Laboratory Aide II	Applied Technology	08/01/19-06/30/20	\$12.00
Roble, Briane	Grant Facilitator	Upward Bound	07/01/19-06/30/20	\$40.00
Rubalcaba, Alysa	Tutor IV	Upward Bound	07/01/19-06/30/20	\$12.00
Schultz, Daniel	Office Assistant III	Performance Riverside	07/01/19-06/30/20	\$12.50
Schultz, Daniel	Office Assistant III	Theatre	07/01/19-06/30/20	\$12.50
Smith, Erin	Grant Facilitator	Upward Bound	07/01/19-06/30/20	\$40.00
Uribe, Robert	Laboratory Aide II	Applied Technology	08/01/19-06/30/20	\$12.00
Valente, Flor	Specialist	Health Services	07/01/19-06/30/20	\$30.00
Verstappe, Anthony	Stage Technician IV	Theatre	07/01/19-06/30/20	\$12.00
Verstappe, Anthony	Stage Technician IV	Performance Riverside	07/01/19-06/30/20	\$12.00
		Fine and Performing		
Verstappe, Anthony	Stage Technician IV	Arts	07/01/19-06/30/20	\$12.00
	Coaches, Summer			
Yancey, Randi	Activities	Athletics	07/01/19-08/25/19	\$17.54
	Coaches, Summer			
Yancey, Thomas	Activities	Athletics	07/01/19-08/25/19	\$17.54
Yepiz, Ivette	Laboratory Aide II	Applied Technology	08/01/19-06/30/20	\$12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Alvarez Limon, Merari	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Andujo, Angelica	Student Aide I	Food Services	07/24/19	\$ 12.00
Angulo Cerna, Yelennia	Student Aide I	Food Services	07/24/19	\$ 12.00
Arrington-Harris, Derek	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Ayala Martinez, Fernando	Student Aide III	Supplemental Instruction	08/08/19	\$ 14.00
Bauder, Brando	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Becerra, Alyssa	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Blanco, Cindy	Student Aide I	Food Services	07/01/19	\$ 12.00
Bobbitt, Angel	Student Aide I	Food Services	07/01/19	\$ 12.00
Bowen, Jamiah	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Carr, Jade	Student Aide II	EOPS	07/01/19	\$ 13.75
Carreon, Destiny	Student Aide I	Disability Support Services	07/01/19	\$ 12.00
Carroll, Lawrence	Student Aide III	Writing Center	07/01/19	\$ 14.00
Castellon, Alejandra	Student Aide V	Student Employment	06/03/19	\$ 15.75
Castellon, Alejandra	Student Aide IV	Student Employment	07/01/19	\$ 15.75
Castillo, Alejandra	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Clark, Jovani	Student Aide I	Food Services	07/01/19	\$ 12.00
Cole, Andrew	Student Aide III	Math Lab	07/01/19	\$ 14.00
Cruz, Jerry	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Cruz, Martin	Student Aide I	Writing Center	06/03/19	\$ 12.00
De Hay, Abigail	Student Aide II	Career and Technical Education	07/01/19	\$ 13.75
Eligio, Estevan	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Esparza, Gisella	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Esquivel, Jenny	Student Aide I	Food Services	07/01/19	\$ 12.00
Estrada, Nathan	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Evaristo, Brenda	Student Aide II	Career and Technical Education	07/01/19	\$ 13.75
Frederique, Kimberly	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Garcia, Arlene	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Garcia, Lidia	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Garrett, Shauna	Student Aide IV	Student Activities	07/01/19	\$ 15.00
Gaytan, Joshua	Student Aide III	Supplemental Instruction	08/08/19	\$ 14.00
Ghimire, Manish	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Godoy, Ileen	Student Aide I	Food Services	07/01/19	\$ 12.00
Gold, Benjamin	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Gold, Benjamin	Student Aide III	Math Lab	07/01/19	\$ 14.00
Gomez, Brenda	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Gomez, Brett	Student Aide I	Food Services	07/01/19	\$ 12.00
Gonzalez, Carla G	Student Aide I	First Year Experience	06/03/19	\$ 12.00
Gonzalez, Carla G	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Gonzalez, Lizette	Student Aide II	Admissions and Records	07/01/19	\$ 13.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
August 20, 2019  
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE (Continued)				
Gutierrez, Estefany	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Guzman, Destiny	Student Aide II	Disability Support Services	08/08/19	\$ 13.75
Hamilton, Courtney	Student Aide I	Food Services	07/24/19	\$ 12.00
Hernandez, Juan	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Hernandez, Margarita	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Huynh, Tien	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Jackson, Mykaila	Student Aide I	The Learning Center	07/01/19	\$ 12.00
Jackson, Mykaila	Student Aide III	Writing Center	07/01/19	\$ 14.00
Juarez, Isidro	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Kajiki-Biscailuz, Jennifer	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Lakey, Keiara	Student Aide I	Admissions and Records	07/01/19	\$ 12.25
Lapsley, Aaron	Student Aide II	Student Activities	07/01/19	\$ 13.00
Lobatos, Omar	Student Aide I	Middle College	07/01/19	\$ 12.50
Lomeli, Bianca	Student Aide I	Food Services	07/01/19	\$ 12.00
Lopez, Kyle	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Luke, Wilfred	Student Aide I	First Year Experience	06/03/19	\$ 12.00
Luke, Wilfred	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Marin Abundis, Daniel	Student Aide II	Career and Technical Education	07/01/19	\$ 13.75
Martinez, Beatris	Student Aide IV	Workforce Preparation	07/09/19	\$ 15.00
Martinez, Rosy	Student Aide I	Food Services	08/06/19	\$ 12.00
Melendez, Yesenia	Student Aide II	Puente	07/01/19	\$ 13.00
Mendoza, Tania	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Mojica, Emmanuel	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Montelongo, Enrique	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Montes, Daniel	Student Aide I	EOPS	07/01/19	\$ 12.75
Moreno, Evie	Student Aide I	Early Childhood Education	08/06/19	\$ 12.00
Murray, Joseph	Student Aide II	Career and Technical Education	07/01/19	\$ 13.75
Nelson, Josiah	Student Aide II	Tutorial Services	08/06/19	\$ 13.00
Nelson, Yesenia	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Ocegueda, Andrew	Student Aide II	Math Lab	07/01/19	\$ 13.00
Ocegueda, Andrew	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Ochoa, Marvella	Student Aide II	Disability Support Services	07/01/19	\$ 13.00
Palmer, Shukkerrah	Student Aide II	Career and Technical Education	07/01/19	\$ 13.75
Parra, Karina	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Perez, Allen	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Perez, Jacquelyne	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Perez Rodriguez, Jacqueline	Student Aide IV	Workforce Preparation	07/01/19	\$ 15.00
Quintero, Miguel	Student Aide I	Outreach	07/22/19	\$ 12.00
Ramirez, Isabel	Student Aide III	Assessment Center	07/01/19	\$ 14.50
Rendon, Daisy	Student Aide I	Food Services	07/01/19	\$ 12.00
Rivas, Edlyn	Student Aide II	Disability Support Services	07/01/19	\$ 13.00
Rivera, Lara	Student Aide III	Disability Support Services	07/01/19	\$ 14.25

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
August 20, 2019  
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE (Continued)				
Robledo, Samantha	Student Aide II	Supplemental Instruction	07/01/19	\$ 13.00
Saade, Patrick	Student Aide II	Career and Technical Education	07/01/19	\$ 13.75
Serrano, Cesar	Student Aide I	Food Services	07/01/19	\$ 12.00
Sraman, Bipulanda	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Sua, Josephine	Student Aide II	Disability Support Services	06/01/19	\$ 12.00
Sua, Josephine	Student Aide II	Disability Support Services	07/01/19	\$ 13.00
Swayzer, Tyler	Student Aide I	Food Services	07/01/19	\$ 12.00
Thabatah, Eman	Student Aide I	Food Services	07/01/19	\$ 12.00
Thomas, Angel	Student Aide II	Career and Technical Education	07/22/19	\$ 13.75
Thompson, Oriana	Student Aide I	Food Services	07/01/19	\$ 12.00
Torres, Jazmin	Student Aide III	Writing Center	07/01/19	\$ 14.00
Trauger, Alexa	Student Aide I	Disability Support Services	07/09/19	\$ 12.00
Uribe, Karen	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Valdovinos, Joana	Student Aide I	Food Services	08/06/19	\$ 12.00
Valenzuela, Melissa	Student Aide II	Career and Technical Education	07/01/19	\$ 13.75
Vargas-Santana, Viviana	Student Aide II	Career and Technical Education	07/01/19	\$ 13.75
Vazquez, Christopher	Student Aide III	Writing Center	07/01/19	\$ 14.00
Vega, Maria	Student Aide I	Food Services	07/01/19	\$ 12.00
Volnytska-Herr, Nadiia	Student Aide II	Tutorial Services	07/01/19	\$ 13.00
Williams, Elizabeth	Student Aide III	Math Lab	07/01/19	\$ 14.00
Young, Asiya	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Zepeda Valle, Edgar	Student Aide III	Writing Center	07/01/19	\$ 14.00
NORCO COLLEGE				
Ali, Safa	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Antony, Harsha	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Arias, Summer	Student Aide I	Phoenix Scholars	07/02/19	\$ 12.50
Ashcraft, Makenna	Student Aide I	Career Center	07/01/19	\$ 12.00
Audrey, Brandon	Student Aide I	EOPS/CARE	08/12/19	\$ 12.00
Ayvazian, Nayiri	Student Aide III	Tutorial Services	08/12/19	\$ 14.00
Basily, Ghada	Student Aide I	Food Services	07/01/19	\$ 12.00
Braquet, Brittney	Student Aide I	Extended Opportunity ProgramS	07/01/19	\$ 12.50
Bredehoft, Brandalyn	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Bustamante, Itaty	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Carter, Rebecca	Student Aide III	Learning Resource Center	07/01/19	\$ 14.00
Dee, Madison	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Dufore, Tessa	Student Aide III	Tutorial Services	07/11/19	\$ 14.00
Dussault, Alexander	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Engel, Desirae	Student Aide III	Tutorial Services	08/12/19	\$ 14.00
Estrada, Sarah	Student Aide III	Supplemental Instruction	08/12/19	\$ 14.00
Garabito, Luis	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Garavito, Ricardo	Student Aide III	Supplemental Instruction	08/12/19	\$ 14.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Garde, Joshua	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Genito, Gabriel	Student Aide III	Supplemental Instruction	08/12/19	\$ 14.00
Gomez, Manuel	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Gooding, Priest	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Hernandez, Ana	Student Aide II	Student Life	07/01/19	\$ 13.00
Hughes, Shelly	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Ilo, Nathaniel	Student Aide I	Phoenix Scholars	07/02/19	\$ 12.50
Khalique, Hamza	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Konechy, Joshua	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Landeros, Micah	Student Aide I	EOPS/CARE	07/02/19	\$ 12.50
Lee, Stella	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Lim, Brian	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Llamas, Lisa	Student Aide III	Learning Resource Center	07/01/19	\$ 14.00
Mai, Timmy	Student Aide III	Grants and Equity	08/12/19	\$ 12.50
Martin, Rachel	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
McNulty, Toni	Student Aide III	Tutorial Services	07/11/19	\$ 14.00
Medina, Ismael	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Menor, Marc	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Nance, Torah	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Naranjo Gonzalez, Anthony	Student Aide I	Food Services	08/12/19	\$ 12.00
Niazi, Waqar Ullah Khan	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Ortiz, Evangelina	Student Aide I	Phoenix Scholars	07/02/19	\$ 12.50
Osanyinpeju, Victoria	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Parekh, Kulsum	Student Aide III	Supplemental Instruction	08/12/19	\$ 14.00
Poer, Hannah	Student Aide III	Learning Resource Center	07/11/19	\$ 14.00
Qadir, Aysha	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Ramillano, Cody	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Richardson, Joshua	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Rivera, Bridget	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Rivera, Sergio	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Robles, Vanessa	Student Aide III	STEM	07/01/19	\$ 14.00
Roman, Bianca	Student Aide I	Phoenix Scholars	07/02/19	\$ 12.50
Romero, Eric	Student Aide III	Grants and Equity	08/12/19	\$ 12.50
Ruelas, Alan	Student Aide III	Grants and Equity	08/12/19	\$ 12.50
Salas, Fernando	Student Aide II	Grants and Equity	08/12/19	\$ 12.50
Sanchez, Valeria	Student Aide III	Tutorial Services	08/12/19	\$ 14.00
Sarinana, Eric	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Spillard, Stephanie	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Spring, Hope	Student Aide III	Tutorial Services	07/01/19	\$ 14.00
Tait, Bradley	Student Aide III	Supplemental Instruction	08/12/19	\$ 14.00
Thai, Paul	Student Aide III	Tutorial Services	08/12/19	\$ 14.00
Tyner, Monee	Student Aide I	Food Services	08/13/19	\$ 12.00



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NORCO COLLEGE (Continued)				
Warner-Speas, Hannah	Student Aide I	Phoenix Scholars	07/01/19	\$ 12.50
Woolridge, Vyvyana	Student Aide III	Student Equity	07/01/19	\$ 14.00
RIVERSIDE CITY COLLEGE				
Abelgas, Christopher	Student Aide I	Performing Arts / Music	07/01/19	\$ 12.00
Aguilar, Cindy	Student Aide III	Student Support Services / TRIO	07/02/19	\$ 14.00
Aguilera, Jovanny	Student Aide III	Student Life / La Casa	07/02/19	\$ 14.00
Alegria, Samantha	Student Aide II	EOPS	07/15/19	\$ 13.00
Alvarez, Christopher	Student Aide III	Academic Support	07/23/19	\$ 14.00
Angulo, Alberto	Student Aide I	Food Services	07/01/19	\$ 12.00
Arana Barrera, Gina	Student Aide I	Early Childhood Education	07/15/19	\$ 12.00
Arce, Yessica	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Avila, Andrew	Student Aide I	Academic Support / Promise Program	07/30/19	\$ 12.00
Baez, Cathy	Student Aide III	Student Support Services / TRIO	07/01/19	\$ 14.00
Baeza Cerriteno, Aaron	Student Aide I	Welcome Center / Outreach	07/02/19	\$ 12.00
Barajas, Daisy	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Barnes Jr., Devin	Student Aide I	Performing Arts / Theatre	07/01/19	\$ 12.00
Barriga Sierra, Gabriela	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Barriga Sierra, Liliana	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Bautista, Alejandro	Student Aide I	Performing Arts / Marching Band	07/17/19	\$ 12.00
Beam, Tara	Student Aide II	Writing and Reading Center	07/01/19	\$ 13.00
Becerra, Liliana	Student Aide I	Welcome Center / Outreach	07/15/19	\$ 12.00
Becerra, Marlene	Student Aide I	Counseling	07/23/19	\$ 12.00
Beltran, Jaime	Student Aide IV	Student Support Services / TRIO	07/01/19	\$ 15.00
Bernal, Yanira	Student Aide I	Academic Support	07/01/19	\$ 12.00
Bowser, Brittany	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Box, Ashley	Student Aide I	EOPS	07/15/19	\$ 12.00
Bravo, Adrian	Student Aide I	Food Services	07/01/19	\$ 12.00
Brown, Bianca	Student Aide I	Academic Support / Promise Program	07/30/19	\$ 12.00
Bullard, Bradley	Student Aide III	Student Support Services / TRIO	07/10/19	\$ 14.00
Camacho, Zane	Student Aide I	Performing Arts / Theatre	07/16/19	\$ 12.00
Castaneda, Magali	Student Aide II	Disability Resource Center / TRIO	07/02/19	\$ 13.00
Castro, Elizabeth	Student Aide I	Writing and Reading Center	07/01/19	\$ 12.00
Castro, Karisa	Student Aide I	Writing and Reading Center	08/06/19	\$ 12.00
Ceja, Vanessa	Student Aide I	Food Services	07/01/19	\$ 12.00
Cerda Martinez, Laura	Student Aide I	Administrative Support Center	07/01/19	\$ 12.00
Cervantes, Jose	Student Aide I	Math Learning Center	07/01/19	\$ 12.00
Chin, Alexander	Student Aide I	Math Learning Center	07/17/19	\$ 12.00
Claros Cristales, Samira	Student Aide III	Academic Support	07/01/19	\$ 14.00
Cole, Chinatsu	Student Aide III	Student Support Services / TRIO	07/02/19	\$ 14.00
Colindres, Brandon	Student Aide III	Academic Support	07/01/19	\$ 14.00
Collins, LaNyah	Student Aide II	Library	07/29/19	\$ 13.00

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RIVERSIDE CITY COLLEGE (Continued)				
Conte, Elise	Student Aide II	Career and Transfer Center	07/23/19	\$ 13.00
Crawford, Nailejhcia	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Cruz, Melissa	Student Aide I	Writing and Reading Center	08/06/19	\$ 12.00
Cruz, Vianney	Student Aide I	Math Learning Center	07/15/19	\$ 12.00
Cruz Barroso, Stacey	Student Aide I	Upward Bound	07/29/19	\$ 12.00
Cusimano, Jasmine	Student Aide I	Disability Resource Center / TRIO	07/02/19	\$ 13.00
Davila, Anainette	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Diaz Jr., Hipolito	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Diego, Gabriela	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Dinh, Khang	Student Aide II	Disability Resource Center / TRIO	07/01/19	\$ 13.00
Doyle, Donovan	Student Aide III	Library	07/15/19	\$ 14.00
Duarte, Brittany	Student Aide I	Facilities	07/01/19	\$ 12.00
Escobar, Jeseny	Student Aide I	Center for Communication Excellence	07/23/19	\$ 12.00
Esqueda, Savannah	Student Aide I	Center for Communication Excellence	07/16/19	\$ 12.00
Estrada, Austin	Student Aide III	EOPS	06/25/19	\$ 13.00
Figueiredo, Livia	Student Aide I	Writing and Reading Center	07/01/19	\$ 12.00
Fleck, Zulema	Student Aide II	Disability Resource Center / TRIO	07/02/19	\$ 13.00
Flores, Kimberly	Student Aide III	Student Support Services / TRIO	07/01/19	\$ 14.00
Flores, Marina	Student Aide I	Food Services	07/01/19	\$ 12.00
Franco, Alyssa	Student Aide II	Center for Communication Excellence	07/23/19	\$ 13.75
Garcia, Amairani	Student Aide I	Food Services	07/01/19	\$ 12.00
Garcia, Aylin	Student Aide I	Academic Support / Promise Program	07/30/19	\$ 12.00
Garcia, Daniel	Student Aide IV	Student Support Services / TRIO	07/01/19	\$ 15.00
Garcia, Isabelle	Student Aide I	Center for Communication Excellence	07/16/19	\$ 12.00
Gilbert, Skylar	Student Aide III	Student Support Services / TRIO	07/01/19	\$ 14.00
Gomez, Adhemar	Student Aide II	Disability Resource Center / TRIO	07/02/19	\$ 13.00
Gomez, Rosana	Student Aide I	Gomez, Rosana	07/01/19	\$ 12.00
Gomez, Samantha-Grace	Student Aide I	Performing Arts / Music	07/24/19	\$ 12.75
Gonzalez, Jennifer	Student Aide I	Library	07/15/19	\$ 12.00
Granados, Jacob	Student Aide I	Performing Arts / Music	07/24/19	\$ 12.00
Guo, WenWen	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Gutierrez, Maria	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Hameed, Mackenzie	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Hamidzada, Nilofar	Student Aide I	Writing and Reading Center	07/01/19	\$ 12.00
Harmon, Jessica	Student Aide II	Disability Resource Center	07/02/19	\$ 13.00
		Business Admin / Information Systems and		
Harrison, Saem	Student Aide III	Tech / Cyber Security	07/16/19	\$ 14.75
Hernandez, Naomi	Student Aide I	Academic Support	07/23/19	\$ 12.00
Hernandez Perez, Nancy	Student Aide I	Tutorial Services	07/02/19	\$ 12.00
Hernandez Tovar, Alma	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Higuera, Martha	Student Aide I	Career and Transfer Center	07/02/19	\$ 13.00
Hinojosa, Gabriela	Student Aide III	Student Life / La Casa	07/02/19	\$ 14.00

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RIVERSIDE CITY COLLEGE (Continued)				
Hinojosa, Rogelio	Student Aide III	Student Life / La Casa	07/02/19	\$ 14.00
Jardillier, Shanna	Student Aide I	Early Childhood Education	07/02/19	\$ 12.00
Johnson, Grace	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Juarez, Kelly	Student Aide III	Academic Support	07/23/19	\$ 14.00
Lee, Ye Eun	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Lemos, John	Student Aide I	Food Services	07/01/19	\$ 12.00
Leon, Eric	Student Aide I	Academic Support / Promise Program	07/30/19	\$ 12.00
Li, Zhaoji	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Litana, John Kurl	Student Aide I	Welcome Center / Outreach	07/16/19	\$ 12.00
Liu, Yuqing	Student Aide I	International Student Center	07/11/19	\$ 12.00
Lombera, Cynthia	Student Aide IV	Student Support Services / TRIO	07/01/19	\$ 15.00
Lopez Anguiano, Edgar	Student Aide III	Writing and Reading Center	07/01/19	\$ 14.00
Lopez Castaneda, Esmeralda	Student Aide I	Library	07/16/19	\$ 12.00
Luna, Unique	Student Aide I	Food Services	07/01/19	\$ 12.00
Ly, Sotheara	Student Aide III	Career and Transfer Center	07/02/19	\$ 14.75
		Busines Admin / Information Systems and		
Mai, Kobe	Student Aide III	Tech / Cyber Security	07/16/16	\$ 14.75
Maradiaga, Pedro	Student Aide I	Career and Transfer Center	07/01/19	\$ 13.00
Marquardt, Sydni	Student Aide I	Technical Support Services	07/01/19	\$ 12.00
Marshall, Samelia	Student Aide I	Food Services	07/01/19	\$ 12.00
Martinez, Eliezer	Student Aide I	Counseling	07/01/19	\$ 12.00
Martinez, Izai	Student Aide III	Writing and Reading Center	08/06/19	\$ 14.00
Mathis, Vincent	Student Aide I	Administrative Support Center	07/01/19	\$ 12.00
Maxino, Kate	Student Aide I	Health Services	07/01/19	\$ 12.00
Mazei, Louis	Student Aide I	Food Services	07/01/19	\$ 12.00
Medina, Aleah	Student Aide I	Welcome Center / Outreach	07/15/19	\$ 12.00
Medina, Jennifer	Student Aide II	Career and Technical Education	07/30/19	\$ 13.75
Miller, Donald	Student Aide I	Math Learning Center	07/01/19	\$ 12.00
		Business Administration /		
Miller, Gabriel	Student Aide I	Information Systems and Technology	07/02/19	\$ 12.00
Mills, John	Student Aide I	Food Services	07/01/19	\$ 12.00
Mireles, Valeria	Student Aide III	Academic Support	07/23/19	\$ 14.00
Molina, Corinna	Student Aide III	Academic Support	07/01/19	\$ 14.00
Moreno, Genesis	Student Aide I	Center for Communication Excellence	07/16/19	\$ 12.00
Moyeda, Samantha	Student Aide III	Library	07/15/19	\$ 14.00
Mozqueda, Angelica	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
		Business Administration /		
Muberwa, Ghislain	Student Aide I	Information Systems and Technology	07/01/19	\$ 12.00
Munguia, Joshuah	Student Aide II	Upward Bound	07/29/19	\$ 13.00
Navarro, Paola	Student Aide III	EOPS	06/18/19	\$ 13.00
Navarro, Paola	Student Aide II	EOPS	07/01/19	\$ 13.00
Navarro, Walter	Student Aide I	Tutorial Services	07/01/19	\$ 12.00

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RIVERSIDE CITY COLLEGE (Continued)				
Neuer, Zachary	Student Aide I	Performing Arts / Music	07/24/19	\$ 12.00
Nicholson, Rachel	Student Aide I	Academic Support / Promise Program	07/30/19	\$ 12.00
Nicolas-Juan, Juana	Student Aide III	Library	07/15/19	\$ 14.00
Nogueira, Krista	Student Aide II	Upward Bound	07/29/19	\$ 13.00
Nunez, Aundrea	Student Aide I	Career and Transfer Center	07/02/19	\$ 13.00
Medel, Noemi	Student Aide I	Counseling	07/01/19	\$ 12.00
Ojeda, Evangelina	Student Aide I	Administrative Support Center	07/01/19	\$ 12.00
Omoragbon, Zoe	Student Aide III	Student Support Services / TRIO	07/01/19	\$ 14.00
Orellana, Catherine	Student Aide I	Center for Communication Excellence	07/16/19	\$ 12.00
Padilla, Paul	Student Aide I	Technical Support Services	07/15/19	\$ 12.00
Parada, Leslie	Student Aide III	Student Support Services / TRIO	07/02/19	\$ 14.00
Pattison, Julie	Student Aide I	Writing and Reading Center	08/06/19	\$ 12.00
		Busines Admin / Information Systems and		
Pedrozo, Christiona	Student Aide III	Tech / Cyber Security	07/16/19	\$ 14.75
Perez, Brandon	Student Aide I	Welcome Center / Outreach	07/02/19	\$ 12.00
Perez, Sergio	Student Aide II	EOPS	07/11/19	\$ 13.00
Prieto, Jasmine	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Rahman, Mahir	Student Aide I	Math Learning Center	07/17/19	\$ 12.00
Rainey, Keely	Student Aide I	Math Learning Center	07/17/19	\$ 12.00
Real, Sabrina	Student Aide I	Library	07/15/19	\$ 12.00
Richards, Selinah	Student Aide I	Center for Communication Excellence	07/23/19	\$ 12.00
Riddle, Julianne	Student Aide I	Performing Arts / Theatre	07/16/19	\$ 12.00
Rivera, Melanie	Student Aide I	Food Services	07/01/19	\$ 12.00
Rodriguez, Gabriel	Student Aide I	Health Services	07/01/19	\$ 13.00
Rodriguez, Isabel	Student Aide II	Disability Resource Center / TRIO	07/01/19	\$ 13.00
Rodriguez Gonzalez, Isabel	Student Aide II	Disability Resource Center	07/10/19	\$ 13.00
Rojas, Maria	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Rojas Jr., Victor	Student Aide IV	Student Support Services / TRIO	07/01/19	\$ 15.00
Ruiz, Monica	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Saldana, Sarah	Student Aide I	Academic Support / Promise Program	07/30/19	\$ 12.00
Sanchez, Brandon	Student Aide I	Math Learning Center	07/01/19	\$ 12.00
Sanchez, Noah	Student Aide I	Performing Arts / Music	07/24/19	\$ 12.00
Sandoval, Lindsay	Student Aide I	Academic Support / Promise Program	07/30/19	\$ 12.00
Santa Cruz, Brenda	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Santamaria Sanchez, Liyani	Student Aide I	Student Support Services / TRIO	07/01/19	\$ 15.00
Sayed, Sally	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Sihombing, Angeline	Student Aide II	Writing and Reading Center	07/01/19	\$ 13.00
Simmons, Marie	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Simons, Stephanie	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Soto, Charlene	Student Aide I	Library	07/16/19	\$ 12.00

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RIVERSIDE CITY COLLEGE (Continued)				
Srisamai, Samantha	Student Aide I	Counseling	07/01/19	\$ 12.00
Tamayo, Heidi	Student Aide V	Life Sciences / Chemistry	07/15/19	\$ 16.00
Tavira Guzman, Elizabet	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Thompson, James	Student Aide II	Technical Support Services	07/01/19	\$ 13.00
Tick, Joshua	Student Aide III	Library	07/15/19	\$ 14.00
Toops, Maricela	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Tormey, Nicole	Student Aide I	Kinesiology / Riverside Aquatics Center	07/29/19	\$ 12.00
Torres, Marc	Student Aide I	Counseling	07/01/19	\$ 12.00
Ureno de Arias, Martita	Student Aide II	Disability Resource Center	07/02/19	\$ 13.00
Urioste, Daniel	Student Aide I	Career and Transfer Center	07/02/19	\$ 13.00
Valadez, Hannah	Student Aide I	Welcome Center / Outreach	07/15/19	\$ 12.00
Valencia Franco, Kimberly	Student Aide I	Upward Bound	07/29/19	\$ 12.00
Vallejo, Noah	Student Aide I	Food Services	07/01/19	\$ 12.00
Vallentine, Spencer	Student Aide I	Tutorial Services	07/01/19	\$ 12.00
Van Gossen, Aidan	Student Aide II	Disability Resource Center	07/02/19	\$ 13.00
Van Gossen, Mairead	Student Aide III	Academic Support	07/16/19	\$ 14.00
Vasquez, Robert	Student Aide I	Math Learning Center	07/01/19	\$ 12.00
Vazquez, Alexis	Student Aide I	Math Learning Center	07/01/19	\$ 12.00
Vazquez, Itzel	Student Aide I	Counseling	07/02/19	\$ 12.00
Velasco, Stacie	Student Aide III	Academic Support	07/16/19	\$ 14.00
Velasquez, Raymond	Student Aide I	Tutorial Services	07/02/19	\$ 12.00
Velasquez, Rebecca	Student Aide I	Early Childhood Education	07/01/19	\$ 12.00
Veliz Avila, Yahaira	Student Aide I	Writing and Reading Center	07/01/19	\$ 12.00
Villalpando, Salvador	Student Aide I	Food Services	07/01/19	\$ 12.00
Vu, Phuong	Student Aide II	EOPS	07/15/19	\$ 13.00
Wass, Samantha	Student Aide I	Performing Arts / Theatre	07/17/19	\$ 12.00
Zamora, Isabel	Student Aide I	Library	07/16/19	\$ 12.00
Zaragoza, Suzanna	Student Aide II	Technical Support Services	07/01/19	\$ 13.00

CATEGORICAL FUNDS

CALWORKS WORK STUDY

Angulo, Marisol	Student Aide I	Workforce/Calworks-MVC	07/01/19	\$ 12.75
Caisedo, Rayal	Student Aide I	Student Financial Services - RCC	07/08/19	\$ 12.75
Ennis, Alyssa	Student Aide II	Grants and Institutional Effectiveness -RCC	07/15/19	\$ 13.75
Fontenot, Brandi	Student Aide II	Student Financial Services - RCC	07/01/19	\$ 13.75
Fonua, Samantha	Student Aide I	Facilities - RCC	07/01/19	\$ 12.00
Galbraith, Shandy	Student Aide I	Fine and Performing Arts - RCC	07/02/19	\$ 12.00
Gallardo de Murguia, Belen	Student Aide I	Early Childhood Education-MVC	07/01/19	\$ 12.00
Hammel, Melissa	Student Aide I	Dental Hygiene-MVC	08/12/19	\$ 12.00
Irvin, Essence	Student Aide I	Workforce/Calworks-MVC	07/22/19	\$ 12.25

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<b>CALWORKS WORK STUDY (Continued)</b>				
Landry, Jasmine	Student Aide I	Welcome Center / Outreach - RCC	07/01/19	\$ 12.00
Leyva, Paul	Student Aide I	School of Nursing - RCC	07/01/19	\$ 12.00
Lugo, Jennifer	Student Aide I	CalWORKs-NOR	07/01/19	\$ 13.00
Miramontes, Pearl	Student Aide I	Workforce/Calworks-MVC	07/03/19	\$ 12.00
Preciado Rivera, Jorge	Student Aide III	Supplemental Instruction-MVC	07/16/19	\$ 14.00
Sanchez, Cassandra	Student Aide III	Student Financial Services - RCC	07/08/19	\$ 13.75
Shay, Ashley	Student Aide I	Student Activities - RCC	07/23/19	\$ 12.00
Silva, Angelica	Student Aide I	Student Services / Calworks Office - RCC	07/01/19	\$ 12.00
Torres, Rebecca	Student Aide I	Student Services / Calworks Office - RCC	07/01/19	\$ 12.00
Vasquez, Cathlene	Student Aide II	EOPS - RCC	07/17/19	\$ 13.50
Young, Helena	Student Aide I	Student Services / Calworks Office - RCC	07/01/19	\$ 12.00
Williams, Christina	Student Aide I	Student Health Services-MVC	07/01/19	\$ 12.75
<b>COMMUNITY SERVICE PROGRAM</b>				
Angeles, Johanna	Student Aide II	Disability Support Services-MVC	08/09/19	\$ 13.00
Garcia, Jose	Student Aide I	Disability Support Services-MVC	07/09/19	\$ 12.00
Juarez, Vivian	Student Aide I	Performing Arts / Theatre - RCC	07/01/19	\$ 12.00
Larin, Jeffry	Student Aide I	Disability Resource Center-NOR	08/12/19	\$ 12.00
Parra, Nancy	Student Aide I	Disability Support Services-MVC	07/23/19	\$ 12.00
<b>AMERICA COUNTS</b>				
Barrientos, John	Student Aide II	My Learning Studio - RCC	07/01/19	\$ 13.00
Noriega-Sanchez, Karen	Student Aide I	Early Childhood Education-MVC	07/01/19	\$ 12.00
Torres, Diana	Student Aide I	Early Childhood Education-MVC	08/01/19	\$ 12.00
<b>LITERACY</b>				
Diwan, Diaa	Student Aide I	Early Childhood Education-MVC	07/01/19	\$ 12.00
Rico, Kristy	Student Aide I	Early Childhood Education-MVC	07/01/19	\$ 12.00
<b>MORENO VALLEY COLLEGE</b>				
Adams, Shadajah	Student Aide III	Umoja	08/12/19	\$ 14.00
Alcaraz, Valerie	Student Aide I	Library	06/10/19	\$ 12.00
Alcaraz, Valerie	Student Aide I	Library	07/22/19	\$ 12.00
Ayala, Dante	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Azpeitia, Patricia	Student Aide I	HHPS	07/09/19	\$ 12.00
Bahrami, Daijanaeya	Student Aide II	Umoja	07/09/19	\$ 13.00
Cuz, Diego	Student Aide I	The Learning Center	07/01/19	\$ 12.00
De La Cruz, Faustino	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Dutra de Souza Da Silva, Jack	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Fisher, Michelle	Student Aide I	Dental Hygiene Program	07/30/19	\$ 12.00
Flores, Karla	Student Aide I	First Year Experience	07/01/19	\$ 12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
August 20, 2019  
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE (Continued)				
Galvan, Manuel	Student Aide II	Student Activities Center	08/05/19	\$ 13.00
Hernandez, Darlene	Student Aide I	Outreach	07/22/19	\$ 12.00
Herron, Lacey	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Hilario, Patricia	Student Aide II	Student Activities Center	08/05/19	\$ 13.00
Humphrey Jr, Gregory	Student Aide III	Writing and Reading Center	08/12/19	\$ 14.00
Jara Cardoza, Constanza	Student Aide II	Umoja	07/30/19	\$ 13.00
Leonard, Kiana	Student Aide I	Counseling	07/01/19	\$ 12.00
Lewis, Shai'ree	Student Aide II	Admission & Records	07/01/19	\$ 13.00
Lilly, Jana	Student Aide I	Outreach	08/09/19	\$ 12.00
Marin, Nedaya	Student Aide II	First Year Experience	07/30/19	\$ 13.00
Munir, Alliyah	Student Aide I	Outreach	07/09/19	\$ 12.00
Nale, Faith	Student Aide I	HHPS	08/01/19	\$ 12.00
Neal-Yakubu, Yolanda	Student Aide II	Umoja	08/12/19	\$ 13.00
Norwood, Tiara	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Olivo, Giovanni	Student Aide I	First Year Experience	07/22/19	\$ 12.00
Ortiz, Wendy	Student Aide I	Dental Hygiene Program	07/01/19	\$ 12.00
Peacher, Cierra	Student Aide III	Supplemental Instruction	07/01/19	\$ 14.00
Perez, Ian	Student Aide I	Human Health and Public Services	07/09/19	\$ 12.00
Perrico, Sarah	Student Aide III	Writing and Reading Center	07/30/19	\$ 14.00
Phev, Selina	Student Aide II	Student Activities Center	08/01/19	\$ 13.00
Prado, Lidia	Student Aide II	Admission & Records	07/01/19	\$ 13.00
Preciado, Laura	Student Aide I	Library	07/01/19	\$ 12.00
Ramirez, Hazel	Student Aide I	Food Services	07/22/19	\$ 12.00
Rayfield, Marjay	Student Aide I	Health Services	08/09/19	\$ 12.00
Ruiz, Evelyn	Student Aide I	Library	07/01/19	\$ 12.00
Salcido, Aaron	Student Aide I	Dental Hygiene Program	07/03/19	\$ 12.00
Samuel, Alice Marie	Student Aide III	Writing and Reading Center	08/12/19	\$ 14.00
Sanchez, Esmeralda	Student Aide I	Counseling	07/16/19	\$ 12.00
Sanchez Olivares, Mari	Student Aide I	First Year Experience	07/01/19	\$ 12.00
Saucedo, Natalie	Student Aide I	HASS/Music	08/12/19	\$ 12.00
Silva, Jessica	Student Aide II	Student Activities Center	07/01/19	\$ 13.25
Summers, Jessica	Student Aide II	Admission & Records	07/01/19	\$ 13.00
Thomason, Jacob	Student Aide II	Tutorial Services	08/12/19	\$ 13.00
Tilford, Ashley	Student Aide I	Counseling	07/09/19	\$ 12.00
Whitmore, Nyla	Student Aide III	Umoja	07/09/19	\$ 14.00
Williams, Crystal	Student Aide I	Student Activities Center	07/22/19	\$ 12.00
Williams, Joy	Student Aide I	Student Financial Services	07/09/19	\$ 12.00
NORCO COLLEGE				
Ahedo, Javier	Student Aide I	TRIO	07/01/19	\$ 12.00
Allen, Taylor	Student Aide I	Veterans Services	07/11/19	\$ 12.00
Allingham, Cassandra	Student Aide I	Library	07/01/19	\$ 12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
August 20, 2019  
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Benavides, Janette	Student Aide I	Food Services	07/01/19	\$ 12.00
Calderon, Ashley	Student Aide I	EOPS	07/01/19	\$ 12.00
Calvillo, Daniela	Student Aide I	Library	08/12/19	\$ 12.00
Castaneda, Jose	Student Aide I	Veterans Services	07/30/19	\$ 12.00
Castro, Evelyn	Student Aide II	Student Life	08/12/19	\$ 13.00
Centeno, Amber	Student Aide I	Dean of Instruction	07/01/19	\$ 12.00
Chaney-Pineda, David	Student Aide II	Student Life	07/01/19	\$ 13.00
Cisneros, Aaron	Student Aide I	Student Life	08/12/19	\$ 12.00
Clark, Amanda	Student Aide I	Transfer Center	07/01/19	\$ 12.00
Cruz, Jose	Student Aide I	Library	08/12/19	\$ 12.00
Dad, Shabana	Student Aide I	Library	08/12/19	\$ 12.00
Duarte, Edwin	Student Aide II	Student Life	08/12/19	\$ 13.00
Espinoza, Fabiola	Student Aide II	Admissions and Records	07/01/19	\$ 13.00
Estrada, Sarah	Student Aide II	Counseling	07/01/19	\$ 13.00
Gadalla, Sarah	Student Aide II	Student Life	07/01/19	\$ 13.00
Gogani, Neda	Student Aide I	Library	07/01/19	\$ 12.00
Herrera, Yolanda	Student Aide III	Counseling	07/01/19	\$ 14.00
Huerta, Christine	Student Aide II	Assessment Center	07/01/19	\$ 13.00
Huerta, Rose	Student Aide I	Transfer Center	07/01/19	\$ 12.00
Jabeen, Wardah	Student Aide I	Library	08/12/19	\$ 12.00
Jimenez, Lindsey	Student Aide II	Student Life	08/12/19	\$ 13.00
Jneidi, Anfal	Student Aide I	IMC	07/01/19	\$ 12.00
Jones, Monique	Student Aide III	Counseling	07/01/19	\$ 14.00
King, Nina	Student Aide II	Library	07/01/19	\$ 13.00
Lazatin, Kristine	Student Aide I	Admissions and Records	07/01/19	\$ 12.00
Lopez, Joseph	Student Aide I	Veterans Services	07/11/19	\$ 12.00
Lugo, Jennifer	Student Aide I	Special Funded Program	07/01/19	\$ 12.00
Medina, Adan	Student Aide I	Transfer Center	07/01/19	\$ 12.00
Medina-Covarrubias, Karen	Student Aide I	Library	07/01/19	\$ 12.00
Melgarejo, Abraham	Student Aide II	Student Life	07/01/19	\$ 13.00
Mendoza, Wendy	Student Aide I	Student Financial Services	07/01/19	\$ 12.00
Miranda, Daniel	Student Aide I	Veterans Services	07/11/19	\$ 12.00
Orozco, Cynthia	Student Aide I	Assessment Center	07/01/19	\$ 12.50
Pacanins, Michael	Student Aide I	Library	07/01/19	\$ 12.00
Perez, Eduardo	Student Aide II	Student Life	08/12/19	\$ 13.00
Pichardo Gonzalez, Vivian	Student Aide I	Admissions and Records	07/01/19	\$ 12.00
Rojas, Linda	Student Aide I	Food Services	07/01/19	\$ 12.00
Sadaat, Zakia	Student Aide I	Library	08/12/19	\$ 12.00
Sanchez, Alejandra	Student Aide I	Student Financial Services	07/01/19	\$ 12.00
Santos, Bryce	Student Aide II	Assessment Center	07/01/19	\$ 13.00
Shahi, Faisal	Student Aide II	Student Life	08/12/19	\$ 13.00
Supernova, Marika	Student Aide I	Library	07/11/19	\$ 12.00



FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
August 20, 2019  
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Takahashi, Emmanuel	Student Aide I	Library	08/12/19	\$ 12.00
Thakkar, Khushboo	Student Aide I	Library	08/12/19	\$ 12.00
Vasquez-Bonilla, Julio	Student Aide I	TRIO	07/01/19	\$ 12.00
Villa, Rosendo	Student Aide I	Student Financial Services	07/01/19	\$ 12.00
RIVERSIDE CITY COLLEGE				
Aguiluz, Antony	Student Aide II	Printing and Graphics	07/10/19	\$ 13.00
Bonilla Torres, Stephany	Student Aide I	Welcome Center / Outreach	07/01/19	\$ 12.00
Buchanan, Chelsea	Student Aide I	Student Financial Services	07/01/19	\$ 12.00
Contreras, Sebastian	Student Aide I	Welcome Center / Outreach	07/01/19	\$ 12.00
Gonzalez, Jose	Student Aide I	Performing Arts / Theatre	07/01/19	\$ 12.00
Harris, Sebrae	Student Aide II	Art Gallery	07/01/19	\$ 13.00
Luongo, Thomas	Student Aide I	Student Financial Services	07/01/19	\$ 12.75
Morales, Briana	Student Aide II	Planning and Development	07/10/19	\$ 13.00
Olotoa, Nakue	Student Aide I	Kinesiology / Football	07/17/19	\$ 12.00
Patino, Elizabeth	Student Aide III	Life Sciences / Chemistry	07/17/19	\$ 14.00
Pena, Cynthia	Student Aide I	Kinesiology / Athletic Training	07/10/19	\$ 12.00
Pina, Jacob	Student Aide I	Student Financial Services	07/01/19	\$ 12.75
Pineda, Belen	Student Aide I	Student Financial Services	07/01/19	\$ 12.00
Rabago Jr., Jose	Student Aide I	Student Financial Services	07/01/19	\$ 12.00
Segura, Millenia	Student Aide II	Business Services	07/10/19	\$ 13.00
Shumate, Melody	Student Aide II	Printing and Graphics	07/01/19	\$ 13.00
Soto, Juan	Student Aide II	Applied Technology / Automotive	07/10/19	\$ 13.00
Watson, Leon	Student Aide I	Kinesiology / Men's Basketball	*05/03/19	\$ 12.00
Whitaker, Lela	Student Aide I	Student Financial Services	07/01/19	\$ 12.00
Williams, Gina	Student Aide II	Student Employment	07/01/19	\$ 13.00

\*Revised

## Board of Trustees Regular Meeting (VI.D)

Meeting	August 20, 2019
Agenda Item	Purchase Order and Warrant Report - All District Resources (VI.D)
Subject	Purchase Order and Warrant Report - All District Resources
College/District	District
Funding	Various Resources
Recommended Action	Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$36,590,570, and District Warrant Claims totaling \$11,143,332.

