

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting –
January 30, 2007 - 6:00 p.m. – Student Services 101, Moreno Valley Campus

AGENDA

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a “REQUEST TO ADDRESS THE BOARD OF TRUSTEES” card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in this meeting should contact Kristen Van Hala at (951) 222-8052 as far in advance of the meeting as possible.

- I. Approval of Minutes - Regular Meeting of December 12, 2006
Special Meeting of January 8, 2007
Special Meeting of January 11, 2007
Special Meeting of January 23, 2007

- II. Chancellor’s Reports

- A. Communications

- Chancellor will share general information to the Board of Trustees, including federal, state, and local interests and District information.

- Information Only**

- 1. Update on Chancellor Search – Dr. Salvatore G. Rotella, Chancellor, Riverside Community College District
 - 2. “Report from RCC’s Washington Representative” – Mr. Dave Kennett, Principal, The Ferguson Group
 - 3. “Recognition Honoring Dr. Rotella’s Service on the Community College Facility Coalition (CCFC)” – Mr. Aan Tan, Associate Vice Chancellor, Facilities, Planning, Design, and Construction

- B. Proposed Board of Trustees Meeting Calendar for February - June, 2007
- Recommend approving the schedule of meetings for
February – June, 2007.

Recommended Action: Request for Approval

III. Student Report

IV. Comments from the Public

V. Consent Items

A. Action

- 1. Personnel
- Appointments and assignments of academic and classified
employees.

- a. Academic Personnel

- 1. Appointments

- (a) Management

- (b) Contract Faculty

- (c) Long-Term, Temporary Faculty

- (d) Special Assignments

- (e) Overload Assignments (None)

- (f) Part-Time Faculty, Hourly Assignments

- (g) Child Development Center Hourly
Employees

- (h) Department Chairs, 2006-07 Academic Year

- 2. Salary Reclassification

- 3. Separation

b. Classified Personnel

1. Appointments

- (a) Management/Supervisory
- (b) Management/Supervisory – Categorically Funded (None)
- (c) Classified/Confidential
- (d) Classified/Confidential – Categorically Funded
- (e) Professional Experts (None)
- (f) Short Term
- (g) Temporary as Needed Student Workers
- (h) Community Education Program (None)
- (i) Special Assignments

2. Professional Growth Achievement Steps

3. Requests for Permanent Increase in Workload for Part-Time, Permanent Position

4. Military Leaves

5. Requests for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act

6. Request for Leave Without Pay

7. Separations

2. Purchase Order and Warrant Report -- All District Funds
- Purchase orders and warrant reports issued by the Business Office.

3. Annuities
 - Tax shelter annuities for employees, amendments and terminations.

4. Approval - Budget Adjustments
 - a. Approval - Budget Adjustments
 - Request approval of various budget transfers between major object codes as requested by administrative personnel.

 - b. Resolution(s) to Amend Budget
 1. Resolution to Amend Budget – Resolution No. 18-06/07 – 2006-2007 Middle College High School Program, Moreno Valley Campus
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.

 2. Resolution to Amend Budget – Resolution No. 19-06/07 – 2006-2007 Oral Health Sunrise/Sunset Program
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.

 3. Resolution to Amend Budget – Resolution No. 20-06/07 – 2006-2007 Centers for International Trade Development Statewide Leadership
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.

 4. Resolution to Amend Budget – Resolution No. 21-06/07 – 2006-2007 Tri-Tech Small Business Development Center (SBDC)
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.

 5. Resolution to Amend Budget – Resolution No. 22-06/07 – 2006-2007 CalWORKS Program
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.

6. Resolution to Amend Budget – Resolution No. 23-06/07 – 2006-2007 Temporary Assistance for Needy Families (TANF) Child Development Careers Program
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.
 7. Resolution to Amend Budget – Resolution No. 24-06/07 – 2006-2007 Gateway to College Dropout Recovery Program
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.
 8. Resolution to Amend Budget – Resolution No. 25-06/07 – 2006-2007 VTEA State Leadership Program
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.
 - c. Contingency Budget Adjustments (None)
5. Bid Awards
- a. Award of Bid – Moreno Valley Science Tech Building Roofing Project
 - Recommend awarding a bid for the Moreno Valley Science Tech Building Roofing Project.
 - b. Award of Bid – Bradshaw Center and Dispatch Building Roofing Projects
 - Recommend awarding a bid for the Bradshaw Center and Dispatch Building Roofing Projects.
 - * c. Award of Bid – Administration and Assessment Center Building Roofing Project
 - Recommend awarding a bid for the Administration and Assessment Center Building Roofing Projects.
6. Donations
- Recommend approving the listed donated items.
7. Out-of-State Travel
- Recommend approving out-of-state travel requests.

8. Grants, Contracts and Agreements
 - a. Agreement with Wells Fargo Bank
 - Recommend approving an agreement to provide a multi-purpose identification/ATM card for enrolled students and District employees.
 - b. Agreement for Special Services with Liebert Cassidy Whitmore
 - Recommend approving the agreement for employment relations matters.
 - c. Proposed Curricular Changes
 - Recommend approving the proposed curricular changes.
 - d. Memorandum of Understanding with San Bernardino Community College District
 - Recommend approving the memorandum to facilitate the reimbursement of expenses to conduct marketing activities for the Desert Regional Consortium.
 - e. Agreement with California Community Colleges Chancellor's Office
 - Recommend ratifying the agreement to work with regional colleges to research and draft policy issue papers.
 - f. Addendum to Lease Agreement with Mobile Modular Management Corporation
 - Recommend ratifying the addendum to provide a modular office for the Riverside City Early Childhood Education Program.
 - g. Agreement with Moreno Valley Unified School District
 - Recommend approving the agreement to provide facility use at Vista Del Lago High School.
 - h. Agreement with Megan Caughlin
 - Recommend approving the agreement to provide services as a model for art classes at the Moreno Valley Campus.

- i. Agreement with Southwest Healthcare System
- Recommend approving the agreement to provide a site for clinical experience for the Emergency Medical Service students.
- j. Agreement with Vangie Pearson
- Recommend approving the agreement to provide services as principal violinist for the RCC Music Department Symphony Orchestra.
- k. Agreement with Don Gunderson
- Recommend approving the agreement to provide services as guest conductor for the RCC Music Department Honor Band.
- l. Agreements for the 2007 Conducting Symposium
- Recommend approving the agreements to provide services as clinicians for the RCC Music Department Conducting Symposium.
- m. Agreements for the 2007 Band Festival
- Recommend approving the agreements to provide services as clinicians for the RCC Music Department Band Festival.
- n. Agreement with First Congregational Church of Riverside
- Recommend approving the agreement to provide a facility for rehearsals/performances of the RCC Music Department vocal and instrumental ensembles.
- o. Agreement with Anthony Muniz and Jocelyn Vilter
- Recommend approving the agreements to provide services for the Performance Riverside production of "Will Rogers Follies."
- p. Agreements with City of Riverside/Arts and Culture Development Department
- Recommend ratifying the agreement to provide a street banner permit for the Performance Riverside production of "Will Rogers Follies."
- q. Amendment to Agreement with Gary Krinke
- Recommend approving the agreement to provide directing services for the Performance Riverside production of "Sensational Showtunes."

- r. Agreement with Candlelight Pavilion
- Recommend approving the agreement to provide scenic services for the Performance Riverside productions of “Will Rogers Follies” and “Man of La Mancha.”
- s. Agreements with Scott Smith and Emily June Miller
- Recommend approving the agreements for musical direction and stage managing services for the Performance Riverside production of “Sensational Showtunes.”
- t. Agreement with Sarah Stevenson
- Recommend approving the agreement to provide research on arts assessment and student learning outcomes for proposed Riverside School for the Arts programs.
- u. Affiliation Agreement with Kaiser Foundation Hospitals and Southern California Permanente Medical Group
- Recommend approving the agreement to provide clinical experience for nursing students.
- v. Agreement with San Antonio Community Hospital
- Recommend approving the agreement to provide clinical experience for nursing students.
- w. Agreement with Portrait Homes, Inc.
- Recommend ratifying the agreement to provide computer application skills training.
- x. Agreement with City of Norco
- Recommend approving the agreement to provide staff report preparation training
- y. Amendment to Agreement with Press Enterprise
- Recommend ratifying the amendment to provide computer skills course training.
- z. Agreement with Marlene Victoriano
- Recommend approving the agreement to prepare and conduct workshops to participants in the Foster and Kinship Care Education Program.

- aa. Agreement with Robert Manriquez
 - Recommend approving the agreement to prepare and conduct workshops for parents and caretakers of Gateway to College Early College High School students.
- bb. Amendment to Agreement with Foundation for California Community Colleges
 - Recommend ratifying the amendment to increase funding for the TANF Child Development Career program.
- cc. Revised Agreement with City of Norco
 - Recommend ratifying the revised agreement to provide the Community Center as a venue for physical education classes for the Norco Campus.
- dd. Agreement with Riverside County Office of Education
 - Recommend approving the agreement to provide a venue for classes.
- ee. Agreement with Riverside County Office of Aging
 - Recommend approving the agreement to provide a training site for older workers enrolled in the Senior Community Service Employment Program.
- ff. Agreement with Dun and Bradstreet, Inc.
 - Recommend approving the agreement to grant licensing rights to use software for marketing research.
- gg. Amendment to Agreement with John R. Byerly, Inc. to Provide Testing and Inspection Services for the Quad Modernization Project
 - Recommend approving an amendment to an agreement to provide testing and inspection services; authorize designated staff to extend the date of the agreement, with the consent of the Consultant, and without additional formal amendment to the agreement.

- hh. Amendments to Extend Dates and Requests for Additional Funds on Agreements for Professional Services for Riverside Campus Parking Structure Project and the A.G. Paul Quadrangle Modernization Project
- Recommend approving amendments to agreements to provide professional services for the Riverside Campus Parking Structure and the A.G. Paul Quadrangle Modernization projects; authorize designated staff to extend the dates of the agreements, with the consent of the Consultants, and without additional formal amendment to the agreements.

Recommended Action: Request for Approval and Ratification

9. Other Items
- a. 2007-2008 Nonresident Fees
 - Recommend adopting a 2007-2008 nonresident tuition fee and a capital surcharge fee rate and direct staff to promulgate these charges via the 2007-2008 catalog, schedule of classes, Board Regulation 6042 and other appropriate materials.
 - b. 2005-2006 Measure C Financial and Performance Audits
 - Recommend receiving the independent financial and performance audit reports for the Measure C general obligation bonds for the year ended June 30, 2006 for the permanent file of the District.
 - c. 2005-2006 Foundation Independent Audit Report
 - Recommend receiving the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2006 for the permanent file of the District.
 - d. 2005-2006 District Independent Audit Report
 - Recommend receiving the District's independent audit report for the year ended June 30, 2006 for the permanent file of the District.
 - e. Surplus Property
 - Recommend declaring the listed property as surplus, finding the property does not exceed \$5,000 and authorizing the property be consigned to be sold on behalf of the District.

- f. Notice of Completion – March Education Parking Lot Project
 - Recommend accepting the March Education Parking Lot Project as complete, approving execution of the Notice of Completion and authorizing signing of the notice.

- g. A Proposal to Relocate Portables from the Lovekin Complex
 - Recommend approving the initial distribution of Lovekin portables as proposed; approve a budget to fund this distribution and authorize the use of Measure C funds for this purpose.

Recommended Action: Request for Approval

B. Information

- 1. Monthly Financial Report
 - Informational report relative to financial activity for the period from July 1, 2006 through December 31, 2006.

Information Only

VI. Board Committee Reports (None)

VII. Administrative Reports

- A. Vice Chancellors
- B. Presidents

VIII. Academic Senate Report

- A. Riverside City College
- B. Moreno Valley Campus
- C. Norco Campus/Riverside Community College District

IX. Business from Board Members

- A. CCCT Board of Directors Election - 2007
 - Recommend nominating Board President Mary Figueroa to run for the CCCT Board of Directors for a two-year term.

- B. Request for Appointment of New Member to the Citizen's Bond Oversight Committee
- Recommend appointing Ms. Kathleen Daley to an initial two-year term on the Citizen's Bond Oversight Committee.

Recommended Action: Request for Approval

X. Closed Session

- Pursuant to Government Code Section 54957, Public Employment, the Board will discuss the Chancellor position interview process.
- Pursuant to Government Code Section 54957, Public employee, discipline/dismissal/release.
- Pursuant to Government Code Section 54956.8, conference with real property negotiators; property located near the intersection of Blue Springs Drive and Temescal Canyon Road, Lot 20 of Tract 32538 in the City of Corona, County of Riverside; Agency Negotiator: Chancellor Salvatore G. Rotella; under negotiation: price and terms of agreement.

Recommended Action: To be Determined

XI. Adjournment

MINUTES OF THE REGULAR BOARD OF TRUSTEES
MEETING OF DECEMBER 12, 2006

President Takano called the regular meeting of the Board of Trustees to order at 6:00 p.m., in Board Room AD122, Riverside City College.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal
Ms. Janet Green
Ms. Mary Figueroa
Mr. Jose Medina
Mr. Mark Takano
Ms. Yajaira Tiscareño, Student Trustee

Staff Present

Dr. Salvatore G. Rotella, Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance
Ms. Melissa Kane, Interim Vice Chancellor, Diversity and Human Resources
Dr. Linda Lacy, Vice Chancellor, Student Services and Operations
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Brenda Davis, President, Norco Campus
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Ms. Virginia MacDonald, Chief of Staff/Executive Assistant to the Chancellor
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement
Mr. Doug Beckstrom, Interim President, Academic Senate, Moreno Valley Campus
Dr. Richard Mahon, President, Academic Senate, Riverside City College
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus

Ms. Blumenthal led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

President Takano turned the gavel over to Dr. Rotella who presided over the election of the officers of the Board.

ORGANIZATIONAL MEETING

Ms. Green nominated Ms. Blumenthal for President of the Board of Trustees. There was no second.

Election of President

Ms. Figueroa, seconded by Mr. Medina, nominated Mr. Medina for President of the Board of Trustees. The motion was not carried. (2 ayes, 3 nays [Blumenthal, Green, Takano])

Ms. Blumenthal, seconded by Ms. Green, nominated Ms. Figueroa for President of the Board of Trustees. Motion carried. (5 ayes)

Ms. Green, seconded by Mr. Takano, nominated

Election of Vice President

Ms. Blumenthal for Vice President of the Board of Trustees. Motion carried. (5 ayes)

Ms. Blumenthal, seconded by Mr. Takano, nominated Ms. Green as Secretary of the Board of Trustees. Motion carried. (5 ayes)

Election of Secretary

The gavel was given to Ms. Figueroa to preside over the remainder of the meeting.

Following discussion, the Board elected to maintain the present regular meeting schedule by meeting the third Tuesday of every month at 6:00 p.m., in Board Room AD122, O.W. Noble Administration Building, Riverside City College, 4800 Magnolia Avenue, Riverside; meeting at the Moreno Valley Campus, 16130 Lasselle Street, Moreno Valley in January and October 2007, and in April and November at the Norco Campus, 2001 Third Street, Norco. Committee meetings will be held the second Monday and/or Tuesday of the month at 5:00 p.m., 6:00 p.m. and/or 7:00 p.m., in Board Room AD122, O.W. Noble Administration Building, Riverside City College, 4800 Magnolia Avenue, Riverside.

Selection of Day, Time and Place of Board and Committee meetings

Following discussion, Board President Figueroa announced that the Board committee assignments and possible committee restructuring for 2007 will be considered at the January 23, 2007 Board Committee meeting. Trustees Blumenthal and Medina agreed to meet with Chancellor Rotella and Vice Chancellor Buysse to discuss Committee restructuring prior to the meeting with the full Board.

Board Committee Assignments

Following discussion, Board President Figueroa announced that the Liaison Board committee assignments for 2007 will also be determined at the January 23, 2007 Board Committee meeting.

Liaison Board Committee Representatives

The public hearing regarding the District's response to the RCC Association CCA/CTA/NEA 2007-2010 contract was opened at 6:10 p.m. There were no comments from the public, and the public hearing was closed at 6:11 p.m.

PUBLIC HEARING – DISTRICT RESPONSE TO THE RCC ASSOCIATION, CCA/CTA/NEA

Mr. Takano, seconded by Ms. Green, moved that the Board of Trustees approve the minutes of the regular meeting of November 21, 2006. Motion carried. (5 ayes)

MINUTES OF REGULAR MEETING OF NOVEMBER 21, 2006

CHANCELLOR'S REPORTS

Dr. Rotella presented Ms. Blumenthal with a Certificate of Appreciation on behalf of the Riverside Community College District for her dedication and exemplary service to the College and the Community as a Member and First Chairperson of the Measure C Citizens' Bond Oversight Committee, August 2004 – November 2006.

Dr. Rotella introduced Interim Vice Chancellor Kane, who led the discussion on the progress in the search for the new Chancellor.

Ms. Green, seconded by Mr. Medina, moved that the Board of Trustees approve the schedule of meetings for January and February, 2007. Motion carried.
(5 ayes)

Ms. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees adopt Resolution No. 14-06/07 amending the Appendix of the District's Conflict of Interest Code. Motion carried. (5 ayes)

Ms. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the General Education Student Learning Outcomes for academic and vocational degree programs of Riverside Community College District. Motion carried.
(5 ayes)

Mr. Medina, seconded by Ms. Green, moved that the Board of Trustees approve the proposed calendar for 2007-2008. Motion carried. (5 ayes)

Ms. Blumenthal, seconded by Mr. Takano, moved that the Board of Trustees award the title of President Emeritus, Moreno Valley Campus, to Dr. Richard Tworek, effective November 16, 2006. Motion carried. (5 ayes)

Ms. Kathy Brooks addressed the Board regarding the resignation of President Dr. Castro, the RCC Accreditation Report, and an OCR complaint.

Mr. Medina, seconded by Ms. Green, moved that the Board of Trustees:

“Update on Chancellor Search” – Salvatore G. Rotella, Chancellor, Riverside Community College District

Proposed Board of Trustees Meeting Calendar for January – February, 2007

Resolution to Amend the Appendix of Riverside Community College District's Conflict of Interest Code – Resolution No. 14-06/07

General Education Student Learning Outcomes

District Calendar

Emeritus Awards

COMMENTS FROM THE PUBLIC

CONSENT ITEMS

Action

Approve the amended listed academic and classified appointments, and assignment and salary adjustments; (Appendix No. 30)	Academic and Classified Personnel
Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,406,771.00 and District Warrant Claims totaling \$5,584,530.00; (Appendix No. 31)	Purchase Order and Warrant Report — All District Funds
Approve amendment to employment contracts and terminations as listed; (Appendix No. 32)	Annuities
Approve the budget transfers as presented; (Appendix No. 33)	Budget Adjustments
Approve adding the revenue and expenditures of \$164,631.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;	Resolution to Amend Budget – Resolution No. 16-06/07 2006-2007 Community College Education Assistance Center
Approve the contingency budget transfers, by a two-thirds vote of the members, as presented; (Appendix No. 34)	Contingency Budget Adjustments
Award a bid for the plumbing upgrade at the Cosmetology building to Dalke & Sons Construction in the amount of \$83,650.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Award of Bid – Plumbing Upgrade Cosmetology Building
Grant the out-of-state travel as listed; (Appendix No. 35)	Out-of-State Travel
Approve the curricular changes for inclusion in the college catalog and in the schedule of class offerings;	Proposed Curricular Changes
Ratify the agreement, for October 1, 2006 through September 30, 2011, for an amount not to exceed \$600,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Subcontract Agreement with Regents of the University of California
Approve the certification, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;	Resolution to Certify Contract Approval for Tech Prep Regional Coordination Grant
Approve the agreement, for August 2, 2007 through	Agreement with Music Theatre

August 4, 2007, for an amount not to exceed \$3,120.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	International
Approve the agreement, from January 1, 2007 through June 30, 2007, for an amount not to exceed \$900.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Christy Bethel
Ratify the agreement, from December 9, 2006 through December 8, 2007, for an amount not to exceed \$4,333.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Avid Technology, Inc.
Ratify the agreement, from November 15, 2006 through November 30, 2006, for \$250.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Dale Hendrickson
Approve the agreement, from April 28, 2007 through June 17, 2007, for the amount of \$4,058.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with University/Resident Theatre Association, Inc.
Ratify the amendment to the agreement, from September 30, 2006 through November 19, 2006, for an additional cost of \$600.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Amendment to Agreement with Lynda Krinke
Approve the facility agreement, from February 2, 2007 with automatic annual renewals, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Facility Agreement with Alta Vista Healthcare Center
Approve the agreement, for February 23, 2007, for an amount not to exceed \$3,500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with LeMoine and Associates
Ratify the agreement, for November 27, 2006 through February 10, 2007, at a cost not to exceed \$2,385.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with College of the Desert
Ratify the agreement, for the term November 28, 2006 through February 28, 2007, at no cost to the	Agreement with Press Enterprise

District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Approve the agreement, from January 2, 2007 through December 31, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with City of Moreno Valley

Ratify the agreement, from October 1, 2006 through June 30, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with City of Corona

Approve the agreements, for December 19, 2006 through June 30, 2007 and December 13, 2006 through June 30, 2007, respectively, for amounts not to exceed \$9,698.00 and \$9,000.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreements with Ivascu Consulting, LLC

Approve the agreement and supplemental amendments, from December 13, 2006 through June 30, 2011, with automatic five year renewals, for \$16,472.00 plus expenses, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Tickets.com, Inc.

Approve the agreements, from December 13, 2006 through December 15, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Affiliation Agreements for the Dental Assistant Program

Approve the extension of the contract between Riverside Community College District and Stephen C. Kuhn and Associates, from December 30, 2006 through June 30, 2007, at no additional cost to the District;

Extension of Contract with Stephen C. Kuhn & Associates, Inc.

Ratify the agreement with Foundation Administrative Services, Inc., for September 1, 2006 through August 31, 2008, for an anticipated annual cost of \$53,821.44, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Contract – Foundation Administrative Services, Inc.

Ratify the agreement between the District and Kaiser, from October 1, 2006 through September 30, 2007, at a projected cost of \$3,399,148,00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Contract Renewal – Kaiser Foundation Health Plan, Inc.

Authorize each Trustee and designated District Administrators to sign vendor warrant orders, orders for salary payment, notices of employment, bank checks, purchase orders, grant documents, purchase orders, Self-Insurance Funds and Section 125 Plan-Wire Transfer Documents and ASRCC and Financial Aid Bank Checks as listed (Appendix No. 35)

Signature Authorization

Declare the listed property to be surplus, find that the property does not exceed the total value of \$5,000, and authorize the property to be consigned to the Liquidation Company to be sold on behalf of the District, by unanimous vote; (Appendix No. 36)

Surplus Property

Accept the March Education Parking Lot as complete; approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works); and authorize the Board President to sign the notice.

Notice of Completion – March Education Parking Lot

Motion carried. (5 ayes)

The Board received current organizational charts for the Chancellor, Vice Chancellors, and College Presidents for information only. (Appendix No. 37)

Organizational Charts

The Board received an informational summary of financial activity for the period ended October 31, 2006. A request was made by Ms. Green to have confidential reports submitted to the Board members showing the itemized accounts for all legal fees included with future financial activity reports.

Monthly Financial Report

BOARD COMMITTEE REPORTS

The Board received for information the minutes from the November 14, 2006 Academic Affairs and Student Services, Legislative, Planning and Development, and Finance and Audit Committee meetings.

Board of Trustees Committee
Meeting Minutes

ACADEMIC SENATE REPORTS

Mr. Wagner presented the report on behalf of the District and Norco Campus Academic Senate.

Dr. Mahon presented the report on behalf of the Riverside City College Academic Senate.

Mr. Beckstrom presented the report on behalf of the Moreno Valley Campus Academic Senate.

BUSINESS FROM BOARD MEMBERS

Mr. Medina, seconded by Mr. Takano moved that the Board of Trustees adopt the Resolution in Support of the Dream Act that encourages students, regardless of immigration status, to strive to gain a higher education. Motion carried (5 ayes)

Resolution No. 17-06/07 –
Resolution in Support of the
DREAM Act

Ms. Figueroa formally announced that this is the last Board meeting that will be attended by Ms. MacDonald, and expressed the Board of Trustee's appreciation for her many years of outstanding service to the College and the District.

The Board adjourned the meeting to closed session at 7:10 p.m. pursuant to Government Code Section 54957 regarding public employee, discipline/dismissal/release.

CLOSED SESSION

The Board reconvened to open session at 8:15 p.m., announcing that no action was taken in closed session, and adjourned the meeting.

RECONVENEMENT AND ADJOURNMENT

MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING OF JANUARY 8, 2007

President Figueroa called the special meeting of the Board of Trustees to order at 6:00 p.m., in Board Room AD122, O. W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal
Ms. Mary Figueroa
Mrs. Janet Green
Mr. José Medina
Mr. Mark Takano
Ms. Yajaira Tiscareño, Student Trustee

Staff Present

Dr. Salvatore G. Rotella, Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance
Ms. Melissa Kane, Interim Vice Chancellor, Diversity and Human Resources
Dr. Linda Lacy, Vice Chancellor, Student Services and Operations
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement

Guests Present

Ms. Sharon Tanabe, Client Partner, Edward W. Kelley Partners

Master Dustin Brooks led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Ms. Blumenthal, seconded by Mrs. Green, moved that the Board of Trustees change the order of the agenda to adjourn to closed session after the discussion of the Chancellor search process and comments from the public. Motion carried. (5 ayes)

AGENDA AMENDED

Ms. Tanabe led the Board discussion regarding the qualities desired in the new Chancellor, the recruitment process to date and the recruitment timeline.

CHANCELLOR SEARCH

Ms. Kathy Brooks addressed the Board to comment on concerns of the faculty regarding the search for the new Chancellor. Mr. Anthony Ruiz and Ms. Yajaira Tiscareño also addressed the Board Members to comment on the concerns of the ASRCC students regarding the search for the new Chancellor.

COMMENTS FROM THE PUBLIC

The Board adjourned to closed session at 6:55 p.m. pursuant to Government Code 54957 to discuss a public employee, discipline/dismissal/release issue. Pursuant to Government Code Section 54957, Public Employment, the Board also discussed the Chancellor position recruitment process with employment consultant Ms. Tanabe.

CLOSED SESSION

The Board reconvened to open session at 9:00 p.m., announcing that no action would be reported from closed session and adjourned the meeting.

RECONVENEMENT TO OPEN
SESSION AND ADJOURNMENT

MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING OF JANUARY 11, 2007

President Figueroa called the special meeting of the Board of Trustee to order at 4:05 p.m., in Board Room AD122, O. W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal
Ms. Mary Figueroa
Mrs. Janet Green
Mr. José Medina
Mr. Mark Takano

Trustees Absent

Ms. Yajaira Tiscareño, Student Trustee

Staff Present

Dr. Salvatore G. Rotella, Chancellor
Ms. Melissa Kane, Interim Vice Chancellor, Diversity and Human Resources
Dr. Linda Lacy, Vice Chancellor, Student Services and Operations
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement

Ms. Marilyn Martinez-Flores led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ACADEMIC/CLASSIFIED
PERSONNEL

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the listed Academic Management and Classified – Categorically Funded positions. Motion carried. (5 ayes) (Appendix No. 38)

Action

In accordance with Board Policy 1042, the Board of Trustees has received, for information only, the resignation of Dr. Daniel Castro, President, Riverside City College, effective 12/31/06, for personal reasons.

Separation

Mr. Takano, seconded by Mrs. Green moved that the Board of Trustees grant out-of-state travel to the listed employees. Motion carried (5 ayes) (Appendix No. 39)

OUT-OF-STATE TRAVEL

The Board adjourned to closed session at 4:10 p.m. pursuant to Government Code 54957 to select candidates to interview for the position of Chancellor.

CLOSED SESSION

The Board reconvened to open session at 6:00 p.m., announcing that no action would be reported from closed session and adjourned the meeting.

RECONVENEMENT TO OPEN
SESSION AND ADJOURNMENT

MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING OF JANUARY 23, 2007

President Figueroa called the special meeting of the Board of Trustee to order at 6:02 p.m., in Board Room AD122, O. W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal (arrived at 6:07 p.m.)
Ms. Mary Figueroa
Mrs. Janet Green
Mr. José Medina
Mr. Mark Takano
Ms. Yajaira Tiscareño, Student Trustee

Staff Present

Dr. Salvatore G. Rotella, Chancellor
Dr. Jim Buysse, Vice Chancellor, Administration and Finance
Ms. Melissa Kane, Interim Vice Chancellor, Diversity and Human Resources
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Dr. Linda Lacy, Interim President, Riverside City College
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus

Ms. Karin Skiba led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Dr. Buysse gave a PowerPoint presentation entitled, "Governance in a Three-College District: Enhancing Policy-Making" to the Board members which defined the revised Board committee structure to include the following committees: the Governance Committee, the Planning Committee, the Resources Committee, and the Teaching and Learning Committee.

BOARD COMMITTEES AND ASSIGNMENTS

Mr. Medina, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the revised committee structure.
Motion carried. (5 ayes)

Action

Following discussion, Board President Figueroa announced the following Board committee assignments for 2007: Governance Committee Chair will be Ms. Blumenthal, Vice Chair, Mr. Medina; Planning Committee Chair will be Mrs. Green, Vice Chair, Mr. Takano; Resources Committee Chair will be Mr. Takano, Vice Chair, Ms. Blumenthal; Teaching and Learning Committee Chair will be Mr. Medina, Vice Chair, Mrs. Green; and the Alvord Ad hoc Committee Chair will remain as Mr. Takano, Vice Chair, Mr. Medina.

Board Committee Assignments

Board President Figueroa made the following assignments for the Liaison Committee Representatives for 2007: County Committee on School District Organization Liaison, Ms. Blumenthal; Community College League of California (CCLC) Liaison, Ms. Figueroa; Association of Community College Trustees (ACCT) Liaison, Mr. Medina; California Community College Trustees and Legislative Network (CCCT) Liaison, Ms. Figueroa; Hispanic Chamber of Commerce Liaison, Mr. Medina; Riverside Chamber of Commerce Liaison, Ms. Figueroa; Riverside County School Board Association Liaison, Mrs. Green; Association of Governing Boards of Universities and Colleges (AGB) Liaison, Mr. Takano and Ms. Blumenthal; RCC Foundation Board of Directors, all of the Board of Trustees members; Latino Trustees Association Liaison, Mr. Medina and Mr. Takano; Inland Valley's Trustees and CEO Association, Mr. Takano and Mrs. Green; and the African-American Organizations Liaison, Ms. Blumenthal.

Liaison Board Committee Representatives

Mr. Anthony Ruiz made a comment praising the Mission Statement in the Spring class schedule book, and also requested the Board to consider providing a stipend for the students who serve as ASRCC representatives.

COMMENTS FROM THE PUBLIC

The Board adjourned to closed session at 6:40 p.m. pursuant to Government Code 54957 to discuss and/or select candidates to interview for the position of Chancellor.

CLOSED SESSION

The Board reconvened to open session at 7:30 p.m., announcing that no action would be reported from closed session and adjourned the meeting.

RECONVENEMENT TO OPEN
SESSION AND ADJOURNMENT

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: II-B

DATE: January 30, 2007

Subject: Proposed Board of Trustees Meeting Calendar for February – June, 2007

CALENDAR OF BOARD OF TRUSTEES MEETINGS
February – June, 2007

<u>Date</u>	<u>Type of Meeting</u>	<u>Campus/Location</u>
February 2, 2007**	Special Board Meeting (Closed Session for Interviews - Chancellor Position)	Marriott Riverside Hotel 3400 Market Street Riverside, CA 92501
February 3, 2007**	Special Board Meeting (Closed Session for Interviews - Chancellor Position)	Marriott Riverside Hotel 3400 Market Street Riverside, CA 92501
February 15, 2007**	Board Committee Meeting(s)	Board Room AD122 Riverside Campus
February 20, 2007	Regular Board Meeting	Board Room AD122 Riverside Campus
March 13, 2007	Board Committee Meeting(s)	Board Room AD122 Riverside Campus
March 20, 2007	Regular Board Meeting	Board Room AD122 Riverside Campus
April 16, 2007**	Board Committee Meeting(s)	Board Room AD122 Riverside Campus
April 17, 2007	Regular Board Meeting	Student Services Lobby Norco Campus
May 8, 2007	Board Committee Meeting(s)	Board Room AD122 Riverside Campus
May 15, 2007	Regular Board Meeting	Board Room AD122 Riverside Campus
June 12, 2007	Board Committee Meeting(s)	Board RoomAD122 Riverside Campus
June 19, 2007	Regular Board Meeting	Board Room AD122 Riverside Campus

**Meetings moved to different night of the week.

Note: Spring break is April 9-13, 2007

Recommended Action: It is recommended that the Board of Trustees approve the schedule of meetings for February – June, 2007.

Salvatore G. Rotella
Chancellor

Prepared by: Kristen Van Hala
Administrative Assistant, Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-a

Date: January 30, 2007

Subject: Academic Personnel

1. Appointments

Board Policy 1040 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

It is recommended the following appointments be approved:

a. Management

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
	DISTRICT			
*	Melissa Kane	Vice Chancellor, Diversity & Human Resources	01/31/07	Contract

b. Contract Faculty

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
	MORENO VALLEY CAMPUS			
*	Nicholas Sinigaglia	Philosophy Instructor	02/09/07	G-1
	RIVERSIDE CITY COLLEGE			
*	Ernesto Reyes	Mathematics Instructor	02/09/07	C-4

c. Long-Term, Temporary Faculty

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
	RIVERSITY CITY COLLEGE			
	Long-Term, Temporary, Categorically Funded			
	Mary Lange	Nursing Instructor	02/09/07	F-13
	Kimberly Reimer	Nursing Instructor	02/09/07	F-6
	Annemarie Valadez	Nursing Instructor	02/09/07	G-6

d. Special Assignments

Payment as indicated to the individuals specified on the attached list.

e. Overload Assignments

(None)

Report No.: V-A-1-a

Date: January 30, 2007

Subject: Academic Personnel

1. Appointments – cont.

f. Part-Time Faculty, Hourly Assignments

Fall Semester 2006

<u>Name</u>	<u>Subject</u>
Jayne Goodner	Nursing

Winter Intersession 2007

The individuals specified on the attached list.

Spring Semester 2007

The individuals specified on the attached list.

g. Child Development Center Hourly Employees

Fall Semester 2006

<u>Name</u>	<u>Position</u>
Regina Herbertson	ECS Master Teacher, hourly

h. Department Chairs, 2006-07 Academic Year

Revisions to list submitted/approved by the Board of Trustees on June 20, 2006:

RIVERSIDE CITY COLLEGE

<u>Department</u>	<u>Co-Chairs</u>	<u>Stipend</u>
Nursing	Phyllis Rowe	50%
	Evangeline Fawson (Fall 2006)	25%
	Anita Kinser (Spring 2007)	25%

NORCO CAMPUS

<u>Department</u>	<u>Chair/Assistant Chair</u>	<u>Stipend</u>
Social and Behavioral Sciences	Carol Farrar	100%
	Deborah Makin	0%
	David Payan	0%

Report No.: V-A-1-a

Date: January 30, 2007

Subject: Academic Personnel

2. Salary Reclassification

Board Policy 3080 establishes the procedures for professional growth and salary reclassification. The following employee has fulfilled the requirements of this policy.

It is recommended the Board of Trustees grant salary reclassification to the following faculty member effective February 1, 2007:

<u>Name</u>	<u>From Column</u>	<u>To Column</u>
Jason Parks	C	D

3. Separation

Board Policy 1042 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignation.

It is recommended the Board of Trustees receive, for information only, the resignation of the individuals listed below:

<u>Name</u>	<u>Title</u>	<u>Last Day of Employment</u>	<u>Reason</u>
Dawn Lindsay	Dean of Instruction, Norco	01/03/07	Career Advancement

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-b

Date: January 30, 2007

Subject: Classified Personnel

1. Appointments

In accordance with Board Policy 1040, the Chancellor recommends approval for the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
a. Management/Supervisory				
DISTRICT				
J. Christine Carlson-Buydos	Chief of Staff/Executive Assistant to the Chancellor	02/26/07	Contract	Appointment
MORENO VALLEY CAMPUS				
Natalie Hannum	Interim Director, Fire Technology/ Fire Academy Program	02/05/07	15.0	Appointment
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
DISTRICT				
Jessica Aldasoro	Payroll Technician	01/31/07	10-1	Appointment
MORENO VALLEY CAMPUS (None)				
NORCO CAMPUS				
*Laura Hankins	Secretary IV – Dean of Instruction	01/31/07	17-2	Transfer
RIVERSIDE CITY COLLEGE				
Sara Ayala	Student Financial Services Support Specialist (Part-time, 95%)	01/31/07	16-1	Appointment
*Judy Hill	Secretary IV – Outreach	02/12/07	17-5	Transfer
Jesse Mejia	Facilities Utilization Specialist	01/31/07	16-1	Appointment
Janelle Wortman	College Receptionist	01/31/07	14-1	Appointment

Report No.: V-A-1-b

Date: January 30, 2007

Subject: Classified Personnel

1. Appointments – Continued

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
d. Classified/Confidential – Categorically Funded				
DISTRICT (None)				
MORENO VALLEY CAMPUS (None)				
NORCO CAMPUS				
John Moore	Student Support Services Coordinator – TRIO Program	01/31/07	21-3	Promotion
RIVERSIDE CITY COLLEGE				
Olayide Coston	Outreach and Recruitment Services Specialist	01/31/07	16-1	Appointment
Botra Moeung	Student Financial Services Specialist	01/31/07	18-1	Appointment
e. Professional Experts (None)				
f. Short Term Short-term appointments of individuals to serve on an hourly, as needed basis, as indicated on the attached list.				
*g. Temporary as Needed Student Workers Short-term appointments to serve on an hourly, as needed basis, as indicated on the attached list.				
h. Community Education Program (None)				

Subject: Classified Personnel

1. Appointments – Continued

i. Special Assignments

Payment to be approved for the following individuals in the amount indicated for their participation in a special assignment:

Sound Designer/Board Operator for Performances (02/01/07 – 06/17/07)

Dorie Couture – Total amount not to exceed \$7,200

Video Editor/Production Technician for Campaign RCC (11/16/06 – 12/01/06)

Nino Giornalista – Total amount not to exceed \$650

Computerization of PTESL and Website Support (02/12/07 – 06/07/07)

Consuelo Hagar – Total amount not to exceed \$688.35

Sound Engineering, Lighting/Technical Director for Campaign RCC (11/04/06 – 11/18/06)

Fred Tedesco – Total amount not to exceed \$550

2. Professional Growth Achievement Steps

Participation in the Professional Growth Program is voluntary for classified employees.

Employees who participate in the program receive achievement steps upon prior approval from the Professional Growth Committee of the coursework.

Professional achievement steps are \$35 per month for completion of 12 semester units of coursework and \$40 per month for completion of 12 semester units of job related coursework. Each employee may earn a maximum of seven (7) achievement steps in both categories combined, two (2) of which must be in the job skills area of professional growth. (California School Employees Association Agreement 2005-2008, Exhibit A)

It is recommended the Board of Trustees approve the following professional growth achievement steps, effective February 1, 2007:

<u>Name</u>	<u>Title</u>	<u>Achievement Step(s) Earned</u>
Elia A. Blount	Assistant Cashier/Clerk	Step 1 @ \$35
Christy Pollard	Student Services Technician	Step 4 @ \$35
Veronica Sharaf Eldeen	Administrative Secretary II	Step 1 @ \$40

Subject: Classified Personnel

3. Request for Permanent Increase in Workload for Part-time, Permanent Position

The District Dean, Occupational Education has requested a permanent increase in workload for the part-time, permanent position of Education Advisor – 60% (Rubidoux Annex), held by Claudia Castro, and whereas this request as the approval of the Vice Chancellor, Academic Affairs;

It is recommended the Board of Trustees approve the permanent increase in workload for the part-time, permanent position of Educational Advisor (Rubidoux Annex) from 60% to 100%, effective January 31, 2007.

4. Military Leaves

Section 395.01 of the Military and Veteran’s Code and Section 87832 of the Education Code authorizes the President, or designee, to approve a leave for military reserve duty with full salary for the first 30 days of such military leave;

It is recommended the Board of Trustees ratify the request for military reserve duty for
a) Mr. Anthony Puzzuto, Warehouse Supervisor, for the period of September 11,12,13,14,15, 18, 2006; October 13, 2006; and December 11,12, 2006 (a total of 9 working days); and
b) Mr. Anthony Rizo, Multi-Media Graphic Artist, for the period of November 27,28,29, 30,2006; December 1,4,5,6,7,8,11,12,13,14,15,16, 2006 (a total of 16 working days).
Mr. Puzzuto and Mr. Rizo meet the college service requirement.

5. Requests for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act

It is recommended the Board of Trustees approve/ratify requests for leave under the California Family Rights Act and the Federal Family and Medical Leave Act, a maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently for the following classified employees:

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Gary Bangs	Custodian	January 19, 2007
Lloyd Broyles	Disabled Student Services Specialist	January 19, 2007
Mitchell Gonzalez	Groundsperson	January 18, 2007
Louis Marquez	Maintenance Mechanic	January 16, 2007

Subject: Classified Personnel

6. Request for Leave Without Pay

It is recommended the Board of Trustees approve the request for leave without pay for Ms. Kathleen Rowley, Grants Writer, for the period of February 5, 2007 through July 13, 2007 (a total of 103 working days). Ms. Rowley will exhaust all leaves allocated to her for this fiscal year. The request has the approval of the Director, Grant and Contract Services and the Associate Dean, Governmental Relations, Grants and Contracts.

7. Separations

Board policy 1042 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignation;

It is recommended the Board of Trustees receive, for information only, the resignation of the individuals listed below, effective at the end of the workday:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Brenda Dietz	Payroll Technician	12/19/06	Personal
Yxstian Gutierrez	Clerk Typist	01/12/07	Career Advancement
Violette Kjeldgaard	Theater Box Office Assistant	01/12/07	Personal
Jagruti Patel	Chemistry Lab Coordinator	01/19/07	Career Advancement
Richard Ririe	Purchasing Specialist	01/31/07	Personal
Raymond Robbins	Senior Tool Room Attendant	01/12/07	Personal
Stacey Williams	Student Financial Services Outreach Specialist	01/05/07	Personal

Report No.: V-A-1-b

Date: January 30, 2007

Subject: Classified Personnel

Submitted by:

Transmitted to the Board by:

Melissa Kane
Interim Vice Chancellor, Diversity and
Human Resources

Salvatore G. Rotella
Chancellor

Concurred by:

Concurred by:

Linda Lacy
Interim President, Riverside City College

Ray Maghroori
Vice Chancellor, Academic Affairs

Brenda Davis
President, Norco Campus

James L. Buysse
Vice Chancellor, Administration and Finance

Irv Hendrick
Interim President, Moreno Valley Campus

Faculty Workshop: Eng 60 (Fall 2006)

Attendance

Matthew Nadelson – Paid as lump sum upon completion in the amount of \$50.00

Deena Baker – Paid as lump sum upon completion in the amount of \$50.00

David Perez – Paid as lump sum upon completion in the amount of \$50.00

Candace Frank – Paid as lump sum upon completion in the amount of \$50.00

Lawrence Reed – Paid as lump sum upon completion in the amount of \$50.00

Conducting Faculty Workshop: Eng 60 (Fall 2006)

Conducted workshop, advertised and signed up faculty who attended.

Heather Gonzalez – Paid as lump sum upon completion in the amount of \$100.00

Arts in Riverside Script (Winter 2007)

Write a script for a documentary on the Arts in Riverside featuring the First Thursdays Arts Walk and RSA's role in the arts in downtown Riverside.

Susan St. Peters – Paid as lump sum upon completion in the amount of \$1,889.00

Stipend for use of online materials (Winter 2007)

Kristina Kauffman - Paid as lump sum upon completion in the amount of \$300.00

Carolyn Quin - Paid as lump sum upon completion in the amount of \$600.00

Richard Mahon - Paid as lump sum upon completion in the amount of \$200.00

Patricia Smith - Paid as lump sum upon completion in the amount of \$200.00

Robert Prior - Paid as lump sum upon completion in the amount of \$400.00

Charlie Richard – Paid as lump sum upon completion in the amount of \$100.00

Teacher Preparation Title V Grant (Winter 2007)

Faculty member will incorporate Supplemental Instruction as part of their classroom syllabus. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kierstin Hemborg – Total amount to be paid not to exceed \$1,079.40

Teacher Preparation Title V Grant (Winter 2007)

CBEST Math Comprehension Workshop Presenter. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Deborah Smith – Total amount to be paid not to exceed \$215.88

Teacher Preparation Title V Grant (Winter 2007)

Faculty member will develop curriculum that will incorporate historical mentoring.

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kristi Woods – Total amount to be paid not to exceed \$1,079.40

Teacher Preparation Title V Grant (Winter 2007)

Faculty member will develop curriculum to support the annual Teacher Preparation college math championship. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Curtis Cochran – Total amount to be paid not to exceed \$1,079.40

SAFE GRANT Service Learning (Winter 2007)

Faculty member will enhance curriculum by revising course and syllabi outlines to include Service Learning. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kierstin Hemborg – Total amount to be paid not to exceed \$710.00

Completion of Program Review (Winter 2007)

Joan Gibbons-Anderson – Paid as lump sum upon completion in the amount of \$750.00

Mark Lewis - Paid as lump sum upon completion in the amount of \$750.00

Continuing – Curriculum Design Development in Screenwriting II (Winter 2007)

Research and preparation of Screenwriting II class. Preparation of pre/co-requisite and validations; submission to discipline and department.

Susan St. Peters - Paid as lump sum upon completion in the amount of \$647.64

Specialized Tutoring Support (Winter 2007)

Provide specialized tutoring to dental hygiene students in radiology and nutrition.

Michelle Hurlbutt - Paid as lump sum upon completion in the amount of \$901.60

Specialized Tutoring Support (Winter 2007)

Specialized tutoring of dental hygiene students in general and oral pathology.

Debra Gerger - Paid as lump sum upon completion in the amount of \$676.20

Specialized Tutoring Support (Winter 2007)

Provide specialized tutoring to dental hygiene students in clinical skills.

Natalie Ferrigno - Paid as lump sum upon completion in the amount of \$ 405.72

Leann Schoepflin - Paid as lump sum upon completion in the amount of \$539.70

Sabrina Santucho - Paid as lump sum upon completion in the amount of \$647.64

Specialized Tutoring Support (Winter 2007)

Provide specialized tutoring to dental hygiene students in clinical skills, periodontology and dental materials.

Sandra Schneidewind - Paid as lump sum upon completion in the amount of \$809.55

Specialized Tutoring Support (Winter 2007)

Provide specialized tutoring to dental hygiene students in clinical skills, radiology, histology and embryology.

Linda Bushman - Paid as lump sum upon completion in the amount of \$540.96

Winter intersession pay (Winter 2007)

To prepare for the upcoming softball season. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Michelle Daddona-Moya – Total amount to be paid not to exceed \$2,050.86

Back to school issue of Viewpoints (Winter 2007)

Assist students in producing the back-to-school edition of Viewpoints.

Dan Evans – Paid as lump sum upon completion in the amount of \$172.08

Viewpoints Coaching (Winter 2007)

Coach Viewpoint for the annual spring semester back-to-school newspaper, which we have done every year dating back to the 1980s.

Allan Lovelace – Paid as lump sum upon completion in the amount of \$344.76

NSF – Advanced Technological Education Program (Spring 2007)

Develop Manufacturing curriculum and perform high school outreach. Compensation at Group 1, Step 1 of the Faculty Hourly Salary Schedule.

Paul VanHulle – Total amount to be paid not to exceed \$4,317.60

NSF – Advanced Technological Education Program (Spring 2007)

As part of the NSF-ATE grant, work on ABET accreditation and develop mathematics courses associated with the grant. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Andy Robles – Total amount to be paid not to exceed \$4,317.60

Futuro! Learning Community (Title V) (Spring 2007)

Involvement with the project includes but is not limited to serving on the Title V Faculty Advisory Committee, assisting with the development of basic skills learning communities through paired course development, working with local high school faculty, increasing academic resources, and implementing new teaching strategies and methods in the classroom.

Ali Saadat – Paid as lump sum upon completion in the amount of \$1,500.00

Sonya Nyrop - Paid as lump sum upon completion in the amount of \$1,500.00

Susan Ingham - Paid as lump sum upon completion in the amount of \$1,500.00

Jeff Rhyne – Paid as lump sum upon completion in the amount of \$1,500.00

Paired Course Development (Title V) (Spring 2007)

Involvement with the project includes but is not limited to serving on the Student Equity Committee, assisting with the development of basic skills learning communities through paired course development, working with local high school faculty, increasing academic resources, and implementing new teaching strategies and methods.

Carlos Tovares – Paid as lump sum upon completion in the amount of \$1,500.00

Teacher Preparation Title V Grant (Spring 2007)

Faculty member will incorporate Supplemental Instruction as part of their classroom syllabus. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Heather Smith – Total amount to be paid not to exceed \$1,619.10

Mary Legner – Total amount to be paid not to exceed \$1,133.37

Katie Smith – Total amount to be paid not to exceed \$1,619.10

Kathy Nabours – Total amount to be paid not to exceed \$1,619.10

Kenneth Cramm – Total amount to be paid not to exceed \$1,079.40

Curtis Cochran – Total amount to be paid not to exceed \$1,241.31

Leo Truttmann – Total amount to be paid not to exceed \$1,619.10

Cynthia Morrill – Total amount to be paid not to exceed \$1,079.40

Teacher Preparation Title V Grant (Spring 2007)

Faculty member will enhance curriculum by developing instructional curriculum for parents in English and Spanish. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Bonavita Quinto – Total amount to be paid not to exceed \$1,349.25

Teacher Preparation Title V Grant (Spring 2007)

CBEST Reading Comprehension Workshop Presenter. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Anna Christian – Total amount to be paid not to exceed \$215.88

Teacher Preparation Title V Grant (Spring 2007)

Faculty member will develop curriculum that will incorporate historical mentoring. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kristi Woods – Total amount to be paid not to exceed \$1,888.95

SAFE GRANT Service Learning (Spring 2007)

Faculty member will enhance curriculum by revising course and syllabi outlines to include Service Learning. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Sharon Yates – Total amount to be paid not to exceed \$705.00

SAFE GRANT Service Learning (Spring 2007)

Faculty member will enhance History curriculum by revising course and syllabi outlines to include Service Learning and provide a diversity workshop. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kristi Woods – Total amount to be paid not to exceed \$1,080.00

Jurupa Early College Academies Program (Spring 2007)

Participate in program-related activities. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Mary Legner – Total amount to be paid not to exceed \$1,295.28

Joan Gibbons Anderson – Total amount to be paid not to exceed \$1,295.28

Title V City Campus – Department Coordinator (Spring 2007)

Coordinate duties may include assisting with curriculum development for pre-collegiate courses such as curriculum redesign, modular curriculum, assessment and evaluation, supplemental course instruction, syllabi revision, learning community development, alternative teaching/learning approaches, participate in off-campus sites visits, identifying professional development needs and serves as a facilitator between Title V program, departments and disciplines to ensure communication and identify department needs as they relate to pre-collegiate courses.

Victor Sandoval – Paid as lump sum upon completion in the amount of \$1,000.00

Christine Sandoval – Paid as lump sum upon completion in the amount of \$1,000.00

Chad Bemis – Paid as lump sum upon completion in the amount of \$1,000.00

Carla Stoabs – Paid as lump sum upon completion in the amount of \$1,000.00

Curriculum and Program Development in Ethnic Studies: Interdisciplinary (Spring 2007)
Research and preparation of Ethnic Studies Interdisciplinary classes. Preparation of pre/co-requisite and validations, submission to discipline and department.

Karen Wilson – Paid as lump sum upon completion in the amount of \$1,942.92

Basic Skills Research (Spring 2007)

Conduct research relating to students enrolled in basic skills classes at Norco. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Amanuel Gebru – Total amount to be paid not to exceed \$7,771.68

Greg Aycock – Total amount to be paid not to exceed \$9,714.60

Basic Skills Counseling (Spring 2007)

Provide counseling services to students enrolled in basic skills courses. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Susanna Galvez – Total amount to be paid not to exceed \$11,549.58

Student Equity (Spring 2007)

Coordinate the implementation of the Norco Campus Student Equity Program. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Jimmie Hill – Total amount to be paid not to exceed \$2,401.67

Proposal development services for nursing grants (Spring 2007)

Develop program content and prepare proposal package for nursing grants (maximum lump sum of \$3,000.00 per proposal for a maximum of three nursing grant proposals).

Sharon Angrimson – Paid as lump sum upon completion in the amount of \$9,000.00

Technology Trainer (Spring 2007)

Provide one-on-one tutoring/training to faculty requiring technology assistance.

Bonnie Pavlis – Paid as lump sum upon completion in the amount of \$750

Middle College H.S. Survey Class of 2006 (Spring 2006)

Follow-up survey for graduating class of 2006 as required by grant.

Tom Hale – Paid as lump sum upon completion in the amount of \$1,000

<u>NAME</u>	<u>SUBJECT</u>
Abboud, William	Physician Assistant
Arnold, Marybeth	Culinary Arts
Blosfield, Charles	Culinary Arts
Canter, Jeffrey	Physician Assistant
Castagnola, Carol	Nursing
Chiek, Veasna	Mathematics
Ewell, Jennifer	Nursing
Fawcett, Rachelle	Physical Education
Gayle, Dave	Biology
Gebru, Amanuel	Counseling
Lackey, Julianna	Nursing
Marquez, Jesse	Administration of Justice
Marshall, Shara	Anatomy & Physiology
Means, Mary	Welding
Moobed Mehdi Abadi, Shabnam	Mathematics
Moore, John	Counseling
Moore, Janet	Library
Simmons, Sheri	Computer Information Systems
Smith, Kristin	Speech Communication
Taylor, Rutina	Counseling

NAME	SUBJECT
Aandahl, Larry	Air Conditioning and Refrigeration
Abdalla, Hatem	Health Science
Abel, Michael	Administration of Justice
Abidin, Indahwati	English as a Second Language
Abu-Shabakeh, Antoine	Business Administration
Abu-Shabakeh, Katherine	English
Accomando, John	Italian
Acevedo, Roland	Administration of Justice
Acharya, Lalit	Speech Communication
Adame, James	Dental Hygiene
Afifi, Ahab	Anthropology
Afzal, Muhammad	Mathematics
Aguilar, Jairo	Mathematics
Aguilera, Senobio	Air Conditioning and Refrigeration
Ahmed, Shariq	Computer Applications and Office Technology
Albert, Mary	Registered Nurse
Alcaraz, Roxanna	Psychology
Aldridge, Lola	Physician Assistant
Alemu, Getahun	Computer Information Systems
Alexander, Sharon	Registered Nurse
Allahyari, Reza	Chemistry
Allen, Douglas	Fire Technology
Allen, Ericka	English
Allen, Judith	Registered Nurse
Allgaier, Jennifer	Dance
Alm, Mitchell	Administration of Justice
Almeida, Frank	Physical Education
Almquist, Debra	Physical Education
Almy, Janice	Reading
Altheide, Richard	Administration of Justice
Alvarez, Alexis	Sociology
Alvarez, Hansel	English
Alvarez, Vicente	Mathematics
Alverson, David	Music
Amajoyi, Barbara	Registered Nurse
Amaya, Jennifer	Music
Ammannito, Mariaelena	Healthcare Technician
Anastasia, Stephen	Music
Andersen, Charles	Computer Information Systems
Anderson, John	Senior Citizen Education
Anderson, Robert	English
Andrade, Henry	Physical Education

NAME	SUBJECT
Anguiano, Rachel	English
Anich, Kathleen	Registered Nurse
Arct, Michael	Microbiology
Ardis, Jule	Philosophy
Arjmand, Shahriar	Mathematics
Arlandson, James	English
Armstrong, Gordon	Fire Technology
Arnold, Homer	Art
Arrowood, Gayle	English
Asaro, Marcus	Mathematics
Ashe, Willa	Mathematics
Ask, Ladan	Political Science
Assumma, Frank	Administration of Justice
Augsdorfer, Michael	English
Austin, Sara	Philosophy
Aycock, Rhonda	Guidance
Aycock, Rhonda	Counseling
Babcock, Todd	Physical Education
Baeza, Mario	Psychology
Bailey, Lynn	Registered Nurse
Bainum, Pamela	Computer Information Systems
Baird, Curtis	Anatomy and Physiology
Baker, Deena	English
Baker, Lance	Physical Education
Balderrama, Sandra	Computer Applications and Office Technology
Ballard, Mark	Mathematics
Ballard, Timothy	English
Ballester, Maria	Spanish
Ballestero, Lee	Political Science
Balteria, George	Engineering
Banales, Sergio	Administration of Justice
Bandyopadhyay, Bharati	Economics
Barajas, Norma	Cosmetology
Barandiaran, Julissa	Registered Nurse
Barankovich, Jennifer	Chemistry
Barbee, Michael	Physical Education
Barber, Keri	English
Barger, Lisa	Registered Nurse
Barris, Mary	Computer Information Systems
Barton, Ann	Medical Assisting
Bates, Laura	Healthcare Technician
Bates, Scott	Administration of Justice

NAME	SUBJECT
Bates, Steven	Geology
Batman, Robert	Continuing Education in Nursing
Bauer, Hilary	Theater Arts
Baumgarten, Kim	Registered Nurse
Bayen, Gebreas	Chemistry
Beach, James	Mathematics
Beach, Joshua	English
Beaman, Kent	Biology
Beaumont, Melinda	Registered Nurse
Beckham, Jack	English
Beckman, Duane	Administration of Justice
Beckwith, Theodore	Construction Technology
Bednarczyk, Denise	Physical Education
Behr, Richard	Administration of Justice
Bellenger, Joe	Mathematics
Beltz, Paul	Architecture
Bender, John	Management
Bender, Marc	Administration of Justice
Benito, Jeffrey	Physical Education
Benoit, John	Computer Information Systems
Benson, Katherine	Speech Communication
Berber, Alicia	Physical Education
Berg, Kerry	Administration of Justice
Bergreen, Gary	Computer Applications and Office Technology
Berg-Ridenour, Sherryl	Business Administration
Bernstein, Matthew	English
Berry, Thomas	Speech Communication
Bettencourt, Madeline	Cosmetology
Bhatia, Anish	Computer Applications and Office Technology
Bierich-Shahbazi, Jennifer	German
Black, Alicia	Early Childhood Studies
Blackman, Susan	Engineering
Blackmore, Lois	Senior Citizen Education
Blake, Ted	English
Blomdahl, Bruce	Administration of Justice
Blua, Bianca	Health Science
Boboye, Jackie	Guidance
Boboye, Jackie	Counseling
Boehm, Robert	English
Bolowich, Hans	Emergency Medical Services
Booth, Thomas	Emergency Medical Services
Boots, Kent	Administration of Justice

NAME	SUBJECT
Borden, Thomas	Physical Education
Bosworth, Brian	Art
Bourbonnais, Melissa	Political Science
Bowyer, Kenneth	History
Boyd, John	Administration of Justice
Boydd, James	Administration of Justice
Bradshaw, Lee	Education
Brautigam, Brian	Computer Information Systems
Bringhurst, Frederick	Early Childhood Studies
Britt, Vivian	Library
Brock, Henry	Accounting
Brodi, Bernadette	Psychology
Broersma, Heather	Mathematics
Broomfield, Mark	Dance
Broussard, Princess	Guidance
Broussard, Princess	Counseling
Brown, Amelia	English
Brown, Dennis	Physical Education
Brown, Leslie	Art
Brown, Marsha	Cosmetology
Brown, Mary	Registered Nurse
Brown, Robert	Political Science
Brown, Sonya	Real Estate
Browne, Vern	Computer Information Systems
Brown-Lowry, Tanya	Physical Education
Bruinius, Berniece	English
Bubello, Joyce	Sociology
Buchanan, Jamie	Psychology
Buchmann, Peter	Mathematics
Buenrostro, Sandra	Counseling
Buenviaje, Dino	History
Buhr, Edward	Mathematics
Burton, Virlynn	Education
Bushman, Fran	Counseling
Bushman, Linda	Dental Hygiene
Buttermore, Jan	Computer Information Systems
Buttram, Shannon	Registered Nurse
Calhoun, Shauni	Microbiology
Calloway, Angela	Early Childhood Studies
Campbell, Dorman	Education
Can, Minh	Mathematics
Canizales, Michael	Administration of Justice

NAME	SUBJECT
Canter, Jeffrey	Physician Assistant
Cardenas, Yolanda	Spanish
Cardona, Gloria	English
Carlton, Robert	English
Carmello, Alice	Real Estate
Carpenter, Jason	Physical Education
Carpenter, Mark	Sociology
Carrigan, Ryan	Business Administration
Carrillo, Carmen	English
Carter, Adrienne	Medical Assisting
Casella, Daniel	Counseling
Casolaro, Rochelle	Computer Applications and Office Technology
Casolaro, Rochelle	Computer Information Systems
Castagnola, Carol	Registered Nurse
Castano, Carolyn	Art
Castro, Maria	Physical Education
Cescolini, Diana	Marketing
Chaffin, Deborah	English
Chairez, Octavio	Mathematics
Chambers, Bart	Administration of Justice
Chance, Patricia	English
Chang, Linda	Library
Charrette, Eric	Administration of Justice
Chasin, Richard	Music
Chavez, Anna	Dance
Chavez, Cynthia	Early Childhood Studies
Chavez, Dolores	Mathematics
Chiek, Veasna	Mathematics
Chiu, Kuei	Library
Cho, Yoon-Sung	Philosophy
Choi, Hong	Mathematics
Christensen, William	Computer Information Systems
Christianson, Randall	Administration of Justice
Christman, Carl	Speech Communication
Christov, Romy	Geography
Christy, Carleton	Art
Ciccone, Casey	Administration of Justice
Clark, Susan	Microbiology
Clarke, Wilton	Mathematics
Clayton, Lorri	Vocational Nursing
Clegg Haerich, Amy	Psychology
Clement, Cherry	Registered Nurse

NAME	SUBJECT
Clements, Charles	Fire Technology
Clements, Kristen	Fire Technology
Cleveland, Darryl	Emergency Medical Services
Clothier, Patricia	Administration of Justice
Cochran, Curtis	Mathematics
Cole, Edgar	Physical Science
Collins, Scot	Administration of Justice
Condon, James	English
Conley, Gerald	Political Science
Conn, Lawrence	Psychology
Conti, Carla	Journalism
Cook, Jana	Administration of Justice
Cooper, Marilyn	Art
Copeland, Jeffrey	Emergency Medical Services
Coronado, Rita	English
Corselli, Nick	Health Science
Cortez, Shaylene	Computer Applications and Office Technology
Cortner, Kimberly	English
Cotton, Sarah	Anatomy and Physiology
Coulter, Alan	Administration of Justice
Courts, Janet	Accounting
Cover, Jaime	Welding
Creed, Lorri	Administration of Justice
Creeden, Catherine	Guidance
Cretu, Camelia	Mathematics
Crist, Linda	Mathematics
Crockett, Catherine	Mathematics
Crosby, Dennis	Computer Information Systems
Cubbage-Vega, April	Sociology
Culley, John	Art
Curnow, Bruce	Administration of Justice
Curren, Scott	Electronics
Currie, Scott	Administration of Justice
Curtis, Theodore	Administration of Justice
Dail, James	English
Dailey, Bryan	Administration of Justice
D'Angelo, William	Administration of Justice
Daniels, Leland	Human Services
Dang, Cao Nguyen	Mathematics
Danley, Hope	Political Science
Dant, David	Computer Applications and Office Technology
Daraei, Kaykhosrow	Computer Information Systems

NAME	SUBJECT
Darling, Linda	Cosmetology
Davalos, Elizabeth	Management
Davar, Mehrdad	Computer Applications and Office Technology
Davidson, Charlotte	English
Davis, Adam	Telecommunications
Davis, John	Psychology
Davis, Joyce	Library
Davis, Scott	Emergency Medical Services
Dayhoff, Ron	Administration of Justice
De La Cruz, Jennifer	Community Interpretation
De Loera-Moll, Ana	Spanish
Deal McWilliams, Elizabeth	Early Childhood Studies
Dealba-Yount, Claudia	Japanese
Decarmo-Baker, Shirley	Cosmetology
Decker, Georgia	Spanish
Deets, Kristin	Speech Communication
Deleon-Callju, Roseanne	Senior Citizen Education
Delgado, Edward	Administration of Justice
Delgiudice, Joseph	Administration of Justice
Deliyska, Mira	English as a Second Language
Despues, Desiree	Psychology
Devitt, Margot	Mathematics
Dewitt, Kathleen	Early Childhood Studies
Deyo, Bryan	Fire Technology
Diaz, Frederick	Spanish
Dillon, Kathryn	Senior Citizen Education
Dimaggio, Mark	Administration of Justice
Dimaio, Eric	Administration of Justice
Dismuke, Lori	Dance
Dobson, Nancy	Registered Nurse
Dohr, Ayumi	Japanese
Dohr, Michael	History
Domeneo, James	Administration of Justice
Dominguez, Diana	Mathematics
Dominguez, Robert	Music
Donovan, Carole	Registered Nurse
Donovan, Denise	Dance
Donovan, Martha	Biology
Dorado, David	Anatomy and Physiology
Doty, Ann	Physical Education
Dougherty, John	Mathematics
Doyle, John	Administration of Justice

NAME	SUBJECT
Driver, Janet	Mathematics
Drobot, Brian	Mathematics
Drumond, Carlos	Portuguese
Dudash, Leigh	Geography
Duffer, Roger	Music
Dufour, Leon	Construction Technology
Duller, Sarla	Registered Nurse
Duncan, Terry	Emergency Medical Services
Dunks, Robert	English
Duvvuri, Indira	Computer Information Systems
Eastridge, Monica	Art
Eaton, Kimberly	Telecommunications
Edmundson, Larry	Speech Communication
Edwards, Benjamin	Mathematics
Eidadu, Aric	Speech Communication
Elakodical, Joseph	Mathematics
Eldredge, Dee	Spanish
Ellaboudy, Shereef	Economics
Elliff, Eva	Art
Elwell, Timothy	Administration of Justice
Emmerling, Kim	Early Childhood Studies
Eoff, Robert	Art
Erdle, Harvey	Physical Education
Esmay, William	Administration of Justice
Esquivel-Wessler, Raquel	Real Estate
Estes, Nancy	Music
Evans, Daniel	Journalism
Ewell, Jennifer	Nursing
Farhat, Daniel	Economics
Farrand, Catherine	Art
Farrell, Kathleen	English
Farris, Matthew	Photography
Fatseas, Christina	English as a Second Language
Fawcett, Rachelle	Physical Education
Fealy, Irina	English
Fehn, Mary	Registered Nurse
Feller, Kimberly	Computer Applications and Office Technology
Fenton, Joshua	English
Ferrigno, Natalie	Dental Hygiene
Fiedler, Lori	Computer Applications and Office Technology
Filla, Jackie	Political Science
Fillippelli, Kristen	Physical Education

NAME	SUBJECT
Finfrock, Douglas	Physical Education
Fischer, Terry	Administration of Justice
Flanders, Mark	Art
Fleming, Michael	Speech Communication
Floerke, Jennifer	Speech Communication
Fontaine, Kristin	Registered Nurse
Ford, Kelly	Theater Arts
Foy, Jennifer	Real Estate
Franco, Nicholas	Guidance
Franco, Nicholas	Counseling
Frank, Candace	English
Franske, Lorelei	Construction Technology
Fraser, Frances	Senior Citizen Education
Freim, Nicole	English
Friedman, Diana	Computer Applications and Office Technology
Fuentes, David	Spanish
Fuller, Babette	Computer Applications and Office Technology
Fultz, Michael	English
Gaboury, Tammy	Cosmetology
Galusky, Preston	Biology
Ganley, James	Administration of Justice
Gant, Gilda	Dance
Garcia, Daniel	Administration of Justice
Garcia, Jacalyn	Photography
Garcia, Nicole	Computer Information Systems
Garcia, Richard	Electronics
Garrett, Karen	Music
Garrett, Susan	Art
Gelenchi, Fantahun	Mathematics
Gemende, Margarita	Administration of Justice
Gerger, Debra	Dental Hygiene
Gibbons, Rosaleen	Chemistry
Gill, Harminder	Chemistry
Gingerella, Tamera	Senior Citizen Education
Giornalista, Nino	Telecommunications
Gitlin, Phyllis	Theater Arts
Glass, Shirley	Vocational Nursing
Glazewski, Virginia	Healthcare Technician
Glenore, Denise	Registered Nurse
Glover, Ronald	Electronics
Godwin, Scott	English
Golder, Patricia	English

NAME	SUBJECT
Gonzalez, Lawrence	Administration of Justice
Goodwin, Royce	Physical Education
Goodwyn, Michael	Speech Communication
Gordon, Cynthia	Philosophy
Gordon, Johanna	Administration of Justice
Gorian, Walda	Mathematics
Goux, Claudette	Art
Graham, Glen	Electronics
Grajeda, Ralph	Physical Education
Grant, Kalunda (Rae)	English
Graves, Monica	Early Childhood Studies
Greco Navarro, Jeanne	Guidance
Green Hodges, Nicole	Art
Greene, Ravelle Lyn	Political Science
Gregg, Alex	Fire Technology
Gressier, Pamela	Senior Citizen Education
Griggs, Frederick	Fire Technology
Groenhout, Christopher	Biology
Grossman, Walter	Geography
Guldhammer, Bente	Music
Gumpf, Janice	Registered Nurse
Guter, Gerhard	Music
Guthrey, Delparde	Mathematics
Gutierrez, Jerry	Administration of Justice
Guzman, Vianet	Registered Nurse
Hacker, Kelly	Psychology
Hagar, Gary	Spanish
Hagopian, Verge	English
Hake, Mark	Administration of Justice
Halili, Roberto	Sociology
Hall, Christie	Physical Education
Hall, David	Automotive Technology
Hall, Elizabeth	Reading
Hall, Sandra	History
Halldane, John	Mathematics
Hallsted, Christopher	English
Hamilton, Teresa	Registered Nurse
Hannah, John	Dental Technology
Hannum, Natalie	Fire Technology
Hansen, Cheryl	Physical Education
Hansler, Kathryn	English
Harold, Ryan	Emergency Medical Services

NAME	SUBJECT
Harris, Alex	Administration of Justice
Harter, Douglas	Humanities
Hashemi, Seyed	Mathematics
Hass, Richard	Physical Education
Hastings, Robin	Management
Hathaway, Wilhelmina	Chemistry
Hatrak, Yvette	English
Hausfeld, Gretchen	Music
Haverkamp, Steve	Administration of Justice
Hawkins Russell, Hazel	History
Hay, Laurie	American Sign Language
Hayes, Roger	Health Science
Hemborg, Kierstin	Education
Herman, Jenelle	English as a Second Language
Hernandez, Norseman	Spanish
Herr, Kerry	English
Herrera, Veronica	Spanish
Herzog, Barbara	Mathematics
Hewitt, Edwin	Graphics Technology
Hickerson, Mark	History
Hicks, Linda	Physical Education
Hill, Janet	Sociology
Hill, Leonard	English as a Second Language
Hinckley, David	English
Hodson, Clay	Administration of Justice
Holben, David	Music
Holden, Vickie	Healthcare Technician
Holder, Kelly	Psychology
Holley, John	Mathematics
Holm, David	Administration of Justice
Holmes, Laurie	Computer Applications and Office Technology
Holts, Elizabeth	Early Childhood Studies
Hoover, Kent	Administration of Justice
Horowitz-Flournoy, Jan	Registered Nurse
Horton, Jason	Administration of Justice
Hough, Kenneth	History
Howerton, Ray	Physical Education
Hoxmeier, Tony	Administration of Justice
Hoyle, Ilse	German
Hughes, Bradley	Physics
Hunt, Marjorie	Psychology
Hunt, Wesley	Theater Arts

NAME	SUBJECT
Hurlbutt, Michelle	Dental Assistant
Huseth, Scott	Computer Information Systems
Huyssoon, Sara	Computer Applications and Office Technology
Hwang, Chi-Chih	Computer Information Systems
Hyland, Thomas	Administration of Justice
Islam, Ashik	Political Science
Ives, Frank	Mathematics
Jackson, Louis	Business Administration
Jackson, Sally-Anne	English
Jackson, Sandra	Psychology
Jacobsen, Renee	Geography
James, Edna	English
James, Hudena	Paralegal Studies
James, Jacqueline	Paralegal Studies
James, Marcia	Registered Nurse
Jaquez, Manuel	Engineering
Jennings, Micheal	Fire Technology
Jensen, DeAnna	English
Jeremiah, Steven	Emergency Medical Services
Johansen, Judith	Music
Johansen, Kirsten	Dance
Johansen, Lawrence	Music
John, Christine	Cosmetology
Johnson, David	Physical Science
Johnson, Donna	Administration of Justice
Johnson, Jack	Psychology
Johnston, Leticia	Spanish
Jones, Anthony	Physical Education
Jones, Christopher	Graphics Technology
Jones, Janice	Reading
Jones, Merchell	Administration of Justice
Jordon, Susan	Registered Nurse
Jorgensen, Judy	Architecture
Joseph, Eugene	Anatomy and Physiology
Josker, Angelena	Administration of Justice
Josker, David	Administration of Justice
Joyce, Michael	Administration of Justice
Juma, Leo	Biology
Kahn, Dennis	Physical Education
Kahns, Roger	Health Science
Kaiser-Powell, Olga	Registered Nurse
Kammel-Dodgen, Lisa	Cosmetology

NAME	SUBJECT
Kaufhold, Berkley	English
Kazsuk, Elizabeth	Sociology
Kearns, Timothy	Construction Technology
Keith, Thomas	Philosophy
Kelleher, Phillip	Fire Technology
Kelley, Michael	Physical Education
Kelley, Neal	Marketing
Kent, Michael	English
Kessler, Rebecca	Cosmetology
Kibby, Michael	Administration of Justice
Kim, Edward	Mathematics
Kim, Jeong	Korean
Kim, Jung-Kwan	Computer Information Systems
Kim, Myong-Sook	Mathematics
Kim, Susan	Mathematics
Kimbrough, Pamela	Mathematics
Kinder, Wendy	Photography
Kinder, William	Photography
Kipp, Ronald	Administration of Justice
Kirby, Barbara	Early Childhood Studies
Klintworth, Paul	Music
Klug, Jeffrey	Administration of Justice
Knight, Carla	Emergency Medical Services
Knight, Wayne	Humanities
Koehler, Pamela	Administration of Justice
Koh, Soong-Hee	English as a Second Language
Korson, Thomas	English
Kowallis, Norman	Physician Assistant
Krajewski, Linda	Psychology
Kraus, Lee	English
Krivanek, Kenneth	English
Kroh, David	Administration of Justice
Kroh, Frances	Administration of Justice
Kubota, Howard	Business Administration
Kurland, Harvey	Senior Citizen Education
Kurs, Mitchell	American Sign Language
Kusy, Steven	Administration of Justice
Lackey, Julianna	Registered Nurse
Lafaurie, Delia	Sociology
Lafferty, Michael	Political Science
Lam, Wayne	Mathematics
Landry-Taylor, Lisa	Physician Assistant

NAME	SUBJECT
Lane, Vita	Cosmetology
Lange, Mary	Registered Nurse
Lansing, Sandra	English
Lape, Eric	Philosophy
Lape, Stephanie	Humanities
Lash, Alan	Mathematics
Laski, Lisa	Computer Applications and Office Technology
Lau, Sylvia	Music
LeBlanc, Michael	English
Lee, Chang	Spanish
Lee, Ju-Sung	Mathematics
Lee, Stephen	Mathematics
Lei, Wei-Lin	Chemistry
Leigh, Cynthia	History
Leivas, Michael	Real Estate
Lenton, John	Administration of Justice
Leon, Chris	Emergency Medical Services
Leon, Ralph	Mathematics
LeSueur, Summer	Dance
Levy, Andrew	Theater Arts
Lewis, James	Real Estate
Leyva, Robert	Counseling
Libertini, Richard	Music
Limar-Jansen, Valjeania	Theater Arts
Limbacher, Rhonda	Cosmetology
Lindner, Harold	Construction Technology
Lingo, Marla	Administration of Justice
Lippire, Kristine	Art
Locke, Sheila	Music
Loh Myers, Susan	English
Lomeli, Sinar	Counseling
Lopez, Cruz	Mathematics
Lopez, Eduardo	Political Science
Lorenzi, Christine	English
Loverde, Andrew	English
Luiostro, Lou	Dance
Lyon, Heather	Biology
Ma, Nan	English
Maas, John	Physics
MacKenzie, Carolyn	Computer Applications and Office Technology
Maddux, Michael	Administration of Justice
Madeira, Judy	Healthcare Technician

NAME	SUBJECT
Maheshwari, Subodh	Senior Citizen Education
Mahoney, Paul	Physical Education
Mahony, Kathleen	Registered Nurse
Maldonado, Gregory	Music
Maldonado, Teddi	Speech Communication
Manges, William	Computer Applications and Office Technology
Mann, David	Speech Communication
Manners, Tyler	English
Manous, Michael	English
Manross, Debra	Speech Communication
Marathe, Gopal	Biology
Margo, Jaqueline	Mathematics
Mariano, Merry	English
Marlo, Susan	Accounting
Marquez, Gilbert	Computer Information Systems
Marsh, Rebecca	English
Marshall, Gregory	History
Marshall, Shara	Anatomy and Physiology
Martin, Gregory	Marketing
Martinez, Cris	Administration of Justice
Martinez, David	Physical Education
Martinez, Fernando	Spanish
Martinez, Roman	Administration of Justice
Mason, Robert	Computer Information Systems
Matanane, Margaret	Reading
Matthews, Tim	Registered Nurse
Mauldin, Marcus	English
Mawn, Doris	Medical Assisting
May, Barbara	Art
May, Barbara	Photography
May, Michael	Accounting
May, Robert	Fire Technology
Mazur-Stommen, Susan	Anthropology
McAllister, Dan	Administration of Justice
McBean, Mary	Vocational Nursing
McCarthy, Louis	Computer Information Systems
McConnell, Lisa	Administration of Justice
McCrary, Denise	Human Services
McCurdy, Patrick	Business Administration
McDonald Sarep, Melissa	English as a Second Language
McDonald, Robert	Guidance
McEuen, Wendy	Registered Nurse

NAME	SUBJECT
McGeachy, Douglas	Administration of Justice
McGhee, Stacy	Healthcare Technician
McGuire, Katherine	Art
McKinney, James	Mathematics
McKinney, Ted	Photography
McMains, Jason	Physical Education
McManus, Patrick	Administration of Justice
McManus, Timothy	Administration of Justice
McMurrich, Robert	Administration of Justice
McNamara, Joseph	Administration of Justice
McNaughton, Barry	Music
McSwain, Gayle	Physical Education
Megas, Alexander	Music
Meier, Susan	History
Melendez, William	Fire Technology
Melgarejo, Francisco	Physical Education
Merrill, Valerie	Mathematics
Metaxas, Christopher	Political Science
Mettrick, Jon	Psychology
Meyer, Wally	Administration of Justice
Miano, Carla	Computer Information Systems
Micham, Wendy	Psychology
Millar, Alma	Speech Communication
Miller, Christopher	Emergency Medical Services
Miller, Lori	English
Milner, Amite	Psychology
Mingee, Michael	Fire Technology
Mitchell, James	English
Mittler, William	Theater Arts
Modzelewski, Ann	English
Moker, Richard	Administration of Justice
Money, Brian	Administration of Justice
Monroy, Julio	Spanish
Montemayor, Juan	Computer Applications and Office Technology
Moobed Mehdi Abadi, Shabnam	Mathematics
Moody, Dan	Administration of Justice
Moore, Christine	Psychology
Moore, John	Guidance
Moore, John	Counseling
Moore, Robert	Administration of Justice
Moore, William	Computer Information Systems
Moores, Janet	Library

NAME	SUBJECT
Moreno, Oscar	Cosmetology
Morgan, Douglas	Humanities
Morris, Cynthia	Computer Applications and Office Technology
Morris, Cynthia	Computer Information Systems
Moussaoui, Ali	Physics
Moustafa, Magda	English
Mulari, Jeffrey	Mathematics
Mulhall, Michael	Emergency Medical Services
Mumford, Jennifer	Senior Citizen Education
Munoz, Miguel	Administration of Justice
Munroe, Carol	Cosmetology
Murillo, Charles	English
Murphy, Dennis	Emergency Medical Services
Murray, Matthew	English
Mushik, Martin	English
Myers, Richard	English
Nace, Julie	Emergency Medical Services
Nadeau, Bouchra	Fire Technology
Nadelson, Matthew	English
Nafzgar, Sara	Speech Communication
Namekata, Douglas	Physical Education
Nanneman, Kathryn	English
Nash, Patrick	Administration of Justice
Navarro, Nidia	Counseling
Neglia, Philip	Administration of Justice
Nelson, Kristina	English
Nelson, Susan	Registered Nurse
Newman, Ronald	Speech Communication
Ngo, Hai	Mathematics
Nguyen, Benny	Mathematics
Nguyen, Tim	Computer Information Systems
Nguyen, Tung	Mathematics
Nielsen, Lawrence	Administration of Justice
Niswonger, Jerome	Business Administration
Nordbeck, Dana	Registered Nurse
Norris, Windy	Speech Communication
Norton, Kent	Fire Technology
Norton, Kristen	Psychology
Nugent, Randall	Emergency Medical Services
Nugent, Yvonne	Emergency Medical Services
Nurick, Linda	English
Nyberg, Crystal	Anatomy and Physiology

NAME	SUBJECT
Odien, Jeffrey	English
O'Donnell, Michael	Administration of Justice
Oepomo, Tedja	Mathematics
Olds, Jennifer	English
Olin, Diane	Anatomy and Physiology
Oliva, Deborah	Administration of Justice
Oliver, Jesus	Mathematics
Oliver, Mark	Computer Information Systems
Oliver, Trudy	Early Childhood Studies
Oller, Jesse	Administration of Justice
Olson, Mark	Dance
Olson, Susan	Physical Education
O'Neal, John	Computer Information Systems
Orlijan, Kimberly	English
Ortega, Jose	Physical Education
Orton, Renee	Speech Communication
Otiko, Gabriel	Chemistry
Paat, Joel	Music
Paine, Kristy	Administration of Justice
Pankowski, Franciszek	Mathematics
Pardee, Justin	Computer Applications and Office Technology
Paredes, Luis	Spanish
Paredes, Mark	Physical Education
Park, Steve	Mathematics
Parker, LaTonya	Counseling
Parker, Richard	Mathematics
Parkinson, Robert	Computer Applications and Office Technology
Parsley, Martie	Speech Communication
Parsons, Jimmy	Administration of Justice
Partridge, Jeffrey	Cosmetology
Pasaoa, Albert	Economics
Pattison, Anne	Counseling
Patton, Gary	Computer Applications and Office Technology
Pearson, Frank	Air Conditioning and Refrigeration
Pedroja, Joy	English
Peebles, Robert	Administration of Justice
Pehkonen, Julianne	Computer Applications and Office Technology
Pehkonen, Laura	Computer Applications and Office Technology
Pellerin, Travis	Art
Pendleton, Gary	English as a Second Language
Pentis, Carl	Business Administration
Perches, Carmen	Counseling

NAME	SUBJECT
Pereida, Arthur	Fire Technology
Perez, Ann	Geology
Perez, David	English
Perez, Leonardo	Physician Assistant
Perez, Ricky	Administration of Justice
Perez-Machon, Violeta	Spanish
Perotti, Robert	Fire Technology
Peters, Steven	Administration of Justice
Peterson, Frank	Business Administration
Peterson, Janet	Early Childhood Studies
Pico, Phillip	Administration of Justice
Pinson, John	English
Plesko, Susan	English
Poblet, Ines	English as a Second Language
Podlesny, Bartlomiej	Mathematics
Ponder, Theodore	Culinary Arts
Pope, Laura	Cosmetology
Porter, Tigger	Fire Technology
Poston, James	Sociology
Potter, Mark	Administration of Justice
Pradia, Vivian	Administration of Justice
Preacher, Jon	Real Estate
Prince, Ellen	Dance
Prince, Gary	Computer Applications and Office Technology
Pritchard, Randy	Emergency Medical Services
Ptalis, Beth	Administration of Justice
Quinn, Judy	Administration of Justice
Qumsiya, John	Mathematics
Racataian, Cristian	Computer Information Systems
Racataian, Valentin	Mathematics
Rachele, Sharon	Anthropology
Radford, Tracie	Cosmetology
Radtke, Wendy	Psychology
Rahman, Mustafizur	Mathematics
Rainey, Arthur	Computer Information Systems
Rajakone, Chrishantini	Economics
Ramalingam, Leah	Computer Applications and Office Technology
Ramirez, Candace	English
Ramirez, Edward	Administration of Justice
Ramirez, Javier	Art
Ramos, Andre	Administration of Justice
Ramos, Sean	Administration of Justice

NAME	SUBJECT
Ramseyer, Diana	English
Rangel, Francisco	Accounting
Rangel, Gladden	Reading
Rangel, Makeba	Reading
Rawley, James	English
Rawlings, Phillip	Emergency Medical Services
Ray, Dorothy	Speech Communication
Read, Patrick	Music
Redona, Jeff	Mathematics
Reed, Harold	Administration of Justice
Reed, Lawrence	English
Reed, Stephen	History
Reeves, Daniel	Administration of Justice
Reid, Mary	Administration of Justice
Reifschneider, Linda	Business Administration
Reimer, Kimberly	Registered Nurse
Reina, Dorothy	History
Rende, Mehrnoush	Cosmetology
Renney, Michael	Administration of Justice
Reyes, Ernesto	Mathematics
Reynolds, Vanessa	Physician Assistant
Ribaudo, Jeffrey	Art
Rice, Wallace	Administration of Justice
Richmond, Ronald	Fire Technology
Riddell, Jeannette	English
Ridley, Roger	History
Riley, Ann	Business Administration
Rivers Senghor, Diana	English as a Second Language
Roberts, Allison	Mathematics
Roberts, Johnny	Air Conditioning and Refrigeration
Robinson, Jack	English
Robitaille, Colette	Music
Robles, Antonette	Biology
Robles, Fred	Physical Education
Rodriguez, Gerardo	Administration of Justice
Rodriguez, Lisa	Anthropology
Rodriguez, Paul	Mathematics
Rogers, David	Automotive Body Technology
Rogers, Henry	Business Administration
Rojo, Andy	Physical Education
Romero, Estrella	Speech Communication
Romero, Michael	Humanities

NAME	SUBJECT
Rooney, Kristin	Dance
Rose, Robert	Administration of Justice
Rosenberg, Donald	Speech Communication
Ross, Al	Real Estate
Roulston, Adam	Administration of Justice
Rowe-Williams, Lisa	Administration of Justice
Rozo, Nelson	Administration of Justice
Rubino, Joseph	Guidance
Rubino, Joseph	Counseling
Rubinoff, Martin	Physical Education
Russell, Christy	English
Russell, Dorothy	Administration of Justice
Russo, Rachele	Physical Education
Saadat, Ali	Mathematics
Saavedra, Mark	Physical Education
Sadatmand, Kamal	Mathematics
Sadiq, Fahima	Mathematics
Sadowski, Angela	Psychology
Saguar, Esther	Spanish
Sakoolpailoh, Ouayporn	Registered Nurse
Salyer, Kimberly	Speech Communication
Samson, Danae	English
Sanchez, Ernest	Administration of Justice
Sanchez, Lizbeth	Spanish
Sandiford, Anderson	English
Sandusky, Clinton	Administration of Justice
Santos, Martha	Guidance
Santucho, Sabrina	Dental Hygiene
Sargent, Marilyn	English
Sass, Margaret	Speech Communication
Sausser, Darrell	Music
Scanlon, Gail	Fire Technology
Scanlon, Terry	Administration of Justice
Scarano, Robert	Music
Scharff, Mira	Physical Education
Schmidt, Steven	Music
Schneidewind, Sandra	Dental Hygiene
Schoenbeck, Sara	Music
Schoepflin, Leann	Dental Assistant
Schroeder, Carrie	English
Schuh, Steven	Astronomy
Schuit, Carol	Registered Nurse

NAME	SUBJECT
Schultz, Garth	Computer Information Systems
Schulz, Michael	Emergency Medical Services
Schwankle, David	English
Schweinler, Jessica	Fire Technology
Scott, Jonathan	Business Administration
Scott, Ming-Yin	Accounting
Scott, Norman	Fire Technology
Scott-Coe, Jo	English
Scott-Gresham, Lujana	Administration of Justice
Scullin, Patrick	Graphics Technology
Searcy, Janet	Medical Assisting
Sebastian, Ilona	Cosmetology
Sell, Jeremy	English
Sendowsky, Guido	Physical Education
Sexton, Jennifer	Administration of Justice
Sferrazza, Mary	Senior Citizen Education
Shafer, Kenneth	History
Shaw, Richard	Music
Shefchik, Michael	Reading
Shelton, Jeanna	Dance
Shelton, Thomas	Administration of Justice
Short, Christina	English
Shrake, Creagan	Geography
Shumaker, Curtis	English
Siciliano Di Rende, Dana	English
Sievers, Jerry	Automotive Body Technology
Silva, Lavista	Music
Silva, Paul	Engineering
Simon, Jacqueline	Speech Communication
Singh, Padam	Mathematics
Skaggs, Ronald	Construction Technology
Skinner, Beth	Humanities
Slattery, Christy	Fire Technology
Sliva, Roger	Automotive Body Technology
Slott, Kazumi	Computer Information Systems
Smith, Andrew	Accounting
Smith, Kendall	English
Smith, Kristin	Speech Communication
Smith, Lisa	Cosmetology
Smith, Mercedes	Cosmetology
Smith, Patricia	Physical Education
Smith, Valerie	Guidance

NAME	SUBJECT
Smyth, Pamela	English
Snell, Lea	Physical Education
Snitker, Nicole	Dental Hygiene
Snook, Robert	Administration of Justice
Snow, Margaret	Business Administration
Snyder, Matthew	English
Solar, Valerie	English
Solorzano, Cesar	Spanish
Soltz, James	Administration of Justice
Soltz, Stephen	Fire Technology
Somers, Rita	English
Sorensen Nunez, Gayle	Early Childhood Studies
Soriano, Anthony	Administration of Justice
Soto, Nadia	Administration of Justice
Spies, Elizabeth	English
Spivacke, Rdean	Administration of Justice
Stadick, Karen	Cosmetology
Staffanson, Lura	Early Childhood Studies
Stafford, Katherine	Physician Assistant
Stark, Howard	Mathematics
Starwalker, Marilyn	American Sign Language
Stephens, Heather	Theater Arts
Stevenson, Kathryn	English
Stinson, Grace	Speech Communication
Stoddard, Gwendolyn	English as a Second Language
Stogner, Gregory	Art
Stokes, Danielle	English
Stone, David	Engineering
Stonebreaker, Andrew	Administration of Justice
Strang, Charles	Administration of Justice
Street, David	Administration of Justice
Strong, Teri	Mathematics
Sturdivant, Dansby	Music
Sugars, John	Latin
Sullivan, Eric	English
Sullivan, John	English
Sullivan, William	Administration of Justice
Summers, Sue	Cosmetology
Sung, Mi Kyung	Speech Communication
Swanson, William	Psychology
Sweeney, Caren	Art
Swenson, Linda	Dance

NAME	SUBJECT
Swift, Starr	Air Conditioning and Refrigeration
Syphus, Harry	English
Talarico, Michael	Administration of Justice
Tarantino Phillipsen, Cheryl	Administration of Justice
Tate, Curtiss	Emergency Medical Services
Tattoon, Madeleine	Early Childhood Studies
Taylor, Cynthia	Business Administration
Taylor, Frank	Administration of Justice
Taylor, Joshua	Psychology
Taylor, Robert	Dental Technology
Tayyar, Rana	Biology
Taylor, Rutina	Counseling
Tedesco, Fred	Telecommunications
Teneyck, Michael	Accounting
Tennies, Michael	Human Services
Terrio, Frank	Administration of Justice
Tetirick, Thomas	Computer Applications and Office Technology
Thomas, Latrice	Reading
Thomas, Wendy	Administration of Justice
Thompson, Darrelle	Computer Applications and Office Technology
Tilton, Dennis	English
Tilton, Roger	Psychology
Timmermans, Lambertus	Mathematics
Ting, Lycretia	Mathematics
Tinker, Alan	Administration of Justice
Tinker, Robert	Fire Technology
Tisdorn, Edvige	Physical Education
Tochtrop, Martin	Administration of Justice
Tombs, Terry	Anthropology
Torres, Dian	Cosmetology
Torres, Marco	Biology
Torrez, Michael	Chemistry
Toth, Mark	English
Tougas, David	English as a Second Language
Tougas, Lynette	English as a Second Language
Townsend, Norma	Music
Townsend, Toby	Philosophy
Tran Le, Jackie	Mathematics
Tran, Victor	Mathematics
Trejo, Silvia	Guidance
Trejo, Silvia	Counseling
Trinh, Tyler	Mathematics

NAME	SUBJECT
Tuckerman, Daniel	Speech Communication
Turner, Kimberly	English
Turnier, Arthur	Administration of Justice
Tyler, Stanley	Chemistry
Ukpo, Theresa	Health Science
Umali Kopp, Christine	Psychology
Uppala, Gurunatha	Mathematics
Valdezalvarez, Jorge	Mathematics
Van Tine, Patricia	Healthcare Technician
Van Winkle, Dennis	Business Administration
Vanderhoof, George	Administration of Justice
Vandermeiden, Sharon	Art
Vandewater, David	Mathematics
Vandiver, Wesley	Administration of Justice
Varga, Charles	Administration of Justice
Vargo, Joseph	Journalism
Vasile, Dan	Physician Assistant
Vasquez, Alta	Computer Information Systems
Vasquez, Laura	English
Vega Sanchez, Mario	Community Interpretation
Vejar, Irma	Spanish
Vennemann, Darlene	Paralegal Studies
Villasenor, Silvia	Health Science
Viswanath, Vish	Computer Information Systems
Vliek, Pamela	Music
Waggoner, Jean	English as a Second Language
Wagner, Eric	English
Wagner, Jeffrey	Culinary Arts
Wagner, Leroy	Management
Wagstaff, Jerrin	Art
Wahba, Renee	Astronomy
Wait, Cynthia	Administration of Justice
Walag, Stephen	Photography
Walker, Michael	Psychology
Walsh, Sarah	Senior Citizen Education
Wang, Michael	Mathematics
Warden, Marine	Psychology
Waters, Christopher	Administration of Justice
Watrous, James	Computer Applications and Office Technology
Watson, Harry	Mathematics
Watt, Catherine	English
Webber, Diana	Dance

NAME	SUBJECT
Weber, Herbert	Automotive Body Technology
Weber, Michele	Speech Communication
Weissmann, Mark	Administration of Justice
Weniger, Marc	Business Administration
Wettergreen, Amy	Registered Nurse
Wheeler, Richard	Administration of Justice
White, Audrey	Cosmetology
White, Debra	Speech Communication
White, Jerry	Physical Education
White, Michael	Emergency Medical Services
Whitford, Kevin	Administration of Justice
Whitt, Ronald	Administration of Justice
Wickers, Rodney	Business Administration
Wiewall, Darcy	Anthropology
Wilcoxson, Jacqueline	Psychology
Wilde, Sean	Emergency Medical Services
Wiley, Duverick	Physical Education
Wilhite, Charles	Administration of Justice
Williams, Bruce	Computer Applications and Office Technology
Williams, Frances	Photography
Williams, Maria	Culinary Arts
Williams, Mark	Automotive Body Technology
Williams, Richard	Computer Information Systems
Williams, Steven	Music
Williamson, Jarrod	Chemistry
Wilson, Bryan	Administration of Justice
Wilson, Gladys	Computer Applications and Office Technology
Wilson, James	Fire Technology
Wilson, Karen	History
Wilson, Martena	Physical Education
Wintter-Williams, Marylin	English
Wood, Terry	Administration of Justice
Worby, Glen	Administration of Justice
Wright, James	Administration of Justice
Wright, Michael	Business Administration
Wu, Elva	Emergency Medical Services
Wu, Stephen	Emergency Medical Services
Wylldestar, Cornelia	Reading
Yang, May	English
Yankee, Alan	Music
Yates, Wendy	Physical Education
Ybarra, Daniel	Administration of Justice

NAME	SUBJECT
Ybarra, Thomas	Administration of Justice
Yoshinaga, Ann	Fire Technology
Yount, Michael	Emergency Medical Services
Youtz, Vaughn	Photography
Zaleski, Katrina	English
Zardkoohi, Sohrab	Culinary Arts
Zardoost, Vahid	Computer Applications and Office Technology
Zeeb, John	Psychology
Zeller, Michael	Mathematics
Zentgraf, Bonita	Early Childhood Studies
Zive, Ina	Dental Hygiene
Zmudka, Susan	Healthcare Technician
Zoumbos, Nickolas	Accounting
Zurita, Marcial	Mathematics

SALARY SCHEDULE FOR CLASSIFIED EMPLOYEES
EMPLOYED AS NEEDED

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Lorraine Grippin	Clerical, Substitute	01/02/07-02/28/07	17-1
Yolanda Parker	Clerical, Substitute	12/06/06-04/06/07	16-1
Lael Johnson	Custodian, Substitute	09/11/06-06/30/07	13-1
Warnell Rowell	Custodian, Substitute	11/01/06-06/30/07	13-1

EMPLOYED AS NEEDED

SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Dan Evans	Coaches, Summer Activities	07/01/06-06/30/07	\$17.54/hour
Allan Lovelace	Coaches, Summer Activities	08/16/06-08/24/06	\$17.54/hour
Joseph Perez	Computer Operator	01/01/07-06/30/07	\$15.00/hour
Christopher Barriga	Computer Technician	01/02/07-06/30/07	\$10.00/hour
Andy Contreras	Computer Technician	12/01/06-06/30/07	\$10.00/hour
Gary Jones	Computer Technician	12/01/06-06/30/07	\$10.00/hour
Albert Lee	Computer Technician	12/01/06-06/30/07	\$10.00/hour
Lael Johnson	Custodial Assistant	09/11/06-06/30/07	\$12.50/hour
Warnell Rowell	Custodial Assistant	11/01/06-06/30/07	\$12.50/hour
Rebecca Blake	Educational Assistant	11/29/06-06/15/07	\$7.50/hour
Nelly Camacho	Educational Assistant	11/29/06-06/15/07	\$7.50/hour
Carmen Huaman de Rodriguez	Educational Assistant	11/29/06-06/15/07	\$7.50/hour
Ashley Martinez	Educational Assistant	11/29/06-06/15/07	\$7.50/hour
Laura Mowcomber	Educational Assistant	11/29/06-06/15/07	\$7.50/hour
Simei Pulu, Jr.	Educational Assistant	11/29/06-06/15/07	\$7.50/hour
Harold Thomas	Educational Assistant	11/29/06-06/15/07	\$7.50/hour
Tomas Von Wolfradt	Educational Assistant	11/29/06-06/15/07	\$7.50/hour
John Lane	Grant Facilitator	10/07/06-06/30/07	\$40.00/hour
Jack Sellers	Instructional Aide I	07/01/06-06/30/07	\$7.50/hour
Michael Botts	Instructional Aide II	01/01/07-06/30/07	\$8.05/hour
Alexander Morris	Instructional Aide II	12/01/06-06/30/07	\$8.05/hour
Rosemary Waithaka	Instructional Aide II	11/01/06-06/30/07	\$8.05/hour

EMPLOYED AS NEEDED
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Marques Scarborough	Instructional Aide III	11/01/06-06/30/07	\$8.75/hour
Jennifer McCloskey	Interpreter Apprentice	12/01/06-06/30/07	\$11.00/hour
Jasmine Cortez	Lab Aide II	11/27/06-06/30/07	\$10.00/hour
Richard Murrell	Matriculation Assistant I	12/18/06-06/30/07	\$9.00/hour
Tamara Allen	Matriculation Assistant III	12/01/06-06/30/07	\$10.00/hour
Carla Chasey	Matriculation Assistant III	12/01/06-06/30/07	\$10.00/hour
Shannette Madayag	Matriculation Assistant III	12/01/06-06/30/07	\$10.00/hour
Erin Serrato	Matriculation Assistant III	12/01/06-06/30/07	\$10.00/hour
Melody Cartagena	Office Assistant I	11/15/06-06/30/07	\$9.00/hour
Tom Edison	Office Assistant I	01/02/07-06/30/07	\$9.00/hour
Jorge Flores	Office Assistant I	01/02/07-06/30/07	\$9.00/hour
Melinda Flores	Office Assistant I	12/04/06-06/30/07	\$9.00/hour
Oscar Gonzalez	Office Assistant I	12/01/06-06/30/07	\$9.00/hour
Marlene Guillen	Office Assistant I	07/01/06-06/30/07	\$9.00/hour
Christopher Kollar	Office Assistant I	12/18/06-06/30/07	\$9.00/hour
Aleksandra Kyoseva	Office Assistant I	12/01/06-06/30/07	\$9.00/hour
Devin McLaughlin	Office Assistant I	12/15/06-06/30/07	\$9.00/hour
Jean Peyrefitte	Office Assistant I	11/15/06-06/30/07	\$9.00/hour
Lorena Prieto	Office Assistant I	12/18/06-06/30/07	\$9.00/hour
Danelle Smith	Office Assistant I	11/15/06-06/30/07	\$9.00/hour
Joyce Whalen	Office Assistant I	01/08/07-06/30/07	\$9.00/hour
Nathaniel Young	Office Assistant I	07/01/06-06/30/07	\$9.00/hour
Heather Barkley	Office Assistant II	12/04/06-06/30/07	\$10.50/hour
Cristina Cervantes	Office Assistant II	11/15/06-06/30/07	\$10.50/hour
Lauren Clark	Office Assistant II	01/16/07-06/30/07	\$10.50/hour
Jennifer Hickey	Office Assistant II	01/08/07-06/30/07	\$10.50/hour
Dana Tate	Office Assistant II	11/15/06-06/30/07	\$10.50/hour
Shannon Valenzuela	Office Assistant II	01/08/07-06/30/07	\$10.50/hour
Yolanda Parker	Office Assistant III	11/15/06-06/30/07	\$12.50/hour
Kristina Six	Office Assistant IV	12/18/06-06/30/07	\$14.00/hour
Ian McLaughlin	Office Clerk	07/01/06-06/30/07	\$7.50/hour
Rene Valdez	Office Clerk	07/01/06-06/30/07	\$7.50/hour

EMPLOYED AS NEEDED
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u> <u>Policy 4035</u>
Sara Villalta	Office Clerk	07/01/06-06/30/07	\$7.50/hour
Jane Wairimu	Office Clerk	01/29/07-06/30/07	\$7.50/hour
Mari Gabra	Operations Clerk	10/25/06-06/30/07	\$7.50/hour
Roxanne Suarez	Operations Clerk	12/01/06-06/30/07	\$7.50/hour
Rasheed Mateen	SI Leader	01/02/07-06/06/07	\$12.00/hour
Laurie Graham	Stage Hand	10/01/06-06/30/07	\$7.50/hour
Shelly Hughes	Stage Technician	11/01/06-06/30/07	\$8.50/hour
Robin Anderson	Student Activities Advisor	12/18/06-06/30/07	\$13.45/hour
Bethany Myers	Tutor II	12/01/06-06/30/07	\$8.00/hour

VOLUNTEERS
BOARD RESOLUTION 10-97/98

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Joseph Domagalski	Athletics	12/05-06-12/09/06
Joshua Souder	Athletics	01/10/07-03/30/07
Karanja Anderson	Culinary Academy	01/02/07-04/12/07
Alicia Arellano	Culinary Academy	01/02/07-04/15/07
Michael Armstrong	Culinary Academy	01/02/07-04/12/07
Megan Arthur	Culinary Academy	01/02/07-04/15/07
Jennifer Aubert	Culinary Academy	01/02/07-04/12/07
Jami Behrends	Culinary Academy	01/02/07-04/15/07
Aaron Bosch	Culinary Academy	01/02/07-04/12/07
Jeneva Boyd	Culinary Academy	01/02/07-04/17/07
Karen Bryant	Culinary Academy	01/02/07-04/30/07
John Castillo	Culinary Academy	01/02/07-04/13/07
Mark Contreras	Culinary Academy	01/02/07-04/12/07
Whitney Cook	Culinary Academy	01/02/07-04/15/07
Adam Davis	Culinary Academy	01/02/07-04/15/07
Cosette Deslonde	Culinary Academy	01/02/07-04/15/07
Adrian Esparza Diaz	Culinary Academy	01/02/07-04/15/07
Jorge Espinoza	Culinary Academy	01/02/07-04/15/07
Federico Gaitan	Culinary Academy	01/02/07-04/15/07
Joel Garza	Culinary Academy	01/02/07-04/12/07
David Gloria	Culinary Academy	01/02/07-04/16/07
Denise Gonzalez	Culinary Academy	01/02/07-04/15/07
Christina Heilman	Culinary Academy	01/02/07-04/15/07
Virginia Henry	Culinary Academy	01/02/07-04/12/07
Patricia Landrum	Culinary Academy	01/02/07-04/12/07
Brian Luna	Culinary Academy	01/02/07-04/15/07
Dawn Martin	Culinary Academy	01/02/07-04/12/07
Drusilla Martinez	Culinary Academy	01/02/07-04/15/07
Andres Mendoza	Culinary Academy	01/02/07-04/12/07
Meriam Mohammad	Culinary Academy	01/02/07-04/15/07
Sandra Moody	Culinary Academy	01/02/07-04/15/07
Robert Naif	Culinary Academy	01/02/07-04/15/07
Dolores Palencia	Culinary Academy	01/02/07-04/12/07
Louis Rocha	Culinary Academy	01/02/07-04/12/07
Karla Rokez	Culinary Academy	01/02/07-04/12/07
Julio Saldana	Culinary Academy	01/02/07-04/15/07
Marjorie Salvatierra	Culinary Academy	01/02/07-04/12/07
Ricardo Santiago	Culinary Academy	01/02/07-04/12/07
Nicole Slocum	Culinary Academy	01/02/07-04/15/07
Stephanie Thomas	Culinary Academy	01/02/07-04/15/07
Orlando Tillman	Culinary Academy	01/02/07-04/15/07

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Jacqueline Trimble	Culinary Academy	01/02/07-04/12/07
Travis Wells	Culinary Academy	01/02/07-04/12/07
Anthony Williams, Sr.	Culinary Academy	01/02/07-04/13/07
Julianis Zarghami	Culinary Academy	01/02/07-04/15/07
Chris Acevedo	Health, Human and Public Services	01/02/07-06/12/07
Victor Alkan	Health, Human and Public Services	01/02/07-06/12/07
Shane Anaya	Health, Human and Public Services	01/02/07-06/12/07
Ryan Brown	Health, Human and Public Services	01/02/07-06/12/07
Daniel Forbing	Health, Human and Public Services	01/02/07-06/12/07
Steve Gose	Health, Human and Public Services	01/02/07-06/12/07
Raymond Guajardo	Health, Human and Public Services	01/02/07-06/12/07
Joe Gutierrez	Health, Human and Public Services	01/02/07-06/12/07
Mark Hull	Health, Human and Public Services	01/02/07-06/12/07
Kimberly Hurst	Health, Human and Public Services	01/02/07-06/12/07
Franklin Kaihewula	Health, Human and Public Services	01/02/07-06/12/07
Jeff Lebahn	Health, Human and Public Services	01/02/07-06/12/07
Mitchell Landis	Health, Human and Public Services	01/02/07-06/12/07
Lawrence Lee	Health, Human and Public Services	01/02/07-06/12/07
Anthony Muscaello	Health, Human and Public Services	01/02/07-06/12/07
Hector Nava	Health, Human and Public Services	01/02/07-06/12/07
Robert O'Neill	Health, Human and Public Services	01/02/07-06/12/07
Kevin Palmer	Health, Human and Public Services	01/02/07-06/12/07
Roger Rottler	Health, Human and Public Services	01/02/07-06/12/07
Robert Schultz	Health, Human and Public Services	01/02/07-06/12/07
Steephen Spriggs	Health, Human and Public Services	01/02/07-06/12/07
Justin Traver	Health, Human and Public Services	01/02/07-06/12/07
Josh Tsai	Health, Human and Public Services	01/02/07-06/12/07
Bryan Walsh	Health, Human and Public Services	01/02/07-06/12/07
Andrew Weber	Health, Human and Public Services	01/02/07-06/12/07
Brian Whitworth	Health, Human and Public Services	01/02/07-06/12/07
Chris Besnett	Performance Riverside	09/01/06-02/28/07
Greg Brown	Performance Riverside	09/01/06-02/28/07
Leonard Cooper	Performance Riverside	09/01/06-02/28/07
Marion Cooper	Performance Riverside	09/01/06-02/28/07
Lois Cowan	Performance Riverside	09/01/06-02/28/07
JoAnn Emerson	Performance Riverside	09/01/06-02/28/07
Carolyn Grant	Performance Riverside	09/01/06-02/28/07
Joy Junkert	Performance Riverside	09/01/06-02/28/07
Mark Kolbe	Performance Riverside	09/01/06-02/28/07
Andrew Lewis	Performance Riverside	09/01/06-02/28/07

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Minnie McGuire	Performance Riverside	09/01/06-02/28/07
Emma Paul	Performance Riverside	09/01/06-02/28/07
Dolores Pratt	Performance Riverside	09/01/06-02/28/07
Joyce Quisenberry	Performance Riverside	09/01/06-02/28/07
Kelly Quisenberry	Performance Riverside	09/01/06-02/28/07
Patricia Raubolt	Performance Riverside	09/01/06-02/28/07
Marie Sanner	Performance Riverside	09/01/06-02/28/07
Muriel Schwartz	Performance Riverside	09/01/06-02/28/07
Keri Shirey	Performance Riverside	09/01/06-02/28/07
Denise Stadelbaker	Performance Riverside	09/01/06-02/28/07
Daniel Toscano	Performance Riverside	09/01/06-02/28/07
Paulette Wetzel	Performance Riverside	09/01/06-02/28/07

DISTRICT FUNDS

NAME	POSITION	DEPARTMENT	DATE	RANGE
Botts, Michael	Student Worker	Tutorial Services - MOV	12/20/06	19-4
Cunniff, Brandon	Student Worker	Student Activities / Athletics - RIV	12/22/06	19-4
Folkerts, Michael	Student Worker	Tutorial Services - NOR	12/12/06	19-4
Johnson, Grant	Student Worker	Student Activities / Athletics - RIV	12/20/06	19-4
Jones, Emanuel	Student Worker	Student Activities / Athletics - RIV	12/06/06	19-4
Katchka, Scott	Student Worker	Instructional Media Center - NOR	12/06/06	19-4
Morren, Melissa	Student Worker	Tutorial Services - MOV	12/12/06	19-4

CATEGORICAL

NAME	POSITION	DEPARTMENT	DATE	RANGE
Almanza, Maribel	Student Worker	Moreno Valley High School - CS	12/05/06	19-4
Bishop, Sunday	Student Worker	Middle College - MOV	12/04/06	19-4
Chavez, Ramon	Student Worker	Sunnymead Elementary - AMC / AMR	12/12/06	19-4
Colvin, Stephen	Student Worker	Athletics - RIV	12/07/06	19-4
Fontanilla, Ellen Grace	Student Worker	Corona/Norco Unified School District - AMC / AMR	12/19/06	19-4
Guzman,-Gutierrez, Martha	Student Worker	Hendrick Ranch Elementary - AMR	12/07/06	19-4
Henderson, Joshua	Student Worker	Athletics - RIV	12/12/06	19-4
Kamau, Ruth Charity	Student Worker	Workforce Preparation - RIV	12/05/06	19-4
Nelson, Augusta	Student Worker	Athletics - RIV	12/22/06	19-4
Sanchez, Mayra	Student Worker	Towngate Elementary - AMC	12/12/06	19-4
Scott, Anthony	Student Worker	Athletics - RIV	12/12/06	19-4

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No. V-A-2

Date: January 30, 2007

Subject: Purchase Order and Warrant Report -- All District Funds

Background: The attached Purchase Order and Warrant Report –All District Funds is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$8,306,092 requested by District staff and issued by the Business Office, have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 90611-91948) totaling \$5,312,780 have been reviewed by the Business Office to verify that monies are available in the appropriate Funds for payment of these warrants. The Riverside County Office of Education’s audit program also has reviewed these claims.

Recommended Action: It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$8,306,092 and District Warrant Claims totaling \$5,312,780.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 11/29/06 thru 12/31/06

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001333	12	AJV	VTEA-Occupational Ed	National Pen Company	Other Supplies	1,500
B0001335	11	EMD	Learning Resource Center	Media Distributors	Other Supplies	1,000
B0001336	11	FTA	Academy / Criminal Services	Lawn Tech Equipment	Repairs - Parts	1,400
B0001337	11	EZJ	Community Outreach Norco	National Pen Company	Other Supplies	1,000
B0001338	12	DYA	Library	Alexander Sirect Press, LLC	Books/New and Expanded Library	1,378
B0001339	11	DMD	Learning Resource Center	Media Distributors	Other Supplies	2,000
B0001340	11	FHE	Health, Human & Public Services MV	Mtrex Research Corporation	Instructional Supplies	1,500
B0001341	11	AJC	Production Printing	Konica Minolta Business	Other Supplies	5,000
B0001348	11	AJC	Production Printing	Accurate Index	Other Supplies	1,000
B0001350	11	AZN	International Students	Hobsons, Inc.	Advertising	16,000
B0001353	11	DDD	Facilities-Riverside	Quality Auto Parts Warehouse	Repairs - Parts	2,000
B0001355	41	DDD	Facilities-Riverside	SK Telecom, Inc.	Fixtures & Fixed Equipment	2,500
B0001356	11	AAA	Chancellor's Office	Party Plus Rentals	Other Supplies	1,000
B0001357	11	ESB	Business, Engineering & Info Tech	Consolidated Reprographics	Instructional Supplies	1,000
B0001361	11	DJA	Academic Affairs	OfficeMax	Other Supplies	1,000
B0001363	11	AJO	Open Campus	Riverside Personnel Services, Inc.	Professional Services	6,300
B0001364	11	AAK	Warehouse	Office Depot	Other Supplies	1,500
B0001365	11	AXB	Customized Solutions	Reliable Office Solutions	Other Supplies	1,000
B0001366	11	ADF	Risk Management	CBE Office Solutions	Repairs - Parts	2,000
C0001268	41	ADA	Administration & Finance	Alvord Unified School District	Learning Center Project	5,853,105
C0001269	11	EOC	Arts, Humanities & World Lang Norco	Prima Dance Studios	Facilities Use	3,500
C0001270	11	DDD	Facilities-Riverside	Advanced Electrical Contracting	Bid Award Electrical Upgrade Cosmetology	79,805
C0001272	41	FDD	Facilities Moreno Valley	Dalke & Sons Construction, Inc	Bid Award MV ECS Remodel	216,480
C0001273	11	ADD	Facilities Planning	George, Patricia	Consultant Services	24,500
C0001275	11	FDD	Facilities Moreno Valley	ASR Constructors, Inc.	MFC Parking Lot Project	9,414
C0001276	41	ADD	Facilities Planning	DCJ Consultants	Construction Management Services	60,000
C0001278	11	AXB	Customized Solutions	Computrax	Computer Training	9,000
C0001279	11	DDD	Facilities-Riverside	Advanced Electrical Contracting	Electrical Services	3,860
C0001280	11	DDD	Facilities-Riverside	Dalke & Sons Construction, Inc	Bid Award Plumbing Upgrade Cosmo	83,650
P0006066	12	DZP	Disabled Student Services	Troxell Communications, Inc.	Equip Additional \$200-\$4999	1,799
P0006068	12	EZP	Disabled Student Services	RFB&D	Other Supplies	1,076
P0006068	12	FZP	Disabled Student Services	RFB&D	Other Supplies	1,852
P0006081	11	EZC	Counseling	Corporate Express	Other Supplies	1,852
P0006090	11	AAK	Administrative Support Center	Oce Financial Services, Inc.	Rents and Leases	1,834
P0006105	12	AJF	Dean of Education	Hilton Hotel	Conferences	1,194
P0006106	11	FDD	Facilities Moreno Valley	Yamas Controls So. Cal., Inc.	Equip Replacement \$5000 >	10,997

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 11/29/06 thru 12/31/06

PO#	Fund	Location	Department	Vendor	Description	Amount
P0006114	11	AAB	Board of Trustees	Association of Community	Conferences	1,508
P0006115	12	DDD	Facilities Planning	S & S Grading and Paving, Inc.	Construction Contract	14,950
P0006118	11	ACD	Assessment / Accountability	Best Buy Gov LLC	Equip Additional \$200-\$4999	1,351
P0006128	11	DZ11	Athletics	Office Depot	Equip Additional \$200-\$4999	2,076
P0006131	12	DMD	Learning Resource Center	Scencor, Inc.	Equip Additional \$200-\$4999	2,701
P0006140	33	DUA	Early Childhood Studies	CM School Supply Company	Other Supplies	1,441
P0006141	11	EDB	Business Operations Norco	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	1,886
P0006142	12	ACE	School of the Arts	Corporate Express	Other Supplies	1,135
P0006144	11	AZN	International Students	Peterson's	Advertising	1,840
P0006145	12	AXD	Community & Economic Development	Media Enterprises	Other Services-Upgrade Website	9,999
P0006152	12	DWA	Allied Health	Nasco Healthcare Ed Materials	Equip Additional \$200-\$4999	1,095
P0006154	12	ACW	Workforce Preparation	Ronney Apartments	Rents and Leases	1,225
P0006156	12	ACW	Workforce Preparation	Bacabs Transitional House	Rents and Leases	1,200
P0006161	11	AAF	Affirmative Action	Regents - UC	Advertising	1,668
P0006161	11	AAJ	Human Resources	Regents - UC	Advertising	1,668
P0006167	11	AAB	Board of Trustees	Community College League	Other Travel Expenses	1,530
P0006168	33	DUA	Early Childhood Studies	Environments, Inc.	Other Supplies	1,197
P0006172	11	AAB	Board of Trustees	Takano, Mark	Other Travel Expenses	1,037
P0006173	11	AAB	Board of Trustees	Figueroa, Mary	Other Travel Expenses	1,037
P0006179	12	EYA	Library Norco	Community College League	Books/New and Expanded Library	6,100
P0006182	12	EZG	Student Services Norco	Council for Opportunity	Memberships	1,725
P0006183	11	FDD	Facilities Moreno Valley	Ritchie Bros. Auctioneers	Equip Additional \$5000 >	28,015
P0006189	11	AAB	Board of Trustees	Association of Community	Other Travel Expenses	1,340
P0006190	12	AJF	Dean of Education	International E-Z Up, Inc.	Equip Additional \$200-\$4999	1,004
P0006191	12	ACW	Workforce Preparation	Office Depot	Comp Equip Additional \$200-\$4999	1,955
P0006196	11	FDD	Facilities Moreno Valley	Horizon Distributors Inc	Equip Additional \$200-\$4999	1,151
P0006197	11	FDD	Facilities Moreno Valley	Clark Security Products	Equip Additional \$200-\$4999	1,632
P0006198	11	DEB	Performing Arts	Japan Travel Bureau	Other Travel Expenses	6,147
P0006202	12	ACW	Workforce Preparation	Riverside Transit Agency	Transportation/Bus Passes	1,720
P0006204	12	ACE	School of the Arts	Corporate Express	Other Supplies	1,122
P0006206	12	ACW	Workforce Preparation	Blankenship, Jackie Lee	Rents and Leases	1,000
P0006211	11	AJA	Academic Affairs	Riverside Marriott	Conferences	2,628
P0006219	11	DDD	Facilities-Riverside	Dept of Environmental Health	Other Services-Permit Fees	1,044
P0006224	12	AJV	VTEA-Business Administration	Association of Collegiate Business	Memberships	1,250
P0006225	12	ACE	School of the Arts	Clark, Ross	Conferences	2,830
P0006226	12	ACE	School of the Arts	Keiser, Terry	Conferences	2,830
P0006228	11	AAA	Chancellor's Office	Rotella, Salvatore G.	Conferences	1,068

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 11/29/06 thru 12/31/06

PO#	Fund	Location	Department	Vendor	Description	Amount
P0006231	11	AJO	Open Campus	Annenberg/CPB	Other-Telecourse License Fee	5,000
P0006232	11	ADA	Administration & Finance	Union Bank of California	Supplemental Retirement Cost, Tworek	47,776
P0006233	11	AJO	Open Campus	Dallas County Community College	Other Services-Telecourse License Fee	3,168
P0006236	11	DRA	Physical Education	Empire Sports & Batting Cages	Instructional Supplies	1,016
P0006238	12	AJO	Open Campus	WebCT Inc.	Computer Software Maint/License	7,500
P0006240	12	DYA	Library	Dell Computers	Comp Equip Additional \$200-\$4999	2,403
P0006242	32	AZM	Food Services	State Board of Equalization	Sales Tax	2,563
P0006265	12	AJV	VTEA-Production Printing	Finner, Richard	Conferences	2,100
P0006267	11	DEA	Art	Aardvark Clay & Supplies	Equip Replacement \$5000 >	10,159
P0006270	11	AJK	Associate VC, Instruction	Thomas, Sylvia	Conferences	1,229
P0006274	11	DEB	Performing Arts	DB Mix, Inc	Professional Services	5,247
P0006276	12	ACB	Grants & Contract Services	Inland Empire Stages, Ltd.	Transportation Contracts	1,832
P0006277	12	AZR	Campus Police	Siemens Building Technologies	Repairs - Parts	1,646
P0006282	12	ACB	Middle College High School	Inland Empire Stages, Ltd.	Transportation Contracts	2,856
P0006283	12	ACB	Middle College High School	Inland Empire Stages, Ltd.	Transportation Contracts	1,424
P0006284	12	ACB	Middle College High School	Inland Empire Stages, Ltd.	Transportation Contracts	1,934
P0006285	12	AXD	Community & Economic Development	Williamson, Jeffrey	Conferences	1,240
P0006286	11	AXD	Community & Economic Development	Tillquist, John	Conferences	1,258
P0006293	11	AAA	Chancellor's Office	Rotella, Salvatore G.	Conferences	1,486
P0006294	12	DZD	Health Services	Garbay, Clara	Conferences	1,004
P0006295	11	FTA	Academy / Criminal Services	Clothier, Patricia	Conferences	1,089
P0006296	11	AAB	Board of Trustees	Takano, Mark	Other Travel Expenses	1,260
P0006298	11	AAB	Board of Trustees	Figueroa, Mary	Other Travel Expenses	1,218
P0006305	11	AAB	Board of Trustees	Marriott	Other Travel Expenses	2,797
P0006307	11	AMC	Information Services	GovPlace	Comp Equip Additional \$200-\$4999	20,920
P0006309	12	AJF	Dean of Education	National Service Learning Conf.	Conferences	1,265
P0006312	11	AZB	Admissions & Records	AO Communications	Equip Additional \$200-\$4999	1,044
P0006314	12	AXD	Community & Economic Development	Williamson, Jeffrey	Conferences	1,107
P0006315	11	DEA	Art	Dick Blick Company, Inc.	Instructional Supplies	1,802
P0006316	12	DJA	Academic Affairs	Oxford University Press	Software <\$200	6,746
P0006321	11	AAA	Chancellor's Office	Monday Morning Group	Memberships	2,000
P0006322	11	AAA	Chancellor's Office	American Association of Community	Memberships	13,065
P0006326	12	DWA	Allied Health	Lippincott Williams & Wilkins	Instructional Supplies	5,177
P0006338	11	EDD	Facilities Norco	Unisource Worldwide, Inc.	Equip Additional \$200-\$4999	5,562
P0006339	11	EDD	Facilities Norco	Victor Concrete	Construction Contract	7,400
P0006340	11	EDD	Facilities Norco	Victor Concrete	Construction Contract	6,800
P0006341	11	EDD	Facilities Norco	Corona Norco Lawnmower, Inc.	Equip Additional \$5000 >	12,992

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 11/29/06 thru 12/31/06

PO#	Fund	Location	Department	Vendor	Description	Amount
P0006346	12	AAF	Affirmative Action	4Imprint	Other Supplies	1,756
P0006348	11	AAB	Board of Trustees	Marriott	Other Travel Expenses	1,076
P0006353	61	ADF	Risk Management	Schools Excess Liability Fund	Liability Insurance	290,790
P0006355	12	ACW	Workforce Preparation	Holiday Inn	Other Travel Expenses	1,703
P0006356	11	DME	Model United Nations	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	4,468
P0006357	12	AXD	Community & Economic Development	Dow Jones & Company, Inc.	Other Services-Comprehensive Directory	9,000
P0006358	12	DQD	Physical Science	Sierra School Equipment Company	Repairs - Parts	8,026
P0006359	12	AAF	Affirmative Action	Jobelephant.Com Inc.	Advertising	1,300
P0006360	11	FDD	Facilities Moreno Valley	Tonkin Plumbing, Inc.	Equip Additional \$200-\$4999	6,805
P0006361	11	FDD	Facilities Norco	I.G.P Engineering & Construction	Repairs - Parts	1,200
P0006362	11	AZA	Student Services	Express Modular Systems	Remodel Projects	7,003
P0006363	11	FDD	Facilities Moreno Valley	Liberty Landscaping, Inc.	Fixtures & Fixed Equipment	19,833
P0006364	11	AMC	Information Services	Datatel	Conferences	2,540

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 11/29/06 thru 12/31/06

PO#	Fund	Location	Department	Vendor	Description	Amount
B0000024	11	AAA	Chancellor's Office	Friends of Earth	Other Supplies	1,500
B0000041	11	AJC	Production Printing	California Media Services	Other Services-Large Format Printing	7,500
B0000119	11	DUA	Early Childhood Studies	Office Depot	Other Supplies	1,000
B0000124	11	AJC	Production Printing	Heidelberg USA, Inc.	Repairs - Parts	1,500
B0000133	11	AJC	Production Printing	Spicers Paper, Inc.	Other Supplies	20,000
B0000138	11	AZB	Admissions & Records	Reliable Office Solutions	Other Supplies	6,500
B0000152	11	EDD	Facilities Norco	WW Grainger, Inc.	Repairs - Parts	1,100
B0000154	11	EDD	Facilities Norco	Grillo Filter Sales	Repair Parts	2,100
B0000156	11	EDD	Facilities Norco	Frazee Industries, Inc.	Repairs - Parts	1,700
B0000157	11	EDD	Facilities Norco	Refrigeration Supplies	Repairs - Parts	3,700
B0000178	11	DEB	Performing Arts	Riverside Community College	Theatre Supplies	4,500
B0000197	11	EDD	Facilities Norco	Action Door Controls, Inc.	Repairs - Parts	3,000
B0000200	11	EDD	Facilities Norco	Clark Security Products	Repairs - Parts	1,400
B0000212	11	DEB	Performing Arts	Office Depot	Other Supplies	2,000
B0000221	11	ADD	Facilities Planning	Office Depot	Other Supplies	3,250
B0000258	12	AJV	VTEA-Consortium	San Bernardino Comm College Dist	Other Travel Expenses	3,700
B0000275	11	AXB	Customized Solutions	Office Depot	Instructional Supplies	1,652
B0000279	11	AXD	Community & Economic Development	Office Depot	Other Supplies	1,500
B0000289	11	EMB	Dean of Instruction Norco	Office Depot	Equip Additional \$200-\$4999	4,759
B0000290	11	FDD	Facilities Moreno Valley	Home Depot	Grounds/Garden Supplies	7,800
B0000298	11	AAK	Administrative Support Center	Reliable Office Solutions	Other Supplies	1,750
B0000370	11	DDD	Facilities-Riverside	Magnuson Tire & Wheel Svc. Inc	Repairs - Parts	4,000
B0000372	11	DDD	Facilities-Riverside	Glass Connection, The	Repairs - Parts	1,200
B0000379	11	DWA	Allied Health	Riverside County Regional Med Ctr	Instructional Supplies	4,000
B0000390	11	DDD	Facilities-Riverside	Burke Engineering, Co.	Repairs - Parts	4,500
B0000460	11	EDD	Facilities Norco	Golf Cars of Riverside, Inc.	Repairs - Parts	1,200
B0000528	11	FDD	Facilities Moreno Valley	Waxie Sanitary Supply	Custodial Supplies	15,300
B0000565	11	DQA	Chemistry	Sargent-Welch	Instructional Supplies	5,000
B0000579	11	DDD	Facilities-Riverside	Best Temporary Services	Temporary Services	35,000
B0000590	11	DZH	Athletics	Enterprise Rent-A-Car	Transportation Contracts	10,500
B0000598	11	AAK	Administrative Support Center	Inland Pressort & Mailing Services	Postage	11,000
B0000603	11	DQA	Chemistry	Sigma-Aldrich, Inc.	Instructional Supplies	1,300
B0000620	11	DDD	Facilities-Riverside	Amitech Elevator Services	Repairs - Parts	13,610
B0000620	11	EDD	Facilities Norco	Amitech Elevator Services	Repairs - Parts	7,490

Additions to Approved/Ratified Purchase Orders of \$1,000 and over

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 11/29/06 thru 12/31/06

PO#	Fund	Location	Department	Vendor	Description	Amount
B0000620	11	FDD	Facilities Moreno Valley	Antech Elevator Services	Repairs - Parts	6,163
B0000628	11	FHE	Health, Human & Public Services MV	Atech Sterile Solutions	Repairs - Parts	1,600
B0000631	11	FHE	Health, Human & Public Services MV	Moore Medical Corporation	Instructional Supplies	4,000
B0000638	11	DQB	Life Sciences	Ward's Natural Science Estab	Instructional Supplies	2,500
B0000643	11	AJC	Production Printing	Cadet Uniform Supply	Towel Service	2,500
B0000656	11	FQE	Mathematics, Science & Physical Ed MV	Lab Safety Supply	Instructional Supplies	1,150
B0000660	12	DWA	Allied Health	Office Depot	Instructional Supplies	6,547
B0000701	11	DRA	Physical Education	Office Depot	Other Supplies	1,500
B0000701	11	DZH	Athletics	Office Depot	Other Supplies	2,550
B0000720	12	AJV	VTEA-Consortium	Cerro Coso Community College	Other Travel Expenses	1,500
B0000766	11	AAP	Public Affairs & Institutional Advance	Press Enterprise	Advertising	20,000
B0000800	12	AJF	Dean of Education	Office Depot	Other Supplies	7,000
B0000805	32	A7M	Food Services	Jim Jones Maintenance	Repairs - Parts	6,593
B0000817	12	ACW	Workforce Preparation	Office Depot	Other Supplies	5,334
B0000822	11	DSA	Applied Technology	Finish Masters	Instructional Supplies	4,000
B0000851	11	DYA	Library	Corporate Express	Other Supplies	3,300
B0000877	61	ADF	Risk Management	Kopy Kat	Other-Litigation Support Svcs	9,500
B0000943	12	FZG	Student Services Moreno Valley	Office Depot	Other Supplies	2,500
B0000944	12	AJF	Dean of Education	Office Depot	Other Supplies	2,300
B0000945	12	AJF	Dean of Education	Office Depot	Other Supplies	1,850
B0000955	11	FDD	Facilities Norco	Ferguson Enterprises Inc.	Grounds/Garden Supplies	1,100
B0001010	11	DVA	Cosmetology	Morris, Flamingo-Stephan, Inc.	Instructional Supplies	1,000
B0001013	11	DVA	Cosmetology	Jazz-Z Beauty Products	Instructional Supplies	3,000
B0001014	11	DVA	Cosmetology	Maly's	Instructional Supplies	12,000
B0001016	11	DVA	Cosmetology	Marianna, Inc. - West	Instructional Supplies	8,000
B0001018	11	DVA	Cosmetology	Sally Beauty Supply	Instructional Supplies	8,000
B0001025	11	DSA	Applied Technology	Harbor Freight Tools	Instructional Supplies	2,200
B0001070	12	DZD	Health Services	GlaxoSmithKline Financial Inc	Health Supplies	1,929
B0001094	11	APR	Performance Riverside	Dynasty Suites Hotel	Other Travel Expenses	1,200
B0001094	11	APR	Performance Riverside	Dynasty Suites Hotel	Other Travel Expenses	4,000
B0001122	11	FNC	Communications Moreno Valley	Corporate Express Imaging	Other Supplies	2,750
B0001165	11	DMD	Learning Resource Center	Corporate Express	Other Supplies	4,000
B0001190	32	A7M	Food Services	Office Depot	Other Supplies	1,020
B0001246	12	AXD	Community & Economic Development	WW Grainger, Inc.	Equip Additional \$200-\$4999	10,000
B0001255	33	FUA	Early Childhood Studies Moreno Valley	Smart & Final	Meals Needy Children	1,708
B0001262	11	DDD	Facilities-Riverside	A A Equipment Rental Co., Inc.	Repairs - Parts	2,994
B0001272	11	AJC	Production Printing	Unisource Worldwide, Inc.	Other Supplies	20,583

Purchase Order and Warrant Report - All District Funds
Purchase Orders \$1000 and over
11/29/06 thru 12/31/06

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001306	11	DVA	Cosmetology	Murad	Instructional Supplies	1,500
B0001319	11	AXD	Community & Economic Development	Display Tech Exhibits	Other Supplies	1,664
C0001053	41	DDD	Facilities-Riverside	Information Technology Solutions	IT Design Services Parking Structure	23,034
C0001121	11	AJO	Open Campus	Coast Traffic School	Community Education Presenter	3,000
C0001137	41	DDD	Facilities-Riverside	Steinberg Architects	Quad Renovation Design	345,944
C0001167	41	AZR	Campus Police	Enertech Systems, Inc	Emergency Phone Installation	26,980
C0001167	41	DZR	Campus Police	Enertech Systems, Inc	Emergency Phone Installation	178,626
C0001167	41	EZR	Campus Police Norco	Enertech Systems, Inc	Emergency Phone Installation	102,773
C0001167	41	FZR	Campus Police Moreno Valley	Enertech Systems, Inc	Emergency Phone Installation	71,338
C0001200	12	ACW	Workforce Preparation	Cram, Dan	Workshop Presenter - Foster Care Ed	1,900
C0001201	12	ACW	Workforce Preparation	Stephan, Victoria	Workshop Presenter - Foster Care Ed	2,200
C0001252	11	ADD	Facilities Planning	Harley Ellis Devercaux	Architectural Site Feasibility Study for Cosmo	20,000
C0001263	41	DDD	Facilities-Riverside	Information Technology Solutions	Design & Study Parking Security System	2,240
P0004053	11	AZR	Campus Police	Shell Oil Company	Other Transportation Supplies	4,150
P0004053	12	AZR	Campus Police	Shell Oil Company	Other Transportation Supplies	4,150
P0004053	11	FDD	Facilities Moreno Valley	Shell Oil Company	Other Transportation Supplies	4,500
P0004162	11	DQD	Physical Science	Enterprise Rent-A-Car	Transportation Contracts	5,173
P0005061	12	FMA	Title V Moreno Valley	Inland Empire Stages, Ltd.	Transportation Contracts	3,254
P0005558	11	DME	Model United Nations	Schinke, Ward	Other Travel Expenses	3,243
P0005676	11	DDD	Facilities-Riverside	CDG Materials Inc.	Grounds/Garden Supplies	1,151
P0005762	11	FDD	Facilities Moreno Valley	American Leak Detection	Repairs - Parts	1,325
P0005800	11	DYA	Library	HW Wilson Company	Instr Media Material	3,679
P0005834	11	ACB	Grants & Contract Services	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	3,355
P0005930	11	ESB	Business, Engineering & Info Tech	Corporate Express	Instructional Supplies	1,093
P0006031	11	AJO	Open Campus	United States Postal Service	Postage	15,500
P0006031	11	AJO	Open Campus	United States Postal Service	Postage	2,500
P0006061	12	AXD	Community & Economic Development	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	3,398
Purchase Orders - Pages 1-4						7,032,204
PO Additions - Pages 5-7						1,176,307
Purchase Orders \$1,000 and Over						8,208,510
Purchase Orders under \$1,000						97,582
Grand Total						8,306,092

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3

Date: January 30, 2007

Subject: Annuities

Background: The staff listed on the attached report have requested that their employment contracts be changed to reflect adjustment to their annuities.

Recommended Action: It is recommended that the Board of Trustees approve Amendment to Employment Contracts and terminations as per attached list.

Salvatore G. Rotella
Chancellor

Prepared by: Art Alcaez
Director, Diversity & Human Resources

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments

Background: The 2006-07 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are underbudgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). The following budget transfers have been requested:

<u>Program</u>	<u>Account</u>	<u>Amount</u>
1. Transfer to purchase equipment.		
From: Human Resources	Supplies	\$ 2,000
To: Human Resources	Equipment	\$ 2,000
2. Transfer to provide for consulting services and a computer purchase.		
From: Grants and Contracts	Classified FT	\$ 33,200
	Employee Benefits	6,020
To: Grants and Contracts	Consultants	\$ 39,181
	Replacement Equipment	39
3. Transfer to reallocate the Riverside School of the Arts budget. (Fund 12, Resource 1190)		
From: Riverside School of the Arts	Other Services	\$ 11,740
To: Riverside School of the Arts	Academic Special Projects	\$ 4,170
	Supplies	5,500
	Equipment	2,070
4. Transfer to provide for part-time hourly help.		
From: Unallocated	Supplies	\$ 7,500
To: Public Safety Ed and Training	Classified Hourly	\$ 7,500

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
5. Transfer to purchase computers and printers for the Model UN program, provide for a change order for the Parking Lot Project at March Education Center and augment the Public Safety Education and Training budget.		
From: Salary Savings	Instr Salaries, Reg FT	\$ 113,898
	Academic FT Non-Instr	16,094
	Classified FT Admin	117,868
	Classified FT	11,714
To: Model United Nations	Supplies	\$ 400
	Equipment	15,694
Facilities, MEC Parking Lot Project	Construction Contract	9,414
Public Safety Ed and Training	Instructional Supplies	800
	Conferences	1,500
	Rents and Leases	117,868
	Other Services	113,898
6. Transfer to provide for construction management services for the Measure C funded projects. (Fund 41, Resource 4160)		
From: Physical Facilities Planning	Classified FT Admin	\$ 102,598
To: Construction Management Services	Consulting	\$ 102,598
7. Transfer to reallocate the Risk Management budget. (Fund 61, Resource 6100)		
From: Risk Management	Legal	\$ 3,500
To: Risk Management	Reference Books	\$ 500
	Periodicals/Magazines	1,000
	Supplies	2,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
8. Transfer to purchase printers.		
From: Purchasing	Copying and Printing	\$ 551
To: Purchasing	Equipment Replacement	\$ 551
9. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: Jurupa Early College Acad Prog	Consultants	\$ 700
To: Jurupa Early College Acad Prog	Supplies	\$ 700
10. Transfer to purchase equipment for the Americorp Service/Learning Year 2 program. (Fund 12, Resource 1190)		
From: Teacher Prep, Americorp	Classified Hourly	\$ 500
	Employee Benefits	197
	Other Services	308
To: Teacher Prep, Americorp	Equipment	\$ 1,005
11. Transfer to provide stipends to Americorp Students. (Fund 12, Resource 1190)		
From: Teacher Prep, Americorp Alert	Classified Hourly	\$ 2,000
To: Teacher Prep, Americorp Alert	Other Services	\$ 2,000
12. Transfer to purchase supplies.		
From: Academic Innovative Programs	Conferences	\$ 300
To: Academic Innovative Programs	Supplies	\$ 300

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
13. Transfer to purchase network equipment.		
From: Information Services	Repairs	\$ 20,000
To: Information Services	Equipment	\$ 20,000
14. Transfer to provide for sound designer and board operator for Performance Riverside productions. (Fund 11, Resource 1090)		
From: Performance Riverside	Other Services	\$ 7,200
To: Performance Riverside	Classified Special Project	\$ 7,200
15. Transfer to adjust health and welfare costs for full-time employees. (Fund 11, Resource 1170)		
From: Customized Solutions	Classified FT Admin	\$ 4,588
To: Customized Solutions	Employee Benefits	\$ 4,588
16. Transfer to reallocate the Tri-Tech – Small Business Development Center budget. (Fund 12, Resource 1190)		
From: Comm and Economic Development	Classified FT Admin	\$ 16,546
	Employee Benefits	10,348
To: Comm and Economic Development	Reference Books	\$ 6,954
	Other Services	8,540
	Equipment	11,400

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
17. Transfer to reallocate the Tri-Tech – Small Business Development Center Cash Match budget. (Fund 12, Resource 1190)		
From: Comm and Economic Development	Professional Services	\$ 17,402
To: Comm and Economic Development	Classified FT Admin	\$ 801
	Employee Benefits	16,459
	Supplies	142
18. Transfer to purchase furniture for the Athletic department and provide for the remodel of the Transfer/Career Center.		
From: VC, Student Services	Admin Contingency Acct	\$ 9,003
To: Athletics, Riverside	Equipment	\$ 2,000
Student Services	Remodel Project	7,003
19. Transfer to purchase equipment.		
From: Admissions and Records	Supplies	\$ 1,044
To: Admissions and Records	Equipment	\$ 1,044
20. Transfer to purchase equipment.		
From: Puente Program	Travel Expenses	\$ 2,500
	Copying and Printing	500
To: Puente Program	Equipment	\$ 3,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
21. Transfer to purchase supplies and equipment.		
From: Athletics	Academic Special Project	\$ 15,184
To: Athletics	Instructional Supplies	\$ 5,184
	Equipment	10,000
22. Transfer to purchase food and provide for the installation of a phone line. (Fund 32, Resource 3200)		
From: Food Services	Laundry and Cleaning	\$ 500
	Other Services	680
To: Food Services	Food	\$ 500
	Fixtures and Fixed Equip	680
23. Transfer to provide for additional staffing needs.		
From: Facilities, Riverside	Classified FT	\$ 15,000
To: Facilities, Riverside	Temporary Services	\$ 15,000
24. Transfer to purchase equipment and provide for mailing services.		
From: Art	Student Help – Non-Instr	\$ 4,000
	Instructional Supplies	5,562
To: Art	Other Services	\$ 1,000
	Equipment Replacement	8,562

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
25. Transfer to purchase supplies.		
From: President, Riverside	Advertising	\$ 500
To: President, Riverside	Supplies	\$ 500
26. Transfer to provide cable service to physical fitness classes.		
From: Physical Education	Instructional Supplies	\$ 650
To: Physical Education	Other Services	\$ 650
27. Transfer to provide emergency power outlets in all IDF rooms in the Digital Library.		
From: Library, Riverside	Comp Software Maint/ Lic	\$ 440
To: Library, Riverside	Fixture and Fixed Equip	\$ 440
28. Transfer to reallocate the Basic Skills Instructional Reappropriation budget. (Fund 12, Resource 1190)		
From: Basic Skills, Norco	Other Services	\$ 12,830
To: Basic Skills, Norco	Academic Special Project	\$ 4,000
	Reference Books	1,530
	Food	7,300
29. Transfer to purchase supplies.		
From: President, Norco	Rents and Leases	\$ 1,000
To: President, Norco	Supplies	\$ 1,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
30. Transfer to provide pager service.		
From: IMC, Norco	Supplies	\$ 96
To: IMC, Norco	Rents and Leases	\$ 96
31. Transfer to purchase a printer.		
From: Counseling, Norco	Supplies	\$ 402
To: Counseling, Norco	Equipment	\$ 402
32. Transfer to provide for student travel for the Student Equity Program.		
From: Student Services, Norco	Supplies	\$ 977
To: Student Services, Norco	Travel Expenses	\$ 858
	Transportation	119
33. Transfer to provide for the coordination, recruitment and planning for the Honors Program at the Moreno Valley campus.		
From: Dean of Instruction, MV	Other Services	\$ 900
To: Dean of Instruction, MV	Academic Special Project	\$ 900
34. Transfer to provide models for the Art program.		
From: Humanities and Social Sciences	Instructional Supplies	\$ 400
To: Humanities and Social Sciences	Professional Services	\$ 400

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: January 30, 2007

Subject: Budget Adjustments (continued)

	<u>Program</u>	<u>Account</u>		<u>Amount</u>
35.	Transfer to purchase supplies for the ECS Equipment Project at the Moreno Valley campus. (Fund 41, Resource 4100)			
From:	Early Childhood Center, MV	Equipment	\$	8,000
To:	Early Childhood Center, MV	Supplies	\$	8,000
36.	Transfer to reallocate the Instructional Equipment and Materials budget. (Fund 12, Resource 1190)			
From:	Finance	Equipment	\$	9,152
	President, Riverside	Equipment		8,026
To:	Mathematics, Science and Info Sys	Instructional Supplies	\$	3,477
	Health, Human and Public Services	Instructional Supplies		5,675
	Physical Science, Astronomy	Repairs		8,026

Recommended Action: It is recommended that the Board of Trustees approve the budget transfers as presented.

Salvatore G. Rotella
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-1

Date: January 30, 2007

Subject: Resolution to Amend Budget – Resolution No. 18-06/07
2006-2007 Middle College High School Program, Moreno Valley Campus

Background: The Riverside Community College District has received additional funding for the 2006-2007 Middle College High School Program, Moreno Valley Campus in the amount of \$29,662 from the California Community College Chancellor's Office. The funds will be used to provide salaries and benefits, instructional supplies, office supplies, transportation for field trips, computers, and other services for parent education programs.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$29,662 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Jason Siegel
Director, Middle College High School Program
Moreno Valley Campus

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 18-06/07

2006-2007 Middle College High School Program, Moreno Valley Campus

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$29,662 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 30, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 18-06/07
 2006-2007 Middle College High School Program, Moreno Valley Campus

Year	County	District	Date	Fund				
07	33	07	1/30/2007	12				
Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0125	8659	6,065 00	REVENUE
12	000	1190	0	0000	0126	8659	23,597 00	REVENUE
EXPENDITURES								
12	ACB	1190	0	6826	0125	4390	1,500 00	Other Instructional Supplies
12	ACB	1190	0	6826	0125	4590	103 00	Office and Other Supplies
12	ACB	1190	0	6826	0125	4710	1,565 00	Food
12	ACB	1190	0	6826	0125	5650	2,663 00	Transportation Contracts
12	ACB	1190	0	6826	0125	5910	234 00	Indirect
12	ACB	1190	0	6826	0126	1490	1,000 00	Acad Non-Instruct Other
12	ACB	1190	0	6826	0126	3130	83 00	Employee Benefits
12	ACB	1190	0	6826	0126	3335	15 00	
12	ACB	1190	0	6826	0126	3530	1 00	
12	ACB	1190	0	6826	0126	3630	13 00	
12	ACB	1190	0	6826	0126	4590	2,009 00	Office and Other Supplies
12	ACB	1190	0	6826	0126	4710	110 00	Food
12	ACB	1190	0	6826	0126	5120	2,250 00	Lecturers
12	ACB	1190	0	6826	0126	5219	3,583 00	Other Travel Expenses
12	ACB	1190	0	6826	0126	5910	907 00	Indirect
12	ACB	1190	0	6826	0126	6481	13,626 00	Additional Equip
							29,662 00	TOTAL INCOME
							29,662 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-2

Date: January 30, 2007

Subject: Resolution to Amend Budget – Resolution No. 19-06/07
2006-2007 Oral Health Sunrise/Sunset Program

Background: The Riverside Community College District has received additional funding for the 2006-2007 Oral Health Sunrise/Sunset Program in the amount of \$25,000 from the Riverside Community Health Foundation. The funds will be used by the Dental Hygiene Program to provide dental services to resident seniors in the 92501-92509, 92521, 92522 and 91752 zip code areas.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$25,000 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Donna Lesser
Assistant Professor, Dental Hygiene

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 19-06/07

2006-2007 Oral Health Sunrise/Sunset Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 25,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 30, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 19-06/07
 2006-2007 Oral Health Sunrise/Sunset Program

Year	County	District	Date	Fund				
07	33	07	1/30/2007	12				
Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	0	1190	0	0000	0216	8820	25,000 00	REVENUE
EXPENDITURES								
12	FHE	1190	0	1240	2216	4320	10,000 00	Instructional Supplies
12	FHE	1190	0	1240	2216	4555	5,000 00	Copying & Printing
12	FHE	1190	0	1240	2216	4590	10,000 00	Other Supplies
							25,000 00	TOTAL INCOME
							25,000 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-3

Date: January 30, 2007

Subject: Resolution to Amend Budget – Resolution No. 20-06/07
2006-2007 Centers for International Trade Development Statewide Leadership

Background: The Riverside Community College District has received additional funding for the 2006-2007 Centers for International Trade Development Statewide Leadership in the amount of \$10,000 from the Chancellor's Office California Community Colleges Economic and Workforce Development Program. The funds will be used for conference expenses, printing and copying marketing materials and other services.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$10,000 to the budget and authorize the Vice Chancellor, Administration and Finance, to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Jeffrey Williamson
Statewide Director, Centers for International Trade Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 20-06/07

2006-2007 Centers for International Trade Development Statewide Leadership

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$10,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 30, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-4

Date: January 30, 2007

Subject: Resolution to Amend Budget – Resolution No. 21-06/07
2006-2007 Tri-Tech Small Business Development Center (SBDC)

Background: The Riverside Community College District (RCCD) has received a letter of intent to award continuing funding for the 2006-2007 Tri-Tech Small Business Development Center (SBDC) program in the amount of \$317,287 under the terms of a subcontract with California State University Fullerton Foundation (CSUFF). The sources of the funds are as follows: \$219,787 from CSUFF; \$35,000 from the City of Riverside; \$37,500 from the Riverside County Economic Development Agency; and \$25,000 from Smart Riverside. The funds will be used to operate the Tri-Tech SBDC in Orange, Riverside, and San Bernardino Counties. The TriTech SBDC provides incubator services to support laboratory-based and office-based high-technology start-up businesses.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$317,287 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: John Tillquist, PhD
Dean, Technology and Economic Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 21-06/07

2006-2007 Tri-Tech Small Business Development Center (SBDC)

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$317,287 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 30, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 21-06/07
 2006-2007 Tri-Tech Small Business Development Center (SBDC)

Year County District Date Fund
 07 33 07 1/30/2007 12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0109	8190	219,787 00	REVENUE

EXPENDITURES

12	AXD	1190	0	7012	0109	2118	48,500 00	Classified FT Administrator
12	AXD	1190	0	7012	0109	2119	25,500 00	Classified FT
12	AXD	1190	0	7012	0109	2139	76,000 00	CL Sal Hourly as Needed
12	AXD	1190	0	7012	0109	3220	7,500 00	Employee Benefits
12	AXD	1190	0	7012	0109	3320	4,600 00	
12	AXD	1190	0	7012	0109	3325	1,300 00	
12	AXD	1190	0	7012	0109	3420	13,500 00	
12	AXD	1190	0	7012	0109	3520	40 00	
12	AXD	1190	0	7012	0109	3620	1,000 00	
12	AXD	1190	0	7012	0109	4590	2,500 00	Supplies
12	AXD	1190	0	7012	0109	4555	1,100 00	Printing/Copying
12	AXD	1190	0	7012	0109	4575	3,100 00	Software <\$200
12	AXD	1190	0	7012	0109	5045	675 00	Postage
12	AXD	1190	0	7012	0109	5198	1,500 00	Professional Services
12	AXD	1190	0	7012	0109	5210	3,400 00	Mileage
12	AXD	1190	0	7012	0109	5220	9,220 00	Conferences
12	AXD	1190	0	7012	0109	5310	1,500 00	Memberships
12	AXD	1190	0	7012	0109	5540	2,800 00	Telephone
12	AXD	1190	0	7012	0109	5630	6,000 00	Rents and Leases
12	AXD	1190	0	7012	0109	5649	550 00	Comp Software Maint/Lic
12	AXD	1190	0	7012	0109	5740	3,000 00	Advertising
12	AXD	1190	0	7012	0109	5890	302 00	Other Services
12	AXD	1190	0	7012	0109	6481	3,100 00	Equipment-Additional
12	AXD	1190	0	7012	0109	6485	3,100 00	Comp Equipment

219,787 00	SUB TOTAL PG 2 INCOME
219,787 00	SUB TOTAL PG 2 EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 21-06/07
 2006-2007 Tri-Tech Small Business Development Center (SBDC)

Year County District Date Fund
 07 33 07 1/30/2007 12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0110	8890	97,500 00	REVENUE
EXPENDITURES								
12	AXD	1190	0	7012	0110	2118	47,000 00	Classified FT Administrator
12	AXD	1190	0	7012	0110	2119	20,700 00	Classified FT
12	AXD	1190	0	7012	0110	2139	4,064 00	CL Sal Hourly as Needed
12	AXD	1190	0	7012	0110	3220	6,542 00	Employee Benefits
12	AXD	1190	0	7012	0110	3320	4,445 00	↓
12	AXD	1190	0	7012	0110	3325	1,040 00	
12	AXD	1190	0	7012	0110	3420	12,732 00	
12	AXD	1190	0	7012	0110	3520	37 00	
12	AXD	1190	0	7012	0110	3620	940 00	
							97,500 00	SUB TOTAL PG 3 INCOME
							97,500 00	SUB TOTAL PG 3 EXPENDITURES
							317,287 00	TOTAL PROGRAM INCOME
							317,287 00	TOTAL PROGRAM EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-5

Date: January 30, 2007

Subject: Resolution to Amend Budget – Resolution No. 22-06/07
2006-2007 CalWORKs Program

Background: The Riverside Community College District has received additional funding for the 2006-2007 CalWORKs Program in the amount of \$16,200 from the California Community College Chancellor's Office. The funds will be used to provide additional support for the program in the form of salaries, benefits, and supplies.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$16,200 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Shelagh Camak,
District Dean, Workforce Development
Michael Wright,
Director, Workforce Preparation Grants and Contracts

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 22-06/07

2006-2007 CalWORKs Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 16,200 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 30, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 22-06/07
 2006-2007 CalWORKs Program

Year	County	District	Date	Fund				
07	33	07	1/30/2007	12				
Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0367	8626	16,200 00	REVENUE
EXPENDITURES								
12	ACW	1190	0	6020	1367	1439	9,100 00	Acad PT Non-Instructional
12	ACW	1190	0	6020	3367	1439	2,300 00	Acad PT Non-Instructional
12	ACW	1190	0	6020	3367	2129	700 00	Classified PT
12	ACW	1190	0	6020	1367	3130	751 00	Employee Benefits
12	ACW	1190	0	6020	1367	3335	132 00	
12	ACW	1190	0	6020	1367	3530	5 00	
12	ACW	1190	0	6020	1367	3630	119 00	
12	ACW	1190	0	6020	3367	3130	190 00	
12	ACW	1190	0	6020	3367	3335	33 00	
12	ACW	1190	0	6020	3367	3530	1 00	
12	ACW	1190	0	6020	3367	3630	30 00	
12	ACW	1190	0	6020	3367	3220	64 00	
12	ACW	1190	0	6020	3367	3320	43 00	
12	ACW	1190	0	6020	3367	3325	10 00	
12	ACW	1190	0	6020	3367	3620	9 00	
12	ACW	1190	0	6020	1367	4320	600 00	Instructional Supplies
12	ACW	1190	0	6020	3367	4590	1,913 00	Supplies
12	ACW	1190	0	6020	1367	5045	200 00	Postage
							16,200 00	TOTAL INCOME
							16,200 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-6

Date: January 30, 2007

Subject: Resolution to Amend Budget – Resolution No. 23-06/07
2006-2007 Temporary Assistance for Needy Families (TANF) Child
Development Careers Program

Background: The Riverside Community College District has received additional funding for 2006-2007 Temporary Assistance for Needy Families (TANF) Child Development Careers Program in the amount of \$5,348 from the Foundation for California Community Colleges. The funds will be used to increase enrollment for TANF eligible students in the field of Early Childhood Education.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$5,348 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Shelagh Camak,
District Dean, Workforce Development
Michael Wright,
Director, Workforce Preparation Grants and Contracts

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 23-06/07

2006-2007 Temporary Assistance for Needy Families (TANF)
Child Development Careers Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 5,438 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 30, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 23-06/07
 2006-2007 Temporary Assistance for Needy Families (TANF)
 Child Development Careers Program

Year	County	District	Date	Fund					
07	33	07	1/30/2007	12					
Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code	Description
12	0	1190	0	0000	0240	8190	5,438 00		REVENUE
EXPENDITURES									
12	ACW	1190	0	6020	0240	1219	2,500 00		Acad FT Non-Instructional
12	ACW	1190	0	6020	0240	3130	206 00		Employee Benefits
12	ACW	1190	0	6020	0240	3335	36 00		
12	ACW	1190	0	6020	0240	3430	2,661 00		
12	ACW	1190	0	6020	0240	3530	2 00		
12	ACW	1190	0	6020	0240	3630	33 00		
							5,438 00		TOTAL INCOME
							5,438 00		TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-7

Date: January 30, 2007

Subject: Resolution to Amend Budget – Resolution No. 24-06/07
2006-2007 Gateway to College Dropout Recovery Program

Background: The Riverside Community College District Foundation has received funds for the 2006-2007 Gateway to College Dropout Recovery Program in the amount of \$25,000 from Bank of America. The District will use the funds to provide professional development for the Gateway to College teaching and counseling staff to acquire innovative and best practices existing in small learning communities in the early college high school and alternative high school movements.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$25,000 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Shelagh Camak,
District Dean, Workforce Development
Michael Wright,
Director, Workforce Preparation Grants and Contracts

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 24-06/07

2006-2007 Gateway to College Dropout Recovery Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$25,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 30, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 24-06/07
 2006-2007 Gateway to College Dropout Recovery

Year	County	District	Date	Fund					
07	33	07	1/30/2007	12					
Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code	Description
12	0	1190	0	0000	0362	8820	25,000 00		REVENUE
EXPENDITURES									
12	ACW	1190	0	6020	0362	5219	20,000 00		Other Travel
12	ACW	1190	0	6020	0362	5220	4,000 00		Conferences
12	ACW	1190	0	6020	0362	5890	1,000 00		Other Services
							25,000 00		TOTAL INCOME
							25,000 00		TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-8

Date: January 30, 2007

Subject: Resolution to Amend Budget – Resolution No. 25-06/07
2006-2007 VTEA State Leadership Program

Background: With the Board of Trustees approval of Board Report No. V-A-8-e, presented later in this agenda, the Riverside Community College District will enter into a Service Agreement in the amount of \$4,950 with the Chancellor's Office of the California Community Colleges. The funds will be used to reimburse the District's 2006-2007 VTEA State Leadership Program for Region IX's share of work performed on drafting a vocational education policy paper.

Recommended Action: Contingent upon the Board of Trustees' approval of Board Report No. V-A-8-e, presented later in this agenda, it is recommended that the Board of Trustees approve adding the revenue and expenditures of \$4,950 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Ron Vito
District Dean, Occupational Education

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 25-06/07

2006-2007 VTEA State Leadership Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$4,950 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on January 30, 2007.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 25-06/07
 2006-2007 VTEA State Leadership Program

Year	County	District	Date	Fund					
07	33	07	1/30/2007	12					
Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code	Description
12	000	1190	0	0000	0377	8170	4,950.00		REVENUE
EXPENDITURES									
12	AJV	1190	0	6010	4377	5890	4,950.00		Other Services
							4,950.00		TOTAL INCOME
							4,950.00		TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No. V-A-5-a

Date: January 30, 2007

Subject: Award of Bid – Moreno Valley Science Tech Building Roofing Project

Background: The Riverside Community College District solicited an Invitation for Bid for the Moreno Valley Science Tech Building Roofing Project. On January 16, 2007, bids were received from four vendors. The results were as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Location</u>
Best Roofing & Waterproofing, Inc.	114,066	Gardena
Cabral Roofing & Waterproofing Corp.	91,328	Montebello
Rey-Crest Roofing & Waterproofing Co.	127,591	Los Angeles
Coast Roof Co., Inc.	97,447	Fullerton

Based upon review, District staff recommends awarding the base bid in the amount of \$91,328 to Cabral Roofing from Montebello. References for Cabral Roofing were checked and found to be satisfactory. Funding will come from the State's Scheduled Maintenance program, Fund 41, budgeted in Resource 4100.

Recommended Action: It is recommended that the Board of Trustees award a bid for the Moreno Valley Science Tech Building Roofing Project in the amount of \$91,328 to Cabral Roofing and authorize the Vice Chancellor, Administration and Finance to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No. V-A-5-b

Date: January 30, 2007

Subject: Award of Bid – Bradshaw Center and Dispatch Building Roofing Projects

Background: The Riverside Community College District solicited an Invitation for Bid for the Bradshaw Center and Dispatch Building Roofing Projects. On January 16, 2007, bids were received from six vendors. The results were as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Location</u>
Scholten Roofing Service Company	293,000	Mission Viejo
Best Roofing & Waterproofing, Inc.	259,364	Gardena
Cabral Roofing & Waterproofing Co.	294,920	Montebello
Al-Cal Roofing & Installation	268,053	Corona
BlighCoast Roof Co., Inc.	273,323	Santa Fe Springs
Western Single Ply	220,000	Fontana

Based upon review, District staff recommends awarding the base bid in the amount of \$220,000 to Western Single Ply from Fontana. References for Western Single Ply were checked and found to be satisfactory. Funding will come from the State's Scheduled Maintenance program, Fund 41, budgeted in Resource 4100.

Recommended Action: It is recommended that the Board of Trustees award a bid for the Bradshaw Center and Dispatch Building Roofing Project in the amount of \$220,000 to Western Single Ply and authorize the Vice Chancellor, Administration and Finance to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No. V-A-5-c

Date: January 30, 2007

Subject: Award of Bid – Administration and Assessment Center Building Roofing Project

Background: The Riverside Community College District solicited an Invitation for Bid for the Administration and Assessment Center Building Roofing Projects. On January 16, 2007, bids were received from six vendors. The results were as follows:

<u>Contractor</u>	<u>Base Bid</u> Administration	<u>Add Alternate</u> Assessment Center	<u>Location</u>
Scholten Roofing Service	177,702	25,000	Mission Viejo
Best Roofing & Waterproofing, Inc.	208,298	30,607	Gardena
Cabral Roofing & Waterproofing Co.	269,060	25,860	Montebello
Al-Cal Roofing & Installation	206,342	29,758	Corona
Bligh Roof Company.	203,323	33,777	Santa Fe Springs
Western Single Ply	183,345	24,000	Fontana

Based upon review, District staff recommends awarding the base bid, plus the add alternate, in the amount of \$202,702 to Scholten Roofing Service from Mission Viejo. References for Scholten Roofing Service Company were checked and found to be satisfactory. Funding will come from the State's Scheduled Maintenance program, Fund 41, budgeted in Resource 4100.

Recommended Action: It is recommended that the Board of Trustees award a bid for the Administration and Assessment Center Building Roofing Projects in the amount of \$202,702 to Scholten Roofing Service and authorize the Vice Chancellor, Administration and Finance to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FOUNDATION

Report No.: V-A-6

Date: January 30, 2007

Subject: Donations

Background: The Riverside Community College District Foundation, a not-for-profit organization, encourages and regularly receives donations to be used for programs and projects of the District. In accordance with Board Policy and Regulations 6140, acceptance of such gifts by the District requires Board approval.

Recommended Action: It is recommended that the Board of Trustees accept the attached list of donated items.

Salvatore G. Rotella
Chancellor

Prepared by: Amy C. Cardullo
Director, RCC Foundation and Alumni Affairs

Description

Donor

Contributed to the Riverside City College's Theatre Arts
Department

Tom & Nicole Rosenbaugh

Electric Wheelchair

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: January 30, 2007

Subject: Out-of-State Travel

Board Policy 7011 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles; It is recommended that out-of-state travel be granted to:

Revisions:

- 1) At the meeting of December 12, 2006, the Board of Trustees approved out-of-state travel for Ms. Patricia Clothier, director, law enforcement training programs, Ben Clark Training Center, to travel to Fairfax, Virginia, February 26-28, 2007, to attend the Homeland Defense and Security Education Summit. Estimated cost: \$1,088.90. Funding source: the general fund. The cost of travel increased to \$1,413.66.

Current:

Moreno Valley Campus:

- 1) Dr. Cordell Briggs, associate professor, English, to travel to Baton Rouge, Louisiana, February 12-14, 2007, to attend the 2007 National Association of African American Studies. Estimated cost: \$1,069.55. Funding sources: \$200.00 from the general fund, \$800.00 from faculty staff development funds, and \$69.55 to be paid by the employee.
- 2) Ms. Linda Bushman, dental hygiene adjunct, dental hygiene program, to travel to New Orleans, Louisiana, March 16-20, 2007, to attend the American Dental Educator's Association's Annual Meeting. Estimated cost: \$875.00. Funding source: Vocational Technical Education Association grant funds.
- 3) Ms. Maureen Chavez, project director, Title V office, to travel to Tucson, Arizona, March 31-April 5, 2007, to attend the Pima Community College Center for Faculty Development Title V Initiatives. Estimated cost: \$812.74. Funding source: Title V grant funds.
- 4) Ms. Maureen Chavez, project director, Title V office, to travel to Denver, Colorado, April 17-20, 2007, to train at the Community College of Denver's Center for Academic Support and Achievement – Faculty Development Center. Estimated cost: \$1,079.04. Funding source: Title V grant funds.
- 5) Ms. Maureen Chavez, project director, Title V office, to travel to Kahului, Hawaii, May 30-31, 2007, to participate in Maui Community College's Math Development Grant training. There is no cost to the District.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: January 30, 2007

Subject: Out-of-State Travel

- 6) Dr. Irving Hendrick, interim president, Moreno Valley Campus, to travel to Washington, D.C., February 11-13, 2007, to attend the Fund for the Improvement of Postsecondary Education Project Directors Meeting. Estimated cost: \$1,483.95. Funding source: Fund for the Improvement of Postsecondary Education grant funds.
- 7) Ms. Marilyn Heyde, instructor, dental assistant, dental hygiene program, to travel to New Orleans, Louisiana, March 16-20, 2007, to attend the American Dental Educator's Association's Annual Meeting. Estimated cost: \$875.00. Funding source: Vocational Technical Education Act grant funds.
- 8) Ms. Lidia Hulshof, instructor, dental assistant, dental hygiene program, to travel to New Orleans, Louisiana, March 16-20, 2007, to attend the American Dental Educator's Association's Annual Meeting. Estimated cost: \$1,975.00. Funding source: Vocational Technical Education Act grant funds.
- 9) Ms. Michelle Hurlbutt, dental hygiene adjunct, dental hygiene program, to travel to New Orleans, Louisiana, March 16-20, 2007, to attend the American Dental Educator's Association's Annual Meeting. Estimated cost: \$1,975.00. Funding source: Vocational Technical Education Act grant funds.
- 10) Ms. Donna Lesser, assistant professor, dental hygiene program, to travel to Pueblo, New Mexico, June 8-12, 2007, to attend the Allied Dental Program Directors' Conference. Estimated cost: \$2,125.00. Funding source: the general fund.

Norco Campus:

- 1) Mr. Gregory Aycock, outcomes assessment specialist, Title V Office, to travel to New York City, New York, April 16-21, 2007, to attend Statistical Package for Social Sciences (SPSS) Computer Software Training. Estimated cost: \$5,050.00 (includes a \$1,800.00 conference fee for two training sessions – Syntac Basic and Syntac Intermediate). Funding source: Title V grant funds.
- 2) Dr. Edward Bush, dean, student services, to travel to Jacksonville, Florida, February 25-March 1, 2007, to attend the American Association of Community Colleges Future Leaders Institute. Estimated cost: \$2,830.00. Funding source: the general fund.
- 3) Mr. Mark DeAsis, student services supervisor, admissions and records, to travel to Washington, D.C., March 10-14, 2007, to attend the Datatel User Group Conference and Expo. Estimated cost: \$2,150.14. Funding source: the general fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: January 30, 2007

Subject: Out-of-State Travel

Riverside City College:

- 1) Ms. Shelagh Camak, district dean, workforce development, to travel to Cambridge, Massachusetts, June 17-29, 2007, to attend the Harvard Graduate School of Education Institute for Management and Leadership in Education. Estimated cost: \$6,582.50 (includes \$5,950.00 conference and lodging fee). Funding source: the general fund.
- 2) Ms. Thatcher Carter, instructor, English, to travel to Stratford-upon-Avon, United Kingdom, June 24-29, 2007, to research at Stratford-upon-Avon for English 9 class. Estimated cost: \$800.00. Funding sources: \$500.00 from the general fund, and \$300.00 to be paid by the employee.
- 3) Ms. Thatcher Carter, instructor, English, to travel to Newcastle, United Kingdom, June 29-July 1, 2007, to present at the Feminism and Popular Culture Conference. Estimated cost: \$1,891.00. Funding sources: \$250.00 from the general fund, and \$1,641.00 to be paid by the employee.
- 4) Ms. Wendi Gonzalez, student employment personnel specialist, student financial services, to travel to Seattle, Washington, April 25-27, 2007, to attend the Western Association of Student Employment Administrators Annual Conference. Estimated cost: \$1,362.75. Funding source: the general fund.
- 5) Ms. Lisa Howard-York, interim district associate dean, nursing education office, to travel to Jacksonville, Florida, March 6-11, 2007, to attend the 2007 International Conference for Post-Secondary Leaders Conference. Estimated cost: \$2,357.16. Funding source: the Health Resources and Services Administration Career Ladder grant funds.
- 6) Ms. Anita Kinser, associate professor, nursing education programs, to travel to Tampa Bay, Florida, February 20-24, 2007, to attend the Human Patient Simulator Networking Conference. Estimated cost: \$1,795.60. Funding source: Vocational Technical Education Act grant funds.
- 7) Ms. Anita Kinser, associate professor, nursing education programs, to travel to Jacksonville, Florida, March 6-11, 2007, to attend the 2007 International Conference for Post-Secondary Leaders Conference. Estimated cost: \$1,335.16. Funding source: Health Resources and Services Administration grand funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: January 30, 2007

Subject: Out-of-State Travel

- 8) Ms. Nicole Lynch, student financial services analyst, student financial services, to travel to Washington, D.C., March 10-14, 2007, to attend the Datatel Users Group Annual Conference. Estimated cost: \$2,864.00. Funding source: Augmentation grant funds.
- 9) Ms. Lily Sontani, student financial services analyst, student financial services, to travel to Seattle, Washington, April 25-27, 2007, to attend the Western Association of Student Employment Administrators Annual Conference. Estimated cost: \$1,289.75. Funding source: Augmentation grant funds.
- 10) Ms. Deborah Tompsett-Makin, assistant professor, social and behavioral sciences, to travel to Chicago, Illinois, February 27- March 2, 2007, to attend the International Studies Association Conference. Estimated cost: \$1,299.70. Funding sources: \$960.00 from the general fund, and \$339.70 to be paid by the employee.
- 11) Ms. Maria Elena Vizuete, activity director, Title V program, teacher preparation and education programs, to travel to Kansas City, Missouri, March 10-13, 2007, to attend the Supplemental Instruction Supervisor Workshop. Estimated cost: \$1,165.82. Funding source: Title V grant funds.
- 12) Dr. Kristi Woods, associate professor, history, to travel to Oxford, England, March 25-30, 2007, to make a presentation at the Oxford Roundtable. Estimated cost: \$3,867.56. Funding source: \$1,200.00 from faculty staff development funds, \$1,000.00 from diversity grant funds, and \$1,667.56 to be paid by the employee.
- 13) Heather Yates, student employment personnel specialist, student financial services, to travel to Seattle, Washington, April 25-27, 2007, to attend the Western Association of Student Employment Administrators Annual Conference. Estimated cost: \$1,289.75. Funding source: Augmentation grant funds.
- 14) Mr. George Zottos, outcomes assessment specialist, Title V office, to travel to Chicago, Illinois, April 9-13, 2007, to attend the American Education Research Association Annual Meeting. Estimated cost: \$1,891.60. Funding source: Basic Skills grant fund.

Salvatore G. Rotella
Chancellor

Prepared by: Michelle Haeckel
Administrative Secretary III

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-8-a

Date: January 30, 2007

Subject: Agreement with Wells Fargo Bank

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Wells Fargo Bank, National Association. Wells Fargo Bank will provide a multi-purpose identification card to all enrolled students and to all District employees that can be used to access a variety of services and District facilities. Wells Fargo Bank will also provide checking account, ATM, PIN-based debit, and deposit transfer services among other banking and financial services to eligible students and District employees. The term of the agreement is from February 1, 2006 through November 30, 2011. Wells Fargo will provide a \$20,000.00 signing bonus for a 5 year contract; a minimum royalty payment of \$30,000.00 per year; \$1.00 per card for the cost of the card; and a \$10,000.00 marketing budget for the first year to be followed by \$5,000.00 annually. Funding source: No cost to the District.

This agreement has been reviewed by Jack Lipton, Esq. of Burke, Williams & Sorensen, LLP; Linda Lacy, Vice Chancellor of Student Services and Operations/Acting President, Riverside City Campus; Aaron Brown, Associate Vice Chancellor of Finance; Steve Gilson, Associate Vice Chancellor of Information Services; Ruth W. Adams, Esq., Director of Contracts, Compliance, and Legal Services; and Lorraine Anderson, District Dean of Admissions and Records.

Recommended Action: It is recommended that the Board of Trustees approve this proposed agreement with Wells Fargo Bank, National Association for the term of February 1, 2007 through November 30, 2011, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Linda L. Lacy
Vice Chancellor of Student Services and Operations/
Acting President, Riverside City Campus

Agreement for Identification Cards
Between
Riverside Community College District
And
Wells Fargo Bank, National Association

THIS AGREEMENT (herein "Agreement") is made and entered into effective as of the 1st day of February, 2007 ("Effective Date") by and between the Riverside Community College District (herein "District") and Wells Fargo Bank, National Association (herein "Bank").

WHEREAS, District desires to offer a multi-purpose identification card ("RCCD ID CARD") to all enrolled students and to all District employees (collectively the "Eligible District Community Members") that is used to access a variety of services and District facilities; and

WHEREAS, District desires Bank to provide checking account, ATM, PIN-based debit, and deposit transfer services among other banking and financial services to Eligible District Community Members in association with and accessed through the RCCD ID Card, all as more particularly described herein; and

WHEREAS, Bank seeks to establish new account relationships through its affiliation with District including but not limited to checking accounts with linked RCCD ID CARDS (each such checking account referred to herein as "RCCD ID CARD Bank Account").

NOW, THEREFORE, for valuable consideration, the parties agree as follows:

1. Term and Options to Extend. The Term of this Agreement shall commence on February 1, 2007, and shall terminate on 30th, November, 2011, unless otherwise terminated as provided in Section 24 (the "Term") or unless both parties elect to renew the Agreement for up to three (3) additional one-year terms by giving notice no later than the first day of September 2011.
2. Grant to Use District Name and Marks. District hereby grants Bank during the Term an exclusive, non-assignable, and irrevocable world-wide license to use, display, reproduce, and otherwise exploit the various logos and other identifying property and marks set forth on Exhibit "A" of this Agreement (collectively, the "District Marks") for the sole purpose of offering and promoting the financial products and services to Eligible District Community Members through the RCCD ID CARD program. All applications of the District Marks by the Bank must conform to Exhibit "A," along with any specifications established by the District which specifications may be amended from time to time. Bank will make no other use of the District Marks or any other trademark or trade name owned by or associated with the District without, in each case, District's prior explicit written consent. Bank shall deliver all RCCD ID CARD designs and all promotional and informational materials prepared by Bank that contain any District Mark to

District prior to publication for District's prior written consent which consent shall not be unreasonably withheld or unduly delayed. District also grants Bank authority to use published RCCD ID CARD marketing materials as examples for prospective Bank clients or within Bank Campus Card marketing materials. Such examples will only be used if material has been previously used with the public such as printed brochures, flyers, banners and the like.

Bank acknowledges and agrees that District is the owner of the District Marks, that the limited right hereunder to use the District Marks does not confer upon Bank any license or right of ownership of the District Marks, and all use of the District Marks by Bank will inure to the benefit of District. Accordingly, Bank's limited right to the use of the District Marks for any purpose is solely by reason of this Agreement, and Bank shall not raise or cause to be raised any questions concerning, or objections to the validity of, or the right to the use of, the District Marks or the right of the District thereto, on any grounds whatsoever, or file any application for any mark, or obtain or attempt to obtain ownership of a mark or trade name, in any country of the world, which refers to or is confusingly similar to the District Marks or any mark, design or logo intended to identify the District. Upon expiration or termination of this Agreement for any reason, Bank will immediately cease any and all use of the District Marks or any variation of the District Marks on promotional and informational materials prepared by Bank in connection with this Agreement.

District does not make, and hereby disclaims, any representations or warranties with respect to the District Marks, or with respect to whether the District Marks infringe the rights of any other party, or with respect to the existence of any state or federal registration of the District Marks or design as a trade name, trademark or mark. If there is any claim against District or Bank that the District Marks or any modifications thereof, as authorized by District, infringe the rights of another party, District will, at its own expense, defend Bank's right to use of the District Marks as authorized under this Agreement. In the event any such claim is resolved adversely to District or Bank, or in the event District agrees to discontinue its use of the subject mark(s) in order to resolve any such claim, which it shall have the right to do in its sole discretion, then District agrees to indemnify Bank against any expenses Bank incurs in discontinuing use of the marks and adopting use of alternative non-infringing marks, subject to the limitation of liability set forth in Section 19. District further agrees to indemnify Bank against all liabilities Bank incurs to third parties (including, without limitation damage awards obtained by such third parties against Bank), together with Bank's reasonable costs of defending against such liabilities (including reasonable attorney fees), arising from Bank's use of the District Marks, when such usage is in accordance with the terms of this Agreement. Subject to the foregoing, if requested by the District, Bank agrees to immediately discontinue the use of any District Marks where there has been a claim of infringement and the claim has been resolved adversely to District or Bank, or where District agrees to discontinue use of the marks in order to resolve the claim.

3. Grant to Use Bank Name and Marks. Bank hereby grants District during the Term a non-exclusive right and license to use the marks set forth on Exhibit "B" of this Agreement (collectively, the "Bank Marks") on all RCCD ID CARDS linked to a RCCD ID CARD Bank

Account and all promotional and informational materials prepared by District in connection with the RCCD ID CARD under this Agreement. District will make no other use of Bank Marks without Bank's prior written consent. District agrees that all products and/or services offered in connection with the RCCD ID CARD program shall be of a nature and quality commensurate with the nature and quality of the District's RCCD ID CARD program. District shall deliver all RCCD ID CARD designs and all promotional and informational materials prepared by District that contain any Bank Mark to Bank prior to publication for Bank's prior written consent.

District acknowledges and agrees that Bank is the owner of the Bank Marks, that the limited right hereunder to use the Bank Marks does not confer upon District any license or right of ownership of the Bank Marks and all use of the Bank Marks will inure to the benefit of Bank. Accordingly, District's limited right to use of the Bank Marks for any purpose is solely by reason of this Agreement, and upon expiration or termination of this Agreement for any reason, District will immediately cease any and all use of the Bank Marks or any variation of the Bank Marks on RCCD ID CARDS issued after the effective date of such expiration or termination.

Bank does not make, and hereby disclaims, any representations or warranties with respect to the Bank Marks, or with respect to whether such Bank Marks infringe upon the rights of any other party, or with respect to the existence of any state or federal registration of the Bank Marks or design as a trade name, trademark or service mark. If there is any claim against Bank or District that the Bank Marks or any modifications thereof, as authorized by Bank, infringe the rights of another party, Bank will, at its own expense, defend District's right to use of the marks as authorized under this Agreement. In the event any such claim is resolved adversely to Bank or District, or in the event Bank agrees to discontinue its use of the marks in order to resolve any such claim, which it shall have the right to do in its sole discretion, then Bank agrees to indemnify District against any expenses District incurs in discontinuing use of the marks and adopting use of alternative noninfringing marks, subject to the limitation of liability set forth in Section 19. Bank further agrees to indemnify District against all liabilities District incurs to third parties (including, without limitation damage awards obtained by such third parties against District), together with District's reasonable costs of defending against such liabilities (including attorney fees), arising from District's use of the Bank Marks, when such usage is in accordance with the terms of this Agreement. Subject to the foregoing, if requested by Bank, District agrees to immediately discontinue the use of any Bank Marks where there has been a claim of infringement and the claim has been resolved adversely to Bank or District, or where Bank agrees to discontinue use of the marks in order to resolve the claim.

Except as set forth in this section, any change by Bank in the specifications for any of Bank's Marks will apply only to RCCD ID CARDS issued or reissued after notice of the change is given to District. District shall be permitted to issue RCCD ID CARDS using stock which is already on order with the supplier as of the time Bank notifies District of desired changes without regard to the lapse of time between ordering and receipt of the card stock, provided that District determines that such use is needed to permit its RCCD ID CARD program to continue without interruption. Notwithstanding any provision of the Agreement to the contrary, if Bank desires to

make changes to the Bank Marks or to eliminate the Bank Marks on cards already issued, on order, or in stock with District, Bank shall pay all of District's costs related to such changes. District shall have no obligation to reissue RCCD ID CARDS with new Bank Marks solely because Bank assigns this Agreement, merges with another institution, changes its name, or is purchased by another entity, or upon expiration or termination of this Agreement.

4. Royalties to District.

In consideration of the license and grant of rights from the District given to the Bank and more particularly described in the balance of this Agreement, Bank will make royalty payments to the District as follows:

a. Initial Royalty Payment

Bank will pay \$20,000.00 within thirty (30) days of the commencement of this Agreement.

b. Account Royalty Payment

Bank will pay District for each eligible checking account linked to the RCCD ID CARD for the purpose of ATM/PIN-based debit functionality and owned by an Eligible District Community Member.

The number of District RCCD ID CARD Bank Accounts, for purposes of the Account Royalty computation, will be determined by Bank, based upon the number of eligible checking accounts which have a linked RCCD ID CARD. Bank will use discrete product and customer identification and will only pay District for one linked RCCD ID CARD Bank Account per Eligible District Community Member. To be considered for payment, the RCCD ID CARD Bank Accounts must be in good standing, funded and owned by an Eligible District Community Member at the time annual computation is computed. Bank will determine computation in conjunction with District provided total enrollment of Eligible District Community Members (e.g., enrolled students). The total number of Eligible District Community Members will represent the total student enrollment number for the academic school year as of April 15th of each year of the term.

The annual account royalty payment shall be based on the number of eligible checking accounts linked to RCCD ID CARDS as a percentage of total student enrollments for the academic school year. Eligible checking accounts linked to a RCCD ID CARD held by faculty and staff will be included in the numerator of the percentage calculation but not the denominator. Accordingly, faculty and staff are not included in total student enrollment figure.

The annual account royalty payment will be calculated based on the following:

<i>Percentage of Student Enrollment Linked to a checking account</i>	<i>Annual Royalty Payment Based on Linked Accounts</i>
0% - 14.9%	\$30,000
15.0% - 19.9%	\$30,000
20.0% - 24.9%	\$35,000
25.0% - 29.9%	\$40,000
30.0% - 34.9%	\$45,000
35.0% - 39.9%	\$50,000
40.0% - 44.9%	\$60,000
45.0% - 49.9%	\$70,000
50.0% - 54.9%	\$80,000
55.0% - 59.9%	\$90,000
60.0% - 64.9%	\$100,000
65.0% - 69.9%	\$110,000
70.0% - 74.9%	\$120,000
75.0% - 79.9%	\$130,000
80.0% - 84.9%	\$140,000
85.0% - 89.9%	\$150,000
90.0% - 94.9%	\$160,000
95.0% - 99.9%	\$170,000
100%	\$180,000

Payments described in this Section 4 shall be deemed paid upon receipt by the District at the address indicated herein for receipt of notices pursuant to Section 28.

Royalty Payment Timeframes.

The initial payment to District of \$20,000.00 will be within thirty (30) days of the date the Agreement is executed. Bank will not have the opportunity to increase its checking account percentages until the new card program is launched and Bank can open and link checking accounts to the RCCD ID CARD. Accordingly, payment information is expected as follows:

- The account royalty payment will be calculated annually in January to ensure accurate payment has been made to District.
- Annual account royalty payments, based on number of linked RCCD ID CARD Bank Accounts, will be calculated from the total enrollment of Eligible District Community Members received from the District by April 15th. The annual account royalty payment will be due to District within sixty (60) days of the receipt of the total enrollment count.

Accordingly, the Agreement execution date is February 1, 2007, and the first new RCCD ID CARD is expected to be issued in May 2007, the first account royalty payment based on participation would be calculated in May 2008. The account royalty payment would be made by July 2008.

5. RCCD ID CARD Bank Account.

During the Term, Bank will provide in accordance with this Section 5 a checking account linked to the RCCD ID CARD for RCCD ID CARD holders who have requested such an account and who meet Bank's usual checking account opening underwriting and other requirements, including without limitation a minimum opening deposit of \$100.00 by the RCCD ID CARD holder. Nothing herein prohibits Bank from closing any RCCD ID CARD Bank Account in accordance with standard deposit account procedures. Eligible District Community Members may choose from a variety of checking accounts offered by Bank. A "linked" checking account is defined as a Bank checking account which has a RCCD ID CARD linked to it within the Bank's system, for the purpose of ATM and PIN-based debit purchase functionality.

- a. Some RCCD ID CARD holders may not be eligible for the RCCD ID CARD Bank Account due to prior negative banking history, or other account opening requirements as Bank may establish from time to time in accordance with applicable law or Bank policy.
- b. Only one checking account per RCCD ID CARD holder shall be considered to be a RCCD ID CARD Bank Account.
- c. Enrolled students may choose the *Wells Fargo College Checking*[®] account, which has no monthly service fee and no minimum balance requirement or comparable product offered from time to time by Bank. Faculty and staff may choose one of the checking accounts offered in the *Wells Fargo Membership*[®] Program, which have no monthly service fee

and minimum balance requirement provided that the account receives an eligible direct payroll deposit of at least \$100.00 per statement cycle or comparable product offered from time to time by Bank.

- d. The RCCD ID CARD Bank Accounts will be subject to the same terms and conditions (including funds availability) as the terms and conditions generally applicable to accounts of Bank's other customers of the same class, as amended from time to time, except as otherwise expressly provided in this Section 5 of this Agreement.
- e. The RCCD ID CARD can be linked as an access device (e.g., for ATM transactions at ATMs that accept PLUS, Star, and Pulse transactions or PIN-based purchases at merchants where Interlink cards are accepted) to a Bank checking account.
- f. During the Term, should District decide to process student financial aid refund payments by electronic means, Bank agrees to accept such electronic refund transactions through the ACH System and make these funds available to District students by direct deposit to student's RCCD ID CARD Bank Account or other depository account maintained by the Bank for the student, all without additional deposit-related processing charges or fees to the student.
- g. Should the District request, Bank shall provide at its own expense an informational web page, maintained by Bank on its website, with a customized URL residing on the District website, dedicated to the RCCD ID CARD and the RCCD ID CARD holders, using a design and functionality subject to the approval of the District, which approval shall not be unreasonably withheld or unduly delayed. Bank shall be excused from its failure to perform any obligation under this subsection and shall not be responsible for any delay in such performance, to the extent that such failure or delay is due to the failure of District to provide any required approval. The website shall provide information as mutually agreed by District and Bank, which may include the following features:
 - i Information about various account offerings for RCCD ID CARD holders,
 - ii Link to online application to open checking or savings accounts,
 - iii Information regarding how to report lost/stolen cards including the 24/7 toll-free customer service phone number,
 - iv Link to log-in for secure online banking session, and
 - v Information about and links to other Bank related products and services.
- h. District acknowledges that Bank reviews and revises the terms, conditions, and pricing generally applicable to its deposit accounts from time to time, and agrees that nothing in

this Agreement prohibits Bank from making the same changes to the RCCD ID CARD Bank Accounts that it makes generally to its non-RCCD ID CARD Bank Accounts.

6. RCCD ID CARD Bank Account Opening.

The RCCD ID CARD Bank Accounts may be opened by Bank using Bank personnel anywhere permitted by applicable law and regulations; provided however, that District shall have the right to determine where, on the District's premises, such accounts may be opened. Bank will make its personnel available when agreed to by the parties, at dates, times and places to be agreed upon by the parties, for the purpose of accepting RCCD ID CARD Bank Account applications from RCCD ID CARD holders. Bank may accept deposits to Card Bank Accounts anywhere and by any means permitted by law, including without limitation Bank's offices, mobile branches and messengers, and automated teller machines ("ATMs") or other electronic means of accepting deposits.

Bank shall be responsible for obtaining information from the RCCD ID CARD holder in connection with the RCCD ID CARD Bank Account opening. District will not have authority or responsibility to open any accounts or accept any deposits on behalf of Bank.

Bank has the right to refuse to open a RCCD ID CARD Bank Account. Bank personnel shall provide support for the implementation of the financial services associated with the RCCD ID CARD program, including the opening of checking accounts for Eligible District Community Members. Additional Bank personnel will be available and assigned as reasonably needed and as mutually agreed upon to support RCCD ID CARD Bank Account services during peak activity times, such as the initial re-carding process and first year student orientations.

7. New RCCD ID CARD Design and Specifications. The RCCD ID CARD that can be linked to a RCCD ID CARD Bank Account shall conform to the following specifications. The front side of the RCCD ID CARD will include the District Mark and design mutually selected by the parties to differentiate the new card from previous RCCD ID CARDS and other CR80 size cards. The front side shall have these minimum requirements:

- i an electronically stored photo of the RCCD ID CARD holder,
- ii the RCCD ID CARD holder's relationship to District (faculty, staff, student),
- iii the RCCD ID CARD holder's first and last name, and
- iv Wells Fargo logo.

The reverse side of the new RCCD ID CARD shall have these minimum requirements:

- i magnetic three-track strip encoded to conform with ISO 7812 and 7813 Standards, with the new 16-digit ISO number encoded in track two,
- ii Wells Fargo logo,
- iii the appropriate ATM network "bugs" as follows:
Instant Cash: no minimum requirement
Plus: 15mm wide X 8.25mm high

- Star: 15.9mm wide X 10mm high
- iv the appropriate Debit Point-of-Sale network “bug” as follows:
 - Interlink: 16mm wide
- v Visa required language:
 - “ATM and purchase capability requires a linked deposit account.” This copy must appear:
 - Near the Interlink and Plus Marks
 - In at least 4-point Helvetica type font
- vi instructions for reporting lost or stolen cards.

The RCCD ID CARD will include such design and functionality as is necessary to provide reasonably such District benefits as District may request, such as access pass to District facilities and District provided financial services.

District shall be responsible for any costs associated with the new design of the RCCD ID CARD. While District shall cooperate with Bank to create a RCCD ID CARD design with the intention of maximizing market potential and having an otherwise attractive appearance, District shall retain the right to disapprove Bank’s design when it finds the design to adversely impact the professional image or reputation of District or to be otherwise disadvantageous to District. Notwithstanding anything in this Agreement to the contrary, any provision contained in this Agreement regarding the design and/or specifications of the RCCD ID CARD shall be subject to any applicable card association rules and regulations (such as, without limitation, Visa, MasterCard and/or ATM networks) and subject to any other applicable law, rules or orders. No additional marks or logos shall be placed on the Card without prior Bank approval.

It is the District’s responsibility to conduct a trademark/service mark search of the new campus RCCD ID CARD (and logo if applicable). Bank will assist District at District’s expense with an initial trademark/service mark search if requested by District. District agrees to indemnify and hold Bank harmless against all claims, liabilities and judgments Bank may incur to third parties in the event that the trademark/service mark search is not conducted or if such search indicates a possible trademark/service mark infringement and District elects to use the name or card design.

8. Conversion to and Issuance of New Cards. Eligible District Community Members will receive the District RCCD ID CARD with the capability to access Bank financial services. In order to achieve timely conversion and issuance of the new RCCD ID CARD District shall as soon as is practical following the Effective Date of this Agreement, cooperate with Bank to market the RCCD ID CARD. Bank and District will work together through mutually agreed upon communication methods including without limitation communications that the District will initiate such as email, campus newspaper, orientation and acceptance mailings, etc. for the purposes of educating Eligible District Community Members about the new RCCD ID CARD program with optional PIN-based debit functionality and marketing the same. Bank and District shall engage in the following activities and take such other measures as are reasonably calculated

and necessary to achieve first issuance of the new RCCD ID CARD to all Eligible District Community Members in May 2007.

Step	Description of Activity	Approximate Time
1	Submit and Process Network Applications	70 days from date of signed Agreement
2	Card Layout, Content and Design Approval Process	70 days from date of signed Agreement
3	ATM and Debit Network Setup	60 days from date of signed Agreement
4	Network Scheduling and Loading of ISO	25 days from completion of Step 1
5	Testing	25 days from completion of Step 4
6	Marketing Plan Development	60 days from date of signed Agreement
7	Website Development	60 days from date of signed Agreement
8	Reporting Specifications	30 days from date of signed Agreement
	Total Time to linked RCCD ID CARD Card Activation	120 days

Within ten (10) days of the execution of this Agreement, District will furnish the card stock vendor information to Bank for verifying that the vendor's card product will meet industry card production standards.

Eligible District Community Members who receive the RCCD ID CARD can open a Bank checking account through a Bank representative on campus during the enrollment period or visit the local Bank store. The Eligible District Community Member will need to present the RCCD ID CARD at account opening so that it can be linked in Bank's system to be eligible for ATM/PIN-based debit functionality.

For RCCD ID CARD holders who already have a Bank checking account available for linking to their RCCD ID CARD, once the RCCD ID CARD is encoded with the appropriate 16-digit card number and upon RCCD ID CARD holder's request, Bank will enter the number into Bank's system and link such number to corresponding checking account.

District will have the right to issue replacement RCCD ID CARDS in accordance with the terms of this Agreement to RCCD ID CARD holders, whether or not they have a RCCD ID CARD Bank Account, provided District confirms that the original RCCD ID CARD has been duly reported as lost or stolen to Bank by the RCCD ID CARD holder.

9. RCCD ID CARD Costs

Bank will pay up to \$1.00 of the actual cost of the plastic card stock for the RCCD ID CARD issued to Eligible District Community Members during the Term of the Agreement.

Bank will not pay for replacement RCCD ID CARDS issued to Eligible District Community Members if they are lost or stolen. It is at the District's discretion whether to charge Eligible District Community Members for replacement RCCD ID CARDS.

Bank will pay District within sixty (60) days of receipt of detailed invoice, indicating number of cards issued by District. Such invoice will be provided no less than quarterly.

10. Post-conversion Changes to the RCCD ID CARD. District reserves the right to make alterations within a mutually agreed upon time to the RCCD ID CARD program which may require re-issuance of cards, in which case District would be responsible for out-of-pocket and other expenses directly associated with the re-issuance, provided that Bank will dedicate the number of staff necessary to implement and maintain Bank's financial services throughout any re-issuance effort. District agrees that said changes will not diminish the financial services provided by Bank through the RCCD ID CARD program and will notify Bank of proposed alterations within a reasonable time prior to making the alterations.

11. Matters Relating to Lost or Stolen Cards; Fraudulent Use. Should a RCCD ID CARD be lost or stolen, the Bank shall provide for a system to immediately disable, upon notification of the loss or theft, the RCCD ID CARD's capability for processing transactions through the RCCD ID CARD Bank Account. Bank shall provide RCCD ID CARD holders, without cost to the District, a toll-free phone number for the purposes of notifying the Bank of lost and stolen RCCD ID CARDS. Such system of notification and account disablement shall be available twenty-four hours a day, seven days a week. Bank shall also respond to lost/stolen card reports made in-person to Bank representatives during regular Bank business hours.

Bank shall assume financial liability for transactions conducted with lost or stolen linked RCCD ID CARDS in the same manner, pursuant to the same policies and to the same extent as such liability is assumed for Bank's general population of checking account customers located in the state of California.

12. Persons No Longer Eligible District Community Members. Should an individual due to an interruption in an educational program, a separation from employment, or for any other reason cease to qualify for District provided identification benefits of the RCCD ID CARD, District shall in accordance with such policies and procedures as it may establish, terminate the functionality of the RCCD ID CARD and its District identification benefits. However, District shall not be required to collect the RCCD ID CARD; nor shall the RCCD ID CARD holder be required to forfeit the RCCD ID CARD. The Bank will not discontinue the services of the RCCD ID Card Bank Account solely on the basis that the account holder ceases to qualify as an Eligible District Community Member.

13. Disposition of Cards Upon Termination. Upon the termination or expiration of this Agreement for any reason, outstanding RCCD ID CARDS actively serving as District's multi-function identification card and displaying the Bank Marks may or may not be replaced by

District, at the District's sole discretion. Such outstanding RCCD ID CARDS may continue to serve as a District identification card with such District benefits as District may choose, for so long as District desires. Further, upon termination or expiration of this Agreement, Bank shall within a reasonable time thereafter cease identifying the accounts generated under this Agreement as RCCD ID CARD Bank Accounts and shall use reasonable efforts to transfer access to the accounts from the RCCD ID CARDS to alternative access devices at the termination or expiration of this Agreement. The parties shall cooperate with each other in the transition of operations to any successor to the RCCD ID CARD program described in this Agreement, including but not limited providing such information in such format as is reasonably requested and needed by the parties to accomplish the transition.

14. ISO Number Ownership. At all times, District shall be deemed to own the ISO numbers associated with the RCCD ID CARDS issued pursuant to this Agreement.

15. Vendor Support. Bank plans to continue its membership in various ATM network associations, POS network associations, and card associations, or any such successor organizations. District has no responsibility for, and no relationship with, third party vendors accepting the RCCD ID CARD for ATM, PIN-based debit RCCD ID CARD transactions as a result of this Agreement.

16. Compliance with Applicable Law and Regulations. The parties hereto agree to comply with all federal, state and local law to the extent that it is applicable to the performance of this Agreement including all laws and regulations related to the providers of the financial services offered by the Bank and all laws and regulations related to the protection and security of any personal information gathered by the Bank, such as the Gramm Leach Bliley Act. For purposes of this Agreement, District will be considered the "issuer" of the RCCD ID CARD used as the District ID card, except to the extent the RCCD ID CARD is used to perform electronic funds transfers to or from any RCCD ID CARD Bank Account, in which case Bank will be considered the "issuer." Bank will not be responsible to District or any RCCD ID CARD holder for any liability arising from District's "issuer" responsibilities. Bank will be considered the "issuer" of the RCCD ID CARD as it pertains to electronic funds transfers to or from any RCCD ID CARD Bank Account and to the performance of any other financial transactions involving a RCCD ID CARD Bank Account. Bank will be responsible to the RCCD ID CARD holder for any unauthorized or erroneous transaction involving the RCCD ID CARD Bank Account to the extent provided for under federal Regulation E (12 C.F.R. 205.1, et seq.), to the extent applicable. District will not be responsible to Bank or to any RCCD ID CARD holder for any liability arising from Bank's issuer responsibilities or for losses to any RCCD ID CARD Bank Account; provided however, that nothing herein will exonerate District from any unauthorized or erroneous transactions or losses involving a RCCD ID CARD Bank Account caused by District. In connection with the direct deposit of guaranteed student loan disbursements and other student financial aid or other District disbursements into the RCCD ID CARD Bank Accounts, if any, District will comply with all applicable laws and regulations.

17. Marketing. Bank and District shall fully cooperate and shall work in conjunction to promote the RCCD ID CARD program through various marketing efforts. Both Bank and District shall approve the content, timing, and use of all promotional initiatives and marketing/advertising materials related to the services contemplated under this Agreement. In cooperation with Bank, District will promote services provided under this Agreement to Eligible District Community Members through various communication channels available to District. District will provide Bank with the opportunity to provide information about the Bank financial services associated with the RCCD ID CARD program to District Cardholders and new incoming District students through various methods, which may include without limitation emails, acceptance and orientation packets, letters, flyers and inserts. District and Bank will mutually agree upon direct mail and email communication strategies, and District will send these communications on Bank's behalf. District agrees that such marketing materials will include both the Bank Marks and District Marks. District will provide Bank with the opportunity to include inserts funded by Bank in District mailings to District Cardholders and new incoming District students. All mailings shall be mutually agreed on and where appropriate approved by the applicable District department and Bank. In addition, District will communicate during orientation the District RCCD ID CARD program and associated Bank financial services to all parents/guardians and students. The District RCCD ID CARD program and associated Bank financial services will be communicated as the students are issued their identification card. As mutually agreed, Bank will actively participate in student orientations including but not limited to the presence of Bank representatives and presentations at the orientations. District agrees to cooperate with Bank exclusively in the expansion of financial services available to current and future RCCD ID CARD holders including but not limited to the above marketing efforts and "tabling" on campus.

Marketing Budget

Bank will provide the marketing services function for marketing and promotion of the RCCD ID CARD program. Bank estimates that its annual marketing budget for the promotion of the RCCD ID CARD project will be approximately \$10,000.00 the first year to launch the program and approximately \$5,000.00 annually thereafter during the Term of this Agreement. This budget includes funding for initial and annual marketing materials including customized materials that will highlight the banking features of the new RCCD ID CARD and the benefits of linking it to a Bank checking account. These marketing materials CAN BE/WILL include information about electronic financial aid disbursement WHEN THE DISTRICT ADDS THIS FUNCTIONALITY TO THE PROGRAM.

18. Insurance. Bank represents and warrants that at all times during the Term, Bank shall maintain commercial general liability insurance, including coverage for bodily and personal injury, property damage, and products liability, in accordance with Bank operating guidelines. Bank shall also obtain and keep in force workers' compensation insurance to the extent required by law and furnish proof of such to District upon request. Bank represents that the financial strength, integrity and contractual obligations of Bank provide protection for its customers with respect to risk associated with the products and services to be provided by Bank. Bank further

represents that it maintains a Professional Liability policy (also known as an Errors and Omissions policy), a Financial Institutions Bond (also known as a Fidelity Bond), and other policies with coverages and provisions considered within industry standards for similarly situated financial services companies. Bank has the right at any given time to self-insure any of the insurance coverage as long as it is a normal accepted practice for a financial services company of its financial strength.

District represents and warrants that at all times during the Term, District shall maintain through its self-insurance program comprehensive general liability insurance, including coverage for bodily and personal injury, property damage, and products liability, in accordance with its operating guidelines. During business hours following reasonable request, District shall allow Bank to review such documents as are available pursuant to Public Records Laws to verify the existence and funding supporting said self-insurance program.

19. Liability. Bank will exercise reasonable care in providing electronic funds transfer services and other services to RCCD ID CARD holders as contemplated under this Agreement, subject to breakdowns, operational failures, unavoidable delays, or similar causes beyond the party's reasonable control.

Bank does not control, and, except as provided in Federal Reserve Board Regulation E and state law to the extent applicable, is not responsible to District for any error, act, or omission with respect to ATMs or POS terminals not owned and operated by Bank.

Bank does not undertake to ensure that RCCD ID CARD holders will at all times be able to successfully accomplish transactions with Bank by any electronic means, including but not limited to ATMs, POS terminals, the Internet, or other existing or future technology associated with RCCD ID CARDS, RCCD ID CARD holders' account numbers or personal identification, or otherwise (herein "Electronic Means"). Transactions cannot be processed during off-line periods. When the computer maintaining the on-line files is off-line or rendered inoperable at any time for maintenance or servicing, or due to mechanical failure, strike, lockout, riots, epidemics, war, acts of terror, governmental regulations or other cause beyond Bank's reasonable control, such that no on-line processing of transactions may be possible, no customer transactions will be processed by Electronic Means and Bank will have no liability as a result. Bank will, however, exercise reasonable care to promptly reinstate service.

IN NO EVENT SHALL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER FOR ANY CONSEQUENTIAL, SPECIAL, PUNITIVE OR INDIRECT LOSS OR DAMAGE WHETHER OR NOT ANY CLAIM FOR SUCH DAMAGES IS BASED ON TORT OR CONTRACT OR EITHER PARTY KNEW OR SHOULD HAVE KNOWN THE LIKELIHOOD OF SUCH DAMAGES IN ANY CIRCUMSTANCES.

20. Representations and Warranties; Board Approval. Each party hereby represents and warrants to the other that the party has full right, power and authority to fully perform its

obligations under this Agreement, and that it has full right, power and authority to execute and deliver this Agreement, and that the execution and delivery of this Agreement and the consummation of the transactions contemplated hereby have been duly authorized and approved by all necessary corporate action required to be taken on the part of the party including, when necessary, approval thereof by the party's Board of Directors or Board of Regents, as applicable. Each party hereby further represents and warrants to the other that this Agreement constitutes a valid and binding obligation of the party enforceable in accordance with its terms except as the same may be limited by bankruptcy, insolvency, reorganization or other laws relating to or affecting the enforcement of creditors' rights and except as courts of equity may limit certain remedies such as specific performance. Each party further represents and warrants to the other that the execution and delivery of this Agreement and the consummation of the transactions contemplated hereby will not conflict with, or result in the violation of, any laws or regulations applicable to the party, or of the charter, articles of association or bylaws of a party, or any agreement or other instrument to which the party is subject or by which the party or any of its properties or assets are bound.

21. Examinations. Except to the extent applicable law prohibits such, all records maintained by District pertaining to Bank and its RCCD ID CARD Bank Account customers and relevant to the performance of this Agreement will be available for examination and audit by the United States Department of Treasury, Office of the Comptroller of the Currency. Bank will provide District or its duly authorized representatives with reasonable access to Bank's records for the purpose of enabling District to confirm Bank's compliance with the terms of this Agreement. All such records may be audited by the District or its designated representative(s) at any time during Bank's regular working hours upon reasonable notice. Bank may require persons obtaining access to Bank's records under this Section 21, as a condition to obtaining access, to execute written confidentiality agreements setting forth the matters as addressed Section 23.

22. Exclusivity. During the term of this Agreement, District will not cause or authorize any District identification card to be used as a device to perform electronic funds transfers to or from an account with a financial institution (including, without limitation, banks, savings banks, savings associations, and credit unions) or as a device for accessing a person's account with a financial institution other than Bank, except as otherwise agreed in writing by Bank. Nothing herein shall prevent RCCD ID CARD holders from using RCCD ID CARDS as stored value cards, declining balance cards or smart cards. In addition, during the Term of this Agreement, District will give Bank exclusive access to market financial services to Eligible District Community Members including the marketing efforts indicated in Section 17.

23. Confidentiality. District may be provided certain information concerning Bank and/or its affiliates or customers, or other information Bank deems proprietary (including, without limitation, customer account information, customer lists, business plans, data processing programs, and operating manuals), in connection with the transactions contemplated herein. Likewise, Bank may be provided certain information that District deems proprietary or

confidential pursuant to the law or District policy. As a condition to being furnished such information by a party (herein the "Confidential Information"), the other party agrees as follows:

- a. Except for RCCD ID CARD Bank Account application data and RCCD ID CARD Bank Account transaction information, which shall automatically be deemed to be Confidential Information of Bank, all information deemed confidential or proprietary by a party shall be clearly labeled "Confidential Information" or otherwise identified as "Confidential Information" in writing contemporaneous with furnishing such Confidential Information to the other party.
- b. Each party will use the Confidential Information of the other party solely for the purposes expressly authorized in this Agreement or subsequently authorized by the other party in writing.
- c. Each party will keep the Confidential Information of the other party confidential and (except to the extent required by law or legal process) refrain from disclosing the Confidential Information of the other party to any other person or party or using the Confidential Information of the other party for any purpose not expressly authorized under this Agreement or subsequently authorized by the other party in writing. Each party will be fully responsible for the unauthorized use or disclosure of the Confidential Information of the other party by any of its officers, directors, employees or other persons under its control.
- d. In the event a party is requested or legally compelled (by subpoena, warrant, legal process or other civil or criminal law, rule or procedure) to produce, disclose, or provide the Confidential Information of the other party, the party will promptly notify the other party of that fact as soon as reasonably possible, except to the extent such notification is prohibited by law.
- e. The parties agree that, to the extent applicable under the provisions of the Bank Service Company Act, they may be subject to examination by the OCC for the services provided in connection with this Agreement. The parties shall comply with the applicable requirements of 12 C.F.R. Part 30, and any other applicable law or regulation, by implementing and/or maintaining appropriate measures designed to: (1) ensure the security and confidentiality of Bank's Confidential Information; (2) protect against any anticipated threats or hazards to the security or integrity of such information; and (3) protect against unauthorized access to or use of such information that could result in harm or inconvenience to any Bank customer. These confidentiality and security provisions shall survive the termination of this Agreement.
- f. Throughout the Term, Bank shall implement and maintain appropriate safeguards, in conformity with applicable federal law and regulations, for all customer information, if any, owned by the District and delivered to the Bank pursuant to this Agreement. The

Bank shall promptly notify the District, in writing, of each instance of (i) unauthorized access to or use of that customer information that could result in substantial harm or inconvenience to a customer of the District or (ii) unauthorized disclosure, misuse, alteration or other compromise of that customer information.

In addition, Bank's customer lists, including names of Eligible District Community Members who are RCCD ID CARD holders and who have RCCD ID CARD Bank Accounts, are Bank's Confidential Information, for which Bank retains exclusive ownership and right during the Term. Therefore, although District is not precluded from using or disclosing the names of its students, faculty members, staff members or other Eligible District Community Members for any purpose it deems appropriate, District would be precluded from using a list comprised of RCCD ID CARD holders who have obtained RCCD ID CARD Bank Accounts from Bank if such use was for a purpose prohibited by this Section 23; provided, however, that District will not be deemed to be in breach of this Agreement in the event it is legally required (by subpoena, warrant, legal process or other civil or criminal law, rule or procedure) to produce, disclose, or provide such a list, provided it has made reasonable efforts to give Bank the notice required under subsection d., if applicable.

Within fifteen (15) days of the expiration or earlier termination of this Agreement, the parties shall either return if requested or otherwise destroy Confidential Information including documents, data and other information provided to each other in connection with this Agreement. Notwithstanding any provision herein to the contrary, Bank shall be permitted and shall retain such District Confidential Information for so long as: (i) is required by law; or (ii) as may be consistent with its normal business practices not to exceed five years, unless otherwise required by law.

24. Equipment. District is responsible for providing at its cost any equipment necessary to implement the new RCCD ID CARD program. Bank is responsible for providing all data lines and installation at its cost. Back-up equipment or on-site repair must be available and prompt. Equipment installation and connections, site preparation, and/or facility modification shall be at Bank's cost and must receive prior approval by District.

Bank shall at its cost be responsible for ensuring regular maintenance and service of all equipment provided by Bank, such service to be promptly available 24 hours per day, seven days per week basis. Equipment service personnel must be easily identifiable as such. Bank shall be responsible for damage and loss to equipment or its contents due to vandalism, robbery, or any other actions or cause. District will provide security personnel to protect the equipment at the same level it customarily provides to the District campus in general.

25. Termination.

- a. This Agreement may be terminated by either party (the "Non-Defaulting Party") upon notice to the other party (the "Defaulting Party") upon the Defaulting Party's material

breach of any provision of this Agreement and failure to cure the breach within 60 days after written notice describing the breach and the action necessary to cure the breach is given by the Non-Defaulting Party to the Defaulting Party. In the event the Defaulting Party is in good faith unable to cure such material breach within 60 days, it shall commence the cure in a commercially reasonable manner and notify the Non-Defaulting Party of the anticipated cure date which in no event shall be later than 120 days from the material breach.

- b. This Agreement may be terminated by either party without notice to the other party in the event a petition in bankruptcy (or similar law providing for the adjustment of debts, debt reorganization or liquidation of the party) is filed by the other party, a petition in bankruptcy (or similar law providing for the adjustment of debts, debt reorganization or liquidation of the party) is filed against the other party and is not dismissed within sixty (60) days, or a conservator or receiver is appointed for the other party or for all or a substantial portion of its assets.
- c. This Agreement may be terminated by either party at any time if: (i) the operation of the RCCD ID CARD program has or threatens to have a material adverse financial impact on Bank or District due to the use of one or more of the RCCD ID CARD s in a fraudulent manner or in a way which does not permit Bank or District to recover funds from the user(s) of the RCCD ID CARD (s); or (ii) Bank is notified by a regulatory agency that any aspect of the RCCD ID CARD program does not comply with any applicable law, regulation, rule or policy applicable to Bank or District.

26. Assignment. This Agreement may not be assigned by either party in whole or in part, other than by operation of law, without in each event the other party's prior written consent. Any such permitted assignment will not, in any event, release the party from its obligations hereunder. Written consent will not be required for transfers resulting from corporate reorganization, consolidation or name change.

27. Subcontractors. Each party is responsible for the actions of its respective subcontractors used to perform pursuant to this Agreement. The party seeking to engage a third party to perform any material obligation under this Agreement must obtain the advance written consent of the other party. The party intending to use a subcontractor as described herein shall include in the agreement with such subcontractor an acknowledgment that such subcontractor is subject to the applicable terms and conditions of this Agreement. No contractual relationship shall exist between any Bank subcontractor and District unless such is evidenced in a separate contract independent of this Agreement. Notwithstanding the foregoing, District acknowledges that certain RCCD ID CARD products and services to be provided by Bank may be supplied by or through Bank's parent corporation, entities directly or indirectly owned or controlled by Bank or its subsidiaries, entities affiliated with Bank or owned or controlled by entities affiliated with Bank, or vendors who provide certain card services and in such cases, no written consent or separate written contract shall be required for arrangements made with such entities.

28. Notices. Except as otherwise provided in this Agreement, all notices hereunder must be in writing and will be deemed given when mailed, or when delivered, if notice is given in any other manner, to the address of the party designated below or such other address as the party may designate by written notice to the other party. The date of mailing will be deemed to be the date appearing on the postmark.

If to Bank:

Richard Domagalski
Regional President
Wells Fargo Bank
25240 Hancock Ave, 4th floor
Murrieta, CA 92562

If to District:

Linda Lacy
Vice Chancellor Student Services & Operations/Acting President, Riverside City Campus
Riverside Community College District
4800 Magnolia Drive
Riverside, CA 92506

29. Amendments and Waiver. This Agreement may be amended only in writing signed by both parties. In the event of a default by either party under this Agreement, any delay, waiver or omission by the other party in exercising its rights under this Agreement or applicable law will not result in a waiver of the party's rights with respect to the same or any subsequent breach by the breaching party.

30. Governing Law. The laws of the State of California shall govern this Agreement. Nothing in this section shall be deemed to apply to any aspect of the agreement that is in place between Bank and an Eligible District Community Member regarding a RCCD ID CARD Bank Account.

31. Force Majeure. The parties shall not be considered in default should failure to perform be the result of any circumstances beyond their reasonable control, not occasioned by fault or negligence or due to compliance with any sovereign decrees, orders, acts, instructions or priority requests of any federal, state, or municipal governments or any department or agency thereof, civil or military, acts of God, fires, floods, strikes, lockouts, embargoes, acts or threats of terrorism, or wars. Upon the happening of any circumstances or causes aforesaid, non-performing party shall notify the other party without delay. Any relief granted shall be limited to an extension of delivery dates or times of performance.

32. Relationship of Parties. No agency, partnership or joint venture is created by this Agreement. The parties disclaim any intent to form such relationships.

33. Entire Agreement. Except as expressly provided herein, this Agreement constitutes the entire agreement with respect to the transactions contemplated herein and supersedes and is in full substitution for any and all prior agreements and understandings between the parties hereto relating to such transactions. Each party disclaims reliance on any prior oral or written representations or undertakings by the other party in entering into this Agreement unless such representations or undertakings are expressly set forth in this Agreement. Wherever the parties agree to discuss a matter, there will be no implied agreement to agree, nor will any other standard be applied in determining a party's performance that is not expressly set forth in the Agreement. However, District and Bank agree that the provisions of account agreements will govern the products and services to be provided by Bank pursuant to this Agreement.

34. Information System General Security.

- a. District and its employees shall comply with all Bank security policies, procedures, and standards, as it may promulgate from time to time, including, without limitation, those governing access to data, computer systems, and facilities and governing the removal of property from Bank's premises.
- b. With regard to any computer system owned, controlled, or used by District or any agent or subcontractor of District, which computer system is now or hereafter physically or logically connected to or able to access any computer system owned, controlled, or used by Bank or which is used to store any Bank's software or data, District shall comply with all Bank's security policies, procedures, and standards governing or related to the connection or access to Bank's computer systems as it may promulgate from time to time so long as District receives notice of such policies, procedures, and standards, and any relevant changes.
- c. In addition, District agrees: (i) not to alter any hardware or software security residing on any Bank's computer system and/or network; and (ii) not to allow unauthorized traffic to pass into Bank's networks. In addition to any other rights Bank may have under this Agreement, Bank may terminate an unauthorized access.

35. Taxpayer Identification Number. District shall provide Bank with a duly dated and executed certification of taxpayer identification number in the form attached as Exhibit C.

36. License to Establish Link to Bank Web Site. District may choose to use the Bank "red box" logo on the District Internet web site as a link to Bank's Internet web site at wellsfargo.com and has requested Bank's consent.

Bank hereby grants to District a worldwide, non-exclusive right and license to establish a normal (href) text based link on www.rcc.edu to the www.wellsfargo.com home page for the purpose described in the immediately preceding paragraph; provided, however, that District shall not "frame" the Bank web pages inside the District web site. Bank also hereby grants to District a non-exclusive right and license to use the WELLS FARGO "red box" logo ("the Logo") on the District Internet web site located at www.rcc.edu for the exclusive purpose of linking from

www.rcc.edu to www.wellsfargo.com. District agrees that nothing herein shall give to it any right, title or interest in the Logo (except the right to use the Logo in accordance with the terms of this Agreement), that the Logo is the sole property of Bank and that any and all uses by District of the Logo shall inure to the benefit of Bank.

District acknowledges that Bank may terminate the above right to link and the right to use the Logo if the content or structure of the District web pages and/or web site changes unless within ten (10) calendar days after receiving written notice of termination from Bank, District removes the materials to which Bank objects or revises the District web pages and/or site to return to the original format or a format that is acceptable to Bank. If the above right to link and use the Logo is terminated, District agrees to remove the link from the District web page to the Bank web page and cease all use of the Logo within ten (10) calendar days of receiving notice.

District agrees that it will not use any Logo design except the camera-ready or downloadable Logo design provided to District by Bank. District agrees that all products and/or services offered by District on its web site in the future shall be of a nature and quality commensurate with the nature and quality of its current products and/or services. Bank may monitor the District use of the Logo on the District web site. District shall deliver all web pages that reference Bank and/or contain the Logo to Bank prior to publication for Bank's consent.

This license to use Logo shall be royalty-free. This license to use Logo and any and all rights granted hereunder are personal in nature to District, are non-transferable by District, do not convey any sublicensing rights to District, and shall not inure to the benefit of any successor in interest of District. This license to use Logo shall be binding upon and inure to the benefit of Bank's successors and assigns. All rights not specifically granted or licensed to District are reserved to Bank.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates designated below.

Wells Fargo Bank, National Association

Signature: _____

Name: _____

Title: _____

Date: _____

Riverside Community College District

Signature: _____

Name: James L. Buysse

Title Vice Chancellor, Administration & Finance

Date: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PERSONNEL AND LABOR

Report No.: V-A-8-b

DATE: January 30, 2007

Subject: Agreement for Special Services with Liebert Cassidy Whitmore

Background: The Diversity and Human Resources Department, from time-to-time, has the need to consult with outside legal counsel on issues of employment relations matters. The department has found that the law firm of Liebert Cassidy Whitmore is very well versed on issues of this type, especially as they relate to Community College employment matters. For this reason, an Agreement for Special Services has been prepared for the term of January 1, 2007 through January 1, 2008. Funding source: General Fund.

This agreement has been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the Agreement for Special Services with Liebert Cassidy Whitmore, from January 1, 2007 through January 1, 2008, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Ruth W. Adams
Director, Contracts, Compliance and Legal Services

AGREEMENT FOR SPECIAL SERVICES

This Agreement is entered into between the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation ("Attorney"), and the RIVERSIDE COMMUNITY COLLEGE DISTRICT ("District").

1. Conditions

This Agreement will not take effect, and Attorney will have no obligation to provide services, until District returns a properly signed and executed copy of this Agreement.

2. Attorney's Services

Attorney agrees to provide District with consulting, representational and legal services pertaining to employment relations matters and school law matters, including representation in negotiations and in administrative and court proceedings, as requested by District or otherwise required by law.

3. Fees, Costs, Expenses

District agrees to pay Attorney the sums billed monthly for time spent by Attorney in providing the services, including reasonable travel time.

The range of hourly rates for Attorney time is from One Hundred Fifty to Two Hundred Fifty Dollars (\$150.00 - \$250.00), and from Eighty-Five to One Hundred Ten Dollars (\$85.00 - \$110.00) for time of paraprofessional staff. Attorneys and paraprofessional staff bill their time in minimum units of one-tenth of an hour.

Communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of three-tenths (.30) of an hour.

District agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of District. Attorney bills photocopying charges at Fifteen Cents (\$.15) per page and facsimile charges at Fifty Cents (\$0.50) per page. A Public Agency Fee Schedule is attached to this Agreement.

Payment by District against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

The California Business & Professions Code requires us to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that the firm does maintain such insurance coverage.

4. Arbitration of Professional Liability or Other Claims

Disputes. If a dispute between District and Attorney arises over fees charged for services, the controversy will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program, set forth in California Business and Professions Code, sections 6200 through 6206. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. Any arbitration award may be served by mail upon either side and personal service shall not be required.

If a dispute arises between District and Attorney over any other aspect of the attorney-client relationship, including, without limitation, a claim for breach of professional duty, that dispute will also be resolved by arbitration. It is understood that any dispute as to any alleged breach of professional duty (that is, as to whether any legal

services rendered under this agreement were allegedly unnecessary, unauthorized, omitted entirely, or were improperly, negligently or incompetently rendered) will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review of arbitration proceedings. Both parties to this agreement, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration. Each party is to bear its own attorney's fees and costs.

5. File Retention

After our services conclude, Attorney will, upon District's request, deliver the file for the matter to District, along with any funds or property of District's in our possession. If District requests the file for the matter, Attorney will retain a copy of the file at the District's expense. If District does not request the file for this matter, we will retain it for a period of seven (7) years after this matter is closed. If District does not request delivery of the file for this matter before the end of the seven (7) year period, we will have no further obligation to retain the file and may, at our discretion, destroy it without further notice to District. At any point during the seven (7) year period, District may request delivery of the file.

6. Assignment

This Agreement is not assignable without the written consent of District.

7. Independent Contractor

It is understood and agreed that Attorney, while engaged in performing the terms of this Agreement, is an independent contractor and not an employee of District.

8. Authority

The signators to this Agreement represent that they hold the positions set forth below their signatures, and that they are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

9. Term

This Agreement is effective January 1, 2007 through January 1, 2008, and may be modified by mutual agreement of the parties. This agreement shall be terminable by either party upon thirty (30) days written notice.

LIEBERT CASSIDY WHITMORE,
A Professional Corporation

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

By _____

By _____

Title _____

Title _____

Date _____

Date _____

PUBLIC AGENCY FEE SCHEDULE

Hourly Rates (As of Contract Date)

Partners	\$240.00 - \$250.00
Of Counsel	\$225.00 - \$240.00
Associates	\$150.00 - \$220.00
Labor Relations Professional	\$150.00 - \$170.00
Paraprofessionals	\$85.00 - \$110.00

II. COST SCHEDULE

\$0.15 per copy

1. Photocopies

2. Facsimile Transmittal

\$0.50 per page

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-c

Date: January 30, 2007

Subject: Proposed Curricular Changes

Background: Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the college administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Recommended Action: It is recommended that the Board of Trustees approve the curricular changes for inclusion in the college catalog and in the schedule of class offerings.

Salvatore G. Rotella
Chancellor

Prepared by: Sylvia Thomas
Associate Vice Chancellor of Instruction

New Course Proposals

1. ARE-35 – History of Architecture-Beginnings of Architecture through Gothic Architecture 3 units
Prerequisite: None.
An examination of Western architecture form and design from antiquity through the Gothic period. Architectural monuments of the Western world will be analyzed and interpreted in terms of religious, social, and political context. Particular emphasis is given to process and sources of design, types and purposes of buildings as well as architecture and art in the built environment by considering the source and meaning of beauty. 54 hours lecture.
2. BUS-47 – Applied Business and Management Ethics 3 units
(Same as MAG-47)
Prerequisite: None.
An examination of ethical concerns in business decision making. Includes corporate, personal, global, governmental, public, environmental, product, and job-related issues. Case studies and corporate ethics programs and audits also covered. 54 hours lecture.
3. CAT-59 – Introduction to Adobe Acrobat 1.5 units
Prerequisite: None.
Creation, optimization and use of Portable Document Format (PDF) software to publish, share and distribute electronic documents. 27 hours lecture and 18 hours laboratory.
4. CAT-63 – Electronic Records Management 3 units
Prerequisite: None.
Advisory: CAT/CIS-60.
Provides an introduction to electronic records management. The content includes exploration of the increased use of electronic devices to create and store documents as well as the impact within the field of records management. 54 hours lecture and 18 hours laboratory.
5. CAT-64 – RIM Advanced Applications 3 units
Prerequisite: None.
Advisory: CAT-62 and 63.
Involves students in hands-on Records Information Management (RIM) advanced applications essential for creating a records management program. Projects include creating an industry specific file plan, vital records protection plan, disaster recovery program and the automation of records systems. 54 hours lecture and 18 hours laboratory.
6. CIS-16A – Programming Games with DirectX and OpenGL 3 units
Prerequisite: None.
Advisory: Previous C++ programming experience such as CIS-17A.

An advanced C++ programming course using Direct X and OpenGL to create games and high-performance multimedia applications. An emphasis will be placed on advanced programming concepts associated with two-dimensional and three-dimensional graphics, sound effects and music, input devices and networked applications. 54 hours lecture and 18 hours laboratory.

7. CIS-27 – Information and Network Security 3 units
Prerequisite: None.
Advisory: CIS-23.
The increased use of the local area networks, data communications and Internet technologies has also increased the need for information security. The course explores topics related to security technology physical design including firewalls, VPNs, ethical and professional issues, and information security maintenance. The course is an elective in the CIS Discipline's Networking Certificate program. May be taken a total of two times. 54 hours lecture.
8. CIS-35 – Introduction to Simulation and Game Development 3 units
Prerequisite: None.
Advisory: Concurrent enrollment in CIS 96 or 97.
An introduction to the field of simulation and computer gaming. Course provides an introductory look at the fundamentals of simulation and computer games used in various industries—entertainment, military, finance, medical, education, and law enforcement. Topics include licensing and franchising, marketing, business development, game design, storytelling, and development life cycle. 54 hours lecture and 18 hours laboratory.
9. CIS-36 – Introduction to Computer Game Design 3 units
Prerequisite: None.
Advisory: Concurrent enrollment in CIS 96 or 97.
An introduction to the fundamental techniques, concepts, and vocabulary of computer game design. Students will explore analog game design principles and apply modern game design and development methodologies and principles to create their own electronic games. Topics include game genres, design documents, and game design principles such as level design, gameplay, balancing and user interface design. 54 hours lecture and 18 hours laboratory.
10. CIS-37 – Beginning Level Design for Computer Games 3 units
Prerequisite: None.
Advisory: Concurrent enrollment in CIS 96 or 97.
An introduction to the fundamental techniques, concepts, and vocabulary of computer game level design. Students will create environments, place objects in those environments, and control those objects via a scripting language. Topics include frame rate, game flow and pacing. Students will create 2D computer games using a software tool such as

GameMaker. No previous computer programming experience is required. 54 hours lecture and 18 hours laboratory.

11. CIS-38A – Simulation and Gaming/3D Modeling for Real-Time Interactive Simulations 4 units
Prerequisite: None.
Advisory: Concurrent enrollment in CIS 96 or 97.
Create computationally efficient 3D digital models of both living and inanimate objects and then implement them in a real-time interactive simulation or video game. Topics include model construction using tri meshes and splines, applying basic surface detailing, understanding how model design effects computing performance, importing vertex and edge vectors into a game engine, and applying basic user and game world interactivity to one or more rigid bodies. 54 hours lecture and 54 hours laboratory.
12. CIS-38B – Simulation and Gaming/3D Animation for Real-Time Interactive Simulations 4 units
Prerequisite: CIS 38A.
Animate both living and inanimate objects created with a 3D modeling program and then implement them in a real-time interactive simulation or video game. Topics include linear and non-linear attribute interpolation, path, forward and reverse kinematics animation. Additional topics include understanding how animation parameters affect computing performance, importing vertex and edge vectors into a game engine, and applying basic user and game world interactivity to a rigid body. 54 hours lecture and 54 hours laboratory.
13. CIS-38C – Simulation and Gaming/3D Dynamics and Rendering for Real-Time Interactive Simulations 4 units
Prerequisite: CIS-38B.
Create dramatic cinematic sequences based on 3D animations of both living and inanimate objects. Topics include combining animated models with simulations of real world dynamics such as wind, water, fire, smoke, and gravity. Short animated sequences will be modeled, animated, and then rendered into frames. Hardware and software rendered frames will then be composited and added to a game engine. 54 hours lecture and 54 hours laboratory.
14. EAR-23 – Family Home Child Care Program 3 units
Prerequisite: None.
This course is designed to meet the specific needs of the family child care provider. Emphasis will be given to licensing regulations, recordkeeping, developing contracts, child development, and creating partnerships with parents. Topics include creating appropriate environments, using appropriate positive guidance techniques, and planning and implementing developmentally appropriate curricula for mixed-age groups of children. Outside observations required. 54 hours lecture.

15. ELE-61 – Introduction to Robotics 3 units
(Same as MAN-61)
Prerequisite: None.
Introduction to electronics and manufacturing technology through construction, testing, and operation of functional robots. It is hoped that participation in this academy will encourage students to investigate further the career opportunities available to them in modern high-tech fields. 40 hours lecture and 72 hours laboratory.
16. ENG-13 – Introduction to Playwriting 3 units
Prerequisite: None.
Advisory: Qualification for English 1A.
Explores the fundamentals of writing for the theatre through the experience of playwriting, play analysis, and study of the theatrical apparatus. Lectures and discussion emphasize historical and contemporary theories of world drama, dramatic structure, characterization, dialogue and monologue, and the role of the playwright within the collaborative art form of live performance. Subsequent enrollment in an additional semester will afford students opportunity for further preparation of materials, including monologues, scenes, ten-minute and one-act plays for the stage, as well as further development of playwriting and play analysis skills. May be taken a total of two times. 54 hours lecture. (C/NC, letter grade option)
17. ENG-85 – Writing Clinic .5 unit
Prerequisite: None.
Intended for students who need concentrated attention in various areas of grammar, punctuation, and composition. Self-paced, open-entry/open-exit, with no traditional lecture-based component. Instead, it requires students to do the majority of their coursework independently. Each student follows a sequential series of modules based on his or her diagnosis. Students meet with their instructor in the Writing and Reading Center for the pre-and post-test and as needed for one-on-one instruction or small group study for the duration of the students' enrollment in the course. 27 hours laboratory.
18. MAC-55 – Occupational Safety and Health Administration (OSHA) 2 units
Standards for General Industry
(Same as MAN-55)
Prerequisite: None.
OSHA policies, procedures, and standards, as well as safety for general industry and health principles. Topics include scope and application of the OSHA general industry standards. Special emphasis is placed on those areas that are the most hazardous, using OSHA standards as a guide. Upon successful course completion, the student will receive an OSHA 30 hour general industry training completion card. 36 hours lecture.

19. MAN-55 – Occupational Safety and Health Administration (OSHA) Standards for General Industry (Same as MAC-55) 2 units
Prerequisite: None.
OSHA policies, procedures, and standards, as well as safety for general industry and health principles. Topics include scope and application of the OSHA general industry standards. Special emphasis is placed on those areas that are the most hazardous, using OSHA standards as a guide. Upon successful course completion, the student will receive an OSHA 30 hour general industry training completion card. 36 hours lecture.
20. MAN-59 – Computer Aided Manufacturing-GibbsCAM 4 units
Prerequisite: None.
A course in computer aided manufacture of parts and assemblies using GibbsCAM software. Applications of Numerical Control (NC) programming in machine processes with a focus on turning centers and milling operations. This course allows the student the opportunity to fabricate parts using computer interfaces with machining operations. This course may be taken a total of two times. 54 hours lecture and 54 hours laboratory.
21. MAN-61 – Introduction to Robotics 3 units
(Same as ELE-61)
Prerequisite: None.
Introduction to electronics and manufacturing technology through construction, testing, and operation of functional robots. It is hoped that participation in this academy will encourage students to investigate further the career opportunities available to them in modern high-tech fields. 40 hours lecture and 72 hours laboratory.
22. PHP-34 – Softball Theory 3 units
Prerequisite: None.
Covers various aspects of coaching softball which include theory, philosophy, organization and structure of a program, individual skills, offensive and defensive team play and digital video analysis. 54 hours lecture.
23. PHP-A43 – T'ai-chi Ch'uan, Beginning 1 unit
Prerequisite: None.
Teaches the student the first Yang Style T'ai-chi ch'uan (taijiquan) routine, section one. The first t'ai-chi form is a 28 movement symmetrical choreographed routine. The students will learn proper posture, relaxation methods, stances, hand and foot motions. Benefits include improved balance, coordination and stress reduction. Supplemental exercises will include stretching methods, ch'i kung (qigong) and Chinese therapeutic exercises. Subsequent enrollment in additional semesters will provide the student an opportunity for added skill competency development. Enrollment is limited to four times within the T'ai-chi Ch'uan activity area. 54 hours laboratory.

24. PHP-A44 – T'ai-chi Ch'uan, Intermediate 1 unit
Prerequisite: PHP-A43.
A continuation of Yang Style T'ai-chi Ch'uan. It will teach the student more advanced forms and training methods. Students will learn the Yang Style T'ai-chi Ch'uan (taijiquan) Long Form. Students will also learn the partner T'ai-chi San Shou application form, advanced pushing hands training methods and supplemental exercises. This class will prepare the student to test for the NWTCCA T'ai-chi Ch'uan certification. Subsequent enrollment in additional semesters will provide the student an opportunity for added skill competency development. Enrollment is limited to four times within the T'ai-chi Ch'uan activity area. 54 hours laboratory.
25. PHP-A55 – Slow Pitch Softball 1 unit
Prerequisite: None.
Designed to give students the basic skills, rules and strategies for team play in the sport of slow pitch softball. Subsequent enrollment in additional semesters will provide the student an opportunity for added skill competency development within each activity area. May be taken a total of four times. 54 hours laboratory.
26. PHP-A63 – Ultimate Frisbee 1 unit
Prerequisite: None.
Provides instruction in the skills, techniques, strategy, and rules of Ultimate Frisbee. The class emphasizes throwing techniques, skill improvement, and strategic team play. Students will also be exposed to a variety of Ultimate Frisbee techniques, other freestyle techniques, and distance throwing techniques. Subsequent enrollment in additional semesters will provide the student an opportunity for added skill competency development within each activity area. May be taken a total of four times. 54 hours laboratory.
27. SPA-85 – Writing Clinic .5 units
Prerequisite: None.
Intended for students of Spanish who want or need additional or supplemental instruction in various areas of grammar, punctuation, vocabulary, orthography and composition. This course is a 27 hour lab that is self-paced, open-entry/open-exit, and has no traditional lecture-based component. Instead, it requires students to do the majority of their coursework independently. Students will meet with their instructor in the language lab for the pre-test and post-test and as needed for one-on-one instruction or small group study for the duration of the students' enrollment in the module. Credit/No credit only. 27 hours laboratory.
28. SPE-9H – Honors Interpersonal Communication 3 units
Prerequisite: None.
Advisory: SPE-52 or qualification for ENG-1A.

Limitation on enrollment: Enrollment in the Honors Program.

Analyzes the dynamics of the two-person communication process in relationships. Students study values, communication models, listening, verbal and nonverbal communication, perception, self-concept, self-disclosure, management of emotions, relationship theories and conflict resolution. Honors course offers an enriched experience for accelerated students through limited class size; seminar format; focus on primary texts; and application of higher level critical thinking skills. Students may not receive credit for both SPE-9 and SPE-9H. 54 hours lecture.

Course Revision Proposals

1. ADJ-R1A2 – Level III Officer Training, Part 2 – title, units, prerequisite, hours changes
From: Level III Officer Training, Part 2
Prerequisite: ADJ-P4A and W10A
4 units; 75 hours lecture and 23 hours laboratory

To: Level III Modular Academy Training

Prerequisite: None.

Limitation on enrollment: Fingerprint clearance through California State Department of Justice

6.5 units; 113 hours lecture and 49 hours laboratory

2. ARE-36 – History of Architecture – title, description changes
From: History of Architecture
The general purpose of this course is to examine the constructive impulses of both distant and recent cultures. Buildings from antiquity to the present day will be studied, analyzed, and interpreted in terms of their religious, social and political context. Particular emphasis will be placed on the process and sources of design, the purposes and types of buildings, and the source and meaning of beauty. Total of 54 hours lecture.

To: History of Architecture – Renaissance to Modern

A survey of the major movements in the form, theory and design of Western architecture and art from the Renaissance through the 20th century will be studied analyzed and interpreted in terms of religious, social and political context. Particular emphasis will be placed on a comparative study of architectural monuments and architects, the sources of design, meaning of beauty, and conditions that influence the Western architectural traditions. 54 hours lecture

3. CAT-34A – Introduction to Word for Windows – hours change
From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.
4. CAT-34B – Intermediate Microsoft Word for Windows – hours change

From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.

5. CAT-50 – Keyboarding and Document Processing – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
6. CAT-51 – Document Processing – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
7. CAT-53 – Keyboarding/Typing Fundamentals – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
8. CAT-56A – Designing Web Graphics – prerequisite, hours changes
From: Prerequisite: None.
Advisory: Competency in the use of a computer and familiarity with the Internet recommended. CIS-78A and concurrent enrollment in CIS-96 or 97 recommended.
Total of 54 hours lecture.

To: Prerequisite: None.
Advisory: Competency in the use of a computer and familiarity with the Internet.
Concurrent enrollment in CIS-96 or 97 recommended.
54 hours lecture and 18 hours laboratory.
9. CAT-60 – Introduction to Microsoft Access – title, hours changes
From: Introduction to Microsoft Access on the IBM PC
27 hours lecture.

To: Introduction to Microsoft Access
27 hours lecture and 18 hours laboratory.
10. CAT-62 – Records Management – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
11. CAT-65 – Introduction to Microsoft PowerPoint – title, hours changes
From: Introduction to Microsoft PowerPoint for the IBM PC
27 hours lecture.

To: Introduction to Microsoft PowerPoint

27 hours lecture and 18 hours laboratory.

12. CAT-72A – Introduction to Web Page Creation – hours change
From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.
13. CAT-72B – Intermediate Web Page Creation Using Cascading Style Sheets (CSS) – hours change
From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.
14. CAT-76B – Introduction to Dream Weaver – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
15. CAT-78A – Introduction to Adobe Photoshop on the IBM PC – title, prerequisite, description, hours changes
From: Introduction to Adobe Photoshop on the IBM
Prerequisite: None.
Advisory: Competency in the use of a computer, familiarity with Windows and concurrent enrollment in CAT-96 or CAT-97.
Introduction to Adobe Photoshop fundamentals on the IBM, including selecting, editing and manipulating images. This course includes retouching images, special effects, working with image color and various file formats. 54 hours lecture.

To: Introduction to Adobe Photoshop
Prerequisite: None.
Advisory: Concurrent enrollment in CAT/CIS-96 or 97.
Introduction to Adobe Photoshop including mastery of digital image editing, techniques for selecting, photo correction, manipulating images and vector drawing. This course also provides instruction in retouching images, special effects, working with image color and web page illustrations. 54 hours lecture and 18 hours laboratory.
16. CAT-78B – Advanced Adobe Photoshop – prerequisite, description, hours changes
From: Prerequisite: CIS/CAT-78A.
Advanced Adobe Photoshop presents an advanced approach to using layers, filters and masks. Valuable tips and techniques for using Photoshop's tools and palettes. Special effects and color control are presented. 54 hours lecture

To: Prerequisite: CIS/CAT-78A.
Advisory: Concurrent enrollment in CIS-96 or 97.

Advanced techniques and methods for using Adobe Photoshop to produce custom graphic solutions. Focus on real-world projects, workflow foundations, adjusting, and optimizing images, and tips and tricks for enhanced image creation. 54 hours lecture and 18 hours laboratory.

17. CAT-79 – Introduction to Adobe Illustrator – title, prerequisite, description, hours changes
From: Introduction to Adobe Illustrator on the IBM

Prerequisite: None.

Advisory: Competency in the use of a computer, familiarity with Windows and concurrent enrollment in CAT-96 or CAT-97.

Introduction to Adobe Illustrator fundamentals on the IBM, creating objects, drawing paths and designing with type. This course includes creating and manipulation of freehand drawing and illustration. Develop a working knowledge of the processes that generate graphic images: Layering and shadowing and color use. Importing and working with graphics will be discussed. 54 hours lecture.

To: Introduction to Adobe Illustrator

Prerequisite: None.

Advisory: Concurrent enrollment in CAT/CIS-96 or 97.

Fundamentals of Adobe Illustrator, including creating objects, drawing paths and designing with type, creating freehand drawing and illustration, importing and working with graphics. Develop a working knowledge of the processes that generate graphic images: layering, shadowing, and color use. 54 hours lecture and 18 hours laboratory.

18. CAT-80 – Word Processing: MS Word for Windows – hours change

From: 54 hours lecture.

To: 54 hours lecture and 18 hours laboratory.

19. CAT-81 – Introduction to Desktop Publishing using Adobe InDesign – prerequisite, description, hours changes

From: Prerequisite: None.

Page creation techniques for the microcomputer using Adobe InDesign. Mastery of beginning and intermediate techniques of document creation and design skills with emphasis on incorporation of drawing and painting software programs. 54 hours lecture.

To: Prerequisite: None.

Advisory: Concurrent enrollment in CAT-96 or CAT-97.

Page design and layout techniques using Adobe InDesign. Mastery of beginning and intermediate techniques of document creation, including design skills. Successful incorporation of drawing and bit mapped files to create professional printed media. 54 hours lecture and 18 hours laboratory.

20. CAT-82A – MOSPrep MS Word Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
21. CAT-82B – MOSPrep MS Word Expert Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
22. CAT-83A – MOSPrep MS Excel Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
23. CAT-83B – MOSPrep MS Excel Expert Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
24. CAT-84 – Word Processing: WordPerfect for Windows – prerequisite, description, hours changes
From: Prerequisite: None.
Advisory: Concurrent enrollment in CAT-96 recommended. Recommend typing knowledge/skills with a minimum speed of 40 wpm.
This course is designed to provide introductory, intermediate, and advanced skill levels necessary to produce a variety of professional documents using WordPerfect for Windows.
54 hours lecture.

To: Prerequisite: None.
Advisory: Concurrent enrollment in CAT-96 or 97, and typing knowledge/skills with at least 40 WPM.
This course is designed to provide introductory, intermediate, and advanced skill levels necessary to produce a variety of professional documents using WordPerfect for Windows word processing program. Students will develop skills in word processing techniques and tasks. 54 hours lecture and 18 hour laboratory.
25. CAT-85 – MOSPrep MS Access Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
26. CAT-86 – MOSPrep MS PowerPoint Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
27. CAT-87 – MOSPrep MS Outlook Core Level – hours change

From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.

28. CAT-90 – Microsoft Outlook – description, hours changes

From: This course utilizes Microsoft Outlook to organize and plan personal and business information. Emphasis is placed on the use of Outlook for communication and sharing information with persons within a company, on the Internet, as well as peer to peer collaboration. 54 hours lecture.

To: This course utilizes Microsoft Outlook to organize and plan personal and business information. Emphasis is placed on the use of Outlook for communication and sharing information with persons within a company, on the Internet. 54 hours lecture and 18 hours laboratory.

29. CAT-91 – Microsoft Project – prerequisite, hours changes

From: Prerequisite: None.
Advisory: Concurrent enrollment in CAT-96 or CAT-97.
54 hours lecture.

To: Prerequisite: None.
54 hours lecture and 18 hours laboratory.

30. CAT-98A – Introduction to Excel – hours change

From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.

31. CAT-98B – Advanced Excel – hours change

From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.

32. CIS-2 – Fundamentals of System Analysis – hours change

From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.

33. CIS-14A – Web Programming: JavaScript – hours change

From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.

34. CIS-20 – Systems Analysis and Design – hours change

From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.

35. CIS-28A – MS ACCESS Programming – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
36. CIS-34A – Introduction to Word for Windows – hours change
From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.
37. CIS-34B – Intermediate Microsoft Word for Windows – hours change
From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.
38. CIS-56A – Designing Web Graphics – prerequisite, hours changes
From: Prerequisite: None.
Advisory: Competency in the use of a computer and familiarity with the Internet recommended. CIS-78A and concurrent enrollment in CIS-96 or 97 recommended.
Total of 54 hours lecture.

To: Prerequisite: None.
Advisory: Competency in the use of a computer and familiarity with the Internet.
Concurrent enrollment in CIS-96 or 97.
54 hours lecture and 18 hours laboratory.
39. CIS-60 – Introduction to Microsoft Access – title, hours changes
From: Introduction to Microsoft Access on the IBM PC
27 hours lecture.

To: Introduction to Microsoft Access
27 hours lecture and 18 hours laboratory.
40. CIS-62 – Microsoft Access DBMS: Comprehensive – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
41. CIS-65 – Introduction to Microsoft PowerPoint – title, hours changes
From: Introduction to Microsoft PowerPoint for the IBM PC
27 hours lecture.

To: Introduction to Microsoft PowerPoint
27 hours lecture and 18 hours laboratory.
42. CIS-72A – Introduction to Web Page Creation – hours change

From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.

43. CIS-72B – Intermediate Web Page Creation Using Cascading Style Sheets (CSS) – hours change
From: 27 hours lecture.
To: 27 hours lecture and 18 hours laboratory.
44. CIS-76B – Introduction to Dream Weaver – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
45. CIS-78A – Introduction to Adobe Photoshop on the IBM PC – title, prerequisite, description, hours changes
From: Introduction to Adobe Photoshop on the IBM
Prerequisite: None.
Advisory: Competency in the use of a computer, familiarity with Windows and concurrent enrollment in CAT-96 or CAT-97.
Introduction to Adobe Photoshop fundamentals on the IBM, including selecting, editing and manipulating images. This course includes retouching images, special effects, working with image color and various file formats. 54 hours lecture.
- To: Introduction to Adobe Photoshop
Prerequisite: None.
Advisory: Concurrent enrollment in CAT/CIS-96 or 97.
Introduction to Adobe Photoshop including mastery of digital image editing, techniques for selecting, photo correction, manipulating images and vector drawing. This course also provides instruction in retouching images, special effects, working with image color and web page illustrations. 54 hours lecture and 18 hours laboratory.
46. CIS-78B – Advanced Adobe Photoshop – prerequisite, description, hours changes
From: Prerequisite: CIS/CAT-78A.
Advanced Adobe Photoshop presents an advanced approach to using layers, filters and masks. Valuable tips and techniques for using Photoshop's tools and palettes. Special effects and color control are presented. 54 hours lecture
- To: Prerequisite: CIS/CAT-78A.
Advisory: Concurrent enrollment in CIS-96 or 97.
Advanced techniques and methods for using Adobe Photoshop to produce custom graphic solutions. Focus on real-world projects, workflow foundations, adjusting, and optimizing images, and tips and tricks for enhanced image creation. 54 hours lecture and 18 hours laboratory.

47. CIS-79 – Introduction to Adobe Illustrator – title, prerequisite, description, hours changes
From: Introduction to Adobe Illustrator on the IBM
Prerequisite: None.
Advisory: Competency in the use of a computer, familiarity with Windows and concurrent enrollment in CAT-96 or CAT-97.
Introduction to Adobe Illustrator fundamentals on the IBM, creating objects, drawing paths and designing with type. This course includes creating and manipulation of freehand drawing and illustration. Develop a working knowledge of the processes that generate graphic images: Layering and shadowing and color use. Importing and working with graphics will be discussed. 54 hours lecture.
- To: Introduction to Adobe Illustrator
Prerequisite: None.
Advisory: Concurrent enrollment in CAT/CIS-96 or 97.
Fundamentals of Adobe Illustrator, including creating objects, drawing paths and designing with type, creating freehand drawing and illustration, importing and working with graphics. Develop a working knowledge of the processes that generate graphic images: layering, shadowing, and color use. 54 hours lecture and 18 hours laboratory.
48. CIS-80 – Word Processing: MS Word for Windows – hours change
From: 54 hours lecture.
To: 54 hours lecture and 18 hours laboratory.
49. CIS-81 – Introduction to Desktop Publishing using Adobe InDesign – prerequisite, description, hours changes
From: Prerequisite: None.
Page creation techniques for the microcomputer using Adobe InDesign. Mastery of beginning and intermediate techniques of document creation and design skills with emphasis on incorporation of drawing and painting software programs. 54 hours lecture.
- To: Prerequisite: None.
Advisory: Concurrent enrollment in CAT-96 or CAT-97.
Page design and layout techniques using Adobe InDesign. Mastery of beginning and intermediate techniques of document creation, including design skills. Successful incorporation of drawing and bit mapped files to create professional printed media. 54 hours lecture and 18 hours laboratory.
50. CIS-82A – MOSPrep MS Word Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.

51. CIS-82B – MOSPrep MS Word Expert Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
52. CIS-83A – MOSPrep MS Excel Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
53. CIS-83B – MOSPrep MS Excel Expert Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
54. CIS-84 – Word Processing: WordPerfect for Windows – prerequisite, description, hours changes
From: Prerequisite: None.
Advisory: Concurrent enrollment in CAT-96 recommended. Recommend typing knowledge/skills with a minimum speed of 40 wpm.
This course is designed to provide introductory, intermediate, and advanced skill levels necessary to produce a variety of professional documents using WordPerfect for Windows.
54 hours lecture.

To: Prerequisite: None.
Advisory: Concurrent enrollment in CAT-96 or 97, and typing knowledge/skills with at least 40 WPM.
This course is designed to provide introductory, intermediate, and advanced skill levels necessary to product a variety of professional documents using WordPerfect for Windows word processing program. Students will develop skills in word processing techniques and tasks. 54 hours lecture and 18 hour laboratory.
55. CIS-85 – MOSPrep MS Access Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
56. CIS-86 – MOSPrep MS PowerPoint Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
57. CIS-87 – MOSPrep MS Outlook Core Level – hours change
From: 18 hours lecture.
To: 18 hours lecture and 18 hours laboratory.
58. CIS-90 – Microsoft Outlook – description, hours changes

From: This course utilizes Microsoft Outlook to organize and plan personal and business information. Emphasis is placed on the use of Outlook for communication and sharing information with persons within a company, on the Internet, as well as peer to peer collaboration. 54 hours lecture.

To: This course utilizes Microsoft Outlook to organize and plan personal and business information. Emphasis is placed on the use of Outlook for communication and sharing information with persons within a company, on the Internet. 54 hours lecture and 18 hours laboratory.

59. CIS-91 – Microsoft Project – prerequisite, hours changes

From: Prerequisite: None.

Advisory: Concurrent enrollment in CAT-96 or CAT-97.

54 hours lecture.

To: Prerequisite: None.

54 hours lecture and 18 hours laboratory.

60. CIS-98A – Introduction to Excel – hours change

From: 27 hours lecture.

To: 27 hours lecture and 18 hours laboratory.

61. CIS-98B – Advanced Excel – hours change

From: 27 hours lecture.

To: 27 hours lecture and 18 hours laboratory.

62. ENG-9 – Introduction to Shakespeare – prerequisite, description changes

From: Prerequisite: None.

Advisory: ENG-1A and 1B strongly recommended.

A survey of selected Shakespearean comedies, tragedies, and histories, including a comprehensive exposure to the Shakespearean language and themes as well as a basic understanding of the cultural, intellectual and artistic trends that influenced Shakespeare's work. 54 hours lecture. (Letter Grade/Credit No Credit Option.)

To: Prerequisite: None.

Advisory: English 1B.

A survey of Shakespeare's plays and poetry, with the primary emphasis on exposing students to a representative sampling of his dramatic works and to the cultural, intellectual, and artistic contexts for his work. Both students who have read Shakespeare before and students who have no experience with Shakespeare are encouraged to take this class. 54 hours lecture.

63. ENG-25 – Latino Literature of the United States – prerequisite change
From: Prerequisite: None.
Advisory: Qualification for ENG-1A strongly recommended.

To: Prerequisite: None.
Advisory: ENG-1B.
64. MAC-56 – CNC Machine Set-up and Operation – units, hours changes
From: 3 units; 36 hours lecture and 54 hours laboratory
To: 4 units; 54 hours lecture and 64 hours laboratory
65. MAC-57 – CNC Program Writing – hours change
From: 36 hours lecture and 54 hours laboratory
To: 40 hours lecture and 72 hours laboratory
66. MAG-47 – Applied Business and Management Ethics – title, crosslisting, description changes
From: Organizational Ethics
An examination of ethical concerns in business decision making. Includes corporate, personal, global, governmental, public, environmental, product, and job-related issues. Case studies and corporate ethics programs and audits also covered. Total of 54 hours lecture.

To: Applied Business and Management Ethics
(Same as BUS- 47)
An examination of ethical concerns in business decision making. Includes corporate, personal, global, governmental, public, environmental, product, and job-related issues. Case studies and corporate ethics programs and audits also covered. 54 hours lecture.
67. MAN-52 – Fundamentals of Computer Aided Manufacturing – title change
From: Fundamentals of Computer-Aided Manufacturing
To: Computer-Aided Manufacturing–Mastercam
68. MAN-56 – CNC Machine Set-up and Operation – units, hours changes
From: 3 units; 36 hours lecture and 54 hours laboratory
To: 4 units; 54 hours lecture and 64 hours laboratory
69. MAN-57 – CNC Program Writing – hours change
From: 36 hours lecture and 54 hours laboratory
To: 40 hours lecture and 72 hours laboratory

70. MAN-60 – Hydraulic and Pneumatic Systems – units, prerequisite, description, hours changes
From: 2 units
Prerequisite: None.
Basics of hydraulic and pneumatic systems including physical properties of liquids under pressure. Pumps, motors, accumulators, valves and cylinders are studied. The design and assembly of both high and low pressure fluid control systems from standard components is experienced. Applications of fluids in robotic and macatronic systems is presented. 18 hours lecture and 54 hours laboratory.
- To: 3 units
Prerequisite: ENE-60.
Basics of hydraulic and pneumatic systems including physical properties of liquids under pressure. Pumps, motors, accumulators, valves and cylinders are studied. The design and assembly of both high and low pressure fluid control systems from standard components is experienced. Applications of fluids in robotic and industrial equipment systems are presented. 40 hours lecture and 72 hours laboratory.
71. MUS-6 – Music Theory III – description changes
From: Principles of voice leading in chromatic harmony in classical music of the late 19th and 20th centuries. Begins with mode mixture and borrowed chords. Study of the Neopolitan chord and augmented sixth chords and their resolutions. Emphasis on analysis, melody harmonization, and expansions of tonal harmony to include ninth, eleventh, and thirteenth chords. An introduction to parallelism, set tone theory, the twelve-tone system, and electronic music in the 20th century. Lab includes sightsinging and ear training based on chromatic, atonal, and modulating melodies. Keyboard requirements include playing modulating chord progressions using secondary triads and secondary functions and melody harmonization. 54 hours lecture and 54 hours laboratory.
- To: Principles of voice leading in chromatic harmony in classical music of the 19th century. Begins with mode mixture and borrowed chords. Study of the Neopolitan chord and augmented sixth chords and their resolutions. Emphasis on analysis, melody harmonization, and expansions of tonal harmony to include enharmonic spellings and enharmonic modulation to include ninth, eleventh, and thirteenth chords. Lab includes sightsinging and ear training involving seventh chords, chromatic and modulating melodies. Keyboard requirements include playing modulating chord progressions using secondary triads and secondary functions and melody harmonization. 54 hours lecture and 54 hours laboratory.
72. MUS-P12 – Intermediate Applied Piano – units, hours changes
From: 2 units; 108 hours laboratory
To: 3 units; 162 hours laboratory

73. MUS-P44 – Jazz Lab Band – units, hours changes
From: 2 units; 108 hours laboratory
To: 1 unit; 54 hours laboratory
74. MUS-P84 – Jazz Lab Orchestra – units, prerequisite, description, hours changes
From: 2 units
Prerequisite: Audition by instructor.
Study and performance of beginning and intermediate jazz literature for the jazz orchestra. Designed for beginning or intermediate jazz performers. May be taken a total of four times. Total of 108 hours laboratory.
- To: 1 unit
Prerequisite: Audition by instructor.
Limitation on enrollment: Designed for beginning or intermediate jazz performers.
Study and performance of beginning and intermediate jazz literature for the jazz orchestra. May be taken a total of four times. 54 hours laboratory.
75. NRN-16 – Dimensions of AD-Registered Nursing – prerequisite, description changes
From: Prerequisite: None.
Corequisite: Concurrent enrollment in Nursing 4.
Assists in the transition from student role to that of a graduate of a registered nursing program prepared for employment. Correlates with lab experiences in NRN-4 to develop beginning leadership and management skills. Examines the scope of practice of the RN in delegating and prioritizing nursing care, discusses end-of-life issues and organ procurement, and introduces nursing informatics to prepare new graduates on how to use computer technology in the workplace. Reviews process of licensure for California registered nursing and malpractice issues. Provides opportunity for students to explore various employment opportunities for Registered Nurses in the community and to discuss with former graduates transitional experiences from new graduate to Registered Nurse. Total of 27 hours lecture.
- To: Prerequisite: NRN-3.
Assists in the transition from student role to that of a graduate of a registered nursing program prepared for employment. Correlates with lab experiences in NRN-4 to develop beginning leadership and management skills. Examines the scope of practice of the RN in delegating and prioritizing nursing care, discusses end-of-life issues and organ procurement, and introduces nursing informatics to prepare new graduates on how to use computer technology in the workplace. Reviews process of licensure for California registered nursing and malpractice issues. Provides opportunity for students to explore various employment opportunities for Registered Nurses in the community and to discuss current issues of relevance to professional nursing practice. Total of 27 hours lecture.

76. TEL-38 – Television Production Project – title, prerequisite, description changes

From: Television Production Project

Prerequisite: TEL-42, 43, 44, 45, 64 or 66.

Supervised production of a designated television project as part of a production team. All aspects of pre-production planning, production, and post production will be required to arrive at a finished product that adheres to project intent and schedule. Specific agreement identifying intent, ideas, goals, responsibilities and outcomes will be arranged between instructor and student. May be taken a total of 4 times. 18 hours lecture and 108 hours laboratory.

To: Telecommunications Production Project

Prerequisite: TEL-42, 43, 44, 45, 48, 64, 66 or 71.

Supervised production of a designated telecommunications project in television, film or audio recording. All aspects of pre-production planning, production, and post production will be required to arrive at a finished product that adheres to project intent and schedule. Specific agreement identifying intent, ideas, goals, responsibilities and outcomes will be arranged between instructor and student. May be taken a total of four times. 18 hours lecture and 108 hours laboratory.

Proposed Course Deletions

1. CIS-47 – Microsoft Security and Acceleration
2. ENE-25 – Advanced Architectural Drafting

Revised Certificate Patterns

1. State approved degree/certificate – Architecture, revised-see Attachment A.
2. State approved degree/certificate – Engineering Aide, revised-see Attachment B.
3. Locally approved certificate – Computer-Aided Production Technology, revised-see Attachment C.
4. State approved degree/certificate – Business Administration, revised-see Attachment D.
5. Locally approved certificate – Operations and Production Management, revised-see Attachment E.
6. Locally approved certificate – PC Publishing, revised-see Attachment F.
7. State approved degree/certificate: Exercise, Sport and Wellness, revised-see Attachment G.

ATTACHMENT A

ARCHITECTURE

Certificate Program

<u>Required Courses (27 units)</u>		<u>Units</u>
ARE-24	Architectural Drafting	3
ARE-25	Advanced Architectural Drafting	3
ARE-26	Architectural Rendering	3
ARE-35	History of Architecture-Beginnings of Architecture through Gothic Architecture	3
or		
ARE-36	History of Architecture-Renaissance through the 20 th Century	3
ARE-37	Architectural Design I	3
or		
ART-22	Basic Design	3
ENE-21	Drafting	3
ENE-30	Computer-Aided Drafting (CAD)	3
ENE-60	Math for Engineering Technology	3
Electives	(Choose from list below)	3

Electives (3 units)

ART-17	Beginning Drawing	3
ART-23	Design and Color	3
ART-24	Three Dimensional Design	3
CON-60	Introduction to Construction	3
CON-61	Materials of Construction	3
ENE-26	Civil Engineering Drafting	3
ENE/ELE-27	Technical Communication	3
ENE-31	Computer-Aided Drafting and Design	3

Associate in Science Degree

The Associate in Science Degree in Architecture will be awarded upon completion of the requirements for the certificate, plus completion of the graduation requirements as described in the catalog, as well as electives totaling 60 units of college work as required for the Associate Degree.

ATTACHMENT B

ENGINEERING TECHNICIAN

Certificate Program

<u>Required Courses (27 units)</u>		<u>Units</u>
ENE-1A	Plane Surveying I	3
ENE-1B	Plane Surveying II	3
ENE-21	Drafting	3
ENE-22	Engineering Drawing	3
ENE-30	Computer-Aided Drafting (CAD)	3
MAT-35	Intermediate Algebra	5
MAT-36	Trigonometry	4
Electives	(Choose from list below)	3

Electives (3 units)

ARE-24	Architectural Drafting	3
ENE-23	Descriptive Geometry	3
ENE-26	Civil Engineering Drafting	3
ENE-31	Computer-Aided Drafting and Design	3

Associate in Science Degree

The Associate in Science Degree in Engineering Aide will be awarded upon completion of the requirements for the certificate, plus completion of the graduation requirements as described in the catalog, as well as electives totaling 60 units of college work as required for the Associate Degree.

ATTACHMENT C

COMPUTER-AIDED PRODUCTION TECHNOLOGY

Certificate Program

<u>Required Courses (14-15 units)</u>		<u>Units</u>
ENE-51	Blueprint Reading	2
ENE-60	Math for Engineering Technology	3
MAN/MAC-55	Occupational Safety & Health Administration (OSHA) Standards for General Industry	2
MAN/MAC-56	CNC Machine Set-up and Operation	4
Electives	(Choose from list below)	3-4
<u>Electives</u>		
MAN/ENE-46	Manufacturing Processes I	3
MAN-52	Computer-Aided Manufacturing-Mastercam	4
MAN/MAC-57	CNC Program Writing	3
MAN-59	Computer-Aided Manufacturing-GibbsCAM	4

ATTACHMENT D

BUSINESS ADMINISTRATION

Certificate Program

Major Core Requirements:

Required Courses (18 units)		Units
ACC-1A	Principles of Accounting I	3
BUS-10	Introduction to Business	3
BUS-18A	Business Law I	3
BUS-20	Business Mathematics	3
BUS-22	Management Communications	3
CIS-1A	Introduction to Computer Information Systems	3
or		
CIS/CAT-3	Computer Applications for Working Professionals	3

Major Concentration Requirements (12 units)

(In addition to Business Administration Major Core Requirements of 18 units noted above, choose another 12 units selected from list below.)

ACCOUNTING	12
GENERAL BUSINESS	12
HUMAN RESOURCES	12
LOGISTICS MANAGEMENT	12
MANAGEMENT	12
MARKETING	12
REAL ESTATE	12

NOTE: Students must complete all Business Administration Major Core Requirements and must complete Major Concentration Requirements (total of 30 units) in order to receive the Certificate in the Concentration area of their choice.

Associate in Science Degree

The Associate in Science Degree in Business Administration with a Major Concentration will be awarded upon completion of the requirements for the certificate plus completion of the graduation requirements as described in the catalog. Note: A student may obtain Certificates in Business Administration with Major Concentrations in more than one field of study.

ACCOUNTING CONCENTRATION

Business Administration Major Core Requirements		18
Select another 12 units from the following:		12
ACC-1B	Principles of Accounting II	3
ACC-38	Managerial Accounting	3
ACC-61	Cost Accounting	3
ACC-62	Payroll Accounting	3
ACC-63	Income Tax Accounting	3
ACC-65	Computerized Accounting	3
ACC-66	Non-Profit and Governmental Accounting	3
ACC-200	Work Experience	1-4
BUS/MAG-47	Applied Business and Management Ethics	3

GENERAL BUSINESS CONCENTRATION

Business Administration Major Core Requirements		18
Select another 12 units from the following:		12
ACC-1B	Principles of Accounting II	3
or		
ACC-38	Managerial Accounting	3
BUS-18B	Business Law II	3
BUS/MAG-47	Applied Business and Management Ethics	3
BUS-80	Principles of Logistics	3
BUS-200	Work Experience	1-4
MAG-51	Elements of Supervision	3
MAG-53	Human Relations	3
MKT-20	Principles of Marketing	3

HUMAN RESOURCES CONCENTRATION

Business Administration Major Core Requirements		18
Select another 12 units from the following:		12
MAG-51	Elements of Supervision	3
MAG-52	Employee Training and Development	3
MAG-54	Employee Labor Relations	3
MAG-56	Human Resources Management	3
MAG/BUS-70	Introduction to Organizational Behavior	3

LOGISTICS MANAGEMENT CONCENTRATION

Business Administration Major Core Requirements		18
Select another 12 units from the following:		12
BUS-80	Principles of Logistics	3
BUS/MAN-81	Inventory Control	1.5
BUS-82	Freight Claims	1.5

BUS-83	Contracts	1.5
BUS-84	Computerized Logistics	1.5
BUS-85	Warehouse Management	3
BUS-86	Transportation and Traffic Management	3
BUS-87	Introduction to Purchasing	3
BUS-90	International Logistics	3

MANAGEMENT CONCENTRATION

Business Administration Major Core Requirements		18
<u>Select another 12 units from the following:</u>		<u>12</u>
BUS/MAG-47	Applied Business and Management Ethics	3
MAG-44	Principles of Management	3
MAG-46	Contemporary Quality Systems Management	3
MAG-53	Human Relations	3
MAG-56	Human Resources Management	3
MAG-60	Introduction to Hospitality Management	3
MAG-200	Work Experience	1-4

MARKETING CONCENTRATION

Business Administration Major Core Requirements		18
<u>Select another 12 units from the following:</u>		<u>12</u>
BUS-51	Principles of E-Commerce	3
BUS-80	Principles of Logistics	3
MKT-20	Principles of Marketing	3
MKT-40	Advertising	3
MKT-41	Techniques of Selling	3
MKT-42	Retail Management	3
MKT-200	Work Experience	1-4

REAL ESTATE CONCENTRATION

Business Administration Major Core Requirements		18
<u>Select another 12 units from the following:</u>		<u>12</u>
RLE-80	Real Estate Principles	3
RLE-81	Real Estate Practices	3
RLE-82	Legal Aspects of Real Estate	3
RLE-83	Real Estate Finance	3
RLE-84	Real Estate Appraisal	3
RLE-85	Real Estate Economics	3
RLE-86	Escrow Procedures I	3
RLE-200	Work Experience	1-4

ATTACHMENT E

OPERATIONS AND PRODUCTION MANAGEMENT

Certificate Program

<u>Required Courses (15 units)</u>		<u>Units</u>
MAG-70	Introduction to Organization Development	3
MAG-71	Introduction to Productivity Management	3
MAG-72	Introduction to Quantitative Methods for Business	3
Electives	(Choose from list below)	6
<u>Electives (6 units)</u>		
BUS-20	Business Math	3
BUS/MAG-47	Applied Business and Management Ethics	3
BUS-80	Principles of Logistics	3
MAG-44	Principles of Management	3
MAG-46	Contemporary Quality Systems Management	3
MAG-51	Elements of Supervision	3

ATTACHMENT F

PC PUBLISHING

Certificate Program

Required Courses (12 units)

Units

CIS/CAT-78A	Introduction to Adobe PhotoShop on the IBM PC	3
CIS/CAT-78B	Advanced Adobe Photoshop	3
CIS/CAT-79	Introduction to Adobe Illustrator on the IBM PC	3
CIS/CAT-81	Introduction to Desktop Publishing using Adobe InDesign	3

ATTACHMENT G

EXERCISE, SPORT, AND WELLNESS

Certificate Program

Major Core Requirements:

Required Courses (21 units) Units

PHP-4	Nutrition	3
PHP-10	Introduction to Physical Education	3
PHP-12	Sport Psychology	3
PHP-14	Athletic and Fitness Organization and Administration	3
PHP-16	Introduction to Athletic Training	3
PHP-30	First Aid and CPR	3
PHP-35	Foundations for Fitness and Wellness	3
In addition, choose and complete courses from one Emphasis below		3-16

FITNESS PROFESSIONS EMPHASIS (Total of 24 units)

Core requirements 21

Take one of the following:

PHP-42	Lifeguard and Water Safety Instructor Certification	3
PHP-43	Personal Training	3
PHP-44	Yoga Instructor Training	3
PHP-45	Group Fitness Instructor	3

ATHLETIC TRAINING EMPHASIS (Total of 29 units)

Core requirements 21

Take all of the following:

PHP-17	Athletic Training, Fall Sports, Beginning	2
PHP-18	Athletic Training, Spring Sports, Beginning	2
PHP-21	Athletic Training Applications (Must take two times)	2-2

COACHING EMPHASIS (Total of 30 units)

Core requirements 21

Elective from Group 1 Electives	3
Elective from Group 2 Electives	3
Elective from Group 3 Electives	1
Elective from Group 4 Electives	1
Elective from Group 5 Electives	1

Group 1 Electives (3 units)

PHP-24	Sports Officiating, Fall Sports	3
PHP-25	Sports Officiating, Spring Sports	3

Group 2 Electives (3 units)

PHP-26	Foundations of Coaching	3
PHP-27	Football Theory	3
PHP-28	Basketball Theory	3
PHP-29	Soccer Theory	3
PHP-33	Baseball Theory	3
PHP-34	Softball Theory	3
PHP-42	Lifeguard/Water Safety Instructor Certification	3

Group 3 Electives - Individual Activity Courses (1 unit)

PHP-A11	Tennis, Beginning	1
PHP-A12	Tennis, Intermediate	1
PHP-A13	Tennis, Advanced	1
PHP-A20	Golf, Beginning	1
PHP-A21	Golf, Intermediate	1
PHP-A28	Swimming, Basic Skills and Aquatic Exercise	1
PHP-A29	Swimming, Intermediate Skills	1
PHP-A30	Swimming, Advanced Skills and Conditioning	1
PHP-A33	Track and Field: Running Event Techniques	1
PHP-A34	Track and Field: Field Event Techniques	1

Group 4 Electives - Team Activity Courses (1 unit)

PHP-A50	Baseball Fundamentals, Defensive	1
PHP-A51	Baseball Fundamentals, Offensive	1
PAP-A52	Fast Pitch Fundamentals, Offensive	1
PHP-A53	Fast Pitch Fundamentals, Defensive	1
PHP-A54	Fast Pitch Softball Fundamentals	1
PHP-A57	Basketball	1
PHP-A60	Football Fundamentals, Defensive	1
PHP-A61	Football Fundamentals, Offensive	1
PHP-A62	Flag Football	1
PHP-A64	Soccer	1
PHP-A67	Volleyball, Beginning	1
PHP-A68	Volleyball, Intermediate	1
PHP-A69	Volleyball, Advanced	1

Group 5 Electives - Fitness Activity Courses (1 unit)

PHP-A31	Water Aerobics and Deep Water Exercise	1
PHP-A74	Hiking and Backpacking	1
PHP-A75	Walking for Fitness	1
PHP-A77	Jogging for Fitness	1
PHP-A78	Long Distance Running	1
PHP-A80	Triathlon Techniques	1
PHP-A81	Physical Fitness	1
PHP-A86	Step Aerobics	1
PHP-A87	Step Aerobics, Intermediate	1
PHP-A88	Step Aerobics, Advanced	1
PHP-A90	Weight Training	1
PHP-A92	Weight Training, Advanced	1

Associate in Science Degree

The Associate in Science Degree in Physical Education will be awarded upon completion of the requirements for the certificate, plus completion of the graduation requirements as described in the catalog, as well as electives totaling 60 units of college work as required for the Associate degree.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-d

Date: January 30, 2007

Subject: Memorandum of Understanding with San Bernardino Community College
District

Background: Presented for the Board's review and consideration is a Memorandum of Understanding between Riverside Community College District, as fiscal agents for the Desert Regional Consortium, and San Bernardino Community College District. This MOU facilitates the reimbursement of expenses incurred by San Bernardino Community College District in helping to fulfill Desert Regional Consortium's annual work plan objective to conduct regional marketing activities. The term of the agreement will be from January 31, 2007 through June 30, 2007, for an amount not to exceed \$20,000.00. Funding source: VTEA State Leadership (Desert Regional Consortium).

This Memorandum of Understanding has been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction, and Ruth Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the Memorandum of Understanding, from January 31, 2007 through June 30, 2007, for an amount not to exceed \$20,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the memorandum.

Salvatore G. Rotella
Chancellor

Prepared by: Ron Vito
District Dean, Occupational Education

MEMORANDUM OF UNDERSTANDING

Riverside Community College District/Desert Regional Consortium
And
San Bernardino Community College District,
Professional Development Center – Center for Business Excellence

This Memorandum of Understanding is made and entered into this day of January 31, 2007 by and between Riverside Community College District, hereinafter referred to as RCCD and San Bernardino Community College District, hereinafter referred to as SBCCD. The term of this MOU is from January 31, 2007 through June 30, 2007.

The Desert Regional Consortium, hosted by RCCD and funded by the California Community Colleges' Chancellor's Office, is charged to fulfill an annual work plan that includes marketing services for the region. The Center for Business Excellence (CBE), hosted by SBCCD and funded through the Economic and Workforce Development Program of the California Community Colleges, maintains the capability to provide regional marketing assistance to Desert Region colleges. The CBE and RCCD agree to collaborate in regional workforce development marketing efforts by doing the following.

CBE agrees to the following:

1. The CBE will help create the marketing section (Objective No. 5) of the Desert Regional Consortium's annual work plan.
2. The CBE will dedicate staff, or a sufficient allocation staff time, solely for regional marketing activities.
3. The CBE will participate in and administer the marketing activities of the region including, but not limited to: marketing at regional events, creating promotional materials, and coordinating advertising activities that benefit the entire region.
4. The CBE will solicit feedback and involvement, and incorporate marketing ideas, from all eleven colleges in the Desert Region.

RCCD agrees to the following:

5. RCCD will reimburse SBCCD up to \$20,000 for staff time and related expenses to carry out the aforementioned activities, as approved annually by the granting agency and the Desert Regional Consortium. Payment for time and expenses will be made upon receipt of periodic invoices.

Both parties agree that:

6. This agreement is subject to change by mutual consent of the SBCCD and RCCD.
7. SBCCD shall hold harmless, indemnify and defend RCCD against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of SBCCD, its employees, or agents, resulting from the performance of this agreement.
8. RCCD shall hold harmless, indemnify and defend SBCCD against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of RCCD, its employees, or agents, resulting from the performance of this agreement.
9. Either party may terminate this agreement at any time upon written notice to the other.
10. This agreement is not assignable without the consent of both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed.

Signature
Ron Gerhard, Business Manager
SBCCD Business Services

Date _____

114 S. Del Rosa Drive

Mailing Address

San Bernardino, CA 92408

City, State and Zip Code

Board Approval: February 8, 2007

Signature
James Buysse, Vice Chancellor
Administration and Finance

Date _____

4800 Magnolia Ave

Mailing Address

Riverside, CA 92506

City, State and Zip Code

Board Approval: January 30, 2007

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-e

Date: January 30, 2007

Subject: Agreement with California Community Colleges Chancellor's Office


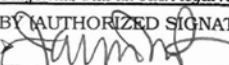
Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District, as the fiscal agents for the Desert Regional Consortium, and the California Community Colleges Chancellor's Office to work with regional colleges to research and draft policy issue papers related to the new Perkins State Plan for Vocational Education. The District will be paid \$4,950.00 for this service. The term of this agreement is November 30, 2006 through May 1, 2007. Funding source: No cost to the District.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction, and Ruth Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify this agreement, from November 20, 2006 through May 1, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Ron Vito
District Dean, Occupational Education

 California Community Colleges Chancellor's Office SERVICE ORDER (For services under \$5,000) CCC-74 (8/8/02)	VENDOR: This service order <i>number must be shown on the invoice.</i> So 06-0024		Date (Month, Day, Year) November 30, 2006		
	V E N Riverside Community College D 4800 Magnolia Avenue O Riverside, CA 92506 R		B I California Community Colleges L Attn: Accounting Office L 1102 Q Street Sacramento, CA 95814-6511 T O		
REQUIRED INVOICE INFORMATION: PLEASE ENSURE THAT THE SERVICE ORDER NUMBER IS SHOWN ON INVOICE. SUBMIT INVOICE IN TRIPPLICATE. IF NOT ON PRINTED BILL HEAD, PLEASE SIGN INVOICE					
Type of Services <input type="checkbox"/> Telephone <input type="checkbox"/> Alterations <input type="checkbox"/> Equipment repair/service <input type="checkbox"/> Hotel accommodations <input type="checkbox"/> Cabling <input type="checkbox"/> Movers <input type="checkbox"/> Equipment rental <input checked="" type="checkbox"/> Other services: Draft policy papers					
Where services will be done: In State only Start Date: 11/30/06 Completion Date: 05/01/07					
Description and costs of parts or materials (Attach additional sheets as necessary): In coordination with the System Office, selected administrators and faculty will research and draft policy issue papers.					
C H A I N S T E	PROGRAM CATEGORY (CODE AND TITLE) Support		FUND TITLE R. Selge	(OPTIONAL USE) R. Selge	TOTAL AMOUNT OF THIS ORDER \$4,950.00
	OREDS File Number		CHAPTER 38/39	STATUS 2006	FISCAL YEAR 06/07
THE PROVISIONS ON THE REVERSE SIDE HEREOF CONSTITUTE A PART OF THIS AGREEMENT.					
STATE OF CALIFORNIA			VENDOR		
CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE, 1102 Q STREET, SACRAMENTO, CALIFORNIA 95814-6511			VENDOR (If other than an individual, state whether a corporation, partnership, etc.) Riverside Community College		
CERTIFICATION: I hereby certify on my own personal knowledge that this order for the service and expense specified above is issued in accordance with the procedure prescribed by law governing such items for the State of California; that all such legal requirements have been fully complied.			SMALL & MINORITY BUSINESS CERT./REF. NUMBER (if applicable)		
BY (AUTHORIZED SIGNATURE) 			BY (Authorized Signature)		
PRINTED NAME OF PERSON SIGNING Jaime Masuda			PRINTED NAME OF PERSON SIGNING		
TITLE Associate Business Management Analyst (916) 323-0163 FAX (916) 327-5365			ADDRESS 4800 Magnolia Avenue Riverside, CA 92506		

REQUIRED STATE PROVISIONS

1. Nondiscrimination Clause

- a. During the performance of this contract, Contractor and its subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age (over 40), or sex. Contractors and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. Contractors and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (*Government Code* Section 12900 et seq.) and the applicable regulations promulgated thereunder (*California Code of Regulations*, Title 2 Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing *Government Code* Section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the *California Code of Regulations* are incorporated into this contract by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- b. This Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

2. Americans with Disabilities Act of 1990

By signing this contract, Contractor assures the state that it complies with the Americans with Disabilities Act (ADA) of 1990, (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA.

3. Drug-Free Workplace Certification

By signing this contract, the Contractor hereby certifies under penalty of perjury under the laws of the State of California that the Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 (*Government Code* Section 8350, et seq.) and will provide a drug-free workplace by taking the following actions:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The person's or organization's policy of maintaining a drug-free workplace;
 - (3) Any available counseling, rehabilitation and employee assistance programs; and,
 - (4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed contract will:
 - (1) Receive a copy of the company's drug-free policy statement; and,
 - (2) Agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.

4. National Labor Relations Board Certification

Contractor, by signing this agreement, does swear under penalty of perjury that no more than one final unappealable finding of contempt of court by a Federal Court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of the National Labor Relations Board. This provision is required by, and shall be construed in accordance with, *Public Contract Code* Section 10296.

5. Contract Audit

The contracting parties in all contracts involving the expenditure of public funds in excess of \$10,000 agree to be subject to the examination and audit of the State Auditor for a period of three (3) years after final payment under the contract.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-f

Date: January 30, 2007

Subject: Addendum to Lease Agreement with Mobile Modular Management Corporation

Background: Presented for the Board's review and consideration is an addendum to a lease agreement between Riverside Community College District and Mobile Modular Management Corporation. This lease agreement provides for a mobile office adjacent to the Riverside City Campus, Early Childhood Studies building. This is a renewal of a lease originally entered into on October 16, 2000. The Federal Department of Education Child Care Access Means Parents in School Grant (CCAMPIS) staff members use this modular unit for grant functions. The term of this addendum is from December 21, 2006 through October 10, 2008, at the same annual cost of \$4,202.28. Funding source: CCAMPIS/SHINE (Child Care Access Means Parents in School/Self-Help Initiates Necessary Education) Grant.

The original agreement was previously reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ed Godwin, Director, Administrative Services for the August 10, 2004 Board meeting. The addendum has been reviewed by Ruth Adams, Director, Compliance, Contracts and Legal Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees ratify the addendum to the lease agreement, for December 21, 2006 through October 10, 2008, at a cost of \$4,202.28 annually, and authorize the Vice Chancellor, Administration and Finance, to sign the addendum.

Salvatore G. Rotella
Chancellor

Prepared by: Debbie Whitaker-Meneses
Associate Dean, Early Childhood Education



Mobile Modular Management Corporation

11450 Mission Blvd, Mira Loma, CA 91752
Ph (951) 360-6600 Fax (951) 360-6622
www.MobileModularRents.com

Lease #: 230867
Addendum Date: 10/10/06
12 x 32 sn 4737
Lease Addendum

Customer: Riverside Community College

4800 Magnolia Avenue,
Riverside, CA 92506

Attn: Teresa Morton

Phone: (951) 222-8729

Fax: (951) 222-8690

Project Name: School of Education

Site Address: , RIVERSIDE

This will serve as an addendum to the lease agreement entered into between RIVERSIDE COMMUNITY COLLEGE (Lessee) and MOBILE MODULAR MANAGEMENT CORPORATION (Lessor) with an original start rent date of 10/16/00.

ALL OTHER TERMS AND CONDITIONS TO REMAIN THE SAME. Please sign and return an acknowledgement copy to our office as soon as possible. Thank you.

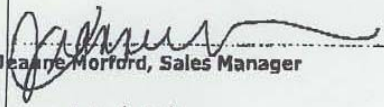
Renewal Information

Rental Rate*: \$325.00	Term: 22
Return Delivery: Going rate at time of return	Effective Dates: 12/21/06 To 10/10/08
Preparing Equipment for Return: Going rate at time of return	

*Rental rate does not include any applicable taxes. Rental rate is 30 day billing cycle unless otherwise indicated.

Mobile Modular Mgmt. Corp.

Riverside Community College


Jeanne Morford, Sales Manager

Printed Name

Date 10/11/06

Title

Signature

Date

Call (951) 360-6600 with any questions or comments.
Thank you for contacting Mobile Modular.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-g

Date: January 30, 2007

Subject: Agreement with Moreno Valley Unified School District

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Moreno Valley Unified School District. In order to provide an additional site for physical education classes for the Moreno Valley Campus, an arrangement has been made to use Vista del Lago High School for the period of February 12, 2007 through June 7, 2007. The cost to the district is \$783.00. Funding source: General Fund.

This agreement has been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for February 12, 2007 through June 7, 2007, at a cost of \$783.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Patricia M. Bufalino
Interim Dean of Instruction

MORENO VALLEY UNIFIED SCHOOL DISTRICT
 BUSINESS ADDRESS: 25634 Alessandro Boulevard, Moreno Valley, CA 92553
 MAILING ADDRESS: 13911 Perris Boulevard, Moreno Valley, CA 92553
 TELEPHONE: (951) 571-7500

APPLICATION FOR USE OF SCHOOL FACILITIES FOR PUBLIC PURPOSES

See back of application for summary of district policy and regulations

APPLICATION FOR ONE-TIME USE () APPLICATION FOR MULTIPLE USE (X)
 TODAY'S DATE February 1, 2007 must be 10 working days prior to application: APPLICATIONS EXPIRE JUNE 30.

SCHOOL OR FACILITY NAME: VISTA DEL LAGO HIGH SCHOOL

OFFICE USE	I. SPECIFICALLY DESCRIBE FACILITIES REQUESTED	Reservation Dates	Hours From To	Total Hours
	Vista del Lago High School Tennis Courts \$14.50/hr x 54 hours = 783.00	2/12/07 to 6/7/07	Every Mon. & Wed 4:15pm 5:47pm	54
OFFICE USE	SITE MANAGER'S APPROVAL	II. SPECIFICALLY DESCRIBE EQUIPMENT OR SET-UP REQUESTED		

SPONSORING ORGANIZATION OR GROUP:

PERSON IN CHARGE OF ACTIVITY:

Name: Riverside Community College District
 Address: 16130 Lasselle St.
 City/Zip: Moreno Valley, 92551
 Day Phone: 951-571-6162

PERSON REQUESTING ACTIVITY:

Name: Riverside Community College Dist
 Address: 16130 Lasselle St
 City/Zip: Moreno Valley, 92551
 Day Phone: 951-571-6162

Description of Activity: College Level Physical Education/Tennis course

Anticipated number in attendance: 40 Private security required for over 175 persons.

Is activity open to the public? Yes No Will admission fees be charged? Yes No

For what purpose will the proceeds used? RCC registration fees.

Will contributions or other fees be solicited? Yes No

For what purpose will the proceeds be used?

Will items be offered for sale? Yes No

For what purpose will the proceeds be used?

Will food be served? Yes No Will food be sold? Yes No

Describe food to be served:

Will props or decorations be used? Yes No

Describe props/decorations:

APPROVAL IS NOT GRANTED UNTIL application is processed through the Site Manager and District Office Manager, ALL APPLICATIONS EXPIRE JUNE 30 OF EACH YEAR.

“NO SMOKING ON SCHOOL FACILITIES”

BY SIGNING THIS APPLICATION YOU (THE INDIVIDUAL) ARE LIABLE FOR ANY CHARGES ACCRUED FOR YOUR ORGANIZATION’S USE OF THE FACILITY. _____ SECURITY NO.

SIGNATURE of person completing the application: _____

A copy of the approved application and admittance forms will be mailed to requestor.

SITE MANAGER APPROVES Application: (Verify sections I and II)

Name/Custodian assigned:

Other:

If none, explain:

SITE MANAGER DISAPPROVES Application:

Please explain:

SIGNATURE

Date

D.O. MANAGER APPROVES Application:

INSURANCE REQUIRED: ___ NOT REQUIRED: ___

D.O. MANAGER DISAPPROVES Application:

Please explain:

SIGNATURE

Date

MORENO VALLEY UNIFIED SCHOOL DISTRICT
PROCEDURES FOR USE OF SCHOOL FACILITIES

California Education Code Section 38130, et seq. permits the Board of Education of a school district to grant the use of school buildings or grounds for public literary, scientific, recreational, or educational meetings. The Board has established such items and conditions of usage as It deems necessary and proper in Board Policy 1330 A-B and Board Regulations 1330 A-J. These procedures refer to the adopted Board Policies. The regulations and appropriate sections of the California Education Code.

USE OF SCHOOL PROPERTY FOR PUBLIC PURPOSES

There is at each and every school building and grounds within the Moreno Valley Unified School District (MVUSD) a civic center where the citizens, clubs, associations, organizations, or other groups of the communities which are located within the MVUSD may meet for public purposes. Activities engaged in under these civic center regulations are restricted to supervised recreational activities or educational, political, economical, artistic, literary, scientific, or moral activities, or for the discussion of matters which appertain to such interest of the citizens of the communities which are located within the MVUSD.

In accordance with Section 35131 of the Education Code of California, religious organizations or churches may be granted use of school buildings or grounds on a temporary basis.

CRITERIA FOR DETERMINING CHARGES FOR USE

1. Free use

Any public agency, senior citizens organization or other organization, club or association organized for cultural activities (such as folk and square dancing) and general character-building or welfare purposes. (as described in Education Code of California Section 38131) are granted free use of school buildings and/or grounds provided they make no charge for admission nor solicit contributions at the meeting.

2. Use In Which The Costs Accrued To The District Are To Be Reimbursed by The User

Any group described in paragraph (1) above, conducting an activity or which an admission charge is made or contributions are solicited and the monies collected intended for use for the advancement of the work of this group or for charitable purposes or for the benefit of the students within the MVUSD, are to be charged in an amount equal to the cost accrued to the School district because of such activity. Charges are payable upon approval of application for use.

Also; if an, organization, group, or citizens not fitting into categories as described in paragraph (1) above do not make an admission charge or solicit fees or contributions during the meeting then they are to be charged an amount equal to the cost.

The amount of reimbursement to the School District to be charged users qualified under this category would be the salaries of employees assigned additional duties because of the use of the facility, cost of supplies, utilities, etc.

3. Use When Fair Rental Value shall Be Charged

In the case of entertainments Or meetings where admission fees are charged or contributions are solicited and the net receipts of the admission fees or contributions are not expended for the welfare of the pupils of the District or for charitable purposes, a fair rental value is charged (in accordance with the fee schedule, plus the actual cost to the School District for salaries, supplies, utilities, etc.) for such. use of buildings or grounds. Charges are to be payable upon approval of application for use.

In accordance with Education Code of California, Sections 38131 and 38134, religious organizations or churches may be granted use of school buildings or grounds and are to pay costs as described in this paragraph (3).

GENERAL CONDITIONS GOVERNING THE USE OF SCHOOL PROPERTY FOR PUBLIC PURPOSES

1. Applicants desiring to use school buildings or grounds as a civic center will be issued permits when such use does not interfere with the regular conduct of school work.
2. Applications for use of school buildings or grounds are to be made on the application form prescribed by the School District. Such applications will be approved by the Superintendent of Schools or designee in accordance with the policies and regulations of the District.
3. In the event of any dispute arising as a result of the use of school facilities, said dispute or difference will be arbitrated by appealing to the MVUSD Board of Education in writing.
4. The groups or citizens using school facilities will be responsible for any and all damages to property which may be incurred as a proximate result of any activity being conducted in buildings or on the grounds of the School District normal wear and tear excepted.
5. School furniture and equipment normally assigned to a school room for general use will be available for use when the room is used for public purposes except that audio-visual and electronic equipment may be used only under restrictions described below:

Approval for special arrangements of furniture and equipment or for the addition of furniture and equipment may be given by the Superintendent of Schools or designee if in his/her judgment, such approval would not necessitate additional personnel or involve use of equipment by individuals not qualified to operate it.

Use of highly specialized equipment such as projectors electronic equipment. spotlights, laboratory and athletic equipment etc., shall not be approved unless properly trained school personnel are assigned to supervise its operation.

Consumable supplies, in no instance, are to be used by groups other than school, or school-related groups, and then only with the approval of the Superintendent of Schools or designee.

6. The Superintendent of Schools or designee, when administering the policies and regulations governing the use of school property, shall exercise every precaution to see that the organization, club or group using the facilities is qualified under, and adheres to, the conditions listed in the policies and the Education Code.

7. Any person applying for the use of school property on behalf of any society, group or organization is to be a member of such applicant group and, unless the same officer of such group must present written authorization from such applicant group to make such application.

8. CONDUCT OF MEETING

- a. The direct supervision of the activity is the responsibility of the persons or organizations sponsoring the activity, Misconduct on the premises will be cause for cancellation of approval for use.
- b. No alcoholic beverages are to be consumed, sold, given away, or delivered to any person on the property of the School District. Such action is a misdemeanor and is punishable under Section 25658 of the Business, and Professions Code of California. Any person under the influence of intoxicating liquors will be denied participation in

any manner in the activity being conducted on school property and maybe barred from having or receiving any further privilege of the use of school property.

- c. SMOKING IS NOT ALLOWED ON ANY DISTRICT PROPERTY
- d. Any City or County ordinance governing such group activities will be applicable under these rules and regulations.
- e. Profane language, gambling, quarreling, or fighting will not be tolerated

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

BETWEEN

MORENO VALLEY UNIFIED SCHOOL DISTRICT

AND

(name or organization)

The undersigned does hereby agree to indemnify, defend, save and hold harmless the Moreno Valley Unified School District, its officers, agents, servants and employees, of and from any and all liability, claims, demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this agreement by such indemnifying part, or its officers, agents, servants and employees, other than sole negligence, willful misconduct, or active negligence by the District. This agreement remains in effect through June 30, 20____.

By: _____
Authorized Signature

Date: _____

Title

MORENO VALLEY UNIFIED SCHOOL DISTRICT
RULES FOR USE OF FACILITIES

1. The group using the facility shall be held financially responsible for loss or damage to school district property resulting from said use.
2. School district buildings and fields shall be left in the same or better condition than they were prior to use.
3. Receiving a stamp from Parks and Recreation and receiving their permission to go to a site for a signature from the principal on an application does not guarantee approval for use of the site.
4. Groups must list all equipment and facilities requested for use on the Use of Facilities Application including restrooms, TV/VCR, overhead, etc. Items or areas not requested will not be available for use.
5. Field use is subject to cancellation in the event of excessive rain or broken equipment such as sprinklers as resultant use could damage the field. The organization will be notified ahead of time by the school district if possible.
6. Organizations may not begin use earlier or stay later than the scheduled time for their activity.
7. No food or drinks are allowed in gyms or theaters. If outside areas are used for food or drink, it is the responsibility of the user to clean up these areas.
8. Parking is restricted to designated parking areas only. Groups may not park their vehicles on the grass, playground or basketball courts. If there is "unauthorized parking," district staff may cancel the scheduled activity.
9. Facilities are scheduled with the intent that the preceding activity will be completed prior to your scheduled time. This is not always the case. Do not attempt to evict users if their activity has not been completed. Notify either the Parks and Recreation Department at 413-3280 or the school district office of any problems.

10. No user group may alter, “maintain,” or add to district facilities without the written permission of the district. Continued violations of these rules will result in the revocation of the Use of Facilities Application.

11. Prompt and complete payment of all charges is expected. Failure to pay costs invoiced will result in the revocation of the Use of Facilities Application.

12. If there are any changes in date, time, equipment or facilities requested; or if your name and address changes, please contact the school site and the Use of Facilities clerk at (951) 571-7500, ext. 17251.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-h

Date: January 30, 2007

Subject: Agreement with Megan Caughlin

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Megan Caughlin to provide services as a model for art classes at the Moreno Valley Campus. The term of the agreement is for February 12, 2007 through June 8, 2007, for an amount not to exceed \$1,250.00. Funding source: General Fund.

This agreement has been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for the period of February 12, 2007 through June 8, 2007, at a cost of \$1,250.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Patricia Bufalino
Interim Dean of Instruction

MODELING AGREEMENT
WITH
RIVERSIDE COMMUNITY COLLEGE DISTRICT

This Agreement, entered into this 12th day of February 12, 2007 between Megan Caughlin, hereinafter referred to as "Model", and Riverside Community College District, hereinafter referred to as "The District".

ARTICLE I. TERM OF CONTRACT

- 1.01 This agreement is effective to cover activities beginning February 12, 2007, and will continue in effect until June 8, 2007.

ARTICLE II. SERVICES TO BE PERFORMED BY MODEL

- 2.01 Model agrees to perform the services specified in the "Scope of Services" attached to this Agreement as "Exhibit A" and incorporated by reference herein.

ARTICLE III. COMPENSATION

- 3.01 In consideration for the services to be performed by Model, the District will pay Model at the rate of \$17.00 per hour for modeling sessions for ART-40, held on the Moreno Valley Campus. Fees to be paid upon receipt of a monthly invoice from Model.

ARTICLE IV. OBLIGATIONS OF MODEL

- 4.01 Minimum amount of service: Model agrees to devote her best efforts to performance of services outlined in "Exhibit A" on behalf of The District.
- 4.02 Model and The District mutually agree to indemnify and hold each other free and harmless from any obligations, costs, claims, judgments, attorneys' fees and attachments arising from, growing out of, or in any way connected with the services rendered to each other pursuant to the terms of the Agreement. Model also agrees to hold The District harmless for claims of libel and slander for any and all information provided at any point of the modeling sessions.
- 4.03 Assignment. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by either party without prior written consent of the other party.
- 4.04 Treatment of the District Information. Model shall regard all District data and information used in the work performed under this agreement as confidential.
- 4.05 It is understood and agreed that Model is an independent contractor and that no employer-employee relation exists between Model and the District.

- 4.06 Model agrees that she will comply with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.

ARTICLE V. OBLIGATIONS OF THE DISTRICT

- 5.01 Cooperation of the District. The District agrees to comply with all reasonable requests of the Model and provide access to all documents and/or information reasonably necessary to the performance of the Model's duties under this agreement.

ARTICLE VI. TERMINATION OF AGREEMENT

- 6.01 Termination upon notice. Either party hereto may terminate this Agreement at any time upon 30 days written notice to the other.

ARTICLE VII. GENERAL PROVISIONS

- 7.01 Entire Agreement of the Parties. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which is not embodied herein, and that no other agreement, statement of promises not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by the party to be charged.
- 7.02 Governing Law. This agreement will be governed by and construed in accordance with the laws of the State of California.

Riverside Community College District

Model

James L. Buysse
Vice Chancellor, Administration & Finance

Megan Caughlin
30222 White Wake Dr.
Canyon Lake, CA 92587

Date

Date

EXHIBIT A

Modeling Agreement with
Riverside Community College District

SCOPE OF WORK

With this Agreement, Model will perform services detailed within this scope of work.

Provide modeling services for ART 40, held on the Moreno Valley Campus.

Model hereby agrees to provide modeling services for ART 40, held on the Moreno Valley Campus, beginning February 12, 2007 through June 8, 2007. Specific dates will be determined in consultation with Homer Charles Arnold, Adjunct Art Instructor.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-i

Date: January 30, 2007

Subject: Agreement with Southwest Healthcare System

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Southwest Healthcare System to provide a site for clinical experience for Emergency Medical Services students. The term of this agreement begins January 31, 2007 and continues until terminated by either party. Funding source: No cost to the District.

The agreement has been reviewed by Ruth Adams, Director of Contracts, Compliance and Legal Services, Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ronald Vito, District Dean of Occupational Education.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from January 31, 2007 until terminated, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Patricia Bufalino
Interim Dean of Instruction
Chris Nollette
Director, Emergency Medical Services Program

COLLEGE/PRE-HOSPITAL PROVIDER AGREEMENT

THIS COLLEGE/PRE-HOSPITAL PROVIDER AGREEMENT (hereinafter referred to as "Agreement") is entered into on this 31st day of January, 2007, by and between the Riverside Community College District, Riverside, California, (hereinafter referred to as "the COLLEGE") and UHS of Rancho Springs, Inc. dba Southwest Healthcare System, (hereinafter referred to as "the PROVIDER"). (The COLLEGE and the PROVIDER shall collectively be referred to herein as "the Parties").

WITNESSETH:

WHEREAS, the COLLEGE maintains a student Emergency Medical Technician Program and a student Paramedic Program, (hereinafter collectively referred to as "the EMS Program");

WHEREAS, the EMS Program has certain requirements for students to gain clinical experience while enrolled in the EMS Program;

WHEREAS, the PROVIDER maintains certain facilities which lends itself to the provision of said clinical experience for students of the EMS Program;

WHEREAS, the COLLEGE and the PROVIDER desire to cooperate in the EMS Program and to use the facilities of both Parties in connection therewith; and

WHEREAS, the PROVIDER shall retain ultimate responsibility for the care of the patients served by students in the EMS Program.

NOW, THEREFORE, IT IS AGREED:

1. The COLLEGE shall assume full responsibility for the preparation of practitioners for positions in Emergency Medical Services (EMS).
2. The COLLEGE shall be responsible for the development, organization, and implementation of the EMS Program curriculum under the direction of a qualified EMS Program Director.
3. The COLLEGE shall select, test, and supervise the students admitted to the EMS Program at the time of admittance and throughout the period of time prescribed for its

completion.

4. The COLLEGE shall provide certificated instructors to teach all prescribed courses in the EMS Program, including any instruction or training which may be carried on at the PROVIDER. The instructors and the Director of the EMS Program shall be named, appointed, and assigned by the COLLEGE in accordance with its established procedures for employment of instructional personnel. The instructor/student ratio shall not exceed the ratio listed for the EMS Program in accordance with the State of California EMT-I and EMT-P policies.

5. The COLLEGE shall provide each new instructor an opportunity to participate in an orientation with the PROVIDER. This orientation shall be arranged through mutual agreement of the COLLEGE and the PROVIDER.

6. The COLLEGE shall provide all instructional supplies and equipment as needed for the EMS Program, except those which the PROVIDER hereinafter specifically agrees to provide.

7. The COLLEGE shall provide administrative functions, including admission, counseling, scheduling, attendance, accounting, and achievement records in connection with the EMS Program, similar to those maintained for all other students at California EMS Academy.

8. The COLLEGE shall furnish copies of class schedules and student rotation assignments to the PROVIDER, prepared by the EMS Program Director after consultation with the PROVIDER.

9. The PROVIDER shall provide the following:

- (a) Full cooperation on its part to help ensure success of the EMS Program.
- (b) The cooperation and counsel of the PROVIDER'S administrative and professional staff in the operation of the EMS Program, in accordance with this Agreement.
- (c) Equipment and supplies needed for instruction within the individual areas where students are assigned, after consultation with the EMS Program Director.

(d) As broad an experience as possible with opportunities for observation, participation, and independent activity involving patient contact through the program(s) offered by the PROVIDER.

10. The PROVIDER shall retain ultimate control and responsibility for supervision and oversight of patient care at all times.

11. Should emergency treatment be necessary for students in the event of accident or sudden illness, the cost of such treatment shall be covered under the COLLEGE'S worker's compensation coverage by filing a completed claim form with the COLLEGE'S Risk Management Department. It will be the duty and obligation of the COLLEGE to insure that a claim is properly filed with the COLLEGE's Risk Management Department. The Parties agree that the standards of the EMS Program shall be maintained at a level equal to or exceeding those required by the State of California as outlined in Title 22 of the Code of Regulations.

12. The Parties agree that the students and staff of the COLLEGE participating in the EMS Program are not employees or agents of the PROVIDER, nor shall they become employees or agents of the PROVIDER by virtue of their participation in the EMS Program, but shall be subject to and shall abide by all PROVIDER rules, regulations and policies, including, but not limited to: those governing professional conduct, confidentiality, affirmative action, substance abuse, and Blood Borne Pathogen Control Plan. In the event that a student fails or refuses to do so, the PROVIDER reserves the right to deny the use of its facilities by such students.

13. Each student in the EMS Program, prior to beginning field time with the PROVIDER, shall provide documentation of health status to the EMS Program Director including: documentation of negative TB test within the previous year, and current Hepatitis B vaccination. Each paramedic student in the EMS Program will have one (1) year and 2,000 hours of pre-hospital experience prior to beginning field time with the PROVIDER.

14. The number of students participating in the EMS Program who are assigned to the PROVIDER shall be determined by mutual agreement of the Parties.

15. Students are not authorized to drive any PROVIDER vehicle, but may ride in such vehicles during their participation in this program when driven by a PROVIDER employee.

16. A strict code of confidentiality is to be maintained by all participants in the EMS Program. All information obtained from patient records is to be held in strict confidence. No copies of patient records shall be made, and no records or copies thereof shall be removed from the PROVIDER. Patients shall not be identified in any manner in reports or case studies undertaken by students or instructors. In the event of an accident or incident, the patient may be identified in the COLLEGE'S confidential internal records only. The COLLEGE and its employees, agents and students having any access to records of the PROVIDER'S patients shall observe all Federal, State, County and Local laws and regulations concerning confidentiality of records. PROVIDER may require that a confidentiality agreement be executed by individuals accessing PROVIDER resources under the terms and intent of this Agreement. In the event of an individual's failure to comply with the confidentiality requirements stated herein, or his/her refusal to enter into a confidentiality agreement hereinafter required to be entered into with the PROVIDER for access to PROVIDER resources, or his/her breach of the terms of any such agreement with the PROVIDER, access to PROVIDER'S resources, or continued access to PROVIDER'S resources, as applicable, shall be denied under this Agreement.

17. The COLLEGE, its employees, agents and students accessing PROVIDER resources hereunder shall not discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of ethnic group identification, race, color, creed, ancestry, religion, national origin, sexual preference, sex, age, marital status, medical condition, or physical or mental handicap, and shall comply with all other requirements of law regarding nondiscrimination and affirmative action including those laws pertaining to the prohibition of discrimination against qualified handicapped persons in all programs or activities.

For the purposes of this Agreement, distinctions on the grounds of race, religion, color, sex, national origin, age, or physical or mental handicap include, but are not limited to, the following:

- (a) Denying an eligible person or providing to an eligible person any service or benefit which is different, or is provided in different manner

or at a different time from that provided to other eligible persons under this Agreement.

- (b) Subjecting an eligible person to segregation or separate treatment in any manner related to his/her receipt of any service or benefit, except when necessary for infection control.
- (c) Restricting an eligible person in any way in the enjoyment of any advantage or privilege enjoyed by others receiving a similar service or benefit.
- (d) Treatment of an eligible person differently from others in determining whether he/she has satisfied any eligibility, membership, or other requirement or condition which individuals must meet in order to be provided the same or similar service or benefit.
- (e) The assignment of times or places for the provision of services on the basis of race, religion, color, creed, ancestry, sexual preference, marital status, medical condition, sex, national origin, age, or physical or mental handicap of the eligible person to be served.

18. Students enrolled in the EMS Program are provided coverage under the COLLEGE'S professional liability insurance. The COLLEGE shall provide certificates of insurance to the PROVIDER on or before the effective date of this Agreement. The certificates of insurance shall indicate that the respective insurance policies shall be maintained throughout the term of this Agreement. The COLLEGE shall add PROVIDER as an additional covered party under its general liability coverage with a JPA. Additional Insured status is limited to liability arising from the acts or omission of RCCD students or employees. PROVIDER shall be given notice, in writing, at least thirty (30) days in advance of any cancellation, modification or reduction in coverage. RCCD shall obtain coverage through a program of self-insurance and/or coverage from a JPA.

19. The COLLEGE shall defend, indemnify and hold harmless the PROVIDER, its officers, employees, agents, contractors and subcontractors from and against any and all liability,

claims, demands, lawsuits, actions, arbitration proceedings, judgments, damages, losses, costs, expenses, of any nature, including worker's compensation claims, reasonable attorney's fees and costs whatsoever, including for any injury, illness or wrongful death, arising out of any negligent acts or omissions of the COLLEGE, any COLLEGE instructor, any student or personnel assigned to the PROVIDER by the COLLEGE, relating to, or in any way connected with the training of any student(s) participating in the EMS PROGRAM under this Agreement. The COLLEGE shall have the right to conduct any investigation necessary to implement this provision.

20. The PROVIDER shall defend, indemnify and hold harmless the COLLEGE, its officers, employees, agents, contractors and subcontractors from and against any and all liability, claims, demands, lawsuits, actions, arbitration proceedings, judgments, damages, losses, costs, expenses, of any nature, including worker's compensation claims, reasonable attorney's fees and court costs whatsoever, including for any injury, illness or wrongful death, arising out of any negligent acts or omissions of the PROVIDER, its employees, officers or agents, relating to, or in any way connected with the training of any student(s) participating in EMS Program under this Agreement. The PROVIDER shall have the right to conduct any investigation necessary to implement this provision.

21. This Agreement shall be effective upon execution by both Parties and shall continue in force until terminated by either party. The Agreement may be terminated by either party with or without cause at any time upon one (1) month written notice to the other party provided that in the event of termination, those students enrolled at the time in the COLLEGE EMS Program may be permitted to complete their training pursuant to and under this Agreement in the sole discretion of the PROVIDER on the condition the COLLEGE agrees to continue the effectiveness of the provisions of this Agreement with regard to the students.

22. The PROVIDER may provide training experience to students of the EMS Program in other healthcare fields offered by the COLLEGE upon receipt by the PROVIDER of requests for such training and the provision of administrative evaluations by the PROVIDER of the availability of PROVIDER resources for such training and the written consent of both Parties to

this Agreement.

23. This Agreement is intended by the Parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof, and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection herewith. This Agreement may be amended only upon the written and mutual consent of the Parties hereto.

24. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

25. Notices. Any notices required to be given under this Agreement shall be given by regular mail, postage prepaid, addressed as follows:

COLLEGE

Riverside Community College District
Ben Clark Training Center
3423 Davis Ave.
Riverside, CA 92518

PROVIDER

UHS of Rancho Springs, Inc.
dba Southwest Healthcare System
36485 Inland Valley Dr.
Wildomar, CA 92595

Or to such other address(es) as the Parties may hereafter designate.

26. Jurisdiction, Venue, Attorney's Fees: This Agreement is to be constructed under the laws of the State of California. The Parties agree to the jurisdiction and venue of the appropriate courts in the County of Riverside, State of California. Should any action, suit or proceeding be brought to enforce or to interpret the provisions of the Agreement or as a result of alleged breach of any provision of this Agreement, the prevailing party in such action, suit or proceeding shall be entitled to costs and expenses, including reasonable attorney's fees, from the losing party, and any judgment or decree rendered in such a proceeding shall include such an award thereof.

27. Assignment: This Agreement shall not be assigned by either party without the prior written consent of the other party.

28. Waiver of Subrogation Rights: The COLLEGE shall require the carriers of all required insurance policies to waive all Rights of Subrogation against the PROVIDER or their officers, officials, employees, agents, volunteers, contractors and subcontractors.

29. Authority. The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Agreement on behalf of the Parties.

30. Counterparts. This Agreement may be executed in duplicate counterpart originals, each of which is deemed to be an original, and all of which when taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties as agree that the effective date of this Agreement shall be the date of the last Party to execute the Agreement.

By: _____
Southwest Healthcare System

By: _____
Riverside Community College District
Dr. James Buysse

Date: _____

Date: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-j

Date: January 30, 2007

Subject: Agreement with Vangie Pearson

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Vangie Pearson to provide services as principal violinist for the RCC Music Department Symphony Orchestra. The term of the agreement is for February 16, 2007 through June 1, 2007, for a fee of \$500.00. Funding source: General Fund.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for February 16, 2007 through June 1, 2007, for an amount not to exceed \$500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Vice President of Academic Affairs
Kevin Mayse
Associate Professor, Music

AGREEMENT BETWEEN VANGIE PEARSON
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between VANGIE PEARSON hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Perform as principal violinist for the RCC Music Department Symphony Orchestra.
The term of this agreement is February 16, 2007 through June 1, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$500.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Vangie Pearson

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-k

Date: January 30, 2007

Subject: Agreement with Don Gunderson

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Don Gunderson to provide services as guest conductor for the RCC Music Department Honor Band. The term of the agreement is for May 5, 2007 through May 6, 2007, for a fee of \$400.00. Funding source: General Fund.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for May 5, 2007 through May 6, 2007, for an amount not to exceed \$400.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Vice President of Academic Affairs
Kevin Mayse
Associate Professor, Music

AGREEMENT BETWEEN DON GUNDERSON
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between DON GUNDERSON hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as the Guest Conductor for the RCC Music Department Honor Band. The term of this agreement is May 5, 2007 through May 6, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$400.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Don Gunderson

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-1

Date: January 30, 2007

Subject: Agreements for the 2007 Conducting Symposium

Background: Presented for the Board's review and consideration are agreements between Riverside Community College District and Jerry Junkin and Kevin Sedatole to provide services as clinicians for the RCC Music Department Conducting Symposium. The terms of the agreements are for April 19, 2007 through April 21, 2007, for fees of \$1,500.00 each. Funding source: General Fund.

The agreements have been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, for April 19, 2007 through April 21, 2007, for amounts not to exceed \$1,500.00 each, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Vice President of Academic Affairs
Kevin Mayse
Associate Professor, Music

AGREEMENT BETWEEN JERRY JUNKIN
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between JERRY JUNKIN hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as Guest Clinician for the RCC Music Department Conducting Symposium. The term of this agreement is April 19, 2007 through April 21, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$1,500.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Jerry Junkin

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

AGREEMENT BETWEEN KEVIN SEDATOLE
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between KEVIN SEDATOLE hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as Guest Clinician for the RCC Music Department Conducting Symposium. The term of this agreement is April 19, 2007 through April 21, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$1,500.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Kevin Sedatole

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-m

Date: January 30, 2007

Subject: Agreements for the 2007 Band Festival

Background: Presented for the Board's review and consideration are agreements between Riverside Community College District and John Carnahan, Jason Chevalier, Mitch Fennell, Don Gunderson, Mark Gunderson, and Don Jaramillo to provide services as clinicians for the RCC Music Department Band Festival. The terms of the agreements are for March 6, 2007 and /or March 7, 2007, for fees of \$300.00 for one day, and for Don Gunderson, \$600.00, for two days. Funding source: General Fund.

The agreements have been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, for March 6, 2007 through March 7, 2007, for amounts of \$300.00 or \$600.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Vice President of Academic Affairs
Kevin Mayse
Associate Professor, Music

AGREEMENT BETWEEN JOHN CARNAHAN
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between JOHN CARNAHAN hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as the guest clinician for the RCC Music Department Band Festival. The term of this agreement is March 7, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$300.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

- 7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.

- 8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

John Carnahan

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

AGREEMENT BETWEEN JASON CHEVALIER
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between JASON CHEVALIER hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as the guest clinician for the RCC Music Department Band Festival. The term of this agreement is March 6, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$300.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Jason Chevalier

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

AGREEMENT BETWEEN MITCH FENNELL
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between MITCH FENNELL hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as the guest clinician for the RCC Music Department Band Festival. The term of this agreement is March 6, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$300.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Mitch Fennell

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

AGREEMENT BETWEEN DON GUNDERSON
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between DON GUNDERSON hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as the guest clinician for the RCC Music Department Band Festival. The term of this agreement is March 6, 2007 through March 7, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$600.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Don Gunderson

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

AGREEMENT BETWEEN MARK GUNDERSON
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between MARK GUNDERSON hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as the guest clinician for the RCC Music Department Band Festival. The term of this agreement is March 6, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$300.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

- 7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
- 8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Mark Gunderson

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

AGREEMENT BETWEEN DON JARAMILLO
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 31st day of January 2007 by and between DON JARAMILLO hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Serve as the guest clinician for the RCC Music Department Band Festival. The term of this agreement is March 7, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$300.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is agreed that Contractor is acting in an independent capacity and not as an agent or employee of the District.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Don Jaramillo

Riverside Community College District

Contractor

James L. Buisse
Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-n

Date: January 30, 2007

Subject: Agreement with First Congregational Church of Riverside

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and First Congregational Church of Riverside for the use of their facility as a rehearsal/performance location for the various RCC Music Department vocal and instrumental ensembles. The term of the agreement is for February 1, 2007 through June 30, 2007, for a fee that varies based on fee schedule in the attached agreement. Funding source: General Fund.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for February 1, 2007 through June 30, 2007, for an amount that varies based on fee schedule in the attached agreement, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Vice President of Academic Affairs
Charlie Richard
Associate Professor, Music

AGREEMENT BETWEEN FIRST CONGREGATIONAL CHURCH OF RIVERSIDE
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

This agreement between the Riverside Community College District (RCCD) and the First Congregational Church of Riverside (Church), 3504 Mission Inn Ave, Riverside, CA 92501, is for use of Church's facilities as a rehearsal/performance location for the various vocal and instrumental ensembles of the RCCD.

The parties agree as follows:

1. The term of this agreement will be from February 1, 2007 through June 30, 2007. The following fee schedule will apply for use of the Church's premises:
 - \$100 non-refundable deposit to be applied to the minimal use fee
 - \$100 cleaning and breakage deposit(to be refunded if area is left as clean as it was found and no damage or breakage occurred to church property during use)
 - Building use fee based on \$70/hour
 - \$550 – Full Day Use (8 hours between 8:00am – 6:00pm)
 - \$275 – Half Day (4 hour period, mornings until 12:00 or afternoon no later than 6:00pm)
 - \$100/hour – Evenings (6:00pm or later)
 - Minimum use fee is two hours
 - Use fees must be paid 14 days prior to date of use
2. RCCD will be responsible for any damages sustained to the rooms and/or equipment used on Church's premises, as a direct result of RCCD's use of said rooms and/or equipment.
3. RCCD will defend, indemnify and hold harmless Church for any claims, lawsuits, or liabilities of any type suffered by Church arising from RCCD's acts or omissions in the performance of this contract.

Church will defend, indemnify and hold harmless RCCD for any claims, lawsuits, or liabilities of any type suffered by RCCD arising from Church's acts or omissions in the performance of this contract.

4. District shall maintain general commercial liability insurance in amounts not less than \$1,000,000 per occurrence, or \$3,000,000 aggregate and shall provide Church with a Certificate of Insurance, naming Church as an additional insured.

Church shall maintain general liability insurance in amounts not less than \$1,000,000 per occurrence, or \$3,000,000 aggregate and shall provide RCCD proof of said insurance, upon request.

5. District shall not make, or permit other persons to make, any alterations to Church's premises without first obtaining the written consent of Church.
6. Church shall bear all costs of utilities for water, natural gas and electricity and shall provide all utilities necessary for said use by RCCD, such as water, lighting, heating and air conditioning.
7. This agreement may be terminated by either party by giving thirty (30) days written notice of intention to terminate.

This agreement has been read and agreed upon by the following officers or representatives of both organizations.

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

FIRST CONGREGATIONAL CHURCH
OF RIVERSIDE

By: _____
James L. Buysse
Vice Chancellor, Administration
And Finance

By: _____
Robert McMurray
Chairman, Board of Trustees

Date: _____

Date: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-o

Date: January 30, 2007

Subject: Agreements with Anthony Muniz and Jocelyn Vilter

Background: Attached for the Board's review and consideration are agreements between Riverside Community College District and Anthony Muniz and Jocelyn Vilter for roping performance services and for assistant costume coordinator services for the Performance Riverside production of "Will Rogers Follies." The terms of these agreements are February 1, 2007 through February 18, 2007. The total fees for these agreements are \$2,000.00, and \$875.00, respectively. Funding source: General Fund.

The agreements have been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, from February 1, 2007 through February 18, 2007, for \$2,000.00, and \$875.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
ANTHONY MUNIZ

THIS AGREEMENT is made and entered into on this 31st of January, 2007, by and between Anthony Muniz, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide a roping performance during The Will Rogers Follies: A Life in Revue.
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from February 1, 2007 through February 18, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$2,000.00 payable after receipt of invoice on the following dates:

The Will Rogers Follies	\$1,000.00 payable on 2/9/07
	\$1,000.00 payable on 2/18/07

5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
9. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Anthony Muniz
155 S. Las Flores #83
San Marcos, CA 92069

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
JOCELYN VILTER

THIS AGREEMENT is made and entered into on this 31st of January, 2007, by and between Jocelyn Vilter, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide assistant costume coordinator services for The Will Rogers Follies: A Life in Revue.
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from February 1, 2007 through February 18, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$875.00 payable after receipt of invoice on the following dates:

The Will Rogers Follies

\$875.00 payable on 2/18/07

5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
9. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Jocelyn Vilter
4604 Glen Arden Avenue
Covina, Ca 91724

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-p

Date: January 30, 2007

Subject: Agreement with City of Riverside/Arts and Culture Development Department

Background: Attached for the Board's review and consideration is a proposed agreement between Riverside Community College District and City of Riverside/Arts and Culture Development Department for a street banner permit for the Performance Riverside production of "Will Rogers Follies." The term of this agreement is January 1, 2007 through February 28, 2007. The total fee for this agreement is \$100.00. Funding source: General Fund.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from January 1, 2007 through February 28, 2007, for \$100.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

STREET BANNER PERMIT

The CITY OF RIVERSIDE, a municipal corporation, ("City") hereby grants to Riverside Community College District, Performance Riverside,

a nonprofit organization, ("Permittee") permission to erect a street banner or banners upon the following terms and conditions:

1. Said banner(s) may be erected only at designated cable sites at the following locations within the City of Riverside and may be displayed only during the following specified periods of time:

LOCATION	DATES			
University Ave. @ Orange St.			Feb 4 - Feb 10	Feb 11 - 17
Magnolia Ave. @ Merrill St.	Jan 21 -	Jan 28		
Magnolia Ave. @ Van Buren Blvd.	Jan 27	Feb 3		

2. Permittee shall be responsible for putting up and taking down the banner(s), and shall install each banner no sooner than the date of commencement for the display of such banner as set forth in Paragraph 1 above, and shall remove each such banner no later than midnight on the date of expiration for such banner as set forth in Paragraph 1 above. The construction of the banner(s) shall be done in conformance with the requirements of the City of Riverside Banner Mounting Specifications, and the erection of the banner(s) shall be accomplished by the use of trained personnel and in conformance with said Banner Mounting Specifications.

Permittee shall be liable to City for any damage to the banner cable mechanism arising from the use by Permittee, or the

1 officers, employees, agents or contractors of Permittee, of the
2 permission granted herein.

3 3. Excepting only the sole negligence or willful misconduct
4 of City, Permittee shall indemnify, defend and hold harmless City
5 and its officers, employees, contractors and agents from any and
6 all losses, damages, claims, liability, expense or cost arising
7 from any accident or occurrence causing any injury or damage to
8 any person or property (including Permittee's employees or
9 property) relating or attributed to the construction, erection or
10 display of the banner(s) or to City's authorization to erect or
11 display said banners.

12 Permittee's obligation to indemnify, defend and hold harmless
13 as hereinabove provided shall continue notwithstanding the
14 expiration or revocation of this Permit.

15 4. Permittee shall secure and maintain during the
16 duration of this Permit, public liability and property damage
17 insurance to protect it from claims for damages for personal
18 injury, including death, as well as from property damage which may
19 arise from or which may be alleged to arise from the permissions
20 granted under this Permit. Such insurance shall include public
21 liability insurance in an amount not less than \$250,000 for
22 injuries, including death, to any one person and an amount not
23 less than \$500,000 on account of any one occurrence, and property
24 damage insurance in an amount not less than \$100,000.

25 Policies or certificates evidencing such coverage shall be
26 filed with City and shall include City as an additional insured,
27 and shall provide that the policies shall not be cancelled without

1 ten days' prior written notice to City.

2 The insurance required hereunder shall not be deemed
3 a limitation on Permittee's agreement to save and hold City
4 harmless and if City becomes liable for an amount in excess of
5 the insurance, Permittee will save and hold City harmless for the
6 whole thereof.

7 5. Permittee hereby acknowledges and agrees that City
8 shall not be responsible for any damage to or loss of any banner
9 hung by Permittee pursuant to this Permit.

10 6. Permittee shall pay to City prior to erection of said
11 banner(s), the sum of one Hundred
12 _____ Dollars (\$ 100.00) for
13 the use of the banner cable(s).

14 7. City shall have the right to revoke this Permit at any
15 time in the event of violation of the terms of its issuance, and
16 Permittee shall immediately remove said banner(s) within twenty-
17 four (24) hours of notification of such revocation. In the event
18 Permittee fails to timely remove such banner(s), City may do so at
19 its discretion at Permittee's sole cost and expense.

20 8. Subject to the prior acceptance of the terms and
21 conditions of this Permit by Permittee, this Permit is issued as
22 of the date hereinafter set forth and shall continue through the
23 last date for the display of a banner set forth in Paragraph 1.

24 Dated: CITY OF RIVERSIDE, a
25 municipal corporation

26 Approved as to Form:

By _____
Arts & Culture
Development Department

27 _____
Deputy City Attorney

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ACCEPTANCE

Permittee hereby (1) accepts the Street Banner Permit set forth above, (2) agrees to be bound by and comply with said Permit and the terms and conditions thereof and (3) certifies to City that only the following information, slogan, or message will be placed upon the banner(s):

The Will Rogers Follies

For tickets call 951-222-8100

Permittee acknowledges that City may revoke this Permit if any other slogans, symbols or messages appear on the banner(s).

Dated:

(name of nonprofit organization)

Federal Tax Exempt
Identification Number:

By _____
(signature)

Business Tax
Account Number:

Print Name _____
Title _____

Telephone Number:

By _____
(signature)
Print Name _____
Title _____

(street address)

(city, state, zip code)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-q

Date: January 30, 2007

Subject: Amendment to Agreement with Gary Krinke

Background: Attached for the Board's review and consideration is a proposed amendment to the agreement between Riverside Community College District and Gary Krinke for directing services for the Performance Riverside production of "Sensational Showtunes" instead of "You're a Good Man Charlie Brown." The agreement was approved by the Board on November 21, 2006. The original term remains unchanged for February 5, 2007 through April 8, 2007 as well as the total fee of \$3,000.00. Funding source: General Fund.

The amendment has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the amendment to the agreement, from February 5, 2007 through April 8, 2007, for \$3,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
GARY KRINKE

THIS IS AN AMENDMENT to the original AGREEMENT which was entered into on November 21, 2006, by and between Gary Krinke, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereby agree to the following amendment to the original contract:

1. The Contractor agrees to provide directing services for Performance Riverside's production of "Sensational Showtunes".
2. Payment in consideration of this agreement includes a service fee that shall not exceed \$3,000.00 payable after receipt of invoice on the following date: payable on March 30, 2007.

All other terms and conditions of the original contract shall remain in full force and effect and are incorporated herein by reference.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year written below.

Riverside Community College District

Gary Krinke
167 Saratoga Avenue
Placentia, CA 92870

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-r

Date: January 30, 2007

Subject: Agreement with Candlelight Pavilion

Background: Attached for the Board's review and consideration is a proposed agreement between Riverside Community College District and Candlelight Pavilion for scenic services for the Performance Riverside productions of "Will Rogers Follies" and "Man of La Mancha." The term of this agreement is February 1, 2007 through June 19, 2007. The total fee for this agreement is \$4,000.00. Funding source: General Fund.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from February 1, 2007 through June 19, 2007, for \$4,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
CANDLELIGHT PAVILION

THIS AGREEMENT is made and entered into on this 31st day of January 2007, by and between Candlelight Pavilion, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The contractor agrees to provide scenic services for Performance Riverside's production of "Will Rogers Follies" and "Man of La Mancha."
2. The services rendered by the contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from February 1, 2007, through June 19, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$4,000.00 payable after receipt of invoice on the following dates:

Will Rogers Follies	\$2,000.00 payable on February 15, 2007
Man of La Mancha	\$2,000.00 payable on May 22, 2007

5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
9. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Candlelight Pavilion
455 Foothill Blvd.
Claremont, CA 91711

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-s

Date: January 30, 2007

Subject: Agreements with Scott Smith and Emily June Miller

Background: Attached for the Board's review and consideration are agreements between Riverside Community College District and Scott Smith and Emily June Miller for musical direction and stage managing services for the Performance Riverside production of "Sensational Showtunes." The terms of these agreements are February 1, 2007 through April 8, 2007. The total fees for these agreements are \$3,500.00, and \$1,500.00, respectively. Funding source: General Fund.

The agreements have been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, from February 1, 2007 through April 8, 2007, for \$3,500.00 and \$1,500.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
SCOTT SMITH

THIS AGREEMENT is made and entered into on this 31st of January, 2007, by and between Scott Smith, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide Musical Direction during "Sensational Showtunes."
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from February 1, 2007 through April 8, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$3,500.00 payable after receipt of invoice on the following dates:

"Sensational Showtunes"	\$3,500.00 payable on 4/8/07
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5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
9. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Scott Smith
53665 Avenida Juarez
La Quinta, CA 92253

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
EMILY JUNE MILLER

THIS AGREEMENT is made and entered into on this 31st of January, 2007, by and between Emily June Miller, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

10. The Contractor agrees to provide stage managing services during "Sensational Showtunes".
11. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
12. The term of this agreement shall be from February 1, 2007 through April 8, 2007.
13. Payment in consideration of this agreement includes a service fee that shall not exceed \$1,500.00 payable after receipt of invoice on the following dates:

"Sensational Showtunes"	\$1,000.00 payable on 3/15/07
	\$500.00 payable on 4/8/07

14. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

15. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
16. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
17. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
18. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Emily June Miller
150 North Lydia Street
La Habra, CA 90631

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-t

Date: January 30, 2007

Subject: Agreement with Sarah Stevenson

Background: Attached for the Board's review and consideration is a proposed agreement between Riverside Community College District and Sarah Stevenson, a free-lance writer and researcher. Ms. Stevenson will continue research on arts assessment and student learning outcomes for proposed RSA programs. The term of this agreement is February 1, 2007 through June 30, 2007, for a total fee of \$3,500.00. Funding source: RSA FIE#2 Grant (SPP 223).

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from February 1, 2007 through June 30, 2007, for an amount not to exceed \$3,500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
SARAH STEVENSON

THIS AGREEMENT is made and entered into on this 1st of February, 2007, by and between Sarah Stevenson, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. Contractor will perform the following services:
 - A. Conduct research related to curriculum development for Riverside School for the Arts.
 - B. Research arts assessment and student learning outcomes for proposed RSA programs.
 - C. Research curriculum models as appropriate for the scope of RSA programs in arts new media.
 - D. Assist with other projects regarding arts-centered learning, if time allows.
2. The term of this agreement shall be from February 1, 2007 through June 30, 2007.
3. Payment in consideration of this agreement includes delivery of research reports on a monthly basis and any other expenses, such as travel, and shall not exceed \$3,500.00. Contractor shall submit invoices to RCCD for services rendered on a monthly basis.
4. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any

way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

5. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
6. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
7. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
8. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Sarah Stevenson
324 Shannon Drive
Modesto, CA 95354

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-u

Date: January 30, 2007

Subject: Affiliation Agreement with Kaiser Foundation Hospitals and Southern California
Permanente Medical Group

Background: Presented for the Board's review and consideration is a proposed affiliation agreement renewal between Riverside Community College District and Kaiser Foundation Hospitals and Southern California Permanente Medical Group to provide clinical experience for nursing students. Clinical experience is required by both nursing accrediting bodies. The agreement shall be for an initial term commencing February 1, 2007 through January 31, 2008 at which time the agreement shall automatically be extended for successive one year terms. Funding source: No cost to the District.

This agreement renewal has been reviewed by Ed Godwin, Director, Administrative Services, Ruth Adams, Director, Contracts, Compliance and Legal Services, Sylvia Thomas, Associate Vice Chancellor of Instruction and Virginia McKee-Leone, Interim Vice President, Academic Affairs.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from February 1, 2007 through January 31, 2008, with automatic annual renewals, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Sandra Baker
District Dean, School of Nursing

AGREEMENT FOR CLINICAL PROGRAMS

This AGREEMENT FOR CLINICAL PROGRAMS ("Agreement"), dated as of February 1, 2007, entered into by and among the RIVERSIDE COMMUNITY COLLEGE DISTRICT ("College") and KAISER FOUNDATION HOSPITALS, a California nonprofit public benefit corporation ("Hospitals"), and SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP, a California partnership ("Medical Group").

WITNESSETH:

WHEREAS, College operates curricula for its students in subject areas related to health services and such curricula include clinical training Programs ("Program(s)") specified in Exhibit "A", which is attached hereto and incorporated herein by this reference; and

WHEREAS, the said curricula comply with all applicable laws and regulations; and

WHEREAS, Hospitals and Medical Group operate clinical facilities which are suitable for the Programs; and

WHEREAS, all parties hereto will benefit if students of the Programs use the clinical facilities of Hospitals and Medical Group which are located throughout Southern California at those locations listed on Exhibit "B", which is attached hereto and incorporated herein by this reference, and their satellite facilities (the Clinical Facility(ies)) during their participation in the Programs.

NOW, THEREFORE, the parties hereto enter into this Agreement as a full statement of their respective responsibilities during the term of this Agreement and in consideration of the representations made above and the covenants and conditions set forth herein, the parties agree as follows:

I. GENERAL INFORMATION

A. This Agreement governs the establishment and operation of the Programs at the Clinical Facilities. Hospitals and Medical Group may make arrangements for the Programs on the terms and conditions set forth herein.

B. Hospitals and Medical Group at the Clinical Facilities are solely responsible for determining whether to participate or continue participation in the Programs.

C. If, Hospitals, Medical Group were party to one or more agreements or Memoranda of Understanding regarding the same subject matter as this Agreement, then these agreements will be considered terminated by the parties, it being the intent of the parties to have this single Agreement supersede any and all prior agreements in their entirety.

D. The parties agree that the Programs are intended only for students who are 18 years old or older.

II. OBLIGATIONS OF COLLEGE

COLLEGE SHALL:

A. Develop the curricula for the Programs.

B. Designate the students who are enrolled and in good standing in the said curricula to be assigned for clinical training at the Clinical Facilities in such numbers as are acceptable to, Hospitals and Medical Group.

C. Certify to Hospitals and Medical Group at the time each student, instructor or employee first reports to the Clinical Facilities that the student, instructor and employee comply with Hospitals' and Medical Group's requirements for immunizations and tests. Such requirements consist of the following: 1) titer results and immunization dates, or copy of medical record documentation that includes dates of titer and immunization, as applicable, for the following:

(i) Tuberculosis Screening.

a. Students with documented "negative" PPD skin test history must have a current Intermediate Strength PPD skin test that is read and documented as "negative" within one year of assignment to a Clinical Facility.

b. For negative skin test reactors, the date of the last PPD skin test is important to determine the need for 2-step skin testing. If the interval from the last skin test is one year or longer, the 2-step procedure is required: two (2) PPD skin tests one week apart. If a skin test has been documented with the last one (1) year, only a single PPD skin test is required.

c. Students with documented "positive" PPD skin test history must have clear chest x-ray (defined as negative for active tuberculosis) within one (1) year of assignment to a Clinical Facility. Periodic timing of tuberculosis screening and surveillance is determined by , Hospitals and Medical Group, and will occur at least every year, but may be required more often as mandated by OSHA or , Hospitals and Medical Group and/or advised by

CDC, and will be complied with by the COLLEGE in order to maintain continued assignment at a Clinical Facility.

(ii) Positive Rubella Titer. A serology lab results slip showing past disease and immunity or an immunization record signed by a qualified health provider.

(iii) Positive Rubeola Titer. A serology lab results slip showing past disease and immunity or an immunization record signed by a qualified health provided (Agency Personnel born in 1957 or after are required to document receipt of two doses of vaccine.)

(iv) Positive Varicella Titer. A serology lab results slip showing past disease and immunity or an immunization record signed by a qualified health provider (may require two (2) doses of vaccine to achieve immunity). If only one (1) dose has been received, serology should be performed to determine need for second dose.

(v) Positive Mumps Titer. A serology lab results slip showing past disease and immunity of an immunization record signed by a qualified health provider.

(vi) Hepatitis B. Signed consent / declination form (required for all Students and Instructors with the possibility of exposure to blood and/or body fluids). Vaccination is strongly recommended but not mandatory.

D. Require every student, instructor and employee to conform to all applicable Hospitals' and Medical Group's policies, procedures, and regulations, and to all additional requirements and restrictions agreed upon by representatives of Hospitals, and Medical Group.

E. Require College Programs' administrators and instructors to reach mutual agreement with Hospitals' and Medical Group's designated representatives at the Clinical Facilities prior to commencement of each Programs session on the following matters:

1. Student schedules.
2. Placement of students in clinical assignments.
3. Attendance at any conference, course or Programs which might be conducted or sponsored by Hospitals or Medical Group.

F. Ensure that its instructors, employees and students in the Programs maintain the confidentiality of any and all patient and other information received in the course of

the Programs and do not discuss, transmit or narrate in any form any patient information of a personal nature, medical or otherwise, except as a necessary part of a patient's treatment plan or the Programs.

G. Report to Hospitals and Medical Group at least two (2) weeks before commencement of the Programs' session the following information about each student:

1. Name, address and telephone number,
2. Health care providers and/or health insurance, and
3. Evidence of compliance with Health Screening requirements, and
4. All other reasonable information about the Programs and students as requested by Hospitals or Medical Group.

H. Require its Programs' administrators and instructors to attend any orientation Programs presented for them by Hospitals or Medical Group.

I. Provide Programs' students with orientation information about the Clinical Facilities in accord with any orientation presented by Hospitals or Medical Group to Programs instructors.

J. Certify to Hospitals and Medical Group that each student, employee and instructor reporting to the Clinical Facilities has received the training required by the OSHA bloodborne pathogens standard, 8 CCR Section 5193.

K. Ensure that every student, instructor and employee complies with all federal, state, and local occupational health and safety and environmental statutes and regulations, and complies with the OSHA bloodborne pathogens standard, 8 CCR Section 5193.

L. Represent and warrant that each student participating in the Programs is at least 18 years old.

III. OBLIGATIONS OF HOSPITALS AND MEDICAL GROUP
MEDICAL GROUP AND HOSPITALS SHALL:

A. Permit access for the Programs' instructors and those students designated by College pursuant to Section II B. above to the Clinical Facilities as necessary to participate in the Programs so long as such access does not interfere with the regular activities of the Clinical Facilities.

B. Maintain the Clinical Facilities so that they at all times shall conform to the requirements of the California Department of Health Services and the Joint Commission on Accreditation of Healthcare Organizations.

C. Provide, when possible, a reasonable amount of storage space for instructional materials and reasonable classroom or conference room space at the Clinical Facilities for use in the Programs.

D. Each designate a member of the Clinical Facilities staff to participate with the Programs administrators or designees to plan, implement and coordinate the Programs. The name of the designated person(s) shall be given to College prior to commencement of each Programs session.

E. Permit designated personnel at the Clinical Facilities to participate in the Programs to enhance the students' education so long as such participation does not interfere with the personnel's regular service commitments.

F. Have the right to demand that College withdraw from the Clinical Facilities any student, instructor or employee who Hospitals or Medical Group determines is not performing satisfactorily or is not complying with Hospitals' or Medical Group's policies, procedures, and regulations. Such demand must be in writing and include a statement why Hospitals or Medical Group demands that the student, instructor or employee be withdrawn. College shall comply with such a demand within five (5) days of receiving it. In the event of substance abuse by a student, instructor or employee, a meeting will take place attended by representative(s) from Hospitals, Medical Group and College. A record will be kept on the final decision reached at said meeting and copies will be distributed to Hospitals, Medical Group and College. Hospitals and Medical Group reserve the right to demand that College withdraw from the Clinical Facilities said student, instructor or employee.

G. Provide necessary emergency health care or first aid required by an accident occurring at the Clinical Facilities for a student participating in the Programs at the Clinical Facilities. Except as herein provided Hospitals and Medical Group shall have no obligation to furnish medical or surgical care to any student, instructor or employee.

H. Arrange an orientation to the Clinical Facilities for the Programs administrators and instructors.

I. Retain ultimate professional and administrative accountability for all patient care.

J. Not decrease their customary number of staff as a result of the assignment of Programs students to the Clinical Facilities.

IV. INSURANCE

A. College shall maintain in full force and effect, at its sole expense a policy of self insurance acceptable to Hospitals and Medical Group or (1) a comprehensive general liability insurance policy to cover College's employees, instructors and students while at the Clinical Facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate and (2) a professional liability insurance policy to cover College's employees, instructors, and students while at the Clinical Facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate.

B. College shall cause the comprehensive general liability insurance liability insurance policies specified in Section IV.A. herein to name Hospitals and Medical Group as additional insureds and to require thirty (30) days written notice to Hospitals and Medical Group prior to the effective date of any material change to or cancellation of such policies. College shall present Hospitals and Medical Group with satisfactory evidence of compliance with the insurance requirements specified in Sections IV A., IV B., and IV C., herein immediately after execution of this Agreement.

C. College shall extend its usual workers' compensation insurance to cover all students, instructors and employees who are participating in the Programs at the Clinical Facilities.

V. INDEMNIFICATION

A. College shall indemnify and hold harmless (and at Hospitals' or Medical Group's request, defend) Hospitals and Medical Group and all other persons or organizations cooperating in the conduct of the health care program commonly known as the "Kaiser Permanente Medical Care Program," and each of their officers, partners, employees or agents (each of which persons and organizations are referred to collectively herein as "Indemnitees" or individually as "Indemnitee") from and against any and all demands, debts, liens, claims, losses, damages, liabilities, costs, expenses, judgments, or obligations, actions or causes of action,

(including the payment of attorneys' fees and expenses actually incurred whether or not litigation be commenced) for or in connection with injury or damage (including, but not limited to, death) to any person or property resulting from or in any way connected with the performance of or failure to perform obligations hereunder by College, its officers, partners, employees, instructors, students or agents. The foregoing indemnity and hold harmless obligations of College include and apply without limitation to injury or damage to Indemnitees, Hospitals, Medical Group, patients, third parties, or any or all of them and their respective property, officers, partners, employees, or agents, regardless of how such injury or damage occurred or is suffered, notwithstanding any alleged contributory negligence on the part of any Indemnitee.

B. Notwithstanding the foregoing, College's liability hereunder shall not include any responsibility for or obligation to indemnify and hold harmless any Indemnitee from loss, damage or expense resulting solely from the negligence or willful misconduct of any Indemnitee. Hospitals and Medical Group shall indemnify and hold harmless (and at College's request, defend) College from any and all claims, losses, damages, liabilities, costs, expenses, judgments, or obligations for or in connection with injury or damage to any person or property resulting solely from the performance of or failure to perform obligations hereunder by Hospitals or Medical Group or their officers, employees, partners or agents.

C. Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party hereto from its obligations to indemnify as to any claim or cause of action asserted so long as the event upon which such claim or cause of action is predicated shall have occurred prior to the effective date of any such termination or completion.

VI. AFFIRMATIVE ACTION AND NONDISCRIMINATION

College recognizes that as government contractors Hospitals and Medical Group are subject to various federal laws, executive orders and regulations regarding equal opportunity and affirmative action. College, therefore, agrees that any and all applicable equal opportunity and affirmative action clauses shall be incorporated herein as required by federal laws, executive orders, and regulations, including, but not limited to include the following:

A. The nondiscrimination and affirmative action clauses contained in: Executive Order 11246, as amended, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, part 60 of the Code of Federal Regulations (CFR), relative to equal opportunity for all persons without regard to race, color, religion, sex or national origin (Federal Acquisition Regulation (FAR) at 48 CFR 52.222-26); the Rehabilitation Act of 1973, as amended, relative to the employment of qualified disabled individuals without discrimination based upon their physical or mental disabilities (FAR at 48 CFR 52.219-36); the Vietnam Era

Veterans' Readjustment Assistance Act of 1974, as amended relative to the employment of disabled veterans and veterans of the Vietnam Era (FAR at 48 CFR 52.222-35);

B. The utilization of small, small disadvantaged, and women-owned small businesses clauses contained in the Small Business Act, as amended, relative to the utilization of small business concerns, small business concerns owned and controlled by socially and economically disadvantaged individuals, and small business concerns owned and controlled by women, in the performance of contracts awarded by federal agencies (FAR at 48 CFR 52.219-9).

College agrees to comply with and be bound by each of the applicable clauses referred to in this Section VI. and recognizes that in the event of its failure to comply with such applicable clauses, rules, regulations or orders, this Agreement may be canceled, terminated or suspended in whole or in part.

VII. STATUS OF COLLEGE, ITS PERSONNEL, HOSPITALS AND MEDICAL GROUP

The parties expressly understand and agree that:

This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between College and or College and Hospitals or College and Medical Group and their employees, students, partners, or agents, but rather is an agreement by and among independent contractors. Neither party has authorization to enter into any contracts, assume any obligations or make any warranties or representations on behalf of the other parties, Hospitals and Medical Group shall not be responsible to College, College's students, employees, instructors or agents or to any governing body for any payroll-related taxes or any other employment related liability in connection with the performance of services by College, College's students, employees, instructors or agents under this Agreement. It is expressly understood that College will be responsible for all legally required tax withholding for itself and its students, employees, instructors and agents. College warrants that it will comply with all applicable federal, state and local laws, including, but not limited to, wage and hour laws and employment discrimination laws. It is expressly understood that none of College's students, employees, instructors and agents who are providing services hereunder are employees of Hospitals and Medical Group for any purpose, including but not limited to, employee welfare and pension benefits of employment, workers' compensation, disability insurance or compensation for services or any other fringe benefits of employment. College will notify Hospitals and Medical Group of any change (including, but not limited to, the tax withholding status) in the employer/employee relationship between College and those individuals providing services under this Agreement. Neither College nor any of its students, instructors, employees or agents shall receive any compensation from Hospitals or Medical Group.

VIII. PUBLICITY

College shall not, without the other parties' prior written consent, publish or otherwise disseminate any advertising, promotion, report, article, research piece or publicity wherein the name Kaiser Foundation Health Plan, Inc., Kaiser Foundation Hospitals, Southern California Permanente Medical Group or the Kaiser Permanente Medical Care Program is mentioned or otherwise reasonably identified, or use language from which a relationship between, Hospitals and Medical Group or these other organizations and College may, in the reasonable judgment of Hospitals and Medical Group, be inferred.

IX. TERM AND TERMINATION

A. This Agreement shall be for an initial term (the "Initial Term") commencing February 1, 2007, ("Effective Date") and expiring January 31, 2008, at which time this Agreement shall automatically be extended for additional, successive twelve (12) month terms (each such twelve month term herein is referred to as an "Extension Term").

B. During any Extension Term, either party can terminate the Agreement, with or without cause, upon sixty (60) days advance written notice of its intention to terminate. Any "without cause" termination of this Agreement or termination of the Programs at the Clinical Facilities shall not take effect with respect to students participating in the affected Programs on the date of such notice of termination or deletion until such time as the Programs are completed in accordance with its original terms.

C. Hospitals and Medical Group representatives at the Clinical Facilities have sole discretion to terminate, decline to renew, or modify the Programs for which they are responsible.

D. Any written notice given under this Section IX. shall be sent, postage prepaid, by certified mail, return receipt requested, to the following person(s), as the case may be:

COLLEGE
School of Nursing
4800 Magnolia
Riverside, CA 92506-1299
Attn: Dean

KAISER FOUNDATION HOSPITALS
393 East Walnut Street
Pasadena, CA. 91188
Attn.: Director
Community Medical Services
Southern California

SOUTHERN CALIFORNIA
PERMANENTE MEDICAL GROUP
393 East Walnut Street
Pasadena, CA. 91188
Attn.: Marilyn T. Owsley
SCPMG Business Administrator
Southern California

X. COMPLIANCE WITH IMMIGRATION LAWS

College hereby certifies to Hospitals and Medical Group that College shall comply during the term of this Agreement with the provisions of the Immigration Reform and Control Act of 1986 and any regulations promulgated thereunder. College hereby certifies that it has obtained a properly completed Employment Eligibility Certificate (INS Form I-9) for each worker performing services under this Agreement, hired by College after November 5, 1986.

XI. MODIFICATION

No modification, amendment, supplement to this Agreement or waiver of any provision of this Agreement shall be binding upon the parties unless made in writing and duly signed by all parties hereto.

XII. SURVIVING SECTIONS

All obligations under this Agreement which are continuing in nature shall survive the termination or conclusion of this Agreement.

XIII. ASSIGNMENT

College shall not assign its rights or obligations under this Agreement without the express written consent of Hospitals and Medical Group.

XIV. RULES OF CONSTRUCTION

The language in all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either College or Hospitals and Medical Group. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way limiting or amplifying the provisions hereof. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identifications of the person or persons, firm or firms, corporation or corporations may require.

XV. ENTIRE AGREEMENT

This Agreement contains the final, complete and exclusive agreement between the parties hereto. Any prior agreements, promises, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. This Agreement is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party hereto has carefully read this Agreement and signs the same of its own free will.

XVI. GOVERNING LAW

This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced and governed by and under the laws of the State of California.

XVII. COUNTERPARTS

This Agreement may be executed in counterparts, and all such counterparts together shall constitute the entire agreement of the parties hereto.

XVIII. SEVERABILITY

The provisions of this Agreement are specifically made severable. If any clause, provision, right and/or remedy provided herein is unenforceable or inoperative, the remainder of this Agreement shall be enforced as if such clause, provision, right and/or remedy were not contained herein.

XIX. AUTHORIZATION

The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

Remainder of page intentionally left blank

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the day and year first written above.

KAISER FOUNDATION HOSPITALS,
a California nonprofit
public benefit corporation

COLLEGE

By _____
Name: Ferial Maghami
Title: Vice President
National Provider Contracting
Kaiser Foundation Health Plan

By _____
Name: James Buysse
Title: Vice Chancellor, Administration &
Finance

Date: _____

Date: _____

SOUTHERN CALIFORNIA
PERMANENTE MEDICAL GROUP,
a California partnership

By _____
Name: Marilyn T. Owsley
Title: SCPMG Business Administrator

Date: _____

Exhibit "A"

Programs

- RN
- LVN
- Phlebotomy
- Ward Clerks

For the above Program(s) Hospitals and Medical Group shall:

- A. Supervise all students in their clinical training at the Clinical Facilities and provide the necessary preceptor for the program(s).
- B. Maintain all attendance and academic records of students participating in the Program(s).
- C. Provide and be responsible for the care and control of educational supplies, materials, and equipment used for instruction during the Program(s).

Exhibit "B"

- | | |
|---|---|
| 1) 4867 Sunset Boulevard
Los Angeles, CA 90027
(323) 783-4011 | 8) 1011 Baldwin Park Boulevard
Baldwin Park, CA 91706
(626) 851-1011 |
| 2) 5601 De Soto Avenue
Woodland Hills, CA 91365
(818) 719-2000 | 9) 5055 California Avenue, Suite 110
Bakersfield, CA 93309
(661) 334-2008 |
| 3) 6041 Cadillac Avenue
Los Angeles, CA 90034
(323) 857-2000 | 10) 9961 Sierra Avenue
Fontana, CA 92335
(909) 427-5000 |
| 4) 25825 South Vermont Avenue
Harbor City, CA 90710
(310) 517- 2943 | 11) 441 North Lakeview Avenue
Anaheim, CA 92807
(714) 279-4000 |
| 5) 13652 Cantara Street
Panorama City, CA 91402
(818) 375-2000 | 12) 10800 Magnolia Avenue
Riverside, CA 92505
(909) 353-2000 |
| 6) 9400 East Rosecrans Avenue
Bellflower, CA 90706
(562) 461-3000 | 13) 4647 Zion Avenue
San Diego, CA 92120
(618) 528-5000 |
| 7) 765 West College Street
Los Angeles, CA 90012 | 14) 393 East Walnut Street
Pasadena, CA 91188
(626) 405 - 1000 |

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-v

Date: January 30, 2007

Subject: Agreement with San Antonio Community Hospital

Background: Presented for the Board's review and consideration is a proposed agreement renewal between Riverside Community College District and San Antonio Community Hospital to provide clinical experience for nursing students. Clinical experience is required by both nursing accrediting bodies. The term of the agreement begins January 31, 2007 through January 30, 2008. Funding source: No cost to the District.

The agreement renewal has been reviewed by Ed Godwin, Director, Administrative Services, Ruth Adams, Director, Contracts, Compliance and Legal Services, Sylvia Thomas, Associate Vice Chancellor of Instruction, and Virginia McKee-Leone, Interim Vice President, Academic Affairs.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from January 31, 2007 through January 30, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Sandra Baker
District Dean, School of Nursing

SAN ANTONIO COMMUNITY HOSPITAL AGREEMENT
FOR CLINICAL EDUCATION

This agreement is entered into this 31 day of January, 2007, by and between San Antonio Community Hospital (hereinafter 'Hospital') and Riverside Community College District, (hereinafter 'College') and will expire on this 30 day of January, 2008.

WITNESSETH

WHEREAS, College operates community education for School of Nursing; and
WHEREAS, the said curriculum complies with all applicable laws and regulations; and
WHEREAS, the Hospital operates facilities which are suitable for the Program; and
WHEREAS, all parties will benefit if students of the Program use the Hospital which is located at 999 San Bernardino Rd., Upland, CA 91786 during their participation in the Program.

NOW THEREFORE, the parties hereto enter into this Agreement as a full statement of their respective responsibilities during the term of this Agreement and in consideration of the representations made above the covenants and the conditions set forth herein, the parties agree as follows:

PROVISIONS

1. OBLIGATIONS OF COLLEGE

1.1 COLLEGE SHALL:

- A. It shall be the responsibility of the Academic Coordinator of Clinical Education, after consultation with the Hospital, to help plan the clinical educational program for student clinical experiences.
- B. Designate the students who are enrolled and in good standing in the said curriculum to be assigned for clinical training at the facilities. The College will assign to the Hospital only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum.
- C. Supervise all students and their clinical training at the facilities and provide the instructors for the Program.
- D. Maintain all attendance and academic records of students participating in the Program.
- E. Provide a list of names and telephone numbers of students and instructors on or before commencement of program. The list will be available in the Nursing Office.
- F. Require every student and faculty to conform to all applicable Hospital policies, procedure and regulations, and to all additional requirements and restrictions agreed upon by representatives of the College and Hospital.

- G. Require College's program administrator and instructors to reach mutual agreement with the Hospital's designated representatives to the appropriateness of clinical objectives with designated area of facility to be utilized for instruction of students.
- H. Be responsible for the care and control of educational supplies, materials and equipment used for instruction during the Program.
- I. Report to the Hospital the clinical schedule for each student and the instructor assigned before the commencement of each instructional session.
- J. Require program administrator and instructors to attend any orientation program presented for them by the Hospital, if applicable.
- K. Provide Program students with orientation information about the facilities in accord with any orientation presented by the Hospital to Program instructors.
- L. Assumes the responsibility for instructing students in safety awareness relative to occupational exposure to bloodborne pathogens.
- M. Require that at the time each student first reports to the Hospital, the student complies with the Hospital's requirements for immunizations and tests.
- N. Ensure that, prior to clinical placement, each student will be tested for tuberculosis with the PPD skin test within one year or if the student has a history of positive skin tests they will have a chest x-ray within the last three years in accordance with Hospital Policy. Chest x-rays will be accompanied by a TB questionnaire.
- O. Ensure that, prior to clinical placement, each student has taken or declined the Hepatitis B series.
- P. Ensure that, prior to clinical placement, each student will provide to University documentation of required immunization(s) as follows:
 - a. Measles, Mumps, Rubella (MMR)
 - b. Tetanus/Diphtheria booster
 - c. Chickenpox
 - d. Rubeola (2MMRs)
- Q. Ensure that its instructors and students in the Program maintain the confidentiality of any and all patient and other information received in the course of the Program and do not discuss, transmit or narrate in any form, any patient information of a personal nature, medical or otherwise, except as a necessary part of a patient's treatment plan or the Program.
- R. Ensure that, at the beginning of a school program and prior to clinical placement, a background check will be conducted at the expense of either the student or the University. The background check will meet the requirements listed in the attachment to this Agreement.

2. OBLIGATIONS OF THE HOSPITAL

A. THE HOSPITAL SHALL:

- A. Permit access for the Program instructors and those designated by College, pursuant to Paragraph 1B above, to the facilities as necessary to participate in the Program, so long as such access does not interfere with the regular activities of the facilities.
- B. Maintain the facilities so that they at all times shall conform to the requirements of the state and/or federal regulations and other accrediting agencies.
- C. Provide, when possible, a reasonable amount of storage space for College's instructional materials and reasonable classroom or conference room space at the facilities for use in the Program.
- D. Assign a member or members of the Hospital staff to participate with the Program administrator or designee to plan, implement, and coordinate the Program, so long as such participation does not interfere with the personnel's regular service commitments. The name of the designated person(s) shall be given to College prior to commencement of each instructional session.
- E. Recommend that the College withdraw from the facilities any student who the Hospital determines is not performing satisfactorily or is not complying with the Hospital's policies, procedures and regulations. Such recommendation shall be in writing and include a statement why the Hospital recommends that the student be withdrawn. College shall comply with such recommendation within (5) days of receiving it. The Hospital also reserves the right, exercisable in its discretion after consultation with the College, to exclude any student from its premises in the event that such a person's conduct or state of health is deemed objectionable or detrimental, having in mind the proper administration of said Hospital.
- F. Provide necessary emergency health care or first aid necessitated by an accident occurring at the facilities for a student participating in the Program. The Hospital shall be reimbursed such costs in accordance with the usual workers' compensation provisions.
- G. Retain ultimate professional and administrative accountability for all patient care.
- H. Shall maintain their customary number of staff as a result of the assignment of Program students to the facilities.
- I. Provide College with a supply of San Antonio Community Hospital Contractor Handbook for the purpose of orienting students to the Hospital policies and procedures. Students will acknowledge receipt of the Contractor Handbook by signing an acknowledgement form, which will be kept in student's file by College.

3. CONFIDENTIALITY

Employees, students and all representatives of the College agree to comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320 through d-8 (“HIPAA”), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Part 164, and the federal security standards as contained in 45 C.F.R. Part 142 (collectively, the “Regulations”). Employees, students and all representatives of the College shall not use or further disclose any protected health information, as defined in 45 C.F.R. § 164.504, or individually identifiable health information, as defined in 42 U.S.C. § 1320d (collectively, the “Protected Health Information”), other than as permitted by this Agreement and the requirements of HIPAA or the Regulations. Employees, students and all representatives of the College shall implement appropriate safeguards to prevent the use or disclosure of Protected Health Information other than as contemplated by this Agreement. Employees, students and all representatives of the College shall promptly report to SACH any use or disclosures, of which they become aware, of Protected Health Information in violation of HIPAA or the Regulations. In the event that employee, student and/or any representatives of the College contracts with any agents to whom they provide Protected Health Information (*i.e.*, a billing company), employees, students and all representatives of the College shall include provisions in such agreements pursuant to which they and such agents agree to the same restrictions and conditions that apply to employees, students and all representatives of the College with respect to Protected Health Information. Employees, students and all representatives of the College shall make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary to the extent required for determining compliance with HIPAA and the Regulations. No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by employees, students and all representatives of the College or SACH by virtue of this Section 3. The provisions set forth herein shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

4. INSURANCE

4.1 College shall purchase and maintain for the duration of this Agreement and after the expiration of this Agreement as provided below, the following insurance coverage:

4.2 Comprehensive general liability insurance to cover College’s employees and students while at the facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate.

4.3 Professional liability insurance for such employees and students at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate.

The College shall furnish Hospital with certificates evidencing compliance with these insurance requirements upon request. Certificates shall further provide for thirty (30) days advance written notice to Hospital of any cancellation of the above coverage. If College obtains insurance on a "claims-made" basis (as opposed to an "occurrence" basis), such party shall be responsible for purchasing "tail" coverage upon the expiration or the earlier termination of this Agreement in order to cover claims made following the expiration or the earlier termination of this Agreement.

The College hereby agrees to defend, indemnify and save harmless the Hospital from liability or damages the Hospital may suffer as a result of claims, demands, costs or judgments against it resulting from the operation of the program covered by this Agreement resulting from the negligence of the College, its employees, students or authorized agents. The Hospital agrees to give the College notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.

The Hospital hereby agrees to defend, indemnify and save harmless the College from liability or damages the College may suffer as a result of claims, demands, costs or judgments against it resulting from the operation of the program covered by this Agreement resulting from the negligence of the Hospital, its employees, directors, or agents. The College agrees to give Hospital notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.

5. TERM AND TERMINATION

5.1 This Agreement shall be in effect for a term of one year from the date of execution and may be renewed for an additional one year term upon mutual and written agreement of both parties.

5.2 This Agreement may be terminated by either party, at any time, for any reason, upon thirty (30) days written notice to the other party.

5.3 If the termination date occurs while a student of the College has not completed his or her clinical learning experience at the Hospital and is in good standing with the Hospital, the student shall be permitted to complete the scheduled learning experience, and the College and the Hospital shall cooperate to accomplish this goal.

6. ARBITRATION

6.1 All disputes arising under, in connection with, or concerning the interpretation, enforcement or breach of this Agreement shall be arbitrated by the Los Angeles Office of the American Arbitration Association in accordance with its applicable commercial rules. The losing party shall pay the reasonable attorneys' fees and costs of the prevailing party in the arbitration, as well as with respect to any procedure or litigation, including any appeal, related to any arbitration award or judgment and/or the enforcing and/or collection of any such judgment or

award. The parties intend that the Arbitrator shall have the broadest power possible to conclusively resolve all such disputes, and that no judicial review shall be made of the Arbitrator's decision on any grounds, including public policy, except for fraud or corruption in or by the Arbitrator, or lack of due process in the Arbitration hearing.

7. GOVERNING LAW

7.1 This Agreement shall be governed by and interpreted under the laws of the State of California.

7.2 Employees, students and all representatives of the College shall at all times comply with all applicable federal, state and local laws.

8. NONWAIVER

8.1 The failure of any party to enforce at any time any of the provisions hereof shall not be construed to be a waiver of the right of such party thereafter to enforce such provisions.

9. NOTICES

9.1 Any notice to be made in connection with this Agreement shall be in writing and shall be deemed effectively given when delivered in person or sent by registered or certified mail, telegram or telex by one party to the other party, as follows:

Hospital San Antonio Community Hospital
999 San Bernardino Road
Upland, CA 91786
Attention: Liz Aragon RN, MHA, Vice President, Nursing Services

College: Riverside Community College District
School of Nursing
4800 Magnolia Avenue
Riverside, CA 92506-1299
Sandra Baker, District Dean

or such other addressees as any party may specify by written notice to the other.

10. INDEMNIFICATION

10.1 College shall save and hold Hospital harmless from and against and shall indemnify Hospital for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or

omission of College or any of its staff, students or other representatives. If Hospital is sued in any court for damages by reason of any of the acts of College, its staff, students or other representatives, College shall defend said action (or cause same to be defended) at its own expense and shall pay and discharge any judgment that may be rendered in any such action. If College fails or neglects to so defend said action, Hospital may defend the same and any expenses, including reasonable attorneys' fees, which Hospital may pay or incur in defending said action and the amount of any judgment which Hospital may be required to pay shall be promptly reimbursed by College upon demand.

10.2 Hospital shall save and hold College harmless from and against and shall indemnify College for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of Hospital or any of its staff, directors, or other representatives. If College is sued in any court for damages by reason of any of the acts of Hospital, its staff, students or other representatives, Hospital shall defend said action (or cause same to be defended) at its own expense and shall pay and discharge any judgment that may be rendered in any such action. If Hospital fails or neglects to so defend said action, College may defend the same and any expenses, including reasonable attorney's fees, which College may pay or incur in defending said action and the amount of any judgment which College may be required to pay shall be promptly reimbursed by Hospital upon demand.

10.3 Neither termination of this Agreement nor completion of the term of this Agreement shall release any party from its obligations to indemnify as to any claim or cause of action asserted so long as the event upon which such claim or cause of action is predicted shall have occurred prior to the effective date of any such termination or completion.

11. STATUS OF COLLEGE, ITS PERSONNEL AND HOSPITAL

The parties expressly understand and agree that:

11.1 This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between College and the Hospital and their employees, students, partners, or agents, but rather is an agreement by and among independent Agencies.

11.2 College's instructors and students are present at the facilities only for educational purposes, and such instructors and students are not to be considered employees or agents of the Hospital for any purpose including, but not limited to, compensation for services, employee welfare and pension benefits, or any other fringe benefits of employment. None of the College's students, instructors, employees, or agents shall receive any compensation from the Hospital.

11.3 The Hospital will assess no fees to the College for the use of the Hospital's clinical resources; likewise, the students will receive no remunerations from the Hospital for services incidental to their clinical experience.

12. PUBLICITY

12.1 Neither College nor the Hospital shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identify another party or its facilities with respect to the Program without the prior written consent of the other party.

13. SEVERABILITY

13.1 If any part of this Agreement is held by a court of competent jurisdiction of California or federal law to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect.

14. ENTIRE AGREEMENT

14.1 This Agreement contains the final, complete and exclusive Agreement between the parties hereto. Any prior agreements, promises, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect.

15. AUTHORIZATION

15.1 The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date first above written.

Hospital:
San Antonio Community Hospital

By:

Title:
Vice President/Chief Nursing Officer

College:
Riverside Community College District

By:
Dr. James Buysse

Title:
Vice Chancellor, Administration & Finance

ATTACHMENT I

Background Check Requirements

Required Background Check Elements

- Cover past 7 years
- Cover 3 counties
- Office of Inspector General (OIG – Medicare fraud)
- Medi-Cal Suspended and Ineligible List
- Social Security #
- Two names – such as maiden, married, also-known-as
- Addresses
- Sex Offender

Unacceptable Offense ‘Hit’ List

- Murder
- Sexual offenses
- Felonies involving weapons and/or violence
- Felony assault
- Felony possession and furnishing (without certificate of rehab – both drugs and alcohol)
- Felony theft
- Class A and Class B misdemeanor theft
- Fraud

School Responsibility

At the beginning of a school program, a one-time background check will be required for all potential students coming into a hospital facility or institution prior to the start of their requested clinical rotation. The students will request their own background check, including all the elements noted above, through a reputable vendor- example vendor www.Mybackgroundcheck.com – payable by the student or school. The school must review all background check results for any of the above-noted unacceptable offense ‘hits.’ If even one hit is identified, the student will not be able to participate in any clinical rotation at the facility/institution. The school must review a student’s ability to continue a rotation if the student is arrested during the course of the program. If a student discontinues or suspends participation in a program for a period of time, a background check will be required upon re-application/re-entry to the program.

Hospital facilities and institutions retain the right to conduct random audits on student background checks with affiliated schools. If agreed upon by the hospital facility or institution, all background check provisions will become a part of the institution policy, practice, and Affiliation Agreement documents.

ADDENDUM
TO
CLINICAL AFFILIATION AGREEMENT BETWEEN
San Antonio Community Hospital and Riverside Community College District
For Contract Dates from January 31, 2007 – January 30, 2008.

QUALIFICATIONS

The School of Nursing student is not currently excluded, debarred or otherwise ineligible to participate in Federal health care programs (Medicare and/or MediCal) or in Federal procurement or non-procurement programs and have not been convicted of any criminal offense related to the provision of health care items or services.

If the School of Nursing student is at any time excluded, debarred or otherwise declared ineligible to participate in Federal health care programs or in Federal procurement or non-procurement programs or convicted of a criminal offense related to the provision of Health care items or services, the COLLEGE shall immediately notify SAN ANTONIO COMMUNITY HOSPITAL.

Hospital:
San Antonio Community Hospital

By:

Title:
Vice President/Chief Nursing Officer

College:
Riverside Community College District

By:
Dr. James Buysse

Title:
Vice Chancellor, Administration & Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-w

Date: January 30, 2007

Subject: Agreement with Portrait Homes, Inc.

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Portrait Homes, Inc. The District shall provide a Computer Application Skills Course: MicroSoft Project for Construction for Portrait Homes, Inc. The term of the agreement is from January 8, 2007 through February 28, 2007. The District will be paid \$3,500.00 for the training and make up classes will be invoiced for the instructor's hourly rate of \$100.00. Funding source: No cost to the District.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth Adams, Director, Contracts, Compliance and Legal Services. The activities outlined in the agreement are considered low risk in nature.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement for the term of January 8, 2007 through February 28, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: John Tillquist
Dean, Technology and Economic Development
Robert Grajeda
Director, Corporate and Business Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES AGREEMENT

This agreement is entered into this 8th day of January, 2007, between Riverside Community College District, hereinafter referred to as "District," and Portrait Homes, Inc. hereinafter referred to as "Contractor".

1. The District shall provide the course(s) and services as specified in the attached Schedule(s) and course document(s), if any, and at the times, dates, and locations indicated therein. The course(s) and services, course document(s), if any, and course schedule(s) so specified will hereinafter be referred to as the "Course."
2. The Contractor agrees to accept the Course and agrees to pay the District for services rendered in accordance with the provisions of the attached Schedule A.
3. The District will conduct the Course.
4. The District will report attendance (if applicable) and provide performance records to the Contractor within five working days of Course completion.
5. Students/trainees will not receive unit(s) of credit.
6. This Agreement includes the provisions of the attached Schedule(s) and course documents, if any, which are made a part of this Agreement herein by this reference. All attached Schedule(s) and course document(s) must be individually initialed and dated by both parties to this Agreement.
7. The term of this Agreement shall be from January 8, 2007 through February 28, 2007.
8. The Contractor agrees not to enter into agreements with the contract trainer/s that are in direct competition with the Riverside Community College District from the date of this agreement, until two years after the completion of this agreement.
9. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject and purpose of this Agreement. Each party to this Agreement acknowledges and agrees that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which are not embodied herein, and agrees that no other agreement, statement, or promise not contained herein shall be valid or binding. The parties hereto agree that this Agreement constitutes the sole and entire understanding and agreement among the signatories and all parties represent and warrant that they are not relying on any promises, representations, or agreements other than those expressly set forth in this Agreement.
10. The District shall hold harmless, indemnify and defend the Contractor against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the District, its employees, or agents, resulting from the performance of this agreement. The Contractor shall hold harmless, indemnify and defend the District against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the Contractor, his employees, or agents, resulting from the performance of this agreement.
11. Both parties will maintain in full force and effect at all times during this agreement a policy of general liability insurance, or self-insurance, covering all of its operations, with no less than \$1,000,000 coverage per occurrence. The parties will also maintain workers' compensation insurance in accordance with the laws of the State of California. Evidence of said insurance policies shall be furnished upon request of either party.

- 12. The parties agree that they will comply with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.
- 13. This Agreement is subject to amendment only with the unanimous consent of all the signatories and any amendment must be in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year written above.

DISTRICT

CONTRACTOR

By: _____
Signature

By: _____
Signature

James Buysse, Vice Chancellor, Administration & Finance
Title

Title

Riverside Community College District
Customized Solutions for Business & Industry

SCHEDULE A
SERVICES & COMPENSATION

This schedule sets forth the compensation payable for services rendered in accordance with the terms and provisions of the Educational Services Agreement, dated the 8th day of January, 2007, between the Riverside Community College District and Portrait Homes Inc., here referred to as "Contractor". This Schedule is incorporated into and, by this reference, made a part of the Agreement referenced above and all terms, referenced and defined in Agreement, apply hereto.

The District agrees to provide the following services, in accordance with the following terms, provisions, and conditions:

Name of program: Computer Application Skills Course: MS Project for Construction

Class Size: 1 class with up to 20 participants.

Training Schedule: Monday, January 8th -- 4 hours (manual project management)
Wednesday or Thursday, January 17th or January 18th -- 4 hours (MS Project -- setting up a project)
Monday, January 22nd -- 4 hours (MS Project -- tracking progress)
Monday, January 29th -- 4 hours (MS Project -- practical exercises)

Total Training Hours: 16

- Fee:
- Cost of training: \$3,500
 - Cost of Textbooks: N/A
 - Supplemental texts not created by Riverside Community College District will be approved and purchased by Portrait homes, Inc.
 - Make-up classes will be invoiced for the instructor's hourly rate of \$100.00.

- Terms:
- Payment will be invoiced in 2 payments, 50% due and payable on or before the first day of the training. The remaining 50% balance due and payable payment on the final training date.
 - Invoicing for any additional payment due the District will occur at the end of the scheduled training.

District initials

Date

Contractor initials

Date

Bill to:

Avinash Shah
Portrait Homes, Inc.
265 North Joy Street, Ste. 200
Corona, CA 92879-1323

Send payment to:

Auxiliary Business Services
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-x

Date: January 30, 2007

Subject: Agreement with City of Norco

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and City of Norco. The District shall provide a Staff Report Preparation Training course. The term of the agreement is from February 1, 2007 through April 30, 2007. The District will be paid \$1,200.00 for the training. Funding source: No cost to the District.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth Adams, Director, Contracts, Compliance and Legal Services. The activities outlined in the agreement are considered low risk in nature.

Recommended Action: It is recommended that the Board of Trustees approve the agreement for the term of February 1, 2007 through April 30, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: John Tillquist
Dean, Technology and Economic Development
Robert Grajeda
Director, Corporate and Business Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES AGREEMENT

This agreement is entered into this 1st day of February, 2007, between Riverside Community College District, hereinafter referred to as "District," and the City of Norco hereinafter referred to as "Contractor".

1. The District shall provide the course(s) and services as specified in the attached Schedule(s) and course document(s), if any, and at the times, dates, and locations indicated therein. The course(s) and services, course document(s), if any, and course schedule(s) so specified will hereinafter be referred to as the "Course."
2. The Contractor agrees to accept the Course and agrees to pay the District for services rendered in accordance with the provisions of the attached Schedule A.
3. The District will conduct the Course.
4. The District will report attendance (if applicable) and provide performance records to the Contractor within five working days of Course completion.
5. Students/trainees will not receive unit(s) of credit.
6. This Agreement includes the provisions of the attached Schedule(s) and course documents, if any, which are made a part of this Agreement herein by this reference. All attached Schedule(s) and course document(s) must be individually initialed and dated by both parties to this Agreement.
7. The term of this Agreement shall be from February 1, 2007 through April 30, 2007.
8. The Contractor agrees not to enter into agreements with the contract trainer/s that are in direct competition with the Riverside Community College District from the date of this agreement, until two years after the completion of this agreement.
9. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject and purpose of this Agreement. Each party to this Agreement acknowledges and agrees that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which are not embodied herein, and agrees that no other agreement, statement, or promise not contained herein shall be valid or binding. The parties hereto agree that this Agreement constitutes the sole and entire understanding and agreement among the signatories and all parties represent and warrant that they are not relying on any promises, representations, or agreements other than those expressly set forth in this Agreement.

10. The District shall hold harmless, indemnify and defend the Contractor against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the District, its employees, or agents, resulting from the performance of this agreement.
The Contractor shall hold harmless, indemnify and defend the District against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the Contractor, his employees, or agents, resulting from the performance of this agreement.
11. Both parties will maintain in full force and effect at all times during this agreement a policy of general liability insurance, or self-insurance, covering all of its operations, with no less than \$1,000,000 coverage per occurrence. The parties will also maintain workers' compensation insurance in accordance with the laws of the State of California. Evidence of said insurance policies shall be furnished upon request of either party.
12. The parties agree that they will comply with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.
13. This Agreement is subject to amendment only with the unanimous consent of all the signatories and any amendment must be in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year written above.

DISTRICT

CONTRACTOR

By: _____
Signature

By: _____
Signature

James Buysse, Vice Chancellor, Administration & Finance
Title

Title

Riverside Community College District
Customized Solutions for Business & Industry

SCHEDULE A
SERVICES & COMPENSATION

This schedule sets forth the compensation payable for services rendered in accordance with the terms and provisions of the Educational Services Agreement, dated the 1st day of February, 2007, between the Riverside Community College District and the City of Norco, here referred to as "Contractor". This Schedule is incorporated into and, by this reference, made a part of the Agreement referenced above and all terms, referenced and defined in Agreement, apply hereto.

The District agrees to provide the following services, in accordance with the following terms, provisions, and conditions:

Name of program: Staff Report Preparation Training

Program Description: Three, 1.5 hour training sessions for a total of 4.5 training hours. Workshops will include presentation of desired Staff Report Format, interactive writing practice and correction exercises, and updating of the Norco City Staff Report Guidelines.

Dates: February 20th, March 20th, April 17th, from 10:30 to 12 noon.

Instructor: Tamara Jahelka

Fee: \$1200.00

Books Customized handbook and any class material preparation included in the fee above.

Assessments: N/A

Invoicing: Payment will be invoiced upon completion of each session.

District initials

Date

Contractor initials

Date

Bill to:

Jeff Allred, City Manager
City of Norco
2870 Clark Avenue, P.O. Box 428
Norco, CA 92860-0428

Send payment to:

Auxiliary Business Services
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-y

Date: January 30, 2007

Subject: Amendment to Agreement with Press Enterprise

Background: Presented for the Board's review and consideration is an amendment to the agreement between the Riverside Community College District and The Press Enterprise for training services which was previously approved by the Board of Trustees on December 12, 2006. Schedule A, Services and Compensation, is amended to include three payments: 25% of the total training cost payable after 8 hours of training, 50% of the total training cost payable at the completion of training and the remaining 25% due within 30 days of the end of the training. Total amount to be paid to the District is also modified to \$20,000.00 from the original amount of \$24,200.00. The term of the agreement remains November 28, 2006 through February 28, 2007. Funding source: No cost to the District.

This amendment has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth Adams, Director, Contracts, Compliance and Legal Services. The activities outlined in the agreement are considered low risk in nature.

Recommended Action: It is recommended that the Board of Trustees ratify the amendment, for November 28, 2006 through February 28, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment.

Salvatore G. Rotella
Chancellor

Prepared by: John Tillquist
Dean, Technology and Economic Development
Robert Grajeda
Director, Corporate and Business Development

Riverside Community College District
Customized Solutions for Business & Industry

SCHEDULE A
SERVICES & COMPENSATION

This schedule sets forth the compensation payable for services rendered in accordance with the terms and provisions of the Employment Training Panel Agreement (#ET06-0179) between The Press-Enterprise, hereinafter referred to as "Contractor," and the State of California, and the Educational Services Agreement, dated the 28th day of November, 2006, between The-Press Enterprise and Riverside Community College District, here referred to as "Subcontractor". This Schedule is incorporated into and, by this reference, made a part of the Agreement referenced above and all terms, referenced and defined in Agreement, apply hereto.

The District agrees to provide the following services, in accordance with the following terms, provisions, and conditions:

Name of program: Computer Skills Course: MS Word, Power Point, Excel

Class Size: 2 classes with up to 20 participants each.
Up to 11, 4 hour sessions for a total of 88 class hours (4 X 11 X 2 = 88)

Training Schedule: November 28, 2006 – February 20, 2007

- Fee:
- Cost of training: \$20,000
 - Cost of Textbooks: 40 texts at \$75 each = \$3,000.00
 - Supplemental texts or dictionaries not created by Riverside Community College District will be purchased by The Press Enterprise.
 - Make-up classes will be invoiced for the instructor's hourly rate of \$100.00.
 - Not to exceed \$30,000.00 (original cost, plus make-up classes)

- Terms:
- Payment will be invoiced in three payments, 25% of the total training cost payable after 8 hours of training, 50% of the total training cost payable at the completion of training and the remaining 25% due within 30 days of the end of the training.
 - Cost of Textbooks to be paid prior to the first day of training
 - Invoicing for any additional payment due the District will occur at the end of the scheduled training.

Contractor initials

Date

Subcontractor initials

Date

Bill to:
April Palumbo, Human Resources
The Press Enterprise
Riverside, CA 92501
Attn: April Palumbo

Send payment to:
Accounts Receivable
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-z

Date: January 30, 2007

Subject: Agreement with Marlene Victoriano

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Marlene Victoriano, to prepare and conduct five (5) 3-hour workshops to participants in the Foster and Kinship Care Education Program in the Riverside, Hemet, and Desert areas, beginning January 31, 2007 through June 30, 2007. The facilitator will be paid at the rate of \$50.00 per hour. The workshop will fulfill the requirements of the Foster and Kinship Care Education Program. Total expenses are not to exceed \$750.00. Funding source: Foster and Kinship Care Education Program Grant.

This agreement has been reviewed by Ruth Adams, Director Compliance, Contracts and Legal Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for the period of January 31, 2007 through June 30, 2007, for an amount not to exceed \$750.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Shelagh Camak
District Dean, Workforce Development
Michael Wright
Director, Workforce Preparation Grants and Contracts

WORKSHOP FACILITATOR AGREEMENT
BETWEEN

MARLENE VICTORIANO
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT

This Agreement, entered into this 31st day of January, 2007, between Marlene Victoriano, whose address is 6041 Kendrick Dr., Riverside, CA 92507, hereinafter referred to as the “Facilitator,” and RIVERSIDE COMMUNITY COLLEGE DISTRICT, whose address is 4800 Magnolia Avenue, Riverside, California 92506, hereinafter referred to as the “The District.”

ARTICLE I. TERM OF CONTRACT

- 1.01 This Agreement is effective to cover activities beginning January 31, 2007, and will continue in effect until June 30, 2007.

ARTICLE II. SERVICES TO BE PERFORMED BY FACILITATOR

- 2.01 Facilitator agrees to perform the services specified in the “Scope of Services” attached to this Agreement as “Exhibit A” and incorporated by reference herein.

ARTICLE III. COMPENSATION

- 3.01 In consideration for the services to be performed by the Facilitator, The District will pay the Facilitator at the rate of \$50.00 per hour for a series of three-hour workshops to fulfill the requirements of the Foster and Kinship Care Education Program. It is expected that the Facilitator will conduct five (5) 3-hour workshops during the contract period. Total payments to the Facilitator are not to exceed \$750.00.

ARTICLE IV. OBLIGATIONS OF FACILITATOR

- 4.01 Minimum Amount of Service. Facilitator agrees to devote its best efforts to performance of the services outlined in “Exhibit A” on behalf of The District. Facilitator may represent, perform services for, and be employed by such additional Districts, persons, or companies as Facilitator, in Facilitator’s sole discretion, sees fit.
- 4.02 Indemnification and Hold Harmless. Facilitator shall indemnify and hold the District, its Trustees, officers, agents, and employees, free and harmless from any liability whatsoever, based or asserted upon any acts or omission of Facilitator, its agents,

employees, sub Facilitators and independent Facilitators, for property damage, bodily injury, or death (Facilitator's employees included) or any other element of damage of

any kind or nature, relating to or in anywise connected with or arising from the performance of the services contemplated hereunder, and Facilitator shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by the District), the District, its officers, agents, and employees, in any legal actions based upon such alleged acts or omissions. The obligations to indemnify and hold the District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged acts or omissions are fully and finally barred by the applicable statute of limitations.

- 4.03 Assignment and Delegation. Neither this Agreement nor any duties or obligations under this Agreement may be assigned or delegated by either party without the prior written consent of the other party.
- 4.04 Treatment of the District Information. Facilitator shall regard all District data and information used in the work performed under this agreement as confidential, and will comply with all Family Educational Rights and Privacy Act (FERPA) regulations regarding privacy of student data.
- 4.05 Intellectual Property. All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this Agreement, shall be the property of the District.
- 4.06 ADA/FEHA. The Facilitator recognizes that as a federal and state government Contractor or Subcontractor, the District is obligated to comply with certain laws and regulations of the federal and state government regarding equal opportunity and affirmative action. When applicable, the Facilitator agrees that, as a government Subcontractor, the following are incorporated herein as though set forth in full: the non-discrimination and affirmative action clauses contained in Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations contained in Title 41, part 60 of the Code of Federal Regulations, as amended; the non-discrimination and affirmative action clause contained in the Rehabilitation Act of 1973, as amended, as well as the Americans With Disabilities Act relative to the employment and advancement in employment of qualified individuals with disabilities, and the implementing rules and regulations in Title 41, part 60-741 and 742 of the Code of Federal Regulations; the non-discrimination and affirmative action clause of the Vietnam Era Veterans Readjustment Assistance Act of 1974 relative to the employment and advancement in employment of qualified special disabled veterans and Vietnam era veterans without discrimination, and the implementing rules and regulations in Title 41, part 60-250 of the Code of Federal Regulations; and the non-discrimination clause required by California Government Code Section 12900 relative to equal

employment opportunity for all persons without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex, and the implementing rules and regulations of Title 2, Division 4, Chapter 5 of

the California Code of Regulations. The Facilitator, as a government sub-Facilitator, further agrees that when applicable, it shall provide the certification of non-segregated facilities required by Title 41, part 60-1.8(b) of the Code of Federal Regulations.

ARTICLE V. OBLIGATIONS OF THE DISTRICT

- 5.01 Cooperation of the District. The District agrees to comply with all reasonable requests of the Facilitator and provide access to all documents and/or information reasonably necessary to the performance of Facilitator's duties under this Agreement.

ARTICLE VI. TERMINATION OF AGREEMENT

- 6.01 Termination upon Notice. Either party hereto may terminate this Agreement at any time upon 30 days written notice to the other.

ARTICLE VII. GENERAL PROVISIONS

- 7.01 Entire Agreement of the Parties. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promised not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by the party to be charged.
- 7.02 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 7.03 Independent Contractor. Facilitator, and its officers, employees, and agents, shall act in an independent capacity during the term of this agreement and not as officers, employees or agents of the District.

Riverside Community College District

Facilitator

James L. Buysse
Vice Chancellor, Administration & Finance

Marlene Victoriano

Date

Date

EXHIBIT A

Facilitator Agreement between
Marlene Victoriano
and
Riverside Community College District

SCOPE OF WORK

With this Agreement, Facilitator will perform services and produce deliverables as detailed within this scope of work.

Prepare and Conduct 3-hour Workshops

Facilitator hereby agrees to provide five (5) 3-hour workshops to participants in the Foster and Kinship Care Education Program in the Riverside or Hemet areas beginning January 31, 2007 through June 30, 2007. The workshop will address issues for foster parents and kinship providers. Curriculum is to include age appropriate child development, positive discipline, self esteem, health concerns, and emancipation issues. Specific workshop dates and locations to be determined in consultation with Penny Davis, Director of Foster and Kinship Care Education Program

DELIVERABLES

The following will be delivered to Foster and Kinship Care Education participants as a result of the provision of services described within this scope of work.

- Conduct five, 3-hour workshops during the year, as part of meeting program requirements.

COMPENSATION

This agreed upon total, a maximum of \$750.00, for the delivery of five (5) three-hour workshops includes all Facilitator outlays (time, travel, materials, etc.). The Facilitator shall invoice in arrears for all hours of service provided at the rate of \$50.00 per hour. If the Facilitator is not able to render all services outlined in "Exhibit A", the Facilitator will be paid an amount commensurate with the number of service hours rendered.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-aa

Date: January 30, 2007

Subject: Agreement with Robert Manriquez

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Robert Manriquez, to prepare and conduct five (5) 1.5-hour workshops for parents and caretakers of students enrolled in Gateway to College Early College High School, beginning February 20, 2007 through June 30, 2007. The service provider will be paid at the rate of \$100.00 per hour, plus \$50.00 per hour for travel costs. Total expenses are not to exceed \$1,125.00. Funding source: Award from Bank of America to the RCCD Foundation for Gateway to College Early College High School.

This agreement has been reviewed by Ruth Adams, Director Compliance, Contracts and Legal Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for the period February 20, 2007 through June 30, 2007, for an amount not to exceed \$1,125.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Shelagh Camak
District Dean, Workforce Development
Michael Wright
Director, Workforce Preparation Grants and Contracts

SERVICE AGREEMENT
BETWEEN
Robert Manriquez
AND
Riverside Community College District

This Agreement, entered into this 20th DAY OF FEBRUARY 2007 between Robert Manriquez, hereinafter referred to as the “Service Provider,” and Riverside Community College District, whose address is 4800 Magnolia Avenue, Riverside, California 92506, hereinafter referred to as the “The District.”

ARTICLE I. TERM OF CONTRACT

- 1.01 This Agreement is effective to cover activities beginning February 20, 2007, and will continue in effect until June 30, 2007.

ARTICLE II. SERVICES TO BE PERFORMED

- 2.01 Service Provider agrees to perform the services specified in the “Scope of Services” attached to this Agreement as “Exhibit A” and incorporated by reference herein.

ARTICLE III. COMPENSATION

- 3.01 In consideration for the services to be performed by the Service Provider, The District shall pay a total not to exceed \$1,125. Payable monthly upon receipt of an invoice.

ARTICLE IV. OBLIGATIONS OF SERVICE PROVIDER

- 4.01 Minimum Amount of Service. Service Provider agrees to devote its best efforts to performance of the services outlined in “Exhibit A” on behalf of The District.
- 4.02 Indemnification. Service Provider and The District mutually agree to indemnify and hold each other free and harmless from any obligations, costs claims, judgments, attorneys’ fees and attachments arising from, growing out of, or in any way connected with the services rendered to each other pursuant to the terms of the Agreement. The District also agrees to hold Service Provider harmless for claims of liable and slander for information contained in the formal report to The District.
- 4.03 Assignment. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
- 4.04 Treatment of The District Information. Service Provider shall regard all District data and information used in the work performed under this agreement as confidential.

- 4.05 Independent Contractor. It is understood that Service Provider is an independent contractor and that no employer-employee relation exists between the parties hereto.
- 4.06 Non-Discrimination. Service Provider agrees that he will comply with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.

ARTICLE V. OBLIGATIONS OF THE COLLEGE

- 5.01 Cooperation of The District. The District agrees to comply with all reasonable requests of the Service Provider and provide access to all documents and/or information reasonably necessary to the performance of Service Provider's duties under this Agreement.

ARTICLE VI. TERMINATION OF AGREEMENT

- 6.01 Termination Upon Notice. Either party hereto may terminate this Agreement at any time upon 30 days written notice to the other.

ARTICLE VII. GENERAL PROVISIONS

- 7.01 Entire Agreement of the Parties. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promised not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by the party to be charged.
- 7.02 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.

Riverside Community College District

Service Provider

James Buisse
Vice Chancellor
Administration and Finance

Robert Manriquez, MFT
Kaiser Permanente
Moreno Valley Medical Offices
Addiction Medicine
12815 Heacock St.
Moreno Valley, CA 92553
Service Provider

Date

Date

EXHIBIT A

Service Provider Agreement with
Riverside Community College District and Robert Manriquez

SCOPE OF WORK

With this Agreement, Service Provider will perform services and produce deliverables as detailed within this scope of work.

Provide Adolescent Parenting Seminar

Service Provider hereby agrees to provide an adolescent parenting seminar for parents and caretakers of students enrolled in Gateway to College Early College High School at Riverside City College. The parenting seminar will be offered for 90 minutes one evening per week for five consecutive weeks. The hourly rate is \$100 per hour plus \$50 per hour for travel costs. Thus, the amount for the period February 20, 2007 through June 30, 2007 will not exceed \$1,125. In December 2006, the Bank of America awarded \$25,000 to the RCC Foundation to sustain and support Gateway to College Early College High School in two critical areas, one of which is to provide specialized training and instruction for family and faculty who presently work with its enrolled students all of whom previously had dropped out of high school or were on the verge of dropping out.

Deliverables

The following will be delivered to Riverside Community College District as a result of the provision of services described within this scope of work.

- Provide a five week adolescent parenting seminar for parents and caretakers of students enrolled in Gateway to College Early College High School at Riverside City College.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-bb

Date: January 30, 2007

Subject: Amendment to Agreement with Foundation for California Community Colleges

Background: Presented for the Board's review and consideration is an amendment to grant agreement, 0608-041, by and between the Riverside Community College District and the Foundation for California Community Colleges, to increase the funding by the additional sum of \$5,437.50 in budget year July 2006- June 2007 for a total funding amount of \$283,875.00 in budget years 2006-2008. The increase in funding was due to increasing enrollment in the TANF Child Development Career program in the Spring and Summer 2007 semesters. The original agreement was approved by the Board on June 20, 2006, for an amount of \$286,982.50 which included funding for June 2006. The term remains June 1, 2006 through June 30, 2008. Funding source: Foundation for California Community Colleges.

This amendment has been reviewed by Ruth Adams, Director, Compliance, Contracts and Legal Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees ratify the amendment, for the term June 1, 2006 through June 30, 2008, to increase the funding by the additional sum of \$5,437.50, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment.

Salvatore G. Rotella
Chancellor

Prepared by: Shelagh Camak
District Dean, Workforce Development
Michael Wright
Director, Workforce Preparation Grants and Contracts

TEMPORARY ASSISTANCE FOR NEEDY FAMILIES –
CHILD DEVELOPMENT CAREERS (TANF-CDC) PROGRAM

AMENDMENT TO GRANT AGREEMENT 0608-041
BY AND BETWEEN THE
RIVERSIDE COMMUNITY COLLEGE DISTRICT (District)
AND THE
FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES (FCCC)

This Amendment is to Grant Agreement 0608-041, which was entered into on June 1, 2006 and signed by the parties on April 17, 2006 (FCCC) and July 17, 2006 (District), for the purposes of providing grant funding, fiscal management and accountability for the Temporary Assistance For Needy Families – Child Development Careers (TANF-CDC) Program, operated by the District.

The Agreement is being amended as follows:

The original Agreement provided for funding dollars from FCCC for the period July 1, 2006 through June 30, 2008 in the amount of \$278,437.50. That amount is now going to be increased, by the additional sum of \$5,437.50 in budget year one for a total funding amount of \$283,875.00 in budget years one and two. An updated Attachment B – Total Budget Summary, Budget Year One and Budget Year Two, is incorporated herein by reference and attached hereto.

All other terms and conditions of the original agreement shall remain in full force and effect throughout the original term of this agreement, which is June 1, 2006 through June 30, 2008.

Signatures

The individuals signing below have the authority to enter into and agree to all of the terms, requirements and conditions set forth in this Amendment to Grant Agreement and commit their respective organizations to comply with them.

On behalf of the District:

Signature: _____ Date: _____

Name: James Buysse,

Title: Vice Chancellor, Administration and Finance

On behalf of FCCC:

Signature of Ed Connolly: _____ Date: _____
(Director of TANF-CDC Program)

Signature of Jeff Thompson: _____ Date: _____
(FCCC Vice President - Learning Programs)

Signature of Laura Wright: _____ Date: _____
(FCCC Vice President of Finance and Chief
Finance Officer)

Please return two (2) of the three (3) Grant Agreements with original signatures to:

ED CONNOLLY, PROGRAM DIRECTOR
TANF-CHILD DEVELOPMENT CAREERS (CDC) PROGRAM
FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES
1102 Q STREET, 3RD FLOOR
SACRAMENTO, CA 95814

For information or assistance, please contact Ed Connolly at 916.325.0128 or via e-mail at:
econnolly@foundationccc.org.

ATTACHMENT B

TOTAL BUDGET SUMMARY:
 July 1, 2006 – JUNE 30, 2008

The budget amounts identified below are based on the total number of active slots, as requested on your 2006–2008 Slot Allocation Request form. If your campus enrolls fewer participants than needed to fulfill your active slot allocation, your budget will be reduced proportionately.

CATEGORY	AMOUNT
Campus TANF-CDC Program Facilitator Stipend:	\$ 160,750.00
Campus TANF-CDC Program CalWORKs Liaison Stipend:	\$ 80,375.00
Operating Expenses: <ul style="list-style-type: none"> ▪ Office Space ▪ Office Telephone ▪ Office Supplies 	\$ 9,600.00
Fingerprint & Background Fees: <ul style="list-style-type: none"> ▪ Initial Participant Background & Fingerprint Fees ▪ Permit Credential Fingerprint Fees 	\$ 7,700.00
Travel Expenses to Regional Training Institute (RTI):	\$ 1,700.00
Travel Expenses to Annual TANF-CDC Program Conference:	\$ 4,000.00
Travel Expenses to Campus Best Practices Clinic: <i>(June 2006 only)</i>	
Travel Expenses to Quality Improvement Program (QIP) Training: <i>(\$500.00 Budgeted for Year One, Year Two Budget is yet to be determined)</i>	\$ 500.00
Participant Supportive Services: <ul style="list-style-type: none"> ▪ Participant Books and Instructional Materials grants ▪ Participant Transportation Grants ▪ Participant Tutoring Services ▪ Special Services, Workshops and Cohort Classes 	\$ 19,250.00
TOTAL 2006-08 GRANT AMOUNT:	\$ 283,875.00

BUDGET YEAR ONE:
 JULY 1, 2006 - JUNE 30, 2007

The budget amounts identified below are based on the total number of active slots, as requested on your Slot Allocation Request form. If your campus enrolls fewer participants than needed to fulfill your active slot allocation, your budget will be reduced proportionately.

CATEGORY	AMOUNT
Campus TANF-CDC Program Facilitator Stipend: <ul style="list-style-type: none"> ▪ 46 Active Slots x \$ 125.00 / Month x 1 Month = (Summer 2006)¹ \$ 5,750.00 ▪ 50 Active Slots x \$ 125.00 / Month x 5 Months = (Fall 2006)² \$ 31,250.00 ▪ 55 Active Slots x \$ 125.00 / Month x 5 Months = (Spring 2007)³ \$ 34,375.00 ▪ 55 Active Slots x \$ 125.00 / Month x 1 Month = (Summer 2007)⁴ \$ 6,875.00 	\$ 78,250.00
Campus TANF-CDC Program CalWORKs Liaison Stipend: <ul style="list-style-type: none"> ▪ 46 Active Slots x \$ 62.50 / Month x 1 Month = (Summer 2006)¹ \$ 2,875.00 ▪ 50 Active Slots x \$ 62.50 / Month x 5 Months = (Fall 2006)² \$ 15,625.00 ▪ 55 Active Slots x \$ 62.50 / Month x 5 Months = (Spring 2007)³ \$ 17,187.50 ▪ 55 Active Slots x \$ 62.50 / Month x 1 Month = (Summer 2007)⁴ \$ 3,437.50 	\$ 39,125.00
Operating Expenses: <ul style="list-style-type: none"> ▪ Office Space ▪ Office Telephone ▪ Office Supplies 	\$ 4,800.00
Fingerprint & Background Fees: <ul style="list-style-type: none"> ▪ Initial Participant Background & Fingerprint Fees ▪ Permit Credential Fingerprint Fees 	\$ 3,850.00
Travel Expenses to Regional Training Institute (RTI):	\$ 850.00
Travel Expenses to Annual TANF-CDC Program Conference:	\$ 2,000.00
Travel Expenses to Quality Improvement Program (QIP) Training:	\$ 500.00
Participant Supportive Services: <ul style="list-style-type: none"> ▪ Participant Books and Instructional Materials Grants ▪ Participant Transportation Grants ▪ Participant Tutoring Services ▪ Special Services, Workshops and Cohort Classes 	\$ 9,625.00
TOTAL 2006-07 GRANT AMOUNT:	\$ 139,000.00

1 Summer 2006 Semester includes the month of July.
 2 Fall 2006 Semester includes months of August, September, October, November, and December.
 3 Spring 2007 Semester includes months of January, February, March, April, and May.
 4 Summer 2007 includes the month of June.

BUDGET YEAR TWO:
 JULY 1, 2007 - JUNE 30, 2008

The budget amounts identified below are based on the total number of active slots, as requested on your Slot Allocation Request form. If your campus enrolls fewer participants than needed to fulfill your active slot allocation, your budget will be reduced proportionately.

CATEGORY	AMOUNT
Campus TANF-CDC Program Facilitator Stipend: <ul style="list-style-type: none"> ▪ 55 Active Slots x \$ 125.00 / Month x 1 Month = (Summer 2007)¹ \$ 6,875.00 ▪ 55 Active Slots x \$ 125.00 / Month x 5 Months = (Fall 2007)² \$ 34,375.00 ▪ 55 Active Slots x \$ 125.00 / Month x 5 Months = (Spring 2008)³ \$ 34,375.00 ▪ 55 Active Slots x \$ 125.00 / Month x 1 Month = (Summer 2008)⁴ \$ 6,875.00 	\$ 82,500.00
Campus TANF-CDC Program CalWORKs Liaison Stipend: <ul style="list-style-type: none"> ▪ 55 Active Slots x \$ 62.50 / Month x 1 Month = (Summer 2007)¹ \$ 3,437.50 ▪ 55 Active Slots x \$ 62.50 / Month x 5 Months = (Fall 2007)² \$ 17,187.50 ▪ 55 Active Slots x \$ 62.50 / Month x 5 Months = (Spring 2008)³ \$ 17,187.50 ▪ 55 Active Slots x \$ 62.50 / Month x 1 Month = (Summer 2008)⁴ \$ 3,437.50 	\$ 41,250.00
Operating Expenses: <ul style="list-style-type: none"> ▪ Office Space ▪ Office Telephone ▪ Office Supplies 	\$ 4,800.00
Fingerprint & Background Fees: <ul style="list-style-type: none"> ▪ Initial Participant Background & Fingerprint Fees ▪ Permit Credential Fingerprint Fees 	\$ 3,850.00
Travel Expenses to Regional Training Institute (RTI):	\$ 850.00
Travel Expenses to Annual TANF-CDC Program Conference:	\$ 2,000.00
Travel Expenses to Quality Improvement Program (QIP) Training:	TBD
Participant Supportive Services: <ul style="list-style-type: none"> ▪ Participant Books and Instructional Materials Grants ▪ Participant Transportation Grants ▪ Participant Tutoring Services ▪ Special Services, Workshops and Cohort Classes 	\$ 9,625.00
TOTAL 2007-08 GRANT AMOUNT:	\$ 144,875.00

1 Summer 2007 Semester includes the month of July.
 2 Fall 2007 Semester includes months of August, September, October, November, and December.
 3 Spring 2008 Semester includes months of January, February, March, April, and May.
 4 Summer 2008 includes the month of June.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-cc

Date: January 30, 2007

Subject: Revised Agreement with City of Norco

Background: Presented for the Board's review and consideration is a revised agreement between Riverside Community College District and the City of Norco to provide the Community Center as a venue for physical education classes for the Norco Campus. This agreement was previously approved at the November 21, 2006 board meeting. The location within the Community Center is being revised to eliminate any specific room. The term of the agreement remains July 25, 2006 to August 30, 2007 and the cost remains \$4,000.00. Funding source: General Fund.

This agreement has been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended that the Board of Trustees ratify the revised agreement, from July 25, 2006 to August 30, 2007, for an amount not to exceed \$4,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Gaither Loewenstein
Vice President of Educational Services



AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
THE CITY OF NORCO
(COMMUNITY CENTER)

WHEREAS, Riverside Community College District (RCCD) desires to use the facilities and premises of The City of Norco-Community Center (City of Norco) 3900 Acacia Avenue, Norco, CA for the purpose of holding college level educational classes; and

WHEREAS, The City of Norco desires to cooperate with RCCD in the use of its facilities;

NOW THEREFORE, the parties agree as follows:

1. RCCD will be responsible for any damages sustained to the building or equipment up to \$10,000 occurring as a direct result of occupancy of the building by RCCD.
3. The City of Norco will hold harmless and indemnify RCCD for any claims, lawsuits or liabilities of any type suffered by RCCD arising from the City of Norco's acts or omissions in the performance of this contract. RCCD will hold harmless and indemnify the City of Norco for any claims, lawsuits, or liabilities of any type suffered by the Contractor arising from RCCD's acts or omissions in the performance of this contract.
4. RCCD shall not make or permit other persons to make any alterations to premises without first obtaining the written consent of the City of Norco.
5. RCCD will pay The City of Norco an amount not to exceed \$4,000.00 (\$10.00 per hour for one city staff member) to be available, in the lower level gym area, during our regular class hours.
6. The City of Norco shall bear all costs of utilities for heat, light, and power. The City of Norco shall provide all comforts conducive to an educational class, such as lighting, air conditioning, heat, and water.
7. The City of Norco and RCCD will share the use of said facility for Fall, Winter, Spring and Summer sessions on mutually acceptable dates and times throughout the period July 25, 2006 to August 30, 2007. RCCD holidays are as follows:

<u>Holidays:</u>	Sept. 4, 2006	Nov. 10, 2006	Nov. 23-26, 2006
	Dec. 25, 2006	Jan. 1, 2007	Jan. 15, 2007
	Feb. 16-19, 2007	April 9-13, 2007	May 28, 2007
	July 4, 2007		

This agreement has been read and agreed upon by the following officers or representatives of both organizations.

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

THE CITY OF NORCO

By: _____
James L. Buysse
Title: Vice Chancellor Admin & Finance
Date: _____

By: _____
Title: _____
Date: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-dd

Date: January 30, 2007

Subject: Agreement with Riverside County Office of Education

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Riverside County Office of Education, Murrieta Office. Riverside County Office of Education will provide the use of their facility located at 24980 Las Brisas Road, Murrieta, CA 92562. The facility will be used for classes through Riverside City Campus and the Western Association of Food Chains (WAFC) for students working to obtain the WAFC certificate and associate in science degree. The term of the agreement is February 13, 2007 through May 1, 2007. Funding source: No cost to the District.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Esq., Director of Contracts, Compliance, and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve this proposed agreement, for the term of February 13, 2007 through May 1, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Richard Barron
Associate Dean, Academic Innovative Programs/Occupational Education



RIVERSIDE COUNTY OFFICE OF EDUCATION – MURRIETA
24980 Las Brisas Road, Murrieta, CA 92562
(909) 600-5624; FAX [909] 600-5639

Application for Use of Facilities

Name of Requestor: Dr. Ron Pardee Phone: (951) 222-8320 Home Phone: (951) 788-9789 FAX: [951] 222-8071

Agency/Organization: Riverside Community College Dept.: Business Administration, Riverside Campus

Address: 4800 Magnolia Ave. City: Riverside, CA Zip: 92506

Date of Meeting: Feb. 13 – May 1 Tuesdays only Actual Start Time: 5:30 PM am/pm Actual End Time: 8:00 PM am/pm

Room Set-up: [] Workshop [] Classroom [] U-shape [] Square [] Theater Number of Tables Needed: _____

Number Attending: 25 - 30 Set-up time: _____ to _____ Clean-up time: _____ to _____

Room Assignment: [] A [] B [] C

Equipment: [] Overhead/Screen [] VCR/Monitor [] Easel/Paper [] LCD Projector [] Podium

Misc.: [] Coffee Maker [] Outside Catering [] Other

Type of Meeting: [] Lecture [] Testing [] Training [] Workshop [] Other _____

Open to the public: [] Yes [] No

Please describe the exact nature and purpose of your meeting: Lecture instruction

Exact information to be posted: _____

Will admission, contributions, donations or other fees be solicited at the meeting? [] Yes [] No

If yes, describe the purpose for which the money will be used _____

STATEMENT OF APPLICANT – The undersigned hereby applies for use of school property for public purposes in accordance with the policies and regulations of the Riverside County Office of Education.

Applicant hereby agrees to hold the Riverside County Superintendent of Schools and the Riverside County Board of Education, the individual members thereof, and all officers, agents, and employees free and harmless from any loss, damage, liability cost, or expense that may arise during or be caused in any way by such use of occupancy of the property. The applicant agrees to furnish such liability of insurance for the protection of the public and the County Superintendent as may be required.

I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant for payment of all charges assessed for use of the above premises, and for any damages sustained by the building, furniture, equipment, or grounds occurring through the occupancy or use of said building and/or grounds by the applicant.

I hereby certify that I have read the regulations, conditions and terms set forth in Administrative Regulation 1330.1 of the Riverside County Office of Education and that I, and the applicant whom I represent, will abide by them and will conform to all applicable provisions of the constitution and laws of California and to all other directives of the Superintendent and the County Board of Education and its authorized agents which may be communicated to the applicant.

NOTE: The person signing this application and the statement above must be a member of the sponsoring organization. If the person signing is not an officer of the organization for whom the application is made, he must present written authorization from the applicants group to sign the foregoing application.

Signature _____

Title: Vice Chancellor, Administration and Finance

Date: _____

DO NOT WRITE BELOW THIS LINE

CRITERIA FOR DETERMINING CHARGES

Fee (from Fee Schedule) \$ _____ hour x _____ hours + \$ _____

Other Charges _____ Total = \$ _____

[] Cancellation Violation Fee = \$ _____

[] Approved [] Disapproved – Reason _____

Building Director: _____ Date: _____ Reserved by: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-ee

Date: January 30, 2007

Subject: Agreement with Riverside County Office on Aging

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Riverside County Office on Aging to provide a training site. The Office of Aging has a training program available for older workers who are enrolled in their Senior Community Service Employment Program, which is grant funded under Title V of the Older Americans Act. The purpose of the training program is to give older workers new skills and experience in the local workforce so that they can return to unsubsidized employment in the community. The participants in the program are paid, through the grant, minimum wage (either federal or state, whichever is higher) and are insured, under Workers' Compensation and general liability by the County of Riverside. The Culinary Academy has applied with the Office on Aging to be a training site for this program and will utilize program participants in the office area for tasks such as phone answering, filing and light typing. However, the District may request additional participants to be utilized in any offices of the District. The term of the agreement will be from February 1, 2007 through June 30, 2007, and can be renewed on an annual basis. Funding source: No cost to the District.

This agreement has been reviewed by Ruth W. Adams, Director, Contracts, Compliance and Legal Services and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for the period February 1, 2007 through June 30, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Richard Barron
Associate Dean, Academic Innovative Programs/Occupational Education
Bobby Moghaddam
Director, Hospitality and Culinary Arts Program

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)
AGREEMENT BETWEEN
RIVERSIDE COUNTY OFFICE ON AGING (RCOOA)
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT (RCCD)

The purpose of this Agreement is to provide a training site for older workers (participant) enrolled in the Riverside County Office on Aging Senior Community Service Employment Program, which is grant funded under Title V of the Older Americans Act.

TERM OF AGREEMENT.

The Term of this agreement shall be from February 1, 2007 to June 30, 2007 and shall be renewable in one-year terms, on a July to June basis.

RCCD AGREES TO

Provide adequate supervision of the participant and to provide orientation and the necessary training concerning the training site, its activities, and the participant's day-to-day responsibilities, which are directed toward early transition to unsubsidized employment.

Assure that the participant has a written description of the duties to be performed, signed by the training site supervisor, with a copy given to the participant and SCSEP staff. When necessary, the written description of the duties to be performed will be updated in collaboration with the participant and SCSEP staff.

Work with the SCSEP staff to assist the participant in his/her personal development, to assist and encourage the participant in seeking and obtaining unsubsidized employment and allow the participant to attend scheduled SCSEP sponsored job search and job training workshops and meetings.

Allow pre-scheduled visits by SCSEP staff for purpose of monitoring and evaluation of training site and participant.

Provide a safe and sanitary work environment and working condition and to give the participant any necessary training and safety instructions.

Comply with RCOOA's Workers' Compensation procedures, as depicted in the SCSEP Program Handbook, in case of an on-the-job injury.

Provide an accurate Time and Attendance record (on timesheet provided by RCOOA) and to provide a copy of the timesheet to the SCSEP office by the date requested.

Complete and return in a timely manner any reports, evaluations, or any other documentation requested by the SCSEP.

Recognize that the position occupied by the participant is a temporary training assignment, designed to prepare the participant for unsubsidized employment. That the participant may, and will be encouraged to, obtain an unsubsidized job at any time or may be transferred to another training site to enable the participant to receive different training. In such cases, the assignment of an additional or replacement participant cannot be guaranteed.

Assure that the participant works a minimum of 40 hours per pay period and refrain from requiring the participant to work over the maximum number of hours allowed.

Assure that the participants do not drive any type of vehicle owned by RCCD unless previously approved as documented in the respective training assignment description.

Not displace any current employee or volunteer with a participant or assign a participant to perform the tasks of an employee on layoff or replace a federally funded position (other than SCSEP) with a participant.

Comply with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.

Assure that participant's immediate supervisor at the training site attends an annual meeting of training site supervisors as scheduled by the SCSEP Manager.

Ensure that any participant assigned to the training site does not engage in any partisan or non-partisan political activity during work time paid for by SCSEP.

Enforce the provisions of the Drug-Free Workplace Act of 1988 that prohibits any use, consumption, sale, purchase, transfer or possession of any controlled substance other than legally prescribed medications while on the job at the training site.

RCOOA AGREES TO

Maintain general liability insurance, or self-insurance, at all times during the term of this agreement, with no less than \$1,000,000 coverage per occurrence and provide RCCD with a Certificate of Insurance, naming RCCD as an additional insured.

Maintain Workers' Compensation insurance, covering participant(s), in accordance with the laws of the State of California, naming RCCD as an additional insured. It is understood between the parties that the RCOOA is the primary employer of the Participant and that RCOOA will hold harmless and indemnify RCCD from any workers' compensation liability, arising from any injuries of participant while training at the RCCD.

Indemnify, hold harmless and defend the RCCD, its Trustees, officers, agents, students and employees from any damage, liability, injury, death, expense or loss whatsoever based or asserted upon any negligence, recklessness or willful misconduct on the part of any participant the RCOOA places for training at the culinary academy, as part of the RCOOA's Senior Community Service Employment Program.

Ensure that the participant is aware of and complies with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.

TERMINATION

This agreement may be terminated or amended by either party with thirty (30) days written notice to the other party, OR, may be immediately terminated by RCOOA upon a reduction of funding for the program.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

SENIOR COMMUNITY SERVICE
EMPLOYMENT PROGRAM

By: _____

James L. Buisse
Vice Chancellor, Administration
And Finance

By: _____

Project Director

Date: _____

Date: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-ff

Date: January 30, 2007

Subject: Agreement with Dun and Bradstreet, Inc.

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Dun and Bradstreet, Inc. This is a license agreement that grants rights to use HAR Selectory – Southern California Businesses 1+ software for marketing research in all marketing classes and departmental use for labor market research. This agreement is for the Riverside Campus, but the license agreement covers the use by all District staff. The term of the agreement is February 1, 2007 through January 31, 2008, and includes a fee of \$1,110.00. Funding source: VTEA funds.

This agreement has been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for the period of February 1, 2007 through January 31, 2008, for an amount not to exceed \$1,110.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Vice President, Academic Affairs
Ronald Pardee
Professor, Management



Internet Business Reference Service License Agreement for Public & Academic Libraries (09-05)			
Bill To: <input checked="" type="checkbox"/> Cash or <input type="checkbox"/> Credit Card (Form Attached)		Ship To: (If different from Bill To)	
<input type="checkbox"/> Bill to ADP Credit Agreement			
D-U-N-S:	07-360-2724	SIC Code:	8221
Company Name:	Riverside Community College	Company Name:	
Contact Name:	Dr.Ron Pardee	Contact Name:	
Contact E-Mail Address:	ron.pardee@rcc.edu	Contact E-Mail Address:	
Title:		Title:	
Tel:	951-222-8320	Tel:	
Street:	4800 Magnolia Ave	Street:	
City:	Riverside	City:	
State:	CA	State:	
Zip:	92506	Zip:	

This is an Order placed pursuant to the attached Reference Service Terms and Conditions between D&B and Customer.
 Please accept this Order for the following Products indicated below beginning: February 1, 2007

Product Code	Description	Quantity	License Fee
05000095240748	HAR Selectory - So Calif Businesses 1 +		\$1,110.00

P.O. No. _____ Amount Received \$ _____ **TOTAL: \$1,110.00**
 Plus applicable taxes, shipping and handling

Tax Exempt No.* _____ *(Provide Tax Exempt Certificate)

AGREED TO BY:
 Customer agrees that its signature on this Order constitutes its acceptance of the attached Reference Service Terms and Conditions, effective as of the date set forth under D&B's "Authorized" signature.

DUN & BRADSTREET, INC.		Company Name	_____
Authorized Signature:	_____	Authorized Signature:	_____
Print Name:	_____ Maria Colgero _____	Print Name:	_____
Title:	_____ RM _____	Title:	_____
Date:	_____	Date:	_____

RM/AE #: 101130/296 CENTER #: 1113 E-MAIL: COLGEROM@DNB.COM
 RM/AE FAX #: 866-220-1290 RM/AE TELEPHONE #: 800-526-0651 x 6228



Internet Business Reference Services License Agreement for Public and Academic Libraries (09-05)

Decide with Confidence

Dun & Bradstreet, Inc. ("D&B") and the Customer named below ("Customer") agree that D&B shall make available to Customer the Internet Business Reference Services (the "Services") identified in an order for Internet Business Reference Services (an "Order") entered into by D&B and Customer and the terms of such Orders are incorporated by reference in this Agreement. Such Services shall include access to information ("Information") via an Internet- and/or CD- based database search and sort software application (the "Software"), subject to this Internet Business Reference Services License Agreement (the "Agreement"). The effective date of this Agreement is the latest date indicated below the parties' respective signatures. In consideration of the mutual obligations set forth in this Agreement, each party agrees to the terms and conditions below and represents that this Agreement is executed by its duly authorized representative as of the dates below.

DUN & BRADSTREET, INC.	Customer:
_____	_____
Signature:	Signature:
_____	_____
Print Name:	Print Name:
Maria Colgero	_____
_____	_____
Title:	Title:
RM	_____
_____	_____
Date:	Date:
_____	_____

1. LICENSE GRANT. D&B grants to Customer a non-exclusive, non-transferable license ("License") to provide access to the Services and Information specified in an Order by Authorized Users (as defined below), subject to the limitations contained in this Agreement and such Order. D&B retains all ownership rights (including copyrights and other intellectual property rights) in the Services, in any form, and Customer obtains only such rights as are explicitly granted in this Agreement and the related Order.

2. AUTHORIZED USERS.

- (a) An Authorized User is defined as any employee or patron of Customer, who is authorized by Customer to access the Service during the term of this Agreement and according to the terms of this Agreement.
- (b) The Services and Information are licensed exclusively for the number of Authorized Users designated on the Order.
- (c) Customer agrees to exercise all reasonable precautions to prevent its Authorized Users from violating the terms and conditions of this Agreement. To this end, Customer shall implement a click-through agreement to be accepted electronically by Authorized Users prior to accessing the Service, the terms of which agreement shall be provided by D&B. Customer will use commercially reasonable efforts to keep secure from unauthorized use all passwords, library cards, student identification numbers and other means of access to the Services and Information.

3. PERMITTED USES AND RESTRICTIONS ON USE.

- (a) Pursuant to this Agreement, Authorized Users may:
 - (i) access the Services from a LAN (Local Area Network), WAN (Wide Area Network), an Intranet or on two or more non-networked computers, remote online or Internet services, or via wireless devices on the Customer's premises, provided that if access to the Services is remote, such access must be restricted to access by library card, student identification number, password, or similar security measure;
 - (ii) print, copy and distribute the Information in hard copy format for their own internal use or use by other Authorized Users, as long as such copying and distribution is not done in quantity; and
 - (iii) download only that portion of the Information that is essential for Authorized Users to conduct their work.
- (b) Neither Customer nor its Authorized Users may:
 - (i) provide public or other third party access to the Services or Information, except to Authorized Users, whether directly in any media or indirectly through incorporation in a database, marketing list, report or otherwise, or use or permit the use of Information to generate any statistical or other information that is or will be provided to third parties (including as the basis for providing recommendations to others); or use or permit the use of Information to prepare any comparison to other information databases that is or will be provided to third parties;
 - (ii) sell, lease, transfer or distribute all or any part of the Services or Information accessed through the Services, except as specified above in Section 3(a);

- (iii) make available a user name and password to a party that is not an Authorized User
- (iv) voluntarily produce Information in legal proceedings; or
- (v) download, key in or otherwise import Information into a computer operated by or for use by the Authorized User's company or into a database accessible by Authorized User's company, if such company is not Customer.

(c) D&B reserves the right to limit access to the Services to (i) viewing or printing using a third party web browser print function, and (ii) downloading a maximum number of records per search. In addition, Authorized Users shall be bound by any access and download limitations per search session that are internal to a Service. D&B further reserves the right to monitor access to Services by Customer and its Authorized Users and to track changes in the velocity and overall number of searches and records retrieved per search. Based on such monitoring, D&B may choose to temporarily suspend access to the related Service in order to allow D&B to confirm protection and security of the Information. All download limitations will be enforced at D&B's discretion.

(d) Customer and Authorized Users are expressly prohibited from using the Information as a factor in establishing an individual's eligibility for (i) credit or insurance to be used primarily for personal, family or household purposes; or (ii) employment. Customer is further prohibited from using the Information to engage in unfair or deceptive practices.

(e) Upon reasonable notice and during regular business hours, Customer will permit D&B to inspect the locations at, or computer systems on which, the Services are accessed and/or Information is used, stored or transmitted so that D&B can verify Customer's compliance with this Agreement.

(f) Customer will use the Services only in compliance with applicable state, local, federal or foreign laws or regulations, including but not limited to laws and regulations promulgated by the Office of Foreign Asset Control, applicable export restrictions, and/or those laws and regulations regarding telemarketing, customer solicitation (including fax and/or e-mail solicitation), data protection and privacy.

4. CD-ROM AND SOFTWARE. In the event Customer orders CD-ROM and/or Software from D&B, Customer shall be responsible for obtaining, installing and maintaining the equipment and other programming necessary to use the Software included within the Services. Customer may also make copies of the Software for back up/archival purposes.

5. D-U-N-S® NUMBERS.

(a) D-U-N-S Numbers are proprietary to and controlled by D&B. D&B grants Customer a non-exclusive, perpetual, limited license to use D-U-N-S Numbers solely for identification purposes and only for Customer's internal business use. Where practicable, Customer will refer to the number as a "D-U-N-S® Number" and state that D-U-N-S is a registered trademark of D&B.

6. PAYMENT.

- (a) Customer will pay D&B in accordance with the Order. A late payment charge of the lesser of 1½% per month or the highest lawful rate may be applied to any outstanding balances until paid.
- (b) Customer will pay any applicable taxes relating to this Agreement, other than taxes based on D&B income and franchise - related taxes.

7. DURATION OF LICENSE. Each License granted hereunder for a particular Service is for a term of twelve (12) months, beginning on the effective date of the Order, unless another term is specified in the Order. Any License renewal provisions after such initial term shall be set forth in the Order.

8. DISCLAIMER OF WARRANTY. THE INFORMATION PROVIDED AS PART OF THE SERVICES IS PROVIDED ON AN AS-IS, AS-AVAILABLE BASIS AND D&B MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND WITH RESPECT TO THE INFORMATION OR THE SERVICES, INCLUDING, BUT NOT LIMITED TO, THE ACCURACY, COMPLETENESS, TIMELINESS, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE INFORMATION OR SERVICES OR OF THE MEDIA ON WHICH THE INFORMATION OR THE SOFTWARE IS PROVIDED, OR THAT THE OPERATION OF A SERVICE WILL BE UNINTERRUPTED OR ERROR-FREE.

9. LIMITATION OF LIABILITY. D&B SHALL NOT BE LIABLE TO THE CUSTOMER OR ANY AUTHORIZED USER OR TO ANY PERSON CLAIMING THROUGH CUSTOMER OR ANY AUTHORIZED USER, OR TO WHOM CUSTOMER OR ANY AUTHORIZED USER MAY HAVE PROVIDED THE INFORMATION, FOR ANY LOSS OR INJURY ARISING OUT OF OR CAUSED, IN WHOLE OR IN PART, BY D&B'S ACTS OR OMISSIONS (INCLUDING NEGLIGENCE) IN PROCURING, COMPILING, COLLECTING, INTERPRETING, REPORTING, COMMUNICATING OR DELIVERING THE INFORMATION OR IN OTHERWISE PERFORMING ITS OBLIGATIONS UNDER THIS AGREEMENT. IF, FOR ANY REASON THE PRIOR SENTENCE IS HELD TO BE INOPERATIVE, UNENFORCEABLE OR INVALID, THEN CUSTOMER AGREES THAT D&B'S AGGREGATE LIABILITY, IF ANY, FOR ANY AND ALL LOSSES OR INJURIES ARISING OUT OF ANY ACTS OR OMISSIONS OF D&B IN CONNECTION WITH ANYTHING TO BE DONE OR ANY INFORMATION TO BE FURNISHED UNDER A PARTICULAR ORDER, REGARDLESS OF THE NATURE OF THE LEGAL OR EQUITABLE RIGHT CLAIMED TO HAVE BEEN VIOLATED, SHALL NOT EXCEED THE AMOUNT PAID BY CUSTOMER FOR THE SERVICE FURNISHED PURSUANT TO SUCH ORDER OR \$1,000, WHICHEVER IS GREATER, AND THE CUSTOMER COVENANTS AND PROMISES THAT IT WILL NOT SEEK PUNITIVE DAMAGES IN ANY SUIT AGAINST D&B. THE CUSTOMER ALSO AGREES THAT D&B WILL NOT BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS PARAGRAPH STATES D&B'S ENTIRE LIABILITY AND CUSTOMER'S REMEDY FOR BREACH OF THIS AGREEMENT.

10. THIRD PARTY INFORMATION PROVIDERS. The Information provided under this Agreement as part of the Services is compiled by D&B from a variety of public and private sources and is licensed by D&B to Customer on an as-available basis. D&B gives no assurance that it will be able to maintain the availability of all third party data sourcing relationships during the entire term of this Agreement. Third parties that provide information to D&B for use in providing the Information are intended third party beneficiaries of Paragraphs 8 and 9.

11. COPYRIGHT AND PROPRIETARY RIGHTS.

- (a) Customer acknowledges that the Services and Information are proprietary and/or copyrighted works of D&B and comprise: (a) works of original authorship, including compiled information containing D&B's selection, arrangement and coordination and expression of such information or pre-existing material it has created, gathered or assembled; (b) trade secret and other confidential information, including information that derives value or potential value from not being readily known or available; and (c) information that has been created, developed and maintained by D&B at great expense of time and money such that misappropriation or unauthorized use by others for commercial gain would unfairly and/or irreparably harm D&B or reduce D&B's incentive to create, develop and maintain such Information. Customer shall not commit or permit any act or omission that would contest or impair D&B's proprietary and intellectual property rights in the Information or Services or that would cause the Information to infringe the proprietary or intellectual property rights of a third party. Customer shall reproduce D&B's copyright and proprietary rights legend on all copies of the Information.
- (b) Customer will not use any trademark, service mark or trade name of D&B or any of D&B's affiliated companies or publish any press releases regarding this Agreement or any Order. Customer shall not disclose the negotiated pricing or terms of this Agreement, or any Order, to any third party.

12. TERMINATION.

- (a) D&B may terminate this Agreement and/or any particular Order prior to its expiration upon written notice in the event of a breach hereof by Customer or any Authorized User. D&B may otherwise terminate this Agreement upon thirty (30) days written notice. Customer may terminate any Order for a particular Service within thirty (30) days of initial access to such Service, provided that Customer has not printed or downloaded more than 100 records through such Service at the time of termination.
- (b) Customer agrees that upon termination of this Agreement or any Order, D&B has the undisputed right to immediately terminate the Customer's and all Authorized Users' access to the related Services without incurring any financial obligations in so doing.
- (c) Termination of this Agreement will result in a termination of all outstanding Orders and either party may terminate this Agreement at such time as there are no Orders in effect by providing notice to the other party.
- (d) The provisions set forth in paragraphs 3, 5, 8, 9, 10, 11, 12(d), 12(e), 12(f), 13 will survive the termination of this Agreement.
- (e) If, without D&B's written permission, Customer or any Authorized User continues after termination to obtain, retain or continue to use Information or the Services covered by a terminated Order or Agreement, Customer will be liable to D&B for the undiscounted fees for such Information or Services in effect on the date of such termination.
- (f) Upon expiration or termination of an Order with respect to a particular Service, unless D&B instructs Customer otherwise, Customer will immediately delete or destroy all originals and copies of the Information received through the Service, including both printed reports and Information that was imported into any other software programs and backup copies of the Information and upon request, provide D&B with certification thereof. In addition, Customer will provide D&B with a list of names, addresses and phone numbers of all individuals or organizations who are in possession of the Information as well as the user names of all Authorized Users accessing the Service and Information.
- (g) If a termination is elected by D&B in the absence of a breach by Customer or Authorized User, then D&B shall refund the unearned portion of any consideration paid by Customer under the applicable Order.

13. CHOICE OF LAW; DISPUTES.

- (a) This Agreement is governed by and construed in accordance with the laws of the State of New Jersey, without regard to choice of law provisions. Any disputes arising out of this Agreement that cannot be resolved by the parties will be brought in state or federal court located in Newark, New Jersey.
- (b) Customer will pay all costs and expenses, including reasonable attorneys' fees, that D&B incurs in any action to enforce Customer's and Authorized Users' obligations under this Agreement.

14. MISCELLANEOUS.

- (a) This Agreement together with a related Order for a particular Service and all schedules attached thereto, shall constitute the entire agreement between D&B and Customer regarding the applicable Service and there are merged herein all prior and collateral representations, warranties, promises and conditions. Any representation, warranty, promise or condition not incorporated herein shall not be binding upon either party. In no event shall any terms or conditions included on any form of Customer purchase order apply to the relationship between D&B and Customer hereunder, unless such terms are expressly agreed to by the parties in writing. Where there is a conflict between the terms of any Order or addendum and this Agreement, the terms of the Order or addendum, as applicable shall control with respect to the Service set forth in such Order or addendum and solely to the extent of the conflict.
- (b) Paragraph headings are for the convenience only and shall not be used in construing this Agreement.
- (c) This Agreement binds and inures to the benefit of the parties and their successors and assigns, except that Customer may not assign this Agreement without the prior written consent of D&B.
- (d) If any provision of this Agreement is held invalid, the remainder of this Agreement will remain in effect and the invalid provision shall be deemed amended to the extent necessary to make it valid while still giving effect to the agreement of the parties.
- (e) No waiver or amendment of this Agreement shall be binding on either party unless it is in writing and is signed by an authorized representative of D&B and Customer. No waiver of, exception to or non-enforcement of any term or provision herein in any one or more instances, shall be deemed to be, or construed as, a further or continuing waiver of, exception to or non-enforcement of any such term or provision.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-8-gg

Date: January 30, 2007

Subject: Amendment to Agreement with John R. Byerly, Inc. to Provide Testing and Inspection Services for the Quad Modernization Project

Background: On December 13, 2005, the Board of Trustees approved the hiring of John R. Byerly, Inc. to provide testing and inspection services on all construction materials required during the renovation of the Riverside City College Quadrangle Modernization Project. Staff proposes to amend the agreement with John R. Byerly, Inc. in the amount of \$150,000 and to extend the termination date of the contract to December 31, 2007. This cost increase is due to additional work required for inspection and testing because of scope changes to the project. These include changing offices to classrooms and the inclusion of a new cooling tower and chilled water loop. Additionally, the Division of State Architect (DSA) required additional inspections of the structural steel which included full time inspection for sampling and testing of the structural steel as it was being fabricated in Tijuana, Mexico. DSA also required additional full time inspection of the Glass Fiber Reinforced Concrete (GFRC). Without these additional inspections, DSA would not certify the project.

Funding source: Project Contingency

Recommended Action: It is recommended that the Board of Trustees approve the amendment to the agreement with John R. Byerly, Inc. (attached) in an amount not to exceed \$150,000, and authorize the Vice Chancellor, Administration and Finance to sign the agreement with the provision that the Vice Chancellor of Administration and Finance, or his designee, may extend the date without a formal amendment to this agreement with the consent of the Consultant.

Salvatore G. Rotella
Chancellor

Prepared by: Aan Tan
Associate Vice Chancellor
Facilities Planning, Design and Construction

AMENDMENT to AGREEMENT

BETWEEN

RIVERSIDE COMMUNITY COLLEGE DISTRICT

And

JOHN R. BYERLY, INC

The Agreement made and entered into on December 13, 2005 by and between JOHN R. BYERLY, INC. hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the "District." is amended as follows:

The parties hereto mutually agree as follows:

1. Additional Scope of services: Reference Exhibit I.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant's office(s), and on site at the Riverside Community College, Riverside Campus.
3. The services rendered by the Consultant are subject to review by the Associate Vice Chancellor, Facilities Planning, Design and Construction or his designee.
4. The term of this amended agreement shall be from January 31, 2007, to the estimated completion date of December 31, 2007, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this amended agreement shall not exceed \$150,000 including expenses. Payments will be made as authorized by the Associate Vice Chancellor, Facilities Planning, Design and Construction, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by Associate Vice Chancellor, Facilities Planning, Design and Construction.
6. All data prepared by Consultant hereunder, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District's sole risk, and provided further, that Consultant shall be indemnified against any damages resulting from

such use. In the event Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall first obtain approval of District's representative in writing.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based or asserted upon any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its officers, agents, employees and independent contractors or consultants, in any legal actions based upon such alleged negligence, recklessness or willful misconduct. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based or asserted upon any negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such alleged negligence, recklessness, or willful misconduct. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged negligent acts are fully and finally barred by the applicable statute of limitations.
10. Consultant shall procure and maintain comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as

District's activities under this contract. Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Such insurance shall provide for limits of not less than \$1,000,000.

11. Consultant shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

John R. Byerly, Inc.

Riverside Community College District

John R. Byerly,
President
2257 South Lilac Ave.
Bloomington, CA 92316-2907

James L. Buysse
Vice Chancellor
Administration and Finance

Exhibit I

Scope of Services

Scope of Project

To provide testing and inspection on all construction materials required during renovation of the Riverside City College Quadrangle Modernization. .

Scope of Services

Additional changes are required in the Quadrangle renovation and procedure revisions by the Division of the State Architect (DSA) in the sampling and testing methods, as required per Title 24, for structural materials. Reasons for the needed amendment are as follows:

- Changes to the classrooms and office space totaling 68 Offices and 41 Classrooms.
- Changes from the Division of the State Architect (DSA) on new procedure requirements for the sampling and testing of structural materials by the Geotechnical Engineers, as listed below:
 - The project inspector, a representative of the architect, engineer, DSA or the testing facility may select the locations for sampling. In no case shall the contractor, supplier, or construction manager select locations for sampling.
 - Sampling, protection, handling, transporting and storing of samples may only be performed by qualified representatives of the Laboratory Evaluation and Acceptance (LEA) program accepted testing facility unless written approval of an alternative individual is obtained in advance from the DSA Field Engineer for the project.
 - Testing (including laboratory and field testing) may only be performed by qualified laboratory personnel of the testing facility identified on Form DSA-102, Contract Information Form.
- Full inspection on fabrication of steel distributed from Tijuana
- Full inspection on fabrication of GFRC precast in beds on concrete molding
- All Inspections will be completed and documented as required by DSA Circular 17-1 see below:

**Sampling and Testing
of Structural Materials**

DSA Circular 17-1

Reference: California Building Code, Title 24, Part 1, Section 4-335

Revised 04-05-06

Discipline: Structural

Issued 10-20-05

This circular is intended for use by the DSA plan review engineers and field engineers to indicate an acceptable method for achieving compliance with applicable codes. Its purpose is to promote uniform statewide criteria for use in plan and construction review of projects within the jurisdiction of DSA. Other methods proposed by design professionals to solve a particular problem may be considered by DSA and reviewed for code compliance.

Purpose: The purpose of this Circular is to clarify who is responsible for the sampling, handling, and testing of structural materials as required by Title 24.

Background: Title 24 requires sampling and testing of various structural materials. Section 4-335 of Part 1 requires that a testing facility acceptable to Division of the State Architect (DSA) perform all tests. Testing facilities are evaluated and accepted as part of the Laboratory Evaluation and Acceptance (LEA) program. Accepted facilities are listed on the DSA web page (go to www.dsa.ca.gov, click on 'Project Tracking,' and then on 'Materials Testing Laboratories.')

Section 4-335(d) of Part 1 requires that all test reports state that materials were sampled and tested in accordance with the requirements of the DSA approved project construction documents. Reports must also state that materials meet the requirements of the DSA approved documents.

Requirements: Sampling and testing shall be performed as follows:

- The project inspector, a representative of the architect, engineer, DSA or the testing facility may select the locations for sampling. In no case shall the contractor, supplier, or construction manager select locations for sampling.
- Sampling, protection, handling, transporting and storing of samples may only be performed by qualified representatives of the LEA accepted testing facility unless written approval of an alternative individual is obtained in advance from the DSA Field Engineer for the project.
- Testing (including laboratory and field testing) may only be performed by qualified laboratory personnel of the testing facility identified on Form DSA-102, Contract Information Form.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-8-hh

Date: January 30, 2007

Subject: Amendments to Extend Dates and Requests for Additional Funds on Agreements for Professional Services for Riverside Campus Parking Structure Project and the A.G. Paul Quadrangle Modernization Project

Background: On December 14, 2004 the Board of Trustees approved the hiring of Keith Francis & Co., Inc. to provide Construction Management for the Riverside City Campus Parking Structure Project. On June 21, 2005 the Board of Trustees approved the hiring of Patricia A. Guerra to provide statutorily required labor compliance monitoring for the same project, Riverside City Campus Parking Structure. In order for the consultants to complete their work to close out the project, it is necessary to extend the end dates of the contracts.

Staff requests an amendment to the contracts as follows:

- Keith Francis & Co., Inc., contract termination date to be extended through February 28, 2007.
- Patricia A. Guerra, contract termination date to be extended through June 30, 2007.

On September 13, 2005, the Board of Trustees approved the hiring of six professional services consultants to provide planning, design, and inspection services for the A.G. Paul Quadrangle Modernization Project. Four of the six professional service consultant agreements require amendments for extended agreement dates and/or additional funds.

Staff requests amendments to agreements for the provision of professional services for the A.G. Paul Quadrangle Modernization Project as follows:

- Information Technology Solutions, LLC (ITS): The original contract term date is from September 14, 2005 through January 30, 2007, in the amount of \$49,497. We're asking that the contract term date to be extended through December 31, 2007, with additional funds requested in the amount of \$38,500, bringing the total agreement amount to \$87,997. The agreement consists of the providing planning, design, and inspection services for the installation of information technology systems and equipment.
- Borg Pacific, Inc. (formerly called Bruce Borg, Class II Division State Architect Inspector): The original contract called for a term from September 14, 2005 through January 1, 2007, in the amount of \$170,500. We're asking that the contract term be extended through December 31, 2007, with additional funds requested in the amount of \$93,060, bringing the total agreement amount to \$263,560. The agreement consists of inspection services during project construction to ensure that the project is constructed according to the Division of State Architect (DSA) rules and regulations and to certify DSA inspections.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-8-hh

Date: January 30, 2007

Subject: Amendments to Extend Dates and Requests for Additional Funds on Agreements for Professional Services for Riverside Campus Parking Structure Project and the A.G. Paul Quadrangle Modernization Project (continued)

- WCS/CA, Inc.: The original contract called for a term date is from November 2005 through January 2007, in the amount of \$47,665. We're asking that the contract term be extended through December 31, 2007, with additional funds requested in the amount of \$34,100, bringing the total agreement amount to \$81,765. The agreement consists of services to oversee and conduct the Labor Compliance program.
- Patricia A. Guerra, Consultant: The original contract term is from September 14, 2005 through January 31, 2007, in the amount of \$4,931. We're asking the contract term to be extended through December 31, 2007, with no additional funds requested. The agreement consists of providing labor compliance monitoring support, record-keeping activities, analysis of prevailing wage payments and violations, document collection and site interviews.

Funding Source: Project Contingency

Recommended Action: It is recommended that the Board of Trustees approve the amendments to agreements with Keith Francis & Co., Inc., Information Technology Solutions, LLC (ITS), Borg Pacific, Inc., WCS/Ca, Inc. and Patricia A. Guerra, and authorize the Vice Chancellor, Administration and Finance to sign the amendments with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the dates of the agreements without formal amendments to the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Aan Tan
Associate Vice Chancellor
Facilities Planning, Design and Construction

AMENDMENT TO THE AGREEMENT
DATED DECEMBER 14, 2005
BETWEEN
KEITH FRANCIS & CO., INC.
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT
(Riverside City Campus Parking Structure Project)

This Agreement shall be amended this date, January 31, 2007, as follows:

The term of this agreement shall be from December 14, 2005, to February 28, 2007, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of Keith Francis & Co., Inc.

Keith Francis & Co, Inc.

Riverside Community College District

Keith Francis
President
2964 Airway Ave.
Costa Mesa, CA 92626

James L. Buysse
Vice Chancellor, Administration and Finance

AMENDMENT TO THE AGREEMENT
DATED JULY 1, 2005
BETWEEN
PATRICIA A. GUERRA
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT
(Riverside City Campus Parking Structure Project)

This Agreement shall be amended this date, January 31, 2007, as follows:

The term of this agreement shall be from July 1, 2005, to June 30, 2007, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of Patricia A. Guerra.

Patricia A. Guerra, Consultant

Riverside Community College District

Patricia A. Guerra
Consultant
P. O. Box 105
Rialto, CA 92377-0105

James L. Buysse
Vice Chancellor, Administration and Finance

AMENDMENT TO THE AGREEMENT

DATED SEPTEMBER 14, 2005
BETWEEN

INFORMATION TECHNOLOGY SOLUTIONS, LLC
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT

(A.G. Paul Quadrangle Modernization Project)

The Agreement shall be amended this date, January 31, 2007, as follows:

The term of this agreement shall be from September 14, 2005, to December 31, 2007, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of Information Technology Solutions, LLC.

Additional compensation of this amended agreement shall not exceed \$38,500, including expenses. Payments and final payment shall coincide with original agreement dated September 14, 2005.

Information Technology Solutions, LLC. Riverside Community College District

Gary L. Hiller
RCDD/LS/OSP
7323 Sage Ave.
Yucca Valley, CA 92284

James L. Buysse
Vice Chancellor, Administration and Finance

AMENDMENT TO THE AGREEMENT
DATED SEPTEMBER 14, 2005
BETWEEN
BORG PACIFIC, INC.
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT
(A.G. Paul Quadrangle Modernization Project)

This Agreement shall be amended this date, January 31, 2007, as follows:

The term of this agreement shall be from September 14, 2005, to December 31, 2007, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of Borg Pacific, Inc.

Additional compensation of this amended agreement shall not exceed \$93,060, including expenses. Payments and final payment shall coincide with original agreement dated September 14, 2005.

Borg Pacific, Inc.

Riverside Community College District

Bruce Borg
CEO
7223 Pacific, Suite A-20
PMB 152
Highland, CA 92346

James L. Buysse
Vice Chancellor, Administration and Finance

AMENDMENT TO THE AGREEMENT
DATED SEPTEMBER 14, 2005
BETWEEN
WCS/CA, INC.
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT
(A.G. Paul Quadrangle Modernization Project)

This Agreement shall be amended this date, January 31, 2007, as follows:

The term of this agreement shall be from September 14, 2005, to December 31, 2007, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of WCS/Ca, Inc.

Additional compensation of this amended agreement shall not exceed \$34,100, including expenses. Payments and final payment shall coincide with original agreement dated September 14, 2005.

WCS/Ca, Inc.

Riverside Community College District

Dane Ruddell
President
10670 White Rock Rd. Suite 300
Rancho Cordova, CA 95670

James L. Buysse
Vice Chancellor, Administration and Finance

AMENDMENT TO AGREEMENT

DATED SEPTEMBER 14, 2005

BETWEEN

PATRICIA A. GUERRA
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT

(A.G. Paul Quadrangle Modernization Project)

The Agreement shall be amended this date, January 31, 2007, as follows:

The term of this agreement shall be from September 14, 2005, to December 31, 2007, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of Patricia A. Guerra.

Patricia A. Guerra, Consultant

Riverside Community College District

Patricia A. Guerra
Consultant
P.O. Box 105
Rialto, CA 92377-0105

James L. Buysse
Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-a

Date: January 30, 2007

Subject: 2007-2008 Nonresident Fees

Background: Education Code Section 76140 requires California community college districts to establish a nonresident tuition fee rate by Board action prior to February 1 each year for the succeeding academic year. The District has historically established its rate at the statewide average. Currently, the District's nonresident tuition fee rate is \$159 per unit. The statewide average rate is \$173 per unit.

Education Code Section 76141 authorizes California community college districts to charge nonresident students who are both citizens and residents of a foreign country a capital outlay surcharge amount not to exceed the amount expended for capital outlay in the preceding year, divided by the total full-time equivalent students. Currently, the nonresident capital outlay surcharge is set at \$19 per unit. Staff recommends that this fee remain unchanged for 2007-2008.

Recommended Action: It is recommended that the Board of Trustees adopt for 2007-2008 a nonresident tuition fee rate of \$173 per unit; a capital outlay surcharge fee rate of \$19 per unit; and direct staff to promulgate these charges via the 2007-2008 catalog, schedule of classes, Board Regulation 6042 and other appropriate materials.

Salvatore G. Rotella
Chancellor

Prepared by: Aaron S. Brown
Associate Vice-Chancellor, Finance

California Community Colleges
NONRESIDENT TUITION FEE WORKSHEET (ECS 76140)

2007-08

	Statewide (Col. 1)	District (Col. 2)	For Districts with 10% or More Noncredit FTES (Col. 3)
A. Expense of Education for Base Year (2005-06 CCFS-311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	\$ <u>5,701,446,922</u>	\$ <u>122,460,843</u>	\$ _____
B. Annual Attendance FTES	<u>1,146,722</u>	<u>26,789</u>	\$ _____
C. Expense of Education per FTES (A ÷ B)	\$ <u>4,972</u>	\$ <u>4,571</u>	\$ _____
D. USCPI Factor (2 years)	x <u>1.045</u>	x <u>1.045</u>	x <u>1.045</u>
E. Cost per FTES for Tuition Year (C x D)	\$ <u>5,196</u>	\$ <u>4,777</u>	\$ _____
F. Per Unit Nonresident Tuition Fee:			
Semester-System Colleges (E ÷ 30) and/or	\$ <u>173</u>	\$ <u>159</u>	\$ _____
Quarter-System Colleges (E ÷ 45)	\$ <u>115</u>	\$ <u>N/A</u>	\$ _____

NOTE:

For purposes of computing nonresident tuition only, all student contact hours of attendance in credit and noncredit courses, including all those generated by nonresident students and apprentices, are to be included in determining the "FTES" used in computing Expense of Education figure per FTES. Round tuition fee to the nearest dollar.

A district may use columns 1 or 2 to determine nonresident tuition. Column 3 is an option only for use by a district with ten percent (10%) or more noncredit FTES (see ECS 76140(e)).

The district governing board at its January 30, 2007, meeting, adopted a nonresident tuition fee of \$173 per semester unit and/or \$N/A per quarter unit. Basis for adoption is:

- (Circle One)
1. Statewide basis, per column 1;
 2. District basis, per column 2;
 3. District basis with 10% or more noncredit FTES, per column 3;
 4. No more than contiguous district _____
(identify district)
 5. No more than district basis (Col. 2 or 3); no less than statewide basis (Col. 1).

For districts exercising option of ECS 76141(a), compute additional charge for capital outlay for foreign students as follows:			
a. Capital Outlay for 2005-06	\$	<u>35,680,680</u>	
b. FTES for 2005-06		<u>26,789</u>	
c. Foreign Student Charge (line a ÷ line b)	\$	<u>1,332</u>	
d. Amount per Semester Unit (line c ÷ 30) and/or	\$	<u>44</u>	
e. Amount per Quarter Unit (line c ÷ 45)	\$	<u>N/A</u>	
f. ACTUAL AMOUNT APPROVED BY DISTRICT:	\$		<u>19</u>

Upon adoption of fee, please submit a copy of this report to:

California Community Colleges
 Fiscal Services Unit, Attn. Patricia Laurent
 1102 Q Street, Suite 400
 Sacramento, CA 95814-6511
 FAX 916.323.3057

Aaron S. Brown
 Contact Person

Riverside Community College District
 Community College District

(951) 222-8789

67223A

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-b

Date: January 30, 2007

Subject: 2005-2006 Measure C Financial and Performance Audits

Background: In accordance with the provisions of Proposition 39, independent financial and performance audits of the Measure C general obligation bonds were performed by Eadie and Payne LLP. A representative of the firm will be available to present the reports. Results of the audits are summarized below.

Audit Findings

There were no findings and questioned costs related to the audits of the Measure C general obligation bonds for the year ended June 30, 2006.

Audit Adjustments

There were no audit adjustments.

Recommended Action: It is recommended that the Board of Trustees receive the independent financial and performance audit reports of the Measure general obligation bonds for the year ended June 30, 2006 for the permanent file of the District.

Salvatore G. Rotella
Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

RIVERSIDE COUNTY

**REPORT ON PROPOSITION 39 FUNDING
FINANCIAL AND PERFORMANCE AUDITS**

JUNE 30, 2006

RIVERSIDE COMMUNITY COLLEGE DISTRICT
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JUNE 30, 2006

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DEBORAH L. CROWLEY, C.P.A.
PATRICIA L. GILBREATH, C.P.A.
TODD C. LANDRY, C.P.A.



JOHN F. PRENTICE, C.P.A.
DAVID M. THAYER, C.P.A.
FRANK M. ZABALETA, C.P.A.

*Certified Public Accountants
and
Business Advisors*

INDEPENDENT AUDITORS' REPORT

Board of Trustees
Riverside Community College District
Riverside, California

We have audited the accompanying financial statements of the General Obligation Bond Funded Capital Outlay Projects of the Riverside Community College District as of and for the year ended June 30, 2006, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit of the General Obligation Bond Funded Capital Outlay Projects in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the financial activity of the General Obligation Bond Funded Capital Outlay Projects and do not purport to, and do not, present fairly the financial position of the Riverside Community College District, as of June 30, 2006, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the General Obligation Bond Funded Capital Outlay Projects of the Riverside Community College District as of June 30, 2006, and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Eadie and Payne, LLP

September 13, 2006

RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION BOND FUNDED CAPITAL OUTLAY PROJECTS
BALANCE SHEET
JUNE 30, 2006

ASSETS

Cash and cash equivalents	\$36,480,753
Accrued interest receivable	<u>154,131</u>

TOTAL ASSETS \$36,634,884

LIABILITIES

Accounts payable	<u>\$ 2,463,380</u>
------------------	---------------------

TOTAL LIABILITIES 2,463,380

FUND BALANCE

Restricted	<u>34,171,504</u>
------------	-------------------

TOTAL FUND BALANCE 34,171,504

TOTAL LIABILITIES AND FUND BALANCE \$36,634,884

The accompanying notes are an integral part of the financial statements.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION BOND FUNDED CAPITAL OUTLAY PROJECTS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2006**

REVENUE

Revenue From Local Sources

Interest income \$ 1,726,681

Total Revenue From Local Sources 1,726,681

Total Revenue 1,726,681

EXPENDITURES

Capital outlay 18,337,890

Total Expenditures 18,337,890

EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES (16,611,209)

FUND BALANCE AT JULY 1, 2005 50,782,713

FUND BALANCE AT JUNE 30, 2006 \$34,171,504

The accompanying notes are an integral part of the financial statements.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION BOND FUNDED CAPITAL OUTLAY PROJECTS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2006**

1. NATURE OF ACTIVITIES

These financial statements present only the financial activity of the General Obligation Bond Funded Capital Outlay Projects of the Riverside Community College District and do not purport to present the financial position or the changes in financial position of the Riverside Community College District. Debt service on the general obligation bonds is not included in these financial statements.

On March 2, 2004, the voters of Riverside Community College District approved Measure C, a \$350 million bond measure designed to provide funds to improve facilities and safety at the Moreno Valley, Norco, and Riverside campuses.

Because Measure C was a bond election under Proposition 39, the District was obliged to establish a Citizens' Oversight Committee in order to satisfy the accountability requirements of Proposition 39. Regulated by the Ralph M. Brown Public Meetings Act, the committee reviews expenditure reports to ensure that a) bond proceeds are expended only for the purpose set forth in the ballot measure and b) no bond proceeds are used for any teacher or nonconstruction related administrative salaries or operating expenses.

In August 2004, the District issued the General Obligation Bonds, Series A and B in the amounts of \$55,205,000 and \$9,795,000, respectively. Series A bonds were issued to finance the acquisition, construction, and modernization of property and school facilities and to refund the District's outstanding Certificates of Participation (1993 Financing Project). The Series B Bonds were issued to advance refund the District's outstanding Certificates of Participation (2001 Refunding Project) Series B.

In June 2005, the District issued the General Obligation Refunding Bonds, Series 2004A in the amount of \$58,386,109 to advance refund all or a portion of the outstanding principal amount of the District's General Obligation Series A Bonds and to pay costs of issuance associated with the Bonds.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Statement Presentation

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and *Audits of State and Local Governmental Units* issued by the American Institute of Certified Public Accountants.

NOTES TO FINANCIAL STATEMENTS (Continued)

B. **Basis of Accounting**

The activity of the General Obligation Bond Funded Capital Outlay Projects of the Riverside Community College District is maintained on the modified accrual basis of accounting. Revenues are recognized when they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized in the accounting period in which the liability is incurred (when goods are received or services rendered).

The statement of revenues, expenditures, and changes in fund balance is a statement of financial activities of the General Obligation Bond Funded Capital Outlay Projects related to the current reporting period. Expenditures of the fund frequently include amounts for land, buildings, equipment, debt service, and transfers to other funds. Consequently, these statements do not purport to present the results of operations or the net income or loss for the period as would a statement of income for a for-profit-type organization.

C. **Cash and Cash Equivalents**

The District considers all highly liquid investments with an initial maturity of three months or less, from the date of acquisition, to be cash equivalents. Funds invested in the County treasurer's investment pool are considered cash equivalents. In the current year, the County invested a portion of the District's General Obligation Bond funds in a fixed-interest investment, the funds remain highly liquid to the District and are considered cash equivalents. Cash in the County treasury is recorded at cost, which approximates fair value.

3. **CONSTRUCTION COMMITMENTS**

As of June 30, 2006, the District had commitments of \$8,526,672 with respect to unfinished general obligation bond funded capital projects.

DEBORAH L. CROWLEY, C.P.A.
PATRICIA L. GILBREATH, C.P.A.
TODD C. LANDRY, C.P.A.



JOHN F. PRENTICE, C.P.A.
DAVID M. THAYER, C.P.A.
FRANK M. ZABAleta, C.P.A.

*Certified Public Accountants
and
Business Advisors*

INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Riverside Community College District
Riverside, California

In connection with our audit, we have examined the Riverside Community College District's compliance with the performance requirements for the Proposition 39 General Obligation Bonds for the year ended June 30, 2006. Management is responsible for the Riverside Community College District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about Riverside Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on Riverside Community College District's compliance with specified requirements.

In our opinion, the Riverside Community College District complied, in all material respects, with the aforementioned requirements for the year ended June 30, 2006.

Eadie and Payne, LLP

September 13, 2006

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION BONDS
PROPOSITION 39 PERFORMANCE AUDIT
PROCEDURES PERFORMED
JUNE 30, 2006**

We obtained the general ledger and the project expenditure summary reports and detail prepared by the District for the fiscal year ended June 30, 2006 for the General Obligation Bond Funded Capital Outlay Projects. We obtained the actual invoices and other supporting documentation for expenditures on a sample basis to test compliance with Proposition 39. We performed the following procedures:

- We reviewed the ballot proposition of the Riverside Community College District bond measure outlining the projects to be funded from the bond proceeds.
- We selected expenditures during the period July 1, 2005 to June 30, 2006 for testing on a sample basis. We reviewed supporting documentation for items selected to ensure that funds were properly expended on the specific projects approved by the Board of Trustees and that these projects were in conformity with the ballot text.
- We compared total expenditures to date for each project to budgets for each project.
- We also verified that funds were generally used for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and we verified that funding was not spent for teacher or nonconstruction related administrative salaries or other school operating expenses.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 GENERAL OBLIGATION BONDS
 BOND PROJECT SUMMARY
 JUNE 30, 2006**

The District identified 17 projects to be funded with proceeds from the general obligation bonds. The District incurred costs of \$30,463,341 through June 30, 2006 for these projects. Capital outlay and other financing expenditures were as follows:

	<u>BUDGET</u>	<u>TOTAL PROJECT COSTS THROUGH JUNE 30, 2005</u>	<u>2006 ACTUAL COSTS</u>	<u>TOTAL PROJECT COSTS THROUGH JUNE 30, 2006</u>
Parking Structure - Riverside	\$ 20,238,814	\$ 1,581,883	\$12,180,366	\$ 13,762,249
PE Complex/Athletic Field Phase I - Riverside	4,769,000	4,151,673	447,715	4,599,388
Swing Space	4,368,459	3,494,556	743,101	4,237,657
Quad Moderization Project	6,769,822	428,458	959,633	1,388,091
RCC System Office - Purchase Option	2,629,982	382,279	2,247,703	2,629,982
Bridge Space Project	1,175,132	265	1,174,867	1,175,132
Phase III - Moreno Valley - Initial Planning	1,157,320	31,647	7,792	39,439
Phase III - Norco - Planning and Working Drawings	918,785	356,029	11,168	367,197
MLK Renovation	1,010,614	899,481	111,133	1,010,614
District Computer/Network/Phone Upgrades	626,990	404,064	128,380	532,444
Scheduled Maintenance - District Match for State Allocation	341,075	322,000	18,075	340,075
Nursing/Sciences Building - Riverside - Initial Planning	206,426	73,116	78,076	151,192
Physical Education Phase II	194,546		178,298	178,298
Feasibility and Planning	45,000		45,000	45,000
Center for Primary Education	5,870,605		6,583	6,583
Norco Campus Room Renovations	100,220			
Moreno Valley ECS Secondary Effects	19,000			
TOTALS	<u>\$ 50,441,790</u>	<u>\$ 12,125,451</u>	<u>\$18,337,890</u>	<u>\$ 30,463,341</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION BONDS
PROPOSITION 39 PERFORMANCE AUDIT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2006**

There were no findings and questioned costs related to the audits of the General Obligation Bonds for the year ended June 30, 2006.

DEBORAH L. CROWLEY, C.P.A.
PATRICIA L. GILBREATH, C.P.A.
TODD C. LANDRY, C.P.A.



JOHN F. PRENTICE, C.P.A.
DAVID M. THAYER, C.P.A.
FRANK M. ZABALETA, C.P.A.

*Certified Public Accountants
and
Business Advisors*

Board of Trustees
Riverside Community College District
Riverside, California

We have audited the financial statements of the General Obligation Bond Funded Capital Outlay Projects of the Riverside Community College District for the year ended June 30, 2006 and have issued our report thereon dated September 13, 2006. In connection with that audit, we are providing you with the following information.

OUR RESPONSIBILITY UNDER U.S. GENERALLY ACCEPTED AUDITING STANDARDS

As stated in our engagement letter dated September 21, 2005, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with accounting principles generally accepted in the United States of America. Because an audit is designed to provide reasonable, but not absolute, assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of Riverside Community College District. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

SIGNIFICANT ACCOUNTING POLICIES

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Riverside Community College District are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2006. We noted no transactions entered into by the District during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

AUDIT ADJUSTMENTS

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the District's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the District, either individually or in the aggregate, indicate matters that could have a significant effect on the District's financial reporting process.

In addition, the attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

CONSULTATION WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

ISSUES DISCUSSED PRIOR TO RETENTION OF INDEPENDENT AUDITORS

We often discuss a variety of matters, including the application of accounting principles and auditing standards, with management prior to our retention as auditors. However, no discussions occurred prior to our retention as auditors for the General Obligation Bond Capital Outlay Projects of the Riverside Community College District for which our responses were a condition to our retention.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Board of Trustees
Riverside Community College District

Page Three

This information is intended solely for the use of the Board of Trustees and management of Riverside Community College District and is not intended to be and should not be used by anyone other than these specified parties.

Eadie and Payne, LLP

September 13, 2006

Client: **Riverside Community College District's Measure C Bonds**
Engagement: **Riverside Community College District's Measure C Bonds**
Period Ending: **6/30/2006**
Workpaper: **Passed Adjustments Journal Entries Report**

Account	Description	W/P Ref	Debit	Credit
Proposed JE # 400				
To adjust AP accruals to actual as of 6/30/06				
-1.4160.0000.000.950	Accounts Payable		43,609.00	
-1.4160.7121.802.000	Parking Structure - Riverside		44,831.00	
-1.4160.7125.676.000	Phase III - Moreno Valley - Initial Planning			88,440.00
Total			88,440.00	88,440.00

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-c

Date: January 30, 2007

Subject: 2005-2006 Foundation Independent Audit Report

Background: An independent audit of the Foundation's 2005-2006 financial statements was performed by Ahern, Adcock, Devlin, LLP, (AAD) Certified Public Accountants. A representative of the firm will be available to present the report. The Foundation's Board of Directors accepted the audit report on December 12, 2006. Results of the audit are summarized below.

Audit Findings and Management Recommendation

There was one current year audit finding. The audit finding is summarized below:

- Some Common Fund Bond and Equity investment purchases and sales activity were not reflected on the monthly investment reconciliations. The Common Fund regularly reports gain and loss information when investments are sold, but cost basis information has not been reported to the Foundation. Therefore investment cost basis information has not been maintained.

There were no prior year audit findings.

There were no reported management recommendations.

Audit Adjustments

There were no audit adjustments to the Foundation's financial statements as a result of the independent auditors' work.

Auditor's Required Communication – Audit Completion

In accordance with Statement on Auditing Standards No. 61, at the conclusion of the audit engagement AAD is required to communicate information to the Board of Directors regarding their responsibility under United States Generally Accepted Auditing Standards, significant accounting policies, accounting estimates, significant audit adjustments and uncorrected misstatements, disagreements with management, consultation with other independent accountants, issues discussed prior to retention of the independent auditors and difficulties encountered in performing the audit. Attached for your information is the required communication issued by AAD.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-c

Date: January 30, 2007

Subject: 2005-2006 Foundation Independent Audit Report (continued)

Recommended Action: It is recommended that the Board of Trustees receive the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2006 for the permanent file of the District.

Salvatore G. Rotella
Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT FOUNDATION**

**FINANCIAL STATEMENTS
WITH
SUPPLEMENTARY INFORMATION
AND
INDEPENDENT AUDITORS' REPORT**

**FOR THE YEARS ENDED
JUNE 30, 2006 AND 2005**

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INDEPENDENT AUDITORS' REPORT

Board of Trustees
Riverside Community College District
Foundation

We have audited the accompanying statements of financial position of Riverside Community College District Foundation (the "Foundation") (a nonprofit organization) as of June 30, 2006 and 2005 and the related statements of activities and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with United States generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of June 30, 2006 and 2005, and the changes in its net assets and its cash flows for the years then ended, in conformity with United States generally accepted accounting principles.

Our audits were performed for the purpose of forming an opinion on the basic financial statements of the Foundation taken as a whole. The schedules of functional expenses, Foundation accounts, and endowed scholarships on pages 13 through 24 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Ahern • Adcock • Devlin LLP
Certified Public Accountants

September 15, 2006

By: Linda S. Devlin, CPA

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION
Statements of Financial Position

	June 30, 2006			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
ASSETS				
Current assets				
Cash and cash equivalents	\$(25,766)	\$ 689,398		\$ 663,632
Investments		1,326,124		1,326,124
Unconditional promises to give	11,914	34,651	\$ 101,058	147,623
Total current assets	(13,852)	2,050,173	101,058	2,137,379
Investments			2,230,639	2,230,639
Long-term unconditional promises to give	41,329	52,174	33,066	126,569
Total assets	<u>\$ 27,477</u>	<u>\$2,102,347</u>	<u>\$2,364,763</u>	<u>\$4,494,587</u>
LIABILITIES AND NET ASSETS				
Current liabilities				
Accounts payable		\$ 73,841		\$ 73,841
Total current liabilities	\$ -	73,841	\$ -	73,841
Refundable advances		150,000		150,000
Long-term liability	177,037			177,037
	177,037	223,841	-	400,878
NET ASSETS				
Unrestricted				
Undesignated	(149,560)			(149,560)
Temporarily restricted		1,878,506		1,878,506
Permanently restricted			2,364,763	2,364,763
Total net assets	(149,560)	1,878,506	2,364,763	4,093,709
Total liabilities and net assets	<u>\$ 27,477</u>	<u>\$2,102,347</u>	<u>\$2,364,763</u>	<u>\$4,494,587</u>

The accompanying notes are an integral part of these financial statements.

June 30, 2005			
Unrestricted	Temporarily Restricted	Permanently Restricted	Total
\$845	\$ 578,031		\$ 578,876
	1,628,123		1,628,123
	23,301		23,301
845	2,229,455	\$ -	2,230,300
		2,011,871	2,011,871
	39,625		39,625
<u>\$845</u>	<u>\$2,269,080</u>	<u>\$2,011,871</u>	<u>\$4,281,796</u>
	\$ 136,777		\$ 136,777
\$ -	136,777	\$ -	136,777
-	136,777	-	136,777
845	2,132,303		845 2,132,303
		2,011,871	2,011,871
845	2,132,303	2,011,871	4,145,019
<u>\$ 845</u>	<u>\$2,269,080</u>	<u>\$2,011,871</u>	<u>\$4,281,796</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Statements of Activities and Changes in Net Assets

	For the Year Ended June 30, 2006			Total
	Unrestricted	Temporarily Restricted	Permanently Restricted	
CHANGES IN NET ASSETS				
Revenues				
Donations	\$ 89,975	\$ 408,532	\$ 238,467	\$ 736,974
Investment income	1,131	65,078	183,380	249,589
Donated assets	19,008			19,008
Donated materials	28,151			28,151
Donated services	197,817			197,817
Total revenues	336,082	473,610	421,847	1,231,539
Assets released from restrictions	796,362	(727,407)	(68,955)	
Expenses				
Operating expenses	62,223			62,223
Fundraising activities	203,955			203,955
Donated assets	19,008			19,008
Donated materials	28,151			28,151
Donated services	197,817			197,817
Scholarships	599,917			599,917
Program services	171,778			171,778
Total expenses	1,282,849	-	-	1,282,849
Net increase (decrease) in net assets	(150,405)	(253,797)	352,892	(51,310)
Net assets, beginning of year	845	2,132,303	2,011,871	4,145,019
Net assets, end of year	\$ (149,560)	\$1,878,506	\$2,364,763	\$4,093,709

The accompanying notes are an integral part of these financial statements.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Statements of Cash Flows

	For the Years Ended June 30,	2006	2005
Cash flows from operating activities			
Increase (decrease) in net assets		\$ (51,310)	\$ 45,613
Adjustments to reconcile change in net assets to net cash used in operating activities			
Allowance for uncollectible promises to give		12,886	(838)
Discounts for promises to give		27,634	(21,637)
Contributions restricted for long-term purposes		(796,998)	(809,832)
Unrealized and realized gains on investments		(173,640)	(205,336)
Increase (decrease) in:			
Accounts payable		(62,936)	18,041
Refundable advances		150,000	
Net cash used in operating activities		<u>(894,364)</u>	<u>(973,989)</u>
Cash flows from investing activities			
Purchase of investments		(359,884)	
Proceeds from sale of investments		1,161,967	228,970
Purchases of investments for long-term purposes		<u>(545,212)</u>	
Net cash provided by investing activities		<u>256,871</u>	<u>228,970</u>
Cash flows from financing activities			
Proceeds from long-term liability		177,037	
Proceeds from contributions restricted for long-term purposes		<u>545,212</u>	<u>819,965</u>
Net cash provided by financing activities		<u>722,249</u>	<u>819,965</u>
Net increase in cash and cash equivalents		84,756	74,946
Cash			
Beginning of year		<u>578,876</u>	<u>503,930</u>
End of year		<u>\$ 663,632</u>	<u>\$ 578,876</u>

The accompanying notes are an integral part of these financial statements.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Notes to Financial Statements

1. Nature of Activities and Summary of Significant Accounting Policies

Riverside Community College District Foundation (the "Foundation") is a nonprofit organization incorporated under the laws of the State of California on October 21, 1975 to assist the Riverside Community College District (the "District") to meet its goals and objectives as determined by the District's board of trustees. Those objectives include raising funds through events and donation campaigns. The funds are used to support special projects and curricula and to provide scholarships to students attending Riverside Community College District. The Foundation also serves as a link between the District and the community.

Financial Statement Presentation

Financial statement presentation follows the recommendation of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements for Not-for-Profit Organizations*. Under SFAS No. 117, the Foundation is required to report information regarding its financial position and activities according to the following classes of net assets:

Unrestricted net assets include resources that are not temporarily or permanently restricted by the donor and are available for operations of the Foundation without limitation.

Temporarily restricted net assets include those resources whose use is restricted by donor-imposed criteria that either expires with the passage of time or by actions of the Foundation.

Permanently restricted net assets include resources whose use is permanently restricted by the donor, requiring that the donor contributions be held by the Foundation and that income be used for scholarships, as specified by the memorandum of understanding. Income not spent in any year is generally not available in future years but becomes part of the principal.

Cash and Cash Equivalents

Cash and cash equivalents include deposits at financial institutions and investments with original maturities of three months or less.

Investments

The Foundation carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values. Unrealized gains and losses are included in the change of net assets.

Support

Support that is restricted by the donor is reported as an increase in temporarily restricted net assets. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restriction.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Notes to Financial Statements

1. Summary of Significant Accounting Policies (Continued)

Donated Assets

The Foundation accepts nonmonetary donations on behalf of the District. The Foundation has adopted Statement of Financial Accounting Standard (SFAS) No. 136, *Accounting for Financially Interrelated Organizations*. Under SFAS No. 136, the Foundation is required to recognize the fair value of nonfinancial assets received as an increase in assets and as contribution revenue that increases temporarily restricted net assets. The fair value is based on the estimated fair market value on the date of donation. When the Foundation distributes the nonfinancial assets to the District, it reduces its assets and recognizes an expense and the expiration of the restriction.

Donated Materials and Services

Donated materials are reflected in the accompanying statements at their estimated fair market value at date of donation. Donated services are recognized in the financial statements if those services require specialized skills, are provided by individuals with those skills, and would have been purchased had they not been provided by contribution. Donated services were provided to the Foundation for professional, legal, accounting, and auditing services.

The District also provides office space for the Foundation. The fair value of the use of the District's office space has not been determined and is not included in the value of donations recorded by the Foundation.

Income Taxes

The Foundation is exempt from federal and state income taxes under Internal Revenue Code Section 501(c)(3) and the California Revenue and Taxation Code Section 23701(d).

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and disclosures made in the accompanying notes to the financial statements. While management believes these estimates are adequate, actual results could differ from those estimates.

2. Cash

The Foundation has cash in financial institutions which is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000 at each institution. At various times throughout the year, the Foundation may have cash balances at financial institutions which exceed the FDIC insurance limit. Management reviews the financial condition of these financial institutions on a periodic basis and does not believe this concentration of cash results in a high level of risk for the Foundation.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Notes to Financial Statements

3. Investments

Investments are presented at fair value based on quoted market prices and are composed of the following at June 30:

	2006		
	Cost	Fair Value	Excess (Deficit) of Fair Value Over Cost
Equity funds	\$1,090,681	\$1,626,712	\$536,031
Bond funds	1,936,927	1,930,051	(6,876)
Total	\$3,027,608	\$3,556,763	\$529,155

	2005		
	Cost	Fair Value	Excess of Fair Value Over Cost
Equity funds	\$1,064,426	\$1,796,300	\$731,874
Bond funds	1,757,578	1,843,694	86,116
Total	\$2,822,004	\$3,639,994	\$817,990

The following schedule summarizes the investment return and its classification in the statement of activities for the years ended June 30:

	2006			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Interest and dividends	\$ 431	\$24,814	\$ 69,921	\$ 95,166
Net realized and unrealized gains	700	40,264	113,459	154,423
Total investment return	\$1,131	\$65,078	\$183,380	\$249,589

	2005			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Interest and dividends	\$ 968	\$30,378	\$ 64,472	\$ 95,818
Net realized and unrealized gains	3,020	56,712	119,145	178,877
Total investment return	\$3,988	\$87,090	\$183,617	\$274,695

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Notes to Financial Statements

4. Unconditional Promises to Give

The Foundation held several pledge drives to raise funds for the Alumni House, Dental Hygiene program, Passport to College program, and other miscellaneous programs.

Unconditional promises to give are as follows:

	June 30,	
	2006	2005
Receivables in less than one year	\$161,082	\$25,378
Receivables in one to five years	140,466	41,860
Receivables in more than five years	820	830
Total unconditional promises to give	302,368	68,068
Less discounts to net present value	<u>(28,176)</u>	<u>(5,142)</u>
Net unconditional promises to give	<u>\$274,192</u>	<u>\$62,926</u>
Unconditional promises to give	\$147,623	\$23,301
Long-term unconditional promises to give	<u>126,569</u>	<u>39,625</u>
	<u>\$274,192</u>	<u>\$62,926</u>

Management uses the mid-term adjusted fixed rate as the discount rate used on long-term promises to give, which was 5.06 percent and 4.01 percent at June 30, 2006 and 2005, respectively. Unconditional promises to give are also reflected net of an allowance for uncollectible promises of \$15,224 and \$2,338 at June 30, 2006 and 2005, respectively.

5. Refundable Advances

During the year ended June 30, 2006, the Foundation received a grant award to develop an education model in conjunction with a local unified school district through the summer of 2008. As of June 30, 2006, \$150,000 of the \$300,000 total grant was received and is included in refundable advances. The remaining \$150,000 is subject to receipt and approval of interim reports and is anticipated to be received in June 2007.

6. Long-Term Liability

During the year ended June 30, 2006, the Foundation entered into an agreement with the District whereby the District will advance funds up to \$1.3 million to the Foundation to cover costs associated with the Major Gifts Campaign. Repayment of advances will be in equal semi-annual payments beginning July 1, 2009 with the final payment due on or before June 30, 2111. Balances accrue interest at the rate realized by the District from the Riverside County Treasurer, which is 4.46% at June 30, 2006. Total amounts due to the District at June 30, 2006 is \$177,037, which includes \$1,035 in accrued interest.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Notes to Financial Statements

7. Related Party Transactions

As described in Note 6, the Foundation has a long-term debt balance of \$177,037 at June 30, 2006 with the District. Interest expense for the year ended June 30, 2006 was \$1,035.

During the year ended June 30, 1999, the Foundation entered into an agreement with the District through which the District purchased a building for \$400,000. The Foundation reimbursed the District for that amount during the year ended June 30, 2004. The building, which is owned by the District, is jointly used by both the District and the Foundation. The Foundation leases the property at a cost of \$1 per year. This agreement expires November 30, 2008.

The Foundation received contributed employee services, other professional services, and materials valued at \$329,355 and \$325,353 from the District for the years ended June 30, 2006 and 2005, respectively. The Foundation paid \$7,579 and \$17,676 for food services used and \$140,453 and \$9,553 for other business services and salaries during the years ended June 30, 2006 and 2005, respectively.

At June 30, 2006 and 2005 amounts due to the District of \$70,131 and \$130,747, respectively, are included in accounts payable.

8. Commitments

During the year ended June 30, 1997, the Foundation began the "Passport to College" program, which was designed to encourage local elementary-age school children to pursue a college education. As part of this program, the Foundation guaranteed scholarships to eligible local elementary school students who would be beginning their first year of college at Riverside Community College District in the fall of 2005. At June 30, 2006, \$18,900 is included to fund the remaining Passport to College scholarships in the Foundation's temporarily restricted scholarship funds. During the year ended June 30, 2006, the Foundation paid \$399,545 to the District for scholarships and expenses relating to the program. The scholarships are anticipated to be fully disbursed during the year ended June 30, 2007.

The Foundation is the fiscal agent for a scholarship component of a District Gear-Up Grant through the Department of Education. As of June 30, 2006, the Foundation has received a total of \$1,289,400 for years one through five of the five-year grant. At June 30, 2006, the funds, including interest income less a small amount expended for investment management fees, are included in the Foundation's temporarily restricted scholarship funds and total \$1,333,852. The Foundation will hold the funds until the scholarships are distributed beginning in the fall of 2006.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Notes to Financial Statements

9. Net Assets

Unrestricted Net Assets

During the year ended June 30, 2006, the Foundation incurred \$183,831 in net expenses related to a major fundraising campaign, which created a net deficit in unrestricted net assets. Management estimates the \$1.3 million in costs associated with the campaign will be repaid through unrestricted contributions and/or administrative fee allocations as described in Note 6.

Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes:

	<u>June 30,</u>	
	<u>2006</u>	<u>2005</u>
Programs	\$ 271,456	\$ 244,373
Scholarships	<u>1,607,050</u>	<u>1,887,930</u>
	<u>\$1,878,506</u>	<u>\$2,132,303</u>

SUPPLEMENTARY INFORMATION

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Functional Expenses

For the Year Ended June 30, 2006

	2006			2005
	Program	Administrative	Fundraising	Total
Alumni House Campaign	\$ 3,308			\$ 3,308
Annual Recognition Dinner	15,899			15,899
Associates	3,274			3,274
Athletic department	500			500
Baseball program	1,500			1,500
Basketball reunion				262
Best Technician Academy				35
Chemistry Institute				62
College safety	7,402			7,402
Dance studio	980			980
Dental Hygiene program	70,721			70,721
Dental Hygiene for low income	1,560			1,560
Digital library opening	1,433			1,433
Early Childhood Studies				790
Forensics	3,965			3,965
Gear-Up	9,083			9,083
Music Theatre				2,225
Norco ECS playground				49,971
Passport Plus				250
Passport to College	3,453			3,453
Riverside School for the Arts	250			250
Performance Riverside	31,950			31,950
Toyota T-Ten	16,500			16,500
Young at Heart				1,202
Friends of Forensics				50
Knopf, Arthur C. Memorial				150
Stover Memorial Scholarship				1,044
Scholarships	599,917			599,917
Donated assets	19,008			19,008
Donated salaries		\$178,820		178,820
Printing		13,558	\$ 4,418	17,976
Uncollected pledges		11,719		11,719
Conferences				(838)
Bank charges		19,994		19,994
Other services		15,624	186,697	202,321
Miscellaneous		18,776	7,340	26,116
Audit services		18,997		18,997
Office supplies		4,562	4,465	9,027
				2,529

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Functional Expenses

For the Year Ended June 30, 2006

	2006			2005
	Program	Administrative	Fundraising	Total
Postage		\$ 6,141		\$ 6,141
Interest			\$ 1,035	1,035
Periodicals				125
Total expenses	\$790,703	\$288,191	\$203,955	\$1,282,849
				\$1,286,462

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Foundation Accounts

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Unrestricted funds				
Undesignated	\$845	\$91,106	\$241,511	\$(149,560)
Total unrestricted funds	\$845	\$91,106	\$241,511	\$(149,560)
Temporarily restricted Foundation funds				
Alumni House Campaign	\$ 61,977	\$ 7,733	\$ 11,159	\$ 58,551
Advanced Technology Center – Norco		990	25	965
Applied Technology	42			42
Art Gallery	535			535
Annual Recognition Event		18,845	15,899	2,946
Airey, Wilfred J. Library Fund		650		650
Associates	7,594	3,959	3,274	8,279
Athletic department	3,153	11,506	577	14,082
Baseball program	1,550		1,500	50
Basketball reunion	778			778
Basic Skills & Readiness – Riverside		2,560	102	2,458
Basic Skills & Readiness – Norco		324	13	311
Basic Skills & Readiness – Moreno Valley		1,982	98	1,884
Best Technician Academy	3,598			3,598
Black History Month		4,541	177	4,364
Bridge Program – Moreno Valley	905			905
Center for Primary Education – La Sierra		1,796	90	1,706
Chemistry Inst. Imp. (Amrich)	1,805	(1,805)		
Chemistry Inst. Imp. (Bond)	305			305
Chemistry Inst. Imp. (Pleasants)	4,130			4,130
College safety & police		7,800	7,402	398
Community events	132			132
Construction technology	2,000			2,000
Culinary arts	21			21
Dance studio renovation	1,264		980	284
Dental Hygiene program	43,956	59,752	72,593	31,115
Dental Hygiene for low income	585	1,500	1,560	525
Digital library opening	3,632	1,000	1,433	3,199

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Foundation Accounts

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Temporarily restricted Foundation funds (continued)				
DSP&S	\$ 209			\$ 209
Early Childhood Studies	6,191			6,191
Early Childhood Studies – Moreno Valley	1,075	\$ 1,975	\$ 39	3,011
EMS Program Event		75		75
Faculty development – Moreno Valley		1,297	65	1,232
Faculty project		5,000		5,000
Folklor Mexicano		3,000	3,000	
Ford Asset Program	96			96
Forensics	6,820	13,662	3,964	16,518
Foundation restricted	255			255
Handicapped students	1,164			1,164
Iannone, Laura Fund	1,470			1,470
Instructional media services	79			79
International students program		227	9	218
Journalism department	635			635
Library acquisition	1,354			1,354
Library – Moreno Valley	153			153
Loma Linda Toy Project	283			283
Machine shop	604			604
Moreno Valley campus grounds beautification		1,006	48	958
Moreno Valley outreach		57	3	54
Moreno Valley music department		95	5	90
Music department	1,720	250		1,970
Musical Theatre conservatory	550	1,410		1,960
New Directions book fund	25			25
New Directions Center	721			721
New Nursing Prep Program – Moreno Valley		588	29	559
Norco Children’s Playground	29	125		154
Norco ECS Fund		299	9	290
Nursing immersion	60,000			60,000
Off-Broadway	509			509
Okubo, Mine Memorial Fund	3,720	50		3,770
Passport Plus	260			260

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Foundation Accounts

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Temporarily restricted Foundation funds (continued)				
Performance Riverside	\$ 10,507	\$ 24,802	\$ 31,950	\$ 3,359
Perris Youth Initiative	18			18
Physician Assistant program		954	47	907
Planetarium development	934			934
President's discretionary	149			149
Professional auto tech center		979	48	931
Public safety and homeland security		1,994	92	1,902
Rawlings athletic	8			8
Retiree luncheon	175			175
Sanchez, Rico and Julie - Biology	250		250	
School of Nursing		3,733	174	3,559
Showcase singers	200			200
Supplies for art department		864	43	821
Toyota T-Ten	6,078	14,666	16,500	4,244
Young at Heart	170		1	169
Total temporarily restricted Foundation funds	244,373	200,241	173,158	271,456
Temporarily restricted Scholarship funds				
AAUW Scholarship	350			350
Aguilar, Jose Memorial	280		140	140
Aiko, Dora Katono Scholarship		300	300	
Air Force Scholarship	500	750	750	500
Allied Health	200			200
Alpha Delta Kappa Scholarship	2,710	1,200	300	3,610
American Legion		200	200	
Amrich, Leora Tracy Memorial Scholarship	600	1,805	600	1,805
Anderberg Nursing Scholarship		1,581		1,581
Angel, Nicholas Memorial	568	700	500	768
Applied Technology	4,340	75	200	4,215
Asper Scholarship	1			1
Ayres, Tillie Scholarship	144	(144)		
Baum, Drs. Bradley & Carla		500		500
Baum, Drs. Lloyd & Alma Scholarship		500		500
Bigbee, Elizabeth Scholarship		25		25

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Foundation Accounts

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Temporarily restricted Scholarship funds (continued)				
Brodie, James Smith	\$ 5,737	\$ 780	\$ 150	\$ 6,367
Brown, Bartholomew Memorial Scholarship	865	(1,215)	(350)	
Business Office Scholarship	605	1,438	246	1,797
Cancer Federation Award	750	250	450	550
Carnes, Carl & Margaret Scholarship		500		500
Carranza Memorial Scholarship	425	192	200	417
Cioffi – Thomas/Vallejo Family Scholarship	500	7,033	1,324	6,209
Clark, Christopher A. Scholarship	125			125
Clark, Megan E. Memorial Scholarship	4,516			4,516
College for Kids Scholarship	2,382	240		2,622
Community Foundation Scholarship	18,547	55,223	57,550	16,220
Creative Writing Scholarship	2,914	980	800	3,094
Cutter, Albert B. Memorial	225	1,800	1,575	450
Dance Scholarship	12,299	1,050	7,200	6,149
Dassow Memorial Scholarship	30	56		86
Deluhery, James Memorial Scholarship	500			500
Deutsch, Oskar Memorial Nursing Scholarship	250	250	250	250
Diequez, Alcira Memorial Scholarship		1,603	63	1,540
Dyer, Bob Memorial Scholarship	1,575			1,575
Dyslexia Scholarship	331			331
Ellis, Robert Memorial Scholarship	50			50
ESL Scholarship		48	2	46
Eslamidoust, Pouran Memorial Scholarship	295			295
Exchange Club Scholarship	1,500	2,000	500	3,000
Faculty Memorial Scholarship	5,513	1,890		7,403
Foreman Scholarship	1,750		500	1,250
Gateway to College	3,634			3,634
Gear-Up Scholarship	1,307,758	35,177	9,083	1,333,852
Gospel Singers Scholarship	425	505	125	805
Grove, Eleanor Mem. Nursing Scholarship		15,140		15,140
Groves, Paul Douglas Memorial Scholarship	250			250

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Foundation Accounts

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Temporarily restricted Scholarship funds (continued)				
H.S. Achievement Scholarship	\$ 200			\$ 200
Hardesty, Drs. Robert & Marti Scholarship		\$ 500		500
Harriss, Tawny Memorial Scholarship	85			85
Hispanic Educators of Tomorrow	380			380
History Department Scholarship		929	\$ 47	882
Horstman, Dorothy Memorial Scholarship	50			50
Huang Family Scholarship		1,000	500	500
Information Services Scholarship	45	60		105
Insurance Women SB/Riverside Scholarship	800			800
Jacobs, Doug Memorial Scholarship	1,120	1,104	273	1,951
Johnson, Tom Memorial Scholarship		5,079	139	4,940
Kaiser Volunteer Scholarship	250	500	500	250
Kane, Helen Memorial Scholarship	75			75
Kipper Scholarship	4,050			4,050
Locke, Catherine Scholarship	4,103		500	3,603
Louisor, Dr. Guy Memorial Scholarship	50			50
Maguire Family Scholarship		1,440	130	1,310
McNair, David Memorial	374		300	74
Mehegan, Dr. James Memorial Scholarship	1,070	1,818	532	2,356
Moors, Susan Study Abroad School	600			600
Moreno Valley Middle College HS Program		278	11	267
Moreno Valley Math/Science Scholarship		2,858	93	2,765
Music Department Faculty Scholarship	1,750	100		1,850
Neufield, Bill Memorial	120			120
Nightingales, Memorial Scholarship	500	500	500	500
Nursing Faculty Scholarship Fund	3,542	1,169		4,711
Nursing Leadership Scholarship	1,255	850	400	1,705
Ogata-Sarafian Family Memorial	1,000	100	1,000	100
Panhellenic Association Scholarship	520	500	520	500
Parker, Christine Memorial	1,505		200	1,305

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Foundation Accounts

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Temporarily restricted Scholarship funds (continued)				
Parry, Ed Memorial	\$ 305		\$ 200	\$ 105
Passport to College	394,149	\$ 25,667	400,916	18,900
Passport/Wells Fargo Grant	33,500			33,500
Pauley, Blaga S. Memorial Scholarship	175	1,179		1,354
Pond, Lena T. Scholarship	6	17,200	16,810	416
Puente Scholarship	50	15		65
Puente/Kathy Gonzales Memorial Book Fund	7,135	(7,135)		
Quin Piano Scholarship	600	250	500	350
RCC Moreno Valley Campus Student Services Award	3,991	1,240		5,231
RCC Norco Campus Faculty Scholarship	2,386	437	250	2,573
Rickson, Roger Memorial Scholarship	4,954		250	4,704
Riverside Community Hospital Auxiliary Nursing		14,000	10,000	4,000
Riverside School for the Arts	300	6,173	550	5,923
Riverside Scholars	2,500	20,000	9,500	13,000
Riverside Women's Club Scholarship		2,000	2,000	
Roby, Paul Memorial Nursing Scholarship		2,000		2,000
Rotary Club of Magnolia Center	3,453	1,047	4,500	
Rotary Club of Norco Scholarship	169	7,250	7,019	400
Rowden, Mary Photo Scholarship		100	100	
Russell, Hazel Hawkins Scholarship	372			372
Ryan's Scholarship	1,430	700	150	1,980
Schmitt, Chuck Memorial Scholarship	138			138
SOS Awards	38			38
Spoto, Luciana Memorial Scholarship	890	250	200	940
Stalder, Cecil Scholarship	250			250
Strickland, Dean E. Memorial	3,400	1,500	500	4,400
Student Equity Scholarship		9,271	429	8,842
Student Financial Aid	364		125	239
Sull, Georgina L. Memorial Nursing	10,000		7,000	3,000
Tassari, Patrick Memorial	750	250	500	500
Telecom Award Fund		500		500
Textbook Assist (Lidner-Baum)		1,050		1,050

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Foundation Accounts

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Temporarily restricted Scholarship funds (continued)				
Thoris Family Scholarship		\$ 5,000		\$ 5,000
Tolson, Jay Memorial Scholarship	\$ 125			125
Tworek, Dr. R.K. President Scholarship		4,541	\$ 177	4,364
Ursua, Genora Memorial	500	250	500	250
Ursua Memorial Scholarship	755	500	500	755
Vargas, Gina Memorial Scholarship		3,294	20	3,274
Veltum, Ann Memorial	1,482			1,482
Vocational/occupational	2,123			2,123
Voiture 394 Scholarship		\$ 1,500	\$ 1,250	250
Walsh, Bonita Scholarship	2,227	3		2,230
Wright, Ken Scholarship	125			125
Zonta Club Scholarship	2,400	2,100	2,000	2,500
Total temporarily restricted scholarship funds	<u>1,887,930</u>	<u>273,369</u>	<u>554,249</u>	<u>1,607,050</u>
Total temporarily restricted funds	<u>\$2,132,303</u>	<u>\$473,610</u>	<u>\$727,407</u>	<u>\$1,878,506</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Endowed Scholarships

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Permanently restricted endowed funds				
Arlington/Riverside Gakuen	\$ 11,830	\$ 940	\$ 450	\$ 12,320
ASRCC	193,495	15,550	6,300	202,745
Associates	44,077	5,318	1,500	47,895
Barron, Paul Memorial	25,214	2,018	250	26,982
Bates, Cheri Jo	10,873	851	400	11,324
Board of Realtors, Riverside area	17,677	9,902	300	27,279
Brauti, T. Martin Memorial	16,576	1,294	650	17,220
Brown, Bartholomew Memorial		11,747	700	11,047
Castro, Rodolpho	83,142	6,513	3,000	86,655
Chin, Harry S.P.	13,927	1,107	450	14,584
Coil, Horace O.	14,194	1,104	600	14,698
Coil, James L.	14,962	1,166	600	15,528
Corona, Frank & Mary Endowed		19,640		19,640
Day, Betty Endowed	15,150	1,209	300	16,059
DeAro, Steven Memorial	11,342	889	400	11,831
DeFrancisco, Nate	15,100	1,213	600	15,713
Distribution Management Association of Southern California Logistics	9,531	2,204		11,735
Energy Tech – Riverside Public Utilities	38,446	3,048	1,000	40,494
Faculty Memorial	45,857	3,763	1,750	47,870
Fauth, Bette Memorial	22,179	1,778		23,957
Finch, V & S Scholarship	18,000	1,431	700	18,731
Ford, Charles & Elaine	106,300	7,750		114,050
Foster, Sandra Memorial	9,003	716	300	9,419
Friends of Forensics	14,104	1,170	1,000	14,274
Friends of Forensics – Griffitts	7,080	671	260	7,491
Friends of Forensics – McCoy	10,333	843		11,176
Friends of Forensics – Pauw	9,206	751		9,957
Friends of Forensics – Rentschler	9,056	740		9,796
Friends of Forensics – Stallings	10,645	869		11,514
Friends of Forensics – Vahdani		9,820		9,820
General Scholarship Endowment – Moreno Valley		22,989	1,139	21,850
General Scholarship Endowment – Norco		4,562	195	4,367
General Scholarship Endowment – Riverside		659	24	635
General Scholarship Endowment	175,299	30,744	7,292	198,751

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Endowed Scholarships

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Permanently restricted endowed funds				
(continued)				
Griffin Endowed Scholarship		\$ 95,184	\$ 4,760	\$ 90,424
Grindstaff, Leonard Memorial	\$ 10,239	1,082	400	10,921
Hawkins-Newstead Endowed Scholarship	26,517	2,082	1,500	27,099
Hayashi, Norio	10,329	825	200	10,954
Heers, John C. Memorial	16,622	1,321	650	17,293
Holmes, Clifford W., Jr.	18,847	1,740	525	20,062
Holmes, Dale S.	19,666	1,824		21,490
Hord, Roy	15,769	1,310	1,025	16,054
Hunt, Debby	21,489	1,748	625	22,612
Information services	15,590	2,304	10	17,884
Jaeger, Edmund	13,842	1,089	450	14,481
Kaiser Permanente - Nursing	83,020	6,614	2,500	87,134
Kane, Charles A.	24,841	2,087	500	26,428
Kincell, Dorothy - Foreign Language	25,848	2,019	1,000	26,867
Kincell, Dorothy - Spanish Language	25,729	2,009	1,000	26,738
Kipper, Daniel J. Memorial Civil Engineering	24,771	2,149	1,000	25,920
Kiwanis	33,167	2,588	1,300	34,455
Knopf, Arthur C. Memorial	40,884	3,273	500	43,657
Knopf, Dorothy Memorial Endowment		27,197		27,197
Lamar, Margaret Memorial	13,413	1,049	500	13,962
Latino Educators of Tomorrow (L.E.T.)	12,289	948	600	12,637
Leonard, John L. Memorial	20,902	1,675	600	21,977
Management Association	10,670	3,125		13,795
Marsh, Jack & Jean	17,595	1,405	350	18,650
McCoy, Ferne Future Teachers	15,854	1,265	499	16,620
Moeller, Karen & Harold Memorial	136,961	10,904	5,000	142,865
Moors/Goodwill Memorial	11,538	917	450	12,005
Nursing Faculty Endowed Scholarship		3,502		3,502
Patterson, Lewis & Jessie Memorial	13,884	1,083	550	14,417
Pauw, Alan & Jan	54,307	4,412	400	58,319
Payday for Women	21,397	1,665	900	22,162
Poison Garden	5,614	5,368		10,982
Puente/Kathy Gonzales Memorial Book		13,170	1,000	12,170
Ramirez Family Endowed		10,988		10,988
Riverside Sunrise Rotary	15,775	1,257	450	16,582

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Schedule of Endowed Scholarships

For the Year Ended June 30, 2006

	Balance June 30, 2005	Capital Additions/ Transfers	Expenditures/ Transfers	Balance June 30, 2006
Permanently restricted endowed funds				
(continued)				
Roberts, Dell	\$ 17,796	\$ 1,982	\$ 400	\$ 19,378
Rotary Club of Riverside	13,977	1,091	550	14,518
Schlein, David E. & Sadie Memorial	9,751	965	500	10,216
Singletary Family Endowment	16,690	1,362		18,052
Soroptimist International - Corona/Norco	14,816	1,193	300	15,709
Stover Memorial Fellowship	38,858	3,081	1,000	40,939
Swoffer, Betty J. & Gordon N.	8,909	708	350	9,267
Taber Family	17,127	1,398		18,525
Thompson & Colegate	13,754	1,073	550	14,277
Toro Company	14,522	1,134	549	15,107
Wadding, Richard - Nursing	10,363	2,163	527	11,999
Waite, Martha & Ernest K. Memorial	23,746	1,897	450	25,193
Wecksler, Becky	10,268	3,635	2,500	11,403
Western Community Bank	14,845	1,157	600	15,402
Willmon, David C., Jr.	13,960	1,115	275	14,800
Ybarra, Cecil	12,273	910	1,000	12,183
Yount	10,249	836		11,085
Total permanently restricted endowed funds	\$2,011,871	\$421,847	\$68,955	\$2,364,763

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Backup V-A-9-c
January 30, 2007
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**To the Board of Directors
Riverside Community College District Foundation**

We have audited the financial statements of Riverside Community College District Foundation (the "Foundation") for the years ended June 30, 2006 and 2005 and have issued our report thereon dated September 15, 2006. Professional standards require that we provide you with the following information related to our audit:

Our Responsibility Under United States Generally Accepted Auditing Standards

As stated in our engagement letter dated July 11, 2006, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatements and are fairly presented in accordance with United States generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute, assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

Internal Control

In planning and performing our audit of the financial statements of the Foundation, we considered its internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on internal control over financial reporting. However, we noted certain matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of internal control that, in our judgment, could adversely affect the Foundation's ability to initiate, record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the Findings and Recommendations section of this letter.

Significant Accounting Policies

Management is responsible for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Foundation are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the years ended June 30, 2006 and 2005. We noted no transactions entered into by the Foundation during the years that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was valuation of unconditional promises to give.

Management's estimate of the unconditional promises to give is based on net present value, net of estimated uncollectible promises to give. We evaluated the key factors and assumptions used to develop the unconditional promises to give in determining that they are reasonable in relation to the financial statements taken as a whole.

Audit Adjustments and Uncorrected Misstatements

For purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the Foundation's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the Foundation, either individually or in the aggregate, indicate matters that could have a significant effect on the Foundation's financial reporting process.

Professional standards require that we inform you about uncorrected misstatements aggregated by us during our engagement that were determined by management to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The uncorrected misstatements are presented in the attached Summary of Audit Differences.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Foundation's financial statements or a determination of the type of auditors' opinion which may be expressed on those statements, our professional standards require the consulting accountant check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

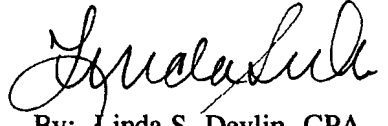
Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

* * * * *

This information is intended solely for the use of the Board of Directors and management of Riverside Community College District Foundation and is not intended to be and should not be used by anyone other than these specified parties.

Ahern • Adcock • Devlin LLP
Certified Public Accountants



By: Linda S. Devlin, CPA

September 15, 2006.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Findings and Recommendations

June 30, 2006

Investments

During our testing, we noted that investment reconciliations did not reflect all purchases and sales activity. In addition, cost basis for Common Fund Bond and Equity investments is not maintained. We recommend that the Foundation's investment reconciliations reflect all purchases and sales and that cost basis be maintained for each investment.

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

Summary of Audit Differences

June 30, 2006

	1.		
Unconditional promises to give		\$5,088	
Donations			\$5,088
To record Performance Riverside June 2006 receipts.			
	2.		
Interest receivable		\$15,231	
Net assets			\$11,665
Investment income			\$3,566
To record accrued investment income, net effect at June 30, 2006 and 2005.			

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-d

Date: January 30, 2007

Subject: 2005-2006 District Independent Audit Report

Background: In accordance with Education Code Section 84040(b), an independent audit of the District's 2005-2006 financial statements was performed by Ahern, Adcock, Devlin, LLP, (AAD) Certified Public Accountants. A representative of the firm will be available to present the report. Results of the audit are summarized below.

Audit Findings and Management Recommendations

There was one current year audit finding as shown on pages 70 through 71 of the audit report. The audit finding is summarized below:

- The District calculated Title IV refunds using incorrect drop dates. In addition, some student refunds for the Fall term were processed during the Winter term resulting in some refunds not being returned to the Department of Education within the statutory timeline.

The recommendations for all of the prior year audit findings shown on pages 74 through 76 of the audit report were fully implemented during Fiscal Year 2005-2006.

There were no reported management recommendations.

Audit Adjustments

There were two audit adjustments to the District's financial statements as shown on page 57 of the audit report. The adjustments resulted in a decrease of \$184,118 in the self-insured fund as a result of adjustments to accounts receivable and claims liability.

Auditor's Required Communication – Audit Completion

In accordance with Statement on Auditing Standards No. 61, at the conclusion of the audit engagement AAD is required to communicate information to the Board of Trustees regarding their responsibility under United States Generally Accepted Auditing Standards and OMB Circular A-133, significant accounting policies, accounting estimates, significant audit adjustments and uncorrected misstatements, disagreements with management, consultation with other independent accountants, issues discussed prior to retention of independent auditors and difficulties encountered in performing the audit. Attached for your information is the required communication issued by AAD.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-d

Date: January 30, 2007

Subject: 2005-2006 District Independent Audit Report (continued)

Recommended Action: It is recommended that the Board of Trustees receive the independent audit report for the year ended June 30, 2006 for the permanent file of the District.

Salvatore G. Rotella
Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

**FINANCIAL STATEMENTS
WITH
SUPPLEMENTARY INFORMATION
AND
INDEPENDENT AUDITORS' REPORT**

**FOR THE YEARS ENDED
JUNE 30, 2006 AND 2005**

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FINANCIAL SECTION

Michael R. Adcock, CPA
Thomas E. Ahern, CPA
Linda S. Devlin, CPA
Janell M. Fratt, CPA
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January 30, 2006
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INDEPENDENT AUDITORS' REPORT

Board of Trustees
Riverside Community College District
Riverside, California

We have audited the accompanying financial statements of the business-type activities of Riverside Community College District (the "District") as of and for the years ended June 30, 2006 and 2005, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the *Contracted District Audit Manual* issued by the California Community College Chancellor's Office. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of Riverside Community College District as of June 30, 2006 and 2005, and the respective changes in financial position and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2006 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's Discussion and Analysis on pages 3 through 14 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures consisting principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The other supplementary information listed in the table of contents, including the schedule of expenditures of federal awards which is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Ahern • Adcock • Devlin LLP
Certified Public Accountants

October 27, 2006

By: Linda S. Devlin, CPA

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

June 30, 2006

This section of the Riverside Community College District's (the "District") annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year ended June 30, 2006. This is prepared in compliance with the reporting standards required for public colleges and universities.

New Accounting Standards

The Governmental Accounting Standards Board (GASB) released Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, in June 1999, which established a new reporting format for the annual financial statements. In November 1999, GASB released Statement No. 35, *Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities*, which applies the new reporting standards of GASB Statement No. 34 to public colleges and universities. GASB then amended those statements in June 2001 with the issuance of GASB Statements No. 37 and No. 38. The District adopted and applied these new standards beginning in the 2002–03 fiscal year. In May 2002, GASB released statement No. 39, *Determining Whether Certain Organizations are Component Units*, which amends GASB Statement No. 14, paragraphs 41 and 42, to provide guidance for determining and reporting whether certain organizations are component units. The District has adopted and applied the above standards.

The California Community College Chancellor's Office recommends that all state community college districts follow the new standards using the Business-Type Activity (BTA) model. The District has adopted the BTA reporting model for these financial statements to comply with the recommendation of the Chancellor's Office and to report in a manner consistent and comparable with other community college districts.

The following discussion and analysis provides an overview of the District's financial activities with emphasis on current-year data. As required by the aforementioned accounting principles, this report consists of three basic financial statements that provide information on the District as a whole: the statement of net assets; the statement of revenues, expenses, and changes in net assets; and the statement of cash flows.

Financial Highlights

- ◆ The District's primary funding is received from the State of California. The State allocation is based on "Program-Based Funding" comprised of state apportionment, local property taxes, and student enrollment fees. The primary basis of this apportionment is the calculation of Full-Time Equivalent Students (FTES). During 2005–06, resident credit and noncredit FTES were 26,202 and 121, respectively, as reported on the annual apportionment attendance recalculation report. All 2005–06 credit and noncredit FTES will be funded according to the State Chancellor's Office.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

- ◆ The District ended the year with an unrestricted general fund balance of \$12.6 million, a decrease of \$0.1 million. The State Chancellor's Office and District Board policy recommend that reserve levels of five percent be set aside for economic uncertainties. The District has exceeded this requirement.
- ◆ The primary expenditures of the District are for the salaries and benefits of our academic, classified, and administrative employees. These costs increased over the 2004-05 fiscal year by approximately \$10.6 million. This increase reflects the addition of 23 new faculty positions; 23 new full-time and permanent part-time classified and management positions; step and column increases in compensation; a State funded Cost Of Living Adjustment (COLA) of 4.23 percent plus an additional one percent as part of employee compensation packages contained in negotiated bargaining unit agreements; and increased costs associated with medical, dental, and workers' compensation programs, particularly for claims associated with the District's indemnity plan.
- ◆ Available funds from August 2004 through June 2006, realized from bond proceeds, bond premiums, and interest earnings totaled \$78.4 million. \$65.5 million of this amount has been committed to approved Measure C projects as of June 30, 2006.
- ◆ The District utilized Measure C proceeds, State Construction Act funding, local monies or a combination of these sources to fund a number of major construction and building projects during the year including:

- MLK Remodel
- Parking Structure Phase I – Riverside
- PE Complex/Athletic Field Phase I – Riverside
- Love Kin Complex
- Bridge Space
- RCC System Office Purchase
- Center for Primary Education
- Quad Remodel
- Norco Phase III
- Moreno Valley Phase III
- Nursing/Science Project
- Business Education Remodel
- Administration Remodel
- PE Phase II

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

- ◆ The District provides student financial aid to qualifying students of the District. During the 2005–06 fiscal year, \$15.1 million in direct grants and loans were provided to our students, a decrease of \$0.2 million over the prior year. Additionally, approximately \$6.1 million of enrollment fee waivers were provided to our students, a decrease of \$0.3 million over the prior year. This decrease was a result of a decline in enrollment.

Statement of Net Assets

The statement of net assets presents the assets, liabilities, and net assets of the District as of the end of the fiscal year using the accrual basis of accounting, which is comparable to that used by most private-sector institutions. Net assets — the difference between assets and liabilities — are one way to measure the financial health of the District. Net asset data allows readers to determine the resources available to continue the operations of the District.

The net assets of the District consist of three major categories:

- ◆ *Invested in capital assets, net of related debt* – The District's equity in property, plant, and equipment.
- ◆ *Restricted net assets (distinguishing between major categories of restriction)* – The constraints placed on the use of the assets are externally imposed by creditors such as through debt covenants, grantors, contributors, or laws or regulations of other governments or imposed through constitutional provisions or enabling legislation.
- ◆ *Unrestricted net assets* – The District can use them for any lawful purpose. Although unrestricted, the District's governing Board may place internal restrictions on these net assets, but it retains the power to change, remove, or modify those restrictions.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

**Condensed Statement of Net Assets
 (in Thousands)**

	June 30,		Increase (Decrease)
	2006	2005	2006-2005
ASSETS			
Currents assets			
Cash and short-term receivables	\$ 56,166	\$ 45,356	\$ 10,810
Inventory and other assets	90	98	(8)
Total current assets	<u>56,256</u>	<u>45,454</u>	<u>10,802</u>
Noncurrent assets			
Restricted cash	36,481	52,337	(15,856)
Capital assets, net of depreciation	143,101	117,293	25,808
Total noncurrent assets	<u>179,582</u>	<u>169,630</u>	<u>9,952</u>
Total assets	<u>\$235,838</u>	<u>\$215,084</u>	<u>\$20,754</u>
LIABILITIES			
Current liabilities			
Accounts payable and accrued liabilities	\$ 9,588	\$ 8,414	\$ 1,174
Deferred revenue	2,977	2,767	210
Claims liability	2,477	2,416	61
Amounts held in trust for others	1,034	1,012	22
Current portion of long-term debt	7,238	5,633	1,605
Total current liabilities	<u>23,314</u>	<u>20,242</u>	<u>3,072</u>
Long-term debt	<u>68,597</u>	<u>77,096</u>	<u>(8,499)</u>
Total liabilities	<u>91,911</u>	<u>97,338</u>	<u>(5,427)</u>
NET ASSETS			
Invested in capital assets	110,337	99,611	10,726
Restricted for expendable sources	33,590	18,135	15,455
Total net assets	<u>\$143,927</u>	<u>\$117,746</u>	<u>\$26,181</u>

This schedule has been prepared from the District's statement of net assets (page 15) which is presented on an accrual basis of accounting whereby assets are capitalized and depreciated.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

Fiscal Year 2006 Compared to 2005

Cash and short-term receivables consist primarily of funds held at various financial institutions and in the Riverside County Treasury. The changes in the cash position are explained in the statement of cash flows (page 19).

The District's financial position, as a whole, improved during the fiscal year ended June 30, 2006. Its total net assets increased \$26.2 million or about 22.3 percent from the previous year primarily due to a \$3.1 million decrease in cash and cash equivalents and a \$26.1 million increase in capital assets, net of depreciation. The District realized a significant improvement in apportionment revenue due to receipt of Equalization revenue and growth funding, all of which increase the District's base revenue. Accounts receivable have decreased \$1.9 million over fiscal year 2004-05 primarily as a result of the receipt of third quarter state lottery revenue prior to June 30, 2006, and a Basic Skills apportionment adjustment accrual that did not occur in 2005-06. Accounts payable have increased by \$0.6 million over fiscal year 2004-05 primarily due to an increase in construction activity. Finally, the District's Board has designated or reserved unrestricted net assets for such purposes as Federal and State grants, outstanding commitments on contracts, repair and replacement of equipment, capital outlay, insurance reserves, and general reserves for the ongoing financial health of the District.

Statement of Revenues, Expenses, and Changes in Net Assets

The statement of revenues, expenses, and changes in net assets presents the operating results of the District. The purpose of the statement is to present the revenues received by the District, both operating and nonoperating; and the expenses paid by the District, operating and nonoperating; and any other revenues, expenses, gains and losses received or spent by the District. State general apportionment funds, while budgeted for operations, are considered nonoperating revenues according to generally accepted accounting principles.

Changes in total net assets on the statement of net assets are based on the activity presented in the statement of revenues, expenses, and changes in net assets. Operating revenues are received for providing goods and services to the various customers and constituencies of the District. Operating expenses are those expenses paid to acquire or produce the goods or services provided in return for the operating revenues and to carry out the mission of the District. Total revenue was \$184,853,220 and total expenses were \$158,671,995.

Condensed Statement of Revenues, Expenses, and Changes in Net Assets
 (in Thousands)

	June 30,		Increase (Decrease)
	2006	2005	2006-2005
Operating revenues			
Tuition and fees	\$14,294	\$ 13,875	\$ 419
Grants and contracts	29,617	29,539	78
Total operating revenues	43,911	43,414	497

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

Condensed Statement of Revenues, Expenses, and Changes in Net Assets

(in Thousands)

(Continued)

	June 30,		Increase (Decrease)
	2006	2005	2006-2005
Operating expenses			
Salaries and benefits	\$ 112,642	\$102,016	\$10,626
Supplies and maintenance	37,831	37,153	678
Depreciation	5,115	4,144	971
Total operating expenses	<u>155,588</u>	<u>143,313</u>	<u>12,275</u>
Loss on operations	<u>(111,677)</u>	<u>(99,899)</u>	<u>11,778</u>
Nonoperating revenues (expense)			
State apportionments	68,270	62,048	6,222
Property taxes	43,803	35,674	8,129
State revenues	4,689	3,844	845
Interest income	4,030	1,624	2,406
Interest expense	(3,036)	(3,333)	297
Other nonoperating revenues	6,128	8,506	(2,378)
Other nonoperating expenses	(48)	(1,609)	1,561
Total nonoperating revenues (expenses)	<u>123,836</u>	<u>106,754</u>	<u>17,082</u>
Other revenues			
State and local capital income	5,270	5,516	(246)
Loss on disposal of assets	8,752	(9)	8,761
Total other revenues	<u>14,022</u>	<u>5,507</u>	<u>8,515</u>
Net increase in net assets	<u>\$ 26,181</u>	<u>\$ 12,362</u>	<u>\$13,819</u>

This schedule has been prepared from the statement of revenues, expenses, and changes in net assets presented on page 17.

Fiscal Year 2006 Compared to 2005

Tuition and fees increased \$0.4 million due to an increase in the Health Services Fees from \$10 per Spring term and \$7 per Winter term, representing a 3.0 percent increase over the prior year.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

Grant and contract revenues are related to student financial aid, as well as specific Federal and State grants received for programs serving the students of the District. These grant and program revenues are restricted as to the allowable expenses related to the programs. Grants and contracts revenue increased by \$0.8 million primarily as a result of the increased number and size of programs managed by the District.

Interest income, primarily the result of cash held with the Riverside County Treasurer, increased by \$2.4 million due to larger cash balances and higher interest rates. The interest expense relates to interest on loans and notes payable.

For the fourth year, the District is recording the depreciation expense related to capital assets. The detail of the changes in capital assets for the year is included in the notes to the financial statements as Note 4.

During fiscal year 2005-06, the District sold the remaining portion of its La Sierra property to The Griffin Homebuilding Group, LLC for a lump sum price of \$9.0 million.

During fiscal year 2005-06, the District purchased property in Riverside using general fund monies for \$3.8 million to serve as the District Office.

During fiscal year 2005-06, the District purchased property at University Avenue and Market Street in Riverside, using proceeds from the sale of its La Sierra property, for \$4.2 million for the Riverside School for the Arts.

During fiscal year 2005-06, the District exercised its purchase option to purchase property located on Market Street in Riverside for \$2.1 million. The property is being used for the Riverside Community College System Office.

Statement of Cash Flows

The statement of cash flows provides additional information about the District's financial results by reporting its major sources and uses of cash. This information assists readers in assessing the District's ability to generate revenue, meet its obligations as they come due, its operating cash flows, and shows the cash flows from noncapital financing activities. This section deals with the cash used for the acquisition and construction of capital and related items. The fourth section deals with cash flows from investing activities. This section reflects the cash received and spent for short-term investments and any interest paid or received on those investments.

The statement of cash flows provides information about cash receipts and payments during the year. This statement also assists the user in assessing the District's ability to meet its obligations as they come due and its need for external financing.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

Statement of Cash Flows

(in Thousands)

	<u>Year Ended June 30,</u>	
	<u>2006</u>	<u>2005</u>
Cash provided by:		
Operating activities	\$(104,666)	\$ (89,229)
Noncapital financing activities	124,019	104,651
Capital financing activities	(26,488)	48,102
Investing activities	<u>4,007</u>	<u>2,657</u>
Net increase (decrease) in cash	(3,128)	66,181
Cash, beginning of year	<u>83,449</u>	<u>17,268</u>
Cash, end of year	<u>\$ 80,321</u>	<u>\$ 83,449</u>

The primary operating receipts are student tuition and fees, federal and state grants, and contracts. The primary operating expense of the District is the payment of salaries and benefits to instructional and classified support staff.

While state apportionment and property taxes are the primary source of noncapital related revenue, the new GASB accounting standards require that this source of revenue is shown as nonoperating revenue as it comes from the general resources of the state and not from the primary users of the colleges' programs and services (students). The District depends upon this funding as the primary source of funds to continue the current level of operations.

District cash at June 30, 2006 decreased over the same time period as the prior year primarily due to increased capital expenditures.

Capital Assets

At June 30, 2006, the District had \$143.1 million invested in a broad range of capital assets including land, land improvements, buildings and improvements, and machinery and equipment (see following table). This amount represents a net increase (including additions and deductions) of \$26.1 million or 22.3 percent over last year.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

**Capital Assets at Year-End
 (in Millions)**

	June 30,		Increase (Decrease)
	2006	2005	2006-2005
Land	\$ 32.50	\$ 30.20	\$ 2.30
Land improvements	4.95	4.66	.29
Buildings and improvements	104.37	84.59	19.78
Machinery and equipment	18.03	16.66	1.37
Construction in progress	21.38	14.34	7.04
Accumulated depreciation	<u>(38.13)</u>	<u>(33.44)</u>	<u>(4.69)</u>
	<u>\$143.10</u>	<u>\$117.01</u>	<u>\$26.09</u>

Martin Luther King High Tech Center, PE Complex, Relocateable Swing Space, Bridge Space, Business Education Remodel, and the Administration Remodel were completed during the fiscal year ended June 30, 2006 and their total costs of \$14.1 million were added to buildings, land improvements, and machinery and equipment.

Cost related to the Quad Remodel, Moreno Valley and Norco Phase III, Nursing and Science Project, Parking Structure, PE Phase II, and Center for Primary Education projects were added to construction in progress during the year to reflect the work completed through June 30, 2006.

Long-Term Debt

The District issued general obligation bonds in 2004-05. Outstanding at June 30, 2006 are:

	Principal June 30, 2005	Current Year Issue	Current Year Repayment	Principal June 30, 2006
General Obligation Bond Series 2004 A & B	\$13,270,000		\$3,750,000	\$ 9,520,000
2005 General Obligation Refunding Bond	<u>58,386,109</u>		970,000	<u>57,416,109</u>
Total general obligation bonds	<u>\$71,656,109</u>		<u>\$4,720,000</u>	<u>\$66,936,109</u>

In addition to these notes, the District has \$2,066,140 in compensated absences payable, \$657,322 for load banking liability, and \$1,144,395 for golden handshake retirement liability.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

District's Fiduciary Responsibility

The District is the trustee, or fiduciary for certain amounts on behalf of students, clubs, and donors, for student loans and scholarships. The District's fiduciary activities are reported in separate statements of fiduciary net assets and changes in fiduciary net assets. These activities are excluded from the District's entity-wide financial statements because we cannot use these assets to finance operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

General Fund Budgetary Highlights

Over the course of the year, the District revises the annual operating budget as it attempts to address unexpected changes in revenues and expenditures.

The District's final revised budget for the unrestricted general fund anticipated that expenditures would exceed revenue by \$7.3 million. The actual results for the year showed expenditures exceeded revenue by \$0.1 million.

The excess was primarily the result of receiving growth apportionment funding, salary and benefits cost savings resulting from vacant positions, and conservative fiscal spending practices employed by District staff.

District-wide credit and non-credit, Full-Time Equivalent Student (FTES) counts, as reported on the annual apportionment attendance report, increased by 1,657 FTES compared to the same reporting period in the prior year. Student enrollment was fully funded through the apportionment process. Of this amount, 1,937 FTES is attributable to the Summer 2006 term but reported as fiscal year-end 2005-06 FTES. The District would have experienced a decline of 280 base FTES had the Summer 2006 FTES not been "rolled back" into fiscal year-end 2005-06. It is speculated, though not definitively determined, that the enrollment decline was caused in part by a strong regional economy and the cumulative effect of two large tuition fee increases in successive years, going from \$11 per unit to \$18 per unit to finally \$26 per unit.

The District was able to maintain a reserve level in the general unrestricted fund within the guidelines established by the California State Chancellor's Office and the Riverside Community College District Board of Trustees.

Economic Factors Affecting the Future of Riverside Community College District

The District's financial health is directly affected by the economic well-being of the State of California. Funding for California's community colleges improved during 2005-06. The State provided increased funding in a number of areas. The District received Equalization funding of \$1.3 million, credit FTES was funded in full including all of the FTES "rolled back" from Summer 2006, and COLA was provided at 4.23 percent. On the expenditure side, cost pressures continued to mount in areas such as salaries health and welfare benefits. Demand for services remained relatively stable despite a small decline in base enrollment.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis

(Continued)

June 30, 2006

The budget outlook is significantly improved for 2006–07. Community colleges will receive an estimated 10.7 percent of the combined K–12 and Community College Proposition 98 revenues, compared to 10.46 percent for 2004–05. Enrollment fees will remain stable at \$26 per credit unit, until December 31, 2006. Thereafter, enrollment fees will decrease to \$20 per credit unit. Enrollment growth is funded at 2.00 percent system-wide and \$97.5 million is provided, system-wide. COLA has been provided at 5.92 percent and Equalization funding has been provided at \$159.4 million system-wide.

A new funding formula for California's community colleges, SB 361, will be implemented in fiscal year 2006-07. The new funding formula replaces Program Based Funding. SB 361 is a simplified yet comprehensive reform to the formulas that allocate general purpose apportionment to the 72 districts. Among its features, SB 361 provides for a basic allocation to each District (foundation grant) as well as equalized funding at or above the 90th percentile for credit, noncredit, and enhanced noncredit full-time equivalent students. The credit base and growth rates for fiscal year 2006-07 are \$4,123 and \$4,367, respectively.

We have built the 2006–07 General Fund Budget based upon the following assumptions and incorporating the provisions of SB 361:

- ◆ No growth in credit and noncredit FTES is assumed.
- ◆ Cost of Living Adjustment (COLA) of 5.92 percent for State apportionment funding.
- ◆ Step and column increases will cost approximately \$650,000.
- ◆ No increase is anticipated for nonresident tuition revenue.
- ◆ Student enrollment fees are anticipated to decrease by 8.2 percent due to mid-year decrease to the rate per credit unit; however, the District will bear only 2.0 percent of this decrease.
- ◆ One-time funds from the State Proposition 98 reversion account and State General Purpose one-time funds will be received in the amounts of \$519,000 and \$1.8 million, respectively.
- ◆ Our PERS contribution rate will remain unchanged at 9.12 percent.
- ◆ We anticipate the hiring of 10 new tenure-track positions.
- ◆ Part-time faculty costs are anticipated to increase by \$1.39 million primarily as a result of salary increases.
- ◆ We anticipate hiring 21 new full-time and permanent part-time classified and management positions.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Management's Discussion and Analysis (Continued)

June 30, 2006

- ◆ Health and welfare benefit costs are anticipated to increase by \$1.27 million.
- ◆ Funds in the amount of \$364,000 have been set aside for the establishment of the Rubidoux Annex.
- ◆ The District has a number of major remodeling and construction projects ongoing in the 2006–07 fiscal year. These projects are funded using State Construction Act funds, Measure C funds, local funds or a combination of these funding sources. These projects include remodeling and equipping the Quadrangle Building (Riverside), Parking Structure – Phase II (Riverside), the planning and working drawing portion of the Phase III build–out at the Norco and Moreno Valley campuses, planning for infrastructure improvements, the planning and working drawing phase of the Nursing/Health Sciences building, and the construction of The Learning Center, formerly known as the Center for Primary Education.
- ◆ Funds have been set aside for new remodel projects and noninstructional equipment needs in the amounts of \$300,000 and \$650,000, respectively.

Contacting the District's Financial Management

This financial report is designed to provide our citizens, taxpayers, students, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need any additional information, please contact the District at: Riverside Community College District, 4800 Magnolia Avenue, Riverside, California 92506.

BASIC FINANCIAL STATEMENTS

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Statements of Net Assets

	June 30,	2006	2005
ASSETS			
Current assets			
Cash and cash equivalents		\$ 43,839,650	\$ 31,111,858
Accounts receivable		12,326,465	14,244,161
Prepaid expenses		60,720	66,035
Stores inventory		<u>28,916</u>	<u>31,692</u>
Total current assets		<u>56,255,751</u>	<u>45,453,746</u>
Noncurrent assets			
Restricted cash and cash equivalents		36,480,752	52,336,972
Capital assets, net of depreciation		143,101,654	117,009,573
Land held for sale			<u>284,000</u>
Total noncurrent assets		<u>179,582,406</u>	<u>169,630,545</u>
Total assets		<u>\$235,838,157</u>	<u>\$215,084,291</u>

The accompanying notes are an integral part of these financial statements.

	June 30,	2006	2005
LIABILITIES			
Current liabilities			
Accounts payable		\$ 8,342,437	\$ 7,711,522
Accrued interest payable		1,246,044	702,325
Deferred revenue		2,976,852	2,767,416
Claims liability		2,476,763	2,415,956
Amounts held in trust on behalf of others		1,033,629	1,011,610
Compensated absences payable, current portion		516,535	408,186
General obligation bond, current portion		6,320,000	4,720,000
Lease obligation, current portion			119,724
Other long-term liabilities, current portion		402,234	385,231
Total current liabilities		<u>23,314,494</u>	<u>20,241,970</u>
Noncurrent liabilities			
Compensated absences payable, noncurrent portion		1,549,605	1,224,562
General obligation bond, noncurrent portion		60,616,109	66,936,109
Net debt premium		5,031,448	5,194,285
Lease obligation, noncurrent portion			2,050,594
Other long-term liabilities, noncurrent portion		1,399,483	1,690,978
Total noncurrent liabilities		<u>68,596,645</u>	<u>77,096,528</u>
Total liabilities		<u>91,911,139</u>	<u>97,338,498</u>
Net assets			
Invested in capital assets, net of related debt		110,337,049	99,611,177
Restricted for:			
Debt service		11,820,288	7,120,038
Capital projects		21,769,681	11,014,578
Total net assets		<u>143,927,018</u>	<u>117,745,793</u>
Total liabilities and net assets		<u>\$235,838,157</u>	<u>\$215,084,291</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Statements of Revenues, Expenses, and Changes in Net Assets

	For the Years Ended June 30,	2006	2005
Operating revenues			
Tuition and fees		\$ 20,369,130	\$ 20,292,327
Less: scholarship discount and allowance		<u>(6,074,796)</u>	<u>(6,417,038)</u>
Net tuition and fees		14,294,334	13,875,289
Grants and contracts, noncapital:			
Federal		21,480,732	21,441,062
State		<u>8,136,160</u>	<u>8,097,912</u>
Total operating revenues		<u>43,911,226</u>	<u>43,414,263</u>
Operating expenses			
Salaries		89,770,779	80,974,711
Employee benefits		22,870,792	21,041,099
Supplies, materials, and other operating expenses and services		34,503,306	34,910,056
Equipment, maintenance, and repairs		3,327,404	2,243,409
Depreciation		<u>5,115,520</u>	<u>4,143,533</u>
Total operating expenses		<u>155,587,801</u>	<u>143,312,808</u>
Operating loss		<u>(111,676,575)</u>	<u>(99,898,545)</u>
Nonoperating revenues (expenses)			
State apportionments, noncapital		68,269,940	62,048,060
Local property taxes		43,803,016	35,673,624
State taxes and other revenues		4,689,052	3,844,087
Investment income, net		4,029,786	1,604,261
Interest expense on capital-related debt		(3,035,759)	(3,333,271)
Interest income on capital asset-related debt, net			19,883
Other nonoperating revenue		6,127,895	8,506,038
Other nonoperating expense		<u>(48,435)</u>	<u>(1,608,969)</u>
Total nonoperating revenues (expenses)		<u>123,835,495</u>	<u>106,753,713</u>
Gain before other revenues		<u>12,158,920</u>	<u>6,855,168</u>
Other revenues			
State revenues, capital		5,270,334	5,504,033
Local revenues, capital			11,390
Gain (loss) on disposal of assets		<u>8,751,971</u>	<u>(8,967)</u>
Total other revenues		<u>14,022,305</u>	<u>5,506,456</u>
Increase in net assets		26,181,225	12,361,624

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Statements of Revenues, Expenses, and Changes in Net Assets

	For the Years Ended June 30,	2006	2005
Increase in net assets		\$ 26,181,225	\$ 12,361,624
Net assets			
Beginning of year		<u>117,745,793</u>	<u>105,384,169</u>
End of year		<u>\$143,927,018</u>	<u>\$117,745,793</u>

The accompanying notes are an integral part of these financial statements.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Statements of Cash Flows

For the Years Ended June 30,	2006	2005
Cash flows from operating activities		
Tuition and fees	\$ 14,272,219	\$ 14,082,356
Federal grants and contracts	21,449,482	21,324,273
State grants and contracts	9,204,102	9,713,236
Payments to vendors and suppliers	(37,310,057)	(34,795,281)
Payments to (on behalf of) employees	(112,303,511)	(99,658,451)
Other receipts	22,019	104,666
Net cash used in operating activities	<u>(104,665,746)</u>	<u>(89,229,201)</u>
Cash flows from noncapital financing activities		
State apportionments	69,476,010	59,651,549
Property taxes	43,132,892	35,396,678
Other state revenues	5,451,091	3,641,717
Other local revenues	5,958,900	5,961,387
Net cash provided by noncapital financing activities	<u>124,018,893</u>	<u>104,651,331</u>
Cash flows from capital financing activities		
State revenue, capital projects	5,270,334	5,504,033
Local revenue, capital projects		11,390
Other revenue provided for capital financing activities	6,559	2,057,325
Other expenses for capital financing activities	(48,435)	(1,608,969)
Proceeds from sale of capital assets	9,035,971	6,438
Acquisition and construction of capital assets	(31,207,601)	(20,563,306)
Proceeds from government obligation bond		132,055,394
Principal paid on capital debt and leases	(7,053,155)	(66,631,099)
Interest paid on capital debt and leases	(2,492,040)	(2,749,349)
Interest income on capital asset-related debt		19,883
Net cash provided by (used in) capital financing activities	<u>(26,488,367)</u>	<u>48,101,740</u>
Cash flows from investing activities		
Net change in investments		1,535,192
Investment income	4,006,792	1,121,370
Net cash provided by investing activities	<u>4,006,792</u>	<u>2,656,562</u>
Net increase (decrease) in cash and cash equivalents	(3,128,428)	66,180,432
Cash and cash equivalents		
Beginning of year	<u>83,448,830</u>	<u>17,268,398</u>
End of year	<u>\$ 80,320,402</u>	<u>\$ 83,448,830</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Statements of Cash Flows

For the Years Ended June 30,	2006	2005
Reconciliation of net operating loss to net cash used in operating activities		
Operating loss	\$(111,676,575)	\$(99,898,545)
Adjustments to reconcile operating loss to net cash used in operating activities		
Depreciation expense	5,115,520	4,143,533
Changes in assets and liabilities		
Receivables	788,118	1,731,559
Inventory	2,776	5,180
Prepaid items	5,315	14,799
Accounts payable and accrued liabilities	691,722	2,979,054
Deferred revenue	226,459	(25,957)
Funds held for others	22,019	104,666
Compensated absences and load banking	158,900	1,716,510
Total adjustments	<u>7,010,829</u>	<u>10,669,344</u>
Net cash used in operating activities	<u>\$(104,665,746)</u>	<u>\$(89,229,201)</u>

The accompanying notes are an integral part of these financial statements.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

1. Summary of Significant Accounting Policies

Financial Reporting Entity

The Riverside Community College District (the “District”) is a political subdivision of the State of California and provides educational services to the local residents of Riverside County. The District consists of one community college with three campuses located in Riverside, Norco, and Moreno Valley, California. While the District is a political subdivision of the state, it is not a component unit of the state in accordance with the provisions of Governmental Accounting Standards Board (GASB) Statement No. 14 as amended by GASB Statement No. 39. The District operates under a locally elected five-member Board of Trustees form of government.

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For Riverside Community College District, this includes general operations, child development services, food services, and student-related activities of the District. Additionally, the Riverside Community College District Development Corporation and the Riverside County Schools Financing Corporation are included in the reporting entity.

Component Units

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District in that the District approves their budget, the issuance of their debt, or the levying of their taxes. For financial reporting purposes, the component unit discussed below is reported in the District’s financial statements because of the significance of its relationship with the District. The component unit, although legally a separate entity, is reported in the financial statements as if it were part of the District’s operations because the Board of Trustees of the component unit is essentially the same as the Board of Trustees of the District and because its purpose is to finance the construction of facilities to be used for the benefit of the District.

The Riverside Community College District Development Corporation is presented in the financial statements as R.C.C.D. Development Corporation Special Revenue Fund.

Joint Powers Agencies and Public Entity Risk Pools

The District is associated with four joint powers agencies (JPAs). These organizations do not meet the criteria for inclusion as component units of the District. Summarized financial information is presented in Note 16 to the financial statements. The JPAs are the School Excess Liability Fund (SELF), the Riverside Community College—County Superintendent Self-Insurance Program for Employees (RCCCSSIPE), the Riverside Employers/Employees Plan (REEP), and Alliance of Schools for Cooperative Insurance Program (ASCIP).

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

1. Summary of Significant Accounting Policies (Continued)

Basis of Presentation

The financial statements have been prepared in accordance with accounting principles as prescribed by the Governmental Accounting Standards Board (GASB), including Statement No. 34, *Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments*, and No. 35, *Basic Financial Statements and Management’s Discussion and Analysis for Colleges and Universities*, issued in June and November 1999, respectively. These statements provide a comprehensive entity-wide perspective of the District’s assets, liabilities, and cash flows and replaces the fund-group perspective previously required. The District uses the “business-type” activities reporting requirements of the statements that provide a comprehensive “one-look” at the District’s financial activities. In May 2002, the GASB released Statement No. 39, *Determining Whether Certain Organizations are Component Units*, which amends GASB Statement No. 14, paragraphs 41 and 42, to provide guidance for determining and reporting whether certain organizations are component units. The District adopted and applied this standard for the 2004–05 fiscal year as required. The District now follows the financial statement presentation required by GASB Statement Nos. 34, 35, 37, 38, and 39.

Basis of Accounting – Measurement Focus

Entity-Wide Financial Statements

The entity-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenditures are recorded when a liability is incurred, regardless of the timing of the related cash flows. All significant intra-agency transactions have been eliminated. The District has elected to apply all Financial Accounting Standards Board (FASB) pronouncements issued before November 30, 1989, unless FASB conflicts with GASB. The District has not elected to apply FASB pronouncements issued after that date.

Exceptions to the accrual basis of accounting are as follows:

Summer session tuition and fees received before year-end are recorded as deferred revenue as of June 30 with the revenue being reported in the fiscal year in which the program is predominately conducted. Summer session expenditures through June 30 are recorded as current expenses.

The entity-wide financial statement of activities presents a comparison between operating revenues and operating expenses of the District. Revenues and expenses that are not classified as operating revenues or expenses are presented as nonoperating revenues and expenses. Nonoperating revenues and expenses include state apportionments, property taxes, interest and investment income, or expenses as these sources and uses of funds are derived from the general population and not from operations.

Net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

1. Summary of Significant Accounting Policies (Continued)

Revenues – Exchange and Nonexchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within 90 days of fiscal year-end.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include state apportionments, property taxes, certain grants, entitlements, and donations. Revenue from state apportionments is generally recognized in the fiscal year in which it is apportioned from the state. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements.

State Apportionments

Certain current-year apportionments from the state are based on various financial and statistical information of the previous year. Any prior-year corrections due to the recalculation in February 2007 will be recorded in the year computed by the state; however, an estimate of the corrections has been included in the financial statements, and we anticipate any further correction to be immaterial.

Deferred Revenue

Deferred revenue arises when potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the statement of net assets and revenue is recognized. Certain federal and state grants received before the eligibility requirements are met are recorded as deferred revenue.

Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred. Allocations of costs, such as depreciation and amortization, are recognized in the entity-wide financial statements although they are not allocated in individual funds within the District’s financial records.

Cash and Cash Equivalents

The District’s cash and cash equivalents are considered to be cash on hand, demand deposits, and money market funds with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

1. Summary of Significant Accounting Policies (Continued)

Restricted Cash and Cash Equivalents

Restricted cash and cash equivalents are those amounts externally restricted as to use pursuant to the requirements of the general obligation bond covenants.

Investments

In accordance with GASB Statement No. 31, *Accounting and Reporting for Certain Investments and for External Investment Pools*, investments are stated at fair value. Fair value is estimated based on quoted market prices at year-end.

Accounts Receivable

Accounts receivable consist of tuition and fee charges to students and auxiliary services provided to students, faculty, and staff. Accounts receivable also include amounts due from federal, state, and local governments, or private sources in connection with reimbursement of allowable expenditures made pursuant to the District's grants and contracts. The District provides for an allowance for uncollectible accounts as an estimation of amounts that may not be received. This allowance is based upon management's estimates and analysis.

Prepaid Expenditures

Prepaid expenditures or expenses represent payments made to vendors for services that will benefit periods beyond June 30.

Inventory

Inventory consists primarily of food and supplies within the District's food service fund held for resale to the students and faculty of the colleges. Inventories are stated at cost, utilizing the first-in, first-out method. The cost is recorded as an expense as the inventory is consumed.

Capital Assets and Depreciation

Capital assets are long-lived assets of the District as a whole. The District maintains a capitalization threshold of \$5,000. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are expensed. Interest incurred during the construction of capital assets is also capitalized.

When purchased, such assets are recorded as expenditures in the District's governmental funds and capitalized within the entity-wide financial statements. The valuation basis for capital assets is historical cost, or where historical cost is not available, estimated cost based on replacement cost or appraised value (assessed value at July 1, 2002). Donated capital assets are capitalized at estimated fair market value on the date donated.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

1. Summary of Significant Accounting Policies (Continued)

Depreciation of capital assets is computed and recorded by the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows:

Buildings	15 to 50 years
Improvements	10 years
Equipment	3 to 8 years

Compensated Absences

Accumulated unpaid employee vacation benefits are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the entity-wide financial statements. The amounts have been recorded in the fund from which the employees have accumulated the leave and from which the amounts are paid. The noncurrent portion of the liability is monitored but not recorded within the governmental funds. The District also participates in and accrues "load banking" with eligible academic employees whereby the employee may teach extra courses in one period in exchange for time off in another period.

Sick leave is accumulated without limit for each employee at the rate of one day for each month worked. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each member will receive .004 year-of-service credit for each day of unused sick leave.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the entity-wide financial statements.

Net Assets

GASB Statements No. 34 and No. 35 report equity as "net assets" rather than "fund balance." Net assets are classified according to external donor restrictions or availability of assets for satisfaction of District obligations.

Invested in capital assets, net of related debt represents the District's total investment in capital assets, net of associated outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component invested in capital assets, net of related debt.

Restricted net assets include resources that the District is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties. The District generally uses restricted resources prior to unrestricted resources where appropriate.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

1. Summary of Significant Accounting Policies (Continued)

Unrestricted net assets represent resources derived from student tuition and fees, state apportionments, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the District and may be used at the discretion of the Board of Trustees to meet current expenses for any purpose. Although the governing board may designate these funds for special purposes, the funds remain unrestricted.

Operating Revenues and Expenses

Operating revenues include all revenues from programmatic sources. Nonoperating revenues include state apportionments, state and local tax revenues, investment income, and gifts.

Classifications of Revenues and Expenses

The District has classified its revenues as either operating or nonoperating. Certain significant revenue streams relied upon for operations are recorded as nonoperating revenues, as defined by GASB Statement No. 35, including state apportionments, local property taxes, and investment income. Nearly all the District's expenses are from exchange transactions. Revenues and expenses are classified according to the following criteria:

Operating revenues include activities that have the characteristics of exchange transactions such as (1) student tuition and fees, net of scholarship discounts and allowances; (2) sales and services for auxiliary enterprises, net of scholarship discounts and allowances; (3) most federal, state, and local grants and contracts, and federal appropriations; and (4) interest on institutional student loans.

Nonoperating revenues include activities that have the characteristics of nonexchange transactions such as gifts and contributions and other revenue sources described in GASB Statement No. 35 such as state appropriations and investment income.

Operating expenses are necessary costs to provide the services of the District. Nonoperating expenses include interest expense and other expenses not directly related to the services of the District.

Property Tax

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of Riverside bills and collects the taxes on behalf of the District. Local property tax revenues are recorded in the period they become available to the District.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

1. Summary of Significant Accounting Policies (Continued)

Federal Financial Assistance Programs

The District participates in federally funded Pell Grants, SEOG Grants, Federal Work–Study, and Stafford Loan programs, as well as other programs funded by the federal government. Financial aid to students is reported as operating expenses or scholarship allowances, which reduce revenues. The amount reported as operating expense represents the portion of aid that was provided to the student in the form of cash. Scholarship allowances represent the portion of aid provided to students in the form of reduced tuition. These programs are audited in accordance with the Single Audit Act of 1996, and the U.S. Office of Management and Budget’s revised Circular A–133, *Audits of States, Local Governments and Non–Profit Organizations*, and the related *Compliance Supplement*. During the years ended June 30, 2006 and 2005, the District distributed \$1,308,429 and \$1,435,220, respectively, in direct lending through the U.S. Department of Education. These amounts have not been included as revenues or expenses within the accompanying financial statements as the amounts were passed directly to qualifying students.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and disclosures made in the accompanying notes to the financial statements. While management believes these estimates are adequate, actual results could differ from those estimates.

Reclassifications

Certain reclassifications of 2005 account balances have been made to conform to the current year presentation.

2. Deposits and Investments

Policies and Practices

The District is considered to be an involuntary participant in an external investment pool since the District is required to deposit all receipts and collections of monies with their county treasurer. In addition, the District is authorized to maintain deposits with certain financial institutions that are federally insured up to \$100,000. *California Government Code* Sections 16520 through 16522 require California banks and savings and loan associations to secure the District’s deposits by pledging government securities as collateral. The market value of pledged securities must equal 110 percent of an agency’s deposits.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

2. Deposits and Investment (Continued)

Under provision of the District's investment policy and in accordance with Sections 53601 and 53602 of the *California Government Code*, the District may also make direct investments in local agency bonds, notes, or warrants within the state; U.S. Treasury instruments; registered state warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Cash and Cash Equivalents

The carrying amount of the District's deposits at June 30, 2006 and 2005 were \$2,755,296 and \$1,999,236, respectively, and the bank balances totaled \$2,880,363 and \$2,075,826, respectively. Of the balances in the bank at June 30, 2006 and 2005, \$516,253 and \$416,237 is federally insured by the Federal Deposit Insurance Corporation. The uninsured balances were classified as follows:

	June 30,	
	2006	2005
Category 1 – Uncollateralized	\$208,381	\$255,698
Category 2 – Collateralized with securities held by the pledging financial institution	\$0	\$0
Category 3 – Collateralized with securities held by the pledging financial institution's trust department or agent but not in the District's name	\$2,155,729	\$1,403,891

The cash held in the County Treasury is uncategorized and the fair value approximates carrying value as shown below. Deposits with the County Treasury are not categorized because they do not represent securities which exist in physical or book entry form. The deposits with the County Treasury are valued using the amortized cost method (which approximates fair value). The fair values were provided by the county. The County Treasury holds \$36,004,215 of the Cash in County Treasury in a separate investment account. This account is specifically used to hold the bond proceeds to be used for the District's construction projects. The funds are fully collateralized and the risk of loss is with the County. The underlying value is treated the same as the other cash held by the County.

	June 30,	
	2006	2005
Cash in County Treasury	\$77,565,106	\$81,449,594
Cash on hand and in bank	2,755,296	1,999,236
Total cash and cash equivalents	\$80,320,402	\$83,448,830

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

3. Accounts Receivables

Receivables at June 30, 2006 consisted of intergovernmental grants, entitlements, interest, and other local sources. All receivables are considered collectible in full.

	<u>June 30,</u>	
	<u>2006</u>	<u>2005</u>
Federal government		
Grants and contracts	\$ 2,611,114	\$ 2,579,864
State government		
Apportionment	1,175,217	2,381,287
Lottery	897,935	1,659,974
Categorical and other state sources	2,601,198	3,420,566
Local government		
Interest	568,053	545,059
Property taxes	2,650,019	1,979,895
Foundation	70,036	112,149
Other local sources	<u>1,752,893</u>	<u>1,565,367</u>
	<u>\$12,326,465</u>	<u>\$14,244,161</u>

4. Capital Assets

Capital asset activity for the fiscal year ended June 30, 2006 was as follows:

	Balance June 30, 2005	Additions	Deletions	Balance June 30, 2006
Capital assets not being depreciated				
Land	\$ 30,199,218	\$ 2,303,479		\$ 32,502,697
Construction in progress	<u>14,342,285</u>	<u>21,037,262</u>	<u>\$14,001,509</u>	<u>21,378,038</u>
Total capital assets not being depreciated	<u>44,541,503</u>	<u>23,340,741</u>	<u>14,001,509</u>	<u>53,880,735</u>
Capital assets being depreciated				
Land improvements	4,660,871	286,491		4,947,362
Buildings and improvements	84,585,492	19,783,838		104,369,330
Machinery and equipment	<u>16,657,556</u>	<u>1,798,040</u>	<u>424,609</u>	<u>18,030,987</u>
Total capital assets being depreciated	<u>105,903,919</u>	<u>21,868,369</u>	<u>424,609</u>	<u>127,347,679</u>
Total capital assets	<u>150,445,422</u>	<u>45,209,110</u>	<u>14,426,118</u>	<u>181,228,414</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

4. Capital Assets (Continued)

	Balance June 30, 2005	Additions	Deletions	Balance June 30, 2006
Less accumulated depreciation				
Land improvements	\$ 4,239,936	\$ 102,336		\$ 4,342,272
Buildings and improvements	19,983,918	2,797,429		22,781,347
Machinery and equipment	9,211,995	2,215,755	\$ 424,609	11,003,141
Total accumulated depreciation	<u>33,435,849</u>	<u>5,115,520</u>	<u>424,609</u>	<u>38,126,760</u>
Net capital assets	<u>\$117,009,573</u>	<u>\$40,093,590</u>	<u>\$14,001,509</u>	<u>\$143,101,654</u>

Depreciation expense for the year was \$5,115,520.

Capital asset activity for the fiscal year ended June 30, 2005 was as follows:

	Balance July 1, 2004	Additions	Deletions	Balance June 30, 2005
Capital assets not being depreciated				
Land	\$ 29,206,770	\$ 992,448		\$ 30,199,218
Construction in progress	6,677,496	16,227,882	\$8,563,093	14,342,285
Total capital assets not being depreciated	<u>35,884,266</u>	<u>17,220,330</u>	<u>8,563,093</u>	<u>44,541,503</u>
Capital assets being depreciated				
Land improvements	4,660,871			4,660,871
Buildings and improvements	76,022,399	8,563,093		84,585,492
Machinery and equipment	13,473,587	3,342,976	159,007	16,657,556
Total capital assets being depreciated	<u>94,156,857</u>	<u>11,906,069</u>	<u>159,007</u>	<u>105,903,919</u>
Total capital assets	<u>130,041,123</u>	<u>29,126,399</u>	<u>8,722,100</u>	<u>150,445,422</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

4. Capital Assets (Continued)

	Balance July 1, 2004	Additions	Deletions	Balance June 30, 2005
Less accumulated depreciation				
Land improvements	\$ 4,166,249	\$ 73,687		\$ 4,239,936
Buildings and improvements	18,132,722	1,851,196		19,983,918
Machinery and equipment	7,136,947	2,218,650	\$ 143,602	9,211,995
Total accumulated depreciation	<u>29,435,918</u>	<u>4,143,533</u>	<u>143,602</u>	<u>33,435,849</u>
Net capital assets	<u>\$100,605,205</u>	<u>\$24,982,866</u>	<u>\$8,578,498</u>	<u>\$117,009,573</u>

Depreciation expense for the year was \$4,143,533.

5. Land Held for Sale

During the year ended June 30, 2004, the District signed an agreement with the Riverside County Education Foundation (RCEF) for the option to purchase land owned by the District. RCEF subsequently assigned its interest in the purchase option to the Griffin Homebuilding Group, LLC. The option was exercised during the year ended June 30, 2006.

6. Short-Term Debt – Tax Anticipation Notes

The District issues tax anticipation notes in order to provide for operational expenses until property tax revenues are received. Short-term debt activity for the years ended June 30, 2006 and 2005 was as follows:

	Beginning Balance	Issued	Redeemed	Ending Balance
Tax anticipation note – June 30, 2006	\$-0-	\$2,730,000	\$2,730,000	\$-0-
Tax anticipation note – June 30, 2005	\$-0-	\$4,555,000	\$4,555,000	\$-0-

7. Operating Transfers

Operating transfers between District governmental funds are used to (1) move revenue from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. These operating transfers have been eliminated through consolidation within the entity-wide financial statements.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

8. Accounts Payable

Accounts payable consisted of the following:

	June 30,	
	2006	2005
Accrued salaries and benefits	\$1,127,213	\$ 948,053
Other governmental entities	913,928	737,112
Other	<u>6,301,296</u>	<u>6,026,357</u>
Total	<u>\$8,342,437</u>	<u>\$7,711,522</u>

9. Deferred Revenue

Deferred revenue consisted of the following:

	June 30,	
	2006	2005
State categorical aid	\$ 476,606	\$ 228,032
Summer enrollment fees	897,463	919,578
Theater subscriptions	208,583	256,087
Other local	<u>1,394,200</u>	<u>1,363,719</u>
Total	<u>\$2,976,852</u>	<u>\$2,767,416</u>

10. Long-Term Debt

Long-Term Liabilities

The changes in the District's long-term obligations consisted of the following:

	Balance July 1, 2005	Additions	Deductions	Balance June 30, 2006	Due in One Year
General Obligation Bond Series 2004 A & B	\$13,270,000		\$ 3,750,000	\$ 9,520,000	\$ 4,500,000
2005 General Obligation Refunding Bond	<u>58,386,109</u>		970,000	<u>57,416,109</u>	<u>1,820,000</u>
Total general obligation bonds	<u>71,656,109</u>		<u>4,720,000</u>	<u>66,936,109</u>	<u>6,320,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

10. Long-Term Debt (Continued)

	Balance July 1, 2005	Additions	Deductions	Balance June 30, 2006	Due in One Year
Other liabilities					
Compensated absences	\$ 1,632,748	\$433,392		\$ 2,066,140	\$ 516,535
Load banking	550,350	240,550	\$ 133,578	657,322	20,769
Golden Handshake	1,525,859		381,464	1,144,395	381,465
Capital leases	<u>2,170,318</u>		<u>2,170,318</u>		
Total other liabilities	<u>5,879,275</u>	<u>673,942</u>	<u>2,685,360</u>	<u>3,867,857</u>	<u>918,769</u>
Total long-term debt	<u>\$77,535,384</u>	<u>\$673,942</u>	<u>\$7,405,360</u>	<u>\$70,803,966</u>	<u>\$7,238,769</u>

The changes in the District's long-term obligations consisted of the following:

	Balance July 1, 2004	Additions	Deductions	Balance June 30, 2005	Due in One Year
Notes payable					
Certificates of participation – 2001 Series B	\$ 9,595,000		\$ 9,595,000		
Certificates of participation – 2001 Series 1993	<u>1,720,000</u>		<u>1,720,000</u>		
Total notes payable	<u>11,315,000</u>	\$ -	<u>11,315,000</u>	\$ -	\$ -
General Obligation					
Bond Series 2004A & B		55,205,000	41,935,000	13,270,000	3,750,000
2005 General Obligation Refunding Bond		<u>68,181,109</u>	<u>9,795,000</u>	<u>58,386,109</u>	<u>970,000</u>
Total general obligation bonds	<u>-</u>	<u>123,386,109</u>	<u>51,730,000</u>	<u>71,656,109</u>	<u>4,720,000</u>
Other liabilities					
Compensated absences	1,462,748	170,000		1,632,748	408,186
Load banking	529,699	192,618	171,967	550,350	3,766
Golden Handshake		1,907,324	381,465	1,525,859	381,465
Capital leases	<u>2,281,417</u>		<u>111,099</u>	<u>2,170,318</u>	<u>119,724</u>
Total other liabilities	<u>4,273,864</u>	<u>2,269,942</u>	<u>664,531</u>	<u>5,879,275</u>	<u>913,141</u>
Total long-term debt	<u>\$15,588,864</u>	<u>\$125,656,051</u>	<u>\$63,709,531</u>	<u>\$77,535,384</u>	<u>\$5,633,141</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

10. Long-Term Debt (Continued)

Description of Debt

In October 2001, the District issued \$10,585,000 of certificates of participation (2001 Series B) to refund the 1989 and 1993 certificates of participation. The certificates mature through June 2018. At June 30, 2004, the balance outstanding was \$9,595,000. These certificates were defeased as part of the general obligation bond issue. Funds from the issue have been deposited into an irrevocable escrow account for subsequent repayment of the certificates at the appropriate dates. The balance of funds in the escrow account approximated \$9,123,000 at June 30, 2005.

In an election on March 2, 2004, the sale of \$350,000,000 principal amount of general obligation bonds of the District were authorized. As a result of the authorization, General Obligation Bonds Series 2004A "Series A Bonds" and Series 2004B (federally taxable) "Series B Bonds" were issued in August 2004.

Series A Bonds were issued in the aggregate principal amount of \$55,205,000 with interest rates ranging from 4 to 5.25 percent. Series A Bonds were used to finance the acquisition, construction, and modernization of property and school facilities, to refund outstanding certificates of participation (1993 Financing Project) (the "1993 Certificates"), and to pay certain costs of the bond issue. The refunded bonds are considered defeased. This current refunding was undertaken to decrease total debt service payments over the next 13 years by \$2,762,260. Series B Bonds were issued in the amount of \$9,795,000 with interest rates ranging from 3.5 to 4.5 percent and were used to advance refund the District's outstanding certificates of participation (2001 Refunding Project) Series B (the "2001 Certificates"). The refunded bonds are considered defeased. This advance refunding was undertaken to reduce total debt service payments over the next 13 years by \$2,298,036 and to obtain an economic gain of \$237,565. Upon issuance of Series A and B Bonds, the District's certificates of participation were refunded.

The bonds are general obligations of the District. The Riverside County Board of Supervisors is obligated to levy *ad valorem* taxes upon all property within the District subject to taxation by the District for the payment of interest and principal on the bonds when due.

Series A Bonds are subject to optional and mandatory sinking fund redemption prior to maturity. Series B Bonds are not subject to redemption prior to maturity.

On April 19, 2005, the Board of Trustees adopted a resolution to issue bonds. On May 17, 2005, the District issued 2005 General Obligation Refunding Bonds with interest rates ranging from 3 to 5 percent. The proceeds of the bonds were used to advance refund a portion of the outstanding principal amount of the general obligation bonds. Principal and interest on the refunded debt will be paid until such time as they can be redeemed on August 1, 2014. The refunded bonds were the Series A Bonds issued as a result of voter authorization to issue and sell \$350,000,000 principal amount of general obligation bonds including the cost of issuance of the bonds except for \$3,475,000 of the debt. The refunded bonds are considered defeased.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

10. Long-Term Debt (Continued)

The bonds issued are current interest bonds and capital appreciation bonds. Interest on the current interest bonds accrues from the date of delivery and is payable semiannually on February 1 and August 1 of each year commencing on August 1, 2005. The current interest bonds cannot be redeemed prior to August 1, 2016. The capital appreciation bonds accrete interest, compounded semiannually on February 1 and August 1 of each year from the date of delivery commencing August 1, 2005. The capital appreciation bonds can only be redeemed upon maturity. The payment of the principal and interest on the bonds is guaranteed under an insurance policy issued concurrently with the delivery of the bonds. These bonds are considered general obligations of the District and are payable solely from proceeds of *ad valorem* taxes which are pledged to the repayment. The bonds issued with a premium in the amount of \$7,689,321 and debt issue cost of \$807,172, both of which will be amortized over the term of the bonds.

Net debt premium consists of the following:

	June 30, 2006	June 30, 2005
Deferred loss on refunding	\$ 4,073,935	\$ 4,414,941
Debt issue costs	871,827	920,262
Debt premium	(9,977,210)	(10,529,488)
Net unamortized debt premium	<u>\$(5,031,448)</u>	<u>\$ (5,194,285)</u>

The balances above are amortized over periods ranging from 2-24 years using the straight-line method. During the year ended June 30, 2006, amortization for the deferred loss on refunding was \$341,006 and is recorded in interest expense; amortization for the debt issue costs was \$48,435 and is recorded in debt issue costs; and amortization of the debt premium was \$552,278 and is included in interest income. There was no amortization during the year ended June 30, 2005.

The District has utilized a capital lease purchase agreement with option to purchase real property. The lease purchase agreement anticipated payment through 2017 unless the option was exercised. The District exercised the option during the year ended June 30, 2006.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

10. Long-Term Debt (Continued)

General Obligation Bonds

Principal payments on this issue for the next five years and thereafter are as follows:

	2005 Refunding Bonds Principal Amount	2004 Series A Principal Amount	2004 Series B Principal Amount	Total
For the years ending June 30,				
2007	\$ 1,820,000		\$4,500,000	\$ 6,320,000
2008	475,000		1,545,000	2,020,000
2009	1,260,000			1,260,000
2010	1,495,000			1,495,000
2011	1,740,000			1,740,000
2012 – 2016	4,661,109	\$2,930,000		7,591,109
2017 – 2021	20,195,000	105,000		20,300,000
2022 – 2026	25,770,000	195,000		25,965,000
2027 – 2030		245,000		245,000
	<u>\$57,416,109</u>	<u>\$3,475,000</u>	<u>\$6,045,000</u>	<u>\$66,936,109</u>

Capital Leases

The District's liability on lease agreements with options to purchase are summarized below:

Balance, July 1, 2004	\$3,550,076
Payments	<u>278,438</u>
Balance, June 30, 2005	3,271,638
Exercised option to purchase	<u>3,271,638</u>
Balance, June 30, 2006	<u>\$ -0-</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

11. Post-Employment Health Care Benefits

In accordance with Board policy 3097 – 4097, the District will continue to pay medical benefits for employees retiring at age 55 with ten or more years of service. These benefit payments will continue until the employee reaches age 65. In addition, the District has entered into agreements with former Board members and various retired employees whereby the District will continue to pay medical benefits and life insurance for the remainder of their lives.

On June 30, 2006 and 2005, there were 51 and 58 retirees eligible to receive post-employment health care benefits, respectively. The estimated future cost to the District at June 30, 2006 and 2005 is approximately \$3,500,000 and \$3,600,000, respectively. This amount is calculated based on expected years until either age 65 or a 15-year life expectancy times the current insurance rates. No actuarial evaluation has been performed.

Expenditures for post-employment benefits are recognized on a pay-as-you-go basis as retirees' premiums are paid. During the years ended June 30, 2006 and 2005, the District recognized expenditures of \$734,780 and \$711,199, respectively, related to post-employment health care benefits.

12. Risk Management – Claims

Description

Some of the District's risk management activities are recorded in the Health and Liability Self-Insurance Fund and the Workers' Compensation Self-Insurance Fund. The purpose of the Health and Liability Self-Insurance Fund is to administer the employee life and health programs and property and liability program of the District on a cost-reimbursement basis. The funds account for the risk financing activities of the District but do not constitute a transfer of risk from the District.

Significant losses are covered by commercial insurance and/or coverage by joint powers authorities. The District maintained a self-insurance retention (SIR) of \$250,000 for employee health risks, \$100,000 for liability and property risks, and \$350,000 for workers' compensation risks. There have been no significant reductions in insurance coverage for the District's insured programs or the Health Maintenance Organization programs used by the District.

Claims Liabilities

The District records an estimated liability for indemnity health care, workers' compensation, torts, and other claims against the District. Claims liabilities are based on estimates of the ultimate cost of the reported claims including future claim adjustment expenses and an estimate for claims incurred, but not reported based on historical experience. The estimated liabilities are calculated using historical experience and internal actuarial analysis.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

12. Risk Management – Claims (Continued)

Unpaid Claims Liabilities

The fund establishes a liability for both reported and unreported events, which includes estimates of both future payments of losses and related claim adjustment expenses. The following represent the changes in approximate aggregate liabilities for the District from July 1, 2004 to June 30, 2006:

Liability balance, July 1, 2004	\$ 1,779,919
Claims and changes in estimates	3,666,549
Claims payments	<u>(3,030,512)</u>
Liability balance, June 30, 2005	2,415,956
Claims and changes in estimates	4,028,096
Claims payments	<u>(3,967,288)</u>
Liability balance, June 30, 2006	<u>\$ 2,476,764</u>

Cash and investments available to pay claims at June 30, 2006 and 2005 were \$5,682,338 and \$4,405,710, respectively.

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of property; injuries to students, campus visitors, or employees; natural disasters; medical claims of District employees; and employment-related liabilities. The District maintains Internal Service Funds to account for and finance its uninsured risks of loss.

All funds of the District, with the exception of the Expendable Trust, the Riverside Community College District Development Corporation, Bond Interest and Redemption Fund, the certificates of participation 1993 Debt Service Fund, and the certificates of participation 2001 Capital and Debt Service Funds, participate in the program and payments are made to the fund based on estimates of the amounts needed to fund prior year and current year claims and to establish a reserve for losses relating to catastrophes. This liability is based on the requirements of the Governmental Accounting Standards Board Statement No. 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements and the amount of the loss can be reasonably estimated. At June 30, 2006, the reserve totaled \$3,247,479.

13. Employee Retirement Systems

Qualified employees are covered under multiple-employer contributory retirement plans maintained by agencies of the State of California. Certificated employees are members of the State Teachers' Retirement System (STRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

13. Employee Retirement Systems (Continued)

State Teachers' Retirement System

Plan Description

All certificated employees and those employees meeting minimum standards adopted by the Board of Governors of the California Community Colleges and employed 50 percent or more of a full-time equivalent position participate in the Defined Benefit Plan (DB Plan). Part-time educators hired under a contract of less than 50 percent or on an hourly or daily basis without contract may elect membership in the Cash Balance Benefit Program (CB Benefit Program). Since January 1, 1999, both of these plans have been part of the State Teachers' Retirement System (STRS), a cost-sharing, multiple-employer contributory public employee retirement system. The State Teachers' Retirement Law (Part 13 of the *California Education Code*, Section 22000 et seq.) established benefit provisions for STRS. Copies of the STRS annual financial report may be obtained from the STRS Executive Office, 7667 Folsom Boulevard, Sacramento, California 95851.

The STRS, a defined benefit pension plan, provides retirement, disability, and death benefits and depending on which component of the STRS the employee is in, post-retirement cost-of-living adjustments may also be offered. Employees in the DB Plan attaining the age of 60 with five years of credited California service (service) are eligible for "normal" retirement and are entitled to a monthly benefit of two percent of their final compensation for each year of service. Final compensation is generally defined as the average salary earnable for the highest three consecutive years of service. The plan permits early retirement options at age 55 or as early as age 50 with at least 30 years of service. While early retirement can reduce the two percent age factor used at age 60, service of 30 or more years will increase the percentage age factor to be applied. Disability benefits are generally the maximum of 50 percent of final compensation for most applicants. Eligible dependent children can increase this benefit up to a maximum of 90 percent of final compensation. After five years of credited service, members become 100 percent vested in retirement benefits earned to date. If a member's employment is terminated, the accumulated member contributions are refundable. The features of the CB Benefit Program include immediate vesting, variable contribution rates that can be bargained, guaranteed interest rates, and flexible retirement options. Participation in the CB benefit plan is optional; however, if the employee selects the CB benefit plan and their basis of employment changes to half-time or more, the member will automatically become a member of the DB Plan.

Funding Policy

Active members of the DB Plan are required to contribute eight percent of their salary while the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution for fiscal year 2005-2006 was 8.25 percent of annual payroll. The contribution requirements of the plan members are established by state statute. The CB Benefit Program is an alternative STRS contribution plan for instructors. Instructors who choose not to sign up for the DB Plan or FICA may participate in the CB Benefit Program. The District contribution rate for the DB Benefit Program is always a minimum of four percent with the sum of the District and employee contribution always being equal or greater than eight percent.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

13. Employee Retirement Systems (Continued)

Annual Pension Cost

The District's total contribution to STRS for the fiscal years ended June 30, 2006, 2005, and 2004 were \$4,399,919, \$3,850,938 and \$3,468,997, respectively, and equal 100 percent of the required contributions for each year. The State of California may make additional direct payments for retirement benefits to the STRS on behalf of all community colleges in the state. The revenue and expenditures associated with these payments, if any, have not been included in these financial statements.

CalPERS

Plan Description

All full-time classified employees participate in the CalPERS, an agent multiple-employer contributory public employee retirement system that acts as a common investment and administrative agent for participating public entities within the State of California. The Riverside Community College District is part of a "cost-sharing" pool with CalPERS. Employees are eligible for retirement as early as age 50 with five years of service. At age 55, the employee is entitled to a monthly benefit of two percent of final compensation for each year of service credit. Retirement compensation is reduced if the plan is coordinated with Social Security. Retirement after age 55 will increase the percentage rate to a maximum of 2.5 percent at age 63 with an increased rate. The plan also provides death and disability benefits. Retirement benefits fully vest after five years of credited service. Upon separation from the fund, members' accumulated contributions are refundable with interest credited through the date of separation.

The Public Employees' Retirement Law (Part 3 of the *California Government Code*, Section 20000 et seq.) establishes benefit provisions for CalPERS. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 "P" Street, Sacramento, California 95814.

Funding Policy

Active plan members are required to contribute seven percent of their salary (seven percent of monthly salary over \$133.33 if the member participates in Social Security), and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. CalPERS approved a school employer contribution rate of 9.116 for the fiscal year 2005-06 and 9.952 for the fiscal year 2004-05.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

13. Employee Retirement Systems (Continued)

Annual Pension Cost

The District's contributions to CalPERS for fiscal years ending June 30, 2006, 2005, and 2004 were \$2,330,410, \$2,291,598, and \$2,256,154, respectively, and equaled 100 percent of the required contributions for each year. The actuarial assumptions used as part of the June 30, 2004 actuarial valuation (the most recent actuarial information available) included (a) an 8.25 percent investment rate of return (net of administrative expense), (b) an overall growth in payroll of 3.75 percent annually, and (c) an inflation component of 3.50 percent compounded annually that is a component of assumed wage growth, and assumed future post-retirement cost of living increases. The actuarial value of pension fund assets was determined by using a technique to smooth the effect of short-term volatility in the market value of investments.

On Behalf Payments

The State of California makes contributions to STRS and CalPERS on behalf of the District. These payments consist of State General Fund contributions to STRS which amounted to \$2,408,236 (4.517 percent of salaries subject to STRS) for June 30, 2006 and \$2,108,307 (4.517 percent of salaries subject to STRS) for the year ended June 30, 2005 and \$0 (zero percent of salaries subject to PERS) for the years ended June 30, 2006 and 2005. A contribution to CalPERS was not made for the years ended June 30, 2006 and 2005. Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures; however, guidance received from the California Department of Education advises local educational agencies not to record these amounts in the California Community College's Annual Financial and Budget Report (CCFS-311). These amounts also have not been recorded in these financial statements.

14. Functional Expenses

Functional expenses for the year ended June 30, 2006 were as follows:

	Salaries and Employee Benefits	Supplies, Materials, and Other Operating Expenses and Services	Equipment, Maintenance, and Repairs	Depreciation	Total
Instructional activities	\$ 56,284,994	\$3,120,078	\$ 339,202		\$59,744,274
Academic support	28,238,614	7,770,073	420,033		36,428,720
Student services	12,650,613	1,622,924	73,013		14,346,550
Plant operations and maintenance	5,134,222	3,272,285	188,517		8,595,024
Instructional support services	3,585,236	379,588	78,933		4,043,757

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

14. Functional Expenses (Continued)

	Salaries and Employee Benefits	Supplies, Materials, and Other Operating Expenses and Services	Equipment, Maintenance, and Repairs	Depreciation	Total
Community services and economic development	\$ 1,206,536	\$ 449,845	\$ 19,359		\$ 1,675,740
Ancillary services and auxiliary operations	5,541,356	2,427,118	484,442		8,452,916
Physical property and related acquisitions		333,326	1,723,905		2,057,231
Depreciation				\$5,115,520	5,115,520
Financial aid awarded students		15,128,069			15,128,069
	<u>\$112,641,571</u>	<u>\$34,503,306</u>	<u>\$3,327,404</u>	<u>\$5,115,520</u>	<u>\$155,587,801</u>

Functional expenses for the year ended June 30, 2005 were as follows:

	Salaries and Employee Benefits	Supplies, Materials, and Other Operating Expenses and Services	Equipment, Maintenance, and Repairs	Depreciation	Total
Instructional activities	\$ 51,108,371	\$ 2,386,212	\$ 749,239		\$ 54,243,822
Academic support	24,836,627	7,839,810	641,273		33,317,710
Student services	11,693,834	1,730,445	160,228		13,584,507
Plant operations and maintenance	4,869,402	2,616,765	216,785		7,702,952
Instructional support services	3,308,820	380,108	182,344		3,871,272
Community services and economic development	1,068,699	333,945	22,316		1,424,960
Ancillary services and auxiliary operations	5,130,057	2,181,752	270,284		7,582,093
Physical property and related acquisitions		2,052,284	940		2,053,224
Depreciation				\$4,143,533	4,143,533
Financial aid awarded students		15,388,735			15,388,735
	<u>\$102,015,810</u>	<u>\$34,910,056</u>	<u>\$2,243,409</u>	<u>\$4,143,533</u>	<u>\$143,312,808</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

15. Commitments and Contingencies

Grants

The District receives financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2006.

Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all pending litigation for which insurance coverage is applicable is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2006. The District could have exposure should the insurance carrier deem a case to be not covered due to various circumstances.

The District acquired real property during the year ended June 30, 2006, and as a result of this acquisition, the District may have potential liability related to relocating/evicting some of the occupants of the building, should amounts provided for in escrow be exceeded.

Construction Commitments

The District had the following commitments with respect to the unfinished capital projects:

	June 30, 2006		June 30, 2005	
	Construction in Progress	Remaining Budget	Construction in Progress	Remaining Budget
Quad Remodel-Planning	\$ 844,171	\$ 29,206		
Quad Modernization	4,917,610	12,431,758	\$ 782,382	\$15,828,684
Norco Phase III	378,412	551,588	367,244	17,391,738
Martin Luther King High-Tech Center			8,020,458	957,278
Parking Structure	13,753,249	6,485,565	1,572,883	18,065,210
Moreno Valley Phase III	123,879	1,033,441	31,647	11,689
Nursing and Science Project	151,192	4,931,494	73,116	4,020
Relocatable Swing Space			3,494,555	323,903
Physical Education Phase II	178,298	16,248		
Center for Primary Education	1,031,227	7,266,510		
	<u>\$21,378,038</u>	<u>\$32,745,810</u>	<u>\$14,342,285</u>	<u>\$52,582,522</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

15. Commitments and Contingencies (Continued)

The District has entered into a lease-leaseback with a contractor using the construction delivery method. The project is for the construction of the Center for Primary Education. This project is being jointly constructed with Alvord Unified School District (Alvord). On January 24, 2006 the Board approved a site lease with the contractor for a term of 137 months commencing on March 9, 2006. Lease payments will be made by the contractor to the District at the rate of \$1 per year for fourteen years. The Board approved leasing the site and project from the contractor pursuant to a sublease agreement. The District will be required to make sublease payments to the contractor for the use and occupancy of the site and the project. The sublease requires the District to pay the contractor monthly lease payments of \$45,540 for 136 months and \$26,146 for the 137th month subject to adjustment upon guaranteed maximum price of construction services agreement adjustments. At any time during the term of the sublease prepayments on the sublease may be made.

As part of the sublease, the District was granted the option to purchase the entire project at an amount equal to the guaranteed maximum price of the construction services agreement as adjusted during the construction less any sublease payments and prepayments made on the agreement.

The construction services agreement is being jointly constructed with Alvord. The District owns real property approximately three acres in size while Alvord owns approximately 13 contiguous acres. This project is for the purpose of constructing and operating integrated facilities to include a kindergarten through fifth grade elementary school, teacher training, child care and other related facilities (Learning Center). In facilitating the construction, joint use and operation of the Learning Center, the District and Alvord will lease their respective acreage and facilities to be constructed thereon to each other for a term of forty years.

On June 20, 2006, the Board approved a guaranteed maximum price for the District's share of the construction costs for the project of \$8,216,737. The Board has approved use of Measure C funding at \$5,853,105 for the project, the balance to be covered by the District's share of a Governor's Grant. The term of construction of this project is 699 consecutive calendar days beginning March 9, 2006. Construction in progress at June 30, 2006 was \$1,031,227.

16. Participation in Public Entity Risk Pools and Joint Powers Authorities

The District is a member of the School Excess Liability Fund (SELF), the Riverside Community College—County Superintendent Self-Insurance Program for Employees (RCCCSSIPE), the Riverside Employers/Employees Plan (REEP), and Alliance of Schools for Cooperative Insurance Programs (ASCIP) Joint Powers Authorities (JPAs). The District pays annual premiums for its property liability, health, and workers' compensation coverage. The relationship between the District and the JPA is such that it is not a component unit of the District for financial reporting purposes.

The JPAs have budgeting and financial reporting requirements independent of member units and their financial statements are not presented in these financial statements; however, transactions between the JPAs and the District are included in these statements. Audited financial statements are available from the respective entities.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

16. Participation in Public Entity Risk Pools and Joint Powers Authorities (Continued)

The JPAs reported no long-term debt outstanding at June 30, 2006 and 2005. The District's share of year-end assets, liabilities, or fund equity has not been calculated.

Current year condensed audited financial information is as follows:

A. Entity	Schools' Excess Liability Fund (SELF)	Riverside Community Colleges – County Superintendent Self-Insurance Program for Employees (RCCCSSIPE)	Riverside Employers/ Employees Plan (REEP)	Alliance of Schools for Cooperative Insurance Programs (ASCIP)
B. Purpose	Provides excess liability and workers' compensation insurance for its members.	Provided workers' compensation for its members from 1978–1995. Currently handles the runoff of existing claims for that period.	Provides dental insurance for its members.	Provides excess property and liability insurance for its members.
C. Participants	Various educational districts statewide.	Various educational districts in Riverside County.	Various educational districts in Riverside County.	Various educational districts statewide.
D. Governing Board	Representatives from each member district.	Representatives from each member district.	Representatives from each member district.	Representatives from each member district.
E. Condensed Audited Financial Information Follows	(SELF) June 30, 2005*	(RCCCSSIPE) June 30, 2005*	(REEP) June 30, 2005*	(ASCIP) June 30, 2005*
Assets	\$ 177,635,435	\$2,693,230	\$ 10,977,539	\$108,715,729
Liabilities	(174,412,337)	(720,879)	(7,593,854)	(78,635,152)
Fund equity	<u>\$ 3,223,098</u>	<u>\$1,972,351</u>	<u>\$ 3,383,685</u>	<u>\$ 30,080,577</u>
Revenues	\$ 38,195,479	\$ 222,517	\$ 77,759,196	\$ 59,625,187
Expenses	<u>(60,768,157)</u>	<u>75,166</u>	<u>(78,928,390)</u>	<u>(52,667,141)</u>
Net increase (decrease) in fund equity	<u>\$ (22,572,678)</u>	<u>\$ 297,683</u>	<u>\$ (1,169,194)</u>	<u>\$ 6,958,046</u>

*Most recent information available.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

17. Bookstore Agreement

The District extended its 1999 agreement with Barnes and Noble College Bookstores, Inc. to operate and provide services for the District's bookstores for an additional two-year term from October 1, 2002 through September 30, 2004. Unless the termination provisions are exercised by the District's Board of Trustees, this agreement will automatically extend for additional one-year terms beginning on October 1, 2004. As of June 30, 2006, the District has not terminated the agreement. Anticipated receipts through September 30, 2006 are \$131,250.

18. Foundation

The Riverside Community College District Foundation (the "Foundation"), whose purpose is to provide support to the District, is a separate not-for-profit 501(c)(3) organization. The Foundation has been determined to not be a component unit of the District. The Foundation received a separate audit report for the fiscal years ended June 30, 2006 and 2005. A summary of their report is presented below:

	June 30,	
	2006	2005
Assets	\$4,494,587	\$4,281,796
Liabilities	400,878	136,777
Net assets	\$4,093,709	\$4,145,019
	June 30,	
	2006	2005
Changes in net assets		
Revenues	\$1,231,539	\$1,332,075
Expenses	1,282,849	1,286,462
Increase (decrease) in net assets	\$ (51,310)	\$ 45,613

19. Other Transactions

Related Party Transactions

During the year ended June 30, 1999, the District entered into an agreement with Riverside Community College District Foundation in which the Foundation is to reimburse the District \$400,000 for a building purchased by the District to be utilized jointly by the District and the Foundation. The Foundation has reimbursed the District. Ownership of the building remains with the District and the Foundation will lease the property at a cost of \$1 per year until November 30, 2008.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Notes to Financial Statements

20. Operating Leases

The District's future minimum rental commitments of a vehicle, copiers, Dental Clinic, warehouse buildings, and March Education Center accounted for as operating leases at June 30, 2006, are as follows:

Year ending June 30,	
2007	\$ 191,117
2008	207,283
2009	46,374
2010	33,624
2011	<u>25,218</u>
Total	<u>\$503,616</u>

Rental expense paid during the years ended June 30, 2006 and 2005 was \$116,471 and \$68,569, respectively.

21. Early Retirement Incentive Program

In June 2004, the District adopted, under California Government Code Sections 53215 - 53224, an early retirement incentive program in the form of a qualified governmental defined benefit plan for the benefit of eligible academic and classified employees. To be eligible, the employee had to be a full-time equivalent employee, be at least 55 years of age, completed ten years of employment and terminated employment as of August 31, 2004 for classified and Tier I academic employees and December 31, 2004 for Tier II academic employees. For academic employees, the supplemental retirement benefits are in addition to the benefits employees will receive from the California State Teachers' Retirement System. Nineteen academic employees and eight classified employees elected to participate in the early retirement incentive program. During the year ended June 30, 2005, the District fully funded the classified portion of the plan in the amount of \$80,800. The academic portion of the plan is to be paid in five annual installments of \$381,465. The schedule of remaining retirement costs is as follows:

For the year ending June 30,	
2007	\$ 381,465
2008	381,465
2009	<u>381,465</u>
	<u>\$1,144,395</u>

SUPPLEMENTARY INFORMATION

RIVERSIDE COMMUNITY COLLEGE DISTRICT

District Organization

June 30, 2006

The Riverside Community College District was founded in 1916 and is comprised of an area approximately 440 square miles in the western portion of Riverside County. Riverside Community College District is a California public community college fully accredited by the Western Association of Schools and Colleges.

Board of Trustees

<u>Member</u>	<u>Office</u>	<u>Term Expires</u>
Mr. Mark Takano	President	2008
Mr. Jose Medina	Vice President	2006
Ms. Kathleen Daley	Secretary	2006
Ms. Mary Figueroa	Member	2008
Ms. Grace Slocum	Member	2006

Administration

Dr. Salvatore G. Rotella	Chancellor
Dr. Ray Maghroori	Vice Chancellor, Academic Affairs
Dr. James L. Buysse	Vice Chancellor, Administration and Finance
Dr. Linda Lacy	Vice Chancellor, Student Services and Operations

See accompanying note to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Schedule of Expenditures of Federal Awards

June 30, 2006

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Catalog Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Education:			
STUDENT FINANCIAL AID CLUSTER:			
SEOG – administration costs	84.007		\$ 46,144
Supplemental Education Opportunity Program – SEOG	84.007		730,012
Pell Program	84.063		12,387,635
Pell – administration costs	84.063		41,888
Federal Work Study Program – administration costs	84.033		30,425
Federal Work Study	84.033		510,752
Federal Family Education Loans	84.032		1,308,429
HIGHER EDUCATION ACT:			
Title V – Moreno Valley	84.031S		457,278
Title V – Norco	84.031S		544,048
Title V – Riverside	84.031S		519,442
Business and International Education Projects Title VI	84.153A		58,516
Student Support Services – TRIO	84.042		144,589
Talent Search – TRIO Norco	84.044		168,456
Talent Search – TRIO Moreno Valley	84.044		194,564
Upward Bound	84.047		321,951
Veteran Outreach Program – administration	84.064		4,939
Fund for Improvement of Post-Secondary Education (FIPSE)	84.116		104,058
GEAR-Up/Passport Plus	84.334A		964,371
Child Care Access Means Parents in School (CCAMPIS)	84.335A		10,485
Passed through from University of California, Riverside			
Teacher Quality Enhancement Grants	84.336	*	118,331
Passed through from Chaffey Community College			
Title V – Higher Education Institutional Aid	84.031S	*	207,193
REHABILITATION ACT:			
Passed through from Riverside County Department of Rehabilitation			
Rehabilitation Services – Vocational Rehabilitation Grants to States	84.126	*	216,854

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Schedule of Expenditures of Federal Awards

June 30, 2006

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Catalog Number	Pass-Through Entity Identifying Number	Federal Expenditures
ELEMENTARY AND SECONDARY EDUCATION			
ACT:			
Center for Primary Education – General Plan	84.215		\$ 28,488
Riverside School of Arts – Planning and Design Development	84.215K		223,260
CARL PERKINS VOCATIONAL AND TECHNOLOGY EDUCATION AMENDMENT:			
Tech-Prep Demonstration Grants (Gateway to College) Passed through from California Community Colleges Chancellor’s Office Vocational Technology Education Act IIA – VTEA	84.353A 84.048		16,438 <u>1,475,356</u>
Total U.S. Department of Education			<u>20,833,902</u>
U.S. Department of Health and Human Services:			
Nurse Education, Practice, and Retention	93.359		267,955
CalWORKS New Visions Lifelong Learning Project	93.647		80,611
Health Care and Other Facilities HRSA	93.887		111,586
Medical Assistance Program (Medi-Cal Administrative Activities)	93.778		8,505
Adoption Assistance	93.659		3,882
Passed through from California Community Colleges Chancellor’s Office			
Foster Care Education Program	93.658	*	74,016
Temporary Assistance for Needy Families (TANF)	93.558	*	120,655
Passed through from California Community Colleges Foundation			
Independent Living Program	93.674	*	573,348
Passed through from Yosemite Community College ECS Consortium Grant			
	93.575	*	<u>35,715</u>
Total U.S. Department of Health and Human Services			<u>1,276,273</u>
U.S. Department of Labor:			
WORKFORCE INVESTMENT ACT:			
Passed through from California Department of Education (CDE)			
Post-Assistance Self-Sufficiency Services (CalWORKS)	17.258	*	<u>109,460</u>
Total U.S. Department of Labor			<u>109,460</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Schedule of Expenditures of Federal Awards

June 30, 2006

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Catalog Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Defense:			
Procurement Assistance Center (PAC)	12.002		\$ <u>144,248</u>
National Science Foundation:			
Academic Success Project – NSF Passed through from California State University, San Bernardino	47.070		29,643
Education and Human Resources	47.076	*	<u>82,205</u>
Total National Science Foundation			<u>111,848</u>
National Aeronautics and Space Administration:			
Technology Transfer	43.002		<u>19,397</u>
U.S. Department of Agriculture:			
Hispanic Serving Institutions Education Grants (Water Quality Research) Passed through from California Department of Education (CDE)	10.223		1,398
Child and Adult Care Food Program	10.558	*	13,091
Upward Bound – Summer Food Reimbursement	10.559	*	<u>1,423</u>
Total U.S. Department of Agriculture			<u>15,912</u>
U.S. Department of Commerce:			
Market Developer Cooperator Program – CITD	11.112		<u>101,553</u>
Corporation for National and Community Service:			
Passed through from Maricopa Community College SAFE (Supporting Actions for Engagement)	94.005	*	12,635
Passed through from California Community Colleges Foundation AmeriCorps	94.006	*	<u>156,723</u>
Total Corporation for National and Community Service			<u>169,358</u>
Corporation for National and Community Service:			
Passed through from California State University Fullerton Auxiliary Services Corporation Small Business Development Center	59.037	*	<u>77,804</u>
Total Federal Programs			<u>\$22,859,755</u>

* Pass-Through Entity Identifying Number not available

See accompanying note to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Schedule of Expenditures of State Awards

For the Year Ended June 30, 2006

Program	Program Entitlement		
	Current Year	Prior Year	Total Entitlement
Board Financial Assistance Program (BFAP)	\$ 126,372		\$ 126,372
Basic Skills			
Part-Time Faculty Insurance	7,781		7,781
Part-Time Faculty Office Hours	135,590		135,590
Part-Time Faculty Compensation	1,083,773		1,083,773
Partnership for Excellence	604,250		604,250
State Lottery	3,344,422		3,344,422
Homeowner Property Tax Relief	452,623		452,623
Timber Tax	1,314		1,314
ETP Training	57,741		57,741
ETP Retraining	53,779		53,779
Extended Opportunity Program and Services – EOPS	679,914		679,914
Extended Opportunity Program and Services – EOPS/CARE	87,552		87,552
Disabled Students Program and Services – DSPS	1,409,054		1,409,054
Butte Community College Video Captioning – DSPS		\$ 13,137	13,137
Telecommunications Technology Infrastructure Program – TCO	15,635	39,534	55,169
Telecommunications Technology Infrastructure Program Plan E – Library Automation	36,697	751	37,448
Instructional Equipment and Library Material	590,942		590,942
Associate Degree Nursing Enrollment Growth	63,937	2,787	66,724
Board Financial Assistance Program	873,689		873,689
Hazardous Substances Program		126,640	126,640
Matriculation Grant	1,066,948		1,066,948
Foster Care Education Program	68,432		68,432
Middle College High School	266,212		266,212
Economic Development – Center for Applied Computer Technology	198,184		198,184
California Alliance for Digital Manufacturing	52,445		52,445
Economic Development – Center for International Trade Development	178,875		178,875
Teacher Reading and Development Program			
Economic Development – Center for International Trade Development State Leadership	178,875		178,875

See accompanying note to supplementary information.

Program Revenues				
Cash Received	Accounts Receivable	Accounts Payable/ Deferred Revenue	Total	Program Expenditures
\$ 126,372			\$ 126,372	\$ 126,372
(600,000)			(600,000)	(600,000)
6,650			6,650	6,650
132,534			132,534	132,534
1,083,773			1,083,773	1,083,773
604,250			604,250	604,250
2,907,622	\$ 436,799		3,344,421	3,344,421
452,623			452,623	452,623
1,314			1,314	1,314
57,741			57,741	57,741
10,291	43,488		53,779	53,779
679,914		\$ (4,353)	675,561	675,561
87,552		(328)	87,224	87,224
1,409,054			1,409,054	1,409,054
13,137			13,137	13,137
55,169		(44,533)	10,636	10,636
37,448			37,448	37,448
590,942			590,942	590,942
66,724			66,724	66,724
873,689		(100)	873,589	873,589
8,317			8,317	8,317
1,066,948			1,066,948	1,066,948
34,216	32,134		66,350	66,350
188,063	48,486		236,549	236,549
123,784	77,058		200,842	200,842
19,446	26,980		46,426	46,426
150,255	28,620		178,875	178,875
150,255	28,483		178,738	178,738

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Schedule of Expenditures of State Awards

For the Year Ended June 30, 2006

Program	Program Entitlement		
	Current Year	Prior Year	Total Entitlement
Staff Diversity	\$ 26,783	\$ 67,219	\$ 94,002
First Five – Training for Children with Special Needs	37,165		37,165
CalWORKS	539,587		539,587
Economic Development – VTEA	42,000		42,000
State Lottery	740,240		740,240
Nursing Capacity Building – Program Expansion/FP1	179,290		179,290
Nursing Capacity Building – Renovation FP1	299,406		299,406
Campus Child Care Tax Bailout	n/a	n/a	
Child Nutrition Program	n/a	n/a	
Cal Grant B			
Cal Grant C			
Governor's Grant	2,444,632		2,444,632
ECS Equipment Project – Moreno Valley		56,960	56,960
ECS Equipment Project – Norco		58,860	58,860
MLK Equipment – State Construction		166,847	166,847
MLK Remodel Construction		24,294	24,294
Quad Modernization State Construction	12,187,000		12,187,000
Scheduled Maintenance 2002/2003		100,685	100,685
Total state awards	\$28,131,139	\$657,714	\$28,788,853

See accompanying note to supplementary information.

Program Revenues				
Cash Received	Accounts Receivable	Accounts Payable/ Deferred Revenue	Total	Program Expenditures
\$ 94,002		\$ (63,389)	\$ 30,613	\$ 30,613
	\$ 29,218		29,218	29,218
539,587		(24,977)	514,610	514,610
42,000		(42,000)		
279,105	461,136		740,241	740,241
179,290		(127,700)	51,590	51,590
299,406		(198,984)	100,422	100,422
129,652			129,652	129,652
407	113		520	520
1,368,500			1,368,500	1,368,500
52,155			52,155	52,155
1,024,644			1,024,644	1,024,644
15,617	593		16,210	16,210
32,348	4,630		36,978	36,978
166,847			166,847	166,847
5,890			5,890	5,890
1,740,626	2,279,140		4,019,766	4,019,766
100,685			100,685	100,685
<u>\$16,408,844</u>	<u>\$3,496,878</u>	<u>\$(506,364)</u>	<u>\$19,399,358</u>	<u>\$19,399,358</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Schedule of Workload Measures for State Apportionment
Annualized Attendance and Annual Apprenticeship Hours of Instruction

For the Year Ended June 30, 2006

Categories	<u>Reported Data</u>	<u>Audit Adjustments</u>	<u>Audited Data</u>
A. Credit Full-Time Equivalent Student (FTES)			
Summer	4,106		4,106
Weekly census	16,330		16,330
Daily census	2,633		2,633
Actual hours of attendance	1,563		1,563
Independent study/work experience	1,969		1,969
Subtotal	<u>26,601</u>	-	<u>26,601</u>
B. Noncredit FTES			
Summer	57		57
Actual hours of attendance	66		66
Subtotal	<u>123</u>		<u>123</u>
Total FTES	<u>26,724</u>	-	<u>26,724</u>
C. Basic Skills Courses			
Credit			<u>1,949</u>
D. FTES generated in leased space			
			<u>397</u>
E. Gross square footage			
Existing facilities			<u>910,412</u>

NOTE: The District submitted a revised Apportionment Attendance report subsequent to audit fieldwork. The revised numbers are not reflected above.

See accompanying note to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Reconciliation of Annual Financial and Budget
Report (CCFS-311) with Audited Financial Statements

For the Year Ended June 30, 2006

	Self-Insurance Fund
June 30, 2006 Annual Financial and Budget Report (Form CCFS-311) fund balances	<u>\$2,415,724</u>
Adjustments and reclassifications increasing (decreasing) fund balances:	
Overstatement of accounts receivable	(15,476)
Understatement of claims liability	<u>(168,642)</u>
Net adjustments and reclassifications	<u>(184,118)</u>
June 30, 2006 audited financial statement fund balances	<u><u>\$2,231,606</u></u>

See accompanying note to supplementary information.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Note to Supplementary Information

PURPOSE OF SCHEDULES

A. Schedule of Expenditures of Federal Awards

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

B. Schedule of Expenditures of State Awards

The accompanying schedule of expenditures of state awards includes the state grant activity of the District and is presented on the modified accrual basis of accounting. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

C. Schedule of Workload Measures for Program-Based Funding

Full-Time Equivalent Students (FTES) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to community college districts. This schedule provides information regarding the attendance of students throughout the District.

D. Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Form CCFS-311 to the audited financial statements.

OTHER INDEPENDENT AUDITORS' REPORTS



**Independent Auditors' Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters Based on an Audit of Basic
Financial Statements Performed in Accordance with *Government Auditing Standards***

Board of Trustees
Riverside Community College District
Riverside, California 92506

We have audited the basic financial statements of Riverside Community College District (the "District") as of and for the year ended June 30, 2006 and have issued our report thereon dated October 27, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Finance/Audit Committee, District management, Board of Trustees, the California State Chancellor's Office, and the District's federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Ahern • Adcock • Devlin LLP
Certified Public Accountants

October 27, 2006

By: Linda S. Devlin, CPA



**Independent Auditors' Report on Compliance with Requirements
Applicable to Each Major Program and on Internal Control Over
Compliance in Accordance with OMB Circular A-133**

Board of Trustees
Riverside Community College District
Riverside, California 92506

Compliance

We have audited the compliance of Riverside Community College District (the "District") with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2006. The District's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with these requirements.

In our opinion, Riverside Community College District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2006. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as item 06-1.

Internal Control Over Compliance

The management of Riverside Community College District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the District's ability to administer a major federal program in accordance with the applicable requirements of laws, regulations, contracts, and grants. Reportable conditions are described in the accompanying Schedule of Findings and Questioned Costs as item 06-1.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions, and accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that none of the reportable conditions described above is a material weakness.

This report is intended solely for the information and use of the Finance/Audit Committee, District management, Board of Trustees, the California State Chancellor's Office, and the District's federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Ahern • Adcock • Devlin LLP
Certified Public Accountants

October 27, 2006

By: Linda S. Devlin, CPA



Independent Auditors' Report on State Compliance

Board of Trustees
Riverside Community College District
Riverside, California 92506

We have audited the financial statements of Riverside Community College District (the "District") for the year ended June 30, 2006 and have issued our report thereon dated October 27, 2006.

Our audit was made in accordance with auditing standards generally accepted in the United States of America and the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America and, accordingly, include such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with the audit referred to above, we selected and tested transactions and records to determine the District's compliance with the following state laws and regulations in accordance with Section 400 of the Chancellor's Office's *California Community Colleges Contracted Audit Manual (CDAM)*.

General Directives

Management Information System Implementation – Required Data Elements

Each district shall have the ability to support timely, accurate, and complete information for the following workload measures used in the calculation of State General Apportionment:

- ◆ Credit Full-Time Equivalent Student (FTES) in weekly census, daily census, actual hour of attendance, and apprenticeship courses.
- ◆ Noncredit FTES in actual hour of attendance and distance education courses.
- ◆ Credit Student Headcount Data.
- ◆ Gross square footage and FTES in less than 100 percent leased space.

Administration

Apportionment – Instructional Service Agreements/Contracts

Compliance Requirement

Community colleges may claim FTES for state funding of classes conducted at a contractor's site and instructed by the contractor's employees (although the classes may also be conducted on District property) if all of the following regulatory requirements are met:

- ◆ Programs are approved by the State Chancellor's Office and courses are part of those approved programs or the District has received delegated authority to separately approve those courses and has done so.
- ◆ Courses are open to all admitted students who meet any approved prerequisites for the courses.
- ◆ Students are under the immediate supervision of a District employee.
- ◆ The District employee possesses valid credentials or meets the minimum qualifications required for the assignment.
- ◆ The District and public or private agency, individual, or group of individuals with whom the District has an instructional services agreement may not receive full compensation for the direct education costs for the conduct of the class from any other source.
- ◆ For all courses conducted under an instructional services agreement, including those pursuant to *California Code of Regulations*, Section 58058, the District must obtain certification verifying that the instructional activity conducted was not fully funded by other sources.

Apportionment – Residency Determination for Credit Classes

Compliance Requirement

Each district must act to ensure that only the attendance of California residents is claimed for state support of credit classes.

Apportionment – Concurrent Enrollment of K-12 Students in Community College Courses

Compliance Requirement

A community college district may claim FTES for the attendance of K-12 pupils who take courses offered by the District under this concurrent enrollment arrangement only if it complies with all related *California Education Code* sections.

Apportionment – Enrollment Fee

Compliance Requirement

Community college districts are required to report the total amount the students should have paid for enrollment fees for purposes of determining each district's share of apportionments annually.

Students Actively Enrolled

Compliance Requirement

Each district shall claim for apportionment purposes only the attendance of students actively enrolled in a course section as of the census date (if census procedures are used to record attendance in the course sections.)

Fiscal Operations – Salaries of Classroom Instructors (50 Percent Law)

Compliance Requirement

Each district's salaries of classroom instructors shall equal or exceed 50 percent of the District's current expense of education in accordance with Education Code Section 84362.

Open Enrollment

Compliance Requirement

Community college districts shall comply with *California Code of Regulations*, Title 5 provisions related to open enrollment by the general public for all courses being submitted for state apportionment funding.

Minimum Conditions – Standards of Scholarship

Compliance Requirements

Each district must adopt regulations and procedures consistent with the "Standards of Scholarship" contained in the *California Code of Regulations* and publish statements of those regulations under appropriate headings in their catalogs.

Student Fees – Instructional Material Fees and Health Fees

Compliance Requirements

If a district requires students to provide various types of instructional materials, the Board of Trustees of that district must have adopted policies or regulations regarding the authority of the district to require students to provide various types of instructional materials. The policies and regulations must specify the conditions under which such materials will be required, and they must be in accordance with the *California Code of Regulations*. With respect to health fees, the district must advise students of the exemptions from payment of the fees and have a process to ensure that students may claim the exemptions.

Student Services

Matriculation – Uses of Matriculation Funds

Compliance Requirement

The District is required to use local funds to support at least 75 percent of the credit matriculation activities with the remaining expenditures claimable against the state credit matriculation allocation. All expenditures related to the allocation, both state and locally funded portions, must be consistent with the District's state-approved matriculation plan and identifiable as matriculation-related activities as authorized by the Seymour-Campbell Matriculation Act of 1986. This 25 percent state funds, 75 percent local funds ratio applies district-wide, not per college or within individual activity groups.

California Work Opportunity and Responsibility to Kids (CalWORKs)

Compliance Requirement

Districts are required to expend CalWORKs Program State and TANF funds to provide specialized student support services, curriculum development, or instruction to eligible CalWORKs students.

Special Programs

Extended Opportunity Programs and Services (EOP&S) and Disabled Student Program and Services (DSPS) – Allocation of Costs

Compliance Requirement

Salaries of instructors teaching FTES generating classes, school counselors providing advisement, Student Services at the Dean level or above, and financial aid officers conducting need analysis are not considered supportable charges against either EOP&S or DSPS accounts unless their activities require them to perform additional functions for the EOP&S or DSPS programs that are beyond the scope of services provided to all students in the normal performance of the regular duty assignments. These activities may be supported only to the extent of the supplementary services provided for EOP&S or DSPS.

Educational Services

Noncredit Courses

Compliance Requirement

The District is required to be in compliance with noncredit apportionment criteria. They should have completed a self-assessment for each noncredit course.

Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the Riverside Community College District complied, in all material respects, with the aforementioned requirements for the year ended June 30, 2006.

This report is intended for the information and use of the Finance/Audit Committee, District's management, Board of Trustees, and others within the District, the California Community Colleges Chancellor's Office, the California Department of Finance, and the California Department of Education, and is not intended to be and should not be used by anyone other than these specified parties.

Ahern • Adcock • Devlin LLP
Certified Public Accountants

October 27, 2006

By: Linda S. Devlin, CPA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Summary of Auditors' Results

June 30, 2006

Section I – Summary of Independent Auditors' Results

Financial Statements

Type of independent auditors' report issued: Unqualified

Internal control over financial reporting:

- Material weaknesses identified? Yes No
- Reportable conditions identified that are not considered to be material weaknesses? Yes None reported

Noncompliance material to financial statements noted? Yes No

Federal Awards

Internal control over major programs:

- Material weakness identified? Yes No
- Reportable conditions identified that are not considered to be material weaknesses? Yes None reported

Type of auditors' report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)? Yes No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.007, 84.032, 84.033, 84.063	Student Financial Aid Cluster

Dollar threshold used to distinguish between Type A and Type B programs: \$646,540

Auditee qualified as low-risk auditee? Yes No

State Awards

Internal control over state programs:

- Material weaknesses identified? Yes No
- Reportable conditions identified not considered to be material weaknesses? Yes None reported

Type of auditors' report issued on compliance for state programs: Unqualified

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Schedule of Audit Findings and Questioned Costs

Section II – Financial Statement Findings

There were no findings representing reportable conditions, material weaknesses, or instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Schedule of Audit Findings and Questioned Costs

Section III – Federal Awards Findings

Federal Program Information: U.S. Department of Education
Student Financial Aid Cluster – 84.007, 84.032, 84.033, and 84.063

06-1 Condition: Refund calculations were calculated incorrectly and some refunds were not returned to the Department of Education in a timely manner.

Criteria: When a recipient of Title IV grant or loan assistance withdraws from an institution, during a payment period or period of enrollment in which the recipient began attendance, the institution must determine the amount of Title IV aid earned by the student as of the student's withdrawal date. The refund calculation is based on the number of days in a term and the date the student withdrew or dropped classes. Title IV refunds are required to be deposited or transferred to the Department of Education as soon as possible, but no later than 30 days after the date the institution determines that the student withdrew.

Questioned Costs: Unknown.

Context: We noted incorrect drop dates were used for several students during our testing of refund calculations. The date of determination used was the date that the refund calculation was performed instead of the date the last class was officially dropped in certain instances. In addition, we noted two drop reports that were run during Winter semester which listed students who had dropped during Fall semester. The refund calculations for these students were not performed timely.

Effect: The miscalculation of refunds resulted in an underpayment of funds to the Department of Education for several students selected for testing. The return of Title IV refunds were not made within the 30-day requirement in certain instances.

Cause: The calculation errors were due to backdating the drop dates in the computer and due to human error when determining the correct drop date. The date of determination error was due to not consistently selecting the appropriate determination date. The computer reports run during the Winter semester were done after determining a computer error had occurred in drop reports run during the Fall semester.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Schedule of Audit Findings and Questioned Costs

Section III – Federal Awards Findings (Continued)

Recommendation: We recommend a responsible individual within the Student Financial Services review the computer reports and computer programming in order to determine drop reports that include all Title IV students who dropped in the specified time period and that all computer programming is in accordance with Department of Education refund calculation requirements. We also recommend the Student Financial Services provide adequate training and supervision for staff responsible for refund calculations.

Management's Response: Information Services corrected the error that occurred on the Fall semester drop reports which resulted in the incorrect reporting of students who had withdrawn in a timely manner. Student Financial Services will provide adequate training and supervision of staff responsible for refund calculations.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Schedule of Audit Findings and Questioned Costs

Section IV – State Awards Findings

There were no findings representing instances of noncompliance related to the state program laws and regulations that are required to be reported.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Summary Schedule of Prior Audit Findings

Section II – Financial Statement Findings

There were no matters to report.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Summary Schedule of Prior Audit Findings

Section III – Federal Awards Findings

Federal Program Information: U.S. Department of Education
Student Financial Aid Cluster – 84.007, 84.032, 84.033, and 84.063

05-1 Condition: Refund calculations for the Spring semester were calculated incorrectly and some refunds were not returned in a timely manner.

Recommendation: We recommend a responsible individual review refund calculations and recalculate the refunds to ensure accuracy. We also recommend the District include on their calendar the return of Title IV refunds due dates in order to ensure timely deposits.

Current Status: Partially implemented. The District corrected the error in the computer programming that caused Spring semester refunds to be calculated incorrectly. A breakdown in the process of calculating refunds still exists. See current year finding 06-1.

District Response: The Student Financial Services department will put in place procedures needed to ensure the proper calculation of Title IV refunds and the timely return of Title IV refunds.

Federal Program Information: U.S. Department of Education
Student Financial Aid Cluster – 84.007, 84.032, 84.033, and 84.063

05-2 Condition: Reports submitted to the National Student Clearinghouse (NSC) included inaccurate information on the status of students receiving Federal Family Education Loans (FFEL).

Recommendation: We recommend the software programming for Datatel be revised in order to capture the correct date.

Current Status: Implemented

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Summary Schedule of Prior Audit Findings

Section III – Federal Awards Findings (Continued)

Federal Program Information: U.S. Department of Education
GEAR–Up/Passport Plus – 84.334A

05-3 Condition: The expenses were overstated on the annual report for GEAR–Up.

Recommendation: We recommend the personnel responsible for preparing reports review report preparation instructions in order to ensure that information provided is in accordance with report requirements. We also recommend someone other than the person preparing the report review and approve the report prior to submission.

Current Status: Implemented

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Summary Schedule of Prior Audit Findings

Section IV – State Awards Findings

05-4 Condition: The EOP&S Advisory Committee did not meet during the academic year.

Recommendation: We suggest that the EOP&S Advisory Committee meet at least annually each academic year.

Current Status: Implemented

ADDITIONAL SUPPLEMENTARY INFORMATION

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Balance Sheet – All Governmental Funds

June 30, 2006

	General Unrestricted	General Restricted	Food Service	Child Development	R.C.C.D. Development Corporation
ASSETS					
Cash and cash equivalents	\$13,361,369	\$1,512,025	\$221,688	\$111,049	\$16,253
Accounts receivable	5,352,238	3,655,537	14,300	39,969	
Due from other funds	85,929	1,106,264	6,539	155	
Prepaid expenses	23,042	37,676			
Stores inventory			28,916		
Total assets	<u>\$18,822,578</u>	<u>\$6,311,502</u>	<u>\$271,443</u>	<u>\$151,173</u>	<u>\$16,253</u>
LIABILITIES AND FUND EQUITY					
LIABILITIES					
Accounts payable	\$ 2,770,534	\$1,356,659	\$ 42,897	\$ 50,089	
Due to other funds	2,176,068	316	1,272	927	
Deferred revenue	1,237,131	679,675		778	
Total liabilities	<u>6,183,733</u>	<u>2,036,650</u>	<u>44,169</u>	<u>51,794</u>	<u>\$ -</u>
Fund equity					
Fund balances					
Reserved	23,042	4,274,852	28,916		
Unreserved					
Designated	900,000				
Undesignated	11,715,803		198,358	99,379	16,253
Total fund equity	<u>12,638,845</u>	<u>4,274,852</u>	<u>227,274</u>	<u>99,379</u>	<u>16,253</u>
Total liabilities and fund equity	<u>\$18,822,578</u>	<u>\$6,311,502</u>	<u>\$271,443</u>	<u>\$151,173</u>	<u>\$16,253</u>

Capital Outlay Projects	Bond Interest and Redemption	Totals
\$45,578,045	\$11,820,288	\$72,620,717
2,555,867		11,617,911
1,069,654		2,268,541
		60,718
		28,916
<u>\$49,203,566</u>	<u>\$11,820,288</u>	<u>\$86,596,803</u>

\$ 3,142,545		\$ 7,362,724
		2,178,583
		1,917,584
<u>3,142,545</u>	<u>\$ -</u>	<u>11,458,891</u>

		4,326,810
	11,820,288	12,720,288
<u>46,061,021</u>		<u>58,090,814</u>
<u>46,061,021</u>	<u>11,820,288</u>	<u>75,137,912</u>
<u>\$49,203,566</u>	<u>\$11,820,288</u>	<u>\$86,596,803</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Balance Sheet – Proprietary Funds

June 30, 2006

	Workers’ Compensation	Health and Liability	Total
ASSETS			
Cash and cash equivalents	\$1,886,736	\$3,815,602	\$5,702,338
Accounts receivable		64,368	64,368
Due from other funds	931		931
Total assets	<u>\$1,887,667</u>	<u>\$3,879,970</u>	<u>\$5,767,637</u>
LIABILITIES AND FUND EQUITY			
Liabilities			
Deferred revenue		\$1,059,268	\$1,059,268
Claim liabilities	<u>\$1,581,482</u>	895,281	<u>2,476,763</u>
Total liabilities	1,581,482	1,954,549	3,536,031
Fund equity			
Retained earnings	<u>306,185</u>	1,925,421	<u>2,231,606</u>
Total liabilities and fund equity	<u>\$1,887,667</u>	<u>\$3,879,970</u>	<u>\$5,767,637</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Balance Sheet – Fiduciary Funds

June 30, 2006

	Associated Students’ Trust	Student Financial Aid	Total
ASSETS			
Cash and cash equivalents	\$1,882,491	\$114,856	\$1,997,347
Accounts receivable	12,048	632,138	644,186
Due from other funds	<u>35,024</u>		<u>35,024</u>
Total assets	<u>\$1,929,563</u>	<u>\$746,994</u>	<u>\$2,676,557</u>
LIABILITIES AND FUND EQUITY			
Liabilities			
Accounts payable	\$ 856,657	\$660,358	\$1,517,015
Due to other funds	<u>39,277</u>	<u>86,636</u>	<u>125,913</u>
Total liabilities	<u>895,934</u>	<u>746,994</u>	<u>1,642,928</u>
Fund equity			
Fund balances			
Unreserved			
Undesignated	<u>1,033,629</u>	-	<u>1,033,629</u>
Total fund equity	<u>1,033,629</u>	-	<u>1,033,629</u>
Total liabilities and fund equity	<u>\$1,929,563</u>	<u>\$746,994</u>	<u>\$2,676,557</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Balance Sheet Reconciliation

June 30, 2006

Amounts reported for governmental activities in the statement of net assets are different because:

Total fund balance and due to student groups:

General funds	\$16,913,697	
Special revenue funds	342,906	
Debt service funds	11,820,288	
Capital project funds	46,061,021	
Internal service funds	2,231,606	
Fiduciary funds	<u>1,033,629</u>	\$ 78,403,147

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.

The cost of capital assets is	181,228,414	
Accumulated depreciation is	<u>(38,126,760)</u>	143,101,654

Amounts held in trust on behalf of others (fiduciary funds) (1,033,629)

In governmental funds, unmatured interest on long-term debt is recognized in the period when it is due. On the government-wide statements, unmatured interest on long-term debt is recognized when it is incurred. (1,246,044)

Long-term liabilities at year-end consist of:

General obligation bond	(66,936,109)	
Net debt premium	(5,031,448)	
Compensated absences (vacations)	(1,549,605)	
Load banking	(636,553)	
Golden Handshake	<u>(1,144,395)</u>	<u>(75,298,110)</u>

Total net assets \$143,927,018

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
All Governmental Funds

For the Year Ended June 30, 2006

	General Unrestricted	General Restricted	Food Service	Child Development	R.C.C.D. Development Corporation
Revenues					
Federal revenues	\$ 52,802	\$ 7,777,935		\$ 21,596	
State revenues	72,179,819	7,214,054		130,172	
Local revenues	47,328,097	4,319,175	\$1,221,257	992,400	\$ 17
Total revenues	<u>119,560,718</u>	<u>19,311,164</u>	<u>1,221,257</u>	<u>1,144,168</u>	<u>17</u>
Expenditures					
Current expenditures					
Academic salaries	55,384,964	2,993,932		837,349	
Classified salaries	23,080,254	6,087,509	624,505	165,242	
Employee benefits	20,190,941	2,574,182	229,286	199,107	
Books and supplies	1,827,852	1,562,465	689,248	41,684	
Services and other operating expenses	11,938,935	3,549,055	103,355	49,942	
Capital outlay	5,740,181	3,034,636	468	2,014	
Debt service - principal					
Debt service - interest and other					
Total expenditures	<u>118,163,127</u>	<u>19,801,779</u>	<u>1,646,862</u>	<u>1,295,338</u>	
Excess of revenues over (under) expenditures	<u>1,397,591</u>	<u>(490,615)</u>	<u>(425,605)</u>	<u>(151,170)</u>	<u>17</u>
Other financing sources (uses)					
Operating transfers-in	1,123,870	1,559,561	356,930	220,000	
Operating transfers-out	(2,636,491)				
Other sources	6,559				
Other uses		(336,723)			
Total other financing sources (uses)	<u>(1,506,062)</u>	<u>1,222,838</u>	<u>356,930</u>	<u>220,000</u>	
Excess of revenues and other financing sources over (under) expenditures and other uses	(108,471)	732,223	(68,675)	68,830	17
Fund balances					
Beginning of year	<u>12,747,316</u>	<u>3,542,629</u>	<u>295,949</u>	<u>30,549</u>	<u>16,236</u>
End of year	<u>\$ 12,638,845</u>	<u>\$ 4,274,852</u>	<u>\$ 227,274</u>	<u>\$ 99,379</u>	<u>\$ 16,253</u>

Capital Outlay Projects	Bond Interest and Redemption	Totals
		\$ 7,852,333
\$ 5,371,019	\$ 150,452	85,045,516
<u>2,154,008</u>	<u>11,421,932</u>	<u>67,436,886</u>
<u>7,525,027</u>	<u>11,572,384</u>	<u>160,334,735</u>
		59,216,245
		29,957,510
		23,193,516
25,307		4,146,556
262,810		15,904,097
27,890,269		36,667,568
	4,720,000	4,720,000
	2,151,034	2,151,034
<u>28,178,386</u>	<u>6,871,034</u>	<u>175,956,526</u>
<u>(20,653,359)</u>	<u>4,701,350</u>	<u>(15,621,791)</u>
		3,260,361
(1,123,870)		(3,760,361)
9,035,971		9,042,530
	(1,100)	(337,823)
<u>7,912,101</u>	<u>(1,100)</u>	<u>8,204,707</u>
(12,741,258)	4,700,250	(7,417,084)
<u>58,802,279</u>	<u>7,120,038</u>	<u>82,554,996</u>
<u>\$46,061,021</u>	<u>\$11,820,288</u>	<u>\$ 75,137,912</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Proprietary Funds

For the Year Ended June 30, 2006

	Workers' Compensation	Health and Liability	Total
Operating revenues			
Local revenues	\$1,150,767	\$4,408,195	\$5,558,962
Operating expenditures			
Classified salaries	42,340	139,672	182,012
Employee benefits	13,915	44,825	58,740
Books and supplies	1,071	3,307	4,378
Services and other operating expenditures	1,593,640	2,868,095	4,461,735
Capital outlay		37,756	37,756
Total operating expenditures	1,650,966	3,093,655	4,744,621
Excess of revenues over (under) expenditures	(500,199)	1,314,540	814,341
Nonoperating revenues			
Operating transfers in		500,000	500,000
Total nonoperating revenues		500,000	500,000
Net income (loss)	(500,199)	1,814,540	1,314,341
Fund balances			
Beginning of year	806,384	110,881	917,265
End of year	\$ 306,185	\$1,925,421	\$2,231,606

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Fiduciary Funds

For the Year Ended June 30, 2006

	Associated Students' Trust	Student Financial Aid	Total
Revenues			
Federal revenues		\$13,628,399	\$13,628,399
State revenues		1,420,655	1,420,655
Local revenues	\$ 590,082		590,082
Total revenues	<u>590,082</u>	<u>15,049,054</u>	<u>15,639,136</u>
Expenditures			
Books and supplies	297,202		297,202
Services and other operating expenses	245,591		245,591
Capital outlay	46,328		46,328
Total expenditures	<u>589,121</u>	<u>-</u>	<u>589,121</u>
Excess of revenues over expenditures	<u>961</u>	<u>15,049,054</u>	<u>15,050,015</u>
Other financing sources (uses)			
Other sources	21,057		21,057
Other uses		(15,049,054)	(15,049,054)
Total other financing sources (uses)	<u>21,057</u>	<u>(15,049,054)</u>	<u>(15,027,997)</u>
Excess of revenues and other financing sources over expenditures and other uses	<u>22,018</u>	<u>-</u>	<u>22,018</u>
Fund balances			
Beginning of year	<u>1,011,611</u>	<u>-</u>	<u>1,011,611</u>
End of year	<u>\$1,033,629</u>	<u>\$ -</u>	<u>\$1,033,629</u>

Michael R. Adcock, CPA
Thomas E. Ahern, CPA
Linda S. Devlin, CPA
Janell M. Fratt, CPA
Wing K. Lau, CPA
Andrew Steinke, CPA
Nora L. Teasley, CPA
A California Limited Liability Partnership
Certified Public Accountants



Members
American Institute of
Certified Public Accountants
Private Companies
Practice Section
Employee Benefit Plan
Audit Quality Center
California Society of
Certified Public Accountants

**To the Board of Trustees
Riverside Community College District**

We have audited the financial statements of Riverside Community College District (the "District") for the year ended June 30, 2006 and have issued our report thereon dated October 27, 2006. Professional standards require that we provide you with the following information related to our audit:

Our Responsibility Under United States Generally Accepted Auditing Standards and OMB Circular A-133

As stated in our engagement letter dated May 10, 2006, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement and are fairly presented in accordance with United States generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute, assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

In planning and performing our audit, we considered Riverside Community College District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with OMB Circular A-133, we examined, on a test basis, evidence about the District's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* applicable to each of its major federal programs for the purpose of expressing an opinion on the District's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the District's compliance with those requirements.

Significant Accounting Policies

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2006. We noted no transactions entered into by the District during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were depreciation, other post employment benefits for retirees, claim liabilities for indemnity health care, workers' compensation, torts, and other claims against the District.

Management's estimates of the items listed above are based on estimated useful lives, prior experience and internal actuarial analysis. We evaluated the key factors and assumptions used to develop the items listed above in determining that they are reasonable in relation to the financial statements taken as a whole.

Significant Audit Adjustments and Uncorrected Misstatements

For purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the District's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the District, either individually or in the aggregate, indicate matters that could have a significant effect on the District's financial reporting process.

Professional standards require that we inform you about uncorrected misstatements aggregated by us during our engagement that were determined by management to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The uncorrected misstatements are presented in the attached Summary of Audit Differences.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion which may be expressed on those statements, our professional standards require the consulting accountant check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

* * * * *

This information is intended solely for the use of the Audit Committee, Board of Trustees and management of Riverside Community College District and is not intended to be and should not be used for anyone other than these specified parties.

Ahern • Adcock • Devlin LLP
Certified Public Accountants



By: Linda S. Devlin, CPA

October 27, 2006

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Summary of Audit Differences

June 30, 2006

GENERAL FUND

1.

Other uses	\$69,649	
Cash in County Treasury		\$69,649

To adjust the Cash in County Treasury to its fair market value at June 30, 2006.

2.

Fixed assets	\$121,410	
Fund balance	\$4,617	
Accounts payable		\$126,027

To record capital leases for copiers.

CAFETERIA FUND

1.

Other uses	\$999	
Cash in County Treasury		\$999

To adjust the Cash in County Treasury to its fair market value at June 30, 2006.

CAPITAL PROJECTS FUND

1.

Capital outlay	\$44,831	
Accounts payable		\$44,831

To record additional amounts due for the parking structure under construction at June 30, 2006.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

**Summary of Audit Differences
(Continued)**

June 30, 2006

CAPITAL PROJECTS FUND

	2.		
Accounts payable		\$84,440	
Capital outlay			\$84,440

To remove voided invoice from accounts payable at
June 30, 2006.

	3.		
Other uses		\$46,996	
Cash in County Treasury			\$46,996

To adjust the Cash in County Treasury to its fair market value
at June 30, 2006.

BOND INTEREST AND REDEMPTION FUND

	1.		
Accounts receivable		\$106,831	
Local revenue			\$106,831

To record interest accrued at June 30, 2006.

	2.		
Other uses		\$58,024	
Cash in County Treasury			\$58,024

To adjust the Cash in County Treasury to its fair market value
at June 30, 2006.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Summary of Audit Differences

(Continued)

June 30, 2006

SELF-INSURANCE FUND - WORKERS' COMPENSATION INSURANCE

1.

Accounts payable	\$16,788	
Cash with Fiscal Agent		\$16,788

To adjust cash balances to agree to the bank reconciled amount at June 30, 2006.

2.

Other uses	\$9,164	
Cash in County Treasury		\$9,164

To adjust the Cash in County Treasury to its fair market value at June 30, 2006.

SELF-INSURANCE FUND - HEALTH AND LIABILITY

1.

Other uses	\$18,725	
Cash in County Treasury		\$18,725

To adjust the Cash in County Treasury to its fair market value at June 30, 2006.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-e

Date: January 30, 2007

Subject: Surplus Property

Background: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Recommended Action: It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find that the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Salvatore G. Rotella
Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	MONITOR - 17 INCH	VX700	P911157978	013983
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH1RE	016023
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH00E	016343
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH2GE	016347
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH0KZ	016349
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH0T0	016373
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH09K	016730
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH08Z	016739
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH0LX	016741
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH0LT	016742
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH0LU	016743
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH090	016746
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH09A	016747
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH0M2	016749
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010BGH098	016750
1	DELL	MONITOR - 19 INCH	M991	MX049VYR478010CDH18Y	016599
1	EPSON	PRINTER - INKJET	880	CMR1556536	017580
1	CANON	PRINTER / FAX / SCANNER	IMAGE CLAS	UKL05025	018811
1	HP	PRINTER - LASERJET	9000N	JPBMP20463	022801
1	GATEWAY	COMPUTER - CPU PC	E4400	0020616236	016499
1	KONICA	PHOTOCOPIER	DF306	12ES50456	024250
1	GATEWAY	COMPUTER - CPU PC	E4200-600	0016636243	013982
1	GATEWAY	COMPUTER - CPU PC	E4200-450	0015890228	014088
1	GATEWAY	COMPUTER - CPU PC	E4200-800	0018788927	016507
1	DELL	COMPUTER - CPU PC	DIMENSION 2	F2Z1701	016709
1	DELL	COMPUTER - CPU PC	DIMENSION 2	2802701	016712
1	DELL	COMPUTER - CPU PC	DIMENSION 2	HLL0701	016713
1	DELL	COMPUTER - CPU PC	DIMENSION 2	8702701	016714
1	DELL	COMPUTER - CPU PC	DIMENSION 2	DLL0701	016715
1	DELL	COMPUTER - CPU PC	DIMENSION 2	3PL0701	016716
1	DELL	COMPUTER - CPU PC	DIMENSION 2	5Z41701	016718
1	DELL	COMPUTER - CPU PC	DIMENSION 2	6PL0701	016720
1	DELL	COMPUTER - CPU PC	DIMENSION 2	H602701	016721
1	DELL	COMPUTER - CPU PC	DIMENSION 2	4TXZ601	016274
1	DELL	COMPUTER - CPU PC	DIMENSION 2	FSX7601	016276
1	DELL	COMPUTER - CPU PC	DIMENSION 2	FTXZ601	016278
1	DELL	COMPUTER - CPU PC	DIMENSION 2	8021701	016280
1	DELL	COMPUTER - CPU PC	DIMENSION 2	8Y11701	016282
1	DELL	COMPUTER - CPU PC	DIMENSION 2	HGY1701	016372
1	DELL	COMPUTER - CPU PC	DIMENSION 2	2XVVK01	017586
1	DELL	COMPUTER - CPU PC	DIMENSION 2	6VVVK01	017588
1	DELL	COMPUTER - CPU PC	DIMENSION 2	BVVVK01	017591
1	DELL	COMPUTER - CPU PC	DIMENSION 2	GWVVK01	017593
1	DELL	COMPUTER - CPU PC	DIMENSION 2	1WVVK01	017594
1	DELL	COMPUTER - CPU PC	DIMENSION 2	9WVVK01	017596
1	DELL	COMPUTER - CPU PC	DIMENSION 2	8XVVK01	017601
1	DELL	COMPUTER - CPU PC	DIMENSION 2	FXVVK01	017605
1	DELL	COMPUTER - CPU PC	DIMENSION 2	2YVVK01	017606
1	DELL	COMPUTER - CPU PC	DIMENSION 2	7TVVK01	017609
1	DELL	COMPUTER - CPU PC	DIMENSION 2	2VVVK01	017610
1	DELL	COMPUTER - CPU PC	DIMENSION 2	5TVVK01	017611
1	DELL	COMPUTER - CPU PC	DIMENSION 2	JSVVK01	017612
1	DELL	COMPUTER - CPU PC	DIMENSION 2	CXVVK01	017613

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL	COMPUTER - CPU PC	DIMENSION 4	JVVLK01	017614
1	APPLE	CPU W/MONITOR	G3	CNDF34LJH98	013392
1	GATEWAY	COMPUTER - CPU PC	E4600	0023835236	018037
1	GATEWAY	MONITOR - 15 INCH FLA	FPD1500	L5004C131833	018038
1	DELL	COMPUTER - CPU PC	DIMENSION 4	GCMKB01	016658
1	ILFORD	PHOTO PROCESSOR	2150RC	52535	-----
1	ARKAY	PHOTO PROCESSOR	ENTERPRISE	11870121	-----

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-f

Date: January 30, 2007

Subject: Notice of Completion –March Education Parking Lot Project

Background: On June 20, 2006, the Board of Trustees awarded a contract to ASR Constructors, Inc. for the March Education Parking Lot project in the amount of \$120,414.

The Associate Vice Chancellor of Facilities reports that the project is now complete.

Recommended Action: It is recommended that the Board of Trustees: 1) accept the March Education Parking Lot project as complete; 2) approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works) and; 3) authorize the Board President to sign the notice.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-g

Date: January 30, 2007

Subject: A Proposal to Relocate Portables from the Lovekin Complex

Background: The College created the Lovekin Complex to serve as swing space during the Quad Modernization Project. This swing space, which was to provide alternate space for offices and classrooms housed in the Quad, consists of fifty-one (51) portables. As the Quad project is nearing completion, the staff has been developing a plan relative to the disposition of the portables once the swing space is no longer required.

Some units will remain on the Riverside City College campus to solve current needs, and some will likely remain at this campus for future swing space use. Others could be distributed to other RCCD locations to solve various space problems.

The current status of our planning concerning disposition of the Lovekin portables will be presented to the Board of Trustees at the January 30, 2007, meeting. Additionally, a Measure C budget proposal will be presented regarding the proposed initial distribution. These matters will also be discussed with the Board's Committee on Resources.

Recommended Action: It is recommended that the Board of Trustees approve the initial distribution of Lovekin portables as proposed; approve a budget to fund this distribution in the amount to be determined; and authorize the use of Measure C funds for this purpose.

Salvatore G. Rotella
Chancellor

Prepared by: James L. Buysse
Vice Chancellor
Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: January 30, 2007

Subject: Monthly Financial Report

Background: The Financial Report provides summary financial information, by Resource, for the period July 1, 2006 through December 31, 2006. The report presents the current year adopted budget, revised budget and year-to-date actual financial activity along with prior year actual financial information for comparison purposes.

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<u>Special Revenue Funds</u>	
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RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: January 30, 2007

Subject: Monthly Financial Report (continued)

Information Only: Attached for the Board's information is the Monthly Financial Report for the period ended December 31, 2006.

Salvatore G. Rotella
Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the district from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 116,767,770	\$ 132,273,411	\$ 132,273,411	\$ 62,234,584
Intrafund Transfer from				
District Bookstore (Resource 1110)	450,000	380,000	380,000	190,000
Interfund Transfer from				
Self-Funded Equipment and Facility Projects (Resource 4150)	1,123,870	15,985	15,985	15,985
Total Revenues	<u>\$ 118,341,640</u>	<u>\$ 132,669,396</u>	<u>\$ 132,669,396</u>	<u>\$ 62,440,569</u>
Expenditures				
Academic Salaries	\$ 55,368,699	\$ 62,143,916	\$ 62,004,745	\$ 28,479,894
Classified Salaries	22,386,027	28,371,516	28,126,671	12,703,001
Employee Benefits	20,015,422	22,682,549	22,694,672	8,909,415
Materials & Supplies	1,767,370	2,855,693	2,799,773	992,299
Services	10,615,968	13,781,025	14,059,111	5,503,077
Capital Outlay	5,728,668	1,992,172	2,141,899	614,105
Intrafund Transfers to:				
DSP&S Program (Resource 1190)	612,109	665,157	665,157	332,578
Customized Solutions (Resource 1170)	173,470	173,470	173,470	0
Federal Work Study (Resource 1190)	135,760	140,155	140,155	47,482
Matriculation (Resource 1190)	272,645	0	0	0
Instr. Equipment Match (Resource 1190)	539,047	222,028	222,028	222,028
Performance Riverside (Resource 1090)	193,257	193,257	193,257	96,628
Interfund Transfer to:				
Resource 3300	220,000	220,000	220,000	110,000
Resource 6100	500,000	250,000	250,000	125,000
Total Expenditures	<u>\$ 118,528,442</u>	<u>\$ 133,690,938</u>	<u>\$ 133,690,938</u>	<u>\$ 58,135,507</u>
Revenues Over (Under) Expenditures	\$ (186,802)	\$ (1,021,542)	\$ (1,021,542)	\$ 4,305,062
Beginning Fund Balance	<u>13,022,273</u>	<u>12,835,471</u>	<u>12,835,471</u>	<u>12,835,471</u>
Ending Fund Balance	<u>\$ 12,835,471</u>	<u>\$ 11,813,929</u>	<u>\$ 11,813,929</u>	<u>\$ 17,140,533</u>
Ending Cash Balance				<u>\$ 23,816,288</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for 75% of the operational costs of College Safety and Police and 100% of capital outlay costs, such as parking lot lighting, that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,842,227	\$ 1,915,330	\$ 1,915,330	\$ 796,062
Expenditures				
Classified Salaries	\$ 1,151,221	\$ 1,379,010	\$ 1,330,837	\$ 650,677
Employee Benefits	340,352	418,476	405,987	149,642
Materials & Supplies	88,789	49,163	69,500	20,316
Services	282,884	266,199	306,524	156,120
Capital Outlay	326,947	197,385	197,385	127,486
Total Expenditures	\$ 2,190,193	\$ 2,310,233	\$ 2,310,233	\$ 1,104,241
Revenues Over (Under) Expenditures	\$ (347,966)	\$ (394,903)	\$ (394,903)	\$ (308,179)
Beginning Fund Balance	952,591	604,625	604,625	604,625
Ending Fund Balance	\$ 604,625	\$ 209,722	\$ 209,722	\$ 296,446
Ending Cash Balance				\$ 315,272

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three campuses.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 898,884	\$ 954,806	\$ 954,806	\$ 393,938
Expenditures				
Academic Salaries	\$ 109,693	\$ 140,413	\$ 140,413	\$ 65,754
Classified Salaries	243,834	427,458	427,458	148,109
Employee Benefits	59,155	104,149	104,149	29,372
Materials & Supplies	34,077	61,180	61,180	24,683
Services	163,685	191,991	191,991	65,350
Capital Outlay	37,567	40,863	40,863	0
Total Expenditures	\$ 648,011	\$ 966,054	\$ 966,054	\$ 333,268
Revenues Over (Under) Expenditures	\$ 250,873	\$ (11,248)	\$ (11,248)	\$ 60,670
Beginning Fund Balance	417,843	668,716	668,716	668,716
Ending Fund Balance	\$ 668,716	\$ 657,468	\$ 657,468	\$ 729,386
Ending Cash Balance				\$ 730,842

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 988,791	\$ 1,002,906	\$ 1,002,906	\$ 498,719
Expenditures				
Academic Salaries	\$ 15,865	\$ 3,842	\$ 3,842	\$ 1,944
Classified Salaries	348,233	373,957	373,957	210,736
Employee Benefits	70,343	69,157	69,157	27,986
Materials & Supplies	15,570	16,000	16,000	6,665
Services	524,165	544,955	544,955	254,525
Capital Outlay	10,105	5,000	5,000	2,171
Total Expenditures	\$ 984,281	\$ 1,012,911	\$ 1,012,911	\$ 504,027
Revenues Over (Under) Expenditures	\$ 4,510	\$ (10,005)	\$ (10,005)	\$ (5,308)
Beginning Fund Balance	81,877	86,387	86,387	86,387
Ending Fund Balance	\$ 86,387	\$ 76,382	\$ 76,382	\$ 81,079
Ending Cash Balance				\$ 82,534

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 673,954	\$ 710,675	\$ 710,675	\$ 414,382
Intrafund Transfer from General Operating (Resource 1000)	193,257	193,257	193,257	96,628
Total Revenues	<u>\$ 867,211</u>	<u>\$ 903,932</u>	<u>\$ 903,932</u>	<u>\$ 511,010</u>
Expenditures				
Classified Salaries	\$ 250,120	\$ 290,481	\$ 297,681	\$ 137,551
Employee Benefits	77,549	87,718	87,718	37,567
Materials & Supplies	35,642	33,488	33,488	11,394
Services	629,517	487,829	480,629	203,668
Capital Outlay	1,408	3,000	3,000	0
Total Expenditures	<u>\$ 994,236</u>	<u>\$ 902,516</u>	<u>\$ 902,516</u>	<u>\$ 390,180</u>
Revenues Over (Under) Expenditures	\$ (127,025)	\$ 1,416	\$ 1,416	\$ 120,830
Beginning Fund Balance	<u>(531,168)</u>	<u>(658,193)</u>	<u>(658,193)</u>	<u>(658,193)</u>
Ending Fund Balance	<u>\$ (658,193)</u>	<u>\$ (656,777)</u>	<u>\$ (656,777)</u>	<u>\$ (537,363)</u>
Ending Cash Balance				<u>\$ (535,119)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 863,446	\$ 863,441	\$ 863,441	\$ 451,166
Expenditures				
Services	\$ 35,685	\$ 36,150	\$ 36,150	\$ 18,707
Interfund Transfer to Food Services (Resource 3200)	356,930	506,930	506,930	253,465
Intrafund Transfer to General Operating (Resource 1000)	450,000	380,000	380,000	190,000
Total Expenditures	\$ 842,615	\$ 923,080	\$ 923,080	\$ 462,172
Revenues Over (Under) Expenditures	\$ 20,831	\$ (59,639)	\$ (59,639)	\$ (11,006)
Beginning Fund Balance	87,633	108,464	108,464	108,464
Ending Fund Balance	\$ 108,464	\$ 48,825	\$ 48,825	\$ 97,458
Ending Cash Balance				\$ 97,458

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 273,316	\$ 452,513	\$ 452,513	\$ 37,377
Intrafund Transfer from General Operating (Resource 1000)	173,470	173,470	173,470	0
Total Revenue	<u>\$ 446,786</u>	<u>\$ 625,983</u>	<u>\$ 625,983</u>	<u>\$ 37,377</u>
Expenditures				
Academic Salaries	\$ 400	\$ 5,700	\$ 5,700	\$ 400
Classified Salaries	95,874	144,239	144,239	68,566
Employee Benefits	27,627	42,250	42,250	18,777
Materials & Supplies	9,270	31,000	31,000	6,436
Services	133,601	254,923	254,923	55,381
Total Expenditures	<u>\$ 266,772</u>	<u>\$ 478,112</u>	<u>\$ 478,112</u>	<u>\$ 149,560</u>
Revenues Over (Under) Expenditures	\$ 180,014	\$ 147,871	\$ 147,871	\$ (112,183)
Beginning Fund Balance	<u>86,701</u>	<u>266,715</u>	<u>266,715</u>	<u>266,715</u>
Ending Fund Balance	<u>\$ 266,715</u>	<u>\$ 414,586</u>	<u>\$ 414,586</u>	<u>\$ 154,532</u>
Ending Cash Balance				<u>\$ 135,838</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 972,143	\$ 1,000,989	\$ 1,000,989	\$ 19,462
Expenditures				
Services	\$ 142,829	\$ 156,100	\$ 156,100	\$ 81,273
Total Expenditures	\$ 142,829	\$ 156,100	\$ 156,100	\$ 81,273
Revenues Over (Under) Expenditures	\$ 829,314	\$ 844,889	\$ 844,889	\$ (61,811)
Beginning Fund Balance	2,172,196	3,001,510	3,001,510	3,001,510
Ending Fund Balance	\$ 3,001,510	\$ 3,846,399	\$ 3,846,399	\$ 2,939,699
Ending Cash Balance				\$ 1,870,044

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED DECEMBER 31, 2006**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 15,597,910	\$ 22,155,203	\$ 23,340,533	\$ 7,960,310
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	612,109	665,157	665,157	332,578
For Federal Work Study	135,760	140,155	140,155	47,482
For Matriculation	272,645	0	0	0
For Instructional Equipment	539,047	222,028	222,028	222,028
Total Revenues	<u>\$ 17,157,471</u>	<u>\$ 23,182,543</u>	<u>\$ 24,367,873</u>	<u>\$ 8,562,398</u>
Expenditures				
Academic Salaries	\$ 2,884,240	\$ 4,072,998	\$ 4,420,966	\$ 1,568,512
Classified Salaries	4,692,454	6,571,377	6,917,124	2,862,768
Employee Benefits	2,174,675	2,849,356	3,006,898	989,837
Materials & Supplies	1,439,600	2,128,838	2,202,323	270,913
Services	2,959,657	4,029,694	4,332,823	816,246
Capital Outlay	2,670,122	3,082,028	3,032,776	688,822
Scholarships	65,231	213,765	188,203	11,000
Student Grants (Financial, Book, Meal, Transportation)	271,492	234,487	266,760	169,991
Total Expenditures	<u>\$ 17,157,471</u>	<u>\$ 23,182,543</u>	<u>\$ 24,367,873</u>	<u>\$ 7,378,089</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 1,184,309
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,184,309</u>
Ending Cash Balance				<u>\$ 204,866</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,221,257	\$ 1,221,231	\$ 1,221,231	\$ 549,528
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	<u>356,930</u>	<u>506,930</u>	<u>506,930</u>	<u>253,465</u>
Total Revenues	<u>\$ 1,578,187</u>	<u>\$ 1,728,161</u>	<u>\$ 1,728,161</u>	<u>\$ 802,993</u>
Expenditures				
Classified Salaries	\$ 624,505	\$ 632,710	\$ 632,710	\$ 320,231
Employee Benefits	229,286	266,147	266,147	95,814
Materials & Supplies	689,248	689,993	689,993	372,001
Services	103,355	251,225	250,545	77,413
Capital Outlay	<u>468</u>	<u>0</u>	<u>680</u>	<u>0</u>
Total Expenditures	<u>\$ 1,646,862</u>	<u>\$ 1,840,075</u>	<u>\$ 1,840,075</u>	<u>\$ 865,459</u>
Revenues Over (Under) Expenditures	\$ (68,675)	\$ (111,914)	\$ (111,914)	\$ (62,466)
Beginning Fund Balance	<u>295,949</u>	<u>227,274</u>	<u>227,274</u>	<u>227,274</u>
Ending Fund Balance	<u>\$ 227,274</u>	<u>\$ 115,360</u>	<u>\$ 115,360</u>	<u>\$ 164,808</u>
Ending Cash Balance				<u>\$ 144,305</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Child Care was established to manage the finances of the District's Child Care Centers at all three campuses.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,144,168	\$ 1,230,457	\$ 1,230,457	\$ 544,570
Interfund Transfer from General Operating (Resource 1000)	220,000	220,000	220,000	110,000
Total Revenues	<u>\$ 1,364,168</u>	<u>\$ 1,450,457</u>	<u>\$ 1,450,457</u>	<u>\$ 654,570</u>
Expenditures				
Academic Salaries	\$ 837,349	\$ 914,833	\$ 914,833	\$ 451,298
Classified Salaries	165,242	189,371	189,371	58,742
Employee Benefits	199,107	213,504	213,504	80,534
Materials & Supplies	41,684	65,340	65,340	18,175
Services	49,943	58,670	58,670	37,295
Capital Outlay	2,014	8,000	8,000	851
Total Expenditures	<u>\$ 1,295,339</u>	<u>\$ 1,449,718</u>	<u>\$ 1,449,718</u>	<u>\$ 646,895</u>
Revenues Over (Under) Expenditures	\$ 68,829	\$ 739	\$ 739	\$ 7,675
Beginning Fund Balance	30,549	99,379	99,379	99,379
Ending Fund Balance	<u>\$ 99,379</u>	<u>\$ 100,118</u>	<u>\$ 100,118</u>	<u>\$ 107,054</u>
Ending Cash Balance				<u>\$ 105,630</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160).

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,346,375	\$ 9,632,003	\$ 9,632,003	\$ 2,343,576
Intrafund Transfer from General Obligation Bond Funded Projects (Resource 4160)	<u>0</u>	<u>293,742</u>	<u>293,742</u>	<u>293,742</u>
Total Revenues	<u>\$ 4,346,375</u>	<u>\$ 9,925,745</u>	<u>\$ 9,925,745</u>	<u>\$ 2,637,318</u>
Expenditures				
Materials & Supplies	\$ 11,654	\$ 5,209	\$ 5,209	\$ 1,033
Services	82	6,531	6,531	0
Capital Outlay	<u>4,435,325</u>	<u>10,556,791</u>	<u>10,556,791</u>	<u>2,625,308</u>
Total Expenditures	<u>\$ 4,447,061</u>	<u>\$ 10,568,531</u>	<u>\$ 10,568,531</u>	<u>\$ 2,626,341</u>
Revenues Over (Under) Expenditures	\$ (100,686)	\$ (642,786)	\$ (642,786)	\$ 10,977
Beginning Fund Balance	<u>743,472</u>	<u>642,786</u>	<u>642,786</u>	<u>642,786</u>
Ending Fund Balance	<u>\$ 642,786</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 653,763</u>
Ending Cash Balance				<u>\$ 653,763</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Child Development Center Capital was established to account for the construction and expansion of the District's childcare facilities.

Fund 41, Resource 4110 - Child Development Center Capital

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 3,226	\$ 500	\$ 500	\$ 158
Expenditures				
Materials & Supplies	\$ 522	\$ 0	\$ 0	\$ 0
Capital Outlay	860	49,055	49,055	0
Total Expenditures	\$ 1,382	\$ 49,055	\$ 49,055	\$ 0
Revenues Over (Under) Expenditures	\$ 1,844	\$ (48,555)	\$ (48,555)	\$ 158
Beginning Fund Balance	46,711	48,555	48,555	48,555
Ending Fund Balance	<u>\$ 48,555</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 48,713</u>
Ending Cash Balance				<u>\$ 48,713</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Non-State Funded Capital Outlay Projects was established to account for financial activities related to the acquisition or construction of major capital projects that are funded from non-state revenue sources.

Fund 41, Resource 4120 - Non-State Funded Capital Outlay Projects

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 20	\$ 20	\$ 20	\$ 2
Expenditures				
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 20	\$ 20	\$ 20	\$ 2
Beginning Fund Balance	485	505	505	505
Ending Fund Balance	\$ 505	\$ 525	\$ 525	\$ 507
Ending Cash Balance				\$ 507

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 400,095	\$ 489,501	\$ 489,501	\$ 32,961
Proceeds from the sale of the La Sierra Property	<u>9,035,971</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 9,436,066</u>	<u>\$ 489,501</u>	<u>\$ 489,501</u>	<u>\$ 32,961</u>
Expenditures				
Services	\$ 19,445	\$ 18,893	\$ 18,893	\$ 94
Capital Outlay	<u>4,347,965</u>	<u>2,278,214</u>	<u>2,278,214</u>	<u>2,674</u>
Total Expenditures	<u>\$ 4,367,410</u>	<u>\$ 2,297,107</u>	<u>\$ 2,297,107</u>	<u>\$ 2,768</u>
Revenues Over (Under) Expenditures	\$ 5,068,656	\$ (1,807,606)	\$ (1,807,606)	\$ 30,193
Beginning Fund Balance	<u>6,113,030</u>	<u>11,181,686</u>	<u>11,181,686</u>	<u>11,181,686</u>
Ending Fund Balance	<u>\$ 11,181,686</u>	<u>\$ 9,374,080</u>	<u>\$ 9,374,080</u>	<u>\$ 11,211,879</u>
Ending Cash Balance				<u>\$ 10,142,224</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED DECEMBER 31, 2006**

Self-Funded Equipment and Facility Projects was established to provide for Board approved capital projects. The funding source for this resource was one-time, overcap growth money.

Fund 41, Resource 4150 - Self-Funded Equipment and Facility Projects

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 23,985	\$ 0	\$ 0	\$ 0
Expenditures				
Interfund Transfers to:				
General Operating (Resource 1000)	\$ 1,123,870	\$ 15,985	\$ 15,985	\$ 15,985
Total Expenditures	\$ 1,123,870	\$ 15,985	\$ 15,985	\$ 15,985
Revenues Over (Under) Expenditures	\$ (1,099,885)	\$ (15,985)	\$ (15,985)	\$ (15,985)
Beginning Fund Balance	1,115,870	15,985	15,985	15,985
Ending Fund Balance	\$ 15,985	\$ 0	\$ 0	\$ 0
Ending Cash Balance				\$ -

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

General Obligation Bond Funded Capital Outlay Projects was established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4160 - General Obligation Bond Funded Capital Outlay Projects

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,726,681	\$ 1,500,000	\$ 1,878,000	\$ 540,655
Expenditures				
Classified Salaries	\$ 0	\$ 147,834	\$ 45,236	\$ 21,054
Employee Benefits	0	53,390	53,390	9,118
Materials & Supplies	13,131	21,869	21,869	0
Services	243,283	182,837	285,435	80,402
Capital Outlay	18,081,475	27,279,703	35,192,339	8,982,697
Intrafund Transfers to:				
State Construction (Resource 4100)	0	293,742	293,742	293,742
Total Expenditures	\$ 18,337,889	\$ 27,979,375	\$ 35,892,011	\$ 9,387,013
Revenues Over (Under) Expenditures	\$ (16,611,208)	\$ (26,479,375)	\$ (34,014,011)	\$ (8,846,358)
Beginning Fund Balance	50,782,712	34,171,504	34,171,504	34,171,504
Ending Fund Balance	\$ 34,171,504	\$ 7,692,129	\$ 157,493	\$ 25,325,146
Ending Cash Balance				\$ 25,325,146

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self-insurance programs.

Fund 61, Resource 6100 - Health and Liability Self-Insurance

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,423,670	\$ 4,431,168	\$ 4,431,168	\$ 2,451,442
Interfund transfer from General Operating (Resource 1000)	<u>500,000</u>	<u>250,000</u>	<u>250,000</u>	<u>125,000</u>
Total Revenue	<u>\$ 4,923,670</u>	<u>\$ 4,681,168</u>	<u>\$ 4,681,168</u>	<u>\$ 2,576,442</u>
Expenditures				
Classified Salaries	\$ 139,672	\$ 161,673	\$ 161,673	\$ 80,767
Employee Benefits	44,825	52,906	52,906	25,131
Materials & Supplies	3,307	3,900	7,400	2,459
Services	2,739,930	4,094,050	4,090,550	1,399,185
Capital Outlay	<u>37,756</u>	<u>80,568</u>	<u>80,568</u>	<u>32,727</u>
Total Expenditures	<u>\$ 2,965,490</u>	<u>\$ 4,393,097</u>	<u>\$ 4,393,097</u>	<u>\$ 1,540,269</u>
Revenues Over (Under) Expenditures	\$ 1,958,180	\$ 288,071	\$ 288,071	\$ 1,036,173
Beginning Fund Balance	<u>110,881</u>	<u>2,069,061</u>	<u>2,069,061</u>	<u>2,069,061</u>
Ending Fund Balance	<u>\$ 2,069,061</u>	<u>\$ 2,357,132</u>	<u>\$ 2,357,132</u>	<u>\$ 3,105,234</u>
Ending Cash Balance				<u>\$ 3,868,362</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers compensation self-insurance program.

Fund 61, Resource 6110 - Workers' Compensation Self-Insurance

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,150,767	\$ 1,391,620	\$ 1,391,620	\$ 643,690
Expenditures				
Classified Salaries	\$ 42,340	\$ 58,508	\$ 58,508	\$ 28,936
Employee Benefits	13,915	21,828	21,828	9,266
Materials & Supplies	1,071	620	620	154
Services	1,553,161	1,174,880	1,174,880	340,611
Total Expenditures	\$ 1,610,487	\$ 1,255,836	\$ 1,255,836	\$ 378,967
Revenues Over (Under) Expenditures	\$ (459,720)	\$ 135,784	\$ 135,784	\$ 264,724
Beginning Fund Balance	806,383	346,663	346,663	346,663
Ending Fund Balance	\$ 346,663	\$ 482,447	\$ 482,447	\$ 611,386
Ending Cash Balance				\$ 2,148,765

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Associated Students of RCC is used to record the financial transactions of the student government, college clubs, and organizations of the district. Revenue includes student activity fees, interest income, pay phone commissions and athletic ticket sales.

Associated Students of RCC

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 590,083	\$ 601,000	\$ 601,000	\$ 296,519
Expenditures				
Materials & Supplies	\$ 568,064	\$ 601,000	\$ 601,000	\$ 215,700
Total Expenditures	\$ 568,064	\$ 601,000	\$ 601,000	\$ 215,700
Revenues Over (Under) Expenditures	\$ 22,019	\$ 0	\$ 0	\$ 80,819
Beginning Fund Balance	<u>1,011,610</u>	<u>1,033,629</u>	<u>1,033,629</u>	<u>1,033,629</u>
Ending Fund Balance	<u>\$ 1,033,629</u>	<u>\$ 1,033,629</u>	<u>\$ 1,033,629</u>	<u>\$ 1,114,448</u>
Ending Cash Balance				<u>\$ 1,903,567</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

Student Financial Aid is used to record financial transactions for scholarships given to students from the federal Pell and FSEOG grant programs as well as the State's Cal Grant program.

	<u>Student Financial Aid</u>			
	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	<u>\$ 15,049,054</u>	<u>\$ 15,785,943</u>	<u>\$ 15,785,943</u>	<u>\$ 6,366,773</u>
Expenditures				
Other				
Scholarships and Grant				
Reimbursements	<u>\$ 15,049,054</u>	<u>\$ 15,785,943</u>	<u>\$ 15,785,943</u>	<u>\$ 6,322,273</u>
Total Expenditures	<u>\$ 15,049,054</u>	<u>\$ 15,785,943</u>	<u>\$ 15,785,943</u>	<u>\$ 6,322,273</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 44,500
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 44,500</u>
Ending Cash Balance				<u>\$ 92,357</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2006**

RCCD Development Corporation is used to account for financial transactions related to the development corporation. This corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the state.

RCCD Development Corporation

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 16	\$ 0	\$ 0	\$ 7
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 20
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 20
Revenues Over (Under) Expenditures	\$ 16	\$ 0	\$ 0	\$ (13)
Beginning Fund Balance	16,237	16,253	16,253	16,253
Ending Fund Balance	<u>\$ 16,253</u>	<u>\$ 16,253</u>	<u>\$ 16,253</u>	<u>\$ 16,240</u>
Ending Cash Balance				<u>\$ 16,240</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUSINESS FROM BOARD MEMBERS

Report No.: IX-A

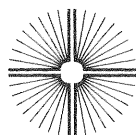
DATE: January 30, 2007

Subject: CCCT Board of Directors Election – 2007

Nominations for membership on the CCCT Board of Directors takes place between January 1 and February 15, 2007. Board consideration is requested to nominate Board President Mary Figueroa to run for the CCCT Board of Directors for a two-year term.

Salvatore G. Rotella
President

Prepared by: Jim Parsons
Associate Vice Chancellor,
Public Affairs & Marketing Specialist



Date: December 1, 2006
To: California Community College Trustees
California Community College Chancellors/Superintendents
From: Scott Lay
Subject: CCCT Board Election - 2007

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by a member district board of trustees; and each district may nominate only members of its board.

Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

An official Biographical Sketch Form and Statement of Candidacy **must** accompany the Nominating Ballot mailed to the League office, and please use only these forms. Nomination materials should be sent by certified mail – return receipt requested. Faxed materials will **not** be accepted due to the quality of transmission.

The election of members of the CCCT board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT board. Eleven persons will be elected to the board this year. Ten incumbents are eligible to run for re-election. The ten candidates who receive the most votes will serve two-year terms. The eleventh top vote getter will serve a one-year term. Election results will be announced at the CCCT annual conference. The newly elected members of the board will assume their responsibilities at the conclusion of the annual conference, May 6.

If you have any questions about the CCCT board election process, please call the League office.

Attachments: (mailed only to CCC Chancellors/Superintendents)

- Official Nominating Ballot
- Official Biographical Sketch Form
- Official Statement of Candidacy
- CCCT Board Terms of Office
- CCCT Board Roster



CCCT BOARD
NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Community College League of California
2017 "O" Street
Sacramento, CA 95814

The governing board of the _____ Community
College District nominates _____ to be a
candidate for the CCCT Board.

This nominee is a member of the _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board

CCCT BOARD
 FY 2007 TERMS OF OFFICE

NAME	TERMS SERVED	TERM EXPIRES	ELIGIBILITY FOR ADDITIONAL CONSECUTIVE TERMS
Albiani	00/02, 02/04, 04/06, 06/08	08	1
Barreras	06/08	08	4
Batiste	00/02, 02/04, 04/06, 06/08	08	1
Bader	11/06-5/07*	07	4
Beck	01/02**, 02/04, 04/06, 06/08	08	1
Clark	99/01, 01/03, 03/05, 05/07	07	1
Fong	1/04-5/04*, 04/06, 06/08	08	2
Garcia	6/99-5/00*, 00/02, 02/04, 04/06, 06/08	08	0
Grier	12/01-05/02*, 02/04, 04/06, 06/08	08	1
Hayden Jr.	99/01, 01/03, 03/05, 05/07	07	1
Howald	9/04-5/05*, 05/07	07	3
Mann	05/07	07	4
Meng	04/06, 06/08	08	3
Mercer	02/03**, 03/05, 05/07	07	2
Ortell	1/04-5/04*, 04/06, 06/08	08	2
Quintero	11/06-5/07*	07	4
Serna	05/07	07	4
Singer	04/05**, 05/07	07	3
Takano	97/99, 99/01, 01/03, 03/05, 05/07	07	0
Villegas	7/00-5/01*, 01/03, 03/05, 05/07	07	1

*Initially Appointed

**Elected to One-Year Term

CALIFORNIA COMMUNITY COLLEGE TRUSTEES Backup IX-A
2006-2007 BOARD ROSTER

January 30, 2007

Page 4 of 5

KAY ALBIANI, Immediate Past President

Los Rios CCD
10221 Sheldon Road
Elk Grove, CA 95624
916.682-2445 (res)
916.682-2336 (fax)
gil@albiani.com

ROSEANNE BADER

Mt. San Antonio CCD
1050 Hillcrest Drive
Pomona, CA 91768
909.623-7874 (res/bus)
909.598-2303 (CCD fax)
trusteebader@mtsac.edu

ISABEL BARRERAS

State Center CCD
1525 E. Weldon Avenue
Fresno, CA 93704
559.244-5902 (bus)
559.226-3757 (CCD fax)
trusteebarreras@comcast.net

CAROLYN BATISTE

MiraCosta CCD
One Barnard Drive
Oceanside, CA 92506
760-795-6610 (CCD) 760.795-6609 (fax)
(760)721-5488 (bus) (760)802-8153 (cell)
carolynbatiste@sbcglobal.net

JUDI BECK

Shasta-Tehama-Trinity Joint CCD
P.O. Box 992417
Redding, CA 96099
530.222-5671 (res & fax)
530.941-6377 (cell)
judibeck@charter.net

THOMAS J. CLARK, President

Long Beach CCD
2267 Albury Avenue
Long Beach, CA 90815
562.596-6722 (res)
562.938-4098 (CCD fax)
tclark2267@charter.net

PAUL FONG

Foothill-DeAnza CCD
465 North Wolfe Road
Sunnyvale, CA 94085
408.966-8180 (cell)
650.949-6207 (bus)
fongpaul@fhda.edu

REBECCA J. GARCIA, 1st Vice President

Cabrillo CCD
43 Rosewood Drive
Watsonville, CA 95076
831.728-0387 (res)
831.479-6425 (CCD fax)
garciabecca@aol.com

ANITA GRIER

San Francisco CCD
106 Byxbee Street
San Francisco, CA 94132
415.254-9282 (cell)
dralgrier@aol.com

CHARLES H. HAYDEN, JR.

Desert CCD
66938 San Felipe Road
Desert Hot Springs, CA 92240
760.329-2244 (res) 760.329-2288 (fax)
760.341-9732 (CCD fax)
chaydendccd@aol.com

WALT HOWALD

Coast CCD
P.O. Box 622
Corona del Mar, CA 92625
949.244-6094
714.438-4882 (CCD fax)
whowald@ccd.edu

BRYAN HUGHES

San Diego CCD
P.O. Box 261044
San Diego, CA 92196
858.335-6904 (res)
619.388-7877 (bus)
858.536-4314 (fax)
bhughes@sdccd.edu

JEANETTE MANN
Pasadena Area CCD
2195 E. Orange Grove Blvd.
Pasadena, CA 91104
626.797-0307 (res)
626.585-7202(bus)
626.797-0182 (fax)
jxmann@pasadena.edu

CHARLES MENG
Napa Valley CCD
1205 Olive Hill Lane
Napa, CA 94558
707.255-5480 (res)
707.253-3362 (CCD fax)
chasmeng@napanet.net

GEORGIA L. MERCER
Los Angeles CCD
132 South Maple Drive, #104
Beverly Hills, CA 90212
310.859-7242 (bus) 310.859-7349 (fax)
Georgia@gmercer.net

ED ORTELL
Citrus CCD
301 Mountain Crest Road
Duarte, CA 91010
626.303-5051 (phone & fax)
eortell@citruscollege.edu

ANDRE QUINTERO
Rio Hondo CCD
P.O. Box 4787
El Monte CA 91734
626.536-7371 (cell)
626.602-9967 (fax)
andre_quintero@sbcglobal.net

MARIA ELENA SERNA
San Joaquin Delta CCD
801 W. Elm Street
Lodi, CA 95240
209.334-4771 (res & fax)
mserna@deltacollege.edu

DON SINGER
San Bernardino CCD
1519 Lynne Court
Redlands, CA 92373
909.798-2754 (res and fax)
909-889-5555 (bus)
dlsinger@verizon.net

MARK TAKANO
Riverside CCD
19938 Silvercrest Lane
Riverside, California 92508
951.324-6700 (res)
951.222-8035 (CCD fax)
marktakano@earthlink.net

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LUIS VILLEGAS, 2nd Vice President
Santa Barbara CCD
4742 Andrita Street
Santa Barbara, CA 93110
805.967-2527 (res)
805.884-1413 (bus) 805.884-7330 (fax)
villegas52@aol.com

STAFF

SCOTT LAY
President/Chief Executive Officer
2017 "O" Street
Sacramento, CA 95814
916.444-8641 (bus) 916.444-2954 (fax)
scottlay@ccleague.org

RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUSINESS FROM BOARD MEMBERS

Report No: IX-B

Date: January 30, 2007

Subject: Request for Appointment of New Member to the Citizens' Bond Oversight Committee

Background: Under the bylaws of the Citizens' Bond Oversight Committee, the Committee shall consist of seven members. The resignation of Virginia Blumenthal upon her installation as a member of the RCCD Board of Trustees in December 2006 resulted in vacancy on the Committee in the Business Representative category. The vacancy was announced publicly through media, the District's website, and by Citizens' Bond Oversight Committee members.

Former trustee, Ms. Kathleen Daley, has expressed interest in continuing to serve the District and submitted an application for appointment to the Committee to fill the remaining open seat, representing the business community.

Recommended Action: It is recommended that the Board of Trustees appoint Kathleen Daley to an initial two-year term on the Citizens' Bond Oversight Committee.

Salvatore G. Rotella
Chancellor

Prepared by: Jim Parsons, Associate Vice Chancellor
Public Affairs and Institutional Advancement

Application for Appointment
Citizens' Bond Oversight Committee
Riverside Community College District
2005

California law requires certain persons to be represented on the Citizens' Bond Oversight Committee (Committee). Please indicate all Committee designation(s) for which you are qualified:

- Business Representative** Company Name: DALEY TAX PROFESSIONALS, INC
KATHLEEN DALEY, CEO
- Active Member of Senior Citizen Group** Group Name: _____
- Member of Taxpayer Organization** Group Name: _____
- RCC Student Organization/Student Club** Name: _____
- Member of College Support Organization** Org. Name: _____
- Member of the San Bernardino and Riverside Counties Central Labor Council**
- At-Large Community Member**

If possible, please provide a contact person and phone number of the organization in which you are active. The College District may contact these organizations to verify your participation. Attach extra sheets, if necessary, to complete this application.

General Information:

Name: KATHLEEN DALEY
Home Address: 3577 MAJESTIC CT, RIVERSIDE, CA 92506
Home Telephone: (951) 683-3454 E-mail: kdaley@daleytaxpro.com

Employer Information:

Name of Employer: DALEY TAX PROFESSIONALS, INC
Work Address: 3724 MCCRAY ST, RIVERSIDE, CA 92506
Work Telephone: (951) 684-8181

Educational Background (Response optional; you may attach a resume or additional pages, if needed):

College and/or University: CAL STATE LA
Degree/Major: ACCOUNTING
Vocational and/or Other Institution: NATIONAL TAX INSTITUTE, STANFORD UNIVERSITY
Certificate/Technical Training: FELLOWSHIP - TAXATION

Additional Information:

1. Have you been a member of any College District committees? Yes No If yes, in what capacity?
RCCD Board member - chairman of Audit & Finance for 14 years
2. Are you or have you or a member of your immediate family ever been employed by the District?
 Yes No If yes, please explain: Board member RCCD 1992-2006
3. List present or past membership in any community service (e.g. volunteer, civic or youth) organizations. Past President Magnolia Chamber of Commerce; Treasurer Riverside Co Philharmonic; Past Vice Pres Greater Riverside Chamber; Past President Rainier Club; VP CA Jaycees; President Republican Women Fed; Treasurer Lincoln Club Riverside Co.

4. List participation in professional seminars, workshops or organizations. 20 years experience as a presenter for various organizations annual and quarterly business meetings to shareholders and members throughout USA. Presenter representing RCCD at various CCT conferences.

Qualifications:

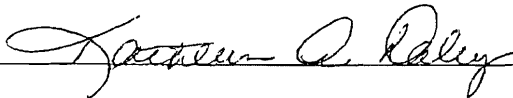
1. Describe your training and experience in finance, facilities, and/or construction. (Attach additional pages or resume, if needed.) 40 years experience in the field of accounting and finance with an emphasis on exempt organizations. Served as a board member for RCCD for 14 years; served on CA Community College Board of Governors; Business owner for 27 years; multiple clients in construction; controller for a construction firm for a number of years

Please Answer the Following Questions:

1. How long have you been a resident within the College District? 62 Years _____ Months
2. Do you have any family members who now attend (or have attended) one of the RCC campuses or educational centers? Yes ___ No Which campuses or centers:
Aunt, Brother, Sons, step-daughter, Nieces, myself
ALL 3 campuses
3. Do you know of any reason, such as a potential conflict of interest, which would adversely affect your ability to serve on the Citizens' Oversight Committee? ___ Yes No If yes, please explain: _____
4. Explain why you would like to be appointed to this Committee. (Attach additional pages, if needed.) desire to serve using my background and experience in the field of finance former CA Community Colleges Board of Governors member, life long community activist and volunteer.
5. Are you a vendor, contractor, or consultant of the College District? ___ Yes No If yes, please explain: _____
6. Are you available to attend Committee meetings on weeknights? Yes ___ No If no, please explain: _____

Certificate of Applicant:

All answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature:  Date: 1-23-07

Completed signed applications should be sent to The Office of Public Affairs & Institutional Advancement, Attn: Jim Parsons, Assoc. Vice Chancellor, Riverside Community College District, 4800 Magnolia Ave., Riverside, CA 92506 or faxed to (951) 222-8670. Please be aware that completed applications are public records available for public review. If you have any questions, please call 951-222-8857.