

District Academic Standards Committee

March 27, 2013

DL 409; IT 218; HM 234

3:50 – 5:00

Minutes

- I. Call to Order 3:50 p.m.

- II. Present: Steve Brewster, Mike Cluff*, Tammie DiBenedetto, Kelly Douglas*, Nick Sinigaglia*, Susan St. Peters*, Sylvia Thomas
Absent: Kim Metcalf*
*Voting member

- III. Approval of Agenda 3/27/13 Douglas/Cluff

- IV. Approval of Minutes 3/13/13 Cluff/Douglas

- V. **New Business**

- VI. **Old Business**
 - a. Program Discontinuance—Steve Brewster
Committee is still working on program discontinuance. Committee agrees to two paths to program discontinuance. Need to focus on timeline, consensus or percentage, and task force.
 - b. First Day Drop Policy—Committee worked on clarifying the wording of the policy still waiting for an on-line drop statement.
 - c. Academic Senate Equivalency Policy—Nick Sinigaglia
A draft of the policy was edited by the committee. The revised draft will informally be sent to Sharon Crasnow. Upon its return the committee will vote on it.

- VII. **Open Hearing**
 - a. Faculty Publications
There are many questions regarding faculty using their own publications for their classes. Ruth Adams is looking into the possible legal impacts. Committee will draft policy.

- VIII. **Adjournment** 5:15 p.m.

Next meeting April 24, 2013