

**Board of Trustees - Regular Meeting
Tuesday, October 15, 2013 6:00 PM
Center for Student Success, Room 217, Norco
College, 2001 Third Street, Norco, CA 92860**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Due to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of September 3, 2013](#)

Recommend approving the September 3, 2013 Board of Trustees Regular/Committee meeting minutes as prepared.

B. [Minutes of the Board of Trustees Regular Meeting of September 17, 2013](#)

Recommend approving the September 17, 2013 Board of Trustees Regular meeting minutes as prepared.

C. [Minutes of the Board of Trustees Special Meeting of September 24, 2013](#)

Recommend approving the September 24, 2013 Board of Trustees Special meeting minutes as prepared.

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

A. [Chancellor's Communications](#)

Information Only

B. [Recognition of Service - Provost/Vice Chancellor Ray Maghroori, Ph.D.](#)

Information Only

C. [Presentation on the Collaborative Partnership between Norco College and John F. Kennedy Middle College High School](#)

Information Only

D. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)

Information Only

V. STUDENT REPORT

A. [Student Reports](#)

Information Only

VI. CONSENT AGENDA ACTION

A. Diversity/Human Resources

1. [Academic Personnel](#)

Recommend approving/ratifying academic personnel actions.

2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
- B. District Business
1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying Purchase Orders and Purchase Order Additions totaling \$3,008,932 and District Warrant Claims totaling \$6,703,889.
 2. Budget Adjustments
 - a. [Budget Adjustments](#)
Recommend approving the budget transfers as presented.
 3. Resolution(s) to Amend Budget
 - a. [Resolution No. 06-13/14 – 2013-2014 Orange County/Inland Empire Regional SBDC Network, Small Business Development Centers Jobs Act of 2010](#)
Recommend approving adding the revenue and expenditures of \$22,972 to the budget.
 - b. [Resolution No. 07-13/14 – 2013-2014 Culinary Arts Academy/District Office for Fox Entertainment Plaza Parking Budget](#)
Recommend approving adding the revenue and expenditures of \$48,000 to the budget.
 4. Contingency Budget Adjustments (None)
 5. Bid Awards
 - a. [Purchase Office, Classroom, Health, Athletic, Technology and Furniture Supplies Utilizing the Oakland Unified School District \(OUSD\) Contract](#)
Recommend approving purchase of office, classroom, health, athletic, technology and furniture supplies from Office Max utilizing the Oakland Unified School District (OUSD)
 - b. [Purchase and Delivery of Office Supplies Utilizing the Mt. San Jacinto Community College District Contract](#)
Recommend approving the purchase and delivery of office supplies from Reliable Office Solutions, utilizing the Mt. San Jacinto Community College District Contract No. 2010-101.
 6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than \\$83,400 – All District Resources](#)
Recommend ratifying contracts totaling \$418,231.
 - b. [Agreement for Financial Aid Training and Tech Support between California Community Colleges Chancellor's Office and Riverside City College](#)
Recommend approving the Contract Agreement C13-0040 (Financial Aid Set-Aside in the amount of \$460,530.00.
 - c. [Sub-Contract Agreement Collaborative Efforts Supporting the James Irvine Completion Academies Grant with Riverside Unified School District](#)
Recommend approving the Sub-Contract Agreement not to exceed \$142,254.00, between Riverside Unified School District(RUSD) and Riverside City College.
 - d. [Parking Maintenance Agreement and Rent Allocation Agreement for Fox Entertainment Plaza Parking Garage for the Culinary Arts Academy and District Offices Project with City of Riverside](#)
Recommend approving the agreements for use of the Fox Entertainment Plaza Parking Garage for the Culinary Arts Academy with the City of Riverside.
 7. [Out-of-State Travel](#)
Recommend approving the out-of-state travel.
 8. Other Items
 - a. [Surplus Property](#)
Recommend declaring the property listed on the attached list to be surplus; finding that the property does not exceed the total value of \$5,000; and authorizing the property to be consigned to The Liquidation Company to be sold on behalf of the District.

- VII. CONSENT AGENDA INFORMATION
 - A. [2012-2013 CCFS-311 – Annual Financial and Budget Report](#)
Information Only
- VIII. BOARD COMMITTEE REPORTS
 - A. Governance
 - 1. [Revised and New Board Policies – Second Reading and Approval](#)
Recommend approving Board Policies 2716, 2730, 3410 and 6550.
 - B. Teaching and Learning
 - 1. [Inter-Agency Agreement for Upward Bound Math and Science Program with Moreno Valley Unified School District](#)
Recommend approving the agreement for the Upward Bound Math and Science Program with Moreno Valley Unified School District in the amount of \$30,000.
 - C. Planning and Operations
 - 1. [Norco College 2013 Facilities Master Plan](#)
Recommend approving the Norco College 2013 Facilities Master Plan.
 - D. Resources (None)
 - E. Facilities (None)
- IX. ADMINISTRATIVE REPORTS
 - A. Vice Chancellors
 - 1. [Presentation of the Annual Clery Report for Riverside Community College District](#)
Information Only
 - B. Presidents
- X. ACADEMIC SENATE REPORTS
 - A. Moreno Valley College
 - B. Norco College
 - C. Riverside City College/Riverside Community College District
- XI. BARGAINING UNIT REPORTS
 - A. CTA - California Teachers Association
 - B. CSEA - California School Employees Association
- XII. BUSINESS FROM BOARD MEMBERS
 - A. [Update from Members of the Board of Trustees on Business of the Board.](#)
Information Only
- XIII. CLOSED SESSION
 - A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)
Recommended Action to be Determined.
- XIV. ADJOURNMENT

Agenda Item (II-A)

Meeting	10/15/2013 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of September 3, 2013
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the September 3, 2013 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Cynthia Azari, Interim Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[090313_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES, AND FACILITIES COMMITTEES
OF SEPTEMBER 3, 2013

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:00 p.m., in Room 101 Student Services, Moreno Valley College, 16130 Laselle Street, Moreno Valley, California

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Sam Davis, Secretary
Mary Figueroa, Board Member
Nathan Miller, Board Member
Jared Snyder, Student Trustee

Staff Present

Dr. Cynthia E. Azari, Interim Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources
Dr. Ray Maghroori, Provost/Vice Chancellor, Educational Services
Dr. Wolde-Ab Isaac, Acting President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications
and Relations

Guests Present

Dr. Patricia Stanley, Association of Community College Trustees
Dr. Narcisa Polonio, Executive Vice President for Board Services, Association of
Community College Trustees (via telephone)
Mr. Sperry MacNaughton, President, College CEOs, Inc.
Dr. Jesus Carreon, Senior Partner, The ELS Group
Dr. Edward J. Valeau, Senior Partner, The ELS Group
Ms. Sallie A. Savage, Senior Partner, The ELS Group

Student Trustee Jared Snyder led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Green/Davis moved that the Board of Trustees amend the agenda to move Item No. V-A, "Other Business-Presentations for Selection of Executive Search Firms to Conduct the Chancellor Search" to be held after Chancellor's Report." Motion carried. (5 ayes)

AMEND AGENDA

Mr. Brennan Gonerig, student, made comments on the selection of executive search firms for the Chancellor search.

PUBLIC COMMENT

Dr. Patricia Stanley, Dr. Narcisa Polonio, Mr. Sperry MacNaughton, Dr. Jesus Carreon, Dr. Edward Valeau, and Ms. Sallie Savage provided informational presentations that will be used to assist the Board in the selection of an executive search firm for the recruitment of the Chancellor. The Board intends to select a search firm at the regular meeting on September 17, 2013. Discussion followed.

OTHER BUSINESS

The Governance Committee Chair Virginia Blumenthal convened the meeting at 6:30 p.m. Committee members in attendance: Dr. Cynthia Azari, Interim Chancellor; Academic Senate Representatives: Dr. Travis Gibbs (Moreno Valley College) and Mr. Lee Nelson (Riverside City College/RCCD); ASRCCD Representative: Mr. Brian Duong; CTA Representative: Ms. Cynthia Mahon; Confidential Representative: Ms. Martha Arellano; and Management Association Representative: Ms. Tenisha James.

GOVERNANCE COMMITTEE

Ms. Ruth Adams led the committee in reviewing Board Policies 2716, 2730, 3410 and 6550 that will be presented to the Board for first reading at the September 17 regular Board meeting. Discussion followed.

Revised and New Board Policies –
First Reading

The committee adjourned the meeting at 6:37 p.m.

Adjourned

The Resources Committee Chair Janet Green convened the meeting at 6:38 p.m. Committee members in attendance: Mr. Aaron Brown, Vice Chancellor, Business and Financial Services, Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College); ASRCCD Representative: Mr. Ronald Johnson; CTA Representative: Ms. Cynthia Mahon; Confidential Representative: Ms. Martha Arellano; and Management Representative: Ms. Beth Gomez.

RESOURCES COMMITTEE

Mr. Aaron Brown led the committee review of the 2013-14 final budget, indicating that it will be presented to the Board for adoption following a public hearing at the regular Board meeting on September 17, 2013. Discussion followed.

2013-2014 Budget – Public
Hearing and Budget Adoption

The committee adjourned the meeting at 7:23 p.m.

Adjourned

The Facilities Committee Chair Nathan Miller convened the meeting at 7:24 p.m. Committee members in attendance: Ms. Chris Carlson, Chief of Staff and Facilities Development,; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College); ASRCCD Representative: Mr. Brennan Gonerig; CTA Representative: Ms. Cynthia Mahon; Confidential Representative: Ms. Martha Arellano; and Management Representative: Mr. David Vakil.

FACILITIES COMMITTEE

Mr. Bart Doering, Director of Construction, led the committee review of an agreement amendment for construction management services with C.W. Driver in the amount of \$59,173; and a request for a one month extension of time for the Phase III Student Academic Services Facility at Moreno Valley Project that will be presented to the Board at the regular meeting on September 17, 2013. Discussion followed.

Agreement Amendment for MVC Phase III Student Academic Services Facility with CW Driver

The committee adjourned the meeting at 7:29 p.m.

Adjourned

The Board adjourned the meeting at 7:30 p.m.

ADJOURNED

Agenda Item (II-B)

Meeting	10/15/2013 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of September 17, 2013
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the September 17, 2013 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Cynthia Azari, Interim Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[091713_MIN](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF SEPTEMBER 17, 2013

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:00 p.m., Moreno Valley College, Student Services, Room 101, 16130 Lasselle Street, Moreno Valley, California

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Sam Davis, Secretary
Mary Figueroa, Board Member
Nathan Miller, Board Member
Jared Snyder, Student Trustee

Staff Present

Dr. Cynthia Azari, Interim Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Ms. Art Alcaraz, Director, Diversity and Human Resources
Dr. Ray Maghroori, Provost/Vice Chancellor, Educational Services
Dr. Wolde-AB Isaac, Interim President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College (arrived at 6:07 p.m.)
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Travis Gibbs, Academic Senate Representative, Moreno Valley College
Dr. Lyn Green, Academic Senate Representative, Norco College
Mr. Lee Nelson, Academic Senate Representative, District and Riverside City College
Dr. Dariush Haghighat, President, CTA

Guests Present

Ms. Micki Poole Clowney, Director, Upward Bound Math and Science Program
Ms. Angel Orta-Perez, Outreach Specialist, Upward Bound

Student Trustee Jared Snyder led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Mr. Dennis Lopez, community member, provided public testimony to the Board members to assure the implementation of AB 540, the California Dream Acts (AB 130 and 131), and Deferred Action for Childhood Arrivals (DACA). A copy of the testimony is hereby incorporated by reference.

COMMENTS FROM THE PUBLIC

Figueroa/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of August 6, 2013. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF AUGUST 6, 2013

Green/Davis moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of August 20, 2013. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF AUGUST 20, 2013

PUBLIC HEARING

Green/Figueroa moved that the Board of Trustees hold a public hearing on the 2013-2014 budget; adopt Resolution Number 04-13/14 to temporarily suspend the 5.0 percent fund balance target and the 2013-2014 Budget for the Riverside Community College District. Motion carried. (5 ayes)

Public Hearing and Budget Adoption for the 2013-2014 Riverside Community College District Budget and Adopt Resolution No. 04-13/14 to Temporarily Suspend 5.0 Percent Fund Balance Target

CHANCELLOR’S REPORTS

Presentations

Ms. Clowney and Ms. Angel Orta-Perez provided a presentation entitled “STEM”ulate Your Mind” which provided highlights on the activities of the students participating in the Upward Bound program at Moreno Valley College.

Presentation - MVC Upward Bound Program Highlights

Dr. Clark provided a presentation entitled, “Scaling Success: Accelerated Pre-Transfer Writing at Moreno Valley College”

Five to Thrive Presentation Led by Dr. Dan Clark, Professor, English

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Jared Snyder presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City Colleges and Riverside Community College District.

STUDENT REPORT

CONSENT ITEMS

Figueroa/Green moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,538,463 and District Warrant Claims totaling \$5,519,278;

Purchase Order and Warrant Report – All District Resources

Award Request for Proposal Number 2013/14-04 – District Wide Elevator Maintenance & Preventive Services, in the total amount of \$243,771 for a five year contract to Amtech Elevator Services;

Request for Proposal Award for the District Wide Elevator Maintenance and Preventive Services

Award Bid Number 2012/13-48 Trade Category 01 – Concrete, District Wide Utility Infrastructure 12kV Loop Project in the total amount of \$379,800 to JBH Structural Concrete, Inc.;

Bid Award for the District Wide Utility Infrastructure 12kV Loop Project

Approve the purchase of information technology equipment, software and services from Nexus IS, Inc., utilizing the California Multiple Award Schedules (CMAS) Contract No. 3-09-70-0163AE through September 30, 2017;

Purchase Information Technology, Equipment, Software and Services Utilizing the California Multiple Award Schedule (CMAS)

Approve the purchase of audio visual and communication integration goods and services from Extron Electronics, utilizing the California Multiple Award Schedule (CMAS) Contract No. 3-07-70-2382A through September 30, 2017;

Purchase Audio Visual and Communication Integration Goods and Services Utilizing the California Multiple Award Schedule (CMAS)

Approve the purchase of information technology equipment, software, and services from CDW-G, utilizing the National IPA contract through August 17, 2014, with option to renew for four (4) additional one-year periods through August 17, 2018;

Purchase Information Technology Equipment, Software, and Services Utilizing the National Intergovernmental Purchasing Alliance Company (National IPA) Contract

Approve the purchase of science supplies, equipment, furniture, services and related science instructional items from Fisher Science Education, utilizing U.S. Communities Government Purchasing Alliance Contract No. 08-04026 through June 30, 2015;

Purchase Science Supplies, Equipment, Furniture, Services and Related Science Instructional Items Utilizing U.S. Communities Government Purchasing Alliance Contract

Ratify contracts totaling \$379,506;

Contracts and Agreements Report Less than \$83,400 – All District Resources

Approve the out-of-state travel;

Out-of-State Travel

Approve the agreement to continue information technology services between Riverside Community College District and the Riverside County Superintendent in the amount of \$200,000;

Agreement to Continue Providing Information Technology Support Services with Riverside County Superintendent of Schools

Accept the projects listed on the attachment as complete and approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public

Notices of Completion

Works)

Declare the property on the attached list to be surplus; find that the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Motion carried. (5 ayes)

The Board received the quarterly financial status report for the quarter ended June 30, 2013.

Blumenthal/Miller recommended the Board of Trustees accept Board Policies 2716, 2730, 3410 and 6550 for First Reading. Motion carried. (5 ayes)

Miller/Green moved that the Board of Trustees approve an agreement amendment for the MVC Phase III Student Academic Services Facility for construction management services with C.W. Driver in the amount of \$59,173. A one month extension of time is also requested for a revised completion date of October 4th, 2013. Motion carried. (5 ayes)

Green/Miller moved that the Board of Trustees adopt Resolution No. 05-13/14, authorizing the Chancellor, or Designee, of the District to layoff and reduce hours of the classified service and send the appropriate notification. Motion carried. (5 ayes)

Miller/Green moved that the Board of Trustees approve the increase of the salary schedules for the District employees, as funded by the COLA (1.57%) effective July 1, 2013. Motion carried. (5 ayes)

Dr. Travis Gibbs presented the report on behalf of Moreno

Surplus Property

Information

CCFS-311Q – Quarterly Financial Status Report for the 4th Quarter Ended

BOARD COMMITTEE REPORTS

Governance

Revised and New Board Policies - First Reading

Facilities

Agreement Amendment for MVC Phase III Student Academic Services Facility with CW Driver

ADMINISTRATIVE REPORTS

Vice Chancellors

Resolution No. 05-13/14 – Resolution Authorizing the Chancellor, or Designee, of the District to Layoff and Reduce Hours of the Classified Service

Increase of Salary Schedules for District Employees as funded by the COLA of 1.57%

ACADEMIC SENATE REPORTS

Moreno Valley College

Valley College.

Dr. Lyn Greene presented the report on behalf of Norco College.

Norco College

Mr. Lee Nelson presented the report on behalf of Riverside City College.

Riverside City College and
Riverside Community College
District

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers
Association

BUSINESS FROM BOARD
MEMBERS

Green/Davis moved that the Board of Trustees approve the selection of CollegeCEOs, Inc., an Executive Search Consulting Services firm, to assist in the recruitment and selection of the Chancellor for Riverside Community College District. Motion carried. (5 ayes)

Selection of an Executive Search
Consulting Services Firm to
Conduct the Chancellor Search

The Board of Trustees adjourned to closed session at 7:59 p.m. to consider Closed Session item: XIII-A “Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release.” The Board reconvened at 8:15 p.m. announcing that no action had been taken.

ADJOURNED TO CLOSED
SESSION/RECONVENED

The Board adjourned the meeting at 8:17 p.m.

ADJOURNED

Agenda Item (II-C)

Meeting	10/15/2013 - Regular
Agenda Item	Approval of Minutes (II-C)
Subject	Minutes of the Board of Trustees Special Meeting of September 24, 2013
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the September 24, 2013 Board of Trustees Special meeting minutes as prepared.

Prepared By: Cynthia Azari, Interim Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[092413_MIN](#)

MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING OF SEPTEMBER 24, 2013

President Blumenthal called the special meeting of the Board of Trustees to order at 6:30 p.m., in the Chancellor's Suite 210, District Office, 1533 Spruce Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Sam Davis, Secretary
Mary Figueroa, Board Member
Nathan Miller, Board Member

Trustees Absent

Jared Snyder, Student Trustee

Staff Present

Dr. Cynthia E. Azari, Interim Chancellor

Guest(s) Present

Attorney Brad Neufeld, Gresham Savage Nolan & Tilden

Mr. Dennis Lopez, community member, provided comments on state laws AB 540, the California Dream Acts (AB 130 and 13), the California Dream Application, and the Deferred Action for Childhood Arrivals (DACA).

COMMENTS FROM THE PUBLIC

The Board adjourned to closed session at 6:36 p.m. to consider the following closed session items:

ADJOURNED TO CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: (one potential case)

Pursuant to Government Code Section 54957
Public Employee Discipline/Dismissal/Release.

The Board reconvened to open session at 6:55 p.m., announcing the following: “The Board of Trustees by a vote of 5 to 0 unanimously approved the termination of Melissa Kane, pursuant to Section 7.4 of Employment Agreement, effective immediately.”

RECONVENED

The Board adjourned the meeting at 6:57 p.m.

ADJOURNMENT

Agenda Item (IV-A)

Meeting 10/15/2013 - Regular
Agenda Item Chancellor's Reports (IV-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Cynthia Azari, Interim Chancellor

Attachments:

Agenda Item (IV-B)

Meeting 10/15/2013 - Regular
Agenda Item Chancellor's Reports (IV-B)
Subject Recognition of Service - Provost/Vice Chancellor Ray Maghroori, Ph.D.
College/District District
Information Only

Background Narrative:

Provost/Vice Chancellor Ray Maghroori, Ph.D., will officially retire from the Riverside Community College District in April 2014. Since joining the District as Vice President of Academic Affairs in July 2001, Dr. Maghroori has played a pivotal role in academic, student services, and operational areas. His current administrative scope of responsibility as Vice Chancellor of Educational Services/Provost includes Academic Affairs, Institutional Effectiveness, Institutional Research, Grants and Contracts, College Police Services, and the Office of Economic Development. Dr. Maghroori has been integrally involved in the development of a comprehensive district strategic planning process and the evolution of RCCD into a multi-college district, as well as accreditation and faculty relations and labor negotiations. His advocacy for the international education/study abroad program helped open new learning opportunities for students and faculty, including the first community college semester abroad program in China. And his service as a Board member of the ATHENA of Riverside directly benefitted students through scholarships, the creation of the annual ATHENA Lecture, and the installation of the ATHENA Wall of Honor at RCC. Dr. Maghroori's direct service to the Board of Trustees includes duties as the Vice Chair of the Teaching and Learning Committee.

Prepared By: Jim Parsons, Assoc Vice Chancellor, Strategic Communications & Relations

Attachments:

Agenda Item (IV-C)

Meeting 10/15/2013 - Regular

Agenda Item Chancellor's Reports (IV-C)

Subject Presentation on the Collaborative Partnership between Norco College and John F. Kennedy Middle College High School

College/District Norco

Information Only

Background Narrative:

The presentation highlights student success resulting from the collaborative partnership between Norco College and the JFK Middle College High School in the Corona-Norco Unified School District.

Prepared By: Paul Parnell, President, Norco College

Attachments:

[Norco-JFK Collaborative Partnership](#)

Norco College – JFK

Middle College High School Partnership



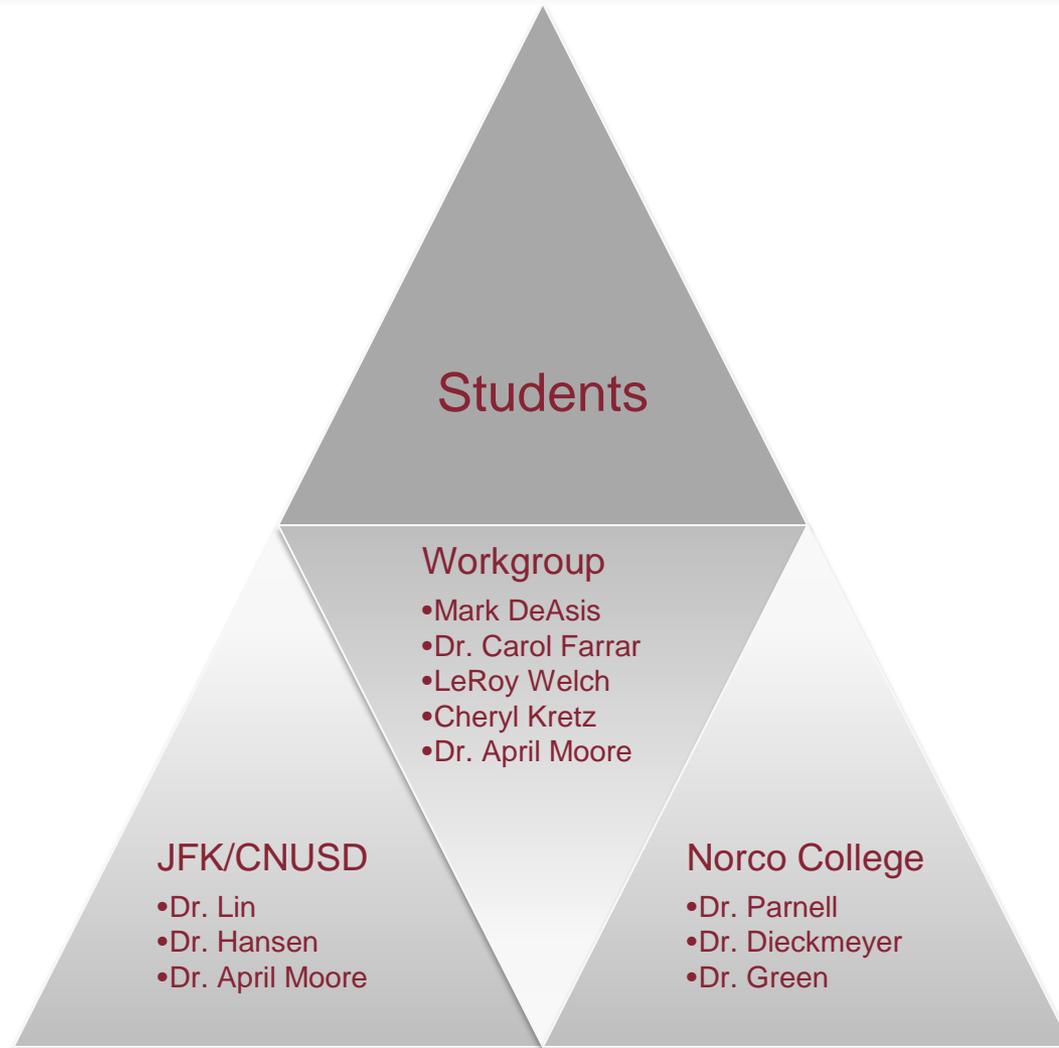
NORCO
COLLEGE



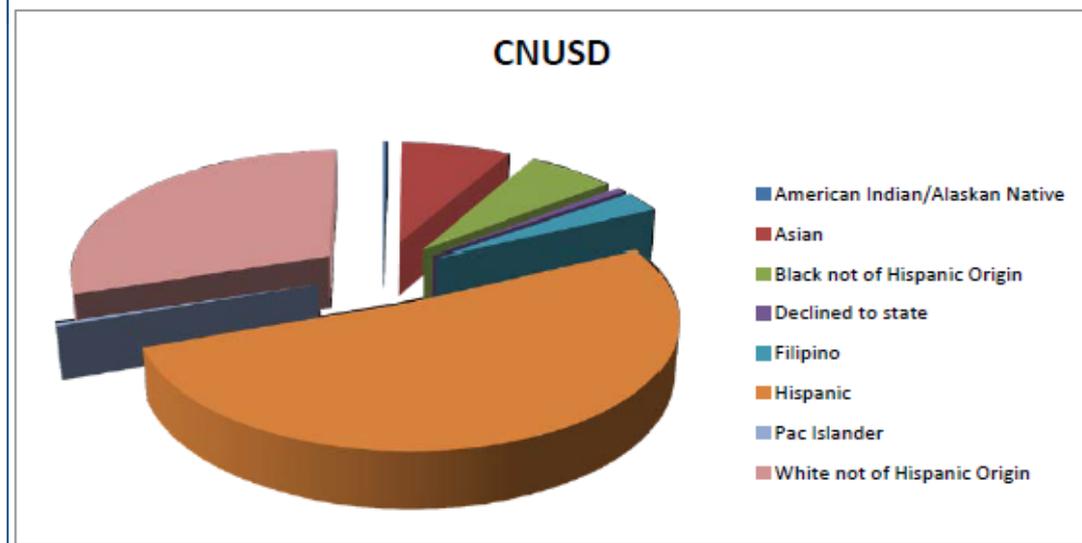
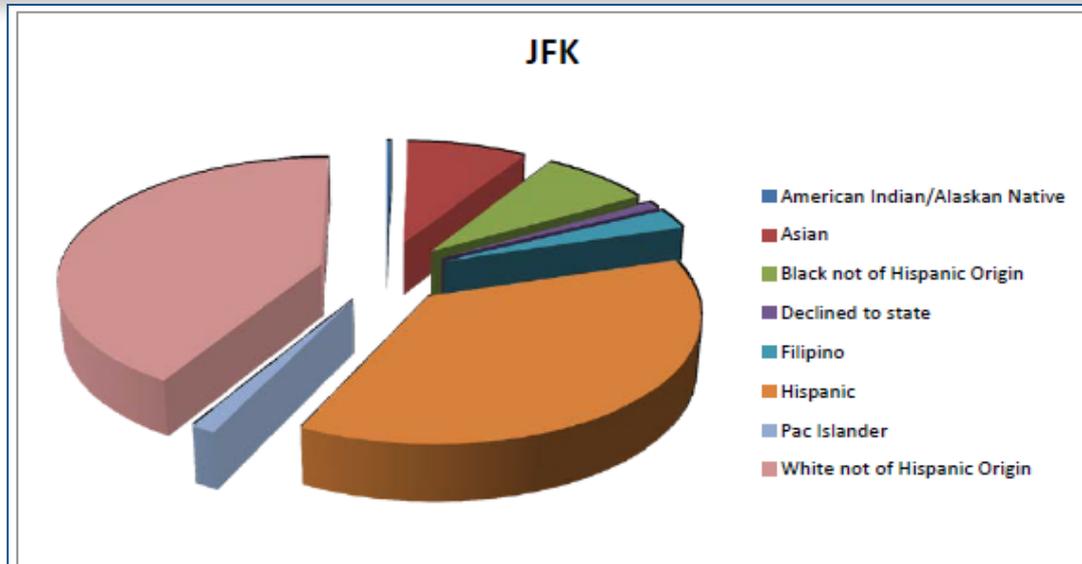
Presented by

Dr. Monica Green, Vice President Student Services – Norco College

Dr. April Moore, Principal – JFK Middle College High School



JFK Middle College provides a supportive, academically rigorous environment for middle-performing, self-directed learners. We provide access to collegiate as well as career and technical pathways. Working in collaboration with Norco College, JFK students pursue post-secondary goals through a highly engaging instructional program that is based on critical thinking, collaboration, and effective communication.



Student Group	2012 API	2013 API	Growth
African American	833	864	+31
Hispanic	841	874	+33
White	870	894	+24
Socio-Economically Disadvantaged	837	871	+34
Overall	866	890	+24

Students enrolled at JFK Middle College HS	537
JFK students enrolled at Norco College	345

Total Units Completed	Students	%
20 or more	18	8.4%
10 to 19	76	35.5%
0 to 9	120	56.1%
New Students (no academic record)	131	

Cumulative GPA	Students	%
4	49	23%
3-3.9	85	40%
2-2.9	58	27%
0-1.9	22	10%
New students (no academic record)	131	

Top 5 Courses	
THE-3	Introduction to the Theater
HUM-10	World Religions
SPA-1	Spanish 1
HES-1	Health Science
PSY-1	General Psychology



**Success in high school and college
awaits students at JFK Middle College!**

Agenda Item (IV-D)

Meeting 10/15/2013 - Regular
Agenda Item Chancellor's Reports (IV-D)
Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar
College/District District
Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Cynthia Azari, Interim Chancellor

Attachments:

[Future Monthly Committee Agenda Planner and Annual Master Planning Calendar_101513.pdf](#)

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
	<ul style="list-style-type: none"> ■ Dream Act – MVC (Info Only) Mayo/Sandoval ■ Dream Act – Norco (Info Only) Parnell/Green ■ Dream Act – RCC (Info Only) Isaac/Bush ■ Proposed Curricular Changes (Action Item) Maghroori/Thomas <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. <p style="text-align: center; color: red; font-weight: bold; margin-top: 5px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 10/29/13 & 11/12/13.</p> </div>	<ul style="list-style-type: none"> ★ Presentation on Tactical Patrol Rifles for RCCD Maghroori/Miyashiro (Info Only) ■ Presentation on Energy/ Sustainability – EMS & DSA Expenditures for Changes (Information Only) (Thurman) ✓ Revision to Moreno Valley College Mission Statement (Mayo) 	<ul style="list-style-type: none"> ■ 2012-13 Proposition 39 Financial and Performance Audits (Brown) ■ Project Budget & Agreement for RCC Courtyard Project with Community Works Design Group (Dr. Isaac/ Wyckoff/ Carlson/ Baker) 	<ul style="list-style-type: none"> ■ Amendment 2 for MVC Ph. III Student Academic Services Facility with C.W. Driver (Mayo, Carlson, Doering)

RECOMMENDED 2012-13 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> • Proposed Curricular Changes
September	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended June 30 • Budget – Public Hearing
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty • Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • RCCD Report Card on the Strategic Plan • Annual District Academic Calendar • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended September 30 • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for the Riverside Community College District • Annual Independent Audit Report for the Riverside Community College District Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Governor’s Budget Proposal • Federal Legislative Update • Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended December 31 • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> •
April	<ul style="list-style-type: none"> • Academic Rank – Full Professors • Authorization to Encumber Funds • Proposed Curricular Changes • Accountability Reporting for Community Colleges
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended March 31 • Summer Workweek • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor’s Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded • Academic Administrator Employment Contracts • Tentative Budget and Notice and Public Hearing on the Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out

Agenda Item (V-A)

Meeting 10/15/2013 - Regular

Agenda Item Student Report (V-A)

Subject Student Reports

College/District District

Information Only

Background Narrative:

Student Trustee Jared Snyder will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Cynthia Azari, Interim Chancellor

Attachments:

[Student Report_101513](#)



MORENO VALLEY COLLEGE

ASSOCIATED STUDENTS

- The Inter Club Council is collecting treats in preparation for the upcoming Halloween Valley community event. The clubs and organizations donate candy, treats and services in support of the event.
- The Student Government of Moreno Valley College are continuing its efforts towards a solution between its constituency and RTA. The student senate has sent a proposal to its Ad-Hoc committee for discussion before presentation to the college and students.
- Associated Students Moreno Valley College held its annual Hispanic Heritage Celebration. This year the program was partnered with the Spanish 3N (Native Speakers) Class and was a huge success.
- ASMVC held its annual Advisors Luncheon to honor the faculty and staff that support the clubs and organizations at the college. The faculty enjoyed an authentic spread of Mediterranean cuisine that ties into the theme of the term.
- Club Rush – Moreno Valley College has 10 returning clubs, 4 new clubs, and 6 reactivations.
- Welcome BBQ with the college faculty and staff was a huge success as the staff provided the student population food and discussion during the college hour.
- ASMVC, the Office of the President, and Vice President of student Services sponsored an Informational Fair that invited local area vendors and college partners to present their services and products to the student population. The turnout was great as a large percentage of the student body attended. ASMVC awarded two \$200.00 dollar Barnes and Noble scholarships in addition to various gift cards and prizes donated from the vendors.



