

**Board of Trustees Regular Meeting
Tuesday, March 19, 2019 6:00 PM
District Office, Board Room, 3801 Market Street,
Riverside CA 92501**

ORDER OF BUSINESS**Pledge of Allegiance**

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less. (This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used.)

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 and speak to an Executive Administrative Assistant as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

**II.A. [Minutes of the Board of Trustees Regular/Committee Meeting of February 5, 2019](#)
Recommend approving the February 5, 2019 Board of Trustees Regular/Committee meeting minutes as prepared.
[02052019 Minutes](#)**

**II.B. [Minutes of the Board of Trustees Regular Meeting of February 19, 2019](#)
Recommend approving the February 19, 2019 Board of Trustees Regular meeting minutes as prepared.
[02192019 Minutes](#)**

- III. PUBLIC HEARING
- IV. CHANCELLOR'S REPORTS
 - IV.A. [Chancellor's Communications](#)
Information Only
 - IV.B. [Presentation on Dual Enrollment at Norco College](#)
Information Only
[2019 March BOT Dual Enrollment Presentation](#)
 - IV.C. [Five-to-Thrive Presentation: Norco College's Academic Pathways Trailheads](#)
Information Only
[Norco College Academic Pathways Trailheads Presentation](#)
 - IV.D. [Healthcare Update](#)
Information Only
 - IV.E. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)
Information Only
[Master Planning Calendar](#)
- V. STUDENT REPORT
 - V.A. [Student Report](#)
Information Only
[MVC Report](#)
[Norco Report](#)
[RCC Report](#)
[SSCCC Regional Affairs Director Report Form](#)
- VI. CONSENT AGENDA ACTION
 - VI.A. [Academic Personnel](#)
Recommend approving/ratifying the academic personnel actions.
[03192019 Academic Personnel](#)

- VI.B. [Classified Personnel](#)
Recommend approving/ratifying the classified personnel actions.
[03192019 Classified Personnel](#)

- VI.C. [Other Personnel](#)
Recommend approving/ratifying the other personnel actions.
[03192019 Other Personnel](#)
[03192019 Other Personnel Backup](#)

- VI.D. [Purchase Order and Warrant Report - All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$2,709,242, and District Warrant Claims totaling \$5,830,983.
[03192019 Contracts and Purchase Orders Over \\$92,600 Report \(February\)](#)

- VI.E. [Budget Adjustments](#)
Recommend approving the budget transfers as presented.
[03192019 Budget Adjustments](#)

- VI.F. [Resolution to Amend Budget](#)
[Resolution No. 42-18/19 – 2018-2019 Gig Economy Project Grant](#)
Recommend adding the revenue and expenditures of \$15,000 to the budget.
[03192019 Resolution No. 42-18/19](#)
[03192019 Resolution No. 42-18/19 Detail](#)

- VI.G. [Resolution to Amend Budget](#)
[Resolution No. 43-18/19 - 2018-2019 Hunger Free Campus Support Allocation](#)
Recommend adding the revenue and expenditures of \$1,146 to the budget.
[03192019 Resolution No. 43-18/19](#)
[03192019 Resolution No. 43-18/19 Detail](#)

- VI.H. [Resolution to Amend Budget](#)
[Resolution No. 44-18/19 - 2018-2019 Foster Youth Support Services Program](#)
Recommend adding the revenue and expenditures of \$47,500 to the budget.
[03192019 Resolution No. 44-18/19](#)
[03192019 Resolution No. 44-18/19 Detail](#)

- VI.I. [Resolution to Amend Budget](#)
[Resolution No. 45-18/19 - 2018-2019 Certified Nursing Assistant Expansion Grant](#)
Recommend adding the revenue and expenditures of \$112,500 to the budget.
[03192019 Resolution No. 45-18/19](#)

[03192019 Resolution No. 45-18/19 Detail](#)

- VI.J. [Resolution to Amend Budget](#)
[Resolution No. 46-18/19 - 2018-2019 K-12 Strong Workforce Program](#)
Recommend adding the revenue and expenditures of \$189,614 to the budget.
[03192019 Resolution No. 46-18/19](#)
[03192019 Resolution No. 46-18/19 Detail](#)
- VI.K. [Resolution to Amend Budget](#)
[Resolution No. 47-18/19 – 2018-2019 California Apprenticeship Initiative- Rural Program](#)
Recommend adding the revenue and expenditures of \$499,593 to the budget.
[03192019 Resolution No. 47-18/19](#)
[03192019 Resolution No. 47-18/19 Detail](#)
- VI.L. [Bid Awards](#)
[Pre-Qualified List of Interpreting Firms](#)
Recommend approving the pre-qualified list of three (3) interpreting firms to provide interpreting services on an as needed basis.
[03192019 Interpreting Firms Pre-Qualified List](#)
- VI.M. [Bid Awards](#)
[Pre-Qualified List of Real Time Captioning Firms](#)
Recommend approving the pre-qualified list of three (3) captioning firms to provide real time captioning services on an as needed basis.
[03192019 Pre-Qualified List of Real Time Captioning Firms](#)
- VI.N. [Bid Awards](#)
[Purchase of CNC Milling Machines and Solutions from Haas Factory Outlet and The Paton Group Utilizing the Corona–Norco Unified School District Bid No. 16/17-006](#)
Recommend approving the purchase of CNC Milling Machines and Solutions from Haas Factory Outlet and The Paton Group utilizing the Corona–Norco Unified School District Bid No. 16/17-006 through January 17, 2020.
- VI.O. [Bid Awards](#)
[Purchase of Technology Solutions from Troxell Communications, Inc. Utilizing the National Cooperative Purchasing Alliance \(NCPA\) Contract No. 01-48](#)
Recommend approving the purchase of technology solutions from Troxell Communications, Inc. utilizing the National Cooperative Purchasing Alliance (NCPA) Contract No. 01-48 through October 31, 2021 with option to renew for two (2) additional one (1) year periods.

- VI.P. [Grants, Contracts and Agreements](#)
[Contracts and Agreements Report Less than \\$92,600 – All District Resources](#)
Recommend ratifying contracts totaling \$374,022 for the period of February 1, 2019 through February 28, 2019.
[03192019 Contracts and Agreements Less than \\$92,600 \(February\)](#)
- VI.Q. [Grants, Contracts and Agreements](#)
[Agreement - State of California Employment Training Panel \(ETP\) Award 19-0401](#)
Recommend approving the agreement with the State of California Employment Training Panel (ETP), Award 19-0401, in the amount of \$470,005, for program operational expenses.
[ETP Contract Multiple Employer ET19-0401](#)
- VI.R. [Out-of-State Travel](#)
Recommend approving out-of-state travel.
[03192019 Out-of-State Travel](#)
- VI.S. [Other Items](#)
[Surplus Property](#)
Recommend by unanimous vote declaring the property on the attached lists to be surplus; find the property on Lot 1 does not exceed the total value of \$5,000; authorize the property on Lot 1 to be consigned to The Liquidation Company to be sold on behalf of the District; and authorize the property on Lot 2 to be disposed with the awarded low bidder.
[03192019 Surplus Property List - Lot 1](#)
[03192019 Surplus Property List - Lot 2](#)

VII. CONSENT AGENDA INFORMATION

- VII.A. [Capital Program Executive Summary Report - February 2019](#)
Information Only
[03192019 CPES Report - February 2019](#)
- VII.B. [Monthly Financial Report for Month Ending – February 28, 2019](#)
Information Only
[03192019 Monthly Financial Report](#)

VIII. BOARD COMMITTEE REPORTS

- VIII.A. [Resources](#)
[Agreement with the City of Riverside for Dispatch Services through the Riverside Police Department](#)
Recommend approving the agreement between Riverside Community College District and the City of Riverside for dispatch services through the Riverside Police Department for the term July 1, 2019 through June 30, 2022.
[03192019 Presentation - Dispatch Services Agreement](#)
[03192019 RPD RCCD Dispatch Services Agreement](#)

IX. ADMINISTRATIVE REPORTS

- IX.A. [Vice Chancellors](#)

- IX.B. [Presidents](#)

X. ACADEMIC SENATE REPORTS

- X.A. [Moreno Valley College](#)

- X.B. [Norco College/Riverside Community College District](#)

- X.C. [Riverside City College](#)

XI. BARGAINING UNIT REPORTS

- XI.A. [CTA - California Teachers Association](#)

- XI.B. [CSEA - California School Employees Association](#)

XII. BUSINESS FROM BOARD MEMBERS

- XII.A. [California Community College Trustees \(CCCT\) Board of Directors Election - 2019](#)
Recommend the Board of Trustees vote to fill the seven vacancies on the CCCT Board.
[2019 CCCT Board Election Ballot Packet](#)

- XII.B. [Update from Members of the Board of Trustees on Business of the Board](#)
Information Only

XIII. CLOSED SESSION

XIV. ADJOURNMENT

Board of Trustees Regular Meeting (II.A)

Meeting	March 19, 2019
Agenda Item	Minutes (II.A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of February 5, 2019
College/District	
Funding	N/A
Recommended Action	Recommend approving the February 5, 2019 Board of Trustees Regular/Committee meeting minutes as prepared.

Background Narrative:

Recommend approving the February 5, 2019 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Wolde-Ab Isaac, Chancellor

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES AND FACILITIES COMMITTEES
OF FEBRUARY 5, 2019

Vice President Figueroa called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California

CALL TO ORDER

Trustees Present

Mary Figueroa, Vice President
Bill Hedrick, Secretary
Virginia Blumenthal, Member
Jose Alcala, Member
Jacob Alexander Velasquez, Student Trustee

Trustee Absent

Tracey Vackar, President

Staff Present

Dr. Wolde-Ab Isaac, Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Dr. Susan Mills, Vice Chancellor, Educational Services and Strategic Planning
Dr. Robin Steinback, President, Moreno Valley College
Dr. Bryan Reece, President, Norco College
Dr. Gregory Anderson, President, Riverside City College

Guests Present

Mr. Patrick Pyle, General Counsel
Dr. Monica Green, Vice President, Planning and Development, Riverside City College
Mr. Michael Simmons, Director, Risk Management, Safety & Police

Student Arnold Sanchez led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Blumenthal/Hedrick moved that the Board of Trustees approve Trustee Vackar's absence as excused. Motion carried. (4 ayes, 1 absent [Vackar])

MOTION TO EXCUSE ABSENCE

CHANCELLOR'S REPORT

The Committee Chair Virginia Blumenthal convened the meeting at 6:08 p.m. Committee members in attendance: Academic Senate Representatives: Ms. Jennifer Floerke, Moreno Valley College, Dr. Quinton Bemiller, Norco College; ASRCCD Representative: Mr. Arnold Sanchez; CTA Representative: Dr. Rhonda Taube; and Management Association Representative: Ms. Terry Welker.

GOVERNANCE COMMITTEE

Mr. Pyle presented an update on the reordering and renumbering of the Board Policy and Administrative Procedure System that will be presented to the Board for approval at the February 19 regular meeting. Discussion followed.

Reordering and Renumbering of the Board Policy and Administrative Procedure System

The committee adjourned the meeting at 6:16 p.m.

Adjourned

The Committee Co-Chair Mary Figueroa convened the meeting at 6:16 p.m. Committee members in attendance: Academic Senate Representatives: Ms. Jennifer Floerke, Moreno Valley College, Dr. Quinton Bemiller, Norco College; ASRCCD Representative: Mr. Arnold Sanchez; CTA Representative: Dr. Rhonda Taube; and Management Association Representative: Ms. Terry Welker.

TEACHING AND LEARNING
COMMITTEE

Dr. Green presented to the committee an update on the upcoming Inland Empire Guided Pathways Planning Summit. Discussion followed.

Inland Empire Guided
Pathways Planning Summit

The committee adjourned the meeting at 6:30 p.m.

Adjourned

The Committee Chair Mary Figueroa convened the meeting at 6:30 p.m. Committee members in attendance: Academic Senate Representatives: Ms. Jennifer Floerke, Moreno Valley College, Dr. Quinton Bemiller, Norco College; ASRCCD Representative: Mr. Arnold Sanchez; CTA Representative: Dr. Rhonda Taube; and Management Association Representative: Ms. Terry Welker.

PLANNING AND OPERATIONS
COMMITTEE

Mr. Brown presented the committee with an update on the Functional Map. Discussion followed.

Functional Map Update

Mr. Simmons reviewed with the committee Resolution 35-18/19 to adopt the RCCD segment of the Riverside County Operational Area Multi-Jurisdictional Local Hazard Mitigation Plan that will be presented to the Board for approval at the February 19 regular meeting. Discussion followed.

Resolution No. 35-18/19 –
Local Hazard Mitigation Plan

The committee adjourned the meeting at 6:45 p.m.

Adjourned

The Committee Chair Jose Alcala convened the meeting at 6:45 p.m. Committee members in attendance: Academic Senate Representatives: Ms. Jennifer Floerke, Moreno Valley College, Dr. Quinton Bemiller, Norco College; ASRCCD Representative: Mr. Arnold Sanchez; CTA Representative: Dr. Rhonda Taube; and Management Association Representative: Ms. Terry Welker

RESOURCES COMMITTEE

Mr. Brown presented the committee the FY 2019-20 Governor's Budget Proposal. Discussion followed.

Presentation for FY 2019-20
Governor's Budget Proposal

The committee adjourned the meeting at 7:09 p.m.

Adjourned

The Board adjourned to closed session at 7:09 p.m. and reconvened at 8:00 p.m. after considering the following closed session item:

CLOSED SESSION

The Board announced no action was taken.

Pursuant to Government Code Section 54956.8, Conference with Real Property Negotiator; Property known as APN 249120018; Agency Negotiator: Aaron Brown – Vice Chancellor, Business and Financial Services

The Board adjourned the meeting at 8:00 p.m.

ADJOURNMENT

Official Minutes
Approved on 3/19/19

Certified By: _____

Board of Trustees Regular Meeting (II.B)

Meeting	March 19, 2019
Agenda Item	Minutes (II.B)
Subject	Minutes of the Board of Trustees Regular Meeting of February 19, 2019
College/District	
Funding	N/A
Recommended Action	Recommend approving the February 19, 2019 Board of Trustees Regular meeting minutes as prepared.

Background Narrative:

Recommend approving the February 19, 2019 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Wolde-Ab Isaac, Chancellor

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF FEBRUARY 19, 2019

President Vackar called the Board of Trustees meeting to CALL TO ORDER
order at 6:02 p.m. in the District Office, Board Room,
3801 Market Street, Riverside, California.

Trustees Present

Tracey Vackar, President
Mary Figueroa, Vice President
Bill Hedrick, Secretary
Jose Alcala, Board Member
Virginia Blumenthal, Board Member
Jacob Alexander Velasquez, Student Trustee

Staff Present

Dr. Wolde-Ab Isaac, Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Dr. Susan Mills, Vice Chancellor, Educational Services and Strategic Planning
Dr. Robin Steinback, President, Moreno Valley College
Dr. Bryan Reece, President, Norco College
Dr. Gregory Anderson, President, Riverside City College
Ms. Jennifer Floerke, Academic Senate Representative, Moreno Valley College
Dr. Mark Sellick, Academic Senate Representative, Riverside City College

Guests Present

Ms. Tanya Brown-Lowry, Assistant Professor, Health Science, Moreno Valley College
Ms. Jorine Campbell, Account Manager, Keenan and Associates
Dr. Rhonda Taube, President, California Teachers Association (CTA)
Ms. Elena Santa Cruz, Vice President, California School Employee Association (CSEA)

Student Trustee Velasquez led the Pledge of
Allegiance.

PLEDGE OF ALLEGIANCE

Matt Sedillo spoke regarding Board Policies and
the Culture of Care policy.

PUBLIC COMMENTS

Lesley Loucks spoke on her harassment case.

Dr. Irene Sanchez spoke regarding Board Policies
and the Culture of Care policy.

Geby Rawung discussed the cutting of library hours
at Norco College.

Figueroa/Blumenthal moved that the Board
of Trustees approve the minutes of the
Board of Trustees Regular/Committee
Meeting of January 8, 2019. Motion
carried. (5 ayes)

MINUTES OF THE BOARD OF
TRUSTEES REGULAR/COMMITTEE
MEETING OF JANUARY 8, 2019

Figuroa/Hedrick moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of January 15, 2019. Motion carried.
(5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF JANUARY 15, 2019

CHANCELLOR'S REPORTS

Ms. Brown-Lowry delivered a presentation on the Sports and Fitness Club at Moreno Valley College.

Five to Thrive Presentation: Sports and Fitness Club at Moreno Valley College

Ms. Campbell provided the healthcare update and reported there are currently no open cases.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Trustee Velasquez presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City colleges and Riverside Community College District.

STUDENT REPORT

Item IX.A.1. Resolution No. 41-18/19 Non-renewal of Probationary/Contract Employee will be moved to discuss under Closed Session.

AMEND AGENDA

CONSENT ITEMS

Action

Figuroa/Blumenthal moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$3,338,210 and District Warrant Claims

Purchase Order and Warrant Report – All District Resources

totaling \$7,525,258;

Approve the budget transfers as presented;

Approve adding the revenue and expenditures of \$870,000 to the budget;

Approve adding the revenue and expenditures of \$296,727 to the budget;

Approve adding the revenue and expenditures of \$10,369 to the budget;

Approve adding the revenue and expenditures of \$1,000,000 to the budget;

Approve adding the revenue and expenditures of \$774,250 to the budget;

Ratify contracts totaling \$542,891 for the period of January 1, 2019 through January 31, 2019;

Approve the agreement for Centers of Excellence for Labor Market Research for the Inland Empire/Desert Region between Riverside Community College District, Moreno Valley College and Chaffey Community College District for the time frame of November 14, 2018 through December 31, 2020 not to exceed \$331,085;

Approve the agreement with Collaborative Brain Trust to provide long-term fiscal viability assessment consulting services for the total agreement amount not to exceed \$100,000;

Approve Out-of-State-Travel;

Approve Resolution No. 40-18/19 authorizing the Chancellor or designee to establish a minimum selling price; and conduct public bid;

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and

Budget Adjustments

Resolution No. 34-18/19 – 2018-2019 Student Success Completion Grant

Resolution No. 36-18/19 – 2018-2019 Disabled Students Support Services Program

Resolution No. 37-18/19 – 2018-2019 Student Support Services Trio Grant-Norco College

Resolution No. 38-18/19 – 2018-2019 New Workforce Development Center

Resolution No. 39-18/19 – 2018-2019 Apprenticeship Network

Contracts and Agreements Report Less than \$92,600 – All District Resources

Agreement – Centers of Excellence for Labor Market Research

Agreement For Long-Term Fiscal Viability Assessment Consulting Services

Out-of-State-Travel

Resolution No. 40-18/19 Authorizing Public Sale of Property

Surplus Property

authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Declare the property on the attached list to be surplus; and authorize the property to be donated to the Corona-Norco Unified School District;

Accept the project listed on the attachment as complete; and approve the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works);

Motion carried. (5 ayes)

The Board received the Capital Program Executive Summary Report for January 2019.

The Board received the Monthly Financial Report for Month Ending – January 31, 2019.

The Board received the Quarterly Financial Status Report for the 2nd Quarter Ended December 31, 2018.

Surplus Property – Donation

Notice of Completion

Information

Capital Program Executive Summary Report – January 2019

Monthly Financial Report for Month Ending – January 31, 2019

CCFS-311Q – Quarterly Financial Status Report for the 2nd Quarter Ended December 31, 2018

BOARD COMMITTEE REPORTS

Governance

Blumenthal/Figueroa moved that the Board of Trustees adopt the new reordering and renumbering of the Board Policy and Administrative Procedure System. Motion carried. (5 ayes)

Reordering and Renumbering of the Board Policy and Administrative Procedure System

Planning and Operations

Figueroa/Blumenthal moved that the Board of Trustees approve Resolution No. 35-18/19 to adopt the RCCD segment of the Riverside County Operational Area Multi-Jurisdictional Local Hazard Mitigation Plan. Motion carried. (5 ayes)

Resolution No. 35-18/19 – Local Hazard Mitigation Plan

ADMINISTRATIVE REPORTS

Dr. Steinback, President, Moreno Valley College, Dr. Reece, President, Norco College and Dr. Anderson, President, Riverside City College

Presidents

updated the Board on the upcoming events and activities occurring at their colleges.

ACADEMIC SENATE REPORTS

Ms. Floerke presented the report on behalf of Moreno Valley College.

Moreno Valley College

Dr. Sellick presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Taube presented the report on behalf of the CTA.

CTA – California Teachers Association

Ms. Santa Cruz presented the report on behalf of the CSEA.

CSEA – California School Employees Association

BUSINESS FROM BOARD MEMBERS

Trustee Alcalá stated that students from his district of employment will be visiting our programs and colleges; shared the events he attended over the last month; commented on the new funding formula.

Update from Members of the Board of Trustees on Business of the Board

Trustee Hedrick commented on the recent legislative visits to Sacramento and Washington, D.C.; the tension between CTE programs and 4-year colleges and universities; shared the events he attended over the last month; thanked the speakers during public comment this evening.

Trustee Figueroa commented on a Sacramento Bee article on identifying the inland region as the backbone of California, but no mention of the community college system in the area; suggested we begin to foster a relationship with our alumni and increase the marketing of the District.

Trustee Blumenthal shared the events she attended over the last month; thanked Chancellor Isaac, President Anderson and the RCCD Police Department for their support for the viewing of “No Place on Earth” held at RCC Landis Auditorium; congratulated the Model United Nations on their well-deserved awards; welcomed Colleen Walker’s return as Interim Police Chief.

Trustee Vackar addressed the evening’s public speakers and the Board’s inability to respond;

congratulated the Model United Nations on their awards; thanked everyone who attended the legislative visits in Sacramento and Washington, D.C. Trustee Blumenthal will be conducting follow-up sessions on the visits.

Trustee Vackar made committee appointments to include: (Trustee Figueroa) – Board and Goals Strategy sessions; Organization of the Chancellor’s Evaluation; Chair of the Foster Youth Initiative. (Trustee Blumenthal) – Lead the expansion of the Student Foreign Exchange Program; Expansion of the Sports Program at Norco College; and oversee the BSN Nursing Programs; (Trustee Hedrick) – Lead the Prison and Photonics Programs at Norco College. The Bond Initiative and Adult Education Program will be assigned at a later time.

The Board adjourned to closed session at 7:34 p.m. and reconvened at 9:18 p.m. after considering the following closed session items:

CLOSED SESSION

The Board announced no reportable action on the administrative appeal of Michael Cryder.

Employee Appeal From the District’s Administrative Determination, pursuant to Title 5, Cal. Code Regs., Section 59338, regarding Complaint of Discrimination

The Board announced no reportable action on the administrative appeal of Leslie Loucks.

Employee Appeal From the District’s Administrative Determination, pursuant to Title 5, Cal. Code Regs., Section 59338, regarding Complaint of Discrimination

Hedrick/Figueroa voted to uphold the recommendation of the non-renewal of probation/contract employee Ashlee Espinosa, as provided by the tenure review/evaluation committee, the appeal committee, and the Chancellor. Motion carried. (3 ayes [Blumenthal, Figueroa, Hedrick], 2 nays [Alcala, Vackar]).

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

Hedrick/Figueroa moved that the Board of Trustees adopt Resolution No. 41-18/19 Non-renewal of Probationary/Contract Employee. Motion carried. (3 ayes [Blumenthal, Hedrick, Figueroa], 2 nays [Alcala, Vackar]).

Resolution No. 41-18/19 Non-renewal of Probationary/Contract Employee

The Board adjourned the meeting at 9:22 p.m.

ADJOURNMENT

Official Minutes Approved on 3/19/19

Certified By: _____

Board of Trustees Regular Meeting (IV.A)

Meeting	March 19, 2019
Agenda Item	Other Items (IV.A)
Subject	Chancellor's Communications
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (IV.B)

Meeting	March 19, 2019
Agenda Item	Other Items (IV.B)
Subject	Presentation on Dual Enrollment at Norco College
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Dr. Kaneesha Tarrant and Dr. Maureen Sinclair will share a presentation on Dual Enrollment and the evolution of High School and College partnerships at Norco College.

Prepared By: Dr. Bryan Reece, President, Norco College
Dr. Kaneesha Tarrant, Interim Vice President, Student Services
Dr. Maureen Sinclair, Project Director

DUAL ENROLLMENT

*The evolution of High School and College partnerships
at*

NORCO COLLEGE

MARCH 19, 2019

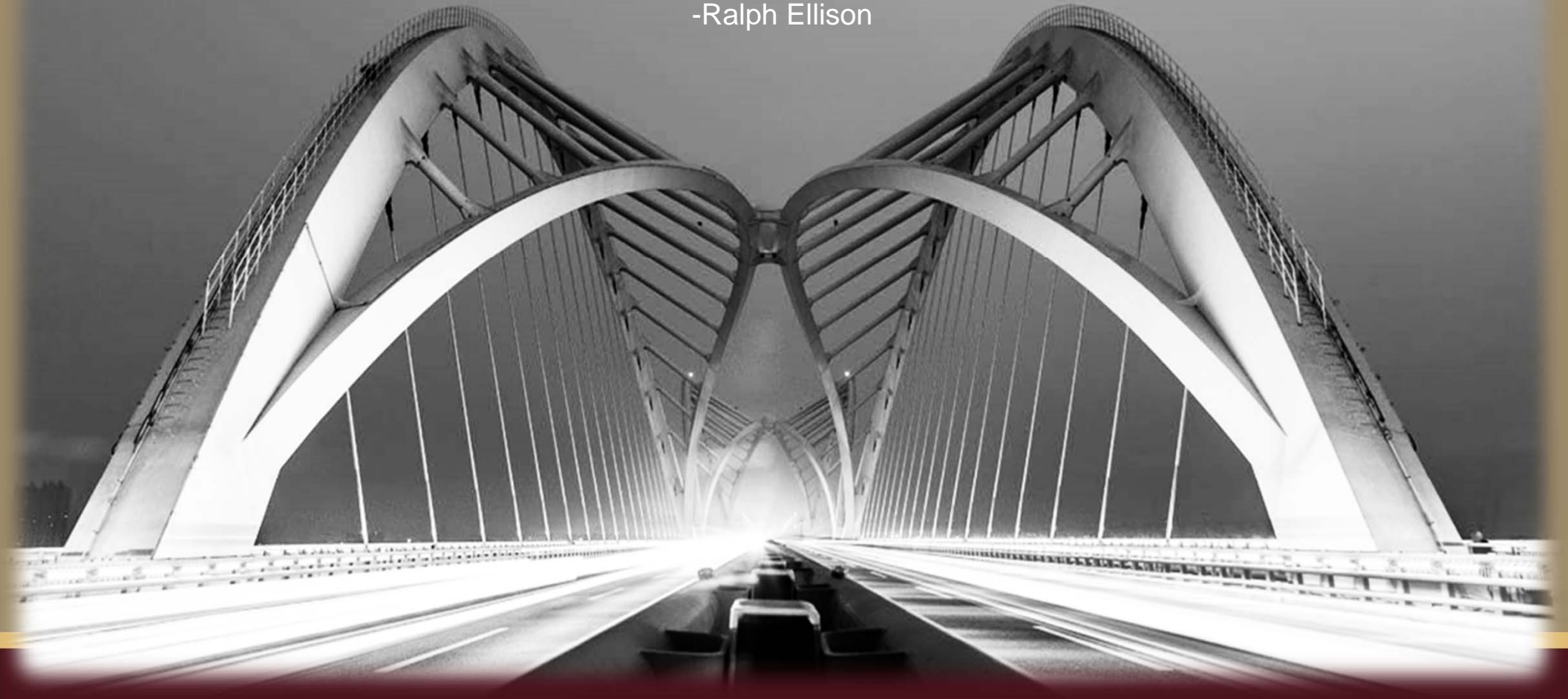
RCCD BOARD OF TRUSTEES MEETING

Kaneesha Tarrant, E.D.
Interim Vice President Student Services

Maureen Sinclair, E.D.
Project Director

Education is all a matter of building bridges

-Ralph Ellison



DUAL ENROLLMENT

- High School Concurrent Enrollment
- Articulation Agreements
- Early and Middle College Programs
- Career and College Access Pathways (CCAP)

CAREER AND COLLEGE ACCESS PATHWAYS (CCAP)

EDUCATION CODE 76004 (2017)

1. To enter CCAP partnership with a school district as approved by the governing boards of both districts
2. Provide opportunities through pathways from high school to community college for CTE or transfer prep to achieve college and career readiness
3. Shall not be assessed or charged a fee
4. A community college district may assign priority for enrollment... equivalent to the priority assigned to a pupil attending a middle college high school *(permissive)*
5. A community college district may allow enrollment in up to a maximum of 15 units per term...no more than 4 courses *(permissive)*

NORCO COLLEGE PROCESS

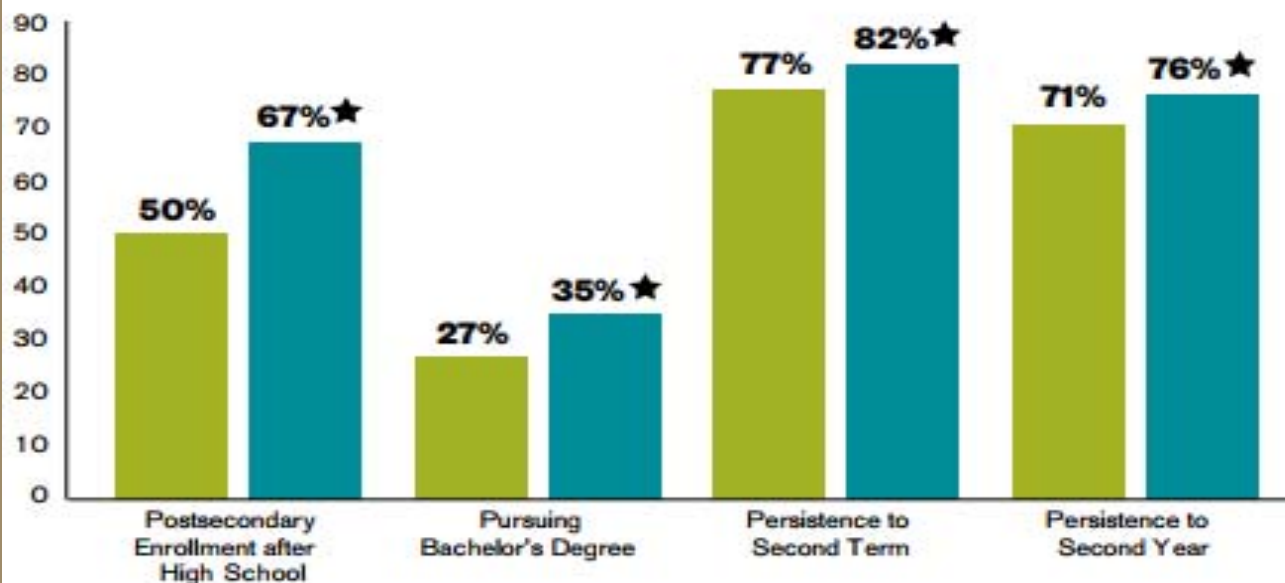
1. CCAP agreement between high school and college. School/Parent Approval Form Required
2. CTE or IGETC Pathway
3. No charge for all classes, books included
4. Embedded in the general order of registration
5. Integrated programming of enrollment into 15 units max, no more than 4 courses
6. ADDED BONUS: Part-time on-site Educational Advisor (2018)
7. Increases the college rates in our service area
8. Saves students TIME and MONEY

WHAT THE RESEARCH SHOWS

Dual Enrollment Students vs. Non-Dual Enrollment Students in Florida¹

■ Non-Dual Enrollment Students ■ Dual Enrollment Students ★ Increase is Statistically Significant

All percentage figures have been rounded to the nearest whole number



First Year GPA

2.40 2.62★

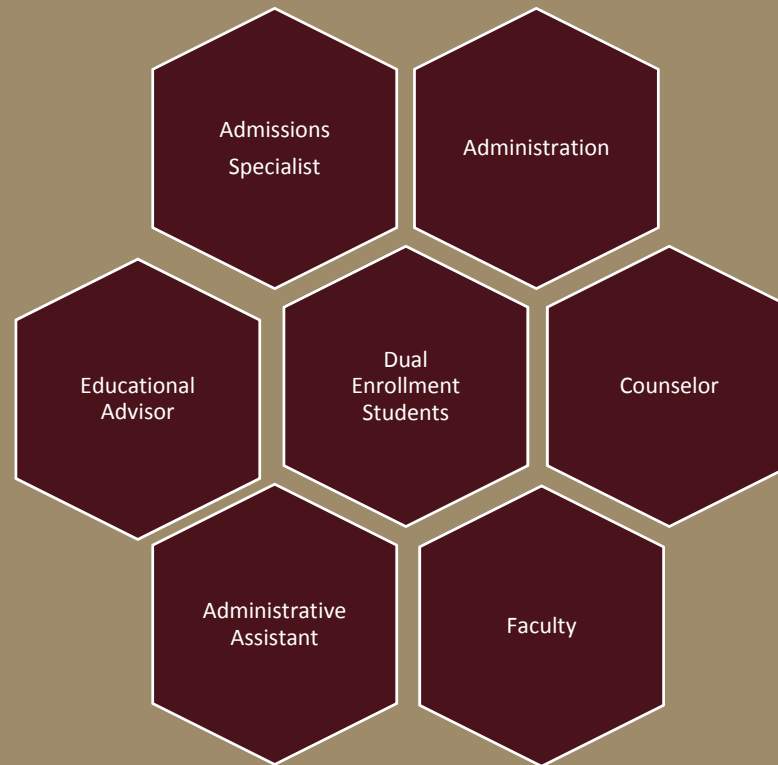
Cumulative GPA Over 3 Years

2.40 2.60★

Postsecondary Credits
Earned in 3 Years

40.5 55.7★

IT TAKES A TEAM



WORKING TOGETHER FOR STUDENT SUCCESS

- Monthly Meetings
- Conference
- Workshops



DUAL ENROLLMENT AGREEMENTS



Active as of Fall 2018

- JFK HS
- Roosevelt HS
- Jurupa Valley HS
- Norco HS
- La Sierra HS
- Alvord Continuation HS
- Centennial HS
- Corona HS
- Santiago HS
- CAVA
- Hybrid School of Innovation

In Development

- Idyllwild Arts Academy
- Home Garden site

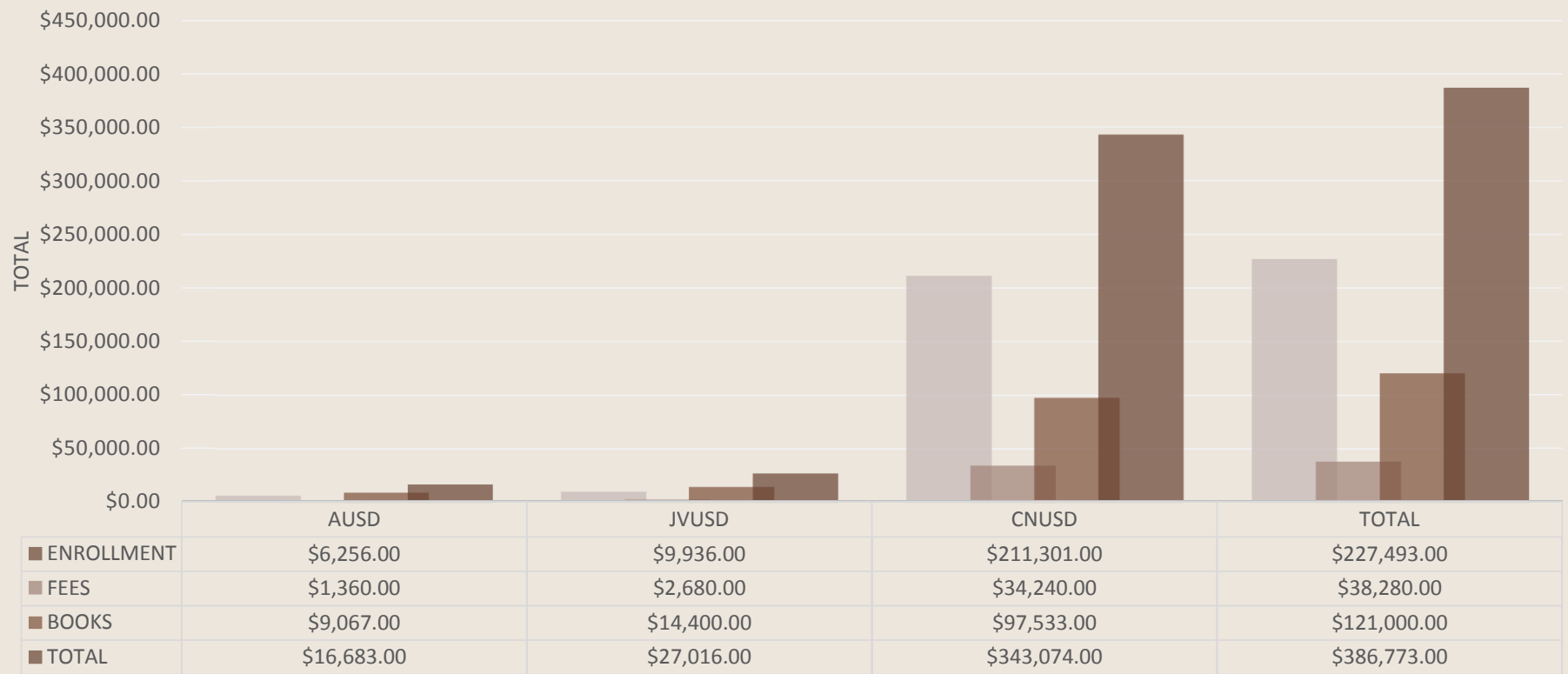
DUAL ENROLLMENT DATA FALL 2018

2018 Fall Semester

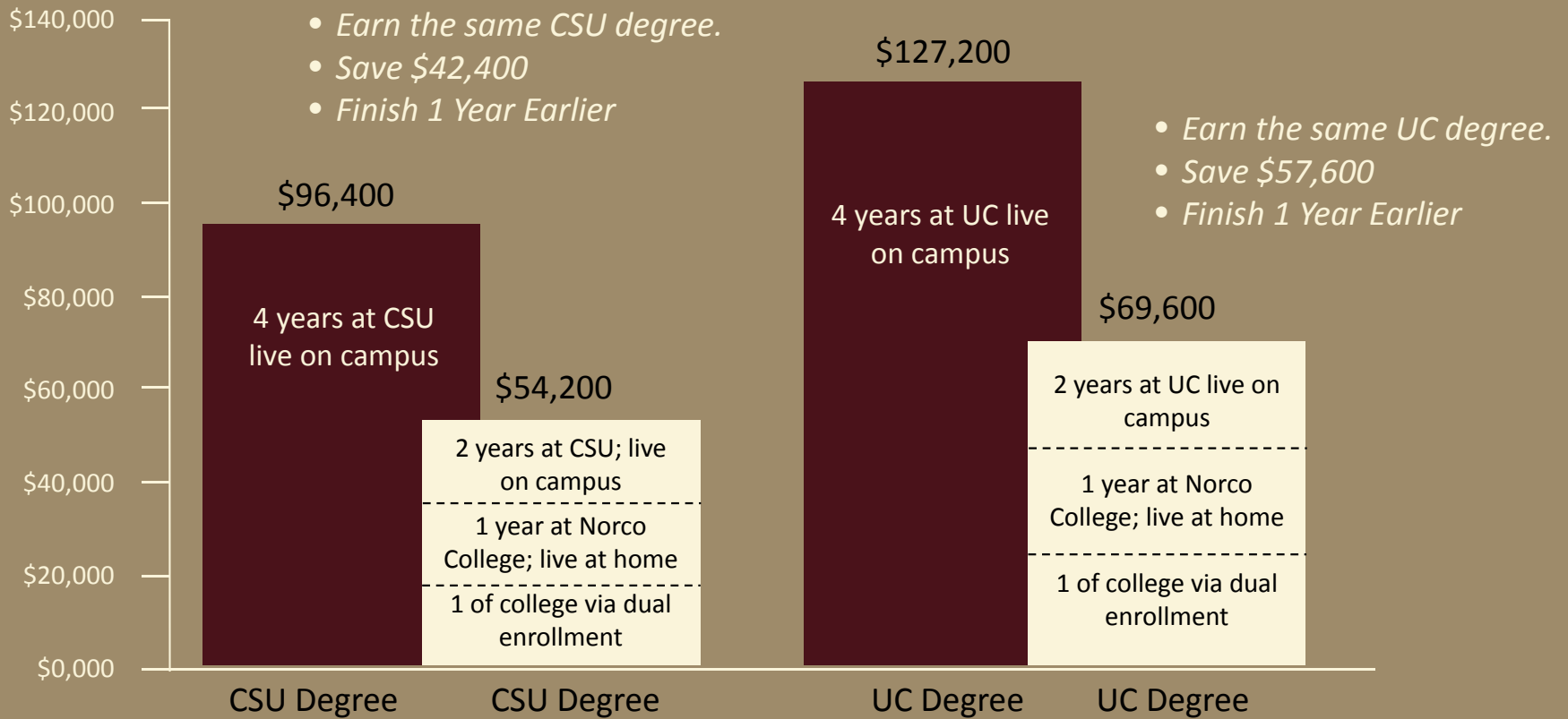
High Schools	Head Count	Units (enrolled)	Success Rate
JFK	37	110	100%
Roosevelt	197	951	88.3%
Jurupa Valley	70	226	90.4%
Norco	11	11	92.3%
La Sierra	35	132	98.2%
Centennial	71	289	91.1%
Totals	421	1,719	93.3%

COST SAVINGS

Fall 2018



AFFORDABILITY



2014/15 estimates from Student Outreach Services. "Live on Campus" includes fees, tuition, books, supplies, rent, food, transportation and personal expenses. "Live at Home" excludes rent and food.

