



**Board of Trustees - Regular Meeting
Tuesday, June 20, 2017 6:00 PM
District Office, Board Room, 3801 Market Street,
Riverside, CA, 92501, Teleconferencing Embassy
Suites by Hilton Napa Valley, Business Center,
1075 California Blvd., Napa, CA 94559**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less. (This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used which allows the Board to hear the translation simultaneously.)

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 and speak to an Executive Administrative Assistant as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

- A. [Minutes of the Board of Trustees Regular/Committee Meeting of May 2, 2017](#)
Recommend approving the May 2, 2017 Board of Trustees Regular/Committee meeting minutes as prepared.
- B. [Minutes of the Board of Trustees Regular Meeting of May 16, 2017](#)
Recommend approving the May 16, 2017 Board of Trustees Regular meeting minutes as prepared.

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

- A. [Chancellor's Communications](#)
Information Only
- B. [Presentation of Student Trustee Scholarship Award for Spring 2017](#)
Information Only

- C. [Five to Thrive Moreno Valley College Honors Program, Student Research Project Highlights, 2016-2017](#)
Information Only
- D. [Increase in Health Services Fee](#)
Information Only
- E. [Healthcare Update](#)
Information Only
- F. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)
Information Only
- V. STUDENT REPORT
 - A. [Student Report](#)
Information Only
- VI. CONSENT AGENDA ACTION
 - A. Diversity/Human Resources
 - 1. [Academic Personnel](#)
Recommend approving/ratifying academic personnel actions.
 - 2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 - 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
 - B. District Business
 - 1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling\$4,312,501 and District Warrant Claims totaling\$5,382,891.
 - 2. Budget Adjustments (None)
 - 3. Resolution(s) to Amend Budget
 - a. [Resolution No. 53-16/17 – 2016-2017 Full Time Student Success Grant](#)
Recommend approving adding the revenue and expenditures of \$236,599 to the budget
 - b. [Resolution No. 54-16/17 – 2016-2017 Upward Bound – Norte Vista High School Grant](#)
Recommend approving adding the revenue and expenditures of \$270,191 to the budget.
 - 4. Contingency Budget Adjustments (None)
 - 5. Bid Awards
 - a. [Bid Award for Fire Alarm Upgrades at Bradshaw & Tech A Buildings Project](#)
Recommend awarding Bid Number 2016/17-26, Fire Alarm Upgrades at Bradshaw & Tech A Buildings Project in the total amount of \$327,360 to Dalke and Sons Construction, Inc.
 - b. [Purchase Computer Equipment, Peripherals and Related Services from Authorized Resellers Utilizing the National Association of State Procurement Officials \(NASPO\) ValuePoint Contracts \(formerly WSCA-NASPO\)](#)
Recommend approving the purchase of computer equipment, peripherals and related services from authorized resellers, utilizing the National Association of State Procurement Officials (NASPO) ValuePoint Contracts (formerly WSCA-NASPO) through March 31, 2020.

6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than\\$88,300 – All District Resources](#)
Recommend ratifying contracts totaling \$340,395 for the period of May 1, 2017 through May 31, 2017.
 - b. [Contract for Apprentice Training Program Remittance to Local Union 477, I.B.E.W. -Southern Sierras, N.E.C.A Educational and Training Trust](#)
Recommend approving the contract for the period of July 1, 2017 through June 30, 2018 not to exceed \$600,000.
 - c. [Contract for Apprentice Training Program Remittance to Riverside County Educational and Training Trust Fund](#)
Recommend approving the contract for the period of July 1, 2017 through June 30, 2018 not to exceed 600,000.
 - d. [Contract C16 0043 California Community College Chancellor’s Office for Riverside City College to act as the fiscal agent for the Student Success and Support Program \(SSSP\) Set aside Fund Contract A](#)
Recommend approving a contract amendment for C16 0043 with a time extension through December 31, 2018, and also for an increased amount up to \$9,726,689.
 - e. [Contract Agreement for Professional Services with Execu-Sys, Ltd.](#)
Recommend approving an increase for Execu-Sys, Ltd., in the not to exceed amount of \$55,000, through June 30, 2017.
 - f. [Amendment to Agreement for Consulting Services with Alan Lewis](#)
Recommend approving the Amendment to the Agreement between Riverside Community College District and Alan Lewis for up to \$100,000.
 - g. [Amendment to Agreement for Consulting Services with Donald Kasle](#)
Recommend approving the Amendment to the Agreement between Riverside Community College District and Donald Kasle for up to \$105,000.
 - h. [Amendment to Agreement for Consulting Services with Martin Kleckner III](#)
Recommend approving the Amendment to the Agreement between Riverside Community College District and Martin Kleckner III for up to \$120,000.
 - i. [Amendment to Agreement for Consulting Services with Vantages Business Consulting](#)
Recommend approving the Amendment to the Agreement with Vantages Business Consulting for up to \$190,000.
 - j. [Agreement for Fire Program Coordinator with the County of Riverside Fire Department](#)
Recommend approving the agreement with Riverside County Fire Department, for an amount not to exceed \$232,879.00 annually from July 1, 2017 through June 30, 2020.

- k. [Agreement for College and Career Access Pathways with Moreno Valley USD and Val Verde USD.](#)

Recommend approving the College and Career Access Pathways agreement with Moreno Valley USD and Val Verde USD.

- l. [Payment for Services for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building to Preferred Ceilings, Inc.](#)

Recommend approving payment in the amount of \$23,321 to Preferred Ceilings, Inc. for work rendered on the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building.

7. [Out-of-State Travel](#)

Recommend approving out-of-state travel.

8. Other Items

- a. [Surplus Property](#)

Recommend by unanimous vote: declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

- b. [Surplus Property - Replacement](#)

Recommend by unanimous vote: declare the property on the attached list to be surplus; and authorize the property to be disposed of on behalf of the District.

- c. [Notices of Completion](#)

Recommend accepting the project listed on the attachment as complete, and approving the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works).

VII. CONSENT AGENDA INFORMATION

- A. [Monthly Financial Report for Month Ending – May 31, 2017](#)
Information Only

VIII. BOARD COMMITTEE REPORTS

- A. Governance (None)
- B. Teaching and Learning

- 1. [Proposed Curricular Changes](#)

Recommend approving the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

- C. Planning and Operations

- 1. [2019-2023 Five-Year Capital Construction Plan and Initial Project Proposals](#)

Recommend approving: 1) the 2019- 2023 Five-Year Capital Construction Plan; and 2) the Initial Project Proposals for Library Learning Center (Moreno Valley College), Center for Human Performance (Moreno Valley College), Multimedia and Arts Center (Norco College), Center for Human Performance and Kinesiology (Norco College), and Life Science/Physical Science Reconstruction (Riverside City College).

D. Resources

1. [Tentative Budget for FY 2017-2018 and Notice of Public Hearing on the FY 2017- 2018 Final Budget](#)

Recommend approving the FY 2017- 2018 Tentative Budget, as presented, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools. It is also recommended that the Board of Trustees announce that: 1) the proposed FY 2017-2018 Final Budget will be available for public inspection beginning September 14, 2017, at the Office of the Vice Chancellor, Business and Financial Services; and 2) the public hearing will be held at 6:00 p.m. at a Board meeting on September 19, 2017, to be followed by the adoption of the FY 2017-2018 Final Budget.

E. Facilities

1. [Agreement Amendment No. 4 for the Charles A. Kane Student Services and Administration Building with HMC Architects](#)

Recommend approving agreement amendment No. 4 for the Charles A. Kane Student Services and Administration Building project at Riverside City College for additional architectural services with HMC Architects in the amount not to exceed \$8,620.

IX. ADMINISTRATIVE REPORTS

- A. Vice Chancellors
- B. Presidents

X. ACADEMIC SENATE REPORTS

- A. Moreno Valley College
- B. Norco College
- C. Riverside City College/Riverside Community College District

XI. BARGAINING UNIT REPORTS

- A. CTA - California Teachers Association
- B. CSEA - California School Employees Association

XII. BUSINESS FROM BOARD MEMBERS

A. [Consideration and Possible Approval of Second Amendment to Chancellor's Employment Agreement](#)

Recommended Action to be Determined.

B. [Reporting Out of Board of Trustees Annual Self Evaluation for 2017](#)

Recommend delay reporting out results of self-evaluation until August 2017, so a board retreat can be held.

C. [Update from Members of the Board of Trustees on Business of the Board Information Only](#)

XIII. CLOSED SESSION

- A. Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

Recommended Action to be Determined.

- B. Pursuant to Government Code Section 54957.6 -Conference with Labor Negotiator; District Designated Representative: Terri L. Hampton, D.P.A.

Recommended Action to be Determined.

XIV. ADJOURNMENT

Agenda Item (II-A)

Meeting	6/20/2017 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of May 2, 2017
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommended approving the May 2, 2017 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[05022017_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES AND FACILITIES COMMITTEES
OF MAY 2, 2017

Vice President Vackar called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California and The Willard InterContinental, Business Center, 1401 Pennsylvania Ave NW, Washington, DC.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President (via teleconference)
Tracey Vackar, Vice-President
Janet Green, Secretary
Mary Figueroa, Board Member
Bill Hedrick, Board Member
Luis Velazco Miranda, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor (via teleconference)
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Irving Hendrick, Interim President, Moreno Valley College
Dr. Bryan Reece, President, Norco College
Dr. Wolde-Ab Isaac, President, Riverside City College
Ms. Lorraine Jones, District Compliance Officer, Human Resources & Employee Relations

Student Trustee Luis Velazco Miranda led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Dr. Irene Sanchez spoke regarding her employment status.

COMMENTS FROM THE PUBLIC

The Committee Chair Tracey Vackar convened the meeting at 6:05 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Dr. Mark Sellick (Riverside City College/RCCD); CTA Representative: Mr. Garth Schultz; and Management Representative: Mr. Gregory Ferrer.

TEACHING AND LEARNING
COMMITTEE

Dr. Burke led the committee review of the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings that will be presented to the Board for acceptance at the May 16 regular meeting. Discussion followed.

Proposed Curricular Changes

The committee adjourned the meeting at 6:08 p.m.

Adjourned

The Committee Chair Janet Green convened the meeting at 6:09 p.m. Committee members in attendance: Aaron Brown, Vice Chancellor, Business and Financial Services, Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations; Academic Senate Representatives: Dr. Mark Sellick (Riverside City College/RCCD); ASRCCD Representative: Mr. Leonardo Santiago; CTA Representative: Dr. Rhonda Taube; and Management Representative: Mr. Gregory Ferrer.

RESOURCES COMMITTEE

Ms. Jones led the presentation on EEO Multiple Method Certification Form the District must submit to receive EEO Funds that will be presented to the Board for acceptance at the May 16 regular meeting. Discussion followed.

RCCD EEO Fund Multiple Method Certification Form

The committee adjourned the meeting at 6:25 p.m.

Adjourned

The Committee Chair Bill Hedrick convened the meeting at 6:26 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Dr. Mark Sellick (Riverside City College/RCCD); ASRCCD Representative: Mr. Leonardo Santiago; CTA Representative: Dr. Rhonda Taube; and Management Representative: Mr. Gregory Ferrer.

FACILITIES COMMITTEE

Ms. Carlson presented the committee Agreement Amendment No. 5 with LPA, Inc. in the amount of \$22,646 for the CAA/DO project; and Agreement Amendment No. 5 with LPA, Inc., in the amount of \$66,287 for the CSA project that will be considered by the Board for approval at the May 16 regular Board meeting. Discussion followed.

Agreement Amendment No. 5 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 5 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with LPA, Inc.

Ms. Carlson presented the committee Agreement Amendment No. 5 in the amount not to exceed \$32,368 for project labor administration with Padilla & Associates, Inc. and extend their services through August 31, 2017 that will be considered by the Board for approval at the May 16 regular Board meeting. Discussion followed.

Agreement Amendment No. 5 for Project Labor Administration with Padilla & Associates, Inc.

The committee adjourned the meeting at 6:34 p.m.

Adjourned

The Board adjourned the meeting at 6:35 p.m.

ADJOURNMENT

Agenda Item (II-B)

Meeting	6/20/2017 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of May 16, 2017
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the May 16, 2017 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[051617_Minutes](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF MAY 16, 2017

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Tracey Vackar, Vice President
Janet Green, Secretary (Left at 8:56 pm)
Mary Figueroa, Board Member
Bill Hedrick, Board Member
Luis Velazco Miranda, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Mr. Shawn Larry, Interim Director, Human Resources and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Irving Hendrick, Interim President, Moreno Valley College
Dr. Bryan Reece, President, Norco College
Dr. Wolde-Ab Isaac, President, Riverside City College
Ms. LaTonya Parker, Academic Senate Representative, Moreno Valley College
Ms. Peggy Campo, Academic Senate Representative, Norco College
Dr. Mark Sellick, Academic Senate Representative, District/Riverside City College
Mr. Patrick Pyle, General Counsel
Dr. Carol Farrar, Vice President, Academic Affairs, Riverside City College
Dr. Gregory Aycock, Dean, Institutional Effectiveness, Norco College
Dr. Martha Rivas, Dean, Institutional Effectiveness, Moreno Valley College
Ms. Wendy McEwen, Dean, Institutional Effectiveness, Riverside City College
Mr. Charlie Richard, Professor, Music, Riverside City College

Guests Present

Ms. Debra Yorba, Vice President, Keenan and Associates

Student Trustee Luis Velazco Miranda led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

A moment of silence was held for Gregory Sanchez, II, night custodian at the CAADO building, who was fatally injured in a car accident May 14, 2017.

Figueroa/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of April 4, 2017. Motion carried.
(5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF APRIL 4, 2017

Figueroa/Green moved that the Board of Trustees approve the minutes of the Board

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF

of Trustees Regular Meeting of April 18, 2017. Motion carried. (4 ayes, 1 abstained [Hedrick])

APRIL 18, 2017

CHANCELLOR'S REPORTS

Hedrick/Vackar moved that the Board of Trustees approve the FY 2017-2018 Institutional Effectiveness Framework of Indicators developed and adopted by each college to measure ongoing conditions; and the District's goals for Fiscal Viability and Programmatic compliance. Motion carried (5 ayes)

Institutional Effectiveness Framework of Indicators for FY 2017-18

Mr. Richard introduced eight RCC Jazz students who recently were recognized by Downbeat Magazine as winners of their annual international competition and also receiving a number of awards at the Reno Jazz Festival sponsored by the University of Nevada. The group performed a Jazz number.

Five to Thrive Presentation on Riverside City College's Jazz Program

Ms. Yorba reported there is one (1) open item involving the self-funded program and that all the plans are running smoothly.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Trustee Luis Velazco Miranda presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City Colleges and Riverside Community College District. He thanked the Board of Trustees for their support and encouragement during his time on the Board as Student Trustee.

STUDENT REPORT

CONSENT ITEMS

Action

Hedrick/Figueroa moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$5,278,290 and District Warrant Claims totaling \$5,123,864;

Purchase Order and Warrant Report – All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve adding the revenue and expenditures of \$539,176 to the budget;

Resolution No. 50-16/17 – 2016-2017 State of California Employment Training Panel – #17-0428

Approve adding the revenue and expenditures of \$13,000 to the budget;

Resolution No. 51-16/17 – 2016-2017 Full-Time Student Success Grant

Approve adding the revenue and expenditures of \$30,367 to the budget;

Resolution No. 52-16/17 – 2016-2017 Apprenticeship Apportionment

Approve entering into agreements with Vavrinek, Trine, Date & Co., LLP (VTD) to perform annual District audit services and Vicenti, Lloyd, Stutzman, LLP (VLS) to perform Proposition 39 Measure C and Foundation audit services, for fiscal years 2016-2017 through 2020-2021;

Selection of an Independent Audit Firm to Perform District, Proposition 39 (Measure C), and Foundation Audit Services

Approve awarding Bid Number 2016/17-20, Applied Technology Building Roof Tile Replacement Project in the total amount of \$384,948 to C.I. Services, Inc.;

Bid Award for Applied Technology Building Roof Tile Replacement Project

Authorize the selection of First Class Vending to provide Food and Beverage Vending Services District wide;

Selection of First Class Vending to Provide Food and Beverage Vending Services District Wide

Approve the purchase of Haworth office furniture from Total Plan Business Interiors, Inc., using U.S. Communities Government Purchasing Alliance Contract No. 4400003402, through December 31, 2017, with an option to review for three (3) additional one (1) year periods;

Purchase Haworth Office Furniture from Total Plan Business Interiors, Inc., Utilizing the U.S. Communities Government Purchasing Alliance Contract No. 4400003402

Ratify contracts totaling \$925,624 for the period March 1, 2017 through April 30, 2017;

Contracts and Agreements Report
Less than \$88,300 – All District
Resources

Approve Amendment No. 1 for an additional grant year in the amount of \$83,000 with Sinclair Community College;

Amendment No. 1 for
Implementing the National Center
for Supply Chain Automation Grant
with Sinclair Community College

Approve out-of-state travel;

Out-of-State Travel

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Motion carried. (5 ayes)

Information

The Board received the quarterly financial status report for the quarter ended March 31, 2017.

CCFS-311Q – Quarterly Financial
Status Report for the 3rd Quarter
Ended March 31, 2017

The Board received the monthly financial status report for the month ending April 30, 2017.

Monthly Financial Report for
Month Ending –April 30, 2017

BOARD COMMITTEE REPORTS

Governance

Blumenthal/Vackar moved that the Board of Trustees approve Board Policy and Administrative Procedure 4100 – Graduation Requirements for Degrees and Certificates. Motion carried (5 ayes)

Board Policies for Approval and
Second Reading

Teaching and Learning

Vackar/Figueroa moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried. (5 ayes)

Proposed Curricular Changes

Resources

Green/Vackar moved that the Board of Trustees approve the Riverside Community College District EEO Fund Multiple

RCCD EEO Fund Multiple
Method Certification

Method Certification Form and authorize Human Resources and Employee Relations to submit it. Motion carried. (5 ayes)

Facilities

Hedrick/Green moved that the Board of Trustees approve Agreement Amendment No. 5 with LPA, Inc. in the amount of \$22,646 for the CAA/DO project; and Agreement Amendment No. 5 with LPA, Inc., in the amount of \$66,287 for the CSA project. Motion carried (5 ayes)

Agreement Amendment No. 5 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 5 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with LPA, Inc.

Hedrick/Figueroa moved that the Board of Trustees approve Agreement Amendment No. 5 in the amount not to exceed \$32,368 for project labor administration with Padilla & Associates, Inc. for the two remaining construction projects: 1) the Culinary Arts Academy/District Office Building; and 2) the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building; and extend their services through August 31, 2017, based on an anticipated Notice of Completion filed for both projects. Motion carried (5 ayes)

Agreement Amendment No. 5 for Project Labor Administration with Padilla & Associates, Inc.

ADMINISTRATIVE REPORTS

Dr. Hendrick, Interim President, Moreno Valley College, Dr. Reece, President, Norco College and Dr. Isaac, President, Riverside City College updated the Board on the upcoming events and activities occurring at their colleges.

Presidents

ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College.

Norco College

Dr. Mark Sellick presented the report on behalf of Riverside City College and the District.

Riverside City College/District

BARGAINING UNIT REPORTS

Dr. Rhonda Taube presented the report on behalf of the CTA.

CTA – California Teachers Association

Mr. Gustavo Segura, President, CSEA, presented the report on behalf of the CSEA.

CSEA – California School Employees Association

BUSINESS FROM BOARD MEMBERS

The Board of Trustees appointed Trustee Hedrick and Trustee Vackar to serve as RCCD representatives on the Ad Hoc Committee on Norco Partnerships.

Appointment of Individuals to an Ad Hoc Committee on Norco Partnerships

The Board of Trustees reviewed and discussed the results of the Annual Self Evaluation.

Annual Self Evaluation for Board of Trustees

Trustee Hedrick spoke regarding the district events he attended; attendance at the CCLC Conference in Lake Tahoe; admired the new billboard signs advertising the district and its programs; and inquired of cost to fund College Promise Program district-wide.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa spoke of active-shooter/safety presentation at the CCLC Conference; noted attendance at the Janet Napolitano roundtable discussion; acknowledged the copy of the “Community Report”; and is honored to represent the district on the CCCT and ACCT Boards.

Trustee Vackar spoke regarding the district events she attended; appreciated the copy of the “Community Report” she received; thanked the outgoing student trustee for his service; and commented on the upcoming Moreno Valley College President search.

Trustee Blumenthal thanked the student trustee for his service on the Board; spoke of her recent trip to Washington DC to work with legislators to benefit district; proud of RCC Marching Tigers Band selected for the 2018 Macy’s Thanksgiving Parade; acknowledged law enforcement program at Moreno Valley College for allowing the program completion over an extended period of time; thanked her fellow Trustees for representing the district at the numerous events each month.

The Board adjourned the meeting at 9:29 p.m.

Agenda Item (IV-A)

Meeting 6/20/2017 - Regular
Agenda Item Chancellor's Reports (IV-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (IV-B)

Meeting 6/20/2017 - Regular
Agenda Item Chancellor's Reports (IV-B)
Subject Presentation of Student Trustee Scholarship Award for Spring 2017
College/District District
Information Only

Background Narrative:

Chancellor Burke will present the Spring 2017 Scholarship Award to Student Trustee, Mr. Luis Velazco Miranda.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (IV-C)

Meeting 6/20/2017 - Regular

Agenda Item Chancellor's Reports (IV-C)

Subject Five to Thrive Moreno Valley College Honors Program, Student Research Project Highlights,
2016-2017

College/District Moreno Valley

Information Only

Background Narrative:

Each month a faculty member is invited through the Academic Senate to present on teaching and programs. This month Ms. Jennifer Floerke, Associate Professor Communication and Honors Coordinator, will present highlights of research conducted by students in the Moreno Valley College Honors Program. This year, Moreno Valley College sent the largest cohort ever to the Honors Transfer Council Conference, hosted annually by University of California, Irvine. This presentation will focus on the research of 16 honors students, supported by eight MVC honors faculty.

Prepared By: Irving Hendrick, Interim President, Moreno Valley College
Robin Steinback, VP, Academic Affairs

Attachments:

[MVC_Honors Program](#)



Honors Program

Research Project Highlights, 2016/2017

Jennifer Floerke, Associate Professor Communication and
Honors Program Coordinator

HTCC 17th Annual Student Research Conference at University of California, Irvine

Largest group to attend the conference in MVC Honors Program history

- 16 student presenters
- 1 student volunteer moderator
- 8 faculty mentors and supporters



UCI Student Research Conference

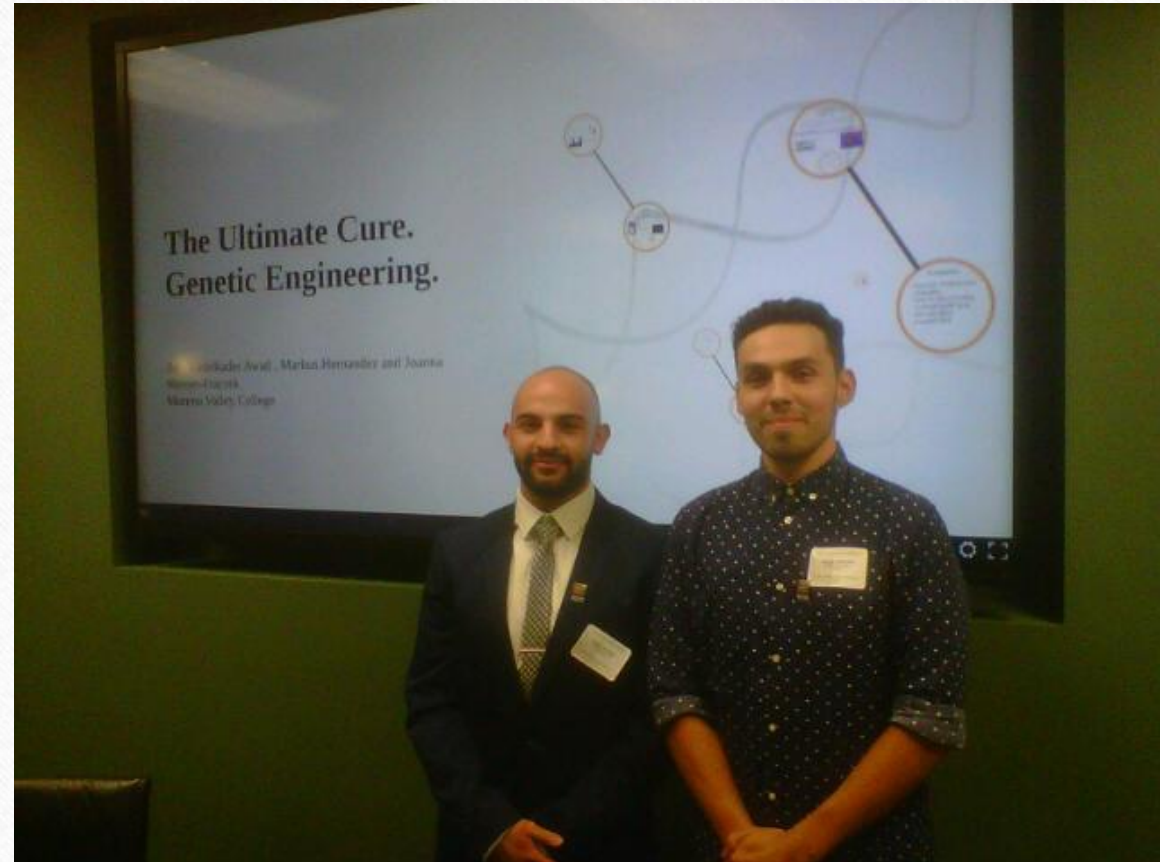
Transfer Acceptance:

Abdel Awad

Berkeley, UCLA, UCI

Markus Hernandez

UCR, UCI



UCI Student Research Conference



Humberto Flores

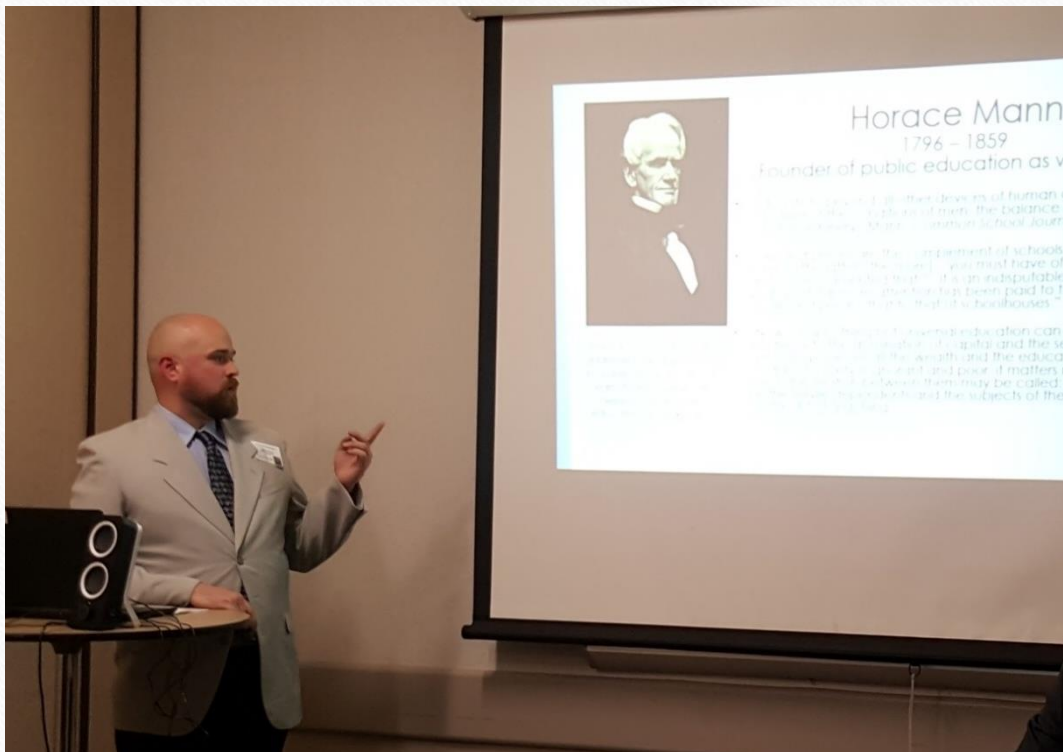
Berkeley

Michelle

Stephany

Scarly

UCI Student Research Conference



Joshua Dunlop:
Reconciling Responsibility and Inequality with the History of American Education



Edward Galindo:
Using Electrochemical Analysis to Detect Harmful Concentrations of Lead in Water

Spanish 1H: Community Alter Project



Created in collaboration with Cynthia Huerta,
artist in residence with RAM

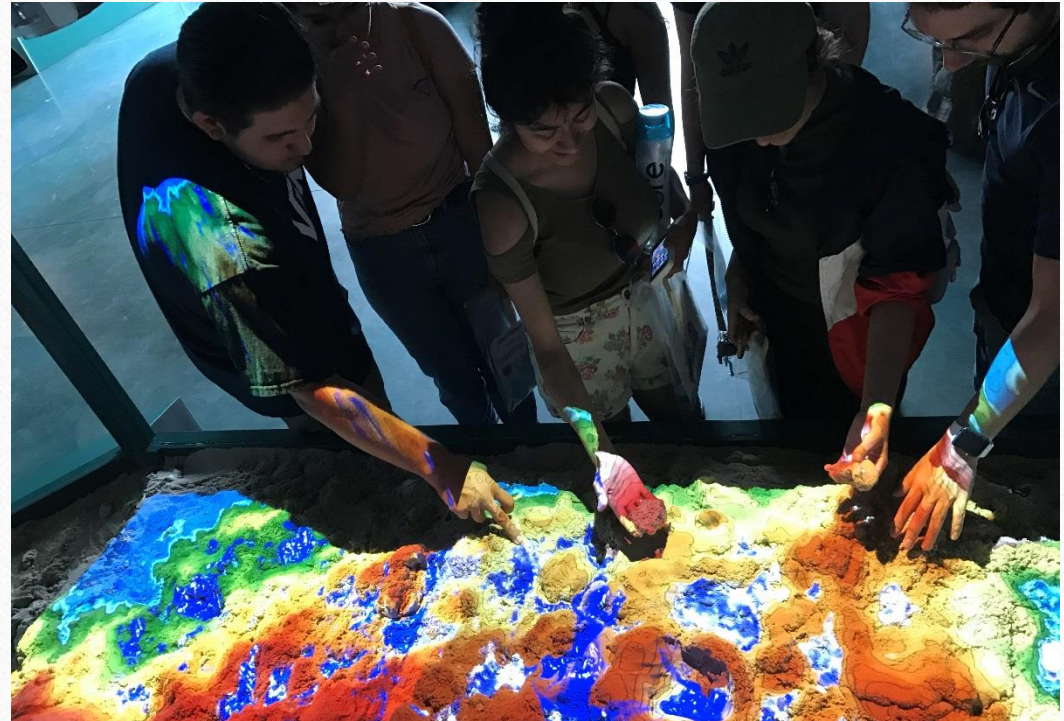
Displayed at Riverside Art Museum (RAM) and
MVC Caesar Chavez Scholarship Breakfast

Featured in The Press Enterprise on December
26, 2016



Geography 1H: Metropolitan Water District & Diamond Valley Lake

Students attended a seminar on local topography, hydrology and history of the area. They also learned about the legal aspects and mitigation due to threatened species in the area, saw fossils uncovered during the dam's excavation, and were able to play with some hands-on lab equipment.



Spanish 2H Swallows Project



Geography 1H Field Trip: Torrey Pines State Nature Reserve

Students observed the distinct layers of sedimentary rocks in this particular region. They also looked at Bark Beetle traps, as the Torrey Pines, much like other Southern California pines are being impacted by prolonged drought and bark beetle infestations.



Questions?

Agenda Item (IV-D)

Meeting 6/20/2017 - Regular
Agenda Item Chancellor's Reports (IV-D)
Subject Increase in Health Services Fee
College/District District
Information Only

Background Narrative:

Education Code 76355 allows Community College Districts to increase the student health services fee by the same percentage as the increase in the "Implicit Price Deflator for State and Local Government Purchase of Goods and Services." The California Community College System Office monitors this index and when the calculation produces an increase of one dollar above the existing maximum student health services fee, the System Office notifies the districts that they may increase the fee by \$1.00. On February 24, 2017, the district received notification that this increase has occurred and that for the student health fee, districts may now charge a maximum of \$20 per semester, \$17 for summer session and \$17 for each intersession of at least four weeks.

Riverside Community College District Board Policy 5030 allows RCCD to charge the maximum allowable fee approved by the State Chancellor's office. The modification is effective after notification to the Board of Trustees and the Associated Student Body Government, unless otherwise indicated by a financial activity review or directed by the Board of Trustees. District Associated Student Senates have been notified per board policy. RCCD's finance office has conducted the financial activity review and agrees with the need to implement this increase.

RCCD's Student Health Services Fee will be raised by \$2.00 per term to \$20.00 for spring and fall and \$17.00 for winter and summer terms. The new fee structure will begin fall, 2017. These additional monies will be used to cover the increased operating costs incurred by the decentralization of Health Services, expanded services to students, and upgrades to medical technology.

Prepared By: Bryan Reece, President Norco College
Irving Hendrick, Interim President, Moreno Valley College
Wolde-Ab Isaac, President, Riverside
Monica Green, Vice President, Student Services
Dyrell Foster, Vice President, Student Services (MVC)
FeRita Carter, Vice President of Student Services (RCC)

Attachments:

None.

Agenda Item (IV-E)

Meeting 6/20/2017 - Regular
Agenda Item Chancellor's Reports (IV-E)
Subject Healthcare Update
College/District District
Information Only

Background Narrative:

At the November 5, 2013 regular Board of Trustees meeting, the Board of Trustees requested an update of the healthcare issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

None.

Agenda Item (IV-F)

Meeting 6/20/2017 - Regular
Agenda Item Chancellor's Reports (IV-F)
Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar
College/District District
Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[Future Planning Calendar](#)

RECOMMENDED 2016-17 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
September	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (4th Quarter) • Public Hearing and Budget Adoption for the Fiscal Year RCCD Budget
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty • Presentation of Annual Report by Measure C Citizens' Bond Oversight Committee • CCFS 311 Annual Financial and Budget Report
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report (1st Quarter) • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • Annual District Academic Calendar • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for RCCD • Annual Independent Audit Report for RCCD Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Federal Legislative Update • Annual Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (2nd Quarter) • Presentation of Governor's Budget Proposal • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> • Annual Adoption of Education Protection Account Funding and Expenditures
April	<ul style="list-style-type: none"> • Academic Rank – Full Professors • Annual Authorization to Encumber Funds (Resolution for RCOE) • Presentation on Fiscal Year RCCD Budget Planning • Proposed Curricular Changes
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (3rd Quarter) • Summer Workweek • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor's Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded Academic Administrator Employment Contracts • Notice of Public Hearing on the Fiscal Year Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

August 2017

Page 1

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
	<div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. <p style="color: red; font-weight: bold; margin-top: 5px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 07/19/2017 & 08/09/2017.</p> </div>		<ul style="list-style-type: none"> ■ Budget Approval & Architectural Design Services Agreement for the Student Services Building Remodel at Moreno Valley College (Hendrick, Carlson, Purper) 	

Updated 6/7/17

Agenda Item (V-A)

Meeting 6/20/2017 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

Background Narrative:

Student Trustee will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (VI-A-1)

Meeting 6/20/2017 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20170620_Academic Personnel](#)
[20170620_Academic Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Academic Personnel

Date: June 20, 2017

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointment(s) and authorizes the Vice Chancellor, Human Resources and Employee Relations to sign the employment contracts:

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Salary Placement</u>
a. Management Contract			
MORENO VALLEY COLLEGE			
Steinback, Robin	President	07/01/17- 06/30/19	\$209,275/ Annually

b. Contract Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
ASSISTANT PROFESSOR			
Kazsuk, Elizabeth	Sociology	08/28/17	G-7
Lambert, Jim	Fire Technology	08/22/17	G-6
Lowry, Tanya	Health Science/Kinesiology	08/28/17	C-7
Morshed, Tahmina	Economics	08/22/17	C-1
Navas, Esteban	Mathematics	08/28/17	H-3
Sanchez, Abel	Biology	08/28/17	C-4
Vega Sanchez, Mario	Spanish	08/28/17	C-7
NORCO COLLEGE			
ASSISTANT PROFESSOR			
Bobo, Michael	Humanities	08/22/17	D-6
Brackett, Trevor	Counseling/Coordinator, Umoja	08/28/17	F-3
Hill, Janet	Sociology	08/22/17	H-6
Justice, Starlene	Geography	08/28/17	E-5
Kramer, Amy	Counseling, EOPS	08/22/17	D-2
Lindeman, Megan	Art	08/22/17	E-3
Midgett, Jethro	Counseling	08/28/17	D-8
Moore, Amanda	English	08/22/17	C-6

1. Appointments (Cont'd)

b. Contract Faculty (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE ASSISTANT PROFESSOR			
Cowart, Amy	Nursing/Certified Nursing Assistant Program	08/28/17	E-7
Render, Nicole	Nursing	08/28/17	E-7
Sumrall, David	Nursing	08/28/17	E-5

c. Long-Term, Temporary Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE VISITING ASSISTANT PROFESSOR			
Apodaca, Aubrey	Nursing (Categorically Funded)	08/28/17	E-7
Mahony, Kathleen	Nursing (2017-18 Academic Year)	08/22/17	G-6

d. Department Chairs and Stipends, Academic Year 2016-17

Changes to the list submitted/approved by the Board of Trustees on June 21, 2016.

<u>Name</u>	<u>Department</u>	<u>Chair Stipend</u>	<u>Effective Date</u>
(None)			

e. Extra-Curricular Assignments, Academic Year 2017-18

The individuals specified on the attached list

f. Department Chairs and Stipends, Academic Year 2017-18

The individuals specified on the attached list.

g. Coordinator Assignments, Academic Year 2017-18

The individuals specified on the attached list.

2. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty member.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>	<u>Effective Date</u>
Ashby, Hayley	G	H	July 2017
Avila, Patricia	C	D	July 2017
Cerwin-Bates, Stacy	D	E	July 2017
Matuszak, Melissa	G	H	July 2017

3. Notices of Employment – Tenured Faculty, Academic Year 2017-18

It is recommended that the Board of Trustees, consistent with the provisions of Education Code Section 87609, approve notices of employment for the academic year 2017-18 for tenured faculty specified on the attached list.

4. Notices of Employment – Contract Faculty, Academic Year 2017-18

It is recommended that the Board of Trustees, consistent with the provisions of Education Code Section 87608, approve notices of employment for the academic year 2017-18 for contract faculty specified on the attached list.

5. Notices of Employment – Contract Faculty, Academic Years 2017-18 and 2018-19

The Board of Trustees, consistent with the provisions of Education Code Section 87608.5, employs contract faculty working under their second contract for the following two academic years. It is recommended the Board of Trustees approve notices of employment for the academic years 2017-18 and 2018-19 for the faculty on the attached list.

6. Notices of Employment – Categorically Funded Faculty, Academic Year 2017-18

The Board of Trustees, consistent with the provisions of Education Code Section 87470, employs faculty, in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. Employment may be for periods that are less than a full college year, and may be terminated at the expiration of the contract or specially funded project without regard to other requirements of the Education Code respecting the termination of contract or regular employees.

It is recommended the Board of Trustees approve the notices of employment for the term of appointment indicated for the categorically funded faculty specified on the attached list.

7. Academic Administrator Employment Contracts

The Board of Trustees, consistent with the provisions of Education Code Section 72411, employs academic administrators by contract. It is recommended that the Board of Trustees approve the employment contracts on the attached list for academic years specified and authorize the Vice Chancellor, Human Resources and Employee Relations to sign the contracts.

8. Categorically Funded Academic Administrator Employment Contracts

The Governing Board of Riverside Community College District, consistent with the provisions of Education Code Section 87470, employs academic administrators, in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. Employment may be for periods that are less than a full college year, and may be terminated at the expiration of the contract or specially funded project without regard to other requirements of the Education Code respecting the termination of contract or regular employees.

It is recommended that the Board of Trustees approve the employment contracts for the categorically funded academic administrators specified on the attached list and authorize the Vice Chancellor, Human Resources and Employee Relations to sign the contracts.

9. Sabbatical Leave Requests

The Agreement between Riverside Community College District and the Riverside Community College District Faculty Association CCA/CTA/NEA provides for faculty sabbatical leaves. Sabbatical applications were reviewed following the process delineated in Article XIII, P. of the Agreement. The following recommendations are forwarded from the College Presidents.

<u>Name</u>	<u>Discipline</u>	<u>Percent of Compensation</u>	<u>Effective</u>
NORCO COLLEGE			
Robles, Andy	Mathematics	100%	Spring 2018
RIVERSIDE CITY COLLEGE			
Carter, Thatcher	English	70%	2017-2018 Academic Year

10. Transfers

It is recommended the Board of Trustees approve the transfer of Dr. I-Ching Tsai, Associate Professor of Music, from Riverside City College to Moreno Valley College beginning with the 2017-2018 academic year, with salary placement at Column H, Step 15.

It is further recommended the Board of Trustees approve the transfer of Mr. Donald Foster, Professor of Music, from Moreno Valley College to Riverside City College beginning with the 2017-2018 academic year, with salary placement at Column C, Step 15.

Subject: Academic Personnel

Date: June 20, 2017

11. Separation(s) – Resignation(s) and Retirement(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position Title</u>	<u>Last Day of Employment</u>
RESIGNATION(S)		
Uesugi, Koji	Dean, Student Services	06/29/17
RETIREMENT(S)		
Townsell, Jeffie	Counselor, Student Financial Services	06/22/17
Quinto-MacCallum, Bonavita	Professor, Spanish	01/31/18

EXTRA-CURRICULAR ASSIGNMENTS
ACADEMIC YEAR 2017-2018

Activity	Name
Advisor to College Newspaper	Allan Lovelace
Advisor to Muse, RCC	Jo Scott-Coe
Director, Art Gallery, NC	Quinton Bemiller
Auxiliary Unit	James Rocillo
Director of Marching Band	James Rocillo
Director of Jazz Band	Charlie Richard
Director of Choir, Norco	Kim Kamerin
Director of Choir (Vocal Jazz and Chamber), RCC	John Byun
Director of Dance	Rita Chenoweth
Director of Dance	Mark Haines
Director of Dance	Sofia Carreras
Director of Performing Arts (Winds and Orchestra), RCC	Kevin Mayse
Director of Performing Arts (Guitar), RCC	Peter Curtis
Director, Production Printing	Patrick Scullin
Director, Physical Science Stock Room	Terrance O'Neill
Director, Planetarium	Scott Blair
Director, Theater, RCC	Jodi Julian
Director, Theater, RCC	David Nelson
International Study Abroad Program	Diana Pell
Model United National Coach	Darius Haghghat
Head Baseball Coach	Rudolph Arguelles
Assistant Baseball Coach	Matthew Hollod
Assistant Baseball Coach	Hector Rabago
Head Basketball Coach, (M)	Philip Mathews
Assistant Basketball Coach, (M)	Tommie Denson
Assistant Basketball Coach, (M)	Shannon Taylor
Head Basketball Coach, (W)	Alicia Berber
Assistant Basketball Coach, (W)	Jessie Valencia
Head Cross Country Coach, (M)	James McCarron
Assistant Cross Country Coach, (M)	Michael Wilson
Head Cross Country Coach, (W)	Damien Smith
Assistant Cross Country Coach, (W)	Brandon Cook
Head Football Coach	Thomas Craft
Assistant Football Coach	Christopher Cash
Assistant Football Coach	James Dupree
Assistant Football Coach	Cedrick Gay
Assistant Football Coach	Az-zahir Hakim
Assistant Football Coach	Mustafa Johnson
Assistant Football Coach	James Kuk
Assistant Football Coach	Eddie Pacheco
Assistant Football Coach	Bradley Randle
Assistant Football Coach	Mike Richey
Assistant Football Coach	Shandon Silva
Assistant Football Coach	Pene Talamaivao

EXTRA-CURRICULAR ASSIGNMENTS
ACADEMIC YEAR 2017-2018

Activity	Name
Head Golf Coach	Steve Sigloch
Assistant Golf Coach	O'Neil Cowan
Head Softball Coach	Michelle Daddonna
Assistant Softball Coach	Tara Allis
Assistant Softball Coach	Sarah Kammert
Assistant Softball Coach	Jose Ortega
Strength & Conditioning Coach	Shawna Seyler
Strength & Conditioning Coach	Pene Talamaivao
Head Swim Coach, (M)	Jason Northcott
Head Swim Coach, (W)	Douglas Finrock
Assistant Swim Coach	James Adams
Assistant Swim Coach	Tom Borden
Assistant Swim Coach	Shelby Hernandez
Head Tennis Coach, (M)	Thomas Yancey
Assistant Tennis Coach, (M)	Daniel Garcia
Head Tennis Coach, (W)	Nikki Bonzoumet
Head Track Coach, (M)	James McCarron
Head Track Coach, (W)	Damien Smith
Assistant Track Coach	Nicole Roberts
Assistant Track Coach	Nicholas Robinson
Assistant Track Coach	Curtis Wilson
Assistant Track Coach	Michael Wilson
Assistant Track Coach	Brandon Cook
Head Volleyball Coach, Indoor	Jamie Hofman
Assistant Volleyball Coach, Indoor	Elizabeth Younglove
Head Volleyball Coach, Sand	Jamie Hofman
Assistant Volleyball Coach, Sand	Elizabeth Younglove
Head Water Polo Coach, (M)	Jason Northcott
Assistant Water Polo Coach, (M)	Casey Greenawalt
Head Water Polo Coach, (W)	Douglas Finrock
Assistant Water Polo Coach, (W)	Collin Marshall
Head Soccer Coach, (M)	Francisco Melgarejo
Head Soccer Coach, (W)	Camperell, Evan
Director, Pep Squad	Rachelle Fawcett

DEPARTMENT CHAIRS AND STIPENDS
ACADEMIC YEAR 2017-2018

MORENO VALLEY COLLEGE

<i>Department</i>		<i>Chair Stipend</i>	<i>Add'l Stipend Depts w/100+ count</i>
Business and Information and Technology Systems			
Chair	Barboza, Matthew	100%	
Assistant Chair	Dunphy, Laura	0%	
Communications			
Chair	Rhyne, Jeff	100%	\$1,615
Assistant Chair	Nyrop, Sonya	0%	
Assistant Chair	Floerke, Jennifer	0%	
Health, Human and Public Services			
Chair	Banks, James	100%	
Assistant Chair	Hausladen, Lisa	0%	
Humanities, Arts and Social Sciences			
Chair	Broyles, Larisa	100%	\$1,615
Assistant Chair	Biancardi, Fabian	0%	
Assistant Chair	Quinto, Bonavita	0%	
Assistant Chair	Pena, Larry	0%	
Mathematics			
Chair	Drake, Shawn	100%	
Assistant Chair	Namekata, James	0%	
Natural Sciences and Kinesiology			
Chair	Marshall, Shara	100%	
Assistant Chair	Wagner, Stephen	0%	
Public Safety Education and Training			
Chair	Fontaine, Bob	100%	\$1,615
Assistant Chair	Kristy Paine	0%	

DEPARTMENT CHAIRS AND STIPENDS
ACADEMIC YEAR 2017-2018

NORCO COLLEGE

<i>Department</i>		<i>Chair</i>	<i>Stipend</i>	<i>Add'l Stipend Depts w/100+ count</i>
Arts, Humanities and World Languages				
	Co-Chair	Quinton Bermiller	50%	
	Co-Chair	Kamerin, Kim	50%	
Business, Engineering and Information Technology				
	Co-Chair	Worsham, Patricia	20%	
	Co-Chair	Zwart, Gail	80%	
Communications				
	Chair	Bader, Melissa	100%	
	Assistant Chair	Olaerts, Ana-Marie	0%	
Mathematics				
	Co-Chair	Mulari, Jeff	50%	
	Co-Chair	Prior, Robert	50%	
Science and kinesiology				
	Chair	Tran, Phu	100%	
Social and Behavioral Sciences				
	Co-Chair	Boelman, Peter	60%	
	Co-Chair	Gray, Alexis	20%	
	Co-Chair	Moore, John	20%	

DEPARTMENT CHAIRS AND STIPENDS
ACADEMIC YEAR 2017-2018

RIVERSIDE CITY COLLEGE

<i>Department</i>		<i>Chair Stipend</i>	<i>Add'l Stipend Depts w/100+ count</i>
Applied Technology			
Chair	O'Connell, Paul	80%	
Assistant Chair	Knieriem, James	20%	
Art			
Chair	Taube, Rhonda	100%	
Behavioral Sciences			
Chair	Brown, Jami	100%	
Business and Information Systems & Technology			
Co-Chair	Wilcoxson, Don	25%	
Co-Chair	Judon, LaNeshia	25%	
Co-Chair	Lehr, Janet	50%	
Chemistry			
Co-Chair	Grey, Bobbie	100%	
Co-Chair	Truttmann, Leo	0%	
Communication Studies			
Chair	Wiggs, Micheri	100%	
Cosmetology			
Chair	Westbrook, Peter	100%	
Counseling			
Chair	Schultz, Garth	100%	
Assistant Chair	Drinkwater, Ellen	0%	
Dance & Theater			
Co-Chair(DAN)	Chenoweth, Rita	50%	
Co-Chair(THE)	Julian, Jodi	50%	
Early Childhood Education			
Chair	Yates, Shari	100%	
Economics, Geography, Political Science			
Chair	Haghighat, Dariush	100%	
English & Media Studies			
Chair	Sell, Kathleen	40%	\$1,615
Assistant Chair	Scott-Coe, Jo	30%	
Assistant Chair	Sandoval, Victor	30%	
History, Humanities, Philosophy			
Chair	Masterson, Rom	100%	
Kinesiology & Athletics			
Chair	Sigloch, Steve	100%	
Assistant Chair	Lowden, Clara	0%	
Library & Learning Resources			
Chair	Lesch, Jacqueline	100%	

DEPARTMENT CHAIRS AND STIPENDS
ACADEMIC YEAR 2017-2018

Life Sciences		
Chair	Herrick, Scott	100%
Mathematics		
Chair	Sanchez, Marc	50%
Assistant Chair	Wong, Chau Jason	50%
Music		
Chair	Mayse, Kevin	100%
Nursing		
Co-Chair	Harold, Gina	50%
Co-Chair	VantHul, Tammy	50%
Physical Science		
Chair	Blair, Scott	100%
World Languages		
Chair	Gaylor, Dorothy	100%

COORDINATOR ASSIGNMENTS
 ACADEMIC YEAR 2017-2018

Activity	Name	Stipend
Assessment Coordinator (RCC)	Ashby, Hayley	100%
Program Review Coordinator (RCC)	White, Virginia	100%
Faculty/Professional Development Coordinator (RCC)	Greathouse, Laura	100%
Honors Coordinator, Student (RCC)	Hogan, Daniel	50%
Honors Coordinator, Faculty (RCC)	Amidon, Tucker	50%
Math Lab Coordinator (RCC)	Wong, Jason	50%
Math Lab Coordinator (RCC)	Pell, Diana	50%
CIS Lab Coordinator (RCC)	Lehr, Mark	100%
Performing and Fine Arts Coordinator (RCC)	Knecht, Jasminka	100%
STEM Coordinator (RCC)	Smith, Heather	100%
Student Activities Coordinator (RCC)	Hall, Deborah	100%
Student Activities Coordinator (RCC)	Bottoms, Megan	100%
Writing & Reading Center Coordinator (RCC)	Kruizenga-Muro, Denise	100%
Assessment Coordinator, Moreno Valley	Honore, Cheryl Honore	100%
Faculty Development, Moreno Valley	TBD	
Honors Program, Moreno Valley	Floerke, Jennifer	100%
Math Lab, Moreno Valley	Drake, Sean	100%
Program Review, Moreno Valley	Marquis, Anya-Kristina	100%
Student Activities, Moreno Valley	Moore, Frankie	100%
Writing and Reading Center, Moreno Valley	Schwartz, Michael	100%
Assessment Coordinator, Norco College	Burnett, Sarah	50%
Assessment Coordinator, Norco College	Adams, Laura	50%
CIS Lab, Norco College	Zwart, Gail	100%
Faculty Development, Norco College	Russel, Tim	50%
Faculty Development, Norco College	Zamiska, Kara	50%
Honors Program, Norco College	Olaerts, Ana-Marie	100%
Program Review, Norco College	Gray, Alexis	100%
Student Activities, Norco College	Romero, Edwin	100%
Writing and Reading Center, Norco College	Capps, Nicole	100%

NOTICES OF EMPLOYMENT
TENURED FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Abbate, Nicole
Acharya, Surekha
Alexander, Sharon
Aljord, Huda
Amidon, Tucker
Andacheh, Khalil
Anderson, Kristine
Anderson, Kimberly
Anguiano, Joe
Arguelles, Rudolph
Ashby, Hayley
Avalos, David
Avila, Patricia
Baciuna, Nicolae
Bader, Melissa
Balent, Amy
Banks, James
Baradaran, Robert
Barboza, Matthew
Barnes, Micheal
Beck, Rex
Bemiller, Quinton
Bernier, Daniel
Bhattacharya, Debadarshi
Biancardi, Fabian
Blair, Scott
Boelman, Peter
Bonzoumet, Nikki
Braiman, Linda
Brautigam, Kelly
Brewster, Steven
Briggs, Cordell
Brockenbrough, Celia
Brooks, Kathryn
Brotherton, Catherine
Brown, Timothy
Brown, Scott
Brown, Ellen
Brown, Amanda
Brown, Jami
Broyles, Larisa

NOTICES OF EMPLOYMENT
TENURED FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Burchett, Gregory
Burnett, Sarah
Byun, John
Campo, Peggy
Capps, Nicole
Carreras, Sofia
Carter, Thatcher
Casolari, Amber
Cazares, Deborah
Cerwin-Bates, Stacey
Chacon, Rosina
Cheney, James
Chenoweth, Rita
Chiek, Veasna
Chung, Elisa
Clark, Daniel
Comstock, Tami
Coverdale, John
Cramm, Kenneth
Crampton, Pamela
Cregg, James
Cryder, Michael
Curtis, Peter
Curtis, Antonio
Daddona, Michelle
Dawson, Shelly
DeGuzman, Joseph
Delgadillo, Monica
Dominguez, Ladylyn
Douglass, Kelly
Drake, Sean
Dyogi, Damianita
Elder, Gregory
Eldridge, Stacie
Elizalde, Andres
Elton, William
Fast, Matthew
Fawson, Evangeline
Finfrock, Douglas
Finley, James
Floerke, Jennifer

NOTICES OF EMPLOYMENT
TENURED FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Fontaine, Robert
Forlenza, Gerard
Foster, Donald
Franco, Nicholas
Freitas, Siobhan
Frewing, Janet
Friedrich Finnern, Teresa
Gabriel, Richard
Gage, George
Galicia, Felipe
Gall, Nancy
Galusky, Preston
Garcia, Steven
Gaylor, Dorothy
Gibbons-Anderson, Joan
Gibbs, Travis
Gobatie, Cynthia
Gray, Alexis
Greathouse, Laura
Grenfell, John
Grey, Bobbie
Gutierrez, Monica
Gutierrez, Edgar Ivan
Haghighat, Dariush
Haines, Mark
Hall, Deborah
Hammock, Shannon
Harold, Gina
Harris, Vivian
Hausladen, Lisa
Hayes-Trainer, Monica
Hernandez, Scott
Herrick, Scott
Hitchcock, Dominique
Honore, Cheryl
Hopkins, John
Horn, Stephen
Howard, Jeanne
Huff, Tonya
Hulshof, Lidia
Iliscupidez, Marissa

NOTICES OF EMPLOYMENT
TENURED FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Indermuehle, Denise
Ishihara, Chie
Jew, Robert
Johnson, Brian
Johnson, Fen
Judon, LaNeshia
Julian, Jodi
Kamerin, Kim
Kearn, Tamra
Kelly, Kathryn
Kennedy, Stephen
Kessler, Rebecca
Kim, Joyce
Kim, William
Kime, Ellen
Knecht, Jasminka
Knieriem, James
Kobzeva-Herzog, Elena
Kreitner, Lani
Kroetz, Sabrina
Kruizenga-Muro, Denise
Kyriakos, Stephany
Legner, Mary
Lehr, Mark
Lehr, Janet
Lesch, Jacqueline
Leung, Juliana
Lewis, Mark
Lipkin, Ellen
Longway, Mark
Loomis, Rebecca
Lovelace, Allan
Lowden, Clara
Lowry, Stephanie
Loya, Robert
MacDougall, Diana
Magno, Karyn
Marquis, Anya-Kristina
Marsh, Diane
Marshall, Shara
Masterson, Romulus

NOTICES OF EMPLOYMENT
TENURED FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Matsos, Peter
Mayse, Kevin
McCarron, James
McLeod, Scott
McQuead, Michael
Mendoza, Gabriela
Mills, David
Miter, Carol
Moncrieff, Melvin
Montes, Bonnie
Moon, Deborah
Moore, Frankie
Moore, Barbara
Moore, John
Morales, Herbert
Morrill, Cynthia
Mowrey, Jodi
Mulari, Jeffrey
Muto, Janice
Nabours, Kathy
Namekata, James
Nelson, David
Nelson, Lee
Nelson, Lisa
Nollette, Christopher
Nyrop, Sonya
O'Connell, Paul
Olaerts, Ana Marie
O'Neill, Terrence
Osgood-Treston, Brit
Pacheco, Maria
Pardee, Ronald
Park, Steve
Parker, LaTonya
Payan, David
Pell, Diana
Pena, Larry
Perry, Judy
Pessah, Samuel
Pfeifle, Ann
Pfenninger, Michele

NOTICES OF EMPLOYMENT
TENURED FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Phelps, William
Pisa, Sheila
Prior, Robert
Quinto-MacCallum, Bonavita
Ramos-Betancourt, Rosa
Reible, Carla
Reid, Miguel
Reimer, Kimberly
Renfrow, Debra
Reyes, Ernesto
Reynolds, Joseph
Rhyne, Jeffrey
Richard, Charles
Richards-Dinger, Kari
Richardson, Paul
Robles, Andy
Rocco, Christopher
Rodman, Richard
Rodriguez, Nicholas
Rogers, Dennis
Romero, Clarence
Romero, Estrella
Ruiz, Rogelio
Ruiz, Ronald
Ruth, Clifford
Sanchez, Marc
Sandoval, Christine
Sandoval, Victor
Sarkis, Rosemarie
Saxon, Kathleen
Schinke, Ward
Schmidt, Steven
Schultz, Garth
Schwartz, Michael
Scott-Coe, Jo
Scullin, Patrick
Sell, Kathleen
Sellick, Mark
Shirinian, Margarita
Sigloch, Steven
Sinigaglia, Nicholas

NOTICES OF EMPLOYMENT
TENURED FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Sloniger, Mitzi
Smith, Heather
Snitker, Nicole
Soto, Salvador
Spangler, Jason
St Peters, Susan
Stearns, Frank
Sternburg, Charles
Stevens, Walter
Suzuki, Takashi
Taube, Rhonda
Thomas, James
Thompson, Oliver
Thompson, Eric
Thompson-Eagle, Elisabeth
Tjandra, Margaret
Tolunay Ryan, Adviye
Tran, Phu
Truttmann, Leo
Tsai, I-Ching
Tyler, Stanley
Ulloa, Yuri
Van Hulle, Paul
VantHul, Tammy
Vermillion, Amy
Wagner, Thomas
Wagner, Stephen
Wallstrom, Timothy
Werner-Fraczek, Joanna
Westbrook, Peter
Whitaker, Debbie
White, Virginia
Wicken, Ingrid
Wiggs, Micherri
Wilcoxson, Don
Williams, Edward
Williamson, Jarrod
Wimer, Beverly
Wolpoff, Marc
Wong, Chau
Worsham, Patricia

NOTICES OF EMPLOYMENT
TENURED FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Wyckoff, Charles

Yao, Chui

Yates, Sharon

Yglecias, Elizabeth

Ygloria, Alexander

Yount, Gwendolyn

Zapata, Valarie

Zwart, Gail

NOTICES OF EMPLOYMENT
CONTRACT FACULTY
ACADEMIC YEAR 2017-18

Incumbent Name

Bair, Asatar
Berber, Alicia
Berry, John
Borses, Daniel
Boshara, Joseph
Bottoms, Megan
Brautigam, Brian
Buchanan, Courtney
Canfield, Stephanie
Dobson, Jessica
Dunphy, Laura
Flores, Alfred
Gavrilov, Ginka
Graham, Glen
Gutierrez, Timothy
Hogan, Daniel
James, Melanie
Kelvington, Jessica
Kerr, Brady
Korn, Thomas
Kuk, James
Lee, Virgil
Maerean, Gabriela
Mathews, Philip
Medina, Michael
Merrill, Valerie
Morford, Natalie
Nafzgar, Sara
Paine, Kristy
Reade, Daniel
Robinson, Nicholas
Rocillo, James
Romero, Edwin
Rosales, Carolyn
Sentmanat, Jose
Smith, Damien
Tayyar, Rana
Thompson, Melissa
Thurston, Omyia
Tyler, Jody
Warsinski, Jeffrey
Zamiska, Kara

NOTICES OF EMPLOYMENT
CONTRACT FACULTY
ACADEMIC YEARS 2017-2018 & 2018-2019

Incumbent Name

Bettencourt Villalobos, Madeline

Conrad, Paul

Covarrubias, Araceli

Cueto, Rosalia

Ducat, James

Escobar, Jennifer

Flores, Jennifer

Fontaine, Kristin

Greene, Monique

Matuszak, Melissa

Pearson, Frank

Perez, Eduardo

Popiden, Sandra

Russell, Timothy

Shipway, Stacy

Siu, Kwokwai

Stevenson, Kathryn

Taylor, Star

Vas, Renee

NOTICES OF EMPLOYMENT
CATEGORICALLY FUNDED FACULTY
ACADEMIC YEAR 2017-18

Name

Hawthorne, Terrie

Pattison, Anne

Term of Appointment

07/01/17 – 06/30/18

07/01/17 – 06/30/18

ACADEMIC ADMINISTRATOR EMPLOYMENT CONTRACTS

Academic Years 07/01/17-06/30/18 and 07/01/18-06/30/19

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
Amezquita, AnnaMarie	Interim, Dean of Instruction	07/01/17 - 06/30/18	Z-4
Rivas, Martha	Dean, Institutional Effectiveness	07/01/17 - 06/30/19	W-4
Steinback, Robin	Vice President, Academic Affairs	07/01/17 - 06/30/19	AB-5
Tarcon, Susan	Director, Health Services	07/01/17 - 06/30/19	V-5
Yoshinaga, Ann	Associate Dean, Academic Support	07/01/17 - 06/30/18	V-5
NORCO COLLEGE			
Deasis, Mark	Dean, Admissions & Records	07/01/17 - 06/30/19	X-5
Fleming, Kevin	Dean, Instruction CTE Programs & Grants	07/01/17 - 06/30/19	Z-5
Green-Cochrane, Monica	Vice President, Student Services	07/01/17 - 06/30/19	AB-5
McAllister, Lisa	Director, Health Services	07/01/17 - 06/30/19	V-5
Nance, Damon	Dean, Technology & Learning Resources	07/01/17 - 06/30/19	X-5
RIVERSIDE CITY COLLEGE			
Alvarado, Cecilia	Dean, Student Services	07/01/17 - 06/30/19	X-5
Bauer, Scott	Dean of Instruction (Fine and Performing Arts)	07/01/17 - 06/30/18	Z-5
Carter, FeRita	Vice President, Student Services	07/01/17 - 06/30/19	AB-3
DiMemmo, Kristine	Dean of Instruction (Career and Technical Education)	07/01/17 - 06/30/19	Z-2
Douglas-Chicoye, Allison	Dean, Student Success & Support	07/01/17 - 06/30/19	Z-3
Martin-Thornton, Renee	Director, Health Services	07/01/17 - 06/30/19	V-2
DISTRICT			
Regino, Rolando	Director, Open Campus	07/01/17 - 06/30/19	V-5

CATEGORICALLY FUNDED ACADEMIC ADMINISTRATOR
EMPLOYMENT CONTRACTS

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
Alvarez, Edward	Director, First Year Experience	07/01/17 - 06/30/18	T-3
Smith, Nicole	Director, DSPS	07/01/17 - 06/30/18	V-4
NORCO COLLEGE			
McCarson, Daniela	Assistant Dean, CalWORKS & Special Funded Programs	07/01/17 - 06/30/18	S-5
Molko, Colleen	Associate Dean, CTE/NSF	07/01/17 - 06/30/18	V-5
Newson, Lorena	Director, Title III STEM Grant	07/01/17 - 06/30/18	T-5
Oceguera, Gustavo	Dean, Grants & Student Equity Initiatives	07/01/17 - 06/30/18	V-5
RIVERSIDE CITY COLLEGE			
Ferrer, Gregory	Director, DSPS	07/01/17 - 06/30/18	V-5

Agenda Item (VI-A-2)

Meeting 6/20/2017 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20170620_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Classified Personnel

Date: June 20, 2017

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ (On/After) Salary</u>	<u>Action</u>
a. Management/Supervisory				
MORENO VALLEY COLLEGE				
Worley, Carrie	Interim Early Childhood Education Center Manager	07/01/17- 06/30/18	Q-1	Contract
RIVERSIDE CITY COLLEGE				
DellaValle, Nicholas	Director, Sports Information	06/21/17	P-1	Appointment
Gomez, Daniel	Maintenance Manager	06/21/17	O-1	Promotion
Mohtasham, Mehran	Assistant Director, Facilities Maintenance and Operations	06/27/17	S-3	Appointment
West, Raymond	Interim Vice President, Business Services	07/01/17- 06/30/18	AB-1	Contract
b. Management/Supervisory – Categorically Funded				
DISTRICT				
Quigley, Thea	Project Director, Adult Education Block Grant	06/27/17	R-2	Appointment
c. Classified/Confidential				
DISTRICT				
Concepcion, Ryan	Analyst/Programmer	06/21/17	S-1	Appointment
Dizon, Nancy	Revenue/Accounts Receivable Specialist	06/21/17	I-1	Appointment
Juan, Michael	Analyst/Programmer	06/21/17	S-LS2	Promotion
Maharaj, Peter	Business Systems Analyst	07/03/17	T-4	Appointment
Miller, Yvonne	Analyst/Programmer	06/21/17	S-1	Appointment

Subject: Classified Personnel

Date: June 20, 2017

1. Appointments (Cont'd)

c. Classified/Confidential (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
MORENO VALLEY COLLEGE				
Woodard, Thomas	College Safety and Emergency Planning Coordinator	06/21/17	O-1	Appointment
NORCO COLLEGE				
Bell, Travonne	Athletic Field Caretaker	06/27/17	F-1	Promotion
Czerniak, Justin	College Safety and Emergency Planning Coordinator	06/27/17	O-2	Appointment
Molina, Ana	Administrative Assistant IV	06/21/17	K-5	Transfer
Phillips, Chad	Applications Support Technician	06/26/17	N-1	Appointment
RIVERSIDE CITY COLLEGE				
Larry, Jennifer	Cosmetology Clerk (Part-Time, 37.5%)	06/21/17	E-1	Appointment
Smith, Heather	Administrative Assistant III	07/05/17	I-2	Appointment

d. Classified/Confidential - Categorically Funded

RIVERSIDE CITY COLLEGE				
Gilbertson, Taylor	Grants Administrative Specialist	06/21/17	I-1	Appointment
McGurn, Colleen	Student Activities Clerk (Part-Time, 50%)	07/03/17	G-1	Appointment
Munguia, Esmeralda	Student Activities Clerk (Part-Time, 50%)	07/03/17	G-1	Appointment
Vargas, Johanna	Veterans Services Specialist	06/21/17	N-5	Promotion

2. Request(s) for Temporary Increase/Decrease in Workload

It is recommended the Board of Trustees approve the temporary increase/decrease in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Carrillo, Miriam	Director, Upward Bound	100% to 75%	07/03/17-09/01/17
Cruz, Jennifer	Administrative Assistant II	100% to 75%	07/01/17-06/30/18
Grajeda, Daniel	Counseling Clerk II	100% to 95%	06/12/17-08/18/17
LeDuff, Nicole	CalWORKs Specialist	48.75% to 60%	07/03/17-07/31/17
LeDuff, Nicole	CalWORKs Specialist	48.75% to 65%	08/01/17-05/31/18

3. Request(s) for Permanent Increase/Decrease in Workload

It is recommended the Board of Trustees approve the permanent increase/decrease in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Acevedo, Kristopher	Educational Advisor	62.5% to 100%	06/21/17
DiSalvio, Linda	Customer Service Clerk	48.75% to 100%	07/01/17
Mugavero, Lisa	Laboratory Technician II	75% to 100%	07/01/17
Travis, Towanda	Customer Service Clerk	48.75% to 100%	07/01/17

4. Request to Change Grade/Step

At their regular meeting of May 16, 2017, the Board of Trustees approved the appointment of Mariel Arelis, Admission & Records Operations Assistant, to be effective May 17, 2017. There is a necessity to change the Grade/Step from C-1 to C-2.

It is recommended the Board of Trustees approve the change for Ms. Arelis, Admission & Records Operations Assistant to Grade/Step C-2, effective May 17, 2017.

5. Rescind Resolution to Layoff Classified Service

On April 18, 2017, the Board of Trustees approved Resolution No. 48-16/17 authorizing the layoff of classified employees. The grant for the following positions has been extended, therefore the layoff will be rescinded.

It is recommended the Board rescind the layoff notices issued for the positions listed below:

<u>Position Title</u>	<u>Department</u>	<u>FTE</u>	<u>College</u>
Director, Upward Bound	TRiO	.5	Norco College
Grants Administrative Specialist	TRiO	.34	Norco College
Outreach Specialist Upward Bound	TRiO	1.0	Norco College

6. Request for a Non-Paid Leave of Absence

The Agreement between Riverside Community College District and Riverside Community College District Employees Chapter #535, CSEA, provides for non-paid leaves of absence. Desiree Reyes, Community Service Aide I, has requested such a leave. This request has the support of his supervisor and the area administrator.

It is recommended the Board of Trustees approve a non-paid leave of absence for Desiree Reyes, Community Service Aide I, effective May 8 – 26, 2017, May 30 – June 7, 2017, and June 9 – 14, 2017.

Subject: Classified Personnel

Date: June 20, 2017

7. Separation(s) – Resignation(s) and/or Retirement(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>
RESIGNATION(S)		
Jarrett, Adrienne	Cashier/Clerk	08/10/17
Lujan, Angela	Accounts Payable Specialist	05/22/17
Mejia, Ramon	Custodian	04/28/17
Warren, Jacquelynn	Admissions and Records Operations Assistant	06/30/17
RETIREMENT(S)		
Currie, Terri	IDS	06/30/17
Gilbertson, Beth	Administrative Assistant III	07/31/17

Agenda Item (VI-A-3)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20170620_Other Personnel](#)
[20170620_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Other Personnel

Date: June 20, 2017

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Dalvi, Tejas	HR Generalist Substitute	Human Resources & Employee Relations	07/01/17-07/06/17	\$26.70
MORENO VALLEY				
Aquino, Angelo	Learning Center Assistant	Academic Support Student Financial Services	07/01/17-08/31/17	\$15.69
Erebholo, Anneliese	Financial Aid Advisor	Services	07/01/17-08/29/17	\$21.20
Morris, Tanisha	Student Activities Clerk	Student Activities	07/01/17-09/29/17	\$20.13
Raphael, Patric	Counseling Clerk I Instructional Media Assistant	SSSP Counseling Technology Support Services	07/01/17-09/29/17	\$18.36
Stevens, Michael			07/01/17-06/30/18	\$24.22
NORCO (None)				
RIVERSIDE				
Alexander, Jerry	Groundsperson	Facilities Disability Resource Center	05/30/17-06/30/17	\$18.36
Arnhart, Katie	Administrative Assistant II	Center	06/12/17-08/31/17	\$20.13
Cameron, Myrissa	Administrative Assistant II	Business Services	06/21/17-08/19/17	\$20.13
Castaneda, Luis	Sr. Tool Room Attendant	Applied Technology	05/05/17-06/30/17	\$20.13
Hutchison, Mark	Custodian Instructional Department Specialist	Facilities	07/01/17-06/30/18	\$16.79
Karrer, Debra		Dean of Instruction	07/01/17-10/31/17	\$24.22
Munoz, Irma	Custodian	Facilities	07/01/17-06/30/18	\$16.79
Russell, Michelle	Cosmetology Clerk	Cosmetology	05/30/17-06/30/17	\$18.36
Vasquez, Hector	Custodian	Facilities	07/01/17-06/30/18	\$16.79

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Arnold, Joshua	Finance Specialist	Accounting Services	07/01/07-06/30/18	\$18.25
Berry, Kelli	Interpreter II	Disability Resource Center	07/01/17-06/30/18	\$30.00
Camacho, Kimberly	Office Assistant III	Procurement Assistance Center	07/01/17-06/30/18	\$10.50
Covarrubias, Albert	Interpreter I	Disability Resource Center	07/01/17-06/30/18	\$25.00
Creehan, Joseph	Interpreter III	Disability Resource Center	07/01/17-06/30/18	\$35.00
DeWitt, Janelle	Interpreter III	Disability Resource Center	07/01/17-06/30/18	\$35.00
Eaton, Natalie	Interpreter II	Disability Resource Center	07/01/17-06/30/18	\$30.00
George, Stephanie	Interpreter II	Disability Resource Center	07/01/17-06/30/18	\$30.00
Goddard, Matthew	Reserve Police Officer	Safety and Police	07/01/17-06/30/18	\$15.65
Harris, James	Interpreter III	Disability Resource Center	07/01/17-06/30/18	\$35.00
Herrera, Jared	Interpreter II	Disability Resource Center	07/01/17-06/30/18	\$30.00
Lopez, Linda	Scanner	Human Resources & Employee Relations	07/01/17-08/31/17	\$15.00
Martinez, Luis	Detective/Investigator	Safety and Police	07/01/17-06/30/18	\$25.00
Nunnery, Ellena	Office Assistant IV	Educational Services	07/01/17-03/01/18	\$14.00
Phelps, Suzanne	Interpreter I	Disability Resource Center	07/01/17-06/30/18	\$25.00
Picker, Krista	Interpreter I	Disability Resource Center	07/01/17-06/30/18	\$25.00
Redfearn, Terry	Detective/Investigator	Safety and Police	07/01/17-06/30/18	\$25.00
Sorola, Mary	Interpreter II	Disability Resource Center	07/01/17-06/30/18	\$30.00
Strait, Darrell	Interpreter II	Disability Resource Center	07/01/17-06/30/18	\$35.00
Stull, Ryan	Business Technical Associate	Center for International Trade Development	07/01/17-06/30/18	\$24.00
Trevino, Lee	Reserve Police Officer	Safety and Police	7/01/17-06/30/18	\$15.65

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY				
	Supplemental			
Abdallah, Sharifah	Instructional Leader	Academic Support	07/01/17-06/30/18	\$12.00
	Upward Bound	Upward Bound Math &		
Acevedo, Jesse	College Mentor	Science	06/21/17-06/30/17	\$12.00
Ali, Marquita	Tutor IV	TRiO Programs	06/21/17-06/30/18	\$12.00
	Supplemental			
Angulo, Melissa	Instructional Leader	Academic Support	07/01/17-06/30/18	\$12.00
Arias, Vivian	Tutor I	Writing & Reading Center	07/01/17-06/30/18	\$10.50
	Registered Nurse	Student Health and		
Arthur, Andrea	Practitioner	Psychological Services	05/30/17-06/30/18	\$60.00
Briggs, Carissa	Tutor IV	TRiO Programs	06/21/17-06/30/18	\$12.00
Cordero, Anel	Tutor II	Writing & Reading Center	07/01/17-06/30/18	\$10.50
Delgado, Jessica	Tutor I	Writing & Reading Center	07/01/17-06/30/18	\$10.50
Fernandez, Emiliano	Tutor I	Writing & Reading Center	07/01/17-06/30/18	\$10.50
Lopez, Jasmine	Tutor IV	TRiO Programs	06/21/17-06/30/17	\$10.50
	Matriculation &			
	Education Support	First Year Experience		
Lopez, Melissa	Associate	Program	05/17/17-12/30/17	\$20.00
	Upward Bound	Upward Bound Math &		
Madrigal, Alfonso	College Mentor	Science	06/21/17-06/30/17	\$12.00
	Upward Bound	Upward Bound Math and		
Magana, Monica	College Mentor	Science	06/21/17-06/30/18	\$12.00
Manuel, Leon-Robert	Grant Facilitator	TRiO Programs	07/01/17-06/30/18	\$40.00
Mitchell, Taiyler	Tutor IV	TRiO Programs	06/21/17-06/30/17	\$12.00
Mohammed Ali, Marquita	Tutor IV	TRiO Programs	06/21/17-06/30/17	\$10.50
Offor, Paris	Tutor IV	TRiO Programs	06/21/17-06/30/17	\$12.00
	Upward Bound			
Offor, Paris	College Mentor	TRiO Programs	06/21/17-06/30/18	\$12.00
Pacheco, Eric	Office Assistant IV	Dean of Instruction	07/01/17-06/30/18	\$14.00
Perez, Oscar	Grant Facilitator	Dean of Grants and Equity	05/17/17-07/31/17	\$40.00
	Supplemental			
Ramirez, Erika	Instructional Leader	Academic Support	07/01/17-06/30/18	\$12.00
	Matriculation &			
	Education Support	First Year Experience		
Rico, Ana	Associate	Program	5/17/17-12/30/17	\$20.00
	Upward Bound	Upward Bound Math &		
Robles, Kristy	College Mentor	Science	06/21/17-06/30/17	\$12.00
Rodriguez, Cerda, Erik	Tutor II	Writing & Reading Center	07/01/17-06/30/18	\$10.50
Rodriguez, Jocelyn	Tutor IV	Writing & Reading Center	07/01/17-06/30/18	\$10.50
Silva, Andress	Tutor I	Writing & Reading Center	07/01/17-06/30/18	\$10.50
St. Claire, Samantha	Tutor IV	Writing & Reading Center	07/01/17-06/30/18	\$10.50

SHORT-TERM POSITIONS

Backup Other Personnel

June 20, 2017

Page 3 of 6

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY (CONT'D)				
Tapia, Alberto	Upward Bound College Mentor	TRiO Programs	06/21/17-06/30/17	\$12.00
Thomas, Jourdan	Upward Bound College Mentor	TRiO Programs	07/01/17-06/30/18	\$12.00
Van Gorder, Bryan	Role Player Supplemental	Law Enforcement Training Programs	07/01/17-06/30/18	\$10.50
Violette, Jason	Instructional Leader	Academic Support	07/01/17-06/30/18	\$12.00
NORCO				
Olivas, Daisy	Registered Nurse II	Health Services	07/01/17-09/30/17	\$37.00
RIVERSIDE				
Adams, James	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Allis, Tara	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Arguelles, Rudolph	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Arteaga, Alejandra	Stage Tech IV	Fine and Performing Arts	07/01/17-06/30/18	\$10.65
Arteaga, Alejandra	Stage Tech IV	Performance Riverside	07/01/17-06/30/18	\$10.65
Arteaga, Alejandra	Stage Tech IV	Theatre	07/01/17-06/30/18	\$10.65
Baeza, Randi	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Berber, Alicia	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Bonzoumet, Nikki	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Borden, Thomas	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Cash, Christopher	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Cook, Brandon	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Coon, Christina	Stage Tech IV	Performance Riverside	07/01/17-06/30/18	\$10.65
Coon, Christina	Stage Tech IV	Theatre	07/01/17-06/30/18	\$10.65
Coon, Christina	Stage Tech IV	Fine and Performing Arts	07/01/17-06/30/18	\$10.65

SHORT-TERM POSITIONS

Backup Other Personnel

June 20, 2017

Page 4 of 6

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Daddona, Michelle	Coach, Summer Activities	Kinesiology Applied	07/01/17-06/30/17	\$17.54
Dichter, Bruce	Office Assistant IV	Technology/Culinary	05/17/17-06/30/18	\$14.00
Dupree, James	Coach, Summer Activities	Kinesiology	07/01/17-06/30/17	\$17.54
Everley, Shannon	Stage Tech IV	Fine and Performing Arts	07/01/17-06/30/18	\$10.65
Everley, Shannon	Stage Tech IV	Theatre	07/01/17-06/30/18	\$10.65
Everley, Shannon	Stage Tech IV	Performance Riverside	07/01/17-06/30/18	\$10.65
Fawcett, Rachelle	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Finfrock, Doug	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Gallo, Stephanie	Business Technical Assistant	Career Technical Education Projects	07/01/17-06/30/18	\$24.00
Gay, Cedrick	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Gonzales, Maire	Stage Technician I	Theatre	07/01/17-06/30/18	\$10.50
Gonzalez Bravo, Maria	Office Assistant III	Early Childhood Studies	07/01/17-06/30/18	\$12.50
Hakim, Az-zahir	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Hayes-Trainer, Monica	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Hernancez, Shelby	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Hofman, Jamie	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Hollod, Mathew	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Hudgens, Ethan	Stage Technician IV	Fine and Performing Arts	07/01/17-06/30/18	\$10.65
Hudgens, Ethan	Stage Technician IV	Performance Riverside	07/01/17-06/30/18	\$10.65
Hudgens, Ethan	Stage Technician IV	Theatre	07/01/17-06/30/18	\$10.65
Jaurigue, Amanda	Grant Facilitator	Upward Bound	07/01/17-07/30/17	\$40.00
Johnson, Mustafa	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Kammert, Sarah	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Kuk, James	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Leduc, James	Supplemental Instructional Leader	Academic Support	07/01/17-06/30/18	\$12.00

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Marshall, Collin	Coach, Summer Activities	Kinesiology	07/01/17-06/30/17	\$17.54
Martinez, Dave	Coach, Summer Activities	Kinesiology	07/01/17-06/30/17	\$17.54
Martinez, Jan	Office Assistant II	Early Childhood Studies	07/01/17-06/30/18	\$10.50
Mathews, Philip	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
McArdle, Kelly	Grant Facilitator	Upward Bound	08/10/17-05/30/18	\$40.00
McCarron, James	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Northcott, Jason	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
O'Neil, Cowan	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
O'Neill, Ian	Stage Tech I	Fine and Performing Arts	07/01/17-06/30/18	\$10.50
O'Neill, Ian	Stage Tech I	Theatre	07/01/17-06/30/18	\$10.50
O'Neill, Ian	Stage Tech I	Performance Riverside	07/01/17-06/30/18	\$10.50
Ortega, Jose	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Pacheco, Edward	Coach, Summer Activities	Kinesiology Applied	07/01/17-08/31/17	\$17.54
Polanco, Roxanne	Office Assistant IV	Technology/Culinary	05/17/17-06/30/18	\$14.00
Poray, Zachary	Stage Tech VI	Theatre	07/01/17-06/30/18	\$12.65
Poray, Zachary	Stage Tech VI	Performance Riverside	07/01/17-06/30/18	\$12.65
Poray, Zachary	Stage Tech VI	Fine and Performing Arts	07/01/17-06/30/18	\$12.65
Randle, Bradley	Coach, Summer Activities	Kinesiology Applied	07/01/17-08/31/17	\$17.54
Regner, Leslie	Office Assistant IV	Technology/Culinary	05/17/17-06/30/18	\$14.00
Richey, Michael	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Roberts, Nicole	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Robinson, Nicholas	Coach, Summer Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Roble, Briane	Grant Facilitator	Upward Bound	08/10/17-05/30/18	\$40.00
Schultz, Jason	Stage Tech IV	Fine and Performing Arts	07/01/17-06/30/18	\$10.65
Serrano, Andrew	Lifeguard	Community Education	06/01/17-08/18/17	\$10.50
Shelton, Jessica	Stage Master Electrician	Fine and Performing Arts	07/01/17-06/30/18	\$17.00

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
	Stage Master			
Shelton, Jessica	Electrician	Theatre	07/01/17-06/30/18	\$17.00
	Stage Master			
Shelton, Jessica	Electrician	Performance Riverside	07/01/17-06/30/18	\$17.00
Shelton, Scott	Stage Tech IV	Fine and Performing Arts	07/01/17-06/30/18	\$10.65
Shelton, Scott	Stage Tech IV	Theatre	07/01/17-06/30/18	\$10.65
Shelton, Scott	Stage Tech IV	Performance Riverside	07/01/17-06/30/18	\$10.65
	Coach, Summer			
Sigloch, Steve	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
	Coach, Summer			
Silva, Shandon	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
	Coach, Summer			
Smith, Damien	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Smith, Erin	Grant Facilitator	Upward Bound	08/10/17-06/30/18	\$40.00
Steele, Prince	Tutor IV	Tutorial Services	07/01/17-08/18/17	\$10.50
	Coach, Summer			
Talamaivao, Pene	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
	Coach, Summer			
Taylor, Shannon	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
	Administrative			
Toler, Katie	Assistant II	CalWORKs	07/01/17-08/11/17	\$20.13
	Coach, Summer			
Valencia, Jessie	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
Valencia, Ofelia	Stage Technician VI	Fine and Performing Arts	07/01/17-06/30/18	\$12.65
Valencia, Ofelia	Stage Technician VI	Performance Riverside	07/01/17-06/30/18	\$12.65
Valencia, Ofelia	Stage Technician VI	Theatre	07/01/17-06/30/18	\$12.65
Verstaple, Anthony	Stage Technician IV	Fine and Performing Arts	07/01/17-06/30/18	\$10.65
Wills, Larissa	Office Assistant III	Early Childhood Studies	07/01/17-06/30/18	\$10.50
	Coach, Summer			
Wilson, Curtis	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
	Coach, Summer			
Wilson, Michael	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
	Coach, Summer			
Yancey, Tom	Activities	Kinesiology	07/01/17-08/31/17	\$17.54
	Coach, Summer			
Younglove, Elizabeth	Activities	Kinesiology	07/01/17-08/31/17	\$17.54

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
June 20, 2017
Page 1 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Alonso, Sherlyn	Student Aide I	Food Services	06/02/17	\$ 10.50
Fuentes Gamboa, Tiffany	Student Aide III	First Year Experience	05/17/17	\$ 12.00
Hernandez, Ariadna	Student Aide III	First Year Experience	05/25/17	\$ 12.00
Martin, Jennifer	Student Aide I	Food Services	06/06/17	\$ 10.50
Myers, Kathryn	Student Aide I	Food Services	06/01/17	\$ 10.50
Perez, Christian	Student Aide I	Food Services	05/30/17	\$ 10.50
NORCO COLLEGE				
Avila Aguilar, Lesly	Student Aide I	Student Life	06/08/17	\$ 10.50
Ayala, Victor	Student Aide I	Student Life	06/08/17	\$ 10.50
Bello Carrillo, Maria	Student Aide I	Student Life	06/08/17	\$ 10.50
Castillo, Christopher	Student Aide I	Student Life	06/08/17	\$ 10.50
Cisneros, Jessica	Student Aide I	Student Life	06/08/17	\$ 10.50
Clark, Amanda	Student Aide I	Student Life	06/08/17	\$ 10.50
Gogani, Neda	Student Aide I	Student Life	06/08/17	\$ 10.50
Hjellum, Hannah	Student Aide I	Student Life	06/08/17	\$ 10.50
Lim, Brian	Student Aide I	Student Life	06/08/17	\$ 10.50
Marquez Cuevas, Jose	Student Aide I	Student Life	06/08/17	\$ 10.50
Mirza, Mohammad	Student Aide I	Student Life	06/08/17	\$ 10.50
Razo-Alcala, Jon	Student Aide I	Student Life	06/08/17	\$ 10.50
Reynolds, Tasha	Student Aide I	Food Services	05/24/17	\$ 10.50
Ruiz, Edwin	Student Aide I	Student Life	06/08/17	\$ 10.50
Turner, W. Gage	Student Aide I	Student Life	06/08/17	\$ 10.50
Uglade, Remelyn	Student Aide I	Student Life	06/08/17	\$ 10.50
RIVERSIDE CITY COLLEGE				
Devine, Robert	Student Aide I	Tutorial Services	05/11/17	\$ 10.50
Ghebrial, Jane	Student Aide III	Outreach	*04/01/17	\$ 12.00
Jackson, Lyric	Student Aide I	Academic Support / CAP	06/02/17	\$ 10.50
Pina, Jacob	Student Aide III	Outreach	*04/01/17	\$ 12.00
Smith, Joshua	Student Aide I	Math Learning Center	05/17/17	\$ 10.50
Townson, Pary	Student Aide III	Outreach	*04/01/17	\$ 12.00
<u>CATEGORICAL FUNDS</u>				
COMMUNITY SERVICE PROGRAM				
Campos, Ashley	Student Aide III	Inland Empire Waterkeeper - RCC	05/25/17	\$ 11.75

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
June 20, 2017
Page 2 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE				
Cama, Karen	Student Aide II	Admissions and Records	06/06/17	\$ 11.25
Henriquez, Michelle	Student Aide II	Admissions and Records	05/26/17	\$ 11.25
Jimenez, Irasema	Student Aide I	Counseling	05/18/17	\$ 10.50
Klemens, Wesley R	Student Aide I	Counseling	05/18/17	\$ 10.50
Marin, Nedaya Maria	Student Aide III	First Year Experience	05/18/17	\$ 12.00
Maya, Jonathan	Student Aide III	First Year Experience	05/18/17	\$ 12.00
Miles, Salihah	Student Aide I	Counseling	05/18/17	\$ 10.50
Nahabedian, Raffi	Student Aide III	First Year Experience	05/17/17	\$ 12.00
Payton, Ashley	Student Aide III	First Year Experience	06/02/17	\$ 12.00
Perry, Diamond	Student Aide I	Student Employment	05/10/17	\$ 10.50
Respress, Dominique L	Student Aide I	Counseling	05/31/17	\$ 10.50
Walker, Bryon	Student Aide III	Upward Bound	05/25/17	\$ 11.00
Wilkins, Aimee	Student Aide I	Student Financial Services	06/09/17	\$ 10.75

*Revised

Agenda Item (VI-B-1)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$4,312,501 and District Warrant Claims totaling \$5,382,891.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$4,312,501 requested by staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 270774 - 272200) totaling \$5,382,891, paid against approved Purchase Orders, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[06202017_Contracts and Purchase Orders Over \\$88,300 Report \(May\)](#)

Report of Purchases-All District Resources
 Purchases Over \$88,300
 5/01/17 thru 5/31/17

PO#	Department	Vendor	Description	Amount
B0015877	Student Financial Services	State of California Grants	2016/17 BFAP-SFAA and FTSSG Allocations	\$ 236,599
P0058897	Facilities - Riverside	KI	Quad Furniture - FCCC Agreement No. CB 13-013	408,084
P0059325	Admissions & Records - Moreno Valley	Aljam Promotions	Commencement Servcies RFP Award	91,232
<u>Approved/Ratify Purchase Orders of \$88,300 and Over</u>				
C0005263	Academy / Criminal Services	Riverside County	Rents and Leases	146,668
			Total	<u>\$ 882,583</u>
All Purchase Orders, Contracts, and Additions for the Period of 5/01/17 - 5/31/17				
<u>Contracts C5617 - C5643 and Contract Additions C4380 - C5590 Purchase Orders P58850 - P59555 and Purchase Order Additions P53852 - P58765</u>				
				2,626,651
<u>Blanket Purchase Orders B15867 - B15878</u>				
				462,872
<u>Blanket Purchase Order Additions B14709 - B15866</u>				
			Total	<u>\$ 3,089,523</u>
			Grand Total	<u><u>\$ 3,972,106</u></u>

Agenda Item (VI-B-3-a)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 53-16/17 – 2016-2017 Full Time Student Success Grant
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$236,599 to the budget

Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2016-2017 Full Time Student Success Grant in the amount of \$236,599 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Moreno Valley College - \$19,657, Norco College - \$80,058, and Riverside City College - \$136,884. The funds will be used for student awards.

Prepared By: Irving Hendrick, Interim President, Moreno Valley College
Bryan Reece, President Norco College
Wolde-Ab Isaac, President, Riverside
Dyrell Foster, Vice President, Student Services (MVC)
Monica Green, Vice President, Student Services
FeRita Carter, Vice President of Student Services (RCC)

Attachments:

[06202017_Resolution No. 53-16/17 – Full Time Student Success Grant](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 53-16/17

2016-2017 Full-Time Student Success Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$236,599 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on June 20, 2017.

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 53-16/17
 2016-2017 Full Time Student Success Grant**

Year	County	District	Date	Fund
17	33	07	6/20/2017	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0383	8629	136,884 00	REVENUE
12	E00	1190	0	0000	0383	8629	80,058 00	↓
12	F00	1190	0	0000	0383	8629	19,657 00	↓
								EXPENDITURES
12	DZE	1190	0	6460	0383	5890	136,884 00	Student Stipends
12	EZE	1190	0	6460	0383	5890	80,058 00	Student Stipends
12	FZE	1190	0	6460	0383	5890	19,657 00	Student Stipends
							236,599 00	TOTAL REVENUE
							236,599 00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-b)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 54-16/17 – 2016-2017 Upward Bound – Norte Vista High School Grant
College/District	Norco
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$270,191 to the budget.

Background Narrative:

The Riverside Community College District's Norco College has received funding for the 2016-2017 Upward Bound - Norte Vista High School Grant in the amount of \$270,191 from the U.S. Department of Education. The funds will be used for salaries, benefits, and other operating expenses.

Prepared By: Bryan Reece, President Norco College
Monica Green, Vice President, Student Services
Koji Uesugi, Associate Dean, Special Funded Programs

Attachments:

[06202017_Resolution No. 54-16/17 – Upward Bound – Norte Vista High School Grant](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 54-16/17

2016-2017 Upward Bound – Norte Vista High School Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$270,191 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on June 20, 2017.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 54-16/17
 2016-2017 Upward Bound - Norte Vista High School Grant

Year	County	District	Date	Fund
17	33	07	6/20/2017	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	6	0000	0272	8120	270,191 00	REVENUE
								EXPENDITURES
12	EZG	1190	0	6450	0272	2118	10,000 00	Classified FT Administrator
12	EZG	1190	0	6450	0272	2119	20,000 00	Classified FT
12	EZG	1190	0	6450	0272	3220	4,166 00	Employee Benefits
12	EZG	1190	0	6450	0272	3320	1,860 00	
12	EZG	1190	0	6450	0272	3325	435 00	
12	EZG	1190	0	6450	0272	3420	10,000 00	
12	EZG	1190	0	6450	0272	3460	60 00	
12	EZG	1190	0	6450	0272	3520	15 00	
12	EZG	1190	0	6450	0272	3620	150 00	
12	EZG	1190	0	6450	0272	4590	173,491 00	Office and Other Supplies
12	EZG	1190	0	6450	0272	4710	10,000 00	Food
12	EZG	1190	0	6450	0272	5220	10,000 00	Conferences
12	EZG	1190	0	6450	0272	5650	10,000 00	Transportation Contracts
12	EZG	1190	0	6450	0272	5910	20,014 00	Indirect Admin Costs
							270,191 00	TOTAL REVENUE
							270,191 00	TOTAL EXPENDITURES

Agenda Item (VI-B-5-a)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Bid Award for Fire Alarm Upgrades at Bradshaw & Tech A Buildings Project
College/District	Riverside
Funding	State Scheduled Maintenance
Recommended Action	It is recommended that the Board of Trustees award Bid Number 2016/17-26, Fire Alarm Upgrades at Bradshaw & Tech A Buildings Project in the total amount of \$327,360 to Dalke and Sons Construction, Inc.

Background Narrative:

On May 12, 2017, the District received bids in response to an Invitation for Bid solicitation for the Fire Alarm Upgrades at Bradshaw & Tech A Buildings Project at Riverside City College. The project consists of fire alarm replacements at the Bradshaw Building and the Tech A Building.

See the attached Lowest Responsive and Responsible Bidders summary.

References for Dalke and Sons Construction, Inc. were checked by District staff and found to be satisfactory.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chip West, Director of Facilities, Maintenance & Operations
Majd Askar, Director of Business Services

Attachments:

[06202017_Lowest Responsive and Responsible Bidders Summary](#)

Lowest Responsive and Responsible Bidders Fire Alarm Upgrades at Bradshaw & Tech A Buildings

<u>Contractor</u>	<u>Location</u>	<u>Total Bid</u>
Dalke and Sons Construction, Inc.	Riverside, CA	\$327,360
Torga Electrical	San Bernardino, CA	\$394,350

Agenda Item (VI-B-5-b)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-b)
Subject	Purchase Computer Equipment, Peripherals and Related Services from Authorized Resellers Utilizing the National Association of State Procurement Officials (NASPO) ValuePoint Contracts (formerly WSCA-NASPO)
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the purchase of computer equipment, peripherals and related services from authorized resellers, utilizing the National Association of State Procurement Officials (NASPO) ValuePoint Contracts (formerly WSCA-NASPO) through March 31, 2020.

Background Narrative:

On April 21, 2015, the Riverside Community College District Board of Trustees approved the purchase of computer equipment, peripherals and related services from authorized resellers, utilizing the National Association of State Procurement Officials (NASPO) ValuePoint Contracts. NASPO ValuePoint and NASPO authorized resellers agreed to amend the contract to extend the term through March 31, 2020.

Staff recommends use of the extended NASPO ValuePoint contracts, as needed throughout the District, with NASPO authorized resellers. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this contract best meets the needs of the District.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

None.

Agenda Item (VI-B-6-a)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$88,300 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$340,395 for the period of May 1, 2017 through May 31, 2017.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$88,300. The attached listing of contracts and agreements under \$88,300 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[06202017_Contracts and Agreements Less than \\$88,300 Report \(May\)](#)

Contracts and Agreements Report-All District Resources
\$88,300 and Under
5/01/17 thru 5/31/17

PO#	Department	Vendor	Business Location	Description	Amount
C0005617	Workforce Preparation - Riverside	Regents of the University of California	Riverside	Rock Climbing Wall	\$ 188
C0005618	Workforce Preparation - Riverside	Stephan, Victoria	Corona	Training Workshops	1,000
C0005619	Workforce Preparation - Riverside	Frontino, Erica	Riverside	Trauma Training Workshops	1,500
C0005620	Public Affairs & Institutional Advancement	Arkside Marketing, Inc.	Riverside	Social Media Development	5,970
C0005621	Workforce Preparation - Riverside	Hebert, Erin Renee	Rialto	Training Workshops	1,500
C0005622	Student Services - Riverside	Persistence Plus, LLC	Charlestown, MA	Student Support Services	39,000
C0005623	President - Norco Campus	Brunswick Classic Lanes	Norco	Facilities Rental	1,966
C0005624	Educational Services - Norco	In-N-Out Burger	Baldwin Park	Catering	1,700
C0005625	International Students - Riverside	Kim, Min Sun	Seoul, South Korea	Recruiting Services	500
C0005626	Public Affairs & Institutional Advancement	The Lamar Companies	Loma Linda	Advertising	26,406
C0005627	Performance Riverside	The Musical Company, LP	New York, NY	Rents and Leases	16,735
C0005628	Counseling - Riverside	Sars Software Products, Inc.	Mill Valley	Software Installation	1,000
C0005629	Performance Riverside	Theatrical Rights Worldwide	New York, NY	Rents and Leases	8,175
C0005630	Dean of Instruction - Moreno Valley	Aha! Process, Inc.	Highlands, TX	Lecturers	4,000
C0005631	Institutional Support, Instruction & Curriculum	Pali Mountain Conference Center, Inc.	Running Springs	Other Travel Expenses	11,100
C0005632	Performance Riverside	Music Theatre International	New York, NY	Rents and Leases	12,133
C0005633	Career and Technical Ed - Norco	Workhands, Inc.	San Francisco	Hosted Software Services	2,424
C0005634	Counseling - Riverside	A & H Rents	Riverside	Rents and Leases	581
C0005635	Matriculation - Norco	Sars Software Products, Inc.	Mill Valley	Software License	2,450
C0005636	Community & Economic Development	California Trade Alliance	Long Beach	Trade Expansion Program	68,500
C0005637	Institutional Support, Instruction & Curriculum	Harland Technology Services	Omaha, NE	Repairs - Service	782
C0005638	Information Services	Wrike, Inc.	San Jose	Subscription Licenses	2,232
C0005639	Information Services	Onx USA LLC	Irvine	HP Consulting Services	4,200
C0005640	Campus Student Services - Norco	Transportation Charter Services	Orange	Transportation	1,315
C0005641	Library - Norco	Key Speakers Bureau	Newport Beach	Lecturers	10,200
C0005642	Dean of Instruction - Norco	Canon Solutions America, Inc.	Ontario	Equip Additional \$5000 >	13,831
C0005643	CTE Projects	Humphreys Half Moon Inn and Suites	San Diego	Meeting Expenses	15,000
N/A	Dean of Instruction - Moreno Valley	Val Verde Unified School District	Perris	STEM Mobile Lab Activities	No Cost
N/A	Customized Training	Fleetwood Aluminum Products, Inc.	Corona	Training Services	No Cost
N/A	Customized Training	Brenner Fiedler & Associates	Riverside	Training Services	No Cost
N/A	PSET	County of Riverside	Riverside	Fire Fighter Intervention, Safety, & Survival Training	No Cost
N/A	Business Services - Riverside	The State Bar of California	San Francisco	Facility Use	No Cost
N/A	Nursing	Office of Statewide Health Planning & Dev.	Sacramento	Song Brown Registered Nurse Special Programs Grant	No Cost
N/A	Nursing	Office of Statewide Health Planning & Dev.	Sacramento	Song Brown Registered Nurse Capitation Grant	No Cost
N/A	CTE Projects	Corona-Norco Unified School District	Norco	Articulation Agreement GAM-22	No Cost
N/A	CTE Projects	Corona-Norco Unified School District	Norco	Articulation Agreement GAM-35	No Cost
N/A	CTE Projects	Corona-Norco Unified School District	Norco	Articulation Agreement GAM-50	No Cost
N/A	CTE Projects	Corona-Norco Unified School District	Norco	Articulation Agreement GAM-80	No Cost
N/A	CTE Projects	Murrieta Valley Unified School District	Murrieta	Articulation Agreement GAM-22	No Cost
N/A	CTE Projects	Murrieta Valley Unified School District	Murrieta	Articulation Agreement GAM-35	No Cost
N/A	CTE Projects	Murrieta Valley Unified School District	Murrieta	Articulation Agreement GAM-50	No Cost
N/A	CTE Projects	Murrieta Valley Unified School District	Murrieta	Articulation Agreement GAM-80	No Cost
N/A	CTE Projects	California School for the Deaf	Riverside	Articulation Agreement PHO-20	No Cost
N/A	CTE Projects	Corona-Norco Unified School	Norco	Articulation Agreement PHO-20	No Cost
N/A	CTE Projects	Lake Elsinore Unified School District	Lake Elsinore	Articulation Agreement FTV-64A	No Cost
N/A	CTE Projects	Alvord Unified School District	Riverside	Articulation Agreement AML-2	No Cost
N/A	CTE Projects	Riverside Unified School District	Riverside	Articulation Agreement MUS-8A	No Cost
N/A	CTE Projects	Riverside Unified School District	Riverside	Articulation Agreement MUS-8B	No Cost

Contracts and Agreements Report-All District Resources
\$88,300 and Under
5/01/17 thru 5/31/17

PO#	Department	Vendor	Business Location	Description	Amount
N/A	Safety & Police	MobileNow!	New York, NY	Pay by Phone Service	No Cost
N/A	Performing Arts	Drum Corps International, Inc.	Indianapolis, IN	Administrative and Logistical Support	No Cost
N/A	Early Childhood Studies	Great Pony Parties	Perris	Petting Zoo and Pony Rides	No Cost
N/A	PSET	County of Riverside	Riverside	Supervised Field Service Experience	No Cost
N/A	VP, Student Services	Nuveiw Union School District	Nuevo	College and Career Access Pathways	No Cost
Additions to Approved/Ratify Contracts of \$88,300 and Under					
C0004380	Administrative Services Center	Sharp Electronics Corp.	Pasadena	Repairs - Service	4,700
C0004388	Athletics - Riverside	Adecco USA, Inc.	Melville, NY	Temporary Drivers	1,866
C0004622	Facilities - Norco	Orkin, Inc.	Riverside	Pest Control Services	350
C0004682	College Relations / Special Projects	Keygent LLC	El Segundo	Disclosure Dissemination	3,050
C0004928	Matriculation - Norco	Harland Technology Services	Omaha, NE	Repairs - Service	869
C0004933	Applied Technology - Riverside	Socal Office Technologies, Inc.	Cypress	Repairs - Service	300
C0005062	Food Services	Oracle America Inc.	Redwood Shores	Micros POS Tech Support	865
C0005212	Dean of Instruction - Moreno Valley	Shred-It USA LLC	Blue Ash, OH	Shredding Services	207
C0005220	Community & Economic Development	Plenum Revenue Group	Laguna Niguel	Tri Tech Client Services	818
C0005267	Facilities Planning & Development	Oracle America Inc.	Redwood Shores	Equip Additional \$200-\$4999	1,131
C0005291	Community Ed & Senior Citizen Education	Ellis-Woodson, Cassandra	Eastvale	Community Education Presenter	900
C0005403	Risk Management	Liebert Cassidy Whitmore	Los Angeles	Legal	30,000
C0005408	Performing Arts - Riverside	OD Music, Inc.	Woodland Hills	Amend. #2/Increases Funds	1,980
C0005506	Facilities - Moreno Valley	RCB and Sons Inc.	Riverside	Landscape Renovations	6,900
C0005531	Academy / Criminal Services	Canon Financial Services, Inc.	Melville, NY	Rents and Leases	765
C0005582	Workforce Preparation - Riverside	Pierson & Associates	Atlanta, GA	Default Prevention Initiative	6,590
C0005586	Dean of Instruction	US Bank Equipment Finance	Marshall, MN	Amend. #1/Wording Only	No Cost
C0005590	Business Operations - Moreno Valley	Digital Networks Group, Inc.	Alisa Viejo	A/V Equipment Upgrades	24,716
Total					<u>\$ 340,395</u>

Agenda Item (VI-B-6-b)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-b)
Subject	Contract for Apprentice Training Program Remittance to Local Union 477, I.B.E.W. - Southern Sierras, N.E.C.A Educational and Training Trust
College/District	Norco
Funding	Related and Supplemental Instruction Funds Allocation
Recommended Action	It is recommended that the Board of Trustees approve the contract for the period of July 1, 2017 through June 30, 2018 not to exceed \$600,000.

Background Narrative:

At the May 19, 2015 meeting, the Board approved the electrician apprenticeship program courses to be offered in partnership with the International Brotherhood of Electrical Workers (IBEW), Local 440 & 447, enabling students to become journeyman electricians. The courses are offered at the IBEW training centers in Riverside and San Bernardino.

For 2017-18 it is anticipated that the District will receive no more than \$700,000 in state allocated Related and Supplemental Instruction (RSI) funds for the apprentice training program with Southern Sierras, N.E.C.A. Educational and Training Trust. This contract between Norco College and the Southern Sierras, N.E.C.A. Educational and Training Trust allows the college to remit 85% of the RSI funds upon receipt and verification of the training hours. Reports for the training hours are submitted by Norco College to the State Chancellor's office. The 85% remit to Southern Sierras, N.E.C.A. Educational and Training Trust is not to exceed \$600,000.

There is an additional agenda item with Riverside County Educational and Training Trust Fund for a contract for apprentice training. Combined the total remittance of RSI funding will not exceed \$700,000.

Prepared By: Bryan Reece, President Norco College
Beth Gomez, Vice President, Business Services, Norco College
Dr. Kevin Fleming, Dean of Instruction, Career and Technical Education

Attachments:

[Contract for Apprentice Training Program Remittance to Local Union 477, I.B.E.W. - Southern Sierras, N.E.C.A Educational and Training Trust](#)

**AGREEMENT
FOR
APPRENTICESHIP TRAINING PROGRAM**

THIS AGREEMENT is made and entered into the 1st day of July, 2017 by and between Riverside Community College District on behalf of Norco College, a public entity, hereinafter referred to as the "DISTRICT" and Local Union 477, I.B.E.W. – Southern Sierras, N.E.C.A. Educational and Training Trust, hereinafter referred to as "SPONSOR"

WITNESSETH:

THIS AGREEMENT, the parties hereby agree to the following:

1. BASIS OF AGREEMENT

Pursuant to the provisions of Section 3074 of the Labor Code of the State of California, the DISTRICT and Program SPONSOR shall provide a program of related and supplemental instruction for apprentices enrolled in the DISTRICT'S Electrician Apprentice and Sound and Communication Systems Installer Apprenticeship Program. This Agreement is entered into pursuant to the provisions of the DISTRICT, the aforesaid Labor Code Section and in accordance with the requirements of subdivision (d) of Section 3078 of the Labor Code.

2. MINIMUM HOURS OF INSTRUCTION

Program SPONSOR shall provide supervision of sites and other services. Each apprentice enrolled in the Electrician Apprenticeship program shall receive a minimum of 900 hours of instruction during the apprentice program as specified herein. Each apprentices enrolled in the Sound & Communication Systems Installer Program shall receive a minimum of 360 hours of instruction during the apprentices program as specified herein. SPONSOR may make changes in minimum number of hours of instruction subject to approval by the DISTRICT.