The Associated Student of Norco College (ASNC) held its first senate meeting on September 12, 2013. The ASNC currently has approximately 14 members.

With regards to activities on campus, ASNC has been involved in the following:

- Club Rush
 - It was held during the fourth week of the semester (09/16-09/18), from 8a.m. to 3p.m.
 - Clubs and organizations were given the opportunity to set up booths to recruit new members
 - There are currently 21 clubs on campus, including 5 new clubs: Veterans' Club, Swing Dance Club, Spanish Club, Health Professions Student Association (HPSA), and Heart & Mind Collaborative
- Read 2 Succeed
 - The event was held on September 12, 2013
 - A discussion was held regarding the book titled "A Child Called 'It'"
 - Refreshments were served
- 9/11 Recognition Ceremony
 - Students had the opportunities to write and record their thoughts on a 9/11 memory book
 - ASNC was also showing documentaries regarding 9/11 in the Corral
- Constitution Day
 - Mini copies of the constitution were given out to the students
- AB 955 Information Booth
 - ASNC set up information booths regarding Assembly Bill 955 on October 1st and 3rd

ASNC is currently looking forward to the following upcoming events:

- Hispanic Heritage Month
 - Hispanic food will be served in the Corral (cafeteria) during the October 17th

- Guest speakers will be available during that day, and they will be leading the discussion regarding Hispanic culture
- Dance performances will be available during the college hour, which is 12:50-1:50p.m.
- Harvest Festival
 - The event will be held on 25 October, 2013
 - It is open for the public
 - Performances, refreshments, and games will be available
 - Nestle agreed to donate candy for the event
- CCCSAA Conference
 - Most of the senate members will be attending the CCCSAA Conference
 - It will be held on October 18 -20 in Double Tree Hilton, Sacramento, CA
- General Assembly
 - Three representatives will be attending the 2013 Fall General Assembly
 - It will be held on 1st- 3rd November, in Monterey, CA
- Accreditation
 - We are currently preparing for the upcoming accreditation by gathering evidence and attending shared governance committee meetings
 - Also, we are in the process of launching our new ASNC website, which is www.asnorcollege.org

ASSOCIATED STUDENTS of riverside city college



The Associated Students of Riverside City College are happy to report that we have had a successful start to our academic year and we are looking forward in serving the needs of our students.

The following are highlights from activities/events leading up to the October BOT Meeting:

- ASRCC has reached a new all-time high participation in student government with over 100 official student government members this year.
- ASRCC hosted a club advisor's lunch and a club president's breakfast to educate advisors and presidents on how to have a productive and efficient year along with covering the activities calendar and going over all policies and procedures.
- Inter Club Council hosted the fall club rush with approximately 40 clubs and organizations participating as well as vendors and community partners.
- ASRCC partnered with clubs and organizations to host a can food drive to replenish the food in our Student Resource Center.
- ASRCC kicked off its first Student Government Center open house inviting over 1000 students to visit our center.
- Our Multi Cultural & Diversity Board of Commissioners partnered with ICC to host a Multi Cultural Festival with clubs, organizations, and vendors participating. Over 1500 students participated in the event with education
- ASRCC designated the first week of October as Pink Ribbon Week and hosted several events bringing awareness to breast cancer. Several clubs and organizations collaborated to host educational and fun games and presentations for students.
- ASRCC has chosen to send 5 students to this year's CCCSAA conference and two student to this year's General Assembly. We will also be submitting 2-3 resolutions for all California community colleges.
- ASRCC invited "Free Campus Tours" motivational and educational speakers series to present on October 8th.
- ASRCC Senate has kicked off their first "Workshop Wednesday" workshop series with our first workshop being on "The 10 Indicators of Respect" facilitated by Dean of Student Services, Cecilia Alvarado.

Events to come:

- ASRCC Open House 10/10 12:00-2:00 - Aguilar Patio
- ASRCC Supreme Court Open Forum on class availability. 10/10 12:50-1:50 AD122
- Halloween Town community event 10/25 5-8pm Quad
- Homecoming 10/26 6pm
- Mental Health Fair 10/29 10-2pm Terracina Drive
- Mental Health Awareness Week 10/29- 11/1

An activities calendar of all our events is available on our website at www.rcc.edu under Associated Students of Riverside City college.

Agenda Item (VI-A-1)

Meeting 10/15/2013 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Art Alcaraz, Director, Diversity and Human Resources

Attachments:

[20131015_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Academic Personnel

Date: October 15, 2013

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees. It is recommended that the Board of Trustees approve/ratify the employment contracts and authorize the Chancellor to sign the management employment contracts.

a. Management Contracts

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Contract Salary</u>
Nicholson, Vicki	Interim Vice Chancellor, Diversity & Human Resources	10/21/13-03/28/14	Contract

b. Contract Faculty
(None)

c. Extra-Curricular Assignments, Academic Year 2013-14
Additions/Revisions to the list submitted/approved by the Board of Trustees on August 20, 2013.

<u>Name</u>	<u>Activity</u>	<u>Addition/ Revision</u>	<u>Stipend</u>
Lynch, Preston	Assistant Women's Basketball Coach	Addition	\$3,959.00
Scarborough, Marques	Assistant Men's Basketball Coach	Addition	\$3,959.00
Underwood, Ronald	Assistant Women's Basketball Coach	Revision	\$.00

2. Salary Placement Correction

At their meeting of September 17, 2013, the Board of Trustees approved the appointment of the following management employee.

It is recommended the Board of Trustees approve the corrected salary placement for the employee listed below, effective September 18, 2013.

<u>Name</u>	<u>From Contract Salary</u>	<u>To Contract Salary</u>
Uesugi, Koji Interim Dean, Student Services	Z-5	X-5

Subject: Academic Personnel

Date: September 17, 2013

3. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification.

It is recommended the Board of Trustees grant a salary reclassification to the following faculty members effective November 1, 2013.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>
Reyes, Ernesto	E	F
Schultz, Garth	D	E
Yates, Sharon	D	E

Agenda Item (VI-A-2)

Meeting 10/15/2013 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Art Alcaraz, Director, Diversity and Human Resources

Attachments:

[20131015_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Classified Personnel

Date: October 15, 2013

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a.	Management/Supervisory				
	RIVERSIDE CITY COLLEGE				
	Zwart, Scott	Director, Facilities, Maintenance & Operations	10/16/13	V-3	Promotion
b.	Management/Supervisory – Categorically Funded (None)				
c.	Classified/Confidential				
	DISTRICT				
	Terrazas, Denise	Executive Admin. Assistant, Office of the Chancellor/BOT	10/16/13	P-5	Promotion
	MORENO VALLEY COLLEGE				
	Aikens, Dorinda	Custodian	09/13/13	C-5	Rehire
	Boland, Angela	Student Employment Personnel Specialist	10/30/13	K-5	Transfer
	NORCO COLLEGE				
	Neal, Udawna	Admissions and Records Operations Assistant (Part-Time 48.75%)	10/08/13	C-4	Rehire
	RIVERSIDE CITY COLLEGE				
	Chipman, Natalie	Administrative Assistant II	11/01/13	G-3	Rehire
	Petroff, Aaron	Student Account Specialist	09/26/13	I-3	Transfer
	Storar, Jared	Custodian	10/16/13	C-3	Transfer
d.	Classified/Confidential – Categorically Funded (None)				

Subject: Classified Personnel

Date: October 15, 2013

2. Requests for Temporary Increase in Workload

It is recommended the Board of Trustees approve/ratify the temporary increase in workload for the following individuals. The requests have the approval of the College Presidents.

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
MORENO VALLEY COLLEGE			
Dech, Christopher	Educational Advisor	62.5% to 75%	10/16/13-08/31/14
Horn, Lisa	Instructional Media Asst	48.8% to 73.8%	10/16/13-04/30/14
McLaughlin, Devin	Instructional Media Asst	48.8% to 73.8%	10/16/13-04/30/14
NORCO COLLEGE			
Welch, Caitlin	Institutional Research Specialist	75% to 100%	10/01/13-09/30/14* *Correction to date
RIVERSIDE CITY COLLEGE			
Perez, Christel	Customer Service Clerk	48.8% to 100%	10/16/13-12/15/13

3. Request for Permanent Increase in Workload

It is recommended the Board of Trustees approve the permanent increase in workload for the following individual(s). This request has the approval of the College President.

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date</u>
Stewart, Kaladon	Student Services Technician (Riverside City College)	72.5% to 100%	10/17/13

4. Reorganization of Position Due to Significant Job Content Changes

In accordance with Board Policy 7232, a reorganization of a position may occur when any change in administrative structure that affects the duties assigned to a position since the last time it was studied, creation of a new assignment for the employee, or an increases or decrease in staffing that causes a change in the assignment of the employee. The District Classification Committee reviewed the recommended changes in the job description for the position of Director, Facilities. Based on this process, it is recommended the Board of Trustees approve the salary grade change from Grade S to Grade T effective November 1, 2013.

Subject: Classified Personnel

Date: October 15, 2013

5. Effects of Layoff – Placement on 39-Month Reemployment List and Reassignment

On September 17, 2013 the Board approved Resolution No. 05-13/14 to eliminate and/or reduce classified service due to lack of funds and/or work load. Following provisions of the education code regarding seniority rights, it is recommended the Board of Trustees approve the personnel actions as a result of the effects of layoff/reduction of the specified position. The employee laid off or reassigned will be placed on the 39 month reemployment list for the position currently held.

Placement on 39-Month Reemployment List – Effective 11/23/13

Blessum, Froke	Administrative Assistant I
Lopez, Linda	Administrative Assistant I

Reassignment – Effective 11/25/13

Lopez, Linda	From: Administrative Assistant I – 100% Chancellor’s Office
	To: Administrative Assistant I – 48.75% Academic Affairs - Riverside City College

6. Separation(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Clavesilla, Elvia	ECE Center Manager	09/30/13	Personal
Johnson, Jeremy	Student Accounts Specialist	11/26/13	Return to 39 Month Rehire List
Pardee, Cynthia	Community Education Supervisor	12/30/13	Retirement

Agenda Item (VI-A-3)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Art Alcaraz, Director, Diversity and Human Resources

Attachments:

[20131015_Other Personnel](#)
[20131015_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Other Personnel

Date: October 15, 2013

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE				
	Student Employment	Student Financial		
Ramirez, Darlene	Personnel Specialist	Services	09/03/13-09/17/13 *	\$22.28
NORCO COLLEGE				
Aparicio, Sergio	Custodian	Facilities	10/01/13-06/30/14	\$15.45
RIVERSIDE CITY COLLEGE				
Perches, George	Counseling Clerk I	Counseling	09/24/13-11/01/13	\$16.89

* Correction To Date

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE				
Bradshaw, LeeAnn	STEM Activities Coordinator	STEM	10/16/13-12/31/13	\$25.00
Butler, Tina	Dental Assistant	HHPS	10/16/13-03/31/14	\$18.00
	Student Support Services University			
Callan, Trent	Mentor	Student Services	10/16/13-06/30/14	\$12.00
		Public Safety Ed		
Ewing, Zacary	Role Player	Training	10/16/13-06/30/14	\$8.00
		Grants and College		
Moreno, Delina	Academy Coordinator	Support Programs	09/01/13-11/05/13	\$25.00
Noguera, Danilo	SI Leader	STEM/Title III	10/16/13-06/30/14	\$12.00
		Public Safety Ed		
Ybarra, Marshall	Role Player	Training	10/16/13-06/30/14	\$8.00
RIVERSIDE CITY COLLEGE				
Fierro, Evelyn	SI Leader	Academic Support	10/16/13-06/30/14	\$12.00
Paschke, Jaron	SI Leader	Academic Support	10/17/13-06/30/14	\$12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
RIVERSIDE COMMUNITY COLLEGE DISTRICT				
Ribelin, Nathan	Student Aide I	Printing and Graphics	09/19/13	\$ 8.00
MORENO VALLEY COLLEGE				
Ativo, Joseph	Student Aide I	Writing Center	07/01/13	\$ 8.00
Aviles, Keyla	Student Aide I	Food Services	09/09/13	\$ 8.00
		Math, Science and		
Caliyo, Azalea	Student Aide II	Kinesiology	09/25/13	\$ 10.00
Castaneda Hernandez, Emmanuel	Student Aide I	Tutorial Services	09/30/13	\$ 8.75
Cervantes, Jason	Student Aide I	Writing Center	07/01/13	\$ 8.00
Charles, Jerrod	Student Aide I	Food Services	08/22/13	\$ 8.00
Clark, Constance	Student Aide I	Writing Center	07/01/13	\$ 8.00
Dubon, Annie	Student Aide I	Writing Center	07/01/13	\$ 8.00
Estrada, Gabriela	Student Aide III	Dental Hygiene	09/13/13	\$ 10.00
Faurrieta Ortiz, Maria	Student Aide II	Early Childhood Educ.	09/30/13	\$ 9.00
Fletes, Carlos	Student Aide I	Food Services	07/01/13	\$ 8.00
Gonzalez, Yasmeen**	Student Aide II	Early Childhood Educ.	07/01/13	\$ 9.00
Halliburton, Shani	Student Aide I	Writing Center	07/01/13	\$ 8.00
Hansen, Noelle	Student Aide III	Computer Info Systems	10/02/13	\$ 10.50
			08/22/13	
Herrington, Vincent	Student Aide I	Food Services	(Revised)	\$ 8.00
Jeffers, Oona	Student Aide I	Food Services	09/09/13	\$ 8.00
Juarez, Jannette	Student Aide I	Food Services	09/09/13	\$ 8.00
Luevano, James	Student Aide I	Tutorial Services	09/30/13	\$ 8.75
Martinez, Adriana	Student Aide I	Food Services	09/30/13	\$ 8.00
Munoz, Danielle	Student Aide I	Student Activities	09/12/13	\$ 8.00
Ogden, Nancy**	Student Aide II	Early Childhood Educ.	07/15/13	\$ 9.00
Perera, Cecilia**	Student Aide I	Early Childhood Educ.	08/01/13	\$ 9.00
			07/01/13	
Probizansky, Henry	Student Aide III	Tutorial Services	(Revised)	\$ 10.25
Puebla, Guadalupe	Student Aide II	Early Childhood Educ.	09/11/13	\$ 9.00
Rayo, Noemi	Student Aide II	Early Childhood Educ.	09/11/13	\$ 9.00
Rodriguez, Christopher	Student Aide I	Food Services	09/30/13	\$ 8.00
Rojas, Diana**	Student Aide II	Early Childhood Educ.	07/01/13	\$ 9.00
			07/01/13	
Tinajero, Stephanie**	Student Aide II	Early Childhood Educ.	(Revised)	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
October 15, 2013
Page 2 of 8

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE (Continued)				
Valenzuela, Raymond	Student Aide I	Writing Center	07/01/13	\$ 8.00
Van Der Vegt, Demi**	Student Aide II	Early Childhood Educ.	07/01/13	\$ 9.00
			07/09/13	
Vasquez, Stephanie	Student Aide I	Instructional Media Ctr	(Revised)	\$ 8.00
Wang, Guannan	Student Aide II	Tutorial Services	09/30/13	\$ 9.50
NORCO COLLEGE				
Boling, Justin	Student Aide III	Tutorial Services	09/20/13	\$ 10.00
Bosserman, Geoffrey	Student Aide II	Tutorial Services	09/10/13	\$ 9.00
Brown, Christine	Student Aide V	STEM	09/11/13	\$ 12.50
Corral, Bridgette	Student Aide II	Tutorial Services	09/11/13	\$ 9.00
Coyen, Megan	Student Aide V	STEM	09/20/13	\$ 12.50
Farias, Elena	Student Aide III	Tri Tech	09/10/13	\$ 10.00
Garrett, Kory	Student Aide III	Tutorial Services	09/11/13	\$ 10.00
		Communications/		
Gutierrez, Carlos	Student Aide II	Journalism	09/11/13	\$ 10.00
Infante, Shannon	Student Aide II	Tutorial Services	09/10/13	\$ 9.00
Kelly, Casey	Student Aide III	Tutorial Services	09/20/13	\$ 10.00
Kevett, Steen	Student Aide III	Tutorial Services	09/10/13	\$ 10.00
		Business, Engineering &		
Kitchings, Michael	Student Aide III	Information Technology	09/11/13	\$ 10.00
Kuryllo, Evan	Student Aide III	Tutorial Services	09/20/13	\$ 10.00
Lemus, Divina	Student Aide I	Transfer Center	09/18/13	\$ 9.00
		Business, Engineering &		
Marshall, Daniel	Student Aide III	Information Technology	09/11/13	\$ 10.50
Marsteller, Thomas	Student Aide III	Tutorial Services	09/11/13	\$ 10.25
Meyer, Sherry	Student Aide II	Tutorial Services	09/20/13	\$ 9.00
Munoz, Josh	Student Aide I	Food Services	09/11/13	\$ 8.00
Paul, Arup	Student Aide II	Tutorial Services	09/11/13	\$ 9.00
Pulsifer, Donald	Student Aide III	Tutorial Services	09/20/13	\$ 10.25
Ramirez, Anthony	Student Aide III	Tutorial Services	09/20/13	\$ 10.00
Salcido, Adam	Student Aide III	Tutorial Services	09/11/13	\$ 10.25
Schmitz, Andrew	Student Aide I	Food Services	09/11/13	\$ 8.00
		Business, Engineering &		
Tait, Bradley	Student Aide III	Information Technology	09/11/13	\$ 10.00
Velis, Maria	Student Aide I	Student Activities	10/01/13	\$ 8.00
Willoughby, William	Student Aide III	Tutorial Services	09/20/13	\$ 9.00
Winters, Micahel	Student Aide I	Tutorial Services	09/10/13	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE				
Aguilar III, Timothy	Student Aide I	Admin Support Center Performing Arts /	09/19/13	\$ 8.00
Brown, Ericka	Student Aide I	Dance Performing Arts /	09/23/13	\$ 8.00
Bryant, London	Student Aide I	Music	09/27/13	\$ 8.00
Carter, Lauren	Student Aide I	Kinesiology / Aquatic Ctr Ctr for Communication	09/23/13	\$ 8.00
Castro, Hailey	Student Aide I	Excellence	09/11/13	\$ 8.00
Chavez, Cynthia	Student Aide I	Library	09/26/13	\$ 8.00
Crull, Tiffany	Student Aide V	Academic Support	09/23/13	\$ 12.00
Dewitt, Tracie	Student Aide I	Tutorial Services	09/11/13 08/20/13	\$ 8.00
Emelina, Albina	Student Aide I	Writing and Reading Ctr	(Revised)	\$ 8.00
Franklin, Katheryn	Student Aide I	Writing and Reading Ctr	08/20/13	\$ 8.00
Freiling, Adriana	Student Aide I	Math and Science	09/20/13	\$ 8.00
Hall, Jennifer	Student Aide I	Early Childhood Educ.	09/26/13	\$ 8.00
Hernandez Jr., Robert	Student Aide V	Academic Support	09/27/13	\$ 12.00
Hightower, Jermaine	Student Aide I	Tutorial Services	09/11/13	\$ 8.50
Hill, Brandi	Student Aide I	Disabled Student Svcs	09/23/13	\$ 8.50
Kepke, Kimberly	Student Aide II	Upward Bound	09/11/13	\$ 10.00
Khodr, Hasan	Student Aide I	Art Department Performing Arts /	09/24/13	\$ 8.00
Lazo, Luis	Student Aide I	Music	09/27/13	\$ 8.00
Lee, Hillary	Student Aide V	Academic Support	09/24/13	\$ 12.00
Liu, Chenchen	Student Aide I	Tutorial Services	09/27/13	\$ 8.00
Lopez, Samantha	Student Aide IV	Mathematics	09/23/13	\$ 11.00
Loya, Ashton	Student Aide I	Performing Arts / Theatre	09/23/13	\$ 8.00
Macias, Timothy	Student Aide I	Library	09/26/13	\$ 8.00
Martinez, Andrea	Student Aide I	Library	09/26/13	\$ 8.00
Matthews, Robin	Student Aide I	Library Ctr for Communication	09/26/13	\$ 8.00
McDaniels, Matthew	Student Aide I	Excellence	10/02/13	\$ 8.00
Mcgee, Kaliponi	Student Aide I	Kinesiology / Aquatic Ctr	09/23/13	\$ 8.00
Molinar, Dannie	Student Aide I	Kinesiology / Aquatic Ctr	09/20/13	\$ 8.00
Nelson, Jessica	Student Aide I	Early Childhood Educ.	08/26/13	\$ 8.00
Pantoja, Mario	Student Aide I	Performing Arts / Music	09/23/13	\$ 8.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (Continued)				
Patrick, April	Student Aide I	Performing Arts / Music	09/23/13	\$ 8.00
Richeri, Jessica	Student Aide I	Tutorial Services	09/23/13	\$ 8.00
Ruiz, Nancy	Student Aide I	Instructional Media Ctr Ctr for Communication Excellence	09/05/13	\$ 8.00
Salgado-Jimenez, Nicolas	Student Aide I	Excellence	09/11/13	\$ 8.00
Salinas, Eric	Student Aide V	Academic Support	09/11/13	\$ 12.00
Sanchez, Colomba	Student Aide I	Life Sciences	09/24/13	\$ 8.00
Sariduman, Yasin	Student Aide I	International Student Ctr	09/27/13	\$ 8.00
Singh, Jasmeet	Student Aide II	Tutorial Services	09/19/13	\$ 9.25
Spears, Cha marie	Student Aide I	Business Admin / Info Systems and Tech Ctr for Communication	09/11/13	\$ 8.00
Stroud, Daniele	Student Aide I	Excellence	09/11/13	\$ 8.00
Torres, Beatrice	Student Aide IV	Mathematics	09/23/13	\$ 11.00
Turley, Ryan	Student Aide I	Performing Arts / Theatre	09/11/13	\$ 8.00
Turner, Scott	Student Aide V	Academic Support	09/26/13	\$ 12.00
Wang, Weilin	Student Aide I	International Student Ctr	09/27/13	\$ 8.00
Wills, Larissa	Student Aide I	Early Childhood Educ. Business Admin /	08/26/13	\$ 8.00
Youngberg, Joel	Student Aide I	Info Systems and Tech	09/11/13	\$ 8.00
<u>CATEGORICAL FUNDS</u>				
COMMUNITY SERVICE PROGRAM				
Avalos, Angelica	Student Aide II	Early Childhood Educ - MVC	09/11/13	\$ 9.00
King, Freeman	Student Aide II	UCR Artsblock - RCC	09/18/13	\$ 9.00
Walchli, Cody	Student Aide II	Norco Art Gallery	09/13/13	\$ 9.00
Pineda, Nancy	Student Aide II	Norco Art Gallery	09/13/13	\$ 9.00
MORENO VALLEY COLLEGE				
Beal, Emily	Student Aide I	Health, Human and Public Svc/Human Svcs	07/01/13	\$ 9.00
Benford, Breana	Student Aide II	Health, Human and Public Svc/Dental Hygiene	09/30/13	\$ 10.00
Bunting, Katrina	Student Aide I	Food Services	08/22/13	\$ 8.00
Carrasco, Jesse	Student Aide III	Math Lab	09/25/13	\$ 10.00
Clarke, Carleton	Student Aide II	Student Activities	08/22/13	\$ 9.50

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Cosgrove, Erin	Student Aide II	Workforce Preparation	07/01/13	\$ 10.00
Crisp, Monique	Student Aide II	Workforce Preparation	07/01/13	\$ 10.00
MORENO VALLEY COLLEGE (continued)				
Cubbage, Theodore	Student Aide IV	Student Activities Health, Human and	09/12/13	\$ 11.00
Ferrell, Valencia	Student Aide II	Public Svc/Human Svcs	09/25/13	\$ 10.00
Franco, Sergio	Student Aide I	Library	08/20/13	\$ 8.00
Hicks, Cameron	Student Aide I	Assessment Center	09/30/13	\$ 8.00
Higdon-Nottingham, Jessica	Student Aide III	Humanities / Music Lab	09/11/13	\$ 10.00
Hunt, Shanice	Student Aide IV	Facilities	09/25/13	\$ 11.00
Love, Tiffany	Student Aide IV	Facilities	09/11/13	\$ 11.00
Macedon Sr, Tyrone	Student Aide II	Student Activities	09/12/13	\$ 9.50
Macias, Roselda	Student Aide IV	Facilities	09/30/13	\$ 11.75
Manning, Mary	Student Aide II	Health, Human and Public Svc/Human Svcs	09/26/13	\$ 9.75
Mejia, Melanie	Student Aide I	Assessment Center	09/30/13	\$ 8.00
Morales, Marisa	Student Aide I	Extended Opportunity Programs and Svcs	08/02/13 Revised	\$ 9.00
Morgan, Brittany	Student Aide III	Workforce Preparation	07/01/13	\$ 11.00
Munoz, Brenda	Student Aide II	Workforce Preparation	07/02/13	\$ 11.00
Ochoa Anzures, Maribel	Student Aide II	Disabled Student Svcs	09/30/13	\$ 10.00
Pena, Michelle	Student Aide II	Assessment Center	09/25/13	\$ 9.50
Reyes, Jesus	Student Aide II	Health, Human and Public Svc/PA Program	09/30/13	\$ 10.00
Robinson, Asmar	Student Aide V	Health, Human and Public Svc/Human Svcs	09/30/13 08/02/13	\$ 13.75
Russo, Catherine	Student Aide II	Student Activities	Revised	\$ 10.00
Sandoval, Karen	Student Aide II	Career and Technical Ed	09/25/13 08/01/13	\$ 10.00
Sandoval, Steven	Student Aide I	Counseling	Revised	\$ 8.00
Santoyo, Mariana	Student Aide II	Admissions & Records	08/12/13	\$ 9.00
Slaughter, Michael	Student Aide III	Facilities	07/15/13	\$ 11.00
Tobin, Gabrielle	Student Aide II	Admissions & Records	09/13/13	\$ 9.50
Villegas, Omar	Student Aide II	Student Activities	08/20/13	\$ 9.50
NORCO COLLEGE				
Coker, Michon	Student Aide I	Disability Resouce Center	09/26/13	\$ 8.00
Covach, Matt	Student Aide II	Transfer Center	08/27/13	\$ 9.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (Continued)				
Del Real, Mark	Student Aide II	Student Activities Disabled Resource	09/05/13	\$ 9.50
Domingues, Sayana	Student Aide I	Center	07/08/13	\$ 8.00
Duran, Danielle	Student Aide II	Library	09/13/13	\$ 9.00
Elick, Connie	Student Aide II	Tutorial Services Extended Oppurtunity	07/09/13	\$ 10.50
Fabian, Norma	Student Aide I	Programs and Services Student Financial	08/26/13	\$ 8.00
Flores, Jessica	Student Aide I	Services Arts Humanities &World	07/09/13	\$ 8.00
Flores, Wendy	Student Aide II	Languages	07/01/13	\$ 9.00
Gaines, Devon	Student Aide I	Student Activities	08/22/13	\$ 8.00
Hendy, Dakota *	Student Aide I	Admissions and Records	08/22/13	\$ 8.00
Heredia, Gabriela	Student Aide I	Library Extended Oppurtunity	09/13/13	\$ 8.00
Hernandez, Christopher *	Student Aide I	Programs and Services		
Hinojosa, Michelle *	Student Aide II	Tutorial Services	07/01/13	\$ 10.00
Johnson, Tabitha *	Student Aide II	CalWORKS	08/15/13	\$ 9.50
Khan, Vahida *	Student Aide I	Library	08/29/13	\$ 8.00
Khawaja, Adam *	Student Aide II	Tutorial Services	08/29/13	\$ 9.25
Koenig, Patricia *	Student Aide II	Tutorial Services	07/08/13	\$ 9.00
Kuria, Andrew *	Student Aide I	Library	07/01/13	\$ 8.00
Majzoub, Nader*	Student Aide II	Tutorial Services	08/15/13	\$ 9.50
Martinez, Mario *	Student Aide I	Veteran's Services Disabled Resource	09/05/13	\$ 8.00
Moy Kevin *	Student Aide I	Center	08/26/13	\$ 8.00
Murphy, Alexander *	Student Aide I	Transfer Center Instructional Media	08/19/13	\$ 8.00
Navarro, Ignacio*	Student Aide IV	Center Extended Oppurtunity	08/15/13	\$ 11.00
Navarro, Karen *	Student Aide I	Programs and Services	07/08/13	\$ 8.25
Nazari, Zaynab *	Student Aide I	Transfer Center	09/05/13	\$ 8.00
Nunez, Cecilia *	Student Aide II	Tutorial Services	07/01/13	\$ 9.50
Olguin, Stephanie *	Student Aide II	Assessment Center	08/15/13	\$ 9.25
Ortiz, Rikki *	Student Aide I	Library Student Financial	07/09/13	\$ 8.00
Perez, Adam *	Student Aide I	Services Instructional Media	07/09/13	\$ 8.00
Perkins, Stephanie *	Student Aide IV	Center	09/05/13	\$ 11.00

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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
NORCO COLLEGE (continued)				
Ramirez-Palestino, Raquel *	Student Aide I	Student Financial Services Disability Resource Center	09/09/13	\$ 8.00
Rodriguez, Talia	Student Aide I	Student Employment	09/05/13	\$ 8.00
Rogers, Amanda	Student Aide I	Student Financial	09/17/13	\$ 8.00
Rosada, Jennifer *	Student Aide I	Tutorial Services	08/12/13	\$ 8.50
Rubi, Stephanie *	Student Aide II	Learning Resource Center	08/15/13	\$ 9.25
Rubio, Cristina *	Student Aide I	CalWORKS	08/08/13	\$ 8.00
Rubio, Erika *	Student Aide II	Disabled Resource Center	08/15/13	\$ 10.00
Sanchez, Gissell *	Student Aide I	Tutorial Services	07/09/13	\$ 8.00
Sohail, Rubia *	Student Aide II	Library	09/05/13	\$ 9.00
Soto, Jake *	Student Aide I	Assessment Center	08/29/13	\$ 8.00
Terrell, Brishay *	Student Aide II		07/24/13	\$ 9.50
RIVERSIDE CITY COLLEGE				
Adams, Taj	Student Aide I	Kinesiology / Men's Basketball	09/18/13	\$ 8.00
Anderson, Arnold	Student Aide I	Kinesiology / Men's Basketball	09/18/13	\$ 8.00
Chavez, Leilani	Student Aide I	Kinesiology/ Women's Basketball	09/18/13	\$ 8.00
Cook, Christopher	Student Aide I	Kinesiology / Men's Basketball	09/18/13	\$ 8.00
Ibarra, Isi Esmaeralda	Student Aide I	Kinesiology / Women's Track	09/18/13	\$ 8.50
Jones, Shakea	Student Aide I	Outreach	09/18/13	\$ 8.00
Kiger, Johnathan	Student Aide II	Facilities	09/13/13	\$ 10.00
Kvocka, Amanda	Student Aide I	Kinesiology / Women's Basketball	10/02/13	\$ 8.00
Lucero, Laura	Student Aide I	Kinesiology / Women's Track	09/11/13	\$ 8.50
Mayfield, Antonio	Student Aide I	Kinesiology / Men's Basketball	09/18/13	\$ 8.00
Mercado, Raul	Student Aide I	Performance Riverside	10/02/13	\$ 9.00
Montoya, Dakota	Student Aide I	Performing Arts/Theatre	09/27/13	\$ 8.00
Powell, Devon	Student Aide II	Student Svcs / Activities	09/27/13	\$ 9.00
Retano, Jazmin	Student Aide I	Kinesiology / Women's Track	09/11/13	\$ 8.50

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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (Continued)				
Sheffler, Travis	Student Aide II	Auxiliary Business Svcs	09/20/13	\$ 9.00
Taranto, Anthony	Student Aide II	Performance Riverside	10/02/13	\$ 9.50
Thomas, Brier	Student Aide I	Academic Support	09/18/13	\$ 8.00
Trudeau, Samantha	Student Aide I	Performance Riverside	10/02/13	\$ 8.00
Vang, Tuoc	Student Aide II	Web Development	09/27/13	\$ 10.00
		Kinesiology /		
Williams, Jesse	Student Aide I	Athletic Training	08/01/13	\$ 8.00
		Kinesiology /		
Williams, Terran	Student Aide I	Women's Track	09/18/13	\$ 8.50
Yap, Anthony	Student Aide I	Life Sciences / STEM	09/27/13	\$ 8.00

* Student was on September board report under Moreno Valley College Categorical Funding, should have been Norco College.

** Funding Source Change

Agenda Item (VI-B-1)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$3,008,932 and District Warrant Claims totaling \$6,703,889.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$3,008,932 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 214186 – 215498) totaling \$6,703,889 have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

[10152013_Contracts and Purchase Orders Over \\$83,400 Report \(September\)](#)

Report of Purchases-All District Resources
 Purchases Over \$83,400
 9/01/13 thru 9/30/13

PO#	Department	Vendor	Description	Amount
C0004356	Facilities - Norco	California Averland Construction Inc	STEM Center Renovation Bid Award	\$ 660,000
C0004358	Facilities - Norco	Apple Valley Communications Inc	Intelligent Fire Alarm Detection System Bid Award	88,000
C0004365	Performance Riverside	OD Music, Inc	Paymaster Services	160,000
P0039688	Facilities - Moreno Valley	G/M Business Interiors	SAS Building Classroom & Office Furniture RFP Award	281,131
<u>Additions to Approved/Ratify Purchase Orders of \$83,400 and Over</u>				
C0003375	President - Norco Campus	California State University San Bernardino	Grant / Contract Sub Agreements	184,872
C0003654	Facilities - Norco	Department of Toxic Substances Control	Testing	190,115
			Total	<u>\$ 1,564,118</u>
			All Purchase orders, Contracts, and Additions for the Period 9/01/13 - 9/30/13	
			<u>Contracts- C4350 - C4374</u>	418,229
			Contract Additions- C3375 - C4330	
			Purchase Orders- P39282 - P39717	845,731
			Purchase order Additions- P36459 - P39229	
			Blanket Purchase Orders- B12058 - B12143	180,854
			Blanket Purchase order Additions- B11230 - B12031	
			Total	<u>\$ 1,444,814</u>
			Grand Total	<u><u>\$ 3,008,932</u></u>

Agenda Item (VI-B-2-a)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-2-a)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	It is recommend that the Board of Trustees approve the budget transfers as presented.

Background Narrative:

The 2013-14 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000).

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[10152013_Budget Adjustments](#)

Budget Adjustments October 15, 2013

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to provide for workshop presenters. (Fund 12, Resource 1190)		
From: Foster and Kinship Care Education	Reference Books	\$ 5,500
	Copying and Printing	275
	Supplies	5,000
To: Foster and Kinship Care Education	Professional Services	\$ 10,775
R2. Transfer to provide for fire alarm testing and to purchase accessories for a ATV dump scooter.		
From: Pool Services	Maintenance Supplies	\$ 20,000
Grounds Maintenance & Repairs	Repair Parts	2,700
To: Campus Safety	Other Services	\$ 20,000
Grounds Maintenance & Repairs	Equipment	2,700
R3. Transfer to provide for pool chemicals.		
From: Community Use of Facilities	Administrative Contingency	\$ 30,000
To: Community Use of Facilities	Maintenance Supplies	\$ 30,000
R4. Transfer to purchase a computer.		
From: Other Communications	Repairs	\$ 1,558
To: Other Communications	Equipment	\$ 1,558

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R5. Transfer to provide for accreditation fee.		
From: Nursing	Instructional Supplies	\$ 945
	Tests	5,820
To: Nursing	License Fees	\$ 6,765
R6. Transfer to provide for classified salaries, employee benefits, and office supplies.		
From: Student Personnel Administration	Travel Expense	\$ 4,937
	Memberships	272
To: Intramural Sports	Classified Perm PT	\$ 4,064
	Employee Benefits	873
Student Personnel Administration	Supplies	272
R7. Transfer to provide for a conference and to purchase a file cabinet.		
From: Admissions and Records	Supplies	\$ 4,171
To: Admissions and Records	Conferences	\$ 3,500
	Equipment	671
R8. Transfer to provide for computer software license and to purchase printers and basketball cleaning unit.		
From: Intercollegiate Athletics	Health Supplies	\$ 648
	Instructional Supplies	637
Physical Education	Instructional Supplies	351
	Copying and Printing	541
To: Intercollegiate Athletics	Comp Software Maint/Lic	\$ 648
	Equipment	637
Physical Education	Equipment	892

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R9. Transfer to purchase ballistic vests and a copy machine.		
From: Safety & Police	Other Services	\$ 1,739
To: Safety & Police	Equipment	\$ 1,739
R10. Transfer to purchase a computer.		
From: VP, Business Services	Administrative Contingency	\$ 1,259
To: VP, Business Services	Equipment	\$ 1,259
R11. Transfer to reallocate the Coil School for the Arts budget.		
From: School for the Arts	Short-Term Temporary	\$ 416
	Classified Overtime	1,401
	Employee Benefits	156
	Reference Books	425
	Periodicals/Magazines	551
	Copying & Printing	1,008
	Software	340
	Theatre Supplies	500
	Supplies	4,963
To: Dean of Instr, Fine & Perf Arts	Administrative Contingency	\$ 9,760
R12. Transfer to purchase a laptop and printer.		
From: VP, Academic Affairs	Administrative Contingency	\$ 2,124
To: VP, Academic Affairs	Equipment	\$ 2,124

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R13. Transfer to purchase a television, computers and printer and provide for hourly help.		
From: President	Administrative Contingency	\$ 3,407
President – Barnes & Noble Signing Bonus	Administrative Contingency	99,323
To: President	Equipment	\$ 2,367
	Short-Term Temporary	1,000
	Employee Benefits	40
Mathematics	Equipment	99,323
R14. Transfer to provide for travel.		
From: Communication Studies	Instructional Supplies	\$ 1,134
To: Communication Studies	Conferences	\$ 1,134
R15. Transfer to purchase tripods.		
From: World Languages	Comp Software Maint/Lic	\$ 63
To: World Languages	Equipment	\$ 63
R16. Transfer to purchase a computer.		
From: Economics, Geography, Poli Sci	Student Help – Non-Instr	\$ 1,680
	Employee Benefits	40
To: Economics, Geography, Poli Sci	Equipment	\$ 1,720
R17. Transfer to purchase touch-screen monitors and a subscription.		
From: Information Systems & Technology	Instr Aides, Other Overtime	\$ 1,272
	Employee Benefits	29
	Comp Software Maint/Lic	1,844
To: Information Systems & Technology	Periodicals/Magazines	\$ 200
	Equipment	2,945

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R18. Transfer to purchase computer equipment.		
From: Mathematics	Instructional Supplies	\$ 220
To: Mathematics	Equipment	\$ 220
R19. Transfer to purchase computer equipment.		
From: Physical Science	Instructional Supplies	\$ 425
To: Physical Science	Equipment	\$ 425
R20. Transfer to purchase repair parts.		
From: Student Financial Services	Repairs	\$ 117
	Copying and Printing	40
To: Student Financial Services	Repair Parts	\$ 157
R21. Transfer to provide for copying and printing. (Fund 12, Resource 1190)		
From: DSPS	Other Services	\$ 1,200
To: DSPS	Copying and Printing	\$ 1,200
<u>Norco</u>		
N1. Transfer to provide for membership dues.		
From: VP, Academic Affairs	Supplies	\$ 100
To: VP, Academic Affairs	Membership	\$ 100

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N2. Transfer to provide for repairs.		
From: Facilities	Equipment	\$ 7,461
	Remodel	4,069
To: Facilities	Repairs	\$ 11,530
N3. Transfer to allocate funding from the Vice President, Academic Affairs holding account.		
From: VP, Academic Affairs	Instructional Supplies	\$ 16,978
To: VP, Academic Affairs	Academic Special Project	\$ 921
	Conferences	2,581
Communications	Equipment	13,476
N4. Transfer to provide for the accreditation visit at Norco College.		
From: President	Short Term Temporary	\$ 6,516
	Supplies	1,877
	Administrative Contingency	4,401
To: President - Accreditation	Other Services	\$ 5,750
	Membership	4,721
	Travel Expenses	2,323
N5. Transfer to provide for professional services.		
From: Dean of Instruction	Academic Special Project	\$ 2,720
To: Business, Engineering & Info Svcs.	Professional Services	\$ 2,720
N6. Transfer purchase a printer.		
From: Dean of Instruction	Instructional Supplies	\$ 268
To: Arts, Humanities & World Lang.	Equipment	\$ 268

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N7. Transfer to provide for repairs.		
From: Instructional Media Center	Equipment	\$ 1,665
To: Instructional Media Center	Repairs	\$ 1,665
N8. Transfer to purchase office furniture and a safe.		
From: Library	Repairs	\$ 1,550
To: Library	Equipment	\$ 1,550
N9. Transfer to provide for student help.		
From: VP, Student Services	Administrative Contingency	\$ 4,603
To: Student Activities	Student Help – Non-Instr.	\$ 3,000
	Employee Benefits	69
Counseling	Student Help – Non-Instr.	1,500
	Employee Benefits	34
N10. Transfer to reallocate the VP of Student Services budget.		
From: VP, Student Services	Mileage	\$ 500
	Conferences	300
	Cellular Telephones	804
To: VP, Student Services	Supplies	\$ 1,516
	Reference Books	73
	Periodicals/Magazines	15
N11. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: Veterans Services	Conferences	\$ 1,500
To: Veterans Services	Supplies	\$ 1,500

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N12. Transfer to provide for conferences and to purchase office chairs.		
From: Counseling	Tests	\$ 1,289
To: Counseling	Conferences	\$ 262
	Equipment	1,027
N13. Transfer to reallocate the BFAP – Board of Financial Assistance Program Capacity grant. (Fund 12, Resource 1190)		
From: BFAP	Classified Perm PT	\$ 27,169
	Supplies	4,997
	Equipment	1,186
To: BFAP	Academic PT Non-Instr.	\$ 25,000
	Professional Services	2,500
	Conferences	3,186
	Comp Software Maint/Lic	2,666
N14. Transfer to provide for conferences.		
From: Special Funded Programs	Supplies	\$ 103
To: Special Funded Programs	Conferences	\$ 103
N15. Transfer to provide for repairs. (Fund 12, Resource 1190)		
From: DSPS	Copying and Printing	\$ 700
To: DSPS	Repairs	\$ 700

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Moreno Valley</u>		
M1. Transfer to provide for a conference. (Fund 12, Resource 1190)		
From: California Work Opportunity & Responsibility to Kids (CalWORKs)	Supplies	\$ 250
To: California Work Opportunity & Responsibility to Kids (CalWORKs)	Conferences	\$ 250
M2. Transfer to provide for part-time counselors and to purchase food. (Fund 12, Resource 1190)		
From: Temp. Assistance to Needy Families (TANF)	Classified Perm PT Employee Benefits	\$ 6,965 1,605
To: Temp. Assistance to Needy Families (TANF)	Academic PT Non-Instr Food	\$ 7,967 603
M3. Transfer to provide for differential pay.		
From: VP, Business Services	Administrative Contingency Short-Term Temporary Laundry & Cleaning Equipment	\$ 3,605 4,460 300 961
To: VP, Business Services	Classified FT Employee Benefits	\$ 7,680 1,646
M4. Transfer to reallocate the Leadership Academy Program budget.		
From: VP, Business Services - Leadership Academy	Supplies	\$ 4,001
To: Chancellor's Office President – Riverside President – Norco President – Moreno Valley	Administrative Contingency Administrative Contingency Administrative Contingency Administrative Contingency	\$ 2,000 667 667 667

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M5. Transfer to purchase a computer, a scanner and supplies.		
From: Communications & Web Dev.	License Fees	\$ 2,500
To: Communications & Web Dev.	Equipment Supplies	\$ 2,200 300
M6. Transfer to provide for a consultant.		
From: Facilities	Classified FT Administrator Employee Benefits	\$ 8,479 1,817
To: Facilities	Consultants	\$ 10,296
M7. Transfer to purchase instructional supplies and reference books.		
From: Health, Human and Public Services	Professional Services	\$ 7,966
To: Health, Human and Public Services	Instructional Supplies Reference Books	\$ 7,466 500
M8. Transfer to purchase a computer.		
From: Health Science Programs	Supplies	\$ 1,183
To: Career and Technical Education	Equipment	\$ 1,183

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M9. Transfer to reallocate the STEM Technology Access Project grant budget. (Fund 12, Resource 1190)		
From: STEM TAP	Academic FT Non-Instr	\$ 6,500
	Professional Services	13,364
	Travel Expenses	232,392
To: STEM TAP	Employee Benefits	\$ 8,000
	Equipment	235,000
	Fixtures & Fixed Equipment	496
	Food	500
	Instructional Supplies	2,260
	Reference Books	6,000
M10. Transfer to provide for a conference.		
From: Dean of Instruction	Supplies	\$ 1,317
To: Dean of Instruction	Conferences	\$ 1,317
M11. Transfer to provide for differential pay.		
From: Learning Resource Center	Short-Term Temporary	\$ 3,990
	Student Help – Non-Instr	1,187
To: Learning Resource Center	Classified FT	\$ 4,260
	Employee Benefits	917
M12. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: Admissions & Records - Veterans	Conferences	\$ 1,027
To: Admissions & Records - Veterans	Supplies	\$ 1,027
M13. Transfer to provide for art models.		
From: Humanities & Social Sciences	Instructional Supplies	\$ 1,500
To: Humanities & Social Sciences	Professional Services	\$ 1,500

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M14. Transfer to provide for anatomy and physiology models.		
From: Math, Science & Kinesiology	Instructional Supplies	\$ 1,095
To: Math, Science & Kinesiology	Equipment	\$ 1,095
M15. Transfer to purchase computer equipment and provide for differential pay.		
From: Student Services	Administrative Contingency	\$ 2,701
	Supplies	449
	Repairs	168
To: Student Services	Equipment	\$ 168
	Classified FT	2,592
	Employee Benefits	558
M16. Transfer to purchase a membership and a printer.		
From: Admissions and Records	Supplies	\$ 439
To: Admissions and Records	Memberships	\$ 75
	Equipment	364
M17. Transfer to provide for employee benefits associated with differential pay and installation of an electrical outlet.		
From: Counseling	Short-Term Temporary	\$ 40
	Supplies	1,015
To: Counseling	Employee Benefits	\$ 253
	Fixtures & Fixed Equipment	802
M18. Transfer to purchase subscriptions.		
From: Library	Academic PT Non-Instr Sub	\$ 3,535
	Academic PT Non-Instr	683
To: Library	Periodicals/Magazines	\$ 4,218

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M19. Transfer to provide for student help.		
From: Student Activities	Copying and Printing	\$ 147
	Supplies	42
	Mileage	103
	Repairs	80
To: Student Activities	Student Help – Non-Instr	\$ 372
M20. Transfer to purchase computer equipment. (Fund 12, Resource 1190)		
From: Matriculation	Mileage	\$ 149
To: Matriculation	Equipment	\$ 149
M21. Transfer to purchase a software license.		
From: Student Financial Services	Student Help – Non-Instr	\$ 2,666
To: Student Financial Services	Comp Software Maint/Lic	\$ 2,666
M22. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: Extended Opportunity Programs and Services (EOP&S)	Postage	\$ 278
To: Extended Opportunity Programs and Services (EOP&S)	Supplies	\$ 278
 <u>District Office and District Support Services</u>		
D1. Transfer to purchase computers.		
From: Administrative Support Center	Postage	\$ 3,000
To: Administrative Support Center	Equipment	\$ 3,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D2. Transfer to purchase computers.		
From: Strategic Communications	Consultants	\$ 9,250
To: Strategic Communications	Equipment	\$ 9,250
D3. Transfer to purchase a printer.		
From: Grants	Consultants	\$ 477
To: Grants	Equipment	\$ 477
D4. Transfer to provide for academic special projects and employee benefits.		
From: Study Abroad	Other Services	\$ 2,561
To: Study Abroad	Academic Special Project	\$ 2,286
	Employee Benefits	275
D5. Transfer to provide for costs related to the Assessment MOU.		
From: VC, Business & Financial Services	Academic Extra Duty	\$ 12
To: VP, Academic Affairs – Norco	Employee Benefits	\$ 12

Agenda Item (VI-B-3-a)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 06-13/14 – 2013-2014 Orange County/Inland Empire Regional SBDC Network, Small Business Development Centers Jobs Act of 2010
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$22,972 to the budget.

Background Narrative:

Riverside Community College District has been awarded additional funding to the current Orange County/Inland Empire Regional SBDC Network, Small Business Development Center Jobs Act of 2010 in the amount of \$22,972. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Ray Maghroori, Provost/Vice Chancellor, Educational Services
John Tillquist, Associate Vice Chancellor, Economic Development

Attachments:

[10152013_Resolution No. 06-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 06-13/14

2013-2014 Orange County/Inland Empire Regional SBDC Network,
Small Business Development Centers Jobs Act of 2010

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$22,972, is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on October 15, 2013.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 06-13/14

2013-2014 Orange County/Inland Empire Regional SBDC Network, Small Business
 Development Centers Jobs Act of 2010

Year	County	District	Date	Fund
14	33	07	10/15/2013	12

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
12	A00	1190	0	0000	0113	8190	22,972	00	REVENUE
									EXPENDITURES
12	AXD	1190	0	7012	0113	5110	22,972	00	Consultants
							22,972	00	TOTAL INCOME
							22,972	00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-b)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 07-13/14 – 2013-2014 Culinary Arts Academy/District Office for Fox Entertainment Plaza Parking Budget
College/District	District
Funding	General Funds
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$48,000 to the budget.

Background Narrative:

With the Board of Trustees approval of Consent Calendar Item, entitled "Parking Maintenance Agreement and Rent Allocation Agreement for the Fox Entertainment Plaza Parking Garage for the Culinary Arts Academy and District Offices Project, with the City of Riverside", presented in this agenda; the Riverside Community College District will enter into an agreement with the City of Riverside in which the District will receive revenue for parking spaces rented to Riverside Community Hospital. This revenue will be used to offset any district costs for the annual maintenance payments to the City of Riverside as well as any other operating costs associated with this parking area.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development
Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[10152013_Resolution No. 07-13/14 – Culinary Arts/District Office Parking Agreement with Fox Entertainment Plaza](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 07-13/14

2013-2014 Culinary Arts/District Office Parking Agreement with Fox Entertainment Plaza

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$48,000, is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on October 15, 2013.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 07-13/14

2013-2014 Culinary Arts/District Office Parking Agreement with Fox Entertainment Plaza

Year	County	District	Date	Fund
14	33	07	10/15/2013	11

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
11	A00	1000	0	0000	0869	8890	48,000 00	REVENUE
								EXPENDITURES
11	ADD	1000	0	6641	0869	5644	48,000 00	Repairs / Maintenance
							48,000 00	TOTAL INCOME
							48,000 00	TOTAL EXPENDITURES

Agenda Item (VI-B-5-a)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Purchase Office, Classroom, Health, Athletic, Technology and Furniture Supplies Utilizing the Oakland Unified School District (OUSD) Contract
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the purchase of office, classroom, health, athletic, technology and furniture supplies from Office Max utilizing the Oakland Unified School District (OUSD) Contract No. 12-13/09 through June 30, 2016.

Background Narrative:

On October 16, 2012 the Riverside Community College District Board of Trustees approved the Oakland Unified School District (OUSD) and Office Max contract term extension, to provide office, classroom, health, athletic, technology and furniture supplies through June 30, 2013. OUSD and Office Max mutually agreed to amend the contract to extend the term through June 30, 2016.

Staff recommends use of the extended OUSD contract, as needed throughout the District, with Office Max, as one of the sources for providing office, classroom, health, athletic, technology and furniture supplies. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this contract best meets the needs of the District.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

Agenda Item (VI-B-5-b)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-b)
Subject	Purchase and Delivery of Office Supplies Utilizing the Mt. San Jacinto Community College District Contract
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the purchase and delivery of office supplies from Reliable Office Solutions, utilizing the Mt. San Jacinto Community College District Contract No. 2010-101 through September 30, 2014.

Background Narrative:

On August 16, 2011, the Riverside Community College District Board of Trustees approved utilizing the Mt. San Jacinto Community College District contract with Reliable Office Solutions, for the purchase and delivery of office supplies, through September 10, 2013. Mt. San Jacinto Community College District and Reliable Office Solutions mutually agreed to amend the contract to extend the term through September 30, 2014.

Staff recommends use of the extended Mt. San Jacinto Community College District contract, as needed throughout the District, with Reliable Office Solutions, as one of the sources for the purchase and delivery of office supplies. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this contract best meets the needs of the District.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

Agenda Item (VI-B-6-a)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$83,400 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$418,231.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$83,400. The attached listing of contracts and agreements under \$83,400 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

[10152013_Contracts and Agreements Less than \\$83,400 Report \(September\)](#)

Contracts and Agreements Report-All District Resources
 \$83,400 and Under
 9/01/13 thru 9/30/13

PO#	Department	Vendor	Location	Description	Amount
C0004350	Community & Economic Development	Yi, Joel	San Diego	Consultants	\$ 3,000
C0004351	Facilities - Norco	River City Testing	Riverside	Testing	4,589
C0004352	Workforce Preparation	Padilla & Associates, Inc	Santa Ana	MLK Interior Alterations Labor Compliance	9,600
C0004353	Life Sciences	Culligan	Ontario	Water Softner Services	1,017
C0004354	Community & Senior Citizen Education	Notary Public Seminars, Inc	Los Angeles	Professional Services	3,000
C0004355	Workforce Preparation	Pulu, Simei	Temecula	Professional Services	1,000
C0004357	Library	Innovative Interfaces, Inc.	Emeryville	Computer Software Maint/Lic	43,548
C0004359	Performance Riverside	University/Resident Theatre Associator	New York, NY	Professional Services	8,000
C0004361	Counseling	A & H Rents	Riverside	Rents and Leases	713
C0004362	CTE Projects	Riverside Unified School District	Riverside	Grant / Contract Sub Agreements	8,000
C0004363	Physical Science	Spitz, Inc.	Chadds Ford, PA	Repairs - Service	8,440
C0004364	Mathematics	Sharp Electronics Corp.	Pasadena	Repairs - Service	3,135
C0004366	Academic Affairs	RISE - ASL Interpreters	Hemet	Interpreting Services	10,000
C0004367	Risk Management	Agility Recovery Solutions Inc	Charlotte, NC	Business Recovery Services	32,000
C0004368	Workforce Preparation	Unicon Inc	Gilbert, AZ	Active Directory Federated Services	5,000
C0004369	Production Printing	Konica Minolta Business Solutions	San Bernardino	Purchase/Cost of Goods Sold	5,400
C0004370	Facilities - Norco	Pure Water Technology Inc	Redlands	Water Softner Services	3,356
C0004371	Student Success - Norco	ConnectEDU Inc	Boston, MA	Computer Software Maint/Lic	16,523
C0004372	Educational Services - Moreno Valley	National Student Clearinghouse	Herndon, VA	Computer Software Maint/Lic	500
C0004373	Math, Science & Physical Ed - Moreno Valley	Steris Corporation	Erie, PA	Repairs - Service	6,039
C0004374	President - Riverside	Greater Riverside Chambers of Commerce	Riverside	Advertising	695
N/A	Workforce Preparation	Riverside County Superintendent of Schools	Riverside	Student Resource for Foster and At-Risk Youth	No Cost
N/A	Workforce Preparation	Riverside County Superintendent of Schools	Riverside	Student Resource for Alternative Ed. & Come Back Kids	No Cost
N/A	Student Services	Grad Images	Tallahassee, FL	Photography Services for Commencement	No Cost
N/A	Nursing	Riverside Medical Clinic	Riverside	Clinical Experience for Students	No Cost
N/A	Workforce Preparation	California Family Life Center	Hemet	Development of Training/Education Classes	No Cost
N/A	Workforce Preparation	Inland Empire Waterkeeper	Riverside	FWS Recipients Work Agreement	No Cost
N/A	Workforce Preparation	City of Riverside	Riverside	FWS Recipients Work Agreement	No Cost
N/A	Allied health Programs	Riverside Medical Clinic	Riverside	Clinical Affiliation	No Cost
Additions to Approved/Ratify Contracts of \$83,400 and Under					
C0003428	Administrative Support Center	Mailfinance, Inc	Milford, CT	Rents and Leases	653
C0003541	Facilities	Orkin, Inc.	Colton	Pest Control	13,356
C0003570	Information Services	Computerland of Silicon Valley	San Jose	Computer Software Maint/Lic	18,875
C0003655	Facilities - Moreno Valley	PHSI-Pure Water Finance	Atlanta, GA	Rents and Leases	5
C0003712	President - Norco Campus	Textopoly, Inc	Santa Ana	Professional Services	349
C0003742	President - Riverside	PHSI-Pure Water Finance	Atlanta, GA	Rents and Leases	5
C0003810	Facilities - Moreno Valley	JT Wimsatt Contracting Co Inc	Valencia	Moreno Valley Phase III Bid Award	17,603
C0003825	Facilities - Moreno Valley	Performance Electric	Apple Valley	Moreno Valley Phase III Bid Award	48,832
C0003866	Workforce Preparation	Higginson+Cartozian Architects, Inc	Redlands	Architect's Fees	3,200
C0003885	Production Printing	Konica Minolta Business Solutions	San Bernardino	Copier Lease	253
C0003995	Food Services	Morgan Services, Inc.	Corona	Laundry and Cleaning	15,071
C0003996	Facilities - Moreno Valley	Orkin, Inc.	Colton	Pest Control Services	1,818
C0004067	Facilities Planning & Development	Inland Building Construction Companies, Inc.	San Bernardino	District-Wide Ada Transition Plan Bid Award	13,676
C0004073	Facilities Planning & Development	Pro-Craft Plumbing Company, Inc	Redlands	Ada Transition Plan Bid Award	664
C0004105	Facilities Planning & Development	Couts Heating and Cooling, Inc	Corona	District-Wide Infrastructure Project Bid Award	61,758
C0004132	Community & Economic Development	Kleckner, Martin S III	Oceanside	Consultants	12,000
C0004138	Community & Economic Development	Schmid, Molly	Claremont	Consultants	9,000

Contracts and Agreements Report-All District Resources
 \$83,400 and Under
 9/01/13 thru 9/30/13

PO#	Department	Vendor	Location	Description	Amount
C0004147	Academic Affairs	Canon Business Solutions, Inc	Gardena	Repairs - Service	539
C0004221	Facilities	River City Testing	Riverside	Testing	23,236
C0004290	CTE Projects	Westin	Rancho Mirage	Meeting Expenses	1,533
C0004330	Workforce Preparation	Victoriano, Eutimio	Moreno Valley	Professional Services	2,250
N/A	TriTech	CSU Fullerton Auxiliary Services Corporation	Fullerton	Amends/Adds Funds	No Cost
				Total	<u>\$ 418,231</u>

Agenda Item (VI-B-6-b)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-b)
Subject	Agreement for Financial Aid Training and Tech Support between California Community Colleges Chancellor's Office and Riverside City College
College/District	Riverside
Funding	California Community College Chancellor's Office
Recommended Action	It is recommended that the Board of Trustees approve the Contract Agreement C13-0040 (Financial Aid Set-Aside), for the time frame of July 1, 2013 through December 31, 2014, in the amount of \$460,530.00.

Background Narrative:

This contract between Riverside City College and the California Community College Chancellor's Office represents a renewal of last year's contract. These funds will be used to support Financial Aid training and technical assistance throughout the state. The total payment under this agreement shall not exceed \$460,530.00, for the period of July 1, 2013 through December 31, 2014.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Shelagh Camak, Vice President, Workforce & Resource Development
Michael Wright, Director, Workforce Preparation Grants and Contracts

Attachments:

[Financial Aid Set-Aside Contract C13-0040](#)

STATE OF CALIFORNIA
STANDARD AGREEMENT
 CCC 213 (Rev 03/06)

AGREEMENT NUMBER

C13-0040

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

BOG, California Community Colleges, Chancellor's Office

CONTRACTOR'S NAME

Riverside CCD

2. The term of this Agreement is: July 1, 2013 through December 31, 2014

3. The maximum amount of this Agreement is: \$ 460,530.00

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 page(s)
Exhibit B – Budget Detail and Payment Provisions	2 page(s)
Exhibit C – General Terms and Conditions (Attached hereto as part of this Agreement)	6 page(s)
Exhibit D – Special Terms and Conditions (Attached hereto as part of this Agreement)	12 page(s)
Exhibit E – Request for Proposals (Attached hereto as part of this Agreement)	0 page(s)
Exhibit F – Contractor's Proposal (Attached hereto as part of this Agreement)	3 page(s)
Exhibit G – Contractor's Cost Proposal (Attached hereto as part of this Agreement)	3 page(s)
Exhibit H – Contractor Certification Clauses, Chancellor's Office Form CCC-1005 (Attached hereto as part of this agreement)	5 page(s)
Exhibit I – Additional Provisions	0 page(s)

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

Riverside CCD

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Aaron S. Brown, Vice Chancellor, Business and Financial Services

ADDRESS

4800 Magnolia Ave., Riverside, CA 92506

STATE OF CALIFORNIA

AGENCY NAME

BOG, California Community Colleges, Chancellor's Office

BY (Authorized Signature)

PRINTED NAME AND TITLE OF PERSON SIGNING

Steven Bruckman, Executive Vice Chancellor

ADDRESS

1102 Q Street, Suite 4554, Sacramento, CA 95811-6539

**Chancellor's Office, California
 Community Colleges Use Only**

Exempt from DGS approval pursuant to AB 1441, Chapter 36 of the Statutes of 2000

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 460,530.00	PROGRAM/CATEGORY (CODE AND TITLE)			FUND TITLE
	Local Assistance (OPTIONAL USE)			General
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	ITEM	CHAPTER	STATUTE	FISCAL YEAR
	6870-101-0001(6)	20	2013	2013-14
TOTAL AMOUNT ENCUMBERED TO DATE \$ 460,530.00	OBJECT OF EXPENDITURE (CODE AND TITLE)			
5218-751-21017				
<i>I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</i>		T.B.A. NO.	B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER		DATE		

**EXHIBIT A
(Standard Agreement)**

SCOPE OF WORK

1. Services to Be Provided

Contractor agrees to provide to the Chancellor's Office of the California Community Colleges (hereinafter referred to as the Chancellor's Office) the services specified in the Contractor's Proposal, Exhibit F, and as further described herein. Exhibit F is attached hereto and by reference made a part of this Agreement.

2. Project Representatives

The project representatives during the term of this agreement will be:

Chancellor's Office: Project Monitor	Contractor: Project Director
Name: Rhonda Mohr	Name: Michael Wright
Phone: (916) 323-6894	Phone: (951) 222-8968
Fax:	Fax:

Direct inquiries regarding terms or conditions of the agreement should be made to:

Chancellor's Office: Contract Manager	Contractor: Riverside CCD
Name: Wendy Lozoya	Name: Michael Wright
Address: 1102 Q Street, Suite 4554 Sacramento, CA 95811-6539	Address: 4800 Magnolia Ave., Riverside, CA 92506
Phone: (916) 327-5906	Phone: (951) 222-8968
Fax: (916) 323-9478	Fax:

3. Contractor's Project Director and Key Personnel

Substitution of Contractor's Project Director, as indicated in provision 2. above, or Contractor's key personnel, as indicated in the Contractor's Proposal (Exhibit F), may not be made without the prior written approval of the Chancellor's Office Project Monitor.

4. Chancellor's Office Project Monitor

The Project Monitor is responsible for overseeing the project as a whole, and any questions or problems relating to the project should be directed to the Project Monitor. If necessary, the Chancellor's Office may change the Project Monitor by written notice sent to the Contractor.

5. Chancellor's Office Contract Manager

The Chancellor's Office may change the Contract Manager by written notice given to the Contractor. Any questions relating to the terms or conditions of the Agreement document should be addressed to the Contract Manager.

EXHIBIT B
(Standard Agreement)

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Costs and Payments

- a. In consideration of satisfactory performance of this Agreement, the Chancellor's Office agrees to pay the Contractor costs in accordance with the Contractor's Cost Proposal, Exhibit G, which is also attached hereto and by reference made a part of this Agreement.
- b. The total amount payable under this Agreement shall not exceed the maximum amount of this Agreement, specified on the face page of this Agreement. Payment shall be made according to the apportionment schedule set forth in the California Code of Regulations, title 5, section 58870, except that the final payment will not be made until the final report has been submitted and approved. If the final report is not submitted by the deadline date set forth in section 6 of Exhibit D, the Chancellor's Office may make the final payment through a claim schedule. If total expenditures are less than the apportionment payments, the Chancellor's Office may invoice the Contractor for the excess amount.

2. Budget Changes

Changes in budget line item amounts which are up to and including ten percent of the total budget amount may be made with the prior written approval of the Project Monitor. Changes in budget line item amounts which are greater than ten percent of the total budget amount may be made only through a written and duly executed amendment to this Agreement.

3. Budget Contingency Clause

- a. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of state or federal funds, for the mutual benefit of both parties in order to avoid program and fiscal delays which would occur if the Agreement were executed after the determination was made.
- b. It is mutually agreed that if the state or federal budget for the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the Chancellor's Office shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- c. If funding for any fiscal year is reduced or deleted by the state or federal budget for purposes of this program, the Chancellor's Office shall have the option to either cancel this Agreement with no liability occurring to the Chancellors Office, or offer an Agreement Amendment to Contractor to reflect the reduced amount.
- d. Contractor shall inform any subcontractors that any work performed prior to approval of the state or federal budget, as applicable, will be rendered on a voluntary basis, and shall not be compensated unless and until funding is authorized.
- e. In addition, this Agreement is subject to any additional restrictions, limitations or conditions enacted in the state or federal budget and/or laws and Executive Orders that may affect the provisions, term, or funding of this Agreement in any manner.

**EXHIBIT B
(Standard Agreement)**

BUDGET DETAIL AND PAYMENT PROVISIONS

4. Fiscal Reports

Contractor shall furnish detailed itemization of and retain all records relating to direct expenses reimbursed to Contractor hereunder and to hours of employment on this Agreement by any employee of Contractor for which the Chancellor's Office is billed.

