



**Board of Trustees - Regular Meeting
Tuesday, March 21, 2017 6:00 PM
District Office, Board Room, 3801 Market Street,
Riverside, CA 92501**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of February 7, 2017](#)
Recommend approving the February 7, 2017 Board of Trustees Regular/Committee meeting minutes as prepared.

B. [Minutes of the Board of Trustees Regular Meeting of February 21, 2017](#)
Recommend approving the February 21, 2017 Board of Trustees Regular meeting minutes as prepared.

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

A. [Chancellor's Communications](#)
Information Only

B. [Swearing In of 2016-2017 Student Trustee](#)
Information Only

C. [Five to Thrive Presentation on the K12/MVC English Collaborative](#)
Information Only

D. [Student Presentation - Moreno Valley College Guardian Scholars Program](#)
Information Only

- E. [Healthcare Update](#)
Information Only
- F. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)
Information Only
- V. STUDENT REPORT
 - A. [Student Report](#)
Information Only
- VI. CONSENT AGENDA ACTION
 - A. Diversity/Human Resources
 - 1. [Academic Personnel](#)
Recommend approving/ratifying academic personnel actions.
 - 2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 - 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
 - B. District Business
 - 1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$1,897,168 and District Warrant Claims totaling \$5,721,666.
 - 2. Budget Adjustments
 - a. [Budget Adjustments](#)
Recommend approving the budget transfers as presented.
 - 3. Resolution(s) to Amend Budget
 - a. [Resolution No. 44-16/17 – 2016-2017 Cooperative Agencies Resources for Education \(CARE\)](#)
Recommend approving adding the revenue and expenditures of \$13,519 to the budget.
 - b. [Resolution No. 45-16/17 – 2016-2017 Trade Adjustment Assistance Community College and Career Training \(TAACCCT\) Grants Program](#)
Recommend approving adding the revenue and expenditures of \$399,449 to the budget.
 - c. [Resolution No. 46-16/17 – 2016-2017 Adult Ed Program Data Block Grant](#)
Recommend approving adding the revenue and expenditures of \$51,446 to the budget.
 - 4. Contingency Budget Adjustments (None)
 - 5. Bid Awards
 - a. [RFP Award for Commencement Services and Products](#)
Recommend awarding RFP Number 2016/17-13, Commencement Services and Products in the total amount of \$288,710.61 to Aljam Promotions.
 - 6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than \\$88,300 – All District Resources](#)
Recommend ratifying contracts totaling \$424,951 for the period of February 1, 2017 through February 28, 2017.

7. [Out-of-State Travel](#)
Recommend approving out-of-state travel.
8. Other Items
 - a. [Adoption of Education Protection Account Funding and Expenditures](#)
Recommend approving the proposed use of the estimated \$23,833,835 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.
 - b. [Surplus Property](#)
Recommend by unanimous vote: declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

VII. CONSENT AGENDA INFORMATION

- A. [Monthly Financial Report for Month Ending - February 28, 2017](#)
Information Only

VIII. BOARD COMMITTEE REPORTS

- A. Governance (None)
- B. Teaching and Learning
 1. [Proposed Curricular Changes](#)
Recommend approving the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.
- C. Planning and Operations (None)
- D. Resources (None)
- E. Facilities (None)

IX. ADMINISTRATIVE REPORTS

- A. Vice Chancellors
- B. Presidents

X. ACADEMIC SENATE REPORTS

- A. Moreno Valley College
- B. Norco College
- C. Riverside City College/Riverside Community College District

XI. BARGAINING UNIT REPORTS

- A. CTA - California Teachers Association
- B. CSEA - California School Employees Association

XII. BUSINESS FROM BOARD MEMBERS

- A. [California Community College Trustees \(CCCT\) Board of Directors Election - 2017](#)
Recommend voting to fill the vacancies on the CCCT Board.
- B. [Update from Members of the Board of Trustees on Business of the Board](#)
Information Only

XIII. CLOSED SESSION

- A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)
Recommended Action to be Determined.

- B. Conference with Legal Counsel – Existing Litigation: Pending Litigation Pursuant to Government Code Sections 54956.9 (a), (d)(2), and (e)(3)
Recommended Action to be Determined.
- C. Conference with Legal Counsel – Existing Litigation: Pending Litigation Pursuant to Government Code Sections 54956.9 (a), (d)(2), and (e)(3)
Recommended Action to be Determined.

XIV. ADJOURNMENT

Agenda Item (II-A)

Meeting	3/21/2017 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of February 7, 2017
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the February 7, 2017 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[020717_Committee Minutes](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES AND FACILITIES COMMITTEES
OF FEBRUARY 7, 2017

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Tracey Vackar, Vice-President
Janet Green, Secretary
Mary Figueroa, Board Member
Bill Hedrick, Board Member

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Irving Hendrick, Interim President, Moreno Valley College
Dr. Bryan Reece, President, Norco College
Dr. Wolde-Ab Isaac, President, Riverside City College
Dr. Robin Steinback, Vice President, Academic Affairs, Moreno Valley College
Dr. Diane Dieckmeyer, Vice President, Academic Affairs, Norco College
Dr. Susan Mills, Vice President, Planning and Development, Riverside City College
Ms. Kris Anderson, Professor, English, Norco College

Guests Present

Ms. Pam Herness, Ahern, Adcock, Devlin, LLP Certified Public Accountants

Dr. Steinback led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The Committee Chair Tracey Vackar convened the meeting at 6:04 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College) and Dr. Mark Sellick (Riverside City College/RCCD).

TEACHING AND LEARNING
COMMITTEE

Dr. Steinback presented the committee with the midterm accreditation report for Moreno Valley College that will be presented to the Board for acceptance at the February 21 regular meeting. Discussion followed.

Accreditation Midterm Report
for Moreno Valley College

Dr. Dieckmeyer and Ms. Anderson presented the committee with the midterm accreditation report for Norco College that will be presented to the Board for acceptance at the February 21 regular meeting. Discussion followed.

Accreditation Midterm Report
for Norco College

Dr. Mills presented the committee with the midterm accreditation report for Riverside City College that will be presented to the Board for acceptance at the February 21 regular meeting. Discussion followed.

Accreditation Midterm Report
for Riverside City College

Mr. Brown presented the committee with the midterm accreditation report for Riverside Community College District that will be presented to the Board for acceptance at the February 21 regular meeting. Discussion followed.

Accreditation Midterm Report
for District Recommendations

The committee adjourned the meeting at 6:32 p.m.

Adjourned

The Committee Chair Janet Green convened the meeting at 6:33 p.m. Committee members in attendance: Aaron Brown, Vice Chancellor, Business and Finance Services, Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College) and Dr. Mark Sellick (Riverside City College/RCCD).

RESOURCES COMMITTEE

Ms. Herness presented the 2015-2016 Independent Audit Report for the Riverside Community College District Foundation. Discussion followed.

2015-2016 Independent Audit
Report for the Riverside
Community College District
Foundation

Mr. Brown presented the committee the FY 2017-18 Governor's Budget Proposal. Discussion followed.

Presentation for FY 2017-18
Governor's Budget Proposal

The committee adjourned the meeting at 6:55 p.m.

Adjourned

The Committee Chair Bill Hedrick convened the meeting at 6:56 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College) and Dr. Mark Sellick (Riverside City College/RCCD).

FACILITIES COMMITTEE

Ms. Carlson presented the committee Agreement Amendment No. 4 for Project Labor Administration with Padilla and Associates, Inc. that will be considered by the Board for approval at the February 21 regular Board meeting. Discussion followed.

Agreement Amendment No. 4
for Project Labor
Administration with Padilla and
Associates, Inc.

The committee adjourned the meeting at 6:57 p.m.

Adjourned

The Board adjourned the meeting at 6:58 p.m.

ADJOURNMENT

Agenda Item (II-B)

Meeting	3/21/2017 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of February 21, 2017
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the February 21, 2017 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[022117_Regular Minutes](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF FEBRUARY 21, 2017

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Tracey Vackar, Vice President
Janet Green, Secretary (Left at 9:32 pm)
Mary Figueroa, Board Member
Bill Hedrick, Board Member
Leonardo Santiago, Student Trustee Tempore

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resource and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Irving Hendrick, Interim President, Moreno Valley College
Dr. Bryan Reece, President, Norco College
Dr. Wolde-Ab Isaac, President, Riverside City College
Ms. LaTonya Parker, Academic Senate Representative, Moreno Valley College
Ms. Peggy Campo, Academic Senate Representative, Norco College
Dr. Mark Sellick, Academic Senate Representative, District/Riverside City College
Dr. Kristi Woods, Interim Dean, Riverside City College
Mr. Patrick Pyle, General Counsel

Student Trustee Tempore Leonardo Santiago led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Irma Flores, spoke regarding the use of the pool at the Aquatics Center.

COMMENTS FROM THE PUBLIC

Joey Mendoza, spoke on the protection of all RCCD students, faculty and community members.

John Kopp, commented on Resolution 38-16/17 concerning support of student access and protection listed on tonight's agenda.

Clara Velarde, spoke regarding Resolution 38-16/17 and support for all students.

Italia Garcia, commented on Resolution 38-16/17 and support for all students.

Vackar/Hedrick moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of January 10, 2017. Motion carried.

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF JANUARY 10, 2017

(4 ayes, 1 abstained [Blumenthal])

Vackar/Hedrick moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of January 17, 2017. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF JANUARY 17, 2017

Hedrick/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of January 31, 2017. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF JANUARY 31, 2017

CHANCELLOR'S REPORTS

Dr. Woods presented a report on the Historically Black Colleges and Universities (HBCU) STEM Tour. Thirty (30) students from Riverside City College toured several colleges in Louisiana.

Five to Thrive Presentation
Historically Black Colleges and Universities (HBCU) STEM Tour

Mr. Pyle presented a report on FERPA – Family Educational Rights and Privacy Act and how it applies to our students.

Presentation on Family Educational Rights & Privacy Act (FERPA)

Hedrick/Figueroa moved that Resolution Number 38-16/17 be amended as follows: “BE IT FURTHER RESOLVED that the Riverside Community College District and its three colleges shall not release any personally identifiable student information related to immigration status without a judicial warrant, subpoena or court order, unless authorized by the student or required by law; *nor shall the District enter into any agreement with Federal, State or local law enforcement agencies regarding immigration matters; and...*”
Motion carried (5 ayes)

Resolution Number 38-16/17 in Support of Student Access and Protection

Hedrick/Vackar moved that Resolution 38-16/17 be amended as follows: “...immigration status without a judicial warrant, subpoena or court order, unless authorized by the student or *required by process* of law, nor shall the ...”
Motion carried (5 ayes)

Figueroa/Vackar moved that Resolution 38-16/17 be amended as follows: “WHEREAS, the California Community College system is committed to serving all students, who can benefit from a post-secondary education, without regard to *ethnic group*

identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, genetic information, ancestry, sexual orientation, or physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code; and". Motion carried (5 ayes)

Figuroa/Vackar moved that the Board of Trustees approve Resolution 38-16/17 as amended. Motion carried (5 ayes)

Dr. Hampton reported there are currently three (3) outstanding items being addressed.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee
Agenda Planner and Annual Master
Planning Calendar

Student Trustee Tempore Leonardo Santiago presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City Colleges and Riverside Community College District.

STUDENT REPORT

CONSENT ITEMS

Action

Figuroa/Green moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling

Purchase Order and Warrant Report
– All District Resources

\$3,065,851 and District Warrant Claims totaling \$5,618,836;

Approve the budget transfers as presented;

Approve adding the revenue and expenditures of \$153,862 to the budget;

Approve adding the revenue and expenditures of \$10,000 to the budget;

Approve adding the revenue and expenditures of \$80,000 to the budget;

Approve the purchase and installation of office and classroom furniture from Heilu Corporation, utilizing The Cooperative Purchasing Network (TCPN) Contract No. R142214 through April 30, 2018;

Ratify contracts totaling \$1,067,908 for the period January 1, 2017 through January 31, 2017;

Approve the continued use of Adecco Transportation for licensed commercial driver services as related to the RCC Tigers bus, and approve the overall contract dollar amount not to exceed \$121,585;

Approve a contract extension for PJ & MJ Abraham Inc., to continue providing Director duties at the Center for Social Justice and Civil Liberties (CSJCL) through June 30, 2017, and approve the overall contract amount not to exceed, \$125,375;

Approve the Inland Empire/Desert Region Master Agreement No. 2017/20 Strong Workforce program between Riverside Community College District and Barstow Community College District, Chaffey Community College District, College of the Desert, Copper Mountain Community College District, Mt. San Jacinto Community College District, Palo Verde Community College District, San Bernardino Community College District, and Victor Valley Community College

Budget Adjustments

Resolution No. 37-16/17 – 2016-2017 Foster Parent Pre-Training Grant

Resolution No. 40-16/17 – 2016-2017 Middle College High School Grant

Resolution No. 41-16/17 – 2016 – 2017 CCC Makerspace Start-Up Grant

Purchase and Installation of Office and Classroom Furniture Utilizing The Cooperative Purchasing Network (TCPN) Contract

Contracts and Agreements Report Less than \$88,300 – All District Resources

Contract Agreement to provide licensed commercial drivers for the RCC Tigers bus for educational and athletic events with Adecco Transportation

Contract Agreement to fulfill the existing duties of the Director, Center for Social Justice and Civil Liberties with PJ and MJ Abraham

Inland Empire Desert Region Master Agreement No. 2017/20 Strong Workforce Program for Allocation of Strong Workforce Regional Funds to Participating Regional Community College Districts

District for the time frame of February 1, 2017 through June 30, 2020;

Approve the contract for the period of February 15, 2017 through June 30, 2017 in the amount of \$125,000;

Approve Amendment No. 1 to the Agreement between Riverside Community College District and Quest Consulting and Training Corporation for additional training not to exceed \$97,500;

Approve the ten (10) Inland Empire/Desert Region Strong Workforce Program Participation Agreements with Riverside Community College District, and Barstow Community College District, Chaffey Community College District, College of the Desert, Copper Mountain Community College District, Mt. San Jacinto Community College District, Palo Verde Community College District, San Bernardino Community College District, San Bernardino Community College District (Crafton Hills College), San Bernardino Community College District (San Bernardino Valley College) and Victor Valley Community College District in the amount of \$4,871,500;

Approve the Instructional Services Agreement with the County of Riverside for Public Safety Education and Training Career and Technical Education Programs held at the Ben Clark Training Center, From July 1, 2017 through June 30, 2022;

Approve the agreement for Architectural Design Services for the Ben Clark Training Center Scenario Building project with Holt Architecture in the amount not to exceed \$98,108;

Approve out-of-state travel;

Contract to assist the California Community Colleges Chancellor's Office Extended Opportunity Programs and Services in developing materials related to Phase II of Cooperating Agencies Foster Youth Educational Support with Push Marketing INC dba MISFIT

Amendment to the Agreement for Training Services with Quest Consulting and Training Corporation

Agreements for Administration of the Strong Workforce Program with 10 Community College Districts for the Inland Empire/Desert Region

Instructional Service Agreement for Public Safety Education and Training Career and Technical Education Programs held at the Ben Clark Training Center, from July 1, 2017 through June 30, 2022 with the County of Riverside

Architectural Design Services Agreement for Ben Clark Training Center Scenario Building with Holt Architecture

Out-of-State Travel

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Approve the projects listed on the attachment as complete, and approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works). Motion carried.

Notice of Completion

Motion carried. (5 ayes)

The Board received the quarterly financial status report for the quarter ended December 31, 2016.

Information

CCFS-311Q – Quarterly Financial Status Report for the 2nd Quarter Ended December 31, 2016

The Board received the monthly financial status report for the month ending January 31, 2017.

Monthly Financial Report for Month Ending –January 31, 2017

BOARD COMMITTEE REPORTS

Teaching and Learning

Vackar/Green moved that the Board of Trustees accept Moreno Valley College's Accreditation Midterm Report. Motion carried. (5 ayes)

Accreditation Midterm Report for Moreno Valley College

Vackar/Figueroa moved that the Board of Trustees accept Norco College's Accreditation Midterm Report. Motion carried. (5 ayes)

Accreditation Midterm Report for Norco College

Vackar/Figueroa moved that the Board of Trustees accept the Accreditation Midterm Report for Riverside City College. Motion carried (5 ayes)

Accreditation Midterm Report for Riverside City College

Vackar/Green moved that the Board of Trustees accept the District Accreditation Midterm Report. Motion carried (5 ayes)

Accreditation Midterm Report for District Recommendations

Vackar/Figueroa moved that the Board of Trustees accept the Proposal for Funding Year One of the Strong Workforce Program at Moreno Valley College. Motion carried

Proposal for Funding Year One of the Strong Workforce Program at Moreno Valley College

(5 ayes)

Vackar/Green moved that the Board of Trustees accept the Proposal for Funding Year One of the Strong Workforce Program at Norco College. Motion carried (5 ayes)

Proposal for Funding Year One of the Strong Workforce Program at Norco College

Vackar/Figueroa moved that the Board of Trustees accept the Proposal for Funding Year One of the Strong Workforce Program at Riverside City College. Motion carried (5 ayes)

Proposal for Funding Year One of the Strong Workforce Program at Riverside City College

Resources

Green/Hedrick moved that the Board of Trustees approve the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2016 for the permanent file of the district. Motion carried. (5 ayes)

2015-2016 Independent Audit Report for the Riverside Community College District Foundation

Facilities

Hedrick/Figueroa moved that the Board of Trustees approve Agreement Amendment No. 4 in the amount not to exceed \$60,000 for project labor administration with Padilla and Associates, Inc. for the two remaining construction projects: the Culinary Arts Academy/District Office Building; the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building; and extend their services through April 30, 2017, based on an anticipated Notice of Completion filed for both projects. Motion carried (5 ayes)

Agreement Amendment No. 4 for Project Labor Administration with Padilla and Associates, Inc.

ADMINISTRATIVE REPORTS

Vice Chancellors

Green/Hedrick moved that the Board of Trustees adopt Resolution Number 39-16/17, authorizing the Chancellor, or Designee, of the District to send the Notice of Recommendation Not to Reemploy in accordance with the provisions of Education Code Sections 87740 and 87743 to the Director/Assistant Professor of the Physician Assistant program. Motion carried. (5 ayes)

Resolution Number 39-16/17
Decrease Numbers of Academic Employees

Resolution Number 42-16/17 Non-Renewal Probationary/Contract Employee will be discussed in Closed Session.

Resolution Number 42-16/17 Non-Renewal of Probationary/Contract Employee

Vackar/Green moved that the Board of Trustees approve the appointment of Richard L. Keeler, Dean, Grants and Economic Development, to represent the District on the AB86/104 ABout Students Regional Consortium for Adult Education. Motion carried. (5 ayes)

Appointment of RCCD Representative on AB86/104 ABout Students Regional Consortium

Dr. Hendrick, Interim President, Moreno Valley College, Dr. Reece, President, Norco College and Dr. Isaac, President, Riverside City College updated the Board on the upcoming events and activities occurring at their colleges.

Presidents

ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College.

Norco College

Dr. Mark Sellick presented the report on behalf of Riverside City College and the District.

Riverside City College/District

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

BUSINESS FROM BOARD MEMBERS

Trustee Hedrick spoke regarding the district events he had attended; commented on the Historically Black Colleges and Universities presentation.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa thanked RCC for law enforcement's use of the athletic fields; support of the ACCT conference; spoke on DACA and the visits to Washington DC; was encouraged by the increase in enrollment for this semester.

Trustee Vackar spoke regarding the district events she attended; voiced her concern regarding the programs at Moreno Valley College.

Trustee Blumenthal discussed the recent advocacy trips to Sacramento and Washington DC; congratulated Dr. Issac on his award from the

Downtown Partnership; and thanked everyone for their input on Resolution 38-16/17.

The Board adjourned to closed session at 9:54 p.m., and reconvened to open session at 10:18 p.m., announcing the following action:

ADJOURNED TO CLOSED
SESSION/RECONVENED

Hedrick/Figueroa moved that the Board of Trustees adopt Resolution Number 42-16/17, authorizing the Chancellor, or Designee, of the District to give the Notice of Non-Renewal pursuant to Government Code Section 54957.

Pursuant to Government Code
Section 54957, Public Employee
Discipline/Dismissal/Release

Motion carried (4 ayes, 1 absent [Green])

The Board adjourned the meeting at 10:19 p.m.

Agenda Item (IV-A)

Meeting 3/21/2017 - Regular

Agenda Item Chancellor's Reports (IV-A)

Subject Chancellor's Communications

College/District District

Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (IV-B)

Meeting 3/21/2017 - Regular
Agenda Item Chancellor's Reports (IV-B)
Subject Swearing In of 2016-2017 Student Trustee
College/District District
Information Only

Background Narrative:

The Chancellor will administer the oath of office for the 2016-17 Student Trustee, Luis Velazco Miranda.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (IV-C)

Meeting 3/21/2017 - Regular

Agenda Item Chancellor's Reports (IV-C)

Subject Five to Thrive Presentation on the K12/MVC English Collaborative

College/District Moreno Valley

Information Only

Background Narrative:

Each month a faculty member is invited through the Academic Senate to present on a topic related to educational programs and services. This month, assistant professors of English Jennifer Escobar and Kathryn Stevenson and student Catherine Gudiño will present on the K12/MVC English Collaborative. This administratively supported and faculty-driven collaborative was forged between Moreno Valley College, Val Verde Unified School District and Moreno Valley Unified School District for the purpose of multi-institutional transformation. It is a cross-institutional, equity-minded collaboration that brings together in mutual professional development high school English educators, MVC students, and MVC Reading and English educators and promotes strategies and practices resulting in student success.

Prepared By: Irving Hendrick, Interim President, Moreno Valley College
Eden Andom, Administrative Assistant to the President (MVC)

Attachments:

[K12 MVC English Collaborative](#)

K12/MVC English Collaborative

Jennifer Escobar, Assistant Professor of English and K12 English Liaison

Catherine Gudiño, Student

Kathryn Stevenson, Assistant Professor of English and Co-Coordinator of Puente

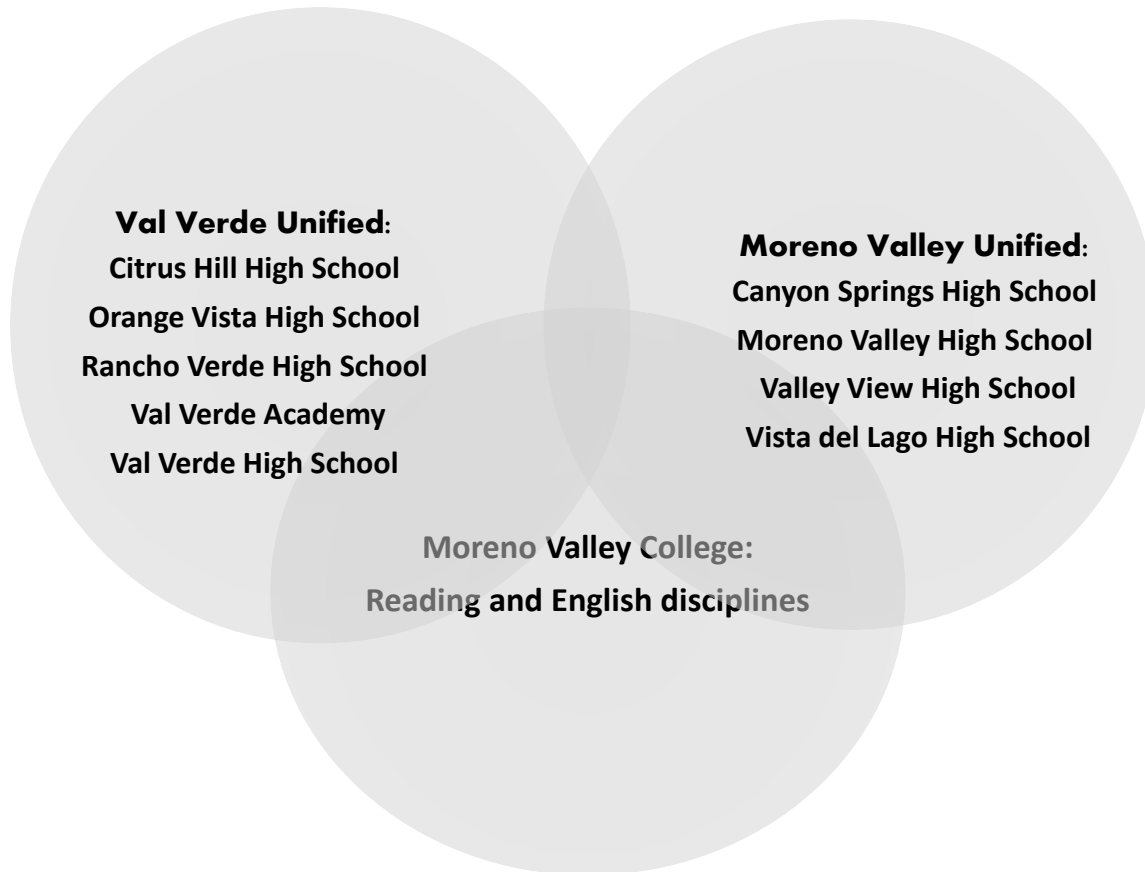
Moreno Valley College

What is the K12/MVC English Collaborative?

The K12/MVC English Collaborative provides a forum for students and educators to participate in a ground-up approach to professional development and multi-institutional transformation. It is a cross-institutional, equity-minded collaboration that brings together high school English educators, MVC students, and MVC Reading and English educators in order to promote student success.



K12/MVC English Collaborative



Assets, capacities, and funds of knowledge

Curriculum alignment

Data- and research-driven

Equity lens

Relationships

Shared goals and mission

Topics discussed at past collaborative meetings

Culturally relevant pedagogy

Data-driven equity lens

Dual enrollment

Placement measures at MVC

Role of community college in students' postsecondary educational trajectories

Student engagement

Students' reflections on their reading, writing, and learning

Ways to bridge high school and college reading and writing

Writing and reading practices at high school and college



How does it support students?

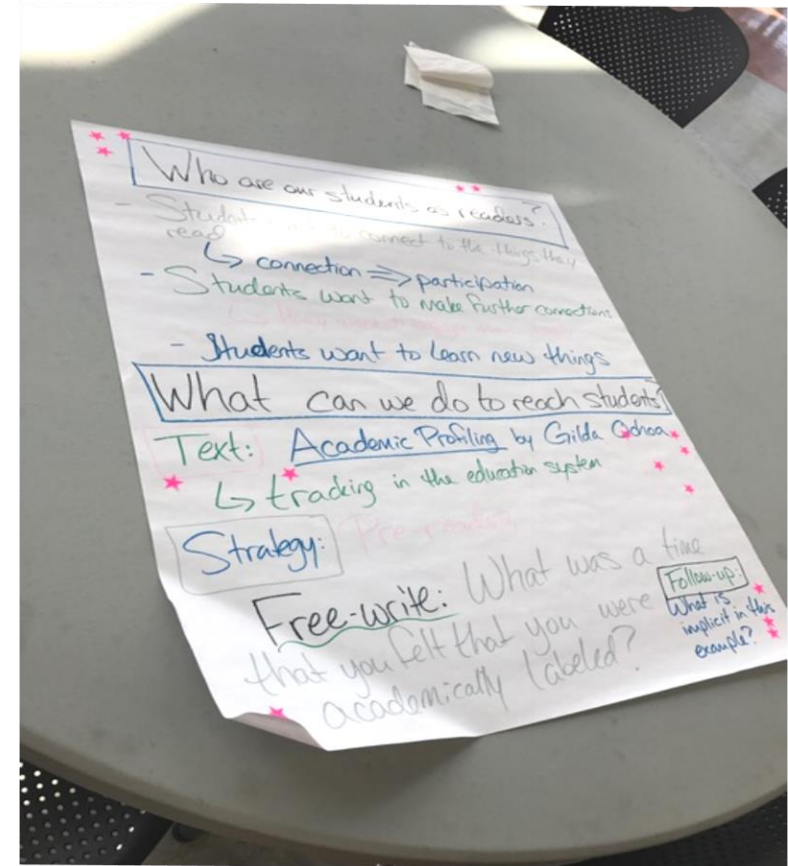
Centers students' work and insights and highlights students' assets

Engages instructors in dialogue, research, and co-creation of strategies that support students' reading, writing, and learning

Highlights opportunities that exist within our classrooms, our institutions, and in the transition from one institution to another

Recognizes the role that community colleges play for Students of Color and other historically underrepresented students

Supports students' transition from high school to college



Thank you for your support of
the K12/MVC English
Collaborative!

Agenda Item (IV-D)

Meeting 3/21/2017 - Regular

Agenda Item Chancellor's Reports (IV-D)

Subject Student Presentation - Moreno Valley College Guardian Scholars Program

College/District Moreno Valley

Information Only

Background Narrative:

The Guardian Scholars program provides a network of supportive services to students from the foster care system. Some services include assisting students with registration, accessing priority enrollment, and community based resources that will help ensure their academic success.

Prepared By: Irving Hendrick, Interim President, Moreno Valley College
Eden Andom, Administrative Assistant to the President (MVC)

Attachments:

[Student Presentation ~ Guardian Scholars Program](#)

GUARDIAN SCHOLARS

Foster Youth Support Program

Chris Dech – Educational Advisor

Eugenia Vincent – Dean of Student Services

Moreno Valley College

Program Services

- Academic Advising
- Extended Tutoring Hours
- Textbook assistance
- Emergency Funds
- College Success Workshops
- University Tours and Cultural Field Trips
- Priority Registration Information
- Laptop Loan



Financial Support



CSUSB Campus Tour, Fall 2016

- **Anthony and Jeanne Pritzker Foundation**
 - \$25,000 per year, January 2014-December 2017
- **California Wellness Foundation**
 - \$26,000 per year, 2016 – 2019
- **Student Equity**
 - Supports Educational Advisor staff position
- **Direct Student Support**
 - Emergency Fund
 - Gift card participation incentives (Arco, Wal-Mart)
 - MV Rotary Club Household Supply donations

Current Data
+
Additional Work

- **234** students identified as foster youth enrolled 2015- 2016
 - **82** Foster Youth served in Guardian Scholars in 2016-2017
 - **97%** of Guardian Scholars awarded some type of financial aid (Pell, Board of Governors Waiver, Chafee, CalGrant)

 - **56%** course completion rate for FY
 - **94%** First math course attempted below transfer level
 - **87%** First English course attempted below transfer level
-

Multi-Campus Network + Partnerships

- **MVC, RCC, UCR**
 - RCC, Jeremy Johnson, Foster Youth Specialist
 - UCR , Kenyon Whitman, Guardian Scholars Director
- Students participate in joint campus activities and benefit from peer networking

- **Community Partnerships:**

- MVUSD
- VVUSD
- Oak Grove THRIVE Independent Living Program
- Riverside County DPSS
- Riverside County Office of Education



UCR Campus Tour – Fall 2015

Continuing Efforts

- Continue to co-enroll Guardian Scholars students into Extended Opportunity Programs and Services to increase resources
- Direct students to MVC First Year Experience Summer Bridge Program
- Continue to highlight campus CTE programs as potential pathway for career-minded students
- Continue networking with campus support programs, including financial aid, student employment, and tutorial services



Agenda Item (IV-E)

Meeting 3/21/2017 - Regular
Agenda Item Chancellor's Reports (IV-E)
Subject Healthcare Update
College/District District
Information Only

Background Narrative:

At the November 5, 2013 regular Board of Trustees meeting the Board of Trustees requested an update of the healthcare issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

None.

Agenda Item (IV-F)

Meeting 3/21/2017 - Regular

Agenda Item Chancellor's Reports (IV-F)

Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

College/District District

Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[Future Planning Calendar](#)

RECOMMENDED 2016-17 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
September	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (4th Quarter) • Public Hearing and Budget Adoption for the Fiscal Year RCCD Budget
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty • Presentation of Annual Report by Measure C Citizens' Bond Oversight Committee • CCFS 311 Annual Financial and Budget Report
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report (1st Quarter) • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • Annual District Academic Calendar • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for RCCD • Annual Independent Audit Report for RCCD Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Federal Legislative Update • Annual Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (2nd Quarter) • Presentation of Governor's Budget Proposal • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> • Annual Adoption of Education Protection Account Funding and Expenditures
April	<ul style="list-style-type: none"> • Academic Rank – Full Professors • Annual Authorization to Encumber Funds (Resolution for RCOE) • Presentation on Fiscal Year RCCD Budget Planning • Proposed Curricular Changes
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (3rd Quarter) • Summer Workweek • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor's Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded Academic Administrator Employment Contracts • Notice of Public Hearing on the Fiscal Year Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

April 2017

Page 1

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
	<div data-bbox="499 618 844 1008" style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. <p style="text-align: center; color: red; font-weight: bold; margin-top: 10px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 03/28/2017 & 04/11/2017.</p> </div>		<ul style="list-style-type: none"> ■ Presentation on FY 2017-18 Riverside Community College District Budget Planning (Brown) 	

Updated 3/7/17

Agenda Item (V-A)

Meeting 3/21/2017 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

Background Narrative:

Student Trustee will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (VI-A-1)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-A-1)
Subject	Academic Personnel
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20170321_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Academic Personnel

Date: March 21, 2017

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointment(s) and authorizes the Vice Chancellor, Human Resources and Employee Relations to sign the employment contracts:

a. Management

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Salary Placement</u>
NORCO COLLEGE			
Parks, Jason	Interim, Dean of Instruction	02/22/17- Until position is filled; not to exceed 2 years	Z-2

b. Contract Faculty
(None)

c. Long-Term, Temporary Faculty
(None)

d. Department Chairs and Stipends, Academic Year 2016-17

Changes to the list submitted/approved by the Board of Trustees on June 21, 2016.

<u>Name</u>	<u>Department</u>	<u>Chair Stipend</u>	<u>Effective Date</u>
Parks, Jason	Mathematics	50%	02/13/17
Mulari, Jeff	Mathematics	25%	02/13/17
Prior, Robert	Mathematics	25%	02/13/17

Subject: Academic Personnel

Date: March 21, 2017

7. Separation(s) – Resignation(s) and Retirement(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position Title</u>	<u>Last Day of Employment</u>
RESIGNATION(S) Odil, Orby	Assistant Professor, Fire Technician	06/30/17
RETIREMENT(S) Stone, Rachel	Professor, American Sign Language	06/09/17

Agenda Item (VI-A-2)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-A-2)
Subject	Classified Personnel
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20170321_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Classified Personnel

Date: March 21, 2017

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory				
DISTRICT				
Johnson, Wendy	Assistant Director, RCCD Foundation	03/22/17	T-3	Appointment
RIVERSIDE CITY COLLEGE				
O'Connor, Kyla	Dean, Enrollment Services	04/05/17	Y-1	Appointment
MORENO VALLEY COLLEGE				
Martinez, Sandra	Interim, Director Student Financial Services	03/22/17	V-1	Appointment
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
DISTRICT				
Ariza, Oscar	Warehouse Assistant	03/22/17	D-1	Appointment
Baldonado, Christopher	Warehouse Assistant	03/22/17	D-1	Appointment
Essien, Josephine	Auxiliary Business Services Specialist	03/22/17	H-1	Appointment
Rossum, James	Officer, Safety and Police	02/27/17	N-1	Transfer
d. Classified/Confidential - Categorically Funded				
MORENO VALLEY COLLEGE				
Randolph, Koko	EOPS/CARES Specialist	03/22/17	K-5	Promotion
Santoyo, Mariana	Student Services Technician	03/22/17	J-1	Appointment
NORCO COLLEGE				
Abernathy, Charles	Outreach Specialist	03/13/17	K-LS-2	Rehire
Iglesias, Azadeh	Student Success Coach (Part-Time 47.5%)	03/22/17	M-1	Appointment

Subject: Classified Personnel

Date: March 21, 2017

1. Appointments (Cont'd)

d. Classified/Confidential - Categorically Funded (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ (On/After) Salary</u>	<u>Action</u>
Rodriguez Ramirez, Cecilia	Administrative Assistant III	03/22/17	I-1	Appointment

2. Request to Change Grade/Step

At their regular meeting of February 21, 2017, the Board of Trustees approved the appointment of Juan Carrillo, Groundsperson, to be effective February 22, 2017. There is a necessity to change the Grade/Step from E-1 to E-3.

It is recommended the Board of Trustees approve the change for Mr. Carrillo, Groundsperson, to Grade/Step E-3.

3. Request(s) for Temporary Increase/Decrease in Workload

It is recommended the Board of Trustees approve the temporary increase/decrease in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Franco, Lorena	Outreach Specialist	47.5% to 62.5%	02/22/17-06/30/17
Jones, Abreasha	Counseling Clerk I	48.75% to 80%	03/28/17-06/30/17
Landin, Daniel	Educational Advisor	47.5% to 100%	03/22/17-06/30/17
Lizardi, Angel	Administrative Assistant III	47.5% to 100%	03/22/17-06/30/17

4. Request(s) for Permanent Increase/Decrease in Workload

It is recommended the Board of Trustees approve the permanent increase/decrease in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Uduman, Shazna	Student Services Specialist	72.5% to 100%	02/22/17

5. Request for Unpaid Leave of Absence

Ms. Hortencia Cuevas, Program Director, Student Support Services, Norco College, has requested an unpaid leave of absence. This request has the support of the College administration.

It is recommended the Board of Trustees approve an unpaid leave of absence for Hortencia Cuevas, Program Director, Student Support Services, Norco College, effective March 4 – 23, 2017.

Subject: Classified Personnel

Date: March 21, 2017

6. Separation(s) – Resignation(s) and/or Retirement(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>
RESIGNATION(S)		
Clouser, Alise	Educational Advisor	01/09/17
Grajeda, Robert	Director, Contract Community Education	07/02/17
Nava, Patricia	Dental Education Center Administrative Assistant	03/30/17
Rubalcaba, Jose	Senior Groundsperson	04/30/17
Wright, Simon	Custodian	04/30/17
RETIREMENT(S)		
Currie, Teri	Instructional Department Specialist	06/30/17

Agenda Item (VI-A-3)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20170321_Other Personnel](#)
[20170321_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Other Personnel

Date: March 21, 2017

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY				
Aquino, Angelo	Learning Center Assistant	Academic Support	01/17/17-05/18/17	\$15.69
NORCO				
Arthur, Christina	Support Services Specialist Aide	Disability Resource Center	03/06/17-05/05/17	\$18.36
Border, Janell	College Receptionist	Dean of Instruction	02/13/17-06/30/17	\$16.79
RIVERSIDE				
Davila, Ismael	Student Services Technician	Admissions & Records	02/18/17-03/10/17	\$23.15
Martin-Corbett, Cheyenne	Instructional Media Aide	Technology Support Services	12/09/16-02/09/17	\$17.48
Timme, Mia	Instructional Department Specialist	English/Media Studies	02/20/17-06/30/17	\$24.22

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Berry, Kelli	Interpreter II	Disability Resource Center	02/14/17-06/30/17	\$30.00
DeWitt, Janelle	Interpreter III	Disability Resource Center	02/14/17-06/30/17	\$35.00
Maurer, James	Interpreter II	Disability Resource Center	03/22/17-06/30/17	\$30.00
Nunnery, Ellena	Office Assistant IV	Educational Services	03/13/17-10/13/17	\$14.00
Rodriguez, Christopher	Interpreter III	Disability Resource Center	03/22/17-06/30/17	\$35.00
MORENO VALLEY				
Gordon, Angela	Grant Facilitator Supplemental	TRiO Program	11/16/16-06/30/17	\$40.00
Meloncon, Kristen	Instructional Leader Supplemental	Academic Support	08/17/16-06/30/17	\$12.00
Ramos, Edmar	Instructional Leader	Academic Support	03/22/17-06/30/17	\$12.00
NORCO				
Gutierrez, Monica	Office Assistant IV Supplemental	Transfer Center	02/13/17-06/30/17	\$14.00
Pedretti, Taylor	Instructional Leader	Tutorial Services	02/13/17-06/30/17	\$12.00
RIVERSIDE				
Campbell, Austin	Supplemental Instructional Leader	Academic Support	01/03/17-06/08/17	\$12.00

*Position Title Change

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
March 21, 2017
Page 1 of 3

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Castellanos Lopez, Lourdes	Student Aide I	Tutorial Services Disability Support	03/09/17	\$ 10.50
Dang, Tandy	Student Aide I	Services	02/09/17	\$ 10.50
Lindsey, Anthanaya	Student Aide III	Academic Support	02/23/17	\$ 12.00
Pring, Kevin	Student Aide III	Academic Support	03/09/17	\$ 12.00
Ranger, James	Student Aide III	Academic Support	03/09/17	\$ 12.00
Roman, Cynthia A	Student Aide III	Academic Support	02/22/17	\$ 12.00
Sanchez, Carolina	Student Aide III	Academic Support Disability Support	02/21/17	\$ 12.00
Save, Melody	Student Aide V	Services	02/10/17	\$ 14.75
Urena, Elizabeth	Student Aide I	Workforce Preparation	02/10/17	\$ 10.50
NORCO COLLEGE				
Ambriz, Karina	Student Aide I	Trio Programs Disability Resource	02/10/17	\$ 10.50
Chaves, Nathaniel	Student Aide I	Center Disability Resource	02/10/17	\$ 10.50
Delgado, Salvador	Student Aide I	Center Disability Resource	02/10/17	\$ 10.50
Fernandez, Isabel	Student Aide I	Center	02/10/17	\$ 10.50
Hans, Mona	Student Aide II	Outreach	02/22/17	\$ 11.00
Ito, Go	Student Aide II	STEM	02/14/17	\$ 11.00
Kashif, Haleema	Student Aide II	Tutorial Services Disability Resource	02/16/17	\$ 11.00
Martinez Bizarro, Adam	Student Aide I	Center	02/10/17	\$ 10.50
McCard, Natalie	Student Aide II	Outreach Disability Resource	02/22/17	\$ 11.00
Ramos, Hector	Student Aide I	Center	02/10/17	\$ 10.50
Santamaria, Danithza	Student Aide II	Tutorial Services	02/12/17	\$ 11.00
Sheren, Nisar	Student Aide I	STEM	02/28/17	\$ 11.00
Shokair, Aya	Student Aide III	Supplemental Instruction	03/03/17	\$ 12.50
Widener, Blake	Student Aide II	Tutorial Services	02/22/17	\$ 11.00
RIVERSIDE CITY COLLEGE				
Al Zubaidi, Ibrahim	Student Aide I	Tutorial Services	02/27/17	\$ 10.50
Garza, Sierra	Student Aide I	Tutorial Services	02/15/17	\$ 10.50
Gomez, Alexander	Student Aide I	Food Services	02/16/17	\$ 10.50
Hall, Darrand	Student Aide I	Performing Arts/Theatre	02/27/17	\$ 10.50
Hooks II, Christopher	Student Aide I	Tutorial Services	02/21/17	\$ 10.50

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
March 21, 2017
Page 2 of 3

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE(Continued)				
Kaur, Jaskiran	Student Aide I	Upward Bound	02/16/17	\$ 10.50
Luna-Mendoza, Jesse	Student Aide I	Tutorial Services	02/21/17	\$ 10.50
O'Quin, Ma'Nyjh	Student Aide III	Academic Support	03/08/17	\$ 12.00
Ratinoff Gomez, Jordan	Student Aide I	Tutorial Services	02/22/17	\$ 10.50
Richardson, Coryn	Student Aide I	Disability Resource Ctr.	02/15/17	\$ 10.50
Ryder, Arianna	Student Aide I	Disability Resource Ctr.	02/23/17	\$ 10.50
Shin, Kyung	Student Aide V	Disability Resource Ctr.	02/27/17	\$ 14.75
Silva, Alice	Student Aide I	Disability Resource Ctr.	03/02/17	\$ 10.50
Slape, Connor	Student Aide I	Tutorial Services	02/15/17	\$ 10.50
Tamayo, Heidi	Student Aide I	Chemistry	02/21/17	\$ 10.50
		Applied Tech / film and Television		
Uribe, Robert	Student Aide II	Television	03/02/17	\$ 10.50
Villalobos, Peter	Student Aide II	Tutorial Services	02/15/17	\$ 12.00
Yelloweyes, Shaylene	Student Aide I	Tutorial Services	03/02/17	\$ 11.00
Zhu, Xi	Student Aide I	Tutorial Services	02/22/17	\$ 10.50

CATEGORICAL FUNDS

CALWORKS WORK STUDY

		Technical Support Svcs - RCC		
Abdelmalak, Trevina	Student Aide I	Technical Support Svcs - RCC	02/27/17	\$ 10.50
Bonilla, Krystal	Student Aide I	RCC	03/03/17	\$ 10.50
Robles, Ashley	Student Aide II	CalWorks/Outreach Norco Applied Tech /	02/10/17	\$ 11.00
Stevens, Christopher	Student Aide I	Automotive - RCC	02/27/17	\$ 10.75

LITERACY PROGRAM

Mejia, Cindy	Student Aide II	The Growing Place-RCC	02/15/17	\$ 11.00
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MORENO VALLEY COLLEGE

Herrera, Alyna	Student Aide III	First Year Experience	03/09/17	\$ 12.00
Nedd, Latara	Student Aide III	Umoja	03/09/17	\$ 12.00
Nguyen, Robin	Student Aide III	Academic Support	03/09/17	\$ 12.00
Ortiz, Chrisitina	Student Aide I	Human Services	03/09/17	\$ 10.50
Valdez, Valery	Student Aide III	First Year Experience	03/09/17	\$ 12.00

NORCO COLLEGE

Borquez, Oscar	Student Aide I	Career Job Placement	02/24/17	\$ 10.50
Figuroa, Miguel	Student Aide I	Student Support Services	02/22/17	\$ 10.50

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
 PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
 March 21, 2017
 Page 3 of 3

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Jackson-Pie, Anthony	Student Aide II	President's Office Arts, Humanities, World	03/09/17	\$ 11.00
Jauregui, Adam	Student Aide I	Languages, Music	02/22/17	\$ 10.50
Lopez, Bianca	Student Aide I	Career Job Placement	02/24/17	\$ 10.50
Yurkins, Victoria	Student Aide I	Student Financial Services	03/09/17	\$ 10.50
RIVERSIDE CITY COLLEGE				
Zamora, Isabel	Student Aide II	Pathways	02/22/17	\$ 11.25

Agenda Item (VI-B-1)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,897,168 and District Warrant Claims totaling \$5,721,666.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$1,897,168 requested by staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 266856 - 268037) totaling \$5,721,666, paid against approved Purchase Orders, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[03212017_Contracts and Purchase Orders Over \\$88,300 Report \(February\)](#)

Report of Purchases-All District Resources
 Purchases Over \$88,300
 2/01/17 thru 2/28/17

PO#	Department	Vendor	Description	Amount
C0005555	Business Operations - MVC, NC, RCC	Riverside County Office of Education	Galaxy IT Support Services	\$ 165,000
C0005557	Facilities Planning & Development & Risk	Westberg + White, Inc.	Architect's Fees (ADA Compliance & Remediation)	231,478
<u>Approved/Ratify Purchase Orders of \$88,300 and Over</u>				
None				
			Total	<u>\$ 396,478</u>
<u>All Purchase Orders, Contracts, and Additions for the Period of 2/01/17 - 2/28/17</u>				
			Contracts C5543 - C5562 and Contract Additions C3983 - C5542	424,951
			Purchase Orders P57100 - P57621 and Purchase Order Additions P53288 - P57051	769,863
			Blanket Purchase Orders B15752 - B15786 Blanket Purchase Order Additions B14705 - B15751	305,876
			Total	<u>\$ 1,500,690</u>
			Grand Total	<u>\$ 1,897,168</u>

Agenda Item (VI-B-2-a)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-2-a)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the budget transfers as presented.

Background Narrative:

The 2016-17 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000).

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[03212017_Budget Adjustments](#)

Budget Adjustments March 21, 2017

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to provide for Athletics post season travel and bus rental needs.		
From: VP, Business Services	Classified FT	\$ 46,000
To: Athletics	Travel Expenses	\$ 32,000
	Transportation	14,000
R2. Transfer to purchase supplies and computer equipment.		
From: VP, Academic Affairs	Administrative Contingency	\$ 2,626
To: VP, Academic Affairs	Supplies	\$ 1,043
	Equipment	1,583
R3. Transfer to purchase an ergonomic office chair.		
From: Academic Support	Administrative Contingency	\$ 943
To: Academic Support	Equipment	\$ 943
R4. Transfer to purchase supplies and an executive office chair.		
From: President	Administrative Contingency	\$ 2,378
To: President	Supplies	\$ 1,500
	Equipment	878
R5. Transfer to purchase an ergonomic office chair.		
From: Dean of Instruction	Supplies	\$ 305
To: Dean of Instruction	Equipment	\$ 305

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R6. Transfer to provide for classified hourly instructional aides.		
From: Applied Technology	Reference Books	\$ 56
	Repairs	986
To: Applied Technology	Classified Hourly Aides	\$ 1,042
R7. Transfer to purchase an updated cellular phone, computer equipment and mobile cart.		
From: Nursing	Supplies	\$ 128
	Tests	549
	Copying and Printing	530
	Consultants	472
To: Nursing	Equipment	\$ 1,679
R8. Transfer to provide for instructional salaries.		
From: Athletics	CL FT Instructional	\$ 347,300
VP, Business Services	Administrative Contingency	10,810
To: Athletics	Instr Salaries, Reg FT	\$ 358,110
R9. Transfer to provide for copying and printing.		
From: Tutorial	Repairs	\$ 355
To: Tutorial	Copying and Printing	\$ 355
R10. Transfer to provide for professional services. (Fund 12, Resource 1120)		
From: Center for Social Justice	CL FT Administrator	\$ 34,753
	Employee Benefits	7,746
To: Center for Social Justice	Professional Services	\$ 42,499

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R11. Transfer to realign the Health Services budget. (Fund 12, Resource 1070)		
From: Health Services	Short Term Temporary Equipment	\$ 22,186 6,000
To: Health Services	Academic FT Administrator Employee Benefits Copying and Printing Doctors / Nurses Other Services	\$ 3,124 10,721 1,000 3,941 9,400
R12. Transfer to realign the EOPS grant budget. (Fund 12, Resource 1190)		
From: EOPS	Conferences Book Grants	\$ 2,378 26,270
To: EOPS	Academic PT Non-Instr Classified FT Student Help – Non-Instr Employee Benefits Copying and Printing Supplies Food	\$ 10,000 1,487 12,000 1,926 85 150 3,000
R13. Transfer to purchase instructional supplies. (Fund 12, Resource 1190).		
From: Disabled Student Support	Student Help – Non-Instr	\$ 15,000
To: Disabled Student Support	Instructional Supplies	\$ 15,000
R14. Transfer to provide for student help and a conference. (Fund 12, Resource 1190)		
From: Student Financial Aid Administration	Supplies	\$ 3,465
To: Student Financial Aid Administration	Student Help – Non-Instr Conferences	\$ 3,300 165

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R15. Transfer to realign the Student Success and Support Program grant budget. (Fund 12, Resource 1190)		
From: SSSP	Administrative Contingency	\$ 80,027
To: SSSP	Student Help – Non-Instr	\$ 35,292
	Short-Term Temporary	14,400
	Classified Overtime	20
	Classified Substitutes	2,500
	Employee Benefits	22,912
	Copying and Printing	487
	Supplies	700
	Food	3,716
R16. Transfer to provide for full-time classified salaries and classified overtime. (Fund 12, Resource 1190)		
From: EOPS Special Project Set-Aside	Travel Expenses	\$ 6,355
To: EOPS Special Project Set-Aside	Classified FT	\$ 1,000
	Classified Overtime	5,000
	Employee Benefits	355
R17. Transfer to reallocate the Basic Skills/ESL 2015/16 grant budget. (Fund 12, Resource 1190)		
From: Basic Skills/ESL 2015/16	Employee Benefits	\$ 4,200
	Supplies	19,573
	Other Services	37,076
To: Basic Skills/ESL 2015/16	Academic FT Non-Instr	\$ 9,309
	Academic Special Project	3,066
	Student Help – Instructional	46,024
	Instructional Aides, Hourly	723
	Equipment	1,727

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R18. Transfer to reallocate the Basic Skills/ESL 2016/17 grant budget. (Fund 12, Resource 1190)		
From: Basic Skills/ESL 2016/17	Supplies	\$ 114,413
	Other Services	7,096
To: Basic Skills/ESL 2016/17	Student Help - Instructional	\$ 92,050
	Instructional Aides, Hourly	28,194
	Employee Benefits	1,265
R19. Transfer to provide for student help for the Community Colleges Basic Skills and Student Outcomes Transformation program grant budget. (Fund 12, Resource 1190)		
From: Academic Affairs	Employee Benefits	\$ 8,840
To: English & Media Studies	Student Help - Instructional	\$ 8,840
R20. Transfer to provide for book grants and to purchase instructional supplies. (Fund 12, Resource 1190)		
From: California Wellness Foundation	Other Services	\$ 5,000
To: California Wellness Foundation	Book Grants	\$ 2,500
	Instructional Supplies	2,500
R21. Transfer to provide for conferences. (Fund 12, Resource 1190)		
From: CalWorks	Classified Substitutes	\$ 1,944
	Employee Benefits	43
To: CalWorks	Conferences	\$ 1,987

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Norco</u>		
N1. Transfer to provide for educational supplies. (Fund 12, Resource 1190)		
From: TANF	Instructional Supplies	\$ 554
	Copying and Printing	1,000
	Equipment	576
To: TANF	Educational Supplies	\$ 2,130
N2. Transfer to provide for mold removal, consultants, classified hourly substitutes, floor machine, and shower remodel.		
From: Norco Salary Savings	Classified FT	\$ 127,326
	Classified Perm PT	8,000
	Instructional Classified PT	10,850
To: Building Maintenance	Other Services	\$ 30,600
	Consultants	56,576
Custodial Services	Classified Substitutes	25,000
	Equipment	9,000
	Remodel Project	25,000
N3. Transfer to provide for temporary services.		
From: Grounds Maintenance & Repairs	Classified Overtime	\$ 1,500
To: Grounds Maintenance & Repairs	Temporary Services	\$ 1,500
N4. Transfer to provide for repair parts.		
From: Equipment Maintenance	Repairs	\$ 1,000
To: Building Maintenance	Repair Parts	\$ 1,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N5. Transfer to provide for a conference.		
From: VP, Academic Affairs	Instructional Supplies	\$ 4,000
To: VP, Academic Affairs	Conferences	\$ 4,000
N6. Transfer to provide for repairs. (Fund 12, Resource 1190)		
From: CACT - Seminars	Equipment	\$ 2,380
To: CACT – Seminars	Repairs	\$ 2,380
N7. Transfer to realign the Strong Workforce Local grant budget. (Fund 12, Resource 1190)		
From: Strong Workforce Local	Supplies	\$ 204,100
	Other Services	347,742
To: Strong Workforce Local	Academic FT Administrator	\$ 236,508
	Classified FT Administrator	130,017
	Employee Benefits	169,558
	Educational Supplies	15,759
N8. Transfer to purchase supplies.		
From: Dean of Instruction	Academic Special Project	\$ 800
To: Dean of Instruction	Supplies	\$ 800
N9. Transfer to purchase supplies.		
From: VP, Student Services	Administrative Contingency	\$ 1,000
To: VP, Student Services	Supplies	\$ 1,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N10. Transfer to provide for copying and printing.		
From: Admissions and Records	Repairs	\$ 371
To: Admissions and Records	Copying and Printing	\$ 371
N11. Transfer to provide for a conference and computer. (Fund 12, Resource 1190)		
From: Student Financial Aid Administration	Classified FT Administrator	\$ 3,603
	Supplies	5,820
To: Student Financial Aid Administration	Conferences	\$ 2,000
	Equipment	7,423
N12. Transfer to purchase a computer. (Fund 12, Resource 1190)		
From: EOPS	Travel Expenses	\$ 1,592
To: EOPS	Equipment	\$ 1,592
N13. Transfer to provide for salaries and benefits. (Fund 12, Resource 1190)		
From: Middle College High School	Academic PT Non-Instr	\$ 10,000
	Other Services	12,668
To: Middle College High School	Classified Perm PT	\$ 12,284
	Classified Overtime	4
	Employee Benefits	10,380
N14. Transfer to realign the Foster Youth Stewart grant budget. (Fund 12, Resource 1190)		
From: Foster Youth Stewart Grant	Transportation/Bus Passes	\$ 4,020
To: Foster Youth Stewart Grant	Classified Special Project	\$ 500
	Employee Benefits	11
	Copying and Printing	1,509
	Supplies	2,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N15. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: Disabled Students	Other Services	\$ 4,000
To: Disabled Students	Supplies	\$ 4,000

Moreno Valley

M1. Transfer to provide for conferences. (Fund 12, Resource 1190)		
From: CalWorks	Academic PT Non-Instr	\$ 614
To: CalWorks	Conferences	\$ 614

M2. Transfer to provide for fire extinguisher and hydrant testing.		
From: Facilities	Repair Parts	\$ 3,200
To: Facilities	Other Services	\$ 3,200

M3. Transfer to provide for classified salaries and purchase computer monitors and a cell phone.		
From: VP Business	Administrative Contingency	\$ 20,171
	Other Services	800
To: VP Business	Equipment	\$ 1,300
	Classified FT	16,318
	Employee Benefits	3,353

M4. Transfer to purchase instructional supplies.		
From: Academic Affairs	Equipment	\$ 4,987
To: Humanities & Social Sciences	Instructional Supplies	\$ 4,987

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M5. Transfer to purchase supplies.		
From: Dean of Instruction	Professional Services	\$ 457
To: Dean of Instruction	Supplies	\$ 457
M6. Transfer to purchase supplies.		
From: Technology Support Services	Consultants	\$ 879
	Equipment	368
To: Technology Support Services	Supplies	\$ 1,247
M7. Transfer to purchase instructional supplies, ergonomic chair, cardiac monitor and defibrillator, router and Medtronic/Physio Connector.		
From: PSET	Professional Services	\$ 18,533
	Other Services	762
To: PSET	Instructional Supplies	\$ 9,408
	Equipment	9,887
M8. Transfer to provide for conferences and memberships.		
From: Student Services	Classified FT	\$ 2,400
To: Student Services	Conferences	\$ 2,000
	Memberships	400
M9. Transfer to provide for copier repairs.		
From: Counseling	Classified Perm PT	\$ 500
To: Student Services	Repairs	\$ 500

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M10. Transfer to provide for student aid. (Fund 12, Resource 1190)		
From: Foster Youth Support Services	Administrative Contingency	\$ 500
To: Foster Youth Support Services	Student Financial Grants	\$ 500
M11. Transfer to reallocate the Student Equity grant budget. (Fund 12, Resource 1190)		
From: Student Equity Grant	Academic FT Non-Instr	\$ 43,545
	Employee Benefits	50,185
	Administrative Contingency	32,063
To: Student Equity Grant	Student Help – Non-Instr	\$ 48,577
	Short-Term Temporary	60,705
	Reference Books	3,000
	Copying and Printing	739
	Supplies	5,906
	Food	6,866
 <u>District Office and District Support Services</u>		
D1. Transfer to purchase periodicals.		
From: Grants	Memberships	\$ 473
To: Grants	Periodicals/Magazines	\$ 473
D2. Transfer to provide for identity management services.		
From: District Support Salary Savings	Classified FT	\$ 81,300
To: Information Services	Professional Services	\$ 81,300
D3. Transfer to purchase supplies. (Fund 61, Resource 6110)		
From: Self-Insured Workers' Compensation	Consultants	\$ 4,775
To: Self-Insured Workers' Compensation	Supplies	\$ 4,775

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D4. Transfer to purchase a desk.		
From: Information Services	Supplies	\$ 485
To: Information Services	Equipment	\$ 485
D5. Transfer to purchase office chairs. (Fund 12, Resource 1190)		
From: Tri-Tech SBDC	Professional Services	\$ 970
To: Tri-Tech SBDC	Equipment	\$ 970
D6. Transfer to purchase office supplies.		
From: Safety & Police	Other Services	\$ 100
To: Safety & Police	Supplies	\$ 100
D7. Transfer to provide for short-term help and conferences and to purchase a flat screen TV and office furniture.		
From: Foundation	Copying and Printing	\$ 15,600
To: Foundation	Short-Term Temporary	\$ 9,100
	Conferences	3,500
	Equipment	3,000

Agenda Item (VI-B-3-a)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 44-16/17 – 2016-2017 Cooperative Agencies Resources for Education (CARE)
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$13,519 to the budget.

Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2016-2017 Cooperative Agencies Resources for Education (CARE) in the amount of \$13,519 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Riverside City College - \$6,760 and Moreno Valley College - \$6,759. The funds will be used for other operational expenses of the program.

Prepared By: Irving Hendrick, Interim President, Moreno Valley College
Wolde-Ab Isaac, President, Riverside
Dyrell Foster, Vice President, Student Services (MVC)
FeRita Carter, Vice President of Student Services (RCC)

Attachments:

[03212017_Resolution No. 44-16/17 – Cooperative Agencies Resources for Education \(CARE\)](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 44-16/17

2016-2017 Cooperative Agencies Resources for Education (CARE)

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$13,519 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 21, 2017.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 44-16/17
 2016-2017 Cooperative Agencies Resources for Education (CARE)

Year	County	District	Date	Fund
17	33	07	3/21/2017	12

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
12	F00	1190	0	0000	0061	8629	6,759	00	REVENUE
12	D00	1190	0	0000	0061	8629	6,760	00	↓
									EXPENDITURES
12	FZF	1190	0	7321	0061	7620	3,379	00	Student Financial Grants
12	FZF	1190	0	7321	0061	7650	3,380	00	Meal Grants
12	DZF	1190	0	7321	0061	7640	6,760	00	Book Grants
							13,519	00	TOTAL REVENUE
							13,519	00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-b)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 45-16/17 – 2016-2017 Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants Program
College/District	Norco
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$399,449 to the budget.

Background Narrative:

The Riverside Community College District's Norco College has received additional funding for the 2016-2017 Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants Program in the amount of \$399,449 from Chaffey Community College, passed through from the Department of Labor, Employment and Training Administration. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Bryan Reece, President Norco College
Diane Dieckmeyer, Vice President, Academic Affairs, Norco College
Jesse Lopez, Career & Technical Education Project Supervisor

Attachments:

[03212017_Resolution No. 45-16/17 – Trade Adjustment Assistance Community College and Career Training \(TAACCCT\) Grants Program](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 45-16/17

2016-2017 Trade Adjustment Assistance Community College and Career Training (TAACCCT)
Grants Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$399,449 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 21, 2017.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 45-16/17

2016-2017 Trade Adjustment Assistance Community College and Career Training (TAACCCT)

Year	County	District	Date	Fund
17	33	07	3/21/2017	12

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
12	E00	1190	0	0000	0334	8190	399,449	00	REVENUE
									EXPENDITURES
12	ESB	1190	0	934	0334	1110	172,000	00	Acad FT Instructional
12	EJC	1190	0	6010	4334	2119	77,136	00	Classified FT
12	ESB	1190	0	934	0334	3110	21,638	00	Employee Benefits
12	EJC	1190	0	6010	4334	3220	10,713	00	
12	ESB	1190	0	934	0334	3315	2,494	00	
12	EJC	1190	0	6010	4334	3320	4,782	00	
12	EJC	1190	0	6010	4334	3325	1,118	00	
12	ESB	1190	0	934	0334	3410	40,578	00	
12	EJC	1190	0	6010	4334	3420	15,847	00	
12	ESB	1190	0	934	0334	3450	344	00	
12	EJC	1190	0	6010	4334	3460	154	00	
12	ESB	1190	0	934	0334	3510	86	00	
12	ESB	1190	0	934	0334	3610	860	00	
12	EJC	1190	0	6010	4334	3620	386	00	↓
12	EJC	1190	0	6010	4334	4590	7,500	00	Office and Other Supplies
12	EJC	1190	0	6010	4334	5210	5,000	00	Mileage
12	EJC	1190	0	6010	4334	5220	2,500	00	Conferences
12	EJC	1190	0	6010	4334	5910	36,313	00	Indirect Admin Costs
							399,449	00	TOTAL REVENUE
							399,449	00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-c)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-c)
Subject	Resolution No. 46-16/17 – 2016-2017 Adult Ed Program Data Block Grant
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$51,446 to the budget.

Background Narrative:

The Riverside Community College District has received funding for the 2016-2017 Adult Ed Program Data Block Grant in the amount of \$51,446 from Corona-Norco Unified School District, passed through from the California Community Colleges Chancellor's Office. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Michael Burke, Ph.D., Chancellor
Richard Keeler, Dean, Grants and Economic Development

Attachments:

[03212017_Resolution No. 46-16/17 – Adult Ed Program Data Block Grant](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 46-16/17

2016-2017 Adult Ed Program Data Block Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$51,446 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on March 21, 2017.

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 46-16/17
 2016-2017 Adult Ed Program Data Block Grant**

Year	County	District	Date	Fund
17	33	07	3/21/2017	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	A00	1190	0	0000	0172	8659	51,446 00	REVENUE
								EXPENDITURES
12	AJK	1190	0	6010	4172	1218	10,460 00	Acad FT Instructional
12	AJK	1190	0	6010	4172	3130	1,316 00	Employee Benefits
12	AJK	1190	0	6010	4172	3335	152 00	
12	AJK	1190	0	6010	4172	3430	2,494 00	
12	AJK	1190	0	6010	4172	3470	21 00	
12	AJK	1190	0	6010	4172	3530	5 00	
12	AJK	1190	0	6010	4172	3630	52 00	↓
12	AJK	1190	0	6010	4172	4590	291 00	Office and Other Supplies
12	AJK	1190	0	6010	4172	5198	21,000 00	Professional Services
12	AJK	1190	0	6010	4172	5220	3,300 00	Conferences
12	AJK	1190	0	6010	4172	5649	2,865 00	Comp Software Maint/Lic
12	AJK	1190	0	6010	4172	5910	2,450 00	Indirect Admin Costs
12	AJK	1190	0	6010	4172	6485	7,040 00	Comp Equip Addl \$200-\$4999
							51,446 00	TOTAL REVENUE
							51,446 00	TOTAL EXPENDITURES

Agenda Item (VI-B-5-a)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	RFP Award for Commencement Services and Products
College/District	District
Funding	General Fund
Recommended Action	It is recommended that the Board of Trustees award RFP Number 2016/17-13, Commencement Services and Products in the total amount of \$288,710.61 to Aljam Promotions.

Background Narrative:

On February 28, 2017, the District received one (1) proposal in response to a Request for Proposals for the Commencement Services and Products. The service contract consists of sound and video services, stage production, including equipment rental, delivery, and installation required for commencement ceremonies at each of the District's Colleges.

It is recommended that the Board of Trustees approve the award of the commencement services and products contract to Aljam Promotions. The contract term shall be one year, with options to renew for four (4) additional one year terms. References for Aljam Promotions, Inc. were checked by District staff and found to be satisfactory.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services
Nathaniel Jones, Vice President, Business Services (MVC)
Beth Gomez, Vice President, Business Services, Norco College
Sherrie DiSalvio, Financial and Technical Analyst
Monica Green, Vice President, Student Services
FeRita Carter, Vice President of Student Services (RCC)
Dyrell Foster, Vice President, Student Services (MVC)

Attachments:

[03212017_Lowest Responsive and Responsible Bidders Summary](#)

Lowest Responsive and Responsible Bidders District-Wide Commencement Services & Products

<u>Contractor</u>	<u>Location</u>	<u>Total Bid</u>
Aljam Promotions	Pomona, CA	\$288,710.61

Agenda Item (VI-B-6-a)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$88,300 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$424,951 for the period of February 1, 2017 through February 28, 2017.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$88,300. The attached listing of contracts and agreements under \$88,300 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[03212017_Contracts and Agreements Less than \\$88,300 Report \(February\)](#)

Contracts and Agreements Report-All District Resources
 \$88,300 and Under
 2/01/17 thru 2/28/17

PO#	Department	Vendor	Business Location	Description	Amount
C0005543	Workforce Preparation - Riverside	Parker Pierson and Associates LLC	Austin, TX	Professional Services	\$ 6,592
C0005544	Institutional Support, Instruction & Curriculum	Transportation Charter Services	Orange	Transportation Contracts	1,665
C0005545	Public Affairs & Institutional Advancement	Meltwater News US Inc.	San Francisco	Professional Services	16,163
C0005546	Facilities - Riverside	Parking Company of America/CA	Anaheim Hills	Rents and Leases	4,000
C0005547	Library - Moreno Valley	Credo Reference Limited	Boston, MA	Library Subscriptions for Database & Print	6,250
C0005548	Business & Financial Services	Varner & Brandt LLP	Riverside	Legal Services	42,052
C0005549	Information Services	Dyntek Services, Inc.	Newport Beach	Active Directory Identity Management	81,300
C0005550	Business & Financial Services	Concur Travel Technologies, Inc.	Bellevue, WA	Professional Services	15,135
C0005551	Institutional Research - Riverside	The RP Group	Sacramento	Research, Evaluation & Professional Services	51,105
C0005552	Physical Science - Riverside	Spitz, Inc.	Chadds Ford, PA	Repairs - Service	9,180
C0005553	Community Ed & Senior Citizen Education	Bowman, Gary	Corona	Professional Services	800
C0005554	Languages, Humanities & Social Sciences	Konica Minolta Business Solutions	San Bernardino	Equip Additional \$200-\$4999	4,256
C0005556	Student Financial Services - Riverside	In-N-Out Burger	Baldwin Park	Food	2,844
C0005558	Institutional Support, Instruction & Curriculum	Marriott	Pasadena	Other Travel Expenses	3,266
C0005559	Facilities - Riverside	Prudential Overall Supply	Riverside	Laundry and Cleaning	22,894
C0005560	Applied Technology - Riverside	Fujifilm North America Corporation	Valhalla, NY	Computer Software Maint/Lic	4,650
C0005561	Workforce Preparation - Riverside	Los Rios Community College District	Sacramento	Professional Services	25,000
C0005562	Workforce Preparation - Riverside	Camacho-Reeves, Marisol	Riverside	Professional Services	875
N/A	President's Office	The Mission Inn	Riverside	Landmark Discount Rates	No Cost
N/A	Student Employment	Operation Safehouse	Riverside	Federal Work Study	No Cost
N/A	CTE Programs	Colton-Redlands-Yucaipa ROP	Redlands	Articulation Agreement BUS-30	No Cost
N/A	CTE Programs	Colton-Redlands-Yucaipa ROP	Redlands	Articulation Agreement CIS-36	No Cost
N/A	CTE Programs	Jurupa Unified School District	Jurupa Valley	Welding Classes	No Cost
N/A	CTE Programs	Lake Elsinore Unified School District	Lake Elsinore	Articulation Agreement ENE-42	No Cost
N/A	Purchasing	Citi Bank	Jacksonville, FL	Ghost Credit Card Payment Services	No Cost
N/A	Information Technology	InCommon, LLC	Ann Arbor, MI	Common Trust Policy	No Cost
N/A	Planning & Development	The Foundation for California Community Colleges	Sacramento	Guided Pathways Consultation & Training	No Cost
N/A	Dental Assistant Program	Wei Min Tu, DDS	Riverside	Clinical Rotation Site	No Cost
Additions to Approved/Ratify Contracts of \$88,300 and Under					
C0003983	Finance	Reliable Workplace Solutions	Riverside	Other Supplies	84
C0004234	Institutional Effectiveness	Nuventive LLC	Pittsburgh, PA	Computer Software Maint/Lic	2,904
C0004388	Athletics - Riverside	Adecco USA, Inc.	Melville, NY	Transportation Contracts	5,500
C0004671	Facilities Planning & Development	West-Tech Mechanical, Inc.	Montclair	CAADO P2 Construction -Mechanical (HVAC)	29,514
C0005212	Dean of Instruction - Moreno Valley	Shred-It USA LLC	Blue Ash, OH	Shredding Services	100
C0005228	Athletics - Riverside	US Bank	St. Paul, MN	Rents and Leases	1,000
C0005289	Languages, Humanities & Social Sciences	PJ & MJ Abraham, Inc.	Laguna	Amend. #3/Extends Date & Adds Funds	42,500
C0005291	Community Ed & Senior Citizen Education	Ellis-Woodson, Cassandra	Eastville	Professional Services	4,000
C0005336	Chancellor's Office	The Education Leadership Group	Monterey	Consultants	1,112
C0005378	Health, Human & Public Services - Moreno Valley	Adame, James	Yucaipa	Amend. #1/Increases Funds	3,000
C0005414	Workforce Preparation - Riverside	Lappin, Amber	Menifee	Professional Services	400
C0005449	Information Services	Execu-Sys, Ltd.	New York, NY	Amend. #1/Extends Date	14,725
C0005515	Institutional Support, Instruction & Curriculum	CPP, Inc.	Sunnyvale	Professional Services	394
C0005522	Information Services	Ellucian Company, L.P.	Fairfax, VA	Professional Services	113
C0005533	Information Services	Ellucian Company, L.P.	Fairfax, VA	Computer Software Maint/Lic	21,380
C0005542	Facilities - Riverside	Pure Water Technology Inc.	Redlands	Rents and Leases	198
N/A	Safety & Police	Credentials Order Processing Services, Inc.	Northfield, IL	Amends/Extends Date	No Cost
Total					<u>\$ 424,951</u>

Agenda Item (VI-B-7)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	Recommended that the Board of Trustees approve the out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[March Out of State Travel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: March 21, 2017

It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Dr. Tim Brown, professor, English and media studies, Riverside City College, to travel to Honolulu, Hawaii, March 15 through 17, 2017, to attend an Accrediting Commission by Community and Junior Colleges Developmental Workshop. Estimated cost: \$1,650.00 Funding source: All expenses paid by the Accrediting Commission for Community and Junior Colleges. (Due to the short notice from ACCJC regarding the workshop, the travel request could not be included in the February Board report.)

Current:

Moreno Valley College

- 1) Dr. Dyrell Foster, vice president, student services, to travel to New Orleans, Louisiana, April 21 through 25, 2017, to attend the American Association of Community Colleges (AACC) 97th Annual Convention. Estimated cost: \$3,468.94. Funding source: General funds.
- 2) Dr. Joanna Werner-Frazcek, associate professor, natural science and kinesiology, to accompany seven (7) students to East Bloomington, Minnesota, April 26 through 29, 2017, to attend the Community College Undergraduate Research Spring 2017 Colloquium. Estimated cost: \$6,382.83. Funding source: General funds.
- 3) Ms. Ingrid Wicken, professor, natural sciences and kinesiology, to travel to Stowe, Vermont, April 5 through 9, 2017, to attend the International Skiing History Association Annual Convention. Estimated cost: \$1,107.83. Funding source: No charge to the district; self-funded by the instructor.
- 4) Ms. Ingrid Wicken, professor, natural sciences and kinesiology, to travel to Denver, Colorado, May 30 through June 4, 2017, to attend the American College of Sports Medicine Annual Convention. Estimated cost: \$1,138.50. Funding source: No cost to the district; self-funded by the instructor.

Norco College

- 1) Ms. Ana Molina, facilities utilization specialist, facilities, to travel to Portland, Oregon, July 14 through 20, 2017, to attend the 2017 CollegeNET User Conference. Estimated cost: \$3,318.19. Funding source: General funds.
- 2) Mr. Leonard Riley, instruction technology specialist, office of the dean of instruction, to travel to Portland, Oregon, July 14 through 20, 2017, to attend the 2017 CollegeNET User Conference and Using 25Live Pre-Conference. Estimated cost: \$2,992.00. Funding source: General funds.

Riverside City College

- 1) Ms. Dulce Alejandro, student resource specialist, TRiO Student Support Services, to travel to Orlando, Florida, July 16 through 22, 2017, to attend the 40th Annual Association on Higher

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: March 21, 2017

Education and Disability (AHEAD) Conference and Staff Development. Estimated cost: \$3,307.28.
Funding source: TRiO Student Support Services Grant funds.

- 2) Dr. Sandra Baker, dean, school of nursing, to travel to Washington DC, April 9 through 11, 2017, to attend the National League for Nursing Academy of Nursing Education Review Panel Conference. Estimated cost: \$1,731.14. Funding source: No cost to the district; all expenses paid by the National League for Nursing.
- 3) Mr. John Byun, associate professor, music, to travel to New York, New York, March 23 through 26, 2017, to attend an adjudicated choral festival. Estimated cost: \$1,426.48. Funding source: No charge to the district; self-funded by the instructor.
- 4) Mr. John Byun, associate professor, music, to travel to Salem, Oregon, April 25 through 27, 2017, to attend the Honor Choir Director. Estimated cost: \$873.59. Funding source: Self-funded by the instructor.
- 5) Mrs. Rachelle Fawcett, cheer and dance head coach, athletics, to accompany thirty-nine (39) students to Daytona Beach, Florida, April 5 through 11, 2017, to attend the National Cheerleading and Dance Association College National Championships. Estimated cost: \$32,320.00. Funding source: \$31,239 will be paid from the Pep Trust account; \$801 from the Coach Trust account and \$280 will be self-funded by the coach.
- 6) Mr. John Hopkins, professor, art, to travel to Kyoto, Japan, April 2 through 15, 2017, to attend a Studio and Japanese Pottery Tour. Estimated cost: \$5,341.20. Funding source: Self-funded by the instructor.
- 7) Mr. Kurt Kilgus, music specialist, performing arts, to accompany thirty-five (35) students to Dayton, Ohio, April 4 through 9, 2017, to attend the Winter Guard International World Championships Performance and Competition. Estimated cost: \$31,202.55. Funding source: \$23,418.37 will be paid from the ASRCC Marching Band Trust funds and 7,784.18 will be paid from ASRCC Budget Transportation funds.
- 8) Mr. Kurt Kilgus, music specialist, performing arts, to accompany forty-one (41) students to Dayton, Ohio, April 18 through 23, 2017, to attend the Winter Guard International World Championships Performance and Competition. Estimated cost: \$36,789.19. Funding source: \$250.00 paid from ASRCC Marching Band Trust funds, \$255.79 will be paid from ASRCC Budget Transportation funds and \$36,283.40 will be paid from Blue Devils Performing Arts funds.
- 9) Mr. James Rocillo, assistant professor, performing arts, to travel to Dayton, Ohio, April 18 through 23, 2017, to attend the Winter Guard International World Championships Performance and Competition. Estimated cost: \$1,207.05. Funding source: \$250.00 to be paid with ASRCC Marching Band Trust funds and \$957.05 to be paid with Blue Devils Performing Arts funds.

Agenda Item (VI-B-8-a)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Adoption of Education Protection Account Funding and Expenditures
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed use of the estimated \$23,833,835 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.

Background Narrative:

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, passed in November 2012. This proposition temporarily raised the sales and use tax by .25 cents and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) to provide continuing funding for local school districts and community colleges.

Per Proposition 30, a community college district has the sole authority to determine how the moneys received from the Education Protection Account (EPA) are spent, provided that the governing board shall make these spending determinations in open session of a public meeting of the governing board and shall not use any of the funds from the EPA for administrative salaries and benefits or any other administrative costs. Furthermore, each entity receiving funds shall annually publish on its internet website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law.

This agenda item is being submitted to comply with the Proposition 30 provision requiring the governing board to make the spending determination in an open session of a public meeting of the Board of Trustees. The total estimated EPA funds that our District will receive, as of the first principal apportionment for FY 2016-17, is \$23,833,835 and the entire amount will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the appointment "computational revenue" calculation.

The attached form identifying this \$23,833,835 as proceeds from the EPA and the District's intent to use these funds to partially fund the District's total instructional salaries, will be posted to the District's internet website to meet the website posting requirements. This same form will be updated at year-end with actual figures when provided by the State Chancellor's Office and will be audited as part of the District's annual financial and compliance audit.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[03212017_Prop 30 EPA Expenditure Report](#)

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Schools and Local Public Safety Protection Act
 Prop 30 EPA Expenditure Report

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID:

Name: Riverside Community College District

Activity Classification	Activity Code				Unrestricted
EPA Proceeds	8630				\$23,833,835
Activity Classification	Activity Code	Salaries and Benefits (1000 - 3000)	Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Total
Instructional Activities	0100-5900	\$23,833,835	0	0	\$23,833,835
Total Expenditures for EPA*		\$23,833,835	0	0	\$23,833,835
Revenues less Expenditures					0
*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.					

Agenda Item (VI-B-8-b)

Meeting	3/21/2017 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

Attachments:

[03212017_Surplus Property List](#)

**SURPLUS EQUIPMENT
 MARCH 21, 2017**

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792944	023158
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792942	023161
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792945	023164
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792947	023162
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792954	023155
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792950	023156
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792953	023169
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792948	023166
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792949	023153
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792956	023157
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792946	023154
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792957	023168
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792943	023160
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792951	023165
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792941	023163
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792952	023167
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032792955	023159
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183673	025838
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183679	025824
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183684	025826
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183686	025840
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183676	025825
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183675	025829
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183685	025833
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183689	025830
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183688	025839
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183690	025834
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183680	025831
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183674	025837
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183677	025823
1	GATEWAY	COMPUTER, LAPTOP	M255-E	0039183678	025836
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521451	031229
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521450	031245
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521431	031234
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521446	031241
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521455	031223
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521432	031236
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521437	031242
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521445	031219
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521444	031222
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521439	031231
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521433	031225
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521453	031230
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521435	031228
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521441	031227
1	GATEWAY	COMPUTER, LAPTOP	M460	0035521442	031243
1	GATEWAY	COMPUTER, LAPTOP	M460	0035497985	025456
1	GATEWAY	COMPUTER, LAPTOP	M460E	0035991376	025460
1	GATEWAY	COMPUTER, LAPTOP	M460E	0035991377	025461
1	GATEWAY	COMPUTER, LAPTOP	M460E	0036297148	031447
1	DELL	COMPUTER, LAPTOP	D530	FY9SNG1	037794
1	DELL	COMPUTER, LAPTOP	D620	D1561C1	025851

**SURPLUS EQUIPMENT
 MARCH 21, 2017**

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL	COMPUTER, LAPTOP	D620	22561C1	025850
1	BUHL INDUSTRIES	PROJECTOR, OPAQUE	MARK IV	C-25120	006550
1	HP	PRINTER, LASER	C4170A	USBC009045	NONE
1	3M	PROJECTOR, OVERHEAD	900AJC	797183	NONE
1	BUHL INDUSTRIES	PROJECTOR, OVERHEAD	90	C-59158	NONE
1	HP	PRINTER, LASER	C4224A	USGN296668	NONE
1	HP	SCANNER, FLATBED	L2698A	CN8C3A50JR	NONE
1	APC	UPS	BK500BLK	BB0522018839	NONE
1	HP	PRINTER, LASER	C4265A	JPBLM40608	024201
1	HP	PRINTER, LASER	C4265A	JPBLM40609	024211
1	XEROX	PRINTER, LASER	PHASER 6200	NONE	NONE
1	GATEWAY	COMPUTER, DESKTOP	E4000	0030336761	021467
1	GATEWAY	COMPUTER, DESKTOP	E6300	0036032306	032417
1	GATEWAY	COMPUTER, DESKTOP	E6500	0037096626	032617
1	XEROX	PRINTER, LASER	PHASER 8400	NONE	025424
1	XEROX	PRINTER, LASER	PHASER 8560	NONE	034254
1	HP	PRINTER, LASER	Q1319A	CNBRC17719	025420
1	GATEWAY	COMPUTER, DESKTOP	E3400	0022642381	017539
1	HP	PRINTER, LASER	C3980A	USCD065240	010166
1	GATEWAY	COMPUTER, DESKTOP	E4610S	0040522120	037524
1	GATEWAY	COMPUTER, DESKTOP	E4620S	0004560498	037537
1	HP	SCANNER, FLATBED	C7690B	TW0BN20408	017816
1	NONE	T.V. MOUNT, STEEL/CHROME	N/A	NONE	NONE
1	NONE	A.V. CART, STEEL, 3-SHELF	N/A	NONE	NONE
1	NONE	KEYBOARD DRAWER, ADJUSTABLE, UNDER DESK MOUNT	N/A	NONE	NONE
1	LENOVO	COMPUTER, LAPTOP	5016-CTO	LR-2P90V	NONE
1	LINKSYS	WIRELESS ACCESS POINT	WAP54G	MDG103C02517	NONE
1	LENOVO	COMPUTER, DESKTOP	M5498-CTO	MJDPKZ8	042747
1	NEC	MONITOR	LCD1850E	205014079	019424
1	GATEWAY	COMPUTER, DESKTOP	E6610D	0039099876	034273
1	LENOVO	COMPUTER, DESKTOP	M4157-CTO	MJWP149	041148
1	LENOVO	COMPUTER, DESKTOP	M6483-WYL	MJ03835	040861
1	DELL	MONITOR	E173FP	CN-0D5428-72872- 54S-9VFL	026478
1	DELL	MONITOR	E173FP	CN-0D5428-72872- 54S-9VML	026486
1	DELL	MONITOR	E173FP	CN-0D5428-72872- 54S-9VVL	026489
1	DELL	MONITOR	E173FP	CN-0D5428-72872- 54S-9W3L	026494
1	DELL	MONITOR	E173FP	CN-0D5428-72872- 54S-9VAL	026490
1	DELL	MONITOR	E173FP	CN-0U4931-46633- 54S-250L	030060
1	GATEWAY	MONITOR	TFT1980PS+	MWE6AB0N00305	033903
1	HP	PRINTER, LASER	CB532A	CNG8BC7S02	043066

**SURPLUS EQUIPMENT
 MARCH 21, 2017**

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	BROTHER	PRINTER, INKJET	MFC-210CZ	U61083C6F159242	038237
1	LEXMARK	PRINTER, INKJET	4137-001	13480669303	031774
1	GATEWAY	COMPUTER, DESKTOP	E4500S	0036286690	031415
1	LENOVO	COMPUTER, DESKTOP	M7484-W5A	MJ21652	042152
1	LENOVO	COMPUTER, DESKTOP	M7484-WUE	MJLXB91	042523
1	LENOVO	COMPUTER, DESKTOP	M7484-WUT	MJPFF19	041922
1	LENOVO	COMPUTER, DESKTOP	M6075-CTO	LKMMRGK	037926
1	LENOVO	COMPUTER, DESKTOP	M7373-CTO	L3A1068	038745
1	LENOVO	MONITOR	4424-HB6	V6-61718	038936
1	APPLE	COMPUTER, TABLET	A1395	DLXFTJKYDFHY	044648
1	STRATASYS	PRINTER, 3-D, RAPID PROTOTYPE	DIMENSION 3D	P1330	023308
1	STRATASYS	PRINTER, 3-D, RAPID PROTOTYPE	CAPTUROR II	P2463	026917
1	LENOVO	COMPUTER, LAPTOP	2598-W9K	LR-73VXM	044523
1	SONY	PROJECTOR, OVERHEAD	VPL-PX35	2000499	026013
1	HITACHI	PROJECTOR, OVERHEAD	CP-X445	F6H002968	039870
1	HITACHI	PROJECTOR, OVERHEAD	CP-SX1350	G8K005076	044051
1	BRETFORD	PROJECTOR SCREEN, BLACK	SERIES 65 MONITOR	NONE	NONE
1	DA-LITE	PROJECTOR SCREEN, WHITE	N/A	NONE	NONE
1	LAB-LINE INSTRUMENTS	REFRIGERATOR, EXPLOSION PROOF, FRIGID- CAB	3560	291-003	006435
1	NISSAN	VEHICLE, TRUCK	FRONTIER XE KING CAB	1N6D026S8WC38969 4	027244
1	APPLE	COMPUTER, DESKTOP	A1311 (EMC 2496)	D25GG04QDPNK	47091
1	GATEWAY	COMPUTER, LAPTOP	450ROG	0032662349	22856
1	HP	PRINTER, LASER	C9660A	JPFMD58983	23400
1	SAMSUNG	MONITOR, CRT	SYNCMaster 955	AQ19HCCRB58528B/ C250222	NONE
1	GATEWAY	MONITOR, CRT	VX720	108013470	18512
1	APC	UPS	SMARTUPS 700	NONE	NONE
1	APC	UPS	SMARTUPS 700	NONE	NONE
1	APC	UPS	SMART1000	NONE	NONE
1	GATEWAY	COMPUTER, DESKTOP	E3400	0024433431	18471
1	GATEWAY	COMPUTER, DESKTOP	E6100	0034124849	NONE
1	DELL	COMPUTER, DESKTOP	OPTIPLEX GX280	54DWP61	24998
1	IO DATA	MONITOR, LCD	LCDA154	U6J1000519UT	31970
1	TUFFSTUFF	EXERCISE EQUIPMENT	RSM-625WS	NONE	043922

Agenda Item (VII-A)

Meeting 3/21/2017 - Regular

Agenda Item Consent Agenda Information (VII-A)

Subject Monthly Financial Report for Month Ending - February 28, 2017

College/District District

Information Only

Background Narrative:

See the attached monthly Financial Report for the period July 1, 2016 through February 28, 2017.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

Attachments:

[03212017_Financial Report for July 2016 - Feb. 2017](#)

MONTHLY FINANCIAL REPORT
JULY 1, 2016 –FEBRUARY 28, 2017

	<u>Page</u>
<u>General Funds</u>	
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Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 184,678,639	\$ 175,382,613	\$ 175,382,613	\$ 116,668,247
Inter/Intrafund Transfer from				
Customized Solutions (Resource 1170)	5,232	0	0	0
District Bookstore (Resource 1110)	309,232	1,051,333	1,051,333	525,666
Total Revenues	\$ 184,993,103	\$ 176,433,946	\$ 176,433,946	\$ 117,193,913
Expenditures				
Academic Salaries	\$ 72,273,764	\$ 76,443,923	\$ 76,628,949	\$ 47,177,775
Classified Salaries	29,965,557	33,172,373	32,217,047	19,786,120
Employee Benefits	38,759,827	46,643,305	46,630,655	26,364,843
Materials & Supplies	1,791,958	2,404,807	2,464,306	1,013,450
Services	15,921,286	37,310,848	37,587,963	9,740,112
Capital Outlay	1,171,694	1,157,241	1,550,667	557,278
Student Aid				753
Intrafund Transfers For:				
DSP&S Program (Resource 1190)	590,024	665,157	665,157	332,579
Center for Social Justice and Civil Liberties (Resource 1120)	149,847	168,706	168,706	84,353
Federal Work Study (Resource 1190)	312,250	348,265	348,265	84,782
Student Financial Assist (Resource 1190)	935,159	14,341	14,341	14,341
Veteran Services (Resource 1190)	2,493	4,842	4,842	4,842
Interfund Transfer to:				
Resource 4130	1,270,000	2,630,000	2,630,000	2,630,000
Total Expenditures	\$ 163,143,860	\$ 200,963,808	\$ 200,910,898	\$ 107,791,227
Revenues Over (Under) Expenditures	\$ 21,849,243	\$ (24,529,862)	\$ (24,476,952)	\$ 9,402,685
Beginning Fund Balance	14,667,941	36,517,184	36,517,184	36,517,184
Ending Fund Balance	\$ 36,517,184	\$ 11,987,322	\$ 12,040,232	\$ 45,919,869
Ending Cash Balance				\$ 48,086,954

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Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,713,282	\$ 2,896,177	\$ 2,896,177	\$ 1,668,248
Expenditures				
Classified Salaries	\$ 1,651,936	\$ 1,548,043	\$ 1,548,043	\$ 1,034,590
Employee Benefits	618,606	566,546	566,546	334,580
Materials & Supplies	32,642	48,846	48,846	21,284
Services	706,917	851,183	845,591	433,355
Capital Outlay	120,262	219,340	224,932	80,232
Total Expenditures	\$ 3,130,363	\$ 3,233,958	\$ 3,233,958	\$ 1,904,040
Revenues Over (Under) Expenditures	\$ (417,082)	\$ (337,781)	\$ (337,781)	\$ (235,793)
Beginning Fund Balance	(36,982)	(454,063)	(454,063)	(454,063)
Ending Fund Balance	\$ (454,063)	\$ (791,844)	\$ (791,844)	\$ (689,856)
Ending Cash Balance				\$ (628,838)

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Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,517,810	\$ 1,480,500	\$ 1,480,500	\$ 1,046,477
Expenditures				
Academic Salaries	\$ 444,802	\$ 470,668	\$ 473,792	\$ 295,659
Classified Salaries	537,324	671,314	649,128	327,286
Employee Benefits	287,558	280,816	291,537	165,087
Materials & Supplies	72,637	115,030	136,030	63,166
Services	218,918	314,405	277,746	164,111
Capital Outlay	28,192	53,266	77,266	5,010
Total Expenditures	\$ 1,589,430	\$ 1,905,499	\$ 1,905,499	\$ 1,020,320
Revenues Over (Under) Expenditures	\$ (71,620)	\$ (424,999)	\$ (424,999)	\$ 26,157
Beginning Fund Balance	2,189,378	2,117,758	2,117,758	2,117,758
Ending Fund Balance	\$ 2,117,758	\$ 1,692,759	\$ 1,692,759	\$ 2,143,915
Ending Cash Balance				\$ 2,078,735

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Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 128,035	\$ 130,006	\$ 130,006	\$ 99,681
Expenditures				
Academic Salaries	\$ 2,674	\$ 0	\$ 0	\$ 840
Classified Salaries	103,119	103,798	103,798	72,090
Employee Benefits	27,008	26,891	26,891	10,364
Materials & Supplies	3,155	3,300	3,300	0
Services	42,177	42,716	42,716	21,817
Total Expenditures	\$ 178,133	\$ 176,705	\$ 176,705	\$ 105,111
Revenues Over (Under) Expenditures	\$ (50,098)	\$ (46,699)	\$ (46,699)	\$ (5,430)
Beginning Fund Balance	(236,942)	(287,040)	(287,040)	(287,040)
Ending Fund Balance	\$ (287,040)	\$ (333,739)	\$ (333,739)	\$ (292,469)
Ending Cash Balance				\$ (287,127)

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Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 299,587	\$ 248,240	\$ 248,240	\$ 160,020
Intrafund Transfer from Performance Riverside (Resource 1090)	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	<u>137,500</u>
Total Revenues	<u>\$ 574,587</u>	<u>\$ 523,240</u>	<u>\$ 523,240</u>	<u>\$ 297,520</u>
Expenditures				
Academic Salaries	\$ 9,969	\$ 16,119	\$ 7,688	\$ 10,041
Classified Salaries	183,010	175,274	175,274	110,270
Employee Benefits	81,878	83,832	82,608	48,672
Materials & Supplies	20,513	24,013	22,013	2,700
Services	<u>190,261</u>	<u>198,450</u>	<u>210,105</u>	<u>181,933</u>
Total Expenditures	<u>\$ 485,630</u>	<u>\$ 497,688</u>	<u>\$ 497,688</u>	<u>\$ 353,615</u>
Revenues Over (Under) Expenditures	\$ 88,957	\$ 25,552	\$ 25,552	\$ (56,095)
Beginning Fund Balance	<u>(806,432)</u>	<u>(717,476)</u>	<u>(717,476)</u>	<u>(717,476)</u>
Ending Fund Balance	<u>\$ (717,476)</u>	<u>\$ (691,924)</u>	<u>\$ (691,924)</u>	<u>\$ (773,571)</u>
Ending Cash Balance				<u>\$ (760,686)</u>

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Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,106,055	\$ 1,101,270	\$ 1,101,270	\$ 579,610
Expenditures				
Services	\$ 43,600	\$ 43,600	\$ 43,600	\$ 21,800
Interfund Transfer to				
Food Services (Resource 3200)	155,045	105,045	105,045	52,523
Riverside - Early Childhood Services (Resource 3300)	75,000	75,000	75,000	37,500
Intrafund Transfer to				
Performance Riverside (Resource 1090)	275,000	275,000	275,000	137,500
General Operating (Resource 1000)	309,232	1,051,333	1,051,333	525,666
Total Expenditures	\$ 857,877	\$ 1,549,978	\$ 1,549,978	\$ 774,989
Revenues Over (Under) Expenditures	\$ 248,178	\$ (448,708)	\$ (448,708)	\$ (195,379)
Beginning Fund Balance	208,317	456,496	456,496	456,496
Ending Fund Balance	\$ 456,496	\$ 7,788	\$ 7,788	\$ 261,117
Ending Cash Balance				\$ 261,117

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Center for Social Justice and Civil Liberties is used to record the revenues and expenditures associated with operating the museum, archive, and educational center.

Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 25,408	\$ 25,400	\$ 25,400	\$ 24
Intrafund Transfer from General Operating (Resource 1000)	<u>149,847</u>	<u>168,706</u>	<u>168,706</u>	<u>84,353</u>
Total Revenues	<u>\$ 175,255</u>	<u>\$ 194,106</u>	<u>\$ 194,106</u>	<u>\$ 84,377</u>
Expenditures				
Classified Salaries	\$ 57,746	\$ 89,436	\$ 8,751	\$ 0
Employee Benefits	34,397	60,424	31,421	0
Materials & Supplies	1,161	1,350	3,350	2,599
Services	72,106	50,849	158,537	82,148
Capital Outlay	<u>2,178</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 167,589</u>	<u>\$ 202,059</u>	<u>\$ 202,059</u>	<u>\$ 84,747</u>
Revenues Over (Under) Expenditures	\$ 7,667	\$ (7,953)	\$ (7,953)	\$ (371)
Beginning Fund Balance	<u>5,468</u>	<u>13,134</u>	<u>13,134</u>	<u>13,134</u>
Ending Fund Balance	<u>\$ 13,134</u>	<u>\$ 5,181</u>	<u>\$ 5,181</u>	<u>\$ 12,763</u>
Ending Cash Balance				<u>\$ 13,531</u>

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Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 336,463	\$ 773,216	\$ 773,216	\$ 46,859
Expenditures				
Academic Salaries	\$ 27,361	\$ 0	\$ 0	\$ 0
Classified Salaries	147,643	152,736	152,736	101,824
Employee Benefits	82,611	79,416	79,416	45,138
Materials & Supplies	3,593	30,150	30,150	895
Services	322,162	941,581	941,581	324,122
Capital Outlay	0	3,500	3,500	0
Intrafund Transfer For:				
General Fund (Resource 1000)	5,232	0	0	0
Total Expenditures	\$ 588,602	\$ 1,207,383	\$ 1,207,383	\$ 471,979
Revenues Over (Under) Expenditures	\$ (252,139)	\$ (434,167)	\$ (434,167)	\$ (425,120)
Beginning Fund Balance	419,187	167,047	167,047	167,047
Ending Fund Balance	\$ 167,047	\$ (267,120)	\$ (267,120)	\$ (258,073)
Ending Cash Balance				\$ (342,038)

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Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,900,184	\$ 1,889,750	\$ 1,889,750	\$ 1,113,269
Expenditures				
Services	\$ 399,386	\$ 567,283	\$ 567,283	\$ 181,308
Capital Outlay	6,292,424	3,307,759	3,307,759	342,855
Total Expenditures	\$ 6,691,810	\$ 3,875,042	\$ 3,875,042	\$ 524,163
Revenues Over (Under) Expenditures	\$ (4,791,626)	\$ (1,985,292)	\$ (1,985,292)	\$ 589,106
Beginning Fund Balance	9,478,952	4,687,326	4,687,326	4,687,326
Ending Fund Balance	\$ 4,687,326	\$ 2,702,034	\$ 2,702,034	\$ 5,276,432
Ending Cash Balance				\$ 5,298,051

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Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 38,680,461	\$ 66,181,065	\$ 79,548,646	\$ 49,223,582
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	590,024	665,157	665,157	332,579
For Federal Work Study	312,250	348,265	348,265	84,782
For Student Financial Assistance	935,159	14,341	14,341	14,341
For Veteran Services	2,493	4,842	4,842	4,842
Total Revenues	<u>\$ 40,520,387</u>	<u>\$ 67,213,670</u>	<u>\$ 80,581,251</u>	<u>\$ 49,660,125</u>
Expenditures				
Academic Salaries	\$ 5,711,215	\$ 5,723,575	\$ 8,158,900	\$ 3,975,788
Classified Salaries	12,024,211	13,445,870	16,157,567	8,357,662
Employee Benefits	5,518,636	7,336,824	8,918,409	3,539,795
Materials & Supplies	1,986,137	8,161,523	7,575,327	840,142
Services	10,493,423	26,100,298	31,699,294	4,623,364
Capital Outlay	3,438,172	5,003,132	6,629,295	950,834
Student Grants (Financial, Book, Meal, Transportation)	1,348,594	1,442,448	1,442,459	628,068
Total Expenditures	<u>\$ 40,520,387</u>	<u>\$ 67,213,670</u>	<u>\$ 80,581,251</u>	<u>\$ 22,915,652</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 26,744,473
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 26,744,473</u>
Ending Cash Balance				<u>\$ 25,700,685</u>

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Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 2,882,332	\$ 2,991,142	\$ 2,991,142	\$ 1,537,329
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	<u>155,045</u>	<u>105,045</u>	<u>105,045</u>	<u>52,523</u>
Total Revenues	<u>\$ 3,037,377</u>	<u>\$ 3,096,187</u>	<u>\$ 3,096,187</u>	<u>\$ 1,589,852</u>
Expenditures				
Classified Salaries	\$ 996,803	\$ 1,079,578	\$ 1,079,578	\$ 663,596
Employee Benefits	327,407	415,765	415,765	219,123
Materials & Supplies	1,255,366	1,283,711	1,283,711	703,043
Services	228,461	226,450	226,450	120,749
Capital Outlay	<u>16,462</u>	<u>36,809</u>	<u>36,809</u>	<u>12,825</u>
Total Expenditures	<u>\$ 2,824,499</u>	<u>\$ 3,042,313</u>	<u>\$ 3,042,313</u>	<u>\$ 1,719,336</u>
Revenues Over (Under) Expenditures	\$ 212,878	\$ 53,874	\$ 53,874	\$ (129,484)
Beginning Fund Balance	<u>773,365</u>	<u>986,243</u>	<u>986,243</u>	<u>986,243</u>
Ending Fund Balance	<u>\$ 986,243</u>	<u>\$ 1,040,117</u>	<u>\$ 1,040,117</u>	<u>\$ 856,759</u>
Ending Cash Balance				<u>\$ 851,767</u>

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Child Care was established to manage the finances of the District's child care centers at all three colleges.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,354,718	\$ 1,344,975	\$ 1,344,975	\$ 716,785
Interfund Transfer from Contractor-Operated Bookstore (Resource 1110)	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>37,500</u>
Total Revenues	<u>\$ 1,429,718</u>	<u>\$ 1,419,975</u>	<u>\$ 1,419,975</u>	<u>\$ 754,285</u>
Expenditures				
Academic Salaries	\$ 635,449	\$ 696,611	\$ 696,611	\$ 339,020
Classified Salaries	279,469	390,388	390,388	258,587
Employee Benefits	160,760	255,089	255,089	78,897
Materials & Supplies	44,624	55,411	55,411	16,549
Services	63,052	66,569	66,569	30,493
Capital Outlay	<u>48,801</u>	<u>40,000</u>	<u>40,000</u>	<u>360</u>
Total Expenditures	<u>\$ 1,232,156</u>	<u>\$ 1,504,068</u>	<u>\$ 1,504,068</u>	<u>\$ 723,906</u>
Revenues Over (Under) Expenditures	\$ 197,562	\$ (84,093)	\$ (84,093)	\$ 30,379
Beginning Fund Balance	<u>601,631</u>	<u>799,193</u>	<u>799,193</u>	<u>799,193</u>
Ending Fund Balance	<u>\$ 799,193</u>	<u>\$ 715,100</u>	<u>\$ 715,100</u>	<u>\$ 829,572</u>
Ending Cash Balance				<u>\$ 840,809</u>

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State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4390).

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,285,244	\$ 7,736,992	\$ 7,611,024	\$ 6,521,002
Interfund Transfer from General Obligation Bond Funded Projects (Resource 4390)	20,950	0	0	0
Total Revenues	<u>\$ 2,306,194</u>	<u>\$ 7,736,992</u>	<u>\$ 7,611,024</u>	<u>\$ 6,521,002</u>
Expenditures				
Classified Salaries	\$ 597	\$ 0	\$ 0	\$ 0
Employee Benefits	57	0	0	0
Services	6,707	0	0	15,904
Capital Outlay	2,266,785	7,736,992	7,611,024	908,508
Total Expenditures	<u>\$ 2,274,147</u>	<u>\$ 7,736,992</u>	<u>\$ 7,611,024</u>	<u>\$ 924,412</u>
Revenues Over (Under) Expenditures	\$ 32,048	\$ 0	\$ 0	\$ 5,596,590
Beginning Fund Balance	12,422	44,470	44,470	44,470
Ending Fund Balance	<u>\$ 44,470</u>	<u>\$ 44,470</u>	<u>\$ 44,470</u>	<u>\$ 5,641,059</u>
Ending Cash Balance				<u>\$ 5,584,889</u>

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La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 10,556	\$ 10,000	\$ 10,000	\$ 9,963
Inter/Intrafund Transfer from General Operating (Resource 1000)	<u>1,270,000</u>	<u>2,630,000</u>	<u>2,630,000</u>	<u>2,630,000</u>
Total Revenues	<u>\$ 1,280,556</u>	<u>\$ 2,640,000</u>	<u>\$ 2,640,000</u>	<u>\$ 2,639,963</u>
Expenditures				
Capital Outlay	<u>\$ 9,400,891</u>	<u>\$ 2,849,109</u>	<u>\$ 2,849,109</u>	<u>\$ 1,113,244</u>
Total Expenditures	<u>\$ 9,400,891</u>	<u>\$ 2,849,109</u>	<u>\$ 2,849,109</u>	<u>\$ 1,113,244</u>
Revenues Over (Under) Expenditures	\$ (8,120,335)	\$ (209,109)	\$ (209,109)	\$ 1,526,719
Beginning Fund Balance	<u>8,510,141</u>	<u>389,806</u>	<u>389,806</u>	<u>389,806</u>
Ending Fund Balance	<u>\$ 389,806</u>	<u>\$ 180,697</u>	<u>\$ 180,697</u>	<u>\$ 1,916,525</u>
Ending Cash Balance				<u>\$ 2,296,053</u>

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 FOR THE PERIOD ENDED FEBRUARY 28, 2017**

General Obligation Series 2015E Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 43, Resource 4390 - GO Bond Series 2015E Capital Appreciation Bonds

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 49,515	\$ 130,000	\$ 130,000	\$ 23,056
Proceeds from General Obligation Bond Series 2015E	44,817,527	0	0	0
Total Revenues	\$ 44,867,042	\$ 130,000	\$ 130,000	\$ 23,056
Expenditures				
Classified Salaries	\$ 403,434	\$ 741,939	\$ 741,939	\$ 197,214
Employee Benefits	187,774	377,672	377,672	76,923
Materials & Supplies	1,531	0	1,530	1,533
Services	188,517	252,728	252,728	66,615
Capital Outlay	34,901,350	21,090,284	21,088,754	1,128,160
Total Expenditures	\$ 35,682,605	\$ 22,462,623	\$ 22,462,623	\$ 1,470,446
Revenues Over (Under) Expenditures	\$ 9,184,437	\$ (22,332,623)	\$ (22,332,623)	\$ (1,447,390)
Beginning Fund Balance	945,022	10,129,460	10,129,460	10,129,460
Ending Fund Balance	\$ 10,129,460	\$ (12,203,163)	\$ (12,203,163)	\$ 8,682,070
Ending Cash Balance				\$ 9,570,842

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED FEBRUARY 28, 2017**

Self-Insured PPO Health Plan is used to account for the revenues and expenditures of the District's health self-insurance program.

Fund 61, Resource 6100 - Self-Insured PPO Health Plan

	Prior Year Actuals 7/1/15 to 6/30/16	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 7,358,980	\$ 9,498,791	\$ 9,498,791	\$ 6,355,483
Expenditures				
Classified Salaries	\$ 79,697	\$ 109,341	\$ 109,341	\$ 72,108
Employee Benefits	35,774	40,390	40,390	26,059
Services	5,574,042	8,599,069	8,599,069	4,129,649
Total Expenditures	\$ 5,689,513	\$ 8,748,800	\$ 8,748,800	\$ 4,227,816
Revenues Over (Under) Expenditures	\$ 1,669,467	\$ 749,991	\$ 749,991	\$ 2,127,667
Beginning Fund Balance	(1,080,107)	589,360	589,360	589,360
Ending Fund Balance	\$ 589,360	\$ 1,339,351	\$ 1,339,351	\$ 2,717,027
Ending Cash Balance				\$ 3,232,766

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED FEBRUARY 28, 2017**

Self-Insured Workers' Compensation is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

Fund 61, Resource 6110 - Self-Insured Workers' Compensation

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,465,755	\$ 706,887	\$ 706,887	\$ 450,050
Expenditures				
Classified Salaries	\$ 238,229	\$ 430,643	\$ 430,643	\$ 159,445
Employee Benefits	89,196	222,306	222,306	58,740
Materials & Supplies	5,804	24,179	28,954	3,660
Services	1,691,343	1,938,445	1,933,670	952,323
Capital Outlay	0	20,025	20,025	18,976
Total Expenditures	\$ 2,024,572	\$ 2,635,598	\$ 2,635,598	\$ 1,193,144
Revenues Over (Under) Expenditures	\$ (558,817)	\$ (1,928,711)	\$ (1,928,711)	\$ (743,094)
Beginning Fund Balance	3,907,285	3,348,468	3,348,468	3,348,468
Ending Fund Balance	\$ 3,348,468	\$ 1,419,757	\$ 1,419,757	\$ 2,605,374
Ending Cash Balance				\$ 5,015,164

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED FEBRUARY 28, 2017**

Self-Insured General Liability is used to account for the revenues and expenditures of the District's general liability self-insurance program.