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### Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$36,590,570 requested by staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 305505 - 306825) totaling \$11,143,332, paid against approved Purchase Orders, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Majd S. Askar, Director, Business Services

Report of Purchases - All District Resources  
Purchases Over \$92,600  
6/01/19 thru 7/31/19

PO#	Department	Vendor	Description	Amount
B0018012	EOPS - Moreno Valley	Follett Higher Education Group, Inc.	Bookstore Services RFP Award	\$ 103,000
B0018176	Food Services - Norco	US Foods	Food Services US Communities Award	170,000
B0018177	Food Services - Riverside	US Foods	Food Services US Communities Award	400,000
B0018178	Food Services - Moreno Valley	US Foods	Food Services US Communities Award	215,000
B0018189	Food Services - Riverside	Pepsi-Cola	Food Services US Communities Award	170,000
C0006419	Academy / Criminal Services	Tilden-Coil Constructors, Inc.	RFP Award Welcome Center & BC Training Platform CM Services	1,850,040
C0006424	Facilities - Riverside	CCS Contractors, Inc.	Bid Award for ECE Building HVAC Replacement	193,937
C0006428	President - Norco Campus	Troxell Communications, Inc.	Bid Award for CSS & Library A/V Installation	128,415
C0006441	Facilities - Norco	C.I. Services, Inc.	Bid Award for Library Building G Roof Replacement	512,600
C0006445	Learning Resource Center - Riverside	Spinitar	Bid Award for Digital Library Renovation	329,165
C0006449	Health Services - Riverside	Loma Linda University	Psychological Services	92,600
C0006456	Safety & Police	Riverside Police Department	Police Dispatch Services - 3 Year Agreement	908,895
C0006460	Life Sciences - Riverside	California State University San Bernardino	STEM En Familia Grant Research	189,742
C0006463	Facilities - Moreno Valley	SVA Architects, Inc.	RFP Award for Ben Clark Training Center, Phase I	717,869
C0006464	Career & Tech Ed. Projects	San Bernardino Community College District	Fiscal Agent for K-12 Strong Workforce Workforce Program	278,494
C0006466	Career & Tech Ed. Projects	Riverside County Office of Education	Fiscal Agent for K-12 Strong Workforce Workforce Program	200,000
C0006468	Career & Tech Ed. Projects	Riverside Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	1,637,204
C0006469	Career & Tech Ed. Projects	County of San Bernardino	Fiscal Agent for K-12 Strong Workforce Workforce Program	2,315,762
C0006470	Academy / Criminal Services	City of Riverside	Instructional Services for Fire Technology	125,000
C0006474	Career & Tech Ed. Projects	Mojave Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	133,750
C0006475	Career & Tech Ed. Projects	Moreno Valley Unified School District	K-12 Cyber Career Pathway	641,781
C0006479	Career & Tech Ed. Projects	Baldy View R.O.P.	Fiscal Agent for K-12 Strong Workforce Workforce Program	2,056,250
C0006480	Career & Tech Ed. Projects	Beaumont Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	222,586
C0006481	Career & Tech Ed. Projects	Beaumont Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	155,000
C0006482	Career & Tech Ed. Projects	Beaumont Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	635,260
C0006483	Career & Tech Ed. Projects	Chaffey Community College District	Strong Workforce Program	102,654
C0006484	Career & Tech Ed. Projects	Colton Redlands Yucaipa ROP	Fiscal Agent for K-12 Strong Workforce Workforce Program	4,097,160
C0006485	Career & Tech Ed. Projects	Chaffey Joint Union High School	Fiscal Agent for K-12 Strong Workforce Workforce Program	1,531,866
C0006490	Career & Tech Ed. Projects	Apple Valley Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	461,809
C0006491	Career & Tech Ed. Projects	Apple Valley Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	650,000
C0006492	Career & Tech Ed. Projects	Apple Valley Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	250,000
C0006493	Career & Tech Ed. Projects	Apple Valley Unified School District	Fiscal Agent for K-12 Strong Workforce Workforce Program	314,500
C0006499	Facilities - Riverside	Dynamic General Construction	Bid Award for Quad Room 213 & 213A Renovation	144,450
C0006509	Career & Tech Ed. Projects	College of the Desert	Strong Workforce Program Participation Agreement	139,470
C0006516	Information Services	ConvergeOne, Inc.	Wireless Lan Controller & Cisco ISE Upgrade	558,170
C0006517	Career & Tech Ed. Projects	Corona - Norco Unified School District	K12 Strong Workforce Program	1,500,000
C0006528	RCCD Foundation	Level 3 Healthcare	Bid Award for Nursing A/V Upgrade Virtual Hospital	189,375
C0006534	Risk Management	Southern California Schools Risk Management	Excess Worker's Compensation Insurance	227,333
P0074100	Facilities - Norco	The Garland Company, Inc.	Norco Library Roof Materials	205,314
P0074117	Facilities - Moreno Valley	Division of the State Architect	MVC Student Services Welcome Center Architect's Fees	104,797
P0074439	Dean Student Success and Support	Follett Higher Education Group, Inc.	Bookstore Services RFP Award	500,000

Report of Purchases - All District Resources  
Purchases Over \$92,600  
6/01/19 thru 7/31/19

PO#	Department	Vendor	Description	Amount
P0074816	Information Services	CDW-G	Computer Equipment FCCC Award	136,548
<u>Additions to Approved/Ratify Purchase Orders of \$92,600 and Over</u>				
C0004299	Risk Management	Southern California Schools Risk Management	Liability Insurance	502,333
C0005745	Career & Tech Ed. Projects	Interact Communications, Inc.	CTE Rebranding & Marketing Campaign RFP Award	650,000
C0006033	Academy / Criminal Services	Riverside County	PSET Office & Classroom Space Lease	116,928
C0006294	Business & Financial Services	TBWB Strategies	Communication Consulting Services	220,183
			Total	\$ 26,985,240
<u>All Purchase Orders, Contracts, and Additions for the Period of 6/1/19 - 7/31/19</u>				
			Contracts C6419 - C6535	2,287,827
			Contract Additions C3226 - C6418	
			Purchase Orders P73874 - P74997	4,470,112
			Purchase Order Additions P67117 - P73824	
			Blanket Purchase Orders B17910 - B18563	2,847,391
			Blanket Purchase Order Additions B16960 - B17839	
			Total	\$ 9,605,330
			Grand Total	\$ 36,590,570

# Board of Trustees Regular Meeting (VI.E)

Meeting	August 20, 2019
Agenda Item	Bid Awards (VI.E)
Subject	Bid Awards Purchase Electrical, Lighting, Data Communications, and Security Supplies from Graybar Electric Company, Inc., Utilizing the U.S. Communities Government Purchasing Alliance OMNIA Partners Contract
College/District	District
Funding	General
Recommended Action	Recommend approving the purchase of electrical, lighting, data communications, and security supplies from Graybar Electric Company, Inc., utilizing the U.S. Communities Government Purchasing Alliance OMNIA Partners Contract No. EV2370.

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## Background Narrative:

U.S. Communities Government Purchasing Alliance OMNIA Partners, a nonprofit government-purchasing cooperative, maintains lists of contracts for goods and services awarded to multiple vendors. U.S. Communities OMNIA Partners assists in reducing the cost of purchased goods and services for participating agencies by aggregating their purchasing power nationwide. This is accomplished through competitively solicited contracts with lead public agencies. Public Contract Code 20652 authorizes state and local agencies to piggyback on existing bids properly advertised and awarded by other public entities.

U.S. Communities Government Purchasing Alliance OMNIA Partners issued a solicitation for bid and awarded the competitively bid Contract No. EV2370 to Graybar Electric Company, Inc., through January 31, 2023, with option to renew for three (3) additional two (2) year periods.

Staff recommends use of U.S. Communities Government Purchasing Alliance OMNIA Partners Contract No. EV2370, as one source to purchase electrical, lighting, data communications, and security supplies from Graybar Electric Company, Inc. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this contract meets the needs of the District.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Majd S. Askar, Director, Business Services

## Board of Trustees Regular Meeting (VI.F)

Meeting	August 20, 2019
Agenda Item	Bid Awards (VI.F)
Subject	Bid Awards Purchase Adobe Products and Services Utilizing the Foundation for California Community Colleges negotiated Adobe Enterprise Term License Agreement (ETLA) Program
College/District	District
Funding	Various Resources
Recommended Action	Recommend approving the purchase of Adobe products and services from Computerland of Silicon Valley, utilizing the Foundation for California Community Colleges negotiated Adobe Enterprise Term License Agreement (ETLA) program.

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### Background Narrative:

The Foundation for California Community Colleges (Foundation), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor's Office, and the entire California Community College system. The Foundation operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements. Public Contract Code Section 20661 authorizes California Community Colleges to piggyback on contracts awarded by the Chancellor of the California Community Colleges.

The Foundation for California Community Colleges (FCCC) partnered with Adobe on a system-wide license that is purchased by individual schools from Computerland of Silicon Valley. Colleges can access Adobe products and services through negotiated pricing offered under the Foundation consortium Adobe Enterprise Term License Agreement (ETLA) program. The term of agreement is July 29, 2019 through July 28, 2022. The annual cost of the agreement is based on Full-Time Equivalent (FTE) staff, faculty, and managers that the College reports to the Chancellor's Office. The FCCC's negotiated rate for the new three-year period is \$64.50 per FTE. Based on Riverside Community College current FTE of 1,580, the cost is \$101,910 for 2019-20. The annual cost will fluctuate for 2020-21 and 2021-22 if the reported number of FTE staff, faculty, and managers changes.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Majd S. Askar, Director, Business Services

## Board of Trustees Regular Meeting (VI.G)

Meeting	August 20, 2019
Agenda Item	Bid Awards (VI.G)
Subject	Bid Awards Bid Award for the Elevator Modernization Project at Moreno Valley College
College/District	Moreno Valley College
Funding	Scheduled Maintenance
Recommended Action	Recommend awarding Bid Number 2018/19-35 Elevator Modernization project at Moreno Valley College, in the total amount of \$742,500 to Hinkley & Associates, Inc.

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### Background Narrative:

On May 31, 2019, the District received one bid in response to an Invitation for Bid Solicitation for the Elevator Modernization project at Moreno Valley College. The project consists of modernizations of elevators located at the Library and Science & Technology building and additive alternate modernization of the Humanities elevator.

See the attached Responsive and Responsible Bidders summary.

References for Hinkley & Associates, Inc. were checked by District staff and found to be satisfactory.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Nathaniel Jones, Vice President, Business Services (MVC)  
Robert Beebe, Director, Facilities (MVC)  
Majd S. Askar, Director, Business Services

Lowest Responsive and Responsible Bidders  
Elevator Modernization at MVC

<u>Contractor</u>	<u>Location</u>	<u>Base Bid</u>	+	<u>Add/Alt #1</u>	=	<u>Total Bid</u>
Hinkley & Associates, Inc.	Highland	\$ 547,150		\$ 195,350		\$ 742,500



## Board of Trustees Regular Meeting (VI.H)

Meeting	August 20, 2019
Agenda Item	Bid Awards (VI.H)
Subject	Bid Awards Request for Proposal Award for Marketing Campaign Services for Norco College
College/District	District
Funding	General Fund
Recommended Action	Recommend awarding RFP No. 2018/19-30, Marketing Campaign Services for Norco College, in the total allocated amount of \$150,000 to VisionPoint Marketing.

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### Background Narrative:

Staff engaged in a Request for Proposal (RFP) process for the purpose of selecting a qualified firm for the development of a comprehensive plan to rebrand and market Norco College, in an effort to strengthen Norco College's brand and promote enrollment growth.

On June 26th, 2019, the District received two (2) submittals in response to the RFP. All submittals were reviewed and screened by a committee consisting of Norco College administrators, faculty and staff. Proposals were evaluated based on criteria consisting of marketing strategy, creative development experience, campaign creative concepts, media plan, and cost.

The Committee recommends awarding RFP No. 2018/19-30, Marketing Campaign Services for Norco College to the highest-ranking proposer, VisionPoint Marketing.

Prepared By: Monica Green, Interim President (NC)  
Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Michael Collins, Vice President, Business Services (NC)  
Ashley Etchison, Director, SWP Strategic Communications  
Debra Mustain, Dean, Community Partnerships and Workforce Development  
Majd S. Askar, Director, Business Services

## Board of Trustees Regular Meeting (VI.I)

Meeting	August 20, 2019
Agenda Item	Grants, Contracts and Agreements (VI.I)
Subject	Grants, Contracts and Agreements Contracts and Agreements Report Less than \$92,600 - All District Resources
College/District	District
Funding	Various Resources
Recommended Action	Recommend ratifying contracts totaling \$2,287,827 for the period of June 1, 2019 through July 31, 2019.

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### Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$92,600. The attached listing of contracts and agreements under \$92,600 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Majd S. Askar, Director, Business Services

Contracts and Agreements Report - All District Resources

\$92,600 and Under

6/01/19 thru 7/31/19

PO#	Department	Vendor	Business Location	Description	Amount
C0006420	Health Services - Norco	You at College	Denver, CO	Mental Health Online Platform	\$ 37,600
C0006422	Facilities - Riverside	Medina Construction	Riverside	Parking Lot E Asphalt Repairs	42,112
C0006423	Life Sciences - Riverside	Steris Corporation	Pittsburgh, PA	Maintenance Agreement for Autoclaves	78,214
C0006425	Career and Technical Ed - Moreno Valley	Konica Minolta Business Solutions	San Bernardino	Copying and Printing	74
C0006426	Distance Education	Community College League of California	Sacramento	TurnItIn Feedback Studio	88,818
C0006427	Academy / Criminal Services	Scantron Corporation	Eagan, MN	Parscore Software	475
C0006429	Student Financial Services - Norco	Ascendium Education Solutions, Inc.	Madison, WI	Student Loan Default Services	5,000
C0006430	Diversity, Equity & Compliance	Rise Interpreting, Inc.	Arlington, AZ	RFP Award Interpreting Services	7,500
C0006431	Admissions & Records - Riverside	Rise Interpreting, Inc.	Riverside	RFP Award Interpreting Services	560
C0006432	Humanities & Social Sciences - Moreno Valley	Securcare Self Storage	Moreno Valley	Storage Rental	1,224
C0006433	Customized Solutions	Vocademy, LLC	Riverside	Employment Skills Training	10,000
C0006434	Strategic Development	Marriott	Aurora, CO	Other Travel Expenses	8,895
C0006435	Human Resources & Diversity	Card Integrators	Los Alamitos	ID Card and Printer Maintenance	1,460
C0006436	Health Services - Riverside	Loma Linda University	Loma Linda	Psychological Services	50,000
C0006437	Risk Management	Agility Recovery Solutions, Inc.	Charlotte, NC	Business Continuity Coverage	25,696
C0006438	Chancellor's Office	Greater Riverside Chambers of Commerce	Riverside	Business Mixer Hosting	750
C0006439	Community & Economic Development	CMG Alliance	Chino Hills	Procurement Instruction Services	650
C0006440	Risk Management	Alliant Insurance Services, Inc.	Newport Beach	Liability Insurance	6,665
C0006442	Early Childhood Studies - Riverside	Alliant Insurance Services, Inc.	Newport Beach	Liability Insurance	29,352
C0006443	Business & Financial Services	Huron Consulting Services, Inc.	Chicago, IL	Concur Online Travel Process Site Design & Review	39,970
C0006444	Applied Technology - Riverside	Cintas Corporation	Anaheim	Towel Service	1,500
C0006446	Safety & Police	National Security Works, Inc.	San Diego	Fire Alarm Monitoring	51,750
C0006447	Distance Education	Intelecom Learning	Los Angeles	Online Academic Resource	4,500
C0006448	Risk Management	Kaiser Permanente	Los Angeles	Hepatitis B Vaccinations	6,000
C0006450	Strategic Development	Nosotros Education Center	Allen, TX	Test Data, 5-Year Budget	36,000
C0006451	Chancellor's Office	Jobs for the Future	Boston, MA	Plan, Design & Facilitate RCCD Leadership Retreat	7,000
C0006452	Distance Education	Turnitin, LLC	Oakland	Plagiarism Preventing/Detecting Tool	16,000
C0006453	Community & Economic Development	Arrowhead Solutions, LLC	Salida, CO	Procurement Instruction Services	650
C0006454	Customized Solutions	Workforce Computer Training, LLC	Rowland Heights	DeveloPlus Training	2,025
C0006455	Risk Management	Rave Mobile Safety	Framingham, MA	Rave Mass Notification Service	55,445
C0006457	Business Operations - Riverside	Safety Net, Inc.	Riverside	Environmental & OSHA Safety Inspection	18,150
C0006458	Safety & Police	Pacific Parking Systems, Inc.	Irvine	Warranty & Maintenance for Parking Permit Machines	10,450
C0006459	Business Operations - Riverside	TSM Recovery & Recycling Co., Inc.	Long Beach	Medical Waste Pickup	3,760
C0006461	Life Sciences - Riverside	Regents of the University of California	Irvine	STEM En Familia Grant Research	60,287
C0006462	Campus Student Services - Norco	Study Smart Tutors, Inc.	Playa Vista	Sat Prep Consultants	7,175
C0006465	Career & Tech Ed. Projects	Victor Valley Community College District	Victorville	Fiscal Agent for K-12 Strong Workforce Workforce Program	61,490
C0006467	Career & Tech Ed. Projects	Santa Rosa Academy, Inc.	Menifee	K-12 Strong Workforce Pathway Improvement	48,080
C0006471	Library - Norco	Steele, Claude M.	San Francisco	Book Signing Luncheon Presentation	5,000
C0006472	Human Resources & Diversity	Liebert Cassidy Whitmore	Los Angeles	Employment Relations Workshops	4,470
C0006473	Library - Norco	Linkedin Corporation	Sunnyvale	Lynda.com Subscription	22,500
C0006476	Business Operations - Moreno Valley	Blue Outdoor LLC	New York, NY	Advertising	17,800
C0006477	Disabled Student Services - Moreno Valley	Center for Inclusive Design & Innovation	Atlanta, GA	Student Accommodation Manager Software	22,500
C0006478	Fine and Performing Arts - Riverside	Avid Technology, Inc.	Dallas, TX	Licensing Fees	3,000
C0006486	Accounting Services	Bankmobile Technologies, Inc.	Wyomissing, PA	Disbursement Services	25,000
C0006487	Mathematics - Riverside	WestEd	Redwood City	Carnegie Math Pathways Faculty Participation	70,000
C0006488	President - Riverside	Greater Riverside Chambers of Commerce	Riverside	Riverside Guide 2019-2020 Advertisement	1,095
C0006489	Diversity, Equity & Compliance	QK Company, Inc.	New York, NY	Artist for Performance with Talkback	4,000

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PO#	Department	Vendor	Business Location	Description	Amount
C0006494	Applied Technology - Riverside	Brown, Jennifer	Indio	Training Services	4,000
C0006495	Facilities - Riverside	Quench USA, Inc.	King of Prussia, PA	Water Equipment Rental	7,452
C0006496	Academy / Criminal Services	Foster, Zeke W.	Temecula	EMS Medical Consultant Education	24,845
C0006497	Food Services - Moreno Valley	Oracle America, Inc.	Redwood Shores	Hardware Technical Support	1,841
C0006498	Performing Arts - Riverside	Music Theatre International	New York, NY	Peter & the Starcatcher Performance	1,863
C0006500	Human Resources & Diversity	Fairfield Inn	Los Angeles	Meeting Room for Professional Development	816
C0006501	Risk Management	Shaw HR Consulting, Incorporated	Newbury Park	Disability Accommodation Issues & Practices	25,000
C0006502	Safety & Police	Professional Communications Network	Riverside	Live Answer Communication Services	692
C0006503	Chancellor's Office	Thompson & Colegate LLP	Riverside	Legal Services	50,000
C0006504	Business & Financial Services	Varner & Brandt LLP	Riverside	Legal Services	50,000
C0006505	Health Services - Riverside	State of California	Sacramento	Clinical Laboratory Registration	113
C0006506	Athletics - Riverside	Alliant Insurance Services, Inc.	Newport Beach	Student Accident Insurance	79,640
C0006507	Facilities - Riverside	Card Integrators	Los Alamitos	Software License and Service	1,595
C0006508	Business Operations - Riverside	Aquent, LLC	Boston, MA	Website Consulting Services	92,599
C0006510	Student Financial Services - Norco	CareerAmerica LLC	Boulder, CO	GetAnswers and Chatbot License	30,000
C0006511	Information Services	Secure Content Solutions, Inc.	Orange	Security Solutions Licensing	64,665
C0006512	Academic Affairs - Riverside	Marriott	Riverside	Meeting Expenses for Academic Affairs Division Retreat	2,765
C0006513	Career & Tech Ed. Projects	Murrieta Valley Unified School District	Murrieta	Building & Construction Pathway Creation	80,000
C0006514	Academy / Criminal Services	City of Moreno Valley	Moreno Valley	Paramedic Class Graduation	1,635
C0006515	Workforce Preparation - Norco	County of San Bernardino	San Bernardino	Apprenticeship Business Engagement	50,000
C0006518	Community & Economic Development	Hall, Donyale	Los Angeles	PTAC Emergency Response Webinars	650
C0006519	Career & Tech Ed. Projects	Jurupa Unified School District	Riverside	Fiscal Agent for K-12 Strong Workforce Workforce Program	81,164
C0006520	Career & Tech Ed. Projects	Jurupa Unified School District	Riverside	Fiscal Agent for K-12 Strong Workforce Workforce Program	40,582
C0006521	Career & Tech Ed. Projects	Jurupa Unified School District	Riverside	Fiscal Agent for K-12 Strong Workforce Workforce Program	40,582
C0006522	Business & Financial Services	Kadesh & Associates, LLC	Washington, DC	Federal Gov. Affairs Consultants	75,000
C0006523	Risk Management	Medcor, Inc.	McHenry, IL	Claims Expense	15,218
C0006524	Student Services - Moreno Valley	City of Moreno Valley	Moreno Valley	Science Symposium Room Rental	2,483
C0006525	Food Services - Riverside	Oracle America, Inc.	Redwood Shores	Micros Hardware Support	1,374
C0006526	EOPS - Moreno Valley	Konica Minolta Business Solutions	San Bernardino	Copier Maintenance	3,555
C0006527	Strategic Development	Able Building Maintenance	Santa Ana	Janitorial Services	14,413
C0006529	Human Resources & Diversity	Bossed Up, LLC	Denver, CO	Training Services	729
C0006530	Learning Resource Center - Riverside	APM Music	Hollywood	Music Use Agreement	4,950
C0006531	Community & Economic Development	Innovisor North America, Inc.	New York, NY	IE Environmental Scan & Economic Development	18,325
C0006532	Strategic Development	Reachlocal, Inc.	Woodland Hills	Media Campaign Services	8,000
C0006533	Student Success & Support Program - Norco	Hidden Valley Golf Club	Wilmington, DE	Conferences	2,223
C0006535	Strategic Development	City of Norco	Norco	Sixth Street Electronic Gateway Sign	900
N/A	Athletics - Riverside	AIDS Healthcare Foundation	Los Angeles	Healthy Lifestyle Programs	No Cost
N/A	School of Nursing - Riverside	Corona Regional Medical Center	Corona	Clinical Rotation Site	No Cost
N/A	Fine & Performing Arts	Theatre Royale, Inc.	Lake Elsinore	Newsies Scenery Rental	No Cost
N/A	Student Financial Services	My Learning Studio Outreach	Riverside	FWD Worksite Program	No Cost
N/A	Career and Technical Ed	San Diego Workforce Innovation High School	Lancaster	Welding 11th & 12th Grade Concurrent Enrollment	No Cost
N/A	Career and Technical Ed	University of Redlands, School of Business	Redlands	BIST Student Tuition Discount	No Cost
N/A	Technology Support Services	Cheddar, Inc.	New York, NY	Live Video News Distribution License	No Cost
N/A	Career and Technical Ed	Riverside Unified School District	Riverside	Articulation Agreement - BIO 45	No Cost
N/A	Career and Technical Ed	Lake Elsinore Unified School District	Lake Elsinore	Articulation Agreement - Digital Photography	No Cost
N/A	Career and Technical Ed	Val Verde Unified School District	Perris	Mobile Innovation Center & Planetarium	No Cost
N/A	Equity	Corona-Norco Unified School District	Corona	Transitional Assistance Services	No Cost

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PO#	Department	Vendor	Business Location	Description	Amount
N/A	Workforce Development	State of California EDD	Sacramento	Welding Concurrent Enrollment	No Cost
N/A	Student Employment	My Learning Studio Outreach	Riverside	Off Campus Work Study Program	No Cost
N/A	Student Employment	Meyling Barillas Agency Farmers Insurance	Riverside	CalWorks Student Enrollment Work Study Program	No Cost
N/A	Dental Assistant Program	Michael Boyko, DDS	Riverside	Dental Assistant Clinical Rotation Site	No Cost
N/A	Career and Technical Ed	Rancho Santiago Community College District	Santa Ana	Workforce Program Participation	No Cost
N/A	Career and Technical Ed	Lake Elsinore Unified School District	Lake Elsinore	Digital Photography Class PHO-20	No Cost
N/A	School of Nursing - Riverside	The Foundation for CA. Community Colleges	Sacramento	Nursing Concurrent Enrollment Program	No Cost
N/A	Facilities	Evergreen Memorial Historic Cemetery	Riverside	Parking Lot Use License Agreement	No Cost
N/A	Purchasing	Rapid Caption, LLC	Mentone	RFP Award for Real Time Captioning Services	No Cost
N/A	Purchasing	Mark Spearin	Riverside	RFP Award for Real Time Captioning Services	No Cost
N/A	Purchasing	Quick Caption	Riverside	RFP Award for Real Time Captioning Services	No Cost
N/A	Purchasing	Rise Interpreting, Inc.	Riverside	RFP Award Interpreting Services	No Cost
N/A	Purchasing	Purple Communications	Rocklin	RFP Award Interpreting Services	No Cost
N/A	Purchasing	Interpreters Unlimited	San Diego	RFP Award Interpreting Services	No Cost
N/A	Business Services	Cal State University San Bernardino	San Bernardino	CELL - Learning Lab with Adaptive Technology	No Cost
N/A	School of Nursing - Riverside	State of CA Health and Human Services Agency	Sacramento	Registered Nurse Song Brown Grant Program	No Cost
N/A	Information Technology	Frontier Communications	Menifee	Police Dispatch E911 Database	No Cost
N/A	Grants	American Association of Community Colleges	Baltimore, MD	Expanding Community College Apprenticeships Initiative	No Cost
N/A	Career & Tech Ed.	Lake Elsinore Unified School District	Lake Elsinore	Design Print Publication Courses	No Cost
N/A	CalWorks	Operatjion Safehouse	Riverside	Federal Work Study Title IV Community Service	No Cost
N/A	School of Nursing	Baldy View ROP	Ontario	Articulation Agreement NRN-93	No Cost
N/A	Student Services Trio	University of California, Riverside	Riverside	Interactive Workshops	No Cost
N/A	Educational Services	CAPA	Boston, MA	Study Abroad Barcelona Spain	No Cost
N/A	Information Technology	Crown Castle Fiber, LLC	Irvine	Fiber Circuits	No Cost
N/A	Student Services	Riverside County Superintendent of Schools	Riverside	College & Career Rediness Initiatives	No Cost
N/A	Financial Aid	City of Riverside	Riverside	Title IV Community Services	No Cost
N/A	Information Technology	Charter Communications Operating, LLC	St. Louis, MO	Confidentiality Agreement	No Cost
N/A	Educational Services	STA Travel Group	Tempe, AZ	Group Airfare to Egypt	No Cost
<b>Additions to Approved/Ratify Contracts of \$92,600 and Under</b>					
C0004389	Facilities - Riverside	Amtech Elevator Services	Anaheim	Elevator Maintenance & Services RFP Award	22,900
C0004622	Facilities - Norco	Orkin, Inc.	Riverside	Pest Control Services	7,974
C0004774	Facilities - Moreno Valley	Orkin, Inc.	Atlanta, GA	Pest Control Services	7,906
C0004933	Applied Technology - Riverside	SoCal Office Technologies, Inc.	Cypress	Multi-Function Printer Maintenance	200
C0005059	Facilities - Riverside	Orkin, Inc.	Atlanta, GA	Pest Control Services	293
C0005228	Athletics - Riverside	US Bank	St. Paul, MN	Copier Lease	2,819
C0005286	Production Printing	Konica Minolta Business Solutions	Pasadena	Lease and Maintenance Agreement	4,901
C0005411	Career and Technical Ed - Riverside	Rise Interpreting, Inc.	Riverside	RFP Award Interpreting Services	400
C0005476	Learning Resource Center - Moreno Valley	Acorn Technology Corporation	Riverside	Managed IT Services	12,000
C0005483	College Resource Center	Canon Solutions America, Inc.	Los Angeles	Copier Maintenance Agreement	4,500
C0005504	Strategic Development	Sinclair Community College	Dayton, OH	Increase Qualified Supply Chain Technicians	73,522
C0005559	Facilities - Riverside	Prudential Overall Supply	Riverside	Laundry and Cleaning	18,594
C0005586	Communications Center - Moreno Valley	US Bank	St. Louis, MO	Lease Agreement for Sharp Copier	495
C0005633	Strategic Development	WorkHands, Inc.	San Francisco	Hosted Software Services	2,250
C0005661	Facilities Planning & Development	Digital Networks Group, Inc.	Lake Forest	AV Systems Integration Bid Award	5,655

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PO#	Department	Vendor	Business Location	Description	Amount
C0005691	Food Services - Riverside	Oracle America, Inc.	Redwood Shores	Technical Support Services	1,461
C0005715	Academy / Criminal Services	Riverside County Fire Department	Perris	Fire Academy Logistics & Operations Coordinator	4,966
C0005720	Administrative Support Center - Riverside	Scantron Corporation	Chicago, IL	Software Maintenance	475
C0005790	Customized Solutions	Sweet, Barbara	Azusa	Curriculum Design Training Services	300
C0005807	President - Norco Campus	Canon Financial Services, Inc.	Melville, NY	Copier Lease	634
C0005808	Institutional Support, Instruction & Curriculum	Canon Financial Services, Inc.	Melville, NY	Copier Lease	310
C0005847	Admissions & Records - Riverside	Full Measure Education	Washington, DC	PAAS Texting App Subscription	24,500
C0005952	President - Norco Campus	Waterlogic Americas, LLC	Redlands	Water Cooler Rental	52
C0005958	College Resource Center	Canon Solutions America, Inc.	Gardena	Copier Maintenance	150
C0005988	Ed Services & Institutional Effectiveness	Enrollment Rx, LLC	Schiller Park, IL	Recruitment & Enrollment Management Software	5,250
C0006013	Information Services	Insight Public Sector, Inc.	Tempe, AZ	Network & Wireless Assessment	3,294
C0006090	Educational Services - Moreno Valley	Rise Interpreting, Inc.	Riverside	RFP Award Interpreting Services	1,500
C0006140	Strategic Development	Rexco Norco, LLC	Orange	Multi-Tenant Office Lease	11,305
C0006142	Workforce Preparation - Riverside	Phillips, Carol J	Riverside	Foster Care Education Workshop	275
C0006143	Workforce Preparation - Riverside	Camacho-Reeves, Marisol	Riverside	FKCE Workshops	850
C0006144	Workforce Preparation - Riverside	Rigney, Susan Marie	Palm Desert	Foster Kinship Care Workshop Programs	375
C0006146	Workforce Preparation - Riverside	Stephan, Victoria	Corona	Foster Kinship Care Education Workshops	364
C0006148	Workforce Preparation - Riverside	Victoriano, Marlene	Moreno Valley	FKCE Workshops	728
C0006168	Workforce Preparation - Riverside	Williams, Michelle	Indio	FKCS Kinship Workshops	50
C0006180	Chemistry - Riverside	Sharp Electronics Corp.	Pasadena	Copier Maintenance Service	270
C0006190	Workforce Preparation - Riverside	Inman, Tracy	San Bernardino	FKCS Kinship Edu. Program	364
C0006208	Risk Management	Liebert Cassidy Whitmore	Los Angeles	Legal	75,000
C0006232	Health Services - Moreno Valley	Student Health 101	Westborough, MA	Student Health Distribution License	231
C0006237	Disabled Student Services - Riverside	Spearin, Mark J	Riverside	Captioning Services	3,287
C0006238	Disabled Student Services - Riverside	Rapid Caption, LLC	Mentone	Captioning Services	8,222
C0006257	Disabled Student Services - Norco	Rapid Caption, LLC	Mentone	Captioning Services	929
C0006263	Chancellor's Office	Granicus, LLC	St. Paul, MN	Amend. #2/Adds Additional Service	11,334
C0006317	Facilities Planning & Development	ABNY General Engineering, Inc.	Glendora	Site Accessibility Improvements	15,799
C0006340	Facilities - Norco	GonLED	Costa Mesa	LED Lighting Retrofit Installation at NC	44,208
C0006373	Educational Services - Moreno Valley	RDW Group, Inc.	Providence, RI	Website Discovery	2,829
C0006385	Diversity, Equity & Compliance	Titan Empire Inc.	Redlands	Investigative Services	20,000
C0006391	Facilities - Moreno Valley	Inter-Pacific, Inc.	Tustin	LED Lighting Installation at MVC	1,595
C0006418	Customized Solutions	Lean Coach, LLC	Redlands	OED Training Material & Design	2,200
N/A	Office of Economic Development	Department of Food and Agriculture (ODFA)	Sacramento	Amend. #1/Adds CA State Trade Expansion Program	No Cost
N/A	Business and Financial Services	Follett Corporation	Westchester, IL	Amend. #1/Adds Web Based Merchandise Store	No Cost
N/A	Safety & Police	Mobile NOW, LLC	Rockville, MD	Amend. #1/Fee Increase	No Cost
N/A	Business and Financial Services	Express Scripts	St. Louis, MO	Amend. #2/Adds & Removes Services	No Cost
N/A	Customized Solutions	DeveloPlus	Corona	Amend. #1/Adds New Class	No Cost
N/A	Customized Solutions	DeveloPlus	Corona	Amend. #2/Adds New Class	No Cost
N/A	Business and Financial Services	Collaborative Brain Trust	Sacramento	Amend. #1/Extends Financial Consulting Services Term	No Cost
Total					<u>\$ 2,287,827</u>

# Board of Trustees Regular Meeting (VI.J)

Meeting	August 20, 2019
Agenda Item	Grants, Contracts and Agreements (VI.J)
Subject	Grants, Contracts and Agreements College Go-Pass with Riverside Transit Agency
College/District	District
Funding	Student Fees
Recommended Action	Recommend approving Amendment No. 5 to extend the College Go- Pass Revenue Agreement through February 13, 2020, and approve a new five-year agreement with Riverside Transit Agency (RTA) to provide unlimited ridership on RTA busses and routes for all students who pay the mandatory fee.

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## Background Narrative:

The Riverside Community College District (RCCD) Go-Pass program allows students at Norco College, Moreno Valley College and Riverside City College to use their valid student ID cards for unlimited rides on all Riverside Transit Agency (RTA) fixed-route buses, including CommuterLink express buses. The program is financed by student fees of \$5 per term (fall, spring and summer) for part-time students (those registered for six units or less) and \$5.50 per term for full-time students (those registered for more than six units). The per-student/per-term fee does not apply to students registering for the winter term if they have paid for the previous fall term. The current agreement expires August 22, 2019.

Students at the three colleges voted April 23-25 on a program that continues to allow unlimited rides but with a new price structure shown below.

Academic Year: 2019-20, 2020-21, 2021-22 and 2022-23  
Per Term Part-Time (6 units and under) - Student Fee \$7.00  
Per Term Full-Time (6 units and over) - Student Fee \$8.00

Academic Year: 2023-24  
Per Term Part-Time (6 units and under) - Student Fee \$8.00  
Per Term Full-Time (6 units and over) - Student Fee \$9.00

The District registration process allows students enrolling for the Fall 2019 term to register and pay their fees beginning in May 2019. Since fees for the Fall 2019 term were already collected, and in order to prevent a lapse in the Go-Pass program, RTA agreed to extend the current program at the existing fee structure (\$5 and \$5.50) through February 13, 2020, and making the term of the new agreement from February 14, 2020 through the end of the fall 2024 term.

Presented for the Board's review and consideration to extend the current agreement from August 23, 2019 to February 13, 2020 and approve the new agreement for the term February 14, 2020 through February 13, 2024 with Riverside Transit Agency (RTA) to provide unlimited ridership on RTA busses and routes for all students who pay the mandatory fee.

Prepared By: Gregory Anderson, President (RCC)  
Robin Steinback, President (MVC)  
Monica Green, Interim President (NC)  
FeRita Carter, Vice President, Student Services (RCC)  
Dyrell Foster, Vice President, Student Services (MVC)  
Kaneesha Tarrant, Interim Vice President, Student Services (NC)  
Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Majd S. Askar, Director, Business Services



**COLLEGE GO-PASS REVENUE AGREEMENT NO. 19-051**

**BETWEEN**

**RIVERSIDE TRANSIT AGENCY**

**AND**

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the Riverside Transit Agency, 1825 Third St., Riverside, CA 92507, a joint powers AGENCY of the state of California (hereinafter referred to as "AGENCY") and The Riverside Community College District (hereinafter referred to as "COLLEGE").

**WITNESSETH:**

In consideration of the services to be rendered by AGENCY and the compensation to be paid therefore by COLLEGE, as herein set forth, the parties agree as follows:

**ARTICLE 1. STATEMENT OF WORK AND PAYMENT**

- A. COLLEGE agrees to provide its students with cards that contain magnetic encoding that is readable by the AGENCY'S bus fareboxes. The AGENCY must approve the proposed card(s) ensuring compatibility with its bus fareboxes.
- B. AGENCY shall allow any eligible COLLEGE student to ride all of AGENCY'S fixed local route and commuter services at no charge during the period of this agreement.
  - a. This program shall not apply to Dial-A-Ride services.
  - b. An eligible COLLEGE student shall be defined as any COLLEGE student who meets the following criteria:
    - i. Possesses their own current, valid COLLEGE identification card bearing the approved magnetic stripe.
    - ii. Is currently registered for more than 0 (zero) units during the current

term; has registered for the winter term, met all eligibility requirements at the end of the term immediately preceding the winter term. Where the word “term” is used in this document, it refers to the spring, summer, fall, or winter academic terms of COLLEGE, unless used in the context of the terms of this Agreement.

- iii. Is a student whose home campus is Norco College, Moreno Valley College (excluding those registered only at the Ben Clark Training Center), or Riverside City College, and who has paid the transportation fee.
  - c. Students who are eligible for the program at the end of the fall term can ride at no charge during the winter term. No Transportation Fee will be charged for students attending college during the winter term.
  - d. The free ride period for students who were eligible during the previous term, but who do not meet the eligibility criteria for the following term, shall end at the conclusion of the “last day to add most full term classes” period of the following term as listed in the RCCD Academic Calendar.
  - e. Eligible students attempting to ride without their current, valid COLLEGE identification card will have to pay the full fare depending on the service and rider type as approved by the RTA Board of Directors.
  - f. Any student who withdraws from the COLLEGE or decreases their number of units to zero (0) shall no longer be eligible for the program regardless of fee payment.
  - g. COLLEGE identification cards and their accompanying AGENCY bus ridership privileges are not transferable to another person.
  - h. Only a student’s most recently issued student identification card shall be valid. All others are null and void.
- C. COLLEGE may, at its own volition, cause to be displayed on its premises such

advertising matter as may be supplied by AGENCY.

- D. COLLEGE shall properly file and maintain all printed material and time schedules supplied by AGENCY and shall to the best of its ability furnish to the public complete and accurate information in accordance therewith.
- E. COLLEGE shall render Registered Student reports to AGENCY in spreadsheet format containing the student numbers of all registered students for the term, the number of the last student identification card issued to each student and the number of units each student is currently carrying to provide the basis for AGENCY to establish program eligibility and prevent fraud. These reports shall be provided to AGENCY no less than twice a week on the same days of each week.
  - i. At the conclusion of the second week of each new term, COLLEGE will provide Agency a list of students registered at the Moreno Valley campus (excluding those registered at only the Ben Clark Training Center) and Norco College that waived the mandatory fee and will not be eligible to use their student card to ride Agency buses ('the Ineligible Students'). This list will include student number, the number of the student identification card and number of units the student is carrying. AGENCY will be provided payment for these 'Ineligible Students' through the COLLEGE as set forth below in Paragraph G.
- F. COLLEGE shall work with AGENCY to implement and enforce measures to discourage and prevent fraudulent use of the RCCD student cards on RTA vehicles.
- G. Commencing with the spring 2020 term and effective through the winter 2023 term, COLLEGE shall pay AGENCY \$8.00 (eight dollars) for every student who registers for over 6 (six) units and \$7.00 (seven dollars) for every student who registers for 6 (six) units and under for, or during, each of the following terms; spring, summer and fall. Commencing with the spring 2024 term and effective through the fall 2024 term, COLLEGE shall pay AGENCY \$9.00 (nine dollars) for every student who registers

for over 6 (six) units and \$8.00 (eight dollars) for every student who registers for 6 (six) units and under for, or during, each of the following terms; spring, summer and fall. This fee is payable to AGENCY unless the student withdraws or decreases their number of units prior to COLLEGE'S refund deadline. The per student / per term fee shall not apply to students registering for the winter.

- H. In order to capture all student-paid transportation fees, COLLEGE shall provide payment to AGENCY as follows:
  - 1. For the Fall and Spring terms – one check shall be issued the first Monday after the add/drop period ends for classes beginning at the start of those terms; one check shall be issued the first Monday after the add/drop period ends for the eight-week classes that begin in the middle of those terms; one check shall be issued after the first week of the following term; and one check shall be issued after the close of the fiscal year, which ends on June 30. All checks shall be mailed within 10 business days and shall include a copy of the general ledger.
  - 2. For the Summer term – one check will be issued thirty (30) days after the end of the term. The check shall be mailed within 10 business days and shall include a copy of the general ledger.
- I. AGENCY shall, on a monthly basis, provide COLLEGE reports documenting the actual bus usage of holders of COLLEGE cards. This report will be included with the monthly invoice.

## **ARTICLE 2. INDEPENDENT CONTRACTOR**

- A. COLLEGE is an independent contractor and not a beneficiary or employee of AGENCY within the meaning of any Workers' Compensation law, or any law which would entitle benefits arising out of any state or federal unemployment or old age fund or similar law, or any right or privilege extended by AGENCY to its employees. COLLEGE has no power to bind AGENCY, by contract or otherwise, except as

herein provided as to the sale of public transportation.

- B. AGENCY is an independent contractor and not a beneficiary or employee of COLLEGE within the meaning of any Workers' Compensation law, or any law which would entitle benefits arising out of any state or federal unemployment or old age fund or similar law, or any right or privilege extended by COLLEGE to its employees. AGENCY has no power to bind COLLEGE, by contract or otherwise, except as herein provided as to the sale of public transportation.

### **ARTICLE 3. INDEMNITY**

- A. COLLEGE shall be responsible for such COLLEGE cards held by it and shall indemnify and hold the AGENCY harmless from any loss whatsoever to such COLLEGE cards and monies, whether occasioned by theft or otherwise.
- B. COLLEGE shall defend, indemnify and hold AGENCY, its officers, agents and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this agreement but only in proportion to and to the extent such liability, loss expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of COLLEGE, its officers, agents, or employees.
- C. AGENCY shall defend, indemnify and hold COLLEGE, its officers, agents and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this agreement but only in proportion to and to the extent such liability, loss expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of AGENCY, its officers, agents, or employees.

**ARTICLE 4. INSPECTION OF RECORDS**

- A. COLLEGE shall permit an authorized representative of AGENCY, during business hours, to examine, inspect and audit all records and accounts pertaining to this program and this Agreement. COLLEGE shall make such items readily accessible, upon reasonable notice, to AGENCY during COLLEGE'S performance hereunder and for a period of four (4) years from the date of final payment to AGENCY hereunder.
- B. AGENCY shall permit an authorized representative of COLLEGE, during business hours, to examine, inspect and audit all records and accounts pertaining to this program and this Agreement. AGENCY shall make such items readily accessible, upon reasonable notice, to COLLEGE during AGENCY'S performance hereunder and for a period of four (4) years from the date of final payment from COLLEGE hereunder.

**ARTICLE 5. ASSIGNMENT**

This Agreement shall not be assigned or transferred by COLLEGE without AGENCY'S prior written consent. The cards provided by COLLEGE to its students may not be assigned, transferred or used by any person other than the individual who received the card. In the event of dissolution of COLLEGE PASS program, this agreement shall terminate at the option of AGENCY.

**ARTICLE 6. MODIFICATION**

No modification of this Agreement shall be effective unless made in writing and signed by both parties.

**ARTICLE 7. TERM**

This Agreement shall be effective beginning February 14, 2020 and shall continue in full force through the end of fall term 2024, or until canceled by either party upon written notice to the

other party at least thirty (30) days prior to the effective date thereof. This agreement may be extended and or renewed by mutual agreement but must be confirmed in writing to the parties in Article 10. Notification.

#### **ARTICLE 8. TERMINATION**

- A. COLLEGE shall pay AGENCY its payment for all student transportation fees collected by COLLEGE up to the date of termination. Thereafter AGENCY shall have no further claims against COLLEGE under Agreement.
- B. AGENCY may terminate this Agreement at any time for its convenience or for COLLEGE'S default if COLLEGE breaches any material provision of this Agreement and fails to cure such breach within ten (10) calendar days of receipt of written notice from AGENCY. If AGENCY so terminates for default, then COLLEGE shall pay AGENCY its payment for all student transportation fees collected by COLLEGE up to the date of termination. That payment shall be provided in full to AGENCY within thirty (30) calendar days of receipt of the notice of termination.
- C. COLLEGE may terminate this Agreement at any time for AGENCY'S default if AGENCY breaches any material provision of this Agreement and fails to cure such breach within ten (10) calendar days of receipt of written notice from COLLEGE. If COLLEGE so terminates for default, then COLLEGE shall pay AGENCY its payment for all student transportation fees collected by COLLEGE up to the date of termination. That payment shall be provided in full to AGENCY within thirty (30) calendar days of receipt of the notice of termination.
- D. COLLEGE may terminate this Agreement with thirty (30) days written notice to AGENCY if the student body and the Board of Trustees vote to repeal the Transportation Fee.
- E. It is understood that significant rerouting, rescheduling, discontinuance, or other such changes in service may defeat the purpose of this agreement. In such event,

COLLEGE may terminate this agreement for convenience. If COLLEGE so terminates, then COLLEGE shall pay AGENCY its payment for all student transportation fees collected by COLLEGE up to the date of termination.

**ARTICLE 9. SCHEDULING**

No provision of this Agreement shall be construed to require AGENCY to continue to operate any bus service to or from the facility of COLLEGE or elsewhere during the term of this Agreement, and it is expressly agreed that the AGENCY shall incur no liability to COLLEGE by reason of any rerouting, rescheduling, discontinuance, or other changes in bus or other transit services operated by the AGENCY. In the event that AGENCY does find the need to reroute, reschedule, discontinue or otherwise make changes in bus or other transit services operated by AGENCY that would affect the students of COLLEGE, when possible AGENCY will provide at least thirty (30) days notice to COLLEGE of such change.

**ARTICLE 10. NOTIFICATION**

All notices hereunder and communications with respect to this Agreement shall be effective upon the mailing thereof by electronic, registered, or certified mail, return receipt requested, postage prepaid, and addressed as follows:

**To COLLEGE:**

Riverside Community College District  
4800 Magnolia Ave.  
Riverside, CA 92506

**ATTENTION:** Aaron S. Brown  
Vice Chancellor, Business & Financial Services  
(951) 222-8001

**To AGENCY:**

Riverside Transit Agency  
1825 Third St.  
Riverside, CA 92507

**ATTENTION:** Vince Rouzard  
Chief Procurement & Logistics Officer  
(951) 565-5180

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**ARTICLE 11. COMPLETE AGREEMENT**

- A. This Agreement and documents incorporated herein constitute the complete and exclusive statement of the terms of the Agreement between AGENCY and COLLEGE and it supersedes all prior representations, understandings, and communications regarding the services provided hereunder. The invalidity in whole or in part of any provision of this Agreement shall not affect the validity of other provisions. AGENCY'S failure to insist in any one or more instances upon the performance of any term or terms of this Agreement shall not be construed as a waiver or relinquishment of AGENCY'S right to such performance or to future performance of such a term or terms, and COLLEGE'S obligation in respect thereto shall continue in full force and effect. Both parties agree time shall be of the essence under this agreement.
- B. Similarly, COLLEGE'S failure to insist in any one or more instances upon the performance of any term or terms of this Agreement shall not be construed as a waiver or relinquishment of COLLEGE'S right to such performance or to future performance of such a term or terms, and AGENCY'S obligation in respect thereto shall continue in full force and effect.
- C. Changes hereto shall not be binding upon AGENCY except when specifically confirmed in writing by an authorized member of AGENCY'S Purchasing Department. The issuance of information, advice, approvals, or instructions by AGENCY'S technical personnel or other representatives shall be deemed expressions of personal opinions only and shall not affect AGENCY'S and COLLEGE'S rights and obligations hereunder.
- D. Similarly, changes hereto shall not be binding upon COLLEGE except when specifically confirmed in writing, approved by COLLEGE'S Board of Trustees, and signed by COLLEGE'S Vice Chancellor, Business and Financial Services. The issuance of information, advice, approvals, or instructions by COLLEGE'S technical

personnel or other representatives shall be deemed expressions of personal opinions only and shall not affect COLLEGE'S and AGENCY'S rights and obligations hereunder.

**ARTICLE 12. GOVERNING LAW AND VENUE**

The laws of the State of California, without regard to any conflicts of law provisions, shall govern any action or claim arising out of this agreement. The parties agree that the venue for any action or claim arising out of or related to this agreement shall be Riverside County. If any action or claim concerning this agreement is brought by a third party, the parties agree to use their best efforts to obtain a change of venue to Riverside County.

**ARTICLE 13. FORCE MAJEURE**

Either party shall be excused from performing its obligations under this Agreement during the time and to the extent that it is prevented from performing by an unforeseeable cause beyond its control including, but not limited to: any incidence of fire, flood; acts of God; commandeering of material, products, plants or facilities by the federal, state or local government; national fuel shortage; or a material act of omission by the other party; when satisfactory evidence of such cause is presented to the other party, and provided further that such nonperformance is unforeseeable, beyond the control and is not due to the fault or negligence of the party not performing.

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**IN WITNESS WHEREOF**, the parties hereto have caused Agreement 19-051 to be executed on the day and year first above written.

**RIVERSIDE COMMUNITY  
COLLEGE DISTRICT:**

**RIVERSIDE TRANSIT AGENCY:**

By \_\_\_\_\_  
Aaron S. Brown  
Vice Chancellor  
Business and Financial Services

By \_\_\_\_\_  
Larry Rubio  
Chief Executive Officer

**APPROVED AS TO FORM:**

By \_\_\_\_\_  
Barbara Raileanu  
General Counsel

AMENDMENT No. 5  
COLLEGE GO-PASS REVENUE AGREEMENT No. 10-035

This document amends the original agreement between the Riverside Community College District and Riverside Transit Agency, which was approved by the Board of Trustees on April 20, 2010. This Amendment is effective as of August 23, 2019.

The Agreement is hereby amended as follows:

ARTICLE 7. TERM, Amendment No. 3 to be replaced as follows:

This Agreement shall be effective as of August 23, 2019 and shall continue in full force and effect until February 13, 2020. This agreement may be cancelled by either party upon written notice to the other party at least thirty (30) days prior to the effective date thereof.

This Agreement may be extended and/or renewed by mutual agreement but must be confirmed in writing to the parties in Article 10 Notification.

All other terms and conditions of the original agreement, as amended to date, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE  
DISTRICT

RIVERSIDE TRANSIT AGENCY

By: \_\_\_\_\_  
Aaron S. Brown  
Vice Chancellor, Business and Financial  
Services

By: \_\_\_\_\_  
Larry Rubio  
Chief Executive Officer

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Barbara Raileanu  
General Counsel

Dated: \_\_\_\_\_

## Board of Trustees Regular Meeting (VI.K)

Meeting	August 20, 2019
Agenda Item	Grants, Contracts and Agreements (VI.K)
Subject	Grants, Contract and Agreement Agreement for Legal Services with Liebert Cassidy Whitmore
College/District	District
Funding	N/A
Recommended Action	Recommend approving the agreement with Liebert Cassidy Whitmore, pursuant to the agreement hourly rates.

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### Background Narrative:

The District wishes to retain Liebert Cassidy Whitmore for consulting, representational and legal services pertaining to employment relation matters and school law matters, including representation in negotiations and in administrative and court proceedings, as requested by District or otherwise required by law. The law firm hourly rates are set forth in Attachment 1 of this report. The agreement term is valid through June 30, 2020.

Prepared By: Wolde-Ab Isaac, Chancellor  
Patrick Pyle, General Council  
Michael Simmons, Director, Risk Management, Safety & Police Services

**AGREEMENT FOR SPECIAL SERVICES**

This Agreement is entered into between the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation (“Attorney”), and the RIVERSIDE COMMUNITY COLLEGE DISTRICT (“District”).

**1. Conditions**

This Agreement will not take effect, and Attorney will have no obligation to provide services, until District returns a properly signed and executed copy of this Agreement.

**2. Attorney’s Services**

Attorney agrees to provide District with consulting, representational and legal services pertaining to employment relations matters and school law matters, including representation in negotiations and in administrative and court proceedings, as requested by District or otherwise required by law.

**3. Fees, Costs, Expenses**

District agrees to pay Attorney the sums billed monthly for time spent by Attorney in providing the services, including reasonable travel time.

The current range of hourly rates for Attorney time is from Two Hundred Ten to Three Hundred Fifty Dollars (\$210.00 - \$350.00), Two Hundred Forty Dollars (\$240.00) for time of Labor Relations/HR Consultant and from One Hundred Thirty to One Hundred Seventy-Five Dollars (\$130.00 - \$175.00) for time of paraprofessional and litigation support staff. Attorney reviews its hourly rates on an annual basis and, if appropriate, adjusts them effective July 1. Attorney will provide the District with written

notification of any adjustment in the range of rates. Attorneys, paraprofessional and litigation support staff bill their time in minimum units of one-tenth of an hour.

District agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of District. Attorney bills photocopying charges at Fifteen Cents (\$.15) per page and facsimile charges at Twenty-Five Cents (\$.25) per page. A Public Agency Fee Schedule is attached to this Agreement.

Payment by District against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

**4. Professional Liability Insurance**

The California Business & Professions Code requires us to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that the firm does maintain such insurance coverage.

**5. Arbitration of Professional Liability or Other Claims**

Disputes. If a dispute between District and Attorney arises over fees charged for services, the controversy will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program, set forth in California Business and Professions Code, sections 6200 through 6206. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. Any arbitration award may be served by mail upon either side and personal service shall not be required.

If a dispute arises between District and Attorney over any other aspect of the attorney-client relationship, including, without limitation, a claim for breach of professional duty, that dispute will also be resolved by arbitration. It is understood that any dispute as to any alleged breach of professional duty (that is, as to whether any legal services rendered under this agreement were allegedly unnecessary, unauthorized, omitted entirely, or were improperly, negligently or incompetently rendered) will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review of arbitration proceedings. **Both parties to this agreement, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration.** Each party is to bear its own attorney's fees and costs.

**6. File Retention**

After our services conclude, Attorney will, upon District's request, deliver the file for the matter to District, along with any funds or property of District's in our possession. If District requests the file for the matter, Attorney will retain a copy of the file at the District's expense. If District does not request the file for this matter, we will retain it for a period of seven (7) years after this matter is closed. If District does not request delivery of the file for this matter before the end of the seven (7) year period, we will have no further obligation to retain the file and may, at our discretion, destroy it without further notice to District. At any point during the seven (7) year period, District may request delivery of the file.



**7. Assignment**

This Agreement is not assignable without the written consent of District.

**8. Independent Contractor**

It is understood and agreed that Attorney, while engaged in performing the terms of this Agreement, is an independent contractor and not an employee of District.

**9. Authority**

The signators to this Agreement represent that they hold the positions set forth below their signatures, and that they are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

**10. Term**

This Agreement is effective July 1, 2019 to June 30, 2020, and may be modified by mutual agreement of the parties. This agreement shall be terminable by either party upon thirty (30) days written notice.

LIEBERT CASSIDY WHITMORE,  
A Professional Corporation

RIVERSIDE COMMUNITY  
COLLEGE DISTRICT

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

I. PUBLIC AGENCY FEE SCHEDULE

Hourly Rates (As of Agreement Effective Date)

Partners	\$350.00
Senior Counsel	\$315.00
Associates	\$210.00 - \$295.00
Labor Relations/HR Consultant	\$240.00
Paraprofessionals & Litigation Support	\$130.00 - \$175.00

II. COST SCHEDULE

1. Photocopies	\$0.15 per copy
2. Facsimile Transmittal	\$0.25 per page

## Board of Trustees Regular Meeting (VI.L)

Meeting	August 20, 2019
Agenda Item	Grants, Contracts and Agreements (VI.L)
Subject	Grants, Contracts and Agreements Inland Empire Desert Region Participation Agreements No. 2017/20-19 Strong Workforce Program between Riverside Community College District and eight community college districts within the region.
College/District	District
Funding	Strong Workforce Program
Recommended Action	Recommend approving the ten (10) Inland Empire/Desert Region Strong Workforce Program Participation Agreements with Barstow Community College District, Chaffey Community College District, College of the Desert, Copper Mountain Community College District, Mt. San Jacinto Community College District, Palo Verde Community College District, San Bernardino Community College District, and Victor Valley Community College District in the amount of \$4,467,322.

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### Background Narrative:

The District has been designated as the Fiscal Agent for the Strong Workforce Program for the Inland Empire/Desert region and is responsible for distributing funds to each community college district within the region. The Strong Workforce Program funds are to be used to expand the availability of quality community college career technical education and workforce development courses, programs, pathways, credentials, certificates, and degrees. The participation agreements are part of the Master Agreement No. 2017/20-Strong Workforce Program and allocate funds from the fourth annual allocation of regional dollars to college districts in the Inland Empire/Desert Region to implement various projects. The Exhibit Tables\_R4 attachment shows the amount allocated to each partner college district. Funds will be expended according to a scope of work, project work plan, and budget, which are detailed in project proposals and are incorporated into the participation agreements as exhibits (see Exhibit\_Work Plans\_Budget attachment). The participation agreements are binding under the master agreement.

Prepared By: Rebeccah Goldware, Vice Chancellor, Institutional Advancement and Economic Development  
Jeannie G. Kim, Associate Vice Chancellor, Grants & Economic Development  
Christopher Earl, Interim Director, Office of Grants  
Julie Pehkonen, Director, Career & Technical Education Projects  
Sheryl Plumley, Assistant Director, Career & Technical Education Projects

Inland Empire/Desert Region  
 Participation Agreement 2017/20-19-A - Strong Workforce Program  
 between  
 Riverside Community College District  
 and  
 Sample Community College District

This Participation Agreement is incorporated into the Master Agreement No. 2017/20 – Strong Workforce Program, entered into February 1, 2017 between Riverside Community College District, hereinafter referred to as “District,” and Sample Community College District, hereinafter referred to as “Contractor”. District and Contractor are also referred to collectively as “Parties” and individually as “Party.”

The Strong Workforce Program regional projects for Round 4 funding are referenced in the list below are incorporated into this Participation Agreement.

Table 1:

Project No.	Project Title
2017/20-19-A-P##	P## name of project
2017/20-19-A-P##	P## name of project
2017/20-19-A-P##	P## name of project
2017/20-19-A-P##	P## name of project

1. SCOPE OF WORK

Contractor agrees to perform the work as described in the Strong Workforce project proposals listed above in Table 1, and the workplan and budget attached to this Participation Agreement as Exhibits, which by reference are incorporated into the Master Agreement. Contractor agrees to comply with all provisions, to perform all work as set forth in the Master Agreement and the aforementioned Exhibits in a professional, timely, and diligent manner. As needed, the Scope of Work can be amended and modified based on written approval by the Parties.

2. COLLABORATION

All Parties agree to work collaboratively with all other colleges specifically referenced in Exhibit and included as “participating colleges” for those projects in NOVA, in order to complete the Scope of Work. Collaboration will include attending regular project meetings, communication among the project partners, and periodic written updates and presentations to the Inland Empire Desert Regional Consortium.

3. PERIOD OF PERFORMANCE

The period of performance for this Participation Agreement shall be from July 1, 2019 through December 31, 2021.

4. TOTAL COSTS

The total cost for performance of this Participation Agreement is set forth in the table below. Table 2 shows allocation amounts representing overall investment by Contractor for each project. These project funds may not be transferred from one project to another without specific written approval from the District’s project manager, listed under paragraph 11 “Contacts.”

Table 2:

Exhibit No.	Project Title	Allocated to Contractor
2017/20-19-P##	P## name of project	\$
2017/20-19-P##	P## name of project	\$
2017/20-19-P##	P## name of project	\$
2017/20-19-P##	P## name of project	\$
Total Allocation		\$

5. BUDGET

Contractor agrees that expenditure of funds under the Agreement will not exceed the Total Allocation shown in Table 2. Modifications to the budget are allowed without prior approval, as long as budget changes occur within the same project, and the outcomes of the Participation Agreement will not be materially affected. Budget modifications between projects may be allowable, under the following conditions: 1) Contractor is included as a participating college for the project in which additional funds are being invested; and 2) Contractor does not divest below minimum funding level necessary to carry out required activities as outlined in work plan in the Chancellor’s Office NOVA system. Requests for modifications between projects shall be submitted in writing to the District.

## 6. PAYMENT

Twenty-five percent (25%) of the total cost may be issued as an advance payment to Contractor upon District's receipt of the fully executed Participation Agreement and Master Agreement, and Contractor submits an invoice for that disbursement. Advance payments are contingent upon Contractor's demonstrated ability to fully expend previous advance payments made by the District. Thereafter, the District shall reimburse Contractor for the cost of the work performed through an invoicing process (see paragraph 7 "Invoices"), up to but not exceeding the amount listed above under Total Allocation.

## 7. INVOICES

Invoices shall reference the Participation Agreement number and must be supported by financial detail reports that itemize costs by Project No. Invoices shall be submitted no more frequently than monthly, and preferably, on a quarterly basis. District may request back-up documentation for expenditures, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work outlined in Exhibits referenced in Table 2, upon receipt of a final invoice requesting payment, and upon District's approval of a final report. Invoices should be submitted to District contact named in paragraph 11 "Contacts." A final invoice for all performance under this Agreement is due no later than February 15, 2022.

## 8. REPORTING

Through this Participation Agreement, Contractor agrees to adhere to the fiscal reporting process and timelines as required by the California Community College Chancellor's Office and the Inland Empire/Desert Regional Consortium. Reports detailing fiscal activity during each quarter of the performance period will be submitted online via NOVA system. Periodic qualitative reports may be requested by the District. Invoices and financial detail reports may be submitted in lieu of fiscal year end reports. A final report covering the entire performance period of the Participation Agreement, including all supporting documentation, is due February 15, 2022.

## 9. MODIFICATIONS

Requests for changes to the scope of work and/or budget must be submitted, in writing, to the District contact named in paragraph 11 "Contacts." Prior approval by the District is required on all modifications.

## 10. TIME EXTENSIONS

Contractor must spend all of the funds allocated through this Participation Agreement within the timeframe of the Agreement.

## 11. CONTACTS

All invoices, supporting documentation, and progress reports from the Contractor will be sent to the District project director.

For District:

Project Director  
Sheryl.Plumley@rccd.edu  
Assistant Director, CTE Projects  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

The Contractor shall assign an individual to serve as liaison between the Contractor and the District, other project partners, and the Inland Empire Desert Regional Consortium. Project liaison to ensure the scope of work is carried out. The Contractor's liaison will submit qualitative and quantitative reports to the District and will work collaboratively with other project partners and the Inland Empire Desert Regional Consortium. Invoices and financial supporting documentation shall be certified and submitted by the Contractor's fiscal contact.

For Contractor:

Project Liaison

Contact Name  
Contact Title  
Contact Email

Fiscal Contact

Contact Name  
Contact Title  
Contact Email

Both Parties agree to notify the other, in writing, within 30 days of changes to project contacts.

12. SIGNATURES

By signing below, the Parties agree to the terms and conditions set forth in this Participation Agreement, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Master Agreement between the Riverside Community College District and [Sample Community College District](#), and are binding upon the Parties without any further action by the Parties.

Riverside Community College District

[Sample Community College District](#)

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Aaron Brown  
Vice Chancellor  
Business and Financial Services

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[Name](#)  
Superintendent/President

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Date

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Date



## Strong Workforce Program

Table 1. Participation Agreements

<b>District/College</b>	<b>Participation Agreement</b>	<b>Amount</b>
Barstow Community College	2017/20-19-A	\$ 376,754
Chaffey Community College District	2017/20-19-B	\$ 674,821
College of the Desert	2017/20-19-C	\$ 557,987
Copper Mountain Community College District	2017/20-19-D	\$ 258,050
Mt. San Jacinto Community College District	2017/20-19-E	\$ 580,843
Palo Verde Community College District	2017/20-19-F	\$ 438,831
San Bernardino Community College District (Crafton Hills College)	2017/20-19-L	\$ 366,723
San Bernardino Community College District (San Bernardino Valley College)	2017/20-19-M	\$ 635,358
Victor Valley Community College District	2017/20-19-N	\$ 577,955
	<b>TOTAL</b>	<b>\$4,467,322</b>

Table 2. Exhibits

<b>Exhibit Number</b>	<b>Project Title</b>	<b>Page #</b>
2017/20-19-P01	P01 R4 Mechatronics Technician Pathway	1
2017/20-19-P02	P02 R4 Makerspace	4
2017/20-19-P03	P03 R4 Placement and Clinical Site Coordination	8
2017/20-19-P05	P05 R4 Advanced Vehicle Technologies Labs and Instruction	12
2017/20-19-P07	P07 R4 Job Developers	17
2017/20-19-P08	P08 R4 CTE Advisory Communities	22
2017/20-19-P09	P09 R4 Marketing and Outreach	25
2017/20-19-P10	P10 R4 Healthcare Educator Bootcamp	27
2017/20-19-P12	P12 R4 LAUNCH Inland Empire Apprenticeship and Work-based Learning Network	30
2017/20-19-P14	P14 R4 Inland Empire Cyber Hub Centers	35
2017/20-19-P16	P16 R4 Awarding Veterans the CTE College Credit they Deserve	39
2017/20-19-P18	P18 R4 Using Employability Soft Skills to Create Pathways	43
2017/20-19-P19	P19 R4 ACUE Faculty Professional Development	47
2017/20-19-P20	P20 R4 Be My Guest	51
2017/20-19-P21	P21 R4 Business Information Worker Model Curriculum Alignment	54
2017/20-19-P22	P22 R4 Counselor Conclave	57
2017/20-19-P23	P23 R4 Machining for the Manufacturing Empire	59
2017/20-19-P24	P24 R4 DSN Faculty Professional Development Events	62

# P01 R4 Mechatronics Technician Pathway

## PROJECT DESCRIPTION

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The Mechatronics Technician Pathway will implement/expand Industrial Automation programs in the Inland Empire and feed the industry shift towards automation. This project will enhance college resources to purchase needed equipment and software; source, vet, and train SME instructors/faculty; develop/align curriculum; grow marketing/outreach for industry and student recruitment; and provide professional development for program coordinators/faculty.

**Industry Sectors:** Advanced Manufacturing; Advanced Transportation & Logistics

**Lead Institution:** Chaffey College

## WORKPLAN

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### RISKS:

1.) Difficulty in recruiting and hiring additional industry professionals as SME/adjunct instructors due to the inability to meet minimum qualifications or the availability of the individual since most of them currently work full-time jobs. 2.) Availability of faculty to attend multi-day training and professional development due to teaching load/schedule.

**Responsible Person:** Debbie Smith (deborah.smith@chaffey.edu)

**Lead Institution or Partner:** Chaffey College

**Participating Institutions:** Barstow College, Chaffey College, Norco College, San Bernardino Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Equipment Maintenance or Purchase - Servicing or repair of existing equipment and software or purchase of tools and equipment to improve or expand the mechatronics/industrial automation program of the college.
- 2) **\*OPTIONAL ACTIVITY\*** Supplies Purchase - One-time start-up purchase of supplies to improve or expand the mechatronics/industrial automation program of the college, if needed.
- 3) **\*REQUIRED ACTIVITY\*** Professional Development - Costs to send faculty to Curriculum Alignment/Industry Advisory Meetings.
- 4) **\*OPTIONAL ACTIVITY\*** Outreach to recruit additional faculty from industry as needed.
- 5) **\*OPTIONAL ACTIVITY\*** Professional Development - Costs to send faculty to Amatrol/FANUC Training.

**MAJOR OUTCOMES:**

- 1) Each partner college has sufficient equipment, software, and tools installed and operational to support manageable hands-on learning activities.
- 2) Each partner college has sufficient supplies to support manageable hands-on learning activities.
- 3) Curriculum is aligned so that student outcomes are similar at participating colleges.
- 4) Faculty/SME available or in the pipeline to teach programs.
- 5) Faculty fully capable of instructing students on use of Amatrol and Fanuc equipment in classroom(s).

Strong Workforce Program  
Round 4 Budget

**Project: IEDRC P01 R4 Mechatronics Technician Pathway**

College/District	Obj	Amount
Barstow	1000	\$ -
Barstow	2000	\$ 13,360
Barstow	3000	\$ 804
Barstow	4000	\$ 30,000
Barstow	5000	\$ 1,000
Barstow	6000	\$ 138,646
Barstow	<b>Subtotal</b>	<b>\$ 183,810</b>
Chaffey	1000	\$ 58,012
Chaffey	2000	\$ -
Chaffey	3000	\$ 11,309
Chaffey	4000	\$ 7,500
Chaffey	5000	\$ 4,100
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 80,921</b>
Norco	1000	\$ 47,000
Norco	2000	\$ -
Norco	3000	\$ 6,333
Norco	4000	\$ -
Norco	5000	\$ 4,600
Norco	6000	\$ -
Norco	<b>Subtotal</b>	<b>\$ 57,933</b>
San Bernardino Valley	1000	\$ 6,240
San Bernardino Valley	2000	\$ 132,000
San Bernardino Valley	3000	\$ 11,760
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ -
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 150,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 472,664</b>

## P02 R4 Makerspace

### PROJECT DESCRIPTION

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A makerspace is a place in which people with shared interests can gather and work on projects while sharing ideas, equipment, and knowledge. Makerspace users will explore their curiosity while learning about entrepreneurship, product development, and design thinking. A makerspace is an opportunity to work more closely with industry and K-12 partners to ensure sustainability and increase FTES at the colleges through skilled programs.

**Industry Sectors:** All Sectors

**Lead Institution:** Victor Valley College

### WORKPLAN

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#### RISKS:

The following are potential problems that could arise and hinder the makerspace project: Lack of Faculty, administration, or industry partner Buy-in; Lack of “maker” teachers; Sustainability issues; Liability issues; Necessary equipment not available or too expensive; Proprietary Information, patent, trademark issues; Need for staffing; Turnover of current critical staff; internal community college politics; not having the proper facility.

**Responsible Person:** Stacy Jones (stacy.jones@vvc.edu)

**Lead Institution or Partner:** Victor Valley College

**Participating Institutions:** Chaffey College, College of the Desert, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Norco College, Riverside City College, San Bernardino Valley College

#### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Survey business, college community, students, etc. to determine most appropriate training to offer at the makerspace.
- 2) **\*REQUIRED ACTIVITY\*** Establish advisory body to determine feasibility, location, equipment and curriculum needs, faculty expertise, community buy-in, etc.
- 3) **\*REQUIRED ACTIVITY\*** Equip and staff the makerspace.
- 4) **\*OPTIONAL ACTIVITY\*** Benchmark other Educational Makerspaces.
- 5) **\*REQUIRED ACTIVITY\*** Create and/or implement a marketing/outreach plan for the makerspace.
- 6) **\*REQUIRED ACTIVITY\*** Host or participate in various events to promote the makerspace.

**MAJOR OUTCOMES:**

- 1) Curriculum is developed, and equipment is in place.
- 2) Physical location, equipment, expertise, curriculum, staffing, etc. necessary to launch makerspace has been identified.
- 3) Acquisition of equipment, materials, staffing is underway.
- 4) Best practices and lessons learned can be applied to the college makerspaces.
- 5) The community is aware of and is utilizing the makerspace.
- 6) Community and students visit and/or participate in the makerspace.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P02 R4 Makerspace**

College/District	Obj	Amount
Chaffey	1000	\$ -
Chaffey	2000	\$ 912
Chaffey	3000	\$ 88
Chaffey	4000	\$ 2,000
Chaffey	5000	\$ 2,000
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 5,000</b>
College of the Desert	1000	\$ 58,000
College of the Desert	2000	\$ -
College of the Desert	3000	\$ 18,000
College of the Desert	4000	\$ 2,000
College of the Desert	5000	\$ 2,000
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 80,000</b>
Crafton Hills	1000	\$ 30,000
Crafton Hills	2000	\$ -
Crafton Hills	3000	\$ 26,232
Crafton Hills	4000	\$ 4,000
Crafton Hills	5000	\$ -
Crafton Hills	6000	\$ 51,138
Crafton Hills	<b>Subtotal</b>	<b>\$ 111,370</b>
Moreno Valley	1000	\$ -
Moreno Valley	2000	\$ 105,340
Moreno Valley	3000	\$ 72,712
Moreno Valley	4000	\$ -
Moreno Valley	5000	\$ 5,000
Moreno Valley	6000	\$ -
Moreno Valley	<b>Subtotal</b>	<b>\$ 183,052</b>

Strong Workforce Program  
Round 4 Budget

**Project: IEDRC P02 R4 Makerspace**

College/District	Obj	Amount
Mt. San Jacinto	1000	\$ -
Mt. San Jacinto	2000	\$ 59,408
Mt. San Jacinto	3000	\$ 29,347
Mt. San Jacinto	4000	\$ -
Mt. San Jacinto	5000	\$ 12,625
Mt. San Jacinto	6000	\$ 34,300
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 135,680</b>
Norco	1000	\$ -
Norco	2000	\$ -
Norco	3000	\$ -
Norco	4000	\$ -
Norco	5000	\$ 38,000
Norco	6000	\$ 2,000
Norco	<b>Subtotal</b>	<b>\$ 40,000</b>
Riverside City	1000	\$ -
Riverside City	2000	\$ -
Riverside City	3000	\$ -
Riverside City	4000	\$ -
Riverside City	5000	\$ 9,000
Riverside City	6000	\$ 51,631
Riverside City	<b>Subtotal</b>	<b>\$ 60,631</b>
San Bernardino Valley	1000	\$ 26,000
San Bernardino Valley	2000	\$ 15,000
San Bernardino Valley	3000	\$ 2,990
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ 2,000
San Bernardino Valley	6000	\$ 40,000
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 85,990</b>
<b>TOTAL BUDGET</b>		<b>\$ 701,723</b>



## P03 R4 Placement and Clinical Site Coordination

### PROJECT DESCRIPTION

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Lack of required clinical site placements is a barrier to increasing capacity in nursing and allied health programs. Regional coordination and collaboration is essential to ensure that clinical placements for healthcare students are obtained. Regional placement coordinators will also be responsible for exploring other potential clinical and community sites. The Clinical Placement Coordinators will share best practices and communicate regularly.

**Industry Sector:** Health

**Lead Institution:** College of the Desert

### WORKPLAN

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#### RISKS:

TOP code inconsistencies between colleges and programs leading to inaccurate data on Launchboard. Community College turnover rates throughout the region (effecting commitment). State mandates and legislation changing regarding reporting methods and software systems for clinical placements. Differences in colleges on the amount of time and resources that are dedicated to the clinical placement coordinator. Private schools competing for clinical placements who have incentives for clinical facilities.

**Responsible Person:** Wendy Deras (wederas@collegeofthedesert.edu)

**Lead Institution or Partner:** College of the Desert

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Mt. San Jacinto College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

#### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Support a Clinical Placement Coordinator (CPC).
- 2) **\*REQUIRED ACTIVITY\*** Hold regular regional meetings with CPCs and stakeholders to share best practices and coordinate clinical placement locally/regionally.
- 3) **\*REQUIRED ACTIVITY\*** Convene/support regional educational/Professional Development events/ activities that support clinical placement (workshops, certifications, simulation training and experience).
- 4) **\*OPTIONAL ACTIVITY\*** Develop a CPC job description template.
- 5) **\*OPTIONAL ACTIVITY\*** Advertise and market specifically to and with clinical partners; highlighting community college and hospital partnership successes in the form of video spots.

## **MAJOR OUTCOMES:**

- 1) A qualified staff member is functioning effectively as a CPC at/for each college.
- 2) Best practices will be shared; clinical placement needs will be met in a coordinated manner.
- 3) CPCs, Dean's/Directors and/or clinical faculty will increase knowledge regarding clinical placement best practices/issues in clinical placement and/or prepare clinical instructors for success at the clinical site or alternative clinical site simulation activities.
- 4) Ensures that colleges are using best practice in the use and function of their CPC. May be used formally or informally at each college an adapted per college.
- 5) Builds a stronger relationship with clinical partners. Allows the community colleges and the hospitals to market successes together. Leads to increased clinical placement and job placement.

Strong Workforce Program  
Round 4 Budget

**Project: IEDRC P03 R4 Placement and Clinical Site  
Coordination**

College/District	Obj	Amount
Chaffey	1000	\$ 7,500
Chaffey	2000	\$ -
Chaffey	3000	\$ 2,550
Chaffey	4000	\$ 500
Chaffey	5000	\$ 22,000
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 32,550</b>
College of the Desert	1000	\$ 85,950
College of the Desert	2000	\$ -
College of the Desert	3000	\$ 29,050
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 3,000
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 118,000</b>
Copper Mountain	1000	\$ 9,500
Copper Mountain	2000	\$ -
Copper Mountain	3000	\$ 2,550
Copper Mountain	4000	\$ -
Copper Mountain	5000	\$ -
Copper Mountain	6000	\$ -
Copper Mountain	<b>Subtotal</b>	<b>\$ 12,050</b>
Mt. San Jacinto	1000	\$ 49,120
Mt. San Jacinto	2000	\$ -
Mt. San Jacinto	3000	\$ 9,430
Mt. San Jacinto	4000	\$ 3,000
Mt. San Jacinto	5000	\$ 5,500
Mt. San Jacinto	6000	\$ -
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 67,050</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P03 R4 Placement and Clinical Site  
 Coordination**

College/District	Obj	Amount
Palo Verde	1000	\$ 30,000
Palo Verde	2000	\$ 16,000
Palo Verde	3000	\$ 14,000
Palo Verde	4000	\$ 2,000
Palo Verde	5000	\$ 53,631
Palo Verde	6000	\$ -
Palo Verde	<b>Subtotal</b>	<b>\$ 115,631</b>
Riverside City	1000	\$ 45,000
Riverside City	2000	\$ -
Riverside City	3000	\$ 15,300
Riverside City	4000	\$ 500
Riverside City	5000	\$ 22,500
Riverside City	6000	\$ -
Riverside City	<b>Subtotal</b>	<b>\$ 83,300</b>
San Bernardino Valley	1000	\$ 7,540
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ 2,550
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ 2,000
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 12,090</b>
Victor Valley	1000	\$ 87,401
Victor Valley	2000	\$ -
Victor Valley	3000	\$ 17,059
Victor Valley	4000	\$ -
Victor Valley	5000	\$ -
Victor Valley	6000	\$ -
Victor Valley	<b>Subtotal</b>	<b>\$ 104,460</b>
<b>TOTAL BUDGET</b>		<b>\$ 545,131</b>

# P05 R4 Advanced Vehicle Technologies Labs and Instruction

## PROJECT DESCRIPTION

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Build upon the shared curriculum and collaborative efforts established by the region's faculty in Rounds 1-3 by acquiring a broader range of advanced vehicle systems (i.e., advanced engine control systems, sensors and communication, and medium and heavy-duty electric propulsion); equipment and tooling; and faculty professional development in automotive, light/medium/heavy-duty truck, and collision programs to ensure the programs keep pace with industry trends and increase student employability.

**Industry Sector:** Advanced Transportation & Logistics

**Lead Institution:** San Bernardino Valley College

## WORKPLAN

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### RISKS:

There are no risks associated with this project.

**Responsible Person:** Kenny Melancon (bmelancon@sbcce.cc.ca.us)

**Lead Institution or Partner:** San Bernardino Valley College

**Participating Institutions:** Barstow College, Chaffey College, College of the Desert, Copper Mountain College, Mt. San Jacinto College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) \*REQUIRED ACTIVITY\* Automotive/Diesel Advanced Technology Group (ADATG) Initial Meeting.
- 2) \*REQUIRED ACTIVITY\* ADATG Professional Development Planning Meeting.
- 3) \*REQUIRED ACTIVITY\* ADATG Professional Development Event.
- 4) \*REQUIRED ACTIVITY\* ADATG Progress Report.
- 5) \*OPTIONAL ACTIVITY\* ADATG Curriculum Progress and Alignment Meeting.
- 6) \*REQUIRED ACTIVITY\* ADATG Professional Development Planning.
- 7) \*REQUIRED ACTIVITY\* ATATG Professional Development Event.
- 8) \*REQUIRED ACTIVITY\* ADATG Project Purchase Completion.

## **MAJOR OUTCOMES:**

- 1) Identify the training needs of our industry partners, required changes in curriculum and professional development needs.
- 2) Identify and select professional development opportunities to provide to our partnership instructors.
- 3) One or more professional development opportunities related to this project will have been provided to our partner faculty members.
- 4) Meet to review progress of purchase of vehicles, trainers, scan tools and related equipment required for project use.
- 5) Implement project purchases and curriculum changes into individual courses and programs.
- 6) Identify and select professional development opportunities to provide to our partner faculty members.
- 7) One or more professional development opportunities related to this project for 2020 will have been provided to our partner faculty members by this date.
- 8) Purchases of related vehicles, trainers, equipment and supplies should be completed by this date.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P05 R4 Advanced Vehicle Technologies Labs and Instruction**

College/District	Obj	Amount
Barstow	1000	\$ -
Barstow	2000	\$ -
Barstow	3000	\$ -
Barstow	4000	\$ 9,000
Barstow	5000	\$ 6,000
Barstow	6000	\$ 49,000
Barstow	<b>Subtotal</b>	<b>\$ 64,000</b>
Chaffey	1000	\$ -
Chaffey	2000	\$ -
Chaffey	3000	\$ -
Chaffey	4000	\$ -
Chaffey	5000	\$ 15,000
Chaffey	6000	\$ 49,000
Chaffey	<b>Subtotal</b>	<b>\$ 64,000</b>
College of the Desert	1000	\$ 8,400
College of the Desert	2000	\$ -
College of the Desert	3000	\$ 600
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 6,000
College of the Desert	6000	\$ 47,171
College of the Desert	<b>Subtotal</b>	<b>\$ 62,171</b>
Copper Mountain	1000	\$ -
Copper Mountain	2000	\$ -
Copper Mountain	3000	\$ -
Copper Mountain	4000	\$ -
Copper Mountain	5000	\$ 15,000
Copper Mountain	6000	\$ 25,000
Copper Mountain	<b>Subtotal</b>	<b>\$ 40,000</b>

Strong Workforce Program  
Round 4 Budget

**Project: IEDRC P05 R4 Advanced Vehicle Technologies Labs and Instruction**

College/District	Obj	Amount
Mt. San Jacinto	1000	\$ -
Mt. San Jacinto	2000	\$ -
Mt. San Jacinto	3000	\$ -
Mt. San Jacinto	4000	\$ 12,000
Mt. San Jacinto	5000	\$ 14,000
Mt. San Jacinto	6000	\$ -
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 26,000</b>
Palo Verde	1000	\$ -
Palo Verde	2000	\$ -
Palo Verde	3000	\$ -
Palo Verde	4000	\$ 57,000
Palo Verde	5000	\$ 6,000
Palo Verde	6000	\$ 104,000
Palo Verde	<b>Subtotal</b>	<b>\$ 167,000</b>
Riverside City	1000	\$ -
Riverside City	2000	\$ -
Riverside City	3000	\$ -
Riverside City	4000	\$ -
Riverside City	5000	\$ 7,500
Riverside City	6000	\$ 65,000
Riverside City	<b>Subtotal</b>	<b>\$ 72,500</b>
San Bernardino Valley	1000	\$ -
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ -
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ 15,000
San Bernardino Valley	6000	\$ 49,000
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 64,000</b>



Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P05 R4 Advanced Vehicle Technologies Labs and Instruction**

College/District	Obj	Amount
Victor Valley	1000	\$ -
Victor Valley	2000	\$ -
Victor Valley	3000	\$ -
Victor Valley	4000	\$ 9,000
Victor Valley	5000	\$ 6,000
Victor Valley	6000	\$ 92,401
Victor Valley	<b>Subtotal</b>	<b>\$ 107,401</b>
<b>TOTAL BUDGET</b>		<b>\$ 667,072</b>

## P07 R4 Job Developers

### PROJECT DESCRIPTION

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This project will provide a collaborative regional approach to job development and placement for CTE students within the region. Regional job developers will work together to establish an effective networking group where they will market CTE students and programs in an effort to increase program awareness and enrollment; identify industry needs and connect qualified CTE students, facilitating a match for job placement; and provide CTE students with job readiness support services.

**Industry Sector:** All Sectors

**Lead Institution:** Riverside City College

### WORKPLAN

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#### RISKS:

There are no risks associated with this project.

**Responsible Person:** Meriel Anderson-McDade (meriel.anderson-mcdade@rcc.edu)

**Lead Institution or Partner:** Riverside City College

**Participating Institutions:** Barstow College, Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Norco College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

#### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Job Developers to represent college and CTE programs in the field to market students & programs, connect openings to qualified completers, and build relationships that can continue towards the goals of placement and enrollment increase.
- 2) **\*REQUIRED ACTIVITY\*** Job Developer to form relationships with local employers, industry partners, and other related stakeholders.
- 3) **\*REQUIRED ACTIVITY\*** Job Developer to identify current students and upcoming completers, along with faculty advocates, to begin matching students to local employers.
- 4) **\*REQUIRED ACTIVITY\*** Job Developers to hold workshops related to employment development and provide career counseling resources to associated students.
- 5) **\*REQUIRED ACTIVITY\*** Job Developers to market programs and students to industry specific sector employers.
- 6) **\*REQUIRED ACTIVITY\*** Regional Job Developers will meet at Quarterly meetings to share best practices and create collaborative partnerships with larger employers that affect the region.
- 7) **\*OPTIONAL ACTIVITY\*** Job Developers will partner on opportunities to improve on the marketing of the services provided across the region by collaborating with IEDRC marketing team on one large regional outreach project.
- 8) **\*OPTIONAL ACTIVITY\*** Job Developers collaborating with IEEP to do a Job Developer roadshow to support large business demands enhancing opportunities and create long term relationships with employer's needs.

- 9) \*OPTIONAL ACTIVITY\* Regional Podcast: Sharing success and stories of employers in the region and connecting employers and students to opportunities.

### **MAJOR OUTCOMES:**

- 1) Increase awareness of the various CTE programs and connect employers and qualified CTE completers.
- 2) Increased placement related to CTE Programs.
- 3) Increased enrollment and placement related to CTE Programs and improve soft skills application.
- 4) Improve collaborative efforts of increased enrollment and placement related to CTE programs.
- 5) Connecting the regions employer to the various placement and career development opportunities offered by the 12 regional community colleges.
- 6) Allow regional connections to employers to support student outcomes and build on closing the employment gaps and strengthen the "success skills" that may prohibit placement and retention.
- 7) Increase retention, placement, and connection with employers within the region.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P07 R4 Job Developers**

College/District	Obj	Amount
Barstow	1000	\$ -
Barstow	2000	\$ 50,676
Barstow	3000	\$ 16,228
Barstow	4000	\$ 1,000
Barstow	5000	\$ 1,000
Barstow	6000	\$ -
Barstow	<b>Subtotal</b>	<b>\$ 68,904</b>
Chaffey	1000	\$ -
Chaffey	2000	\$ 62,760
Chaffey	3000	\$ 17,240
Chaffey	4000	\$ -
Chaffey	5000	\$ 21,000
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 101,000</b>
College of the Desert	1000	\$ -
College of the Desert	2000	\$ 55,516
College of the Desert	3000	\$ 26,000
College of the Desert	4000	\$ 500
College of the Desert	5000	\$ 16,000
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 98,016</b>
Copper Mountain	1000	\$ -
Copper Mountain	2000	\$ 80,000
Copper Mountain	3000	\$ 20,000
Copper Mountain	4000	\$ 4,500
Copper Mountain	5000	\$ 13,000
Copper Mountain	6000	\$ -
Copper Mountain	<b>Subtotal</b>	<b>\$ 117,500</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P07 R4 Job Developers**

College/District	Obj	Amount
Crafton Hills	1000	\$ -
Crafton Hills	2000	\$ 69,996
Crafton Hills	3000	\$ 24,152
Crafton Hills	4000	\$ 4,500
Crafton Hills	5000	\$ 13,000
Crafton Hills	6000	\$ -
Crafton Hills	<b>Subtotal</b>	<b>\$ 111,648</b>
Moreno Valley	1000	\$ -
Moreno Valley	2000	\$ 89,984
Moreno Valley	3000	\$ 68,480
Moreno Valley	4000	\$ 2,000
Moreno Valley	5000	\$ 4,401
Moreno Valley	6000	\$ -
Moreno Valley	<b>Subtotal</b>	<b>\$ 164,865</b>
Mt. San Jacinto	1000	\$ -
Mt. San Jacinto	2000	\$ 62,631
Mt. San Jacinto	3000	\$ 26,702
Mt. San Jacinto	4000	\$ 8,000
Mt. San Jacinto	5000	\$ 20,500
Mt. San Jacinto	6000	\$ -
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 117,833</b>
Norco	1000	\$ -
Norco	2000	\$ 75,000
Norco	3000	\$ 25,500
Norco	4000	\$ 4,500
Norco	5000	\$ 13,000
Norco	6000	\$ -
Norco	<b>Subtotal</b>	<b>\$ 118,000</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P07 R4 Job Developers**

College/District	Obj	Amount
Palo Verde	1000	\$ -
Palo Verde	2000	\$ 30,000
Palo Verde	3000	\$ 10,000
Palo Verde	4000	\$ 6,600
Palo Verde	5000	\$ 10,000
Palo Verde	6000	\$ 4,000
Palo Verde	<b>Subtotal</b>	<b>\$ 60,600</b>
Riverside City	1000	\$ -
Riverside City	2000	\$ 100,000
Riverside City	3000	\$ 34,000
Riverside City	4000	\$ 1,500
Riverside City	5000	\$ 9,000
Riverside City	6000	\$ -
Riverside City	<b>Subtotal</b>	<b>\$ 144,500</b>
San Bernardino Valley	1000	\$ -
San Bernardino Valley	2000	\$ 95,643
San Bernardino Valley	3000	\$ 36,155
San Bernardino Valley	4000	\$ 5,000
San Bernardino Valley	5000	\$ 12,460
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 149,258</b>
Victor Valley	1000	\$ -
Victor Valley	2000	\$ 76,830
Victor Valley	3000	\$ -
Victor Valley	4000	\$ 5,000
Victor Valley	5000	\$ 21,000
Victor Valley	6000	\$ 3,500
Victor Valley	<b>Subtotal</b>	<b>\$ 106,330</b>
<b>TOTAL BUDGET</b>		<b>\$ 1,358,454</b>

## POS R4 CTE Advisory Communities

### PROJECT DESCRIPTION

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Continuing work of the Pilot, this project establishes & strengthens industry partnerships on behalf of improving Pathways. Ultimately, students will be better prepared to meet new emerging industry standards and employment needs. Regional advisories provide: Labor Market Info. (by COE), Industry Skills Panels, and breakout groups. CC/K12 faculty develop meaningful partnerships leading to on-going curriculum advisement; internship & apprenticeship opportunities; etc. Meets Perkins requirements.

**Industry Sector:** All Sectors

**Lead Institution:** San Bernardino CCD

### WORKPLAN

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#### RISKS:

There are no risks associated with this project.

**Responsible Person:** Lori Benson (lbenson@sbccd.org)

**Lead Institution or Partner:** San Bernardino CCD

**Participating Institutions:** Chaffey College, Palo Verde College, San Bernardino Valley College, Victor Valley College

#### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Each attending community college will send at least 2 faculty and at least 1 staff and/or administrator per industry sector, as aligned with their disciplines or course offerings at their college.
- 2) **\*REQUIRED ACTIVITY\*** Each attending community college faculty (2 per participating college) will invite at least 2 of their CTE advisers/ business partners.
- 3) **\*REQUIRED ACTIVITY\*** Each community college faculty (2 per college) participating will invite at least 3 of their CTE secondary partners.
- 4) **\*REQUIRED ACTIVITY\*** Identify one point person per college to attend advisory planning meetings and/or to provide suggestions and feedback.
- 5) **\*REQUIRED ACTIVITY\*** Moderated Industry Skills Panels are provided at each of the regional advisories to gain new information on: entry level employment and hiring practices; certifications (required and desired); current job openings; offers of internships and apprenticeships; other work-based learning opportunities.
- 6) **\*REQUIRED ACTIVITY\*** Advisory attendees will participate in sub-sector breakout sessions, discussions and networking opportunities to learn about opportunities to create More and Better CTE.
- 7) **REQUIRED ACTIVITY\*** Labor Market presentation will be provided by the Center of Excellence (COE) at each advisory meeting.

## **MAJOR OUTCOMES:**

- 1) 7 regional advisories will be held with at least 3 attendees from IEDRC colleges in attendance.
- 2) Up to 24 community college business advisers will attend each advisory meeting (with 6 colleges participating).
- 3) Up to 36 community college secondary partners will attend each advisory meeting (with 6 colleges participating).
- 4) At least 6 faculty and/or staff will participate in the planning process increasing college and faculty engagement in regional advisories.
- 5) At least 10% of the faculty who attend an advisory will use information learned to create “More and Better CTE” by: creating new lesson plans; designing a new classroom activity; upgrading existing technology; and/or updating curriculum to meet industry standards.
- 6) At least 2 of colleges participating will engage with new industry partners, creating opportunities for work-based learning, such as: guest speakers; internships; job openings; site visits.



Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P08 R4 CTE Advisory Communities**

College/District	Obj	Amount
Chaffey	1000	\$ -
Chaffey	2000	\$ -
Chaffey	3000	\$ -
Chaffey	4000	\$ -
Chaffey	5000	\$ 4,000
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 4,000</b>
Palo Verde	1000	\$ 1,500
Palo Verde	2000	\$ -
Palo Verde	3000	\$ 500
Palo Verde	4000	\$ -
Palo Verde	5000	\$ -
Palo Verde	6000	\$ -
Palo Verde	<b>Subtotal</b>	<b>\$ 2,000</b>
San Bernardino Valley	1000	\$ 4,000
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ 480
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ -
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 4,480</b>
Victor Valley	1000	\$ -
Victor Valley	2000	\$ -
Victor Valley	3000	\$ -
Victor Valley	4000	\$ -
Victor Valley	5000	\$ 4,000
Victor Valley	6000	\$ -
Victor Valley	<b>Subtotal</b>	<b>\$ 4,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 14,480</b>

## P09 R4 Marketing and Outreach

### PROJECT DESCRIPTION

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The Regional Marketing and Outreach project will continue to build on the successes established in SWP rounds 1-3. The brand, READY – Career Education at your community college, launched in February 2017 continues to grow, increasing awareness of the availability of in-demand high wage career preparation at the IEDRC’s colleges. The campaign will continue to utilize a multi-prong and innovative approach to increase enrollments and completions, further moving the SWP metrics..

**Industry Sector:** All Sectors

**Lead Institution:** Riverside CCD

### WORKPLAN

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#### RISKS:

As with any marketing campaign, the risk lies in not providing enough continued saturation to develop brand awareness.

**Responsible Person:** Ashley Etchison (ashley.etchison@norcollege.edu)

**Lead Institution or Partner:** Riverside CCD

**Participating Institutions:** Norco College, Riverside CCD

#### MAJOR ACTIVITIES:

- 1) Continue current contract with Interact to include the following items: Media Prefs survey, brand development and testing, develop campaign collateral, media buying, social media plan, and other items to support the marketing work plan.
- 2) Contract with outside vendors to develop new and innovative ways to support the marketing work plan and increase career education enrollments.

#### MAJOR OUTCOMES:

- 1) Marketing & Outreach will result in increased enrollment in CTE programs each year.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P09 R4 Marketing and Outreach**

College/District	Obj	Amount
Norco	1000	\$ -
Norco	2000	\$ 100,356
Norco	3000	\$ 57,875
Norco	4000	\$ 13,500
Norco	5000	\$ 14,000
Norco	6000	\$ -
Norco	<b>Subtotal</b>	<b>\$ 185,731</b>
Riverside CCD	1000	\$ -
Riverside CCD	2000	\$ -
Riverside CCD	3000	\$ -
Riverside CCD	4000	\$ -
Riverside CCD	5000	\$ 1,174,835
Riverside CCD	6000	\$ -
Riverside CCD	<b>Subtotal</b>	<b>\$ 1,174,835</b>
<b>TOTAL BUDGET</b>		<b>\$ 1,360,566</b>

# P10 R4 Healthcare Educator Bootcamp

## PROJECT DESCRIPTION

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In an ever changing and complex educational environment in healthcare, there is a need for continuous professional development. This project will provide professional development for new healthcare educators as well as upskill current healthcare educators. Professional development in healthcare leadership is also a focus of this project.

**Industry Sector:** Health

**Lead Institution:** College of the Desert

## WORKPLAN

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### RISKS:

TOP code inconsistencies between colleges and programs leading to inaccurate data on Launchboard. Lack of collaborative investment. Timing of events interfering with teaching loads and administrative responsibilities. Hiring challenges that may not allow new instructors to come to the new educator bootcamp. Turnover rates throughout the region (effecting commitment). Lack of faculty signing up for events making an ineffective class cohort.

**Responsible Person:** Wendy Deras (wederas@collegeofthedesert.edu)

**Lead Institution or Partner:** College of the Desert

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Mt. San Jacinto College, Palo Verde College, Riverside City College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) \*REQUIRED ACTIVITY\* Support/convene a 2-3 day New Educator Bootcamp for faculty with less than 5 years of experience.
- 2) \*REQUIRED ACTIVITY\* Support/convene a regional professional development activity for all nursing and allied health faculty on teaching and/or evaluation best practices.
- 3) \*REQUIRED ACTIVITY\* Support/convene a 2-3 day nursing and allied health Director's bootcamp (including Deans and Coordinators of health care programs).

### MAJOR OUTCOMES:

- 1) At least one faculty from each college with less than 5 years of experience will attend the bootcamp to develop the essential tools to be a successful healthcare educator.
- 2) At least one faculty from each college will attend each professional development activity which will improve/augment their current skill set as a healthcare educator.
- 3) Directors/Deans/Coordinators will increase knowledge in order to increase the success of the healthcare programs.

Strong Workforce Program  
Round 4 Budget

**Project: IEDRC P10 R4 Healthcare Educator Bootcamp**

College/District	Obj	Amount
Chaffey	1000	\$ -
Chaffey	2000	\$ -
Chaffey	3000	\$ -
Chaffey	4000	\$ -
Chaffey	5000	\$ 14,300
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 14,300</b>
College of the Desert	1000	\$ 4,500
College of the Desert	2000	\$ -
College of the Desert	3000	\$ 500
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 14,300
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 19,300</b>
Copper Mountain	1000	\$ 4,999
Copper Mountain	2000	\$ -
Copper Mountain	3000	\$ 1
Copper Mountain	4000	\$ -
Copper Mountain	5000	\$ 4,300
Copper Mountain	6000	\$ -
Copper Mountain	<b>Subtotal</b>	<b>\$ 9,300</b>
Crafton Hills	1000	\$ -
Crafton Hills	2000	\$ -
Crafton Hills	3000	\$ -
Crafton Hills	4000	\$ -
Crafton Hills	5000	\$ 9,300
Crafton Hills	6000	\$ -
Crafton Hills	<b>Subtotal</b>	<b>\$ 9,300</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P10 R4 Healthcare Educator Bootcamp**

College/District	Obj	Amount
Mt. San Jacinto	1000	\$ 12,000
Mt. San Jacinto	2000	\$ -
Mt. San Jacinto	3000	\$ 2,304
Mt. San Jacinto	4000	\$ -
Mt. San Jacinto	5000	\$ 18,000
Mt. San Jacinto	6000	\$ -
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 32,304</b>
Palo Verde	1000	\$ 3,000
Palo Verde	2000	\$ -
Palo Verde	3000	\$ 500
Palo Verde	4000	\$ -
Palo Verde	5000	\$ 2,000
Palo Verde	6000	\$ -
Palo Verde	<b>Subtotal</b>	<b>\$ 5,500</b>
Riverside City	1000	\$ -
Riverside City	2000	\$ -
Riverside City	3000	\$ -
Riverside City	4000	\$ -
Riverside City	5000	\$ 17,300
Riverside City	6000	\$ -
Riverside City	<b>Subtotal</b>	<b>\$ 17,300</b>
Victor Valley	1000	\$ -
Victor Valley	2000	\$ -
Victor Valley	3000	\$ -
Victor Valley	4000	\$ -
Victor Valley	5000	\$ 9,300
Victor Valley	6000	\$ -
Victor Valley	<b>Subtotal</b>	<b>\$ 9,300</b>
<b>TOTAL BUDGET</b>		<b>\$ 116,604</b>

# P12 R4 LAUNCH Inland Empire Apprenticeship and Work-based Learning Network

## PROJECT DESCRIPTION

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We began this project to establish system-wide infrastructure for a user-focused navigable apprenticeship system serving our region's businesses and students. The LAUNCH Apprenticeship Network integrates the apprenticeship model into the workforce and education systems of the region's community colleges, K-12 districts, and Workforce Development Boards. By streamlining resources, LAUNCH acts as an intermediary and education provider for businesses and students using the apprenticeship model.

**Industry Sector:** All Sectors

**Lead Institution:** Norco College

## WORKPLAN

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### RISKS:

*(none listed)*

**Responsible Person:** Charles Henkels (Charles.henkels@norcollege.edu)

**Lead Institution or Partner:** Norco College

**Participating Institutions:** Barstow College, Chaffey College, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Norco College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) \*REQUIRED\* Attendance and contribution to LAUNCH sub-committee work-groups.
- 2) \*REQUIRED\* Internal college procedures alignment with LAUNCH MOU requirements.
- 3) \*REQUIRED\* Colleges will provide related instruction to registered apprentices.
- 4) \*REQUIRED\* Attendance at California Apprenticeship Council quarterly meeting(s).
- 5) \*REQUIRED\* Participate in coordination of regional apprenticeship convening. Activities to include connecting with business partners and community stakeholders.
- 6) Colleges will expand business partnerships and participate in the development of new partners by pursuing leads and attending business summits.
- 7) \*REQUIRED\* Colleges will develop printed material for their apprenticeship pathways and participate in outreach events to K-12 and other populations.
- 8) \*OPTIONAL\* Participating colleges may elect to use allocations for "immediate local impact" activities that drive the launch of new programs.
- 9) \*OPTIONAL\* Participating colleges may elect to use allocations for business development consultancy activities that increase the number of industry partners.

## **MAJOR OUTCOMES:**

- 1) Sub-Committee groups were formed during FY 2018/19 and are the work-groups for the LAUNCH Project. Participating colleges must have representation in the group and be active and contributing members. These groups move the work products forward.
- 2) Colleges will be able to provide related instruction to registered apprentices in accordance with education code. CTE pathways can serve as apprenticeship pathways.
- 3) Colleges will have launched new apprenticeship programs within their local area.
- 4) The Inland Empire consortium members will increase their presence among the state apprenticeship community and will participate in public forum committee decision making processes on behalf of our new programs.
- 5) The IEDRC will host a high-profile apprenticeship convening.
- 6) Business development activities for apprenticeship will reach new geographic localities and industry sectors within our region.
- 7) Colleges will have institution-specific program information for apprentices and students.
- 8) Colleges will have funds available for vendor services that have an immediate return on launching or accelerating new program start-ups.
- 9) Colleges will have funds to work with business development vendors that can focus on developing new industry partners.



Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P12 R4 LAUNCH Inland Empire Apprenticeship and Work-based Learning Network**

College/District	Obj	Amount
Barstow	1000	\$ -
Barstow	2000	\$ 15,000
Barstow	3000	\$ 900
Barstow	4000	\$ 500
Barstow	5000	\$ 800
Barstow	6000	\$ -
Barstow	<b>Subtotal</b>	<b>\$ 17,200</b>
Chaffey	1000	\$ -
Chaffey	2000	\$ 18,828
Chaffey	3000	\$ 5,172
Chaffey	4000	\$ -
Chaffey	5000	\$ 110,350
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 134,350</b>
Crafton Hills	1000	\$ 28,000
Crafton Hills	2000	\$ -
Crafton Hills	3000	\$ 16,888
Crafton Hills	4000	\$ 500
Crafton Hills	5000	\$ 5,800
Crafton Hills	6000	\$ -
Crafton Hills	<b>Subtotal</b>	<b>\$ 51,188</b>
Moreno Valley	1000	\$ 45,477
Moreno Valley	2000	\$ -
Moreno Valley	3000	\$ 28,134
Moreno Valley	4000	\$ -
Moreno Valley	5000	\$ 2,200
Moreno Valley	6000	\$ -
Moreno Valley	<b>Subtotal</b>	<b>\$ 75,811</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P12 R4 LAUNCH Inland Empire Apprenticeship and Work-based Learning Network**

College/District	Obj	Amount
Mt. San Jacinto	1000	\$ 80,620
Mt. San Jacinto	2000	\$ -
Mt. San Jacinto	3000	\$ 22,980
Mt. San Jacinto	4000	\$ 4,000
Mt. San Jacinto	5000	\$ 6,000
Mt. San Jacinto	6000	\$ -
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 113,600</b>
Norco	1000	\$ -
Norco	2000	\$ 44,000
Norco	3000	\$ 4,050
Norco	4000	\$ 500
Norco	5000	\$ 1,450
Norco	6000	\$ -
Norco	<b>Subtotal</b>	<b>\$ 50,000</b>
Palo Verde	1000	\$ 1,500
Palo Verde	2000	\$ 45,000
Palo Verde	3000	\$ 15,500
Palo Verde	4000	\$ 3,600
Palo Verde	5000	\$ 2,000
Palo Verde	6000	\$ -
Palo Verde	<b>Subtotal</b>	<b>\$ 67,600</b>
Riverside City	1000	\$ -
Riverside City	2000	\$ 60,000
Riverside City	3000	\$ 20,400
Riverside City	4000	\$ -
Riverside City	5000	\$ 6,800
Riverside City	6000	\$ -
Riverside City	<b>Subtotal</b>	<b>\$ 87,200</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P12 R4 LAUNCH Inland Empire Apprenticeship and Work-based Learning Network**

College/District	Obj	Amount
San Bernardino Valley	1000	\$ -
San Bernardino Valley	2000	\$ 12,000
San Bernardino Valley	3000	\$ 1,080
San Bernardino Valley	4000	\$ 100
San Bernardino Valley	5000	\$ 1,450
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 14,630</b>
Victor Valley	1000	\$ 3,840
Victor Valley	2000	\$ 80,000
Victor Valley	3000	\$ 16,960
Victor Valley	4000	\$ 250
Victor Valley	5000	\$ 64,281
Victor Valley	6000	\$ -
Victor Valley	<b>Subtotal</b>	<b>\$ 165,331</b>
<b>TOTAL BUDGET</b>		<b>\$ 776,910</b>

# P14 R4 Inland Empire Cyber Hub Centers

## PROJECT DESCRIPTION

---

This ICT sector project started in 2017 to help establish a regional, multi-college cyber security support network dedicated to faculty professional development and student engagement. The continuation will support continued efforts at colleges to establish a physical cyber center, complete curriculum projects, add/expand cyber security pathways and support student engagement and faculty development.

**Industry Sector:** Information & Communication Technologies (ICT)/Digital Media

**Lead Institution:** San Bernardino CCD

## WORKPLAN

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### RISKS:

There is very little risk associated with this project. If colleges do not fully engage in the project, and follow through on commitments, the project will not be successful. This is not very likely.

**Responsible Person:** Susanne Mata (smata@sbccd.cc.ca.us)

**Lead Institution or Partner:** San Bernardino CCD

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Riverside City College, San Bernardino Valley College

### MAJOR ACTIVITIES:

- 1) \*REQUIRED ACTIVITY\* Host one regional CA Mayors Cup Cyber Challenge event.
- 2) \*REQUIRED ACTIVITY\* Colleges will host at least one IT/CIS/Cyber summer camp(s).
- 3) \*REQUIRED ACTIVITY\* Colleges without existing cybersecurity program, will create new curriculum and establish a cybersecurity program, certificate or degree.
- 4) \*REQUIRED ACTIVITY\* Colleges will fully equip or upgrade an existing lab to be a cyber hub with equipment, supplies and materials.
- 5) \*REQUIRED ACTIVITY\* Colleges will identify an individual to oversee the IE Cyber Hub project activities.
- 6) \*REQUIRED ACTIVITY\* Colleges will identify at least one individual to attend regular IE Cyber Hub project meetings.
- 7) \*REQUIRED ACTIVITY\* College faculty will attend ICT/CIS/Cyber related professional development activity or conference.
- 8) \*REQUIRED ACTIVITY\* Colleges will host two ICT/CIS/Cybersecurity student outreach/awareness activities/workshops/events.
- 9) \*OPTIONAL ACTIVITY\* Host Cyber Coaches training, orientation and on-boarding session(s).
- 10) \*OPTIONAL ACTIVITY\* Colleges will pursue Centers of Excellence Designation.
- 11) \*OPTIONAL ACTIVITY\* Colleges will participate in the National Cyber League and IT Fundamentals voucher programs.

- 12) \*OPTIONAL ACTIVITY\* Colleges without an existing Cybersecurity student club will establish a club; Colleges with existing Cybersecurity student will expand/improve club.

### **MAJOR OUTCOMES:**

- 1) At least 1 college will host the regional CA Mayors Cup Cyber Challenge event for high school students exposing students to college programs and cyber careers, increasing pipeline of students from K12 to CC.
- 2) Participating colleges will host at least one IT/CIS/Cyber camp for high school students exposing students to college programs and cyber careers/increasing pipeline of students from K12 to CC.
- 3) Colleges will revise existing or add new IT/CIS curriculum to include cybersecurity pathways/certificates/degrees increasing the number of cybersecurity options for students.
- 4) Participating colleges will establish a "cyber hub" or cybersecurity lab on their campus.
- 5) IE Cyber HUB project will have a team with representation from each participating college.
- 6) IE Cyber HUB project will have regular project meetings to encourage collaboration and assist colleges in meeting goals and objectives.
- 7) College faculty will attend professional development and learn about new technology, trends, etc. that can be used to improve instruction/curriculum.
- 8) At least 8 student outreach/awareness events will be conducted.
- 9) At least one Cyber Coaches training session will be held.
- 10) At least one college will receive Centers of Excellence (CAE) Designation.
- 11) Region will distribute NCL and IT Fundamentals vouchers so students can take exams and earn certifications at no cost.
- 12) Cybersecurity student clubs will be established at least 50% of participating colleges.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P14 R4 Inland Empire Cyber Hub Centers**

College/District	Obj	Amount
Chaffey	1000	\$ 19,835
Chaffey	2000	\$ -
Chaffey	3000	\$ 5,365
Chaffey	4000	\$ -
Chaffey	5000	\$ 41,500
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 66,700</b>
College of the Desert	1000	\$ 21,025
College of the Desert	2000	\$ -
College of the Desert	3000	\$ 5,675
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 12,300
College of the Desert	6000	\$ 30,000
College of the Desert	<b>Subtotal</b>	<b>\$ 69,000</b>
Copper Mountain	1000	\$ 22,500
Copper Mountain	2000	\$ -
Copper Mountain	3000	\$ 4,200
Copper Mountain	4000	\$ 2,500
Copper Mountain	5000	\$ 1,500
Copper Mountain	6000	\$ 30,000
Copper Mountain	<b>Subtotal</b>	<b>\$ 60,700</b>
Crafton Hills	1000	\$ 25,000
Crafton Hills	2000	\$ -
Crafton Hills	3000	\$ 200
Crafton Hills	4000	\$ 2,500
Crafton Hills	5000	\$ 4,500
Crafton Hills	6000	\$ 30,000
Crafton Hills	<b>Subtotal</b>	<b>\$ 62,200</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P14 R4 Inland Empire Cyber Hub Centers**

College/District	Obj	Amount
Moreno Valley	1000	\$ -
Moreno Valley	2000	\$ -
Moreno Valley	3000	\$ -
Moreno Valley	4000	\$ 5,000
Moreno Valley	5000	\$ 14,000
Moreno Valley	6000	\$ -
Moreno Valley	<b>Subtotal</b>	<b>\$ 19,000</b>
Mt. San Jacinto	1000	\$ 4,800
Mt. San Jacinto	2000	\$ -
Mt. San Jacinto	3000	\$ 951
Mt. San Jacinto	4000	\$ -
Mt. San Jacinto	5000	\$ 53,125
Mt. San Jacinto	6000	\$ 20,000
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 78,876</b>
Riverside City	1000	\$ 7,000
Riverside City	2000	\$ 60,000
Riverside City	3000	\$ 22,780
Riverside City	4000	\$ -
Riverside City	5000	\$ 11,000
Riverside City	6000	\$ 15,000
Riverside City	<b>Subtotal</b>	<b>\$ 115,780</b>
San Bernardino Valley	1000	\$ 15,600
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ 1,872
San Bernardino Valley	4000	\$ 2,500
San Bernardino Valley	5000	\$ 4,500
San Bernardino Valley	6000	\$ 30,000
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 54,472</b>
<b>TOTAL BUDGET</b>		<b>\$ 526,728</b>

# P16 R4 Awarding Veterans the CTE College Credit They Deserve

## PROJECT DESCRIPTION

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Provide resources to engage veterans with the region's CTE programs. Round 3 funding allowed colleges to start the process of hiring staff for the project; round 4 funding will provide support for transportation, a suitable regional venue, and speakers to conduct a conference to provide veterans and current military personnel with information on CTE course offerings across the region.

**Industry Sector:** All Sectors

**Lead Institution:** Norco College

## WORKPLAN

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### RISKS:

Title V and other state regulations related to prior learning credit may slow progress. Inability to staff the regional event coordination function in a timely manner may delay implementation.

**Responsible Person:** Debra Mustain (debra.mustain@norcocollege.edu)

**Lead Institution or Partner:** Norco College

**Participating Institutions:** Chaffey College, Copper Mountain College, Moreno Valley College, Mt. San Jacinto College, Norco College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Each college will identify up to 25 veteran students and staff to attend a regional one-day veterans conference to be held in a suitable, mutually-agreed location.
- 2) **\*OPTIONAL\*** Each college will provide transportation for up to 25 veteran students and staff to attend the conference.
- 3) **\*OPTIONAL\*** Each college will provide staff release time or substitute pay for attendance at the one-day conference.
- 4) **REQUIRED\*** Printing and dissemination of event materials to each campus will be completed by Norco College.



## **MAJOR OUTCOMES:**

- 1) Increased number of veterans attending regional college CTE programs; increased number of college staff and students aware of and accessing the military assist platform. Increased numbers of faculty and staff engaging with the platform to identify and align courses for awarding credit based on military service and training.
- 2) Increased access to attend this one-day conference.
- 3) Increased faculty access to attend this one-day conference.
- 4) Information on the conference broadly shared among all participating colleges and partner organizations.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P16 R4 Awarding Veterans the CTE College Credit They Deserve**

College/District	Obj	Amount
Chaffey	1000	\$ 1,675
Chaffey	2000	\$ -
Chaffey	3000	\$ 325
Chaffey	4000	\$ -
Chaffey	5000	\$ 4,000
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 6,000</b>
Copper Mountain	1000	\$ 1,900
Copper Mountain	2000	\$ -
Copper Mountain	3000	\$ 100
Copper Mountain	4000	\$ 1,500
Copper Mountain	5000	\$ 2,500
Copper Mountain	6000	\$ -
Copper Mountain	<b>Subtotal</b>	<b>\$ 6,000</b>
Mt. San Jacinto	1000	\$ -
Mt. San Jacinto	2000	\$ -
Mt. San Jacinto	3000	\$ -
Mt. San Jacinto	4000	\$ 4,000
Mt. San Jacinto	5000	\$ 5,500
Mt. San Jacinto	6000	\$ -
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 9,500</b>
Norco	1000	\$ 1,800
Norco	2000	\$ -
Norco	3000	\$ 200
Norco	4000	\$ 3,500
Norco	5000	\$ 7,000
Norco	6000	\$ -
Norco	<b>Subtotal</b>	<b>\$ 12,500</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P16 R4 Awarding Veterans the CTE College Credit They Deserve**

College/District	Obj	Amount
Palo Verde	1000	\$ -
Palo Verde	2000	\$ -
Palo Verde	3000	\$ -
Palo Verde	4000	\$ 2,000
Palo Verde	5000	\$ -
Palo Verde	6000	\$ -
Palo Verde	<b>Subtotal</b>	<b>\$ 2,000</b>
Riverside City	1000	\$ -
Riverside City	2000	\$ -
Riverside City	3000	\$ -
Riverside City	4000	\$ 1,500
Riverside City	5000	\$ 2,000
Riverside City	6000	\$ -
Riverside City	<b>Subtotal</b>	<b>\$ 3,500</b>
San Bernardino Valley	1000	\$ -
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ -
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ 1,500
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 1,500</b>
Victor Valley	1000	\$ 1,900
Victor Valley	2000	\$ -
Victor Valley	3000	\$ 100
Victor Valley	4000	\$ 1,500
Victor Valley	5000	\$ 2,500
Victor Valley	6000	\$ -
Victor Valley	<b>Subtotal</b>	<b>\$ 6,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 47,000</b>

# P18 R4 Using Employability Soft Skills to Create Pathways

## PROJECT DESCRIPTION

---

This project will build the region's Employability/Soft Skills program with the goal of helping colleges develop programs requested by employers to address the soft skills gap. Workshops will focus on creating enhanced noncredit programs that parallel college credit pathways. This has become increasingly important given the new funding formula. Some colleges are looking to redesign and integrate basic skills/developmental classes to accelerate student eligibility for their college level classes.

**Industry Sector:** All Sectors

**Lead Institution:** San Bernardino CCD

## WORKPLAN

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### RISKS:

Among the regional colleges there may be inconsistent practices regarding the value of noncredit instruction. This may lead to an overall lack of interest with some colleges choosing to focus on creating credit classes. There may be unexpected delays slowing the development of noncredit curriculum at a particular college. For example, a college may not have a noncredit champion advocating the development of programs. Effecting marketing and promotion of noncredit programs once approved may also delay successful implementation.

**Responsible Person:** Robert Levesque (rlevesqu@sbccd.cc.ca.us)

**Lead Institution or Partner:** San Bernardino CCD

**Participating Institutions:** Barstow College, College of the Desert, Norco College, Riverside City College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Lead college will work with State Chancellor's Office to host New World of Work training in region.
- 2) **\*REQUIRED\*** Colleges will create Workforce Readiness Program using the New World of Work as a model.
- 3) **\*REQUIRED\*** Lead college will convene workshops to provide participating colleges with ability to create enhanced noncredit programs.
- 4) **\*REQUIRED\*** Each college will create enhanced noncredit programs that provide students with skills leading to employment.

**MAJOR OUTCOMES:**

- 1) Colleges attend New World of Work Workshop. Key staff learns how to submit workforce readiness curriculum to State Chancellors Office for approval.
- 2) Workforce Readiness training is offered at each college.
- 3) Colleges attend noncredit workshop. Key staff will learn how to develop and submit enhanced noncredit programs to State Chancellors Office.
- 4) Noncredit programs are developed and submitted to State Chancellors Office.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P18 R4 Using Employability Soft Skills to Create Pathways**

College/District	Obj	Amount
Barstow	1000	\$ 33,340
Barstow	2000	\$ -
Barstow	3000	\$ 8,500
Barstow	4000	\$ 1,000
Barstow	5000	\$ -
Barstow	6000	\$ -
Barstow	<b>Subtotal</b>	<b>\$ 42,840</b>
College of the Desert	1000	\$ 60,000
College of the Desert	2000	\$ -
College of the Desert	3000	\$ 28,000
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 2,500
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 90,500</b>
Norco	1000	\$ 63,500
Norco	2000	\$ -
Norco	3000	\$ 14,000
Norco	4000	\$ 2,500
Norco	5000	\$ -
Norco	6000	\$ -
Norco	<b>Subtotal</b>	<b>\$ 80,000</b>
Riverside City	1000	\$ 15,000
Riverside City	2000	\$ 101,880
Riverside City	3000	\$ 39,739
Riverside City	4000	\$ -
Riverside City	5000	\$ 2,000
Riverside City	6000	\$ -
Riverside City	<b>Subtotal</b>	<b>\$ 158,619</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P18 R4 Using Employability Soft Skills to Create Pathways**

College/District	Obj	Amount
San Bernardino Valley	1000	\$ 48,000
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ 14,000
San Bernardino Valley	4000	\$ 2,500
San Bernardino Valley	5000	\$ -
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 64,500</b>
Victor Valley	1000	\$ 48,000
Victor Valley	2000	\$ -
Victor Valley	3000	\$ 9,633
Victor Valley	4000	\$ 5,000
Victor Valley	5000	\$ -
Victor Valley	6000	\$ -
Victor Valley	<b>Subtotal</b>	<b>\$ 62,633</b>
<b>TOTAL BUDGET</b>		<b>\$ 499,092</b>

# P19 R4 ACUE Faculty Professional Development

## PROJECT DESCRIPTION

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Endorsed by ACE, ACUE credentials educators in the use of evidence-based teaching practices that drive student engagement, retention, and learning. This project will support a cohort of CTE teachers in the region to complete the 26 modules of online professional development (about 80-90 hours). The CCCCO recently supported a cohort of CTE teachers to complete this training and initial feedback is very positive.

**Industry Sector:** All Sectors

**Lead Institution:** Riverside CCD

## WORKPLAN

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### RISKS:

Inability to identify an adequate cohort of CTE faculty to participate.

**Responsible Person:** Julie Pehkonen (julie.pehkonen@rcc.edu)

**Lead Institution or Partner:** Riverside CCD

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Norco College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** CTE Deans and other campus leaders will participate in meetings (conversations) and course experience demonstration with the ACUE team.
- 2) **\*REQUIRED\*** Colleges will identify interested faculty and will secure their commitment to participate.
- 3) **\*REQUIRED\*** CTE faculty participants will enroll and complete the course.
- 4) **\*REQUIRED\*** Faculty will attend CCCAOE Conference or regional event to receive their certificate of completion.
- 5) The regional consortia chair/staff will conduct the following activities on behalf of the project:
  - a. Convene CTE Deans to plan the ACUE professional development and contract with ACUE to provide the course. Assist with enrollment as necessary.
  - b. Coordinate faculty attendance and recognition at a CCCAOE Conference or regional event.



## **MAJOR OUTCOMES:**

- 1) Agreement/understanding/input on the course framework and timelines.
- 2) List of faculty participants will be sent the regional lead. Compensation details (if any) have been coordinated by each college.
- 3) Faculty successfully completed all course modules and 100% of the faculty are implementing new practices as evidenced by the analytics and progress summary provided by ACUE.
- 4) Faculty participation in recognition event.
- 5) Course is available and faculty are enrolled. Faculty receive recognition for participating in the ACUE course.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P19 R4 ACUE Faculty Professional Development**

College/District	Obj	Amount
Chaffey	1000	\$ -
Chaffey	2000	\$ -
Chaffey	3000	\$ -
Chaffey	4000	\$ -
Chaffey	5000	\$ 4,500
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 4,500</b>
College of the Desert	1000	\$ -
College of the Desert	2000	\$ -
College of the Desert	3000	\$ -
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 4,500
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 4,500</b>
Copper Mountain	1000	\$ 2,400
Copper Mountain	2000	\$ -
Copper Mountain	3000	\$ 100
Copper Mountain	4000	\$ -
Copper Mountain	5000	\$ 7,500
Copper Mountain	6000	\$ -
Copper Mountain	<b>Subtotal</b>	<b>\$ 10,000</b>
Crafton Hills	1000	\$ -
Crafton Hills	2000	\$ -
Crafton Hills	3000	\$ -
Crafton Hills	4000	\$ -
Crafton Hills	5000	\$ 4,500
Crafton Hills	6000	\$ -
Crafton Hills	<b>Subtotal</b>	<b>\$ 4,500</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P19 R4 ACUE Faculty Professional Development**

College/District	Obj	Amount
Norco	1000	\$ 400
Norco	2000	\$ -
Norco	3000	\$ 100
Norco	4000	\$ -
Norco	5000	\$ 4,500
Norco	6000	\$ -
Norco	<b>Subtotal</b>	<b>\$ 5,000</b>
San Bernardino Valley	1000	\$ 1,560
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ 180
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ 4,500
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 6,240</b>
Victor Valley	1000	\$ -
Victor Valley	2000	\$ -
Victor Valley	3000	\$ -
Victor Valley	4000	\$ -
Victor Valley	5000	\$ 4,500
Victor Valley	6000	\$ -
Victor Valley	<b>Subtotal</b>	<b>\$ 4,500</b>
<b>TOTAL BUDGET</b>		<b>\$ 39,240</b>

## P20 R4 Be My Guest

### PROJECT DESCRIPTION

---

The Retail/Hospitality Coordinator for the Inland Empire/Desert Region will fill the role of liaison to the state Sector Navigator for Retail/ Hospitality since the region does not have a DSN for that role. Coordinator will evaluate Projects in Common and state directions in Retail/Hospitality and propose a project for funding in SWP Round 5.

**Industry Sector:** Retail/Hospitality/Tourism 'Learn and Earn'

**Lead Institution:** College of the Desert

### WORKPLAN

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#### RISKS:

Providing adequate support across a large geographic region in such a large industry sector.

**Responsible Person:** Zerryl Becker (zerryl@collegeofthedesert.edu)

**Lead Institution or Partner:** College of the Desert

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Palo Verde College, San Bernardino Valley College, Victor Valley College

#### MAJOR ACTIVITIES:

- 1) \*REQUIRED\* Host college identifies and hires coordinator to be in place by July 1, 2019.
- 2) \*OPTIONAL\* Each participating college identifies contact person.
- 3) \*REQUIRED\* Professional Development - Costs to send Coordinator to Sector Navigator meeting.

#### MAJOR OUTCOMES:

- 1) Coordinator is in place with appropriate work space and sufficient clerical resources.
- 2) Each partner college identifies a local partner contact to work with the Coordinator.
- 3) Coordinator established relationships with Sector navigator and develops plan for Round Five funding and/or immediate implementation.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P20 R4 Be My Guest**

College/District	Obj	Amount
Chaffey	1000	\$ -
Chaffey	2000	\$ -
Chaffey	3000	\$ -
Chaffey	4000	\$ -
Chaffey	5000	\$ 2,500
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 2,500</b>
College of the Desert	1000	\$ 900
College of the Desert	2000	\$ -
College of the Desert	3000	\$ 100
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 2,500
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 3,500</b>
Copper Mountain	1000	\$ 1,200
Copper Mountain	2000	\$ -
Copper Mountain	3000	\$ 50
Copper Mountain	4000	\$ -
Copper Mountain	5000	\$ 1,250
Copper Mountain	6000	\$ -
Copper Mountain	<b>Subtotal</b>	<b>\$ 2,500</b>
Palo Verde	1000	\$ 1,500
Palo Verde	2000	\$ -
Palo Verde	3000	\$ 500
Palo Verde	4000	\$ -
Palo Verde	5000	\$ -
Palo Verde	6000	\$ -
Palo Verde	<b>Subtotal</b>	<b>\$ 2,000</b>

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P20 R4 Be My Guest**

College/District	Obj	Amount
San Bernardino Valley	1000	\$ 2,080
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ 252
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ 288
San Bernardino Valley	6000	\$ -
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 2,620</b>
Victor Valley	1000	\$ 4,000
Victor Valley	2000	\$ -
Victor Valley	3000	\$ -
Victor Valley	4000	\$ 4,000
Victor Valley	5000	\$ -
Victor Valley	6000	\$ -
Victor Valley	<b>Subtotal</b>	<b>\$ 8,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 21,120</b>

# P21 R4 Business Information Worker Model Curriculum Alignment

## PROJECT DESCRIPTION

---

The statewide Academic Senate completed a C-ID effort in fall 2018 to approve certificates and course descriptors for the BIW model curriculum. This project will work to align the region's Computer Applications and related curriculum with the recently C-ID approved Business Information Worker (BIW) certificates. The project will engage faculty from participating colleges to complete this process of curriculum review/revision/creation.

**Industry Sector:** Business & Entrepreneurship; Information & Communication Technologies (ICT)/Digital Media

**Lead Institution:** San Bernardino CCD

## WORKPLAN

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### RISKS:

There is very little risk associated with this project. If faculty do not fully engage in the curriculum alignment, the project will not be successful. This is not very likely.

**Responsible Person:** Susanne Mata (smata@sbccd.cc.ca.us)

**Lead Institution or Partner:** San Bernardino CCD

**Participating Institutions:** Chaffey College, Crafton Hills College, Norco College, Palo Verde College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Colleges will identify appropriate faculty to represent their college and attend monthly curriculum alignment meetings.
- 2) **\*REQUIRED\*** Faculty will attend monthly meetings.
- 3) **\*REQUIRED\*** Faculty representatives will work to evaluate existing BIW pathways for necessary changes compared with new model curriculum.
- 4) **\*REQUIRED\*** Faculty representatives will work with their colleges/fellow faculty to make necessary revisions, and add new courses; some work will need to be completed outside of the monthly meetings.
- 5) **\*REQUIRED\*** Colleges will complete necessary steps to have the curriculum reviewed, evaluated and approved by the IEDRC steering committee, at their college, and by the CCCCCO.

## **MAJOR OUTCOMES:**

- 1) Curriculum alignment team will be developed.
- 2) Revised curriculum will be completed in line with the Curriculum Approval Process so that colleges may begin offering BIW II and BIW Professional in Fall 2020.
- 3) Revised curriculum will be completed in line with the Curriculum Approval Process so that colleges may begin offering BIW II and BIW Professional in Fall 2020.
- 4) New BIW pathways will be available to students at participating colleges including BIW Certificate of Achievement, 12 units, BIW Certificate of Achievement, 18 units and BIW Professional, 30 units.



Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P21 R4 Business Information Worker Model Curriculum  
 Alignment**

College/District	Obj	Amount
Chaffey	1000	\$ -
Chaffey	2000	\$ -
Chaffey	3000	\$ -
Chaffey	4000	\$ -
Chaffey	5000	\$ 2,000
Chaffey	6000	\$ -
Chaffey	<b>Subtotal</b>	<b>\$ 2,000</b>
Crafton Hills	1000	\$ 10,400
Crafton Hills	2000	\$ -
Crafton Hills	3000	\$ 3,620
Crafton Hills	4000	\$ -
Crafton Hills	5000	\$ 2,497
Crafton Hills	6000	\$ -
Crafton Hills	<b>Subtotal</b>	<b>\$ 16,517</b>
Norco	1000	\$ -
Norco	2000	\$ -
Norco	3000	\$ -
Norco	4000	\$ -
Norco	5000	\$ 2,000
Norco	6000	\$ -
Norco	<b>Subtotal</b>	<b>\$ 2,000</b>
Palo Verde	1000	\$ 6,000
Palo Verde	2000	\$ -
Palo Verde	3000	\$ 2,000
Palo Verde	4000	\$ -
Palo Verde	5000	\$ 2,000
Palo Verde	6000	\$ -
Palo Verde	<b>Subtotal</b>	<b>\$ 10,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 30,517</b>

## P22 R4 Counselor Conclave

### PROJECT DESCRIPTION

---

Counselors play a crucial role in increasing the awareness of and interest in CTE programs that get students on a path to rewarding careers. The IE/Desert has convened a Counselor Conclave for the past ten years with the express purpose of disseminating information about CTE programs and relevant labor marketing information. This project would support the annual Counselor Conclave in the IE/Desert region.

**Industry Sector:** All Sectors

**Lead Institution:** Riverside CCD

### WORKPLAN

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#### RISKS:

Inadequate participation in planning by partnering colleges.

**Responsible Person:** Julie Pehkonen (julie.pehkonen@rcc.edu)

**Lead Institution or Partner:** Riverside CCD

**Participating Institutions:** Barstow College, Chaffey College, College of the Desert, Copper Mountain College, Mt. San Jacinto College, Norco College, Palo Verde College, San Bernardino Valley College

#### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Colleges will promote event to counselors at both the college and in their feeder districts.
- 2) **\*REQUIRED\*** Host and/or present a breakout session and/or information table at event.
- 3) **\*REQUIRED\*** The regional consortia chair/staff will conduct the following activities on behalf of the project:
  - a. Establish and convene regular meetings of a Counselor Conclave Planning Committee to include representatives from key talent, colleges, K-12, and ROP.
  - b. Manage all logistics for the event, including securing venue, speakers, registration, evaluation, etc.
  - c. Develop and distribute materials to promote the event.

#### MAJOR OUTCOMES:

- 1) Counselor attendance.
- 2) Breakout session held.
- 3) Conclave agenda is organized and 100% of seats are filled.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P22 R4 Counselor Conclave**

College/District	Obj	Amount
College of the Desert	1000	\$ -
College of the Desert	2000	\$ -
College of the Desert	3000	\$ -
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 1,000
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 1,000</b>
Palo Verde	1000	\$ -
Palo Verde	2000	\$ 1,500
Palo Verde	3000	\$ 500
Palo Verde	4000	\$ 4,500
Palo Verde	5000	\$ -
Palo Verde	6000	\$ -
Palo Verde	<b>Subtotal</b>	<b>\$ 6,500</b>
<b>TOTAL BUDGET</b>		<b>\$ 7,500</b>

# P23 R4 Machining for the Manufacturing Empire

## PROJECT DESCRIPTION

---

Industry in the Inland Empire needs skilled millwrights, fabricators and machinists. Many college facilities have outdated equipment or machines that are in need of service/repair. Several regional high schools have excellent machining programs that do not feed into local colleges. This project will add/upgrade college machine tools and related curriculum; purchase program supplies; and provide professional development so that colleges can add/expand their programs through faculty Prof Development.

**Industry Sector:** Advanced Manufacturing

**Lead Institution:** Chaffey College

## WORKPLAN

---

### RISKS:

- 1) Adequate lab/facility room for implementing or expanding programs at college sites.
- 2) Difficulty in recruiting, hiring, and training additional faculty.
- 3) Availability of faculty to attend multi-day training and professional development due to teaching load/schedule.

**Responsible Person:** Debbie Smith (Deborah.smith@chaffey.edu)

**Lead Institution or Partner:** Chaffey College

**Participating Institutions:** Chaffey College, Norco College, San Bernardino Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Equipment Maintenance or Purchase - Servicing or repair of existing equipment or purchase of tools and equipment to improve or expand the conventional and advance manufacturing program of the college.
- 2) **\*OPTIONAL\*** Supplies Purchase - One-time start-up purchase of supplies to improve or expand the conventional and advance manufacturing program of the college.
- 3) **\*REQUIRED\*** Professional Development - Costs to send faculty to Curriculum Alignment Meetings.
- 4) **\*REQUIRED\*** Outreach to recruit additional faculty from industry as needed.
- 5) **\*REQUIRED\*** Professional Development - Costs to send faculty to Haas Training.
- 6) **\*REQUIRED\*** Professional Development - Costs to send faculty to Machine Shop Training.

## **MAJOR OUTCOMES:**

- 1) Equipment Maintenance or Purchase - Servicing or repair of existing equipment or purchase of tools and equipment to improve or expand the conventional and advance manufacturing program of the college.
- 2) Each partner college has sufficient supplies to support manageable hands-on learning activities.
- 3) Curriculum is aligned so that student outcomes are similar at participating colleges.
- 4) Faculty available or in the pipeline to teach programs.
- 5) Faculty fully capable of instructing students on use of Haas equipment in classroom(s).
- 6) Faculty fully capable of instructing students on use of all machine shop equipment in classroom(s).

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P23 R4 Machining for the Manufacturing Empire**

College/District	Obj	Amount
Chaffey	1000	\$ 1,255
Chaffey	2000	\$ -
Chaffey	3000	\$ 245
Chaffey	4000	\$ -
Chaffey	5000	\$ 5,500
Chaffey	6000	\$ 150,000
Chaffey	<b>Subtotal</b>	<b>\$ 157,000</b>
Norco	1000	\$ 1,200
Norco	2000	\$ -
Norco	3000	\$ 300
Norco	4000	\$ -
Norco	5000	\$ 5,500
Norco	6000	\$ 67,000
Norco	<b>Subtotal</b>	<b>\$ 74,000</b>
San Bernardino Valley	1000	\$ 380
San Bernardino Valley	2000	\$ -
San Bernardino Valley	3000	\$ -
San Bernardino Valley	4000	\$ -
San Bernardino Valley	5000	\$ 7,820
San Bernardino Valley	6000	\$ 17,378
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 25,578</b>
<b>TOTAL BUDGET</b>		<b>\$ 256,578</b>

# P24 R4 DSN Faculty Professional Development Events

## PROJECT DESCRIPTION

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This proposal provides funds for regional professional development events. These well organized and successful events for IE/D faculty and administrators have fostered great collaboration in the region and keep our faculty at the cutting edge of industry needs, trends, and innovative developments. DSN budgets can no longer support these excellent multi-sector regional events because of expired grants. This proposal will ensure that regional faculty professional development continues.

**Industry Sector:** All Sectors

**Lead Institution:** College of the Desert

## WORKPLAN

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### RISKS:

There are no risks associated with this project proposal.

**Responsible Person:** Jon Caffery (jcaffery@collegeofthedesert.edu)

**Lead Institution or Partner:** College of the Desert

**Participating Institutions:** Chaffey College, College of the Desert, Crafton Hills College, Moreno Valley College, Norco College, Palo Verde College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Attend regular planning meetings for multi-sector professional development events to include representatives from key talent, colleges, K12, ROP, and Workforce.
- 2) **\*REQUIRED\*** Promote event to college faculty and school districts.
- 3) **\*OPTIONAL\*** Host and/or present a breakout session and/or an information table at an event.

### MAJOR OUTCOMES:

- 1) Events are organized.
- 2) Full attendance.
- 3) Information disseminated and collaboration increases.

Strong Workforce Program  
 Round 4 Budget

**Project: IEDRC P24 R4 DSN Faculty Professional Development  
 Events**

College/District	Obj	Amount
College of the Desert	1000	\$ -
College of the Desert	2000	\$ -
College of the Desert	3000	\$ -
College of the Desert	4000	\$ -
College of the Desert	5000	\$ 12,000
College of the Desert	6000	\$ -
College of the Desert	<b>Subtotal</b>	<b>\$ 12,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 12,000</b>



## Board of Trustees Regular Meeting (VI.M)

Meeting	August 20, 2019
Agenda Item	Grants, Contracts and Agreements (VI.M)
Subject	Grants, Contracts and Agreements Inland Empire Desert Region Participation Agreements No. 2017/20-19 Strong Workforce Program between Riverside Community College District and eight community college districts within the region.
College/District	District
Funding	Strong Workforce Program
Recommended Action	Recommend approving the Inland Empire/Desert Region Strong Workforce Program Participation Agreements with Barstow Community College District, Chaffey Community College District, College of the Desert, Copper Mountain Community College District, Mt. San Jacinto Community College District, Palo Verde Community College District, San Bernardino Community College District, and Victor Valley Community College District in the amount of \$662,004

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### Background Narrative:

The District has been designated as the Fiscal Agent for the Strong Workforce Program for the Inland Empire/Desert region and is responsible for distributing funds to each community college district within the region. The Strong Workforce Program funds outlined in these Participation Agreements are restricted to college-level regional coordination and/or designated to a lead college to coordinate regional activities on behalf of participating colleges. The participation agreements are part of the Master Agreement No. 2017/20-Strong Workforce Program and allocate funds from the fourth annual allocation of regional dollars. The Exhibit Tables\_R4\_Restricted attachment shows the amount allocated to each partner college district. Funds will be expended according to a scope of work, project work plan, and budget, which are detailed in project proposals and are incorporated into the participation agreements as exhibits (see Exhibit\_Work Plans\_Budgets attachment). The participation agreements are binding under the master agreement.

Prepared By: Rebecca Goldware, Vice Chancellor, Institutional Advancement and Economic Development  
Jeannie G. Kim, Associate Vice Chancellor, Grants & Economic Development  
Christopher Earl, Interim Director, Office of Grants  
Julie Pehkonen, Director, Career & Technical Education Projects  
Sheryl Plumley, Assistant Director, Career & Technical Education Projects

Inland Empire/Desert Region  
 Participation Agreement 2017/20-19-C - Strong Workforce Program  
 between  
 Riverside Community College District  
 and  
 Sample College

This Participation Agreement is incorporated into the Master Agreement No. 2017/20 – Strong Workforce Program, entered into February 1, 2017 between Riverside Community College District, hereinafter referred to as “District,” and Sample College, hereinafter referred to as “Contractor”. District and Contractor are also referred to collectively as “Parties” and individually as “Party.”

The Strong Workforce Program regional projects utilizing Round 4 Restricted Use Funds are referenced in the list below are incorporated into this Participation Agreement.

Table 1:

Project No.	Restricted Use Project Title
2017/20-19-C-P00	P00 College Level Regional Coordination
2017/20-19-C-P##	P## Name of Project
2017/20-19-C-P##	P## Name of Project
2017/20-19-C-P##	P## Name of Project

1. SCOPE OF WORK

Contractor agrees to perform the work as described in the Strong Workforce project proposals listed above in Table 1, and the workplans and budgets attached to this Participation Agreement as Exhibit, which by reference are incorporated into the Master Agreement. Contractor agrees to comply with all provisions, to perform all work as set forth in the Master Agreement and the aforementioned Exhibit in a professional, timely, and diligent manner. As needed, the Scope of Work can be amended and modified based on written approval by the Parties.

2. COLLABORATION

All Parties agree to work collaboratively with all other colleges specifically referenced in Exhibit and included as “participating colleges” for those projects in NOVA, in order to complete the Scope of Work. Collaboration will include attending regular project meetings, communication among the project partners, and periodic written updates and presentations to the Inland Empire Desert Regional Consortium.

3. PERIOD OF PERFORMANCE

The period of performance for this Participation Agreement shall be from July 1, 2019 through June 30, 2020.

4. TOTAL COSTS

The total cost for performance of this Participation Agreement is set forth in the table below. Table 2 shows funds allocated to Contractor to serve as the lead college on behalf of all participating colleges in the project and/or for college-level regional project coordination. These funds may not be transferred to other funded projects.

Table 2:

Exhibit No.	Restricted Use Project Title	Allocated to Contractor
2017/20-19-P00	P00 College Level Regional Coordination	\$ 25,000
2017/20-19-P##	P## Name of Project	\$
2017/20-19-P##	P## Name of Project	\$
2017/20-19-P##	P## Name of Project	\$
Total Allocation		\$

5. BUDGET

Contractor agrees that expenditure of funds under the Agreement will not exceed the Total Allocation shown in Table 2. Project funds allocated to lead college on behalf of participating colleges are to be expended solely for the shared project identified. Any unused funds upon completion or termination of project will be returned to the District to be reallocated to other regional projects. Restricted use funds should be kept separate from funding allocated towards other projects.

## 6. PAYMENT

Twenty-five percent (25%) of the total cost may be issued as an advance payment to Contractor upon District's receipt of the fully executed Participation Agreement and Master Agreement, and Contractor submits an invoice for that disbursement. Advance payments are contingent upon Contractor's demonstrated ability to fully expend previous advance payments made by the District. Thereafter, the District shall reimburse Contractor for the cost of the work performed through an invoicing process (see paragraph 7 "Invoices"), up to but not exceeding the amount listed above under Total Allocation.

## 7. INVOICES

Invoices shall reference the Participation Agreement number and must be supported by financial detail reports that itemize costs by Project No. Invoices shall be submitted no more frequently than monthly, and preferably, on a quarterly basis. District may request back-up documentation for expenditures, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work outlined in Exhibits referenced in Table 2, upon receipt of a final invoice requesting payment, and upon District's approval of a final report. Invoices should be submitted to District contact named in paragraph 11 "Contacts." A final invoice for all performance under this Agreement is due no later than August 31, 2020.

## 8. REPORTING

Through this Participation Agreement, Contractor agrees to adhere to the fiscal reporting process and timelines as required by the California Community College Chancellor's Office and the Inland Empire/Desert Regional Consortium. Reports detailing fiscal activity during each quarter of the performance period will be submitted online via NOVA system. Periodic qualitative reports may be requested by the District. Invoices and financial detail reports may be submitted in lieu of fiscal year end reports. A final report covering the entire performance period of the Participation Agreement, including all supporting documentation, is due August 31, 2020.

## 9. MODIFICATIONS

Requests for changes to the scope of work, Exhibit 1, must be submitted, in writing, to the District contact named in paragraph 11 "Contacts." Prior approval by the District is required on all modifications.

## 10. TIME EXTENSIONS

Contractor must spend all of the funds allocated through this Participation Agreement within the timeframe of the Agreement.

## 11. CONTACTS

All invoices, supporting documentation, and progress reports from the Contractor will be sent to the District project director.

For District:

Project Director  
Sheryl.Plumley@rccd.edu  
Assistant Director, CTE Projects  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

The Contractor shall assign an individual to serve as liaison between the Contractor and the District, other project partners, and the Inland Empire Desert Regional Consortium. Project liaison to ensure the scope of work is carried out. The Contractor's liaison will submit qualitative and quantitative reports to the District and will work collaboratively with other project partners and the Inland Empire Desert Regional Consortium. Invoices and financial supporting documentation shall be certified and submitted by the Contractor's fiscal contact.

For Contractor:

Project Liaison

Contact Name  
Contact Title  
Contact Email

Fiscal Contact

Contact Name  
Contact Title  
Contact Email

Both Parties agree to notify the other, in writing, within 30 days of changes to project contacts.

12. SIGNATURES

By signing below, the Parties agree to the terms and conditions set forth in this Participation Agreement, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Master Agreement between the Riverside Community College District and [Sample College](#), and are binding upon the Parties without any further action by the Parties.

Riverside Community College District

[Sample College](#)

\_\_\_\_\_  
Aaron Brown  
Vice Chancellor  
Business and Financial Services

\_\_\_\_\_  
Name  
Superintendent/President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Strong Workforce Program – Restricted Use Funds

Table 1. Participation Agreements

<b>District/College</b>	<b>Participation Agreement</b>	<b>Amount</b>
Barstow Community College	2017/20-19-A	\$ 25,000
Chaffey Community College District	2017/20-19-B	\$ 25,000
College of the Desert	2017/20-19-C	\$178,000
Copper Mountain Community College District	2017/20-19-D	\$ 70,459
Mt. San Jacinto Community College District	2017/20-19-E	\$ 79,500
Palo Verde Community College District	2017/20-19-F	\$25,000
San Bernardino Community College District	2017/20-19-K	\$184,045
San Bernardino Community College District (Crafton Hills College)	2017/20-19-L	\$ 25,000
San Bernardino Community College District (San Bernardino Valley College)	2017/20-19-M	\$ 25,000
Victor Valley Community College District	2017/20-19-N	\$ 25,000
	<b>TOTAL</b>	<b>\$662,004</b>

Table 2. Exhibits

<b>Exhibit Number</b>	<b>Project Title</b>	<b>Page #</b>
2017/20-19-P00	P00 R4 Regional Project Coordination and Support (college level)	1
2017/20-19-P03	P03 R4 Placement and Clinical Site Coordination	4
2017/20-19-P07	P07 R4 Job Developers	7
2017/20-19-P08	P08 R4 CTE Advisory Communities	10
2017/20-19-P10	P10 R4 Healthcare Educator Bootcamp	13
2017/20-19-P14	P14 R4 Inland Empire Cyber Hub Centers	15
2017/20-19-P16	P16 R4 Awarding Veterans the CTE College Credit They Deserve	18
2017/20-19-P19	P19 R4 ACUE Faculty Professional Development	21
2017/20-19-P22	P22 R4 Counselor Conclave	24
2017/20-19-P24	P24 R4 DSN Faculty Professional Development Events	26

# P00 R4 Regional Project Coordination and Support (college level)

## PROJECT DESCRIPTION

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This project is intended to support the efforts of local colleges to coordinate implementation of 24 regional projects.

**Industry Sector:** All Sectors

**Lead Institution:** Inland Empire/Desert Regional Consortium

## WORKPLAN

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### RISKS:

Staffing is an ongoing barrier to successful implementation of regional projects.

**Responsible Person:** Julie Pehkonen (julie.pehkonen@rcc.edu)

**Lead Institution or Partner:** Inland Empire/Desert Regional Consortium

**Participating Institutions:** Barstow College, Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Norco College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

Each college desiring to access project coordination funds will be required to have an associated workplan for the use of the funds. The individual(s) tasked with college-level regional project coordination and support will be expected to assist in facilitating the implementation of regional projects at their college, communicate regularly with the regional project manager and appropriate DSNs, and ensure that fiscal and progress/outcomes reporting is submitted in a timely manner. Other duties may be assigned by the college.

### MAJOR OUTCOMES:

Regional SWP projects meet expected timelines and milestones. Fiscal and narrative reports are completed and submitted on time.



Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P00 R4 Regional Project Coordination and Support (college level)**

College/District	Obj	Amount
Barstow	2000	\$ 24,000
Barstow	3000	\$ 1,000
Barstow	<b>Subtotal</b>	<b>\$ 25,000</b>
Chaffey	2000	\$ 24,000
Chaffey	3000	\$ 1,000
Chaffey	<b>Subtotal</b>	<b>\$ 25,000</b>
College of the Desert	2000	\$ 18,500
College of the Desert	3000	\$ 6,500
College of the Desert	<b>Subtotal</b>	<b>\$ 25,000</b>
Copper Mountain	1000	\$ 59,184
Copper Mountain	3000	\$ 11,275
Copper Mountain	<b>Subtotal</b>	<b>\$ 70,459</b>
Crafton Hills	2000	\$ 24,000
Crafton Hills	3000	\$ 1,000
Crafton Hills	<b>Subtotal</b>	<b>\$ 25,000</b>
Moreno Valley	2000	\$ 24,000
Moreno Valley	3000	\$ 1,000
Moreno Valley	<b>Subtotal</b>	<b>\$ 25,000</b>
Mt. San Jacinto	2000	\$ 23,437
Mt. San Jacinto	3000	\$ 1,563
Mt. San Jacinto	<b>Subtotal</b>	<b>\$ 25,000</b>
Norco	2000	\$ 24,000
Norco	3000	\$ 1,000
Norco	<b>Subtotal</b>	<b>\$ 25,000</b>

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P00 R4 Regional Project Coordination and Support (college level)**

College/District	Obj	Amount
Palo Verde	2000	\$ 24,000
Palo Verde	3000	\$ 1,000
Palo Verde	<b>Subtotal</b>	<b>\$ 25,000</b>
Riverside City	2000	\$ 24,000
Riverside City	3000	\$ 1,000
Riverside City	<b>Subtotal</b>	<b>\$ 25,000</b>
San Bernardino Valley	2000	\$ 20,000
San Bernardino Valley	3000	\$ 3,000
San Bernardino Valley	5000	\$ 2,000
San Bernardino Valley	<b>Subtotal</b>	<b>\$ 25,000</b>
Victor Valley	2000	\$ 24,000
Victor Valley	3000	\$ 1,000
Victor Valley	<b>Subtotal</b>	<b>\$ 25,000</b>
<b>TOTAL BUDGET</b>		<b>\$ 345,459</b>

## P03 R4 Placement and Clinical Site Coordination

### PROJECT DESCRIPTION

---

Lack of required clinical site placements is a barrier to increasing capacity in nursing and allied health programs. Regional coordination and collaboration is essential to ensure that clinical placements for healthcare students are obtained. Regional placement coordinators will also be responsible for exploring other potential clinical and community sites. The Clinical Placement Coordinators will share best practices and communicate regularly.

**Industry Sector:** Health

**Lead Institution:** College of the Desert

### WORKPLAN

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#### RISKS:

TOP code inconsistencies between colleges and programs leading to inaccurate data on Launchboard. Community College turnover rates throughout the region (effecting commitment). State mandates and legislation changing regarding reporting methods and software systems for clinical placements. Differences in colleges on the amount of time and resources that are dedicated to the clinical placement coordinator. Private schools competing for clinical placements who have incentives for clinical facilities.

**Responsible Person:** Wendy Deras (wederas@collegeofthedesert.edu)

**Lead Institution or Partner:** College of the Desert

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Mt. San Jacinto College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

#### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Support a Clinical Placement Coordinator (CPC).
- 2) **\*REQUIRED ACTIVITY\*** Hold regular regional meetings with CPCs and stakeholders to share best practices and coordinate clinical placement locally/regionally.
- 3) **\*REQUIRED ACTIVITY\*** Convene/support regional educational/Professional Development events/ activities that support clinical placement (workshops, certifications, simulation training and experience).
- 4) **\*OPTIONAL ACTIVITY\*** Develop a CPC job description template.
- 5) **\*OPTIONAL ACTIVITY\*** Advertise and market specifically to and with clinical partners; highlighting community college and hospital partnership successes in the form of video spots.

## **MAJOR OUTCOMES:**

- 1) A qualified staff member is functioning effectively as a CPC at/for each college.
- 2) Best practices will be shared; clinical placement needs will be met in a coordinated manner.
- 3) CPCs, Dean's/Directors and/or clinical faculty will increase knowledge regarding clinical placement best practices/issues in clinical placement and/or prepare clinical instructors for success at the clinical site or alternative clinical site simulation activities.
- 4) Ensures that colleges are using best practice in the use and function of their CPC. May be used formally or informally at each college an adapted per college.
- 5) Builds a stronger relationship with clinical partners. Allows the community colleges and the hospitals to market successes together. Leads to increased clinical placement and job placement.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P03 R4 Placement and Clinical Site Coordination**

Shared Expense to College of the Desert from participating colleges: Faculty and staff professional development (content expert, food, and venue). Total cost of event approximately \$10,000 x 2 events shared x 8 colleges. Total Estimate: \$20,000

Lead College/District Budget	Obj	Amount
<b>College of the Desert</b>	<b>5000</b>	<b>\$ 17,000</b>
Participating College Contribution		Amount
Chaffey		\$ 2,500
Copper Mountain		\$ 2,500
Mt. San Jacinto		\$ 2,500
Palo Verde		\$ 2,000
Riverside City		\$ 2,500
San Bernardino Valley		\$ 2,500
Victor Valley		\$ 2,500
<b>Subtotal of Contribution</b>		<b>\$ 17,000</b>

## P07 R4 Job Developers

### PROJECT DESCRIPTION

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This project will provide a collaborative regional approach to job development and placement for CTE students within the region. Regional job developers will work together to establish an effective networking group where they will market CTE students and programs in an effort to increase program awareness and enrollment; identify industry needs and connect qualified CTE students, facilitating a match for job placement; and provide CTE students with job readiness support services.

**Industry Sector:** All Sectors

**Lead Institution:** Riverside City College

### WORKPLAN

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#### RISKS:

There are no risks associated with this project.

**Responsible Person:** Meriel Anderson-McDade (meriel.anderson-mcdade@rcc.edu)

**Lead Institution or Partner:** Riverside City College

**Participating Institutions:** Barstow College, Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Norco College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

#### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Job Developers to represent college and CTE programs in the field to market students & programs, connect openings to qualified completers, and build relationships that can continue towards the goals of placement and enrollment increase.
- 2) **\*REQUIRED ACTIVITY\*** Job Developer to form relationships with local employers, industry partners, and other related stakeholders.
- 3) **\*REQUIRED ACTIVITY\*** Job Developer to identify current students and upcoming completers, along with faculty advocates, to begin matching students to local employers.
- 4) **\*REQUIRED ACTIVITY\*** Job Developers to hold workshops related to employment development and provide career counseling resources to associated students.
- 5) **\*REQUIRED ACTIVITY\*** Job Developers to market programs and students to industry specific sector employers.
- 6) **\*REQUIRED ACTIVITY\*** Regional Job Developers will meet at Quarterly meetings to share best practices and create collaborative partnerships with larger employers that affect the region.
- 7) **\*OPTIONAL ACTIVITY\*** Job Developers will partner on opportunities to improve on the marketing of the services provided across the region by collaborating with IEDRC marketing team on one large regional outreach project.
- 8) **\*OPTIONAL ACTIVITY\*** Job Developers collaborating with IEEP to do a Job Developer roadshow to support large business demands enhancing opportunities and create long term relationships with employer's needs.

- 9) \*OPTIONAL ACTIVITY\* Regional Podcast: Sharing success and stories of employers in the region and connecting employers and students to opportunities.

### **MAJOR OUTCOMES:**

- 1) Increase awareness of the various CTE programs and connect employers and qualified CTE completers.
- 2) Increased placement related to CTE Programs.
- 3) Increased enrollment and placement related to CTE Programs and improve soft skills application.
- 4) Improve collaborative efforts of increased enrollment and placement related to CTE programs.
- 5) Connecting the regions employer to the various placement and career development opportunities offered by the 12 regional community colleges.
- 6) Allow regional connections to employers to support student outcomes and build on closing the employment gaps and strengthen the "success skills" that may prohibit placement and retention.
- 7) Increase retention, placement, and connection with employers within the region.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P07 R4 Job Developers**

(SHARED EXPENSE TO MSJC FROM PARTICIPATING COLLEGES) #7-  
 REQUIRED: Regional Job Developer Roadshow in partnership with IEEP to target larger employers in the region to help with networking, establishing employment needs and opportunities in support of CTE Programs and get students employed in the region. This roadshow be held three times a year to communicate the vision and strategies; receive feedback/input on how job developers can support placement/staffing needs within their organizational footprint and help feed into supporting the various regional advisory project.

Lead College/District Budget	Obj	Amount
<b>Mt. San Jacinto College</b>	<b>5000</b>	<b>\$ 54,500</b>
Participating College Contribution		Amount
Barstow		\$ 500
Chaffey		\$ 5,000
College of the Desert		\$ 5,000
Copper Mountain		\$ 5,000
Crafton Hills		\$ 5,000
Moreno Valley		\$ 5,000
Norco		\$ 5,000
Palo Verde		\$ 2,000
Riverside City		\$ 5,500
San Bernardino Valley		\$ 5,000
Victor Valley		\$ 11,500
<b>Subtotal of Contribution</b>		<b>\$ 54,500</b>



# POS R4 CTE Advisory Communities

## PROJECT DESCRIPTION

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Continuing work of the Pilot, this project establishes & strengthens industry partnerships on behalf of improving Pathways. Ultimately, students will be better prepared to meet new emerging industry standards and employment needs. Regional advisories provide: Labor Market Information (by COE), Industry Skills Panels, and breakout groups. CC/K12 faculty develop meaningful partnerships leading to on-going curriculum advisement; internship & apprenticeship opportunities; etc. Meets Perkins requirements.

**Industry Sector:** All Sectors

**Lead Institution:** San Bernardino CCD

## WORKPLAN

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### RISKS:

There are no risks associated with this project.

**Responsible Person:** Lori Benson (lbenson@sbccd.org)

**Lead Institution or Partner:** San Bernardino CCD

**Participating Institutions:** Chaffey College, Palo Verde College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Each attending community college will send at least 2 faculty and at least 1 staff and/or administrator per industry sector, as aligned with their disciplines or course offerings at their college.
- 2) **\*REQUIRED ACTIVITY\*** Each attending community college faculty (2 per participating college) will invite at least 2 of their CTE advisers/ business partners.
- 3) **\*REQUIRED ACTIVITY\*** Each community college faculty (2 per college) participating will invite at least 3 of their CTE secondary partners.
- 4) **\*REQUIRED ACTIVITY\*** Identify one point person per college to attend advisory planning meetings and/or to provide suggestions and feedback.
- 5) **\*REQUIRED ACTIVITY\*** Moderated Industry Skills Panels are provided at each of the regional advisories to gain new information on: entry level employment and hiring practices; certifications (required and desired); current job openings; offers of internships and apprenticeships; other work-based learning opportunities.
- 6) **\*REQUIRED ACTIVITY\*** Advisory attendees will participate in sub-sector breakout sessions, discussions and networking opportunities to learn about opportunities to create More and Better CTE.
- 7) **REQUIRED ACTIVITY\*** Labor Market presentation will be provided by the Center of Excellence (COE) at each advisory meeting.

## **MAJOR OUTCOMES:**

- 1) 7 regional advisories will be held with at least 3 attendees from IEDRC colleges in attendance.
- 2) Up to 24 community college business advisers will attend each advisory meeting (with 6 colleges participating).
- 3) Up to 36 community college secondary partners will attend each advisory meeting (with 6 colleges participating).
- 4) At least 6 faculty and/or staff will participate in the planning process increasing college and faculty engagement in regional advisories.
- 5) At least 10% of the faculty who attend an advisory will use information learned to create “More and Better CTE” by: creating new lesson plans; designing a new classroom activity; upgrading existing technology; and/or updating curriculum to meet industry standards.
- 6) At least 2 of colleges participating will engage with new industry partners, creating opportunities for work-based learning, such as: guest speakers; internships; job openings; site visits.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P08 R4 CTE Advisory  
 Communities**

(SHARED EXPENSE TO SBCCD FROM PARTICIPATING COLLEGES) #1-  
 REQUIRED: Sponsorship of seven (7) Regional CTE Advisory Meetings &  
 Skills Panels aligned with priority sectors: ICT & Digital Media; Advanced  
 Manufacturing; Transportation & Logistics; Business & Entrepreneurship;  
 Healthcare; and ECU. Ideally, a minimum of 6 colleges will participate in  
 the regional advisory meetings; with less colleges the cost will change.  
 Approximate meeting cost is \$2,500 per meeting, if shared by 6 colleges,  
 and includes: planning, advertising, facilitating, catering, venue, AV, IT,  
 stakeholder engagement and pre and post meeting follow-up.

Lead College/District Budget	Obj	Amount
<b>San Bernardino CCD</b>	<b>5000</b>	<b>\$ 97,000</b>
Participating College Contribution		Amount
Chaffey		\$ 20,000
Norco		\$ 17,500
Palo Verde		\$ 19,500
San Bernardino Valley		\$ 20,000
Victor Valley		\$ 20,000
<b>Subtotal of Contribution</b>		<b>\$ 97,000</b>

# P10 R4 Healthcare Educator Bootcamp

## PROJECT DESCRIPTION

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In an ever changing and complex educational environment in healthcare, there is a need for continuous professional development. This project will provide professional development for new healthcare educators as well as upskill current healthcare educators. Professional development in healthcare leadership is also a focus of this project.

**Industry Sector:** Health

**Lead Institution:** College of the Desert

## WORKPLAN

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### RISKS:

TOP code inconsistencies between colleges and programs leading to inaccurate data on Launchboard. Lack of collaborative investment. Timing of events interfering with teaching loads and administrative responsibilities. Hiring challenges that may not allow new instructors to come to the new educator bootcamp. Turnover rates throughout the region (effecting commitment). Lack of faculty signing up for events making an ineffective class cohort.

**Responsible Person:** Wendy Deras (wederas@collegeofthedesert.edu)

**Lead Institution or Partner:** College of the Desert

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Mt. San Jacinto College, Palo Verde College, Riverside City College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED ACTIVITY\*** Support/convene a 2-3 day New Educator Bootcamp for faculty with less than 5 years of experience.
- 2) **\*REQUIRED ACTIVITY\*** Support/convene a regional professional development activity for all nursing and allied health faculty on teaching and/or evaluation best practices.
- 3) **\*REQUIRED ACTIVITY\*** Support/convene a 2-3 day nursing and allied health Director's bootcamp (including Deans and Coordinators of health care programs).

### MAJOR OUTCOMES:

- 1) At least one faculty from each college with less than 5 years of experience will attend the bootcamp to develop the essential tools to be a successful healthcare educator.
- 2) At least one faculty from each college will attend each professional development activity which will improve/augment their current skill set as a healthcare educator.
- 3) Directors/Deans/Coordinators will increase knowledge in order to increase the success of the healthcare programs.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P10 R4 Healthcare Educator Bootcamp**

(SHARED EXPENSE TO COD FROM PARTICIPATING COLLEGES FOR COORDINATED ACTIVITIES) #2-REQUIRED: Faculty/staff professional development (venue, food, content experts) for 2 bootcamps and 2 professional development events @ \$20,000 each. Total \$80K or \$10K per college.

Lead College/District Budget	Obj	Amount
<b>College of the Desert</b>	<b>5000</b>	<b>\$ 64,000</b>
Participating College Contribution		Amount
Chaffey		\$ 10,000
Copper Mountain		\$ 10,000
Crafton Hills		\$ 10,000
Mt. San Jacinto		\$ 10,000
Palo Verde		\$ 4,000
Riverside City		\$ 10,000
Victor Valley		\$ 10,000
<b>Subtotal of Contribution</b>		<b>\$ 64,000</b>

# P14 R4 Inland Empire Cyber Hub Centers

## PROJECT DESCRIPTION

---

This ICT sector project started in 2017 to help establish a regional, multi-college cyber security support network dedicated to faculty professional development and student engagement. The continuation will support continued efforts at colleges to establish a physical cyber center, complete curriculum projects, add/expand cyber security pathways and support student engagement and faculty development.

**Industry Sector:** Information & Communication Technologies (ICT)/Digital Media

**Lead Institution:** San Bernardino CCD

## WORKPLAN

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### RISKS:

There is very little risk associated with this project. If colleges do not fully engage in the project, and follow through on commitments, the project will not be successful. This is not very likely.

**Responsible Person:** Susanne Mata (smata@sbccd.cc.ca.us)

**Lead Institution or Partner:** San Bernardino CCD

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Riverside City College, San Bernardino Valley College

### MAJOR ACTIVITIES:

- 1) \*REQUIRED ACTIVITY\* Host one regional CA Mayors Cup Cyber Challenge event.
- 2) \*REQUIRED ACTIVITY\* Colleges will host at least one IT/CIS/Cyber summer camp(s).
- 3) \*REQUIRED ACTIVITY\* Colleges without existing cybersecurity program, will create new curriculum and establish a cybersecurity program, certificate or degree.
- 4) \*REQUIRED ACTIVITY\* Colleges will fully equip or upgrade an existing lab to be a cyber hub with equipment, supplies and materials.
- 5) \*REQUIRED ACTIVITY\* Colleges will identify an individual to oversee the IE Cyber Hub project activities.
- 6) \*REQUIRED ACTIVITY\* Colleges will identify at least one individual to attend regular IE Cyber Hub project meetings.
- 7) \*REQUIRED ACTIVITY\* College faculty will attend ICT/CIS/Cyber related professional development activity or conference.
- 8) \*REQUIRED ACTIVITY\* Colleges will host two ICT/CIS/Cybersecurity student outreach/awareness activities/workshops/events.
- 9) \*OPTIONAL ACTIVITY\* Host Cyber Coaches training, orientation and on-boarding session(s).
- 10) \*OPTIONAL ACTIVITY\* Colleges will pursue Centers of Excellence Designation.
- 11) \*OPTIONAL ACTIVITY\* Colleges will participate in the National Cyber League and IT Fundamentals voucher programs.

- 12) \*OPTIONAL ACTIVITY\* Colleges without an existing Cybersecurity student club will establish a club; Colleges with existing Cybersecurity student will expand/improve club.

### **MAJOR OUTCOMES:**

- 1) At least 1 college will host the regional CA Mayors Cup Cyber Challenge event for high school students exposing students to college programs and cyber careers, increasing pipeline of students from K12 to CC.
- 2) Participating colleges will host at least one IT/CIS/Cyber camp for high school students exposing students to college programs and cyber careers/increasing pipeline of students from K12 to CC.
- 3) Colleges will revise existing or add new IT/CIS curriculum to include cybersecurity pathways/certificates/degrees increasing the number of cybersecurity options for students.
- 4) Participating colleges will establish a "cyber hub" or cybersecurity lab on their campus.
- 5) IE Cyber HUB project will have a team with representation from each participating college.
- 6) IE Cyber HUB project will have regular project meetings to encourage collaboration and assist colleges in meeting goals and objectives.
- 7) College faculty will attend professional development and learn about new technology, trends, etc. that can be used to improve instruction/curriculum.
- 8) At least 8 student outreach/awareness events will be conducted.
- 9) At least one Cyber Coaches training session will be held.
- 10) At least one college will receive Centers of Excellence (CAE) Designation.
- 11) Region will distribute NCL and IT Fundamentals vouchers so students can take exams and earn certifications at no cost.
- 12) Cybersecurity student clubs will be established at least 50% of participating colleges.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P14 R4 Inland Empire Cyber Hub Centers**

(SHARED EXPENSE TO SBCCD FROM PARTICIPATING COLLEGES TO COORDINATE MASTER CONTRACT WITH SynED FOR THIS ACTIVITY) #11-  
 OPTIONAL: Host a Cyber Team coaches training, orientation and onboarding session at college (\$15,000 cost per session includes CA CyberHub facilitator, facility, materials, catering and supply costs; Ideally one session would be provided per semester to ensure new Cyber Patriot coaches receive training).

Lead College/District Budget	Obj	Amount
<b>San Bernardino CCD</b>	<b>5000</b>	<b>\$ 87,045</b>
Participating College Contribution		Amount
Chaffey		\$ 36,085
College of the Desert		\$ 24,585
Copper Mountain		\$ 3,000
Crafton Hills		\$ 4,375
Mt. San Jacinto		\$ 5,875
Moreno Valley		\$ 4,375
Riverside City		\$ 4,375
San Bernardino Valley		\$ 4,375
<b>Subtotal of Contribution</b>		<b>\$ 87,045</b>



# P16 R4 Awarding Veterans the CTE College Credit They Deserve

## PROJECT DESCRIPTION

---

Provide resources to engage veterans with the region's CTE programs. Round 3 funding allowed colleges to start the process of hiring staff for the project; round 4 funding will provide support for transportation, a suitable regional venue, and speakers to conduct a conference to provide veterans and current military personnel with information on CTE course offerings across the region.

**Industry Sector:** All Sectors

**Lead Institution:** Norco College

## WORKPLAN

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### RISKS:

Title V and other state regulations related to prior learning credit may slow progress. Inability to staff the regional event coordination function in a timely manner may delay implementation.

**Responsible Person:** Debra Mustain (debra.mustain@norcocollege.edu)

**Lead Institution or Partner:** Norco College

**Participating Institutions:** Chaffey College, Copper Mountain College, Moreno Valley College, Mt. San Jacinto College, Norco College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Each college will identify up to 25 veteran students and staff to attend a regional one-day veterans conference to be held in a suitable, mutually-agreed location.
- 2) **\*OPTIONAL\*** Each college will provide transportation for up to 25 veteran students and staff to attend the conference.
- 3) **\*OPTIONAL\*** Each college will provide staff release time or substitute pay for attendance at the one-day conference.
- 4) **REQUIRED\*** Printing and dissemination of event materials to each campus will be completed by Norco College.

## **MAJOR OUTCOMES:**

- 1) Increased number of veterans attending regional college CTE programs; increased number of college staff and students aware of and accessing the military assist platform. Increased numbers of faculty and staff engaging with the platform to identify and align courses for awarding credit based on military service and training.
- 2) Increased access to attend this one-day conference.
- 3) Increased faculty access to attend this one-day conference.
- 4) Information on the conference broadly shared among all participating colleges and partner organizations.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P16 R4 Awarding Veterans the CTE College Credit They Deserve**

(SHARED EXPENSE TO NORCO COLLEGE FROM PARTICIPATING COLLEGES) #1-REQUIRED: Venue for hosting a regional veterans conference. Total cost for a well-located venue (with food & parking included) is estimated at approximately \$40,000. If nine colleges participate, the cost per college will be \$4,500 each, with each college sending up to 25 participants (including faculty, staff and administrators).

Lead College/District Budget	Obj	Amount
<b>Norco College</b>	<b>5000</b>	<b>\$ 40,000</b>
Participating College Contribution		Amount
Chaffey		\$ 4,500
Copper Mountain		\$ 4,500
Mt. San Jacinto		\$ 4,500
Moreno Valley		\$ 4,500
Norco		\$ 4,500
Palo Verde		\$ 4,000
Riverside City		\$ 4,500
San Bernardino Valley		\$ 4,500
Victor Valley		\$ 4,500
<b>Subtotal of Contribution</b>		<b>\$ 40,000</b>

# P19 R4 ACUE Faculty Professional Development

## PROJECT DESCRIPTION

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Endorsed by ACE, ACUE credentials educators in the use of evidence-based teaching practices that drive student engagement, retention, and learning. This project will support a cohort of CTE teachers in the region to complete the 26 modules of online professional development (about 80-90 hours). The CCCCO recently supported a cohort of CTE teachers to complete this training and initial feedback is very positive.

**Industry Sector:** All Sectors

**Lead Institution:** Riverside CCD

## WORKPLAN

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### RISKS:

Inability to identify an adequate cohort of CTE faculty to participate.

**Responsible Person:** Julie Pehkonen (julie.pehkonen@rcc.edu)

**Lead Institution or Partner:** Riverside CCD

**Participating Institutions:** Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Norco College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** CTE Deans and other campus leaders will participate in meetings (conversations) and course experience demonstration with the ACUE team.
- 2) **\*REQUIRED\*** Colleges will identify interested faculty and will secure their commitment to participate.
- 3) **\*REQUIRED\*** CTE faculty participants will enroll and complete the course.
- 4) **\*REQUIRED\*** Faculty will attend CCCAOE Conference or regional event to receive their certificate of completion.
- 5) The regional consortia chair/staff will conduct the following activities on behalf of the project:
  - a. Convene CTE Deans to plan the ACUE professional development and contract with ACUE to provide the course. Assist with enrollment as necessary.
  - b. Coordinate faculty attendance and recognition at a CCCAOE Conference or regional event.

## **MAJOR OUTCOMES:**

- 1) Agreement/understanding/input on the course framework and timelines.
- 2) List of faculty participants will be sent the regional lead. Compensation details (if any) have been coordinated by each college.
- 3) Faculty successfully completed all course modules and 100% of the faculty are implementing new practices as evidenced by the analytics and progress summary provided by ACUE.
- 4) Faculty participation in recognition event.
- 5) Course is available and faculty are enrolled. Faculty receive recognition for participating in the ACUE course.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P19 R4 ACUE Faculty Professional Development**

(SHARED EXPENSE TO RCCD FROM PARTICIPATING COLLEGES) #1-  
 REQUIRED: Course fee for a minimum of 3 CTE faculty (\$1200 per faculty)  
 The minimum cohort size is 30. If we are unable to secure 30 faculty to  
 populate a cohort, this project will not move forward.

Lead College/District Budget	Obj	Amount
<b>Riverside CCD</b>	<b>5000</b>	<b>\$ 27,600</b>
Participating College Contribution		Amount
Chaffey		\$ 3,600
College of the Desert		\$ 3,600
Copper Mountain		\$ 6,000
Crafton Hills		\$ 3,600
Norco		\$ 3,600
San Bernardino Valley		\$ 3,600
Victor Valley		\$ 3,600
<b>Subtotal of Contribution</b>		<b>\$ 27,600</b>

## P22 R4 Counselor Conclave

### PROJECT DESCRIPTION

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Counselors play a crucial role in increasing the awareness of and interest in CTE programs that get students on a path to rewarding careers. The IE/Desert has convened a Counselor Conclave for the past ten years with the express purpose of disseminating information about CTE programs and relevant labor marketing information. This project would support the annual Counselor Conclave in the IE/Desert region.

**Industry Sector:** All Sectors

**Lead Institution:** Riverside CCD

### WORKPLAN

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#### RISKS:

Inadequate participation in planning by partnering colleges.

**Responsible Person:** Julie Pehkonen (julie.pehkonen@rcc.edu)

**Lead Institution or Partner:** Riverside CCD

**Participating Institutions:** Barstow College, Chaffey College, College of the Desert, Copper Mountain College, Mt. San Jacinto College, Norco College, Palo Verde College, San Bernardino Valley College

#### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Colleges will promote event to counselors at both the college and in their feeder districts.
- 2) **\*REQUIRED\*** Host and/or present a breakout session and/or information table at event.
- 3) **\*REQUIRED\*** The regional consortia chair/staff will conduct the following activities on behalf of the project:
  - a. Establish and convene regular meetings of a Counselor Conclave Planning Committee to include representatives from key talent, colleges, K-12, and ROP.
  - b. Manage all logistics for the event, including securing venue, speakers, registration, evaluation, etc.
  - c. Develop and distribute materials to promote the event.

#### MAJOR OUTCOMES:

- 1) Counselor attendance.
- 2) Breakout session held.
- 3) Conclave agenda is organized and 100% of seats are filled.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P22 R4 Counselor Conclave**

(SHARED EXPENSE TO RCCD FROM PARTICIPATING COLLEGES) #1-  
 REQUIRED: Event sponsorship covers venue, food, and speaker  
 honorarium (if necessary), and 20 seats reserved for counselors from  
 sponsoring college and their feeder districts. Sponsorship is set at \$2,500  
 per college. Additional increments of \$625 will secure an additional 5  
 seats for the college.

Lead College/District Budget	Obj	Amount
<b>Riverside CCD</b>	<b>5000</b>	<b>\$ 24,000</b>
Participating College Contribution		Amount
Barstow		\$ 2,500
Chaffey		\$ 2,500
College of the Desert		\$ 2,500
Copper Mountain		\$ 2,500
Mt. San Jacinto		\$ 5,000
Norco		\$ 2,500
Palo Verde		\$ 4,000
San Bernardino Valley		\$ 2,500
<b>Subtotal of Contribution</b>		<b>\$ 24,000</b>



# P24 R4 DSN Faculty Professional Development Events

## PROJECT DESCRIPTION

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This proposal provides funds for regional professional development events. These well organized and successful events for IE/D faculty and administrators have fostered great collaboration in the region and keep our faculty at the cutting edge of industry needs, trends, and innovative developments. DSN budgets can no longer support these excellent multi-sector regional events because of expired grants. This proposal will ensure that regional faculty professional development continues.

**Industry Sector:** All Sectors

**Lead Institution:** College of the Desert

## WORKPLAN

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### RISKS:

There are no risks associated with this project proposal.

**Responsible Person:** Jon Caffery (jcaffery@collegeofthedesert.edu)

**Lead Institution or Partner:** College of the Desert

**Participating Institutions:** Chaffey College, College of the Desert, Crafton Hills College, Moreno Valley College, Norco College, Palo Verde College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) **\*REQUIRED\*** Attend regular planning meetings for multi-sector professional development events to include representatives from key talent, colleges, K12, ROP, and Workforce.
- 2) **\*REQUIRED\*** Promote event to college faculty and school districts.
- 3) **\*OPTIONAL\*** Host and/or present a breakout session and/or an information table at an event.

### MAJOR OUTCOMES:

- 1) Events are organized.
- 2) Full attendance.
- 3) Information disseminated and collaboration increases.

Strong Workforce Program - Restricted Funds  
 Round 4 Budget

**Project: IEDRC P24 R4 DSN Faculty Professional Development Events**

(SHARED EXPENSE TO COD FROM PARTICIPATING COLLEGES) #1-  
 REQUIRED: Event sponsorship to cover the venue, rooms, food, stipends,  
 and speakers honorarium (if necessary), and 8 seats reserved for faculty,  
 teachers and presenters from sponsoring colleges and their feeder  
 districts. Sponsorship is set at \$12,000 per college. Additional  
 participants will be \$1500 per person.

Lead College/District Budget	Obj	Amount
<b>College of the Desert</b>	<b>5000</b>	<b>\$ 72,000</b>
Participating College Contribution		Amount
Chaffey		\$ 12,000
Crafton Hills		\$ 12,000
Moreno Valley		\$ 12,000
Norco		\$ 12,000
Palo Verde		\$ 12,000
Victor Valley		\$ 12,000
<b>Subtotal of Contribution</b>		<b>\$ 72,000</b>

## Board of Trustees Regular Meeting (VI.N)

Meeting	August 20, 2019
Agenda Item	Grants, Contracts and Agreements (VI.N)
Subject	Grants, Contracts and Agreements Inland Empire Desert Region Participation Agreements No. 2017/20-19 Strong Workforce Program between Riverside Community College District and four community college districts within the region.
College/District	District
Funding	Strong Workforce Program
Recommended Action	Recommend approving the Inland Empire/Desert Region Strong Workforce Program Participation Agreements with College of the Desert, Mt. San Jacinto Community College District, San Bernardino Community College District, and Victor Valley Community College District in the amount of \$495,000

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### Background Narrative:

The District has been designated as the Fiscal Agent for the Strong Workforce Program (SWP) for the Inland Empire/Desert region and is responsible for distributing funds to each community college district within the region. SWP funds are to be used to expand the availability of quality community college career technical education and workforce development courses, programs, pathways, credentials, certificates, and degrees. The participation agreements are part of the Master Agreement No. 2017/20-Strong Workforce Program and are reallocating unspent funds from the first annual allocation of regional dollars. The Exhibit Tables Round 1 Reallocation attachment shows the amount allocated to each partner college district. Funds will be expended according to a scope of work, project work plan, and budget, which are detailed in project proposals and are incorporated into the participation agreements as exhibits (see Exhibit Work Plans & Budgets attachment). The participation agreements are binding under the master agreement.

Prepared By: Rebecca Goldware, Vice Chancellor, Institutional Advancement and Economic Development  
Jeannie G. Kim, Associate Vice Chancellor, Grants & Economic Development  
Christopher Earl, Interim Director, Office of Grants  
Julie Pehkonen, Director, Career & Technical Education Projects  
Sheryl Plumley, Assistant Director, Career & Technical Education Projects

Inland Empire/Desert Region  
Participation Agreement 2017/20-19-C - Strong Workforce Program  
between  
Riverside Community College District  
and  
College of the Desert

This Participation Agreement is incorporated into the Master Agreement No. 2017/20 – Strong Workforce Program, entered into February 1, 2017 between Riverside Community College District, hereinafter referred to as “District,” and College of the Desert, hereinafter referred to as “Contractor”. District and Contractor are also referred to collectively as “Parties” and individually as “Party.”

The Strong Workforce Program regional projects referenced in the list below are incorporated into this Participation Agreement.

Table 1:

Project No.	Project Proposal
2017/20-19-C	P25 R1-XX Regional Employment Bridge Program

**1. SCOPE OF WORK**

Contractor agrees to perform the work as described in the Strong Workforce project proposals listed above in Table 1, and the workplan and budget attached to this Participation Agreement as Exhibits, which by reference are incorporated into the Master Agreement. Contractor agrees to comply with all provisions, to perform all work as set forth in the Master Agreement and the aforementioned Exhibits in a professional, timely, and diligent manner. As needed, the Scope of Work can be amended and modified based on written approval by the Parties.

**2. COLLABORATION**

All Parties agree to work collaboratively with all other colleges specifically referenced in Exhibits of Projects outlined in Table 1 in order to complete the Scope of Work. Collaboration will include attending regular meetings and communication among the project partners and periodic written updates and presentations to the Inland Empire Desert Regional Consortium.

**3. PERIOD OF PERFORMANCE**

The period of performance for this Participation Agreement shall be from July 1, 2019 through June 30, 2020.

**4. TOTAL COSTS**

The total cost for performance of this Participation Agreement is set forth in the table below. Funding amounts for each project are listed. Funds may not be transferred from one project to another without specific written approval from the District’s project manager, who is listed under paragraph 11 “Contacts.”

Table 2:

Funding Cycle: July 1, 2019 to June 30, 2020		
Exhibit No.	Project Proposal	Funding Amount
2017/20-19-C	P25 R1-XX Regional Employment Bridge Program	\$ 150,000
	<b>Total Cost</b>	<b>\$ 150,000</b>

**5. BUDGET**

Contractor agrees that expenditure of funds under the Agreement will not exceed the funding amount shown in Table 2. Modifications to the budget are allowed without prior approval, as long as budget categories are not added or deleted, the total dollar amount attached to the proposal is not affected, and the outcomes of the Participation Agreement will not be materially affected. The project budget is allocated according to funding cycle listed in Table 2. Budget modifications between funding cycles for ongoing proposal activities may be permitted at the written request of the Contractor, or as determined necessary by the District to ensure funds are expended to the fullest extent possible in each funding cycle.

## **6. PAYMENT**

Fifty percent (50%) of the total cost may be issued as an advance payment to Contractor upon District's receipt of the fully executed Participation Agreement and Master Agreement, and Contractor submits an invoice for that disbursement. Advance payments are contingent upon Contractor's demonstrated ability to fully expend previous advance payments made by the District. Thereafter, the District shall reimburse Contractor for the cost of the work performed through an invoicing process (see paragraph 7 "Invoices"), up to but not exceeding the amount listed above under Total Costs.

## **7. INVOICES**

Invoices shall reference the Participation Agreement number and must be supported by financial detail reports that itemize costs by Project No. Invoices shall be submitted no more frequently than monthly, and preferably, on a quarterly basis. District may request back-up documentation for expenditures, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work outlined in Exhibits referenced in Table 2, upon receipt of a final invoice requesting payment, and upon District's approval of a final report. Invoices should be submitted to District contact named in paragraph 11 "Contacts." A final invoice for all performance under this Agreement is due no later than August 31, 2020.

## **8. REPORTING**

Through this Participation Agreement, Contractor agrees to adhere to the fiscal reporting process and timelines as required by the California Community College Chancellor's Office and the Inland Empire/Desert Regional Consortium. Reports detailing fiscal activity during each quarter of the performance period will be submitted online via NOVA system. Periodic qualitative reports may be requested by the District. Invoices and financial detail reports may be submitted in lieu of fiscal year end reports. A final report covering the entire performance period of the Participation Agreement, including all supporting documentation, is due August 31, 2020.

## **9. MODIFICATIONS**

Substantial changes to the program components and service levels detailed in the Scope of Work must be submitted for prior approval to the District.

## **10. TIME EXTENSIONS**

Contractor must spend all of the funds allocated through this Participation Agreement within the timeframe of the Agreement.

## 11. CONTACTS

All invoices, supporting documentation, and progress reports from the Contractor will be sent to the District project director.