Invoices for services rendered are to be delivered to the Accounting Office, California Community Colleges, 1102 Q Street, Suite 4554, Sacramento, CA 95811-6539.

EXHIBIT C
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

1. Amendment

No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or agreement not incorporated in this Agreement is binding on any of the parties.

2. Assignment

Contractor may not transfer by assignment or novation the performance of this Agreement or any part thereof except with the prior written approval of the Project Monitor. Nor may Contractor, without the prior written consent of the Project Monitor, assign any other right that Contractor may have under this Agreement. Each assignment that is approved by the Project Monitor shall contain a provision prohibiting further assignments to any third or subsequent tier assignee without additional written approval by the Project Monitor. The Project Monitor's consent to one or more such assignments or novations shall not constitute a waiver or diminution of the absolute power to approve each and every subsequent assignment or novation.

3. Audit

Contractor agrees that the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code, § 8546.7; Pub. Contr. Code, §§ 10115 et seq.; Cal. Code Regs., tit. 2, § 1896.)

4. Indemnification

Contractor agrees to indemnify, defend and save harmless the State, the Board of Governors of the California Community Colleges, the Chancellor's Office, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all employees, subcontractors, suppliers, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement. Such defense and payment will be conditional upon the following:

- a. The Chancellor's Office will notify Contractor of any such claim in writing and tender the defense thereof within a reasonable time; and
- b. Contractor will have sole control of the defense of any action on such claim and all negotiations for its settlement or compromise; provided that:

EXHIBIT C
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

1. When substantial principles of government or public law are involved, when litigation might create precedent affecting future Chancellor's Office operations or liability, or when involvement of the Chancellor's Office is otherwise mandated by law, the Chancellor's Office may participate in such action at its own expense with respect to attorneys' fees and costs (but not liability);
2. The Chancellor's Office will have the right to approve or disapprove any settlement or compromise, which approval will not unreasonably be withheld or delayed; and
3. The Chancellor's Office will reasonably cooperate in the defense and in any related settlement negotiations.

5. Disputes

In the event of a dispute, the parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, Contractor agrees to file a "Notice of Dispute" with the Chancellor's Office, California Community Colleges, within ten (10) days of discovery of the problem. Within ten (10) days, the Chancellor or his or her designee shall meet with Contractor and the Project Monitor for purposes of resolving the dispute. The decision of the Chancellor shall be final.

In the event of a dispute, the language contained in Exhibits A through D of this Agreement shall prevail over any other language including that contained in any other Exhibits.

Contractor shall continue with the responsibilities under this Agreement during any dispute.

6. Termination

- a. Bankruptcy. In the event proceedings in bankruptcy are commenced against the Contractor, Contractor is adjudged bankrupt or a receiver is appointed and qualifies, then the Chancellor's Office may terminate this Agreement and all further rights and obligations hereunder, by giving five days notice in writing in the manner specified herein. It is recognized by the parties that equipment purchased by Contractor or the Chancellor's Office for this project shall have lien rights held in the name of the Chancellor's Office which shall retain lien rights until the Contractor either returns said equipment to the Chancellor's Office or purchases it as is provided by the terms of this Agreement.
- b. Termination Option. This Agreement may be terminated by either party by giving thirty (30) days' advance notice in writing prior to the effective date of such termination. In such event, both parties agree to use all reasonable efforts to mitigate their expenses and obligations hereunder. In such event, the Chancellor's Office shall pay Contractor for all satisfactory services rendered and expenses incurred prior to such termination which could not by reasonable efforts of Contractor have been avoided, but not in excess of the maximum payable under this Agreement. In such event, Contractor agrees to relinquish possession of equipment purchased for this project to the Chancellor's Office or Contractor may, with approval of the Chancellor's Office, purchase said equipment as provided by the terms of this Agreement.

**EXHIBIT C
(Standard Agreement)**

GENERAL TERMS AND CONDITIONS

- c. **Event of Breach.** In the event of any breach of this Agreement, the Chancellor's Office may, without any prejudice to any of its other legal remedies, terminate this Agreement upon five days' written notice to the Contractor. In the event of such termination the Chancellor's Office may proceed with the work in any manner deemed proper by the Chancellor's Office. The cost to the Chancellor's Office shall be deducted from any sum due the Contractor under this Agreement, and the balance, if any, shall be paid to the Contractor upon demand. Whether or not the Chancellor's Office elects to proceed with the project, Chancellor's Office shall pay Contractor only the reasonable value of the services theretofore rendered by Contractor as may be agreed upon by the parties or determined by a court of law.
- d. **Gratuities.** The Chancellor's Office may, by written notice to the Contractor, terminate the right of Contractor to proceed under this Agreement if it is found, after notice and hearing by the Chancellor or his or her duly authorized representative, that gratuities were offered or given by the Contractor or any agent or representative of the Contractor to any officer or employee of the Chancellor's Office with a view toward securing a contract or agreement or securing favorable treatment with respect to awarding or amending or making a determination with respect to the performance of such contract or agreement.

In the event this Agreement is terminated as provided herein, Chancellor's Office shall be entitled to (1) pursue the same remedies against Contractor as it could pursue in the event of the breach of the Agreement by the Contractor, and (2) exemplary damages in an amount which shall be not less than three nor more than ten times the cost incurred by the Contractor in providing any such gratuities to any such officer or employee, as a penalty in addition to any other damages to which it may be entitled by law.

The rights and remedies of Chancellor's Office provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

7. Independent Status of Contractor

The Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California or the Chancellor's Office.

8. Recycling Certification

The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in Public Contract Code section 12200, in products, materials, goods, or supplies offered or sold to the state in the performance of this Agreement, regardless of whether the product meets the requirements of Public Contract Code section 12209. With respect to printer or duplication cartridges that comply with the requirements of section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply. (Pub. Contr. Code, § 12205.)

EXHIBIT C
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

9. Nondiscrimination Clause

- a. During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of ethnic group identification, national origin, religion, creed, age, sex, race, color, ancestry, sexual orientation, physical disability (including HIV and AIDS), mental disability, medical condition (cancer and genetic characteristics), or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics, marital status, denial of family care leave, political affiliation, or position in a labor dispute. Contractor and its subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
- b. Contractor and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §§ 12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2, §§ 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a-f), set forth in chapter 5 of division 4 of title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.
- c. Contractor and its subcontractors shall also comply with the provisions of Government Code sections 11135-11139.8.
- d. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- e. The Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

10. Certification Clauses

The Contractor Certification Clauses contained in Chancellor's Office form CCC-1005 are hereby incorporated by reference and made a part of this Agreement by this reference, and are attached hereto as Exhibit H.

11. Timeliness

Time is of the essence in this Agreement.

12. Compensation

The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

EXHIBIT C
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

13. Governing Law

This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California; venue of any action brought with regard to this Agreement shall be in Sacramento County, Sacramento, California.

14. Antitrust Claims

The Contractor, by signing this agreement, hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

- a. The Government Code Chapter on Antitrust claims contains the following definitions:
 1. "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of section 16750 of the Business and Professions Code. (Gov. Code, § 4550(a).)
 2. "Public purchasing body" means the State or the subdivision or agency making a public purchase. (Gov. Code, § 4550(b).)
- b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (chapter 2 (commencing with section 16700) of part 2 of division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. (Gov. Code, § 4552.)
- c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. (Gov. Code, § 4553.)
- d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. (Gov. Code, § 4554.)

**EXHIBIT C
(Standard Agreement)**

GENERAL TERMS AND CONDITIONS

15. Child Support Compliance Act

For any Agreement in excess of \$100,000, the Contractor acknowledges in accordance with Public Contract Code section 7110, that:

- a. The Contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in chapter 8 (commencing with section 5200) of part 5 of division 9 of the Family Code; and
- b. The Contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

16. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

17. Priority Hiring Considerations

If this Agreement includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Agreement to qualified recipients of aid under Welfare and Institutions Code section 11200 in accordance with Public Contract Code section 10353.

EXHIBIT D
(Standard Agreement)

SPECIAL TERMS AND CONDITIONS

1. Excise Tax

The State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. The Chancellor's Office will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another state.

2. Subcontracts

- a. The Contractor agrees to obtain the written approval of the Project Monitor prior to the selection of subcontractor(s) to perform the services under this Agreement, at which time the Chancellor's Office will inform the Contractor of any applicable legal requirements regarding disabled veteran business enterprise participation requirements and the use of the Request for Proposals primary or two-tier method. Subcontractors specifically identified in this Agreement or the Exhibits attached hereto and which are secured in accordance with applicable legal requirements are deemed to be approved upon execution of this Agreement.
- b. In any event, any additional subcontractor(s) retained by the Contractor shall be selected using procedures reasonably calculated to ensure that cost shall be given substantial weight in the selection process, and that the selected subcontractor is the best qualified party available to provide the required services. Upon request, Contractor shall furnish evidence of compliance with this provision to the Project Monitor. Contractor shall immediately notify the Project Monitor in the event that any subcontract is terminated.
- c. All subcontracts shall contain a provision prohibiting any third or subsequent tier subcontracts without additional written approval by the Project Monitor.
- d. The Project Monitor's consent to one or more subcontracts shall not constitute a waiver or diminution of the absolute power to approve each and every subsequent subcontract.
- e. Nothing contained in this Agreement or otherwise, shall create any contractual relation between the Chancellor's Office and any subcontractors, and no subcontract shall relieve Contractor of its responsibilities and obligations hereunder. Contractor agrees to be as fully responsible to the Chancellor's Office for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Contractor. Contractor's obligation to pay its subcontractors is independent from the obligation of the Chancellor's Office to make payments to the Contractor. As a result, the Chancellor's Office shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

3. Subcontract Payments

Contractor shall obtain the written approval of the Project Monitor and the Executive Vice Chancellor, or his/her designee, before making payments under this Agreement to any subcontractors.

EXHIBIT D
(Standard Agreement)

SPECIAL TERMS AND CONDITIONS

4. Notice

Any notice to either party which is required or permitted to be given under this Agreement shall be given by certified mail properly addressed, postage fully prepaid to the address beneath the name of each respective party. Such notice shall be effective when received, as indicated by post office records, or if deemed undeliverable by post office, such notice shall be postponed 24 hours for each such intervening day.

5. Interpretation

In the interpretation of this Agreement, any inconsistencies between the terms of Exhibits A through D and the language of any other Exhibit or document shall be resolved in favor of the terms of Exhibits A through D.

6. Reports

a. Monthly Progress Reports. Except as otherwise specified by the Chancellor's Office, Contractor shall provide a progress report in writing at least once a month to the Project Monitor. Each progress report shall include, but not be limited to, a statement that the Contractor is or is not on schedule, and any pertinent reports or interim findings. Contractor shall discuss any difficulties or special problems so that remedies can be developed as soon as possible. Contractor shall provide four copies by the tenth of the month following the month to which it relates.

b. Final Report. By January 31, 2015, Contractor shall provide the Project Monitor a comprehensive Final Report, a brief summary of same, and a brief (200 words or less), factual abstract of the final report.

1. Summary. The summary shall include a statement of the problem, techniques used to solve the problem, conclusions of the problem, and any additional follow-up or ongoing recommendations. The summary shall be prepared in language and structure easily understood by members of the public who may have limited technical background. Contractor shall provide the Chancellor's Office with ten (10) copies and a reproducible master.

2. Abstracts. Contractor shall provide a brief (200 words or less), factual abstract of the most significant information contained in the report.

Contractor shall meet with Chancellor's Office staff to present the findings, conclusions, and recommendations. Both the final meeting and final report must be completed on or before the date specified above for submission of the final report.

The Contractor shall be available from January 31, 2015, to and including February 28, 2015, to answer questions pertaining to the Final Report and/or revise the Final Report.

c. The Chancellor's Office reserves the right to use and reproduce all reports and data produced and delivered pursuant to this Agreement and authorize others to use or reproduce such materials.

**EXHIBIT D
(Standard Agreement)**

SPECIAL TERMS AND CONDITIONS

- d. All reports are to be delivered to the Project Monitor, Chancellor's Office, California Community Colleges, 1102 Q Street, Suite 4554, Sacramento, CA 95811-6539
- e. Any document or written report prepared, in whole or in part, by Contractor or subcontractors, shall contain the numbers and dollar amounts of this Agreement and all subcontracts relating to the preparation of such document or written report. The Agreement and subcontract numbers and dollar amounts shall be contained in a separate section of such document or written report. (Gov. Code, § 7550(a).)
- f. When multiple documents or written reports are the subject or product of this Agreement, the disclosure section must also contain a statement indicating that the total Agreement amount represents compensation for multiple documents or written reports. (Gov. Code, § 7550(b).)

7. Copyright and Intellectual Property

- a. Contractor agrees that any and all services rendered and documents or other materials, inventions, processes, machines, manufactures, or compositions of matter, computer programs, computer software, and/or trademarks or servicemarks first created, developed or produced pursuant to this Agreement, whether by Contractor or subcontractors, shall be and are Work for Hire. All subcontracts shall include a Work for Hire provision by which all materials, procedures, processes, machines, computer programs, computer software, and trademarks or servicemarks produced as a result of this Agreement shall be Work for Hire. All rights, title, and interest in and to the Work first developed under this Agreement or under any subcontract shall be assigned and transferred to the Chancellor's Office. This Work for Hire agreement shall survive the expiration or early termination of this Agreement.
- b. The copyright for all materials first produced as a result of this Work for Hire agreement shall belong to the Chancellor's Office. Contractor, and all subcontractors and others that produce copyright materials pursuant to this Agreement, assigns all rights, title and interest, including the copyright to any and all works created pursuant to this Work for Hire agreement, to the Chancellor's Office. The Chancellor's Office shall acknowledge Contractor or its subcontractors, if any, as the author of works produced pursuant to this Work for Hire agreement on all publications of such work. The Chancellor's Office may license Contractor or its subcontractors, if any, to reproduce and disseminate copies of such work, provided the licensee agrees not to permit infringement of the copyright by any person, to compensate Chancellor's Office for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office for any and all claims arising out of or in connection with the licensing agreement.
- c. All materials first developed in draft and in final form pursuant to this Agreement shall, in a prominent place, bear the © (the letter "c" in a circle) or the word "Copyright," or the abbreviation "Copr.", followed by the year created; and the words "Chancellor's Office, California Community Colleges." Acknowledgment may be given to Contractor or the actual author(s) of the work in an appropriate manner elsewhere in the copyright material. If it is deemed necessary by either the Chancellor's Office or Contractor that the copyright be registered with the U.S. Copyright Office, Contractor will be responsible for applying for, paying the filing fees for, and securing said copyright.

EXHIBIT D
(Standard Agreement)

SPECIAL TERMS AND CONDITIONS

- d. All technical communications and records originated or first prepared by Contractor or its subcontractors, if any, pursuant to this Work for Hire agreement including papers, reports, charts, computer programs, and technical schematics and diagrams, and other documentation, but not including Contractor's administrative communications and records relating to this Agreement, shall be delivered to and shall become the exclusive property of the Chancellor's Office and may be copyrighted by the Chancellor's Office.
- e. If it is deemed necessary by either the Chancellor's Office or Contractor that a patent be obtained from the U.S. Patent and Trademark Office for any invention, process, machine, manufactures, or composition of matter, Contractor will be responsible for applying for, paying the filing fees for, and securing said patent. All patents for inventions, processes, machines, manufactures, or compositions of matter developed pursuant to this Agreement shall be issued to the "Chancellor's Office, California Community Colleges." All products and references to patents shall be marked and designated as such as required by law. Acknowledgment may be given to Contractor or the actual inventor(s) in an appropriate manner. The Chancellor's Office agrees to grant a nonexclusive license for such intellectual property to Contractor. Said license shall include the right to use the patent for inventions, processes, machines, manufactures, or compositions of matter derived from those created under this Agreement.
- f. All trademarks and servicemarks first created, developed or acquired pursuant to this Agreement shall be the property of the Chancellor's Office. If it is deemed necessary by either the Chancellor's Office or Contractor that a trademark or servicemark be registered with state or federal agencies, Contractor will be responsible for applying for, paying the filing fees for, and securing said protection. All trademarks and servicemarks obtained pursuant to this Agreement shall be issued to the "Chancellor's Office, California Community Colleges" and carry the designations permitted or required by law. The Chancellor's Office agrees to grant a nonexclusive license for the use of trademarks or servicemarks created, developed or obtained under this Agreement to Contractor.
- g. In connection with any license granted pursuant to the preceding paragraphs, Contractor agrees not to permit infringement by any person, to compensate Chancellor's Office for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office for any and all claims arising out of or in connection with such license. Contractor may, with the permission of the Chancellor's Office, enter into a written sublicensing agreement subject to these same conditions.
- h. Any and all services rendered, materials, inventions, processes, machines, manufactures, or compositions of matter, computer programs, computer software, and trademarks or servicemarks created, developed or produced pursuant to this Agreement by subcontractors that create works for this Agreement for Contractor are for and are the property of the Chancellor's Office. Contractor shall obtain an acknowledgement of the work for hire performed by these subcontractors that produce intellectual property pursuant to this Agreement, and all rights, title, and interests in such property shall be assigned to the Chancellor's Office from all subcontractors. Contractor shall incorporate the above applicable paragraphs, modified appropriately, into its agreements with subcontractors that create works for this Agreement. No unpaid volunteer or other person shall produce copyright materials under this Agreement without entering into a subcontract between such person(s) and Contractor giving the Chancellor's Office the foregoing rights in exchange for the payment of the sum of at least one dollar (\$1).

EXHIBIT D
(Standard Agreement)

SPECIAL TERMS AND CONDITIONS

8. Public Hearings

If public hearings on the subject matter dealt with in this Agreement are held during the period of the Agreement, Contractor will make available the personnel assigned to this Agreement for the purpose of testifying. Chancellor's Office will reimburse Contractor for compensation and travel of said personnel at the contract rates for such testimony as may be requested by Chancellor's Office.

9. Confidentiality of Data and Reports

- a. To the extent permissible by law, Contractor will not disclose data or disseminate the contents of the final or any preliminary report without the express written permission of the Project Monitor.
- b. Permission to disclose information on one occasion or at public hearings held by the Chancellor's Office relating to the same shall not authorize Contractor to further disclose such information or disseminate the same on any other occasion.
- c. Contractor will not comment publicly to the press or any other media regarding its report, or the actions of the Chancellor's Office on the same, except to Chancellor's Office staff, Contractor's own personnel involved in the performance of this Agreement, or at a public hearing, or in response to questions from a legislative committee.
- d. If requested by Chancellor's Office, Contractor shall require each of its employees or officers who will be involved in the performance of this Agreement to agree to the above terms in a form to be approved by Chancellor's Office and shall supply Chancellor's Office with evidence thereof.
- e. Each subcontract shall contain provisions similar to the foregoing related to the confidentiality of data and nondisclosure of the same.

10. Provisions Relating to Data

- a. "Data" as used in this Agreement means recorded information, regardless of form or characteristic, of a scientific or technical nature. It may for example, document research or experimental, developmental or engineering work, or be used to define a design or process or to support a premise or conclusion asserted in any deliverable document called for by this Agreement. The data may be graphic or pictorial delineations in media, such as drawings or photographs, charts, tables, mathematical models, collections or extrapolations of data or information, etc. It may be in machine form such as punched cards, magnetic tape or computer printouts, or may be retained in computer memory.
- b. "Proprietary data" is such data as the Contractor has identified in a satisfactory manner as being under Contractor's control prior to commencement of performance of this Agreement, and which Contractor has reasonably demonstrated as being of a proprietary nature either by reason of copyright, patent or trade secret doctrines in full force and effect at the time when performance of this Agreement is commenced. The title to "proprietary data" shall remain with the Contractor throughout the term of this agreement and thereafter. As to "proprietary data," the extent of Chancellor's Office access to the same and the testimony available regarding the same shall be limited to that reasonably

EXHIBIT D
(Standard Agreement)

SPECIAL TERMS AND CONDITIONS

necessary to demonstrate in a scientific manner to the satisfaction of scientific persons the validity of any premise, postulate or conclusion referred to or expressed in any deliverable hereunder.

- c. "Generated data" is that data which a Contractor has collected, collated, recorded, deduced, read out or postulated for utilization in the performance of this Agreement. Any electronic data processing program, model or software system developed or substantially modified by the Contractor in the performance of this Agreement at the expense of the Chancellor's Office, together with complete documentation thereof, shall be treated hereunder in the same manner as "generated data." "Generated data" shall be the property of the Chancellor's Office unless and only to the extent that it is specifically provided otherwise herein.
- d. "Deliverable data" is that data which under the terms of this Agreement is required to be delivered to the Chancellor's Office and shall belong to the Chancellor's Office.
- e. As to "generated data" which is reserved to Contractor by the express terms hereof and as to any preexisting or "proprietary data" which has been utilized to support any premise, postulate or conclusion referred to or expressed in any deliverable hereunder, Contractor shall preserve the same in a form which may be introduced as evidence in a court of law at Contractor's own expense for a period of not less than three years after receipt by the Chancellor's Office of the final report herein.
- f. Prior to the expiration of such time and before changing the form of or destroying any such data, Contractor shall notify the Chancellor's Office of any such contemplated action and Chancellor's Office may, within thirty (30) days after said notification, determine whether it desires said data to be further preserved. If Chancellor's Office so elects, the expense of further preserving said data shall be paid for by the Chancellor's Office. Contractor agrees that Chancellor's Office may at its own expense have reasonable access to said data throughout the time during which said data is preserved. Contractor agrees to use his or her best efforts to furnish competent witnesses or to identify such competent witnesses to testify in any court of law regarding said data.

11. Ownership of Data And Reports

Data developed for this Agreement shall become the property of the Chancellor's Office. It shall not be disclosed without the permission of the Project Monitor. Each report shall also become the property of the Chancellor's Office and shall not be disclosed except in such manner and such time as the Project Monitor may direct.

12. Approval of Products and Deliverables

- a. Each deliverable to be provided under this Agreement shall be submitted to and approved by the Project Monitor. All products, documents and published materials, including multimedia presentations, shall be approved by the Project Monitor prior to distribution.
- b. All products resulting from this Agreement or its subcontracts in whole or in part shall reference the Chancellor's Office, California Community Colleges and the specific funding source.

EXHIBIT D
(Standard Agreement)

SPECIAL TERMS AND CONDITIONS

- c. All references to the project shall include the phrase, "funded in part by the Chancellor's Office, California Community Colleges."

13. Waiver

No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. All remedies afforded in this Agreement shall be taken and construed as cumulative; that is, in addition to every other remedy provided therein or by law. The failure of the Chancellor's Office to enforce at any time any of the provisions of this Agreement, or to require at any time performance by Contractor of any of the provisions thereof, shall in no way be construed to be a waiver of such provisions nor in any way affect the validity of this Agreement or any part thereof or the right of Chancellor's Office to thereafter enforce each and every such provision.

14. Work by Chancellor's Office Personnel

Staff of the Chancellor's Office will be permitted to work side by side with Contractor's staff to the extent and under conditions that may be directed by the Project Monitor. In this connection, staff of the Chancellor's Office will be given access to all data, working papers, subcontracts, etc., which Contractor may seek to utilize.

Contractor will not be permitted to utilize staff of the Chancellor's Office for the performance of services that are the responsibility of Contractor unless such utilization is previously agreed to in writing by the Project Monitor, and any appropriate adjustment in price is made. No charge will be made to Contractor for the services of employees of the Chancellor's Office while performing, coordinating or monitoring functions.

15. Changes in the Timing of Performance of Tasks

The timing for performance of the tasks may be changed by written approval of the Project Monitor. However, the date for completion of the Agreement and the total Agreement price, as well as all other terms not specifically excepted, may only be altered by formal amendment of this Agreement.

16. Travel and Per Diem

- a. For purposes of payment, Contractor's headquarters shall be the city designated in the signature block. Travel outside the State of California shall not be reimbursed without the prior written authorization of the Project Monitor, or unless otherwise expressly so provided in the terms of this Agreement.
- b. The travel and per diem rates allowed for Contractor, staff, and subcontractors shall be those currently set forth by the Department of General Services (see State Administrative Manual (SAM) chapter 0700 and Appendix (Travel Guide, S-1)) and Department of Personnel Administration (DPA) Rules (Cal. Code Regs., §§ 599.615, et seq.). These Rules are subject to change at any time. Travel expenditures not listed in the DPA Rules cannot be reimbursed.
- c. Contractor must use the Contractor's formally printed invoice or letterhead, and must sign and date the claim prior to submission to the Chancellor's Office for payment.

**EXHIBIT D
(Standard Agreement)**

SPECIAL TERMS AND CONDITIONS

- d. Questions regarding reimbursable items and/or limits may be directed to the Chancellor's Office Accounting Administrator at (916) 327-5355.
- e. Itemized invoices, prepared in triplicate, stating Agreement number and social security number or federal identification number, shall be submitted to:

Accounting Unit
Chancellor's Office
California Community Colleges
1102 Q Street, Suite 4554
Sacramento, CA 95811-6539

17. Captions

The clause headings appearing in this agreement have been inserted for the purpose of convenience and ready reference. They do not purport to and shall not be deemed to define, limit, or extend the scope or intent of the clauses to which they appertain.

18. Accessibility for Persons with Disabilities

By signing the Contractor's Certification (Chancellor's Office form CCC-1005, attached hereto as Exhibit H), Contractor agrees to comply with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. In addition, by signing this Agreement, Contractor further agrees to the following:

- a. Contractor shall, upon request by any person, make any materials produced with funds pursuant to this Agreement available in braille, large print, electronic text, or other appropriate alternate format. Contractor shall establish policies and procedures to respond to such requests in a timely manner.
- b. All data processing, telecommunications, and/or electronic and information technology (including software, equipment, or other resources) developed, procured, or maintained by Contractor, whether purchased, leased or provided under some other arrangement for use in connection with this Agreement, shall comply with the regulations implementing Section 508 of the Rehabilitation Act of 1973, as amended, set forth at 36 Code of Federal Regulations, part 1194.
- c. Design of computer or web-based materials, including instructional materials, shall conform to guidelines of the Web Access Initiative (see <http://www.w3.org/TR/WAI-WEBCONTENT/>) or similar guidelines developed by the Chancellor's Office.
- d. Contractor shall respond, and shall require its subcontractors to respond to and resolve any complaints regarding accessibility of its products and services as required by this section.

**EXHIBIT D
(Standard Agreement)**

SPECIAL TERMS AND CONDITIONS

- e. Contractor and its subcontractors shall indemnify, defend, and hold harmless the Chancellor's Office, its officers, agents and employees, from any and all claims by any person resulting from the failure to comply with the requirements of this section.
- f. Contractor shall incorporate the requirements of this section into all subcontracts.

19. Eligibility for Noncitizens

Funds provided under this Agreement shall only be used to employ, contract with, or provide services to citizens of the United States or noncitizens who are eligible to receive public benefits pursuant to Section 401 (with respect to federally funded activities) or Section 411 (with respect to state funded activities) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (P.L. 104-193, codified at 42 U.S.C. §§ 601 and 611, respectively). Contractor certifies that all of its employees and/or subcontractors are qualified pursuant to these provisions.

20. Performance Evaluation

If this Agreement involves Consultant Services, the performance of the Contractor shall be evaluated by the Project Monitor on a "Contract/Contractor Evaluation" form Std. 4. If the performance is unsatisfactory, the Contractor will be allowed to prepare a statement defending Contractor's performance. This statement must be received by the Project Monitor within thirty (30) days after Contractor's receipt of the evaluation.

The evaluation form and any related material will be kept on file at the Chancellor's Office.

21. Commissions and Contingency Agreements

The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, the Chancellor's Office shall, in addition to other remedies provided by law, have the right to annul this Agreement without liability, paying only for the value of the work actually performed, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

22. Licenses and Permits

If the Contractor is an individual, firm or corporation, Contractor must be licensed to do business in California and shall obtain at his/her/its expense all license(s) and permit(s) required by law for accomplishing any work required in connection with this Agreement.

If you are a Contractor located within the State of California, a business license from the city/county in which you are headquartered is necessary, however, if you are a corporation, a copy of your incorporation documents/letter from the Secretary of State's Office can be submitted. If you are a Contractor outside the State of California, you will need to submit to the Chancellor's Office a copy of your business license or incorporation papers for your respective state showing that your company is in good standing in that state.

**EXHIBIT D
(Standard Agreement)**

SPECIAL TERMS AND CONDITIONS

In the event, any license(s) and/or permit(s) expire at any time during the term of this Agreement, Contractor agrees to provide the Chancellor's office with a copy of the renewed license(s) and/or permit(s) within thirty (30) days following the expiration date. In the event the Contractor fails to keep in effect at all times all required license(s) and permit(s), the Chancellor's Office may, in addition to any other remedies it may have, terminate this Agreement upon occurrence of such event.

23. Standards of Conduct

In addition to the Conflicts of Interests provisions in the Contractor's Certification (Chancellor's Office form CCC-1005, attached hereto as Exhibit H), Contractor hereby assures that, in administering this Agreement, it will comply with the standards of conduct hereinafter set out, as well as the applicable state laws concerning conflicts of interests, in order to maintain the integrity of the Agreement and to avoid any potential conflicts of interests in its administration.

- a. Every reasonable course of action will be taken by Contractor in order to maintain the integrity of this expenditure of public funds and to avoid any favoritism or questionable or improper conduct. The Agreement will be administered in an impartial manner. The Contractor, and its officers and employees, in administering this Agreement, will avoid situations which give rise to a suggestion that any decision was influenced by prejudice, bias, or special interest.
- b. Conducting Business with Relatives. No relative by blood, adoption, or marriage of any officer or employee of Contractor will receive favorable treatment in the award of subcontracts or in educational or employment opportunities funded by this Agreement.
- c. Conducting Business Involving Close Personal Friends and Associates. In administering this Agreement, officers and employees of Contractor will exercise due diligence to avoid situations which may give rise to an assertion that favorable treatment is being granted to friends and associates.
- d. In the interest of avoiding conflicts of interests involving friends or associates of Chancellor's Office employees, in administering this Agreement, officers and employees of Contractor will exercise due diligence to avoid situations which may give rise to an assertion that favorable treatment is being granted to friends and associates of Chancellor's Office employees.
- e. Contractor shall not enter into any subcontract of the types described below and any such agreement which may be executed is null and void and of no force or effect.
 1. A former state employee (including a Chancellor's Office employee, or a district employee who worked for the Chancellor's Office on an Interjurisdictional Exchange (IJE)) cannot enter into a subcontract under this Agreement with Contractor if that employee was engaged in the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to this Agreement while employed by the state. (Gov. Code, §§ 1090, et seq., 87100, and 87400 et seq.; Cal. Code Regs., tit. 5, §§ 18741.1 and 18747.)
 2. A current state employee (including a current Chancellor's Office employee or district employee working for the Chancellor's Office on an Interjurisdictional

**EXHIBIT D
(Standard Agreement)**

SPECIAL TERMS AND CONDITIONS

Exchange (IJE)) cannot enter into a subcontract with Contractor, with the exception of rank-and-file employees of the California State University and the University of California. (Pub. Contr. Code, § 10410.)

3. The spouse or immediate family of a current Chancellor's Office employee (including a current Chancellor's Office employee or district employee working for the Chancellor's Office on an Interjurisdictional Exchange (IJE)) may not enter into a subcontract with Contractor if the Chancellor's Office employee or person on an IJE was engaged in the negotiations, transactions, planning, arrangement or any part of the decisionmaking process relevant to this Agreement or the subcontract, or had any influence whatsoever in the making of this Agreement or the subcontract. (Gov. Code, §§ 1090, et seq.; and 87100.)

24. Follow-on Contracts

- a. By signing this Agreement, Contractor certifies that neither the Contractor nor any of its affiliates or subcontractors previously received a consulting services contract from the Chancellor's Office which resulted in a recommendation by Contractor, its affiliates or subcontractors for the provision of services, procurement of goods or supplies, or any other related action which is now to be provided or performed under this Agreement. (Pub. Contr. Code, § 10365.5.)
- b. For purposes of this section, "affiliates" are employees, directors, partners, joint venture participants, parent corporations, subsidiaries, or any other entity controlled by, controlling, or under common control with the Contractor. Control exists when an entity owns or directs more than fifty percent (50%) of the outstanding shares or securities representing the right to vote for the election of directors or other managing authority.
- c. Should the Chancellor's Office determine, at any time, that the certification contained in paragraph a. is false or inaccurate, the Chancellor's Office may deem contractor to be in breach of this Agreement and may terminate the Agreement as provided in the Termination provisions of section 6.c. of Exhibit C to the Agreement. However, to the extent permissible by law, the Chancellor's Office or its designee, may waive the restrictions set forth in this section by written notice to the Contractor if the Chancellor's Office determines their application would not be in the best interest of the Chancellor's Office.
- d. Except as prohibited by law, the restrictions of this section will not apply to a Contractor, including any person, firm, or affiliate, that is awarded a subcontract of a consultant services contract which amounts to no more than 10 percent of the total monetary value of the consultant services contract.
- e. The restrictions set forth in this section are in addition to conflict of interest restrictions imposed on public Contractors by California law. In the event of any inconsistency, such conflict of interest laws override the provisions of this section, even if enacted after execution of this Agreement.

