

District Academic Standards Committee

May 8, 2013

DL 409; IT 218; HM 234

3:50 – 5:00

Minutes

- I. Call to Order 4:07 p.m.
- II. Members Present: Steve Brewster, Mike Cluff*, Tammie DiBenedetto, Kelly Douglass*, Kim Metcalfe*, Nick Sinigaglia*
Members Absent: Susan St. Peters*
*voting member
- III. Approval of Agenda 5/8/13 Motion to Approve Metcalfe/Douglass passed unanimously
- IV. Approval of Minutes 4/24/13 Motion to Approve Douglass/Metcalfe passed unanimously
- V. **New Business**
- VI. **Old Business**
 - a. Program Discontinuance—Steve Brewster
Nick will write up the revisions discussed at today’s meeting. Present policy states what we want but is unclear. Kelly will clarify the existing policy. These tasks will be completed by May 19 and then the e-mail discussions will go back and forth within the committee until the document is ironed out for the May 22 meeting.
 - b. Norco Academic Senate voted both the Equivalency Policy and the Attendance Policy down; MV approved both; and RCC had concerns and tabled them.

Nick will send an e-mail regarding the Equivalency Policy to Sharon Crasnow and copies to Travis Gibbs, and Lee Nelson. The e-mail will state we are not getting a lot of feedback except that the Senates don’t like the policy. We need them to give us acceptable language and specific changes. May 22 is our last meeting and next year there will be a whole new committee (except for 2 members). Send us the information by May 20.

The Attendance Policy was approved by MV but they wanted the on-line language. Norco thought the language was confusing. Riverside tabled it until they had the on-line statement. The suggestion is to do bullet points. The On-line Committee will be OK with their statement bulleted. Kim and Mike will work on the Attendance Policy. Senate wants it on Web Advisor, the summer schedule, and the catalog. The last two are already done.
 - c. Faculty Publications—tabled.
- VII. **Open Hearing**
 - a. Grievance Policy has not gone to the Senates and it does not address Kim’s concerns.
- VIII. **Adjournment** 5:25 p.m.

Next meeting is May 22