### **For District:**

Project Director  
Sheryl.Plumley@rccd.edu  
Assistant Director, CTE Projects  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

The Contractor shall assign an individual to serve as liaison between the Contractor and the District, other project partners, and the Inland Empire Desert Regional Consortium. Project liaison to ensure the scope of work is carried out. The Contractor's liaison will submit qualitative and quantitative reports to the District and will work collaboratively with other project partners and the Inland Empire Desert Regional Consortium. Invoices and financial supporting documentation shall be certified and submitted by the Contractor's fiscal contact.

### **For Contractor:**

Project Liaison

Jon Caffery  
Deputy Sector Navigator, Energy, Construction & Utilities  
e-mail: jcaffery@collegeofthedesert.edu

Fiscal Contact

Beth Allan-Bentley  
Director, CTE Projects  
e-mail: ballan-bentley@collegeofthedesert.edu

Both Parties agree to notify the other, in writing, within 30 days of changes to project contacts.

**12. SIGNATURES**

By signing below, the Parties agree to the terms and conditions set forth in this Participation Agreement, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Master Agreement between the Riverside Community College District and College of the Desert, and are binding upon the Parties without any further action by the Parties.

**Riverside Community College District**

**College of the Desert**

\_\_\_\_\_  
Aaron Brown  
Vice Chancellor  
Business and Financial Services

\_\_\_\_\_  
Dr. Joel Kinnamon  
Superintendent/President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



Inland Empire/Desert Region  
Participation Agreement 2017/20-19-E - Strong Workforce Program  
between  
Riverside Community College District  
and  
Mt. San Jacinto Community College District

This Participation Agreement is incorporated into the Master Agreement No. 2017/20 – Strong Workforce Program, entered into February 1, 2017 between Riverside Community College District, hereinafter referred to as “District,” and Mt. San Jacinto Community College District, hereinafter referred to as “Contractor”. District and Contractor are also referred to collectively as “Parties” and individually as “Party.”

The Strong Workforce Program regional projects referenced in the list below are incorporated into this Participation Agreement.

Table 1:

Project No.	Project Proposal
2017/20-19-E	P27 R1-XX Next Generation Regional Professional Development

**1. SCOPE OF WORK**

Contractor agrees to perform the work as described in the Strong Workforce project proposals listed above in Table 1, and the workplan and budget attached to this Participation Agreement as Exhibits, which by reference are incorporated into the Master Agreement. Contractor agrees to comply with all provisions, to perform all work as set forth in the Master Agreement and the aforementioned Exhibits in a professional, timely, and diligent manner. As needed, the Scope of Work can be amended and modified based on written approval by the Parties.

**2. COLLABORATION**

All Parties agree to work collaboratively with all other colleges specifically referenced in Exhibits of Projects outlined in Table 1 in order to complete the Scope of Work. Collaboration will include attending regular meetings and communication among the project partners and periodic written updates and presentations to the Inland Empire Desert Regional Consortium.

**3. PERIOD OF PERFORMANCE**

The period of performance for this Participation Agreement shall be from July 1, 2019 through June 30, 2020.

**4. TOTAL COSTS**

The total cost for performance of this Participation Agreement is set forth in the table below. Funding amounts for each project are listed. Funds may not be transferred from one project to another without specific written approval from the District’s project manager, who is listed under paragraph 11 “Contacts.”

Table 2:

Funding Cycle: July 1, 2019 to June 30, 2020		
Exhibit No.	Project Proposal	Funding Amount
2017/20-19-E	P27 R1-XX Next Generation Regional Professional Development	\$ 170,000
<b>Total Cost</b>		<b>\$170,000</b>

**5. BUDGET**

Contractor agrees that expenditure of funds under the Agreement will not exceed the funding amount shown in Table 2. Modifications to the budget are allowed without prior approval, as long as budget categories are not added or deleted, the total dollar amount attached to the proposal is not affected, and the outcomes of the Participation Agreement will not be materially affected. The project budget is allocated according to funding cycle listed in Table 2. Budget modifications between funding cycles for ongoing proposal activities may be permitted at the written request of the Contractor, or as determined necessary by the District to ensure funds are expended to the fullest extent possible in each funding cycle.

**6. PAYMENT**

Fifty percent (50%) of the total cost may be issued as an advance payment to Contractor upon District’s receipt of the fully executed Participation Agreement and Master Agreement, and Contractor submits an invoice for that disbursement. Advance payments are contingent upon Contractor’s demonstrated ability to fully expend previous advance payments made by the District. Thereafter, the District shall reimburse Contractor for the cost of the work performed through an invoicing process (see paragraph 7 “Invoices”), up to but not exceeding the amount listed above under Total Costs.

## **7. INVOICES**

Invoices shall reference the Participation Agreement number and must be supported by financial detail reports that itemize costs by Project No. Invoices shall be submitted no more frequently than monthly, and preferably, on a quarterly basis. District may request back-up documentation for expenditures, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work outlined in Exhibits referenced in Table 2, upon receipt of a final invoice requesting payment, and upon District's approval of a final report. Invoices should be submitted to District contact named in paragraph 11 "Contacts." A final invoice for all performance under this Agreement is due no later than August 31, 2020.

## **8. REPORTING**

Through this Participation Agreement, Contractor agrees to adhere to the fiscal reporting process and timelines as required by the California Community College Chancellor's Office and the Inland Empire/Desert Regional Consortium. Reports detailing fiscal activity during each quarter of the performance period will be submitted online via NOVA system. Periodic qualitative reports may be requested by the District. Invoices and financial detail reports may be submitted in lieu of fiscal year end reports. A final report covering the entire performance period of the Participation Agreement, including all supporting documentation, is due August 31, 2020.

## **9. MODIFICATIONS**

Substantial changes to the program components and service levels detailed in the Scope of Work must be submitted for prior approval to the District.

## **10. TIME EXTENSIONS**

Contractor must spend all of the funds allocated through this Participation Agreement within the timeframe of the Agreement.

## **CONTACTS**

All invoices, supporting documentation, and progress reports from the Contractor will be sent to the District project director.

### **For District:**

Project Director  
Sheryl.Plumley@rccd.edu  
Assistant Director, CTE Projects  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

The Contractor shall assign an individual to serve as liaison between the Contractor and the District, other project partners, and the Inland Empire Desert Regional Consortium. Project liaison to ensure the scope of work is carried out. The Contractor's liaison will submit qualitative and quantitative reports to the District and will work collaboratively with other project partners and the Inland Empire Desert Regional Consortium. Invoices and financial supporting documentation shall be certified and submitted by the Contractor's fiscal contact.

### **For Contractor:**

Project Liaison

Joyce Johnson  
Dean, Career Technical Education  
e-mail: jajohnso@msjc.edu

Fiscal Contact

Elaine McCallen  
MVC Accounting Supervisor/Account Setup  
e-mail: emccallen@msjc.edu

Both Parties agree to notify the other, in writing, within 30 days of changes to project contacts.

**11. SIGNATURES**

By signing below, the Parties agree to the terms and conditions set forth in this Participation Agreement, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Master Agreement between the Riverside Community College District and Mt. San Jacinto Community College District, and are binding upon the Parties without any further action by the Parties.

**Riverside Community College District**

**Mt. San Jacinto Community College District**

\_\_\_\_\_  
Aaron Brown  
Vice Chancellor  
Business and Financial Services

\_\_\_\_\_  
Dr. Roger Schultz  
Superintendent/President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Inland Empire/Desert Region  
Participation Agreement 2017/20-19-K - Strong Workforce Program  
between  
Riverside Community College District  
and  
San Bernardino Community College District

This Participation Agreement is incorporated into the Master Agreement No. 2017/20 – Strong Workforce Program, entered into February 1, 2017 between Riverside Community College District, hereinafter referred to as “District,” and San Bernardino Community College District, hereinafter referred to as “Contractor”. District and Contractor are also referred to collectively as “Parties” and individually as “Party.”

The Strong Workforce Program regional projects referenced in the list below are incorporated into this Participation Agreement.

Table 1:

Project No.	Project Proposal
2017/20-19-K	P09 R1-XX Regional Marketing (Videos)

**1. SCOPE OF WORK**

Contractor agrees to perform the work as described in the Strong Workforce project proposals listed above in Table 1, and the workplan and budget attached to this Participation Agreement as Exhibits, which by reference are incorporated into the Master Agreement. Contractor agrees to comply with all provisions, to perform all work as set forth in the Master Agreement and the aforementioned Exhibits in a professional, timely, and diligent manner. As needed, the Scope of Work can be amended and modified based on written approval by the Parties.

**2. COLLABORATION**

All Parties agree to work collaboratively with all other colleges specifically referenced in Exhibits of Projects outlined in Table 1 in order to complete the Scope of Work. Collaboration will include attending regular meetings and communication among the project partners and periodic written updates and presentations to the Inland Empire Desert Regional Consortium.

**3. PERIOD OF PERFORMANCE**

The period of performance for this Participation Agreement shall be from July 1, 2019 through June 30, 2020.

**4. TOTAL COSTS**

The total cost for performance of this Participation Agreement is set forth in the table below. Funding amounts for each project are listed. Funds may not be transferred from one project to another without specific written approval from the District’s project manager, who is listed under paragraph 11 “Contacts.”

Table 2:

Funding Cycle: July 1, 2019 to June 30, 2020		
Exhibit No.	Project Proposal	Funding Amount
2017/20-19-K	P09 R1-XX Regional Marketing (Videos)	\$ 50,000
<b>Total Cost</b>		<b>\$ 50,000</b>

**5. BUDGET**

Contractor agrees that expenditure of funds under the Agreement will not exceed the funding amount shown in Table 2. Modifications to the budget are allowed without prior approval, as long as budget categories are not added or deleted, the total dollar amount attached to the proposal is not affected, and the outcomes of the Participation Agreement will not be materially affected. The project budget is allocated according to funding cycle listed in Table 2. Budget modifications between funding cycles for ongoing proposal activities may be permitted at the written request of the Contractor, or as determined necessary by the District to ensure funds are expended to the fullest extent possible in each funding cycle.

**6. PAYMENT**

Fifty percent (50%) of the total cost may be issued as an advance payment to Contractor upon District’s receipt of the fully executed Participation Agreement and Master Agreement, and Contractor submits an invoice for that disbursement. Advance payments are contingent upon Contractor’s demonstrated ability to fully expend previous advance payments made by the District. Thereafter, the District shall reimburse Contractor for the cost of the work performed through an invoicing process (see paragraph 7 “Invoices”), up to but not exceeding the amount listed above under Total Costs.

## **7. INVOICES**

Invoices shall reference the Participation Agreement number and must be supported by financial detail reports that itemize costs by Project No. Invoices shall be submitted no more frequently than monthly, and preferably, on a quarterly basis. District may request back-up documentation for expenditures, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work outlined in Exhibits referenced in Table 2, upon receipt of a final invoice requesting payment, and upon District's approval of a final report. Invoices should be submitted to District contact named in paragraph 11 "Contacts." A final invoice for all performance under this Agreement is due no later than August 31, 2020.

## **8. REPORTING**

Through this Participation Agreement, Contractor agrees to adhere to the fiscal reporting process and timelines as required by the California Community College Chancellor's Office and the Inland Empire/Desert Regional Consortium. Reports detailing fiscal activity during each quarter of the performance period will be submitted online via NOVA system. Periodic qualitative reports may be requested by the District. Invoices and financial detail reports may be submitted in lieu of fiscal year end reports. A final report covering the entire performance period of the Participation Agreement, including all supporting documentation, is due August 31, 2020.

## **9. MODIFICATIONS**

Substantial changes to the program components and service levels detailed in the Scope of Work must be submitted for prior approval to the District.

## **10. TIME EXTENSIONS**

Contractor must spend all of the funds allocated through this Participation Agreement within the timeframe of the Agreement.



## 11. CONTACTS

All invoices, supporting documentation, and progress reports from the Contractor will be sent to the District project director.

### **For District:**

Project Director  
Sheryl.Plumley@rccd.edu  
Assistant Director, CTE Projects  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

The Contractor shall assign an individual to serve as liaison between the Contractor and the District, other project partners, and the Inland Empire Desert Regional Consortium. Project liaison to ensure the scope of work is carried out. The Contractor's liaison will submit qualitative and quantitative reports to the District and will work collaboratively with other project partners and the Inland Empire Desert Regional Consortium. Invoices and financial supporting documentation shall be certified and submitted by the Contractor's fiscal contact.

### **For Contractor:**

Project Liaison

Robert Levesque  
Executive Director Economic Development & Corporate Training  
e-mail: rlevesqu@sbccd.cc.ca.us

Fiscal Contact

Laura Gowen  
Interim Assistant Manager, Economic, Resource, and Community Development  
e-mail: lgowen@sbccd.cc.ca.us

Both Parties agree to notify the other, in writing, within 30 days of changes to project contacts.

**12. SIGNATURES**

By signing below, the Parties agree to the terms and conditions set forth in this Participation Agreement, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Master Agreement between the Riverside Community College District and San Bernardino Community College District, and are binding upon the Parties without any further action by the Parties.

**Riverside Community College District**

**San Bernardino Community College District**

\_\_\_\_\_  
Aaron Brown  
Vice Chancellor  
Business and Financial Services

\_\_\_\_\_  
Steven J. Sutorus  
Business Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Inland Empire/Desert Region  
Participation Agreement 2017/20-19-N - Strong Workforce Program  
between  
Riverside Community College District  
and  
Victor Valley Community College District

This Participation Agreement is incorporated into the Master Agreement No. 2017/20 – Strong Workforce Program, entered into February 1, 2017 between Riverside Community College District, hereinafter referred to as “District,” and Victor Valley Community College District, hereinafter referred to as “Contractor”. District and Contractor are also referred to collectively as “Parties” and individually as “Party.”

The Strong Workforce Program regional projects referenced in the list below are incorporated into this Participation Agreement.

Table 1:

Project No.	Project Proposal
2017/20-19-N	P26 R1-XX Business and Entrepreneurship Professional Development

**1. SCOPE OF WORK**

Contractor agrees to perform the work as described in the Strong Workforce project proposals listed above in Table 1, and the workplan and budget attached to this Participation Agreement as Exhibits, which by reference are incorporated into the Master Agreement. Contractor agrees to comply with all provisions, to perform all work as set forth in the Master Agreement and the aforementioned Exhibits in a professional, timely, and diligent manner. As needed, the Scope of Work can be amended and modified based on written approval by the Parties.

**2. COLLABORATION**

All Parties agree to work collaboratively with all other colleges specifically referenced in Exhibits of Projects outlined in Table 1 in order to complete the Scope of Work. Collaboration will include attending regular meetings and communication among the project partners and periodic written updates and presentations to the Inland Empire Desert Regional Consortium.

**3. PERIOD OF PERFORMANCE**

The period of performance for this Participation Agreement shall be from July 1, 2019 through June 30, 2020.

**4. TOTAL COSTS**

The total cost for performance of this Participation Agreement is set forth in the table below. Funding amounts for each project are listed. Funds may not be transferred from one project to another without specific written approval from the District’s project manager, who is listed under paragraph 11 “Contacts.”

Table 2:

Funding Cycle: July 1, 2019 to June 30, 2020		
Exhibit No.	Project Proposal	Funding Amount
2017/20-19-N	P26 R1-XX Business and Entrepreneurship Professional Development	\$ 125,000
<b>Total Cost</b>		<b>\$125,000</b>

**5. BUDGET**

Contractor agrees that expenditure of funds under the Agreement will not exceed the funding amount shown in Table 2. Modifications to the budget are allowed without prior approval, as long as budget categories are not added or deleted, the total dollar amount attached to the proposal is not affected, and the outcomes of the Participation Agreement will not be materially affected. The project budget is allocated according to funding cycle listed in Table 2. Budget modifications between funding cycles for ongoing proposal activities may be permitted at the written request of the Contractor, or as determined necessary by the District to ensure funds are expended to the fullest extent possible in each funding cycle.

**6. PAYMENT**

Fifty percent (50%) of the total cost may be issued as an advance payment to Contractor upon District’s receipt of the fully executed Participation Agreement and Master Agreement, and Contractor submits an invoice for that disbursement. Advance payments are contingent upon Contractor’s demonstrated ability to fully expend previous advance payments made by the District. Thereafter, the District shall reimburse Contractor for the cost of the work performed through an invoicing process (see paragraph 7 “Invoices”), up to but not exceeding the amount listed above under Total Costs.

## **7. INVOICES**

Invoices shall reference the Participation Agreement number and must be supported by financial detail reports that itemize costs by Project No. Invoices shall be submitted no more frequently than monthly, and preferably, on a quarterly basis. District may request back-up documentation for expenditures, if required to adhere to compliance terms and standards. Final payment is contingent upon completion of the Scope of Work outlined in Exhibits referenced in Table 2, upon receipt of a final invoice requesting payment, and upon District's approval of a final report. Invoices should be submitted to District contact named in paragraph 11 "Contacts." A final invoice for all performance under this Agreement is due no later than August 31, 2020.

## **8. REPORTING**

Through this Participation Agreement, Contractor agrees to adhere to the fiscal reporting process and timelines as required by the California Community College Chancellor's Office and the Inland Empire/Desert Regional Consortium. Reports detailing fiscal activity during each quarter of the performance period will be submitted online via NOVA system. Periodic qualitative reports may be requested by the District. Invoices and financial detail reports may be submitted in lieu of fiscal year end reports. A final report covering the entire performance period of the Participation Agreement, including all supporting documentation, is due August 31, 2020.

## **9. MODIFICATIONS**

Substantial changes to the program components and service levels detailed in the Scope of Work must be submitted for prior approval to the District.

## **10. TIME EXTENSIONS**

Contractor must spend all of the funds allocated through this Participation Agreement within the timeframe of the Agreement.

## 11. CONTACTS

All invoices, supporting documentation, and progress reports from the Contractor will be sent to the District project director.

### **For District:**

Project Director  
Sheryl.Plumley@rccd.edu  
Assistant Director, CTE Projects  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

The Contractor shall assign an individual to serve as liaison between the Contractor and the District, other project partners, and the Inland Empire Desert Regional Consortium. Project liaison to ensure the scope of work is carried out. The Contractor's liaison will submit qualitative and quantitative reports to the District and will work collaboratively with other project partners and the Inland Empire Desert Regional Consortium. Invoices and financial supporting documentation shall be certified and submitted by the Contractor's fiscal contact.

### **For Contractor:**

Project Liaison

Lisa Kiplinger-Kennedy  
Deputy Sector Navigator, Business & Entrepreneurship  
e-mail: lisak.kennedy@vvc.edu

Fiscal Contact

Pearl Bandringa  
Senior Accounting Technician  
e-mail: pearl.bandringa@vvc.edu

Both Parties agree to notify the other, in writing, within 30 days of changes to project contacts.

**12. SIGNATURES**

By signing below, the Parties agree to the terms and conditions set forth in this Participation Agreement, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Master Agreement between the Riverside Community College District and Victor Valley Community College District, and are binding upon the Parties without any further action by the Parties.

**Riverside Community College District**

**Victor Valley Community College District**

\_\_\_\_\_  
Aaron Brown  
Vice Chancellor  
Business and Financial Services

\_\_\_\_\_  
Dr. Daniel Walden  
Superintendent/President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Table 1. Participation Agreements

<b>District/College</b>	<b>Participation Agreement</b>	<b>Amount</b>
College of the Desert	2017/20-19-C	\$150,000
Mt. San Jacinto Community College District	2017/20-19-E	\$170,000
San Bernardino Community College District	2017/20-19-K	\$ 50,000
Victor Valley Community College District	2017/20-19-N	\$125,000
	<b>TOTAL</b>	<b>\$495,000</b>

Table 2. Exhibits

<b>Exhibit Number</b>	<b>Proposal Title</b>	<b>Page #</b>
2017/20-19-P09 R1-XX	Regional Marketing Videos	1
2017/20-19-P25 R1-XX	Regional Employment Bridge Program	3
2017/20-19-P26 R1-XX	Business and Entrepreneurship Professional Development	5
2017/20-19-P27 R1-XX	Next Generation Regional Professional Development	7



## P09 R1-XX Regional Marketing (Videos)

### PROJECT DESCRIPTION

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KVCR – TV – Production \$50,000 Digital Graphics with Effects – KVCR – TV will produce ten spots using graphics to appeal to a younger audience, middle school, or high school. Each spot could be: 45 –1:00 in length.

**Industry Sectors:** All Sectors

**Lead Institution:** San Bernardino Community College District

### WORKPLAN

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#### RISKS:

- 1) There are no discernible risks that would prevent the successful completion of this project.

**Responsible Person:** Robert Levesque (rlevesqu@sbccd.cc.ca.us)

**Lead Institution or Partner:** San Bernardino CCD

**Participating Institutions:** San Bernardino CCD, Inland Empire/Desert Regional Consortium

#### MAJOR ACTIVITIES:

- 1) Lead college will work with Strong Workforce Program Regional Marketing Manager and KVCR to develop video concepts.
- 2) Production of approved videos will commence.

#### MAJOR OUTCOMES:

- 1) Preliminary video mock-ups will be created.
- 2) 10 videos will be produced.

## BUDGET BREAKDOWN

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College/District	Object Category	Amount	Description
San Bernardino CCD	2000	\$28,000	Salaries included money for project management and video production staff.
San Bernardino CCD	3000	\$ 8,400	Benefits associated with salaries.
San Bernardino CCD	4000	\$ 5,600	Purchase of technical and consumable supplies and materials.
San Bernardino CCD	5000	\$ 8,000	Contract services and other operating expenses.
<b>Total</b>		<b>\$50,000</b>	

# P25 R1-XX Regional Employment Bridge Program

## PROJECT DESCRIPTION

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Employment Bridge is a contract education training solution to address employer hiring challenges. Required knowledge or specialized skills are taught in a short term boot camp style not-for-credit training at no cost to the student or employer. The employer provides the required special materials or equipment and approves curriculum to be used. Final-term college students are then recruited from closely related programs of study to increase SWP metrics for completers, jobs, and a living wage.

**Industry Sectors:** All Sectors

**Lead Institution:** College of the Desert

## WORKPLAN

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### RISKS:

Lack of employer interest, engagement or commitment could lead to lower outcomes. Recession or other economic factors could also lead to lower outcomes due to restrictive hiring or layoffs.

**Responsible Person:** Jon Caffery (jcaffery@collegeofthedesert.edu)

**Lead Institution or Partner:** College of the Desert

**Participating Institutions:** College of the Desert, Riverside CCD, San Bernardino CCD, Victor Valley College

### MAJOR ACTIVITIES:

- 1) Survey employers about hiring pain points and interest in employment bridge programs.
- 2) Hold stakeholder meeting to discuss:
  - a) Training to address skills and knowledge gaps.
  - b) Curriculum development.
  - c) Required materials and equipment.
  - d) Responsibilities and commitments.
  - e) College program alignment.
  - f) Timeframe and cost
- 3) Develop Employment Bridge Program
  - a) Determine Location.
  - b) Identify SME's and faculty.
  - c) Execute contracts and MOU's.
  - d) Develop training curriculum.
  - e) Acquire materials and equipment.

- 4) Conduct Employment Bridge Program
  - a) Recruit and enroll students.
  - b) Schedule Classes.
  - c) Hold training (bootcamp)

### MAJOR OUTCOMES:

- 1) List of Interested and Engaged Employers List of Skills/Knowledge Gaps.
- 2) Information needed to develop an employment bridge program and agreement of the parties.
- 3) Employment Bridge Program Developed
- 4) Job Interviews

### BUDGET BREAKDOWN

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College/District	Object Category	Amount	Description
College of the Desert	2000	\$ 15,000	Administrative support and coordination
College of the Desert	3000	\$ 5,000	Personnel benefits
College of the Desert	4000	\$ 5,000	Marketing and outreach materials and supplies
College of the Desert	5000	\$125,000	Contract services and other operating expenses. Contract with various IEDRC Contract Ed provider to conduct training development, registration, and implementation. Includes: Employer survey and engagement, meetings, training, contract facilitation, recruitment, registration, certification, tracking and assessment.
<b>Total</b>		<b>\$150,000</b>	

# P26 R1-XX Business and Entrepreneurship Professional Development

## PROJECT DESCRIPTION

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Professional Development for regional Business and Entrepreneurship Faculty and Key Talent, including NACCE Memberships, 2019 NACCE Conference attendance, ELI Ice House Training, and Business Model Canvas Workshop for all 12 colleges. These professional development events are intended to expand faculty knowledge for teaching Entrepreneurship courses on campus and in the Makerspaces Region-wide.

**Industry Sectors:** Business & Entrepreneurship

**Lead Institution:** Victor Valley College

## WORKPLAN

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### RISKS:

Lack of attendance to any of the events by faculty from each of the regional colleges. Lack of identifying locations for the ELI Ice House Training and Business Model Canvas Workshop. Inability to schedule dates for training with ELI Kauffman Foundation and Ana Greif (Facilitators).

**Responsible Person:** Lisa Kiplinger-Kennedy (lisak.kennedy@vvc.edu)

**Lead Institution or Partner:** Victor Valley College

**Participating Institutions:** Barstow College, Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Norco College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1a) Provide membership to NAACE for all 12 colleges in the region.
- 1b) Provide registration and hotel accommodations for 24 regional faculty to attend the Fall NAACE Conference.
- 2) Host Business Model Canvas Workshop for Regional Faculty in Spring 2020.
- 3) Host ELI Ice House Training for Regional Faculty in Fall 2019.

## MAJOR OUTCOMES:

- 1a) Colleges will utilize NAACE membership to participate in conferences and webinars.
- 1b) 24 faculty and the DSN will attend the Fall NAACE Conference.
- 2) Business Model Canvas 2-Day Workshop provided for Regional Faculty.
- 3) ELI Ice House Training provided to 30 Regional Faculty and Key Talent.

## BUDGET BREAKDOWN

College/District	Object Category	Amount	Description
Victor Valley College	4000	\$ 1,300	Books, Office Supplies, and other supplies for events
Victor Valley College	5000	\$ 9,600	NACCE Membership Fees for all 12 Regional Colleges ( $\$800 \times 12 = \$9,600$ )
Victor Valley College	5000	\$ 3,500	Business Model Canvas Facilitation for two-day workshop
Victor Valley College	5000	\$ 1,293	Breakfast and Lunch for two day workshops for 30 attendees Breakfast ( $8.00 \times 60 = 480$ ) Lunch ( $13.55 \times 60 = 813$ )
Victor Valley College	5000	\$ 25,175	2019 NACCE Conference Pre-Registration and Registration Fees for 25 Regional Faculty ( $1,007 \times 25 = \$25,175$ )
Victor Valley College	5000	\$ 24,722	Personnel benefits 2019 NACCE Conference Hotel Accommodations at Marriott Newport Beach - October 12-16, 2019 ( $\$214.22 \times 4 \times 25 = \$21,422$ ) Parking ( $\$33 \times 4 \times 25 = \$3,300$ )
Victor Valley College	5000	\$ 36,250	ELI Ice House Entrepreneurship Training Facilitation for 30 Attendees ( $\{\$16,250 \text{ base price for 10 people}\} + \{1,000 \times 20\} = \$36,250$ )
Victor Valley College	5000	\$ 23,160	Mission Inn Conference Room ( $\$350 \times 3 = \$1,050$ ) Audio/Visual ( $\$900 \times 3 = \$2,700$ ) Mission Inn Hotel Room Facilitators ( $194.27 \times 2 \times 3 = \$1,165.62$ ) Mission Inn Hotel Room Attendees ( $194.27 \times 30 \times 2 = \$11,656.20$ ) Parking Attendees ( $17 \times 30 \times 2 = \$1,020$ ) Mission Inn Catering - Breakfast ( $\$22 \times 32 \times 3 = \$2,112.00$ ) Mission Inn Catering - Lunch ( $\$36 \times 32 \times 3 = \$3,456.00$ )
<b>Total</b>		<b>\$125,000</b>	

# P27 R1-XX Next Generation Regional Professional Development

## PROJECT DESCRIPTION

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Next Generation Regional Professional Development will present FUTURE OF WORK (2) convenings and 1 conference/summit to offer educators, workforce and economic developers, Work Ready Community leaders, employers, and industry partners, dozens of educational sessions, keynote presentations, discussion panels, and various networking opportunities on the main topic of Career Education and the future forecast of employment within the Inland Empire region.

**Industry Sectors:** All Sectors

**Lead Institution:** Mt. San Jacinto College

## WORKPLAN

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### RISKS:

Few risks are anticipated for this project. However, sudden unavailability of funding as a key resource could be deemed as high risk. Procuring contracts for subject matter expertise could delay implementation of the project.

**Responsible Person:** Joyce Johnson (jajohnso@msjc.edu)

**Lead Institution or Partner:** Mt. San Jacinto College

**Participating Institutions:** Barstow College, Chaffey College, College of the Desert, Copper Mountain College, Crafton Hills College, Moreno Valley College, Mt. San Jacinto College, Norco College, Palo Verde College, Riverside City College, San Bernardino Valley College, Victor Valley College

### MAJOR ACTIVITIES:

- 1) Host at least (3) planning meetings.
- 2) Host conference/summit for the Inland Empire/Desert Region for educators, workforce and economic developers, Work Ready Community leaders, employers, industry partners and students.

## MAJOR OUTCOMES:

- 1) To determine the prospective of Career Education and future programming within the Inland Empire.
- 2) To increase percentage of jobs closely related to field of students by 5% to 20%.
- 3) To increase median change in earnings by 10% to 20.5%.

## BUDGET BREAKDOWN

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College/District	Object Category	Amount	Description
Mt. San Jacinto College	5000	\$170,000	Contracts for venue to host event Contract for Speaker (Facilitator) Sub-reimbursement for Faculty attendees Travel & lodging for attendees
<b>Total</b>		<b>\$170,000</b>	



## Board of Trustees Regular Meeting (VI.O)

Meeting	August 20, 2019
Agenda Item	Out-of-State Travel (VI.O)
Subject	Out-of-State Travel
College/District	District
Funding	N/A
Recommended Action	Recommend approving out-of-state travel.

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### Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Wolde-Ab Isaac, Chancellor

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: August 20, 2019

It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Dr. Gregory Anderson, President, Riverside City College, to travel to Washington, D.C., August 7 through 10, 2019, to attend the ACCT New Trustees/President's Leadership Institute. Estimated cost: \$2,300.00. Funding source: General funds. (Received notification after the June board agenda deadline.)
- 2) Ms. Nancy Aguirre, Law Instructor, Public Safety Education and Training, Moreno Valley College, to travel to National Harbor, Maryland, August 18 through 22, 2019, to attend the International Association of Crime Analysts. Estimated cost: \$2,940.49. Funding source: Public Safety Education and Training funds. (Information on the conference was not received in time to meet the June Board deadline.)
- 3) Mr. David Bobbitt, Financial and Technical Analyst, Business Services, Moreno Valley College, to travel to New Orleans, Louisiana, July 22 through 25, 2019, to attend the Association of Government Accountants Professional Development Training. Estimated cost: \$2,541.44. Funding source: All expenses paid by the traveler. (Information on the conference was not received in time to meet the June Board deadline.)
- 4) Ms. Jo Scott-Coe, Associate Professor, English and Media Studies, Riverside City College, to travel to Portland, Oregon, March 28 through 31, 2019, to be a panelist at the 2019 Association of Writers and Writing Programs Conference. Estimated cost: \$1,650.00. Funding source: \$950.00 paid with Faculty Development funds and \$700.21 paid by the traveler. (The department sent the travel request to Accounts Payable without approvals; delaying the process.)
- 5) Ms. Laura Greathouse, Associate Professor, Behavioral Sciences, Riverside City College, to travel to Denver, Colorado, July 16 through 19, 2019, to attend the AVID Denver Summer Institute. Estimated cost: \$2,162.16. Funding source: AVID funds. (Due to the complex relationship between AVID/AVID for Higher Learning, and the granting agency GIA, travel arrangements were not finalized until after the June Board agenda deadline.)
- 6) Mr. Charles Henkels, Apprenticeship Director, Career and Technical Education, Norco College, to travel to Washington, D.C., August 14 through 16, 2019, to attend the Degree Apprenticeship Design Institute. Estimated cost: \$760.00. Funding source: All expenses paid by New America. (Traveler was invited to attend the institute after the June Board deadline.)
- 7) Dr. Tonya Huff, Associate Professor, Life Sciences, Riverside City College, to travel to Denver, Colorado, July 16 through 19, 2019, to attend the AVID Denver Summer Institute. Estimated cost: \$2,111.36. Funding source: AVID funds. (Due to the complex relationship between AVID/AVID for Higher Learning, and the granting agency GIA, travel arrangements were not finalized until after the June Board agenda deadline.)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: August 20, 2019

- 8) Ms. Denise Kruiuzenga-Muro, Associate Professor, English and Media Studies, Riverside City College, to travel to Denver, Colorado, July 16 through 19, 2019, to attend the AVID Denver Summer Institute. Estimated cost: \$2,290.18. Funding source: \$1000.00 to be paid with AVID funds and \$1,290.18 paid by the traveler. (Due to the complex relationship between AVID/AVID for Higher Learning, and the granting agency GIA, travel arrangements were not finalized until after the June Board agenda deadline.)
- 9) Ms. Frankie Moore, Coordinator, Student Activities, Student Services, Moreno Valley College, to travel to Salt Lake City, Utah, June 26 through 29, 2019, to attend the American Student Association of Community Colleges/Advisor Certification Conference. Estimated cost: \$1,584.44. Funding source: Associated Students of Moreno Valley College funds. (Information on the conference was not received in time to meet the June Board deadline.)
- 10) Ms. Kristy Paine, Law Instructor, Public Safety Education and Training, Moreno Valley College, to travel to National Harbor, Maryland, August 17 through 24, 2019, to attend the International Association of Crime Analysts. Estimated cost: \$2,211.61. Funding source: Public Safety Education and Training funds. (Information on the conference was not received in time to meet the June Board deadline.)
- 11) Mr. James Rocillo, Assistant Professor, Fine and Performing Arts, Riverside City College, to travel to Boston, Massachusetts, August 5 through 9, 2019, to attend the New England Conservatory Symposium for Conductors. Estimated cost: \$1,526.00. Funding source: \$700.00 to be paid with Faculty Development Committee funds and \$826.00 paid by the traveler. (Although the request was received two months prior to travel, vacancy in division support resulted in an unanticipated delay and the inability to meet the June Board agenda deadline.)
- 12) Mr. Damien Smith, Track and Field Head Coach, Athletics, Riverside City College, to travel to Miramar, Florida, June 19 through 23, 2019, to accompany one student to the track and field post-season competition. Estimated cost: \$1,931.86. Funding source: Men's Track Trust funds. (The student and faculty member received notification of the eligibility to compete after the June Board agenda deadline.)
- 13) Ms. Renee Vas, Associate Professor, English and Media Studies, Riverside City College, to travel to Denver, Colorado, July 16 through 19, 2019, to attend the AVID Denver Summer Institute. Estimated cost: \$2,197.06. Funding source: AVID funds. (Due to the complex relationship between AVID/AVID for Higher Learning, and the granting agency GIA, travel arrangements were not finalized until after the June Board agenda deadline.)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: August 20, 2019

Revision:

- 1) Dr. Raymond "Chip" West, Vice President, Business Services, to travel to Seattle, Washington, July 12 through 17, 2019, to attend the Annual Society of College and University Planning Conference. Estimated cost: \$4,570.67. Funding source: General funds. (Increase in airfare, meals and ground transportation.)

Current:

*Moreno Valley College*

- 1) Dr. Daniel Clark, Professor, Communications, to travel to Florence, Italy, September 3 through November 29, 2019, to accompany twenty-five (25) students on the Fall 2019 Study Abroad Program. Estimated cost: \$230,074.00. Funding source: No cost to the District; \$8,849.00 paid by CAPA Study Abroad Program and \$221,225.00 paid by the students.
- 2) Ms. Micki Grayson, Director, TRiO Programs, to travel to Chicago, Illinois, September 7 through 12, 2019, to attend the Council for Opportunity in Education 38<sup>th</sup> Annual Conference. Estimated cost: \$4,048.70. Funding source: Talent Search Program Grant funds.
- 3) Ms. Angel Orta-Perez, Assistant Director, Upward Bound Math and Science, TRiO Programs, to travel to Chicago, Illinois, September 7 through 12, 2019, to attend the Council for Opportunity in Education 38<sup>th</sup> Annual Conference. Estimated cost: \$3,446.66. Funding source: Upward Bound Math and Science Grant funds.
- 4) Dr. Robin Steinback, President, President's Office, to travel to Chicago, Illinois, October 5 through 6, 2019, to attend the Hispanic Association of Colleges and Universities 33<sup>rd</sup> Annual Conference. Estimated cost: \$2,080.00. Funding source: General funds.
- 5) Ms. Kim Williams, Outreach Specialist, TRiO Programs, to travel to Chicago, Illinois, September 7 through 12, 2019, to attend the Council for Opportunity in Education 38<sup>th</sup> Annual Conference. Estimated cost: \$2,300.84. Funding source: Upward Bound TRiO Grant funds.

*Norco College*

- 1) Mr. Sean Davis, Counselor, Student Services, to travel to Bowie, Maryland, Lincoln University, Pennsylvania, Hampton, Virginia, Norfolk, Virginia, and Washington, DC., October 8 through 12, 2019, to accompany ten (10) students on the Historically Black College and University Tour. Estimated cost: \$18,336.40. Funding source: Student Equity funds.
- 2) Dr. Tenisha James, Dean, Student Services, to travel to Bowie, Maryland, Lincoln University, Pennsylvania, Hampton, Virginia, Norfolk, Virginia and Washington, DC., October 8 through 12, 2019 to attend the Historically Black College and University Tour. Estimated cost: \$550.00. Funding source: Student Equity funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: August 20, 2019

- 3) Ms. Colleen Molko, Dean, Grants Development and Administration, to travel to Nashville, Tennessee, September 25 through October 1, 2019, to attend the National Center Project Leadership Team Meeting. Estimated cost: \$1,804.51. Funding source: National Center for Supply Chain Grant funds.
- 4) Ms. Colleen Molko, Dean, Grants Development and Administration, to travel to Washington, D.C., October 22 through November 1, 2019, to attend the Advanced Technological Education Conference. Estimated cost: \$1,698.84. Funding source: National Center for Supply Chain Grant funds.
- 5) Dr. Gustavo Ocegüera, Dean, Student Equity, to travel to Chicago, Illinois, October 4 through 8, 2019, to accompany four (4) students to the 2019 Hispanic Association of Colleges and Universities Conference. Estimated cost: \$10,905.56. Funding source: \$3,180.14 paid with Title V Pathways Grants funds and \$7,725.42 paid with Associated Students of Norco College funds.
- 6) Professor Judy Perry, Computer Science and Game Development, to travel to Florence, Italy, September 3 through November 29, 2019, to teach twenty-five (25) students for the fall 2019 Study Abroad Program. Estimated cost: \$230,074.00. Funding source: \$8,849.00 paid by CAPA and \$221,225.00 paid by the students.
- 7) Mr. James Reeves, Interim Director, Strategic Development, to travel to Nashville, Tennessee, September 25 through 28, 2019, to attend the National Center Project Leadership Team Meeting. Estimated cost: \$1,869.26. Funding source: National Center for Supply Chain Grant funds.
- 8) Ms. Desiree Rivera, Outreach Specialist, Upward Bound, to travel to Chicago, Illinois, September 7 through 11, 2019, to attend the 38<sup>th</sup> Annual Council for Opportunity in Education Conference. Estimated cost: \$2,596.06. Funding source: Upward Bound Grant-Corona funds.
- 9) Miss Desiree Wagner, Grants Administrative Specialist, Strategic Development, to travel to Nashville, Tennessee, September 25 through 28, 2019, to attend the National Center Project Leadership Team Meeting. Estimated cost: \$1,911.34. Funding source: National Center for Supply Chain Grant funds.

*Riverside City College*

- 1) Dr. Sandra Baker, Dean, School of Nursing, to travel to National Harbor, Maryland, September 25 through 28, 2019, to attend the 2019 National League for Nursing Summit. Estimated cost: \$3,118.60. Funding source: Enrollment Growth funds.
- 2) Dr. Sandra Baker, Dean, School of Nursing, to travel to Locust Grove, Virginia, October 15 through 17, 2019, to participate in a site visit for the Accreditation Commission for Education in Nursing. Estimated cost: \$1,585.43. Funding source: \$10.44 paid with General funds and \$1,574.99 paid by the Accreditation Commission for Education in Nursing.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: August 20, 2019

- 3) Mr. Jose Diaz, Director, Upward Bound, to travel to Chicago, Illinois, September 8 through 11, 2019, to attend the 38<sup>th</sup> Annual Council for Opportunity in Education Conference. Estimated cost: \$3,442.56. Funding source: Upward Bound Grant funds.
- 4) Mr. William Kim, Associate Professor, Art, to travel to Brooklyn, New York, September 20 through 23, 2019, to attend the Animation Block Party Film Festival/Animation Showcase and Industry Networking. Estimated cost: \$1,349.14. Funding source: \$950.00 paid with Faculty Development funds and \$399.14 paid with General funds.
- 5) Mr. Michael Love, Associate Professor, Counseling, to travel to Bowie, Maryland, Lincoln University, Pennsylvania, Hampton, Virginia, Norfolk, Virginia, and Washington, DC., October 8 through 12, 2019, to attend the Historically Black College and University Tour. Estimated cost: \$1,999.00. Funding source: Student Equity funds.
- 6) Ms. Cecilia Lusk, Director, TRiO Student Support Services, to travel to Chicago, Illinois, September 8 through 11, 2019, to attend the 38<sup>th</sup> Annual Council for Opportunity in Education Conference. Estimated cost: \$2,403.80. Funding source: TRiO Student Support Services Grant funds.
- 7) Mr. Joshua Orlando, Chef Instructor, Culinary Academy, to travel to Chicago, Illinois, November 17 through 21, 2019, to attend the Callebaut Academy. Estimated cost: \$2,745.56. Funding source: Perkins IV Title I-C funds.
- 8) Dr. Tammy Vant Hul-Austin, Professor, Nursing, to travel to National Harbor, Maryland, September 25 through 29, 2019, to attend the 2019 National League for Nursing Education Summit. Estimated cost: \$2,501.17. Funding source: \$1,522.83 will be paid with Enrollment Growth funds and \$978.34 will be paid with Strong Workforce funds.
- 9) Dr. Kristi Woods, Dean, Language, Humanities and Social Sciences, to travel to Bowie, Maryland, Lincoln University, Pennsylvania, Hampton, Virginia, Norfolk, Virginia, and Washington, DC., October 8 through 12, 2019, to accompany twenty-seven (27) students to the Historically Black College and University Tour. Estimated cost: \$49,800.06. Funding source: Student Equity funds.

Riverside Community College District

- 1) Ms. Marisa Yeager, Director, Government Relations, Institutional Advancement and Economic Development, to travel to Washington, D.C., September 8 through 11, 2019, to attend the Washington D.C. Summit. Estimated cost: \$2,734.26. Funding source: General funds.

## Board of Trustees Regular Meeting (VI.P)

Meeting	August 20, 2019
Agenda Item	Other Items (VI.P)
Subject	Resolution No. 01-19/20 - Regarding Appropriations Subject to Proposition 4 - Gann Limitation
College/District	District
Funding	N/A
Recommended Action	Recommend adopting Resolution No. 01-19/20 which establishes the 2019-2020 Gann Limit for the Riverside Community College District at \$244,760,908.

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### Background Narrative:

In November 1979, the voters passed Proposition 4 which imposes an annual appropriations limit on the District. This is known as the Gann Limit. Pursuant to Article XIII B of the California Constitution and Government Code Section 7910, the Board must approve the District's Gann Limit for the succeeding fiscal year.

The District has developed the documentation used to determine the 2019-2020 Gann Limit and it is available for public inspection at the office of the Vice Chancellor, Business and Financial Services, 3801 Market St. Riverside, California, between 7:30 a.m. and 4:00 p.m. A copy of the worksheet used to compute the Gann Limit is attached for the Board's review and information. A resolution required to establish the District's 2019-2020 Gann Limit is also attached.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services

**CALIFORNIA COMMUNITY COLLEGES  
GANN LIMIT WORKSHEET  
Fiscal Year 2019-20**

DISTRICT: **Riverside Community College District**  
 DATE: **August 20, 2019**

<b>I. 2019-20 Appropriations Limit:</b>			
A.	2018-19 Appropriations Limit		\$ 230,794,125
B.	2019-20 Price Factor:	1.0385	
C.	Population factor:		
	1 2017-18 Second Period Actual FTES	29,327.0000	
	2 2018-19 Second Period Actual FTES	29,948.0000	
	3 2019-20 Population change factor	1.0212	
	(line C.2. divided by line C.1.)		
D.	2018-19 Limit adjusted by inflation and population factors		\$ 244,760,908
	(line A multiplied by line B and line C.3.)		
E.	Adjustments to increase limit:		
	1 Transfers in of financial responsibility		
	2 Temporary voter approved increases		
	3 Total adjustments - increase		-
F.	Adjustments to decrease limit:		
	1 Transfers out of financial responsibility		
	2 Temporary voter approved increases		
	3 Total adjustments - decrease		-
G.	2019-20 Appropriations Limit		\$ 244,760,908
<b>II. 2019-20 Appropriations Subject to Limit:</b>			
A.	State Aid <sup>1</sup>		\$ 142,940,765
B.	State Subventions <sup>2</sup>		459,855
C.	Local Property taxes		47,661,958
D.	Estimated excess Debt Service taxes		
E.	Estimated Parcel taxes, Square Foot taxes, etc.		
F.	Interest on proceeds of taxes		351,178
G.	Less: Costs for Unreimbursed Mandates <sup>3</sup>		
H.	2019-20 Appropriations Subject to Limit		\$ 191,413,756

<sup>1</sup> General Apportionment, Apprenticeship Allowance, Prop 55 Education Protection Account tax revenue

<sup>2</sup> Home Owners Property Tax Relief, Timber Yield Tax, etc...

<sup>3</sup> Local Appropriations for Unreimbursed State, Court, and Federal Mandates





## Board of Trustees Regular Meeting (VI.Q)

Meeting	August 20, 2019
Agenda Item	Other Items (VI.Q)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	Recommend unanimous vote declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

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### Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Bill J. Bogle, Jr., Interim Controller

**SURPLUS EQUIPMENT**

August 20, 2019

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	BAUMFOLDER	PAPER FOLDER, HIGH CAPACITY	3PAR 20X26	36395S6	003658
1	A&D	BALANCE, ANALYTIC, TOP-LOAD	ER120A	3501611	004387
1	RICOH	PRINTER, LASER, COLOR	AFICIO SP C830DN	T364M100142	072229
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02836	009958
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02409	009959
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02233	009960
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02895	009961
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02896	009962
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02413	009963
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02894	009964
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02899	009966
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02337	009967
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	6K0914	009969
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02821	009970
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02924	009971
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02350	009972
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02190	009973
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02229	009974
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02223	009975
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02830	009976
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02443	009977
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02839	009979
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02832	009980
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02903	009981
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02405	009982

**SURPLUS EQUIPMENT**

August 20, 2019

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02235	009983
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02237	009984
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02231	009985
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02236	009986
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	6A08268	009987
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02241	009988
1	HP	PRINTER, LASER, MONO	C4120A (LJ 4000N)	USEB022647	010628
1	HP	PRINTER, LASER, MONO	C4120A (LJ 4000N)	USEK058694	010642
1	CATERPILLAR	PALLET TRUCK, ELECTRIC	NPP40	ZCL12318	017354
1	HP	MONITOR, LCD	L1510	TW10621952BH	017796
1	GATEWAY	MONITOR, LCD	FPD1570	KUL5033D09017	018853
1	DELL, INC.	MONITOR, LCD	2000FP	TW09E2494663523K-10C7	019010
1	SONY	PROJECTOR	VPL-PX15	12645	019186
1	HP	PRINTER, LASER, MONO	C4251A (4050)	USQB040346	019740
1	PHILIPS	TELEVISION, CRT	PC0127C	78041690	020016
1	PHILIPS	TELEVISION, CRT	PC0127C	78199777	020061
1	JVC	VCR, S-VHS	HR-S3901	087Y1900	021649
1	CRESTRON	VIDEO SENSOR	ST-VS	ZA11187	021650
1	JVC	VCR/DVD COMBO PLAYER	HR-DVS3U	14720232	021654
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7003D0027351	021865
1	EXTRON	VGA/AUDIO SWITCHER	SW2 VGA	682250032	022752
1	JVC	DVD PLAYER	XV-N40BK	108K2303	023111
1	EXTRON	COMPUTER INTERFACE	RGB203RXI	713387019E13247	023112
1	CRESTRON	VIDEO RECEIVER & CONTROLLER, CAT-5	CNXRMC	6007328	023113
1	HP	PRINTER, LASER, MONO	Q2477A (2300)	CNBGG04975	023304
1	SAMSUNG	MONITOR, LCD	SYNCMaster 193S	GY19H9NX333333P	023476
1	SAMSUNG	MONITOR, LCD	SYNCMaster 193S	GY19H9NX333669H	023482
1	THERMO SCIENTIFIC	SPECTROPHOTOMETER	SPECTRONIC 20D+ (333183)	3DUG323002	024573
1	GATEWAY	COMPUTER, DESKTOP	E6100C	34771150	024609
1	GATEWAY	MONITOR, LCD	FPD1730	TL819A502001069	024955
1	HP	PRINTER, LASER, MONO	Q5959A (2420DN)	CNDJB71019	025205
1	GATEWAY	COMPUTER, DESKTOP	E4300	34956357	025522
1	HP	PRINTER, LASER, MONO	Q6954A (2430N)	CNGKB90746	026091
1	HP	PRINTER, INKJET, MFP, COLOR	Q5562A (OJ7300)	MY531J917X	026993

**SURPLUS EQUIPMENT**  
**August 20, 2019**

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	DELL, INC.	MONITOR, LCD	1704FPTT	CN0Y42997161854PAN1N	030805
1	PANASONIC	SOFTWARE/AUDIO/VIDEO EQUIPMENT SET	AG-VP320	BGIA4032	030975
1	HP	PRINTER, LASER, MONO	Q5928A (1320N)	CNHC5CS0CS	031617
1	HP	PRINTER, LASER, MONO	Q5928A (1320N)	CNHC5CW0BN	031620
1	FELLOWES	SHREDDER, PAPER	C320	51024	031883
1	APPLE, INC.	MONITOR, LCD	M9177LL	2A5381L5PKK	032356
1	GATEWAY	MONITOR, LCD	FPD1765	MW662BOC07335	033509
1	GATEWAY	MONITOR, LCD	FPD1765	MW672B0N01508	033608
1	CANON	CAMERA, DOCUMENT, VISUALIZER PROJECTOR	RE455X	5310100197	033795
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 745	C2MKPC1	033867
1	CHEMETRICS	PHOTOMETER	V2000	2255	034109
1	CHEMETRICS	PHOTOMETER	V2000	2260	034110
1	YOUNGLIN	REVERSE OSMOSIS SYSTEM	AQUAMAX	31013350	034118
1	CANON	SCANNER, FLATBED	LIDE70	KCDA31070	034383
1	CANON	SCANNER, FLATBED	LIDE70	KCDA31073	034384
1	CANON	SCANNER, FLATBED	LIDE70	KCDA31087	034385
1	SAMSUNG	PRINTER, LASER, MFP, COLOR	CLX-3160FN	8Y61B1GPB00012J	034487
1	DELL, INC.	COMPUTER, DESKTOP	PRECISION 670	65JFZ91	034505
1	GATEWAY	COMPUTER, DESKTOP	E4500D	36567340	034621
1	CANON	CAMERA, DOCUMENT, VISUALIZER PROJECTOR	RE455X	5610200030	036061
1	HITACHI	PROJECTOR	CPX445	F7D005011	036192
1	HP	PRINTER, LASER, MONO	Q5911A (1020)	CNB9248921	036214
1	DELL, INC.	COMPUTER, LAPTOP	LATITUDE D630	8GP1BD1	036287
1	GATEWAY	MONITOR, LCD	FPD1765	MW67AB0N02233	036504
1	GATEWAY	MONITOR, LCD	FPD2185W	MQ17850N00185	036714
1	GATEWAY	MONITOR, LCD	TFT1780PS	MW683B0N03897	036908
1	GATEWAY	COMPUTER, DESKTOP	E4610S	40570681	037283
1	GATEWAY	COMPUTER, DESKTOP	E4610S	40573194	037299
1	GATEWAY	MONITOR, LCD	FPD1765	MW67BB0N00685	037301
1	HP	PRINTER, LASER, MONO	Q5402A (4250TN)	CNRXX03162	037311
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 755	51HPQH1	038053
1	DELL, INC.	MONITOR, LCD	2407FP	MX0GM50474262B273F3S	038084
1	DELL, INC.	MONITOR, LCD	2707WFP	D8MZ1C1	038227
1	LENOVO	COMPUTER, LAPTOP	2055CT0	L3B0670	038427
1	HP	PRINTER, LASER, COLOR	CB503A (CP4005N)	JP4LD16908	038735
1	LENOVO	MONITOR, LCD	L1940P	V676078	038744
1	DELL, INC.	MONITOR, LCD	1907FPVT	CN0C553H7444593NA540	038787
1	DELL, INC.	MONITOR, LCD	1907FPVT	CN0C553H7444593NA570	038790
1	CANON	CAMERA, DOCUMENT, VISUALIZER PROJECTOR	RE455X	5700300150	038797

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**SURPLUS EQUIPMENT**

August 20, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	VIEWSONIC	MONITOR, LCD	VS11869 (VX2240W)	QRB091300304	038802
1	HP	PRINTER, INKJET, MFP, COLOR	Q8061A (OJ6310)	CN7CDFB2V8	039019
1	DELL, INC.	MONITOR, LCD	E198WFPV	CN0MM22673731842 056U	039133
1	DELL, INC.	MONITOR, LCD	E198WFPV	CN0MM22673731842 07VU	039213
1	HP	PRINTER, INKJET, COLOR	C6413A (DESKJET 830C)	MY96U191TV	039308
1	DELL, INC.	COMPUTER, LAPTOP	LATITUDE D630	9YGD5H1	039408
1	LENOVO	COMPUTER, LAPTOP	7659CTO (T61)	L3LP496	039414
1	LENOVO	COMPUTER, LAPTOP	7659CTO (T61)	L3LP508	039418
1	LENOVO	COMPUTER, LAPTOP	7659CTO (T61)	L3LP505	039423
1	LENOVO	COMPUTER, LAPTOP	7659CTO (T61)	L3LP498	039427
1	LENOVO	COMPUTER, LAPTOP	7659CTO (T61)	L3LP510	039428
1	LENOVO	COMPUTER, LAPTOP	7659CTO (T61)	L3LP525	039429
1	LENOVO	COMPUTER, LAPTOP	7659CTO (T61)	L3LP522	039442
1	LENOVO	COMPUTER, LAPTOP	7659CTO (T61)	L3MM375	039518
1	GATEWAY	MONITOR, LCD	FPD2185W	MQ17850N01264	039842
1	FORD	VEHICLE, CAR, POLICE INTERCEPTOR (LICENSE# 1284203)	2003 CROWN VICTORIA	2FAFP71W83X13314 8	039932
1	FORD	VEHICLE, CAR, POLICE INTERCEPTOR (LICENSE# 1284204)	2003 CROWN VICTORIA	2FAFP71W83X13322 9	039934
1	DELL, INC.	MONITOR, LCD	1909W	CN0RGJ4G6418092R 49ZM	040044
1	DELL, INC.	MONITOR, LCD	E1909WC	CN0R034G6418029Q 2LFM	040102
1	DELL, INC.	MONITOR, LCD	1909W	CN0R034G6418092R 4ZHM	040192
1	HP	PRINTER, LASER, COLOR	CC378A (CP1518NI)	CNCC94207K	040366
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME5	040966
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD2	040967
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME2	040968
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD4	040969
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME6	040970
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF1	040971
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME4	040972
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF8	040973
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME9	040974
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD3	040975
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF5	040976
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF6	040977
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMFZ	040978
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF4	040979
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF9	040980
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME1	040981

**SURPLUS EQUIPMENT**  
**August 20, 2019**

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD7	040982
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD8	040983
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMG0	040984
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME8	040985
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD5	040986
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME3	040987
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF3	040988
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF7	040989
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMF0	040990
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD9	040991
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME0	040992
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD6	040993
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPMD1	040994
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8FPME7	040995
1	LENOVO	MONITOR, LCD	6325HB1	V208850	041081
1	XEROX	PRINTER, SOLID INK, COLOR	8560DN	FBT292370	041115
1	DELL, INC.	COMPUTER, LAPTOP	LATITUDE E6410	3JXC2M1	041517
1	LENOVO	COMPUTER, DESKTOP, AIO	1165A3U (A70Z)	S137667	041574
1	LENOVO	COMPUTER, DESKTOP, AIO	1165A3U (A70Z)	S132489	041575
1	LENOVO	COMPUTER, DESKTOP, AIO	1165A3U (A70Z)	S132712	041579
1	LENOVO	COMPUTER, DESKTOP, AIO	1165A3U (A70Z)	S132817	041582
1	LENOVO	COMPUTER, DESKTOP, AIO	1165A3U (A70Z)	S132694	041610
1	LENOVO	COMPUTER, DESKTOP, AIO	1165A3U (A70Z)	S132699	041611
1	LENOVO	COMPUTER, DESKTOP	7484CTO (M58P)	MJHEP92	041616
1	LENOVO	MONITOR, LCD	2572HB6	V6B0086	041685
1	LENOVO	COMPUTER, DESKTOP, AIO	1165A2U (A70Z)	S160289	041715
1	LENOVO	COMPUTER, DESKTOP, AIO	1165A2U (A70Z)	S160309	041716
1	LENOVO	MONITOR, LCD	2448HB6	V6E0913	041879
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF5	042204
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYG2	042205
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF6	042207
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYE0	042210
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYE6	042211
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYD9	042212
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYE5	042213
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYE2	042215
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYG0	042216
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF7	042217
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYG3	042218
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYD6	042219

**SURPLUS EQUIPMENT**

**August 20, 2019**

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF0	042220
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYE8	042221
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYE9	042222
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF2	042223
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYD5	042225
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF3	042226
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF8	042227
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYG1	042228
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF1	042230
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYF9	042231
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8XYYG4	042232
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXEZ	042238
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXEX	042239
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFV	042240
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXGA	042241
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFH	042242
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFX	042243
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFY	042244
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFN	042245
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFC	042246
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFA	042247
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFR	042255
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFW	042256
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8ZHXF8	042257
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFF	042258
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFP	042259
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFM	042260
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFG	042261
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXEY	042262
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXGC	042263
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFD	042264
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFE	042265
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXGB	042266
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXEW	042267
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXET	042268
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXER	042269
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFK	042270
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXEV	042271
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFZ	042272
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFT	042273
1	LENOVO	COMPUTER, LAPTOP	2081CTO (T500)	R8AHXFL	042274
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	7783W1L (E30)	MJWHER3	042377
1	LENOVO	COMPUTER, DESKTOP	3853CTO (M90P)	MJBFDY8	042621
1	LENOVO	COMPUTER, DESKTOP	3853CTO (M90P)	MJRKT65	042623
1	LENOVO	COMPUTER, DESKTOP, AIO	3091CTO (M90Z)	MJDEDE1	042699
1	LENOVO	COMPUTER, DESKTOP, AIO	3091CTO (M90Z)	MJDEDE0	042702



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1	DELL, INC.	MONITOR, LCD	P190S	CN0RNMH6744450A R-BYCL	042871
1	LENOVO	COMPUTER, DESKTOP, AIO	0401A5U (A70Z)	S1G2904	043083
1	DELL, INC.	COMPUTER, DESKTOP	PRECISION T1500	36QTBP1	043190
1	VIEWSONIC	MONITOR, LCD	VA2231WM	S12110102088	043325
1	FORD	VEHICLE, CAR, POLICE INTERCEPTOR (LICENSE# 1316322)	2008 CROWN VICTORIA	2FAFP71VX8X138432	043338
1	LENOVO	COMPUTER, DESKTOP, AIO	0401U1U (A70Z)	S1M3182	043462
1	LENOVO	MONITOR, LCD	4431-HE1	V1AXA84	044419
1	LENOVO	COMPUTER, LAPTOP	5016W2Q (L520)	LR3M5X1	044481
1	LENOVO	COMPUTER, DESKTOP	4524CTO (M91P)	MJXAVR4	044629
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 780	DTGLGQ1	044674
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 780	DJGKGQ1	044677
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 780	DJGJGQ1	044680
1	LENOVO	COMPUTER, DESKTOP, AIO	0870CTO (M90Z)	MJELETF	044812
1	FOTODYNE	FOTO/ANALYST INVESTIGATOR	602105	DEA106111577	044844
1	LENOVO	COMPUTER, DESKTOP, AIO	0870CTO (M90Z)	MJEBXCT	047020
1	DELL, INC.	MONITOR, LCD	P190S	CN09TVYS72872186- J75I	047283
1	VIEWSONIC	MONITOR, LCD	VS13818 (VA2248M)	SDD113821696	048082
1	DELL, INC.	COMPUTER, LAPTOP	LATITUDE E6520	3SC5CS1	048189
1	VWR	INCUBATOR, GRAVITY CONVECTION	414004-624	4.11392E+23	049879
1	APPLE, INC.	COMPUTER, DESKTOP, AIO, IMAC	A1311	D2572UKDHJR	049970
1	APPLE, INC.	COMPUTER, DESKTOP, AIO, IMAC	A1311	D25J72UQDHJR	049971
1	APPLE, INC.	COMPUTER, DESKTOP, AIO, IMAC	A1311	D25J72URDHJR	049972
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	0569CTO (S30)	MJVCPPK	050222
1	DELL, INC.	COMPUTER, DESKTOP	XPS 8500	H5BLTW1	051021
1	DELL, INC.	COMPUTER, DESKTOP	XPS 8500	H5XKTW1	051025
1	DELL, INC.	COMPUTER, DESKTOP	XPS 8500	H5V1ZV1	051027
1	DELL, INC.	COMPUTER, DESKTOP	XPS 8500	H5TJTW1	051034
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	0569CTO (S30)	MJTNBFE	052006
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	0569CTO (S30)	MJTNBGE	052018

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<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	0569CTO (S30)	MJTNBFG	052027
1	DELL, INC.	MONITOR, LCD	P1913SF	CNONWXTG7287228 6-CR3M	052103
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7010	CD1CQW1	052296
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ004KWV	060052
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	1JBS942	061121
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	11M3622	061124
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	51M8622	061126
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	1J8T942	061128
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	1KJB622	061135
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	D5W9622	061138
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	F2HC622	061139
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	1FBS942	061140
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DV7B	061143
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DVAB	061144
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DV1B	061145
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DVHB	061146
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DVCB	061149
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DUKB	061150
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DUHB	061151
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DV3B	061153
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DUYB	061154
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DVMB	061155
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DVFB	061156
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DVPB	061157
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DV9B	061159
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DURB	061160
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- D6PB	061161
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C- DV2B	061147
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224779	063238
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224718	063239

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1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224767	063240
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224684	063241
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224688	063243
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224687	063244
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224752	063245
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224777	063246
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224772	063247
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224674	063249
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224677	063251
1	HP	PRINTER, LASER, MFP, MONO	CB532A (M2727NF)	CNG8CDGM8K	063517
1	DELL, INC.	MONITOR, LCD	P2014HT	CNOJ6HFT74445512- AM4L	064655
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ003BNQ	065038
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN218868	065044
1	TRIPP-LITE	UNINTERRUPTIBLE POWER SUPPLY (UPS)	SMART1500RMX L2UA	99H1JY0SM71370024 4	065688
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ004KUS	065985
1	VIEWSONIC	MONITOR, LCD	VX2376-SMHD	TA9154245640	066441
1	HP	PRINTER, INKJET, MFP, COLOR	CX056A (DJ 3520)	CN25916358	067100
1	DELL, INC.	COMPUTER, DESKTOP, WORKSTATION	PRECISION T1700	2NXPQ22	060910
1	HP	PRINTER, INKJET, LARGE FORMAT, COLOR, PHOTOSMART 8750	Q5747A (8750)	MY53P110BM	73442
1	HP	PRINTER, INKJET, LARGE FORMAT, COLOR, PHOTOSMART 8750	Q5747A (8750)	MY53J1116T	73449
1	HP	PRINTER, LASER, MONO	C4121A (LJ 4000TN)	USNC131987	NONE
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN225095	060007
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ003BPN	051887
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ002VWU	48875
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ002VV1	052239

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<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7010	7454XX1	48571
1	FAIRTRON CORP.	SCOREBOARD, BASEBALL	BA-7027	X003	NONE
1	EPSON	PRINTER, INKJET, MFP, COLOR	C11CD19201 (WF-3620)	SEDY689904	060862
1	DELL, INC.	MONITOR, LCD	P1913SF	CNONWXTG7287228 6-CVTM	052104
1	DELL, INC.	MONITOR, LCD	P1914SF	CN0YGP397287251C-DUAB	061162
1	DELL, INC.	MONITOR, LCD	P2014HT	CN0J6HFP74445448-A49L	49377
1	APPLE, INC.	COMPUTER, LAPTOP, MACBOOK	A1278 (MB467LL/A)	W89075KH1AX	NONE
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ004KX2	060858
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ004KWG	060510
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ003BMU	060946
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ003BQG	051908
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJU	060090
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJQ	060093
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAK4	060101
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJZ	060104
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJW	060095
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJX	060088
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJT	060094
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAK1	060100
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJN	060096
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJP	060089
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00 (M73Z)	MJ00VAJL	060086
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224613	060797
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224608	060805
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224544	060792
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224328	060625

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1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224313	060791
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN225064	060038
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN224621	060809
1	SHARP	TELEVISION, CRT	XM-2710	615791	008563
1	PANASONIC	DVD/VCR COMBO PLAYER, VHS	AG-VP320	K5IA40273	NONE
1	PANASONIC	DVD/VCR COMBO PLAYER, VHS	AG-VP320	K5IA40281	NONE
1	SHARP	MONITOR, LCD	LC-40LE550U	312073419	49033
1	PANASONIC	MONITOR, CRT, VIDEO, COLOR	CT-1030M	KA0630271	006339
1	PANASONIC	MONITOR, CRT, VIDEO, COLOR	CT-1030M	KA0630379	006536
1	PANASONIC	MONITOR, CRT, VIDEO, COLOR	CT-1030M	KA0630279	006036
1	PANASONIC	MONITOR, LCD	TC-15LV1	UH3330603	NONE
1	JVC	MINIDV/S-VHS COMBO RECORDER	HR-DVS3U	071H0401	NONE
1	SPECTRUM	HOTPLATE, STIRRER	H4000-HS	20150310180	NONE
1	SPECTRUM	HOTPLATE, STIRRER	H4000-HS	20160720158	NONE
1	SPECTRUM	HOTPLATE, STIRRER	H4000-HS	20160808076	NONE
1	SPECTRUM	HOTPLATE, STIRRER	H4000-HS	20150914408	NONE
1	PMC DATAPLATE	HOTPLATE, STIRRER, DIGITAL, PROGRAMMABLE	731P	9.98011E+11	NONE
1	CORNING	HOTPLATE, STIRRER	PC-351	NONE	NONE
1	CORNING	HOTPLATE, STIRRER	PC-351	NONE	NONE
1	CORNING	HOTPLATE, STIRRER	PC-351	NONE	NONE
1	LABNET	CENTRIFUGE, BENCHTOP, DUAL SPEED	Z150A	60512741	NONE
1	A&D	BALANCE, PRECISION	FX-200	5011231	004263
1	CORNING	HOTPLATE, STIRRER	PC-620	3.508E+11	NONE
1	FISHER SCIENTIFIC	TOUCH MIXER	MODEL 231	90300399	NONE
1	LEICA	ILLUMINATOR, LIGHT SOURCE, VARIABLE	13410311	000246553EZ001	NONE
1	LEICA	TRANSFORMER, MICROSCOPE ILLUMINATOR	31-35-28	NONE	NONE
1	FISHER SCIENTIFIC	HEATER/RADIATOR, INFRARED	11-504-5V4	NONE	NONE
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ002VX0	NONE
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ004KGR	48810
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ004KV0	49140
1	THERMO SCIENTIFIC	SPECTROPHOTOMETER	SPECTRONIC 20D+ (333183)	3DUE053008	NONE

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1	THERMO SCIENTIFIC	SPECTROPHOTOMETER	SPECTRONIC 20D+ (333183)	3DUE057019	NONE
1	THERMO SCIENTIFIC	SPECTROPHOTOMETER	SPECTRONIC 20D+ (333183)	3DUD045046	NONE
1	THERMO SCIENTIFIC	SPECTROPHOTOMETER	SPECTRONIC 20D+ (333183)	3DUE042010	NONE
1	THERMO SCIENTIFIC	SPECTROPHOTOMETER	SPECTRONIC 20D+ (333183)	3DUD045047	NONE
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HC9	060216
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ003BMF	051884
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ003BPE	060947
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ003BPM	051900
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ002VV0	48869
1	ACER	MONITOR, LCD	V173	ETLE10D01191710E C88501	NONE
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO (E32)	MJ002VW6	48867
1	LENOVO	MONITOR, LCD	L1900PA	V1ADC18	044569
1	VIEWSONIC	MONITOR, LCD	VS14822 (VA2342-LED)	T8L134700882	49359
1	DELL, INC.	MONITOR, LCD	N/A	CN0T9MJ37444518K CJJL	039876
1	DELL, INC.	MONITOR, LCD	P190S	CN09TVYF7287218-6HGFI	A02631
1	IBM	TYPEWRITER, ELECTRIC, WHEELWRITER	N/A	NONE	005465
1	DELL, INC.	MONITOR, LCD	2007FPB	MX0C9536466346553 G4L	NONE
1	CORNING	HOTPLATE	PC-170	440121	NONE
1	THERMO SCIENTIFIC	HOTPLATE	HP194515	C1945130633171	NONE
1	THERMO SCIENTIFIC	HOTPLATE	HP194515	C1945130735280	NONE
1	FISHER SCIENTIFIC	TOUCH MIXER	MODEL 231	11001188	NONE
1	BARNSTEAD	HOTPLATE, STIRRER	SP46925	6.4091E+11	NONE
1	FISHER SCIENTIFIC	HOTPLATE, STIRRER	N/A	269904	NONE
3	FISHER SCIENTIFIC	BALANCE, TRIPLE BEAM	711-W	NONE	NONE
3	FISHER SCIENTIFIC	HOTPLATE, STIRRER	N/A	NONE	NONE
1	HAMILTON BEACH	FOOD PROCESSOR	70700	C23194	NONE
1	MILTON ROY CO.	SPECTROPHOTOMETER, SINGLE BEAM	333175	3322114029	005713

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1	MILTON ROY CO.	SPECTROPHOTOMETER, SINGLE BEAM	333175	3322114034	005714
1	MILTON ROY CO.	SPECTROPHOTOMETER, SINGLE BEAM	333175	3322114026	005715
1	MILTON ROY CO.	SPECTROPHOTOMETER, SINGLE BEAM	333175	3322090024	005716
1	MILTON ROY CO.	SPECTROPHOTOMETER, SINGLE BEAM	333175	3322090026	005717
1	KIKUSUI	OSCILLOSCOPE, 20MHZ	5020	46071423	004280
1	KIKUSUI	OSCILLOSCOPE, 20MHZ	5020	46071424	004281
1	HICKOCK	OSCILLOSCOPE, 15MHZ	5315	752731	004278
1	HICKOCK	OSCILLOSCOPE, 15MHZ	5315	616-00133	004282
1	HP	OSCILLOSCOPE, 15MHZ	1222A	1845S05690	004283
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02433	009991
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7E02842	009904
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02416	009954
1	OLYMPUS	MICROSCOPE, BINOCULAR	CH30	7D02410	009906
1	THERMOFISHER SCIENTIFIC	CRYOGENIC STORAGE, LIQUID NITROGEN	8211	514139-52	050153
4	TURFTEC	SOIL PH METER	N/A	NONE	NONE
1	SHURE	ANTENNA DISTRIBUTION SYSTEM	UA844SWB	10103348361	NONE
1	SHURE	WIRELESS MICROPHONE RECEIVER	ULXP4	1JH1947281	NONE
1	SHURE	WIRELESS MICROPHONE RECEIVER	ULXP4	1JH1947229	NONE
1	SHURE	WIRELESS MICROPHONE RECEIVER	ULXP4	1JH1947231	NONE
1	BIAMP	DIGITAL AUDIO PROCESSOR	AUDIAFLEX TI-2	01573706P	NONE
1	BIAMP	DIGITAL AUDIO PROCESSOR	AUDIAFLEX TI-2	01573674P	NONE
1	VADDIO	CAMERA, VIDEO, CEILING MOUNT	9996900000 (HD-18)	9996900000-AW11911051	NONE
1	MIDDLE ATLANTIC	POWER DISTRIBUTION STRIP, 9 OUTLET, RACK MOUNT	PD-915R	10121106	NONE
1	EXTRON	A/V MATRIX SWITCHER, 16X16, ULTRA-WIDEBAND	CROSSPOINT ULTRA 168	A094IB0E21430	NONE
1	APC	UNINTERRUPTIBLE POWER SUPPLY (UPS)	SURTA2200RMX LU2	JS1033017393	NONE
1	APC	POWER MONITOR, RACK MOUNT	13719-X08	D-11908CF	NONE
1	EXTRON	DISTRIBUTION AMPLIFIER, VGA & AUDIO, 2 OUTPUT	P/2 DA2 PLUS	A09WWW0E21665	NONE
1	EXTRON	VGA TRANSMITTER, TWISTED PAIR	60-1282-01 (MTP T 15HD A)	A09WNBT E21533	NONE

**SURPLUS EQUIPMENT**  
**August 20, 2019**

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
124	N/A	STADIUM SEATING, MODULAR	N/A	NONE	NONE
1	PANASONIC	PROJECTOR	N/A	NONE	048768
1	LENOVO	COMPUTER, LAPTOP	20AN006MUS	PC039BZT	061105
1	N/A	MONITOR, LCD	N/A	NONE	043345
1	LENOVO	COMPUTER, DESKTOP, AIO	3091CTO (M90Z)	NONE	048251
1	HP	PRINTER, LASER, MONO	LASERJET 5	JPHK010609	048815
1	HP	PRINTER, INKJET, MFP, COLOR	A7F64A (OJ 8610)	CN492DX1HC	060818
1	LENOVO	COMPUTER, DESKTOP	7072CTO (M91P)	MJGPTCF	47697
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS0GA00 (M73Z)	MJ022BCE	061198
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS0GA00 (M73Z)	MJ022BBR	061195
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS0GA00 (M73Z)	MJ022BD8	061189
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS0GA00 (M73Z)	MJ022BCX	061194
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS0GA00 (M73Z)	MJ022BBV	061188
1	LENOVO	COMPUTER, DESKTOP, AIO	1677W1J (M71Z)	MJKRDGE	48132
1	APPLE, INC.	COMPUTER, TABLET, IPAD	A1396	DKVK20HHDFJ2	052314
1	HP	PRINTER, LASER, MFP, COLOR	CZ165A (M177FW)	CNB6FD22XN	49497
1	HP	FAX MACHINE, LASER, MONO	CM721A	CN23MBN12D	NONE
1	DELL, INC.	MONITOR, LCD	E207WFPC	CN0CK630641806AP AP2L	NONE
1	BLACK & DECKER	REFRIGERATOR, MINI	BNA17	17W201104-38080	NONE
1	LENOVO	MONITOR, LCD	4431-HE1	V1AXA92	NONE
1	LENOVO	MONITOR, LCD	3783HB2 (LS2223)	VNA0DL3	062153
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN401456	060193
1	POLYCOM	VIDEO CONFERENCING SYSTEM	HDX9004NTSC	0A5C0F	NONE
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN502596	060147
1	LENOVO	MONITOR, LCD	60A1MAR2US (LT2223P)	VN502551	060146
1	POLYCOM	VIDEO CONFERENCING SYSTEM	HDX9004NTSC	0A5B64	NONE
1	ELMO	CAMERA, DOCUMENT, VISUALIZER PROJECTOR	TT-02RX	591516	NONE
1	SONY	BLU-RAY DISC PLAYER	BDP-S570	1090575	NONE
1	MACKIE	AUDIO LINE MIXER, 16 CHANNEL	1604-VLZ3	001845400AVBK0083	NONE



**SURPLUS EQUIPMENT**

**August 20, 2019**

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	EXTRON	PRESENTATION SWITCHER, SCALING, 8 INPUT, PIP	60-569-01 (IN1508)	A08S80JE21469	NONE
1	EXTRON	PRESENTATION SWITCHER, SCALING, 8 INPUT, PIP	60-569-01 (IN1508)	A08S80UE21469	NONE
1	EXTRON	DISTRIBUTION AMPLIFIER, VGA & AUDIO, 2 OUTPUT	P/2 DA2 PLUS	A0XTIWE22277W017 7727967	NONE
1	HPE	NETWORK SWITCH, 24 PORT	J9080A (PROCURVE 1700-24)	CN714ZH0G8	NONE
1	HPE	NETWORK SWITCH, 24 PORT	J9080A (PROCURVE 1700-24)	CN829ZH137	NONE
1	HPE	NETWORK SWITCH, 24 PORT	J9080A (PROCURVE 1700-24)	CN711ZH1A9	NONE
1	HP	COMPUTER, LAPTOP	AQ612US	CNU9261CFB	NONE
1	ELMO	CAMERA, DOCUMENT, VISUALIZER PROJECTOR	TT-02RX	507098	NONE
1	KRAMER	COMPUTER GRAPHICS VIDEO DISTRIBUTION AMPLIFIER, VGA/UXGA SPLITTER	VP-4XL	1.21401E+13	NONE
1	KRAMER	DVI SPLITTER	VM-2HDCPXL	8.14019E+12	NONE
1	KRAMER	DVI SPLITTER	VM-2HDCPXL	8.14019E+12	NONE
1	KRAMER	DVI SPLITTER	VM-2HDCPXL	8.14019E+12	NONE
1	KRAMER	DVI SPLITTER	VM-2HDCPXL	8.14019E+12	NONE
1	KRAMER	DVI SPLITTER	VM-2HDCPXL	8.14019E+12	NONE
1	KRAMER	DVI SPLITTER	VM-2HDCPXL	7.14005E+12	NONE
1	CRESTRON	TOUCHPANEL DISPLAY	TPMC-12B	5157093	NONE
1	VADDIO	MONITOR, LCD, PREVIEW HD TRIPLE 5.0", RACK MOUNT	999-5510-013 (RM-5T)	1095RM00F0057	NONE
1	VADDIO	PRODUCTIONVIEW HD SYSTEM	999-5600-000	9.9956E+17	NONE
1	VADDIO	CAMERA CONTROL UNIT, QUICK CONNECT CCU	QUICK-CONNECT CCU (HD-18)	9.98111E+17	NONE
1	VADDIO	CAMERA CONTROL UNIT, QUICK CONNECT CCU	QUICK-CONNECT CCU (HD-18)	9.98111E+17	NONE
1	CRESTRON	CONTROL PROCESSOR	PRO2	4661826	NONE
1	NEC	TELEVISION, CRT	5401	09000517NA	NONE
2	N/A	CHAIR, SIDE	N/A	NONE	NONE
1	HP	PRINTER, INKJET, MFP, COLOR	CZ155A (OJ6600)	CN23D2H1H4	49973
1	DELL, INC.	COMPUTER, LAPTOP	LATITUDE E5420	39MRKQ1	NONE
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCQ	060221

**SURPLUS EQUIPMENT**

August 20, 2019

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCZ	060222
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCE	060220
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HD8	060225
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HBY	060232
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015KDY	060228
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HD3	060226
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HD7	060243
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HBW	060242
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HDG	060224
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HDE	060241
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HC5	060229
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCV	060239
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015H2D	060230
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HD2	060244
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCA	060237
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCH	060217
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HD4	060238
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HC3	060218
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HC8	060231
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HD9	060233
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HC7	060219
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HBZ	060234
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCJ	060235
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCC	060240
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HC2	060236

**SURPLUS EQUIPMENT**

**August 20, 2019**

<b>QTY.</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HD5	060227
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015HCL	060223
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30AGS03800 (P300)	MJ015KDZ	49498
1	HP	PRINTER, INKJET, COLOR	C8970A (DJ6940)	MY94UCK21T	044746
1	HATCO	FOOD HOLDING CABINET, HUMIDIFIED, LOW-PROFILE, PORTABLE (FLAV-R-SAVOR)	FSHC-6W1	7203061004	NONE
2	N/A	TABLE, WOOD/STEEL	N/A	NONE	NONE
6	N/A	STAGE LIGHTING SYSTEM, CEILING MOUNT	N/A	NONE	NONE

## Board of Trustees Regular Meeting (VI.R)

Meeting	August 20, 2019
Agenda Item	Other Items (VI.R)
Subject	Notice of Completion
College/District	District
Funding	N/A
Recommended Action	Recommend accepting the project listed on the attachment as complete and approving the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works).

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### Background Narrative:

Facilities Planning & Development staff reports that the project listed on the attachment is now complete.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Director, Business and Financial Services  
Nathaniel Jones, Vice President, Business Services (MVC)  
Robert Beebe, Director, Facilities (MVC)

## COMPLETED PROJECT LIST

August 20, 2019

Project

Contractor

Humanities Physics Lab Conversion at MVC

Snyder & Snyder Construction

RECORDING REQUESTED BY  
 Riverside Community College District  
 AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
 Business and Financial Services  
 Street Address **3801 Market Street**  
 City & State **Riverside, CA 92501**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION**

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/20/2019. The work done was:  
Humanities Physics Lab Conversion
- The name of the contractor, if any, for such work of improvement was \_\_\_\_\_  
Snyder & Snyder Construction  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle Street, Moreno Valley, CA 92551  
(If no street address has been officially assigned, insert "none")

Dated: 08/20/2019

Riverside Community College District  
 President, Board of Trustees

Signature of owner or corporate officer of owner  
 named in paragraph 2 or his agent

**VERIFICATION**

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.  
("President of," "Manager of," "A partner of," "Owner of," etc.)  
 I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 21, 20 19, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

## Board of Trustees Regular Meeting (VII.A)

Meeting	August 20, 2019
Agenda Item	Consent Agenda Information (VII.A)
Subject	Capital Program Executive Summary Report as of July 31, 2019
College/District	District
Funding	N/A
Recommended Action	Information Only

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### Background Narrative:

See the attached monthly Capital Program Executive Report (CPES) as of July 31, 2019. The CPES report reflects Measure C proceeds, income, project commitments, and available balances.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Majd S. Askar, Director, Business Services  
Hussain Agah, Assoc. Vice Chancellor, Facilities Planning & Development

**Riverside Community College District  
Measure C - Capital Program Executive Summary Report  
As of July 31, 2019**

	Moreno Valley College	Norco College	Riverside City College	District	Centrally Controlled			Total
					Approved Projects	Program Reserve	Program Contingency	
<b>Original Measure C Allocation Split</b>	\$ 69,200,000	\$ 66,300,000	\$ 173,100,000	\$ 19,200,000	\$ 19,300,000	\$ 24,000,000	\$ 10,000,000	\$ 381,100,000
Redistribution of Specific Donations/Rebates	\$ (1,086,934)	\$ (975,883)	\$ 3,293,229	\$ (326,040)	\$ -	\$ (642,104)	\$ (262,268)	
Income Distribution Through June 30, 2018	\$ 542,389	\$ 1,147,238	\$ 2,152,531	\$ 139,690	\$ -	\$ 275,340	\$ 112,462	\$ 4,369,649
Additional Allocation from Centrally Controlled	\$ 9,655,460	\$ 3,182,687	\$ 14,256,756	\$ 2,972,261	\$ (28,317)	\$ (22,184,271)	\$ (7,854,576)	\$ -
<b>Total Measure C Allocation</b>	\$ 78,310,915	\$ 69,654,042	\$ 192,802,516	\$ 21,985,911	\$ 19,271,683	\$ 1,448,965	\$ 1,995,618	\$ 385,469,649
Project Commitments	\$ (77,865,220)	\$ (72,384,672)	\$ (186,301,953)	\$ (21,985,911)	\$ (18,623,243)	\$ -	\$ -	\$ (377,160,999)
<b>Remaining Uncommitted Funds</b>	\$ 445,695	\$ (2,730,630)	\$ 6,500,563	\$ -	\$ 648,440	\$ 1,448,965	\$ 1,995,618	\$ 8,308,651



**Riverside Community College District**  
**Measure C - Capital Program Executive Summary Report**  
**As of July 31, 2019**

<b>MORENO VALLEY COLLEGE</b>					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 69,200,000
<b>Redistribution of College Specific Donations/Rebates Included in Original Allocation</b>				\$ (1,086,934)	\$ 68,113,066
<b>Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018</b>				\$ 542,389	\$ 68,655,455
<b>APPROVED PROJECTS</b>					
<i>Certificates of Participation (93 &amp; 01 Refunding)</i>	\$ 2,635,830	\$ 2,635,830	\$ -	\$ -	\$ 66,019,625
<i>CO Bond Issuance Related Expenditures</i>	\$ 1,026,409	\$ 1,026,409	\$ -	\$ -	\$ 64,993,216
District Phone & VM upgrade	\$ 73,639	\$ 73,639	\$ -	\$ -	\$ 64,919,577
ECS Secondary Effects	\$ 286,227	\$ 286,227	\$ -	\$ -	\$ 64,633,350
Emergency Phone Project	\$ 88,318	\$ 88,318	\$ -	\$ -	\$ 64,545,032
Long Range Master Plans	\$ 289,985	\$ 289,985	\$ -	\$ -	\$ 64,255,047
Hot Water Loop System & Boiler Replacement	\$ 869,848	\$ 869,848	\$ -	\$ -	\$ 63,385,199
Logic Domain- CMP System	\$ 55,783	\$ 55,783	\$ -	\$ -	\$ 63,329,416
Infrastructure Projects (IT Upgrade)	\$ 102,211	\$ 102,211	\$ -	\$ -	\$ 63,227,205
Utility Retrofit Project (NORESKO)	\$ 1,388,503	\$ 1,388,503	\$ -	\$ -	\$ 61,838,702
Modular Redistribution Projects	\$ 3,945,332	\$ 3,939,832	\$ -	\$ -	\$ 57,898,870
Scheduled Maintenance Match (Historical)	\$ 351,322	\$ 351,322	\$ 635,669	\$ -	\$ 57,547,548
ECS Bldg. Upgrade	\$ 252,296	\$ 252,296	\$ -	\$ -	\$ 57,295,252
District Computer/Network System Upgrade	\$ 211,433	\$ 211,433	\$ -	\$ -	\$ 57,083,819
Safety & Site Improvement Project	\$ 919,827	\$ 719,827	\$ 200,000	\$ -	\$ 56,363,992
Food Services Remodel (& Int facilities)	\$ 2,654,335	\$ 2,649,606	\$ 28,000	\$ -	\$ 53,714,386
Network Operations Center	\$ 3,524,082	\$ 2,931,707	\$ -	\$ -	\$ 50,782,679
Learning Gateway Building & Lions Lot	\$ 5,269,307	\$ 4,984,261	\$ -	\$ -	\$ 45,798,418
Student Academic Services-Phase III	\$ 21,080,265	\$ 5,939,817	\$ 14,036,000	\$ -	\$ 39,858,601
Science Lab Remodel (Phase I&II)	\$ 500,000	\$ 302,804	\$ -	\$ -	\$ 39,555,797
<i>Feasibility/Planning/Mngmnt/Staffing</i>	\$ 1,986,231	\$ 1,986,231	\$ -	\$ -	\$ 37,569,566
Scheduled Maintenance (2010+) (\$640Kx5 years)	\$ 1,080,320	\$ 603,460	\$ 72,430	\$ -	\$ 36,966,106
Nursing Portables	\$ 705,338	\$ 705,338	\$ -	\$ 705,338	\$ 36,966,106
A/V & Lighting Hum 129 & SS 101	\$ 200,000	\$ 134,457	\$ -	\$ -	\$ 36,831,649
MVC Master Plan Update	\$ 877,500	\$ 877,500	\$ -	\$ 186,000	\$ 36,140,149
Electronic Contract Document Storage	\$ 10,550	\$ -	\$ -	\$ -	\$ 36,140,149
Dental Education Center	\$ 10,700,181	\$ 9,877,088	\$ -	\$ 373,349	\$ 26,636,410
Adm Move to Humanities	\$ 25,990	\$ 25,990	\$ -	\$ -	\$ 26,610,420
Mechanical Upgrade Projects	\$ 875,000	\$ 660,245	\$ -	\$ -	\$ 25,950,175
2013 FPP/IPP	\$ -	\$ -	\$ -	\$ -	\$ 25,950,175
Emergency Phone Repairs	\$ 450,000	\$ 341,582	\$ -	\$ 341,582	\$ 25,950,175
Physician Asst Lab Remodel	\$ 120,000	\$ 49,191	\$ -	\$ 49,191	\$ 25,950,175
MVC Student Services Welcome Center	\$ 19,000,000	\$ 19,000,000	\$ -	\$ 5,000,000	\$ 11,950,175
Health Science Center - MVC	\$ 164,971	\$ 164,971	\$ -	\$ -	\$ 11,785,204
Ben Clark Training Center, Phase 1	\$ 13,084,500	\$ 13,084,500	\$ -	\$ 2,000,000	\$ 700,704
Center for Human Performance	\$ 112,009	\$ 112,009	\$ -	\$ -	\$ 588,695
Library Learning Center	\$ 143,000	\$ 143,000	\$ -	\$ -	\$ 445,695
Elevator Modernization and Fire Alarm System Upgrade	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 445,695
<b>Remaining Measure C Funds</b>					<b>\$ 445,695</b>
	<b>\$ 96,060,542</b>	<b>\$ 77,865,220</b>	<b>\$ 14,972,099</b>	<b>\$ 9,110,915</b>	
<b>5 YEAR CCP</b>					
Library Learning Center	\$ 55,144,000	\$ 27,572,000	\$ 27,572,000		
Biological & Physical Science Building	\$ 34,636,000	\$ 17,318,000	\$ 17,318,000		
Kinesiology and Athletics Building	\$ 31,014,000	\$ 15,507,000	\$ 15,507,000		
Visual/Performing Arts Center	\$ 25,350,000	\$ 12,675,000	\$ 12,675,000		

**MORENO VALLEY COLLEGE**

Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
<b><u>Measure C Summary</u></b>					
Original Measure C Allocation		\$ 69,200,000			
Additional Measure C Allocation		\$ 9,110,915			
<b>Total Measure C Allocation</b>		<b>\$ 78,310,915</b>			

**Riverside Community College District**  
**Measure C - Capital Program Executive Summary Report**  
**As of July 31, 2019**

<b>NORCO COLLEGE</b>					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 66,300,000
From Centrally Controlled - Program Contingency				\$ 500,000	\$ 66,800,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ (975,883)	\$ 65,824,117
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 1,147,238	\$ 66,971,355
<b>APPROVED PROJECTS</b>					
Certificates of Participation (93 & 01 Refunding)	\$ 2,535,893	\$ 2,535,893	\$ -	\$ -	\$ 64,435,462
CO Bond Issuance Related Expenditures	\$ 987,493	\$ 987,493	\$ -	\$ -	\$ 63,447,969
District Phone & Voicemail Upgrades	\$ 70,847	\$ 70,847	\$ -	\$ -	\$ 63,377,122
Room Renovations	\$ 100,019	\$ 100,019	\$ -	\$ -	\$ 63,277,103
Emergency Phone Project	\$ 102,773	\$ 102,773	\$ -	\$ -	\$ 63,174,330
Long Range Master Plans	\$ 362,670	\$ 362,670	\$ -	\$ -	\$ 62,811,660
Logic Domain- CPM System	\$ 53,668	\$ 53,668	\$ -	\$ -	\$ 62,757,992
Infrastructure Project (IT Upgrade)	\$ 98,336	\$ 98,336	\$ -	\$ -	\$ 62,659,656
Utility Retrofit Project (NORESKO)	\$ 1,587,401	\$ 1,587,401	\$ -	\$ -	\$ 61,072,255
Modular Redistribution Project	\$ 2,109,572	\$ 2,109,572	\$ -	\$ -	\$ 58,962,683
Scheduled Maintenance Match (Historic)	\$ 180,850	\$ 180,850	\$ 362,942	\$ -	\$ 58,781,833
ECS Building Upgrade	\$ 137,265	\$ 137,265	\$ -	\$ -	\$ 58,644,568
Industrial Technology Facility-PhaseIII	\$ 28,800,284	\$ 9,715,350	\$ 18,990,000	\$ -	\$ 48,929,218
District Computer Network/Systems Upgrade	\$ 203,417	\$ 203,417	\$ -	\$ -	\$ 48,725,801
Soccer Field Turf/Locker Rooms	\$ 3,904,973	\$ 3,879,314	\$ -	\$ -	\$ 44,846,487
Site & Safety Improvements-3rd St	\$ 967,442	\$ 967,442	\$ -	\$ -	\$ 43,879,045
Center for Student Success	\$ 15,635,918	\$ 15,633,873	\$ -	\$ -	\$ 28,245,172
Norco Operations Center (PBX/M&O)	\$ 11,775,000	\$ 11,277,010	\$ -	\$ -	\$ 16,968,162
Secondary Effects project (SSC & ITB)	\$ 16,044,292	\$ 16,028,180	\$ -	\$ 35,288	\$ 975,270
Groundwater Mont Wells Disposition	\$ 517,660	\$ 211,149	\$ 16,696	\$ 211,149	\$ 975,270
Feasibility/Planning/Mngmnt/Staffing	\$ 1,910,923	\$ 1,910,923	\$ -	\$ -	\$ (935,653)
Scheduled Maintenance (2010+) \$640Kx5 yrs)	\$ 580,580	\$ 580,580	\$ 72,430	\$ -	\$ (1,516,233)
Master Plan Update	\$ 178,300	\$ 178,300	\$ -	\$ -	\$ (1,694,533)
Electronic Contract Document Storage	\$ 10,150	\$ -	\$ -	\$ -	\$ (1,694,533)
Central Plant Boiler Replacement	\$ 161,847	\$ 161,847	\$ -	\$ -	\$ (1,856,380)
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ (1,856,380)
Self Generating Inc. Program (Fuel Cell)	\$ 3,110,000	\$ 3,110,000	\$ -	\$ 2,436,250	\$ (2,530,130)
Center for Human Perf & Kinesiology	\$ 86,500	\$ 86,500	\$ -	\$ -	\$ (2,616,630)
Multimedia & Arts Center (MAC)	\$ 114,000	\$ 114,000	\$ -	\$ -	\$ (2,730,630)
<b>Remaining Measure C Funds</b>					<b>\$ (2,730,630)</b>
	<b>\$ 92,328,073</b>	<b>\$ 72,384,672</b>	<b>\$ 19,442,068</b>	<b>\$ 3,354,042</b>	
<b>5 YEAR CCP</b>					
Center for Human Perf & Kinesiology	\$ 26,556,000	\$ 13,261,000	\$ 13,295,000		
Multimedia & Arts Center (MAC)	\$ 69,457,000	\$ 1,498,000	\$ 67,959,000		
Secondary Effects of MAC	\$ 200,000	\$ 200,000	\$ -		

**Measure C Summary**

Original Measure C Allocation	\$ 66,300,000
Additional Measure C Allocation	\$ 3,354,042
<b>Total Measure C Allocation</b>	<b><u>\$ 69,654,042</u></b>

**Riverside Community College District**  
**Measure C - Capital Program Executive Summary Report**  
**As of July 31, 2019**

<b>RIVERSIDE CITY COLLEGE</b>					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 173,100,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ 3,293,229	\$ 176,393,229
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 2,152,531	\$ 178,545,760
<b>APPROVED PROJECTS</b>					
Certificates of Participation (93 & 01 Refunding)	\$ 6,583,329	\$ 6,583,329	\$ -	\$ -	\$ 171,962,431
CO Bond Issuance Related Expenditures	\$ 2,563,592	\$ 2,563,592	\$ -	\$ -	\$ 169,398,839
Bridge Space	\$ 1,175,132	\$ 1,175,132	\$ -	\$ -	\$ 168,223,707
District Phone and Voicemail Upgrades	\$ 183,925	\$ 183,925	\$ -	\$ -	\$ 168,039,782
MLK Renovation	\$ 8,010,091	\$ 1,010,614	\$ 6,999,477	\$ -	\$ 167,029,168
Swing Space (Lovekin)	\$ 4,273,734	\$ 4,273,734	\$ -	\$ -	\$ 162,755,434
Wheelock Field (Phase I)	\$ 4,516,435	\$ 4,516,435	\$ -	\$ -	\$ 158,238,999
Parking Structure (Phase II)	\$ 20,940,662	\$ 20,940,662	\$ -	\$ -	\$ 137,298,337
Emergency Phones	\$ 178,626	\$ 178,626	\$ -	\$ -	\$ 137,119,711
PBX Building	\$ 428,119	\$ 428,119	\$ -	\$ -	\$ 136,691,592
Long Range Plans	\$ 786,422	\$ 786,422	\$ -	\$ -	\$ 135,905,170
Logic Domain/PM system	\$ 139,326	\$ 139,326	\$ -	\$ -	\$ 135,765,844
Infrastructure (IT Upgrade)	\$ 255,287	\$ 255,287	\$ -	\$ -	\$ 135,510,557
Utility Retrofit (NORESCO)	\$ 3,205,284	\$ 3,205,284	\$ -	\$ -	\$ 132,305,273
Stokoe ILC (Phases I & II)	\$ 9,844,137	\$ 7,399,505	\$ 2,444,632	\$ -	\$ 124,905,768
Modular Redistribution	\$ 2,376,458	\$ 2,376,458	\$ -	\$ -	\$ 122,529,310
Scheduled Maintenance Match (Past)	\$ 2,387,444	\$ 870,873	\$ 1,516,571	\$ -	\$ 121,658,437
Quad Modernization	\$ 21,725,807	\$ 9,171,807	\$ 12,554,000	\$ -	\$ 112,486,630
Bradshaw Bldg Electrical (Emergency)	\$ 366,353	\$ 366,353	\$ -	\$ -	\$ 112,120,277
District Computer Network System Upgrades	\$ 528,081	\$ 528,081	\$ -	\$ -	\$ 111,592,196
Wheelock Gym, Seismic Retrofit	\$ 190,631	\$ 190,631	\$ -	\$ -	\$ 111,401,565
Food Services Remodel & Interim Facilities	\$ 1,015,705	\$ 987,705	\$ -	\$ -	\$ 110,413,860
Nursing, Science & Math Complex	\$ 63,712,000	\$ 16,347,203	\$ 45,439,400	\$ 467,028	\$ 94,533,685
Riverside Aquatics Complex	\$ 11,028,683	\$ 10,874,233	\$ -	\$ -	\$ 83,659,452
Wheelock Gym, Seismic Retrofit-Phase II	\$ 22,564,995	\$ 12,918,309	\$ 9,165,000	\$ 72,966	\$ 70,814,109
Coil School for the Arts	\$ 43,088,000	\$ 25,736,077	\$ 16,812,858	\$ 8,100,000	\$ 53,178,032
Culinary Arts Academy & District Offices	\$ 17,326,888	\$ 16,989,009	\$ 812,379	\$ 5,616,762	\$ 41,805,785
Quad Basement Remodel	\$ 467,000	\$ 352,941	\$ -	\$ -	\$ 41,452,844
Black Box Theatre Remodel (Plans only)	\$ 10,955	\$ 10,955	\$ -	\$ -	\$ 41,441,889
Remodel of Tech A (Plans only)	\$ 11,375	\$ 11,375	\$ -	\$ -	\$ 41,430,514
Feasibility/Plng/Mngt/Staffing	\$ 4,960,871	\$ 4,960,871	\$ -	\$ -	\$ 36,469,643
Interim Parking (Lot 33)	\$ 177,023	\$ 177,023	\$ -	\$ -	\$ 36,292,620
Scheduled Maintenance (2010+ \$640K/yr x 5 yr)	\$ 1,507,220	\$ 1,507,220	\$ 168,690	\$ -	\$ 34,785,400
Parking Structure Fall Deterrent	\$ 7,576	\$ 7,576	\$ -	\$ -	\$ 34,777,824
Master Plan Updates	\$ 577,000	\$ 577,000	\$ -	\$ -	\$ 34,200,824
Student Services Building-Phase I	\$ 24,375,000	\$ 20,751,844	\$ -	\$ -	\$ 13,448,980
Student Services Building-Phase II	\$ 1,550,000	\$ 1,550,000	\$ -	\$ -	\$ 11,898,980
Electronic Contract Document Storage	\$ 26,350	\$ -	\$ -	\$ -	\$ 11,898,980
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ 11,898,980
Food Srvc / Café Grab n Go	\$ 1,600,000	\$ 81,372	\$ -	\$ -	\$ 11,817,608
Lovekin Parking/Tennis-Portable Relocation	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ 9,817,284
Lovekin Parking/Tennis-Tennis Courts	\$ 2,250,000	\$ 2,250,000	\$ -	\$ -	\$ 7,567,608
Lovekin Parking/Tennis-Parking Structure	\$ 225,000	\$ 101,724	\$ -	\$ -	\$ 7,465,884

<b>RIVERSIDE CITY COLLEGE</b>					
<b>Description</b>	<b>Total Project Budget</b>	<b>Measure C Budget</b>	<b>Non-Measure C Budget</b>	<b>Additional Measure C Budget</b>	<b>Measure C Allocation</b>
Athletic Office Remodel(Wheelock)	\$ 147,706	\$ 95,942	\$ -	\$ -	\$ 7,369,942
Cellular Repeater Booster System	\$ 25,000	\$ 18,879	\$ -	\$ -	\$ 7,351,063
Life Science / Physical Science Remodel	\$ 208,000	\$ 208,000	\$ -	\$ -	\$ 7,143,063
Cosmetology Building	\$ 142,500	\$ 142,500	\$ -	\$ -	\$ 7,000,563
Greenhouse Project	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 6,500,563
<b>Remaining Measure C Funds</b>					<b>\$ 6,500,563</b>
	<b>\$ 290,163,722</b>	<b>\$ 186,301,953</b>	<b>\$ 95,913,007</b>	<b>\$ 19,702,516</b>	
<b>5 YEAR CCP</b>					
Life Science / Physical Science Remodel	\$ 28,658,000	\$ 6,883,000	\$ 21,775,000		
MLK Renovation	\$ 19,029,000	\$ 1,896,000	\$ 17,133,000		
Cosmetology Building	\$ 23,411,000	\$ 1,896,000	\$ 21,515,000		

**Measure C Summary**

Original Measure C Allocation	\$ 173,100,000
Additional Measure C Allocation	\$ 19,702,516
<b>Total Measure C Allocation</b>	<b><u>\$ 192,802,516</u></b>

**Riverside Community College District**  
**Measure C - Capital Program Executive Summary Report**  
**As of July 31, 2019**

<b>RCCD DISTRICT PROJECTS</b>					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 19,200,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ (326,040)	\$ 18,873,960
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 139,690	\$ 19,013,650
Transfer to MVC for the Ben Clark Training Center Building, Phase I Project				\$ (2,000,000)	\$ 17,013,650
Transfer to MVC for the Elevator Modernization & Fire Alarm System Repair/Upgrade Project				\$ (651,789)	\$ 16,361,861
<b>APPROVED PROJECTS</b>					
Certificates of Participation (93 & 01 Refunding)	\$ 737,033	\$ 737,033	\$ -	\$ -	\$ 15,624,828
CO Bond Issuance Related Expenditures	\$ 287,005	\$ 287,005	\$ -	\$ -	\$ 15,337,823
District Phone and Voicemail Upgrades	\$ 20,589	\$ 20,589	\$ -	\$ -	\$ 15,317,234
RCCD Systems Office (Market St)	\$ 2,629,981	\$ 2,629,981	\$ -	\$ -	\$ 12,687,253
Emergency Phones	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 12,677,253
Logic Domain/PM System	\$ 15,598	\$ 15,598	\$ -	\$ -	\$ 12,661,655
Infrastructure (IT Upgrade)	\$ 28,580	\$ 28,580	\$ -	\$ -	\$ 12,633,075
District Computer/Network Sys Upgr	\$ 59,121	\$ 59,121	\$ -	\$ -	\$ 12,573,954
Culinary Art Academy & Dist Offc	\$ 18,384,389	\$ 16,607,009	\$ 812,379	\$ 5,616,760	\$ 1,583,705
Swing Space - Market Street Properties	\$ 866,500	\$ 737,303	\$ -	\$ -	\$ 846,402
Feasibility/Plng/Mngt/Staffing	\$ 555,392	\$ 555,392	\$ -	\$ -	\$ 291,010
Scheduled Maint. New Allocation - District Wide	\$ 168,740	\$ 168,740	\$ -	\$ -	\$ 122,270
DSA Close-Out	\$ 75,000	\$ 7,290	\$ -	\$ 7,290	\$ 122,270
Alumni Carriage House Restroration	\$ 150,000	\$ 122,270	\$ -	\$ -	\$ -
Electronic Contract Document Storage	\$ 5,900	\$ -	\$ -	\$ -	\$ -
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Remaining Measure C Funds</b>					\$ -
	\$ 23,993,828	\$ 21,985,911	\$ 812,379	\$ 2,785,911	

**Measure C Summary**

Original Measure C Allocation	\$ 19,200,000
Additional Measure C Allocation	\$ 2,785,911
<b>Total Measure C Allocation</b>	<b><u>\$ 21,985,911</u></b>

**Riverside Community College District**  
**Measure C - Capital Program Executive Summary Report**  
**As of July 31, 2019**

<b>CENTRALLY CONTROLLED FUNDS</b>					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 53,300,000
<b>Approved Projects \$19.3M</b>					
ADA Compliance -Phase I	\$ 6,360,000	\$ 6,046,162	\$ 42,793	\$ -	\$ 13,253,838
IT Audit Implementation	\$ 6,000,000	\$ 6,000,000	\$ -	\$ -	\$ 7,253,838
Utility Infrastructure	\$ 6,700,000	\$ 6,232,049	\$ -	\$ (373,349)	\$ 648,440
District Standards	\$ 355,000	\$ 345,032	\$ -	\$ 345,032	\$ 648,440
<b>Approved Projects</b>					<b>\$ 648,440</b>
<b>Program Reserve \$24M</b>					
Redistribution of College Specific Donations/Rebates Included in Original Allocation	\$ -	\$ -	\$ -	\$ (642,104)	\$ 23,357,896
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018	\$ -	\$ -	\$ -	\$ 275,340	\$ 23,633,236
CSA	\$ -	\$ -	\$ -	\$ (8,100,000)	\$ 15,533,236
CAA/DO	\$ -	\$ -	\$ -	\$ (10,306,765)	\$ 5,226,471
DSA Close out	\$ -	\$ -	\$ -	\$ (7,290)	\$ 5,219,181
Nursing Portables - MVC	\$ -	\$ -	\$ -	\$ (705,338)	\$ 4,513,843
Physican Asst Lab - MVC	\$ -	\$ -	\$ -	\$ (49,191)	\$ 4,464,652
Emergency Phone Repairs - MVC	\$ -	\$ -	\$ -	\$ (341,582)	\$ 4,123,070
Aquatics Center - RCC ( Reserve - Donation Cover)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
CSA - RCC (Reserve - LaSierra Capital Repayment)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
TITLE III-STEM - NC (Reserve - Grant Repayment)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
MVC Student Services Bldg. Reno (Welcome Center)	\$ -	\$ -	\$ -	\$ (2,500,000)	\$ 1,623,070
MVC Elevator Modernization & Fire Alarm System Upgrade	\$ -	\$ -	\$ -	\$ (174,105)	\$ 1,448,965
<b>Program Reserve</b>					<b>\$ 1,448,965</b>
<b>Program Contingency-\$10M</b>					
Redistribution of College Specific Donations/Rebates Included in Original Allocation	\$ -	\$ -	\$ -	\$ (262,268)	\$ 9,737,732
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018	\$ -	\$ -	\$ -	\$ 112,462	\$ 9,850,194
ADA Complainece - Phase I	\$ -	\$ -	\$ -	\$ -	\$ 9,850,194
CAA/DO	\$ -	\$ -	\$ -	\$ (926,757)	\$ 8,923,437
March Dental Education - MVC	\$ -	\$ -	\$ -	\$ -	\$ 8,923,437
Master Plan Update - MVC	\$ -	\$ -	\$ -	\$ (186,000)	\$ 8,737,437
Nursing, Science Math - RCC	\$ -	\$ -	\$ -	\$ (467,028)	\$ 8,270,409
Wheelock Gym - RCC	\$ -	\$ -	\$ -	\$ (72,966)	\$ 8,197,443
Norco Allocation - NC	\$ -	\$ -	\$ -	\$ (500,000)	\$ 7,697,443
Secondary Effect - NC	\$ -	\$ -	\$ -	\$ (35,288)	\$ 7,662,155
Groundwater Wells - NC	\$ -	\$ -	\$ -	\$ (211,149)	\$ 7,451,006
Alumni Carriage House Restoration - RCCD	\$ -	\$ -	\$ -	\$ -	\$ 7,451,006
District Standards	\$ -	\$ -	\$ -	\$ (345,032)	\$ 7,105,974
Self-Generating Inc Program (Fuel Cell)	\$ -	\$ -	\$ -	\$ (2,200,000)	\$ 4,905,974
Self-Generating Inc Program - Incentives/Rebates	\$ -	\$ -	\$ -	\$ (236,250)	\$ 4,669,724
MVC Student Services Bldg. Reno (Welcome Center)	\$ -	\$ -	\$ -	\$ (2,500,000)	\$ 2,169,724
MVC Elevator Modernization & Fire Alarm System Upgrade	\$ -	\$ -	\$ -	\$ (174,106)	\$ 1,995,618
<b>Program Contingency</b>					<b>\$ 1,995,618</b>
<b>Remaining Measure C Funds</b>					
					<b>\$ 4,093,023</b>

## CENTRALLY CONTROLLED FUNDS

Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
<b><u>Measure C Summary</u></b>					
Original Measure C Allocation		\$53,300,000			
Additional Measure C Allocation		<u>-\$30,583,734</u>			
<b>Total Measure C Allocation</b>		<b><u><u>\$22,716,266</u></u></b>			



## Board of Trustees Regular Meeting (VIII.A)

Meeting	August 20, 2019
Agenda Item	Teaching and Learning (VIII.A)
Subject	Teaching and Learning Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	The Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

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### Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Susan Mills, Vice Chancellor Educational Services and Strategic Planning

# Proposed Curricular Changes

Compiled for the Executive Cabinet, Committee on Teaching and Learning, and Board of Trustees

## Courses

### Course Inclusions

M N R

CIS 27B	<b>Introduction to Cybersecurity: Ethical Hacking</b> To build IT Tech Pathway Cybersecurity Specialist Certificate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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### Course Major Modifications

M N R

CHI 11	<b>Chinese Culture and Civilization</b> Update description and textbooks; add objectives and sample methods of evaluation and instruction; edit course content.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ELE 27	<b>Technical Communications</b> Course is cross listed with ENE-27. Update of assignments and course materials.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENE 21	<b>Drafting</b> To decrease the amount of SLOs so that the course is easier to assess and also to update the textbooks of the course.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENE 27	<b>Technical Communications</b> COR update for 2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENE 30	<b>Computer Aided Drafting (CAD)</b> Lab hours are inflated, need to be reduced.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENE 42	<b>SolidWorks I</b> Lab hours are inflated, need to be reduced.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENE 42B	<b>SolidWorks II</b> This new course proposal is in response to industry and student demand for an advanced course. Repeatability has been removed due to changes to Title 5 effective Fall 2013.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENE 52	<b>Geometric Dimensioning &amp; Tolerancing</b> COR update 2010.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GEG 3	<b>World Regional Geography</b> To correlate with new C-ID descriptors	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

### New Courses

M N R

CUL 825	<b>Menu Planning</b> The purpose of this course is to teach the required subject related courses necessary for the California Apprenticeship Initiative. This course is required for our cook apprentices to complete during their two year apprenticeship. The Riverside City College Culinary Academy has become the main resource for those courses, which benefits our current students and graduates as an opportunity to enhance their education.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CUL 826	<b>Food Cost Accounting</b> The purpose of this course is to teach the required subject related courses necessary for the California Apprenticeship Initiative. This course is required for our cook apprentices to complete during their two year apprenticeship. The Riverside City College Culinary Academy has become the main resource for those courses, which benefits our current students and graduates as an opportunity to enhance their education.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CUL 827	<b>Culinary Purchasing and Receiving</b> The purpose of this course is to teach the required subject related courses necessary for the California Apprenticeship Initiative. This course is required for our cook apprentices to complete during their two year apprenticeship. The Riverside City College Culinary Academy has become the main resource for those courses, which benefits our current students and graduates as an opportunity to enhance their education.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DFT 200	<b>Drafting Work Experience</b> Created to be in line with other 200 work experience courses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 21	<b>Drafting</b> Created for Drafting discipline and cross listed with ENE-21.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 22	<b>Engineering Drawing</b> Created for Drafting discipline and cross listed with ENE-22.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 23	<b>Descriptive Geometry</b> Created for Drafting discipline and cross listed with ENE-23.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 24	<b>Architectural Drafting</b> Created for Drafting discipline and cross listed with ARE-24.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## New Courses

M N R

DFT 27	<b>Technical Communications</b> Created for Drafting discipline and cross listed with ENE-27.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 28	<b>Technical Design</b> Created for Drafting discipline and cross listed with ENE-28.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 30	<b>Computer Aided Drafting (CAD)</b> Created for Drafting discipline and cross listed with ENE-30.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 42	<b>SolidWorks I</b> Created for Drafting discipline and cross listed with ENE-42.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 42B	<b>SolidWorks II</b> Created for Drafting discipline and cross listed with ENE-42B.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 51	<b>Blueprint Reading</b> Created for Drafting discipline and cross listed with ENE-51.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 52	<b>Geometric Dimensioning &amp; Tolerancing</b> Created for Drafting discipline and cross listed with ENE-52.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DFT 60	<b>Math for Engineering Technology</b> Created for Drafting discipline and cross listed with ENE-60.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ELE 827	<b>Technical Communications</b> Non Credit Course	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ELE 864	<b>Programmable Logic Controllers</b> Non credit education... part of the non credit mirrored certificate in Industrial Automation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GUI 845	<b>College Readiness</b> This course is being developed as part of our effort to establish a non-credit program for workforce preparation offered to the community.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
GUI 847A	<b>Career Readiness</b> This course is being developed as part of our effort to establish a non-credit program for workforce preparation offered to the community.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
GUI 847B	<b>Educational Planning</b> This course is is one of two courses in the College Career Readiness and Student Educational Planning non credit certificate being launched as a way to bridge the community to the community college as an educational pathway.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
GUI 848	<b>Student Success</b> This course is being developed as part of our effort to establish a non-credit program for workforce preparation offered to the community.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## Programs

### New Programs

M N R

#### Certificate

LOT	<b>Photonics Technology</b> This certificate program will teach students the hands-on skills necessary to thrive in corporate labs that use or manufacture photonics systems. These courses have a strong emphasis on laboratory work, and hardware demonstrations. Students will gain the applied skills required to become photonics technicians; and for those who wish to continue, it will help prepare them for four-year engineering programs, graduate school, and industries, including medicine, remote sensing, manufacturing, telecommunications, and entertainment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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#### Non-Credit Certificate

ACC	<b>Accounting Basics for Small Business</b> The Accounting Basics for Small Business Certificate provides a framework for students to develop skills and knowledge in accounting software techniques, enabling them to open up additional work and advancement opportunities. The certificate is also a gateway into other noncredit and credit programs. Students develop skills and training that will qualify them for even more opportunities.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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**Non-Credit Certificate**

CIS	<p><b>Coding Prep</b>                  The Coding Prep, non-credit Certificate of Competency provides students an overview of the knowledge and skills needed in fields that require software coding for the development of computer applications. The content provides an introduction to the field of study and covers basic foundational concepts.</p> <p>The certificate pattern begins with a historical synopsis of relevant topics and personalities in the computing field. It progresses to the development of algorithms which are solutions of everyday problems that can be interpreted and processed by a machine. Simple tools like calculators and spreadsheets help formulate test conditions to assure program fidelity. Computers are composed of simple logic gates and an understanding of Boolean logic is essential for controlling their processing architecture. The ability to document both textually and visually helps in designing and writing the actual computer code. Last but not least, it is important to write an introductory program and store this in a repository.</p>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
GUI	<p><b>College Career Readiness and Student Educational Planning</b>                  This course is designed to help students make effective decisions regarding their educational options that lead to career/job placement and life choices. Students will gain self-awareness and develop techniques for successful educational, major, career pathway &amp; life planning. Topics include personal development understanding higher education, major selection and preparation, job search strategies and development of career and life action plans.</p>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
GUI	<p><b>College Student Success</b>                  This certificate is designed to introduce students to college terms, support services and personal factors that contribute to academic success. Students will learn important differences between high school and college including their rights and responsibilities. Topics include effective decision making and communication skills necessary for academic success. Personal growth theories, health and wellness and strategies in study skills will also be addressed.</p>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
MAN	<p><b>Computerized Numerical Control Operator</b>                  This certificate is designed to provide entry-level skills to operate a Computer Numerical Control (CNC) lathe or milling type machine tool. Upon completion, students can may secure employment as an entry level CNC operator.</p>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>

# RIVERSIDE COMMUNITY COLLEGE DISTRICT PROGRAM OUTLINE of RECORD

College: R\_\_\_ M\_\_\_ N\_X\_\_

TOPs Code: 0934.80

## Laser and Optical Technology: Photonics Technology

PROGRAM PREREQUISITE: None.

### DESCRIPTION of PROGRAM

This certificate program will teach students the hands-on skills necessary to thrive in corporate labs that use or manufacture photonics systems. These courses have a strong emphasis on laboratory work, and hardware demonstrations. Students will gain the applied skills required to become photonics technicians; and for those who wish to continue, it will help prepare them for four-year engineering programs, graduate school, and industries, including medicine, remote sensing, manufacturing, telecommunications, and entertainment.

### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Utilize optical components to manipulate and direct light.
2. Measure, record, and analyze optical data using established proper laboratory practices.
3. Inspect the output of various sources using lasers, broadband sources, and photodiode detectors.
4. Evaluate the noise-equivalent power (NEP) of a detector and the signal-to-noise ratio (SNR) of an optical system, using an incandescent source.
5. Measure and qualify the basic optical properties of optical elements using industrial-grade optical test equipment.
6. Evaluate and apply professional optical specification standards, particularly ISO 10100.
7. Write basic technical reports addressing quality assurance based on measurements of precision optical assemblies and systems.
8. Identify basic optical aberrations from interferograms or spot-technique through an optical system.

### Required Courses

	<u>Units</u>
LOT 5: Fundamentals of Light	3
LOT 15: Fundamentals of Photonics	3
LOT 25: Quality Assurance for Precision Optics	4
LOT 35: Optical Metrology and Interferometry	3

### Elective Courses

None

**Total Units:**

293

13

# RIVERSIDE COMMUNITY COLLEGE DISTRICT PROGRAM OUTLINE of RECORD

College: R\_\_\_ M\_\_\_ N\_x\_\_

TOPs Code: 050200

## Accounting Basics for Small Business, Certificate of Completion (Noncredit)

### PROGRAM PREREQUISITE:

None

### SHORT DESCRIPTION of PROGRAM

The Accounting Basics for Small Business Certificate provides a framework for students to develop skills and knowledge in accounting software techniques, enabling them to open up additional work and advancement opportunities. The certificate is also a gateway into other noncredit and credit programs. Students develop skills and training that will qualify them for even more opportunities.

### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Understand the basic components of the primary financial statements - balance sheet, income statement, and cash flow statement.
2. Understand the interaction between different statements and individual accounting entries.
3. Apply these basic accounting concepts to a small business.
4. Use the knowledge from this class as a foundation for working with an accounting software package.

### Required Courses

		<u>Hours</u>
ACC – 801	Setting Up QuickBooks for Small Business	16
ACC – 802	Monthly Procedures Using QuickBooks	16
ACC – 803	Year End Procedures with QuickBooks	16

### Elective Courses

### Hours

None

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**Total Hours:**

**48**

# Proposal Form for Proposed New Certificate Pattern

RIVERSIDE CITY COLLEGE  
MORENO VALLEY COLLEGE

PROPOSED TITLE FOR NEW CERTIFICATE PATTERN: CODING PREP

PROPOSED CODING FOR NEW CERTIFICATE PATTERN: TOP Code: 0707.00

RATIONALE FOR NEW CERTIFICATE PATTERN: To provide a preparatory skill set orienting the student towards the design and development of software applications.

The Coding Prep, non-credit Certificate of Competency provides students an overview of the knowledge and skills needed in fields that require software coding for the development of computer applications. The content provides an introduction to the field of study and covers basic foundational concepts.

The certificate pattern begins with a historical synopsis of relevant topics and personalities in the computing field. It progresses to the development of algorithms which are solutions of everyday problems that can be interpreted and processed by a machine. Simple tools like calculators and spreadsheets help formulate test conditions to assure program fidelity. Computers are composed of simple logic gates and an understanding of Boolean logic is essential for controlling their processing architecture. The ability to document both textually and visually helps in designing and writing the actual computer code. Last but not least, it is important to write an introductory program and store this in a repository .

## Certificate Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Formulate an algorithm textually and visually.
- Create a simple program and store in a repository.

<u>Required Courses (54 Hours)</u>			<u>Hours</u>
CIS-834	Historical Perspective:	Napier to Torvalds	9
CIS-835	Foundational Approach:	Word Problems to Work Flow	9
CIS-836	Computational Tools:	Calculators to Spreadsheets	9
CIS-837	Boolean Formulation:	Logic to Relationships	9
CIS-838	Pseudo-code and Flowcharts:	Descriptive to Visual	9
CIS-839	Tools of the trade:	IDE's to Backup	9
<b>TOTAL HOURS</b>			<b>54 HOURS</b>

# RIVERSIDE COMMUNITY COLLEGE DISTRICT PROGRAM OUTLINE of RECORD

College: R \_x\_ M \_X\_ N \_\_\_\_

TOPs Code: 4930.10

## College Career Readiness and Student Educational Planning Certificate

### PROGRAM PREREQUISITE:

None.

### SHORT DESCRIPTION of PROGRAM

This course is designed to help students make effective decisions regarding their educational options that lead to career/job placement and life choices. Students will gain self-awareness and develop techniques for successful educational, major, career pathway & life planning. Topics include personal development understanding higher education, major selection and preparation, job search strategies and development of career and life action plans.

### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Understand personality types, personal values, and interests pertaining to life management.
2. Understand how to prepare for a career by clarifying major and program of study at RCCD.
3. Learn about the requirements and benefits of a certificate, associate's degree, and associate degree for transfer.
4. Understand the process of developing a student educational plan that will lead to identified career.
5. Understand how to prepare for a career that relates to personal skills and interests.
6. Learn how to create an action plan outlining life and career goals.

### Required Courses

	<u>Units</u>
GUI 847A Career Readiness	24 hours
GUI 847B Educational Planning to Career	24 hours

### Elective Courses

None

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**Total Units:** **48 hours**



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
PROGRAM OUTLINE of RECORD**

College: R X M X N     

TOPs Code: 4930.13

**College Student Success Certificate**

**PROGRAM PREREQUISITE:**

None.

**SHORT DESCRIPTION of PROGRAM**

This certificate is designed to introduce students to college terms, support services and personal factors that contribute to academic success. Students will learn important differences between high school and college including their rights and responsibilities. Topics include effective decision making and communication skills necessary for academic success. Personal growth theories, health and wellness and strategies in study skills will also be addressed.

**PROGRAM LEARNING OUTCOMES**

Upon successful completion of this program, students should be able to:

1. Understand the difference between high school and college.
2. Understand important college terms policies, student rights and responsibilities.
3. Learn about personal, academic and college readiness.
4. Understand how to access services.
5. Understand how and why growth mindset and grit are essential to student success in college.
6. Understand the importance of time management and learn strategies to do so.
7. Learn to use various forms of technology at Riverside Community College District.

**Required Courses**

GUI 845 College Readiness  
GUI 848 Student Success

**Units**

24 hours  
24 hours

**Elective Courses**

None

**Units**

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**Total Units:**

**48 hours**

# RIVERSIDE COMMUNITY COLLEGE DISTRICT PROGRAM OUTLINE of RECORD

College: R\_\_\_ M\_\_\_ N\_x\_\_\_

TOPs Code: 0956.00

## Computerized Numerical Control Operator, Certificate of Completion (Noncredit)

### PROGRAM PREREQUISITE:

None

### SHORT DESCRIPTION of PROGRAM

This certificate is designed to provide entry-level skills to operate a Computer Numerical Control (CNC) lathe or milling type machine tool. Upon completion, students can may secure employment as an entry level CNC operator. This certificate also serves as a gateway into other noncredit and credit programs.

### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Demonstrate sufficient proficiency to apply for and obtain entry-level employment in the field of computer numerical control technology.
2. Perform machine start-up and make machine adjustments and minor programming changes.
3. Perform inspections, make tool changes and knowledge of machine shut down.

### Required Courses

		<u>Hours</u>
MAN-857	CNC Program Writing	108
MAN-856	CNC Machine Set-up and Operation	108

### Elective Courses

### Hours

None

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**Total Hours:**

**216**

# Proposed Curricular Changes

Compiled for the Executive Cabinet, Committee on Teaching and Learning, and Board of Trustees

## Courses

### Course Deletions

M N R

GAM 37	Beginning Level Design for Computer Games	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GAM 38A	Simulation and Gaming/3D Modeling for RealTime Interactive Simulations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GAM 38B	Simulation and Gaming/3D Animation for Real-Time Interactive Simulations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KIN A74	Hiking and Backpacking Activities Haven't taught the class in over 5 years.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MAN 59	Comp-Aided Man-GibbsCAM	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Course Exclusions

M N R

REA 82	College Reading and Strategies No longer taught (AB 705)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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### Course Major Modifications

M N R

ARA 11H	Honors Arabic Culture and Civilization To enhance the current honors offerings.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ART 5	Arts of Africa, Oceania, and Indigenous North America Update textbook	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
COS 62A	Level I Esthetician Concepts Update course outline as part of the program review process.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
COS 62B	Level II Esthetician Concepts Updating course outline.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
EDU 200	Education Work Experience To change the course description to be compliant with the State Chancellor's office recommendation. COR has not been updated since 2008.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ELE 23	Electronic Devices and Circuits Change in Lecture & Lab hours; change of advisory from ELE-21 to ELE-13; update of the rest of the course, including more recent text.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MKT 200	Marketing Work Experience To change the course description to be compliant with the State Chancellor's office recommendation. COR has not been updated since 2008.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RLE 200	Real Estate Work Experience To change the course description to be compliant with the State Chancellor's office recommendation. COR has not been updated since 2008.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### New Courses

M N R

KIN 200	Kinesiology Work Experience To change the course description to be compliant with the State Chancellor's office recommendation. COR has not been updated since 2008.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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# New Programs

M N R

## Certificate

<b>BUS</b>	<b>Human Resources</b> This mini-certificate will provide students with the practical knowledge and its application within the Human Resources field which may facilitate promotion or career changes.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>BUS</b>	<b>Real Estate Practice</b> This program advances real estate careers by focusing efforts on finance, investments, leasing and brokerage, property management, and escrow procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>BUS</b>	<b>Real Estate Salesperson &amp; Transaction</b> The Real Estate Salesperson & Transaction certificate prepares students to qualify for and successfully take the California Real Estate Salesperson exam. This certificate prepares students to buy, sell, lease, and to represent others to buy, sell and lease residential and commercial real estate property.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## Non-Credit Certificate

<b>BUS</b>	<b>Business Skills Bootcamp</b> The Business Skills Boot Camp Non-Credit Certificate of Completion fulfils the college mission by promoting marketable communication, personal branding, customer experience, and professional self-image skills leading to improved marketability and employability for entrepreneurs, small business, and freelance, "gig" workers.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>BUS</b>	<b>Gig: The Solopreneurs Adventure</b> The Gig Economy Non-Credit Certificate of Completion is designed to provide skills for improved marketability, opportunities, employability and overcoming challenges for freelance workers, independent contractors, and solopreneurs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

# Proposal Form for Proposed New Certificate Pattern

## RIVERSIDE CITY COLLEGE

PROPOSED TITLE FOR NEW CERTIFICATE PATTERN: HUMAN RESOURCES LOCAL CERTIFICATE  
PROPOSED CODING FOR NEW CERTIFICATE PATTERN: 0506.00

### RATIONALE FOR NEW CERTIFICATE PATTERN:

This mini-certificate will provide students with the practical knowledge and its application within the Human Resources field which may facilitate promotion or career changes.

### SHORT DESCRIPTION OF PROGRAM

This program prepares individuals to manage the development of human capital in an organization, and to provide related services to individuals and groups. Fulfills a portion of the Associate of Science degree in Business with a Major Concentration in Human Resources.

### CERTIFICATE PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Apply sound human resources management practices.
- Identify, describe and analyze the role of training and development, along with key influences that impact this function within human resources management.
- Describe and analyze the role of employee labor relations in human resources management, along with key influences impacting labor relations today.
- Understand the role that Human Resources Management plays in the successful operations of a business or organization.
- Analyze and explain various human resources laws and policies required for a professional in the field to know and understand.

<u>REQUIRED COURSES</u>		<u>15 Units</u>
BUS 10	Introduction to Business	3
or		
BUS 10H	Honors Introduction to Business	3
MAG 47	Applied Business and Management Ethics	3
MAG 52	Employee Training, Development	3
MAG 53	Human Relations	3
MAG 56	Human Resources Management	3
<u>TOTAL CERTIFICATE UNITS</u>		<u>15 UNITS</u>

# Proposal Form for Proposed New Certificate Pattern

## RIVERSIDE CITY COLLEGE

PROPOSED TITLE FOR NEW CERTIFICATE PATTERN: REAL ESTATE PRACTICE LOCAL CERTIFICATE  
PROPOSED CODING FOR NEW CERTIFICATE PATTERN: 0511.00

### RATIONALE FOR NEW CERTIFICATE PATTERN:

Furthering a current real estate career path or gaining a solid understanding of the best practices in a different segment is key to demonstrating a commitment to the real estate industry and other professional real estate opportunities.

### SHORT DESCRIPTION OF PROGRAM

This program advances real estate careers by focusing efforts on finance, investments, leasing and brokerage, property management, and escrow procedures.

### CERTIFICATE PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Analyze and evaluate business principles, challenges, and opportunities as it relates to real estate.
- Discuss and evaluate real estate marketing and sales techniques.
- Demonstrate the ability to analyze ethical and procedural problems that arise in residential real estate sales transactions from the prospective of buyers, sellers, brokers, appraisers, lenders, and escrow officers.
- Discuss and evaluate real estate markets and trends.
- Explain and evaluate methods of financing real estate.
- Explain laws and procedures that apply to escrows involving the sale of California residential real estate.

<u>REQUIRED COURSES</u>		<u>15 Units</u>
BUS 10	Introduction to Business	3
or		
BUS 10H	Honors Introduction to Business	3
RLE 80	Real Estate Principles	3
RLE 81	Real Estate Practices	3
RLE 82	Legal Aspects of Real Estate	3
RLE 83	Real Estate Finance	3
or		
RLE 86	Escrow Procedures I	3

# Proposal Form for Proposed New Certificate Pattern

## RIVERSIDE CITY COLLEGE

PROPOSED TITLE FOR NEW CERTIFICATE PATTERN: REAL ESTATE SALESPERSON & TRANSACTION LOCAL CERTIFICATE

PROPOSED CODING FOR NEW CERTIFICATE PATTERN: 0511.00

### RATIONALE FOR NEW CERTIFICATE PATTERN:

The real estate market is an ever-growing business, and in order to practice real estate, you must be licensed. In order to become licensed, you must meet the minimum educational requirements. This program offers students a pre-licensing educational program which qualifies students to take the California state real estate licensing exam

### SHORT DESCRIPTION OF PROGRAM

The Real Estate Salesperson & Transaction certificate prepares students to qualify for and successfully take the California Real Estate Salesperson exam. This certificate prepares students to buy, sell, lease, and to represent others to buy, sell and lease residential and commercial real estate property.

### CERTIFICATE PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Discuss and evaluate real estate marketing and sales techniques.
- Demonstrate the ability to analyze ethical and procedural problems that arise in residential real estate sales transactions from the prospective of buyers, sellers, brokers, appraisers, lenders, and escrow officers.
- Discuss and evaluate real estate markets and trends.

<u>REQUIRED COURSES</u>		<u>9 Units</u>
RLE 80	Real Estate Principles	3
RLE 81	Real Estate Practices	3
RLE 82	Legal Aspects of Real Estate	3
<u>TOTAL UNITS</u>		<u>9 Units</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
PROGRAM OUTLINE OF RECORD

**Business Skills Boot Camp**

**College:** Riverside  
**TOP Code:** 0506.40

The Business Skills non-credit Certificate of Completion will provide students short-term basic, business skills needed in multiple fields with the goal of increasing employability. The content provides an overview professional self-management and online skills used in business. Topics covered includes Professional Communication Basics, Professional Online Presence, Customer Experience, and Professional Self-management.

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Apply effective techniques for communication with clients and customers
- Create a professional online appearance
- Develop an effective customer experience
- Apply techniques for professional self-management

<u>Required Courses (36 Hours)</u>		<u>Hours</u>
BUS/CAT-114	Business Skills: Professional Communication Basics	9
BUS-115	Business Skills: Professional Online Presence	9
BUS-116	Business Skills: Customer Experience	9
BUS/CAT-117	Business Skills: Professional Self-Management	9



# **Gig: The Solopreneurs Adventure**

TOPS: 0501.00

## SHORT DESCRIPTION OF PROGRAM

The Gig Economy non-credit Certificate of Completion will provide students with the entrepreneurial skills necessary to successfully enter the Gig Economy, understand the elements of supplemental income (side Giggling), evaluate the initial steps to becoming a Gig Economy freelancer or independent contractor, and the fundamentals of creating an online presence that will assist in establishing the student's brand as a solopreneur.

## PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of social media and its effectiveness when utilized as a tool for marketing oneself for employment with the Gig Economy.
- Development of a professional online persona/brand used on social media websites that offer short-term contracts with the Gig Economy.
- Demonstrate the results-oriented ability to engage in technological platforms, to develop opportunity profiles, establish service compensation value, billing, and other skills necessary to participate in the Gig Economy.

## PROGRAM REQUIREMENTS

<u>Required Courses</u>		<u>36 hours</u>
BUS-111	Entrepreneur Mindset	18 hours
BUS-113	Solopreneurs: Personal Finance and QuickBooks Quickstart	9 hours
BUS-115	Business Skills: Professional Online Presence	9 hours

## Board of Trustees Regular Meeting (IX.A)

Meeting	August 20, 2019
Agenda Item	Other Items (IX.A)
Subject	Vice Chancellors
College/District	
Funding	N/A
Recommended Action	

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### Background Narrative:

Information Only

Prepared By:

## Board of Trustees Regular Meeting (IX.B)

Meeting	August 20, 2019
Agenda Item	Other Items (IX.B)
Subject	Presidents
College/District	
Funding	N/A
Recommended Action	

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### Background Narrative:

Information Only

Prepared By:

## Board of Trustees Regular Meeting (X.A)

Meeting	August 20, 2019
Agenda Item	Other Items (X.A)
Subject	Moreno Valley College
College/District	
Funding	N/A
Recommended Action	

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### Background Narrative:

Information Only

Prepared By:

## Board of Trustees Regular Meeting (X.B)

Meeting	August 20, 2019
Agenda Item	Other Items (X.B)
Subject	Norco College
College/District	
Funding	N/A
Recommended Action	

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### Background Narrative:

Information Only

Prepared By:

## Board of Trustees Regular Meeting (X.C)

Meeting	August 20, 2019
Agenda Item	Other Items (X.C)
Subject	Riverside City College/Riverside Community College District
College/District	
Funding	N/A
Recommended Action	

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### Background Narrative:

Information Only

Prepared By:

## Board of Trustees Regular Meeting (XI.A)

Meeting	August 20, 2019
Agenda Item	Other Items (XI.A)
Subject	CTA - California Teachers Association
College/District	
Funding	N/A
Recommended Action	

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### Background Narrative:

Information Only

Prepared By:

## Board of Trustees Regular Meeting (XI.B)

Meeting	August 20, 2019
Agenda Item	Other Items (XI.B)
Subject	CSEA - California School Employees Association
College/District	
Funding	N/A
Recommended Action	

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### Background Narrative:

Information Only

Prepared By:



## Board of Trustees Regular Meeting (XII.A)

Meeting	August 20, 2019
Agenda Item	Other Items (XII.A)
Subject	Update from Members of the Board of Trustees on Business of the Board
College/District	
Funding	N/A
Recommended Action	Information Only

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### Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting including any updates regarding the following assigned associations:

- Association of Community College Trustees (ACCT)
- Association of Governing Board of Universities and Colleges (AGB)
- California Community College Trustees and Legislative Network (CCCT)
- Community College League of California (CCLC)
- Hispanic Association of Colleges and Universities (HACU)
- Latino Trustees Association
- Inland Valleys Trustees and CEO Association
- African-American Organizations Liaison Riverside Branch – NAACP
- Hispanic Chambers of Commerce: Corona, Moreno Valley and Riverside
- Chambers of Commerce: Corona, Eastvale, Jurupa Valley, Moreno Valley, Norco, Perris, and Riverside
- Riverside County School Boards Association
- Riverside County Committee on School District Organization
- Alvord Unified School District Ad-Hoc Committee
- Norco Partnership Ad-Hoc Committee

Prepared By:

## Board of Trustees Regular Meeting (XIII.A)

Meeting	August 20, 2019
Agenda Item	Other Items (XIII.A)
Subject	Conference with Legal Counsel - Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Case Name: Riverside Community College District v. Biersmith Case Number: RIC 1825186 Names of Parties Involved: RIVERSIDE COMMUNITY COLLEGE DISTRICT, Petitioner, v. STEPHEN M. BIERSMITH, Respondent, and ERIC THOMPSON, Real Party in Interest Court: Superior Court of the State of California, County of Riverside Relief Sought: Writ of Mandate
College/District	District
Funding	N/A
Recommended Action	To Be Determined

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### Background Narrative:

To Be Determined

Prepared By: Terri Hampton, Vice Chancellor, Human Resources and Employee Relations

## Board of Trustees Regular Meeting (XIII.B)

Meeting	August 20, 2019
Agenda Item	Other Items (XIII.B)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	N/A
Recommended Action	To Be Determined

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### Background Narrative:

To Be Determined

Prepared By: Terri Hampton, Vice Chancellor, Human Resources and Employee Relations