



**Board of Trustees - Regular Meeting  
Board of Trustees Governance Committee,  
Teaching and Learning Committee, Planning and  
Operations Committee, Facilities Committee and  
Resources Committee  
Tuesday, April 01, 2014 6:00 PM  
Norco College, Center for Student Success, Room  
217, 2001 Third Street, Norco, California**

**ORDER OF BUSINESS**

**Pledge of Allegiance**

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at [www.rccd.edu/administration/board](http://www.rccd.edu/administration/board).

I. COMMENTS FROM THE PUBLIC

*Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Due to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.*

II. PUBLIC HEARING (NONE)

III. CHANCELLOR'S REPORT

A. [Chancellor's Communication](#)  
*Information Only*

IV. BOARD COMMITTEE REPORTS

A. Governance (None)

B. Teaching and Learning

1. [Proposed Curricular Changes](#)

*The Committee to review the proposed changes for inclusion in the college catalogs and the schedule of class offerings.*

C. Planning and Operations

1. [Agreement for Purchase of Modular Structures with the Riverside County Superintendent of Schools](#)

*The Committee to review the agreement for the purchase of modular structures with Riverside County Superintendent of Schools (RCOE).*

2. [Presentation on Riverside Community College District Sustainability Program](#)

*Information Only*

D. Resources (None)

E. Facilities

1. [Pre-qualification List of Firms for Inspection Services/Inspector of Record \(IOR\)](#)

*The Committee to review the following nine (9) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Stephen Payte DSA Inspections, Inc.; 2) Consulting & Inspection Services, LLC; 3) LCC3 Construction Services, Inc.; 4) The Vinewood Company, LLC; 5) Inland Inspections & Consulting; 6) TYR, Inc.; 7) Knowland Construction Services; 8) Blue Coast Consulting; and 9) Independent Construction Inspection.*

2. [Pre-qualification List of Firms for Geotechnical Engineering Services](#)

*The Committee to review the following nine (9) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Stephen Payte DSA Inspections, Inc.; 2) Consulting & Inspection Services, LLC; 3) LCC3 Construction Services, Inc.; 4) The Vinewood Company, LLC; 5) Inland Inspections & Consulting; 6) TYR, Inc.; 7) Knowland Construction Services; 8) Blue Coast Consulting; and 9) Independent Construction Inspection.*

3. [Firm Selection and Special Inspection and Materials Testing Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure with River City Testing](#)

*The Committee to review the following: 1) the selection of River City Testing for Special Inspection and Materials Testing Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with River City Testing in the amount of \$192,154 for the CAA/DO project; and 3) agreement in the total amount of \$499,047 for the CSA and Parking Structure project.*

4. [Firm Selection and Inspection Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure projects with Inland Inspections & Consulting](#)

*The Committee to review the following: 1) the selection of Inland Inspections & Consulting for Inspection Services/Inspector of Record (IOR) Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with Inland Inspections & Consulting in the amount of \$166,680 for the CAA/DO project; and 3) agreement in the total amount of \$294,200 for CSA and Parking Structure project.*

V. OTHER BUSINESS (NONE)

VI. CLOSED SESSION

A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)

*Recommended Action to be Determined*

B. [Pursuant to Government Code Section 54957.6 Conference with Labor Negotiator, District Negotiator: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Interim Chancellor](#)

*Recommended Action to be Determined*

VII. ADJOURNMENT



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[Agenda Item](#)

## Agenda Item (III-A)

Meeting 4/1/2014 - Committee  
Agenda Item Chancellor's Report (III-A)  
Subject Chancellor's Communication  
College/District District  
Information Only

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### **Background Narrative:**

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By:

### **Attachments:**



## Agenda Item (IV-B-1)

Meeting	4/1/2014 - Committee
Agenda Item	Committee - Teaching and Learning (IV-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed changes for inclusion in the college catalogs and the schedule of class offerings.

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### Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning  
Sylvia Thomas, Associate Vice Chancellor, Educational Services

### Attachments:

[Proposed Curricular Changes\\_April 2014\\_backup 031814.pdf](#)

Course	Title	Location
<b>1. New Stand Alone Courses:</b>		
These courses will be part of an Engineering for transfer degree (TMC not yet finalized ):		
ENE-38	Introduction to Programming Concepts and Methodologies for Engineers	NR
ENE-39	Engineering Circuit Analysis	NR
Industry requires proficiency with video game asset integration:		
GAM-41	Game Asset and Engine Integration	N
<b>2. Course Inclusions:</b>		
This course will enhance the current Marketing offerings at Moreno Valley College:		
MKT-40	Advertising	M
<b>3. New Courses:</b>		
This class will improve the Associates degree and certificate program by including typography and graphic design as a course of study and also fulfills requirements for a transferable graphic design degree:		
ADM-62	Typography and Graphic Design	R
The following courses are proposed to address repeatability issues by defining the levels:		
ART-28A	Studio Painting-Portfolio Preparation	MR
ART-28B	Studio Painting-Portfolio Presentation	MR
ART-30A	Printmaking-Introduction	R
ART-30B	Printmaking-Intermediate	R
ART-36A	Computer Art-Introduction	MR
ART-36B	Computer Art-Intermediate	MR
ART-40A	Figure Drawing-Introduction	MR
ART-40B	Figure Drawing-Intermediate	MR
ART-41A	Figure Painting-Introduction	MR
ART-41B	Figure Painting-Intermediate	MR
ART-42A	Studio Figure Drawing-Portfolio Preparation	MR
ART-42B	Studio Figure Drawing-Portfolio Presentation	MR
ART-43A	Studio Figure Painting-Portfolio Preparation	MR
ART-43B	Studio Figure Painting-Portfolio Presentation	MR
ART-48A	Studio Drawing-Portfolio Preparation	MR
ART-48B	Studio Drawing-Portfolio Presentation	MR
ART-49A	Studio Printmaking-Portfolio Preparation	R
ART-49B	Studio Printmaking-Portfolio Presentation	R
The course will enhance the current offering of honors courses:		
DAN-6H	Honors Dance Appreciation	R
This course will provide students with an additional performance opportunity which is not addressed with current course offerings:		
DAN-D5	Summer Showcase Dance Performance	R

Course	Title	Location
This course will provide students with the opportunity to prepare for and participate in the various master classes, seminars, informal and adjudicated concerts presented during the regional and/or national conferences of the American College Dance Association:		
DAN-D8	American College Dance Association Rehearsal & Performance	R
English 17A is the first of three courses created to level the existing English 17 so that students can participate on the literary magazine staff for subsequent semesters in order to learn and practice additional skills related to editing and producing a literary magazine:		
ENG-17A	Literary Magazine Production: Beginning	R
ENG-17B	Literary Magazine Production: Intermediate	R
ENG-17C	Literary Magazine Production: Advanced	R
This course will replace and FIT-P1A and P1B. All content from State Fire Marshal:		
FIT-P1	Fire Prevention 1: Fire and Life Safety Inspections	M
These courses are being created as specific capstone courses for each game development track to assess outcomes for all GAM programs and will replace GAM-79:		
GAM-79A	Game Studio: Animation	N
GAM-79B	Game Studio: Character Modeling	N
GAM-79C	Game Studio: Environments and Vehicles	N
GAM-79D	Game Studio Production: Audio	N
GAM-79E	Game Studio: Game Design Capstone	N
GAM-79F	Game Studio Production: Game Programming	N
This course adds a component to the Commercial Music program at Norco College. It will be part of a revised Game Audio program, adding a new track for Audio Engineering:		
MUC-12	Live Sound Reinforcement	N
The course is designed for students to mix and produce tracks in cooperation with students from the MUC-1 classes to create Norco Music CDs:		
MUC-13	Recording Studio Workshop I	N
These course are being created to delineate the skill levels in order to address repeatability:		
MUS-43A	Jazz Improvisation and Theory I	NR
MUS-43B	Jazz Improvisation and Theory II	NR
MUS-43C	Jazz Improvisation and Theory III	NR
This course will support the discipline's Associate Degree Transfer model as well as providing students knowledge in a broad context of dramatic literature and script analysis to support other courses in the discipline:		
MAN-35	Computer Aided Manufacturing-Mastercam	N

#### 4. Major Course Modifications:

This course is being modified to add the prerequisite option of ACC-55:

ACC-62	Payroll Accounting	MNR
ACC-65	Computerized Accounting	MNR

Course	Title	Location
The following modification is proposed to update the course description, SLOs, course content, course materials and sample assignments:		
ADJ-2	Principles and Procedures of the Justice System	MNR
This course is being modified to change the title from “Project Design and Production”, change the prerequisite by removing ADM 63, 67, 68, 69, 71, 76, 77A, 80 or 85 and adding ADM-62, add an advisory of “ADM-63, 71, and 77A or demonstrate proficiency in Adobe InDesign, Photoshop and/or Illustrator,” update the course description, course content, and SLOs:		
ADM-70	Project Production and Portfolio	R
The following modification is proposed to update the course content, sample assignments, and to link the SLOs to the GESLOs, to be compliant with the C-ID descriptor:		
ART-17	Beginning Drawing	MNR
The following modification is proposed to remove ART-22 from the prerequisite options, to update the course description, SLOs, course content, MOI, MOE, and sample assignments:		
ART-18	Intermediate Drawing	MNR
The following is proposed to update SLOs, and course content to be compliant with the C-ID descriptor:		
ART-26	Beginning Painting	MNR
The following modification is proposed to add a prerequisite of CIS-78A and change the course title from “Digital Design II,” update the course description and course content:		
CIS-75	Mobile Media Design	N
The following modifications are proposed to update the course description, content, SLOs, course materials and add sample assignments:		
DAN-D47	Pilates, Beginning	R
The following modifications are proposed to change the prerequisite from DAN-D47 to DAN-D49, update the course description, content, SLOs, course materials and add sample assignments:		
DAN-D48	Universal Reformer Technique	R
The following modifications are proposed to remove repeatability, update content, SLOs, course materials and add sample assignments:		
DAN-D49	Pilates, Intermediate	R
The following modification is proposed to add a prerequisite of DAN-D47 and an advisory of “Dance experience is desirable.”, update SLOs, course content, course materials and to add sample assignments:		
DAN-D50	Pilates for Dancers	R
The following modifications are proposed to remove repeatability, update content, SLOs, MOI, MOE, course materials and add sample assignments:		
DAN-D51	Pilates, Advanced	R
This course is being modified to remove the limitation on enrollment of “admittance into the Dental Assistant Program” :		
DEA-41	Dental Office Procedures	M

Course	Title	Location
This course is being modification to change the title from “Caring for Infant and Toddlers in Group Settings,” to remove the advisory of EAR-20, update the course description, SLOs, course content, MOE, sample assignments and course materials as part of statewide Curriculum Alignment Project:		
EAR-33	Infant and Toddler Development	MNR
This course is being modified to change the title from “ Curriculum Activities for Infants and Toddlers,” remove the advisory of EAR-33, update the course description, SLOs, course content, MOE, sample assignments and course materials as part of the Statewide Curriculum Alignment Project:		
EAR-34	Infant and Toddler Care and Education	MNR
This course is being modified to change the title from “Adult Supervision in ECE/CD Classrooms,” to remove the prerequisite of EAR-44, update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials as part of the Statewide Curriculum Alignment Project:		
EAR-38	Adult Supervision and Mentoring in Early Care and Education	MNR
This course is being modified to change the title from “Administration of Early Childhood Programs I,” update the course description, SLOs, course content, MOE, sample assignments and course materials as part of the Statewide Curriculum Alignment Project:		
EAR-44	Administration I: Programs in Early Childhood Education	MNR
This course is being modified to change the title from “Administration of Early Childhood Programs II,” change the prerequisite from “EAR-44” to “EAR-20, 24, 28 and 42,” update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials as part of the Statewide Curriculum Alignment Project:		
EAR-45	Administration II: Personnel and Leadership in Early Childhood Education	MNR
The following modification is proposed to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials to align with changes made to ENG-1A:		
ENG-1BH	Honors Critical Thinking and Writing	MNR
The following modification is proposed to update the SLOs, course content, and course materials:		
ENG-11	Creative Writing	MNR
ENG-12	Special Studies in Creative Writing	R
ENG-47	Inlandia: Regional Writing about the Inland Empire	R
This course is being updated to add an advisory of FIT-C20 and FIT-P1, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
FIT-C1A	Command 1A, Command Principals for Command Officers	M
This course is being updated to remove the word “Fire” from the course title, remove the prerequisite of FIT-C1A, add an advisory of FIT-C1A and C19B, update the SLOs, course content, course materials and add sample assignments:		
FIT-C1C	Command 1C,I-Zone Firefighting for Company Officers	M
This course is being modified to remove the prerequisites of FIT-C1A and C1B and replace them with an advisory of FIT-C2A and FIT-C30, update to MOI, MOE and to add sample assignments:		
FIT-C2D	Command 2D-Planning for Large Scale Disasters	M
This course is being modified to remove the prerequisite of FIT-C30 and add an advisory of FIT-C30 and FIT-C19B, update the course content, MOI, MOE, course materials and add sample assignments:		
FIT-C33A	Strike Team Leader-All Risk S-330	M



Course	Title	Location
This course is being updated to remove the limitation on enrollment, add an advisory of “current EMT certification,” change the units from 1 to 0.5, change from 20 lecture hours to 16, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
FIT-E3D	Emergency Medical Technician Continuing Education	M
This course is being modified to update the SLOs, course content, sample assignments and course materials to include appropriate file formats and use of websites for ePortfolios:		
GAM-44	Portfolio Production	N
This course is being modified to remove ART-17 from the prerequisite options and add it as an advisory:		
GAM-46	Environment and Vehicle Modeling	N
This course is being modified to remove the co-requisite of GAM-71 and add a prerequisite of ART-17, update the course description, course content, and course materials:		
GAM-73	Storyboarding for Games	N
This course is being modified to add an advisory of MAT-35, update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
GEO-1L	Physical Geology Laboratory	R
The following modification is proposed to update the course to meet the needs of the industry. Change title from “Introduction to Robotics,” addition of CIS-1A as an advisory course, update to the course description, SLOs, course content, course materials and to add sample assignments:		
MAN-61	Robotics for Manufacturing	N
The following modifications are proposed to update the course description, SLOs, course content, course materials and to add sample assignments:		
MAT-10	Precalculus	MNR
MAT-11	College Algebra	MNR
The following modification is proposed to increase the units from 3 to 4, increase lecture hours from 54 to 72, update the course description, SLOs, course content, MOI, MOE, course materials and to add sample assignments:		
MAT-12H	Honors Statistics	MNR
This course is being modified to remove the prerequisite of NVN-50 and add the prerequisite of “AMY-10 or AMY-2A and 2B and NVN-55 and PSY-9,” update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
NVN-52	Introductory Concepts of Vocational Nursing - Nursing Fundamentals	R
This course is being modified to update the course content, MOI, MOE, and sample assignments to provide students who are interested in nursing as a career with foundational knowledge related to the role of the nurse. This course will replace NVN-50 and 51:		
NVN-55	An Introductory Course to Contemporary Vocational Nursing Practice	R
This course is being modified to update the SLOs, entry skills, course content, MOI, MOE		
NVN-61	Intermediate Concepts of Vocational Nursing-Care of the Family	R
This course is being modified to replace the advisory of “a course in geology is recommended” to “MAT-35,” update to the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
OCE-1	Introduction to Oceanography	R