PATHWAYS OFFERED

- Administration of Justice
- Business Administration/ Business Entrepreneurship/Real Estate
- Early childhood Education
- Engineering
- Game Development
- Graphic Design]
- IGETC
- Manufacturing
- STEM -Science

PATHWAYS SEQUENT EXAMPLES

Business Entrepreneurship/Real Estate Pathway Business Marketing- School of Business Management					
BUS-10 Introduction to Business	BUS-30 Entrepreneur Foundations and Fundamentals	RLE-80 Real Estate Principles	RLE-81 Real Estate Practices		
ILA-3 Student Resilience	ILA-3 Student Resilience	ILA-3 Student Resilience	ILA-3 Student Resilience	ILA-3 Student Resilience	ILA-3 Student Resilience

Administration of Justice Administration of Justice: Criminal Investigation: School of Social & Behavioral Studies						
ADJ-1 Introduction to the Administration of Justice	ADJ-2 Principles and Procedures of the Justice System	ADJ-8 Juvenile Law and Procedures	ADJ-9 Law in American Society	ADJ-1 Introduction to the Administration of Justice	ADJ-2 Principles and Procedures of the Justice System	ADJ-8 Juvenile Law and Procedures

FUTURE OF CCAP PARTNERSHIPS AB 30 (HOLDEN)

1. Proposal to approve or disapprove partnership agreement directly in front of both boards without having to introduce it at a separate open public meeting
EASILY DONE!
2. Units completed by a pupil may count towards determining a pupil's registration priority for enrollment and course registration at a community college
ALREADY DONE AS PART OF NC'S ORDER OF REGISTRATION!
3. Require the chancellor, on or before July 31, 2020, to revise the special admit part-time student application process to allow pupils to complete one application for the duration of their attendance at a CCC as a special part-time student participating in a CCAP partnership
PARTLY COMPLETED!
4. Extend the operation of the program indefinitely
INSTITUTIONAL COMMITMENT

http://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200AB30

FROM OUR PARTNERS

“The CNUUSD-Norco College partnership has allowed us to break through new boundaries on the frontier of dual enrollment, providing opportunities that students may never have dreamed of otherwise. Students who may have questioned their ability to handle college level work are experiencing success in a supportive environment with rigorous coursework. We look forward to seeing how this success translates to future success in college completion rates.”

Sarah Ragusa
Corona-Norco Unified School District

“The benefits for our students are huge. We know that students who are successful in dual enrollment are more likely to attend college after high school, more likely to earn their college degree, and are able to make college more affordable for themselves and their families. For our students this is a game changer that will not only change their lives, but the trajectory of their family for generations to come.”

Roberta Pace
Jurupa Unified School District

SB 563 (ROTH) COMMUNITY COLLEGES: COLLEGE AND CAREER PATHWAYS PILOT PROGRAM

If adopted as submitted, the pilot would fund:

- Each of the 3 selected community colleges \$300,000 per year for three years (FY 2020-2023) to provide wrap-around services.
- Each of the 15 high schools \$200,000 per year for three years (FY 2020-2023)

THANK YOU

QUESTIONS?

Board of Trustees Regular Meeting (IV.C)

Meeting	March 19, 2019
Agenda Item	Other Items (IV.C)
Subject	Five-to-Thrive Presentation: Norco College's Academic Pathways Trailheads
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Each month, a faculty member is invited through the Academic Senate to present on teaching and programs from the classroom that distinguish RCCD and its faculty and colleges. This month, Melissa Bader, Associate Professor of English and John Moore, Associate Professor of Counseling will present on Norco College's Academic Pathways Trailheads.

Prepared By: Dr. Bryan Reece, President, Norco College
Ms. Melissa Bader, Associate Professor, English
Mr. John Moore, Associate Professor, Counseling

This College Trailhead is a suggested pathway for majors in Technology, Engineering & Mathematics. This suggested pathway will help you *START* on the path to success. This College Trailhead will guide you ***through the first semester*** as you explore the core requirements for your transfer goal. It is essential that you meet regularly with your Counselor and Educational Advisor. The Academic Pathways for university or college transfer, A.S., A.A. and ADT degrees will give you more information about suggested term schedules and can vary depending on the institution, academic status, course availability and other factors. You must check in with your counselor for more specific information for each semester. ***See your counselor for ADT, AA, AS and university or college transfer requirements*** <https://www.norcocollege.edu/schools/stem/Pages/index.aspx>

Possible Careers

The School of STEM Technology, Engineering & Math area has degrees designed for students pursuing degrees in the fields of Science, Technology, Engineering and Mathematics. Engineering Pathways, provides opportunities for students seeking transfer to 4-year universities in Civil, Mechanical, Electric, Computer and other diverse fields of engineering.

See what sort of jobs are available in this area on [NC Connect](#)

See your counselor for your plan!

School of STEM Technology, Engineering & Math Trailhead

Suggested Initial Courses	
ENG 1A	Meet with counselor for your Student Educational Plan
MAT 36, MAT 10 or MAT 1A (using placement)	
CHE 2A or CHE 1A (using placement)	
ANT 1 or GAM 21	
HIS-6/7/14/31/34	
GUI 47	

Choose from this list to get on the right path. Full-Time is 12 units.

Educational Disciplines: ARE-Architecture, CAT-Computer Applications, CIS-Computer Information Systems & Computer Science, CON-Construction Technology, DFT-Drafting, ELE-Electronics & Electrician, ENE-Engineering, GAM-Game Development, MAN-Manufacturing Technology, MAT Mathematics

See your counselor for YOUR plan!

School of STEM Trailhead

The Riverside Community College District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies or practices: District Compliance Officer, 3801 Market Street, Riverside, CA 92501 (951) 222-8039.

This College Trailhead is a suggested pathway for majors in Arts and Humanities. These suggested courses will get you on the path to success. This School Trailhead is a guide ***for the first semester*** as you explore the requirements for your transfer goal. It is essential that you meet regularly with your Counselor and Educational Advisor. The Academic Pathways for university or college transfer, A.S., A.A. and ADT degrees will give you more information about suggested term schedules and can vary depending on the institution, academic status, course availability and other factors. You must check in with your counselor for more specific information for each semester. ***See your counselor for ADT, AA, AS and university or college transfer requirements.***

<https://www.norcollege.edu/schools/arts/Pages/index.aspx>

Possible Careers

The School of Arts & Humanities has degrees useful for students interested in pursuing careers in communications, graphic design, journalism, law, marketing, public relations, radio and television, translating, and writing, administration, communications, law, public service, and teaching, among others.

See what sort of jobs are available in this area on

[***NC Connect***](#)

See your counselor for your plan!

School of Arts & Humanities Trailhead

Suggested Initial Courses	
ENG 1A	Meet with counselor for your Student Educational Plan
MAT 12 or MAT 25	
HIS-6/7/14/31/34	
ART/MUS/HUM/PHI	
COM 1/9	
GUI 47	

Choose from this list to get on the right path. Full-Time is 12 units.

Educational Disciplines: COM-Communication Studies, ENG-English, PHI-Philosophy, SPA-Spanish, ART-Studio Art, MUS-Music

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See your counselor for YOUR plan!

**School Trailhead for Business &
Management
Suggested Initial Coursework**

This College Trailhead is a suggested pathway for majors in Business & Management. This suggested pathway will help you *START* on the path to success. This College Trailhead will guide you ***through the first semester*** as you explore the core requirements for your transfer goal. It is essential that you meet regularly with your Counselor and Educational Advisor. The Academic Pathways for university or college transfer, A.S., A.A. and ADT degrees will give you more information about suggested term schedules and can vary depending on the institution, academic status, course availability and other factors. You must check in with your counselor for more specific information for each semester. ***See your counselor for ADT, AA, AS and university or college transfer requirements***
<https://www.norco.edu/schools/bm/Pages/index.aspx>

Possible Careers

The Norco College School of Business & Management provides relevant, rigorous and career-focused degree programs that meet the needs of self-directed adults who seek to achieve educational and professional goals.

See what sort of jobs are available in this area on [NC Connect](#)

See your counselor for your plan!

School of Business & Management Trailhead

Suggested Initial Courses	
ENG 1A	Meet with counselor for your Student Educational Plan
MAT 5 or MAT 12	
CIS 1A, BUS 10 or BUS 24	
ECO 7 or ECO 8	
POL 1	
GUI 47	

Choose from this list to get on the right path. Full-Time is 12 units.

Educational Disciplines: ACC- Accounting, BUS - Business, ECO-Economics, RLE-Real Estate

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See your counselor for YOUR plan!

School of Business & Management
Trailhead

School Trailhead for
Social & Behavioral Sciences
Suggested Initial Coursework

This College Trailhead is a suggested pathway for majors in Social & Behavioral Sciences. This suggested pathway will help you *START* on the path to success. This College Trailhead will guide you ***through the first semester*** as you explore the core requirements for your transfer goal. It is essential that you meet regularly with your Counselor and Educational Advisor. The Academic Pathways for university or college transfer, A.S., A.A. and ADT degrees will give you more information about suggested term schedules and can vary depending on the institution, academic status, course availability and other factors. You must check in with your counselor for more specific information for each semester. ***See your counselor for ADT, AA, AS and university or college transfer requirements***
<https://www.norcollege.edu/schools/sbs/Pages/index.aspx>

Possible Careers

The Norco College *School of Social & Behavioral Sciences*, readies students to effectively navigate the increasingly complex, diverse, and globally connected world by providing them with knowledge of themselves, others, and the dynamic social environment. By means of hands-on exposure to scientific theory, research, and practice, the School of Social & Behavioral Sciences strives to develop socially responsible students who are engaged and prepared for both work and continuing education in the social/behavioral sciences and related fields.

See what sort of jobs are available in this area on [NC Connect](#)

See your counselor for your plan!

School of Social & Behavioral Sciences Trailhead

Suggested Initial Courses	
ENG 1A	Meet with counselor for your Student Educational Plan
MAT 12	
ANT/SOC/PSY/ECON	
POL 1	
HIS-6/7/14/31/34	
GUI 47	

Choose from this list to get on the right path. Full-Time is 12 units.

Educational Disciplines: ADJ-Administration of Justice, ANT-Anthropology, EAR-Early Childhood Education, ECON-Economics, GUI-Guidance, HIS-History, POL-Political Science, PSY-Psychology, SOC-Sociology

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See your counselor for **YOUR** plan!

School of Social & Behavioral Sciences
Trailhead

**School Trailhead for Science & Health
 Suggested Initial Coursework**

This College Trailhead is a suggested pathway for majors in Science & Health. This suggested pathway will help you **START** on the path to success. This College Trailhead will guide you **through the first semester** as you explore the core requirements for your transfer goal. It is essential that you meet regularly with your Counselor and Educational Advisor. The Academic Pathways for university or college transfer, A.S., A.A. and ADT degrees will give you more information about suggested term schedules and can vary depending on the institution, academic status, course availability and other factors. You must check in with your counselor for more specific information for each semester. ***See your counselor for ADT, AA, AS and university or college transfer requirements***
<https://www.norcocollege.edu/schools/stem/Pages/index.aspx>

Possible Careers

The School of STEM Science & Health area has degrees useful for students interested in pursuing careers in kinesiology, health related fields, physical, life, and natural sciences

See what sort of jobs are available in this area on [NC Connect](#)

See your counselor for your plan!

School of STEM Science & Health Trailhead

Suggested Initial Courses	
ENG 1A	Meet with counselor for your Student Educational Plan
MAT 12 or MAT 36	
BIO 1, BIO 4, or CHE 2A (ask your advisor)	
HIS-6/7/14/31/34	
GUI 47	

Choose from this list to get on the right path. Full-Time is 12 units.

Educational Disciplines: BIO-Biology (including Anatomy, Physiology and Health Science), CHE-Chemistry, GEO-Geography, KIN-Kinesiology, PHY-Physics

. The Riverside Community College District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies or practices: District Compliance Officer, 3801 Market Street, Riverside, CA 92501 (951) 222-8039.

See your counselor for YOUR plan!

School of STEM Trailhead

Board of Trustees Regular Meeting (IV.D)

Meeting	March 19, 2019
Agenda Item	Human Resources & Employee Relations (IV.D)
Subject	Healthcare Update
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

At the November 5, 2013 regular Board of Trustees meeting, the Board of Trustees requested an update of the healthcare issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

Board of Trustees Regular Meeting (IV.E)

Meeting	March 19, 2019
Agenda Item	Other Items (IV.E)
Subject	Future Monthly Committee Agenda Planner and Annual Master Planning Calendar
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar is provided for the Board's information.

Prepared By: Wolde-Ab Isaac, Chancellor

RECOMMENDED 2018-19 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item *(Consent Item)
August	<ul style="list-style-type: none"> Resolution Regarding Appropriations Subject to Proposition 4 – Gann Limitation*
September	<ul style="list-style-type: none"> CCFS-311Q-Quarterly Financial Status Report (4th Quarter) * Public Hearing and Budget Adoption for the Fiscal Year RCCD Budget Annual Adoption of Education Protection Account Funding and Expenditures*
October	<ul style="list-style-type: none"> Emeritus Awards, Faculty Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee CCFS 311 Annual Financial and Budget Report* Clery Act Report
November	<ul style="list-style-type: none"> CCFS-311Q Financial and Budget Report (1st Quarter)* Annual Master Grant Submission Schedule
December	<ul style="list-style-type: none"> Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. Annual Board of Trustees Meeting Calendar for January-December Annual District Academic Calendar Annual Independent Audit Report for RCCD Annual Independent Audit Report for RCCD Foundation Fall Scholarship Award to Student Trustee Signature Authorization* Annual Proposition 39 Financial and Performance Audits
January	<ul style="list-style-type: none"> Grants Office Annual Winter Report Federal Legislative Update Annual Nonresident Tuition and Capital Outlay Surcharge Fees* Proposed Curricular Changes
February	<ul style="list-style-type: none"> CCFS-311Q-Quarterly Financial Status Report (2nd Quarter)* Presentation of Governor’s Budget Proposal Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> Agreement for Information Technology Support Services to the Galaxy System with Riverside County Superintendent of Schools*
April	<ul style="list-style-type: none"> Academic Rank – Full Professors Annual Authorization to Encumber Funds (Resolution for RCOE) BAM Revision Project Update Proposed Curricular Changes Future Bond Measure Survey Update Economic Impact Study Presentation for FY 2019-20 RCCD Budget Planning
May	<ul style="list-style-type: none"> CCFS-311Q-Quarterly Financial Status Report (3rd Quarter) Spring Scholarship Award to Student Trustee Summer Workweek College Closure – Holiday Schedule Resolution to Recognize Classified School Employee Week Board of Trustees Annual Self-Evaluation Chancellor’s Evaluation Resolution Authorizing the Issuance of GO Bonds, Series 2015E & Actions Related There To (tentative) Annual Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines
June	<ul style="list-style-type: none"> Administration of Oath of Office to Student Trustee Department Chairs and Stipends, Academic Year Coordinator Assignments Extra-Curricular Assignments 2021-2025 Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals Tentative Budget for FY 2019-20 and Notice of Public Hearing on the FY 2019-20 Final Budget Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded Academic Administrator Employment Contracts Moreno Valley College Catalog Norco College Catalog Riverside City College Catalog Board Self Evaluation – Reporting Out

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
	<div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> ■ Board report and/or backup not yet complete – review pending. ✓ Board report & backup materials attached for review by the Cabinet. ★ Approved by the Cabinet for placement on the Board agenda. <p style="text-align: center; color: red; font-weight: bold; margin-top: 10px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 03/26/2019 & 04/09/2019.</p> </div>	<ul style="list-style-type: none"> ■ Future Bond Measure Survey Update (Brown) ■ Economic Impact Study (Brown) 	<ul style="list-style-type: none"> ■ Budget Allocation Model Revision Project Update (Brown/Askar) 	<ul style="list-style-type: none"> ■ Presentation for Measure C Projects (Brown/Doering)

Updated 02/19/19

Board of Trustees Regular Meeting (V.A)

Meeting	March 19, 2019
Agenda Item	Other Items (V.A)
Subject	Student Report
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Student Trustee will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

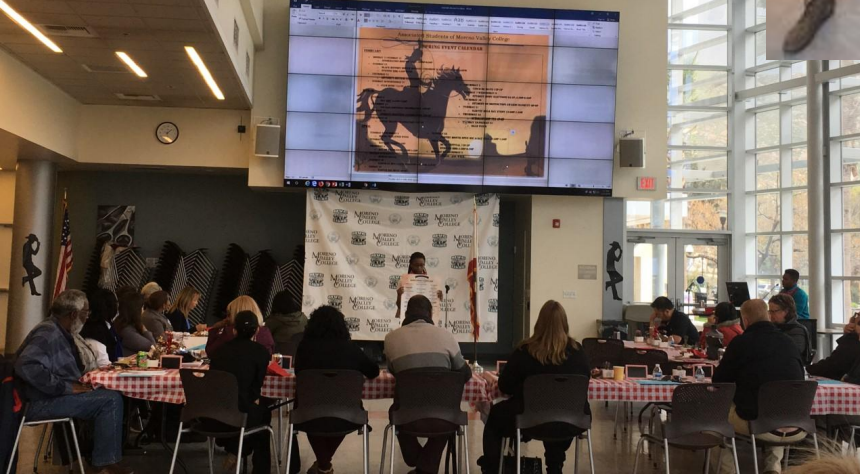
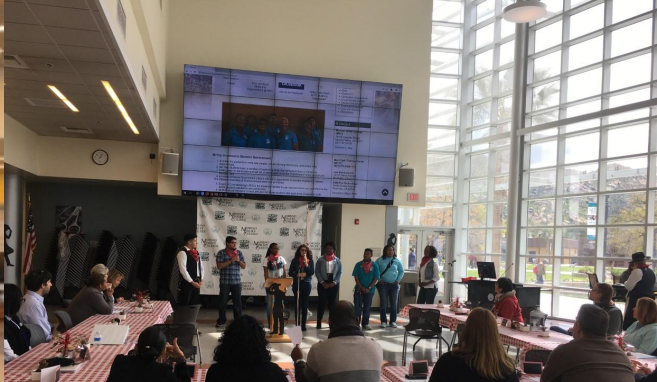
Prepared By: Wolde-Ab Isaac, Chancellor



**MORENO VALLEY COLLEGE
ASSOCIATED STUDENTS
BOARD REPORT
March 2019**

- ASMVC held information booths Monday February 11 and Tuesday February 12, for both daytime and evening students.
- ASMVC's Executive Cabinet provided lunch to the Club Advisor's and provided them with information regarding events through out the semester.
- Tuesday February 26 Moreno Valley College hosted a Comprehensive Master Plan presentation, a total of 130 students participated and distributed student feedback.
- Tuesday February 26 through Thursday February 28, Moreno Valley College had their Club Rush event, it gave the opportunity to students to get involved and engage with clubs on campus.
- The Executive Cabinet decided to extend Club Rush one more day to compensate for Tuesdays Comprehensive Master Plan Presentation. Thursday Club Rush hours were from 11a-2p, it gave the opportunity to the clubs to have amplified sound during college hour.
- Friday March 1 through Monday March 4th four members from the ASMVC leadership team traveled with their Faculty Advisor attended the Faculty Association of California Community Colleges (FACCC) Conference in Sacramento, California. We got a chance to lobby in the State Capitol and met with Assembly Member Jose Medina and Senator Richard Roth and discussed and addressed issues happening in the Community College system.
- Tuesday March 5 through Tuesday March 12, four members from the ASMVC Leadership Team will travel with their Faculty Advisor to the American Student Association of Community Colleges (ASACC) in Washington DC.

ASMVC Advisor's Luncheon



ASMVC & Outreach Promoting Grad Guru App



ASMVC Club Rush



ASMVC Club Rush



ASMVC at the FACCC Conference



ASNC Chillout



ASRCC Spring Club Rush



ASRCC Spring Club Rush



Next Generation Leadership Conference



Region IX Board of Directors

Region IX Regional Affairs Director

Gebby Rawung

RCC



Region IX System Affairs Director

Jeanette Hazelwood

MVC

SSCCC President

Iiyshaa Youngblood

MVC



Norco College March Report

The Associated Students of Norco College began the Spring Semester with an event called Share the Love where student around the campus shared Valentine balloons and positive messages with one another. The ASNC is also having the 3rd Annual Chill Out event on March 8 and expecting several students and community members to attend. After the ASNC sat in many meetings with faculty and staff members, as well as Region IX, and are very excited to see that Norco College officially as extended Friday hours and will be opened on Saturdays for the rest of the Spring Semester. The ASNC is also discussing elections for next year and having a discussion about the RTA increase and how it will be affecting the students as well as raising the student fee and preparing to put the on the ballot.



Associated Students of Riverside City College Board Report March 2019

- **ASRCC Winter Events**
 - Supported and attended the RCC Athletics Hall of Fame.
 - “Workshop Day” at RCC on 1/25/19 workshops to develop leadership skills, share ideas of how to resolve issues as student leaders, and clarify processes for clubs.
 - 7 clubs, several departments, and members of ASRCC attended
 - “Next Generation Student Leadership Conference” on 02/01/19
 - Tailored toward student leaders in college and open to those in high school ASB or interested in student leadership.
 - Consisted of numerous speakers and presentations as well as guest speaker RJ Mitte, star from the show “Breaking Bad.”
 - Over 100 students attended including students from the San Francisco area.
- **ASRCC February Activities**
 - Information booth and Book Exchange 2/11/19 – 2/13/19
 - With the intent of providing directions to new students, increase awareness of ASRCC, and allow students a place to buy and sell books amongst themselves
 - Club Rush 2/26/19 – 2/28/19
 - With the intent of increasing the awareness of clubs and ASRCC as well as allow these organizations to recruit for additional membership.
 - Senate Corner 2/28/19
 - With the purpose of surveying students about their feeling of safety while on campus as well as why they feel that way.
- **ASRCC March Activities**
 - Discussing the potential RTA fee increase amongst the Student Senate and ASRCC Executive Cabinet.
 - Discussing the recreation of a “Multicultural Advisory Council” within ASRCC.
 - With the duty of holding cultural events on campus
 - Reorganizing our Food Pantry and Resource Center programs
 - With the intent of providing additional sustenance to students

- Intramural Sports Day 3/22/19
 - With the intent of forming bonds amongst students which may lead to a reduced number of drop out students.
 - With the intent to increase a student's pride in their school.
 - Will be open to all students within RCCD
 - Catered by Jimmy Johns

STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES



1102 Q Street, 6th floor, Sacramento, CA 95811-6549
(916) 445 - 1729 www.studentsenateccc.org

TO: RCCD Board of Trustees

FROM: Geby Rawung
 Regional Affairs Director
 Region IX
 Student Senate for California Community Colleges

DATE: March 4th, 2019

RCCD Board of Trustees,

The following are events that pertain to Region IX from the month of February.

- I. 02/22/19 The first Region IX Town Hall was hosted at San Bernardino Valley College and moderated by RAD. In this forum, students from various colleges voiced their opinions regarding issues on campus, and SSCCC President Youngblood discussed the role of the organization and current legislative stances.

- II. 03/01/19-03/02/19 SSCCC Board of Directors meeting was held in Sacramento.
 - a. The following bills are prioritized for this legislative cycle: AB 302, AB 244, SB 575, AB 1504, and SB 29.
 - b. Raise.Me is a micro-scholarship program that allows students to receive scholarships for achievements they make throughout their studies. This program utilizes the nudge theory to simultaneously encourage student success and provide aid.
 - c. The 2SRF (\$2 Student Representation Fee) will be implemented throughout all California Community Colleges.

The efforts of student leaders in representing and advocating for their peers is imperative to truly understand student needs. Following are RCCD students that have dedicated their time and efforts within the SSCCC and Regional leadership:

SSCCC President:	Iiyshaa Youngblood (MVC)
Region IX Executive Board	
Regional Affairs Director:	Geby Rawung (RCC)
System Affairs Director:	Jeanette Hazelwood (MVC)
Communications Officer:	Crystal Williams (MVC)
Secretary:	M.K. Pena (NC)

For further inquiries, please contact me at radregionix@studentsenateccc.org



“The mission of the Student Senate for California Community Colleges is to pursue policies that will improve student access, promote student success, engage and empower local student leaders, and enrich the collegiate experience for all California community college students.”

Board of Trustees Regular Meeting (VI.A)

Meeting	March 19, 2019
Agenda Item	Human Resources & Employee Relations (VI.A)
Subject	Academic Personnel
College/District	
Funding	N/A
Recommended Action	Recommend approving/ratifying the academic personnel actions.

Background Narrative:

Riverside Community College District, pursuant to the Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Academic Personnel

Date: March 19, 2019

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointment(s) and authorizes the Vice Chancellor, Human Resources and Employee Relations to sign the employment contracts:

a. Management Contract

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Salary Placement</u>
DISTRICT			
Zhai, Lijuan	Associate Vice Chancellor, Educational Services and Institutional Effectiveness	05/01/19-06/30/20	AB-3
MORENO VALLEY COLLEGE			
Sosa, Giovanni	Dean, Institutional Effectiveness	03/21/19-06/30/20	W-2

b. Contract Faculty
(None)

c. Long-Term, Temporary Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE			
VISITING ASSISTANT PROFESSOR			
Palomo, Akiyoshi	Counseling (Spring Semester 2019)	02/19/19*	D-3

d. Extra-Curricular, Academic Year 2018-19

Additions/Changes to the list submitted/approved by the Board of Trustees on June 19, 2018.

<u>Name</u>	<u>Activity</u>	<u>Add/Change/Remove</u>
Carter, Thatcher	Study Abroad Instructor	Add/Spring 2019 \$4000.00
Mendoza, Felicia	Assistant Coach, Softball	Remove 100%

2. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification.

It is recommended the Board of Trustees grant a salary reclassification to the following faculty member(s).

<u>Name</u>	<u>From Column</u>	<u>To Column</u>	<u>Effective Date</u>
Garcia, Richard	E	F	04/01/19

3. Transfer Request

It is recommended the Board of Trustees approve the transfer of Rosina Chacon, Professor of Counseling, from Riverside City College to Norco College beginning with the 2019-2020 academic year, with salary placement at Column H, Step 18.

4. Request for Participation in Reduced Employment Program

The Agreement between Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA provides for faculty participation in the Reduced Employment Program; and the Vice President, Academic Affairs has reviewed and supports the following request.

It is recommended the Board of Trustees approve the following request, and allow them to participate in the Reduced Employment Program for the 2019-2020 academic year.

<u>Name</u>	<u>Title</u>	<u>Teaching Load</u>
MORENO VALLEY COLLEGE		
Honore, Cheryl	Professor, Accounting	50%
NORCO COLLEGE		
Miter, Carol	Professor, English	50%

5. Separation(s) – Resignation(s) and Retirement(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position Title</u>	<u>Last Day of Employment</u>
(None)		

Board of Trustees Regular Meeting (VI.B)

Meeting	March 19, 2019
Agenda Item	Human Resources & Employee Relations (VI.B)
Subject	Classified Personnel
College/District	
Funding	N/A
Recommended Action	Recommend approving/ratifying the classified personnel actions.

Background Narrative:

Riverside Community College District, pursuant to the Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Classified Personnel

Date: March 19, 2019

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date (On/After)</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory				
DISTRICT				
Agah, Hussain	Associate Vice Chancellor, Facilities Planning & Development	04/03/19	AB-2	Appointment
Kim-Han, Jeannie	Associate Vice Chancellor, Grants & Economic Development	03/20/19	AB-5	Promotion
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
DISTRICT				
Juan, Michael	SharePoint Solutions Architect	03/20/19	S-LS-3	Promotion
NORCO COLLEGE				
Gutierrez, Nicholaus	College Receptionist (Part-Time, 47.5%)	03/20/19	C-1	Appointment
Lopez, Refugio	Groundsperson	03/20/19	E-1	Appointment
Vasquez, Ray	Groundsperson	03/20/19	E-2	Promotion
d. Classified/Confidential - Categorically Funded				
RIVERSIDE CITY COLLEGE				
Martin-Corbett, Cheyenne	Administrative Assistant I (Part-Time, 47.5%)	03/20/19	E-1	Appointment

2. Request(s) for Permanent Increase/Decrease in Workload

It is recommended the Board of Trustees approve the permanent increase/decrease in workload for the following individual(s). The request(s) have the approval of the College President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Krause, Jennica	Senior Interpreter	60% to 100%	01/16/19
Turrubiarres, Daniel	Grants Administrative Specialist	70% to 100%	01/01/19

3. Request(s) for Temporary Increase/Decrease in Workload

It is recommended the Board of Trustees approve the temporary increase/decrease in workload for the following individual(s). The request(s) have the approval of the College President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Grajeda, Daniel	Counseling Clerk II	100% to 50%	02/20/19-05/17/19
Moon Stone, Rebecca	Supplemental Instructional Coordinator	52.5% to 100%	10/16/18-06/30/19

4. Separation(s) – Resignation(s) and/or Retirement(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>
RESIGNATION(S)		
Islam, Nazia	Library Clerk I	03/09/19
RETIREMENT(S)		
Morris, Robert	Assistant Custodial Manager	02/28/19
SEPARATION(S), 39-MONTH REEMPLOYMENT LIST		
Hinojosa, Michelle	Customer Service Clerk	02/20/19

Board of Trustees Regular Meeting (VI.C)

Meeting	March 19, 2019
Agenda Item	Human Resources & Employee Relations (VI.C)
Subject	Other Personnel
College/District	
Funding	N/A
Recommended Action	Recommend approving/ratifying the other personnel actions.

Background Narrative:

Riverside Community College District, pursuant to the Board Policies and Education Code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Other Personnel

Date: March 19, 2019

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions indicated on the attached list.

SUBSTITUTE ASSIGNMENTS

Backup Other Personnel
March 19, 2019
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Bergen, Shayan	Community Service Aide I	Safety & Police	03/04/19-06/30/19	\$18.22
DeAnda, Julie	Police Officer	Safety & Police	03/11/19-05/10/19	\$30.27
NORCO				
Briseno, Jacob	Groundsperson	Facilities	03/11/19-06/30/19	\$19.93
Castro, Brizeida	Customer Service Clerk	Services	03/01/19-04/19/19	\$19.03
Santana, Mario	Groundsperson	Facilities	03/01/19-06/30/19	\$19.93
Tewahaftewa, Ann	Administrtrive Assistant III	Office of Instruction	03/23/19-05/21/19	\$24.06

SHORT TERM ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
	Special Assistant to the Chancellor - Accreditation	Chancellor's Office Procurement	01/14/19-06/30/19	\$45,022.00
Allen, Tom				
Altamirano, Adrienne	Office Assistant III	Assistance Center Disability Resource	03/20/19-06/30/19	\$12.50
Andrade, Yesenia	Interpreter II	Center Disability Resource	07/01/18-06/30/19	\$30.00
Phelps, Sue	Interpreter II	Center Disability Resource	07/01/18-06/30/19	\$30.00
Smith, Steffany	Interpreter I	Center	02/20/19-06/30/19	\$25.00
NORCO				
	Upward Bound College Mentor	Student Support Services	03/20/19-06/30/19	\$12.00
Gomez, Diana				
	Supplemental Instructional Leader	Learning Resource Center	03/20/19-06/30/19	\$12.00
Martin, Rachel				
Walcott, Mark	Clerk Trainee	Library	03/20/19-06/01/19	\$12.00
MORENO VALLEY				
Haynes, Stacy	Grant Facilitator	Student Services	03/01/19-06/30/19	\$40.00
Haynes, Stacy	Grant Facilitator	Student Services	07/01/19-06/30/20	\$40.00
RIVERSIDE				
Johnson, Erin	Registered Nurse II	Health Services	07/01/19-06/30/19	\$37.00
Mednoza, Karina	Educational Aide II	Health Services	07/01/19-06/30/20	\$12.00
Piz, Cindy	Office Assistant IV	Health Services	07/01/19-06/30/20	\$14.00
Pulu, Leslie	Clerk Trainee	Health Services	07/01/19-06/30/20	\$12.00
Simpson, Mike	Stage Tech I	Arts	03/20/19-06/30/19	\$12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Blanco, Cindy	Student Aide I	Food Services The Learning Center	02/08/19	\$ 12.00
Cuz, Diego	Student Aide I	Center	02/06/19	\$ 12.00
Cuz, Jerry	Student Aide II	Tutorial Services	03/01/19	\$ 12.25
Godoy, Ileen	Student Aide I	Food Services Supplemental	02/06/19	\$ 12.00
Ghimire, Manish	Student Aide III	Instruction	03/01/19	\$ 13.00
Gomez, Brett	Student Aide I	Food Services	03/05/19	\$ 12.00
Huyhn, Tien	Student Aide II	Tutorial Services	02/21/19	\$ 12.25
Jenkins, Analya	Student Aide II	Tutorial Services	03/01/19	\$ 12.25
Levingston, Amaya	Student Aide I	Food Services Supplemental	02/06/19	\$ 12.00
Macia, Miguel	Student Aide III	Instruction Early Childhood	03/05/19	\$ 13.00
Noriega Sanchez, Karen P	Student Aide I	Education	02/11/19	\$ 12.00
Real, David	Student Aide I	Student Activities Supplemental	03/08/19	\$ 12.00
Rivas, Arleen Mercy	Student Aide III	Instruction Technology	03/08/19	\$ 13.00
Rivera, Kevin	Student Aide III	Support Services	02/21/19	\$ 13.00
Sraman, Bipulanda	Student Aide II	Tutorial Services Supplemental	02/13/19	\$ 12.25
Trevino, Pablo	Student Aide III	Instruction Supplemental	02/21/19	\$ 13.00
Volnytska-Herr, Nadiia	Student Aide III	Instruction	02/07/19	\$ 13.00
NORCO COLLEGE				
		Supplemental		
Ali, Safa	Student Aide III	Instruction	02/20/19	\$13.00
Almeida, Raul	Student Aide II	Student Life	02/04/19	\$12.00
Amezcuca, Ckristal	Student Aide I	Food Services Supplemental	01/14/19	\$11.00
Bishop, Angela	Student Aide III	Instruction	02/04/19	\$13.00
Fones, Laura	Student Aide III	BEIT Supplemental	02/04/19	\$13.00
Gibson, David	Student Aide III	Instruction Supplemental	02/04/19	\$13.00
Gomez, Manuel	Student Aide III	Instruction	02/04/19	\$13.00 75

