



**Board of Trustees - Regular Meeting
Tuesday, September 16, 2014 6:00 PM
Riverside City College, O.W. Noble Building
AD122, 4800 Magnolia Avenue, Riverside CA
92506**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of August 5, 2014](#)

Recommend approving the August 5, 2014 Board of Trustees Regular/Committee meeting minutes as prepared.

B. [Minutes of the Board of Trustees Regular Meeting of August 19, 2014](#)

Recommend approving the August 19, 2014 Board of Trustees Regular meeting minutes as prepared.

C. [Minutes of the Board of Trustees Special Meeting of August 26, 2014.](#)

Recommend approving the August 26, 2014 Board of Trustees Special meeting minutes as prepared.

III. PUBLIC HEARING

A. [Public Hearing and Budget Adoption for the 2014-2015 Riverside Community College District Budget inclusive of Resolution No. 02-14/15 Temporarily Suspending 5% Fund Balance Target](#)

Recommend holding a public hearing on the 2014-2015 budget; adopting Resolution Number 02-14/15 to Temporarily Suspend the 5% Fund Balance Target; and adopting the 2014-2015 Budget for the Riverside Community College District.

IV. CHANCELLOR'S REPORTS

A. [Chancellor's Communications](#)

- Information Only*
- B. [Five to Thrive Presentation Led by Dr. Shari Yates, Associate Professor.](#)
Information Only
- C. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)
Information Only
- V. STUDENT REPORT
 - A. [Student Report](#)
Information Only
- VI. CONSENT AGENDA ACTION
 - A. Diversity/Human Resources
 - 1. [Academic Personnel](#)
Recommend approving/ratifying academic personnel actions.
 - 2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 - 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
 - B. District Business
 - 1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$2,587,648 and District Warrant Claims totaling \$4,882,669.
 - 2. Budget Adjustments (None)
 - 3. Resolution(s) to Amend Budget (None)
 - 4. Contingency Budget Adjustments (None)
 - 5. Bid Awards (None)
 - 6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than \\$84,100 – All District Resources](#)
Recommend ratifying contracts totaling \$406,201 for the period of August 1, 2014 through August 31, 2014.
 - b. [Consulting Services for the AB86 Consortium Grant between Riverside Community College District on behalf of Norco College and WestEd](#)
Recommend approving Norco College (as fiscal agent for "ABout Students" Regional Consortium); engage WestEd in the amount of \$92,000 to assist in the development and submission of the Regional Comprehensive Plan, then submit final plan.
 - c. [Agreement for Funding between the Employment Training Panel and Riverside Community College District](#)
Recommend approving Agreement ET15-0211 between the State of California, Employment Training Panel and Riverside Community College District for an amount not to exceed \$374,800.00.
 - 7. [Out-of-State Travel](#)
Recommend approving the out-of-state travel.
 - 8. Other Items
 - a. [Notices of Completion](#)
Recommend accepting the projects listed on the attachment as complete, and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).
- VII. CONSENT AGENDA INFORMATION
 - A. [CCFS-311Q – Quarterly Financial Status Report for the 4th Quarter Ended June 30, 2014](#)
Information Only
- VIII. BOARD COMMITTEE REPORTS
 - A. Governance

1. [Resolution No. 03-14/15 Support For Community Colleges to Offer Baccalaureate Degrees](#)
Recommend adopting Resolution No. 03-14/15, Support for Community Colleges to Offer Baccalaureate Degrees.
 - B. Teaching and Learning (None)
 - C. Planning and Operations (None)
 - D. Resources (None)
 - E. Facilities
 1. [Agreement Amendment No. 1 for the Student Services Building with Bernards Builders Management Services](#)
Recommend approving Agreement Amendment No. 1 for the Student Services Building Project at Riverside City College for construction management services with Bernards Builders Management Services in the amount not to exceed \$62,322.
 2. [Agreement Amendment No. 2 for the Student Services Building with Bernards Builders Management Services](#)
Recommend approving Agreement Amendment No. 2 for the Student Services Building Project at Riverside City College for construction management services with Bernards Builders Management Services in the amount not to exceed \$30,246.
- IX. ADMINISTRATIVE REPORTS
- A. Vice Chancellors
 - B. Presidents
- X. ACADEMIC SENATE REPORTS
- A. Moreno Valley College/Riverside Community College District
 - B. Norco College
 - C. Riverside City College
- XI. BARGAINING UNIT REPORTS
- A. CTA - California Teachers Association
 - B. CSEA - California School Employees Association
- XII. BUSINESS FROM BOARD MEMBERS
- A. [Change Date of Regular/Committee Board of Trustees Meeting from \(Tuesday\) November 4, 2014 to \(Monday\) November 3, 2014](#)
Recommend approving changing the date of the November 4, 2014 Regular/Committee meeting of the Board of Trustees to November 3, 2014.
 - B. [Update from Members of the Board of Trustees on Business of the Board Information Only](#)
- XIII. CLOSED SESSION
- A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)
Recommended Action to be Determined.
- XIV. ADJOURNMENT

Agenda Item (II-A)

Meeting 9/16/2014 - Regular

Agenda Item Approval of Minutes (II-A)

Subject Minutes of the Board of Trustees Regular/Committee Meeting of August 5, 2014

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees review and approve the minutes

Background Narrative:

Recommend approving the August 5, 2014 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[080514_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES, AND FACILITIES COMMITTEES
OF AUGUST 5, 2014

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m., in the Center for Student Success, Room 217, Norco College, 2001 Third Street, Norco, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Nathan Miller, Secretary
Mary Figueroa, Board Member
Sam Davis, Board Member
April Galvan, Student Trustee (arrived at 6:06 p.m.)

Staff Present

Michael L. Burke, Ph.D. Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Ms. Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning
Dr. Wolde-Ab Isaac, Interim President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations
Dr. Irving G. Hendrick, Special Assistant to the Chancellor
Dr. John Tillquist, Associate Vice Chancellor, Educational Services, Workforce Development and Planning
Mr. Jim Miyashiro, Chief of Police, RCCD Safety and Police
Mr. Bart Doering, Facilities Development Director, Facilities Planning & Development

Guests Present

Mr. Brad Neufeld, Gresham Savage, Labor Negotiator District Designated Representative
Mr. Arman Hovakemian, Chief Technology Officer, Naval Surface Warfare Center, Corona Division
Ms. Jennifer Stewart, Technology Transfer Officer, Naval Surface Warfare Center, Corona Division
Mr. Antonio Dupre' Sr., Project Manager, Padilla & Associates, Inc.
Mr. Erik Staples, Compliance Analysis, Padilla & Associates, Inc.

Norco College Student Body President Benjamin Vargas led PLEDGE OF ALLEGIANCE the Pledge of Allegiance.

The Governance Committee Chair Virginia Blumenthal convened the meeting at 6:03 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor, Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Ms. Peggy Campo (Norco College) and Mr. Lee Nelson (Riverside City College/RCCD); CSEA Representative: Mr. Gustavo Segura; and Management Representative: Ms. Tenisha James.

GOVERNANCE COMMITTEE

President Blumenthal led the review of Board Policy and Administrative Procedure 2365 – Recordings, and the proposed recommendation to keep the recordings for a one year period and to direct staff to provide minutes of the Board meetings that are consistent with Roberts Rules of Order, Section 48 in recording what was done, and to include a brief summary of Board member topics presented under Business from Board Members. The recommendation and Board directive will presented to the Board for approval at the August 16 regular meeting. Discussion followed.

Minutes and Recording of the Board

The committee adjourned at 6:09 p.m.

The Teaching and Learning Committee Chair Sam Davis convened the meeting at 6:10 p.m. Committee members in attendance: Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Ms. Peggy Campo (Norco College) and Mr. Lee Nelson (Riverside City College/RCCD); and CSEA Representative: Mr. Gustavo Segura.

TEACHING AND LEARNING COMMITTEE

Dr. Tillquist, Ms. Jennifer Stewart, and Mr. Arman Hovakemian presented the committee with a summary of the three formal partnership agreements between the Naval Surface Warfare Center (Corona Division) and the Riverside Community College District (RCCD) to promote educational, workforce, and economic development with the colleges and regional businesses, noting there is no funding required from either party for these agreements. Discussion followed.

Presentation on Partnership with Naval Surface Warfare Center

Dr. Steinback presented the committee with an informational presentation on the potential partnership between Riverside Community College District and the County of Riverside Probation which would enable individuals released to the county probation department to attend college and receive job training. This program is intended for non-serious, non-violent, and non-sexual

Presentation on Partnership Promotion Community and Student Success with County of Riverside Probation Department

offenders. Discussion followed.

Dr. Steinback led the committee review of Board Policy and Administrative Procedure 3510 - Workplace Violence & Safety and Board Policy 5500 - Standards of Student Conduct. The recent threats to faculty were discussed, as well as proposed Board policy revisions, changes in reporting practices, development of a communication plan, and incorporating recommended threat language in the course syllabi. Discussion followed.

Presentation on Responding to Threats: Actions and Recommendations

The committee adjourned the meeting at 7:17 p.m.

The Board recessed at 7:18 p.m. and reconvened at 7:26 p.m.

RECESSED/RECONVENED

The Planning and Operations Committee Chair Mary Figueroa convened the meeting at 7:27 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Ms. Peggy Campo (Norco College) and Mr. Lee Nelson (Riverside City College/RCCD); and CSEA Representative: Mr. Gustavo Segura.

PLANNING AND OPERATIONS COMMITTEE

Mr. Antonio Dupre' and Mr. Erick Staples of Padilla & Associates, Inc., provided the committee with the annual status update covering the period July 1, 2010 to June 30, 2014, for the District's Project Labor Agreement oversight that included a review of the District's achievements in meeting RCCD's economic development initiatives. Past and active projects were discussed as well as comparisons of non-union and union project awards. Discussion followed.

Annual Presentation on Status Update of Project Labor Agreement by Padilla and Associates

The committee adjourned the meeting at 8:03 p.m.

The Resources Committee Chair Janet Green convened the meeting at 8:04 p.m. Committee members in attendance: Mr. Aaron Brown, Vice Chancellor, Business and Financial Services, Ms. Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Ms. Peggy Campo (Norco College) and Mr. Lee Nelson (Riverside City College/RCCD); CSEA Representative: Mr. Gustavo Segura; and Management Association Representative: Ms. Beth Gomez.

RESOURCES COMMITTEE

Ms. Carlson and Mr. Doering presented the committee with an overview of the budget augmentation requested for the Network Operations Center project by \$500,000 that will be presented to the Board for approval at the August 19 regular meeting. Discussion followed.

Budget Augmentation for Network Operations Center Project

The committee adjourned the meeting at 8:07 p.m.

The Facilities Committee Chair Nathan Miller convened the meeting at 8:08 p.m. Committee members in attendance: Ms. Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Ms. Peggy Campo (Norco College) and Mr. Lee Nelson (Riverside City College/RCCD); CSEA Representative: Mr. Gustavo Segura; and Management Association Representative: Mr. Gustavo Ocegüera.

FACILITIES COMMITTEE

Mr. Doering presented the committee with the agreement amendment for the Utility Infrastructure Project for Norco College and Riverside City College for construction management services with Tilden-Coil Constructors, Inc. in the amount not to exceed \$35,792.13 that will be presented to the Board for approval at the August 19 regular meeting. Discussion followed.

Agreement Amendment No. 1 for the Utility Infrastructure Project at Norco College and Riverside City College with Tilden-Coil Constructors, Inc.

The committee adjourned the meeting at 8:12 p.m.

Adjourned

The Board adjourned to closed session at 8:13 p.m. and reconvened at 8:40 p.m. after considering the following closed session items:

ADJOURNED TO CLOSED SESSION/RECONVENED

The Board of Trustees unanimously approved the appointment of Dr. Irving Hendrick to Special Assistant to the Chancellor.

Pursuant to Government Code Section 54957, Public Employee Appointment Title: Special Assistant to the Chancellor

The Board of Trustees unanimously approved the employment agreement between Riverside Community College District and Dr. Irving Hendrick.

Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator, District Designated Representative: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Special Assistant to the Chancellor

The Board of Trustees announced that no action was taken.

Conference with Legal Counsel - Existing Litigation (Paragraph (1) of Subdivision (D) of Government

Code Section 54956.9 - PCN3,
Inc. v. Riverside Community
College District, Riverside County
Superior Court Case No.
RIC1310471.

The Board adjourned the meeting at 8:41 p.m.

ADJOURNED

Agenda Item (II-B)

Meeting 9/16/2014 - Regular

Agenda Item Approval of Minutes (II-B)

Subject Minutes of the Board of Trustees Regular Meeting of August 19, 2014

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the August 19, 2014 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Michelle Haeckel, Administrative Assistant, Office of the Chancellor

Attachments:

[081914_MIN](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF AUGUST 19, 2014

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:05 p.m., Center for Student Success, Room 217, Norco College, 2001 Third Street, Norco, California

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Nathan Miller, Secretary
Sam Davis, Board Member
Mary Figueroa, Board Member
April Galvan, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services,
Workforce Development & Planning
Ms. Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources
Dr. Wolde-Ab Isaac, Interim President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Mr. Lee Nelson, Academic Senate Representative, District/Riverside City College
Mr. Sal Soto, Academic Senate Representative, Moreno Valley College
Dr. Dariush Haghghat, President, CTA

Guests Present

Mr. Koji Uesugi, Dean, Student Services, Norco College
Dr. Michael Illic, Director, Instructional Support Program, Corona-Norco Unified School District
Ms. Michelle Wohl, Regional Manager, Child Social Services of Riverside County Department of Public Social Services
Mr. Stanley Kitajima, Norco College Student
Mr. Nicholas Ferguson, Chair, Riverside Community College District Foundation

Student Trustee April Galvan led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Green/Miller moved that the Board of Trustees approve amending the agenda to consider Business From Board Members, Item XII-A, to be heard following the Student Report. Motion carried. (5 ayes)

AMEND AGENDA

Davis/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of June 3, 2014. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF JUNE 3, 2014

Miller/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of June 17, 2014. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF June 17, 2014

CHANCELLOR'S REPORTS

Presentations

Mr. Uesugi, Dr. Illic, Ms. Wohl, and Norco College/foster care student, Mr. Kitajima, reported on their knowledge and experiences regarding foster youth and educational needs; and, they discussed the program the college offers to assist foster care students. Much of the success for the college's program is attributed to the community partnerships and the varied steps taken to help foster students achieve their educational goals.

Presentation – Norco College Foster Youth Support Services

Ms. Thomas provided updates on Health Care noting that 100 percent appealed claims are paid and closed; over 2,000 audits have been adjusted, the PPO reflected savings and lower costs for prescription drugs, and the upcoming open enrollment.

Health Care Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Mr. Parsons and Mr. Ferguson presented the annual report and provided updates on the Citizens' Bond Oversight Committee introducing and acknowledging members and the constituency groups they represented. It was noted that the committee's major responsibility is to make sure that expenditures are in keeping with the laws governing the measure and were in keeping with the intent of the bond that voters' approved.

Presentation of 2013-14 Annual Report by Measure C Citizens' Bond

STUDENT REPORT

Student Trustee April Galvan presented the report about recent and future student activities at Norco, Moreno Valley, and Riverside City Colleges and Riverside Community College District.

CONSENT ITEMS

Action

Figueroa/Green moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$61,556,894 and District Warrant Claims totaling \$13,397,855;

Purchase Order and Warrant Report – All District Resources

Award Bid Number 2013/14-46 - Network Operations Center Project, in the total amount of \$2,372,739 to Adams Mallory Construction Co., Inc.;

Bid Award for the Network Operations Center Project

Ratify contracts totaling \$1,119,237 for the period of June 1, 2014 through July 31, 2014;

Contracts and Agreements Report Less than \$84,100 – All District Resources

Approve Amendment 1 in the amount of \$23,136.00 with CSU Fullerton Auxiliary Services Corporation;

Amendment to Subcontract No. S-5701-RCCD for Additional Funding between Riverside Community College District and CSU Fullerton Auxiliary Services Corporation

Approve the contract with OD Music, Inc. for the 2014-2015 Performance Riverside scheduled from August 1, 2014 through June 30, 2015 in the amount of \$206,865.00;

Contract for Performance Riverside Paymaster Services with OD Music, Inc.

Ratify the contract agreement 14-5357 for the time frame of July 1, 2014 through August 15, 2016, in the amount of \$180,000.00;

Contract for Nursing Education with Office of Statewide Health Planning and Development

Approve the out-of-state travel;

Out-of-State Travel

Authorize designated District administrators listed on the attached document to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, purchase orders, and grant documents;

Signature Authorization Update

Adopt Resolution No. 01-14/15 which establishes the 2014-2015 Gann Limit for the Riverside Community College District at \$177,679,352;

Resolution Regarding Appropriations Subject to Proposition 4 Gann Limitation - Resolution No. 01-14/15

Declare the property on the attached list to be surplus; find property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Surplus Property

Motion carried. (5 ayes)

BOARD COMMITTEE REPORTS

Governance

Blumenthal/Miller moved that the Board of Trustees amend Board Policy and Administrative Procedure 2365 - Recording, to the length of time that we maintain our recording of meetings from 30 days to one year. Motion carried. (5 ayes)

Minutes and Recordings of the Board

Blumenthal/Green moved that the Board of Trustees approve a directive to staff assisting at the Board meetings, especially in the area of Board comments, to not include everything that a Board member says, but, to provide line items as to what topics are discussed. Motion carried. (5 ayes)

Resources

Green/Miller moved that the Board of Trustees augment the budget for the Network Operations Center project by \$500,000; and, to provide a report to the Board of any funds not spent. Motion carried. (5 ayes)

Budget Augmentation for Network Operations Center Project

Facilities

Miller/Green moved that the Board of Trustees approve Agreement Amendment No. 1 for the Utility Infrastructure Project for Norco College and Riverside City College for construction management services with Tilden-Coil Constructors, Inc. in the amount not to exceed \$35,792.13. Motion carried. (5 ayes)

Agreement Amendment No. 1 for the Utility Infrastructure Project at Norco College and Riverside City College with Tilden-Coil Constructors, Inc.

ADMINISTRATIVE REPORTS

Vice Chancellors

Figueroa/Green moved that the Board of Trustees approve the fiscal year 2014-2015 holiday schedule for classified, confidential, and management employees. Motion carried. (5 ayes)

2014-2015 Holiday Schedule

Green/Miller moved that the Board of Trustees approve the increase of the salary schedules for all RCCD employees, as funded by the Cost of Living Adjustment (COLA) of .85%. Motion carried. (5 ayes)

Increase of Salary Schedules for all RCCD Employees as funded by the COLA of .85%

ACADEMIC SENATE REPORTS

Mr. Sal Soto presented the report on behalf of Moreno Valley College.

Moreno Valley College

Mr. Lee Nelson presented the report on behalf of Riverside City College and the District.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

BUSINESS FROM BOARD MEMBERS

Trustee Davis noted his attendance at college events and graduations. Raised idea of creating a cell phone “app” to enhance security and safety.

Update from Members of the Board of Trustees on Business of the Board.

Trustee Figueroa noted her attendance at college events and graduations. Raised importance of BCTC partnership and upcoming presentation at National ACCT conference.

Trustee Miller noted his attendance at college events and graduations. Raised attention of drought and our role as a District. Interested in meeting with all feeder K-12 boards.

Trustee Green noted her attendance at college events and graduations. Praised support of Board attending student activities and events.

Trustee Blumenthal noted her attendance at college events and graduation, and her introduction of Chancellor Burke at Good Morning Riverside. Concurred with Trustee Figueroa of importance of BCTC and preparation for the ACCT presentation. Noted the international event at Riverside

Aquatics and the economic impact. Expressed need to have bi-monthly reports on retirement funding.

ADJOURNED TO CLOSED
SESSION/RECONVENED

The Board adjourned to closed session at 8:12 p.m. and reconvened at 9:04 p.m., announcing no action had been taken.

Conference with Legal
Counsel – Existing Litigation
[Paragraph (1) of Subdivision
(D) of Government Code
Section 54956.9]

The Board adjourned the meeting at 9:07p.m.

ADJOURNED

Agenda Item (II-C)

Meeting	9/16/2014 - Regular
Agenda Item	Approval of Minutes (II-C)
Subject	Minutes of the Board of Trustees Special Meeting of August 26, 2014.
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommended approving the August 26, 2014 Board of Trustees Special meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[082614_MIN](#)

MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING
OF AUGUST 26, 2014

President Blumenthal called the special meeting of the Board of Trustees to order at 5:43 p.m., in the Alumni House, 3564 Ramona Drive, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Sam Davis, Board Member
Mary Figueroa, Board Member
Janet Green, Vice President
Nathan Miller, Secretary

Trustees Absent

April Galvan, Student Trustee

Staff Present

Michael L. Burke, Ph.D.

Guest(s)

Dr. Cindra Smith, Consultant

Trustee Miller led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The Board members held a retreat regarding communication relations facilitated by Dr. Cindra Smith.

BOARD RELATIONS AND
COMMUNICATIONS

The Board adjourned the meeting at 8:15 p.m.

ADJOURNMENT

Agenda Item (III-A)

Meeting	9/16/2014 - Regular
Agenda Item	Public Hearing (III-A)
Subject	Public Hearing and Budget Adoption for the 2014-2015 Riverside Community College District Budget inclusive of Resolution No. 02-14/15 Temporarily Suspending 5% Fund Balance Target
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees: 1) Hold a public hearing on the 2014-2015 budget; 2) Adopt Resolution Number 02-14/15 to Temporarily Suspend the 5% Fund Balance Target; and 3) Adopt the 2014-2015 Budget for the Riverside Community College District.

Background Narrative:

Attached for the Board's review is a copy of the proposed final budget for the 2014-2015 fiscal year. The 2014-2015 budget proposal was previously discussed at the Board's Resources Committee meeting on September 2, 2014. At the June 17, 2014 Board meeting, a Public Hearing on the FY 2014-2015 budget was set for 6:00 p.m. on September 16, 2014. Staff proposes that the Board hold an open public hearing and hear testimony on the budget. Upon close of the hearing, the Board will take action on the 2014-2015 Riverside Community College District Budget.

Resolution No. 02-14/15 is prepared to support the budget by temporarily suspending the 5% Fund Balance Target and lower it to 4.28% for fiscal year 2014-2015. Board Policy 6200 was approved by the Board on September 16, 2014, it specifies a fund balance target concept for Riverside Community College District's annual budget development process. The fund balance target concept applies to the Unrestricted General Fund budget and equals a minimum of 5% of the sum of the projected beginning fund balance for a particular fiscal year and estimated revenues for that year.

The FY 2014-15 Tentative Budget identified a budget shortfall of approximately \$3.46 million. During the FY 2014-15 Final Budget development process, a number of budget adjustments occurred, both positive and negative, resulting in a narrowing of the budget gap such as; higher than anticipated beginning fund balance; additional apportionment; additional State mandate block grant funding; lower than expected health insurance increases; a lower STRS increase, increases to associate faculty and overload budgets; an allocation to Norco College to partially address entity budget alignment; and increased non-resident tuition and lottery revenue.

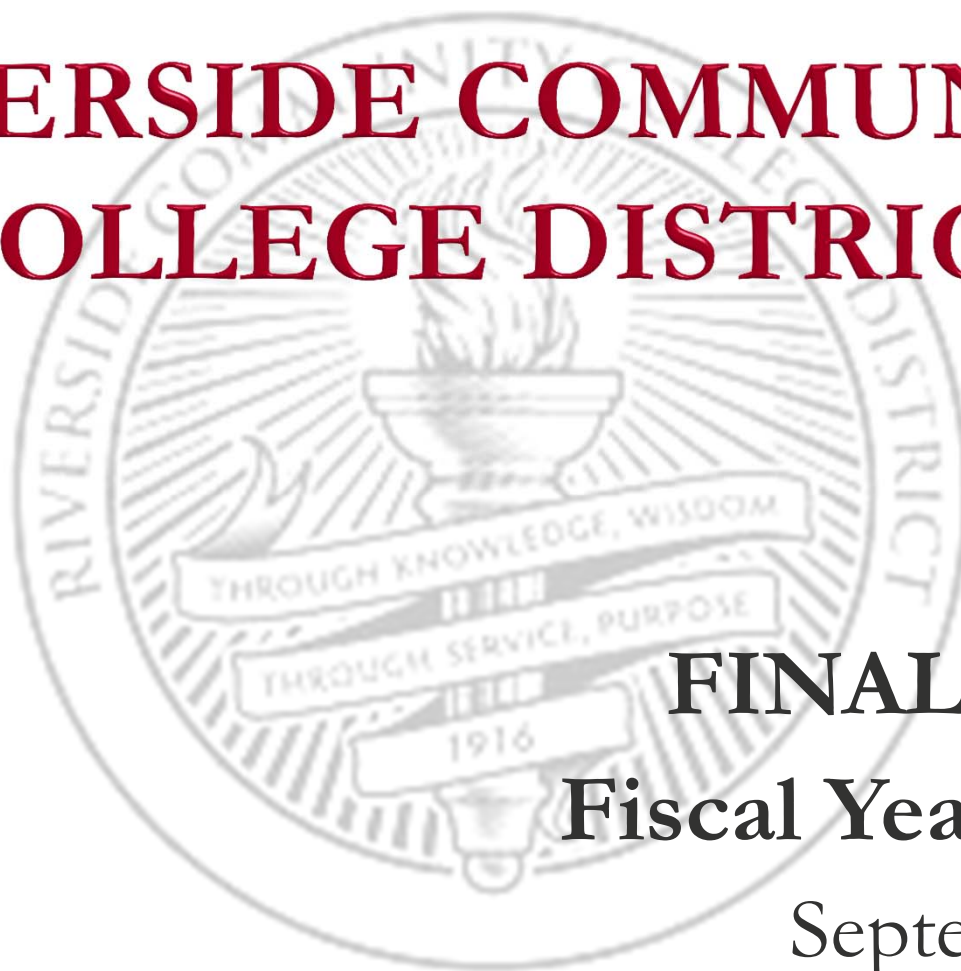
However, these budget adjustments along with the budget savings from FY 2013-14 were not sufficient to fully resolve the budget shortfall and still achieve the fund balance target. Therefore, staff is recommending that the Board approve a resolution to temporarily suspend the 5% fund balance target concept and lower it to 4.28% for fiscal year 2014-15.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[09162014_Presentation – FY 2014-15 Final Budget](#)
[09162014_Resolution No. 02-14/15 – Temporarily Suspend Fund Balance Target](#)
[09162014_Detail by Resource – FY 2014-15 RCCD Final Budget](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT



FINAL BUDGET Fiscal Year 2014-2015

September 2, 2014

RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2014-2015 Final Budget

(In Millions)

FY 2014-2015

Unrestricted Resources - New

	<u>CCC System</u>	<u>RCCD</u>
COLA (.85%)	\$ 47.3	\$ 1.1
Access (2.75%/3.43%)	140.4	4.1
Mandate Block Grant	49.5	1.1
Total	\$ 237.2	\$ 6.3

Restricted Resources - New

Student Success and Support Program	\$ 100.0	\$ 2.3
Student Success and Support Program - Equity	70.0	1.6
Career Technical Education	50.0	1.2
Deferred Maintenance (No Match Required)	148.0	3.5
Disabled Students Programs and Service (DSP&S)	30.00	0.7
Total	\$ 398.0	\$ 9.3

Other

Apportionment Deferral "Buy Down"	\$ 497.8	\$ 19.3
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The seal of the Riverside Community College District is a circular emblem. It features a central figure holding a torch, with rays emanating from behind. The text "RIVERSIDE COMMUNITY COLLEGE DISTRICT" is written around the top inner edge. Below the figure, a banner reads "THROUGH KNOWLEDGE, WISDOM", and another banner below that reads "THROUGH SERVICE, PURPOSE". The year "1916" is inscribed at the bottom of the seal.

FY 2014-2015 FINAL BUDGET

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2014-2015 Final Budget

	<u>FY 2014-2015</u>
Beginning Balance at July 1, 2014	\$ 12.74
Revenues	146.27
	<hr/>
Total Available Funds	\$ 159.01
Less Contingency Reserve	(7.80)
	<hr/>
Amount Available for Expenditures	\$ 151.21
Expenditures	151.21
	<hr/>
Remaining Balance	<u><u>\$ -</u></u>



RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2014-2015 Final Budget

Revenues

	FY 2013-14
FY 2013-14 Base Revenue Budget	\$ 138.96
Significant Revenue Adjustments	
COLA at .85%	\$ 1.11
FY 2014-15 Access at 3.43%	4.14
Lottery	0.30
Non-Resident Tuition	0.26
Mandate Block Grant	1.14
Other	0.36
Total Revenue Adjustments	7.31
FY 2014-15 Base Revenue Budget	\$ 146.27



RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Final Budget

Expenditures

	FY 2014-15
FY 2013-14 Base Expenditure Budget	\$ 144.01
Salary Increase (.85%)	\$ 0.87
Enrollment Management Increase/Assoc. Faculty/Overload Alignment	2.35
Budget Allocation Model - Entity Budget Alignment - Norco College	0.25
Personnel Step/Column/Growth/New/Placement/Classification/Other	1.45
Net Health Benefits (+5.99%)	0.85
Off-Year Board of Trustees Election	0.60
Net General Liability and Property Expense	(0.23)
STRS Rate Increase (to 8.88%)	0.37
PERS Rate Increase (to 11.77%)	0.09
Utilities	0.40
Contracts and Agreements	0.20
Total Expenditure Adjustments	7.20
FY 2014-15 Base Expenditure Budget	\$ 151.21



FY 2014-2015 Contingency Reserve

Unaudited Beginning Balance, July 1	\$ 12.74 M
Net Reduction to Ending Balance	(4.94) M
Contingency Reserve – 4.28% of Unrestricted Funds	\$ 7.80 M

Contingency Reserve at 5.0%	\$ 8.96 M
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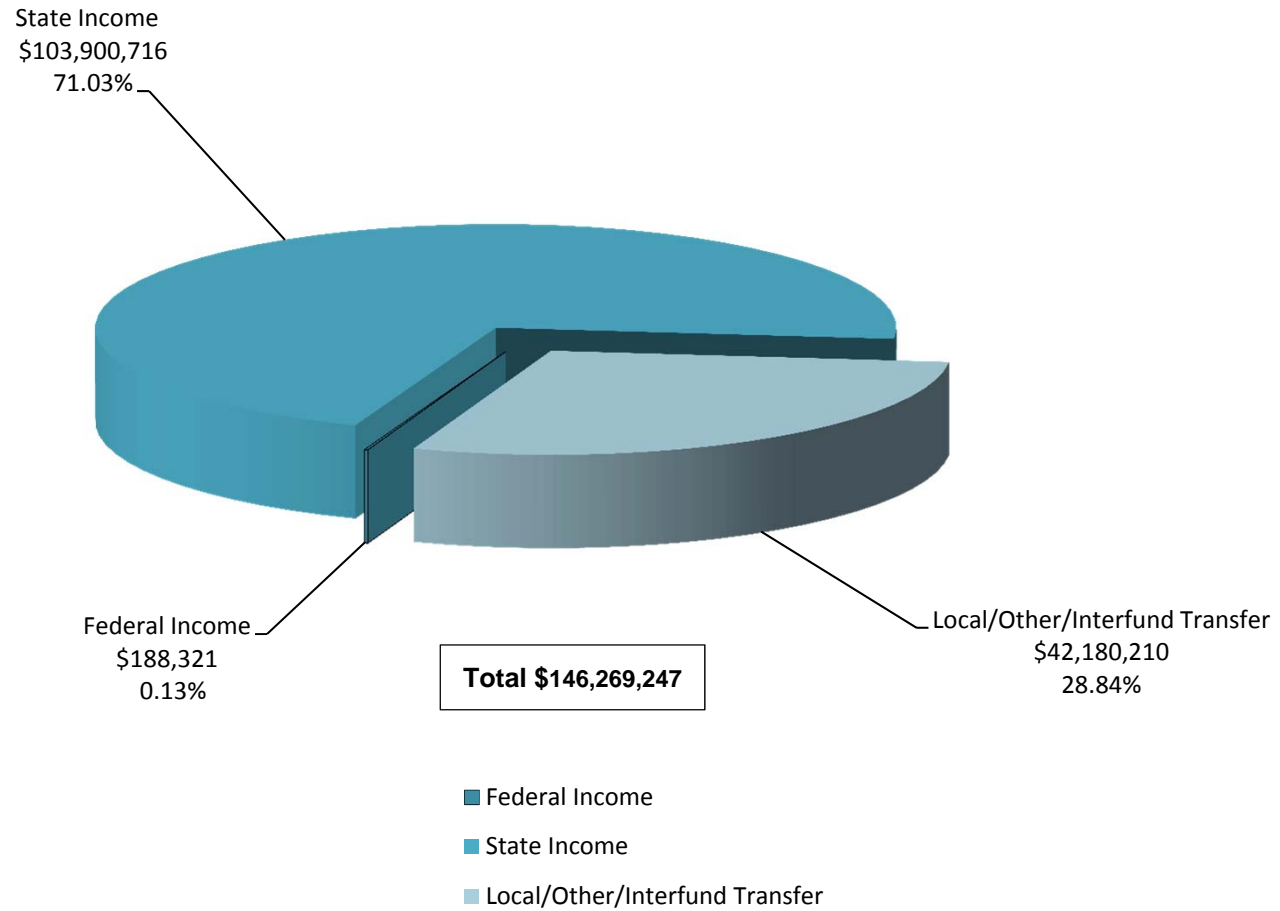


Contingency/Fund Balance History

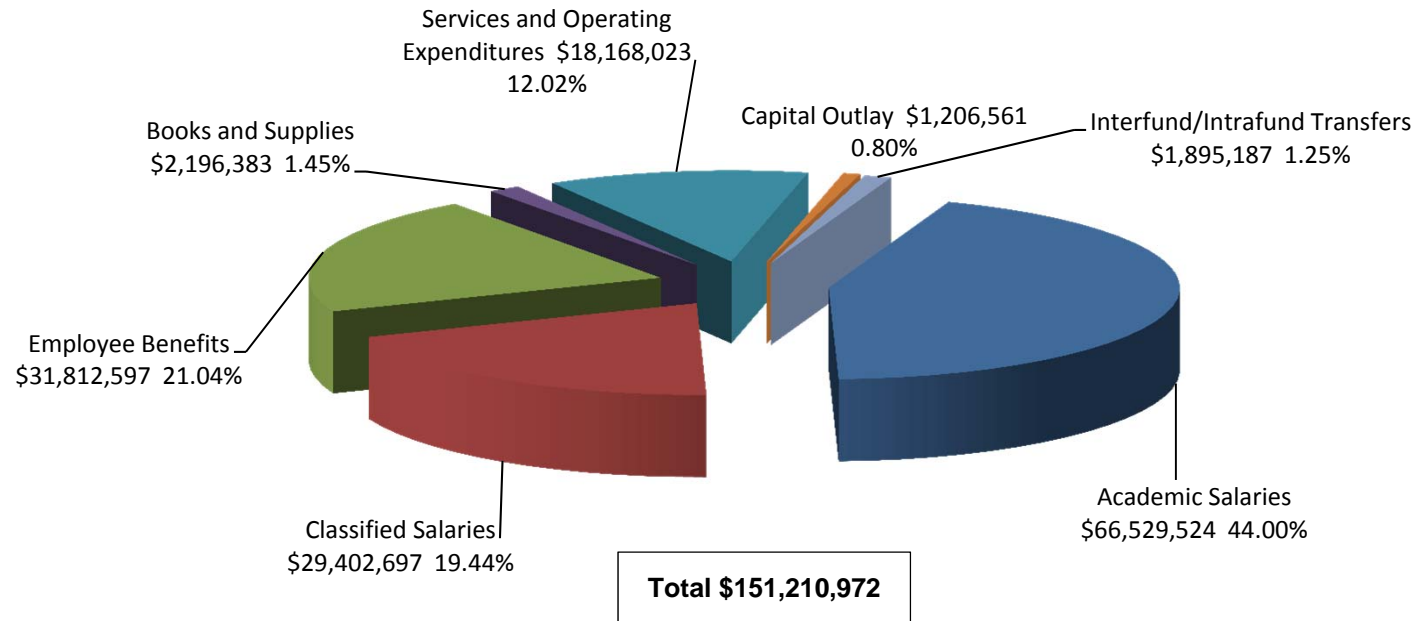
FY	Adopted Contingency Balance	% of Available Funds	Actual Ending Fund Balance	% of Available Funds
2013-14	\$ 6,358,532	3.81%	\$ 12,743,536	7.65%
2012-13	\$ 4,560,030	3.05%	\$ 11,407,409	7.52%
2011-12	\$ 5,840,447	4.00%	\$ 6,840,049	4.57%
2010-11	\$ 8,729,056	5.09%	\$ 13,342,484	7.98%
2009-10	\$ 8,391,878	5.50%	\$ 11,172,448	6.76%
2008-09	\$ 12,566,801	7.37%	\$ 13,903,627	9.32%
2007-08	\$ 9,423,484	5.83%	\$ 19,259,076	13.45%



Revenue 2014-2015



Expenditures 2014-2015

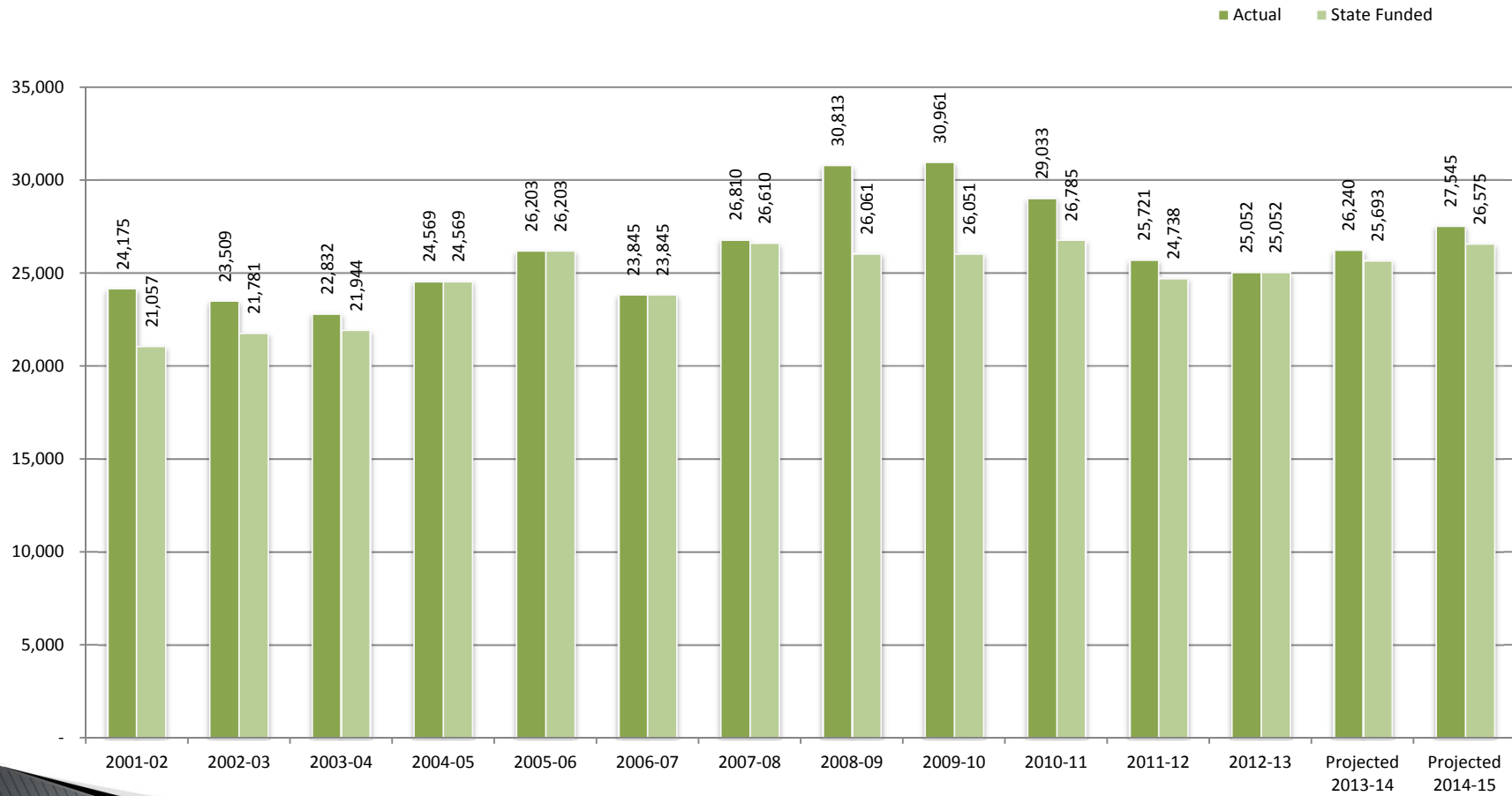


- Academic Salaries
- Classified Salaries
- Employee Benefits
- Books and Supplies
- Services and Operating Expenditures
- Capital Outlay
- Interfund/Intrafund Transfers

FTES

Riverside Community College District

Historical Look at Resident Credit FTES - Actual vs. State Funded



FY 2014-15 Credit FTES Projections

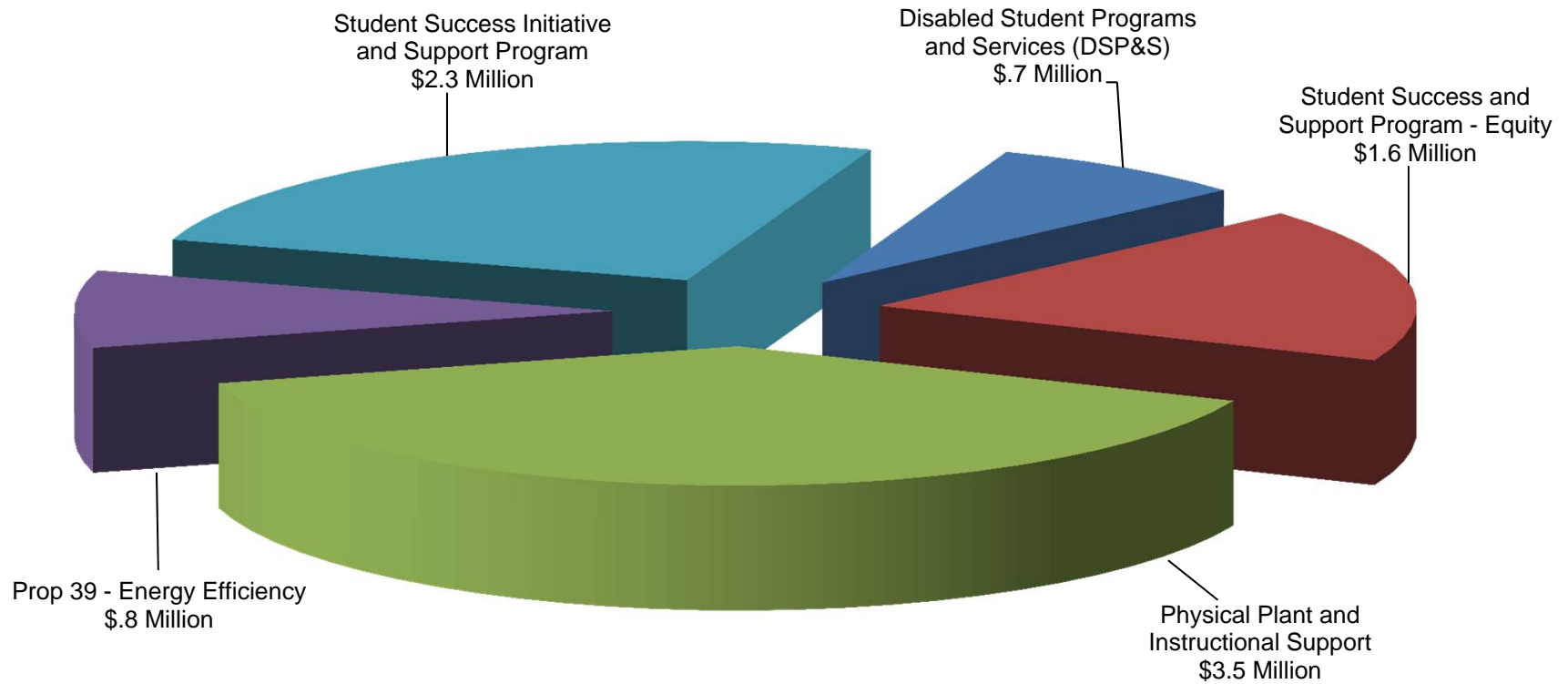
	<u>FY 2014-2015</u>
Base FTES	25,693.21
3.43% Access*	<u>882.24</u>
Total Funded FTES	26,575.45
3.65% Unfunded FTES Target	<u>969.73</u>
FTES Target	<u><u>27,545.18</u></u>

* The State adopted budget calls for delaying implementation of a new growth formula until FY 2015-16.

Credit FTES Targets by College FY 2014-2015

	FY 2014-2015 Credit FTES Targets	Credit FTES %
RCC	14,819.30	53.80%
NC	6,362.94	23.10%
MVC	<u>6,362.94</u>	<u>23.10%</u>
Total	<u>27,545.18</u>	<u>100.00%</u>

Categorical Program Increases



Total \$8.9 Million

- Disabled Student Programs and Services (DSP&S)
- Student Success and Support Program - Equity
- Physical Plant and Instructional Support
- Prop 39 - Energy Efficiency
- Student Success Initiative and Support Program (SSSP formerly known as Matriculation)

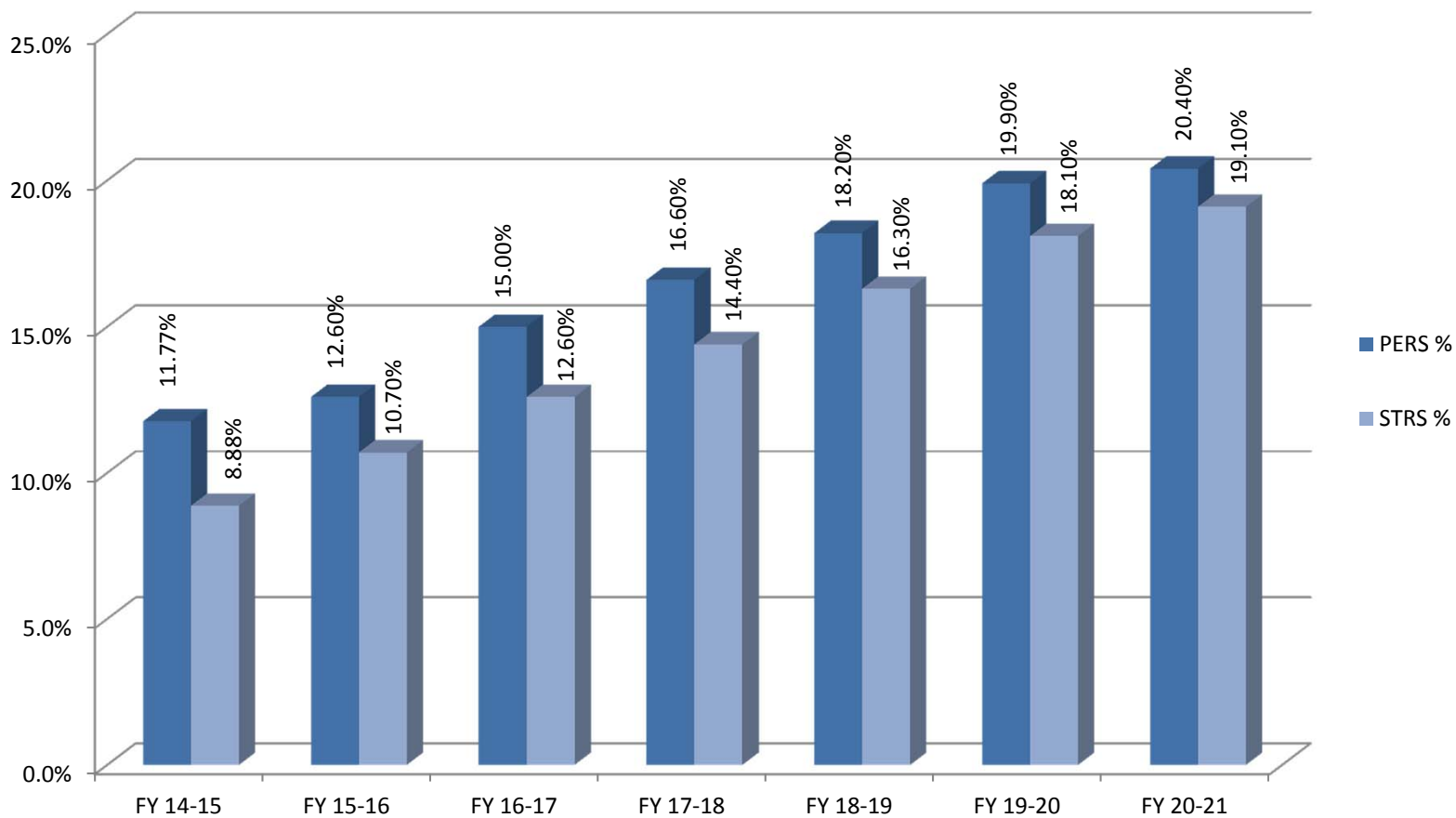


LOOKING AHEAD

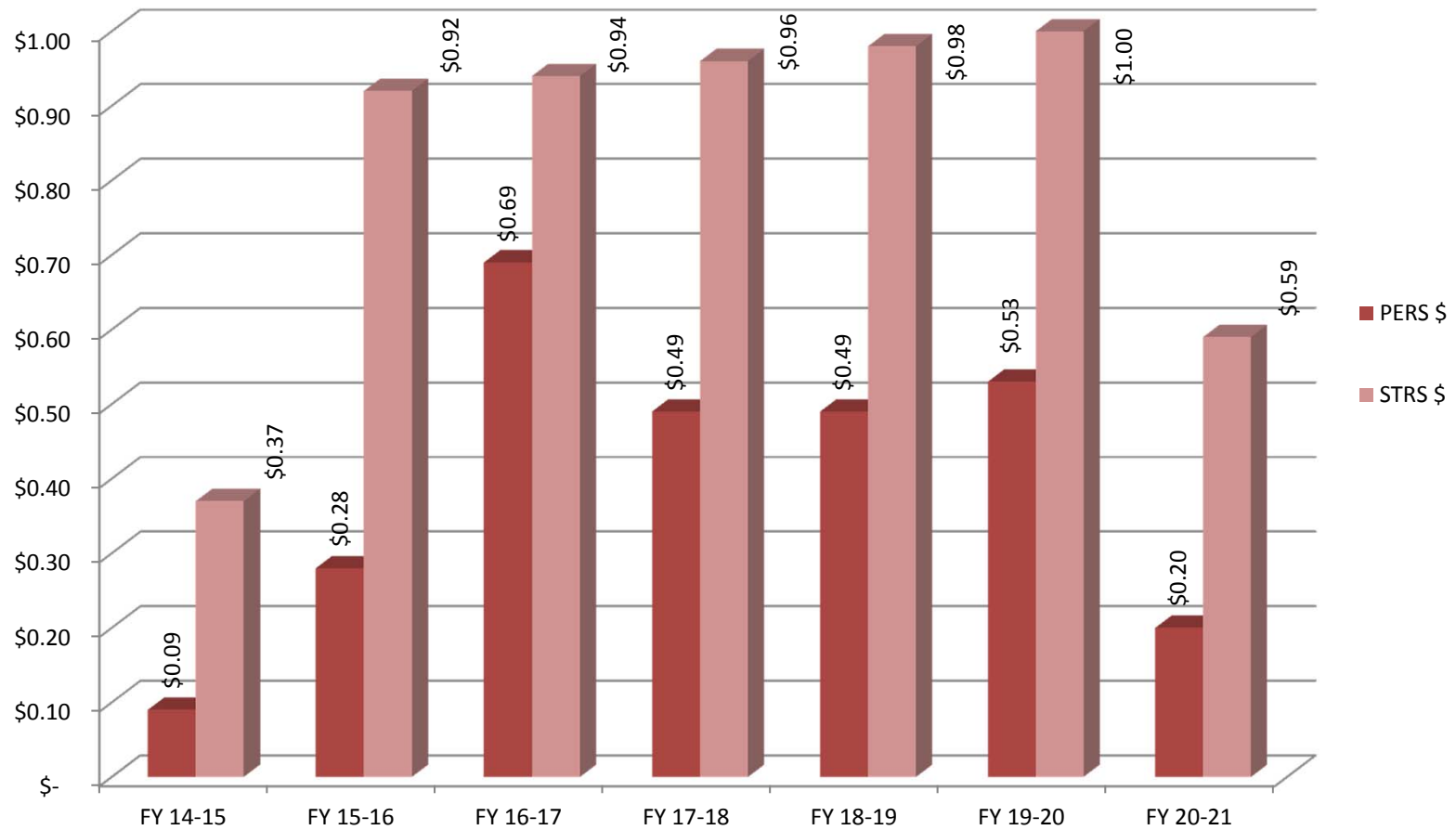
Challenges and Opportunities

- ▶ Expiring Sales Tax and personal Income Tax Rates under Proposition 30 Beginning in 2016
- ▶ Multi-year Rate Increases for STRS and PERS
- ▶ New Apportionment Growth Formula
- ▶ Impact of Affordable Care Act on District Health Costs
- ▶ Accreditation Recommendations
 - Total Cost of Ownership
 - Technology Plan
 - Other Post Employees Benefits – Retiree Health Benefits
- ▶ Expiring Bargaining Unit Agreements
- ▶ New Facilities Coming Online
- ▶ “Great Recession” Obligations – La Sierra Fund Repayment and Golden Handshake Payments

PERS and STRS Projected % Rate Annual Increases



PERS and STRS Projected \$ Annual Budget Increases



CCC Budget Proposal FY 2015-2016

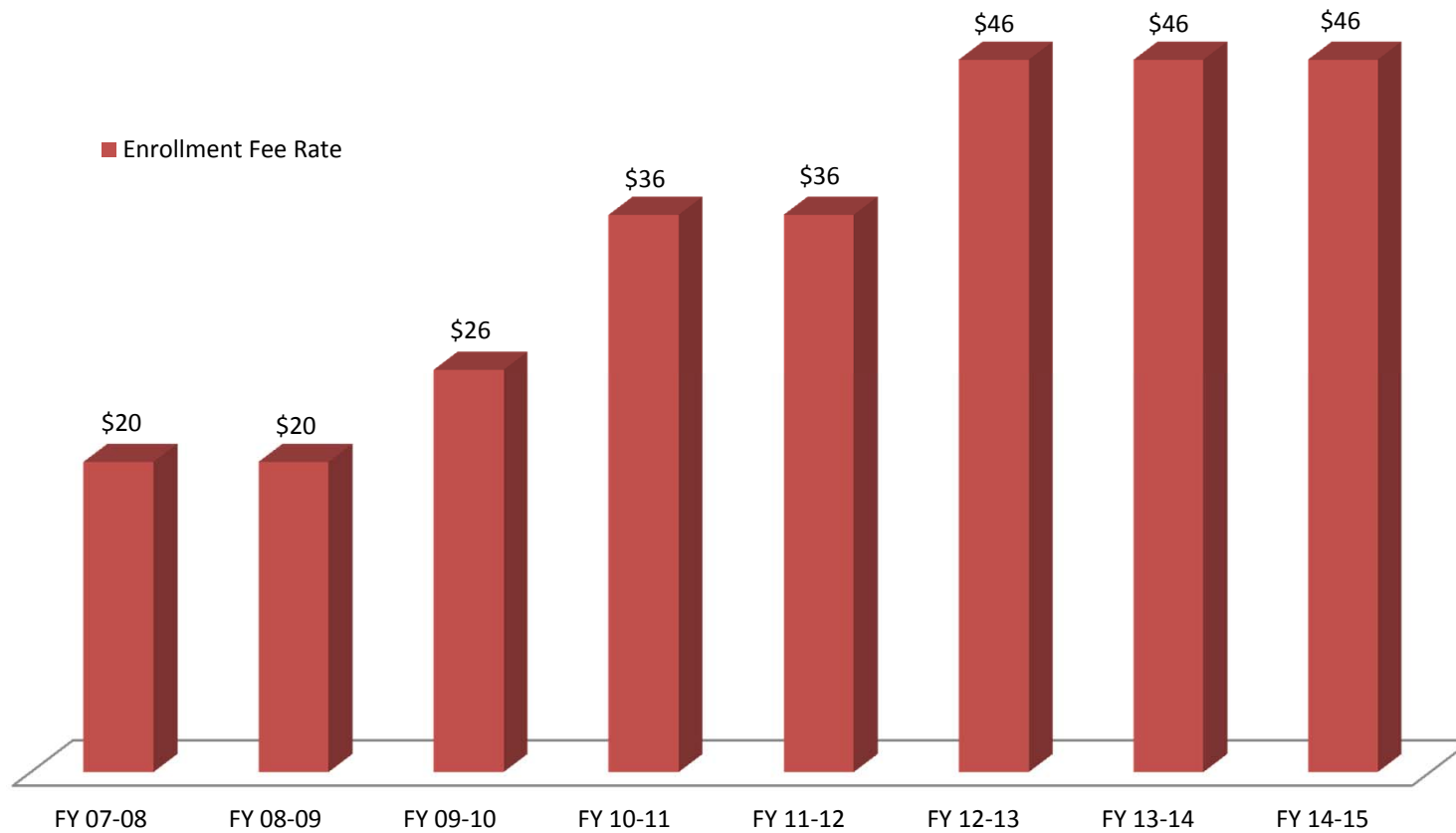
- ▶ COLA (3%) - \$180 Million
- ▶ Access (2%) - \$120 Million
- ▶ Full-Time and Part-Time Faculty - \$100 Million
- ▶ Categorical Restoration - \$85 Million
- ▶ Student Success and Student Equity Plans - \$200 Million
- ▶ Economic and Workforce Development - \$25 Million
- ▶ Professional Development - \$25 Million
- ▶ One-Time Funds (If Available)
 - Deferred Maintenance/Instructional Equipment
 - Unfunded Mandates



The seal of River State Community College District is a circular emblem. It features a central torch with a flame, set against a background of radiating lines. The text "RIVER STATE COMMUNITY COLLEGE DISTRICT" is written around the top inner edge of the circle. Below the torch, a banner reads "THROUGH SERVICE, PURPOSE". At the bottom of the seal, the year "1916" is inscribed.

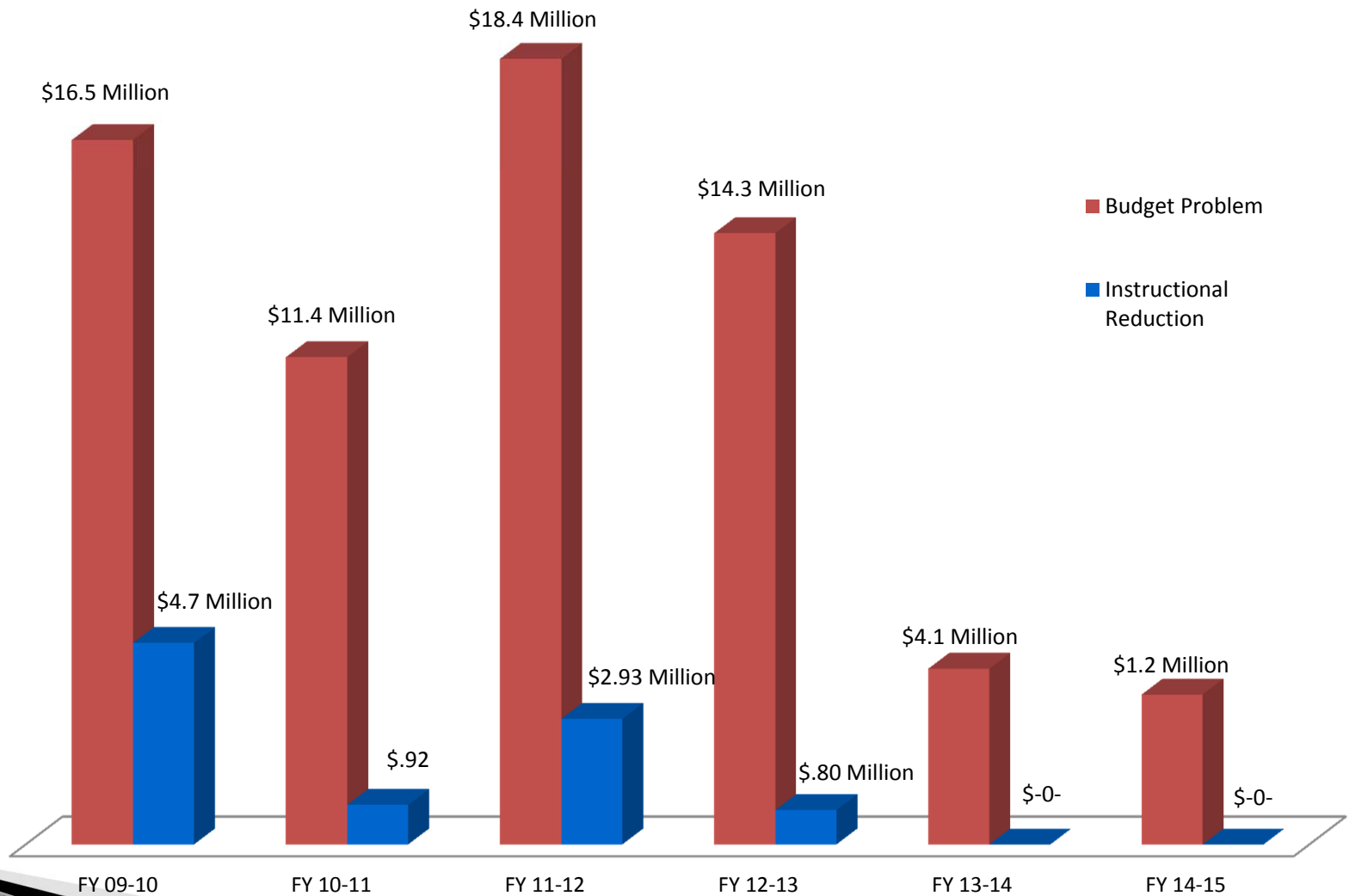
RECENT BUDGET HISTORY

Enrollment Fee Rate Per Unit

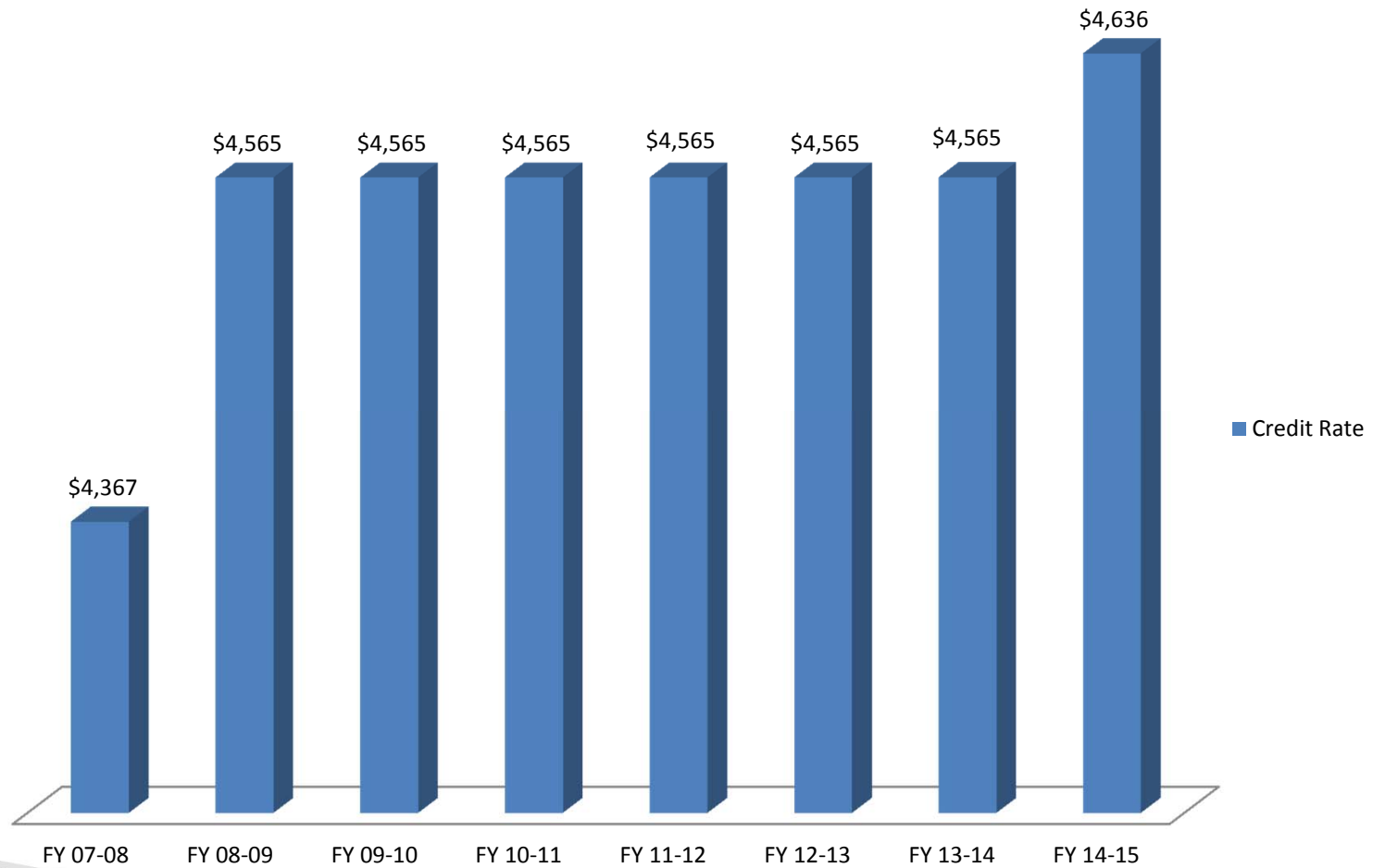


RCCD Budget Problem

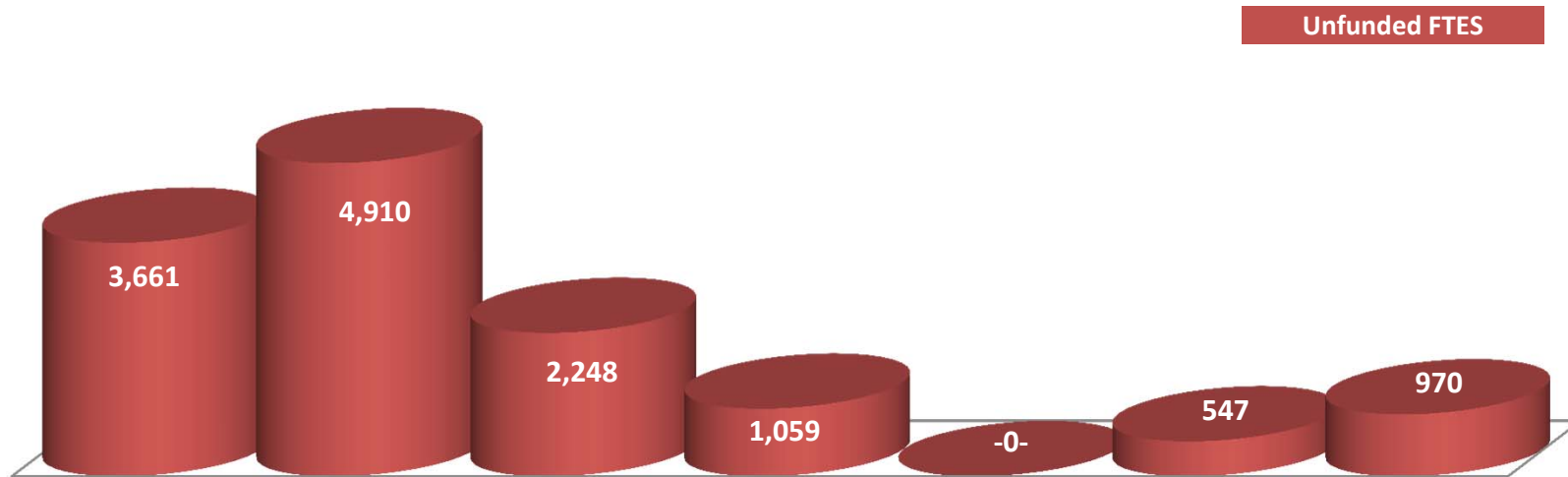
FY 2009-10 through FY 2014-15



CCC Base Funding Rate Per Credit FTES



Credit FTES



FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	
27,010	26,051	26,785	24,738	25,052	25,693	26,575	Funded FTES
30,671	30,961	29,033	25,797	25,052	26,240	27,638	Actual FTES

*As of 2nd Principal Apportionment

**Based on Advance Apportionment and 4% Unfunded Target

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO TEMPORARILY SUSPEND THE MINIMUM 5.0% FUND BALANCE
TARGET AND LOWER IT TO 4.28% FOR FY 2014-2015

RESOLUTION No. 02-14/15

WHEREAS the governing board of the Riverside Community College District has adopted Board Policy 6200 – Budget Preparation which specifies a minimum 5.0% fund balance target concept for the Unrestricted General Fund budget, calculated from the sum of the projected beginning balance for a particular fiscal year and the estimated revenues for that year, and is the first item funded in the budget for any fiscal year; and

WHEREAS the minimum 5.0% fund balance target concept is a guiding principle for the Budget Allocation Model; and

WHEREAS the District identified an estimated budget shortfall of \$3.46 million during the FY 2014-2015 Tentative Budget development process; and

WHEREAS budget adjustments were implemented during the FY 2014-15 Final Budget development process resulting in a net reduction to the estimated budget shortfall of \$2.3 million but were still insufficient to fully eliminate the shortfall; and

WHEREAS it is deemed necessary to temporarily suspend the minimum 5.0% fund balance target concept and lower it to 4.28% for FY 2014-15 to balance the Unrestricted General Fund budget; and

NOW, THEREFORE, the Board of Trustees of the Riverside Community College District does hereby resolve to temporarily suspend the minimum 5.0% fund balance target concept and lower it to 4.28% for FY 2014-2015.

PASSED AND ADOPTED this 19th day of September 2014, at the regular meeting of the Riverside Community College District Board of Trustees.

President of the Board of Trustees
Riverside Community College District

RCCD

RIVERSIDE COMMUNITY COLLEGE DISTRICT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

2014-2015 BUDGET

-Detail by Resource-

Presented by

Michael L. Burke, Ph.D.
Chancellor



BOARD OF TRUSTEES

Virginia Blumenthal
Janet Green
Nathan Miller
Mary Figueroa
Samuel Davis

President
Vice President
Secretary
Trustee
Trustee

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FINAL BUDGET

Fiscal Year 2014-2015

INTRODUCTION

The budget is an essential management tool that links an organization's goals and strategic intent with its current year objectives. Additionally, it provides a framework within which an organization's goals and objectives can be evaluated, and it establishes criteria for the allocation and expenditure of those funds available for current operations.

The 2014-2015 budget for the Riverside Community College District serves as its financial plan, and more importantly, it represents a dollars and cents formulation of the District's educational plan for the fiscal year July 1, 2014 through June 30, 2015. Thus, the accompanying budget provides a basis for consideration of the resource requirements and spending patterns associated with the District's educational objectives for this fiscal year.

THE COLLEGE DISTRICT

Riverside Community College was founded in 1916 in response to a general petition of the electors under provisions of the State Code allowing for the creation of extended secondary programs in existing school districts. Initially, the College was affiliated with the Riverside Polytechnic High School District and served students from that district. On July 1, 1964, formal affiliation with the Riverside Unified School District was terminated by the electors through the creation of a separate community college district under the direction of an independent community college Board of Trustees. The legal entity which operates the District is officially known as the Riverside Community College District and encompasses the Alvord, Corona/Norco, Jurupa, Moreno Valley, Riverside and Val Verde Unified School Districts.

Sensitive to community needs since its inception, Riverside Community College District provides a variety of enriching educational opportunities to the citizens it serves. The District is academically, economically, physically and readily accessible to the broadest possible spectrum of its potential student body through optimum use of its resources. In recognition of diverse student needs, the District seeks to contribute to the intellectual, cultural, social and economic welfare of the communities it serves by enabling students to develop their potential as free, creative and skillful individuals.

DISTRICT'S MISSION STATEMENT

Riverside Community College District is dedicated to the success of its students and to the development of the communities it serves. By facilitating its Colleges and learning centers to provide educational and student services, it meets the needs and expectations of its unique communities of learners. The District provides the Colleges with leadership in the areas of advocacy, stewardship and planning.

DISTRICT VISION AND VALUES

VISION

Riverside Community College District is committed to service excellence by providing opportunities for learning, personal enrichment, innovation and community development.

VALUES

Riverside Community College District is committed to the following set of shared values that form its core beliefs and guide its actions.

Legacy

- Heritage
- Standards
- Foundation of future

- Sustainability
- Responsibility/accountability
- Transparency/collaboration
- Integrity

Inclusiveness

- Appreciation of diversity/equity
- Respect
- Collegiality
- Shared governance

Enrichment

- Economic development
- Lifetime learning
- Professional development
- Community advancement

Service

- To students
- To community
- To the Colleges
- Education/service learning

Excellence

- Innovation
- Student success
- Organizational effectiveness
- Learning environment

Stewardship

- Planning
- Resource Development

Shareholders

- Economic partner
- Community mindedness
- Community responsibility

COLLEGE MISSION STATEMENTS

MORENO VALLEY

Moreno Valley College inspires, challenges, and empowers our diverse, multicultural community of learners to realize their goals; promotes citizenship, integrity, leadership, and global awareness; and encourages academic excellence and professionalism.

To accomplish this mission, we provide comprehensive support services, developmental education, and academic programs leading to:

- Baccalaureate Transfer
- Associate Degrees in Arts and Sciences
- Certificates in Career and Technical Education Fields
- Post-employment Opportunities

NORCO

Norco College serves our students, our community, and its workforce by providing educational opportunities, celebrating diversity, and promoting collaboration. We encourage an inclusive, innovative approach to learning and the creative application of emerging technologies. We provide foundational skills and pathways to transfer, career and technical education, certificates and degrees.

RIVERSIDE

Riverside City College provides a high-quality affordable education to a diverse community of learners by offering career-technical, transferable, and pre-college courses leading to certificates, associate degrees, and transfer. Based on a learner-centered philosophy, the College fosters critical thinking, develops information and communication skills, expands the breadth and application of knowledge, and promotes community and global awareness. To help students achieve their goals, the College offers comprehensive learning and student support services, student activities, and community programs. RCC empowers and supports students as they work toward individual achievement, intellectual curiosity, and life-long learning.

THE FY 2014-2015 STATE BUDGET

AND

IMPLICATIONS FOR THE

CALIFORNIA COMMUNITY COLLEGES

AND

RIVERSIDE COMMUNITY COLLEGE DISTRICT

California State Budget, 2014-15

Budget Update: 2014-15 Enacted Budget

The approved budget once again reflects the impact of the passage of Proposition 30 as well as a more stable fiscal footing for the State of California. The approved budget provides increased revenues for education, and continues the restoration of cuts to education that occurred in prior years.

The budget advances a multiyear plan that is balanced, pays down budgetary debt, saves for a “rainy day”, and shores up the teachers’ pension system.

The State’s recent budget problems were amplified by the often referenced “wall of debt” consisting of an unprecedented level of debt, deferrals and budget obligations accumulated over the past decade. The 2014-15 budget reduces more than \$10 billion of this debt by paying down \$5 billion of education deferrals, paying off economic recovery bonds, repaying various special fund loans, and funding \$100 million for mandate claims owed to local governments. The budget also contains \$688 million to reduce deferred maintenance on critical infrastructure. Also, if revenues are higher than anticipated in FY 2014-15, the additional funds will be directed to pay off the remaining education deferrals.

The California State Teachers’ Retirement System (CalSTRS) has rarely been adequately funded. Recently, reduced contributions, benefit enhancements, and stock market crashes have reduced the system’s funding status to the current 67% and set it on a consistent downward trajectory. Barring State action, the system would run out of money in 33 years.

The State budget sets forth a plan of shared responsibility among the State, school districts and teachers to shore up the teachers’ pension system. The first year’s contributions total about \$275 million. Contributions will increase in subsequent years, reaching more than \$5 billion annually by 2020-21. Total contributions today equal 19.3% of teacher payroll and will rise to 35.7%. It is projected that the unfunded liability will be eliminated by 2046 under this plan.

The State budget is heavily dependent on the performance of the stock market and resulting capital gains which, alone, will provide 9.8% of general fund reserves in 2014-15. In response to the volatility of these revenues, a constitutional amendment will be placed on the November ballot for a “Rainy Day Fund” that requires both paying down liabilities and saving for a rainy day.

The pace of economic and revenue recovery is improving but is still uncertain, and the State still needs to address other liabilities that have been created over many decades. The State also faces pressure to shore up the State’s water supply and delivering systems and to provide for maintaining and building educational facilities, all of which will require the issuance of new debt. Eliminating the liabilities will take many years and will constrain the State’s capacity to make other investments.

Education Highlights

The State budget includes \$26.2 billion for all higher education programs - \$14.7 billion from the general fund and \$11.5 billion from other funds. For 2014-15, Proposition 98 will provide \$60.9 billion (\$44.5 billion from the general fund and \$16.4 billion from local property taxes) to K-12 and community colleges representing an increase of \$2.6 billion, or 4.5%, from 2013-14 levels.

California State Budget, 2014-15

California Community Colleges

The major components of the 2014-15 California Community College budget are:

- Access - \$140.4 million (2.75%) “Access” replaces the terms “growth” and/or “restoration” that have been used in the past. While 2.75% of Access funding has been provided, the amount available to some districts will likely be higher as a number of districts are having difficulty meeting their funded levels. This will create opportunities for some districts to grow at a higher rate. A new growth formula must be adopted beginning in 2015-16 and it will give first priority to districts identified as having the “greatest unmet need in adequately serving their community’s higher education needs”.
- COLA – \$47.3 million (.85%)
- Categorical programs - \$200 million
 - Student Success and Support Program - \$100 million
 - Student Success and Support Program – Equity - \$70 million
 - DSP&S - \$30 million
- Deferral Buy-Down - \$498 million... from \$592 million to \$94 million
- Scheduled Maintenance/Instructional Equipment - \$148 million
- Economic and Workforce Development - \$50 million
- Proposition 39 - Energy Efficiency Programs - \$39.7 million
- Mandate Block Grant – Prior Years - \$49.5 million

The community college system has seen increased revenues in each of the past two years as a direct result of Proposition 30 and an improving economy, albeit still not at pre-“Great Recession” levels. However, the improving economy is modest and driven to a larger extent by one-time capital gains. Also, Proposition 30 is temporary... the sales tax increase expires at the end of 2016 and the income tax increase will terminate at the end of 2018. We must monitor the impact of these pending events so that we can appropriately plan for the future.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUDGET PLAN
FOR
FY 2014-2015**

The District prepared a 2014-2015 budget projection following release of the Governor's initial budget proposal in January 2014. That projection estimated a budget problem of \$5.2 million, taking into consideration both increased revenues and increased costs. This information was presented to the Board of Trustees in March 2014.

The projections were further refined over the ensuing months as more information became known and the Governor released his "May Revise" estimates. These refinements were incorporated into the FY 2014-2015 Tentative Budget. The Tentative Budget reflected a budget shortfall of \$3.5 million, pending passage of the State budget, year-end closing results, final enrollment numbers and health issuance rate changes, as some of the major "unknowns" impacting the Final Budget.

BUDGET OVERVIEW

ENROLLMENTS

The District's enrollment experience between 2001-02 and 2014-15 is presented in Exhibit A. Enrollment increased steadily until peaking in 2008-09.

Between 2009-10 and 2012-13, total actual enrollments decreased in accordance with the District's strategy to reduce unfunded Full-Time Equivalent Students (FTES) to help mitigate State budget and workload reductions. The colleges increased capacity in the courses that were offered to accommodate sustained enrollment demand. However, accommodating that enrollment demand resulted in substantial unfunded FTES between 2008-09 and 2010-11, and resulted in no additional revenues to serve those students. With the passage of Proposition 30 in November 2012 and a recovering economy, the State has started funding enrollment growth again.

For fiscal 2014-2015, the District anticipates receiving an additional 882 funded credit FTES, representing an increase over the prior year of 3.43%. The District's enrollment target is 27,545 FTES and continues the strategy of maintaining a minimum amount of unfunded FTES to serve as many students as possible while still positioning the District to capture unallocated growth within the system. Target FTES by college follows:

<u>College</u>	FY 2014-2015 Credit FTES Target	Credit FTES %
RCC	14,819.30	53.80%
NC	6,362.94	23.10%
MVC	6,362.94	23.10%
Total	<u>27,545.18</u>	<u>100.00%</u>

Enrollments will need to be closely monitored in FY 2014-15 to ensure that the FTES targets are achieved, but also that they are achieved within the allocated budget. Softening demand within the community college system presents an opportunity for RCCD to be funded for more than the system allocated 2.75% and possibly even more than the 3.43% provided the District in the Advance Apportionment.

Exhibit A

Riverside Community College District

Historical Look at Resident Credit FTES - Actual vs. State Funded

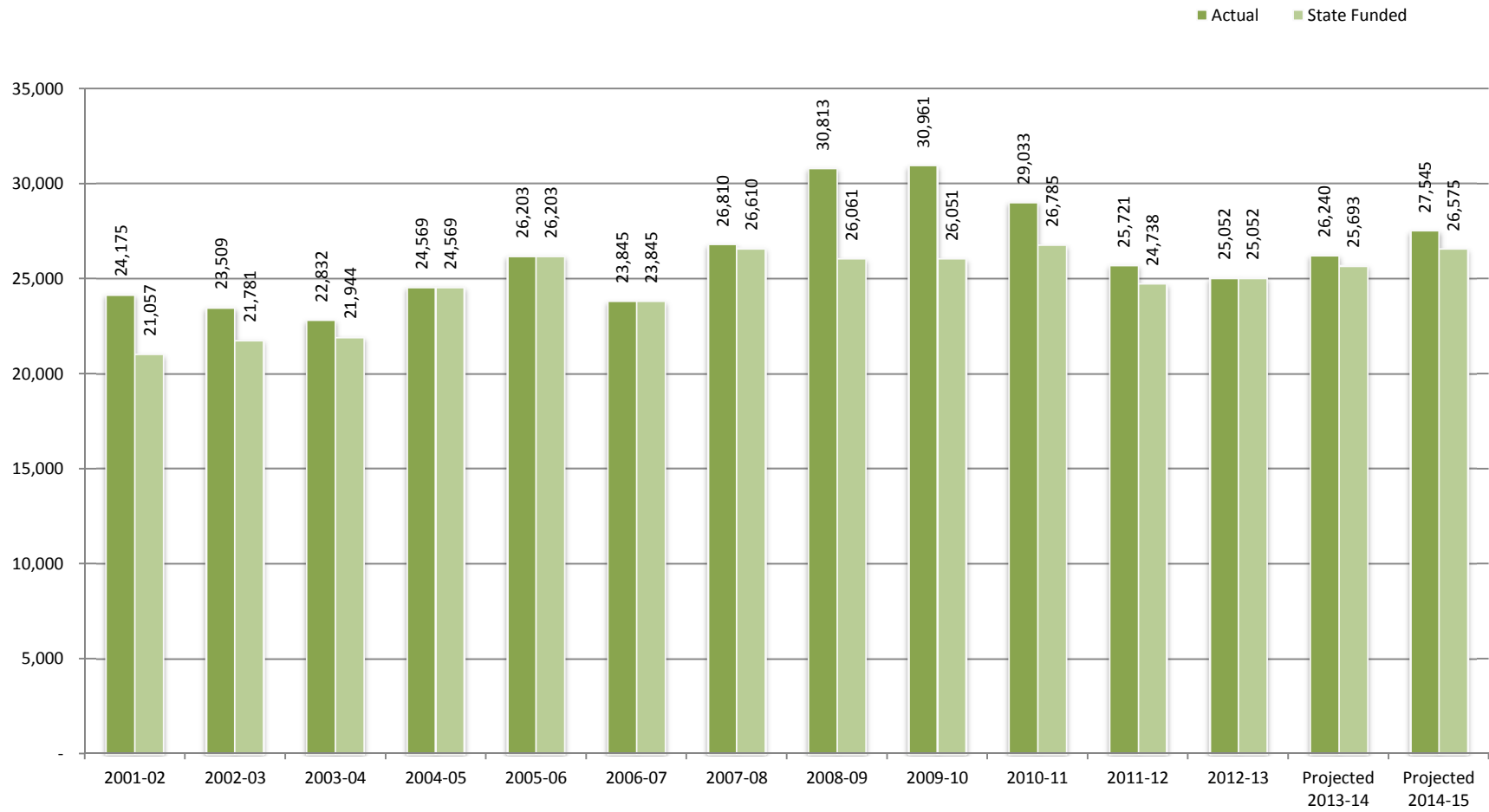


Exhibit A
Riverside Community College District
FTES Enrollments (continued)

	<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Projected 2013-14*</u>	<u>Projected 2014-15**</u>
<u>Total FTES</u>	31,712.25	31,696.17	29,609.61	26,327.45	25,631.06	26,992.34	28,307.75
Resident	31,111.39	31,185.04	29,148.89	25,857.72	25,118.52	26,400.27	27,703.84
Nonresident	600.86	511.13	460.72	469.73	512.54	592.07	603.91
<u>Resident FTES</u>							
Credit	30,813.30	30,960.73	29,033.06	25,720.52	25,052.19	26,240.64	27,545.18
Noncredit	298.09	224.31	115.83	137.20	66.33	159.63	158.66
<u>Nonresident FTES</u>							
Credit	600.86	510.66	457.76	466.75	510.61	588.03	599.79
Noncredit	-	0.47	2.96	2.98	1.93	4.04	4.12
<u>Basic Skills</u>	2,560.82	2,410.11	2,146.02	2,325.22	2,203.46	2,558.56	2,814.42
<u>State-Funded FTES</u>							
Resident Credit	27,009.50	26,051.08	26,785.38	24,737.57	25,052.19	25,693.22	26,575.45
Resident Noncredit	206.49	194.30	115.83	106.97	66.33	152.92	158.66
Basic Skills	-	-	-	-	-	-	-
<u>Unfunded Resident FTES</u>							
Resident Credit	3,803.80	4,909.65	2,247.68	982.95	0.00	547.42	969.73
Resident Noncredit	91.60	30.01	0.00	30.23	0.00	6.71	0.00

* Total Projected FTES numbers for FY 2013-2014 are based on reported amounts at P3. The final 2013-2014 Apportionment Attendance Report revisions are due to the State Chancellor's Office at the end of October 2014.

** Total Projected FTES for FY 2014-2015 are based on the State's adopted budget.

Exhibit A
Riverside Community College District
FTES Enrollments

	<u>Actual</u> <u>2001-02</u>	<u>Actual</u> <u>2002-03</u>	<u>Actual</u> <u>2003-04</u>	<u>Actual</u> <u>2004-05</u>	<u>Actual</u> <u>2005-06</u>	<u>Actual</u> <u>2006-07</u>	<u>Actual</u> <u>2007-08</u>
<u>Total FTES</u>	24,866.87	24,191.30	23,421.97	25,088.61	26,788.53	24,403.97	27,528.91
Resident	24,351.00	23,721.45	23,001.01	24,666.13	26,323.25	23,967.48	27,011.29
Nonresident	515.87	469.85	420.96	422.48	465.28	436.49	517.62
<u>Resident FTES</u>							
Credit	24,175.40	23,508.70	22,831.62	24,569.01	26,202.62	23,844.65	26,809.50
Noncredit	175.60	212.75	169.39	97.12	120.63	122.83	201.79
<u>Nonresident FTES</u>							
Credit	512.65	463.77	418.61	418.96	460.83	436.49	517.62
Noncredit	3.22	6.08	2.35	3.52	4.45	-	-
<u>Basic Skills</u>	1,483.35	1,677.91	1,639.50	1,915.66	1,948.88	2,085.43	2,133.83
<u>State-Funded FTES</u>							
Resident Credit	21,056.85	21,781.12	21,944.38	24,569.01	26,202.62	23,844.65	26,609.74
Resident Noncredit	129.21	154.84	159.62	97.12	120.63	122.83	196.47
Basic Skills	237.36	180.70	386.45	-	-	-	-
<u>Unfunded Resident FTES</u>							
Resident Credit	3,118.55	1,727.58	887.24	-	-	-	199.76
Resident Noncredit	46.39	57.91	9.77	-	-	-	5.32

UNRESTRICTED GENERAL FUND - RESOURCE 1000 SUMMARY

Resource 1000 includes the major operations of the District and thus will be the focus of this budget narrative. However, matters of significance in other Resources also will be noted.

REVENUES

Resource 1000 revenues (Exhibit B) are projected at \$159.01 million for fiscal 2015. Key factors include:

1. **State Funding**
 - a. COLA – \$1.11 million (.85%)
 - b. Growth – \$4.14 million (2.75% for system, 3.43% for District at Advanced Apportionment)
 - c. Part-Time Faculty Compensation – The District will receive \$.57 million...the same amount as fiscal 2014.
 - d. Lottery Revenue – \$3.4 million, which is \$.3 million above the prior year level.
 - e. Mandate Block Grant – The District will receive \$1.14 million for prior year mandate claims and \$.72 million for continuing mandate claims.
2. **Nonresident Tuition** – \$2.6 million, which is \$.26 million above the prior year level.
3. **Interest Income** – Projected at \$.25 million to reflect substantial elimination of apportionment deferrals and improving yields from the County Treasurer.
4. **Enrollment Fee Revenue** – Projected at \$8.8 million. Although enrollment is increasing, the impact of more students qualifying for Board of Governor's Fee Waivers is having a dampening effect on enrollment fee revenue growth.
5. **Indirect Cost Recovery Revenue** – Projected at \$.36 million

EXPENDITURES

Within the funds available for the 2014-2015 fiscal year, the Riverside Community College District will address the educational needs of its students and communities pursuant to its mission, goals and objectives. The 2014-2015 Resource 1000 budget reflects the following major items (Exhibit C):

1. **Compensation**
 - a. Salary – \$.88 million has been provided for employee salary increases at .85%.
 - b. Step and Column/Growth/Placement – A \$.66 million increase.
 - c. Health Benefits – An increase of \$.92 million, representing an average rate of increase of 5.99%.
 - d. CalSTRS – An increase to the STRS employee contribution rate from 8.25% to 8.88% will result in an increase of \$.37 million for fiscal 2015. Substantial rate increases beginning in FY 2015-16 and continuing through FY 2020-21 will see rates go from 9.81% to 19.10% resulting in an average annual increase of \$.82 million per year. At present, there is no additional funding source to pay for this cost.

UNRESTRICTED GENERAL FUND - RESOURCE 1000 SUMMARY (continued)

- e. CalPERS – An increase to the PERS employer contribution rate from 11.442% to 11.771% will result in an increase of \$.09 million for fiscal 2015. Substantial rate increases beginning in FY 2015-16 and continuing through FY 2020-21 will see rates go from 12.6% to 20.4%, resulting in an average annual increase of \$.40 million prior year. Currently, there is no additional funding source to pay for this cost.
2. A total of \$2.35 million has been allocated to the colleges on a FTES basis for associate faculty and overload salaries and benefits to achieve their enrollment targets.
3. A \$.47 million increase has been included for utilities and \$.20 million has been provided for increases to existing contracts and agreements.
4. An annual benefit analysis was performed by Keenan and Associates on the RCCD PPO health plan. The results of the analysis indicate an increased liability associated with health claims. To provide for this increased liability, Keenan and Associates recommended an increase in the rate per employee participant. As a result, the rate will increase by 11% from \$22,122 per year to \$24,555 per employee participant per year. A similar rate increase will be passed along to our age 65+ retirees who participate in this plan. The impact of the increase to Resource 1000 has been included in the FY 2014-15 budget. In prior years, the activity of both the self-insured health program and the self-insured general liability program were accounted for in Resource 6100. To recognize the different goals and objectives of each program and to provide better tracking and accountability, these two programs have been re-aligned into separate Resources, 6100 and 6120.
5. An actuarial valuation was performed by an external actuary on the District's exposure to general and employment liability claims. The results of the actuarial valuation for past claims, in addition to recent employment liability payouts, indicate a substantial liability. New for FY 2014-15, is the development of a rate to apply to each dollar of payroll across all Resources. This will provide funding to address the actuarial liability and reserve requirements, and to spread the cost throughout all operations of the District. Previously, this cost was born exclusively by the general fund as a transfer to Resource 6100. The rate for FY 2014-15 will be 1.35%. The net impact to Resource 1000 is a savings of \$.23 million.
6. The District engaged an external actuary to perform an actuarial valuation of workers' compensation liabilities. The results of the actuarial valuation indicate an improvement to our liability exposure. As a result, the workers' compensation rate will remain the same at 2.29% for fiscal year 2014-15.
7. FY 2013-14 was the first year of implementation of the revised Budget Allocation Model (BAM). The District Budget Advisory Council (DBAC) met regularly during the year to discuss and recommend solutions, both permanent and temporary, to outstanding BAM implementation issues. One such issue was related to aligning entity revenues with entity expenditures...Entity Budget Alignment. The DBAC recommended that Norco College receive a one-time budget augmentation of \$.71 million in recognition that some level of budget misalignment may exist. However, due to the structural budget shortfall that exists, the budget augmentation was reduced to \$.25 million. During FY 2014-15, the DBAC will devote substantial time and effort to resolve the Entity Budget Alignment question.

UNRESTRICTED GENERAL FUND - RESOURCE 1000 SUMMARY *(continued)*

ENDING FUND BALANCE

The District anticipates an unaudited beginning balance in Resource 1000 of \$12.74 million at July 1, 2014. The District projects an ending balance of \$7.80 million at June 30, 2015. The projected ending balance is below the Board's policy objective of a budgeted ending balance equal to at least 5.0% of "total available funds. The 5.0% reserve level equals \$8.96 million. A component of the budget balancing strategy for fiscal 2015 is to temporarily lower the reserve requirement from 5.0% to 4.28%.

Exhibit B

Riverside Community College District 2014-2015 Proposed Budget Resource 1000 Revenue

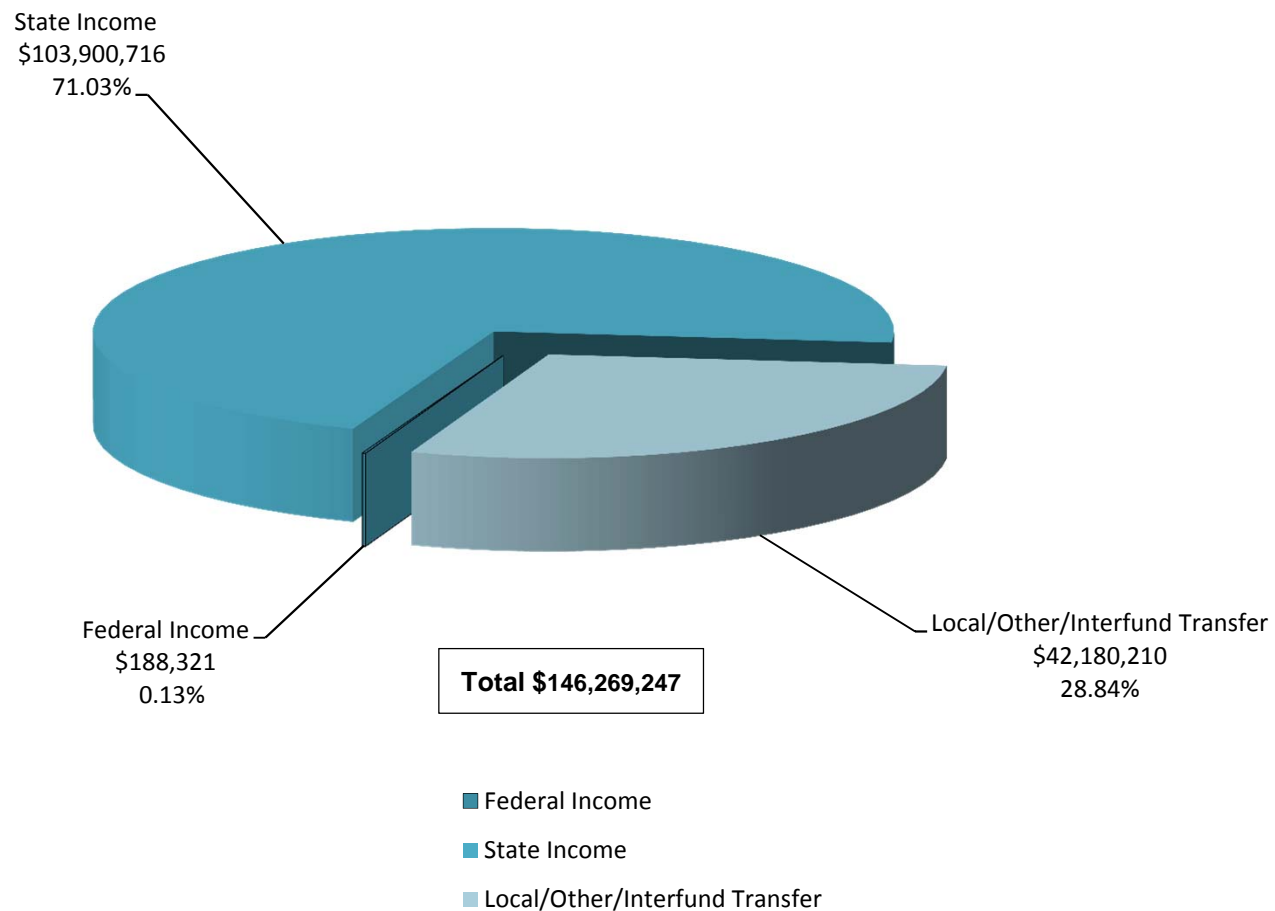
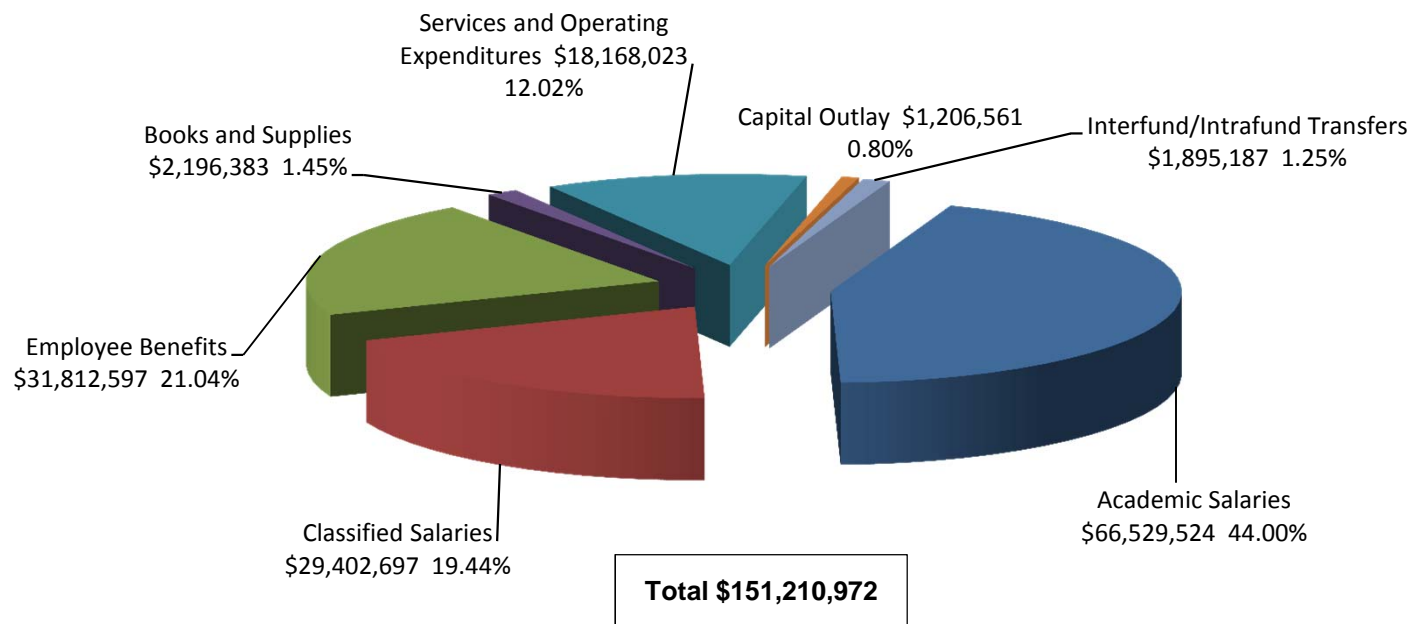


Exhibit C Riverside Community College District 2014-2015 Proposed Budget Resource 1000 Expenditures



- Academic Salaries
- Classified Salaries
- Employee Benefits
- Books and Supplies
- Services and Operating Expenditures
- Capital Outlay
- Interfund/Intrafund Transfers

BUDGET ALLOCATION MODEL

BAM Principles

1. Equilibrium in the operating budget structural balance is maintained through assurance that ongoing expenditures do not exceed ongoing revenues and that compliance with State and District reserve requirements is maintained.
2. The BAM recognizes that resource allocation is linked to District-wide strategic planning.
3. The BAM provides for the equitable allocation of available resources to the three (3) colleges and the District Office, while ensuring compliance with statutory and regulatory requirements.
4. Enrollment management decisions drive the allocation of operational resources.
5. The BAM is simple, readily communicable and understood, and as easy to administer as possible.
6. The BAM is defined in measurable terms to maintain objectivity and predictability and so that the outcome is independently verifiable.
7. The BAM is driven by verifiable data.

Policy/Organizational Considerations

1. Defining the roles of the District vis-à-vis the District's four major entities in the budget development and execution processes.
2. Defining the way in which compliance with statutory, regulatory and policy requirements shall be assured (e.g. FON, 50% Law, categorical match).
3. Defining self-insurance funding.
4. Defining DSPS services and funding levels.

BAM Revision Components

1. RCCD's BAM will mirror the State funding model for the California Community Colleges for the basic allocation, full-time-equivalent student (FTES) apportionment, one-time funding, and one-time funding on an annual basis (e.g. Prop 30). The model will comply with budget-related statutory and regulatory requirements (e.g. 50% Law, FON, etc.).
2. The minimum 5% required level of District reserves and funding for the district office will be the first allocations of the District's "Total Available Funds" in the Unrestricted General Fund.
3. In recognition that it may be necessary to transition over time to a point whereby each of the colleges achieve equilibrium between allocated revenues and the expenditures needed to support instructional service levels to students, a separate allocation may be provided.
4. Non-State apportionment, one-time funds, ongoing funds and entrepreneurial revenues (e.g. Norco College Trading Post, Riverside City College Splash, Nonresident tuition, indirect cost reimbursements, lease/rental income, etc.) that are specific to a particular entity will be retained by the respective college that generates the revenue.
5. Revenue sources that are not specifically identifiable to a particular entity will be allocated based on the same methodology used to allocate apportionment revenues unless otherwise specified by the funding source.
6. A minimum of 1% of total available funds will be allocated for contingency at the entity level.

BUDGET ALLOCATION MODEL
(continued)

7. Child Care Centers, Food Services, Performance Riverside, Contract Education, Community Education, and Bookstore must be self-sustaining by entity.
8. Interfund loans will be allocated “off the top” of the District budget.
9. The budget allocated for the District Office and District Support Services shall correlate with the percent increase/decrease of the aggregate budget allocated to the colleges.

Exhibit D
Riverside Community College District
FY 2014-2015
Budget Allocation Model - Final Budget

	<u>Total</u>						
Contingency Budget from FY 2013-2014	\$ 6,358,532						
Apportionment							
Basic Allocation	\$	10,683,362					
Cr FTES (MVC - 5,935.13; NC - 5,935.13; RCC - 13,822.95 (25,693.21))		119,126,422					
COLA at .85%		1,107,007					
Growth at 3.43% (MVC - 203.80; NC - 203.80; RCC - 474.65 (882.25))		<u>4,125,287</u>					
Total Gross Apportionment	\$	135,042,078					
Less, Property Taxes		(28,791,147)					
Less, Enrollment Fees		(8,813,935)					
Less, Estimated Deficit Factor		<u>(751,397)</u>					
Total Net Apportionment	\$	96,685,599					
Total Beginning Balance and Apportionment	\$	103,044,131					
Less, Contingency Reserve (Board Adopted at 4.28% or more)		(7,801,811)					
Less, DO Allocation		(3,387,198)					
Less, DSS Allocation		(16,993,707)					
Less, Outgoing Transfer for Self-Insured Liability (Resource 6100)		-					
Less, Outgoing Transfer for CSJCL (Resource 1120)		(110,900)					
Less, Outgoing Transfer for DSPS Match and FWS Support		<u>(997,493)</u>					
Total Funds for Per Credit FTES Calculation	\$	73,753,022					
Total Target Credit FTES		<u>27,545.18</u>					
BAM Funding Rate Per Credit FTES	\$	<u>2,677.5291</u>					
		<u>Total</u>	<u>Moreno Valley</u>	<u>Norco</u>	<u>Riverside</u>	<u>DSS</u>	<u>DO</u>
Total Funding Rate Per Target Credit FTES	\$	2,677.5291	\$ 2,677.5291	\$ 2,677.5291	\$ 2,677.5291		
Target Credit FTES Target		27,545.18	6,362.94	6,362.94	14,819.30		
Total Allocated Beginning Balance and Apportionment	\$	73,753,022	\$ 17,036,957	\$ 17,036,957	\$ 39,679,108		
FY 2013-14 Excess (Shortfall) of Budgeted Revenues		1,493,768	579,024	971,335	(56,591)	-	(40,136)
FY 2013-14 Excess (Shortfall) of Budgeted Expenditures		3,198,754	800,743	431,678	1,966,333	857,450	875,168
Non-Credit FTES		442,474	276,728	-	165,746	-	-
Federal Revenues		188,321	58,738	51,220	78,363	-	-
Other State Revenues		6,772,643	1,564,481	1,564,481	3,643,681	-	-
Local Revenues		41,915,826	9,300,155	9,424,395	23,191,276	264,384	-
Incoming Transfer from Customized Solutions (Resource 1170)		53,283	-	53,283	-	-	-
Incoming Transfer from Bookstore (Resource 1110)		429,923	54,800	240,423	134,700	-	-
Total Available Funds	\$	128,248,014	\$ 29,671,626	\$ 29,773,772	\$ 68,802,616	\$ 1,121,834	\$ 835,032
Base Expenditures for FY 2014-2015							
FY 2014-2015		(128,248,014)	(30,676,951)	(26,228,136)	(71,342,927)	(18,115,541)	(4,222,230)
Budget (Shortfall) or Excess	\$	(0)	\$ (1,005,325)	\$ 3,545,636	\$ (2,540,311)	\$ (16,993,707)	\$ (3,387,198)

Exhibit D
Riverside Community College District
FY 2014-2015
Budget Allocation Model - Final Budget

Base Expenditures for FY 2014-2015	Total				DSS	DO	Total DO/DSS
	Colleges	Moreno Valley	Norco	Riverside			
FY 2013-2014 Base Expenditure Budget	\$ 120,738,051	\$ 29,079,540	\$ 23,946,149	\$ 67,712,362	\$ 17,330,059	\$ 3,543,772	\$ 20,873,831
Position Step and Column Adjustments	610,773	149,682	153,251	307,840	52,155	707	52,862
Salary Increases (.85%)	777,450	190,306	158,531	428,613	86,875	13,700	100,575
Health/Dental/Life Insurance	675,193	137,267	123,771	414,155	103,112	69,940	173,052
Fixed Charges (STRS, PERS, FICA, MC, UI, WC, GL)	430,166	105,850	86,721	237,595	31,757	8,130	39,887
Growth/Placement/New/Reclassifications	556,391	73,699	118,333	364,359	105,362	117,032	222,394
General Liability and Property Expense	1,122,414	271,517	225,851	625,046	120,120	24,580	144,700
Enrollment Management/Budget Alignment Associate Faculty/Overload	2,350,000	542,850	542,850	1,264,300	-	-	-
Special Revenue Set-Aside/Budget Adjustments	292,304	34,151	324,281	(66,128)	249,720	(160,631)	89,089
Barnes and Noble Signing Bonus Usage	(112,975)	(12,679)	(974)	(99,322)	-	-	-
Contracts/Agreements/Licenses	170,520	41,060	33,820	95,640	24,480	5,000	29,480
Utilities Holding Account	387,727	63,708	265,552	58,467	11,901	-	11,901
Off-Year Board of Trustees Election	-	-	-	-	-	600,000	600,000
BAM Equilibrium Adjustment	250,000	-	250,000	-	-	-	-
Base Expenditure Budget FY 2014-2015	\$ 128,248,014	\$ 30,676,951	\$ 26,228,136	\$ 71,342,927	\$ 18,115,541	\$ 4,222,230	\$ 22,337,771
% of Base Budget	85.17%	20.37%	17.42%	47.38%	12.03%	2.80%	14.83%
\$ Increase (Decrease) to PY Base Budget	7,509,963	\$ 1,597,411	\$ 2,281,987	\$ 3,630,565	\$ 785,482	\$ 678,458	\$ 1,463,940
% Increase/-Decrease to PY Base Budget	6.22%	5.49%	9.53%	5.36%	4.53%	19.15%	7.01%

OTHER DISTRICT RESOURCES

OTHER RESOURCES

Other District “Resources” reflected in the budget are:

- 1050 Parking – Restricted
- 1070 Student Health – Restricted
- 1080 Community Education
- 1090 Performance Riverside
- 1110 Bookstore (Contractor Operated)
- 1120 Center for Social Justice and Civil Liberties - Restricted
- 1170 Customized Solutions
- 1180 Redevelopment Pass-Through – Restricted
- 1190 Grants and Categorical Programs – Restricted
- 3200 Food Services
- 3300 Child Care
- 4100 State Construction and Scheduled Maintenance
- 4130 La Sierra Capital
- 4170 2010D Capital Appreciation Bonds
- 4180 2010D Build America Bonds
- 6100 Self-Insured PPO Health Plan
- 6110 Self-Insured Workers’ Compensation
- 6120 Self-Insured General Liability
- Student Federal Grants
- State of California Student Grants
- ASRCCD

Additionally, the following should be observed for other District Resources:

1. Resource 1050, Parking - The Parking Resource receives revenues from the sale of parking permits, metered parking, and parking citations. These revenues are used to support parking operations, maintain parking lots and support the College Safety and Police Department, which is funded from both this Resource as well as Resource 1000. In FY 2012-13, personnel costs were realigned to reflect how services are delivered based on a study conducted by the Chief of Police. The Parking operation incurred a loss of \$.45 million and \$.03 million in FY 2012-13 and FY 2013-14, respectively. Fund balance decreased from \$.64 million to \$.16 million. The proposed budget shows current year expenditures exceeding current year revenues by approximately \$.11 million, thus reflecting an encroachment upon the contingency reserve that will result in an ending balance of \$.05 million.

2. Resource 1070, Student Health - The Student Health Resource continues to maintain a substantial contingency reserve, reflecting total available funds of \$3.45 million and a projected ending balance of \$1.79 million, while providing increased services to students.

3. Resource 1080, Community Education - The Community Education Resource is intended to be self-supporting. It provides not-for-credit courses on a fee basis. Community Education ended fiscal year 2012-13 with an accumulated deficit of \$.16 million and \$.23 million in fiscal year 2013-14. A comprehensive recovery plan is being developed by the

OTHER DISTRICT RESOURCES (continued)

director of this program. This Resource will need to be closely monitored throughout the year, to ensure revenue projections are realized and costs are contained.

4. Resource 1090, Performance Riverside - Performance Riverside ended fiscal year 2013-14 with an accumulated deficit of \$.91 million, an increase of \$.41 million over the prior year. This substantial decline is due primarily to a precipitous decline in revenues versus what was planned for the year. Riverside City College has realigned the operating model for FY 2014-15. RCC's Performing Arts department and students will be integrated into Performance Riverside productions as an essential component of the instructional program. Staff has been realigned to the general fund to reflect the integration into the instructional program. In addition, a transfer from Resource 1110 – Bookstore, in the amount of \$.28 million has been included. The result of these changes reflects a reduction to the accumulated deficit in FY 2014-15 by \$.28 million to \$.63 million.

5. Resource 1110, Bookstore (Contractor Operated) - Resource 1110 was established to account for the bookstore operations at all three colleges. These bookstores are operated through a contract with Barnes & Noble Co. The budget proposal includes interfund transfers of \$.26 million to Resource 3200 - Food Services and \$.10 million to Resource 3300 - Child Care, and an intrafund transfer of \$.43 million to the general operating fund.

6. Resource 1120, Center for Social Justice and Civil Liberties - Resource 1120 was established to account for the activities and programming associated with operating the Center for Social Justice and Civil Liberties, with the long-term goal of becoming self-supporting through private donations and contributions from governmental and private grants. Organizational changes have resulted in the hiring of a director for the Center in FY 2013-14. The Center will be supported through the allocation of Resource 1000 funds for salary and benefits of the Director position, while grants and private donations are sought to advance programming and to better sustain the Center in the future. For FY 2014-15, the allocation amount is \$.11 million.

7. Resource 1170, Customized Solutions – Resource 1170 was established to isolate the financial activities of the District's Customized Solutions program. This program provides customized training for local businesses, government agencies, and non-profit organizations. The budget proposal provides for total available funds of \$1.10 million and an ending deficit of \$6,081. This Resource will need to be closely monitored for revenue realization and cost containment.

8. Resource 1180, Redevelopment Pass-Thru - Resource 1180 expenditure budget provides funds for equipment and network infrastructure needs; consulting services relative to existing redevelopment agreements; utilities at the Riverside Community College System Office temporarily located on Alessandro Blvd.; and funds for the Coil School for the Arts building project. The District continues to receive ongoing redevelopment revenues despite the dissolution of redevelopment agencies in fiscal 2012.

9. Fund 1190, Grants and Categorical Programs - Resource 1190 is used to record the financial activity of restricted categorical and grant funds received by the District. These funds are used to assist the District in the pursuit of objectives established in strategic planning processes.

OTHER DISTRICT RESOURCES *(continued)*

a. The District collects Capital Outlay Surcharge fees from international students at each of the colleges. Funds allocated, including carryover of unspent funds from FY2013-14, are as follows: Riverside City College - \$.58 million; Norco College - \$.17 million; Moreno Valley College - \$.05 million; and District Support Services - \$.11 million. These funds are restricted to capital outlay, maintenance and equipment.

b. The State has provided \$3.5 million Physical Plant and Instructional Support funds to the District in FY 2014-15. The amounts that will be allocated to the colleges, after providing a set-aside of \$.50 million for ADA litigation remediation, follows: Riverside City College - \$1.62 million; Norco College - \$.69 million; and Moreno Valley College - \$.69 million. The colleges will determine how much of their allocation will be devoted to Scheduled Maintenance, Architectural Barrier Removal and Instructional Equipment. These funds do not require a match from the District.

10. *Resource 3200, Food Services* – Resource 3200 accounts for food service and catering activities for all three colleges. This Resource ended FY 2013-2014 with an ending reserve balance of \$.68 million. As mentioned previously, an interfund transfer in the amount of \$.26 million from Resource 1110 – Bookstore is provided, down from \$.58 million in the prior year.

11. *Resource 3300, Child Care* - The District operates childcare programs at Riverside City College and Moreno Valley College. A transfer in the amount of \$.10 million of Riverside City College's allocation from Resource 1110 – Bookstore has been included to provide for prior year deficits. This Resource ended 2013-14 with an ending reserve balance of \$.19 million and is projected to end fiscal 2015 with an ending reserve of \$.33 million.

12. *Resource 4100, State Construction and Scheduled Maintenance* - Historically, Resource 4100 has included the State Construction, Scheduled Maintenance and Hazardous Substances budgets. As mentioned previously, the State has provided Physical Plant and Instructional Support funding for FY 2014-15 in the amount of \$3.5 million. The entire allocation has been established in this Resource until the colleges determine the amount they will allocate between Scheduled Maintenance, Architectural Barrier Removal and Instructional Equipment. Once determined, transfers will be made to the appropriate Resources. These funds do not require a match from the District. The budget proposal also includes \$.14 million for equipment to complete the Moreno Valley College Student Academic Services building.

13. *Resource 4130, La Sierra Capital* - This Resource has loaned the general fund a total of \$7.01 million over the past several years to pre-fund savings resulting from an early retirement offer; forgive the Major Gifts Campaign debt owed by the RCCD Foundation; fund Performance Riverside's accumulated deficit; and to provide budget assistance to the general fund. A total of \$1.95 million has been repaid to date, leaving a remaining balance owed from the general fund of \$5.06 million. The remaining balance will be repaid over four years at approximately \$1.27 million per year.

OTHER DISTRICT RESOURCES (continued)

- 14. Resource 4170, 2010D Capital Appreciation Bonds** - This fund was established to account for the capital appreciation bond proceeds derived from the Series 2010D issuance of Measure C general obligation bonds and the expenditure of funds related to Board approved Measure C capital outlay projects (see Exhibit E).
- 15. Resource 4180, 2010D Build America Bonds** - This fund was established to account for the Build America Bonds proceeds derived from the Series 2010D issuance of Measure C general obligation bonds and the expenditure of funds related to Board approved Measure C capital outlay projects (see Exhibit E). Build America Bonds were authorized as part of the American Recovery and Reinvestment Act of 2009. The District receives cash subsidies from The United States Treasury, equal to 35% of the annual interest payable on these bonds, effectively lowering the cost of borrowing. The sequestration provisions adopted by the federal government in 2013 have reduced the subsidy payments by 8.6%.
- 16. Resource 6100, Self-Insured PPO Health Plan** - This Resource is used to account for the District's self-insured indemnity health programs. As mentioned earlier in this narrative, a benefits analysis was performed by Keenan and Associates to evaluate health claims liabilities and to recommend a sufficient funding rate for health claims coverage. The analysis by Keenan and Associates recommended an increase to the rate assessed for each participating employee. As a result, the annual rate will increase from \$22,122 to \$24,555, an 11% increase.
- 17. Resource 6110, Self-Insured Workers' Compensation** - This Resource is used to account for the District's self-insured workers' compensation program. As previously mentioned in this narrative, the District engaged an actuary to perform an actuarial valuation of workers' compensation liabilities. The actuarial valuation indicates an improving exposure to workers' compensation liabilities as a result of continued investment in claims reduction initiatives and management; insurance program revisions; safety and security awareness and training; and injury and illness prevention. Consequently, the workers' compensation rate charged will remain the same, 2.29%, for fiscal year 2014-15.
- 18. Resource 6120, Self-Insured General Liability** - Also as mentioned earlier in this narrative, the District engaged an actuary to perform an actuarial valuation of general and employment liabilities. The results of the actuarial valuation indicate that the District has a significant exposure to general and employment liabilities. To fund the estimated claims liability and to provide for an adequate reserve, a rate of 1.35% per dollar of payroll will be implemented to generate approximately \$1.5 million.
- 19. Student Federal Grants and State of California Student Grants** - These funds are used to report the receipt and distribution of various student grant programs.

Exhibit E
Riverside Community College District
2014 -2015 Final Budget
Measure C Projects - (Resources 4170 and 4180)

Project Description	District	Riverside	Norco	Moreno Valley	Total
Future Projects - Feasibility/Planning/Mgmt	\$ 70,878	\$ 633,093	\$ 243,867	\$ 253,477	\$ 1,201,315
Nursing/Sciences Building	-	1,873,044	-	-	1,873,044
Scheduled Maintenance	161,297	355,913	321	50,621	568,152
Student Acadmic Services	-	-	-	1,249,243	1,249,243
Wheelock Gym Seismic Retrofit	-	615,816	-	-	615,816
Food Services Remodel Project	-	-	-	4,729	4,729
Learning Gateway Building	-	-	-	210,334	210,334
Student Support Center	-	-	2,045	-	2,045
Logic Domain	12,750	-	-	-	12,750
Network Operations Centers	-	-	520,077	2,815,618	3,335,695
Aquatics Project	-	162,699	-	-	162,699
Quad Basement Remodel	-	114,559	-	-	114,559
March Dental Education Center	-	-	-	33,551	33,551
ADA Transition Plan	339,937	-	-	-	339,937
Norco Secondary Effects	-	-	355,700	-	355,700
Utility Infrastructure	779,660	-	-	-	779,660
Moreno Valley Science Laboratories Remodel	-	-	-	197,197	197,197
Ben Clark Public Safety Training Center Status Pr	-	-	-	31,375	31,375
Alumni Carriage House	27,731	-	-	-	27,731
IT Audit	3,678,909	-	-	-	3,678,909
Culinary Arts / District Office Building	12,843,375	12,843,375	-	-	25,686,749
Electronic Contract Document Storage	2,950	26,350	10,150	10,550	50,000
2014 IPP / FPP	20,650	184,450	71,050	73,850	350,000
District Design Standards	9,968	-	-	-	9,968
Student Services Workforce Building	-	24,477,441	-	-	24,477,441
Master Plan Update	-	-	2,386	18,505	20,891
Swing Space Market Street	379,009	-	-	-	379,009
Ground Water Monitoring Wells	-	-	368,217	-	368,217
Project Contingency	4,753,946	-	-	-	4,753,946
Program Reserve	4,310,463	-	-	-	4,310,463
Emergency Phones	-	-	-	108,418	108,418
Physicians Assistant Remodel	-	-	-	70,808	70,808
Audio Visual	-	-	-	148,450	148,450
Mechanical Upgrades	-	-	-	214,755	214,755
Coil School for the Arts	22,099,137	-	-	-	22,099,137
Lovekin Parking/Tennis Project	-	151,172	-	-	151,172
West Side Food Services	-	1,517,262	-	-	1,517,262
Energy Self Generation Incentive Program	-	-	584,694	-	584,694
Totals	\$ 49,490,660	\$ 42,955,174	\$ 2,158,507	\$ 5,491,481	\$ 100,095,821
Amount to be Funded from Future Measure C Issuance					(58,689,995)
Total Expenditure Budget					\$ 41,405,826

BUDGET SUMMARY

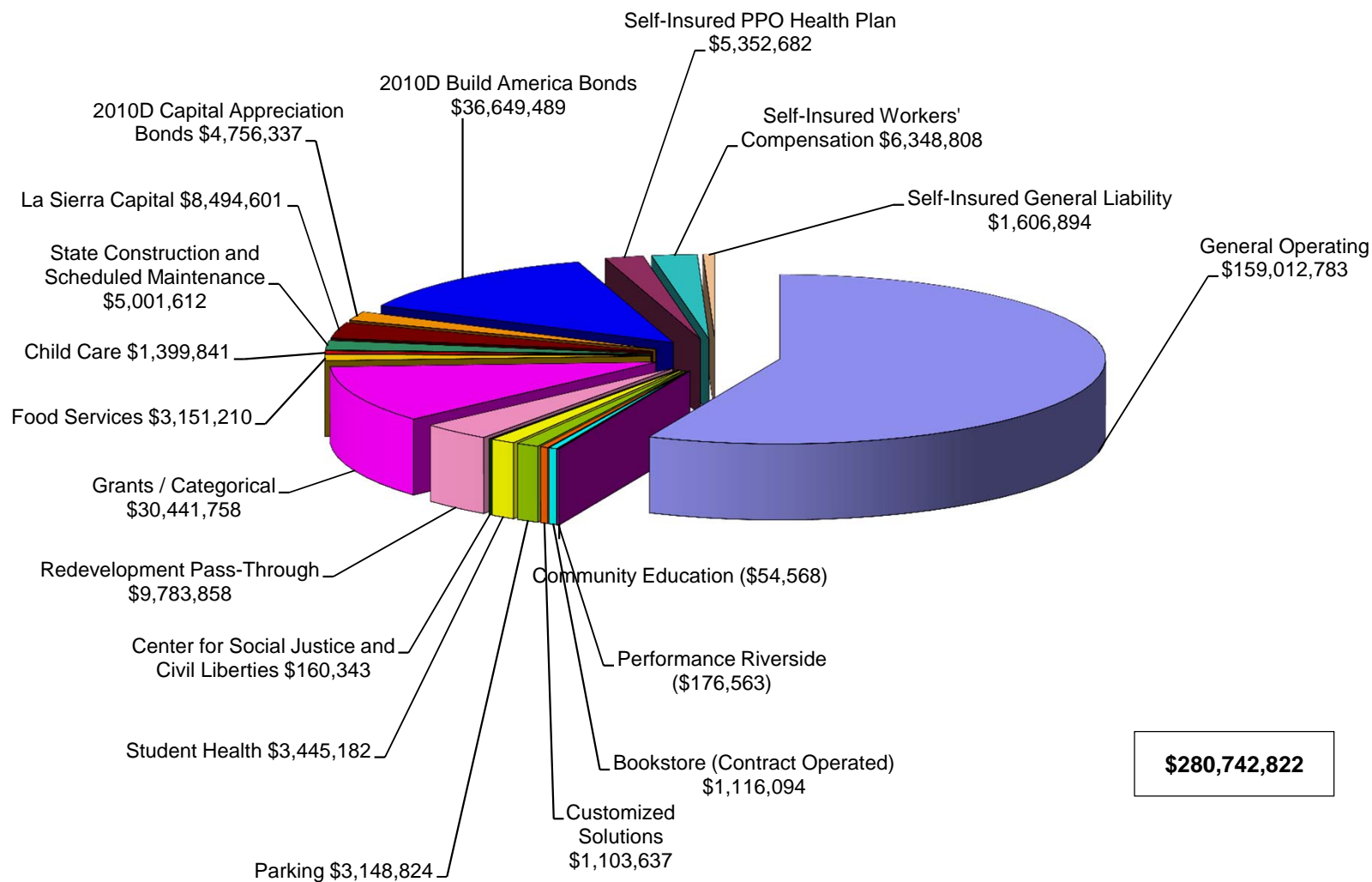
Exhibit F presents the total RCCD budget proposal for FY 2014-15 in graphical and schematic formats to provide the reader with a sense of the scale and scope of the District's total budget for fiscal year 2014-15.

Exhibit F

Riverside Community College District

2014-2015 Proposed Budget

Total Available Funds

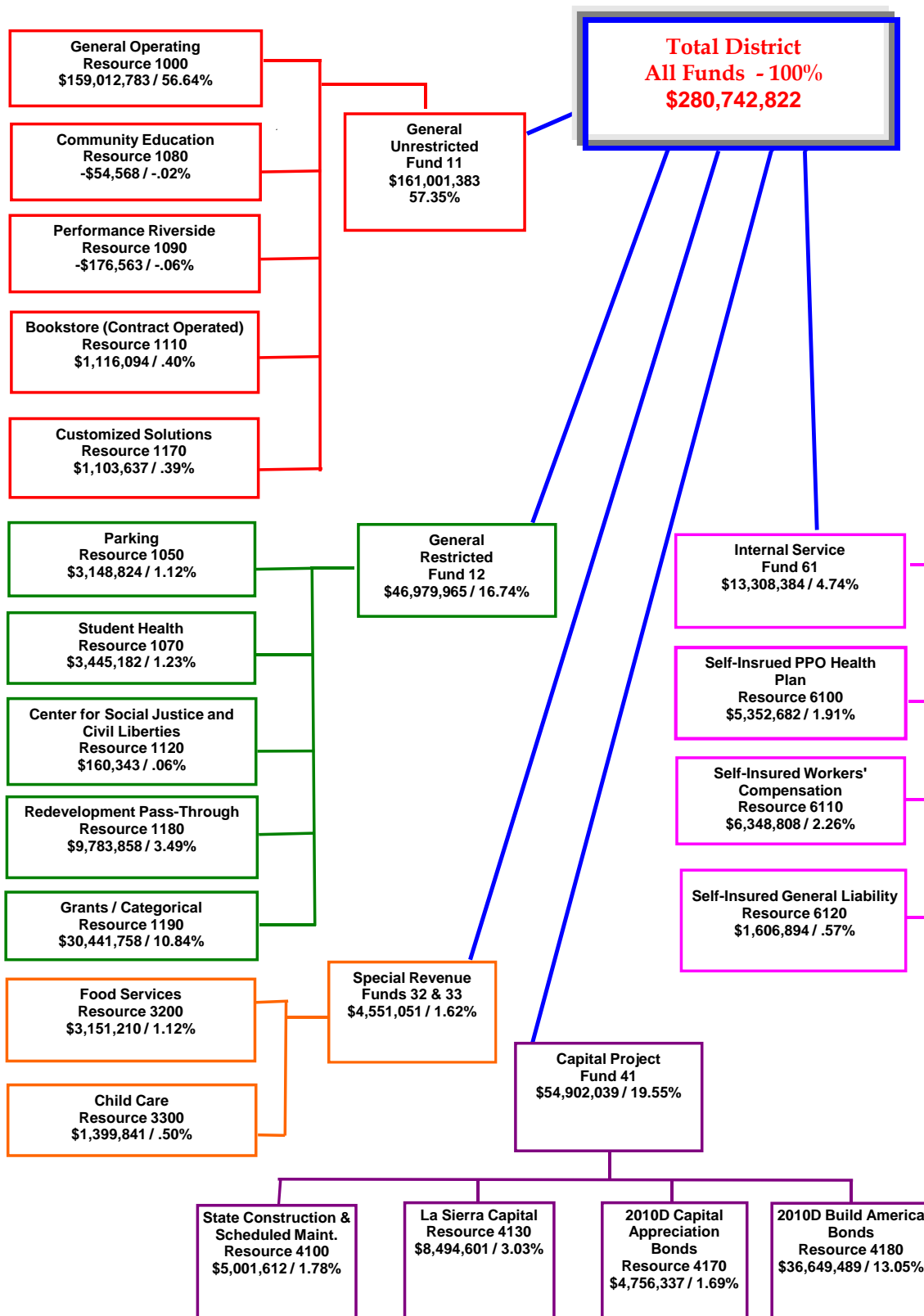


\$280,742,822

- | | | |
|--|---|--------------------------------------|
| ■ General Operating | ■ Community Education | ■ Performance Riverside |
| ■ Bookstore (Contract Operated) | ■ Customized Solutions | ■ Parking |
| ■ Student Health | ■ Center for Social Justice and Civil Liberties | ■ Redevelopment Pass-Through |
| ■ Grants / Categorical | ■ Food Services | ■ Child Care |
| ■ State Construction and Scheduled Maintenance | ■ La Sierra Capital | ■ 2010D Capital Appreciation Bonds |
| ■ 2010D Build America Bonds | ■ Self-Insured PPO Health Plan | ■ Self-Insured Workers' Compensation |
| ■ Self-Insured General Liability | | |

Exhibit F

Riverside Community College District 2014-2015 Proposed Budget Fund Schematic - Total Available Funds



RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
2014-2015

<u>Fund / Resource</u>	<u>Adopted Budget</u> <u>2013-2014</u>	<u>Final Budget</u> <u>2014-2015</u>
 <u>General Funds</u>		
<u>Unrestricted - Fund 11</u>		
<u>Resource</u>		
1000 General Operating	\$ 150,365,498	\$ 159,012,783
1080 Community Education	275,483	(54,568)
1090 Performance Riverside	(119,729)	(176,563)
1110 Bookstore (Contract-Operated)	981,150	1,116,094
1170 Customized Solutions	<u>1,211,005</u>	<u>1,103,637</u>
Total Unrestricted General Funds	<u>152,713,407</u>	<u>161,001,383</u>
 <u>Restricted - Fund 12</u>		
<u>Resource</u>		
1050 Parking	2,527,105	3,148,824
1070 Student Health	3,191,759	3,445,182
1120 Center for Social Justice and Civil Liberties	119,004	160,343
1180 Redevelopment Pass-Through	8,903,860	9,783,858
1190 Grants and Categorical Programs	<u>32,606,557</u>	<u>30,441,758</u>
Total Restricted General Funds	<u>47,348,285</u>	<u>46,979,965</u>
Total General Funds	<u>200,061,692</u>	<u>207,981,348</u>
 <u>Special Revenue - Funds 32 & 33</u>		
<u>Resource</u>		
3200 Food Services	2,797,674	3,151,210
3300 Child Care	<u>1,178,157</u>	<u>1,399,841</u>
Total Special Revenue Funds	<u>3,975,831</u>	<u>4,551,051</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
2014-2015**

<u>Fund / Resource</u>	<u>Adopted Budget 2013-2014</u>	<u>Final Budget 2014-2015</u>
<u>Capital Projects - Fund 41</u>		
<u>Resource</u>		
4100 State Construction & Scheduled Maintenance	4,434,390	5,001,612
4130 La Sierra Capital	7,204,535	8,494,601
4170 2010D Capital Appreciation Bonds	6,614,474	4,756,337
4180 2010D Build America Bonds	<u>55,115,108</u>	<u>36,649,489</u>
Total Capital Projects Funds	<u>73,368,507</u>	<u>54,902,039</u>
<u>Internal Service - Fund 61</u>		
<u>Resource</u>		
6100 Self-Insured PPO Health Plan	6,519,350	5,352,682
6110 Self-Insured Workers' Compensation	5,257,610	6,348,808
6120 Self-Insured General Liability	<u>-</u>	<u>1,606,894</u>
Total Internal Service Funds	<u>11,776,960</u>	<u>13,308,384</u>
Total District Funds	<u>\$ 289,182,990</u>	<u>\$ 280,742,822</u>
<u>Expendable Trust and Agency</u>		
<u>Student Financial Aid Accounts</u>		
Student Federal Grants	\$ 53,427,000	\$ 62,024,000
State of California Student Grants	<u>2,100,000</u>	<u>3,130,000</u>
Total Student Financial Aid Accounts	<u>55,527,000</u>	<u>65,154,000</u>
<u>Other Account</u>		
Associated Students of RCCD	<u>1,710,352</u>	<u>1,902,392</u>
Total Expendable Trust and Agency	<u>\$ 57,237,352</u>	<u>\$ 67,056,392</u>
Grand Total	<u>\$ 346,420,342</u>	<u>\$ 347,799,214</u>

LOOKING AHEAD

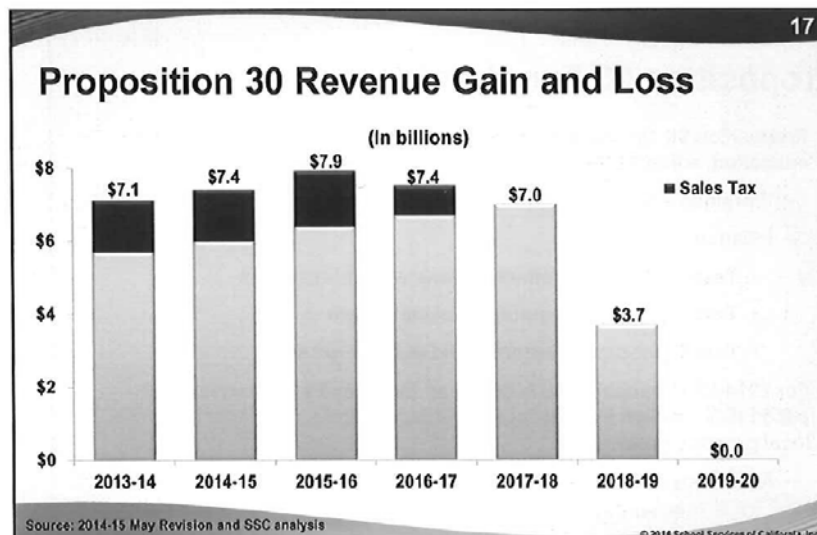
The annual budget is critical to the achievement of the missions, long-range goals and objectives of RCCD and its three colleges. It is important that the budget process provide a glimpse of the financial future. Each year we do this by closing the budget narrative with a section entitled “Looking Ahead.”

As we look back at the year just ended, FY 2013-14, we are able to see the positive financial results of Proposition 30 approved by the voters of California as well as the improving, yet fragile, State and national economies. However, Proposition 30 is temporary and its benefits will begin expiring at the end of 2016. So we must be vigilant of these realities and strategically plan for our financial health.

According to School Services of California, Inc., while the national economy is tenuous, there are signs of economic improvement: American factories are gaining momentum with consecutive months of improvement on the Manufacturers Purchasing Manager’s Index; increasing wage growth; employers are continuing to add jobs across the spectrum of professions; inflation is still relatively low with prices up only 2.1% from a year ago; and the Federal Reserve has projected that short-term interest rates will increase, signaling confidence in the economy over the next couple of years.

School Services of California, Inc. reports that California’s economy has shown some encouraging developments: Job growth has begun to outpace most of the nation, with significant gains in educational and health services professions; overall flat growth in new home sales with increased pricing, indicate a normalization of the housing market; median home prices are at the highest level since December 2007; foreclosures have plummeted to less than 7% of the housing market; personal income growth is estimated at 4.1% for 2015; and the unemployment rate, is expected to fall to 7.7%. The increase to the sales tax and personal income tax rates, as a result of Proposition 30 passage, added \$7.1 billion in revenues to the State’s coffers in 2013-14. For 2014-15 and 2015-16, according to School Services of California, Inc., \$7.4 billion and \$7.9 billion, respectively, will be provided. The sales tax rate increase of .25% will expire in 2016-17 and the personal income tax increase will expire in 2018-19.

Below is a graph showing the impact of the revenue gains and losses from Proposition 30.



LOOKING AHEAD (continued)

The State Budget continues to present the District with its own complex budget. The major variables are:

- 1. *Student Enrollment Fees and Property Taxes*** – Community colleges remain at risk for any shortfall in these revenue categories and much depends on the ability of the State to accurately estimate these sources. Any shortfalls experienced will not be automatically backfilled, as they are for K-12 entities, leaving the District vulnerable to mid-year revenue shortfalls.
- 2. *Education Protection Act*** – The amount budgeted by the State for community colleges appears reasonable but should a shortfall occur, will the State honor its backfill guarantee?

The revenue items mentioned above have either required special legislation to guarantee a backfill or have no provision for backfill at all. These are significant components of the community college budget and create uncertainty from year-to-year regarding the actual amount of funding that will be received. Consequently, proper financial planning is compromised. A solution to this problem exists in the form of a “continuous appropriation”, something that K-12 already has. A “continuous appropriation” would ensure that the California Community College’s would receive all of the funding they were allocated in the adopted State budget, rather than being assessed a deficit each year.

- 3. *California Public Employees Retirement System (PERS) and State Teachers Retirement System (STRS)*** – Beginning in 2014-15 both PERS and STRS employee rates will begin to increase under multi-year plans to close the unfunded liability gap for both systems. However, beginning in 2015-16, much larger employer rate increases for both PERS and STRS will begin and will continue through 2020-21. The rates are projected to go from 11.7% to 20.4% for PERS and from 8.9% to 19.1% for STRS. The combined, estimated average annual increased cost to the District will be approximately \$1.2 million. To date, the State has not provided a source of funds to pay for this increase so the District will have to plan to absorb it.
- 4. *New Apportionment Growth Formula*** – The 2014-15 budget directs the California Community College’s Board of Governors to adopt a growth formula beginning in 2015-16 that gives first priority to districts identified as having the “greatest unmet need in adequately meeting their community’s higher education needs.” The Department of Finance has weighed-in with the metrics they believe will appropriately measure “unmet need” for each community college. Similarly, the Chancellor’s Office has formed a taskforce to develop metrics from the System’s perspective; however, the system proposal will need the blessing of the Department of Finance. A draft proposal is due to be released within the next several months. At this juncture, it is not known what the impact will be on Riverside Community College District. However, the proposed primary factors of the formula (individuals over/under age 25 within the District’s boundaries, without a college degree; the number of unemployed; and the number of disadvantaged population) would appear to favor the District.

LOOKING AHEAD (continued)

Against this environment, RCCD confronts several internal constraints as follows:

1. We have had to address some \$66 million of base budget shortfall in our major operating fund (i.e., Resource 1000) since FY 2009-10. As mentioned in last year's "Looking Ahead" section, it is going to take us a number of years to fully recover our financial health, even in the most optimistic scenarios. Our recovery is made even more difficult due to very limited year-over-year new, unrestricted/uncommitted revenues; pent-up demand for annual salary increases; and other increasing costs. The fact that approximately 85% of our Resource 1000 expenditure budget is directed towards compensation, with the remaining 15% fairly fixed in nature, simply adds to the difficulty. The District has had a structural budget imbalance over the past several years whereby, general fund expenditures have exceeded general fund revenues and fund balance, after factoring in the required 5% reserve amount. Although the imbalance has diminished in size over the last couple of years as we have emerged from the "Great Recession", it still persists. The District will need to continue to address this issue in the face of increasing expenditures and new initiatives, and limited new unrestricted/uncommitted resources.
2. The full financial impact of the Affordable Care Act will hit the District over the next few years. The overall average rate of increase for the District's three health insurance plans was approximately 5.99% for 2014-15 and totaled almost \$.92 million. We can anticipate this level of increase, if not more, in each of the next several years without an expectation of new revenues to support these additional costs.
3. As a result of the recent accreditation process, we were informed of recommendations that will need to be addressed over the next year. Included in the recommendations were the development of plans for technology replacement, total cost of ownership of our facilities, and funding of retiree health benefits under the Governmental Accounting Standards Board (GASB) Statement 45 – Other Post-Employment Benefits. The cost to implement these plans has yet to be determined but is anticipated to significantly add to our annual costs.
4. Both the faculty and classified bargaining unit agreements will expire on June 30, 2015. Negotiations on new agreements will begin in 2014-15. The financial impact of the new agreements has yet to be determined.
5. During the "Great Recession", the District had a series of borrowings totaling in excess of \$7 million from Resource 4130 – La Sierra Capital to assist in addressing budget shortfalls. The La Sierra Capital funds have been designated for the construction of the Coil School for the Arts. The borrowings are being repaid over the next four years at approximately \$1.27 million per year. In addition, it is likely that when the Coil School for the Arts and the Culinary Arts Academy and District Office come online in 2016-17, additional resources will be needed to operate the facilities. Operational planning efforts related to these facilities will begin in earnest in 2014-15.
6. Other Resources – Resource 1000, our major operating fund, is not the only Resource under financial pressure. Financial difficulties are occurring with respect to Performance Riverside and Community Education. Problems in these Resources negatively impact the general operating fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1000 - UNRESTRICTED GENERAL OPERATING

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$ 12,743,536
Federal Income	\$ 188,321	
State Income	103,900,716	
Local Income	41,814,080	
Other Income	<u>366,130</u>	
Total Income		<u>146,269,247</u>
Total Available Funds (TAF)		<u>\$ 159,012,783</u>

EXPENDITURES

<u>Object Code</u>		
1000	Academic Salaries	\$ 66,529,524
2000	Classified Salaries	29,402,697
3000	Employee Benefits	31,812,597
4000	Books and Supplies	2,196,383
5000	Services and Operating Expenses	18,168,023
6000	Capital Outlay	1,206,561
7300	Interfund Transfers	1,270,000
8999	Intrafund Transfers	<u>625,187</u>
	Total Expenditures	151,210,972
7900	* Contingency / Reserves	<u>7,801,811</u>
	Total Resource 1000 Including Contingency / Reserves	<u>\$ 159,012,783</u>

* The Resource 1000 Contingency was calculated by taking into account the TAF for all Resources comprising Unrestricted Fund 11 (1000, 1080, 1090, 1110, 1170).

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Unrestricted General Operating Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Federal Income				
8160 Veterans Education Administration	\$ 7,560	\$ 15,125	\$ -	\$ -
8150 Student Financial Aid Administration	123,119	183,831	119,990	188,321
8190 Other Federal Revenue / ARRA Stimulus	54	-	-	-
Total 1.0	130,733	198,956	119,990	188,321
2.0 State Income				
8611 State General Apportionment	87,886,268	64,175,137	73,271,776	76,363,276
8615 Enrollment Fee Waiver Administration	191,449	451,525	844,388	404,511
8619 Part Time Faculty Insurance & Office Hours	62,063	62,063	62,063	62,062
8619 Part Time Faculty Compensation	568,878	568,878	568,878	568,878
8630 Education Protection Account	-	19,925,546	19,665,239	20,764,797
8671 Homeowner Property Tax Relief	469,145	462,966	451,710	450,000
8681 State Lottery	3,412,066	3,481,161	3,031,996	3,425,000
8685 State Mandated Cost Reimb/Block Grant	-	695,647	703,405	1,862,192
Total 2.0	92,589,869	89,822,923	98,599,454	103,900,716
3.0 Local Income				
8809 RDA Asset Liquidation	-	4,464,825	96,687	-
881x Property Taxes	25,030,616	26,809,489	29,187,961	28,341,147
8820 Donations	10,885	41,332	17,000	5,617
8844 Food Sales / Commissions	82,890	84,749	73,193	81,000
8849 Cosmetology / Dental Hygiene / Other Sales	93,712	68,242	64,310	74,500
8850 Lease / Rental Income	354,390	628,411	286,096	687,763
8860 Interest Income	103,560	14,966	70,476	250,000
8874 Student Enrollment Fees	7,855,743	8,801,541	8,632,772	8,813,935
8879 Transcript / Late Application Fees	109,003	115,179	134,080	133,000
8880 Non Resident Tuition	1,695,024	1,986,387	2,476,038	2,575,079
888x Other Student Fees	126,091	160,020	117,835	192,196
8890 Other Local Revenue	44,852	106,239	23,713	360,930
Staledated Checks (Resource 0800)	76,255	70,695	49,225	60,000
Norco City Redevelopment pass-thru	31,699	117,764	118,493	118,493
Bad Check Fees / Returned Items	1,314	1,135	2,905	3,100
Barnes and Noble Signing Bonus	-	600,000	-	-
Wells Fargo Bank ID Cards	23,329	128,671	24,457	34,915
Library Fines	2,958	45	-	-
Recycling Program	-	188	2,890	5,707
Moving Violations	13,263	14,715	12,171	76,698
Total 3.0	35,655,585	44,214,591	41,390,302	41,814,080
4.0 Other Income				
8912 Sales - Obsolete Equipment	15,027	12,488	8,646	8,800
8897 Indirect Cost Recovery	517,478	462,128	357,329	357,330
Total 4.0	532,505	474,616	365,975	366,130

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Unrestricted General Operating Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5.0 Incoming Interfund Transfers				
8980 From Resource 4130	1,615,982	2,000,000	-	-
Total 5.0	<u>1,615,982</u>	<u>2,000,000</u>	<u>-</u>	<u>-</u>
Total Resource 1000 Income	<u>130,524,673</u>	<u>136,711,085</u>	<u>140,475,722</u>	<u>146,269,247</u>
6.0 Unaudited Beginning Fund Balance July 1	13,342,484	6,840,049	11,407,409	12,743,536
Total 6.0	<u>13,342,484</u>	<u>6,840,049</u>	<u>11,407,409</u>	<u>12,743,536</u>
Total Available Funds	<u>\$ 143,867,157</u>	<u>\$ 143,551,134</u>	<u>\$ 151,883,131</u>	<u>\$ 159,012,783</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1110	Regular Full Time Teaching	\$ 25,561,338	\$ 25,337,364	\$ 26,259,717	\$ 27,548,446
1170	Instructional Release Time	379,462	365,912	371,025	311,788
	TOTAL 1100	25,940,800	25,703,276	26,630,742	27,860,234
1218	Regular Full Time Administrator	5,985,727	5,895,803	5,940,679	6,570,827
1219	Counselors/Librarians/Release Time	5,876,837	5,760,370	5,907,428	5,983,765
	TOTAL 1200	11,862,563	11,656,173	11,848,108	12,554,592
1330	Part-Time Teaching Fall	6,574,379	6,099,222	7,139,570	9,279,541
1331	Part-Time Teaching Summer (Odd years)	758,190	567,691	812,479	576,612
1332	Part-Time Teaching Winter	789,230	725,054	1,213,151	740,091
1333	Part-Time Teaching Spring	6,449,932	6,573,160	7,203,497	6,880,627
1334	Part-Time Teaching Summer (Even years)	462,830	571,574	750,031	599,112
1335	Regular - Overload Fall	1,422,034	1,343,479	1,587,833	1,362,653
1336	Regular - Overload Summer (Even years)	835,487	909,342	899,397	923,619
1337	Regular - Overload Winter	1,261,326	1,214,010	1,623,730	1,235,042
1338	Regular - Overload Spring	1,418,730	1,542,677	1,679,678	1,566,901
1339	Regular - Overload Summer (Odd years)	980,934	865,347	974,930	878,931
1360	Substitute Instructional	191,365	189,130	156,033	194,646
1370	Instructional Stipends	142,681	141,695	149,530	160,279
1371	Large Lecture Stipends	314,743	219,636	205,217	258,044
	TOTAL 1300	21,601,861	20,962,017	24,395,078	24,656,098
1439	Part Time - Counselors/Librarians/Overload	905,164	956,643	952,099	918,109
1469	Substitute Non-Instructional	2,930	16,347	16,833	12,865
1479	Department Chair Stipends	256,808	244,344	254,964	244,479
1490	Special Assignments	152,743	167,009	231,928	283,147
	TOTAL 1400	1,317,645	1,384,342	1,455,825	1,458,600
	TOTAL 1000 Series	60,722,870	59,705,807	64,329,753	66,529,524
<u>Classified Salaries</u>					
2117	Full-Time Supervisor	413,406	400,434	352,081	374,878
2118	Full-Time Administrator	4,413,593	4,096,903	4,150,459	4,668,681
2119	Full-Time Regular / Confidential	18,751,103	17,244,629	17,878,045	19,094,063
2129	Permanent Part-Time	1,508,076	1,503,739	1,526,231	1,608,925
2139/2339	Classified Hourly	139,959	122,781	112,834	340,434
2169/2369	Substitutes	331,352	403,131	352,617	260,179
2190/2390	Special Projects	36,707	26,055	25,532	2,013
	TOTAL 2100	25,594,195	23,797,672	24,397,799	26,349,173
2210	Full-Time Instructional Aides	1,580,102	1,286,372	1,374,876	1,369,288
2220	Permanent Part-Time Instructional Aides	395,027	541,214	574,404	588,443
2230/2449	Part-Time Hourly Instructional Aides	77,426	84,927	88,333	154,832

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
2231/2431	Coaches - Summer	42,289	39,553	39,821	49,218
2260/2469	Substitute Instructional Aides	76,550	71,674	36,446	11,339
	TOTAL 2200	2,171,393	2,023,740	2,113,879	2,173,120
2330	Instructional Aide - Hrly	36	-	-	-
2331	Student Help Non-Instructional	420,558	330,697	411,950	373,927
2349	Overtime	351,319	245,528	264,455	273,328
2399	Other Non-Teaching	24,000	24,000	23,800	24,000
	TOTAL 2300	795,913	600,225	700,205	671,255
2430	Student Help Instructional	226,041	190,045	209,092	206,147
2440	Overtime - Instructional Aides	16,344	13,859	(437)	3,002
	TOTAL 2400	242,385	203,904	208,655	209,149
	TOTAL 2000 Series	28,803,886	26,625,541	27,420,538	29,402,697
Employee Benefits					
3110	STRS - Teachers & Aides	3,659,405	3,436,606	3,747,077	4,287,203
3120	STRS - Classified	16,044	17,284	10,578	26,928
3130	STRS - Academic Non-Teaching	953,235	940,164	956,177	1,110,218
	TOTAL 3100	4,628,685	4,394,053	4,713,832	5,424,349
3210	PERS - Teachers & Aides	212,356	213,077	206,504	226,419
3220	PERS - Classified	2,586,888	2,576,573	2,686,490	2,927,757
3225	PERS Employer Paid	-	(66)	-	-
3230	PERS - Academic Non-Teaching	115,932	131,382	135,739	148,402
	TOTAL 3200	2,915,176	2,920,965	3,028,733	3,302,578
3310	OASDI - Teachers & Aides	121,895	118,409	114,965	117,319
3315	Medicare - Teachers & Aides	694,500	680,903	745,936	775,728
3320	OASDI - Classified	1,459,383	1,397,895	1,440,875	1,533,603
3325	Medicare - Classified	373,012	348,004	356,420	385,052
3330	OASDI - Academic Non-Teaching	58,934	67,570	73,833	69,874
3335	Medicare - Academic Non-Teaching	179,843	183,225	187,945	199,290
	TOTAL 3300	2,887,566	2,796,006	2,919,973	3,080,866
3410	H & W - Teachers & Aides	5,487,703	5,491,849	5,811,032	6,346,896
3420	H & W - Classified	6,077,000	5,794,975	6,077,176	6,677,771
3430	H & W - Academic Non-Teaching	1,782,248	1,775,444	1,859,638	2,109,650
3440	H & W - Retired Employees	1,199,115	1,163,157	1,150,256	1,141,893
	TOTAL 3400	14,546,067	14,225,425	14,898,102	16,276,210
3510	SUI - Teachers & Aides	874,490	594,698	75,913	50,143
3520	SUI - Classified	479,406	318,819	49,278	130,997

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
3530	SUI - Academic Non-Teaching	239,220	168,563	23,907	66,506
	TOTAL 3500	1,593,116	1,082,080	149,098	247,646
3610	WC - Teachers & Aides	784,159	1,096,349	1,222,606	1,257,187
3620	WC - Classified	413,170	544,887	574,043	617,996
3630	WC - Academic Non-Teaching	205,513	292,049	305,678	320,909
	TOTAL 3600	1,402,842	1,933,285	2,102,327	2,196,092
3900	Other - Retired Emp. Holding Acct	1,865	4,591	(2,259)	-
3910	Other - Teachers & Aides	(2,153)	(202)	(6,477)	-
3920	Other - Classified	26,775	(11,138)	(84,301)	-
3930	Other - Academic Non-Teaching	1,745,632	1,501,194	1,450,719	1,284,856
	TOTAL 3900	1,772,119	1,494,445	1,357,683	1,284,856
	TOTAL 3000 Series	29,745,571	28,846,259	29,169,748	31,812,597
<u>Books and Supplies</u>					
4210/4230	Reference and Other Books	5,801	6,198	1,937	16,168
	TOTAL 4200	5,801	6,198	1,937	16,168
4320	Instructional Supplies	77,963	30,644	50,390	141,233
4330	Periodicals/Magazines	96,368	7,093	4,125	13,969
4350/4351	Instructional Media Materials	2,539	-	-	4,864
4360	Tests	85,294	39,955	4,801	42,763
4370	Commencement Supplies	2,352	868	2,162	925
	TOTAL 4300	264,516	78,560	61,477	203,754
4510	Maintenance Supplies	56,943	61,214	82,991	103,933
4520	Custodial Supplies	277,151	269,259	249,772	280,264
4530	Grounds Supplies	83,511	81,395	70,284	85,769
4540	Health Supplies	16,994	17,391	18,544	20,300
4555	Copying & Printing	157,308	133,682	138,602	197,592
4575	Software < \$200	5,882	9,077	1,373	15,398
4580	Theater Supplies	13,371	20,142	21,433	4,000
4590	Office & Other Supplies	545,526	435,784	484,214	785,638
4591	Purchase / Cost of Goods Sold	(947)	(16,763)	16,122	-
	TOTAL 4500	1,155,738	1,011,181	1,083,335	1,492,894
4630	Tires and Tubes	1,116	503	83	378
4644	Repair Parts	247,806	243,460	268,157	295,177
4690	Transportation Supplies	114,810	75,610	73,502	95,362
	TOTAL 4600	363,732	319,573	341,742	390,917
4710	Food	78,178	84,298	83,978	76,900
4791	Paper Products	9,664	13,246	15,113	8,338
4792	Cleaning Supplies	6,401	4,993	6,506	6,486
4793	Kitchen Expendables	875	276	514	926

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
	TOTAL 4700	95,117	102,813	106,111	92,650
	TOTAL 4000 Series	1,884,903	1,518,326	1,594,602	2,196,383
<u>Services and Operating Expenditures</u>					
5045	Postage	147,514	153,283	126,893	185,979
	TOTAL 5000	147,514	153,283	126,893	185,979
5110	Consultants	543,906	443,921	489,866	885,657
5120	Lecturers	7,700	4,340	1,540	8,889
5151	Temporary Services	14,534	3,075	3,375	9,445
5192	Scouting	4,839	18,169	6,215	25,422
5194	Filming	-	-	1,200	-
5195	Entry Fees	20,812	21,800	24,560	13,400
5197	Grant/Contract Sub-Agreement	-	(16)	-	-
5198	Professional Services	867,456	476,694	474,943	532,591
	TOTAL 5100	1,459,246	967,983	1,001,699	1,475,404
5210	Mileage	55,860	56,651	51,723	71,095
5211	Meeting Expense	14,822	14,960	10,465	20,100
5219	Other Travel Expenses	125,047	90,644	115,883	128,734
5220	Conference Expenses	138,595	177,386	242,048	341,161
5250	Travel Expense - Candidates	7,964	1,856	9,982	10,400
	TOTAL 5200	342,288	341,497	430,101	571,490
5310/5320	Memberships / Dues	181,255	241,944	225,287	287,453
	TOTAL 5300	181,255	241,944	225,287	287,453
5410	Fire & Theft Insurance	108,909	101,951	116,380	116,380
5420	Liability and Claims	14,827	23,455	22,870	27,874
5421	GL and Property Expense	-	-	-	1,295,327
5430	Fidelity Bond Premiums	-	-	-	529
5440	Student Insurance	72,817	71,823	63,045	72,817
	TOTAL 5400	196,553	197,229	202,295	1,512,927
5510	Natural Gas	156,856	178,290	198,671	200,658
5520	Electricity	2,398,329	2,464,096	2,878,054	3,007,891
5530	Water	334,610	434,614	417,055	421,225
5540	Telephone	174,725	148,302	184,890	203,379
5541	Cellular Telephone	142,920	92,138	98,006	109,817
5550	Laundry & Cleaning	8,990	9,519	13,537	16,955
5560	Towel Service	9,055	8,845	9,354	10,249
5570	Waste Disposal	136,163	134,691	146,565	162,071
	TOTAL 5500	3,361,649	3,470,496	3,946,132	4,132,245
5610	County and Other Contracts	163,860	159,582	149,215	204,000
5621	Printing - Catalog	314	107	1,065	1,500
5622	Printing - Class Schedule	9,773	9,707	-	22,505

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5630	Rents and Leases	1,413,896	1,030,385	1,119,084	1,320,719
5633	Scenery and Costume Rentals	4,210	5,671	6,712	5,000
5644	Repairs	1,254,628	1,325,674	1,225,480	1,487,339
5649	Computer Software Maintenance/Lic	1,380,531	1,480,555	1,554,955	1,679,682
5650	Transportation Contracts	37,371	83,462	79,831	63,696
5691	Governmental Fees	-	-	561	-
	TOTAL 5600	<u>4,264,582</u>	<u>4,095,144</u>	<u>4,136,903</u>	<u>4,784,441</u>
5710	Audit	78,680	81,287	75,850	82,491
5720	Elections	-	271,372	-	600,000
5730	Legal	291,620	140,448	217,521	269,325
5740	Advertising	128,881	65,742	96,836	168,848
5790	Licenses, Permits, and Other Fees	428,402	408,635	423,369	501,091
	TOTAL 5700	<u>927,583</u>	<u>967,484</u>	<u>813,576</u>	<u>1,621,755</u>
5820	Interest/TRAN Expense	176,667	323	400,167	5,000
5821	STRS/PERS Penalties & Interest	-	2,078	3,840	-
5830	Surveys	408	950	408	-
5840	Physicals	6,572	9,025	8,193	5,700
5850	Fingerprints	13,287	14,186	14,155	32,024
5855	Pre-employment Testing	125	213	213	850
5880	Damage to Personal Property	-	-	84	-
5890	Outside Services and Operating Costs	542,315	531,138	644,815	880,365
5892	Bank Charges	171,770	170,333	171,971	190,500
5899	Budget Augmentation Holding	-	-	-	2,481,890
	TOTAL 5800	<u>911,144</u>	<u>728,246</u>	<u>1,243,845</u>	<u>3,596,329</u>
	TOTAL 5000 Series	<u>11,791,813</u>	<u>11,163,306</u>	<u>12,126,731</u>	<u>18,168,023</u>
<u>Capital Outlay</u>					
Site and Site Improvement					
6122	Engineering	-	-	-	7,360
6123	Architect's Fee	-	22,425	-	2,358
6124	Testing	-	-	-	9,000
6126	Construction Contract	-	8,600	29,597	394,534
6127	Fixtures and Fixed Equipment	23,426	50,661	14,053	4,250
6129	Other Site Improvement	2,700	7,647	2,520	2,528
	TOTAL 6100	<u>26,126</u>	<u>89,333</u>	<u>46,170</u>	<u>420,030</u>
Buildings					
6210	New Buildings-Purchase	-	-	1,001	-
6213	Architect's Fee	3,930	-	-	-
6222	Engineering	-	5,000	-	-
6223	Architects Fee	-	4,500	-	22,391
6224	Testing	-	-	-	16,300
6226	Remodel Projects	24,423	71,444	7,463	41,825
6227	Fixtures & Fixed Equipment	43,052	96,703	14,638	1,750
6229	Other	389	-	-	-

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
	TOTAL 6200	<u>71,794</u>	<u>177,648</u>	<u>23,102</u>	<u>82,266</u>
Library Books					
6310	Library Books-Purchase	15,096	-	14,215	7,947
6311	Library Media Material	-	-	-	21,943
6312	Library Subscriptions	-	-	8,451	62,589
	TOTAL 6300	<u>15,096</u>	<u>-</u>	<u>22,667</u>	<u>92,479</u>
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	207,040	316,166	241,408	140,658
6482	Equipment Addt'l > \$5,000	255,674	338,241	143,492	372,246
6485	Comp Equip Addt'l \$200 to \$4,999	211,235	237,153	194,746	60,480
6486	Comp Equip Addt'l > \$5,000	12,587	135,413	50,505	5,735
6491	Equipment Replc \$200 to \$4,999	3,227	978	916	16,422
6492	Equipment Replc > \$5,000	-	-	-	7,827
6495	Comp Equip Replc \$200 to \$4,999	3,568	-	498	8,418
	TOTAL 6400	<u>693,331</u>	<u>1,027,952</u>	<u>631,564</u>	<u>611,786</u>
	TOTAL 6000 Series	<u>806,346</u>	<u>1,294,932</u>	<u>723,502</u>	<u>1,206,561</u>
Interfund Transfers					
7300	Interfund Transfers				
	To Resource 4130	678,000	-	1,270,000	1,270,000
	To Resource 6100	250,000	1,500,000	1,500,000	-
	TOTAL 7300	<u>928,000</u>	<u>1,500,000</u>	<u>2,770,000</u>	<u>1,270,000</u>
	TOTAL 7000 Series	<u>928,000</u>	<u>1,500,000</u>	<u>2,770,000</u>	<u>1,270,000</u>
Intrafund Transfers Out / (In)					
8999	To Resource 1090 - Performance Riverside	730,982	-	-	-
	To Resource 1120 - Center for Social Justice	-	-	99,373	110,900
	From Resource 1110 - Bookstore	(160,165)	(250,000)	(350,000)	(429,923)
	From Resource 1170 - Customized Solutions	-	-	(14,124)	(53,283)
	To (From) Resource 1190:				
	DSP&S SPP 180	665,157	665,157	858,796	665,157
	Veterans Education SPP 730	-	-	4,842	4,842
	Fed Wrk Stdy - SPP 300/304	197,302	322,534	299,354	327,494
	General Fund Backfill	944,573	751,862	106,480	-
	TOTAL 8999	<u>2,377,849</u>	<u>1,489,553</u>	<u>1,004,721</u>	<u>625,187</u>
	TOTAL 8900 Series	<u>2,377,849</u>	<u>1,489,553</u>	<u>1,004,721</u>	<u>625,187</u>
	Resource 1000 Expenditures	<u>137,061,239</u>	<u>132,143,725</u>	<u>139,139,595</u>	<u>151,210,972</u>
Contingency/Fund Balance					
	Unrestricted Reserve	5,905,919	10,507,409	11,843,536	6,901,811
	General Reserve	900,000	900,000	900,000	900,000
	TOTAL	<u>6,805,919</u>	<u>11,407,409</u>	<u>12,743,536</u>	<u>7,801,811</u>

Total Resource 1000

**Riverside Community College District
 2014-2015 Final Budget
 Resource 1000 - Unrestricted General Expenditures**

<u>Object</u>	<u>Account Description</u>	Audited Actuals <u>2011-2012</u>	Audited Actuals <u>2012-2013</u>	Unaudited Actuals <u>2013-2014</u>	Final Budget Proposal <u>2014-2015</u>
Expenditures/Contingency/Fund Balance		<u>\$ 143,867,157</u>	<u>\$ 143,551,134</u>	<u>\$ 151,883,131</u>	<u>\$ 159,012,783</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Revenue Summary by Location**

	<u>Moreno Valley College</u>	<u>Norco College</u>	<u>Riverside City College</u>	<u>District Support Svcs</u>	<u>Totals</u>
Allocated Beginning Balance and Apportionment	\$ 17,036,957	\$ 17,036,957	\$ 39,679,108	\$ -	\$ 73,753,022
Non-Credit Apportionment	276,728	-	165,746	-	442,474
Total	<u>\$ 17,313,685</u>	<u>\$ 17,036,957</u>	<u>\$ 39,844,854</u>	<u>\$ -</u>	<u>\$ 74,195,496</u>
<u>Revenues</u>					
Student Financial Aid Administration	\$ 58,738	\$ 51,220	\$ 78,363	\$ -	\$ 188,321
Total 1.0 Series	<u>\$ 58,738</u>	<u>\$ 51,220</u>	<u>\$ 78,363</u>	<u>\$ -</u>	<u>\$ 188,321</u>
<u>Other State Revenues</u>					
Enrollment Fee Waiver Administration	\$ 93,442	\$ 93,442	\$ 217,627	\$ -	\$ 404,511
Part Time Faculty Insurance & Office Hours	14,336	14,336	33,390	-	62,062
Part Time Faculty Compensation	131,411	131,411	306,056	-	568,878
Homeowner Property Tax Relief	103,950	103,950	242,100	-	450,000
State Lottery	791,175	791,175	1,842,650	-	3,425,000
State Mandated Cost Reimb/Block Grant	430,167	430,167	1,001,858	-	1,862,192
Total 2.0 Series	<u>\$ 1,564,481</u>	<u>\$ 1,564,481</u>	<u>\$ 3,643,681</u>	<u>\$ -</u>	<u>\$ 6,772,643</u>
<u>Local Revenues</u>					
Property Taxes	\$ 6,546,805	\$ 6,546,805	\$ 15,247,537	\$ -	\$ 28,341,147
Donations	1,349	1,670	2,598	-	5,617
Food Sales / Commissions	-	-	81,000	-	81,000
Cosmetology / Dental Hygiene / Other Sales	7,578	578	66,344	-	74,500
Lease / Rental Income	17,671	32,503	527,627	109,962	687,763
Interest Income	57,750	57,750	134,500	-	250,000
Student Enrollment Fees	2,036,019	2,036,019	4,741,897	-	8,813,935
Transcript / Late Application Fees	25,000	31,000	77,000	-	133,000
Non Resident Tuition	394,997	415,543	1,764,539	-	2,575,079
Other Student Fees	129,388	11,207	51,601	-	192,196
Other Local Revenue	32,741	154,502	395,902	76,698	659,843
Total 3.0 Series	<u>\$ 9,249,298</u>	<u>\$ 9,287,577</u>	<u>\$ 23,090,545</u>	<u>\$ 186,660</u>	<u>\$ 41,814,080</u>
<u>Other Income</u>					
Sales - Obsolete Equipment	\$ 1,700	\$ 800	\$ 6,300	\$ -	\$ 8,800
Indirect Cost Recovery	49,157	136,018	94,431	77,724	357,330
Total 4.0 Series	<u>\$ 50,857</u>	<u>\$ 136,818</u>	<u>\$ 100,731</u>	<u>\$ 77,724</u>	<u>\$ 366,130</u>
Total Local Revenues	<u>\$ 9,300,155</u>	<u>\$ 9,424,395</u>	<u>\$ 23,191,276</u>	<u>\$ 264,384</u>	<u>\$ 42,180,210</u>
<u>Incoming Transfers</u>	<u>\$ 54,800</u>	<u>\$ 293,706</u>	<u>\$ 134,700</u>	<u>\$ -</u>	<u>\$ 483,206</u>
Total Resource 1000 Available Funds	<u>\$ 28,291,859</u>	<u>\$ 28,370,759</u>	<u>\$ 66,892,874</u>	<u>\$ 264,384</u>	<u>\$ 123,819,876</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Expenditure Summary by Location**

<u>Account Description</u>	<u>Moreno Valley College</u>	<u>Norco College</u>	<u>Riverside City College</u>	<u>District Support Svcs</u>	<u>District Office</u>	<u>Totals</u>
<u>Academic Salaries</u>						
Total 1100	\$ 5,343,343	\$ 5,407,614	\$ 17,109,277	\$ -	\$ -	\$ 27,860,234
Total 1200	2,777,402	2,786,022	5,491,986	804,647	694,535	12,554,592
Total 1300	7,383,165	4,764,186	12,508,747	-	-	24,656,098
Total 1400	369,111	377,625	671,638	40,226	-	1,458,600
Total 1000 Series	\$ 15,873,021	\$ 13,335,447	\$ 35,781,648	\$ 844,873	\$ 694,535	\$ 66,529,524
<u>Classified Salaries</u>						
Total 2100	\$ 4,327,632	\$ 3,415,814	\$ 9,553,766	\$ 7,954,942	\$ 1,097,019	\$ 26,349,173
Total 2200	284,287	348,539	1,540,294	-	-	2,173,120
Total 2300	80,141	89,886	391,805	80,276	29,147	671,255
Total 2400	29,943	22,796	156,410	-	-	209,149
Total 2000 Series	\$ 4,722,003	\$ 3,877,035	\$ 11,642,275	\$ 8,035,218	\$ 1,126,166	\$ 29,402,697
<u>Employee Benefits</u>						
Total 3100	\$ 1,321,988	\$ 1,044,041	\$ 2,932,689	\$ 64,337	\$ 61,294	\$ 5,424,349
Total 3200	513,434	503,114	1,258,775	926,038	101,217	3,302,578
Total 3300	567,349	509,003	1,324,086	607,699	72,729	3,080,866
Total 3400	2,924,883	2,831,437	7,755,835	2,461,858	302,197	16,276,210
Total 3500	52,056	43,074	121,658	26,587	4,271	247,646
Total 3600	471,633	394,167	1,086,009	203,353	40,930	2,196,092
Total 3900	145,557	199,077	660,481	279,741	-	1,284,856
Total 3000 Series	\$ 5,996,900	\$ 5,523,913	\$ 15,139,533	\$ 4,569,613	\$ 582,638	\$ 31,812,597
<u>Books and Supplies</u>						
Total 4200	\$ 1,142	\$ 3,650	\$ 5,743	\$ 4,123	\$ 1,510	\$ 16,168
Total 4300	5,090	83,571	108,876	4,109	2,108	203,754
Total 4400	-	-	-	-	-	-
Total 4500	202,339	219,796	750,020	275,280	45,459	1,492,894
Total 4600	51,748	49,623	258,600	30,946	-	390,917
Total 4700	-	-	92,650	-	-	92,650
Total 4000 Series	\$ 260,319	\$ 356,640	\$ 1,215,889	\$ 314,458	\$ 49,077	\$ 2,196,383
<u>Services and Operating Expenditures</u>						
Total 5000	\$ 492	\$ 224	\$ 3,477	\$ 179,626	\$ 2,160	\$ 185,979
Total 5100	436,821	117,942	358,361	482,105	80,175	1,475,404
Total 5200	66,084	34,647	269,423	111,736	89,600	571,490
Total 5300	72,045	24,841	89,663	4,985	95,919	287,453
Total 5400	291,705	232,368	727,774	236,500	24,580	1,512,927
Total 5500	754,841	940,573	2,182,271	250,255	4,305	4,132,245
Total 5600	1,092,853	348,187	1,190,724	2,147,168	5,509	4,784,441
Total 5700	192,532	69,300	262,144	176,238	921,541	1,621,755
Total 5800	616,389	1,040,481	1,296,489	179,933	463,037	3,596,329
Total 5000 Series	\$ 3,523,762	\$ 2,808,563	\$ 6,380,326	\$ 3,768,546	\$ 1,686,826	\$ 18,168,023
<u>Capital Outlay</u>						
Total 6100	\$ -	\$ 6,778	\$ 394,534	\$ 18,718	\$ -	\$ 420,030
Total 6200	-	1,750	-	80,516	-	82,266
Total 6300	-	-	92,479	-	-	92,479
Total 6400	56,344	113,413	97,819	296,274	47,936	611,786
Total 6000 Series	\$ 56,344	\$ 121,941	\$ 584,832	\$ 395,508	\$ 47,936	\$ 1,206,561

**Riverside Community College District
2014-2015 Final Budget
Resource 1000 - Expenditure Summary by Location**

<u>Account Description</u>	<u>Moreno Valley College</u>	<u>Norco College</u>	<u>Riverside City College</u>	<u>District Support Svcs</u>	<u>District Office</u>	<u>Totals</u>
<u>Interfund Transfer to La Sierra</u>	\$ 244,602	\$ 204,597	\$ 598,424	\$ 187,325	\$ 35,052	\$ 1,270,000
Resource 1000 Expenditures	<u>\$ 30,676,951</u>	<u>\$ 26,228,136</u>	<u>\$ 71,342,927</u>	<u>\$ 18,115,541</u>	<u>\$ 4,222,230</u>	<u>\$ 150,585,785</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1050 - PARKING

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 163,175
Local Income	<u>2,985,649</u>
Total Available Funds (TAF)	<u>\$ 3,148,824</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 1,539,754
3000	Employee Benefits	608,898
4000	Books and Supplies	50,355
5000	Services and Operating Expenses	655,014
6000	Capital Outlay	<u>237,275</u>
	Total Expenditures	3,091,296
7900	* Contingency / Reserves / (Deficit)	<u>57,528</u>
	Total Resource 1050 Including Contingency / Reserves	<u>\$ 3,148,824</u>

* 5% Contingency reserve calculated from TAF equals \$149,282

**Riverside Community College District
2014-2015 Final Budget
Resource 1050 - Parking Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8881/8890 Parking Permits, Meters & Fines	\$ 2,284,759	\$ 2,361,512	\$ 2,644,441	\$ 2,982,551
8850 Rents & Leases	7,321	6,083	1,864	1,864
8860 Interest	5,484	3,502	1,233	1,234
Total 1.0	<u>2,297,564</u>	<u>2,371,097</u>	<u>2,647,539</u>	<u>2,985,649</u>
2.0 Beginning Fund Balance July 1	749,233	644,289	197,366	163,175
Total 2.0	<u>749,233</u>	<u>644,289</u>	<u>197,366</u>	<u>163,175</u>
Total Available Funds	<u>\$ 3,046,797</u>	<u>\$ 3,015,386</u>	<u>\$ 2,844,904</u>	<u>\$ 3,148,824</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1050 - Parking Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Classified Salaries</u>					
2117	Full Time Supervisor	\$ 147,043	\$ 201,860	\$ 165,339	\$ 196,512
2118	Full-Time Administrator	64,789	90,502	93,506	94,458
2119	Full-Time Classified	594,430	848,297	878,811	933,596
2129	Permanent Part-Time	86,956	89,990	74,930	83,551
2139/2339	Part-Time Hourly as Needed	70,027	48,018	39,792	49,200
2169/2369	Substitutes	20,088	36,124	47,091	55,000
	Total 2100	983,333	1,314,791	1,299,469	1,412,317
2331	Student Help Non-Instructional	-	-	2,133	-
2349	Classified Overtime	148,191	166,669	110,546	127,437
	Total 2300	148,191	166,669	112,679	127,437
	Total 2000 Series	1,131,524	1,481,460	1,412,148	1,539,754
<u>Employee Benefits</u>					
3220	PERS - Classified	92,418	134,015	136,653	146,148
	Total 3200	92,418	134,015	136,653	146,148
3320	OASDHI - Classified	60,370	81,206	79,592	84,101
3325	Medicare - Classified	16,475	21,424	20,515	22,327
	Total 3300	76,846	102,630	100,106	106,428
3420	H&W Classified	205,924	285,554	292,671	320,292
	Total 3400	205,924	285,554	292,671	320,292
3520	SUI - Classified	18,281	16,182	710	770
	Total 3500	18,281	16,182	710	770
3620	WC - Classified	17,494	32,607	32,152	35,260
	Total 3600	17,494	32,607	32,152	35,260
3920	Other - Classified	852	1,876	(3,059)	-
	Total 3900	852	1,876	(3,059)	-
	Total 3000 Series	411,814	572,864	559,233	608,898
<u>Books and Supplies</u>					
4555	Copying & Printing	2,684	2,130	4,621	4,485
4575	Software < \$200	54	-	-	-
4590	Office & Other Supplies	20,611	17,251	15,957	22,770
	Total 4500	23,348	19,381	20,578	27,255
4644	Repair Supplies	441	1,576	267	4,200
4690	Transportation Supplies	21,546	17,451	17,480	18,900
	Total 4600	21,987	19,026	17,746	23,100
	Total 4000 Series	45,336	38,407	38,324	50,355

**Riverside Community College District
2014-2015 Final Budget
Resource 1050 - Parking Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Services and Operating Expenditures</u>					
5045	Postage	1,000	1,187	1,243	1,175
	Total 5000	1,000	1,187	1,243	1,175
5220	Conferences	1,085	(737)	1,273	1,165
	Total 5200	1,085	(737)	1,273	1,165
5310	Memberships	50	198	195	230
	Total 5300	50	198	195	230
5421	GL and Property Expense	-	-	-	20,287
	Total 5400	-	-	-	20,287
5520	Electricity	115,200	115,200	115,200	115,200
5540	Telephone	4,309	3,106	6,445	3,200
5541	Cellular Telephone	11,155	9,074	7,417	9,150
5550	Laundry & Cleaning	2,450	3,266	2,079	3,970
	Total 5500	133,114	130,646	131,142	131,520
5630	Rents and Leases	1,520	1,574	986	1,821
5644	Repairs	37,785	33,113	25,977	32,348
5649	Computer Software Maintenance/Lic	4,229	5,779	20,183	16,600
5650	Transportation Contracts	263,164	247,319	194,851	247,000
5691	Governmental Fees	78,226	61,338	72,802	73,000
	Total 5600	384,923	349,124	314,798	370,769
5730	Legal	-	1,600	1,200	1,180
5740	Advertising	36	-	-	-
5790	Other Legal Expense	609	3,587	3,003	5,068
	Total 5700	645	5,187	4,203	6,248
5855	Pre-employment Testing	125	213	213	850
5890	Outside Services and Operating Costs	157,852	93,264	86,397	105,675
5892	Bank Charges	3,373	16,284	17,095	17,095
	Total 5800	161,350	109,761	103,704	123,620
	Total 5000 Series	682,168	595,364	556,559	655,014
<u>Capital Outlay</u>					
<u>Site and Site Improvements</u>					
6126	Construction Contract	74,586	123,953	112,251	179,005
6127	Fixtures and Fixed Equipment	4,136	2,914	2,760	5,000

**Riverside Community College District
2014-2015 Final Budget
Resource 1050 - Parking Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
6129	Other Site Improvement	3,345	-	-	-
	Total 6100	82,067	126,867	115,011	184,005
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	3,574	1,022	454	53,000
6482	Equipment Addt'l > \$5,000	36,254	-	-	-
6485	Comp Equip Addt'l \$200 to \$4,999	9,770	2,036	-	270
	TOTAL 6400	49,599	3,058	454	53,270
	Total 6000 Series	131,666	129,925	115,465	237,275
	Total Expenditures	2,402,508	2,818,020	2,681,729	3,091,296
Contingency/Fund Balance					
7925	Restricted	644,289	197,366	163,175	57,528
	Total 7900	644,289	197,366	163,175	57,528
	Total 7000 Series	644,289	197,366	163,175	57,528
Total Resource 1050					
Expenditures/Contingency/Fund Balance		\$ 3,046,797	\$ 3,015,386	\$ 2,844,904	\$ 3,148,824

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1070 - STUDENT HEALTH

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 2,048,836
Local Income	<u>1,396,346</u>
Total Available Funds (TAF)	<u>\$ 3,445,182</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 416,336
2000	Classified Salaries	560,631
3000	Employee Benefits	206,218
4000	Books and Supplies	94,750
5000	Services and Operating Expenses	290,633
6000	Capital Outlay	<u>81,786</u>
	Total Expenditures	1,650,354
7900	* Contingency / Reserves	<u>1,794,828</u>
	Total Resource 1070 Including Contingency / Reserves	<u>\$ 3,445,182</u>

* 5% Contingency reserve calculated from TAF equals \$172,259

**Riverside Community College District
2014-2015 Final Budget
Resource 1070 - Student Health Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8876 Health Fees	\$ 1,141,461	\$ 1,200,072	\$ 1,340,567	\$ 1,341,700
8890 Lab Tests / Rx	101,923	70,200	47,011	47,100
8860 Interest	14,311	10,652	7,547	7,546
Total 1.0	<u>1,257,695</u>	<u>1,280,924</u>	<u>1,395,125</u>	<u>1,396,346</u>
2.0 Beginning Fund Balance July 1	<u>2,170,456</u>	<u>1,960,089</u>	<u>1,886,834</u>	<u>2,048,836</u>
Total 2.0	<u>2,170,456</u>	<u>1,960,089</u>	<u>1,886,834</u>	<u>2,048,836</u>
Total Available Funds	<u>\$ 3,428,151</u>	<u>\$ 3,241,013</u>	<u>\$ 3,281,959</u>	<u>\$ 3,445,182</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1070 - Student Health Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1218	Regular Full Time Administrator	\$ 288,146	\$ 256,730	\$ 321,071	\$ 416,336
	Total 1200	288,146	256,730	321,071	416,336
1439	Part-Time Non-Instructional	1,730	-	-	-
	Total 1400	1,730	-	-	-
	Total 1000 Series	289,876	256,730	321,071	416,336
<u>Classified Salaries</u>					
2117	Full-Time Supervisor	88,725	96,740	57,054	-
2118	Full-Time Classified Administrator	78,000	85,000	85,000	85,000
2119	Full-Time Classified	97,941	90,326	63,131	105,227
2129	Permanent Part-Time	62,896	51,611	61,212	38,358
2139/2339	Part-Time Hourly as Needed	233,097	274,614	239,378	325,546
2169/2369	Substitutes	3,437	-	3,441	-
	Total 2100	564,096	598,291	509,215	554,131
2331	Student Help Non-Instructional	1,948	7,843	4,925	6,000
2349	Overtime	879	167	-	500
	Total 2300	2,827	8,009	4,925	6,500
	Total 2000 Series	566,923	606,300	514,140	560,631
<u>Employee Benefits</u>					
3130	STRS - Academic Non-Teaching	24,168	20,978	26,431	36,970
	Total 3100	24,168	20,978	26,431	36,970
3220	PERS - Classified	24,578	26,429	16,646	12,386
	Total 3200	24,578	26,429	16,646	12,386
3320	OASDHI - Classified	13,930	14,339	8,977	6,555
3325	Medicare - Classified	8,174	8,679	7,370	8,042
3335	Medicare - Academic Non-Teaching	4,246	3,687	4,644	6,036
	Total 3300	26,350	26,704	20,990	20,633
3420	H&W - Classified	41,415	37,707	21,029	34,601
3430	H&W - Academic Non-Teaching	48,703	39,811	52,669	78,770
	Total 3400	90,119	77,518	73,698	113,371
3520	SUI - Classified	8,950	6,404	254	277
3530	SUI - Academic Non-Teaching	4,714	2,797	160	208
	Total 3500	13,664	9,201	415	485
3620	WC - Classified	8,911	13,700	11,767	12,839
3630	WC - Academic Non-Teaching	4,597	5,625	7,337	9,534
	Total 3600	13,508	19,325	19,103	22,373

**Riverside Community College District
2014-2015 Final Budget
Resource 1070 - Student Health Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
3920	Other - Classified	134	(154)	(67)	-
3930	Other - Academic Non-Teaching	(377)	295	105	-
	Total 3900	(243)	141	38	-
	Total 3000 Series	192,143	180,296	157,321	206,218
<u>Books and Supplies</u>					
4330	Periodicals/Magazines	1,002	-	-	6,400
	Total 4300	1,002	-	-	6,400
4540	Health Supplies	62,544	44,800	42,853	68,500
4555	Copying and Printing	803	1,270	620	1,500
4590	Office & Other Supplies	27,744	2,654	7,245	16,500
	Total 4500	91,090	48,724	50,718	86,500
4644	Repair Parts	274	-	-	300
	Total 4600	274	-	-	300
4710	Food	1,478	783	727	1,550
	Total 4700	1,478	783	727	1,550
	Total 4000 Series	93,844	49,507	51,445	94,750
<u>Services and Operating Expenses</u>					
5045	Postage	201	278	409	500
	Total 5000	201	278	409	500
5130	Doctors/Nurses	51,031	68,625	32,160	76,000
5198	Professional Services	19,151	28,277	-	7,861
	Total 5100	70,182	96,902	32,160	83,861
5210	Mileage	138	146	38	400
5220	Conferences	3,902	1,295	1,392	4,700
	Total 5200	4,040	1,442	1,429	5,100
5310	Memberships	675	500	500	757
	Total 5300	675	500	500	757
5421	GL and Property Expense	-	-	-	13,190
5440	Student Insurance	116,347	101,430	86,483	104,000
	Total 5400	116,347	101,430	86,483	117,190
5510	Gas	300	300	300	300
5520	Electricity	2,400	2,400	2,400	2,400
5541	Cellular Telephone	3,156	2,734	3,979	3,400
5550	Laundry and Cleaning	36	40	-	100
5570	Waste Disposal	1,225	800	-	1,700
	Total 5500	7,118	6,274	6,679	7,900

**Riverside Community College District
2014-2015 Final Budget
Resource 1070 - Student Health Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5644	Repairs/Repair Supplies	55	269	1,308	500
5649	Computer Software Maintenance/Lic	7,708	8,255	12,995	10,200
	Total 5600	7,763	8,524	14,303	10,700
5790	Other Legal Expense	150	-	792	2,125
	Total 5700	150	-	792	2,125
5890	Outside Services and Operating Costs	35,875	24,119	18,645	36,000
5892	Bank Charges	24,781	21,638	18,240	26,500
	Total 5800	60,656	45,757	36,885	62,500
	Total 5000 Series	267,132	261,107	179,641	290,633
Capital Outlay					
Buildings					
6227	Fixtures and Fixed Equipment	8,282	239	-	-
	Total 6200	8,282	239	-	-
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	19,382	-	2,370	66,786
6482	Equipment Addt'l > \$5,000	17,238	-	-	-
6485	Comp Equip Addt'l \$200 to \$4,999	13,242	-	7,135	15,000
	TOTAL 6400	49,863	-	9,505	81,786
	Total 6000 Series	58,145	239	9,505	81,786
	Total Expenditures	1,468,062	1,354,179	1,233,124	1,650,354
Contingency/Fund Balance					
7924	Restricted	1,960,089	1,886,834	2,048,836	1,794,828
	Total 7900	1,960,089	1,886,834	2,048,836	1,794,828
	Total 7000 Series	1,960,089	1,886,834	2,048,836	1,794,828
Total Resource 1070					
Expenditures/Contingency/Fund Balance		\$ 3,428,151	\$ 3,241,013	\$ 3,281,959	\$ 3,445,182

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1080 - COMMUNITY EDUCATION

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ (232,374)
Local Income	<u>177,806</u>
Total Available Funds (TAF)	<u>\$ (54,568)</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 4,308
2000	Classified Salaries	100,021
3000	Employee Benefits	24,620
4000	Books and Supplies	1,200
5000	Services and Operating Expenses	<u>98,733</u>
	Total Expenditures	228,882
7900	* Contingency / Reserves / (Deficit)	<u>(283,450)</u>
	Total Resource 1080 Including Contingency / Reserves	<u>\$ (54,568)</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1080 - Community Education Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8860 Interest Income	\$ 38	\$ 16	\$ 6	\$ 6
8872 Community Activities Program Fees	581,377	399,403	177,761	177,800
8890 Other Local Revenue	1,971	-	-	-
Total 1.0	<u>583,386</u>	<u>399,419</u>	<u>177,768</u>	<u>177,806</u>
2.0 Beginning Fund Balance July 1	<u>(47,023)</u>	<u>(49,063)</u>	<u>(163,395)</u>	<u>(232,374)</u>
Total 2.0	<u>(47,023)</u>	<u>(49,063)</u>	<u>(163,395)</u>	<u>(232,374)</u>
Total Available Funds	<u>\$ 536,362</u>	<u>\$ 350,355</u>	<u>\$ 14,373</u>	<u>\$ (54,568)</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1080 - Community Education Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1218	Regular FT Administrator	\$ 4,197	\$ 4,310	\$ 4,350	\$ 4,308
	Total 1200	4,197	4,310	4,350	4,308
	Total 1000 Series	4,197	4,310	4,350	4,308
<u>Classified Salaries</u>					
2117	Classified Salary F/T Supervisor	61,546	64,147	30,825	-
2118	Full-Time Administrator	-	-	2,469	4,658
2119	Classified Salary F/T	41,790	34,122	38,536	40,363
2139/2339	Classified Salary Hourly	-	-	400	-
2169/2369	Substitutes	-	2,773	-	-
	Total 2100	103,336	101,042	72,229	45,021
2331	Student Help	110	-	-	-
2349	Classified Salary OT Other	96	-	-	-
2399	Classified Salary Non-teaching Hrly	125,640	119,748	50,859	55,000
	Total 2300	125,846	119,748	50,859	55,000
	Total 2000 Series	229,182	220,790	123,089	100,021
<u>Employee Benefits</u>					
3120	STRS Classified Employees	(549)	-	-	-
3130	STRS Other Academic Employees	345	352	352	383
	Total 3100	(204)	352	352	383
3220	PERS - Classified Employee	11,133	11,674	8,404	5,299
	Total 3200	11,133	11,674	8,404	5,299
3320	OASDHI - Classified Employees	6,354	6,380	4,686	2,791
3325	Medicare Classified Employees	3,309	3,201	1,786	1,450
3335	Medicare Non-teaching Academic	61	62	62	62
	Total 3300	9,724	9,643	6,534	4,303
3420	H&W Classified Employees	26,236	27,849	19,004	11,909
3430	H&W Non-teaching Academic	494	238	275	285
	Total 3400	26,730	28,087	19,279	12,194
3520	SUI Classified Employees	3,608	2,347	62	50
3530	SUI Non-teaching Academic	67	47	2	2
	Total 3500	3,675	2,394	64	52
3620	Work Comp Classified Employees	3,605	5,034	2,841	2,290
3630	Work Comp Non-tching Academic	66	95	98	99
	Total 3600	3,671	5,129	2,938	2,389
3920	Othr Benefits Classified Employees	(98)	(267)	(272)	-

**Riverside Community College District
2014-2015 Final Budget
Resource 1080 - Community Education Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
3930	Othr Benefits Academic Employees	1	5	10	-
	Total 3900	(97)	(263)	(261)	-
	Total 3000 Series	54,632	57,017	37,310	24,620
<u>Books and Supplies</u>					
4555	Copying and Printing	120	219	752	700
4590	Office/Other Supplies	1,515	943	242	500
	Total 4500	1,635	1,162	994	1,200
4644	Repair Parts	-	-	183	-
	Total 4600	-	-	183	-
	Total 4000 Series	1,635	1,162	1,176	1,200
<u>Services and Operating Expenses</u>					
5045	Postage	25,007	26,960	337	500
	Total 5000	25,007	26,960	337	500
5198	Professional Services	191,393	123,962	57,159	60,000
	Total 5100	191,393	123,962	57,159	60,000
5220	Conferences	-	70	-	-
	Total 5200	-	70	-	-
5310	Memberships	655	655	-	655
	Total 5300	655	655	-	655
5421	GL and Property Expense	-	-	-	2,358
	Total 5400	-	-	-	2,358
5510	Natural Gas	1,100	1,100	1,100	1,200
5520	Electricity	2,191	2,505	3,064	2,191
5530	Water	203	251	280	203
5570	Waste Disposal	126	174	183	126
	Total 5500	3,620	4,031	4,628	3,720
5622	Class Schedule Printing	39,401	40,099	-	5,000
5630	Rents & Leases	4,105	8,200	2,018	7,000
5649	Computer Software Maintenance/Lic	10,000	11,334	14,000	14,000
	Total 5600	53,506	59,633	16,018	26,000
5740	Advertising	-	172	-	500
	Total 5700	-	172	-	500
5890	Outside Services and Operating Costs	14,400	9,900	-	2,000
5892	Bank Card Charges	7,198	5,089	2,680	3,000

**Riverside Community College District
2014-2015 Final Budget
Resource 1080 - Community Education Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
	Total 5800	<u>21,598</u>	<u>14,989</u>	<u>2,680</u>	<u>5,000</u>
	Total 5000 Series	<u>295,779</u>	<u>230,472</u>	<u>80,822</u>	<u>98,733</u>
	Total Expenditures	<u>585,425</u>	<u>513,751</u>	<u>246,747</u>	<u>228,882</u>
<u>Contingency/Fund Balance</u>					
7910	Unrestricted	<u>(49,063)</u>	<u>(163,396)</u>	<u>(232,374)</u>	<u>(283,450)</u>
	Total 7900	<u>(49,063)</u>	<u>(163,396)</u>	<u>(232,374)</u>	<u>(283,450)</u>
	Total 7000 Series	<u>(49,063)</u>	<u>(163,396)</u>	<u>(232,374)</u>	<u>(283,450)</u>
Total Resource 1080					
Expenditures/Contingency/Fund Balance		<u>\$ 536,362</u>	<u>\$ 350,355</u>	<u>\$ 14,373</u>	<u>\$ (54,568)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1090 - PERFORMANCE RIVERSIDE

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$ (909,778)
Local Income	\$ 458,215	
Intrafund Transfer From Resource 1110	<u>275,000</u>	
Total Income		<u>733,215</u>
Total Available Funds (TAF)		<u>\$ (176,563)</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 4,418
2000	Classified Salaries	165,982
3000	Employee Benefits	72,632
4000	Books and Supplies	6,200
5000	Services and Operating Expenses	<u>208,983</u>
	Total Expenditures	458,215
7900	Contingency / Reserves / (Deficit)	<u>(634,778)</u>
	Total Resource 1090 Including Contingency / Reserves	<u>\$ (176,563)</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1090 - Performance Riverside Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8820 Donations	\$ 5,250	\$ 118,080	\$ 27,170	\$ 62,000
8848 Box Office Receipts	578,838	395,597	212,035	362,675
8860 Interest Income	29	24	22	20
8890 Other Local Income	<u>10,963</u>	<u>4,700</u>	<u>2,700</u>	<u>33,520</u>
Total 1.0	<u>595,080</u>	<u>518,401</u>	<u>241,927</u>	<u>458,215</u>
2.0 Incoming Transfer				
8999 From Resource 1000	730,982	-	-	-
From Resource 1110	<u>-</u>	<u>-</u>	<u>-</u>	<u>275,000</u>
Total 2.0	<u>730,982</u>	<u>-</u>	<u>-</u>	<u>275,000</u>
3.0 Beginning Balance July 1				
	<u>(784,316)</u>	<u>(269,707)</u>	<u>(500,033)</u>	<u>(909,778)</u>
Total 3.0	<u>(784,316)</u>	<u>(269,707)</u>	<u>(500,033)</u>	<u>(909,778)</u>
Total Available Funds	<u>\$ 541,746</u>	<u>\$ 248,694</u>	<u>\$ (258,106)</u>	<u>\$ (176,563)</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1090 - Performance Riverside Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1218	Regular FT Administrator	\$ -	\$ -	\$ 66,499	\$ -
	Total 1200	<u>-</u>	<u>-</u>	<u>66,499</u>	<u>-</u>
1490	Special Assignments	-	2,994	5,639	4,418
	Total 1400	<u>-</u>	<u>2,994</u>	<u>5,639</u>	<u>4,418</u>
	Total 1000 Series	<u>-</u>	<u>2,994</u>	<u>72,137</u>	<u>4,418</u>
<u>Classified Salaries</u>					
2118	Full Time Administrator	69,261	82,346	-	-
2119	Classified Full Time	165,471	127,965	146,560	147,982
2129	Permanent Part-Time	32,169	29,325	5,517	-
2139/2339	Classified Hourly	28,264	31,273	8,204	8,000
2190/2390	Special Projects	11,400	-	-	-
	Total 2100	<u>306,565</u>	<u>270,909</u>	<u>160,281</u>	<u>155,982</u>
2331	Student Help Non-Instructional	-	-	9,284	10,000
2349	Classified Overtime	11,448	15,169	(3,141)	-
	Total 2300	<u>11,448</u>	<u>15,169</u>	<u>6,143</u>	<u>10,000</u>
	Total 2000 Series	<u>318,013</u>	<u>286,078</u>	<u>166,425</u>	<u>165,982</u>
<u>Employee Benefits</u>					
3130	STRS Other Academic Employee	-	247	5,797	392
	Total 3100	<u>-</u>	<u>247</u>	<u>5,797</u>	<u>392</u>
3220	PERS Classified Employee	26,513	27,112	16,608	17,419
	Total 3200	<u>26,513</u>	<u>27,112</u>	<u>16,608</u>	<u>17,419</u>
3320	OASDHI Classified Employee	16,079	14,893	10,865	9,175
3325	Medicare Classified Employee	4,444	3,910	2,651	2,262
3335	Medicare Non-teaching Academic	-	43	1,019	64
	Total 3300	<u>20,523</u>	<u>18,846</u>	<u>14,536</u>	<u>11,501</u>
3420	H&W Classified Employee	71,981	52,710	39,911	39,338
3430	H&W Non-teaching Academic	-	-	10,383	-
	Total 3400	<u>71,981</u>	<u>52,710</u>	<u>50,294</u>	<u>39,338</u>
3520	SUI Classified Employee	4,957	2,833	92	78
3530	SUI Other Academic Employee	-	17	35	2
	Total 3500	<u>4,957</u>	<u>2,850</u>	<u>127</u>	<u>80</u>
3620	Work Comp Classified Employee	4,843	6,059	4,425	3,801
3630	Work Comp Non-tching Academic	-	69	1,609	101
	Total 3600	<u>4,843</u>	<u>6,128</u>	<u>6,034</u>	<u>3,902</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1090 - Performance Riverside Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
3920	Other Benefits Classified Employee	1,149	1,102	(3,439)	-
3930	Other - Academic Non-Teaching	-	-	236	-
	Total 3900	1,149	1,102	(3,203)	-
	Total 3000 Series	129,966	108,995	90,193	72,632
<u>Books and Supplies</u>					
4555	Copying and Printing	11,392	12,242	10,085	6,200
4580	Theater Supplies	6,309	6,156	1,834	-
4590	Office/Other Supplies	1,320	(332)	493	-
	Total 4500	19,021	18,066	12,412	6,200
	Total 4000 Series	19,021	18,066	12,412	6,200
<u>Services and Operating Expenses</u>					
5045	Postage	1,607	1,456	1,875	-
	Total 5000	1,607	1,456	1,875	-
5198	Professional Services	130,817	239,931	238,000	130,696
	Total 5100	130,817	239,931	238,000	130,696
5210	Mileage	30	542	-	-
5219	Other Travel Expense	693	-	2,360	1,271
	Total 5200	723	542	2,360	1,271
5421	GL & Property Expenses	-	-	-	2,300
	Total 5400	-	-	-	2,300
5520	Electricity	700	700	700	700
5541	Cellular Telephone	841	-	-	-
5550	Laundry & Cleaning	142	213	-	-
	Total 5500	1,683	913	700	700
5630	Rents & Leases	52,164	50,515	28,499	35,136
5632	Scenic Rentals	10,609	4,400	8,000	30,500
5633	Costume Rentals	20,298	6,741	15,112	-
5650	Transportation Contracts	11,378	6,455	3,769	600
	Total 5600	94,449	68,111	55,379	66,236
5740	Advertising	6,045	18,383	8,724	4,500
5790	Other Legal Fees	150	-	-	-
	Total 5700	6,195	18,383	8,724	4,500

**Riverside Community College District
2014-2015 Final Budget
Resource 1090 - Performance Riverside Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5890	Outside Svcs. and Operating Costs	103,427	-	-	-
5892	Bank Card Charges	<u>5,552</u>	<u>3,257</u>	<u>3,467</u>	<u>3,280</u>
	Total 5800	<u>108,979</u>	<u>3,257</u>	<u>3,467</u>	<u>3,280</u>
	Total 5000 Series	<u>344,453</u>	<u>332,593</u>	<u>310,505</u>	<u>208,983</u>
	Total Expenditures	<u>811,453</u>	<u>748,726</u>	<u>651,672</u>	<u>458,215</u>
 <u>Contingency/Fund Balance</u>					
7910	Unrestricted	<u>(269,707)</u>	<u>(500,033)</u>	<u>(909,778)</u>	<u>(634,778)</u>
	Total 7900	<u>(269,707)</u>	<u>(500,033)</u>	<u>(909,778)</u>	<u>(634,778)</u>
	Total 7000 Series	<u>(269,707)</u>	<u>(500,033)</u>	<u>(909,778)</u>	<u>(634,778)</u>
 Total Resource 1090					
Expenditures/Contingency/Fund Balance		<u>\$ 541,746</u>	<u>\$ 248,694</u>	<u>\$ (258,106)</u>	<u>\$ (176,563)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1110 - BOOKSTORE (CONTRACTOR-OPERATED)

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 132,095
Local Income	<u>983,999</u>
Total Available Funds (TAF)	<u>\$ 1,116,094</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenses	\$ 43,600
7390	Interfund Transfer to Resources 3200 and 3300	356,406
8999	Intrafund Transfer to Resources 1000 and 1090	<u>704,923</u>
	Total Expenditures	1,104,929
7900	* Contingency / Reserves	<u>11,165</u>
	Total Resource 1110 Including Contingency / Reserves	<u>\$ 1,116,094</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1110 - Bookstore Contractor-Operated Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8847 Bookstore Commissions	\$ 572,998	\$ 769,157	\$ 918,939	\$ 983,776
8860 Interest	268	193	249	223
Total 1.0	<u>573,266</u>	<u>769,350</u>	<u>919,188</u>	<u>983,999</u>
2.0 Beginning Balance July 1	10,190	56,242	90,378	132,095
Total 2.0	<u>10,190</u>	<u>56,242</u>	<u>90,378</u>	<u>132,095</u>
Total Available Funds	<u>\$ 583,456</u>	<u>\$ 825,591</u>	<u>\$ 1,009,566</u>	<u>\$ 1,116,094</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1110 - Bookstore Contractor - Operated Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Books and Supplies</u>					
4555	Copying and Printing	\$ -	\$ 30	\$ -	\$ -
	Total 4500	<u>-</u>	<u>30</u>	<u>-</u>	<u>-</u>
	Total 4000 Series	<u>-</u>	<u>30</u>	<u>-</u>	<u>-</u>
<u>Services and Operating Expenses</u>					
5045	Postage	320	170	28	-
	Total 5000	<u>320</u>	<u>170</u>	<u>28</u>	<u>-</u>
5510	Natural Gas	2,200	2,200	2,200	2,200
5520	Electricity	41,400	41,400	41,400	41,400
	Total 5500	<u>43,600</u>	<u>43,600</u>	<u>43,600</u>	<u>43,600</u>
	Total 5000 Series	<u>43,920</u>	<u>43,770</u>	<u>43,628</u>	<u>43,600</u>
<u>Interfund Transfer</u>					
7390	To Resource 3200	323,129	441,414	483,843	256,503
7390	To Resource 3300	-	-	-	99,903
	Total 7300	<u>323,129</u>	<u>441,414</u>	<u>483,843</u>	<u>356,406</u>
<u>Intrafund Transfer</u>					
8999	To Resource 1000	160,165	250,000	350,000	429,923
8999	To Resource 1090	-	-	-	275,000
	Total 8999	<u>160,165</u>	<u>250,000</u>	<u>350,000</u>	<u>704,923</u>
	Total Expenditures	<u>527,214</u>	<u>735,214</u>	<u>877,471</u>	<u>1,104,929</u>
<u>Contingency/Fund Balance</u>					
7910	Unrestricted	56,242	90,378	132,095	11,165
	Total 7900	<u>56,242</u>	<u>90,378</u>	<u>132,095</u>	<u>11,165</u>
	Total 7000 Series	<u>379,371</u>	<u>531,792</u>	<u>615,938</u>	<u>367,571</u>
Total Resource 1110					
Expenditures/Contingency/Fund Balance		<u>\$ 583,456</u>	<u>\$ 825,591</u>	<u>\$ 1,009,566</u>	<u>\$ 1,116,094</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1120 - CENTER FOR SOCIAL JUSTICE AND CIVIL LIBERTIES

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$	24,343
Local Income	\$	25,100	
Intrafund Transfer From Resource 1000		<u>110,900</u>	
Total Income			<u>136,000</u>
Total Available Funds (TAF)		\$	<u>160,343</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$	74,875
3000	Employee Benefits		42,414
4000	Books and Supplies		1,100
5000	Services and Operating Expenses		<u>38,136</u>
	Total Expenditures		156,525
7900	* Contingency / Reserves		<u>3,818</u>
	Total Resource 1120 Including Contingency / Reserves	\$	<u>160,343</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1120 - Center for Social Justice and Civil Liberties Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8860 Interest	\$ -	\$ 56	\$ 100	\$ 100
8890 City of Riverside	-	59,000	25,000	25,000
Total 1.0	<u>-</u>	<u>59,056</u>	<u>25,100</u>	<u>25,100</u>
2.0 Intrafund Transfer				
8999 From Resource 1000	-	-	99,373	110,900
Total 2.0	<u>-</u>	<u>-</u>	<u>99,373</u>	<u>110,900</u>
3.0 Beginning Balance July 1	-	-	(5,383)	24,343
Total 3.0	<u>-</u>	<u>-</u>	<u>(5,383)</u>	<u>24,343</u>
Total Available Funds	<u>\$ -</u>	<u>\$ 59,056</u>	<u>\$ 119,090</u>	<u>\$ 160,343</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1120 - Center for Social Justice and Civil Liberties Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1219	Counselors/Librarians/Release Time	\$ -	\$ 5,555	\$ -	\$ -
	Total 1200	-	5,555	-	-
	Total 1000 Series	-	5,555	-	-
<u>Classified Salaries</u>					
2118	Full-Time Administrator	-	-	36,390	74,875
	Total 2100	-	-	36,390	74,875
	Total 2000 Series	-	-	36,390	74,875
<u>Employee Benefits</u>					
3220	PERS	-	-	4,044	8,814
	Total 3200	-	-	4,044	8,814
3320	OASDHI Classified Employee	-	-	2,191	4,642
3325	Medicare Classified Employee	-	-	512	1,086
3335	Medicare - Academic Non-Teaching	-	81	-	-
	Total 3300	-	81	2,703	5,728
3420	H&W	-	-	13,956	26,120
	Total 3400	-	-	13,956	26,120
3520	SUI Classified Employee	-	-	18	37
3530	SUI - Academic Non-Teaching	-	61	-	-
	Total 3500	-	61	18	37
3620	Work Comp - Academic Non-Teaching	-	-	809	1,715
3630	Work Comp Non-tching Academic	-	127	-	-
	Total 3600	-	127	809	1,715
3920	Other Benefits	-	-	105	-
	Total 3900	-	-	105	-
	Total 3000 Series	-	269	21,635	42,414
<u>Books and Supplies</u>					
4230	Reference Books	-	1,401	307	300
	Total 4200	-	1,401	307	300
4555	Copying and Printing	-	38	498	400
4590	Office/Other Supplies	-	1,296	580	400
	Total 4500	-	1,334	1,078	800
	Total 4000 Series	-	2,735	1,385	1,100

**Riverside Community College District
2014-2015 Final Budget
Resource 1120 - Center for Social Justice and Civil Liberties Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Services and Operating Expenses</u>					
5198	Professional Services	-	600	-	-
	Total 5100	-	600	-	-
5210	Mileage	-	51	-	-
5220	Conference Attendance	-	-	35	50
	Total 5200	-	51	35	50
5310	Memberships	-	2,650	-	150
	Total 5300	-	2,650	-	150
5421	GL & Property Expenses	-	-	-	1,011
	Total 5400	-	-	-	1,011
5510	Natural Gas	-	836	494	675
5520	Electricity	-	49,326	31,973	33,000
5530	Water	-	1,235	1,152	1,200
5541	Cellular Telephone	-	282	418	500
	Total 5500	-	51,679	34,037	35,375
5790	Other Legal Fees	-	-	79	100
	Total 5700	-	-	79	100
5890	Other Services	-	-	360	1,450
	Total 5800	-	-	360	1,450
	Total 5000 Series	-	54,980	34,511	38,136
<u>Capital Outlay</u>					
6481	Equip Add'l < \$5000	-	-	926	-
6485	Comp Equip Addt'l \$200 to \$4,999	-	900	-	-
	Total 6400	-	900	926	-
	Total 6000 Series	-	900	926	-
	Total Expenditures	-	64,439	94,847	156,525
<u>Contingency/Fund Balance</u>					
7910	Unrestricted	-	(5,383)	24,243	3,818
	Total 7900	-	(5,383)	24,243	3,818
	Total 7000 Series	-	(5,383)	24,243	3,818
Total Resource 1120					
Expenditures/Contingency/Fund Balance		\$ -	\$ 59,056	\$ 119,090	\$ 160,343

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1170 - CUSTOMIZED SOLUTIONS

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 577
Local Income	<u>1,103,060</u>
Total Available Income (TAF)	<u>\$ 1,103,637</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 77,603
2000	Classified Salaries	144,187
3000	Employee Benefits	75,536
4000	Books and Supplies	158,183
5000	Services and Operating Expenses	600,426
6000	Capital Outlay	500
8999	Intrafund Transfer to Resource 1000	<u>53,283</u>
	Total Expenditures	1,109,718
7900	* Contingency / Reserves	<u>(6,081)</u>
	Total Resource 1170 Including Contingency / Reserves	<u>\$ 1,103,637</u>

* 5% Contingency reserve calculated from TAF equals \$55,182

**Riverside Community College District
2014-2015 Final Budget
Resource 1170 - Customized Solutions Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8831 American Electrical Supply SPP 447	\$ 200	\$ -	\$ -	\$ -
8831 Brenner-Fiedler & Associates SPP 445	-	500	-	-
8831 Butte-Glenn CCD SPP 483	(3,440)	-	-	-
8831 City of Rvrds Human Resrc SPP 484	20,093	15,300	1,903	15,147
8831 Clark Western Dietrich Building Sys SPP 47C	-	-	4,800	-
8831 El Camino Community College Dist SPP 423	23,065	8,443	-	-
8831 ETP - Core SPP 449	-	183,960	510,631	183,285
8831 ETP - Alternative Fuel SPP 450	-	19,199	52,567	628,164
8831 International Rectifier SPP 477	-	-	78,888	219,764
8831 LACC - Kaiser Permanente SPP 472	24,754	-	-	-
8831 McClane Company SPP 433	-	-	800	800
8831 Nongshim Foods SPP 443	-	-	-	4,800
8831 REVIT SPP 489	4,500	-	-	-
8831 Riverside Community Hospital SPP 440	2,000	2,000	1,600	-
8831 Riverside County Office of Ed SPP 457	3,074	-	-	-
8831 Riverside County Regional Med Ctr SPP 473	-	5,937	13,433	-
8831 Samaha & Associates, Inc. SPP 498	-	-	1,000	-
8831 Estimated Future Contracts SPP 481	-	-	-	50,800
8831 West Vrginia University Research SPP 488	-	12,500	-	-
8860 Interest	243	282	-	300
8890 Other Local Income	-	(100)	-	-
Total 1.0	<u>74,489</u>	<u>248,021</u>	<u>665,622</u>	<u>1,103,060</u>
2.0 Beginning Balance July 1	<u>54,549</u>	<u>73,559</u>	<u>92,346</u>	<u>577</u>
Total 2.0	<u>54,549</u>	<u>73,559</u>	<u>92,346</u>	<u>577</u>
Total Available Funds	<u>\$ 129,038</u>	<u>\$ 321,580</u>	<u>\$ 757,968</u>	<u>\$ 1,103,637</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1170 - Customized Solutions Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1330	Part-Time Teaching Fall	\$ 4,036	\$ -	\$ 12,035	\$ 71,844
1331	Part-Time Teaching Summer	2,691	-	-	-
1333	Part-Time Teaching Spring	-	-	13,130	-
1334	Part-Time Teaching Summer (Even years	-	-	1,918	-
1335	Regular - Overload Fall	2,595	-	-	-
1337	Regular - Overload Winter	865	-	-	-
	Total 1300	10,187	-	27,083	71,844
1439	Part Time - Counselors/Librarians/Overlo	-	-	2,416	-
1490	Academic Special Project	7,250	5,766	15,473	5,759
	Total 1400	7,250	5,766	17,888	5,759
	Total 1000 Series	17,437	5,766	44,971	77,603
<u>Classified Salaries</u>					
2118	Full Time Administrator	1,880	26,290	78,067	88,499
2119	Full Time Regular	2,058	11,054	44,921	55,688
	Total 2100	3,938	37,344	122,989	144,187
2230/2449	Part-time Hourly Instructional Aides	384	-	-	-
	Total 2200	384	-	-	-
2349	Overtime	-	-	85	-
	Total 2300	-	-	85	-
	Total 2000 Series	4,322	37,344	123,073	144,187
<u>Employee Benefits</u>					
3110	STRS - Teachers & Aides	840	-	2,234	6,379
3130	STRS - Academic Non-Teaching	599	440	1,326	511
	Total 3100	1,439	440	3,560	6,890
3220	PERS Classified	544	4,065	13,622	16,972
3230	PERS - Academic Non-Teaching	-	-	142	-
	Total 3200	544	4,065	13,765	16,972
3315	Medicare - Teachers & Aides	153	-	393	1,041
3320	OASDHI Classified	309	2,207	7,428	8,940
3325	Medicare Classified	72	516	1,737	2,091
3330	OASDI - Academic Non-Teaching	-	-	77	-
3335	Medicare - Academic Non-Teaching	105	84	259	84
	Total 3300	639	2,807	9,895	12,156
3420	H&W Classified	948	8,291	28,061	34,328
	Total 3400	948	8,291	28,061	34,328

**Riverside Community College District
2014-2015 Final Budget
Resource 1170 - Customized Solutions Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
3510	SUI - Teachers & Aides	170	-	14	36
3520	SUI Classified	80	392	60	72
3530	SUI - Academic Non-Teaching	117	63	9	3
	Total 3500	367	455	82	111
3610	WC - Teachers & Aides	166	-	620	1,645
3620	Work Comp Classified	78	782	2,744	3,302
3630	WC - Academic Non-Teaching	114	132	410	132
	Total 3600	358	914	3,774	5,079
3920/30	Other Benefits	(226)	372	105	-
	Total 3900	(226)	372	105	-
	Total 3000 Series	4,069	17,344	59,241	75,536
<u>Books and Supplies</u>					
4320	Instructional Supplies	-	-	1,669	20
	Total 4300	-	-	1,669	20
4555	Copying and Printing	11	-	6	10,100
4590	Other Supplies	250	253	516	11,223
4599	Cont Ed Instr Suppl	1,604	9,351	8,522	136,840
	Total 4500	1,865	9,604	9,044	158,163
	Total 4000 Series	1,865	9,604	10,713	158,183
<u>Services and Operating Expenses</u>					
5045	Postage	125	185	21	4,961
	Total 5000	125	185	21	4,961
5110	Consultants	-	28,275	60,654	36,346
5197	Grant/Contract Sub Agreement	-	82,475	381,186	255,354
5198	Professional Services	-	-	1,075	48,925
	Total 5100	-	110,750	442,915	340,625
5210	Mileage	250	120	4,840	24,570
5220	Conference Attendance	-	491	324	6,770
	Total 5200	250	611	5,164	31,490
5310	Memberships and Dues	-	1,500	2,500	-
	Total 5300	-	1,500	2,500	-
5421	GL & Property Expenses	-	-	-	1,947
	Total 5400	-	-	-	1,947

**Riverside Community College District
2014-2015 Final Budget
Resource 1170 - Customized Solutions Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5520	Electricity	2,238	2,630	3,332	3,400
5530	Water	254	270	435	450
5540	Telephone	-	-	-	150
5541	Cellular Telephone	1,267	1,025	1,009	1,125
5570	Waste Disposal	158	217	229	250
	Total 5500	3,917	4,142	5,005	5,375
5630	Rents and Leases	-	-	-	-
5649	Computer Software Maintenance/Lic	-	-	-	6,221
	Total 5600	-	-	-	6,221
5740	Advertising	-	-	-	500
	Total 5700	-	-	-	500
5890	Outside Services and Operating Costs	23,496	41,804	49,665	209,307
	Total 5800	23,496	41,804	49,665	209,307
	Total 5000 Series	27,788	158,992	505,269	600,426
Capital Outlay					
6481	Equip Add'l \$200-4999	-	184	-	500
	Total 6400	-	184	-	500
	Total 6000 Series	-	184	-	500
	Total Expenditures	55,481	229,234	743,268	1,056,435
Intrafund Transfer					
8999	To Resource 1000	-	-	14,124	53,283
	Total 8999	-	-	14,124	53,283
Contingency/Fund Balance					
7910	Unrestricted	73,557	92,347	576	(6,081)
	Total 7900	73,557	92,347	576	(6,081)
Total Resource 1170					
Expenditures/Contingency/Fund Balance		\$ 129,038	\$ 321,580	\$ 757,968	\$ 1,103,637

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1180 - REDEVELOPMENT PASS - THROUGH

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 8,352,058
Local Income	<u>1,431,800</u>
Total Available Income (TAF)	<u>\$ 9,783,858</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenses	\$ 324,207
6000	Capital Outlay	<u>6,751,547</u>
	Total Expenditures	7,075,754
7900	* Contingency / Reserves	<u>2,708,104</u>
	Total Resource 1180 Including Contingency / Reserves	<u>\$ 9,783,858</u>

* 5% Contingency reserve calculated from TAF equals \$ 489,193

**Riverside Community College District
2014-2015 Final Budget
Resource 1180 - Redevelopment Pass-Through Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8850 Rents & Leases	\$ 6,707	\$ 7,160	\$ 5,959	\$ 6,000
8860 Interest	51,155	36,884	29,860	30,300
8890 Redevelopment Agency Pass-Thru	<u>1,297,251</u>	<u>1,470,356</u>	<u>1,508,689</u>	<u>1,395,500</u>
Total 1.0	<u>1,355,113</u>	<u>1,514,400</u>	<u>1,544,508</u>	<u>1,431,800</u>
2.0 Beginning Balance July 1	<u>9,407,665</u>	<u>6,167,452</u>	<u>7,410,310</u>	<u>8,352,058</u>
Total 2.0	<u>9,407,665</u>	<u>6,167,452</u>	<u>7,410,310</u>	<u>8,352,058</u>
Total Available Funds	<u>\$ 10,762,778</u>	<u>\$ 7,681,852</u>	<u>\$ 8,954,818</u>	<u>\$ 9,783,858</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1180 - Redevelopment Pass-Through Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Books and Supplies</u>					
4320	Instructional Supplies	\$ -	\$ -	\$ 1,394	\$ -
	Total 4300	-	-	1,394	-
4644	Repair Supplies	-	-	3,881	-
	Total 4600	-	-	3,881	-
	Total 4000 Series	-	-	5,275	-
<u>Services and Operating Expenses</u>					
5110	Consultants	363,890	154,519	82,585	153,207
	Total 5100	363,890	154,519	82,585	153,207
5510	Natural Gas	6,533	8,394	7,235	9,000
5520	Electricity	60,254	48,248	51,330	56,500
5530	Water	2,032	959	644	1,000
5540	Telephone	-	-	86,649	101,400
5570	Waste Disposal	2,404	2,484	2,545	3,100
	Total 5500	71,223	60,085	148,403	171,000
5890	Other Services	139,682	535	-	-
	Total 5800	139,682	535	-	-
	Total 5000 Series	574,795	215,139	231,768	324,207
<u>Capital Outlay</u>					
<u>Buildings</u>					
6216	Construction	-	-	-	5,751,924
6219	Other	14,683	-	-	-
6222	Engineering	1,232	-	-	-
6223	Architect's Fees	104,309	9,480	-	9,520
6224	Testing	27,218	-	-	15,867
6225	Demolition/Grading	76,338	-	-	-
6226	Remodel	3,046,674	29,432	-	-
6227	Fixtures/Fixed Equipment	-	2,178	7,966	25,412
6229	Other	495,976	2,828	-	34,203
	Total 6200	3,766,430	43,918	7,966	5,836,926
<u>Equipment</u>					
6481	Equip Add'l <\$5000	99,490	12,485	164,809	649,016
6482	Equip Add'l >\$5000	149,151	-	124,596	265,605
6485	Computer Equip Add'l <\$4999	5,460	-	68,347	-
6486	Computer Equip Add'l >5000	-	-	-	-
	Total 6400	254,101	12,485	357,752	914,621
	Total 6000 Series	4,020,531	56,403	365,718	6,751,547
	Total Expenditures	4,595,326	271,542	602,760	7,075,754

**Riverside Community College District
2014-2015 Final Budget
Resource 1180 - Redevelopment Pass-Through Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Contingency/Fund Balance</u>					
7920	Restricted	<u>6,167,452</u>	<u>7,410,310</u>	<u>8,352,058</u>	<u>2,708,104</u>
	Total 7900	<u>6,167,452</u>	<u>7,410,310</u>	<u>8,352,058</u>	<u>2,708,104</u>
Total Resource 1180					
Expenditures/Contingency/Fund Balance		<u>\$ 10,762,778</u>	<u>\$ 7,681,852</u>	<u>\$ 8,954,818</u>	<u>\$ 9,783,858</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL PROGRAMS

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$	-
Federal Income	\$ 13,560,641		
State Income	13,770,127		
Local Income	2,113,497		
Intrafund Transfers	<u>997,493</u>		
Total Income			<u>30,441,758</u>
Total Available Funds (TAF)		\$	<u>30,441,758</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$	3,877,572
2000	Classified Salaries		9,578,468
3000	Employee Benefits		4,149,583
4000	Books and Supplies		2,440,308
5000	Services and Operating Expenses		6,351,246
6000	Capital Outlay		2,895,822
7600	Student Grants / Bus Passes		<u>1,148,759</u>
	Total Expenditures		30,441,758
7900	Contingency / Reserves		<u>-</u>
	Total Resource 1190 Including Contingency / Reserves	\$	<u>30,441,758</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Federal Income				
8190 Social Innovation Generation: St Leadership SPP 027	\$ 4,117	\$ -	\$ -	\$ -
8120 Upward Bound TRIO Riverside SPP 038	-	199,612	216,029	358,130
8120 Upward Bound TRIO Riverside SPP 039	254,169	28,813	-	-
8190 Foster and Kinshipcare SPP 098	54,537	52,964	47,427	67,128
8120 SSS Trio - Moreno Valley 10/15 SPP 104	180,494	255,195	198,532	247,248
8120 SSS Rise - Norco 10/15 SPP 105	280,088	257,639	209,505	237,854
8120 SSS Trio - Riverside 10/15 SPP 106	260,529	261,645	220,901	247,593
8190 Tri-Tech Small Bus Development SPP 108	-	-	227,333	72,667
8190 Tri-Tech Small Bus Development SPP 109	257,392	162,962	113,692	44,734
8190 Tri-Tech Small Business Jobs Act SPP 113	61,724	218,562	85,765	-
8190 Tri-Tech Small Bus Development SPP 131	223,892	76,108	-	-
8190 ARRA So Calif Logistics Tech Collaborative SPP 140	284,618	152,257	-	-
8120 Upward Bound TRIO Norco CNUSD2 SPP 143	273,499	115,939	-	-
8120 Upward Bound TRIO Norco Norte Vista SPP 144	186,715	-	-	-
8190 Procurement Assistance SPP 145	143,025	137,034	103,760	188,871
8190 Procurement Assistance SPP 147	129,508	151,212	119,884	105,499
8120 Title V HSI Coop MV/UCR SPP 154	69,547	32,763	-	-
8120 Title V HSI Coop MV/Norco SPP 155	6,354	-	-	-
8120 Title V Norco Campus 09/14 SPP 156	492,247	571,344	437,499	377,241
8190 RCOE Foster Youth Indep. Lvg. Pgm. SPP 157	92,478	93,472	93,203	94,236
8190 ARRA Equip to Enhance Trng for Health Prof SPP 179	39,980	-	-	-
8190 Workability Grant SPP 183	197,234	215,732	252,225	290,060
8120 Title V Moreno Valley Campus 09/14 SPP 194	548,767	393,363	487,353	542,391
8120 Title V HSI Coop Program Norco CSUSB SPP 195	783,140	707,617	817,514	1,079,591
8120 Title V HSI Pathways to Excellence SPP 196	138,661	616,934	879,306	855,070
8120 Title V HSI Stem and Articulation Programs SPP 199	150,859	700,910	1,654,148	914,152
8130 WIA Allied Health Prog Expansion FP2 SPP 204	304,097	-	-	-
8190 Allied Health - Health Care and Facilities SPP 207	120,775	-	-	-
8190 Allied Health - Health Care and Facilities SPP 208	75,806	70,456	-	-
8190 California State Trade Export Program SPP 209	170,812	153,175	-	-
8190 Affordable Care Act - Expansion of PA Trng SPP 213	196,376	413,424	325,329	572,878
8190 California State Trade Export Program SPP 217	-	58,641	77,853	43,986
8190 Pre-Emancipation Services SPP 218	108,971	-	-	-
8190 Post-Emancipation Services SPP 219	102,417	146,726	-	-
8190 Riv Cty Emancipation Svc SPP 220	653,990	365,402	-	-
8190 ECS Consortium Grant SPP 230	17,400	18,742	18,750	18,750
8190 Nursing Scholarships for Disadvtdged Stdnts SPP 233	(4,538)	-	-	-
8190 PA Scholarships for Disadvtdged Stdnts 11/12 SPP 237	10,374	-	-	-
8190 Youth Empowerment Strategies for Success SPP 239	500	-	-	-
8120 Student Support Services TRIO - Norco 10/15 SPP 242	266,030	271,304	188,012	290,575
8190 Nursing Education Pract. & Retention SPP 251	50,304	-	-	-
8190 Fast Track to the AND Prog SPP 253	29,824	118,385	-	-
8190 Nursing Ed Practice & Retention 10/13 SPP 257	385,604	327,958	57,766	-
8120 Upward Bound - Vista Del Lago SPP 283	-	137,468	228,160	371,297

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
8120 Upward Bound - AUSD SPP 284	16,466	252,267	265,225	501,195
8120 Upward Bound - Centennial SPP 285	-	238,979	279,237	388,726
8120 Upward Bound - Corona SPP 286	-	187,108	218,502	331,315
8190 Riverside Urban Area Security Initiative SPP 289	-	1,806	2,420	2,275
8190 @LIKE Career Pathways Program SPP 290	-	-	3,634	71,366
8190 California Family Life Center - Rubidoux SPP 292	-	-	11,749	20,000
8150 FWS Off Campus SPP 300	-	-	99,862	132,884
8150 FWS Off Campus America Reads SPP 301	-	-	7,887	
8150 FWS Off Campus America Counts SPP 302	-	-	5,939	
8150 FWS Off Campus Literacy SPP 303	-	-	4,198	
8150 FWS On Campus SPP 304	-	-	771,835	827,161
8150 FWS On Campus CalWORKs (25%) SPP 305	-	-	49,373	
8150 FWS On Campus CalWORKs (75%) SPP 306	-	-	26,314	
8190 CCRAA Access to Success SPP 313	45,802	-	-	-
8190 CCRAA Step Up to Success Coop SPP 314	67,027	-	-	-
8190 CCRAA Project Success Prog SPP 315	26,272	-	-	-
8190 NSF Logistics Technicians: Goods to Go SPP 322	234,379	-	-	-
8190 NSF Supply Chain Technology Education SPP 323	419,174	877,019	758,142	1,442,665
8120 Project Technology Access Program SPP 324	378,267	604,374	1,322,571	1,155,303
8120 FIPSE Public Safety Education & Training SPP 341	242,812	224,234	-	-
8190 USDA Soil Science SPP 351	67,769	-	-	-
8190 UCR/USDA Building Bridges Nano-Water SPP 353	7,200	26,350	10,120	52,671
8130 CA Gang Reduction, Intervention & Preventn SPP 354	15,752	8,642	-	-
8140 TANF 50% SPP 366	154,030	159,432	166,487	161,476
8170 VTEA SPP 370	998,721	1,258,609	1,065,779	1,074,397
8170 CTE Transitions SPP 371	231,981	136,963	104,767	129,807
8170 Career Technical Education Research SPP 372	-	-	-	10,000
8170 VTEA Title IIA State Leadrshp SPP 377	146,467	132,926	210,799	220,000
8190 Bulletproof Vest Partnership SPP 386	3,054	24	2,268	645
8160 Veterans Education SPP 730	-	-	7,839	18,804
Total 1.0	10,657,491	11,592,492	12,454,893	13,560,641
<u>2.0 State Income</u>				
8659 Basic Skills ESL 13/14 SPP 020	-	-	166,206	292,228
8659 Basic Skills ESL 14/15 SPP 022	-	-	-	412,591
8659 Basic Skills ESL 09/10 SPP 024	27,203	-	-	-
8659 Basic Skills ESL 10/11 SPP 025	101,809	6,202	-	-
8659 Basic Skills ESL 11/12 SPP 026	170,735	129,282	37,586	-
8627 CSUSB Bridges Stem Cell Research SPP 028	21,572	-	-	-
8659 Basic Skills ESL 12/13 SPP 029	-	150,804	179,800	77,564
8659 Song Brown RN Special Programs 10/12 SPP 049	63,630	-	-	-
8659 Song Brown RN - 10/12 SPP 050	74,029	-	-	-
8659 Phys Asst Base Pr Song-Brown SPP 051	87,403	-	-	-
8659 Enrollment Growth for ADN-RN 13/14 SPP 055	-	-	242,200	104,200
8659 Enrollment Growth for ADN-RN 14/15 SPP 056	-	-	-	406,187
8622 EOPS SPP 060	1,125,561	1,101,484	1,445,095	1,383,510

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
8629 CARE SPP 061	135,611	135,232	134,865	128,933
8659 BFAP Augmentation SPP 067	908,841	974,458	916,546	888,734
8659 BOG Financial Aid Admin SPP 069	365,080	476,407	412,007	409,522
8629 Instr/Library Equip Block Grant SPP 075	-	-	242,165	71,386
8659 Student Success and Support Program SPP 080	866,624	862,228	1,598,327	2,345,294
8659 Staff Development SPP 084 thru 087	1,170	2,862	973	3,214
8659 AB 86 Adult Education Consortium SPP 092	-	-	49,759	385,535
8659 Foster & Kinship Care Educ SPP 098	63,286	61,990	83,100	68,813
8659 Middle College HS SPP 125	99,454	84,153	-	-
8659 Faculty/Staff Diversity SPP 170	21,826	27,003	18,384	17,081
8659 CITD Leadership Grant SPP 173	180,529	171,393	-	-
8621 DSP&S SPP 180	1,609,947	1,587,008	2,205,842	2,164,970
8659 Active Minds/Mental Health Education SPP 185	7,009	-	-	-
8659 Entrepreneurship Car Pathway - CITD Ldrshp SPP 193	4,808	-	-	-
8659 Sector Navigator: Global Trade & Logistics SPP 197	-	-	-	372,500
8659 Deputy Sector Navigator: Global Trd & Logsts SPP 198	-	-	-	200,000
8659 Sector Navigator: Global Trade & Logistics SPP 201	-	-	310,353	162,147
8659 Sector Navigator: Global Trade & Logistics SPP 202	-	-	121,614	178,386
8659 Faculty Entrepreneurship Project 11/12 SPP 211	10,729	3,504	766	-
8659 Youth Entrepreneurship Program 11/12 SPP 215	4,619	5,294	81	6
8627 First 5 Riverside Access & Quality Initiative SPP 228	-	37,021	116,198	570,768
8659 Song Brown PA Mental Health Prog 12/13 SPP 238	-	3,240	-	95,259
8627 Community Emergency Response Team SPP 248	1,222	278	-	-
8659 Song Brown Registered Nursing - 13/15 PP 252	-	-	76,783	123,217
8659 Song Brown Registered Nursing - 14/16 SPP 254	-	-	-	180,000
8659 Song Brown PA Mental Health Prog SPP 255	38,683	-	-	-
8659 Song Brown PA Mental Health Prog 11/12 SPP 256	46,674	582	-	-
8659 Song Brown RN Special Project SPP 258	-	-	44,871	80,129
8659 CTE Enroll Grwth & Retention ADN-RN 09/10 SPP 262	153,792	-	-	-
8659 Enrollment Growth for ADN-RN 10/11 SPP 263	236,167	278,258	-	-
8659 Enrollment Growth for ADN-RN 11/12 SPP 264	2,266	233,617	24,804	-
8659 Song Brown Registered Nursing - 12/13 SPP 265	-	77,968	-	-
8659 Enrollment Growth for ADN-RN 12/13 SPP 267	-	63,044	287,329	-
8659 Responsive Training Fund 11/12 SPP 268	71,442	178,349	-	-
8627 State Transition to Nursing Practice SPP 270	6,514	13,430	-	-
8659 CTE Workforce Innovation Partnership SPP 272	123,204	-	-	-
8659 CTE Community Collaborative Proj 09/10 SPP 277	159,242	-	-	-
8659 CTE Comm Collaborative Proj-Suppl 09/10 SPP 278	36,806	-	-	-
8699 Upward Bound - Vista Del Lago SPP 283	-	-	4,078	-
8659 CTE Community Collaborative Proj 10/11 SPP 287	88,321	289,562	-	-
8659 CTE Comm Collaborative Proj-Suppl 10/11 SPP 288	83,824	39,336	-	-
8659 CTE Comm Collaborative Pathways 11/12 SPP 295	-	181,087	228,575	-
8659 CTE Comm Collaborative Pathways 12/13 SPP 296	-	49,092	127,922	210,009
8659 Song Brown PA Base Funding SPP 298	-	-	38,107	81,870
8659 Song Brown PA Mental Health 13/14 SPP 299	-	-	-	100,000

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
8659 Foster Parent Pre-Training SPP 325	-	-	-	117,960
8659 FSS Faculty On Line SPP 329	-	39,560	117,741	-
8627 St Financial Assist Program - Fiscal Coord SPP 330	-	74,821	202,967	-
8627 St Financial Assist Program - Fiscal Coord SPP 332	-	-	12,129	448,401
8659 Improving Patient Outcomes SPP 333	-	-	11,400	-
8627 CCC Student Mental Health SPP 355	-	93,213	140,811	76,218
8626 CalWorks Comm Clg Set-Aside Prog SPP 359	32,854	56,450	36,300	-
8626 CalWorks SPP 367	496,598	486,586	769,277	745,660
8659 Faculty Entrepreneurship Champion SPP 389	-	-	4,200	-
8681 Lottery SPP 735	790,209	823,361	894,756	867,835
Total 2.0	8,319,293	8,798,158	11,303,914	13,770,127

3.0 Local Income

8820 Higher One - Financial Literacy Counts SPP 11	-	-	-	3,325
8820 Created Equal: America's Civil Rights Struggle SPP 12	-	-	-	1,200
8820 Career Ladders Project - SPP 088	-	-	25,000	-
8890 Tri-Tech SBCD Cash Match SPP 110/132	-	47,595	50,374	210,661
8890 Tri-Tech Small Business Jobs Act Income SPP 114	-	2,499	-	-
8890 Regional Health Occupations SPP 117	-	-	-	2,000
8890 Middle College High School Val Verde USD SPP 124	-	-	-	55,000
8820 Middle College High School SPP 125	-	-	100,000	75,000
8820 Nuvview Union School District ECHS SPP 126	-	-	26,738	223,262
8890 Tri-Tech SBCD Seminars SPP 129	530	4,551	7,248	10,169
8890 Tri-Tech SBDC Cash Match (even yrs) SPP 132	39,350	110,650	-	-
8890 CACT Seminars SPP 134	-	888	1,347	25,506
8890 PAC Income Account - Even Year SPP 146	5,870	6,093	5,581	-
8820 Foster Youth Support Services SPP 161	-	-	7,044	64,206
8820 Found for CA Comm Clgs/Career Ladder SPP 162	20,401	5,017	4,653	934
8890 DSP&S - P2 Recalc SPP 180	3,840	1,573	1,050	-
8820 Step Into College SPP 187	1,911	-	-	-
8890 CA State Trade Export Program Income SPP 218	-	-	5,137	5,363
8820 Carpenter Foundation - The Sound of Music SPP 226	25,000	25,000	23,750	25,000
8890 West Ed Paraprofessional SPP 231	187	-	-	-
8820 Kaiser Permanente MVC Dental Hygiene SPP 269	19,423	18,697	18,877	1,165
8820 Riverside Medical Clinic for Allied Health SPP 282	-	95,000	-	-
8820 College Connection II SPP 291	-	-	4,114	-
8890 Upward Bound Math and Science - MVUSD SPP 293	-	-	29,999	14,250
8890 4Faculty Web Services SPP 312	-	-	-	8,437
8820 Student Health Wellness Center SPP 316	-	-	-	47,500
8820 Completion Academies SPP 319	8,262	35,347	211,715	62,858
8820 Foster Youth Advocacy Program SPP 331	-	-	4,006	5,494
8820 Completion Counts - CLIP SPP 352	1,194,126	1,298,856	246,019	-
8820 Gateway to College Dropout Recovery SPP 362	47	-	-	-
8890 Gateway to College Charter School SPP 364	314,198	243,487	250,025	346,000
8820 Leadership Academy Program SPP 384	-	-	750	4,250

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
8890 Riverside Co Board of Supervisors SPP 390	-	-	-	5,507
8880 Int'l Stdnt Capital Outlay Surcharge - SPP 709	(161)	71,749	749,917	916,410
Total 3.0	<u>1,632,984</u>	<u>1,967,003</u>	<u>1,773,344</u>	<u>2,113,497</u>
<u>4.0 Intrafund Transfers In (Out)</u>				
From (To) Resource 1000:				
8999 EOP&S SPP 060	80,467	-	-	-
8999 CARE SPP 061	16,846	-	-	-
8999 Matriculation SPP 080	524,050	332,749	-	-
8999 Middle College HS SPP 125	91,144	75,740	106,480	-
8999 DSP&S Match/Over SPP 180	897,223	1,008,530	858,796	665,157
8999 Fed Wrk Study SPP 300	25,308	39,133	34,060	45,329
8999 FWS Off Campus 100% Amer Reads SPP 301	203	165	172	-
8999 FWS Off Campus 100% Amer Counts SPP 302	87	170	130	-
8999 FWS Off Campus Literacy SPP 303	-	-	92	-
8999 FWS On Campus (Instruc/Non-Instruc) SPP 304	171,596	282,621	263,250	282,165
8999 FWS On Campus CalWORKs (25%) SPP 305	109	231	1,077	-
8999 FWS On Campus CalWORKS (75%) SPP 306	-	213	574	-
8999 Veterans Education SPP 730	-	-	4,842	4,842
Total 4.0	<u>1,807,032</u>	<u>1,739,553</u>	<u>1,269,472</u>	<u>997,493</u>
<u>5.0 Unaudited Beginning Balance July 1</u>				
Total 5.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available Funds	<u>\$ 22,416,800</u>	<u>\$ 24,097,206</u>	<u>\$ 26,801,623</u>	<u>\$ 30,441,758</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
Academic Salaries					
1110	Regular Full-Time Teaching	\$ 436,846	\$ 357,662	\$ 320,203	\$ 318,899
1170	Instructional Release Time	131,205	152,750	73,494	40,384
	Total 1100	568,051	510,411	393,697	359,283
1218	Regular Full Time Administrator	809,314	995,449	822,473	910,105
1219	Counselors/Librarians/Release Time	1,155,575	1,137,676	1,043,889	1,319,572
	Total 1200	1,964,889	2,133,125	1,866,362	2,229,677
1330	Part-Time Teaching Fall	129,069	178,635	31,509	196,220
1331	Part-Time Teaching Summer (Odd years)	10,465	715	737	-
1332	Part-Time Teaching Winter	4,737	7,976	-	-
1333	Part-Time Teaching Spring	74,797	57,638	23,724	5,247
1334	Part-Time Teaching Summer (Even years)	777	19,057	-	-
1335	Regular - Overload Fall	17,377	61,408	13,558	-
1336	Regular - Overload Summer (Even years)	2,097	25,273	-	-
1337	Regular - Overload Winter	11,017	1,726	12,587	-
1338	Regular - Overload Spring	17,377	11,936	25,184	4,612
1339	Regular - Overload Summer (Odd years)	5,406	2,996	10,934	-
1360	Other - Substitute Teaching	3,721	8,221	3,485	-
1371	Other - Large Lecture Stipends	1,175	1,126	-	-
	Total 1300	278,015	376,707	121,719	206,079
1439	Part-Time Non-Instructional	712,420	666,475	906,607	687,295
1469	Substitute Non-Instructional	-	-	-	3,500
1490	Special Assignments	416,561	420,248	321,655	391,738
	Total 1400	1,128,982	1,086,722	1,228,262	1,082,533
	Total 1000 Series	3,939,937	4,106,966	3,610,039	3,877,572
Classified Salaries					
2118	Full-Time Administrator	1,240,625	1,400,848	1,476,452	1,397,612
2119	Full-Time - Regular / Confidential	3,533,334	3,268,802	3,288,157	3,864,024
2129	Permanent Part-Time	549,521	868,033	1,051,471	1,490,458
2139/2339	Classified Hourly	160,172	298,172	431,958	384,807
2169/2369	Substitutes	29,045	41,573	31,815	-
2190/2390	Special Projects	119,313	53,038	4,093	15,379
	Total 2100	5,632,009	5,930,465	6,283,946	7,152,280
2210	Full-Time Instructional Aides	395,284	402,367	303,782	309,105
2220	Part-Time Instructional Aides	91,385	108,508	13,210	14,447
2230/2449	Part-Time Hourly Instructional Aides	452,900	503,429	633,399	402,909
	Total 2200	939,569	1,014,304	950,390	726,461
2331	Student Help Non-Instructional	442,315	533,266	1,600,082	1,588,962
2349	Overtime	33,532	10,389	7,988	10,551

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
2399	Classified Non-teaching Other	-	-	-	20,000
	Total 2300	475,847	543,656	1,608,069	1,619,513
2430	Student Instructional	57,176	112,338	156,448	49,418
2440	Overtime - Instructional Aides	16,349	38,521	35,738	30,796
	Total 2400	73,525	150,859	192,187	80,214
	Total 2000 Series	7,120,950	7,639,284	9,034,592	9,578,468
3110	STRS Teaching/Instr Aide	63,227	63,115	40,978	50,204
3120	STRS Classified Employee	11,173	17,678	19,151	18,602
3130	STRS Other Academic Employee	222,068	229,021	225,365	265,473
	Total 3100	296,468	309,813	285,494	334,279
3210	PERS Teaching/Instr Aide	60,003	64,456	57,073	38,085
3220	PERS Classified Employee	550,178	601,161	632,540	721,516
3230	PERS Other Academic Employee	33,963	37,411	28,184	37,979
	Total 3200	644,144	703,028	717,798	797,580
3310	OASDHI Teaching/Instr Aide	34,219	35,631	31,972	21,908
3315	Medicare Teaching/Instr Aide	26,046	28,007	21,723	19,181
3320	OASDHI Classified Employee	315,617	327,556	343,077	380,668
3325	Medicare Classified Employee	83,080	85,977	91,022	103,304
3330	OASDHI Other Academic Employee	19,441	20,798	15,614	18,918
3335	Medicare Other Academic Employee	44,682	46,444	44,777	48,031
	Total 3300	523,085	544,413	548,185	592,010
3410	H&W Teaching/Instr Aide	182,040	183,583	151,537	199,262
3420	H&W Classified Employee	1,192,254	1,168,383	1,218,744	1,534,506
3430	H&W Other Academic Employee	326,051	361,434	309,300	377,883
	Total 3400	1,700,346	1,713,399	1,679,582	2,111,651
3510	SUI Teaching/Instr Aide	28,839	21,045	751	666
3520	SUI Classified Employee	91,047	64,799	3,044	3,597
3530	SUI Other Academic Employee	49,156	33,531	1,547	1,660
	Total 3500	169,042	119,375	5,341	5,923
3610	Work Comp Teaching/Instr Aide	29,157	46,044	37,688	31,420
3620	Work Comp Classified Employee	104,721	166,145	180,828	200,870
3630	Work Comp Othr Academic Employee	48,574	72,133	70,838	75,850
	Total 3600	182,452	284,322	289,353	308,140
	Total 3000 Series	3,515,537	3,674,350	3,525,752	4,149,583

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Books and Supplies</u>					
4230	Reference Books	64,814	73,807	33,779	24,257
	Total 4200	64,814	73,807	33,779	24,257
4320	Instructional Supplies	671,227	637,034	831,798	814,219
4330	Periodicals & Magazines	253,447	240,782	121,125	6,556
4351	Instructional Media Supplies	3,996	27,471	2,352	500
4360	Tests	19,399	43,221	105,879	98,720
4370	Commencement Supplies	-	-	3,742	3,645
	Total 4300	948,070	948,509	1,064,897	923,640
4555	Copying and Printing	83,910	100,842	67,516	53,170
4575	Software < \$500	17,596	4,816	2,736	3,400
4590	Office/Other Supplies	262,644	312,691	298,344	1,283,337
4599	Contract Ed Supplies	56	-	39	-
	Total 4500	364,205	418,349	368,636	1,339,907
4644	Repair Parts	-	-	225	260
4690	Other Transportation Supplies	2,011	-	5,500	3,500
	Total 4600	2,011	-	5,725	3,760
4710	Food	96,026	136,012	125,021	148,744
	Total 4700	96,026	136,012	125,021	148,744
	Total 4000 Series	1,475,125	1,576,677	1,598,058	2,440,308
5045	Postage	9,202	7,109	4,932	12,351
	Total 5000	9,202	7,109	4,932	12,351
5110	Consultants	355,703	579,048	564,485	981,724
5120	Lecturers	73,562	38,435	10,000	3,000
5194	Filming	7,000	12,600	9,500	8,800
5195	Entry Fees	840	-	-	-
5197	Grant/Contract Sub-Agreement	1,206,615	1,242,769	819,362	586,493
5198	Professional Services	351,615	428,610	481,747	518,236
	Total 5100	1,995,334	2,301,462	1,885,094	2,098,253
5210	Mileage	36,058	33,835	27,042	39,677
5211	Meeting Expense	82,359	114,181	102,097	124,402
5219	Other Travel Expenses	158,169	153,573	187,773	360,782
5220	Conferences	210,116	286,216	272,797	299,374
	Total 5200	486,703	587,805	589,710	824,235
5310	Memberships	9,806	19,032	13,514	23,787
	Total 5300	9,806	19,032	13,514	23,787

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5420	Liability Insurance	3,473	-	-	-
5421	GL & Property Expenses	-	-	-	182,964
	Total 5400	3,473	-	-	182,964
5520	Electricity	1,175	1,381	1,750	400
5530	Water	133	165	184	100
5540	Telephone	73	1,994	2,760	1,020
5541	Cellular Telephone	19,463	11,396	10,030	17,691
5550	Laundry and Cleaning	-	-	228	200
5570	Waste Disposal	83	114	120	-
	Total 5500	20,927	15,050	15,073	19,411
5630	Rents and Leases	42,155	36,094	39,872	23,758
5644	Repairs	8,502	40,461	26,895	11,227
5649	Computer Software Maintenance/Lic	368,982	376,349	427,655	379,954
5650	Transportation Contracts	38,355	43,932	30,428	50,118
5691	Governmental Fees	14	-	75	-
	Total 5600	458,007	496,836	524,924	465,057
5740	Advertising	12,569	15,069	29,560	7,286
5790	Other Legal Expenses	21,442	14,499	7,192	80,622
	Total 5700	34,011	29,568	36,752	87,908
5830	Surveys	-	70,795	780	800
5850	Fingerprints	33	-	-	-
5890	Outside Services and Operating Costs	625,619	606,312	634,664	1,510,518
5892	Bank Charges	-	3,640	3,935	5,100
5899	Budget Augmentation Holding	-	-	-	590,362
	Total 5800	625,652	680,746	639,380	2,106,780
5910	Indirect Charges	517,478	462,128	416,270	530,500
	Total 5900	517,478	462,128	416,270	530,500
	Total 5000 Series	4,160,593	4,599,737	4,125,649	6,351,246
Capital Outlay					
Buildings					
6217	Fixtures & Fixed Equipment	-	-	1,927	-
6221	Advertising / Legal	-	-	756	-
6223	Architects Fee	-	89,460	48,447	283,123
6224	Testing	-	-	2,514	-
6226	Remodel	-	34,086	870,449	425,343
6227	Fixtures & Fixed Equipment	34,933	45,973	27,400	1,496
6228	Inspection	-	477	32,181	4,500
6229	Other Building Expense	-	3,473	45,104	9,631
	Total 6200	34,933	173,469	1,028,778	724,093

**Riverside Community College District
2014-2015 Final Budget
Resource 1190 - Grants and Categorical Program Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
Library Books					
6310	Library Books-Purchase	23,802	55,074	80,381	22,390
6311	Library Media Material	-	-	14,088	2,000
6312	Library Subscriptions	-	-	189,449	77,816
	Total 6300	<u>23,802</u>	<u>55,074</u>	<u>283,918</u>	<u>102,206</u>
Equipment					
6481	Equip Add'l \$200-4999	388,848	477,401	748,765	1,454,813
6482	Equip Add'l >\$5000	414,785	234,272	909,792	269,245
6483/6491	Equip Repl \$200-4999	303	-	-	-
6485	Computer Equip Add'l <\$4999	405,896	574,696	847,258	257,465
6486	Computer Equip Add'l >\$5000	176,604	135,853	155,565	88,000
6487/6495	Computer Equip Repl <\$4999	3,288	269	-	-
	Total 6400	<u>1,389,723</u>	<u>1,422,491</u>	<u>2,661,379</u>	<u>2,069,523</u>
	Total 6000 Series	<u>1,448,459</u>	<u>1,651,033</u>	<u>3,974,075</u>	<u>2,895,822</u>
Other Outgo					
7620	Student Financial Grants	292,433	505,334	454,709	730,610
7640	Book Grants	345,148	273,275	345,970	300,103
7650	Meal Grants	19,041	12,200	14,691	13,375
7660	Bus Passes	53,830	31,123	47,171	41,390
7661	Educational Supplies	45,748	27,226	70,916	63,281
	Total 7600	<u>756,200</u>	<u>849,159</u>	<u>933,458</u>	<u>1,148,759</u>
	Total 7000 Series	<u>756,200</u>	<u>849,159</u>	<u>933,458</u>	<u>1,148,759</u>
	Total Expenditures	<u>22,416,800</u>	<u>24,097,206</u>	<u>26,801,623</u>	<u>30,441,758</u>
Total Resource 1190					
Expenditures/Contingency/Fund Balance		<u>\$ 22,416,800</u>	<u>\$ 24,097,206</u>	<u>\$ 26,801,623</u>	<u>\$ 30,441,758</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 32, RESOURCE 3200 - FOOD SERVICES

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$ 680,026
Local Income	\$ 2,214,681	
Interfund Transfer From Resource 1110	<u>256,503</u>	
Total Income		<u>2,471,184</u>
Total Available Funds (TAF)		<u>\$ 3,151,210</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 893,621
3000	Employee Benefits	321,430
4000	Books and Supplies	1,033,272
5000	Services and Operating Expenses	188,160
6000	Capital Outlay	<u>73,483</u>
	Total Expenditures	2,509,966
7900	* Contingency / Reserves	<u>641,244</u>
	Total Resource 3200 Including Contingency / Reserves	<u>\$ 3,151,210</u>

* 5% Contingency reserve calculated from TAF equals \$ 157,561

**Riverside Community College District
2014-2015 Final Budget
Resource 3200 - Food Services Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8844 Food Service Sales/Commissions	\$ 1,701,248	\$ 1,755,685	\$ 2,048,964	\$ 2,111,123
8860 Interest	449	560	1,764	1,925
8890 Video /Vending /Pepsi Support	88,624	176,750	101,000	101,633
Total 1.0	<u>1,790,320</u>	<u>1,932,995</u>	<u>2,151,728</u>	<u>2,214,681</u>
2.0 Interfund Transfer				
8980 From Resource 1110	323,129	441,414	483,843	256,503
Total 2.0	<u>323,129</u>	<u>441,414</u>	<u>483,843</u>	<u>256,503</u>
3.0 Unaudited Beginning Balance July 1				
Total 3.0	<u>58,473</u>	<u>9,632</u>	<u>371,990</u>	<u>680,026</u>
Total Available Funds	<u>\$ 2,171,923</u>	<u>\$ 2,384,041</u>	<u>\$ 3,007,561</u>	<u>\$ 3,151,210</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 3200 - Food Services Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Classified Salaries</u>					
2118	Full-Time Administrator	\$ 240,694	\$ 195,670	\$ 243,241	\$ 242,203
2119	Full-Time - Regular / Confidential	431,537	307,633	358,772	378,353
2129	Permanent Part-Time	-	54,060	66,177	103,789
2169/2369	Classified Substitute	-	16,914	511	-
2190/2390	Special Projects	8,000	-	-	-
	Total 2100	680,231	574,277	668,701	724,345
2331	Student Help	128,260	152,257	155,157	162,435
2349	Overtime	7,168	13,592	6,523	6,841
	Total 2300	135,428	165,849	161,680	169,276
	Total 2000 Series	815,659	740,126	830,381	893,621
<u>Employee Benefits</u>					
3120	STRS Classified Employee	5,568	1,330	-	-
	Total 3100	5,568	1,330	-	-
3220	PERS Classified Employee	63,592	62,775	76,089	81,318
	Total 3200	63,592	62,775	76,089	81,318
3320	OASDHI Classified Employee	36,965	35,221	41,912	42,831
3325	Medicare Classified Employee	9,805	8,546	9,809	10,604
	Total 3300	46,770	43,767	51,721	53,435
3420	H&W Classified Employee	192,521	127,231	157,898	165,844
	Total 3400	192,521	127,231	157,898	165,844
3520	SUI Classified Employee	11,157	6,485	342	368
	Total 3500	11,157	6,485	342	368
3620	WC Classified Employee	12,863	16,534	19,004	20,465
	Total 3600	12,863	16,534	19,004	20,465
3920	OB Classified Employee	625	(496)	(2,385)	-
	Total 3900	625	(496)	(2,385)	-
	Total 3000 Series	333,096	257,626	302,670	321,430
<u>Books and Supplies</u>					
4555	Copying and Printing	294	153	260	261
4590	Office/Other Supplies	10,983	7,440	9,323	9,175
	Total 4500	11,277	7,593	9,583	9,436
4644	Repair Supplies	-	641	3,707	3,267
4690	Transportation Supplies	433	233	-	300
	Total 4600	433	874	3,707	3,567

**Riverside Community College District
2014-2015 Final Budget
Resource 3200 - Food Services Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
4711	Protein	102,558	123,442	155,162	159,509
4712	Dessert	34,015	24,495	18,870	19,422
4713	Dairy	62,911	61,927	72,936	74,997
4714	Produce	25,405	27,473	33,519	34,756
4715	Salad	300,312	291,448	302,877	315,544
4716	Bread	47,617	46,816	47,834	49,277
4717	Groceries	183,153	204,828	268,790	277,175
4791	Paper and Soap	55,053	60,653	69,928	72,374
4792	Laundry	8,501	8,695	11,653	11,902
4793	Kitchen Expendables	6,891	4,383	4,911	5,313
	Total 4700	826,416	854,161	986,480	1,020,269
	Total 4000 Series	838,126	862,627	999,770	1,033,272
<u>Services and Operating Expenses</u>					
5045	Postage	16	22	18	25
	Total 5000	16	22	18	25
5210	Mileage	-	1,943	-	-
	Total 5200	-	1,943	-	-
5310	Memberships and Dues	240	240	240	240
	Total 5300	240	240	240	240
5421	GL & Property Expenses	-	-	-	12,470
	Total 5400	-	-	-	12,470
5510	Natural Gas	5,200	5,200	5,200	5,200
5520	Electricity	35,700	35,700	35,700	35,700
5541	Cellular Telephone	-	-	349	349
5550	Laundry & Cleaning	29,567	15,616	9,415	11,097
	Total 5500	70,467	56,516	50,664	52,346
5630	Rents and Leases	240	-	-	-
5644	Repairs	22,710	24,678	27,837	30,315
5649	Computer Software Maintenance/Lic	1,131	204	-	210
	Total 5600	24,081	24,882	27,837	30,525
5710	Audit	3,337	2,768	2,790	2,808
5790	Other Licenses/Processing Fees	4,390	4,111	4,484	4,546
	Total 5700	7,727	6,879	7,273	7,354
5820	Interest	-	11	-	-
5890	Outside Services and Operating Costs	5,028	4,458	13,455	13,545
5891	Sales Tax	35	(676)	(2,318)	-
5892	Bank Charges	53,114	55,376	68,557	71,655
	Total 5800	58,177	59,170	79,694	85,200

**Riverside Community College District
2014-2015 Final Budget
Resource 3200 - Food Services Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
	Total 5000 Series	<u>160,708</u>	<u>149,651</u>	<u>165,725</u>	<u>188,160</u>
<u>Capital Outlay</u>					
Buildings					
6227	Fixtures and Fixed Equipment	13,496	-	-	-
	Total 6200	<u>13,496</u>	<u>-</u>	<u>-</u>	<u>-</u>
Equipment					
6481	Equip Add'l < \$5000	1,206	-	2,801	19,639
6482	Equip Add'l > \$5000	-	-	7,625	47,718
6485	Computer Equipment	-	586	279	279
6486	Computer Equip Add'l >\$5000	-	-	18,283	5,847
6491	Equipment Replacement	-	1,434	-	-
	Total 6400	<u>1,206</u>	<u>2,020</u>	<u>28,989</u>	<u>73,483</u>
	Total 6000 Series	<u>14,702</u>	<u>2,020</u>	<u>28,989</u>	<u>73,483</u>
	Total Expenditures	<u>2,162,291</u>	<u>2,012,051</u>	<u>2,327,535</u>	<u>2,509,966</u>
<u>Contingency/Fund Balance</u>					
7910	Restricted	9,632	371,990	680,026	641,244
	Total 7900	<u>9,632</u>	<u>371,990</u>	<u>680,026</u>	<u>641,244</u>
	Total 7000 Series	<u>9,632</u>	<u>371,990</u>	<u>680,026</u>	<u>641,244</u>
Total Resource 3200					
Expenditures/Contingency/Fund Balance		<u>\$ 2,171,923</u>	<u>\$ 2,384,041</u>	<u>\$ 3,007,561</u>	<u>\$ 3,151,210</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 33, RESOURCE 3300 - CHILD CARE

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$ 192,346
Federal Income	\$ 50,500	
State Income	70,348	
Local Income	986,744	
Incoming Transfer from Resource 1110	<u>99,903</u>	
Total Income		<u>1,207,495</u>
Total Available Funds (TAF)		<u>\$ 1,399,841</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 607,128
2000	Classified Salaries	182,990
3000	Employee Benefits	129,786
4000	Books and Supplies	39,400
5000	Services and Operating Expenses	68,517
6000	Capital Outlay	<u>42,304</u>
	Total Expenditures	1,070,125
7900	* Contingency / Reserves	<u>329,716</u>
	Total Resource 3300 Including Contingency / Reserves	<u>\$ 1,399,841</u>

5% Contingency reserve calculated from TAF equals \$69,992

**Riverside Community College District
2014-2015 Final Budget
Resource 3300 - Child Care Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Federal Income				
8190 Federal Income	\$ 47,121	\$ 50,976	\$ -	\$ 50,500
Total 1.0	47,121	50,976	-	50,500
2.0 State Income				
8629 State Bailout Funds	70,348	70,348	70,348	70,348
8699 Other State Income	25,110	-	-	-
Total 2.0	95,458	70,348	70,348	70,348
3.0 Local Income				
8850 Rents and Leases	56,222	46,737	-	-
8860 Interest	256	493	576	680
8871 Parent Fees	847,825	853,618	992,005	986,000
8890 Fundraising & Miscellaneous	-	64	-	64
Total 3.0	904,303	900,912	992,581	986,744
4.0 Interfund Transfer				
8980 From Resource 1110	-	-	-	99,903
Total 4.0	-	-	-	99,903
5.0 Unaudited Beginning Balance July 1				
	26,760	63,825	153,179	192,346
Total 5.0	26,760	63,825	153,179	192,346
Total Available Funds	\$ 1,073,642	\$ 1,086,061	\$ 1,216,108	\$ 1,399,841

**Riverside Community College District
2014-2015 Final Budget
Resource 3300 - Child Care Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1218	Regular Full Time Administrator	\$ 45,270	\$ (24,541)	\$ -	\$ -
1219	Regular Full Time ECS Staff	142,836	102,318	72,605	122,448
	Total 1200	188,106	77,777	72,605	122,448
1439	Part-Time ECS Staff	413,739	422,330	469,048	429,600
1469	Substitute Non-Instructional	-	14,510	48,456	55,080
	Total 1400	413,739	436,840	517,504	484,680
	Total 1000 Series	601,845	514,617	590,109	607,128
<u>Classified Salaries</u>					
2118	Full Time - Classified Manager	-	29,296	81,363	37,938
2119	Full Time - Regular / Confidential	35,398	38,916	24,391	33,764
2139/2339	Classified Hourly	-	-	9,526	-
	Total 2100	35,398	68,212	115,280	71,702
2331	Student Help	107,258	75,203	97,980	111,288
	Total 2300	107,258	75,203	97,980	111,288
	Total 2000 Series	142,656	143,415	213,259	182,990
<u>Employee Benefits</u>					
3130	STRS Academic Non-Teaching	39,194	32,444	29,433	49,481
	Total 3100	39,194	32,444	29,433	49,481
3220	PERS Classified Employee	3,851	7,648	9,364	8,440
	Total 3200	3,851	7,648	9,364	8,440
3320	OASDHI Classified Employee	2,140	4,164	5,352	4,445
3325	Medicare Classified Employee	501	974	1,390	1,039
3335	Medicare Academic Non-Teaching	7,687	7,398	8,547	8,080
	Total 3300	10,328	12,536	15,289	13,564
3420	H&W Classified Employee	12,231	23,173	20,676	22,084
3430	H&W Academic Non-Teaching	47,093	29,864	23,677	17,786
3440	H & W - Retired Employees	-	834	-	-
	Total 3400	59,324	53,871	44,353	39,870
3520	SUI Classified Employee	567	746	154	35
3530	SUI Academic Non-Teaching	9,396	5,244	295	303
	Total 3500	9,963	5,990	448	338

**Riverside Community College District
2014-2015 Final Budget
Resource 3300 - Child Care Expenditures**

Object	Account Description	Audited Actuals 2011-2012	Audited Actuals 2012-2013	Unaudited Actuals 2013-2014	Final Budget Proposal 2014-2015
3620	Work Comp Classified Employee	2,237	3,246	4,437	4,190
3630	Work Comp Academic Non-Teaching	9,412	12,229	13,498	13,903
	Total 3600	11,649	15,475	17,935	18,093
3920	OB Classified Employee	32	91	(292)	-
3930	OB Academic Non-Teaching	232	(341)	151	-
	Total 3900	264	(250)	(141)	-
	Total 3000 Series	134,573	127,714	116,681	129,786
Books and Supplies					
4555	Copying and Printing	412	490	670	700
4590	Office/Other Supplies	20,296	16,340	20,048	19,600
	Total 4500	20,708	16,830	20,718	20,300
4710	Food	7,804	7,792	10,069	11,300
4720	Meals for Needy Children	6,374	5,408	4,666	5,400
4790/91	Other Food Supplies	1,143	1,186	1,825	2,400
	Total 4700	15,321	14,386	16,560	19,100
	Total 4000 Series	36,029	31,216	37,278	39,400
Services and Operating Expenses					
5045	Postage	123	102	69	130
	Total 5000	123	102	69	130
5198	Professional Services	-	-	12,920	10,000
	Total 5100	-	-	12,920	10,000
5210	Mileage	642	(107)	-	100
5220	Conferences	440	630	-	1,000
	Total 5200	1,082	523	-	1,100
5421	GL & Property Expenses	-	-	-	10,667
	Total 5400	-	-	-	10,667
5510	Natural Gas	2,106	1,549	1,005	1,700
5520	Electricity	24,025	26,979	25,597	31,000
5530	Water	4,662	3,553	4,595	4,700
	Total 5500	30,793	32,081	31,197	37,400
5644	Repair/Supplies Non-instr	-	150	312	300
5649	Computer Software Maintenance/Lic	-	-	332	370
5691	Government Fees	550	550	550	600
	Total 5600	550	700	1,194	1,270
5740	Advertising	840	2,030	-	2,000

**Riverside Community College District
2014-2015 Final Budget
Resource 3300 - Child Care Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5790	Other (Permits, Fees, etc.)	1,188	818	1,100	1,100
	Total 5700	2,028	2,848	1,100	3,100
5820	Interest	14	-	-	-
5890	Outside Services and Operating Costs	45,999	77,776	(6,983)	4,500
5892	Bank Charges	151	262	330	350
	Total 5800	46,164	78,038	(6,652)	4,850
	Total 5000 Series	80,740	114,292	39,828	68,517
Capital Outlay					
Site and Site Improvement					
6127	Fixtures & Fixed Equip	3,083	-	-	-
	Total 6100	3,083	-	-	-
6222	Engineering	4,300	-	-	-
6227	Fixtures/Fixed Equipment	3,424	-	23,996	35,304
	Total 6200	7,724	-	23,996	35,304
Equipment					
6481	Equip Add'l \$200-4999	3,165	1,627	2,610	7,000
	Total 6400	3,165	1,627	2,610	7,000
	Total 6000 Series	13,972	1,627	26,606	42,304
	Total Expenditures	1,009,815	932,881	1,023,763	1,070,125
Contingency/Fund Balance					
7910	Restricted	63,827	153,179	192,345	329,716
	Total 7900	63,827	153,179	192,345	329,716
	Total 7000 Series	63,827	153,179	192,345	329,716
Total Resource 3300					
Expenditures/Contingency/Fund Balance		\$ 1,073,642	\$ 1,086,061	\$ 1,216,108	\$ 1,399,841

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4100 - STATE CONSTRUCTION AND SCHEDULED MAINTENANCE

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$	-
State Income	\$	4,650,707	
Local Income		136,030	
Intrafund Transfer from Resource 4170		<u>214,875</u>	
Total Income			<u>5,001,612</u>
Total Available Funds (TAF)			<u>\$ 5,001,612</u>

EXPENDITURES

Object Code

6000	Capital Outlay	\$	<u>5,001,612</u>
	Total Expenditures		5,001,612
7900	Contingency / Reserves		<u>-</u>
	Total Resource 4100 Including Contingency / Reserves	\$	<u>5,001,612</u>

**Riverside Community College District
2014-2015 Budget Budget
Resource 4100 - State Construction and Scheduled Maintenance Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 State Income				
8652 Scheduled Maintenance 13/14 SPP 649	\$ -	\$ -	\$ 98,675	\$ 3,712,922
8658 Prop 39: Clean Energy Jobs Act	-	-	41,522	866,278
8659 Wheelock Gym Seismic Retrofit SPP 811	4,622,539	-	-	-
8659 Moreno Valley Phase III SPP 676	207,762	9,583,948	3,735,783	71,507
8659 Nursing / Science Bldg SPP 626	8,110,225	144,837	-	-
Total 1.0	<u>12,940,526</u>	<u>9,728,785</u>	<u>3,875,979</u>	<u>4,650,707</u>
2.0 Local Income				
8890 Other Local Revenue	-	-	-	136,030
Total 2.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>136,030</u>
3.0 Intrafund Transfers				
8999 From Resource 4170	-	-	98,675	214,875
Total 3.0	<u>-</u>	<u>-</u>	<u>98,675</u>	<u>214,875</u>
4.0 Unaudited Beginning Balance				
Total 4.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available Funds	<u>\$ 12,940,526</u>	<u>\$ 9,728,785</u>	<u>\$ 3,974,654</u>	<u>\$ 5,001,612</u>

**Riverside Community College District
2014-2015 Budget Budget
Resource 4100 - State Construction and Scheduled Maintenance Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
Capital Outlay					
Site and Site Improvement					
6121	Advertising & Legal	\$ 1,521	\$ -	\$ -	\$ -
6126	Construction Contract	-	-	-	490,063
	Total 6100	1,521	-	-	490,063
Buildings					
6213	Architect's Fees	-	25,475	233	-
6216	Construction	5,284,649	9,626,449	2,869,736	-
6217	Fixtures/Fixed Equipment	-	76,861	13,261	-
6218	Inspection	-	-	18,716	-
6219	Other	61,338	-	263,710	-
6221	Advertising/Legal	-	-	1,537	-
6222	Engineering	-	12,259	-	-
6223	Architect's Fees	-	-	40,780	187,388
6224	Testing	-	-	888	-
6226	Construction	4,622,539	(12,259)	151,960	4,252,654
6227	Fixtures/Fixed Equipment	-	-	27,957	-
6228	Inspection	-	-	15,750	-
	Total 6200	9,968,526	9,728,785	3,404,527	4,440,042
Equipment					
6481	Equipment Add'l \$200 to \$4,999	2,243,123	(1,482)	-	71,507
6482	Equipment Add'l > \$5,000	373,278	1,482	570,127	-
6485	Computer Equip Add'l \$200-\$4999	354,077	-	-	-
	Total 6400	2,970,479	-	570,127	71,507
	Total 6000 Series	12,940,526	9,728,785	3,974,654	5,001,612
Contingency/Fund Balance					
7920	Restricted	-	-	-	-
	Total 7000 Series	-	-	-	-
Total Resource 4100					
Expenditures/Contingency/Fund Balance		\$ 12,940,526	\$ 9,728,785	\$ 3,974,654	\$ 5,001,612

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4130 - LA SIERRA CAPITAL

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$ 7,204,601
Local Income	\$ 20,000	
Interfund Transfer From Resource 1000	<u>1,270,000</u>	
Total Income		<u>1,290,000</u>
Total Available Funds (TAF)		<u>\$ 8,494,601</u>

EXPENDITURES

Object Code

6000	Capital Outlay	\$ <u>8,494,601</u>
	Total Expenditures	8,494,601
7900	Contingency / Reserves	<u>-</u>
	Total Resource 4130 Including Contingency / Reserves	<u>\$ 8,494,601</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 4130 - La Sierra Capital Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8860 Interest	\$ 34,588	\$ 28,200	\$ 22,428	\$ 20,000
Total 1.0	<u>34,588</u>	<u>28,200</u>	<u>22,428</u>	<u>\$ 20,000</u>
2.0 Incoming Interfund Transfer				
8980 From Resource 1000	678,000	-	1,270,000	\$ 1,270,000
Total 2.0	<u>678,000</u>	<u>-</u>	<u>1,270,000</u>	<u>\$ 1,270,000</u>
3.0 Incoming Transfer				
8999 From Resource 4120	555	-	-	\$ -
Total 3.0	<u>555</u>	<u>-</u>	<u>-</u>	<u>\$ -</u>
4.0 Unaudited Beginning Balance July 1	8,907,713	7,891,529	5,913,285	\$ 7,204,601
Total 4.0	<u>8,907,713</u>	<u>7,891,529</u>	<u>5,913,285</u>	<u>\$ 7,204,601</u>
Total Available Funds	<u>\$ 9,620,856</u>	<u>\$ 7,919,729</u>	<u>\$ 7,205,713</u>	<u>\$ 8,494,601</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 4130 - La Sierra Capital Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Services and Operating Expenses</u>					
5110	Consultant	\$ (14,847)	\$ 6,444	\$ 1,113	\$ -
	Total 5100	(14,847)	6,444	1,113	-
	Total 5000 Series	(14,847)	6,444	1,113	-
<u>Capital Outlay</u>					
Buildings					
6216	Construction	-	-	-	6,895,599
6219	Other Building Expense	128,192	-	-	-
6222	Engineering	-	-	-	-
	Total 6200	128,192	-	-	6,895,599
Equipment					
6481	Equip Add'l \$200-\$4999	-	-	-	1,599,002
	Total 6400	-	-	-	1,599,002
	Total 6000 Series	128,192	-	-	8,494,601
	Total Expenditures	113,345	6,444	1,113	8,494,601
<u>Interfund Transfer</u>					
7390	To Resource 1000	1,615,982	2,000,000	-	-
	Total 7300	1,615,982	2,000,000	-	-
<u>Contingency/Fund Balance</u>					
7920	Restricted	7,891,529	5,913,285	7,204,601	-
	Total 7900	7,891,529	5,913,285	7,204,601	-
	Total 7000 Series	9,507,511	7,913,285	7,204,601	-
Total Resource 4130					
Expenditures/Contingency/Fund Balance		\$ 9,620,856	\$ 7,919,729	\$ 7,205,713	\$ 8,494,601

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4170 - 2010D CAPITAL APPRECIATION BONDS

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 4,741,337
Local Income	<u>15,000</u>
Total Available Funds (TAF)	<u>\$ 4,756,337</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 624,550
3000	Employee Benefits	312,891
5000	Services and Operating Expenses	305,849
6000	Capital Outlay	4,757,652
8999	Intrafund Transfers to Resource 4100	<u>214,875</u>
	Total Expenditures	6,215,817
7900	Contingency / Reserves	<u>(1,459,480)</u>
	Total Resource 4170 Including Contingency / Reserves	<u>\$ 4,756,337</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 4170 - 2010D Capital Appreciation Bonds Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8860 Interest	\$ 32,728	\$ 33,568	\$ 16,568	\$ 15,000
Total 1.0	<u> 32,728</u>	<u> 33,568</u>	<u> 16,568</u>	<u> 15,000</u>
 2.0 Unaudited Beginning Balance July 1	 <u> 7,380,458</u>	 <u> 6,889,115</u>	 <u> 6,594,474</u>	 <u> 4,741,337</u>
Total 2.0	<u> 7,380,458</u>	<u> 6,889,115</u>	<u> 6,594,474</u>	<u> 4,741,337</u>
 Total Available Funds	 <u>\$ 7,413,186</u>	 <u>\$ 6,922,683</u>	 <u>\$ 6,611,042</u>	 <u>\$ 4,756,337</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 4170 - 2010D Capital Appreciation Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Classified Salaries</u>					
2118	Full Time Administrator	\$ -	\$ 98,588	\$ 31,767	\$ 276,139
2119	Full Time Classified	-	285,380	290,039	348,411
	Total 2100	-	383,968	321,807	624,550
2349	Overtime	-	2,133	1,200	-
	Total 2300	-	2,133	1,200	-
	Total 2000 Series	-	386,101	323,007	624,550
<u>Employee Benefits</u>					
3220	PERS Classified	-	43,090	32,295	73,516
	Total 3200	-	43,090	32,295	73,516
3320	OASDHI Classified	-	23,429	17,931	38,722
3325	Medicare Classified	-	5,479	4,700	9,056
	Total 3300	-	28,909	22,631	47,778
3420	H&W Classified	-	87,408	73,411	176,984
	Total 3400	-	87,408	73,411	176,984
3520	SUI Classified	-	4,100	163	312
	Total 3500	-	4,100	163	312
3620	Work Comp Classified	-	8,464	7,449	14,301
	Total 3600	-	8,464	7,449	14,301
3920	Other - Classified	-	1,376	(1,373)	-
	Total 3900	-	1,376	(1,373)	-
	Total 3000 Series	-	173,348	134,575	312,891
<u>Services and Operating Expenses</u>					
5110	Consultants	-	521,584	479,485	245,860
5198	Professional Services	-	42,743	18,218	27,807
	Total 5100	-	564,327	497,703	273,667
5421	GL & Property Expenses	-	-	-	8,432
	Total 5400	-	-	-	8,432
5649	Computer Software Maintenance/Lic	-	13,342	12,750	12,750
	Total 5600	-	13,342	12,750	12,750
5710	Audit	-	10,433	10,562	11,000
	Total 5700	-	10,433	10,562	11,000
	Total 5000 Series	-	588,102	521,016	305,849

**Riverside Community College District
2014-2015 Final Budget
Resource 4170 - 2010D Capital Appreciation Bonds Expenditures**

Capital Outlay

Site and Site Improvements

6121	Advertising / Legal	-	-	1,399	-
6122	Engineering	166,825	23,852	-	3,662,691
6123	Architect's Fee	224,170	36,872	9,247	9,968
6124	Testing	24,200	23,808	27,263	368,217
6126	Construction	63,929	108,350	194,586	-
6127	Fixtures/Fixed Equipment	-	65,596	-	108,418
6128	Inspection	11,250	3,092	-	-
6129	Other Site Expense	33,697	-	1,045	-
	Total 6100	524,071	261,570	233,540	4,149,294

Buildings

6213	Architect's Fee	-	(5,500)	-	-
6221	Advertising / Legal	-	283	-	-
6223	Architect's Fee	-	15,875	262	197,197
6226	Remodel	-	875,414	99,369	353,277
6227	Fixtures/Fixed Equipment	-	-	12,123	-
6228	Inspection	-	2,864	-	-
	Total 6200	-	888,937	111,754	550,474

Equipment

6481	Equip Add'l \$200-\$4999	-	-	-	853
6482	Equip Add'l >\$5000	-	-	-	57,031
6486	Computer Eq Add'l >\$5000	-	409,994	447,140	-
	Total 6400	-	409,994	447,140	57,884
	Total 6000 Series	524,071	1,560,501	792,434	4,757,652

Total Expenditures	524,071	2,708,051	1,771,031	6,000,942
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Contingency/Fund Balance

7910	Restricted	6,889,114	4,214,632	4,741,337	(1,459,480)
	Total 7900	6,889,114	4,214,632	4,741,337	(1,459,480)
	Total 7000 Series	6,889,114	4,214,632	4,741,337	(1,459,480)

Intrafund Transfers Out / (In)

8999	To Resource 4100 - Scheduled Maint	-	-	98,675	214,875
	TOTAL 8999	-	-	98,675	214,875
	TOTAL 8900 Series	-	-	98,675	214,875

Total Resource 4170

Expenditures/Contingency/Fund Balance	\$ 7,413,186	\$ 6,922,683	\$ 6,611,042	\$ 4,756,337
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RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4180 - 2010D BUILD AMERICA BONDS

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 35,432,351
Local Income	<u>1,217,138</u>
Total Available Funds (TAF)	<u>\$ 36,649,489</u>

EXPENDITURES

Object Code

6000	Capital Outlay	<u>\$ 93,880,004</u>
	Total Expenditures	93,880,004
7900	Contingency / Reserves / (Deficit)	<u>(57,230,515)</u>
	Total Resource 4180 Including Contingency / Reserves	<u>\$ 36,649,489</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 4180 - 2010D Build America Bonds Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8820 Contributions	\$ -	\$ 233,975	\$ 117,756	\$ 97,138
8860 Interest	319,173	218,789	142,998	140,000
8890 Other Local Revenue	-	-	85,862	980,000
Total 1.0	<u>319,173</u>	<u>452,764</u>	<u>346,616</u>	<u>1,217,138</u>
2.0 Unaudited Beginning Balance July 1	83,078,092	50,143,993	53,895,652	35,432,351
Total 2.0	<u>83,078,092</u>	<u>50,143,993</u>	<u>53,895,652</u>	<u>35,432,351</u>
Total Available Funds	<u>\$ 83,397,265</u>	<u>\$ 50,596,757</u>	<u>\$ 54,242,268</u>	<u>\$ 36,649,489</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 4180 - 2010D Build America Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1490	Special Assignments	\$ 5,524	\$ -	\$ -	\$ -
	Total 1400	5,524	-	-	-
	Total 1000 Series	5,524	-	-	-
<u>Classified Salaries</u>					
2119	Full Time Classified	-	-	6,489	-
2129	Permanent Part-Time	15,934	9,013	-	-
	Total 2100	15,934	9,013	6,489	-
2331	Student Help Non-Instructional	7,591	-	-	-
2339	Classified Hourly	-	-	472	-
2349	Overtime	19,579	7,186	2,240	-
	Total 2300	27,170	7,186	2,711	-
	Total 2000 Series	43,104	16,199	9,200	-
<u>Employee Benefits</u>					
3130	STRS Other Academic Employee	456	-	-	-
	Total 3100	456	-	-	-
3220	PERS Classified	-	-	742	-
	Total 3200	-	-	742	-
3320	OASDHI Classified	1,049	318	539	-
3325	Medicare Classified	515	234	133	-
3335	Medicare Other Academic Employee	78	-	-	-
	Total 3300	1,643	552	672	-
3520	SUI Classified	572	178	5	-
3530	SUI Other Academic Employee	89	-	-	-
	Total 3500	661	178	5	-
3620	Work Comp Classified	639	347	211	-
3630	Work Comp Other Academic Employee	87	-	-	-
	Total 3600	725	347	211	-
	Total 3000 Series	3,485	1,077	1,630	-
<u>Books and Supplies</u>					
4555	Copying & Printing	5	-	-	-
4590	Office/Other Supplies	140	635	8,506	-
	Total 4500	145	635	8,506	-
	Total 4000 Series	145	635	8,506	-

**Riverside Community College District
2014-2015 Final Budget
Resource 4180 - 2010D Build America Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Services and Operating Expenses</u>					
5198	Professional Services	111,677	-	-	-
	Total 5100	111,677	-	-	-
5210	Mileage	135	-	-	-
5220	Conferences	10,285	-	-	-
	Total 5200	10,420	-	-	-
5541	Cellular Telephone	284	103	-	-
	Total 5500	284	103	-	-
5630	Rents and Leases	171,568	8,565	-	-
5644	Repairs	-	5,644	-	-
5649	Computer Software Maintenance/Lic	3,900	4,574	-	-
	Total 5600	175,468	18,783	-	-
5890	Outside Services and Operating Costs	40,654	16,255	3,588	-
	Total 5890	40,654	16,255	3,588	-
	Total 5000 Series	338,503	35,140	3,588	-
<u>Capital Outlay</u>					
<u>Site and Site Improvements</u>					
6113	Site Purchase	-	-	122,411	-
6121	Advertising / Legal	1,521	5,569	184	-
6122	Engineering	194,029	252,060	168,151	1,129,660
6123	Architect's Fee	273,881	244,573	19,088	-
6124	Testing	677,256	44,894	58,812	188,366
6126	Construction	-	3,497,907	8,164,327	491,109
6127	Fixtures/Fixed Equipment	6,960	938,069	1,568,707	584,694
6128	Inspection	-	168,697	172,446	-
6129	Other Site Expense	68,593	972,104	803,182	-
	Total 6100	1,222,241	6,123,873	11,077,307	2,393,829
<u>Buildings</u>					
6210	Buildings/Building Improvement	512,058	-	2,602,600	-
6211	Advertising/Legal	1,300	1,643	4,192	-
6212	Engineering	3,129	76,499	37,228	852,248
6213	Architect's Fee	787,328	3,327,789	1,855,840	36,702,727
6214	Testing	106,802	294,747	21,155	80,229
6215	Demolition/Grading	318,988	-	446,157	-
6216	Construction	5,619,753	7,073,604	94,600	39,955,649
6217	Fixtures/Fixed Equipment	87,007	66,255	5,884	1,673
6218	Inspection	208,426	298,938	30,135	50,776
6219	Other Building Expense	3,394,869	3,100,292	1,386,586	5,324,556
6221	Advertising / Legal	3,048	254,811	19,440	-
6222	Engineering	23,404	9,541	1,059	-

**Riverside Community College District
2014-2015 Final Budget
Resource 4180 - 2010D Build America Bonds Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
6223	Architect's Fee	188,095	167,107	102,553	46,641
6224	Testing	81,490	6,355	-	1,400
6226	Remodel	12,611,311	1,299,212	39,954	2,751,665
6227	Fixtures/Fixed Equipment	189,019	21,468	4,859	-
6228	Inspection	301,863	15,639	-	12,954
6229	Other Building Expense	1,520,099	219,022	1,148	772
	Total 6200	<u>25,957,987</u>	<u>16,232,922</u>	<u>6,653,391</u>	<u>85,781,290</u>
Equipment					
6481	Equip Add'l \$200-\$4999	3,563,435	424,375	239,298	5,343,406
6482	Equip Add'l >\$5000	1,290,698	340,342	349,576	361,479
6485	Computer Eq Add'l \$200-\$4999	476,395	47,116	170,376	-
6486	Computer Eq Add'l >\$5000	351,756	341,720	297,045	-
	Total 6400	<u>5,682,284</u>	<u>1,153,552</u>	<u>1,056,295</u>	<u>5,704,885</u>
	Total 6000 Series	<u>32,862,512</u>	<u>23,510,347</u>	<u>18,786,992</u>	<u>93,880,004</u>
	Total Expenditures	<u>33,253,272</u>	<u>23,563,398</u>	<u>18,809,917</u>	<u>93,880,004</u>
Contingency/Fund Balance					
7910	Restricted	50,143,993	27,033,359	35,432,351	(57,230,515)
	Total 7900	<u>50,143,993</u>	<u>27,033,359</u>	<u>35,432,351</u>	<u>(57,230,515)</u>
	Total 7000 Series	<u>50,143,993</u>	<u>27,033,359</u>	<u>35,432,351</u>	<u>(57,230,515)</u>
Total Resource 4180					
Expenditures/Contingency/Fund Balance		<u>\$ 83,397,265</u>	<u>\$ 50,596,757</u>	<u>\$ 54,242,268</u>	<u>\$ 36,649,489</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6100 - SELF-INSURED PPO HEALTH PLAN

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 374,682
Local Income	<u>4,978,000</u>
Total Available Funds (TAF)	<u>\$ 5,352,682</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 82,253
3000	Employee Benefits	35,698
5000	Services and Operating Expenses	<u>4,992,110</u>
	Total Expenditures	5,110,061
7900	Contingency / Reserves	<u>242,621</u>
	Total Resource 6100 Including Contingency / Reserves	<u>\$ 5,352,682</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 6100 - Self-Insured PPO Health Plan Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Federal Income				
8190 Other Federal Revenue	\$ 350,879	\$ (5,058)	\$ -	\$ -
Total 1.0	<u>350,879</u>	<u>(5,058)</u>	<u>-</u>	<u>-</u>
2.0 State Income				
8699 Other State Revenue	101,119	(1,388)	-	-
Total 2.0	<u>101,119</u>	<u>(1,388)</u>	<u>-</u>	<u>-</u>
3.0 Local Income				
8830 Health Premiums from Other Funds	4,332,725	4,352,014	4,521,067	4,975,000
8860 Interest	10,861	5,754	4,718	3,000
8890 Other Local Revenue	2,794	296	23,091	-
Total 3.0	<u>4,346,381</u>	<u>4,358,064</u>	<u>4,548,876</u>	<u>4,978,000</u>
4.0 Interfund Transfer				
8980 From Resource 1000	250,000	1,500,000	1,500,000	-
Total 4.0	<u>250,000</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>-</u>
5.0 Unaudited Beginning Balance July 1				
Total 5.0	<u>3,221,022</u>	<u>1,145,392</u>	<u>460,042</u>	<u>374,682</u>
Total Available Funds	<u>\$ 8,269,401</u>	<u>\$ 6,997,010</u>	<u>\$ 6,508,918</u>	<u>\$ 5,352,682</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 6100 - Self-Insured PPO Helath Plan Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Academic Salaries</u>					
1439	Part-Time Non-Instructional	\$ -	\$ -	\$ 409	\$ -
	Total 1400	-	-	409	-
	Total 1000 Series	-	-	409	-
<u>Classified Salaries</u>					
2118	Full Time Administrator	33,963	78,336	103,002	14,010
2119	Full Time Regular / Confidential	74,988	77,264	82,118	68,243
2139/2339	Classified Hourly	-	754	-	-
2190/2390	Special Projects	4,670	-	-	-
	Total 2100	113,621	156,354	185,120	82,253
2349	Overtime	137	1,813	9,316	-
	Total 2300	137	1,813	9,316	-
	Total 2000 Series	113,758	158,167	194,436	82,253
<u>Employee Benefits</u>					
3120	STRS - Classified	-	-	2,000	-
	Total 3100	-	-	2,000	-
3220	PERS Classified	11,864	17,707	18,271	9,682
	Total 3200	11,864	17,707	18,271	9,682
3320	OASDHI Classified	6,492	9,099	9,839	4,956
3325	Medicare Classified	1,631	2,268	2,815	1,193
	Total 3300	8,123	11,366	12,654	6,149
3420	H&W Classified	29,305	32,145	32,800	17,942
	Total 3400	29,305	32,145	32,800	17,942
3520	SUI Classified	1,822	1,734	98	41
	Total 3500	1,822	1,734	98	41
3620	Work Comp Classified	1,780	3,503	4,447	1,884
3630	WC - Academic Non-Teaching	-	-	9	-
	Total 3600	1,780	3,503	4,457	1,884
3920	OB Classified	283	98	(448)	-
	Total 3900	283	98	(448)	-
	Total 3000 Series	53,177	66,553	69,832	35,698
<u>Books and Supplies</u>					
4320	Instructional Supplies	45,827	-	-	-
	Total 4300	45,827	-	-	-

**Riverside Community College District
2014-2015 Final Budget
Resource 6100 - Self-Insured PPO Helath Plan Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
4555	Copying & Printing	-	-	2,961	-
4590	Office/Other Supplies	687	392	350	-
	Total 4500	687	392	3,310	-
	Total 4000 Series	46,514	392	3,310	-
<u>Services and Operating Expenses</u>					
5045	Postage	-	-	241	-
	Total 5000	-	-	241	-
5110	Consultant	28,228	48,417	50,323	41,000
5198	Professional Services	-	4,900	139,037	-
	Total 5100	28,228	53,317	189,360	41,000
5210	Mileage	-	24	481	-
5220	Conference Expenses	-	146	166	-
	Total 5200	-	171	646	-
5310	Memberships	-	-	650	-
	Total 5300	-	-	650	-
5400	Self Insurance Claims	4,477,188	5,125,669	4,709,921	4,700,000
5420	Liability Insurance	429,399	591,753	333,689	-
5421	GL & Property Expenses	-	-	-	1,110
5450	Insurance Claims	-	178,622	337,742	250,000
5451	Self Insurance Claims	80,736	250,000	-	-
	Total 5400	4,987,323	6,146,044	5,381,352	4,951,110
5541	Cellular Telephone	1,299	659	732	-
	Total 5500	1,299	659	732	-
5644	Repairs	33,477	125	227	-
5691	Governmental Fees	-	-	496	-
	Total 5600	33,477	125	723	-
5730	Legal	292,084	106,918	150,191	-
	Total 5700	292,084	106,918	150,191	-
5861	Theft Losses	19,378	-	-	-
5863	Bodily Injury Losses	6,754	-	-	-
5880	Damage Personal Property	9,129	(790)	-	-
5881	Damage District Property	(317)	-	-	-
5890	Outside Services and Operating Costs	-	-	500	-
	Total 5800	34,944	(790)	500	-
	Total 5000 Series	5,377,355	6,306,443	5,724,396	4,992,110

**Riverside Community College District
2014-2015 Final Budget
Resource 6100 - Self-Insured PPO Helath Plan Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Capital Outlay</u>					
Site and Site Improvement					
6126	Construction Contract	420,963	-	-	-
	Total 6100	420,963	-	-	-
Buildings					
6227	Fixtures / Fixed Equipment	-	-	435	-
	Total 6200	-	-	435	-
Equipment					
6481/6491	Equip Repl \$200-4999	1,851	5,413	-	-
6482/6492	Equip Repl \$5000>	-	-	16,070	-
6485/6495	Computer Equip Repl \$200-4999	-	-	454	-
	Total 6400	1,851	5,413	16,524	-
	Total 6000 Series	422,814	5,413	16,959	-
	Total Expenditures	6,013,619	6,536,968	6,009,342	5,110,061
<u>Contingency/Fund Balance</u>					
7920	Restricted	2,255,782	460,042	499,576	242,621
	Total 7900	2,255,782	460,042	499,576	242,621
	Total 7000 Series	2,255,782	460,042	499,576	242,621
Total Resource 6100					
Expenditures/Contingency/Fund Balance		\$ 8,269,401	\$ 6,997,010	\$ 6,508,918	\$ 5,352,682

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6110 - SELF-INSURED WORKERS' COMPENSATION

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 3,795,961
Local Income	<u>2,552,847</u>
Total Available Funds (TAF)	<u>\$ 6,348,808</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 282,344
3000	Employee Benefits	94,829
4000	Books and Supplies	6,000
5000	Services and Operating Expenses	1,926,062
6000	Capital Outlay	<u>316,997</u>
	Total Expenditures	2,626,232
7900	Contingency / Reserves	<u>3,722,576</u>
	Total Resource 6110 Including Contingency / Reserves	<u>\$ 6,348,808</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 6110 - Self-Insured Workers' Compensation Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8830 Workers Comp Premiums From Other Funds	\$ 1,659,686	\$ 2,327,111	\$ 2,509,812	\$ 2,500,000
8860 Interest	22,163	17,537	16,226	20,000
8878 Insurance	-	-	-	32,847
Total 1.0	<u>1,681,849</u>	<u>2,344,648</u>	<u>2,526,037</u>	<u>2,552,847</u>
2.0 Unaudited Beginning Balance July 1	<u>3,221,022</u>	<u>3,193,460</u>	<u>2,831,950</u>	<u>3,795,961</u>
Total 2.0	<u>3,221,022</u>	<u>3,193,460</u>	<u>2,831,950</u>	<u>3,795,961</u>
Total Available Funds	<u>\$ 4,902,871</u>	<u>\$ 5,538,108</u>	<u>\$ 5,357,987</u>	<u>\$ 6,348,808</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 6110 - Self-Insured Workers' Compensation Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Classified Salaries</u>					
2118	Full Time Administrator	\$ 52,738	\$ 167,704	\$ 238,307	\$ 241,441
2119	Full Time Regular / Confidential	29,531	32,067	38,231	40,903
2139/2339	Classified Hourly	-	1,963	-	-
2190/2390	Special Projects	38,294	-	-	-
	Total 2100	120,564	201,734	276,539	282,344
	Total 2000 Series	120,564	201,734	276,539	282,344
<u>Employee Benefits</u>					
3120	STRS - Classified	-	-	5,201	5,645
	Total 3100	-	-	5,201	5,645
3220	PERS Classified	8,967	22,791	24,090	25,752
	Total 3200	8,967	22,791	24,090	25,752
3320	OASDHI Classified	5,032	11,324	11,823	11,966
3325	Medicare Classified	1,734	2,908	3,979	4,094
	Total 3300	6,766	14,232	15,802	16,060
3420	H&W Classified	15,564	34,469	40,571	40,765
	Total 3400	15,564	34,469	40,571	40,765
3520	SUI Classified	1,927	2,217	138	141
	Total 3500	1,927	2,217	138	141
3620	Work Comp Classified	1,890	4,498	6,310	6,466
	Total 3600	1,890	4,498	6,310	6,466
3920	OB Classified	587	23	(257)	-
	Total 3900	587	23	(257)	-
	Total 3000 Series	35,701	78,230	91,855	94,829
<u>Books and Supplies</u>					
4555	Copying and Printing	4	65	1,153	1,300
4590	Office/Other Supplies	-	430	1,681	4,700
	Total 4500	4	495	2,834	6,000
	Total 4000 Series	4	495	2,834	6,000
<u>Services and Operating Expenses</u>					
5045	Postage	-	-	1,931	2,200
	TOTAL 5000	-	-	1,931	2,200
5110	Consultants	35,185	14,250	58,358	20,000
5130	Doctors / Nurses	-	263	5,000	5,000

**Riverside Community College District
2014-2015 Final Budget
Resource 6110 - Self-Insured Workers' Compensation Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5198	Professional Services	-	31,793	32,483	51,500
	Total 5100	35,185	46,306	95,841	76,500
5210	Mileage	-	444	1,173	1,200
5220	Conference	-	695	1,473	88,850
	Total 5200	-	1,139	2,646	90,050
5310	Dues / Memberships	-	-	300	300
	Total 5300	-	-	300	300
5420	Work. Comp. Excess Liability Insur.	122,061	151,132	245,613	175,000
5421	GL & Property Expenses	-	-	-	3,812
5450	Claims Expense	57,463	60,957	49,304	35,000
5451	Claims Payments	1,319,005	2,159,404	698,054	1,500,000
	Total 5400	1,498,528	2,371,493	992,971	1,713,812
5541	Cell Phone	620	865	1,177	1,200
	Total 5500	620	865	1,177	1,200
5644	Repairs	-	125	137	-
5691	Governmental Fees	18,809	-	41,169	42,000
	Total 5600	18,809	125	41,305	42,000
5730	Legal	-	3,045	-	-
	Total 5700	-	3,045	-	-
5890	Outside Services and Operating Costs	-	-	719	-
	Total 5800	-	-	719	-
	Total 5000 Series	1,553,142	2,422,972	1,136,890	1,926,062
Capital Outlay					
Buildings					
6227	Fixtures & Fixed Equipment	-	-	1,132	-
	Total 6200	-	-	1,132	-
Equipment					
6481	Equipment Addt'l \$200 to \$4,999	-	2,728	344	312,000
6482	Equipment Addt'l > \$5,000	-	-	51,599	-
6485	Comp Equip Addt'l \$200 to \$4,999	-	-	834	4,997
	Total 6400	-	2,728	52,777	316,997
	Total 6000 Series	-	2,728	53,908	316,997
	Total Expenditures	1,709,410	2,706,159	1,562,026	2,626,232

**Riverside Community College District
2014-2015 Final Budget
Resource 6110 - Self-Insured Workers' Compensation Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Contingency/Fund Balance</u>					
7920	Restricted	3,193,461	2,831,950	3,795,961	3,722,576
	Total 7900	<u>3,193,461</u>	<u>2,831,950</u>	<u>3,795,961</u>	<u>3,722,576</u>
	Total 7000 Series	<u>3,193,461</u>	<u>2,831,950</u>	<u>3,795,961</u>	<u>3,722,576</u>
Total Resource 6110					
Expenditures/Contingency/Fund Balance		<u>\$ 4,902,871</u>	<u>\$ 5,538,108</u>	<u>\$ 5,357,987</u>	<u>\$ 6,348,808</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6120 - SELF-INSURED GENERAL LIABILITY

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ 124,894
Local Income	<u>1,482,000</u>
Total Available Funds (TAF)	<u>\$ 1,606,894</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 108,594
3000	Employee Benefits	36,473
4000	Books and Supplies	3,500
5000	Services and Operating Expenses	1,118,866
6000	Capital Outlay	<u>117,500</u>
	Total Expenditures	1,384,933
7900	Contingency / Reserves	<u>221,961</u>
	Total Resource 6120 Including Contingency / Reserves	<u>\$ 1,606,894</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 6120 - Self-Insured General Liability Income**

<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
1.0 Local Income				
8830 Workers Comp Premiums From Other Funds	\$ -	\$ -	\$ -	\$ 1,480,000
8860 Interest	-	-	-	2,000
Total 1.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,482,000</u>
2.0 Unaudited Beginning Balance July 1	-	-	-	124,894
Total 2.0	<u>-</u>	<u>-</u>	<u>-</u>	<u>124,894</u>
Total Available Funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,606,894</u>

**Riverside Community College District
2014-2015 Final Budget
Resource 6120 - Self-Insured General Liability Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
<u>Classified Salaries</u>					
2118	Full Time Administrator	\$ -	\$ -	\$ -	\$ 92,862
2119	Full Time Regular / Confidential	-	-	-	15,732
	Total 2100	-	-	-	108,594
	Total 2000 Series	-	-	-	108,594
<u>Employee Benefits</u>					
3120	STRS - Classified	-	-	-	2,171
	Total 3100	-	-	-	2,171
3220	PERS Classified	-	-	-	9,905
	Total 3200	-	-	-	9,905
3320	OASDHI Classified	-	-	-	4,602
3325	Medicare Classified	-	-	-	1,575
	Total 3300	-	-	-	6,177
3420	H&W Classified	-	-	-	15,679
	Total 3400	-	-	-	15,679
3520	SUI Classified	-	-	-	54
	Total 3500	-	-	-	54
3620	Work Comp Classified	-	-	-	2,487
	Total 3600	-	-	-	2,487
	Total 3000 Series	-	-	-	36,473
<u>Books and Supplies</u>					
4555	Copying and Printing	-	-	-	3,000
4590	Office/Other Supplies	-	-	-	500
	Total 4500	-	-	-	3,500
	Total 4000 Series	-	-	-	3,500
<u>Services and Operating Expenses</u>					
5045	Postage	-	-	-	300
	TOTAL 5000	-	-	-	300
5110	Consultants	-	-	-	25,000
5198	Professional Services	-	-	-	32,500
	Total 5100	-	-	-	57,500
5210	Mileage	-	-	-	500
5220	Conference	-	-	-	25,200
	Total 5200	-	-	-	25,700

**Riverside Community College District
2014-2015 Final Budget
Resource 6120 - Self-Insured General Liability Expenditures**

<u>Object</u>	<u>Account Description</u>	<u>Audited Actuals 2011-2012</u>	<u>Audited Actuals 2012-2013</u>	<u>Unaudited Actuals 2013-2014</u>	<u>Final Budget Proposal 2014-2015</u>
5310	Dues / Memberships	-	-	-	650
	Total 5300	-	-	-	650
5400	Insurance	-	-	-	500,000
5420	Work. Comp. Excess Liability Insur.	-	-	-	317,000
5421	GL & Property Expenses	-	-	-	1,466
	Total 5400	-	-	-	818,466
5541	Cell Phone	-	-	-	750
	Total 5500	-	-	-	750
5644	Repairs	-	-	-	500
	Total 5600	-	-	-	500
5730	Legal	-	-	-	200,000
	Total 5700	-	-	-	200,000
5861	Theft Losses	-	-	-	5,000
5863	Bodily Injury	-	-	-	5,000
5880	Personal Property Damage	-	-	-	5,000
	Total 5800	-	-	-	15,000
	Total 5000 Series	-	-	-	1,118,866
Capital Outlay					
6481	Equipment Addt'l \$200 to \$4,999	-	-	-	102,500
6482	Equipment Addt'l > \$5,000	-	-	-	15,000
	Total 6400	-	-	-	117,500
	Total 6000 Series	-	-	-	117,500
	Total Expenditures	-	-	-	1,384,933
Contingency/Fund Balance					
7920	Restricted	-	-	-	221,961
	Total 7900	-	-	-	221,961
	Total 7000 Series	-	-	-	221,961
Total Resource 6110					
Expenditures/Contingency/Fund Balance		\$ -	\$ -	\$ -	\$ 1,606,894

RIVERSIDE COMMUNITY COLLEGE DISTRICT
STUDENT FEDERAL GRANTS

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$	-
Federal Income			
PELL Student Grants and Book Waivers	\$ 55,000,000		
FSEOG Student Grants and Book Waivers	1,072,000		
Federal Work Study	1,102,000		
Subsidized Loan	3,000,000		
Un-Subsidized Loan	<u>1,850,000</u>		
Total Federal Income			<u>62,024,000</u>
Total Available Funds (TAF)		\$	<u>62,024,000</u>

EXPENDITURES

Object Code

7520	Student Grants, Direct Loans, Work Study and Book Waivers	\$	<u>62,024,000</u>
	Total Student Federal Grants	\$	<u>62,024,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA STUDENT GRANTS

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1	\$ -
State Income - Cal Grant B and C	<u>3,130,000</u>
Total Available Funds (TAF)	<u>\$ 3,130,000</u>

EXPENDITURES

Object Code

7520	Student Grants	<u>\$ 3,130,000</u>
	Total State of California Student Grants	<u>\$ 3,130,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ASSOCIATED STUDENTS OF RCCD

FINAL BUDGET
2014-2015

INCOME

Unaudited Beginning Balance, July 1		\$ 1,007,392
Local Income		
Student Fees	\$ 850,000	
Interest	2,000	
Athletic Events	25,000	
Commissions	<u>18,000</u>	
Total Local Income		<u>895,000</u>
Total Available Funds (TAF)		<u>\$ 1,902,392</u>

EXPENDITURES

Account Code

905	Organizations Funding	\$ 111,185	
906	Athletics	153,581	
910	Riverside ASB	236,610	
921	Norco ASB	124,799	
924	Norco - Organizations Funding	72,013	
930	Moreno Valley ASB	<u>196,812</u>	
	Total Expenditures		\$ 895,000
	Contingency		<u>1,007,392</u>
	Total ASRCCD Accounts		<u>\$ 1,902,392</u>

GLOSSARY OF TERMS

Abatements – The return of part or all of an item of income or expenditure.

Academic Employee – A district employee who is required to meet minimum academic standards as a condition of employment.

Academic Salaries (Object Code Series 1000) – Includes expenditures for full-time, part-time and prorated portions of salaries for all academic personnel.

Accounting Period – Any period of time at the end of which a district determines its financial position and results of operations.

Accounting Procedures – All processes that identify, record, classify and summarize financial information to produce reports and to provide internal control.

Accounting System – The total structure of records and procedures which identify, record, classify, and report information on the financial operations of an agency through its funds, balanced account groups, and organizational components.

Accrual Basis – The method of accounting which calls for recognizing revenues/gains and expenses/losses in the accounting period in which the transactions occur regardless of the timing of the related cash flow (contrast with cash basis).

Actuarial Basis – A basis used in computing the amount of contributions to be made periodically to a fund or account so that the total contributions plus the compounded earnings thereon will equal the required payments to be made out of the fund. The factors taken into account in arriving at the amount of these contributions include the length of time over which each

contribution is to be held and the rate of return compounded on such contribution over its life.

Allocation of Costs – Districts regularly incur costs that are not exclusively for one program. When this occurs, these costs are assigned based on the proportional benefit related to each program, using an acceptable allocation method.

Appropriation – A legal authorization granted by a legislative or governing body to make expenditures and incur obligations for a specified time and purpose.

Arbitrage – The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessed Valuation – A value for land and residential or business property, set by the County Assessor for property tax purposes. The value is the cost of any newly built or purchased property, or the value on March 1, 1975, of continuously owned property plus an annual increase of 2%. (See Proposition 13) The assessed value is not necessarily equivalent to the market value, due to annual increase limitations imposed by law.

Associated Students Fund – The fund designated to account for moneys held in trust by the district for student body associations. The governing board must provide for the supervision of all moneys

raised by any student body or student organization using the name of the college (ECS 76065).

Audit – An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and whether statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results. The general focus of the annual audit conducted on the District is usually a financial statement examination and compliance review.

Balance Sheet – A basic financial statement as of June 30 that shows assets, liabilities, reserves and net assets which exhibits the financial condition of a district. Balance sheets are provided in the District's external auditor's report.

Basic Skills – This program provides funding for pre-collegiate courses to correct skills deficiency.

Bonded Debt Limit – The maximum amount of bonded debt for which a community college may legally obligate itself. The total amount of bonds issued cannot exceed a stipulated percent of the assessed valuation of the District.

Books, Supplies (Object Code Series 4000) – An item of an expendable nature that is consumed, wears out, or deteriorates in use.

Budget – A plan of financial operation for a given period for specified purposes consist-

ing of an estimate of expenditures and the proposed means of financing them.

Budget Allocation Model – The methodology used by the District to implement the set of budget principles for allocating resources to the colleges and district office and support services areas.

Budget and Accounting Manual (BAM) – A document produced by the California Community Colleges Chancellor's Office that defines, establishes, and maintains the budgeting and accounting structure and procedures for the California Community Colleges.

Budget Code – A sequence of numbers and/or letters assigned to ledger accounts for ease of reference.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program (for California Community Colleges, one such document is Form CCFS-311). Included is a balanced statement of revenues and expenditures (both actual and budgeted), as well as other exhibits.

Budgetary Control – The management of business affairs in accordance with an approved plan of estimated income and expenditures.

Capital Outlay (Object Code Series 6000) – Capital outlay expenditures are those which result in the acquisition of or addition to fixed assets. They are expenditures for land or existing buildings, improvement of sites, construction of buildings, additions to buildings, remodeling of buildings, or initial or additional equipment.

Cash Basis – Method of accounting in

which income and expenditures are recorded only when cash is actually received or disbursed (contrast with accrual basis).

Categorical Funds – Money from the state or federal government granted to qualifying districts for special programs, such as Matriculation or Vocational Education. Expenditure of categorical funds is restricted by the funding source.

Chart of Accounts (COA) – A systematic list of accounts applicable to a specific entity.

Classified Salaries (Object Code Series 2000) – Includes expenditures for full-time, part-time and prorated portions of salaries for all classified personnel.

Community Education Services – Educational, cultural, and recreational services which an educational institution may provide for its community in addition to regularly scheduled classes. Community college districts receive no direct State apportionment for community service classes.

Compensated Absences – Absences, such as vacation, illness and holidays, for which it is expected employees will be paid. The term does not encompass severance or termination pay, postretirement benefits, deferred compensation or other long-term fringe benefits, such as group insurance and long-term disability pay.

Consumer Price Index (CPI) – A measure of change in the cost of living compiled by the United States Bureau of Labor Statistics. Consumer price indexes are calculated regularly for the United States, California, some regions within California and selected cities.

Contingency – That portion of the current fiscal year's budget not appropriated for a specific purpose. In 2004, the District established guidelines for budgeting the unrestricted general operating contingency account at not less than 5%.

Contingent Liabilities – Items which may become liabilities as a result of conditions undetermined at a given date, such as guarantees, pending lawsuits, judgments under appeal, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts. All contingent liabilities should be disclosed within the annual audited financial statements, including the notes thereto, when there is a reasonable possibility a loss may occur.

Contributions and Donations – Anything of value received from any source for which no repayment or service to the contributor is expected.

Cost Of Living Adjustment (COLA) – A reflection of the percentage change of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce, from the fourth calendar quarter of the prior year to the fourth calendar quarter of the latest available year rounded up to the next hundredth. Depending upon the availability of State funds, this index is used to compute a cost of living adjustment augmentation to community college districts. It is most commonly used to refer to percentage adjustments on salary schedules.

Credit FTES – Credit Full-Time Equivalent Students (FTES) is the workload measure for the program-based funding formula categories of Instruction and Instructional Services.

Current Expense of Education (CEE) –

The Unrestricted General Fund expenditures of a community college district in objects of expenditure 1000 through 5000 and 6480 (equipment replacement) for program activity codes 0100 through 6700. Excluded from the current expense of education are expenditures for student transportation, food services, community services, lease agreements for plant and equipment, and other costs specified in law and regulations. Amounts expended from State Lottery proceeds are also excluded.

Debt Service – Expenditures for the retirement of principal and interest on long-term debt.

Deferred Revenue – Revenue received prior to being earned such as advances received on Federal or State program grants or enrollment fees received for a term in a subsequent fiscal year.

Deficit – (1) Excess of liabilities over assets. (2) The excess of expenditures or expenses over revenues during an accounting period.

Depreciation – Expiration of the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Direct Costs – Expenses specifically traceable to specific goods, services, activities, programs, functions, units, or departments. Direct expenses or costs differ

from indirect expenses or costs in that the latter cannot be specifically traced and so must be allocated on some systematic and rational basis.

Education Protection Account (EPA) –

The EPA provides community colleges with general purpose state aid funding pursuant to Proposition 30. It is a component of total general apportionment.

Employee Benefits (Object Code Series 3000) –

Amounts paid by an employer on behalf of employees. These amounts are not included in the gross salary, but are over and above. While not paid directly to employees, they are nevertheless a part of the total cost of employee compensation. Examples are: group health or life insurance payments; contributions to employee retirement plans; district share of Social Security taxes; worker's compensation payments.

Encumbrances – Commitments related to unperformed contracts for goods and services. Used in budgeting, encumbrances are not expenditures or liabilities but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

Enrollment Fees – Imposed for the first time in 1984, enrollment fees are a per-credit unit fee assessed all students enrolled in community colleges classes. This required student fee is set by the State. The current rate is \$20 per semester credit.

ERAF (Educational Revenue Augmentation Fund) –

Implemented in 1992-93, ERAF legislation allows a portion of local property tax going to counties, cities and other local agencies to be redirected to local educational agencies within that county.

Expenditures – Outflow or other use of assets or incurrence of liabilities from delivering or producing goods, rendering services or carrying out other activities.

Fifty (50) Percent Law – Education Code §84362 requiring a district to spend at least 50% of its Current Expense of Education (CEE) on the salaries and benefits of classroom instructors and instructional aides.

Fiscal Year – For governmental entities in the State of California, the period beginning July 1 and ending June 30. Some grants use a fiscal year beginning October 1, and ending September 30, which is consistent with the federal government's fiscal year.

Full-Time Equivalent Employees (FTE) – Ratio of the hours worked based upon the standard work hours of one full-time employee.

Full-Time Equivalent Students (FTES) – One FTES represents 525 class (contact) hours of student instruction/activity in credit and noncredit courses. The number of students in attendance as determined by actual count for each class hour of attendance or by prescribed census periods. The number 525 is derived from the fact that 175 days of instruction are required each year, and students attending classes 3 hours per day for 175 days would be in attendance for 525 hours (i.e. 3 times 175 equals 525). Full-Time equivalent student (FTES) is the most significant workload measure used in the computation of State support for California community colleges.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts for recording cash and other

financial resources, together with all related liabilities and residual equities or balances, and changes therein.

Gann Limit – In California all governmental jurisdictions, including community college districts, must compute an annual appropriation limit based on the amount in prior years adjusted for changes in population, cost-of-living, and other factors, if applicable.

GASB 45 – An accounting standard issued by the Governmental Accounting Standards Board that requires community college districts to record as a liability the unfunded portion of retiree health benefit costs of current and retired employees.

General Apportionment Revenue – An amount determined by the statewide allocation formula for each community college district to be its base revenue, the major source of revenue for general unrestricted purposes. Components consist of property taxes, ERAF, 98% of enrollment fees, and State apportionment.

General Ledger – Computerized accounting software, books, files, or other devices in which accounts are kept to the degree of detail necessary to summarize financial transactions.

General Obligation Bond – A governmental debt instrument voted in by a minimum 2/3 vote (or 55% for a Proposition 39 bond) and paid through an increase in property taxes.

General Operating Resource – The resource used to account for the ordinary operations of the district. It is available for any legally authorized purpose not specified for payment by other funds.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body for governmental entities.

Grants – Contributions or gifts of cash or other assets from another government or private organization to be used or expended for a specified purpose, activity, or facility.

Indirect Costs – Those elements of cost necessary in the production of a good or service which are not directly traceable to the product or service. Usually these costs relate to objects of expenditure that do not become an integral part of the finished product or service, such as rent, heat, light supplies, management and supervision.

Instructional Equipment – Tangible property (excluding land, buildings or improvements thereon) purchased for instructional activities to enhance student learning and skills development.

Interfund Transfers – The transfer of moneys from one fund to another fund.

Intrafund Transfers – The transfer of moneys within the same fund.

Investments – Securities, real estate, etc., held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term excludes capital assets used in governmental operations.

Lottery – Funds derived from State lottery sales that began in 1985. Approximately 34% must be distributed to public schools and colleges. The allocation of lottery

revenue is based upon prior year resident and non-resident FTES.

Mandate Block Grant Funding – A State program to provide funding to community colleges to fund the costs of various State mandated programs and activities identified in the Government Code.

Noncredit FTES – The workload measure for all Noncredit Activities including instruction, instructional support, and student services.

Nonresident Tuition – A student who is not a resident of California is required, under the uniform student residency requirements, to pay a tuition fee as prescribed by ECS 76140. The fee shall not be less than the average statewide cost per student.

Object Codes – Accounts used to record revenues and expenditures into descriptive categories.

Other Financing Sources and Uses (Object Code Series 7000) – Includes expenditures for debt, interfund transfers, other transfers, appropriations for contingencies, and student financial aid.

PERB – Public Employment Relations Board, established to regulate collective bargaining between school districts and employees.

PERS – The Public Employee Retirement System, a State retirement program utilized for classified employees.

Position Budget Control – A process for monitoring and maintaining budgetary control over authorized, full-time positions. Position control information includes the position description, incumbent, former incumbent, budgeted salary, placement,

range, step, and applicable fixed charges and health benefits.

Prepaid Expenses – Goods or services for which payment has been made, but for which benefits have not been realized as of a certain date; e.g., prepaid rent, prepaid interest, and premiums on unexpired insurance. Benefits and corresponding charges to expenses will be borne in future accounting periods.

Program – Category of activities with common outputs and objectives.

Proposition 13 – An initiative amendment passed in June 1978 which added article XIII A to the California Constitution. Tax rates on secured property are restricted to no more than 1% of full cash value. The measure also defines assessed value and the voting requirements to levy new taxes.

Proposition 30 – An initiative passed in November 2013 which provided temporary increases to the sales tax rate and the personal income tax rates for the State's highest income tax payers.

Proposition 39 – An initiative passed in November 2013 that changed the corporate income tax codes to raise taxes over a five year period to fund educational energy efficiency projects and clean energy job creation.

Proposition 98 – An amendment of the California Constitution establishing minimum funding levels for K-14 education and changing some of the provision of Proposition 4 (Gann limit). A Senate Constitutional Amendment, Proposition 111 (1990), modified Proposition 98 and made numerous changes to the way the appropriations limit is calculated and how the minimum funding guarantee for public

schools and community colleges is determined, including the appropriations limit formula, the K-14 education funding guarantee and the allocation of excess revenues.

Purchase Order – A document issued to a vendor to authorize the delivery of specified merchandise or the performance of certain services at a specified cost.

Purchase Requisition – A document submitted to initiate a purchase order to secure specified articles or services.

Reserve – An amount set aside to provide for estimated future expenditures or losses, for working capital, or for other specified purposes.

Restricted Funds – Those moneys designated by law or a donor agency for specific purposes, such as Matriculation, Vocational Education or Health Services. The expenditures of these funds are accounted for separately to maintain their identity.

Revolving Cash Account – A stated amount of money authorized by the district governing board to be used primarily for emergency disbursements. The fund is reimbursed periodically through properly documented expenditures which are summarized and charged to proper account classifications.

SB 361 – Implemented in FY 2006-2007, a comprehensive reform to the formulas that allocate general-purpose apportionments to California community colleges, replacing the Program-Based Funding methodology.

Sales and Use Tax – A tax imposed upon

the sale of goods. The use tax is paid in lieu of the sales tax on goods purchased outside the State, but intended for use in the State.

Scheduled Maintenance – Major repairs of buildings and sites which have been postponed by districts, usually due to a shortage of funds. The State has provided special funding to community colleges for approved projects. The State provides for half the cost, and the district provides the other half.

Services and Operating Expenses (Object Code Series 5000) – Includes expenditures for consultants, travel, conferences, membership dues, insurance, utilities, rentals, leases, elections, audits, repair and maintenance contracts, and other contracted services.

STRS – State Teachers Retirement System, a State retirement program for academic employees.

Supplanting – Use of one type of funds to provide goods or services previously paid for with another type of funds. Generally, this practice is prohibited when State or Federal funds are used to replace local funds.

Tax Revenue Anticipation Note (TRAN) – Instrument issued to secure short-term moneys borrowed in expectation of collection of taxes.

Taxonomy of Programs and Services (TOPS) – Districts are required to report expenditures by program categories identified in the TOPS. The major categories are:

- Instruction
- Instructional Administration
- Instructional Support Services
- Admissions and Records

- Counseling and Guidance
- Other Student Services
- Operation and Maintenance
- Planning and Policy Making
- General Institutional Support
- Community Services
- Ancillary Services
- Property Acquisitions
- Long-term Debt
- Transfers
- Appropriations for Contingencies

Unencumbered (Available) Balance – That portion of a budget (appropriation) not yet expended or obligated.

Unrestricted Funds – Generally, those moneys of the General Fund that are not designated by law or a donor agency for a specific purpose. Unrestricted funds may have been designated by the Board for a specific purpose, but they are still legally regarded as unrestricted since the designation may be changed at the Board's discretion.

Warrant – A written order drawn by the governing board or its authorized officer(s) or employee(s) directing the county treasurer to pay a specified amount to a designated payee.

Agenda Item (IV-A)

Meeting 9/16/2014 - Regular
Agenda Item Chancellor's Reports (IV-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information with the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

Agenda Item (IV-B)

Meeting 9/16/2014 - Regular
Agenda Item Chancellor's Reports (IV-B)
Subject Five to Thrive Presentation Led by Dr. Shari Yates, Associate Professor.
College/District District
Information Only

Background Narrative:

Each month, a faculty member is invited through the Academic Senate to present on teaching and programs from the classroom that distinguish RCCD and its faculty and colleges. This month the presentation will be from Dr. Shari Yates, Associate Professor, Early Childhood Development.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[Early Childhood Education_091614](#)

Five Things to know about Early Childhood in Five Minutes

By Shari Yates

1. Findings from Meta-analyses on the Importance of Early Childhood

(Barnett, Jung, Youn, & Frede, 2013; Camilli, Vargas, Ryan, & Barnett, 2010; Reynolds, Temple, Ou, Arteaga, & White, 2011)

Importance of ECE



Positive effects:

- ↑ Language
- ↑ Literacy
- ↑ Early Math skills
- ↑ Social outcomes
- ↑ Emotional outcomes
- ↑ Children's health
- ↓ 20% less likely arrested

upside-down:

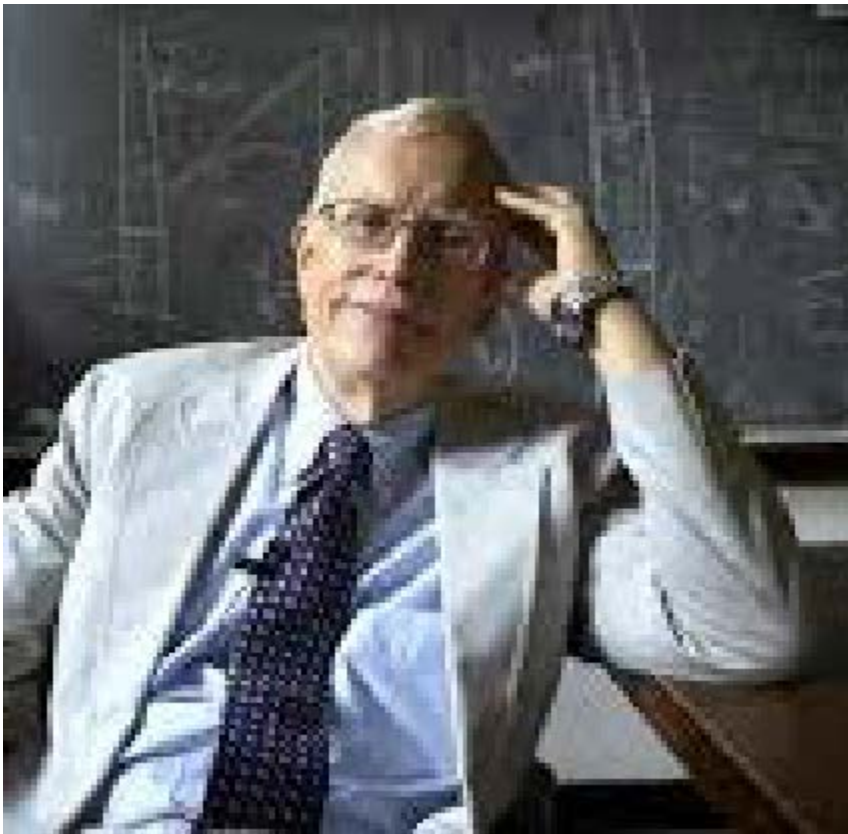
- 25 percent more likely to drop out of school
- 40 percent more likely to become a teenage parent
- 70 percent more likely to be arrested for a violent crime.

2. Better Return on Investment than the Stock Market

- Average return for high-quality early childhood education is 10 percent
- Average return on investment in stock market is 7.2 percent
- (American Institutes for Research [AIR], 2012; Heckman, 2012; Yoshikawa et al., 2013)

Nobel Laureate in Economics

James J. Heckman



Return of \$7 for every \$1 spent to the nation's economy

The Taxpayers Receive

- ↓ Reduced special education costs
- ↓ Welfare
- ↓ Increased tax revenues from program participants later in life
- ↓ Crime costs

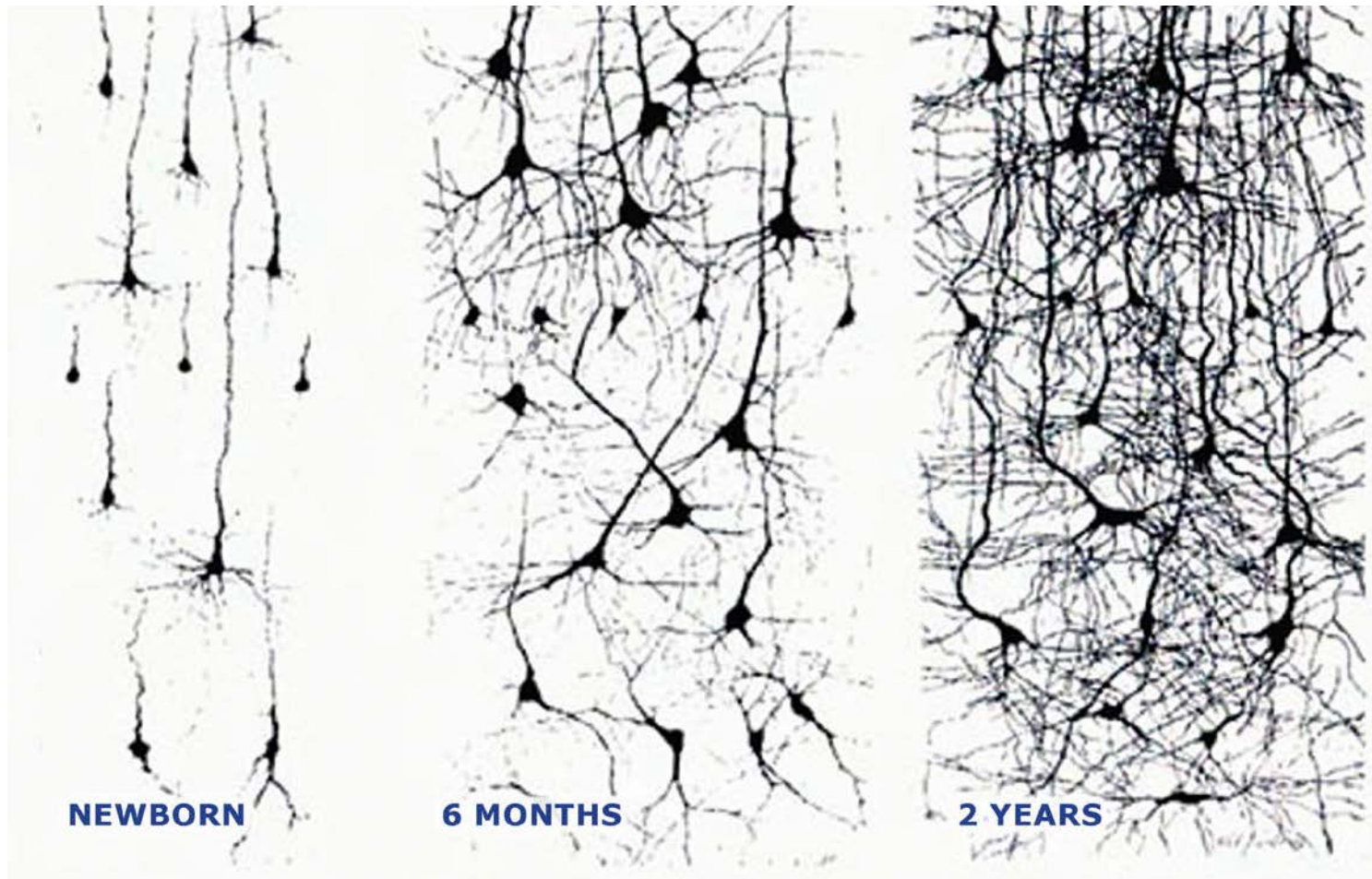
Upside-down

- The cost of one prisoner exceeds SIX children in Head Start programs

3. Neural Connections

- 700 new neural connections are formed every second.
- Formed through the interaction of genes and baby's environment and experiences.
- All later learning, behavior, and health depends on the foundation of brain architecture
- (Camilli, Vargas, Ryan, & Barnett, 2010; Heckman, 2012; Yoshikawa et al., 2013; Zaslow & Martinez-Beck, 2006)

Development of Human Cerebral Cortex



4. Children In-Risk

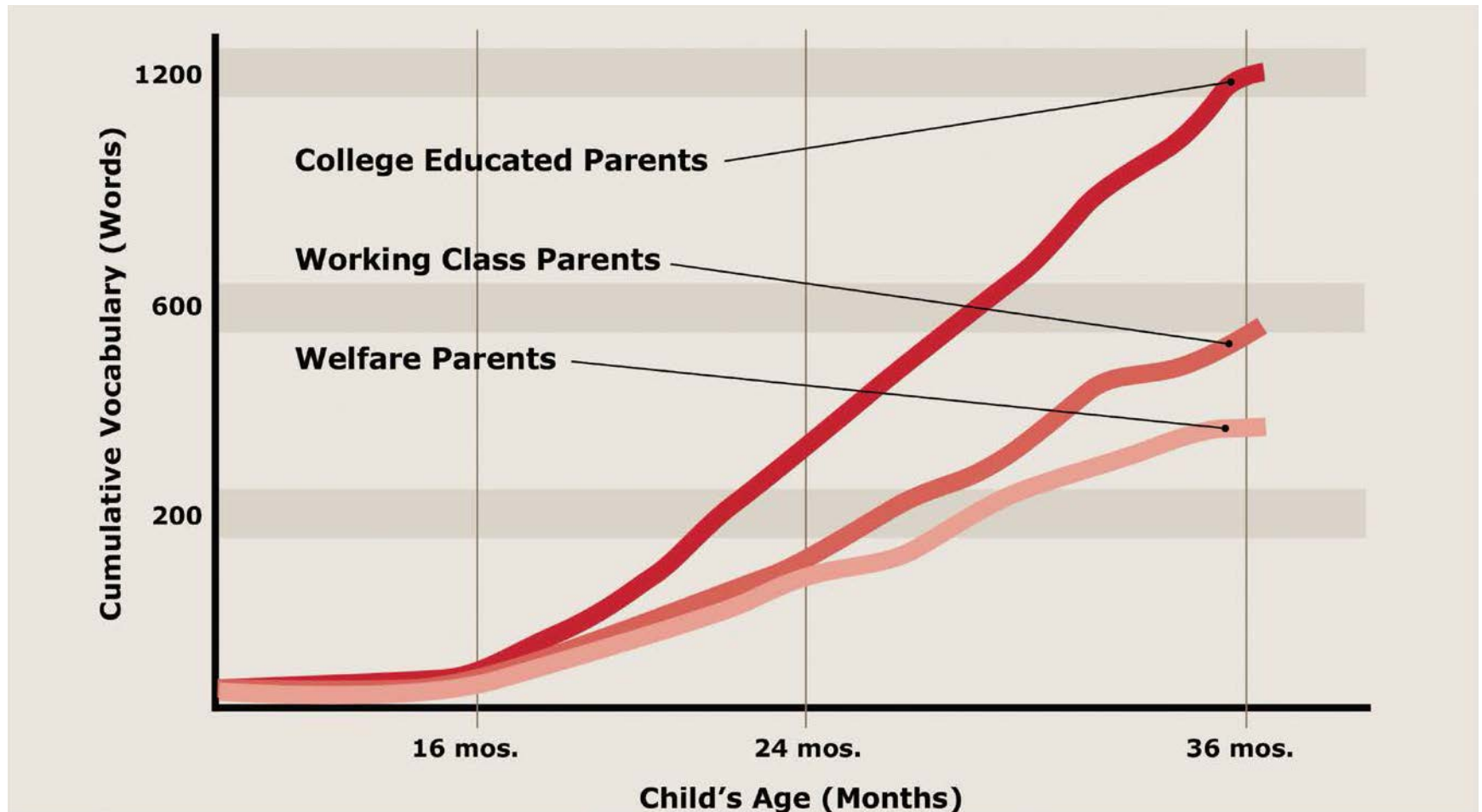
- Toxic Stress impairs Cognitive, Language, or Emotional Development
- ↑ more adversity, ↑ the greater odds of development delays
- Children exposed to as many as six additional risks face 90-100 percent likelihood of having one or more delays
- ECE practitioners are on the frontline to address the delays

Risky Factors

- Poverty
- Unemployed parent(s)
- Caregiver mental illness
- Child maltreatment
- Single parenthood
- Low maternal education
- Residential mobility
- Households without English speakers

Lena study (2008)

Hart & Risley Study (1995)



5. College ECE Child Development Laboratories

- Increased graduation rates
- Parents more likely to stay in college
- Grades of college student are higher
- Graduate in fewer years
- Higher rates of persistence when children are cared for in quality campus-based program

Why I chose this topic?



The Problem Studied

- California Lab Schools
- 118 classrooms closed
- 50% of ECE Faculty have reported that discussions are taking place regarding closure of lab schools



National attention on Early Care and Education



"EVERY DOLLAR WE
INVEST IN EARLY
CHILDHOOD
EDUCATION CAN SAVE
MORE THAN \$7 LATER
ON—BOOSTING
GRADUATION RATES,
REDUCING TEEN
PREGNANCY, EVEN
REDUCING INCIDENTS
OF VIOLENT CRIME."

-President Obama



Military Leaders, Sheriffs, District Attorneys, and Police Chiefs Stood in Solidarity for ECE




Not since the War on Poverty & Head Start has ECE Received so much Attention


The War on **POVERTY**

50 years ago, Lyndon Johnson declared war on poverty, prompting the creation of dozens of federal programs aimed alleviating poverty and striking at its roots. Today, just how much progress has been made?

IN 1960
22.1%
OF AMERICANS WERE
LIVING IN POVERTY



In 1964, President Johnson responded to the crisis



“This administration today, here and now, declares unconditional war on poverty in America.”

-Lyndon B. Johnson, State of the Union Address, January 8th, 1964



Irony



Ironic that Child Development Lab schools are struggling to survive at the same time that politicians, the popular press, and big businesses are rediscovering ECE.

High Quality is linked to Specialized Education in ECE



California Lab Schools

- Designed to accommodate students without disrupting children's activities
- CD teachers are trained and paid to guide students
- Consistent pedagogy that reflects current research



Lab Schools: Supervised Field Experience

Linking theory to practice



Conclusions



1. Get early childhood **right the first time**; easier & more effective than trying to fix later
2. Early experiences have a lasting impact on later **learning**, behavior, and health
3. **Early interventions** are needed for children experiencing toxic stress
4. All of society benefits from **investments** in early childhood programs
5. Thank you, RCCD Board of Trustees, for supporting our **RCC lab school**

Agenda Item (IV-C)

Meeting 9/16/2014 - Regular
Agenda Item Chancellor's Reports (IV-C)
Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar
College/District District
Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Michael Burke, Ph.D., Chancellor
Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[Future Monthly Committee Agenda Planner and Annual Master Planning Calendar_081914](#)

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

October 2014

Page 1

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. </div> <p>ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 9/30/14 & 10/14/14.</p>	<ul style="list-style-type: none"> ✓ Presentation of MVC's Student Success Program for 2014 Steinback/Mayo/Info Only ✓ Presentation of NC's Student Success Program for 2014 Steinback/Parnell/Info Only ✓ Presentation of RCC's Student Success Program for 2014 Steinback/Isaac/Info Only ✓ Annual Grants Office Master Submission Schedule for 2014/Steinback/Keeler/Action Item 			<ul style="list-style-type: none"> ■ Amendment 3 for District-wide ADA Transition Plan Implementation Ph. 1 (Fire Alarm System) with PSOMAS (Mayo, Carlson)

Updated 9/9/14

RECOMMENDED 2014-15 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> • Presentation of Annual Report by Measure C Citizens' Bond Oversight Committee • Proposed Curricular Changes
September	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended June 30 • Budget – Public Hearing
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • Annual District Academic Calendar • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended September 30 • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for the Riverside Community College District • Annual Independent Audit Report for the Riverside Community College District Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Governor's Budget Proposal • Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended December 31 • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> •
April	<ul style="list-style-type: none"> • Authorization to Encumber Funds • Proposed Curricular Changes • Accountability Reporting for Community Colleges
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended March 31 • Summer Workweek • Academic Rank – Full Professors • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor's Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded • Academic Administrator Employment Contracts • Tentative Budget and Notice and Public Hearing on the Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out

Agenda Item (V-A)

Meeting 9/16/2014 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

Background Narrative:

Student Trustee April Galvan will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Michael Burke, Ph.D., Chancellor
Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[Student Report_091614](#)



**MORENO VALLEY COLLEGE
ASSOCIATED STUDENTS
BOARD REPORT
September 5th, 2014**

- Moreno Valley College held its Annual “College Welcome, Informational Faire & Bar-B-Q” on Thursday, September 4th 2014, from 11am – 2 pm in conjunction with the “Passport to Student Success” event. Various Academic Departments and Student Service Programs tabled at the event providing up to date information on their department/program, and services provided. College Administrators “tabled” a “Meet & Greet” and students were welcomed by the Student Body President, “College President”, Academic Senate President, Staff CSEA Representative and a local business supporter. Students in attendance were entered into an opportunity drawing for college prizes and 2-Barnes & Noble Book Scholarships.
- On Monday, September 8, starting at 12:30 pm, the Moreno Valley College Student Senate, (ASMVC) will have its first Senate meeting for the fall 2014 semester. The meeting will occur in the Student Activities Center.
- On Wednesday, September 10th, 2014, in the John Coudures Plaza, there will be a representative on campus from RTA to answer questions and inform MVC students about their “Proposed 10 Year Transit Network Plan”.
- On Thursday, September 11th 2014, ASMVC will hold a “REMEMBERANCE” event to Honor the memory of the brave Men, Women and Children that lost their live in the terrorists attack on American soil. Guest Speakers, tables with books about this event along with memorabilia will be on display on the Lions’ Den Patio.
- There will be a “Managing Anxiety and Depression” event held on Thursday, September 11th 2014 from 12 pm – 2 pm, sponsored by Mrs. Sue Tarcon, Health and Psychological Services Nurse along with other Health professions in the John Coudures Plaza.
- On Tuesday September 16th, 2014, starting at 12:50 pm, ASMVC in collaboration with the Spanish Club will host a “Mexican Independence Day Celebration” on campus. Speakers, Dancers, Singers and a “traditional meal” will be served for all. The event will be held on the Lions’ Den Patio.
- On Friday, September 19th, 2014, at 11:45 am, ASMVC will host a annual “Faculty Advisors” Brunch in the Student Activities Center. Faculty Advisors will be provided with up to date information pertaining to clubs/organizations and treated to a meal. This is done as a show of appreciation for their tireless efforts in working with the various clubs and organizations on campus.
- On Tuesday and Wednesday, September 23rd & 24th, 2014, from 11 am – 2 pm & 4 – 6 pm, “Club Rush” will be held on campus. This event is held to give clubs and organizations the opportunity to promote their club/organization and to recruit members.
- On Thursday, September 25th, 2014, ASMVC along with Student Activities and various Academic Departments and Student Services Programs will be participating in the “College Welcome & BBQ” at the Ben Clark Training Center from 11 am – 1 pm. This event will “mirror” the “Passport to Student Success” event held on Thursday, September 4th at the Moreno Valley campus.

Respectfully submitted,

Tyrone A Macedon Sr., Student Body President

Associated Students of Moreno Valley College (ASMVC)

The Associated Students of Norco College will have their first Senate Meeting on Monday, September 8th, 2014 at 3:0pm in the C.S.S. Building, Room 217, Norco College.

In regards to campus activities, the ASNC has been involved in the following:

- ASNC Information Booth
 - The ASNC held their Fall Semester Information Booth on August 25th and 26th
 - Hundreds of students were helped with locating classes, adding classes and all other information regarding Norco College.

The ASNC is looking forward to the following upcoming events:

- The first ASNC Senate Meeting
 - The ASNC is looking forward to their first Senate Meeting on Monday, September 8th.
- The first Inter-Club Council Meeting
 - The Campus Organizations Committee will have their first I.C.C. meeting on Tuesday, September 9th.
- Club Rush
 - The Norco College clubs will be out recruiting members on Tuesday, September 9th, through Thursday, September 11th.
 - Find them at the center of campus on the Palm Tree Path
- Patriot Day

- In remembrance of 9/11, the Campus Activities Committee will be playing a video in the C.S.S. Building. They will also have the remembrance book available outside the Student Activities Office for students to write a thought about September 11th, 2001. The campus will have a few lawns decorated with flags and there will be a moment of silence during college hour.
- Constitution Day
 - On Constitution Day, the Campus Activities Committee will be playing a video in the C.S.S. Building, while passing out a couple hundred Constitution Handbooks and bracelets to students around the college.
 - The college lawns will be decorated with flags.

Associated Students of Riverside City College

Board Report

- ASRCC held its first official event of the academic school year this past Thursday, Tiger Pride/Welcome Back BBQ. At this event the members of ASRCC gave out resources to students who had paid their student services fees.
- ASRCC is currently planning its next even 9/11 Day of Remembrance. American flags will be displayed around our campus and at 12:50pm a moment of silence will be observed on the steps of the Martin Luther King Learning Center.
- On September 16th and 18th we will be having our fall semester club rush. For two days ASRCC along with our 40 plus clubs will have booths set and encourage student to become involved.
- In addition to our regularly scheduled events, ASRCC will be hosting a forum for our students on September 18th. The topic of this forum will be RTA's 10-year plan. Our intentions are to have a representative from RTA discusses changes RTA is planning to make and address the lack of communication to our students.

Ray Orozco

ASRCC Student Body President

Agenda Item (VI-A-1)

Meeting 9/16/2014 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

Attachments:

[20140916_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Academic Personnel

Date: September 16, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval/ratification for the following appointment(s) and authorizes the Interim Vice Chancellor, Diversity and Human Resources to sign the employment contracts:

a. Management Contract

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Contract Salary</u>
RIVERSIDE CITY COLLEGE			
Contreras, Miguel	Project Director, Gateway to College	09/17/14 – 06/30/16	T-2

b. Contract Faculty
(None)

c. Extra-Curricular Assignments, Academic Year 2014-15
Additions/Revisions to the list submitted/approved by the Board of Trustees on June 17, 2014.

<u>Name</u>	<u>Activity</u>	<u>Addition/Revision</u>	<u>Stipend</u>
Elton, William	Assistant Athletic Director	Addition	\$5,710.00
Wilch, Kevin	Assistant Football Coach	Addition	\$3,993.00
Johnson, Dominique	Assistant Football Coach	Revision	\$ 0.00

2. Salary Placement Correction

At their meeting of August 19, 2014, the Board of Trustees approved the appointment of the following faculty member.

It is recommended the Board of Trustees approve the corrected salary placement for the employee listed below, effective August 20, 2014.

<u>Name</u>	<u>From Column/Step</u>	<u>To Column/Step</u>
Schultz, Garth	E-7	F-7

Subject: Academic Personnel

Date: September 16, 2014

3. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty members.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>	<u>Effective Date</u>
Daddona, Michelle	D	E	10/01/14
Finrock, Doug	E	F	10/01/14
Knieriem, James	C	D	10/01/14
Lesser, Donna	G	H	10/01/14

4. Salary Reclassification

Revision to the list submitted/approved by the Board of Trustees on August 19, 2014.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>	<u>Effective Date</u>
Finley, James	E	F	09/01/14

5. Separation(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Title</u>	<u>Last Day of Employment</u>	<u>Reason</u>
Greene, Ravelle Lyn	Associate Professor, Political Science	02/14/15	Retirement

Agenda Item (VI-A-2)

Meeting 9/16/2014 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

Attachments:

[20140916_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Classified Personnel

Date: September 16, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory RIVERSIDE CITY COLLEGE				
Valencia, Dawn	Dean, Enrollment Services	10/01/14	Y-2	Appointment
b. Management/Supervisory – Categorically Funded				
c. Classified/Confidential DISTRICT				
Elwood, Melissa	Budget Analyst	09/17/14	N-LS1	Promotion
NORCO COLLEGE				
Buch, Jeffrey	Maintenance Mechanic-General	09/22/14	L-3	Appointment
RIVERSIDE CITY COLLEGE				
Calvillo, Anthony	Maintenance Mechanic-Painter	09/02/14	I-LS3	Reinstate
Couture, Doria	Auditorium Specialist	09/08/14	I-LS2	Rehire
d. Classified/Confidential – Categorically Funded MORENO VALLEY COLLEGE				
Martinez, Ashley	EOPS/CARE Specialist	09/17/14	K-5	Transfer

2. Requests for Temporary Increase in Workload

It is recommended the Board of Trustees approve the temporary increases in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
Burton, Jared	Network Support Specialist	47.50% to 100%	09/17/14-12/31/14
James, Tenisha	Director, Student Support Services Grant	75% to 100%	09/17/14-11/28/14
Montoya, Tabitha	College Receptionist	47.50% to 90%	09/17/14-12/31/14
Welch, Caitlin	Institutional Research Specialist	50% to 100%	10/01/14-09/30/15
Uduman, Shazna	Student Services Specialist	47.50% to 72.5%	10/01/14-11/30/14

3. Request for Permanent Increase in Workload

It is recommended the Board of Trustees approve the permanent increase in workload for the following individual. The request has the approval of the college President.

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date</u>
Jarrett, Adrienne	Cashier/Clerk	47.50% to 80%	09/17/14

4. Leave for Military Reserve Duty

Section 395.01 of the Military and Veteran’s Code and Section 87832 of the Education Code authorizes the President, or designee, to approve a leave for military reserve duty with full salary for the first 30 days of such military leave.

It is recommended the Board of Trustees ratify a request for military reserve duty for Kinya Minami, Procurement Specialist, for the dates of August 24 – 25, 2014 (a total of 2 working days). Mr. Minami meets the college service requirements.

5. Request for a Non-Paid Leave of Absence

The Agreement between Riverside Community College District and Riverside Community College District Employees Chapter #535, CSEA, provides for non-paid leaves of absence. Christel Perez, Customer Service Clerk, has requested such a leave. This request has the support of her supervisor and area vice president.

It is recommended the Board of Trustees approve a non-paid leave of absence for Christel Perez, Customer Service Clerk, effective July 17 – September 7, 2014.

6. Separation(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>	<u>Reason</u>
Chavez, Letesia	Executive Administrative Assistant	10/31/14	Retirement
Kindschy, Christian	International Students and Programs Specialist	09/12/14	Personal
Maness, Maria	Academic Evaluations Specialist	09/23/14	Personal
Moeung, Botra	Educational Advisor	09/23/14	Personal
Wright, Linda	Administrative Assistant IV	12/30/14	Retirement

Agenda Item (VI-A-3)

Meeting	9/16/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

Attachments:

[20140916_Other Personnel](#)
[20140916_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Other Personnel

Date: September 16, 2014

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

4. Professional Expert(s)

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve/ratify the employment of the following professional expert(s) for Riverside City College and authorize the Interim Vice Chancellor, Diversity and Human Resources to sign the employment agreements.

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Term</u>	<u>Amount</u>
Berber, Alicia	Head Women's Basketball Coach	Athletics	08/01/14- 06/30/15	\$40,000
Navarro, Lynnette	Psychological Health Services Intern	Health Services	09/17/14- 06/30/15	\$25.00/hr (Not to exceed 500 hours)

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT (None)				
MORENO VALLEY				
Deans, Sam	Instructional Media Assistant	Instructional Media Center	09/05/14-06/30/15	\$22.63
NORCO				
Coston, Brooke	Custodian	Facilities	09/01/14-06/30/15	\$15.82
Coston Jr, Edward	Groundsperson	Facilities	09/01/14-06/30/15	\$17.31
Coston Jr, Edward	Maintenance Helper	Facilities	09/01/14-06/30/15	\$18.96
RIVERSIDE				
Ybarra, Allyssa	Instructional Support Specialist	Academic Support	09/02/14-10/31/14	\$22.82

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Harris, James	Interpreter II	Disability Resource Center	09/17/14-06/30/15	\$30.00
Johnson, Zackary	Interpreter II	Disability Resource Center	08/20/14-06/30/15	\$30.00
Kelly, Shamica	Interpreter I	Disability Resource Center	09/17/14-06/30/15	\$25.00
Swanson, Wendi	Nurse Practitioner	Health Services	07/01/14-06/30/15	\$52.00
MORENO VALLEY COLLEGE				
Blasko, Eric	SI Leader	Basic Skills	09/17/14-06/30/15	\$12.00
Diaz, Jesus	SI Leader	Basic Skills	09/17/14-06/30/15	\$12.00
Tope, Iiona	SI Leader	GCSP/STEM Title III	09/17/14-06/30/15	\$12.00
NORCO COLLEGE				
Bernal, Alejandra	Tutor IV	TRiO Progarms	09/20/14-06/30/15	\$10.00
Kaan, Brandon	Grant Facilitator Summer Bridge	TRiO Progarms Outreach/Summer	08/01/14-06/30/15	\$40.00
Langley, Bonnie	Coordinator	Advantage Program	09/17/14-12/31/14	\$20.00
Leavey, Erin	Grant Facilitator	TRiO Progarms	08/01/14-06/30/15	\$40.00
Lizardi, Angel	Office Assistant III	Student Activities	11/01/14-12/31/14	\$12.50
Lopez-Jones, Iliana	Grant Facilitator	TRiO Progarms	09/01/14-06/30/15	\$40.00
Marashi, Arezoo	STEM Mentor	STEM	08/26/14-06/15/15	\$12.50
Mosqueda, Denise	Grant Facilitator	TRiO Progarms	10/01/14-06/30/15	\$40.00
RIVERSIDE CITY COLLEGE				
Joyner, Jazmine	Lab Aide II	Film, Television and Video	09/17/14-06/30/15	\$10.00
Moore, Kiana	SI Leader	Academic Support	09/17/14-06/30/15	\$12.00
Nunez, Christopher	Lab Aide II	Film, Television and Video	09/17/14-06/30/15	\$10.00
Paschke, Jaron	Lab Aide II	Film, Television and Video	09/17/14-06/05/15	\$10.00
Sandoval, Alec	SI Leader	Academic Support	09/01/14-06/30/15	\$12.00
Ybarra, Allyssa	SI Leader	Academic Support	07/01/14-06/30/15	\$12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Abarca, Michelle	Student Aide I	Early Childhood Education	09/03/14	\$ 9.00
Cervantes, Jason	Student Aide I	Tutorial Services	09/03/14	\$ 9.00
Denstitt, Kelly Lynn	Student Aide I	Tutorial Services	08/29/14	\$ 9.00
Donate, Jessica	Student Aide I	Tutorial Services	09/04/14	\$ 9.00
Falconer, Evelyn	Student Aide I	Tutorial Services	09/04/14	\$ 9.00
Fletes, Carlos	Student Aide I	Food Services	08/27/14	\$ 9.00
Flores, Jorge A	Student Aide I	Math Lab	08/20/14	\$ 9.25
Galindo, Felicia Manuela	Student Aide II	Outreach	08/21/14	\$ 10.00
Grayson, Christian Vincent	Student Aide I	Tutorial Services	09/03/14	\$ 9.00
		Humanities and Social		
		Sciences	09/03/14	\$ 11.75
Haynes, Russell David	Student Aide III	Tutorial Services	08/29/14	\$ 9.00
Johansen, Amanda Hope	Student Aide I	Outreach	08/21/14	\$ 10.00
Munoz, Rosa Yahaira	Student Aide II	Food Services	08/22/14	\$ 9.00
Salinas, Jesus	Student Aide I	Tutorial Services	09/03/14	\$ 9.00
Toledano, Bryan	Student Aide I	Tutorial Services	09/03/14	\$ 9.00
Woolfe, Hans Alan	Student Aide I	Tutorial Services	09/03/14	\$ 9.00
Yoakum, Wayne	Student Aide I	Food Services	08/22/14	\$ 9.00
NORCO COLLEGE				
		Science, Technology,		
		Engineering and Math	08/28/14	\$ 12.00
Agustin, Jaclyn	Student Aide IV	Tutorial Services	08/27/14	\$ 11.00
Chance, Christopher	Student Aide III	Food Services	08/21/14	\$ 9.00
Contreras, Daniel	Student Aide I	Science, Technology,		
		Engineering and Math	08/27/14	\$ 12.00
		Science, Technology,		
		Engineering and Math	08/28/14	\$ 12.00
Dailey, Joshua	Student Aide IV	Food Services	08/21/14	\$ 9.00
Duran, Desirae	Student Aide I	EOPS/CARE	09/03/14	\$ 9.00
Fabian, Norma	Student Aide I	Food Services	08/25/14	\$ 9.00
Franco, Austin	Student Aide I	Tutorial Services	08/27/14	\$ 10.00
Fritz, Katherine	Student Aide II	Tutorial Services	08/27/14	\$ 11.00
Garrett, Kory	Student Aide III	Tutorial Services	08/27/14	\$ 10.00
Gonzalez, Adriana	Student Aide II	Food Services	08/25/14	\$ 9.00
Grado, Jenicka	Student Aide I	Food Services	09/05/14	\$ 9.00
Hayward, Natalie	Student Aide I	BEIT	08/11/14	\$ 10.00
Lawrence, Aidan	Student Aide I			

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
September 16, 2014
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Lopez Reyes, Carolina	Student Aide II	Tutorial Services Science, Technology,	08/27/14	\$ 10.00
Lopez, Brenda	Student Aide IV	Engineering and Math	08/28/14	\$ 12.00
McKee, Ryan	Student Aide II	Tutorial Services Science, Technology,	08/27/14	\$ 10.00
Mui, Kim Jasper	Student Aide IV	Engineering and Math	08/28/14	\$ 12.00
Munoz, Josue	Student Aide II	Tutorial Services	08/11/14	\$ 10.00
Naber, Sief	Student Aide I	Tutorial Services	08/27/14	\$ 10.00
Nazari, Sumayah	Student Aide I	Food Services	08/22/14	\$ 9.00
Okoegwaile, Zeek	Student Aide I	Food Services Science, Technology,	08/22/14	\$ 9.00
Parada, Daniel	Student Aide IV	Engineering and Math	08/28/14	\$ 12.00
Pedretti, Taylor	Student Aide II	Tutorial Services	08/01/14	\$ 10.00
Perez, Andrea	Student Aide I	Food Services	08/22/14	\$ 9.00
Pulsifer, Donald	Student Aide III	Tutorial Services	08/27/14	\$ 11.00
Ramirez, Anthony	Student Aide III	Tutorial Services	08/27/14	\$ 11.00
Rash, Morgan	Student Aide II	Tutorial Services	08/11/14	\$ 10.00
Reyes, Gabriela	Student Aide II	Tutorial Services	08/27/14	\$ 10.00
Samman, Michael	Student Aide I	Science, Technology, Science, Technology,	08/22/14	\$ 12.00
Toledo, Miguel	Student Aide IV	Engineering and Math Science, Technology,	08/28/14	\$ 12.00
Wheatley, Brian	Student Aide IV	Engineering and Math	08/28/14	\$ 12.00
RIVERSIDE CITY COLLEGE				
Andriamiarisoa, Soraya	Student Aide I	Tutorial Services	08/25/14	\$ 9.00
Arteaga Jr., Luis	Student Aide II	Performing Arts / Dance	08/25/14	\$ 9.00
Aston, Samantha	Student Aide IV	Academic Support	08/13/14	\$ 12.00
Ayad, Cristina	Student Aide II	Math Learning Center	09/04/14	\$ 10.00
Bennett, Elizabeth	Student Aide II	Writing and Reading Ctr	08/25/14	\$ 10.00
Bhakta, Nimmi	Student Aide I	Academic Support	08/13/14	\$ 9.25
Brady, James	Student Aide II	Writing and Reading Ctr	08/25/14	\$ 10.00
Buyse, Christian	Student Aide I	Library	08/18/14	\$ 9.00
Capetillo, Alexander	Student Aide IV	Academic Support	08/13/14	\$ 12.00
Caplinger, Zachary	Student Aide I	Performing Arts / Music Kinesiology /	08/25/14	\$ 9.00
Chang, Kayla	Student Aide I	RCC Aquatic Center	08/14/14	\$ 9.00
Charbonneau, D'mitri	Student Aide I	Food Services	08/14/14	\$ 9.00
Cohen, Shawn	Student Aide I	Tutorial Services	08/25/14	\$ 9.00
Covarrubias, Andrew	Student Aide I	Tutorial Services	08/25/14	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
September 16, 2014
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (Continued)				
Cubbage, Nichole	Student Aide IV	Academic Support	07/01/14	\$ 12.00
Davis, Cheryl	Student Aide I	Food Services	08/14/14	\$ 9.00
Diaz, Jose	Student Aide IV	Math Learning Center	09/02/14	\$ 12.00
Duarte, Claudio	Student Aide I	Tutorial Services	08/25/14	\$ 9.00
Eskew, Beverly	Student Aide I	Food Services Center for Communication	08/14/14	\$ 9.00
Evans, Brittany	Student Aide I	Excellence	08/13/14	\$ 9.00
Fernando, Ashan	Student Aide I	Tutorial Services	08/25/14	\$ 9.00
Figueroa, Ivan	Student Aide IV	Academic Support	08/13/14	\$ 12.00
Flores, Evelynn	Student Aide I	Food Services	08/14/14	\$ 9.00
Fuller Walker, Tylin	Student Aide I	Outreach	09/02/14	\$ 9.00
Gallo, Pime	Student Aide II	Math Learning Center	08/25/14	\$ 10.00
Garcia, Josephine	Student Aide I	Food Services Center for Communication	08/14/14	\$ 9.00
Garza, Christina	Student Aide I	Excellence Kinesiology /	08/13/14	\$ 9.00
Geurts, Kelley	Student Aide I	RCC Aquatic Center	08/13/14	\$ 9.00
Ghazarian, Diana	Student Aide I	Disability Resource Ctr	08/25/14	\$ 9.00
Gomez, Pamela	Student Aide I	Food Services	08/14/14	\$ 9.00
Gonzalez, Antonio	Student Aide I	Food Services	08/14/14	\$ 9.00
Gullett, Luke	Student Aide I	Food Services Center for Communication	07/01/14	\$ 9.00
Harebottle, Austin	Student Aide I	Excellence	08/25/14	\$ 9.00
Hernandez, Noel	Student Aide I	Food Services	08/14/14	\$ 9.00
Hill, Lisa	Student Aide I	Tutorial Services Kinesiology /	08/22/14	\$ 9.00
Holabird, Ashlee	Student Aide I	RCC Aquatic Center	08/25/14	\$ 9.00
Johnson-Hunter, Michael	Student Aide I	Disability Resource Ctr	08/25/14	\$ 9.50
Joyner, Jourdan	Student Aide I	Tutorial Services	08/22/14	\$ 9.00
Kanda, Sandeep	Student Aide IV	Academic Support	08/13/14	\$ 12.00
Kinzie Hawver, Solomon	Student Aide IV	Academic Support	08/13/14	\$ 12.00
Kondo, Anna	Student Aide I	Assessment Center	08/22/14	\$ 9.00
Lam, Leon	Student Aide I	Art Department	08/27/14	\$ 9.00
Langston, Alysia	Student Aide IV	Academic Support	08/14/14	\$ 12.00
Lopez, Samantha Michell	Student Aide IV	Academic Support	08/13/14	\$ 12.00
Louidor, Richemond	Student Aide IV	Academic Support	08/13/14	\$ 12.00
Magana, Jose	Student Aide II	Math Learning Center	08/22/14	\$ 10.00
Manning, Lateesha	Student Aide I	Tutorial Services	08/25/14	\$ 9.00
Martinez, Adrian	Student Aide I	Tutorial Services	08/25/14	\$ 9.00
Martinez, Andrea	Student Aide I	Library	08/25/14	\$ 9.00
Martinez, Fernando	Student Aide II	Math Learning Center	08/25/14	\$ 10.00
Mbengue, Fatou	Student Aide I	International Student Ctr	09/04/14	\$ 9.00
McNett, April	Student Aide IV	Academic Support	08/13/14	\$ 12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
September 16, 2014
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (Continued)				
Mendoza, Osvaldo	Student Aide I	Performing Arts / Theatre	09/03/14	\$ 9.00
Montoya, Dakota	Student Aide I	Performing Arts / Theatre	08/14/14	\$ 9.00
Moreno, Melissa	Student Aide I	Food Services	08/14/14	\$ 9.00
Nguyen, Kevin	Student Aide I	EOPS	08/25/14	\$ 9.25
Nygaard, Brittany	Student Aide I	Academic Support	08/13/14	\$ 9.00
Palma, Eileen	Student Aide I	Food Services	08/14/14	\$ 9.00
Peltz, Ian	Student Aide IV	Academic Support	09/02/14	\$ 12.00
Pham, Duyen	Student Aide IV	Academic Support	08/25/14	\$ 12.00
Philburn, Michelle	Student Aide I	Food Services	08/14/14	\$ 9.00
Quijas Sanchez, Isela	Student Aide IV	Academic Support	09/02/14	\$ 12.00
Quintana, Adrian	Student Aide I	Math Learning Center	08/25/14	\$ 9.00
Razook, Heather	Student Aide I	Tutorial Services	08/22/14	\$ 9.00
Reyes, Brianna	Student Aide I	Math Learning Center	08/25/14	\$ 9.00
Reyes, Samantha	Student Aide I	Tutorial Services	08/25/14	\$ 9.00
Rios, Jonathan	Student Aide I	Food Services	08/14/14	\$ 9.00
Rivas, Jorge	Student Aide I	Food Services	08/14/14	\$ 9.00
Rivera Munoz, Jorge	Student Aide I	Tutorial Services	09/04/14	\$ 9.00
Rodriguez Jr., Ramon	Student Aide II	Math Learning Center	08/22/14	\$ 10.00
Rothwell, Nathan	Student Aide I	Food Services	08/14/14	\$ 9.00
Ruiz, Gonzalo	Student Aide I	Academic Support	08/22/14	\$ 9.00
Salas, Stephanie	Student Aide I	Academic Support	08/22/14	\$ 9.00
Sanchez, Matthew	Student Aide II	Math Learning Center	08/25/14	\$ 10.00
Santana, Michael	Student Aide I	Tutorial Services	09/03/14	\$ 9.00
Sedillo, Mitzi	Student Aide II	Disability Resource Ctr	08/13/14	\$ 10.50
Sedillo, Sheri	Student Aide I	Disability Resource Ctr	08/25/14	\$ 9.00
Singh, Jasmeet	Student Aide I	Tutorial Services	08/25/14	\$ 9.25
Smith, Justin	Student Aide I	Food Services	08/14/14	\$ 9.00
Soltys, Alexandra	Student Aide I	Performing Arts / Music	08/25/14	\$ 9.00
Stankiewicz, Kyle	Student Aide I	Disability Resource Ctr Center for Communication Excellence	09/04/14	\$ 9.75
Stroud, Danielle	Student Aide I	Excellence	08/13/14	\$ 9.00
Thomas, Brier	Student Aide III	Disability Resource Ctr	08/14/14	\$ 10.00
Thornton, Michael	Student Aide I	Academic Support	08/22/14	\$ 9.00
To, Dung	Student Aide I	Tutorial Services	08/22/14	\$ 9.00
Tom-Hoon, Tyler	Student Aide IV	Academic Support	08/13/14	\$ 12.00
Trubey, Jacob	Student Aide IV	Math Learning Center	08/25/14	\$ 12.00
Vega, Eliana	Student Aide I	Early Childhood Educ.	07/22/14	\$ 9.00
Velasco, Ana	Student Aide I	Food Services	08/14/14	\$ 9.00
Verstappe, Anthony	Student Aide I	Performing Arts / Theatre	08/14/14	\$ 9.00
Yamamoto, Shinya	Student Aide I	International Student Ctr	08/25/14	\$ 9.00
Zena, Luis	Student Aide I	Tutorial Services	09/03/14	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>CATEGORICAL FUNDS</u>				
AMERICA READS PROGRAM				
Rivera, Indalecio	Student Aide I	My Learning Studio - RCC	08/25/14	\$ 9.00
AMERICA COUNTS PROGRAM				
Rivera, Indalecio	Student Aide I	My Learning Studio - RCC	08/25/14	\$ 9.00
CALWORKS WORK STUDY				
Barbosa, Barbara	Student Aide II	Science, Technology, Engineering and Math	08/27/14	\$ 10.00
Cox, Katie	Student Aide I	Counseling - RCC Applied Tech/Automotive - RCC	07/01/14	\$ 9.50
Davis, Marc	Student Aide II	RCC	08/12/14	\$ 10.00
Hernandez Jr., Robert	Student Aide I	STEM Center - RCC	08/01/14	\$ 9.00
COMMUNITY SERVICE PROGRAM				
Alvarado, Kylie	Student Aide I	Disability Resource Center - Norco	08/28/14	\$ 9.00
Alvarez, Angie	Student Aide I	Art Gallery-Norco Early Childhood Education	09/04/14	\$ 9.00
Banuelos, Ilianne	Student Aide I	- MVC	08/13/14	\$ 9.25
Cruz, Melissa	Student Aide II	UCR ArtsBlock - RCC Procurement Assitance Center-RCCD	07/19/14	\$ 10.00
Ghee, Patricia	Student Aide I	Center-RCCD	08/28/14	\$ 9.00
Haque, Syed	Student Aide I	Food Services-Norco	09/05/14	\$ 9.00
King, Freeman	Student Aide III	UCR ArtsBlock - RCC Disability Resource Center	08/12/14	\$ 11.00
Manuel, Joshua	Student Aide I	- Norco	08/28/14	\$ 9.00
Parsons, Larry	Student Aide II	Food Services-Norco	09/05/14	\$ 10.00
Perkins, Stephanie	Student Aide I	Art Gallery-Norco	09/05/14	\$ 9.00
Ponce, Isaias	Student Aide I	Food Services-Norco	09/05/14	\$ 9.00
Swartz, Andrew	Student Aide II	Art Gallery-Norco	09/05/14	\$ 10.00
MORENO VALLEY COLLEGE				
Al Moussawi, Khadija	Student Aide IV	Kinesiology	09/03/14	\$ 12.00
Delgado, Melissa	Student Aide I	Library	09/03/14	\$ 9.00
Dissanayake, Deepani	Student Aide I	Web Development	08/19/14	\$ 9.00
Gellert, Sandra Lee Tamoy	Student Aide II	Dean of Instruction Office	08/21/14	\$ 10.00
Granados, Jennifer	Student Aide I	Assessment Center	08/22/14	\$ 9.75

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE (Continued)				
Kelton, Shcaleah Porshay	Student Aide II	Dean of Instruction Office	08/19/14	\$ 10.00
Larkin, Cherokee	Student Aide IV	Renaissance Scholars	09/03/14	\$ 12.00
Montes, Elizabeth	Student Aide II	Workforce Preparation	08/22/14	\$ 10.00
Ochoa, Paulina	Student Aide I	Library	09/03/14	\$ 9.00
Rader, Tamesha M	Student Aide II	Dean of Instruction Office	08/27/14	\$ 10.00
		Health Human and Public		
		Services		
Ramirez, Ester	Student Aide I	Career Employment	09/05/14	\$ 9.00
		Placement		
Rodriguez, Melissa M	Student Aide I	Disabled Student Services	09/04/14	\$ 9.00
Sanchez, Victor	Student Aide II	Disabled Student Services	08/12/14	\$ 10.00
Sandoval, Ruben	Student Aide II	Disabled Student Services	08/12/14	\$ 10.00
Scott, Krystal	Student Aide III	Facilities	08/27/14	\$ 11.00
Valencia Reynoso, Karol E	Student Aide II	Student Activities	08/12/14	\$ 10.00
NORCO COLLEGE				
Ahmu, Jill	Student Aide I	Learning Resource Center	09/05/14	\$ 9.00
Burgos, Alexis	Student Aide I	Admission and Records	08/25/14	\$ 9.00
Duffy, Juliann	Student Aide III	Student Activities	08/18/14	\$ 11.00
		Student		
		Employment/Career Job		
		Placement Center		
Flores, Cassandra	Student Aide I	Puente Program	08/22/14	\$ 9.00
Flores, Veronica	Student Aide II	Trio, Upward Bound	09/03/14	\$ 10.75
Galindo, Sarahi	Student Aide II	Tutorial Services	09/04/14	\$ 10.00
Garcia, Henry	Student Aide III	Student	08/24/14	\$ 11.00
		Employment/Career Job		
		Placement Center		
Ghopreal, Nader	Student Aide I	Dean Of Instruction	08/22/14	\$ 9.00
Golbach, Melanie	Student Aide II	Tutorial Services	09/03/14	\$ 10.00
Gonzalaz, Adriana	Student Aide II	Vice President-Student	08/27/14	\$ 10.00
		Services		
Hill, Olatyin	Student Aide II	Student	08/28/14	\$ 10.00
		Employment/Career Job		
		Placement Center		
Jefferson, Candice	Student Aide I	Tutorial Services	08/22/14	\$ 9.00
Jolly, Misty	Student Aide II	Writing Lab Center	09/04/14	\$ 10.00
Khan, Hira	Student Aide II	Student Financial Services	09/04/14	\$ 10.00
Mejia, Gabriel	Student Aide I	Learning Resource Center	08/07/14	\$ 9.00
Minter, Sydney	Student Aide I	Veteran's Services	09/05/14	\$ 9.00
Montoya, Denis	Student Aide I		09/03/14	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
September 16, 2014
Page 7 of 8

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Munoz, Anjel	Student Aide II	Puente Program	09/03/14	\$ 10.75
Pawling, Rand	Student Aide II	Writing Lab Center	08/28/14	\$ 10.00
Pittman, Rebekah	Student Aide II	Writing Lab Center	09/04/14	\$ 10.00
Rivera, Veronica Castro	Student Aide I	Learning Resource Center	08/25/14	\$ 9.00
Rodriguez, Talia	Student Aide I	Library	09/03/14	\$ 9.00
Salcida, Thomas	Student Aide II	Writing Lab Center	09/03/14	\$ 10.00
Sanchez, Seleny	Student Aide I	Transfer Center	08/26/14	\$ 9.50
Schopper, Thomas	Student Aide II	Writing Lab Center	09/04/14	\$ 10.00
Soto, Jake	Student Aide II	Library	09/03/14	\$ 9.00
Vargas, Adriana	Student Aide I	Student Activities	08/18/14	\$ 9.00
Wallace, Noah	Student Aide I	Transfer Center	08/26/14	\$ 9.00
RIVERSIDE CITY COLLEGE				
Adriano, Katarina	Student Aide I	Performing Arts / Theatre	08/12/14	\$ 9.00
Allen, Christina	Student Aide IV	Homeroom / Ujima	07/01/14	\$ 12.00
Allensworth, Drew	Student Aide III	Career and Tech Educ	09/02/14	\$ 11.00
Arcos, Eliza	Student Aide II	Student Services/Activities Kinesiology/	08/22/14	\$ 10.00
Bailey, Joseph	Student Aide I	Women's Track	08/22/14	\$ 9.00
Clemons, Tonya	Student Aide IV	Admissions / Cashier	08/22/14	\$ 12.00
Dhawan, Reena	Student Aide I	Art Gallery	08/12/14	\$ 9.00
Echols Jr., Kieth	Student Aide I	Art Gallery	08/22/14	\$ 9.00
Estrada, Connie	Student Aide I	Facilities Office	08/22/14	\$ 9.00
Fangatua, Miki	Student Aide I	Kinesiology / Football	08/12/14	\$ 9.00
Foster, Denzel	Student Aide I	Kinesiology / Football Kinesiology/	08/12/14	\$ 9.00
Gooden, Asiah	Student Aide I	Women's Track Kinesiology/	08/22/14	\$ 9.00
Green, Domonique	Student Aide I	Women's Track	08/25/14	\$ 9.00
Henkel, Michael	Student Aide II	Student Services/Activities Kinesiology /	08/22/14	\$ 10.00
Herring, Tamara	Student Aide I	Women's Basketball	08/13/14	\$ 9.00
Hickey, Lauri	Student Aide II	Health Services	08/12/14	\$ 10.00
Hicks, Briana	Student Aide II	Homeroom / Ujima	08/28/14	\$ 10.75
Hodnett, Victoria	Student Aide I	Faculty Development	08/12/14	\$ 9.00
Jackson, Auzheure	Student Aide I	Kinesiology / Volleyball	08/22/14	\$ 9.00
Kiger, Johnathan	Student Aide II	Facilities / Grounds	08/29/14	\$ 10.00
Leuta, Amelia	Student Aide II	Art Gallery	08/22/14	\$ 10.00
Marenco, Alejandro	Student Aide I	Kinesiology / Football	08/29/14	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
September 16, 2014
Page 8 of 8

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (Continued)				
Matthews Jr., Kajuan	Student Aide IV	Admissions / Cashier	08/22/14	\$ 12.00
Morales, Briana	Student Aide I	Student Financial Svcs	08/22/14	\$ 9.00
Munoz, Alicia	Student Aide I	Kinesiology / Athletic Training	08/13/14	\$ 9.00
Navarro, Michelle	Student Aide II	Student Services/Activities	08/22/14	\$ 10.00
Ngo, Tammy	Student Aide I	Admin Support Center	08/12/14	\$ 9.00
Olvera, Richard	Student Aide I	Kinesiology / Men's Track	08/13/14	\$ 9.50
Ruiz, Oscar	Student Aide II	Student Services/Activities	08/19/14	\$ 10.00
Watson, Trayvon	Student Aide I	Kinesiology / Football	08/22/14	\$ 9.00
Wilson, Kayla	Student Aide I	Kinesiology/ Women's Track	09/02/14	\$ 9.00

Agenda Item (VI-B-1)

Meeting	9/16/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,587,648 and District Warrant Claims totaling \$4,882,669.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$2,587,648 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 228097 – 229123) totaling \$4,882,669 have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

[09162014_Contracts and Purchase Orders Over \\$84,100 Report \(August\)](#)

Report of Purchases-All District Resources
Purchases Over \$84,100
8/01/14 thru 8/31/14

PO#	Department	Vendor	Description	Amount
B0013207	EOPS	Barnes & Noble College Booksellers, LLC	Book Vouchers RFP	\$ 110,000
C0004717	Facilities - Norco	CSI Electrical Contractors Inc	Norco Fuel Cell -Previously ClearEdge	450,083
P0043640	Information Services	Nexus IS, Inc	Cisco Equipment & Software -CMAS Agreement	219,321
P0043706	Information Services	Vology Inc	APC UPS Maintenance -CMAS Agreement	90,745
<u>Additions to Approved/Ratify Purchase Orders of \$84,100 and Over</u>				
C0002677	Applied Technology	Blue Mountain Two LP	Rents and Leases	251,498
C0003226	Student Services	Riverside Transit Agency	Transportation	262,077
Total				<u>\$ 1,383,724</u>
<u>All Purchase Orders, Contracts, and Additions for the Period of 8/01/14 - 8/31/14</u>				
Contracts- C4688 - C4731				\$ 406,201
Contract Additions- C2677 - C4662				
Purchase Orders- P43521 - P43901				613,687
Purchase Order Additions- P41978 - P43493				
Blanket Purchase Orders- B13137 - B13246				184,036
Blanket Purchase Order Additions- B12500 - B13116				
Total				<u>\$ 1,203,924</u>
Grand Total				<u><u>\$ 2,587,648</u></u>

Agenda Item (VI-B-6-a)

Meeting	9/16/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$84,100 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$406,201 for the period of August 1, 2014 through August 31, 2014.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$84,100. The attached listing of contracts and agreements under \$84,100 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

[09162014_Contracts and Agreements Less than \\$84,100 Report \(August\)](#)

Contracts and Agreements Report-All District Resources
\$84,100 and Under
8/01/14 thru 8/31/14

PO#	Department	Vendor	Location	Description	Amount
C0004688	CTE Projects	Canyon Crest Country Club	Riverside	Meeting Expenses	\$ 2,201
C0004689	CTE Projects	Canyon Crest Country Club	Riverside	Meeting Expenses	2,201
C0004690	CTE Projects	Canyon Crest Country Club	Riverside	Meeting Expenses	2,201
C0004691	Risk Management	Baker & Hostetler LLP	Houston, TX	Legal Assistance	21,288
C0004695	Facilities	Ben's Asphalt, Inc.	Santa Ana	Bid Award 2014 Summer Parking Lot/Road Repair	43,500
C0004696	Matriculation - Norco	Preptalk Inc	San Clemente	Computer Software Maint/Lic	27,000
C0004697	Business Operations - Moreno Valley	Acorn Technology Corporation	Riverside	Managed It Services	10,501
C0004698	Academy / Criminal Services	The Grove Community Church	Riverside	Rents and Leases	550
C0004699	Science & Physical Ed - Moreno Valley	Fitness 19 CA #187, LLC	Moreno Valley	Rents and Leases	22,000
C0004700	CTE Projects	Canyon Crest Country Club	Riverside	Meeting Expenses	2,881
C0004701	Information Services	Black Box Network Services	Los Angeles	Repairs - Service	66,437
C0004702	Communications & Web Development	Acorn Technology Corporation	Riverside	Computer Software Maint/Lic	8,700
C0004703	Academic Affairs	Center for Academic Programs Abroad	Boston, MA	Conferences	1,000
C0004705	Workforce Preparation	Stephan, Victoria	Corona	Professional Services	3,525
C0004706	Workforce Preparation	Family Service Association	Moreno Valley	Rents and Leases	200
C0004707	Workforce Preparation	Lappin, Amber	Menifee	Professional Services	1,175
C0004708	Workforce Preparation	Williams, Michelle	Moreno Valley	Professional Services	700
C0004709	Workforce Preparation	Rigney, Susan Marie	Palm Desert	Professional Services	1,575
C0004710	Workforce Preparation	Friend, Cherie L	Murrieta	Professional Services	2,625
C0004711	Workforce Preparation	Crain, Dan	Yucaipa	Professional Services	2,625
C0004712	Workforce Preparation	Gonzalez, William	Wildomar	Professional Services	1,925
C0004713	Workforce Preparation	Tarver, Brenda	Wildomar	Professional Services	475
C0004714	Workforce Preparation	Victoriano, Marlene	Moreno Valley	Professional Services	2,175
C0004715	Facilities - Norco	CDH Energy Corp	Cazenovia, NY	Norco Fuel Cell Installation Project	26,400
C0004716	Facilities - Norco	Salas O'Brien	San Jose	Norco Fuel Cell Installation Project	8,125
C0004718	Community & Economic Development	Outreachsystems.com	Santa Barbara	Training Services	750
C0004719	Workforce Preparation	Williams, Michaela J	Moreno Valley	Professional Services	1,225
C0004720	Workforce Preparation	Victoriano, Eutimio	Moreno Valley	Professional Services	2,625
C0004721	Performing Arts	Samuel French, Inc.	New York, NY	Rents and Leases	4,670
C0004722	Health, Human & Public Services - Moreno Valley	Adame, James	Yucaipa	Consultants	48,000
C0004724	Career and Technical Ed - Moreno Valley	Mission Inn	Riverside	Food	1,525
C0004725	Production Printing	Konica Minolta Business Solutions	San Bernardino	Purchase/Cost of Goods Sold	15,000
C0004726	Athletics	Boxcast LLC	Cleveland, OH	Rents and Leases	410
C0004727	President - Norco	Worth Ave. Group, LLC	Stillwater, OK	Liability Insurance	3,473
C0004728	Workforce Preparation	Miller, Brianna	Palm Desert	Professional Services	875
C0004729	Workforce Preparation	DaSilva, Falaya	Corona	Professional Services	1,300
C0004730	Workforce Preparation	Miles, Koyett	Ontario	Professional Services	11,400
C0004731	Workforce Preparation	Inman, Tracy	San Bernardino	Professional Services	1,125
N/A	Facilities, Planning & Development	Hudson Insurance Group	New York, NY	Release, Assignment, & Subrogation Agreement	No Cost
N/A	Customized Solutions	Training Services	Anaheim	Training Services	No Cost
N/A	ECS	Fontana Unified School District	Fontana	Fieldwork Placement	No Cost
N/A	Workforce Preparation	Riverside County Library System	Riverside	Classroom Space	No Cost
N/A	VP, Business Services	Advanced Copy Systems	San Bernardino	Commission on Coin Operated Machines	No Cost
N/A	Risk Management	Everbridge Inc.	Glendale	Non-Disclosure Agreement	No Cost
N/A	Risk Management	Rave Mobile	Farmingham, MA	Non-Disclosure Agreement	No Cost
N/A	Risk Management	At Hoc, Inc.	San Mateo	Non-Disclosure Agreement	No Cost

Contracts and Agreements Report-All District Resources
\$84,100 and Under
8/01/14 thru 8/31/14

PO#	Department	Vendor	Location	Description	Amount
N/A	Risk Management	Omni Alert/E2Campus	Leesburg, VA	Non-Disclosure Agreement	No Cost
N/A	ECS	Yosemite Community College	Modesto	Child Development Training Consortium Grant	No Cost
<u>Additions to Approved/Ratify Contracts of \$84,100 and Under</u>					
C0003653	Community & Economic Development	The Irvine Company, LLC	Newport Beach	Rents and Leases	13,303
C0004147	Academic Affairs	Canon Business Solutions, Inc	Gardena	Repairs - Service	523
C0004243	Safety & Police	Parknow!	Whitestone, NY	Pay By Phone Parking Services	1,001
C0004295	Campus Student Services - Norco	St Augustine Enclosed RV & Self-Storage	Norco	Rents and Leases	1,308
C0004344	Customized Solutions	Developing Leaders	Fontana	Training Services	3,900
C0004373	Science & Physical Ed - Moreno Valley	Steris Corporation	Pittsburgh, PA	Repairs - Service	6,221
C0004385	Disability Resource Center	Rise - ASL Interpreters	Hemet	Interpreters	1,983
C0004580	Student Services	Card Integrators	Los Alamitos	Computer Software Maint/Lic	6,861
C0004608	VP, Business Services - Norco	WestEd	Los Alamitos	Amend #1/Extends Date to 10/31/14	No Cost
C0004662	Facilities	Spinitar	La Mirada	Remodel Projects	6,738
C0004723	EOPS	Smarthinking, Inc	Washington, DC	Amend/Adds FY 14/15	10,000
N/A	PA Program	Office of Statewide Health Planning & Dvlpmnt	Sacramento	Amend #1/Wording Only	No Cost
Total					<u>\$ 406,201</u>

Agenda Item (VI-B-6-b)

Meeting	9/16/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-b)
Subject	Consulting Services for the AB86 Consortium Grant between Riverside Community College District on behalf of Norco College and WestEd
College/District	Norco
Funding	AB86 Grant Funds
Recommended Action	It is recommended that the Board of Trustees approve Norco College (as fiscal agent for "ABout Students" Regional Consortium) move forward to engage WestEd effective September 17, 2014 in the amount of \$92,000 to assist in the development and submission of the Regional Comprehensive Plan completed to date by December 31, 2014 with a final plan submitted by March 31, 2015.

Background Narrative:

In April 2014, Riverside Community College District (RCCD), as the fiscal agent of the "ABout Students" Regional Consortium invited Requests for Proposals (RFP) for Adult Education Consortium Consultant Services. The request for proposal was sent out to the 4 consulting firms, advertised in the newspaper as well as on the District website. Unfortunately, the District did not receive any response to the proposal.

The Consortium steering committee members contacted WestEd, a research and development service agency who was working with other adult education consortiums in the State and assisted the consortium with the first three objectives of the plan which were submitted to the Chancellor's office on July 31, 2014. WestEd has agreed to assist the consortium in completing the four remaining objectives to incorporate in another plan due to the Chancellor's office by December 31, 2014 with a final plan submitted by March 31, 2015.

WestEd will provide the following to support the ABout Students Consortium in meeting the following AB86 Adult Education Consortium Planning Grant Objectives:

- 1) Objective 3: Plans for parties that make up the consortium to integrate their existing programs and create seamless transitions into postsecondary education or the workforce.
- 2) Objective 5: Plans to employ approaches proven to accelerate a student's progress toward his or her academic or career goals, such as contextualized basic skills and career technical education, and other joint programming strategies between adult education and career technical education.
- 3) Objective 6: Plans to collaborate in the provision of ongoing professional development opportunities for faculty and other staff to help them achieve greater program integration and improve student outcomes.
- 4) Objective 7: Plans to leverage existing regional structures, including, but not necessarily limited to, local workforce investment areas.

Prepared By: Paul Parnell, President, Norco College
Beth Gomez, Vice President, Business Services (Norco)

Attachments:

[WestEd Contract](#)

CONTRACT

This Contract is entered into between WestEd and the Funder named in Section A. below

SECTION A: CONTACTS

FUNDER

Riverside Community College District
 Beth Gomez
 Vice President Business Services
 2011 Third Street
 Norco, CA 92860
 P: (951) 372-7157
 beth.gomez@norcollege.edu

WestEd

WestEd Technical:
 Rebeca Cerna
 Sr. Research Associate
 4665 Lampson Avenue
 Los Alamitos, CA 90720-5139
 P: 562.799.5159
 rcerna@wested.org

WestEd Contracts:
 Contracts Management
 Department
 730 Harrison Street
 San Francisco, CA 94107
 P: 415.615.3136
 contracts@wested.org

WestEd Billing:
 Tulin Wu
 A/R Manager
 4665 Lampson Ave.
 Los Alamitos, CA 90720
 P: 562.799.5188
 twu@wested.org

SECTION B: WORK OR SERVICES

1. Contract Term

Start Date: 9/17/2014

End Date: 3/31/2015

2. Work or Services to be completed by WestEd (brief description):

Please see Exhibit 1, Scope of Work.

3. Maximum Fees and expenses: **\$ 92,000.00**

4. Attachments

The parties agree to comply with the terms and conditions of the following attachments which are by this reference made a part of this Contract.

See Attached:

<input checked="" type="checkbox"/>	WestEd Terms and Conditions
<input checked="" type="checkbox"/>	Scope of Work, Exhibit 1
<input type="checkbox"/>	Budget Detail
<input type="checkbox"/>	Additional Attachments:

SECTION C: PAYMENT

Payment Schedule:

This is a fixed price contract.
 50% shall be due upon execution of contract.
 50% shall be due upon completion of services.

Checks Made Payable to:

WestEd Accounts Receivable
 4665 Lampson Avenue
 Los Alamitos, CA 90720

Electronic Fund Transfers (EFT):

Wells Fargo Bank
 ABA Number 121000248
 Account Number: 4029113164

All payments must include a reference to Agreement Record #: 00027133.0

SECTION D: AUTHORIZED SIGNATORIES

IN WITNESS WHEREOF, this Contract has been executed by the parties hereto.

WestEd

Agreed and accepted:

Virgilio F. Tinio, Jr.
 Virgilio F. Tinio, Jr. (Aug 29, 2014)

Authorized Signature
 Name: Virgilio Tinio, Jr.

Title: Contracts Administrator

Riverside Community College District ("Funder")

Agreed and accepted:

Authorized Signature
 Name:

Title:

1.0 Key Personnel: At all times during the term of this Contract, WestEd's performance shall be under the personal supervision and direction of the WestEd Technical Contact provided in Section A of the Contract cover page.

2.0 Independent WestEd Status and Responsibilities: In performing its services, WestEd shall be an independent contractor with authority and responsibility to control and direct the performance of the services required under this Contract, subject to Funder's general right to inspect work in progress to determine whether the services are being performed in accordance with this Contract. All persons hired and/or contracted by WestEd shall be WestEd's employees and/or subcontractors. WestEd shall be responsible for the accuracy, completeness, and adequacy of all services performed by WestEd's employees and/or subcontractors and shall ensure that all applicable Federal, State and County licensing and operating requirements and all applicable accreditation and other standards of quality generally accepted in the field of WestEd's activities are complied with and satisfactorily met. WestEd voluntarily and knowingly assumes the entire liability (if any such liability is determined to exist) to its employees and/or subcontractors or to other persons for all loss, damage, or injury caused by WestEd's employees and/or subcontractors in the course of their employment and/or contract. WestEd shall be responsible for payment of applicable income, social security, and other Federal, State or County taxes and fees, and all statutory benefits including, without limitation, Workers' Compensation, Unemployment Insurance and Temporary Disability Insurance.

3.0 Non-Discrimination in Employment: No person shall on the ground of race, religion, citizenship, color, disabilities, national origin, sex, age, political affiliation, service in the uniformed services, genetic information or genetic characteristics, ancestry, marital status, sexual orientation, gender identity, pregnancy, physical or mental disability, medical condition or beliefs be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded or otherwise financially assisted, in whole or in part with funds made available hereunder.

4.0 Termination: It is mutually agreed that either party may terminate this Contract by giving thirty (30) calendar days advance, written notice. Should Funder choose to exercise this termination clause, WestEd shall be paid for all work completed up to and including the date of termination and any non-cancelable obligations. WestEd agrees to submit all final invoices with respect to this Section 4.0 within ninety (90) days of termination of this Contract. See Section 11.0 for specifics regarding notice.

5.0 Intellectual Property Ownership: WestEd is the sole and exclusive owner of any newly created work developed by WestEd under this Contract. WestEd hereby grants to Funder a nonexclusive, non-transferable, royalty-free license to use the newly created work for non commercial purposes.

All pre-existing WestEd data and materials provided to Funder by WestEd to assist in the performance of this Contract shall remain WestEd's property. Upon expiration or termination of the Contract for any reason, Funder shall request instructions from WestEd regarding whether Funder should: (i) Erase or destroy any WestEd data and/or materials maintained by Funder; or (ii) Return the data and/or materials to WestEd. This provision shall survive termination of this Contract.

6.0 Indemnification: Funder agrees to indemnify and hold harmless WestEd, its officers, employees and agents from all claims, liabilities and losses by whomever asserted arising out of acts or omissions by Funder, its officers, employees and agents in the performance of this Contract, except those arising by reason of the sole negligence of WestEd, its officers, employees and agents. This provision shall survive termination of this Contract.

7.0 No Alteration of Contract: No alteration, addendum, modification, or waiver of the terms of this Contract shall be valid unless made in writing and signed by both parties, and no oral understanding or agreement not incorporated herein shall be binding on either of the parties. No inline delineation or alteration shall be accepted or bind WestEd.

8.0 Authority to Sign: Both parties executing this Contract acknowledge and warrant that they possess the authority to enter into this Contract on behalf of their respective companies.

9.0 Conflict of Interest: Funder and WestEd agree that, to the best of each party's knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest, as defined as, activities or relationships with other persons, organizations or any other third party which would cause either party to be unable or potentially unable to render impartial assistance or advice to the other party or the other party's objectivity in performing the work might be otherwise impaired, or resulting in an unfair competitive advantage, or that Funder or WestEd has disclosed all such relevant information to the other party. Funder and WestEd agree that if an actual or potential organizational conflict of interest is discovered after this Contract is executed, each party will make a full disclosure in

writing to the other party. This disclosure shall include a description of actions which the party has taken or proposes to take, after consultation with other party, to avoid, mitigate, or neutralize the actual or potential conflict. WestEd or Funder may terminate for convenience this Contract, in whole or in part, if it deems such termination necessary to avoid an organizational conflict of interest. If Funder or WestEd was aware of a potential organizational conflict of interest prior to the execution of this Contract or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to the other party, the Contract may be terminated for default, or the parties may pursue such other remedies as may be permitted by law or this Contract.

10.0 Confidential Information: "Confidential Information" shall mean with respect to a party hereto (the "Disclosing Party"), collectively, all technical, financial and business information of any kind whatsoever, including, where appropriate and without limitation, all data, specifications, research projections, processes, techniques, technology, ideas, know-how, improvements, inventions (whether or not patentable or copyrightable), trade secrets, formulae, information concerning research or development by or for the Disclosing Party, information which is or has been generated or received in confidence by or for the Disclosing Party by or from any person, and any other information as well as any and all tangible and intangible embodiments thereof of any kind whatsoever; in each case disclosed by the Disclosing Party to the other party hereto (the "Receiving Party"), or obtained by the Receiving Party through observation or examination of the foregoing, regardless of whether such information or embodiment has been marked as confidential. Confidential Information shall include disclosures in any form, whether in writing, in an electronic format (including without limitation emails, tapes, diskettes, compact disks, or other similar media), and orally (in the case of oral disclosures, only if such disclosure is identified as confidential prior to disclosure). Each party agrees: (a) to hold the other party's Confidential Information in strict confidence in accordance with this Section 10.0; (b) to exercise at least the same care in protecting the other Party's Confidential Information from disclosure as the party uses with regard to its own Confidential Information; (c) to restrict dissemination of Confidential Information within its organization to employees/personnel having a need to know in connection with the stated or defined purpose herein; (d) not to disclose such Confidential Information to third parties without the prior, written consent of the disclosing party; and (e) not to use any Confidential Information for any purpose except for the stated or defined purpose herein without the prior written consent of the disclosing party.

11.0 Notices: Any notice or other communication shall be in writing, and will be considered to have been given if delivered by hand or sent by certified United States mail, return receipt requested, or by commercial courier service to the other party at the address stated above or to such other address as may be specified by either party in a notice to the other. Notice is effective upon receipt.

12.0 Force Majeure: WestEd will not be liable for any failure to perform as required by this Contract, if the failure to perform is caused by circumstances reasonably beyond WestEd's control, such as labor disturbances or labor disputes of any kind, accidents, failure of governmental approval required for full performance, civil disorders or commotions, acts of aggression, acts of God, energy or other conservation measures, explosions, failure of utilities, mechanical breakdowns, material shortages, disease, theft, or other such occurrences.

13.0 Governing Law: This Contract shall be governed by the internal substantive laws, but not the choice of law rules, of the State of California.

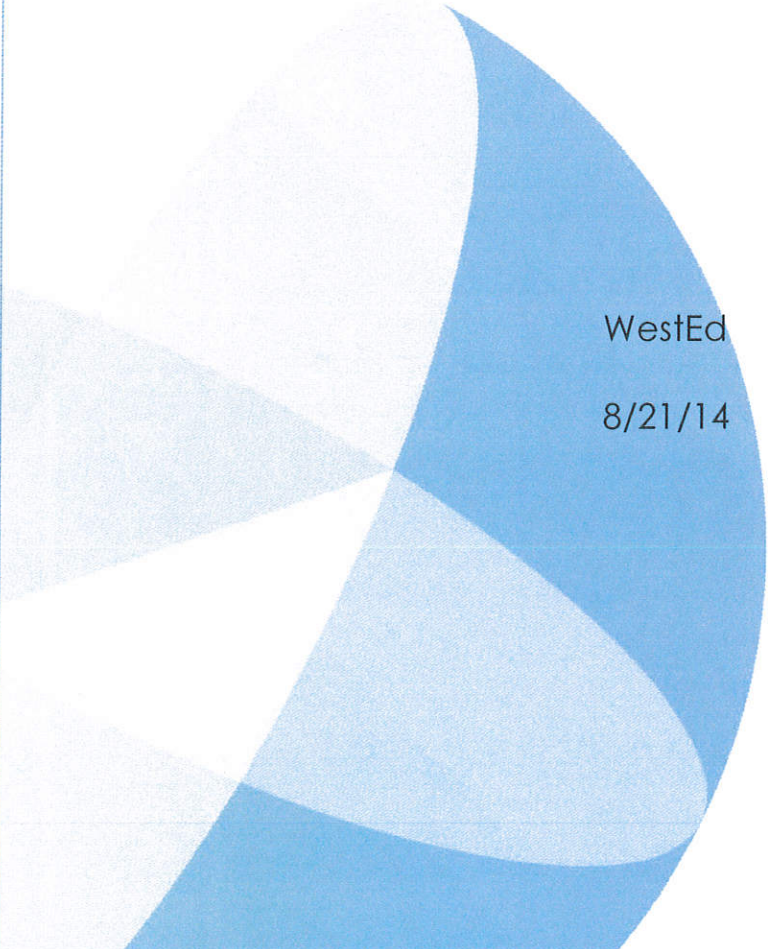
14.0 Entire Agreement: This Contract, together with Exhibits hereto, is the entire agreement of the parties and supersedes any prior agreements between them, whether written or oral, with respect to the subject matter hereof.

15.0 Severability: If any provision of this Contract by a court to be void, invalid or unenforceable, this Contract will either be reformed to comply with applicable law or the provision in question will be stricken so as not to affect the validity or enforceability of the remainder of this Contract.

16.0 Counterparts: This Contract may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

ABout Students Regional Consortium

AB86 Adult Education Professional Services - Scope of Work



WestEd
8/21/14

WestEd 
WestEd.org

WestEd — a national nonpartisan, nonprofit research, development, and service agency — works with education and other communities to promote excellence, achieve equity, and improve learning for children, youth, and adults. WestEd has 17 offices nationwide, from Washington and Boston to Arizona and California, with its headquarters in San Francisco. For more information about WestEd, visit WestEd.org; call 415.565.3000 or, toll-free, (877) 4-WestEd; or write: WestEd / 730 Harrison Street / San Francisco, CA 94107-1242.

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Overview

WestEd is pleased to support the ABout Students Regional Consortium AB 86 Adult Education Regional Plan to meet the following objectives:

- 1) Objective 3: Plans for parties that make up the consortium to integrate their existing programs and create seamless transitions into postsecondary education or the workforce.
- 2) Objective 5: Plans to employ approaches proven to accelerate a student's progress toward his or her academic or career goals, such as contextualized basic skills and career technical education, and other joint programming strategies between adult education and career technical education.
- 3) Objective 6: Plans to collaborate in the provision of ongoing professional development opportunities for faculty and other staff to help them achieve greater program integration and improve student outcomes.
- 4) Objective 7: Plans to leverage existing regional structures, including, but not necessarily limited to, local workforce investment areas.

WestEd proposes a team approach that will be responsible for ensuring all work is carried out with quality and efficiency. Riverside Community College District will have full access to a wide range of staff with expertise in the specific areas. The qualities we bring are considerable experience working in adult education, CTE, workforce development, project management, proficiency and capacity to conduct both qualitative and quantitative analyses, ability to provide useful and understandable results, high quality standards, sensitivity to program needs, issues and concerns, report writing skills, and facilitation. All proposed staff are current employees of WestEd.

Scope of Work Activities for AB86 Adult Education Consortium Planning Grant

Activities

Objective 3: Integration of programs and systems

Objective 5: Employing proven approaches to accelerate student progress

Objective 6: Professional development

Objective 7: Leveraging existing regional structures

Ongoing Communication

- Maintain regular communication (e.g. weekly conference calls) with Steering Committee.
- Participate in Regional Consortium meetings (e.g. assist in planning meetings, facilitate data gathering breakout groups, identifying agenda items, presenting data).
- Maintain communication with workgroup leads (“champions”).
- Discuss professional development opportunities and needs through a facilitated process and provide written summary of identified prioritize professional development areas
- Discuss evidence-based approaches that can accelerate a students’ progress. Provide input on metrics.
- Discuss and provide input on plans to leverage existing regional structures (e.g. WIB, EDD, Chamber of Commerce). Facilitate a process with Consortium members/partners to capture input.
- Discuss and provide input on possible plans for integrating existing programs and seamless transitions. Facilitate a process with Consortium members/partners to capture input.

Kick Off Event

- Participate in Kick-off Event planning committee.
- Facilitate six focus groups at Kick-off Event with faculty/staff.
- Develop and provide data summaries and focus group items to be used for Kick-off event focus group discussion.
- Provide summaries for Kick-off Event focus groups.

Data Gathering/Data Use

- Develop questions for adult education student focus groups.
- Facilitate adult education student focus groups in each sub-region.
- Provide summaries of focus groups that delineate key themes.
- Survey faculty and other staff to document available professional development opportunities and identify needs to help faculty and other staff achieve greater program integration and improve student outcomes.
- Develop items and analyze student online survey to document needs.
- Utilizing the information gathered from the needs assessment to assist in a). presenting and discussing alignment of services to integrate programs through a facilitated process; b). generating strategies to create educational pathways, including alignment of curriculum, assessments and progress indicators, across systems; and c). generating communication paths among consortium

participants and higher education institutions.

- Identify engagement strategies and describe how these can leverage regional structures.

Sub-regional Workgroups/Program Area Workgroups

- Collaborate with Consortium in identifying makeup of workgroups, structure and purpose.
- Strategize with Consortium and Steering Committee on identifying best practice for documenting workgroup progress (e.g. GoogleDocs) and in maintaining feedback loop between Consortium/Steering Committee and Workgroup progress.
- Collaborate with Consortium Members in identifying best method of consolidating input across workgroups.
- Develop and provide templates to be used by workgroups. Templates will be used as a guide for workgroups to discuss and document a). professional development opportunities, b). integration of programs and services; and c). proven adult education approaches. Templates will also capture estimated resources needs and costs.
- Assist in facilitating the first sub-regional/program area workgroup.
- Provide assistance in synthesizing data documented by each workgroup on integration and alignment of services.
- Identify strategies already in use by consortium members.
- Identify potential new strategies.

Continue to complete tasks for Objectives 1, 2 and 4 including:

- Complete description and analysis of the local regional economy, drawing on economic development data as needed.
- Complete description of members and partners such as waiting lists for adult education services and other data to ascertain need for adult education services.
- Generate examples of recommended metrics to assess programs identified in strategies as needed.
- Establish a process for determining how best to align services/strategies to fill gaps in services, most likely at the sub-regional level, engaging colleges with their local adult schools and partners.
- Analytically identify gaps in services based on comparisons of services to need, engaging community college and adult school staff by sub-region as needed to clarify and build understanding around the data.
- Synthesize and summarize findings for objective 4. Provide summary on addressing gaps within region to be used as part of Regional Comprehensive Plan Completed-to-Date December 2014 and for the final report March 31, 2014.

Report Generation Assistance: Provide updated Objective 1, 2, and 4 report summary for October 2014, December 2014 and March 2014. WestEd will provide assistance in synthesizing workgroup meeting documentation provided by each workgroup by including data in State-defined Tables 3.1, 4.1, 5.1, 6.1, and 7.1 (objectives 3, 4, 5, 6, and 7). WestEd will provide support in narrative content for objectives 3, 5, 6 and 7.

Travel Costs: Includes WestEd regularly attending Consortium Regional Meetings, Kick-Off Event, facilitating student focus groups and first workgroup meeting for each workgroup identified.

Signature: Virgilio F. Tinio, Jr.
Virgilio F. Tinio, Jr. (Aug 29, 2014)

Email: vtinio@wested.org

Title: Contracts Administrator

Company: WestEd

Signature:

Email: beth.gomez@norccollege.edu

Title:

Company:

Agenda Item (VI-B-6-c)

Meeting	9/16/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-c)
Subject	Agreement for Funding between the Employment Training Panel and Riverside Community College District
College/District	District
Funding	Employment Training Panel
Recommended Action	It is recommended that the Board of Trustees approve Agreement ET15-0211 between the State of California, Employment Training Panel and Riverside Community College District for an amount not to exceed \$374,800.00.

Background Narrative:

This agreement provides Riverside Community College District (RCCD) with funding from the State of California, Employment Training Panel (ETP) in a total amount not to exceed \$374,800.00. This agreement will permit RCCD to provide employee training programs to sixteen (16) or more employers, designed to improve employee skills and productivity. The employers are located primarily in Riverside County with some facilities in Orange, Los Angeles, and San Diego counties. The term of this agreement is from August 24, 2014 to August 23, 2015. There is no cost to the District.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
John Tillquist, Associate Vice Chancellor, Economic Development

Attachments:

[Agreement with ETP and RCCD](#)

ETP Agreement
ET15-0211

Riverside Community College District, Office of
Economic Development
Training Project

This ETP Funding Agreement (Agreement) is entered into between the Employment Training Panel (ETP or Panel) and Riverside Community College District, Office of Economic Development (Contractor).

This Agreement is for the reimbursement of training costs by the Panel pursuant to its authority at Unemployment Insurance Code Section 10200 *et seq.* The term is from August 24, 2014 to August 23, 2015. Said reimbursement shall be disbursed from the Employment Training Fund in a total amount not to exceed \$374,800 (Approved Amount).

This Agreement consists of five Sections and four Exhibits, as shown below:

Section 1. Recitals
Section 2. Representations
Section 3. Performance Standards
Section 4. Payment Details
Section 5. General Provisions

Exhibit A: Chart 1
Exhibit B: Menu Curriculum
Exhibit C: Subcontracts
Exhibit D: Definitions

Exhibits A through D are hereby incorporated-by-reference as part of this Agreement, as if fully set forth herein.

1. Recitals

The parties are entering this Agreement to promote a healthy labor market in California. The purpose of this Agreement is to reimburse training costs from the Employment Training Fund in keeping with ETP program goals at Unemployment Insurance Code Section 10200 *et seq.*

In entering this Agreement, the parties recognize the value of training, particularly the need for California employers to remain competitive in a global business environment. The parties agree that good and valuable consideration exists for this Agreement.

2. Representations

- 2.1 Legislative Appropriation: Contractor understands that payment under this Agreement is valid and enforceable only if sufficient funds are appropriated in the State Budget Act for the relevant Fiscal Year. Payment under this Agreement is subject to any additional restrictions, limitations or conditions imposed by the Legislature, in the Budget Act or otherwise. If sufficient funds are not appropriated or otherwise made available for disbursement from the Employment Training Fund as needed for this Agreement, the Panel's liability for payment shall be limited to available funds and payment shall be disbursed only for the actual hours of training delivered as of the date Contractor receives a Notice of unavailable funds from ETP.
- 2.2 Incremental Encumbrance: This Agreement shall be incrementally encumbered insofar as only a percentage of the total Amount Approved will be made available for payment in the first and subsequent Fiscal Year(s).
- 2.3 Development Fees: Contractor represents that ETP funds will not be used to pay for any fees or costs incurred prior to the Panel's approval of funding under this Agreement.
- 2.4 Criteria for Participating Employers: Contractor is aware that all participating employers must be subject to paying the Employment Training Tax for each trainee. Contractor is aware that all participating employers must face out-of-state competition, unless funded under Special Employment Training. Contractor is aware that all participating employers must have no more than a 20% turnover rate in the prior calendar year. Contractor is aware that training agencies are not eligible as Participating Employers.
- 2.5 Funding Limitations: Contractor is aware of Funding Limitations established by the Panel and published on the ETP Website as of the effective date of this Agreement. Contractor represents that it will adhere to these Limitations in its recruitment and selection of Participating Employers.
- 2.6 Confidentiality: The Panel represents that trainee Social Security Numbers will only be used to access trainee employment and wage history in the Unemployment Insurance data base maintained by the Employment Development Department. The Panel represents that trainee demographic information will only be used to compile statistical data, in the aggregate. The Panel represents that the Social Security Numbers and demographic information will be maintained in confidence using administrative, technical and physical safeguards. Contractor understands that it is solely responsible for obtaining this confidential information from the participating employers or trainees, along with any written release it deems necessary. ETP represents that there is no statutory or regulatory requirement for a written release.
- 2.7 In-Kind Contribution: Contractor represents that participating employers will make a financial commitment to training and will not use ETP funding to displace their own training resources. In addition, Contractor represents that In-Kind Contributions of at least \$359,600 will be made to the cost of training, through wages paid during the hours of training by participating employers and other valuations made in accordance with Title 22, California Code of Regulations (CCR), Section 4401.1.
- 2.8 Substantial Contribution: Contractor understands that its reimbursement will be reduced by either 15% or 30% for the purpose of making a Substantial Contribution to

the cost of training if a participating employer(s) earned payment under a prior ETP Agreement, under the standards set forth in Title 22, CCR, Section 4410. (See also Reimbursement Rate in Section 4.)

- 2.9 Job-related Training: Contractor represents that training will be in job-related skills.
- 2.10 Compensation During Retraining: Contractor is aware of the standards for compensating incumbent employees during "mandatory" training in accordance with state and federal work orders.
- 2.11 Charges to Trainees: Contractor understands that it cannot charge tuition, fees, or costs to trainees for training funded under this Agreement without prior written approval by the Executive Director of ETP.
- 2.12 Tuition Reimbursement: Contractor represents that it will not charge, or will fully reimburse trainees for any tuition, fees, or costs they may have already paid for training that is funded by ETP.
- 2.13 Nondiscrimination: Contractor represents that participating employers will be "equal opportunity" employers compliant with all state and federal laws pertaining to fair employment practices.
- 2.14 Contractor Credentials: Contractor represents that it has been certified by:
Western Association of Schools and Colleges (WASC)
Contractor also represents said certifications is specific to the Curriculum in Exhibit B of this Agreement. Contractor represents that it will maintain said certification(s) throughout the term of this Agreement.
- 2.15 Trainer Credentials: Contractor represents that training will only be delivered by instructors who are competent in the subject matter. Contractor represents that: a) instructors will satisfy certification and licensing requirements as may be applicable; b) any trainee who is also a trainer will complete all class/lab hours in each topic of training prior to delivery of training on that topic.
- 2.16 Responsibility: Contractor understands that it is directly responsible for the administration and delivery of all training funded under this Agreement.
- 2.17 Liaison: Contractor represents that it will fully inform all participating employers about their rights and obligations under the training project funded under this Agreement, and will periodically review their participation for compliance with the performance standards of this Agreement. Contractor represents that it will promptly inform ETP of any discrepancy or problem regarding the role or performance of participating employers under this Agreement.
- 2.18 Professional Employer Organization: Contractor understands that participating employers may only use the services of a PEO if, under their services agreement, they operate as co-employers. This means the participating employers must not fully relinquish the responsibility to pay wages; make benefit payments; and withhold, collect, report and remit payroll-related taxes, including the Employment Training Tax. Contractor understands that participating employers must retain the exclusive right to direct and control the work performed by trainees during retention, and to set the amount of their post-retention wages.

- 2.19 Misrepresentation: Contractor understands that any misrepresentation of material fact made by it or its agent to the Panel or ETP staff, whether set forth herein or otherwise, constitutes grounds for immediate termination of this Agreement.
- 2.20 Union Representation: Contractor represents that participating employers will be required to submit union letters of support for all trainees that are represented.

3. Performance Standards

- 3.1 Payment Earned: Contractor shall not be entitled to retain the Progress Payments or Final Payment for any trainee unless it demonstrates compliance with the requirements set forth in this Agreement. (See definition of Payment Earned in Exhibit D.) Contractor must demonstrate compliance using ETP procedures, to the sole satisfaction of ETP.
- 3.2 Hours of Training: Reimbursable hours of training will vary depending on the method of delivery. Advanced Technology (AT) is considered a method of delivery for this purpose. Class/Lab includes Videoconference, Simulated Laboratory and Productive Laboratory. Class/Lab may be delivered by the E-Learning methodology.
- 3.2.1 Class/Lab/Videoconference: Reimbursement is for actual hours of attendance, within the range of hours for each Job Number as identified in Exhibit B, Menu Curriculum and in Exhibit A, Chart 1. Each trainee must attend training for the minimum number of hours for payment to be earned, and payment cannot be earned for attendance beyond the maximum number of hours.
- 3.2.2 Range of Hours: Reimbursement for retraining is capped at 200 total training hours in Job Number 1 and capped at 60 total training hours in Job Number 2 per-trainee.
- 3.3 Retention: All trainees must be employed by a participating employer on a full-time basis, with wages reported in California, for the applicable hours and time period of retention by Job Number. Retention cannot begin until the end of all training per-trainee, and must be completed within the term of this Agreement.

Job Number: 1 Job Description: Priority/Retrainee
 Job Number: 2 Job Description: Priority/SB<100

Retention is at least 90 consecutive days full-time with one employer. Full-time employment means 35 hours per week.

- 3.4 Post-Retention Wage: All trainees must earn at least the Post-Retention Wage identified for the county or region in which trainees are employed. Health benefits (employer share-of-cost for medical, dental and vision care) may be included in wages for Job Numbers 1 & 2.

Job Number: 1 Job Description: Priority/Retrainee
 Job Number: 2 Job Description: Priority/SB<100

Trainees must earn at least \$14.90 per hour in Riverside, San Bernardino and Imperial counties; \$15.60 per hour in San Diego County; \$15.98 per hour in Orange County; and \$16.04 per hour in Los Angeles County.

- 3.5 Trainee Eligibility: All trainees must meet the eligibility standards set forth in Unemployment Insurance Code Section 10201(c).

Moreover, the Contractor's own employees are not eligible for training under this Agreement.

- 3.6 Managers and Supervisors: Managers and Supervisors must not exceed 20% of the total trainee population in Job Number 1 as shown in Exhibit A, Chart 1. Otherwise, all trainees must be “frontline workers” within the meaning of Title 22, CCR, Section 4400(ee).
- 3.7 Top-Level Executives: Payment cannot be earned for Top-Level Executives who set company policy. Trainees employed in the occupation of President, Vice-President, Director, Chief Executive Officer, Chief Investment Officer, Chief Financial Officer, Chief Counsel, General Counsel, Chief Operating Officer and similar capacities are presumed to be Top-Level Executives. That presumption will be rebutted if the occupation(s) is identified in Exhibit A, Chart 1. This provision does not apply to Job Number 2.
- 3.8 Enrollment: Eligibility for enrollment must be established prior to the start-of-training. To establish eligibility, Contractor must provide ETP with each trainee's Social Security Number. (See also Payments in Section 4.) Eligibility must be established, and enrollment must be reported, in the form and manner prescribed by ETP.
- 3.9 Multiple Enrollment: A trainee cannot be enrolled in the same Job Number more than once within the same project. A trainee can be enrolled in another Job Number, but only after having completed the minimum number of hours designated for the Job Number in which originally enrolled, and having satisfied the retention and minimum wage requirements applicable to the original Job Number. Thus, enrollment in another Job Number must follow Final Payment under the original Job Number.
- Upon enrollment in another Job Number, a trainee must again satisfy the retention and minimum wage requirements, as applicable. The retention requirement cannot be satisfied simultaneously for more than one Job Number.
- 3.10 Training Ratio: The trainer-to-trainee ratio must not exceed 1:20 for Class/Lab training, except for OSHA 10 and OSHA 30 in which case the ratio must not exceed 1:40.
- 3.11 Out-of-State Vendor: No training may be delivered by an out-of-state vendor without prior written approval by ETP. Contractor must provide ETP with written notice of proposed services by an out-of-state vendor at least seven working days in advance, in the form and manner prescribed by ETP.
- 3.12 Occupations: Training shall be funded only for trainees working in the occupations approved by the Panel for each Job Number, as shown in “Exhibit A, Chart 1.”
- 3.13 Relocation: Contractor will be liable for repaying ETP for any training funds received, for if it relocates or closes the California facility at which training was provided to a location out-of-state; or transfers trainee jobs to a location out-of-state, within three years of termination of this Agreement. The repayment demand will be made at the discretion of the Panel in accordance with the standards set forth in Title 22, CCR, Section 4446.5.

4. Payment Details

- 4.1 Reimbursement Rate: Contractor will be reimbursed at an hourly rate per trainee, based on the delivery method and type of training. (See definition of Reimbursement Rate, Exhibit D). All Laboratory, E-Learning, and Videoconference training is reimbursed at the Class/Lab rate.

If a participating employer is responsible for making a Substantial Contribution, the rate will be adjusted accordingly by either 15% or 30% accordingly to the standards in Title 22, CCR, Section 4410. (See Substantial Contribution in Section 2.)

In Job Number 1, the hourly rate is \$18 per-trainee for Class/Lab Training in accordance with the types of training identified in Exhibit B, Menu Curriculum.

In Job Number 2, the hourly rate is \$26 per-trainee for Class/Lab Training in accordance with the types of training identified in Exhibit B, Menu Curriculum.

- 4.2 Support Costs: Contractor will also be reimbursed up to \$24,320 for outreach and recruitment of participating employers by an 8% adjustment to the Program Costs for Job Numbers 1 & 2. (See Contract Totals in Exhibit A, Chart 1 and definition of Program Costs in Exhibit D.)

- 4.3 Curriculum: ETP reimbursement is limited to the types of training approved for a given Job Number as shown in "Exhibit B: Menu Curriculum."

- 4.4 Payments: A trainee must be enrolled and must have completed at least 8 hours of training before any payments will be made. Payments may be made in three stages on a per-trainee basis, by Job Number.

4.4.1 The first Progress Payment (P1) will be approximately 25% of the Average-Cost-per Trainee, payable upon enrollment and after the first eight hours of training.

4.4.2 The second Progress Payment (P2) will be paid upon completion of all training hours. Progress Payment (P1) and (P2) combined cannot exceed 75% of the Actual Cost per trainee within the range of training hours specified in Chart 1 for each Job Number.

Trainees invoiced for P2 will be deemed to have entered into the retention period applicable to the Job Number in which originally enrolled.

4.4.3 The Final Payment (F) is payable at the end of retention, based on hours of training actually completed with reference to the minimum and maximum hours.

- 4.5 Wage Reporting: Contractor must report the actual hourly wage paid for each trainee at the completion of retention. This information is used by ETP to verify full-time employment.

- 4.6 Administrative Costs: The hourly reimbursement rate includes an allowance for training administration. Administrative costs funded by ETP shall not exceed 13% of payment earned for Retraining.

- 4.7 Invoicing: Contractor must submit timely and accurate invoices for the Progress Payments and Final Payment, using the form and manner prescribed by ETP. The

Fiscal Closeout invoicing should be submitted to ETP no later than 30 days after this Agreement has terminated.

- 4.8 Fiscal Closeout: Payments will be made by invoice on a per-trainee basis. The total payments must be reconciled for all trainees taken as a whole at the time of Fiscal Closeout.
- 4.9 Suspend Payment: ETP may, at its sole discretion, suspend or withhold any payment if it appears Contractor has or will fail to perform its obligations under this Agreement. ETP shall give Contractor written Notice of the suspension/withhold and provide a reasonable opportunity for cure. This right to suspend or withhold payment is in addition to, and may be exercised concurrent with, termination.
- 4.10 Overpayment: The Progress Payments and Final Payment will not be earned until all performance standards and any other conditions of reimbursement have been satisfied. Contractor must promptly repay ETP for any overpayment identified at Final Closeout, or in a subsequent Audit. Repayment must include statutory interest computed from the first day of the month following the overpayment.
- 4.11 Unearned Payment: All unearned payments shall be returned to ETP with statutory interest computed from the first day of the month following the date the funds are received. If the Contractor petitions for bankruptcy, ETP shall be listed and scheduled as a creditor.
- 4.12 Liability Offset: Payments made or earned under this Agreement may be used to offset any outstanding financial liabilities owed under a prior Agreement at the sole discretion of ETP. This provision shall remain in full force and effect until the funds owed have been repaid, including statutory interest.

5. General Provisions

- 5.1 Party Intent: In the event of ambiguity, the intent of the parties shall be construed in accordance with the written proposal (ETP 130) and open-meeting discussions at the time the training proposal was considered by the Panel. In construing intent, the parties also agree to abide by the definitions set forth in Exhibit D of this Agreement. Otherwise, words and phrases shall be given their common English meaning. Section headings are for convenience only, and not to be used to determine any of the rights or obligations of the parties.

In the event of a material discrepancy between the text of this Agreement and Exhibit A, Chart 1, the latter shall prevail; but for wages in which case Post-Retention Wage in Section 3 shall prevail. All such discrepancies are subject to correction by Amendment.

- 5.2 Severability: If any provision of this Agreement is held illegal, invalid or unenforceable in whole or in part it shall be modified to the minimum extent necessary; and, the remaining provisions shall not be affected thereby.
- 5.3 Subcontractor Identification: Contractor must identify all subcontractors as they become known, prior to and during the term of this Agreement, in the form and manner prescribed by ETP. In so doing, Contractor must provide at least the following information: business name and address; contact person name, title, address, phone and email; description of services to be provided; and fees or rate payable.
- 5.4 Subcontract Terms: Contractor may subcontract with a third party for training or administrative services in connection with this Agreement. ETP shall not be named as a party on any subcontract. A subcontract for administrative services must be in writing, and must be filed with ETP prior to its effective date. A subcontract or oral agreement for training services must be disclosed and its terms made available to ETP upon demand. An administrative subcontract must incorporate the provisions set forth under "Exhibit C: Subcontracts." ETP reserves the right to monitor the delivery of services under any subcontract. Contractor shall use best efforts to correct performance problems identified by ETP as a result of monitoring.
- 5.5 Participating Employers: Contractor must identify all participating employers as they become known, prior to and during the term of this Agreement, in the form and manner prescribed by ETP. In so doing, Contractor must provide at least the following information: business name and address; contact person name, title, address, phone and email. Contractor may charge participating employers a refundable or nonrefundable deposit as specified in a mutual written Agreement signed by both parties, upon prior review and approval by ETP, as set forth in Title 22, CCR, Section 4409.1.
- 5.6 ETP Name: Any material used to promote this training project, and any other writing that uses the ETP name or logo, must be approved in advance by ETP.
- 5.7 Audits: ETP has the right, during normal business hours, to examine or audit any and all electronic or paper records, and documents related to the delivery of services, including accounting source payroll documents, under this Agreement to the extent it deems necessary. This right begins upon the effective date of this Agreement, and extends to 4 years from termination of this Agreement or 3 years from Fiscal Closeout

or appeal resolution, whichever is later. Audits will be conducted in accordance with Generally Accepted Government Auditing Standards and may utilize statistical sampling with extrapolation of an error rate.

- 5.8 Online Tracking: Contractor must use the ETP Online Class/Lab Tracking System to upload/enter attendance data. Contractor must upload/enter this data within 90 days of the date of training delivery.
- 5.9 Monitoring Access: Contractor shall ensure that ETP has access to its facilities or those of a participating employer or training vendor as needed to monitor performance under this Agreement. Contractor shall use best efforts to ensure that ETP also has access to trainers and trainees for the purpose of performance-related interviews. During the term of this Agreement, all Rosters and any other pertinent records of training delivery or cost must be maintained at the Contractor's central facility in California.
- 5.10 Rosters: Contractor must maintain the originals of all training attendance Rosters for a period of not less than 4 years from termination of this Agreement or 3 years from Fiscal Closeout or appeal resolution, whichever is later. All Rosters and any other pertinent records of training delivery or cost must be maintained at the Contractor's central facility in California.
- 5.10.1 Class/Lab: Contractor must obtain from the participating employers, and maintain (as stated above), the original Class/Lab Rosters in hard-copy signed by each trainee and instructor. There is no exception for participating employers using a Learning Management System or other electronic recordkeeping for the Class/Lab method of delivery, including Productive Lab.
- 5.11 Termination without Cause: Either party may terminate this Agreement without cause by serving written Notice at least 30 calendar days in advance.
- 5.12 Termination with Cause: ETP may terminate this Agreement immediately, without serving advance Notice, if it determines at its sole discretion that Contractor or its agent has engaged in fraud, misrepresentation or other egregious conduct in connection with this Agreement, or has violated any law pertinent in the course of meeting its obligations under this Agreement. In the alternative, ETP may terminate this Agreement for a defect in performance or related problem by serving written Notice at least 30 calendar days in advance, and giving Contractor at least that time period as an opportunity to cure the defect or problem, as determined in its sole discretion.
- 5.13 Indemnification: Contractor shall defend, indemnify and hold harmless ETP along with its Panel, officers, employees or agents from and against any and all claims, complaints, demands, actions, causes of action, liabilities, losses, damages, judgments, awards, fines, settlements, costs or expenses including reasonable attorney's fees arising under this Agreement (Claim). The provisions of this section shall apply to any Claim based on the action or omission of Contractor or its officers, employees, agents or vendors, whether joint or several. ETP shall provide Contractor reasonable assistance in the defense of any Claim. However, ETP reserves the right to defend against a Claim or settle a Claim on its own behalf. Contractor shall not defend or settle in the name of ETP without prior written consent by the signatory of this Agreement for ETP. The parties shall give each other prompt written Notice of any Claim.

- 5.14 **Governing Laws:** This Agreement shall be governed by the laws of the State of California. Contractor shall comply with all applicable federal, state and local laws.
- 5.15 **Forum State:** The parties agree that any legal action arising under this Agreement, including mediation or arbitration, shall take place in Sacramento, California.
- 5.16 **Survival:** The following provisions of this Agreement shall survive its termination: Relocation, ETP Name, Audits, Rosters, Indemnification, Governing Laws, Forum State, Successor Corporation, and Notices.
- 5.17 **Waiver:** No delay or failure by either party to exercise or enforce provision of this Agreement shall be considered a waiver thereof. In order to be valid, a waiver must be in writing. A single waiver shall not constitute a continuing or subsequent waiver.
- 5.18 **Other Funds:** Contractor shall immediately serve ETP with Notice of any other government funding that is or may be applied to the cost of training under this Agreement. Cost reimbursement by ETP under this Agreement cannot displace, but must supplement, any other government funding. ETP reserves the right to reduce payments or demand the return of overpayments that result from said displacement.
- 5.19 **Assignment:** Contractor shall not assign any rights in, nor delegate any obligations under this Agreement or any portion hereof, without prior written consent by ETP.
- 5.20 **Successor Corporation:** This Agreement shall be binding on and inure to the benefit of the surviving corporation or other business entity in the event of Contractor's merger. (Corporations Code Section 1107.) This Agreement shall be binding on and inure to the benefit of the surviving person or entity in the event a controlling interest in its assets or operations is purchased, acquired or transferred, in which case ETP may require the survivor to enter a written Assumption of Liability.
- 5.21 **Entire Agreement:** This is the entire Agreement between the parties and it supersedes any prior or contemporaneous communication or understanding between them (written or oral).
- 5.22 **Modifications:** Certain terms and conditions of this Agreement may be modified at the request of Contractor with the written approval of ETP so long as there is no increase in the approved amount of funding, and no change in the scope or intent of training.

Modifications are restricted to the following:

- a) Add or delete a Job Number except for Apprentices;
- b) Expand or reduce the Estimated Number of Trainees in a Job Number;
- c) Change the trainee Occupations in a Job Number except for Apprentices;
- d) Redistribute the Estimated Number of Trainees funding between Job Numbers;
- e) Add to or delete training courses identified in the Exhibit B, Menu Curriculum except for OSHA 10 and OSHA 30;
- f) Change or extend the term dates;
- g) Revise range of hours so long as there is no change to the per-trainee cap on hours;

- h) Add health benefits to wages or change the amount of health benefits to be included in wages;
- i) Correct a material discrepancy between the text of this Agreement and Exhibit A, Chart 1. (See Party Intent in Section 5)

If ETP approves a Modification pursuant to (a) through (i) above, it will prepare a written Modification indicating the effective date, and transmit a copy of same to Contractor. Modifications cannot be made after termination of this Agreement.

5.23 Amendment: With the exception of Modifications as provided for above, this Agreement may not be amended except in a writing that is signed by both parties. An Amendment or Modification can only be made based on the mutual agreement of the parties. Amendments cannot be made after termination of this Agreement.

5.24 Notices: All Notices in connection with this Agreement must be in writing, and shall be effective upon receipt. Notice of termination or material breach and final notice of overpayment must be delivered by certified U.S. Mail with return receipt requested, or by a commercial courier with receipt. Otherwise, Notices may be delivered by U.S. Mail, commercial courier, FAX or email. All Notices to ETP must be addressed to the manager of a regional office or the Sacramento headquarters office, as appropriate to the subject matter.

All Notices to Contractor must be addressed to the authorized representative identified below. This same representative is designated as the contact person for general inquiries by ETP.

The parties agree to keep each other informed as to any change in the contact information for their representatives.

Name and job title: Robert Grajeda, Director of Customized Training Solutions

Email address: Robert.grajeda@rccd.edu

Mailing address with zip code: 152 E. Sixth St., Corona, CA 92879

Phone number: (951) 751-6457

Fax number: (951) 898-7946

Contractor and ETP agree to the terms and conditions in this Agreement by signature of their authorized representatives set forth below:

Contractor

ETP

Signature/Date

Signature/Date

Printed Name/Title

Jill McAloon, Acting Executive Director

Printed Name/Title

Exhibit A: Chart 1

Training Data						Payment Schedule					
1 Job	2 Occupations	3 Type of Training	4 Estimated No. of Trainees ¹	5 Cls/Lab Hours	6 GBT Hour	7 Average Cost Per Trainee	8 Pay 1 Enroll	9 Pay 2 Compl	10 Pay 3 Hired	11 Pay 4 Post Retention	12 Post Retention ²
1	Shipping Clerk, Operator, Engineer, Production Worker, Shop Helper, Maintenance Worker, Shop Lead, Technician, Administration Staff, Supervisor, Manager	MBC Priority Industries Retrainee	364			\$770	\$192.50	VAR	N/A	VAR	\$14.90
687	<p><i>Menu Curriculum - Trainees will receive one or more of the following:</i></p> <ul style="list-style-type: none"> <i>Business Skills</i> <i>Continuous Improvement</i> <i>Computer Skills</i> <i>Manufacturing Skills</i> <i>OSHA 10</i> <i>OSHA 30</i> 										
<i>Job Max Total Amount: \$ 280,280.00</i>			<i>Range of Hours: Min = 8 Max = 200 Weighted Avg = 40</i>								

ETP100CH (11/07)

¹ The number of trainees may exceed this figure, provided they receive at least the minimum number of training hours and there are sufficient funds available in the Job Number.
² Post-Retention Wages may vary by county. See Section on Performance Standards, in this Agreement.

Exhibit A: Chart 1

Training Data				Payment Schedule							
1 Job	2 Occupations	3 Type of Training	4 Estimated No. of Trainees ¹	5 Cls/Lab Hours	6 CBT Hour	7 Average Cost Per Trainee	8 Pay 1 Enroll	9 Pay 2 Compl	10 Pay 3 Hired	11 Pay 4 Post Retention	12 Post Retention ²
2	Shipping Clerk, Operator, Engineer, Production Worker, Shop Helper, Maintenance Worker, Shop Lead, Technician, Administration Staff, Supervisor, Manager	MBC Priority Industries Retrainee SB <100	85			\$1,112	\$278.00	VAR	N/A	VAR	\$14.90

687
Menu Curriculum - Trainees will receive one or more of the following:
 Business Skills
 Continuous Improvement
 Computer Skills
 Manufacturing Skills
 OSHA 10
 OSHA 30

Job Max Total Amount: \$ 94,520.00

Range of Hours: Min = 8 Max = 60 Weighted Avg = 40

Contract Totals

Program Cost	(-)	\$350,480
Substantial Contribution	(-)	\$0
Multiple-Empl. Support	(+)	\$24,320
TOTAL ETP Funding	(=)	\$374,800
TOTAL Estimated No. of Trainees		449

ETP100CH (11/07)

¹ The number of trainees may exceed this figure, provided they receive at least the minimum number of training hours and there are sufficient funds available in the Job Number.
² Post-Retention Wages may vary by county. See Section on Performance Standards, in this Agreement.

Exhibit A: Chart 1

Turnover Rate	Manager/Supervisor %	Health Benefits Inc. In Wage?
20%	20%	Yes

Location of Training: Training will be provided at the Contractor's or participating employer's training site(s) in California.

Ratios: The trainer-to-trainee ratio for class/lab training shall not exceed 1:20 for retrainees.

Health Benefits: Health benefits will vary by participating employer and may be used to meet the post-retention wage as follows: \$14.90 per hour for Riverside, San Bernardino, and Imperial Counties; \$15.60 per hour for San Diego County; \$15.98 per hour for Orange County; and \$16.04 per hour for Los Angeles County.

Exhibit B: Menu Curriculum**Class/Lab Hours**

8 – 200 (Job Number 1)

8 – 60 (Job Number 2)

Trainees may receive any of the following:

BUSINESS SKILLS

- ✦ Business Communication and Writing Skills
- ✦ Customer Service
- ✦ Communication Skills
- ✦ Leadership Skills
 - Finance for Non-Finance People
 - Goal Setting
 - Managing Change
 - Performance Management Skills
 - Problem Solving
 - Project Coordination
 - Team Building
 - Time and Priority Management
- ✦ Project Management
- ✦ Sales Skills

CONTINUOUS IMPROVEMENT

- ✦ American Production & Inventory Control Society Certification Training (APICS)
- ✦ Design of Experiments
- ✦ International Trade
- ✦ ISO Auditor Training
- ✦ Lean Enterprise
 - Lean Manufacturing
 - Lean Office
 - Kaizen 7S
 - Process Improvement
 - Process Mapping
 - Problem Solving
 - Root Cause Analysis
 - Set-Up Time Reduction
- ✦ Process Management
- ✦ Quality Engineering
- ✦ Six Sigma
- ✦ Statistical Process Control Team Building

COMPUTER SKILLS

- ✦ CAD Cam Engineering Software Training
- ✦ E-Commerce
- ✦ Enterprise and Manufacturing Management Systems
- ✦ Microsoft Office Suite (Beginning – Job 2 only; Intermediate & Advanced – Jobs 1 and 2)
 - Word
 - Excel
 - Access
 - Power Point
 -

- # QuickBooks and Accounting Software
- # Solidworks, Computer Design Software

MANUFACTURING SKILLS

- # Advance Measurement Tools and Techniques
- # Aircraft Structures and Assembly
- # Beverage Equipment Service
- # Blueprint Reading
- # Drive Systems Maintenance
- # Electrical Fundamentals
- # Electrical Troubleshooting
- # Geometric Dimension and Tolerances
- # Inventory Management
- # Numerical Control Functions
- # Programmable Logic Controllers
- # Welding/Soldering

OSHA 10/30 (OSHA Certified Instructor)

- # OSHA 10 (requires completion of 10 hours)
- # OSHA 30 (requires completion of 30 hours)

Note: Reimbursement is capped at 200 total training hours per trainee in Job Number 1, and 60 total training hours per trainee in Job Number 2, regardless of the method of delivery.

Exhibit C: Subcontracts

1. The Employment Training Panel (ETP) is not a party to this Agreement. ETP is not obligated in any manner for any liability that may arise out of this Agreement. No third party relationship is intended or created with ETP under this Agreement.
2. Consultant agrees that ETP has the right, during normal business hours, to examine or audit any and all records, books, papers and documents related to the delivery of services, including all accounting source payroll documents, under this Agreement to the extent ETP deems necessary.
3. Consultant agrees that ETP has the right, during normal business hours, to freely observe and monitor the delivery of services under this Agreement with or without the Consultant's presence. In particular, Consultant agrees that ETP has the right to interview trainees, trainers and training personnel.
4. Consultant agrees to maintain all records and other writings that pertain to the delivery of services under this Agreement for a period of no less than 4 years from termination or 3 years from Fiscal Closeout, whichever is later. This does not relieve Contractor of its responsibility under the ETP Agreement.
5. This Agreement shall be governed by the laws of the State of California. If ETP is named as a party in litigation, arbitration or other proceedings in connection with this Agreement, the exclusive venue and place of jurisdiction will be the County of Sacramento in the State of California.
6. In the event of any conflict or inconsistency between the terms of this Agreement and the ETP Agreement, the latter shall govern and prevail.
7. In no event shall the administrative fees paid under this Agreement with ETP funds exceed 13% of payment earned for Retraining. As used herein, "payment earned" means the amount of reimbursement the Contractor is entitled to retain based on ETP Fiscal Closeout. [Section 4400(r).]

Note: These provisions must be incorporated into any Agreement (subcontract) between Contractor and a consultant for administration of the ETP-funded training project. These provisions need not be used verbatim, but any variation must be approved by the ETP Legal Office. Contractor means the party that holds the contract and Consultant means the party that is responsible for administrative services.

Exhibit D: Definitions

The parties agree that the following definitions shall govern performance under this Agreement. These terms are used in this Agreement, or may be referred to in the course of program administration by ETP.

Some definitions include references to regulations in Title 22 of the California Code of Regulations or to the Unemployment Insurance (UI) Code, as shown in brackets. The regulations and UI Code are available for review at the ETP website (www.etp.ca.gov).

Actual Cost-per-Trainee: The amount of reimbursement payable on a per-trainee basis at Progress Payment 2 (P2) and the Final Payment (F), based on the actual number of training hours completed.

Approved Amount: The maximum amount of funding approved by the Panel. This amount is distinct from Payment Earned.

Average Cost-per-Trainee: The average cost of training for each trainee enrolled in a given Job Number based on the planned hours of training and the fixed fee rate. This cost is used to calculate the first Progress Payment (P1) at the time of enrollment.

Classroom Training: Formal instruction in a classroom setting that is removed from the trainee's usual work environment, and provided on a regular basis under the constant and direct guidance of a trainer. [Section 4400(y)(1).]

CNA to LVN: Training designed to upgrade the skills of a Certified Nurse Assistant or similar caregiver under a Licensed Vocational Nurse program, leading to LVN licensure. [UI Code Section 10214.9.]

Computer-Based Training (CBT): Instruction provided through computer systems or software and delivered through an electronic medium such as the Internet, Intranet, LAN or CD-ROM. Trainees must participate from a suitable location in California. [Section 4400(ff).]

Curriculum: A list of approved training courses or modules under the Menu as shown in Exhibit B.

E-Learning: Instruction provided by a live trainer via a web-based system in real-time using interactive communication. This includes videoconference training. [Section 4400(y)(4).]

Eligible Employers: Employers are eligible for ETP funding if they are subject to payment of the Employment Training Tax. Employers that have elected an alternate method of financing liability for the payment of Unemployment Insurance benefits can only be eligible for the "incidental placement" of new hire trainees. There are other eligibility standards such as out-of-state competition, to be determined by the Panel on a case-by-case basis. [UI Code Section 10201(b).]

Enrollment: The process of registering a trainee with ETP as an eligible participant in ETP-funded training, once the first eight hours of training have been completed. Trainees are enrolled by Job Number. Once enrolled, they can participate in more than one approved course for that Job Number, on a sequential basis. [Section 4400(dd).]

Entrepreneurial Training: Training in business management and related skills for the owner of a business with 9 or fewer employees. [Section 4409.]

ETP Minimum Wage: The minimum hourly wage that must be paid to trainees at the end of the employment Retention period. [Section 4418.]

Final Payment: Final payment is the final 25% payment based on the number of training hours completed for each trainee. Final payments (F) may be authorized and paid for each trainee after completion of training and the required post-training retention period specified in the agreement. Each trainee must be employed full-time and must receive the minimum wage specified in the Agreement at the end of the employment retention period. Final Payments are reconciled with individual unearned progress payments and are not considered earned until the Fiscal Closeout of the Agreement.

Fiscal Closeout: The process by which ETP determines the actual amount of Payment Earned for all trainees, reconciling the Final Payment with the first two Progress Payments. ETP will give Contractor written Notice of any overpayment that results from Fiscal Closeout within a reasonable time after the term of this Agreement.

Frontline Worker: These are employees who directly produce goods or deliver services. In general they are eligible for overtime compensation, regardless of job title. Managers and Supervisors as defined below are not Frontline Workers. [Section 4400(ee).]

Full-time: Employment of at least 35 hours a week, with exceptions for special programs. [Section 4400(h).]

Funding Limitations: These are industries and occupations identified by the Panel as its lowest priority for funding, and thereby precluded from participation in an ETP funded program, as identified by the Panel on the ETP website Funding Limitations, as of the effective date of this Agreement.

High Unemployment Area: A county or other distinct region of California where the unemployment rate exceeds the state average rate by a given factor, based on data from the Labor Market Information Division (LMID) of the Employment Development Department. The trainees in a High Unemployment Area (HUA) may qualify for a lower minimum wage, a modified Retention period, and/or the waiver of other requirements on a case-by-case basis. [Section 4429.]

Incidental Placement: New Hire trainees may be placed with public, non-profit or other employers who are not subject to payment into the Employment Training Fund on an "incidental" basis not to exceed 20% of the total trainee population under a Multiple Employer Contract, as determined by the Panel case-by-case. New Hire trainees may also be placed with Temporary Staffing agencies, not to exceed 20% of total New Hire population. [UI Code Section 10201(b) and Section 4427.]

In-Kind Contributions: The cost incurred by an employer or participating employer under an ETP-funded project. These costs may be monetary, such as wages paid to trainees during the hours of training. Or, they may be non-monetary, such as the rental value of a facility or room that is made available for instructional purposes. [Sections 4400(l) and 4401.1.]

Job Number: The designation used to differentiate between categories of trainees, and types of training. By way of example, distinguishing factors include the minimum hours of training, the approved type of training, and the minimum post-retention wages.

Literacy Training: Basic, job-related skills including math, reading, and language skills necessary for the trainee's job performance and employment retention in a job with definite career potential and long-term security. [Section 4400(n).]

Managers and Supervisors: These are employees who primarily perform exempt job duties within the meaning of the federal Fair Labor Standards Act and state Labor Code Section 515, where “primarily” means more than one-half of the work time. In performing these duties, Managers and Supervisors must also: exercise discretion and independent judgment; influence policy; supervise at least two employees with the right to hire and fire; and earn no less than two times the state minimum wage.

Mandatory Training: Training is mandatory when the employer leads trainees to believe their continued employment would be adversely affected by not attending; the subject matter is directly related to the job duties; and the trainee does not produce goods or deliver services during training. Trainees must be paid their usual wages during mandatory training. This training is usually conducted during regular working hours. [See *Division of Labor Standards Enforcement Manual* at Section 46.6.5, at www.dir.ca.gov.]

Multiple Barriers (MB): Two or more barriers to full participation in the workforce. The barriers may include mental or physical disabilities, illiteracy, limited English proficiency, limited math skills or some similar impediment.

New Hire: Training in new vocational skills for persons who are unemployed at the start of training. The vocational skills may include job-related literacy training. [UI Code Section 20201(g); Section 4406.]

Out-of-State Competition: The Panel will not fund any retraining project, with the exception of Special Employment Training, unless it first determines that the trainee jobs are threatened by out-of-state competition. This determination is made on a case-by-case basis, using factors such as location of the corporate headquarters and revenue stream, except that a training project in manufacturing and certain other industry sectors classified under the North American Industrial Classification System, are deemed to meet this requirement. [Section 4416.]

Payment Earned: The amount of Reimbursement the Contractor is entitled to retain based on performance, and compliance with all other requirements set forth in this Agreement, as reconciled at the time of Fiscal Closeout. [Section 4400(r).]

Post-Retention Wage: The minimum hourly wage that must be paid to trainees at the end of the employment Retention period. [Section 4418.]

Preceptor Training: In “preceptor training” the trainee observes hands-on skills as performed by a licensed LVN, RN or other practitioner (i.e., preceptor). The trainer to trainee ratio is generally 1:1. During the second phase, the trainee performs the skills under the preceptor’s close supervision.

Priority Industry: Industry sectors that are “targeted” for training funds. Manufacturing, aerospace, biotechnology, high technology and agriculture are typical Priority Industries. They are identified in the Panel’s annual Strategic Plan. [UI Code Sections 10200(b) and 10205(d).]

Productive Lab Training: A type of practical Retraining whereby the instructor oversees an employee’s use of special equipment or application of particular skills, in the actual work environment, resulting in the production of goods or delivery of services for profit. A Productive Lab Training Plan must be approved in advance by ETP. Productive Lab is more suitable to production than service delivery, and would only be approved for New Hire training on a case-by-case basis.

Program Costs: This means training costs and administrative costs, before the addition of Support Costs. The Support Costs are calculated as a percentage of training costs only.

Progress Payments: Progress payments are unearned cash flow payments authorized and paid at selected training and contract performance benchmarks. Progress payments may be paid after a trainee is enrolled and has completed 8 hours of training (P1), after a trainee has completed training (P2) and when a trainee is placed in qualifying employment with an eligible employer (P3) [New Hire participants only]. Progress payments may not exceed 75% of the cost per trainee based on the hours of training documented at completion of training. Progress payments are not considered earned until the completion of all contract performance requirements and reconciliation of payments at the Fiscal Closeout of the Agreement.

Reimbursement Rate: The flat rate per hour payable for different methods and types of training. In general, the rate differs between Class/Lab, Advanced Technology and Computer-Based Training, although special rates also apply to Priority Industry and Small Business training. There is a further distinction between rates for New Hire and Retraining. Rates include the cost of training and administration of the ETP-funded project. Rates are consolidated in a Job Number to determine the average cost per-trainee, and for other purposes related to payment disbursement. With a Multiple Employer Contract, the consolidated rate also includes Support Costs as applicable. [UI Code Section 10206(a) and Section 4411 (g).]

Retention: The period of full-time employment required for a trainee or group of trainees after the end of training. Typically, Retention is for 90 consecutive days, although this period may be modified on a case-by-case basis. [Sections 4400(v), 4429.]

Retraining: Job-related vocational training provided to existing employees.

Roster: The hard-copy record that must be signed by each trainee and instructor to demonstrate attendance. For CBT, the supervisor must also sign a hard-copy roster. ETP must approve the format of all Rosters.

Seasonal Industry: This industry must hire at least 50% of its workers on a cyclical basis, as in agricultural crop production. To be eligible for retraining reimbursement by ETP, employers and participating employers in this industry must have retained at least 50% of the same seasonal employees for at least one season. [UI Code Section 10214.5(d).]

Simulated Lab Training: A type of practical training whereby the instructor oversees the use of special equipment or application of particular skills in a simulated work environment. This type of training does not require a special training plan, as compared to Productive Lab Training.

Small Business: For purposes of the Small Business Reimbursement Rate and other special considerations, a small business means 100 or fewer full-time employees in California, but no more than 250 worldwide. The business must be domiciled in California, and independently owned and operated. [Section 4400(w).]

Special Employment Training: Certain types of training designed to satisfy the Panel's funding priorities are funded as Special Employment Training (SET) projects. There is no out-of-state competition requirement for SET. There are different wage requirements for the trainees who are eligible to participate in SET. There may be modifications to Retention,

and/or waivers of other requirements for eligible trainees, on a case-by-case basis. [Section 4409.]

Statutory Interest: Interest assessed on overpayments. An adjusted annual rate charged from the first day of the month after Contractor received the overpayment from ETP. [Section 4447.]

Support Costs: Costs associated with recruiting participants and participating employers for training under a Multiple Employer Contact. These costs may also include assessment of eligibility, job search and placement. In general, these costs may not exceed 8% of the training costs. [Section 4411.]

Trainee Eligibility: In general, trainees are only eligible to participate in ETP-funded training if they are unemployed (New-Hire training), or employed by an Eligible Employer with wages reported in California (Retraining). There may be other eligibility standards, such as "multiple barriers" for special funding, to be determined by the Panel on a case-by-case basis. [UI Code Section 10201(c).]

Turnover Rate: Average annual turnover for full-time employees in the prior calendar year, used to measure job security. Not all separations from employment are included in calculating turnover (i.e., retirements are not included). [Section 4417.]

Variable Reimbursement: Flexible reimbursement based on a minimum and maximum number of training hours, per-trainee. Trainees may complete any number of hours within the range set forth under the Menu for a given Job Number. Trainees may be trained in one or all courses under the Menu, within the constraints of funding.

Videoconference Training: Classroom instruction provided by a live trainer that is broadcast to two or more locations in real time and interactive with interactive communication between each location through video, data, and audio. The standard trainer-to-trainee ratio (1:20) applies to each location. This training is paid at the class/lab rate as a form of E-Learning.

Voluntary Training: When training is voluntary on the part of employees, they are not required to be paid their usual wages during the hours of training. See definition of "mandatory training" above.

Agenda Item (VI-B-7)

Meeting	9/16/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve the out-of-state travel

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Michael Burke, Ph.D., Chancellor
Michelle Haeckel, Administrative Assistant, Office of the Chancellor

Attachments:

[Out of State Travel_091614](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: September 16, 2014

It is recommended that out-of-state travel be granted to:

Current:

Moreno Valley College:

- 1) Ms. Anna Marie Amezquita, associate professor, English, to travel to Houston, Texas, October 8-10, 2014, to attend the Puente Texas Regional Training as a Presenter. There is no cost to the District.
- 2) Dr. Rosslynn Byous, program director, physician assistant program, to travel to Philadelphia, Pennsylvania, October 15-19, 2014, to attend the Physician Assistant Education Association Annual Conference. Estimated cost: \$3,093.23. Funding source: Song Brown #13-4212 grant funds.
- 3) Dr. Joanna Werner-Fraczek, associate professor, science & kinesiology, to travel to Washington, D.C., September 28-30, 2014, to attend the Community College Undergraduate Research Institute National Student Poster Session. There is no cost to the District.

Norco College:

- 4) Dr. Kevin Fleming, dean, career technical education, to travel to Dayton, Ohio, October 15-19, 2014, to attend the Sinclair Community College site visit. Estimated cost: \$848.09. Funding source: the general fund.
- 5) Dr. Kevin Fleming, dean, career technical education, to travel to Washington, D.C., October 19-24, 2014, to attend the 2014 Advanced Technological Education - Principal Investigator Conference. Estimated cost: \$1,924.20. Funding source: National Science Foundation Supply Chain grant.
- 6) Ms. Maria Gonzalez, director, student financial services, to travel to Atlanta, GA, December 1-5, 2014, to attend the Federal Student Aid Conference. Estimated cost: \$1,603.12. Funding source: State of California Board Financial Assistance Program.
- 7) Ms. Colleen Molko, executive director, career technical education, to travel to Washington, D.C., October 21-28, 2014, to attend the 2014 Advanced Technological Education - Principal Investigator Conference. Estimated cost: \$1,847.98. Funding source: National Science Foundation Supply Chain grant fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: September 16, 2014

- 8) Ms. Elena Santa Cruz. Grants administration specialist, career technical education, to travel to Washington, D.C., October 21-28, 2014, to attend the 2014 Advanced Technological Education - Principal Investigator Conference. Estimated cost: \$1,512.68. Funding source: National Science Foundation Supply Chain grant fund.

Riverside City College:

- 9) Dr. Michael Haley, assistant dean, international center, to travel to Miami Beach. Florida, December 3-10, 2014, to attend the American International Recruitment Council/ICEF America/Agents. Estimated cost: \$4,175.00. Funding source: the general fund/international.
- 10) Dr. Wendy McEwen, dean, institutional effectiveness, to travel to Louisville, Kentucky, November 3-6, 2014, to attend the National Symposium on Student Retention. Estimated cost: \$1,836.36. Funding source: the general fund.
- 11) Dr. Ward Schinke, associate professor, political science, to travel to Rome, Italy, November 21-30, 2014, to accompany students attending the National Model United Nations Conference. Estimated cost:\$25,113.64. Funding sources: \$24,113.64 from the general fund and \$1,000 from the Model United Nations trust.
- 12) Dr. Rhonda Taube, associate professor, art, to travel to Bratislava, Slovakia, November 15-25, 2014, to attend the 19th Annual European Maya Conference. There is no cost to the District.

Riverside Community College District:

- 13) President Virginia Blumenthal, Board of Trustees, to travel to Chicago, Illinois, October 22-24, 2014, to attend the ACCT 2014 Leadership Congress as a panelist for the "Making a College-Public Agency Partnership Work to the Greater Benefit of the Community." Estimated cost: \$2,738.00. Funding source: the general fund.
- 14) Mr. Chad Bommer, procurement specialist, procurement assistance center, to travel to, Washington DC, November 8-13, 2014, to attend the Association of Procurement Technical Assistance Fall 2014 Training Conference. Estimated cost: \$3,223.49. Funding source: Procurement Assistance Center grant funds.
- 15) Dr. Irving Hendrick, special assistant to the chancellor, chancellor's office, to travel to Chicago, Illinois, October 22-24, 2014, to attend the ACCT 2014 Leadership Congress as a panelist for the "Making a College-Public Agency Partnership Work to the Greater Benefit of the Community." Estimated cost: \$2,683.00. Funding source: the general fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: September 16, 2014

- 16) Chancellor Michael L. Burke to travel to Chicago, Illinois, October 22-26, 2014, to attend the ACCT 2014 Leadership Congress. Estimated cost: \$2,615.34. Funding source: the general fund.
- 17) Ms. Mary Figueroa, Board Member, to travel to Chicago, Illinois, October 16-25, 2014, to attend the ACCT 2014 Leadership Congress as a panelist for the "Making a College-Public Agency Partnership Work to the Greater Benefit of the Community", Ben Clark Training Center Presentation, and Public Policy Committee meeting. Estimated cost: \$3,570.00. Funding source: the general fund.

Agenda Item (VI-B-8-a)

Meeting	9/16/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Notices of Completion
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees 1) accept the projects listed on the attachment as complete, and 2) approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Background Narrative:

Facilities Planning & Development staff reports that the projects listed on the attachment are now complete.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Chris Carlson, Chief of Staff & Facilities Development
Calvin Belcher, Project Manager
Dale Adams, Project Manager
Scott Zwart, Assistant Director, Facilities, Maintenance and Operations
Majd Askar, Purchasing Manager

Attachments:

[09162014_Notices of Completion](#)

COMPLETED PROJECTS

September 16, 2014

Project

2014 Summer Parking Lot/Road Repair (RCC)
Audio/Visual Re-Wiring Quad Building (RCC)
Wheelock Gymnasium Storm Drain Improvement Plan (RCC)
District Wide Utility Infrastructure 12KV –Electrical (RCC)
District Wide Utility Infrastructure 12KV –Concrete (RCC)
STEM Modulares –Phase II A –Exterior Project (NC)
STEM Modulares –Phase II B –Interior Project (NC)

Contractor

Ben's Asphalt, Inc.
Spinitar
Hemet MFG Co., dba Genesis Construction
RIS Electrical Contractors, Inc.
JBH Structural Concrete, Inc.
Torga Electric
Hinkley and Associates, Inc.

RECORDING REQUESTED BY
Riverside Community College District
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
Business and Financial Services
Street Address **1533 Spruce Street**
City & State **Riverside, CA 92507**

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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 1533 Spruce Street, Riverside, CA 92507
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 09/16/2014. The work done was:
2014 Summer Parking Lot/Road Repair at Riverside City College
- The name of the contractor, if any, for such work of improvement was Ben's Asphalt, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 09/16/2014

Riverside Community College District
President, Board of Trustees

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY
Riverside Community College District
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
Business and Financial Services
Street Address **1533 Spruce Street**
City & State **Riverside, CA 92507**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 1533 Spruce Street, Riverside, CA 92507
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 09/16/2014. The work done was:
Audio/Visual Re-Wiring Quad Building at Riverside City College
- The name of the contractor, if any, for such work of improvement was Spinitar
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 09/16/2014

Riverside Community College District
President, Board of Trustees

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

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- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 09/16/2014. The work done was:
Wheelock Gymnasium Storm Drain Improvement Plan at Riverside City College
- The name of the contractor, if any, for such work of improvement was Hemet MFG Co., dba Genesis Construction
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 09/16/2014

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President, Board of Trustees

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NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 09/16/2014. The work done was:
District Wide Utility Infrastructure 12KV -Electrical at Riverside City College DSA #04-112652
- The name of the contractor, if any, for such work of improvement was RIS Electrical Contractors, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 09/16/2014

Riverside Community College District
President, Board of Trustees

Signature of owner or corporate officer of owner
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- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 09/16/2014. The work done was:
District Wide Utility Infrastructure 12KV -Concrete at Riverside City College DSA #04-112652
- The name of the contractor, if any, for such work of improvement was JBH Structural Concrete, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

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President, Board of Trustees

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- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 09/16/2014. The work done was:
STEM Modularity -Phase II A -Exterior Project at Norco College
- The name of the contractor, if any, for such work of improvement was Torga Electric
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Norco, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 2001 Third Street, Norco, CA 92860
(If no street address has been officially assigned, insert "none")

Dated: 09/16/2014

Riverside Community College District
President, Board of Trustees

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NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 09/16/2014. The work done was:
STEM Modulars -Phase II B -Interior Project at Norco College
- The name of the contractor, if any, for such work of improvement was Hinkley and Associates, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Norco, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 2001 Third Street, Norco, CA 92860
(If no street address has been officially assigned, insert "none")

Dated: 09/16/2014

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President, Board of Trustees

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Agenda Item (VII-A)

Meeting 9/16/2014 - Regular
Agenda Item Consent Agenda Information (VII-A)
Subject CCFS-311Q – Quarterly Financial Status Report for the 4th Quarter Ended June 30, 2014
College/District District
Information Only

Background Narrative:

See the attached CCFS-311Q – Quarterly Financial Status Report for the 4th Quarter ended June 30, 2014.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[09162014_CCFS-311Q \(4th Quarter\)](#)

CCFS-311Q – Quarterly Financial Status Report Background Narrative June 30, 2014

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report each fiscal quarter for submission to the Chancellor's Office. The CCFS-311Q compares actual information for the prior three fiscal years to projected information for the current fiscal year. The Revenue, Expenditure and Fund Balance are the Unrestricted Funds of the General Fund. However the Cash Balance reflects both Unrestricted and Restricted Funds.

The General Fund consists of the following:

Fund 11 – Unrestricted

Resource 1000 – General Unrestricted

Resource 1080 – Community Education

Resource 1090 – Performance Riverside

Resource 1110 – Bookstore (Contractor Operated)

Resource 1170 – Customized Solutions

Fund 12 – Restricted

Resource 1050 – Parking

Resource 1070 – Student Health

Resource 1120 – Center for Social Justice and Civil Liberties

Resource 1180 – Redevelopment Pass-Through

Resource 1190 – Grants and Categorical Programs

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2013-2014

Quarter Ended: (Q4) Jun 30, 2014

District: (960) RIVERSIDE

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Aaron S. Brown

CBO Phone: 951-222-8789

CBO Signature: 

Date Signed: 8-14-14

Chief Executive Officer Name: Michael L. Burke, Ph.D.

CEO Signature: _____

Date Signed: _____

Electronic Cert Date: 08/14/2014

District Contact Person

Name: Bill J. Bogle, Jr.

Title: Controller

Telephone: 951-222-8041

Fax: 951-222-8021

E-Mail: Bill.Bogle@rccd.edu



California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 cataliq@ccccc.edu or Tracy Britten (916)323-6899 tbritten@ccccc.edu

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q

[VIEW QUARTERLY DATA](#)

CHANGE THE PERIOD ▾

Fiscal Year: 2013-2014

Quarter Ended: (Q4) Jun 30, 2014

District: (960) RIVERSIDE

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2010-11	Actual 2011-12	Actual 2012-13	Projected 2013-2014
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	143,808,312	130,719,885	136,633,788	142,471,581
A.2	Other Financing Sources (Object 8900)	1,410,028	-176,023	272,935	-1,360,199
A.3	Total Unrestricted Revenue (A.1 + A.2)	145,218,340	130,543,862	136,906,723	141,111,382
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	142,578,585	135,251,667	130,689,682	137,015,537
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	632,790	1,251,129	1,941,414	3,288,493
B.3	Total Unrestricted Expenditures (B.1 + B.2)	143,211,375	136,502,796	132,631,096	140,304,030
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	2,006,965	-5,958,934	4,275,627	807,352
D.	Fund Balance, Beginning	10,468,684	12,450,649	6,616,950	10,926,705
D.1	Prior Year Adjustments + (-)	-25,000	125,235	34,130	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	10,443,684	12,575,884	6,651,080	10,926,705
E.	Fund Balance, Ending (C. + D.2)	12,450,649	6,616,950	10,926,707	11,734,057
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	8.7%	4.8%	8.2%	8.4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	29,437	25,858	25,119	26,400
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year			
		2010-11	2011-12	2012-13	2013-2014

b. BENEFITS:	Year 3:								
	Year 1:								
	Year 2:								
	Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

Due to the State's continuing Budget Strategy of deferring apportionment, the District was forced to seek a cash flow alternative in the form of a Tax and Revenue Anticipation Note (TRAN).

VII. Does the district have significant fiscal problems that must be addressed?

**This year?
 Next year?**

**YES
 YES**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

FY 2013-2014

An improving economy and the passage of Proposition 30 halted the revenue reductions experienced in prior years and resulted in marginal revenue restoration, albeit not yet to prior year levels.

The State continues to defer apportionment funding albeit at lower amounts than in prior fiscal years. The District was forced again to implement internal borrowing contingencies, and authorized Tax and Revenue Anticipation Note (TRAN) to mitigate the potential impact of cash deficits as a result of the apportionment deferrals.

FY 2014-2015

The State's adopted budget provides for a small COLA, Access and elimination of 86% of the apportionment deferrals. However, these modest increases and deferral reductions will not be sufficient to fully mitigate the impact of prior years' reductions the District is still dealing with.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL FUND REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDED JUNE 30, 2014**

Cash Position - Unrestricted and Restricted

	YTD Activity
Beginning Cash, July 1, 2013	\$ 13,724,286
Net Change in Accounts Receivables	12,073,437
Net Change in Accounts Payables	(14,159,380)
Revenue and Other Financial Sources	173,624,650
Expenditures and Other Outgo	(171,718,114)
Ending Cash, June 30, 2014	\$ 13,544,880

Budget and Actual Activity - Unrestricted

	Adopted Budget	Revised Budget	YTD Activity
Revenues			
Federal	\$ 188,321	\$ 188,321	\$ 119,990
State	96,935,401	96,935,401	98,599,454
Local	44,649,980	45,341,570	43,752,137
Total Revenues	141,773,702	142,465,292	142,471,581
Other Financing Sources	(1,299,491)	(1,299,491)	(1,360,199)
Total Revenues	140,474,211	141,165,801	141,111,382
Expenditures			
Academic Salaries	\$ 62,646,485	\$ 63,426,103	\$ 64,451,211
Classified Salaries	28,687,252	28,976,824	27,833,125
Employee Benefits	31,448,678	30,334,191	29,356,491
Materials & Supplies	2,543,115	2,364,158	1,618,903
Services	15,900,350	16,145,835	13,032,305
Capital Outlay	1,011,689	1,647,398	723,502
Total Expenditures	142,237,569	142,894,509	137,015,537
Other Outgo - Objects	3,347,569	3,382,219	3,288,493
Total Expenditures and Other Outgo	145,585,138	146,276,728	140,304,030
Revenues Over (Under)			
Expenditures	\$ (5,110,927)	\$ (5,110,927)	\$ 807,352
Beginning Fund Balances	10,926,705	10,926,705	10,926,705
Ending Fund Balances	\$ 5,815,778	\$ 5,815,778	\$ 11,734,057
Contingency			
Unrestricted	\$ 4,915,778	\$ 4,915,778	\$ 10,834,057
Reserve	900,000	900,000	900,000
Total Contingency/Reserve	\$ 5,815,778	\$ 5,815,778	\$ 11,734,057

Agenda Item (VIII-A-1)

Meeting	9/16/2014 - Regular
Agenda Item	Committee - Governance (VIII-A-1)
Subject	Resolution No. 03-14/15 Support For Community Colleges to Offer Baccalaureate Degrees
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees Adopt Resolution No. 03-14/15, Support for Community Colleges to Offer Baccalaureate Degrees.

Background Narrative:

California community colleges provide a skilled, trained and educated workforce in several key career technical disciplines statewide. Capacity to offer baccalaureate degrees in key technical workforce industries that are critical to the advancement of the state of California is limited within both the CSU and UC systems. The more than 50-year-old California Master Plan for Education recognizes the three-level system of higher education, which limits community colleges to awarding associate degrees only. This limitation is impacting current skilled and educated workforce needs. Riverside Community College District Board of Trustees has carried position papers to Sacramento advocating for the opportunity to provide education at the bachelor level degrees in high demand career technical education programs at the community college level. The California Master Plan and its three-level system of higher education, which limits community colleges to awarding the associate's degree, makes California one of the few large community college states that does not allow its community colleges to offer "independent" baccalaureate degrees. The granting of baccalaureates at community colleges is a growing movement. Nationwide more than 50 community colleges operate baccalaureate programs in 21 states. Currently, state public institutions award slightly more than 110,000 bachelor's degrees each year and private institutions award 40,000. To meet projected demand by 2025, the state would need to immediately increase the number awarded by almost 60,000 per year about 40 percent above current levels. California has been falling behind other states in the percentage of residents holding bachelor's degrees. Given the growing crisis of producing bachelor level degrees in key career technical education sectors and the issue of capacity at the state's four-year institutions, it is imperative that California readjust the premise of the state's Master Plan for Education, and address the realities of educating and supplying a skilled education workforce as 22 other states have done successfully. Several efforts to address this issue over the past legislative sessions have proceeded unsuccessfully; however, this session Senate Bill 850 has proceeded and been enrolled for signature before the Governor. SB 850 is the results of a State Chancellor's Task Force on this issue, chaired by Chancellor Carroll of San Diego Community College District, and bill carried by Senator Block with Senator Roth as one of several co-authors. The Bill, as enrolled, provides for the offering of baccalaureate degrees by no more than 15 community college districts; and in accordance with several provisions and requirements. Adoption of Resolution Number 03-14/15 supports the offering of baccalaureate degrees by community colleges in support of workforce needs of California, and positions Riverside Community College District to be included in one of the 15 districts considered for the program.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[Res 03 14 15](#)
[SB 850](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION OF SUPPORT FOR CALIFORNIA COMMUNITY COLLEGES TO OFFER BACCALEAUREATE DEGREES

RESOLUTION NO. 03-14/15

WHEREAS, the State of California will have a shortfall of one million college graduates by the year 2025 if nothing is done to increase the current production of baccalaureate degree holders;* and

WHEREAS, 41 percent of jobs will require at least a bachelor's degree, but only 35 percent will have a college diploma;* and

WHEREAS, wages are higher and unemployment rates are much lower for California college graduates, and the gap is widening;* and

WHEREAS, the mission of Riverside Community College District through Moreno Valley College, Norco College and Riverside City College is to prepare students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways; and

WHEREAS, the vision of the District and colleges is to empower the communities we serve by educationally, economically and culturally helping students define and achieve success; and

WHEREAS, the college's Comprehensive Master Plans identify need to increase the rate at which students complete degrees, and acknowledges the rich tradition of excellence and innovation; and

WHEREAS, Riverside Community College District believes that community colleges are an invaluable economic engine driving the nation toward renewed and sustained economic prosperity in the state of California; and

WHEREAS, community colleges can help fill the gaps in California's higher education system by granting bachelor's degrees in a limited number of specific areas in order to meet a growing demand for a skilled workforce; and

WHEREAS, these baccalaureate programs will be limited and will not detract from the community colleges' mission to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement, nor will the programs unnecessarily duplicate similar programs offered by nearby four-year institutions; and

WHEREAS, Senate Bill 850 has been enrolled and before the Governor of the State of California for signature, would permit no more than 15 community college districts to offer baccalaureate degrees in high demand skilled workforce areas impacted in the public higher education systems of California State University and University of California and Riverside Community College District has programs that would benefit

the workforce needs of the region by advancing degrees offered to the baccalaureate level;

NOW THEREFORE BE IT RESOLVED, that the Riverside Community College District Board of Trustees supports legislation that authorizes and funds community colleges voluntarily to offer baccalaureate degrees that address critical workforce needs, meet the needs of underrepresented students, and avoid unnecessary duplication of degree programs in a region; and

BE IT FURTHER RESOLVED that Riverside Community College District Board of Trustees encourages State Chancellor Brice Harris and the Board of Governors of the California Community Colleges to proceed with an ongoing dialogue with the California State University and the University of California on this opportunity while also establishing collaboratively the criteria and processes for individual colleges to offer baccalaureate degrees.

PASSED AND ADOPTED this 16th day of September 2014, at the regular meeting of the Riverside Community College District Board of Trustees.

President of the Board of Trustees
Riverside Community College District

*Source: Johnson, H. (2009). *Educating California, choices for the future*. Public Policy Institute of California.

Senate Bill No. 850

Passed the Senate August 21, 2014

Secretary of the Senate

Passed the Assembly August 20, 2014

Chief Clerk of the Assembly

This bill was received by the Governor this _____ day
of _____, 2014, at _____ o'clock ____M.

Private Secretary of the Governor

CHAPTER _____

An act to add and repeal Article 3 (commencing with Section 78040) of Chapter 1 of Part 48 of Division 7 of Title 3 of the Education Code, relating to public postsecondary education.

LEGISLATIVE COUNSEL'S DIGEST

SB 850, Block. Public postsecondary education: community college districts: baccalaureate degree pilot program.

Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. Existing law requires the board of governors to appoint a chief executive officer, to be known as the Chancellor of the California Community Colleges. Existing law establishes community college districts, administered by governing boards, throughout the state, and authorizes these districts to provide instruction to students at the community college campuses maintained by the districts.

Existing law requires community colleges to offer instruction through, but not beyond, the 2nd year of college and authorizes community colleges to grant associate degrees in arts and science.

This bill would, commencing January 1, 2015, authorize the board of governors, in consultation with the California State University and the University of California, to establish a statewide baccalaureate degree pilot program at not more than 15 community college districts, with one baccalaureate degree program each, to be determined by the chancellor and approved by the board of governors. The bill would prohibit each participating district from offering more than one baccalaureate degree program within the district, as specified. The bill would require a district baccalaureate degree pilot program to commence by the beginning of the 2017–18 academic year, and would require a student participating in a baccalaureate degree pilot program to complete his or her degree by the end of the 2022–23 academic year. The bill would require participating community college districts to meet specified requirements, including, but not limited to, offering baccalaureate degree programs and program curricula not offered by the

California State University or the University of California, and in subject areas with unmet workforce needs, as specified.

This bill would also require the governing board of a participating community college district to submit certain items for review by the chancellor and approval by the board of governors, including, among other things, the administrative plan for the baccalaureate degree pilot program and documentation of consultation with the California State University and the University of California. The bill would provide that the Legislative Analyst's Office shall conduct both a statewide interim evaluation and a statewide final evaluation of the statewide baccalaureate degree pilot program implemented under this article, as specified, and report to the Legislature and Governor, in writing, the results of the interim evaluation on or before July 1, 2018, and the results of the final evaluation on or before July 1, 2022. The bill would provide that on or before March 31, 2015, the board of governors shall develop, and adopt by regulation, a funding model for the support of the statewide baccalaureate degree pilot program, as specified.

This bill would make these provisions inoperative on July 1, 2023, and would repeal the provisions on January 1, 2024.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares all of the following:

(a) California needs to produce one million more baccalaureate degrees than the state currently produces to remain economically competitive in the coming decades.

(b) The 21st century workplace increasingly demands a higher level of education in applied fields.

(c) There is demand for education beyond the associate degree level in specific academic disciplines that is not currently being met by California's four-year public institutions.

(d) Community colleges can help fill the gaps in our higher education system by granting baccalaureate degrees in a limited number of areas in order to meet a growing demand for a skilled workforce.

(e) These baccalaureate programs will be limited and will not in any way detract from the community colleges' traditional

mission to advance California’s economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement, nor will these programs unnecessarily duplicate similar programs offered by nearby public four-year institutions.

(f) Community colleges can provide a quality baccalaureate education to their students, enabling place-bound local students and military veterans the opportunity to earn the baccalaureate degree needed for new job opportunities and promotion.

(g) Twenty-one other states, from Florida to Hawaii, already allow their community colleges to offer baccalaureate degrees. California is one of the most innovative states in the nation, and the California Community Colleges will use that same innovative spirit to produce more professionals in health, biotechnology, public safety, and other needed fields.

SEC. 2. Article 3 (commencing with Section 78040) is added to Chapter 1 of Part 48 of Division 7 of Title 3 of the Education Code, to read:

Article 3. Baccalaureate Degree Pilot Program

78040. For purposes of this article, “district” means any community college district identified by the Chancellor of the California Community Colleges as participating in the statewide baccalaureate degree pilot program. Each participating district may establish one baccalaureate degree pilot program pursuant to Section 78041.

78041. Notwithstanding Section 66010.4, and commencing January 1, 2015, the Board of Governors of the California Community Colleges, in consultation with the California State University and the University of California, may authorize the establishment of district baccalaureate degree pilot programs that meet all of the eligibility requirements set forth in Section 78042. A district pilot program established pursuant to this article shall commence no later than the 2017–18 academic year. A student participating in a baccalaureate degree pilot program shall complete his or her degree by the end of the 2022–23 academic year. For purposes of this section, a pilot program commences when the first class of students begins the program. The statewide baccalaureate degree pilot program shall consist of a maximum of 15 districts,

with one baccalaureate degree program each, to be determined by the Chancellor of the California Community Colleges and approved by the Board of Governors of the California Community Colleges.

78042. (a) A district shall seek approval to offer a baccalaureate degree program through the appropriate accreditation body.

(b) When seeking approval from the Board of Governors of the California Community Colleges, a district shall maintain the primary mission of the California Community Colleges specified in paragraph (3) of subdivision (a) of Section 66010.4. The district, as part of the baccalaureate degree pilot program, shall have the additional mission to provide high-quality undergraduate education at an affordable price for students and the state.

(c) As a condition of eligibility for consideration to participate in the statewide baccalaureate degree pilot program, a district shall have a written policy that requires all potential students who wish to apply for a Board of Governors Fee Waiver pursuant to Section 76300 to complete and submit either a Free Application for Federal Student Aid or a California Dream Act application in lieu of completing the Board of Governors Fee Waiver application.

(d) A district shall not offer more than one baccalaureate degree program, as determined by the governing board of the district and approved by the Board of Governors of the California Community Colleges, and subject to the following limitations:

(1) A district shall identify and document unmet workforce needs in the subject area of the baccalaureate degree to be offered and offer a baccalaureate degree at a campus in a subject area with unmet workforce needs in the local community or region of the district.

(2) A baccalaureate degree pilot program shall not offer a baccalaureate degree program or program curricula already offered by the California State University or the University of California.

(3) A district shall have the expertise, resources, and student interest to offer a quality baccalaureate degree in the chosen field of study.

(4) A district shall not offer more than one baccalaureate degree program within the district, which shall be limited to one campus within the district.

(5) A district shall notify a student who applies to the district's baccalaureate degree pilot program that the student is required to

complete his or her baccalaureate degree by the end of the 2022–23 academic year, as specified in Section 78041.

(e) A district shall maintain separate records for students who are enrolled in courses classified in the upper division and lower division of a baccalaureate program. A student shall be reported as a community college student for enrollment in a lower division course and as a baccalaureate degree program student for enrollment in an upper division course.

(f) A governing board of a district seeking authorization to offer a baccalaureate degree pilot program shall submit all of the following for review by the Chancellor of the California Community Colleges and approval by the Board of Governors of the California Community Colleges:

(1) Documentation of the district’s written policy required by subdivision (c).

(2) The administrative plan for the baccalaureate degree pilot program, including, but not limited to, the governing board of the district’s funding plan for its specific district.

(3) A description of the baccalaureate degree pilot program’s curriculum, faculty, and facilities.

(4) The enrollment projections for the baccalaureate degree pilot program.

(5) Documentation regarding unmet workforce needs specifically related to the proposed baccalaureate degree pilot program, and a written statement supporting the necessity of a four-year degree for that program.

(6) Documentation of consultation with the California State University and the University of California regarding collaborative approaches to meeting regional workforce needs.

(g) (1) On or before March 31, 2015, the Board of Governors of the California Community Colleges shall develop, and adopt by regulation, a funding model for the support of the statewide baccalaureate degree pilot program that is based on a calculation of the number of full-time equivalent students enrolled in all district pilot programs.

(2) Funding for each full-time equivalent student shall be at a marginal cost calculation, as determined by the Board of Governors of the California Community Colleges, that shall not exceed the community college credit instruction marginal cost calculation for

a full-time equivalent student, as determined pursuant to paragraph (2) of subdivision (d) of Section 84750.5.

(3) A student in a baccalaureate degree pilot program authorized by this article shall not be charged fees higher than the mandatory systemwide fees charged for baccalaureate degree programs at the California State University.

(4) Fees for coursework in a baccalaureate degree pilot program shall be consistent with Article 1 (commencing with Section 76300) of Chapter 2 of Part 47.

(5) A district shall, in addition to the fees charged pursuant to paragraph (4), charge a fee for upper division coursework in a baccalaureate degree pilot program of eighty-four dollars (\$84) per unit.

(h) (1) The Legislative Analyst's Office shall conduct both an interim and a final statewide evaluation of the statewide baccalaureate degree pilot program implemented pursuant to this article.

(2) The results of the interim evaluation shall be reported as a progress report, in writing, to the Legislature and the Governor on or before July 1, 2018. The interim evaluation shall include, but is not limited to, all of the following:

(A) How many, and which specific, districts applied for a baccalaureate degree pilot program, and the baccalaureate degree pilot programs they applied for.

(B) Which potential four-year baccalaureate degrees were denied and why they were denied.

(C) Baccalaureate degree pilot program costs and the funding sources that were used to finance these programs.

(D) Current trends in workforce demands that require four-year degrees in the specific degree programs being offered through the statewide baccalaureate degree pilot program.

(E) Current completion rates, if available, for each cohort of students participating in a baccalaureate degree pilot program.

(F) Information on the impact of baccalaureate degree pilot program on underserved and underprepared students.

(3) The results of the final evaluation shall be reported, in writing, to the Legislature and the Governor on or before July 1, 2022. The final evaluation shall include, but is not limited to, all of the following:

(A) The number of new district baccalaureate degree pilot programs implemented, including information identifying the number of new programs, applicants, admissions, enrollments, and degree recipients.

(B) The extent to which the baccalaureate degree pilot programs established under this article fulfill identified workforce needs for new baccalaureate degree programs, including statewide supply and demand data that considers capacity at the California State University, the University of California, and in California's independent colleges and universities.

(C) Information on the place of employment of students and the subsequent job placement of graduates.

(D) Baccalaureate degree program costs and the funding sources that were used to finance these programs, including a calculation of cost per degree awarded.

(E) The costs of the baccalaureate degree programs to students, the amount of financial aid offered, and student debt levels of graduates of the programs.

(F) Time-to-degree rates and completion rates for the baccalaureate degree pilot programs.

(G) The extent to which the programs established under this article are in compliance with the requirements of this article.

(H) Information on the impact of baccalaureate degree pilot program on underserved and underprepared students.

(I) Recommendations on whether and how the statewide baccalaureate degree pilot program can or should be extended and expanded.

(4) A district shall submit the information necessary to conduct the evaluations required by paragraph (1), as determined by the Legislative Analyst's Office, to the Chancellor of the California Community Colleges, who shall provide the information to the Legislative Analyst's Office upon request.

(5) A report to be submitted pursuant to paragraph (2) or (3) shall be submitted in compliance with Section 9795 of the Government Code.

78043. This article shall become inoperative on July 1, 2023, and as of January 1, 2024, is repealed, unless a later enacted statute that is enacted before January 1, 2024, deletes or extends that date.

Approved _____, 2014

Governor

Agenda Item (VIII-E-1)

Meeting	9/16/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-1)
Subject	Agreement Amendment No. 1 for the Student Services Building with Bernards Builders Management Services
College/District	Riverside
Funding	College Allocated Measure C Funds
Recommended Action	It is recommend that the Board of Trustees approve Agreement Amendment No. 1 for the Student Services Building Project at Riverside City College for construction management services with Bernards Builders Management Services in the amount not to exceed \$62,322.

Background Narrative:

On December 11, 2012 the Board of Trustees approved an agreement with Bernards Builders Management Services in the amount of \$1,181,338 for the Student Services Building project at Riverside City College. The original contract was for an anticipated construction duration of 13 months. After the building design was completed it was apparent a 13 month construction duration was insufficient and the construction duration would need to be increased to 16 months. Bernards is requesting an amendment in the amount of \$62,322 to cover the extended construction time.

At this time it is requested that the Board of Trustees approve Agreement Amendment No. 1 in the amount not to exceed \$62,322 for additional construction management services with Bernards Builders Management Services for the Student Services Building project at Riverside City College.

Cost for the requested amendment is within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant

Attachments:

[Amendment No. 1_Bernards Builders Management Services_r2](#)

FIRST (1) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
BERNARDS BUILDERS MANAGEMENT SERVICES
(Student Services Building at Riverside City College)

This document amends the original agreement between the Riverside Community College District and Bernards Builders Management Services, which was approved by the Board of Trustees on December 11, 2012.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$62,322, including reimbursable expenses, totaling agreement to \$1,243,660. The term of this agreement shall be from the original agreement date of December 12, 2012, to the completion of the project. Payments and final payment shall coincide with the original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

BERNARDS BUILDERS MANAGEMENT
SERVICES

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

By: _____
Rick Fochtman
Vice President, Management Services
3633 E. Inland Empire Blvd. Ste. 860
Ontario, CA 91764

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



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June 3, 2014 – Revised 8-7-14

Mr. Laurens Thurman
Riverside Community College District
Facilities Planning & Development
450 E. Alessandro Blvd.
Riverside, CA 92508

Re: Additional Services – Project Duration Adjustment
New Student Services and Administration (SSA) Building
Riverside Community College

Dear Mr. Thurman –

We are requesting that the District consider Bernards' Additional Services Request to compensate for the three (3) months of time added to the construction duration.

When Bernards submitted our original fee proposal in October of 2012, we were asked to base our costs on a proposed project duration of thirteen (13) Months. This timeframe was again confirmed and included in our Construction Management Agreement as Exhibit A.

However, as the project design progressed we were able to create a project schedule based on the actual design which shows an anticipated duration of sixteen (16) Months. Since our costs are driven entirely by the length of service, Bernards will experience direct costs impacts as a result of the three month extension.

We have included a revised fee proposal for your review. We intend to honor the staffing and consumable material rates used in our original 2012 proposal, but request that the durations be adjusted from 13 to 16 months. In summary, our request is as follows:

Original Construction Fee (13 mos.):	\$1,010,590
<u>Adjusted Construction Fee (16 Mos.)*</u> :	<u>\$1,072,912</u>
Total Additional Services:	\$ 62,322

* Revised to reflect discussions with RCCD (Chris Carlson & Laurens Thurman) on June 13, 2014

Thank you for considering our request. If you have any questions, please do not hesitate to contact me.

Sincerely,

Rick Fochtman
Vice President

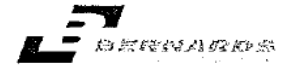
For more information, please contact Rick Fochtman at (951) 514-1111 ext. 2111

Riverside Community College District
Riverside City College

Student Services / Administration Building Project

REVISED - Bernards' Fee Proposal (CM Multiple Prime)

* Revised to reflect discussions with RCCD (Chris Carlson & Laurens Thurman) on June 13, 2014



GENERAL CONDITIONS

REVISED August 7, 2014

Construction Phase - General Conditions				Duration:	16	Months
Staffing		% of Total	Rate	Hours/Mo.	Months	Costs
Vice President	Rick Fochtman	1.1%	\$ 195	7	16	\$ 21,840
General Superintendent	Kevin O'Brien	1.1%	\$ 169	7	16	\$ 18,928
Project Manager	Arnold Arsenault	27.0%	\$ 127	168	16	\$ 341,376
Superintendent	to be determined	27.0%	\$ 125	168	16	\$ 336,000
Project Engineer	to be determined	16.9%	\$ 80	168	10	\$ 134,400
Project Coordinator	to be determined	27.0%	\$ 51	168	16	\$ 137,088
Total						\$ 989,632

Staff Services/insurance	Rate per Month	Months	Costs
Temporary Field Office (including restroom)	\$ 750	16	\$ 12,000
Office Equipment and Furniture	\$ 250	16	\$ 4,000
Office Supplies	\$ 300	16	\$ 4,800
Postage/Delivery	\$ 200	16	\$ 3,200
Computers and Software	\$ 800	16	\$ 12,800
Information Technology Maintenance and Support	\$ 150	16	\$ 2,400
Telephones, Fax, Cellphones	\$ 200	16	\$ 3,200
Water/Water Cooler	\$ 100	16	\$ 1,600
Copier	\$ 350	16	\$ 5,600
Document Reproduction	\$ 50	16	\$ 800
Fire Equipment, Hard Hats, First Aid	\$ 20	16	\$ 320
Safety Supervision and Inspection	\$ 150	16	\$ 2,400
Photographs/Video	\$ 10	16	\$ 160
General Liability Insurance	\$ 384	16	\$ 6,150
Professional Liability Insurance	\$ 1,491	16	\$ 23,850
Totals (Direct Cost - No mark-ups)			\$ 83,280

Construction Phase - General Requirements	Description
Project and Site Facilities	
Field Equipment/Storage Containers	By Prime Contractors
OSHA Requirements (shade, drinking water, first aid, PPE, etc.)	By Prime Contractors
Temporary Site Fencing, Barricades and Walkways	By Prime Contractors
Temporary Roads and Maintenance	By Prime Contractors
Worker Parking/Shuttle Costs	By Prime Contractors
Temporary Toilets and Handwash Facilities	By Prime Contractors
Temporary Job Signage and Project Sign	By Prime Contractors
Trash Dumpsters and Service	By Prime Contractors
Storm Water Pollution Prevention Plan (SWPPP)	By Prime Contractors
Dust Protection and Control	By Prime Contractors
Progressive Clean-up, 5-man days per week	By Prime Contractors
Final Clean-up	By Prime Contractors
Utility Connection Fees and Permits	By Prime Contractors
Material Testing and Special Inspection	By RCCD
Geotechnical Monitoring	By RCCD
Temporary Utilities	
Temporary Electrical Power, Lighting and Spider Boxes	By Prime Contractors
Monthly Electrical and Water Bill	By Prime Contractors
Temporary Sewer Connection	By Prime Contractors

Agenda Item (VIII-E-2)

Meeting	9/16/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-2)
Subject	Agreement Amendment No. 2 for the Student Services Building with Bernards Builders Management Services
College/District	Riverside
Funding	College Allocated Measure C Funds
Recommended Action	It is recommend that the Board of Trustees approve Agreement Amendment No. 2 for the Student Services Building Project at Riverside City College for construction management services with Bernards Builders Management Services in the amount not to exceed \$30,246.

Background Narrative:

On December 11, 2012 the Board of Trustees approved an agreement with Bernards Builders Management Services in the amount of \$1,181,338 for the Student Services Building project at Riverside City College. At the District's request Bernards solicited competitive bids from qualified Commissioning Service Providers to provide the planning, guidance and documentation required to achieve compliance with the California Green Building Code and the prerequisite requirements related to LEED Certification of the new Student Services Building project at Riverside City College. After reviewing the proposals, Bernards, in consultation with the District, concluded that Independent Commissioning Consulting, LLC proposal was the best value. In accordance with Article 4, 4.4 of the construction management agreement, Bernards is requesting an amendment in the amount of \$30,246 to cover the Commissioning.

At this time it is requested that the Board of Trustees approve Agreement Amendment No. 2 in the amount not to exceed \$30,246 for construction management services with Bernards Builders Management Services for the Student Services Building project at Riverside City College.

Cost for the requested amendment is within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant

Attachments:

[Amendment No. 2_Bernards Builders Management Services_r2](#)
[Independent Commissioning Consulting Proposal_r1](#)

SECOND (2) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
BERNARDS BUILDERS MANAGEMENT SERVICES
(Student Services Building at Riverside City College)

This document amends the original agreement between the Riverside Community College District and Bernards Builders Management Services, which was approved by the Board of Trustees on December 11, 2012.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$30,246, including reimbursable expenses, totaling agreement to \$1,273,906. The term of this agreement shall be from the original agreement date of December 12, 2012, to the completion of the project. Payments and final payment shall coincide with the original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

BERNARDS BUILDERS MANAGEMENT
SERVICES

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

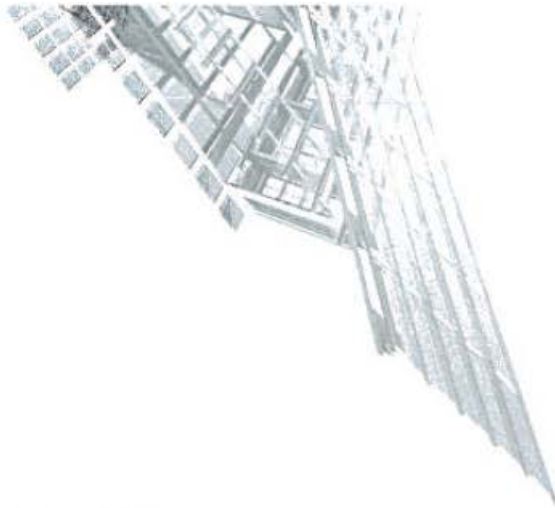
By: _____
Rick Fochtman
Vice President, Management Services
3633 E. Inland Empire Blvd. Ste. 860
Ontario, CA 91764

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



June 3, 2014

Mr. Laurens Thurman
Riverside Community College District
Facilities Planning & Development
450 E. Alessandro Blvd.
Riverside, CA 92508

Re: Additional Services – LEED & CalGreen Commissioning
New Student Services and Administration (SSA) Building
Riverside Community College

Dear Mr. Thurman –

As requested by the District, Bernards sought competitive bids from 4 qualified Commissioning Service Providers to provide the planning, guidance and documentation required to achieve compliance with the California Green Building Code, 'CalGreen', and pre-requisite requirements related to LEED Certification of the new Student Services and Administration project at Riverside Community College.

After reviewing all of the proposals, we determined that Independent Commissioning Consulting, LLC., (ICC) proposal was the best value. They satisfied all of the scope requirements, provided good client references and also proposed the lowest cost.

We presented the results of the proposal process and our recommendation to the District and after receiving concurrence, contracted with Independent Commissioning Consulting, LLC., (ICC), to provide commissioning services for the SSA.

In accordance with Article 4, 4.4 of our Construction Management Agreement, we request an addition to our contract in the amount of \$30,246.00 (Thirty Thousand Two Hundred and Forty Six Dollars). The cost breakdown is as follows:

ICC Proposal Amount:	\$27,497
<u>Management Fee (10%):</u>	<u>\$ 2,749</u>
Total:	\$30,246

I have included ICC's proposal for reference.

If you have any other questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Rick Fochtman'.

Rick Fochtman
Vice President

**BASELINE PROPOSAL
STUDENT SERVICES & ADMIN. BLDG.**

Riverside, CA 92506-1299

INDEPENDENT
COMMISSIONING
CONSULTING, LLC

Created by:

Independent Commissioning Consulting, LLC

For:

Rick Fochtman

Bernards

ICC Proposal No: P13019.01

October 15, 2013



October 15, 2013

Bernards
3633 E. Inland Empire Blvd., Suite 800
Ontario, CA 91764

**PROPOSAL #P13019.01 **Enhanced & Fundamental Cx Services (CALGreen included)
STUDENT SERVICES & ADMIN. BLDG.
4800 Magnolia Avenue
Riverside, CA 92506-1299**

Dear Rick Fochtman,

Independent Commissioning Consulting, LLC (ICC) is pleased to present our proposal for Fundamental, Enhanced & CALGreen Commissioning Services for the referenced project. Our experience is exceptionally suited to meet the demands of this project. We enjoyed working with your firm in the past and would welcome the opportunity to work with you again.

The proposed services and contract shall be provided *between the Project Owner or Owners Representative and ICC as required to fulfill the requirement for 3rd party commissioning service*. All services rendered shall be provided within the terms of this signed proposal and the attached documents listed. Our Introduction, firm history, project experience & team resumes, resource utilization, fee breakdown per phase, are attached for review. We have also provided our Organization Chart, LEED Cx Process Flowchart & Cx Activities Schedule as a visual aid to the proposed scope of work for your convenience.

Our understanding

It is our understanding that Riverside City College is currently constructing a new 53,639 SF Student Services & Administration Building as a design build project. Bernards has requested ICC to provide specific proposal requirements to ensure coverage of all LEED and CALGreen Cx requirements. Meeting with the Riverside City College's commitment to reduce its carbon footprint, the project is being designed with a goal of LEED NC v4, Certified certification Level. The building will be designed with the goal of achieving a 15% energy savings by cost versus a California Title 24-2005 baseline building.

Commissioning of HVAC, Plumbing, and Electrical systems will be provided to meet the LEED & CALGreen requirements for this project. ICC will provide commissioning support from the **design phase thru **occupancy to ensure the commissioning effort provides the value that should be expected of any owner with considerable interests in the longevity and operational performance of their facilities and the associated benefits that come with well performing MEP systems. A complete description of all scopes of work, exclusions, and assumptions are provided in the following "Scope of Work" section. The proposed fee is provided in the "Fee's, Cost Breakdown and Service Agreement" section.

Based on information gathered from our review of the current DD package, drawings dated 9/3/13, Basis of Design Documents dated 8/27/13, specifications, and our extensive commissioning expertise, we have proposed a scope of work which we believe will be the most cost effective, and will result in the greatest value to the building owner and occupants, relative to past projects with similar Fundamental or **Enhanced Commissioning Service needs.

SCOPE OF WORK: LEED COMMISSIONING SERVICES

The LEED Commissioning effort under this Proposal shall provide the following:

*Please note all Enhanced Commissioning items in this proposal are prefaced with ***

1. Meet the LEED® prerequisite EAp1 requirements for fundamental commissioning as specified in the LEED Standard NC v4.
2. ** Provide optional EAc3 enhanced commissioning services as specified in the LEED Standard NC v4. *(If indicated by authorized representative upon signature of this proposal)*
3. Meet the 2010 CALGreen requirements for commissioning.
4. Application of the commissioning process shall be in accordance with CALGreen, and ASHRAE commissioning guidelines 0-2005 and 1.1-2007, where LEED Cx requirements are not defined clearly or omit critical steps which would impact the achievement of the Owners Project Requirements (OPR).
5. Provide qualified & experienced personnel with direct commissioning expertise, specifically suited for your project. All Personnel shall meet the LEED minimum qualified experience and attributes. *(Refer to Teaming Roles & Responsibilities)*
6. Provide reports, findings, and recommendations direct to the owner.
7. Facilitate the owner in preparing the Owners Project Requirements & procuring the design intent documents (Basis of Design) from the A/E design team.
8. Develop and implement a Commissioning Plan.
9. Verify installation of the systems to be commissioned utilizing various methods typical of Cx Industry standard practices, including but not limited to, Site Visits, Manufacturer's start-up lists, and Pre-functional Checklists.
10. Verify performance of the systems to be commissioned thru Functional Testing.
11. Complete a Final Commissioning Report with recommendations prior to acceptance of the commissioned systems.
12. Completion of LEED-NC v4 templates and uploads, including review comments.
13. Completion of CALGreen documentation and reviewer comments.
14. Full response to GBCI Reviewer's comments sufficient to assure award of prerequisite and/or credit EAc3 if pursued.
15. ** Provide a minimum of 1 design review prior to the mid-construction documents phase, attend a design review meeting, and track the design phase issues and progress up to construction kick-off.
16. ** Provide Commissioning Focused Reviews for design drawings, submittals, and specifications concurrent with the review of the architect or engineers of record and submit documentation of all issues to the owner via a Design Review Log.
17. ** Verify operational staff training and procedures provide clear guidance on how to maintain & operate the MEP systems efficiently.
18. ** Ensure the owner & operations staff receives adequate systems manual documentation for operating and maintaining MEP systems, including energy efficient set points and schedules. This information may be used by all future staff or managing owners.
19. ** Provide 10 month check up on the MEP systems prior to warranty expiration.
20. ** Revise the Final Commissioning Report & all supporting documents to include all post occupancy commissioning efforts, and to ensure a single source reference for all staff and managing owners, both current and future.

The Building Systems to be Commissioned under this Proposal shall include the following:

- HVAC Custom AHU's (100% of Systems shown in current DD Package)
- HVAC Packaged AHU's, Split systems, Fans (20% Sampling Max)
- HVAC VAV Terminals (20% Sampling Max)
- HVAC Hydronic Systems (100% of Systems shown in current DD Package)
- Domestic Hot Water System, Pumps and Temperature Controls (20% Sampling Max)
- Day Lighting and Lighting Fixture Controls (20% Sampling Max)
- Energy Management Control System (limited to MEP systems within the facility)
- Irrigation Systems (as required by 2010 CALGreen)

The Cx Process Schedule (Scope Breakout by Phase)

Refer to the enclosed LEED Cx Process Flowchart for detailed overview of scope deliverables per phase. This flowchart also serves as the initial schedule of Cx Activities, which will always follow the projects current schedule. Cx activities will be integrated into the project schedule and phases as not to delay or impede the scheduled project activities.

CxA Teaming Roles and Responsibilities

1. An Organization Chart and Resumes of the proposed Key Team Members are attached, including % of utilization per Phase.
2. All team members provided shall be qualified & experienced personnel with direct commissioning expertise, specifically suited for your project. Personnel shall have the following qualified experience and attributes:
 - Extensive knowledge of building materials and MEP systems design, installation, and operation
 - Commissioning planning and process management expert
 - Hands-on field experience with system performance, user interaction, start-up, testing & balancing, troubleshooting, and operation & maintenance procedures
 - Automated Control Systems knowledge
 - Hands-on construction management experience
 - Commissioning certification from a recognized leading organization (e.g., ASHRAE, NEBB, AEE, BCA)
 - Year round Availability, proactive management, and responsive.
3. ICC will provide all communication to Owner or the Authorized Owners Representative as the primary point of contact.
4. ICC will provide the Owner, Design & Construction team with a Cx Plan to integrate all Cx Activities with the CM Schedule and overall project planning.
5. ICC shall manage Cx process and interface Cx Activities with site team (i.e. OAC)
6. The General Contractor will manage, schedule and interface Cx Activities with sub-contractors and specialty consultants (i.e. Controls and T&B Contractors) as necessary to complete the Cx Scope of work.
7. The Owner will provide closure of open items for which the Design or Construction Team cannot resolve.
8. ICC will coordinate Cx of plumbing/electrical work with the mechanical work and overall project schedule.

Site Visit Summary

The CxA's work on site shall not exceed (16) Site Visits (*Excluding Functional Testing*).

- One (1) for a Cx kickoff meeting
- Twelve (12) to perform required Plumbing, Electrical & Mechanical site observations.
- **One (1) for participation of training with Owners staff, as described in this proposal.
- One (1) for issue resolution during acceptance phase
- **One (1) for Post Occupancy Interview & 8-10 Month Check-up

Functional Testing Roles & Responsibilities

1. ICC will lead the Functional testing efforts, however the General Contractor will provide the required manpower and trade to operate the equipment as required.
2. Cost for the installing Mechanical, Plumbing, Electrical & Controls contractor(s) availability during testing **are not** included in this proposal. The General Contractor () shall designate and provide one person for each trade and one controls subcontractor personnel to operate the equipment and controls during testing and acceptance weeks.

Information provided by Owner or Architect

1. Architect / Owner shall provide ICC with current and revised Dwg's, specifications immediately upon readiness for issue.
2. Owner/Architect shall help facilitate communication among all other team members as required to achieve the Project's Commissioning Goals.

Additional Costs & Clarifications

1. No-Tests: If testing does not occur (No-Test) for any reason after the Commissioning Authority (**CxA**) arrives on site we may request additional fee for the day. Non-readiness of equipment when we arrive on site; complete failure of equipment to PASS test upon receipt of completed prefunctional checklist forms stating they were ready are reasonable cause for additional fee.
2. Trouble-shooting: It is anticipated that a small portion of equipment may partially fail a first test (typical) and we have planned a full day for each FT so the team can make minor adjustments and retest the same day for success. However, pertinent and extraneous equipment troubleshooting which would cause a re-test on next day due to any component of the equipment will be provided as an additional service.
3. Engineering (Design) Services: If it is necessary to correct issues discovered in the course of commissioning we understand that the Engineer of Record will provide any design modifications necessary to adapt equipment (i.e. changes to sequence of operations or design values). If significant revisions are made to the base building, the **CxA** may provide review of these changes as an additional service. Request for reviews of excessive RFIs by the contractor which affect the ability to complete the Cx Scope of work may be provided as an additional service.

Exclusions (Scope Provided by Others)

1. Controls Modifications / Trouble-shooting & equipment repairs
2. Production of As-Built Dwg's
3. Construction Administration (MEP Engineering Construction Services)
4. Constructability reviews
5. Work not outlined in this proposal



FEE'S, COST BREAKDOWN & CONTRACT SERVICE AGREEMENT

COST BREAKDOWN

Refer to the attached Cost Estimate Worksheet for a line item breakdown of costs associated with the LEED Commissioning work, per phase.

Reimbursable Expenses:

Refer to the attached 2013 Fee Schedule for additional details.

Assigned Cx Team Hourly Rates:

Assigned team members hourly rates are based on job titles. Refer to the attached *Team Organization Chart* and the *2013 Fee Schedule* for each individual's hourly rate. The *Hourly Service Rates*, included in the 2013 Fee Schedule, will be locked in for the duration of this project.

BILLING AND INVOICING

We will invoice monthly upon commencement of work. Invoice amounts will be based on the hourly effort and/or Percentage of work completed at the time the invoice was issued, whichever is greater. Monthly Progress will be reflected in the Invoices. The Invoices will contain a summary showing payment history and project completion levels. Should additional work or expenses be required or requested, which are outside of this proposal, upon approval, it will be billed on an hourly basis per our 2013 Fee Schedule.

SERVICES AGREEMENT BETWEEN THE PROJECT OWNER AND ICC

Upon written notice of award of the project, this document (Proposal # P13019.01) and all declared attachments will become the authorized and executed copy of our service agreement between ICC and the Owner or the Owner's duly authorized Representative for the Project. Any additional service agreements are null and void, unless expressly declared below and agreed to in writing.

Declared Attachments:

Coversheet, Introduction, Firm History & Experience, Organization Chart, Cx Team Utilization, Team Resume's, 2013 Fee Schedule, Standard Terms & Conditions, Cost Estimate Worksheet, and LEED Cx Process Flowchart



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ICC proposes to provide our services on a lump sum basis for the proposed Cx Scopes of work. The fee's provided below are a **Guaranteed Maximum Price (GMP)** to complete the work as indicated in this proposal, and includes labor and general operating expenses incurred directly for the project. Based on the current DD package, there is NO additional cost for CALgreen Cx on this project.

LEED Commissioning Fee's:

\$27,496.88	for Fundamental Cx	<input type="checkbox"/> Fundamental Cx
\$10,125.00	upgrade to Enhanced Cx	<input type="checkbox"/> Enhanced Cx
\$37,621.88	Total Cx Fee	

We would like to emphasize the value of choosing the ****Enhanced Cx Service** beyond the additional LEED points. Fundamental Cx scope is limited and starts the commissioning process just as the construction phase commences. This reduces the reaction time available for the design team and contractors to respond to issues. Without our involvement early in the design phase of the project, many opportunities to be proactive are lost. Under the Enhanced Cx process we can work more closely with the design team members to identify "Design Intent" and coordinate the design with Riverside City College's project goals to reduce construction phase changes which can be more costly. Additionally we are allotted time to review the systems operation with Riverside City College's facility managers to ensure proper operational procedures have been established to keep your energy efficient MEP system operating at their peak efficiencies. It also allows us to come back in 8-10 months to review the systems conditions prior to warranty expiration.

We greatly appreciate the opportunity to present this proposal for your consideration. If you would like to discuss alternative approaches or would like clarification, please don't hesitate to contact me on my cell phone (213) 247-3051. If this proposal is satisfactory please indicate your choice(s) of service above, sign & date, then send us a copy of the original with your authorized signature, and retain the original for your records. We understand that time is of the essence for successful completion of any project. We are prepared to begin immediately.

Sincerely,
INDEPENDENT COMMISSIONING CONSULTING, LLC

James Anderton, CPMP, CxA, LEED GA
Principal

cc: TX,MK, file

Proposal Accepted on:

Month/Day/Year

Signature, authorized on behalf of

Printed Name & Title

Agenda Item (XII-A)

Meeting 9/16/2014 - Regular

Agenda Item Business From Board Members (XII-A)

Subject Change Date of Regular/Committee Board of Trustees Meeting from (Tuesday) November 4, 2014 to (Monday) November 3, 2014

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve changing the date of the November 4, 2014 Regular/Committee meeting of the Board of Trustees to November 3, 2014.

Background Narrative:

At the December 10, 2013 Organizational meeting of the Board of Trustees, the Board approved holding the Regular/Committee and Regular Board meetings on the first and third Tuesday of each month.

The November 4, 2014 Regular/Committee meeting of the Board of Trustees occurs on the same date as the election of three Trustees for the Riverside Community College District. It is requested that the meeting date be changed from Tuesday, November 4th to Monday, November 3rd. The location and time will remain the same as previously approved by the Board. (Norco College, The Center for Student Success, Room 217, 6:00 p.m.)

Prepared By: Chris Carlson, Chief of Staff & Facilities Development
Kathy Tizcareno, Administrative Assistant

Attachments:

Agenda Item (XII-B)

Meeting 9/16/2014 - Regular

Agenda Item Business From Board Members (XII-B)

Subject Update from Members of the Board of Trustees on Business of the Board

College/District District

Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)

Association of Governing Board of Universities and Colleges (AGB)

California Community College Trustees and Legislative Network (CCCT)

Community College League of California (CCLC)

Latino Trustees Association

Inland Valleys Trustees and CEO Association

African-American Organizations Liaison Riverside Branch – NAACP

Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside

Chambers of Commerce: Corona, Moreno Valley, and Norco

Riverside County School Board Association

Riverside County Committee on School District Organization

Alvord Unified School District Ad-Hoc Committee

Mine Okubo Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

Agenda Item (XIII-A)

Meeting	9/16/2014 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	Recommended Action to be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments: