

District Academic Standards Committee

September 10, 2014

CCCConfer

3:45—5:00 p.m.

MINUTES

- I. Call to Order: 4 p.m.
Members Present: Kenneth Cramm* (RCC), Nick Franco (NC--Chair), Mark Haines* (RCC), Kim Metcalf* (MV), Sylvia Thomas (RCCD), Edd Williams* (MV)
Members Absent: None
*Voting members
- II. Approval of September 10, 2014 Agenda
A Motion to Approve Agenda/MSC/Cramm/Metcalf/Unanimous
- III. Approval of May 14, 2014 Minutes
A Motion to Approve the Minutes from May 14, 2014 /MSC/Cramm/Metcalf
1 abstention 4 yeas
- IV. New Business
 - a. Introductions Welcomed Mark Haines, Assistant Professor, Dance at RCC
 - b. Elect Chair—Nick Franco from Norco. Chair rotates colleges every year.
- V. Old Business
 - a. Equivalency Policy Status-- worked on for the better part of last year. Has been to Senates 2 or 3 times. Recently, Ruth Adams worked on it. Susan took detailed notes from the RCC Senate, May 2014 meeting. Sylvia had the DHR staff look at the policy. They send out the info and go through the process. The suggested revisions (in green) to indicate what DHR does/does not do as part of the process. We do have a policy in place. When there is a request for an equivalency, a person from DHR sends an e-mail out to 3 people—Sylvia Thomas to appoint on behalf of the Chancellor; the discipline facilitator or someone designated to act on behalf of the discipline; and the Academic Senate president from the college seeking the equivalency. These three individuals appoint someone from the discipline to serve on the equivalency committee. Just because someone is granted equivalency does not mean they will be hired. You do have a choice to not give them an assignment. An equivalency can be requested because of the individual's Master Degree is not stated in the Minimum Qualifications for the position in question. Example is for an equivalency in English 1A. They can

teach anything in that discipline. Their Master's Degree is in creative writing. Could work if you had Bachelors in English. Equivalent to it by other course work. Does the policy have to go back to all 3 Academic Senates when it passed 2 colleges? Bottom line of the District Senate rules in practice wants everyone to agree. District Senate 2 weeks from now. Sylvia will report the status of the AP. Kenneth to go to the next RCC Senate. Ken will meet with Lee Nelson prior to the meeting. Helpful to take Susan's e-mail with you and respond to each point to Lee. Smooth out the process and point out the concerns. Mark will also attend the Senate meeting on September 22 at 3 p.m. New on draft is the green writing from DHR. A dept. trying to hire someone with a bachelors but doesn't have the minimum qualifications. This could be the case in a CTE area where professional experience is considered. Determine if experience is adequate. Does the policy need changing or no? Cutting out the crossed out. Look at the contract regarding 2 years professional experience can look at the minimum qualifications on the District website, District Services, DHR will be listed and you can find the minimum qualifications. V.B. is crossed out and V.C. is moving up to become V.B. A motion to make the DHR revisions in green and include a link to the minimum qualifications MSC/Williams/Metcalf/Unanimous DHR's source document is page 6 of their website. The sentence right above May 2009. There will be Senators asking who decides the minimum. Have Ruth put the URL in the policy.

VI. Open Hearing

VII. Adjournment at 5:08