25. Statewide or Regional Projects

If this Agreement involves provision of coordination, technical assistance, or other services for the California Community Colleges system or for a particular region or group of colleges, Contractor

**EXHIBIT D
(Standard Agreement)**

SPECIAL TERMS AND CONDITIONS

agrees to consult regularly with the Project Monitor and representatives of the colleges to be served and to give every reasonable consideration to their views in the conduct of the project.

Contractor shall require all employees, consultants, and subcontractors to disclose any employment or contractual relationships they may have with other colleges being served under a statewide or regional contract or grant. Such relationships are prohibited and shall be promptly terminated unless, after being fully informed of the circumstances, the Project Monitor determines that the services being provided to the other college by the employee, consultant, or contractor are above and beyond or unrelated to those provided under this Agreement.

26. Surveys

If this contract involves conducting a survey of community college faculty, staff, students, or administrators, Contractor shall ensure that the survey is developed, administered, tabulated, and summarized by a survey evaluator/specialist. Surveys shall conform to project goals, shall minimize the burden on the group being surveyed, and shall not collect data already available to the Contractor from the Chancellor's Office or another source.

27. Safety and Accident Prevention

In performing work under this Contract on the premises of the Chancellor's Office, Contractor shall conform to any specific safety requirements contained in the Contract or as required by law or regulation. Contractor shall take any additional precautions as the Chancellor's Office may reasonably require for safety and accident prevention purposes. Any violation of such rules and requirements, unless promptly corrected, shall be grounds for termination of this Contract in accordance with the default provisions hereof.

**California Community Colleges Agreement for the
Student Financial Assistance Programs,
Student Services and Special Programs Division
Chancellor's Office**

**Riverside Community College District
Agreement No. C13-0040**

2013-14 Work Statement

Exhibit F

The *California Education Code*, Section 76300 (i) (2) authorizes the Board of Governors, from funds provided in the annual Budget Act, to allocate to community college districts an amount equal to 2 percent of the enrollment fees waived. On July 9, 2001, the Board of Governors approved the use by the Chancellor's Office, Student Financial Assistance Programs Unit, of 3 percent of each college's allocation to fund special projects of vital interest to the colleges and for consultation with the financial aid community.

The Board of Governors delegates the fiscal coordination for these functions to the Riverside Community College District (hereinafter District) and awards this agreement to support the activities described below.

The activities to be carried out under this agreement shall include all of the following:

I. Regional and State Coordination and Consultation

1.1 Financial Aid Regional Representatives Meetings

Three regular meetings and one transition meeting of the Financial Aid Regional Representatives and invited guests, including payment for meeting expenses, travel and per diem for members.

1.2 Veterans Regional Representatives Meeting

Up to four meetings of the Veterans Regional Representatives and invited guests, including payment for meeting expenses, travel and per diem for members.

1.3 Foster Youth Regional Representatives Meeting

Up to four meetings of the Foster Youth Regional Representatives and invited guests, including payment for meeting expenses, travel and per diem for members.

II. Statewide Ad Hoc Task Groups

2.1 Financial Aid Related Inter-Divisional and Ad Hoc Task Groups

Meetings for Financial Aid related inter-divisional and Ad Hoc Task Groups as necessary. These task groups will review, discuss and recommend policy pertaining to elements/issues relating to the administration of the Student Financial Assistance Programs. Support for these task group meetings will include payment of meeting expenses, travel and per diem for members and any necessary printing costs.

III. Training and Strategic Planning

3.1 New Financial Aid Director Training

Provide Financial Aid Management training to new Financial Aid Directors. Training may include such areas as new and revised federal and state regulations, Board of Governors Fee Waiver Program, reporting procedures, allocations, MIS, Cal Grants and other areas of vital concern to the management of the Student Financial Assistance Programs. Associated training costs such as travel, per diem, meeting room rental and any necessary printing costs will be covered under this agreement.

3.2 All Financial Aid Director Training

Provide Financial Aid Management training to all Financial Aid Directors. Training may include such areas as new and revised federal and state regulations, Board of Governors Fee Waiver Program, reporting procedures, allocations, MIS, Cal Grants and other areas of vital concern to the management of the Student Financial Assistance Programs. Associated training costs such as travel, per diem, meeting room rental and any necessary printing costs will be covered under this agreement.

3.3 Foster Youth Success Initiative (FYSI) Liaison Annual Training

Provide training and support to FYSI Liaison on our college campuses, in their efforts to serve foster youth alumni. Training may include such areas as new and revised federal and state regulations, changes to financial aid programs to better serve foster youth, such as federal or state aid programs, and other areas of vital concern to those serving foster youth. Associated training costs such as travel, per diem, meeting room rental and any necessary printing costs will be covered under this agreement.

3.4 Veteran Summit for Certifying Officials

Provide training and support to veteran certifying officials from our college campuses. Training may include such areas as new or clarified VA policies and regulations, navigating the VA agency structure to find answer to and help for certifying officials and those that serve, new and revised federal and state laws, regulations, and policies regarding veterans and their benefits, and other areas of vital concern to those serving vets and active duty military. Associated training costs such as travel, per diem, meeting room rental and any necessary printing costs will be covered under this agreement.

3.5 Strategic Planning and Initiatives

Organize and plan meetings as necessary for Financial Aid Directors and/or other Financial Aid staff, and other appropriate stakeholders, to convene and develop strategic plans to address various Student Financial Assistance Programs issues as required. For 2012-13 those issues include, but are not limited to: AB 130/131, AB 1456, and new state and federal regulations and initiatives. Support for these strategic planning meetings will include payment of meeting room expenses, travel, lodging and per diem expenses, as well as any necessary support or printing costs that may be developed as a result of the meetings' outcomes.

IV. Miscellaneous Activities

4.1 Consulting Services

Provide consulting services to the colleges or community college system on special projects of vital interest including: research, development of software applications to automate reporting and data submission, development and dissemination of targeted resources and best practice models for administering financial aid programs. The fee(s) will be negotiated and may include travel and per diem expenses. The consultant(s) selected shall be subject to approval by the Chancellor's Office.

4.3 Contract Support - Default Prevention Initiative

The Chancellor's Office will select and contract with a provider of default prevention, financial literacy, or other related services and will then offer those services to colleges who elect or qualify to use them. The District will provide administrative and fiscal oversight to support these activities.

V. Administrative Support

The District will provide necessary administrative and fiscal oversight to support the above activities. The District shall receive 10% of the total agreement award expended as an administrative fee for its services. Additional funding for administrative support may be appropriated from other categories within this work statement if we are able to secure grants or other awards that support our efforts from outside entities.

All participants attending meetings that require a per diem payment will receive the current state approved rates for lodging, meals, mileage and other transportation expenses. Current documentation requirements will be met.

California Community Colleges Agreement for the
Student Financial Assistance Programs,
Student Services and Special Programs Division
Chancellor's Office

Riverside Community College District
Agreement No. C13-0040

2013-14 SFA AGREEMENT BUDGET

Exhibit G

I.	Regional and State Coordination	\$ 70,000.00	
II.	Statewide Ad Hoc Task Groups	\$ 15,000.00	
III.	Training and Strategic Planning	\$135,000.00	
IV.	Miscellaneous Activities	\$194,477.00	
	Subtotal		\$414,477.00
V.	Administrative Support	\$46,053.00	

Agreement Total
\$460,530.00

**California Community Colleges Agreement for the
Student Financial Assistance Programs,
Student Services and Special Programs Division
Chancellor's Office**

**Riverside Community College District Agreement No. C13-0040
2013-14BUDGET SPECIFICS**

Exhibit G

I. Regional and State Coordination and Consultation

1.1 Financial Aid Regional Representatives Meetings

Travel, per diem and meeting expenses for four scheduled Financial Aid Regional Representatives meetings.

Total \$40,000

1.2 Veterans Regional Representatives Meeting

Travel, per diem and meeting expenses for up to four scheduled Veterans Regional Representative meetings.

Total \$ 15,000

1.3 Foster Youth Regional Representatives Meeting

Travel, per diem and meeting expenses for up to four scheduled FYSI Regional Representative meetings.

Total \$ 15,000

II. Statewide Ad Hoc Task Groups

2.1 Financial Aid Related Ad Hoc Task Groups

Travel, per diem and meeting expenses for any required meetings.

Total \$ 15,000

III. Training and Strategic Planning

3.1 New Financial Aid Director Training

Travel, per diem and meeting expenses incurred for training meetings.

Total \$25,000

3.2 All Financial Aid Director Training

Travel, per diem and meeting expenses incurred for training meetings.

Total \$40,000

3.3 Foster Youth Success Initiative (FYSI) Liaison Annual Training

Travel, per diem and meeting expenses incurred for training meetings.

Total \$20,000

3.4 Veteran Summit for Certifying Officials

Travel, per diem and meeting expenses incurred for training meetings.

Total \$40,000

3.5 Strategic Planning and Initiatives

Travel, per diem and meeting expenses incurred for strategic planning meetings. Costs incurred through the development and implementation of the meeting outcomes, including printing costs and technology development as necessary, are also allowable.

Total \$10,000

IV. Miscellaneous Activities

4.1 Consulting Services

Contract for consulting services on Financial Aid program and management issues. The fee will be subject to negotiation.

Total \$40,000

4.3. Contract Support Default Prevention Initiative

Contract default prevention, financial literacy or other related services provided to colleges that elect to or qualify to use those services.

Total \$154,477

V. Administrative Support

5.1 Administrative Expenses

The District will provide necessary administrative and fiscal oversight to support the above activities. The District shall receive 5% of the total agreement award expended as an administrative fee for its services. Additional funding for administrative support may be appropriated from other categories within this work statement if we are able to secure grants or other awards that support our efforts from outside entities.

All participants attending meetings that require a per diem payment will receive the current state approved rates for lodging, meals, mileage and other transportation expenses. Current documentation requirements will be met.

Total \$46,053

AGREEMENT TOTAL \$460,530

**CCC- 1005 (Chancellor's Office, California Community Colleges)
Contractor Certification Clauses (Rev. 12/06)**

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> Riverside Community College District on behalf of Riverside City College		<i>Federal ID Number</i> 33-0831357
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Aaron S. Brown, Vice Chancellor Business and Financial Services		
<i>Date Executed</i>	<i>Executed in the County of</i> Riverside, CA	

CONTRACTOR CERTIFICATION CLAUSES

1. Statement of Compliance (Nondiscrimination)

Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code, § 12990 (a-f) and Cal. Code Regs., tit. 2, § 8103.) (Not applicable to public entities.)

2. Drug-Free Workplace Requirements

Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code, §§ 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
 1. The dangers of drug abuse in the workplace;
 2. The person's or organization's policy of maintaining a drug-free workplace;
 3. Any available counseling, rehabilitation and employee assistance programs;and,
 4. Penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed or resulting Agreement will:
 1. Receive a copy of the company's drug-free workplace policy statement; and,
 2. Agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future state contracts or agreements if the Chancellor's Office determines that any of the following has occurred: (1) the Contractor has made false certification, or (2) violated the certification by failing to carry out the requirements as noted above. (Gov. Code, §§ 8350 et seq.)

3. National Labor Relations Board Certification

Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contr. Code, § 10296.) (Not applicable to public entities.)

4. Contracts or Agreements for Legal Services \$50,000 or More – Pro Bono Requirement

Contractor hereby certifies that Contractor will comply with the requirements of section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the Agreement equal to the lesser of either:

- a. 30 multiplied by the number of full time attorneys in the firm's offices in the state, with the number of hours prorated on an actual day basis for any Agreement period of less than a full year; or
- b. 10% of its Agreement with the Chancellor's Office.

Failure to make a good faith effort may be cause for non-renewal of a state contract or agreement for legal services, and may be taken into account when determining the award of future contracts or agreements with the state for legal services.

5. Expatriate Corporations

Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code sections 10286 and 10286.1, and is eligible to contract with the State of California.

6. Sweatfree Code Of Conduct

- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the Chancellor's Office pursuant to the Contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. Contractor further declares under penalty of perjury that it adheres to the Sweatfree Code of Conduct as set forth

on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

- b. Contractor agrees to cooperate fully in providing reasonable access to the Contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the Chancellor's Office, the Department of Industrial Relations, or the Department of Justice to determine the Contractor's compliance with the requirements under paragraph a.

7. Debarment, Suspension, And Other Responsibility Matters

If the Agreement for which this Certification is being executed is funded in whole or in part with federal funds, Executive Order 12549, Debarment and Suspension, and the implementing regulations set forth at 34 Code of Federal Regulations part 85, require that prospective participants in covered transactions, as defined at 34 Code of Federal Regulations part 85, sections 85.105 and 85.110, provide the certification set forth in paragraph a. or the explanation required by paragraph b. below.

- a. Contractor certifies that Contractor and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 2. Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph 8(a)(2) of this certification; and
 4. Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- b. Where Contractor is unable to certify to any of the statements in this certification, Contractor shall attach an explanation to this Certification.

8. Domestic Partners

If the amount of this Agreement equals or exceeds \$100,000 or if this Agreement, together with any other contracts Contractor may have with the Chancellor's Office, equals or exceeds \$100,000 during any fiscal year, then Contractor certifies that it will provide the same benefits to an employee with a registered domestic partner that it provides to an employee with a spouse in accordance with the provisions of Public Contract Code section 10295.3. For any Agreement not covered by these requirements, Contractor may elect to offer domestic partner benefits to Contractor's employees in accordance with Public Contract Code section 10295.3. However, Contractor cannot require an employee to cover the costs of providing any benefits that have otherwise

been provided to all employees regardless of marital or domestic partner status. (Pub. Contr. Code, § 10295.3(d).)

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the Chancellor's Office.

1. Conflicts of Interests

Contractor needs to be aware of the following provisions regarding current or former state employees, including current or former Chancellor's Office employees or district employees working at the Chancellor's Office on an Interjurisdictional Exchange (IJE). If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the Chancellor's Office must be contacted immediately for clarification.

Current State Employees (Pub. Contr. Code, § 10410):

1. No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
2. No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contr. Code, § 10411):

1. For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract or agreement in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract or agreement while employed in any capacity by any state agency.
2. For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract or agreement with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract or agreement within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contr. Code, § 10420.)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contr. Code, § 10430(e).)

2. Labor Code/Workers' Compensation

Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and Contractor affirms it will comply with such provisions before commencing the performance of the work of this Agreement. (Lab. Code, § 3700.)

3. Americans With Disabilities Act

Contractor assures the Chancellor's Office that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. §§ 12101 et seq.)

4. Contractor Name Change

An Amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the Chancellor's Office will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

5. Corporate Qualifications to Do Business in California

- a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.
- b. "Doing business" is defined in Revenue & Tax Code section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.
- c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. Resolution

A county, city, district, or other local public body must provide the Chancellor's Office with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. Air or Water Pollution Violation

Under the state laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution. (Gov. Code, § 4477.)

8. Payee Data Record Form (Std. 204)

This form must be completed by all contractors that are not another state agency or other government entity.

Agenda Item (VI-B-6-c)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-c)
Subject	Sub-Contract Agreement Collaborative Efforts Supporting the James Irvine Completion Academies Grant with Riverside Unified School District
College/District	Riverside
Funding	The James Irvine Foundation
Recommended Action	It is recommended that the Board of Trustees approve the Sub-Contract Agreement for the period October 1, 2013 through September 30, 2014, not to exceed \$142,254.00, between Riverside Unified School District(RUSD), and Riverside City College.

Background Narrative:

This sub-contract between Riverside Unified School District and Riverside City College is for the period of October 1, 2013 through September 30, 2014, for collaborative efforts to support The James Irvine Completion Academies Grant. Total payments under this Agreement shall not exceed \$142,254.00.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Shelagh Camak, Vice President, Workforce & Resource Development
Michael Wright, Director, Workforce Preparation Grants and Contracts

Attachments:

[Completion Academies Sub-Contract RUSD FY 13-14](#)

SUBCONTRACT AGREEMENT

This Agreement made and entered into by and between RIVERSIDE UNIFIED SCHOOL DISTRICT, herein referred to as RUSD and RIVERSIDE COMMUNITY COLLEGE DISTRICT ON BEHALF OF RIVERSIDE CITY COLLEGE, herein referred to as THE COLLEGE. The funding for this Agreement is derived from The James Irvine Foundation Completion Academies Grant.

WHEREAS, THE COLLEGE is authorized to collaborate with an entity who is competent to perform the special services required; and

WHEREAS, RUSD has the expertise, and experience to perform the duties set out herein.

Now therefore, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. DESCRIPTION OF SERVICES: RUSD shall provide all services as outlined and specified in Exhibit A, attached hereto and by this reference incorporated herein.
2. PERIOD OF PERFORMANCE: It is mutually agreed and understood that the obligation of THE COLLEGE is limited by and contingent upon the availability of funds for RUSD'S expenditures. In the event that THE COLLEGE is unable to fulfill its obligation, THE COLLEGE shall immediately notify RUSD in writing, and reimburse RUSD for all services rendered. This Agreement shall be deemed terminated per the terms of Paragraph 6and have no further force. The agreement may be amended each year the grant is in effect.

2.1 This Agreement shall be effective as of October 1, 2013 and continue in effect through September 30, 2014.

3. INDEPENDENT PARTIES: For purpose of this AGREEMENT, the COLLEGE and RUSD are independent business entities and neither has any authority to act for, or on behalf of, or bind the other to, any contract, without the other's written approval or except as otherwise expressly set forth in this AGREEMENT.
4. INDEMNIFICATION:
 - (a) The COLLEGE shall indemnify, defend and hold harmless the Trustees of the Riverside Unified School District, their officers, employees, representatives, and agents from and against any and all claims, liability, loss, damage, demands, suits, judgments, expenses and costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with the COLLEGE'S performance hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of RUSD.
 - (b) RUSD shall indemnify, defend, and hold harmless the COLLEGE, its officers, agents and employees from and against all claims, liability, loss, damage, demands, suits, judgments, expenses and costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with RUSD's performance hereunder or its failure to comply with any of its obligations contained in the

agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of The COLLEGE.

5. **INSURANCE:** RUSD shall maintain, in full force and effect Workers' Compensation Insurance in accordance with the laws of the State of California, and, General Liability Insurance in the amounts of \$1,000,000 per single incident and \$3,000,000 in the aggregate. RUSD shall name "Riverside Community College District" as an additional insured. Proof of said insurance shall be furnished to THE COLLEGE within 15 days after approval of this contract by all parties.
6. **TERMINATION:** Performance under this AGREEMENT may be terminated by either party upon thirty (30) days written notice. Upon termination by COLLEGE, RUSD will be reimbursed for all costs and non-cancelable commitments incurred in performance of the AGREEMENT prior to the date of termination in an amount not to exceed the total commitment set forth in Paragraph (4). Upon termination by either party, all costs and non-cancelable commitments incurred thereafter will be the responsibility of RUSD.
7. **CONFLICT OF INTEREST:** RUSD shall have no interest and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this Agreement. However, nothing in this AGREEMENT shall be construed to limit the freedom of RUSD, or of its researchers who are participants under this AGREEMENT, to engage in similar research under other grants, contracts, or agreements with parties other than the COLLEGE.
8. **ASSIGNMENT:** This Agreement shall not be assigned by RUSD either in whole or in part, without prior written consent of THE COLLEGE. Any assignment or purported assignment of this Agreement by RUSD without the prior written consent of THE COLLEGE will be deemed void and of no force or effect.
9. **NONDISCRIMINATION:** RUSD shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. Contractor understands that harassment of any student or employee of Riverside Community College District with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.
10. **ALTERATION:** No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.
11. **PROPRIETARY INFORMATION:** Any proprietary information disclosed by one party to the other shall be disclosed in writing and designated as proprietary, or if disclosed orally, shall be confirmed in writing and designated proprietary within thirty (30) days of

such disclosure. A party receiving proprietary information, hereunder referred to as "RECIPIENT," agrees to use the proprietary information only for the purpose of this AGREEMENT and further agrees that it will not disclose or publish such information except that foregoing restrictions shall not apply to:

- (a) information which is or becomes publicly known through no fault of RECIPIENT;
- (b) information learned from a third party entitled to disclose such information;
- (c) information already known to or developed by RECIPIENT prior to receipt hereunder, as shown by RECIPIENT's prior written records;
- (d) information which is published in the necessary course of the prosecution of patent applications based upon inventions developed pursuant to this AGREEMENT; or
- (e) information required to be disclosed by operation of law or court order.

The obligation of confidentiality imposed by this provision shall expire two (2) years following the expiration or termination of this AGREEMENT. Each party will use a reasonable degree of care to prevent the inadvertent, accidental, unauthorized or mistaken disclosure or use by its employees of proprietary information disclosed hereunder.

12. **AUDIT AND RECORDS:** Financial records, supporting documents, statistical records and other records pertinent to this AGREEMENT shall be retained by RUSD for a period of three (3) years from submission of the final grant activity and expenditure reports.

Records that relate to audits, appeals, litigation or the settlement of claims airing out of the performance of this AGREEMENT shall be retained until such audits, appeals, litigation or claims have been disposed of.

Unless court action or audit proceedings have been initiated, RUSD may substitute electronic copies of original records.

The COLLEGE or any of their duly authorized representatives shall have access to any pertinent books, documents, papers and records of RUSD to make audits, examinations, excerpts and transcripts.

13. **COSTS/INVOICING:** In consideration of RUSD's performance hereunder, the COLLEGE agrees to support RUSD's costs incurred conducting the activities of Completion Academies, in the amount not to exceed one hundred forty-two thousand two hundred fifty four and no/100 dollars (\$142,254.00). The COLLEGE shall reimburse RUSD on a monthly basis for costs/expenses associated with this Agreement. RUSD shall submit a monthly invoice to the COLLEGE which shall include detailed verification of all costs/expenses incurred. Invoices will be sent to the following address:

Michael Wright, Director
Workforce Preparation
Grants and Contracts
4800 Magnolia Ave.
Riverside, CA 92506
(951) 222-8065

The payment due under the AGREEMENT shall be made within 30 days receipt of invoice, made payable to Riverside Unified School District and shall be mailed to:

Riverside Unified School District
P.O. Box 2800
Riverside, CA 92516-2800

A final statement of cumulative costs/expenses incurred by RUSD, marked "FINAL" must be submitted to COLLEGE not later than sixty (60) days after the sub-agreement end date. This final statement of costs/expenses shall constitute RUSD's final financial report.

14. TRAVEL: All travel expenses for individuals assigned by RUSD to perform work under this Agreement, shall not exceed amounts normally allowed in accordance with RUSD's written travel policy.
15. JURISDICTION, VENUE, ATTORNEY'S FEES: This Agreement is to be construed under the laws of the State of California. The parties agree to the jurisdiction and venue of the appropriate courts in the County of Riverside, State of California. Should action be brought to enforce or interpret the provisions of the Agreement, each party will be responsible for their own attorney's fees.
16. WAIVER: Any waiver by THE COLLEGE of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term thereof. Failure on the part of THE COLLEGE to require exact, full and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms hereof, or stopping THE COLLEGE from enforcement hereof.
17. DEBARMENT: Executive Order 12549, Debarment and Suspension, 34CFR Part 85, Section 85.510. (Lower Tier)
 1. RUSD certifies, that in its operations of an activity program, neither it nor its Principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency
 2. If RUSD is unable to make such certification, it shall provide COLLEGE with an explanation.
18. DRUG-FREE WORKPLACE: As required by the State Drug-Free Workplace Act of 1990(Government Code Section 8350 et seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, RUSD certifies that it will continue to provide a drug-free workplace.
19. SEVERABILITY: If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
20. ENTIRE AGREEMENT: Unless otherwise specified herein, this AGREEMENT embodies the entire understanding of the parties for this initiative and any prior contemporaneous representations, either oral or written, are hereby superseded. No amendments or changes to this AGREEMENT including, without limitation, changes in the activities of

the scope of work, total estimated expenses, and period of performance, shall be effective unless made in writing and signed by authorized representatives of both parties. If any provisions stated in the AGREEMENT, resulting purchase orders, and scope of work are in conflict, the order of precedence, from first to last shall be: (a) AGREEMENT (b) attachments, (c) the scope of work, and (d) the purchase order, it being understood and agreed that any purchase order or similar document issued by RUSD will be for the sole purpose of establishing a mechanism for payment of any sums due and owing hereunder. Notwithstanding any terms and conditions contained in said purchase order, the purchase order will in no way modify or add to the terms of this AGREEMENT.

21. NOTICES: All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted one (1) day after their deposit in the United States Mail, postage prepaid:

RIVERSIDE CITY COLLEGE
Shelagh Camak, Executive Dean
Workforce & Resource Development
4800 Magnolia Ave
Riverside, CA 92506

RIVERSIDE UNIFIED SCHOOL DISTRICT:
Michael Fine, Deputy Superintendent
Business & Government Relations Division
Riverside Unified School District
3380 14th Street
Riverside, CA 92501

22. FORCE MAJEURE: RUSD shall not be liable for any failure to perform as required by this AGREEMENT, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, failures of any required governmental approval, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, material shortages, disease, or similar occurrences.

23. DISPUTE RESOLUTION

- a. In the event of a dispute between the Parties as to performance of the work or the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the Parties shall attempt to resolve the dispute. Pending resolution of any dispute, the Parties agree they will neither rescind the Agreement nor stop the progress of the work, and shall in good faith attempt to resolve the dispute in the manner set forth in Article 23 (b).
- b. Open communication and cooperation of the Parties is vital to the success of the work described in this Agreement and to the settlement of disputes if they arise. The Parties agree to make a good faith effort to resolve informally any and all differences arising between them in the interpretation or performance of this Agreement. If a dispute persists, either party may suggest an executive meeting for review and resolution. The party suggesting the meeting should identify the issues in dispute and coordinate a face-to-face meeting at District to review the

issues and solution options. The executive officer for each party who has full authority to discuss the issues and commit to effective solutions shall attend and participate in the meeting. Also, those persons with firsthand knowledge of the issues must be available for the meeting. No dispute under this Agreement shall be subject to litigation proceedings prior to completing the meeting, except for an action to seek injunctive relief.

28 USE OF NAMES – COLLEGE shall not employ or use the name of RUSD in any promotional materials, advertising, or in any other manner without the prior express written permission of RUSD, except that COLLEGE may, during the term of this Agreement, state that it is assisting with the Gates Foundation CLIP Grant at RUSD.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Agreement.

**Riverside Community College District
On behalf of Riverside City College**

Riverside Unified School District

By: Aaron S. Brown, Vice Chancellor
Business and Financial Services

By: Michael Fine
Deputy Superintendent, RUSD

DATED: _____

DATED: _____

EXHIBITA

Scope of Work

RUSD is engaged in the James Irvine Foundation Completion Academies grant in support of the Completion Counts-A Riverside Learning Partnership committed to improving college completion and other postsecondary outcomes for young people age 16-26. The activities will include but are not limited to the following:

:

- Implement a career preparation program by integrating college curriculum in all Academy programs (grades 9-12) at AUSD and RUSD. This pathway will increase the percentage of students who complete a 4-year program of study which includes both core academics and a minimum of one career technical education (CTE) course(s).
- Increase the number of approved CTE courses that meet the “a-g” course requirements, as well as align CTE curriculum to state CTE and industry standards.
- Establish a high school diploma certification process recognizing student’s achievement related to specific competencies in a select industry and/or career field(s).
- Increase the number of course articulation agreements for credit between RCCD, RUSD and AUSD.
- Create obvious “entry” and “exit” points in health science and medical technology indicating a specific sequence of courses needed to complete a CTE certificate and/or transfer to a 4-year college.

Provide staff/faculty with professional development and opportunities for collaboration between teachers, counselors, administrators, and post-secondary faculty, along with industry/business partners. The goal is to increase knowledge of college and career readiness strategies.

THE COLLEGE will reimburse RUSD the cost of staff salary and benefits for the specified personnel assigned to the Completion Academies Program for completion of the deliverables and tasks listed above. THE COLLEGE will reimburse RUSD for other costs associated with Completion Academies activities as provided in the budget listed below.

RUSD will invoice THE COLLEGE for all costs associated with Completion Academies on a monthly basis and provide the necessary backup documentation. Invoices are due 30 days following the end of the month. The operating budget for the period October 1, 2013 – September 30, 2014 to achieve the outcomes identified as program outcomes is as follows:

RUSD Teachers/Counselors release time	\$39,474.00
Substitutes	\$29,226.00
Staff Development	\$180.00
Staff Benefits	\$12,054.00
Career Cruising	\$61,320.00

Total for the period October 1, 2013 – September 30, 2014 \$142,254.00

Agenda Item (VI-B-6-d)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-d)
Subject	Parking Maintenance Agreement and Rent Allocation Agreement for Fox Entertainment Plaza Parking Garage for the Culinary Arts Academy and District Offices Project with City of Riverside
College/District	District
Funding	Measure C- Project Funds
Recommended Action	It is recommended that the Board of Trustees approve the Parking Maintenance Agreement and Rent Allocation Agreement for the Fox Entertainment Plaza Parking Garage for the Culinary Arts Academy and District Offices Project, with the City of Riverside

Background Narrative:

In October 2011, the Board of Trustees for Riverside Community College District and the City Council of the City of Riverside entered into a purchase and sale agreement (PSA) for 100 parking spaces in the Fox Entertainment Plaza Parking Garage to support the development and operation of the Riverside Community College District facilities being constructed downtown. At the time, the parking structure was under development. In February 2013 the structure was completed; and pursuant to the PSA, acquisition by RCCD is to take place after the Certificate of Occupancy has been issued for the parking structure. Additionally, the Culinary Arts Academy and District Office Building (CAA/DO) was to be under construction in 2012. Subsequently, the Board approved a refined, self-funded Coil School for the Arts (CSA), and decided to develop both CAA/DO and CSA concurrently, so construction is now slated to start March 2014, with approximate two year duration. Transfer of the parking spaces through a grant deed is now being undertaken pursuant to the PSA; and subject to Section 2 (a) it is necessary for the District to enter into a Parking Maintenance Agreement with the City.

Riverside Community College District is not the only entity with large, development plans within the vicinity of downtown Riverside, presently. Riverside Community Hospital has a large facility under development and reconstruction, which has impacted their parking during development. As such, the City entered into an agreement to lease Riverside Healthcare Systems, L.P. (owner of Riverside Community Hospital) parking spaces throughout downtown, including parking spaces in the Fox Entertainment Plaza Parking Garage, to alleviate parking impacts around the hospital during construction.

Since transfer of ownership for the 100 spaces from City to District had not taken place until now, the lease agreement for parking between the City and RCH included RCCD's spaces to be transferred. With the final transfer of the parking spaces under the grant deed, a Rent Allocation Agreement is also being entered into, to reflect the transfer of payment funds that the hospital makes to the City, to be directly allocated to the District for our 100 spaces, while the parking lease agreement is in place. Given the project schedule (February 2013 to July 2014) for Riverside Community Hospital, the parking agreement will be concluded prior to the District's need of the spaces. The Rent Allocation Agreement will provide pass through revenue, which will offset the District's annual maintenance payments to the City, during the term of the parking agreement between the City and the hospital.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[Parking Maintenance Agreement](#)
[Rent Allocation Agreement](#)

PARKING MAINTENANCE AGREEMENT

This **PARKING MAINTENANCE AGREEMENT** ("Maintenance Agreement") is entered into this ____ day of _____, 2013, by the **CITY OF RIVERSIDE**, a California charter city and municipal corporation ("City"), and **RIVERSIDE COMMUNITY COLLEGE DISTRICT**, a public entity ("RCCD").

RECITALS

A. The City currently owns and operates the parking facility commonly known as Fox Entertainment Plaza - Garage 7, situated in the City of Riverside, County of Riverside, State of California, and legally described in Exhibit "A" attached hereto and incorporated herein by reference (the "Property").

B. The City and RCCD entered into a Purchase, Sale and Use Agreement (the "Purchase Agreement") on October 11, 2011, for purchase of 100 parking spaces ("Spaces") on Levels 3 and 4 of the Property.

C. Pursuant to the terms of the Purchase Agreement, the Parties agreed to enter into a maintenance agreement ninety (90) days before RCCD occupied the Spaces.

NOW, THEREFORE, the Parties hereto mutually agree to the following terms:

1. TERM. This Maintenance Agreement shall commence on the date it is fully executed, and remain in effect as long as RCCD, its successor, or assignee possesses any interest under the Purchase Agreement.

2. PAYMENT.

(a) RCCD shall make annual maintenance payments due on July 1st of every year. The first maintenance payment shall be due upon the initial payment of purchase, prorated for the remaining term of the July 1 to June 30th fiscal year, and annual, payments shall be made on July 1, every year thereafter, and shall be in the initial amount of Fifteen Thousand Nine Hundred Fifty Eight Dollars (\$15,958). Thereafter, the annual amount shall increase based on the consumer price index.

3. MAINTENANCE.

(a) City, or its contractor(s), shall maintain the Property. City shall have the right to abate nuisance or illegally parked vehicles. City shall provide all enforcement services within the Property, including the designated parking Spaces for RCCD. City may hire a private operator to manage, operate, and or maintain the Property.

(b) In addition to any parking rules and regulations that City may adopt, City shall have the right to tow any vehicle which (1) is not authorized to park in a parking stall, or (2) prevents City's designees from parking in a parking stall. RCCD and its employees, invitees,

guests, and permittees shall observe and comply with any parking rules and regulations that may be established by the City.

(c) City shall keep the Property in good and clean conditions at all times and in compliance with all federal, state and local laws, ordinances, rules, codes and regulations including but not limited to fire, health and safety. City shall maintain the exterior and interior of the Property. Specifically, striping for individual parking stalls shall be repainted as necessary in order to assure proper visibility to all users of the Property. Exterior landscaping shall be adequately irrigated and trimmed so as to maintain a neat and attractive appearance. All lights within the Property shall be installed and maintained so as to provide adequate lighting throughout.

(d) The entrance to the Property shall be equipped with an access control system. City shall maintain the revenue control and access equipment.

7. INSURANCE. City and RCCD are both self-insured and shall maintain general liability coverage in the minimum amounts of \$1,000,000 per incident and \$2,000,000 aggregate for the Property. RCCD shall also be required to maintain, at all times, appropriate property insurance for the Spaces and the use of the Property's Common Area. Each party shall name the other as an additional insured and shall provide said endorsement.

8. INDEMNIFICATION. The parties mutually agree to indemnify, defend, and hold harmless each other, their Trustees, Councilmembers, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action, of whatever kind, arising in any manner whatsoever, out of, or in connection with, their performance of this Agreement for the active negligence and willful acts or omissions of their Trustees, Councilmembers, officers, agents and employees.

9. NOTICE. Any notice to be given or other document or documents to be delivered to either party by the other hereunder may be delivered in person or may be deposited in the United States Mail in the State of California, duly registered or certified, with postage prepaid, and addressed as follows:

City:

City of Riverside
Public Works Department
3900 Main Street
Riverside, California 92522

RCCD:

Riverside Community College District
Chancellor's Office
Riverside Community College District Offices
1533 Spruce Street, Suite 210
Riverside, CA 92507

10. ATTORNEY'S FEES. In the event of any legal action hereunder, the prevailing party shall be entitled to recover, and the other party agrees to pay, reasonable attorneys' fees, expenses and the costs as the court may determine.

11. TIME OF THE ESSENCE. Time is of the essence of each of the terms, covenants and conditions of this Maintenance Agreement.

12. ENTIRE AGREEMENT. This Maintenance Agreement contains the entire agreement of the Parties hereto with respect to the matters covered hereby, and all negotiations and agreements, statements or promises between the parties hereto or their agents with respect to this transaction are merged in this Maintenance Agreement, which alone expresses the Parties' rights and obligations. No prior agreements or understandings not contained herein shall be binding or valid against either of the Parties hereto.

13. MODIFICATION. Any amendments or modifications to this Maintenance Agreement must be in writing and executed by all the parties to this Maintenance Agreement.

14. GOVERNING LAW. This Maintenance Agreement shall be construed according to its fair meaning and as if prepared by both Parties hereto. This Maintenance Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Maintenance Agreement. Titles and captions are for convenience only and shall not constitute a portion of this Maintenance Agreement. As used in this Maintenance Agreement, masculine, feminine or neuter gender and the singular or plural number shall each be deemed to include the others wherever and whenever the context so dictates.

15. SEVERABILITY. If any term, provision, condition or covenant of this Maintenance Agreement or the application thereof to any Party or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this instrument, or the application of such term, provision, condition or covenant to persons or circumstances other than those as to whom or which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Maintenance Agreement shall be valid and enforceable to the fullest extent permitted by law.

16. AUTHORITY TO EXECUTE. Each individual executing this Maintenance Agreement on behalf of a partnership or corporation represents and warrants that he or she is duly authorized to execute and deliver this Maintenance Agreement on behalf of such partnership or corporation in accordance with the authority granted under the formation documents of such entity, and, if a corporation, by a duly passed resolution of its governing board, that all conditions to the exercise of such authority have been satisfied, and that this Maintenance Agreement are or will be binding upon such entity in accordance with their respective terms.

17. COUNTERPARTS. This Maintenance Agreement, including any exhibits attached hereto, may be executed by the Parties hereto in several counterparts, each of which shall be deemed to be an original copy.

18. EXHIBITS. Exhibits attached hereto are hereby incorporated herein by this reference.

IN WITNESS WHEREOF, this Maintenance Agreement shall be effective on the date listed above as if signed by all parties.

CITY OF RIVERSIDE

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
City Manager

By: _____
Aaron S. Brown
Its: Vice Chancellor, Business &
Financial Services

Attest:

By: _____
Colleen J. Nichol
City Clerk

By: _____
Name:
Its:

Approved as to form:

By _____
Anthony Beaumon
Deputy City Attorney

EXHIBIT "A"

Fox Entertainment Plaza Garage 7

POR. APN'S 213-221-001, -002, -003, -008, & -009

THAT CERTAIN REAL PROPERTY LOCATED IN THE CITY OF RIVERSIDE, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

THE NORTHEASTERLY 128.0 FEET OF BLOCK 6, RANGE 8 AS SHOWN ON MAP OF THE TOWN OF RIVERSIDE ON FILE IN MAP BOOK 7 PAGE 17 THEREOF, RECORDS OF SAN BERNARDINO COUNTY CALIFORNIA

RENT ALLOCATION AGREEMENT

This Rent Allocation Agreement is entered into by and between CITY OF RIVERSIDE, a California charter city and municipal corporation ("CITY"), and RIVERSIDE COMMUNITY COLLEGE DISTRICT, a California community college district ("RCCD") on _____, 2013.

RECITALS

- A. CITY owns that certain real property at the corner of Market Street, Fairmount Boulevard, and Sixth Street, known as Fox Plaza – Garage 7 ("Parking Garage").
- B. CITY and RCCD have entered into that certain Purchase and Sale Agreement dated October 11, 2011, for the purchase of 100 parking spaces ("Spaces") by RCCD in the Parking Garage.
- C. CITY has leased certain parking spaces in the Parking Garage, including those Spaces to be conveyed to RCCD, to RIVERSIDE HEALTHCARE SYSTEM, L.P. ("HEALTHCARE") pursuant to that certain Parking Lease Agreement dated March 22, 2013.
- D. Upon the conveyance by CITY to RCCD of the Spaces, CITY will allocate a portion of the lease payments received from HEALTHCARE to RCCD.to
- E. CITY and RCCD have entered or concurrently herewith shall enter into that certain Parking Maintenance Agreement regarding the operation and maintenance of the Parking Garage.
- F. CITY and RCCD wish to confirm their agreement regarding the allocation of rent paid by HEALTHCARE.

AGREEMENT

FOR GOOD AND VALUABLE CONSIDERATION, it is agreed by the parties as follows:

1. ALLOCATION OF RENT. Upon the conveyance of the Spaces to RCCD, CITY shall pay to RCCD the sum of Six Thousand Dollars (\$6,000) less a monthly maintenance fee of One Thousand Three Hundred Thirty Dollars (\$1,330) for a total monthly amount of Four Thousand Six Hundred Seventy Dollars (\$4,670) ("Monthly Payment"). Such maintenance fee is the monthly sum due from RCCD to City under that certain Parking Maintenance Agreement dated _____. The Monthly Payment is representative of the monthly rental payment paid by HEALTHCARE, or its successors or assigns, under the Parking Lease Agreement. The Monthly Payment shall be made within fifteen (15) days after receipt of each rental payment from HEALTHCARE. CITY shall have no obligation to pay the Monthly Payment to RCCD until and unless HEALTHCARE pays CITY. In the event that any rental payment from HEALTHCARE

is pro-rated as allowed for in the Parking Lease Agreement, the Monthly Payment paid from City to RCCD shall be pro-rated accordingly.

2. NO AMENDMENT OF PARKING LEASE AGREEMENT. CITY shall not amend the Parking Lease Agreement to extend the term or amend the rent allocation set forth herein without the prior written consent of RCCD. Any purported amendment in violation of this paragraph shall be null and void.

3. NO EFFECT ON PARKING MAINTENANCE. Nothing in this Rent Allocation Agreement is intended to affect the Parking Maintenance Agreement between CITY and RCCD.

4. SUCCESSORS AND ASSIGNS. This Rent Allocation Agreement shall binding on the parties' successors and assigns.

5. AUTHORITY. The individuals executing this Rent Allocation Agreement represent and warrant that they have the legal power, right, and actual authority to bind their respective parties to the terms and conditions hereof.

IN WITNESS WHEREOF, the parties have caused this Rent Allocation Agreement to be duly executed on the date and year first written above.

CITY OF RIVERSIDE,
a California charter city and municipal
corporation

RIVERSIDE COMMUNITY
COLLEGE DISTRICT,
a California community college
district

BY _____
Name:
Its:

BY _____
Aaron S. Brown
Vice Chancellor, Business
& Financial Services

ATTEST:

City Clerk

Approved as to form:

Supervising Deputy City Attorney

CA 13-1185; 05-13-2013

Agenda Item (VI-B-7)

Meeting 10/15/2013 - Regular

Agenda Item Consent Agenda Action (VI-B-7)

Subject Out-of-State Travel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve the out-of-state travel

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Cynthia Azari, Interim Chancellor
Michelle Haeckel, Administrative Assistant, Office of the Chancellor

Attachments:

[Out of State Travel_101513](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: October 15, 2013

It is recommended that out-of-state travel be granted to:

Retroactive:

None

Revision

None

Current:

Moreno Valley College:

None

Norco College:

None

Riverside City College

- 1) Dr. Sandra Baker, dean, school of nursing, to travel to Aberdeen, Washington, October 21-24, 2013, to attend the Accrediting Commission for Education in Nursing site visit. There is no cost to the District.
- 2) Dr. Thatcher Carter, associate professor, English, to travel to New Orleans, Louisiana, November 6-10, 2013, to attend the National Collegiate Honors Council. Estimated cost: \$1,967.10. Funding source: the general fund
- 3) Ms. Leigh Cordery, visiting assistant professor, disabled students programs and services, counseling, to travel to Washington DC, November 14-18, 2013, to accompany two students attending the ASRCC Active Minds Conference. Estimated cost: \$2,721.80 . Funding source: ASRCC Active Funds Account (student costs). There is no cost to faculty.
- 4) Mr. Jim Elton, associate faculty, kinesiology/athletics, to travel to Naples, Florida, December 13-16, 2013, to attend the Wilson/Intercollegiate Coach of the Year for Men's Junior College Tennis – Coaches Convention. There is no cost to the District.
- 5) Mr. James McCarron, associate professor, kinesiology/athletics, to travel to Algiers, Algeria, October 21-31, 2013 for the purpose of fundraising for a weight room and professional expert for the Algerian Olympic team. Estimated cost: \$3,100.00. Funding sources: \$900.00 from the general fund, and \$2,200.00 to be paid by the Algerian Olympic Committee.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: October 15, 2013

- 6) Mr. Charles Richard, interim dean of instruction, to travel to Champaign, Illinois, March 19-24, 2014, to attend and perform at the North American Saxophone Alliance. There is no cost to the District.

Riverside Community College District:

- 1) Ms. Julie Ann Padilla, director, Procurement Assistance Center, to travel to Washington DC, November 10-13, 2013, to attend the Association of Procurement Technical Assistance Center 2013 Fall Membership and Training Conference. Estimated cost: \$2,325.00. Funding source: Procurement Assistance Center grant funds.
- 2) Mr. Scott Rice, procurement specialist, Procurement Assistance Center, to travel to Washington DC, November 10-13, 2013, to attend the Association of Procurement Technical Assistance Center 2013 Fall Membership and Training Conference. Estimated cost: \$2,325.00. Funding Source: Procurement Assistance Center grant funds.
- 3) Mr. Jeff Williams, statewide director, Center for International Trade Development, to travel to Bangkok, Thailand; Hong Kong, China; and Ho Chi Minh City, Vietnam, October 31- November 12, 2013. Estimated cost: \$5,335.00. Funding source: California State Trade and Export Promotion Program grant funds.

Agenda Item (VI-B-8-a)

Meeting	10/15/2013 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[10152013_Surplus Property List](#)

SURPLUS REPORT
 OCTOBER 15, 2013

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	CPU	4100	32391621	22770
1	GATEWAY	CPU	4100	33237211	23741
1	GATEWAY	CPU	4100	32739270	23151
1	GATEWAY	CPU	4100	3189457	23702
1	GATEWAY	CPU	4100	33189461	23704
1	GATEWAY	CPU	4100	33189456	23705
1	GATEWAY	CPU	4100	33189466	23702
1	GATEWAY	CPU	4100	31894599	23707
1	GATEWAY	CPU	4300	3948961	24534
1	GATEWAY	CPU	4300	3484960	24535
1	GATEWAY	CPU	4300	34948962	24536
1	GATEWAY	CPU	4300	34941788	24652
1	GATEWAY	CPU	4300	34941779	24653
1	GATEWAY	CPU	4300	35016645	25131
1	GATEWAY	CPU	4300	3110078	25168
1	GATEWAY	CPU	4300	3101286	25173
1	GATEWAY	CPU	4300	34941717	25691
1	GATEWAY	CPU	4300	34941766	25880
1	GATEWAY	CPU	4300	34941742	25881
1	GATEWAY	CPU	4300	34941786	25888
1	GATEWAY	CPU	4300	35529360	26545
1	GATEWAY	CPU	4300	3525170	306115
1	GATEWAY	CPU	4300	36383599	31754
1	GATEWAY	CPU	4300	34941708	25678
1	GATEWAY	CPU	4300	34941759	25679
1	GATEWAY	CPU	4300	34941737	25876
1	GATEWAY	CPU	4500S	36588860	34584
1	GATEWAY	CPU	4610S	38651392	33048
1	GATEWAY	CPU	4610S	40544581	37290
1	GATEWAY	CPU	4620N	4592837	37688
1	GATEWAY	CPU	4620N	4592839	37686
1	GATEWAY	CPU	4620N	4592838	37687
1	GATEWAY	CPU	4620S	40599197	34478
1	GATEWAY	CPU	4620S	4617110	39080
1	GATEWAY	CPU	4620S	4527846	36884
1	GATEWAY	CPU	4620S	4527847	36885
1	GATEWAY	CPU	4620S	4561306	37554
1	GATEWAY	CPU	6500	36892513	32606
1	GATEWAY	CPU	6500	36596242	34679
1	GATEWAY	CPU	6610D	4568334	37761
1	GATEWAY	CPU	6610D	44536900	36890
1	GATEWAY	CPU	1530	QS5333900335	23256
1	GATEWAY	CPU	1530	MUL5022J0029367	25344
1	GATEWAY	CPU	1530	QS5342900932	26177
1	GATEWAY	CPU	1730	TL819A415028189	23709
1	GATEWAY	CPU	1730	TL819A415028177	23712
1	GATEWAY	CPU	1730	TL819A415028165	23715
1	GATEWAY	CPU	1730	MUL700K0014088	24566
1	GATEWAY	CPU	1730	TL819A502001048	24957
1	GATEWAY	CPU	1765	MBR5750H07961	31485
1	GATEWAY	CPU	1965	MW867B0H03717	32834
1	GATEWAY	CPU	280	CNF033CTSR	43512
1	GATEWAY	CPU	311	CNF0321XJM	42892
1	HP	CPU	311	CNF033CV3Z	43532
1	HP	CPU	311	CNF0341ZP2	43537
1	HP	CPU	311	CNF0341ZPX	43550
1	HP	CPU	311	CNF0320G80	43555
1	HP	CPU	311	CNF0321XW9	43562
1	HP	CPU	311	CNF0321XVK	43566

SURPLUS REPORT
 OCTOBER 15, 2013

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	HP	CPU	311	CNF0320GB3	43598
1	HP	CPU	311	CNF03159J1	43601
1	HP	CPU	311	CNF0341ZNH	43614
1	HP	CPU	311	CNF0321XMD	43619
1	HP	CPU	311	CNF033CS87	43641
1	HP	CPU	311	36710558	32691
1	HP	CPU	311	36710560	32693
1	HP	CPU	311	36710563	32696
1	GATEWAY	CPU	311	N/A	24532
1	GATEWAY	CPU	311	36328017	25100
1	GATEWAY	CPU	311	335824439	32070
1	GATEWAY	CPU	311	35518652	26658
1	GATEWAY	CPU	280E	35433809	25434
1	GATEWAY	CPU	280E	40369677	37165
1	GATEWAY	CPU	280E	336710563	32696
1	GATEWAY	CPU	320	675432989	24532
1	GATEWAY	CPU	360SB	363228017	25100
1	GATEWAY	CPU	460	35824439	32070
1	GATEWAY	CPU	680	35518652	26658
1	GATEWAY	CPU	PROFILE 5.5	35433809	25434
1	GATEWAY	CPU	PROFILE 6	40369677	37165
1	GATEWAY	CPU	1530	2C0097039	23725
1	DELL	CPU	PP08S	3002825701	N/A
1	EPSON	PRINTER	1640SU	A2411052	1913
1	SCANTRON	SCANNER	ADF	ADF-06029	17399
1	SCANTRON	SCANNER	ADF	ADF-06099	20544
1	HP	PRINTER	C2164A	SG2T1C08N	8394
1	HP	PRINTER	C2693A	SG26G130XS	19960
1	HP	PRINTER	C8189A	MY73Q3501N	34203
1	HP	PRINTER	4050N	USQX076591	19337
1	HP	PRINTER	LJ5M	USHB047765	9518
1	PLANAR	MONITOR	PL1700	35433809	N/A
1	SCANTRON	SCANNER	2500	AR-06460	17398

Agenda Item (VII-A)

Meeting 10/15/2013 - Regular
Agenda Item Consent Agenda Information (VII-A)
Subject 2012-2013 CCFS-311 – Annual Financial and Budget Report
College/District District
Information Only

Background Narrative:

See the attached 2012-2013 CCFS-311 – Annual Financial and Budget Report.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[10152013_2012-13 CCFS-311 - Annual Financial and Budget Report](#)

CCFS-311 – Annual Financial and Budget Report

Background Narrative

FY 2012-2013

Title 5 of the California Code of Regulations, Sections 58300, et seq., requires that financial information be submitted annually to the Board of Governors for the California Community Colleges. To comply with this requirement, the District prepares a statement of revenues and expenditures commonly known as the CCFS-311 – Annual Financial and Budget Report. The CCFS-311 reports the following information:

Analysis of Compliance with the 50 Percent Law

Analysis of Net Ending Fund Balance

Detail of Unrestricted and Restricted General Fund Revenues

Expenditures by Combined General Fund Activity

Gann Appropriation Limit

Actual Financial Information – FY 2012-2013

Budget Financial Information – FY 2013-2014

Details of Education Protection Account

Analysis of Interfund Transfers

California Community Colleges

ANNUAL FINANCIAL AND BUDGET REPORT

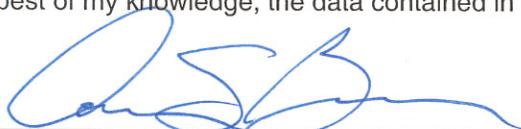
(Financial Report for Fiscal Year 2012-2013)

(Budget Report for Fiscal Year 2013-2014)

District: RIVERSIDE

District Code: 960

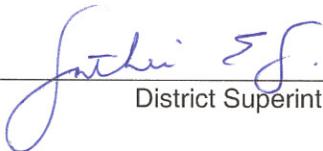
This is to certify that the Annual Financial and Budget Report has been prepared and the budget adopted in accordance with the *California Code of Regulations*, beginning with Section 58300. Further, to the best of my knowledge, the data contained in this report are correct.



District Chief Business Officer

9-30-13

Date



District Superintendent

9/30/2013

Date

Contact: Aaron Brown

(951) 222--8789

In accordance with the *California Code of Regulations*, Section 58305(d) a copy of this report is due to the Chancellor's Office on or before October 10, 2013. Please submit the report to :

Chancellor's Office
California Community Colleges
Fiscal Services Unit
1102 Q Street, Suite 300
Sacramento, CA 95814-6511

Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

	Object Code	Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
Academic Salaries		Instructional Salary Cost	Total CEE	Activities	
		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Instructional Salaries					
Contract or Regular	1100	25,703,276	25,703,276		25,703,276
Other	1300	20,962,017	20,962,017		20,962,017
Total Instructional Salaries		46,665,293	46,665,293	0	46,665,293
Non-Instructional Salaries					
Contract or Regular	1200		10,949,462	711,021	11,660,483
Other	1400		1,311,454	81,648	1,393,102
Total Non-Instructional Salaries		0	12,260,916	792,669	13,053,585
Total Academic Salaries		46,665,293	58,926,209	792,669	59,718,878
Classified Salaries					
Non-Instructional Salaries					
Regular Status	2100		23,387,453	819,514	24,206,967
Other	2300		486,323	248,819	735,142
Total Non-Instructional Salaries		0	23,873,776	1,068,333	24,942,109
Instructional Aides					
Regular Status	2200	2,023,740	2,023,740		2,023,740
Other	2400	203,904	203,904		203,904
Total Instructional Aides		2,227,644	2,227,644	0	2,227,644
Total Classified Salaries		2,227,644	26,101,420	1,068,333	27,169,753
Employee Benefits	3000	11,758,419	28,519,717	509,898	29,029,615
Supplies and Materials	4000		1,462,418	84,770	1,547,188
Other Operating Expenses	5000		11,081,522	847,613	11,929,135
Equipment Replacement	6420		978		978
Total Expenditures Prior to Exclusions		60,651,356	126,092,264	3,303,283	129,395,547

Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

		Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
Exclusions		Instructional Salary Cost	Total CEE	Activities	
		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Activities to Exclude	TOP Code				
Instructional Staff-Retirees' Benefits and Retirement Incentives	5900		1,366,316		1,366,316
Student Health Services Above Amount Collected	6441				0
Student Transportation	6491		1,283		1,283
Noninstructional Staff-Retirees' Benefits and Retirement Incentives	6740		1,120,580		1,120,580
Objects to Exclude	Object Code				
Rents and Leases	5060		1,028,385		1,028,385
Lottery Expenditures					
Academic Salaries	1000				0
Classified Salaries	2000		2,658,437		2,658,437
Employee Benefits	3000		822,724		822,724
Supplies and Materials	4000				
Software	4100				0
Books, Magazines, & Periodicals	4200				0
Instructional Supplies & Materials	4300				0
Noninstructional, Supplies & Materials	4400				0
Total Supplies and Materials		0	0	0	0
Other Operating Expenses and Services	5000				0

Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

		Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
	Object	Instructional Salary Cost	Total CEE	Activities	
	Code	AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Capital Outlay	6000				
Library Books	6300				0
Equipment	6400				
Equipment - Additional	6410			112,190	112,190
Equipment - Replacement	6420				0
Total Equipment		0	0	112,190	112,190
Total Capital Outlay		0	0	112,190	112,190
Other Outgo	7000				0
Total Exclusions		0	6,997,725	112,190	7,109,915
Total for ECS 84362, 50% Law		60,651,356	119,094,539	3,191,093	122,285,632
Percent of CEE (Instructional Salary Cost / Total CEE)		50.93%	100.00%		
50% of Current Expense of Education			59,547,270		
Nonexempted (Remaining) Deficiency from second preceeding Fiscal Year					
Amount Required to be Expended for Salaries of Classroom Instructors		60,651,356	119,094,539	3,191,093	122,285,632
Reconciliation to Unrestricted General Fund Expenditures					
Total Expenditures Prior to Exclusions		60,651,356	126,092,264	3,303,283	129,395,547
Capital Expenditures	6000	220,600	1,182,925	112,190	1,295,115
Equipment Replacement (Back out)	6420		(978)	0	(978)
Total Unrestricted General Fund Expenditures		60,871,956	127,274,211	3,415,473	130,689,684

COMBINED BALANCE SHEET

10 General Fund — Combined

(Total Unrestricted and Restricted)

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111	117,512	208,972	326,484
In County Treasury	9112	4,712,867	8,634,935	13,347,802
Cash With Fiscal Agents	9113			0
Revolving Cash Accounts	9114	50,000		50,000
Investments (at cost)	9120			0
Accounts Receivable	9130	31,197,054	4,771,416	35,968,470
Due from Other Funds	9140	240,575	124,264	364,839
Inventories, Stores, and Prepaid Items	9200			
Inventories and Stores	9210			0
Prepaid Items	9220	75,614	27,187	102,801
TOTAL ASSETS		36,393,622	13,766,774	50,160,396
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510	(4,675,397)	(1,384,876)	(6,060,273)
Accrued Salaries and Wages Payable	9520			0
Compensated Absences Payable Current	9530			0
Due to Other Funds	9540	(73,701)	(53,510)	(127,211)
Temporary Loans	9550	(19,805,000)		(19,805,000)
Current Portion of Long-Term Debt	9560			0
Deferred Revenues	9570	(912,818)	(2,839,261)	(3,752,079)
TOTAL LIABILITIES		(25,466,916)	(4,277,647)	(29,744,563)

COMBINED BALANCE SHEET

10 General Fund — Combined

(Total Unrestricted and Restricted)

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
FUND BALANCE (NON-GASB 54)				
Fund Balance Reserved	9710			0
NonCash Assets	9711			0
Amounts Restricted by Law for Specific Purposes	9712			0
Reserve for Encumbrances Credit	9713			0
Reserve for Encumbrances Debit	9714			0
Reserve for Debt Services	9715			0
Assigned/Committed	9754			0
Unassigned	9790	(10,926,706)	(9,489,127)	(20,415,833)
Total Fund Balance		(10,926,706)	(9,489,127)	(20,415,833)
Fund Balance (GASB 54)	9750			
Nonspendable Fund Balance	9751			0
Restricted Fund Balance	9752			0
Committed Fund Balance	9753			0
Assigned Fund Balance	9754			0
Total Designated Fund Balance		0	0	0
Uncommitted Fund Balance	9790			0
TOTAL FUND EQUITY		(10,926,706)	(9,489,127)	(20,415,833)
TOTAL LIABILITIES AND FUND EQUITY		(36,393,622)	(13,766,774)	(50,160,396)

Annual Financial and Budget Report

- 20 Debt Service Funds:
- 21 Bond Interest and Redemption Fund
- 22 Revenue Bond Interest and Redemption Fund
- 29 Other Debt Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111			
In County Treasury	9112	11,224,034		
Cash With Fiscal Agents	9113			
Investments (at cost)	9120			
Accounts Receivable	9130			
Due from Other Funds	9140			
TOTAL ASSETS		11,224,034	0	0
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510			
Accrued Salaries and Wages Payable	9520			
Compensated Absences Payable Current	9530			
Due to Other Funds	9540			
Temporary Loans	9550			
Current Portion of Long-Term Debt	9560			
Deferred Revenues	9570			
TOTAL LIABILITIES		0	0	0

Annual Financial and Budget Report

- 20 Debt Service Funds:
- 21 Bond Interest and Redemption Fund
- 22 Revenue Bond Interest and Redemption Fund
- 29 Other Debt Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
FUND BALANCE (NON-GASB 54)				
Fund Balance Reserved	9710			
NonCash Assets	9711			
Amounts Restricted by Law for Specific Purposes	9712			
Reserve for Encumbrances Credit	9713			
Reserve for Encumbrances Debit	9714			
Reserve for Debt Services	9715			
Assigned/Committed	9754			
Unassigned	9790	(11,224,034)		
Total Fund Balance		(11,224,034)	0	0
Fund Balance (GASB 54)	9750			
Nonspendable Fund Balance	9751			
Restricted Fund Balance	9752			
Committed Fund Balance	9753			
Assigned Fund Balance	9754			
Total Designated Fund Balance		0	0	0
Uncommitted Fund Balance	9790			
TOTAL FUND EQUITY		(11,224,034)	0	0
TOTAL LIABILITIES AND FUND EQUITY		(11,224,034)	0	0

Annual Financial and Budget Report

30 Special Revenue Funds:

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
ASSETS							
Cash, Investments, and Receivables	9100						
Cash:							
Awaiting Deposit and in Banks	9111		14,037	19,076			
In County Treasury	9112		351,204	105,423			
Cash With Fiscal Agents	9113						
Revolving Cash Accounts	9114						
Investments (at cost)	9120						
Accounts Receivable	9130		11,908	62,914			
Due from Other Funds	9140		22,729	30,247			
Inventories, Stores, and Prepaid Items	9200						
Inventories and Stores	9210		27,367				
Prepaid Items	9220						
TOTAL ASSETS		0	427,245	217,660	0	0	0
LIABILITIES							
Current Liabilities and Deferred Revenue	9500						
Accounts Payable	9510		(54,190)	(56,476)			
Accrued Salaries and Wages Payable	9520						
Compensated Absences Payable Current	9530						
Due to Other Funds	9540		(1,065)	(8,005)			
Temporary Loans	9550						
Current Portion of Long-Term Debt	9560						
Deferred Revenues	9570						
TOTAL LIABILITIES		0	(55,255)	(64,481)	0	0	0

Annual Financial and Budget Report

30 Special Revenue Funds:

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA	31	32	33	34	35	39
	(Object)	Bookstore Fund	Cafeteria Fund	Child Development Fund	Farm Operation Fund	Revenue Bond Project Fund	Other Special Revenue Fund
FUND BALANCE (NON-GASB 54)							
Fund Balance Reserved	9710	0	0	0	0	0	0
NonCash Assets	9711	0	0	0	0	0	0
Amounts Restricted by Law for Specific Purposes	9712	0	0	0	0	0	0
Reserve for Encumbrances Credit	9713	0	0	0	0	0	0
Reserve for Encumbrances Debit	9714	0	0	0	0	0	0
Reserve for Debt Services	9715	0	0	0	0	0	0
Assigned/Committed	9754	0	0	0	0	0	0
Unassigned	9790	0	(371,990)	0	0	0	0
Total Fund Balance		0	(371,990)	0	0	0	0
Fund Balance (GASB 54)	9750						
Nonspendable Fund Balance	9751	0	0	0	0	0	0
Restricted Fund Balance	9752	0	0	0	0	0	0
Committed Fund Balance	9753	0	0	0	0	0	0
Assigned Fund Balance	9754	0	0	0	0	0	0
Total Designated Fund Balance		0	0	0	0	0	0
Uncommitted Fund Balance	9790	0	0	(153,179)	0	0	0
TOTAL FUND EQUITY		0	(371,990)	(153,179)	0	0	0
TOTAL LIABILITIES AND FUND EQUITY		0	(427,245)	(217,660)	0	0	0

Annual Financial and Budget Report

40 Capital Projects Funds:

41 Capital Outlay Projects Fund

42 Revenue Bond Construction Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	41	42
		Capital Outlay Projects Fund	Revenue Bond Construction Fund
ASSETS			
Cash, Investments, and Receivables	9100		
Cash:			
Awaiting Deposit and in Banks	9111		
In County Treasury	9112	63,349,926	
Cash With Fiscal Agents	9113		
Revolving Cash Accounts	9114		
Investments (at cost)	9120		
Accounts Receivable	9130	6,753,910	
Due from Other Funds	9140	27,288	
Inventories, Stores, and Prepaid Items	9200		
Inventories and Stores	9210		
Prepaid Items	9220		
TOTAL ASSETS		70,131,124	0
LIABILITIES			
Current Liabilities and Deferred Revenue	9500		
Accounts Payable	9510	(3,662,643)	
Accrued Salaries and Wages Payable	9520	(65,070)	
Compensated Absences Payable Current	9530		
Due to Other Funds	9540		
Temporary Loans	9550		
Current Portion of Long-Term Debt	9560		
Deferred Revenues	9570		
TOTAL LIABILITIES		(3,727,713)	0

Annual Financial and Budget Report

40 Capital Projects Funds:

41 Capital Outlay Projects Fund

42 Revenue Bond Construction Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	41	42
		Capital Outlay Projects Fund	Revenue Bond Construction Fund
FUND BALANCE (NON-GASB 54)			
Fund Balance Reserved	9710		
NonCash Assets	9711		
Amounts Restricted by Law for Specific Purposes	9712		
Reserve for Encumbrances Credit	9713		
Reserve for Encumbrances Debit	9714		
Reserve for Debt Services	9715		
Assigned/Committed	9754		
Unassigned	9790		
Total Fund Balance		0	0
Fund Balance (GASB 54)	9750		
Nonspendable Fund Balance	9751		
Restricted Fund Balance	9752		
Committed Fund Balance	9753		
Assigned Fund Balance	9754		
Total Designated Fund Balance		0	0
Uncommitted Fund Balance	9790	(66,403,411)	
TOTAL FUND EQUITY		(66,403,411)	0
TOTAL LIABILITIES AND FUND EQUITY		(70,131,124)	0

Annual Financial and Budget Report

50 Enterprise Funds:

- 51 Bookstore Fund
- 52 Cafeteria Fund
- 53 Farm Operations Fund
- 59 Other Enterprise Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	51 Bookstore Fund	52 Cafeteria Fund	53 Farm Operations Fund	59 Other Enterprise Fund
ASSETS					
Cash, Investments, and Receivables	9100				
Cash:					
Awaiting Deposit and in Banks	9111				
In County Treasury	9112				
Cash With Fiscal Agents	9113				
Revolving Cash Accounts	9114				
Investments (at cost)	9120				
Accounts Receivable	9130				
Due from Other Funds	9140				
Inventories, Stores, and Prepaid Items	9200				
Inventories and Stores	9210				
Prepaid Items	9220				
Fixed Assets	9300				
Sites	9310				
Site Improvements	9320				
Accumulated Depreciation Site Improvements	9321				
Buildings	9330				
Accumulated Depreciation Buildings	9331				
Library Books	9340				
Equipment	9350				
Accumulated Depreciation Equipment	9351				
Work in Progress	9360				
Total Fixed Assets		0	0	0	0
TOTAL ASSETS		0	0	0	0