Fund 61, Resource 6120 - Self-Insured General Liability

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,041,047	\$ 1,383,294	\$ 1,383,294	\$ 740,265
Expenditures				
Academic Salaries	\$ 0	\$ 895	\$ 895	\$ 0
Classified Salaries	91,627	181,920	181,920	61,275
Employee Benefits	32,579	97,733	97,733	22,594
Materials & Supplies	4,391	3,490	3,490	92
Services	954,866	1,736,982	1,736,982	1,057,126
Capital Outlay	2,678	6,500	6,500	0
Total Expenditures	\$ 1,086,140	\$ 2,027,520	\$ 2,027,520	\$ 1,141,087
Revenues Over (Under) Expenditures	\$ 954,906	\$ (644,226)	\$ (644,226)	\$ (400,822)
Beginning Fund Balance	288,426	1,243,332	1,243,332	1,243,332
Ending Fund Balance	\$ 1,243,332	\$ 599,106	\$ 599,106	\$ 842,510
Ending Cash Balance				\$ 1,360,126

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED FEBRUARY 28, 2017**

Internal Services Fund - OPEB Liability is used to account for the funds accumulated to address future retiree health benefits that are transferred to an irrevocable trust established with CalPERS - California Employees' Retiree Benefit Trust (CERBT).

Fund 69, Resource 6900 - Internal Services Fund - OPEB Liability

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 325,339	\$ 372,070	\$ 372,070	\$ 178,362
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 325,339	\$ 372,070	\$ 372,070	\$ 178,362
Beginning Fund Balance	<u>0</u>	<u>325,339</u>	<u>325,339</u>	<u>325,339</u>
Ending Fund Balance	<u>\$ 325,339</u>	<u>\$ 697,409</u>	<u>\$ 697,409</u>	<u>\$ 503,701</u>
Ending Cash Balance				<u>\$ 503,701</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
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 FOR THE PERIOD ENDED FEBRUARY 28, 2017**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

Associated Students of RCCD

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 914,339	\$ 1,044,353	\$ 1,044,353	\$ 723,799
Expenditures				
Materials & Supplies	\$ 976,818	\$ 1,270,015	\$ 1,270,015	\$ 613,536
Total Expenditures	\$ 976,818	\$ 1,270,015	\$ 1,270,015	\$ 613,536
Revenues Over (Under) Expenditures	\$ (62,479)	\$ (225,662)	\$ (225,662)	\$ 110,263
Beginning Fund Balance	1,315,480	1,253,002	1,253,002	1,253,002
Ending Fund Balance	\$ 1,253,002	\$ 1,027,340	\$ 1,027,340	\$ 1,363,265
ASRCCD Trust Fund Ending Balance				\$ 1,245,101
Ending Cash Balance				\$ 2,398,226

** Note: Ending Cash Balance includes both ASRCCD Funds and Trust Funds for College and Students Organizations

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED FEBRUARY 28, 2017**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

Student Financial Aid

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	<u>\$ 54,127,415</u>	<u>\$ 73,015,000</u>	<u>\$ 73,015,000</u>	<u>\$ 37,029,577</u>
Expenditures				
Other				
Scholarships and Grant Reimbursements	<u>\$ 54,122,866</u>	<u>\$ 73,015,000</u>	<u>\$ 73,015,000</u>	<u>\$ 36,778,690</u>
Total Expenditures	<u>\$ 54,122,866</u>	<u>\$ 73,015,000</u>	<u>\$ 73,015,000</u>	<u>\$ 36,778,690</u>
Revenues Over (Under) Expenditures	\$ 4,550	\$ 0	\$ 0	\$ 250,888
Beginning Fund Balance	<u>46,605</u>	<u>51,155</u>	<u>51,155</u>	<u>51,155</u>
Ending Fund Balance	<u>\$ 51,155</u>	<u>\$ 51,155</u>	<u>\$ 51,155</u>	<u>\$ 302,042</u>
Ending Cash Balance				<u>\$ 433,628</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED FEBRUARY 28, 2017**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

RCCD Development Corporation

	Prior Year Actuals <u>7/1/15 to 6/30/16</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 8	\$ 8	\$ 8	\$ 5
Expenditures				
Services	\$ 71	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 71	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ (63)	\$ 8	\$ 8	\$ 5
Beginning Fund Balance	<u>16,237</u>	<u>16,174</u>	<u>16,174</u>	<u>16,174</u>
Ending Fund Balance	<u>\$ 16,174</u>	<u>\$ 16,182</u>	<u>\$ 16,182</u>	<u>\$ 16,179</u>
Ending Cash Balance				<u>\$ 16,178</u>

Agenda Item (VIII-B-1)

Meeting	3/21/2017 - Regular
Agenda Item	Committee - Teaching and Learning (VIII-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[Proposed Curricular Changes](#)

1. New Courses:

None at this time.

2. New Stand Alone Courses:

None at this time.

3. Course Inclusions:

	Title	Location	Action	Comment
The course below is being proposed for inclusion at Norco College. CIS-90 or CAT-90 is a required component of the Business Information Worker program which Norco would like to adopt. CIS-90 and CAT-90 are cross-listed courses. CAT-90 was previously approved for inclusion at Norco College				
CIS-90	Microsoft Outlook	N		

4. Major Course Modifications:

None at this time.

5. Major Course Modifications Continued:

None at this time.

6. Course Exclusions:

None at this time.

7. Course Deletions:

None at this time.

8. New Locally Approved Certificates:

None at this time.

9. New State Approved Degrees:

None at this time.

10. Substantial Change to State Approved Certificates/Degrees:

None at this time.

11. Modification to State/Locally Approved Certificates/Degrees:

None at this time.

12. Program Discontinuance:

None at this time.

1. New Courses:

None at this time.

2. New Stand Alone Courses:

None at this time.

3. Course Inclusions:

None at this time.

4. Major Course Modifications:

The courses below are being modified as part of a regular review of the curriculum, as well as preparation for inclusion of one or more courses at the Moreno Valley campus. The modifications include minor updates to the descriptions, methods of instruction and evaluation, and updated texts and materials.

ADJ-21	Control & Supervision in Corrections	R
ADJ-22	Legal Aspects of Corrections	MR

The modification to the course below is the addition of a prerequisite, CON-62, Blueprint Reading, to ensure appropriate preparation and skill level for enrolling students.

CON-74	Construction Estimating	N
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The course below is being reviewed and modified to comply with the state Chancellor's office instruction regarding TBA hours. The modifications include clarification of the SLOs and delineation of topics covered during lab hours.

ENG-60B	English Fundamentals: Paragraph to Essay	MNR
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The courses below are being reviewed and modified with the intention of proposing and AD-T in Film and Television studies. Modifications include clarifications to the course SLOs, GE-SLOs, as well as updates to the topics, texts and course materials.

FST-2	Introduction to Television Studies	R
FST-3	Introduction to International Cinema	R
FST-4	Introduction to Film Genres	R
FST-5	Fiction and Film: Adaptation	R
FST-7	History of World Film I: From the Beginning through the 1950's	R
FST-8	History of World Film II: From the 1950s to the Present	R

5. Course Exclusions:

None at this time.

6. Course Deletions:

The course below will be replaced by FTV-42 which has expanded curriculum, will be part of a planned AD-T in Film & Television Studies, and will better meet the needs of students.

FST-6 Screenplay Analysis: The Craft of the Screenplay R

7. New Locally Approved Certificates:

None at this time.

8. New State Approved Degrees:

None at this time.

9. Substantial Change to State Approved Certificates/Degrees:

None at this time.

10. Modification to State/Locally Approved Certificates/Degrees:

None at this time.

11. Program Discontinuance:

None at this time.

Agenda Item (XII-A)

Meeting	3/21/2017 - Regular
Agenda Item	Business From Board Members (XII-A)
Subject	California Community College Trustees (CCCT) Board of Directors Election - 2017
College/District	District
Funding	n/a
Recommended Action	Recommend that the Board of Trustees vote to fill the nine vacancies on the CCCT Board.

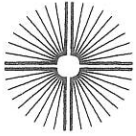
Background Narrative:

The election of the members of the CCCT Board of Directors takes place between March 10 and April 25, 2017. There are nine seats up for re-election on the board. All those nominated for election are listed on the attachment for your consideration.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[CCCT Board Election 2017](#)



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

DATE: February 27, 2017

TO: California Community College Trustees
California Community College District Chancellors/Superintendents

FROM: Agnes Lupa, Member Resources Associate

SUBJECT: CCCT BOARD ELECTION — 2017

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are nine (9) seats up for re-election on the board, with seven incumbents running and two vacancies due to changes at the district level.

Each community college district governing board shall have one vote for each of the nine seats on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The nine candidates who receive the most votes will serve a three-year term.

The 15 trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order of February 10, 2017. This mailing includes the one official ballot to which each community college district is entitled, candidate statements, and biographical sketches of each candidate. Candidates' statements and bios will also be available on the League's website (www.ccleague.org).

Please remember that:

- 1) ballots must be signed by the board secretary and board president or vice-president and include the name of your district; and*
- 2) ballot return envelopes must have no identifying information or signatures.*

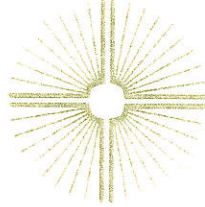
Although it is not required, you may want to send your ballots via certified mail as we will not have the ability to confirm receipt.

Official ballots must be signed and returned to the CCCT Elections Committee, League office, with a **postmark dated no later than April 25**. A self-addressed return envelope is enclosed for your convenience. Faxed or emailed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT board president with the results announced at the CCCT Annual Conference, May 4 -7 in Lake Tahoe.

If you have any questions on the CCCT board election, please contact Agnes Lupa at the League office at (916) 444-8641.

Attachments:

- List of Candidates
- CHANCELLORS/SUPERINTENDENTS (GOVERNING BOARD OFFICES) ONLY:
 - Official Ballot and Return Envelope
 - Candidates' Biographic Sketches and Statements



2017 CCCT BOARD ELECTION
CANDIDATES LISTED IN SECRETARY OF STATE'S
RANDOM DRAWING ORDER OF FEBRUARY 10, 2017

1. Marisa Perez, Cerritos CCD
2. Greg Pensa, Allan Hancock CCD
3. Michele R. Jenkins, Santa Clarita CCD
4. John Leal, State Center CCD
5. *Stephen Blum, Ventura County CCD
6. *Laura Casas, Foothill-De Anza CCD
7. *Stephan Castellanos, San Joaquin Delta CCD
8. Loren Steck, Monterey Peninsula CCD
9. *Adrienne Grey, West Valley-Mission CCD
10. Shaun B. Giese, Lassen CCD
11. *Andra Hoffman, Los Angeles CCD
12. *Pam Haynes, Los Rios CCD
13. Richard Watters, Ohlone CCD
14. *Jim Moreno, Coast CCD
15. William "Kyle" Iverson, Napa CCD

* Incumbent

Agenda Item (XII-B)

Meeting 3/21/2017 - Regular

Agenda Item Business From Board Members (XII-B)

Subject Update from Members of the Board of Trustees on Business of the Board

College/District District

Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)

Association of Governing Board of Universities and Colleges (AGB)

California Community College Trustees and Legislative Network (CCCT)

Community College League of California (CCLC)

Latino Trustees Association

Inland Valleys Trustees and CEO Association

African-American Organizations Liaison Riverside Branch - NAACP

Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside

Chambers of Commerce: Corona, Moreno Valley, Norco and Riverside

Riverside County School Board Association

Riverside County Committee on School District Organization

Alvord Unified School District Ad-Hoc Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development
Heidi Gonsier, Executive Administrative Assistant

Attachments:

[BOT Goals](#)

Board Goals for 2016-2017

1. Create and implement a process/ program to study emerging and persistent issues impacting the college.

- 1.1. Board holds workshops on identified issues and becomes better informed
 - 1.1.1. Board to hold workshop to identify subjects to be studied and identify the process to be used for such reviews.
 - 1.1.2. Develop a calendar for Board workshops
 - 1.1.3. In 2016/17 review implementation and value of workshops.
 - 1.1.3.1. 06/30/2017.

2. Study the relationship between the 3 colleges and establish a model to equalize services and funding.

- 2.1. Board adopts by 5/31/17 new policies on issues affecting the balancing of services and funding among the colleges.
 - 2.1.1. Hold a Board workshop before 1/1/17 on the factors to be considered for review and evaluation
 - 2.1.2. Review models from other multi-college districts for equalization of services and funding.
 - 2.1.3. Consider Chancellor's recommended model for equalization of funding and services.
 - 2.1.4. Adopt a model by 5/31/17.
 - 2.1.4.1. 05/31/2017.

3. Update Board policies to reflect expansion to 3 colleges in the District.

- 3.1. Board identifies, reviews, and adopts revised policies by 6/30/17
 - 3.1.1. Assign task to appropriate Board committee.
 - 3.1.2. Identify and review appropriate Board policies requiring updates.
 - 3.1.3. Board review and adoption of revised Board policies by 6/30/17
 - 3.1.3.1. 06/30/2017.

4. Improve Board relations and seek consensus on issues to act as a team.

- 4.1. Board evaluates and reports on improved relations by 1/1/17.
 - 4.1.1. Board to adjust behavior by listening more before speaking, seeking related data, asking questions rather than making statements, and seeking a solution that contains the elements from all members of the Board.
 - 4.1.2. Periodically self-evaluate the Board's practices and behavior.
 - 4.1.3. Thru the Board chair mentor Board members that are struggling with this goal.
 - 4.1.3.1. *On-going, but no later than 01/01/2017.*

5. Review District's governing budget policies and update where needed to reflect the Board's direction.

- 5.1. Board adopts revised budget policies by 4/30/17.
 - 5.1.1. Board to seek models of Board policies affecting District budgets.
 - 5.1.2. Board to identify its budget goals to be included in updated Board budget policies.
 - 5.1.3. Board considers and adopts Board policies to be used to guide.
 - 5.1.3.1. 04/30/2017.

6. Improve communications w/ Chancellor & among members of the Board of Trustees.

6.1. Board & Chancellor participation in a communications training session.

6.2. Board and Chancellor resolve any communications issues by 1/1/17.

6.2.1. Meet with Chancellor to identify communication difficulties and potential resolutions.

6.2.2. Obtain communications training for the Board and Chancellor to resolve difficulties.

6.2.3. Evaluate communications with Chancellor by 1/1/17.

6.2.3.1. *As quickly as possible, but not later than 01/01/2017.*

Agenda Item (XIII-A)

Meeting	3/21/2017 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (XIII-B)

Meeting	3/21/2017 - Regular
Agenda Item	Closed Session (XIII-B)
Subject	Conference with Legal Counsel – Existing Litigation: Pending Litigation Pursuant to Government Code Sections 54956.9 (a), (d)(2), and (e)(3)
College/District	Moreno Valley
Funding	N/A
Recommended Action	Recommended action to be determined

Background Narrative:

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

None.

Agenda Item (XIII-C)

Meeting	3/21/2017 - Regular
Agenda Item	Closed Session (XIII-C)
Subject	Conference with Legal Counsel – Existing Litigation: Pending Litigation Pursuant to Government Code Sections 54956.9 (a), (d)(2), and (e)(3)
College/District	Riverside
Funding	N/A
Recommended Action	Recommended action to be determined

Background Narrative:

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

None.