



**Board of Trustees - Regular Meeting
Board of Trustees Governance Committee,
Teaching and Learning Committee, Planning and
Operations Committee, Facilities Committee and
Resources Committee
Tuesday, April 04, 2017 6:00 PM
District Office, Board Room, 3801 Market Street,
Riverside, CA 92501**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. PUBLIC HEARING (NONE)

III. CHANCELLOR'S REPORT

A. [Chancellor's Communications](#)
Information Only

IV. BOARD COMMITTEE REPORTS

A. Governance

1. [Board Policy for First Reading](#)

The Committee to review the first reading of Board Policy and Administrative Procedure 4100 -Graduation Requirements for Degrees and Certificates.

2. [Presentation on the Brown Act](#)

Information Only

B. Teaching and Learning

1. [Proposed Curricular Changes](#)

The Committee to review the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

2. [Agreement for College and Career Access Pathways with Corona-Norco USD Eleanor Roosevelt High School](#)

The Committee to review the College and Career Access Pathways Agreement.

3. [RCCD Dashboard Indicators](#)

Information Only

C. Planning and Operations (None)

D. Resources

1. [Presentation on FY 2017-18 Riverside Community College District Budget Planning](#)

Information Only

E. Facilities (None)

V. OTHER BUSINESS (NONE)

VI. CLOSED SESSION (NONE)

VII. ADJOURNMENT

Agenda Item (III-A)

Meeting 4/4/2017 - Committee
Agenda Item Chancellor's Report (III-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.

Agenda Item (IV-A-1)

Meeting 4/4/2017 - Committee

Agenda Item Committee - Governance (IV-A-1)

Subject Board Policy for First Reading

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees accept for first reading Board Policy and Administrative Procedure 4100 - Graduation Requirements for Degrees and Certificates.

Background Narrative:

The Board Policy and Administrative Procedure listed below is presented to the Board of Trustees for first reading:

Academic Affairs

Board Policy 4100 - Graduation Requirements for Degrees and Certificates - Last revised on April 22, 2008

Prepared By: Michael Burke, Ph.D., Chancellor
Patrick Pyle, General Counsel

Attachments:

[BPAP 4100](#)

BP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

References:

Education Code Section 70902(b)(3);
Title 5 Sections 55060, 55063-55064, and 53200(b)

The Colleges grants the degrees of Associate in Arts, ~~and~~ Associate in Science, **and degrees for college transfer** to those students who have completed the subject requirements for graduation and who have maintained a 2.0 **grade point** average in subjects attempted. Students must also complete the general education residency and competency requirements set forth in Title 5 regulations.

Students may be awarded a Certificate of Achievement **and participate in a graduation ceremony** upon successful completion of a minimum of 18 or more semester units of degree-applicable coursework designed as a pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education.

The Chancellor shall establish procedures to determine degree and certificate requirements. The procedures shall assure that graduation requirements are published in ~~the District's~~ **each college's** catalog(s) and included in other resources that are convenient for students.

Date Adopted: April 22, 2008

Revised:

AP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

Reference:

Title 5 Sections 55060, et seq.

For the Associate in Arts or Sciences degree, a student must demonstrate competence in reading, in written expression, and in mathematics.

The student must satisfactorily complete at least 60 semester units of college work of which 18 semester units are a major or area of emphasis or career-technical program.

A definition of “college work” which provides that courses acceptable toward the associate degree include those which have been properly approved pursuant to Title 5 Section 55002(a) or, if completed at other than a California community college, would reasonably be expected to meet the standards of that Title 5 section.

The work must include at least ~~45~~ **12** semester units of study in residence; exceptions to the residence requirement can be made by the Board of Trustees when an injustice or undue hardship would result.

The general education requirements must include a minimum of work in the natural sciences, the social and behavioral sciences, humanities, and language and rationality. ~~Additional degree requirements include a five (5) semester unit minimum in health education and self-development.~~

A student must have a minimum grade point average of 2.0 in coursework taken at Riverside Community College District. If coursework taken at one or more accredited colleges is used to satisfy degree requirements, the overall cumulative grade point average must be at least 2.0 and will be determined by an aggregation of all grades from all transcripts used. If coursework is applied towards degree requirements from an institution using a “+/-” grading scale, the original grade points assigned by that institution as indicated on the transcript will be used to calculate the cumulative grade point average.

Students who have been awarded a bachelor’s degree from a regionally-accredited institution in the United States will be exempt from the general education requirements should they pursue an Associate of Arts or Science degree at one of the District’s colleges.

Students may petition to have non-credit courses counted toward the satisfaction of

requirements for an associate degree.

Board Policies and Administrative Procedures regarding general education and degree requirements must be published in the **District Colleges'** catalogs and must be filed with the California Community College Chancellor's Office.

For a **eCertificate of aAchievement**, a student must successfully complete a course of study or curriculum that consists of 18 or more semester units of degree-applicable credit coursework. The **eCertificate of aAchievement** shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.

Shorter credit programs that lead to a certificate may be established by the District.

Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of the District, meet a demonstrated need, are feasible and adhere to guidelines on academic achievement.

Certificates for which the State Chancellor's approval is not sought may be given any name or designation deemed appropriate except for **eCertificate of aAchievement**, **eCertificate of eCompletion** or **eCertificate of eCompetency**.

Office of Primary Responsibility: Vice Chancellor, Educational Services, Workforce
Development and Planning

Administrative Approval: June 16, 2008

Revised: April, 2014 (job titles only)

Revised:

Agenda Item (IV-A-2)

Meeting 4/4/2017 - Committee
Agenda Item Committee - Governance (IV-A-2)
Subject Presentation on the Brown Act
College/District District
Information Only

Background Narrative:

Bradley E. Neufeld, attorney, Varner and Brandt, will deliver a presentation on the current updates on the Brown Act.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[Brown Act Presentation](#)

THE BROWN ACT

Bradley E. Neufeld

April 4, 2017

This brief, non-technical description of the applicable law is intended only for general information. It should not be considered a substitute for fact-specific legal and consulting advice related to the specific circumstances of an agency's factual situation.



THE RALPH M. BROWN ACT

- PURPOSE

- To ensure that almost all aspects of the decision-making process of legislative bodies of local agencies are conducted in public and open to public scrutiny.



APPLICATION OF THE BROWN ACT

- **The Brown Act applies to:**
- “Local agencies”
- “Legislative bodies”
- “Committees created by charter, ordinance, resolution or formal action of a legislative body” (This includes the academic senate.)
- “Meetings”
- Persons elected to legislative bodies, even prior to assuming office.



“SERIAL MEETINGS”

- The Brown Act prohibits a majority of the legislative body from using direct communication, personal intermediaries, or technological devices to develop a “collective concurrence.”
- “Serial” meetings typically involve meetings of less than a quorum of the legislative body, but which taken as a whole involve a majority of the body’s members.
- The law makes clear that the prohibition applies regardless of whether a collective concurrence is achieved.



“SERIAL MEETINGS” cont.

- Staff may have separate meetings with individual members or the legislative body to answer questions or give information. However, staff is prohibited from telling members of the legislative body the comments or position of any other member of the legislative body in those meetings.



APPLICATION OF THE ACT

- **The Brown Act does NOT apply to:**
- Advisory committee of less than a quorum of the governing body that does not have continuing subject matter jurisdiction. (Standing committees are covered.)
- Attendance at open & noticed meetings of other local agencies provided that a majority of the members do not discuss among themselves, other than as a part of the scheduled program, business that is within the subject matter jurisdiction of their local agency.
- Attendance at a purely social or ceremonial occasion, provided that a majority of the members do not discuss among themselves business that is within the subject matter jurisdiction of their local agency.
- Testimony before a Grand Jury.



NO ACTION ALLOWED

**No action or discussion allowed for any item not listed on agenda
except for:**

- Adding items by majority vote for emergency situation;
- Adding items by 2/3 vote because of need for immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.
- Item continued to another meeting within 5 calendar days.
- These exceptions only applicable to regular meetings, not special meetings.



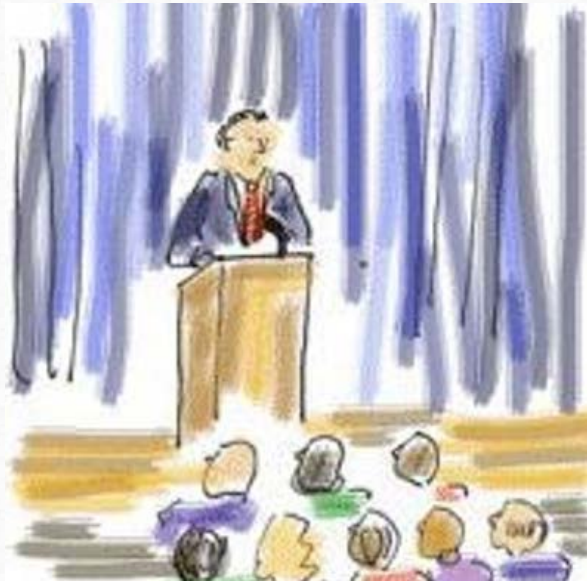
NO ACTION ALLOWED

- “No Discussion” exceptions:
 - A brief announcement or brief report of legislative body or its staff members own activities.
 - Referring to staff or other resources.
 - Request staff to report back at a later or adjourned meeting.



OPPORTUNITY TO SPEAK

- **Every agenda must provide opportunity for the public to speak:**



- On items of interest to the public
- Before or during consideration of item
- On items not on agenda (but within jurisdiction of local agency)

OPPORTUNITY TO SPEAK

- **The legislative body may:**
 - Adopt reasonable regulations limiting total amount of time for public testimony for certain issues and for speaker (generally must allow twice the allotted time to a member of the public who utilizes a translator to insure that non-English speakers receive the same opportunity to directly address the legislative body).
 - Require members of the public wishing to address the Board do so from the designated podium.
 - Order the room to be cleared of persons interrupting orderly conduct of the meeting.



A “Meeting Held In Public”, Not A “Public Meeting.

- Board chair introduces the agenda item and invites comments and questions from Board members.
- Board takes action on the agenda item.

EXCEPTIONS TO PUBLIC SESSION REQUIREMENTS

- **Closed Sessions Include:**
 - Real Property Transactions – Price/Terms of Payment
 - Existing and Anticipated Litigation
 - Personnel Issues –
Discipline/Dismissal/Release/Appointment
 - Negotiations on Salaries and Compensation of Employees



REPORT OF DECISIONS IN CLOSED SESSION

- Generally, any decisions made in closed session must be reported out at that meeting.
 - Exceptions include:
 - Approval of agreements concluding real estate negotiations which can be reported out when the agreement is final.
 - Approval of settlement of pending litigation if final approval rests with another party
 - Personnel actions where the employee still has an administrative remedy.

REPORT OF DECISIONS IN CLOSED SESSION

- Note that final action on unrepresented employee compensation must be taken in open session even though it may be discussed in closed session.
- New law requires that prior to taking final action on a “executive’s compensation”, the legislative body orally must report a summary of a recommendation for final action on the salary or compensation paid in the form of fringe benefits of the executive during the open meeting in which final action is to be taken.

Agenda Item (IV-B-1)

Meeting 4/4/2017 - Committee

Agenda Item Committee - Teaching and Learning (IV-B-1)

Subject Proposed Curricular Changes

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[Proposed Curricular Changes](#)

1. New Courses:

Course	Title	Location	Comment
ENG-70 is being proposed as a new course to add an additional option for basic skills in English.			
ENG 70	Composition Fundamentals	MNR	Intended
ADM-74 is being deleted and will be replaced by ADM-74A and ADM-74B. A & B will apply towards the Applied Digital Media certificates and degree.			
ADM 74A	Web Design	R	
ADM 74B	Web Design with Dreamweaver	R	
To allow greater repeatability KIN-A90 and KIN-54 are being deleted and replaced by the courses below, KIN-A90A-C, and KIN-A54A-C respectively.			
KIN A90A	Weight Training – Beginning	NR	
KIN A90B	Weight Training – Intermediate	NR	
KIN A90C	Weight Training - Advanced	NR	
KIN A54A	Fast Pitch Softball Fundamentals – Beginning	R	
KIN A54B	Fast Pitch Softball Fundamentals - Advanced	R	

2. Course Inclusions:

Course	Title	Location	Comment
CIS 90	Microsoft Outlook	NR	Norco would like to add this course to their inventory.

3. Minor Course Modifications:

Course	Title	Location	Comment
Early Childhood Education is making minor language changes to their courses in order to be compliant with the State Curriculum Alignment Project.			
EAR 24	Introduction to Curriculum	MNR	
EAR 30	Practicum in Early Childhood Education	MNR	

Course	Title	Location	Comment
EAR 53	Parenting: Guiding Young Children - Approaches to Discipline	R	

4. Major Course Modifications:

Course	Title	Location	Comment
As part of a programmatic review the EAR courses below include the following modifications: updates to course content and textbooks, updates for compliance with ACCJC standards.			
EAR 19	Observation and Assessment in Early Childhood Education	MNR	
EAR 23	Family Home Child Care Program	MR	
EAR 25	Teaching in a Diverse Society	MNR	
EAR 26	Health, Safety and Nutrition	MNR	
EAR 28	Principles and Practices of Teaching Young Children	MNR	
EAR 42	Child, Family, and Community	MNR	
The modifications to ENG-14 and ENG-15 below include updates to the content and objectives. This is being done as part of a course and content review to insure C-ID alignment.			
ENG 14	American Literature I: Pre-Contact through Civil War	MNR	
ENG 15	American Literature II: 1860 to the Present	MNR	
The GAM courses below are being modified to strengthen the GAM pathway. These modifications include changes to prerequisites, cross-listings, texts, and content, as well as the delineation of lab content.			
GAM 21	History of Video Games	N	
GAM 51	Game Mechanics and Simulation	N	
GAM 52	Game Engine Scripting I	N	
GAM 53	Game Engine Scripting II	N	

Course	Title	Location	Comment
GAM 79B	Game Studio: Character Modeling	N	
GAM 79C	Game Studio: Environments and Vehicles	N	
GAM 79E	Game Studio: Game Design Capstone	N	
GAM 79F	Game Studio: Game Programming	N	
The JOU courses below are being modified to separate and address TBA hour requirements.			
JOU 52A	Newspaper Editing: Beginning	R	
JOU 52B	Newspaper Editing: Intermediate	R	
JOU 52C	Newspaper Editing: Advanced	R	
JOU 52D	Newspaper Editing: Executive	R	
The modifications to MAT-35 include enhanced details of the course topics, updates to the topics, and SLOs.			
MAT 35	Intermediate Algebra	MNR	
A prerequisite of ENG-70, Composition Fundamentals, a newly proposed course which is currently in review (see new courses above).			
ENG 50	Basic English Composition	MNR	
JOU-20A-D are being modified to delineate lecture and lab content and hours.			
JOU 20A	Newspaper: Beginning	MNR	
JOU 20B	Newspaper: Intermediate	MNR	
JOU 20C	Newspaper: Advanced	MNR	
JOU 20D	Newspaper: Professional	MNR	
The courses below are being updated for currency in the field including POST standards for Administration of Justice courses.			
ADJ A29A	Courtroom Testimony/Demeanor	M	
ADJ A5A	Bicycle Patrol	M	

Course	Title	Location	Comment
ADJ C2A	Adult Correctional Office Supplemental Core Course	M	
The courses below are being updated for currency in the field including Ford standards and curriculum, as well as technology changes.			
AUT 42	Ford Heating and Air Conditioning	R	
AUT 51B	Internal Combustion Engines Rebuilding, Gas and Diesel (Lower End)	R	
AUT 52B	Automotive Tune-up and Emission Controls	R	
The courses below are being modified to update texts, materials, SLOs, and to make minor adjustments to descriptions and content.			
ADM 63A	Design for Print Publication	M	
FTV 64A	Beginning Digital Editing Principles and Techniques	R	
GEO 30A	Geologic Field Studies of Southern California	R	
GEO 30B	Geologic Field Studies of Southern California	R	
GEO 31	Regional Field Studies in Geology	R	
GEO 32	Regional Field Studies in Geology	R	
KIN 24	Sports Officiating – Fall Sports	R	
KIN 25	Sports Officiating – Spring Sports	R	
KIN 27	Football Theory	R	
KIN 34	Softball Theory	R	
KIN V02	Football, Varsity, Men	R	
KIN V08	Tennis, Varsity, Men	R	
KIN V09	Swimming and Diving, Varsity, Men	R	

Course	Title	Location	Comment
KIN V11	Pep Squad, Varsity, Men and Women	R	
KIN V19	Swimming and Diving, Varsity, Women	R	
KIN V23	Water Polo, Varsity, Men	R	
KIN V24	Water Polo, Varsity, Women	R	
KIN V60	Football Fundamentals, Defensive	R	
KIN V61	Football Fundamentals, Offensive	R	

5. Course Exclusions:

None at this time.

6. Course Deletions:

Course	Title	Location	Comment
ADM-74 is being deleted and replace with ADM-74A and ADM-74B – see new courses above.			
ADM 74	Dreamweaver for Graphic Designers	R	
The colleges have not offered the EAR and ENG courses below in some time and do not plan to offer them again.			
EAR 37	School-Age Child Care	MR	
EAR 52	Parenting: Parents as Teachers	R	
EAR 55	Parenting: Common Problems in Infancy and Childhood	R	
ENG 13	Introduction to Playwriting	R	
ENG 49	Introduction to the One-Hour Teleplay	R	
Moreno Valley previously excluded GUI-801 from their inventory. Riverside and Norco have not offered the course and would like to delete GUI-801 as they do not intend to offer the course.			
GUI 801	Testing for Success CAHSEE Preparation	NR	
CSC-6 has not been offered in many years. The course has previously been excluded from the inventories of Moreno Valley College and Norco College.			

Course	Title	Location	Comment
CSC 6	Discrete Mathematics for Computer Science	R	

7. New Locally Approved Certificates:

None at this time.

8. New State Approved Degrees/Certificates:

Program Name	Location	Comment
Information Security Certificate	R	

9. Substantial Change to State Approved Certificates/Degrees:

Program Name	Location	Comment
The proposed changes to the AD-T in English include the removal of two courses: ENG-13, Introduction to Playwriting, and ENG-49, Introduction to the One-Hour Teleplay; the addition of ENG-17A, Literary Magazine Production: Beginning is also being proposed.		
ADT in English	R	

10. Modification to State/Locally Approved Certificates/Degrees:

None at this time.

11. Program Discontinuance:

None at this time.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PROGRAM OUTLINE OF RECORD

Information Security Certificate

College: Riverside
TOP Code: 0708.10

The Information Systems: Information Security Certificate will give the students the basic skills needed in the field of Computer and information Security. The focus on Cyber Security will provide students with the basic skills needed for an entry-level career in Cyber Security. The courses provide an overview of the entire field. Topics covered will include Cisco Networking, Windows Operating System security, Linux security, Firewalls, Intrusion Prevention systems, Security policies and procedures, Web security, and building a secure computer network. This program also maps to the California Community Colleges IT Technician pathway and C-ID state approved model curriculum.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Analyze fundamental principles and topics of Information Technology Security and Risk Management at the organizational level.
- Describe and implement the concepts, principles, and techniques involved in attacking and disabling a network within the context of properly securing a network in both theory and through hands-on exercises.
- Describe the architecture, components, and operations of routers and switches basic functionality.
- Configure and troubleshoot routers and switches, resolve common issues dealing with security points of failure in a medium size LAN.
- Demonstrate essential knowledge of Linux and other open source operating systems and software needed for employment in the IT/technical support, mobile application support and network operations security career fields.
- Identify environmental issues, understand and comply with disaster recovery, and physical software security policies and procedures.
- Securing Information Management systems including identifying risks, configuring devices, protocols, attack methods, cryptography implementation and practice, and security of ICS networks.

Required Courses (17 Units)

	Units	
CIS-21A / CSC-21A	Linux Operating Systems Administration	3
CIS-25 / CSC-25	Information and Communication Technology Essentials	3
CIS-26A	Cisco Networking Academy 1A	4
CIS-26B	Cisco Networking Academy 1B	4
CIS-27 / CSC-27	Information and Network Security	3
Select another 3 units from the following		
CIS-1A	Introduction to Computer Information	3
CIS-5 / CSC-5	Programming Concepts and Methodology	4
CIS-21 / CSC-21	Introduction to Operating Systems	3
CIS-26F	Cisco Networking Security	4
CIS-27A / CSC-27A	Computer Forensics Fundamentals	3

Associate in Arts in English for Transfer Degree

CSUGE) AA648 (IGETC) AA649

The Associate in Arts in English for Transfer degree is a curricular pattern designed specifically to transfer students as English majors with junior status to the CSU system . Though the Associate in Arts in English for Transfer also provides broad general preparation for English majors entering any four-year university, students must consult the specific requirements of any non-CSU campus to which they are applying . Students earning the Associate in Arts in English for Transfer will analyze, interpret, and synthesize diverse texts in order to construct well-supported academic arguments and literary analyses, and they will encounter interpretive questions to which there are multiple plausible answers . Students earning this degree will also have exposure to a variety of literary genres and periods and will be able to illustrate a basic understanding of the ways that literature can embody cultural, intellectual, and artistic trends .

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Think critically about and interpret literature, employing language and methods of literary analysis to construct interpretive arguments and to address the ways that literature invites multiple interpretive possibilities.
2. Write essays of literary analysis effectively supported by effectively integrated, interpreted, and relevant textual evidence.
3. Demonstrate an understanding of how cultural history informs and is informed by literature.

<u>Required Courses (19 units)</u>		<u>Units</u>
ENG-1B* or 1BH*	Critical Thinking and Writing	4
LIST A	Choose from the list below	6
LIST B	Choose from the list below	6
LIST C	Choose from the list below	3

LIST A Choose two courses from the following (6 units):

ENG-6*	British Literature I: Anglo-Saxon through Eighteenth Century	3
ENG-7*	British Literature II: Romanticism through Modernism/Post-Modernism	3
ENG-14*	American Literature I: Pre-Contact through Civil War	3
ENG-15*	American Literature II: 1860 to the Present	3
ENG-40*	World Literature I: From Ancient Literatures to the Seventeenth Century	3
ENG-41*	World Literature II: Seventeenth Century Through the Present	3

LIST B Choose two courses from the following (6 units)

Any course from List A not already used		
ENG-8*	Introduction to Mythology (same as Hum 8)	3
ENG-11*	Creative Writing	3
ENG-16*	Introduction to Language	3
ENG-44*	Poetry from the Twentieth Century to the Present	3

LIST C Choose one course from the following (3 units)

Any course from List A and List B not already used		
ENG-9*	Introduction to Shakespeare	3
ENG-10	Special Studies in Literature	3
ENG-12*	Special Studies in Creative Writing	3
ENG-17A (*)	Literary Magazine Production: Beginning	3
ENG-18*	Survey of Native American Literature	3
ENG-20*	Survey of African American Literature	3

ENG-23*	The Bible as Literature (same as HUM 23)	3
ENG-25*	Latino Literature of the United States	3
ENG-30*	Children's Literature	3
ENG-34*	Literature by Women	3
ENG-35*	Images of Women in Literature	3
ENG-38	Introduction to Screenwriting	3
ENG-39	Screenwriting II	3
ENG-45*	Modern Drama	3
ENG-47	Inlandia: Regional Writing about the Inland Empire	3
ENG-48*	Short Story and Novel from the Twentieth Century to the Present	3

*courses may be double-counted

Agenda Item (IV-B-2)

Meeting	4/4/2017 - Committee
Agenda Item	Committee - Teaching and Learning (IV-B-2)
Subject	Agreement for College and Career Access Pathways with Corona-Norco USD Eleanor Roosevelt High School
College/District	Norco
Funding	N/A
Recommended Action	Recommended that the Board of Trustees approve College and Career Access Pathways Agreement.

Background Narrative:

Norco College is partnering with Corona Norco Unified School District (CNUSD) to offer college courses on the Eleanor Roosevelt High School campus. The term of this agreement is three (3) years beginning on July 1, 2017 and ending on June 30, 2020.

This agreement takes full advantage of AB288's College and Career Access Pathways (CCAP) Partnership Agreements legislation. CCAP allows community college districts to claim full-time equivalent student (FTES) and state apportionment for courses offered through CCAP provided that California Education Code (EC) and California Code of Regulations, Title 5 requirements are met.

The College and Career Access Pathways Agreement has been carefully drafted in collaboration with Norco College, Riverside Community College District, and Corona-Norco USD stakeholders. This represents an exciting opportunity, bringing Norco College and Eleanor Roosevelt High School together in a common effort to provide free college courses to high school students; and is part of the College's efforts to duplicate these efforts throughout the region.

Prepared By: Bryan Reece, President Norco College
Monica Green, Vice President, Student Services

Attachments:

[College and Career Access Pathways Agreement](#)

**COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2017-2020**

This College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Riverside Community College District on behalf of Norco College (“COLLEGE”), 3801 Market Avenue, Riverside, CA 92501, and Corona-Norco Unified School District on behalf of Eleanor Roosevelt High School (“SCHOOL DISTRICT”), 2820 Clark Avenue, Norco, CA 92860.

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the Riverside College Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in West Riverside County and within the regional service area of the COLLEGE unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, the COLLEGE and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office and COLLEGE;

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. TERM OF AGREEMENT

- 1.1 The term of this CCAP Agreement shall be for three (3) years beginning on July 1, 2017 and ending on June 30, 2020, and will be subject to renewal, unless otherwise terminated in accordance with Section 19 of this Agreement.
- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall also establish protocols for information sharing in

compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses. Sec. 2 (c)(1)

- 1.3 The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.4 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges before the start of the CCAP partnership. Sec. 2 (c)(3)

2. DEFINITIONS

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOLDISTRICT have been approved in accordance with the policies and guidelines of the COLLEGE and applicable law. Sec. 2 (a)
- 2.2 Consistent with AB 288, this CCAP Agreement may include “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience

and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and the COLLEGE standards and policies.

- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and the COLLEGE policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil's CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.
- 3.8 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

4. COLLEGE APPLICATION PROCEDURE

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.
- 4.4 The SCHOOL DISTRICT and COLLEGE understand and agree that successful COLLEGE admission and registration requires that each participating student has completed the COLLEGE enrollment application process.
- 4.5 Participating students enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by California Education Code Sections 49011, 76060.5, 76140, 76223, 76300, 76350, and 79121. Sec. 2 (f)(q)

5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The governing board of a community college district participating in a CCAP partnership agreement established pursuant to this article shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT. Books and instructional materials purchased by the SCHOOL DISTRICT will remain the property of and housed at the SCHOOL DISTRICT. The COLLEGE will ensure, whenever possible, textbooks to remain the same throughout the term of the CCAP agreement. Both SCHOOL DISTRICT and COLLEGE will pursue methods of keeping textbook costs down and will seek additional funding sources including grants to cover textbook costs.
- 5.3 Participating students must meet all prerequisite requirements of the COLLEGE as established by the COLLEGE and stated in the college catalog before enrolling in a course offered as part of this CCAP Agreement.
- 5.4 Grades earned by students enrolled in courses offered as part of this CCAP Agreement will be posted on the official COLLEGE transcript. Students may submit a request for Pass/No Pass if the course is designated as such in the COLLEGE catalog.
- 5.5 Students enrolled in courses offered as part of this CCAP Agreement will be directed to the official catalog of the COLLEGE for information regarding applicable policies and procedures.
- 5.6 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement will be eligible for student support services, which shall be available to them at the COLLEGE or through the SCHOOL DISTRICT. COLLEGE shall ensure that student support services, including counseling and guidance, assistance with assessment and placement, and tutoring are available to participating students at the COLLEGE. SCHOOL DISTRICT shall ensure that support services, including counseling and guidance, and assistance with assessment and placement are available

to students at the SCHOOL DISTRICT.

- 5.7 Students requiring reasonable accommodations for COLLEGE courses offered at the SCHOOL DISTRICT as part of this CCAP Agreement will receive services through the SCHOOL DISTRICT. Students requiring reasonable accommodations for COLLEGE courses offered at the COLLEGE will receive services through the COLLEGE.
- 5.8 Students who withdraw from courses offered as part of this CCAP Agreement will not receive COLLEGE credit. Students must comply with, and submit appropriate information/paperwork, by all published deadlines. Transcripts will be annotated according to COLLEGE policy.
- 5.9 A course dropped within the COLLEGE drop “without a W” deadline will not appear on the SCHOOL DISTRICT or the COLLEGE transcript.

6. CCAP AGREEMENT COURSES

- 6.1 The COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to a CCAP Agreement. Sec. 2 (o)(1)
- 6.2 Courses offered as part of this CCAP Agreement at the COLLEGE may not limit enrollment in the course. Sec. 2 (o)(1)
- 6.3 The COLLEGE is responsible for all courses and educational programs offered as part of CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.4 The scope, nature, time, location, and listing of courses shall be offered and determined by the COLLEGE with the approval of the Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses offered as part of a CCAP Agreement either at the COLLEGE or SCHOOL DISTRICT shall be jointly reviewed and approved.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with the COLLEGE academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.
- 6.8 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to

COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between the COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the COLLEGE regulations, policies, procedures, prerequisites, and standards, shall prevail.

- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with the COLLEGE academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with the COLLEGE guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

7. INSTRUCTOR(S)

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the COLLEGE.
- 7.2 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.3 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.4 Instructors who teach COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.

- 7.5 COLLEGE and SCHOOL DISTRICT certify that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district, and shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)
- 7.6 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.7 Prior to teaching, faculty shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training may be approved and provided by the COLLEGE.
- 7.8 Faculty will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.9 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of the COLLEGE.
- 7.10 SCHOOL DISTRICT personnel selected to be instructors will be subject to the authority of the COLLEGE specifically with regard to their duties as instructors.
- 7.11 The COLLEGE and SCHOOL DISTRICT jointly determine the subject areas of instruction. The COLLEGE shall determine the number of instructors and the ratio of instructors to students.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.

- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught both at the SCHOOL DISTRICT and on the COLLEGE campus. Both parties will work together in resolving behavioral issues.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with the COLLEGE policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 The COLLEGE will provide SCHOOL DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach/recruitment activities and compliance with the COLLEGE policy and COLLEGE procedures and academic standards.
- 9.4 The SCHOOL DISTRICT shall provide personnel to perform clerical services and services associated with student outreach and recruitment activities, student assessment and college applications, the enrollment of eligible students and other related services as deemed necessary.
- 9.5 The SCHOOL DISTRICT's personnel will perform services specified in 9.4 as part of their regular assignment. SCHOOL DISTRICT personnel performing these services will be employees of SCHOOL DISTRICT, subject to the authority of SCHOOL DISTRICT, but will also be subject to the direction of COLLEGE, specifically with regard to their duties pertaining to the COLLEGE courses.
- 9.6 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)
 - The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)

- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

10. APPORTIONMENT

- 10.1 The COLLEGE shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 The COLLEGE shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s)

11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 The COLLEGE certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that the COLLEGE will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)

- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
 - A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement, whenever possible. Sec. 2 (k)(2)
 - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

12. PROGRAM IMPROVEMENT

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

13. RECORDS

- 13.1 Permanent records of student enrollment, attendance, grades and achievement for students under this CCAP agreement shall be maintained by COLLEGE.
- 13.2 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

14. REIMBURSEMENT

- 14.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

15. FACILITIES

- 15.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to the COLLEGE or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 15.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 15.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

16. INDEMNIFICATION

- 16.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 16.2 The COLLEGE agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

17. INSURANCE

- 17.1 The SCHOOL DISTRICT, in order to protect the COLLEGE, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident, and property damage

insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including such endorsement shall be furnished to the COLLEGE.

- 17.2 For the purpose of Workers' Compensation, the COLLEGE shall be the "primary employer" for all its personnel who perform services as instructors. The COLLEGE shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by COLLEGE personnel made in connection with performing services and receiving instruction under this Agreement. COLLEGE agrees to hold harmless, indemnify, and defend SCHOOL DISTRICT, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by COLLEGE personnel connected with providing services under this Agreement.

18. NON-DISCRIMINATION

- 18.1 Neither the SCHOOL DISTRICT nor the COLLEGE shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

19. TERMINATION

- 19.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.

20. NOTICES

- 20.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

COLLEGE
Riverside Community College District
Norco College
2001 Third Street
Norco, CA 92860
Attn: Bryan Reece, Ph.D. –President, Norco College

SCHOOL DISTRICT
Corona-Norco Unified School District
2820 Clark Ave.

Norco, CA 92860
Attn: Michael Lin, Ed.D. - Superintendent

21. INTEGRATION

21.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

22. MODIFICATION AND AMENDMENT

22.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

23. GOVERNING LAWS

23.1 This agreement shall be interpreted according to the laws of the State of California.

24. COMMUNITY COLLEGE DISTRICT BOUNDARIES

24.1 For locations outside the geographical boundaries of, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

25. SEVERABILITY

25.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

26. COUNTERPARTS

26.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on _____ 2017

By: _____
CORONA-NORCO UNIFIED SCHOOL DISTRICT

By: _____
RIVERSIDE COMMUNITY COLLEGE DISTRICT

APPENDIX

**COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A
DUAL ENROLLMENT PARTNERSHIP AGREEMENT**

WHEREAS, the College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Riverside Community College District (“COLLEGE”), 3801 Market Street, Riverside, CA 92501, and Corona-Norco Unified School District (SCHOOL DISTRICT.”), 2820 Clark Ave., Norco, CA 92860.

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. CCAP AGREEMENT

- a. COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)
- b. COLLEGE shall file this CCAP Agreement with the office of the Chancellor of the California community colleges prior to the start of the partnership. Sec. 2 (c)(2)
- c. COLLEGE and SCHOOL DISTRICT shall review and establish new or amended CCAP Agreements annually on or before July 1st and follow the protocols set forth in (a) and (b) of this section.
- d. COLLEGE and SCHOOL DISTRICT point of contact: Sec. 2 (c)(2)

LOCATION	NAME	TELEPHONE	EMAIL
College:	Monica Green, Ed.D., Vice President, Student Services	951-372-7082	Monica.green@norcocollege.edu
School District:	Kelly Bruce, Administrative Director, Secondary Education	951-736-5080	Krbruce@cnusd.k12.ca.us

2. STUDENT SELECTION

- a. Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142. In all circumstances the COLLEGE shall claim allowable FTES for the enrollment of high school students in a CCAP Agreement community college course.
- b. SCHOOL DISTRICT shall select students consistent with the intent of AB 288 to include: high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” *Sec. 2 (a)* and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” *Sec. 1 (d)*
- c. COLLEGE and SCHOOL DISTRICT shall certify that participating students will have a signed parental consent form on file with the COLLEGE. *Preamble and Sec. 2 (c)(1)*
- d. COLLEGE and SCHOOL DISTRICT shall certify that participating students may enroll in up to a maximum of 15 unit load per term, the units may not constitute more than four courses per term, the units are part of an academic (educational) program identified as part of this CCAP Agreement and the units are part of an academic (educational) program designed to award students both a high school diploma and an associate degree or a certificate or credential. *Sec. 2 (p)(1-3)*

3. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

4. **CCAP AGREEMENT PROGRAM YEAR: BEGINNING FALL 2017 THROUGH SPRING 2020 - COLLEGE** has identified the following three pathways, course offerings per program year, estimated students served, and projected FTES. The employer of record for all courses under this CCAP Agreement is the COLLEGE and the location of the courses is the DISTRICT. The grid below is intended to project the courses offered, subject to change based on the needs of the student cohorts within the pathway.

Business Administration Pathway					
Fall 2017	Spring 2018	Fall 2018	Spring 2019	Fall 2019	Spring 2020
BUS-18A <i>Business Law I</i>	BUS-20 <i>Business Mathematics</i>	BUS-22/*BUS-24 <i>Management Communications/Business Communications</i>	ACC-1A <i>Principles of Accounting, I</i>	BUS-18A <i>Business Law I</i>	BUS-20 <i>Business Mathematics</i>
*ENG-1A <i>English Composition</i>	*ENG-1B <i>Critical Thinking and Writing</i>	*ENG-1A <i>English Composition</i>	*ENG-1B <i>Critical Thinking and Writing</i>	*ENG-1A <i>English Composition</i>	*ENG-1B <i>Critical Thinking and Writing</i>
GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>	GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>	GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>
Engineering Pathway					
Fall 2017	Spring 2018	Fall 2018	Spring 2019	Fall 2019	Spring 2020
*MAT-36 <i>Trigonometry</i>	*MAT-10 <i>PreCalculus</i>	*MAT-36 <i>Trigonometry</i>	*MAT-10 <i>PreCalculus</i>	*MAT-36 <i>Trigonometry</i>	*MAT-10 <i>PreCalculus</i>
		*MAT-1A <i>Calculus I</i>	*MAT-1B <i>Calculus II</i>	*MAT-1A <i>Calculus I</i>	*MAT-1B <i>Calculus II</i>
*ENG-1A <i>English Composition</i>	*ENG-1B <i>Critical Thinking and Writing</i>	*ENG-1A <i>English Composition</i>	*ENG-1B <i>Critical Thinking and Writing</i>	*ENG-1A <i>English Composition</i>	*ENG-1B <i>Critical Thinking and Writing</i>
GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>	GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>	GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>
Game Development Pathway					
Fall 2017	Spring 2018	Fall 2018	Spring 2019	Fall 2019	Spring 2020
*GAM-80 <i>3D Modeling and Texturing</i>	*GAM-24 <i>Video Game Prototyping</i>	*GAM-23 <i>Digital Game Design</i>	*GAM-52 <i>Game Engine Scripting I</i>	*GAM-81 <i>3D Modeling and Texturing</i>	*GAM-24 <i>Video Game Prototyping</i>
		*GAM-81 <i>3D Modeling and Texturing</i>	*GAM-24 <i>Video Game Prototyping</i>	*GAM-23 <i>Digital Game Design</i>	*GAM-52 <i>Game Engine Scripting I</i>
GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>	GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>	GUI-45 <i>Introduction to College</i>	GUI-48 <i>College Success</i>

*Prerequisite or Placement test needed

█ Courses being offered in multiple sectors at same time

BEGINNING PROGRAM YEAR: 2017-2018 COLLEGE: Norco College

EDUCATIONAL PROGRAM: College and Career Readiness and CTE Pathway

SCHOOL DISTRICT: Corona-Norco Unified School District

HIGH SCHOOL: Eleanor Roosevelt High School

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (Sec. 2 (c)(1):

Students are being prepared to be college ready.
Students in a CTE Pathway.

TOTAL NUMBER OF STUDENTS TO BE SERVED: 125/year TOTAL PROJECTED FTES: 100/year

5. **BOOKS** - The total cost of books for students participating as part of this CCAP agreement will be borne by the SCHOOL DISTRICT. The COLLEGE will ensure, whenever possible, textbooks to remain the same throughout the term of the CCAP agreement.

Course Name	Text	ISBN	Cost
English Composition ENG-1A	A Brief Guide to Writing from Readings (Stephan Wilhoit)	9780205245741	\$81.00
	Contemporary & Classic Arguments (Barnet & Benau)	9781457665325	\$38.00
Critical Thinking and Writing ENG-1B	Literature: A Portable Anthology (Gardner, et.al.)	9781319035341	\$51.35
Business Law I BUS 18A	Business Law I	9780324690040	\$162.00- \$216.00
Business Mathematics BUS-20	Pract. Bus. Math LL W Aleks Code	9781259981456	\$146.65
Management Communications BUS-22	Essentials of business...(LL) Package	9781305699199	\$130.35
Business Communications BUS-24	Excellence in Bus. Commun. (LL)-W/Access	9780134421810	\$143.55
Principles of Accounting I ACC-1A	Corporate Financial ACCTG W Cennow	9781337032032	\$120.65
Trigonometry MAT-36	Trigonometry, 8 th Edition (McKeague)	9781305652224	\$56.00 - \$238.35
PreCalculus MAT-10	PreCalculus, 10 th Edition (Sullivan)	9780321979070	\$99.05- \$247.60
Calculus I MAT 1A	Calculus, Early Transcendentals, 8 th Edition (Stewart)	9781305270336	\$171.65- \$171.65
Calculus II MAT 1B	Calculus, Early Transcendentals, 8 th Edition (Stewart)	9781305270336	\$171.65- \$171.65
Introduction to College GUI-45	No Textbook		

College Success GUI-48	Becoming A Master Student	9781285193892	\$115.35
3D Modeling and Texturing GAM-81	Unity Software Program		Existing Site License
Video Game Prototyping GAM-24	Unity Software Program		Existing Site License
Digital Game Design *GAM-23	Unity Software Program		Existing Site License
Game Engine Scripting I *GAM-52	Unity Software Program		Existing Site License
3D Modeling and Texturing GAM-80	Unity Software Program		Existing Site License

6. MATHEMATICS ARTICULATION AGREEMENTS

NORCO COLLEGE OF THE RIVERSIDE COMMUNITY COLLEGE DISTRICT/CORONA-NORCO UNIFIED SCHOOL DISTRICT INTER-AGENCY COOPERATION ARTICULATION AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____ 2017, by and between Norco College of The Riverside Community College District, (“College”) and the Corona-Norco Unified School District (“District”) both located in the City of Norco and the County of Riverside.

RECITAL

WHEREAS, both the College and the District have a common interest in improving the mathematical skills of students;

WHEREAS, improving the mathematical skills of students while in high school will lead to enhanced readiness for college;

WHEREAS, the educational success and college preparedness of students will serve the interest of both students and the community;

TERMS OF THE AGREEMENT

NOW THEREFORE, College and District agree as follows:

The District will offer at Eleanor Roosevelt High School (ERHS) Integrated Math 3, which integrates the course outline requirements and standards for the College’s Math 35, Intermediate Algebra.

Students that obtain a grade of “B” or better in ERHS’s Integrated Math 3 class OR a “B” or better in ERHS’s Precalculus A class (first semester) would be eligible to waive the college’s math placement exam and be qualified to enroll in a Norco College “Column A” course (see below).

Norco College Course (aka Column A)— all are transferable	Application to Major Area of Study
Math 5--Business/Life Calculus	Business
Math 11--College Algebra	CSU/UC
Math 12--Statistics	Social Science Business Nursing
Math 36--Trigonometry *	Leads to a progression of Norco College math courses for students interested in

	STEM majors
Math 25--Math Survey	Liberal Arts Teacher Prep

* Student must validate successful completion of Math 53 – Geometry before entry into Math 36 – Trigonometry.

Enrollment in a Column A course(s) must be within one academic year of completion of ERHS’s Integrated Math 3 or within one academic year of completion (both semesters) of ERHS’s Precalculus course with a grade of C or better in each semester.

Students who obtain a grade of “B-” or below in ERHS’s Integrated Math 3 class would be required to take the College’s placement test before attempting to take any of the college’s math courses. (see below)

Student with a grade of “B-“ or below at ERHS takes the Norco College placement test	Results of Placement	Norco College Course
	Column A or higher course	Eligible to take the appropriate Column A (or higher) course.
	Places at Math 35 (Intermediate Algebra) level	Eligible to take Math 35.
	Places at Math 52 level (Beginning Algebra) or lower	Eligible to take the course as determined by the placement test.

The College faculty will work collaboratively with the District’s ERHS faculty throughout the year, providing guidance and assistance regarding the above courses.

There will be an annual review of the articulation agreement between the two schools that includes faculty and administration from both institutions.

INDEMNIFICATION

The parties mutually agree and understand that, during the terms of this Agreement:

- a. the College is self-insured;
- b. the College will indemnify and hold harmless the District and its employees and agents from any and all claims, suits, damages, and costs (including reasonable attorney’s fees) resulting from the negligence of the College in connection with the operation of the Program, including, but not limited to , injury to persons, public liability, and property damage occurring on the property of the College or the property of the District; and
- c. the District will indemnify and hold harmless the College and its employees and agents from any and all claims, suits, damages, and costs (including reasonable attorney’s fees)

resulting from the negligence of the District in connection with the operation of the Program, including, but not limited to, injury to persons, public liability, and property damage occurring on the property of the District or the property of the College.

MISCELLANEOUS PROVISIONS

This Agreement constitutes the complete understanding of the parties regarding the matters to which it refers, and incorporates all prior oral agreements in contemplation of this written Agreement. This written Agreement contains all the relevant understandings between the parties.

This Agreement will become effective when the articulation agreement is signed by all parties. The Agreement will continue in effect on a year-to-year basis, unless either party terminates it.

This Agreement may be modified at the request of either party subject to the approval of both parties.

In witness whereof the parties have executed the Agreement as of the date and year indicated.

NORCO COLLEGE, RIVERSIDE COMMUNITY COLLEGE DISTRICT,
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By _____
Dr. Bryan Reece, President

Date

CORONA-NORCO UNIFIED SCHOOL DISTRICT
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By _____
Dr. Michael Lin, Superintendent

Date

**NORCO COLLEGE OF THE RIVERSIDE COMMUNITY COLLEGE
DISTRICT/CORONA-NORCO UNIFIED SCHOOL DISTRICT
INTER-AGENCY COOPERATION ARTICULATION AGREEMENT**

THIS AGREEMENT is entered into this _____ day of _____ 2017, by and between the Norco College of The Riverside Community College District, (“College”) and the Corona-Norco Unified School District (“District”) both located in the City of Norco and the County of Riverside.

RECITAL

WHEREAS, both the College and the District have a common interest in improving the mathematical skills of students;

WHEREAS, improving the mathematical skills of students while in high school will lead to enhanced readiness for college;

WHEREAS, the educational success and college preparedness of students will serve the interest of both students and the community;

TERMS OF THE AGREEMENT

NOW THEREFORE, College and District agree as follows:

The District will offer at Eleanor Roosevelt High School (ERHS) Precalculus, which integrates the course outline requirements and standards for the College’s Math 10 (Precalculus) in all areas and topics except trigonometry.

Students who earn a grade of “B” or better in both Fall and Spring semester in ERHS’s Precalculus AND pass Norco College’s Math 36 (Trigonometry) class with a grade of “C” or better would be eligible to waive the college’s math placement exam and be qualified to enroll in Math 1A (Calculus I) at Norco College. Acceptance into Math 1A is dependent upon students successfully completing Math 36 within one major semester of completion of Precalculus at ERHS (see table below).

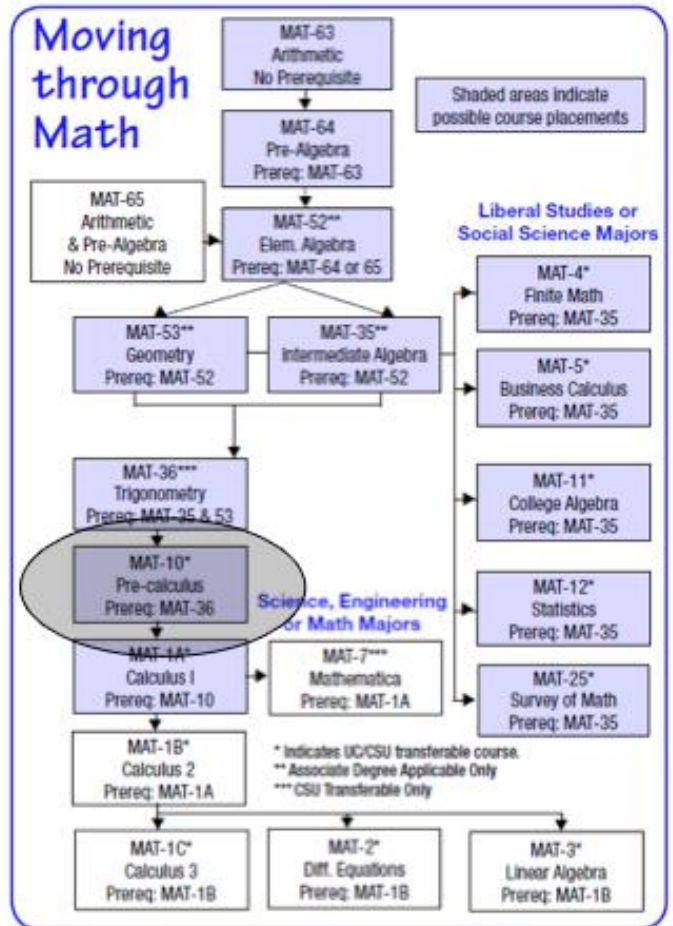
Enrollment in Norco College’s Math 1A (Calculus I) must be within one academic year of completion of ERHS Precalulus.

Students who earn a grade of “B-” or below in ERHS’s Precalculus class during either the Fall or Spring semesters are considered ineligible for the agreement detailed in this articulation agreement.

The College faculty will work collaboratively with the District’s ERHS faculty throughout the year, providing guidance and assistance regarding the above courses.

There will be an annual review of the articulation agreement between the two schools that includes faculty and administration from both institutions.

Possible sequences that meet the criteria for this agreement	
Courses taken at ERHS	Courses Taken at Norco College
Precalculus with a “B” or better in both Fall and Spring semesters	Math 36 with a “C” or better taken during either the Fall or Spring semester concurrent with Precalculus at ERHS. <i>Concurrent during the Spring semester is considered the optimal situation.</i>
Precalculus with a “B” or better in both Fall and Spring semesters	Math 36 with a “C” or better taken prior to enrollment in Precalculus at ERHS.
Precalculus with a “B” or better in both Fall and Spring semesters	Math 36 with “C” or better taken during the Summer intersession or Fall semester immediately following successful completion of Precalculus at ERHS.



INDEMNIFICATION

The parties mutually agree and understand that, during the terms of this Agreement:

- a. the College is self-insured;
- b. the College will indemnify and hold harmless the District and its employees and agents from any and all claims, suits, damages, and costs (including reasonable attorney’s fees) resulting from the negligence of the College in connection with the operation of the Program, including, but not limited to , injury to persons, public liability, and property damage occurring on the property of the College or the property of the District; and
- c. the District will indemnify and hold harmless the College and its employees and agents from any and all claims, suits, damages, and costs (including reasonable attorney’s fees) resulting from the negligence of the District in connection with the operation of the Program, including, but not limited to, injury to persons, public liability, and property damage occurring on the property of the District or the property of the College.

MISCELLANEOUS PROVISIONS

This Agreement constitutes the complete understanding of the parties regarding the matters to which it refers, and incorporates all prior oral agreements in contemplation of this written Agreement. This written Agreement contains all the relevant understandings between the parties.

This Agreement will become effective when the articulation agreement is signed by all parties. The Agreement will continue in effect on a year-to-year basis, unless either party terminates it.

This Agreement may be modified at the request of either party subject to the approval of both parties.

In witness whereof the parties have executed the Agreement as of the date and year indicated.

NORCO COLLEGE, RIVERSIDE COMMUNITY COLLEGE DISTRICT,
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By _____
Dr. Bryan Reece, President

Date

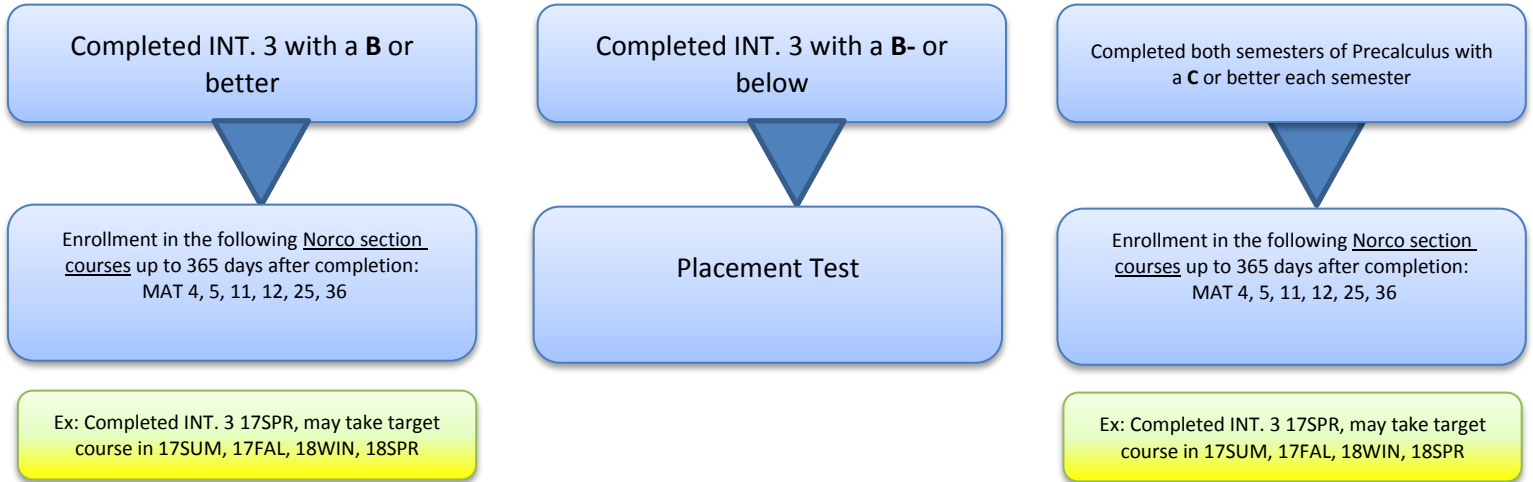
CORONA-NORCO UNIFIED SCHOOL DISTRICT
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

By _____
Dr. Michael Lin, Superintendent

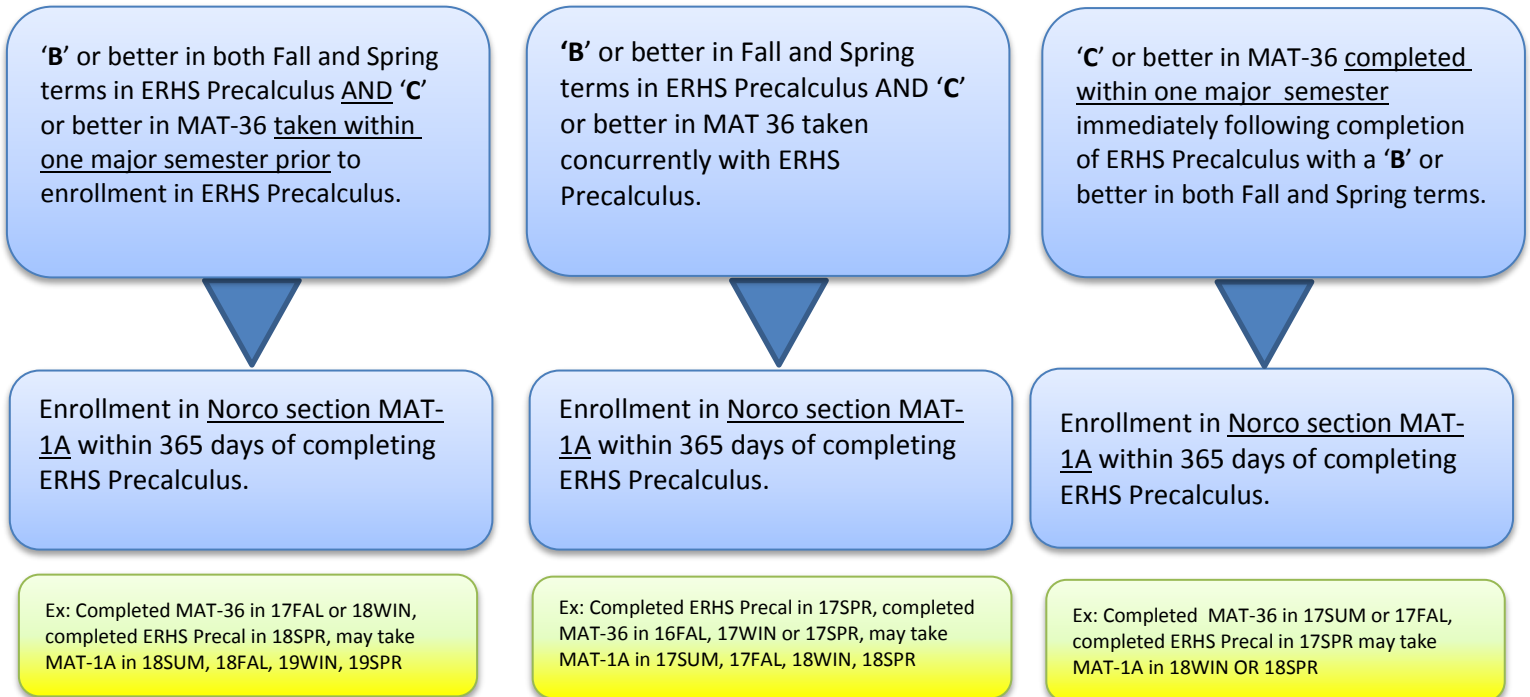
Date

MATHEMATICS ARTICULATION AGREEMENTS

INTEGRATED MATH 3 Prerequisite Articulation Agreement



PRECALCULUS Prerequisite Articulation



For information on fulfilling high school graduation requirements, please see your high school counselor. For questions on this flowchart, please see your high school counselor or math teacher.

7. MANDATED ANNUAL STATE REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure accurate and timely reporting of the total number of full-time equivalent students generated by CCAP partnership community college district participants.
- b. COLLEGE and SCHOOL DISTRICT shall report the annual total number of unduplicated high school student headcount by school site enrolled in each CCAP Agreement are aggregated by gender and ethnicity and shall be reported annually in compliance with all applicable state and federal privacy laws. The COLLEGE shall annually report the student data to the office of the Chancellor of the California Community Colleges. *Sec. 2 (t) (1)(A)*
- c. COLLEGE and SCHOOL DISTRICT shall report the annual total number of community college courses by category and type and by school site enrolled in by this CCAP Agreement. *Sec. 2 (t) (1)(B)*
- d. COLLEGE and SCHOOL DISTRICT shall report the annual total number of the unduplicated high school student headcount and the percentage of successful course completions, by course category and type and by school site. *Sec. 2 (t)(1)(C)*
- e. COLLEGE and SCHOOL DISTRICT shall report the annual total number of full- time equivalent students generated by this CCAP Agreement. *Sec. 2 (t)(1)(D)*
- f. COLLEGE and SCHOOL DISTRICT shall ensure that the point of contact for each site establish protocols for the collection and dissemination of participating student data each semester within 30 days of the end of the term.

8. CCAP AGREEMENT DATA MATCH AND REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- b. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

9. PRIVACY OF STUDENT RECORDS

- a. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence,

and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)

- b. **Limitation on Use.** COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- c. **Recordkeeping Requirements.** COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- d. **Acknowledgement of Receipt of Notice of FERPA Regulations.** By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

10. FACILITIES USE

- a. COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 15, Facilities, of this CCAP Agreement.

Agenda Item (IV-B-3)

Meeting 4/4/2017 - Committee

Agenda Item Committee - Teaching and Learning (IV-B-3)

Subject RCCD Dashboard Indicators

College/District District

Information Only

Background Narrative:

Presented for the Board's review and consideration are the Riverside Community College District Dashboard Indicators. These dashboard indicators are intended to provide an informational overview of our local high school districts, student demography, performance and outcomes at the district level. The presentation will focus on student trends for the 2009-2016 time period, with an emphasis on analyzing the most recent data available.