Annual Financial and Budget Report

50 Enterprise Funds:

- | | |
|-------------------|--------------------------|
| 51 Bookstore Fund | 53 Farm Operations Fund |
| 52 Cafeteria Fund | 59 Other Enterprise Fund |

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
LIABILITIES					
Current Liabilities and Deferred Revenue	9500				
Accounts Payable	9510				
Accrued Salaries and Wages Payable	9520				
Compensated Absences Payable Current	9530				
Due to Other Funds	9540				
Temporary Loans	9550				
Current Portion of Long-Term Debt	9560				
Deferred Revenues	9570				
Total Current Liabilities and Deferred Revenue		0	0	0	0
Long-Term Liabilities	9600				
Bonds Payable	9610				
Revenue Bonds Payable	9620				
Certificates of Participation	9630				
Lease Purchase of Capital Lease	9640				
Compensated Absences Long Term	9650				
Post-Employment Benefits Long Term	9660				
Other Long-Term Liabilities	9670				
Total Long-Term Liabilities		0	0	0	0
TOTAL LIABILITIES	968	0	0	0	0

Annual Financial and Budget Report

50 Enterprise Funds:

- 51 Bookstore Fund
- 52 Cafeteria Fund
- 53 Farm Operations Fund
- 59 Other Enterprise Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	51 Bookstore Fund	52 Cafeteria Fund	53 Farm Operations Fund	59 Other Enterprise Fund
FUND EQUITY					
Fund Balance Reserved	9710				
NonCash Assets	9711				
Amounts Restricted by Law for Specific Purposes	9712				
Reserve for Encumbrances Credit	9713				
Reserve for Encumbrances Debit	9714				
Reserve for Debt Services	9715				
Assigned/Committed	9754				
Unassigned	9790				
Total Reserved Fund Balance		0	0	0	0
Fund Balance (GASB 54)	9750				
Nonspendable Fund Balance	9751				
Restricted Fund Balance	9752				
Committed Fund Balance	9753				
Assigned Fund Balance	9754				
Total Designated Fund Balance		0	0	0	0
Uncommitted(Unrestricted) Fund Balance	9790				
Other Equity	9800				
Contributed Capital	9810				
Retained Earnings	9850				
Investment in General Fixed Assets	9890				
TOTAL FUND EQUITY		0	0	0	0
TOTAL LIABILITIES AND FUND EQUITY		0	0	0	0

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
ASSETS			
Cash, Investments, and Receivables	9100		
Cash:			
Awaiting Deposit and in Banks	9111	17,502	
In County Treasury	9112	7,254,849	
Cash With Fiscal Agents	9113	220,000	
Revolving Cash Accounts	9114		
Investments (at cost)	9120		
Accounts Receivable	9130	112,690	
Due from Other Funds	9140	701	
Student Loans Receivable	9150		
Inventories, Stores, and Prepaid Items	9200		
Inventories and Stores	9210		
Prepaid Items	9220		
Fixed Assets	9300		
Sites	9310		
Site Improvements	9320		
Accumulated Depreciation Site Improvements	9321		
Buildings	9330		
Accumulated Depreciation Buildings	9331		
Library Books	9340		
Equipment	9350		
Accumulated Depreciation Equipment	9351		
Work in Progress	9360		
Total Fixed Assets		0	0
TOTAL ASSETS		7,605,742	0

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
LIABILITIES			
Current Liabilities and Deferred Revenue	9500		
Accounts Payable	9510	(3,263,169)	
Accrued Salaries and Wages Payable	9520		
Compensated Absences Payable Current	9530		
Due to Other Funds	9540	(1,050,581)	
Temporary Loans	9550		
Current Portion of Long-Term Debt	9560		
Deferred Revenues	9570		
Total Current Liabilities and Deferred Revenue		(4,313,750)	0
Long-Term Liabilities	9600		
Bonds Payable	9610		
Revenue Bonds Payable	9620		
Certificates of Participation	9630		
Lease Purchase of Capital Lease	9640		
Compensated Absences Long Term	9650		
Post-Employment Benefits Long Term	9660		
Other Long-Term Liabilities	9670		
Total Long-Term Liabilities		0	0
TOTAL LIABILITIES	968	(4,313,750)	0

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
FUND EQUITY			
Fund Balance Reserved	9710		
NonCash Assets	9711		
Amounts Restricted by Law for Specific Purposes	9712		
Reserve for Encumbrances Credit	9713		
Reserve for Encumbrances Debit	9714		
Reserve for Debt Services	9715		
Assigned/Committed	9754		
Unassigned	9790		
Total Reserved Fund Balance		0	0
Fund Balance (GASB 54)	9750		
Nonspendable Fund Balance	9751		
Restricted Fund Balance	9752		
Committed Fund Balance	9753		
Assigned Fund Balance	9754		
Total Designated Fund Balance		0	0
Uncommitted(Unrestricted) Fund Balance	9790	(3,291,992)	
Other Equity	9800		
Contributed Capital	9810		
Retained Earnings	9850		
Investment in General Fixed Assets	9890		
TOTAL FUND EQUITY		(3,291,992)	0
TOTAL LIABILITIES AND FUND EQUITY		(7,605,742)	0

Annual Financial and Budget Report

70 Trust Funds

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	71 Associated Students Trust Fund	72 Student Representation Fee Trust Fund	73 Student Body Center Fee Trust Fund	74 Student Financial Aid Trust Fund	75 Scholarship and Loan Trust Fund	76 Investment Trust Fund	77 Deferred Compensation Trust Fund	79 Other Trust Fund
ASSETS									
Cash, Investments, and Receivables	9100								
Cash:									
Awaiting Deposit and in Banks	9111								
In County Treasury	9112	2,041,953			209,607				
Cash With Fiscal Agents	9113								
Revolving Cash Accounts	9114								
Investments (at cost)	9120								
Accounts Receivable	9130	13,137			1,678,467				
Due from Other Funds	9140	57,582			3,992				
Student Loans Receivable	9150								
Inventories, Stores, and Prepaid Items	9200								
Inventories and Stores	9210								
Prepaid Items	9220								
Fixed Assets	9300								
Sites	9310								
Site Improvements	9320								
Accumulated Depreciation Site Improvements	9321								
Buildings	9330								
Accumulated Depreciation Buildings	9331								
Library Books	9340								
Equipment	9350								
Accumulated Depreciation Equipment	9351								
Work in Progress	9360								
Total Fixed Assets		0	0	0	0	0	0	0	0
TOTAL ASSETS		2,112,672	0	0	1,892,066	0	0	0	0

Annual Financial and Budget Report

70 Trust Funds

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	71 Associated Students Trust Fund	72 Student Representation Fee Trust Fund	73 Student Body Center Fee Trust Fund	74 Student Financial Aid Trust Fund	75 Scholarship and Loan Trust Fund	76 Investment Trust Fund	77 Deferred Compensation Trust Fund	79 Other Trust Fund
LIABILITIES									
Current Liabilities and Deferred Revenue	9500								
Accounts Payable	9510	(97,560)			(1,681,431)				
Accrued Salaries and Wages Payable	9520								
Compensated Absences Payable Current	9530								
Due to Other Funds	9540	(94,408)			(202,980)				
Temporary Loans	9550								
Current Portion of Long-Term Debt	9560								
Deferred Revenues	9570								
Total Current Liabilities and Deferred Revenue		(191,968)	0	0	(1,884,411)	0	0	0	0
Long-Term Liabilities	9600								
Bonds Payable	9610								
Revenue Bonds Payable	9620								
Certificates of Participation	9630								
Lease Purchase of Capital Lease	9640								
Compensated Absences Long Term	9650								
Post-Employment Benefits Long Term	9660								
Other Long-Term Liabilities	9670								
Total Long-Term Liabilities		0	0	0	0	0	0	0	0
TOTAL LIABILITIES	968	(191,968)	0	0	(1,884,411)	0	0	0	0

Annual Financial and Budget Report

70 Trust Funds

COMBINED BALANCE SHEET

For Year Ended June 30, 2013

District ID: 960

Name: RIVERSIDE

Description	CA (Object)	71 Associated Students Trust Fund	72 Student Representation Fee Trust Fund	73 Student Body Center Fee Trust Fund	74 Student Financial Aid Trust Fund	75 Scholarship and Loan Trust Fund	76 Investment Trust Fund	77 Deferred Compensation Trust Fund	79 Other Trust Fund
FUND EQUITY									
Fund Balance Reserved	9710								
NonCash Assets	9711								
Amounts Restricted by Law for Specific Purposes	9712	(1,114,982)							
Reserve for Encumbrances Credit	9713								
Reserve for Encumbrances Debit	9714								
Reserve for Debt Services	9715								
Assigned/Committed	9754								
Unassigned	9790	(805,722)			(7,655)				
Total Reserved Fund Balance		(1,920,704)	0	0	(7,655)	0	0	0	0
Fund Balance (GASB 54)	9750								
Nonspendable Fund Balance	9751								
Restricted Fund Balance	9752								
Committed Fund Balance	9753								
Assigned Fund Balance	9754								
Total Designated Fund Balance		0	0	0	0	0	0	0	0
Uncommitted(Unrestricted) Fund Balance	9790								
Other Equity	9800								
Contributed Capital	9810								
Retained Earnings	9850								
Investment in General Fixed Assets	9890								
TOTAL FUND EQUITY		(1,920,704)	0	0	(7,655)	0	0	0	0
TOTAL LIABILITIES AND FUND EQUITY		(2,112,672)	0	0	(1,892,066)	0	0	0	0

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2012-2013

District ID: 960

Name: RIVERSIDE

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted	Restricted	General Fund
		Actual	Actual	Actual
Federal Revenues	8100			
Forest Revenues	8110			0
Higher Education Act	8120		6,057,509	6,057,509
Workforce Investment Act	8130		8,642	8,642
Temporary Assistance for Needy Families (TANF)	8140		159,432	159,432
Student Financial Aid	8150	183,831		183,831
Veterans Education	8160	15,125		15,125
Vocational and Technical Education Act (VATEA)	8170		1,528,497	1,528,497
Other Federal Revenues	8190		3,838,412	3,838,412
Total Federal Revenues	8100	198,956	11,592,492	11,791,448
State Revenues	8600			
General Apportionments	8610			0
Apprenticeship Apportionment	8611			0
State General Apportionment	8612	64,175,137		64,175,137
Other General Apportionment	8613	1,082,466		1,082,466
General Categorical Programs	8620			
Child Development	8621			0
Extended Opportunity Programs and Services(EOPS)	8622		1,101,484	1,101,484
Disabled Students Programs and Services(DSPS)	8623		1,587,008	1,587,008
Temporary Assistance for Needy Families (TANF)	8624			0
California Work Opportunity and Responsibility to Kids (CalWORKs)	8625		543,036	543,036
Telecommunications and Technology Infrastructure Program (TTIP)	8626			0
Other General Categorical Programs	8627		353,994	353,994

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2012-2013

District ID: 960

Name: RIVERSIDE

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
EPA Proceeds	8630	19,925,546		19,925,546
Reimbursable Categorical Programs	8650			
Instructional Improvement Grant	8651			0
Other Reimbursable Categorical Programs	8652		4,389,275	4,389,275
State Tax Subventions	8670			
Homeowners' Property Tax Relief	8671	462,344		462,344
Timber Yield Tax	8672			0
Other State Tax Subventions	8673	622		622
State Non-Tax Revenues	8680			
State Lottery Proceeds	8681	3,481,161	823,361	4,304,522
State Mandated Costs	8685	695,647		695,647
Other State Non-Tax Revenues	8686			0
Other State Revenues	8690			0
Total State Revenues	8600	89,822,923	8,798,158	98,621,081

SUPPLEMENTAL DATA

For Actual Year: 2012-2013

District ID: 960

Name: RIVERSIDE

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
Local Revenues	8800			
Property Taxes	8810			
Tax Allocation, Secured Roll	8811	27,758,243		27,758,243
Tax Allocation, Supplemental Roll	8812	263,273		263,273
Tax Allocation, Unsecured Roll	8813	1,418,247		1,418,247
Prior Years Taxes	8816	1,201,048		1,201,048
Education Revenues Augmentation Fund (ERAF)	8817	(5,965,292)		(5,965,292)
Redevelopment Agency Funds - Pass Through	8818	557,671		557,671
Redevelopment Agency Funds - Residual	8819	1,576,300		1,576,300
Redevelopment Agency Funds - Asset Liquidation	8819.1	4,464,825		4,464,825
Contributions, Gifts, Grants, and Endowments	8820	159,411	1,477,917	1,637,328
Contract Services	8830			
Contract Instructional Services	8831	247,839		247,839
Other Contranct Services	8832			0
Sales and Commissions	8840	1,317,744		1,317,744
Rentals and Leases	8850	628,411	13,243	641,654
Interest and Investment Income	8860	15,481	51,096	66,577
Student Fees and Charges	8870			
Community Services Classes	8872	399,403		399,403
Dormitory	8873			0
Enrollment	8874	8,801,541		8,801,541
Contra Revenue Account	8874.1			0
Field Trips and Use of Nondistrict Facilities	8875			0
Health Services	8876		1,200,072	1,200,072
Instructional Materials Fees and Sales of Materials	8877			0
Insurance	8878			0
Student Records	8879	115,179		115,179
Nonresident Tuition	8880	1,986,387	71,749	2,058,136
Parking Services and Public Transportation	8881		1,666,947	1,666,947
Other Student Fees and Charges	8885	166,241	247,319	413,560
Other Local Revenues	8890	1,499,957	2,464,138	3,964,095
Total Local Revenues	8800	46,611,909	7,192,481	53,804,390
Total Revenues		136,633,788	27,583,131	164,216,919

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2012-2013

District ID: 960

Name: RIVERSIDE

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted	Restricted	General Fund
		Actual	Actual	Actual
Other Financing Sources	8900			
Proceeds of General Fixed Assets	8910	12,488		12,488
Proceeds of Long-Term Debt	8940			0
Incoming Transfers -- (8981/8982/8983)	898#	260,447	1,739,553	2,000,000
Total Other Financing Sources	8900	272,935	1,739,553	2,012,488
Total Revenues and Other Financing Sources		136,906,723	29,322,684	166,229,407

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Agriculture and Natual Resources	0100						0
Architecture and Environmental Design	0200	40,396					40,396
Environmental Sciences and Technologies	0300						0
Biological Sciences	0400	3,536,529		108,385	10,215		3,655,129
Business and Management	0500	2,625,686	3,071	4,998			2,633,755
Communications	0600	1,075,214		59,661	44,478		1,179,353
Computer and Information Science	0700	2,188,664		36,323	142,325		2,367,312
Education	0800	5,146,859		330,757	14,372		5,491,988
Engineering and Related Industrial Technology	0900	1,999,434		87,466	154,942		2,241,842
Fine and Applied Arts	1000	5,301,546		181,340	53,392		5,536,278
Foreign language	1100	2,065,805		2,706	6,035		2,074,546
Health	1200	6,276,641		407,713	317,406		7,001,760
Consumer Education And Home Economics	1300	1,229,064		404,360	13,568		1,646,992
Law	1400	82,665					82,665
Humanities(Letters)	1500	7,855,805		22,686	15,911		7,894,402
Library Science	1600	29,895					29,895
Mathematics	1700	5,716,830		3,456			5,720,286
Military Studies	1800						0
Physical Sciences	1900	2,839,045		92,005	4,666		2,935,716
Psychology	2000	1,188,577		409	1,375		1,190,361
Public Affairs and Services	2100	2,374,640	5,731	800,089	51,550		3,232,010
Social Sciences	2200	4,605,708	10,404	8,510	8,599		4,633,221
Commercial Services	3000	1,297,316		52,395	16,670		1,366,381
Interdisciplinary Studies	4900	5,541,622		9,802	4,812		5,556,236
Instruc Staff-Retirees' Bnfts & Retire Incents	5900		1,366,316				1,366,316
Sub-Total Instructional Activites		63,017,941	1,385,522	2,613,061	860,316		67,876,840
Total Expenditures for GF Activities*		64,335,786	70,106,534	20,869,972	3,133,615	2,790,573	161,236,480

*Total Expenditures for GF Activities above is the grand total of Instructional and Non-Instructional activities.

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Instructional Administration and Governance	6000						
Academic Administration	6010	522,367	14,870,042	3,005,198	615,912		19,013,519
Course and Curriculum Development	6020	61,983	2,774,958	1,431,115	105,909		4,373,965
Academic / Faculty Senate	6030						0
Other Instructional Administration & Governance	6090						0
Total Instructional Admin. & Governance		584,350	17,645,000	4,436,313	721,821	0	23,387,484
Instructional Support Services	6100						
Learning Center	6110	125,797	350,895	2,999	3,924		483,615
Library	6120	102,250	3,181,272	397,804	102,543		3,783,869
Media	6130		1,309,071	135,099	113,440		1,557,610
Museums and Galleries	6140						0
Academic Information Systems and Technology	6150						0
Other Instructional Support Services	6190						0
Total Instructional Support Services		228,047	4,841,238	535,902	219,907	0	5,825,094
Admissions and Records	6200	7,026	2,829,891	408,500	22,564		3,267,981
Student Counseling and Guidance	6300						
Counseling and Guidance	6310	154,958	3,901,240	84,894	9,467		4,150,559
Matriculation and Student Assessment	6320	3,836	56,021	8,435			68,292
Transfer Programs	6330						0
Career Guidance	6340						0
Other Student Counseling and Guidance	6390						0
Total Student Counseling and Guidance		158,794	3,957,261	93,329	9,467	0	4,218,851

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Other Student Services	6400						
Cal Work Opportunity and Responsibility to Kids *	6410						0
Disabled Student Programs and Services (DSPS)	6420	46,657	1,587,668	49,013	29,906		1,713,244
Extended Opportunity Programs and Services (EOPS)	6430	24,224	886,691	46,623	15,522		973,060
Health Services	6440	21,277	1,050,215	374,050	4,444		1,449,986
Student Personnel Administration	6450	74,449	3,204,013	581,732	54,629		3,914,823
Financial Aid Administration	6460	18,916	2,851,256	212,245	26,951		3,109,368
Job Placement Services	6470		(255)	1,507			1,252
Veterans Services	6480		378,531	7,488	1,622		387,641
Miscellaneous Student Services	6490			247,319			247,319
Total Other Student Services		185,523	9,958,119	1,519,977	133,074	0	11,796,693
Operation and maintenance of Plant	6500						
Building Maintenance and Repairs	6510		1,885,534	831,271	210,176		2,926,981
Custodial Services	6530		3,050,928	256,354	16,196		3,323,478
Grounds Maintenance and Repairs	6550		1,655,926	224,952	71,380		1,952,258
Utilities	6570			3,283,157			3,283,157
Other Operations and Maintenance of Plant	6590			147,666	25,064		172,730
Total Operation and Maintenance of Plant	6500	0	6,592,388	4,743,400	322,816	0	11,658,604
Planning, Policymaking and Coordinations	6600	80,142	3,081,432	977,335	39,305		4,178,214

* California Work Opportunity and Responsibility to Kids (CalWORKs).

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
General Institutional Support Services	6700						
Community Relations	6710		1,600,260	228,220	14,620		1,843,100
Fiscal Operations	6720	(31)	3,068,713	369,295	50,216		3,488,193
Human Resources Management	6730	62	1,563,431	173,095	15,197		1,751,785
Noninstruct Staff Retirees' Benefits & Retirement *	6740		1,120,580				1,120,580
Staff Development	6750	4,055	58,532	21,295	1,725		85,607
Staff Diversity	6760	104	3,713	23,186			27,003
Logistical Services	6770	2,935	3,154,523	1,037,126	167,221		4,361,805
Management Information Systems	6780		3,726,273	1,492,851	154,944		5,374,068
Other General Institutional Support Services	6790		52,332				52,332
Total General Institutional Support Services	6700	7,125	14,348,357	3,345,068	403,923	0	18,104,473
Community Services & Economic Development	6800						
Community Recreation	6810		229,272	156,868	733		386,873
Community Service Classes	6820	352	585,754	240,757	2,362		829,225
Community Use of Facilities	6830		361,924	49,749	10,586		422,259
Economic Development	6840						0
Other Community Services & Economic Development	6890						0
Total Community Services	6800	352	1,176,950	447,374	13,681	0	1,638,357

* Noninstructional Staff Retirees' Benefits & Retirement Incentives.

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Ancillary Services	6900						
Bookstore	6910			43,800			43,800
Child Development Centers	6920	1,109	14,085	40,358	211		55,763
Farm Operations	6930						0
Food Services	6940		18,974				18,974
Parking	6950		2,054,324	386,411	129,925		2,570,660
Student and Co-Curricular Activities	6960	53,547	832,287	58,310	7,214		951,358
Student Housing	6970						0
Other Ancillary Services	6990						0
Total Ancillary Services	6900	54,656	2,919,670	528,879	137,350	0	3,640,555
Auxiliary Operations	7000						
Contract Education	7010	11,583	951,831	791,294	4,578		1,759,286
Other Auxiliary Operations	7090	247	418,875	375,990			795,112
Total Auxiliary Operations	7000	11,830	1,370,706	1,167,284	4,578	0	2,554,398

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Physical Property and Related Acquisitions	7100			53,550	244,813		298,363
Long-Term Debt and Other Financing	7200						
Long_Term Debt	7210						0
Tax revenue Anticipation Notes	7220						0
Other Financing	7290						0
Total Long-Term Debt and Other Financing	7200	0	0	0	0	0	0
Transfers, Student Aid and Other Outgo	7300						
Transfers	7310					1,941,414	1,941,414
Student Aid	7320					849,159	849,159
Other Outgo	7390						0
Total Transfers, Student Aid and Other Outgo	7300	0	0	0	0	2,790,573	2,790,573
Sub-Total Non-Instructional Activites		1,317,845	68,721,012	18,256,911	2,273,299	2,790,573	93,359,640
Total Expenditures General Fund: activities *		64,335,786	70,106,534	20,869,972	3,133,615	2,790,573	161,236,480

* Total Expenditures for the General Fund: Instructional Activities and Non-Instructional Activities.

Gann Appropriations Limit

GANN Report

DISTRICT NAME: RIVERSIDE

I.	2013-2014 Appropriations Limit:			
A.	2012-2013 Appropriations Limit:			\$165,890,453
B.	2013-2014 Price Factor:	1.0512		
C.	Population factor:			
	1. 2011-2012 Second Period Actual FTES	25,941.00		
	2. 2012-2013 Second Period Actual FTES	25,130.00		
	3. 2012-2013 Population change factor (C2/C1)	0.9687		
D.	2012-2013 Limit adjusted by inflation and population factors (A * B * C.3)			\$168,925,824
E.	Adjustments to increase limit:			
	1. Transfers in of financial responsibility		\$0	
	2. Temporary voter approved increases		0	
	3. Total adjustments - increase			0
	Sub-Total (D + E.3)			\$168,925,824
F.	Adjustments to decrease limit:			
	1. Transfers out of financial responsibility		\$0	
	2. Lapses of voter approved increases		0	
	3. Total adjustments - decrease			0
G.	2013-2014 Appropriations Limit (D + E.3 - F.3)			\$168,925,824
II.	2013-2014 Appropriations Subject to Limit:			
A.	State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)			94,574,699
B.	State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)			480,000
C.	Local Property taxes			25,767,813
D.	Estimated excess Debt Service taxes			0
E.	Estimated Parcel taxes, Square Foot taxes, etc.			0
F.	Interest on proceeds of taxes			26,914
G.	Local appropriations from taxes for unreimbursed State, court, and federal mandates			0
H.	2013-2014 Appropriations Subject to Limit			\$120,849,426

Annual Financial and Budget Report

10 General Fund

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

General Fund

Description	Object Code	Fund: 11		Fund: 12		Fund: 10	
		UNRESTRICTED SUBFUND		RESTRICTED SUBFUND		TOTAL	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100	198,956	188,321	11,592,492		11,791,448	188,321
State Revenues	8600	89,822,923		8,798,158		98,621,081	
Local Revenues	8800	46,611,909		7,192,481		53,804,390	
Total Revenues		136,633,788	188,321	27,583,131	0	164,216,919	188,321
EXPENDITURES:							
Academic Salaries	1000	59,718,880	62,646,485	4,369,250	4,162,110	64,088,130	66,808,595
Classified Salaries	2000	27,169,752	28,687,252	9,727,047	11,738,780	36,896,799	40,426,032
Employee Benefits	3000	29,029,613	31,448,678	4,427,778	4,803,739	33,457,391	36,252,417
Supplies and Materials	4000	1,547,189	2,543,115	1,667,326	2,590,327	3,214,515	5,133,442
Other Operating Expenses and Services	5000	11,929,133	15,900,350	5,726,324	7,833,690	17,655,457	23,734,040
Capital Outlay	6000	1,295,115	1,011,689	1,838,500	8,581,161	3,133,615	9,592,850
Total Expenditures		130,689,682	142,237,569	27,756,225	39,709,807	158,445,907	181,947,376
Excess /(Deficiency) of Revenues over Expenditures		5,944,106	(142,049,248)	(173,094)	(39,709,807)	5,771,012	(181,759,055)
Other Financing Sources	8900	272,935		1,739,553		2,012,488	0
Other Outgo	7000	1,941,414	3,347,569	849,159	1,893,570	2,790,573	5,241,139
Net Increase/(Decrease) in Fund Balance		4,275,627	(145,396,817)	717,300	(41,603,377)	4,992,927	(187,000,194)
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	9010	6,616,950	10,926,707	8,771,829	9,489,129	15,388,779	20,415,836
Prior Years Adjustments	9020	34,130				34,130	
Adjusted Beginning Balance	9030	6,651,080		8,771,829		15,422,909	
Ending Fund Balance, June 30		10,926,707	(134,470,110)	9,489,129	(32,114,248)	20,415,836	(166,584,358)

Annual Financial and Budget Report

20 Debt service Funds

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

DEBT SERVICE FUNDS

Description	Object Code	Fund: 21		Fund: 22		Fund: 29	
		BOND INTEREST AND REDEMPTION FUND		REVENUE BOND INTEREST AND REDEMPTION FUND		OTHER DEBT SERVICE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100	2,505,442					
State Revenues	8600	140,936					
Local Revenues	8800	12,565,750					
Total Revenues		15,212,128	0	0	0	0	0
Other Financing Sources	8900						
Interfund Transfers In	8981						
Other Incoming Transfers	8983						
Total Other Financing Sources		0	0	0	0	0	0
Other Outgo	7000						
Debt Retirement (Long Term Debt)	7100						
Debt Reduction	7110	15,639,368					
Debt Interest and Other Service Charges	7120						
Transfers Outgoing	7300 & 7400						
Reserve for Contingencies	7900						
Total Other Outgo	7000	15,639,368	0	0	0	0	0
Net Other Financing Sources / (Other Outgo)	8900 & 7000	(15,639,368)	0	0	0	0	0
Net Increase/Decrease in Fund Balance		(427,240)	0	0	0	0	0
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	9010	11,651,274	11,224,034		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	11,651,274			0		0
Ending Fund Balance, June 30		11,224,034	11,224,034		0		0

Annual Financial and Budget Report

30 Special Revenue Funds -- Part 1

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Special Revenue Funds

Description	Object Code	FUND: 31		FUND 32		FUND 33	
		BOOKSTORE FUND		CAFETERIA FUND		CHILD DEVELOPMENT FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100					50,976	50,500
State Revenues	8600					70,348	70,548
Local Revenues	8800			1,932,995	1,848,115	900,912	903,930
Total Income		0	0	1,932,995	1,848,115	1,022,236	1,024,978
Expenditures							
Academic Salaries	1000					514,616	557,619
Classified Salaries	2000			740,126	803,600	143,415	208,221
Employee Benefits	3000			257,626	297,755	127,714	162,253
Supplies and Materials	4000			862,628	864,410	31,216	33,255
Other Operating Expenses and Services	5000			149,651	150,131	114,293	50,840
Capital Outlay	6000			2,020	7,000	1,628	40,304
Total Expenditures		0	0	2,012,051	2,122,896	932,882	1,052,492
Excess /(Deficiency) of Revenues over Expenditures		0	0	(79,056)	(274,781)	89,354	(27,514)
Other Financing Sources	8900			441,414	577,569		
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	362,358	302,788	89,354	(27,514)
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0	9,631	371,989	63,825	153,179
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		9,631		63,825	
Ending Fund Balance, June 30		0	0	371,989	674,777	153,179	125,665

Annual Financial and Budget Report

30 Special Revenue Funds -- Part 2

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Special Revenue Funds

Description	Object	FUND: 34		FUND 35		FUND 39	
	Code	FARM OPERATION FUND		REVENUE BOND PROJECT FUND		OTHER SPECIAL REVENUE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800						
Total Income		0	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		0	0	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		0	0	0	0	0	0

Annual Financial and Budget Report

40 Capital Projects Funds

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Capital Projects Funds

Description	Object Code	FUND: 41		FUND 42	
		CAPITAL QUTLAY PROJECTS FUND		REVENUE BOND CONSTRUCTION FUND	
		Actual	Budget	Actual	Budget
REVENUES:					
Federal Revenues	8100				
State Revenues	8600	9,728,785	4,120,840		
Local Revenues	8800	514,532	1,260,706		
Total Income		10,243,317	5,381,546	0	0
Expenditures					
Academic Salaries	1000				
Classified Salaries	2000	402,299	527,248		
Employee Benefits	3000	174,426	215,120		
Supplies and Materials	4000	635			
Other Operating Expenses and Services	5000	629,686	679,470		
Capital Outlay	6000	34,799,632	129,902,655		
Total Expenditures		36,006,678	131,324,493	0	0
Excess /(Deficiency) of Revenues over Expenditures		(25,763,361)	(125,942,947)	0	0
Other Financing Sources	8900		5,381,546		
Other Outgo	7000	2,000,000			
Net Increase/(Decrease) in Fund Balance		(27,763,361)	(120,561,401)	0	0
Begining Fund Balance:					
Net Beginning Balance, July 1	9010	94,166,772	66,403,411		0
Prior Years Adustments	9020				
Adjusted Beginning Balance	9030	94,166,772		0	
Ending Fund Balance, June 30		66,403,411	(54,157,990)	0	0

Annual Financial and Budget Report

50 Enterprise Funds Group -- Part 1

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Enterprise Funds

Description	Object Code	FUND: 51		FUND 52		FUND 53	
		BOOKSTORE FUND		CAFETERIA FUND		FARM OPERATIONS	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0	0	0	0	0
Cost of Sales	5890						
Gross Profit or Loss		0	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Net Profit or Loss		0	0	0	0	0	0
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		0	0	0	0	0	0

Annual Financial and Budget Report

50 Enterprise Funds Group -- Part 2

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Enterprise Funds

Description	Object	FUND: 59					
	Code	OTHER ENTERPRISE FUND					
		Actual	Budget				
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0				
Cost of Sales	5890						
Gross Profit or Loss		0	0				
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0				
Net Profit or Loss		0	0				
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0				
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0				
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0					
Ending Fund Balance, June 30		0	0				

Annual Financial and Budget Report

60 Enterprise Funds Group

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Internal Service Funds

Description	Object Code	FUND: 61		FUND 69			
		SELF-INSURANCE FUND		OTHER INTERNAL SERVICES FUND			
		Actual	Budget	Actual	Budget		
REVENUES:							
Local Revenues	8800	6,696,267	6,984,968				
Other Financing Sources	8900	1,500,000	1,500,000				
Total Income		8,196,267	8,484,968	0	0		
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000	359,902	464,321				
Employee Benefits	3000	144,783	178,091				
Supplies and Materials	4000	887	3,000				
Other Operating Expenses and Services	5000	8,729,415	8,160,389				
Capital Outlay	6000	8,140	15,000				
Total Expenditures		9,243,127	8,820,801	0	0		
Net Profit or Loss		(1,046,860)	(335,833)	0	0		
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		(1,046,860)	(335,833)	0	0		
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	4,338,852	3,291,992		0		
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	4,338,852		0			
Ending Fund Balance, June 30		3,291,992	2,956,159	0	0		

Annual Financial and Budget Report

70 Fiduciary Funds Group -- Part 1

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Fiduciary Funds Group

Description	Object	FUND: 71		FUND 72		FUND 73	
	Code	ASSOCIATED STUDENTS TRUST FUND	REPRESENTATION FEE TRUST FUND	Actual	Budget	Actual	Budget
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	594,712	860,000				
Total Income		594,712	860,000	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000	388,447	405,230				
Other Operating Expenses and Services	5000	335,812	350,515				
Capital Outlay	6000	3,991					
Total Expenditures		728,250	755,745	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		(133,538)	104,255	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000	(90,646)					
Net Increase/(Decrease) in Fund Balance		(42,892)	104,255	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	848,614	805,722		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	848,614		0		0	
Ending Fund Balance, June 30		805,722	909,977	0	0	0	0

Annual Financial and Budget Report

70 Fiduciary Funds Group -- Part 2

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Fiduciary Funds Group

Description	Object	FUND: 74		FUND 75		FUND 76	
	Code	FINANCIAL AID TRUST FUND		SCHOLARSHIP & LOAN TRUST FUND		INVESTMENT TRUST FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100	44,272,080	53,427,000				
State Revenues	8600	1,919,196	2,100,000				
Local Revenues	8800	583,787					
Total Income		46,775,063	55,527,000	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		46,775,063	55,527,000	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000	46,767,408	55,527,000				
Net Increase/(Decrease) in Fund Balance		7,655	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	0	7,655		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		7,655	7,655	0	0	0	0

Annual Financial and Budget Report

70 Fiduciary Funds Group -- Part 3

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

960 RIVERSIDE

For Actual Year: 2012-2013

Budget Year: 2013-2014

Fiduciary Funds Group

Description	Object	FUND: 77		FUND 79	
	Code	DEFERRED COMPENSATION TRUST FUND		OTHER TRUST FUNDS	
		Actual	Budget	Actual	Budget
REVENUES:					
Federal Revenues	8100				
State Revenues	8600				
Local Revenues	8800				
Total Income		0	0	0	0
Expenditures					
Academic Salaries	1000				
Classified Salaries	2000				
Employee Benefits	3000				
Supplies and Materials	4000				
Other Operating Expenses and Services	5000				
Capital Outlay	6000				
Total Expenditures		0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		0	0	0	0
Other Financing Sources	8900				
Other Outgo	7000				
Net Increase/(Decrease) in Fund Balance		0	0	0	0
Begining Fund Balance:					
Net Beginning Balance, July 1	9010		0		0
Prior Years Adustments	9020				
Adjusted Beginning Balance	9030	0		0	
Ending Fund Balance, June 30		0	0	0	0

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2012-2013

District ID: 960

Name: RIVERSIDE

Fund Number In	Fund Name	Fund Number Out	Fund Name	Amount Transferred
32	CAFETERIA FUND	11	UNRESTRICTED SUBFUND	441,414
61	SELF-INSURANCE FUND	11	UNRESTRICTED SUBFUND	1,500,000
11	UNRESTRICTED SUBFUND	41	CAPITAL OUTLAY PROJECTS FUND	2,000,000

CALIFORNIA COMMUNITY COLLEGES
 Annual Financial and Budget Report
 SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds
 Lottery Actual Report
 L10 GENERAL FUND

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

Activity Classification	Activity Code	Unrestricted			Restricted Prop 20		
Lottery Adjustments and Proceeds:							
Net Beginning Balance, July 1	9010						
Adjustments	9020						
Adjusted Beginning Balance	9030		0			0	
Actual Fiscal Year Data							
State Lottery Proceeds:	8681		3,481,161			823,361	
		Instructional & Institutional Unrestricted				Instructional Materials Proposition 20	Total
		Instructional Activities (AC 0100-5900)	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional (AC 0100-4900)	
Expenditures							
Academic Salaries	1000				0		0
Classified Salaries	2000		2,658,437		2,658,437		2,658,437
Employee Benefits	3000		1,315,653		1,315,653		1,315,653
Supplies & Materials	4000						
Software	4100				0	4,031	4,031
Books, Magazines, & Periodicals	4200				0	40,198	40,198
Instructional Supplies & Materials	4300				0	635,712	635,712
Noninstructional Supplies & Mtrls	4400				0		0
Total Supplies and Materials		0	0	0	0	679,941	679,941
Other Operating Expenses and Services	5000				0	110,207	110,207
Capital Outlay	6000						
Library Books	6300				0	33,213	33,213
Equipment	6400						
Equipment - Additional	6410		1,373		1,373		1,373
Equipment - Replacement	6420				0		0
Total Capital Outlay		0	1,373	0	1,373	33,213	34,586
Other Outgo	7000				0		0
Total Expenditures		0	3,975,463	0	3,975,463	823,361	4,798,824
Ending Balance					(494,302)	0	(494,302)

CALIFORNIA COMMUNITY COLLEGES
 Annual Financial and Budget Report
 SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds
 Lottery Budget Report
 L10 GENERAL FUND

For Actual Year: 2012-2013

Budget Year: 2013-2014

District ID: 960

Name: RIVERSIDE

Activity Classification	Activity Code	Unrestricted			Restricted Prop 20		
Lottery Adjustments and Proceeds:							
Net Beginning Balance, July 1	9010		(494,302)				
Adjustments	9020						
Adjusted Beginning Balance	9030		(494,302)			0	
Budget Fiscal Year Data							
State Lottery Proceeds:	8681		3,125,000			821,836	
		Instructional & Institutional Unrestricted				Instructional Materials Proposition 20	Total
		Instructional Activities (AC 0100-5900)	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional (AC 0100-4900)	
Expenditures							
Academic Salaries	1000				0		0
Classified Salaries	2000		271,288		271,288		271,288
Employee Benefits	3000		142,562		142,562		142,562
Supplies & Materials	4000						
Software	4100				0		0
Books, Magazines, & Periodicals	4200				0		0
Instructional Supplies & Materials	4300		(600,000)		(600,000)	821,836	221,836
Noninstructional Supplies & Mtrls	4400				0		0
Total Supplies and Materials		0	(600,000)	0	(600,000)	821,836	221,836
Other Operating Expenses and Services	5000				0		0
Capital Outlay	6000						
Library Books	6300				0		0
Equipment	6400						
Equipment - Additional	6410				0		0
Equipment - Replacement	6420				0		0
Total Capital Outlay		0	0	0	0		0
Other Outgo	7000				0		0
Total Expenditures		0	(186,150)	0	(186,150)	821,836	635,686
Ending Balance					2,816,848	0	

Annual Financial and Budget Report

For Actual Year: 2012-2013

District ID: 960

Name: RIVERSIDE

EPA Revenue	19,925,546
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Activity Classification	Activity Code	Salaries and Benefits	Operating Expenses	Capital Outlay	Total
		(Obj 1000-3000)	(Obj 4000-5000)	(Obj 6000)	
Instructional Activities	0100-5900	19,925,546	0	0	19,925,546
TOTAL		19,925,546	0	0	19,925,546

Agenda Item (VIII-A-1)

Meeting	10/15/2013 - Regular
Agenda Item	Committee - Governance (VIII-A-1)
Subject	Revised and New Board Policies – Second Reading and Approval
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve Board Policies 2716, 2730, 3410 and 6550.

Background Narrative:

In keeping with our current process of updating our Board Policies, the items below come before the Board for second reading and approval:

Board of Trustees

Board Policy 2716 Political Activity – This is a revision of the Policy that was last revised on May 21, 2013.

Board Policy 2730 Health and Welfare Benefits – This is a revision of the Policy that was originally adopted on September 16, 2008.

General Information

Board Policy 3410 Nondiscrimination – This is a revision of the Policy that was last revised on September 18, 2012.

Business and Fiscal Affairs

Board Policy 6550 Disposal of Surplus District Property – This is a new Policy for the District.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Ruth Adams, General Counsel

Attachments:

[10152013_Board Policies 2716, 2730, 3410 and 6550](#)

Riverside Community College District Policy

No. 2716

**Board of Trustees
DRAFT – CCLC UPDATE #22**

BP 2716 POLITICAL ACTIVITY

References:

Education Code Sections 7054, 7054.1, and 7056;
Government Code Section 8314

Members of the Board of Trustees shall not use District funds, services, supplies or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the Board of Trustees.

Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board of Trustees may by resolution express the Board's position on ballot measures. Public resources may be used only for informational efforts regarding ***the possible effects of*** District Bond ***issues or other ballot*** measures.

Date Adopted: September 16, 2008

Revised: May 21, 2013

Revised:

Riverside Community College District Policy

No. 2730

**Board of Trustees
DRAFT – CCLC UPDATE 20**

BP 2730 HEALTH AND WELFARE BENEFITS

Reference:

Government Code Section 53201 **and 53208.5**

Members of the Board of Trustees shall be permitted to participate in the District's health and welfare benefits program, which includes medical, dental and life insurance. The District shall pay the premiums for said benefits as long as the individual is an active member of the Board. **The benefits of members of the Board through the District's health benefits program shall not be greater than the most generous schedule of benefits being received by any category of non-safety employee of the District.**

Former members of the Board of Trustees may continue to participate in the District's health benefits programs upon leaving the Board if the following criteria are met: the member must have begun service on the Board of Trustees after January 1, 1981; the member must have been first elected to the Board before January 1, 1995; and the member must have served at least 12 years, and who agree to and do pay the full costs of the health benefits. All other former Board of Trustees members may continue to participate in the District's health benefits programs on a self-pay basis.

Date Adopted: September 16, 2008

Revised:

Riverside Community College District Policy

No. 3410

**General Institution
DRAFT – CCLC UPDATE #22**

BP 3410 NONDISCRIMINATION

References:

Education Code Sections 200 et seq, 66250 et seq., 70901, 72010, et seq., and 87100 et seq.;

Penal Code Sections 422.55 et seq;

Government Code Sections 11135 -11139.5, 12926.1 and 12940 et seq.;

California Code of Regulations, Title 5 Sections 53000 et seq. and 59300 et seq.;

Title 20, United States Code, Section 1681

Title 29, United States Code, Section 794

Title 42, United States Code Sections 6101, 12100 et seq, and 2000d

Accreditation Standard I.6

Veterans Employment Opportunity Act of 1998

The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to actual, perceived or association with others' ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race **or ethnicity**, color, genetic information, ancestry, sexual orientation, or physical or mental disability, **pregnancy**, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code. In addition to these protected bases, the District additionally provides equal employment opportunities to all applicants and employees regardless of gender, medical condition, marital status, or status as a Vietnam-era veteran.

The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory.

The District shall comply with the accessibility requirements of Section 508 of the Rehabilitation Act of 1973 in the development, procurement, maintenance, or use of electronic or information technology and respond to and resolve unlawful discrimination complaints regarding accessibility. Such complaints will be treated as complaints of discrimination on the basis of disability.

Information regarding the filing of a complaint can be obtained from the Director, Diversity, Equity and Compliance, and is also included in Administrative Procedures 3410 and 3435.

Date Approved: May 15, 2007

Revised: February 26, 2008

Revised: November 18, 2008

Revised: September 18, 2012

Revised:

(Replaces Policies 6100 and 6200)

Business and Fiscal Affairs
DRAFT

BP 6550 DISPOSAL OF *SURPLUS PERSONAL* PROPERTY

References:

Education Code Sections 70902(b)(6) and 81450 et seq.

The *Vice Chancellor of Business and Financial Services, or designee*, is delegated authority by the Board of Trustees to declare as surplus such personal property of the District as is no longer useful for District purposes and shall establish procedures to dispose of such property in accordance with applicable law. All sales of surplus personal property shall be reported to the Board on a periodic basis.

- ❖ From Riverside CCD Policy 7025 titled Sale of Equipment, Furniture and Supplies

~~Equipment, furniture and supplies that are no longer needed for District purposes shall, in compliance with the California Education Code requirements, be sold. The detailed functions of the sale of equipment, furniture and supplies are outlined in the related regulations.~~

NOTE: The **bold type** signifies **legally required** language recommended from the Community College League and legal counsel (Liebert Cassidy Whitmore). The information in ***italic type*** is additional language to consider including in this policy. The language in regular type is current Riverside Policy 7025 titled Sale of Equipment, Furniture and Supplies adopted on 5-7-75 and amended on 10-4-83.

Date Adopted:

(Replaces current Riverside CCD Policy 7025)

Agenda Item (VIII-B-1)

Meeting	10/15/2013 - Regular
Agenda Item	Committee - Teaching and Learning (VIII-B-1)
Subject	Inter-Agency Agreement for Upward Bound Math and Science Program with Moreno Valley Unified School District
College/District	Moreno Valley
Funding	Moreno Valley Unified School District
Recommended Action	It is recommended that the Board of Trustees approve the agreement for the Upward Bound Math and Science Program between Riverside Community College District, Moreno Valley College, and Moreno Valley Unified School District in the amount of \$30,000.

Background Narrative:

Moreno Valley College was awarded an Upward Bound Math and Science Program (UBMS) grant from the United States Department of Education in October 2012 to serve sixty high school students from a target high school (Vista Del Lago) in Moreno Valley Unified School District. The goal of the program is to help students recognize and develop their potential to excel in math and science and to encourage them to pursue postsecondary degrees in math and science, and ultimately careers in science, technology, engineering, and math (STEM). Many of the students in UBMS are potentially first generation college graduates. Under the federal grant objectives, all sixty students are to receive comprehensive services including, but not limited to, academic advising, tutoring, supplemental instruction, experiential learning opportunities, and assistance completing college forms and financial aid applications. UBMS employs a full-time director and a part-time outreach specialist to deliver these comprehensive services. During this past inaugural summer program, UBMS arranged for the Outreach Specialist to work full-time which resulted in students receiving critical services at a higher frequency, the expansion of experiential field opportunities in STEM, more parent workshops, and more targeted academic advising which supports the efforts of UBMS and MVUSD in increasing parent engagement/involvement. A District commitment will strengthen the UBMS program relationship and foster student achievement toward college/career readiness in STEM. Additionally, this agreement will be instrumental in supporting the target school and District's efforts to increase parental involvement and engagement in the education and college admission process.

Upon approval of this agreement, the Moreno Valley Unified School District will contribute thirty thousand dollars (\$30,000) to Moreno Valley College to support the UBMS Program. The initial term of the agreement shall be from October 15, 2013 to June 30, 2014, with the option to renew agreement in the form of an amendment.

Prepared By: Ray Maghroori, Provost/Vice Chancellor, Educational Services
Sandra Mayo, President, Moreno Valley College
Greg Sandoval, Vice President, Student Services

Attachments:

[Inter-Agency Agreement with MVUSD 10 15 13](#)

INTER-AGENCY COOPERATION AGREEMENT

THIS AGREEMENT is entered into this 15th day of October 2013, by and between Riverside Community College District, on Behalf of Moreno Valley College, (“College”) and the Moreno Valley Unified School District (“District”), both located in the City of Moreno Valley and the County of Riverside.

RECITAL

WHEREAS, both the College and the District have a common interest in improving the educational success of students;

WHEREAS, improving the educational success of students while in high school will lead to enhanced college and/or career readiness;

WHEREAS, the educational success and college/career preparedness of students will serve the interest of both students and the community;

I. TERMS OF THE AGREEMENT

NOW THEREFORE, College and District agree as follows:

- A. **Overview:** The College will offer the Upward Bound Math and Science Program (“Program”) to the District’s eligible 9th through 12th grade high school students. The Parties desire to cooperate in the planning, development, and implementation of an academic support program that will prepare students for college enrollment and success in areas related to science, technology, engineering, and math (STEM). Students participating in the “Program” are provided with educational enrichment opportunities outside of class time to strengthen students’ skills in core academic subject areas, including math, science, literature and composition, and language. The recruitment efforts will bring together a student population that is reflective of the target school and District. At least two-thirds of the students selected to participate in the Program will be from low-income and first generation backgrounds. As such, in addition to the academic support programs made available to the students, the Program will offer a series of workshops and other opportunities to educate parents/families about the academic resources, the college admission and financial aid process. The College will work closely with the District and School to coordinate various strategies to increase and strengthen parent engagement and involvement. The Program will work closely with District staff, teachers, administrators, College administrators, faculty, and staff, and industry professional to provide additional experiential mentoring and learning opportunities to expose and strengthen students understanding of core concepts related to STEM. The Program will offer a variety of additional comprehensive services to program participants, including hands-on/interactive STEM activities, tutoring, academic advising, career exploration and aptitude assessment, exposure to research and internship opportunities, educational and cultural outings, and a six week interactive summer experience. Where opportunities are available, pending funding from the District, the

College will coordinate information sessions for students on SAT/ACT/Test preparation; college and scholarship applications; and academic preparedness, leadership development, and student development opportunities. The College and Program will also seek opportunities to collaborate with AVID, MESA, Health Academy, Project Lead the Way, EAOP, and CTE programs to coordinate comprehensive parent/family engagement programs including information on Financial Aid and Economic Literacy, Parent Advocacy, and Navigating the College Admission Process. The College will coordinate a family workshop series in English and Spanish. The College will coordinate efforts with these auxiliary programs in an effort to increase parental involvement in ELAC, AAPAC, School Site Council, PTA, and other School governance boards in order to proactively address the recommendations outlined in the 2012-2013 WASC report.

- B. **Governance:** All Program students are governed by the policies and procedures applicable to students, instructional procedures, academic standards and course offerings in accordance to the District. The College will work with the District to develop a pilot program during the summer to be offered for high school elective only credit.
- C. **Staffing:** The College will provide an assigned college administrator, who will be responsible for communication and coordination of program operations. The College will provide an Outreach Specialist who will work with Program students to provide academic advising in relation to college admission requirements. The Director and Outreach Specialist will serve as liaisons for the College to attend District and School committee meetings. The College will provide mentors/tutors to provide academic assistance in core curriculum areas to students after school and during Saturday Academy session. Mentors/Tutors are currently in college in STEM related fields and/or have graduated from college with at least an Associate of Science/Arts degree. The College will also coordinate with the District and School to inform students and families about other tutorial services available. The College will provide Grant Facilitators to serve as lead instructors during the summer program and Saturday Academy sessions. Grant Facilitators are generally certificated teachers, professionals from the STEM industry, and faculty/instructors from Moreno Valley College and other institutions of higher education. The College identifies Interns from various graduate educational programs to provide workshops to students and families. The College conducts comprehensive training and provides supervision to all Program staff. All Program staff will remain employees and/or agents of the College. Accordingly, the College and its employees and agents understand that they are not employees of the District and therefore, not entitled to any rights or privileges of District employees.
- D. **Instructional Calendar:** The Program calendar will be aligned with the District calendar.
- E. **Access:** In accordance with the provisions outlined in the Moreno Valley Unified School District Professional Consulting Agreement for Over \$5,000, the District will prepare and furnish to the College upon request such existing information as is reasonably necessary for the performance of work by the College. The District will establish log in accounts for the Infinite Campus program to allow the Program access to students' class schedules,

academic records, assessment records, attendance records, academic progress, and general student profile information. The College agrees that the information obtained from accessing Infinite Campus will only be used in compliance with all laws outlined in the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). The District agrees to provide the College with a list of potential students for recruitment purposes. The College will maintain student Program records, including but not limited to the program application; income eligibility documentation; contact forms; copies of transcripts and assessments; program eligibility forms; sample work; and applications to colleges, learning internships, scholarships, and financial aid. The District will allow the College to meet with students individually and in small groups with the understanding that students will not be pulled out of class excessively and will typically meet before school, during lunch, or after school. The District will allow students to attend workshops hosted by the Program hosted during lunch on Tuesdays. The District will allow the Program to work with District and/or School administrators to send reminder messages through *Parentlink*. The District agrees to provide the Program staff with District log in accounts to access programs and internet on the District computers. The District agrees to allow access to the Program staff to the copy machine for black and white copies. The District agrees to provide Wi-Fi access to Program staff for access on College laptops during use at the School.

- F. **Professional Development:** The College will provide necessary training regarding college admission and financial requirements to Director and Outreach Specialist.
- G. **Facilities:** The District/School agrees to provide facilities at Vista Del Lago High School for the Program to meet with students individually and in small groups. The District/School agrees to provide a classroom (P-4) that will be for the exclusive use of the Program. The District/The College agrees to provide facilities (classrooms, library, theater, and/or commons), upon availability and completion and approval of the District's Use of Facilities form, for special Program meetings. The District agrees to provide facilities for the Program for Saturday Sessions at no cost to the College provided the sessions are coordinated on dates and times in tandem with scheduled Saturday School sessions. The College agrees to provide facilities at Moreno Valley College for the Program administrative office and classrooms during the UBMS Summer Program.
- H. **Equipment:** The College agrees to provide the Program staff with laptop computers to be used at the School. The District agrees to provide at least one desktop computer in UBMS classroom, monochrome printer, Elmo, LCD projector, TV with CD and VCR access, two teacher desks, three storage cabinets, file cabinet, two book cases, and at least 36 student desks. The District will allow the Program to use LCD projectors and other media equipment necessary for special parent or general information meetings not being held in P-4. The College provides an administrative office for the Program at Moreno Valley College equipped with two desktop computers and a color printer. The College will provide the Program staff with cell phones for student and parent contact. Upon request and availability, the District will provide the Program use of Translation kits at no cost. The District will provide the Program use of tables, chairs, and podium for use during any information session and the year-end UBMS Symposium.

- I. **Supplies:** The College agrees to provide general office supplies for use by the Program staff and students in the Program classroom. The College agrees to provide expendable supplies to be used for hands-on STEM activities during the Saturday Academy, after school, and Summer Institute sessions.
- J. **Reporting:** The College will complete all reports as required by the federal guidelines of the administration of the grant. The College will attend District/School meetings (School Board, Cabinet, Counselors, and Designated Campus Auxiliary Group Meetings) as necessary provide oral and written updates pertaining to the progress of the Program and its efforts related to: 1) developing innovative ways to increase Parent Engagement/Involvement; 2) assisting with streamlining communication structures for sharing information between stakeholder groups; providing professional development opportunities to provide strategies for utilization of culturally relevant pedagogical strategies to create a culture of high expectations and student achievement; and 4) ensuring that students complete A-G course patterns and are college/career ready upon graduation. The College will provide monthly written reports of progress related to the same. There will be an annual review of the agreement between the College and the District.
- K. **Remuneration:** The District will contribute thirty dollars (\$30,000) for the academic year 2013/2014 to support the Upward Bound Math and Science program to be paid in six equal payments of \$5,000.00 (December 2, 2013; January 2, 2014; February 3, 2014; March 3, 2014; April 1, 2014; and May 1, 2014).
- L. **Term:** The initial term of this agreement shall be from October 15, 2013 to June 30, 2014, with the option to renew the agreement for additional year periods upon written agreement of the parties in the form of an Amendment. Either party may terminate this agreement without cause with 60 days' written notice to the other party.

II. INDEMNIFICATION/INSURANCE

The parties mutually agree and understand that, during the terms of this Agreement:

- A. the College will indemnify, defend and hold harmless the District and its Trustees, officers, employees, and agents, individually and collectively, from and against all claims, liabilities, obligations and causes of action, of whatever kind, arising in any manner whatsoever, out, or in connection with its performance of this agreement for the active negligence and willful acts or omissions of College's Trustees, officers, employees and agents.
- B. the District will indemnify defend and hold harmless the College and its Trustees, officers, employees and agents, individually and collectively, from and against all claims, liabilities, obligations and causes of action, of whatever kind, arising in any manner whatsoever, out, or in connection with its performance of this agreement for the active negligence and willful acts or omissions of District's Trustees, officers, employees and agents.

C. the parties will provide each other with a Certificate of Insurance, evidencing general liability coverage in the amount of at least \$1,000,000 per incident and \$3,000,000 in the aggregate, as well as workers' compensation coverage for its employees in amounts required by the State of California. Each party will name the other as an additional ensured on their Certificate of Insurance.

III. MISCELLANEOUS PROVISIONS

This Agreement constitutes the complete understanding of the parties regarding the matters to which it refers, and incorporates all prior oral agreements in contemplation of this written Agreement. This written Agreement contains all the relevant understandings between the parties.

This Agreement will be governed by and construed in accordance with the laws of the State of California.

The parties shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. The parties understand that harassment of any student or employee of the other party with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

In witness whereof the parties have executed the Agreement as of the date and year indicated.

Riverside Community College District, on Behalf of Moreno Valley College

By _____

Sandra L. Mayo, Ed. D., President

_____ Date

Moreno Valley Unified School District

By _____

Judy D. White, Ed. D., Superintendent

_____ Date

Agenda Item (VIII-C-1)

Meeting	10/15/2013 - Regular
Agenda Item	Committee - Planning and Operations (VIII-C-1)
Subject	Norco College 2013 Facilities Master Plan
College/District	Norco
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the Norco College 2013 Facilities Master Plan.

Background Narrative:

In August 2012, HMC Architects began developing the Norco College Facilities Master Plan by guiding the Business and Facilities Planning Council and the Institutional Strategic Planning Council through the process of developing facilities planning principles that are linked to the Educational Master Plan and will guide expansion and modernization efforts of the campus and structures as resources become available. In keeping with the existing shared governance principles, there were opportunities for college-wide dialogue and input throughout the past year. Consideration was given to feedback from community partners as well. The plan has gone through the College strategic planning approval process and was approved by the District Strategic Planning Committee. The Board of Trustees received a progress report at the December 4, 2012 meeting. Presented for the Board's approval is the Norco College 2013 Facilities Master Plan.

Prepared By: Paul Parnell, President, Norco College
Beth Gomez, Vice President, Business Services (Norco)

Attachments:

[Norco College 2013 Facilities Master Plan](#)

Norco College 2013 Facilities Master Plan (61 MB)

The Norco Facilities Master Plan can be downloaded

here: http://www.rccd.edu/administration/board/Documents/LinkedFiles/NorcoCollege_FMP_Final.pdf

Agenda Item (IX-A-1)

Meeting 10/15/2013 - Regular
Agenda Item Administrative Reports (IX-A-1)
Subject Presentation of the Annual Clery Report for Riverside Community College District
College/District District
Information Only

Background Narrative:

Attached for the Board's information is the Annual 2013 Clery Act crime report to be posted on the District's website available to all students, staff and faculty as mandated under federal law. The Riverside Community College District is proud of their extremely low crime rate enjoyed once again by the campus community. Federal law mandates the Clery Act or Campus Crime Statistics Act, which requires colleges and universities across the United States to disclose information about crime on and around their campuses. The act requires that colleges must publish an annual report disclosing campus security policies and three years of selected crime statistics.

Prepared By: Ray Maghroori, Provost/Vice Chancellor, Educational Services
Jim Miyashiro, Chief of Police

Attachments:

[Annual Clery Report Presentation](#)

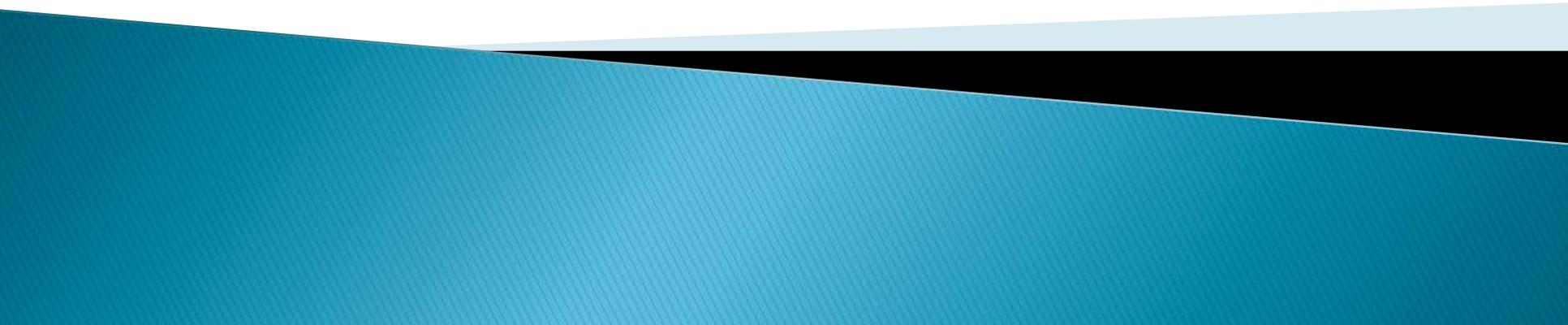
RCCD

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

POLICE DEPARTMENT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

Annual Clery Report Campus Crime Statistics Act



Clery Report

- ▶ Federal Regulation:
- ▶ Requiring Colleges and Universities in the United States to disclose information about crime on and around their campuses

Clery Report

- ▶ RCCD Reporting Area:
 - ▶ **Riverside City College**, Rubidoux Annex, District Office Spruce, Culinary Academy, RCCDSO, Distance Education, University/Market Street Property
 - ▶ **Moreno Valley College**, Ben Clark Training Center
 - ▶ **Norco College**, Stokoe Learning Center, JFK Middle College HS, Economic Development Center (Corona)
- 

2012 Clery Report

Campus/Location	Homicide, Negligent						Homicide, Non Negligent						Sex Offense, Forcible						Sex Offense, Non Forcible						
	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus			
	Year	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12
Riverside	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Office Spruce (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Culinary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Distance Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Market Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moreno Valley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
March Education Center	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	na
March Dental Education Center	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	na
Ben Clark Training Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Norco	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional Learning Center Stokoe	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JFK Middle College HS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Economic Development Corona (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Campus/Location	Robbery, Armed						Robbery, Strong-Arm						Aggravated Assault												
	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus									
	Year	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12
Riverside	0	0	0	0	0	0	0	2	0	2	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0
District Office Spruce (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Culinary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Distance Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Market Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moreno Valley	0	0	0	0	0	0	0	2	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0
March Education Center	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	na
March Dental Education Center	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	na
Ben Clark Training Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Norco	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional Learning Center Stokoe	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JFK Middle College HS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Economic Development Corona (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Campus/Location	Hate Crimes						Motor Vehicle Theft						Arson						Burglary					
	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus		
	Year	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11
Riverside	0	0	0	3	0	0	0	0	0	11	1	4	0	0	0	0	0	0	0	1	0	5	16	6
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	2	2	0	0	1	1
District Office Spruce (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Culinary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
RCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Distance Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Market Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moreno Valley	0	0	0	0	0	0	3	0	3	4	1	0	0	0	0	0	0	0	1	0	0	3	2	2
March Education Center	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na
March Dental Education Center	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	2	0	na	0	0	na
Ben Clark Training Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Norco	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	3	0	0
Institutional Learning Center Stokoe	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0
JFK Middle College HS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development Corona (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Campus/Location	Liquor Law Violations						Drug Law Violations						Illegal Weapons Possession												
	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus									
	Year	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12	10	11	12
Riverside	0	0	0	0	0	3	0	0	0	10	1	7	0	0	0	2	1	0	0	0	0	0	0	0	0
Rubidoux Annex	0	0	0	0	0	0	16	0	0	8	0	3	0	0	0	5	0	0	0	0	0	0	0	0	
District Office Spruce (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Culinary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	
RCCDSO (NC)	0	0	0	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	1	0	
Distance Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
University/Market Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Moreno Valley	0	0	0	0	0	0	3	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
March Education Center	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	
March Dental Education Center	0	0	na	0	0	na	0	0	na	0	0	na	0	0	na	2	0	na	0	0	na	0	0	na	
Ben Clark Training Center	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Norco	0	0	0	0	1	0	6	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Institutional Learning Center Stokoe	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
JFK Middle College HS	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Economic Development Corona (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

NOTE:

1. NC denotes a District property not used for the purposes of instruction.

The tables distinguish crimes committed on campus from those on public property. Public property is defined as the reasonably contiguous geographical area around the College/center or around a building the District controls and uses for educational purposes (e.g., thoroughfares, streets, parks, restaurants and public parking facilities).



Important Phone Numbers

RCCD College Safety and Police	(951) 222-8171
Riverside Police Dept.	(951) 787-7911
Riverside County Sheriff	(951) 776-1099
Corona Police	(951) 736-2335
Calif. Highway Patrol	(909) 388-8000

Emergency Phones



*Emergency phones are located throughout each RCCD college campus and are marked on the maps with **E1**. To use, push the red button on the phone. This connects you immediately with RCCD College Safety and Police Dispatch; or dial (951) 222-8171.*

Resources

RCCD College Health Services Offices	
Riverside City College	(951) 222-8151
Moreno Valley College	(951) 571-6103
Norco College	(951) 372-7046
Victim and Community Resources	
Riverside Area Rape Crisis	(951) 686-7273 1-866-686-7273
Alternatives to Domestic Violence	(951) 683-0829
Domestic Violence Advocacy Project (legal aid)	1-888-805-6455 1-800-226-4257
Victims of Crime Resource Center	1-800-842-8467
Victims of Crime Compensation Center Against Sexual Assault Southwest	24 HR Crisis Hotline (951) 652-8300 Toll Free
Riverside County Victims of Crime Resource Center	1-866-373-8300 1-800-Victims

Important RCCD Links

RCCD Police Department Home:

www.rcc.edu/administration/police/index.cfm

RCCD Police RAD:

www.rcc.edu/administration/police/rad.cfm

Safety First Brochure:

www.rcc.edu/administration/police/clery.cfm

Other Important Web Sites

Riverside Area Rape Crisis:

www.rarcc.org

Megan's Law - Information on Registered Sex Offenders:

meganslaw.ca.gov

State Crime Victim's Compensation Program:

www.boc.ca.gov

Community Services 2-1-1

www.informriverside.org/Client/InformRiverside

Security On Campus, Inc.

www.securityoncampus.org

Victims of Crime Resource Center

www.1800victims.com

College Safety and Police

2012 Police Statistics

▶ Calls for Service	10,651
▶ Traffic Stops	963
▶ Ped Checks	538
▶ Moving Citations	250
▶ Crime Reports	522
▶ Incident Reports	116
▶ Traffic Accidents	11
▶ Misd/Felony Arrests	142

RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

POLICE DEPARTMENT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

QUESTIONS ?



Agenda Item (XII-A)

Meeting 10/15/2013 - Regular
Agenda Item Business From Board Members (XII-A)
Subject Update from Members of the Board of Trustees on Business of the Board.
College/District District
Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)
Association of Governing Board of Universities and Colleges (AGB)
California Community College Trustees and Legislative Network (CCCT)
Community College League of California (CCLC) Latino Trustees
Latino Trustees Association
Inland Valleys Trustees and CEO Association
African-American Organizations Liaison Riverside Branch - NAACP
Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside
Chambers of Commerce: Corona, Moreno Valley, and Norco
Riverside County School Board Association
Riverside County Committee on School District Organization
Alvord Unified School District Ad-Hoc Committee
Mine Okubo Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

Agenda Item (XIII-A)

Meeting	10/15/2013 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None

Prepared By: Cynthia Azari, Interim Chancellor

Attachments: