

Riverside City College
Curriculum Committee Approved Minutes
 9 September 2014, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Dean of Instruction
<input checked="" type="checkbox"/>	Jami Brown, Behavioral Sciences	Rita Chenoweth, Program Review
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Wendy McEwen, Dean of IE
	Greg Burchett, Life Science	Virginia McKee-Leone, Dean of Instruction
<input checked="" type="checkbox"/>	Les Dean, Econ/Geog/Poli Sci	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	
<input checked="" type="checkbox"/>	Angie Fawson, Nursing	
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<input checked="" type="checkbox"/>	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

- A. The meeting convened at 3:00 pm
- B. The agenda was approved as submitted (Schmidt/Dean, M/S/U)

Members Gall and Phelps arrived.

- C. The minutes of 27 May 2014 were approved (Douglass/Braiman M/S/C, Pessah, Phelps, and Sanchez abstaining).
- D. **Open Hearing:** no items.

Members introduced themselves to the committee. Members and guests arriving late were provided the opportunity for more elaborate introductions.

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Members Fawson, Pessah, Richardson, Wilcoxson & Yates arrived.

Announcements:

Richard noted that student liaison Ravneet Kaur would be serving *both* on the *System Advisory Committee on Curriculum* (SACC) and as liaison to the *Academic Senate for California Community Colleges* (ASCCC) Curriculum Committee this year on behalf of the *Student Senate for California Community Colleges* (SSCCC). In that capacity, she may well be the most knowledgeable participant in the room in regard to pending Title 5 curricular changes.

Richard announced that the committee would entertain proposals for changes to GE and AOE's this year. At the Sept. 23 meeting, the committee will have for review draft documents from the Assessment Committee's GE work group, which recommends both targeted additions and winnowing down of redundant course that meet GE requirements. For the sake of clarity, Richard anticipates that the committee will review targeted additions this year, and leave until next year a broad cleanup of redundant GE courses.

RCC will host the southern California Curriculum Regional meeting on 18 October. The meeting is open and members are invited to attend.

Richard summarized the progress of work from spring 2014. (1) The Riverside Senate voted Sept. 8 to approve AP4260. This means that faculty can begin conversations about establishing cross-disciplinary prerequisites for courses based on the rigorous content review process described in the procedure. (2) The Committee's resolution regarding (badly, i.e., 5 year or more) out of date course outlines went to the Senate on Sept. 9, but in light of the fact that the meeting was behind schedule, Richard suggested that the Senate defer consideration until 9/22. (3) Kelly Douglass asked about progress on a summary of "deal breaker" elements that cause CORs to be rejected at Tech Review (as described in the May 27 minutes). Richard pledged to draft a statement for review by the Tech Review Committee to bring back to the RCC meeting on Sept. 23. (4) Kelly also asked for clarification about whether a deficient COR should be grounds for withholding approval for DE proposals.

Richard provided a short background on the CB21 re-coding that faculty in English, ESL, math and reading completed several years ago. The state Academic Senate is convening discipline faculty to review CB21 coding in light of the efforts to establish a common assessment-for-placement tool that can be used by colleges at no local cost: the meeting is in Anaheim on September 20.

Richard provided a flier to Kelly and Marc on the 5th annual CalADE conference Nov. 1 at the Anaheim Marriott (CalADE is the California Association for Developmental Education).

F. Curriculum Policy & Procedure

Richard reminded members of the committee's past interest in course outline elements that have resource implications and the committee's desire to be aware of resource implications when course outlines are reviewed. Progress on a draft document slowed last year due to Dean McKee-

Leone filling multiple positions, but should progress again now that she is doing only one job.

Richard noted that the committee has benefitted in the past from discussions about both Title 5 regulations (especially 55002) and the content of the RCC catalog, both of which include information members have found valuable to discuss. Richard asked members to consider what kind of ongoing training would be beneficial this year and to report back at the Sept. 23 meeting.

Member Schmidt departed; member Yates left the room temporarily and missed voting on the following action item.

G. Approval Items:

Course	Title	Location	Comment
1. New Stand Alone Courses: None			
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications: None			
6. Course Deletions: M/S/U (Fawson/Richardson).			
NVN-50	Introductory Concepts of Vocational Nursing Foundations	R	
NVN-51	Introductory Concepts of Vocational Nursing Health/Illness	R	
SOC-45	Childhood and Culture	R	
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:50.

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Curriculum Committee Approved Minutes
 14 October 2014, Approved minutes DL 409

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- C. The minutes of 9 September 2014 were approved (Gall/Dean M/S/C; members J. Brown, Lowden, Richardson & Schmidt abstaining).

Member Douglass arrived

- D. **Open Hearing:** Student senate vice president Rudolph Ryan introduced himself and thanked the committee for its practice of including a student representative.

Announcements: (1) **Curriculum Regional:** RCC will host, Oct. 18. Members should attend if possible. (2) New AoEs, also Oct. 18, in Ontario; some faculty members have been encouraged to attend.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the RCC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the chair votes only to break a tie; (3) names of members voting in the minority or abstaining are recorded; (4) all other members are presumed to have voted in the majority.

E. Curriculum Policy & Procedure

- **Progress of Spring 14 CC resolution re., out of date CORs/ADT status update:** Richard reported that following three separate discussions, the Academic Senate voted to reject the committee's resolution regarding the non-scheduling of out-of-date course outlines. Richard noted that several senators voted against the resolution (or abstained) though their department curriculum rep had supported the resolution when the committee voted in May 2014.

Senators voting against the resolution included Barnes (counseling), Cheney (physical science) Gregg (Art), Kime-Hunt (chemistry), Legner (secretary/treasurer), Mulari (math), Schinke (planning committee), White (biology), and Wolpoff (behavioral science). Senators abstaining included Carpenter (part-time), Gaylor (world language), and Sandoval (English & Media Studies).

The committee then reviewed the current status of ADT submissions for the college, noting that multiple ADTs are unable to move forward due to their inclusion of out-of-date course outlines; among the stalled ADTs are those in Business Administration, Elementary Teacher Education, and Kinesiology. Disciplines whose out-of-date CORs are blocking submission include Biology, Business, Dance, and Math.

Richard noted that concern at the Chancellor's Office (Sacramento, not Spruce Street) is so pronounced that colleges meet their ADT commitment that new Vice Chancellor of Academic Affairs Pam Walker has sent a memo to CIOs, articulation officers, and curriculum committee chairs urging colleges to consider reduction of course unit values and locally determined graduation requirements.

RCC needs two of the stalled ADTs to meet its commitment to the Chancellor's Office.

The Committee then reviewed the current status of C-ID articulation. Richard noted that there appear to be more problems on the CSU than the community college end, noting that several disciplines have been unable to secure sufficient CSU faculty participation to review CORs. Nevertheless, there are several RCC disciplines whose CORs have been rejected, only conditionally approved, or whose conditional (one year) approval has expired: those disciplines include accounting, AJ, anthropology, art history, studio art, chemistry, history, math, physics, and psychology.

- **SB195 (Liu, 2013) & student success metrics:** Richard linked the issue of stalled degree submissions to current systemwide student success initiatives. Richard reported that member Les Dean had contacted him to ask about the "nine metrics," which his department chair had asked him to respond to. Richard summarized some of the high points of a presentation Dean David Torres made to the RCCD Strategic Planning Committee on September 12. David's presentation covers the history of accountability measures in the CCC system, beginning with the Gray Davis era "Partnership for Excellent" and moving through the ARCC (Accountability Report for Community Colleges) reports, The CCC System Score-Card, SB1440 (the bill that mandates the creation of Associate Degrees for Transfer), SB1456 (the bill that moves the recommendations of the Student Success Task Force into law), and SB195. He noted he would distributed David Torre's presentation to members with the draft minutes.

SB195 was authored by Carol Liu (whose legislation also led to the creation of the Student Success Task Force) and signed into law in Sept. 2013. The bill indicates,

“It is the intent of the Legislature that appropriate metrics be identified, defined, and formally adopted for the purpose of monitoring progress toward the achievement of the goals specified in Section 66010.91. It is further the intent of the Legislature that all of the following occur:

(1) The metrics take into account the distinct missions of the different segments of postsecondary education.

(2) At least six, and no more than 12, metrics be developed that can be derived from publicly available data sources for purposes of periodically assessing the state’s progress toward meeting each of the goals specified in Section 66010.91.”

and notes at the end:

“It is the intent of the Legislature to promote progress on the statewide educational and economic policy goals specified in Section 66010.91 through budget and policy decisions regarding postsecondary education. It is the intent of the Legislature that the metrics be used to ensure the effective and efficient use of state resources available to postsecondary education. It is further the intent of the Legislature that **progress on the adopted metrics be reported and considered as part of the annual State Budget process**” (emphasis added).

Richard then noted that the Board of Governors July 2014 agenda included what appears to be system adoption of the nine metrics, which include “Number of associate degrees of Transfer.” (The agenda for the July meeting are posted on the Chancellor’s Office website but the minutes are not.)

Richard concluded that while a timetable for performance-based funding for community colleges has not been established, the combination of SB195 and the Board of Governor’s adoption of the Nine Metrics sets the stage for state funding to be tied, among other things, to the approval of ADTs, and that the inability of the college to submit ADTs due to out-of-date CORs is a serious problem, and conveyed his view that the Senate’s rejection of the committee’s resolution and the lack of an alternative method to get CORs updated needs to be resolved.

- **Courses submitted for addition to AoEs / GE must be current:** The District Curriculum Committee expects that courses submitted to meet Area of Emphasis or GE requirements that do not currently do so will be updated to current standards.
- **“Deal Breakers”:** Richard noted that members had received the requested “deal breaker” document, a list of course outline elements that commonly lead the Tech Review committee to reject course outlines.
- **Psych 50/55:** Marc Wolpoff met with the committee to discuss the significant revisions made to Psych 50/55 in order to secure committee approval for the lab portion of the class as an “extensive preparation “ lab. Marc noted that the COR had been thoroughly revised to make more explicit how the lab portion of the class meets the elements enumerated in the contract. Members asked questions and provided feedback to Marc with repeated concern that a half unit of lab time shouldn’t be sufficient to cover the content enumerated in the Lab component of the course outline. Marc reminded members that the COR is already approved with regard to the lecture/lab split and that the issue that remains unresolved in the character of the lab.

- **Curriculum goals for 2014-15:** Richard noted that he had met with Virginia and begun to make significant progress on the document the committee has been seeking that would make more clear some of the resource implications connected to the approval of course *outlines*.

Members Marsha Brown, Burchett, Lowden, and Pessah departed.

- Though it was not discussed during the meeting, members received a “**course type chart**” for their reference; the chart summarizes Title 5 requirements by category of course and includes references to multiple Title 5 regulations that effect those categories of courses.
- Members received with the agenda the **final versions of the forms** to be used to propose changes (additions or deletions) to courses that meet area of emphasis or GE requirements.

G. Approval Items:

Course	Title	Location	Comment
1. New Stand Alone Courses: Schmidt/Phelps, M/S/U			
BUS-12	Opportunity Analysis for Entrepreneurs	NR	
BUS-13	Developing a Successful Business Plan/Model	NR	
BUS-14	Social Media and Online Marketing for Entrepreneurs	NR	
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications: Member Fawson was not at the meeting (she had to attend a Nursing programmatic accreditation meeting, and given a few questions about the Nursing courses, the committee elected to defer action on those items (Douglass/Richardson, M/S/U); the committee then voted to approve the Geology and Sociology courses (Jami Brown/Phelps, M/S/U)			
Richard reminded the committee that it had reservations about the number of course to GE SLO links in the Sociology courses approved at the 9/23 meeting (Soc 2, 3, 10 and 20). Richard subsequently spoke to member Jami Brown, who expressed a desire to reduce the number of SLO linkages. She has done so and though all three colleges approved the CORs, Richard asked the other chairs to allow reconsideration of the revised CORs, and they agreed. Those courses will come back to the committee, probably at the next meeting.			
GEO-1B	Historical Geology	R	
NVN-60	Intermediate Vocational Nursing Foundations-Nursing Process/Communication	R	
NVN-62	Intermediate Concepts of Vocational Nursing-Medical/Surgical	R	
NVN-63	Intermediate Concepts of Vocational Nursing - Mental Health	R	
NVN-70	Advanced Vocational Nursing Foundations-Role Transition	R	
SOC-1	Introduction to Sociology	MNR	
6. Course Deletions: None			
7. Course Exclusions: The Committee voted to approve the exclusion of History 8 & 9 (Schmidt/Gall, M/S/U)			
HIS-8	History of the Americas	R	

Course	Title	Location	Comment
HIS-9	History of the Americas	R	
8. New State Approved Certificates/Degrees: None 9. New Locally Approved Certificate: None 10. Modification to State/Locally Approved Certificate/Degrees: None 11. Deletion of Certificate/Degrees: None			

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- C. The minutes of 9 September 2014 were approved (Burchett/Gall M/S/U).
- D. **Open Hearing:** Kelly Douglas inquired as to whether the “Deal Breakers” document is final, as it is watermarked, “draft for discussion.” The committee agreed members should share it with their department and that Richard would take concerns back to Tech Review for discussion if members feel the process described is too restrictive.

Announcements:

In accordance with the Ralph M. Brown Act and SB 751, minutes of the RCC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the chair votes only to break a tie; (3) names of members voting in the minority or abstaining are recorded; (4) all other members are presumed to have voted in the majority.

Curriculum goals for 2014-15 (COR Implications) update: Richard announced that he has gotten feedback from Kelly that he will use to refine the document before distributing it to the committee for discussion. He also indicated that he would rename the agenda item for the future to “COR Implications.”

ADTs lacking C-ID approvals to be revoked July 2015: Richard announced that the Chancellor’s Office has indicated that it will revoke authorization for degrees that are not current with regard to C-ID approvals in July 2015. He also noted that it has now been five years since the first TMCs were available in Comm Studies, Psych, and Soc, and that those programs will now be subject to review.

CCC Technology Report: Richard shared for members’ review the most recent update regarding the Chancellor’s Office’s technology initiatives.

Members Fawson, Phelps, and Wilcoxson arrived.

E. **Curriculum Policy & Procedure**

Curriculum Regional, RCC 10/18, reflections: Linda Braiman, Kelly Douglass, and Naomi Foley (by phone, for this item) shared their observations of the Southern California Curriculum Regional meeting RCC hosted on Oct. 18. While the event was described as collegial, each person observed that the expectations of local curriculum committees has grown dramatically, and that the Chancellor’s Office is scrutinizing submissions more closely than ever, with the result that more proposals are being returned to colleges.

Richard then summarized some of the key issues raised in the afternoon session for faculty curriculum chairs: (1) **Noncredit & AB86:** Richard summarized the nature of noncredit instruction, noting the lack of participation of faculty in AB86 discussion locally (Kelly Douglass reported that Carla Reible is now participating regularly). The Legislative Analyst has recommended that credit instruction *be limited to transferable curriculum*. Richard noted the past three tier funding for noncredit (two tiers) and credit funding (1 tier) and noted that the legislature has authorized the equalization of enhanced (the higher tier) noncredit funding with credit funding. The possibility of equalized noncredit funding might significantly impact how the colleges in RCCD seek to qualify for growth funding. (2) **CTE Curriculum Gathering:** January 14-15, sponsored by CCCAOE (CCC Association of Occupational Educators) and the Senate, in Anaheim. Richard suggested that those CTE disciplines with large numbers of out-of-date course outlines might especially want to participate. (3) **Other:** Richard briefly summarized additional presentations on (a) alternative English/Math courses to meet the Associate degree requirement for terminal degree students, (b) an update on Title 5 regulations impacting review & approval of distance education courses, and (c) student equity monies provided to the colleges.

AoE Development, Ontario, 10/18: Richard announced that Kristi Woods, who has not been an enthusiastic supporter of ADTs, attended the October 18 gathering focused on the potential development of Global and Ethnic Studies areas of emphasis as required by SB440. Kristi indicated that while many faculty in attendance were initially skeptical about the value of such a

degree, conversation led many faculty to see needs such degrees might serve. Further development would required the convening of a smaller group of faculty to review the notes of the discussions that took place (south and north) and to draft a TMC for local faculty to work with.

Update on Spring 14 CC resolution re., out-of-date CORs: Members reviewed the written committee report Richard had taken to the October 20 senate meeting as well as an email sent from Dayna Mason (the Art department senator and included at the end of the minutes) in light of the Senate’s rejection of the committee’s motion. Richard took exception with Dayna’s suggestion that “It is questionable whether that kind of action and direction is under the purview of the Curric Com to recommend or resolve. Authority for such measures seem to lie elsewhere,” and based his argument on the fact that RCCD board policy delegates responsibility of curriculum to the Senate, and that usurpation of this authority by the administration could constitute a violation of board policy. In any case, Richard reported that Sylvia Thomas indicated at the district Curriculum Committee that curriculum is a faculty responsibility and that the administration will not intervene if faculty will not exercise the responsibility they have.

Members then had an extended discussion of the ongoing problem of updating curriculum. Shari Yates expressed particular frustration that her department’s Elementary Education program has now been held up for *years* due to the intransigence of other disciplines. Rita Chenoweth indicated that the Program Review Committee will become more emphatic in reminding faculty that all curriculum is to be updated as part of the four-year comprehensive program review cycle. While members discussed additional mechanisms that could coax faculty along, there was no motion to rescind the recommendation to the Senate nor did any member identify an alternative member that in itself would accomplish the same goal.

Member Burchett departed.

G. Approval Items:

Course	Title	Location	Comment
1. New Stand Alone Courses: Phelps/Wilcoxson, M/S/U			
BUS-15	Street Law: An Introduction to Law and Legal Issues	R	
MAT-26	Math for Elementary School Teachers	R	
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: Jami Brown/Phelps, M/S/U			
SOC-1	Introduction to Sociology	MNR	Course already has approval for online and hybrid (this is a revised and enhanced proposal)
5. Major Course Modifications: There were questions about KIN, music, and NVN courses. The KIN questions were resolved by discussion within the committee. The concern about music regarded the language concerning appropriate activity courses, and members passed the courses trusting Schmidt to work with MVC chair Carolyn Quini to resolve the issue. The questions regarding nursing pertained the wording of the course SLOs, and member Fawson agreed to review the committee’s concerns with the originating faculty: these items were			

Course	Title	Location	Comment
posted postponed to a future meeting (Douglas/Phelps, M/S/U); with the removal of the NVN courses, the remained of the major mods was approved unanimously (Gall/Schmidt, M/S/U)			
ADJ-1	Introduction to the Administration of Justice	MNR	
DAN-D43	Tap, Beginning	MNR	
DAN-D44	Tap, Intermediate	MNR	
DAN-D45	Tap, Advanced	R	
KIN-A03	Adaptive Physical Fitness	NR	
KIN-A04	Adaptive Water Exercise	R	
KIN-A11	Tennis, Beginning	MR	
KIN-A12	Tennis, Intermediate	MR	
KIN-A13	Tennis, Advanced	MR	
KIN-A20	Golf, Beginning	NR	
KIN-A21	Golf, Intermediate	NR	
KIN-A54	FastPitch Softball Fundamentals	R	
KIN-A55	Slow Pitch Softball	NR	
KIN-A67	Volleyball, Beginning	R	Kelly Douglass wondered about the T5 reference in the CORs, but it was pointed out that this language seems to be common in KIN activity courses.
KIN-A68	Volleyball, Intermediate	R	
KIN-A69	Volleyball, Advanced	R	
KIN-A86	Step Aerobics	MR	
KIN-A87	Step Aerobics, Intermediate	MR	
KIN-V52	Fastpitch Fundamentals: Offensive	R	
KIN-V53	Fastpitch Fundamentals: Defensive	R	
MUS-12	Applied Piano II	R	
MUS-32A	Class Piano I	MNR	Richard called attention to the very clear distinctions in the SLOs between the different levels of this course and suggested faculty in disciplines with leveled courses consider these a potential model
MUS-32B	Class Piano II	MNR	
MUS-32C	Class Piano III	MNR	
MUS-32D	Class Piano IV	MNR	
MUS-38	Beginning Applied Music Training	MNR	
MUS-39	Applied Music I	NR	
MUS-40	Class Percussion	R	
MUS-78	Beginning Applied Music II	NR	
MUS-79	Applied Music II	R	
MUS-87	Applied Music Training	MNR	
MUS-P12	Applied Piano I	R	
NVN-60	Intermediate Vocational Nursing Foundations-Nursing Process/Communication	R	Action delayed to allow discipline to review.
NVN-62	Intermediate Concepts of Vocational Nursing-	R	Action delayed to allow discipline to

Course	Title	Location	Comment
	Medical/Surgical		review.
NVN-63	Intermediate Concepts of Vocational Nursing - Mental Health	R	Action delayed to allow discipline to review.
NVN-70	Advanced Vocational Nursing Foundations- Role Transition	R	Action delayed to allow discipline to review.
NVN-71	Advanced Vocational Nursing Foundations- Medical/Surgical	R	Action delayed to allow discipline to review.
SOC-2	American Social Problems	MNR	Reduced GESLO linkages
SOC-3	Social Inequality in American Society	NR	Reduced GESLO linkages
SOC-10	Race and Ethnic Relations	MNR	Reduced GESLO linkages
SOC-20	Introduction to Criminology	MNR	Reduced GESLO linkages
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: Dean/Jami Brown, M/S/U			
Associate in Arts in Economics for Transfer Degree			R
Associate in Arts in Political Science for Transfer Degree			R
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 5:10.

Appendix: Oct. 20 email from Dayna Mason. As shared with the Curriculum Committee on Oct. 28:

“Perhaps this should be shared with the entire Senate, and curric. Committee prior to the revision of the resolution? Not sure. ???

“Regarding the Curric Comm resolution that recently failed (calling for the punitive action of not scheduling classes should departments fail to have updated course outlines within a 6 year time frame - shorter for DE classes). From what I understand Title 5 indicates that the Academic Senate is *“an organization whose primary function is to make recommendations with respect to academic and professional matters.”*

“Some of the reservations and concerns, the Art Dept has (or has heard voiced by others) include;

“The role of the curriculum committee should be supportive; providing instructions, assistance, and recommendations, rather than directing punitive action - or ultimately directing the policing of their colleagues. Administration should be the ones to do whatever other pressure, policing, or punishing, if it is deemed necessary without directive from the Curric Com. It is questionable whether that kind of action and direction is under the purview of the Curric Com to recommend or resolve. Authority for such measures seem to lie elsewhere.

“The language of “revision”, “review”, “update”, etc. fall victim to various interpretations – whether from the state (Richard, the Curric Com, the Senate, the depts., to the individuals – or any alternative path traveled). The word used and meanings implied can have a dramatically different effect on how a dept might choose to comply with state mandates. Some of those interpretations should be the discipline/ dept’s judgment and responsibility.

Some of the specific criticisms that appear to delay approvals seem to be outside of the committees expertise to determine for a discipline that has experts in house to make that call. These observations seem to be substantiated by the variance in other approved colleges' outlines, as well as, C-ID examples.

“The curriculum committee might consider measures to streamline the process to shorten the timeline (1 - 2 years to get an approval finalized is far too long). It appears as though many are doing the work (or are attempting to do the work), but are finding the process, support, and the results very unsatisfactory, frustrating, and seemingly bringing about less satisfactory CORs in the end. Many depts have had these problems (the lengthy timeline and inability to satisfy the demands). Specifically, it appears as though narrow interpretation and conformity (according to Richard Mahon's and a few others interpretations) are ruling in this process. Perhaps we do not need to in THAT much conformity, as it convolutes the remarkable variation in the needs and variety of methods of instruction one might embrace in the vastly differing subject areas and the learning/ teaching skills necessary to succeed.

“Additionally there was concern shared at the Senate- that perhaps the penalty may, in fact, penalize the students, rather than the faculty or dept. It seems incumbent upon the committee to deal with individual departments/ programs/ classes and work to resolved any problems with Individualized attention and encouragement, rather than adopt a threatening stance. This approach won't always work, but often brings about more participation and compliance, and all with a better attitude. In any case, just being informed of some class that has slipped through the cracks early enough to comply would be a real benefit to most of us, particularly if the gesture and alert is seen as an assist.

“Many of us commiserate with you in the arduous task of getting all the cooperation necessary, however, we would encourage a much more supportive and guidance approach, leaving the punitive measures to administration, particularly in the light that the resolution, hopefully revised, will be revisited.”

Riverside City College
Curriculum Committee Approved Minutes
 11 November 2014, Approved minutes, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Rita Chenoweth, Program Review Chair
<input checked="" type="checkbox"/>	Jami Brown, Behavioral Sciences	Mark Haines, Performing Arts
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Virginia McKee-Leone, Dean STEM
<input checked="" type="checkbox"/>	Greg Burchett, Life Science	Wendy McKean, Dean of IE
	Les Dean, Econ/Geog/Poli Sci	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	
<input checked="" type="checkbox"/>	Angie Fawson, Nursing (excused)	
	Nancy Gall, App Tech	
<input checked="" type="checkbox"/>	Judy Haugh, Articulation	
<input checked="" type="checkbox"/>	Robert Jew, Art	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
<input checked="" type="checkbox"/>	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
<input checked="" type="checkbox"/>	Samuel Pessah, World Languages	
<input checked="" type="checkbox"/>	Bill Phelps, Physical Science	
<input checked="" type="checkbox"/>	Paul Richardson, Chemistry	
	Cliff Ruth, Comm Studies	
<input checked="" type="checkbox"/>	Marc Sanchez, Math	
<input checked="" type="checkbox"/>	Steve Schmidt, Performing Arts	
<input checked="" type="checkbox"/>	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

- A. The meeting convened at 3:00 pm
- B. The agenda was approved as submitted (Richardson/Lowden, M/S/U)
- C. The minutes of 10/28/14 were approved (Schmidt/Haugh M/S/C, members Haugh, Lowden, and Richardson abstained).
- D. **Open Hearing:** No items

Member Phelps arrived

Announcements: Richard noted that the URL he provided to Academic Senate listserves was incomplete. Members examined the ASCCC.org webpage and reviewed the list of listserves available for faculty subscriptions.

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COR Implications update: Richard continues to work on the document.

E. **Curriculum Policy & Procedure:** Richard reported that the Senate had again rejected the committee’s resolution on out-of-date course outlines. Unlike the previous Senate discussion and vote, the Nov. 3 discussion included more detailed expressions of frustration from faculty who have tried to work through CurricUNET and have been unable to get revisions approved despite their best efforts. Richard indicated that he had subsequently received a suggested revision to the resolution from Dayna Gregg and detailed suggestions as to how the Tech Review process could be made more transparent and responsive from Ginger White, and indicated that he would bring these to the next committee meeting for review.

F. **Approval Items:**

Course	Title	Location	Comment
<p>1. New Stand Alone Courses: Members had an extended discussion of BUS 24, noting in particular the high number (15) of course SLOs. Dean McKuen suggested that the number of SLOs be significantly reduced, but it was then pointed out that the course would then risk C-ID articulation and the Business ADT would risk revocation, since the C-ID descriptor dictates these SLOs. Members also pointed out the 4th entry skill repeats and adds to the first entry skill, and that the 4th should be edited to begin following the semi-colon.</p> <p>Regarding the AUB 59, members pointed out that the prereq skill from AUB 50 is <i>repeated</i> as an SLO for AUB 59 (“Demonstrate safe work practices in the use of tools, equipment and chemicals”). Members indicated that the SLO should be either expanded removed.</p> <p>None of these issues rose to the level that the committee wished to block progress on the courses and they were approved unanimously. M/S/U, Phelps/Schmidt</p>			
AUB-55	Automotive Advanced Refinishing and Custom Paint	R	
AUB-56	Automotive Technology for the Automotive Collision Specialist	R	
AUB-57	Antique and Classic Auto Restoration and Fabrication	R	
AUB-59A	Automotive Collision Service and Repair	R	
AUB-59B	Automotive Refinishing Service and Repair	R	
BUS-24	Business Communication	MNR	
<p>2. New Courses: None <i>member Wilcoxson arrived</i></p> <p>3. Course Inclusions:</p> <p>4. Distance Education: Members had an extended discussion of the criteria for evaluating DE proposals. Richard noted that mode of delivery (hybrid, online) has been treated as a <i>scheduling</i> choice, at the discretion of each college. This is also the position initially advocated by Associate Vice Chancellor Sylvia Thomas when the Art 2 proposal surfaced. Sylvia <i>seems</i> to have changed her thinking in light of the fact that the ACCJC now requires a substantive change for DE proposal when the number of <i>possible</i> courses exceeds 50% of a degree even if those courses are not actually offered. Put differently, the district’s acceptance of Art 2 as an online course could trigger the requirement that Moreno Valley submit a substantive change proposal to the Commission even if it never offers Art 2 or other “district” online.</p>			

Course	Title	Location	Comment
<p>Member Douglass summarized the <i>Curriculum Process Agreement</i> and pointed out that it is silent on the question of DE review and approval and that this seems an unfortunate oversight in retrospect. Kelly further pointed out that the document includes an adjudication process that might be applied should the Norco proposal be rejected by Moreno Valley and Riverside.</p> <p>As the discussion continued, members agreed that the fact that the proposal was rejected by the discipline faculty at two of the three colleges should have blocked the proposal from coming to the Curriculum Committee in the first place, and members rejected the proposal unanimously (Lowden/Phelps, M/S/U)</p> <p>Though it was not grounds for rejection, members also noted that the COR is not current, in particular with regard to the lack of an advisory grid, links to GE SLOs and out-of-date texts (2005).</p>			
ART-2	History of Western Art: Renaissance through Contemporary	MNR	Hybrid and Online Not supported by MVC or RCC depts
<p>5. Major Course Modifications: Discussion focused on prerequisites for multiple nursing courses. NRN 11, for example, lists “the mathematics, reading and English competencies” as advisory skills, but the Entry Skills link to Math 35. Members agreed this might be fixed in multiple ways, but that courses should not link to specific course SLOs for courses that are not enumerated as prerequisite or advisory courses. Greg agreed to work with nursing faculty to clarify the CORs. Members also noted some repeated stem language that should be cleaned up before the CORs are finalized. Once these questions were resolved, the committee voted to approve all the major modifications (Phelps/Fawson, M/S/U)</p>			
ADJ-4	Legal Aspects of Evidence	MNR	
AUB-50	Introduction to Automotive Collision Repair	R	
AUB-51	Automotive Non-Structural Collision Repair and Estimating	R	
AUB-52	Automotive Refinishing and Paint	R	
AUB-53	Automotive Collision Repair Special Projects	R	
AUB-54	Automotive Structural Collision Repair and Frame	R	
DAN-D12	Dance Touring Ensemble	R	
EAR-40	Introduction to Children with Special Needs	MNR	
MUS-53	Keyboard Proficiency	MR	
MUS-58	Gospel Choir	MR	
NRN-11	Foundations of Nursing Practice Across the Lifespan	R	
NRN-11A	Nursing Learning Laboratory	R	
NRN-11B	Nursing Learning Laboratory	R	
NRN-11C	Nursing Learning Laboratory	R	
NRN-12	Chronic Illness/Acute Maternal Child Specialty	R	
NRN-12A	Nursing Learning Laboratory	R	
NRN-12B	Nursing Learning Laboratory	R	
NRN-12C	Nursing Learning Laboratory	R	

Course	Title	Location	Comment
NRN-13	Acute and Chronic Illness	R	
NRN-18	Transition Course for Advanced Placement Students	R	
NRN-21	Acute Care and Chronic Illness II/Mental Health	R	
NRN-21A	Nursing Learning Laboratory	R	
NRN-21B	Nursing Learning Laboratory	R	
NRN-21C	Nursing Learning Laboratory	R	
NRN-22	Integrated Care Across the Lifespan	R	
NRN-22A	Nursing Learning Laboratory	R	
NRN-22B	Nursing Learning Laboratory	R	
NRN-22C	Nursing Learning Laboratory	R	
NVN-62	Intermediate Concepts of Vocational Nursing-Medical/Surgical	R	
NVN-63	Intermediate Concepts of Vocational Nursing - Mental Health	R	
NVN-70	Advanced Vocational Nursing Foundations-Role Transition	R	
NVN-71	Advanced Vocational Nursing Foundations-Medical/Surgical	R	
Phil 10	Introduction to Philosophy	MNR	
Phil 11	Critical thinking	MNR	
SOC-23	Special Studies in Culture	R	
6. Course Deletions: Yates/Phelps, M/S/U			
EAR-31	Home Visiting	MNR	
7. Course Exclusions:			
8. New State-Approved Certificates/Degrees: Richard and Susan noted that of the college's ADT goal of 17, 15 were state approved as of the update prepared by Naomi and distributed at the Oct. 14 Curriculum Committee meeting. <i>Business, Elementary Ed</i> and <i>Kinesiology</i> are RCCD board approved and awaiting out-of-date CORs to be updated vfor submission to the Chancellor's Office. <i>Philosophy</i> has since been approved by the Chancellor's Office and <i>Studio Art</i> is pending Chancellor's Office approval. <i>Economics, Geography, History, and Political Science</i> are at various stages of approval within the RCCD world. When all programs that have been locally approved are recognized by the Chancellor's Office, the college will have 24 ADTs, well above the college's commitment of 17 programs. The History ADT was approved unanimously (Phelps/Jami Brown, M/S/U)			
Associate in Arts in History for Transfer Degree			MR
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:35.

Riverside City College
Curriculum Committee Approved Minutes
 25 November 2014, Approved minutes, Heritage Room

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Arts Dean
	Jami Brown, Behavioral Sciences	Fabienne Chauderlot, Hum & Soc Sci Dean
	Marsha Brown, Cosmo	Mark Haines, Performing Arts
<input checked="" type="checkbox"/>	Greg Burchett, Life Science	Virginia McKee-Leone, Dean STEM
	Les Dean, Econ/Geog/Poli Sci	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	Marc Wolpoff, Psychology
<input checked="" type="checkbox"/>	Angie Fawson, Nursing (excused)	
<input checked="" type="checkbox"/>	Nancy Gall, App Tech	
<input checked="" type="checkbox"/>	Judy Haugh, Articulation	
<input checked="" type="checkbox"/>	Robert Jew, Art	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
<input checked="" type="checkbox"/>	Samuel Pessah, World Languages	
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<input checked="" type="checkbox"/>	Cliff Ruth, Comm Studies	
<input checked="" type="checkbox"/>	Marc Sanchez, Math	
<input checked="" type="checkbox"/>	Steve Schmidt, Performing Arts	
<input checked="" type="checkbox"/>	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

- A. Following a last-minute change in venue from the Hall of Fame, chair Mahon called the meeting to order in the Heritage Room at 3:05 pm
- B. The agenda was approved as submitted (Schmidt/Richardson, M/S/U)

Member Gall arrived

- C. The minutes of 11/11/14 were approved as submitted (Richardson/Burchett, M/S/C, members Gall & Ruth abstaining).
- D. **Open Hearing:** Marc Sanchez asked for clarification regarding the process that would ensue should the Chancellor's Office revoke authorization for degrees due to their lack of current C-ID approval. Richard expressed doubt the Chancellor's office would actually follow through with the threat, at least in as broad a way as it has been articulated. He referred members to the article

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on ADTs by Michelle Pilati and Julie Bruno in the current *Rostrum* (page 18). This should not mean, he emphasized, that faculty should be complacent about rectifying issues already identified in the C-ID review process.

Member Phelps arrived

Announcements: (1) Richard reminded today that today (Nov. 25) is the deadline for proposing additions to Area of Emphasis programs and General Education requirements. He noted that new courses approved in the last two years would need to be proposed for addition to AoEs, which make no use of unrestricted electives. (2) Richard reminded members that the final meeting for the semester is on the Tuesday of finals week (Dec. 9) and assured members that non-essential items would be minimized.

E. Curriculum Policy & Procedure

1. **Fall 2014 Academic Senate Plenary Session:** Members received a written report highlighting a number of issues related to curriculum that were addressed at the Fall 2014 Academic Senate Plenary Session. He suggested members note in particular the passage of resolution 9.09 calling for the Chancellor's Office to support the development of a systemwide curriculum management tool, i.e., a replacement to CurriUNET, which seems to be losing confidence among its user base.
2. **ASSIST update:** Richard indicated he would distribute an update on ASSIST with the minutes. Judy Haugh provided a summary of ASSIST for members unfamiliar with the tool. Richard noted a bit of irony in the fact that Governet, the maker of CurriUNET, is the vendor chosen to develop the next version of ASSIST.
3. **CCCs applying to offer baccalaureates:** Richard indicated that he would distribute with the minutes a list of colleges proposing to offer baccalaureate degrees. He described the method used to establish the per unit fees for such programs (\$84) and noted that the fee was set without regard for the actual cost of programs, for which there is no state funding.
4. **OEI Pilot Courses:** Richard noted that the initial list of classes to be piloted as part of the Online Education Initiative and indicated he would distribute a copy with the minutes. This occasioned some discussion during (and after) the meeting seeking clarification of the OEI.
5. **Unit creep & Computer Science courses:** Richard noted his receipt via the Curriculum Listserve of a post on the subject of "unit" creep and the challenge of keeping the Computer Science ADT below 60 units and noted he would distribute a copy with the minutes.
6. **C-ID update** (biology TMC ready; "diversity AoE): Richard noted that he would distribute a copy of the November C-ID newsletter, noting in particular that a biology TMC has been finalized.
7. **Degrees awarded by CCC:** Richard circulated and noted an additional post of interest to the Curriculum Listserve from Michelle Pilati summarizing the number and kinds of degrees

awarded by CCCs. The underlying tabular data prevented Richard from copying and pasting into a Word document and he indicated he would *forward* a copy to committee members along with the minutes.

8. Spring 14 CC resolution re., **out-of-date CORs**: Richard noted that Ginger’s suggestions had already been taken to the Tech Review committee for discussion and that the committee would return to Dayna’s suggestions following completion of the Approval Agenda.

9. **Modesto JC Curriculum Review** forms: Richard noted that some faculty have approached him noting that other colleges appear to have approved course outlines that do not meet the criteria we assert locally are required. Richard suggested that it would be preferable to attain a high level of quality rather than to match the lowest level. He indicated that he distributed the MJC approval review forms as an example of forms used by another college to meet the same goals of approving quality curriculum.

10. **“Deal Breakers”**: Richard noted that he continues to receive useful feedback on this document and would distribute a revised version with the minutes.

11. **“COR Implications”** update: Richard noted that he has made no progress on editing this document.

F. **Approval Items:**

Course	Title	Location	Comment
<p>1. New Stand Alone Courses: Richard reminded members of the process whereby stand alone courses <i>lose</i> their standalone status once they are made required or restricted electives courses in a program. Members noted that KIN V71 includes a prerequisite but no grid.</p> <p>Richard noted that a committee member had contacted him to inquire about the level of sophistication of a course SLO to link to the Critical Thinking GE SLO. Richard asked how many committee members are familiar with Bloom’s Taxonomy, and only a small number of members recognized the term. Richard indicated the committee would review Bloom’s taxonomy at a later meeting in light of the desirability of developing SLOs that progress from lower to higher level critical thinking.</p> <p>The stand alone courses were all approved: Schmidt/Phelps, M/S/U</p>			
BIO-20	Plants and Human Affairs	R	
BIO-40	Biometrics	R	
BIO-85	Special Topics in Biology	R	
ECO-9	Economics of Poverty and Discrimination	R	
KIN-23	Volleyball Coaching Theory	R	
KIN-A71	Sand Volleyball: Interm/Advanced	R	
KIN-A75	Walking for Fitness-Beginning	MNR	
KIN-V71	Women's Sand Volleyball	R	
MUS-P27	Beginning String Techniques	MR	
<p>2. New Courses: None</p>			

Course	Title	Location	Comment
3. Course Inclusions: None			
<i>Member Pessah departed</i>			
4. Distance Education: None			
5. Major Course Modifications: Richard referred members to the English Lit CORs as examples of CORs which are both detail rich while simultaneously including language that provides instructors considerable flexibility in choosing what content to include. He noted the decision of the discipline to include both in-class and out-of-class methods of methods of instruction.			
Kelly noted that any courses taught at MVC or Norco which includes an eligibility for English 1A advisory should link not only to Eng 50 but also to Eng 80 (the history CORs, and possibly others, do not) . Richard reminded members that both honors and non-honors courses should be linked when both options are available to students.			
Members noted both that the content on Econ 6 seems thin, and that the COR indicates “Same as ECO 6” when it should say “ same as POL 6 ”; members also noted that the methods of evaluation are listed in both numerical and bullet format, and that the course SLOs are repeated in the MOE section of the COR.			
After being assured that these issues could be resolved following approval, members voted to approve the major course modifications: Gall/Lowden, M/S/U			
ADJ-5	Community Relations	MNR	
ART-22	Basic Design	MNR	
BIO-1	General Biology	MNR	
BIO-3	Field Botany	NR	
BIO-5	General Botany	NR	
BIO-7	Marine Biology	NR	
BIO-8	Principles of Ecology	NR	
BIO-10	Life Science Principles	NR	
BIO-14	Soil and Science Management	R	
BIO-15	Soil Science and Management Laboratory	R	
BIO-30	Human Reproduction and Sexual Behavior	MNR	
BIO-36	Environmental Science	NR	
DAN-D21	Ballet, Beginning	MR	
ECO-6	Introduction to Political Economy	MNR	POL-6 has already been approved.
ENG-4	Writing Tutor Training	MNR	
ENG-6	British Literature I: Anglo-Saxon through Eighteenth Century	MNR	
ENG-7	British Literature II: Romanticism through Modernism/Post-Modernism	MNR	
ENG-9	Introduction to Shakespeare	MNR	
ENG-10	Special Studies in Literature	MNR	
ENG-14	American Literature I: Pre-Contact through	MNR	

Course	Title	Location	Comment
	Civil War		
ENG-15	American Literature II: 1860 to the Present	MNR	
ENG-18	Survey of Native American Literature	NR	
ENG-20	Survey of African American Literature	MNR	
ENG-23	The Bible as Literature	MNR	
ENG-25	Latino Literature of the United States	MR	
ENG-34	Literature by Women	R	
ENG-35	Images of Women in Literature	MNR	
ENG-40	World Literature I: From Ancient Literatures to the Seventeenth Century	MNR	
ENG-41	World Literature II: Seventeenth Century Through the Present	MNR	
ENG-45	Modern Drama	NR	
ENG-48	Short Story and Novel from the Twentieth Century to the Present	MNR	
ENG-90B	Special Topics in English: The Research Paper Process	MR	
HIS-11	Military History of the United States to 1900	MR	
HIS-12	Military History of the United States Since 1900	MR	
HIS-14	African American History I	MNR	
HIS-15	African American History II	MNR	
HIS-28	Native American History: Early Contact Period	R	
HIS-29	Native American History: Contemporary Society	R	
HIS-31	Introduction to Chicano/a Studies	MNR	
HIS-34	History of Women in America	MNR	
KIN-10	Introduction to Kinesiology	MNR	
KIN-34	Softball Theory	R	
KIN-A28	Swimming, Beginning	R	
KIN-A29	Swimming, Intermediate	R	
KIN-A30	Swimming, Advanced Skills and Conditioning	R	
KIN-A40	Karate, Beginning	MNR	
KIN-A41	Karate, Intermediate	MNR	
KIN-A43	T'ai-chi Ch'uan, Beginning	MR	
KIN-A44	T'ai-chi Ch'uan, Intermediate	MR	
KIN-A46	Hatha Yoga, Beginning	MNR	
KIN-A47	Hatha Yoga, Intermediate	MNR	
KIN-A64	Soccer	MNR	
KIN-A77	Jogging for Fitness	NR	

Course	Title	Location	Comment
KIN-A81	Physical Fitness	MNR	
KIN-A86	Step Aerobics	MR	
KIN-A88	Step Aerobics, Advanced	MR	
KIN-A90	Weight Training	R	
KIN-V26	Song/Cheerleading	R	
MAT-5	Calculus for Business and Life Science	MNR	
MUS-26	Film Music Appreciation	MNR	
MUS-31	College Choir	MNR	
MUS-71	College Chorus	MNR	
PSY-50	Research Methods in Psychology	MNR	
REA-3	Reading for Academic Success	MNR	
REA-81	Foundations for College Reading	MNR	
REA-82	College Reading and Strategies	MNR	
REA-83	Reading, Level III	MNR	
<p>5B. Approval of Extensive Prep Lab: Richard reminded members that Psychology faculty member Marc Wolpoff had met with the committee earlier in the semester to discuss the revisions to Psych 50 (which had just been approved). Richard added the additional observation that the expectation of work performed outside of class underlies the distinction between lecture and lab courses and is implied in the designation of a lab as “extensive preparation.” Greg clarified that the contract language indicates that it is the instructor who has out-of-class duties related to the lab. Richard reminded members that this agenda item regards the status of Psych 50 as an Extensive Preparation lab. Members voted to reject the proposal (Yates/Douglass, M/S/F): Voting aye (5): Douglass, Lowden, Sanchez, Wilcoxson, Yates; voting Nay (9): Braiman, Burchett, Gall, Haugh, Jew, Phelps, Richardson, Ruth, Schmidt; abstaining (1): Fawson.</p>			
PSY-50	Research Methods in Psychology	MNR	
<p>6. Course Deletions: The deletion was approved, Gall/Douglass, M/S/U</p>			
ENG-26	The Literature of Mysticism, Meditation, and Madness	R	
<p>7. Course Exclusions: The exclusion was approved, Gall/Lowden, M/S/U</p>			
HIS-30	Introduction to Chicano Studies	R	
<p>8. New State Approved Certificates/Degrees:</p> <p>9. New Locally Approved Certificate:</p> <p>10. Modification to State/Locally Approved Certificate/Degrees:</p> <p>11. Deletion of Certificate/Degrees: None</p>			

Member Burchett departed

Out of date CORs: Following completion of the approval agenda, members returned to a discussion of the means to be used to ensure the timely updating of course outlines. Richard reminded members that the committee’s resolution had failed twice at the Senate and directed the committee’s attention to the proposed alternative resolution suggested by Art department senator Dayna Gregg. Kelly noted that she

believes it is her responsibility as a committee member to track the age of CORs in her department and to remind faculty when the time for revision is approaching; she noted, however, that Dayna's resolution went beyond the responsibility that she believed should be obligatory for individual Curriculum Committee members. Members suggested that perhaps more frequent CurricUNET training would keep course outlines up-to-date. Members noted that the "deal breakers" document has already proven helpful in clarifying to faculty what is necessary in revising course outlines and other members suggested that perhaps page-by-page guidelines as to what input is required on each page within the CurricUNET editing process would be helpful. Other members noted that the increased scrutiny to curriculum in program review described by Rita Chenoweth at a previous meeting would also help alert faculty and keep CORs current. Other members suggested that denying resource requests to disciplines who have not updated CORs might provide the necessary incentive.

Richard noted steps already taken this semester as a result of the committee's resolution: (1) Naomi provided an Excel list of the entire college curriculum, which could be sorted by discipline or date, and which made it easy to identify out of date CORs; (2) Naomi provided a list of ADTs which could not be submitted to the Chancellor's Office due to their inclusion of out of date CORs, *and* a list of the specific problematic CORs; (3) Naomi provided a list of all courses with C-ID descriptors and their status (approved, denied, conditionally approved); (4) Richard provided a targeted summary of these issues both to the Curriculum Committee and the Academic Senate, and the focused nature of the document seemed to get faculty attention. Members observed that awareness within a department that significant curriculum work is pending might also provide an incentive and better participation in CurricUNET training.

Members agreed by a straw vote to formalize these steps into an annual or twice annual process that can provide targeted attention to out-of-date course outlines and to see if these steps might provide adequate to bring course outlines up to date. Dayna's proposed alternative resolution is to be deferred pending the result of these steps.

The meeting adjourned at 5:05.



Riverside City College
Curriculum Committee Approved Minutes
 9 December 2014, *Approved* minutes, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Arts Dean
<input checked="" type="checkbox"/>	Jami Brown, Behavioral Sciences	Laneisha Judon, Business & Info Systems
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Greg Burchett, Life Science	
<input checked="" type="checkbox"/>	Les Dean, Econ/Geog/Poli Sci	
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	
<input checked="" type="checkbox"/>	Angie Fawson, Nursing (excused)	
<input checked="" type="checkbox"/>	Nancy Gall, App Tech	
<input checked="" type="checkbox"/>	Judy Haugh, Articulation	
	<i>Robert Jew, Art</i>	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
<input checked="" type="checkbox"/>	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
<input checked="" type="checkbox"/>	Samuel Pessah, World Languages	
<input checked="" type="checkbox"/>	Bill Phelps, Physical Science	
<input checked="" type="checkbox"/>	Paul Richardson, Chemistry	
<input checked="" type="checkbox"/>	Cliff Ruth, Comm Studies	
<input checked="" type="checkbox"/>	Marc Sanchez, Math	
	<i>Steve Schmidt, Performing Arts</i>	
<input checked="" type="checkbox"/>	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

- A. Chair Mahon called the meeting to order at 3:00 pm
- B. The agenda was approved as submitted (Burchett/Gall, M/S/U)
- C. The minutes of 11/25/14 were approved as submitted (Gall/Lowden, M/S/C, members Jami Brown, Marsha Brown, Dean & Magno abstaining).
- D. **Open Hearing:** Les Dean observed that he had observed end-of-term banquets taking places in classrooms in apparent contravention of rules forbidding food and drink from classrooms.

Members Fawson, Pessah, and Sanchez arrived.

Announcements: (1). Richard alerted members to the “Doing What Matters” CTE event to be held at Moreno Valley College on January 16 & suggested that CTE faculty should attend. (2).

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Richard noted that it is likely that he will step down as chair at the end of this academic year.
 (3) Richard noted that Sylvia Thomas had emailed him regarding the district's transition to CurricUNET Meta and that the process appears to be going smoothly for a spring transition.

E. Curriculum Policy & Procedure

1. **C-ID update:** Richard noted that members had received an update of courses' C-ID status and reminded members of the Chancellor's Office's expressed intent to revoke authorization for programs missing C-ID articulation in July 2015.
2. **DE approval forms:** Richard noted that members had received a copy of the DE approval forms for LACCD and Foothill-DeAnza for information.
3. **Bloom's Taxonomy:** Richard noted that he had distributed a document regarding Bloom's Taxonomy that members might review in advance of a discussion in spring.

F. Approval Items:

Course	Title	Location	Comment
1. New Stand-Alone Courses: Following brief review of the process whereby stand-alone courses typically become restricted electives the committee voted to approve the courses (Phelps/Jami Brown, M/S/U)			
ADM-63A	Adobe InDesign, Beginning	R	
ADM-63B	Adobe InDesign, Advanced	R	
EAR-46	Curriculum and Strategies for Children with Special Needs	MNR	
HIS-32	Colonial Latin America	R	
KIN-A75B	Walking for Fitness: Intermediate	MNR	
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: Richard noted that MUS 93 is in the process of being revised (members received a Word document of the revised COR). Karen Magno explained that revisions are proceeding for GUI 47 and 48 though they may not have been launched yet. On that understanding, the committee voted to approve the proposals (Lowden/Phelps, M/S/U)			
GUI-47	Career Exploration and Life Planning	MNR	
GUI-48	College Success Strategies	MNR	
MUS-93	The Business of Music	NR	
5. Major Course Modifications: Following brief discussion about the adequacy of the topics for ADM 1, the committee voted to approve the major course modifications (Gall/Wilcoxson, M/S/U)			
ADM-1	Introduction to Applied Digital Media	R	
ADM-62	Typography and Graphic Design	R	
ADM-65	Color Systems and File Management	R	

Course	Title	Location	Comment
ADM-67	Web Animation with Flash	R	
ADM-68	3D Animation with Maya I	R	
ADM-69	Motion Graphics and Compositing with After Effects	R	
ADM-70	Project Production and Portfolio	R	
ADM-71	Adobe Photoshop	R	
ADM-72	Advanced Photoshop	R	
ADM-74	Dreamweaver for Graphic Designers	R	
ADM-77A	Adobe Illustrator	R	
ADM-77B	Advanced Adobe Illustrator	R	
ADM-80	Electronic Pre-press	R	
ADM-85	Beginning Offset Presswork	R	
ADM-86	Advanced Offset Presswork and Finishing	R	
ADM-88	Animation with Maya II	R	
ANT-2	Cultural Anthropology	MNR	
BIO-6	Introduction to Zoology	NR	
BIO-11	Introduction to Molecular and Cellular Biology	MNR	
BIO-34	Human Genetics	MNR	
EAR-20	Child Growth and Development	MNR	
EAR-41	Practicum in Early Intervention/Special Education	MNR	
EAR-43	Children with Challenging Behaviors	MNR	
EAR-54	Parenting: Contemporary Parenting Issues and Problems	MNR	
ENG-30	Children's Literature	MNR	
ENG-44	Poetry from the Twentieth Century to the Present	NR	
ESL-52	Low-intermediate Writing and Grammar	MNR	
ESL-53	Intermediate Writing and Grammar	MNR	
ESL-54	High-intermediate Writing and Grammar	MNR	
ESL-55	Advanced Writing and Grammar	MNR	
ESL-65	American Classroom Culture	R	
HIS-1	History of World Civilizations 1	MNR	
HIS-2	History of World Civilizations II	MNR	
HIS-6	Political and Social History of the United States	MNR	
HIS-6H	Honors Political and Social History of the United States	MNR	
HIS-7	Political and Social History of the United States	MNR	

Course	Title	Location	Comment
HIS-7H	Honors Political and Social History of the United States	MNR	
HIS-19	Modern Russia History	R	
HIS-25	History of Mexico	R	
KIN-42	Lifeguarding/Title 22 First Aid/Water Safety Instructor	R	
KIN-V01	Cross Country, Varsity, Men	R	
KIN-V06	Track and Field, Varsity, Men	R	
KIN-V33	Track and Field Techniques: Running Event Techniques	R	
KIN-V34	Track and Field Techniques: Field Event Techniques	R	
KIN-V50	Baseball Fundamentals, Defensive	R	
KIN-A51	Baseball Fundamentals, Offensive	R	
LIB-1	Introduction to Information Literacy	MNR	
MUS-23	History of Rock and Roll	MNR	
POL-3	Introduction to Politics	MR	
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State-Approved Certificates/Degrees: Laneisha Judon and Ajene Wilcoxson described the genesis of the <i>Pathway to Law</i> initiative, noting the participation of both public and private universities and law schools. The committee discussed how the program differs from ADTs and the inclusion of some required courses that are not currently UC transferable. The committee voted to approve the program (Phelps/Dean, M/S/U)			
Associate in Arts in Law and Jurisprudence			R
9. New Locally Approved Certificate: The committee voted to approve the program (Gall/Lowden, M/S/U)			
Electronic Publishing and Design			R
10. Modification to State/Locally Approved Certificate/Degrees: The committee voted to approve the modifications to existing programs (Phelps/Burchett, M/S/U)			
Applied Digital Media			R
Automotive Collision Repair/Refinishing and Paint			R
Automotive Trim and Upholstery			R
Early Childhood Education			MNR
Early Childhood Intervention Assistant			MNR
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 3:55.



Riverside City College
Curriculum Committee Approved Minutes
 24 February 2015, Approved minutes, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Arts Dean
<input checked="" type="checkbox"/>	Jami Brown, Behavioral Sciences	Fabienne Chauderlot, Hum & Soc Sci dean
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Virginia McKee-Leone, STEM dean
<input checked="" type="checkbox"/>	Greg Burchett, Life Science	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Les Dean, Econ/Geog/Poli Sci	
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	
<input checked="" type="checkbox"/>	Angie Fawson, Nursing	
<input checked="" type="checkbox"/>	Nancy Gall, App Tech	
<input checked="" type="checkbox"/>	Judy Haugh, Articulation	
<input checked="" type="checkbox"/>	Robert Jew, Art	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
<input checked="" type="checkbox"/>	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
<input checked="" type="checkbox"/>	Samuel Pessah, World Languages	
<input checked="" type="checkbox"/>	Bill Phelps, Physical Science	
	Paul Richardson, Chemistry	
	Cliff Ruth, Comm Studies	
<input checked="" type="checkbox"/>	Marc Sanchez, Math	
<input checked="" type="checkbox"/>	Steve Schmidt, Performing Arts	
	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

- A. Chair Mahon called the meeting to order at 3:00 pm
- B. The agenda was approved as submitted (Braiman/Lowden, M/S/U)
- C. The minutes of 12/9/14 were approved as submitted (Gall/Marsha Brown, M/S/C).
- D. **Open Hearing:**

Members Fawson, Pessah, Phelps, and Yates arrived.

Announcements: (1). Richard announced that the committee will begin a discussion at the next meeting about the desirability of allowing RCC students the option of selecting between RCCD GE, CSUGE or IGETC as general education for any RCC program; currently CSUGE and IGETC are restricted to (and required for) ADTs. (2) Richard indicated that the documents of the

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ad hoc GE committee are now complete and that the committee would begin a discussion of possible changes to GE at the March meeting. (3) Richard announced the state Academic Senate regional conferences will be on March 21 on *Noncredit* (at Cerritos College) and *Distance Ed* (at Mt. SAC). (4) Richard summarized announcements regarding the awarding of contracts for mandatory assessment (which will replace Accuplacer) and course management system (Instructure's *Canvas* was the selected product).

E. **Curriculum Policy & Procedure**

Proposed changes to GE & AoEs: Richard provided a brief background on the process used in 2013 to amend AoEs and noted that no process to amend GE has existed for several years. After some discussion, the committee agreed to use the AoE revision process used in 2013, which calls for all committee members representing departments whose courses are including within an AoE to share responsibility for vetting proposals. These *ad hoc* committees will consult and bring recommendations for each proposal to the March 10 committee meeting.

C-ID update: Richard announced that the Chancellor's Office's previous threat to revoke authorization for all ADTs lacking complete C-ID articulation after July 1, 2015 has been rescinded. In its place, the Chancellor's Office has indicated that it will not accept for review any new program where any available C-ID articulation is missing.

Bloom's Taxonomy: The committee followed up its brief fall discussion of Bloom's taxonomy and the desirability of having course outlines reflect an ascending pattern from lower (knowledge, comprehension) to higher level / critical thinking outcomes (analysis, synthesis, evaluation). Kelly Douglass noted the inclusion of a clear and simple chart on the RCCD Curriculum website (<http://www.curricunet.com/taxonomy.htm>).

F. **Approval Items:**

Course	Region	Field Biology Studies	Location	Comment
BIO-31A	None	Field Biology Studies	MNR	
BIO-31B	None	Field Biology Studies	MNR	
20 New Stand Alone Courses:	None	Instructor Concepts A	R	
3 Course Inclusions:	None	Cosmetology Instructor Concepts B	R	
4. Distance Education:	Given Jan's leadership role in developing	RCC's	Understanding of the requirement to	
COS-62B	Level I Esthetician Concepts	DE proposals	for SOC 12 and 25 could be im-	
DAN-D18	Dance Performance Production	proved and should be back for approval subsequently. There was no motion to approve.	R	
SOC-12	Marriage and Family Relations		MNR	Hybrid
DAN-D20	Introduction to Social Dance		MNR	
SOC-25	Introduction to the Sociology of Sex and Gender		R	Online and Hybrid
5. Major Course Modifications:	Members wondered if it is acceptable to	MNR	31A and B to be so similar and yet	
MA1-25	Mathematics for the Liberal Arts Student	MNR	the need for COS 60A-e to include linked	
	The following CORs need proper linking of prerequisites, which are absent from the course outlines, as well as the need to make the ascending skill level more apparent four more clear leveling of content and will be brought back for action at a later meeting.			
	back and agree to work with Greg & Naomi to improve the CORs, which will come back for action at a later meeting.			
	The remaining major modifications were approved (Phelps/Dean, M/S/U)			

6. Course Exclusions: Phelps/Douglass, M/S/U

ENG-90B	Special Topics in English: The Research Paper Process	R	
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7. Course Deletions: Gall/Schmidt, M/S/U

DAN-3	World Dance Survey	R	
DAN-4	Music for Dance	R	
DAN-D61	Summer Ballet Intensive	R	
DAN-D62	Summer Jazz Intensive	R	
DAN-D63	Summer Modern Dance Intensive	R	
DAN-D64	Summer Tap Dance Intensive	R	
DAN-D65	Summer World Dance Intensive	R	
DAN-D66	Summer Social Dance Intensive	R	
DAN-D67	Summer Music Theater Dance Intensive	R	

8. New State Approved Certificates/Degrees:

10. Modification to State/Locally Approved Certificate/Degrees: None

11. Deletion of Certificate/Degrees: None

MUS-92	Basic Piano	MR	
COS-60A	Beginning Cosmetology	R	
COS-60B	Level II Cosmetology Concepts	R	
COS-60C	Level III Cosmetology Concepts	R	
COS-60D	Level IV Cosmetology Concepts	R	
COS-60E	Level V Cosmetology Concepts	R	

The meeting adjourned at 4:40.

The following process was agreed to during the meeting with the actual names to be determined; they are as follows:

The following *ad hoc* subcommittees of curriculum committee members will review and make recommendations regarding the proposed changes to AoEs & General Education requirements (the proposals were part of the March 24 agenda packet). The member whose name is starred ** should take the initiative to gather the group's views in *advance* of the March 10 meeting, and should be prepared to move action on the group's behalf:

American Studies: Kelly, Richard**, Sammy, Jami, Steve, Les

Fine & Applied Arts: Nancy, Robert, Cliff, Steve**, Kelly,

Humanities, Philosophy & Arts: Sammy, Jami, Robert, Cliff, Steve, Kelly**, Nancy, Richard, Les

Kinesiology, Health & Wellness: Greg, Clara**, Shari, Karyn

Math & Science: Marc, Bill, Greg**, Paul, Ajene, Les, Bill

Social & Behavioral Studies: Jami**, Cliff, Les, Karyn, Richard, Linda,

Social Science *General Education*: Les**, Richard, Jami

Riverside City College
Curriculum Committee Approved Minutes
10 March 2015, Approved minutes, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Arts Dean
<input checked="" type="checkbox"/>	Jami Brown, Behavioral Sciences	Marie Boyd, Chaffey College Curriculum Chair
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Paul Coleman, ASRCC Rep
	Greg Burchett, Life Science	Wendy McKwen, IR Dean
<input checked="" type="checkbox"/>	Les Dean, Econ/Geog/Poli Sci	
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	
<input checked="" type="checkbox"/>	Angie Fawson, Nursing	
<input checked="" type="checkbox"/>	Nancy Gall, App Tech	
<input checked="" type="checkbox"/>	Judy Haugh, Articulation	
<input checked="" type="checkbox"/>	Robert Jew, Art	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
<input checked="" type="checkbox"/>	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
<input checked="" type="checkbox"/>	Samuel Pessah, World Languages	
<input checked="" type="checkbox"/>	Bill Phelps, Physical Science	
	Paul Richardson, Chemistry	
<input checked="" type="checkbox"/>	Cliff Ruth, Comm Studies	
<input checked="" type="checkbox"/>	Marc Sanchez, Math	
	Steve Schmidt, Performing Arts	
<input checked="" type="checkbox"/>	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

- A. Chair Mahon called the meeting to order at 3:00 pm. Committee guest and Chaffey College curriculum committee chair Marie Boyd introduced herself. Richard noted that Marie has been encouraging curriculum chairs in the region to visit each other's committees and noted that he visited Chaffey last spring (2014). Marie continued to note that in addition to being curriculum chair, she is also SLO coordinator at Chaffey College, and with prompting noted that she is also one of the faculty members on the System Advisory Committee on Curriculum (SACC) and on the oversight board for the Online Education Initiative.
- B. The agenda was approved as submitted (Gall/Lowden, M/S/U)

member Marsha Brown arrived

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- C. The minutes of 2/24/15 were approved as submitted (Gall/Haugh, M/S/C; Ruth Abstained).

member Pessah arrived

D. **Approval Items:**

Course Inclusions: Since there was only one approval item, the committee resolved that issue first. Kelly Douglass provided background on the development of English 80 at MVC and Norco and noted that the RCC department wanted to see data on the course before adopting it. Data shows an approximately 10% increase in success over students who take the English 60a/60B/50 pathway. The increase is not as high as RCC faculty had hoped, but it is still higher and thus the department wishes to be able to offer the course. Kelly noted that faculty stipulating ENG 50 as a prerequisite should also be linking to English 80; Ruth/Jami Brown, M/S/U.

- E. **Announcements:** (1) Richard noted that the committee had erroneously approved the *Pathway to Law* program at the last fall meeting with IGETC as the prescribed GE pattern. IGETC is *only* currently approved as the GE pattern for ADT degrees, and thus the committee's action was in error. Having made the announcement, Richard asked if any members wished to reconsider the action knowing that the program will require RCCD GE. Members were content to have the program go forward as corrected. Richard noted he would make the same clarification at the Senate, which approved it as a new program on March 2.

(2) Richard reminded committee members of the process through which RCC (then still a single college district) came into compliance with the 2002 accreditation standards by changing the course outline stem from course **objectives** (required by Title 5) to student learning **outcomes**, prescribed by accreditation standards. In that process, the college came immediately into 100% compliance with the requirement to develop course SLOs. At the time, the terms objectives and outcomes were used interchangeably, though the terms have come to have distinct meanings. Richard noted that the objectives in most RCCD courses were written more in spirit that now applies to outcomes. Richard proceeded to summarize his observation from an accreditation visit to Palomar College, a lengthy conversation with a dean at College of the Canyons, and the practice of other colleges, that it is not uncommon for colleges not to include SLOs in CORs. Some colleges include course SLOs as an addendum to the COR available within CurricUNET, while Palomar college stores them both in TracDat and on the college's assessment website. Guest Marie Boyd noted that Chaffey CORs do not include SLOs. Marie also referred members to a Spring 2009 ACCJC *Newsletter* which includes the article "Where do Course SLO's [sic] Live?"

<http://www.accjc.org/wp-content/uploads/2010/09/March%202009%20newsletter.pdf>

While the RCCD curriculum committees have been encouraging faculty to reduce the number of course SLOs (and generally succeeding), C-ID mandates have been moving in the opposite direction, with Math 12, *Statistics*, being the most egregious example, with 15 C-ID-mandated course SLOs (which are still called "objectives" on C-ID descriptors). Richard noted that several colleges have reduced the number of SLOs to be assessed to as few as one or two, and seldom more than three. Wendy McKwen, who had attended an assessment conference at Rio Honda

College on March 6, shared the concern that the multiplication of SLOs has the potential to dilute faculty attention (and enthusiasm) from the outcomes they consider most important. Marie Boyd noted that keeping SLOs out of course outlines allows faculty to assess SLOs more narrowly and to modify them on the basis of lessons learned from assessment projects without having to launch a major course modifications.

If, the faculty chose to make a change, the question of where SLOs would be located would have to be addressed, but in the meantime Richard encouraged department members to discuss with the faculty in their departments whether or not the current number of SLOs and assessment cycle is working. Richard closed by reminding members that Curriculum Committee member Marc Sanchez is **one of the Assessment Coordinators** and that he did not presume that the Curriculum Committee would propose any change without the consultation and support of the Assessment Committee.

members Fawson & Yates arrived; member Wilcoxson departed

F. **Curriculum Policy & Procedure**

Proposed changes to AoEs & GE: Before proceeding to a vote on specific proposals, Linda Braiman noted that the proposal to add LIB 1 to several AoEs came from Moreno Valley library faculty and without consultation with RCC library faculty, who do not support the proposal. The lack of RCC support for the addition of LIB 1 to several of the AoE patterns led to the following motions:

Add Music 23 to the American Studies AoE, Braiman/Phelps, M/S/U.

Add History 32 to Humanities, Philosophy & Arts, Douglass/Gall, M/S/U.

Add Chem 3 to the Math & Science AoE, Sanchez/Lowden, M/S/U

Add Econ 9 & 10 to Social & Behavioral Studies, Jami Brown/Fawson, M/S/U

Add History 6/6H & 7/7H to Social & Behavioral studies, Jami Brown/Fawson. The committee was narrowly divided on the question of adding history courses to social science patterns. The RCC history faculty view history as a discipline in the humanities and oppose its inclusion in social science GE or AoEs, though several history courses are already recognized as social science courses as a result of past actions. Karyn described in detail the multiple social science requirements History 6/6H & 7/7H meet both at RCCD and CSU. Other members of the committee noted that the program outcomes for the Social & Behavioral Studies program are not really narrowly social scientific in nature and that the course SLOs seem to align well with the existing program PLOs. Voting aye: Marsha Brown, Dean, Douglass, Fawson, Haugh, Magno, Pessah, Yates (8); voting nay, Braiman, Jami Brown, Gall, Jew, Lowden, Ruth, Sanchez (7); abstaining Phelps. The chair did not vote and declared that the motion passed.

The proposal to add REA 4 to the Communications, Media & Languages AoE was not previously distributed to the committee and not reviewed. Richard indicated that he would vote

to approve at the District Curriculum Committee if the department reps from Comm Studies (Cliff Ruth) & English & Media Studies (Kelly Douglass) convey their support by the next meeting (March 19).

Proposed change to GE

Add Early Childhood 20 to the RCCD Social Science GE course list, Jami Brown/Fawson. Richard related that although this item had been announced for pending action on Feb. 24 (see previous meeting minutes) as being up for a vote at this (March 10) meeting, Sylvia Thomas reported at the March 5 District Curriculum Committee meeting that the district Academic Senate had voted on Feb. 23 to reinstate the Gen Ed workgroup and to suspend any changes to Gen Ed pending the reconstitution of that group. Sylvia noted that this conversation took place after Brian Johnson, District Curriculum Committee chair, had to leave the District Senate meeting to teach and thus was made without any consultation with the curriculum committee(s). Members agreed that the proposal was absolutely meritorious. Judy Haugh noted that CSU has recognized this course for GE for twenty years. Kelly Douglass made an impassioned plea for the committee to follow its announced process, which was greeted with applause; the committee voted unanimously to forward the proposal.

Add CSU GE and IGETC as optional RCCD GE patterns: Richard reminded members of his previous (Feb. 24) announcement that Norco faculty Rex Beck would like students in the logistics program to have the option of completing CSUGE or IGETC to count toward the GE component of the program: currently those are available *only* for ADTs (see the announcement regarding *Law & Society* above). Richard noted that MVC has already voted to approve the additional patterns at both the College Curriculum Committee and Academic Senate. When MVC Curriculum Committee chair reported on the action at the district Curriculum Committee meeting on March 5 however, she was surprised to learn that the current health, kinesiology, and wellness graduation requirements are *outside* of GE (“they are “Additional Degree Requirements”) and thus not eliminated by the addition of CSUGE and IGETC (others in the room were under the same misunderstanding). It appears that it was the intent of the MVC curriculum committee to *both* add CSUGE *and* to eliminate the local graduation requirements for student who complete either CSUGE and IGETC.

For the sake of clarity, Richard indicated that the RCC curriculum committee would consider the items separately. The committee moved approval of the option (Haugh/Magno) and began discussion of the implications of the change. The primary difference is the number of units required (RCCD GE is 22 units, CSUGE and IGETC are each approximately 40 units), but there are other differences as well, including the American History and Institutions requirement. While members were generally supportive of the option, more time was desired to consult with departments, and it was moved to defer action until the March 24 meeting, Douglass/Lowden, M/S/C, Phelps abstaining.

As a second potential motion, the committee might choose to waive RCCD’s “Additional Degree Requirements.” A motion on that question would not be considered until the question of the addition of CSUGE & IGETC has been resolved. One rationale for such a motion would be that ADT students are exempt from “additional degree requirements” and other students who

complete CSUGE/IGETC should be as well.

C-ID update: Members received a C-ID update along with other agenda materials.

ADT Status: Members received a systemwide update on ADT status along with agenda materials.

GE Workgroup Recommendations: The committee began a discussion of the recommendations of the GE workgroup. Members noted flaws in some of the documents distributed with the agenda. Richard indicated he had forwarded the documents he received and would try to make sure they are the correct ones. The underlying concern is that the college has set some institution outcomes goals that are not supported by any curricular requirement

The meeting adjourned at 5:00.



Riverside City College
Curriculum Committee Approved Minutes
 24 March 2015, Approved minutes, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Arts Dean
	Jami Brown, Behavioral Sciences	Paul Coleman, ASRCC Rep
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Virginia McKee-Leone, Dean of Instruction
<input checked="" type="checkbox"/>	Greg Burchett, Life Science	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Les Dean, Econ/Geog/Poli Sci	
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	
<input checked="" type="checkbox"/>	Angie Fawson, Nursing	
	Nancy Gall, App Tech	
<input checked="" type="checkbox"/>	Judy Haugh, Articulation	
<input checked="" type="checkbox"/>	Robert Jew, Art	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
<input checked="" type="checkbox"/>	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
<input checked="" type="checkbox"/>	Samuel Pessah, World Languages	
	Bill Phelps, Physical Science	
	Paul Richardson, Chemistry	
<input checked="" type="checkbox"/>	Cliff Ruth, Comm Studies	
<input checked="" type="checkbox"/>	Marc Sanchez, Math	
<input checked="" type="checkbox"/>	Steve Schmidt, Performing Arts	
	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

A. Chair Mahon called the meeting to order at 3:00 pm.

member Pessah arrived

B. The **agenda** was approved as submitted (Schmidt/Lowden, M/S/U).

members Braiman and Yates arrived

C. The **minutes** of 3/24/15 were approved with corrections (Marsha Brown/Les Dean, M/S/C; members Braiman, Burchett, and Schmidt abstained). **Corrections** Burchett was absent; Ruth was present; the spelling of Dean McKwen's name was corrected; *Statistics* was corrected to be Math 12. Kelly Douglass noted that the reporting of an approximate success gain of 10% for the English 80 sequence was not received well by MVC faculty reviewing the draft minutes. In fact, the success rate for students progressing from English 60A through English 1A had been 13%,

In accordance with the Ralph M. Brown Act and SB 751, minutes of the RCC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the chair votes only to break a tie; (3) names of members voting in the minority or abstaining are recorded; (4) all other members are presumed to have voted in the majority.

which has increased to 28% in the English 80—>1A sequence.

Cliff Ruth also called the committee's attention to the vote on the addition of History 6/6H and 7/7H to the *Social & Behavioral Studies* AoE. The minutes report there were 16 voting members present, of whom 8 voted in favor; 7 opposed, and the chair did not vote and declared that the motion had passed. Under Robert's rules, a majority of *those present* is required for a motion to carry; this was not the case, and thus the chair's ruling was in error. Richard acknowledged his mistake and noted that the motion was carried at both Moreno Valley and Norco and that the end result would have been the same had he ruled correctly.

- D. **Announcements:** (1) Richard noted that he had just received the district C-ID update, which he would circulate with the minutes. (2) Richard noted his attendance at the state Senate DE Regional meeting at Mt. SAC on Saturday and indicated he would submit a written report at a later date. (3) Richard announced the state Senate's **free** CTE faculty leadership institute May 8-9 in San Diego. There was some discussion about the ability of faculty who teach on Fridays to attend and Susan Mills indicated she would work to make substitutes available for faculty who participate. (4) Richard announced (at the end of the meeting) the inquiry he had received from committee member Samuel Pessah about the inclusion of the Holocaust in RCC curriculum. Richard encouraged members to discuss with their departments whether there are courses in which the topic would be an appropriate addition. (5) Richard reminded members of the previous discussion regarding the place of objectives and outcome in CORs, noting that he had made short additional presentations to the RCC Assessment committee, and that he had reported on RCC's initial conversation to the MVC and Norco curriculum and assessment committee chairs (in the case of MVC, his conversation was with interim dean Sheila Pisa). Members discussed a variety of ways whereby the number of SLOs could be reduced, and Greg Burchett suggested that for some courses, some SLO objectives could be shifted from the "Student Learning Outcomes" to the "Course Content" section of the COR.
- E. **Open Hearing:** (1) Robert Jew inquired about the status of a previous inquiry regarding Art 46A/B, and 47A/B. (2) Student Rep Paul Coleman asked about his status participating as the student liaison; the chair responded that the participation of *all* is welcomed. (3) Student liaison Paul Coleman asked about a discussion at the Board of Governor's limiting students to three attempts for a given class. The chair reported that this regulation is already in place, and that students may receive a grade (including W) in a non-repeatable class **only** three times within the district. Current technology does not seem to allow the Chancellor's Office to "catch" additional repeats at other districts. (4) A question was raised about the functioning of CurricUNET; Richard reported that it is unlikely that RCCD would seek changes to CurricUNET since the district is on the verge of a transition to a new version of CurricUNET that will give the college much more flexibility in the use of the program.
- F. **Curriculum Policy & Procedure**

The Committee returned to its previous discussion of the proposal to add CSUGE and IGETC as optional GE pathways for *all* RCCD students (currently they are mandatory for but limited to ADT students). Members clarified that the "additional degree requirements" would remain in place and that this issue would be treated separately at a subsequent meeting. Richard noted that

he proposed that the Senate review whatever decision the committee might make given the gravity of the change. Magno/Haugh, M/S/U.

The Committee began a discussion of the curriculum committee training required prior to the establishment of prerequisites based on content review. Members received and were asked to review state Academic Senate adopted papers, “Student Success: The Case For Establishing Prerequisites Through Content Review” (2010) and “Implementing Content Review For Communication And Computation Prerequisites (2011). The committee will return to the issue at a subsequent meeting, with the initial question being, “what training to members of the committee think most necessary”?

G. Approval Items

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education: While members appreciate the work that has been completed, the fact that some requested data fields are blank concerned committee members, and the committee expressed confidence that member Jami Brown would recognize the importance of having all fields addressed: Dean/Lowden, M/S/F unanimously.			
SOC-12	Marriage and Family Relations	MNR	Hybrid
SOC-25	Introduction to the Sociology of Sex and Gender	R	Online and Hybrid
5. Major Course Modifications:			
While members noted the improvement in the prerequisite grid, the CORs still need work to more clearly indicate the leveling in the higher end of the sequence, and member Marsha Brown wished to have more time to improve the CORs before action. They were NOT moved for approval.			
COS-60A	Beginning Cosmetology	R	
COS-60B	Level II Cosmetology Concepts	R	
COS-60C	Level III Cosmetology Concepts	R	
COS-60D	Level IV Cosmetology Concepts	R	
COS-60E	Level V Cosmetology Concepts	R	
The remaining major modifications passed without objection (Burchett/Sanchez, M/S/U).			
DAN-D30	Social Dance Styles	MNR	
EAR-47	Childhood Stress and Trauma	MNR	
ENE-38	Introduction to Programming Concepts and Methodologies for Engineers	NR	
MAT-1A	Calculus I	MNR	

Course	Title	Location	Comment
MAT-53	College Geometry	MNR	
6. Course Exclusions: None			
6. Course Deletions: The course deletions were approved without question Lowden/Yates, M/S/U			
EDU-3	Introduction to Literacy Instruction	MR	
EDU-4	Introduction to Literacy/ Service Learning	MR	
EDU-5	Americorps Community Service Learning	MR	
8. New State Approved Certificates/Degrees: None			
9. New State Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees:			
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:30.

Riverside City College
Curriculum Committee Approved Minutes
 28 April 2015, Approved minutes, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Arts Dean
<input checked="" type="checkbox"/>	Jami Brown, Behavioral Sciences	Paul Coleman, ASRCC Rep
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Virginia McKee-Leone, Dean of Instruction
<input checked="" type="checkbox"/>	Greg Burchett, Life Science	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Les Dean, Econ/Geog/Poli Sci	
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	
<input checked="" type="checkbox"/>	Angie Fawson, Nursing	
<input checked="" type="checkbox"/>	Nancy Gall, App Tech	
	Judy Haugh, Articulation	
<input checked="" type="checkbox"/>	Robert Jew, Art	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
<input checked="" type="checkbox"/>	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
	Samuel Pessah, World Languages	
<input checked="" type="checkbox"/>	Bill Phelps, Physical Science	
<input checked="" type="checkbox"/>	Paul Richardson, Chemistry	
<input checked="" type="checkbox"/>	Cliff Ruth, Comm Studies	
<input checked="" type="checkbox"/>	Marc Sanchez, Math	
<input checked="" type="checkbox"/>	Steve Schmidt, Performing Arts	
	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

- A. Chair Mahon called the meeting to order at 3:00 pm.
- B. The **agenda** was approved as submitted (Gall/Schmidt, M/S/U).
members Phelps & Sanchez arrived
- C. The **minutes** of March 24, 2015 were approved (Lowden/Braiman, M/S/C; members Jami Brown, Phelps, Richardson, and Sanchez abstained).
- D. **Announcements:** (1) Richard summarized and pledged to distribute with the minutes documents from the Chancellor's Office regarding *State Authorization Reciprocity Agreements* (SARA) as pertains to distance education, and a memo updating colleges on concurrent/dual enrollment (high school students enrolling at community colleges). (2) Richard asked members to review programs in their areas and to begin the program discontinuation process for inactive

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programs faculty do not wish to resuscitate. (3) Richard asked whether conversations have been taking place at the department level about the possibility of separating objectives and SLOs in course outlines; several members indicated that discussions have taken place; some members appear attracted to the possibility while others regard the status quo as adequate. Members responded to a straw poll at the end of the meeting asking whether it would be prudent to establish a small ad hoc committee to review the issue and make a recommendation back to the curriculum committee; several members supported and no members objected. Members also requested that COR templates from Allan Hancock College and College of the Canyons be distributed with the minutes for members to share with their departments.

E. **Open Hearing:** Linda Braiman summarized and shared copies of a document she received at a FLEX workshop on online discussion boards.

F. **Curriculum Policy & Procedure**

- *TBA*s in *COR*s: After considerable discussion & review of the practices of other colleges, the district Curriculum Committee is asking that all course outlines for courses which include a TBA option be revised such that the “Course Content “ field distinguish between content covered in the lecture portion of the class and content covered in the lab. Revisions should be launched by December 2016. Richard indicated that Naomi is finalizing a list that would indicate which *COR*s need revision.

- *GE & “additional graduation requirements” wavier:* After some discussion, the committee voted to waive RCCD *GE* and additional degree requirements for degree-seeking students who have already completed a BA degree from a regionally-accredited college or university.

“*Additional graduation requirements*”: The committee continued its previous discussion of the “additional degree requirements” (3 units of health, and two units of kinesiology activity or personal wellness course). Karyn Magno moved (Jami Brown seconded) that the college waive additional degree requirements for students who choose CSUGE or IGETC as *GE* pathways. After further discussion, it was moved (Ruth/Marsha Brown) to defer discussion to allow further conversation at the department level; the motion carried unanimously. The issue will return on the **May 12** agenda

- *Establishing prerequisites based on content review.* The committee continued its discussion as to what would constitute appropriate training to use content review to establish cross-discipline prerequisites for communication and computation. While members found the district’s AP and the Academic Senate guidelines useful, there was broad agreement that the committee would need to review actual proposals to evaluate the procedure and determine what additional training would be necessary.

G. **Approval Item**

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			

Course	Title	Location	Comment
3. Course Inclusions: None			
4. Distance Education: Gall/Fawson, M/S/U			
NRN-21	Acute Care and Chronic Illness	R	Hybrid
NRN-22	Integrated Care Across the Lifespan	R	Hybrid
5. Major Course Modifications: Schmidt/Magno M/S to approve all major course mods. Shari Yates questioned whether the self-esteem SLO in GUI 48 can truly be assessed. Schmidt/Magno moved to divide GUI 48 from the rest of the major mods, which passed unanimously. GUI 48 failed unanimously. Karyn will convey the concerns of the committee to counseling faculty, including those at MVC and Norco, and see if the concern can be addressed prior to the district curriculum committee meeting on May 7.			
COS-60A	Beginning Cosmetology	R	
COS-60B	Level II Cosmetology Concepts	R	
COS-60C	Level III Cosmetology Concepts	R	
COS-60D	Level IV Cosmetology Concepts	R	
COS-60E	Level V Cosmetology Concepts	R	
GUI-45	Introduction to College	MNR	
GUI-46	Introduction to the Transfer Process	MNR	
GUI-47	Career Exploration and Life Planning	MNR	
GUI-48	College Success Strategies	MNR	
6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:30.

Riverside City College
Curriculum Committee Approved Minutes
 12 May 2015, Approved minutes, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Arts Dean
	Jami Brown, Behavioral Sciences	Paul Coleman, ASRCC Rep
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Jim Elton, Kinesiology
<input checked="" type="checkbox"/>	Greg Burchett, Life Science	Virginia McKee-Leone, Dean of Instruction
<input checked="" type="checkbox"/>	Les Dean, Econ/Geog/Poli Sci	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	
<input checked="" type="checkbox"/>	Angie Fawson, Nursing	
<input checked="" type="checkbox"/>	Nancy Gall, App Tech	
	Judy Haugh, Articulation	
	Robert Jew, Art	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
<input checked="" type="checkbox"/>	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
	Samuel Pessah, World Languages	
<input checked="" type="checkbox"/>	Bill Phelps, Physical Science	
<input checked="" type="checkbox"/>	Paul Richardson, Chemistry	
<input checked="" type="checkbox"/>	Cliff Ruth, Comm Studies	
<input checked="" type="checkbox"/>	Marc Sanchez, Math	
<input checked="" type="checkbox"/>	Steve Schmidt, Performing Arts	
	Ajené Wilcoxson, Business & Info Systems	
<input checked="" type="checkbox"/>	Shari Yates, Early Childhood	

- A. Chair Mahon called the meeting to order at 3:00 pm.
- B. The **agenda** was approved with one correction (Gall/Schmidt, M/S/U).
- C. The **minutes** of March 24, 2015 were approved (Lowden/Braiman, M/S/C; Douglass abstained).

members Burchett, Phelps, Sanchez & Yates arrived

- E. **Open Hearing:** (1) Virginia asked for comments from members on the appropriateness of the rigor and the timeline for students pursuing ADTs. A lively conversation ensued in which members discussed the gap that sometimes exists between the minimal requirements in the ADT and the longer list of courses students should take to be fully prepared. The example of the omission of Organic Chemistry from the Biology ADT was cited. Members noted that the obligation of the college to make the degree attainable in two years is distinct from the

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expectation that students will do so, especially in light of the fact many students arrive not ready for college work and attend part time. It was noted that in some cases—music—RCC has decided to offer two degrees that correspond to the level of ambition of the student. (2) Clara wondered about the background of a recent C-ID rejection for Nutrition. Richard explained that the district now rotates C-ID submissions by college articulation officer, and that Nick Franco, the Norco AO is currently making the submissions. Other members noted that initial C-ID review can be slow but that reconsideration of updated CORs seems to be very quick.

- D. **Announcements:** (1) Richard called members' attention to the fact that the Curriculum Institute is in the south this year, in Anaheim on July 2-11; Susan Mills has indicated the willingness of the administration to support the cost of committee members who wish to attend. Richard asked members to let him know if they intend to register so that an approximate idea of the cost can be maintained. (2) Richard noted that he has given up on the document the committee had sought on the resource implications of curriculum decisions since the revision of the strategic planning process appears to call for the Curriculum Committee and ACTPIS to work together more closely, and ACTPIS would be in a position to bring some expertise on budgetary implications to curriculum recommendations. (3) Richard announced that the GE workgroup has been reconstituted, this time with a more clear structure, with district participation from the curriculum chairs, assessment committees, AOs, and counselors, all faculty positions. One of, if not the, primary concern of the group, is that there appears to be room for improvement in the way faculty teaching courses that meet course SLOs are conscious of and design assignments to cultivate student achievement of program and GE SLOs. The committee had its inaugural meeting on May 11, concluded with the election of Carolyn Quinn (MVC curriculum chair) as committee chair, and the pledge to begin work in earnest early in the fall.

F. **Curriculum Policy & Procedure**

“Additional graduation requirements”: The committee continued its previous discussion of the “additional degree requirements” (3 units of health, and two units of kinesiology activity or personal wellness course). At the previous meeting, Karyn Magno moved (Jami Brown seconded) that the college waive additional degree requirements for students who choose CSUGE or IGETC as GE pathways; it was then moved (Ruth/Marsha Brown) to defer discussion to the May 12 meeting. Members further discussed the motion, asking a variety of questions about the availability of the health class and faculty to teach it. Many members discussed the response they had received from members of the department regarding the motion. Once questions and comments were complete, the committee voted to reject the motion: the minority voting in the affirmative were members Fawson, Magno, Ruth, Sanchez, and Yates. Voting in the majority to reject the motion were members Marsha Brown, Burchett, Dean, Douglass, Gall, Lowden, Richardson, and Schmidt.

ILA800: ILA800 is a noncredit course used by a variety of disciplines across the district; due to the number of disciplines that use the course, it is infeasible for CurricUNET to send notice to faculty of a proposed change to the COR. The chair therefore asked faculty who have used or have an interest in the course to review the COR and send comments to Carolyn Quinn and Jeff Rhyne at MVC, who have agreed to take responsibility for updating the COR.

Ad hoc “objectives & SLOs” subcommittee. Following on the committee’s previous discussion, Richard proposed that the committee authorize the creation of a small ad hoc committee to work in concert with the assessment committee to review and make a recommendation as to whether the COR template should be changed with regard to the place of objectives and outcomes. Marc Sanchez and Clara Lowden had already agreed to serve, and Nancy Gall volunteered to join them. Hayley Ashby, the chair of the Assessment committee anticipates that her committee will also appoint members. The Committee voted (Lowden/Gall, M/S/U) to approve the creation of the subcommittee.

member Magno departed

G. Approval Item

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education: Yates/Lowden, M/S/U			
EAR-47	Childhood Stress and Trauma	MNR	
5. Major Course Modifications: Schmidt/Yates. M/S/U			
AMY-2A	Anatomy and Physiology II	MNR	
AMY-2B	Anatomy and Physiology II	MNR	
<i>The following course has been modified to update the SLOs, and course materials:</i>			
GUI-48	College Success Strategies	MNR	Changed “acquire” wording in SLO
<i>The following course is being modified to update the SLOs, the course content, and sample assignments to align with the C-ID descriptor:</i>			
SOC-20	Introduction to Criminology	MNR	
SOC-25	Introduction to Sociology of Sex and Gender	R	
6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:35.



Riverside City College
Curriculum Committee Approved Minutes
 26 May 2015, **UnApproved** minutes, Hall of Fame

	Members	Liaisons/Admin/Staff/Guests
<input checked="" type="checkbox"/>	Linda Braiman, Library	Scott Bauer, Arts Dean
<input checked="" type="checkbox"/>	Jami Brown, Behavioral Sciences	Paul Coleman, ASRCC Rep
<input checked="" type="checkbox"/>	Marsha Brown, Cosmo	Virginia McKee-Leone, Dean of Instruction
<input checked="" type="checkbox"/>	Greg Burchett, Life Science	Susan Mills, VP Academic Affairs
<input checked="" type="checkbox"/>	Les Dean, Econ/Geog/Poli Sci	
<input checked="" type="checkbox"/>	Kelly Douglass, English & Media Studies	Lee Nelson, Senate President & <i>ex officio</i> member
<input checked="" type="checkbox"/>	Angie Fawson, Nursing	
<input checked="" type="checkbox"/>	Nancy Gall, App Tech	
	Judy Haugh, Articulation	
<input checked="" type="checkbox"/>	Robert Jew, Art	
<input checked="" type="checkbox"/>	Clara Lowden, Kinesiology	
	Karyn Magno, Counseling	
<input checked="" type="checkbox"/>	Richard Mahon, History, Phil, Hum	
<input checked="" type="checkbox"/>	Samuel Pessah, World Languages	
<input checked="" type="checkbox"/>	Bill Phelps, Physical Science	
	Paul Richardson, Chemistry	
<input checked="" type="checkbox"/>	Cliff Ruth, Comm Studies	
	Marc Sanchez, Math	
	Steve Schmidt, Performing Arts	
	Ajené Wilcoxson, Business & Info Systems	
	Shari Yates, Early Childhood	

- A. Chair Mahon called the meeting to order at 3:05 pm.
- B. The **agenda** was approved with one correction (Gall/Fawson, M/S/U).
- C. The **minutes** of March 24, 2015 were approved as submitted (Dean/Gall, M/S/C; Jami Brown & Robert Jew abstained).

Members Pessah & Phelps arrived.

Election of chair, 2015-16 term: Lee Nelson conducted the election of the committee chair for the 2015-16 academic year. Les Dean nominated and Linda Braiman seconded the selection of Greg Burchet; nominations were closed and Greg was elected unanimously.

E. Open Hearing: no items

In accordance with the Ralph M. Brown Act and SB 751, minutes of the RCC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the chair votes only to break a tie; (3) names of members voting in the minority or abstaining are recorded; (4) all other members are presumed to have voted in the majority.

D. **Announcements:** Richard announced that the Math discipline has decided to modify its policy on assessment testing to allow students to repeat a the placement test after an “intervention” (which might consist of the taking of a math class or a summer “jump start” program). Kelly Douglass announced that English has made a similar change. The question was raised whether this was something the committee should approve and there was agreement that members of the committee should *know* but that the decision lay with the discipline faculty. Richard indicated that the vote within the math discipline was unanimous and included the vote of 32 of 34 full time math faculty in the district.

F. **Curriculum Policy & Procedure: no items**

G. **Approval Items**

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses:			
The following course was not moved for action since the decision was made at the May 21 Tech Review committee meeting that the COR needs additional work. Members of the Riverside committee agreed, particularly with regard to the inclusion of an SLO aimed at “the Angle student.”			
HIS-33	Modern Latin America	MR	
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
<i>Richard provided additional background on ways that noncredit courses like ILA-800 differ from the credit courses the committee is more familiar with, including the expectation that these courses (1) are open-entry, open-exit, do not generate transcribed grades, and are taken by students at no cost. There was additional discussion on some of the logistics of offering these courses and how they appear on faculty teaching assignments. The committee then voted to approve the COR: Douglass/Dean, M/S/C, Jami Brown, Nancy Gall, and Cliff Ruth abstaining.</i>			
ILA-800	Supervised Tutoring	MR	
<i>The committee approve MUS-93 without discussion: Gall/Jami Brown, M/S/U.</i>			
MUS-93	The Business of Music	NR	
6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:10.