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
March 19, 2019
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Gooding, Priest	Student Aide III	Supplemental Instruction	02/20/19	\$13.00
Hoqoq, Forozan	Student Aide III	Supplemental Instruction	02/20/19	\$13.00
Melgarejo, Abraham	Student Aide II	Grants & Equity	02/04/19	\$12.50
Mendez, Vanessa	Student Aide II	DRC	02/04/19	\$12.00
Miller, Daniel	Student Aide II	BEIT	02/04/19	\$12.00
Pineda, Yulisa	Student Aide II	DRC	02/04/19	\$12.00
Qadir, Aysha	Student Aide III	Supplemental Instruction	02/04/19	\$13.00
Ramillano, Cody	Student Aide III	Supplemental Instruction	02/04/19	\$13.00
Rivas, Jesus	Student Aide I	Trio, Upward Bound	12/06/18	\$11.00
Spillards, Stephanie	Student Aide III	Supplemental Instruction	02/04/19	\$13.00
Tait, Bradley	Student Aide III	Supplemental Instruction	02/20/19	\$13.00
Warner, Hannah	Student Aide II	Student Equity: Phoenix Scholars	02/04/19	\$12.50
Wong-Hurd, Jayden	Student Aide III	Supplemental Instruction	02/04/19	\$13.00
RIVERSIDE CITY COLLEGE				
Abe, Shunta	Student Aide II	Academic Support Student Support	02/06/19	\$ 12.00
Aguilar, Cindy	Student Aide III	Services / TRIO	02/14/19	\$ 13.00
Al Judeid, Rawan	Student Aide II	Academic Support Welcome Center /	02/06/19	\$ 12.00
Baeza Cerriteno, Aaron	Student Aide I	Outreach	02/28/19	\$ 12.00
Becerra, Marlene	Student Aide I	Counseling	02/21/19	\$ 12.00
Bravo, Adrian	Student Aide I	Food Services	02/13/19	\$ 12.00
Brewington, Alexandria	Student Aide II	Academic Support	02/21/19	\$ 12.00
Cardenas, Alejandra	Student Aide I	Tutorial Services Disability	02/12/19	\$ 12.00
Castaneda Gonzalez, Nensi	Student Aide II	Resource Center	02/25/19	\$ 12.00
Ceja, Vanessa	Student Aide I	Food Services	02/13/19	\$ 12.00
Claros Cristales, Samira	Student Aide II	Academic Support	02/06/19	\$ 12.00
Collins Chico, Christy	Student Aide II	Academic Support Early Childhood	02/22/19	\$ 12.00
Diego, Gabriela	Student Aide I	Education	02/11/19	\$ 12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (Continued)				
Duarte, Bryttany	Student Aide I	Facilities	02/14/19	\$ 12.00
Esparza, Richard	Student Aide II	Academic Support	02/06/19	\$ 12.00
Garcia, Jose	Student Aide I	Food Services	02/20/19	\$ 12.00
Gomez, Justin	Student Aide I	Tutorial Services	02/19/19	\$ 12.00
Gonzales, David	Student Aide I	Welcome Center / Outreach	02/28/19	\$ 12.00
Granados, Jacob	Student Aide I	Performing Arts/ Music	02/25/19	\$ 12.00
Holmes, Blaine	Student Aide III	Student Support Services / TRIO	02/21/19	\$ 13.00
Juarez, Kelly	Student Aide II	Academic Support	02/06/19	\$ 12.00
Li, Zhaoji	Student Aide I	Tutorial Services	02/19/19	\$ 12.00
Mandeville, Justice	Student Aide I	Food Services	02/13/19	\$ 12.00
McCullough, Daniella	Student Aide I	Tutorial Services	02/26/19	\$ 12.00
Mireles, Valeria	Student Aide II	Academic Support	02/22/19	\$ 12.00
Morton, Christopher	Student Aide II	Academic Support	03/04/19	\$ 12.00
Nettles, Tiyonexstassa	Student Aide I	Welcome Center / Outreach	02/26/19	\$ 12.00
Perez Hernandez, Joceline	Student Aide I	Tutorial Services	02/19/19	\$ 12.00
Ramirez, Erin	Student Aide II	Academic Support	02/06/19	\$ 12.00
Salazar, Daniel	Student Aide I	Tutorial Services	03/04/19	\$ 12.00
Samuel, Elijah	Student Aide I	Performing Arts/ Music	02/20/19	\$ 12.00
Thomas, Kaitlin	Student Aide II	Printing and Graphics	02/25/19	\$ 12.50
Ubadi, Gold	Student Aide I	Tutorial Services	02/20/19	\$ 12.00
Van Gossen, Mairead	Student Aide II	Academic Support	02/06/19	\$ 12.00
Vallentine, Spencer	Student Aide I	Tutorial Services	02/20/19	\$ 12.00
Velasco, Stacie	Student Aide II	Academic Support	02/06/19	\$ 12.00
Velazquez, Mai	Student Aide II	Academic Support	02/21/19	\$ 12.00
Wei, Linyun	Student Aide I	Tutorial Services	02/19/19	\$ 12.00
Wilson, Corey	Student Aide II	Resource Center	02/25/19	\$ 12.00

CATEGORICAL FUNDS

AMERICA READS PROGRAM

Montana, Victoria	Student Aide II	The Growing Place - RCC	03/11/19	\$ 12.00
Mora, Ashley	Student Aide II	Corona Norco USD	02/01/19	\$12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
March 19, 2019
Page 4 of 4

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
CALWORKS WORK STUDY				
Bond, Ashley	Student Aide I	Counseling-MVC	03/08/19	\$ 12.00
Fonua, Samantha	Student Aide I	Facilities - RCC	02/14/19	\$ 12.00
Larimore, Christopher	Student Aide II	Library - RCC	03/04/19	\$ 12.00
Young, Helena	Student Aide I	Student Services/ Calworks - RCC	02/26/19	\$ 12.00
COMMUNITY SERVICE PROGRAM				
Albert, Anjelica	Student Aide II	City of Riverside/ City Hall - RCC	02/14/19	\$ 12.50
MORENO VALLEY COLLEGE				
Alberti-Ortiz, Alexx	Student Aide II	Student Activities	02/13/19	\$ 12.25
Mason, Tyler	Student Aide I	Student Employment Health, Human	02/11/19	\$ 12.00
Nale, Faith Anne	Student Aide I	and Public Svcs	02/13/19	\$ 12.00
Ocegueda, Andrew	Student Aide II	Tutorial Services	02/07/19	\$ 12.25
Polk, Bonnie	Student Aide I	Health, Human and Public Svcs	03/08/19	\$ 12.00
Verdugo, Christina	Student Aide I	and Public Svcs	02/13/19	\$ 12.00
NORCO COLLEGE				
Borquez, Oscar	Student Aide II	Library	02/15/19	\$12.00
Centeno, Amber	Student Aide II	Instruction	02/01/19	\$12.00
Coleman, Kelsey	Student Aide II	DRC	02/01/19	\$12.00
Estrada, Sarah	Student Aide II	Counseling	02/01/19	\$12.00
Lopez, Amber	Student Aide II	Instruction	02/01/19	\$12.00
Soto, Juan	Student Aide II	Food Services	02/04/19	\$12.00
Syed, Noreen	Student Aide II	DRC	02/13/19	\$12.00
Tabaza, Shahed	Student Aide II	DRC	01/14/19	\$12.00
RIVERSIDE CITY COLLEGE				
Medina, Jenifer	Student Aide II	CTE Job Placement	02/26/19	\$ 12.75
Moore, Branin	Student Aide I	Kinesiology/ Football	02/21/19	\$ 12.00

Board of Trustees Regular Meeting (VI.D)

Meeting	March 19, 2019
Agenda Item	Purchase Order and Warrant Report - All District Resources (VI.D)
Subject	Purchase Order and Warrant Report - All District Resources
College/District	
Funding	Various Resources
Recommended Action	Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$2,709,242, and District Warrant Claims totaling \$5,830,983.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$2,709,242 requested by staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 298049 - 299250) totaling \$5,830,983, paid against approved Purchase Orders, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Report of Purchases-All District Resources

Purchases Over \$92,600

2/01/19 thru 2/28/19

PO#	Department	Vendor	Description	Amount
B0017810	Student Services - Norco	Follett Higher Education Group, Inc.	Books and Supplies - RFP Award	\$ 100,000
C0006330	Information Services	Torga Electric	Data Room Fire Suppression System - Bid Award	149,750
C0006339	Career & Tech Ed. Projects - Moreno Valley	Chaffey Community College District	Consulting for Regional Data Analytics & Alignment	331,085
C0006340	Facilities - Norco	GonLED	LED Lighting Retrofit Installation - Bid Award	123,489
P0071393	Admissions & Records - Riverside	Aljam Promotions	Commencement Services - RFP Award	126,915
<u>Approved/Ratify Purchase Orders of \$92,600 and Over</u>				
None				
Total				<u>\$ 831,239</u>
<u>All Purchase Orders, Contracts, and Additions for the Period of 2/01/19 - 2/28/19</u>				
Contracts C6329 - C6347				374,022
Contract Additions C4684 - C6273				
Purchase Orders P71062 - P71671				1,294,851
Purchase Order Additions P65131 - P70998				
Blanket Purchase Orders B17809 - B17825				209,130
Blanket Purchase Order Additions B16965 - B17804				
Total				<u>\$ 1,878,003</u>
Grand Total				<u><u>\$ 2,709,242</u></u>

Board of Trustees Regular Meeting (VI.E)

Meeting	March 19, 2019
Agenda Item	Budget Adjustments (VI.E)
Subject	Budget Adjustments
College/District	
Funding	Various Resources
Recommended Action	Recommend approving the budget transfers as presented.

Background Narrative:

The 2018-19 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000).

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director, Business Services

Budget Adjustments March 19, 2019

	<u>Program</u>	<u>Account</u>		<u>Amount</u>
<u>Riverside</u>				
R1.	Transfer to provide for supplies and food. (Fund 12, Resource 1190)			
	From: Academic Affairs	Administrative Contingency	\$	29,985
	To: Academic Affairs	Supplies	\$	15,000
		Food		14,985
R2.	Transfer to purchase a computer software. (Fund 12, Resource 1190)			
	From: Student Financial Services	Supplies	\$	3,574
	To: Student Financial Services	Comp Software Maint/Lic	\$	3,574
R3.	Transfer to provide for transportation, books, and educational supplies. (Fund 12, Resource 1190)			
	From: Workforce Preparation	Academic FT Non-Inst	\$	10,009
		Employee Benefits		4,447
		Supplies		1,000
		Postage		398
	To: Workforce Preparation	Transportation	\$	9,507
		Book Grants		5,327
		Educational Supplies		1,020
R4.	Transfer to provide for conferences. (Fund 12, Resource 1190)			
	From: Workforce Preparation	Supplies	\$	686
		Copying and Printing		300
		Student Help – Non-Instr		250
		Food		86
		Employee Benefits		5
	To: Workforce Preparation	Conferences	\$	1,327

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
R4.	Transfer to provide for foster and kinship facilitators and copying and printing. (Fund 12, Resource 1190)		
	From: Workforce Preparation	Employee Benefits	\$ 3,075
		Classified Perm PT	2,919
	To: Workforce Preparation	Professional Services	\$ 5,594
		Copying and Printing	400
R5.	Transfer to provide for printing and copying services		
	From: Administrative Support Center	Repairs	\$ 5,454
	To: Administrative Support Center	Copying and Printing	\$ 5,454
R6.	Transfer to provide for commencement services and health supplies.		
	From: VP Business Services	Academic FT Non-Instr	\$ 126,915
	VP Business Services-College Safety	Other Services	2,500
	To: Admissions and Records	Professional Services	\$ 126,915
	VP Business Services-College Safety	Health Supplies	2,500
R7.	Transfer to provide for bank card fees. (Fund 12, Resource 1190)		
	From: VP Business Services	Computer Equipment	\$ 1,000
	To: VP Business Services	Bank Card Fees	\$ 1,000
R8.	Transfer to provide for classified permanent part time additional hours, employee benefits and to purchase an external CD.		
	From: Facilities	Administrative Contingency	\$ 6,100
		Supplies	46
	To: Facilities	CL Permanent PT	\$ 5,000
		Employee Benefits	1,100
		Equipment	46

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R9. Transfer to purchase a new printer.		
From: Fine and Performing Arts	Supplies	\$ 252
To: Fine and Performing Arts	Equipment	\$ 252
R10. Transfer to payoff unused classified staff vacation time.		
From: Dean of Instruction	Administrative Contingency	\$ 7,639
To: Applied Technology	CL Instructional FT	\$ 7,639
R11. Transfer to purchase a new printer.		
From: STEM/Kinesiology	Supplies	\$ 371
To: STEM/Kinesiology	Equipment	\$ 371
R12. Transfer to purchase computer equipment for video storage and software licensing.		
From: TSS/Instructional Media	Repairs	\$ 1,502
	Copying and Printing	158
	Software	775
To: TSS/Instructional Media	Equipment	\$ 1,502
	Comp Software Main/Lic	933
R13. Transfer to provide for student travel for Model United Nations.		
From: Model United Nations	Student Help	\$ 4,936
	Employee Benefits	89
To: Model United Nations	Travel Expenses	\$ 5,025

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R14. Transfer to purchase chairs.		
From: World Languages	Student Help, Instructional	\$ 1,150
To: World Languages	Equipment	\$ 1,150
R15. Transfer to provide for camera repairs.		
From: Applied Technology	Copying and Printing	\$ 255
	Software	255
	Equipment	250
To: Applied Technology	Repairs	\$ 760
R16. Transfer to purchase welding equipment and instructional supplies. (Fund 12 Resource 1190)		
From: Applied Technology	Equipment	\$ 7,500
To: Applied Technology	Instructional Supplies	\$ 2,300
	Equipment	5,200
R17. Transfer to provide for support and maintenance of eSignature program. (Fund 12, Resource 1190)		
From: Cosmetology	Equipment	\$ 588
To: Cosmetology	Repairs	\$ 588
R18. Transfer to provide for student help and instructional supplies. (Fund 12, Resource 1190)		
From: Student Support Services	Other Services	\$ 28,500
To: Student Support Services	Student Help- Instructional	\$ 23,000
	Instructional Supplies	5,500

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R19. Transfer to provide for a guest lecturer. (Fund 12, Resource 1190)		
From: Allied Health	Lectures	\$ 5,000
	Copying and Printing	1,700
To: Allied Health	Professional Services	\$ 5,500
	Travel Expenses	1,200

Norco

N1. Transfer to realign the California Career Pathways Trust grant to purchase computers and a projector. (Fund 12, Resource 1190)

From: Career and Technical Ed	Supplies	\$ 270,000
	Other Services	40,594
	Copying and Printing	9,406
To: Career and Technical Ed	Equipment	\$ 320,000

N2. Transfer to purchase computers. (Fund 12, Resource 1190)

From: Campus Student Services	Conferences	\$ 5,791
	Other Services	1,320
To: Campus Student Services	Equipment	\$ 7,111

N3. Transfer to provide for Facilities Planning consulting services.

From: Business Operations	Classified FT	\$ 20,000
To: Facilities	Consultants (Facilities)	\$ 20,000

N4. Transfer to purchase tables.

From: Facilities	Other Services	\$ 2,047
To: Facilities	Supplies	\$ 2,047

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
N5.	Transfer to purchase supplies.		
	From: Educational Services	Rents and Leases	\$ 3,500
	To: Educational Services	Supplies	\$ 2,084
		Copying and Printing	1,416
N6.	Transfer to provide book grants. (Fund 12, Resource 1190)		
	From: Institutional Support	Conferences	\$ 22,000
		Other Services	30,000
	To: Institutional Support	Book Grants	\$ 52,000
N7.	Transfer to purchase a computer.		
	From: Dean of Instruction	Academic Special Project	\$ 1,220
	To: Dean of Instruction	Equipment	\$ 1,220
N8.	Transfer to provide for conferences. (Fund 12, Resource 1190)		
	From: Student Financial Services	Supplies	\$ 1,531
	To: Student Financial Services	Conferences	\$ 1,531

Moreno Valley

M1.	Transfer to purchase supplies. (Fund 12, Resource 1190)		
	From: CalWORKs	Travel Expenses	\$ 1,200
		Postage	50
	To: CalWORKs	Supplies	\$ 1,250

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M2. Transfer to provide for a conference.		
From: Accreditation	Academic Special Project	\$ 5,000
To: Accreditation	Conferences	\$ 5,000
M3. Transfer to provide for an academic special project and supplies. (Fund 12, Resource 1190)		
From: CCC Maker Implementation Grant	Consultants	\$ 43,426
To: CCC Maker Implementation Grant	Academic Special Project	\$ 20,000
	Employee Benefits	3,426
	Supplies	20,000
M4. Transfer to reallocate the HSI STEM grant budget and to purchase computers. (Fund 12, Resource 1190)		
From: HSI STEM	Administrative Contingency	\$ 63,000
To: HSI STEM	Student Help – Non-Instr	\$ 25,000
	Classified Overtime	7,500
	Periodicals/Magazines	500
	Other Transportation Supplies	5,000
	Equipment	25,000
M5. Transfer to provide for a classified administrator. (Fund 12, Resource 1190)		
From: Basic Skills & Student Outcomes	Other Services	\$ 7,016
To: Basic Skills & Student Outcomes	Classified FT Administrator	\$ 5,445
	Employee Benefits	1,571
M6. Transfer to provide for copying and printing.		
From: Commencement	Rents and Leases	\$ 3,200
To: Commencement	Copying and Printing	\$ 3,200

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M7. Transfer to purchase supplies.		
From: Puente	Transportation	\$ 4,000
To: Puente	Supplies	\$ 4,000
M8. Transfer to provide for short-term temporary help. (Fund 12, Resource 1190)		
From: Mental Health Support Grant	Supplies	\$ 8,652
To: Mental Health Support Grant	Short-Term Temporary	\$ 8,652
M9. Transfer to provide for an academic special project and travel.		
From: Community Outreach	Supplies	\$ 45,162
Admissions & Records	Student Help – Non-Instr	1,820
To: College Student Services	Academic Special Project	\$ 5,000
Student Personnel Administration	Conferences	41,982
M10. Transfer to purchase chairs, computer, and projector.		
From: Associate Dean Education	Student Help – Non-Instr	\$ 4,374
	Employee Benefits	77
Learning Center Tutorial	Short-Term Temporary	344
	Employee Benefits	12
To: Associate Dean Education	Equipment	\$ 8
Learning Center STEM	Equipment	4,091
Other Interdisciplinary Studies	Equipment	708
M11. Transfer to purchase a lectern and network server rack. (Fund 12, Resource 1190)		
From: Info Systems & Technology	Supplies	\$ 3,358
To: Info Systems & Technology	Equipment	\$ 3,358

<u>Program</u>	<u>Account</u>	<u>Amount</u>
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M12. Transfer to provide for classified overtime, supplies, and copying and printing.

From: Commencement	Rents and Leases	\$	21,085
To: Commencement	Classified Overtime	\$	7,000
	Supplies		12,785
	Copying and Printing		1,300

M13. Transfer to reallocate the Public Safety, Education & Training program budget, provide for bagpipe services, and to purchase a compressor, television mount, and computer.

From: Police Academy	Instructional Aides, Hourly	\$	3,924	
Public Services & Criminal Justice	Supplies		8	
To: Police Academy	Repairs	\$	844	
	Fire Technology		1,100	
		Laundry and Cleaning		430
	Public Services & Criminal Justice	Telephone		500
		Cellular Telephone		517
		Other Services		500
Emergency Medical Services	Equipment		41	

District Office and District Support Services

D1. Transfer to provide for copier repairs.

From: Administrative Support Center	Equipment	\$	3,735
To: Administrative Support Center	Repairs	\$	3,735

D2. Transfer to purchase a currency counter and cellular phone.

From: Fiscal Operations	Other Services	\$	1,643
To: Fiscal Operations	Equipment	\$	1,643

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D3. Transfer to purchase a computer monitor.		
From: Distance Education	Supplies	\$ 347
To: Distance Education	Equipment	\$ 347
D4. Transfer to reallocate the Strong Workforce Regional grant budget. (Fund 12, Resource 1190)		
From: Strong Workforce Regional	Equipment	\$ 47,308
To: Strong Workforce Regional	Employee Benefits	\$ 900
	Mileage	350
	Meeting Expenses	43,058
	Travel Expenses	1,000
	Conferences	2,000
D5. Transfer to provide for a WiFi upgrade and to replace the fire suppression system in the Network Operations Center on the Riverside City College campus.		
From: Information Services	Rents and Leases	\$ 2,500
	Repairs	1,354
	Comp Software Maint/Lic	67,879
	Other Services	5,291
To: Information Services	Remodel Project	\$ 37,024
	Equipment	40,000
D6. Transfer to provide for wireless installation repairs. (Fund 12, Resource 1180)		
From: Information Services	Equipment	\$ 12,290
To: Information Services	Repairs	\$ 12,290
D7. Transfer to purchase supplies. (Fund 12, Resource 1180)		
From: Community & Economic Devlpment	Equipment	\$ 109
To: Community & Economic Devlpment	Supplies	\$ 109

Board of Trustees Regular Meeting (VI.F)

Meeting	March 19, 2019
Agenda Item	Resolution(s) to Amend Budget (VI.F)
Subject	Resolution to Amend Budget Resolution No. 42-18/19 – 2018-2019 Gig Economy Project Grant
College/District	
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$15,000 to the budget.

Background Narrative:

The Riverside Community College District's Riverside City College has received funding for the 2018-2019 Gig Economy Project Grant in the amount of \$15,000 from the U.S. Department of Education. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Gregory Anderson, President, Riverside City College
Carol Farrar, Vice President, Academic Affairs
Kristi DiMemmo, Dean, Career and Technical Education

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 42-18/19

2018-2019 Gig Economy Project Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$15,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 19, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 42-18/19
 2018-2019 Gig Economy Project

Year	County	District	Date	Fund
19	33	07	3/19/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0138	8659	15,000 00	REVENUE
								EXPENDITURES
12	DPB	1190	0	6011	5138	1490	8,000 00	Academic Special Project
12	DPB	1190	0	6011	5138	3130	1,302 00	Employee Benefits
12	DPB	1190	0	6011	5138	3335	116 00	↓
12	DPB	1190	0	6011	5138	3430	16 00	
12	DPB	1190	0	6011	5138	3530	4 00	
12	DPB	1190	0	6011	5138	3630	128 00	
12	DPB	1190	0	6011	5138	5220	1,374 00	
12	DPB	1190	0	6011	5138	5890	3,484 00	Other Services
12	DPB	1190	0	6011	5138	5910	576 00	Indirect Charges
							15,000 00	TOTAL REVENUE
							15,000 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VI.G)

Meeting	March 19, 2019
Agenda Item	Resolution(s) to Amend Budget (VI.G)
Subject	Resolution to Amend Budget Resolution No. 43-18/19 - 2018-2019 Hunger Free Campus Support Allocation
College/District	
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$1,146 to the budget.

Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2018-2019 Hunger Free Campus Support Allocation in the amount of \$1,146 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Norco College - \$270, Riverside City College - \$623, and Moreno Valley College - \$253. The funds will be used for operational expenses of the program.

Prepared By: Bryan Reece, President, Norco College
Gregory Anderson, President, Riverside City College
Robin Steinback, President, Moreno Valley College
Kaneesha Tarrant, Interim Vice President, Student Services, Norco College
Ferita Carter, Vice President, Student Services, Riverside City College
Dyrell Foster, Vice President, Student Services, Moreno Valley College

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 43-18/19

2018-2019 Hunger Free Campus Support Allocation

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$1,146 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 19, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 43-18/19
 2018-2019 Hunger Free Campus Support Allocation

Year	County	District	Date	Fund
19	33	07	3/19/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0035	8659	270 00	REVENUE
12	D00	1190	0	0000	0035	8659	623 00	↓
12	F00	1190	0	0000	0035	8659	253 00	↓
								EXPENDITURES
12	EZG	1190	0	7321	0035	7650	270 00	Meal Grants
12	DZG	1190	0	7321	0035	7650	623 00	Meal Grants
12	FZG	1190	0	7321	0035	7650	253 00	Meal Grants
							1,146 00	TOTAL REVENUE
							1,146 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VI.H)

Meeting	March 19, 2019
Agenda Item	Resolution(s) to Amend Budget (VI.H)
Subject	Resolution to Amend Budget Resolution No. 44-18/19 - 2018-2019 Foster Youth Support Services Program
College/District	
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$47,500 to the budget.

Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2018-2019 Foster Youth Support Services Program in the amount of \$47,500 from the Anthony Pritzker Family Foundation passed through the Riverside Community College District Foundation. The additional funding by college follows: Riverside City College - \$23,750, and Moreno Valley College - \$23,750. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Gregory Anderson, President, Riverside City College
Robin Steinback, President, Moreno Valley College
Ferita Carter, Vice President, Student Services, Riverside City College
Dyrell Foster, Vice President, Student Services, Moreno Valley College

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 44-18/19

2018-2019 Foster Youth Support Services Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$47,500 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 19, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 44-18/19
 2018-2019 Foster Youth Support Services

Year	County	District	Date	Fund
19	33	07	3/19/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0161	8820	23,750 00	REVENUE
12	F00	1190	0	0000	0161	8820	23,750 00	↓
								EXPENDITURES
12	DCW	1190	0	6020	0161	4555	1,000 00	Copying/Printing
12	DCW	1190	0	6020	0161	4590	4,000 00	Office and Other Supplies
12	DCW	1190	0	6020	0161	4710	3,000 00	Food
12	DCW	1190	0	6020	0161	5219	3,000 00	Other Travel
12	DCW	1190	0	6020	0161	5220	2,000 00	Conferences
12	DCW	1190	0	7321	0161	7640	10,750 00	Book Grants
12	FZG	1190	0	6452	0161	2331	2,947 00	Student Help Non-Instruct
12	FZG	1190	0	6452	0161	3460	6 00	Employee Benefits
12	FZG	1190	0	6452	0161	3620	47 00	↓
12	FZG	1190	0	6452	0161	4555	500 00	Copying/Printing
12	FZG	1190	0	6452	0161	4590	500 00	Office and Other Supplies
12	FZG	1190	0	6452	0161	4710	2,000 00	Food
12	FZG	1190	0	6452	0161	5219	5,000 00	Other Travel
12	FZG	1190	0	6452	0161	5220	2,000 00	Conferences
12	FZG	1190	0	7321	0161	7620	2,000 00	Student Financial Grants
12	FZG	1190	0	7321	0161	7640	6,000 00	Book Grants
12	FZG	1190	0	7321	0161	7650	2,750 00	Meal Grants
							47,500 00	TOTAL REVENUE
							47,500 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VI.I)

Meeting	March 19, 2019
Agenda Item	Resolution(s) to Amend Budget (VI.I)
Subject	Resolution to Amend Budget Resolution No. 45-18/19 - 2018-2019 Certified Nursing Assistant Expansion Grant
College/District	
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$112,500 to the budget.

Background Narrative:

The Riverside Community College District's Riverside City College has received funding for the 2018-2019 Certified Nursing Assistant Expansion Grant in the amount of \$112,500 from the California Community Colleges Chancellor's Office. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Gregory Anderson, President, Riverside City College
Carol Farrar, Vice President, Academic Affairs, Riverside City College
Sandra Baker, Dean School of Nursing, Riverside City College

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 45-18/19

2018-2019 Certified Nursing Assistant Expansion Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$112,500 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 19, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 45-18/19
 2018-2019 Certified Nursing Assistant Expansion Grant

Year	County	District	Date	Fund
19	33	07	3/19/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0280	8659	112,500 00	REVENUE
								EXPENDITURES
12	DWA	1190	0	1230	3280	1110	72,010 00	Acad FT Instructional
12	DWA	1190	0	1230	3280	3410	22,065 00	Employee Benefits
12	DWA	1190	0	1230	3280	3110	11,723 00	
12	DWA	1190	0	1230	3280	3315	1,044 00	
12	DWA	1190	0	1230	3280	3450	144 00	
12	DWA	1190	0	1230	3280	3510	36 00	
12	DWA	1190	0	1230	3280	3610	1,152 00	↓
12	DWA	1190	0	6012	6280	5910	4,326 00	Indirect Charges
							112,500 00	TOTAL REVENUE
							112,500 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VI.J)

Meeting	March 19, 2019
Agenda Item	Resolution(s) to Amend Budget (VI.J)
Subject	Resolution to Amend Budget Resolution No. 46-18/19 - 2018-2019 K-12 Strong Workforce Program
College/District	
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$189,614 to the budget.

Background Narrative:

The Riverside Community College District has received additional funding for the 2018-2019 K-12 Strong Workforce Program in the amount of \$189,614 from the California Community Colleges Chancellor's Office, in collaboration with the California Department of Education. The additional funds will be used towards fiscal agent and infrastructure costs.

Prepared By: Susan Mills, Vice Chancellor, Educational Services & Strategic Planning
Julie Pehkonen, Director, Career and Technical Education Projects

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 46-18/19

2018-2019 K-12 Strong Workforce Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$189,614 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 19, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 46-18/19
 2018-2019 K-12 Strong Workforce Program

Year	County	District	Date	Fund
19	33	07	3/19/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	A00	1190	0	0000	0116	8659	189,614 00	REVENUE
								EXPENDITURES
12	AJV	1190	0	6010	4116	4555	500 00	Copying/Printing
12	AJV	1190	0	6010	4116	4590	500 00	Office and Other Supplies
12	AJV	1190	0	6010	4116	4710	500 00	Food
12	AJV	1190	0	6010	4116	5210	500 00	Mileage
12	AJV	1190	0	6010	4116	5211	91,807 00	Meeting Expenses
12	AJV	1190	0	6010	4116	5220	1,000 00	Conferences
12	AJV	1190	0	6020	0116	2119	42,500 00	Classified FT
12	AJV	1190	0	6020	0116	3220	7,677 00	Employee Benefits
12	AJV	1190	0	6020	0116	3320	2,635 00	
12	AJV	1190	0	6020	0116	3325	617 00	
12	AJV	1190	0	6020	0116	3420	36,670 00	
12	AJV	1190	0	6020	0116	3460	85 00	
12	AJV	1190	0	6020	0116	3520	22 00	
12	AJV	1190	0	6020	0116	3620	680 00	↓
12	AJV	1190	0	6020	0116	4590	500 00	Office and Other Supplies
12	AJV	1190	0	6020	0116	5045	100 00	Postage
12	AJV	1190	0	6020	0116	5210	1,000 00	Mileage
12	AJV	1190	0	6020	0116	5220	2,321 00	Conferences
							189,614 00	TOTAL REVENUE
							189,614 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VI.K)

Meeting	March 19, 2019
Agenda Item	Resolution(s) to Amend Budget (VI.K)
Subject	Resolution to Amend Budget Resolution No. 47-18/19 – 2018-2019 California Apprenticeship Initiative- Rural Program
College/District	
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$499,593 to the budget.

Background Narrative:

The Riverside Community College District's Riverside City College has received funding for the 2018-2019 California Apprenticeship Initiative- Rural Program in the amount of \$499,593 from the California Community Colleges Chancellor's Office. The funds will be used for salaries, benefits, and other operational expenses of the program..

Prepared By: Gregory Anderson, President, Riverside City College
Carol Farrar, Vice President, Academic Affairs, Riverside City College
Sandra Baker, Dean School of Nursing, Riverside City College

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 47-18/19

2018-2019 California Apprenticeship Initiative- Rural Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$499,593 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 19, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 47-18/19
 2018-2019 California Apprenticeship Initiative- Rural Program

Year	County	District	Date	Fund
19	33	07	3/19/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0327	8659	499,593 00	REVENUE
								EXPENDITURES
12	DWA	1190	0	1230	1327	1110	114,611 00	Acad FT Instructional
12	DWA	1190	0	1230	1327	1333	59,275 00	Acad PT Teaching Spring
12	DWA	1190	0	1230	1327	1330	59,274 00	Acad PT Teaching Fall
12	DWA	1190	0	1230	1327	3410	42,385 00	Employee Benefits
12	DWA	1190	0	1230	1327	3110	37,958 00	
12	DWA	1190	0	1230	1327	3315	3,381 00	
12	DWA	1190	0	1230	1327	3450	466 00	
12	DWA	1190	0	1230	1327	3510	117 00	
12	DWA	1190	0	1230	1327	3610	3,731 00	↓
12	DWA	1190	0	1230	1327	4320	35,875 00	Instructional Supplies
12	DWA	1190	0	6012	6327	5198	78,870 00	Professional Services
12	DWA	1190	0	6012	6327	5220	4,000 00	Conferences
12	DWA	1190	0	6012	6327	5890	435 00	Consultant Evaluations
12	DWA	1190	0	6012	6327	5910	19,215 00	Indirect Admin Costs
12	DWA	1190	0	7321	0327	7620	40,000 00	Student Financial Grants
							499,593 00	TOTAL REVENUE
							499,593 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VI.L)

Meeting	March 19, 2019
Agenda Item	Bid Awards (VI.L)
Subject	Bid Awards Pre-Qualified List of Interpreting Firms
College/District	
Funding	Various Resources
Recommended Action	Recommend approving the pre-qualified list of three (3) interpreting firms to provide interpreting services on an as needed basis.

Background Narrative:

On February 14, 2019, the District issued a Request for Proposals (RFP) solicitation for interpreting services to provide the Riverside Community College District with firms to provide interpreting services. The RFP requested written qualifications, including in-depth supporting material, to identify qualified consultants.

On February 28, 2019, the District received four (4) submittals in response to the District's RFP. All submittals were reviewed and screened by a committee consisting of the VP of Student Services from Moreno Valley College, the Directors of Disabled Student Services at Riverside City College and Norco College, the Disabled Student Services Counselor at Riverside City College, and the Senior Interpreter at Moreno Valley College. Proposals were evaluated based on criteria consisting of: experience of the firm; understanding of the District's educational programs and goals, objectives and management methods; specialized experience; ability to provide support when needed; and references.

The Committee recommends that the three (3) highest ranking firms be included on a pre-qualified list. The District will use this pre-qualified list on an as-needed basis for services.

See attached recommended list of pre-qualified interpreting firms.

Prepared By: Aaron Brown, VC, Business & Financial Services
Majd S. Askar, Director, Business & Financial Services
Dr. Dyrell Foster, VP, Student Services
Nicole Smith, Director, DSPS
Greg Ferrer, Director, DSPS

INTERPRETING SERVICES	
FIRM NAME	CORPORATE OFFICE LOCATION
Purple Communications	Rocklin, CA
Interpreters Unlimited	San Diego, CA
RISE Interpreting, Inc.	Riverside, CA

Board of Trustees Regular Meeting (VI.M)

Meeting	March 19, 2019
Agenda Item	Bid Awards (VI.M)
Subject	Bid Awards Pre-Qualified List of Real Time Captioning Firms
College/District	
Funding	Various Resources
Recommended Action	Recommend approving the pre-qualified list of three (3) captioning firms to provide real time captioning services on an as needed basis.

Background Narrative:

On February 14, 2019, the District issued a Request for Proposals (RFP) solicitation for real time captioning services to provide the Riverside Community College District with firms to provide captioning services. The RFP requested written qualifications, including in-depth supporting material, to identify qualified consultants.

On February 28, 2019, the District received six (6) submittals in response to the District's RFP. All submittals were reviewed and screened by a committee consisting of the VP of Student Services from Moreno Valley College, Director of Disabled Student Services at Riverside City College and Norco College, the Disabled Student Services Counselor at Riverside City College, and the Senior Interpreter at Moreno Valley College. Proposals were evaluated based on criteria consisting of: experience of the firm; understanding of the District's educational programs and goals, objectives and management methods; specialized experience; ability to provide support when needed; and references.

The Committee recommends that the three (3) highest ranking firms be included on a pre-qualified list. The District will use this pre-qualified list on an as-needed basis for services.

See attached recommended list of pre-qualified real time captioning firms.

Prepared By: Aaron Brown, VC, Business & Financial Services
Majd S. Askar, Director, Business & Financial Services
Dr. Dyrell Foster, VP, Student Services
Nicole Smith, Director, DSPS
Greg Ferrer, Director, DSPS

REAL TIME CAPTIONING SERVICES	
FIRM NAME	CORPORATE OFFICE LOCATION
Quick Caption	Riverside, CA
Mark Spearin	Riverside, CA
Rapid Caption, LLC	Mentone, CA

Board of Trustees Regular Meeting (VI.N)

Meeting	March 19, 2019
Agenda Item	Bid Awards (VI.N)
Subject	Bid Awards Purchase of CNC Milling Machines and Solutions from Haas Factory Outlet and The Paton Group Utilizing the Corona–Norco Unified School District Bid No. 16/17-006
College/District	
Funding	Various Resources
Recommended Action	Recommend approving the purchase of CNC Milling Machines and Solutions from Haas Factory Outlet and The Paton Group utilizing the Corona–Norco Unified School District Bid No. 16/17-006 through January 17, 2020.

Background Narrative:

Corona–Norco Unified School District (CNUSD) awarded competitively bid contracts to two vendors, Haas Factory Outlet and The Paton Group, for the purchase of CNC Milling Machines and Solutions. Public Contract Code Section 20652 authorizes the governing board of any community college district, without advertising for bids, the authority to piggyback on existing bids properly advertised and awarded by other public entities.

Staff recommends use of the extended Corona–Norco Unified School District contracts, as needed throughout the District, with Haas Factory Outlet and The Paton Group. CNUSD and the awarded vendors mutually agreed to amend their contracts to extend the term through January 17, 2020. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that these contracts best meets the needs of the District.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Board of Trustees Regular Meeting (VI.O)

Meeting	March 19, 2019
Agenda Item	Bid Awards (VI.O)
Subject	Bid Awards Purchase of Technology Solutions from Troxell Communications, Inc. Utilizing the National Cooperative Purchasing Alliance (NCPA) Contract No. 01-48
College/District	
Funding	Various Resources
Recommended Action	Recommend approving the purchase of technology solutions from Troxell Communications, Inc. utilizing the National Cooperative Purchasing Alliance (NCPA) Contract No. 01-48 through October 31, 2021 with option to renew for two (2) additional one (1) year periods.

Background Narrative:

National Cooperative Purchasing Alliance (NCPA), a national government purchasing cooperative, maintains lists of contracts for goods and services awarded to multiple vendors. NCPA assists in reducing the cost of purchased goods and services for participating agencies by aggregating their purchasing power nationwide. This is accomplished through competitively solicited contracts with lead public agencies. Public Contract Code 20652 authorizes state and local agencies to piggyback on existing bids properly advertised and awarded by other public entities.