Prepared By: Michael Burke, Ph.D., Chancellor
David Torres, Dean, Institutional Research and Strategic Planning

Attachments:

[RCCD Dashboard Indicators](#)

RCCD Dashboard Indicators, 2009-2016

PRESENTED BY DAVID TORRES

DEAN, RCCD INSTITUTIONAL RESEARCH AND STRATEGIC PLANNING

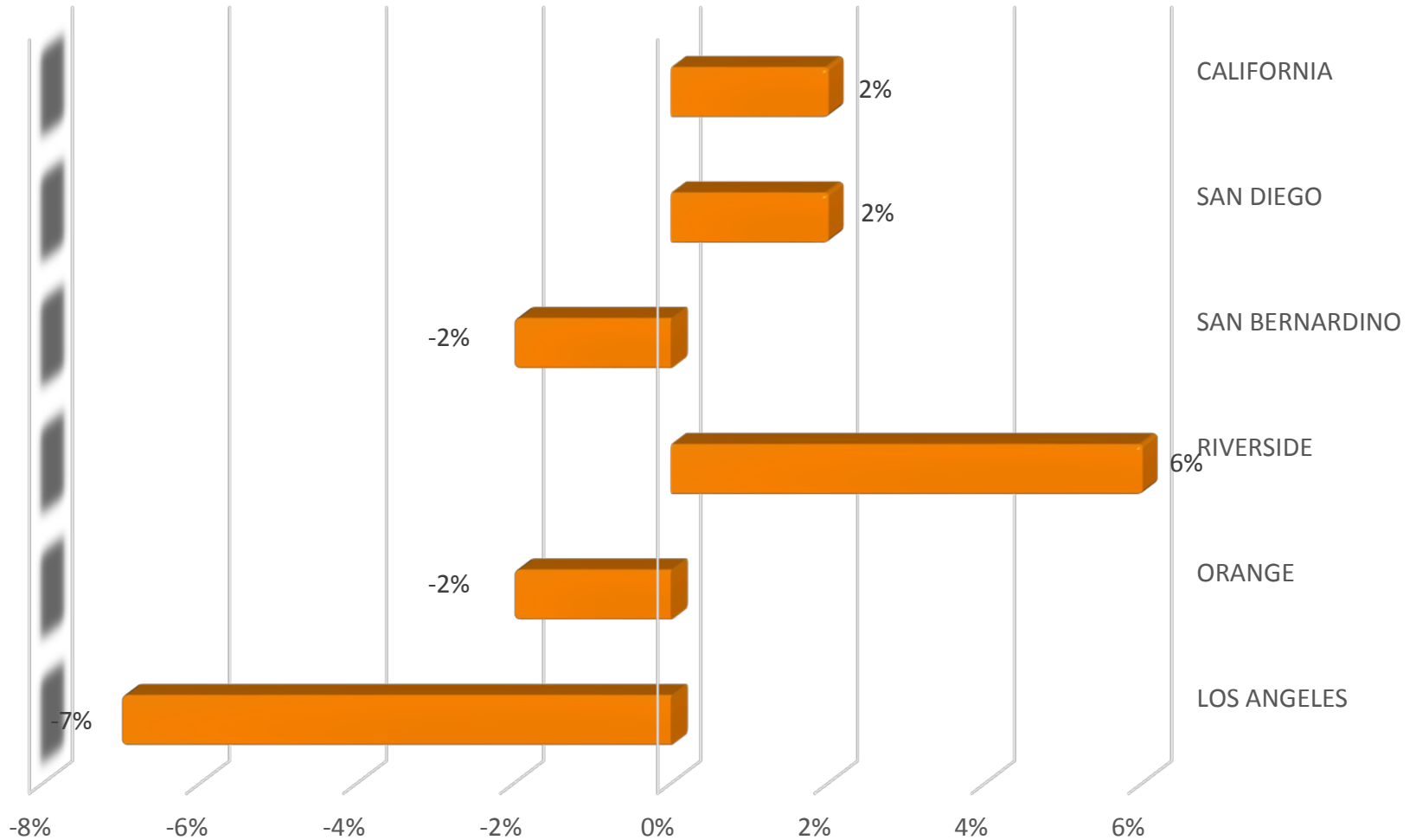
RCCD BOARD OF TRUSTEES – TEACHING AND LEARNING COMMITTEE

APRIL 4, 2017

Indicator Themes

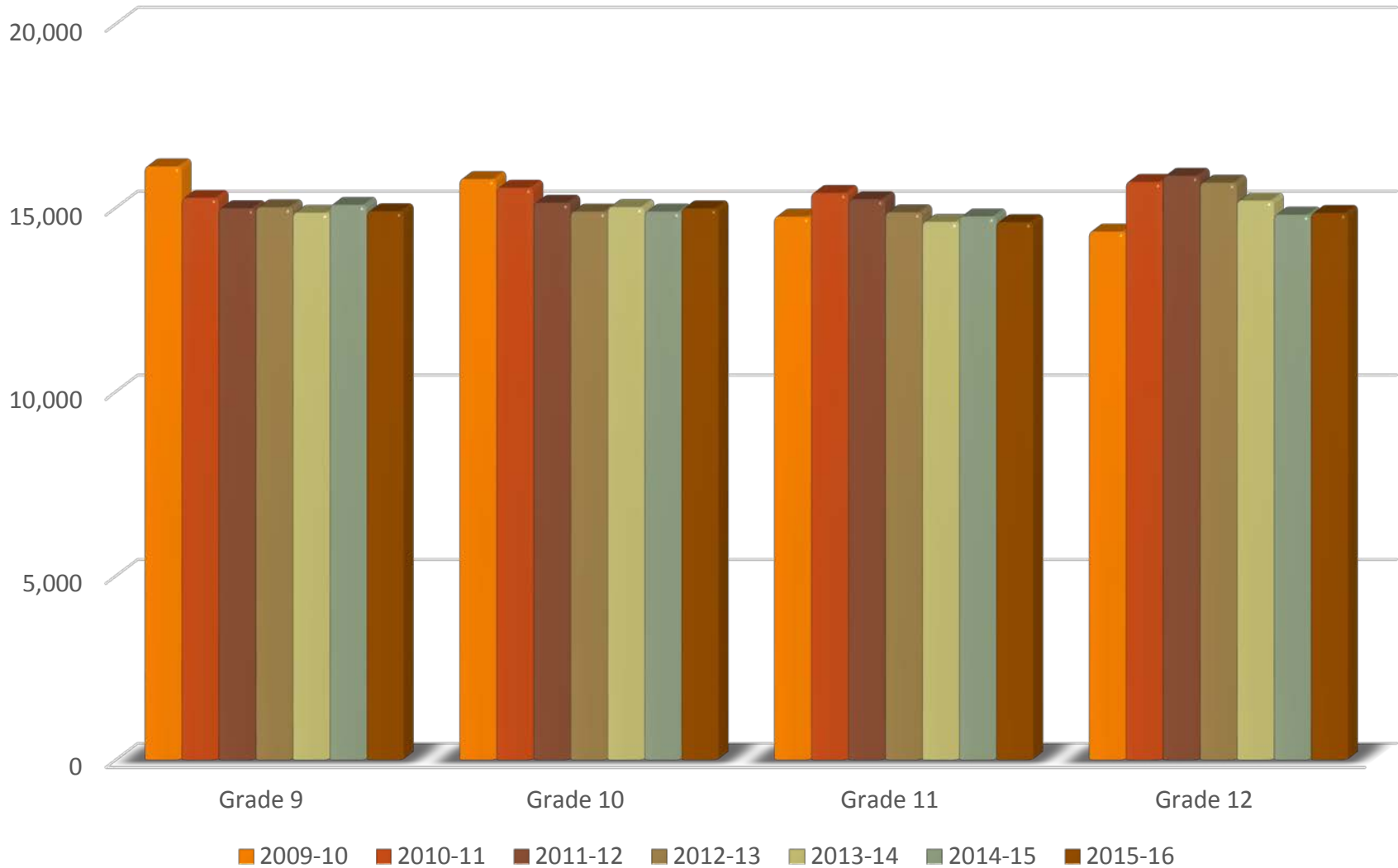
- Regional Context
- Student Demographics
- Student Performance
- Student Outcomes

Change in Projected High School Graduates, 2016-17 to 2025-26 by county



Source: <http://www.dof.ca.gov/research/demographic/reports/projections/k-12/>

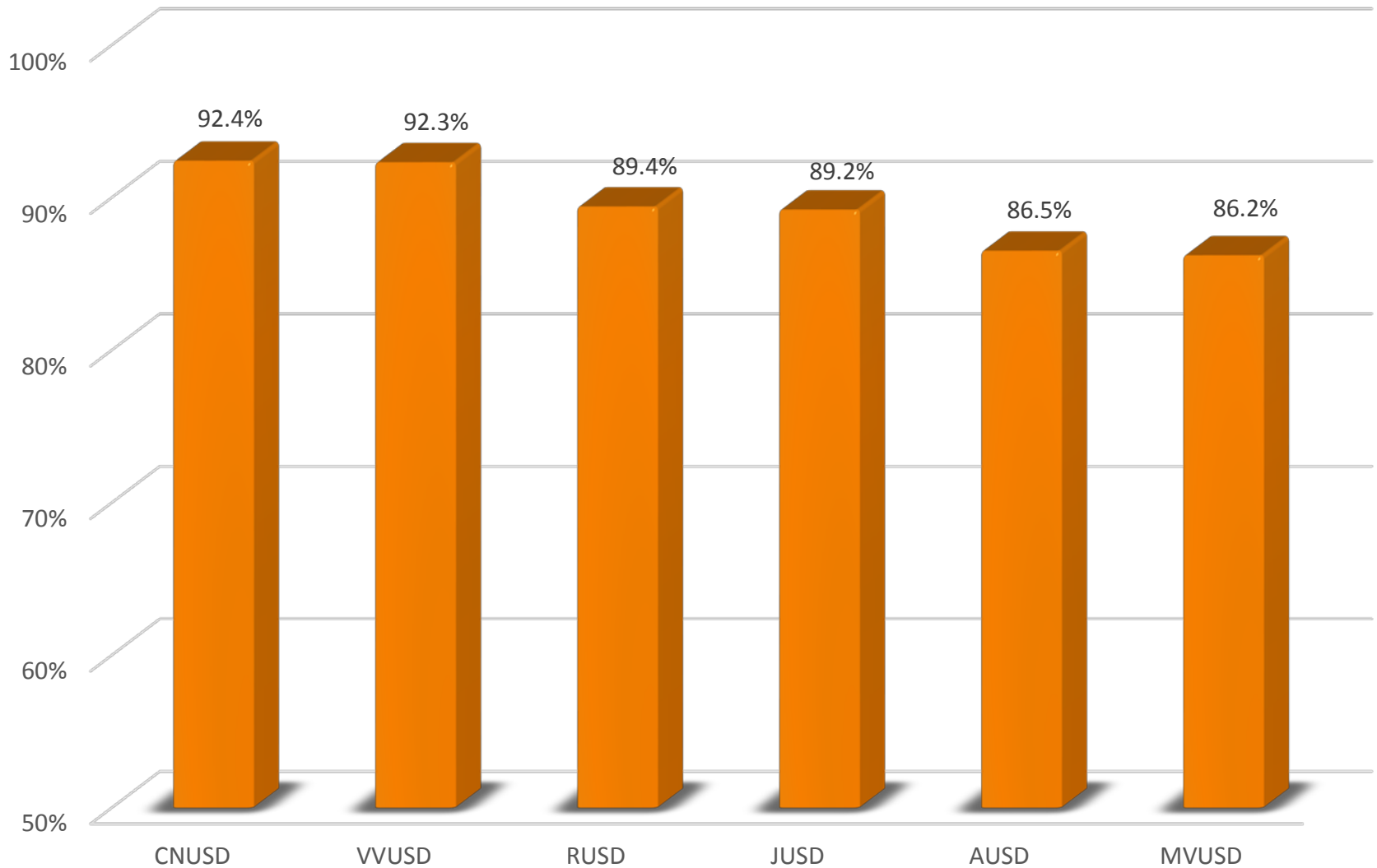
RCCD Feeder School Grade Counts, 2009-10 through 2015-16



Source: California Department of Education, Data Quest; <http://dq.cde.ca.gov/dataquest/>.

RCCD feeder school districts include: Alvord, Corona-Norco, Jurupa, Moreno Valley, Riverside, and Val Verde.

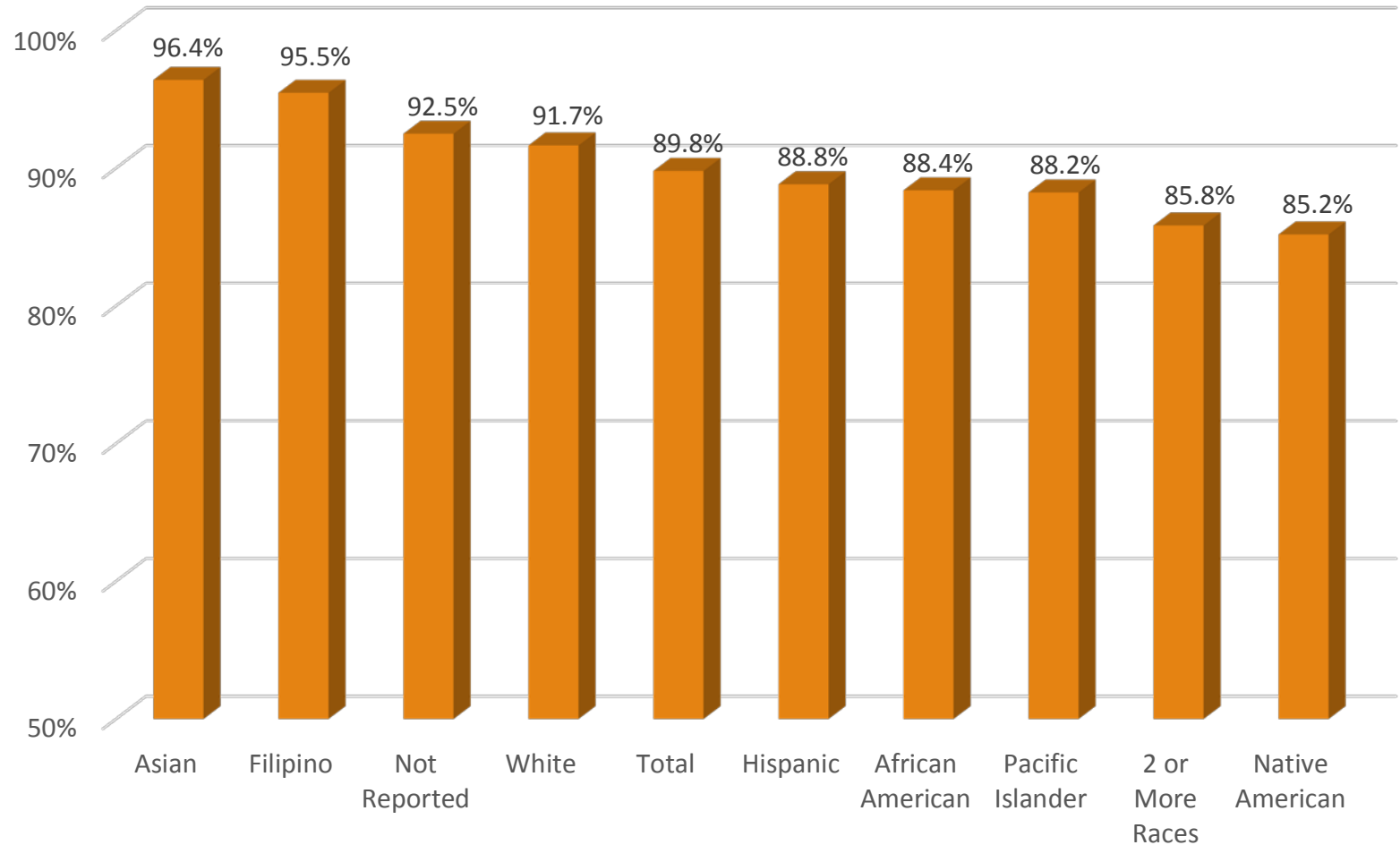
RCCD Feeder Districts Cohort Graduation Rates, 2015



Source: California Department of Education, Data Quest; <http://dq.cde.ca.gov/dataquest/>.

RCCD feeder school districts include: Alvor, Corona-Norco, Jurupa, Moreno Valley, Riverside, and Val Verde.

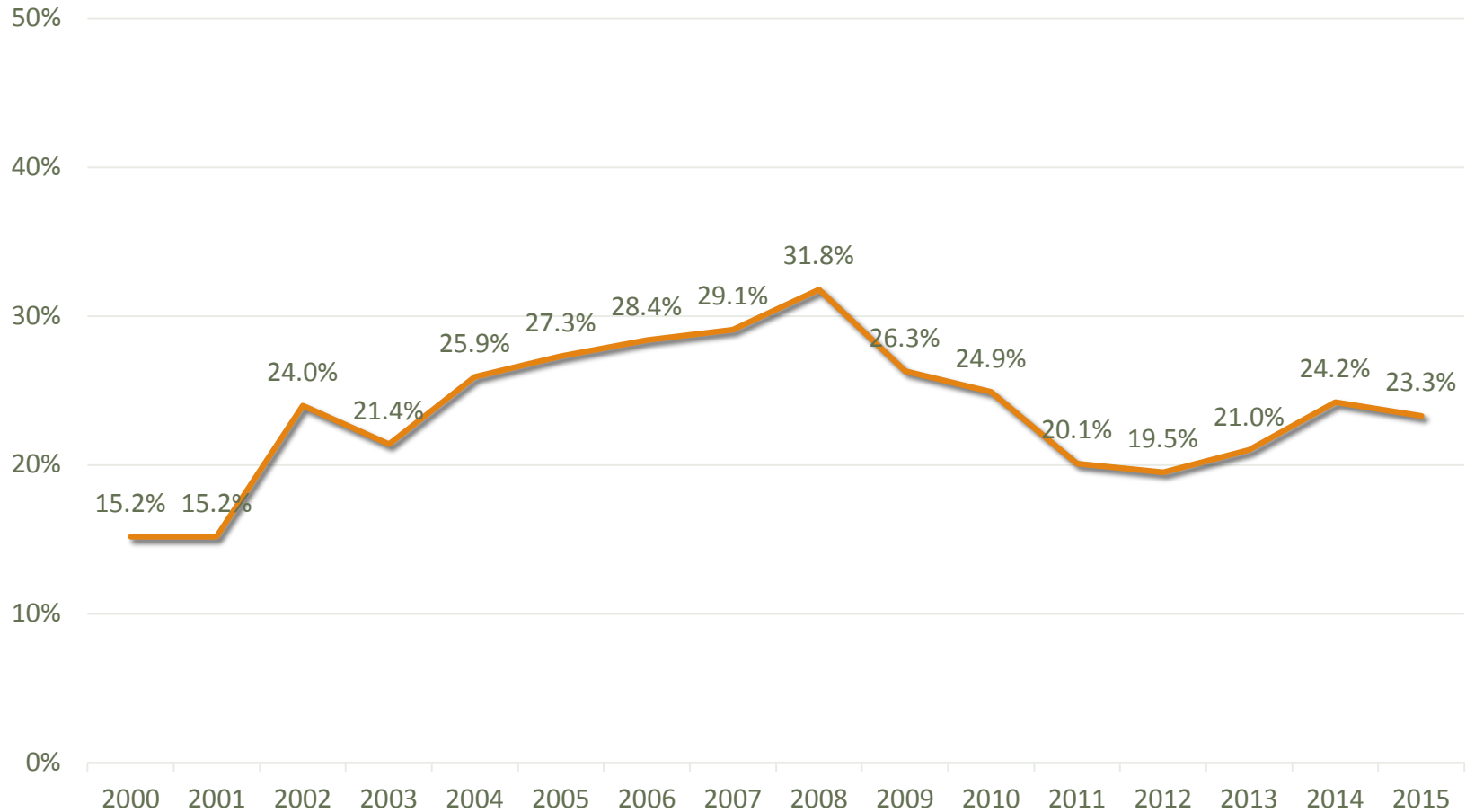
RCCD Feeder Districts Cohort Graduation Rates, by student ethnicity, 2015



Source: California Department of Education, Data Quest; <http://dq.cde.ca.gov/dataquest/>.

RCCD feeder school districts include: Alvor, Corona-Norco, Jurupa, Moreno Valley, Riverside, and Val Verde.

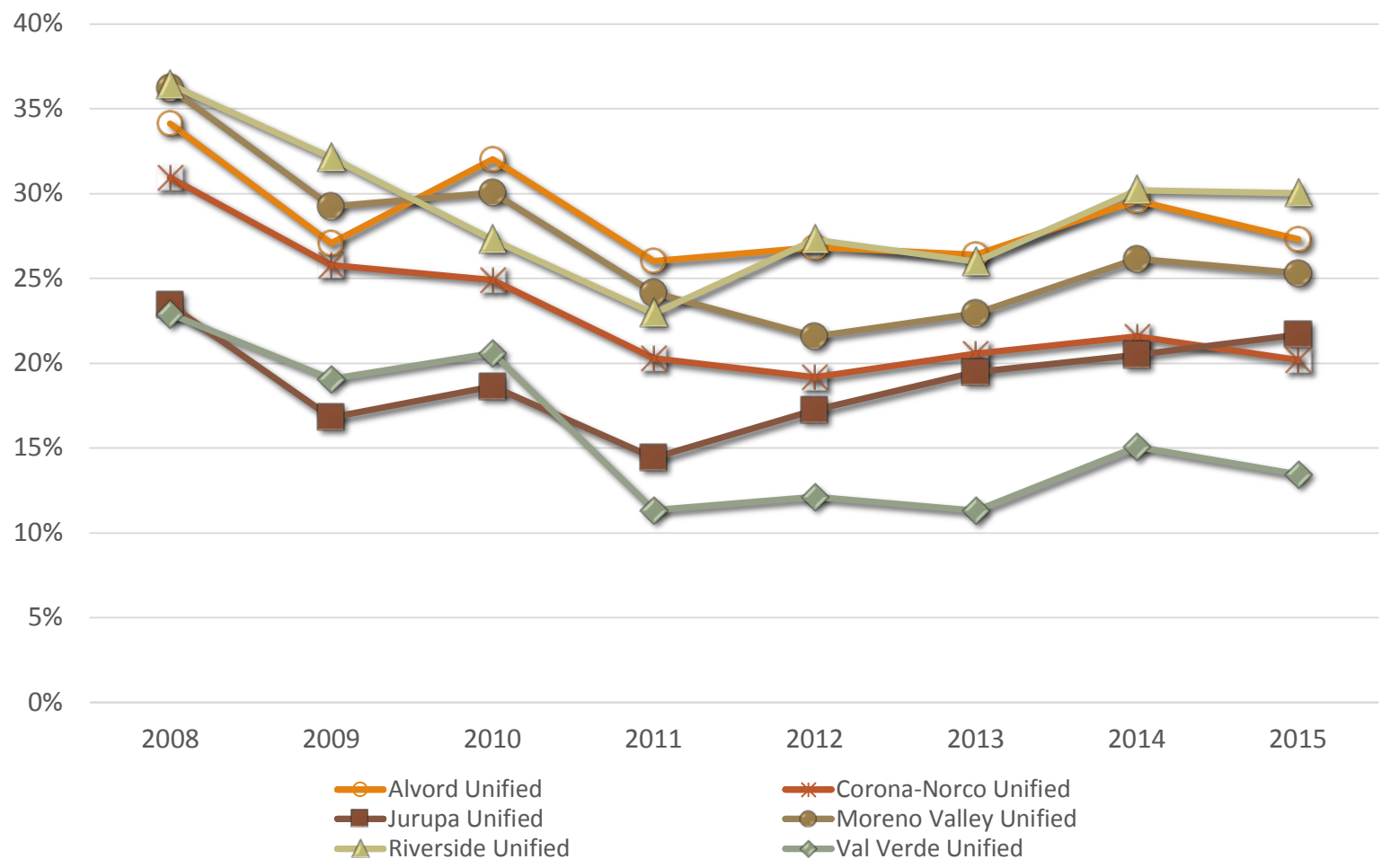
RCCD Feeder Districts Capture Rates, 2000-2015



“Capture Rate” is the percent of recent high school graduates from our service area who are 19 years and under ***and*** attending Riverside Community College during the fall term for the first-time. High school districts in RCCD’s service area include Alvard, Corona-Norco, Jurupa, Moreno Valley, Riverside and Val Verde.

Source: California Department of Education webpage, locally-derived files.

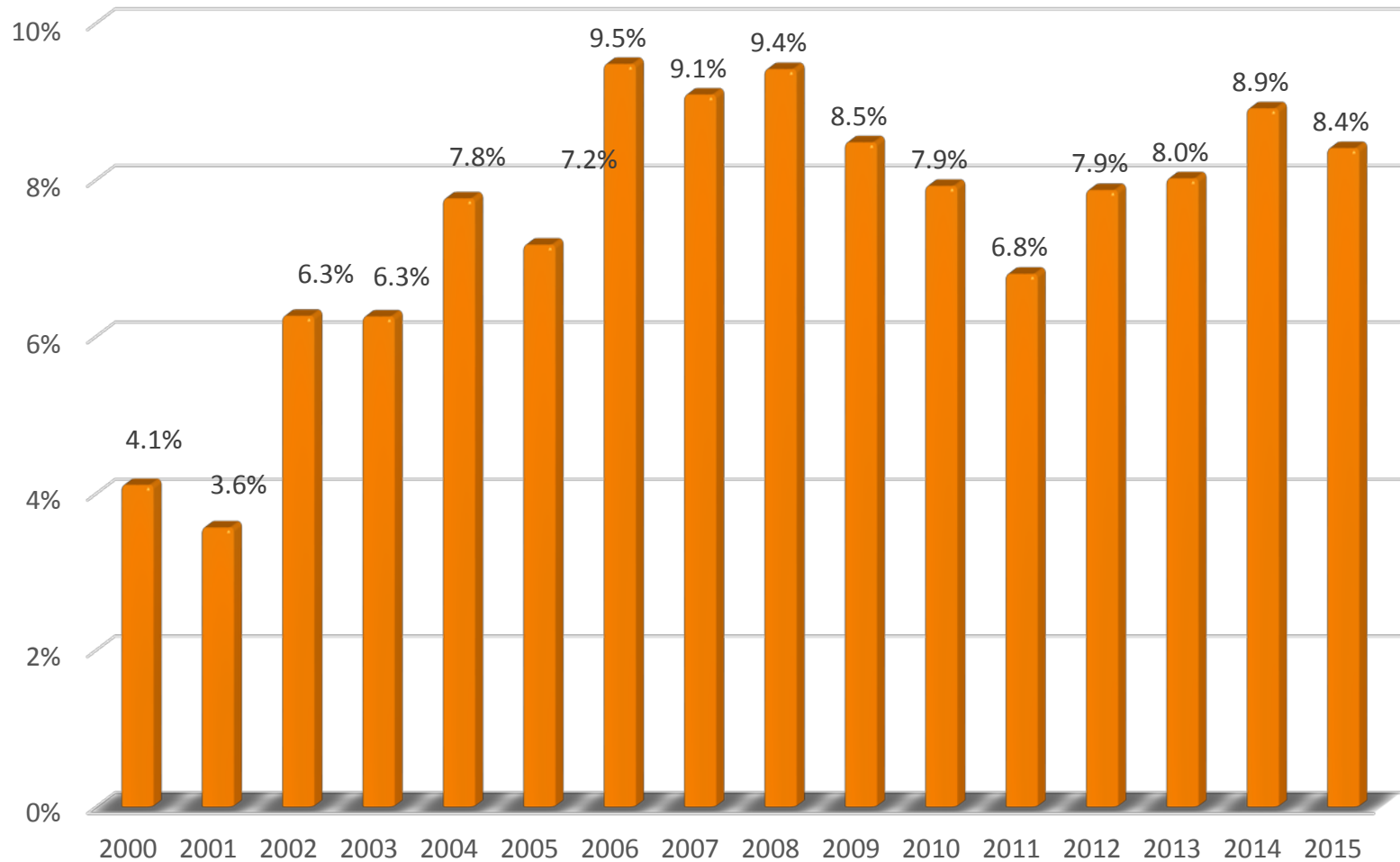
RCCD Capture Rates, 2008-2015, by Feeder District



“Capture Rate” is the percent of recent high school graduates from our service area who are 19 years and under ***and*** attending Riverside Community College during the fall term for the first-time. High school districts in RCCD’s service area include Alvord, Corona-Norco, Jurupa, Moreno Valley, Riverside and Val Verde.

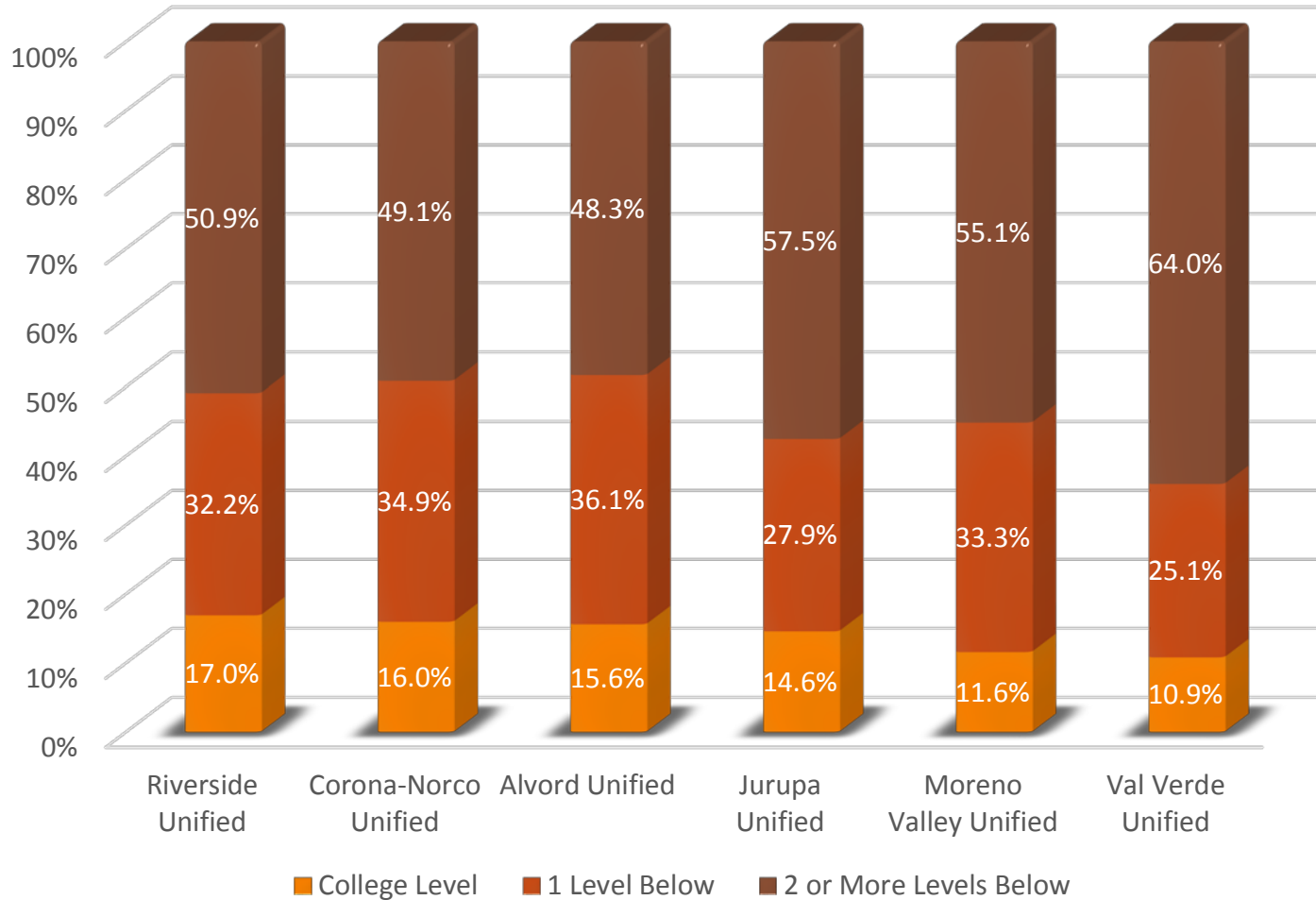
Source: California Department of Education webpage, locally-derived files.

Share of First-Time Students (Under 20) from Feeder Schools, Fall Terms 2000-2015



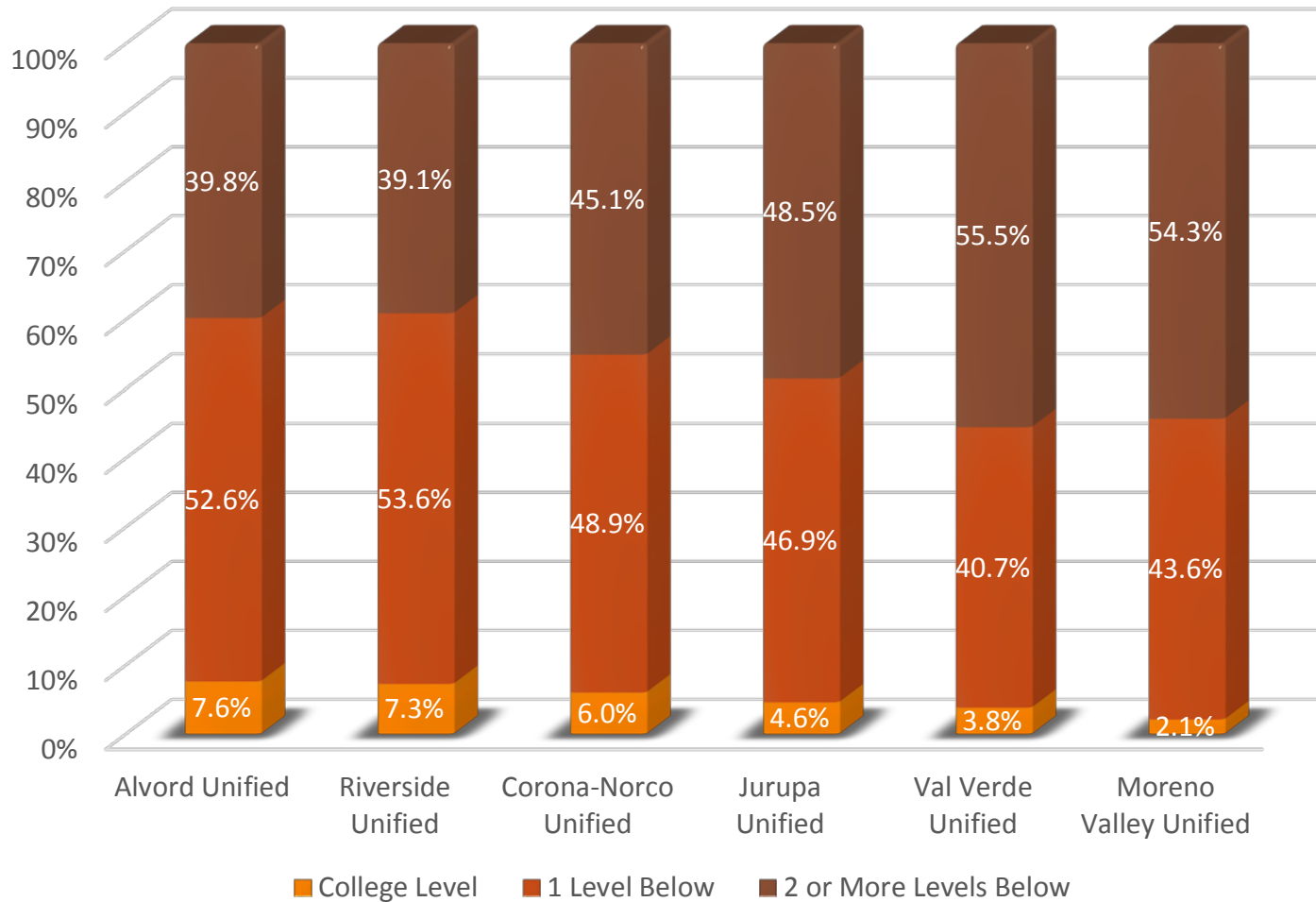
Source: RCCD locally-derived files.

Fall 2015, First Time Students (Under 20) from RCCD Feeder Districts, English Placement Levels



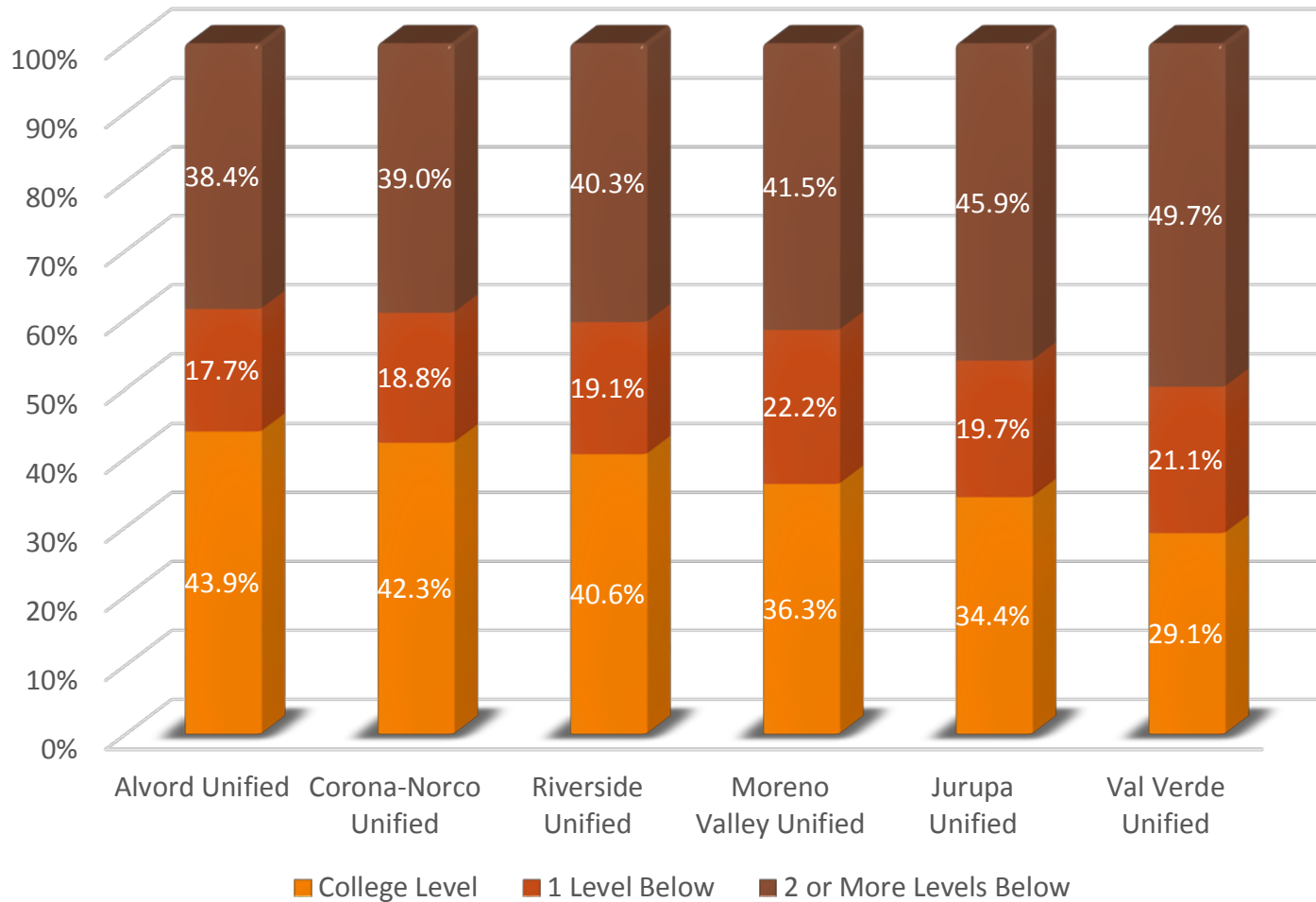
Source: RCCD locally-derived files.

Fall 2015, First Time Students (Under 20) from RCCD Feeder Districts, Math Placement Levels



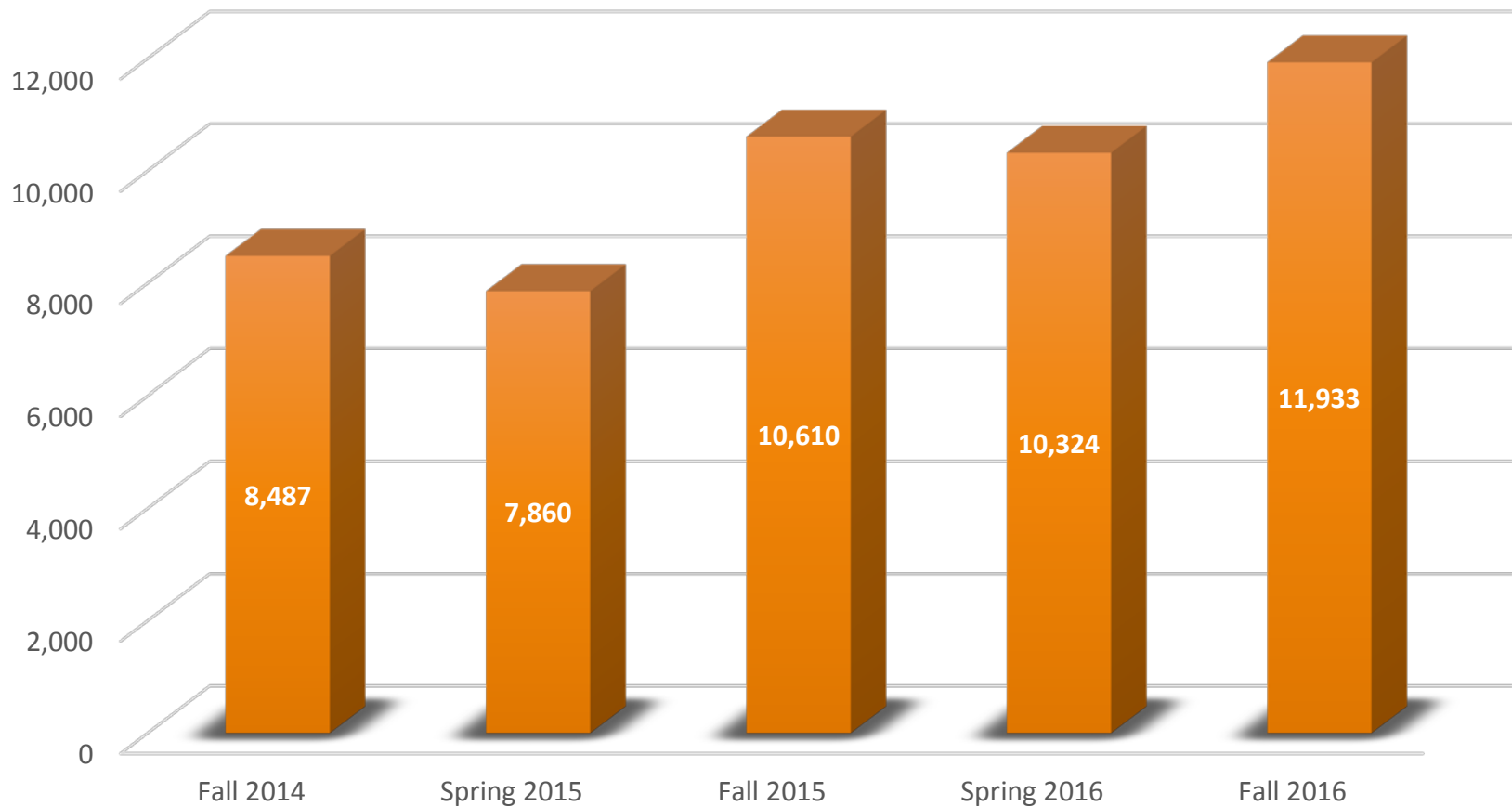
Source: RCCD locally-derived files.

Fall 2015, First Time Students (Under 20) from RCCD Feeder Districts, Reading Placement Levels



Source: RCCD locally-derived files.

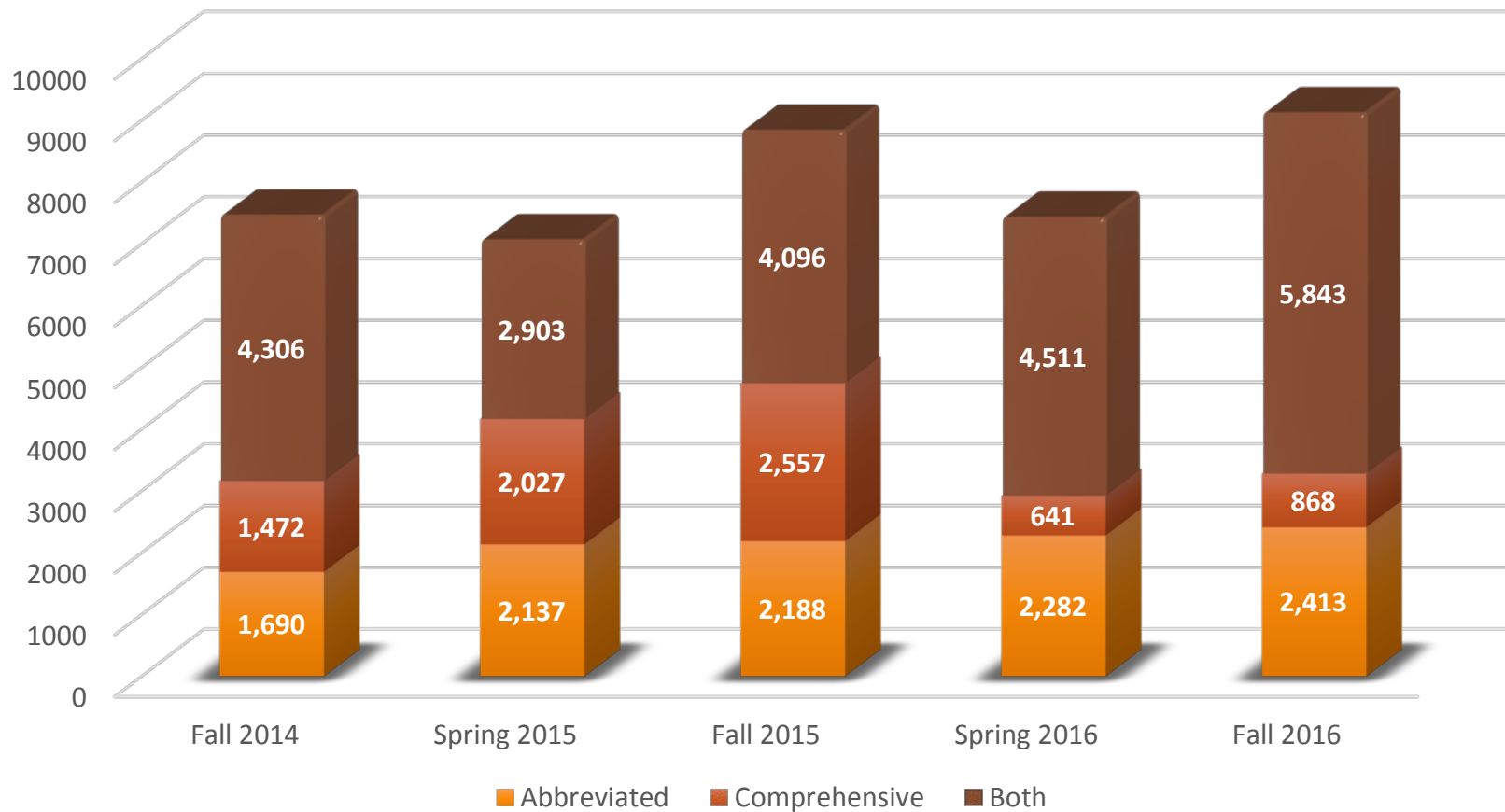
Counseling / Advisement Services Use*, Fall 2014 through Fall 2016



*Counseling and advisement service refers to a substantive interaction between a counselor or advisor and a student during term. Contact can take place during individual appointments or group advising/counseling. Development of Student Education Plan is not reported here.

Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

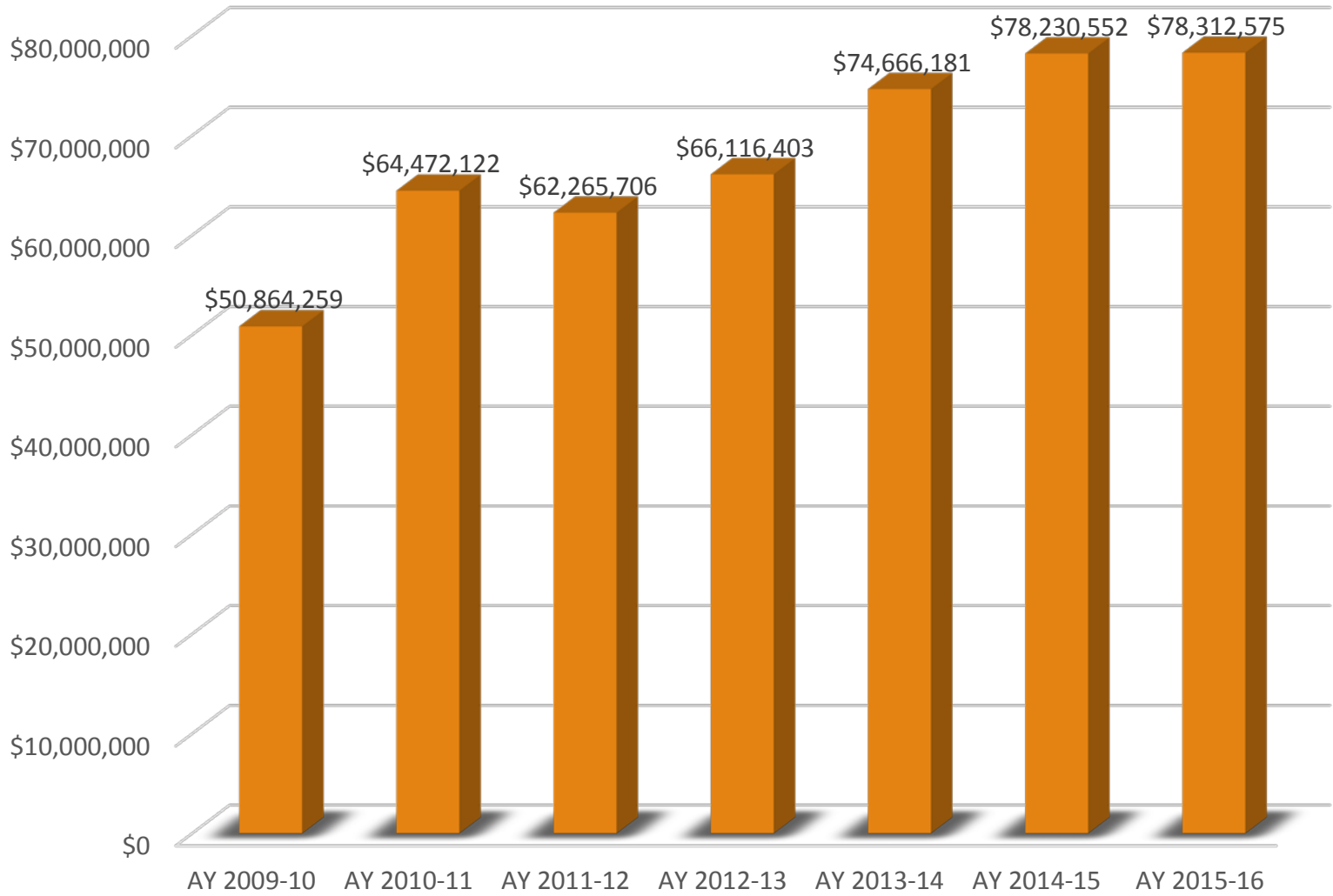
Educational Plan Development*, Fall 2014 through Fall 2016



*Reports on educational plans developed / updated during term. Existing, unchanged education plans not reported here.

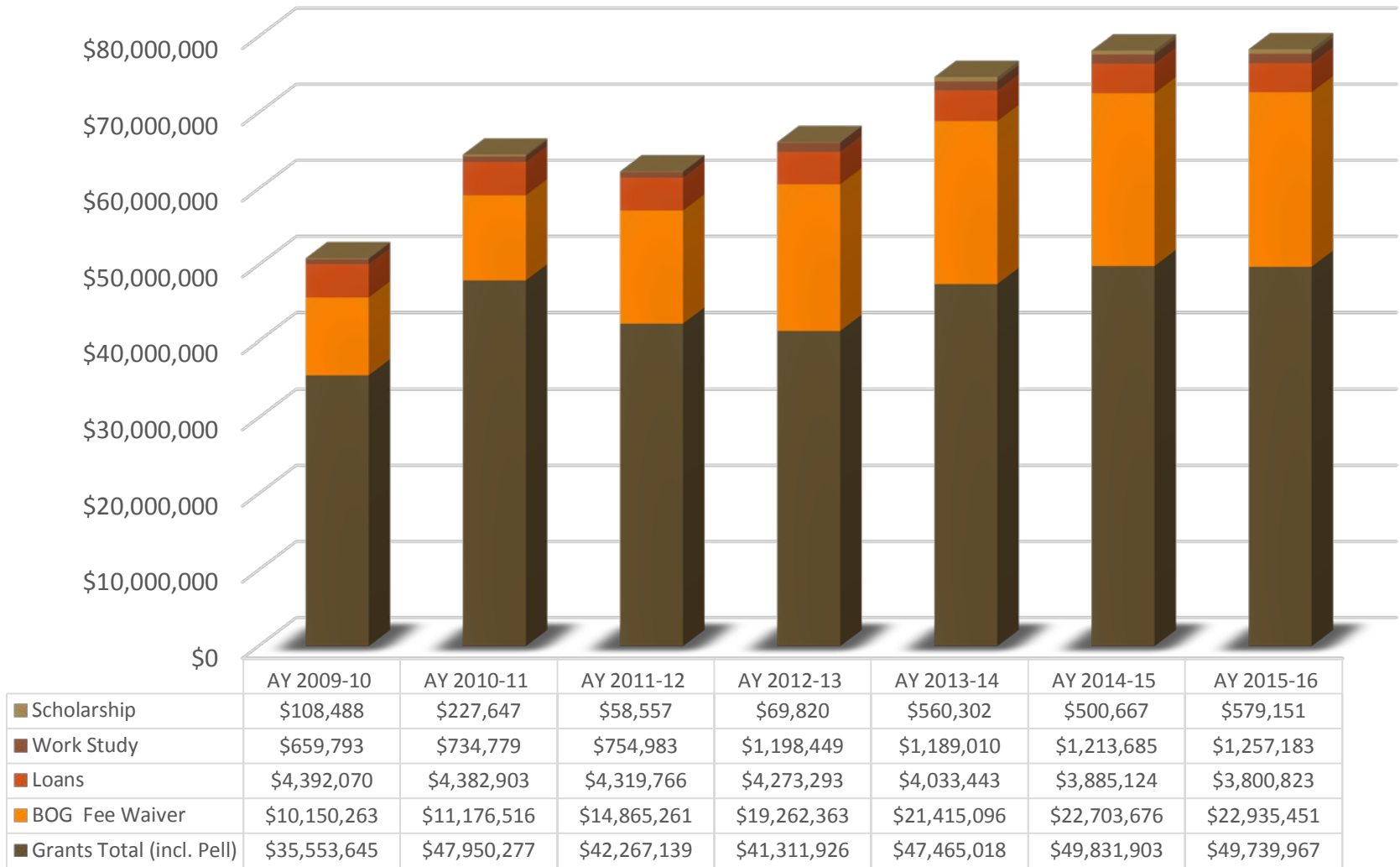
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Total Financial Aid Awarded



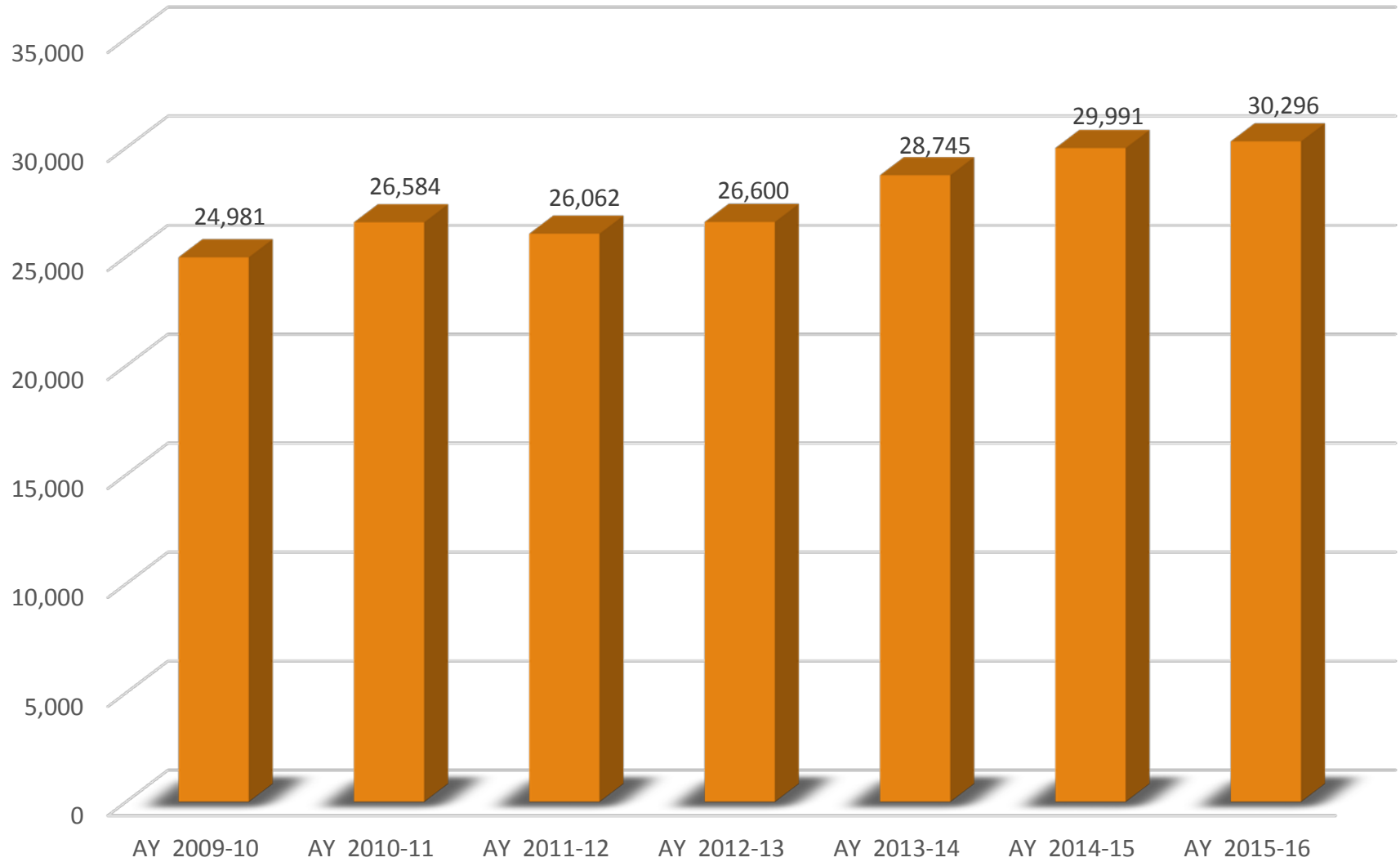
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Total Financial Aid Awarded



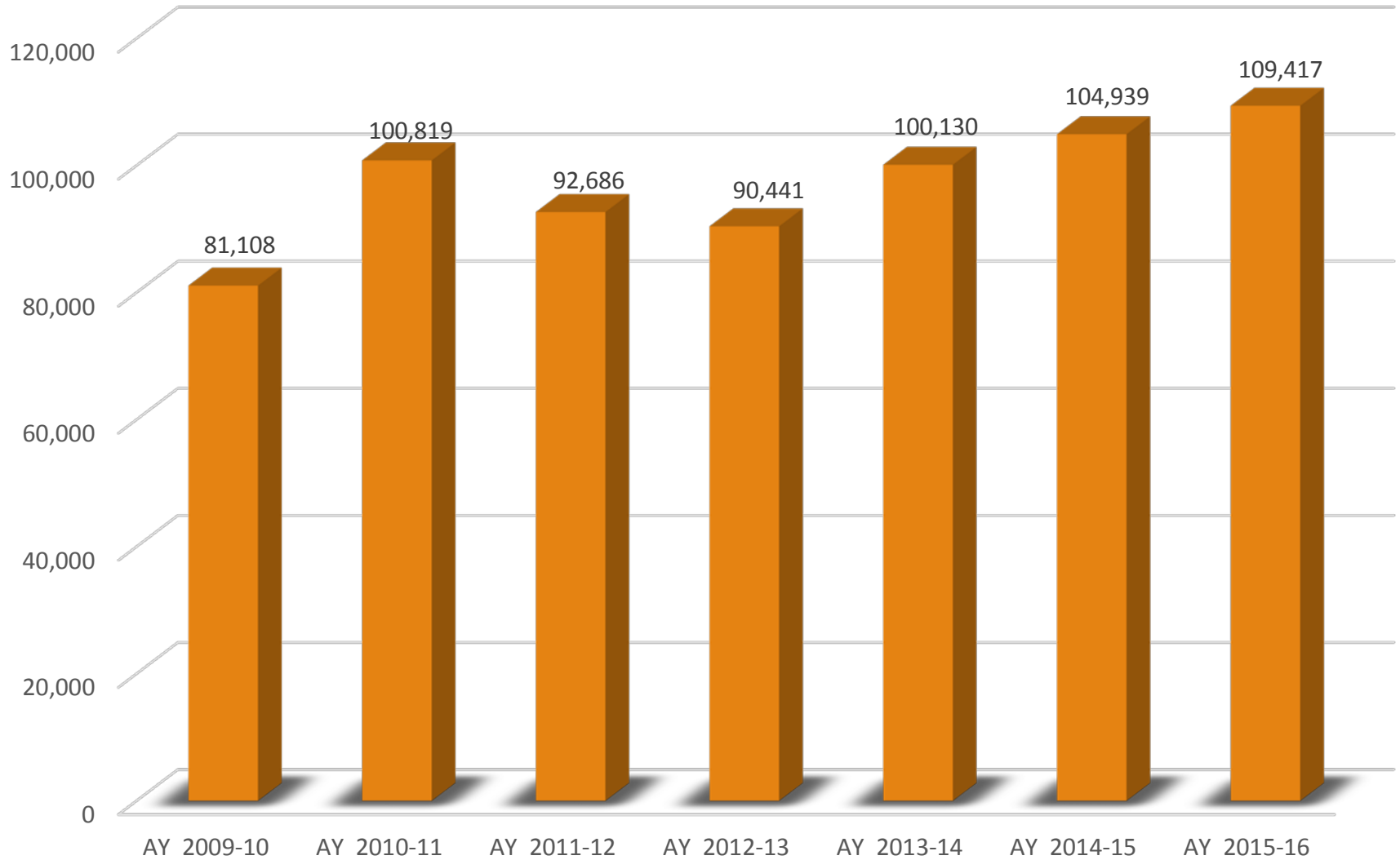
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Students Receiving Financial Aid Awards



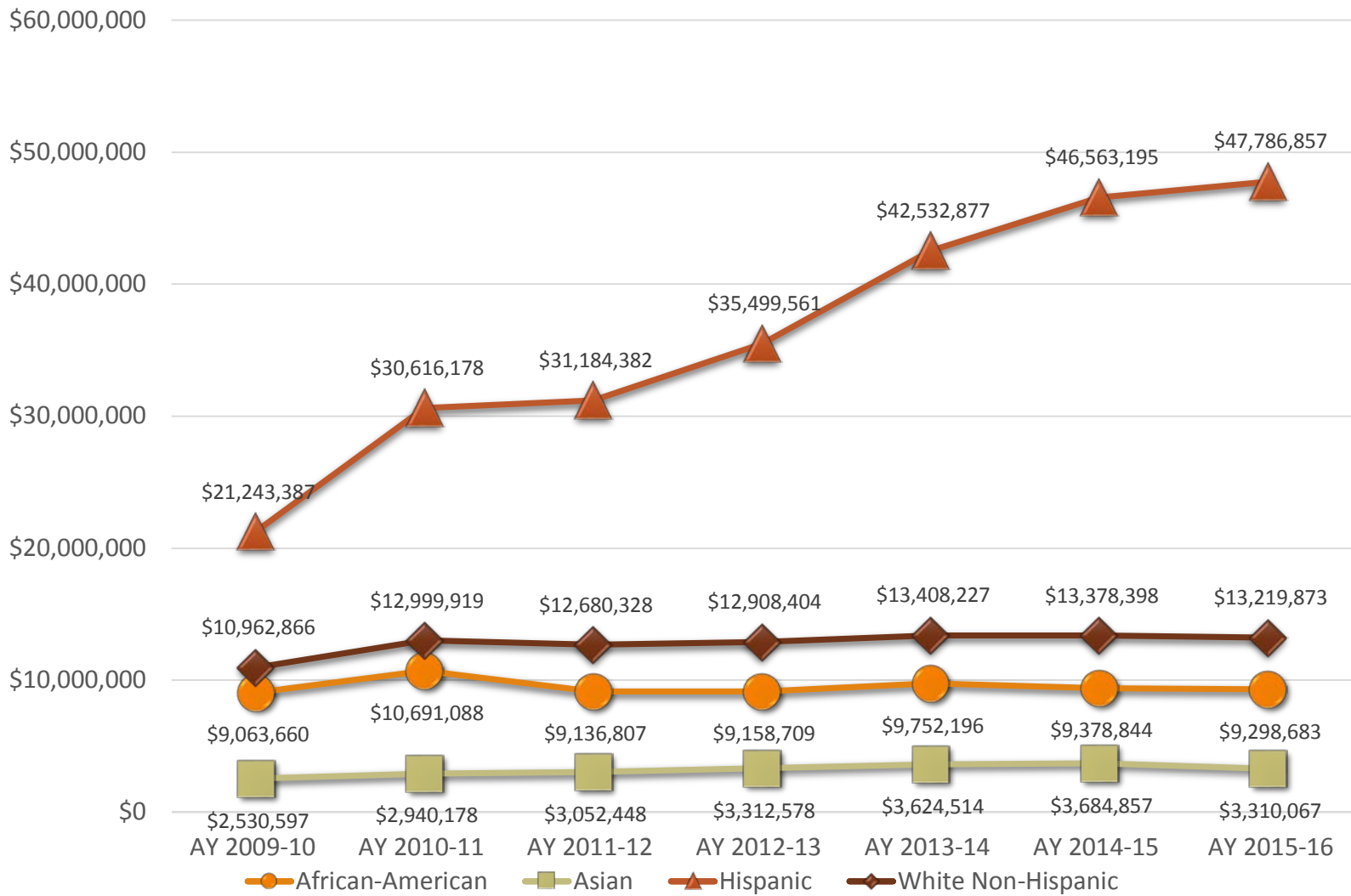
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Financial Aid Awards, 2009-10 through 2014-15



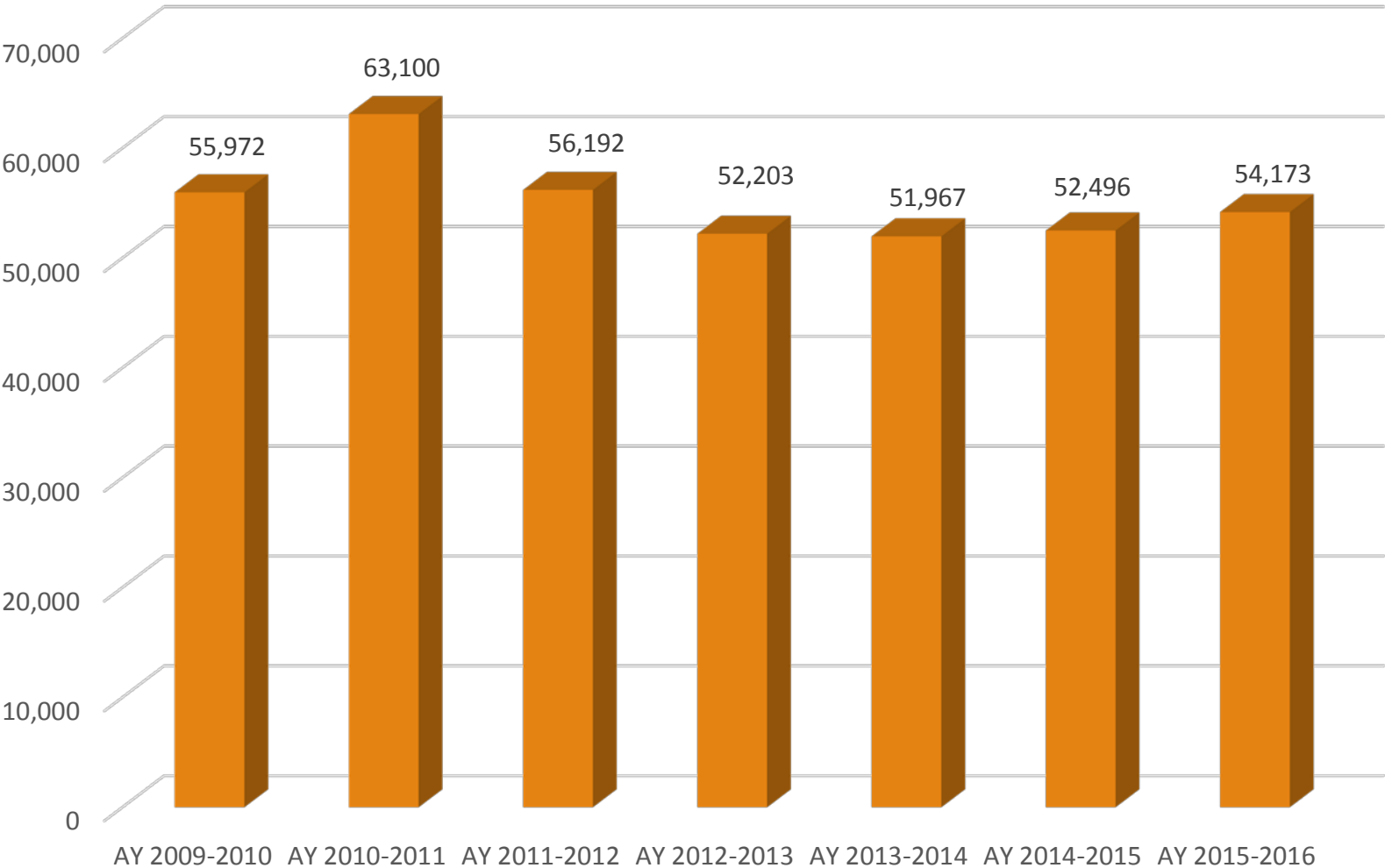
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Total Financial Aid Awarded, by largest ethnic group



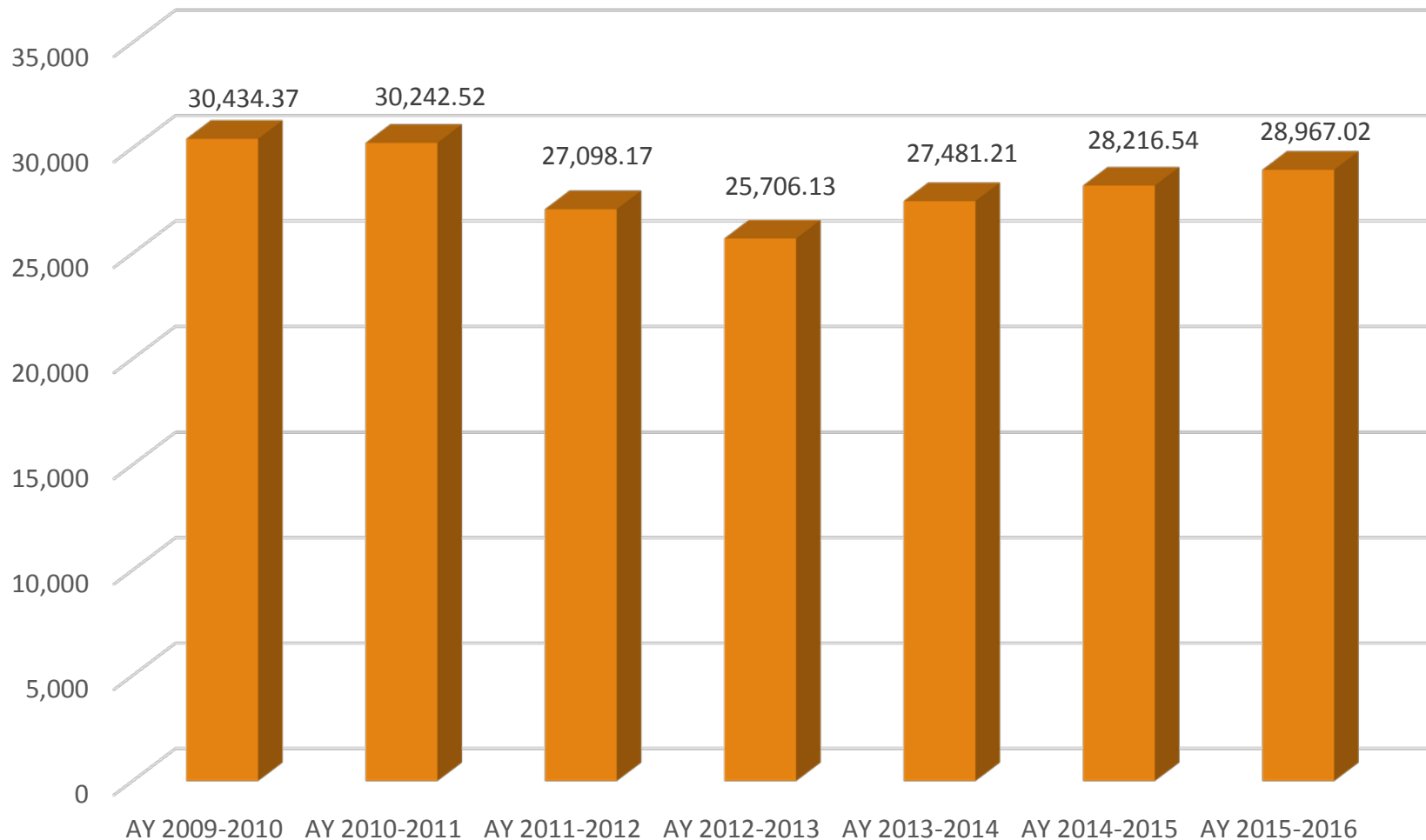
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Total Student Population



Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

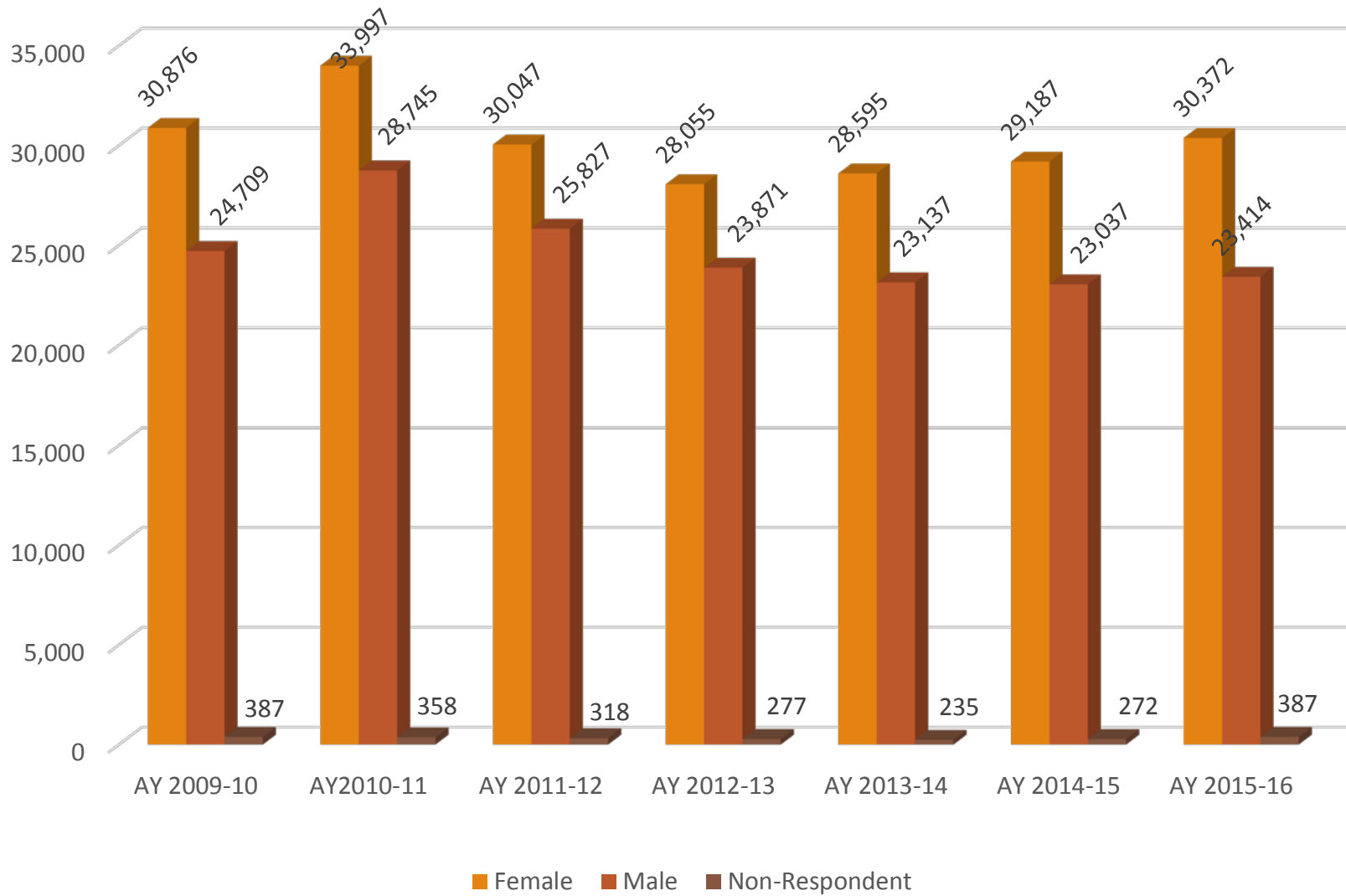
Riverside CCD Full-Time Equivalent Students, Academic Years 2009/10 through 2014-15



Source: CCCC Data Mart, <http://datamart.cccc.edu>.

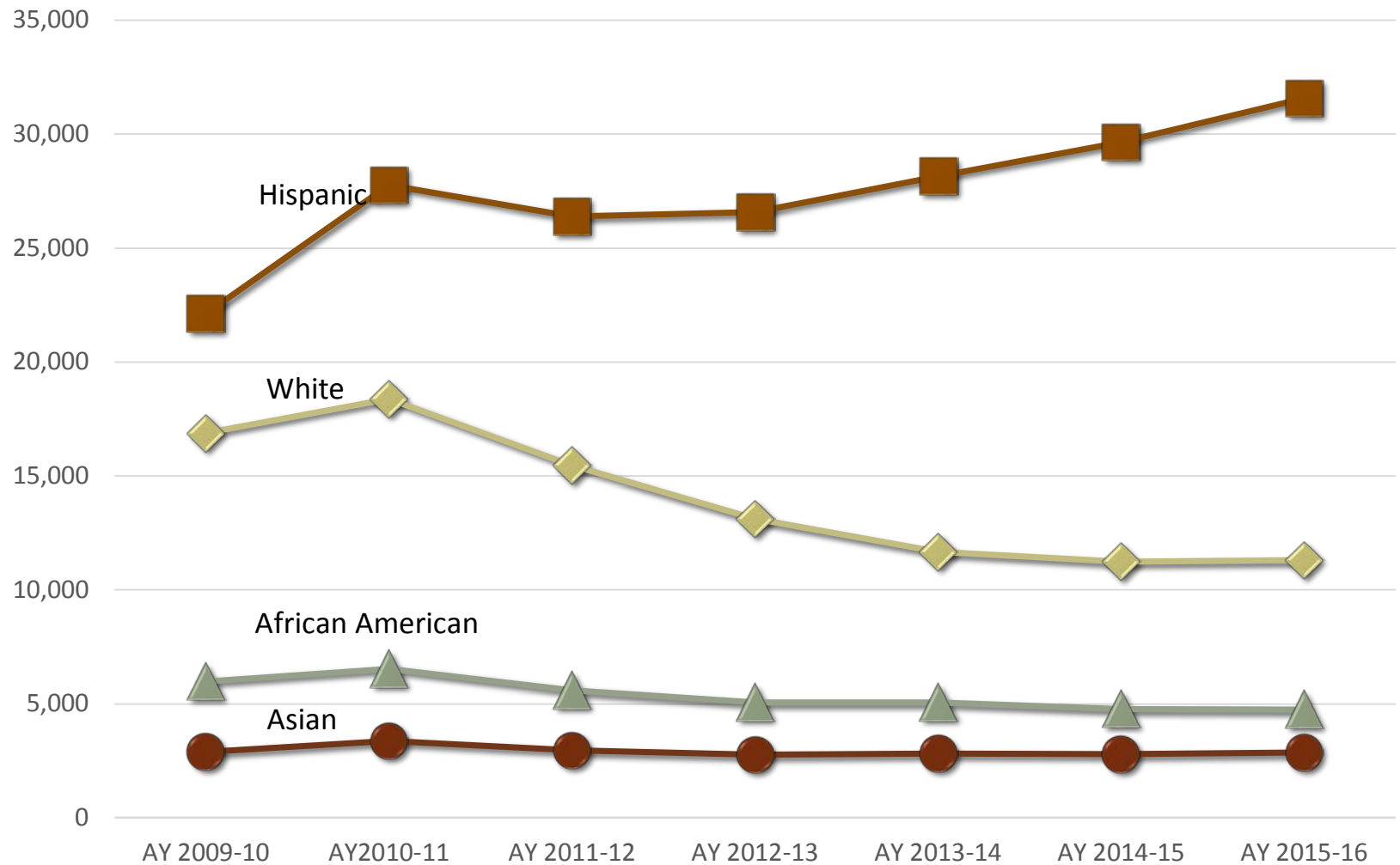
*FTES calculated by summing the "Total Hours" during the requested time period, then dividing by 525. Only classes eligible for state apportionment funding included. This methodology *is not* the same as the methodology used in calculating FTES for CCFS-320 report.

Riverside CCD Total Student Population, by gender



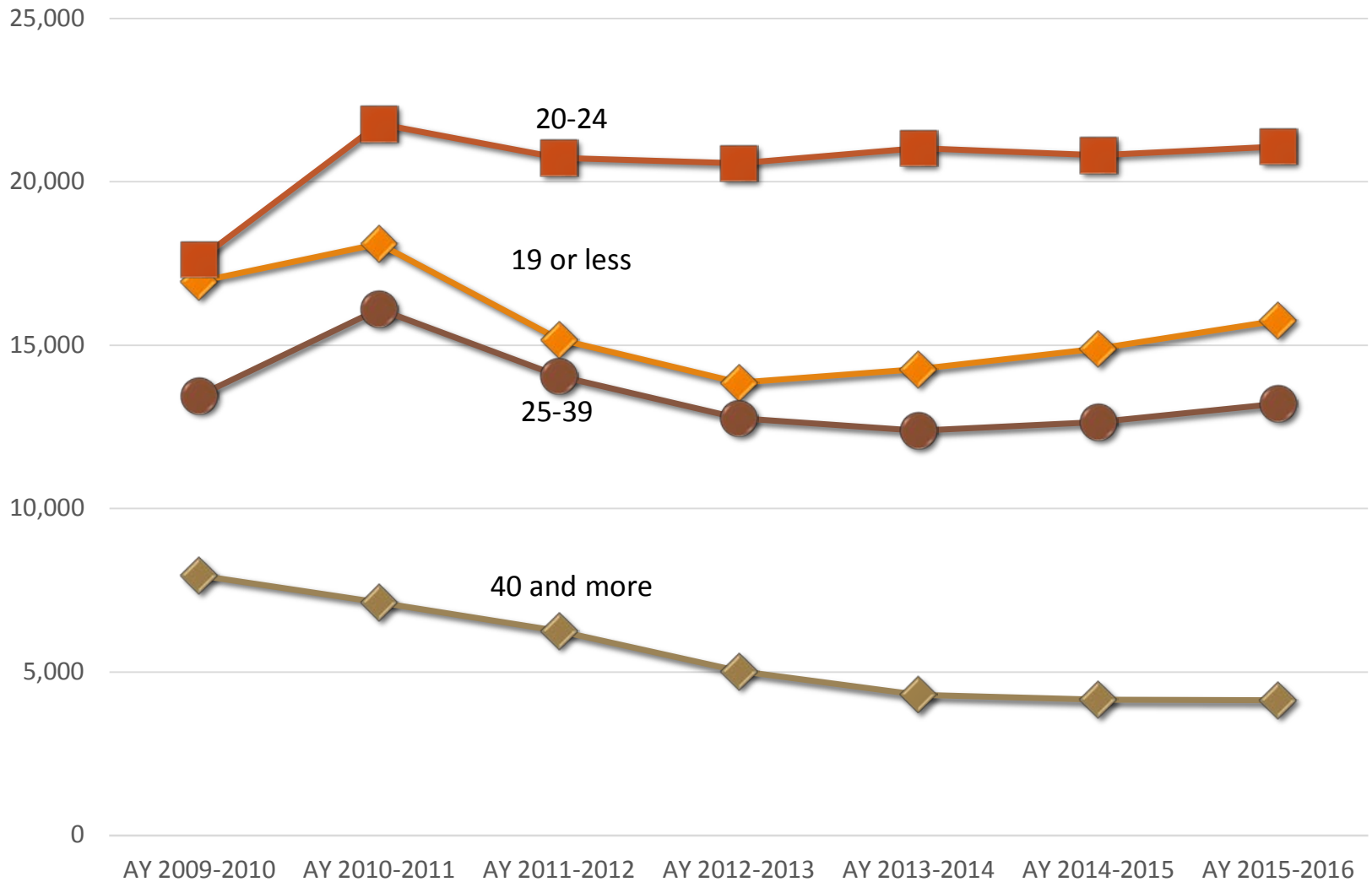
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Total Student Population, larger ethnic groups (2.5K +)



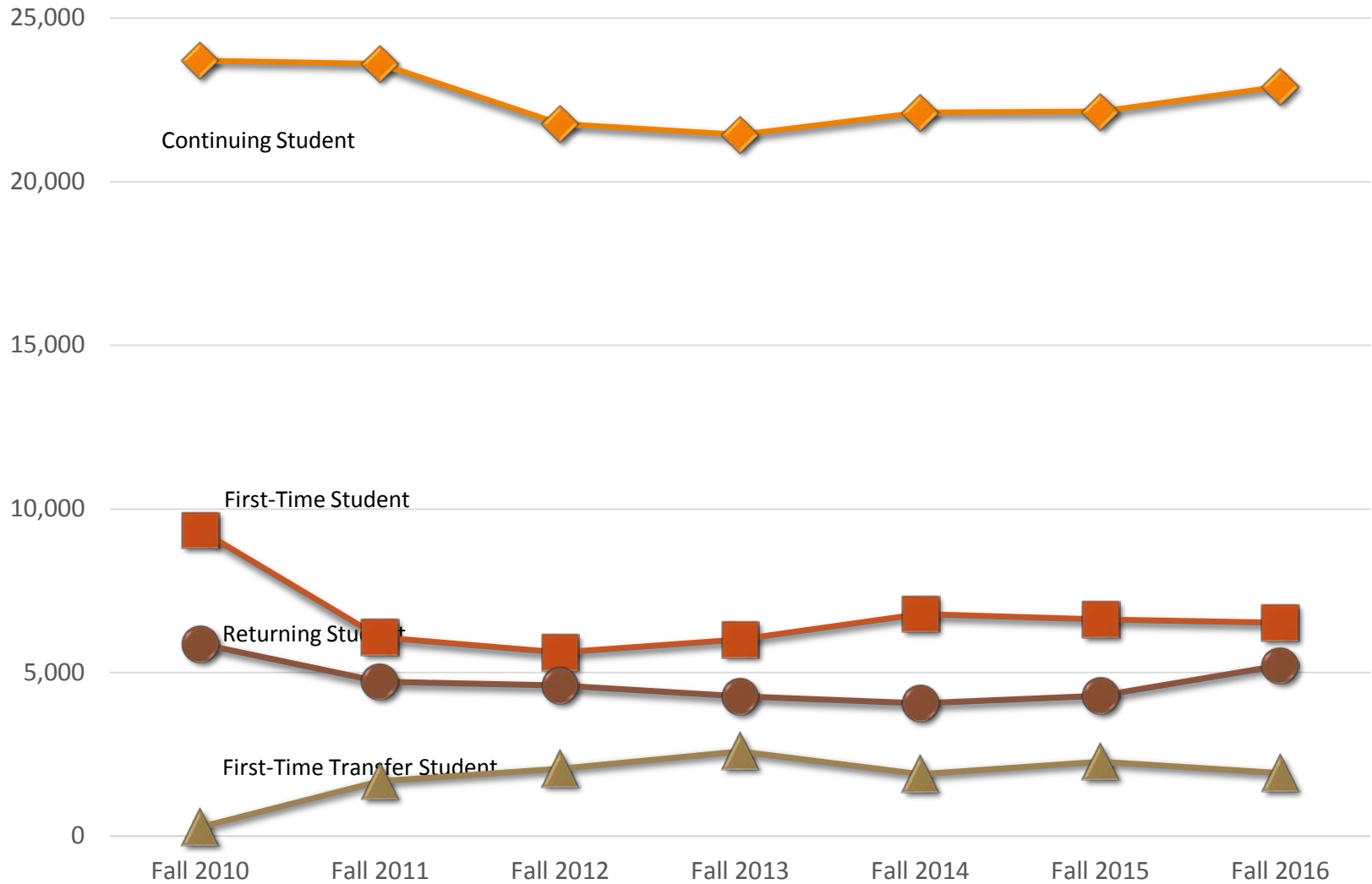
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Total Student Population, by age groups



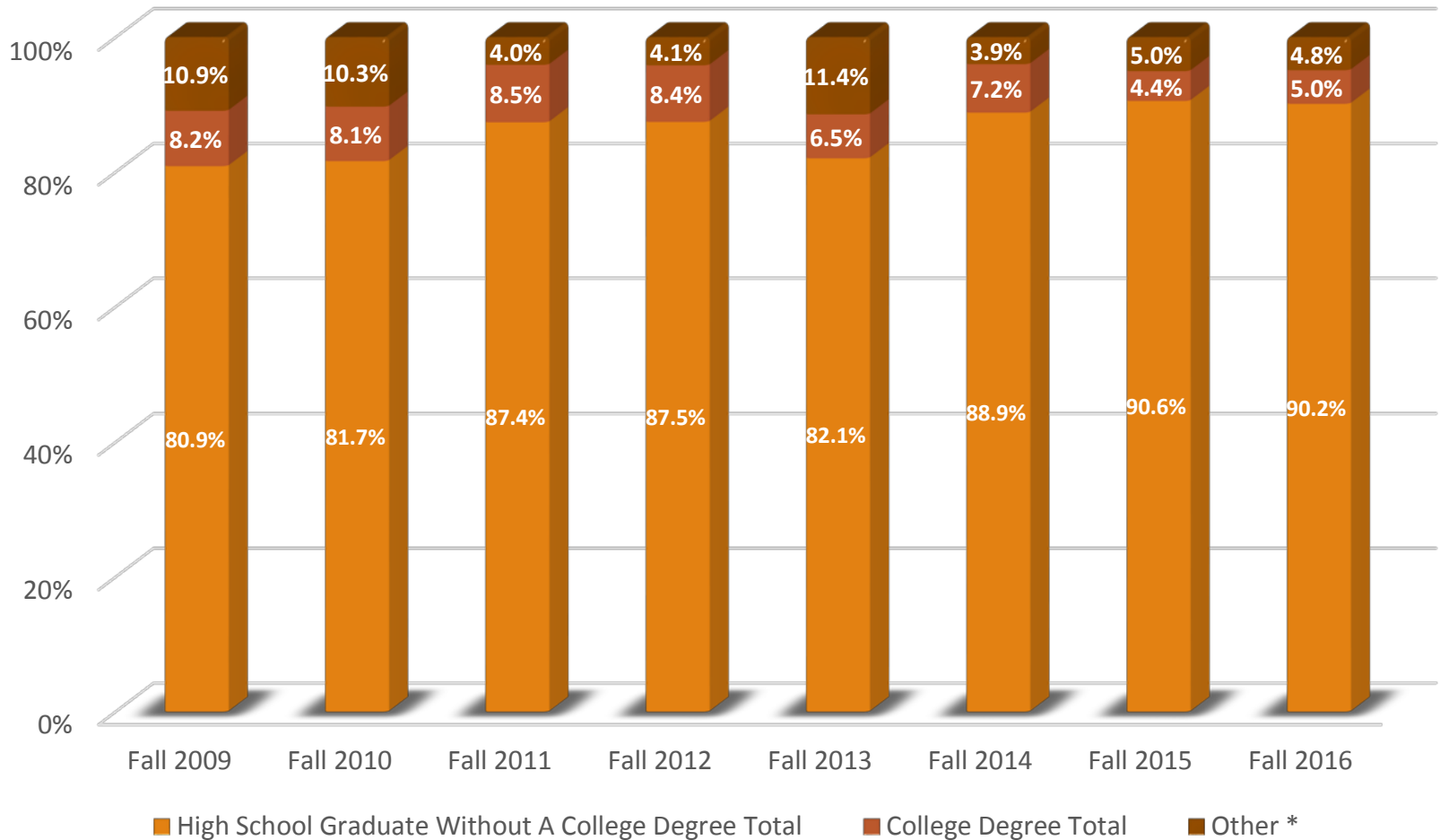
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Riverside CCD Total Student Population, by educational status



Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

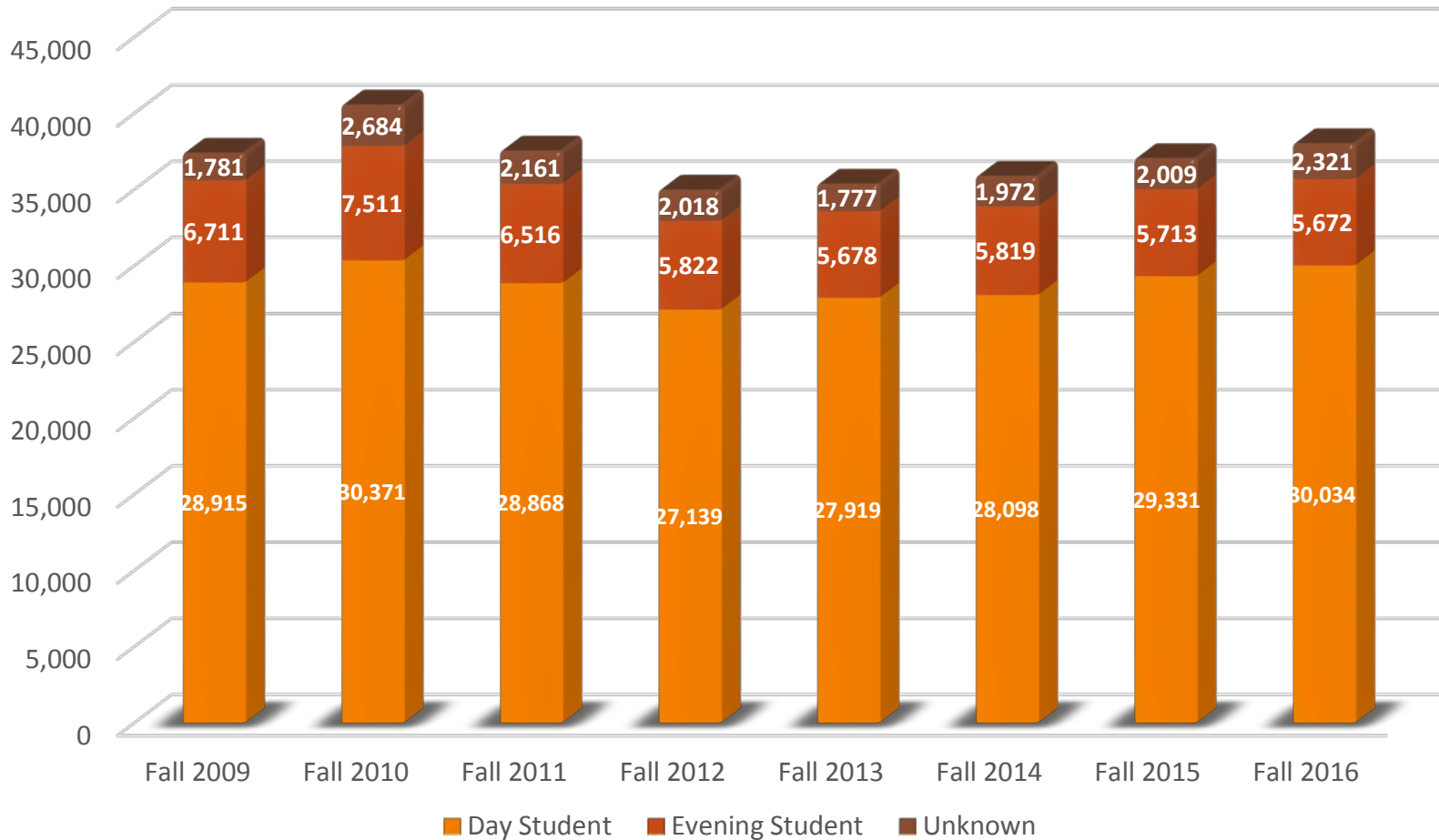
Riverside CCD Total Student Population, by education status



Source: CCCCO Data Mart, <http://datamart.cccco.edu>.

*Other includes currently enrolled high school students, students with less than a high school graduation, and students who declined to answer question.

Riverside CCD Total Student Population, by day status*



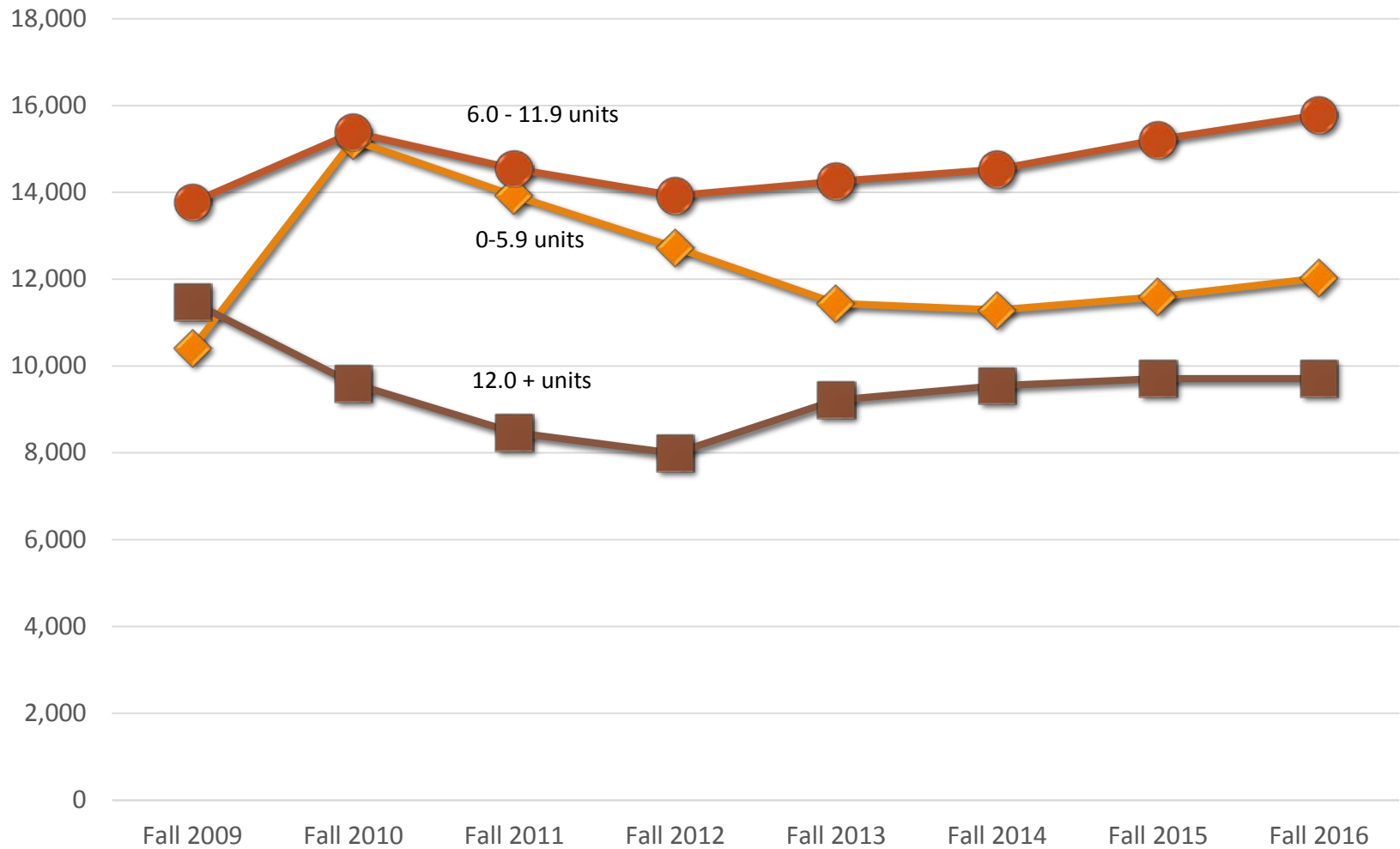
Source: CCCC Data Mart, <http://datamart.ccco.edu>.

*"Day Student" is enrolled in at least 1 day section, but may also attend evening courses.

"Evening Student" is enrolled in at least one evening section only with no day sections.

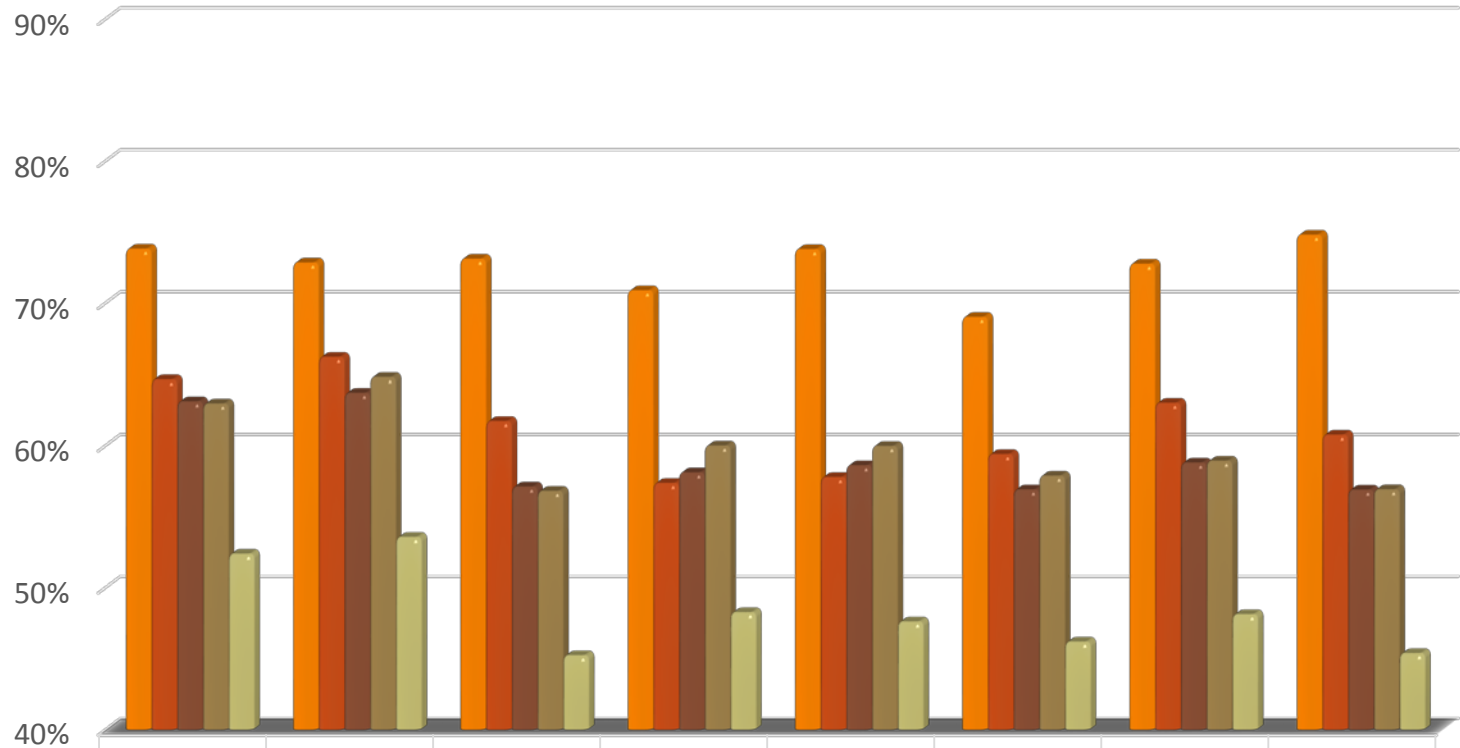
"Unknown" students enroll only in sections that meet neither of the above criteria.

Riverside CCD Total Student Population, by unit load



Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

Basic Skills Course Success Rates, Fall Terms

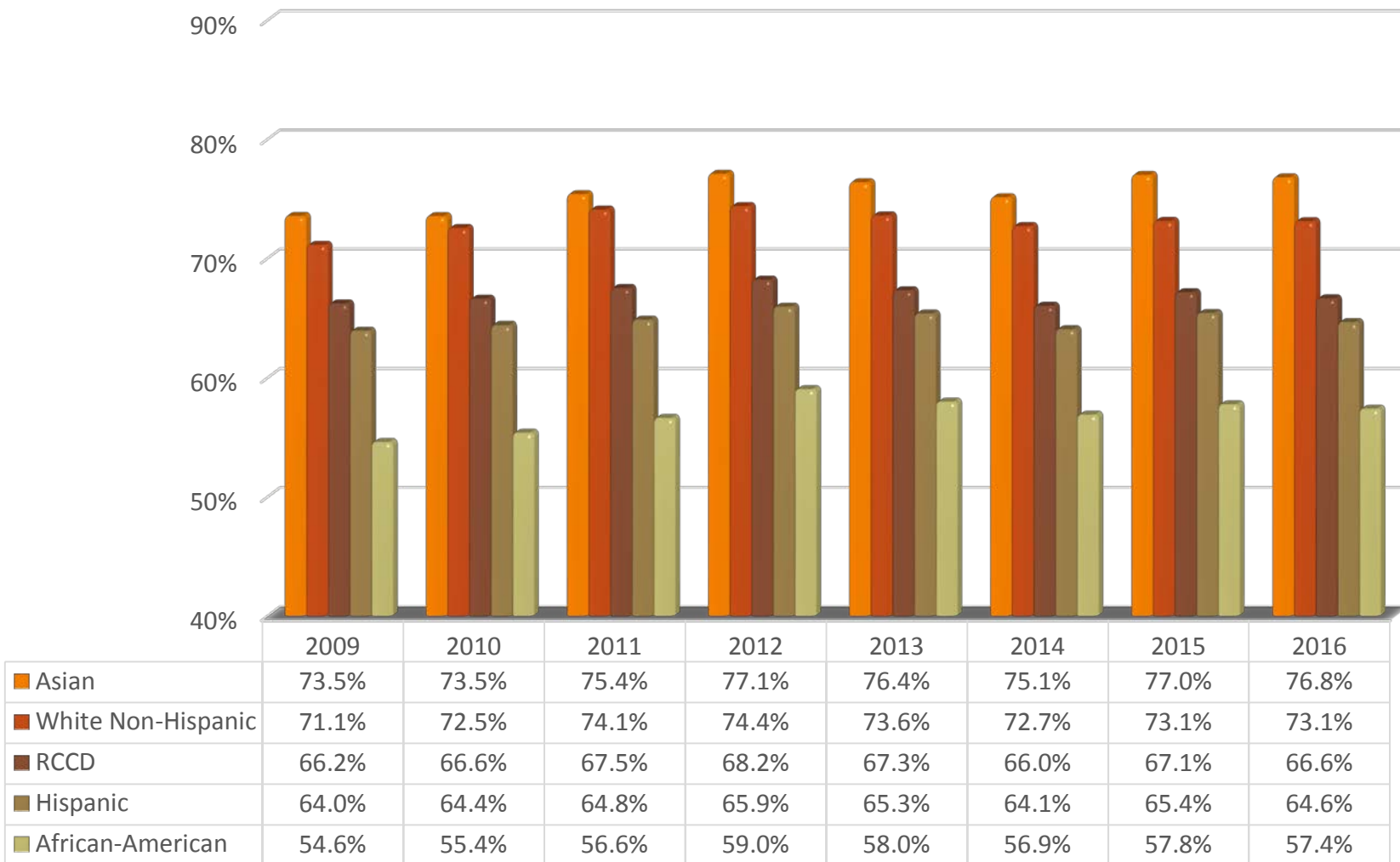


	2009	2010	2011	2012	2013	2014	2015	2016
Asian	73.8%	72.8%	73.1%	70.9%	73.8%	69.0%	72.8%	74.8%
White Non-Hispanic	64.6%	66.2%	61.7%	57.4%	57.8%	59.4%	63.0%	60.8%
RCCD	63.1%	63.7%	57.1%	58.1%	58.6%	56.9%	58.8%	56.9%
Hispanic	62.9%	64.8%	56.8%	60.0%	60.0%	57.9%	58.9%	56.9%
African-American	52.4%	53.6%	45.2%	48.3%	47.6%	46.2%	48.1%	45.4%

Note: Success is a grade of "C: or better.

Source: CCCCO Data Mart, <http://datamart.ccco.edu/>

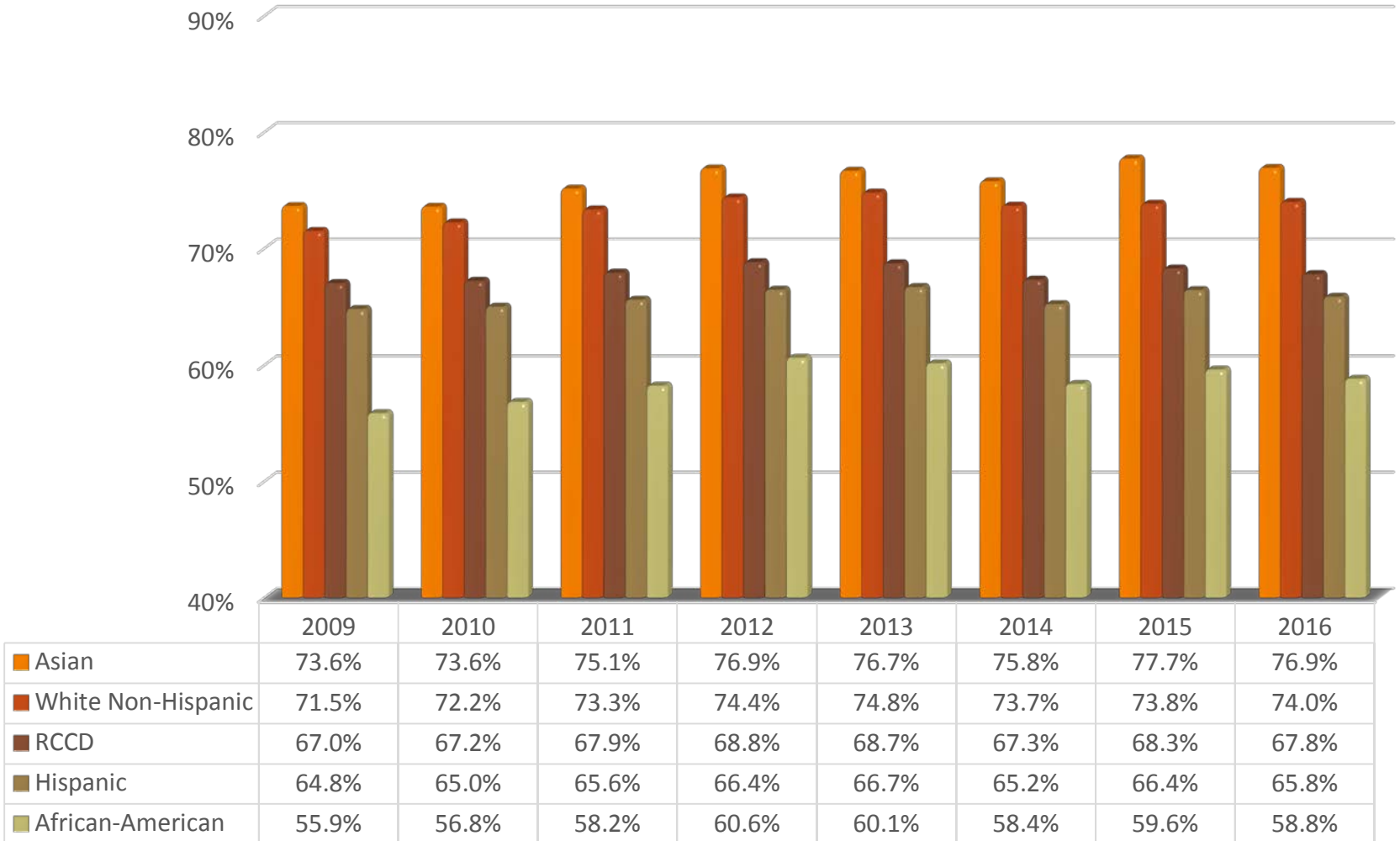
Credit Course Success Rates, Fall Terms



Note: Success is a grade of "C: or better.

Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

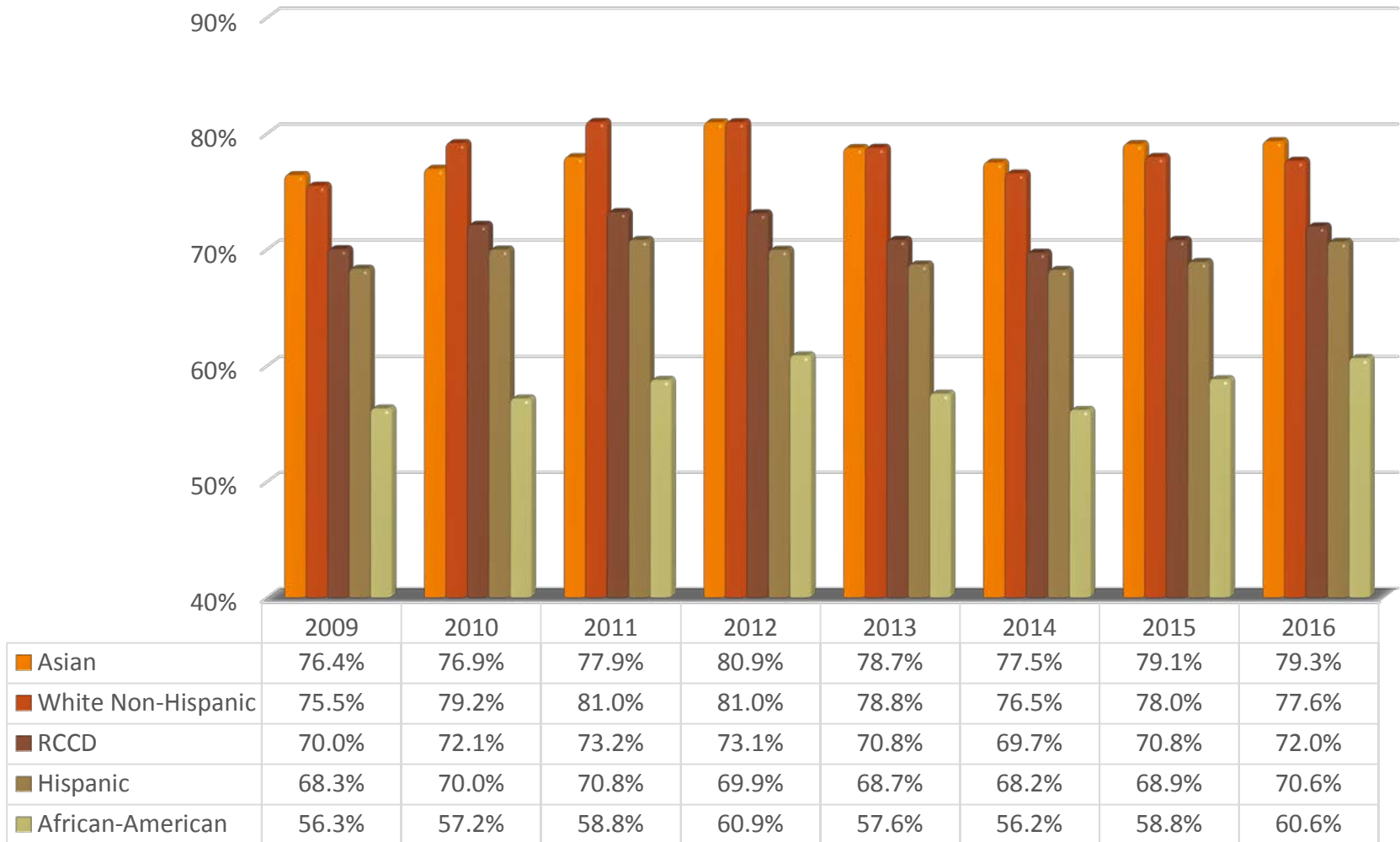
Transferable Course Success Rates, Fall Terms



Note: Success is a grade of “C: or better.

Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

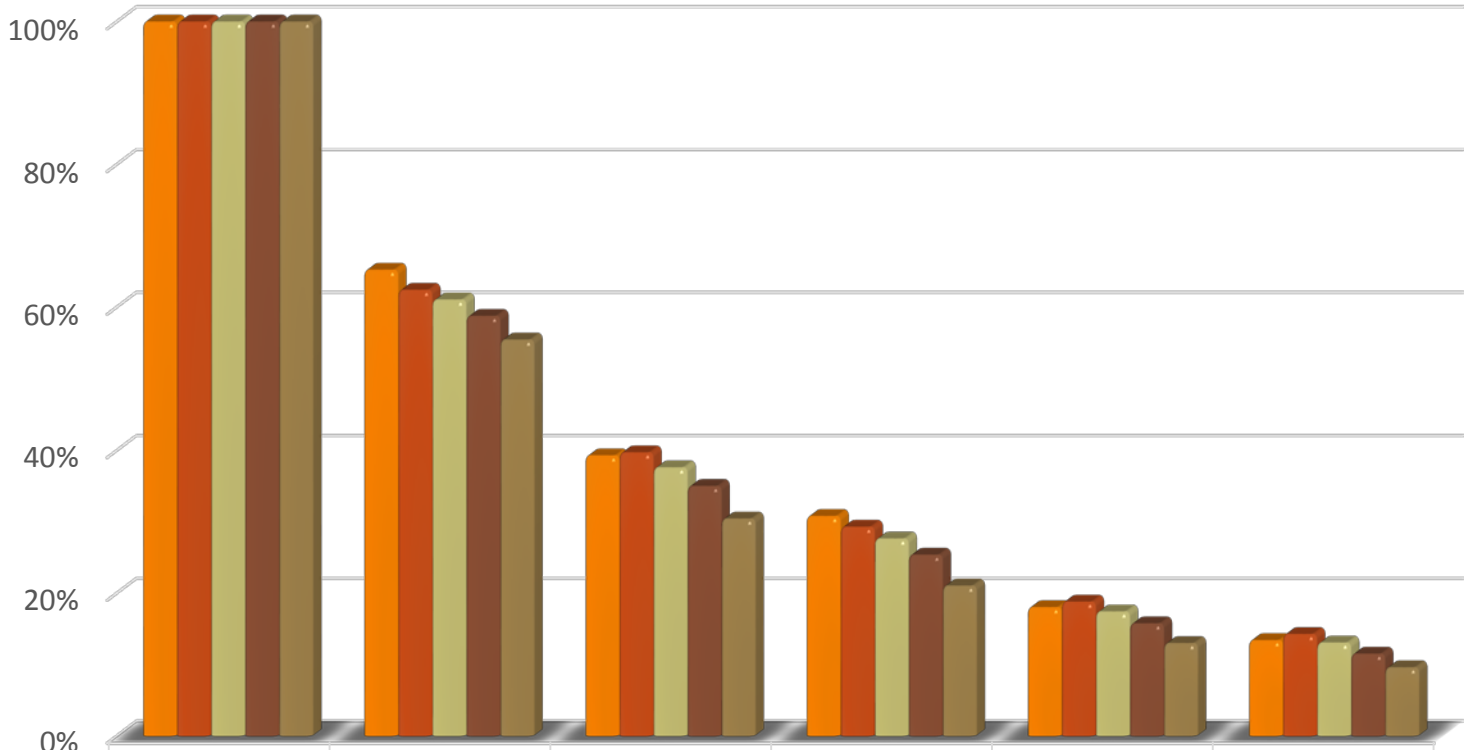
CTE Course Success Rates, Fall Terms



Note: Success is a grade of "C: or better.

Source: CCCCO Data Mart, <http://datamart.ccco.edu/>

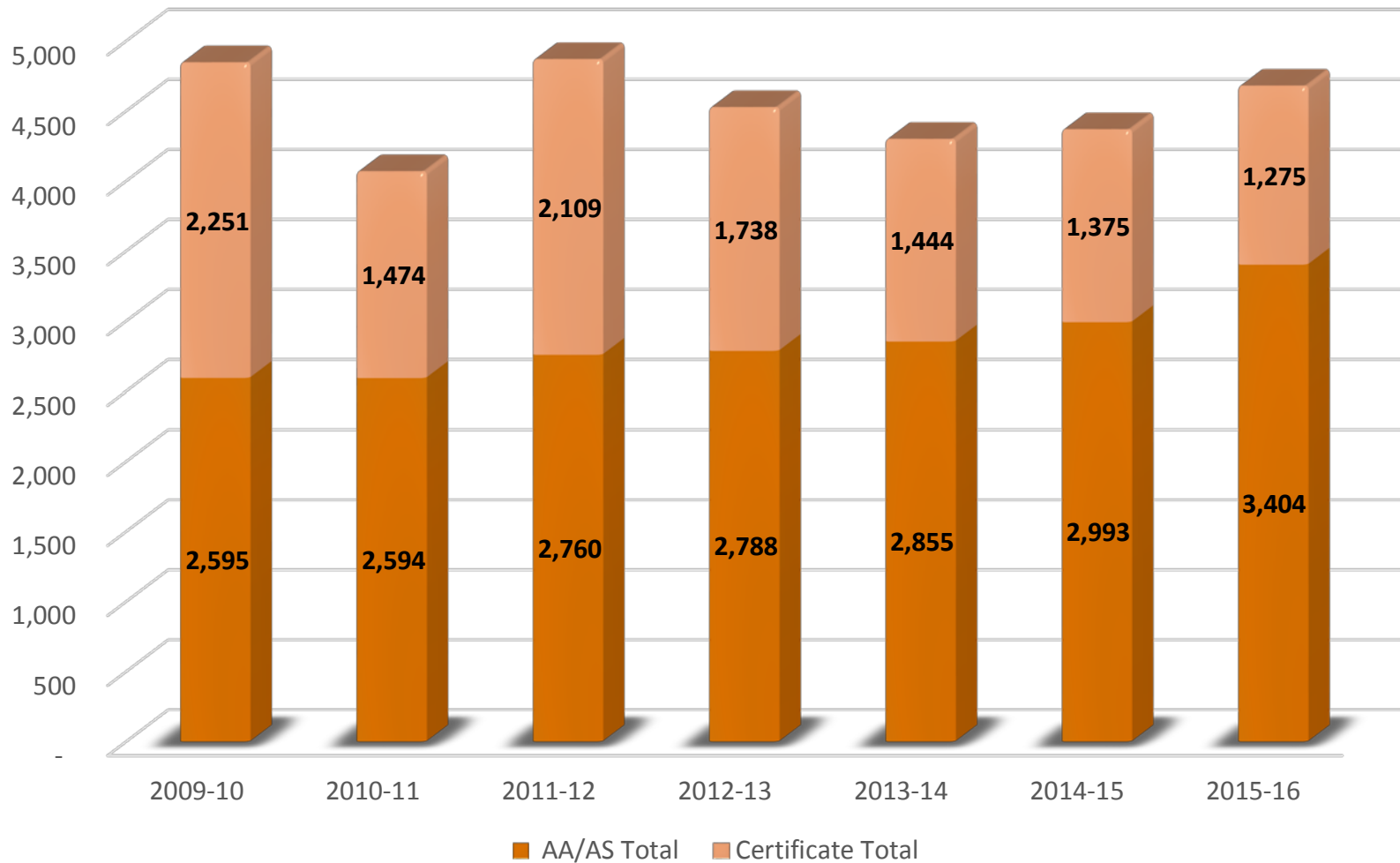
Consecutive Term Persistence, Fall 2013 Cohort, by larger ethnicities



	Fall 13	Spring 14	Fall 2014	Spring 15	Fall 2015	Spring 2016
Asian	100.0%	65.2%	39.3%	30.8%	18.0%	13.4%
Hispanic	100.0%	62.4%	39.7%	29.3%	18.8%	14.3%
RCCD	100.0%	61.0%	37.6%	27.6%	17.4%	13.1%
White	100.0%	58.7%	35.0%	25.4%	15.7%	11.5%
African-American	100.0%	55.4%	30.4%	21.0%	13.0%	9.6%

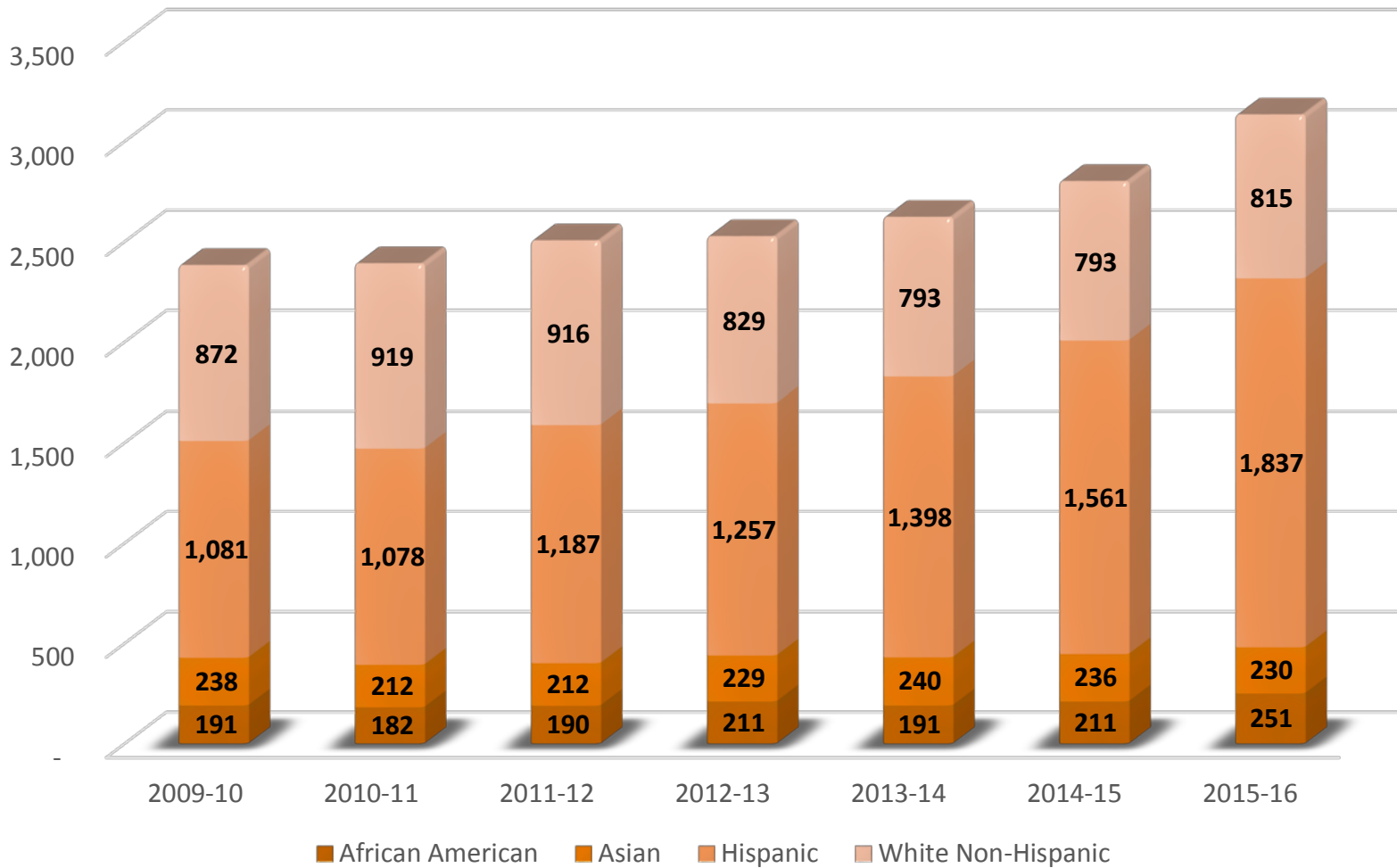
Source: CCCCO Referential Data Files, local calculation.

RCCD AA/AS Awards and Certificates



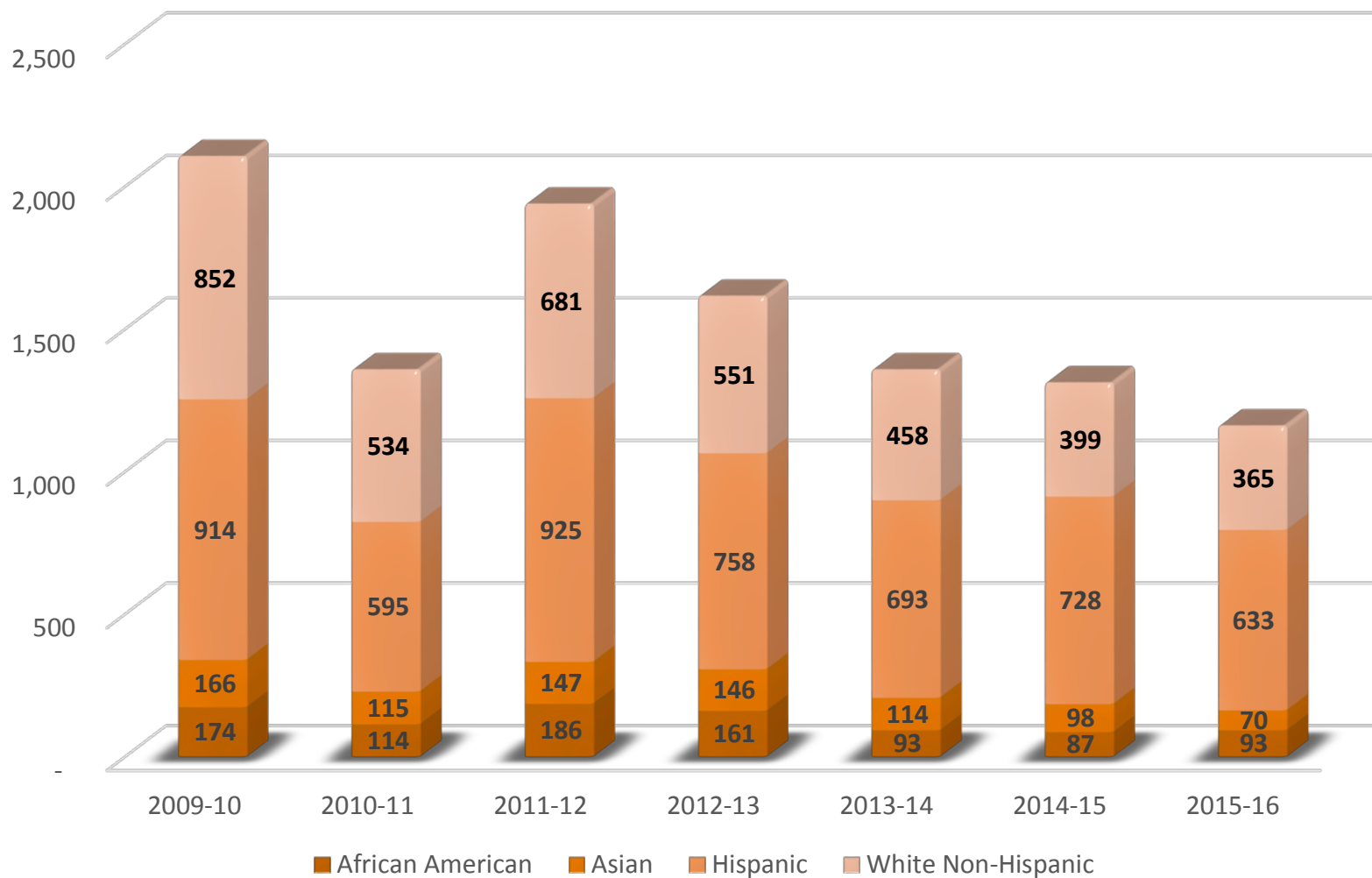
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>

RCCD AA/AS Awards, by larger ethnic groups



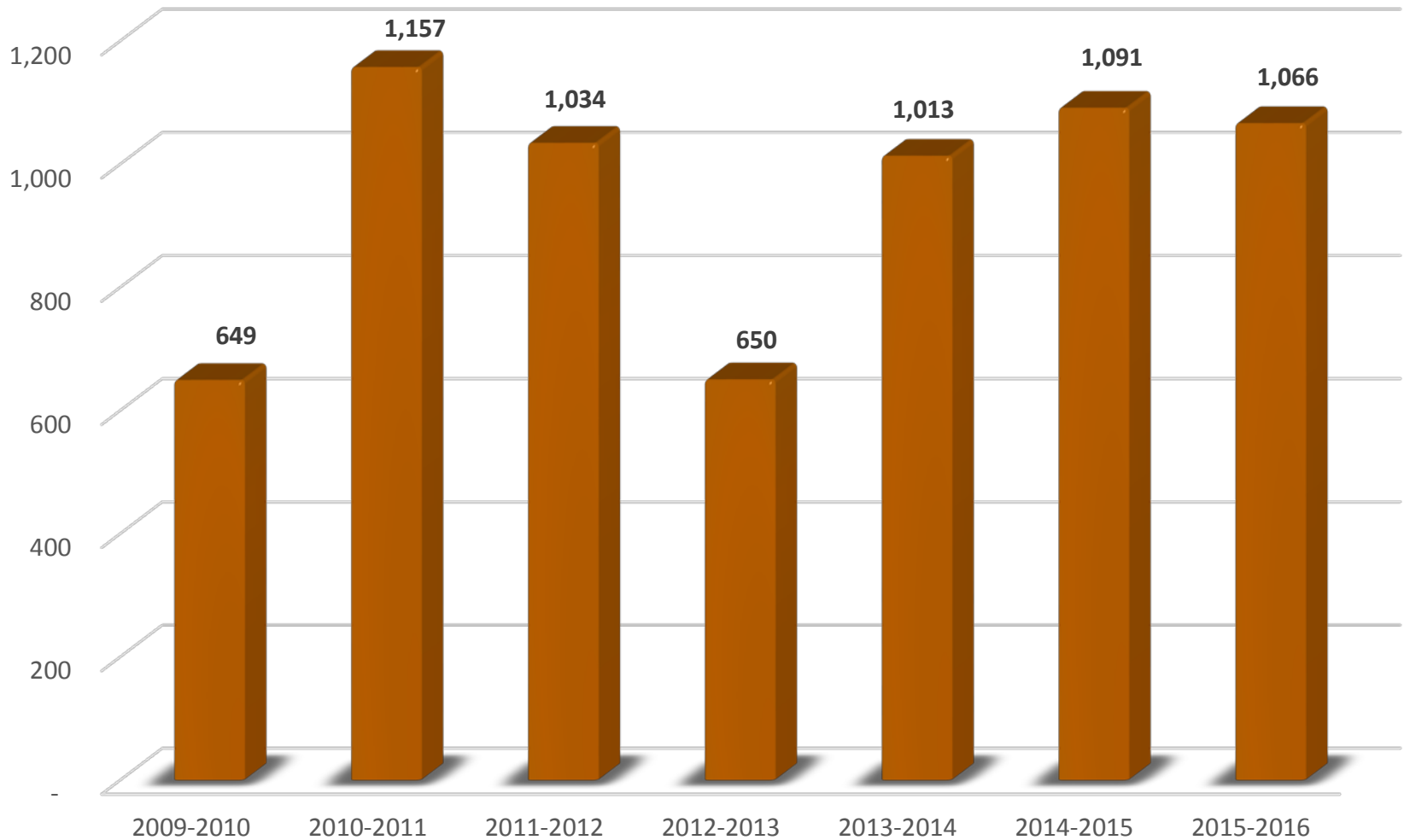
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>, referential data files, local calculation.

RCCD Certificates, by larger ethnic groups



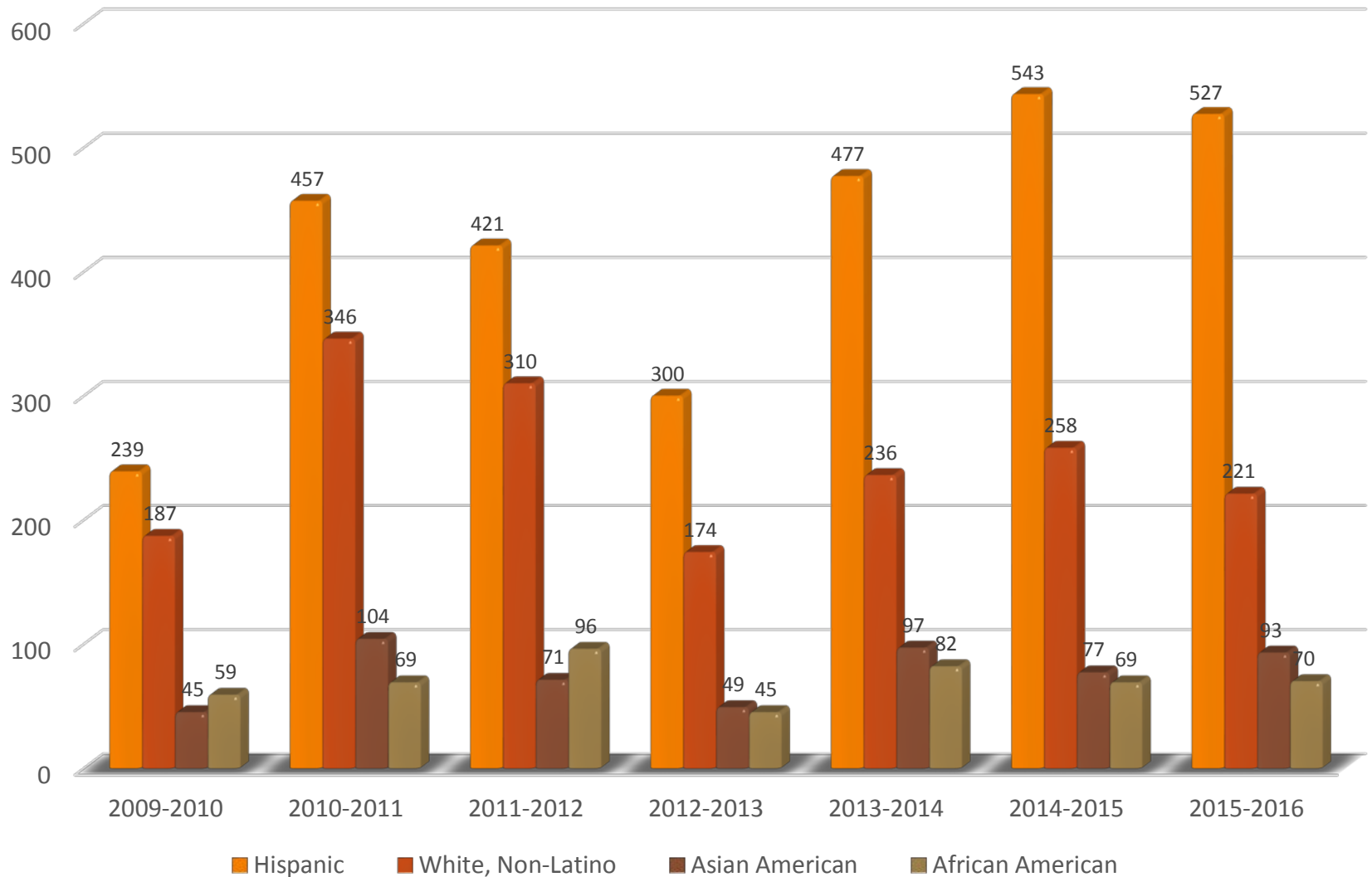
Source: CCCCO Data Mart, <http://datamart.cccco.edu/>, referential data files, local calculation.

Total RCCD Transfers to any California State University campus



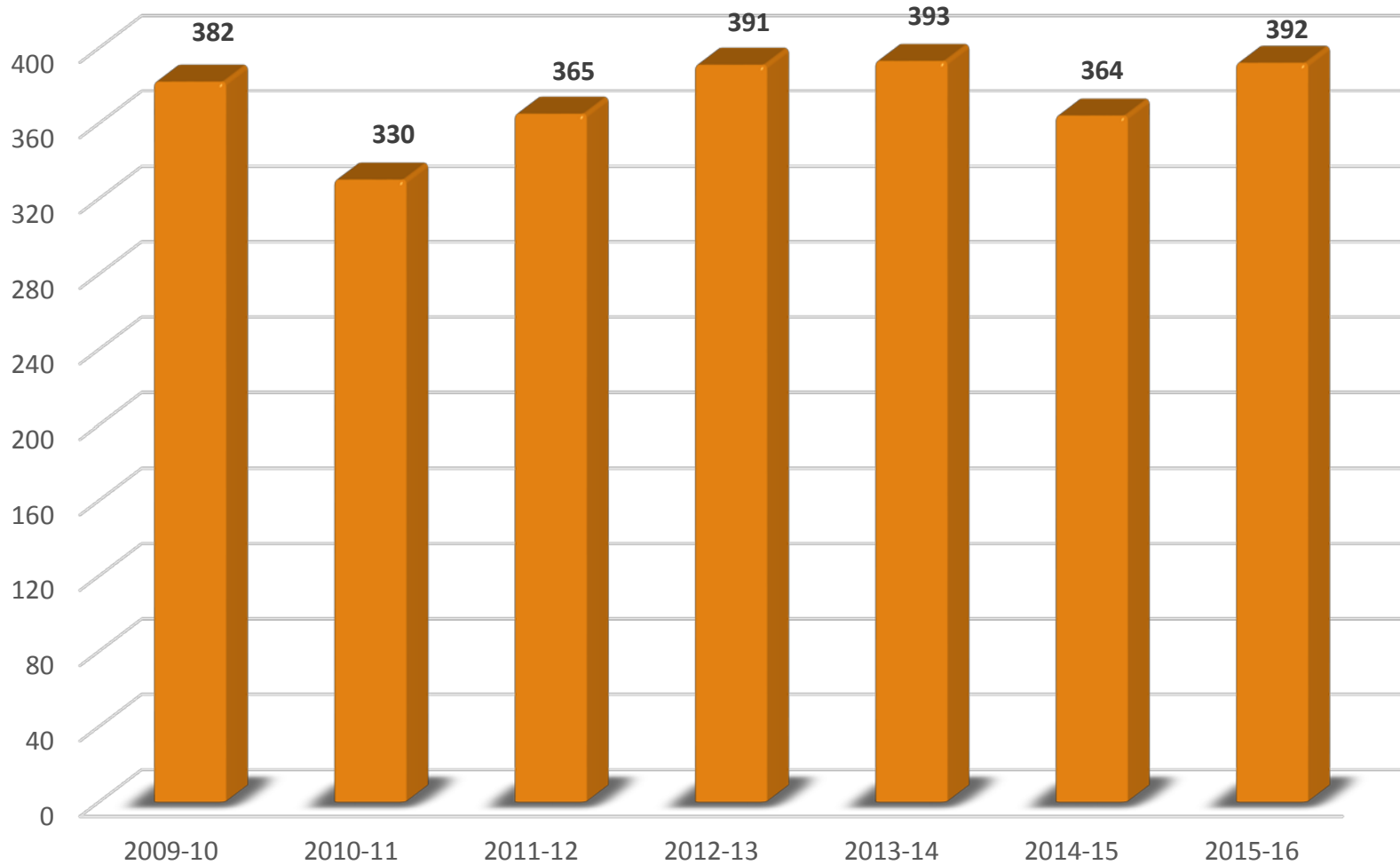
Source: CSU Analytic Studies webpage, <http://www.calstate.edu/as/ccct/index.shtml>

Total RCCD Transfers to any CSU campus, by largest ethnic groups



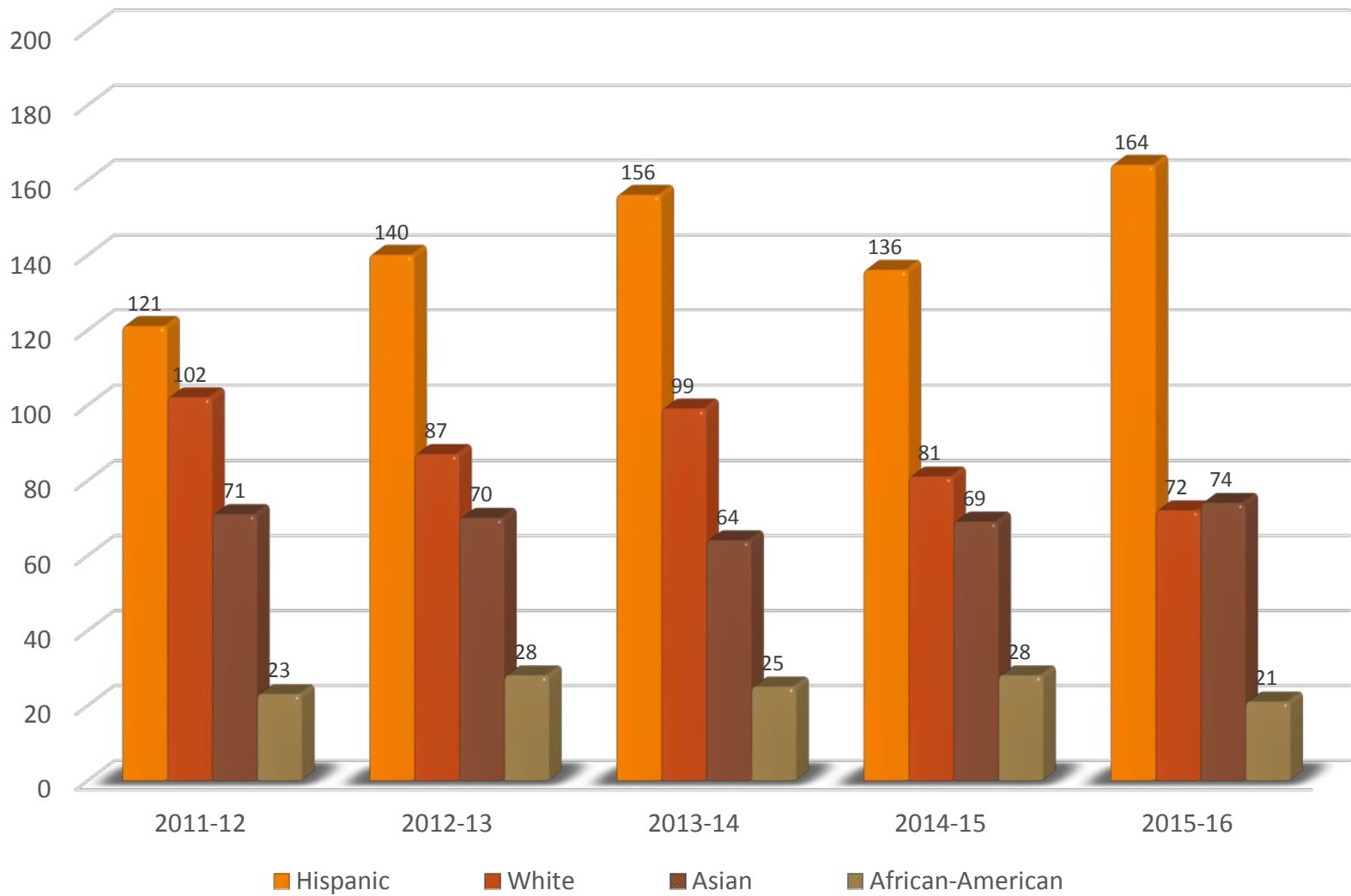
Source: CSU Analytic Studies webpage, <http://www.calstate.edu/as/ccct/index.shtml>

Total RCCD Transfers to any University of California campus



Source: University of California Info Center,
<http://www.universityofcalifornia.edu/infocenter/admissions-source-school>

Total RCCD Transfers to any UC campus, by largest ethnic groups



Source: CSU Analytic Studies webpage, <http://www.calstate.edu/as/ccct/index.shtml>

Five Takeaways...

1. Student attendance is slowly, but steadily, increasing back to their peak in 2010-11.
2. Traditional student preparation levels vary by feeder school districts.
3. Hispanic students are the one ethnic group experiencing steady growth.
4. Course success rates vary by course type and by student ethnicity.
5. While the counts of AA/AS graduates are increasing, student transfers to the UC/CSU are more variable and less predictable.

RCCD Dashboard Indicators, 2009-2016

END OF SLIDE SHOW

Agenda Item (IV-D-1)

Meeting 4/4/2017 - Committee

Agenda Item Committee - Resources (IV-D-1)

Subject Presentation on FY 2017-18 Riverside Community College District Budget Planning

College/District District

Information Only

Background Narrative:

Staff will present a report on the District's FY 2017-18 budget planning efforts for the Board's review and information.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[04042017_FY 2017-2018 RCCD Budget Planning Presentation](#)



FY 2017-2018 BUDGET PLANNING

April 4, 2017



**GOVERNOR'S FY 2017-18
BUDGET PROPOSAL
COMMUNITY COLLEGE SYSTEM
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT**

FY 2017-2018 Governor's Budget Proposal

Base Changes

(In Millions)

Unrestricted Ongoing Revenues

Growth (1.34%/1.96% - 580 credit FTES)

COLA (1.48%)

Base Increase

Total Unrestricted Ongoing Revenues

<u>State</u>	<u>RCCD</u>
\$ 79.3	\$ 2.9
94.1	2.4
<u>23.6</u>	<u>0.6</u>
<u>\$ 197.0</u>	<u>\$ 5.9</u>

Unrestricted One-Time Revenues

State Mandate Block Grant

Total Unrestricted Revenues

<u>\$ -</u>	<u>\$ -</u>
<u>\$ 197.0</u>	<u>\$ 5.9</u>



FY 2017-2018 Governor's Budget Proposal

Base Changes *(In Millions)*

Restricted Revenues

	<u>State</u>	<u>RCCD</u>
Proposition 39 - Energy Efficiency	\$ 52.3	\$ 1.3
Deferred Maintenance & Instructional Equipment	43.7	1.1
Categorical Program COLA (1.48%)	5.4	0.1
Total Restricted Revenues	<u>\$ 101.4</u>	<u>\$ 2.5</u>



FY 2017-2018 Governor's Budget Proposal

(In Millions)

<u>Other</u>	<u>State</u>
Guided Pathways	\$ 150.0
Innovation Awards	20.0
F/T Student Success Grant Enrollment Growth	3.1
Online Education Initiative (Cost Savings)	10.0
Integrated Library System (Cost Savings)	6.0
State General Obligation Bond - Proposition 51	13.0
Total Other	<u>\$ 202.1</u>



BUDGET PLANNING
FY 2016-2017
ENDING BALANCE ESTIMATE



FY 2016–17 Credit FTES Projections

Base FTES	28,599.64
Growth at P1 (Planned 835 at 2.92%; Actual 3.70%)	<u>1,059.25</u>
Total Funded FTES	29,658.89
Actual FTES*	<u>29,658.89</u>
Total Unfunded FTES	<u>-</u>
Unfunded FTES %	<u><u>0.0%</u></u>

- Actual FTES subsequent to the P1 reporting period is projected to be lower than the District’s revised FTES Target by 711.84 FTES based on projections by the Dean of Educational Services. Since millions of dollars are still undistributed as of P1, the District Enrollment Management Committee is discussing rolling back 711.84 FTES from Summer 2017 to FY 2016-17 to realize the planned apportionment revenue contained in the adopted budget plus an additional 80 FTES provided mid-year to Norco College.

*(In Millions)***FY 2016-17 Revenues**

Adopted Budget	<u>\$ 175.38</u>
FY 2015-16 Additional Apportionment (NET)	\$ 0.02
FY 2016-17 Additional Growth Funding	1.35
Lottery	0.08
Other	<u>0.07</u>
Total Revenue Adjustments	<u>\$ 1.52</u>
Net Revenues	<u>\$ 176.90</u>

*(In Millions)***FY 2016-17 Expenditures**

Adopted Budget	<u>\$ 199.91</u>
Estimated Budget Savings:	
Salaries and Benefits	\$ 5.85
Supplies and Services*	21.05
Capital Outlay	<u>0.13</u>
Total Expenditure Budget Savings	<u>\$ 27.03</u>
Net Expenditures	<u>\$ 172.88</u>
Net Current Year Estimated Surplus	\$ 4.02
Beginning Balance at July 1, 2016	<u>36.52</u>
Estimated Ending Balance at June 30, 2017*	<u><u>\$ 40.54</u></u>
Estimated Ending Balance Percentage	<u><u>19.00%</u></u>

* Included in these balances is \$15.41 million of one-time State Mandate Block Grant funds that were set-aside in FY 2016-17 for future years to mitigate revenue reductions and increasing costs for STRS, PERS and health insurance.



BUDGET PLANNING FY 2017-2018

FY 2017–18 Credit FTES Projections

Base FTES	29,658.89
Growth (System 1.34%; RCCD 1.96%)*	<u>580.25</u>
Total Funded FTES	30,239.14
Unfunded FTES	<u>-</u>
FTES Target	<u><u>30,239.14</u></u>

FTES Production for FY 2017-18

Growth	580.25
Unfunded	-
Summer 2017 Rolled to FY 2016-17*	<u>711.84</u>
	<u><u>1,292.09</u></u>

* District Enrollment Management continues to discuss enrollment targets for FY 2017-18. Final decisions have not been made regarding the amount of achievable growth or the number of FTES to roll from Summer 2017 to FY 2016-17. For purposes of this presentation, it has been assumed that the growth target will be set at RCCD's full growth percentage and that 711.84 FTES will be rolled from Summer 2017 to FY 2016-17 to achieve the enrollment target contained in the adopted budget plus an additional 80 FTES provided mid-year to Norco College.

(In Millions)

FY 2017-18 Ongoing Revenue Budget

Beginning Revenue Budget	<u>\$ 172.76</u>
FY 2016-17 Base Apportionment Increase (Net)	\$ 1.03
FY 2017-18 Apportionment:	
COLA (1.48%)	2.40
Growth (1.96%)	2.99
Deficit (.50%)	(0.84)
Base Allocation Increase	<u>0.58</u>
Total Ongoing Revenue Budget Adjustments	<u>\$ 6.16</u>
Total Ongoing Revenue Budget	<u>\$ 178.92</u>

*(In Millions)***FY 2017-18 Ongoing Expenditure Budget**

Beginning Expenditure Budget	<u>\$ 178.58</u>
Compensation Adjustments:	
COLA (1.48%) + Contract for Full-time Salaries (2.00.%)	\$ 3.26
COLA (1.48%) + Contract for Part-time Faculty Salaries (2.50%)	
+ Growth	1.65
Step/Column/Growth/Placement/Classification	1.00
Employee Benefits	2.13
New Full-Time Faculty Positions (12)	1.75
New Classified Staff/Management Position Allocation	0.80
Part-Time Faculty and Overload Offset	
for New Full-Time Faculty Positions	(0.64)
Contracts and Agreements	0.20
Sabbatical Leave Backfill	0.06

*(In Millions)***FY 2017-18 Ongoing Expenditure Budget (continued)**

Utilities	0.08
La Sierra Loan Payoff Reversal (ongoing)	(1.27)
Election Cost - "Off-Year"	(0.30)
Other	<u>(0.15)</u>
Total Ongoing Expenditure Budget Adjustments	<u>\$ 8.57</u>
Total Ongoing Expenditure Budget	<u>\$ 187.15</u>
Net Ongoing Budget Shortfall	<u><u>\$ (8.23)</u></u>

(In Millions)

FY 2016-17 One-Time Revenue Budget

Beginning Revenue Budget	\$ 2.62
FY 2016-2017 State Mandate Block Grant Reversal	<u>(2.62)</u>
Total One-Time Revenue Budget	<u>\$ -</u>

FY 2016-17 One-Time Expenditure Budget

Beginning Expenditure Budget	\$ 21.33
Retirement Incentive Funding Cost Reversal	(5.41)
La Sierra Loan Payoff Reversal (One-Time)	(1.36)
Net Adjustment to Set-Aside for Future Operating Costs	<u>5.68</u>
Total One-Time Expenditure Budget	<u>\$ 20.24</u>
Net One-Time Budget	<u><u>\$ (20.24)</u></u>



(In Millions)

Summary

Net Ongoing Budget Shortfall	\$ (8.23)
Net One-Time Budget	<u>(20.24)</u>
Total Difference	\$ (28.47)
Estimated Beginning Balance at July 1, 2016	<u>40.54</u>
Total Available Funds	\$ 12.07
Less, 5% Ending Balance Target	<u>(12.07)</u>
Budget (Shortfall) Surplus	<u><u>\$ -</u></u>



FY 2017–18 Budget Planning Issues

❑ Governor's Budget Proposal

- **Proposition 98 Guarantee** – The CCC share should be 10.93%. The Governor's Budget proposal funds the CCC share at 10.87%...some \$45 million short of the guarantee.
- **Systemwide Enrollment** – Statewide, CCC enrollment growth has been slowing over the past couple of years. Three percent (3%) growth funding was provided in FY 2015-16 and two percent (2%) was provided in FY 2016-17. In FY 2015-16, \$50+ million of unused growth funding was returned to the State. The Governor's Budget Proposal provides 1.34% growth funding, reflecting the downward enrollment trend.
- **Base Allocation** – In FY 2015-16, a \$267 million increase to Base funding was provided. In FY 2016-17, \$75 million was provided. The Governor's Budget Proposal provides \$23.6 million, a significant funding reduction, to provide for increasing operating costs such as salary and benefits, health insurance and pension costs.



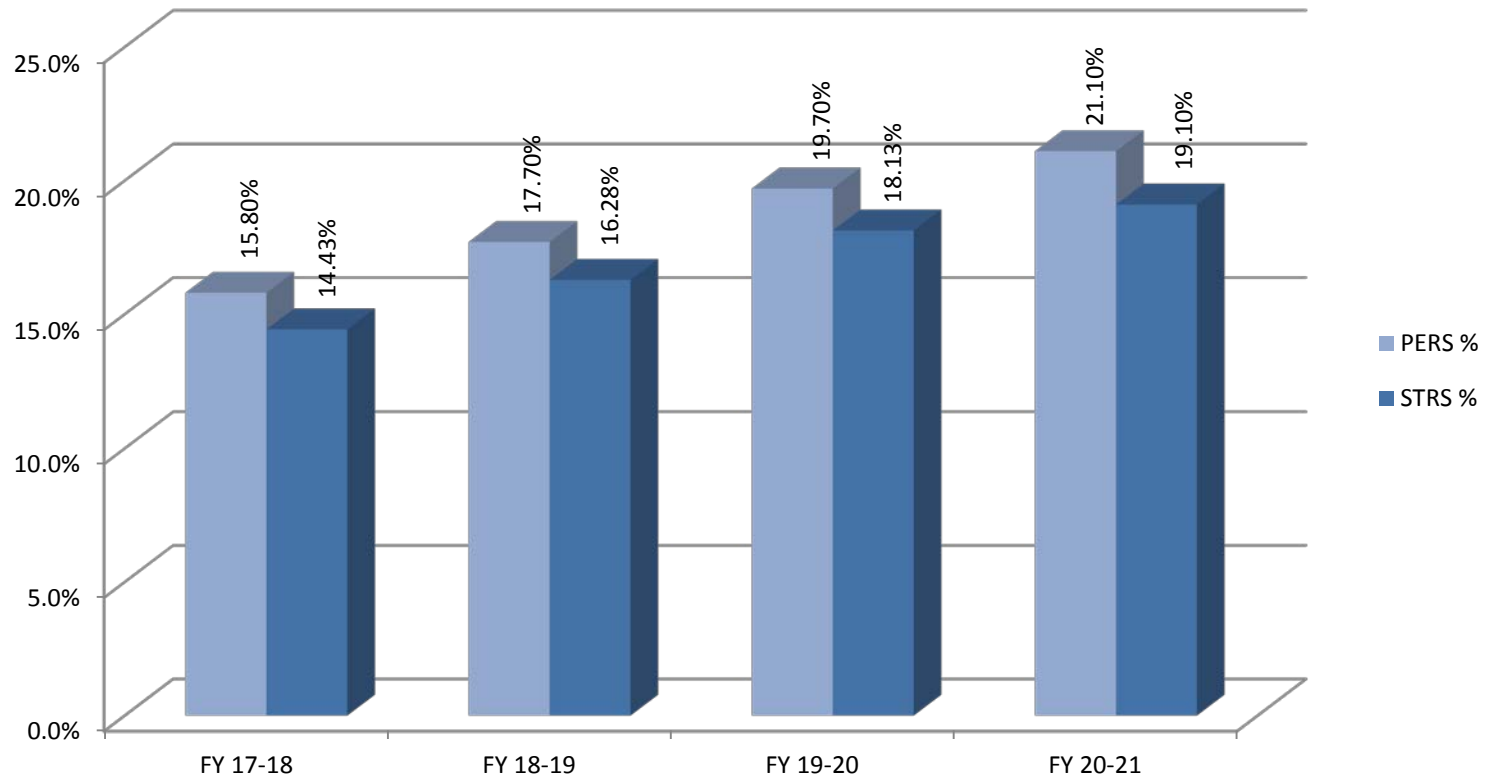
FY 2017–18 Budget Planning Issues

(continued)

- ❑ **Proposition 51 – Public Schools Facilities Bond** – The voters passed this proposition in November 2016. The CCC share is \$2.0 billion and was to be allocated to community college districts, with approved projects, over a three year term at \$750 million per year. There are 29 approved projects for FY 2017-18. The Governor’s Budget Proposal funds 5 projects (life/safety) totaling \$13 million.
- ❑ **FY 2016-17 Results**
- ❑ **Health Insurance**
- ❑ **PERS & STRS** – (See subsequent pages)

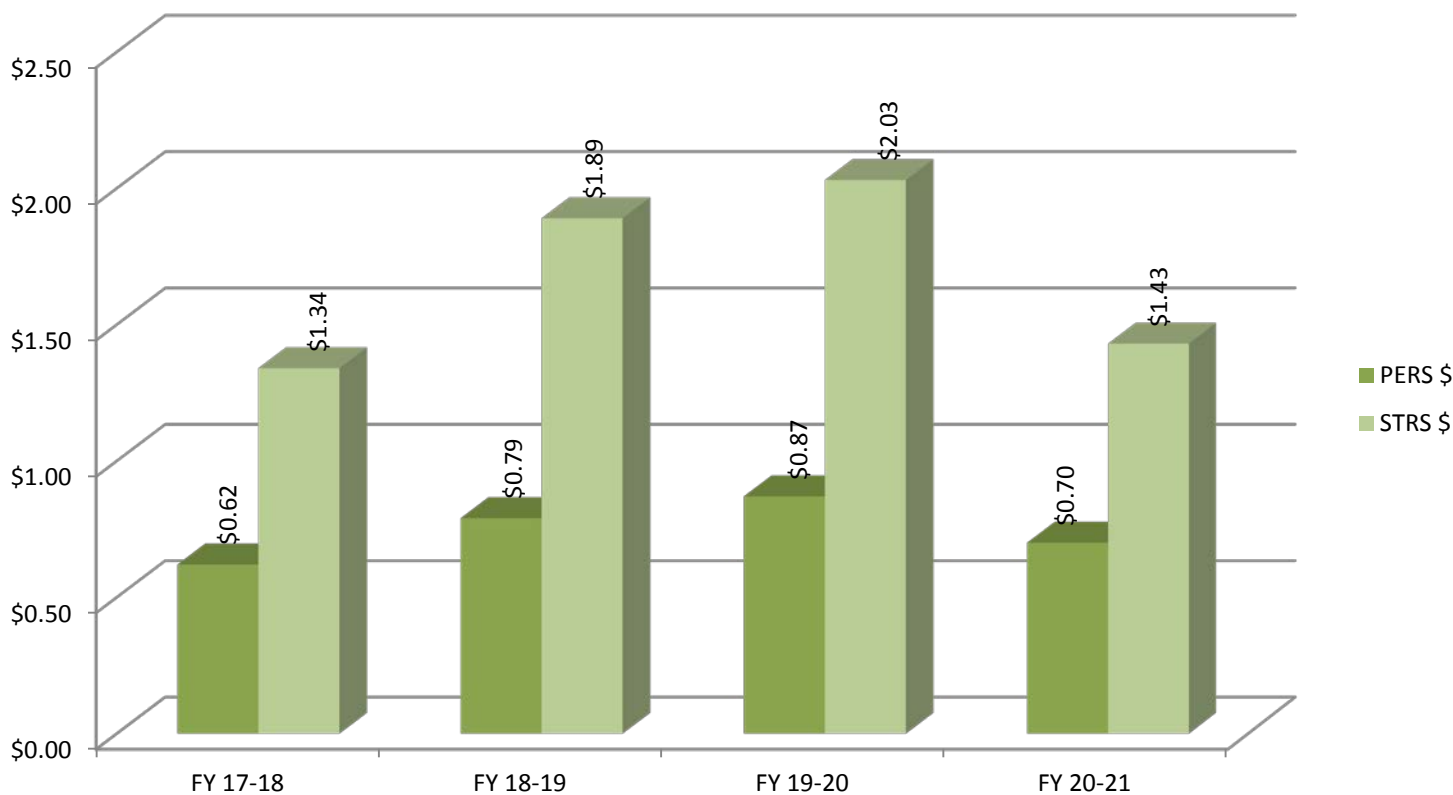


PERS and STRS Projected % Rate Budget Increases





PERS and STRS Projected \$ Annual Budget Increases

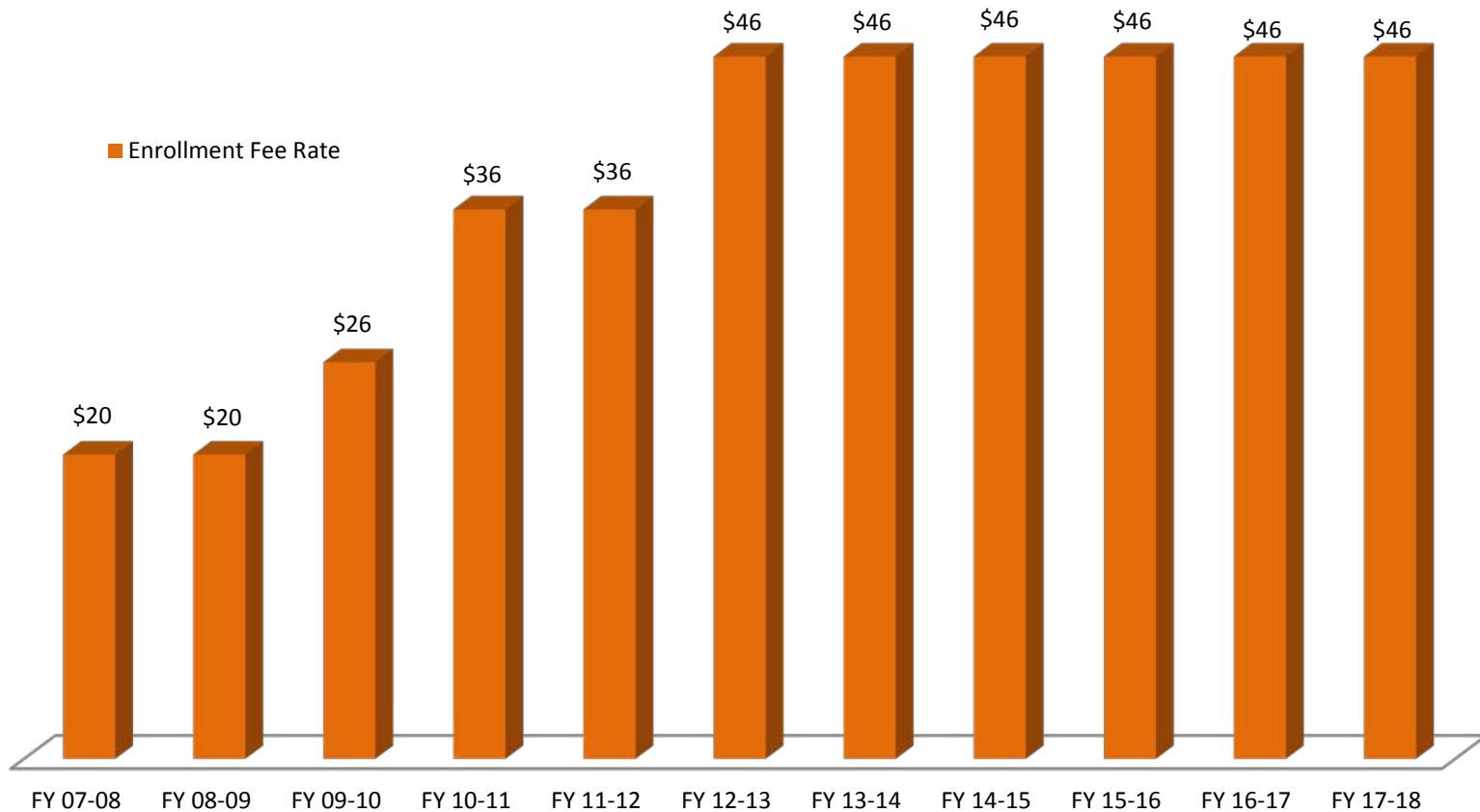




RECENT BUDGET HISTORY

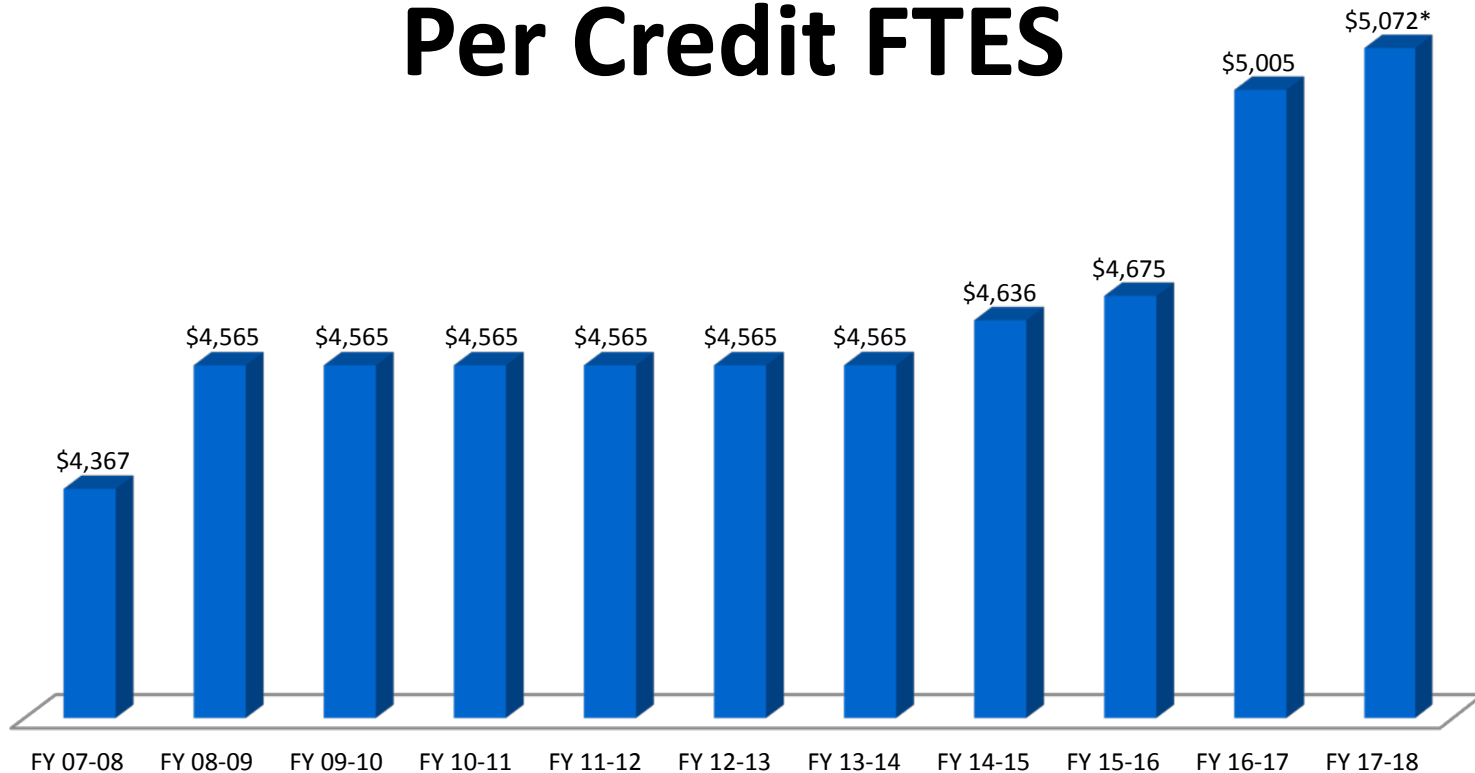


Enrollment Fee Rate Per Unit





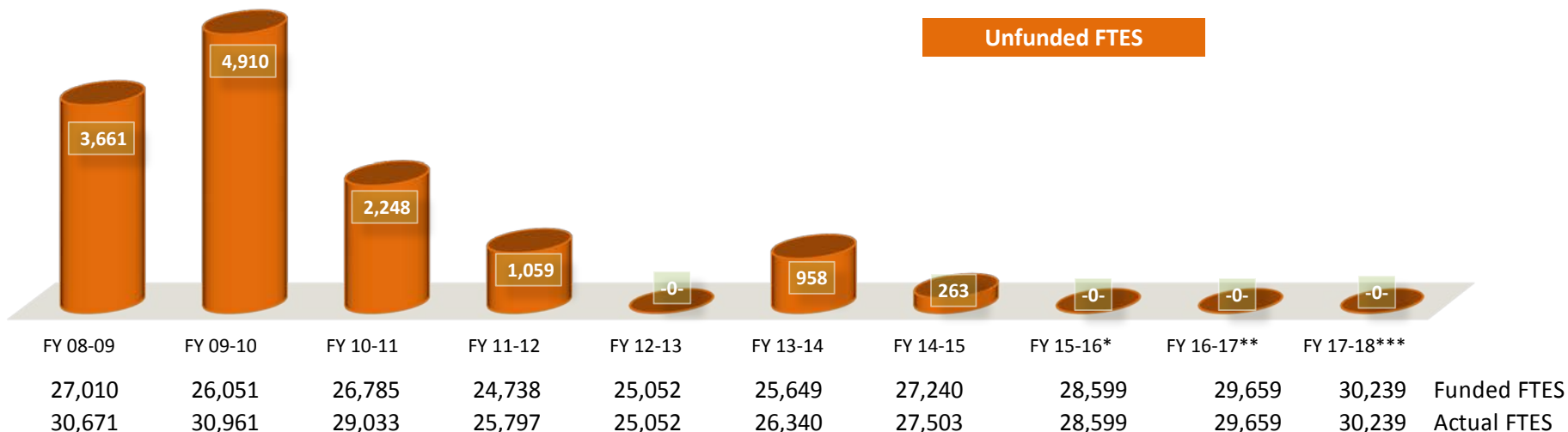
CCC Base Funding Rate Per Credit FTES



* The FY 2017-18 funding rate per credit FTES is estimated since the base allocation and full-time faculty hiring increases for FY2016-17 have not been “folded” into the funding rates by the State Chancellor’s Office.



Credit FTES



Unfunded FTES

* Based on P1 Recalculation

** Based on the District Enrollment Management Committee discussions and estimated availability of State funding.

*** Based on the Governor's Budget Proposal and preliminary estimate of the District's ability to achieve growth allocation. The District Enrollment Committee discussions are continuing.



FY 2017-2018 BUDGET DEVELOPMENT TIMELINE



➤ March-May

- Legislative Hearings

➤ May

- May Revise - Second week of May
- Norco College Business & Facilities Planning Council Meeting - May 16, 2017
- Moreno Valley College Resource Subcommittee Meeting - May 17, 2017
- Riverside City College Resource Development & Administrative Services Leadership Council - May 18, 2017
- DBAC & DSPC Meetings – May 19, 2017
- Tentative RCCD Budget Completed

➤ June

- Tentative RCCD Budget to Resources Committee - June 13, 2017
- DSPC Meeting - June 9, 2017
- Second Principal Apportionment Report
- DBAC Meeting - June 22, 2017
- Tentative RCCD Budget to Board of Trustees – June 20, 2017
- State Budget Adoption by June 30



➤ July

- New Fiscal Year Begins - July 1, 2017

➤ August

- State Budget Workshops/Advance Apportionment
- RCCD Year-End Closing
- DSPC Meeting – August 17, 2017
- Final RCCD Budget Completed
- DBAC Meeting - August 17, 2017

➤ September

- Final RCCD Budget to Resources Committee
- Final RCCD Budget to Board of Trustees - September 19, 2017