

## District Academic Standards Committee

March 13, 2013

DL 409; IT 218; HM 234

3:50 – 5:00

### MINUTES

- I. Call to Order 4:05 p.m.
- II. Members Present: Steve Brewster, Mike Cluff\*, Tammie DiBenedetto, Kelly Douglas\*, Kim Metcalf\*, Nick Sinigaglia\*, Susan St. Peters\*, Sylvia Thomas
- III. Approval of Agenda 3/13/13  
Strike VI.a. in Old Business will be discussed at a later date. Douglas/St. Peters
- IV. Approval of Minutes 2/27/13 Douglas/St. Peters with 1 abstention
- V. **New Business**
- VI. **Old Business**
  - a. ~~Academic Senate Equivalency Policy—Nick Sinigaglia~~
  - b. Program Discontinuance—Steve Brewster  
Committee decided to go through the paperwork and links that Steve provided and come back next meeting prepared to discuss the issue.
  - c. First Day Drop Policy—Nick Singaglia  
Will keep the current policy with clearer language such as a student may be dropped and lose their place in class if student is late or a no-show for first class. Nick will rework it. Sylvia will contact Charlie Richards, regarding an on-line drop statement to be added. The statement must be saturated, available in many locations such as Web Advisor, printing on receipts, e-mail blast, etc...
- VII. **Open Hearing**
- VIII. **Adjournment 5:10 p.m.**