Staff recommends use of NCPA Contract No. 01-48, as needed throughout the District, with Troxell for the purchase of technology solutions. The term of the contract is through October 31, 2021 with option to renew for two (2) additional one (1) year periods. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this contract best meets the needs of the District.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Board of Trustees Regular Meeting (VI.P)

Meeting	March 19, 2019
Agenda Item	Grants, Contracts and Agreements (VI.P)
Subject	Grants, Contracts and Agreements Contracts and Agreements Report Less than \$92,600 – All District Resources
College/District	
Funding	Various Resources
Recommended Action	Recommend ratifying contracts totaling \$374,022 for the period of February 1, 2019 through February 28, 2019.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$92,600. The attached listing of contracts and agreements under \$92,600 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Contracts and Agreements Report-All District Resources

\$92,600 and Under

2/01/19 thru 2/28/19

PO#	Department	Vendor	Business Location	Description	Amount
C0006329	EOPS - Norco	Pali Mountain Conference Center, Inc.	Running Springs	Conferences	\$ 7,821
C0006331	Performance Riverside	Rise Interpreting, Inc.	Riverside	Interpreting Services	1,680
C0006332	Allied Health - Riverside	Waterlogic Americas, LLC	Redlands	Water Machine Rental	700
C0006333	Allied Health - Riverside	Apple Inc.	Austin, TX	iPads Lease	23,094
C0006334	International Students - Riverside	Scholar Campus Education Consultancy	Jeddah, Saudi Arabia	Education Consultant	500
C0006335	Career & Tech Ed. Projects - Riverside	Best Western	San Diego	Meeting Expenses	11,257
C0006336	Career and Technical Ed - Norco	Infobase Holdings, Inc.	New York, NY	Periodicals/Magazines	4,975
C0006337	EOPS - Moreno Valley	Kellogg West Conference Center	Pomona	Meeting Expenses	15,981
C0006338	Information Services	Charter Media	Riverside	Internet Services	10,482
C0006341	Board of Trustees	Association of Community College Trustees	Washington DC	Facilator for Board Retreat	6,000
C0006342	Performance Riverside	Music Theatre International	New York, NY	Royalty Fees for 'Peter Pan'	25,524
C0006343	Performance Riverside	Music Theatre International	New York, NY	Royalty Fees for 'The Producers'	23,817
C0006344	Performance Riverside	Music Theatre International	New York, NY	Royalty Fees for 'West Side Story'	21,844
C0006345	Communications Center - Moreno Valley	Konica Minolta Business Solutions	San Bernardino	Copier Lease & Maintenance	29,445
C0006346	Performing Arts - Riverside	Music Theatre International	New York, NY	Royalty Fees for 'Peter and the Starcatcher'	1,930
C0006347	Performance Riverside	OD Music, Inc.	Woodland Hills	Paymaster Services	70,093
N/A	Fine & Performing Arts	California School of the Arts	Duarte	General Release for Scenic Elements	No Cost
N/A	Fine & Performing Arts	Lewis Family Playhouse	Rancho Cucamonga	Scenery Set Rental	No Cost
N/A	Dental Assistant Program	Tinou Roncone, DDS	Temecula	Clinical Rotation Site	No Cost
N/A	VP, Student Services	Grad Guru	Berkeley	Text-Based Campaign	No Cost
N/A	Dental Assistant Program	Sohail Simjee, DMD	Perris	Clinical Rotation Site	No Cost
N/A	Dental Assistant Program	Loma Linda University, School of Dentistry	Loma Linda	Clinical Rotation Site	No Cost
N/A	Dental Assistant Program	Mohamed A. Hassan, DDS	Riverside	Clinical Rotation Site	No Cost
N/A	Study Abroad	Center for Academic Programs Abroad	Boston, MA	Learning Abroad for Florence Accommodations	No Cost
N/A	Office of Economic Development	City of Moreno Valley	Moreno Valley	Facilities Use	No Cost
N/A	Customized Solutions	Solaris Paper	Moreno Valley	Training Services	No Cost
N/A	International Education	Salzburg College	Salzburg, Austria	Apartment Accommodations, Tours and Assistance	No Cost
N/A	Business Services	Riverside County Superintendent of Schools	Riverside	HeadStart Ground Support	No Cost
N/A	Student Employment	Music Changing Lives	Moreno Valley	Federal Work Study	No Cost
N/A	Nursing	Colorado Tehcnical University	Colorado Springs, CO	Clinical Training Internship	No Cost
N/A	Fine & Performing Arts	Stage Directors Choreographers Society	New York, NY	'Sister Act' Choreographer	No Cost
Additions to Approved/Ratify Contracts of \$92,600 and Under					
C0004684	Business Operations - Norco	Charter Communications	Riverside	Cable TV Service	2,500
C0005331	Academy / Criminal Services	Harland Technology Services	Omaha, NE	Scanner Maintenance Services	845
C0005341	Accounting Services	Talx Corp.	Chicago, IL	Amend. #1/Adds a Benefit Bridge	6,500
C0005411	Career and Technical Ed - Riverside	Rise Interpreting, Inc.	Riverside	Interpreting Services	1,000
C0005569	Languages, Humanities & Social Sciences	Konica Minolta Business Solutions	San Bernardino	Cost Per Copy Charge & Maintenance Expense	284
C0005678	Human Resources & Diversity	Keenan & Associates	Torrance	Amend. #7/Adds Pharmacy Benefit Fees	28,267
C0005752	Customized Solutions	Gereau, Servando	Redlands	Training Services	11,000
C0005788	Administrative Support Center - Riverside	Konica Minolta Business Solutions	San Bernardino	Copier Lease & Maintenance	2,000
C0006106	Customized Solutions	Brady, Michael	Corona	Training Services	12,600
C0006114	Public Affairs & Institutional Advancement	Salesforce.org	San Francisco	Lighting Sales Cloud License	150
C0006138	Disabled Student Services - Riverside	Rise Interpreting, Inc.	Riverside	Interpreting Services	40,000
C0006140	Strategic Development	Rexco Norco, LLC	Orange	Norco Faculty & Staff Offcies Lease	2,903
C0006146	Workforce Preparation - Riverside	Stephan, Victoria	Corona	Workshops	1,650
C0006147	Workforce Preparation - Riverside	Victoriano, Eutimio	Moreno Valley	Workshops	1,725
C0006148	Workforce Preparation - Riverside	Victoriano, Marlene	Moreno Valley	Workshops	425

Contracts and Agreements Report-All District Resources
 \$92,600 and Under
 2/01/19 thru 2/28/19

PO#	Department	Vendor	Business Location	Description	Amount
C0006154	Workforce Preparation - Riverside	Frontino, Erica	Riverside	Workshops	1,700
C0006156	Workforce Preparation - Riverside	Lappin, Amber	Menifee	Workshops	875
C0006165	Workforce Preparation - Riverside	Friend, Cherie L	Murreita	Workshops	200
C0006168	Workforce Preparation - Riverside	Williams, Michelle	Indio	Workshops	350
C0006185	Business & Financial Services	EMSI	Moscow, ID	Economic Impact Study	1,500
C0006273	Career and Technical Ed - Norco	Temecula Creek Inn	Temecula	Meeting Expenses	2,405
N/A	Business Services - Riverside	Board of Governors, CCCCCO	Sacramento	Amend. #1/Extends Set Aside to 10/31/19	No Cost
				Total	<u>\$ 374,022</u>

Board of Trustees Regular Meeting (VI.Q)

Meeting	March 19, 2019
Agenda Item	Grants, Contracts and Agreements (VI.Q)
Subject	Grants, Contracts and Agreements Agreement - State of California Employment Training Panel (ETP) Award 19-0401
College/District	
Funding	General Fund
Recommended Action	Recommend approving the agreement with the State of California Employment Training Panel (ETP), Award 19-0401, in the amount of \$470,005, for program operational expenses.

Background Narrative:

With the Board of Trustees approval of Contract Agreement #19-0401, the Riverside Community College District will enter into an agreement with the State of California Employment Training Panel in the amount of \$470,005. The funds will be used for operational expenses for the program.

Prepared By: Susan Mills, Vice Chancellor, Educational Services and Strategic Planning
Mark Mitchell, Director Business and Corporate Innovation



ETP Contract
Multiple Employer
ET19-0401

**Riverside Community College District, Office
of Economic Development
Training Project**

This ETP Funding Contract (Contract) is entered into between the Employment Training Panel (ETP or Panel) and Riverside Community College District, Office of Economic Development (Contractor).

This Contract is for the reimbursement of training costs by the Panel pursuant to its authority at Unemployment Insurance Code Section 10200 *et seq.* The term is from March 4, 2019 to March 3, 2021. Said reimbursement shall be disbursed from the Employment Training Fund in a total amount not to exceed \$470,005 (Approved Amount).

This Contract consists of five Sections and four Exhibits, as shown below:

Section 1. Recitals
Section 2. Representations
Section 3. Performance Standards
Section 4. Payment Details
Section 5. General Provisions

Exhibit A: Chart 1
Exhibit B: Menu Curriculum
Exhibit C: Subcontracts
Exhibit D: Definitions

Exhibits A through D are hereby incorporated-by-reference as part of this Contract, as if fully set forth herein.

1. Recitals

The parties are entering this Contract to promote a healthy labor market in California. The purpose of this Contract is to reimburse training costs from the Employment Training Fund in keeping with ETP program goals at Unemployment Insurance Code Section 10200 *et seq.*

In entering this Contract, the parties recognize the value of training, particularly the need for California employers to remain competitive in a global business environment. The parties agree that good and valuable consideration exists for this Contract.

2. Representations

- 2.1 Legislative Appropriation: Contractor understands that payment under this Contract is valid and enforceable only if sufficient funds are appropriated in the State Budget Act for the relevant Fiscal Year. Payment under this Contract is subject to any additional restrictions, limitations or conditions imposed by the Legislature, in the Budget Act or otherwise. If sufficient funds are not appropriated or otherwise made available for disbursement from the Employment Training Fund as needed for this Contract, the Panel's liability for payment shall be limited to available funds and payment shall be disbursed only for the actual hours of training delivered as of the date Contractor receives a Notice of unavailable funds from ETP.
- 2.2 Incremental Encumbrance: This Contract shall be incrementally encumbered insofar as only a percentage of the total Amount Approved will be made available for payment in the first and subsequent Fiscal Year(s).
- 2.3 Development Fees: Contractor represents that ETP funds will not be used to pay for any fees or costs incurred prior to the Panel's approval of funding under this Contract.
- 2.4 Criteria for Participating Employers: Contractor is aware that all participating employers must be subject to paying the Employment Training Tax for each trainee. Contractor is aware that all participating employers must face out-of-state competition, unless funded under Special Employment Training. Contractor is aware that all participating employers must have no more than a 20% turnover rate in the prior calendar year. Contractor is aware that training agencies are not eligible as Participating Employers.
- 2.5 Funding Limitations: Contractor is aware of Funding Limitations established by the Panel and published on the ETP Website as of the effective date of this Contract. Contractor represents that it will adhere to these Limitations in its recruitment and selection of Participating Employers.
- 2.6 Confidentiality: The Panel represents that trainee Social Security Numbers will only be used to access trainee employment and wage history in the Unemployment Insurance data base maintained by the Employment Development Department. The Panel represents that trainee demographic information will only be used to compile statistical data, in the aggregate. The Panel represents that the Social Security Numbers and demographic information will be maintained in confidence using administrative, technical and physical safeguards. Contractor understands that it is solely responsible for obtaining this confidential information from the participating employers or trainees, along with any written release it deems necessary. ETP represents that there is no statutory or regulatory requirement for a written release.
- 2.7 In-Kind Contribution: Contractor represents that participating employers will make a financial commitment to training and will not use ETP funding to displace their own training resources. In addition, Contractor represents that In-Kind Contributions of at least \$385,913 will be made to the cost of training, through wages paid during the hours of training by participating employers and other valuations made in accordance with Title 22, California Code of Regulations (CCR), Section 4401.1.
- 2.8 Job-related Training: Contractor represents that training will be in job-related skills.

- 2.9 Compensation During Retraining: Contractor is aware of the standards for compensating incumbent employees during "mandatory" training in accordance with state and federal work orders.
- 2.10 HUA Wage Modification: Contractor represents that post-retention wages will exceed pre-retention wages for trainees receiving the High Unemployment Area (HUA) wage modification, in accordance with Title 22, CCR, Section 4429(e).
- 2.11 Charges to Trainees: Contractor understands that it cannot charge tuition, fees, or costs to trainees for training funded under this Contract without prior written approval by the Executive Director of ETP.
- 2.12 Tuition Reimbursement: Contractor represents that it will not charge, or will fully reimburse trainees for any tuition, fees, or costs they may have already paid for training that is funded by ETP.
- 2.13 Nondiscrimination: Contractor represents that participating employers will be "equal opportunity" employers compliant with all state and federal laws pertaining to fair employment practices.
- 2.14 Contractor Credentials: Contractor represents that it has been certified by:
- Western Association of Schools and Colleges (WASC)
- Contractor also represents said certifications is specific to the Curriculum in Exhibit B of this Contract. Contractor represents that it will maintain said certification(s) throughout the term of this Contract.
- 2.15 Trainer Credentials: Contractor represents that training will only be delivered by instructors who are competent in the subject matter. Contractor represents that: a) instructors will satisfy certification and licensing requirements as may be applicable; b) any trainee who is also a trainer will complete all class/lab hours in each topic of training prior to delivery of training on that topic.
- 2.16 Responsibility: Contractor understands that it is directly responsible for the administration and delivery of all training funded under this Contract.
- 2.17 Liaison: Contractor represents that it will fully inform all participating employers about their rights and obligations under the training project funded under this Contract, and will periodically review their participation for compliance with the performance standards of this Contract. Contractor represents that it will promptly inform ETP of any discrepancy or problem regarding the role or performance of participating employers under this Contract.
- 2.18 Professional Employer Organization: Contractor understands that participating employers may only use the services of a PEO if, under their services agreement, they operate as co-employers. This means the participating employers must not fully relinquish the responsibility to pay wages; make benefit payments; and withhold, collect, report and remit payroll-related taxes, including the Employment Training Tax. Contractor understands that participating employers must retain the exclusive right to direct and control the work performed by trainees during retention, and to set the amount of their post-retention wages.

2.19 Misrepresentation: Contractor understands that any misrepresentation of material fact made by it or its agent to the Panel or ETP staff, whether set forth herein or otherwise, constitutes grounds for immediate termination of this Contract.

2.20 Union Representation: Contractor represents that participating employers will be required to submit union letters of support for all trainees that are represented.

3. Performance Standards

- 3.1 Payment Earned: Contractor shall not be entitled to retain the Progress Payments or Final Payment for any trainee unless it demonstrates compliance with the requirements set forth in this Contract. (See definition of Payment Earned in Exhibit D.) Contractor must demonstrate compliance using ETP procedures, to the sole satisfaction of ETP.
- 3.2 Hours of Training: Reimbursable hours of training will vary depending on the method of delivery. Advanced Technology (AT) is considered a method of delivery for this purpose. Class/Lab includes Videoconference, Simulated Laboratory and Productive Laboratory. Class/Lab may be delivered by the E-Learning methodology.
- 3.2.1 Class/Lab/Videoconference: Reimbursement is for actual hours of attendance, within the range of hours for each Job Number as identified in Exhibit B, Menu Curriculum and in Exhibit A, Chart 1. Each trainee must attend training for the minimum number of hours for payment to be earned, and payment cannot be earned for attendance beyond the maximum number of hours.
- 3.2.2 Range of Hours: Reimbursement for retraining is capped at 200 total training hours per-trainee.
- 3.3 Retention: All trainees must be employed by a participating employer on a full-time basis, with wages reported in California, for the applicable hours and time period of retention by Job Number. Retention cannot begin until the end of all training per-trainee, and must be completed within the term of this Contract.

Job Number: 1 Job Description: Priority/Retrainee
 Job Number: 2 Job Description: Retrainee
 Job Number: 3 Job Description: Priority/SB<100
 Job Number: 4 Job Description: SET/Priority

Retention is at least 90 consecutive days full-time with one employer. Full-time employment means 35 hours per week.

- 3.4 Post-Retention Wage: All trainees must earn at least the Post-Retention Wage identified for the county or region in which trainees are employed. Health benefits (employer share-of-cost for medical, dental and vision care) of up to \$2.50 per hour may be included in wages for Job Numbers 1-4.

Trainees must earn at least the State or local minimum wage rate (base wage) that is in effect at the time of final payment, regardless of the ETP Minimum Wage. If a higher minimum wage rate is in effect for a city or county within this Job Number, then that wage will prevail.

Job Number: 1 Job Description: Priority/Retrainee
 Job Number: 2 Job Description: Retrainee
 Job Number: 3 Job Description: Priority/SB<100

Trainees must earn at least \$17.70 per hour in Riverside, San Bernardino and San Diego counties; \$18.14 per hour in Orange County; and \$18.56 per hour in Los Angeles County.

Job Number: 4 Job Description: SET/Priority

All trainees must earn at least the statewide average hourly wage of \$24.13, inclusive of health benefits.

- 3.5 Trainee Eligibility: In Job Numbers 1-3, trainees must meet the eligibility standards set forth in Unemployment Insurance Code Section 10201(c).

In Job Number 4, the eligibility standards in Unemployment Insurance Code Section 10201(c) are waived in accordance with Special Employment Training standards at Unemployment Insurance Code Section 10214.5. However, all trainees must be “frontline workers” within the meaning of Title 22, CCR, Section 4400(ee).

Moreover, the Contractor’s own employees are not eligible for training under this Contract.

- 3.6 Managers and Supervisors: Managers and Supervisors must not exceed 20% of the total trainee population in Job Numbers 1 & 2, as shown in Exhibit A, Chart 1. Otherwise, all trainees must be “frontline workers” within the meaning of Title 22, CCR, Section 4400(ee).

- 3.7 Top-Level Executives: Payment cannot be earned for Top-Level Executives who set company policy. Trainees employed in the occupation of President, Vice-President, Director, Chief Executive Officer, Chief Investment Officer, Chief Financial Officer, Chief Counsel, General Counsel, Chief Operating Officer and similar capacities are presumed to be Top-Level Executives. That presumption will be rebutted if the occupation(s) is identified in Exhibit A, Chart 1. This provision does not apply to Job Number 3

- 3.8 Enrollment: Eligibility for enrollment must be established prior to the start-of-training. To establish eligibility, Contractor must provide ETP with each trainee’s Social Security Number. (See also Payments in Section 4.) Eligibility must be established, and enrollment must be reported, in the form and manner prescribed by ETP.

- 3.9 Multiple Enrollment: A trainee cannot be enrolled in the same Job Number more than once within the same project. A trainee can be enrolled in another Job Number, but only after having completed the minimum number of hours designated for the Job Number in which originally enrolled, and having satisfied the retention and minimum wage requirements applicable to the original Job Number. Thus, enrollment in another Job Number must follow Final Payment under the original Job Number.

Upon enrollment in another Job Number, a trainee must again satisfy the retention and minimum wage requirements, as applicable. The retention requirement cannot be satisfied simultaneously for more than one Job Number.

- 3.10 Training Ratio: The trainer-to-trainee ratio must not exceed 1:20 for Class/Lab training. However, for courses certified by OSHA (OSHA 10/30 and HAZWOPER) and courses approved or certified by the Department of Transportation (HAZMAT) the ratio must not exceed 1:40.

- 3.11 Occupations: Training shall be funded only for trainees working in the occupations approved by the Panel for each Job Number, as shown in “Exhibit A, Chart 1.”

- 3.12 Relocation: Contractor will be liable for repaying ETP for any training funds received, for any Participating Employer that relocates or closes the California facility at which training was provided to a location out-of-state; or transfers trainee jobs to a location out-of-state,

within three years of termination of this Contract. The repayment demand will be made at the discretion of the Panel in accordance with the standards set forth in Title 22, CCR, Section 4446.5. The voluntary transfer by one or more employees to another facility located outside of California, absent facility relocation, does not constitute a relocation or closure under this Section.

4. Payment Details

- 4.1 Reimbursement Rate: Contractor will be reimbursed at an hourly rate per trainee, based on the delivery method and type of training. (See definition of Reimbursement Rate, Exhibit D). All Laboratory, E-Learning, and Videoconference training is reimbursed at the Class/Lab rate.

In Job Numbers 1, 3 & 4, the hourly rate is \$26 per-trainee for Class/Lab Training in accordance with the types of training identified in Exhibit B, Menu Curriculum.

In Job Number 2, the hourly rate is \$23 per-trainee for Class/Lab Training in accordance with the types of training identified in Exhibit B, Menu Curriculum.

- 4.2 Support Costs: Contractor will also be reimbursed up to \$30,233 for outreach and recruitment of participating employers by an 8% adjustment to the Program Costs for Job Numbers 1-4. (See Contract Totals in Exhibit A, Chart 1 and definition of Program Costs in Exhibit D.)

- 4.3 Curriculum: ETP reimbursement is limited to the types of training approved for a given Job Number as shown in "Exhibit B: Menu Curriculum."

Literacy Skills is limited to 45% of the total training hours within the meaning of Title 22, CCR, Section 4420.

Safety training will be limited to 10% of the total training. However, no state or federally required safety training will be reimbursed by ETP.

- 4.4 Payments: A trainee must be enrolled and must have completed at least 8 hours of training before any payments will be made. Payments may be made in three stages on a per-trainee basis, by Job Number.

4.4.1 The first Progress Payment (P1) will be approximately 25% of the Average-Cost-per Trainee, payable upon enrollment and after the first eight hours of training.

4.4.2 The second Progress Payment (P2) will be paid upon completion of all training hours. Progress Payment (P1) and (P2) combined cannot exceed 75% of the Actual Cost per trainee within the range of training hours specified in Chart 1 for each Job Number.

Trainees invoiced for P2 will be deemed to have entered into the retention period applicable to the Job Number in which originally enrolled.

4.4.3 The Final Payment (F) is payable at the end of retention, based on hours of training actually completed with reference to the minimum and maximum hours.

- 4.5 Wage Reporting: Contractor must report the actual hourly wage paid for each trainee at the completion of retention. This information is used by ETP to verify full-time employment.

- 4.6 Administrative Costs: The hourly reimbursement rate includes an allowance for training administration. Administrative costs funded by ETP shall not exceed 13% of payment earned for Retraining.

- 4.7 Invoicing: Contractor must submit timely and accurate invoices for the Progress Payments and Final Payment, using the form and manner prescribed by ETP. The Fiscal Closeout invoicing should be submitted to ETP no later than 30 days after this Contract has terminated.
- 4.8 Fiscal Closeout: Payments will be made by invoice on a per-trainee basis. The total payments must be reconciled for all trainees taken as a whole at the time of Fiscal Closeout.
- 4.9 Suspend Payment: ETP may, at its sole discretion, suspend or withhold any payment if it appears Contractor has or will fail to perform its obligations under this Contract. ETP shall give Contractor written Notice of the suspension/withhold and provide a reasonable opportunity for cure. This right to suspend or withhold payment is in addition to, and may be exercised concurrent with, termination.
- 4.10 Overpayment: The Progress Payments and Final Payment will not be earned until all performance standards and any other conditions of reimbursement have been satisfied. Contractor must promptly repay ETP for any overpayment identified at Final Closeout, or in a subsequent Audit. Repayment must include statutory interest computed from the first day of the month following the overpayment.
- 4.11 Unearned Payment: All unearned payments shall be returned to ETP with statutory interest computed from the first day of the month following the date the funds are received. If the Contractor petitions for bankruptcy, ETP shall be listed and scheduled as a creditor.
- 4.12 Liability Offset: Payments made or earned under this Contract may be used to offset any outstanding financial liabilities owed under a prior Contract at the sole discretion of ETP. This provision shall remain in full force and effect until the funds owed have been repaid, including statutory interest.

5. General Provisions

- 5.1 Party Intent: In the event of ambiguity, the intent of the parties shall be construed in accordance with the written proposal (ETP 130) and open-meeting discussions at the time the training proposal was considered by the Panel. In construing intent, the parties also agree to abide by the definitions set forth in Exhibit D of this Contract. Otherwise, words and phrases shall be given their common English meaning. Section headings are for convenience only, and not to be used to determine any of the rights or obligations of the parties.

In the event of a material discrepancy between the text of this Contract and Exhibit A, Chart 1, the latter shall prevail; but for wages in which case Post-Retention Wage in Section 3 shall prevail. All such discrepancies are subject to correction by Amendment.

- 5.2 Severability: If any provision of this Contract is held illegal, invalid or unenforceable in whole or in part it shall be modified to the minimum extent necessary; and, the remaining provisions shall not be affected thereby.
- 5.3 Subcontractor Identification: Contractor must identify all subcontractors as they become known, prior to and during the term of this Contract, in the form and manner prescribed by ETP. In so doing, Contractor must provide at least the following information: business name and address; contact person name, title, address, phone and email; description of services to be provided; and fees or rate payable.
- 5.4 Subcontract Terms: Contractor may subcontract with a third party for training or administrative services in connection with this Contract. ETP shall not be named as a party on any subcontract. A subcontract for administrative services must be in writing, and must be filed with ETP prior to its effective date. A subcontract or oral agreement for training services must be disclosed and its terms made available to ETP upon demand. An administrative subcontract must incorporate the provisions set forth under "Exhibit C: Subcontracts." ETP reserves the right to monitor the delivery of services under any subcontract. Contractor shall use best efforts to correct performance problems identified by ETP as a result of monitoring.
- 5.5 Participating Employers: Contractor must identify all participating employers as they become known, prior to and during the term of this Contract, in the form and manner prescribed by ETP. In so doing, Contractor must provide at least the following information: business name and address; contact person name, title, address, phone and email. Contractor may charge participating employers a refundable or nonrefundable deposit as specified in a mutual written contract signed by both parties, upon prior review and approval by ETP, as set forth in Title 22, CCR, Section 4409.1.
- 5.6 ETP Name: Any material used to promote this training project, and any other writing that uses the ETP name or logo, must be approved in advance by ETP.
- 5.7 Audits: ETP has the right, during normal business hours, to examine or audit any and all electronic or paper records, and documents related to the delivery of services, including accounting source payroll documents, under this Contract to the extent it deems necessary. This right begins upon the effective date of this Contract, and extends to 4 years from termination of this Contract or 3 years from Fiscal Closeout or appeal resolution, whichever is later. Audits will be conducted in accordance with Generally Accepted Government Auditing Standards and may utilize statistical sampling with extrapolation of an error rate.

- 5.8 Online Tracking: Contractor must use the ETP Online Class/Lab Tracking System to upload/enter attendance data. Contractor must upload/enter this data within 90 days of the date of training delivery.
- 5.9 Monitoring Access: Contractor shall ensure that ETP has access to its facilities or those of a participating employer or training vendor as needed to monitor performance under this Contract. Contractor shall use best efforts to ensure that ETP also has access to trainers and trainees for the purpose of performance-related interviews. During the term of this Contract, all Rosters and any other pertinent records of training delivery or cost must be maintained at the Contractor's central facility in California.
- 5.10 Rosters: Contractor must maintain the originals of all training attendance Rosters for a period of not less than 4 years from termination of this Contract or 3 years from Fiscal Closeout or appeal resolution, whichever is later. All Rosters and any other pertinent records of training delivery or cost must be maintained at the Contractor's central facility in California.
- 5.10.1 Class/Lab: Contractor must obtain from the participating employers, and maintain (as stated above), the original Class/Lab Rosters in hard-copy signed by each trainee and instructor. There is no exception for participating employers using a Learning Management System or other electronic recordkeeping for the Class/Lab method of delivery, including Productive Lab.
- 5.11 Termination without Cause: Either party may terminate this Contract without cause by serving written Notice at least 30 calendar days in advance.
- 5.12 Termination with Cause: ETP may terminate this Contract immediately, without serving advance Notice, if it determines at its sole discretion that Contractor or its agent has engaged in fraud, misrepresentation or other egregious conduct in connection with this Contract, or has violated any law pertinent in the course of meeting its obligations under this Contract. In the alternative, ETP may terminate this Contract for a defect in performance or related problem by serving written Notice at least 30 calendar days in advance, and giving Contractor at least that time period as an opportunity to cure the defect or problem, as determined in its sole discretion.
- 5.13 Indemnification: Contractor shall defend, indemnify and hold harmless ETP along with its Panel, officers, employees or agents from and against any and all claims, complaints, demands, actions, causes of action, liabilities, losses, damages, judgments, awards, fines, settlements, costs or expenses including reasonable attorney's fees arising under this Contract (Claim). As used herein, the term Claim specifically encompasses proprietary software subscription or licensing rights. The provisions of this section shall apply to any Claim based on the action or omission of Contractor or its officers, employees, agents or vendors, whether joint or several. ETP shall provide Contractor reasonable assistance in the defense of any Claim. However, ETP reserves the right to defend against a Claim or settle a Claim on its own behalf. Contractor shall not defend or settle in the name of ETP without prior written consent by the signatory of this Contract for ETP. The parties shall give each other prompt written Notice of any Claim.
- 5.14 Governing Laws: This Contract shall be governed by the laws of the State of California. Contractor shall comply with all applicable federal, state and local laws.

- 5.15 Forum State: The parties agree that any legal action arising under this Contract, including mediation or arbitration, shall take place in Sacramento, California.
- 5.16 Survival: The following provisions of this Contract shall survive its termination: Relocation, ETP Name, Audits, Rosters, Indemnification, Governing Laws, Forum State, Successor Corporation, and Notices.
- 5.17 Waiver: No delay or failure by either party to exercise or enforce provision of this Contract shall be considered a waiver thereof. In order to be valid, a waiver must be in writing. A single waiver shall not constitute a continuing or subsequent waiver.
- 5.18 Other Funds: Contractor shall immediately serve ETP with Notice of any other government funding that is or may be applied to the cost of training under this Contract. Cost reimbursement by ETP under this Contract cannot displace, but must supplement, any other government funding. ETP reserves the right to reduce payments or demand the return of overpayments that result from said displacement.
- 5.19 Assignment: Contractor shall not assign any rights in, nor delegate any obligations under this Contract or any portion hereof, without prior written consent by ETP.
- 5.20 Successor Corporation: This Contract shall be binding on and inure to the benefit of the surviving corporation or other business entity in the event of Contractor's merger. (Corporations Code Section 1107.) This Contract shall be binding on and inure to the benefit of the surviving person or entity in the event a controlling interest in its assets or operations is purchased, acquired or transferred, in which case ETP may require the survivor to enter a written Assumption of Liability.
- 5.21 Entire Contract: This is the entire Contract between the parties and it supersedes any prior or contemporaneous communication or understanding between them (written or oral).
- 5.22 Modifications: Certain terms and conditions of this Contract may be modified at the request of Contractor with the written approval of ETP so long as there is no increase in the approved amount of funding, and no change in the scope or intent of training.

Modifications are restricted to the following:

- a) Add or delete a Job Number except for Apprentices;
- b) Expand or reduce the Estimated Number of Trainees in a Job Number;
- c) Change the trainee Occupations in a Job Number except for Apprentices;
- d) Redistribute the Estimated Number of Trainees funding between Job Numbers;
- e) Add to or delete training courses identified in the Exhibit B, Menu Curriculum;
- f) Change or extend the term dates;
- g) Revise range of hours so long as there is no change to the per-trainee cap on hours;
- h) Add health benefits to wages or change the amount of health benefits to be included in wages;
- i) Correct a material discrepancy between the text of this Contract and Exhibit A, Chart 1. (See Party Intent in Section 5)

If ETP approves a Modification pursuant to (a) through (i) above, it will prepare a written Modification indicating the effective date, and transmit a copy of same to Contractor. Modifications cannot be made after termination of this Contract.

5.23 Amendment: With the exception of Modifications as provided for above, this Contract may not be amended except in a writing that is signed by both parties. An Amendment or Modification can only be made based on the mutual agreement of the parties. Amendments cannot be made after termination of this Contract.

5.24 Notices: All Notices in connection with this Contract must be in writing, and shall be effective upon receipt. Notice of termination or material breach and final notice of overpayment must be delivered by certified U.S. Mail with return receipt requested, or by a commercial courier with receipt. Otherwise, Notices may be delivered by U.S. Mail, commercial courier, FAX or email. All Notices to ETP must be addressed to the manager of a regional office or the Sacramento headquarters office, as appropriate to the subject matter.

All Notices to Contractor must be addressed to the authorized representative identified below. This same representative is designated as the contact person for general inquiries by ETP.

The parties agree to keep each other informed as to any change in the contact information for their representatives.

Name and job title: Mark Mitchell, Executive Director, Business and Corporate Innovation, Customized Training Solutions

Email address: mark.mitchell@rccd.edu

Mailing address with zip code: 23555 Myer Dr., Riverside, CA 92518

Phone number: (951) 571-6477

Fax number: N/A

Contractor and ETP agree to the terms and conditions in this Contract by signature of their authorized representatives set forth below:

Contractor

ETP

Signature/Date

Signature/Date

Printed Name/Title

Stewart Knox, Executive Director

Printed Name/Title

Exhibit A: Chart 1

Training Data							Payment Schedule				
1	2	3	4	5	6	7	8	9	10	11	12
Job	Occupations	Type of Training	Estimated # of Trainees	CLS/Lab Hours	CBT Hour	Average Cost Per Trainee	Pay 1 Enroll	Pay 2 Compl	Pay 3 Hires	Pay 4 Post Retention	Post Retention
1	Shipping Clerk, Operator, Engineer, Production Worker, Shop Helper, Maintenance Worker, Shop Lead, Technician, Supervisor, Manager, Administration	R18 - MEC - Priority Industries / Initiative - Retrainee	471	0	0	\$667.00	\$166.75	\$0.00	\$0.00	\$0.00	\$17.70
687		Menu Curriculum - Trainees will receive one or more of the following: Business Skills Computer Skills Continuous Improvement Hazardous Materials Hazwoper OSHA 10 OSHA 30 Literacy Skills Manufacturing Skills									
Job Max Total	\$314,157.00	Range Of Hours: Min = 8 Max = 200 Weighted Avg = 24									

1. The number of trainees may exceed this figure, provided they receive at least the minimum number of training hours and there are sufficient funds available in the Job Number.
 2. Post-Retention Wages may vary by county. See Section on Performance Standards, in this Contract.

2	Shipping Clerk, Operator, Engineer, Production Worker, Shop Helper, Maintenance Worker, Shop Lead, Technician, Supervisor, Manager, Adminstration	<i>R18 - MEC - Retrainee - Standard</i>	164	0	0	\$418.00	\$104.50	\$0.00	\$0.00	\$0.00	\$17.70
687		<i>Menu Curriculum - Trainees will receive one or more of the following: Business Skills Computer Skills Continuous Improvement Hazardous Materials Hazwoper OSHA 10 OSHA 30 Literacy Skills Manufacturing Skills</i>									
<i>Job Max Total</i>	\$68,552.00	<i>Range Of Hours: Min = 8 Max = 200 Weighted Avg = 17</i>									
3	Shipping Clerk, Operator, Engineer, Production Worker, Shop Helper, Maintenance Worker, Shop Lead, Technician, Supervisor, Manager, Adminstration	<i>R18 - MEC - Retrainee SB</i>	84	0	0	\$444.00	\$111.00	\$0.00	\$0.00	\$0.00	\$17.70

1. The number of trainees may exceed this figure, provided they receive at least the minimum number of training hours and there are sufficient funds available in the Job Number.
2. Post-Retention Wages may vary by county. See Section on Performance Standards, in this Contract.

687		<i>Menu Curriculum - Trainees will receive one or more of the following: Business Skills Computer Skills Continuous Improvement Hazardous Materials Hazwoper OSHA 10 OSHA 30 Literacy Skills Manufacturing Skills</i>									
<i>Job Max Total</i>	\$37,296.00	<i>Range Of Hours: Min = 8 Max = 200 Weighted Avg = 16</i>									
4	Shipping Clerk, Operator, Engineer, Production Worker, Shop Helper, Maintenance Worker, Shop Lead, Technician, Administration	<i>R18 - MEC - Priority Industries / Initiative - Retrainee</i>	100	0	0	\$500.00	\$125.00	\$0.00	\$0.00	\$0.00	\$24.13
683		<i>Menu Curriculum - Trainees will receive one or more of the following: Business Skills Computer Skills Continuous Improvement Hazardous Materials Hazwoper OSHA 10 OSHA 30 Literacy Skills Manufacturing Skills</i>									

1. The number of trainees may exceed this figure, provided they receive at least the minimum number of training hours and there are sufficient funds available in the Job Number.
2. Post-Retention Wages may vary by county. See Section on Performance Standards, in this Contract.

Job Max \$50,000.00 *Range Of Hours: Min = 8 Max = 200 Weighted Avg = 18*
Total

Contract Totals

Program Cost		\$439772
Substantial Contribution	(-)	\$0
Multiple-Empl. Support	(+)	\$30233
TOTAL ETP Funding	(=)	\$470005
TOTAL Estimated No. of Trainees		819

1. The number of trainees may exceed this figure, provided they receive at least the minimum number of training hours and there are sufficient funds available in the Job Number.
 2. Post-Retention Wages may vary by county. See Section on Performance Standards, in this Contract.

Turnover Rate	Manager Supervisor %	Health Benefits Inc. in Wage?
20%	20%	Yes

Location of Training: Training will be provided at the Contractor's training sites located in Riverside County and/or designated vendor's or employers training site(s) in California.

Ratios: The trainer-to-trainee ratio shall not exceed 1:20 for Class/Lab.

Health Benefits: Health benefits of up to \$2.50 per hour for Job Numbers 1-3 may be added to the base wage to meet the ETP Standard Minimum Wage, and for Job Number 4 to meet the SET Modified as follows:

Job Numbers 1-3: Riverside, San Bernardino and San Diego Counties-\$17.70/hr., Orange County-\$18.14/hr., and Los Angeles County-\$18.56/hr.

Job Number 4: Modified Statewide Average Wage (SET Priority)-\$24.13/hr.

Exhibit B: Menu Curriculum**Class/Lab Hours**

8-200 Trainees may receive any of the following:

BUSINESS SKILLS

- Business Fundamentals
- Business Grammar & Writing
- Business Reporting & Presentations
- Coaching Skills
- Communicating Skills
- Conflict Resolution
- Cost Control
- Customer Service Excellence
- Delegating for Productivity and Employee Development
- Effective Meetings
- Finance for Non-Finance Professionals
- Goal Setting
- Leadership Skills
- Managing Change
- Marketing
- Negotiating Strategies
- Performance Management Skills
- Planning & Organizing
- Presentation Skills
- Problem Solving
- Project Management
- Sales Skills
- Strategic Planning and Execution
- Supervisory Skills
- Team Building
- Time Management
- Train-the-Trainer/Team Lead

COMPUTER SKILLS

- Accounting Software
- Adobe Acrobat
- CAD Cam Engineering Software Training
- Computer Skills for Production & Inventory
- Cyber Security
- E-Commerce
- Enterprise and Manufacturing Management Systems
- Microsoft Office 365
- Microsoft Office Beginning – Small Business Only
- Microsoft Office-Intermediate/Advanced
(Excel, Word, & PowerPoint)
- Microsoft Power Business Intelligence
- Microsoft Power Pivot for Excel
- Microsoft Power Query for Excel

- Microsoft SharePoint Foundation Structured Query Language
- Project Management & Application
- Solid Works, Design Software

CONTINUOUS IMPROVEMENT

- Eight Disciplines Problem Solving
- Analyzing and Interpreting Data
- American Production & Inventory Control Society Certification
- Design of Experiments
- Frontline Leadership
- International Standardization Organization Auditor Training
- International Standardization Organization Certification
- Kaizen Methodology
- Leadership for Lean Transformation
- Lean Enterprise
- Lean Manufacturing
- Lean Office
- Process Improvement
- Process Management
- Process Mapping
- Quality Control
- Root Cause Analyst
- Set-Up Time Reduction
- Six Sigma
- Statistical Process Control

HAZARDOUS MATERIALS

- Hazardous Chemical Cleaning
- Hazardous Materials
- Hazardous Waste
- Hazardous Waste Cleaning

HAZWOPER

OSHA 10/30 (OSHA Certified Instructor)

- OSHA 10
- OSHA 30

LITERACY SKILLS

- Basic Math
- Basic Workplace Terminology
- English as a Second Language
- Introduction to Process Technology
- Locating Information on Charts and Graphs
- Understanding Manuals and Reports

MANUFACTURING SKILLS

- Advanced Measurement Tools & Techniques
- Blueprint Reading
- Distribution Systems

- Electrical Fundamentals
- Electrical Troubleshooting
- Equipment Operation, Troubleshooting & Maintenance
- Food Safety
- Forklift
- Geometric Dimension & Tolerances
- Industrial Maintenance
- Inventory Management
- Logistics & Shipping
- Manufacturing & Assembly
- Numeric Control Functions
- Pneumatics
- Product Handling
- Production Manufacturing & Operating Skills
- Program Logic Controllers
- Shop Measurement
- Warehousing Control and Tracking

Literacy Training cannot exceed 45% of total training hours per-trainee
Safety Training cannot exceed 10% of total training hours per-trainee. This cap
does not apply to OSHA 10/30 or HAZWOPER.

Note: Reimbursement for retraining is capped at 200 total training hours per trainee, regardless of the method of delivery
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Exhibit C: Subcontracts

1. The Employment Training Panel (ETP) is not a party to this Contract. ETP is not obligated in any manner for any liability that may arise out of this Contract. No third party relationship is intended or created with ETP under this Contract.
2. Consultant agrees that ETP has the right, during normal business hours, to examine or audit any and all records, books, papers and documents related to the delivery of services, including all accounting source payroll documents, under this Contract to the extent ETP deems necessary.
3. Consultant agrees that ETP has the right, during normal business hours, to freely observe and monitor the delivery of services under this Contract with or without the Consultant's presence. In particular, Consultant agrees that ETP has the right to interview trainees, trainers and training personnel.
4. Consultant agrees to maintain all records and other writings that pertain to the delivery of services under this Contract for a period of no less than 4 years from termination or 3 years from Fiscal Closeout, whichever is later. This does not relieve Contractor of its responsibility under the ETP Contract.
5. This Contract shall be governed by the laws of the State of California. If ETP is named as a party in litigation, arbitration or other proceedings in connection with this Contract, the exclusive venue and place of jurisdiction will be the County of Sacramento in the State of California.
6. In the event of any conflict or inconsistency between the terms of this Contract and the ETP Contract, the latter shall govern and prevail.
7. In no event shall the administrative fees paid under this Contract with ETP funds exceed 13% of payment earned for Retraining. As used herein, "payment earned" means the amount of reimbursement the Contractor is entitled to retain based on ETP Fiscal Closeout. [Section 4400(r).]

Note: These provisions must be incorporated into any Contract (subcontract) between Contractor and a consultant for administration of the ETP-funded training project. These provisions need not be used verbatim, but any variation must be approved by the ETP Legal Office. Contractor means the party that holds the contract and Consultant means the party that is responsible for administrative services.

Exhibit D: Definitions

The parties agree that the following definitions shall govern performance under this Contract. These terms are used in this Contract, or may be referred to in the course of program administration by ETP.

Some definitions include references to regulations in Title 22 of the California Code of Regulations or to the Unemployment Insurance (UI) Code, as shown in brackets. The regulations and UI Code are available for review at the ETP website (www.etp.ca.gov).

Actual Cost-per-Trainee: The amount of reimbursement payable on a per-trainee basis at Progress Payment 2 (P2) and the Final Payment (F), based on the actual number of training hours completed.

Approved Amount: The maximum amount of funding approved by the Panel. This amount is distinct from Payment Earned.

Average Cost-per-Trainee: The average cost of training for each trainee enrolled in a given Job Number based on the planned hours of training and the fixed fee rate. This cost is used to calculate the first Progress Payment (P1) at the time of enrollment.

Classroom Training: Formal instruction in a classroom setting that is removed from the trainee's usual work environment, and provided on a regular basis under the constant and direct guidance of a trainer. [Section 4400(y)(1).]

CNA to LVN: Training designed to upgrade the skills of a Certified Nurse Assistant or similar caregiver under a Licensed Vocational Nurse program, leading to LVN licensure. [UI Code Section 10214.9.]

Computer-Based Training (CBT): Instruction provided through computer systems or software and delivered through an electronic medium such as the Internet, Intranet, LAN or CD-ROM. Trainees must participate from a suitable location in California. [Section 4400(ff).]

Curriculum: A list of approved training courses or modules under the Menu as shown in Exhibit B.

E-Learning: Instruction provided by a live trainer via a web-based system in real-time using interactive communication. This includes videoconference training. [Section 4400(y)(4).]

Eligible Employers: Employers are eligible for ETP funding if they are subject to payment of the Employment Training Tax. Employers that have elected an alternate method of financing liability for the payment of Unemployment Insurance benefits can only be eligible for the "incidental placement" of new hire trainees. There are other eligibility standards such as out-of-state competition, to be determined by the Panel on a case-by-case basis. [UI Code Section 10201(b).]

Enrollment: The process of registering a trainee with ETP as an eligible participant in ETP-funded training, once the first eight hours of training have been completed. Trainees are enrolled by Job Number. Once enrolled, they can participate in more than one approved course for that Job Number, on a sequential basis. [Section 4400(dd).]

Entrepreneurial Training: Training in business management and related skills for the owner of a business with 9 or fewer employees. [Section 4409.]

ETP Minimum Wage: The minimum hourly wage that must be paid to trainees at the end of the employment Retention period. [Section 4418.]

Final Payment: Final payment is the final 25% payment based on the number of training hours completed for each trainee. Final payments (F) may be authorized and paid for each trainee after completion of training and the required post-training retention period specified in the agreement. Each trainee must be employed full-time and must receive the minimum wage specified in the Contract at the end of the employment retention period. Final Payments are reconciled with individual unearned progress payments and are not considered earned until the Fiscal Closeout of the Contract.

Fiscal Closeout: The process by which ETP determines the actual amount of Payment Earned for all trainees, reconciling the Final Payment with the first two Progress Payments. ETP will give Contractor written Notice of any overpayment that results from Fiscal Closeout within a reasonable time after the term of this Contract.

Frontline Worker: These are employees who directly produce goods or deliver services. In general they are eligible for overtime compensation, regardless of job title. Managers and Supervisors as defined below are not Frontline Workers. [Section 4400(ee).]

Full-time: Employment of at least 35 hours a week, with exceptions for special programs. [Section 4400(h).]

Funding Limitations: These are industries and occupations identified by the Panel as its lowest priority for funding, and thereby precluded from participation in an ETP funded program, as identified by the Panel on the ETP website [Funding Limitations](#), as of the effective date of this Contract.

High Unemployment Area: A county or other distinct region of California where the unemployment rate exceeds the state average rate by a given factor, based on data from the Labor Market Information Division (LMID) of the Employment Development Department. The trainees in a High Unemployment Area (HUA) may qualify for a lower minimum wage, a modified Retention period, and/or the waiver of other requirements on a case-by-case basis. [Section 4429.]

Incidental Placement: New Hire trainees may be placed with public, non-profit or other employers who are not subject to payment into the Employment Training Fund on an "incidental" basis not to exceed 20% of the total trainee population under a Multiple Employer Contract, as determined by the Panel case-by-case. New Hire trainees may also be placed with Temporary Staffing agencies, not to exceed 20% of total New Hire population. [UI Code Section 10201(b) and Section 4427.]

In-Kind Contributions: The cost incurred by an employer or participating employer under an ETP-funded project. These costs may be monetary, such as wages paid to trainees during the hours of training. Or, they may be non-monetary, such as the rental value of a facility or room that is made available for instructional purposes. [Sections 4400(l) and 4401.1.]

Job Number: The designation used to differentiate between categories of trainees, and types of training. By way of example, distinguishing factors include the minimum hours of training, the approved type of training, and the minimum post-retention wages.

Literacy Training: Basic, job-related skills including math, reading, and language skills necessary for the trainee's job performance and employment retention in a job with definite career potential and long-term security. [Section 4400(n).]

Managers and Supervisors: These are employees who primarily perform exempt job duties within the meaning of the federal Fair Labor Standards Act and state Labor Code Section 515, where "primarily" means more than one-half of the work time. In performing these duties, Managers and Supervisors must also: exercise discretion and independent judgment; influence policy; supervise at least two employees with the right to hire and fire; and earn no less than two times the state minimum wage.

Mandatory Training: Training is mandatory when the employer leads trainees to believe their continued employment would be adversely affected by not attending; the subject matter is directly related to the job duties; and the trainee does not produce goods or deliver services during training. Trainees must be paid their usual wages during mandatory training. This training is usually conducted during regular working hours. [See *Division of Labor Standards Enforcement Manual* at Section 46.6.5, at www.dir.ca.gov.]

Multiple Barriers (MB): Two or more barriers to full participation in the workforce. The barriers may include mental or physical disabilities, illiteracy, limited English proficiency, limited math skills or some similar impediment.

Net New Jobs: For purposes of funding under the Retrainee-Job Creation program, this means the number of permanent-full-time positions on the Contractor's payroll must be higher by at least the number of Job Creation trainees who complete retention, as it was at start-of-term for the ETP Contract.

New Hire: Training in new vocational skills for persons who are unemployed at the start of training. The vocational skills may include job-related literacy training. [UI Code Section 20201(g); Section 4406.]

Out-of-State Competition: The Panel will not fund any retraining project, with the exception of Special Employment Training, unless it first determines that the trainee jobs are threatened by out-of-state competition. This determination is made on a case-by-case basis, using factors such as location of the corporate headquarters and revenue stream, except that a training project in manufacturing and certain other industry sectors classified under the North American Industrial Classification System, are deemed to meet this requirement. [Section 4416.]

Payment Earned: The amount of Reimbursement the Contractor is entitled to retain based on performance, and compliance with all other requirements set forth in this Contract, as reconciled at the time of Fiscal Closeout. [Section 4400(r).]

Post-Retention Wage: The minimum hourly wage that must be paid to trainees at the end of the employment Retention period. [Section 4418.]

Preceptor Training: In "preceptor training" the trainee observes hands-on skills as performed by a licensed LVN, RN or other practitioner (i.e., preceptor). The trainer to trainee ratio is generally 1:1. During the second phase, the trainee performs the skills under the preceptor's close supervision.

Priority Industry: Industry sectors that are "targeted" for training funds. Manufacturing, aerospace, biotechnology, high technology and agriculture are typical Priority Industries. They are identified in the Panel's annual Strategic Plan. [UI Code Sections 10200(b) and 10205(d).]

Productive Lab Training: A type of practical Retraining whereby the instructor oversees an employee's use of special equipment or application of particular skills, in the actual work environment, resulting in the production of goods or delivery of services for profit. A Productive Lab Training Plan must be approved in advance by ETP. Productive Lab is more suitable to production than service delivery, and would only be approved for New Hire training on a case-by-case basis.

Program Costs: This means training costs and administrative costs, before the addition of Support Costs. The Support Costs are calculated as a percentage of training costs only.

Progress Payments: Progress payments are unearned cash flow payments authorized and paid at selected training and contract performance benchmarks. Progress payments may be paid after a trainee is enrolled and has completed 8 hours of training (P1), after a trainee has completed training (P2) and when a trainee is placed in qualifying employment with an eligible employer (P3) [New Hire participants only]. Progress payments may not exceed 75% of the cost per trainee based on the hours of training documented at completion of training. Progress payments are not considered earned until the completion of all contract performance requirements and reconciliation of payments at the Fiscal Closeout of the Contract.

Reimbursement Rate: The flat rate per hour payable for different methods and types of training. In general, the rate differs between Class/Lab, Advanced Technology and Computer-Based Training, although special rates also apply to Priority Industry and Small Business training. There is a further distinction between rates for New Hire and Retraining. Rates include the cost of training and administration of the ETP-funded project. Rates are consolidated in a Job Number to determine the average cost per-trainee, and for other purposes related to payment disbursement. With a Multiple Employer Contract, the consolidated rate also includes Support Costs as applicable. [UI Code Section 10206(a) and Section 4411 (g).]

Retention: The period of full-time employment required for a trainee or group of trainees after the end of training. Typically, Retention is for 90 consecutive days, although this period may be modified on a case-by-case basis. [Sections 4400(v), 4429.]

Retraining: Job-related vocational training provided to existing employees.

Roster: The hard-copy record that must be signed by each trainee and instructor to demonstrate attendance. For CBT, the supervisor must also sign a hard-copy roster. ETP must approve the format of all Rosters.

Seasonal Industry: This industry must hire at least 50% of its workers on a cyclical basis, as in agricultural crop production. To be eligible for retraining reimbursement by ETP, employers and participating employers in this industry must have retained at least 50% of the same seasonal employees for at least one season. [UI Code Section 10214.5(d).]

Simulated Lab Training: A type of practical training whereby the instructor oversees the use of special equipment or application of particular skills in a simulated work environment. This type of training does not require a special training plan, as compared to Productive Lab Training.

Small Business: For purposes of the Small Business Reimbursement Rate and other special considerations, a small business means 100 or fewer full-time employees in California, but no more than 250 worldwide. The business must be domiciled in California, and independently owned and operated. [Section 4400(w).]

Special Employment Training: Certain types of training designed to satisfy the Panel's funding priorities are funded as Special Employment Training (SET) projects. There is no out-of-state competition requirement for SET. There are different wage requirements for the trainees who are eligible to participate in SET. There may be modifications to Retention, and/or waivers of other requirements for eligible trainees, on a case-by-case basis. [Section 4409.]

Statutory Interest: Interest assessed on overpayments. An adjusted annual rate charged from the first day of the month after Contractor received the overpayment from ETP. [Section 4447.]

Support Costs: Costs associated with recruiting participants and participating employers for training under a Multiple Employer Contact. These costs may also include assessment of eligibility, job search and placement. In general, these costs may not exceed 8% of the training costs. [Section 4411.]

Trainee Eligibility: In general, trainees are only eligible to participate in ETP-funded training if they are unemployed (New-Hire training), or employed by an Eligible Employer with wages reported in California (Retraining). There may be other eligibility standards, such as "multiple barriers" for special funding, to be determined by the Panel on a case-by-case basis. [UI Code Section 10201(c).]

Turnover Rate: Average annual turnover for full-time employees in the prior calendar year, used to measure job security. Not all separations from employment are included in calculating turnover (i.e., retirements are not included). [Section 4417.]

Variable Reimbursement: Flexible reimbursement based on a minimum and maximum number of training hours, per-trainee. Trainees may complete any number of hours within the range set forth under the Menu for a given Job Number. Trainees may be trained in one or all courses under the Menu, within the constraints of funding.

Videoconference Training: Classroom instruction provided by a live trainer that is broadcast to two or more locations in real time and interactive with interactive communication between each location through video, data, and audio. The standard trainer-to-trainee ratio (1:20) applies to each location. This training is paid at the class/lab rate as a form of E-Learning.

Voluntary Training: When training is voluntary on the part of employees, they are not required to be paid their usual wages during the hours of training. See definition of "mandatory training" above.

Board of Trustees Regular Meeting (VI.R)

Meeting	March 19, 2019
Agenda Item	Out-of-State Travel (VI.R)
Subject	Out-of-State Travel
College/District	
Funding	N/A
Recommended Action	Recommend approving out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Wolde-Ab Isaac, Chancellor

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: March 19, 2019

It is recommended that out-of-state travel be granted to:

Current:

Moreno Valley College

- 1) Dr. Dyrell Foster, Vice President, Student Services, to travel to Orlando, Florida, April 13 through 16, 2019, to attend the American Association of Community Colleges 99th Annual Convention. Estimated cost: \$2,955.00. Funding source: All expenses covered by the African American Male Education Network and Development (A2MEND) Organization; no cost to the District.
- 2) Ms. Deborah Moon, Program Director, Dental Hygiene, Health & Human Public Services, to travel to Tampa, Florida, May 31 through June 4, 2019, to attend the American Dental Educator Association, Allied Dental Program Directors' Conference. Estimated cost: \$2,198.71. Funding source: Perkins Title 1-C funds.

Norco College

- 1) Mr. Mark DeAsis, Dean, Admissions & Records, to travel to New Orleans, Louisiana, April 6 through 10, 2019, to attend the Ellucian Live 2019 Conference. Estimated cost: \$3,064.43. Funding source: California Career Pathways Trust funds.
- 2) Ms. Colleen Molko, Dean, Grants Development and Administration, Strategic Development, to travel to Chicago, Illinois, April 7 through 11, 2019, to attend The National Center for Supply Chain Automation Annual Symposium. Estimated cost: \$2,446.16. Funding source: National Center for Supply Chain Automation funds.
- 3) Mr. James Reeves, Interim Program Director, Strategic Development, to travel to Chicago, Illinois, April 7 through 11, 2019, to attend The National Center for Supply Chain Automation Annual Symposium. Estimated cost: \$2,487.20. Funding source: National Center for Supply Chain Automation funds.
- 4) Dr. Maureen Sinclair, Project Director, Student Services, to travel to New Orleans, Louisiana, April 6 through 10, 2019, to attend the Ellucian Live 2019 Conference. Estimated cost: \$3,489.96. Funding source: California Career Pathways Trust funds.
- 5) Miss Desiree Wagner, Grants Administrative Specialist, Strategic Development, to travel to Chicago, Illinois, April 7 through 11, 2019, to attend The National Center for Supply Chain Automation Annual Symposium. Estimated cost: \$2,307.28. Funding source: National Center for Supply Chain Automation funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: March 19, 2019

Riverside City College

- 1) Mr. Robert Baradaran, Chef Instructor, Applied Technology, Culinary Academy, to travel to Minneapolis, Minnesota, March 30 through April 2, 2019, to attend the American Culinary Federation Chef Connect Conference. Estimated cost: \$2,001.33. Funding source: Perkins Grant funds.
- 2) Ms. Megan Bottoms, Assistant Professor/Coordinator, Student Life and Activities, to travel to Chicago, Illinois, April 4 through 9, 2019, to accompany eight (8) students to the National Student Leadership and Diversity Conference. Estimated cost: \$11,563.38. Funding source: Associated Students Riverside City College funds.
- 3) Ms. Kristine DiMemmo, Dean of Instruction, Career and Technical Education, to travel to Washington, D.C., March 22 through 28, 2019, to attend the 2019 National Association of Workforce Boards Forum. Estimated cost: \$5,369.09. Funding source: Strong Workforce funds.
- 4) Mrs. Rachelle Fawcett, Cheer Director, Kinesiology and Athletics, to travel to Daytona Beach, Florida, April 2 through 8, 2019, to accompany forty-one (41) students to the National Cheer and Dance Association College National Championships. Estimated cost: \$30,537.60. Funding source: Pep Trust funds.
- 5) Mr. Richard Gabriel, Assistant Professor, Applied Technology, Culinary Academy, to travel to Chicago, Illinois, May 17 through 21, 2019, to attend the National Restaurant Association Show. Estimated cost: \$2,042.16. Funding source: Perkins Grant funds.
- 6) Ms. Erika Goe, Dance Team Assistant Coach, Kinesiology and Athletics, to travel to Daytona Beach, Florida, April 2 through 8, 2019, to attend the National Cheer and Dance Association College National Championships. Estimated cost: \$791.61. Funding source: Pep Trust funds.
- 7) Dr. Dariush Haghghat, Professor, Political Science, to travel to New York, New York, March 24 through 28, 2019, to accompany twenty-two (22) students to the National Model United Nations Conference. Estimated cost: \$36,587.80. Funding source: \$29,421.00 will be paid using Model United Nations funds and \$7,166.80 will be paid using Associated Students Riverside City College funds.
- 8) Ms. Chie Ishihara, Associate Professor, Business and Information Systems, to travel to Savannah, Georgia, April 6 through 12, 2019, to attend the North American Small Business International Trade Educators 32nd Annual Conference, National Small Business Exporter Summit, Certified Global Business Certification Conference. Estimated cost: \$3,724.12 Funding source: Strong Workforce funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: March 19, 2019

- 9) Mr. Kurt Kilgus, Music Specialist, Performing Arts, to travel to Dayton, Ohio, April 2 through 14, 2019, to attend the Winter Guard International World Championships (Colorguard/Percussion) Competition. Estimated cost: \$2,677.61. Funding source: \$100.79 paid using March Band Trust funds; \$936.96 paid using Associated Students Riverside City College funds; \$962.96 paid using RCC Marching Tigers Alumni Association funds and \$676.90 paid using Blue Devil Performing Arts funds.
- 10) Dr. Mark Lehr, Professor, Computer Information Systems, Business Administration, to travel to Houston, Texas, April 14 through 20, 2019, to accompanying fourteen (14) students to the NASA Design Challenge. Estimated cost: \$22,380.11. Funding source: Strong Workforce funds.
- 11) Mr. Tomas Ocampo, Professor, Political Science, to travel to New York, New York, March 24 through 28, 2019, to attend the National Model United Nations Conference. Estimated cost: \$3,894.60. Funding source: Model United Nations funds.
- 12) Mr. James Rocillo, Assistant Professor, Performing Arts, to travel to Dayton, Ohio, April 2 through 7, 2019, to accompany thirty-five (35) students to the Winter Guard International World Championships (Colorguard) Competition. Estimated cost: \$32,303.36. Funding source: \$18,746.54 paid using Marching Band Trust funds; \$5,475.38 paid using Associated Students Riverside City College funds; and \$8,081.44 paid using RCC Marching Tigers Alumni Association funds.
- 13) Ms. Shawna Seyler, Cheer Team Assistant Coach, to travel to Daytona Beach, Florida, April 2 through 8, 2019, to attend the National Cheer and Dance Association College National Championships. Estimated cost: \$791.61. Funding source: Pep Trust funds.
- 14) Dr. Rhonda Taube, Professor, Art, to travel to DeKalb, Illinois, March 25 through 27, 2019, to receive the outstanding alumna award from her alma mater, Northern Illinois University. Estimated cost: \$564.00. Funding source: All expenses paid by the Northern Illinois University; no cost to the District.
- 15) Dr. Virginia White, Professor, Life Sciences, to travel to Boulder, Colorado, April 1 through 4, 2019, to attend the National Science Foundation Conference on Data Inclusion. Estimated cost: \$1,413.52. Funding source: The National Science Foundation will pay \$713.52 and \$700.00 will be paid using Faculty Development funds.

Riverside Community College District

- 1) Mr. Raj Bajaj, Dean, Institutional Reporting, to travel to New Orleans, Louisiana, April 6 through 10, 2019, to attend the Ellucian Live 2019 Conference. Estimated cost: \$3,411.58. Funding source: General funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: March 19, 2019

- 2) Mr. Nassef Girgis, Assistant to the Coordinator, Study Abroad Program, to travel to Buenos Aires, Argentina, April 5 through 13, 2019, to attend the Centers for Academic Programs Abroad (CAPA) Buenos Aires Workshop. Estimated cost: \$1,999.00. Funding source: \$1,500.00 paid using Study Abroad funds and \$449.00 paid by CAPA.
- 3) Mr. Nassef Girgis, Assistant to the Coordinator, Study Abroad Program, to travel to Washington, D.C., May 27 through June 2, 2019, to attend the NAFSA: Association of International Educators Annual National Conference. Estimated cost: \$2,604.60. Funding source: Study Abroad funds.
- 4) Ms. Julie Ann Padilla, Director, Procurement Assistance Center, to travel to St. Louis, Illinois, April 28 through May 3, 2019, to attend the Department of Defense, Small Business Training Week 2019. Estimated cost: \$2,470.69. Funding source: Grant Procurement Assistance Center funds.

Board of Trustees Regular Meeting (VI.S)

Meeting	March 19, 2019
Agenda Item	Other Items (VI.S)
Subject	Other Items Surplus Property
College/District	
Funding	N/A
Recommended Action	Recommend by unanimous vote declaring the property on the attached lists to be surplus; find the property on Lot 1 does not exceed the total value of \$5,000; authorize the property on Lot 1 to be consigned to The Liquidation Company to be sold on behalf of the District; and authorize the property on Lot 2 to be disposed with the awarded low bidder.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement.

Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list, Lot 1 does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Education Code section 81454 permits surplus property to be disposed for the purpose of replacement, provided that the trade-in value is included in the bid proposal. Staff recommends that the surplus property identified in the attachment, Lot 2, be disposed with the awarded low bidder.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

SURPLUS EQUIPMENT LOT 1

March 19, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	ROCKWELL	WOOD SHAPER	43-340	CZ9570	001056
1	WALKER-TURNER	LATHE	N/A	NONE	001057
1	BOICE CRANE	VERTICAL SPINDER SANDER	N/A	NONE	001059
1	DELTA	WOOD BANDSAW	N/A	844A	001061
1	ROCKWELL	TABLE SAW	34-50	NONE	001062
1	DAVIS G WELLS	JOINTER, 6 IN.	N/A	NONE	001067
1	HP	PRINTER, LASER, MONO	C3980A	USDQ058320	012328
1	APPLE	COMPUTER, DESKTOP	M5183	SG004415HNZ	014602
1	WHITE INDUSTRIES	AUTO TRANSMISSION FLUID EXCHANGER	ATX3100	31001296	020180
1	APPLE	COMPUTER, DESKTOP, AIO	A1047	G842080RNV9	021359
1	APPLE	COMPUTER, DESKTOP, AIO	A1047	XB41306RNV9	023299
1	PANASONIC	VCR VHS PLAYER/RECORDER	AG-2580P	J3A1458JV2	023412
1	VIPER	COOLANT EXCHANGE/FLUSHER	AF-3400	4000368	023421
1	APPLE	COMPUTER, DESKTOP, AIO	A1047	YM419KYQRAG	024191
1	HITACHI	PROJECTOR, LCD	CP-X445	G4L003264	024923
1	APPLE	COMPUTER, DESKTOP, AIO	A1058	QP5170FEPNY	030941
1	APPLE	COMPUTER, LAPTOP, MACBOOK	A1134	4H5381HUSE6	032056
1	APPLE	COMPUTER, DESKTOP, AIO	A1186	G871036QUPZ	033711
1	HITACHI	PROJECTOR, LCD, DIGITAL	CP-X445	F7D005161	034161
1	GATEWAY	COMPUTER, LAPTOP	M285E	0036683545	034695
1	DELL	COMPUTER, LAPTOP	LATITUDE D630	HGP1BD1	036361
1	SONY	PROFESSIONAL HDV RECORD/PLAYBACK DECK	HVRM25U	1113480	037069
1	SONY	PROFESSIONAL HDV RECORD/PLAYBACK DECK	HVRM25U	1113484	037070
1	SONY	PROFESSIONAL HDV RECORD/PLAYBACK DECK	HVRM25U	1113478	037071
1	PANASONIC	CAMCORDER	AG-HVX200P	D7TC00108R	037072
1	AOC	MONITOR, LCD	2216VW	39286BA064511	038163
1	CANON	CAMERA, MOVIE, 16MM FILM	SCOOPIC 16MS	22835	038332
1	HP	PRINTER, LASER, MONO	Q7815A	CNG2R09652	038436
1	HP	PRINTER, LASER, COLOR	CB504A	JP4LB69052	038490
1	VIEWSONIC	MONITOR, LCD	VX2240W	QRB091300800	038820
1	HP	PRINTER, INKJET, MFP, COLOR	CB783A	CN992D52D5	042281

SURPLUS EQUIPMENT LOT 1

March 19, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL	MONITOR, LCD	P2212H	CN0NDMRP742611C 21DTM	044917
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 790	G5TXTR1	047146
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	7KKYA86959	048367
1	DELL	PROJECTOR, DIGITAL, DESKTOP	1510X	7M1D0S1	048442
1	APPLE	COMPUTER, DESKTOP, AIO	A1312	D25JH0PRDHJW	050265
1	APPLE	MONITOR, LCD, THUNDERBOLT 27-INCH	A1407	C02P61WSF2GC	061391
1	APPLE	COMPUTER, DESKTOP, AIO	A1419	C02PP0MSE8J4	062316
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ003BMJ	065035
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	7KKYA86134	049920
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	7DKYA29705	049921
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	7DKYA29706	049923
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	8LKSA17362	NONE
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	8LKSA19230	NONE
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	8LKSA20092	066120
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	8LKSA18538	066123
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	8LKSA20342	066124
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 7010	1WW7FX1	051532
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	7DKYA29432	NONE
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	7KKYA86151	NONE
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	7KKYA86593	NONE

SURPLUS EQUIPMENT LOT 1

March 19, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	LENOVO	COMPUTER, DESKTOP, AIO	10BBS08S00	MJ00VAJM	060087
1	HP	COMPUTER, DESKTOP	XW5000	USV31806CW	NONE
1	HP	COMPUTER, DESKTOP	XW5000	USV31804WF	NONE
1	HP	COMPUTER, DESKTOP	XW5000	NONE	NONE
1	KENMORE	REFRIGERATOR	25593382010	BK12129108911240	NONE
1	DELL	COMPUTER ACCESSORY, DOCK	PD01X	CN0HD0264864375F 0715	NONE
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 7010	H544XX1	051539
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ004KUQ	49144
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ003BMD	051883
1	ATIVA	SHREDDER, CROSS-CUT, 14- SHEET	HD PRO 1400	NONE	NONE
1	SNAP-ON	FUEL INJECTION AND THROTTLE BODY CLEANING SYSTEM	EEFS305A	11040	NONE
1	WAGNER	PAINT SPRAYER	015324	NONE	000806
1	BINKS	PAINT SPRAYER, AIRLESS, SUPER BEE	41-9500	14446	000807
1	BINKS	AIR COMPRESSOR	34-1021	NONE	000808
1	SPEEDAIRE	AIR COMPRESSOR	2Z630B	105277	000809
1	HITACHI	PROJECTOR, LCD, DIGITAL	CP-WU8440	F2F000752	050205
1	LG	MONITOR, LCD	M1910A	601KGVC1B695	NONE
1	N/A	FILECABINET, 5-DRAWER, STEEL	N/A	NONE	NONE
1	N/A	FILECABINET, 4-DRAWER, STEEL	N/A	NONE	NONE
1	N/A	BENCH, TOOL, STEEL, STATIONARY	N/A	NONE	NONE
1	BLUE POINT	CART, TOOL, STEEL, ROLLING	N/A	NONE	NONE
1	SHO RACK	NEWSSTAND, DISPLAYCASE, STEEL	N/A	030579	NONE
1	SHO RACK	NEWSSTAND, DISPLAYCASE, STEEL	N/A	030581	NONE
1	SHO RACK	NEWSSTAND, DISPLAYCASE, STEEL	N/A	030583	NONE
1	SHO RACK	NEWSSTAND, DISPLAYCASE, STEEL	N/A	030577	NONE
1	SHO RACK	NEWSSTAND, DISPLAYCASE, STEEL	N/A	030578	NONE
1	SHO RACK	NEWSSTAND, DISPLAYCASE, STEEL	N/A	NONE	NONE
1	SHO RACK	NEWSSTAND, DISPLAYCASE, STEEL	N/A	NONE	NONE
1	DELL	MONITOR, LCD	1706FPVT	CN0T94017161858IA ECF	031876

SURPLUS EQUIPMENT LOT 1

March 19, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	HP	PRINTER, INKJET, MFP, COLOR	Q5569A	MY6BSQ75W0	036610
1	HP	PRINTER, LASER, MONO	Q5402A	CNRXS39904	037310
1	LENOVO	MONITOR, LCD	6622HB1	V1M2967	038029
1	DELL	COMPUTER, DESKTOP, WORKSTATION	PRECISION T5400	JMPL3K1	038884
1	DELL	COMPUTER, DESKTOP, WORKSTATION	PRECISION T5400	CMPL3K1	038889
1	DELL	COMPUTER, DESKTOP, WORKSTATION	PRECISION T5400	GMPL3K1	038890
1	DELL	COMPUTER, DESKTOP, WORKSTATION	PRECISION T5400	FMPL3K1	038891
1	LENOVO	COMPUTER, DESKTOP	7484WUT	MJPFE84	041929
1	PANASONIC	COMPUTER, LAPTOP, MOBILE DIGITAL COMPUTER (MDC)	CF-30 MK3 (TOUGHBOOK)	7GKSA54073	NONE
1	LENOVO	MONITOR, LCD	2572HB6	V6B0258	042503
1	MICROSOFT	COMPUTER, TABLET, SURFACE PRO	N/A	NONE	060306
11	N/A	CHAIR, TASK, ROLLING	N/A	NONE	NONE
1	HP	PRINTER, LASER, MONO	C4120A	USEA000577	012289
1	HOTRONICS, INC	VIDEO SIGNAL PROCESSOR, TIME BASE CORRECTOR/FRAME SYNCHRONIZER	ATS-51-2	1057	023876
1	SIGMA TECHNOLOGY SYSTEMS	A/V SWITCHER, 16X16 MASTER CONTROL PANEL	HSY-1616	RA040022	023878
1	GATEWAY	MONITOR, LCD	FPD1765	MG45970P02211	032423
1	GATEWAY	COMPUTER, LAPTOP	M285E	0039001788	033768
1	LENOVO	COMPUTER, DESKTOP	6075CTO	LKMMRGN	037849
1	LENOVO	COMPUTER, DESKTOP	7483CTO	L3A0969	038589
1	HP	PRINTER, INKJET, COLOR	C8970A	SG73J1107J	039340
1	LENOVO	COMPUTER, DESKTOP	7479CTO	L3A0111	040412
1	LENOVO	COMPUTER, LAPTOP	7448CTO	R90TP8C	042130
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	7783W1L	MJWHEN8	042368
1	LENOVO	COMPUTER, DESKTOP, AIO	1782CTO	MJHNXWW	48014
1	LENOVO	COMPUTER, DESKTOP, AIO	1782CTO	MJLPHCN	48256
1	LENOVO	COMPUTER, DESKTOP, AIO	1782CTO	MJLPHCP	48257
1	LENOVO	COMPUTER, DESKTOP	3302A1U	MJVVN XZ	050269
1	LENOVO	MONITOR, LCD	3024HCI	V1XR914	063298
1	HP	PRINTER, INKJET, MFP, COLOR	B4L03A	CN42H2P3M0	49069
1	LENOVO	COMPUTER, DESKTOP, AIO	0870A6U	MJRBKP6	043463
1	HP	COMPUTER, LAPTOP	E3U62UT	5CG3395369	NONE
1	LENOVO	MONITOR, LCD	4424HB6	V6N4314	NONE

SURPLUS EQUIPMENT LOT 1

March 19, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	mitsubishi	PROJECTOR, LCD	VLT-XD700LP	0007526	051317
1	SONY	DVD PLAYER	N/A	NONE	NONE
1	SONY	DVD/VHS COMBO PLAYER	N/A	NONE	NONE
1	SONY	CD MULTI-CHANNEL PLAYER	N/A	NONE	NONE
1	JVC	DV TO VHS CONVERTER	N/A	NONE	NONE
1	COMPAQ	IT RACK (LARGE, BEIGE COLOR)	N/A	NONE	NONE
1	FOCUS	DIGITAL STORAGE, PORTABLE, DIRECT TO EDIT (DTE), FIREWIRE, 100GB	FIRESTORE FS-100	24699	037083
1	HP	PRINTER, LASER, MONO	CB368A	CNBJR55482	038003
1	XEROX	PRINTER, SOLID INK, COLOR	PHASER 8400N	RPC171812	026913
1	HP	PRINTER, LASER, MONO	Q7814A	CND1S55915	034330
1	EPSON	SCANNER, DOCUMENT, ADF, COLOR	WORKFORCE PRO GT-S50	L3AZ159447	48505
1	EPSON	SCANNER, DOCUMENT, ADF, COLOR	WORKFORCE PRO GT-S50	L3AZ159445	48504
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 7010	GS93XX1	051449
1	BROTHER	FAX MACHINE	INTELLIFAX 1270E	U60302K2K460631	040391
1	CANON	COPIER, PERSONAL, LASER, MONO	PC950	TVF11543	020845

SURPLUS EQUIPMENT LOT 2

March 19, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	HAAS	LATHE, CNC, WITH TOOLING PACKAGE	SL-20	63033	013985

Board of Trustees Regular Meeting (VII.A)

Meeting	March 19, 2019
Agenda Item	Consent Agenda Information (VII.A)
Subject	Capital Program Executive Summary Report - February 2019
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

See the attached monthly Capital Program Executive Report (CPES) as of February 28, 2019. The CPES report reflects Measure C proceeds, income, project commitments, and available balances.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director, Business Services

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of February 28, 2019

	Moreno Valley College	Norco College	Riverside City College	District	Centrally Controlled			Total
					Approved Projects	Program Reserve	Program Contingency	
Original Measure C Allocation Split	\$ 69,200,000	\$ 66,300,000	\$ 173,100,000	\$ 19,200,000	\$ 19,300,000	\$ 24,000,000	\$ 10,000,000	\$ 381,100,000
Redistribution of Specific Donations/Rebates	\$ (1,086,934)	\$ (975,883)	\$ 3,293,229	\$ (326,040)	\$ -	\$ (642,104)	\$ (262,268)	
Income Distribution Through June 30, 2018	\$ 542,389	\$ 1,147,238	\$ 2,152,531	\$ 139,690	\$ -	\$ 275,340	\$ 112,462	\$ 4,369,649
Additional Allocation from Centrally Controlled	\$ 1,655,460	\$ 3,182,687	\$ 14,256,756	\$ 5,624,050	\$ (28,317)	\$ (19,510,166)	\$ (5,180,470)	\$ -
Total Measure C Allocation	\$ 70,310,915	\$ 69,654,042	\$ 192,802,516	\$ 24,637,700	\$ 19,271,683	\$ 4,123,070	\$ 4,669,724	\$ 385,469,649
Project Commitments	\$ (58,584,440)	\$ (72,114,538)	\$ (185,100,664)	\$ (21,907,401)	\$ (18,623,243)	\$ -	\$ -	\$ (356,330,286)
Remaining Uncommitted Funds	\$ 11,726,475	\$ (2,460,496)	\$ 7,701,852	\$ 2,730,299	\$ 648,440	\$ 4,123,070	\$ 4,669,724	\$ 29,139,364

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of February 28, 2019

MORENO VALLEY COLLEGE					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 69,200,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ (1,086,934)	\$ 68,113,066
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 542,389	\$ 68,655,455
APPROVED PROJECTS					
Certificates of Participation (93 & 01 Refunding)	\$ 2,635,830	\$ 2,635,830	\$ -	\$ -	\$ 66,019,625
CO Bond Issuance Related Expenditures	\$ 1,026,409	\$ 1,026,409	\$ -	\$ -	\$ 64,993,216
District Phone & VM upgrade	\$ 73,639	\$ 73,639	\$ -	\$ -	\$ 64,919,577
ECS Secondary Effects	\$ 286,227	\$ 286,227	\$ -	\$ -	\$ 64,633,350
Emergency Phone Project	\$ 88,318	\$ 88,318	\$ -	\$ -	\$ 64,545,032
Long Range Master Plans	\$ 289,985	\$ 289,985	\$ -	\$ -	\$ 64,255,047
Hot Water Loop System & Boiler Replacement	\$ 869,848	\$ 869,848	\$ -	\$ -	\$ 63,385,199
Logic Domain- CMP System	\$ 45,022	\$ 45,022	\$ -	\$ -	\$ 63,340,177
Infrastructure Projects (IT Upgrade)	\$ 102,211	\$ 102,211	\$ -	\$ -	\$ 63,237,966
Utility Retrofit Project (NORESKO)	\$ 1,388,503	\$ 1,388,503	\$ -	\$ -	\$ 61,849,463
Modular Redistribution Projects	\$ 3,945,332	\$ 3,939,832	\$ -	\$ -	\$ 57,909,631
Scheduled Maintenance Match (Historical)	\$ 351,322	\$ 351,322	\$ 635,669	\$ -	\$ 57,558,309
ECS Bldg. Upgrade	\$ 252,296	\$ 252,296	\$ -	\$ -	\$ 57,306,013
District Computer/Network System Upgrade	\$ 211,433	\$ 211,433	\$ -	\$ -	\$ 57,094,580
Safety & Site Improvement Project	\$ 919,827	\$ 719,827	\$ 200,000	\$ -	\$ 56,374,753
Food Services Remodel (& Int facilities)	\$ 2,654,335	\$ 2,649,606	\$ 28,000	\$ -	\$ 53,725,147
Network Operations Center	\$ 3,524,082	\$ 2,931,707	\$ -	\$ -	\$ 50,793,440
Learning Gateway Building & Lions Lot	\$ 5,269,307	\$ 4,984,261	\$ -	\$ -	\$ 45,809,179
Student Academic Services-Phase III	\$ 21,080,265	\$ 5,939,817	\$ 14,036,000	\$ -	\$ 39,869,362
Science Lab Remodel (Phase I&II)	\$ 500,000	\$ 302,804	\$ -	\$ -	\$ 39,566,558
Feasibility/Planning/Mngmnt/Staffing	\$ 1,716,212	\$ 1,716,212	\$ -	\$ -	\$ 37,850,346
Scheduled Maintenance (2010+) (\$640Kx5 years)	\$ 1,080,320	\$ 603,460	\$ 72,430	\$ -	\$ 37,246,886
Nursing Portables	\$ 705,338	\$ 705,338	\$ -	\$ 705,338	\$ 37,246,886
A/V & Lighting Hum 129 & SS 101	\$ 200,000	\$ 134,457	\$ -	\$ -	\$ 37,112,429
MVC Master Plan Update	\$ 877,500	\$ 877,500	\$ -	\$ 186,000	\$ 36,420,929
Electronic Contract Document Storage	\$ 10,550	\$ -	\$ -	\$ -	\$ 36,420,929
Dental Education Center	\$ 10,700,181	\$ 9,877,088	\$ -	\$ 373,349	\$ 26,917,190
Adm Move to Humanities	\$ 25,990	\$ 25,990	\$ -	\$ -	\$ 26,891,200
Mechanical Upgrade Projects	\$ 875,000	\$ 660,245	\$ -	\$ -	\$ 26,230,955
2013 FPP/IPP	\$ -	\$ -	\$ -	\$ -	\$ 26,230,955
Emergency Phone Repairs	\$ 450,000	\$ 341,582	\$ -	\$ 341,582	\$ 26,230,955
Physician Asst Lab Remodel	\$ 120,000	\$ 49,191	\$ -	\$ 49,191	\$ 26,230,955
MVC Student Services Welcome Center	\$ 14,000,000	\$ 14,000,000	\$ -	\$ -	\$ 12,230,955
Health Science Center - MVC	\$ 164,971	\$ 164,971	\$ -	\$ -	\$ 12,065,984
BCTC Center	\$ 84,500	\$ 84,500	\$ -	\$ -	\$ 11,981,484
Center for Human Performance	\$ 112,009	\$ 112,009	\$ 30,350,000	\$ -	\$ 11,869,475
Library Learning Center	\$ 143,000	\$ 143,000	\$ 27,578,000	\$ -	\$ 11,726,475
Remaining Measure C Funds					\$ 11,726,475
	\$ 76,779,762	\$ 58,584,440	\$ 72,900,099	\$ 1,110,915	
5 YEAR CCP					
BCTC Center	\$ 10,999,000	\$ 10,999,000	\$ -		

Measure C Summary

Original Measure C Allocation	\$ 69,200,000
Additional Measure C Allocation	\$ 1,110,915
Total Measure C Allocation	<u>\$ 70,310,915</u>

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of February 28, 2019

NORCO COLLEGE					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 66,300,000
From Centrally Controlled - Program Contingency				\$ 500,000	\$ 66,800,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ (975,883)	\$ 65,824,117
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 1,147,238	\$ 66,971,355
APPROVED PROJECTS					
Certificates of Participation (93 & 01 Refunding)	\$ 2,535,893	\$ 2,535,893	\$ -	\$ -	\$ 64,435,462
CO Bond Issuance Related Expenditures	\$ 987,493	\$ 987,493	\$ -	\$ -	\$ 63,447,969
District Phone & Voicemail Upgrades	\$ 70,847	\$ 70,847	\$ -	\$ -	\$ 63,377,122
Room Renovations	\$ 100,019	\$ 100,019	\$ -	\$ -	\$ 63,277,103
Emergency Phone Project	\$ 102,773	\$ 102,773	\$ -	\$ -	\$ 63,174,330
Long Range Master Plans	\$ 362,670	\$ 362,670	\$ -	\$ -	\$ 62,811,660
Logic Domain- CPM System	\$ 43,315	\$ 43,315	\$ -	\$ -	\$ 62,768,345
Infrastructure Project (IT Upgrade)	\$ 98,336	\$ 98,336	\$ -	\$ -	\$ 62,670,009
Utility Retrofit Project (NORESCO)	\$ 1,587,401	\$ 1,587,401	\$ -	\$ -	\$ 61,082,608
Modular Redistribution Project	\$ 2,109,572	\$ 2,109,572	\$ -	\$ -	\$ 58,973,036
Scheduled Maintenance Match (Historic)	\$ 180,850	\$ 180,850	\$ 362,942	\$ -	\$ 58,792,186
ECS Building Upgrade	\$ 137,265	\$ 137,265	\$ -	\$ -	\$ 58,654,921
Industrial Technology Facility-PhaseIII	\$ 28,800,284	\$ 9,715,350	\$ 18,990,000	\$ -	\$ 48,939,571
District Computer Network/Systems Upgrade	\$ 203,417	\$ 203,417	\$ -	\$ -	\$ 48,736,154
Soccer Field Turf/Locker Rooms	\$ 3,904,973	\$ 3,879,314	\$ -	\$ -	\$ 44,856,840
Site & Safety Improvements-3rd St	\$ 967,442	\$ 967,442	\$ -	\$ -	\$ 43,889,398
Center for Student Success	\$ 15,635,918	\$ 15,633,873	\$ -	\$ -	\$ 28,255,525
Norco Operations Center (PBX/M&O)	\$ 11,775,000	\$ 11,277,010	\$ -	\$ -	\$ 16,978,515
Secondary Effects project (SSC & ITB)	\$ 16,044,292	\$ 16,028,180	\$ -	\$ 35,288	\$ 985,623
Groundwater Mont Wells Disposition	\$ 517,660	\$ 211,149	\$ 16,696	\$ 211,149	\$ 985,623
Feasibility/Planning/Mngmnt/Staffing	\$ 1,651,142	\$ 1,651,142	\$ -	\$ -	\$ (665,519)
Scheduled Maintenance (2010+) \$640Kx5 yrs)	\$ 580,580	\$ 580,580	\$ 72,430	\$ -	\$ (1,246,099)
Master Plan Update	\$ 178,300	\$ 178,300	\$ -	\$ -	\$ (1,424,399)
Electronic Contract Document Storage	\$ 10,150	\$ -	\$ -	\$ -	\$ (1,424,399)
Central Plant Boiler Replacement	\$ 161,847	\$ 161,847	\$ -	\$ -	\$ (1,586,246)
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ (1,586,246)
Self Generating Inc. Program (Fuel Cell)	\$ 3,110,000	\$ 3,110,000	\$ -	\$ 2,436,250	\$ (2,259,996)
Center for Human Perf & Kinesiology	\$ 86,500	\$ 86,500	\$ 33,869,000	\$ -	\$ (2,346,496)
Multimedia & Arts Center (MAC)	\$ 114,000	\$ 114,000	\$ -	\$ -	\$ (2,460,496)
Remaining Measure C Funds					\$ (2,460,496)
	\$ 92,057,939	\$ 72,114,538	\$ 53,311,068	\$ 3,354,042	
5 YEAR CCP					
Multimedia & Arts Center (MAC)	\$ 69,457,000	\$ 1,629,000	\$ 67,828,000		
Secondary Effects of MAC	\$ 200,000	\$ 200,000	\$ -		

Measure C Summary

Original Measure C Allocation	\$ 66,300,000
Additional Measure C Allocation	\$ 3,354,042
Total Measure C Allocation	<u>\$ 69,654,042</u>

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of February 28, 2019

RIVERSIDE CITY COLLEGE					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 173,100,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ 3,293,229	\$ 176,393,229
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 2,152,531	\$ 178,545,760
APPROVED PROJECTS					
Certificates of Participation (93 & 01 Refunding)	\$ 6,583,329	\$ 6,583,329	\$ -	\$ -	\$ 171,962,431
CO Bond Issuance Related Expenditures	\$ 2,563,591	\$ 2,563,591	\$ -	\$ -	\$ 169,398,840
Bridge Space	\$ 1,175,132	\$ 1,175,132	\$ -	\$ -	\$ 168,223,708
District Phone and Voicemail Upgrades	\$ 183,923	\$ 183,923	\$ -	\$ -	\$ 168,039,785
MLK Renovation	\$ 8,010,091	\$ 1,010,614	\$ 6,999,477	\$ -	\$ 167,029,171
Swing Space (Lovekin)	\$ 4,273,734	\$ 4,273,734	\$ -	\$ -	\$ 162,755,437
Wheelock Field (Phase I)	\$ 4,516,435	\$ 4,516,435	\$ -	\$ -	\$ 158,239,002
Parking Structure (Phase II)	\$ 20,940,662	\$ 20,940,662	\$ -	\$ -	\$ 137,298,340
Emergency Phones	\$ 178,626	\$ 178,626	\$ -	\$ -	\$ 137,119,714
PBX Building	\$ 428,119	\$ 428,119	\$ -	\$ -	\$ 136,691,595
Long Range Plans	\$ 786,422	\$ 786,422	\$ -	\$ -	\$ 135,905,173
Logic Domain/PM system	\$ 112,449	\$ 112,449	\$ -	\$ -	\$ 135,792,724
Infrastructure (IT Upgrade)	\$ 255,286	\$ 255,286	\$ -	\$ -	\$ 135,537,438
Utility Retrofit (NOESCO)	\$ 3,205,284	\$ 3,205,284	\$ -	\$ -	\$ 132,332,154
Stokoe ILC (Phases I & II)	\$ 9,844,137	\$ 7,399,505	\$ 2,444,632	\$ -	\$ 124,932,649
Modular Redistribution	\$ 2,376,458	\$ 2,376,458	\$ -	\$ -	\$ 122,556,191
Scheduled Maintenance Match (Past)	\$ 2,387,444	\$ 870,873	\$ 1,516,571	\$ -	\$ 121,685,318
Quad Modernization	\$ 21,725,807	\$ 9,171,807	\$ 12,554,000	\$ -	\$ 112,513,511
Bradshaw Bldg Electrical (Emergency)	\$ 366,353	\$ 366,353	\$ -	\$ -	\$ 112,147,158
District Computer Network System Upgrades	\$ 528,081	\$ 528,081	\$ -	\$ -	\$ 111,619,077
Wheelock Gym, Seismic Retrofit	\$ 190,631	\$ 190,631	\$ -	\$ -	\$ 111,428,446
Food Services Remodel & Interim Facilities	\$ 1,015,705	\$ 987,705	\$ -	\$ -	\$ 110,440,741
Nursing, Science & Math Complex	\$ 63,712,000	\$ 16,347,203	\$ 45,439,400	\$ 467,028	\$ 94,560,566
Riverside Aquatics Complex	\$ 11,028,683	\$ 10,874,233	\$ -	\$ -	\$ 83,686,333
Wheelock Gym, Seismic Retrofit-Phase II	\$ 22,564,995	\$ 12,918,309	\$ 9,165,000	\$ 72,966	\$ 70,840,990
Coil School for the Arts	\$ 43,088,000	\$ 25,736,076	\$ 16,812,858	\$ 8,100,000	\$ 53,204,914
Culinary Arts Academy & District Offices	\$ 17,326,888	\$ 16,989,009	\$ 812,379	\$ 5,616,762	\$ 41,832,667
Quad Basement Remodel	\$ 467,000	\$ 352,941	\$ -	\$ -	\$ 41,479,726
Black Box Theatre Remodel (Plans only)	\$ 10,955	\$ 10,955	\$ -	\$ -	\$ 41,468,771
Remodel of Tech A (Plans only)	\$ 11,375	\$ 11,375	\$ -	\$ -	\$ 41,457,396
Feasibility/Png/Mngt/Staffing	\$ 4,286,464	\$ 4,286,464	\$ -	\$ -	\$ 37,170,932
Interim Parking (Lot 33)	\$ 177,023	\$ 177,023	\$ -	\$ -	\$ 36,993,909
Scheduled Maintenance (2010+ \$640K/yr x 5 yr)	\$ 1,507,220	\$ 1,507,220	\$ 168,690	\$ -	\$ 35,486,689
Parking Structure Fall Deterrent	\$ 7,576	\$ 7,576	\$ -	\$ -	\$ 35,479,113
Master Plan Updates	\$ 577,000	\$ 577,000	\$ -	\$ -	\$ 34,902,113
Student Services Building-Phase I	\$ 24,375,000	\$ 20,751,844	\$ -	\$ -	\$ 14,150,269
Student Services Building-Phase II	\$ 1,550,000	\$ 1,550,000	\$ -	\$ -	\$ 12,600,269
Electronic Contract Document Storage	\$ 26,350	\$ -	\$ -	\$ -	\$ 12,600,269
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ 12,600,269
Food Srvc / Café Grab n Go	\$ 1,600,000	\$ 81,372	\$ -	\$ -	\$ 12,518,897
Lovekin Parking/Tennis-Portable Relocation	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ 10,518,897
Lovekin Parking/Tennis-Tennis Courts	\$ 2,250,000	\$ 2,250,000	\$ -	\$ -	\$ 8,268,897
Lovekin Parking/Tennis-Parking Structure	\$ 225,000	\$ 101,724	\$ -	\$ -	\$ 8,167,173
Athletic Office Remodel(Wheelock)	\$ 147,706	\$ 95,942	\$ -	\$ -	\$ 8,071,231
Cellular Repeater Booster System	\$ 25,000	\$ 18,879	\$ -	\$ -	\$ 8,052,352
Life Science / Physical Science Remodel	\$ 208,000	\$ 208,000	\$ -	\$ -	\$ 7,844,352
Cosmetology Building	\$ 142,500	\$ 142,500	\$ -	\$ -	\$ 7,701,852

RIVERSIDE CITY COLLEGE					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
Remaining Measure C Funds					\$ 7,701,852
	\$ 288,962,434	\$ 185,100,664	\$ 95,913,007	\$ 19,702,516	
5 YEAR CCP					
Life Science / Physical Science Remodel	\$ 28,659,000	\$ 6,883,000	\$ 21,776,000		
MLK Renovation	\$ 18,780,000	\$ 1,871,000	\$ 16,909,000		
Cosmetology Building	\$ 23,098,000	\$ 1,871,000	\$ 21,227,000		

Measure C Summary

Original Measure C Allocation	\$ 173,100,000
Additional Measure C Allocation	\$ 19,702,516
Total Measure C Allocation	<u>\$ 192,802,516</u>

Riverside Community College District
Measure C - Capital Program Executive Summary Report
As of February 28, 2019

RCCD DISTRICT PROJECTS					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 19,200,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ (326,040)	\$ 18,873,960
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 139,690	\$ 19,013,650
APPROVED PROJECTS					
Certificates of Participation (93 & 01 Refunding)	\$ 737,033	\$ 737,033	\$ -	\$ -	\$ 18,276,617
CO Bond Issuance Related Expenditures	\$ 287,005	\$ 287,005	\$ -	\$ -	\$ 17,989,612
District Phone and Voicemail Upgrades	\$ 20,591	\$ 20,591	\$ -	\$ -	\$ 17,969,021
RCCD Systems Office (Market St)	\$ 2,629,981	\$ 2,629,981	\$ -	\$ -	\$ 15,339,040
Emergency Phones	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 15,329,040
Logic Domain/PM System	\$ 12,589	\$ 12,589	\$ -	\$ -	\$ 15,316,451
Infrastructure (IT Upgrade)	\$ 28,580	\$ 28,580	\$ -	\$ -	\$ 15,287,871
District Computer/Network Sys Upgr	\$ 59,121	\$ 59,121	\$ -	\$ -	\$ 15,228,750
Culinary Art Academy & Dist Offc	\$ 18,384,389	\$ 16,607,009	\$ 812,379	\$ 5,616,760	\$ 4,238,501
Swing Space - Market Street Properties	\$ 866,500	\$ 737,303	\$ -	\$ -	\$ 3,501,198
Feasibility/Plng/Mngt/Staffing	\$ 479,889	\$ 479,889	\$ -	\$ -	\$ 3,021,309
Scheduled Maint. New Allocation - District Wide	\$ 168,740	\$ 168,740	\$ -	\$ -	\$ 2,852,569
DSA Close-Out	\$ 75,000	\$ 7,290	\$ -	\$ 7,290	\$ 2,852,569
Alumni Carriage House Restrartion	\$ 150,000	\$ 122,270	\$ -	\$ -	\$ 2,730,299
Electronic Contract Document Storage	\$ 5,900	\$ -	\$ -	\$ -	\$ 2,730,299
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ 2,730,299
Remaining Measure C Funds					\$ 2,730,299
	\$ 23,915,318	\$ 21,907,401	\$ 812,379	\$ 5,437,700	

Measure C Summary

Original Measure C Allocation	\$ 19,200,000
Additional Measure C Allocation	\$ 5,437,700
Total Measure C Allocation	<u>\$ 24,637,700</u>

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of February 28, 2019

CENTRALLY CONTROLLED FUNDS					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 53,300,000
Approved Projects \$19.3M					
ADA Compliance -Phase I	\$ 6,360,000	\$ 6,046,162	\$ 42,793	\$ -	\$ 13,253,838
IT Audit Implementation	\$ 6,000,000	\$ 6,000,000	\$ -	\$ -	\$ 7,253,838
Utility Infrastructure	\$ 6,700,000	\$ 6,232,049	\$ -	\$ (373,349)	\$ 648,440
District Standards	\$ 355,000	\$ 345,032	\$ -	\$ 345,032	\$ 648,440
Approved Projects					
					\$ 648,440
Program Reserve \$24M					
Redistribution of College Specific Donations/Rebates Included in Original Allocation	\$ -	\$ -	\$ -	\$ (642,104)	\$ 23,357,896
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018	\$ -	\$ -	\$ -	\$ 275,340	\$ 23,633,236
CSA	\$ -	\$ -	\$ -	\$ (8,100,000)	\$ 15,533,236
CAA/DO	\$ -	\$ -	\$ -	\$ (10,306,765)	\$ 5,226,471
DSA Close out	\$ -	\$ -	\$ -	\$ (7,290)	\$ 5,219,181
Nursing Portables - MVC	\$ -	\$ -	\$ -	\$ (705,338)	\$ 4,513,843
Physican Asst Lab - MVC	\$ -	\$ -	\$ -	\$ (49,191)	\$ 4,464,652
Emergency Phone Repairs - MVC	\$ -	\$ -	\$ -	\$ (341,582)	\$ 4,123,070
Aquatics Center - RCC (Reserve - Donation Cover)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
CSA - RCC (Reserve - LaSierra Capital Repayment)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
TITLE III-STEM - NC (Reserve - Grant Repayment)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
Program Reserve					
					\$ 4,123,070
Program Contingency-\$10M					
Redistribution of College Specific Donations/Rebates Included in Original Allocation	\$ -	\$ -	\$ -	\$ (262,268)	\$ 9,737,732
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018	\$ -	\$ -	\$ -	\$ 112,462	\$ 9,850,194
ADA Compliance - Phase I	\$ -	\$ -	\$ -	\$ -	\$ 9,850,194
CAA/DO	\$ -	\$ -	\$ -	\$ (926,757)	\$ 8,923,437
March Dental Education - MVC	\$ -	\$ -	\$ -	\$ -	\$ 8,923,437
Master Plan Update - MVC	\$ -	\$ -	\$ -	\$ (186,000)	\$ 8,737,437
Nursing, Science Math - RCC	\$ -	\$ -	\$ -	\$ (467,028)	\$ 8,270,409
Wheelock Gym - RCC	\$ -	\$ -	\$ -	\$ (72,966)	\$ 8,197,443
Norco Allocation - NC	\$ -	\$ -	\$ -	\$ (500,000)	\$ 7,697,443
Secondary Effect - NC	\$ -	\$ -	\$ -	\$ (35,288)	\$ 7,662,155
Groundwater Wells - NC	\$ -	\$ -	\$ -	\$ (211,149)	\$ 7,451,006
Alumni Carriage House Restoration - RCCD	\$ -	\$ -	\$ -	\$ -	\$ 7,451,006
District Standards	\$ -	\$ -	\$ -	\$ (345,032)	\$ 7,105,974
Self-Generating Inc Program (Fuel Cell)	\$ -	\$ -	\$ -	\$ (2,200,000)	\$ 4,905,974
Self-Generating Inc Program - Incentives/Rebates	\$ -	\$ -	\$ -	\$ (236,250)	\$ 4,669,724
Program Contingency					
					\$ 4,669,724
Remaining Measure C Funds					
					\$ 9,441,234

Measure C Summary

Original Measure C Allocation	\$53,300,000
Additional Measure C Allocation	-\$25,235,523
Total Measure C Allocation	<u>\$28,064,477</u>

Board of Trustees Regular Meeting (VII.B)

Meeting	March 19, 2019
Agenda Item	Consent Agenda Information (VII.B)
Subject	Monthly Financial Report for Month Ending – February 28, 2019
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

See the attached monthly Financial Report for the period July 1, 2018 through February 28, 2019.

Prepared By: Aaron Brown, Vice Chancellor, Financial and Business Services
Melissa Elwood, Controller

MONTHLY FINANCIAL REPORT
JULY 1, 2018 – FEBRUARY 28, 2019

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**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED FEBRUARY 28, 2019**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 188,337,433	\$ 202,844,834	\$ 202,844,834	\$ 129,858,709
Inter/Intrafund Transfer from:				
District Bookstore (Resource 1110)	399,625	946,888	1,301,950	797,311
Total Revenues	<u>\$ 188,737,058</u>	<u>\$ 203,791,722</u>	<u>\$ 204,146,784</u>	<u>\$ 130,656,020</u>
Expenditures				
Academic Salaries	\$ 82,956,365	\$ 86,282,126	\$ 85,773,197	\$ 56,055,417
Classified Salaries	33,830,556	38,625,286	38,336,849	23,983,628
Employee Benefits	47,112,576	52,027,341	51,939,693	28,063,836
Materials & Supplies	2,054,256	3,552,777	3,512,574	1,067,708
Services	15,943,420	45,306,378	45,640,453	10,106,032
Capital Outlay	2,158,125	5,883,852	6,474,994	705,069
Student Aid	546,631	52,910	99,189	42,043
Intrafund Transfers for:				
DSP&S Program (Resource 1190)	653,504	665,157	665,157	332,579
Center for Social Justice and Civil Liberties (Resource 1120)	112,337	215,829	215,829	107,915
College Promise Pgrm (Resource 1190)	857,118	2,658,610	2,658,610	1,329,305
Federal Work Study (Resource 1190)	328,017	425,599	425,599	128,346
Veteran Services (Resource 1190)	5,800	4,842	4,842	4,842
Total Expenditures	<u>\$ 186,558,705</u>	<u>\$ 235,700,707</u>	<u>\$ 235,746,986</u>	<u>\$ 121,926,720</u>
Revenues Over (Under) Expenditures	\$ 2,178,353	\$ (31,908,985)	\$ (31,600,202)	\$ 8,729,300
Beginning Fund Balance	43,121,096	45,299,449	45,299,449	45,299,449
Ending Fund Balance	<u>\$ 45,299,449</u>	<u>\$ 13,390,464</u>	<u>\$ 13,699,247</u>	<u>\$ 54,028,749</u>
Ending Cash Balance				<u>\$ 59,716,973</u>

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Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 3,317,039	\$ 3,750,284	\$ 3,750,284	\$ 1,857,670
Expenditures				
Classified Salaries	\$ 1,636,096	\$ 1,796,604	\$ 1,796,604	\$ 1,152,346
Employee Benefits	633,368	766,396	766,396	422,270
Materials & Supplies	41,589	45,070	40,454	16,905
Services	947,234	917,699	947,509	484,630
Capital Outlay	135,226	261,366	236,172	31,555
Total Expenditures	\$ 3,393,513	\$ 3,787,135	\$ 3,787,135	\$ 2,107,706
Revenues Over (Under) Expenditures	\$ (76,474)	\$ (36,851)	\$ (36,851)	\$ (250,036)
Beginning Fund Balance	(386,665)	(463,139)	(463,139)	(463,139)
Ending Fund Balance	\$ (463,139)	\$ (499,990)	\$ (499,990)	\$ (713,175)
Ending Cash Balance				\$ (640,153)

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Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,875,949	\$ 1,846,000	\$ 1,846,000	\$ 949,819
Expenditures				
Academic Salaries	\$ 465,303	\$ 524,615	\$ 530,575	\$ 331,360
Classified Salaries	562,403	768,990	726,349	376,066
Employee Benefits	371,760	507,140	508,213	228,723
Materials & Supplies	99,742	146,843	152,462	54,665
Services	245,022	437,547	466,036	161,058
Capital Outlay	14,422	38,852	40,352	9,197
Total Expenditures	<u>\$ 1,758,652</u>	<u>\$ 2,423,987</u>	<u>\$ 2,423,987</u>	<u>\$ 1,161,069</u>
Revenues Over (Under) Expenditures	\$ 117,297	\$ (577,987)	\$ (577,987)	\$ (211,250)
Beginning Fund Balance	<u>2,111,364</u>	<u>2,228,661</u>	<u>2,228,661</u>	<u>2,228,661</u>
Ending Fund Balance	<u><u>\$ 2,228,661</u></u>	<u><u>\$ 1,650,674</u></u>	<u><u>\$ 1,650,674</u></u>	<u><u>\$ 2,017,411</u></u>
Ending Cash Balance				<u><u>\$ 1,871,698</u></u>

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Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 76,252	\$ 74,055	\$ 74,055	\$ 33,569
Expenditures				
Academic Salaries	\$ (257)	\$ 0	\$ 0	\$ 0
Classified Salaries	74,052	49,415	49,415	50,699
Employee Benefits	16,450	17,771	17,771	9,779
Materials & Supplies	302	13,500	13,500	0
Services	6,993	6,341	6,341	1,538
Total Expenditures	<u>\$ 97,541</u>	<u>\$ 87,027</u>	<u>\$ 87,027</u>	<u>\$ 62,016</u>
Revenues Over (Under) Expenditures	\$ (21,288)	\$ (12,972)	\$ (12,972)	\$ (28,447)
Beginning Fund Balance	<u>(284,610)</u>	<u>(305,898)</u>	<u>(305,898)</u>	<u>(305,898)</u>
Ending Fund Balance	<u>\$ (305,898)</u>	<u>\$ (318,870)</u>	<u>\$ (318,870)</u>	<u>\$ (334,345)</u>
Ending Cash Balance				<u>\$ (327,816)</u>

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Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals 7/1/17 to 6/30/18	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 344,826	\$ 315,000	\$ 315,000	\$ 141,870
Intrafund Transfer from:				
Contractor-Operated				
Bookstore (Resource 1110)	275,000	275,000	275,000	137,500
Total Revenues	<u>\$ 619,826</u>	<u>\$ 590,000</u>	<u>\$ 590,000</u>	<u>\$ 279,370</u>
Expenditures				
Academic Salaries	\$ 26,716	\$ 9,240	\$ 9,240	\$ 0
Classified Salaries	101,569	111,653	111,653	77,932
Employee Benefits	59,581	60,807	60,807	35,081
Materials & Supplies	10,648	10,000	10,000	2,758
Services	281,549	289,526	289,526	240,508
Capital Outlay	1,500	0	0	0
Total Expenditures	<u>\$ 481,563</u>	<u>\$ 481,226</u>	<u>\$ 481,226</u>	<u>\$ 356,279</u>
Revenues Over (Under) Expenditures	\$ 138,262	\$ 108,774	\$ 108,774	\$ (76,910)
Beginning Fund Balance	<u>(638,599)</u>	<u>(500,337)</u>	<u>(500,337)</u>	<u>(500,337)</u>
Ending Fund Balance	<u>\$ (500,337)</u>	<u>\$ (391,563)</u>	<u>\$ (391,563)</u>	<u>\$ (577,246)</u>
Ending Cash Balance				<u>\$ (561,754)</u>

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Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Follett Higher Education Group, Inc. to manage the District's Bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 839,417	\$ 1,062,300	\$ 1,062,300	\$ 648,581
Expenditures				
Services	\$ 43,600	\$ 43,600	\$ 43,600	\$ 21,800
Interfund Transfer to:				
Food Services (Resource 3200)	105,045	180,045	180,045	52,523
Riverside - Early Childhood Services (Resource 3300)	75,000	75,000	75,000	37,500
Intrafund Transfer to:				
Performance Riverside (Resource 1090)	275,000	275,000	275,000	137,500
General Operating (Resource 1000)	324,625	1,301,950	1,301,950	797,311
Total Expenditures	<u>\$ 823,270</u>	<u>\$ 1,875,595</u>	<u>\$ 1,875,595</u>	<u>\$ 1,046,634</u>
Revenues Over (Under) Expenditures	\$ 16,147	\$ (813,295)	\$ (813,295)	\$ (398,053)
Beginning Fund Balance	<u>677,341</u>	<u>693,488</u>	<u>693,488</u>	<u>693,488</u>
Ending Fund Balance	<u>\$ 693,488</u>	<u>\$ (119,807)</u>	<u>\$ (119,807)</u>	<u>\$ 295,436</u>
Ending Cash Balance				<u><u>\$ 316,686</u></u>

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Center for Social Justice and Civil Liberties is used to record the revenues and expenditures associated with operating the museum, archive, and educational center.

Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 26,075	\$ 25,712	\$ 25,712	\$ 25,095
Intrafund Transfer from:				
General Operating (Resource 1000)	<u>112,337</u>	<u>215,829</u>	<u>215,829</u>	<u>107,915</u>
Total Revenues	<u>\$ 138,411</u>	<u>\$ 241,541</u>	<u>\$ 241,541</u>	<u>\$ 133,009</u>
Expenditures				
Academic Salaries	\$ 0	\$ 0	\$ 0	\$ 3,833
Classified Salaries	56,849	110,057	110,057	35,202
Employee Benefits	38,991	66,489	66,489	12,112
Materials & Supplies	5,292	4,910	4,910	126
Services	47,242	50,282	50,282	31,327
Capital Outlay	<u>775</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 149,149</u>	<u>\$ 231,738</u>	<u>\$ 231,738</u>	<u>\$ 82,601</u>
Revenues Over (Under) Expenditures	\$ (10,738)	\$ 9,803	\$ 9,803	\$ 50,408
Beginning Fund Balance	<u>13,135</u>	<u>2,397</u>	<u>2,397</u>	<u>2,397</u>
Ending Fund Balance	<u>\$ 2,397</u>	<u>\$ 12,200</u>	<u>\$ 12,200</u>	<u>\$ 52,805</u>
Ending Cash Balance				<u>\$ 56,092</u>

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Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 213,615	\$ 419,803	\$ 419,803	\$ 9,945
Expenditures				
Classified Salaries	\$ 154,892	\$ 180,576	\$ 180,576	\$ 123,140
Employee Benefits	75,056	96,185	96,185	57,357
Materials & Supplies	1,516	27,700	26,700	1,616
Services	203,342	217,246	218,246	92,428
Capital Outlay	4,009	9,300	9,300	1,145
Total Expenditures	<u>\$ 438,814</u>	<u>\$ 531,007</u>	<u>\$ 531,007</u>	<u>\$ 275,687</u>
Revenues Over (Under) Expenditures	\$ (225,199)	\$ (111,204)	\$ (111,204)	\$ (265,741)
Beginning Fund Balance	<u>69,280</u>	<u>(155,919)</u>	<u>(155,919)</u>	<u>(155,919)</u>
Ending Fund Balance	<u><u>\$ (155,919)</u></u>	<u><u>\$ (267,123)</u></u>	<u><u>\$ (267,123)</u></u>	<u><u>\$ (421,660)</u></u>
Ending Cash Balance				<u><u>\$ (494,511)</u></u>

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Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals 7/1/17 to 6/30/18	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,524,852	\$ 2,524,000	\$ 2,524,000	\$ 1,400,541
Expenditures				
Materials & Supplies	\$ 9,643	\$ 1,500	\$ 1,609	\$ 1,274
Services	482,478	420,425	1,446,463	243,240
Capital Outlay	585,578	7,746,968	6,720,821	51,765
Total Expenditures	\$ 1,077,698	\$ 8,168,893	\$ 8,168,893	\$ 296,279
Revenues Over (Under) Expenditures	\$ 1,447,154	\$ (5,644,893)	\$ (5,644,893)	\$ 1,104,262
Beginning Fund Balance	5,856,361	7,303,515	7,303,515	7,303,515
Ending Fund Balance	\$ 7,303,515	\$ 1,658,622	\$ 1,658,622	\$ 8,407,777
Ending Cash Balance				\$ 8,414,136

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Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 54,660,651	\$ 113,430,799	\$ 137,598,647	\$ 85,781,621
Intrafund Transfers from:				
General Operating (Resource 1000)				
For College Promise Program	857,118	2,658,610	2,658,610	1,329,305
For DSP&S	653,504	665,157	665,157	332,579
For Federal Work Study	328,017	425,599	425,599	128,346
For Veteran Services	5,800	4,842	4,842	4,842
Total Revenues	<u>\$ 56,505,090</u>	<u>\$ 117,185,007</u>	<u>\$ 141,352,855</u>	<u>\$ 87,576,693</u>
Expenditures				
Academic Salaries	\$ 7,543,211	\$ 8,771,214	\$ 9,813,082	\$ 5,173,863
Classified Salaries	14,628,201	16,938,315	18,737,626	10,071,713
Employee Benefits	8,027,993	10,974,835	11,800,667	5,394,400
Materials & Supplies	2,641,378	13,772,565	9,827,837	1,236,264
Services	16,829,506	41,072,053	66,014,312	8,463,159
Capital Outlay	4,515,450	17,191,331	16,391,821	2,632,148
Student Grants (Financial, Book, Meal, Transportation)	2,319,351	8,464,694	8,767,510	885,199
Total Expenditures	<u>\$ 56,505,090</u>	<u>\$ 117,185,007</u>	<u>\$ 141,352,855</u>	<u>\$ 33,856,744</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 53,719,949
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 53,719,949</u>
Ending Cash Balance				<u>\$ 50,052,909</u>

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Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals 7/1/17 to 6/30/18	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 3,073,675	\$ 3,272,240	\$ 3,272,240	\$ 1,665,604
Interfund Transfers from:				
Contractor-Operated				
Bookstore (Resource 1110)	105,045	105,045	105,045	52,523
Total Revenues	<u>\$ 3,178,720</u>	<u>\$ 3,377,285</u>	<u>\$ 3,377,285</u>	<u>\$ 1,718,127</u>
Expenditures				
Classified Salaries	\$ 1,077,957	\$ 1,166,621	\$ 1,166,621	\$ 720,102
Employee Benefits	395,340	455,437	455,437	256,975
Materials & Supplies	1,279,767	1,368,607	1,368,607	809,581
Services	218,117	238,487	244,487	141,162
Capital Outlay	102,560	103,255	97,255	59,031
Total Expenditures	<u>\$ 3,073,741</u>	<u>\$ 3,332,407</u>	<u>\$ 3,332,407</u>	<u>\$ 1,986,850</u>
Revenues Over (Under) Expenditures	\$ 104,980	\$ 44,878	\$ 44,878	\$ (268,724)
Beginning Fund Balance	<u>1,182,397</u>	<u>1,287,376</u>	<u>1,287,376</u>	<u>1,287,376</u>
Ending Fund Balance	<u><u>\$ 1,287,376</u></u>	<u><u>\$ 1,332,254</u></u>	<u><u>\$ 1,332,254</u></u>	<u><u>\$ 1,018,652</u></u>
Ending Cash Balance				<u><u>\$ 981,780</u></u>

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Child Care was established to manage the finances of the District's child care centers at the colleges.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals 7/1/17 to 6/30/18	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,533,325	\$ 1,449,799	\$ 1,449,799	\$ 811,503
Interfund Transfers from:				
Contractor-Operated				
Bookstore (Resource 1110)	0	75,000	75,000	37,500
Total Revenues	<u>\$ 1,533,325</u>	<u>\$ 1,524,799</u>	<u>\$ 1,524,799</u>	<u>\$ 849,003</u>
Expenditures				
Academic Salaries	\$ 675,181	\$ 717,642	\$ 717,642	\$ 374,873
Classified Salaries	491,747	549,505	549,505	314,595
Employee Benefits	197,546	279,711	279,711	123,171
Materials & Supplies	53,887	58,725	62,225	23,901
Services	75,085	90,298	96,998	44,379
Capital Outlay	865	122,265	112,065	0
Total Expenditures	<u>\$ 1,494,311</u>	<u>\$ 1,818,146</u>	<u>\$ 1,818,146</u>	<u>\$ 880,920</u>
Revenues Over (Under) Expenditures	\$ 39,014	\$ (293,347)	\$ (293,347)	\$ (31,917)
Beginning Fund Balance	<u>1,090,566</u>	<u>1,129,579</u>	<u>1,129,579</u>	<u>1,129,579</u>
Ending Fund Balance	<u><u>\$ 1,129,579</u></u>	<u><u>\$ 836,232</u></u>	<u><u>\$ 836,232</u></u>	<u><u>\$ 1,097,662</u></u>
Ending Cash Balance				<u><u>\$ 1,064,271</u></u>

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State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects.

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7/1/17 to 6/30/18	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,834,001	\$ 5,957,432	\$ 5,957,432	\$ 5,754,220
Expenditures				
Services	\$ 2,783	\$ 0	\$ 0	\$ 0
Capital Outlay	2,831,218	5,957,432	5,957,432	1,979,523
Total Expenditures	\$ 2,834,001	\$ 5,957,432	\$ 5,957,432	\$ 1,979,523
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 3,774,697
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 3,774,697
Ending Cash Balance				\$ 3,996,910

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La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 114,410	\$ 115,000	\$ 115,000	\$ 36,579
Expenditures				
Capital Outlay	\$ (18,799)	\$ 0	\$ 0	\$ (831)
Total Expenditures	\$ (18,799)	\$ 0	\$ 0	\$ (831)
Revenues Over (Under) Expenditures	\$ 133,209	\$ 115,000	\$ 115,000	\$ 37,410
Beginning Fund Balance	1,752,243	1,885,451	1,885,451	1,885,451
Ending Fund Balance	<u>\$ 1,885,451</u>	<u>\$ 2,000,451</u>	<u>\$ 2,000,451</u>	<u>\$ 1,922,861</u>
Ending Cash Balance				<u>\$ 1,922,861</u>

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General Obligation Series 2015E Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 43, Resource 4390 - GO Bond Series 2015E Capital Appreciation Bonds

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ (95,439)	\$ 116,000	\$ 116,000	\$ 31,764
Expenditures				
Classified Salaries	\$ 136,039	\$ 710,876	\$ 710,876	\$ 55,720
Employee Benefits	59,914	397,208	397,208	25,181
Materials & Supplies	140	0	0	0
Services	467,507	318,833	318,833	105,796
Capital Outlay	1,335,434	25,600,661	25,600,661	817,198
Total Expenditures	<u>\$ 1,999,034</u>	<u>\$ 27,027,578</u>	<u>\$ 27,027,578</u>	<u>\$ 1,003,894</u>
Revenues Over (Under) Expenditures	\$ (2,094,473)	\$ (26,911,578)	\$ (26,911,578)	\$ (972,130)
Beginning Fund Balance	<u>8,624,143</u>	<u>6,529,670</u>	<u>6,529,670</u>	<u>6,529,670</u>
Ending Fund Balance	<u>\$ 6,529,670</u>	<u>\$ (20,381,908)</u>	<u>\$ (20,381,908)</u>	<u>\$ 5,557,539</u>
Ending Cash Balance				<u>\$ 5,461,038</u>

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Self-Insured PPO Health Plan is used to account for the revenues and expenditures of the District's health self-insurance program.

Fund 61, Resource 6100 - Self-Insured PPO Health Plan

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 9,563,410	\$ 9,933,311	\$ 9,933,311	\$ 8,008,128
Expenditures				
Classified Salaries	\$ 132,194	\$ 147,090	\$ 147,090	\$ 68,390
Employee Benefits	78,413	78,951	78,951	39,098
Services	7,982,353	10,112,840	10,112,840	5,179,907
Total Expenditures	\$ 8,192,961	\$ 10,338,881	\$ 10,338,881	\$ 5,287,395
Revenues Over (Under) Expenditures	\$ 1,370,449	\$ (405,570)	\$ (405,570)	\$ 2,720,733
Beginning Fund Balance	1,750,605	3,121,053	3,121,053	3,121,053
Ending Fund Balance	\$ 3,121,053	\$ 2,715,483	\$ 2,715,483	\$ 5,841,787
Ending Cash Balance				\$ 7,308,878

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED FEBRUARY 28, 2019**

Self-Insured Workers' Compensation is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

Fund 61, Resource 6110 - Self-Insured Workers' Compensation

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,400,414	\$ 2,044,460	\$ 2,044,460	\$ 1,481,662
Expenditures				
Classified Salaries	\$ 338,824	\$ 458,038	\$ 458,038	\$ 273,774
Employee Benefits	145,183	217,196	217,196	111,891
Materials & Supplies	139,158	16,000	16,000	51,223
Services	1,653,061	1,697,465	1,697,465	1,190,969
Capital Outlay	38,593	7,500	7,500	695
Total Expenditures	<u>\$ 2,314,819</u>	<u>\$ 2,396,199</u>	<u>\$ 2,396,199</u>	<u>\$ 1,628,552</u>
Revenues Over (Under) Expenditures	\$ (914,405)	\$ (351,739)	\$ (351,739)	\$ (146,889)
Beginning Fund Balance	<u>2,277,159</u>	<u>1,362,754</u>	<u>1,362,754</u>	<u>1,362,754</u>
Ending Fund Balance	<u>\$ 1,362,754</u>	<u>\$ 1,011,015</u>	<u>\$ 1,011,015</u>	<u>\$ 1,215,865</u>
Ending Cash Balance				<u>\$ 3,921,313</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
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Self-Insured General Liability is used to account for the revenues and expenditures of the District's general liability self-insurance program.

Fund 61, Resource 6120 - Self-Insured General Liability

	Prior Year Actuals 7/1/17 to 6/30/18	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,493,630	\$ 2,004,460	\$ 2,004,460	\$ 1,034,093
Expenditures				
Classified Salaries	\$ 141,393	\$ 193,218	\$ 193,218	\$ 116,051
Employee Benefits	60,815	91,242	91,242	48,144
Materials & Supplies	73,620	2,200	2,300	86
Services	1,686,260	2,096,446	2,096,346	1,276,080
Capital Outlay	4,102	7,500	7,500	0
Total Expenditures	\$ 1,966,189	\$ 2,390,606	\$ 2,390,606	\$ 1,440,361
Revenues Over (Under) Expenditures	\$ (472,559)	\$ (386,146)	\$ (386,146)	\$ (406,268)
Beginning Fund Balance	1,374,080	901,520	901,520	901,520
Ending Fund Balance	\$ 901,520	\$ 515,374	\$ 515,374	\$ 495,252
Ending Cash Balance				\$ 886,723

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
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FOR THE PERIOD ENDED FEBRUARY 28, 2019**

Internal Services Fund - OPEB Liability is used to account for the funds accumulated to address future retiree health benefits that are transferred to an irrevocable trust established with CalPERS - California Employees' Retiree Benefit Trust (CERBT).

Fund 69, Resource 6900 - Internal Services Fund - OPEB Liability

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 407,959	\$ 463,543	\$ 463,543	\$ 214,877
Expenditures				
Services	\$ 2,197	\$ 2,271	\$ 2,271	\$ 1,596
Total Expenditures	\$ 2,197	\$ 2,271	\$ 2,271	\$ 1,596
Revenues Over (Under) Expenditures	\$ 405,762	\$ 461,272	\$ 461,272	\$ 213,281
Beginning Fund Balance	837,884	1,243,646	1,243,646	1,243,646
Ending Fund Balance	<u>\$ 1,243,646</u>	<u>\$ 1,704,918</u>	<u>\$ 1,704,918</u>	<u>\$ 1,456,927</u>
Ending Cash Balance				<u>\$ 1,456,927</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED FEBRUARY 28, 2019**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

Associated Students of RCCD

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 991,781	\$ 1,018,701	\$ 1,018,701	\$ 638,083
Expenditures				
Materials & Supplies	\$ 952,678	\$ 1,047,320	\$ 1,047,320	\$ 608,201
Total Expenditures	\$ 952,678	\$ 1,047,320	\$ 1,047,320	\$ 608,201
Revenues Over (Under) Expenditures	\$ 39,103	\$ (28,619)	\$ (28,619)	\$ 29,882
Beginning Fund Balance	<u>1,144,256</u>	<u>1,183,359</u>	<u>1,183,359</u>	<u>1,183,359</u>
Ending Fund Balance	<u>\$ 1,183,359</u>	<u>\$ 1,154,740</u>	<u>\$ 1,154,740</u>	<u>\$ 1,213,241</u>
ASRCCD Trust Fund Ending Balance				<u>\$ 1,446,096</u>
Ending Cash Balance				<u>\$ 2,577,748</u>

** Note: Ending Cash Balance includes both ASRCCD Funds and Trust Funds for College and Students Organizations

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED FEBRUARY 28, 2019**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Grant Programs.

	<u>Student Financial Aid</u>			
	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 62,218,779	\$ 80,634,657	\$ 80,634,657	\$ 46,203,748
Expenditures				
Scholarships and Grant Reimbursements	\$ 62,261,770	\$ 80,634,657	\$ 80,634,657	\$ 45,376,463
Total Expenditures	\$ 62,261,770	\$ 80,634,657	\$ 80,634,657	\$ 45,376,463
Revenues Over (Under) Expenditures	\$ (42,991)	\$ 0	\$ 0	\$ 827,285
Beginning Fund Balance	623,287	580,296	580,296	580,296
Ending Fund Balance	<u>\$ 580,296</u>	<u>\$ 580,296</u>	<u>\$ 580,296</u>	<u>\$ 1,407,581</u>
Ending Cash Balance				<u>\$ 1,535,428</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED FEBRUARY 28, 2019**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

RCCD Development Corporation

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 7	\$ 8	\$ 8	\$ 5
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 20
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 20
Revenues Over (Under) Expenditures	\$ 7	\$ 8	\$ 8	\$ (15)
Beginning Fund Balance	<u>16,182</u>	<u>16,189</u>	<u>16,189</u>	<u>16,189</u>
Ending Fund Balance	<u>\$ 16,189</u>	<u>\$ 16,197</u>	<u>\$ 16,197</u>	<u>\$ 16,175</u>
Ending Cash Balance				<u>\$ 16,175</u>

Board of Trustees Regular Meeting (VIII.A)

Meeting	March 19, 2019
Agenda Item	Resources (VIII.A)
Subject	Resources Agreement with the City of Riverside for Dispatch Services through the Riverside Police Department
College/District	
Funding	General Fund and Parking Fund
Recommended Action	Recommend approving the agreement between Riverside Community College District and the City of Riverside for dispatch services through the Riverside Police Department for the term July 1, 2019 through June 30, 2022.

Background Narrative:

The District was notified by California State University San Bernardino (CSUSB) in May 2018 that police dispatch service costs would increase by 300% for FY 2018/2019, despite the presence of a valid and current contract. The District determined the cost increases were unreasonable and inconsistent with Riverside Community College District's (RCCD) expected service levels. The District attempted to negotiate the increase to an acceptable level, but an agreement could not be reached.

The District reached out to other agencies to discuss providing dispatch services. Based on those discussions it was determined that the services and cost structure offered by Riverside Police Department (RPD) was consistent with District's needs related to service levels, equipment, proximity, and professional cooperation.

This agreement and the association with RPD will not only provide RCCD with enhanced dispatch services, but will provide for mutually beneficial interagency relations. Service level enhancements include RCCD's new connection to the Public Safety Enterprise Communication System (PSEC), which is managed by Riverside County.

The agreement will result in approximate cost savings of \$100,000 per year. RCCD will incur one-time equipment costs in the amount of \$175,000 for RCCD to join the PSEC and RPD dispatch systems. RCCD will be responsible for maintaining all equipment necessary for the functionality of the PSEC system within the RPD Communication Division.

The proposed agreement amount of \$302,865 for the first year of service is based on the estimated number of RPD staff hours and other resources that will be dedicated to service RCCD. Additionally, RCCD has agreed to provide assistance in dispatch personnel recruitment and testing locations for the dispatch hiring effort. Both agencies will annually evaluate call volume workload and radio traffic to determine estimated costs for fiscal years 2020/21 and 2021/22, limited to a minimum increase of 3% annually.

Attached for the Board's review and consideration is an agreement with the City of Riverside to provide dispatch services through the Riverside Police Department for the term of July 1, 2019 through June 30, 2022.

Prepared By: Aaron S. Brown, Vice Chancellor, Business & Financial Services
Michael Simmons, Director, Risk Management, Safety & Police Services
Colleen Walker, Interim Chief of Police

Dispatch Services Agreement With the Riverside Police Department

Michael W. Simmons
Director, Risk Management, Safety & Police

RPD Dispatch Services Agreement

Background

- CSUSB 300% Price Increase for 2018-2019
- RCCD Made Several Attempts to Negotiate with CSUSB
- Unable to Reach an Agreement with CSUSB
- Several Agencies Were Considered for New Relationship
- Chaffey College and Other CSUSB Clients Effected
- Riverside Police Department Considered Best Fit
- Months of Negotiations and Contract Discussions
- District Recommending Approval of RPD Contract

RPD Dispatch Services Agreement

Benefits to RCCD

- PSEC Digital Radio Access
- True “Fee for Service” Contract | Incremental Cost Structure
- Decreased Delays in Dispatch Communications with Officers
- Training and Collaboration with Local Police Department
- Interagency Cooperation for Emergency Response
- Predictable and Reliable Cost Increases
- Services Levels Consistent for ALL Colleges / District

RPD Dispatch Services Agreement

Cost Considerations – Annual Fees

- CSUSB Contract Annual Costs
 - Average \$427,509 Per Year
- RPD Contract Costs
 - Average \$321,841 Per Year

RPD Dispatch Services Agreement

Cost Considerations – Start-up Costs

- CSUSB Contract Costs
 - Year One Estimated Start-up Costs = \$525,000
- RPD Contract Costs
 - Year One Estimated Start-up Costs = \$175,000

Questions?

**RIVERSIDE POLICE DEPARTMENT
DISPATCH SERVICES AGREEMENT
No. _____**

This Service Agreement (“Agreement”) is entered into by and between the **CITY OF RIVERSIDE, BY AND THROUGH ITS POLICE DEPARTMENT**, serving in its law enforcement and dispatch services capacity (hereinafter “**RPD**”) and the **RIVERSIDE COMMUNITY COLLEGE DISTRICT** (hereafter “**RCCD**”). RPD and RCCD shall be referred to herein singularly as “Party” or collectively as the “Parties.”

WHEREAS, RCCD operates a District/College Police Department (“Department”) in accordance with the provisions of California Education Code sections 72330 et seq.; and

WHEREAS, in the operation of the Department, RCCD has need of communication services including but not limited to dispatch services; and

WHEREAS, RPD has the ability to provide the communication services to RCCD as described and during the Term identified below (“Services”); and

WHEREAS, RPD is willing to provide Services to RCCD under a duly authorized agreement between the Parties (“Agreement”); and

WHEREAS, the Parties desire to enter into this Agreement for the provision of Services;

NOW, THEREFORE, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

I. TERM AND TERMINATION

- A. The term (“Term”) of this Agreement shall commence on **July 1, 2019**, without interruption of Services, and shall remain valid for three (3) consecutive service years of one (1) year each, totaling three (3) service years and ending **June 30, 2022**.
- B. Except as otherwise specifically noted herein, either Party may terminate this Agreement upon provision of one-hundred eighty (180) days written notice to the other Party to allow for a transition to another dispatch service provider in a way that will not impair public safety. The parties agree that in the event of such termination, the Parties will work together to ensure, to the extent reasonably possible, that the transition of Services provided under this Agreement away from RPD will not cause or create any detrimental impact to either public safety or RCCD’s financial status.

II. SCOPE OF WORK

RPD agrees to provide the following services to RCCD, 24 hours a day, seven days a week, for every day of the year including Federal and State holidays (“Services”):

- A. Routine Police Dispatch Services consisting of accepting incoming 9-1-1 and 10 digit

telephone calls, and two way radio communication between field units and RPD dispatch via the Public Safety Enterprise Communication (PSEC) radio system talkgroups for tracking agency personnel, incidents, and activities.

- B. California Law Enforcement Telecommunications System (CLETS) inquiry functions as allowed and approved by the California Department of Justice.
- C. Monitoring, where possible, any emergency campus “blue phones” that are properly routed to RPD. Related routing, testing, functionality, and related financial costs of these devices shall be the sole responsibility of RCCD. For clarification, RPD shall not be responsible for the routing, testing, functionality, and/or related financial costs of RCCD blue phones. Proper routing of the blue phones to a Public Safety Answering Point (PSAP) will be determined and assured solely by RCCD.
- D. Dispatch support for special events, only upon a specific request by RCCD and based on predetermined special events procedures. RCCD may incur additional fees for such special events.

III. NOTICES

- A. Any notice which is required or desired to be served by either Party upon the other shall be addressed to the respective Parties as set forth below:

RPD

Riverside Police Department
Attention: Chief of Police
4102 Orange Street
Riverside, CA 92501
(951) 826-5700

Riverside Police Department
Attention: Deputy Chief Larry Gonzalez
4102 Orange Street
Riverside, CA 92501
(951) 826-5571

RCCD

Riverside Community College District
Attention: Chief of Police
3801 Market Street
Riverside, CA 92501
(951) 222-8586

Riverside Community College District
Attention: Risk Management Department
3810 Market Street
Riverside, CA 92501
(951) 222-8128

IV. RCCD RESPONSIBILITIES

RCCD agrees and shall be responsible for the following, including acquisition of any additional equipment, to permit provision of Services by RPD under this Agreement:

- A. All annual maintenance and/or repair costs related to records management (RMIS) under RPD’s service contract with the approved supplier, payable to RPD.
- B. Continued training of RCCD personnel on Radio procedures and CLETS requirements.
- C. Purchase, maintenance, and/or repair of all third party equipment and/or software

necessary for provision of Services including but not limited to computers, mobile computers, printers, radio equipment, etc.

- D. Assignment of a CLETS Automated Terminal Coordinator (ATC) to oversee CLETS required Policies, Practices, and Procedures (PPPs) as set forth by the California Department of Justice (DOJ).
- E. Establishment of a nexTEST account with DOJ and adherence to all CLETS training requirements and CLETS/DOJ and FBI guidelines.

NOTE: Any violation or misuse of CLETS could result in termination of CLETS via RPD. All training and usage shall be subject to examination and audit by RPD.

- F. Acquisition and/or maintenance of all mandatory equipment to meet technological needs and to permit provision of Services including but not limited to the following:
 - i. Mobile Data Computers (MDC)
 - ii. Modems and/or a connection for MDCs
 - iii. PC workstations on each RCCD campus to conduct routine daily business
 - iv. Dymo Label Writer 440 and Dymo Labels #30256 (Property Bar Coding), as recommended by CAD/RMS vendor
 - v. Equipment must meet or exceed minimum specifications/standards as set forth by suppliers and RPD
 - vi. Purchase and installation of equipment or retrofitting of vehicles for MDCs is the exclusive responsibility of RCCD
 - vii. Installation and configuration of 9-1-1 lines/trunks including modification needed to RPD's 9-1-1 system via AT&T to accept those lines/trunks
 - viii. Installation and configuration of 10-digit business line to receive RCCD non-emergency calls including modification needed to RPD's 9-1-1 system via AT&T to accept those lines/trunks

V. PROVISION OF SUPERVISION, LABOR, AND EQUIPMENT

- A. Supervision and Security. Supervision of Services, the standards of performance, and other matters incident to the performance of Services, shall remain with RPD. Established security practices of the host dispatch system shall remain with RPD. RCCD agrees to comply with reasonable requests of RPD relating to maintenance of the security of the host dispatch system.
- B. Labor and Equipment. For the purpose of performing Services, RPD shall employ and supply personnel, labor, supervision, and Communications Center-required equipment (excluding Mandatory Equipment needs listed above) necessary to maintain the level of communications services to be rendered through the RPD Police department. Equipment which is to be used by employees of RCCD on any RCCD campus or in RCCD vehicles will always be the responsibility of the RCCD.

- C. Discipline. RPD will be responsible and hold accountable its personnel during all matters of discipline and/or training. RCCD will be responsible and hold accountable their personnel during all matters of discipline and/or training. Each Party agrees to work with the other Party to identify and resolve issues related to any respective staff member.

VI. COSTS

- A. Invoicing and Payment. RCCD shall pay RPD **Three Hundred Two Thousand Nine Hundred Sixty-Four Dollars Ninety-Nine Cents (\$302,964.99)** for the first service year (i.e., July 1, 2019 through June 30, 2020) for the cost of rendering Services hereunder. RPD shall invoice RCCD on a quarterly basis. Payment is due within thirty (30) days upon receipt of invoice. Failure of RCCD to pay RPD in a timely fashion and/or frequent payment delays during the Term could result in the termination of this Agreement (also see TERM AND TERMINATION).
- B. Establishment of Costs. For the second and third service years, RPD shall calculate all costs incurred in the provision of Services and, in turn, invoice and collect payment for said costs. The cost calculation method used to identify both direct and indirect costs incurred by RPD for the provision of Services to RCCD under this Agreement is described herein and shall remain valid during the Term unless otherwise revised in a duly authorized amendment.
 - i. Full Cost Recovery. The cost calculation method used to establish fees for Services provided hereunder identifies all expenses, both direct and indirect, required for RPD to successfully provide the Services and shares those costs among all active RPD dispatch service agreements, using an objective allocation method, during each Service Year. In no event shall the City of Riverside, acting through RPD, subsidize any portion of Services provided under this or any other RPD Agreement for Services; however, the Total Payment Due may vary.
 - ii. Service Year 1. Total Actual Fees payable to RPD for Service Year 1 have been calculated and the Total Payment Due has been adjusted as indicated above.
 - iii. Service Years 2-3. Estimated fees due for Service Years 2-3, listed in **Exhibit A**, have been provided as a guide for RCCD budgetary planning purposes only. Total Actual Fees for each Service Year 2-3 under this Agreement will be calculated annually by RPD and will be based on actual costs incurred in the previous calendar year using the applicable cost calculation methodology, and, hence, will vary from the estimated fees provided in **Exhibit A**. The Total Payment Due for Service Year 2 will be adjusted as indicated. Fee increases in service years 2-3 will be limited to a maximum increase of 3% annually from the previous year's total amount.
 - iv. Annual Fee Notice. Fee change notifications related to Services will be

presented once annually, at least sixty (60) days prior to the commencement of each Service year, as an amendment to this Agreement. The fees contained in the annual amendment shall apply to all invoices for Services provided by RPD during the subsequent Service Year (e.g. quarterly invoices for fiscal year 2019/20 will be issued in Oct. 2019, Jan. 2020, April 2020, and July 2020). Failure of RCCD to return a duly signed amendment prior to the commencement of any Service Year will not serve to either terminate this Agreement or prevent any required change in fees contained in the respective amendment.

- C. Additional Costs/Fees. Services requested and/or provided by RPD for pre-determined and mutually agreed upon special events, according to the special events procedures, requiring additional staffing levels which could result in overtime costs will be reviewed and invoiced quarterly. The costs of the event will be agreed to in advance by the parties. These events could include anything outside of the day-to-day operation such as, but not limited to, Sweeps, Protest, Concerts, Campus Sports events, etc. These fees would be invoiced at the applicable dispatcher overtime rate and compiled quarterly unless otherwise specified and agreed to in a duly authorized amendment or separate agreement.
- D. Service Period. This Agreement contains three (3) service periods consisting of one (1) year each. For the purposes of this Agreement, the billable year shall begin each July 1 and end each June 30.

VII. SYSTEM SECURITY AND ACCESS, RADIO TRANSMISSIONS

- A. Confidentiality. RCCD shall ensure that its personnel utilize the same frequencies/talkgroups as assigned during routine operations or mutual aid assistance under this Agreement. Both Parties shall ensure that information heard over the air and/or obtained within any systems pertaining to Services shall be treated as Law Enforcement sensitive with strict confidentiality adhered to by personnel. No release of information shall be given by either Party without expressed consent obtained from the other Party to share records and/or information. Access by RCCD personnel to the Records Information and Management System (RIMS) may provide viewing access to confidential records and reports which do not belong to RCCD and, hence, shall not be shared. RCCD shall collect and retain a signed **Notice of Confidentiality of Department Information for Law Enforcement and Non-Law Enforcement Contractors** form (see **EXHIBIT B, totaling two (2) pages**) from each RCCD Police Department staff member. RCCD agrees to retain all signed and collected forms in the employee's file for audit purposes and/or a request for copy by RPD. A copy of any form noted herein may be requested by RPD for each RCCD employee requesting security within the system(s). **EXHIBIT C, Radio Communication Access Terms for Law Enforcement Contractors (totaling one (1) page)**, is RCCD's agreement to adhere to the items indicated by checkmark.
- B. System Database Access. RIMS software may provide direct connection, with proper

security, to the California Department of Justice, thus access to various databases such as Federal Bureau of Investigations (FBI), National Crime Information Center (NCIC), National Law Enforcement Telecommunications System (NLETS), Department of Motor Vehicles (DMV), California Law Enforcement Telecommunication System (CLETS), Super Name Search Network (SNS), etc. RCCD is responsible for adherence to all CLETS PPPs.

- i. RCCD shall assign an ATC to oversee PPPs, retain logs and records, conduct audits, training, etc.
 - ii. RCCD shall complete and sign a **Cal-DOJ Release of Information from the California Law Enforcement Telecommunication System (CLETS) Form** (see **EXHIBIT D totaling one page**) form and forward to RPD.
 - iii. RCCD shall collect and retain a signed **Cal-DOJ CLETS Employee/Volunteer Statement** (see **EXHIBIT E totaling one (1) page**) in the personnel file of every member of the RCCD Police Department, which shall be subject to audit by RPD.
- C. Whereas RCCD has non-Law Enforcement personnel accessing the systems and/or the radio, RCCD agrees to admonish all volunteers and obtain and retain all signed confidentiality forms noted herein.
- D. Non-Law Enforcement personnel assigned to any RCCD campus for specific functions shall be made aware of prohibited Law Enforcement duties as well as expectations. RCCD shall obtain and retain a signed **Non-Law Enforcement Radio Operators Prohibited Duties and Expectations** form (see **EXHIBIT F, totaling one (1) page**) for each operator.

VIII. GENERAL PROVISIONS

- A. Indemnification. RPD shall defend, indemnify and hold RCCD, including its officers, agents, employees, and volunteers, harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of RPD, including its officers, agents, employees, or volunteers.
- B. RCCD shall defend, indemnify and hold RPD, including its officers, agents, employees, and volunteers harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of RCCD, including its officers, agents, employees, or volunteers.

- C. Dispute Resolution. The Parties agree that in the event of a dispute or claim related to this Agreement, prior to the initiation of a lawsuit or other legal action, they shall and must, in good faith, submit the claim or dispute to mediation with any mutually agreeable neutral entity. The costs of and related to the services of the neutral entity will be split equally between the Parties. In the event that legal action is pursued, the prevailing Party shall be entitled to recovery from the losing Party the prevailing Party's reasonable expenses (fees and costs) incurred in the lawsuit or legal action as permitted by law.
- D. Amendments. No addition, modification, or deletion of any term contained in this Agreement, whether by written or verbal understanding of the Parties, their officers, agents, or employees, shall be valid unless made in the form of a written amendment to this agreement which is formally approved and executed by both Parties.
- E. Assignment. Neither Party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other Party's prior written consent. Any purported assignment in violation of this paragraph shall be void.
- F. No Employment or Agency Relationship Created. The Parties hereto acknowledge that Services provided hereunder are provided solely under contract and that nothing in this Agreement shall be deemed or construed to create a joint venture, partnership, principal-agent, or employment relationship between the Parties, hence, neither party shall have the authority to bind the other Party for any purpose.
- G. Severability. **RCCD** and **RPD** agree that if any provision of this Agreement is found to be illegal or unenforceable, such term or provision shall be deemed stricken and the remainder of the Agreement shall remain in full force and effect. Either Party having knowledge of such term or provision shall promptly inform the other of its presumed non-applicability of such provision. Should the illegal or unenforceable provision be a material or essential term of the Agreement, the Agreement shall be terminated in a manner commensurate with the interests of both Parties, to the maximum extent reasonable.
- H. Standard of Care. In the performance of Services under this Agreement, RPD and RCCD agree to use that degree of care and skill ordinarily exercised under similar circumstances and/or as required by this Agreement.
- I. Jurisdiction and Venue. This Agreement shall be construed under the laws of the State of California. In the event that any action or proceeding is filed to interpret, enforce, challenge, or invalidate any term of this Agreement, venue shall lie only in the state or federal courts in or nearest to Riverside County.
- J. Entire Agreement. This Agreement is intended by the Parties hereto to serve as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the governing terms and conditions and supersedes

any and all prior and contemporaneous agreements and understandings, oral or written, in connection herewith.

IN WITNESS WHEREOF, the **RCCD**, by minute order or resolution, duly adopted by its governing Board, if required, has caused this Agreement to be signed by its Chancellor, or designee, and attested and sealed by a qualified representative, and **RPD**, by order of its City Council, has caused this Agreement to be subscribed by its City Council, and sealed and attested by a qualified representative, on all the dates indicated below.

IN WITNESS WHEREOF, this document has been executed by the parties hereto, upon the dates written below.	
City of Riverside	Riverside Community College District
BY (AUTHORIZED SIGNATURE) DATE	BY (AUTHORIZED SIGNATURE) DATE
PRINTED NAME AND TITLE OF PERSON SIGNING	PRINTED NAME AND TITLE OF PERSON SIGNING
ADDRESS: 3900 Main Street Riverside CA 92522-0002	ADDRESS:

EXHIBIT A - Cost Calculation Methodology

EXHIBIT B - Notice of Confidentiality of Department Information for Law Enforcement and Non-Law Enforcement Contractors)

EXHIBIT C - Radio Communication Access Terms for Law Enforcement Contractors

EXHIBIT D - Cal-DOJ Release of Information from the California Law Enforcement Telecommunication System (CLETS) Form

EXHIBIT E - Cal-DOJ CLETS Employee/Volunteer Statement

EXHIBIT F - Non-Law Enforcement Radio Operators Prohibited Duties and Expectations

**Riverside Police Department
Dispatch Services Agreement
Riverside Community College District
Cost Calculation Methodology**

Calls for Service			
Riverside		171848	
RCC		7500	4.19% CFS % for RCC
	TOTAL	179348	
Incidents			
Riverside		234428	
RCC		12272	4.97% Incident % for RCC
	TOTAL	246700	

FY 2019/20

	QTY	AMOUNT	PERCENT	TOTAL
Dispatcher (3 new)	6240	135000	100	\$405,000.00
Overtime at 1 1/2x	1790	59	100	\$105,610.00
Overtime at 2x	0	78.67	100	\$0.00 Amount removed
Total hours	8030			
Training expense	3	600	100	\$1,800.00
Uniforms	3	600	0	\$1,800.00
				\$514,210.00

2018-2019

Communication Budget	\$6,716,458.00	
Additional budget	\$514,210.00	
	\$7,230,668.00	\$302,964.99 Percent of total budget \$40.40 per call for service
		\$359,686.90 Percent of total budget \$24.69 per incident

2019-2020

Communication Budget	\$7,230,087.00	
Additional budget	\$514,210.00	
	\$7,744,297.00	\$324,486.04 Percent of total budget \$43.26 per call for service
		\$385,237.18 Percent of total budget \$26.44 per incident

**Riverside Police Department
Dispatch Services Agreement**

***Notice of Confidentiality of Department Information for Law Enforcement and
Non-Law Enforcement Contractors***

As a Contractor with the Riverside Police Department (**RPD**), personnel may be exposed to law enforcement sensitive information in several different media formats. Much of this information is completely confidential and cannot be disclosed except as provided by law or RPD policies and procedures. To ensure radio operators are compliant with the law and RPD policies and procedures they shall adhere to the following:

1. Contractors shall not disclose or allow access to information contained in or obtained from Local Summary Criminal History Information, records maintained by State Department of Justice, or material, documents and info received from the Federal Bureau of Investigation or any other agency of State or Federal government unless such disclosure or access is authorized by law.
2. Contractors shall not use any information derived from any RPD sources or records for personal gain or use, except as authorized by law or RPD policies and procedures.
3. Contractors shall not permit any person to receive information connected with the operation of the RPD without permission of the RPD or as otherwise provided by law or RPD policies and procedures.
4. Contractors shall not disclose to anyone the fact or the nature of any investigation, except as provided by law or RPD policies and procedures.
5. Contractors shall not give any unauthorized person any information concerning the location of records, weapons, ammunition, the number of deputies on duty, shift assignment or patrol beat areas.
6. Serving the public provides each of us with a great responsibility. Consequently, there can be no compromise in the requirement for all Contractors to follow the RPD policies and procedures on records and information and this "Notice of Confidentiality of Department Information."
7. Any violations of said requirements could result in termination of contract services.
8. **Penal Code Section 1142**, relating to State Summary Criminal History Information, provides as follows:

Authorizing person furnishing record or information to unauthorized person, misdemeanor.

Any person authorized by law to receive a record or information obtained from a record who knowingly furnished the record or information to person(s) who is not authorized by law to receive the record or information is guilty of a misdemeanor.

9. **Penal Code Section 13302**, relating to Local Summary Criminal History Information, provides as follows:

Any person of the local criminal justice agency who knowingly furnishes a record or information obtained from a record to person who is not authorized by law to receive the record or information is guilty of a misdemeanor.

I have read and understand the Notice of Confidentiality of Department Information.

Radio Operator Name (printed): _____

Radio Operator Signature: _____ Date: _____

Coordinator Name (printed): _____

Coordinator Signature: _____ Date: _____

**Riverside Police Department
Dispatch Services Agreement**

Radio Communications Access Terms for Law Enforcement Contractors

The following requirements selected (check marked below) shall be met by the contractor prior to radio communications equipment issuance to designated personnel under this agreement.

In compliance with DOJ CLETS Policies, Practices, and Procedures (PPP's):

- ✓ Livescan performed on personnel.
- ✓ Employee/volunteer signed "*CLETS Employee Volunteer Statement*" Form
- ✓ Certificate of completion of the mandated 4-hour CLETS Training for Practitioners
- ✓ Agency signed "*Release of Information from the California Law Enforcement Telecommunications System*" with supporting documentation

In Compliance with Riverside Police Department recommendations:

- ✓ Certificate of Completion for Radio Communications Training
- ✓ Employee Signed "*Notice of Confidentiality of Department Information*"
- ✓ Dispatch Orientation Completed
- ✓ 24-hour Emergency Contact Numbers Provided

Employee signed "*Expectations and Prohibited Duties Form*"

The following requirements must be met in accordance with DOJ CLETS PPP's and the Riverside Police Department recommendations to maintain ongoing access:

- ✓ Biennial CLETS Recertification
- ✓ "*Release of Information from the California Law Enforcement Telecommunications System*" to be updated triennially or in the event of any change of agency head.



**RELEASE OF INFORMATION FROM THE
CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM (CLETS)**

(This form is used when information from the CLETS is released to an agency other than a CLETS subscribing agency.)

This agreement is between _____
(CLETS Subscribing Agency)

and _____. This agreement pertains to
the release of any information (verbal or written) from the CLETS.

The release of information from the CLETS by a CLETS subscribing agency is authorized on a need-to-know, right-to-know basis. In accordance with the *CLETS Policies, Practices and Procedures (PPP)* section 1.5.3, and prior to the release of information from the CLETS, the following must be completed, agreed to by both agencies, and approved by the California Department of Justice (CA DOJ):

1. A statute, ordinance, or regulation must exist that requires the governmental agency to perform a law enforcement-related function, which necessitates receiving information from the CLETS.
 - A. Check one: Statute Ordinance Regulation
 - B. Specify code or section # _____
 - C. A copy of the code or section must be attached. Is a copy attached? Yes No
2. All the criminal offender record information, regulations and CA DOJ policies will be adhered to by all parties involved.
3. All persons having access to information from the CLETS must comply with Background and Fingerprint Requirements, CLETS PPP section 1.9.2, which includes a signed CLETS Employee/Volunteer Statement form (HDC 0009).
4. All persons having access to information from the CLETS must be trained in the operation, policies and procedures of each file that may be accessed or updated. Training shall be provided only by a certified CLETS/Federal Bureau of Investigation National Crime Information Center trainer, and must meet all the CLETS training requirements per the CLETS PPP section 1.8.2.
5. From which databases will the information being released be obtained? _____
6. What type of information is being released? _____
7. Purpose for releasing information: _____

All subsequent requests for information by an agency with this form on file will be covered. A signed copy of this Release of Information from the California Law Enforcement Telecommunications System (CLETS) form (HDC 0006) must be submitted to:

California Department of Justice
CLETS Administration Section
P.O. Box 903387
Sacramento, CA 94203-3870

It is understood by all parties that the CA DOJ reserves the right to overturn approval of this agreement when the CLETS/NCIC policies, procedures, security or dissemination requirements are violated. This agreement is renewable when the agency head of either agency changes or immediately upon request from the CA DOJ. The CLETS Subscribing Agency is liable for releasing information to a non-authorized agency.

Signature (CLETS Subscribing Agency Head)

Signature (Agency Head)

Print Name and Title

Print Name and Title

Date

ORI Number

Date



CLETS EMPLOYEE/VOLUNTEER STATEMENT

**Use of information from the California Law Enforcement Telecommunications System (CLETS)
and the Department of Motor Vehicles record information**

As an employee/volunteer of _____, you may have access to confidential criminal records, the Department of Motor Vehicle records or other criminal justice information, much of which is controlled by statute. All information from the CLETS is based on the "need-to-know" and the "right-to-know" basis. The misuse of such information may adversely affect an individual's civil rights and violates the law and/or CLETS policies.

Penal Code (PC) section 502 prescribes the penalties relating to computer crimes. PC sections 11105 and 13300 identify who has access to state and local summary criminal history information and under which circumstances it may be released. PC sections 11141-11143 and 13302-13304 prescribe penalties for misuse of state and local summary criminal history information. Government Code section 6200 prescribes the felony penalties for misuse of public records and information from the CLETS. California Vehicle Code section 1808.45 prescribes the penalties relating to misuse of the Department of Motor Vehicle record information.

Penal Code sections 11142 and 13303 state:

"Any person authorized by law to receive a record or information obtained from a record who knowingly furnishes the record or information to a person not authorized by law to receive the record or information is guilty of a misdemeanor."

Any employee/volunteer who is responsible for the CLETS misuse is subject to immediate dismissal from employment. Violations of the law may result in criminal and/or civil action.

I HAVE READ THE ABOVE AND UNDERSTAND THE POLICY REGARDING MISUSE OF ALL INFORMATION FROM THE CLETS.

Signature

Print Name

Date

**Riverside Police Department
Dispatch Services Agreement**

Non-Law Enforcement Radio Operators Prohibited Duties and Expectations

I understand and agree to the following expectations upon issuance of radio communications equipment:

Complete the following training and forms:

- Submission to Livescan
- CLETS Training**
- CLETS Employee Volunteer Statement Form
- Notice of Confidentiality of Department Information
- Radio Training - Including etiquette and proper codes

Upon completing the training, I will maintain the following as a regular radio operator:

- Biennial CLETS Recertification
- Compliance with Riverside Police Department Radio Communication Standards

I understand and agree that as a non-Law Enforcement employee of a Law-Enforcement agency I am prohibited from performing any function requiring general law enforcement. In addition, I understand that enforcement of the Riverside Police Department rules and municipal ordinances are not specifically Law Enforcement related.

Prohibited duties include, but are not limited to the following:

- Perform Criminal Investigations
- Conduct 911 Follow Up
- Crime Scene Protection
- Searches for Criminal Suspects
- Prisoner Transports
- Use of Automated Systems or Databases for Criminal Investigation or Personal Use or Gain

I have read and understand the Notice of Confidentiality of Department Information.

Radio Operator Name (printed): _____

Radio Operator Signature: _____ Date: _____

Board of Trustees Regular Meeting (IX.A)

Meeting	March 19, 2019
Agenda Item	Other Items (IX.A)
Subject	Vice Chancellors
College/District	
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (IX.B)

Meeting	March 19, 2019
Agenda Item	Other Items (IX.B)
Subject	Presidents
College/District	
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By:

Board of Trustees Regular Meeting (X.A)

Meeting	March 19, 2019
Agenda Item	Other Items (X.A)
Subject	Moreno Valley College
College/District	
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By:

Board of Trustees Regular Meeting (X.B)

Meeting	March 19, 2019
Agenda Item	Other Items (X.B)
Subject	Norco College/Riverside Community College District
College/District	
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By:

Board of Trustees Regular Meeting (X.C)

Meeting	March 19, 2019
Agenda Item	Other Items (X.C)
Subject	Riverside City College
College/District	
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By:

Board of Trustees Regular Meeting (XI.A)

Meeting	March 19, 2019
Agenda Item	Other Items (XI.A)
Subject	CTA - California Teachers Association
College/District	
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By:

Board of Trustees Regular Meeting (XI.B)

Meeting	March 19, 2019
Agenda Item	Other Items (XI.B)
Subject	CSEA - California School Employees Association
College/District	
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By:

Board of Trustees Regular Meeting (XII.A)

Meeting	March 19, 2019
Agenda Item	Other Items (XII.A)
Subject	California Community College Trustees (CCCT) Board of Directors Election - 2019
College/District	
Funding	N/A
Recommended Action	Recommend the Board of Trustees vote to fill the seven vacancies on the CCCT Board.

Background Narrative:

The election of the members of the CCCT Board of Directors takes place between March 10 and April 25, 2019. There are seven (7) seats up for re-election on the board. All those nominated for election are listed on the attachment for your consideration.

Prepared By: Wolde-Ab Isaac, Chancellor



COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

2017 O Street, Sacramento, CA 95811

(916) 444-8641

(916) 444-2954 fax

www.ccleague.org

DATE: February 26, 2019

TO: California Community College Trustees
California Community College District Chancellors/Superintendents

FROM: Agnes Lupa, Senior Executive Assistant

SUBJECT: CCCT BOARD ELECTION — 2019

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are seven (7) seats up for re-election on the board, with three incumbents running, two vacancies due to the three-term limit, and two trustees not seeking re-election.

Each community college district governing board shall have one vote for each of the seven seats on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve a three-year term.

The thirteen trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order of February 1, 2019. This mailing includes the one official ballot to which each community college district is entitled, candidate statements, and biographical sketches of each candidate. Candidates' statements and bios are also available on the League's website (www.ccleague.org).

Please remember that:

- 1) ballots must be signed by the board secretary and board president or vice-president and include the name of your district; and*
- 2) ballot return envelopes must have no identifying information or signatures.*

Although it is not required, **you may want to send your ballots via certified mail as we will not have the ability to confirm receipt.**

Official ballots must be signed and returned to the CCCT Elections Committee, League office, with a **postmark dated no later than April 25**. A self-addressed return envelope is enclosed for your convenience. Faxed or emailed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT board president with the results announced at the CCCT Annual Conference, May 3-5 in Squaw Creek.

If you have any questions on the CCCT board election, please contact Agnes Lupa at the League office at (916) 444-8641.

Attachments:

List of Candidates

CHANCELLORS/SUPERINTENDENTS (GOVERNING BOARD OFFICES) ONLY:

Official Ballot and Return Envelope

Candidates' Biographic Sketches and Statements



2019 CCCT BOARD ELECTION
CANDIDATES LISTED IN SECRETARY OF STATE'S
RANDOM DRAWING ORDER OF FEBRUARY 1, 2019

1. Raymond Macareno, Sequoias CCD
2. Thomas J. Prendergast, III, South Orange County CCD
3. Michael Baldini, Napa Valley CCD
4. *Kenneth A. Brown, El Camino CCD
5. *Sally Biggin, Redwoods CCD
6. Greg Bonaccorsi, Ohlone CCD
7. Mark Evilsizer, Palomar CCD
8. Tracey Vackar, Riverside CCD
9. Michelle R. Jenkins, Santa Clarita CCD
10. Gary Chow, Mt. San Antonio CCD
11. *Linda S. Wah, Pasadena Area CCD
12. Mary Jane Sanchez, Desert CCD
13. Brigitte Davila, San Francisco CCD

* Incumbent



CCCT 2019 BOARD OFFICIAL BALLOT

Vote for no more than seven (7) by checking the boxes next to the names.

NOMINATED CANDIDATES

List order based on Secretary of State's February 1, 2019 random drawing.

- Raymond Macareno, Sequoias CCD
- Thomas J. Prendergast, III, South Orange County CCD
- Michael Baldini, Napa Valley CCD
- *Kenneth A. Brown, El Camino CCD
- *Sally Biggin, Redwoods CCD
- Greg Bonaccorsi, Ohlone CCD
- Mark Evilsizer, Palomar CCD
- Tracey Vackar, Riverside CCD
- Michelle R. Jenkins, Santa Clarita CCD
- Gary Chow, Mt. San Antonio CCD
- *Linda S. Wah, Pasadena Area CCD
- Mary Jane Sanchez, Desert CCD
- Brigitte Davila, San Francisco CCD

* Incumbent

WRITE-IN CANDIDATES

List each qualified trustee's name and district on the lines provided below.

Board Secretary and Board President or Board Vice President must sign below:

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

District: _____

_____ **Secretary of the Board**

_____ **President or Vice President of the Board**



CCCT BOARD
NOMINATION FORM
2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the College of the Sequoias Community
College District nominates Raymond Macareno to be a
candidate for the CCCT Board.

This nominee is a member of the College of the Sequoias Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Raymond Macareno DATE: February 14, 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Launch a successful marketing campaign that grips on focused, tactical, and measurable initiatives to achieve specific marketing goal of our California community colleges as it relates to visibility, credibility, and status. Continue to focus on efforts to address food and housing insecurity for community college students.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a communication specialist, I hold over 20 years of experience in sales, marketing, developing print and digital materials. I wish to join/lead a task force focused on our CCC. Breaking down financial barriers is a true passion and would love to work with others to address the insecurities of the students.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Raymond Macareno Date: February 14, 2019
Address: 15140 Raynette Ct.
City: Visalia Zip: 93292
Phone: 559-972-7097 559-563-3035
(home) (office)
E-Mail: raymondm@cos.edu

EDUCATION

Certificates/Degrees: Bachelor of Arts in Business Administration; Master of Business Administration

PROFESSIONAL EXPERIENCE

Present Occupation: Senior Communication Specialist, Kaweah Delta Healthcare District

Other: Publisher/Owner of Nuestro Tiempo Publishing & Promotions, Executive Director of Tulare & Kings Hispanic Chamber of Commerce

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Visalia - College of the Sequoias
Years of Service on Local Board: less than one year
Offices and Committee Memberships Held on Local Board: COS Foundation

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*) N/A

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

- ImagineU Children’s Museum, Board Secretary
- Rotary International, Public Relations Officer
- American GI Forum, Member
- North Side Boxing Club Foundation, Member
- Professional Latin American Association, Member
- Tulare County League of Mexican-American Women, member
- Kings Community Action Organization (Former Vice Chairman of the Board & Chair of Strategic Planning Committee)

OTHER

- Fresno State Foundation and Small Business Development Center, Lecturer and Consultant
- TKHCC Man of the Year Nominee, 2017 & 2012
- California Hispanic Chambers of Commerce Executive of the Year
- Latino Peace Officers’ Association Man of the Year
- Tulare County Hispanic Roundtable New Generation Leader Award



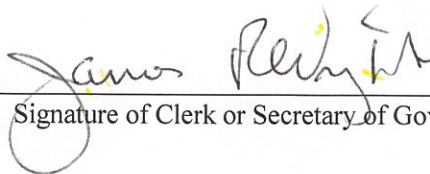
CCCT BOARD
NOMINATION FORM
2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Thomas "T.J." Prendergast
DATE: January 31, 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**
Addressing no-academic barriers for our students and instituting the College Promise program.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**
My experience as an educator, a product of the community college system, parent of two students that have gone through College system, and a labor negotiator, allows me to have many different perspectives. I have been championing both the above issues in my own district for over a year now.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Thomas "T.J." Prendergast	DATE: January 31, 2019
ADDRESS: 14741 Alder Lane	CITY & ZIP CODE: Tustin, CA 92780
PHONE: 714-417-9378	EMAIL: tprendergast@socccd.edu

EDUCATION

EDUCATION
CERTIFICATES/DEGREES: BA History/California Teaching Credential

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: High School Teacher/Aquatics Coach
OTHER:

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: South Orange County
YEARS OF SERVICE ON LOCAL BOARD: 8
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Vice President 2010-2013, President 2013-2015, Clerk 2017-2018, Presently President

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

None.

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Attended ACCT Conference in San Diego.

CIVIC AND COMMUNITY ACTIVITIES

Board member of the ACC-OC Energy and Environment Committee

OTHER



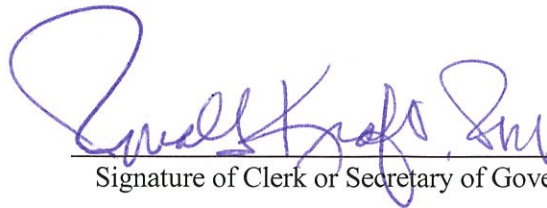
CCCT BOARD
NOMINATION FORM
2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD STATEMENT OF CANDIDACY


Must be returned to the League office postmarked no later than February 15, 2019 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Michael J Baldini
DATE: 15 February 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Career Technical Education

Non-Traditional Class Rooms



LOCAL INCLUSION IN A DIVERSE WORLD

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Broad based background: Business(s) Owner -- Wine Brand; Italian Art Imports

Transportation -- Global

Wine Production -- Global

Imports

Sales

Construction

AGRICULTURE

**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Michael J Baldini	DATE: 15 February 2019
ADDRESS: 2430 Flagstone Drive	CITY & ZIP CODE: Napa 94558
PHONE: 707.758.3878	EMAIL: michaelbaldini@yahoo.com

EDUCATION

CERTIFICATES/DEGREES: B.S. Marketing; A.A. History; A.S. Viticulture

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Business Owner

OTHER: Wine Brand Owner; Wine Educator

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Napa

YEARS OF SERVICE ON LOCAL BOARD: 16 years

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Board Chair (3) TIMES
Various Committees

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

MEMBER OF AAR NATIONAL PRICING POLICY BOARD
WJZ

CIVIC AND COMMUNITY ACTIVITIES

Board Chair Napa Valley Transportation Authority, Citizens Advisory Committee
Former Member Napa County Airport Advisory

OTHER

IMMIGRANT GRANDPARENTS = 7 I WAS NOT THE ELDEST OF MY SEVEN
SIBLINGS, THOUGH FIRST TO GRADUATE FROM COLLEGE
WJZ



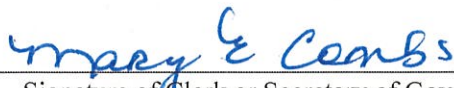
CCCT BOARD
NOMINATION FORM
2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

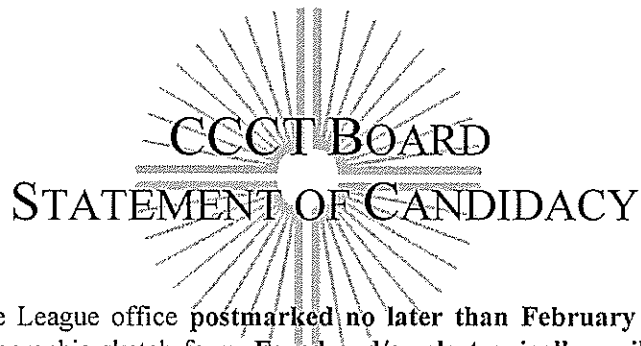
Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**


CANDIDATE'S NAME: Kenneth A. Brown
DATE: January 21, 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The CCCT and League should focus on expanding opportunities and access to students. The current emphasis on student completion should not deter us from advocating non-traditional pathways to success. We should work to strengthen our strategic partnerships to ensure adequate funding for student access and success.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have always worked to help California students achieve their goals no matter the venue. I have been successful in establishing relationships to help forge successful pathways via support programs, CTE and Industry partners, athletics, as well as Middle School-to-High School-to-Community College to-University/Career pipelines.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Kenneth A. Brown	DATE: January 21, 2019
ADDRESS: 7717 S. Victoria Avenue	CITY & ZIP CODE: Inglewood, CA 90305-1221
PHONE: 213-293-5362	EMAIL: kbrown@elcamino.edu

EDUCATION

CERTIFICATES/DEGREES: **BS, Physics & Computer Science, Morehouse College Atlanta; MS, Applied Physics, Clark Atlanta University Preliminary Designated Subjects Adult Education Teaching Credential**

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: **Manager Systems Engineering, Northrop Grumman Mission Systems**

OTHER: **Adjunct Professor of Physics, California State University, Dominguez Hills**

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: **El Camino Community College District**

YEARS OF SERVICE ON LOCAL BOARD: **Eight years (Appointed December 2010, Elected 2011)**

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Board President, December 2015-present
Board Vice President, 2013-15
El Camino College Foundation Board Member

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

CCCT Board Member, 2017 – Present
CCCT Board Second Vice-President 2019 – Present
CCLC Excellence in Trusteeship Program (ETP) Graduate
CCCT Board Financial Aid Implementation Committee
CCCT Board IEPI Change Leadership Committee
Los Angeles County Schools Trustees Association Representative
May 2015, CCCT Annual Trustees Convention Workshop Presenter "Board Members on Social Media"
November 2015, CCLC Workshop Presenter "New Frontiers in Social Media"
Technology Advisory Committee Member (2004-2011) California Department of Education
California Science Textbook Adoption Committee
California Science Curriculum Framework for Public Schools (CDE Appointment)
CCCT Convention Presenter "Board Members on Social Media"
CCLC Workshop Presenter "New Frontiers in Social Media"
Next-Generation Science Standards, Science Expert Panel Member

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

ACCT Public Policy and Advocacy Committee Appointee – 2019
Black Engineer of the Year – Modern-Day Technology Leader – 2017
Next-Generation Science Standards (NGSS), Science Expert Panel (SEP) Member
Certified USA Track & Field Official, Southern California Association - USA Track & Field

CIVIC AND COMMUNITY ACTIVITIES

El Camino College Foundation Board Member
Da Vinci Schools Advisory Board/Board of Regents Member
Century Community Charter School Board Member
Job Starts, Inc. Board Member
Inner City Youth Orchestra of Los Angeles Advisor

OTHER

National Association of University Women Hall of Fame Recipient
California Science Expert Panel Member
Featured Presenter for California Community College Trustee Conference on Excellence in Leadership
NASA/Jet Propulsion Laboratory NOVA Award for Innovation and Initiative
Sigma Pi Sigma Physics Honor Society
National Physical Science Consortium Graduate Fellow
NASA/Jet Propulsion Laboratory Graduate Scholar
Invited Delegate, National Conference of Black Physics Students
Invited Presenter to NSF's 1st Annual National Conference on Diversity in the Scientific and Technological Workforce
Invited Presenter of Research at The Fifth Annual National Physical Science Consortium (NPSC) Annual Meeting

CCCT BOARD NOMINATION FORM 2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Redwoods
nominates Sally Biggin

Community College District
to be a candidate for the CCCT Board.

This nominee is a member of the Redwoods Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD

STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:

Sally Biggin

DATE:

January 19, 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- * Monitoring and increasing student centered funding formula rates
- * Promoting equitable access to seamless pathways focused on degree completion
- * Providing professional growth opportunities for Trustees and CEOs
- * Encouraging hiring practices that promote faculty diversity
- * Addressing student food and housing needs

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- * I have served 12 years as a trustee in rural Northern California.
- * I am sensitive to the needs of diverse student populations as I have lived and worked with Native American communities for 40+ years.
- * I earned my Excellence in Trustee Program [ETP] Certificate in 2014 and am getting recertified.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Sally Biggin	DATE: January 19, 2019
ADDRESS: P O Box 1127	CITY & ZIP CODE: Hoopa, 95546
PHONE: (530)625-4736	EMAIL: sbiggin@thegrid.net

EDUCATION

CERTIFICATES/DEGREES: University of CA, Irvine (BA); Humboldt State Univ. (MA)

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Redwoods CCD Trustee

OTHER: retired SPED University Supervisor, HSU 2006-2018

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Redwoods CCD

YEARS OF SERVICE ON LOCAL BOARD: Twelve (12)

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Board President
Board Vice President
Board Clerk
Audit & Finance Committee
Foundation Board

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

CCCT Board Member, 2013-2019
CCCT Nominations Committee, 2018
CCCT ByLaws Committee, 2015
ACCJC Conference Advisory Committee, 2016-2017
ACSA (Assoc. of California School Administrators) Region 4, past officer
ACSA Mendocino Charter, past President; Humboldt-Del Norte Charter, past President

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

ACCT National Conference, Dallas, TX 2011
ACCT National Conference, San Francisco, CA 2009
NWPC (National Women's Political Caucus); past Board Member & Treasurer
The Ninety-Nines, Inc. International Organization of Women Pilots; past Bylaws Chair

CIVIC AND COMMUNITY ACTIVITIES

Humboldt Arts Council Advisory Board- Member
Friends of the Hoopa Library-Treasurer
Humboldt County Airport Advisory Board- past Vice Chair
Humboldt County Commission on the Status of Women- past Commissioner
KEET-TV PBS Channel 13 - past Board Member
Humboldt Botanical Gardens - Life Member
Girl Scouts of Northern California Council- past Board Member

OTHER

Paul Harris Fellow, Eureka Rotary
FAA Private Pilot Certificate-Single Engine Aircraft



CCCT BOARD
NOMINATION FORM
2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District
nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Greg Bonaccorsi
DATE: February 11, 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

It is my position that the League must continue to be a strong advocate for and coordinate its actions with other allied agencies for publicly funded California Community Colleges so that these institutions of higher education can continue to meet the demands of our ever-increasing and diverse student population.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My background as a public school teacher and a life-long public education advocate have prepared me well by providing the context and the connections needed to focus on meeting student needs through the goals of the CCCT Board of the League. Now is the time for action.



CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Greg Bonaccorsi	DATE: February 11, 2019
ADDRESS: P.O. Box 489	CITY & ZIP CODE: Fremont, 94537
PHONE: 510-813-4161	EMAIL: greg4ohlone@yahoo.com

EDUCATION

EDUCATION
CERTIFICATES/DEGREES: BA in Biology with a Minor in Mathematics (1986) - Humboldt State University

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: 7th/8th Grade Science Teacher - Fremont Unified School District
OTHER: California Teachers Association Board of Directors, National Education Association Board of Directors, IISME Fellow

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Ohlone Community College District
YEARS OF SERVICE ON LOCAL BOARD: 10 Years (2008 - Present)
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Chair, Ohlone CCD Board of Trustees (2014-2015, 2018 - Present) Vice-Chair, Ohlone CCD Board of Trustees (2013-2014, 2016-2017) Member, Ohlone CCD Foundation Board (2013-2015, 2016-Present) Past Member, Ohlone CCD Audit Committee Past Member, Ohlone CCD Policy Sub-Committee Board Representative, Alameda County School Boards Association (2008-Present)

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

Elected Director, California Teachers Association (CTA) Board of Directors
CTA Governance Documents Committee
CTA Policy and Organizational Development Committee
Legislative Contact to State Senator Weickowski

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Elected Past Director, National Education Association (NEA) Board of Directors
Legislative Contact to Rep. Eric Swalwell

CIVIC AND COMMUNITY ACTIVITIES

Past Member, Fremont Unified School District Financial Advisory Committee
Past Member, Fremont Youth Symphony Board of Directors
Member, League of Women Voters for Fremont, Newark, and Union City
Member (On Leave), Ohlone Wind Orchestra
Member, Tri-Cities Democratic Forum
Member, Alameda County Central Labor Council

OTHER

Who's Who Among America's Teachers (1995)
Member, The Honor Society of Phi Delta Kappa
Member, The Honor Society of Phi Kappa Phi

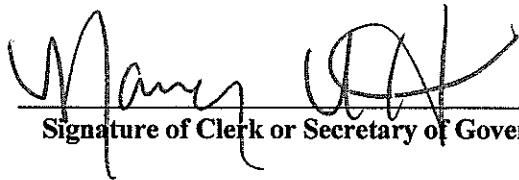
**CCCT BOARD
NOMINATION FORM
2019**

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Palomar Community
College District nominates Mark Evilsizer to be a
candidate for the CCCT Board.

This nominee is a member of the Palomar Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Mark Evilsizer DATE: January 31, 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- 1) Diversity and Equity Challenges - Faculty do not mirror the diverse student demographics.
- 2) Leadership Succession Planning, Recruitment, Mentoring and Training for CEOs and Sr. Level Administrators.
- 3) Expand Student Financial Aid via CAL-Grants for food, housing and living expenses while attending CCCs.
- 4) Create Entrepreneurial Opportunities for CCCs to generate local revenue.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The Palomar Community College District is pro-actively pursuing solutions for the four major issues highlighted above. I can share our success with the CCCT Board to leverage best practices and replicate them statewide for all 72 community college districts.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Mark Evilsizer Date: January 31, 2019
Address: 1140 W. Mission Road (President's Office)
City: San Marcos Zip: 92069
Phone: (760) 522-1154 (760) 744-1150 (x2104)
(home) (office)
E-Mail: mevilsizer@palomar.edu

EDUCATION

Certificates/Degrees: MA, Executive Management - Claremont Graduate University
BS, Business Administration - University of Redlands

PROFESSIONAL EXPERIENCE

Present Occupation: Retired, Aerospace Analyst - Northrop Grumman Corporation
Other: Management Consultant, Project Manager, Industrial Engineer

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Palomar CCD
Years of Service on Local Board: 16 Years
Offices and Committee Memberships Held on Local Board: Board President (4 times); Board Vice President & Secretary (4 times each); Real Estate & Finance Committees

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.)

- Member, CCLC Advisory Cmte on Educational Services (ACES)
- Past President and current Treasurer, CA Assn. of Latino Cmty. College Trustees and Administrators (CALCCTA)
- Presenter at state and national conferences
- HACU Member
- NALEO Member
- Numerous ACCT conferences

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.):

ACCT Member, Latino Trustee Caucus Member

Member, Hispanic Association of Colleges and Universities (HACU)

Member, National Association of Latino Elected Officials (NALEO)

CIVIC AND COMMUNITY ACTIVITIES

Founding Board Member & Treasurer - Encuentros Leadership, a 501c3 Nonprofit;

Delegate, San Diego & Imperial Counties Community College Alliance (SDICCA)

Member, Latino Advisory Committee - San Diego County Office of Education

Director, Encuentros Leadership Engineering Academy at UC San Diego

OTHER

2011 - Volunteer of the Year, Northrop Grumman Aerospace Sector

2012 - Community Service Awardee, Hispanic Engineers National Achievement
Awards Conference (HENAAC)



**CCCT BOARD
NOMINATION FORM
2019**

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
**CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811**

The governing board of the RIVERSIDE Community
College District nominates TRACEY VACKAR to be a
candidate for the CCCT Board.

This nominee is a member of the RIVERSIDE Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board
BILL HEDRICK, SECRETARY, RCCD BOARD OF TRUSTEES



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Tracey Vackar DATE: 2/13/19

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

In the next two years, CCCT and the League should concentrate on implementing
and scaling Guided Pathways, improving strong workforce programs, closing the
achievement gap and supporting programs that increase student equity and student
success.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

To support CCCT, I bring experience as an educator and administrator in both
secondary and post-secondary (adult) education and embrace system alignment
for early college access/credit, curriculum design, support systems for student
success, accountability systems, data systems on performance outcomes, and
advocate for improved student support services.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Tracey Vackar Date: 2/13/19
Address: 3801 Market Street
City: Riverside Zip: 92501
Phone: 951-533-5533 951-222-8801
(home) (office)
E-Mail: Tracey.Vackar@gmail.com

EDUCATION

Certificates/Degrees: M.A. Administrative Leadership, CSU San Bernardino; B.S. Southern Workforce Education, Illinois University; California Teaching Credentials; Administrative Business & Finance, Education & Family Human Services

PROFESSIONAL EXPERIENCE

Present Occupation: Executive Director of College, Careers, Economic Development Fontana Unified School District (2013 - present)

Other: Part-Time Faculty, CTE Teaching Credential Program, CSU San Bernardino (present)
Riverside County Office of Education - Classified Employee, Secondary Teacher and School Administrator (1991-2013)

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Riverside Community College District

Years of Service on Local Board: 4

Offices and Committee Memberships Held on Local Board: President: two years;
Vice President: 1 year; Secretary: 1-year; Chair of Teaching & Learning Committee,
Co-Chair for the Chancellor Search Committee; and Chair of Goal Setting

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*) Desert/Inland Empire Regional CTE Consortium (2013-present)

Member, Council on Occupational Education Accreditation Committee

Member, Western Association of Schools & Colleges, AB286 Consortium

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

ACCT Workshop Presenter, Chancellor President Search 2019

ACCT Workshop Presenter, Math Entrance Options for Success 2017

Moreno Valley Unified School District Board Trustee Member/Officer 22 years

CIVIC AND COMMUNITY ACTIVITIES

Member, Chamber of Commerce - Riverside, Moreno Valley, Corona, Norco,

Jurupa Valley and Fontana

Chairperson/Facilitator, Regional Industry Advisory Meetings (2005-present)

Co-Chair, San Bernardino County Superintendent of Schools Work Based Learning Vision

Member, Inland Empire Executive Committee Brookings Institute Report

Chair/Member, Workforce Development Board Youth Council (2008-2014)

OTHER

Numerous Workforce Related Task Forces

Work Experience and Work Based Learning Committees

Program External Auditor/Reviewer, CSU CTE programs

Grant Writer CTE, Workforce Development and Adult Education

Curriculum Designer

Custodian of Records/Transcripts

Federal Financial Aid Training



CCCT BOARD
NOMINATION FORM
2018

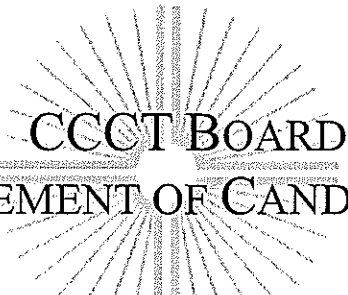
Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the SANTA CLARITA Community
College District nominates MICHELE R. JENKINS to be a
candidate for the CCCT Board.

This nominee is a member of the SANTA CLARITA Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.


Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**


CANDIDATE'S NAME: Michele Jenkins
DATE: February 13, 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Monitoring of the funding formula proposals
Insure equitable distribution of base dollars
Supporting the certificate & degree program development based on future job growth sectors
Advocating for all college districts to increase their student base
Advocating for increased hiring of staff & faculty that reflect the diversity of our students

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

California Community College historical knowledge as a former student, lengthy tenure as a trustee in a very successful, innovative district and previous service on the CCCT and League Boards
Highly skilled at working collaboratively to reach the best decisions for our students, community and businesses
Dedication to community colleges



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Michele Jenkins	DATE: February 13, 2019
ADDRESS: 25243 Running Horse Road	CITY & ZIP CODE: Newhall, CA 91321
PHONE: 661-618-6847	EMAIL: michele.jenkins@canyons.edu

EDUCATION

CERTIFICATES/DEGREES: AA, College of the Canyons; BA UCLA; MA Univ. of North Dakota

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Medical Office Administrator
OTHER: Personnel/Human Resources Manager

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Santa Clarita (College of the Canyons)
YEARS OF SERVICE ON LOCAL BOARD: 34 1/2 years
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Multiple terms as President, Vice President and Clerk Currently Vice President

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

CCCT Board, League Board, present at multiple conferences on a variety of topics such as Board CEO Relations; Role of the Board of Trustees; currently serving on the Educational Services Committee for trustee skill development; assistance in the establishment of the Excellence in Trusteeship Program (ETP); 2nd trustee in the state to achieve ETP certification.
Co-Founder of the Santa Clarita Valley League of Women Voters
Active member of Santa Clarita branch, American Association of University Women

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Attendance and workshop presenter at ACCT conferences; attendance at AAUW conferences; Soroptimist member; Zonta support

CIVIC AND COMMUNITY ACTIVITIES

Regular attendance at local community advisory committee representing the area of the Santa Clarita Valley in which I reside
Active participant in League of Women Voters educational programming on importance of voting; facilitator for educational forums on ballot measures
Financial contributor to a variety of local non-profit organizations

OTHER

As a lifetime member of the UCLA Alumni Association service as a reviewer and interviewer for scholarship applications of UCLA students including community college transfers



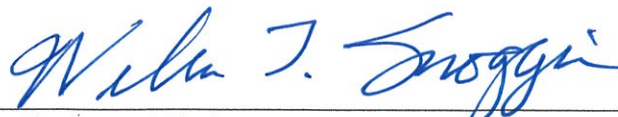
CCCT BOARD
NOMINATION FORM
2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Gary Chow
DATE: January 9, 2019

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I believe the major issues revolve around implementing the requirements of AB705 and reducing the cost of books for our students. In addition, it is imperative that the community colleges request funding from the State to reduce our growing pension liabilities.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My technical background as a CPA will complement the skills of the other Board members by providing a practical fiscal perspective on how to resolve the challenges facing our community college system.



**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Gary Chow	DATE: January 9, 2019
ADDRESS: 880 Bridgewater Lane	CITY & ZIP CODE: Walnut 91789
PHONE: 626.806.1746	EMAIL: gchow@earthlink.net

EDUCATION

CERTIFICATES/DEGREES: BA Sociology, UCLA
--

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Registered Investment Advisor
OTHER: Certified Public Accountant

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Mt. San Antonio CCD
YEARS OF SERVICE ON LOCAL BOARD: 7 months
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Appointed to the board litigation committee in July, 2018. Was able to bring the plaintiff and the college to a settlement agreement which is projected to be resolved in February, 2019. Another additional assignment is to negotiate and draft the terms of settlement on a second lawsuit with the City of Walnut on issues pertaining to land use.

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

None

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

None

CIVIC AND COMMUNITY ACTIVITIES

Chair of the bond oversight committee for the WVUSD for Measure WV, a \$152 million K-12 bond issue.

Provided facilities for Measure GO, a successful \$750 million bond measure for Mt SAC passed in November, 2018.

Founding board member of the SGV Charitable Foundation, a 501(c)(3) non profit which provides funding for Boy Scouts, U.S. Military families and educational institutions.

OTHER

2018 Boy Scouts of America Silver Beaver Award for volunteer work with the Greater Los Angeles Area Council.

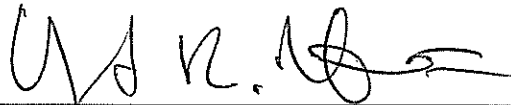
CCCT BOARD NOMINATION FORM 2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Pasadena Area Community College District
nominates Linda S. Wah to be a candidate for the CCCT Board.

This nominee is a member of the Pasadena Area Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD

STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Linda S Wah
DATE: 1/7/19

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- Advocacy for Budget and Funding Formula Using Right Metrics
- Affordability and Needed Financial Aid Resources for Student Success
- Strong Workforce
- Strong Guided Pathways
- Legislative Advocacy for Policies and Support to ensure Student Success
- Trustee Leadership Training & Development

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have served on 3 major task forces under the Chancellor's Office and have successfully represented Trustees' positions to influence policy. I am currently chairing the CCLC Financial Aid Task Force to further identify important changes for Student Success Initiatives

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Linda S Wah	DATE: 1/7/19
ADDRESS: 1570 E Colorado Blvd	CITY & ZIP CODE: Pasadena, CA 91106
PHONE: 626-799-5332	EMAIL: lswah@pasadena.edu

EDUCATION

EDUCATION
CERTIFICATES/DEGREES: BS/BIS; MBA/MIS

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Retired Technology Professional
OTHER:

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Pasadena Area CCD
YEARS OF SERVICE ON LOCAL BOARD: 8
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Past President/Officer - Board of Trustees Past Chair/Member - Policies/Procedures Past Chair/Member - Board Evaluation (ad hoc) Chair - Legislative Advocacy Member/Past President - Los Angeles County School Trustees Association Member - Los Angeles County Committee Member - President's Asian American Pacific Islander Advisory Member - CCLC Member - Measure P Oversight Committee Member - Educational MP/Facilities MP Committee

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

President Elect - CCCT Board
Co-Founder - CCCT Asian Pacific Islander Caucus
Co-Founder - CCCT Joint Caucus
Trustee Rep - Accreditation Team for West Hills CCD
Trustee Rep - Chancellor's Strong Workforce
Trustee Rep - Chancellor's Simplified Metrics
Trustee Rep - Chancellor's Institutional Effectiveness Partnership Initiatives
Chair - CCLC Financial Aid Task Force
Trustee Rep - CCLC Affordability Task Force
Member - CCLC ACCT Endorsement Committee

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Member - ACCT Pacific Region Representative
Member - ACCT Asian Pacific Islander Native American Caucus

CIVIC AND COMMUNITY ACTIVITIES

CSULA President's Circle
CSULA Business School Advisory
CSULA Friends of Charter College of Education
San Marino USD WASC Community Rep
San Marino Rotary

OTHER

Advisory Board - Chinese American Museum of Los Angeles
Mentor - Executive Service Corporation for Non Profit Organizations
PAC VP - National Women's Political Caucus
Past Board Member - Women Involved in South Pasadena Political Action



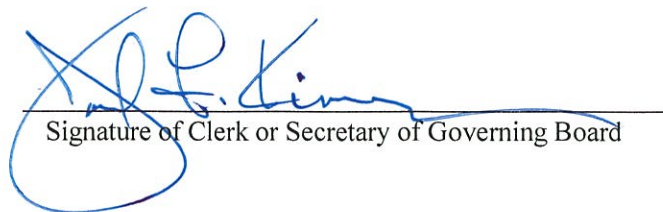
CCCT BOARD
NOMINATION FORM
2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:
Mary Jane Sanchez

DATE:
2/14/19

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Education=Solutions.

The Major issues the CCCT and League should address in the next 2years are:

1. AFFORDABILITY, FOOD, TRANSPORTATION & HOUSING ACCESS

• Helping Students Meet Their Basic Needs

Districts with Public and private partnership can create more sustainable and effective partnerships to address students'

2. FINANCIAL AID

Ca Grants can cover a student's total

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I can contribute to these areas because I am experience and committed individual who stands for Educational Justice Under my tenure I have been awarded several national and state awards for spearheading successful and sustainable programs:

1. District food pantry and meal plans programs for our student/homeless population.

2 2 year Tuition college free program

3. Free Transportation for ALL students

I Stand for Results Not Talk

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Mary Jane Sanchez M.A	DATE: 2/14/19
ADDRESS: 43-500 Monterrey	CITY & ZIP CODE: Palm Desert CA 92263
PHONE: 760-619-7671	EMAIL: msanchez@collegeofthedesert.edu

EDUCATION

CERTIFICATES/DEGREES: **BA- UC Berkeley, MA Golden Gate University, Certificate of Completion**

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: **Professor/Caregiver**

OTHER:

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: **Desert Community College District**

YEARS OF SERVICE ON LOCAL BOARD: **7 years**

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Board Director-Riverside County RDA Oversight Committee for the City of Desert Hot Spring and the City of Indio
 Board Director-College of the Desert Financing Corporation
 President - LULAC Inland Empire Chapter 3160
 Member-Native Sons of California
 Rotary Intl
 Member -American Association of University Women
 Union Member UFW Local
 Member Desert Hot Springs and Indio Women's Club,
 Member Hispanic Chamber Of Commerce CA,

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

Executive Officer - California Democratic Party
Treasurer Chicano Latino Caucus : CA Democratic Party 2016-President
National Delegate 36 Congressional District-DNC
State Delegate - Riverside County Central Committee
State of California Whip-Hilary for America Campaign

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

AACT -Bylaws committee

CIVIC AND COMMUNITY ACTIVITIES

2018 Citizen of Achievement -League of Women Voters
2013 Presidential Volunteer Service Award in Higher Education- President Obama
2013 42nd District Women of Distinction in Higher Education
2012 and 2018 National Delegate of 36 Congressional District,
2012 Volunteer of the Year Region 19 CDP
2011 Community Service Award from Assemblyman Manuel Perez
2011 Community Service Award-Riverside County Registrar of Voters
2011 Elected Official of the Year –Veterans for Peace

OTHER

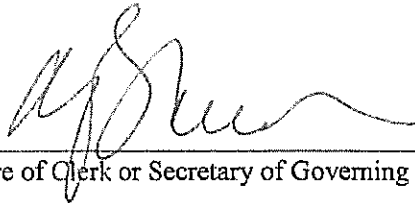
CCCT BOARD
NOMINATION FORM
2019

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the San Francisco _____ Community College District
nominates Dr. Brigitte Davila _____ to be a candidate for the CCCT Board.

This nominee is a member of the San Francisco _____ Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2019** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Brigitte Davila DATE: 2/14/19

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- Increase accessibility for all students through Debt-Free College programs.
- Address faculty/staff/student housing issues as equity issues in many parts of California.
- Support Latino college completion rates through programs to close the achievement gap.
- Develop flexible programs that respond to workforce needs as well as provide pathways to further education.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- My experience listed below informs my policy decisions:
- Teaching at SFSU for 25 years (College of Ethnic Studies)
 - Membership in a faculty union (CFA)
 - Fighting for equitable funding for higher education
 - Raised in working-class Chicano neighborhood and first-generation college student
 - Legal/policy background from UC Berkeley

**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 15, 2019**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Brigitte Davila Date: 2/14/19
Address: 8 Colonial Way, #7 ,
City: San Francisco Zip: 94112
Phone: Cell: 415-531-9743 same
(home) (office)
E-Mail: bdavila@ccsf.edu

EDUCATION

Certificates/Degrees: Bachelor of Arts, Rhetoric, University of California, Berkeley
Juris Doctor, Berkeley Law (Boalt), University of California, Berkeley

PROFESSIONAL EXPERIENCE

Present Occupation: I have been teaching policy and government classes in the
College of Ethnic Studies at San Francisco State University for
the last 25 years

Other: Previous to my teaching experience, I worked as an Associate Attorney.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: San Francisco Community College District (City College)

Years of Service on Local Board: I have just started my second term (5 years)

Offices and Committee Memberships Held on Local Board: _____

Past President of Board Of Trustees (CCSF)

Representative to Balboa Reservoir Citizen Advisory Committee

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) _____

Hopefully, the CCCT Board in the future.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

ACCT Northern California Coordinator
ACCT Board Liaison to 2019 ACCT National Congress Planning Committee
Hispanic Association of Colleges and Universities (HACU)

CIVIC AND COMMUNITY ACTIVITIES

Alpha Partial List of organizations I have participated in:

Coleman Advocates for Families and Children
California Teachers Association
California Democratic party
Harvey Milk LGBTQ Democratic Club
Mission Terrace Improvement Association
San Francisco District 11 Democratic Club
San Francisco District 11 Council
San Francisco Latino Democratic Club

OTHER

San Francisco State University Academic Senate 2008 - 15
California Faculty Association, SFSU Chapter Board Member 2008 - 2013
Higher Ed Representative to California Teacher's Association State Council
2010 - 2013

Board of Trustees Regular Meeting (XII.B)

Meeting	March 19, 2019
Agenda Item	Other Items (XII.B)
Subject	Update from Members of the Board of Trustees on Business of the Board
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting including any updates regarding the following assigned associations:

- Association of Community College Trustees (ACCT)
- Association of Governing Board of Universities and Colleges (AGB)
- California Community College Trustees and Legislative Network (CCCT)
- Community College League of California (CCLC)
- Hispanic Association of Colleges and Universities (HACU)
- Latino Trustees Association
- Inland Valleys Trustees and CEO Association
- African-American Organizations Liaison Riverside Branch – NAACP
- Hispanic Chambers of Commerce: Corona, Moreno Valley and Riverside
- Chambers of Commerce: Corona, Moreno Valley, Norco, Riverside, Eastvale and Jurupa Valley
- Riverside County School Boards Association
- Riverside County Committee on School District Organization
- Alvord Unified School District Ad-Hoc Committee
- Norco Partnership Ad-Hoc Committee

Prepared By: Wolde-Ab Isaac, Chancellor