3. RESPONSIBILITY FOR RELATED AND SUPPLEMENTAL INSTRUCTION

The DISTRICT is responsible for the development of curriculum for instruction, and the administration and supervision of related and supplemental instruction for apprentices, coordination of instruction with job experiences, and in cooperation with the SPONSOR, the selection and the training of teachers. All apprenticeship courses conducted in the cooperative arrangement shall be aligned with official RCCD course outlines of record approved by Norco College's curriculum committee, consistent with Title 5 course standards, and having been approved by the RCCD Board of Trustees. The DISTRICT shall provide such coordinators as are required to implement and maintain the program as specified herein. District agrees to maintain curriculum that aligns seamlessly with the previous LEA.

4. FACILITIES FOR THE PROGRAM

The DISTRICT and the Program SPONSOR have determined that the programs shall be held off campus as authorized by Section 3074 of the Labor Code. Program SPONSOR shall provide facilities

appropriate for the conduct of the programs at 1855 Business Center Drive, San Bernardino, CA 92408. This facility shall at all times be safely maintained and shall comply with the California Public Safety Building Codes. Program SPONSOR shall provide and maintain adequate workspace for each apprentice participating in the program. Program SPONSOR shall also provide appropriate classroom facilities, parking, equipment, and all utilities. The DISTRICT may provide facilities for the Programs. If the DISTRICT provides facilities, the costs associated with providing such facilities will be deducted from the amount payable to Program SPONSOR as specified in Paragraph 10 herein.

As students of Norco College, ancillary and support services are available for all apprentices (e.g. Counseling and Guidance, Placement Assistance, Assessment, Tutoring), during regular business hours as noted and explained on the college website www.norcocollege.edu.

5. INSTRUCTIONAL

Program SPONSOR shall be solely responsible for salaries, benefits (including workers' compensation), and any other insurance required by law for instructors/coordinators. The instructors/coordinators shall be employees of the Program SPONSOR.

The DISTRICT is responsible to ensure all instructors are eligible in accordance with California Education Code 8155c.

Program SPONSOR shall provide all instructional materials, including but not limited to text and reference books and shall also provide the services of members of Program SPONSOR'S staff for the purpose of introducing the apprentices enrolled in the program to the functions of the Program SPONSOR'S operations as they relate to the program. The cost of providing the specified instructional materials shall be included in the amount to be paid per clock hour of teaching time as set forth hereunder. No additional payments will be made by the DISTRICT for instructional materials provided by the Program.

6. ATTENDANCE AND ACHEIVEMENT REPORTING

The DISTRICT is responsible for maintaining records on each clock hour of teaching time provided to apprentices enrolled in the program as specified herein. Program SPONSOR will notify the DISTRICT of any students who have withdrawn from the program. The DISTRICT shall prepare and submit such reports to the Chancellor's Office of California Community Colleges, as are required for the purpose of calculating allowances for the program. Program SPONSOR shall assist the DISTRICT in the preparation and maintenance of reports on attendance and student achievement. Such reports shall be maintained for a period of three (3) years after the expiration of this Agreement.

7. HOLD HARMLESS

Program SPONSOR shall, to the fullest extent permitted by law, indemnify and save the state, the DISTRICT, its officers, agents and employees from any and all loss, cost, expense, claims of liability for injury to, or death of any person, or damage to any property arising out of or in connection with the performance and operation of the terms of this Agreement caused by the negligence, willful misconduct or violation of law by SPONSOR. DISTRICT shall, to the fullest extent permitted by law, indemnify and save Program SPONSOR, its trustees, agents and employees from any and all loss, cost, expense, claims or liability for injury to, or death of any person, or damage to any property

arising out of or in connection with the performance and operation of the terms of this Agreement caused by the negligence, willful misconduct or violation of law by DISTRICT.

8. INSURANCE REQUIREMENTS

Program SPONSOR shall take out and maintain during the life of this Agreement such public liability and property damage insurance as will protect the DISTRICT, its officers, agents and employees from any and all claims and liability for death, injury, and loss of property. Insurance shall be in the minimum amount of one million dollars combined single limit (CSL). The policy shall be written by a reliable insurance carrier authorized to do such business in the State of California and shall name the DISTRICT as an additional insured. Program SPONSOR shall provide the Business & Contract Services office with a certificate of insurance prior to the execution of this Agreement. Certificates of insurance shall be directed to the attention of Business & Contract Services.

9. WORKERS COMPENSATION

Program SPONSOR shall obtain and maintain, at the expenses of Program SPONSOR, all workers' compensation insurance required by law for employees in the operation of the program. Program SPONSOR shall report such apprentices to the DISTRICT prior to the first time the apprentices are added to the program SPONSOR'S payroll and shall also report the date the apprentices are terminated from the payroll. SPONSOR shall provide proof of workers' compensation to the DISTRICT prior to the effective date of this agreement.

10. PAYMENTS

The DISTRICT shall pay Program SPONSOR an amount equal to eighty-five percent (85%) of the amount as specified as state aid in Section 8152 of the Education Code of the State of California for each clock hour of teaching time per apprentice, less any deficit which may be imposed during each year this Agreement is in effect and less any amounts paid by the DISTRICT for the provision of classroom instructors, including workers' compensation insurance, and less any amounts paid by the DISTRICT for the acquisition, maintenance, and servicing of facilities for the program. This amount is subject to change under the annual Budget Act. Sponsor verifies that the instructional activity to be conducted will not be fully funded by other sources.

SPONSOR will provide names, addresses, and clock hours of attendance for each apprentice listed on the DISTRICT school attendance form. Payments shall be made, based on the total hours of attendance reported during the first period and adjusted annual period. This amount is to not exceed \$600,000 per fiscal year. Payment for any amounts owed to Program SPONSOR, pursuant to Program SPONSOR agreement, will be paid within 60 days of the end of each apportionment period.

11. RESPONSIBILITY FOR EXCESS COSTS

In accordance with the provisions of Section 3074 of the Labor Code, Program SPONSOR is responsible for all excess costs incurred by the DISTRICT exceeding state apportionment's and local revenue earned by the attendance of apprentices and such costs shall be payable by the Program SPONSOR upon receipt of a claim accompanied by appropriate supporting documentation.

12. LIMITATION OF DISTRICT RESPONSIBILITY FOR PAYMENT

The DISTRICT'S obligation hereunder is payable only and solely from funds appropriated for the purpose of this Agreement and is contingent upon the establishment of an appropriations specified in Education Code Section 8152 for each fiscal year this Agreement is in effect. The DISTRICT has no obligation or any services, which may have been provided by Program SPONSOR hereunder if such funds are not appropriated and allocated for use by the DISTRICT for the purpose of this program. The DISTRICT shall notify Program SPONSOR of any such non-allocation at the earliest possible date.

13. ASSESSMENT AND IN-SERVICE

Quality instruction is a joint responsibility of the Program SPONSOR and the DISTRICT. The qualifications, materials and expertise in the SPONSOR'S field shall be the prime responsibility of the SPONSOR. The DISTRICT has the prime responsibility for the classroom climate and skills, techniques, and strategies for assisting students in their learning. The Program SPONSOR and DISTRICT have auxiliary responsibilities in the prime areas.

Appropriate in-service sessions will be conducted by each party with cooperative observation and assessment.

14. INFORMATION AS TO AVAILABILITY OF PROGRAMS

Pursuant to the provisions of Section 3074.1 of the Labor Code, the DISTRICT and Program SPONSOR shall provide students with information as to the availability of apprenticeship programs. Program SPONSOR shall comply with the provisions of the State of California Plan for Equal Opportunity in Apprenticeship.


The term of the agreement shall be for the period beginning July 1, 2017 through June 30, 2018. The agreement may be amended by written mutual consent of the parties and may be terminated by either party provided that either party issues a written notification to the other party prior to May 1st, of the current agreement year. The cancellation will become effective on June 30th of the current agreement year.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as indicated below:

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE

LOCAL UNION 477, I.B.E.W. – SOUTHERN
SIERRAS CHAPTER, N.E.C.A. EDUCATIONAL AND
TRAINING TRUST

Dr. Bryan Reece
President, Norco College



John Brown
Director Chairman, San Bernardino Committee

Date

Date

Aaron Brown
Vice Chancellor, Business and Financial Services



David Shankle
Secretary, San Bernardino Committee

Date



Date

Agenda Item (VI-B-6-c)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-c)
Subject	Contract for Apprentice Training Program Remittance to Riverside County Educational and Training Trust Fund
College/District	Norco
Funding	Related and Supplemental Instruction Funds Allocation
Recommended Action	It is recommended that the Board of Trustees approve the contract for the period of July 1, 2017 through June 30, 2018 not to exceed 600,000.

Background Narrative:

At the May 19, 2015 meeting, the Board approved the electrician apprenticeship program courses to be offered in partnership with the International Brotherhood of Electrical Workers (IBEW), Local 440 & 447, enabling students to become journeyman electricians. The courses are offered at the IBEW training centers in Riverside and San Bernardino.

For 2017-18 it is anticipated that the District will receive no more than \$700,000 in state allocated Related and Supplemental Instruction (RSI) funds for the apprentice training program with Riverside County Educational and Training Trust Fund. This contract between Norco College and the Riverside County Educational and Training Trust Fund allows the college to remit 85% of the RSI funds upon receipt and verification of the training hours. Reports for the training hours are submitted by Norco College to the State Chancellor's office. The 85% remit to Riverside County Educational and Training Trust Fund is not to exceed \$600,000.

There is an additional agenda item with Local Union 477, I.B.E.W. – Southern Sierras, N.E.C.A. Educational and Training Trust for a contract for apprentice training. Combined the total remittance of RSI funding will not exceed \$700,000.

Prepared By: Bryan Reece, President Norco College
Beth Gomez, Vice President, Business Services, Norco College
Dr. Kevin Fleming, Dean of Instruction, Career and Technical Education

Attachments:

[Contract for Apprentice Training Program Remittance to Riverside County Educational and Training Trust Fund](#)

**AGREEMENT
FOR
APPRENTICESHIP TRAINING PROGRAM**

THIS AGREEMENT is made and entered into the 1st day of July, 2017 by and between Riverside Community College District on behalf of Norco College, a public entity, hereinafter referred to as the "DISTRICT" and Riverside County Educational and Training Trust Fund, hereinafter referred to as "SPONSOR"

WITNESSETH:

THIS AGREEMENT, the parties hereby agree to the following:

1. BASIS OF AGREEMENT

Pursuant to the provisions of Section 3074 of the Labor Code of the State of California, the DISTRICT and Program SPONSOR shall provide a program of related and supplemental instruction for apprentices enrolled in the DISTRICT'S Electrician Apprentice and Sound and Communication Systems Installer Apprenticeship Program. This Agreement is entered into pursuant to the provisions of the DISTRICT, the aforesaid Labor Code Section and in accordance with the requirements of subdivision (d) of Section 3078 of the Labor Code.

2. MINIMUM HOURS OF INSTRUCTION

Program SPONSOR shall provide supervision of sites and other services. Each apprentice enrolled in the Electrician Apprenticeship program shall receive a minimum of 900 hours of instruction during the apprentice program as specified herein. Each apprentices enrolled in the Sound & Communication Systems Installer Program shall receive a minimum of 360 hours of instruction during the apprentices program as specified herein. SPONSOR may make changes in minimum number of hours of instruction subject to approval by the DISTRICT.

3. RESPONSIBILITY FOR RELATED AND SUPPLEMENTAL INSTRUCTION

The DISTRICT is responsible for the development of curriculum for instruction, and the administration and supervision of related and supplemental instruction for apprentices, coordination of instruction with job experiences, and in cooperation with the SPONSOR, the selection and the training of teachers. . All apprenticeship courses conducted in the cooperative arrangement shall be aligned with official RCCD course outlines of record approved by Norco College's curriculum committee, consistent with Title 5 course standards, and having been approved by the RCCD Board of Trustees. The DISTRICT shall provide such coordinators as are required to implement and maintain the program as specified herein. District agrees to maintain curriculum that aligns seamlessly with the previous LEA.

4. FACILITIES FOR THE PROGRAM

The DISTRICT and the Program SPONSOR have determined that the programs shall be held off campus as authorized by Section 3074 of the Labor Code. Program SPONSOR shall provide facilities

appropriate for the conduct of the programs at 1855 Business Center Drive, San Bernardino, CA 92408. This facility shall at all times be safely maintained and shall comply with the California Public Safety Building Codes. Program SPONSOR shall provide and maintain adequate workspace for each apprentice participating in the program. Program SPONSOR shall also provide appropriate classroom facilities, parking, equipment, and all utilities. The DISTRICT may provide facilities for the Programs. If the DISTRICT provides facilities, the costs associated with providing such facilities will be deducted from the amount payable to Program SPONSOR as specified in Paragraph 10 herein.

As students of Norco College, ancillary and support services are available for all apprentices (e.g. Counseling and Guidance, Placement Assistance, Assessment, Tutoring), during regular business hours as noted and explained on the college website www.norcocollege.edu.

5. INSTRUCTIONAL

Program SPONSOR shall be solely responsible for salaries, benefits (including workers' compensation), and any other insurance required by law for instructors/coordinators. The instructors/coordinators shall be employees of the Program SPONSOR.

The DISTRICT is responsible to ensure all instructors are eligible in accordance with California Education Code 8155c.

Program SPONSOR shall provide all instructional materials, including but not limited to text and reference books and shall also provide the services of members of Program SPONSOR'S staff for the purpose of introducing the apprentices enrolled in the program to the functions of the Program SPONSOR'S operations as they relate to the program. The cost of providing the specified instructional materials shall be included in the amount to be paid per clock hour of teaching time as set forth hereunder. No additional payments will be made by the DISTRICT for instructional materials provided by the Program.

6. ATTENDANCE AND ACHIEVEMENT REPORTING

The DISTRICT is responsible for maintaining records on each clock hour of teaching time provided to apprentices enrolled in the program as specified herein. Program SPONSOR will notify the DISTRICT of any students who have withdrawn from the program. The DISTRICT shall prepare and submit such reports to the Chancellor's Office of California Community Colleges, as are required for the purpose of calculating allowances for the program. Program SPONSOR shall assist the DISTRICT in the preparation and maintenance of reports on attendance and student achievement. Such reports shall be maintained for a period of three (3) years after the expiration of this Agreement.

7. HOLD HARMLESS

Program SPONSOR shall, to the fullest extent permitted by law, indemnify and save the state, the DISTRICT, its officers, agents and employees from any and all loss, cost, expense, claims of liability for injury to, or death of any person, or damage to any property arising out of or in connection with the performance and operation of the terms of this Agreement caused by the negligence, willful misconduct or violation of law by SPONSOR. DISTRICT shall, to the fullest extent permitted by law, indemnify and save Program SPONSOR, its trustees, agents and employees from any and all loss, cost, expense, claims or liability for injury to, or death of any person, or damage to any property

arising out of or in connection with the performance and operation of the terms of this Agreement caused by the negligence, willful misconduct or violation of law by DISTRICT.

8. INSURANCE REQUIREMENTS

Program SPONSOR shall take out and maintain during the life of this Agreement such public liability and property damage insurance as will protect the DISTRICT, its officers, agents and employees from any and all claims and liability for death, injury, and loss of property. Insurance shall be in the minimum amount of one million dollars combined single limit (CSL). The policy shall be written by a reliable insurance carrier authorized to do such business in the State of California and shall name the DISTRICT as an additional insured. Program SPONSOR shall provide the Business & Contract Services office with a certificate of insurance prior to the execution of this Agreement. Certificates of insurance shall be directed to the attention of Business & Contract Services.

9. WORKERS COMPENSATION

Program SPONSOR shall obtain and maintain, at the expenses of Program SPONSOR, all workers' compensation insurance required by law for employees in the operation of the program. Program SPONSOR shall report such apprentices to the DISTRICT prior to the first time the apprentices are added to the program SPONSOR'S payroll and shall also report the date the apprentices are terminated from the payroll. SPONSOR shall provide proof of workers' compensation to the DISTRICT prior to the effective date of this agreement.

10. PAYMENTS

The DISTRICT shall pay Program SPONSOR an amount equal to eighty-five percent (85%) of the amount as specified as state aid in Section 8152 of the Education Code of the State of California for each clock hour of teaching time per apprentice, less any deficit which may be imposed during each year this Agreement is in effect and less any amounts paid by the DISTRICT for the provision of classroom instructors, including workers' compensation insurance, and less any amounts paid by the DISTRICT for the acquisition, maintenance, and servicing of facilities for the program. This amount is subject to change under the annual Budget Act. Sponsor verifies that the instructional activity to be conducted will not be fully funded by other sources.

SPONSOR will provide names, addresses, and clock hours of attendance for each apprentice listed on the DISTRICT school attendance form. Payments shall be made, based on the total hours of attendance reported during the first period and adjusted annual period. This amount is to not exceed \$600,000 per fiscal year. Payment for any amounts owed to Program SPONSOR, pursuant to Program SPONSOR agreement, will be paid within 60 days of the end of each apportionment period.

11. RESPONSIBILITY FOR EXCESS COSTS

In accordance with the provisions of Section 3074 of the Labor Code, Program SPONSOR is responsible for all excess costs incurred by the DISTRICT exceeding state apportionment's and local revenue earned by the attendance of apprentices and such costs shall be payable by the Program SPONSOR upon receipt of a claim accompanied by appropriate supporting documentation.

12. LIMITATION OF DISTRICT RESPONSIBILITY FOR PAYMENT

The DISTRICT'S obligation hereunder is payable only and solely from funds appropriated for the purpose of this Agreement and is contingent upon the establishment of an appropriations specified in Education Code Section 8152 for each fiscal year this Agreement is in effect. The DISTRICT has no obligation or any services, which may have been provided by Program SPONSOR hereunder if such funds are not appropriated and allocated for use by the DISTRICT for the purpose of this program. The DISTRICT shall notify Program SPONSOR of any such non-allocation at the earliest possible date.

13. ASSESSMENT AND IN-SERVICE

Quality instruction is a joint responsibility of the Program SPONSOR and the DISTRICT. The qualifications, materials and expertise in the SPONSOR'S field shall be the prime responsibility of the SPONSOR. The DISTRICT has the prime responsibility for the classroom climate and skills, techniques, and strategies for assisting students in their learning. The Program SPONSOR and DISTRICT have auxiliary responsibilities in the prime areas.

Appropriate in-service sessions will be conducted by each party with cooperative observation and assessment.

14. INFORMATION AS TO AVAILABILITY OF PROGRAMS

Pursuant to the provisions of Section 3074.1 of the Labor Code, the DISTRICT and Program SPONSOR shall provide students with information as to the availability of apprenticeship programs. Program SPONSOR shall comply with the provisions of the State of California Plan for Equal Opportunity in Apprenticeship.

The term of the agreement shall be for the period beginning July 1, 2017 through June 30, 2018. The agreement may be amended by written mutual consent of the parties and may be terminated by either party provided that either party issues a written notification to the other party prior to May 1st, of the current agreement year. The cancellation will become effective on June 30th of the current agreement year.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as indicated below:

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ON BEHALF OF NORCO COLLEGE

RIVERSIDE COUNTY EDUCATIONAL AND
TRAINING TRUST FUND

Dr. Bryan Reece
President, Norco College




Roger Roper
Director Chairman, Riverside Committee

Date

Date

Aaron Brown
Vice Chancellor, Business and Financial Services



David Shankle
Secretary, Riverside Committee

Date



Date

ATTACHMENT A

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Agreement for Academic and Occupational/Vocational Program Services

This agreement is between the Riverside Community College District (RCCD) and _____ (Instructor) to teach _____ (name of course or courses) at The Inland Empire Electrical Training Center from: July 1, 2017 to June 30, 2018.

1. Instructor agrees to provide instructional services for The Inland Empire Electrical Training Center from the date of this agreement to the end date, unless the Instructor and RCCD otherwise agree to terminate this agreement.
2. Instructor is an independent contractor or employee of the Inland Empire Electrical Training Center and is not an employee of RCCD.
3. Instructor agrees that he/she meets the minimum qualifications or equivalent for this teaching assignment.
4. Instructor agrees to work to the standards established by RCCD, including but not limited to, the course outline and required hours of instruction for each class.
5. RCCD shall have the primary right to direct the educational program of instruction.
6. Instructor agrees that he/she shall not discriminate against any person in the provision of services, or employment of persons on the basis of race, religion, medical condition, disability, marital status, sex, age or sexual orientation. Instructor understands that harassment of any student or employee of RCCD with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited.

INSTRUCTOR

NORCO COLLEGE

Instructor's Signature

President, Norco College

Instructor's Printed Name

Dr. Bryan Reece
College Officials Printed Name

Date

Date

Agenda Item (VI-B-6-d)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-d)
Subject	Contract C16 0043 California Community College Chancellor's Office for Riverside City College to act as the fiscal agent for the Student Success and Support Program (SSSP) Set aside Fund Contract A
College/District	Riverside
Funding	California Community Colleges Chancellor's Office Student Success and Support Program Set aside Grant
Recommended Action	It is recommended that the Board of Trustees approve a contract amendment for C16 0043 with a time extension through December 31, 2018, and also for an increased amount up to \$9,726,689.

Background Narrative:

At the November 15, 2016 Board of Trustees Meeting, the Board approved Contract C16 0043, which allows Riverside City College to act as the fiscal agent for the California Community College Chancellor's Office for the purpose of coordinating the disbursement of the Student Success and Support Program (SSSP) set aside funds. The duration of the contract is July 1, 2016 through October 31, 2017, and in the total amount of \$1,453,008. The set-aside funds provide support for various statewide committees, workgroups and subcommittees. Committees include but are not limited to Counseling Advisory Group, Assessment Advisory Committee, Student Success and Support Program Advisory Committee, Student Success and Support Program Assessment Workgroup, Noncredit SSSP Advisory Committee, and the Student Equity Advisory Committee.

At this time the State Chancellor's Office would like to extend this contract through December 31, 2018, and also increase the contract by an additional \$8,273,681, bringing the new total contract amount to \$9,726,689.

Prepared By: Wolde-Ab Isaac, President, Riverside
Sherrie DiSalvio, Financial and Technical Analyst

Attachments:

[StandardAgreementAmmendmentC160043](#)
[Exhibit F and G C160043](#)

STANDARD AGREEMENT AMENDMENT

CCC 213 A (Rev 3/04)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED _____ Pages

AGREEMENT NUMBER C16-0043	AMENDMENT NUMBER 1
REGISTRATION NUMBER	

1. This Agreement is entered into between the State Agency and Contractor named below:
- STATE AGENCY'S NAME
Board of Governor's, California Community Colleges, Chancellor's Office
- CONTRACTOR'S NAME
Riverside CCD
2. The term of this Agreement is July 1, 2016 through December 31, 2018
3. The maximum amount of this Agreement after this amendment is: \$9,726,689.00
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:



--The term of this Agreement, July 1, 2016 to October 31, 2017, shall be extended to and including December 31, 2018. The final report shall be due on or before January 31, 2019.

--This Agreement is being increased with 2016-17 Student Success and Support Program funds in the amount of \$2,999,365.00 and 2016-17 Cooperating Agencies Foster Youth Educational Support funds in the amount \$5,274,316.00. The total amount of this Agreement shall not exceed \$9,726,689.00.

--A revised Contractor's Proposal, Exhibit F, and a revised Contractor's Cost Proposal, Exhibit G, is attached hereto and by reference made a part of this Agreement.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		<i>Chancellor's Office, California Community Colleges Use Only</i>
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) <u>Riverside CCD</u>		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING <u>Aaron S. Brown, Vice Chancellor Business and Financial Services</u>		
ADDRESS <u>3801 Market St., Riverside, CA 92501</u>		
STATE OF CALIFORNIA		
AGENCY NAME <u>Board of Governor's, California Community Colleges, Chancellor's Office</u>		Exempt from DGS approval Pursuant to AB 1441, Chapter 36 of the Statutes of 2000
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING <u>Erik Skinner, Deputy Chancellor</u>		
ADDRESS <u>1102 Q Street, Suite 4400, Sacramento, CA 95811-6538</u>		

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 2,999,365.00 \$ 5,274,316.00	PROGRAM/CATEGORY (CODE AND TITLE)			FUND TITLE
	Local Assistance (OPTIONAL USE)			General
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 1,453,008.00	ITEM 6870-101-0001	CHAPTER 23	STATUTE 2016	FISCAL YEAR 2016-17
TOTAL AMOUNT ENCUMBERED TO DATE \$ 9,726,689.00	OBJECT OF EXPENDITURE (CODE AND TITLE) 5218-751-21717 (SSSP Credit - \$4,452,373.00) 5218-751-21722 (CAFYES - \$5,274,316.00)			
<i>I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</i>		T.B.A. NO.	B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER			DATE	

**California Community Colleges
Student Success and Support Program Contract Agreement**

**Riverside Community College District
Contract Agreement No. C16-0043
2016-17 Contract Year
July 1, 2016 thru December 31, 2018**

**Exhibit F
Work Statement**

Subsection (d) of section 78216 of the California Education Code authorizes the Board of Governors to designate up to five percent of the funds appropriated for Student Success and Support Program (SSSP) by the annual Budget Act for administrative support of Student Success and Support Program (SSSP) operated by districts. The Board of Governors, acting pursuant to Education Code section 70901(d), delegates the coordination of these functions to the Riverside Community College District (hereinafter District or Contractor) and awards this contract to support the activities described below.

The activities to be carried out under this contract shall include, but not be limited to, the following:

I. Regional and State Coordination and Consultation

Provide support for various statewide committees, workgroups, and subcommittees. Committees include but are not limited to the Counseling Advisory Group, Assessment Advisory Committee, Student Success and Support Program Advisory Committee, Student Success and Support Program Assessment Workgroup, Noncredit SSSP Advisory Committee, and the Student Equity Advisory Committee. This may include regional or statewide technical assistance trainings on various related topics. The costs include payment for consultants, meeting expenses, meeting facilities, disability accommodations, travel expenses, per diem, workshop materials and supplies, development of training materials, printing and mailing costs, and other related costs.

II. In-Service Training and Technical Assistance

Support and sponsor workshops, training and technical assistance (TA), and other strategies for Student Success and Support Program (SSSP) and Student Equity professionals, including SSSP and Student Equity coordinators and staff, counselors, admissions officers, assessment professionals, institutional researchers, and student services administrators, in order to share information on effective strategies and practices in the delivery of services that support student success. Workshop and TA topics may include, but are not limited to: title 5 updates, multiple measures, centralized assessment, data collection and reporting requirements, and New Director Training. This may include providing support for the development and implementation of request for applications (RFA). The costs include payment for consultants, meeting expenses, meeting facilities, disability accommodations, travel expenses, per diem, workshop materials and supplies, development of training materials (e.g., CCC Student Success and Support Program Handbook), printing and mailing costs, and other related costs.

III. Special Activities

Support special activities to enhance the Student Success and Support Program by research and planning in the areas of SSSP, assessment, multiple measures, and student success. This may include review of the assessment instruments (for approval /disapproval) used by the colleges, make recommendations for additional assessment instruments, conduct SSSP and Student

Equity research, define disproportionate impact and develop guidance for colleges to use, and supporting projects in the area of student equity, ESL Test Development, and special projects. The costs include consultant fees, development of training materials, supplies, travel expenses, printing and mailing costs.

IV. Administrative Support

Administrative Support:

Provide necessary administrative and fiscal oversight to support the above activities, including support with the RCCD request for applications (RFA) process to procure psychometric support and monthly budget status reports by activity provided to the state's project monitor.

**California Community Colleges
Student Success and Support Program Contract Agreement**

**Riverside Community College District
Contract Agreement No. C16-0043
2016-17 Contract Year**

**Exhibit G
Budget Summary**

I.	Regional and State Coordination and Consultation	\$222,720
II.	In-Service Training and Technical Assistance	\$328,375
III.	Special Activities	\$8,291,350
	Contract Subtotal	\$8,842,445
IV.	Administrative Support @ 10%	\$884,244
	Contract Total	\$9,726,689

Budget Specification

I. Regional and State Coordination and Consultation

Provide support for various statewide committees, workgroups, and subcommittees. Committees include but are not limited to the Counseling Advisory Group, Assessment Advisory Committee, Student Success and Support Program Advisory Committee, Student Success and Support Program Assessment Workgroup, Noncredit SSSP Advisory Committee, and the Student Equity Advisory Committee. This may include regional or statewide technical assistance trainings on various related topics. The costs include payment for consultants, meeting expenses, meeting facilities, disability accommodations, travel expenses, per diem, workshop materials and supplies, development of training materials, printing and mailing costs, and other related costs.

SUBTOTAL: \$222,720

II. In-Service Training and Technical Assistance

Support and sponsor workshops, training and technical assistance (TA), and other strategies for Student Success and Support Program (SSSP) and Student Equity professionals, including SSSP and Student Equity coordinators and staff, counselors, admissions officers, assessment professionals, institutional researchers, and student services administrators, in order to share information on effective strategies and practices in the delivery of services that support student success. Workshop and TA topics may include, but are not limited to: title 5 updates, multiple measures, centralized assessment, data collection and reporting requirements, and New Director Training.

This may include providing support for the development and implementation of request for applications (RFA). The costs include payment for consultants, meeting expenses, meeting facilities, disability accommodations, travel expenses, per diem, workshop materials and supplies, development of training materials (e.g., CCC Student Success and Support Program Handbook), printing and mailing costs, and other related costs.

SUBTOTAL: \$328,375

III. Special Activities

Support special activities to enhance the Student Success and Support Program by research and planning in the areas of SSSP, assessment, multiple measures, and student success. This may include review of the assessment instruments (for approval /disapproval) used by the colleges, make recommendations for additional assessment instruments, conduct SSSP and Student Equity research, define disproportionate impact and develop guidance for colleges to use, and supporting projects in the area of student equity, ESL Test Development, and special projects. The costs include consultant fees, development of training materials, supplies, travel expenses, printing and mailing costs.

SUBTOTAL: \$8,291,350

TOTAL OF ACTIVITIES: \$8,842,445

IV. Administrative Fee

Administrative Fee

Provide necessary administrative and fiscal oversight to support the above activities, including support with the RCCD request for applications (RFA) process to procure psychometric support and monthly budget status reports by activity provided to the state's project monitor. Contractor shall receive a 10% administrative fee.

SUBTOTAL: \$132,092

TOTAL OF ACTIVITIES: \$8,842,445

10% ADMINISTRATIVE FEE: \$884,244

GRAND TOTAL: \$9,726,689

Agenda Item (VI-B-6-e)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-e)
Subject	Contract Agreement for Professional Services with Execu-Sys, Ltd.
College/District	District
Funding	General Fund – Restricted – Information Services
Recommended Action	It is recommended that the Board of Trustees approve an increase for Execu-Sys, Ltd., in the not to exceed amount of \$55,000, through June 30, 2017.

Background Narrative:

On April 18, 2017, the Board of Trustees approved a contract extension for Execu-Sys, Ltd., for computer programming and analysis services, through June 30, 2017. Amendment No. 2 was executed for time extension only, without additional compensation.

The compensation amount for computer programming and analysis services is \$95.00 per hour. It is now requested that the Board of Trustees approve agreement amendment No. 2 with Execu-Sys, Ltd. in the not to exceed amount of \$55,000, for services rendering through June 30, 2017. Amendment No. 2 would bring Execu-Sys, Ltds' agreement total contract amount to \$148,765.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Chris Blackmore, AVC, IT & LS
Scott Tracy, Director, Administrative Applications, Information Technology

Attachments:

None.

Agenda Item (VI-B-6-f)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-f)
Subject	Amendment to Agreement for Consulting Services with Alan Lewis
College/District	District
Funding	Small Business Administration (SBA)
Recommended Action	It is recommended that the Board of Trustees approve the Amendment to the Agreement between Riverside Community College District and Alan Lewis for up to \$100,000.

Background Narrative:

This amends the contract with Alan Lewis for his consulting services up to 100,000 for the period of January 1, 2016 through December 31, 2017. This amendment increases the amount of consulting and workshop training Alan Lewis is able to perform for TriTech.

Prepared By: Michael Burke, Ph.D., Chancellor
Richard Keeler, Dean, Grants and Economic Development
Mark Mitchell, Director, Trittech Small Business Development Center

Attachments:

[Alan Lewis Amendment](#)

AMENDMENT TO AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND ALAN H. LEWIS

This document amends the original agreement between the Riverside Community College District and ALAN H. LEWIS, which was signed by the Vice Chancellor of Business and Financial Services on January 19th, 2016.

The agreement is hereby amended as follows:

Paragraph 2: The term of this agreement shall be extended through December 31, 2017

Paragraph 3: The compensation of this agreement shall be increased to a 'not to exceed' amount of \$100,000.

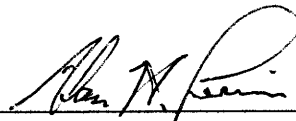
All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Aaron S. Brown, Vice Chancellor,
Business and Financial Services

Independent Contractor

By:  _____
Alan H. Lewis
14177 Andy Place
Riverside, CA 92508

Date: _____

Date: 4/21/2017

Agenda Item (VI-B-6-g)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-g)
Subject	Amendment to Agreement for Consulting Services with Donald Kasle
College/District	District
Funding	Small Business Administration (SBA), Go-Biz 16/17
Recommended Action	It is recommended that the Board of Trustees approve the Amendment to the Agreement between Riverside Community College District and Donald Kasle for up to \$105,000.

Background Narrative:

This amends the contract with Donald Kasle for his consulting services up to 105,000 for the period of January 1, 2016 through December 31, 2017. This amendment increases the amount of consulting and workshop training Donald Kasle is able to perform for TriTech.

Prepared By: Michael Burke, Ph.D., Chancellor
Richard Keeler, Dean, Grants and Economic Development
Mark Mitchell, Director, Trittech Small Business Development Center

Attachments:

[Donald Kasle Amendment](#)

AMENDMENT TO AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND DONALD KASLE

This document amends the original agreement between the Riverside Community College District and DONALD KASLE, which was signed by the Vice Chancellor of Business and Financial Services on January 19th, 2016.

The agreement is hereby amended as follows:

Paragraph 2: The term of this agreement shall be extended through December 31, 2017

Paragraph 3: The compensation of this agreement shall be increased to the amount not to exceed \$ 105,000.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Aaron S. Brown, Vice Chancellor,
Business and Financial Services

Independent Contractor

By: 
Donald Kasle
12 Thorn Oak
Dove Canyon, CA 92679

Date: _____

Date: April 24, 2017

Agenda Item (VI-B-6-h)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-h)
Subject	Amendment to Agreement for Consulting Services with Martin Kleckner III
College/District	District
Funding	Small Business Administration (SBA), Go-Biz 16/17, Fast Grant
Recommended Action	It is recommended that the Board of Trustees approve the Amendment to the Agreement between Riverside Community College District and Martin Kleckner III for up to \$120,000.

Background Narrative:

This amends the contract with Martin Kleckner III for his consulting services up to 120,000 for the period of January 1, 2016 through December 31, 2017. This amendment increases the amount of consulting and workshop training Martin Kleckner III is able to perform for TriTech.

Prepared By: Michael Burke, Ph.D., Chancellor
Richard Keeler, Dean, Grants and Economic Development
Mark Mitchell, Director, Tritech Small Business Development Center

Attachments:

[Martin Kleckner III Amendment](#)

AMENDMENT TO AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND MARTIN KLECKNER III

This document amends the original agreement between the Riverside Community College District and MARTIN KLECKNER III, which was signed by the Vice Chancellor of Business and Financial Services on January 19th, 2016.

The agreement is hereby amended as follows:

Paragraph 2: The term of this agreement shall be extended through December 31, 2017.

Paragraph 3: The compensation of this agreement shall be increased to the amount not to exceed \$ 120,000.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Aaron S. Brown, Vice Chancellor,
Business and Financial Services

Independent Contractor

By: Martin Kleckner III
Martin Kleckner III
4880 Tarragon Drive
Oceanside, CA 92057

Date: _____

Date: 04/24/2017

Agenda Item (VI-B-6-i)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-i)
Subject	Amendment to Agreement for Consulting Services with Vantages Business Consulting
College/District	District
Funding	Small Business Administration (SBA)
Recommended Action	It is recommended that the Board of Trustees approve the Amendment to the Agreement with Vantages Business Consulting for up to \$190,000.

Background Narrative:

This amends the contract with Vantages Business Consulting for consulting services up to 100,000 for the period of June 1, 2016 through June 30, 2018. This amendment increases the amount of consulting and workshop training Vantages Business Consulting is able to perform for TriTech.

Prepared By: Michael Burke, Ph.D., Chancellor
Richard Keeler, Dean, Grants and Economic Development
Mark Mitchell, Director, Trittech Small Business Development Center

Attachments:

[Vantages Business Consulting, C/O William Waldo Amendment](#)

AMENDMENT TO AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND VANTAGES BUSINESS CONSULTING

This document amends the original agreement between the Riverside Community College District and Vantages Business Consulting, C/O WILLIAM WALDO, which was approved by the Board of Trustees on August 16th, 2016.

The agreement is hereby amended as follows:

Paragraph 2: The term of this agreement shall be extended through June 30, 2018.

Paragraph 3: The compensation of this agreement shall be increased amount shall not exceed \$190,000.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Aaron S. Brown, Vice Chancellor,
Business and Financial Services

Date: _____

Independent Contractor

By: William Waldo
Vantages Business Consulting
5 Vista Lesina
Newport Coast, CA 92658
C/O William Waldo

Date: 4/23/2017

Agenda Item (VI-B-6-j)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-j)
Subject	Agreement for Fire Program Coordinator with the County of Riverside Fire Department
College/District	Moreno Valley
Funding	General Fund
Recommended Action	It is recommended that the Board of Trustees review and approve the agreement with Riverside County Fire Department, for an amount not to exceed \$232,879.00 annually from July 1, 2017 through June 30, 2020.

Background Narrative:

Attached for the Board's review and consideration is the renewal of an existing agreement between Riverside Community College District on behalf of Moreno Valley College and Riverside County Fire Department. For a number of years Riverside Community College District and Riverside County Fire Department have participated in a mutually beneficial, cooperative arrangement to provide fire technology training and education at the Ben Clark Training Center. Riverside County Fire Department agrees to release one fire department captain to serve as the fire technology operations and logistics coordinator for the Basic Firefighter Academy in the Public Safety Education and Training Department of Moreno Valley College for the term of July 1, 2017 through June 30, 2020. The District will pay an amount not to exceed the top step fire department captain's salary of \$222,079.00 annually, in addition to unplanned overtime not to exceed \$6000.00 annually, and mileage not to exceed \$4,800.00, for a total not to exceed \$698,637.00.

Prepared By: Irving Hendrick, Interim President, Moreno Valley College
Robin Steinback, VP, Academic Affairs

Attachments:

[Agreement County of Riverside Fire Department](#)

**AGREEMENT BETWEEN RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND THE COUNTY OF RIVERSIDE**

THIS AGREEMENT is entered into by and between the County of RIVERSIDE, on behalf of the Riverside County Fire Department (“COUNTY”) and the RIVERSIDE COMMUNITY COLLEGE DISTRICT, on behalf of the Moreno Valley College (“College”).

ARTICLE 1. PARTIES

1. Riverside County Fire Department (hereinafter “County”)
John Hawkins, Fire Chief
210 W. San Jacinto
Perris, CA 92570

2. Riverside Community College District (hereinafter “RCCD”)
Aaron Brown, Vice Chancellor, Business and Financial Services
4800 Magnolia Avenue
Riverside, CA 92506-1299

ARTICLE 2. TERM OF CONTRACT

Section 2.01. This agreement shall be for two years, followed by two optional one-year renewals upon mutual agreement of the parties, commencing on July, 2017 and terminating on June 30, 2020, unless earlier terminated by either party in a manner set forth herein.

Section 2.02. COUNTY or RCCD may terminate this Agreement, without cause, upon one hundred and eighty days (180) days written notice to the other party.

Section 2.03. If the term of this agreement extends into fiscal years subsequent to that in which it is approved, such continuation of the agreement is contingent on the appropriation and availability of funds for such purpose, as determined in good faith by RCCD. If funds to affect such continued purpose are not appropriated or available as determined in good faith by the District, this agreement shall automatically terminate and RCCD shall be relieved of any further obligation.

Section 2.04. In the event the parties intend to renew this agreement at the end of the initial term or any extension period pursuant to Section 2.01, above, and the parties have not finalized a renewal agreement, the terms and conditions of this agreement will continue in full force and effect, on a month-to-month basis, not to exceed six (6) months, until a new agreement can be completed, approved and signed by the parties.

Section 2.05. RCCD shall annually appropriate a fiscal budget to support the services designated at a level of service mutually agreed upon by both parties for the duration of the contract period. Any changes to salaries or expenses made necessary by action of CAL FIRE, or any other public agency with authority to direct changes in the level of salaries or expenses shall be paid from the funds appropriated. RCCD is obligated to expend or appropriate any sum in excess of increase by action of CAL FIRE, or any other public agency with authority to direct changes.

ARTICLE 3. SCOPE OF SERVICE

Section 3.01. County agrees to provide one (1) Fire Department Captain to serve as Fire Technology Operations and Logistics Coordinator for RCCD's Basic Firefighter Academy in the Public Safety Education and Training Department.

Section 3.02. The Operations and Logistics Coordinator shall meet the minimum qualifications of the State-wide Academic Senate of California Community Colleges or equivalent to teach career and technical education courses in Fire Technology.

Section 3.03. The Operations and Logistics Coordinator shall serve as teacher-counselor and advisor to students enrolled in courses;

Section 3.04. The Operation and Logistics Coordinator shall establish and maintain close liaison between the District and participating agencies;

Section 3.05. The Operations and Logistics Coordinator shall coordinate instructor assignments for the Riverside County Fire co-sponsored courses, other RCCD academic courses, and participate in the evaluation of faculty.

Section 3.06. The Operations and Logistics Coordinator shall coordinate course schedules with instructors and participating agencies; and coordinate facility and equipment use.

Section 3.07. It is understood that this position will be committed to RCCD on a priority basis (based on the current County Fire Department scheduling pattern for a "Training Captain") for the term of this agreement and subject to the conditions cited herein. It is further understood that in the event that the Fire Department Captain is given a County/State Fire related assignment, the County agrees to compensate for this assignment.

ARTICLE 4. PAYMENT AND COMPENSATION

Section 4.01. RCCD shall reimburse County for rendering services pursuant to this agreement.

Section 4.02. The reimbursed cost shall be the hourly rate, inclusive of benefits, of the County Fire Department Captain that is assigned to RCCD. The total annual cost for to RCCD shall not exceed the top step Fire Department Captain annual salary, which includes benefits (see attached Exhibit A). RCCD understands that this reimbursement does not cover unplanned overtime (see Section 4.04 below).

Section 4.03. RCCD also agrees to pay to the County reimbursement for mileage driven, either in County or personal vehicles, at the IRS rate (currently set at 53.5 cents per mile as of 12/13/2016) which is the same rate as the Internal Revenue Service (IRS) standard mileage rate for private vehicles and will be subject to change according to the IRS' periodic review of the rate. Total payments for mileage shall not exceed \$4,800 per year and specifically excludes the commute/distance from the employee's residence to the assignment location.

Section 4.04. Unplanned overtime will not exceed \$6,000.00 per year. The parties agree that any mileage reimbursement must be specifically for RCCD's business and is subject to periodic review by either party.

Section 4.05. Any changes to the salaries or expenses set forth in Exhibit "A" made necessary by action of the Legislature, CALFIRE or any other public agency with authority to direct changes in the level of salaries or expenses shall be paid from the funds represented as set forth in Exhibit "A". RCCD is obligated to expend or appropriate a sum in excess of Exhibit "A" increased by action of the Legislature, CALFIRE or any other public agency with authority to direct changes.

Section 4.06. Payment for services will be rendered upon receipt of an invoice by RCCD from County on a quarterly basis.

Section 4.07. It is mutually agreed that RCCD will reimburse the Fire Technology Operations and Logistics Coordinator directly for mileage in non-County vehicles, travel expenses, per diem and other expenses on behalf of RCCD as deemed appropriate by and upon advance written approval of the Dean of Instruction, Public Safety Education and Training, for the term of this Agreement.

ARTICLE 5. COUNTY FUNDED EMPLOYEE

Section 5.01. The assigned County-funded employee shall maintain a County-funded employee on special assignment to the RCCD for the purposes set forth in this Agreement, and shall not be considered an employee of RCCD. The relationship of the County to the RCCD shall be that of an independent contractor.

ARTICLE 6. AGREEMENT ADMINISTRATION

Section 6.01. The Fire Chief shall administer this Agreement on behalf of the County of Riverside.

Section 6.02. RCCD's Dean of Instruction, Public Safety Education and Training, for Moreno Valley College at the Ben Clark Training Center shall administer this Agreement on behalf of the District.

ARTICLE 7. VACATION AND HOLIDAY TIME

Section 7.01. Vacation time that has been approved by the Fire Chief or designee may be taken with reasonable notice to the Dean, who is responsible for Fire Technology/Fire Academy, but shall not conflict with the development of presentation of the Fire Technology course schedule or Fire Academy.

Section 7.02. Because RCCD and County holidays may not correspond, holiday time off will be taken in accordance with the County policy. If County holidays exceed RCCD's holidays during the Agreement period, the excess day(s) shall be taken with reasonable notice to the Dean, but shall not conflict with the development or presentation of the Fire Technology course schedule.

ARTICLE 8. REVIEW AND SUPERVISION

Section 8.01. The Fire Chief (or designee) shall supervise the Fire Technology Operations and Logistics Coordinator. This supervision will be coordinated with RCCD's Dean of Instruction, Public Safety Education and Training at the Ben Clark Training Center.

ARTICLE 9. INDEMNIFICATION AND HOLD HARMLESS

Section 9.01. Indemnification by RCCD. RCCD shall indemnify and hold County, its officers, agents, employees, and independent contractors free and harmless from any claim or liability whatsoever based or asserted upon any act or omission of RCCD, its officers, agents, employees, subcontractors, independent contractors, for property damage, bodily injury or death, or any other element of damage of any kind or nature, occurring in the performance of the Agreement to the extent that such liability is imposed on the County by the provisions of California Government Code Section 895.2, and RCCD shall defend at its expense, including attorney fees, County its officers, agents, employees and independent contractors in any legal action or claim of any kind based upon such alleged acts or omissions.

Section 9.02. Indemnification by County. County shall indemnify and hold RCCD, its officers, agents, employees, and independent contractors free and harmless from any claim or liability whatsoever based or asserted upon any act or omission of County, its officers, agents, employees, subcontractors, independent contractors, for property damage, bodily injury or death, or any other element of damage of any kind or nature, occurring in the performance of the Agreement to the extent that such liability is imposed on RCCD by the provisions of California Government Code Section 895.2, and County shall defend at its expense, including attorney fees, RCCD, its officers, agents, employees and independent contractors in any legal action or claim of any kind based upon such alleged acts or omissions.

ARTICLE 10. ALTERATION OF TERMS

Section 10.01. No addition to, or alteration of, the terms of this Agreement, whether by written or verbal understanding of the parties, their officers, agents, or employees, shall be valid unless made in the form of a written amendment to this Agreement, which is formally approved and executed by both parties.

ARTICLE 11. NON-DISCRIMINATION

Section 11.01. The parties will comply with all federal and state rules and regulations and will not discriminate on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. Harassment of any employee/student with regard to race, religion, gender disability, medical condition, marital status, age or sexual orientation is strictly prohibited.

ARTICLE 12. NOTICES

Any notices required or desired to be served by either party upon the other shall be addressed to the respective parties as set forth below:

County:
John Hawkins, Fire Chief
210 W. San Jacinto
Perris, CA 92570

RCCD:
Aaron Brown, Vice Chancellor,
Business and Financial Services
4800 Magnolia Avenue
Riverside, CA 92506-1299

Notices may also be served to other addresses as from time to time designated by the respective parties. An information copy of any notice to county shall be sent to:

Clerk of the Board of Supervisors
County of Riverside
4080 Lemon Street, 1st Floor
Riverside, CA 92501

Riverside Community College District
Arthur F. Turnier, Dean of Instruction
Public Safety Education and Training
Moreno Valley College
16791 Davis Avenue, Ste. 200c
Riverside, CA 92518-1514

ARTICLE 13. GOVERNING LAW

Section 13.01. This Agreement will be governed by and construed by in accordance with the laws of the State of California and the venue of any action or proceedings in connection herewith shall be the County of Riverside.

ARTICLE 14. ENTIRE AGREEMENT

Section 14.01. This Agreement is intended by the parties hereto as a final expression of their understanding, with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith.

The duly authorized representative of the parties hereto have signed in confirmation of this Agreement of the dates indicated below.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Dated: _____ By: _____
Aaron Brown, Vice Chancellor
Business and Financial Services

COUNTY OF RIVERSIDE

Dated: _____ By: _____
Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL

Dated: _____ By: _____
Gregory P. Priamos – County Counsel

ATTEST:

KECIA HARPER-IHEM
Clerk of the Board

Dated: _____

By: _____
(Deputy)

EXHIBIT A

Agreement between Riverside Community College District
and the County of Riverside

Re: Fire Technology Operations & Logistics Coordinator

Salary Schedule for Fire Captain-Training FY 2017-2018

Salary	\$127,932.00/year
Benefits	<u>\$ 94,147.00/year</u>
Total Yearly	\$222,079.00

Agenda Item (VI-B-6-k)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-k)
Subject	Agreement for College and Career Access Pathways with Moreno Valley USD and Val Verde USD.
College/District	Moreno Valley
Funding	N/A
Recommended Action	It is recommended that Board of Trustees approve the College and Career Access Pathways agreement with Moreno Valley USD and Val Verde USD.

Background Narrative:

Moreno Valley College is partnering with Moreno Valley Unified School District (MVUSD) and Val Verde Unified School District (VVUSD) to offer college courses on their comprehensive high school campus. The term of this agreement is three (3) years beginning on July 1, 2017 and ending on June 30, 2020.

This agreement takes full advantage of AB288's College and Career Access Pathways (CCAP) Partnership Agreements legislation. CCAP allows community college districts to claim full-time equivalent student (FTES) and state apportionment for courses offered through CCAP provided that California Education Code (EC) and California Code of Regulations, Title 5 requirements are met.

The College and Career Access Pathways Agreement has been carefully drafted in collaboration with Moreno Valley College, Riverside Community College District, Moreno Valley USD and Val Verde USD stakeholders. This represents an exciting opportunity, bringing Moreno Valley College, and Moreno Valley USD and Val Verde USD comprehensive high schools together in a common effort to provide free college courses to high school students.

Prepared By: Irving Hendrick, Interim President, Moreno Valley College
Dyrell Foster, Vice President, Student Services (MVC)

Attachments:

[College and Career Access Pathways Agreement_MVUSD](#)
[College and Career Access Pathways Agreement_VVUSD](#)

**COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2017-2020**

This College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Riverside Community College District on behalf of Moreno Valley College (“COLLEGE”), 16130 Lasselle Street, Moreno Valley, CA 92551, and Moreno Valley Unified School District (“SCHOOL DISTRICT”), 25634 Alessandro Blvd., Moreno Valley, CA 92553 on behalf of the following high schools:

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the Riverside College Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in Riverside County and within the regional service area of the COLLEGE unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, the COLLEGE and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office and COLLEGE;

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. TERM OF AGREEMENT

- 1.1 The term of this CCAP Agreement shall be for three (3) years beginning on July 1, 2017 and ending on June 30, 2020, and will be subject to renewal, unless otherwise terminated in accordance with Section 19 of this Agreement.
- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college

courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall also establish protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses. Sec. 2 (c)(1)

- 1.3 The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.4 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges before the start of the CCAP partnership. Sec. 2 (c)(3)

2. DEFINITIONS

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of the COLLEGE and applicable law. Sec. 2 (a)
- 2.2 Consistent with AB 288, this CCAP Agreement may include “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who

meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and the COLLEGE standards and policies.

- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and the COLLEGE policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.
- 3.8 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

4. COLLEGE APPLICATION PROCEDURE

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.
- 4.4 The SCHOOL DISTRICT and COLLEGE understand and agree that successful COLLEGE admission and registration requires that each participating student has completed the COLLEGE enrollment application process.
- 4.5 Participating students enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by California Education Code Sections 49011, 76060.5, 76140, 76223, 76300, 76350, and 79121. Sec. 2 (f)(q)

5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The governing board of a community college district participating in a CCAP partnership agreement established pursuant to this article shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT. Books and instructional materials purchased by the SCHOOL DISTRICT will remain the property of and housed at the SCHOOL DISTRICT. The COLLEGE will ensure textbooks will remain the same throughout the term of the CCAP agreement. Both SCHOOL DISTRICT and COLLEGE will pursue methods of keeping textbook costs down and will seek additional funding sources including grants to cover textbook costs.
- 5.3 Participating students must meet all prerequisite requirements of the COLLEGE as established by the COLLEGE and stated in the college catalog before enrolling in a course offered as part of this CCAP Agreement.
- 5.4 Grades earned by students enrolled in courses offered as part of this CCAP Agreement will be posted on the official COLLEGE transcript. Students may submit a request for Pass/No Pass if the course is designated as such in the COLLEGE catalog.
- 5.5 Students enrolled in courses offered as part of this CCAP Agreement will be directed to the official catalog of the COLLEGE for information regarding applicable policies and procedures.
- 5.6 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement will be eligible for student support services, which shall be available to them at the COLLEGE or through the SCHOOL DISTRICT. COLLEGE shall ensure that student support services, including counseling and guidance, assistance with assessment and placement, and tutoring are available to participating students at the COLLEGE. SCHOOL DISTRICT shall ensure that support services, including

counseling and guidance, and assistance with assessment and placement are available to students at the SCHOOL DISTRICT.

- 5.7 Students requiring reasonable accommodations for COLLEGE courses offered at the SCHOOL DISTRICT as part of this CCAP Agreement will receive services through the SCHOOL DISTRICT. Students requiring reasonable accommodations for COLLEGE courses offered at the COLLEGE will receive services through the COLLEGE.
- 5.8 Students who withdraw from courses offered as part of this CCAP Agreement will not receive COLLEGE credit. Students must comply with, and submit appropriate information/paperwork, by all published deadlines. Transcripts will be annotated according to COLLEGE policy.
- 5.9 A course dropped within the COLLEGE drop “without a W” deadline will not appear on the SCHOOL DISTRICT or the COLLEGE transcript.

6. CCAP AGREEMENT COURSES

- 6.1 The COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to a CCAP Agreement. Sec. 2 (o)(1)
- 6.2 Courses offered as part of this CCAP Agreement at the COLLEGE may not limit enrollment in the course. Sec. 2 (o)(1)
- 6.3 The COLLEGE is responsible for all courses and educational programs offered as part of CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.4 The scope, nature, time, location, and listing of courses shall be offered and determined by the COLLEGE with the approval of the Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses offered as part of a CCAP Agreement either at the COLLEGE or SCHOOL DISTRICT shall be jointly reviewed and approved.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with the COLLEGE academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.
- 6.8 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable

regulations, policies, procedures, prerequisites and standards applicable to COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between the COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the COLLEGE regulations, policies, procedures, prerequisites, and standards, shall prevail.

- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with the COLLEGE academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with the COLLEGE guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to ensure compliance with course outline of record.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

7. INSTRUCTOR(S)

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the COLLEGE.
- 7.2 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.3 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.4 Instructors who teach COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the

health and safety of students and may not have any other assigned duty during the instructional activity.

- 7.5 COLLEGE and SCHOOL DISTRICT certify that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district, and shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)
- 7.6 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.7 Prior to teaching, faculty shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training may be approved and provided by the COLLEGE.
- 7.8 Faculty will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.9 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of the COLLEGE.
- 7.10 SCHOOL DISTRICT personnel selected to be instructors will be subject to the authority of the COLLEGE specifically with regard to their duties as instructors.
- 7.11 The COLLEGE and SCHOOL DISTRICT jointly determine the subject areas of instruction. The COLLEGE shall determine the number of instructors and the ratio of instructors to students.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the

SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.

- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught both at the SCHOOL DISTRICT and on the COLLEGE campus. Both parties will work together in resolving behavioral issues.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with the COLLEGE policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 The COLLEGE will provide SCHOOL DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach/recruitment activities and compliance with the COLLEGE policy and COLLEGE procedures and academic standards.
- 9.4 The SCHOOL DISTRICT shall provide personnel to perform clerical services and services associated with student outreach and recruitment activities, student assessment and college applications, the enrollment of eligible students and other related services as deemed necessary.
- 9.5 The SCHOOL DISTRICT's personnel will perform services specified in 9.4 as part of their regular assignment. SCHOOL DISTRICT personnel performing these services will be employees of SCHOOL DISTRICT, subject to the authority of SCHOOL DISTRICT, but will also be subject to the direction of COLLEGE, specifically with regard to their duties pertaining to the COLLEGE courses.
- 9.6 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)
 - The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance

with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)

- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

10. APPORTIONMENT

- 10.1 The COLLEGE shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 The COLLEGE shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s)

11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 The COLLEGE certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that the COLLEGE will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on

a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)

11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)

11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)

11.7 The COLLEGE certifies that:

- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
- A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement, whenever possible. Sec. 2 (k)(2)
- The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)

11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

12. PROGRAM IMPROVEMENT

12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

13. RECORDS

13.1 Permanent records of student enrollment, attendance, grades and achievement for students under this CCAP agreement shall be maintained by COLLEGE.

13.2 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

14. REIMBURSEMENT

14.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

15. FACILITIES

15.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to the COLLEGE or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

15.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.

15.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

16. INDEMNIFICATION

16.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.

16.2 The COLLEGE agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

17. INSURANCE

17.1 The SCHOOL DISTRICT, in order to protect the COLLEGE, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out

of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including such endorsement shall be furnished to the COLLEGE.

- 17.2 For the purpose of Workers' Compensation, the COLLEGE shall be the "primary employer" for all its personnel who perform services as instructors. The COLLEGE shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by COLLEGE personnel made in connection with performing services and receiving instruction under this Agreement. COLLEGE agrees to hold harmless, indemnify, and defend SCHOOL DISTRICT, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by COLLEGE personnel connected with providing services under this Agreement.

18. NON-DISCRIMINATION

- 18.1 Neither the SCHOOL DISTRICT nor the COLLEGE shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

19. TERMINATION

- 19.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.

20. NOTICES

- 20.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

COLLEGE
Riverside Community College District
Moreno Valley College
16150 Lasselle St.

Moreno Valley, CA 92551
Attn: Dr. Irving Hendrick, Interim President

SCHOOL DISTRICT
Moreno Valley Unified School District
25634 Alessandro Blvd.
Moreno Valley, CA 92553
Attn: Dr. Martinrex Kedziora, Superintendent of Schools

21. INTEGRATION

21.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

22. MODIFICATION AND AMENDMENT

22.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

23. GOVERNING LAWS

23.1 This agreement shall be interpreted according to the laws of the State of California.

24. COMMUNITY COLLEGE DISTRICT BOUNDARIES

24.1 For locations outside the geographical boundaries of, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

25. SEVERABILITY

25.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

26. COUNTERPARTS

26.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on _____ 2017

By: _____
MORENO VALLEY UNIFIED SCHOOL DISTRICT

By: _____
MORENO VALLY COLLEGE, RIVERSIDE
COMMUNITY COLLEGE DISTRICT

APPENDIX

COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, the College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Riverside Community College District on behalf of Moreno Valley College (“COLLEGE”), 16130 Lasselle Street, Moreno Valley, CA 92551, and Moreno Valley Unified School District (“SCHOOL DISTRICT”), 25634 Alessandro Blvd., Moreno Valley, CA 92553.

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. CCAP AGREEMENT

- a. COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)
- b. COLLEGE shall file this CCAP Agreement with the office of the Chancellor of the California community colleges prior to the start of the partnership. Sec. 2 (c)(2)
- c. COLLEGE and SCHOOL DISTRICT shall review and establish new or amended CCAP Agreements annually on or before July 1st and follow the protocols set forth in (a) and (b) of this section.
- d. COLLEGE and SCHOOL DISTRICT point of contact: Sec. 2 (c)(2)

LOCATION	NAME	TELEPHONE	EMAIL
College:	Dyrell Foster VP Student Services	951-571-6120	Dyrell.foster@mvc.edu
School District:	Maribel Mattox Chief Academic Officer	951-571-7587	mmattox@mvusd.net

2. STUDENT SELECTION

- a. Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142. In all circumstances the COLLEGE shall claim allowable FTES for the enrollment of high school students in a CCAP Agreement community college course.
- b. SCHOOL DISTRICT shall select students consistent with the intent of AB 288 to include: high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” *Sec. 2 (a)* and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” *Sec. 1 (d)*
- c. COLLEGE and SCHOOL DISTRICT shall certify that participating students will have a signed parental consent form on file with the COLLEGE. *Preamble and Sec. 2 (c)(1)*
- d. COLLEGE and SCHOOL DISTRICT shall certify that participating students may enroll in up to a maximum of 15 unit load per term, the units may not constitute more than four courses per term, the units are part of an academic (educational) program identified as part of this CCAP Agreement and the units are part of an academic (educational) program designed to award students both a high school diploma and an associate degree or a certificate or credential. *Sec. 2 (p)(1-3)*

3. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

4. CCAP AGREEMENT PROGRAM YEAR: BEGINNING FALL 2017 THROUGH SPRING 2020

- a. COLLEGE has identified the following College Readiness and Transfer pathways, course offerings per program year, estimated students served, and projected FTES. The employer of record for all courses under this CCAP Agreement is the COLLEGE and the location of the courses is the DISTRICT. The grid below is intended to project the courses offered, subject to change based on the needs of the student cohorts within the pathway.

College and Career Readiness & Transfer Pathway

12th Grade

Fall 2017

Spring 2018

English 80
Preparatory Composition
6 units (108 lecture hours/18 laboratory hours)

English 1A
English Composition
4 units (72 lecture hours/18 laboratory hours)

Math 35
Intermediate Algebra
5 units (90 lecture hours)

Math 11
College Algebra
4 units (72 lecture hours)

Guidance 48
College Success Strategies
2 units (36 lecture hours)

Business 10
Introduction to Business
3 units (54 lecture hours)

Psychology 1
General Psychology
3 units (54 lecture hours)

Program Specifics

BEGINNING PROGRAM YEAR: 2017-2018 COLLEGE: Moreno Valley College

EDUCATIONAL PROGRAM: College and Career Readiness & Transfer Pathway

SCHOOL DISTRICT: Moreno Valley Unified School District

HIGH SCHOOLS: 4 Comprehensive High Schools - Canyon Springs High School, Valley View High School, Moreno Valley High School, Vista Del Lago High School

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (Sec. 2 (c)(1):

Students who are preparing to be college and career ready.

Total Number of Students to be Served: 100 per year

Total Projected FTES: Number per year: 25 FTES per year

5. MANDATED ANNUAL STATE REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure accurate and timely reporting of the total number of full-time equivalent students generated by CCAP partnership community college district participants.
- b. COLLEGE and SCHOOL DISTRICT shall report the annual total number of unduplicated high school student headcount by school site enrolled in each CCAP Agreement are aggregated by gender and ethnicity and shall be reported annually in compliance with all applicable state and federal privacy laws. The COLLEGE shall annually report the student data to the office of the Chancellor of the California Community Colleges. *Sec. 2 (t) (1)(A)*
- c. COLLEGE and SCHOOL DISTRICT shall report the annual total number of community college courses by category and type and by school site enrolled in by this CCAP Agreement. *Sec. 2 (t) (1)(B)*
- d. COLLEGE and SCHOOL DISTRICT shall report the annual total number of the unduplicated high school student headcount and the percentage of successful course completions, by course category and type and by school site. *Sec. 2 (t)(1)(C)*
- e. COLLEGE and SCHOOL DISTRICT shall report the annual total number of full-time equivalent students generated by this CCAP Agreement. *Sec. 2 (t)(1)(D)*
- f. COLLEGE and SCHOOL DISTRICT shall ensure that the point of contact for each site establish protocols for the collection and dissemination of participating student data each semester within 30 days of the end of the term.

6. CCAP AGREEMENT DATA MATCH AND REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- b. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

7. PRIVACY OF STUDENT RECORDS

- a. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

(34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)

- b. **Limitation on Use.** COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- c. **Recordkeeping Requirements.** COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- d. **Acknowledgement of Receipt of Notice of FERPA Regulations.** By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

8. FACILITIES USE

- a. COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 15, Facilities, of this CCAP Agreement.

**COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2017-2020**

This College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Riverside Community College District on behalf of Moreno Valley College (“COLLEGE”), 16130 Lasselle Street, Moreno Valley, CA 92551, and Val Verde Unified School District (“SCHOOL DISTRICT”), 975 West Morgan Street, Perris, CA 92571 on behalf of the following high schools:

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the Riverside College Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in Riverside County and within the regional service area of the COLLEGE unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, the COLLEGE and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office and COLLEGE;

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. TERM OF AGREEMENT

- 1.1 The term of this CCAP Agreement shall be for three (3) years beginning on July 1, 2017 and ending on June 30, 2020, and will be subject to renewal, unless otherwise terminated in accordance with Section 19 of this Agreement.
- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college

courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall also establish protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses. Sec. 2 (c)(1)

- 1.3 The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.4 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges before the start of the CCAP partnership. Sec. 2 (c)(3)

2. DEFINITIONS

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of the COLLEGE and applicable law. Sec. 2 (a)
- 2.2 Consistent with AB 288, this CCAP Agreement may include “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who

meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and the COLLEGE standards and policies.

- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and the COLLEGE policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.
- 3.8 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

4. COLLEGE APPLICATION PROCEDURE

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.
- 4.4 The SCHOOL DISTRICT and COLLEGE understand and agree that successful COLLEGE admission and registration requires that each participating student has completed the COLLEGE enrollment application process.
- 4.5 Participating students enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by California Education Code Sections 49011, 76060.5, 76140, 76223, 76300, 76350, and 79121. Sec. 2 (f)(q)

5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The governing board of a community college district participating in a CCAP partnership agreement established pursuant to this article shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT. Books and instructional materials purchased by the SCHOOL DISTRICT will remain the property of and housed at the SCHOOL DISTRICT. The COLLEGE will ensure textbooks will remain the same throughout the term of the CCAP agreement. Both SCHOOL DISTRICT and COLLEGE will pursue methods of keeping textbook costs down and will seek additional funding sources including grants to cover textbook costs.
- 5.3 Participating students must meet all prerequisite requirements of the COLLEGE as established by the COLLEGE and stated in the college catalog before enrolling in a course offered as part of this CCAP Agreement.
- 5.4 Grades earned by students enrolled in courses offered as part of this CCAP Agreement will be posted on the official COLLEGE transcript. Students may submit a request for Pass/No Pass if the course is designated as such in the COLLEGE catalog.
- 5.5 Students enrolled in courses offered as part of this CCAP Agreement will be directed to the official catalog of the COLLEGE for information regarding applicable policies and procedures.
- 5.6 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement will be eligible for student support services, which shall be available to them at the COLLEGE or through the SCHOOL DISTRICT. COLLEGE shall ensure that student support services, including counseling and guidance, assistance with assessment and placement, and tutoring are available to participating students at the COLLEGE. SCHOOL DISTRICT shall ensure that support services, including

counseling and guidance, and assistance with assessment and placement are available to students at the SCHOOL DISTRICT.

- 5.7 Students requiring reasonable accommodations for COLLEGE courses offered at the SCHOOL DISTRICT as part of this CCAP Agreement will receive services through the SCHOOL DISTRICT. Students requiring reasonable accommodations for COLLEGE courses offered at the COLLEGE will receive services through the COLLEGE.
- 5.8 Students who withdraw from courses offered as part of this CCAP Agreement will not receive COLLEGE credit. Students must comply with, and submit appropriate information/paperwork, by all published deadlines. Transcripts will be annotated according to COLLEGE policy.
- 5.9 A course dropped within the COLLEGE drop “without a W” deadline will not appear on the SCHOOL DISTRICT or the COLLEGE transcript.

6. CCAP AGREEMENT COURSES

- 6.1 The COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to a CCAP Agreement. Sec. 2 (o)(1)
- 6.2 Courses offered as part of this CCAP Agreement at the COLLEGE may not limit enrollment in the course. Sec. 2 (o)(1)
- 6.3 The COLLEGE is responsible for all courses and educational programs offered as part of CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.4 The scope, nature, time, location, and listing of courses shall be offered and determined by the COLLEGE with the approval of the Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses offered as part of a CCAP Agreement either at the COLLEGE or SCHOOL DISTRICT shall be jointly reviewed and approved.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with the COLLEGE academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.
- 6.8 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable

regulations, policies, procedures, prerequisites and standards applicable to COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between the COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the COLLEGE regulations, policies, procedures, prerequisites, and standards, shall prevail.

- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with the COLLEGE academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with the COLLEGE guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to ensure compliance with course outline of record.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

7. INSTRUCTOR(S)

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the COLLEGE.
- 7.2 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.3 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.4 Instructors who teach COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the

health and safety of students and may not have any other assigned duty during the instructional activity.

- 7.5 COLLEGE and SCHOOL DISTRICT certify that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district, and shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)
- 7.6 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.7 Prior to teaching, faculty shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training may be approved and provided by the COLLEGE.
- 7.8 Faculty will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.9 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of the COLLEGE.
- 7.10 SCHOOL DISTRICT personnel selected to be instructors will be subject to the authority of the COLLEGE specifically with regard to their duties as instructors.
- 7.11 The COLLEGE and SCHOOL DISTRICT jointly determine the subject areas of instruction. The COLLEGE shall determine the number of instructors and the ratio of instructors to students.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the

SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.

- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught both at the SCHOOL DISTRICT and on the COLLEGE campus. Both parties will work together in resolving behavioral issues.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with the COLLEGE policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 The COLLEGE will provide SCHOOL DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach/recruitment activities and compliance with the COLLEGE policy and COLLEGE procedures and academic standards.
- 9.4 The SCHOOL DISTRICT shall provide personnel to perform clerical services and services associated with student outreach and recruitment activities, student assessment and college applications, the enrollment of eligible students and other related services as deemed necessary.
- 9.5 The SCHOOL DISTRICT's personnel will perform services specified in 9.4 as part of their regular assignment. SCHOOL DISTRICT personnel performing these services will be employees of SCHOOL DISTRICT, subject to the authority of SCHOOL DISTRICT, but will also be subject to the direction of COLLEGE, specifically with regard to their duties pertaining to the COLLEGE courses.
- 9.6 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)
 - The total number of high school students by school site enrolled in each

partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)

- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

10. APPORTIONMENT

- 10.1 The COLLEGE shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 The COLLEGE shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s)

11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 The COLLEGE certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that the COLLEGE will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.

- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
 - A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement, whenever possible. Sec. 2 (k)(2)
 - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

12. PROGRAM IMPROVEMENT

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

13. RECORDS

- 13.1 Permanent records of student enrollment, attendance, grades and achievement for students under this CCAP agreement shall be maintained by COLLEGE.
- 13.2 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

14. REIMBURSEMENT

14.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

15. FACILITIES

15.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to the COLLEGE or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

15.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.

15.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

16. INDEMNIFICATION

16.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.

16.2 The COLLEGE agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

17. INSURANCE

17.1 The SCHOOL DISTRICT, in order to protect the COLLEGE, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out

of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including such endorsement shall be furnished to the COLLEGE.

- 17.2 For the purpose of Workers' Compensation, the COLLEGE shall be the "primary employer" for all its personnel who perform services as instructors. The COLLEGE shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by COLLEGE personnel made in connection with performing services and receiving instruction under this Agreement. COLLEGE agrees to hold harmless, indemnify, and defend SCHOOL DISTRICT, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by COLLEGE personnel connected with providing services under this Agreement.

18. NON-DISCRIMINATION

- 18.1 Neither the SCHOOL DISTRICT nor the COLLEGE shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

19. TERMINATION

- 19.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.

20. NOTICES

- 20.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

Riverside Community College District
Moreno Valley College
16150 Lasselle St.
Moreno Valley, CA 92551

Attn: Dr. Irving Hendrick, Interim President

SCHOOL DISTRICT
Val Verde Unified School District
975 West Morgan St.
Perris, CA 92571
Attn: Mike McCormick, Superintendent

21. INTEGRATION

21.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

22. MODIFICATION AND AMENDMENT

22.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

23. GOVERNING LAWS

23.1 This agreement shall be interpreted according to the laws of the State of California.

24. COMMUNITY COLLEGE DISTRICT BOUNDARIES

24.1 For locations outside the geographical boundaries of, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

25. SEVERABILITY

25.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

26. COUNTERPARTS

26.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on _____ 2017

By: _____
VAL VERDE UNIFIED SCHOOL DISTRICT

By: _____
MORENO VALLY COLLEGE, RIVERSIDE
COMMUNITY COLLEGE DISTRICT

APPENDIX

**COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT**

WHEREAS, the College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Riverside Community College District on behalf of Moreno Valley College (“COLLEGE”), 16130 Lasselle Street, Moreno Valley, CA 92551, and Val Verde Unified School District (“SCHOOL DISTRICT”), 975 West Morgan Street, Perris, CA 92571.

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. CCAP AGREEMENT

- a. COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)
- b. COLLEGE shall file this CCAP Agreement with the office of the Chancellor of the California community colleges prior to the start of the partnership. Sec. 2 (c)(2)
- c. COLLEGE and SCHOOL DISTRICT shall review and establish new or amended CCAP Agreements annually on or before July 1st and follow the protocols set forth in (a) and (b) of this section.
- d. COLLEGE and SCHOOL DISTRICT point of contact: Sec. 2 (c)(2)

LOCATION	NAME	TELEPHONE	EMAIL
College:	Dyrell Foster VP Student Services	951-571-6120	Dyrell.foster@mvc.edu
School District:	Mark LeNoir Assistant Superintendent	951-940-6100	mle Noir@valverde.edu

2. STUDENT SELECTION

- a. Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142. In all circumstances the COLLEGE shall claim allowable FTES for the enrollment of high school students in a CCAP Agreement community college course.
- b. SCHOOL DISTRICT shall select students consistent with the intent of AB 288 to include: high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” *Sec. 2 (a)* and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” *Sec. 1 (d)*
- c. COLLEGE and SCHOOL DISTRICT shall certify that participating students will have a signed parental consent form on file with the COLLEGE. *Preamble and Sec. 2 (c)(1)*
- d. COLLEGE and SCHOOL DISTRICT shall certify that participating students may enroll in up to a maximum of 15 unit load per term, the units may not constitute more than four courses per term, the units are part of an academic (educational) program identified as part of this CCAP Agreement and the units are part of an academic (educational) program designed to award students both a high school diploma and an associate degree or a certificate or credential. *Sec. 2 (p)(1-3)*

3. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

4. CCAP AGREEMENT PROGRAM YEAR: BEGINNING FALL 2017 THROUGH SPRING 2020 –

- a. COLLEGE has identified the following College Readiness and Transfer pathways, course offerings per program year, estimated students served, and projected FTES. The employer of record for all courses under this CCAP Agreement is the COLLEGE and the location of the courses is the DISTRICT. The grid below is intended to project the courses offered, subject to change based on the needs of the student cohorts within the pathway.

College and Career Readiness & Transfer Pathway

12th Grade

Fall 2017

Spring 2018

English 80

Preparatory Composition

6 units (108 lecture hours/18 laboratory hours)

English 1A

English Composition

4 units (72 lecture hours/18 laboratory hours)

Math 35

Intermediate Algebra

5 units (90 lecture hours)

Math 11

College Algebra

4 units (72 lecture hours)

Guidance 48

College Success Strategies

2 units (36 lecture hours)

Business 10

Introduction to Business

3 units (54 lecture hours)

Psychology 1

General Psychology

3 units (54 lecture hours)

Program Specifics

BEGINNING PROGRAM YEAR: 2017-2018 COLLEGE: Moreno Valley College

EDUCATIONAL PROGRAM: College and Career Readiness & Transfer Pathway

SCHOOL DISTRICT: Val Verde Unified School District

HIGH SCHOOLS: 3 Comprehensive High Schools - Citrus Hill High School, Rancho Verde High School, Orange Vista High School.

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (Sec. 2 (c)(1):

Students who are preparing to be college and career ready.

Total Number of Students to be Served: 100 per year

Total Projected FTES: Number per year: 25 FTES per year

5. MANDATED ANNUAL STATE REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure accurate and timely reporting of the total number of full-time equivalent students generated by CCAP partnership community college district participants.
- b. COLLEGE and SCHOOL DISTRICT shall report the annual total number of unduplicated high school student headcount by school site enrolled in each CCAP Agreement are aggregated by gender and ethnicity and shall be reported annually in compliance with all applicable state and federal privacy laws. The COLLEGE shall annually report the student data to the office of the Chancellor of the California Community Colleges. *Sec. 2 (t) (1)(A)*
- c. COLLEGE and SCHOOL DISTRICT shall report the annual total number of community college courses by category and type and by school site enrolled in by this CCAP Agreement. *Sec. 2 (t) (1)(B)*
- d. COLLEGE and SCHOOL DISTRICT shall report the annual total number of the unduplicated high school student headcount and the percentage of successful course completions, by course category and type and by school site. *Sec. 2 (t)(1)(C)*
- e. COLLEGE and SCHOOL DISTRICT shall report the annual total number of full-time equivalent students generated by this CCAP Agreement. *Sec. 2 (t)(1)(D)*
- f. COLLEGE and SCHOOL DISTRICT shall ensure that the point of contact for each site establish protocols for the collection and dissemination of participating student data each semester within 30 days of the end of the term.

6. CCAP AGREEMENT DATA MATCH AND REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- b. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

7. PRIVACY OF STUDENT RECORDS

- a. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

(34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)

- b. **Limitation on Use.** COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- c. **Recordkeeping Requirements.** COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- d. **Acknowledgement of Receipt of Notice of FERPA Regulations.** By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

8. FACILITIES USE

- a. COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 15, Facilities, of this CCAP Agreement.

Agenda Item (VI-B-6-I)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-I)
Subject	Payment for Services for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building to Preferred Ceilings, Inc.
College/District	Riverside
Funding	Riverside City College/Program Reserve Measure C Funds, Redevelopment Funds, and La Sierra Funds
Recommended Action	It is recommended that the Board of Trustees approve payment in the amount of \$23,321 to Preferred Ceilings, Inc. for work rendered on the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building.

Background Narrative:

It is recommended that the Board of Trustees approve the processing of payment in the amount of \$23,321 to Preferred Ceilings, Inc. for work rendered on the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building.

Prepared By: Michael Burke, Ph.D., Chancellor
Wolde-Ab Isaac, President, Riverside
Aaron Brown, Vice Chancellor, Business and Financial Services
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director

Attachments:

None.

Agenda Item (VI-B-7)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	Recommended that the Board of Trustees approve the out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[06202017_Out of State Travel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: June 20, 2017

It is recommended that out-of-state travel be granted to:

Revision:

- 1) Dr. Monica Green, vice president, student services, Norco College, to travel to Washington, DC, July 9 through 12, 2017, to attend the Society for College and University Planning 52nd Annual International Conference. Estimated cost: \$3,128.33. Funding source: General fund. (This trip was originally approved at the February 21, 2017 Board meeting with Dr. Diane Dieckmeyer as the traveler.)
- 2) Dr. Dariush Haghghat, professor, political science, Riverside City College, to travel to New York, New York, April 8 through 15, 2017, to accompany fourteen (14) students to the Model United Nation Conference. Estimated cost: \$33,610.22. Funding source: Model United Nation funds. (There were additional charges of \$1,405.78 the traveler was unaware of.)

Current:

Moreno Valley College

- 1) Mr. David Bobbitt, financial and technical analyst, business services, to travel to Boston, Massachusetts, July 9 through 13, 2017, to attend the Association of Government Accountants Professional Development Training. Estimated cost: \$3,539.35. Funding source: All expenses paid by traveler.
- 2) Mr. Robert Fontaine, emergency medical services director, public safety education and training, Ben Clark training center, to travel to Washington DC, August 5 through 12, 2017, to attend the 22nd Annual Educator Symposium and Trade Show. Estimated cost: \$2,355.22. Funding source: General funds.
- 3) Ms. Lizette Romero-Tenorio, veterans services specialist, veterans services, to travel to Phoenix, Arizona, July 7 through 12, 2017, to attend the Western Association of Veterans Education Specialist Conference. Estimated cost: \$1,384.44. Funding source: Veterans Resource Center funds.

Norco College

- 1) Mr. Brady Kerr, assistant professor, music, to travel to Worcester, Massachusetts, June 21 through 24, 2017, to attend the Career Project Based Learning Institute. Estimated cost: \$1,337.90. Funding source: Here to Career Grant funds.
- 2) Ms. Colleen Molko, associate dean, career technical education, to travel to Boca Raton, Florida, October 1 through 5, 2017, to attend the National Symposium for Supply Chain Automation. Estimated cost: \$3,181.92. Funding source: Supply Chain Automation Grant funds.
- 3) Ms. Elena Santa Cruz, grants administrative specialist, career technical education, to travel to Boca Raton, Florida, October 1 through 5, 2017, to attend the National Symposium for Supply Chain Automation. Estimated cost: \$3,164.80. Funding source: Supply Chain Automation Grant funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: June 20, 2017

Riverside City College

- 1) Mr. David Avalos, chef instructor, applied technology, culinary arts academy, to travel to Lake Buena Vista, Florida, July 7 through 11, 2017, to attend the National Apprenticeship Committee Meeting and the American Culinary Federation 2017 National Convention. Estimated cost: \$1,966.57. Funding source: \$1,050.20 will be paid by American Culinary Federation, and \$916.37 will be paid by General funds.
- 2) Mr. Robert Baradaran, chef instructor, applied technology, culinary arts academy, to travel to Orlando, Florida, July 9 through 13, 2017, to attend the American Culinary Federation National Convention. Estimated cost: \$2,072.46. Funding source: General funds.
- 3) Mr. Bobby Moghaddam, executive director, hospitality culinary arts, applied technology, culinary arts academy, to travel to Lake Buena Vista, Florida, July 8 through 14, 2017, to attend the American Culinary Federation National Convention, Professional Development. Estimated cost: \$2,512.11. Funding source: Strong Workforce funds.
- 4) Mrs. Melinda Miles, administrative assistant iv, academic affairs, to travel to Portland, Oregon, July 16 through 20, 2017, to attend the CollegeNet User Conference. Estimated cost: \$1,310.36. Funding source: General funds.
- 5) Mr. Patrick Scullin, assistant professor, applied technology, to travel to Louisville, Kentucky, June 19 through 24, 2017, to accompany five (5) students to the National Skills USA Leadership Conference. Estimated cost: \$8,421.51. Funding source: \$1,290.00 to be paid with Applied Digital Media Perkins Grant funds, \$4,171.71 to be paid with Associated Student RCC funds, and \$2,959.80 to be paid with Trust Account funds.
- 6) Ms. Julie Taylor, instructional department specialist, math and science, to travel to Portland, Oregon, July 16 through 20, 2017, to attend the CollegeNet User Conference. Estimated cost: \$1,702.04. Funding source: General funds.
- 7) Ms. Janelle Wortman, administrative assistant iv, business services, to travel to Portland, Oregon, July 16 through 20, 2017, to attend the CollegeNet User Conference. Estimated cost: \$1,310.36. Funding source: General funds.

Riverside Community College District

- 1) Ms. Mary Figueroa, board member, board of trustees, to travel to Jersey City, New Jersey, July 13 through 16, 2017, to attend the Association of Community College Trustees Summer Board Retreat. Estimated cost: \$1,458.40. Funding source: General funds.
- 2) Mr. Jeffrey Williamson, statewide director, center for international trade development, to travel to Singapore, Bangkok, Thailand and Hong Kong, China, August 8 through 20, 2017, to attend the State Trade Expansion Program Events. Estimated cost: \$7,189.38. Funding source: Small Business Administration State Trade Expansion Program funds.

Agenda Item (VI-B-8-a)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

Attachments:

[06202017_Surplus Property List](#)

**SURPLUS EQUIPMENT
JUNE 20, 2017**

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	LENOVO	COMPUTER, DESKTOP	7484-W7J	L3A1818	038915
1	LENOVO	COMPUTER, DESKTOP	6075-CTO	LKMHHBK	039601
1	LENOVO	COMPUTER, DESKTOP	6075-CTO	LKMMRKD	038117
1	LENOVO	COMPUTER, DESKTOP	7484-W7J	MJ10601	039995
1	LENOVO	COMPUTER, DESKTOP	7484-WUT	MJPFF03	041820
1	LENOVO	COMPUTER, DESKTOP, AIO	1165-A3U	S137865	041609
1	LENOVO	COMPUTER, DESKTOP, AIO	1165-A3U	S129019	041608
1	LENOVO	COMPUTER, DESKTOP, AIO	0870-CTO	MJELETG	044811
1	GATEWAY	COMPUTER, DESKTOP	E4500S	0037144653	032817
1	GATEWAY	COMPUTER, DESKTOP	E4610S	0039021781	NONE
1	FUJITSU	COMPUTER, LAPTOP	T4215	R7508995	034462
1	GATEWAY	COMPUTER, LAPTOP	M255E	0038953235	033269
1	HP	PRINTER, INKJET, COLOR	C6429B	SG9CP1V0F5	016832
1	HP	PRINTER, INKJET, COLOR	C8965A	MY44E1R0YP	034986
1	HP	PRINTER, INKJET, MFP, COLOR	CZ152A	CN34A211S5	051237
1	HP	PRINTER, LASER, MONO	C3916A	JPKG027451	010453
1	VIEWSONIC	MONITOR, LCD	VS11802	QQJ074441780	038086
1	LG	MONITOR, LCD	L196WTQ	712DNXQ9A602	037474
1	LENOVO	MONITOR, LCD	9417-HE2	VN42140	038453
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7007K0017682	024539
1	GATEWAY	MONITOR, LCD	TFT1980PS	MW867B0H03691	032840
1	GATEWAY	MONITOR, LCD	TFT1980PS	MV867B0H03694	032835
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	L3A0874	038420
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	L3A0975	038590
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	L3A0993	038601
1	HP	PRINTER, INKJET, COLOR	C8965A	MY47S3P0T2	040435
1	PANASONIC	COMPUTER, LAPTOP	CF-52	8KTYA34470	037130
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 760	67SOTJ1	038767
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 760	35LJ5J1	038751
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 760	57SOTJ1	038768
1	LENOVO	COMPUTER, DESKTOP	7483-CTO	L3A1071	038688
1	LENOVO	COMPUTER, DESKTOP	7483-CTO	MJ75831	042236
1	LENOVO	COMPUTER, DESKTOP	7483-CTO	LKMMHHH	039623
1	HP	PRINTER, LASER, MONO	Q5928A	CNHC65H1RG	032527
1	LENOVO	COMPUTER, LAPTOP	2957-CTO	CBU1077460	041019
1	GATEWAY	COMPUTER, LAPTOP	M255E	0038953237	033270
1	HP	PRINTER, LASER, MONO	Q5407A	CNRXR63854	037318
1	XEROX	PRINTER, SOLID INK, MFP, COLOR	PHASER 8560	NONE	NONE
1	GATEWAY	MONITOR, CRT	CM751U	G8D040268	010995
1	GATEWAY	COMPUTER, DESKTOP	E4200	0018972075	014573
1	HP	PRINTER, LASER, MONO	C3150A	NONE	010845
1	3COM	SWITCH, NETWORK, 24-PORT	SWITCH 3300	72NV3310C78	014093
1	3COM	SWITCH, NETWORK, 24-PORT	SWITCH 3300	72NV3376798	014096
1	HP	PRINTER, INKJET, COLOR	CB092A	CN14P3Q131	043787
1	HP	PRINTER ACCESSORY, HIGH CAPACITY FEEDER	C2444B	CNCJC11443	034361
1	DELL	MONITOR, LCD	1907FPF	CN-OCJ319-72872-6CK-0RYL	033821
1	DELL	MONITOR, LCD	1907FPF	CN-OCJ319-72872-6CK-0RDL	033911

**SURPLUS EQUIPMENT
 JUNE 20, 2017**

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	ALIENWARE	MONITOR, LCD	AW2210T	CN-01FX9D-74445-0C2-185U	043214
1	APPLE	MONITOR, LCD	A1081 EMC 2009	2A5443E4UFZ	031475
1	GATEWAY	COMPUTER, DESKTOP	E6100	0033046038	023367
1	LENOVO	COMPUTER, DESKTOP	10CV-0001US	MJ021D52	062155
1	LENOVO	COMPUTER, DESKTOP	7484-WUT	MJPFE99	041823
1	LENOVO	COMPUTER, DESKTOP	4524-CTO	MJXAVP8	044630
1	LENOVO	COMPUTER, DESKTOP	4524-CTO	MJXAVR1	044628
1	LENOVO	COMPUTER, DESKTOP	4524-CTO	MJXAVR2	044615
1	LENOVO	COMPUTER, DESKTOP	4524-CTO	MJXAVR0	044617
1	DELL	COMPUTER, DESKTOP	PRECISION T3620	HB3VFB2	066429
1	LENOVO	COMPUTER, DESKTOP	4524-CTO	MJXXXE9	043788
1	LENOVO	COMPUTER, DESKTOP	4524-CTO	MJXAVP7	044616
1	LENOVO	COMPUTER, DESKTOP	5498-CTO	MJCFCB6	042626
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	MJMZ209	041194
1	LENOVO	COMPUTER, DESKTOP	7484-WUT	MJPFE97	041917
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	MJMZ200	041206
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	MJMZ215	041210
1	LENOVO	COMPUTER, DESKTOP	7484-WUT	MJPFF21	041808
1	LENOVO	COMPUTER, DESKTOP	7484-WUT	MJPFE57	041813
1	LENOVO	COMPUTER, DESKTOP	7484-WUT	MJPFF14	041824
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	MJMZ216	041229
1	LENOVO	COMPUTER, DESKTOP	7484-WUT	MJPFF17	041821
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	BSBC9P	043012
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	921C9P1	043003
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	91XB9P1	043064
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	922B9P1	042995
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	921B9P1	042985
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	92399P1	043020
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	BS899P1	042990
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	91Z89P1	042994
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	923C9P1	042991
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	920B9P1	042988
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	BSC99P1	043021
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	91Y89P1	043014
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H44KYQ1	044752
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H48DYQ1	044013
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H49JYQ1	044012

**SURPLUS EQUIPMENT
JUNE 20, 2017**

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H45LYQ1	044036
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H47KYQ1	044019
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H4BGYQ1	004021
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H47DYQ1	044011
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H47LYQ1	044023
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H45FYQ1	044753
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	H48HYQ1	049663
1	DELL	COMPUTER, DESKTOP	XPS 8500	H5VLTW1	051044
1	DELL	COMPUTER, DESKTOP	XPS 8500	H5WNTW1	051024
1	DELL	COMPUTER, DESKTOP	XPS 8500	H5VMTW1	051037
1	DELL	COMPUTER, DESKTOP	XPS 8500	H5XKTW1	051039
1	DELL	COMPUTER, DESKTOP	XPS 8500	H5VNTW1	051062
1	DELL	COMPUTER, DESKTOP	XPS 8500	H5WJTW1	051043
1	DELL	COMPUTER, DESKTOP	XPS 8500	H56NZV1	051023
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 780	GWTW3P1	042827
1	GATEWAY	COMPUTER, DESKTOP	E4610D	0040478230	037503
1	GATEWAY	COMPUTER, DESKTOP	7620	46258470001	037785
1	GATEWAY	COMPUTER, DESKTOP	E6300	0035788262	032013
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 760	D650TJ1	038773
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	36PTBP1	043188
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 780	J86M1P1	041465
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	366TBP1	043193
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 990	7MKBNS1	048213
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	MJ21225	042020
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 780	GYJWVR1	004784
1	GATEWAY	COMPUTER, DESKTOP	E4100	0034771186	024970
1	GATEWAY	COMPUTER, DESKTOP	E6610D	0038988292	003362
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 990	CPZHPS1	048336
1	GATEWAY	COMPUTER, DESKTOP	E4400	0023042964	017460
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	L3A0309	038077
1	GATEWAY	COMPUTER, DESKTOP	E6610D	0039131280	034210
1	GATEWAY	COMPUTER, DESKTOP	E4300	0034956350	025523
1	DELL	COMPUTER, DESKTOP	PRECISION T1600	5226HQ1	043891
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 745	J829BD1	036319
1	LENOVO	COMPUTER, DESKTOP	30A0-SOCTO	MJ004KW9	049131
1	GATEWAY	COMPUTER, DESKTOP	E6300	0035753751	032052
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	GM0B9P1	042981
1	LENOVO	COMPUTER, DESKTOP	7484-WUT	MJPFF01	041944
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 755	391Y3H1	039321
1	APPLE	COMPUTER, DESKTOP	A1186 EMC 2180	G881231RXYL	036825
1	APPLE	COMPUTER, DESKTOP	A1047 EMC 1969	G84464G8QPL	026353
1	ANTEC	COMPUTER, DESKTOP	N/A	NONE	NONE
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 760	FFV7CK1	040373
1	GATEWAY	COMPUTER, DESKTOP	E6100	0033847928	023832

**SURPLUS EQUIPMENT
JUNE 20, 2017**

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	364TBP1	043154
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 780	7S8H8P1	042955
1	DELL	COMPUTER, DESKTOP	PRECISION T1500	369SBP1	043194
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 780	FS7BFG1	044520
1	GATEWAY	COMPUTER, DESKTOP	E6610D	0039131344	034228
1	APPLE	COMPUTER, DESKTOP	A1186 EMC 2113	G87192DNUPZ	036008
1	APPLE	COMPUTER, DESKTOP, AIO	A1311 EMC 2496	D25GG06VDPNK	047099
1	APPLE	COMPUTER, DESKTOP, AIO	A1311 EMC 2496	D25GG04QDPNK	047091
1	APPLE	COMPUTER, LAPTOP	A1150 EMC 2101	W862110SVWW	039919
1	GATEWAY	COMPUTER, LAPTOP	M680	0035583402	030623
1	GATEWAY	COMPUTER, LAPTOP	W230U1	N126521021065	034693
1	GATEWAY	MONITOR, LCD	TFT19W80PS	1101849466	037789
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7007K0019389	025756
1	GATEWAY	MONITOR, LCD	FPD1965	MRD5650H04891	032053
1	ACER	MONITOR, LCD	S201HL	ETLNY080031040393 94223	041639
1	WESTINGHOUSE	MONITOR, LCD	LCM-17V2SL	W17CM0538104760	NONE
1	DELL	MONITOR, LCD	1907FPVT	CN-0C553H-74445- 93N-A537	038778
1	DELL	MONITOR, LCD	2009WT	CN-0FH8MW-74445- 0BS-B0CL	042982
1	DELL	MONITOR, LCD	P190ST	CN-0RNMH6-74445- 0BQ-C4UL	043101
1	DELL	MONITOR, LCD	P190ST	CN-0RNMH6-74445- 99B-729L	NONE
1	DELL	MONITOR, LCD	P190ST	CN-0RNMH6-74445- 03Q-AERL	041572
1	DELL	MONITOR, LCD	E198FPB	CN-0CN084-74261- 854-FPCM	039322
1	HP	PRINTER, LASER, MONO	Q5913A	CNBK208844	032755
1	HP	PRINTER, LASER, MONO	Q5913A	VNB3M29312	036565
1	HP	PRINTER, LASER, MONO	CB368A	CNBJP40373	037228
1	HP	PRINTER, LASER, COLOR	CB495A	CNGS372644	042864
1	DELL	COMPUTER ACCESSORY, DOCKING STATION	PD01X	CN-0HD026-48643- 75P-5722	NONE
1	EPSON	PRINTER, INKJET, MFP, COLOR	C531B	UM2Y110348	061761
1	EIKI	RECORDER, CASSETTE TAPE	5190	NONE	005548
1	DELL	MONITOR, LCD	1704FP	CN0Y42997161854PA N2X	032172
1	AXIS	CAMERA, SECURITY, NETWORK CCTV	210A	00408C7F2429	025024
1	BELKIN	KVM, 2-PORT	F1D102	3012457599	018374
1	HP	PRINTER, LASER, COLOR	Q5983A	CNNC16802	032404
1	HP	PRINTER, LASER, MONO	Q5964A	CNGKB46025	032876
1	HP	PRINTER, LASER, MONO	CB368A	CNBJR87821	NONE
1	APC	UPS	SUA1500RM2U	AS044121127	041073
1	MILLER	WELDER, ARC, AC/DC	DIALARC 250	KB085500	013587
1	LENOVO	COMPUTER, DESKTOP	7484-CTO	L3A1934	040302
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7003D0027115	021797
1	GATEWAY	COMPUTER, DESKTOP	E6610D	0038597977	032975
1	HP	PRINTER, LASER, MONO	CE459A	CNB9057478	042624

**SURPLUS EQUIPMENT
JUNE 20, 2017**

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	BROTHER	FAX, LASER, MFP, MONO	FAX-2820	U61325D2N334301	048458
1	HP	PRINTER, LASER, MFP, MONO	CF286A	CNF8G3P20J	049147
1	D-LINK	SWITCH, NETWORK, 24- PORT	DSS-24T	C204138001552	NONE
1	BELKIN	KVM, 8-PORT	F1DA108T	3041251161	NONE
1	SHARP	TELEVISION, CRT	N/A	NONE	NONE
1	BROTHER	FAX, LASER, MFP, MONO	FAX-2920	U61326L9N235670	041144
1	HP	PRINTER, LASER, COLOR	CB443A	JPBC81R97M	037840
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7006C0029804	019953
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7007K0019383	025720
1	DELL	COMPUTER, DESKTOP	OPTIPLEX 780	1N1F5P1	042859
1	SHARP	COPIER/PRINTER, LASER, MONO	AR-M455N	96000412	040216
1	PANASONIC	CAMERA, VIDEO, DIGITAL	AG-DVC20P	A9HK00159R	039901
1	PANASONIC	CAMERA, VIDEO, DIGITAL	AG-DVC20P	A9HK00148R	039902
1	PANASONIC	CAMERA, VIDEO, DIGITAL	AG-DVC7P	A7HK00505R	037088
1	CEDAR RAPID ENGINEERING CO.	DRILL PRESS	019	2743	002689
5	THERMO SCIENTIFIC	FUME HOOD	SAFEAIRE II	NONE	NONE
1	LABCONCO	FUME HOOD	N/A	110541990C	NONE
1	LABCONCO	FUME HOOD	N/A	110541999C	NONE
1	STONE HYDRAULICS	AUTOMOTIVE LIFT, HYDRAULIC, 2-POST	AB 1270	15425	021124
1	SNAP-ON	AUTOMOTIVE LIFT, HYDRAULIC, 2-POST	320	S043201270	002657
1	DYNA TECHNOLOGY CO.	MILL, CNC, 3-AXIS KNEE- TYPE	EM3116	EM31092	011977

Agenda Item (VI-B-8-b)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Surplus Property - Replacement
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; and (2) authorize the property to be disposed of on behalf of the District.

Background Narrative:

Education Code Section 81454 permits the Board of Trustees, for the purpose of replacement, to dispose of District property by the responsible bidder whose net bid is the lowest and has deducted the purchase price for the District property from the price bid for furnishing new materials. Bids were obtained from three vendors: Mazak, Machining Time Savers, Inc., and Southwestern Industries, Inc. with Machining Time Savers, Inc. having the lowest net bid. Staff proposes the equipment identified in the attachment be disposed of by Machining Time Savers, Inc.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

Attachments:

[06202017_Replacement Property List](#)

SURPLUS EQUIPMENT
JUNE 20, 2017

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	HAAS	MILL, CNC, VERTICAL MACHINING CENTER	VF0	21528	013989

Agenda Item (VI-B-8-c)

Meeting	6/20/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-c)
Subject	Notices of Completion
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees 1) accept the project listed on the attachment as complete, and 2) approve the execution of the Notice of Completion (under Civil Code Section 3093 – Public Works).

Background Narrative:

Facilities Planning & Development staff reports that the project listed on the attachment is now complete.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Nathaniel Jones, Vice President, Business Services (MVC)
Majd Askar, Director of Business Services

Attachments:

[06202017_Notice of Completion](#)

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

Name
Business and Financial Services
Street
Address
City &
State

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is _____
- The full address of the owner is _____

- The nature of the interest or estate of the owner is in fee.

(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

- A work of improvement on the property hereinafter described was completed on _____ . The work done was:

- The name of the contractor, if any, for such work of improvement was _____

(If no contractor for work of improvement as a whole, insert "none")

(Date of Contract)

- The property on which said work of improvement was completed is in the city of _____ ,
County of _____ , State of California, and is described as follows: _____

- The street address of said property is _____

(If no street address has been officially assigned, insert "none")

Dated: _____

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the _____ the declarant of the foregoing
("President of," "Manager of," "A partner of," "Owner of," etc.)
notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ , 20 _____ , at _____ , California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of
completion are true)

Agenda Item (VII-A)

Meeting 6/20/2017 - Regular
Agenda Item Consent Agenda Information (VII-A)
Subject Monthly Financial Report for Month Ending – May 31, 2017
College/District District
Information Only

Background Narrative:

See the attached monthly Financial Report for the period July 1, 2016 through May 31, 2017.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

Attachments:

[06202017_Financial Report for July 2016 - May 2017](#)

MONTHLY FINANCIAL REPORT
JULY 1, 2016 – MAY 31, 2017

<u>General Funds</u>	<u>Page</u>
Resource 1000 - General Operating	2
Resource 1050 - Parking	3
Resource 1070 - Student Health Services	4
Resource 1080 - Community Education	5
Resource 1090 - Performance Riverside	6
Resource 1110 - Contractor-Operated Bookstore	7
Resource 1120 - Center for Social Justice and Civil Liberties	8
Resource 1170 - Customized Solutions	9
Resource 1180 - Redevelopment Pass-Through	10
Resource 1190 - Grants and Categorical Programs	11
<u>Special Revenue Funds</u>	
Resource 3200 - Food Services	12
Resource 3300 - Child Care	13
<u>Capital Projects Funds</u>	
Resource 4100 - State Construction & Scheduled Maintenance	14
Resource 4130 - La Sierra Capital	15
<u>General Obligation Bond Capital Project Funds</u>	
Resource 4390 - G. O. Bond Series 2015E Capital Appreciation Bonds	16
<u>Internal Service Funds</u>	
Resource 6100 - Self-Insured PPO Health Plan	17
Resource 6110 - Self-Insured Workers Compensation	18
Resource 6120 - Self-Insured General Liability	19
Resource 6900 – Internal Service Fund – OPEB	20
<u>Expendable Trust and Agency Funds</u>	
Associated Students of RCCD	21
Student Financial Aid	22
RCCD Development Corporation	23

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED MAY 31, 2017**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 184,678,639	\$ 175,382,613	\$ 175,382,613	\$ 164,024,070
Inter/Intrafund Transfer from				
Customized Solutions (Resource 1170)	5,232	0	0	0
District Bookstore (Resource 1110)	309,232	1,051,333	1,051,333	788,500
Total Revenues	\$ 184,993,103	\$ 176,433,946	\$ 176,433,946	\$ 164,812,570
Expenditures				
Academic Salaries	\$ 72,273,764	\$ 76,443,923	\$ 76,321,025	\$ 68,383,306
Classified Salaries	29,965,557	33,172,373	31,033,195	27,533,399
Employee Benefits	38,759,827	46,643,305	46,646,381	37,152,842
Materials & Supplies	1,791,958	2,404,807	2,595,544	1,528,682
Services	15,921,286	37,310,848	37,528,818	12,790,799
Capital Outlay	1,171,694	1,157,241	2,984,191	767,020
Student Aid	0	0	53,710	39,847
Intrafund Transfers For:				
DSP&S Program (Resource 1190)	590,024	665,157	665,157	498,868
Center for Social Justice and Civil Liberties (Resource 1120)	149,847	168,706	168,706	126,530
Federal Work Study (Resource 1190)	312,250	348,265	348,265	120,419
Student Financial Assist (Resource 1190)	935,159	14,341	14,341	14,341
Veteran Services (Resource 1190)	2,493	4,842	4,842	4,842
Interfund Transfer to:				
Resource 4130	1,270,000	2,630,000	2,630,000	2,630,000
Total Expenditures	\$ 163,143,860	\$ 200,963,808	\$ 200,994,175	\$ 151,590,895
Revenues Over (Under) Expenditures	\$ 21,849,243	\$ (24,529,862)	\$ (24,560,229)	\$ 13,221,674
Beginning Fund Balance	14,667,941	36,517,184	36,517,184	36,517,184
Ending Fund Balance	\$ 36,517,184	\$ 11,987,322	\$ 11,956,955	\$ 49,738,859
Ending Cash Balance				\$ 50,196,344

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,713,282	\$ 2,896,177	\$ 2,896,177	\$ 2,732,452
Expenditures				
Classified Salaries	\$ 1,651,936	\$ 1,548,043	\$ 1,548,043	\$ 1,373,042
Employee Benefits	618,606	566,546	566,546	464,613
Materials & Supplies	32,642	48,846	48,925	31,182
Services	706,917	851,183	843,990	654,187
Capital Outlay	120,262	219,340	226,454	81,975
Total Expenditures	\$ 3,130,363	\$ 3,233,958	\$ 3,233,958	\$ 2,605,000
Revenues Over (Under) Expenditures	\$ (417,082)	\$ (337,781)	\$ (337,781)	\$ 127,452
Beginning Fund Balance	(36,982)	(454,063)	(454,063)	(454,063)
Ending Fund Balance	\$ (454,063)	\$ (791,844)	\$ (791,844)	\$ (326,611)
Ending Cash Balance				\$ (292,452)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,517,810	\$ 1,480,500	\$ 1,480,500	\$ 1,238,332
Expenditures				
Academic Salaries	\$ 444,802	\$ 470,668	\$ 473,792	\$ 406,309
Classified Salaries	537,324	671,314	643,409	458,632
Employee Benefits	287,558	280,816	302,056	246,635
Materials & Supplies	72,637	115,030	140,230	79,874
Services	218,918	314,405	302,746	183,645
Capital Outlay	28,192	53,266	43,266	9,684
Total Expenditures	\$ 1,589,430	\$ 1,905,499	\$ 1,905,499	\$ 1,384,779
Revenues Over (Under) Expenditures	\$ (71,620)	\$ (424,999)	\$ (424,999)	\$ (146,447)
Beginning Fund Balance	2,189,378	2,117,758	2,117,758	2,117,758
Ending Fund Balance	\$ 2,117,758	\$ 1,692,759	\$ 1,692,759	\$ 1,971,311
Ending Cash Balance				\$ 1,898,935

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 128,035	\$ 130,006	\$ 130,006	\$ 144,038
Expenditures				
Academic Salaries	\$ 2,674	\$ 0	\$ 0	\$ 188
Classified Salaries	103,119	103,798	103,798	96,455
Employee Benefits	27,008	26,891	26,891	15,450
Materials & Supplies	3,155	3,300	3,300	1,401
Services	42,177	42,716	42,716	26,508
Total Expenditures	\$ 178,133	\$ 176,705	\$ 176,705	\$ 140,002
Revenues Over (Under) Expenditures	\$ (50,098)	\$ (46,699)	\$ (46,699)	\$ 4,036
Beginning Fund Balance	(236,942)	(287,040)	(287,040)	(287,040)
Ending Fund Balance	\$ (287,040)	\$ (333,739)	\$ (333,739)	\$ (283,004)
Ending Cash Balance				\$ (282,771)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED MAY 31, 2017**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 299,587	\$ 248,240	\$ 248,240	\$ 259,873
Intrafund Transfer from Performance Riverside (Resource 1090)	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	<u>206,250</u>
Total Revenues	<u>\$ 574,587</u>	<u>\$ 523,240</u>	<u>\$ 523,240</u>	<u>\$ 466,123</u>
Expenditures				
Academic Salaries	\$ 9,969	\$ 16,119	\$ 7,688	\$ 9,336
Classified Salaries	183,010	175,274	171,774	155,681
Employee Benefits	81,878	83,832	82,608	71,324
Materials & Supplies	20,513	24,013	5,472	3,392
Services	<u>190,261</u>	<u>198,450</u>	<u>230,146</u>	<u>230,034</u>
Total Expenditures	<u>\$ 485,630</u>	<u>\$ 497,688</u>	<u>\$ 497,688</u>	<u>\$ 469,767</u>
Revenues Over (Under) Expenditures	\$ 88,957	\$ 25,552	\$ 25,552	\$ (3,644)
Beginning Fund Balance	<u>(806,432)</u>	<u>(717,476)</u>	<u>(717,476)</u>	<u>(717,476)</u>
Ending Fund Balance	<u>\$ (717,476)</u>	<u>\$ (691,924)</u>	<u>\$ (691,924)</u>	<u>\$ (721,120)</u>
Ending Cash Balance				<u>\$ (708,234)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED MAY 31, 2017**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,106,055	\$ 1,101,270	\$ 1,101,270	\$ 897,284
Expenditures				
Services	\$ 43,600	\$ 43,600	\$ 43,600	\$ 32,700
Interfund Transfer to				
Food Services (Resource 3200)	155,045	105,045	105,045	78,784
Riverside - Early Childhood Services (Resource 3300)	75,000	75,000	75,000	56,250
Intrafund Transfer to				
Performance Riverside (Resource 1090)	275,000	275,000	275,000	206,250
General Operating (Resource 1000)	309,232	1,051,333	1,051,333	788,500
Total Expenditures	\$ 857,877	\$ 1,549,978	\$ 1,549,978	\$ 1,162,484
Revenues Over (Under) Expenditures	\$ 248,178	\$ (448,708)	\$ (448,708)	\$ (265,200)
Beginning Fund Balance	208,317	456,496	456,496	456,496
Ending Fund Balance	\$ 456,496	\$ 7,788	\$ 7,788	\$ 191,296
Ending Cash Balance				\$ 191,296

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Center for Social Justice and Civil Liberties is used to record the revenues and expenditures associated with operating the museum, archive, and educational center.

Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 25,408	\$ 25,400	\$ 25,400	\$ 25,082
Intrafund Transfer from General Operating (Resource 1000)	149,847	168,706	168,706	126,530
Total Revenues	<u>\$ 175,255</u>	<u>\$ 194,106</u>	<u>\$ 194,106</u>	<u>\$ 151,612</u>
Expenditures				
Classified Salaries	\$ 57,746	\$ 89,436	\$ 8,751	\$ 2
Employee Benefits	34,397	60,424	31,421	0
Materials & Supplies	1,161	1,350	4,910	391
Services	72,106	50,849	156,766	108,645
Capital Outlay	2,178	0	211	0
Total Expenditures	<u>\$ 167,589</u>	<u>\$ 202,059</u>	<u>\$ 202,059</u>	<u>\$ 109,038</u>
Revenues Over (Under) Expenditures	\$ 7,667	\$ (7,953)	\$ (7,953)	\$ 42,573
Beginning Fund Balance	5,468	13,134	13,134	13,134
Ending Fund Balance	<u>\$ 13,134</u>	<u>\$ 5,181</u>	<u>\$ 5,181</u>	<u>\$ 55,707</u>
Ending Cash Balance				<u>\$ 55,707</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 336,463	\$ 773,216	\$ 1,312,392	\$ 379,595
Expenditures				
Academic Salaries	\$ 27,361	\$ 0	\$ 0	\$ 0
Classified Salaries	147,643	152,736	152,736	140,008
Employee Benefits	82,611	79,416	79,416	66,677
Materials & Supplies	3,593	30,150	31,650	1,033
Services	322,162	941,581	1,479,257	488,278
Capital Outlay	0	3,500	3,500	0
Intrafund Transfer For:				
General Fund (Resource 1000)	5,232	0	0	0
Total Expenditures	\$ 588,602	\$ 1,207,383	\$ 1,746,559	\$ 695,996
Revenues Over (Under) Expenditures	\$ (252,139)	\$ (434,167)	\$ (434,167)	\$ (316,401)
Beginning Fund Balance	419,187	167,047	167,047	167,047
Ending Fund Balance	\$ 167,047	\$ (267,120)	\$ (267,120)	\$ (149,353)
Ending Cash Balance				\$ (236,376)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,900,184	\$ 1,889,750	\$ 1,889,750	\$ 1,070,289
Expenditures				
Services	\$ 399,386	\$ 567,283	\$ 567,283	\$ 284,231
Capital Outlay	6,292,424	3,307,759	3,307,759	394,153
Total Expenditures	\$ 6,691,810	\$ 3,875,042	\$ 3,875,042	\$ 678,385
Revenues Over (Under) Expenditures	\$ (4,791,626)	\$ (1,985,292)	\$ (1,985,292)	\$ 391,904
Beginning Fund Balance	9,478,952	4,687,326	4,687,326	4,687,326
Ending Fund Balance	\$ 4,687,326	\$ 2,702,034	\$ 2,702,034	\$ 5,079,230
Ending Cash Balance				\$ 5,079,169

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 38,680,461	\$ 66,181,065	\$ 80,282,100	\$ 57,745,468
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	590,024	665,157	665,157	498,868
For Federal Work Study	312,250	348,265	348,265	120,419
For Student Financial Assistance	935,159	14,341	14,341	14,341
For Veteran Services	2,493	4,842	4,842	4,842
Total Revenues	<u>\$ 40,520,387</u>	<u>\$ 67,213,670</u>	<u>\$ 81,314,705</u>	<u>\$ 58,383,938</u>
Expenditures				
Academic Salaries	\$ 5,711,215	\$ 5,723,575	\$ 9,297,567	\$ 5,736,379
Classified Salaries	12,024,211	13,445,870	16,843,734	11,774,627
Employee Benefits	5,518,636	7,336,824	9,340,584	5,267,628
Materials & Supplies	1,986,137	8,161,523	6,080,431	1,470,852
Services	10,493,423	26,100,298	30,813,254	7,013,671
Capital Outlay	3,438,172	5,003,132	7,335,109	1,860,446
Student Grants (Financial, Book, Meal, Transportation)	1,348,594	1,442,448	1,604,026	918,632
Total Expenditures	<u>\$ 40,520,387</u>	<u>\$ 67,213,670</u>	<u>\$ 81,314,705</u>	<u>\$ 34,042,236</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 24,341,702
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 24,341,702</u>
Ending Cash Balance				<u>\$ 23,725,821</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 2,882,332	\$ 2,991,142	\$ 2,991,142	\$ 2,585,184
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	<u>155,045</u>	<u>105,045</u>	<u>105,045</u>	<u>78,784</u>
Total Revenues	<u>\$ 3,037,377</u>	<u>\$ 3,096,187</u>	<u>\$ 3,096,187</u>	<u>\$ 2,663,968</u>
Expenditures				
Classified Salaries	\$ 996,803	\$ 1,079,578	\$ 1,079,578	\$ 920,699
Employee Benefits	327,407	415,765	415,765	316,373
Materials & Supplies	1,255,366	1,283,711	1,283,711	1,086,325
Services	228,461	226,450	226,450	182,345
Capital Outlay	<u>16,462</u>	<u>36,809</u>	<u>36,809</u>	<u>13,987</u>
Total Expenditures	<u>\$ 2,824,499</u>	<u>\$ 3,042,313</u>	<u>\$ 3,042,313</u>	<u>\$ 2,519,729</u>
Revenues Over (Under) Expenditures	\$ 212,878	\$ 53,874	\$ 53,874	\$ 144,239
Beginning Fund Balance	<u>773,365</u>	<u>986,243</u>	<u>986,243</u>	<u>986,243</u>
Ending Fund Balance	<u>\$ 986,243</u>	<u>\$ 1,040,117</u>	<u>\$ 1,040,117</u>	<u>\$ 1,130,482</u>
Ending Cash Balance				<u>\$ 1,121,207</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED MAY 31, 2017**

Child Care was established to manage the finances of the District's child care centers at all three colleges.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,354,718	\$ 1,344,975	\$ 1,344,975	\$ 1,246,641
Interfund Transfer from Contractor-Operated Bookstore (Resource 1110)	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>56,250</u>
Total Revenues	<u>\$ 1,429,718</u>	<u>\$ 1,419,975</u>	<u>\$ 1,419,975</u>	<u>\$ 1,302,891</u>
Expenditures				
Academic Salaries	\$ 635,449	\$ 696,611	\$ 671,611	\$ 542,652
Classified Salaries	279,469	390,388	415,388	381,870
Employee Benefits	160,760	255,089	255,089	122,213
Materials & Supplies	44,624	55,411	64,411	30,219
Services	63,052	66,569	64,569	42,346
Capital Outlay	<u>48,801</u>	<u>40,000</u>	<u>33,000</u>	<u>5,867</u>
Total Expenditures	<u>\$ 1,232,156</u>	<u>\$ 1,504,068</u>	<u>\$ 1,504,068</u>	<u>\$ 1,125,166</u>
Revenues Over (Under) Expenditures	\$ 197,562	\$ (84,093)	\$ (84,093)	\$ 177,725
Beginning Fund Balance	<u>601,631</u>	<u>799,193</u>	<u>799,193</u>	<u>799,193</u>
Ending Fund Balance	<u>\$ 799,193</u>	<u>\$ 715,100</u>	<u>\$ 715,100</u>	<u>\$ 976,918</u>
Ending Cash Balance				<u>\$ 987,349</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4390).

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,285,244	\$ 7,736,992	\$ 7,611,024	\$ 6,710,540
Interfund Transfer from General Obligation Bond Funded Projects (Resource 4390)	20,950	0	0	0
Total Revenues	<u>\$ 2,306,194</u>	<u>\$ 7,736,992</u>	<u>\$ 7,611,024</u>	<u>\$ 6,710,540</u>
Expenditures				
Classified Salaries	\$ 597	\$ 0	\$ 0	\$ 0
Employee Benefits	57	0	0	0
Services	6,707	0	0	14,979
Capital Outlay	2,266,785	7,736,992	7,611,024	1,115,117
Total Expenditures	<u>\$ 2,274,147</u>	<u>\$ 7,736,992</u>	<u>\$ 7,611,024</u>	<u>\$ 1,130,096</u>
Revenues Over (Under) Expenditures	\$ 32,048	\$ 0	\$ 0	\$ 5,580,444
Beginning Fund Balance	12,422	44,470	44,470	44,470
Ending Fund Balance	<u>\$ 44,470</u>	<u>\$ 44,470</u>	<u>\$ 44,470</u>	<u>\$ 5,624,914</u>
Ending Cash Balance				<u>\$ 5,567,819</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 10,556	\$ 10,000	\$ 10,000	\$ 24,602
Inter/Intrafund Transfer from General Operating (Resource 1000)	<u>1,270,000</u>	<u>2,630,000</u>	<u>2,630,000</u>	<u>2,630,000</u>
Total Revenues	<u>\$ 1,280,556</u>	<u>\$ 2,640,000</u>	<u>\$ 2,640,000</u>	<u>\$ 2,654,602</u>
Expenditures				
Capital Outlay	<u>\$ 9,400,891</u>	<u>\$ 2,849,109</u>	<u>\$ 2,849,109</u>	<u>\$ 1,257,027</u>
Total Expenditures	<u>\$ 9,400,891</u>	<u>\$ 2,849,109</u>	<u>\$ 2,849,109</u>	<u>\$ 1,257,027</u>
Revenues Over (Under) Expenditures	\$ (8,120,335)	\$ (209,109)	\$ (209,109)	\$ 1,397,575
Beginning Fund Balance	<u>8,510,141</u>	<u>389,806</u>	<u>389,806</u>	<u>389,806</u>
Ending Fund Balance	<u>\$ 389,806</u>	<u>\$ 180,697</u>	<u>\$ 180,697</u>	<u>\$ 1,787,381</u>
Ending Cash Balance				<u>\$ 2,129,775</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED MAY 31, 2017**

General Obligation Series 2015E Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 43, Resource 4390 - GO Bond Series 2015E Capital Appreciation Bonds

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 49,515	\$ 130,000	\$ 130,000	\$ 44,763
Proceeds from General Obligation Bond Series 2015E	44,817,527	0	0	0
Total Revenues	\$ 44,867,042	\$ 130,000	\$ 130,000	\$ 44,763
Expenditures				
Classified Salaries	\$ 403,434	\$ 741,939	\$ 741,939	\$ 270,441
Employee Benefits	187,774	377,672	377,672	113,604
Materials & Supplies	1,531	0	1,530	1,533
Services	188,517	252,728	252,728	122,274
Capital Outlay	34,901,350	21,090,284	21,088,754	1,002,385
Total Expenditures	\$ 35,682,605	\$ 22,462,623	\$ 22,462,623	\$ 1,510,237
Revenues Over (Under) Expenditures	\$ 9,184,437	\$ (22,332,623)	\$ (22,332,623)	\$ (1,465,474)
Beginning Fund Balance	945,022	10,129,460	10,608,458	10,608,458
Ending Fund Balance	\$ 10,129,460	\$ (12,203,163)	\$ (11,724,165)	\$ 9,142,984
Ending Cash Balance				\$ 8,965,914

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED MAY 31, 2017**

Self-Insured PPO Health Plan is used to account for the revenues and expenditures of the District's health self-insurance program.

Fund 61, Resource 6100 - Self-Insured PPO Health Plan

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 7,358,980	\$ 9,498,791	\$ 9,498,791	\$ 9,007,477
Expenditures				
Classified Salaries	\$ 79,697	\$ 109,341	\$ 109,341	\$ 99,028
Employee Benefits	35,774	40,390	40,390	38,298
Services	5,574,042	8,599,069	8,599,069	5,469,664
Total Expenditures	\$ 5,689,513	\$ 8,748,800	\$ 8,748,800	\$ 5,606,990
Revenues Over (Under) Expenditures	\$ 1,669,467	\$ 749,991	\$ 749,991	\$ 3,400,487
Beginning Fund Balance	(1,080,107)	589,360	589,360	589,360
Ending Fund Balance	\$ 589,360	\$ 1,339,351	\$ 1,339,351	\$ 3,989,847
Ending Cash Balance				\$ 3,978,963

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED MAY 31, 2017**

Self-Insured Workers' Compensation is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

Fund 61, Resource 6110 - Self-Insured Workers' Compensation

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,465,755	\$ 706,887	\$ 706,887	\$ 637,266
Expenditures				
Classified Salaries	\$ 238,229	\$ 430,643	\$ 425,643	\$ 216,317
Employee Benefits	89,196	222,306	222,306	86,166
Materials & Supplies	5,804	24,179	33,954	6,776
Services	1,691,343	1,938,445	1,933,670	(1,182,713)
Capital Outlay	0	20,025	20,025	27,766
Total Expenditures	\$ 2,024,572	\$ 2,635,598	\$ 2,635,598	\$ (845,688)
Revenues Over (Under) Expenditures	\$ (558,817)	\$ (1,928,711)	\$ (1,928,711)	\$ 1,482,954
Beginning Fund Balance	3,907,285	3,348,468	3,078,468	3,078,468
Ending Fund Balance	\$ 3,348,468	\$ 1,419,757	\$ 1,149,757	\$ 4,561,422
Ending Cash Balance				\$ 4,863,103

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Self-Insured General Liability is used to account for the revenues and expenditures of the District's general liability self-insurance program.

Fund 61, Resource 6120 - Self-Insured General Liability

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,041,047	\$ 1,383,294	\$ 1,383,294	\$ 1,090,240
Expenditures				
Academic Salaries	\$ 0	\$ 895	\$ 895	\$ 0
Classified Salaries	91,627	181,920	181,920	83,173
Employee Benefits	32,579	97,733	97,733	33,148
Materials & Supplies	4,391	3,490	3,490	204
Services	954,866	1,736,982	1,736,982	703,889
Capital Outlay	2,678	6,500	6,500	0
Total Expenditures	\$ 1,086,140	\$ 2,027,520	\$ 2,027,520	\$ 820,414
Revenues Over (Under) Expenditures	\$ 954,906	\$ (644,226)	\$ (644,226)	\$ 269,826
Beginning Fund Balance	288,426	1,243,332	1,243,332	1,243,332
Ending Fund Balance	\$ 1,243,332	\$ 599,106	\$ 599,106	\$ 1,513,158
Ending Cash Balance				\$ 1,520,850

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Internal Services Fund - OPEB Liability is used to account for the funds accumulated to address future retiree health benefits that are transferred to an irrevocable trust established with CalPERS - California Employees' Retiree Benefit Trust (CERBT).

Fund 69, Resource 6900 - Internal Services Fund - OPEB Liability

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 325,339	\$ 372,070	\$ 372,070	\$ 249,632
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 325,339	\$ 372,070	\$ 372,070	\$ 249,632
Beginning Fund Balance	0	325,339	325,339	325,339
Ending Fund Balance	<u>\$ 325,339</u>	<u>\$ 697,409</u>	<u>\$ 697,409</u>	<u>\$ 574,971</u>
Ending Cash Balance				<u>\$ 574,971</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

Associated Students of RCCD

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 914,339	\$ 1,044,353	\$ 1,044,353	\$ 887,160
Expenditures				
Materials & Supplies	\$ 976,818	\$ 1,270,015	\$ 1,270,015	\$ 879,427
Total Expenditures	\$ 976,818	\$ 1,270,015	\$ 1,270,015	\$ 879,427
Revenues Over (Under) Expenditures	\$ (62,479)	\$ (225,662)	\$ (225,662)	\$ 7,733
Beginning Fund Balance	1,315,480	1,253,002	1,253,002	1,253,002
Ending Fund Balance	<u>\$ 1,253,002</u>	<u>\$ 1,027,340</u>	<u>\$ 1,027,340</u>	<u>\$ 1,260,735</u>
ASRCCD Trust Fund Ending Balance				<u>\$ 1,250,712</u>
Ending Cash Balance				<u>\$ 2,503,678</u>

** Note: Ending Cash Balance includes both ASRCCD Funds and Trust Funds for College and Students Organizations

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

	<u>Student Financial Aid</u>			
	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 54,127,415	\$ 73,015,000	\$ 73,015,000	\$ 51,788,891
Expenditures				
Other				
Scholarships and Grant Reimbursements	\$ 54,122,866	\$ 73,015,000	\$ 73,015,000	\$ 51,635,914
Total Expenditures	\$ 54,122,866	\$ 73,015,000	\$ 73,015,000	\$ 51,635,914
Revenues Over (Under) Expenditures	\$ 4,550	\$ 0	\$ 0	\$ 152,977
Beginning Fund Balance	46,605	51,155	51,155	51,155
Ending Fund Balance	\$ 51,155	\$ 51,155	\$ 51,155	\$ 204,131
Ending Cash Balance				\$ 317,327

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MAY 31, 2017**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

RCCD Development Corporation

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 8	\$ 8	\$ 8	\$ 6
Expenditures				
Services	\$ 71	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 71	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ (63)	\$ 8	\$ 8	\$ 6
Beginning Fund Balance	<u>16,237</u>	<u>16,174</u>	<u>16,174</u>	<u>16,174</u>
Ending Fund Balance	<u>\$ 16,174</u>	<u>\$ 16,182</u>	<u>\$ 16,182</u>	<u>\$ 16,180</u>
Ending Cash Balance				<u>\$ 16,180</u>

Agenda Item (VIII-B-1)

Meeting	6/20/2017 - Regular
Agenda Item	Committee - Teaching and Learning (VIII-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[Proposed Curricular Changes](#)
[Proposed Curricular Changes No 2](#)

1. New Courses

The courses below are required for Norco College's new Facility Maintenance program.

<i>Course</i>	<i>Title</i>	<i>College</i>
MAN-68	Fundamentals of Maintenance	N
MAN-69	Fundamentals of Tooling and Test Equipment	N

2. Major Modifications

The course below is being modified to adjust the lab hours from 90 to 81. The prerequisite course, ENE-42, SolidWorks I, is also being modified to adjust lab hours, and the modification has been previously reviewed and approved.

<i>Course</i>	<i>Title</i>	<i>College</i>
ENE-42B	SolidWorks II	N

The modifications to the courses below include changes to the description and objectives, and alignment with C-ID MUS-180, Large Ensemble.

<i>Course</i>	<i>Title</i>	<i>College</i>
MUS-68	Community Symphony	R
MUS-73	Vocal Jazz Singers	R
MUS-81	Consort Singers	R
MUS-82	Wind Symphony	R
MUS-84	Jazz Orchestra	R

3. Course Inclusions

The course below is being proposed for inclusion in Norco College's inventory in anticipation of students who wish to gain more experience in Life Drawing in preparation for transfer to colleges and universities requiring portfolio for admission.

<i>Course</i>	<i>Title</i>	<i>College</i>
ART-40B	Intermediate Figure Drawing	N

The course below is being proposed for inclusion in Norco College's inventory. Norco College is planning to add a non-auditioned, community chorus which will include this course.

<i>Course</i>	<i>Title</i>	<i>College</i>
MUS-71	College Chorus	N

The course below is being proposed for inclusion in Norco College's inventory to meet a high demand for Guitar courses.

<i>Course</i>	<i>Title</i>	<i>College</i>
MUS-77	Guitar Ensemble	N

The course below is being proposed for inclusion in Norco College's inventory in order to expand the college's Choral offerings.

<i>Course</i>	<i>Title</i>	<i>College</i>
MUS-81	Consort Singers	N

The course below is being proposed for inclusion in Norco College's inventory in support of an articulation opportunity with Chaffey High School. The course will also be applicable for potential certificates/degrees in Art.

<i>Course</i>	<i>Title</i>	<i>College</i>
PHO-20	Introduction to Digital Photography	N

The course below is being proposed for inclusion in Norco College's inventory in order to expand the College's Theater offerings and allow for a rotation of Theater courses.

<i>Course</i>	<i>Title</i>	<i>College</i>
THE-29	Musical Theater Appreciation	N

4. Inclusion of State/Locally Approved Certificates/Degrees

Norco College would like to include Associate Degree for Transfer (ADT) in Art History (see attached) in its inventory. The AD-T in Art History is currently offered only at Riverside City College.

Title

College

Associate Degree for Transfer (ADT), Art History

N

Norco College Associate Degree for Transfer (ADT)
ART HISTORY

Required Courses: (18-20 units)		Units
ART-1*	History of Western Art: Prehistoric, Ancient and Medieval	3
ART-2*/2H*	History of Western Art: Renaissance through Contemporary/Honors History of Western Art: Renaissance through Contemporary	3
ART-17	Beginning Drawing	3
Electives	Choose from List A	3
Electives	Choose from List B	3
Electives	Choose from List C	3-5

List A: Choose 3 units from the following:

ART-5*	History of Non-Western Art	3
ART-9*	African Art History	3
ART-12*	Asian Art History	3
ART-13*	Pre-Columbian Art History	3
ART-14*	Latin American Art: Colonial to the Present	3

List B: Choose 3 units from the following:

ART-18	Intermediate Drawing	3
ART-20	Beginning Sculpture	3
ART-22	Basic Design	3
ART-23	Design and Color	3
ART-24	Three Dimensional Design	3
ART-26	Beginning Painting	3
ART-36A	Computer Art-Introduction	3
ART-40A	Figure Drawing-Introduction	3

List C: Choose 3-5 units from the following:

Any course from List A or List B not already used above		
ART-7*	Women Artists in History	3
ART-10*	Modern and Contemporary Art History	3
FRE-1*	French 1	5
FRE-2*	French 2	5
SPA-1*/1H*	Spanish 1/Honors Spanish 1	5
SPA-2*/2H*	Spanish 2/Honors Spanish 2	5
SPA-3*	Spanish 3	5
SPA-4*	Spanish 4	5

*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

1. Minor Course Modifications

<i>Course</i>	<i>Title</i>	<i>College</i>
EMS 50	Emergency Medical Technician (Minor Modification)	M
EMS 61	Introduction to Medical Pathophysiology (Minor Modification)	M
EMS-51	Emergency Medical Services – Basic Clinical/Field	M
EMS-59	Paramedic Field Preparation	M
EMS-60	Patient Assessment and Airway Management	M
EMS-62	Emergency Pharmacology	M
EMS-63	Cardiology	M
EMS-70	Trauma Management	M
EMS-71	Clinical Medical Specialty I	M
EMS-80	Medical Emergencies	M
EMS-81	Special Populations	M
EMS-82	Special Topics	M
EMS-83	Clinical Medical Specialty II	M
EMS-90	Assessment Based Management	M
EMS-91	Paramedic Field Internship	M
LIB 1	Introduction to Library Literacy	MNR

2. Major Course Modifications

<i>Course</i>	<i>Title</i>	<i>College</i>
MUS-P77	Advanced Guitar Ensemble	R

3. State/Locally Approved Certificate/Degree Deletions

<i>Program Name</i>	<i>Location</i>
Mobile Application Development	N
Early Childhood Infant and Toddler Specialization	N

Agenda Item (VIII-C-1)

Meeting	6/20/2017 - Regular
Agenda Item	Committee - Planning and Operations (VIII-C-1)
Subject	2019-2023 Five-Year Capital Construction Plan and Initial Project Proposals
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve: 1) the 2019-2023 Five-Year Capital Construction Plan; and 2) the Initial Project Proposals for Library Learning Center (Moreno Valley College), Center for Human Performance (Moreno Valley College), Multimedia and Arts Center (Norco College), Center for Human Performance and Kinesiology (Norco College), and Life Science/Physical Science Reconstruction (Riverside City College).

Background Narrative:

The California Community College Chancellor's Office requires each Community College District to submit annually a Five-Year Capital Construction Plan, proposed Initial Project Proposals (IPPs) for state funding.

In November 2016, Proposition 51 was passed. While the Board of Governors approved twenty-nine (29) projects for funding for the Fiscal Year (FY) 2017-18, the proposed Governor's Budget included only five (5) Proposition 51 bond-funded projects. The State Chancellor's Office has realigned strategy during this 2019-2023 Five-Year Construction Plan submission cycle with an interim policy implementation for FY 2019-2020 Capital Outlay Proposals. Previously submitted 2018-2019 Final Project Proposals (FPPs) become IPPs for 2019-2020, assuming that the projects remain capacity load eligible in FY 2019-20.

Provided for the Board's review and approval is Riverside Community College District's 2019-2023 Five-Year Capital Construction Plan. The following Initial Project Proposals (IPPs) being submitted are:

1. Moreno Valley College – Library Learning Center; Center for Human Performance
2. Norco College – Multimedia and Arts Center; Center for Human Performance and Kinesiology
3. Riverside City College – Life Science/Physical Science Reconstruction

The 2019-2023 Five-Year Capital Construction Plan District Project Priority Order list is attached for the Board's review (Exhibit I).

Prepared By: Irving Hendrick, Interim President, Moreno Valley College
Bryan Reece, President Norco College
Wolde-Ab Isaac, President, Riverside
Nathaniel Jones, Vice President, Business Services (MVC)
Beth Gomez, Vice President, Business Services, Norco College
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant

Attachments:

[2019-2013 Five Year Capital Construction Plan District Projects Priority Order](#)

No.	Project	Occupancy		Source	Schedule of Funds							
		ASF	Total Cost		2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	
1	STUDENT SERVICES REMODEL											
	-5,176	2018/2019		Moreno Valley College								
		\$11,000,000	NonState	(C)(E)	\$10,237,000							
2	BEN CLARK PUBLIC SAFETY TRAINING											
	11,187	2022/2023		Moreno Valley College			(P)(W)	(C)(E)				
		\$10,999,000	NonState			\$939,000	\$10,060,000					
3	LIBRARY LEARNING CENTER (LLC)											
	17,049	2023/2024		Moreno Valley College				(P)(W)	(C)(E)			
		\$26,138,000	State				\$1,860,000	\$24,278,000				
4	MULTIMEDIA AND ARTS CENTER (MAC											
	82,776	2023/2024		Norco College				(P)(W)	(C)(E)			
		\$67,828,000	State				\$4,617,000	\$63,211,000				
		\$1,629,000	NonState				\$109,000	\$1,520,000				
5	MAC SECONDARY EFFECTS											
	-87	2023/2024		Norco College					(C)(E)			
		\$200,000	NonState					\$200,000				
6	LIFE SCIENCE/PHYSICAL SCIENCE REC											
	-31,836	2024/2025		Riverside City College				(P)(W)	(C)(E)			
		\$21,734,000	State				\$1,565,000	\$20,169,000				
		\$3,601,000	NonState				\$553,000	\$3,048,000				
7	CENTER FOR HUMAN PERFORMANCE											
	41,319	2024/2025		Moreno Valley College				(P)(W)	(C)(E)			
		\$29,225,000	State				\$2,383,000	\$26,842,000				
8	CENTER FOR HUMAN PERFORMANCE											
	29,847	2024/2025		Norco College				(P)(W)	(C)(E)			
		\$25,162,000	State				\$2,003,000	\$23,159,000				
9	LIBRARY/LEARNING RESOURCE CENTE											
	19,272	2024/2025		Norco College				(P)(W)	(C)(E)			
		\$23,092,000	State					\$1,653,000	\$21,439,000			
10	CENTER FOR HUMAN PERFORMANCE											
	1,600	2024/2025		Norco College				(P)(W)	(C)(E)			
		\$7,646,000	State					\$632,000	\$7,014,000			
11	NATURAL SCIENCE BUILDING											
	25,213	2025/2026		Moreno Valley College				(P)(W)	(C)(E)			
		\$34,235,000	State					\$2,426,000	\$31,809,000			
12	COSMETOLOGY BUILDING											
	14,335	2025/2026		Riverside City College				(P)(W)	(C)(E)			
		\$19,798,000	State					\$847,000	\$18,951,000			
		\$1,592,000	NonState					\$800,000	\$792,000			
13	STUDENT SERVICES REMODEL FOR EF											
	9,558	2025/2026		Norco College					(P)(W)	(C)(E)		
		\$4,974,000	State					\$491,000	\$4,483,000			

Agenda Item (VIII-D-1)

Meeting	6/20/2017 - Regular
Agenda Item	Committee - Resources (VIII-D-1)
Subject	Tentative Budget for FY 2017-2018 and Notice of Public Hearing on the FY 2017-2018 Final Budget
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the FY 2017-2018 Tentative Budget, as presented, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools. It is also recommended that the Board of Trustees announce that: 1) the proposed FY 2017-2018 Final Budget will be available for public inspection beginning September 14, 2017, at the Office of the Vice Chancellor, Business and Financial Services; and 2) the public hearing will be held at 6:00 p.m. at a Board meeting on September 19, 2017, to be followed by the adoption of the FY 2017-2018 Final Budget.

Background Narrative:

On or before the first day of July, the District is required to develop a Tentative Budget for the ensuing fiscal year and to forward a copy to the Riverside County Superintendent of Schools. The Tentative Budget for FY 2017-2018 is attached for the Board's review and consideration. Changes to this budget will be reflected in the Final Budget which will be submitted in September for Board approval.

The essential purpose of the Tentative Budget is to establish spending authority for the District from July 1st until such time as the Final Budget is adopted by the Board of Trustees in September. This two-part budget process is necessary due to uncertainties associated with: the State's as yet to be adopted budget for the coming fiscal year; the State's unissued "Second Principal Apportionment (P2)" report for the current fiscal year, and; the District's year-end closing process which will be completed in August 2017.

It should be observed that the Riverside Community College District has adopted an approach to the Tentative Budget which yields a modified, continuing resolution budget. Thus, the Tentative Budget for fiscal 2018 reflects a continuation of the adopted FY 2016-2017 Budget, with certain modifications as described in the attachment.

The FY 2017-2018 Tentative Budget takes into consideration the Governor's January budget proposal and the modifications thereto described in the Governor's "May Revise" budget proposal.

Additionally, in accordance with Title 5, Section 58300, the Tentative Budget must indicate the date, time and location at which the Board will hold a public hearing concerning the Final Budget proposal. The staff recommends that the Board set September 19, 2017 as the date for the public hearing. Also, and pursuant to Title 5, Section 58301, the Final Budget proposal must be made available for inspection a minimum of three (3) days prior to the public hearing. We plan to use the Office of the Vice Chancellor, Business and Financial Services, for this purpose. Finally, we will publish this information in [The Press Enterprise](#).

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[06202017_FY 2017-2018 Tentative Base Budget - Resource 1000](#)
[06202017_FY 2017-2018 Tentative Budget](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 SIGNIFICANT ASSUMPTIONS FOR FY 2017-2018 TENTATIVE BASE BUDGET
 RESOURCE 1000
 (in millions)

1. FY 2016-2017 Ending Balance Projection:	
a. FY 2015-2016 adjustments include:	
i. No audit adjustments	\$ -
ii. P1 apportionment recalculation	\$ (.02)
b. FY 2016-2017 adjustments include:	
i. Additional growth funding, base adjustment and other	\$ 1.74
ii. Projected salary, benefits and operating cost savings	\$ 21.50*
2. FY 2017-2018 Base Revenue Budget Adjustments Include:	
a. COLA at 1.56%	\$ 2.52
b. Growth FTES at .46%; FY 2016-17 and FY 2015-16 Increase (Net)	\$ 1.34
c. Base Allocation	\$ 4.50
d. State Mandate Block Grant (One-time)	\$ (2.62)
e. Redevelopment Agency - Backfill (one-time)	\$.78
3. FY 2017-2018 Base Expenditure Budget Adjustments Include:	
a. Bargaining Unit Contract Increase	\$ 4.83
b. Full-time step/column/growth/placement/classification	\$ 1.03
c. New Full-Time Faculty Positions (12)	\$ 1.77
d. Part-Time Faculty Offset for New Full-Time Faculty Positions	\$ (.66)
e. Classified/Management Position Allocation	\$.80
f. Health Benefits (Net)	\$.24
g. PERS	\$.62
h. STRS	\$ 1.34
i. Sabbatical Leave	\$.07
j. Contracts/Agreements	\$.20
k. Election Cost – “Off Year”	\$ (.30)
l. Utilities	\$.08
m. Non-Resident Tuition Fee Base Budget Augmentation	\$ 1.44
n. Early Retirement Incentive - Reversal	\$ (5.41)
o. La Sierra Loan Repayment - Reversal	\$ (2.63)
p. Set-aside for Future Cost Increases	\$ 18.24

*Includes \$15.41 million of one-time State Mandate Block Grant funds set-aside for future cost increases and revenue reductions.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
TENTATIVE BUDGET

FISCAL YEAR 2017-2018

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 TENTATIVE BUDGET FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
 2017-2018

<u>Fund / Resource</u>	<u>Fund Name</u>	<u>Adopted Budget 2016-2017</u>	<u>Tentative Budget 2017-2018</u>
	<u>District</u>		
<u>General Funds</u>			
<u>Unrestricted - Fund 11</u>			
<u>Resource</u>			
1000	General Operating	\$ 208,510,156	\$ 218,372,518
1080	Community Education	(58,608)	(142,843)
1090	Performance Riverside	(149,723)	(86,744)
1110	Bookstore (Contract-Operated)	1,392,325	1,791,831
1170	Customized Solutions	<u>355,738</u>	<u>451,720</u>
	Total Unrestricted General Funds	<u>210,049,888</u>	<u>220,386,482</u>
<u>Restricted - Fund 12</u>			
<u>Resource</u>			
1050	Parking	2,245,382	2,809,607
1070	Student Health	3,565,569	3,523,644
1120	Center for Social Justice and Civil Liberties	202,581	212,083
1180	Redevelopment Pass-Through	6,405,964	7,541,822
1190	Grants and Categorical Programs	<u>51,302,759</u>	<u>76,067,672</u>
	Total Restricted General Funds	<u>63,722,255</u>	<u>90,154,828</u>
	Total General Funds	<u>273,772,143</u>	<u>310,541,310</u>
<u>Special Revenue - Funds 32 & 33</u>			
<u>Resource</u>			
3200	Food Services	4,020,966	4,141,157
3300	Child Care	<u>2,096,425</u>	<u>2,352,465</u>
	Total Special Revenue Funds	<u>6,117,391</u>	<u>6,493,622</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 TENTATIVE BUDGET FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
 2017-2018

<u>Fund / Resource</u>	<u>Fund Name</u>	<u>Adopted Budget 2016-2017</u>	<u>Tentative Budget 2017-2018</u>
<u>Capital Projects - Fund 41</u>			
<u>Resource</u>			
4100	State Construction & Scheduled Maintenance	8,379,247	8,478,833
4130	La Sierra Capital	<u>3,140,491</u>	<u>1,693,800</u>
	Total Capital Projects Funds	<u>11,519,738</u>	<u>10,172,633</u>
<u>General Obligation Bond - Fund 43</u>			
<u>Resource</u>			
4390	2015E Capital Appreciation Bonds	<u>9,128,843</u>	<u>8,303,227</u>
	Total General Obligation Bond Funds	<u>9,128,843</u>	<u>8,303,227</u>
<u>Internal Service - Fund 61</u>			
<u>Resource</u>			
6100	Self-Insured PPO Health Plan	7,368,812	12,469,295
6110	Self-Insured Workers' Compensation	4,440,882	3,096,922
6120	Self-Insured General Liability	<u>2,764,680</u>	<u>2,792,716</u>
	Total Internal Service Funds	<u>14,574,374</u>	<u>18,358,933</u>
<u>Other Internal Services - Fund 69</u>			
<u>Resource</u>			
6900	Other Internal Services, Retirees' Benefits	<u>601,035</u>	<u>878,206</u>
	Total Other Internal Services Funds	<u>601,035</u>	<u>878,206</u>
	Total District Funds	<u>\$ 315,713,524</u>	<u>\$ 354,747,931</u>
<u>Expendable Trust and Agency</u>			
<u>Student Financial Aid Accounts</u>			
	Student Federal Grants	\$ 67,775,000	\$ 67,775,000
	State of California Student Grants	4,700,000	4,700,000
	Local Scholarships Student Grants	<u>586,605</u>	<u>586,605</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
TENTATIVE BUDGET FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
2017-2018

<u>Fund / Resource</u>	<u>Fund Name</u>	<u>Adopted Budget 2016-2017</u>	<u>Tentative Budget 2017-2018</u>
	Total Student Financial Aid Accounts	<u>73,061,605</u>	<u>73,061,605</u>
<u>Other Account</u>			
	Associated Students of RCCD	<u>2,624,981</u>	<u>2,624,981</u>
	Total Expendable Trust and Agency	<u>\$ 75,686,586</u>	<u>\$ 75,686,586</u>
	Grand Total	<u>\$ 391,400,110</u>	<u>\$ 430,434,517</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1000 - UNRESTRICTED GENERAL FUND - INCOME

TENTATIVE OPERATING BUDGET
 2017-2018

Estimated Beginning Balance, July 1		<u>\$ 35,811,630</u>
Federal Income		
Student Financial Aid Adm. Fees	<u>\$ 196,606</u>	
Total Federal Income		196,606
State General Apportionment		97,733,633
Other State Income		
Apprenticeship	481,789	
Enrollment Fee Waiver Administration	454,399	
Education Protection Account	23,568,130	
Homeowner's Prop Tax Exemption	448,452	
Lottery	4,200,000	
Part-Time Faculty Compensation/Hours/Health Ins	628,290	
RDA Backfill	776,650	
State Mandated Costs	<u>796,198</u>	
Total Other State Income		31,353,908
Local Income		
RDA Asset Liquidation	418,914	
Property Taxes	38,641,689	
Food Sales / Commissions	123,000	
Stale Dated Checks (Resource 0800)	60,000	
Interest	204,000	
Enrollment Fees	8,728,741	
Nonresident Student Fees	3,385,273	
Transcript / Late Application Fees	122,000	
Other Student Fees	208,470	
Cosmetology / Dental Hygiene / Other Sales	49,600	
Leases and Rental Income	795,323	
Donations	8,280	
Miscellaneous Local Income	<u>165,021</u>	
Total Local Income		52,910,311
Other/Incoming Transfers		
Sales - Obsolete Equipment	9,100	
Indirect Costs Recovery	<u>357,330</u>	
Total Other/Incoming Transfers		<u>366,430</u>
Total Income		<u>\$ 182,560,888</u>
Total Available Funds		<u><u>\$ 218,372,518</u></u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1000 - UNRESTRICTED GENERAL FUND - EXPENDITURES

TENTATIVE OPERATING BUDGET
 2017-2018

<u>Object Code</u>		
1100	Regular Full-Time Teaching	\$ 34,147,091
1200	Regular Full-Time Non-Teaching	15,257,529
1300	Part-Time Hourly Teaching and Overload	28,735,474
1400	Part-Time Hourly Non-Teaching	<u>1,886,902</u>
	Total Academic Salaries	\$ 80,026,996
2100	Regular Full-Time and Part-Time Classified	30,831,219
2200	Regular Full-Time Instructional aides	2,242,878
2300	Student Help Non-Instructional and Classified Overtime	1,297,086
2400	Student Help Instructional Aides	<u>396,232</u>
	Total Classified Salaries	34,767,415
3000	Employee Benefits	45,867,822
4000	Books and Supplies	2,506,821
5000	Services and Operating Expenditures	40,594,290
6000	Capital Outlay	1,157,241
8999	Intrafund Transfers	
	Bookstore (Resource 1110)	(1,051,333)
	Center for Social Justice (Resource 1120)	129,783
	College Work Study (Resource 1190)	348,265
	DSP&S (Resource 1190)	665,157
	Riverside City College Promise (Resource 1190)	1,330,390
	SFAP Fiscal Coord 14-16 (Resource 1190)	14,341
	Veterans Education (Resource 1190)	<u>4,842</u>
	Total Intrafund Transfers	<u>1,441,445</u>
	Total Resource 1000 Expenditures Excluding Contingency	\$ 206,362,030
7900	Contingency / Reserve	<u>12,010,488</u>
	Total Resource 1000 Expenditures Including Contingency / Reserves	<u>\$ 218,372,518</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1050 - PARKING

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ (232,224)
Local Income		
Rents and Leases	\$ 1,354	
Parking Permits/Fines	<u>3,040,477</u>	
Total Local Income		<u>3,041,831</u>
Total Available Funds (TAF)		<u>\$ 2,809,607</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 1,557,265
3000	Employee Benefits	555,390
4000	Book and Supplies	50,221
5000	Services and Operating Expenditures	833,211
6000	Capital Outlay	<u>190,350</u>
	Total Expenditures	3,186,437
7900	Contingency/Reserve/(Deficit)	<u>(376,830)</u>
	Total Resource 1050 Expenditures Including Contingency/Reserves	<u>\$ 2,809,607</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1070 - STUDENT HEALTH

TENTATIVE OPERATING BUDGET
 2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ 2,043,144
State Income		
Health Care		30,000
Local Income		
Health Fees	\$ 1,398,000	
Interest	20,600	
Other	<u>31,900</u>	
Total Local Income		<u>1,450,500</u>
Total Available Funds (TAF)		<u>\$ 3,523,644</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 483,095
2000	Classified Salaries	733,791
3000	Employee Benefits	383,729
4000	Book and Supplies	140,230
5000	Services and Operating Expenditures	303,645
6000	Capital Outlay	<u>43,266</u>
	Total Expenditures	2,087,756
7900	* Contingency/Reserves	<u>1,435,888</u>
	Total Resource 1070 Expenditures Including Contingency/Reserves	<u>\$ 3,523,644</u>

* 5% Contingency reserve calculated from TAF equals \$176,182

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1080 - COMMUNITY EDUCATION

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1	\$ (282,849)
Local Income	<u>140,006</u>
Total Available Funds (TAF)	<u>\$ (142,843)</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 87,738
3000	Employee Benefits	18,364
4000	Book and Supplies	2,500
5000	Services and Operating Expenditures	<u>31,703</u>
	Total Expenditures	140,305
7900	Contingency/Reserves/(Deficit)	<u>(283,148)</u>
	Total Resource 1080 Expenditures Including Contingency/Reserves	<u>\$ (142,843)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1090 - PERFORMANCE RIVERSIDE

TENTATIVE OPERATING BUDGET
 2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ (646,984)
Local Income		
Donations	\$	50,000
Box Office Receipts		200,240
Other Local Income		35,000
Intrafund Transfers from Resource 1110		<u>275,000</u>
Total Income		<u>560,240</u>
Total Available Funds (TAF)		<u>\$ (86,744)</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$	21,611
2000	Classified Salaries		178,178
3000	Employee Benefits		85,739
4000	Book and Supplies		5,472
5000	Services and Operating Expenditures		<u>230,246</u>
	Total Expenditures		521,246
7900	Contingency/Reserves/(Deficit)		<u>(607,990)</u>
Total Resource 1090 Expenditures Including Contingency/Reserves			<u>\$ (86,744)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1110 - BOOKSTORE (CONTRACTOR-OPERATED)

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ 690,561
Local Income		
Commissions	\$ 1,100,000	
Interest	<u>1,270</u>	
Total Local Income		<u>1,101,270</u>
Total Available Funds (TAF)		<u>\$ 1,791,831</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenditures	\$ 43,600
7390	Interfund Transfer to Resource 3200	105,045
7390	Interfund Transfer to Resource 3300	75,000
8999	Intrafund Transfer to Resource 1000	1,051,333
8999	Intrafund Transfer to Resource 1090	<u>275,000</u>
	Total Expenditures	1,549,978
7900	* Contingency/Reserves	<u>241,853</u>
	Total Resource 1110 Expenditures Including Contingency/Reserves	<u>\$ 1,791,831</u>

* 5% Contingency reserve calculated from TAF equals \$89,592

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1120 - CENTER FOR SOCIAL JUSTICE AND CIVIL LIBERTIES

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$	<u>56,900</u>
Local Income			
Interest	\$	400	
Other Local Income		<u>25,000</u>	
Total Local Income			25,400
Intrafund Transfer From Resource 1000 - General Fund			<u>129,783</u>
Total Income			<u>155,183</u>
Total Available Funds (TAF)		\$	<u>212,083</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$	83,437
3000	Employee Benefits		54,898
4000	Book and Supplies		4,910
5000	Services and Operating Expenditures		58,406
6000	Capital Outlay		<u>211</u>
Total Expenditures			201,862
7900	* Contingency/Reserves		<u>10,221</u>
Total Resource 1120 Expenditures Including Contingency/Reserves		\$	<u>212,083</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1170 - CUSTOMIZED SOLUTIONS

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ (198,956)
Local Income		
Interest	\$ 300	
Contract Revenue	<u>650,376</u>	
Total Local Income		<u>650,676</u>
Total Available Funds (TAF)		<u>\$ 451,720</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 75,836
3000	Employee Benefits	24,330
4000	Book and Supplies	27,566
5000	Services and Operating Expenditures	581,776
6000	Capital Outlay	<u>3,500</u>
	Total Expenditures	713,008
7900	Contingency/Reserves/(Deficit)	<u>(261,288)</u>
	Total Resource 1170 Expenditures Including Contingency/Reserves	<u>\$ 451,720</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1180 - REDEVELOPMENT PASS-THROUGH

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ 5,652,072
Local Income		
Interest	\$ 39,250	
Redevelopment Agency Agreements	<u>1,850,500</u>	
Total Local Income		<u>1,889,750</u>
Total Available Funds (TAF)		<u>\$ 7,541,822</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenditures	\$ 453,691
6000	Capital Outlay	<u>4,114,591</u>
	Total Expenditures	4,568,282
7900	* Contingency/Reserves	<u>2,973,540</u>
	Total Resource 1180 Expenditures Including Contingency/Reserves	<u>\$ 7,541,822</u>

* 5% Contingency reserve calculated from TAF equals \$377,091

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME

TENTATIVE OPERATING BUDGET
 2017-2018

Estimated Beginning Balance, July 1 \$ -

Federal Income

Agents of Change for a Healthier Tomorrow	\$ 32,400
Bulletproof Vest Partnership	1,415
California State Trade Export Program	231,040
College Connection	105,279
College Connection II	46,233
Community Tech Ed Regional Consortia	220,000
Community Tech Ed Transitions	131,244
Disabled Student Support Services	298,854
ECS Consortium Grant	24,375
Federal and State Technology	58,290
Federal Work Study	1,092,601
Flying with Swallows	139,552
Foster & Kinship Care	65,785
Geoscientist Development	41,243
Here to Career	115,772
Information Assurance Auditing	89,674
National Center for Supply Chain Automation	3,435,562
Perkins Title I-C	1,103,482
Procurement Assistance	447,132
STEM Engineering Pathways	2,036,568
STEM - Moreno Valley	2,344,607
Student Support Services RISE Norco	346,333
Student Support Services TRIO MV	291,669
Student Support Services TRIO Norco	379,594
Student Support Services TRIO Riverside	305,205
Talent Search Program - Moreno Valley	373,269
TANF 50%	193,094
Title V Accelerating Pathways to Graduation & Transfer	851,882
Title V HSI Ben Clark Training Center	1,335,547
Title V HSI STEM and Articulation	175,492
Trade Adjustment Assistance	1,522,313
Tri-Tech SBDC	480,958
Upward Bound Math and Science	101,073
Upward Bound TRIO Centennial HS	65,499
Upward Bound TRIO Corona HS	47,169
Upward Bound TRIO Riverside	111,478
Veterans Education	42,540
Veterans Student Support Services	337,653
Workability Grant	<u>290,060</u>

Total Federal Income

19,311,936

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME (continued)

TENTATIVE OPERATING BUDGET
 2017-2018

State Income

AB 86 Adult Education Block Grant	1,258,593
Adult Education Data	51,446
Alliance for Allied Health Professionals	17
Basic Skills	973,074
Basic Skills and Student Outcomes Transformation	2,108,877
California Apprentice Initiative	799,143
California Career Pathways Trust	2,938,333
CalWorks	1,043,951
CalWorks Set-Aside	44,266
Commercial Sexual Exploitation of Children	6,750
CTE Data Unlocked	176,351
CTE Pathways	58,007
Deputy Sector Navigator	200,000
DSP&S Allocation	2,848,858
Enrollment Growth for ADN-RN 17/18	382,000
EOPS - CARE	230,075
EOPS Allocation	1,783,219
EOPS Special Project Set-Aside	199,421
Faculty and Staff Diversity	1,182
Foster & Kinship Care Education	67,437
Foster Parent Pre-Training	405,031
Full Time Student Success	824,520
Instructional Equipment	1,075,461
Lottery	1,841,354
Makerspace Startup	73,314
Middle College High School	100,000
Sector Navigator	372,500
SFAA - Base	453,718
SFAA - Capacity	892,470
Song Brown Health Care Workforce Training	144,941
Song Brown RN 17/19	200,000
Song Brown RN Special Programs 15/17	20,590
Song Brown RN Special Programs 16/18	84,555
Song Brown RN Special Programs 17/19	69,898
Staff Development	2,788
Strong Workforce Local 16/17	2,721,378
Strong Workforce Local 17/18	595,609
Strong Workforce Regional 16/17	2,787,199
Strong Workforce Regional 17/18	7,703,557
Student Equity	5,222,195
Student Financial Assistance Program - Fiscal Coord	451,091
Student Success & Support Program	8,360,096
Student Success & Support Program Set-Aside	<u>1,094,384</u>

Total State Income

50,667,649

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME (continued)

TENTATIVE OPERATING BUDGET
 2017-2018

Local Income

4Faculty Web Services	8,437
CACT Seminars	18,043
California Wellness Foundation	153,282
Career Ladders Program	933
Completion Counts: CLIP	4,723
Completion Initiative Planning	100,000
Cycling Savvy - WRCOG	14,896
Federal and State Tech (FAST) Cash Match	8,122
Foster Youth Advocacy Program	2,633
Foster Youth Stuart Grant	29,371
Foster Youth Support Services	81,123
Gates LEA Implementation Network (RCEC)	50,000
Gateway to College	250,000
Intn'l Student Capital Outlay Surcharge	2,139,398
Kaiser Permanente Dental Hygiene	256
Leadership Academy	4,250
Middle College High School - Val Verde	86,033
Middle College High School - Moreno Valley	102,088
Non-Traditional Employment for Women	15,200
Nuview USD Early College High School	239,885
Procurement Assistance Center Income	4,000
Riverside County Board of Supervisors	5,507
Sector Navigator Income	11,926
Seeking Safety Program	74,627
Tri-Tech SBCD Cash Match	283,395
Tri-Tech SBCD Seminars	1,374
United Way - STEM "U" Late Your Mind	5,590
Upward Bound Math & Science MVUSD	<u>30,000</u>

Total Local Income 3,725,092

Interfund and Intrafund Transfers

RCC Promise Program (from Resource 1000)	1,330,390
DSP&S Match/Over (from Resource 1000)	665,157
Federal Work Study (from Resource 1000)	348,265
SFAP - Fiscal Coordination 14-16 (from Resource 1000)	14,341
Veterans Education	<u>4,842</u>

Total Interfund and Intrafund Transfers 2,362,995

Total Income 76,067,672

Total Available Funds \$ 76,067,672

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - EXPENDITURES

TENTATIVE OPERATING BUDGET
2017-2018

<u>Object Code</u>		<u>Expenditures</u>
1000	Academic Salaries	\$ 7,611,443
2000	Classified Salaries	14,597,791
3000	Employee Benefits	8,652,420
4000	Book and Supplies	9,411,741
5000	Services and Operating Expenditures	26,356,665
6000	Capital Outlay	6,726,374
7600	Book Grants / Bus Passes	<u>2,711,238</u>
	Total Expenditures	76,067,672
7900	Contingency / Reserves	<u>-</u>
Total Resource 1190 Expenditures Including Contingency / Reserves		<u>\$ 76,067,672</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 32, RESOURCE 3200 - FOOD SERVICES

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		<u>\$ 994,330</u>
Local Income		
Food Sales/Commissions	\$ 2,894,012	
Pepsi Sponsorship	143,870	
Interest	<u>3,900</u>	
Total Local Income		3,041,782
Interfund Transfer From Resource 1110 - Bookstore Fund		<u>105,045</u>
Total Income		<u>3,146,827</u>
Total Available Funds (TAF)		<u>\$ 4,141,157</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 1,031,603
3000	Employee Benefits	376,504
4000	Books and Supplies	1,282,711
5000	Services and Operating Expenditures	226,401
6000	Capital Outlay	<u>36,809</u>
	Total Expenditures	2,954,028
7900	* Contingency/Reserves	<u>1,187,129</u>
	Total Resource 3200 Expenditures Including Contingency/Reserves	<u>\$ 4,141,157</u>

* 5% Contingency reserve calculated from TAF equals \$207,058

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 33, RESOURCE 3300 - CHILD CARE

TENTATIVE OPERATING BUDGET
 2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ 928,490
Federal Income		
Lunch Program		72,327
State Income		
Tax Bailout Funds		24,000
Local Income		
Parent Fees	\$ 1,248,184	
Interest Income	4,400	
Other Local Revenue	<u>64</u>	
Total Local Income		1,252,648
Interfund Transfer From Resource 1110 - Bookstore Fund		<u>75,000</u>
Total Income		<u>1,423,975</u>
Total Available Funds (TAF)		<u>\$ 2,352,465</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 696,611
2000	Classified Salaries	411,637
3000	Employee Benefits	228,793
4000	Books and Supplies	58,911
5000	Services and Operating Expenditures	67,658
6000	Capital Outlay	<u>33,000</u>
	Total Expenditures	1,496,610
7900	* Contingency/Reserves	<u>855,855</u>
	Total Resource 3300 Expenditures Including Contingency/Reserves	<u>\$ 2,352,465</u>

* 5% Contingency reserve calculated from TAF equals \$117,623

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4100 - STATE CONSTRUCTION/SCHEDULED MAINTENANCE

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$	-
State Income	\$ 8,294,358		
Local Income	<u>184,475</u>		
Total Income			<u>8,478,833</u>
Total Available Funds (TAF)		\$	<u>8,478,833</u>

EXPENDITURES

Object Code

6000	Capital Outlay		<u>\$ 8,478,833</u>
	Total Expenditures		8,478,833
7900	Contingency/Reserves		<u>-</u>
Total Resource 4100 Expenditures Including Contingency/Reserves		\$	<u>8,478,833</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4130 - LA SIERRA CAPITAL

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1	\$ 1,683,800
Local Income	<u>10,000</u>
Total Available Funds (TAF)	<u>\$ 1,693,800</u>

EXPENDITURES

Object Code

6000	Capital Outlay	\$ <u>1,485,801</u>
	Total Expenditures	1,485,801
7900	Contingency/Reserves	<u>207,999</u>
	Total Resource 4130 Expenditures Including Contingency/Reserves	<u>\$ 1,693,800</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 43, RESOURCE 4390 - 2015E CAPITAL APPRECIATION BONDS

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1	\$ 8,243,227
Local Income	<u>60,000</u>
Total Available Funds (TAF)	<u>\$ 8,303,227</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 748,402
3000	Employee Benefits	381,014
5000	Services and Operating Expenditures	89,521
6000	Capital Outlay	<u>19,281,196</u>
	Total Expenditures	20,500,133
7900	Contingency/Reserves	<u>(12,196,906)</u>
	Total Resource 4390 Expenditures Including Contingency/Reserves	<u>\$ 8,303,227</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6100 - SELF-INSURED PPO HEALTH PLAN

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ 3,570,438
Local Income		
Interest	\$ 1,600	
Self-Insurance Health Plan Assessments from other Funds	<u>8,897,257</u>	
Total Local Income		<u>8,898,857</u>
Total Available Funds (TAF)		<u>\$ 12,469,295</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 114,551
3000	Employee Benefits	45,026
5000	Services and Operating Expenditures	<u>8,619,132</u>
	Total Expenditures	8,778,709
7900	Contingency/Reserves	<u>3,690,586</u>
	Total Resource 6100 Expenditures Including Contingency/Reserves	<u>\$ 12,469,295</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6110 - SELF-INSURED WORKERS' COMPENSATION

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ 2,355,085
Local Income		
Interest	\$ 20,000	
Workers Compensation Premium Assessments from other Funds	<u>721,837</u>	
Total Local Income		<u>741,837</u>
Total Available Funds (TAF)		<u>\$ 3,096,922</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 448,503
3000	Employee Benefits	226,593
4000	Books and Supplies	12,275
5000	Services and Operating Expenditures	<u>1,653,185</u>
	Total Expenditures	2,340,556
7900	Contingency/Reserves	<u>756,366</u>
	Total Resource 6110 Expenditures Including Contingency/Reserves	<u>\$ 3,096,922</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6120 - SELF-INSURED GENERAL LIABILITY

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ 1,316,063
Local Income		
Interest	\$ 2,800	
General Liability Premium Assessments from other Funds	<u>1,473,853</u>	
Total Local Income		<u>1,476,653</u>
Total Available Funds (TAF)		<u>\$ 2,792,716</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 190,289
3000	Employee Benefits	99,588
4000	Books and Supplies	700
5000	Services and Operating Expenditures	<u>1,529,885</u>
	Total Expenditures	1,820,462
7900	Contingency/Reserves	<u>972,254</u>
	Total Resource 6120 Expenditures Including Contingency/Reserves	<u>\$ 2,792,716</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 69, RESOURCE 6900 - OTHER INTERNAL SERVICES, RETIREES' BENEFITS

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Estimated Beginning Balance, July 1		\$ 598,690
Contract Services - OPEB	\$ 279,307	
Interest	<u>209</u>	
Total Income		<u>279,516</u>
Total Available Funds (TAF)		<u>\$ 878,206</u>

EXPENDITURES

Object Code

		\$ -
Total Expenditures		-
7900 Contingency/Reserves		<u>878,206</u>
Total Resource 6900 Expenditures Including Contingency/Reserves		<u>\$ 878,206</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 STUDENT FEDERAL GRANTS

TENTATIVE OPERATING BUDGET
 2017-2018

INCOME

Unaudited Beginning Balance, July 1		\$	-
Federal Income			
Riverside City College PELL Student Grants & Book Waivers	\$ 35,000,000		
Norco College PELL Student Grants & Book Waivers	11,000,000		
Moreno Valley College PELL Student Grants & Book Waivers	14,000,000		
Riverside City College FSEOG Student Grants & Book Waivers	510,000		
Norco College FSEOG Student Grants & Book Waivers	325,000		
Moreno Valley College FSEOG Student Grants & Book Waivers	380,000		
Riversdie City College Federal Work Study	475,000		
Norco College Federal Work Study	325,000		
Moreno Valley College Federal Work Study	360,000		
Riverside City College Subsidized Loan	1,500,000		
Norco College Subsidized Loan	800,000		
Moreno Valley College Subsidized Loan	1,100,000		
Riverside City College Un-Subsidized Loan	900,000		
Norco College Un-Subsidized Loan	500,000		
Moreno Valley College Un-Subsidized Loan	<u>600,000</u>		
Total Federal Income			<u>67,775,000</u>
Total Available Funds (TAF)			<u>\$ 67,775,000</u>

EXPENDITURES

Object Code

7520	Riverside City College PELL Student Grants & Book Waivers	\$ 35,000,000	
	Norco College PELL Student Grants & Book Waivers	11,000,000	
	Moreno Valley College PELL Student Grants & Book Waivers	14,000,000	
	Riverside City College FSEOG Student Grants & Book Waivers	510,000	
	Norco College FSEOG Student Grants & Book Waivers	325,000	
	Moreno Valley College FSEOG Student Grants & Book Waivers	380,000	
	Riversdie City College Federal Work Study	475,000	
	Norco College Federal Work Study	325,000	
	Moreno Valley College Federal Work Study	360,000	
	Riverside City College Subsidized Loan	1,500,000	
	Norco College Subsidized Loan	800,000	
	Moreno Valley College Subsidized Loan	1,100,000	
	Riverside City College Un-Subsidized Loan	900,000	
	Norco College Un-Subsidized Loan	500,000	
	Moreno Valley College Un-Subsidized Loan	<u>600,000</u>	
	Total Student Federal Grants, Direct Loans, Work Study, and Book Waivers		<u>\$ 67,775,000</u>
	Total Student Federal Grants		<u>\$ 67,775,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 STATE OF CALIFORNIA STUDENT GRANTS

TENTATIVE OPERATING BUDGET
 2017-2018

INCOME

Unaudited Beginning Balance, July 1		\$	-
State Income			
Riverside City College Cal Grants	\$	2,100,000	
Riverside City College FTSS Grant		510,000	
Norco College Cal Grants		1,000,000	
Norco College FTSS Grant		200,000	
Moreno Valley College Cal Grants		690,000	
Moreno Valley College FTSS Grant		<u>200,000</u>	
Total State Income			<u>4,700,000</u>
Total Available Funds (TAF)			<u>\$ 4,700,000</u>

EXPENDITURES

Object Code

7520	Riverside City College Cal Grants	\$	2,100,000
	Riverside City College FTSS Grant		510,000
	Norco College Cal Grants		1,000,000
	Norco College FTSS Grant		200,000
	Moreno Valley College Cal Grants		690,000
	Moreno Valley College FTSS Grant		<u>200,000</u>
	Total State - Cal Grants and FTSS Grants		<u>\$ 4,700,000</u>
	Total State of California Student Grants		<u>\$ 4,700,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
LOCAL SCHOLARSHIPS STUDENT GRANTS

TENTATIVE OPERATING BUDGET
2017-2018

INCOME

Unaudited Beginning Balance, July 1		\$	46,605
Local Scholarships			
Riverside City College Local Scholarships	\$	250,000	
Norco College Local Scholarships		150,000	
Moreno Valley College Local Scholarships		<u>140,000</u>	
Total Local Income			<u>540,000</u>
Total Available Funds (TAF)		\$	<u>586,605</u>

EXPENDITURES

Object Code

7510	Riverside City College Local Scholarships	\$	271,573
	Norco College Local Scholarships		162,947
	Moreno Valley College Local Scholarships		<u>152,085</u>
	Total Local Scholarships	\$	<u>586,605</u>
	Total Local Scholarships Student Grants	\$	<u>586,605</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 ASSOCIATED STUDENTS OF RCCD

TENATIVE BUDGET
 2017-2018

INCOME

Unaudited Beginning Balance, July 1		<u>\$ 1,580,628</u>
Local Income		
ASRCC		
Student Fees	\$ 578,182	
Interest	404	
Athletic Events	20,000	
Commissions	<u>5,000</u>	
Total ASRCC Local Income		603,586
ASNC		
Student Fees	249,861	
Interest	<u>173</u>	
Total ASNC Local Income		250,034
ASMVC		
Student Fees	190,560	
Interest	<u>173</u>	
Total ASMVC Local Income		<u>190,733</u>
Total Local Income ASRCCD		<u>\$ 1,044,353</u>
Total Available Funds (TAF)		<u><u>\$ 2,624,981</u></u>

EXPENDITURES

Account Code

905	Organizations Funding	13.61%	\$ 156,300
906	Athletics	19.87%	228,200
910	Riverside ASB	18.18%	208,765
921	Norco ASB	18.99%	218,000
924	Norco - Organizations Funding	13.67%	157,000
930	Moreno Valley ASB	15.68%	<u>180,000</u>
Total Expenditures		100.00%	\$ 1,148,265
Total ASRCCD Ending Fund Balance			<u>1,476,716</u>
Total ASRCCD Expenditures plus Ending Balances			<u><u>\$ 2,624,981</u></u>

Agenda Item (VIII-E-1)

Meeting	6/20/2017 - Regular
Agenda Item	Committee - Facilities (VIII-E-1)
Subject	Agreement Amendment No. 4 for the Charles A. Kane Student Services and Administration Building with HMC Architects
College/District	Riverside
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve agreement amendment No. 4 for the Charles A. Kane Student Services and Administration Building project at Riverside City College for additional architectural services with HMC Architects in the amount not to exceed \$8,620.

Background Narrative:

On November 20, 2012, the Board of Trustees approved an agreement with HMC Architects in the amount of \$1,715,680 for the Charles A. Kane Student Services and Administration Building project at Riverside City College. This project has since generated three previous amendments. On May 21, 2013, the Board of Trustees approved Amendment 1 with HMC Architects in the amount of \$103,500 to provide furniture, fixtures and equipment (FF&E) services. Amendments 2 and 3 were approved by the board on January 20, 2015, for additional architectural services by HMC in the amounts of \$35,500 and \$10,600 consecutively.

At this time, it is requested that the Board of Trustees approve Agreement Amendment No. 4 with HMC Architects in the amount of \$8,620 for the Charles A. Kane Student Services and Administration Building for the revision of the structural roof plans reflecting necessary additional bracing of the existing roof framing and anchoring of tiebacks. This revision is due to OSHA's request for installation of tiebacks in numerous places on the roof to facilitate easier maintenance of the clay tiles located on the lower roof areas. Detailed scope of work is outlined in the attached amendment (Exhibit I). Approval of this amendment will bring the agreement with HMC Architects total to \$1,873,900.

Cost for the requested amendment is within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Lynn Purper, Facilities Development Director
Laurens Thurman, District Consultant

Attachments:

[Amendment 4_HMC Architects](#)

FOURTH (4) AMENDMENT TO AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT

AND

HMC ARCHITECTS

(Charles A. Kane Student Services and Administration Building – Riverside City College)

This document amends the original agreement between the Riverside Community College District and HMC Architects, which was originally approved by the Board of Trustees on November 20, 2012.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$8,620, including reimbursable expenses, totaling agreement to \$1,873,900. The term of this agreement shall be from the original agreement date of November 20, 2012, to the completion of the project. Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

HMC ARCHITECTS

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

Kenneth Salyer, AIA
Managing Principal
3546 Concoors Street
Ontario, CA 91764

By: _____

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I

August 3, 2015

Mr. Laurens Thurman
Facilities Planning and Development
Riverside Community College District
450 East Alessandro Boulevard
Riverside, CA 92508



Subject: Riverside City College
Student Services and Administration Building

Regarding: Extra Service Authorization #4 (ESA #4)

Dear Laurens,

HMC appreciates the opportunity to submit the following ESA #4 proposal for your review and approval.

A. Project Understanding

In construction, the local OSHA representative has requested that tiebacks be installed in numerous locations on the roof in order to facilitate easier maintenance of the clay tile located on the lower roof areas. The addition of these tiebacks and the accompanying loads that they must support while in use requires additional bracing on the main structural roof members to accommodate these loads.

B. Scope of Work

1. Revise structural roof plans to reflect the necessary bracing of the existing roof framing and anchoring of the tieback. This work also includes the development of the bracing details and the necessary calculations for submittal to DSA as a CCD-A.
2. Prepare roofing detail for the installation of the tieback on the single ply roof.

C. Compensation

HMC proposes to provide the above mentioned scope of work for a fixed fee of Eight Thousand Six Hundred Twenty (\$8,620) Dollars.

Upon review and acceptance of this proposal please forward your standard contract amendment to us for signature. We thank you for this opportunity to provide continued service to you, the College and District.

Sincerely,

HMC Architects

A handwritten signature in black ink, appearing to read "Brad Thomas".

Mr. Laurens Thurman
Riverside Community College District
Riverside City College Student Services and Administration Building
August 3, 2015
Page 2

Brad Glassick, AIA, LEED BD+C
Principal
License #C-32437

File: N:\Projects\5004 Riverside Community College District\011_Student Services Admin\01 CN\02
AOA\Proposals\ESA #4, Tiebacks\L-LThu_ESA #4 Tiebacks.docx
cc: J. Wurst, L. Eloff (HMC)

Agenda Item (XII-A)

Meeting 6/20/2017 - Regular

Agenda Item Business From Board Members (XII-A)

Subject Consideration and Possible Approval of Second Amendment to Chancellor's Employment Agreement

College/District District

Funding

Recommended Action To be determined.

Background Narrative:

Legal Representative for Riverside Community College District Bradley Neufeld of Varner and Brandt will present the recommended action.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

None.

Agenda Item (XII-B)

Meeting	6/20/2017 - Regular
Agenda Item	Business From Board Members (XII-B)
Subject	Reporting Out of Board of Trustees Annual Self Evaluation for 2017
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees delay reporting out results of self-evaluation until August 2017, so a board retreat can be held.

Background Narrative:

Each spring, pursuant to BP 2745 Board Self-Evaluation, the Board conducts their annual self-evaluation. It begins with each trustee completing an evaluation tool and presentation of the results in May 2017. BP 2745 states that "the Board will conduct a self-evaluation annually to occur prior to the end of June of each year. The process is intended to assist the Board in the assessment of its performance as a whole body. It is not intended to evaluate or assess the performance of individual Board members. Initially, the Board will review and discuss its record of performance periodically in open session. Staff will inventory and assist the Board in the preparation of its record. Dialogue will be structured around the following seven dimensions of Board Effectiveness. It is anticipated that the Board will calendar discussions regarding a specific set of the dimensions each year. More formal measurement tools may be incorporated into the process over time." This year, the Board requested to hold a retreat to advance further conversation and discussion, relative to the assessment results, goals and objectives of this past year and setting of goals for this upcoming year. As such the results for reporting out will be provided once the retreat is conducted.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

None.

Agenda Item (XII-C)

Meeting 6/20/2017 - Regular
Agenda Item Business From Board Members (XII-C)
Subject Update from Members of the Board of Trustees on Business of the Board
College/District District
Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)
Association of Governing Board of Universities and Colleges (AGB)
California Community College Trustees and Legislative Network (CCCT)
Community College League of California (CCLC)
Latino Trustees Association
Inland Valleys Trustees and CEO Association
African-American Organizations Liaison Riverside Branch - NAACP
Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside
Chambers of Commerce: Corona, Moreno Valley, Norco and Riverside
Riverside County School Board Association
Riverside County Committee on School District Organization
Alvord Unified School District Ad-Hoc Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[BOT Goals](#)

Board Goals for 2016-2017

1. Create and implement a process/ program to study emerging and persistent issues impacting the college.

- 1.1. Board holds workshops on identified issues and becomes better informed
 - 1.1.1. Board to hold workshop to identify subjects to be studied and identify the process to be used for such reviews.
 - 1.1.2. Develop a calendar for Board workshops
 - 1.1.3. In 2016/17 review implementation and value of workshops.
 - 1.1.3.1. 06/30/2017.

2. Study the relationship between the 3 colleges and establish a model to equalize services and funding.

- 2.1. Board adopts by 5/31/17 new policies on issues affecting the balancing of services and funding among the colleges.
 - 2.1.1. Hold a Board workshop before 1/1/17 on the factors to be considered for review and evaluation
 - 2.1.2. Review models from other multi-college districts for equalization of services and funding.
 - 2.1.3. Consider Chancellor's recommended model for equalization of funding and services.
 - 2.1.4. Adopt a model by 5/31/17.
 - 2.1.4.1. 05/31/2017.

3. Update Board policies to reflect expansion to 3 colleges in the District.

- 3.1. Board identifies, reviews, and adopts revised policies by 6/30/17
 - 3.1.1. Assign task to appropriate Board committee.
 - 3.1.2. Identify and review appropriate Board policies requiring updates.
 - 3.1.3. Board review and adoption of revised Board policies by 6/30/17
 - 3.1.3.1. 06/30/2017.

4. Improve Board relations and seek consensus on issues to act as a team.

- 4.1. Board evaluates and reports on improved relations by 1/1/17.
 - 4.1.1. Board to adjust behavior by listening more before speaking, seeking related data, asking questions rather than making statements, and seeking a solution that contains the elements from all members of the Board.
 - 4.1.2. Periodically self-evaluate the Board's practices and behavior.
 - 4.1.3. Thru the Board chair mentor Board members that are struggling with this goal.
 - 4.1.3.1. On-going, but no later than 01/01/2017.

5. Review District's governing budget policies and update where needed to reflect the Board's direction.

- 5.1. Board adopts revised budget policies by 4/30/17.
 - 5.1.1. Board to seek models of Board policies affecting District budgets.
 - 5.1.2. Board to identify its budget goals to be included in updated Board budget policies.
 - 5.1.3. Board considers and adopts Board policies to be used to guide.
 - 5.1.3.1. 04/30/2017.

6. Improve communications w/ Chancellor & among members of the Board of Trustees.

6.1. Board & Chancellor participation in a communications training session.

6.2. Board and Chancellor resolve any communications issues by 1/1/17.

6.2.1. Meet with Chancellor to identify communication difficulties and potential resolutions.

6.2.2. Obtain communications training for the Board and Chancellor to resolve difficulties.

6.2.3. Evaluate communications with Chancellor by 1/1/17.

6.2.3.1. *As quickly as possible, but not later than 01/01/2017.*

Agenda Item (XIII-A)

Meeting	6/20/2017 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (XIII-B)

Meeting	6/20/2017 - Regular
Agenda Item	Closed Session (XIII-B)
Subject	Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator; District Designated Representative: Terri L. Hampton, D.P.A.
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.