Course	Title	Location
SOC-50	Introduction to Social Research Methods	MNR

### 5. Course Deletions:

Course content is now being included in ADM-63 and ADM-80 courses:

ADM-25	Adobe Acrobat	R
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QuarkXpress is no longer an industry standard:

ADM-76	QuarkXPress	R
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Course content will be combined into existing course ADM-70 Project Production & Portfolio:

ADM-89	Applied Digital Media Portfolio	R
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The following course is no longer offered. It has been replaced with the active course EAR-25:

EAR-22	Early Childhood Programs and Career Opportunities	MNR
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Course is being deleted and replaced with leveled courses:

ENG-17	Literary Magazine Production	R
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This course is being deleted because the discipline has not taught the course in past seven years and does not plan to teach it in the future:

FIT-I2B	Instructor 2B, Group Discussion Techniques	M
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The following courses will be replaced by FIT-P1:

FIT-P1A	Prevention 1A, Fire Inspection Practices	M
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FIT-P1C	Prevention 1C, Flammable Liquids and Gases	M
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The following courses will be replaced by MAN-35:

MAN-52	Computer Aided Manufacturing-Mastercam	N
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MAN-53	Advanced Computer-Aided Manufacturing	N
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This course has not been offered since 2009:

MAT-7	Mathematica	R
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### 6. New Locally Approved Certificates:

Registered Individual and Small Business Income Tax Preparer (Attachment A)	N
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Small Business Accounting (Attachment B)	MN
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Small Business Payroll Accounting (Attachment C)	MN
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### 7. Modification to State/Locally Approved Certificates/Degrees:

This certificate/degree is being updated to add two new courses and to change the title from "Game Audio," update the units, and add an emphasis:

Audio Production (Attachment D)	N
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This certificate/degree is being modified to include the new MAN-35 and remove MAN-52 and 53:

Computer Numerical Control Programming (Attachment E)	N
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Course	Title	Location
	This certificate is being modified to replace MAN-52 with the new course, MAN-35: Computer Aided Production Technology (Attachment F)	N
	This certificate/degree is being updated to remove ENG-50 from the requirements and instead will be added as a prerequisite for DEA-10: Dental Assisting (Attachment G)	M
	This certificate/degree is being modified to update the course description: Physician Assistant (Attachment H)	M
	This degree is being modified to add a new course SOC-25: Associate in Arts in Sociology for Transfer (Attachment I)	R

ATTACHMENT A  
PROGRAM OUTLINE OF RECORD  
NEW LOCALLY APPROVED CERTIFICATE

Registered Individual and Small Business Income Tax Preparer

College: Norco

U.S. and California income tax principles and tax return preparation as it relates to individuals, sole proprietorships, and other business entities. This course is certified by the California Tax Education Council (CTEC) as fulfilling the 60-hour qualifying education requirement imposed by the State of California for becoming a Registered Tax Preparer.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Prepared federal and state income tax returns for individuals, sole proprietorships, and other business entities.
- Conduct tax research on client issues using both manual and computerized methods.
- Evaluate and propose strategies that minimize income tax obligations.

Required Courses (4 units)	Units
ACC-67                      U.S. and California Income Tax Preparation	4

ATTACHMENT B  
PROGRAM OUTLINE OF RECORD  
NEW LOCALLY APPROVED CERTIFICATE

Small Business Accounting

College: Norco/Moreno Valley

Upon completion of this certificate, students will be trained and able to perform the basic duties and responsibilities required of an entry level accounting clerk or bookkeeper utilizing accounting software.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Perform a variety of accounting skills such as journalizing, posting, double entry accounting, record adjusting and closing entries and prepare financial statements.
- Use accounting software to prepare financial statements and to analyze and solve problems.
- Recognize the role of ethics in accounting.

<u>Required Courses (6 units)</u>		<u>Units</u>
ACC-65	Computerized Accounting	3
and one of the following:		
ACC-1A	Principles of Accounting	3
ACC-55	Applied Accounting/Bookkeeping	3

ATTACHMENT C  
PROGRAM OUTLINE OF RECORD  
NEW LOCALLY APPROVED CERTIFICATE

Small Business Payroll Accounting

College: Norco/Moreno Valley

Upon completion of this certificate, students will be trained and able to perform the basic duties and responsibilities required of an entry level payroll accounting clerk.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Analyze, synthesize, and evaluate payroll principles as defined by Social Security Act and understand laws relating to the payment of wages and salaries.
- Analyze and solve problems associated with the calculation and reporting of payroll.
- Accurately apply accounting principles to computerized and manual payroll systems.

<u>Required Courses (6 units)</u>		<u>Units</u>
ACC-62	Payroll Accounting	3
and one of the following:		
ACC-1A	Principles of Accounting	3
ACC-55	Applied Accounting/Bookkeeping	3

ATTACHMENT D  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

AUDIO PRODUCTION NAS684/NCE684

COLLEGE: NORCO

The Audio Production program is designed to provide students with the knowledge and skills necessary for an entry-level job in the video gaming industry or recording industry. Students will gain foundational skills in both the creative and technical side of game and multimedia audio design as well as an overview of game and recording industries. Students are given the option to choose between two emphases (Game Audio or Recording) upon completion of core courses. Courses cover fundamental skills in music, computer programming, recording, game development and sound design. Upon program completion, students will be prepared to enter the field as a Sound Designer, Audio Director, Folio Artist, Audio Programmer or Producer. Classes are taught in state-of-the-art facilities with the latest versions of industry-standard software packages.

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Understand the elements of game development and design including group working processes, game strategy, theory and gameplay.
- Diagram and describe the major elements of video gaming from its beginning through the present.
- Create multi-track MIDI and audio recordings utilizing editing techniques in Pro Tools.
- Assess and implement audio assets utilizing industry-standard software, hardware, game engines and audio engine middleware.
- Create an industry-standard portfolio containing audio samples from class projects.
- Demonstrate professional communication skills effectively with colleagues in a production project.

<u>Required Courses (26-29 units)</u>		<u>Units</u>
COM-9	Interpersonal Communication	3
MUC-3	Introduction to Pro Tools: MIDI and Audio Production	3
MUC-4	Intermediate Pro Tools: 110	3
MUS-65	Basic Musicianship	2
In addition, choose and complete courses from one emphasis below:		15-18

<u>Game Audio Emphasis (18 units)</u>		
GAM-35	Introduction to Simulation & Game Development	3
GAM-44	Portfolio Production	2
GAM-50	Introduction to Game Programming	3
GAM-79D	Game Studio Production: Audio	4
MUC-5	Sound Design I	3
MUC-8	Composing Music for Video Games	3

<u>Recording Emphasis (15 units)</u>		
MUC-1A	Beginning Performance Techniques for Studio Recording	2
MUC-1B	Intermediate Performance Techniques for Studio Recording	2
MUC-1C	Advanced Performance Techniques for Studio Recording	2
MUC-12	Live Sound Reinforcement	3
MUC-13	Recording Studio Workshop I	3
MUS-93	The Business of Music	3

**Associate in Science Degree**

The Associate in Science Degree in Dental Assisting will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT E  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

COMPUTER NUMERICAL CONTROL PROGRAMMING NAS655/NCE655

COLLEGE: NORCO

This program prepares individuals for an entry level career in computer numerical control programming. Computer control programmers and operators use computer numerically controlled (CNC) machines to cut and shape precision products, such as automobile, aviation, and machine parts. CNC machines operate by reading the code included in a computer-controlled module, which drives the machine tool and performs the functions of forming and shaping a part formerly done by machine operators. CNC machines include machining tools such as lathes, multi-axis spindles, milling machines, laser cutting machines, and wire electrical discharge machines. CNC machines cut away material from a solid block of metal or plastic—known as a workpiece—to form a finished part. Computer control programmers and operators normally produce large quantities of one part, although they may produce small batches or one-of-a-kind items. They use their knowledge of the working properties of metals and their skill with CNC programming to design and carry out the operations needed to make machined products that meet precise specifications. CNC programmers—also referred to as *numerical tool and process control programmers*—develop the programs that run the machine tools. They review three-dimensional computer aided/automated design (CAD) blueprints of the part and determine the sequence of events that will be needed to make the part. This may involve calculating where to cut or bore into the workpiece, how fast to feed the metal into the machine, and how much metal to remove.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Create a steam or stirling engine based on blueprints that involves parts using both the mill and the lathe.
- Create five-axis part drawing files using Computer Aided Manufacturing program such as Mastercam, numerical code files and Solid Works.
- Compose written assignments on occupation safety in general industry.
- Solve mathematical formulas by using unknowns and apply this knowledge to solve problems for the industry.
- Establish a systematic approach to recognizing the essential information given on a blueprint.

In addition to achieving the program learning outcomes for the Computer Numerical Control programming certificate, students who complete the Associate in Science Degree in Computer Numerical Control Programming (CNC) technology will demonstrate proficiency in general education student learning outcomes and proficiency in subject matter student learning outcomes.

Required Courses (27 units)		Units
ENE-30	Computer Aided Drafting (CAD)	3
ENE-42	SolidWorks I	3
ENE-51	Blueprint Reading	2
ENE-52	Geometric Dimensioning and Tolerancing	2
ENE-60	Math for Engineering Technology	3
MAN-35	Computer Aided Manufacturing-Mastercam	5
MAN-55	Occupational Safety and Health Administration (OSHA) Standards for General Industry	2
MAN-56	CNC Machine Set-up and Operation	4
MAN-57	CNC Program Writing	3

Associate in Science Degree

The Associate in Science Degree in Computer Numerical Control Programming will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.



ATTACHMENT F  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

COMPUTER AIDED PRODUCTION TECHNOLOGY NCE799

COLLEGE: NORCO

Computer control programmers and operators use computer numerically controlled (CNC) machines to produce a wide variety of products, from automobile engines to computer keyboards. The Computer-Aided Production Technology certificate teaches how parts are produced in industry using Computer Numerical Control Machines and Computer Aided Machine programming systems. Students completing this certificate are prepared for entry-level employment as a Machinist or as Machine setters, operators and tenders.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Create a steam or stirling engine that involves parts using both the mill and the lathe.
- Create a portfolio which may include printouts of Mastercam or other Computer Aided Manufacturing program part file drawings, numerical code files and operation sheets.
- Solve formulas by using unknowns.
- Establish a systematic approach to recognizing the essential information given on a blueprint.

Required Courses (14-16 units)		Units
ENE-51	Blueprint Reading	2
ENE-60	Math for Engineering Technology	3
MAN-55	Occupational Safety and Health Administration (OSHA) Standards for General Industry	2
MAN-56	CNC Machine Set-up and Operation	4
Electives	(Choose from list below)	3-5

Electives (3-5 units)

MAN-35	Computer Aided Manufacturing-Mastercam	5
MAN-57	CNC Program Writing	3
MAN-59	Computer-Aided Manufacturing-GibbsCAM	4

ATTACHMENT G  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

DENTAL ASSISTANT MAS621/MCE621

COLLEGE: MORENO VALLEY

This program prepares individuals to provide patient care, take dental radiographs (x-ray), prepare patients and equipment for dental procedures, as well as discharge office administrative functions under the supervision of dentists and dental hygienists. This includes instruction in dental record-keeping, general office duties, reception and patient intake, scheduling, equipment maintenance and sterilization, dental radiography, pre and post-operative patient care and instruction, chair-side assisting, taking tooth and mouth impressions, and supervised practice.

Certificate Program

Program Learning Outcomes

Upon successful completion of this certificate program, students should be able to:

- Collect diagnostic data and perform clinical supportive treatments as outlined by the State Dental Practice Act.
- Perform business office procedures as related to dental practices.
- Adhere to the ADAA's Code of Ethical Conduct and apply this to established ethical, legal and regulatory concepts for dental assisting.
- Apply self-assessment skills to promote life-long learning.
- Demonstrate interpersonal and communication skills to effectively interact with diverse population.

Required Courses (32 units)

Units

Fall:

DEA-10	Introduction to Dental Assisting and Chairside assisting	4
DEA-20	Infection Control for Dental Assistants	2
DEA-21	Introduction to Radiology for Dental Assistants	2
DEA-22	Introduction to Supervised Externships	1.5
DEA-23	Introduction to Dental Sciences	3
DEA-24	Dental Materials for the Dental Assistant	2

Winter:

DEA-30	Intermediate Chairside Dental Assisting	2
DEA-31	Radiology for Dental Assistants	1.5
DEA-32	Intermediate Supervised Externships	1

Spring:

DEA-40A	Advanced Chairside Surgical Dental Assistant	3.5
DEA-40B	Advanced Chairside Orthodontic Dental Assistant	3
DEA-40C	Advanced Chairside Restorative Dental Assistant	5
DEA-41	Dental Office Procedures	1.5

Associate in Science Degree

The Associate in Science Degree in Dental Assisting will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT H  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

PHYSICIAN ASSISTANT MAS501/MCE501

COLLEGE: MORENO VALLEY

The Physician Assistant (PA) program prepares individuals academically, clinically and professionally to deliver health care with physician supervision. Physician Assistants are academically and clinically prepared to provide a wide variety of health care services to a diverse patient population. The skill set that all PAs must possess in order to competently fulfill the obligations of their job duties are: elicit a complete history-, perform a thorough physical assessment, understand the principals and practices of commonly perform surgical procedures and tasks, request and interpret diagnostic studies, understand the foundational concepts of preventive care, and therapeutic interventions. PAs are to demonstrate mastery of basic medical, clinical, behavioral and social sciences concepts in the clinical following supervised clinical experiences: family medicine, pediatrics, women's health, general surgery, psychiatry and behavioral medicine. PAs are to possess an understanding of health care policy and professional practice issues; and the delivery of health care services to patients in rural, urban, and underserved communities.

Here is a possible replacement for the paragraph below:

For further details about the requirements for eligibility into the Physician Assistant program, please visit the website at <http://www.mvc.edu/academicprograms/pa/applicationProcess.cfm> which includes a list of courses as well as grade point averages. A minimum of 3,000 hours of paid "hands-on" patient care experience in the stated disciplines of medicine, nursing or allied health is also required. In order to be considered for acceptance into the program, all paid hands-on clinical experience, and academic coursework must be verifiable.

Associate in Science Degree  
Program Learning Outcomes

Upon completion of the physician assistant program students should be able to:

- analyze etiologies, risk factors, underlying pathologic process, and epidemiology for adult and pediatric medical conditions
- analyze and synthesize the history, physical findings, and diagnostic studies to formulate a differential diagnosis
- identify and evaluate signs and symptoms and select and analyze appropriate diagnostic studies to determine the most likely diagnosis of a medical condition
- manage general medical and surgical conditions integrating knowledge about the indications, contraindications, side effects, interactions and adverse reactions of pharmacologic agents and other relevant treatment modalities
- utilize appropriate screening methods of disease processes in asymptomatic individuals to and discuss concepts of health promotion and disease prevention
- differentiate between the normal and abnormal anatomic, physiological, and diagnostic data and the relevance of the findings
- provide competent health care to patients with acute and chronic conditions
- provide culturally sensitive and culturally responsive health care to a diverse patient population and demonstrate caring and respectful behaviors when interacting with patients and their families
- develop informed decisions about diagnostic and therapeutic interventions based on patient information and preferences, up-to-date scientific evidence, and clinical judgment
- counsel and educate patients and their families on health care
- perform competent medical and surgical procedures considered essential in the area of practice
- create and sustain a therapeutic and ethically sound relationships with patients utilizing effective listening, nonverbal, verbal and writing skills to elicit and provide information
- collaborate effectively with physicians, other disciplinary team members, and professional groups to provide patient centered patient care

- demonstrate emotional resilience and stability, adaptability, flexibility and tolerance of ambiguity and anxiety
- demonstrate competent documentation concerning the patient care process for medical, legal, quality assurance and financial purposes
- integrate the legal and regulatory guidelines into the professional role of the physician assistant and show sensitivity and responsiveness to
- demonstrate respect, compassion and integrity for the patient, society, and the PA profession
- demonstrate knowledge of ethical principles pertaining to provision or withholding of clinical care
- establish, appraise, and integrate evidence from scientific studies related to the patients' health problem
- apply knowledge of study designs and statistical methods to the appraisal of clinical studies and other information on diagnostic and therapeutic effectiveness
- distinguish biases related to gender, culture, cognitive, emotional, and physical limitations in themselves and others
- utilize information technology and medical information to support patient care decisions and patient education and to provide efficient patient care
- demonstrate cost-effective health care and resource allocation that does not compromise quality of care.

Required Courses (103.5 units)		Units
PHT-1	Applied Clinical Skills	2
PHT-2	Medicine Science I	6.5
PHT-3	History and Physical Assessment I	4
PHT-4	Applied Clinical Skills II	4
PHT-5	Medicine Science II	6.5
PHT-6	History and Physical Assessment II	4
PHT-7	Medical Pharmacology	4
PHT-8	Applied Clinical Skills III	3
PHT-9	Medicine Science III	6.5
PHT-10	Clinical Nutrition	3
PHT-11	Internal Medicine I	6
PHT-12	Internal Medicine II	6
PHT-13	General Surgery	4
PHT-14	Surgery II	6
PHT-15	Pediatrics	6
PHT-16	Obstetrics/Gynecology	6
PHT-17	Family Practice	6
PHT-18	Psychiatry/Mental Health	4
PHT-19	Emergency Medicine	4
PHT 20	Medical Genetics	3
PHT 21A	Neurosurgery (Elective)	5
PHT 21B	Advanced Mental Health	5
PHT 21C	Geriatrics (Elective)	5
PHT 21D	Hospitalist (Elective)	5
PHT 22A	Anatomy, Physiology and Pathophysiology I	3
PHT 22B	Anatomy, Physiology and Pathophysiology II	3

#### Associate in Science Degree

The Associate in Science Degree in Dental Assisting will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT I  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

Associate in Arts in Sociology for Transfer (CSUGE) AA695 (IGETC) AA696 College: Riverside City  
The Associate in Arts in Sociology for Transfer degree is designed to prepare the student for transfer to four-year institutions of higher education and specifically intended to satisfy the lower division requirements for the Baccalaureate Degree in Sociology at a California State University. It will also provide the student with a sufficient academic basis from which to pursue a career in the social science professions. The student will be afforded the opportunity to study the nature of the human affinity for aggregation and the complexities of societal organization. The breadth of Sociology will be examined to include the historical and contemporary theory and research as the basis from which to gain an in-depth awareness and understanding of the world in which we live.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an awareness and understanding of the historical and contemporary theoretical frameworks that form the basis of Sociological study.
- Demonstrate the utility of past and present sociological research and the research methodologies that form the basis of sociological inquiry.
- Demonstrate the ability to be academically proficient in at least two specific areas of sociological emphasis, i.e., Marriage and Family, Race/Ethnicity, Culture, Crime and Deviance, Social Problems.
- Demonstrate an understanding of the basic principles for at least one of the social sciences beyond Sociology, i.e., Anthropology or Psychology.

Required Courses (18-19 units)	Units
SOC-1/1H Introduction to Sociology	3
Electives from Group A	6-7
Electives from Group B	6
Electives from Group C	3
<hr/>	
Electives Group A (6-7 units)	
SOC-2 American Social Problems	3
SOC-25 Introduction to the Sociology of Sex and Gender	3
MAT-12/12H Statistics	4
SOC-50 Introduction to Social Research Methods	3
<hr/>	
Electives Group B (6 units)	
SOC-10 Race and Ethnic Relations	3
SOC-12 Marriage Family Relations	3
SOC-20 Introduction to Criminology	3
<hr/>	
Electives Group C (3 units)	
SOC-3 Social Inequality	3
SOC-15 Women in American Society	3
ANT-2 Cultural Anthropology	3
PSY-1 General Psychology	3
PSY-8 Introduction to Social Psychology	3

Associate in Arts for Transfer Degree

The Associate in Arts in Sociology for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education

(CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development.)



## Agenda Item (IV-C-1)

Meeting	4/1/2014 - Committee
Agenda Item	Committee - Planning and Operations (IV-C-1)
Subject	Agreement for Purchase of Modular Structures with the Riverside County Superintendent of Schools
College/District	Norco
Funding	Title III STEM Grant
Recommended Action	It is recommended the Board of Trustees approve the agreement for the purchase of modular structures with Riverside County Superintendent of Schools (RCOE)

---

### Background Narrative:

In August 2013, Riverside County Office of Education (RCOE) relocated their preschool/Headstart programs from their site at Norco College to a new location in the city of Riverside. In lieu of removing the portable buildings, the Riverside County Superintendent of Schools has offered to sell one of the portables to the District for \$1,000 and transfer title of the additional modular to the District.

The two modular buildings consist of one 40X48 and one 72X40 structures. The college recommends utilizing these portable buildings for STEM classrooms and STEM related activities. The cost to renovate and convert these buildings for STEM use will be covered by the existing Title III STEM Grant.

Prepared By: Paul Parnell, President, Norco College  
Beth Gomez, Vice President, Business Services (Norco)

### Attachments:

[Agreement with Riverside County Supt of Schools](#)

**RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS**  
3939 Thirteenth Street/P.O. Box 868  
Riverside, California 92502

**SALES AGREEMENT  
PERSONAL PROPERTY**

This Agreement, effective **April 16, 2014**, by and between **Riverside County Superintendent of Schools**, hereinafter referred to as the "SUPERINTENDENT," and **Riverside Community College District on behalf of Norco College**, hereinafter referred to as the "BUYER";

**W I T N E S S E T H :**

1. IN CONSIDERATION OF the sum of **\$1,001.00** USD, inclusive of all sales taxes, paid by bank draft, the receipt of which consideration is acknowledged, the SUPERINTENDENT agrees to sell to BUYER, the following personal property (the 'Property'), located at **1980 Third Street, Norco, CA 92860 as further described on Attachment A;**

- **Building A; SN 34300-34305:           \$1,000.00**  
**72' x 40' (2,880 sq. ft.)**
- **Building B; SN 11211-11214:       \$     1.00**  
**48' x 40' (1,920 sq. ft.)**

2. The SUPERINTENDENT warrants that (1) the SUPERINTENDENT is the legal owner of the Property; (2) the Property is free from all liens and encumbrances; (3) the SUPERINTENDENT has full right and authority to sell and transfer the Property; and (4) the SUPERINTENDENT will warrant and defend the title of the Property against any and all claims and demands of all persons.

The Property is being sold in an '**as is**' condition and the SUPERINTENDENT expressly disclaims all warranties, whether expressed or implied, including but not limited to, any implied warranty of merchantability or fitness for a particular purpose. Further, the SUPERINTENDENT disclaims any warranty as to the condition of the Property. The SUPERINTENDENT does not assume, or authorize any other person to assume on the behalf of the SUPERINTENDENT, any liability in connection with the sale of the Property. The SUPERINTENDENT'S above disclaimer of warranties does not, in any way, affect the terms of any applicable warranties from the manufacturer of the Property.

The BUYER has been given the opportunity to inspect the Property or to have it inspected and the BUYER has accepted the Property in its existing condition. This Bill of Sale will be construed in accordance with and governed by the laws of the State of California.

In addition, the sale of the above property has been approved by the Administration of Children and Families (ACF).



3. Total amount of **\$1,001.00** will be payable upon final execution of this sales agreement .
4. The fee ownership rights of this property shall be conveyed to the BUYER from the SUPERINTENDENT on February 6, 2014 or upon execution of this sales agreement which ever comes first.
5. Buyer will assume all responsibility for establishing leasehold rights with the real property owner for the personal property upon conveyance of ownership rights of personal property.
6. ASSIGNMENT OF CONTRACT: Neither this Agreement nor any duties or obligations under this Agreement may be assigned without the prior written consent of both parties to this Agreement. Any assignment or purported assignment of this Agreement without prior written consent of the other party will be deemed void and of no force or effect.
7. MUTUAL HOLD HARMLESS:
  - a. BUYER shall indemnify and hold harmless the SUPERINTENDENT and its agents, servants and employees from any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of BUYER, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. BUYER shall defend, at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards, of the SUPERINTENDENT and its agents, servants and employees in any such claim or action.
  - b. SUPERINTENDENT shall indemnify and hold harmless the BUYER and its agents, servants and employees from any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of SUPERINTENDENT, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. SUPERINTENDENT shall defend, at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards, of the BUYER and its agents, servants and employees in any such claim or action.
7. The SUPERINTENDENT certifies that it is aware of the Education Code of the State of California regarding the sale of personal property and shall comply with such codes.
8. CHANGES: This agreement may only be amended in writing by the mutual consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

**Riverside County  
Superintendent of Schools  
P.O. Box 868  
Riverside, CA 92502**

**Riverside Community College District  
on behalf of Norco College  
Attn: Beth Gomez, VP Business Services  
2001 Third Street  
Norco , CA 92860**

Signed \_\_\_\_\_  
Authorized Signature

Signed \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Printed name

Date \_\_\_\_\_

Date \_\_\_\_\_

ATTACHMENT A

RCC NORCO HEAD START  
PORTABLE A (2880 sq ft)  
PORTABLE B (1920 sq ft)



RIVERSIDE COUNTY OFFICE OF EDUCATION  
Building Detail Report

*Bldg A*

03/21/2012  
DBKE1



Entity: 001 RIVERSIDE COUNTY OFFICE OF EDUCATION  
 Site: 115 RCC - NORCO CAMPUS HEAD START/STATE PRE SCHOOL  
 Building: 001 PORTABLE OFFICE/KITCHEN  
 1900 3RD STREET  
 NORCO, CA 92860

CPSD County: 33 CPSD District: 10330  
 CPSD Site: Building Key:  
 OSA Number: Serial Number: 34300-01

Year Built: 2002 Evaluation Date: 10/31/2011  
 No. of Stories: 1 Total Square Feet: 960  
 Height: 12 Fire Protection Class: 1  
 Occupancy: SPC SCHOOL - PORTABLE OFFICE  
 Construction: S METAL  
 Condition: A AVERAGE

Vacant: NO Plumbing Date: / /  
 Basement: NO Heating Date: / /  
 Elevator: NO Wiring Date: / /  
 Swimming Pool: NO Roofing Date: / /  
 Improvements: NO Retrofit Date: / /

GENERAL BUILDING CHARACTERISTICS

Exterior Wall: WD  
 Roof Construction: STJ  
 Roof Covering: BUC  
 Interior Wall: DW  
 Ceiling: AT  
 Floor: CA,VT  
 Foundation: P  
 Security/Fire Protection: AL,EX,IS,MND,SD

BUILDING SERVICES

Electrical: CB  
 Plumbing: G  
 Heating: HP  
 Air Conditioning:

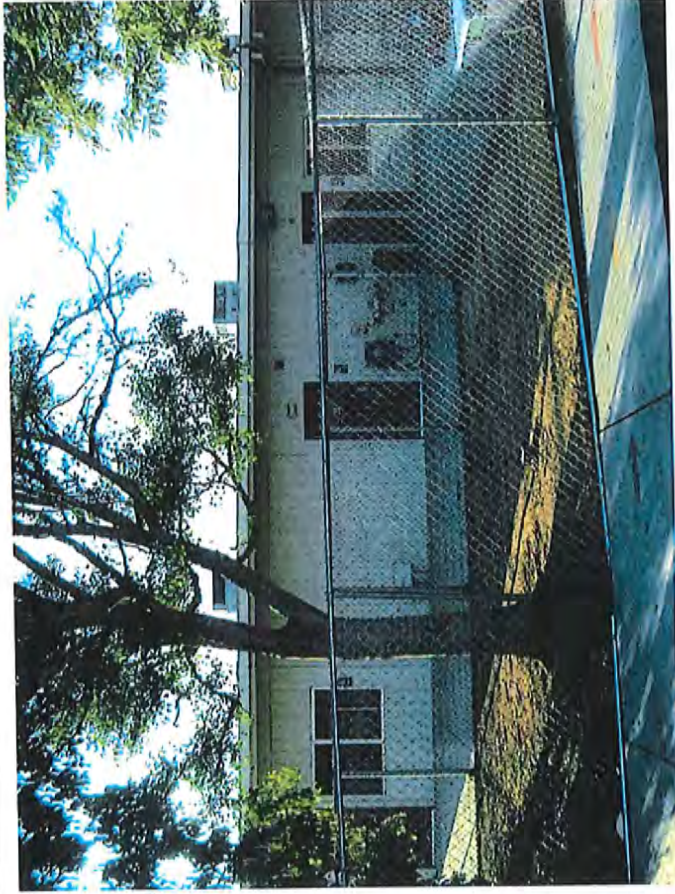
VALUATION CONCLUSIONS

Real Property Replacement Cost: 146,000  
 Exclusion Amount: 7,300  
 Real Property Less Exclusions: 138,700  
 Personal Property Replacement Cost: 30,000  
 Total Replacement Cost: 168,700

NOTES

RIVERSIDE COUNTY OFFICE OF EDUCATION  
Building Detail Report

*Bldg A*



03/21/2012  
DBKE1

Entity: 001 RIVERSIDE COUNTY OFFICE OF EDUCATION  
Site: 115 RCC - NORCO CAMPUS HEAD START/STATE PRE SCHOOL  
Building: 002 PORTABLE CLASSROOMS 4-5/THERAPY ROOM  
1900 3RD STREET  
NORCO, CA 92860

CPSD County: 33 CPSD District: 10330  
CPSD Site: Building Key:  
OSA Number: 34-302-05

Year Built: 2002 Evaluation Date: 10/31/2011  
No. of Stories: 1 Total Square Feet: 1,920  
Height: 12 Fire Protection Class: 1  
Occupancy: SPC SCHOOL - PORTABLE CLASSROOM  
Construction: S METAL  
Condition: A AVERAGE

Vacant: NO Plumbing Date: / /  
Basement: NO Heating Date: / /  
Elevator: NO Wiring Date: / /  
Swimming Pool: NO Roofing Date: / /  
Improvements: NO Retrofit Date: / /

GENERAL BUILDING CHARACTERISTICS

Exterior Wall: WD  
Roof Construction: STJ  
Roof Covering: BUC  
Interior Wall: DW  
Ceiling: AT  
Floor: CA,VT  
Foundation: P  
Security/Fire Protection: AL,EX,IS,MND,SD

BUILDING SERVICES

Electrical: CB  
Plumbing: G  
Heating:  
Air Conditioning: DPHC

VALUATION CONCLUSIONS

Real Property Replacement Cost: 292,000  
Exclusion Amount: 14,600  
Real Property Less Exclusions: 277,400  
Personal Property Replacement Cost: 49,300  
Total Replacement Cost: 326,700

NOTES

RIVERSIDE COUNTY OFFICE OF EDUCATION  
Building Detail Report

*Bldg B*

03/21/2012  
DBKE1

Entity: 001 RIVERSIDE COUNTY OFFICE OF EDUCATION  
Site: 115 RCC - NORCO CAMPUS HEAD START/STATE PRE SCHOOL  
Building: 003 PORTABLE CLASSROOM 1-2/SUPERVISOR'S OFFICE  
1900 3RD STREET  
NORCO, CA 92860

CPSD County: 33 CPSD District: 10330  
CPSD Site: Building Key:  
OSA Number: 11211-11214 Serial Number:

Year Built: 2002 Evaluation Date: 10/31/2011  
No. of Stories: 1 Total Square Feet: 1,920  
Height: 12 Fire Protection Class: 1  
Occupancy: SPC SCHOOL - PORTABLE CLASSROOM  
Construction: S METAL  
Condition: A AVERAGE

Vacant: NO Plumbing Date: / /  
Basement: NO Heating Date: / /  
Elevator: NO Wiring Date: / /  
Swimming Pool: NO Roofing Date: / /  
Improvements: NO Retrofit Date: / /

GENERAL BUILDING CHARACTERISTICS

Exterior Wall: WD  
Roof Construction: STJ  
Roof Covering: BUC  
Interior Wall: DW  
Ceiling: AT  
Floor: CA,VT  
Foundation: W  
Security/Fire Protection: AL,EX,IS,MND,SD

BUILDING SERVICES

Electrical: CB  
Plumbing: G  
Heating:  
Air Conditioning: DPHC

NOTES



VALUATION CONCLUSIONS

Real Property Replacement Cost: 273,000  
Exclusion Amount: 10,920  
Real Property Less Exclusions: 262,080  
Personal Property Replacement Cost: 49,300  
Total Replacement Cost: 311,380



## Agenda Item (IV-C-2)

Meeting	4/1/2014 - Committee
Agenda Item	Committee - Planning and Operations (IV-C-2)
Subject	Presentation on Riverside Community College District Sustainability Program
College/District	District
Information Only	

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### Background Narrative:

Riverside Community College District has made sustainability a practice in project development and operations, through efforts such as LEED (Leadership in Energy and Environmental Design) certified buildings and other measures.

In 2012-13, Riverside Community College District spent \$2,642,386 on electricity and natural gas. Operational costs traditionally can increase annually due to rate increases, and addition of new facilities. With the passage of Proposition 39, opportunities have been created to reduce energy use and increase sustainability by providing \$907,800 to RCCD in its first year. Additionally, a Fuel Cell project at Norco College was approved by the Board in October 2012, and will be operational in 2014.

The attached presentation looks at the past, current and prospective sustainability efforts and measures of the District.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development  
Laurens Thurman, District Consultant

### Attachments:

[Presentation on RCCD Sustainability\\_r2](#)

# RCCD SUSTAINABILITY PRESENTATION

Proposition 39 Projects and Savings



# Sustainability

- ▣ Leadership in Energy & Environmental Design (LEED)
  - Board of Trustees set a standard for LEED certification on December 15, 2009. Resolution No. 13-09/10
  - First LEED certification was RCC Nursing/Science Building.
  - Buildings currently under review for LEED Silver Certified:
    - ▣ Norco Operations Center
    - ▣ Moreno Valley Student Academic Services
  - Buildings being designed to meet LEED standards:
    - ▣ RCC Student Services & Administration Building
    - ▣ RCC Coil School for the Arts
    - ▣ RCC/District Culinary Arts Academy & District Office



- ▣ Water
  - Xeriscape and drip irrigation increasingly used.
  - All colleges working toward California Community Colleges Chancellors Office (CCCCO) request for 20% reduction in irrigation use.
  - Recent work has used low/no flow restroom fixtures.



# Single Source

- ▣ Single Source – Resolution No. 08-13/14
  - Irrigation Control System – *Hunter Irrigation Controls* for RCC & NORCO use
  - Irrigation Control System – *Rain Bird Irrigation Controls* for District & MVC use
  - Key Cylinder Systems – *Corbin Key Cylinder Systems* for District-wide use
  - Elevators – *Otis Elevators* for District
  - Energy Management System – *WebCTRL by Automated Logic* for District-wide use
  - Card Access – *C-Cure Card Access System by Software House* for District-wide use
  - Fire Alarm System – *Notifier Fire Alarm Panels* for District-wide use

# Single Source

- ▣ Single Source – Resolution No. 30-13/14
  - Uninterruptable Power Systems (UPS) and Power Distribution Units (PDU) – *American Power Conversion (APC)* for District-wide use
  - Cable Fiber – *Corning* for District-wide use
  - Audio – Visual Floor boxes – *FSR* for District-wide use
  - Audio – Visual Wall Plates/Connectors – *Extron* for District-wide use
  - Audio – Visual Wall boxes – *Extron* for District-wide use
  - Audio – Visual Connectors – *Extron* for District-wide use

# RCCD Energy Use

2012-13 Electricity use:

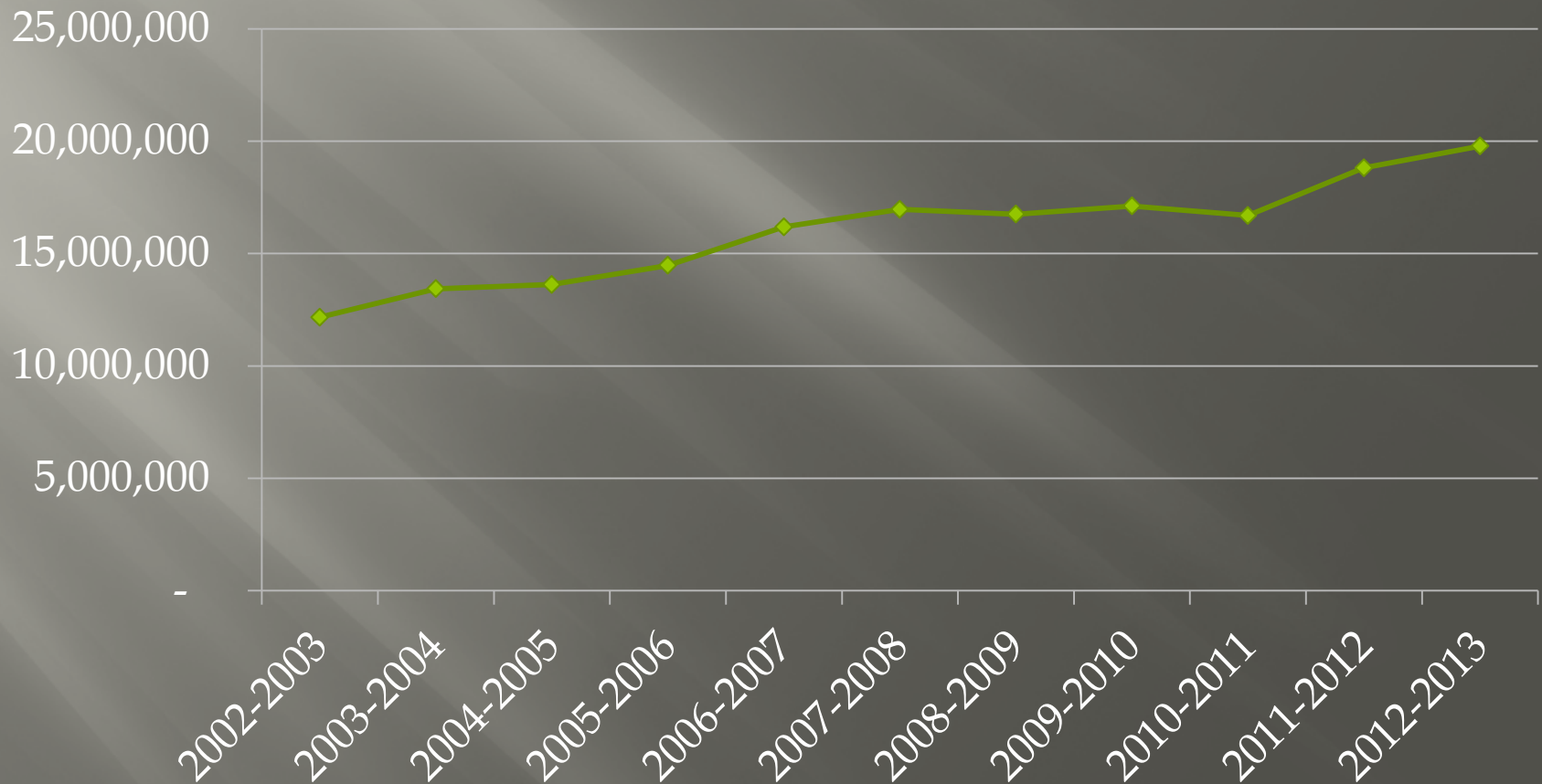
- ▣ 19,785,273 kWh of electricity
- ▣ Cost \$2,464,096

2012-13 Natural Gas use:

- ▣ 309,377 Therms of natural gas
- ▣ Cost \$178,290

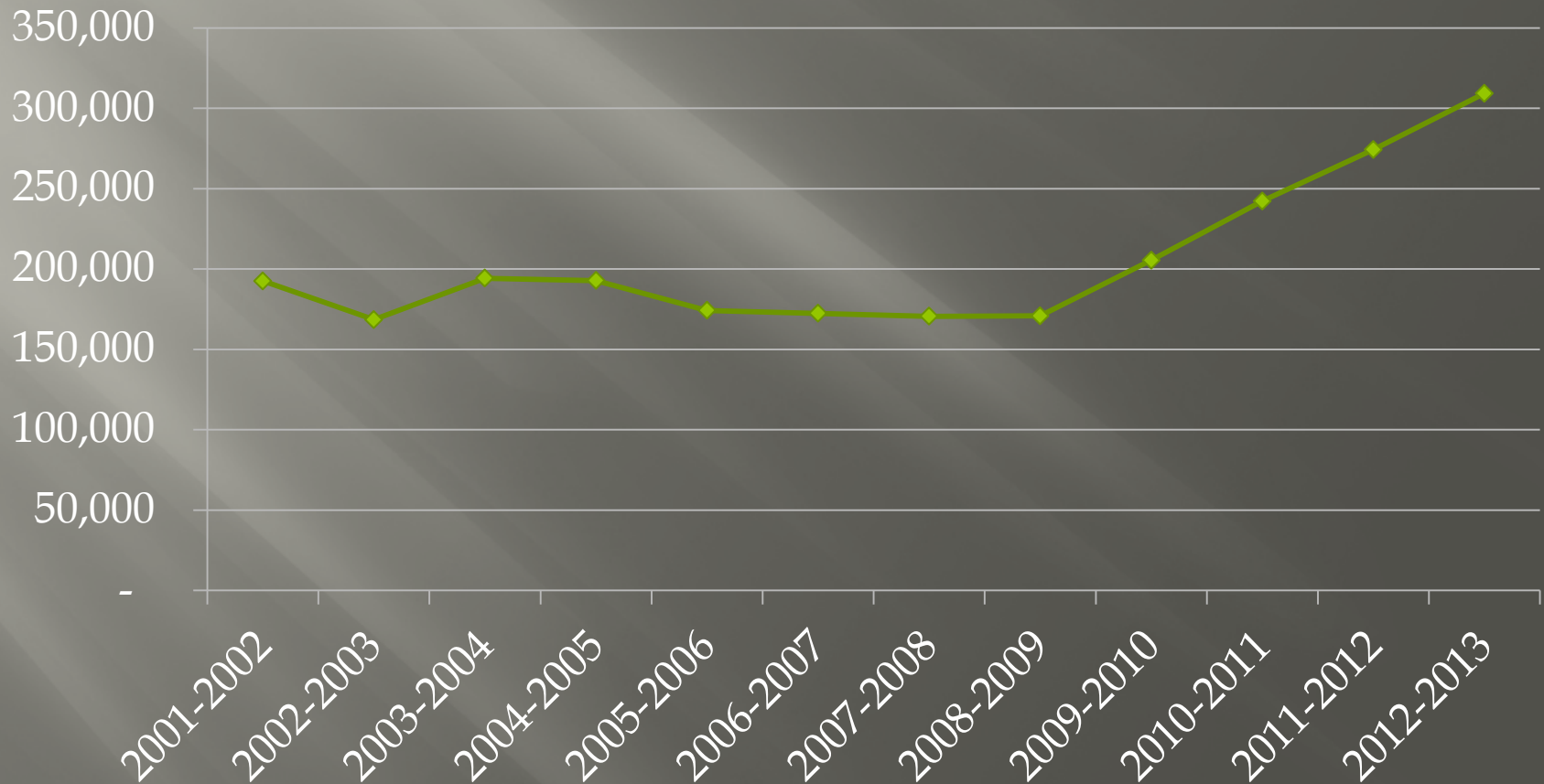
# RCCD Electrical Use

kWh



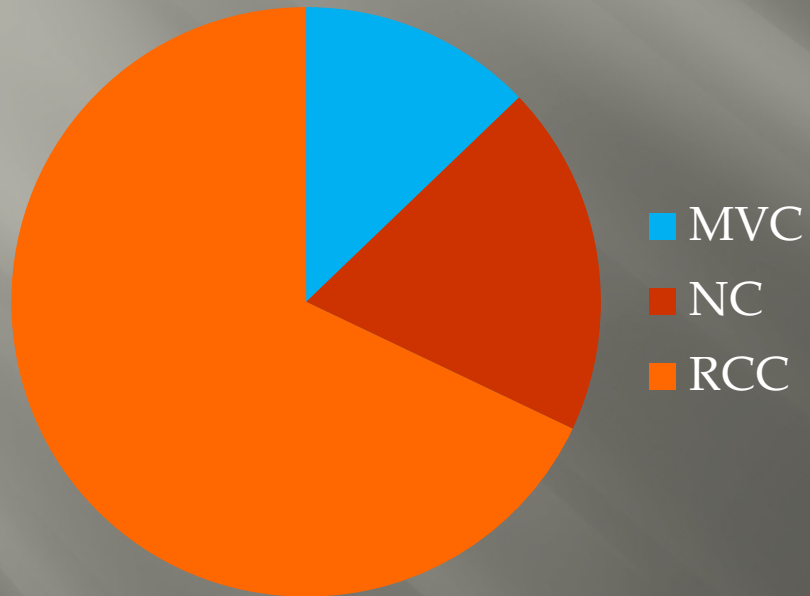
# RCCD Natural Gas Use

Therms

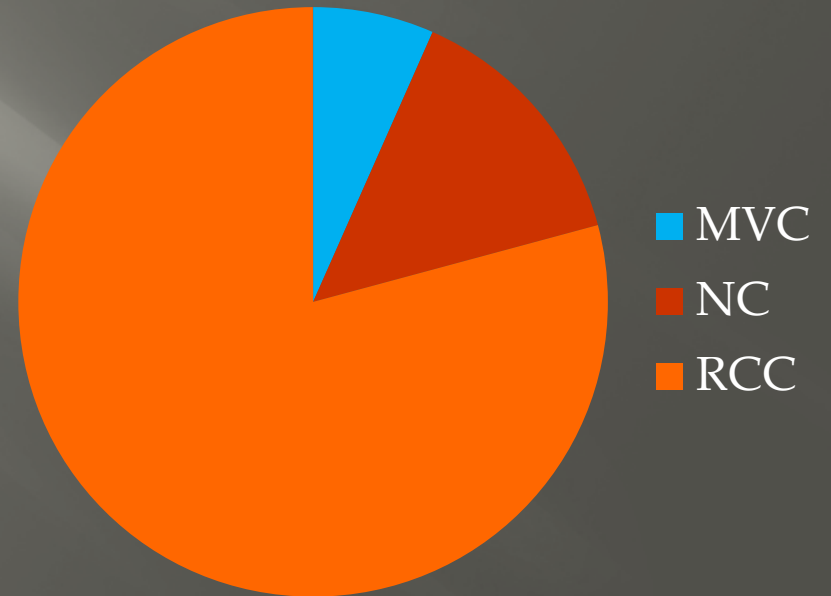


# Use by College

Electrical Use



Natural Gas Usage



# Proposition 39

- ▣ Proposition 39 for 2013-14 is \$907,800 for RCCD
- ▣ Due to timing of program, first year projects include those that do not require Division of the State Architects (DSA) approval to assure project completion by June 30.
- ▣ All college projects have been approved by Southern California Edison, Riverside Public Utilities and California Community Colleges Chancellors Office (CCCCO)



# Proposition 39 Projects

## RCC

(Riverside Public Utility Territory)

### Projects:

- ▣ Landis & Business Ed Chiller Replacement (150 ton)
- ▣ Landis & Business Ed Variable Frequency Drive (VFD) Installation
- ▣ MLK Computer Room Air Conditioning (CRAC) (split system) Installation
- ▣ Exterior Lighting Phase 1 - conversion to Light Emitting Diode (LED)

### Costs:

- ▣ Total Project Cost estimated at \$547,659
- ▣ Proposition 39 funds \$472,056
- ▣ Cost includes Riverside Public Utility (RPU) incentive of about \$41,000
- ▣ RCC Measure C Scheduled Maintenance (already allocated) will fund remaining \$34,603

### Benefits:

- ▣ Energy savings of 501,715 kWh/year
- ▣ Electrical cost reduction of \$65,223/year
- ▣ Maintenance cost reduction of \$10,953/year
- ▣ Demand reduction of 29.7 kW

# Proposition 39 Projects Moreno Valley and Norco

(Southern California Edison Territory)

## Projects:

- ▣ Norco College Exterior Lights convert High Pressure Sodium (HPS) to Light Emitting Diode (LED)
- ▣ Moreno Valley College
  - Exterior Lights convert HPS and MH parking to LED
  - Exterior wall mount MH to LED
  - Exterior walkway HPS to LED
  - Exterior screw-in to LED

## Costs:

- ▣ Total Project Cost estimated at \$582,611
- ▣ Prop 39 funds of \$435,744
- ▣ Rebate of \$94,318 from Edison
- ▣ Some projects will have to be bid as alternates as other funds are not available and only \$530,062 will be spent (prop 39 plus incentives)

## Benefits:

- ▣ Saves 392,994 kWh of electricity
- ▣ Saves about \$55,000 each year

# Norco Fuel Cell Project

- ▣ 400kW fuel cell approved by Board October 2, 2012
- ▣ Self Generation Incentive Program (SGIP) - Total project budget: \$3,100,000
  - Incentive: \$900,000
  - Budgeted amount from Measure C \$2,200,000

Construction is under way with completion May, 2014.



# Norco Fuel Cell Project



## Savings:

- Electricity Savings of 3,328,800 kWh/year
- Avoided cooling 254,152 kWh from absorption chiller
- Avoided energy cost \$527,937 (gas and electric) figured at 2011 prices with 5% escalation. This year electrical escalation was 15% so savings may be higher.
- Net savings for Norco College \$307,276/annually

## Costs:

- Gas for fuel cell expected to cost \$141,661
- Maintenance Contract for first year will cost \$91,000

Southern California Edison has approved net metering which could lead to further savings.

# Projected Savings

	RCC Prop 39	MVC&NC Prop 39	Fuel Cell		Total
Electrical (kWh)	501,715	392,994	3,328,800		4,223,509
Cost Savings (net)	\$65,223	\$55,000	\$307,276		\$427,499

## Percentage Savings

Electricity	Cost
21.3%	16.2%

# Future Projects

(Riverside Public Utility Territory)

- ▣ RCC, Riverside Public Utilities and CCCCCO representative have met about next year's Proposition 39 projects.
  - Finishing exterior lighting will be on list
  - Change of interior Fluorescent (T8) to LED is cost effective
  - Additional conversions to Variable Frequency Drive (VFD)
- ▣ Request for Proposal (RFP) for small solar may be issued



# Future Projects

(Southern California Edison Territory)

- ▣ Meeting soon on Moreno Valley and Norco colleges
  - Norco College is a candidate for Thermal Energy Storage utilizing the fuel cell to run chillers at night to store chilled water for daytime cooling.
  - Retro-Commissioning (RCx) study funded by SCE at MVC is underway to identify projects and potential savings
  - Interior conversion to LED may be cost effective.
  - Solar possible





## Agenda Item (IV-E-1)

Meeting	4/1/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-1)
Subject	Pre-qualification List of Firms for Inspection Services/Inspector of Record (IOR)
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the following nine (9) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Stephen Payte DSA Inspections, Inc.; 2) Consulting & Inspection Services, LLC; 3) LCC3 Construction Services, Inc.; 4) The Vinewood Company, LLC; 5) Inland Inspections & Consulting; 6) TYR, Inc.; 7) Knowland Construction Services; 8) Blue Coast Consulting; and 9) Independent Construction Inspection.

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### Background Narrative:

On January 2, 2014, the District issued a Request for Qualifications (RFQ)/Request for Proposals (RFP) for Environmental, Engineering, and IOR services to assist the Riverside Community College District in executing construction projects. The RFQ/RFP requested on-call professional services for six (6) different categories, one of which was for Inspection Services/Inspector of Record (IOR). Fourteen (14) responses were received from various companies.

On February 27 & 28, 2014, all fourteen (14) firms were screened by a panel, consisting of the Chief of Staff & Facilities Development, the Facilities Development Director, a Purchasing Specialist, and the District Facilities Consultant. After presentations and discussion, the screening committee recommends that the nine (9) firms listed below for Inspections Services/Inspector of Record (IOR) be included in a pre-qualification list for District projects, recognized by the Board of Trustees. The District will use pre-qualification lists and re-qualify on an as-needed basis; or at least every five years. Individual contracts reflecting their assignments will be brought forward for Board approval prior to commencement of work on a project.

Stephen Payte DSA Inspections, Inc.  
Consulting & Inspection Services, LLC  
LCC3 Construction Services, Inc.  
The Vinewood Company, LLC  
Inland Inspections & Consulting  
TYR, Inc.  
Knowland Construction Services  
Blue Coast Consulting  
Independent Construction Inspection

Prepared By: Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Laurens Thurman, District Consultant  
Melissa Elwood, Purchasing Specialist



**Attachments:**



## Agenda Item (IV-E-2)

Meeting	4/1/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-2)
Subject	Pre-qualification List of Firms for Geotechnical Engineering Services
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the following eleven (11) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Koury Engineering & Testing, Inc.; 2) Group Delta Consultants, Inc.; 3) Ninyo and Moore; 4) Leighton Consulting, Inc.; 5) Inland Foundation Engineering, Inc.; 6) GeoTek, Inc.; 7) CHJ Consultants; 8) MTGL, Inc.; 9) Geocon West, Inc.; 10) Converse Consultants; and 11) United Inspection and Testing.

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### Background Narrative:

On January 2, 2014, the District issued a Request for Qualifications (RFQ)/Request for Proposals (RFP) for Environmental, Engineering, and IOR services to assist the Riverside Community College District in executing construction projects. The RFQ/RFP requested on-call professional services for six (6) different categories, one of which was for Geotechnical Engineering Services. Fourteen (14) responses were originally received from various companies. Two firms later declined the invitation to interview.

On March 7, 2014, the remaining twelve (12) firms were screened by a panel, consisting of the Chief of Staff & Facilities Development, the Facilities Development Director, a Purchasing Specialist, and the District Facilities Consultant. After presentations and discussion, the screening committee recommends that the eleven (11) firms listed below for Geotechnical Engineering Services be included in a pre-qualification list for District projects, recognized by the Board of Trustees. The District will use pre-qualification lists and re-qualify on an as-needed basis; or at least every five years. Individual contracts reflecting their assignments will be brought forward for Board approval prior to commencement of work on a project.

Koury Engineering & Testing, Inc.  
Group Delta Consultants, Inc.  
Ninyo & Moore  
Leighton Consulting, Inc.  
Inland Foundation Engineering, Inc.  
GeoTek, Inc.  
CHJ Consultants  
MTGL, Inc.  
Geocon West, Inc.  
Converse Consultants  
United Inspection & Testing

Prepared By: Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Laurens Thurman, District Consultant  
Melissa Elwood, Purchasing Specialist

### Attachments:



## Agenda Item (IV-E-3)

Meeting	4/1/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-3)
Subject	Firm Selection and Special Inspection and Materials Testing Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure with River City Testing
College/District	District
Funding	College and District Allocated Measure C Funds/Program Reserve Measure C Funds, Redevelopment Funds, and La Sierra Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) the selection of River City Testing for Special Inspection and Materials Testing Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with River City Testing in the amount of \$192,154 for the CAA/DO project; and 3) agreement in the total amount of \$499,047 for the CSA and Parking Structure project.

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### Background Narrative:

On January 2, 2014, the District issued a Request for Qualifications (RFQ)/Request for Proposals (RFP) for Environmental, Engineering, and IOR services to assist the Riverside Community College District in executing construction projects. The RFQ/RFP requested on-call professional services for six (6) different categories, one of which was for Special Inspection & Materials Testing Services. Fifteen (15) responses were received from various companies. On March 18, 2014, ten (10) firms were brought forward for the Board of Trustees approval for District projects.

At this time, it is requested that the Board of Trustees approve the selection of River City Testing for Special Inspection & Materials Testing Services for the Culinary Arts Academy/District Office Building (CAA/DO), the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts (CSA) Building, and Parking Structure projects. It is also requested that the Board of Trustees approve the agreements with River City Testing in the amount of \$192,154 for the CAA/DO project, \$499,047 for the CSA and Parking Structure project. Costs for the requested agreements are within the original project budgets approved by the Board of Trustees.

Prepared By: Cynthia Azari, Interim Chancellor  
Aaron Brown, Vice Chancellor, Business and Financial Services  
Wolde-Ab Isaac, Interim President, Riverside  
Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Laurens Thurman, District Consultant  
Melissa Elwood, Purchasing Specialist

### Attachments:

[Agreement\\_CAA-DO\\_River City Testing\\_r1](#)  
[Agreement\\_CSA-Parking Structure\\_River City Testing\\_r1](#)

**AGREEMENT BETWEEN**  
**RIVERSIDE COMMUNITY COLLEGE DISTRICT**

**And**

**RIVER CITY TESTING**

THIS AGREEMENT is made and entered into on the 16<sup>th</sup> day of April, 2014, by and between RIVER CITY TESTING hereinafter referred to as “Consultant” and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the “District.”

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant’s office(s), and on site at Riverside Community College District’s 3801 Market Street, Riverside, CA 92501 location.
3. The services rendered by the Consultant are subject to review by the Chief of Staff and Facilities Development or her designee.
4. The term of this agreement shall be from April 16<sup>th</sup>, 2014, to the estimated completion date of June 16<sup>th</sup>, 2016, with the provision that the Vice Chancellor of Business and Financial Services or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$192,154 including reimbursable expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Chief of Staff and Facilities Development, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by the Chief of Staff and Facilities Development.
6. All data prepared by Consultant hereunder specific only to this project, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District’s sole risk, and provided further, that Consultant shall be indemnified and defended

against any damages resulting from such use. In the event the Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall make the request in writing through the office of the Chief of Staff and Facilities Development, who will obtain approval from the Board of Trustees before releasing the information requested.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon adjudicated any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such actual negligence, recklessness or willful misconduct and only in proportion thereto. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon any adjudicated negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such actual negligence, recklessness, or willful misconduct and only in proportion thereto. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligent acts are fully and finally barred by the applicable statute of limitations.

10. Consultant shall procure and maintain insurance coverage as follows:

Comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as District's activities under this contract, in the amount of \$1,000,000 per person and \$3,000,000 per occurrence;

Professional liability/errors and omission insurance in the amount of \$1,000,000; and

Workers' Compensation insurance in accordance with the laws of the State of California.

Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Contractor shall provide District with the required Certificate of Insurance within 10 days of signing this Agreement.

11. District may terminate this Agreement for convenience at any time upon written notice to Consultant, in which case District will pay Consultant in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Consultant, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Consultant shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. Consultant understands that harassment of any student or employee of Riverside Community College District with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

13. Consultant is an independent contractor and no employer-employee relationship exists between Consultant and District. Any and all local, state or federal taxes that would be associated with the payment under this Agreement is to be paid solely by Consultant.
14. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

River City Testing

Riverside Community College District

---

Robert E. Schumacher  
Director of Operations  
7338 Sycamore Canyon Blvd.  
Suite 4  
Riverside, CA 92508

---

Aaron S. Brown  
Vice Chancellor  
Business and Financial Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit I**



# River City Testing

7338 Sycamore Canyon Blvd., Ste. 4 ~ Riverside, CA 92508  
(951) 697-0800 ~ fax (951) 697-5744

January 28, 2014

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Riverside City College Culinary Arts/District Office Building  
DSA Application Number 04-112789/File Number 33-C1  
DSA Special Inspections and Testing

Pursuant to your request, I am providing this estimate for the referenced services. This estimate is based on a review of plans (not DSA-approved) provided Tilden-Coil Constructors. We were provided with a preliminary schedule.

Our estimated fees are provided on the attached Fee Schedule. I have also attached our general Schedule of Fees for reference should any other services be required.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Schumacher', written over a light blue horizontal line.

Robert E. Schumacher  
Director of Operations

attachments



**FEE SCHEDULE\***  
**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**RIVERSIDE CITY COLLEGE CULINARY ARTS/DISTRICT OFFICE BUILDING**

Engineer:	10 hours @ \$135.00 per hour**	\$ 1,350.00
Soils Technician:	120 hours @ \$75.00 per hour	\$ 9,000.00
Special Inspector Batch Plant/Concrete:	122 hours @ \$76.50 per hour	\$ 9,333.00
Special Inspector Fireproofing:	72 hours @ \$76.50 per hour	\$ 5,508.00
Special Inspector Load Test:	40 hours @ \$87.50 per hour	\$ 3,500.00
Special Inspector Rebar Sample:	32 hours @ \$76.50 per hour	\$ 2,448.00
Special Inspector Visual Welding Field:	912 hours @ \$76.50 per hour	\$ 69,768.00
Special Inspector Visual Welding Shop:	800 hours @ \$76.50 per hour	\$ 61,200.00
Ultrasonic Testing:	140 hours @ \$91.50 per hour	\$ 12,810.00
Soil Maximum Density Test:	2 tests @ \$110.00 per test	\$ 220.00
Sand Equivalent Test:	2 tests @ \$75.00 per test	\$ 150.00
Sieve Analysis Test:	2 tests @ \$70.00 per test	\$ 140.00
Calcium Chloride Test:	15 tests @ \$150.00 per test	\$ 2,250.00
Mix Design Review:	5 mixes @ \$110.00 per mix	\$ 550.00
Concrete Compression Test (114 sets of 4):	156 tests @ \$18.50 per test***	\$ 2,886.00
Fireproofing Density Test:	6 tests @ \$35.00 per test	\$ 210.00
High Strength Bolt Conformance Set:	8 sets @ \$100.00 per set	\$ 800.00
Rebar Bend Test (up to #8):	16 tests @ \$33.00 per test	\$ 528.00
Rebar Bend Test (over #8):	4 tests @ \$45.00 per test	\$ 180.00
Rebar Tensile Test (up to #8):	16 tests @ \$28.00 per test	\$ 448.00
Rebar Tensile Test (over #8):	4 tests @ \$50.00 per test	\$ 200.00
Ground Rod Test:	2 tests @ \$100.00 per test	\$ 200.00
Deliver Samples to Testing Lab:	30 trips @ \$42.50 per trip	\$ 1,275.00
DSA Inspection Card Updates:	7 updates @ \$100.00 each	\$ 700.00
One DSA-291 Laboratory Verified Report:		\$ 1,000.00
One DSA-293 Laboratory Verified Report:		\$ 1,000.00
Contingency for July 1, 2014, Prevailing Wage Rate Increase:		\$ 4,500.00
<b>ESTIMATED TOTAL:</b>		<b>\$192,154.00</b>

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase. Our hours are estimated with the understanding that this project and the Parking Structure will be constructed simultaneously as the two projects share the same DSA Application Number.

\*\*Hours required due to DSA's newly required Inspection Card process.

\*\*\*If hold sample does not require testing we will only bill \$10.00 per hold sample for disposal fee.

**NOTE REGARDING OVERTIME RATES:**

Normal hours:	eight hours Monday-Friday
Overtime hours (1.5 X):	first 4 overtime hours Monday-Friday and first 12 hours on Saturday
Double-time hours (2 X):	all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Prices include all required equipment, supervision, and reporting costs. If any work is required to be added by an outside consultant, we will bill our cost plus 10%. All invoices are due within 30 days. Interest in the amount of ½% per month will be added to all past-due amounts.

**SCHEDULE OF FEES FOR LABORATORY TESTING  
 RIVERSIDE CITY COLLEGE CULINARY ARTS AND DISTRICT OFFICE BUILDING  
 EFFECTIVE THROUGH JUNE 30, 2014\*  
 Laboratory Test, Test Designation, and Price Per Test**

<b>Soils</b>		<b>Concrete</b>	
Atterberg Limits D 4318	\$125	Compression Test 8x12 Cylinder C 39	\$18.50
California Bearing Ration	\$400	Concrete Mix Design Review	\$110
Chloride and Sulfate Content	\$110	Concrete Mix Design Review (trial batch)	\$650
Consolidation D 2435	\$ 60	Concrete Core Compression Test C 42	\$ 35
Direct Shear – Undisturbed D 3080	\$230	Flexural Test C 78	\$ 50
Direct Shear – Remolded D 3080	\$250	Flexural Test C 293	\$ 50
Durability Index CT 229	\$150	Flexural Test CT 523	\$ 50
Expansion Index D 4829	\$150	Gunite/Shotcrete Samples (3 cores)	\$200
Expansion Potential (Method A) D 4548	\$135	Splitting Tensile Strength	\$ 75
Expansive Pressure (Method C) D 4548	\$135		
Geofabric Tensile and Elongation Test D 4632	\$150	<b>Reinforcing and Structural Steel</b>	
Permeability D 2434	\$200	Fireproofing Density Test UBC 7-6	\$ 35
pH and Resistivity CT 643	\$150	Hardness Test, Rockwell A 370	\$ 30
Proctor Density D 1557	\$110	High Strength Bolt, Nut, & Washer Conformance A 325	\$100
R-Value D 2844	\$225	Chemical Analysis A-36, A-615	\$110
Sand Equivalent D 2419	\$ 75	Reinforcing Steel Tensile (up to #11) A 615, A 706	\$ 33
Sieve Analysis D 422	\$ 70	Reinforcing Steel Bend (up to #11) A 615, A 706	\$ 28
Sieve Analysis D 1140	\$100	Structural Steel Tensile (excluding machining) A 370	\$ 50
Specific Gravity D 854	\$ 75	Welded Reinforcing Steel Tensile (up to #11 bars)	\$ 50
Corrosivity	\$150		
		<b>Asphalt Concrete</b>	
<b>Roofing</b>		Mix Design Review (Job Spec)	\$110
Built-up Roof cut-out samples	\$165	Extraction/Gradation D 2172, CT 310	\$200
Roofing Tile Absorption (set of 5) UBC 15-5	\$150	Hveem Stability and Unit Weight CT 368	\$180
Roofing Tile Strength Test (set of 5) UBC 15-5	\$150	Marshall Stability, Flow and Unit Weight T 245	\$200
		Maximum Theoretical Unit Weight D 2041	\$125
<b>Masonry</b>		Swell CT 305	\$185
Concrete Block Compression Test C 140	\$ 50	Unit Weight (sample or core) D 2728	\$ 75
Concrete Block Linear Shrinkage C 428	\$100		
Concrete Block Unit Weight and Absorption C 140	\$ 50	<b>Aggregates</b>	
Concrete Block Conformance Package C 90	\$300	Absorption C 127, C 128	\$ 30
Masonry Grout 3x3x6 Prism Compression UBC 21-18	\$18.50	Durability CT 229	\$120
Masonry Mortar 2x4 Cylinder Compression UBC 21-18	\$18.50	Sand Equivalent CT 217	\$ 75
Masonry Core Compression Test CBC	\$ 25	Sieve Analysis C 138	\$ 90
Masonry Core Shear Test CBC	\$ 45	Specific Gravity Coarse C 127	\$ 60
Masonry Prism half size Compression	\$125	Specific Gravity Fine C 128	\$ 70
Grout or Mortar Mix Design Review	\$110		
Veneer Adhesion Test	\$155	<b>Miscellaneous</b>	
Grade BD Anchor Test	\$275	Ground Rod Test <i>per test</i>	\$ 100
		Disposal of Hold Sample <i>per sample</i>	\$10
		Pick up and deliver samples <i>per trip</i>	\$42.50
		Mileage (as required) <i>per mile</i>	\$ .60
		DSA Interim Lab Affidavit (Card Update) <i>per update</i>	\$ 100
		DSA Final Lab Affidavit	Per Quote

**HOURLY CHARGES FOR PERSONNEL**

Special Inspector Batch Plant	\$ 76.50
Special Inspector Concrete	\$ 76.50
Special Inspector Fireproofing	\$ 76.50
Special Inspector Load Testing	\$ 86.50
Special Inspector Masonry	\$ 76.50
Special Inspector Pachometer	\$ 86.50
Special Inspector Rebar Sample	\$ 76.50
Special Inspector Structural Steel and Welding	\$ 76.50
NDE (Ultrasonic Testing and Magnetic Particle Testing)	\$ 90.50
Soils Technician	\$ 75.50
Extracting Core Samples	\$127.50
Engineer (upon request)	\$135.00

If any work is required to be added by an outside consultant, we will bill our cost plus 10%.

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase.

**Prices include all required equipment, supervision, and reporting costs.**

**AGREEMENT BETWEEN**  
**RIVERSIDE COMMUNITY COLLEGE DISTRICT**

**And**

**RIVER CITY TESTING**

THIS AGREEMENT is made and entered into on the 16<sup>th</sup> day of April, 2014, by and between RIVER CITY TESTING hereinafter referred to as “Consultant” and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the “District.”

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant’s office(s), and on site at Riverside Community College District’s 3902 University Avenue, Riverside, CA 92501 location.
3. The services rendered by the Consultant are subject to review by the Chief of Staff and Facilities Development or her designee.
4. The term of this agreement shall be from April 16<sup>th</sup>, 2014, to the estimated completion date of June 16<sup>th</sup>, 2016, with the provision that the Vice Chancellor of Business and Financial Services or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$499,047 including reimbursable expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Chief of Staff and Facilities Development, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by the Chief of Staff and Facilities Development.
6. All data prepared by Consultant hereunder specific only to this project, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District’s sole risk, and provided further, that Consultant shall be indemnified and defended

against any damages resulting from such use. In the event the Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall make the request in writing through the office of the Chief of Staff and Facilities Development, who will obtain approval from the Board of Trustees before releasing the information requested.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon adjudicated any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such actual negligence, recklessness or willful misconduct and only in proportion thereto. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon any adjudicated negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such actual negligence, recklessness, or willful misconduct and only in proportion thereto. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligent acts are fully and finally barred by the applicable statute of limitations.

10. Consultant shall procure and maintain insurance coverage as follows:

Comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as District's activities under this contract, in the amount of \$1,000,000 per person and \$3,000,000 per occurrence;

Professional liability/errors and omission insurance in the amount of \$1,000,000; and

Workers' Compensation insurance in accordance with the laws of the State of California.

Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Contractor shall provide District with the required Certificate of Insurance within 10 days of signing this Agreement.

11. District may terminate this Agreement for convenience at any time upon written notice to Consultant, in which case District will pay Consultant in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Consultant, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Consultant shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. Consultant understands that harassment of any student or employee of Riverside Community College District with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

13. Consultant is an independent contractor and no employer-employee relationship exists between Consultant and District. Any and all local, state or federal taxes that would be associated with the payment under this Agreement is to be paid solely by Consultant.
14. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

River City Testing

Riverside Community College District

---

Robert E. Schumacher  
Director of Operations  
7338 Sycamore Canyon Blvd.  
Suite 4  
Riverside, CA 92508

---

Aaron S. Brown  
Vice Chancellor  
Business and Financial Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit I



# River City Testing

7338 Sycamore Canyon Blvd., Ste. 4 ~ Riverside, CA 92508  
(951) 697-0800 ~ fax (951) 697-5744

January 28, 2014

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Coil School for the Arts  
DSA Application Number 04-112917/File Number 33-C1  
DSA Special Inspections and Testing

Pursuant to your request, I am providing this proposal for the referenced services. This proposal is based on a review of plans, not DSA-approved. We were provided with a preliminary schedule.

Our estimated fees are provided on the attached Fee Schedule. I have also attached our general Schedule of Fees for reference should any other services be required.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Schumacher', is written over a light blue rectangular background.

Robert E. Schumacher  
Director of Operations

attachments

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 COIL SCHOOL FOR THE ARTS**

Engineer:	20 hours @ \$135.00 per hour**	\$ 2,700.00
Soils Technician Engineered Fill:	220 hours @ \$75.00 per hour	\$ 16,500.00
Special Inspector Batch Plant/Concrete:	130 hours @ \$76.50 per hour	\$ 9,945.00
Special Inspector Load Test:	40 hours @ \$87.50 per hour	\$ 3,500.00
Special Inspector Masonry:	960 hours @ \$76.50 per hour	\$ 73,440.00
Special Inspector Rebar Sample:	56 hours @ \$76.50 per hour	\$ 4,284.00
Special Inspector Visual Welding Field:	720 hours @ \$76.50 per hour	\$ 55,080.00
Special Inspector Visual Welding Shop:	800 hours @ \$76.50 per hour	\$ 61,200.00
Extract Core Samples:	24 hours @ 127.50 per hour	\$ 3,060.00
Ultrasonic Testing:	40 hours @ \$91.50 per hour	\$ 3,660.00
Ground Rod Testing:	3 tests @ \$100.00 per test	\$ 300.00
Soil Maximum Density Test:	4 tests @ \$110.00 per test	\$ 440.00
Sand Equivalent Test:	2 tests @ \$75.00 per test	\$ 150.00
Sieve Analysis Test:	2 tests @ \$70.00 per test	\$ 140.00
Mix Design Review:	4 mixes @ \$110.00 per mix	\$ 440.00
Concrete Compression Test (51 sets of 4):	204 tests @ \$18.50 per test****	\$ 3,774.00
Concrete Block Conformance Package:	4 tests @ \$300.00 per set	\$ 1,200.00
Masonry Grout Compression Test (15 sets of 4):	60 tests @ \$18.50 per test	\$ 1,110.00
Masonry Mortar Compression Test (42 sets of 3):	126 tests @ \$18.50 per test	\$ 2,331.00
Masonry Core Compression Test:	6 tests @ \$25.00 per test	\$ 150.00
Masonry Shear Test:	6 tests @ \$45.00 per test	\$ 270.00
Fireproofing Density Test:	6 tests @ \$35.00 per test	\$ 210.00
High Strength Bolt Conformance test:	8 sets @ \$100.00 per set	\$ 800.00
Rebar Bend Test:	35 tests @ \$28.00 per test	\$ 980.00
Rebar Tensile Test:	35 tests @ \$33.00 per test	\$ 1,155.00
Deliver Samples to Testing Lab:	40 trips @ \$42.50 per trip	\$ 1,700.00
DSA Inspection Card Updates:	7 updates @ \$100.00 each	\$ 700.00
One DSA-291 Final Laboratory Affidavit:		\$ 650.00
One DSA-293 Final Geotechnical Affidavit:		\$ 1,000.00
Contingency for July 1, 2014, Prevailing Wage Rate Increase:		<u>\$ 5,000.00</u>
<b>ESTIMATED TOTAL:</b>		<b>\$255,869.00</b>

\*Hourly Rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase.

\*\*Hours required due to DSA's newly required Inspection Card process.

\*\*\*If hold sample does not require testing we will only bill \$10.00 per hold sample for disposal fee.

**NOTE REGARDING OVERTIME RATES:**

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1.5 X): first 4 overtime hours Monday-Friday and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Prices include all required equipment, supervision, and reporting costs. All invoices are due within 30 days.

Interest in the amount of ½% per month will be added to all past-due amounts.

If any work is required to be added by an outside consultant, we will bill our cost plus 10%.



**SCHEDULE OF FEES FOR LABORATORY TESTING  
 COIL SCHOOL FOR THE ARTS  
 EFFECTIVE THROUGH JUNE 30, 2014**

**Laboratory Test, Test Designation, and Price Per Test**

<b>Soils</b>		<b>Concrete</b>	
Atterberg Limits D 4318	\$125	Compression Test 6x12 Cylinder C 39	\$18.50
California Bearing Ration	\$400	Concrete Mix Design Review	\$110
Chloride and Sulfate Content	\$110	Concrete Mix Design Review (trial batch)	\$650
Consolidation D 2435	\$ 60	Concrete Core Compression Test C 42	\$ 35
Direct Shear – Undisturbed D 3080	\$230	Flexural Test C 78	\$ 50
Direct Shear – Remolded D 3080	\$250	Flexural Test C 293	\$ 50
Durability Index CT 229	\$150	Flexural Test CT 523	\$ 50
Expansion Index D 4829	\$150	Gunite/Shotcrete Samples (3 cores)	\$200
Expansion Potential (Method A) D 4548	\$135	Splitting Tensile Strength	\$ 75
Expansive Pressure (Method C) D 4548	\$135		
Geofabric Tensile and Elongation Test D 4632	\$150	<b>Reinforcing and Structural Steel</b>	
Permeability D 2434	\$200	Fireproofing Density Test UBC 7-6	\$ 35
pH and Resistivity CT 643	\$150	Hardness Test, Rockwell A 370	\$ 30
Proctor Density D 1557	\$110	High Strength Bolt, Nut, & Washer Conformance A 325	\$100
R-Value D 2844	\$225	Chemical Analysis A-36, A-615	\$110
Sand Equivalent D 2419	\$ 75	Reinforcing Steel Tensile (up to #11) A 615, A 706	\$ 33
Sieve Analysis D 422	\$ 70	Reinforcing Steel Bend (up to #11) A 615, A 706	\$ 29
Sieve Analysis D 1140	\$100	Structural Steel Tensile (excluding machining) A 370	\$ 50
Specific Gravity D 854	\$ 75	Welded Reinforcing Steel Tensile (up to #11 bars)	\$ 50
Corrosivity	\$150		
		<b>Asphalt Concrete</b>	
<b>Roofing</b>		Mix Design Review (Job Spec)	\$110
Built-up Roof cut-out samples	\$165	Extraction/Gradation D 2172, CT 310	\$200
Roofing Tile Absorption (set of 5) UBC 15-5	\$150	Hveem Stability and Unit Weight CT 366	\$180
Roofing Tile Strength Test (set of 5) UBC 15-5	\$150	Marshall Stability, Flow and Unit Weight T 245	\$200
		Maximum Theoretical Unit Weight D 2041	\$125
<b>Masonry</b>		Swell CT 305	\$165
Concrete Block Compression Test C 140	\$ 50	Unit Weight (sample or core) D 2728	\$ 75
Concrete Block Linear Shrinkage C 428	\$100		
Concrete Block Unit Weight and Absorption C 140	\$ 50	<b>Aggregates</b>	
Concrete Block Conformance Package C 90	\$300	Absorption C 127, C 128	\$ 30
Masonry Grout 3x3x6 Prism Compression UBC 21-18	\$18.50	Durability CT 229	\$120
Masonry Mortar 2x4 Cylinder Compression UBC 21-18	\$18.50	Sand Equivalent CT 217	\$ 75
Masonry Core Compression Test CBC	\$ 25	Sieve Analysis C 136	\$ 90
Masonry Core Shear Test CBC	\$ 45	Specific Gravity Coarse C 127	\$ 60
Masonry Prism half size Compression	\$125	Specific Gravity Fine C 128	\$ 70
Grout or Mortar Mix Design Review	\$110		
Veneer Adhesion Test	\$155	<b>Miscellaneous</b>	
Grade BD Anchor Test	\$275	Ground Rod Test per test	\$ 100
		Disposal of Hold Sample per sample	\$10
		Pick up and deliver samples per trip	\$42.50
		Mileage (as required) per mile	\$ 80
		DSA Interim Lab Affidavit (Card Update) per update	\$ 100
		DSA Final Lab Affidavit	Per Quote

**HOURLY CHARGES FOR PERSONNEL**

Special Inspector Batch Plant	\$ 76.50
Special Inspector Concrete	\$ 76.50
Special Inspector Fireproofing	\$ 76.50
Special Inspector Load Testing	\$ 86.50
Special Inspector Masonry	\$ 76.50
Special Inspector Pachometer	\$ 86.50
Special Inspector Rebar Sample	\$ 76.50
Special Inspector Structural Steel and Welding	\$ 76.50
NDE (Ultrasonic Testing and Magnetic Particle Testing)	\$ 90.50
Soils Technician	\$ 75.50
Extracting Core Samples	\$127.50
Engineer (upon request)	\$135.00

If any work is required to be added by an outside consultant, we will bill our cost plus 10%.

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase.  
 Prices include all required equipment, supervision, and r



## River City Testing

7338 Sycamore Canyon Blvd., Ste. 4 ~ Riverside, CA 92508  
(951) 697-0800 ~ fax (951) 697-5744

January 28, 2014

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Riverside City College Parking Structure  
DSA Application Number 04-112789/File Number 33-C1  
DSA Special Inspections and Testing

Pursuant to your request, I am providing this estimate for the referenced services. This estimate is based on a review of plans (not DSA-approved) provided Tilden-Coil Constructors. We were provided with a preliminary schedule.

Our estimated fees are provided on the attached Fee Schedule. I have also attached our general Schedule of Fees for reference should any other services be required.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

Robert E. Schumacher  
Director of Operations

attachments

**FEE SCHEDULE\***  
**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**RIVERSIDE CITY COLLEGE PARKING STRUCTURE**

Engineer:	90 hours @ \$135.00 per hour**	\$ 12,150.00
Soils Technician:	120 hours @ \$75.00 per hour	\$ 9,000.00
Special Inspector Batch Plant/Concrete:	270 hours @ \$76.50 per hour	\$ 20,655.00
Special Inspector Post Tension Concrete:	600 hours @ \$76.50 per hour	\$ 45,900.00
Special Inspector Load Test:	32 hours @ \$87.50 per hour	\$ 2,800.00
Special Inspector Masonry:	1,080 hours @ \$76.50 per hour	\$ 82,620.00
Special Inspector Rebar Sample:	60 hours @ \$76.50 per hour	\$ 4,590.00
Special Inspector Visual Welding Field:	240 hours @ \$76.50 per hour	\$ 18,360.00
Special Inspector Visual Welding Shop:	240 hours @ \$76.50 per hour	\$ 18,360.00
Extract Core Samples:	14 hours @ \$127.50 per hour	\$ 1,785.00
Soil Maximum Density Test:	2 tests @ \$110.00 per test	\$ 220.00
Sand Equivalent Test:	2 tests @ \$75.00 per test	\$ 150.00
Sieve Analysis Test:	2 tests @ \$70.00 per test	\$ 140.00
Mix Design Review:	4 mixes @ \$110.00 per mix	\$ 440.00
Concrete Compression Test (114 sets of 4):	300 tests @ \$18.50 per test***	\$ 5,550.00
Concrete Block Conformance Package:	3 sets @ \$300.00 per set	\$ 900.00
Grout Compression Test (18 sets of 4):	72 tests @ \$18.50 per test	\$ 1,332.00
Mortar Compression Test (32 sets of 3):	96 tests @ \$18.50 per test	\$ 1,776.00
Masonry Core Shear Test:	6 tests @ \$45.00 per test	\$ 270.00
Masonry Core Compression Test:	6 tests @ \$25.00 per test	\$ 150.00
High Strength Bolt Conformance Set:	2 sets @ \$100.00 per set	\$ 200.00
Rebar Bend Test (up to #8):	30 tests @ \$33.00 per test	\$ 990.00
Rebar Bend Test (over #8):	4 tests @ \$45.00 per test	\$ 180.00
Rebar Tensile Test (up to #8):	30 tests @ \$28.00 per test	\$ 840.00
Rebar Tensile Test (over #8):	4 tests @ \$50.00 per test	\$ 200.00
Prestress Strand (7 wire) Test:	32 tests @ \$110.00 per test	\$ 3,520.00
Welded Reinforcing Steel Tensile Test (up to #11):	4 tests @ \$50.00 per test	\$ 200.00
Ground Rod Test:	1 tests @ \$100.00 per test	\$ 100.00
Deliver Samples to Testing Lab:	40 trips @ \$42.50 per trip	\$ 1,700.00
DSA Inspection Card Updates:	7 updates @ \$100.00 each	\$ 700.00
One DSA-291 Laboratory Verified Report:		\$ 1,000.00
One DSA-293 Laboratory Verified Report:		\$ 1,000.00
Contingency for July 1, 2014, prevailing wage rate increase		\$ 5,400.00
<b>ESTIMATED TOTAL:</b>		<b>\$243,178.00</b>

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase. Our hours are estimated with the understanding that this project and the Parking Structure will be constructed simultaneously as the two projects share the same DSA Application Number.

\*\*Hours required due to DSA's newly required Inspection Card process and geopiers.

\*\*\*If hold sample does not require testing we will only bill \$10.00 per hold sample for disposal fee.

**NOTE REGARDING OVERTIME RATES:**

Normal hours:	eight hours Monday-Friday
Overtime hours (1.5 X):	first 4 overtime hours Monday-Friday and first 12 hours on Saturday
Double-time hours (2 X):	all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Prices include all required equipment, supervision, and reporting costs. If any work is required to be added by an outside consultant, we will bill our cost plus 10%. All invoices are due within 30 days. Interest in the amount of ½% per month will be added to all past-due amounts.

**SCHEDULE OF FEES FOR LABORATORY TESTING  
 RIVERSIDE CITY COLLEGE PARKING STRUCTURE  
 EFFECTIVE THROUGH JUNE 30, 2014\***  
**Laboratory Test, Test Designation, and Price Per Test**

<b>Soils</b>		<b>Concrete</b>	
Atterberg Limits D 4318	\$125	Compression Test 6x12 Cylinder C 39	\$18.50
California Bearing Ration	\$400	Concrete Mix Design Review	\$110
Chloride and Sulfate Content	\$110	Concrete Mix Design Review (trial batch)	\$650
Consolidation D 2435	\$ 60	Concrete Core Compression Test C 42	\$ 35
Direct Shear – Undisturbed D 3080	\$230	Flexural Test C 78	\$ 50
Direct Shear – Remolded D 3080	\$250	Flexural Test C 293	\$ 50
Durability Index CT 229	\$150	Flexural Test CT 523	\$ 50
Expansion Index D 4829	\$150	Gunite/Shotcrete Samples (3 cores)	\$200
Expansion Potential (Method A) D 4548	\$135	Splitting Tensile Strength	\$ 75
Expansive Pressure (Method C) D 4548	\$135		
Geofabric Tensile and Elongation Test D 4632	\$150	<b>Reinforcing and Structural Steel</b>	
Permeability D 2434	\$200	Fireproofing Density Test UBC 7-6	\$ 35
pH and Resistivity CT 643	\$150	Hardness Test, Rockwell A 370	\$ 30
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Sand Equivalent D 2419	\$ 75	Reinforcing Steel Tensile (up to #11) A 615, A 706	\$ 33
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Specific Gravity D 854	\$ 75	Welded Reinforcing Steel Tensile (up to #11 bars)	\$ 50
Corrosivity	\$150		
		<b>Asphalt Concrete</b>	
<b>Roofing</b>		Mix Design Review (Job Spec)	\$110
Built-up Roof cut-out samples	\$165	Extraction/Gradation D 2172, CT 310	\$200
Roofing Tile Absorption (set of 5) UBC 15-5	\$150	Hveem Stability and Unit Weight CT 366	\$180
Roofing Tile Strength Test (set of 5) UBC 15-5	\$150	Marshall Stability, Flow and Unit Weight T 245	\$200
		Maximum Theoretical Unit Weight D 2041	\$125
<b>Masonry</b>		Swell CT 305	\$165
Concrete Block Compression Test C 140	\$ 50	Unit Weight (sample or core) D 2728	\$ 75
Concrete Block Linear Shrinkage C 428	\$100		
Concrete Block Unit Weight and Absorption C 140	\$ 50	<b>Aggregates</b>	
Concrete Block Conformance Package C 90	\$300	Absorption C 127, C 128	\$ 30
Masonry Grout 3x3x6 Prism Compression UBC 21-18	\$18.50	Durability CT 229	\$120
Masonry Mortar 2x4 Cylinder Compression UBC 21-18	\$18.50	Sand Equivalent CT 217	\$ 75
Masonry Core Compression Test CBC	\$ 25	Sieve Analysis C 136	\$ 90
Masonry Core Shear Test CBC	\$ 45	Specific Gravity Coarse C 127	\$ 60
Masonry Prism half size Compression	\$125	Specific Gravity Fine C 128	\$ 70
Grout or Mortar Mix Design Review	\$110		
Veneer Adhesion Test	\$155	<b>Miscellaneous</b>	
Grade BD Anchor Test	\$275	Ground Rod Test per test	\$ 100
		Disposal of Hold Sample per sample	\$10
		Pick up and deliver samples per trip	\$42.50
		Mileage (as required) per mile	\$ 80
		DSA Interim Lab Affidavit (Card Update) per update	\$ 100
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**HOURLY CHARGES FOR PERSONNEL**

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NDE (Ultrasonic Testing and Magnetic Particle Testing)	\$ 90.50
Soils Technician	\$ 75.50
Extracting Core Samples	\$127.50
Engineer (upon request)	\$135.00

If any work is required to be added by an outside consultant, we will bill our cost plus 10%.

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase.

**Prices include all required equipment, supervision, and reporting costs.**



## Agenda Item (IV-E-4)

Meeting	4/1/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-4)
Subject	Firm Selection and Inspection Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure projects with Inland Inspections & Consulting
College/District	District
Funding	College and District Allocated Measure C Funds/Program Reserve Measure C Funds, Redevelopment Funds, and La Sierra Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) the selection of Inland Inspections & Consulting for Inspection Services/Inspector of Record (IOR) Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with Inland Inspections & Consulting in the amount of \$166,680 for the CAA/DO project; and 3) agreement in the total amount of \$294,200 for CSA and Parking Structure project.

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### Background Narrative:

On January 2, 2014, the District issued a Request for Qualifications (RFQ)/Request for Proposals (RFP) for Environmental, Engineering, and IOR services to assist the Riverside Community College District in executing construction projects. The RFQ/RFP requested on-call professional services for six (6) different categories, one of which was for Inspection Services/Inspector of Record (IOR). Fourteen (14) responses were received from various companies. Nine (9) firms were brought forward for the Board of Trustees approval for District projects.

At this time, it is requested that the Board of Trustees approve the selection of Inland Inspections & Consulting for Inspection Services/Inspector of Record (IOR) Services for the Culinary Arts Academy/District Office Building (CAA/DO), the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts (CSA) Building, and Parking Structure Projects. It is also requested that the Board of Trustees approve the agreements with Inland Inspections & Consulting in the amount of \$166,680 for the CAA/DO project, \$294,200 for CSA and Parking Structure project. Costs for the requested agreements are within the original project budgets approved by the Board of Trustees.

Prepared By: Cynthia Azari, Interim Chancellor  
Aaron Brown, Vice Chancellor, Business and Financial Services  
Wolde-Ab Isaac, Interim President, Riverside  
Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Laurens Thurman, District Consultant  
Melissa Elwood, Purchasing Specialist

### Attachments:

[Agreement\\_CAA-DO\\_Inland Inspections\\_r](#)  
[Agreement\\_CSA-Parking Structure\\_r](#)

**INSPECTOR SERVICES AGREEMENT  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
INLAND INSPECTIONS & CONSULTING**

This agreement is made and entered into this 16th day of April, 2014, between Riverside Community College District, on behalf of the District, hereinafter referred to as “DISTRICT”, and Inland Inspections & Consulting, hereinafter referred to as “INSPECTOR”, do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect, Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services.

(B) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

(1) General. The INSPECTOR shall act under the direction of the architect and/or registered engineer.

(2) Duties. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:

(a) Continuous Inspection Requirement. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Sections 17309 and 81141, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect and/or registered engineer. All inconsistencies or seeming errors in the plans and

specifications shall be reported promptly to the architect and/or registered engineer for interpretation and instructions. In no case, however, shall the instruction of the architect and/or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File. The INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the architect for proper action. The inspector, as a condition of his employment, shall have, and maintain, on the job at all times, all codes and documents referred to in the plans and specifications.

(d) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect and/or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations.

(e) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT.

(f) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:

- (i) When work is started on the PROJECT.
- (ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.
- (iii) At least 48 hours in advance of the first pour of concrete.
- (iv) When work is suspended for a period of more than two weeks.

(g) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

- (i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

(ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

(iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT.

Audit. Inspector shall maintain auditable books, records, documents, and other evidence pertaining to costs and expenses in this Agreement. These records shall be maintained for a period of at least three (3) years after final payment has been made, subject to any applicable rules, regulations or statutes.

District's authorized representative(s) shall have access, with reasonable notice, to any books, documents, papers, electronic data, and other records which they determine to be pertinent to this Agreement for performing an audit, evaluation, inspection, review, assessment, or examination. These representative(s) are authorized to obtain excerpts, transcripts, and copies, as they deem necessary.

Should Inspector disagree with any audit conducted by District, Inspector shall have the right to employ a licensed, Certified Public Accountant (CPA) to prepare and file with District a certified financial and compliance audit that is in compliance with generally-accepted government accounting standards of related services provided during the term of this Agreement. Inspector shall not be reimbursed by District for such an audit.

In the event Inspector does not make available its books and financial records at the location where they are normally maintained, Inspector agrees to pay all necessary and reasonable expenses, including legal fees, incurred by District in conducting any audit.

(h) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his/her attention. Copies of such notice shall be forwarded immediately to the architect and/or registered engineer, and to the Division of the State Architect.



Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

(i) Verified Reports. The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.

(j) Violations. Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect and/or registered engineer, to the DISTRICT, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(k) Insurance. The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(i) Worker's Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

(ii) Comprehensive general and auto liability insurance with limits of not less than \$250,000 for contract amounts less than or equal to \$10,000 and limits of not less than \$500,000 for contract amounts greater than \$10,000 combined single limit, bodily injury and property damage liability per occurrence, including:

- a. Owned, non-owned and hired vehicles;
- b. Blanket contractual;
- c. Broad form property damage;
- d. Products/completed operations; and
- e. Personal injury.

(iii) Each policy of insurance required in (ii) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by the DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such an event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(l) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of its interests herein without DISTRICT approval shall be void and of no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or substituted without prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(m) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(n) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

(C) Compensation. The DISTRICT agrees to pay the INSPECTOR a total not to exceed \$166,680, for these services, payable upon monthly billings submitted by the INSPECTOR. Such payments shall commence on April 16, 2014 .

(D) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day to the inspection of the Culinary Arts Academy/District Office Building which has and will be referred to throughout this AGREEMENT as the "PROJECT".

(E) Term of Contract.

(1) The term of this contract shall be from April 16, 2014 to June 16, 2016, or until one of the following occurs:

(a) The PROJECT is suspended or abandoned prior to completion as provided in Section (F) of this contract;

(b) Funding for the PROJECT is not received or denied by the State Allocation Board or Office of Public School Construction; or

(c) The DISTRICT decides that the INSPECTOR's performance under the contract is unsatisfactory as provided in Section (F) of this contract.

(F) Termination. This AGREEMENT may be terminated by either party upon fourteen (14) days written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

(1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased inspection and replacement costs shall be deducted from payments to the INSPECTOR.

(2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (F)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.

(3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days of written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

(4) In the event of a dispute between parties as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

(1) Any and all claims under Worker's Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and

(2) Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

(3) Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or

instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section H and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

(I) Nothing contained in this AGREEMENT shall create a contractual relationship with or cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(J) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(K) This AGREEMENT shall be governed by the laws of the State of California.

(L) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(M) The rule of construction that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this AGREEMENT.

The parties, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

INSPECTOR:  
Inland Inspections & Consulting  
7338 Sycamore Canyon Blvd., Ste. 4  
Riverside, CA 92508

Riverside Community College District:

By: \_\_\_\_\_

By: \_\_\_\_\_

Robert E. Schumacher  
Director of Operations

Aaron S. Brown, Vice Chancellor,  
Business and Financial Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit I

January 28, 2014

**INLAND INSPECTIONS & CONSULTING**  
**7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508**  
**(951) 697-1000 \* FAX (951) 697-1030**

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Riverside City College Culinary Arts/District Office Building  
DSA Application 04-112789/File Number 33-C1  
DSA Project Inspector

Pursuant to your request, we are providing this proposal for the referenced service. This proposal is based on a review of plans (not DSA-approved) provided by Tilden-Coil Constructors. We estimated our hours with the intention that the same inspector assigned to this project will also be assigned to Parking Structure as the two projects share the same DSA Application Number. We were provided with a preliminary schedule. Our estimated fee is outlined below.

Class 1 Project Inspector	240 hours @ \$79.50 per hour	\$ 19,080.00
Class 1 Project Inspector	1800 hours @ \$82.00 per hour	<u>\$147,600.00</u>
<b>ESTIMATED TOTAL:</b>		<b>\$166,680.00</b>

These rates include a July 1, 2014, rate increase of \$2.50 per hour.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday  
Overtime hours (1½ X): first 4 overtime hours Monday-Friday,  
excluding any Holiday and first 12 hours on  
Saturday, excluding any Holiday  
Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on  
Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,



Carol J. Schumacher  
Business Manager

**INSPECTOR SERVICES AGREEMENT  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
INLAND INSPECTIONS & CONSULTING**

This agreement is made and entered into this 16th day of April, 2014, between Riverside Community College District, on behalf of the District, hereinafter referred to as "DISTRICT", and Inland Inspections & Consulting, hereinafter referred to as "INSPECTOR", do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect, Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services.

(B) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

(1) General. The INSPECTOR shall act under the direction of the architect and/or registered engineer.

(2) Duties. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:

(a) Continuous Inspection Requirement. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Sections 17309 and 81141, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect and/or registered engineer. All inconsistencies or seeming errors in the plans and

specifications shall be reported promptly to the architect and/or registered engineer for interpretation and instructions. In no case, however, shall the instruction of the architect and/or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File. The INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the architect for proper action. The inspector, as a condition of his employment, shall have, and maintain, on the job at all times, all codes and documents referred to in the plans and specifications.

(d) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect and/or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations.

(e) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT.

(f) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:

- (i) When work is started on the PROJECT.
- (ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.
- (iii) At least 48 hours in advance of the first pour of concrete.
- (iv) When work is suspended for a period of more than two weeks.

(g) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

- (i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.



- (ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.
- (iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT.

Audit. Inspector shall maintain auditable books, records, documents, and other evidence pertaining to costs and expenses in this Agreement. These records shall be maintained for a period of at least three (3) years after final payment has been made, subject to any applicable rules, regulations or statutes.

District's authorized representative(s) shall have access, with reasonable notice, to any books, documents, papers, electronic data, and other records which they determine to be pertinent to this Agreement for performing an audit, evaluation, inspection, review, assessment, or examination. These representative(s) are authorized to obtain excerpts, transcripts, and copies, as they deem necessary.

Should Inspector disagree with any audit conducted by District, Inspector shall have the right to employ a licensed, Certified Public Accountant (CPA) to prepare and file with District a certified financial and compliance audit that is in compliance with generally-accepted government accounting standards of related services provided during the term of this Agreement. Inspector shall not be reimbursed by District for such an audit.

In the event Inspector does not make available its books and financial records at the location where they are normally maintained, Inspector agrees to pay all necessary and reasonable expenses, including legal fees, incurred by District in conducting any audit.

(h) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his/her attention. Copies of such notice shall be forwarded immediately to the architect and/or registered engineer, and to the Division of the State Architect.

Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

(i) Verified Reports. The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.

(j) Violations. Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect and/or registered engineer, to the DISTRICT, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(k) Insurance. The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(i) Worker's Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

(ii) Comprehensive general and auto liability insurance with limits of not less than \$250,000 for contract amounts less than or equal to \$10,000 and limits of not less than \$500,000 for contract amounts greater than \$10,000 combined single limit, bodily injury and property damage liability per occurrence, including:

- a. Owned, non-owned and hired vehicles;
- b. Blanket contractual;
- c. Broad form property damage;
- d. Products/completed operations; and
- e. Personal injury.

(iii) Each policy of insurance required in (ii) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by the DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such an event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(l) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of its interests herein without DISTRICT approval shall be void and of no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or substituted without prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(m) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(n) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

(C) Compensation. The DISTRICT agrees to pay the INSPECTOR a total not to exceed \$294,200, for these services, payable upon monthly billings submitted by the INSPECTOR. Such payments shall commence on April 16, 2014 .

(D) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day to the inspection of the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building and Parking Structure, which has and will be referred to throughout this AGREEMENT as the "PROJECTS".

(E) Term of Contract.

(1) The term of this contract shall be from April 16, 2014 to June 16, 2016, or until one of the following occurs:

(a) The PROJECTS is suspended or abandoned prior to completion as provided in Section (F) of this contract;

(b) Funding for the PROJECTS is not received or denied by the State Allocation Board or Office of Public School Construction; or

(c) The DISTRICT decides that the INSPECTOR's performance under the contract is unsatisfactory as provided in Section (F) of this contract.

(F) Termination. This AGREEMENT may be terminated by either party upon fourteen (14) days written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECTS.

(1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased inspection and replacement costs shall be deducted from payments to the INSPECTOR.

(2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (F)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.

(3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days of written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

(4) In the event of a dispute between parties as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECTS have been completed, and not before.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

(1) Any and all claims under Worker's Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and

(2) Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR upon or in connection with the PROJECTS, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

(3) Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECTS, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or

instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section H and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

(I) Nothing contained in this AGREEMENT shall create a contractual relationship with or cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(J) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(K) This AGREEMENT shall be governed by the laws of the State of California.

(L) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(M) The rule of construction that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this AGREEMENT.

The parties, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

INSPECTOR:  
Inland Inspections & Consulting  
7338 Sycamore Canyon Blvd., Ste. 4  
Riverside, CA 92508

Riverside Community College District:

By: \_\_\_\_\_

By: \_\_\_\_\_

Robert E. Schumacher  
Director of Operations

Aaron S. Brown, Vice Chancellor,  
Business and Financial Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit I

January 28, 2014

**INLAND INSPECTIONS & CONSULTING**  
**7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508**  
**(951) 697-1000 \* FAX (951) 697-1030**

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Coil School For the Arts  
DSA Application Number 04-112917/File Number 33-C1  
DSA Project Inspector

Pursuant to your request, we are providing this proposal for the referenced service. This proposal is based a review of plans, not DSA-approved. We were provided with a preliminary schedule from Tilden-Coil. Our estimated fee is outlined below.

Class 1 Project Inspector	400 hours @ \$79.50 per hour	\$ 31,800.00
Class 1 Project inspector	2400 hours @ \$82.00 per hour	<u>\$196,800.00</u>
<b>ESTIMATED TOTAL</b>		<b>\$228,600.00</b>

These rates include a July 1, 2014, rate increase of \$2.50 per hour.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1½ X): first 4 overtime hours Monday-Friday, excluding any Holiday and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,



Carol J. Schumacher  
Business Manager

Exhibit II

January 28, 2014

**INLAND INSPECTIONS & CONSULTING**  
**7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508**  
**(951) 697-1000 \* FAX (951) 697-1030**

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Riverside City College Parking Structure  
DSA Application 04-112789/File Number 33-C1  
DSA Project Inspector

Pursuant to your request, we are providing this proposal for the referenced service. This proposal is based on a review of plans (not DSA-approved) provided by Tilden-Coil Constructors. We estimated our hours with the intention that the same inspector assigned to this project will also be assigned to Culinary Arts/District Office Building as the two projects share the same DSA Application Number. We were provided with a preliminary schedule. Our estimated fee is outlined below.

Class 1 Project Inspector 800 hours @ \$82.00 per hour \$65,600.00

This hourly rate will be in effect for the duration of the project.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1½ X): first 4 overtime hours Monday-Friday, excluding any Holiday  
and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,



Carol J. Schumacher  
Business Manager





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[Agenda Item](#)

## Agenda Item (VI-A)

Meeting	4/1/2014 - Committee
Agenda Item	Closed Session (VI-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	
Recommended Action	Recommended Action to be Determined

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### Background Narrative:

None

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

### Attachments:



## Agenda Item (VI-B)

Meeting	4/1/2014 - Committee
Agenda Item	Closed Session (VI-B)
Subject	Pursuant to Government Code Section 54957.6 Conference with Labor Negotiator, District Negotiator: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Interim Chancellor
College/District	District
Funding	
Recommended Action	Recommended Action to be Determined

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### Background Narrative:

None

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

### Attachments: